



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, Civic Centre, 132 Vincent Street Beverley, on Wednesday 24 June 2026. If attending the meeting, please arrive at 2:50pm to register.

Program

3:00pm – 5:00pm

Ordinary Council Meeting

A handwritten signature in black ink, appearing to read "Stephen Gollan".

Stephen Gollan
Chief Executive Officer

19 June 2026

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



24 June 2026

ORDINARY COUNCIL MEETING

AGENDA

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1. OPENING

The Presiding Member to declare the meeting open.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

Councillors and the public are advised this meeting is digitally recorded. All reasonable care is taken to maintain visitors privacy, however, as an attendee your presence may be recorded verbally. By staying in the meeting, it is assumed your consent is given to your voice being recorded. No visual recording is permitted.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members

Cr DJ Ridgway	Shire President
Cr AFC Sattler	Deputy President
Cr DL Brown	
Cr CJ Lawlor	
Cr SW Martin	
Cr JR Maxwell	
Cr AC Shaw	

2.2 Staff

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

2.3 Observers and Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

MICHAEL

Clinton Mitchell

4 May 2026

7. CONFIRMATION OF MINUTES

7.1 Minutes of the Ordinary Council Meeting Held 27 May 2026

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Wednesday 27 May 2026 be confirmed.

8. TECHNICAL SERVICES

Two proposed lots (301 & 302) are proposed to be only one lot in the revised layout which removes the requirement to have a condition imposed dealing with road construction (condition 6 above). The applicant is requesting Council to reconsider recommending to the WAPC imposing this condition.

The applicant also submits that Western Power reticulated electricity supply to the proposed lots would be detrimental to the financial viability of the subdivision and requested Shire support for this condition to not be imposed. The concept being that each landowner remains self-sufficient with alternative electrical power, e.g. Solar and Battery.

COMMENT

As stated in the report to Council on 22 April 2026, the subdivision proposal accords with the aims of the *Shire of Beverley Local Planning Strategy* and *the Shire of Beverley Local Planning Scheme No. 3 (LPS3)*. The proposed subdivision is also proposed to be generally in accordance with the approved *Structure Plan* for the subject land as required by Schedule 1 of LPS3.

It will be proposed that Council not recommend to the WAPC the imposition of the previous Condition 6, dealing with road construction, as this is no longer required or relevant as a result of the revised layout.

In terms of support for an off-grid alternative to reticulated underground Western Power electricity, Shire Planner submits as follows:

Strategic Context and Rural Character

The proposal aligns with the rural lifestyle intent of large-lot subdivision in Beverley, where development is characterised by:

- Low-density settlement patterns
- Self-sufficient living expectations
- Absence of urban-level infrastructure in some locations

Requiring full underground reticulated power in this context would urbanise the development footprint, conflicting with the intended rural character. Off-grid systems preserve:

- Visual amenity (no extensive trenching, transformers, or service pillars)
- Landscape integrity
- The dispersed development pattern typical of the locality

Renewable Energy Transition

The proposal supports state and national policy directions encouraging:

- Reduction in greenhouse gas emissions
- Decentralisation of energy systems
- Increased uptake of renewable energy technologies

Off-grid systems typically feature:

- Solar photovoltaic (PV) generation
- Battery energy storage systems (BESS)
- Reduced reliance on fossil fuels

Market Demand and Lifestyle Preferences

There is anecdotal evidence of a growing market preference for:

- Sustainable living
- Energy independence
- Reduced utility costs over time

Buyers of rural lifestyle properties are often:

- More accepting of (and sometimes seeking) off-grid solutions
- Willing to invest in renewable infrastructure

This aligns with broader “green living” trends across WA and Australia, particularly in peri-urban and rural settings.

Should Council agree with this position, it will be recommended a condition be imposed to require a notification on title to inform future owners of the subject lots of the absence of formal reticulated electricity to individual lots. See proposed Condition 5.

As stated in the report to Council on 22 April 2026, this privately funded subdivision proposal generally accords with the narrative of the *Beverley 2035* initiative in regard to providing *Rural Residential* land for housing and should be welcomed and encouraged.

STATUTORY ENVIRONMENT

Subdivisions are determined by the *Western Australian Planning Commission* in compliance with state policies and the Shire of Beverley’s planning framework. Council’s recommendation is considered when determining the application.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible planning

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 203132 for the subdivision of 87 (Lot 3) Bremner Road, Beverley, be supported subject to the following conditions and advice notes:

Conditions:

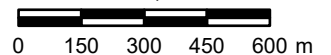
1. A notification, pursuant to Section 165 of the *Planning and Development Act 2005* is to be placed on the certificates of title of the proposed lots advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"This lot is situated in the vicinity of Beverley Airfield, and is currently affected, or may in the future, be affected by aircraft noise. Noise exposure levels are likely to increase in the future as a result of increases in numbers of aircraft using the airport, changes in aircraft type or other operational changes".
2. Prior to commencement of subdivisional works, a detailed plan identifying building envelopes on all lots on the approved plan of subdivision is to be prepared in consultation with the local government to ensure the appropriate siting of development.
3. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificates of title of the proposed lots. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"This lot is not connected to a reticulated potable water supply. An alternative water supply may be required for development on this lot."
4. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lots. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"A reticulated sewerage service is not available to the lot".
5. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lots. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"A reticulated electricity supply service is not available to the lot".
6. Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots shown on the approved plan of subdivision.



Created: 3 April 2026 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

1:18,056

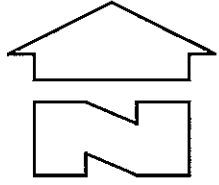
Author:



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SHEET 2 OF 2 REVISED PLAN



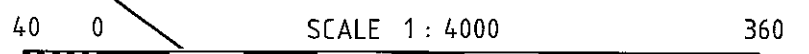
100

1. ALL DIMENSIONS AND AREAS ARE SUBJECT TO SURVEY
2. LANGSFORD ROAD IS CONSTRUCTED
3. NO RETICULATED SEWERAGE SERVICE
4. NO RETICULATED WATER SUPPLY
5. UNDERGROUND POWER ALONG LANGSFORD ROAD IS NOT FINANCIALLY VIABLE. Sec 70A NOTIFICATION TO BE LODGED ADVISING PURCHASERS OF SOLAR/BATTERY REQUIREMENTS

311
SEE SHEET 1

BEVERLEY TOWNSITE

Battle Axe Leg
Area - 1066m²



ALL DISTANCES ARE IN METRES

SHEET 1 OF 2
REVISED PLAN



LEGEND

- PROPOSED LOT BOUNDARY
- - - - EXISTING LOT BOUNDARY
- ~ ~ ~ CONTOUR
- P - OVERHEAD POWER

PROJECT: **PROPOSED GREEN TITLE SUBDIVISION OF LOT 3 ON P 7434 BREMNER ROAD BEVERLEY SHIRE OF BEVERLEY**

CONTACT:
ALAN MARSH
P.O. Box 355 Gosnells
Ph 398 1994
Mob 043 858 2441
aj.marsh@westnet.com.au

CLIENT:
A & T MCLEAN

Date : 20/6/2025
Scale : 1: 10000 @ A3
Datum : AHD
Co-ord : BROOKTON 2020
Amended : 2/6/2026



EXISTING LOT DETAILS

LOT 3 ON P 7434
C/T 1674 / 45
AREA 539.5 ha.



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	17 June 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	May 2026 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2026.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2025 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 May 2026 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and

(c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2025/26 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar: 1. Economy
 2. Community
 3. Environment
 4. Civic Leadership
- Strategic Priorities: 1.1 Safe, efficient and connected transport network
 2.3 Active and Healthy Community
 3.3 Natural resources are sustainably managed
 4.1 Community and customer focus
 4.2 Continuous organisational improvement
 4.3 Responsible planning

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2026 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 May 2026**

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Operating Revenue						
Rates	3,580,630.00	3,579,130.00	3,585,977.94	6,847.94	▲	
Operating Grants, Subsidies and Contributions	1,212,241.00	1,169,053.00	1,392,166.67	223,113.67	▲	Bowling Green damage insurance claim \$159,759, Workers Comp reimbursement \$30,416, Financial Assistance grant \$22,130 and ESL operating grant \$14,076 greater than anticipated.
Profit On Asset Disposal	7,000.00	7,000.00	0.00	(7,000.00)	▼	
Fees & Charges	1,152,020.00	1,035,017.00	1,176,264.25	141,247.25	▲	Beverley Air Show ticket & merch sales \$89,839, Caravan Park charges \$26,214, Rate Enquiries \$11,500, Other Recreation charges \$6,193 and Gym memberships \$4,954 greater than anticipated.
Interest Earnings	153,417.00	135,371.00	233,049.68	97,678.68	▲	Interest earned on unrestricted cash \$86,097 and penalty interest raised on Rates \$11,581 greater than anticipated.
Other Revenue	248,485.00	207,956.00	210,581.30	2,625.30	▲	
Non-Operating Grants, Subsidies and Contributions	4,885,373.00	3,719,915.00	3,476,367.44	(243,547.56)	▼	Remaining Waterhatch Rd Bridge 3195A special bridge funding (\$495,333), tied to MRWA bridge works, to be recognised in 26/27 when works are completed. AGRN1061 disaster recovery funding \$243,609 higher than expected offset by recovery works.
Total Operating Revenue	11,239,166.00	9,853,442.00	10,074,407.28	220,965.28		
Operating Expenditure						
Employee Costs	(2,909,175.00)	(2,322,249.00)	(2,280,268.24)	41,980.76	▲	CESM expense \$16,973 less than budget due to DFES secondment. Works super expense \$14,884 lower YTD. Works leave expenses \$13,203 lower YTD.
Materials & Contracts	(2,511,263.00)	(1,970,409.00)	(1,668,486.35)	301,922.65	▲	Consultant expenses \$187,800, Swimming pool operating expense \$41,363, Tourism & Area Promo expense \$16,021, ESL expenditure \$13,787, Parks & Gardens expense \$13,929, Tyres \$10,394 and Parts & Repairs \$10,057 lower than anticipated YTD. Beverley Airshow expenditure (\$23,458) greater than anticipated.
Utilities	(265,210.00)	(233,461.00)	(216,539.22)	16,921.78	▲	Swimming Pool utilities \$12,547 and Caravan Park utilities \$7,953 lower than anticipated YTD.
Depreciation On Non-Current Assets	(2,490,097.00)	(2,282,500.00)	(2,896,060.84)	(613,560.84)	▼	Depreciation charge higher than anticipated YTD inc additional infrastructure depreciation applied for 23/24 & 24/25.
Interest Expenses	(139,792.00)	(112,338.00)	(112,301.94)	36.06	▲	
Insurance Expenses	(372,618.00)	(342,270.00)	(336,242.33)	6,027.67	▲	
Other Expenditure	(98,101.00)	(78,076.00)	(85,550.54)	(7,474.54)	▼	
Loss On Asset Disposal	(22,500.00)	(22,500.00)	(16,557.12)	5,942.88	▲	
Total Operating Expenditure	(8,808,756.00)	(7,363,803.00)	(7,612,006.58)	(248,203.58)		
Net Operating	2,430,410.00	2,489,639.00	2,462,400.70	(27,238.30)		

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 May 2026**

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Capital Income						
Proceeds from Sale of Assets	165,000.00	105,000.00	90,000.00	(15,000.00)	▼	Turf Tractor (trade value \$20,000) renewal to be carried over to 26/27.
New Loan Raised	3,000,000.00	3,000,000.00	0.00	(3,000,000.00)	▼	No Loans raised as tied projects have not progressed.
Total Capital Income	3,165,000.00	3,105,000.00	90,000.00	(3,015,000.00)		
Capital Expenditure						
Land and Buildings	(7,613,658.00)	(7,563,658.00)	(3,317,166.21)	4,246,491.79	▲	Purchase of 64 John Street (Anglican Church) \$100,000 not progressed. Chestillion Crt Subdivision-Infrastructure headworks \$1,134,188 carried over. Chestillion Crt Subdivision-Four House Development \$1,978,770 carried over. Caravan Park Six Cabin Expansion \$1,000,000 carried over. Dog exercise area \$10,000 carried over. LED Scoreboard upgrade \$38,575 not progressed due to available power supply. Netball Court resurface \$13,016 projects under budget. Rec Ground Retic Controller (\$13,789) unbudgeted expenditure. Hunt Rd Village Unit 4 refurb (\$12,240) over budget associated with internal labour hours allocated to the project.
Plant and Equipment	(454,000.00)	(242,000.00)	(165,628.61)	76,371.39	▲	Replacement of Turf Tractor \$60,000 carried over. New Planner Vehicle cost \$12,991 lower than anticipated. \$4,000 has been allocated to building mtce for the installation of charging infrastructure which was included in the vehicle purchase budget. CEO vehicle \$5,009 and MOW Vehicle \$4.475 lower than anticipated. Replacement Metrocount Road Counter (\$6,104) unbudgeted expense.
Office Furniture and Equipment	(35,600.00)	(35,600.00)	(35,470.81)	129.19	▲	
Road Construction	(1,984,522.00)	(1,984,522.00)	(1,911,779.42)	72,742.58	▲	AGRN 1061 storm damage works higher than anticipated (\$243,610); cost neutral to Council. Final Seal projects \$24,999 lower than anticipated. Waterhatch Rd prepare shoulders \$37,385 lower than anticipated. York Williams Rd failure repair \$75,328 carried over. Northbourne and Dobaderry Rd gravel sheeting jobs \$163,013 yet to progress.
Other Infrastructure	(1,904,249.00)	(1,904,249.00)	(1,392,513.92)	511,735.08	▲	Waterhatch Rd Bridge 3195A MRWA works partially completed \$495,333 carried over. Caravan Park drainage works \$10,821 carried over. 25/26 Footpath project expense \$5,728 lower than anticipated.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 May 2026**

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Leases	(5,331.00)	(5,331.00)	(5,331.02)	(0.02)	▼	
Loans - Principal Repayments	(275,310.00)	(246,643.00)	(246,642.94)	0.06	▲	
Total Capital Expenditure	(12,272,670.00)	(11,982,003.00)	(7,074,532.93)	4,907,470.07		
Net Capital	(9,107,670.00)	(8,877,003.00)	(6,984,532.93)	1,892,470.07		
Adjustments						
Depreciation Written Back	2,490,097.00	2,282,500.00	2,896,060.84	613,560.84		
Movement in Leave Reserve Cash Balance	0.00	0.00	4,460.73	4,460.73		
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00		
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current Investments	0.00	0.00	0.00	0.00		
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00		
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00		
(Profit)/Loss on Disposal of Assets Written Back	15,500.00	(15,500.00)	16,557.12	32,057.12		Truck replacement to be completed in June and Turf tractor renewal carried over.
Add Funding From						
Transfer (To)/From Reserves	1,311,386.00	(66,750.00)	(67,052.17)	(302.17)		
Opening Surplus/(Deficit)	2,860,277.00	2,860,277.00	2,860,277.42	0.42		
Total Adjustments	6,677,260.00	5,060,527.00	5,710,303.94	649,776.94		
CLOSING SURPLUS/(DEFICIT)	0.00	(1,326,837.00)	1,188,171.71	2,515,008.71		

