



25 March 2026

ORDINARY COUNCIL MEETING

MINUTES

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1. OPENING

The Presiding Member declared the meeting open at 3:03pm, in Council Chambers.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

Councillors and the public are advised this meeting is digitally recorded. All reasonable care is taken to maintain visitors privacy, however, as an attendee your presence may be recorded verbally. By staying in the meeting, it is assumed your consent is given to your voice being recorded. No visual recording is permitted.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members in Attendance

Cr DJ Ridgway Shire President
Cr AFC Sattler Deputy Shire President
Cr CJ Lawlor
Cr SW Martin
Cr JR Maxwell
Cr AC Shaw

2.2 Staff in Attendance

Mr SP Gollan Chief Executive Officer
Mr BS de Beer Manager of Planning and Development Services (until 3:12pm)
Mrs A Lewis Executive Assistant

2.3 Observers and Visitors

Mr Mark Cartledge Observe Item 9.2 (until 3:07pm)

2.4 Apologies and Approved Leave of Absence

Cr DL Brown Approved Leave of Absence
Mr SK Marshall Deputy Chief Executive Officer, Apologies

2.5 Applications for Leave of Absence

Cr Lawlor applied for leave of absence for the April Council meeting.

M1/0326

Moved Cr Sattler

Seconded Cr Shaw

That Council approve leave of absence to Cr Lawlor for the 22 April 2026 Ordinary Council Meeting.

CARRIED 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

3. DECLARATIONS OF INTEREST

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. CONDOLENCES

There were no condolences since the February Council Meeting.

7. CONFIRMATION OF MINUTES

7.1 Minutes of the Ordinary Council Meeting Held 25 February 2026

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M2/0326

Moved Cr Martin

Seconded Cr Lawlor

That the Minutes of the Ordinary Council Meeting held Wednesday 25 February 2026 be confirmed.

CARRIED 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

8. TECHNICAL SERVICES

Nil.

9. PLANNING SERVICES

9.1 Development Application – Outbuilding (Storage Shed) – 55 (Lot 30) Smith Street, Beverley

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	9 March 2026
Applicant:	JD Jacka
File Reference:	SMI 1511
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	No
Disclosure(s) Of Interest:	Author – Nil, CEO – Neighbour (non-voting).
Attachments:	Application Letter, Locality Map, Site Plan and Shed Drawing

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 55 (Lot 30) Smith Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 55 (Lot 30) Smith Street, is 946 m² in extent and zoned *Residential R10/25* pursuant to the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains an existing single house.

The proposal is to construct a Colorbond Outbuilding (Storage Shed) in extent 13 m x 7 m = 91 m².

The proposal for the Outbuilding requires departure from the Shire's Outbuilding Policy on the following matter:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum floor area of any outbuilding on a property in this zone is to be 75 m² maximum whereas the floor area of the new shed is proposed to be 91 m².

The applicant provided the justification for the increased Outbuilding size in the attached application letter.

COMMENT

When considering the proposed departure beyond the parameters of the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The proposed practical use of the Outbuilding;
The general character of the immediate surrounding area;
The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. It is

considered that the proposed development will be in pace with the character of the area.

No negative overshadowing from the Shed Building Bulk is anticipated onto neighbouring properties.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

CONSULTATION

Not required or who was consulted

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.3 Responsible planning

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M3/0326

Moved Cr Sattler

Seconded Cr Shaw

That Council grant Planning Approval for an Outbuilding (Storage Shed) at 55 (Lot 30), Smith Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 6/0

***For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil***

William Jacka
55 Smith Street
Beverley WA
6 March 2026

Manager of planning
Stephan de Beer
Shire of Beverley
136-138 Vincent Street Beverley WA

Regarding planning approval for proposed garage/storage shed lot 30/55 Smith Street Beverley WA for private use only.


Seeking approval for 13m long x 7m wide x 4m height shed with corrugated colorbond shale grey wall sheets roof sheets to be corrugated colourbond surfmist.

Reason for extra area.

For safe storage of my five 1970's collector cars with a small work area and bench.

