SHIRE OF BEVERLEY
NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, Civic Centre, 132 Vincent Street Beverley, on Tuesday 30 September 2025. If attending the meeting, please arrive at the Shire Administration Office at 2:50pm to register your attendance.

Program

3.00pm – 5.00pm Ordinary Meeting

Simon Marshall
Acting Chief Executive Officer

26 September 2025

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.

30 September 2025

ORDINARY MEETING

AGENDA

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1. OPENING

The Presiding Member to declare the meeting open.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

Councillors and the public are advised this meeting is digitally recorded. All reasonable care is taken to maintain visitors privacy, however, as an attendee your presence may be recorded verbally. By staying in the meeting, it is assumed your consent is given to your voice being recorded. No visual recording is permitted.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members

Cr DC White	Shire President
Cr DJ Ridgway	Deputy President
Cr DL Brown	
Cr DW Davis	
Cr CJ Lawlor	
Cr SW Martin	
Cr JR Maxwell	
Cr AFC Sattler	

2.2 Staff

Mr SK Marshall	Acting Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

2.3 Observers and Visitors

2.4 Apologies and Approved Leave of Absence

Mr SP Gollan	Chief Executive Officer

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

Councillors to declare any interests.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

VINCENT	David	12 September 2025
PRENDIVILLE	Jerimiah Joseph	15 September 2025

7. CONFIRMATION OF MINUTES

7.1 Minutes of The Ordinary Council Meeting Held 27 August 2025

OFFICER'S RECOMMENDATION
That the Minutes of the Ordinary Council Meeting held Wednesday 27 August 2025 be confirmed.

8. TECHNICAL SERVICES
8.1 Tender – RFT1/2526 Bitumen Supply

Submission To:	**Ordinary Council Meeting 30 September 2025**
Report Date:	**23 September 2025**
Applicant:	**Various Tenders**
File Reference:	**ADM 0436**
Author and Position:	**Stephen Vincent, Manager of Works**
Previously Before Council:	**Occurs Annually**
Disclosure(s) Of Interest:	**Nil**
Attachments:	**Nil**

SUMMARY
Council to consider awarding the Bitumen Tender RFT1/2526 for the 2025/26 bitumen works program.

BACKGROUND
Tenders were called for the supply and delivery of bitumen products and services using the WALGA E-quote system which closed on 8 September 2025. This request was sent to 6 bitumen supply companies, 5 tenders were received.

COMMENT
The following prices were received, all prices are ex GST.

	Primer $ per litre	**Contract $ per m²**	**Spreader truck $ per hour**
BITUTEK	$ 2.75	$ 6.25	$ 175.00
BORAL	$ 1.92	$ 3.86	$ 162.00
DOWNER	$ 5.66	$ 6.65	$ 165.00
FULTON HOGAN	$ 1.68	$ 5.55	$ 145.00
M&S CIVIL	$ 2.82	$ 9.79	$ 220.00

These prices equate to the following overall estimated costs for this year's proposed bitumen works.

	Primer 95/5	**Reseals M²**	**Truck Hire**	
	3740 Litres	**35185 M²**	**10 Hours**	**TOTALS**
BITUTEK	$10,285.00	$219,906.00	$1,750.00	$231,941.00
BORAL	$7,181.00	$135,814.00	$1,620.00	$144,615.00
DOWNER	$21,168.00	$233,980.00	$1,650.00	$256,799.00
FULTON HOGAN	$6,283.00	$195,277.00	$1,450.00	$203,010.00
M&S CIVIL	$10,547.00	$344,461.00	$2,200.00	$357,208.00

Based on price and performance, Boral would be the preferred supplier. We have used them in previous years and further consultations will be carried out to ensure application rates and monitoring is carried out after the seal is laid.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer's Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy. The Acting CEO has determined that this report is approved for Council's consideration due to the following factors – the need to secure a bitumen provider and confirm the Bitumen Program as a matter of urgency, the recommended tenderer is under the $250,000 tender threshold and there is already a budget allocation made in the 2025/26 Budget for an amount greater than the Officer's Recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995:

3.57 Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996:

11A. Purchasing policies for local governments

(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, $250 000 or less or worth $250 000 or less.

(2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).

(3) A purchasing policy must make provision in respect of —

(a)the form of quotations acceptable; and

(ba)the minimum number of oral quotations and written quotations that must be obtained; and

(b)the recording and retention of written information, or documents, in respect of —

(i)all quotations received; and

(ii)all purchases made.

11. When tenders have to be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250 000 unless subregulation (2) states otherwise.

15. Minimum time to be allowed for submitting tenders

(1) If a notice under regulation 14(1) is given, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is —

(a)published on the local government's official website; and

(b)published in at least 3 of the ways prescribed in the *Local Government (Administration) Regulations 1996* regulation 3A(2).

(2) If a notice under regulation 14(2) is given to a person listed as an acceptable tenderer, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is given.

16. Receiving and opening tenders, procedure for

(1) The CEO is responsible for keeping any tender submitted including a tender submitted by facsimile or other electronic means in safe custody, and for ensuring that it remains confidential.

(2) Tenders are not to be opened, examined, or assessed until the time after which further tenders cannot be submitted.

(3) When tenders are opened —

(a)there must be present —

(i)at least 2 employees of the local government; or

(ii)one employee of the local government and at least one person authorised by the CEO to open tenders;

and

(b)members of the public are entitled to be present; and

(c)details of the tenders (other than the consideration sought in the tender) are to be immediately recorded in a register to be known as the tenders register.

17. Tenders register

(1) The CEO is responsible for keeping the tenders register and making it available for public inspection.

(1A)The CEO must publish the tenders register on the local government's official website.

(2) The tenders register is to include, for each invitation to tender —

(a)a brief description of the goods or services required; and

[(b)deleted]

(c)particulars of —

(i)any notice by which expressions of interests from prospective tenderers was sought; and

(ii)any person who submitted an expression of interest; and

(iii) any list of acceptable tenderers that was prepared under regulation 23(4); and

(d) a copy of the notice of the invitation to tender; and

(e) the name of each tenderer whose tender has been opened; and

(f) the name of any successful tenderer.

(3) The tenders register is to include for each invitation to tender the amount of the consideration or a summary of the amount of the consideration sought in the tender accepted by the local government.

18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.

(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.

(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.

(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender.

(6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

(7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other

tenders the tender which it thinks it would be most advantageous to the local government to accept.

19. Tenderers to be notified of outcome

The CEO is to give each tenderer notice in writing containing particulars of the successful tender or advising that no tender was accepted.

CONSULTATION
No additional consultation outside of Council is required.

FINANCIAL IMPLICATIONS
$197,157.00 2025/26 Budget allocation

STRATEGIC IMPLICATIONS
Strategic Pillar: 1. Economy
4. Civic Leadership
Strategic Priorities: 1.1 Safe, efficient and connected transport network
4.1 Community and customer focus
4.3 Responsible planning

POLICY IMPLICATIONS
AF007 Purchasing and Procurement Policy – expenditure equal to or over $250,000 must be awarded through a tender process.

RISK IMPLICATIONS
If no tender is awarded the works program will be delayed significantly.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS
Absolute Majority

OFFICER'S RECOMMENDATION
That Council accept the quote from Boral for the 2025/26 supply of bitumen products and services as quoted on 8th September 2025, primer seal at $1.92 per litre, full contract reseals (less aggregate) at $3.86 per square metre and spreader truck hire $162.00 per hour.

9. PLANNING SERVICES

9.1 Proposed Amendment to Building Envelope, Single House, Associated Structures & Water Tank – 41 (Lot 204) Simmons Road, Beverley

Submission To:	**Ordinary Council Meeting 30 September 2025**
Report Date:	**16 September 2025**
Applicant:	**Lindsey Doyle**
File Reference:	**SIM 51545**
Author and Position:	**Stefan de Beer, Manager of Planning**
Previously Before Council:	**No**
Disclosure(s) Of Interest:	**Executive Assistant – Employee Code of Conduct (adjoining landowner)**
Attachments:	**Locality Map, Application Letter, Existing Building Envelope Plan, Proposed Site Development and House Drawings.**

SUMMARY
An application has been received to amend the location of the building envelope on 41 (Lot 204) Simmons Road, as well as development of a new Single House, associated structures and Water Tank. It will be recommended the application be approved.

BACKGROUND
The applicant is proposing to amend the location of the building envelope on the abovementioned lot and construct a new Single House, associated structures and Water Tank. The Water Tank is proposed to be located outside of the Building Envelope. Please refer to the existing building envelope plan, new site development plan and other drawings, attached hereto.

The subject property is zoned *'Rural Residential'* pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS3) and is 2.04 ha in extent.

The applicant submitted written justification for the proposal, attached to this report.

COMMENT
It is considered that the proposed amended building envelope location will result in better development potential of the property as it is deemed to have less rock, better drainage and is level for construction. The proposed amendment of the location of the building envelope location is therefore supported.

The proposed Single House, associated structures & Water Tank comply with the *Shire of Beverley Local Planning Scheme No. 3* requirements and Planning Policies.

It is not considered that placement of the Water Tank outside the designated Building Envelope will have any negative impacts on the amenity of the locality and is supported. As mentioned by the applicant, the Water Tank will be clad in a Colorbond Basalt finish to blend in with the proposed dwelling. Existing landscaping will further shelter the Water Tank.