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
31 May 2026**

Description	Actual 2024/25	YTD Actual 2025/26
Current Assets		
Cash at Bank	2,955,806.84	2,488,661.72
Cash - Unrestricted Investments	1,834,335.58	1,834,177.68
Cash - Restricted Reserves	2,713,190.37	2,780,242.54
Cash on Hand	700.00	700.00
Accounts Receivable	633,717.66	594,552.08
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	12,511.85	7,131.76
Total Current Assets	8,150,262.30	7,705,465.78
Current Liabilities		
Accounts Payable	(2,250,211.90)	(3,414,929.65)
Loan Liability - Current	(275,310.19)	(28,667.25)
Lease Liability - Current	(5,331.02)	0.00
Annual Leave Liability - Current	(305,947.15)	(305,947.15)
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(3,017,320.95)	(3,930,064.74)
Adjustments		
Less Restricted Reserves	(2,713,190.37)	(2,780,242.54)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	159,885.23	164,345.96
Add Lease Principal Expense	5,331.02	0.00
Add Loan Principal Expense	275,310.19	28,667.25
Total Adjustments	(2,272,663.93)	(2,587,229.33)
NET CURRENT ASSETS	2,860,277.42	1,188,171.71

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 May 2026**

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Current Assets			
Cash and Cash Equivalents	7,504,032.79	7,103,781.94	(400,250.85)
Accounts Receivable	633,717.66	584,552.08	(49,165.58)
Contract Asset - Current	0.00	10,000.00	10,000.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	12,511.85	7,131.76	(5,380.09)
Total Current Assets	8,150,262.30	7,705,465.78	(444,796.52)
Current Liabilities			
Accounts Payable	(699,326.40)	(1,512,710.82)	(813,384.42)
Contract Liability - Current	(1,550,885.50)	(1,902,218.83)	(351,333.33)
Loan Liability - Current	(275,310.19)	(28,667.25)	246,642.94
Lease Liability - Current	(5,331.02)	0.00	5,331.02
Annual Leave Liability - Current	(305,947.15)	(305,947.15)	0.00
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(3,017,320.95)	(3,930,064.74)	(912,743.79)
Non-Current Assets			
Non-Current Debtors	190,403.95	190,403.95	0.00
Non-Current Investments	59,714.63	59,714.63	0.00
Land and Buildings	29,678,558.16	32,245,522.77	2,566,964.61
Plant and Equipment	2,198,870.60	2,015,795.89	(183,074.71)
Furniture and Equipment	179,915.41	184,516.18	4,600.77
Infrastructure	150,477,318.70	151,908,769.04	1,431,450.34
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	182,784,781.45	186,604,722.46	3,819,941.01
Non-Current Liabilities			
Loan Liability - Non Current	(3,051,393.45)	(3,051,393.45)	0.00
Lease Liability - Non Current	(10,662.06)	(10,662.06)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(100,559.62)	(100,559.62)	0.00
Total Non Current Liabilities	(3,162,615.13)	(3,162,615.13)	0.00
Net Assets	184,755,107.67	187,217,508.37	2,462,400.70

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 May 2026**

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Equity			
Accumulated Surplus	(56,487,330.36)	(58,882,678.89)	(2,395,348.53)
Reserves - Cash Backed	(2,713,190.37)	(2,780,242.54)	(67,052.17)
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
Total Equity	(184,755,107.67)	(187,217,508.37)	(2,462,400.70)

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2026						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
5303088	Reserve Funds Bendigo					
	Long Service Leave	164,345.96				
	Plant	245,745.81				
	Emergency Services	33,767.03				
	Building	287,196.61				
	Recreation Ground	1,014,835.44				
	Cropping Committee	117,434.40				
	Infrastructure	292,047.69				
	Senior Housing	308,556.89				
	Avondale Mach Museum	70,914.13				
	ITC Renewal Reserve	245,398.58	2,780,242.54	4 mnths	4.45%	25/06/2026
5389980	Term Deposit Bendigo	510,092.78		6 mnths	4.05%	17/06/2026
5403007	Term Deposit Bendigo	269,367.35		3 mnths	4.70%	2/07/2026
5403009	Term Deposit Bendigo	539,300.51		3 mnths	4.70%	2/07/2026
5411190	Term Deposit Bendigo	515,417.04		3 mnths	4.65%	15/07/2026
			1,834,177.68			
	Total		4,614,420.22			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	17 June 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	May 2026 List of Reports

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2026.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2025/26 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2025/26 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar:
1. Economy
 2. Community
 3. Environment
 4. Civic Leadership
- Strategic Priorities:
- 1.1 Safe, efficient and connected transport network
 - 2.3 Active and Healthy Community
 - 3.3 Natural resources are sustainably managed
 - 4.1 Community and customer focus
 - 4.2 Continuous organisational improvement
 - 4.3 Responsible planning

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

May 2026

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

08 May 2026 1968-1968 (1) \$ 52.73 (authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for Mayil 2026 incl \$ 52.73 previously paid

EFT vouchers

06 May 2026 EFT 1-37 (37) \$ 69,960.12 (authorised by CEO S Gollan and DCEO S Marshall)

08 May 2026 EFT 12378-12385 (8) \$ 11,426.18 (authorised by CEO S Gollan and DCEO S Marshall)

11 May 2026 EFT 12386-12386 (1) \$ 960.00 (authorised by CEO S Gollan and DCEO S Marshall)

13 May 2026 EFT 12387-12405 (19) \$ 46,941.23 (authorised by CEO S Gollan and DCEO S Marshall)

13 May 2026 EFT 12406-12408 (3) \$ 2,439.98 (authorised by CEO S Gollan and DCEO S Marshall)

15 May 2026 EFT 12409-12409 (1) \$ 24,547.65 (authorised by CEO S Gollan and Cr C Lawlor)

19 May 2026 EFT 1-36 (36) \$ 68,867.80 (authorised by CEO S Gollan and DCEO S Marshall)

20 May 2026 EFT 12410-12411 (2) \$ 43,883.37 (authorised by CEO S Gollan and DCEO S Marshall)

22 May 2026 EFT 12412-12441 (30) \$ 158,474.73 (authorised by CEO S Gollan and DCEO S Marshall)

25 May 2026 EFT 12442-12448 (7) \$ 13,950.76 (authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for May 2026 incl \$ 441,451.82 previously paid

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for May 2026 incl 0.00 previously paid.

EFT vouchers

Nil vouchers

Total of EFT vouchers for May 2026 incl \$ 0.00 previously paid.

(3) Direct Debit Payments totalling \$ 131,413.22 previously paid.

(4) Credit Card Payments totalling \$ 649.15 previously paid.

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1968	22 May 2026	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: May - Jun 26	(52.73)	(52.73)
EFT Pymt	EFT 12378	08 May 2026	Allan Graeme Grieves	Refund for cancelled Onsite Cabin bookings	(340.00)	
EFT Pymt	EFT 12379	08 May 2026	Beverley Bakehouse and Cafe	Council Committee Meet - IT, 23 Apr 2026: Refreshments	(21.40)	
EFT Pymt	EFT 12380	08 May 2026	Chronicle Rip Pty Ltd	2025/26 Chronicle software licensing renewal	(1,556.50)	
EFT Pymt	EFT 12381	08 May 2026	Focus Networks	2026-04 Apr Computer support	(6,352.28)	
EFT Pymt	EFT 12382	08 May 2026	Michael Wilson	2026-05 May (Ed 499): Blarney: Printing and delivery	(250.00)	
EFT Pymt	EFT 12383	08 May 2026	Node One Pty Ltd	2026-05 May NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5	(89.00)	
EFT Pymt	EFT 12384	08 May 2026	PBF Australia	2026 PBF Corporate Membership x 33 employees	(2,277.00)	
EFT Pymt	EFT 12385	08 May 2026	WALGA - Western Australian L	Loc Gov Emergency Management Forum, 26 May 2026: x 3 attendees	(540.00)	(11,426.18)
EFT Pymt	EFT 12386	11 May 2026	Bunnings Building Supplies Pty	Bev Air Show. 11 Apr 2026: Supplies	(960.00)	(960.00)
EFT Pymt	EFT 12387	13 May 2026	BSL - Depart of Local Gov, Indi	2026-04 Apr 26 Collections x 6 (Lics 25/26: 33, 35, 36, 37, 39, 40)	(591.16)	
EFT Pymt	EFT 12388	13 May 2026	Beverley Dome Roadhouse (BI	3,998 L Diesel @ \$2.0698/L GST excl	(9,102.65)	
EFT Pymt	EFT 12389	13 May 2026	Beverley Early Years Network	Bev Air Show, 11 Apr 2026: Tent & entertainment	(1,500.00)	
EFT Pymt	EFT 12390	13 May 2026	Beverley Electrical Services - E	Various bldgs: Electrical repairs	(7,633.53)	
EFT Pymt	EFT 12391	13 May 2026	CTF - Construction Training Fu	2026-04 Apr 26 Collections x 4 (Lics 25/26: 33, 36, 37, 40)	(518.04)	
EFT Pymt	EFT 12392	13 May 2026	Corsign WA Pty Ltd	Various: Signage	(4,310.90)	
EFT Pymt	EFT 12393	13 May 2026	Downer EDI Works P/L	Various Rds: Cationic emulsion	(652.08)	
EFT Pymt	EFT 12394	13 May 2026	Extreme Marquees Pty Ltd	Bev Air Show, 11 Apr 2026: Replacement bag	(238.50)	
EFT Pymt	EFT 12395	13 May 2026	Filters Plus	BE013 (PTRK10): Parts	(140.80)	
EFT Pymt	EFT 12396	13 May 2026	Fulton Hogan Industries Pty Ltc	Various Rds: Ezstreet	(1,900.80)	
EFT Pymt	EFT 12397	13 May 2026	Herseys Safety Pty Ltd	Various: Supplies	(711.15)	
EFT Pymt	EFT 12398	13 May 2026	Hutton and Northey Sales	Various plant: Parts	(140.49)	
EFT Pymt	EFT 12399	13 May 2026	Kleen West Distributors	Various: Cleaning products	(1,056.88)	
EFT Pymt	EFT 12400	13 May 2026	Market Creations Agency Pty L	Shire of Bev website refresh: Phase 3	(8,562.18)	
EFT Pymt	EFT 12401	13 May 2026	Shire of Goomalling	Tourism and Area Promotion: Avon Valley Alliance website	(137.94)	
EFT Pymt	EFT 12402	13 May 2026	Sports Interactive, John Dougl	Bev Air Show, 11 Apr 2026: Promotional videos	(2,750.00)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 12403	13 May 2026	Synergy	Street Lights: 25 Mar - 24 Apr 26 & Cpark 21 Mar - 22 Apr 26	(3,878.12)	
EFT Pymt	EFT 12404	13 May 2026	Vanguard Print	Bev Air Show, 11 Apr 2026: Posters	(231.00)	
EFT Pymt	EFT 12405	13 May 2026	York Laundromat	31 Jan - 02 Apr 2026 Onsite Cabins Laundry fees	(2,885.01)	(46,941.23)
EFT Pymt	EFT 12406	13 May 2026	Australia Post	2026-04 Apr Postage	(248.56)	
EFT Pymt	EFT 12407	13 May 2026	JCDecaux Australia Trading Pt	Bev Air Show 11 Apr 2026: Advertising, 31 Mar - 05 Apr 2026	(1,689.36)	
EFT Pymt	EFT 12408	13 May 2026	Repco - Division of GPC Asia F	Various: Parts & supplies	(502.06)	(2,439.98)
EFT Pymt	EFT 12409	15 May 2026	Northam Motors Pty Ltd (North:	Purchase of Asset 27023 (VP2602, PUTE22) - BE020: 2026 Ford Ranger 3.0l	(24,547.65)	(24,547.65)
EFT Pymt	EFT 12410	20 May 2026	ATO - Australian Tax Office	2026-04 Apr BAS Obligation	(43,723.37)	
EFT Pymt	EFT 12411	20 May 2026	Marilyn Joy Ferguson	Refund of cancelled booking re Cabin 3, 16 - 17 May 2026	(160.00)	(43,883.37)
EFT Pymt	EFT 12412	22 May 2026	AITs Specialists Pty Ltd	2026-04 Apr Fuel Tax Credits	(371.20)	
EFT Pymt	EFT 12413	22 May 2026	Avon Trading Pty Ltd	Outside Staff Uniform order	(5,590.00)	
EFT Pymt	EFT 12414	22 May 2026	Avon Waste	2,101 Bin Collection FE 01 May 26 inc Recycling Bins & 5 x Recycling Collec	(6,909.00)	
EFT Pymt	EFT 12415	22 May 2026	Beverley Bakehouse and Cafe	19 May 2026 - Fire at Dale River Res; Air Show Thank you sundowner	(279.50)	
EFT Pymt	EFT 12416	22 May 2026	Beverley Community Resource Area	Promotion: Annual advertising - Your Guide	(350.00)	
EFT Pymt	EFT 12417	22 May 2026	Beverley Dome Roadhouse (BI 3,998L	Diesel @ \$1.8836/L GST excl	(8,283.86)	
EFT Pymt	EFT 12418	22 May 2026	Beverley Post News and Gifts (2026-04	Newspaper Subscription & Stationery Purchases	(103.97)	
EFT Pymt	EFT 12419	22 May 2026	Bluejay Ag Solutions	2026-05 May (Ed 499): Compilation of the Blarney	(1,000.00)	
EFT Pymt	EFT 12420	22 May 2026	Common Ground Trails Pty Ltd	Commonage Hill: Trail Project Feasibility - Claims 5 & 6	(20,823.65)	
EFT Pymt	EFT 12421	22 May 2026	Contract Aquatic, Xav Group P	2025/26 Mgmt Fees, chemical purchases, Off season turnover	(37,744.95)	
EFT Pymt	EFT 12422	22 May 2026	Copyworld Toshiba	2026-04 Apr: Copy fees for 'Bert & 'Ernie' Estudio 6525 AC	(625.53)	
EFT Pymt	EFT 12423	22 May 2026	Department of Planning Lands	2026-04 Apr: Leases M252204 & M355805	(779.14)	
EFT Pymt	EFT 12424	22 May 2026	Dun Direct Pty Ltd (Dunnings N	Bev Air Show, 11 Apr 2026: Avgas - 1,084 L @ \$2.8282/L incl	(3,065.77)	
EFT Pymt	EFT 12425	22 May 2026	Ellenby Tree Farm Pty Ltd	Consultation for Vincent St Gardens	(1,100.00)	
EFT Pymt	EFT 12426	22 May 2026	Focus Networks	2026-05 May Computer Support & Additional services	(6,803.28)	
EFT Pymt	EFT 12427	22 May 2026	Gronbek Security	Swim Pool: Security key locks x 3	(970.23)	
EFT Pymt	EFT 12428	22 May 2026	Landgate	Valuation Fees (GRV Interim Valuation) - Regional G2026/01 x 1 22 Nov 2025	(51.68)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 12429	22 May 2026	Brookton Tyre Service, Brooktc	BE001 (PGRD06): Tyre repair	(268.50)	
EFT Pymt	EFT 12430	22 May 2026	McPest Pest Control	Various bridges: Termite inspection & treatment	(3,465.00)	
EFT Pymt	EFT 12431	22 May 2026	RA-AN Enterprises	Various Rds: Gravel stockpiling	(10,039.70)	
EFT Pymt	EFT 12432	22 May 2026	RJ Jas - All Mechanical and El	BE451 (PUTE21): Parts	(255.00)	
EFT Pymt	EFT 12433	22 May 2026	Shazmac Plumbing	2026 Annual Backflow testing x 12 devices	(6,368.00)	
EFT Pymt	EFT 12434	22 May 2026	Synergy	2026-05 May Power accounts	(8,643.30)	
EFT Pymt	EFT 12435	22 May 2026	Twinkarri - Intellife Group Ltd	Various Roads: Tree Lopping	(24,850.27)	
EFT Pymt	EFT 12436	22 May 2026	WA Contract Ranger Services	Ranger Services: 11 - 06 May 2026	(2,435.13)	
EFT Pymt	EFT 12437	22 May 2026	Whitebourne Fencing Services	Deposit: Bowling Club - replacement fencing due to fire damage	(2,587.48)	
EFT Pymt	EFT 12438	22 May 2026	Work Health Professionals Pty	Outside staff: Audiometric testing	(1,848.00)	
EFT Pymt	EFT 12439	22 May 2026	Wren Oil	13 Apr 26: Disposal of Waste Oil	(1,265.00)	
EFT Pymt	EFT 12440	22 May 2026	York Laundromat	14 Apr - 15 May 2026 Onsite Cabins Laundry fees	(1,564.72)	
EFT Pymt	EFT 12441	22 May 2026	Zircodata Pty Ltd	2026-04 Apr: Storage of Archive Boxes	(32.87)	(158,474.73)
EFT Pymt	EFT 12442	25 May 2026	Australian Audit Pty Ltd	2025/26 Financial Management Review	(9,790.00)	
EFT Pymt	EFT 12443	25 May 2026	Beacon Equipment (Bepassey	PSP99 Sundry plant: Quote for repairs	(77.00)	
EFT Pymt	EFT 12444	25 May 2026	Beverley Supermarket & Liquor	2026-04 Apr Refreshments	(369.27)	
EFT Pymt	EFT 12445	25 May 2026	Bunnings Building Supplies Pty	Various bldgs: Hardware purchases	(184.52)	
EFT Pymt	EFT 12446	25 May 2026	Officeworks Ltd	2026-03 Mar: Stationery order	(1,355.71)	
EFT Pymt	EFT 12447	25 May 2026	Southern Cross Austereo Pty L	Bev Air Show, 11 Apr 2026: Apr 2026 Radio advertising	(193.60)	
EFT Pymt	EFT 12448	25 May 2026	Telstra Limited	2026-04 Apr Telephone accounts	(1,980.66)	(13,950.76)
Direct debit	DD 5498.01	05 May 2026	Shadforth Portfolio Service - S	Superannuation contributions	(1,342.38)	
Direct debit	DD 5498.02	05 May 2026	UniSuper	Superannuation contributions	(359.46)	
Direct debit	DD 5498.03	05 May 2026	National Mutual Retirement Fu	Superannuation contributions	(155.53)	
Direct debit	DD 5498.04	05 May 2026	Macquarie Superannuation Pla	Superannuation contributions	(349.53)	
Direct debit	DD 5498.05	05 May 2026	Commonwealth Superannuatio	Superannuation contributions	(355.98)	
Direct debit	DD 5498.06	05 May 2026	Australian Super	Superannuation contributions	(1,696.98)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct debit	DD 5498.07	05 May 2026	Aware Super Pty Ltd	Superannuation contributions	(7,413.61)	
Direct debit	DD 5498.08	05 May 2026	Australian Retirement Trust (St	Superannuation contributions	(173.28)	
Direct debit	DD 5498.09	05 May 2026	Mercer Super Trust, The Truste	Superannuation contributions	(784.84)	
Direct debit	DD 5498.10	05 May 2026	MLC MasterKey Personal Sup	Superannuation contributions	(132.70)	
Direct debit	DD 5498.11	05 May 2026	REST	Superannuation contributions	(316.92)	
Direct debit	DD 5498.12	05 May 2026	Colonial First State Super (Gib:	Superannuation contributions	(465.15)	
Direct debit	DD 5498.13	05 May 2026	AMP Lifetime Super	Superannuation contributions	(210.66)	(13,757.02)
Direct debit	DD 5512.01	19 May 2026	Shadforth Portfolio Service - St	Superannuation contributions	(1,342.38)	
Direct debit	DD 5512.02	19 May 2026	UniSuper	Superannuation contributions	(359.94)	
Direct debit	DD 5512.03	19 May 2026	National Mutual Retirement Fu	Superannuation contributions	(234.39)	
Direct debit	DD 5512.04	19 May 2026	Macquarie Superannuation Pla	Superannuation contributions	(350.98)	
Direct debit	DD 5512.05	19 May 2026	Commonwealth Superannuatio	Superannuation contributions	(355.98)	
Direct debit	DD 5512.06	19 May 2026	Australian Super	Superannuation contributions	(1,487.94)	
Direct debit	DD 5512.07	19 May 2026	Aware Super Pty Ltd	Superannuation contributions	(7,083.60)	
Direct debit	DD 5512.08	19 May 2026	Australian Retirement Trust (St	Superannuation contributions	(196.42)	
Direct debit	DD 5512.09	19 May 2026	Mercer Super Trust, The Truste	Superannuation contributions	(788.61)	
Direct debit	DD 5512.10	19 May 2026	MLC MasterKey Personal Sup	Superannuation contributions	(226.69)	
Direct debit	DD 5512.11	19 May 2026	REST	Superannuation contributions	(316.92)	
Direct debit	DD 5512.12	19 May 2026	Colonial First State Super (Gib:	Superannuation contributions	(435.93)	
Direct debit	DD 5512.13	19 May 2026	AMP Lifetime Super	Superannuation contributions	(254.56)	(13,434.34)
Direct debit	131	04 May 2026	7 - CBA Merchant fee	CBA Merchant fees - Municipal acct	(364.07)	(364.07)
Direct debit	131	04 May 2026	7 - CBA Merchant fee	CBA Merchant fees - Trust acct	(20.70)	(20.70)
Direct debit	131	06 May 2026	12 - ANZ - BPAY	ANZ - BPAY: Usage fees	(105.60)	(105.60)
Direct debit	131	06 May 2026	12 - ANZ - BPAY	ANZ - BPAY: Monthly service fee	(77.00)	(77.00)
Direct debit	131	06 May 2026	8 - ANZ Transactive	ANZ Transactive	(120.50)	(120.50)
Direct debit	131	15 May 2026	1 - Bank Charges	Bank charges: Acct service fee	(22.00)	(22.00)