Note not including our two daily drivers

Yours sincerely,

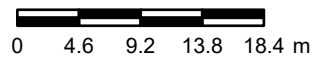


William Jacka
55 Smith Street
Beverley

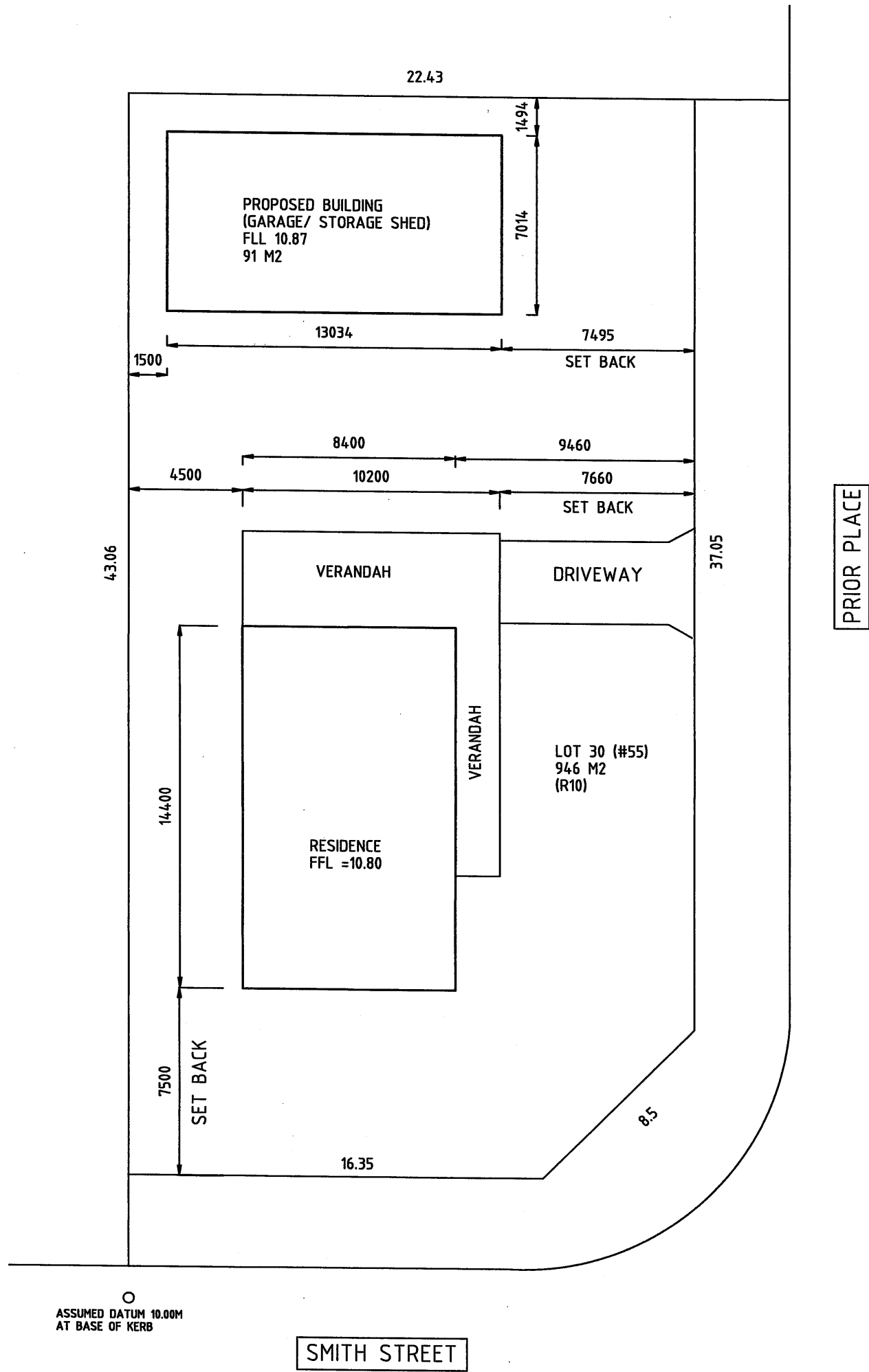


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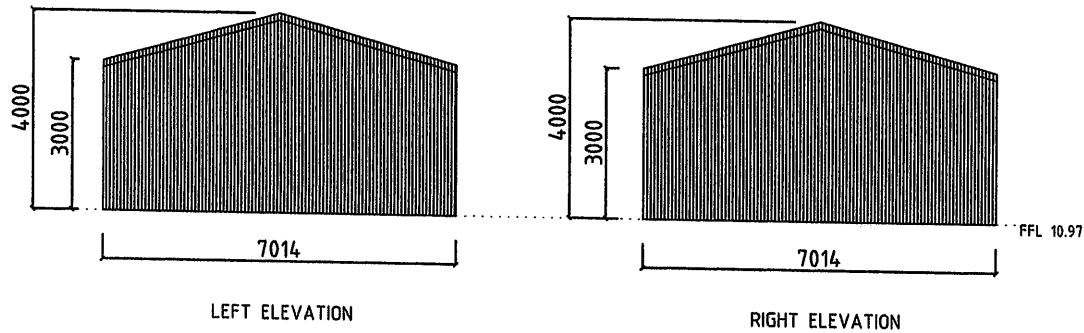
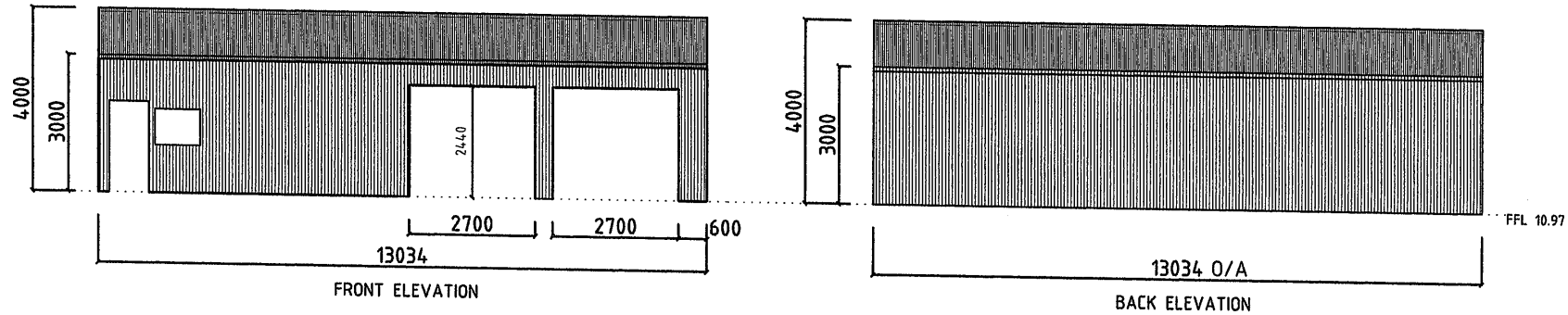
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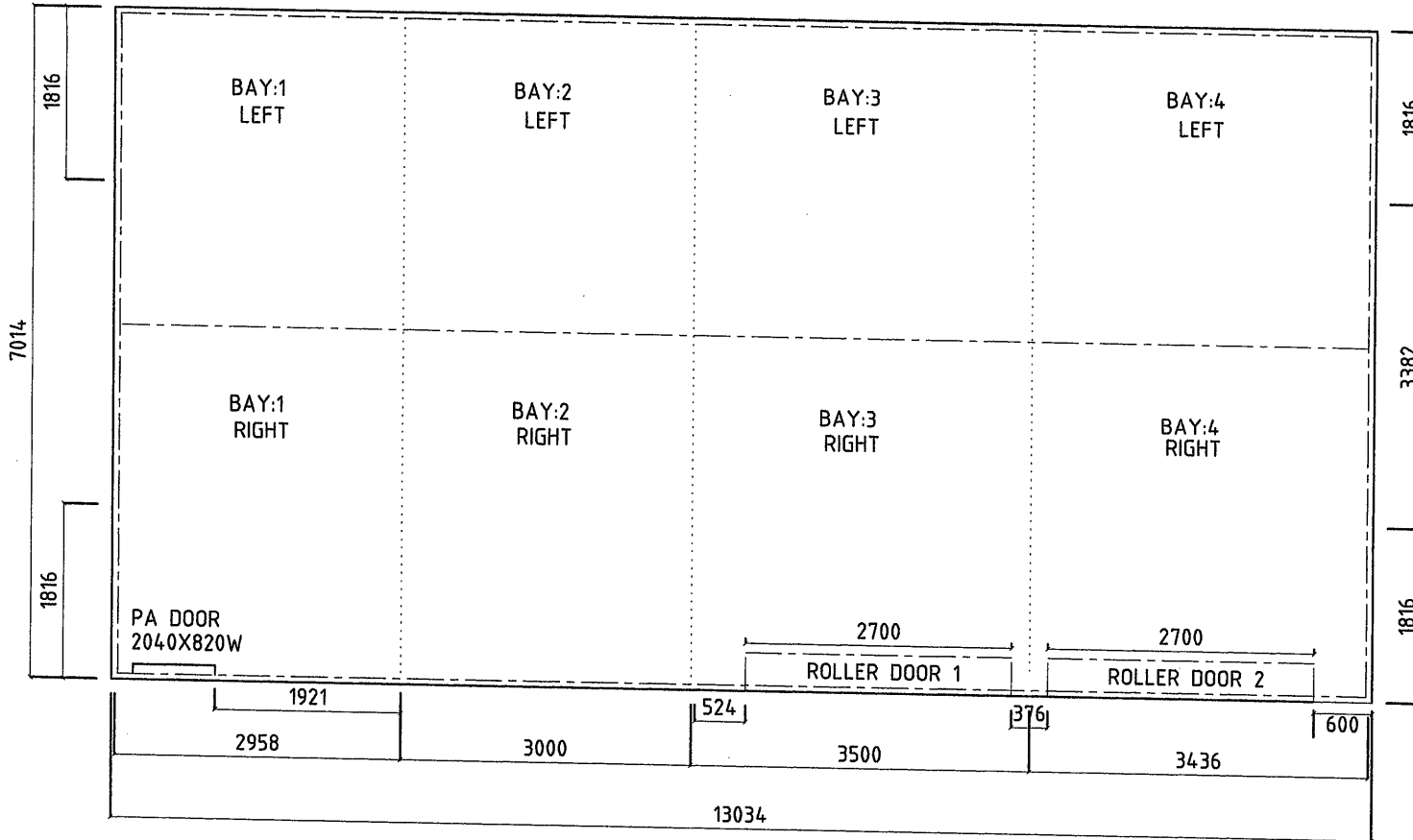
Author:




	DATE 10/02/2026		DRAWN By: DCJ			SCALE 1:200	Client JACKA
	Rev	Description	By	DATE		ADDRESS LOT 30 (#55)SMITH STREET BEVERLEY WA 6304	
					PROPOSED GARAGE/STORAGE SHED		
	SHEET: A101				SITE PLAN		



	Roof cladding Corodek Colorbond			SHEET A304	DRAWN By: DCJ			SCALE 1:150	Client JACKA
	Wall cladding Corodek Colorbond			DATE 10/02/2026	Rev	Description	By	DATE	ADDRESS LOT 30 (#55)SMITH STREET BEVERLEY WA 6304
P/A	Personal access door								PROPOSED GARAGE/ STORAGE SHED
S/W	Sliding window								
R/D	Standard profile Roller door Colorbond								
					ELEVATION PLAN				



				SHEET A201		DRAWN By: DCJ				SCALE	Client	JACKA
				DATE 10/02/2026						1:75	ADDRESS	LOT 30 (#55)SMITH STREET BEVERLEY WA 6304
						Rev		Description		By	DATE	PROPOSED GARAGE/ STORAGE SHED
												FLOOR PLAN

9.2 Development Application – Outbuilding (Storage Shed) – 82 (Lot 65) Hamersley Street, Beverley

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	9 March 2026
Applicant:	MA Cartledge
File Reference:	HAM 328
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	No
Disclosure(s) Of Interest:	Author - Nil
Attachments:	Application Letter, Locality Map, Site Plan and Shed Drawing

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) with a Zinalume Roof at 82 (Lot 65) Hamersley Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 82 (Lot 65) Hamersley Street, is 4,051 m² in extent and zoned *Residential R5* pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS 3). It contains an existing Single House and Outbuildings.

The proposal is to construct an additional Colorbond Outbuilding (Storage Shed) with a Zinalume roof in extent 10 m x 8 m = 80 m².

The proposal for the Outbuilding requires departure from the Shire's Outbuilding Policy on the following matters:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum floor area of any outbuilding on a property in this zone is to be 75 m² maximum whereas the floor area of the new shed is proposed to be 80 m².
- In terms of the Shire's Outbuilding Policy (Policy), the maximum floor area of all outbuildings on a property in this zone is to be 100 m² maximum whereas the total floor area of all outbuildings will be 200 m².
- In terms of the Shire's Outbuilding Policy (Policy), the cladding of the walls and roof is to be Colorbond, whereas the roof of the new Outbuilding is proposed to be clad with Zinalume.

The applicant provided the attached letter of justification in support of the above departures.

COMMENT

When considering the proposed departure beyond the parameters of the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The proposed practical use of the Outbuilding;
The general character of the immediate surrounding area;
The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. It is considered that the proposed development will be in pace with the character of the area.

No negative overshadowing from the Shed Building is anticipated onto neighbouring properties.

The proposed new outbuilding will partly replace an older structure. The use of Zincalume for the roof only will be in pace with the existing outbuilding adjacent, and is supported.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

CONSULTATION

Not required or who was consulted

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible planning

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M4/0326

Moved Cr Martin

Seconded Cr Maxwell

That Council grant Planning Approval for an Outbuilding (Storage Shed) at 82 (Lot 65), Hamersley Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 6/0

***For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil***

3:07pm – Mr Cartledge left the meeting and did not return.

Good Morning Stefan,

Mark Cartledge is looking to purchase a shed through Wide Span Sheds. He emailed me information yesterday that he is unsure about so I thought I could clarify some things on his behalf.

1. Justification for size of shed:

- a. There is an existing 10m x 10m shed on site and an existing open shed in front of that which is 10m x 4.0m. Mr Cartledge is wanting to replace that open shed with a 10.0m x 8.0m structure that can be secured. I have attached an initial site plan that indicates his intentions.

2. Zinalume Roof:

- a. A zinalume roof was chosen to match the exiting shed roof to maintain continuity.

3. Purpose of Shed:

- a. The shed will be used for storage purposes only.

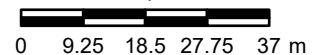
If Mr Cartledge proceeds with a Wide Span Sheds structure, full engineered drawings will be provided to accompany an Application for a Building Permit.



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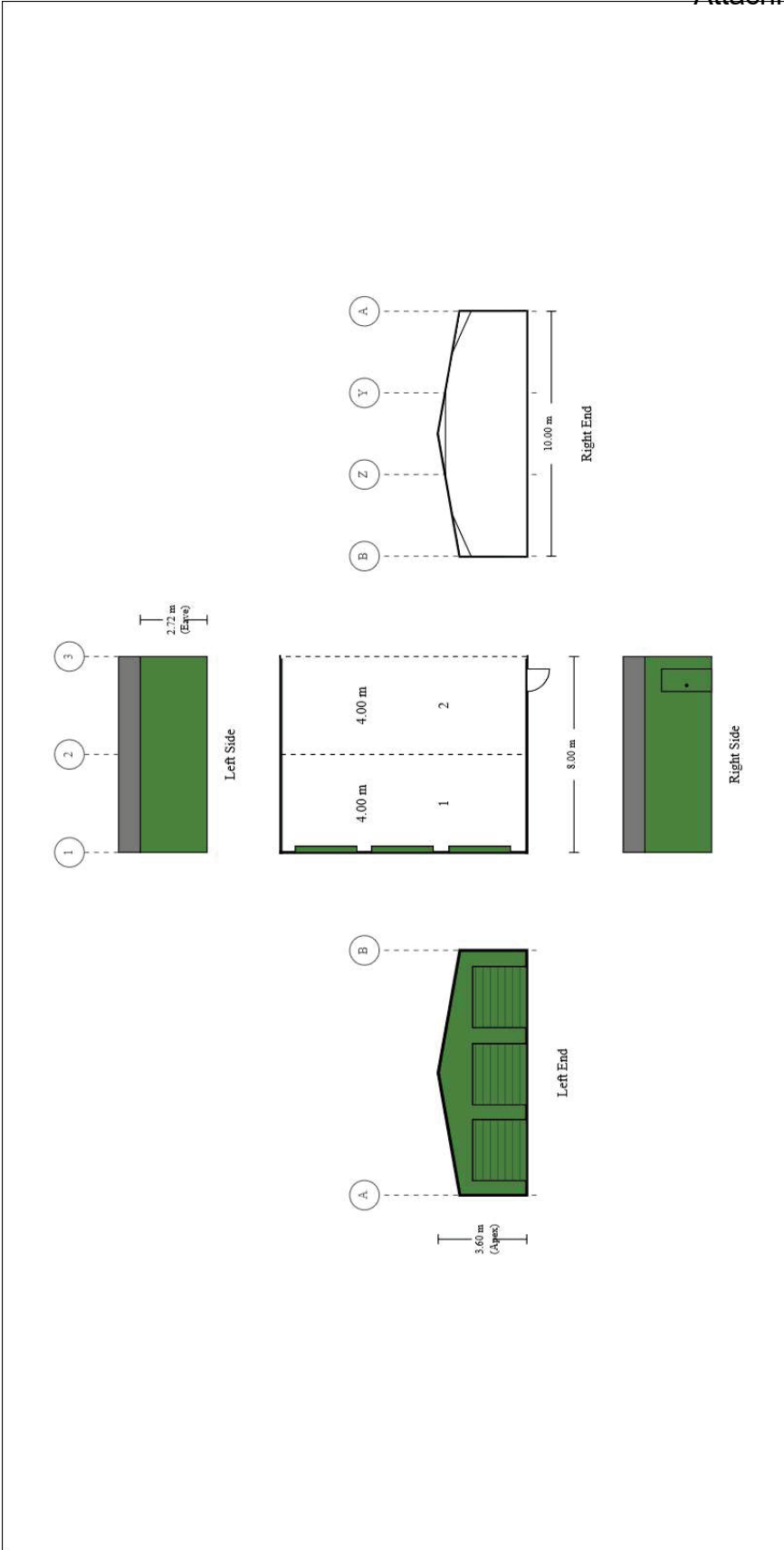
Author:



Site Plan 47 Hamersley Street Beverley WA 6304

Replace existing 10 x 4 (highlighted in yellow) with 10 x 8





Purchaser Name: Mark Cartledge Site Location: Ref # SK63022510016-3	Building Layout Ref# SK63022510016-3		Seller: Wide Span Sheds Pty Ltd Name: Sue Reed Phone: 0458 919 616 Fax: 0 Email: sheddirector@gmail.com
	Print Date: 02/02/26		

9.3 Application to Camp on Private Land – 9 (Lot 235) Nicholas Street, Beverley

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	10 March 2026
Applicant:	C & G Read
File Reference:	NIC 633
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	No
Disclosure(s) Of Interest:	Author - Nil
Attachments:	Locality Map, Site Plan

SUMMARY

An application has been received to Camp on Private Land for 12 months at 9 (Lot 235) Nicholas Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 9 (Lot 235) Nicholas Street, is 1,0244 Ha in extent and zoned *Rural Residential* pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS 3). It contains an existing Single House (being renovated) and Outbuildings.

The applicants are applying to Camp in a Camper Trailer on the subject land for a period of 12 months until completion of renovation work on the existing house at the same address.

The applicants will have access to a functioning Bathroom and Laundry in the existing house during the entire period of camping. There are sufficient potable water and the house's septic system is functioning and able to dispose of grey water and sewerage.

The Camper Trailer has a pull-out kitchen with gas burners and bench.

COMMENT

Pursuant to Clause 11A(1) of the *Caravan Parks and Camping Grounds Regulations 1997*, a person may apply in writing to a local Government for approval to camp on land the person owns or has a legal right to occupy.

Pursuant to Clause 11A(2) of the *Caravan Parks and Camping Grounds Regulations 1997* the local government may approve the person camping on the land for a period specified in the approval not exceeding 24 consecutive months.

When considering an application to Camp on Private land the following matters will be considered by Council —

(a) that any caravan or camp in which the person is camping on the land is maintained in such a condition that it is not a hazard to safety or health, or detrimental to the amenity of the surrounds, in the Council's opinion;

- (b) that the land is maintained in such a condition, to the satisfaction of Council, that it is suitable for camping, particularly in relation to —
- (i) safety and health;
 - (ii) access to services on the subject land; and
 - (iii) amenity considerations impacting the surrounding land
- (c) any other conditions specified by Council should the application be approved.

The applicants have comprehensively responded to the above matters in their application form, and *Shire Planner* and *Shire's Environmental Health Officer* are satisfied that the above matters have been satisfactorily addressed. The applicants also submitted an Evacuation Plan in case of a Bushfire Event.

Henceforth the application to camp on the subject land for a period of 12 months will be recommended be conditionally approved.

STATUTORY ENVIRONMENT

Caravan Parks and Camping Grounds Regulations, 1997.

CONSULTATION

Pursuant to Council's Policy 3.21 on Camping on Private Land, the application was referred to adjacent landowners considered to be potentially affected by the proposal, and responses provided in table below.

Respondent	Comment	Applicant's Response	Shire Planner's Response
J Williams	No objection to the proposal. Absolutely no objection at all.	Noted	Noted
L Groves	No objection to the proposal. No objection at all – new neighbours are quiet and their camper cannot be seen from our place – don't even know that they are there.	Noted	Noted

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible planning

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M5/0326

Moved Cr Sattler

Seconded Cr Lawlor

That Council grant approval to Carol and Glen Read pursuant to Clause 11A(2) of the *Caravan Parks and Camping Grounds Regulations 1997* to Camp at 9 (Lot 235) Nicholas Street, Beverley for a period of 12 months from the date of this approval, subject to the following conditions: -

Conditions:

1. **This approval is specific to the applicants and is non-transferrable.**
2. **No unauthorised development is to occur on the lot.**
3. **The accommodation is to be maintained in such a condition that it is not a hazard to safety or health;**
4. **The subject land is to be maintained in such a condition that it is suitable for temporary accommodation particularly in relation to –**
 - a. **Safety and health**
 - b. **Access to services on the site****to the satisfaction of the Shire;**
5. **The temporary accommodation is to be maintained to ensure it can be moved under its own power or be towed within 24 hours.**
6. **All waste is to be managed and a bin service is to be maintained for the duration of the approval.**
7. **The temporary accommodation is to be maintained in a manner to not cause a nuisance or is injurious, offensive or dangerous to health.**
8. **The occupants are to ensure their conduct does not cause a nuisance or is injurious, offensive or dangerous to health.**

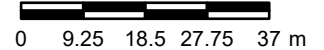
CARRIED 6/0

**For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil**

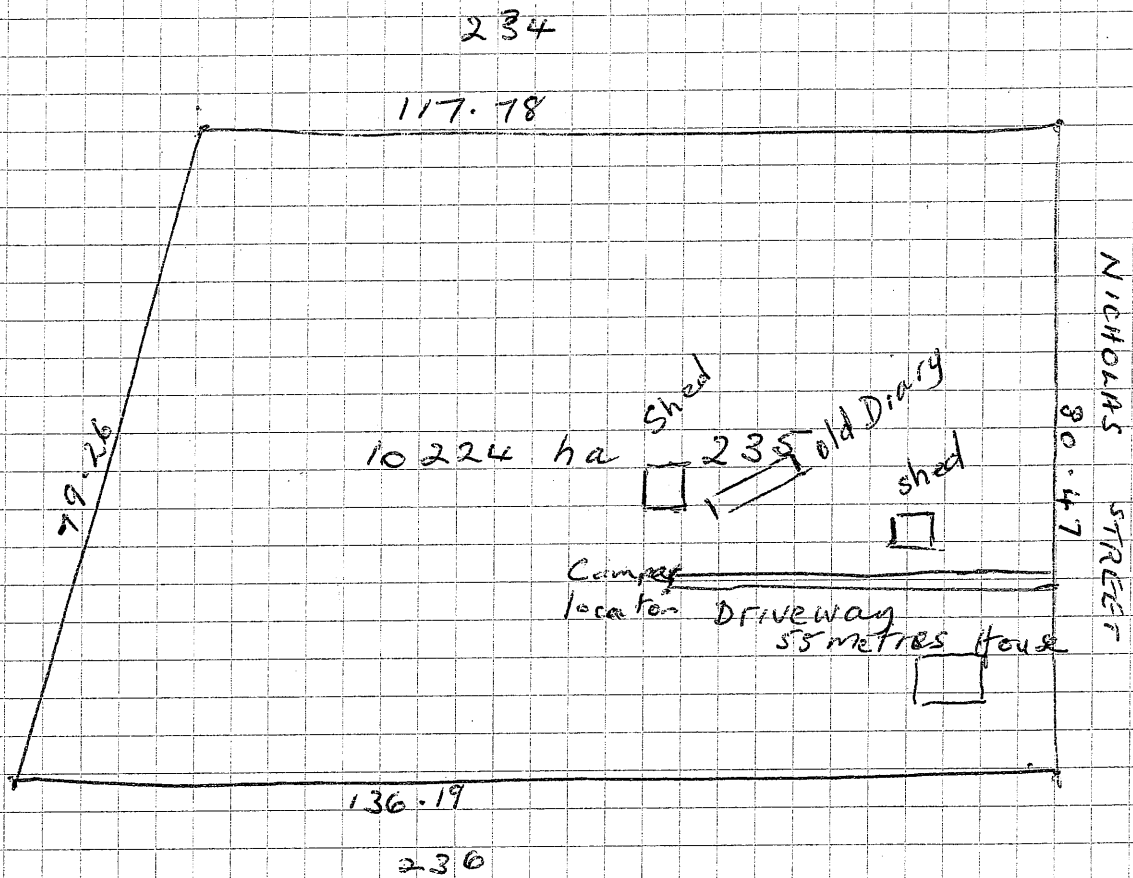


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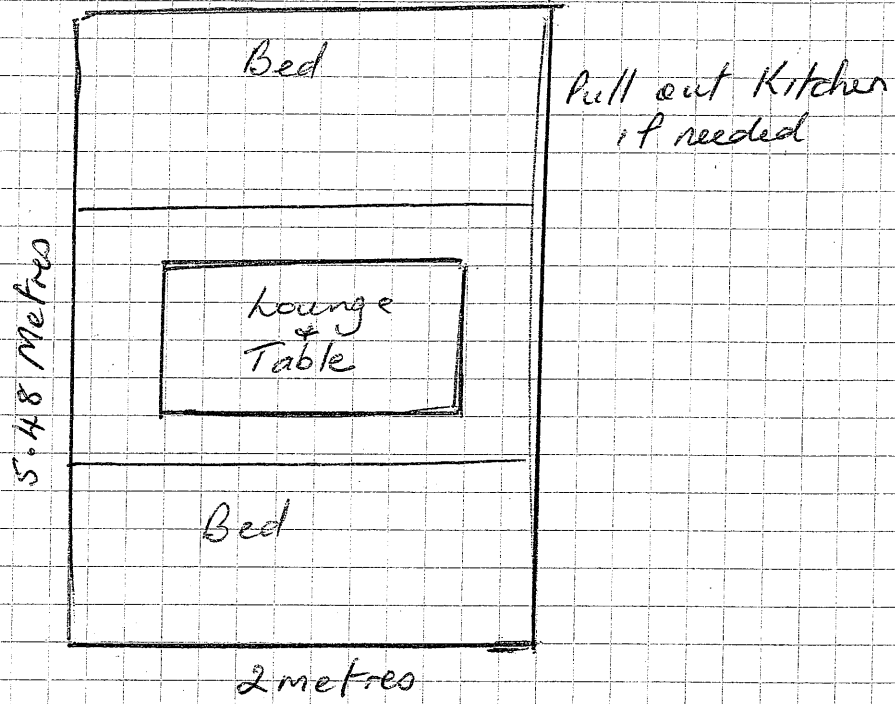
Author:



The campsite is approximately 55 metres from the start of Driveway

Cub Drifter Camper Design

880-11



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil.