It is considered that the proposed development will be in pace with the character of the area and similar development on neighbouring lots.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer's Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the Acting CEO has determined that it does not constitute a Major Policy Decision as defined by Policy EM 009. The Acting CEO therefore approves this report for Council's consideration.

STATUTORY ENVIRONMENT

The application is to be considered under the Shire of Beverley's *Local Planning Scheme No. 3.*

CONSULTATION

The neighbouring landowners (no. 45 – Lot 203 Simmons Road) were consulted, with no objection received.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible Planning

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant approval for an amendment to the building envelope at 41 (Lot 204) Simmons Road, Beverley as well as approval for a Single House, associated structures and Water Tank, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater treatment system, which complies with the requirements of the Treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to Advice Note 5).
3. Suitable arrangements are to be made for provision of sufficient potable water for the dwelling.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: The applicant is advised a building permit is required prior to commencement of any building works.

Note 5: With regard to Condition 2, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Date: 9 September 2025

Dear Beverley Shire Planner

We wish to apply for Planning permission for our proposed residence at 41 Simmons rd BEVERLEY, the following items as well as the complete project are requested to be reviewed.

. Building Envelope movement

. Water tank outside the building envelope

The building envelope is proposed to move backwards from 35mm to 30m from the rear(south) and the Eastern boundary from 20m to 43m,

We also wish the envelope be adjusted in width from 40m to 31.9m and length from 50m to 62.7m whilst still retaining the same size

2000m2.

The Water tank is proposed to be aprox 8 m wide x 2.18m high with a capacity of 130 000Litres, as marked on the plan, it will be finished in Colourbond Basalt matching our proposed dwelling. It already has natural screening of native river gums and bottlebrush shrubs to the street frontage of the block.

The above item changes will ensure our proposed dwelling fits within the building envelope including septic & leach drains, ensure our water harvest relies on gravity only and lastly ensures privacy from the road and our direct next door neighbour.

Thankyou

Lindsey & Kerry Doyle

41 (Lot 204) Simmons Road

Created: 16 September 2025 from Map Viewer Plus https://map-viewer-plus.app.landgate.wa.gov.au

1:2,257

0 19 38 57 76 m

Author:

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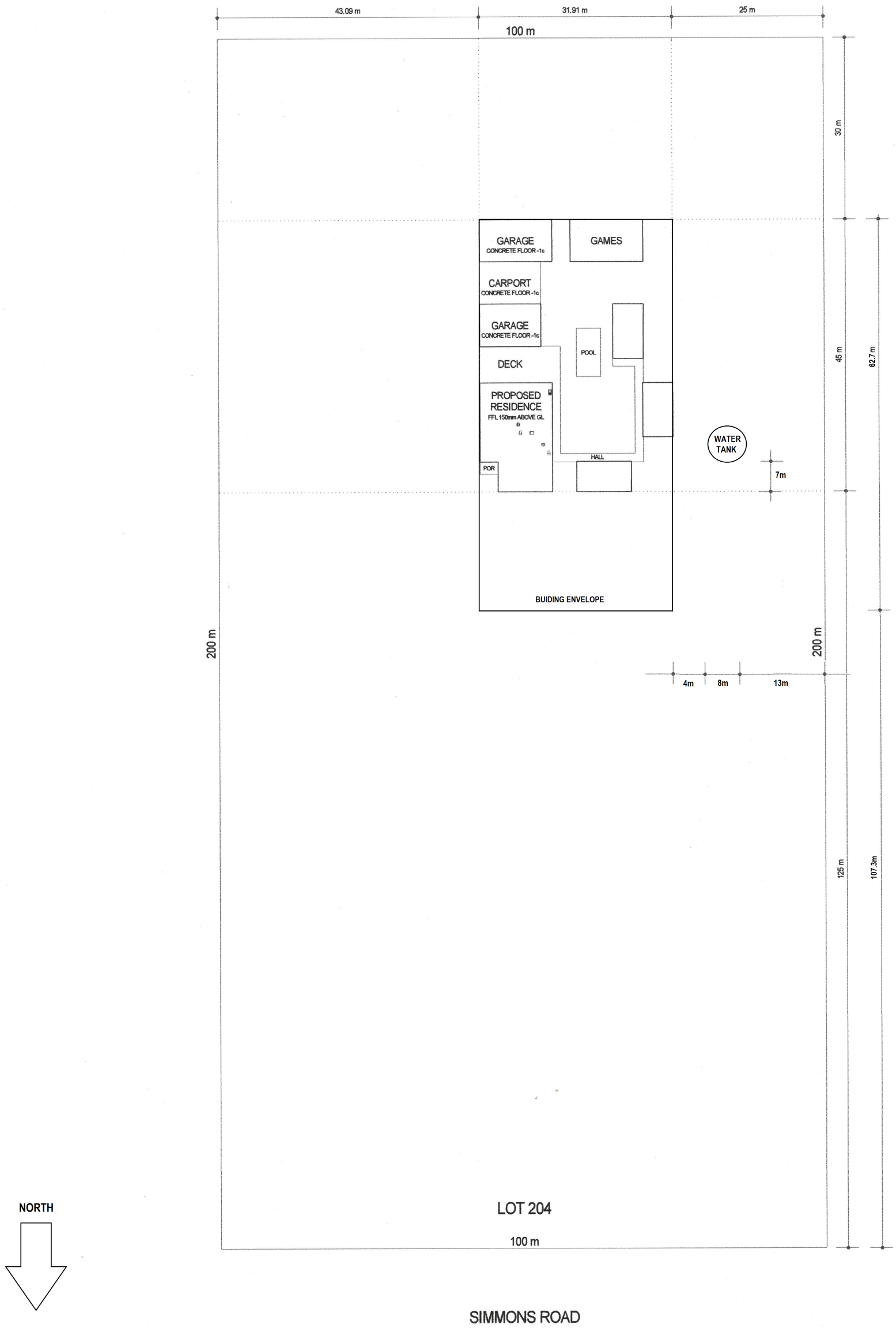


SITE PLAN

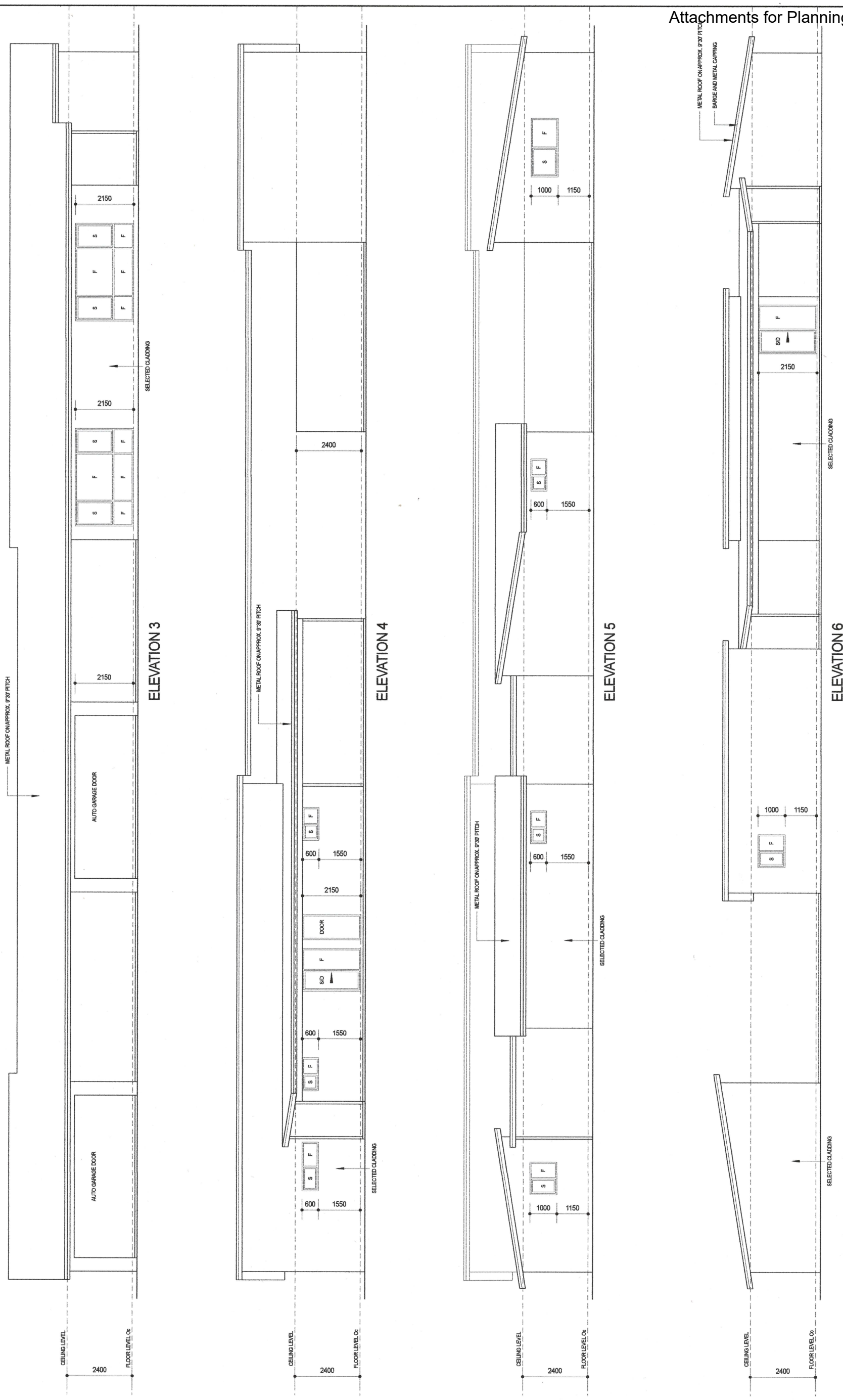
- R4.1 INSULATION BATTS TO CEILING
- SISALATION TO ROOF ELSEWHERE
- SELF SEALING EXHAUST FANS
- WALL INSULATION ADDED TO WALLS WHERE REQUIRED TO ACHIEVE 6 STAR