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct debit	131	15 May 2026	1 - Bank Charges	Bank charges: Acct service fee	(22.00)	(22.00)
Direct debit	131	15 May 2026	1 - Bank Charges	Bank charges: Reversal for duplication	22.00	22.00
Direct debit	131	15 May 2026	10 - Tyro EFTPOS Fees	Tyro EFTPOS fees	(144.29)	(144.29)
Direct debit	131	15 May 2026	10 - Tyro EFTPOS Fees	Tyro EFTPOS fees	(144.29)	(144.29)
Direct debit	131	15 May 2026	10 - Tyro EFTPOS Fees	Tyro EFTPOS fees - Reversal for duplication	144.29	144.29
Direct debit	131	01 May 2026	3 - DoT Payments	DoT Payments	(2,915.35)	
Direct debit	131	04 May 2026	3 - DoT Payments	DoT Payments	(1,357.25)	
Direct debit	131	05 May 2026	3 - DoT Payments	DoT Payments	(5,169.30)	
Direct debit	131	05 May 2026	3 - DoT Payments	DoT Payments	(5,169.30)	
Direct debit	131	05 May 2026	3 - DoT Payments	DoT Payments - Reversal for duplication	5,169.30	
Direct debit	131	06 May 2026	3 - DoT Payments	DoT Payments	(2,613.80)	
Direct debit	131	07 May 2026	3 - DoT Payments	DoT Payments	(1,235.55)	
Direct debit	131	08 May 2026	3 - DoT Payments	DoT Payments	(6,255.90)	
Direct debit	131	11 May 2026	3 - DoT Payments	DoT Payments	(1,327.25)	
Direct debit	131	12 May 2026	3 - DoT Payments	DoT Payments	(3,394.25)	
Direct debit	131	13 May 2026	3 - DoT Payments	DoT Payments	(1,523.10)	
Direct debit	131	14 May 2026	3 - DoT Payments	DoT Payments	(4,955.75)	
Direct debit	131	15 May 2026	3 - DoT Payments	DoT Payments	(2,122.25)	
Direct debit	131	15 May 2026	3 - DoT Payments	DoT Payments	(2,122.25)	
Direct debit	131	15 May 2026	3 - DoT Payments	DoT Payments - Reversal for duplication	2,122.25	
Direct debit	131	18 May 2026	3 - DoT Payments	DoT Payments	(5,259.30)	
Direct debit	131	19 May 2026	3 - DoT Payments	DoT Payments	(3,818.65)	
Direct debit	131	25 May 2026	3 - DoT Payments	DoT Payments	(561.85)	
Direct debit	131	26 May 2026	3 - DoT Payments	DoT Payments	(4,534.80)	
Direct debit	131	27 May 2026	3 - DoT Payments	DoT Payments	(3,128.85)	
Direct debit	131	28 May 2026	3 - DoT Payments	DoT Payments	(4,227.70)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct debit	131	28 May 2026	3 - DoT Payments	DoT Payments	(4,227.70)	
Direct debit	131	28 May 2026	3 - DoT Payments	DoT Payments - Reversal for duplication	4,227.70	
Direct debit	131	29 May 2026	3 - DoT Payments	DoT Payments	(2,247.55)	(56,648.45)
Direct debit	EFT 12450	28 May 2026	WA Treasury Corporation	Deb 04 of 40 - May 2026, Loan 122 (Swim Pool Stage 1)	(46,719.25)	(46,719.25)
Direct debit	EFT 12449	25 May 2026	Credit Card - Shire of Beverley	2026-04 Apr Credit Card purchases	(649.15)	(649.15)
PAYMENTS RAISED IN CURRENT MONTH					(434,739.00)	(434,739.00)

WAGES & SALARIES

EFT Pymt		06 May 2026	Wages & Salaries	FE - 05 May 2026	(69,960.12)	
EFT Pymt		20 May 2026	Wages & Salaries	FE - 19 May 2026	(68,867.80)	
WAGES & SALARIES					(138,827.92)	(138,827.92)

UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT

Direct debit	DD 5512.01	19 May 2026	Shadforth Portfolio Service - Sup	Superannuation contributions	1,342.38	
Direct debit	DD 5512.02	19 May 2026	UniSuper	Superannuation contributions	359.94	
Direct debit	DD 5512.03	19 May 2026	National Mutual Retirement Fund	Superannuation contributions	234.39	
Direct debit	DD 5512.04	19 May 2026	Macquarie Superannuation Plan	Superannuation contributions	350.98	
Direct debit	DD 5512.05	19 May 2026	Commonwealth Superannuation	Superannuation contributions	355.98	
Direct debit	DD 5512.06	19 May 2026	Australian Super	Superannuation contributions	1,487.94	
Direct debit	DD 5512.07	19 May 2026	Aware Super Pty Ltd	Superannuation contributions	7,083.60	
Direct debit	DD 5512.08	19 May 2026	Australian Retirement Trust (Sup	Superannuation contributions	196.42	
Direct debit	DD 5512.09	19 May 2026	Mercer Super Trust, The Trustee	Superannuation contributions	788.61	
Direct debit	DD 5512.10	19 May 2026	MLC MasterKey Personal Super	Superannuation contributions	226.69	
Direct debit	DD 5512.11	19 May 2026	REST	Superannuation contributions	316.92	
Direct debit	DD 5512.12	19 May 2026	Colonial First State Super (Gibso	Superannuation contributions	435.93	
Direct debit	DD 5512.13	19 May 2026	AMP Lifetime Super	Superannuation contributions	254.56	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					13,434.34	13,434.34

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>					<i>0.00</i>	<i>0.00</i>
OTHER AMENDMENTS/GENERAL JOURNALS						
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>					<i>0.00</i>	<i>0.00</i>
INVESTMENTS						
					0.00	
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(560,132.58)	(560,132.58)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
CEO - STEPHEN GOLLAN						
Credit card	3413440677	31 Mar 2026	Adobe Systems	Adobe Pro licenses x 2 (EA, Records)	602.80	602.80
Credit card	VARIOUS:260326-090426	09 Apr 2026	Facebook	2026 Air Show advertising: 26 Mar - 09 Apr 2026 x 15 adverts	46.35	649.15
DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)						
						0.00
MOW - STEPHEN VINCENT						
						0.00
<i>April 2026 transactions presented on 25 May 2026 (EFT 12449) Shire of Beverley Municipal Bank account</i>					<i>649.15</i>	<i>649.15</i>

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<i>TRUST ACCOUNT DETAILS</i>						
PAYMENTS RAISED IN CURRENT MONTH						
				PAYMENTS RAISED IN CURRENT MONTH	0.00	0.00
PAYMENTS UNPRESENTED IN CURRENT BANK #						
				PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS / GENERAL JOURNALS						
				OTHER AMENDMENTS / GENERAL JOURNALS	0.00	0.00
				TOTAL EXPENDITURE for TRUST ACCOUNT		0.00
TOTAL EXPENDITURE as reconciled to the MAY 2026 BANK STATEMENTS						
				Municipal Account Expenditure		(560,132.58)
				Trust Account Expenditure		0.00
				TOTAL EXPENDITURE for MAY 2026		(560,132.58)

11.3 Rates Exemption – Non-Rateable Land Review

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	3 June 2026
Applicant:	Administration
File Reference:	ADM 0566
Author and Position:	Natalie Ashworth, Finance Officer
Previously Before Council:	June 2025, Occurs Annually
Disclosure(s) Of Interest:	Author is a member of the Beverley Tennis Club
Attachments:	Nil

SUMMARY

Council to review and consider approving the current list of Non-Rateable properties.

BACKGROUND

Council first adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2018 at its Ordinary Council meeting. The properties holding rate exemption status from rates are reviewed annually to ensure continued rating exemption.