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	19 March 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	Reported Monthly
Disclosure(s) Of Interest:	Author - Nil
Attachments:	February 2026 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 28 February 2026.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2025 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 28 February 2026 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;

- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2025/26 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar: 1. Economy
 2. Community
 3. Environment
 4. Civic Leadership
- Strategic Priorities: 1.1 Safe, efficient and connected transport network
 2.3 Active and Healthy Community
 3.3 Natural resources are sustainably managed
 4.1 Community and customer focus
 4.2 Continuous organisational improvement
 4.3 Responsible planning

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M6/0326

Moved Cr Sattler

Seconded Cr Shaw

That the monthly financial report for the month of February 2026 be accepted and material variances be noted.

CARRIED 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
28 February 2026**

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Operating Revenue						
Rates	3,580,630.00	3,579,130.00	3,585,021.37	5,891.37	▲	
Operating Grants, Subsidies and Contributions	1,212,241.00	878,266.00	914,299.09	36,033.09	▲	Workers comp reimbursement \$25,912 and Air Show sponsorship \$8,932 greater than anticipated.
Profit On Asset Disposal	7,000.00	4,664.00	0.00	(4,664.00)	▼	
Fees & Charges	1,152,020.00	758,586.00	750,331.91	(8,254.09)	▼	
Interest Earnings	153,417.00	132,372.00	187,362.29	54,990.29	▲	Interest earned on unrestricted cash \$43,807 and penalty interest raised on Rates \$11,994 greater than anticipated.
Other Revenue	248,485.00	149,276.00	144,091.51	(5,184.49)	▼	
Non-Operating Grants, Subsidies and Contributions	4,885,373.00	1,221,442.00	1,466,134.02	244,692.02	▲	AGRN1061 disaster recovery funding higher than expected offset by recovery works.
Total Operating Revenue	11,239,166.00	6,723,736.00	7,047,240.19	323,504.19		
Operating Expenditure						
Employee Costs	(2,909,175.00)	(1,667,947.00)	(1,670,047.89)	(2,100.89)	▼	
Materials & Contracts	(2,511,263.00)	(1,073,938.00)	(1,072,750.69)	1,187.31	▲	
Utilities	(265,210.00)	(158,056.00)	(157,801.33)	254.67	▲	
Depreciation On Non-Current Assets	(2,490,097.00)	(1,660,000.00)	(1,848,176.46)	(188,176.46)	▼	Depreciation charge higher than anticipated YTD.
Interest Expenses	(139,792.00)	(80,338.00)	(72,526.87)	7,811.13	▲	
Insurance Expenses	(372,618.00)	(341,322.00)	(336,242.33)	5,079.67	▲	
Other Expenditure	(98,101.00)	(55,583.00)	(60,000.40)	(4,417.40)	▼	
Loss On Asset Disposal	(22,500.00)	(4,328.00)	(15,402.02)	(11,074.02)	▼	Doctor's vehicle disposed (\$8,528) unbudgeted.
Total Operating Expenditure	(8,808,756.00)	(5,041,512.00)	(5,232,947.99)	(191,435.99)		
Net Operating	2,430,410.00	1,682,224.00	1,814,292.20	132,068.20		
Capital Income						
Proceeds from Sale of Assets	165,000.00	50,000.00	50,000.00	0.00	▼	
New Loan Raised	3,000,000.00	0.00	0.00	0.00	▼	
Total Capital Income	3,165,000.00	50,000.00	50,000.00	0.00		

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
28 February 2026**

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Capital Expenditure						
Land and Buildings	(7,613,658.00)	(3,242,700.00)	(3,252,694.17)	(9,994.17)	▼	
Plant and Equipment	(454,000.00)	(115,000.00)	(103,103.52)	11,896.48	▲	New Planner Vehicle cost \$12,991 lower than anticipated. \$4,000 has been allocated to building mtce for the installation of charging infrastructure which was included in the vehicle purchase budget. CEO vehicle purchase cost \$5,009 lower than anticipated. Replacement Metrocount Road Counter (\$6,104) unbudgeted expense.
Office Furniture and Equipment	(35,600.00)	(35,600.00)	(35,470.81)	129.19	▲	
Road Construction	(1,984,522.00)	(1,525,795.00)	(1,767,778.09)	(241,983.09)	▼	AGRN 1061 storm damage works higher than anticipated; cost neutral to Council.
Other Infrastructure	(1,904,249.00)	(27,000.00)	(27,419.98)	(419.98)	▼	
Leases	(5,331.00)	(5,331.00)	(5,331.02)	(0.02)	▼	
Loans - Principal Repayments	(275,310.00)	(158,475.00)	(158,475.71)	(0.71)	▼	
Total Capital Expenditure	(12,272,670.00)	(5,109,901.00)	(5,350,273.30)	(240,372.30)		
Net Capital	(9,107,670.00)	(5,059,901.00)	(5,300,273.30)	(240,372.30)		
Adjustments						
Depreciation Written Back	2,490,097.00	1,660,000.00	1,848,176.46	188,176.46		
Movement in Leave Reserve Cash Balance	0.00	0.00	4,460.73	4,460.73		
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00		
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current Investments	0.00	0.00	0.00	0.00		
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00		
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00		
(Profit)/Loss on Disposal of Assets Written Back	15,500.00	336.00	15,402.02	15,066.02		
Add Funding From						
Transfer (To)/From Reserves	1,311,386.00	(66,750.00)	(67,052.17)	(302.17)		
Opening Surplus/(Deficit)	2,860,277.00	2,860,277.00	2,860,277.42	0.42		
Total Adjustments	6,677,260.00	4,453,863.00	4,661,264.46	207,401.46		
CLOSING SURPLUS/(DEFICIT)	0.00	1,076,186.00	1,175,283.36	99,097.36		

**SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
28 February 2026**

Description	Actual 2024/25	YTD Actual 2025/26
Current Assets		
Cash at Bank	2,955,806.84	1,066,573.15
Cash - Unrestricted Investments	1,834,335.58	2,818,891.84
Cash - Restricted Reserves	2,713,190.37	2,780,242.54
Cash on Hand	700.00	700.00
Accounts Receivable	633,717.66	741,510.53
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	12,511.85	8,888.02
Total Current Assets	8,150,262.30	7,416,806.08
Current Liabilities		
Accounts Payable	(2,250,211.90)	(3,139,158.30)
Loan Liability - Current	(275,310.19)	(116,834.48)
Lease Liability - Current	(5,331.02)	0.00
Annual Leave Liability - Current	(305,947.15)	(305,947.15)
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(3,017,320.95)	(3,742,460.62)
Adjustments		
Less Restricted Reserves	(2,713,190.37)	(2,780,242.54)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	159,885.23	164,345.96
Add Lease Principal Expense	5,331.02	0.00
Add Loan Principal Expense	275,310.19	116,834.48
Total Adjustments	(2,272,663.93)	(2,499,062.10)
NET CURRENT ASSETS	2,860,277.42	1,175,283.36

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
28 February 2026

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Current Assets			
Cash and Cash Equivalents	7,504,032.79	6,666,407.53	(837,625.26)
Accounts Receivable	633,717.66	741,510.53	107,792.87
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	12,511.85	8,888.02	(3,623.83)
Total Current Assets	8,150,262.30	7,416,806.08	(733,456.22)
Current Liabilities			
Accounts Payable	(699,326.40)	(581,772.80)	117,553.60
Contract Liability - Current	(1,550,885.50)	(2,557,385.50)	(1,006,500.00)
Loan Liability - Current	(275,310.19)	(116,834.48)	158,475.71
Lease Liability - Current	(5,331.02)	0.00	5,331.02
Annual Leave Liability - Current	(305,947.15)	(305,947.15)	0.00
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(3,017,320.95)	(3,742,460.62)	(725,139.67)
Non-Current Assets			
Non-Current Debtors	190,403.95	190,403.95	0.00
Non-Current Investments	59,714.63	59,714.63	0.00
Land and Buildings	29,678,558.16	32,392,179.62	2,713,621.46
Plant and Equipment	2,198,870.60	2,059,848.19	(139,022.41)
Furniture and Equipment	179,915.41	192,590.38	12,674.97
Infrastructure	150,477,318.70	151,162,932.77	685,614.07
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	182,784,781.45	186,057,669.54	3,272,888.09
Non-Current Liabilities			
Loan Liability - Non Current	(3,051,393.45)	(3,051,393.45)	0.00
Lease Liability - Non Current	(10,662.06)	(10,662.06)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(100,559.62)	(100,559.62)	0.00
Total Non Current Liabilities	(3,162,615.13)	(3,162,615.13)	0.00
Net Assets	184,755,107.67	186,569,399.87	1,814,292.20

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
28 February 2026**

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Equity			
Accumulated Surplus	(56,487,330.36)	(58,234,570.39)	(1,747,240.03)
Reserves - Cash Backed	(2,713,190.37)	(2,780,242.54)	(67,052.17)
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
Total Equity	(184,755,107.67)	(186,569,399.87)	(1,814,292.20)

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 28 February 2026						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
5303088	Reserve Funds Bendigo					
	Long Service Leave	164,345.96				
	Plant	245,745.81				
	Emergency Services	33,767.03				
	Building	287,196.61				
	Recreation Ground	1,014,835.44				
	Cropping Committee	117,434.40				
	Infrastructure	292,047.69				
	Senior Housing	308,556.89				
	Avondale Mach Museum	70,914.13				
	ITC Renewal Reserve	245,398.58	2,780,242.54	3 mnths	4.05%	25/02/2026
5355762	Term Deposit Bendigo	267,691.48		2 mnths	3.55%	3/03/2026
5355768	Term Deposit Bendigo	535,945.26		2 mnths	3.55%	3/03/2026
5244059	Term Deposit Bendigo	500,000.00		6 mnths	4.05%	16/03/2026
5244061	Term Deposit Bendigo	500,000.00		6 mnths	4.05%	16/03/2026
5295470	Term Deposit Bendigo	506,557.15		5 mnths	4.20%	15/04/2026
5321233	Term Deposit Bendigo	508,697.95		5 mnths	4.25%	15/05/2026
			2,818,891.84			
	Total		5,599,134.38			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	18 March 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	Reported Monthly
Disclosure(s) Of Interest:	Author - Nil
Attachments:	February 2026 List of Reports

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of February 2026.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2025/26 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council’s 2025/26 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar:
- 1. Economy
 - 2. Community
 - 3. Environment
 - 4. Civic Leadership
- Strategic Priorities:
- 1.1 Safe, efficient and connected transport network
 - 2.3 Active and Healthy Community
 - 3.3 Natural resources are sustainably managed
 - 4.1 Community and customer focus
 - 4.2 Continuous organisational improvement
 - 4.3 Responsible planning

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M7/0326

Moved Cr Maxwell

Seconded Cr Lawlor

That the List of Accounts as presented, be received:

February 2026:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

20 Feb 2026 1963-1963 (1) \$ 2,260.41 (authorised by DCEO S Marshall and Cr A Sattler)

Total of cheque vouchers for February 2026 incl \$ 2,260.41 previously paid

EFT vouchers

02 Feb 2026 EFT 12129-12134 (6) \$ 23,188.35 (authorised by CEO S Gollan and DCEO S Marshall)

02 Feb 2026 EFT 12135-12136 (2) \$ 3,795.96 (authorised by CEO S Gollan and DCEO S Marshall)

04 Feb 2026 EFT 12137-12137 (1) \$ 90.00 (authorised by CEO S Gollan and DCEO S Marshall)

11 Feb 2026 EFT 1-34 (34) \$ 68,569.77 (authorised by CEO S Gollan and DCEO S Marshall)

16 Feb 2026 EFT 12141-12149 (9) \$ 12,687.61 (authorised by CEO S Gollan and DCEO S Marshall)

16 Feb 2026 EFT 12150-12154 (5) \$ 10,784.01 (authorised by CEO S Gollan and DCEO S Marshall)

20 Feb 2026 EFT 12155-12164 (10) \$ 65,551.00 (authorised by DCEO S Marshall and Cr A Sattler)

20 Feb 2026 EFT 12165-12168 (4) \$ 7,739.88 (authorised by DCEO S Marshall and Cr A Sattler)

23 Feb 2026 EFT 12169-12176 (8) \$ 90,318.02 (authorised by CEO S Gollan and DCEO S Marshall)

23 Feb 2026 EFT 12177-12178 (2) \$ 102,759.06 (authorised by CEO S Gollan and DCEO S Marshall)

25 Feb 2026 EFT 12180-12180 (1) \$ 50.00 (authorised by CEO S Gollan and DCEO S Marshall)

25 Feb 2026 EFT 1-34 (34) \$ 67,053.59 (authorised by CEO S Gollan and DCEO S Marshall)

27 Feb 2026 EFT 12181-12182 (2) \$ 594.84 (authorised by CEO S Gollan and Pres D Ridgway)

27 Feb 2026 EFT 12183-12198 (16) \$ 1,053,182.67 (authorised by CEO S Gollan and Pres D Ridgway)

27 Feb 2026 EFT 12199-12201 (3) \$ 3,655.11 (authorised by CEO S Gollan and Pres D Ridgway)

Total of EFT vouchers for February 2026 incl \$ 1,510,019.98 previously paid

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for February 2026 incl \$ 0.00 previously paid.

EFT vouchers

16 Feb 2026 EFT 12140-12140 (1) \$ 200.00 (authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for February 2026 incl \$ 200.00 previously paid.

(3) Direct Debit Payments totalling \$ 119,720.15 previously paid.

(4) Credit Card Payments totalling \$ 751.03 previously paid.

CARRIED 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

3:12pm – Manager of Planning, Stefan de Beer, left the meeting and did not return.