Beverley Building Company

DRAWN BY : A.G.B.	CLIENT / S : DOYLE	SHEET No : 1 OF 5
DATE : 05/05/25	BUILDING ADDRESS : LOT 204 SIMMONS ROAD BEVERLEY	JOB No : T00344
AMENDED PLAN : --/--/--		

NOTES:
1. BCA DENOTES BUILDING CODE OF AUSTRALIA. NCC DENOTES NATIONAL CONSTRUCTION CODE.
2. THESE NOTES TO BE READ IN CONJUNCTION WITH SPECIFIC NOTES ON RELEVANT DRAWINGS.
3. REFER TO ENGINEER'S DRAWINGS FOR ALL STRUCTURAL DETAILS AND SPECIFICATION FOR CONCRETE FOOTINGS, BEAMS AND STRUCTURAL COLUMNS.
4. ALL CONSTRUCTION AND DETAILS ARE TO BE IN ACCORDANCE WITH THE LATEST BUILDING CODES OF AUSTRALIA AND AUSTRALIAN STANDARDS, INCLUDING BRACING.
5. ALL DRAWINGS TO BE READ IN CONJUNCTION WITH BUILDER'S SPECIFICATION.
6. ALL DIMENSIONS TO BE CHECKED AND VERIFIED BY BUILDER PRIOR TO ANY COMMENCEMENT OF WORK OR FABRICATION.
7. DIMENSIONS INDICATE SUB-STRUCTURE SIZE PRIOR TO FINISH SURFACE TREATMENT.
8. BUILDER TO RE-PEG PROPERTY TO CONFIRM EXACT BOUNDARY LOCATION PRIOR TO CONSTRUCTION.
9. BUILDING SETOUT TO BE CONFIRMED BY BUILDER PRIOR TO EARTHWORKS.
10. BUILDER TO ADVISE DESIGNER OF ANY DEVIATION FROM THE INFORMATION ON THE PLANS PRIOR TO COMMENCEMENT OF WORK.
11. ANY DISCREPANCIES TO BE BROUGHT TO THE ATTENTION OF THE DESIGNER AND TO BE RESOLVED PRIOR TO COMMENCEMENT OF WORK.
12. DO NOT SCALE FROM DRAWINGS.
13. ALL ELECTRICAL AND GAS WORK TO COMPLY WITH SYNERGY AND ALINTA GAS REQUIREMENTS.
14. BUILDER TO SUBMIT ALL AMENDMENTS, REVISIONS AND CHANGES TO THE RELEVANT AUTHORITIES AND OBTAIN THE NECESSARY APPROVALS BEFORE COMMENCEMENT OF ANY WORK ON SITE.
15. ALL FLASHINGS, MEMBRANES, WATERPROOFING MATERIALS, ADDITIVES AND CHEMICALS REQUIRED TO MAKE THE BUILDING WATER TIGHT AND WATERPROOF TO BE ADDED AND IMPLEMENTED INTO THE CONSTRUCTION WHETHER IT IS SHOWN OR NOT ON THE PLANS. THIS INCLUDES ALLOWANCES FOR DRAINAGE RUN-OFFS, GENERAL SLOPING AND CONTOURING THE FLASHING OF SURFACE AREAS TO ENSURE THAT THE SYSTEM IMPLEMENTATION WILL DRAIN AWAY TO ITS INTENDED DESTINATION. (REFER TO MANUFACTURER'S DETAILS FOR INSTALLATION)
16. ALL BEDROOM WINDOW OPENINGS TO COMPLY WITH SECTION 3.9.2.5 PROTECTION OF OPENABLE WINDOWS OF THE BUILDING CODES OF AUSTRALIA.
17. ALL BALUSTRADING TO COMPLY WITH BUILDING CODES OF AUSTRALIA.

EXISTING BUILDING ENVELOPE



ELEVATIONS 1:100

- R4.1 INSULATION BATTS TO CEILING
- SISALATION TO ROOF ELSEWHERE
- SELF SEALING EXHAUST FANS
- WALL INSULATION ADDED TO WALLS WHERE REQUIRED TO ACHIEVE 6 STAR

Beverley Building Company

DRAWN BY : A.G.B.
DATE : 05/05/25
AMENDED PLAN : –/–/–

CLIENT / S : DOYLE
BUILDING ADDRESS : LOT 204 SIMMONS ROAD BEVERLEY

SHEET No : 4 OF 5
JOB No : T00344

NOTES:
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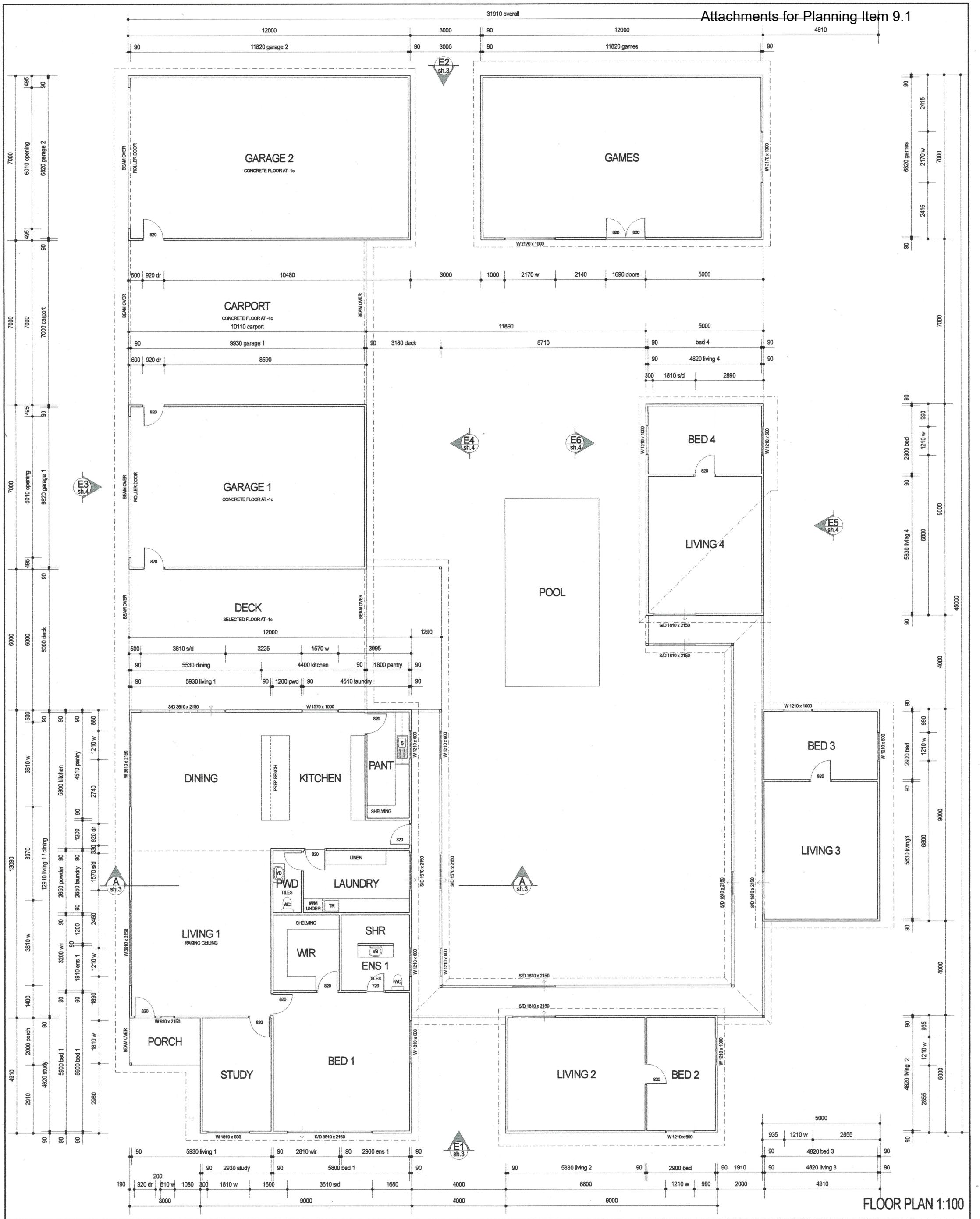
16. ALL BEDROOM WINDOW OPENINGS TO COMPLY WITH SECTION 3.9.2.5 PROTECTION OF OPENABLE WINDOWS OF THE BUILDING CODES OF AUSTRALIA.
17. ALL BALUSTRADING TO COMPLY WITH BUILDING CODES OF AUSTRALIA.