COMMENT

The following properties currently attract a rates exemption and are due for review:

Assess No	Lot No.	Street Name	Owners Name
A1135	R51	JOHN ST	Beverley Anglican Church
A2977	39	JOHN ST	Beverley Anglican Church
A791	97	JOHN ST	Beverley District High School
A37	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38	Various	SMITH ST	Beverley Golf Club Inc
A41	72	SMITH ST	Beverley Golf Club Inc
A1462	504	FORREST ST	Beverley Lawn Tennis Club
A1003	50	HUNT RD	Beverley Masonic Lodge
A91	Various	FORREST ST	Beverley Medical Practice
A1259	15	NICHOLAS ST	Beverley Rifle Club Inc
A1599		FORREST ST	Co-operative Bulk Handling Ltd
A868	531	VINCENT ST	Country Women's Association
A873	1	BROOKTON HWY	Dale River Tennis Club
A1141	51	HUNT RD	Mr CE Gan (Church Premises)
A73	Various	GREAT SOUTHERN HWY	Indigenous Land & Sea Corporation
A660	367	BARTRAM ST	National Trust of Australia
A668	Various	FORREST ST	Returned Services League
A793	68	LUKIN ST	Roman Catholic Bishop of Perth
A1262	387	JOHN ST	St John Ambulance WA - Beverley Sub Centre
A1216		VINCENT ST	Telstra Corporation
A1147	405	JOHN ST	WA Country Health Service - Beverley Hospital
A1148	345	FORREST ST	WA Country Health Service - Lodge
A1298		GREAT SOUTHERN HWY	Water Corporation

Assess No	Lot No.	Street Name	Owners Name
A51706	800	SIMMONS RD	Water Corporation
A1140	409	HUNT RD	Western Australia Police
A792		TAYLOR ST	Westrail

There has been no change of use to any of the mentioned properties/land and no additions since the last review in June 2025.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (a) land which is the property of the Crown and —
 - (i) is being used or held for a public purpose; or
 - (ii) is unoccupied, except —
 - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
 - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;
 - and
 - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
 - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
 - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
 - (e) land used exclusively by a religious body as a school for the religious instruction of children; and

- (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and
 - (g) land used exclusively for charitable purposes; and
 - (h) land vested in trustees for agricultural or horticultural show purposes; and
 - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and
 - (j) land which is exempt from rates under any other written law; and
 - (k) land which is declared by the Minister to be exempt from rates.
- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

CONSULTATION

Council

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus

4.3 Responsible Planning

POLICY IMPLICATIONS

AF012 Rates Exemption (Non-Rateable Land)

RISK IMPLICATIONS

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the reviewed rates exemptions on:

Assess No	Lot No.	Street Name	Owners Name
A1135	R51	JOHN ST	Beverley Anglican Church
A2977	39	JOHN ST	Beverley Anglican Church
A791	97	JOHN ST	Beverley District High School
A37	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38	Various	SMITH ST	Beverley Golf Club Inc
A41	72	SMITH ST	Beverley Golf Club Inc
A1462	504	FORREST ST	Beverley Lawn Tennis Club
A1003	50	HUNT RD	Beverley Masonic Lodge
A91	Various	FORREST ST	Beverley Medical Practice
A1259	15	NICHOLAS ST	Beverley Rifle Club Inc
A1599		FORREST ST	Co-operative Bulk Handling Ltd
A868	531	VINCENT ST	Country Women's Association
A873	1	BROOKTON HWY	Dale River Tennis Club
A1141	51	HUNT RD	Mr CE Gan (Church Premises)
A73	Various	GREAT SOUTHERN HWY	Indigenous Land and Sea Corporation
A660	367	BARTRAM ST	National Trust of Australia
A668	Various	FORREST ST	Returned Services League
A793	68	LUKIN ST	Roman Catholic Bishop of Perth
A1262	387	JOHN ST	St John Ambulance WA - Beverley Sub Centre
A1216		VINCENT ST	Telstra Corporation
A1147	405	JOHN ST	WA Country Health Service - Beverley Hospital
A1148	345	FORREST ST	WA Country Health Service - Lodge
A1298		GREAT SOUTHERN HWY	Water Corporation
A51706	800	SIMMONS RD	Water Corporation
A1140	409	HUNT RD	Western Australia Police
A792		TAYLOR ST	Westrail

11.4 Budget 2026/27 – Salaries and Wages Increase

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	9 June 2026
Applicant:	Shire of Beverley
File Reference:	ADM 0092
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	Occurs Annually
Disclosure(s) Of Interest:	Shire Employee (Executive Contract Staff)
Attachments:	2026 State Wage Case Media Statement

SUMMARY

Council to consider approving a 4.75% salary and wage increase for all Shire Staff, excluding Executive Contract Staff.

BACKGROUND

From the 1 January 2023 the Shire of Beverley has transitioned to the State Industrial Relations (IR) system away from the Federal system.

The Shire applies an industrial instrument with the same terms as the Local Government Industry Award 2020 as it was on 31 December 2022, immediately prior to the State industrial relations transition. Following the transition, this instrument now applies to the Shire as an industrial agreement in the State IR system, not as an award (i.e. the Local Government Industry Award 2020 Industrial Agreement).

As a State system employer, the Shire must ensure that its employees are paid at least the State minimum wage and Council is required to pass on minimum wage increases to base salaries in line with the WA Industrial Relations Commission (WAIRC) rulings.

Historically, when operating under the Federal System, the minimum wage increase had been applied to all previous Award employees current wage, including wages over Award. It is proposed that this continues under the State System, applying the State WAIRC increases.

Executive Staff under contract, including the CEO, DCEO, Manager of Works, Manager of Development Services and CESM are treated in line with their negotiated contracts.

COMMENT

The decision of the WAIRC has been to increase the State Minimum Wage by 4.75% for the 2026/27 financial year.

The increase to the minimum rates of pay to the Shire's industrial instrument will come into effect from the first full pay period after 1 July 2026.

It is proposed that this increase be passed on to all non-contract employees current base rate of pay.

Contract rates are reviewed annually in line with the individual Contract agreements, however, where annual increases are not addressed under contract, it is proposed that the 4.75% minimum wage increase also be passed on to these employees.

The Superannuation Guarantee fee is 12.00% for the 2026/27 financial year.

The estimated Budget impact of the wage increase, including additional superannuation payable, is \$194,085.00 (equivalent to 5.44% of net Rate revenue).

STATUTORY ENVIRONMENT

Industrial Relations Act 1979, Industrial Relations (General) Regulations 1997, Minimum Conditions of Employment Act 1993

CONSULTATION

Council

FINANCIAL IMPLICATIONS

2026/27 Budget

STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy
4. Civic Leadership

Strategic Priorities: 1.6 Locals can participate in the workforce
4.3 Responsible planning

POLICY IMPLICATIONS

S034 Staff Remuneration

RISK IMPLICATIONS

Medium - If not applied Staff satisfaction may decrease and the ability to attract suitable new employees may become difficult.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICERS RECOMMENDATION

That a 4.75% salary increase be applied to all Shire Staff wages, excluding Executive Contract Staff, and be included in the 2026/27 Budget.



THE WESTERN AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

LEVEL 17, 111 ST GEORGES TERRACE
PERTH WA 6000

MEDIA STATEMENT

2026 State Wage Case

Thursday, 11 June 2026

The Western Australian Industrial Relations Commission has increased the State Minimum Wage by 4.75%, which brings the State Minimum Wage to \$998.30 per week from 1 July 2026. The Commission also increased award rates of pay by 4.75% from that time.

The increases apply only to employees who are paid the minimum wage or award rates in the State industrial relations system. Approximately 27,000 employers and more than 300,000 employees are estimated to be affected by the decision.

In making its decision, the Commission is required to consider a broad range of economic and labour market factors, and social and equity considerations.

The Commission noted that there is heightened uncertainty and volatility arising from the Middle East conflict. Although the Western Australian economy has remained resilient with solid labour market conditions, strong investment and robust household consumption, rising costs, particularly fuel, have intensified pressures on low paid employees and small businesses.

Inflation has lifted to 3.9% to April 2026 and is expected to remain elevated above the Reserve Bank of Australia's target band into 2026-27. The recent uptick in inflation has eroded the real wage gains achieved in 2025, and ongoing risks to household spending and business confidence underscore the need for a balanced approach that supports living standards while recognising the pressures facing small businesses.

A full copy of the decision can be found on the Commission's website: www.wairc.wa.gov.au.

For more information, please contact Susan Bastian, Registrar, on (08) 9420 4444.

11.5 Budget 2026/27 – Fees and Charges

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	9 June 2026
Applicant:	Administration
File Reference:	ADM 0099
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	Occurs Annually
Disclosure(s) Of Interest:	Nil
Attachments:	Draft 2026/27 Schedule of Fees and Charges 2026 March Qtr CPI – All Groups

SUMMARY

Council to review and adopt the Fees and Charges Schedule for the 2026/27 financial year.

BACKGROUND

The Shire of Beverley's Schedule of Fees and Charges is reviewed annually and forms part of Council's Annual Budget.

COMMENT

The full Schedule of Fees and Charges is attached. Generally, a blanket percentage increase of 4.6% has currently been applied in line with March Quarter CPI. Previously, Council has considered increasing fees and charges at the same percentage rate as any intended Rate increase.

Variations to the 2026/27 Schedule include:

- Removal of Community Markets Hire fee;
- Removal of Metal Dust Supply charge;
- Increase to Caravan Park Cabin charges;
- Increase in Gym Membership charges;
- Increase in Swimming Pool Season Pass charges;
- Increase in Housing Rental charges;
- Updated Freedom of Information charges to reflect current legislated charges;
- Increase to the Non-potable water supply charge;
- Increase to Standpipe water charges to reflect increase supply charges;
- Review and addition of Refuse Site tyre disposal charges;
- Addition of Pest Control Business Registration fee.

Fee Schedule

The draft 2026/27 Fees and Charges schedule includes a proposed increase of CPI (4.6% March Quarter All Groups – see attached).

Some fees are increased annually by CPI under agreement, these fees are identified in the notes section of the schedule. These increases have been applied.

Statutory charges (for Dogs/Cats, Health, Building and Planning) may change following advice from the relevant Government departments. If changes do occur, the schedule will be updated accordingly.

STATUTORY ENVIRONMENT

Section 6.16 of the *Local Government Act* provides that:

- (1) a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- (2) A fee or charge may be imposed for the following
 - a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
 - b. Supplying a service or carrying out work at the request of a person
 - c. Subject to section 5.94, providing information from local government records;
 - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorization or certificate;
 - e. Supplying goods;
 - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
 - a. Imposed (by absolute majority) during a financial year; and
 - b. Amended (by absolute majority) from time to time during a financial year.

Section 6.17 further provides:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
 - a. The cost to the local government of providing the service or goods;
 - b. The importance of the service or goods to the community; and
 - c. The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - a. Under section 5.96;
 - b. Under section 6.16 (2) (d); or
 - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
- (4) Regulations may –
 - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b. Limit the amount of a fee or charge in prescribed circumstances.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to –

- (a) ensure that the resources of the local government are effectively and efficiently managed;

- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Section 41 of the *Health Act* provides that every local government may from time to time, as occasion may require, make and levy as aforesaid and cause to be collected an annual rate for the purpose of providing for the proper performance of all or any of the services mentioned in section 112, and the maintenance of any sewerage works constructed by the local government under Part IV. Such annual rate shall not exceed —

- (a) 12 cents in the dollar on the gross rental value; or
- (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple, provided that the local government may direct that the minimum annual amount payable in respect of any one separate tenement shall not be less than \$1.

Provided also, that where any land in the district is not connected with any sewer, and a septic tank or other sewerage system approved by the local government is installed and used upon such land by the owner or occupier thereof for the collection, removal, and disposal of nightsoil, urine, and liquid wastes upon such land, the local government may by an entry in the rate record exempt such land from assessment of the annual rate made and levied under this section, and, in lieu of such annual rate, may, in respect of such land, make an annual charge under and in accordance with section 106 for the removal of refuse from such land.

Section 112 of the *Health Act* provides that:

- (1) A local government may, and when the Executive Director, Public Health so requires, shall undertake or contract for the efficient execution of the following works within its district, or any specified part of its district:
 - (a) The removal of house and trade refuse and other rubbish from premises.
 - (b) The supply of disinfectants for the prevention or control of disease, and pesticides for the destruction of pests.
 - (c) The cleansing of sanitary conveniences and drains.
 - (d) The collection and disposal of sewage.
 - (e) The cleaning and watering of streets.
 - (f) The providing, in proper and suitable places, of receptacles for the temporary deposit of refuse and rubbish collected under this section.
 - (g) The providing of suitable places, buildings, and appliances for the disposal of refuse, rubbish and sewage.
 - (ga) The construction and installation of plant for the disposal of refuse, rubbish and sewage.
 - (h) The collection and disposal of the carcasses of dead animals, provided that it shall not be lawful to deposit nightsoil in any place where it will be a nuisance or injurious or dangerous to health.

- (2) Any local government which has undertaken or contracted for the efficient execution of any such work as aforesaid within its district or any part thereof may by local law prohibit any person executing or undertaking the execution of any of the work undertaken or contracted for within the district or within such part thereof as aforesaid, as the case may be, so long as the local government or its contractor executes or continues the execution of the work or is prepared and willing to execute or continue the execution of the work.
- (3) After the end of the year 1934 no nightsoil collected in one district shall be deposited in any other district, except with the consent of the local government of such other district, or of the Executive Director, Public Health.

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
 - (a) not less than 60 days after the day on which the notice is given; and
 - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased, but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
 - (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
 - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* (Local government may impose waste collection rate) provides:

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
 - (a) 12 cents in the dollar on the gross rental value; or
 - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

CONSULTATION

Shire Staff

FINANCIAL IMPLICATIONS

2026/27 Budget

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.1 Community and customer focus
4.3 Responsible planning