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1963	20 Feb 2026	Water Corporation	Water use - Balkuling Rd Standpipe: 20 Nov 25 - 30 Jan 26	(2,260.41)	(2,260.41)
EFT Pymt	EFT 12129	02 Feb 2026	Avon Valley Windscreens	Various plant: Windscreen replacements & repairs	(1,884.30)	
EFT Pymt	EFT 12130	02 Feb 2026	Copyworld Toshiba	2025-12 Dec 25: Copy fees for 2 x Estudio 6525 AC	(411.32)	
EFT Pymt	EFT 12131	02 Feb 2026	Focus Networks	2026-01 Jan computer Support & Disaster Recovery Plan	(8,021.92)	
EFT Pymt	EFT 12132	02 Feb 2026	Statewide Building Products	Rlwy Stn Gallery & Platform Theatre: Flooring supplies	(5,020.40)	
EFT Pymt	EFT 12133	02 Feb 2026	Synergy	2026-01 Jan Power accounts	(7,467.38)	
EFT Pymt	EFT 12134	02 Feb 2026	York Laundromat	05 - 20 Jan 2026 Onsite Cabins Laundry fees	(383.03)	(23,188.35)
EFT Pymt	EFT 12135	02 Feb 2026	Telstra Limited	2026-01 Jan Telephone accounts	(3,324.70)	
EFT Pymt	EFT 12136	02 Feb 2026	York Auto Electrics (Tarran Nelsen Pty BE594 (PBFT03):	Repairs to air con	(471.26)	(3,795.96)
EFT Pymt	EFT 12137	04 Feb 2026	Origin Energy Retail Ltd	5 Short St (SH05): 2025/26 LP Gas cylinder rental: 2 x 45kg LP Gas	(90.00)	(90.00)
EFT Pymt	EFT 12141	16 Feb 2026	Airport Alliance Contracting, Convergen Aerodrome:	Replacement LED lights from lightning strike	(3,338.50)	
EFT Pymt	EFT 12142	16 Feb 2026	BSL - Depart of Local Gov, Industry Re	2026-01 Jan Collections x 3 (Lics 25/26: 19, 22, 23)	(450.80)	
EFT Pymt	EFT 12143	16 Feb 2026	Beverley Bakehouse and Cafe	Forklift training 4 Feb 2026: Catering	(165.60)	
EFT Pymt	EFT 12144	16 Feb 2026	Beverley Dome Roadhouse (BDR)	4,000 L Diesel @ \$1.5245/L GST excl	(6,708.00)	
EFT Pymt	EFT 12145	16 Feb 2026	Department of Planning Lands and Heritage	2026-01 Jan : Leases M252204 & M355805	(389.57)	
EFT Pymt	EFT 12146	16 Feb 2026	Michael Wilson	2026-02 Feb (Ed 496): Blarney: Printing and delivery	(250.00)	
EFT Pymt	EFT 12147	16 Feb 2026	Node One Pty Ltd	2026-02 Feb NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 share	(89.00)	
EFT Pymt	EFT 12148	16 Feb 2026	Staff - Simon Marshall	Reimbursement for 2025/26 uniform allowance	(286.40)	
EFT Pymt	EFT 12149	16 Feb 2026	Synergy	Various: Power use - 11 Nov 25 - 13 Jan 26 x 3	(1,009.74)	(12,687.61)
EFT Pymt	EFT 12150	16 Feb 2026	Arthur J Gallagher and Co (Aust) Ltd	2026 Air Show, 11 Apr 2026: Cancellation insurance	(7,287.50)	
EFT Pymt	EFT 12151	16 Feb 2026	Australia Post	2026-01 Jan Postage	(122.51)	
EFT Pymt	EFT 12152	16 Feb 2026	Beacon Equipment (Bepassey Nom P/L Minor Plant Purchases:	Replacement batteries	(1,023.00)	
EFT Pymt	EFT 12153	16 Feb 2026	Complete Wardrobe Supplies	LBN2601 - Unit 4 Refurb: Supplies	(851.00)	
EFT Pymt	EFT 12154	16 Feb 2026	Dixie Battersy	2026 Air Show, 11 Apr 2026: Publicity	(1,500.00)	(10,784.01)
EFT Pymt	EFT 12155	20 Feb 2026	ATO - Australian Tax Office	2026-01 Jan BAS Obligation	(27,564.00)	
EFT Pymt	EFT 12156	20 Feb 2026	Kleen West Distributors	Various bldgs: Cleaning products	(1,148.51)	
EFT Pymt	EFT 12157	20 Feb 2026	Local Government Professionals Austræ	AI Fundamentals wshop 26 Feb 2026: EA Mrs A Lewis	(280.00)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 12158	20 Feb 2026	Market Creations Agency Pty Ltd	Shire of Bev website refresh: Phase 1	(8,562.18)	
EFT Pymt	EFT 12159	20 Feb 2026	Synergy	2026-01 Jan Power accounts	(8,936.19)	
EFT Pymt	EFT 12160	20 Feb 2026	Unique Strokes WA	LBN2601 - Hunt Rd Refurb, Unit 4: Interior painting	(4,620.00)	
EFT Pymt	EFT 12161	20 Feb 2026	Vines Medical Practice	Pre-Employment Medical: M Day - AST	(150.00)	
EFT Pymt	EFT 12162	20 Feb 2026	WA Contract Ranger Services Pty Ltd	Ranger Services: 05 - 28 Jan 2026	(1,819.13)	
EFT Pymt	EFT 12163	20 Feb 2026	Wheatbelt Arborist Service Professiona	Refuse Site Management fees: 06 Dec 25 - 02 Feb 26	(11,880.00)	
EFT Pymt	EFT 12164	20 Feb 2026	York Laundromat	30 Jan - 08 Feb 2026 Onsite Cabins Laundry fees	(590.99)	(65,551.00)
EFT Pymt	EFT 12165	20 Feb 2026	BOC Limited	2025-12 Dec & 2026-01 Jan Cylinder Rental: Medical oxygen C size	(14.88)	
EFT Pymt	EFT 12166	20 Feb 2026	Guru Productions Pty Ltd	Bev Air Show, 11 Apr 2026: Destination WA Series 17 advertising - 50% deposit	(3,575.00)	
EFT Pymt	EFT 12167	20 Feb 2026	RAAUS - Recreational Aviation Australi	Bev Air Show - 11 Apr 2026: Social media advertising	(300.00)	
EFT Pymt	EFT 12168	20 Feb 2026	Roadsafe (Aust) Pty Ltd	Onsite forklift accreditation x 7, 04 Feb 2026	(3,850.00)	(7,739.88)
EFT Pymt	EFT 12169	23 Feb 2026	Beverley Amateur Swimming Club	Community Grant (Rnd 1, Aug 2025) New timing system	(2,500.00)	
EFT Pymt	EFT 12170	23 Feb 2026	Beverley Electrical Services - BES	Grave digging: Mini excavator hire	(250.00)	
EFT Pymt	EFT 12171	23 Feb 2026	Beverley Post News and Gifts (BPNG)	2026-01 Jan Newspaper Subscription & Stationery Purchases	(145.97)	
EFT Pymt	EFT 12172	23 Feb 2026	Bluejay Ag Solutions	2026-01 Jan & 2026-02 Feb issues: Compilation of the Blarney	(2,000.00)	
EFT Pymt	EFT 12173	23 Feb 2026	CTF - Construction Training Fund (BCI)	2026-01 Jan 26 Collections x 1 (Lics 25/26: 19)	(491.75)	
EFT Pymt	EFT 12174	23 Feb 2026	Distinctive Pools Pty Ltd	LBS2402 - Swim Pool Redev Stage 1: Progress pymt 11 - Jan 2026	(84,281.35)	
EFT Pymt	EFT 12175	23 Feb 2026	Easy Signs Pty Ltd	Bev Air Show, 11 Apr 2026 - Marketing & Promotion: 500 x stickers	(373.95)	
EFT Pymt	EFT 12176	23 Feb 2026	Perth Regional Tourism Organisation In	Bev Air Show, 11 Apr 2026 - Marketing & Promotion: Valentine's Day Promotion so	(275.00)	(90,318.02)
EFT Pymt	EFT 12177	23 Feb 2026	Beverley Supermarket & Liquor (IGA)	2026-01 Jan purchases	(140.06)	
EFT Pymt	EFT 12178	23 Feb 2026	Road Contractors Pty Ltd	LBS2601 - Netball Court Resurfacing: Progress pymt 3	(102,619.00)	(102,759.06)
EFT Pymt	EFT 12180	25 Feb 2026	Shire of Beverley	Tfr of Trust funds incorrectly deposited into the Municipal acct re M O'Neill	(50.00)	(50.00)
EFT Pymt	EFT 12181	27 Feb 2026	AITs Specialists Pty Ltd	2026-01 Jan Fuel Tax Credits	(457.55)	
EFT Pymt	EFT 12182	27 Feb 2026	Afgri Equipment Australia Pty Ltd	BE036 (PLDR03): Parts	(137.29)	(594.84)
EFT Pymt	EFT 12183	27 Feb 2026	Avon Trading Pty Ltd	2025-12 Dec & 2026-01 Jan Hardware Purchases	(2,788.30)	
EFT Pymt	EFT 12184	27 Feb 2026	Avon Waste	4,202 Bin Collection ME 20 Feb 26 inc Recycling Bins & 10 x Recycling Collection:	(11,810.26)	
EFT Pymt	EFT 12185	27 Feb 2026	Beverley Dome Roadhouse (BDR)	4,000 L Diesel @ \$1.52/L GST excl	(6,688.00)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 12186	27 Feb 2026	Beverley Electrical Services - BES	LBS2603 - Oval Lighting Globe Rpl: Deposit	(20,000.00)	
EFT Pymt	EFT 12187	27 Feb 2026	Chantelle Marie Meade	Council Meet - 25 Feb 2026: Catering	(360.00)	
EFT Pymt	EFT 12188	27 Feb 2026	Earthstyle Contracting Pty Ltd	Various Rds: Various roadworks	(988,330.70)	
EFT Pymt	EFT 12189	27 Feb 2026	Fleet Commercial Gymnasiums P/L	Gym: New equipment & annual service	(3,047.00)	
EFT Pymt	EFT 12190	27 Feb 2026	Focus Networks	Admin bldg: Install of wireless access points	(2,494.80)	
EFT Pymt	EFT 12191	27 Feb 2026	Mining Wear Parts	BE003 (PGRD07): Grader blades	(3,582.70)	
EFT Pymt	EFT 12192	27 Feb 2026	Onsite Repairs	Various plant: Repairs	(707.30)	
EFT Pymt	EFT 12193	27 Feb 2026	RJ Jas - All Mechanical and Electronics	Various plant: Parts, supplies & tyres	(1,816.00)	
EFT Pymt	EFT 12194	27 Feb 2026	Reap What You Sow	2025-12 Dec & 2026-01 Jan Gym Inductions x 9	(270.00)	
EFT Pymt	EFT 12195	27 Feb 2026	Roe Tourism Association Inc	25/26 Membership & contrib to EO position	(6,000.00)	
EFT Pymt	EFT 12196	27 Feb 2026	Valley Airconditioning & Refrigeration	Rlwy Stn Gallery & Platform Theatre: Replacement air con	(4,500.00)	
EFT Pymt	EFT 12197	27 Feb 2026	WA Contract Ranger Services Pty Ltd	Ranger services: 05 & 11 Feb 2026	(721.87)	
EFT Pymt	EFT 12198	27 Feb 2026	Zircodata Pty Ltd	2025-12 Dec & 2026-01 Jan: Storage of Archive boxes	(65.74)	(1,053,182.67)
EFT Pymt	EFT 12199	27 Feb 2026	BOC Limited	2026-02 Feb Cylinder Rental: Medical oxygen C size	(6.72)	
EFT Pymt	EFT 12200	27 Feb 2026	EvolvePlus Pty Ltd	Bev Library: Amlib data extraction	(3,520.00)	
EFT Pymt	EFT 12201	27 Feb 2026	Team Global Express Pty Ltd (nee Toll	Freight charges: 12 - 16 Jan 2026	(128.39)	(3,655.11)
Direct Debit	DD 5378.01	10 Feb 2026	Shadforth Portfolio Service - Super	Superannuation contributions	(1,232.25)	
Direct Debit	DD 5378.02	10 Feb 2026	National Mutual Retirement Fund	Superannuation contributions	(234.61)	
Direct Debit	DD 5378.03	10 Feb 2026	Mercer Super Trust, The Trustee for	Superannuation contributions	(343.30)	
Direct Debit	DD 5378.04	10 Feb 2026	Macquarie Superannuation Plan	Superannuation contributions	(355.95)	
Direct Debit	DD 5378.05	10 Feb 2026	HostPlus	Superannuation contributions	(302.77)	
Direct Debit	DD 5378.06	10 Feb 2026	Commonwealth Superannuation Corpor	Superannuation contributions	(355.98)	
Direct Debit	DD 5378.07	10 Feb 2026	Australian Super	Superannuation contributions	(1,849.79)	
Direct Debit	DD 5378.08	10 Feb 2026	Aware Super Pty Ltd	Superannuation contributions	(7,010.04)	
Direct Debit	DD 5378.09	10 Feb 2026	MLC MasterKey Personal Super	Superannuation contributions	(331.74)	
Direct Debit	DD 5378.10	10 Feb 2026	REST	Superannuation contributions	(322.46)	
Direct Debit	DD 5378.11	10 Feb 2026	Prime Super P/L	Superannuation contributions	(167.55)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 5378.12	10 Feb 2026	Colonial First State Super	Superannuation contributions	(418.32)	
Direct Debit	DD 5378.13	10 Feb 2026	AMP Lifetime Super	Superannuation contributions	(228.13)	
Direct Debit	DD 5378.14	10 Feb 2026	UniSuper	Superannuation contributions	(358.98)	(13,511.87)
Direct Debit	DD 5398.01	24 Feb 2026	Shadforth Portfolio Service - Super	Superannuation contributions	(1,232.25)	
Direct Debit	DD 5398.02	24 Feb 2026	National Mutual Retirement Fund	Superannuation contributions	(180.53)	
Direct Debit	DD 5398.03	24 Feb 2026	Mercer Super Trust, The Trustee for	Superannuation contributions	(338.19)	
Direct Debit	DD 5398.04	24 Feb 2026	Macquarie Superannuation Plan	Superannuation contributions	(350.47)	
Direct Debit	DD 5398.05	24 Feb 2026	HostPlus	Superannuation contributions	(261.74)	
Direct Debit	DD 5398.06	24 Feb 2026	Commonwealth Superannuation Corpor	Superannuation contributions	(355.98)	
Direct Debit	DD 5398.07	24 Feb 2026	Australian Super	Superannuation contributions	(1,850.78)	
Direct Debit	DD 5398.08	24 Feb 2026	Aware Super Pty Ltd	Superannuation contributions	(6,969.31)	
Direct Debit	DD 5398.09	24 Feb 2026	MLC MasterKey Personal Super	Superannuation contributions	(212.87)	
Direct Debit	DD 5398.10	24 Feb 2026	REST	Superannuation contributions	(316.92)	
Direct Debit	DD 5398.11	24 Feb 2026	Prime Super P/L	Superannuation contributions	(118.14)	
Direct Debit	DD 5398.12	24 Feb 2026	Colonial First State Super	Superannuation contributions	(418.32)	
Direct Debit	DD 5398.13	24 Feb 2026	AMP Lifetime Super	Superannuation contributions	(236.14)	
Direct Debit	DD 5398.14	24 Feb 2026	UniSuper	Superannuation contributions	(359.46)	(13,201.10)
Direct Debit	126	03 Feb 2026	7 - CBA Merchant Fee	CBA Merchant fees - Municipal acct	(323.29)	(323.29)
Direct Debit	126	03 Feb 2026	7 - CBA Merchant Fee	CBA Merchant fees - Trust acct	(20.00)	(20.00)
Direct Debit	126	05 Feb 2026	12 - ANZ - BPAY	ANZ - BPAY - Usage fees	(127.05)	(127.05)
Direct Debit	126	05 Feb 2026	12 - ANZ - BPAY	ANZ - BPAY - Monthly service fees	(77.00)	(77.00)
Direct Debit	126	05 Feb 2026	8 - ANZ Transactive	ANZ Transactive	(166.90)	(166.90)
Direct Debit	126	17 Feb 2026	1 - Bank Charges	Bank Charges - account servicing fee	(22.00)	(22.00)
Direct Debit	126	02 Feb 2026	3 - DoT	DoT payments	(2,960.40)	
Direct Debit	126	04 Feb 2026	3 - DoT	DoT payments	(10,400.45)	
Direct Debit	126	05 Feb 2026	3 - DoT	DoT payments	(174.50)	
Direct Debit	126	06 Feb 2026	3 - DoT	DoT payments	(3,519.95)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	126	09 Feb 2026	3 - DoT	DoT payments	(2,824.90)	
Direct Debit	126	10 Feb 2026	3 - DoT	DoT payments	(1,833.35)	
Direct Debit	126	11 Feb 2026	3 - DoT	DoT payments	(3,203.30)	
Direct Debit	126	12 Feb 2026	3 - DoT	DoT payments	(3,032.35)	
Direct Debit	126	13 Feb 2026	3 - DoT	DoT payments	(984.50)	
Direct Debit	126	16 Feb 2026	3 - DoT	DoT payments	(7,123.20)	
Direct Debit	126	17 Feb 2026	3 - DoT	DoT payments	(1,771.20)	
Direct Debit	126	18 Feb 2026	3 - DoT	DoT payments	(2,748.30)	
Direct Debit	126	19 Feb 2026	3 - DoT	DoT payments	(2,613.25)	
Direct Debit	126	20 Feb 2026	3 - DoT	DoT payments	(2,288.35)	
Direct Debit	126	23 Feb 2026	3 - DoT	DoT payments	(3,201.35)	
Direct Debit	126	24 Feb 2026	3 - DoT	DoT payments	(7,867.70)	
Direct Debit	126	25 Feb 2026	3 - DoT	DoT payments	(688.15)	
Direct Debit	126	26 Feb 2026	3 - DoT	DoT payments	(3,865.45)	
Direct Debit	126	27 Feb 2026	3 - DoT	DoT payments	(742.15)	(61,842.80)
Direct Debit	EFT 12179	10 Feb 2026	WA Treasury Corporation	Loan 121 (Vincent St Streetscape): Deb 09 of 30 Repayment - Feb 2026	(30,428.14)	(30,428.14)
Direct Debit	EFT 12233	23 Feb 2026	Credit Card - Shire of Beverley	2026-01 Jan Credit Card purchases	(751.03)	(751.03)
PAYMENTS RAISED IN CURRENT MONTH					(1,497,128.10)	(1,497,128.10)
WAGES & SALARIES						
EFT Pymt		11 Feb 2026	Wages & Salaries	FE - 10 Feb 2026	(68,569.88)	
EFT Pymt		25 Feb 2026	Wages & Salaries	FE - 24 Feb 2026	(67,053.59)	
WAGES & SALARIES					(135,623.47)	(135,623.47)