- R4.1 INSULATION BATTS TO CEILING
- SISALATION TO ROOF ELSEWHERE
- SELF SEALING EXHAUST FANS
- WALL INSULATION ADDED TO WALLS WHERE REQUIRED TO ACHIEVE 6 STAR

Beverley Building Company

DRAWN BY : A.G.B.	
DATE : 05/05/25	
AMENDED PLAN : –/–/–	
CLIENT / S :	DOYLE
BUILDING ADDRESS :	LOT 204 SIMMONS ROAD BEVERLEY
SHEET No :	2 OF 5
JOB No :	T00344

NOTES:
1. BCA DENOTES BUILDING CODE OF AUSTRALIA. NCC DENOTES NATIONAL CONSTRUCTION CODE.
2. THESE NOTES TO BE READ IN CONJUNCTION WITH SPECIFIC NOTES ON RELEVANT DRAWINGS.
3. REFER TO ENGINEER'S DRAWINGS FOR ALL STRUCTURAL DETAILS AND SPECIFICATION FOR CONCRETE FOOTINGS, BEAMS AND STRUCTURAL COLUMNS.
4. ALL CONSTRUCTION AND DETAILS ARE TO BE IN ACCORDANCE WITH THE LATEST BUILDING CODES OF AUSTRALIA AND AUSTRALIAN STANDARDS, INCLUDING BRACING.
5. ALL DRAWINGS TO BE READ IN CONJUNCTION WITH BUILDER'S SPECIFICATION.
6. ALL DIMENSIONS TO BE CHECKED AND VERIFIED BY BUILDER PRIOR TO ANY COMMENCEMENT OF WORK OR FABRICATION.
7. DIMENSIONS INDICATE SUB-STRUCTURE SIZE PRIOR TO FINISH SURFACE TREATMENT.
8. BUILDER TO RE-PEG PROPERTY TO CONFIRM EXACT BOUNDARY LOCATION PRIOR TO CONSTRUCTION.
9. BUILDING SETOUT TO BE CONFIRMED BY BUILDER PRIOR TO EARTHWORKS.
10. BUILDER TO ADVISE DESIGNER OF ANY DEVIATION FROM THE INFORMATION ON THE PLANS PRIOR TO COMMENCEMENT OF WORK.
11. ANY DISCREPANCIES TO BE BROUGHT TO THE ATTENTION OF THE DESIGNER AND TO BE RESOLVED PRIOR TO COMMENCEMENT OF WORK.
12. DO NOT SCALE FROM DRAWINGS.
13. ALL ELECTRICAL AND GAS WORK TO COMPLY WITH SYNERGY AND ALINTA GAS REQUIREMENTS.
14. BUILDER TO SUBMIT ALL AMENDMENTS, REVISIONS AND CHANGES TO THE RELEVANT AUTHORITIES AND OBTAIN THE NECESSARY APPROVALS BEFORE COMMENCEMENT OF ANY WORK ON SITE.
15. ALL FLASHINGS, MEMBRANES, WATERPROOFING MATERIALS, ADDITIVES AND CHEMICALS REQUIRED TO MAKE THE BUILDING WATER TIGHT AND WATERPROOF TO BE ADDED AND IMPLEMENTED INTO THE CONSTRUCTION WHETHER IT IS SHOWN OR NOT ON THE PLANS. THIS INCLUDES ALLOWANCES FOR DRAINAGE RUN-OFFS, GENERAL SLOPING AND CONTOURING THE FLASHING OF SURFACE AREAS TO ENSURE THAT THE SYSTEM IMPLEMENTATION WILL DRAIN AWAY TO ITS INTENDED DESTINATION. (REFER TO MANUFACTURER'S DETAILS FOR INSTALLATION)
16. ALL BEDROOM WINDOW OPENINGS TO COMPLY WITH SECTION 3.9.2.5 PROTECTION OF OPENABLE WINDOWS OF THE BUILDING CODES OF AUSTRALIA.
17. ALL BALUSTRADING TO COMPLY WITH BUILDING CODES OF AUSTRALIA.

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	**Ordinary Council Meeting 30 September 2025**
Report Date:	**16 September 2025**
Applicant:	**N/A**
File Reference:	**N/A**
Author and Position:	**Simon Marshall, Acting Chief Executive Officer**
Previously Before Council:	**N/A**
Disclosure(s) Of Interest:	**Nil**
Attachments:	**August 2025 Financial Reports**

SUMMARY
Council to consider accepting the financial report for the period ending 31 August 2025.

BACKGROUND
There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of $10,000 or greater at the July 2025 Ordinary Meeting, item 11.3.

COMMENT
The monthly financial reports for the period ending 31 August 2025 have been provided and include:
- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT
The Officer's Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the Acting CEO has determined that it does not constitute a Major Policy Decision as defined by Policy EM 009. The Acting CEO therefore approves this report for Council's consideration.

STATUTORY ENVIRONMENT
Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:
(a) annual budget estimates;
(b) budget estimates to the end of the month;
(c) actual amount of expenditure and revenue;

(d) material variances between comparable amounts in (b) and (c) above; and
(e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:
(a) explanation of the composition of net current assets, less committed assets and restricted assets;
(b) explanation of the material variances; and
(c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS
All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2025/26 Budget.

STRATEGIC IMPLICATIONS
Strategic Pillar: 1. Economy
2. Community
3. Environment
4. Civic Leadership

Strategic Priorities: 1.1 Safe, efficient and connected transport network
2.3 Active and Healthy Community
3.3 Natural resources are sustainably managed
4.2 Continuous organisational improvement
4.3 Responsible planning

POLICY IMPLICATIONS
AF004 – Investing Surplus Funds

RISK IMPLICATIONS
It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS
Simple Majority

OFFICER'S RECOMMENDATION
That the monthly financial report for the month of August 2025 be accepted and material variances be noted.

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 August 2025

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Operating Revenue						
Rates	3,580,660.00	3,724,489.00	3,724,051.16	(437.84)	▼	
Operating Grants, Subsidies and Contributions	1,212,241.00	376,612.00	379,593.89	2,981.89	▲	
Profit On Asset Disposal	7,000.00	1,166.00	0.00	(1,166.00)	▼	
Fees & Charges	1,152,020.00	325,596.00	322,126.33	(3,469.67)	▼	
Interest Earnings	153,417.00	3,332.00	4,760.00	1,428.00	▲	
Other Revenue	248,485.00	19,120.00	19,032.61	(87.39)	▼	
Non-Operating Grants, Subsidies and Contributions	4,885,373.00	630,500.00	631,436.07	936.07	▲	
Total Operating Revenue	**11,239,196.00**	**5,080,815.00**	**5,081,000.06**	**185.06**		
Operating Expenditure						
Employee Costs	(2,909,175.00)	(426,268.00)	(425,360.19)	907.81	▲	
Materials & Contracts	(2,511,263.00)	(258,856.00)	(266,687.29)	(7,831.29)	▼	
Utilities	(265,210.00)	(40,174.00)	(35,693.33)	4,480.67	▲	
Depreciation On Non-Current Assets	(2,490,097.00)	(415,000.00)	(462,065.81)	(47,065.81)	▼	Depreciation charge higher than anticipated YTD.
Interest Expenses	(139,792.00)	(32,923.00)	(32,773.95)	149.05	▲	
Insurance Expenses	(372,618.00)	(170,030.00)	(175,260.40)	(5,230.40)	▼	
Other Expenditure	(98,101.00)	(7,748.00)	(10,092.16)	(2,344.16)	▼	
Loss On Asset Disposal	(22,500.00)	(1,082.00)	0.00	1,082.00	▲	
Total Operating Expenditure	**(8,808,756.00)**	**(1,352,081.00)**	**(1,407,933.13)**	**(55,852.13)**		
Net Operating	**2,430,440.00**	**3,728,734.00**	**3,673,066.93**	**(55,667.07)**		
Capital Income						
Proceeds from Sale of Assets	165,000.00	0.00	0.00	0.00	▼	
New Loan Raised	3,000,000.00	0.00	0.00	0.00	▼	
Total Capital Income	**3,165,000.00**	**0.00**	**0.00**	**0.00**		
Capital Expenditure						
Land and Buildings	(7,613,658.00)	(938,000.00)	(939,627.44)	(1,627.44)	▼	
Plant and Equipment	(454,000.00)	(45,000.00)	(32,008.27)	12,991.73	▲	New Planner Vehicle cost lower than anticipated. $4,000 has been allocated to building mtce for the installation of charging infrastructure which was included in the vehicle purchase budget.
Office Furniture and Equipment	(35,600.00)	(20,600.00)	(20,530.41)	69.59	▲	

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 August 2025

Description	Budget 2025/26	YTD Budget 2025/26	YTD Actual 2025/26	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Road Construction	(1,984,522.00)	(149,500.00)	(149,860.30)	(360.30)	▼	
Other Infrastructure	(1,904,249.00)	0.00	0.00	0.00	▼	
Leases	(5,331.00)	(5,331.00)	(5,331.02)	(0.02)	▼	
Loans - Principal Repayments	(275,310.00)	(51,885.00)	(51,885.19)	(0.19)	▼	
Total Capital Expenditure	**(12,272,670.00)**	**(1,210,316.00)**	**(1,199,242.63)**	**11,073.37**		
Net Capital	**(9,107,670.00)**	**(1,210,316.00)**	**(1,199,242.63)**	**11,073.37**		
Adjustments						
Depreciation Written Back	2,490,097.00	415,000.00	462,065.81	47,065.81		
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00		
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00		
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current Investments	0.00	0.00	0.00	0.00		
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00		
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00		
(Profit)/Loss on Disposal of Assets Written Back	15,500.00	0.00	0.00	0.00		
Add Funding From						
Transfer (To)/From Reserves	1,311,386.00	0.00	0.00	0.00		
Opening Surplus/(Deficit)	2,860,277.00	2,860,277.00	2,860,277.42	0.42		
Total Adjustments	**6,677,260.00**	**3,275,277.00**	**3,322,343.23**	**47,066.23**		
CLOSING SURPLUS/(DEFICIT)	**30.00**	**5,793,695.00**	**5,796,167.53**	**2,472.53**		