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (3) – Fees and Charges form part of the Annual Budget. Preparation of the Annual Budget is done in a staged and planned process and is presented through this report to Council to mitigate the risk of failing to adopt the budget by 31 August.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the draft 2026/27 Fees and Charges Schedule be adopted and included in the 2026/27 Budget.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
SPORTING CLUBS/COMMUNITY ORGANISATIONS						
Football Club	4,296.00	4,494.00	per year		↑ 198.00	Oval, Function Centre and Changerooms
Netball Clubs (Beverley Netball Club & Redbacks Netball Club)	655.00	685.00	per year		↑ 30.00	Courts, Function Centre and Changerooms
Cricket Club	655.00	685.00	per year		↑ 30.00	Oval, Function Centre and Changerooms
Hockey Club	655.00	685.00	per year		↑ 30.00	Oval, Function Centre and Changerooms
Horse and Pony Club (Annual Fee)	143.00	150.00	per year		↑ 7.00	Annual CPI Mar Quarter Review as per Licence Agreement (#55). Oval <u>NOT</u> included. Club provide own cleaner.
Horse and Pony Club (Extra Events)	220.00	230.00	per event		↑ 10.00	Includes Main Oval - Function Centre hire extra.
Tennis Club	723.00	756.00	per year		↑ 33.00	Club provide own cleaner/ Ablutions Only
Ladies Badminton Club	49.00	51.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Boot Scooting	49.00	51.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Ballet Group	49.00	51.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
CRC Bingo	49.00	51.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Soaring Society	5,169.00	5,407.00	per year		↑ 238.00	Annual CPI Mar Quarter Perth Review and Billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Soaring Society - Hangar Fees	100.00	100.00	per glider/year		↑ 0.00	Fixed Fee - billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Tractor Pull	301.00	308.00	per event		↑ 7.00	Annual CPI Dec Quarter Review as per Licence Agreement. Exp 31 Dec 2026 (Agreement# 9)
Beverley Districts Motor Cycle Club (Ulinga Park)	1,384.00	1,448.00	per year		↑ 64.00	Annual CPI Perth Review as per Lease Agreement. Exp 30 Jun 2031 (Agreement# 12)
Ladies Hospital Auxiliary - Op Shop (Lesser Hall)	12.00	13.00	per week		↑ 1.00	Lesser Hall use.
Beverley Station Arts (Licence Fee)	127.00	133.00	per year		↑ 6.00	Annual CPI Mar Quarter Review as per Licence Agreement. Exp 30 Apr 2028 (Agreement# 24)
Beverley Off Road Motor Sports Association (BORMSA)	2,000.00	2,000.00	per year		↑ 0.00	Fixed Lease. Exp 31 Dec 2025 (Agreement# 57)
Telstra (Mobile Tower Lease)	1,000.00	1,000.00	per year		↑ 0.00	Fixed Lease. (Agreement# 3)
CORNERSTONE COMMUNITY CENTRE CHARGES						
Beverley Community Resource Centre Lease	15,684.00	16,405.00	per year		↑ 721.00	As per Management Agreement reviewed annually by December Qtr CPI Perth. (Agreement# 75)
Commercial Office 1 Lease	103.00	103.00	per week		↑ 0.00	(Agreement# 86)
Commercial Office 2 Lease	170.00	178.00	per week		↑ 8.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 103)
Commercial Office 3 Lease	93.00	97.00	per week		↑ 4.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 112)
Commercial Office 4 Lease	262.00	275.00	per week		↑ 13.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 90)
Creche Lease	392.00	410.00	per week		↑ 18.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 88)
Conference/Training Facility - Hourly	25.00	25.00	per hour		↑ 0.00	Per Room
Conference/Training Facility - Daily	125.00	125.00	per day		↑ 0.00	Per Room - max. 8 hours inc. use of Kitchen facilities.
Conference/Training Facility - Hourly - Community Group	11.00	11.00	per hour		↑ 0.00	Per Room. Incorporated bodies only. Includes use of tea and coffee making facilities.
Conference/Training Facility - Daily - Community Group	55.00	55.00	per day		↑ 0.00	Per Room - max. 8 hours inc. use of Kitchen facilities. Incorporated bodies only. Includes use of tea and coffee making facilities.
Electronic Display - Advertising Set Up	55.00	55.00	per advert		↑ 0.00	As per Council Policy C015. Community Groups exempt.
Electronic Display - Monthly Advertising	55.00	55.00	per month		↑ 0.00	As per Council Policy C015. Community Groups exempt.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
ROAD MAINTENANCE CHARGES						
Austral Brick	5,000.00	5,000.00	per year		↑ 0.00	Road Maintenance Contribution as per Tonnage transported @ 48c per ton - \$5,000 agreed floor price.
HALL						
						Tables, Chairs, Crockery & Cutlery <u>not</u> to be removed from Hall
Main Hall - Community Group Functions	228.00	238.00	per day		↑ 10.00	Incorporated bodies only. Includes Bar Facilities.
Lesser Hall - Community Group Functions	181.00	189.00	per day		↑ 8.00	Incorporated bodies only. Includes Bar Facilities.
Full Complex - Community Group Functions	287.00	300.00	per day		↑ 13.00	Incorporated bodies only. Includes use of Kitchen and Bar Facilities
Main Hall - Private Functions	395.00	413.00	per day		↑ 18.00	Includes Bar Facilities.
Lesser Hall - Private Functions	304.00	318.00	per day		↑ 14.00	Includes Bar Facilities.
Full Complex - Private Functions	571.00	597.00	per day		↑ 26.00	Includes use of Kitchen and Bar Facilities
Commercial Kitchen Hire	80.00	80.00	per day		↑ 0.00	Limit 8 hours per day. Cannot hire if booked for Private or Community Function.
Full Complex - Special Functions	1,000.00	1,000.00	per Event		↑ 0.00	Includes Use of Kitchen and Bar Facilities. Access day before and after to set up/pack up. Use of Hall Chairs and Tables and Scaffold.
Community Meeting Room	FREE	FREE			↑ 0.00	Front room adjacent to Hall Foyer.
Bally Bally Hall	68.00	71.00	per day		↑ 3.00	Cleaning responsibility of Hirer.
Morbinning Hall	68.00	71.00	per day		↑ 3.00	Cleaning responsibility of Hirer.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
EQUIPMENT RENTALS						
Chairs	1.00	1.00	per chair		↑ 0.00	Old Green Amenities Chairs (stored in Exhibition Shed) only.
RECREATION GROUND						
Oval Hire (Day)	227.00	237.00	per day		↑ 10.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Oval Hire (Night)	319.00	334.00	per night		↑ 15.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Exhibition Shed	92.00	96.00	per day		↑ 4.00	Beverley Agricultural Society Exempt. If leased, private hire not available.
Exhibition Shed Commercial Lease	500.00	500.00	per year		↑ 0.00	Beverley Agricultural Society to have access for 2 weeks per year.
Ram Shed	92.00	96.00	per day		↑ 4.00	Beverley Agricultural Society Exempt.
Poultry Shed	92.00	96.00	per day		↑ 4.00	Beverley Agricultural Society Exempt.
Caravan Overflow (Per Van)	34.00	36.00	per day		↑ 2.00	Including Power.
FUNCTION & RECREATION CENTRE						
						Tables, Chairs, Crockery & Cutlery <u>not</u> to be removed from Centre
Community Group Functions	181.00	189.00	per day		↑ 8.00	Local Incorporated Bodies only. Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Community Group Meetings	54.00	56.00	per event		↑ 2.00	Local Incorporated Bodies only. Use of meeting room only includes tea and coffee making facilities.
Private Functions	362.00	379.00	per day		↑ 17.00	Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Private Meetings	110.00	115.00	per event		↑ 5.00	Use of meeting room only includes tea and coffee making facilities.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.
COMMUNITY BUS						
						24 seats inc driver, 50% subsidy for transport of school aged children (Local Children Only)
Fee Includes Fuel Charges etc. (Minimum \$50)	1.87	2.00	per km		↑ 0.13	Minimum Hire charge of \$50 applies.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
CARAVAN PARK - Power Charges INCLUDED						
Powered - Van/RV Site	34.00	36.00	per day		↑ 2.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Van/RV Site	21.00	22.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Powered - Campsite	21.00	22.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Campsite	15.00	16.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Additional Person/s (Age 5+ Years)	5.00	5.00	each per day		↑ 0.00	
Children 5 Years Or Under	FREE	FREE			↑ 0.00	
Showers	5.00	5.00	each per shower use		↑ 0.00	
Extended Stay Site (First 28 Days)	206.00	215.00	per week		↑ 9.00	Maximum of 2 Persons (Age 5+) (1-28 days) [140.91 + 14.09 GST]
Extended Stay Site (29+ Days)	206.00	215.00	per week	5% GST	↑ 9.00	Maximum of 2 Persons (Age 5+) 12 Weeks Max - Permission Required [146.92+8.08 GST]
CARAVAN PARK - Onsite Accommodation						
<i>All bookings to be made through the Online Portal. Payment via Credit Card.</i>						
One Bedroom Unit	160.00	176.00	per night		↑ 16.00	Accommodation for up to 2 people. 1 x King Size Bed. \$10 discount per night for two or more night stay.
Two Bedroom Unit	180.00	198.00	per night		↑ 18.00	Accommodation for up to 4 people. 1 x King Size Bed 2 x King Single Beds. \$10 discount per night for two or more night stay.
Extra Persons	15.00	15.00	per person		↑ 0.00	Double fold out couch available in each Unit. Limit 2 additional guests per Unit.
Additional Cleaning Fee	55.00	58.00	per hour		↑ 3.00	Where additional cleaning is required charged at the discretion of the Chief Executive Officer.
Cancellation/No Show Charge			One Nights Charge		↑ 0.00	Fee equivalent to one nights charge payable for no show or cancellation within 24 hours of booking.
One Bedroom Unit - Weekly Rate	960.00	1,056.00	per 7 days		↑ 96.00	Linen changed every 7 days.
Two Bedroom Unit - Weekly Rate	1,080.00	1,188.00	per 7 days		↑ 108.00	Linen changed every 7 days.
GYM MEMBERSHIP						
Junior Membership - 16-18 Years	75.00	79.00	6 months		↑ 4.00	Written permission required from Parent/Guardian.
Junior Membership - 16-18 Years	125.00	131.00	12 months		↑ 6.00	Written permission required from Parent/Guardian.
Adult Membership - Over 18 Years	120.00	126.00	6 months		↑ 6.00	
Adult Membership - Over 18 Years	200.00	210.00	12 months		↑ 10.00	
Senior/Pensioner Membership	75.00	79.00	6 months		↑ 4.00	
Senior/Pensioner Membership	125.00	131.00	12 months		↑ 6.00	
Occasional Use	50.00	50.00	30 Days		↑ 0.00	Must be 18 years old or over. Valid for 30 consecutive days from date of payment.
Personal Trainer Membership	400.00	400.00	12 months		↑ 0.00	Personal Trainers must provide a copy of Accreditation and CoC of Public Liability cover.
Gym Induction Fee	33.00	33.00			↑ 0.00	Compulsory for New Memberships only.
Gym Induction - Personal Trainer Consultation	33.00	33.00			↑ 0.00	Optional for New Memberships only; conducted at same time as compulsory induction.
Gym Access Card - Replacement	25.00	25.00	per Card		↑ 0.00	Applicable to replacement cards only.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
SWIMMING POOL						
Adult	5.00	5.00	per entry		↑ 0.00	
Pensioner/Senior	3.00	3.00	per entry		↑ 0.00	
Child (6-17 Years)	2.00	2.00	per entry		↑ 0.00	Under 6 Years No Charge
Spectator	2.00	2.00	per entry		↑ 0.00	Spectators include Parents supervising children who cannot swim and may need to enter the toddler or learner pools.
Season Ticket - Adult (18 Years+)	50.00	55.00	per season		↑ 5.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Pensioner/Senior	30.00	35.00	per season		↑ 5.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Child (6-17 Years)	20.00	25.00	per season		↑ 5.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Family - Two Adults + 1 Child	100.00	110.00	per season		↑ 10.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 2 Children	120.00	135.00	per season		↑ 15.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 3 Children	140.00	160.00	per season		↑ 20.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 4 Children (Maximum)	160.00	185.00	per season		↑ 25.00	Complimentary Single Child Season Pass
COMMUNITY HEALTHY LIFESTYLE PACKAGE						
Combined 12 Month Gym Membership and Pool Season Pass (Adult)	225.00	239.00	per year		↑ 14.00	10% Saving
Combined 12 Month Gym Membership and Pool Season Pass (Senior)	140.00	150.00	per year		↑ 10.00	10% Saving

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
HUNT ROAD VILLAGE						
Rental Charge	170.00	179.00	per week	✓	↑ 9.00	Rental Agreement
INDEPENDENT LIVING UNITS						
Rental Charge	255.00	268.00	per week per Unit	✓	↑ 13.00	Rental Agreement
30B DAWSON STREET						
Rental Charge	305.00	319.00	per week	✓	↑ 14.00	Rental Agreement - Annual CPI review
5 SHORT STREET						
Rental Charge	250.00	263.00	per week	✓	↑ 13.00	Rental Agreement - Annual CPI review
BLARNEY ADVERTISING						
Full Page 18.5 x 26.8 cm	210.00	220.00	per advert		↑ 10.00	
Half Page 18.5 x 13.3 cm	110.00	115.00	per advert		↑ 5.00	
Quarter Page 9.2 x 13.3 cm	55.00	58.00	per advert		↑ 3.00	
Small 6 x 8.7 cm	35.00	37.00	per advert		↑ 2.00	
Trade 6 x 4.5 cm	10.00	10.00	per advert		↑ 0.00	
Annual Ad Space - 9.10 x 6.25cm	550.00	575.00	per year		↑ 25.00	12 Editions
Community Notice	0.00	0.00	per advert		↑ 0.00	

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
LIBRARY						
Library - Replacement Card	12.00	13.00	per card		↑ 1.00	
Library - Lost Books - Admin Fee	30.00	31.00	per investigation		↑ 1.00	Replacement Books to be charged at Cost.
FREEDOM OF INFORMATION (FOI)						
						<i>Freedom of Information (Charges) Regulations 2019</i>
Personal Information About Applicant	No charge	No charge				Copies as per Beverley CRC copying fees.
FOI - NON PERSONAL INFORMATION						
Application Fee	30.00	0.00	per application	✓		
Search and Retrieval of Document	30.00	15.00	per hour	✓		
Review of Requested Documents	30.00	20.00	per hour	✓		First 5 hours no charge.
Supervision During Viewing Of Documents		6.25	per half hour	✓		First 5 hours no charge.
Duplication Of Information (other than a photocopy)		4.40	per page	✓		
Photocopy Of Information		0.10	per page	✓		
Delivery, Packing And/Or Postage			AT COST + GST			
Deposit - Up to \$100 Estimated Charges		20.00	per application			
Deposit - \$100+ Estimated Charges		25%	per application			
ACCOUNT ENQUIRIES						
Rate Account Enquiry	250.00	250.00	per enquiry	✓	↑ 0.00	
Rates Credit Balance Refund - Admin Charge	50.00	50.00	per request		↑ 0.00	First credit balance refund free of charge per financial year.
Title Search	68.00	68.00	per enquiry		↑ 0.00	
Rate Book (Electronic Only)	250.00	250.00	per copy		↑ 0.00	
RUBBISH/RECYCLING						
Refuse Collection	241.00	252.00	per refuse bin/year	✓	↑ 11.00	Annual March Quarter Perth CPI increase as per agreement.
Recycling Collection	108.00	113.00	per recycle bin/year	✓	↑ 5.00	Annual March Quarter Perth CPI increase as per agreement.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
CAT REGISTRATION - Statutory subject to change						Cat Act 2011
1. Annual registration of a cat, unless concessional fees are applicable.	20.00	20.00	per year	✓		
2. Concessional registration fee-						
a) Three Year Registration Period	42.50	42.50		✓		
b) Three Year Registration Period - Pensioner	21.25	21.25		✓		Full Concession Card required
c) Lifetime registration period	100.00	100.00		✓		
c) Lifetime registration period - Pensioner	50.00	50.00		✓		Full Concession Card required
d) Registration after 31 May in any year, for that registration year.	50% of fee payable otherwise.			✓		
3. Annual application for approval or renewal to breed cats (per cat).	100.00	100.00		✓		
CAT TRAP						
Cat Trap Hire	17.00	18.00	per day		↑ 1.00	Hire fees to be paid in advance
Cat Trap Bond	50.00	50.00	per hire	✓	↑ 0.00	Bond returned via Cheque payment
DOG REGISTRATION - Statutory subject to change						Dog Act 1976
Dog - Male Or Female	50.00	50.00	1 year	✓	↑ 0.00	
Dog - Male Or Female	120.00	120.00	3 years	✓	↑ 0.00	
Dog - Male Or Female	250.00	250.00	Lifetime	✓	↑ 0.00	
Sterilised Dog - Male or Female	20.00	20.00	1 year	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	42.50	42.50	3 years	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	100.00	100.00	Lifetime	✓	↑ 0.00	Certificate of Sterilisation required
Pension Rate: Dog - Male Or Female	25.00	25.00	1 year	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	60.00	60.00	3 years	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	125.00	125.00	Lifetime	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	10.00	10.00	1 year	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	21.25	21.25	3 years	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	50.00	50.00	Lifetime	✓	↑ 0.00	
Sheep Dog	25% of fee otherwise payable		1 year	✓		
Sheep Dog	25% of fee otherwise payable		3 years	✓		
Sheep Dog	25% of fee otherwise payable		Lifetime	✓		
Bulk Dog Registration	200.00	200.00		✓	↑ 0.00	For approved kennel establishments only. Fee payable per establishment.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
DOG IMPOUNDING FEES						
Impound Fee	69.00	69.00	per impounding		↑ 0.00	
Sustenance	15.00	16.00	per day		↑ 1.00	
DOG PENALTIES/INFRINGEMENTS						
						<i>Dog Act 1976</i>
1. Unregistered Dog	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
2. Failure to give notice of new owner	40.00	40.00		✓	↑ 0.00	
3. Keeping more than the prescribed number of dogs	100.00	100.00		✓	↑ 0.00	
4. Breach of kennel establishment licence	200.00	200.00		✓	↑ 0.00	
5. Dog in public place without collar or registration tag	50.00	50.00		✓	↑ 0.00	Double penalty for Dangerous Dog
6. Owners name and address not on collar	50.00	50.00		✓	↑ 0.00	Double penalty for Dangerous Dog
7. Dog not held by a leash in certain public places	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
8. Failure to control a dog in exercise areas and rural areas	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
9. Greyhound not muzzled	200.00	200.00		✓	↑ 0.00	
10. Dog in place without consent	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
11. Dangerous dog not muzzled	250.00	250.00		✓	↑ 0.00	
12. Dangerous dog not on leash in exercise area	200.00	200.00		✓	↑ 0.00	
13. Dangerous dog not under continuous supervision	200.00	200.00		✓	↑ 0.00	
14. Dangerous dog in specifically prohibited area	200.00	200.00		✓	↑ 0.00	
15. Dangerous dog enclosure requirement not complied with	200.00	200.00		✓	↑ 0.00	
16. Dangerous dog not wearing specified collar	200.00	200.00		✓	↑ 0.00	
17. Dangerous dog signs not displayed	200.00	200.00		✓	↑ 0.00	
18. Local Government not advised of dangerous dog attack	200.00	200.00		✓	↑ 0.00	
19. Local Government not advised of missing dangerous dog	200.00	200.00		✓	↑ 0.00	
20. Local Government not advised of dangerous dog ownership change	200.00	200.00		✓	↑ 0.00	
21. Local Government not advised of dangerous dog location change	200.00	200.00		✓	↑ 0.00	
22. Failure to take steps against parasites	50.00	50.00		✓	↑ 0.00	
23. Dog causing nuisance	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
24. Failure to produce document issued under Dog Act 1976	100.00	100.00		✓	↑ 0.00	
25. Failure of alleged offender to give name and address.	100.00	100.00		✓	↑ 0.00	

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
PRIVATE WORKS						
Excavator	219.00	229.00	per hour		↑ 10.00	With Shire Operator Only
Bobcat	164.00	172.00	per hour		↑ 8.00	With Shire Operator Only
Grader (BE001, BE003)	249.00	260.00	per hour		↑ 11.00	With Shire Operator Only
Loader (BE004, BE036)	233.00	244.00	per hour		↑ 11.00	With Shire Operator Only
Roller - Rubber Tyre (BE033)	219.00	229.00	per hour		↑ 10.00	With Shire Operator Only
Roller - Vibrator (BE033)	219.00	229.00	per hour		↑ 10.00	With Shire Operator Only
Slasher (BE008)	205.00	214.00	per hour		↑ 9.00	With Shire Operator Only
Tractor (BE023)	175.00	183.00	per hour		↑ 8.00	With Shire Operator Only
Tractor Ford (BE014)	175.00	183.00	per hour		↑ 8.00	With Shire Operator Only
Truck Light (BE015, BE028)	131.00	137.00	per hour		↑ 6.00	With Shire Operator Only
Truck Tandem (BE010, BE012, BE013)	169.00	177.00	per hour		↑ 8.00	With Shire Operator Only
LABOUR						
Engineering Consultation	214.00	224.00	per hour		↑ 10.00	Minimum Charge = One Hour
Works Staff	98.00	103.00	per hour		↑ 5.00	Minimum Charge = One Hour
BUILDING MATERIALS						
						SUPPLY RESTRICTIONS OF MATERIALS:
Gravel	52.00	54.00	per m ³		↑ 2.00	PICK UP - MIN. of 1m³ (During Tip Opening Hours Only)
Gravel - Truck Load	271.00	283.00	per truck load		↑ 12.00	DELIVERED - MIN. of 2m³
Metal - All Sizes	98.00	103.00	per m ³		↑ 5.00	CARTAGE extra
Metal - Truck Load	785.00	821.00	per truck load		↑ 36.00	Tandem truck carries ~ 8m ³ or 12 tonne
Sand Filling	52.00	54.00	per m ³		↑ 2.00	
Sand Filling - Truck Load	241.00	252.00	per truck load		↑ 11.00	
Sweepings - When Available	50.00	52.00	per m ³		↑ 2.00	
Sweepings - Truck Load	392.00	410.00	per m ³		↑ 18.00	

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
CARTAGE						
Per Load - Cartage Both Ways	3.00	3.00	per km		↑ 0.00	E.g.: Client is 20kms out, 40kms cartage is charged
RURAL ROAD NUMBERS						
Replacement Rural Road Numbers	119.00	124.00	per Sign		↑ 5.00	First Sign - No Charge. Replacement includes Sign, Post and Erection Labour.
TELSTRA/WATER CORP REINSTATEMENTS						
Bitumen & Concrete	529.00	553.00	per m ²		↑ 24.00	
Gravel	529.00	553.00	per m ²		↑ 24.00	
CROSS OVERS (RURAL) - Gravel Only						
300mm pipe	2,358.00	2,466.00	per Crossover (2x Pipes)		↑ 108.00	<i>Payment to be made in Advance</i>
375mm pipe	PRICE ON APPLICATION					50% subsidy for 1st crossover on the property
450mm pipe	PRICE ON APPLICATION					
CROSS OVERS (TOWN SITE) - Concrete						
Per square metre	80.00	84.00	per m ²		↑ 4.00	50% Subsidy for 1st Crossover of the property
STANDPIPES						
Per 1,000L (1kL)	10.00	10.50	per kL	✓	↑ 0.50	Charges billed monthly
Administration Charge	5.00	5.00	per Invoice		↑ 0.00	
Standpipe Access Card	25.00	25.00	per Card		↑ 0.00	
Non-potable water per 1,000L (1kL)	4.50	4.70	per kL	✓	↑ 0.20	Water from Town Dam. Charges billed monthly.

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
RESERVATIONS OF GRAVE PLOTS / NICHE WALLS						
Grave Reservation - Initial	120.00	126.00	per site		↑ 6.00	25 Years validity.
Niche Wall Single Reservation - Initial	120.00	126.00	per site		↑ 6.00	
Niche Wall Double Reservation - Initial	216.00	226.00	per two sites		↑ 10.00	25 Years validity.
Transfer of Reservation - Grave & Niche Wall	61.00	64.00	per reservation		↑ 3.00	25 Years validity from date of transfer.
Reservation - Renewal Every 5 Years	30.00	31.00	per site		↑ 1.00	APPLICABLE TO BOTH GRAVE PLOT & NICHE WALL RESERVATIONS
CEMETERIES - GRAVE PLOTS, DIGGING & ASSOC CHARGES						
Grant of Right of Burial Charge	1,209.00	1,265.00		✓	↑ 56.00	25 Year Period.
Standard Grave - Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	120.00	126.00	per Grave		↑ 6.00	On application of Grant of Right of Burial
Standard Grave - Grave digging to 1.80m	1,209.00	1,265.00	per Grave		↑ 56.00	On application of Grant of Right of Burial
Standard Grave - Grave Number Plate - Per Standard Plot	61.00	64.00	per Grave		↑ 3.00	On application of Grant of Right of Burial
Standard Grave - Overtime Fee - Weekends/Public Holidays/RDOs	907.00	949.00	per Grave (if applicable)		↑ 42.00	On application of Grant of Right of Burial (if applicable)
Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	120.00	126.00			↑ 6.00	
Double Plot - Land 2.44m (L) X 3.05m (W) X 1.80m (D)	216.00	226.80			↑ 10.80	10% Discount on multiple plots. Plots must be adjacent.
Triple Plot - Land 2.44m (L) X 4.57m (W) X 1.80m (D)	324.00	340.20			↑ 16.20	10% Discount on multiple plots. Plots must be adjacent.
Grave - Child (7 & Under) - Grave digging to 1.80m	605.00	633.00	per Grave		↑ 28.00	
Excess Depth Of 1.80m - Per Every 300mm	239.00	250.00	per each 300mm		↑ 11.00	
Reopening Of Grave - Ordinary	1,209.00	1,265.00	per Grave		↑ 56.00	
Reopening Of Grave - Child (7 & Under)	605.00	633.00	per Grave		↑ 28.00	
Exhumation Fee	2,417.00	2,528.00	per exhumation		↑ 111.00	In addition to grave digging charge.
Permission to Erect Headstone	181.00	189.00	per Headstone		↑ 8.00	PERMISSION and/or KERBING
Attendance When Required By Grantee	181.00	189.00	per attendance		↑ 8.00	
Internment Of Ashes In Grave Plot	181.00	189.00			↑ 8.00	
Extra Charge Of Ashes Internment - Overtime Fee - Weekends/Public Holidays/RDOs	302.00	316.00			↑ 14.00	
NICHE WALLS - PLOTS, INTERNMENT & ASSOC. CHARGES						
Internment Fee - Niche Wall - Single Compartment	242.00	253.00			↑ 11.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 1st Internment	242.00	253.00			↑ 11.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 2nd Internment	120.00	126.00			↑ 6.00	Not including cost of PLAQUE / TABLET or FITTING
Plaque Fee	AT COST	AT COST	per plaque			Plaque Cost to be recovered in full.
Plaque Installation Fee	181.00	189.00	per plaque		↑ 8.00	
Urn Container	30.00	31.00	per container		↑ 1.00	
Vases	90.00	94.00	per vase		↑ 4.00	Cost on application

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
REFUSE SITE FEES						
Asbestos Burial (Beverley District Only)	161.00	174.00	per m ³		↑ 13.00	By Appointment Only Minimum \$50 charge. MUST BE DOUBLE BLACK PLASTIC WRAPPED AND LABELLED.
Asbestos Burial (Beverley District Only)			Large quantities			Price based on per m ³ rate plus machine hire.
Building Rubble, Concrete, Rock, Gravel, Sand Or Like	34.00	36.00	per m3		↑ 2.00	
Passenger Vehicle Tyre Disposal	5.00	8.00	per tyre		↑ 3.00	Based on cost recovery - Fee subject to change.
4WD/Light Truck Tyre Disposal	5.00	10.50	per tyre		↑ 5.50	Based on cost recovery - Fee subject to change.
Truck Tyre Disposal	5.00	20.00	per tyre		↑ 15.00	Based on cost recovery - Fee subject to change.
Other Tyre Disposal (Tractor, Header etc)		AT COST	per tyre by application		↑ 0.00	By Application. Based on cost recovery - Fee subject to change.
Mattresses	25.00	25.00	per mattress		↑ 0.00	Based on cost recovery - Fee subject to change.
Fridges/Air Conditioners	10.00	10.00	per unit		↑ 0.00	Based on cost recovery - Fee subject to change. No charge if degassed.
Septic Tank Waste (Local)	302.00	316.00	per 2,000L		↑ 14.00	per 2,000L or part thereof.
Septic Tank Waste (Outside of Beverley District)	605.00	633.00	per 2,000L		↑ 28.00	per 2,000L or part thereof - Double Rate.
HEALTH FEES						
<i>Health Act 1911</i>						
Public Building Event Approval Registration Fee	230.00	230.00	per Registration	✓	↑ 0.00	
Pest Control Business Inspection Fee	0.00	240.00	per Year	✓	↑ 240.00	Annual Inspection of Pest Control Business.
Food Premises Registration Fee	230.00	230.00	per Registration	✓	↑ 0.00	
Food Business Notification Fee	75.00	75.00	per Notification	✓	↑ 0.00	
Food Business (Food Stalls) Notification Fee	75.00	75.00	per Notification	✓	↑ 0.00	
Food Premises Annual Inspection Fee	160.00	160.00	per Year	✓	↑ 0.00	Annual Inspection of Food Premises.
Septic Tank/Onsite Waste Water Disposal Application	236.00	236.00	per Application	✓	↑ 0.00	
Public Event Application - General	230.00	230.00	per Application	✓	↑ 0.00	
Public Event Application - Community Group	50.00	50.00	per Application	✓	↑ 0.00	

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
BUILDING FEES - Statutory subject to change						<i>Building Act 2011</i>
Building Permit Fees						<i>As per Building Regulations 2012</i>
Building Inspection	150.00	150.00	per Inspection	✓		
Building Certification	PRICE ON APPLICATION		per Certification	✓		Price On Application
BCITF Levy	0.2% of total construction value for all works valued over \$20,000.00			✓		
Building Services Levy (BSL)						
Building Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Demolition Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49, 50 or 52 of the <i>Building Act</i> .						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	61.65	61.65	per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	91.00	91.00	per Application	✓		
- Over \$45,000	0.18% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for <u>unauthorised</u> building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	123.30	123.30	per Application	✓		
- Over \$45,000	0.274% of the value of work		per Application	✓		
Occupancy Permit under s46 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				
Modification of Occupancy Permit for additional use of building on temporary basis under s48 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
Building/Demolition Permits						
1. Certified application for building permit-						
a) for building work for a Class 1 or Class 10 building or incidental structure.	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
b) for building work for a Class 2 to Class 9 building or incidental structure.	0.09% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
2. Uncertified application for a building permit	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		
3. Application for a demolition permit -						
a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure.	110.00	110.00		✓		
b) for demolition work in respect of a Class 2 to Class 9 building.	\$110 for each storey of the building.			✓		
4. Application to extend the time which a building or demolition permit has effect.	110.00	110.00		✓		
5. Application for an occupancy permit for a completed building.	110.00	110.00		✓		
6. Application for a temporary occupancy permit for an incomplete building.	110.00	110.00		✓		
7. Application for modification of an occupancy permit for additional use of a building on a temporary basis.	110.00	110.00		✓		
8. Application for a replacement occupancy permit for permanent change of the building's use/classification.	110.00	110.00		✓		
9. Application for an occupancy permit or building approval certificate for registration of strata scheme/plan of resubdivision.	11.60 115.00	11.60 115.00		✓		per Strata Unit minimum
10. Application for an occupancy permit for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
11. Application for a building approval certificate for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
12. Application to replace an occupancy permit for an existing building.	110.00	110.00		✓		
13. Application for a building approval certificate for an existing building where unauthorised work has not been done.	110.00	110.00		✓		
14. Application to extend the time during which an occupancy permit or building approval certificate has effect.	110.00	110.00		✓		

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
Building/Demolition Permits (Continued)						
15. Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought).	2,160.15	2,160.15		✓		
16. Inspection of pool enclosures.	58.45	58.45		✓		Regulation 53.
17. Local government approval of battery powered smoke alarms	179.40	179.40		✓		Regulation 61.
18. Certificate of Design Compliance	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
19. Certificate of Building Compliance	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
TOWN PLANNING FEES- Statutory subject to change						
<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>						
1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is-						
(a) not more than \$50,000	147.00	147.00		✓	↑ 0.00	
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			✓		
(c) more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000			✓		
(d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million			✓		
(e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million			✓		
(f) more than \$21.5 million	34,196.00	34,196.00		✓	↑ 0.00	
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.			✓		
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	739.00	739.00		✓	↑ 0.00	
4. Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee			✓		
5. Providing a subdivision clearance for						
(a) not more than 5 lots	73.00	73.00	per Lot	✓	↑ 0.00	
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot			✓		
(c) more than 195 lots	7,393.00	7,393.00		✓	↑ 0.00	
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced.	222.00	222.00		✓	↑ 0.00	
7. Determining an initial application for approval of a home occupation where the home occupation has commenced.	The fee in item 6 plus, by way of penalty, twice that fee			✓		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires.	73.00	73.00		✓	↑ 0.00	
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired.	The fee in item 8 plus, by way of penalty, twice that fee			✓		

SHIRE OF BEVERLEY
2026/27 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2026

Description	Charge 2025/26	Charge 2026/27	Frequency	GST Exempt	Increase \$	Information/Conditions
TOWN PLANNING FEES (Continued)						
<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>						
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out.	295.00	295.00		✓	↑ 0.00	
11. Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out.	The fee in item 10 plus, by way of penalty, twice that fee.			✓		
12. Providing a zoning certificate.	73.00	73.00		✓	↑ 0.00	
13. Replying to a property settlement questionnaire.	73.00	73.00		✓	↑ 0.00	
14. Providing written planning advice.	73.00	73.00		✓	↑ 0.00	
15. Scheme Amendments - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
16. Structure Plans - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
17. Trading in Public Place Application	50.00	50.00	per Applicant	✓	↑ 0.00	Initial application fee per Vendor allows trade for 12 months.
18. Trading in Public Place Annual Renewal	200.00	200.00	per Year	✓	↑ 0.00	Renewal fee applicable after initial 12 month period.
PLANNING ADVERTISING AND NOTIFICATION COSTS						
Applicant to pay	Borne by applicant					
DEVELOPMENT APPLICATIONS						
<i>Planning and Development (DAP) Amendment Regulations 2013</i>						
1. A DAP application where the estimated cost of development is-						
a) less than \$2 million	5,475.00	5,475.00		✓	↑ 0.00	
b) not less than \$2 million and less than \$7 million	6,322.00	6,322.00		✓	↑ 0.00	
c) not less than \$7 million and less than \$10 million	9,760.00	9,760.00		✓	↑ 0.00	
d) not less than \$10 million and less than \$12.5 million	10,620.00	10,620.00		✓	↑ 0.00	
e) not less than \$12.5 million and less than \$15 million	10,922.00	10,922.00		✓	↑ 0.00	
f) not less than \$15 million and less than \$17.5 million	11,226.00	11,226.00		✓	↑ 0.00	
g) not less than \$17.5 million and less than \$20 million	11,530.00	11,530.00		✓	↑ 0.00	
h) not less than \$20 million and less than \$50 million	11,833.00	11,833.00		✓	↑ 0.00	
i) Not less than \$50 million	17,097.00	17,097.00		✓	↑ 0.00	
2. An application under Reg.17	271.00	271.00		✓	↑ 0.00	
ROAD CLOSURE PROCESSING FEE						
Charge	302.00	316.00	per application		↑ 14.00	

All groups CPI, index numbers and percentage changes

	Index number(a)	Percentage change (%)	
	Mar-26	Feb 2026 to Mar 2026	Mar 2025 to Mar 2026
Sydney	102.41	1.0	4.4
Melbourne	102.57	1.2	4.6
Brisbane	102.14	1.1	4.7
Adelaide	102.70	1.3	4.9
Perth	102.45	1.2	4.6
Hobart	102.82	1.3	5.1
Darwin	102.08	1.2	4.2
Canberra	102.25	0.8	4.2
Weighted average of eight capital cities	102.44	1.1	4.6

a. Index reference period: September 2025 = 100.0.

Source: Australian Bureau of Statistics, Consumer Price Index, Australia March 2026

Previously, the Shire has undertaken workshops to support this review of existing local laws and establishment of new local laws. This is achieved by establishing provisions, controls and enforcement actions that protect and enhance community, residents, business and visitors' use of land, dwellings, animals, nuisances and public domain activities.

Part 3 of the *Local Government Act 1995* provides that a local government may make local laws using the process set out in section 3.12 of the Act.

Section 3.16(1) of the *Local Government Act 1995* requires a local government to review a local law within a period of eight years from the day when it commenced.

COMMENT

The proposed *Bush Fire Brigade Local Law 2026* is recommended to establish a bush fire brigade and key positions and duties, and administration of the bush fire brigade.

The Shire's local law takes a contemporary approach, similar to that taken by a number of other Local Governments.

The Shire's local law has been prepared having due regard for operational requirements of the Shire compliance and consistency with legislative requirements.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 - sections 41, 43 and 62

Local Government Act 1995 - section 3.12 - Procedure for making local laws. The following is a summary of the legislative requirements to make a local law:

- The Presiding Member is to give notice to a meeting of the purpose and effect of the proposed local law.
- A copy of the proposed local law, together with the public notice, must be given to the Minister for Local Government.
- The proposed local law is required to be advertised for a period of at least six weeks. During the advertising period, Members of the public can make comment or seek clarification on any of the provisions of the draft local law.
- Once the public submission period concludes, any submissions received will be analysed.
- A report will be presented to Council to 'make' the local law. At this time Council, after considering feedback from the public, may resolve to make amendments to the initial draft.
- If changes to the local law make it substantially different to that previously advertised, further public comment is to be undertaken.
- Once Council resolves to make the local law, the Shire will arrange for the gazettal of the local law, which will come into effect 14 days after the date of gazettal.

CONSULTATION

Part 3 of the *Local Government Act 1995* provides that a local government may make local laws subject to the conditions outlined in Part 3, Division 2, Subdivision 1 and following the procedure outlined in section 3.12(3) of the Act.

Amongst other things this requires a local government to

- give state-wide and local public notice stating that it proposes to make a local law, for a period of 6 weeks after it first appears.
- summarise the purpose and effect in the notice for a period of 6 weeks after it first appears.

The purpose and effect of the *Shire of Beverley Bush Fire Brigade Local Law 2026*, is:

Purpose	The purpose is to <i>provide for the establishment of a bush fire brigade</i> for carrying out normal brigade activities.
Effect	The effect of this local law is to <i>establish bush fire brigades</i> that will be organised and managed to comply with this local law.

The results of the community consultation and feedback from the Minister are to be considered by Council before it makes the local law.

FINANCIAL IMPLICATIONS

Costs associated with the drafting, advertisement, and eventual Gazettal of the local law.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

POLICY IMPLICATIONS

Fire Control Policies: Section 5 in Shire of Beverley Policy Manual 2025/2026

RISK IMPLICATIONS

High (12) - Shire of Beverley Council has a role in establishing a bushfire brigade and assisting personal, administration, and resources.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council;

1. Gives state-wide and local public notice, pursuant to Section 3.12 (2) and (3) of the Local Government Act 1995, that it proposes to make the *Shire of Beverley Bush Fire Brigade Local Law 2026*
 - a. For a period of not less than 6-weeks timeframe;
 - b. By providing copies of the proposed local law for inspection at the Shire offices; and
 - c. inviting submissions.

2. Notes the Presiding Member gives notice to the meeting of the purpose and effect of the *Bush Fire Brigade Local Law 2026* as follows:

Purpose	The purpose is to <i>provide for the establishment of a bush fire brigade</i> for carrying out normal brigade activities.
Effect	The effect of this local law is that bush fire brigades will be organised and managed to comply with this local law.

3. Provides copies of the local law, in accordance with s3.12(3) of the Act, as soon as the notice is given, to the Minister for Local Government, and any other person requesting

SHIRE OF BEVERLEY

BUSH FIRE BRIGADES LOCAL LAW 2026

BUSH FIRES ACT 1954

LOCAL GOVERNMENT ACT 1995

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**BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995**

SHIRE OF BEVERLEY

BUSH FIRE BRIGADES LOCAL LAW 2026

Under the powers conferred by the *Local Government Act 1995*, the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Beverley resolved on **24 June 2026** to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Beverley Bush Fire Brigades Local Law 2026*.

1.2 Definitions

- (1) In this local law unless the context otherwise requires -

Act means the *Bush Fires Act 1954*;

brigade area is defined in clause 2.2(1)(b);

brigade officer means a person holding a position referred to in clause 2.2 (1)(c);

bush fire brigade is defined in section 7 of the Act;

CEO means the chief executive officer of the Shire of Beverley;

Commencement day means the day on which this local law comes into operation.

Council means the Council of the local government;

district means the district of the local government;

local government means the Shire of Beverley; and

Regulations means Regulations made under the Act.

- (2) In this local law, unless the context otherwise requires, a reference to -

- (i) a Captain;
- (ii) a First Lieutenant;
- (iii) a Second Lieutenant;
- (iv) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

1.3 Application

This local law applies throughout the district.

PART 2 - ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 - Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to -
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the "**brigade area**"); and
 - (c) appoint -
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant; and
 - (iv) additional Lieutenants if the local government considers it necessary.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

2.3 Duties of Captain and Lieutenant

- (1) The duties of the Captain are to:
 - (a) provide leadership to bush fire brigades;
 - (b) monitor and report to the local government the bush fire brigades' resourcing, equipment and training levels;
 - (c) ensure that a list of bush fire brigade members is maintained;
 - (d) report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations;
 - (e) report to the local government annually, for consideration and for appropriate provision to be made in the next local government budget, the status of a bush fire brigade's -
 - (i) training and readiness;
 - (ii) protective clothing;
 - (iii) equipment; and

- (iv) vehicles and appliances;
 - (f) nominate persons to the CEO for appointment as bush fire control officers by the local government; and
 - (g) arrange for normal brigade activities as authorised by the Act or by the local government.
- (2) The duties of Lieutenants are to -
- (a) provide support to the Captain;
 - (b) command and manage members during emergencies and other brigade related activities;
 - (c) demonstrate positive leadership and mentor members;
 - (d) maintain open lines of communication and encourage positive interaction and teamwork between members;
 - (e) ensure members engaged in firefighting activities hold competencies relevant to the task;
 - (f) facilitate training activities for members;
 - (g) ensure the behaviour of members is in accordance with the local government's code of conduct; and
 - (h) in the absence of the brigade Captain, the most senior Lieutenant present assumes the responsibilities and duties of that office and takes ultimate responsibility for the performance of all brigade activities.

Division 2 - Transitional

2.4 Existing Bush Fire Brigades

Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day -

- (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law; and
- (i) the provisions of this local law apply to the bush fire brigade save for clause 2.2.

Division 3 - Dissolution of bush fire brigade

2.5 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act or this local law, or is not achieving the objectives for which it was established.

2.6 New arrangement after dissolution

If the local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 - Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made from time to time.

Division 2 - Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include-

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 - Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of September each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, at least one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) The Captain is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the -
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee, following their receipt under subclause (1).

Division 4 - Bush Fire Advisory Committee

3.10 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

DATED: _____

The Common Seal of the Shire of Beverley was hereunto affixed by the authority of Council Resolution _____ in the presence of:

PRESIDENT OF THE SHIRE OF BEVERLEY

CHIEF EXECUTIVE OFFICER

12.2 Use of the Common Seal

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	17 June 2026
Applicant:	Shire of Beverley
File Reference:	ADM 0265
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	Reported as occurs
Disclosure(s) Of Interest:	Nil
Attachments:	Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has recently been attached to the following document:

1. Licence Agreement, Lease of Child Care Area, Cornerstone, between Fun 2 B Kids and the Shire of Beverley.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

CONSULTATION

Not required

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.1 Community and customer focus
4.2 Continuous organisational improvement

POLICY IMPLICATIONS

Delegation EO-D010

RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Licence Agreement, Lease of Child Care Area, Cornerstone, between Fun 2 B Kids and the Shire of Beverley.

12.3 Freedom of Information Statement

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	16 June 2026
Applicant:	Administration
File Reference:	ADM 0015
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	2024
Disclosure(s) Of Interest:	None
Attachments:	Freedom of Information Statement & Application

SUMMARY

Council to review and adopt the Freedom of Information (FOI) Statement and associated application form.

BACKGROUND

Local Governments are required to have an information statement made available for inspection or purchase by members of the public.

Information statements are an important part of FOI legislation. They assist members of the public to exercise their rights under the FOI Act, by describing the information and records available, together with a summary of the responsibilities and functions carried out by each agency.

COMMENT

The Shire of Beverley reports any FOI activity annually in the Annual Report and through a legislated statistical return every year.

The updated Freedom of Information Statement is attached reflecting changes within Council and Committees since the 2025 Local Government election and new legislated fees.

STATUTORY ENVIRONMENT

Freedom of Information Act 1992, section 94 and 96.

CONSULTATION

Staff and Council.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.1 Community and customer focus
4.2 Continuous organisational improvement

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

The Shire of Beverley is required to have a Freedom of Information Statement. Adopting this statement mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the updated Freedom of Information Statement and publishes it on the Shire of Beverley website.



FREEDOM OF INFORMATION STATEMENT

2026

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1. Introduction

This Information Statement is published by the Council in accordance with the requirements of Section 94 and 96 of the Freedom of Information Act 1992 (WA). A review of the FOI Statement will take place every 12 months. Council welcomes any enquiries.

2. Functions of the Agency

Council's role is to govern the local government's affairs, be responsible for the performance of the local government's functions, oversee the allocation of the local government's finances and resources and determine the local government's policies.

2.1 Shire Vision

A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

We Value:

- The contributions made by our community towards an inclusive, active, diverse and friendly community.
- Our natural resources and our place in the natural environment.
- Economic diversity and opportunistic growth.
- Forward thinking leadership and good governance.

2.2 Council Priorities

1. Our investments support or facilitate employment and local business growth.
2. Our people, the community and quality of life are important to our success.
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents.

2.3 Legislation Administered by Council

Includes but is not limited to:

- *Local Government Act 1995;*
- *Bush Fires Act 1954;*
- *Dog Act 1976;*
- *Cat Act 2011;*
- *Planning and Development Act 2005;*
- *Building Act 2011;*
- *State Records Act;*
- *Cemeteries Act 1986;*
- *Caravan Parks and Camping Grounds Act;*
- *Health Act 1911;*
- *Disability Services Act 1993;* and
- all other legislation relevant to Local Government functions.

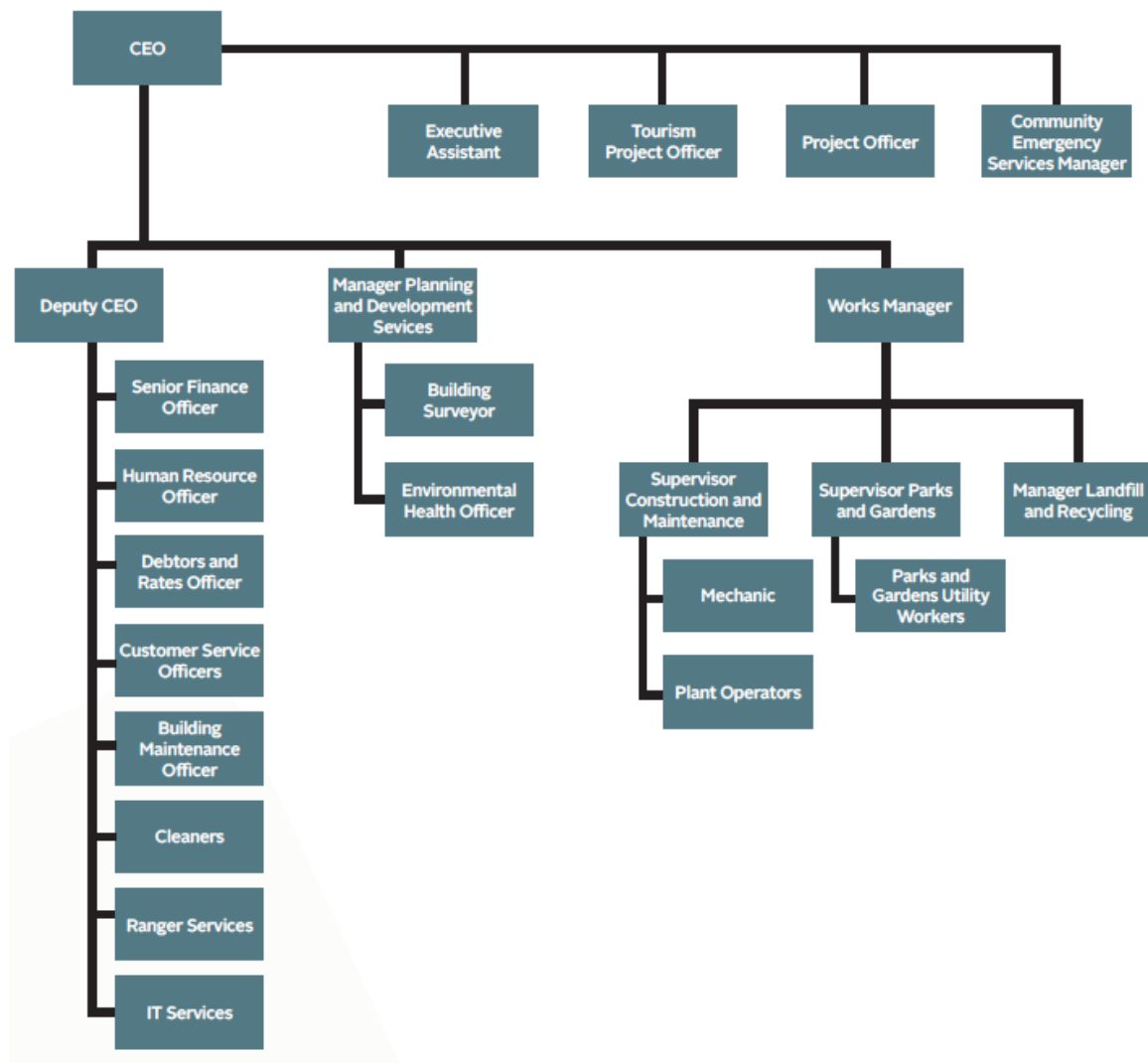
2.3 Council Structure

The Shire of Beverley Council is made up of seven (7) Councillors who are democratically elected by the community to represent the Shire as a whole, as there are no longer any wards in Beverley.

The President and Deputy President of the Council are elected by the Councillors at a Special Meeting of Council, generally held within a week of the Election.

Council is the decision-making body of all policy matters. Elected members do not have the authority to act or make decisions as individuals. The Chief Executive Officer (CEO) reports to Council and is responsible for implementing Council decisions and policies; advising Council on current matters; and administering the day-to day operations including employment and budgeted works.

Current Shire of Beverley Organisational Structure:



3. Decision-making Functions that affect the public**3.1 Meetings**

Ordinary Council Meetings (OCM) generally take place on the fourth Wednesday of the month at 3:00pm except for January when there is no meeting held. The meetings are open to the public. Public Question Time has a limit of three questions per person.

The meetings are electronically recorded and placed on the Shire of Beverley website. The main purpose of the meeting is to respectfully review, debate, question and generally approve the officer's recommendation being put to them.

The 2025 – 2027 Councillors are: Cr Dee Ridgway (President), Cr Alan Sattler (Deputy President), Cr Darryl Brown, Cr Chris Lawlor, Cr Susan Martin, Cr John Maxwell and Cr Andrew Shaw.

Council has appointed a number of Committees to assist with the decision-making process. These Committees are assigned certain areas of responsibility and report to Council with their recommendations.

Committees of Council	Elected Members
Audit, Risk and Improvement Committee	Cr Ridgway, Cr Sattler, Cr Maxwell
Corporate Strategy Committee	All Councillors
Works Committee (3-5 Councillors)	Cr Sattler, Cr Lawlor, Cr Brown and Cr Shaw
Cropping Committee (3-5 Councillors)	Cr Shaw, Cr Sattler, Cr Lawlor and Cr Martin
Committees of Council	Elected Chairperson
Corporate Strategy Committee	Cr Ridgway
Works Committee (3-5 Councillors)	Cr Sattler
Cropping Committee (3-5 Councillors)	Cr Lawlor
Audit, Risk and Improvement Committee	Katrina Crute (Independent Chair)
Legislative Committees	Elected Members
WALGA – Central Country Zone (CCZ) (President & Deputy President)	Cr Ridgway, Cr Sattler and Cr Maxwell
Fire Control Officer's (BFAC) Meeting (President + 1 councillor)	Cr Ridgway, Cr Sattler and Cr Brown
Local Emergency Management Committee (President + 1 councillor)	Cr Ridgway and Cr Maxwell
WALGA RoadWise (2 Councillors)	Cr Ridgway and Cr Martin
Council Working Groups	
Long Term Financial Plan Working Group	All Councillors
Community (Councillor rep requested)	
Early Child Years Network	Cr Martin
Avondale Committee (min. 2)	Cr Sattler, Cr Brown, Cr Shaw and Cr Ridgway
Tourism Advisory Group	Cr Ridgway and Cr Maxwell
Hotham Dale Sub Group	Cr Shaw and Cr Sattler
Local Health Advisory Group	Cr Maxwell and Cr Brown

3.2 Policies and Delegations

The Council adopts policies on a variety of issues to act as a guide for Officers of the Shire and to provide the basis for decision making. All current policies are contained in the Shire of Beverley Policy Manual. Council also has a Delegations Register to assist with efficient administration. Both the Policy Manual and Delegations Register are available to view on the Shire's website.

4. Public Participation

Members of the public have a number of opportunities to put forward their views on particular issues.

4.1 Council Meetings

Members of the public are welcome to attend any open meeting of Council. The meeting date and time is advertised on the Shire website and Beverley Blarney. Members of the public are able to ask up to three questions on any matter affecting the Shire in the time set aside, known as 'Public Question Time'. Public Question Time is scheduled soon after the start of each Council Meeting.

With prior notification, approval and arrangement with Council, a member of the public or community group may address Council on any issue relevant to Council.

Written requests – a member of the public can write to the Council on any policy, activity or service. It will first be dealt with through the Council Briefing and then through an agenda if deemed necessary.

Elected Members - members of the public can contact an Elected member of Council to discuss any issue relevant to Council.

4.2 Annual General Meeting of Electors

Section 5.27 of the *Local Government Act 1995* has a requirement to hold an Annual General Meeting of Electors. Such meetings afford members of the public the opportunity to ask Councillors and staff questions about general Shire matters.

The Annual General Meeting of Electors is held once in every financial year and includes the presentation of the Annual Report and the Auditor's Report. Residents and ratepayers are encouraged to attend this meeting as it is an opportunity to ask questions and raise issues with local representatives.

4.3 Complaints and Feedback

The Shire has a robust complaints register which is monitored daily for the complaint status and time to complete. Complaints are accepted via phone, email, in-person and web form. Due to privacy, the complaints register is not available for public viewing. The Shire does not use Facebook as a method of complaint, it is simply a dissemination of information tool.

Positive feedback is shared to Councillors and Staff alike.

4.4 Community Consultation

The community is often invited via the Beverley Blarney, Shire website and Shire Facebook page to make submission or comment on varying activities such as, but not limited to: Local Law Review, Strategic Planning, Disability Access and Inclusion Planning; Planning applications involving road closures; Re-development of Shire owned Assets; and the establishment of working groups.

5. Documentation

Documents held by the Shire of Beverley are dealt with under the Shire's Record Keeping Plan which complies with Section 28 of the *State Records Act 2000*.

Active files are maintained at the Shire of Beverley Administration Office. Closed files are either archived in suitable storage areas or destroyed as per the *General Retention and Disposal Authority for Local Government*.

Types of documents held:

Correspondence Files

Property Files

Council Minutes and Agendas Files

Rates Files

Building Files

Planning Files

Financial Files

Administration Files – not limited to: events, services, special projects, roads, tenders, parks and gardens, plant and equipment, emergency services and tourism.

Access to information held in the above listed files is subject to the provisions of the *Local Government Act 1995* and *Freedom of Information Act 1992*.

The Shire of Beverley endeavors to place as much information as possible on its website. Alternatively, documents can be made available by attending the Shire of Beverley Administration Office in person (appointment only), phoning 9646 1200 or emailing admin@beverley.wa.gov.au

The following publications are available either free of charge on the website (marked with an 'x'), by inspection and/or occur a fee.

Document Name	Inspection	Fee	Website
Annual Budgets			X
Annual Reports			X
Asset Management Plans	X		
Beverley Blarney Pre 2011	X		
Beverley Blarney 2011 onwards			X
Building Plans	X	X	
Business Continuity Plan	X		
Cemetery Records	X		X
Code of Conduct (Councillors & Employees)			X
Complaints Register (Minor Breach)			X
Corporate Business Plan			X

Document Name	Inspection	Fee	Website
Council Agendas Pre 2018	x		
Council Agendas 2018 onwards			x
Council Minutes 1907 - 2005	x		
Council Minutes 2005 onwards			x
Councillor Training Report			x
Delegations Register			x
Disability Access and Inclusion Plan			x
Fees and Charges			x
Fire Break Order			x
Freedom of Information Statement			x
Gift and Travel Contributions Register			x
Long Term Financial Plan	x		
Policy Manual			x
Rate Book	x	x	
Record Keeping Plan	x		
Register of Annual Returns			x
Register of Declarations of Interest			x
Strategic Community Plan			x
Tender Register			x
Trails Masterplan			x
Town Planning Scheme			x

6. Access Arrangements

It is the aim of the Shire to make information available promptly and at the least possible cost and whenever possible will be provided outside the FOI process, this will be by way of:

1. inspection of a document in the Meeting Room in the Administration Building (where the document is not to leave the Shire Building ie. Cemetery Records or Council Minutes)
2. or by way of a USB drive.

7. Applying for Documents

If information is not routinely available, the *Freedom of Information Act* 1992 provides the right to apply for documents held by the Shire and to enable the public to ensure that personal information in the document is accurate, complete, up to date and not misleading.

7.1 Applications

Application must be on writing on the prescribed form (attached).

Postal Address:
Shire of Beverley
FOI Officer
PO Box 20
BEVERLEY WA 6304

In Person:
Shire of Beverley Administration Building
Contact Person: FOI Officer
136 Vincent Street
BEVERLEY WA 6304

7.2 Charges* (subject to Fees & Charges Item 11.5, any changes will be updated)

A scale of fees and charges is set under the *Freedom of Information Regulations 1993*. Apart from the application fee for non-personal information, all charges are discretionary, meaning that it is left to the Shire's discretion whether a charge will apply or not. Straightforward applications usually incur only the application fee. The charges are as follows:

Description of Fees	Charge
Application Fee - Non-Personal Information.	No Fee
Application Fee - Personal Information (personal information about the applicant only).	No fee
Search and Retrieval of Document	\$15.00 per hour or pro rata
Review of Requested Documents	\$20.00 per hour (first 5hrs at no charge)
Supervision During Viewing of Documents	\$6.25 per half hour (first 5hrs at no charge)
Photocopying - cost per page	\$0.10
Duplication of Information (other than photocopying)	\$4.40 per page
Delivery, packaging, and postage.	Actual costs + GST
Deposits	
<ul style="list-style-type: none"> Up to \$100 Estimated Charges 	\$20 Per application
<ul style="list-style-type: none"> \$100+ Estimated Charges 	25% per application

7.3 Notice of Decision

As soon as possible, but in any case within 45 days, the applicant will be provided with a notice of decision which will include details such as:

- the date the decision was made;
- the name and designation of the officer who made the decision;
- if the document is an exempt document the reasons for classifying the matter exempt or the fact that access is given to an edited document;
- information on the right to review and the procedures to be followed to exercise those rights.

If you are not satisfied with the decision made in relation to the request, you can ask for a review of the decision.

8. Amending Personal Information

The right to amend personal information held by the Shire ensures information does not unfairly harm the person referred to, misrepresent facts about them or give a misleading impression. An application can be made to the Chief Executive Officer to correct or amend any documents containing an individual's personal information.

The application must be in writing, providing details and if necessary, documentation to support claims that the information the applicant seeks to have amended is inaccurate, incomplete, out of date or misleading.

The Shire will inform the applicant of its decision and its reasons and will advise the applicant of their right of review should they be dissatisfied with the Shire's decision.



**Freedom of Information
Application for Access to Documents**
(Under Freedom of Information Act 1992, S.12)

Details of Applicant

Surname: _____

Given Names: _____

Postal Address: _____ Postcode: _____

Telephone Number(s): _____

If application is on behalf of an organisation:

Name of Organisation/Business _____

Details of Request

Personal (No fee) **Non-Personal** (No fee) *(Please tick appropriate box)*

I am applying for access to document(s) concerning: _____

Form of Access

(Please tick appropriate box)

I wish to inspect the document(s) **Yes** **No**

I require a copy of the document(s) **Yes** **No**

I require access in another form **Yes** **No**

(specify)

Fees and Charges

I understand that before I obtain access to documents, I may be requested to pay additional fees and that the Shire of Beverley will provide an estimate of fees and charges prior to processing. I will be supplied with a statement of charges if appropriate required to pay processing charges.

In certain cases a reduction in fees and charges may apply - see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges **Yes** **No** *(Please tick)*

Applicant's Signature: _____ Date: _____



Freedom of Information
Application for Access to Documents
(Under Freedom of Information Act 1992, S.12)

FOI Applications

- Please provide sufficient information to enable the correct document(s) to be identified.
- The agency may request proof of your identity.
- If you are seeking access to a document(s) on behalf of another person, the agency will require authorisation, usually in writing.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received.
- The Freedom of Information Act is available on the Office of the Information Commissioner website <http://foi.wa.gov.au/>

Forms of Access

You can request access to documents by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disk, a transcript of a recorded document or of words recorded in shorthand or encoded form, or a written document in the case of a document from which words can be reproduced in written form.

Where the agency is unable to grant access in the form requested, access may be given in a different form.

Fees and Charges

Refer to page three.

Lodgement of Applications

Applications may be lodged -

By post, addressed to:

Shire of Beverley
FOI Officer
PO Box 20
BEVERLEY WA 6304

In person at:

Shire of Beverley
FOI Officer
136 Vincent Street
BEVERLEY WA 6302



Freedom of Information Fees and Charges

Description of Fees	Charge
Application Fee - Non-Personal Information.	No Fee
Application Fee - Personal Information (personal information about the applicant only).	No fee
Search and Retrieval of Document	\$15.00 per hour or pro rata
Review of Requested Documents	\$20.00 per hour (first 5hrs at no charge)
Supervision During Viewing of Documents	\$6.25 per half hour (first 5hrs at no charge)
Photocopying - cost per page	\$0.10
Duplication of Information (other than photocopying)	\$4.40 per page
Delivery, packaging, and postage.	Actual costs + GST
Deposits	
<ul style="list-style-type: none"> • Up to \$100 Estimated Charges 	\$20 Per application
<ul style="list-style-type: none"> • \$100+ Estimated Charges 	25% per application

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil.

14. CONFIDENTIAL ITEMS

14.1 Meeting Closed to the Public

Council to consider two confidential items Transfer of Land Assessment 1374 and Payment Arrangement Assessment 1533 in a meeting closed to the public in accordance with Section 5.23(4) of the *Local Government Act 1995*.

This matter is considered to be confidential under Section 5.23(4)(b) of the *Local Government Act 1995*, and the Council is satisfied it may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

- (b) information relating to the personal affairs of an individual;

OFFICER'S RECOMMENDATION

That the meeting be closed to the public for Council to discuss Confidential Items 14.2 Transfer of Land Assessment 1374, and 14.4 Payment Arrangement Assessment 1533.

14.2 Transfer of Land: Assessment 1374

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	15 June 2026
Applicant:	Assessment 1374
File Reference:	ADM 0439
Author and Position:	Natalie Ashworth, Finance Officer
Previously Before Council:	-
Disclosure(s) Of Interest:	Nil
Attachments:	Confidential Attachments

SUMMARY

Council to consider writing off and refunding of rates applicable to Assessment 1374 as per the Anglo Estate (Mount Kokeby) Town Planning Policy.

14.3 Payment Arrangement – Assessment 1533

Submission To:	Ordinary Council Meeting 24 June 2026
Report Date:	15 June 2026
Applicant:	Assessment 1533
File Reference:	ADM 0439
Author and Position:	Natalie Ashworth, Finance Officer
Previously Before Council:	August 2025
Disclosure(s) Of Interest:	Nil
Attachments:	Confidential Attachment

SUMMARY

Council to consider a Payment by Special Arrangement from owner of Assessment 1533.

14.4 Meeting Open to the Public

RECOMMENDATION

That the meeting re-open to the public and announce any decisions made.

15. LATE ITEMS

Late Items presented by Shire Officers with approval of the meeting.

16. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

17. CLOSURE

The Chairperson to declare the meeting closed.