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
EFT Pymt	EFT 12199	27 Feb 2026	BOC Limited	2026-02 Feb Cylinder Rental: Medical oxygen C size	6.72	
EFT Pymt	EFT 12200	27 Feb 2026	EvolvePlus Pty Ltd	Bev Library: Amlib data extraction	3,520.00	
EFT Pymt	EFT 12201	27 Feb 2026	Team Global Express Pty Ltd (nee Toll	Freight charges: 12 - 16 Jan 2026	128.39	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					3,655.11	3,655.11
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Direct Debit		13 Feb 2026	Pymt to Fat Zebra - Caravan Park/Cabins: Transactions fees on bookings & cancellations for 12 Feb 2026		(66.70)	
Direct Debit		24 Feb 2026	Pymt to Fat Zebra - Caravan Park/Cabins: Transactions fees on bookings & cancellations for 22 - 24 Feb 2026		(116.24)	
Direct Debit		25 Feb 2026	Pymt to Fat Zebra - Caravan Park/Cabins: Transactions fees on bookings & cancellations for 24 - 25 Feb 2026		(160.46)	
OTHER AMENDMENTS/GENERAL JOURNALS					(343.40)	(343.40)
INVESTMENTS					0.00	
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(1,629,439.86)	(1,629,439.86)

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
REDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
DCEO - STEPHEN GOLLAN						
Credit card	*95YKJAMTV2	08 Jan 2026	Facebook	2026 Air Show advertising - 08 Jan 2026 adverts	2.09	2.09
Credit card	PO-012- 14959192520310549	12 Jan 2026	Temu	Acknowledgement of years of service - 3 x custom engraved crystal trophies	136.74	138.83
Credit card	5710023535	27 Jan 2026	Mandurah Bolt Supplies	Swim Pool upgrade stage 1 - various screws & washers	462.20	601.03
Credit card	ANNUAL_FEES_2025	29 Jan 2026	ANZ Bank	2026 Annual Credit Card Fees x 3 (CEO, DCEO, MOW)	150.00	751.03
DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)						
						0.00
MOW - STEPHEN VINCENT						
						0.00
January 2026 transactions presented on 23 February 2026 (EFT 12233) Shire of Beverley Municipal Bank account					751.03	751.03

TRUST ACCOUNT DETAILS**PAYMENTS RAISED IN CURRENT MONTH**

EFT Pymt EFT 12140 16 Feb 2026 Shire of Beverley

Tfrd to DR 6017: Refund of Bonds - Rec Centre Hire, Booking: Booking: 20 Sep :

(200.00)**PAYMENTS RAISED IN CURRENT MONTH****(200.00)****(200.00)****PAYMENTS UNPRESENTED IN CURRENT BANK #****PAYMENTS UNPRESENTED IN CURRENT BANK #****0.00****0.00****PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS****PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS****0.00****0.00**

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - FEBRUARY 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
OTHER AMENDMENTS / GENERAL JOURNALS						
<i>OTHER AMENDMENTS / GENERAL JOURNALS</i>					<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURE for TRUST ACCOUNT						<u><u>(200.00)</u></u>
TOTAL EXPENDITURE as reconciled to the FEBRUARY 2026 BANK STATEMENTS						
Municipal Account Expenditure						(1,629,439.86)
Trust Account Expenditure						<u>(200.00)</u>
TOTAL EXPENDITURE for FEBRUARY 2026						<u><u>(1,629,639.86)</u></u>

11.3 Request for Interest Waiver – Assessment 436

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	11 March 2026
Applicant:	Assessment 436
File Reference:	ADM 0439
Author and Position:	Natalie Ashworth, Finance Officer
Previously Before Council:	No
Disclosure(s) Of Interest:	Author – Nil
Attachments:	Letter of Request

SUMMARY

Council is requested to consider an application to waive interest outstanding on Assessment 436.

BACKGROUND

The property has had outstanding rates for approximately 16 years. During this period, ownership changed due to survivorship. Payments were irregular until 2020 when consistent payments commenced, increasing from \$20 per fortnight to the current \$250 per fortnight. This has reduced the rate at which interest is accruing.

The application has been submitted by the owner's daughter in order to assist in finalising the outstanding rates. The amount of interest requested to be waived is \$10,610.67.

COMMENT

The ratepayer has requested consideration of an interest waiver due to personal circumstances.

"I refer to the information provided by the Shire's Rates Department and confirm my intention to proceed with payment of the outstanding rates component only, totalling \$7,076.78, in order to finalise and clear the principal rates liability on the property.

In accordance with section 6.47 of the Local Government Act 1995 (WA), I respectfully request that the accrued interest amount of \$10,610.67 be considered for waiver. This request is made on the basis that the outstanding rates will be paid in full, and I kindly ask that this matter be assessed in line with the Shire's legislative powers and adopted financial policies.

Please advise the next steps required to facilitate payment of the outstanding rates and the process for consideration of the interest waiver."

Whilst acknowledging the ratepayer's efforts to address the outstanding liability, there is concern that waiving long-term interest of this magnitude may set an undesirable precedent, reduce incentives for timely rates payments, and potentially disadvantage previous applicants whose requests for interest waivers were declined.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 Financial Management, Division 6 Rates and service charges:

6.47. Concessions

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

* *Absolute majority required.*

6.51. Accrual of interest on overdue rates or service charges

(1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —

- (a) a rate or service charge (or any instalment of a rate or service charge); and
- (b) any costs of proceedings to recover any such charge,

that remains unpaid after becoming due and payable.

* *Absolute majority required.*

(2) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.

(3) Accrued interest is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

(4) If a person is entitled under the *Rates and Charges (Rebates and Deferments) Act 1992* or under this Act (if the local government in a particular case so resolves) to a rebate or deferment in respect of a rate or service charge —

- (a) no interest is to accrue in respect of that rate or service charge payable by that person; and
- (b) no additional charge is to be imposed under section 6.45(3) on that person.

(5) Regulations may provide for the method of calculation of interest.

CONSULTATION

Council and Shire Management.

FINANCIAL IMPLICATIONS

\$10,610.67 interest owing.

STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy

4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

4.3 Responsible planning

POLICY IMPLICATIONS

AF006 – Rates Recovery; AF009 – Rates Special Payment Agreements.

RISK IMPLICATIONS

Waiving long-term interest on this assessment may open the door for new interest waiver claims and negates any incentive to pay rates on time. It is also highly likely to aggrieve all previous applicants whose application to have their interest waived and were declined.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION & COUNCIL RESOLUTION

M8/0326

Moved Cr Lawlor

Seconded Cr Sattler

That Council decline the application to waive interest outstanding on Assessment 436 in the amount of \$10,610.67 while acknowledging the recent efforts made to address the outstanding rates liability.

CARRIED BY ABSOLUTE MAJORITY 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

Date: 27 February 2026

Mr Stephen Gollan
Chief Executive Officer
Shire of Beverley
Beverley WA

Re: Request for Interest Waiver – Rates Account
Property: [REDACTED]

Dear Mr Gollan,

Thank you for your correspondence regarding the rates account for [REDACTED], owned by [REDACTED].

I refer to the information provided by the Shire's Rates Department and confirm my intention to proceed with payment of the outstanding **rates component only**, totalling **\$7,076.78**, in order to finalise and clear the principal rates liability on the property.

In accordance with section 6.47 of the *Local Government Act 1995 (WA)*, I respectfully request that the **accrued interest amount of \$10,610.67** be considered for waiver. This request is made on the basis that the outstanding rates will be paid in full, and I kindly ask that this matter be assessed in line with the Shire's legislative powers and adopted financial policies.

Please advise the next steps required to facilitate payment of the outstanding rates and the process for consideration of the interest waiver.

Thank you for your time and consideration. I look forward to your guidance in resolving this matter promptly.

Yours sincerely,

[REDACTED]

12. ADMINISTRATION

12.1 WALGA Sector Consultation – Compulsory and Voluntary Voting and Election Frequency

Submission To:	Ordinary Council Meeting 25 March 2026
Report Date:	11 March 2026
Applicant:	WALGA
File Reference:	ADM
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	25 February 2026 – Council Briefing
Disclosure(s) Of Interest:	Author - Nil
Attachments:	WALGA Electoral Discussion Paper

SUMMARY

Council to provide feedback to WALGA to inform the sector's advocacy position ahead of any potential State Government reform proposals.

BACKGROUND

WALGA has initiated sector consultation following renewed discussion regarding potential changes to the Local Government electoral system in Western Australia.

The discussion paper notes that the Minister for Local Government has indicated support for electoral reform, including consideration of compulsory voting and a four-year election cycle.

COMMENT

Currently in Western Australia Local Government, Councillors serve four-year terms, half of council is elected every two years (Beverley - 4 positions one cycle, 3 the following cycle) and voting is voluntary. The Shire of Beverley has conducted its last two elections via Postal vote with the most recent election in 2025 producing a voter turnout of 49.83%.

At the 25 February 2026 Council Briefing, Council discussed the matter at length and it was unanimously agreed that Council is not supportive of a four-year full spill and that voting should remain non-compulsory. The recommendation in this report is reflective of Councils previous comments and to formalise Council's feedback to WALGA.

Election Cycle

Council's key considerations for keeping the two-year election cycle:

The current two-year cycle maintains a level of known continuity for elected members, the community, and administration. A full spill every four years does not guarantee a level of continuity will be retained among the decision makers.

A full spill may detract from Councillor's strategic and community representative roles when the focus of all Elected Members is directed to the task of re-nominating for Council, likely to be occurring long before the caretaker period commences.

Elected members who may be unable to complete their four-year term (for whatever reasons; change in personal circumstances, employment commitments, family responsibilities, or relocation from the district) gives rise to an extra-ordinary election. Currently the two-year election cycle has a point whereby Council can seek permission for the position to remain vacant until the next election should a member resign, negating the need for an extraordinary election and sparing unnecessary expense.

A two-year election cycle enables the role of Shire President to be reviewed by peers every two years. If the elected member leadership leads to a dysfunctional and non-cohesive Council then four years is a long time to wait for change.

Voting

Council's key considerations for voting to remain non-compulsory:

Ratepayers and residents who consider voting important will continue to vote.

Compulsory voting will lead to ad-hoc voting and lack of due consideration toward the most favourable and productive community outcomes.

There is the potential for state level party politics to dominate Local Government, which as the third tier of government and closest to the community, should endeavour to be politically neutral.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Elections) Regulations 1997

CONSULTATION

Council

FINANCIAL IMPLICATIONS

There is no immediate financial implication arising from this report, however future budgets will have to be considered if compulsory voting is introduced.

Election costs have increased significantly in recent years due to the State Government introducing Preferential Voting which required the Shire to conduct the election through the WAEC. Should voting become compulsory the budget allocation would in theory need to be doubled.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus

4.2 Continuous organisational improvement

4.3 Responsible planning

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

The risks associated with this report are considered low.