SHIRE OF BEVERLEY
STATEMENT OF NET CURRENT ASSETS
FOR THE PERIOD ENDING
31 August 2025

Description	Actual 2024/25	YTD Actual 2025/26
Current Assets		
Cash at Bank	2,955,806.84	2,468,204.98
Cash - Unrestricted Investments	1,834,335.58	3,340,813.90
Cash - Restricted Reserves	2,713,190.37	2,713,190.37
Cash on Hand	700.00	700.00
Accounts Receivable	633,717.66	2,984,331.16
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	12,511.85	9,633.66
Total Current Assets	**8,150,262.30**	**11,516,874.07**
Current Liabilities		
Accounts Payable	(2,250,211.90)	(2,680,933.56)
Loan Liability - Current	(275,310.19)	(223,425.00)
Lease Liability - Current	(5,331.02)	0.00
Annual Leave Liability - Current	(305,947.15)	(305,947.15)
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)
Doubtful Debts	0.00	0.00
Total Current Liabilities	**(3,017,320.95)**	**(3,390,826.40)**
Adjustments		
Less Restricted Reserves	(2,713,190.37)	(2,713,190.37)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	159,885.23	159,885.23
Add Lease Principal Expense	5,331.02	0.00
Add Loan Principal Expense	275,310.19	223,425.00
Total Adjustments	**(2,272,663.93)**	**(2,329,880.14)**
NET CURRENT ASSETS	**2,860,277.42**	**5,796,167.53**

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 August 2025

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Current Assets			
Cash and Cash Equivalents	7,504,032.79	8,522,909.25	1,018,876.46
Accounts Receivable	633,717.66	2,984,331.16	2,350,613.50
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	12,511.85	9,633.66	(2,878.19)
Total Current Assets	**8,150,262.30**	**11,516,874.07**	**3,366,611.77**
Current Liabilities			
Accounts Payable	(699,326.40)	(794,548.06)	(95,221.66)
Contract Liability - Current	(1,550,885.50)	(1,886,385.50)	(335,500.00)
Loan Liability - Current	(275,310.19)	(223,425.00)	51,885.19
Lease Liability - Current	(5,331.02)	0.00	5,331.02
Annual Leave Liability - Current	(305,947.15)	(305,947.15)	0.00
Long Service Leave Liability - Current	(180,520.69)	(180,520.69)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	**(3,017,320.95)**	**(3,390,826.40)**	**(373,505.45)**
Non-Current Assets			
Non-Current Debtors	190,403.95	190,403.95	0.00
Non-Current Investments	59,714.63	59,714.63	0.00
Land and Buildings	29,678,558.16	30,484,484.69	805,926.53
Plant and Equipment	2,198,870.60	2,185,942.52	(12,928.08)
Furniture and Equipment	179,915.41	194,413.27	14,497.86
Infrastructure	150,477,318.70	150,349,783.00	(127,535.70)
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	**182,784,781.45**	**183,464,742.06**	**679,960.61**
Non-Current Liabilities			
Loan Liability - Non Current	(3,051,393.45)	(3,051,393.45)	0.00
Lease Liability - Non Current	(10,662.06)	(10,662.06)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(100,559.62)	(100,559.62)	0.00
Total Non Current Liabilities	**(3,162,615.13)**	**(3,162,615.13)**	**0.00**
Net Assets	**184,755,107.67**	**188,428,174.60**	**3,673,066.93**

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 August 2025

Description	Actual 2024/25	YTD Actual 2025/26	Movement
Equity			
Accumulated Surplus	(56,487,330.36)	(60,160,397.29)	(3,673,066.93)
Reserves - Cash Backed	(2,713,190.37)	(2,713,190.37)	0.00
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
Total Equity	**(184,755,107.67)**	**(188,428,174.60)**	**(3,673,066.93)**

SHIRE OF BEVERLEY
INVESTMENT OF SURPLUS FUNDS
AS AT 31 August 2025

Account #	Account Name	Amount Invested ($)		Term	Interest Rate	Maturation
4320546	**Reserve Funds Bendigo**					
	Long Service Leave	159,885.23				
	Plant	318,570.46				
	Emergency Services	32,850.52				
	Building	308,646.49				
	Recreation Ground	987,290.39				
	Cropping Committee	114,246.95				
	Infrastructure	234,120.82				
	Senior Housing	319,852.28				
	Avondale Mach Museum	68,989.35				
	ITC Renewal Reserve	168,737.88	**2,713,190.37**	5 mnths	4.25%	24/11/2025
5169559	**Term Deposit Bendigo**	530,913.44		3 mnths	4.20%	24/09/2025
5173900	**Term Deposit Bendigo**	522,731.72		3 mnths	4.10%	26/09/2025
5189751	**Term Deposit Bendigo**	500,000.00		3 mnths	4.05%	15/10/2025
5189752	**Term Deposit Bendigo**	500,000.00		4 mnths	4.10%	17/11/2025
5189755	**Term Deposit Bendigo**	500,000.00		5 mnths	4.15%	15/12/2025
5201605	**Term Deposit Bendigo**	524,962.75		6 mnths	4.15%	29/01/2026
5201604	**Term Deposit Bendigo**	262,205.99		6 mnths	4.15%	29/01/2026
			3,340,813.90			
	Total		**6,054,004.27**			

11.2 Accounts Paid by Authority

Submission To:	**Ordinary Council Meeting 26 February 2025**
Report Date:	**2025**
Applicant:	**N/A**
File Reference:	**N/A**
Author and Position:	**S.K. Marshall, Deputy Chief Executive Officer**
Previously Before Council:	**N/A**
Disclosure(s) Of Interest:	**Nil**
Attachments:	**August 2025 List of Reports**

SUMMARY
Council to consider authorising the payment of accounts.

BACKGROUND
The following list represents accounts paid by authority for the month of August 2025.

COMMENT
Unless otherwise identified, all payments have been made in accordance with Council's 2025/26 Budget.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT
The Officer's Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the Acting CEO has determined that it does not constitute a Major Policy Decision as defined by Policy EM 009. The Acting CEO therefore approves this report for Council's consideration.

STATUTORY ENVIRONMENT
Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

(1) A payment may only be made from the municipal fund or the trust fund —
   (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
   (b) otherwise, if the payment is authorised in advance by a resolution of the council.
(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
   (a) the payee's name;
   (b) the amount of the payment;
   (c) the date of the payment; and
   (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —
  (i) the payee's name;
  (ii) the amount of the payment; and
  (iii) sufficient information to identify the transaction;

and

(b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

(a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2025/26 Budget.

STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy
2. Community
4. Civic Leadership

Strategic Priorities: 1.1 Safe, efficient and connected transport network
2.3 Active and Healthy Community
4.2 Continuous organisational improvement
4.3 Responsible planning

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

August 2025:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

04 Aug 2025	1951-1951	(1)	$	2,109.44	(authorised by CEO S Gollan and Pres D White)
21 Aug 2025	1952-1952	(1)	$	116.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for August 2025 incl $ 2,225.44 previously paid

EFT vouchers

04 Aug 2025	EFT 11572-11597	(26)	$	105,834.36	(authorised by CEO S Gollan and Pres D White)
04 Aug 2025	EFT 11598-11603	(6)	$	3,704.79	(authorised by CEO S Gollan and Pres D White)
05 Aug 2025	EFT 1-1	(1)	$	318.35	(authorised by CEO S Gollan and DCEO S Marshall)
08 Aug 2025	EFT 11609-11616	(8)	$	884,144.46	(authorised by DCEO S Marshall and Pres D White)
13 Aug 2025	EFT 11617-11621	(5)	$	4,138.80	(authorised by CEO S Gollan and DCEO S Marshall)
13 Aug 2025	EFT 1-38	(35)	$	65,801.91	(authorised by CEO S Gollan and DCEO S Marshall)
21 Aug 2025	EFT 11624-11642	(19)	$	74,271.77	(authorised by CEO S Gollan and DCEO S Marshall)
21 Aug 2025	EFT 11643-11651	(9)	$	9,293.81	(authorised by CEO S Gollan and DCEO S Marshall)
27 Aug 2025	EFT 1-35	(35)	$	65,693.78	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for August 2025 incl $ 1,213,202.03 previously paid

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2025 incl $ 0.00 previously paid.

EFT vouchers

21 Aug 2025	EFT 11623-11623	(1)	$	5,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
21 Aug 2025	EFT 11624-11624	(1)	$	5,000.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for August 2025 incl $ 10,000.00 previously paid.

(3) Direct Debit Payments totalling $ 150,777.80 previously paid.

(4) Credit Card Payments totalling $ 3,931.34 previously paid.

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1951	04 Aug 2025	Water Corporation	Water use - Balkuling Rd Standpipe: 21 May - 23 Jul 25 & 25/26 Trade Waste Perr	(2,109.44)	**(2,109.44)**
Cheque #	1952	21 Aug 2025	ACMA - Australian Communications & M	Land mobile Appart Lic Renewal Lic 252869/1 Beaming Hill, Sheehans Rd	(116.00)	**(116.00)**
EFT Pymt	EFT 11572	04 Aug 2025	Avon Waste	2,086 Bin Collection FE 18, 25 Jul 25 inc Recycling Bins & 5 x Recycling Collectic	(5,865.73)	
EFT Pymt	EFT 11573	04 Aug 2025	Beverley Agricultural Society	Sponsorship for 2025 Beverley Agricultural Show, 23 Aug 2025	(2,350.00)	
EFT Pymt	EFT 11574	04 Aug 2025	Beverley Dome Roadhouse (BDR)	4,005 L Diesel @ $1.5991/L GST excl	(7,044.80)	
EFT Pymt	EFT 11575	04 Aug 2025	Bookeasy Australia Pty Ltd	Jul 2025 - Jun 2026 Room Manager Online Booking System Subscription	(2,904.00)	
EFT Pymt	EFT 11576	04 Aug 2025	Daryl John Storer	Civic Centre: 2 x hand turned wooden bowls	(400.00)	
EFT Pymt	EFT 11577	04 Aug 2025	E & MJ Rosher P/L	BE423 (PMOW03): Parts	(509.44)	
EFT Pymt	EFT 11578	04 Aug 2025	Focus Networks	2025-07 Jul Computer Support & 50 % deposit on hardware purchases	(10,577.66)	
EFT Pymt	EFT 11579	04 Aug 2025	Kleen West Distributors	Various bldgs: Cleaning products	(654.17)	
EFT Pymt	EFT 11580	04 Aug 2025	McIntosh and Son WA	BE021 (PLDR05): Parts	(851.71)	
EFT Pymt	EFT 11581	04 Aug 2025	Michael Wilson	2025-08 Aug (Ed 490): Blarney: Printing and delivery	(250.00)	
EFT Pymt	EFT 11582	04 Aug 2025	Node One Pty Ltd	2025-08 Aug NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 share	(89.00)	
EFT Pymt	EFT 11583	04 Aug 2025	OneMusic Australia	2025/26 Music for Councils Rural Lic for public perform &/or communication of cop	(387.64)	
EFT Pymt	EFT 11584	04 Aug 2025	Payroll Plus Consulting Pty Ltd	2025 SynergySoft Payroll Support	(1,666.50)	
EFT Pymt	EFT 11585	04 Aug 2025	Perth Regional Tourism Organisation In	Destination Perth: 2025/26 Partner Membership	(1,430.00)	
EFT Pymt	EFT 11586	04 Aug 2025	Redfish Technologies Pty Ltd	Various bldgs: 2025/26 CCTV maintenance	(6,072.00)	
EFT Pymt	EFT 11587	04 Aug 2025	Scanlan Surveys Pty Ltd	DP 430104 redefinition of Reserve 2026 Great Southern Highway	(1,320.00)	
EFT Pymt	EFT 11588	04 Aug 2025	Services Australia Payroll deductions		(244.68)	
EFT Pymt	EFT 11589	04 Aug 2025	Shire of Kellerberrin	LGIS Golf Tournament 14 - 15 Aug 2025: Team entries (Cr C Lawlor, CEO S Golla	(1,130.00)	
EFT Pymt	EFT 11590	04 Aug 2025	Staff - Gaye Mather	Reimbursement: Cash Drawer	(88.85)	
EFT Pymt	EFT 11591	04 Aug 2025	Staff - Jacinta Murray	Air Show 11 Apr 26: Reimbursement for parking	(40.00)	
EFT Pymt	EFT 11592	04 Aug 2025	Synergy	2025-07 Jul Power accounts	(12,578.98)	
EFT Pymt	EFT 11593	04 Aug 2025	Twinkarri - Intellife Group Ltd	Westdale Rd: Tree lopping	(36,795.00)	
EFT Pymt	EFT 11594	04 Aug 2025	WA Contract Ranger Services Pty Ltd	Ranger Services: 15, 16 & 21 Jul 2025	(1,212.75)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 11595	04 Aug 2025	Western Australian Local Government A	2025 Loc Gov Conference & training	(8,935.10)	
EFT Pymt	EFT 11596	04 Aug 2025	Workhouse Advertising Pty Ltd	2025/26 Rates Flyer: Design of	(825.00)	
EFT Pymt	EFT 11597	04 Aug 2025	York Laundromat	01 - 29 Jul 2025 Onsite Cabins Laundry fees	(1,611.35)	**(105,834.36)**
EFT Pymt	EFT 11598	04 Aug 2025	BOC Limited	2025-07 Jul Cylinder Rental: Medical oxygen C size	(7.13)	
EFT Pymt	EFT 11599	04 Aug 2025	Beacon Equipment (Bepassey Nom P/L	Minor plant purchase: Cordless blower	(485.00)	
EFT Pymt	EFT 11600	04 Aug 2025	Bunnings Building Supplies P/L	Various bldgs: Hardware purchases	(698.77)	
EFT Pymt	EFT 11601	04 Aug 2025	Officeworks Ltd	2025-07 Jul Stationery supplies	(299.75)	
EFT Pymt	EFT 11602	04 Aug 2025	Team Global Express Pty Ltd (nee Toll	Freight services: 08 May - 22 Jul 2025	(265.96)	
EFT Pymt	EFT 11603	04 Aug 2025	Telstra Limited	2025-08 Aug Telephone accounts	(1,948.18)	**(3,704.79)**
EFT Pymt	EFT 11609	08 Aug 2025	Distinctive Pools Pty Ltd	LBS2402 - Swim Pool Redev Stage 1 - Progress pymt 05 - Jul 2025	(527,569.65)	
EFT Pymt	EFT 11610	08 Aug 2025	HC Construction Services Pty Ltd	AGRN1061 Storm & assoc flooding (25-26 Mar 2023): Claim 13 - Jul 2025	(65,406.00)	
EFT Pymt	EFT 11611	08 Aug 2025	JLT Risk Solutions Pty Ltd	2025/26 Salary Continuance Insurance	(7,316.24)	
EFT Pymt	EFT 11612	08 Aug 2025	LGIS (LGISWA)	2025/26 Insurances: 1 of 2 instalment	(184,778.19)	
EFT Pymt	EFT 11613	08 Aug 2025	MC Civil Contractors (MCC) Down Sout	AGRN1061 Storm & assoc flooding (25-26 Mar 2023): Claim 11 Jul 2025	(40,128.33)	
EFT Pymt	EFT 11614	08 Aug 2025	MetroCount (Microcom Pty Ltd)	Rural Rds Various: Metrocounter batteries x 2	(117.70)	
EFT Pymt	EFT 11615	08 Aug 2025	Reap What You Sow	2025-07 Jul Gym Inductions x 7	(210.00)	
EFT Pymt	EFT 11616	08 Aug 2025	Shire of Beverley	Retention fee 05 on Progress pymt 05 (Inv 0545 - LBS2402 - Swim Pool Redev Sta	(58,618.35)	**(884,144.46)**
EFT Pymt	EFT 11617	13 Aug 2025	BSL - DMIRS Dept Mines, Industry Reg	2025-07 Jul 25 Collections x 7 (Lics 24/25: 39 & 25/26: 01, 02, 03, 04, 05, 06)	(720.38)	
EFT Pymt	EFT 11618	13 Aug 2025	Beverley Farm Services (BFS)	Noxious weed spraying: Chemical purchases	(3,043.70)	
EFT Pymt	EFT 11619	13 Aug 2025	CTF - Construction Training Fund (BCIT	2025-07 Jul 25 Collections x 1 (Lics 25/26: 04)	(39.75)	
EFT Pymt	EFT 11620	13 Aug 2025	Origin Energy Retail Ltd	2025/26 LP Gas cylinder rental: 1 x 45kg LP Gas cylinders located at 5 Wright St	(42.90)	
EFT Pymt	EFT 11621	13 Aug 2025	Synergy	Power use - Fire Station: 20 May - 11 Jul 25	(292.07)	**(4,138.80)**
EFT Pymt	EFT 11624	21 Aug 2025	AITS Specialists Pty Ltd	2025-07 Jul Fuel Tax Credits	(477.51)	
EFT Pymt	EFT 11625	21 Aug 2025	Allington Agri	Various Rural Roads: Winter weed spraying program	(30,613.00)	
EFT Pymt	EFT 11626	21 Aug 2025	Avon Trading Pty Ltd	2025-07 Jul Hardware purchases	(3,132.12)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 11627	21 Aug 2025	Barbara Dwyer	Rates refund (credit bal) for Ass 925 - 13 Hope St, Beverley 6304	(639.74)	
EFT Pymt	EFT 11628	21 Aug 2025	Beverley Dome Roadhouse (BDR)	4,001 L Diesel @ $1.5545/L GST excl	(6,841.71)	
EFT Pymt	EFT 11629	21 Aug 2025	Beverley Electrical Services - BES	Various bldgs: Electrical works	(4,819.34)	
EFT Pymt	EFT 11630	21 Aug 2025	Beverley Medical Practice, BB Health S	Pre employment medical: R Lane	(150.00)	
EFT Pymt	EFT 11631	21 Aug 2025	Beverley Post News and Gifts (BPNG)	2025-07 Jul Newspaper Subscription & Stationery Purchases	(80.00)	
EFT Pymt	EFT 11632	21 Aug 2025	Copyworld Toshiba	2025-07 Jul 25: Copy fees	(594.89)	
EFT Pymt	EFT 11633	21 Aug 2025	Department of Planning Lands and Heri	2025-08 Aug: Leases M252204 & M355805	(389.57)	
EFT Pymt	EFT 11634	21 Aug 2025	Focus Networks	50% deposit: Server replacement including migration to Microsoft HyperV	(16,434.45)	
EFT Pymt	EFT 11635	21 Aug 2025	Landgate	Title Search: A1090 - 21 Hunt Rd	(65.20)	
EFT Pymt	EFT 11636	21 Aug 2025	Payroll Plus Consulting Pty Ltd	SynergySoft Payroll Training & mentoring	(1,650.00)	
EFT Pymt	EFT 11637	21 Aug 2025	Shazmac Plumbing	Moort Wabiny Park: Plumbing works	(583.00)	
EFT Pymt	EFT 11638	21 Aug 2025	Snap Osborne Park	Printing of 1,400 x 2025/26 Rates brochure	(1,313.40)	
EFT Pymt	EFT 11639	21 Aug 2025	Synergy	Street Lights: 25 Jun - 24 Jul 25 & 5 power accounts	(4,985.80)	
EFT Pymt	EFT 11640	21 Aug 2025	WA Contract Ranger Services Pty Ltd	Ranger Services: 31 Jul & 06 Aug 2025	(895.13)	
EFT Pymt	EFT 11641	21 Aug 2025	York Laundromat	05 Aug 2025 Onsite Cabins Laundry fees	(574.04)	
EFT Pymt	EFT 11642	21 Aug 2025	Zircodata Pty Ltd	2025-07 Jul: Storage of Archive boxes	(32.87)	**(74,271.77)**
EFT Pymt	EFT 11643	21 Aug 2025	Australia Post	2025-07 Jul Postage	(315.67)	
EFT Pymt	EFT 11644	21 Aug 2025	Beverley Supermarket & Liquor (IGA)	2025-07 Jul purchases	(193.01)	
EFT Pymt	EFT 11645	21 Aug 2025	Bunnings Building Supplies P/L	6 Barnsley St: Supplies	(26.44)	
EFT Pymt	EFT 11646	21 Aug 2025	Midalia Steel Northam	Avondale Machinery Museum: Supplies	(211.79)	
EFT Pymt	EFT 11647	21 Aug 2025	Nutrien Water (nee Total Eden)	Rec Ground - Oval: Sprinkler supplies	(3,192.86)	
EFT Pymt	EFT 11648	21 Aug 2025	Repco - Division of GPC Asia Pacific Pt	Various: Supplies	(2,007.45)	
EFT Pymt	EFT 11649	21 Aug 2025	Supagas Pty Ltd	Rec Centre: 2025/26 Cylinder Rental: 2.75kL bulk tank	(895.40)	
EFT Pymt	EFT 11650	21 Aug 2025	Team Global Express Pty Ltd (nee Toll	Freight charges: 04 - 07 Aug 2025	(135.67)	
EFT Pymt	EFT 11651	21 Aug 2025	WA Country Health Service	Reimbursement of DR 5547 credit balance due to overpayment	(2,315.52)	**(9,293.81)**

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 5144.01	12 Aug 2025	Shadforth Portfolio Service - Super	Superannuation contributions	(1,232.25)	
Direct Debit	DD 5144.02	12 Aug 2025	UniSuper	Superannuation contributions	(357.78)	
Direct Debit	DD 5144.03	12 Aug 2025	National Mutual Retirement Fund	Superannuation contributions	(267.30)	
Direct Debit	DD 5144.04	12 Aug 2025	Mercer Super Trust, The Trustee for	Superannuation contributions	(322.30)	
Direct Debit	DD 5144.05	12 Aug 2025	West State Super	Superannuation contributions	(83.25)	
Direct Debit	DD 5144.06	12 Aug 2025	Macquarie Superannuation Plan	Superannuation contributions	(350.79)	
Direct Debit	DD 5144.07	12 Aug 2025	HostPlus	Superannuation contributions	(289.26)	
Direct Debit	DD 5144.08	12 Aug 2025	Australian Super	Superannuation contributions	(1,685.25)	
Direct Debit	DD 5144.09	12 Aug 2025	Aware Super Pty Ltd	Superannuation contributions	(7,509.56)	
Direct Debit	DD 5144.10	12 Aug 2025	MLC MasterKey Personal Super	Superannuation contributions	(229.45)	
Direct Debit	DD 5144.11	12 Aug 2025	Australian Retirement Trust (Super func	Superannuation contributions	(37.99)	
Direct Debit	DD 5144.12	12 Aug 2025	REST	Superannuation contributions	(134.40)	
Direct Debit	DD 5144.13	12 Aug 2025	Prime Super P/L	Superannuation contributions	(193.32)	
Direct Debit	DD 5144.14	12 Aug 2025	Colonial First State Super (Gibson Dani	Superannuation contributions	(421.06)	
Direct Debit	DD 5144.15	12 Aug 2025	AMP Lifetime Super	Superannuation contributions	(260.85)	**(13,374.81)**
Direct Debit	DD 5158.01	26 Aug 2025	Shadforth Portfolio Service - Super	Superannuation contributions	(1,232.25)	
Direct Debit	DD 5158.02	26 Aug 2025	UniSuper	Superannuation contributions	(339.76)	
Direct Debit	DD 5158.03	26 Aug 2025	National Mutual Retirement Fund	Superannuation contributions	(225.42)	
Direct Debit	DD 5158.04	26 Aug 2025	Mercer Super Trust, The Trustee for	Superannuation contributions	(405.87)	
Direct Debit	DD 5158.05	26 Aug 2025	Macquarie Superannuation Plan	Superannuation contributions	(348.85)	
Direct Debit	DD 5158.06	26 Aug 2025	HostPlus	Superannuation contributions	(314.37)	
Direct Debit	DD 5158.07	26 Aug 2025	Australian Super	Superannuation contributions	(1,685.25)	
Direct Debit	DD 5158.08	26 Aug 2025	Aware Super Pty Ltd	Superannuation contributions	(7,400.62)	
Direct Debit	DD 5158.09	26 Aug 2025	MLC MasterKey Personal Super	Superannuation contributions	(187.99)	
Direct Debit	DD 5158.10	26 Aug 2025	Australian Retirement Trust (Super func	Superannuation contributions	(37.99)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 5158.11	26 Aug 2025	REST	Superannuation contributions	(134.40)	
Direct Debit	DD 5158.12	26 Aug 2025	Prime Super P/L	Superannuation contributions	(199.77)	
Direct Debit	DD 5158.13	26 Aug 2025	Colonial First State Super (Gibson Dani	Superannuation contributions	(415.69)	
Direct Debit	DD 5158.14	26 Aug 2025	AMP Lifetime Super	Superannuation contributions	(244.52)	**(13,172.75)**
Direct Debit	120	04 Aug 2025	7 - CBA Merchant Fee	CBA Merchant Fee Muni acct	(344.57)	**(344.57)**
Direct Debit	120	04 Aug 2025	7 - CBA Merchant Fee	CBA Merchant Fee Trust acct	(20.00)	**(20.00)**
Direct Debit	120	06 Aug 2025	12 - ANZ - BPAY	ANZ - BPAY Usage fees	(88.28)	**(88.28)**
Direct Debit	120	06 Aug 2025	12 - ANZ - BPAY	ANZ - BPAY Monthly service fee	(77.00)	**(77.00)**
Direct Debit	120	06 Aug 2025	8 - ANZ Transactive	ANZ Transactive account fees	(115.50)	**(115.50)**
Direct Debit	120	15 Aug 2025	1 - Bank charges	Bank charges - account servicing fee	(22.00)	**(22.00)**
Direct Debit	120	04 Aug 2025	3 - DoT Payments	DoT Payments	(1,024.75)	
Direct Debit	120	05 Aug 2025	3 - DoT Payments	DoT Payments	(772.80)	
Direct Debit	120	06 Aug 2025	3 - DoT Payments	DoT Payments	(1,766.00)	
Direct Debit	120	07 Aug 2025	3 - DoT Payments	DoT Payments	(2,318.75)	
Direct Debit	120	08 Aug 2025	3 - DoT Payments	DoT Payments	(2,497.30)	
Direct Debit	120	11 Aug 2025	3 - DoT Payments	DoT Payments	(2,697.50)	
Direct Debit	120	12 Aug 2025	3 - DoT Payments	DoT Payments	(555.50)	
Direct Debit	120	13 Aug 2025	3 - DoT Payments	DoT Payments	(2,104.30)	
Direct Debit	120	14 Aug 2025	3 - DoT Payments	DoT Payments	(1,445.30)	
Direct Debit	120	15 Aug 2025	3 - DoT Payments	DoT Payments	(1,924.05)	
Direct Debit	120	18 Aug 2025	3 - DoT Payments	DoT Payments	(4,713.00)	
Direct Debit	120	19 Aug 2025	3 - DoT Payments	DoT Payments	(2,186.45)	
Direct Debit	120	20 Aug 2025	3 - DoT Payments	DoT Payments	(1,752.45)	
Direct Debit	120	22 Aug 2025	3 - DoT Payments	DoT Payments	(3,662.85)	
Direct Debit	120	26 Aug 2025	3 - DoT Payments	DoT Payments	(3,906.10)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	120	27 Aug 2025	3 - DoT Payments	DoT Payments	(2,813.75)	
Direct Debit	120	29 Aug 2025	3 - DoT Payments	DoT Payments	(2,961.85)	**(39,102.70)**
Direct Debit	EFT 11654	25 Aug 2025	Westone Capital	2 of 4 pymts: Rental fees for the 2 x Toshiba E Studio 6525AC machines	(7,312.80)	**(7,312.80)**
Direct Debit	EFT 11622	11 Aug 2025	WA Treasury Corporation	Loan 121 (Vincent St Streetscape): Deb 08 of 30 Repayment - Aug 2025	(30,428.14)	**(30,428.14)**
Direct Debit	EFT 11656	28 Aug 2025	WA Treasury Corporation	Loan 122 (Swim Pool Stage 1): Deb 01 of 30 Repayment - Aug 2025	(46,719.25)	**(46,719.25)**
Direct Debit	EFT 11655	25 Aug 2025	Credit Card - Shire of Beverley	2025-07 Jul Credit Card purchases	(3,931.34)	**(3,931.34)**
				PAYMENTS RAISED IN CURRENT MONTH	***(1,238,322.57)***	***(1,238,322.57)***
WAGES & SALARIES						
EFT Pymt		05 Aug 2025	Wages & Salaries	Interim payment D J Kent	(318.35)	
EFT Pymt		13 Aug 2025	Wages & Salaries	FE - 12 Aug 2025	(65,801.91)	
EFT Pymt		27 Aug 2025	Wages & Salaries	FE - 26 Aug 2025	(65,693.78)	
				WAGES & SALARIES	***(131,814.04)***	***(131,814.04)***
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
				UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	***0.00***	***0.00***
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	***0.00***	***0.00***
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	***0.00***	***0.00***
INVESTMENTS						
				0.00		
				TOTAL EXPENDITURE for MUNICIPAL ACCOUNT	**(1,370,136.61)**	**(1,370,136.61)**

CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
CEO - STEPHEN GOLLAN						
Credit card	SUB00000333	26 Jun 2025	Aust Golden Outback	25/26 Annual subs renewal for Silver membership	188.24	188.24
Credit card	SOF12498-4	17 Jul 2025	Bosch Timber Floors	Town Hall - wax supplies	330.00	518.24
Credit card	MWCQ3ZS3YFYF	16 Jul 2025	Dropbox Intl Ultd Co	2025/26 Subscription Dropbox	316.11	834.35
Credit card	BE036/JUL25	24 Jul 2025	DoT	BE036 (PLDR03) Remake of plates	52.10	886.45
Credit card	1190417635	27 Jul 2025	WIX.com	WIX website subscription Bev Caravan Park for 2 years valid to 10 Aug 2027	666.18	1,552.63
Credit card	1185536319	28 Jun 2025	WIX .com	Town Hall: Website plan subs for 2 years valid to 15 Jul 2027	670.58	**2,223.21**
DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)						
					0.00	**0.00**
MOW - STEPHEN VINCENT						
Credit card	MWCQ3ZS3YFYF	16 Jul 2025	Reddy Express Meekatharra	BE020 (PUTE18) Diesel 64.99L @ $2.039/L incl	132.51	132.51
Credit card	BE036/JUL25	24 Jul 2025	SPOT	OHS - Spot Gen 4 subs & activation for 12 months exp 23 Jul 2026 x 4	1,160.03	1,292.54
Credit card	1190417635	27 Jul 2025	SPOT	OHS BE020 - Spot Gen 4 sub & activation for 12 months exp 09 Jul 2026	291.43	1,583.97
Credit card	BEV1/JUN25	20 Jun 2025	Paynes Find Roadhouse & Tavern	BE020 (PUTE18) Diesel 58.29L @ $2.1089/L incl	124.16	**1,708.13**
					3,931.34	***3,931.34***

July 2025 transactions presented on 25 August 2025 (EFT 11655) Shire of Beverley Municipal Bank account

TRUST ACCOUNT DETAILS

PAYMENTS RAISED IN CURRENT MONTH

EFT Pymt	*EFT 11623 - CANCELLED*	*21 Aug 2025*	*Anne Marie Rowell*	*Refund of relocated building bond: 37 Harper St Beverley*	*(5,000.00)*	
EFT Pymt	*EFT 11652 - REISSUED*	*21 Aug 2025*	*Anne Marie Rowell*	*Refund of relocated building bond: 37 Harper St Beverley*	*(5,000.00)*	
				PAYMENTS RAISED IN CURRENT MONTH	***(10,000.00)***	***(10,000.00)***

PAYMENTS UNPRESENTED IN CURRENT BANK

PAYMENTS UNPRESENTED IN CURRENT BANK #	***0.00***	***0.00***

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2025

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	***0.00***	***0.00***
OTHER AMENDMENTS / GENERAL JOURNALS						
				OTHER AMENDMENTS / GENERAL JOURNALS	***0.00***	***0.00***
			TOTAL EXPENDITURE for TRUST ACCOUNT			***(10,000.00)***

TOTAL EXPENDITURE as reconciled to the AUGUST 2025 BANK STATEMENTS

Municipal Account Expenditure	**(1,370,136.61)**
Trust Account Expenditure	**(10,000.00)**
TOTAL EXPENDITURE for AUGUST 2025	**(1,380,136.61)**

11.3 Request for Rates Discount – Assessment 1521

Submission To:	**Ordinary Council Meeting 30 September 2025**
Report Date:	**22 September 2025**
Applicant:	**Rate Assessment 1521**
File Reference:	**ADM 0439**
Author and Position:	**Natalie Ashworth, Finance Officer**
Previously Before Council:	**No**
Disclosure(s) Of Interest:	**None**
Attachments:	**Email from Ratepayer**

SUMMARY
Council to consider allowing the discount on Assessment 1521.

BACKGROUND
The annual rate notice issue date was 13 August 2025, the discount due date was 3 September 2025 and the due date was 17 September 2025. The ratepayer advised that he had tried to pay by BPAY on 17 September 2025 but the payment bounced back.

Rates on this property have historically been paid in the discount period with the discount being applied.

COMMENT
The ratepayer has asked for allowance of the discount due to personal issues.

"I have not been in Beverley for about two months due to personal issues, so I was unable to get my mail from the PO Box. Upon getting the notice I tried to use BPAY for the first time and thought it was all good, but have since realised it didn't go through.

I am a long term rate payer, always paying in full before the early bird due date. It is unfortunate this year that I was unable to pay in person like I usually do. I am happy to pay the discounted amount in full, which I tried to do on BPAY, and would have done over the phone or driven to Beverley to pay in person today if allowed.

I'm on a pension and cannot work, so I've saved up for the rates and adding an extra $145 to that is literally a weeks worth of food that I have to do without.

Can you please let me know ASAP if I can pay the discounted rate in full."

Historically, Council has not approved any requests for discount to be allowed if paid after the cut-off date. Please refer to the Risk Implications for further explanation.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT
The Officer's Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the Acting CEO has determined that it does not constitute a Major Policy Decision as defined by Policy EM 009. The Acting CEO therefore approves this report for Council's consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.46:
Discounts
Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.
* Absolute majority required.

CONSULTATION

Nil

FINANCIAL IMPLICATIONS

$197.60 Discount Amount (not allowed).

STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy
4. Civic Leadership
Strategic Priorities: 4.2 Continuous organisational improvement
4.3 Responsible planning

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Allowing the discount after the cut-off date opens the door for further discount claims and negates the incentive. It is also highly likely to aggrieve all previous applicants whose discount application was declined. The Shire actively promotes the sending of rate notices and the discount cut off period in the Beverley Blarney, Shire website and Shire Facebook page. This information is also on the rates notice.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council do not allow the discount to be applied to Assessment 1521 rate charges for the 2025/26 Financial Year, due to the payment of rates being received after the discount cut-off period.

Attachment for Item 11.3

Natalie Ashworth

From: [redacted]
Sent: Monday, 22 September 2025 12:31 PM
To: Natalie Ashworth
Subject: Shire Rates

You don't often get email from [redacted]. Learn why this is important

Hello
After our phone call today I wanted to email to explain my case for being able to still pay the discounted rate even though slightly delayed.
I have not been in Beverley for about two months due to personal issues, so I was unable to get my mail from the PO Box. Upon getting the rates notice, I tried to use BPAY for the first time and thought it was all good, but have since realised it didn't go through.
I am a long term rate payer, always paying in full before the early bird due date. It is unfortunate this year that I was unable to pay in person like I usually do.
I am happy to pay the discounted amount in full, which I tried to do on BPAY, and would have done over the phone or driven in to Beverley to pay in person today if allowed.

I'm on a pension and cannot work, so I've saved up for the rates, and adding an extra $145 to that is literally a weeks worth of food that I have to do without.

Can you please let me know ASAP if I can pay the discounted rate in full.
Thanks
[redacted]

12. ADMINISTRATION
Nil

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN
Nil

14. CONFIDENTIAL ITEMS
Nil

15. NEW BUSINESS ARISING BY ORDER OF THE MEETING
New Business of an urgent matter only arising by order of the meeting.

16. CLOSURE
The Chairman to declare the meeting closed.