Providing a submission ensures that the Shire's views are represented in sector discussions and reduces the risk that reforms are introduced without regional Local Government input.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M9/0326

Moved Cr Sattler

Seconded Cr Martin

That Council;

- 1. Does not support the introduction of full spill local government elections every four years;**
- 2. Does not support compulsory voting and supports retaining the current voluntary voting system for local government elections; and**
- 3. Informs WALGA of its position to the Electoral Reform Discussion Paper with reasoning.**

CARRIED 6/0

*For: Cr Ridgway, Cr Sattler, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Shaw
Against: Nil*

Electoral Reform Discussion Paper

1. Background

1.1. Purpose

The purpose of this discussion paper is to request Local Government feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- full spill elections every 4 years; and
- compulsory voting at Local Government elections

These options have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, but no formal proposals have yet been provided for consultation. While WALGA has relevant advocacy positions (discussed further below), it is appropriate to seek feedback to refine and/or confirm the sector's position to enable effective engagement with the anticipated State Government reform proposals.

1.2. WALGA existing advocacy positions

1.2.1. Elections

WALGA has established advocacy positions reflecting the sector's support of voluntary voting and elections of half the offices on Council every two years. These advocacy positions are provided in Appendix 1.

In late 2024 WALGA conducted a review of its Elections Advocacy Positions to ensure they reflected the sector's contemporary view.

Local Government responses at that time indicated strong (98%) support for half spills every two years, which was reflected in the adopted Advocacy Position [2.5.16 Elections](#).

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

In the interim, Advocacy Position [2.5.15 Participation in Local Government Elections](#) was retained, expressing support for voluntary voting with a note that further work was being undertaken.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

A State by State comparison of electoral statistics is provided in Appendix 2.

1.2.2. Election costs

In 2024, WALGA conducted a review of five Local Government biennial election cycles up to and including the 2023 Local Government elections. The review demonstrated significant cost increases and concerns about the lack of transparency in costings provided by the Western Australian Electoral Commission (WAEC).

In September 2024, State Council adopted Advocacy Position [2.5.18 Local Government Elections Analysis 2015-2023](#), calling for an independent audit of the WAEC's cost allocation methods and the introduction of Service Level Agreements to ensure transparency of costing methodology.

Cost implications are a relevant consideration in assessing the appropriateness of any proposed electoral reform. However, the current lack of transparency in costing methodology makes it impossible to confidently forecast cost impacts.

This discussion paper seeks to identify the factors associated with each reform proposal that may affect election costs. This is further complicated by the interaction of possible reform options and external economic factors.

WALGA has requested that the Department of Local Government, Regulation and Industry Safety (LGIRS) undertake modelling to identify the cost implications of any proposed reforms.

A comparison of available electoral costs data, State by State, is included as Table 4 in Appendix 2.

2. Election Frequency

Current situation

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements

Re-election rates

WALGA has analysed the composition of Councils following the last two Local Government elections in other Australian jurisdictions, all of which have full spill elections. A comparison of available data on re-election rates is included as Table 2 in Appendix 2.

This data suggests that on average, re-elected Council Members make up between 47% and 57% of Council following full spill elections.

By comparing consecutive ordinary election results, the review identified nine occasions when the membership of Council following an ordinary election was 100% different from the Council following the previous ordinary election. However, four of these local governments held mid-term extraordinary elections, meaning the changes in membership occurred over two or more elections within a four-year period.

Costs

In one respect, a change to a four-year cycle would reduce costs by reducing the number of elections. However, the cost of each election may increase. The WAEC uses the number of vacancies to inform quotations for the conduct of elections. Full spill elections would double the number of vacancies, with possible increased costs associated with printing and postage and increased staffing for the count.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of a change in election frequency may also vary between Local Governments.

Questions

1. Does your Local Government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. Any other comments?

3. Compulsory or Voluntary Voting

Current situation

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls

Participation rates

A comparison of available participation data is included as Table 3 in Appendix 1.

Costs

The WAEC uses expected participation rates to inform quotations for the conduct of elections. It is likely that an increased participation rate would increase election costs through higher reply-paid charges and increased staffing for the count. However, in-person elections become more cost effective than postal elections at higher participation rates.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of compulsory voting may also be different for each Local Government depending on their current participation rates and methods for holding elections, and whether these would change significantly.

It is likely that the cost impact would be moderated if elections also transition to a 4 yearly cycle.

Questions

4. Does your Local Government support compulsory voting or voluntary voting in Local Government elections?
5. If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?
6. What are the key considerations informing this view?
7. Any other comments?

DRAFT

Appendix 1- WALGA Elections Advocacy Positions

2.5.15 Participation in Local Government Elections

Position Statement	<p>The Local Government sector supports voluntary participation in Local Government elections.</p> <p><i>Noting that State Council at its 6 December 2024 State Council meeting resolved that the WALGA Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council.</i></p>
Background	<p>Voluntary participation in Local Government elections is a long-established position of the Local Government sector, and was confirmed as a result of sector feedback received during the Local Government reform process.</p>
State Council Resolution	<p>December 2024 - 090.5/2024</p> <p>February 2022 – 312.1/2022</p> <p>December 2020 – 142.6/2020</p> <p>March 2019 – 06.3/2019</p> <p>December 2017 – 121.6/2017</p> <p>October 2008 – 427.5/2008</p>
Supporting Documents	<p>Advocacy Positions for a New Local Government Act</p> <p>WALGA submission: Local Government Reform Proposal (February 2022)</p>

2.5.16 Elections

Position Statement	<p>The Local Government sector supports:</p> <ol style="list-style-type: none"> 1. Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election. 2. First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.
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3. First-Past-The-Post (FPTP) voting system for internal Council elections.
4. Councils holding elections by means of in-person, postal and/or electronic voting.
5. Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community.

Background

The sector positions on Local Government elections have been long-established. This was confirmed as a result of sector feedback received during the Local Government reform process.

Following the 2023 Local Government Elections where legislative reforms to Local Government elections processes were first implemented, sector wide consultation was conducted on key elements of the elections advocacy positions to determine if they accurately reflected the sector's contemporary view.

State Council Resolution

December 2024 - 091.5/2024

February 2022 – 312.1/2022

December 2020 – 142.6/2020

March 2019 – 06.3/2019

December 2017 – 121.6/2017

October 2008 – 427.5/2008

2.5.18 Local Government Elections Analysis 2015-2023

Position Statement

That WALGA advocate to the State Government:

1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) service delivery and cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed.
2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes:
 - a. transparency of costing methodology,
 - b. direct engagement with Local Governments pre and post elections, and
 - c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections.

3. For a review of the legislative framework that would allow for more than one election services provider to conduct Local Government elections.
4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant.

Background

A comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia was carried out by WALGA.

With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found evidence of the rising cost and reduced service level of conducting Local Government elections in Western Australia.

Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the position outlined above.

State Council Resolution

September 2024 - 065.4/2024

Appendix 2 - Election Statistics

The data in the following tables is derived from publicly available reports issued by the respective State Electoral Commissions for the elections they conducted. The different content and format of reporting in each jurisdiction can make direct comparisons challenging.

Table 1: Comparative overview

Jurisdiction	Compulsory/optional voting	Frequency	Postal/In Person
Western Australia	Optional	Half spill every 2 years	Postal or in person
South Australia	Optional	Full spill every 4 years.	Postal.
Northern Territory	Compulsory	Full spill every 4 years	In person.
Queensland	Compulsory	Full spill every 4 years.	Postal or in person.
New South Wales	Compulsory	Full spill every 4 years.	In person.
Victoria	Compulsory	Full spill every 4 years.	Postal
Tasmania	Compulsory	Full spill every 4 years.	Postal

Table 2: Average percentage of returning Council Members (at individual Council level)

States with full spills only. Calculated using publicly reported ordinary election results including elections conducted by private providers.

State	Most recent election year Average % of Council Members who were Council Members the previous term	Previous election year Average % of Council Members who were Council Members the previous term
Queensland	2024 47%	2021 49%
New South Wales	2024 54%	2021 49%
Victoria	2024 46%	2020 47%
South Australia	2022 57%	2018 48%
Tasmania	2022 53%	2018 54%

Table 3: Percentage of all elected candidates who were returning Council Members (at State level)

States with full spills only. Official state level percentage reported by electoral commissions for elections they conducted.

State	Most recent election year % of returning Council Members	Previous election year % of returning Council Members
Queensland	2024 43.2%	2021 46.0%
New South Wales	2021 56.8%	2016/17 (amalgamations) 60.6%
Victoria	2024 43.0%	2020 51.9%
South Australia	2022 50.0%	2018 55.3%
Tasmania	2022 46.0%	2018 48.0%

Table 4: Election participation rates

State	Election Year	Election Year	Election Year
WA	2023 31.2%	2021 30.2%	2019 29.1%
NSW	2024 84.54%	2021 (2020 postponed) 83.56%	2016/2017 (amalgamations) 2017: 79.58% 2016: 79.27%
NT	2025 <i>Official report not yet available.</i>	2021 61.3%	2017 58.5%
QLD	2024 82.31%	2020 (COVID impacted) 77.71%	2016 83.04%
SA	2022 32.9%	2018 31.6%	2014 31.99%
TAS	2022 (First election with compulsory voting) 84.79%	2018 58.72%	2014 54.58%
VIC	2024 81.46%	2020 81.47%	2016 72.15%

Table 5: Election costs

Election costs invoiced to Local Governments.

State	Election Year	Election Year	Election Year
WA	2023 <i>postal elections only</i> \$5.17 per elector 1,763,392 electors (115 districts)	2021 <i>postal elections only</i> \$4.06 per elector 1,727,712 electors (92 districts)	2019 <i>postal elections only</i> \$3.70 per elector 1,619,431 electors (86 districts)
NSW	2024 \$55.67million 5,242,086 electors (125 councils)	2021 \$46million (<i>budgeted</i>) 4,838,137 electors (122 councils)	2016/2017 2017 \$19.17 million 2.73 million electors (45 councils) 2016 \$14.11 million 1.97million electors (76 councils)
NT	2025 NA	2021 \$1,864,193 142,546 electors	2017 \$1,593,775 133,927 electors
SA	2022 \$8.93million (ex GST) \$6.93 per elector (ex GST)	2018 \$6.57million (ex GST) \$5.41 per elector (ex GST)	2014 \$4.36million (ex GST) \$3.77 per elector (ex GST)
TAS	2022 <i>voting became compulsory</i> \$9.32 per elector 410,975 electors	2018 \$6.92 per elector 356,810 electors	2014 <i>first all-in all-out</i> \$5.59 per elector 375,355 electors

Note: Data in this table is taken from reports published by the relevant Electoral Commissions. Due to differences in the ways electoral costs are apportioned, a per elector cost is only provided if it was reported. Data for QLD and VIC is not clearly discernible in Election Reports, and therefore not presented in this table.

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil.

14. CONFIDENTIAL ITEMS

Nil.

15. LATE ITEMS

Nil.

16. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil.

17. CLOSURE

The Presiding Member declared the meeting closed at 3:15pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: