



**24 July 2024**

**ORDINARY**

**MEETING MINUTES**

**(UNCONFIRMED)**



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## **1. OPENING**

The Presiding Member declared the meeting open at 3:01pm

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members**

Cr DC White	Shire President
Cr DL Brown	
Cr DW Davis	
Cr CJ Lawlor	
Cr SW Martin	
Cr AFC Sattler	

### **2.2 Staff**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer (until 3:20pm)
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

### **2.3 Observers and Visitors**

Cliff and Ethel Hunt – Item 9.4 (until 3:13pm)

### **2.4 Apologies and Approved Leave of Absence**

Cr DJ Ridgway	Deputy President	Approved Leave of Absence
Cr JR Maxwell		Apologies
Mr SP Vincent	Manager of Works	Apologies

### **2.5 Applications for Leave of Absence**

Cr Sattler requested leave of absence for the 28 August 2024 Ordinary Council meeting.

#### **M1/0724**

Moved Cr Lawlor

Seconded Cr Martin

That Council approve leave of absence to Cr Sattler for the 28 August 2024 Ordinary Council Meeting.

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil*

## **3. DECLARATIONS OF INTEREST**

Nil

#### 4. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Ordinary Council Meeting 26 June 2024, Catherine Sofoulis

*Question 3: Of the 3000 copies of the Visitors guide, what is the record of how many booklets go where and could the East End Gallery please be included in the regular entities who receive the booklets, rather than having to beg at the Shire?*

Response provided:

##### Visitor Booklet Edition dispersal

	(to-date)				
	2018 Edition	19/20 Edition	2021/22 Edition	2023-25 Edition	Intended Distribution%
Beverley Visitor Centre	540	400	480	300	25%
Other Visitor Centres	750	600	900	960	40%
Caravan & Camp Expo	120	250	0	180	10%
Bev Show, Shire, business, Info Packs, mailouts etc	300	200	700	120	15%
East End Gallery	260	537	340	447*	10%
	1970	1987	2420	2007	
Number ordered	2000	2000	2500	3000	100%

\* Note these are not 100% accurate as boxes and copies of booklets are often handed out without being recorded.

East End Gallery %                      13%                      27%                      14%                      15%

As can be seen in the above analysis the East End Gallery has been included in the regular entities of the distribution of the booklet and is well above any other advertiser's allocation (between 5 and 20 copies) and above that of the Visitor Centre which is open 6 days a week.

The intention of the publication is to be used as a marketing tool to encourage visitation to Beverley by strategically placing publications throughout the Avon Valley, Pathways to Wave Rock, the Perth Hills and other neighbours and in selected Perth centres.

The publication has several other purposes including attracting visitors, providing essential information, promoting local business, building brand identity and supporting the regional economy.

The publication is made available at events including the Caravan & Camping Show to effectively reach a broad audience and maximise our impact and investment in our marketing efforts.

We fully understand your reasons for wanting more booklets and very much appreciate your eagerness to promote Beverley but at this stage, your allocation has been exhausted. The Shire needs to ensure there are enough copies to meet the other allocations well into 2025. We strongly suggest promoting the online version and vetting which tourists you distribute them too.

**5. PUBLIC QUESTION TIME**

Nil.

**6. CONDOLENCES**

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

WILLIAMS

Margaret Ann

06 July 2024

WARE

Frank

09 July 2024

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes of The Ordinary Council Meeting Held 26 June 2024**

#### **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M2/0724**

**Moved Cr Martin**

**Seconded Cr Lawlor**

**That the Minutes of the Ordinary Council Meeting held Wednesday 26 June 2024 be confirmed with the following amendment:**

**M1/0624 – The name Cr Ridgway be amended to Cr Lawlor, for the motion to read:**

**That Council approve leave of absence to Cr Lawlor for the 28 August 2024 Ordinary Council Meeting.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler***

***Against: Nil***

## **7.2 Minutes of the Corporate Strategy Committee Meeting Held 18 July 2024**

### **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M3/0724**

**Moved Cr Lawlor**

**Seconded Cr Brown**

**That the Minutes of the Corporate Strategy Committee Meeting held Thursday 18 July 2024 be received.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler***

***Against: Nil***

Please refer to agenda items: 11.3, 11.4, 11.5 and 11.6.

## **8. TECHNICAL SERVICES**

Nil

## **9. PLANNING SERVICES**

### **9.1 South West Native Title Settlement: Land Base Consultation – Land List 257**

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Submission To:	Ordinary Council Meeting 24 July 2024
Report Date:	2 July 2024
Applicant:	Department of Planning, Lands & Heritage
File Reference:	ADM 0011
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	None
Attachments:	Land List Matrix with proposed Referee (Shire) Comments & Application for Exploration Licence.

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#### **SUMMARY**

A request for comments has been received from the *Department of Planning, Lands and Heritage* (DPLH) regarding the transfer of land associated with the South West Native Title Settlement (Settlement). Staff comments have been provided which requires Council's consideration.

#### **BACKGROUND**

The following is an extract from an email received from Braidy Allen, Senior State Land Officer at the DPLH:

#### **Request for Comment – Proposed Transfer of Land under the South West Native Title Settlement**

*The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits.*

*A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.*

*Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the*

*Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:*

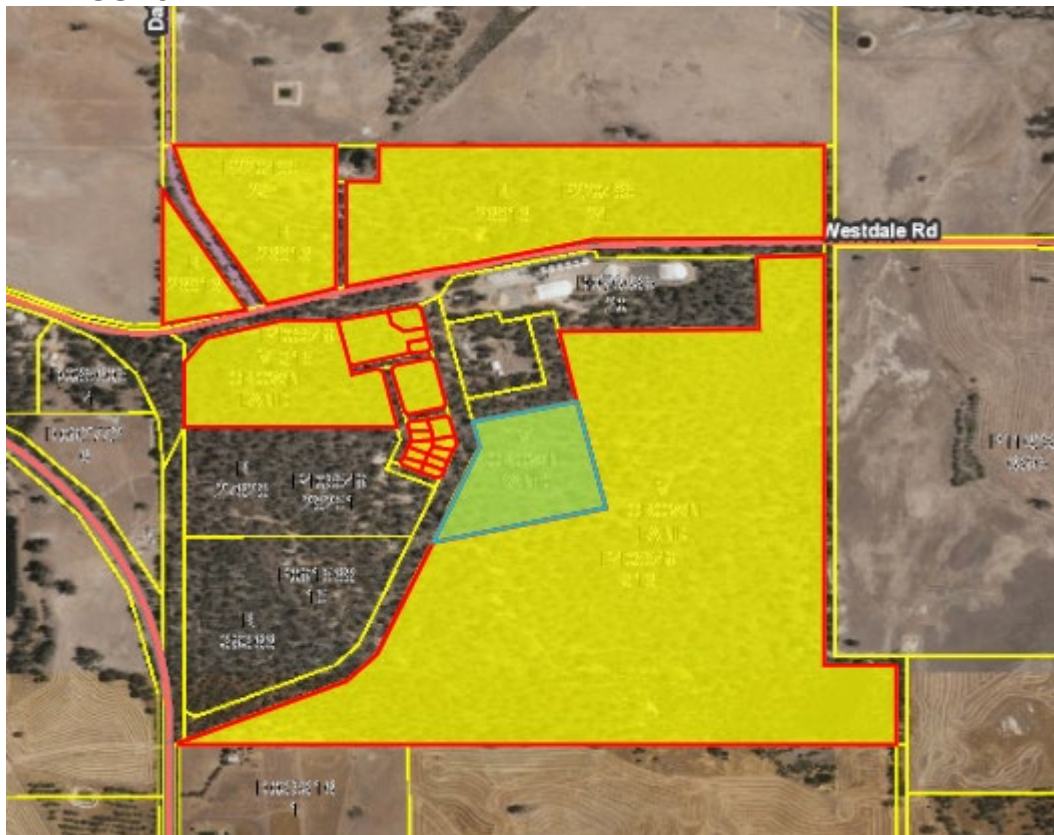
- unallocated Crown land;*
- unmanaged reserves;*
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and*
- land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.*

*A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:*

- 1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?*
- 2. Does the Shire have any interest in the land?*
- 3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.*
- 4. Is the land parcel subject to any mandatory connection to services?*
- 5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?*
- 6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?*
- 7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?*
- 8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).*
- 9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.*



### THE SUBJECT LAND:



### COMMENT

Shire Planner assessed the land portions and have provided comments in the attached matrix for Council to consider. The Shire of Beverley Local Planning Strategy was taken into consideration when commenting on the potential to develop any portion of land proposed to be included in the land transfer.

Council to note the following:

- Responses in the '*Referee Comments*' cell in the matrix followed the convention required above, i.e. questions 1 – 9.

### CONSULTATION

No consultation was deemed required as consultation is being done by the DPLH.

### STATUTORY ENVIRONMENT

South West Native Title Settlement (Settlement) Agreement;  
Shire of Beverley Local Planning Strategy;  
Shire of Beverley Local Planning Scheme No. 3;  
Land Administration Act, 1997.

### FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

**M4/0724**

**Moved Cr Sattler**

**Seconded Cr Brown**

**That Council resolve to endorse the Referee Comments provided in the accompanying spreadsheet matrix and instruct the Shire Planner to communicate this to the *Department of Planning, Lands and Heritage*.**

**CARRIED 4/2**

***For: Cr White, Cr Brown, Cr Martin and Cr Sattler  
Against: Cr Davis and Cr Lawlor***




Referral ID  
11747

PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure
468192	12	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/474		6.08	FALSE	1. Shire is supportive of transfer of land 2. Shire has no legal interest in land 3. No existing or planned Shire infrastructure 4. No mandatory requirement for connection to services 5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals. 6. Adjoining Land Zoning is Rural. No specific long term proposals 7. No immediate proposed planning scheme amendments 8. Bushfire Prone Area. Native Vegetation. 9. Lot part of a Mining Exploration proposal as received from DMIR.	ReserveWithPowerToLease
468207	1	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/463		1.19	FALSE	1. Shire is supportive of transfer of land 2. Shire has no legal interest in land 3. No existing or planned Shire infrastructure 4. No mandatory requirement for connection to services 5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals. 6. Adjoining Land Zoning is Rural. No specific long term proposals 7. No immediate proposed planning scheme amendments 8. Bushfire Prone Area. Native Vegetation. 9. Lot part of a Mining Exploration proposal as received from DMIR.	ReserveWithPowerToLease
468208	13	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/475		0.28	FALSE	1. <b>Shire is not supportive of transfer of land</b> 2. Shire has no legal interest in land 3. No existing or planned Shire infrastructure 4. No mandatory requirement for connection to services 5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy 6. No proposals for adjoining land 7. No proposed planning scheme amendments 8. Bushfire Prone Area/Native Vegetation 9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.	ReserveWithPowerToLease




Locality Map - not to scale








PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure	Locality Map - <i>not to scale</i>
468209			WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt			0.85	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
468210	7	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/469		0.08	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
468211	8	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/470		0.08	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	



PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure	Locality Map - not to scale
468212	11	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/473	0.09	FALSE		<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
468213	20	DP185495	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/476	0.1	FALSE		<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
468214	9	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/471	0.1	FALSE		<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	







PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure	Locality Map - <i>not to scale</i>
468215	10	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/472	0.09	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease		
468216	6	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/468	0.08	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease		
468217	5	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/467	0.08	FALSE	<div>1. <b>Shire is not supportive of transfer of land</b></div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div> <div>6. No proposals for adjoining land</div> <div>7. No proposed planning scheme amendments</div> <div>8. Bushfire Prone Area/Native Vegetation</div> <div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease		



PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure	Locality Map - <i>not to scale</i>
468218	2	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/464	0.19	FALSE	<div><div>1. <b>Shire is not supportive of transfer of land</b></div><div>2. Shire has no legal interest in land</div><div>3. No existing or planned Shire infrastructure</div><div>4. No mandatory requirement for connection to services</div><div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div><div>6. No proposals for adjoining land</div><div>7. No proposed planning scheme amendments</div><div>8. Bushfire Prone Area/Native Vegetation</div><div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div></div>	ReserveWithPowerToLease		
468219	4	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/466	0.09	FALSE	<div><div>1. <b>Shire is not supportive of transfer of land</b></div><div>2. Shire has no legal interest in land</div><div>3. No existing or planned Shire infrastructure</div><div>4. No mandatory requirement for connection to services</div><div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div><div>6. No proposals for adjoining land</div><div>7. No proposed planning scheme amendments</div><div>8. Bushfire Prone Area/Native Vegetation</div><div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div></div>	ReserveWithPowerToLease		
468220	3	DP211216	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3003/465	0.1	FALSE	<div><div>1. <b>Shire is not supportive of transfer of land</b></div><div>2. Shire has no legal interest in land</div><div>3. No existing or planned Shire infrastructure</div><div>4. No mandatory requirement for connection to services</div><div>5. Present Zoning is Rural. Earmarked as General Agriculture in Local Planning Strategy</div><div>6. No proposals for adjoining land</div><div>7. No proposed planning scheme amendments</div><div>8. Bushfire Prone Area/Native Vegetation</div><div>9. Not suitable for residential development - small lot with no services, setback limitations pursuant to Local Planning Scheme. Road access limitations - unconstructed road reserves. Furthermore, the Local Planning Strategy discourages the spread of fragmented urban and rural living areas and settlements in the district. Lot part of a Mining Exploration proposal as received from DMIR.</div></div>	ReserveWithPowerToLease		



PIN	Lot Number	Survey Number	Locality	Suburb	Townsite	LGA	Region	CLT	Reserve N Area (Ha)	Part Pin	Referee Comment	Selected Tenure	Locality Map - <i>not to scale</i>
1296404	24	DP220485	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3115/33	R 26816	20.2	FALSE	<div>1. Shire is supportive of transfer of land</div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals.</div> <div>6. Adjoining Land Zoning is Rural. No specific long term proposals</div> <div>7. No immediate proposed planning scheme amendments</div> <div>8. Bushfire Prone Area. Native Vegetation.</div> <div>9. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
1296405	23	DP220485	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3115/33	R 26816	7.67	FALSE	<div>CAMPING &amp; CARAVAN PARK</div> <div>1. Shire is supportive of transfer of land</div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals.</div> <div>6. Adjoining Land Zoning is Rural. No specific long term proposals</div> <div>7. No immediate proposed planning scheme amendments</div> <div>8. Bushfire Prone Area. Native Vegetation.</div> <div>9. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
1296406	22	DP220485	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3115/33	R 26816	2.26	FALSE	<div>CAMPING &amp; CARAVAN PARK</div> <div>1. Shire is supportive of transfer of land</div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals.</div> <div>6. Adjoining Land Zoning is Rural. No specific long term proposals</div> <div>7. No immediate proposed planning scheme amendments</div> <div>8. Bushfire Prone Area. Native Vegetation.</div> <div>9. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	
12192775	315	DP405549	WESTDALE	WESTDALE	BEVERLEY(S)	Wheatbelt	LR3025/740		7.4	FALSE	<div>CAMPING &amp; CARAVAN PARK</div> <div>1. Shire is supportive of transfer of land</div> <div>2. Shire has no legal interest in land</div> <div>3. No existing or planned Shire infrastructure</div> <div>4. No mandatory requirement for connection to services</div> <div>5. Present Zoning is Rural. Earmarked for General Agriculture in Local Planning Strategy. No specific long term proposals.</div> <div>6. Adjoining Land Zoning is Rural. No specific long term proposals</div> <div>7. No immediate proposed planning scheme amendments</div> <div>8. Bushfire Prone Area. Native Vegetation.</div> <div>9. Lot part of a Mining Exploration proposal as received from DMIR.</div>	ReserveWithPowerToLease	





Our ref FM:E70/5941  
Enquiries F. Mitchell  
(08)92223741  
f.aye.mitchell@dmirs.wa.gov.au

<b>SHIRE OF BEVERLEY</b>		
<b>25 OCT 2022</b>		
FILE REF:		
<input type="checkbox"/> CEO	<input type="checkbox"/> SP	<input type="checkbox"/> TO
<input type="checkbox"/> DCEO	<input type="checkbox"/> EHOB	<input type="checkbox"/> PO
<input type="checkbox"/> NOW	<input type="checkbox"/> DESM	<input type="checkbox"/>

**BY EMAIL: admin@beverley.wa.gov.au**

Chief Executive Officer  
Shire of Beverley  
PO Box 20  
BEVERLEY WA 6304

Dear Sir/Madam,

**APPLICATION FOR EXPLORATION LICENCE 70/5941**

**BY MICHAEL RON VAN DONGEN**

**SITUATED ON WESTDALE TOWNSITE BOUNDARY AND DAMSITE RESERVE 26543, CAMPING AND CARAVAN PARK RESERVE 26816, GRAVEL RESERVE 27628, RUBBISH DISPOSAL SITE RESERVE AND BEVERLEY WESTDALE ROAD RESERVE**

Under Sections 23 to 26 of the *Mining Act 1978* (the Act) mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to townsites, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the local municipality and the Minister for Lands before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

Should your response be favourable, could you please advise if you agree to have the following endorsement and condition imposed upon the above tenement.

**Endorsement:** The grant of this lease does not include any private land referred to in Section 29(2) of the Act except that below 30 metres from the natural surface of the land.

**Condition:** Access to the surface of land within **Beverley** Townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.



I have enclosed a copy and plan of the application for this purpose.

Your reply in due course would be appreciated please.

Yours sincerely

*Faye Mitchell*

---

Faye Mitchell  
Project Officer  
Resource Tenure Division  
18 October 2022

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) Exploration Licence

No. E 70/5941

(b) a.m./p.m. / /

(c) SOUTH WEST

For each applicant:

(d) Full Name and ACN/ABN

(d) and (e)

VAN DONGEN, Michael Ron  
47 DULWICH ST, BECKENHAM, WA, 6107

(f) Shares

100

(e) Address

(f) No. of shares

(g) Total No. of shares

(g) Total 100

DESCRIPTION OF  
GROUND APPLIED  
FOR:(For Exploration  
Licences see Note 1. For  
other Licences see Note  
2. For all Licences see  
Note 3.)

(h) Westdale

(i)

(j)

This application affects Private Property.

Details of Private Property Affected: Sub-surface rights only are applied for where this application encroaches private property

The application has the following general land exclusions: R26543, R26816, R27628 and R39366 .

(h) Locality

(i) Datum Peg

(j) Boundaries

(k) Area (ha or km<sup>2</sup>)

(k) 1 BL

(l) Signature of  
applicant or  
agent (if agent  
state full name  
and address)

(l) Darren M. McAulay

Date: 20/10/2021

PO BOX 5010 (CENTREPOINT), MIDLAND,  
WA, 6056**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 24th day of November 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	12:59:35	on	20 October	2021	with fees of
Application	\$414.00				
Rent	\$406.00				
TOTAL	\$820.00				
Receipt No:	17889610503				

**Mining Registrar****NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

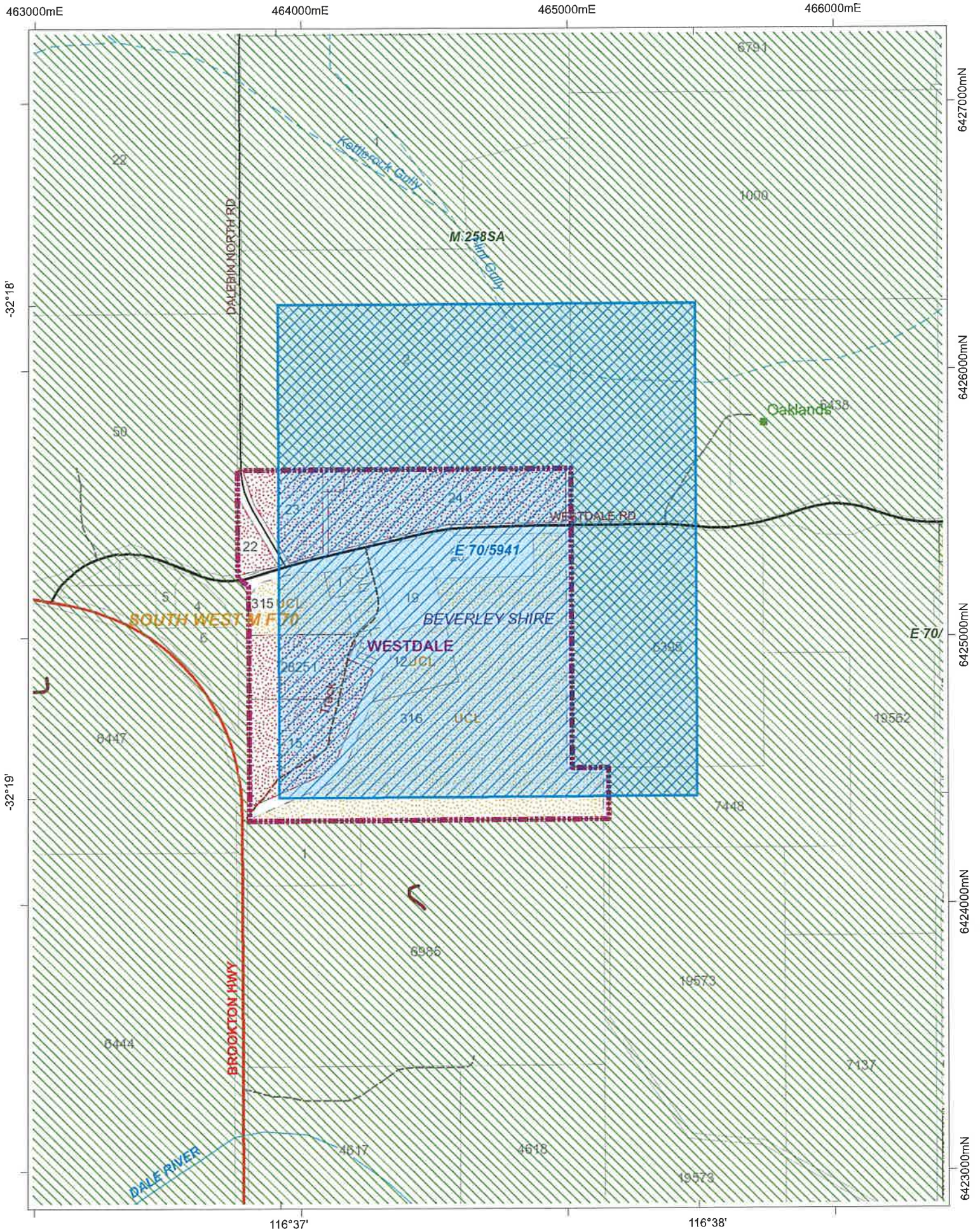
**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.





Departmental Use Only

Scale: 1:18,056





## **9.2 Subdivision Application WAPC: Lots 5533, 6257 and 10064 Fergusons Road, Westdale**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>4 July 2024</b>
<b>Applicant:</b>	<b>RM Surveys (Owner: Nukering Pty Ltd)</b>
<b>File Reference:</b>	<b>PL 200452</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>None</b>
<b>Attachments:</b>	<b>Subdivision Plan and Application Documentation</b>

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### **SUMMARY**

An application has been referred for comment to the Shire by the Western Australian Planning Commission (submitted by RM Surveys) for the subdivision of Lots 5533, 6257 & 10064 Ferguson Road, Westdale. The application will be recommended for approval.

### **BACKGROUND**

An application has been received from the Western Australian Planning Commission (WAPC) to realign boundaries as per the attached sketch plans. The subject lots are Zoned '*Rural*' and is used for broad acre farming.

The proposal is to rationalise the boundaries of 3 parent lots to create 2 resultant lots, as per the attached subdivision sketch plan.

### **COMMENT**

The subdivision proposal (proposed boundary rationalisation) accords with the aims of the Shire of Beverley Local Planning Strategy and the Shire of Beverley Local Planning Scheme No. 3.

### **STATUTORY ENVIRONMENT**

Subdivision and amalgamation are determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible Planning

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **RISK IMPLICATIONS**

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

**M5/0724**

**Moved Cr Martin**

**Seconded Cr Sattler**

**That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 200452 for the subdivision of Lots 5533, 6257 & 10064 Ferguson Road, Westdale Beverley, be approved.**

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler*

*Against: Nil*

Existing Lots	Area (ha)
5533	40.5495
6257	48.6113
10064	86.318
	175.4788
Proposed Lots	Area (ha)
1	68
2	107.4788
Total	175.4788

DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE

27-Jun-2024

FILE

200452

NOTE:  
ALL AREAS AND DIMENSIONS  
SHOWN ARE SUBJECT TO FINAL  
SURVEY.

SUBSURFACE UTILITY INFORMATION			
PRESENT ON THIS DRAWING	METHOD OF LOCATION	CLASSIFICATION OF SUBSURFACE UTILITY INFORMATION AS 5488-2013	POTENTIAL RISK OF UTILITY DAMAGE
✓	DBYD PLANS OR UNKNOWN SOURCE	QUALITY "D" H & V UNKNOWN	HIGH
	VISUAL UTILITY IDENTIFICATION (VISIBLE PITS SURVEYED)	QUALITY "C" H+500mm V+500mm	HIGH
	UTILITIES LOCATED AND MARKED (ELECTROVIB)	QUALITY "B" H+300mm V+500mm	MEDIUM
	UTILITIES POTHOLED, TRACE/DRIFTED OR SURVEYED AT INSTALLATION	QUALITY "A" H+50mm V+50mm	LOW
NOTE: THIS DRAWING DOES NOT SHOW ALL SUBSURFACE UTILITIES. CURRENT DIAL BEFORE YOU DIG (DBYD) INFORMATION SHOULD BE OBTAINED AND DUE DILIGENCE EXERCISED BEFORE COMMENCING ANY EXCAVATION WORKS.			

LINE TYPES

EXISTING BOUNDARY

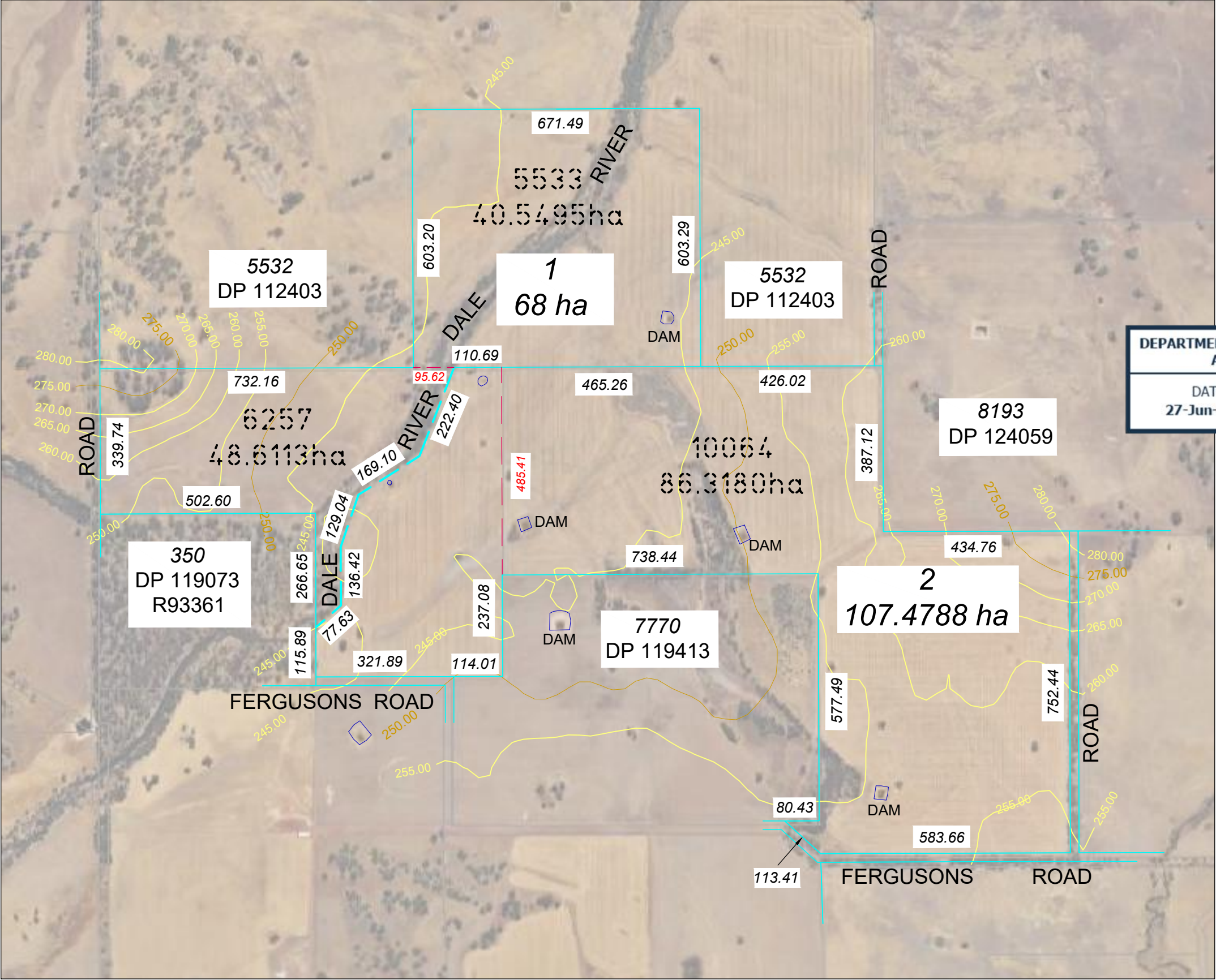
PROPOSED BOUNDARY

SUPERSEDED BOUNDARY

DAM

CONTOUR MAJOR

CONTOUR MINOR





10 June 2024  
Our ref: NUKE-FERG

Planning Support Officer  
WA Planning Commission  
140 William Street, Perth WA 6000

Dear Sir/Madam,

**PROPOSED BOUNDARY RATIONALISATION of:**  
***Lots 5533 on DP 112402, 6257 on DP 119411 & 10064 on DP 126025***

This application is for Property Rationalisation of the above mentioned Lots / Subdivision per Development Control Policy 3.4 section 6.3 to improve land management.

**RE: Fire assessment**

I would like to apply for exemption from the requirement to supply a Bush Fire Attack Level (BAL) assessment as per State Planning Policy 3.7.

In accordance with the criteria for exemption under Planning Bulletin 111/2016 s.5, and as per clause 2.6 of the Guidelines for Planning in Bushfire Prone Areas (v.1.4) the proposed subdivision:

- Will not result in intensification or development of land use
- Will not result in increased occupancy by employees, or increased bushfire risk as the land use will continue as broadacre farming

**RE: Site-and-soil evaluation (SSE)**

The established dwelling is occupied and has an existing septic tank system, I understand the SSE is primarily intended for new/proposed septic facilities – please correct me if I am mistaken.

I would like to request this proposal to be classified as ‘low risk’, per section 2.1 (page 2) of attached POL-Government\_Sewerage\_Policy\_2019\_FAQ\_1 , therefore removing the requirement (if reclassified) for an SSE at application stage.

*low risk proposals where the WAPC, in consultation with the local government and relevant referral agencies, is satisfied that the minimum site requirements for on-site sewage (refer to section 5.2 of the policy) will be met.*

PHONE:  
08 9457 7900

MAILING ADDRESS:  
PO BOX 832 WILLETTON WA 6955

EMAIL:  
INFO@RMSURVEYS.COM.AU

FAX:  
08 9457 7922

STREET ADDRESS:  
25 AUGUSTA ST WILLETTON WA 6155

WEBSITE:  
RMSURVEYS.COM.AU





The site conditions/location meets the conditions set out in Section 5 and Schedule 2 of: POL-Government\_Sewerage\_Policy\_2019\_September:

- Site is zoned rural
- Site is surrounded by farmland, higher density development is excluded per the homestead lot policy (*no future dwellings*)
- No dwelling's on any of the lots and land is not subject to flooding.

I understand that this classification is applied at the discretion of the decision maker. Thank you for your assistance, and please contact me if you require any further information.

Yours sincerely,

**Andrew Kalotay**  
*LICENSED SURVEYOR*  
B.Sc in Surv & Map, MWAIS

MOBILE  
0439 382 649  
EMAIL  
[andrew.kalotay@rmsurveys.com.au](mailto:andrew.kalotay@rmsurveys.com.au)

### **9.3 Development Application – Rural Home Business – Lot 1270 on DP248757, Bennet Road, Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2024</b>
<b>Report Date:</b>	<b>5 July 2024</b>
<b>Applicant:</b>	<b>AR Baxter</b>
<b>File Reference:</b>	<b>BEN 617</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Applicant is a Shire of Beverley Employee</b>
<b>Attachments:</b>	<b>Locality Map, Application Letter, Site Plan and House Plan</b>

---

#### **SUMMARY**

An application has been received to operate a Rural Home Business from Lot 1270 on DP248757 Bennet Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The subject land is located at Lot 1270 on DP248757 Bennet Road, Zoned *Rural* pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS3) is 14.5148 hectares in extent and contains a single house and outbuildings.

The applicant submitted the following justification for the proposal:

*I am seeking approval for an Agricultural Vermin Control Business. I operate an Agricultural Pest Control Company, consisting of feral animal control, professional kangaroo shooter, wildlife management and dispersal also undertaking sick and injured livestock (euthanasia). I have a DBCA Licence for Fauna Taking (Commercial Products) Licence, No RS2300045.*

*This Business is all conducted off site Lot 1270 Bennet Road Dale. I am applying for a Corporate License from WAPOL. This requires Shire approval for a Firearm Storage Facility for Firearms associated with the Business. There is a Firearm Safe Located at Lot 1270 Bennet Road Dale 6304. I already have the Firearms stored in a safe at this address on another Licence.*

#### **COMMENT**

The proposal is considered to be a *Rural Home Business* pursuant to *Shire of Beverley Local Planning Scheme No. 3* (LPS3).

Pursuant to Table 3 – Zoning Table in LPS3, a *Rural Home Business* is a discretionary land use in the *Rural* Zone meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval.

A *Rural Home Business* is defined as follows in LPS3:

*means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or occupation if the carrying out of the business, service or occupation —*

*(a) does not involve employing more than 2 people who are not members of the occupier's household; and*

- (b) *will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) *does not occupy an area greater than 200 m<sup>2</sup>; and*
- (d) *does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and*
- (e) *does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
- (f) *does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight.*

The proposal is considered to fit within the above definition, is a low impact development proposal, is deemed to be in pace with the *Shire of Beverley Local Planning Strategy* and *LPS3* and will therefore be recommended for approval.

## CONSULTATION

Consultation was not considered required.

## STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

## FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy  
 Strategic Pillar: 4. Civic Leadership  
 Strategic Priorities: 1.5 Local business growth  
 Strategic Priorities: 4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

**M6/0724**

**Moved Cr Davis**

**Seconded Cr Sattler**

**That Council resolve to grant planning approval for a Rural Home Business at Lot 1270 on DP248757 Bennet Road, Beverley subject to the following conditions and advice notes:**

#### **Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**

#### **Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

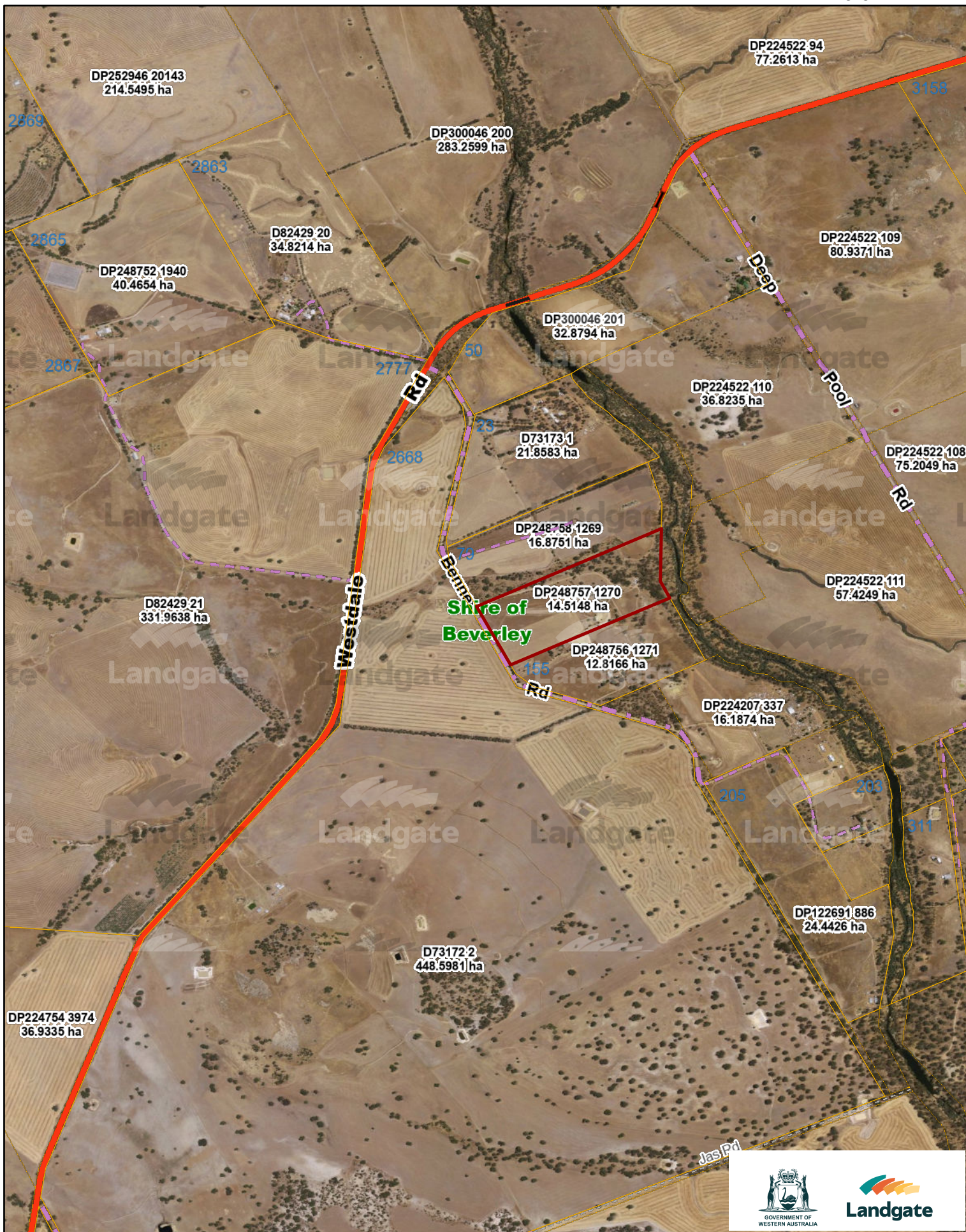
**Note 4: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler***

***Against: Nil***





Created: 5 July 2024 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

1:18,056

Author:

0 0.14 0.28 0.42 0.56 km



## WHEATBELT VERMIN CONTROL

To Whom it May Concern

I am seeking approval for an Agricultural Vermin Control Business  
To Operate from Premises at  
: Lot 1270 Bennets Road Dale WA 6304

I OPERATE AN AGRICULTURE PEST CONTROL COMPANY , CONSISTING OF FERAL  
ANIMAL CONTROL , PROFESSIONAL KANGAROO SHOOTER , WILDLIFE MANAGEMENT  
AND DISPERSAL ALSO UNDERTAKING SICK AND INJURED LIVESTOCK EUTHENASIA  
I have a DBCA Licence for Fauna Taking ( Commercial Products ) Licence , No RS2300045

This Business is all conducted off site  
Lot 1270 Bennets Road Dale

I am applying for a Corporate License from WAPOL this requires Shire approval for a Firearm  
Storage Facility for Firearms associated with the Business

This is a Firearm Safe Located at Lot 1270 Bennets Road Dale 6304  
I already have the Firearms stored in a safe at this address on another Licence

From WAPOL Corporate Licence Application

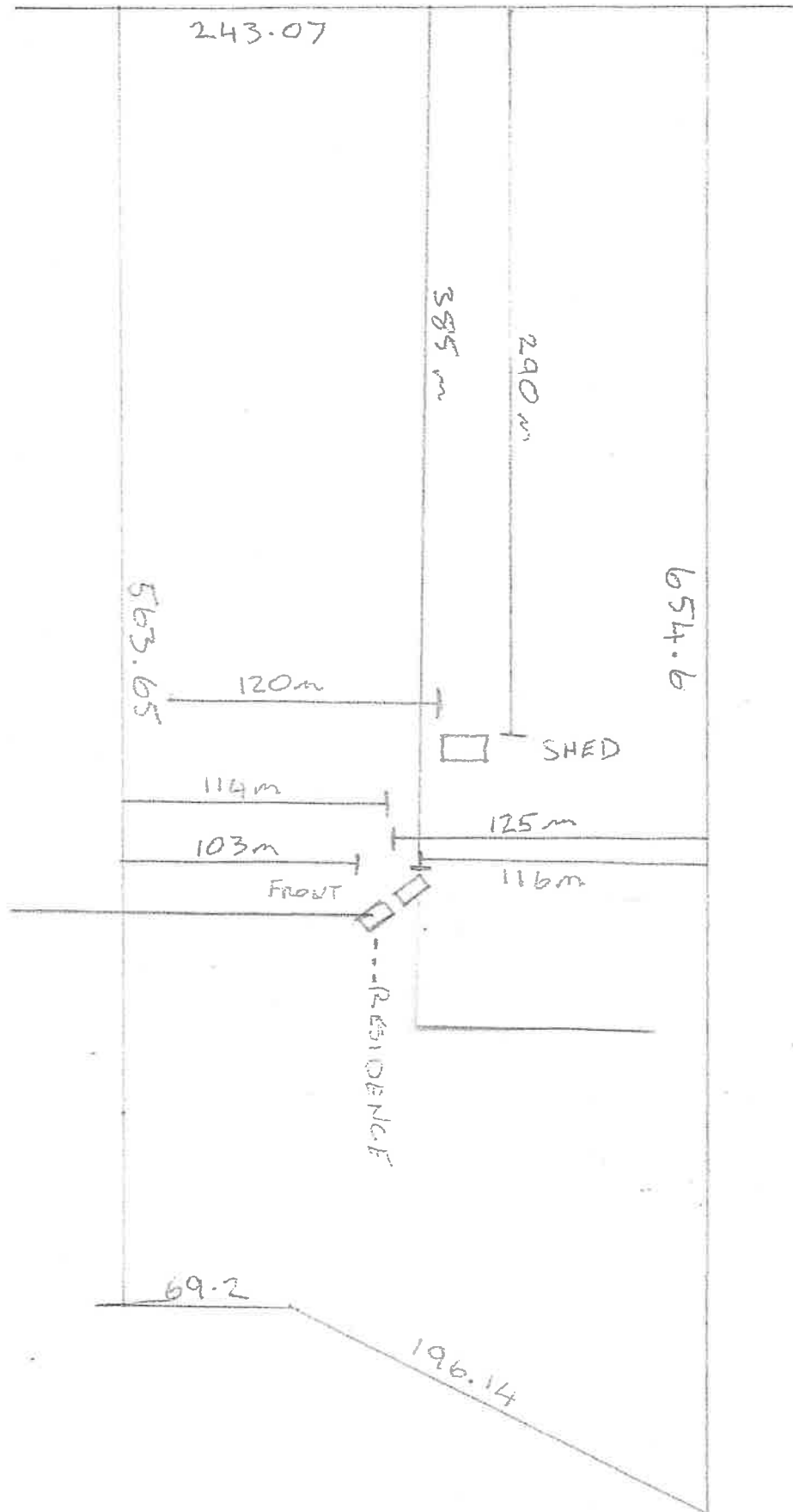
Local Government Authority Approval (Shire Approval) - Applicants must provide a letter (email  
is sufficient) from their local Government Authority that contains a notation to the effect that they  
have no objection to firearms being stored at the premises in question OR if a Firearms Dealer,  
Repairer or Manufacturer, that they have no objection to the applicant trading, repairing or  
manufacturing firearms at those premises

Regards  
Aaron Baxter

LOT 1270

BENNET ROAD

DALE WA 6304

PROPOSED  
BUSINESS  
PREMISES

#### **9.4 Development Application – Rural Pursuit (Keeping of sheep) & Outbuilding – 63 (Lot 81) Dempster Street, Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>8 July 2024</b>
<b>Applicant:</b>	<b>CJ &amp; EI Hunt</b>
<b>File Reference:</b>	<b>DEM 51162</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>None</b>
<b>Attachments:</b>	<b>Application Letter, Locality Map, Site Plan, Shed Plan</b>

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#### **SUMMARY**

Council has received an Application for Planning Approval for a *Rural Pursuit* (the keeping of 3 sheep) and an Outbuilding (12m X 6m skillion roof open shed) on 63 (Lot 81) Dempster Street, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The subject property is 9,647 m<sup>2</sup> in extent, dual zoned *Residential R10/25* and *Residential R5* in terms of the *Shire of Beverley Local Planning Scheme No. 3* (LPS3), and ). It contains a single house and three Outbuildings (existing Outbuildings in extent 75m<sup>2</sup>, 16m<sup>2</sup> and 100m<sup>2</sup> respectively). The Shire of Beverley Council resolved to approve above additional outbuildings at its meeting of 24 August 2021.

In addition to the application for the keeping of sheep (being a Rural Pursuit) the applicants also propose to construct an additional Colorbond Outbuilding (skillion roof open shed) in extent 12m x 6m = 36 m<sup>2</sup>.

The proposal for the skillion open roof shed requires departure from the Shire's Outbuilding Policy on the following matter:

- The maximum total area of all outbuildings in the *Residential R5* zone is 100 m<sup>2</sup> as per the Policy. The combined total of the existing Outbuildings and the proposed Outbuilding will be 227 m<sup>2</sup>.

Below is an extract from the applicant's submission:

*'We are applying to construct a 12m by 6m by 3m high storage Colorbond Shed to keep our tractor and implements, slasher and plough, and also some hay bales.*

*We would also like to keep a couple of sheep on the property, the fences have been upgraded already for this if successful.*

*We are finding it increasingly harder to mow our block and keep it tidy. Our front fence will be upgraded soon, and we can let the sheep have more area to graze as well.'*

#### **COMMENT**

A *Rural Pursuit/Hobby Farm* is defined as follows in LPS3:

*means any premises, other than premises used for agriculture — extensive or agriculture — intensive, that are used by an occupier of the premises to carry out*



*any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household —*

- (a) the rearing, agistment, stabling or training of animals;*
- (b) the keeping of bees;*
- (c) the sale of produce grown solely on the premises.*

Clause 42 (1) and (2) in LPS3 (rural pursuit/hobby farm) determines as follows:

- (1) Notwithstanding anything contained in the Zoning Table (Table 3), the local government may grant development approval for a 'rural pursuit/hobby farm' use within Residential zoned land with a density code of R2, R2.5 and R5.*
- (2) In considering an application for development approval for a 'rural pursuit/hobby farm' use, the local government shall have due regard to any livestock stocking rates of the local government and State department responsible for agriculture, and any other relevant matter as listed in clause 67 of the deemed provisions.*

#### Stocking Rates Policy:

The purpose of Council's *Stocking Rates Policy* is to provide a guide for the assessment and determination of applications for Planning Approval involving the keeping of livestock on, amongst others, *Residential R5* zoned properties. It is not the intention of the policy to be applied rigidly, but that each application be examined on its merits, with the objectives and intent of the policy the key for assessment.

The main objectives of the *Stocking Rates Policy* directives are to:

- Ensure that livestock keeping is undertaken in a sustainable manner;
- Ensure that the keeping of livestock does not have a significant negative impact on the natural environment;
- Ensure that the keeping of livestock does not impact detrimentally on the health and/or amenity of adjoining land owners.

#### Base Stocking Rate:

Council's *Stocking Rate Policy* provides for the calculation of the Dry Sheep Equivalent (DSE) for any particular property which is proposed to be used for the keeping of livestock. From this calculation a determination can be made as to how many animals (stock) of a particular type can be accommodated.

Even though the applicant did not provide a calculated DSE for his property, Shire Planner calculated the DSE for the subject property to be approximately **3 DSE** using the following formula:

Base Stocking Rate<sup>(1)</sup> X usable area<sup>(2)</sup> = **3 DSE**

(i.e. 5DSE X 0.6 ha)

Where <sup>(1)</sup>: The Base Stocking Rate for the Shire of Beverley, as per the Policy, is 5 DSE.

And <sup>(2)</sup>: The usable area was calculated by estimating the area, as submitted by the applicant, where the sheep will be kept, as depicted in the accompanying site plan.

Using the animal equivalents table in the Shire's *Stocking Rates Policy* it can be seen that the subject site does yield a sufficient DSE to be able to accommodate 3 sheep.

Property Management Plan:

Seeing that 3 sheep can be accommodated on the subject land as per the Stockings Rates Policy Guidelines a Property Management Plan is not considered to be required.

Additional skillion roof open shed:

When considering the proposed departure beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The specific siting of the Outbuilding on the property;

The general character of the immediate area;

The proposed use of the Outbuilding;

The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. The existing landscaping and position of the existing outbuildings and single house will effectively screen the development from the street so as to mitigate any perceived negative visual impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

The applicant also submitted that the new shed and the items to be kept therein will be used in conjunction with the proposed *Rural Pursuit* land use hereby being applied for on the subject property only (i.e. not off site).

It is considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the visual amenity of an area.

## CONSULTATION

The application was advertised to all immediate surrounding neighbours. The following submissions were received as detailed in the table below.

No.	Name	Respondent Address	Summary of Submission	Planner's Comment
1	Wayne Ashworth	27 Brooking Street Beverley	No objection to proposal.	Noted.
2	Robyn Cashmore	19 Brooking Street Beverley	No objection to proposal.  I have no problem with this plan.	Noted.
3	Robyn Cashmore on behalf of Simon Cashmore	17 Brooking Street Beverley	No objection to proposal.  Simon has no objection.	Noted.
4	CE Gan	Lot 159 Brooking Street Beverley	No objection to proposal.  Strongly support this.	Noted.

## STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

## FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.3 Responsible planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M7/0724**

**Moved Cr Lawlor**

**Seconded Cr Davis**

**That Council resolve to grant planning approval for a Rural Pursuit (keeping of 3 sheep) and an Outbuilding at 63 (Lot 81) Dempster Street, Beverley, subject to the following conditions and advice notes:**

### **Conditions:**

- 1. The agistment area shall be appropriately fenced as per the Stocking Rates Policy to the satisfaction of the Shire Planner.**
- 2. The number and type of animal shall be limited to three (3) sheep only.**
- 3. The Rural Pursuit shall be carried out in accordance with the requirements of the Council's Stocking Rates Policy in so far as Property Management is concerned.**
- 4. Every part of the subject site used for the Rural Pursuit land use must be maintained in a hygienic and clean condition, free from odour, flies and vermin.**
- 5. Measures shall be taken to prevent, as far as practicable, stormwater run-off and manure spillage unto neighbouring properties.**
- 6. The Outbuilding shall not be used for Human Habitation, Commercial or Industrial purposes.**

### **Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: The applicant is advised a building permit is required prior to commencement of any building works.**

**Note 5: The carrying on of the development must not cause a dust nuisance to neighbours. Where appropriate and practicable such measures as installation of sprinklers, use of water tanks, mulching or other land management systems should be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and in the manner directed by the Shire's**

**Environmental Health Officer if it is considered that a dust nuisance exists.**

**Note 6: The applicant is advised that where in the opinion of Council the livestock keeping is causing adverse environmental, health or amenity impacts, the Council may by written notice (giving clear reasons) require the owner of the land to:**

- (a) take action to temporarily or permanently reduce the number of stock kept on the land; or**
- (b) remove all the stock from the land either temporarily or permanently; or**
- (c) rectify the adverse impacts of the livestock keeping.**

**Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil***

3:13pm – Mr and Mrs Hunt left the meeting and did not return.



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Author:

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Author:

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 Please refer to original documentation for all legal purposes.



To Beverley Council,

We are applying to construct a 12mtr by 6mtr by 3mtr high. storage Colorbond shed to keep our tractor and implements, slasher and plough, and also some hay bales.

We would also like to keep a couple of sheep on the property, the fences have been upgraded already for this if successful.

As we are getting old we are finding it increasingly harder to mow our block and keep it tidy. I have a bad back and the back of the block is now very rough from the corella's digging deep holes everywhere.

I can still slash and plough our boundary as I've done since we've lived in Beverley.

Our front fence will be upgraded soon, and we can then let the sheep have more area to graze as well.

We enjoy and love living in Beverley and a few changes for us will let us live here for many years to come.

Hoping you will consider this application and find in our favour.

Regards

Cliff & Ethel Hunt

0431 682 230





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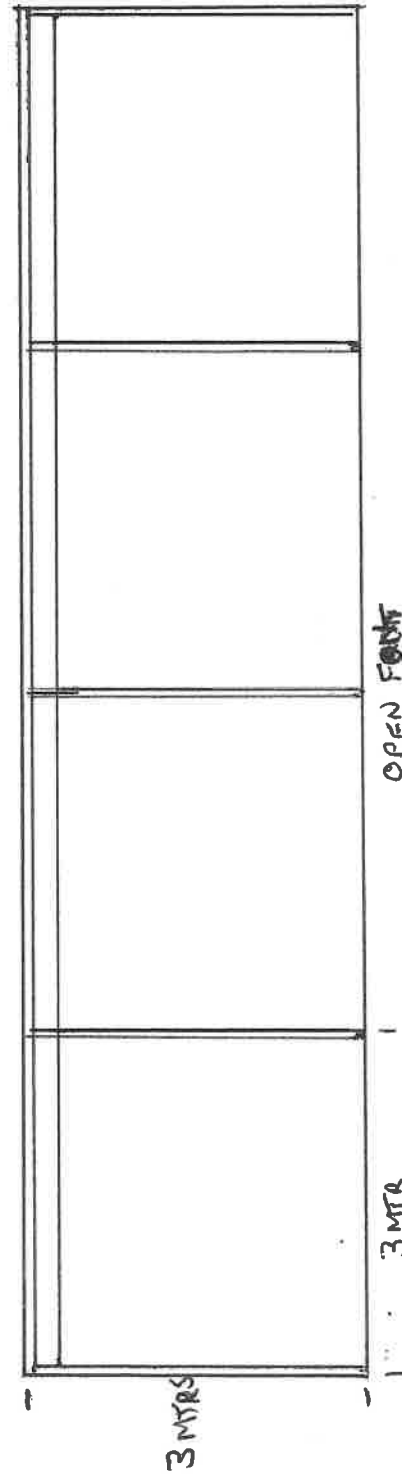
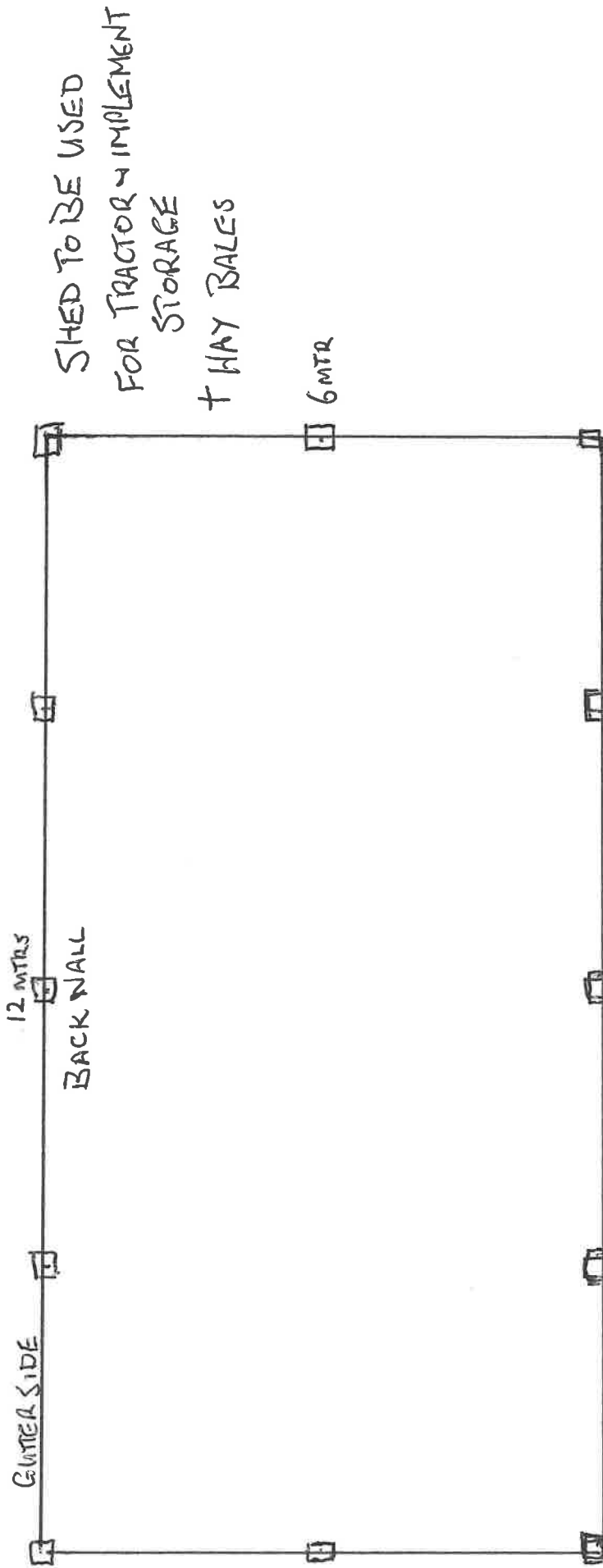
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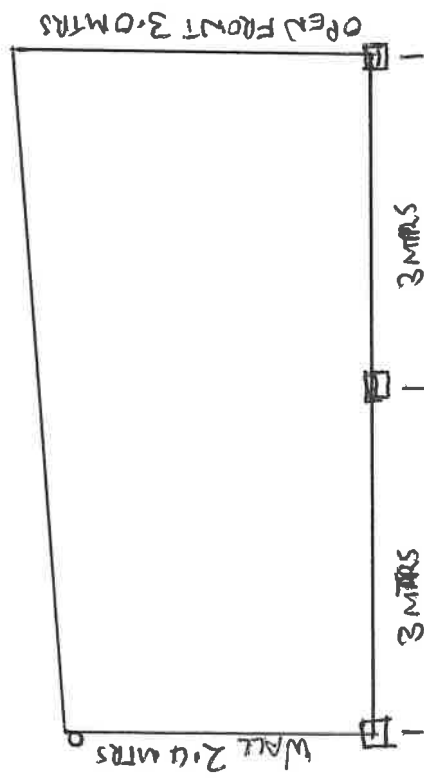
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WALLS COLORBOND BASALT  
ROOF SHALE GREY

SCALE 1.5CM : 1MTR



### **9.5 Development Application – Proposed Restaurant/Café, Shop and Signage – 106 (Lot 423) Vincent Street, and Car Park – 108 (Lot 123) Vincent St Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>15 July 2024</b>
<b>Applicant:</b>	<b>WA Commercial Kitchens (Owner: CE Gan)</b>
<b>File Reference:</b>	<b>VIN 2155</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>None</b>
<b>Attachments:</b>	<b>Locality Maps, Internal Shop Layout, Signage Proposal, Carpark Layout, Heritage Survey Place</b>

---

#### **SUMMARY**

An application was received to establish a Café & Kitchen, Shop and associated signage at 106 (Lot 423) Vincent Street, and a Car Park at 108 (Lot 123) Vincent Street. It will be recommended the application be approved.

#### **BACKGROUND**

The location is at the corner of Vincent and Forrest Streets. The first subject site, 106 (Lot 423) Vincent Street, is Zoned '*Rural Townsite*' in terms of the *Shire of Beverley Local Planning Scheme No. 3* (LPS 3), contains an existing building (recorded on the *Heritage List* in the *Local Heritage Survey - Number 28*), and is 1,079m<sup>2</sup> in extent.

The second subject site, 108 (Lot 123) Vincent Street is Zoned '*Rural Townsite*' in terms of the *Shire of Beverley Local Planning Scheme No. 3* (LPS 3), contains an existing carpark, and is 809m<sup>2</sup> in extent.

The applicant submitted the attached justification in support of the application.

#### **COMMENT**

The existing *de facto* land use (i.e. factual rather than legal) on 108 (Lot 123) Vincent Street of a *Car Park* is a '*D*' use in the *Rural Townsite* Zone pursuant to Zoning Table 3 in LPS 3.

'*Car Park*' is defined as follows in LPS 3:

*Means premises used primarily for parking vehicles whether open to the public or not but does not include –*

- (a) Any part of a public road used for parking or for a taxi rank; or*
- (b) Any premises in which cars are displayed for sale.*

A '*D*' use means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

This application then, in so far as 108 (Lot 123) Vincent Street is concerned, is endeavouring to formalise a long-standing arrangement relating to public carparking.

The proposed land uses on 106 (Lot 423) Vincent Street of a *Restaurant/Café* and *Shop/Store* are 'P' uses in the *Rural Townsite Zone* pursuant to Zoning Table 3 in LPS 3.

'*Restaurant/Café*' is defined as follows in LPS 3:

*Means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licensed under the Liquor Control Act 1988.*

'*Shop*' is defined as follows in LPS 3:

*Means premises other than a bulky goods showroom, a liquor store – large or a liquor store – small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services.*

A 'P' use means that the use is permitted if it complies with any relevant development standards and requirements of LPS 3. The proposal is presented to Council as it requires a variation pursuant to Clause 30(1) in LPS3 – *additional site and development requirements*, in so far as onsite parking is concerned.

Clause 40(1) of LPS 3 reads as follows:

*In considering an application for development approval for the development and use of land for a purpose specified in Table 6, the Local Government shall require arrangements for the provision of car parking spaces not less than the number specified in Table 6.*

Table 6 in LPS 3 deals with the number of onsite car parking spaces required to be provided for different land uses. For a *Restaurant/Cafe* Land use the number of required parking spaces are 1 per 4 persons.

For a *Shop* the parking requirements is 1 parking space per 20m<sup>2</sup> gross leasable area.

The calculated required carparking spaces are:

Restaurant – 20 patrons:	5 parking bays
Shop – gross leasable area – 318m <sup>2</sup> :	16 parking bays

**Total required: 21 parking bays**

There is limited opportunity to provide such number of onsite parking spaces on the subject property as a result of amongst others the following:

- The unique placement of the building on the property, the building site coverage, and the front façade being right on the front property boundary;
- The façade taking up the entire front boundary length;
- Providing onsite parking in the limited space available at the rear of the property is regarded as being impractical, with access only from Anzac Lane.

Clause 40(5) of LPS3 determines that:

*Where car parking spaces are required to be provided in accordance with this Scheme, the local government may grant a cash payment in lieu of the provision of some or all of those car parking spaces.*

The last mentioned remains the prerogative of Council to exercise but for the sake of encouraging high quality private investment in a prominent location within the main street that is regarded to be beneficial to the community and visiting tourists, Shire Planner submits that the cash payment in lieu of provision of parking spaces not be required.

As submitted by the applicant in the documentation supplied, there are carparking bays available on the lot adjacent 106 (lot 423) Vincent Street – being 108 (Lot 123) Vincent Street, also in the ownership of the applicant. As shown in the carparking layout submitted approx. 27 carparking bays can be provided, inclusive of 2 ACROD bays. There are also a number of on-street parking bays available on Vincent Street in close proximity to the subject property, as well as unmarked parking bays on Forrest Street.

Clause 30(2) of LPS3 reads as follows:

*The local government may approve an application for a development approval that does not comply with an additional site and development requirement.*

Shire Planner would recommend that the application be approved and that Council should exercise its ability to vary site and development requirements pursuant to Clause 30(2) in so far as on site vehicle parking is concerned, and afford development approval generally for the following reasons:

- There is evidence of ample off-site parking available adjacent the application property;
- The proposed establishment will augment the limited restaurant/cafe options available to residents and tourists;
- It will be unique in combining a shop with a Food Business;
- The proposal supports the narrative of activating the Mainstreet, a key deliverable of the Vincent Street - Streetscape Project;
- This application is also to formalise the existing car parking arrangements at 108 (lot 123) Vincent Street.

The proposed Signage is regarded as being in pace with the character of the setting in terms of its dimensions, site location, contents & message.

As no changes to the façade of the building is proposed, it is not considered that the proposal will negatively impact the Cultural Heritage Values of the place and is supported from this perspective.

## **CONSULTATION**

Consultation was had with the Shire's Environmental Health Officer and Building Surveyor. The outcome of the consultation is included within the proposed Advice Notes.

## **STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Local Planning Scheme No. 3.

## **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.



## STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy  
Strategic Priorities: 1.5 Local Business Growth  
1.6 Locals can participate in the workforce  
Strategic Pillar: 2. Community  
Strategic Priorities: 2.2 Preservation and protection of local heritage

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M8/0724

Moved Cr Martin

Seconded Cr Sattler

That Council resolve to grant planning approval for a Restaurant/Café, Shop and Signage at 106 (Lot 423) Vincent Street, and a Car Park at 108 (Lot 123) Vincent Street, subject to the following conditions and advice notes:

### Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. Any proposed Portable Signage shall only be displayed during operating hours of the business.

### Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

- Note 2:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3:** Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4:** The applicant is advised to obtain sufficient public liability insurance in relation to the use of 108 (lot 123) Vincent Street for Public Carparking.
- Note 5:** The applicant is advised a building permit is required where applicable, prior to any building work commencing.
- Note 6:** The applicant is advised that registration of the Food Business under the *Food Act 2008* will be required by the Shire prior to commencement of trading.
- Note 7:** The applicant is advised that food provision and kitchen/food service areas will need to comply with the *Food Act 2008*.
- Note 8:** The applicant is advised that Building Requirements and the change of use will need to be certified by a Private Certifier, whom will issue a Certificate of Design Compliance (CDC), prior to any Building Permit being issued. Particular attention should be paid to emergency egress, fire safety items/equipment and access for people with disabilities if required.
- Note 9:** The applicant is advised that Watercorp should be contacted for any Grease Trap or Trade Waste requirements, where applicable.
- Note 10:** If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler*  
*Against: Nil*



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Author:

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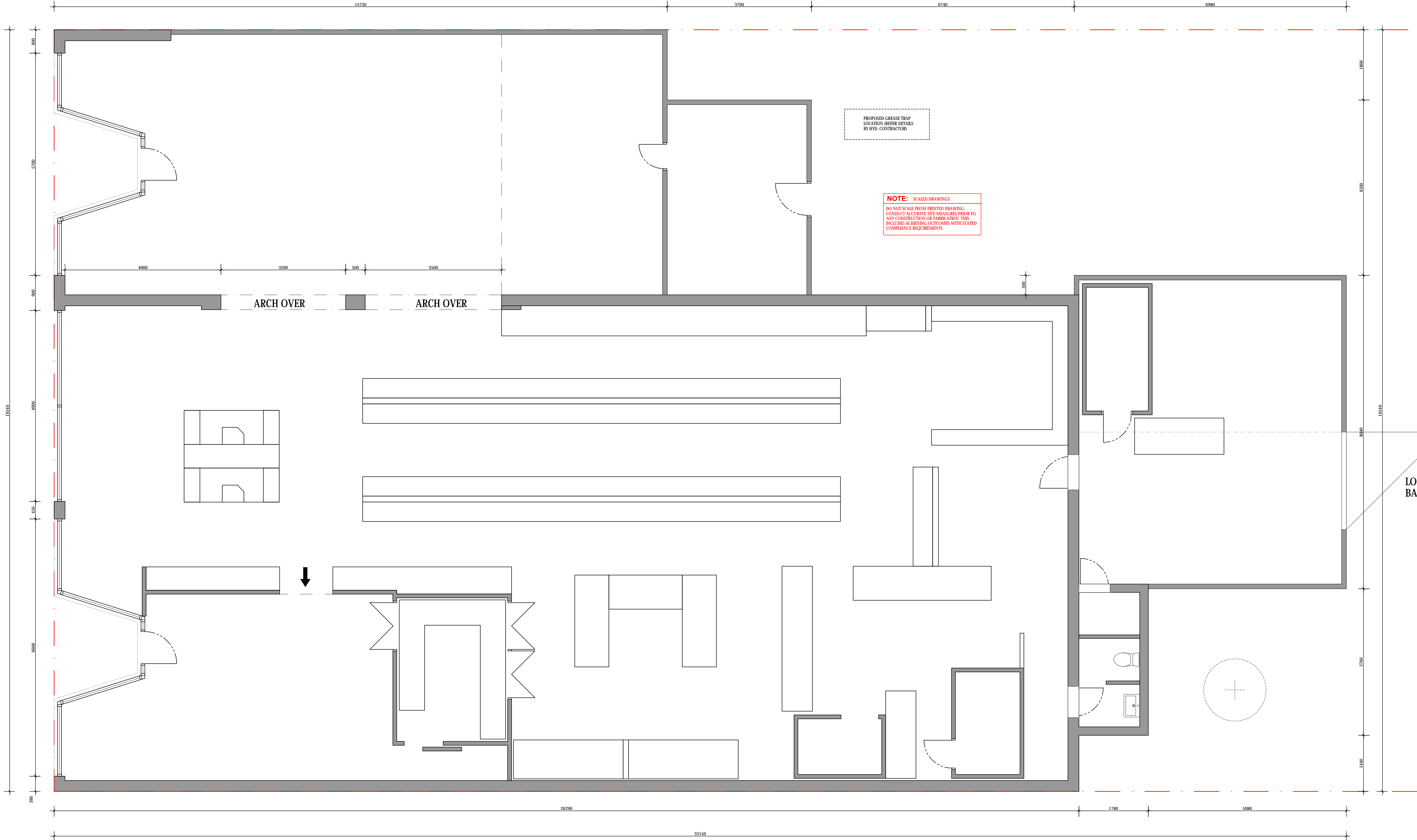
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VINCENT ST

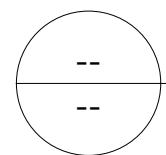
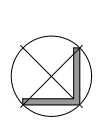


FORREST ST


Attachment for Item 9.5

<b>NOTE:</b> DEVELOPMENT COMPLIANCE
ELECTRICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1670, AS/NZS 1680, AS 2293.1, AS/NZS 3000, AS 3780 AND PART 36)
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
MECHANICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1668, AS/NZS 3666.1 AND PART 15)
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
KITCHEN EXHAUST HOOD TO BE PROVIDED IN ACCORDANCE WITH F4.12 AND AS/NZS1668.1 AND 1668.2
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
FIRE SPRINKLERS TO COMPLY WITH AS 2118
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
EMERGENCY LIGHTING AND EXIT SIGNS IN ACCORDANCE WITH AS 2293
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
SMOKE DETECTION AND ALARM SYSTEM IN ACCORDANCE WITH AS 1670.1
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
ARTIFICIAL LIGHTING TO COMPLY WITH PART AS 1680.1 AND AS/NZS 1680.2.4
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
DISABLED ACCESS, CIRCULATION ZONES, CLEARANCES, FITTINGS, FINISHES, AND SIGNAGE SHALL COMPLY WITH AS1428.1-2009
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
COOL ROOM DESIGNED IN ACCORDANCE WITH CL 2 OF THE NCC 2019 AND RELEVANT AUSTRALIAN STANDARDS
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
CERAMIC FLOOR AND WALL TILES TO BE EPOXY GROUTED AND BE LAID TO COMPLY WITH AS 3558.1
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
FLOOR DRAINS AND WASTE TO BE EVENLY GRADED (MIN 1:100 FALLS TO WASTE POINTS)
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
GLAZING SHALL BE IN ACCORDANCE WITH AS 1288-2006 AND HAVE MANIFESTATION WHERE REQUIRED IN ACCORDANCE WITH AS 1428.1-2009 CLAUSE 6
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
FIRE HOSE REEL TO COMPLY WITH AS 2441
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
BEER AND POST MIX GAS STORAGE AND EQUIPMENT INSTALLATION TO COMPLY WITH AS5454-2005
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
FIRE EXTINGUISHER, FIRE BLANKET SELECTION, LOCATION AND ACCESS TO BE INSTALLED IN ACCORDANCE WITH NCC CLAUSE E1.6 & AS2444
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
OPERATION, CONSTRUCTION AND FIT OUT OF FOOD PREMISES TO COMPLY WITH AUSTRALIA NEW ZEALAND FOOD STANDARDS CODE 3.2.3
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
ALL FLOOR/WALL/CEILING LININGS WILL ACHIEVE COMPLIANCE WITH CL 10 OF THE NCC 2019 - AMENDMENT 1
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
HYDRAULIC SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1, COUNCIL REQUIREMENTS AND RELEVANT AUSTRALIAN STANDARDS INCLUDING, BUT NOT LIMITED TO, AS/NZS 3500.3 AND PART 17.2)
<b>NOTE:</b> DEVELOPMENT COMPLIANCE
ANY PENETRATION OF A FIRE RATED ELEMENT TO BE PROTECTED IN ACCORDANCE WITH CL 15 OF THE NCC, AS4077.1 AND AS1500.4. A PENETRATION REGISTER WILL NEED TO BE PROVIDED AT COMPLETION OF WORKS

LOADING BAY



FLOOR PLAN  
SCALE 1:50

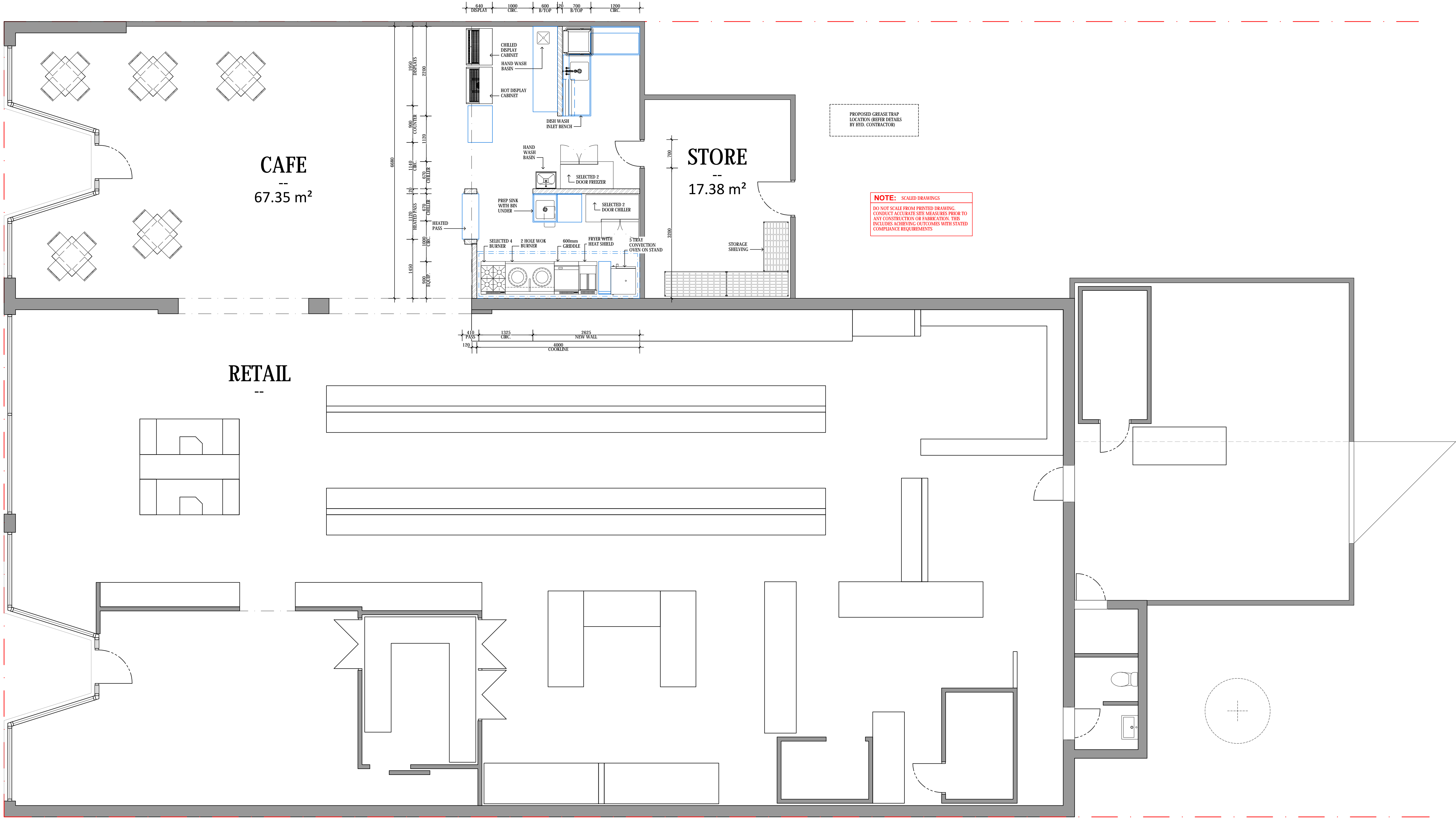
 <b>VENUELINE</b> food service and venue design	PROJECT TITLE / CLIENT	-- -- --	CAD REF:	VI23.069
	BEVERLEY GENERAL STORE	-- -- --	SCALE	A1
	106 Vincent St, Beverley WA 6304	-- -- --	DRAWING No:	REYSON
	DRAWING TITLE	-- -- --	SK - 01	A
	FLOOR PLAN	-- -- --	ISSUE DATE	27.06.2024
REV. BY REVISION DESCRIPTION				
R DO ISSUED FOR APPROVAL				
A DO ISSUED FOR COMMENTS AND REVIEW				
REV. BY REVISION DESCRIPTION				

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LEGEND

EXISTING WALLS

NEW PARTITION WALLS



Attachment for Item 9.5	
NOTE: DEVELOPMENT COMPLIANCE	ELECTRICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1670, AS/NZS 1680, AS 2293.1, AS/NZS 3000, AS 3780 AND PART 36)
NOTE: DEVELOPMENT COMPLIANCE	MECHANICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1668, AS/NZS 3666.1 AND PART 15)
NOTE: DEVELOPMENT COMPLIANCE	KITCHEN EXHAUST HOOD TO BE PROVIDED IN ACCORDANCE WITH F4.12 AND AS/NZS1668.1 AND 1668.2
NOTE: DEVELOPMENT COMPLIANCE	FIRE SPRINKLERS TO COMPLY WITH AS 2118
NOTE: DEVELOPMENT COMPLIANCE	EMERGENCY LIGHTING AND EXIT SIGNS IN ACCORDANCE WITH AS 2293
NOTE: DEVELOPMENT COMPLIANCE	SMOKE DETECTION AND ALARM SYSTEM IN ACCORDANCE WITH AS 1670.1
NOTE: DEVELOPMENT COMPLIANCE	ARTIFICIAL LIGHTING TO COMPLY WITH PART AS 1680.1 AND AS/NZS 1680.2.4
NOTE: DEVELOPMENT COMPLIANCE	DISABLED ACCESS, CIRCULATION ZONES, CLEARANCES, FITTINGS, FINISHES, AND SIGNAGE SHALL COMPLY WITH AS1428.1-2009
NOTE: DEVELOPMENT COMPLIANCE	COOL ROOM DESIGNED IN ACCORDANCE WITH CL 2 OF THE NCC 2019 AND RELEVANT AUSTRALIAN STANDARDS
NOTE: DEVELOPMENT COMPLIANCE	CERAMIC FLOOR AND WALL TILES TO BE EPOXY GROUTED AND BE LAID TO COMPLY WITH AS 3558.1
NOTE: DEVELOPMENT COMPLIANCE	FLOOR DRAINS AND WASTE TO BE EVENLY GRADED (MIN 1:100 FALLS TO WASTE POINTS)
NOTE: DEVELOPMENT COMPLIANCE	GLAZING SHALL BE IN ACCORDANCE WITH AS 1288-2006 AND HAVE MANIFESTATION WHERE REQUIRED IN ACCORDANCE WITH AS 1428.1-2009 CLAUSE 6
NOTE: DEVELOPMENT COMPLIANCE	FIRE EXTINGUISHER, FIRE BLANKET SELECTION, LOCATION AND ACCESS TO BE INSTALLED IN ACCORDANCE WITH NCC CLAUSE E1.6 & AS2444
NOTE: DEVELOPMENT COMPLIANCE	OPERATION, CONSTRUCTION AND FIT OUT OF FOOD PREMISES TO COMPLY WITH AUSTRALIA NEW ZEALAND FOOD STANDARDS CODE 3.2.3
NOTE: DEVELOPMENT COMPLIANCE	ALL FLOOR/WALL/CEILING LININGS WILL ACHIEVE COMPLIANCE WITH C1.10 OF THE NCC 2019 - AMENDMENT 1
NOTE: DEVELOPMENT COMPLIANCE	HYDRAULIC SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1, COUNCIL REQUIREMENTS AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO, AS/NZS 3500.3 AND PART 17.2)
NOTE: DEVELOPMENT COMPLIANCE	ANY PENETRATION OF A FIRE RATED ELEMENT TO BE PROTECTED IN ACCORDANCE WITH C1.15 OF THE NCC, AS4077.1 AND AS1530.4. A PENETRATION REGISTER WILL NEED TO BE PROVIDED AT COMPLETION OF WORKS

FLOOR PLAN

SCALE 1:50

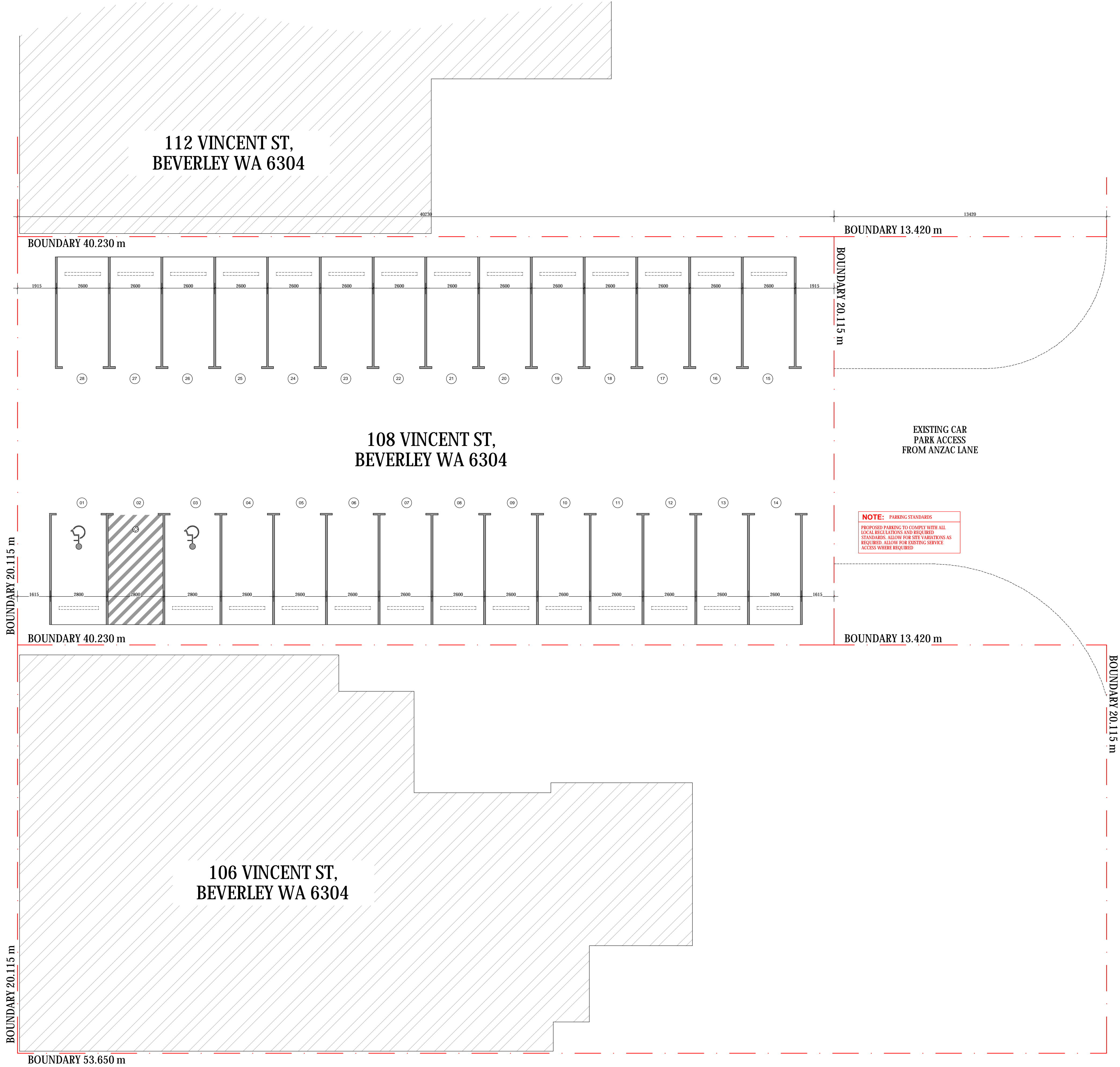
<div>VENUELINE</div> <div>food service and venue design</div>	PROJECT TITLE / CLIENT	-- --	CAD REF:	VI23.069
	BEVERLEY GENERAL STORE	-- --	SCALE	SHEET SIZE
	106 Vincent St, Beverley WA 6304	-- --	1:50	A1
	DRAWING TITLE	D DO ISSUED FOR APPROVAL	DRAWING No:	REVISION
	CONCEPT LAYOUT - CAFE	C DO REVISED TO MARKUP - ISSUED FOR COMMENTS	SK - 02	D
	REV. BY REVISION DESCRIPTION	B DO REVISED TO REVIEW	ISSUE DATE	27.06.2024

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VINCENT ST

ANZAC LANE

EXISTING FOOTPATH AND CROSSOVER



<div>VENUELINE</div> <div>food service and venue design</div>	PROJECT TITLE / CLIENT		CAD REF:		VL23.009
	BEVERLEY GENERAL STORE		SCALE		SHEET SIZE
	106 Vincent St, Beverley WA 6304		1:100		A1
	DRAWING TITLE		DRAWING No.		REVISION
	PROPOSED PARKING LAYOUT		SK - 03		A
			REV.   DO   ISSUED FOR COMMENTS AND REVIEW		ISSUE DATE
		REV.   BY   REVISION DESCRIPTION			

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WA Commercial Kitchens & Bar.

PO Box 530

South Fremantle WA 6162

Shire of Beverley. REV05

Date of Application TBA

"COMMUN" signage is to be sign written on external middle front window and not on the actual building so as not to affect the Heritage value.

106 Vincent Street, Beverley WA

Cafe products are Western staples menu spiced with occasional Asian specials including beverages and juices, cakes, sandwiches and daily specials.

Store products are local craft and hobby items as displayed in the town markets.

106 Vincent Street started historically as a store, albeit selling liquor as named in its top façade. At its corner location, it must have been a strategic place to visit for all other stocks.

It is the intent of the present owner to continue its use as a store, not for liquor but for unique products, namely crafts made by town folks and regional neighbours. These are exemplified in the monthly Beverley town market which is only open once a month. This store will provide a more permanent display every day for visitors into the town who missed the market. The market showcases the products of some 30 stalls and many more varieties will be added to them in the shop.

To rest the tired legs of visitors and shoppers, it is intended to set up a space where visitors can rest and have a cuppa.

Thus, a small café and kitchen will be organized, providing beverages, desserts and snacks for conversations between buying visitors and those explaining their products. Seating capacity is kept small to promote a quiet and cosy environment for sharing. The present toilet will be upgraded to cater for special needs of visitors. No liquor will be consumed in this premises.

The place is to be named COMMUN – a root word for Commune, Community, Communicate. The signage will be a simple film poster on the front middle window to enhance the informal contract between visitors and hosts inside, to share in conversations of mutual interests. Cultural exchanges are also envisaged in the café menu which is mainly western offerings, but spiced with occasional special items like other unique European and Asian servings. These specialties can also be talking points among visitors and residents.

The concept adopted above is to attract into the town more visitors, both regional and foreign – to show that Beverley has much more to offer from its small population. This

is done through the promotion of local, regional as well as some overseas products, making it a place which will attract repeat visits and exciting conversations making Beverley is a unique fun place to gather.

No selling of Alcohol.

Hours of operation 11.00 noon to 4.00pm.

Vehicle access and parking to 108 Vincent Street, as also owned by Cheong Eng Gan (Title Attached)

We would also like to request Council approval of Lot 123 to formally agree that Lot 123 will be designated as a carpark.

No External Tables at present.

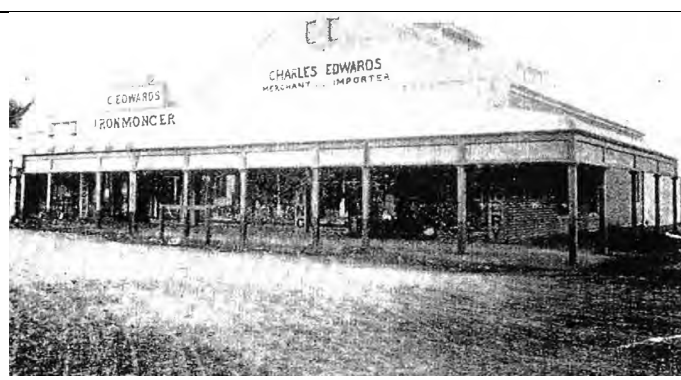


**LOCAL HERITAGE SURVEY: PLACE NO. 28**

**INHERIT: NO. 05575**

NAME OF PLACE	C. EDWARDS STORE (FMR)		
Place Type	Individual Building		
Other names	Gillespie's Self-Service Store		
Address	106 (Lot 423) Vincent Street		
Suburb/Town	Beverley		
Reserve No:			
GPS:	Lat: -32.107974 Long: 116.92706		
CONSTRUCTION DATE	Constructed from 1886		
Original Use	Shop/Retail Store		
Present Use	Shop/Retail Store		
Other Use			
CONSTRUCTION MATERIALS			
Walls	Brick		
Roof	Iron		
Other			
ARCHITECTURAL STYLE	Federation Free Style - Commercial		

DESCRIPTION	
<p>The building has very high walls, old fashioned front windows and unusual sky lighting on the roof. Inside are ornate wood decorations and ripple tin lining.</p> <p>The predominant features of the place are its nil street setback, the parapet gables (one with ornamental sphere at apex), the skylight vents and the relief mouldings on the gables. The style is typical for the Western Australian retail/showroom structures in regional centres and the Perth metropolitan area. The style type is Federation Free Style - Commercial.</p>	
<b>CONDITION:</b> Poor	
<b>INTEGRITY:</b>	
<b>AUTHENTICITY:</b> Many internal walls taken out	
HISTORIC THEME & SUBTHEME	
Occupations: Commercial Services & Industries	
STATEMENT OF SIGNIFICANCE	
The place exhibits characteristics typical of street shop fronts of the period (but with verandahs removed). The place is significant as a streetscape element in its setting.	
MANAGEMENT RECOMMENDATION	
<b>Level of Significance - Category: 2</b>	
HISTORICAL NOTES	
The building remained a store throughout all the changes and is now over 100 years old. The building was spoilt when the verandahs were removed.	
LISTINGS	
Inherit: No 05575	
SUPPORTING INFORMATION/BIBLIOGRAPHY	DOCUMENT TYPE







## **9.6 Development Application: Sea Container Storage – Beverley Station Arts – 120 (Lot 426 – Reserve 47116) Vincent Street, Beverley**

---

<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>10 July 2024</b>
<b>Applicant:</b>	<b>Beverley Station Arts Inc</b>
<b>File Reference:</b>	<b>VIN 50049</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Application Letter, Site Plan, Sea Container Info</b>

---

### **SUMMARY**

An application has been submitted to place a 40ft Sea Container at the Beverley Railway Station precinct to provide additional storage space. Subject property located at 120 (lot 426) Vincent Street, Beverley. The application will be recommended for approval.

### **BACKGROUND**

The proposal is to place and use a 40ft Sea Container as additional storage at the Beverley Railway Station precinct. See attached application letter.

#### Application Site Details

The subject lot is described as follows:

- 120 (Lot 426) Vincent Street in extent 4,205m<sup>2</sup> - contains the existing State Heritage Listed Beverley Railway Station, Platform Theatre and public parking area.

The lot is Zoned *Local Scheme Reserve 'Railways'* pursuant to the Shire of Beverley Local Planning Scheme No 3 (LPS 3). The Shire of Beverley has a Management Order over the subject land.

#### Heritage Listing

The place was entered into the State Register of Heritage Places in 1996 and therefore requires Council's consideration through a planning application for the development proposed.

### **COMMENT**

The proposal is recommended for approval as the proposed placement of the Sea Container is such that it is regarded to have minimal impact on the aesthetics of the precinct, whilst addressing storage challenges.

Should Council resolve to approve the application, it will be recommended that Conditions of Planning Approval be imposed that will require the Sea Container to be painted/rendered in a colour that is in harmony with the particular precinct, to the satisfaction of the Shire.

### **CONSULTATION**

The application was not referred to the State Heritage Office for assessment as the proposal does not have any impact on the existing State Listed Building.

## STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

## FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 2. Community

Strategic Priorities: 2.1 High quality arts and cultural experiences  
2.2 Preservation and protection of local heritage

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M9/0724

Moved Cr Davis

Seconded Cr Sattler

That Council grant approval for the Sea Container Storage at the Beverley Railway Station at 120 (Lot 426) – (Reserve 47116) Vincent Street, Beverley, subject to the following condition and advice notes:

### Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The Sea Container shall be painted/rendered in a colour which is in harmony with the precinct, to the satisfaction of the Shire.

### Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified

in the approval after the date of determination, the approval will lapse and be of no further effect.

**Note 2:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

**Note 3:** Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

**Note 4:** The applicant is advised a building permit is required prior to commencement of any building works, where applicable.

**Note 5:** If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil*





Hi Steve and Stefan,

Please find attached application for the installation of a 40ft sea container adjacent to the toilet block at the Beverley Station Arts precinct. Also attached is a marked-up drawing of the siting proposal for the Sea Container storage and some info on generic Sea Container dimensions. The actual photo shows a 40 ft red one that was similarly purchased by Theatre 180 production company alongside their smaller white one, which is the colour of the one we wish to secure.

The sea container would lie parallel to the railway line, perpendicular to the toilets. There will be no entry to or from the rail side as the container has only one entrance which, after removing some of the colourbond fence to the side of the ablution block, will be installed to fit neatly within and open into the station precinct. The container will be used as much needed storage for the Station Gallery Platform Theatre. Its exterior, presently white, will be painted the same colour of the ablution block, blending in with the colourbond fence as well. We are happy at Station Arts to install the unit, but request that Shire might stabilise the site by attending to the earthworks and making a level sand pad in readiness for the installation.

Hopefully this application meets with Shire's approval.

Kind regards

Jenny Broun

*Chair*

E: [admin@beverleystationarts.com](mailto:admin@beverleystationarts.com)

PO Box 112, Beverley WA 6304

M: 0419 040 063



Created: 28 June 2024 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

1:282

Author:

0 0 0 0.01 0.01 km

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A standard 40ft shipping container has a length of 40ft (12.2 meters), a width of 8ft (2.44 meters), and a height of 8.5ft (2.59 meters). The interior dimensions of a 40ft container are slightly smaller, with a length of 39.5ft (12.03 meters), a width of 7.7ft (2.35 meters), and a height of 7.9ft (2.39 meters).





## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

3.20pm – Stefan de Beer, Shire Planner left the meeting and did not return.

## **11. FINANCE**

### **11.1 Monthly Interim Financial Report**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>16 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Interim June 2024 Financial Reports</b>

---

#### **SUMMARY**

Council to consider accepting the interim financial report for the period ending 30 June 2024.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2023 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial reports for the period ending 30 June 2024 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;

- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

### FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible Planning

### POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

### RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

**M10/0724**

**Moved Cr Sattler**

**Seconded Cr Martin**

**That the monthly financial report for the month of June 2024 be accepted and material variances be noted.**

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil*



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
Rates	3,241,771.00	3,241,771.00	3,261,819.42	20,048.42	<u>Revenue greater than anticipated:</u> CBH Ex Gratia Rates \$7,206 Rates Discount expense \$15,965  <u>Revenue lower than anticipated:</u> Rates raised (\$1,976)
Operating Grants, Subsidies and Contributions	569,235.00	569,235.00	1,952,468.48	1,383,233.48	<u>Revenue greater than anticipated:</u> Financial Assistance and Road Grants \$1,321,597 Workers compensation insurance reimbursement \$171,833 58 John St, 5 Short St, Op Shop and Depot Crib Room ceiling repair insurance claim offset by repair costs \$41,718 National Trust contribution to Avondale staff offset by Staff expenses \$9,922 MRWA Direct Grant \$2,777  <u>Revenue lower than anticipated:</u> Regional Airport Program funding allocated to Non-Operating grants (\$151,430). DFES/Shire of York CESM contribution lower than anticipated due to lower CESM costs (\$5,343) Austral Brick contribution to Edison Mill Rd maintenance not paid due to no activity at clay pit (\$5,000)
Profit On Asset Disposal	27,900.00	27,900.00	8,511.45	(19,388.55)	Change over of two Utes and a Ride On Mower carried over to 24/25.
Service Charges	0.00	0.00	0.00	0.00	
Fees & Charges	798,854.00	798,854.00	984,185.56	185,331.56	<u>Revenue greater than anticipated:</u> Caravan and Cabin Fees \$95,583 Standpipe Charges \$64,539 Rate enquiries \$12,750 2023 Bowling and Pony Club insurance premium reimbursements \$7,180 5 Wright St Rent \$5,200 Planning Fees \$4,696 2023 BFNC Hire Charges \$4,491 Swimming Pool Season Fees \$3,544 Grave digging charges \$3,524 Caravan Club Oval Hire \$3,115,  <u>Revenue lower than anticipated:</u> No legal fees recovered due to no legal expenses incurred regarding rates recovery (\$10,000) Cropping land lease (\$6,080) Profit of private works (\$6,039) Blarney advertising sales (\$4,562)

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Interest Earnings	166,267.00	166,267.00	250,781.36	84,514.36	Interest earned on investments \$67,303 and penalty interest raised on outstanding rates \$17,211 greater than anticipated.
Other Revenue	592,112.00	592,112.00	368,554.29	(223,557.71)	<p><u>Revenue greater than anticipated:</u>  Fuel rebate \$18,892  Shire of Brookton LSL contribution \$10,095  DOT licencing commissions \$4,935</p> <p><u>Revenue lower than anticipated:</u>  Labour overheads allocated to capital works (\$95,684)  Plant Op Costs allocated to capital works (\$175,131)</p>
Non-Operating Grants, Subsidies and Contributions	6,597,684.00	6,597,684.00	1,862,154.31	(4,735,529.69)	<p><u>Revenue greater than anticipated:</u>  MRWA Emergency Repair Bridge Funding \$34,628 unbudgeted.  GHD contribution to Vincent Street remediation \$30,000 unbudgeted.  MG Group contribution to Vincent Street remediation \$9,090 unbudgeted.  Regional Airport Program funding contract asset \$151,430 brought to account.</p> <p><u>Revenue lower than anticipated:</u>  Charge Up EV Charger grant not received; install will proceed under an own/operate model with third party (\$30,000)  CSRFF Swimming Pool funding awarded for 24/25 FY (\$500,000)  Bridge 3205 - Bremner Road funding contract liability; works to be completed in 24/25 (\$1,656,404)  AGRN1061 Storm Damage Funding yet to be received; recovery works carried over to 24/25 (\$2,720,701)</p>
<b>Total Operating Revenue</b>	<b>11,993,823.00</b>	<b>11,993,823.00</b>	<b>8,688,474.87</b>	<b>(3,305,348.13)</b>	

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
<b>Operating Expenditure</b>					
Employee Costs	(2,448,524.00)	(2,448,524.00)	(2,583,239.83)	(134,715.83)	<p><u>Expenditure lower than anticipated:</u>  Works Staff Allowances \$21,587  Protective clothing \$19,994  Admin staff leave expense \$17,156  OH&amp;S expenditure \$15,238  Admin building maintenance labour \$14,379  Recreation Centre maintenance labour \$14,236  CESM expenses \$12,532  Cornerstone maintenance labour \$11,722  Works Staff training \$11,477  Storm water drainage maintenance labour \$7,343</p> <p><u>Expenditure greater than anticipated:</u>  Workers Compensation expense offset by reimbursement (\$167,784)  Admin Staff and Superannuation expense (\$57,303)  Works Leave expense (\$38,510)  Avondale staff expenses offset by National Trust contribution (\$14,145)  FBT expense (\$10,821)  Street bin and kerbside collection labour expense (\$10,095)</p>
Materials & Contracts	(2,275,089.00)	(2,275,089.00)	(1,874,383.87)	400,705.13	<p><u>Expenditure lower than anticipated:</u>  Contribution to replacement Fire Tender to be carried over to 24/25 \$136,364  Consultancy services required \$90,499  Road maintenance materials \$60,164  Tourism activities \$44,425  No legal expenses for rates recovery or other incurred \$20,000  Admin training and conference expenses \$21,915  Community initiative expenditure \$15,667  Staff housing maintenance \$14,998  Donations \$14,961  ESL Vehicle expenditure allocated through Plant Recovery \$14,468  Asset management consultancy and RAMM training \$9,082  Medical practice maintenance \$7,320</p> <p><u>Expenditure greater than anticipated:</u>  Refuse site contract management expense (\$9,925)  Cemetery maintenance and St John in the Wilderness record digitisation (\$10,797)</p>
Utilities	(222,075.00)	(222,075.00)	(307,257.93)	(85,182.93)	Public standpipe water expense (\$71,235) greater than anticipated offset by user charges. Harvest Ban and Emergency SMS alerts (\$6,019) unbudgeted. Doctor's Residence water charges (\$3,482) unbudgeted.
Depreciation On Non-Current Assets	(2,455,402.00)	(2,455,402.00)	(2,704,287.39)	(248,885.39)	Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.
Interest Expenses	(67,594.00)	(67,594.00)	(86,018.97)	(18,424.97)	Function Centre - Loan 118 repayment brought forward.



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Insurance Expenses	(286,484.00)	(286,484.00)	(286,064.79)	419.21	
Other Expenditure	(84,001.00)	(84,001.00)	(80,577.27)	3,423.73	
Loss On Asset Disposal	(6,300.00)	(6,300.00)	(12,223.41)	(5,923.41)	
Loss on Revaluation of Non-Current Assets	0.00	0.00	0.00	0.00	
<b>Total Operating Expenditure</b>	<b>(7,845,469.00)</b>	<b>(7,845,469.00)</b>	<b>(7,934,053.46)</b>	<b>(88,584.46)</b>	
<b>Net Operating</b>	<b>4,148,354.00</b>	<b>4,148,354.00</b>	<b>754,421.41</b>	<b>(3,393,932.59)</b>	
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	0.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	264,400.00	264,400.00	155,090.90	(109,309.10)	Change over of two Utes and Ride On Mower carried over to 24/25.
New Loan Raised	1,000,000.00	1,000,000.00	0.00	(1,000,000.00)	Swimming Pool Loan not raised - project carried over to 24/25.
<b>Total Capital Income</b>	<b>1,264,400.00</b>	<b>1,264,400.00</b>	<b>155,090.90</b>	<b>(1,109,309.10)</b>	
<b>Capital Expenditure</b>					
Land and Buildings	(3,343,000.00)	(3,343,000.00)	(1,174,166.57)	2,168,833.43	<u>Projects carried over to 24/25:</u> Swimming Pool \$2,000,000 Old School Building works \$42,390  <u>Project costs lower than anticipated:</u> EV Fast Charger project proceeding at no cost to Council \$60,000 Airfield Runway lighting \$23,677 59 Smith St retaining wall expense \$12,343
Plant and Equipment	(637,500.00)	(637,500.00)	(459,629.33)	177,870.67	<u>Change Overs carried over to 24/25:</u> Construction Ute \$51,000 Gardener's Ute \$40,500 Ride on Lawn Mower \$20,000  <u>Plant purchase cost lower than anticipated:</u> Excavator \$14,300 Community Bus \$10,383 Emergency Response Ute \$5,470 Doctor's vehicle to be retained \$36,000
Office Furniture and Equipment	(33,000.00)	(33,000.00)	(41,236.13)	(8,236.13)	

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Road Construction	(5,382,773.00)	(5,382,773.00)	(2,281,129.03)	3,101,643.97	<p>Projects carried over to 24/25: AGRN1061 Storm Recovery works \$2,760,915</p> <p>Project costs lower than anticipated: Morbinning Rd \$82,994 Thomas Rd gravel sheet not completed \$68,741 Yenyening Lakes Rd \$67,532 Deep Pool Rd \$48,627 Dale Kokeby Rd \$48,419 Edison Mill Rd \$39,307</p> <p>Vincent St remediation works (\$14,395) over budget associated with internal labour and plant costs.</p>
Other Infrastructure	(2,041,855.00)	(2,041,855.00)	(388,374.47)	1,653,480.53	Bridge 3205 - Bremner Road works carried over to 24/25.
Land Under Control	0.00	0.00	0.00	0.00	
Leases	(6,837.00)	(6,837.00)	(6,836.60)	0.40	
Loans - Principal Repayments	(117,135.00)	(117,135.00)	(143,268.68)	(26,133.68)	Function Centre - Loan 118 repayment brought forward.
<b>Total Capital Expenditure</b>	<b>(11,562,100.00)</b>	<b>(11,562,100.00)</b>	<b>(4,494,640.81)</b>	<b>7,067,459.19</b>	
<b>Net Capital</b>	<b>(10,297,700.00)</b>	<b>(10,297,700.00)</b>	<b>(4,339,549.91)</b>	<b>5,958,150.09</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,455,402.00	2,455,402.00	2,704,287.39	248,885.39	Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.
Movement in Leave Reserve Cash Balance	0.00	0.00	7,679.19	7,679.19	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	6,836.60	6,836.60	Final year of lease.
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	24,681.79	24,681.79	Movement in LSL liability provision.
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	(9,675.19)	(9,675.19)	
(Profit)/Loss on Disposal of Assets Written Back	(21,600.00)	(21,600.00)	3,711.96	25,311.96	Profit on disposal lower than anticipated.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR THE PERIOD ENDING 30 June 2024					
Description	Budget 2023/24	YTD Budget 2023/24	YTD Actual 2023/24	YTD Variance	Notes To Material Variances
Transfer (To)/From Reserves	1,089,240.00	1,089,240.00	386,590.32	(702,649.68)	<div>Transfers (to) Reserves greater than anticipated: Building Reserve (\$117,195) Senior's Housing Reserve (\$21,516) Interest earned on Reserves (\$6,045)</div> <div>Transfers (from) Reserves lower than anticipated: Recreation Reserve Swimming Pool project (\$500,000) Building Reserve Town Square (\$27,000) Building Reserve 59 Smith St Retaining Wall (\$20,000) Cropping Committee Reserve (\$19,075) Plant Reserve Excavator purchase (\$300) Recreation Reserve Shade Sail replacement (\$500)</div> <div>Transfers to Reserves lower than anticipated: Cropping Committee Reserve \$4,450 Community Bus surplus \$1,085</div>
Opening Surplus/(Deficit)	2,626,304.00	2,626,304.00	2,626,304.21	0.21	
Total Adjustments	6,149,346.00	6,149,346.00	5,750,416.27	(398,929.73)	
CLOSING SURPLUS/(DEFICIT)	0.00	0.00	2,165,287.77	2,165,287.77	



**SHIRE OF BEVERLEY  
STATEMENT OF NET CURRENT ASSETS  
FOR THE PERIOD ENDING  
30 June 2024**

Description	Actual 2022/23	YTD Actual 2023/24
<b>Current Assets</b>		
Cash at Bank	1,627,645.56	3,363,019.27
Cash - Unrestricted Investments	1,271,666.73	573,194.08
Cash - Restricted Reserves	2,280,553.31	1,893,962.99
Cash on Hand	700.00	700.00
Accounts Receivable	663,428.06	1,201,326.09
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	9,932.34	12,511.51
<b>Total Current Assets</b>	<b>5,853,926.00</b>	<b>7,044,713.94</b>
<b>Current Liabilities</b>		
Accounts Payable	(652,689.79)	(2,641,289.55)
Loan Liability - Current	(117,135.16)	(148,300.38)
Lease Liability - Current	(6,836.60)	0.00
Annual Leave Liability - Current	(234,280.71)	(294,386.93)
Long Service Leave Liability - Current	(197,874.12)	(202,078.63)
Doubtful Debts	0.00	0.00
<b>Total Current Liabilities</b>	<b>(1,208,816.38)</b>	<b>(3,286,055.49)</b>
<b>Adjustments</b>		
Less Restricted Reserves	(2,280,553.31)	(1,893,962.99)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	144,612.74	152,291.93
Add Loan Principal Expense	117,135.16	148,300.38
<b>Total Adjustments</b>	<b>(2,018,805.41)</b>	<b>(1,593,370.68)</b>
<b>NET CURRENT ASSETS</b>	<b>2,626,304.21</b>	<b>2,165,287.77</b>

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**30 June 2024**

Description	Actual 2022/23	YTD Actual 2023/24	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	5,180,565.60	5,830,876.34	650,310.74
Accounts Receivable	465,875.06	925,082.09	459,207.03
Contract Asset - Current	197,553.00	276,244.00	78,691.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	9,932.34	12,511.51	2,579.17
<b>Total Current Assets</b>	<b>5,853,926.00</b>	<b>7,044,713.94</b>	<b>1,190,787.94</b>
<b>Current Liabilities</b>			
Accounts Payable	(527,898.79)	(984,885.55)	(456,986.76)
Contract Liability - Current	(124,791.00)	(1,656,404.00)	(1,531,613.00)
Loan Liability - Current	(117,135.16)	(148,300.38)	(31,165.22)
Lease Liability - Current	(6,836.60)	0.00	6,836.60
Annual Leave Liability - Current	(234,280.71)	(294,386.93)	(60,106.22)
Long Service Leave Liability - Current	(197,874.12)	(202,078.63)	(4,204.51)
Doubtful Debts	0.00	0.00	0.00
<b>Total Current Liabilities</b>	<b>(1,208,816.38)</b>	<b>(3,286,055.49)</b>	<b>(2,077,239.11)</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	161,234.90	170,910.09	9,675.19
Non-Current Investments	61,117.14	61,117.14	0.00
Land and Buildings	29,149,181.97	29,585,060.75	435,878.78
Plant and Equipment	2,369,732.12	2,397,779.42	28,047.30
Furniture and Equipment	98,756.30	111,155.00	12,398.70
Infrastructure	140,931,963.00	141,937,083.50	1,005,120.50
Self Supporting Loan - Non Current	0.00	0.00	0.00
<b>Total Non-Current Assets</b>	<b>172,771,985.43</b>	<b>174,263,105.90</b>	<b>1,491,120.47</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(2,001,137.54)	(1,826,703.64)	174,433.90
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(52,492.51)	(77,174.30)	(24,681.79)
<b>Total Non Current Liabilities</b>	<b>(2,053,630.05)</b>	<b>(1,903,877.94)</b>	<b>149,752.11</b>
<b>Net Assets</b>	<b>175,363,465.00</b>	<b>176,117,886.41</b>	<b>754,421.41</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT  
30 June 2024**

Description	Actual 2022/23	YTD Actual 2023/24	Movement
<b>Equity</b>			
Accumulated Surplus	(47,528,324.75)	(48,669,336.48)	(1,141,011.73)
Reserves - Cash Backed	(2,280,553.31)	(1,893,962.99)	386,590.32
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
<b>Total Equity</b>	<b>(175,363,465.00)</b>	<b>(176,117,886.41)</b>	<b>(754,421.41)</b>



SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 JUNE 2024						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
<b>4320546</b>	<b>Reserve Funds Bendigo</b>		1,893,962.99			
	Long Service Leave	152,291.93				
	Plant	145,936.77				
	Emergency Services	31,290.37				
	Building	317,713.65				
	Recreation Ground	683,105.25				
	Cropping Committee	99,933.99				
	Infrastructure	61,714.38				
	Senior Housing	271,984.88				
	Avondale Mach Museum	65,712.90				
	ITC Renewal Reserve	64,278.87		6 mnths	5.08%	24/12/2024
<b>4802326</b>	<b>Term Deposit Bendigo</b>	311,232.44		3 mnths	4.76%	24/09/2024
<b>4719893</b>	<b>Term Deposit Bendigo</b>	261,961.64		3 mnths	4.70%	8/07/2024
			573,194.08			
	<b>Total</b>		<b>2,467,157.07</b>			

## **11.2 Accounts Paid by Authority**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>17 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>June 2024 List of Reports</b>

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of June 2024.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible Planning

### POLICY IMPLICATIONS

AF007 – Authority to Purchase: All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority



**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION  
M11/0724**

**Moved Cr Davis**

**Seconded Cr Brown**

**That the List of Accounts as presented, be received:**

**June 2024**

**(1) Municipal Fund – Account 016-540 259 838 056**

**Cheque vouchers**

07 Jun 2024	1916-1916	(1)	\$	10,161.91	(authorised by DCEO S Marshall and Pres D White)
26 Jun 2024	1917-1917	(1)	\$	19,373.68	(authorised by CEO S Gollan and DCEO S Marshall)
28 Jun 2024	1918-1918	(1)	\$	8,138.15	(authorised by CEO S Gollan and DCEO S Marshall)

**Total of cheque vouchers for Jun 2024 incl \$ 37,673.74 previously paid.**

**EFT vouchers**

05 Jun 2024	EFT 10385-10395	(11)	\$	91,513.60	(authorised by DCEO S Marshall and Pres D White)
05 Jun 2024	EFT 1-39	(39)	\$	66,375.58	(authorised by CEO S Gollan and DCEO S Marshall)
12 Jun 2024	EFT 10396-10396	(1)	\$	3,498.48	(authorised by DCEO S Marshall and Cr D Davis)
19 Jun 2024	EFT 1-38	(38)	\$	65,447.50	(authorised by DCEO S Marshall and Pres D White)
26 Jun 2024	EFT 10397-10430	(34)	\$	312,489.59	(authorised by CEO S Gollan and DCEO S Marshall)

**Total of EFT vouchers for Jun 2024 incl \$ 539,324.75 previously paid**

**(2) Trust Fund – Account 016-259 838 128**

**Cheque vouchers**

Nil vouchers

**Total of cheque vouchers for June 2024 incl \$ 0.00 previously paid.**

**EFT vouchers**

Nil vouchers

**Total of EFT vouchers for June 2024 incl \$ 0.00 previously paid.**

**(3) Direct Debit Payments totalling \$ 92,712.43 previously paid.**

**(4) Credit Card Payments totalling \$ 2,621.42 previously paid.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil***

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1916	07-Jun-2024	Water Corporation	Various water accounts, charges to 20 May 2024	(10,161.91)	(10,161.91)
Cheque #	1917	26-Jun-2024	Water Corporation	2024-06 Jun Water accounts	(19,373.68)	(19,373.68)
Cheque #	1918	28-Jun-2024	Shire of Beverley	Various plant: Vehicle regos up to 30 Jun 2025	(8,138.15)	(8,138.15)
EFT Pymt	EFT 10385	07-Jun-2024	BOC Limited	2024-05 May Cylinder Rental: Medical oxygen C size	(6.92)	
EFT Pymt	EFT 10386	07-Jun-2024	BSL - DMIRS Dept Mines, Industry Reg	2024-05 May 24 Collections x 1 (Lics 23/24: Dem 01)	(51.65)	
EFT Pymt	EFT 10387	07-Jun-2024	Beverley Bakehouse and Cafe	Council Meet - 22 May 2024: Catering for lunch	(166.80)	
EFT Pymt	EFT 10388	07-Jun-2024	Beverley Dome Fuel and Hire (BDF)	8,000 L Diesel @ \$1.7808/L GST incl	(14,246.40)	
EFT Pymt	EFT 10389	07-Jun-2024	Conplant Pty Ltd	AS22002 - 2023 Develon DX80R excavator	(71,170.00)	
EFT Pymt	EFT 10390	07-Jun-2024	Desert Telephone and Power Services	LBS2401 - Civic Centre Upgrade: Repair damaged cable	(368.50)	
EFT Pymt	EFT 10391	07-Jun-2024	Focus Networks	2024-05 May Additional support & HP Server warranty extension	(2,696.10)	
EFT Pymt	EFT 10392	07-Jun-2024	Hutton and Northey Sales	Depot workshop consumables	(49.02)	
EFT Pymt	EFT 10393	07-Jun-2024	Michael Wilson	2024-06 Jun May (Ed 476) Blarney: Printing & delivery	(250.00)	
EFT Pymt	EFT 10394	07-Jun-2024	Sling Lift and Rigging Pty Ltd	BC2401 - Brg 3205 Bremner Rd: Lifting materials	(2,486.00)	
EFT Pymt	EFT 10395	07-Jun-2024	Staff - Simon Marshall	Reimbursement: Parking fees re meet OAG 30 May 2024	(22.21)	(91,513.60)
EFT Pymt	EFT 10396	12-Jun-2024	Synergy	Street Lights: 25 Mar - 24 Apr 24 & Swim Pool power charges to 14 May 2024	(3,498.48)	(3,498.48)
EFT Pymt	EFT 10397	26-Jun-2024	AITIS Specialists Pty Ltd	2024-05 May Fuel Tax Credits	(511.17)	
EFT Pymt	EFT 10398	26-Jun-2024	Australia Post	2024-05 May Postage	(413.79)	
EFT Pymt	EFT 10399	26-Jun-2024	Avon Valley Windscreens	BE037 (PTRK08): Windscreen replacement	(719.40)	
EFT Pymt	EFT 10400	26-Jun-2024	Avon Waste	4,164 Bin Collection ME 07, 14 Jun 24 inc Recycling Bins & 4 x Recycling Collections	(11,037.70)	
EFT Pymt	EFT 10401	26-Jun-2024	Beverley Bakehouse and Cafe	MOSAic Training, 19 - 20 Jun 2024 : Catering	(121.70)	
EFT Pymt	EFT 10402	26-Jun-2024	Beverley Community Resource Centre	Apr - Jun 2024 Quarterly Management fees	(15,138.32)	
EFT Pymt	EFT 10403	26-Jun-2024	Beverley Dome Fuel and Hire (BDF)	4,005 L Diesel @ \$1.765/L GST incl	(7,068.82)	
EFT Pymt	EFT 10404	26-Jun-2024	Beverley Post News and Gifts (BPNG)	2024-05 May Newspaper & Stationery purchases	(147.91)	
EFT Pymt	EFT 10405	26-Jun-2024	Beverley Transport Service	Various: Truck hire for gravel carting 07 - 31 May 2024	(73,920.00)	
EFT Pymt	EFT 10406	26-Jun-2024	Beverley Tyre Service - BTS	2024-05 May Tyre Purchases	(2,515.00)	
EFT Pymt	EFT 10407	26-Jun-2024	Carpentry Link (Brendon Hall)	Relief Maintenance: 22 May - 21 Jun 2024 (120.0 hrs)	(6,000.00)	
EFT Pymt	EFT 10408	26-Jun-2024	Country Copiers Northam (DA Gardner)	Copy paper supplies	(1,948.25)	
EFT Pymt	EFT 10409	26-Jun-2024	Dept of Fire & Emergency Services (DF 2023/24 ESL (Option B)	4 of 4 quarterly payments	(13,953.76)	

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 10410	26-Jun-2024	Focus Networks	Records Officer - Computer equipment	(255.20)	
EFT Pymt	EFT 10411	26-Jun-2024	HC Construction Services Pty Ltd	AGRN1061 Storm Damage: Progress pymt 11 - May 2024	(48,086.50)	
EFT Pymt	EFT 10412	26-Jun-2024	Node One Pty Ltd	2024-07 Jul NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 shares)	(89.00)	
EFT Pymt	EFT 10413	26-Jun-2024	Officeworks Ltd	Various: Computer equipment & key cabinet	(1,037.85)	
EFT Pymt	EFT 10414	26-Jun-2024	Practical Products P/L	LBS2401 - Civic Centre Upgrade: White goods	(8,356.70)	
EFT Pymt	EFT 10415	26-Jun-2024	RMD - Rapid Metal Developments Aust	BM0729 - Vincent St bridge: Tetrashor props	(12,452.77)	
EFT Pymt	EFT 10416	26-Jun-2024	Reap What You Sow	2024-05 May Gym Inductions x 7	(175.00)	
EFT Pymt	EFT 10417	26-Jun-2024	Redfish Technologies Pty Ltd	LBS2401 - Civic Centre Upgrade: Audio visual hardware	(30,992.03)	
EFT Pymt	EFT 10418	26-Jun-2024	Resonline Pty Ltd	2024-05 May Room Manager Online Booking System Subscription	(242.00)	
EFT Pymt	EFT 10419	26-Jun-2024	Reward Supply Co Pty Ltd	Onsite Cabins: Bed Linen	(1,312.78)	
EFT Pymt	EFT 10420	26-Jun-2024	S Tweedie	Consulting: Statutory requirements for recruiting a CEO	(550.00)	
EFT Pymt	EFT 10421	26-Jun-2024	Staff - Kayla May Ware	Reimbursement: National police certificate	(58.76)	
EFT Pymt	EFT 10422	26-Jun-2024	Staff - Simon Marshall	Reimbursement: Uniform	(106.95)	
EFT Pymt	EFT 10423	26-Jun-2024	Staff - Stefan de Beer	Reimbursements: May - Jun 2024 Landline & Internet costs	(68.25)	
EFT Pymt	EFT 10424	26-Jun-2024	Synergy	Various accounts: Power charges to 19 Jun 2024	(8,693.63)	
EFT Pymt	EFT 10425	26-Jun-2024	Twinkarri - Intellife Group Ltd	Various rural roads: Tree lopping 01 - 10 May 2024	(16,302.00)	
EFT Pymt	EFT 10426	26-Jun-2024	WA Treasury Corporation	Loan 118 (New Sporting Complex) - Deb 22 of 33 Repayment : Jun 2024	(39,629.21)	
EFT Pymt	EFT 10427	26-Jun-2024	WCS Concrete Pty Ltd	Vincent St Signage: Concrete for footings	(697.40)	
EFT Pymt	EFT 10428	26-Jun-2024	York Laundromat	31 May - 21 Jun 2024 Onsite Cabins Laundry fees	(966.79)	
EFT Pymt	EFT 10429	26-Jun-2024	Zircodata Pty Ltd	2024-05 May: Storage of Archives 155 x A1 Storage Boxes	(120.95)	
EFT Pymt	EFT 10430	26-Jun-2024	id Consulting P/L	Economic impact assess report & use of economy.id	(8,800.00)	(312,489.59)
Direct Debit	DD 4594.01	04-Jun-2024	Shadforth Portfolio Service - Super	Superannuation contributions	(1,169.06)	
Direct Debit	DD 4594.02	04-Jun-2024	Prime Super P/L	Superannuation contributions	(292.01)	
Direct Debit	DD 4594.03	04-Jun-2024	National Mutual Retirement Fund	Superannuation contributions	(308.99)	
Direct Debit	DD 4594.04	04-Jun-2024	Australian Super	Superannuation contributions	(1,773.50)	
Direct Debit	DD 4594.05	04-Jun-2024	Aware Super Pty Ltd	Superannuation contributions	(7,074.13)	
Direct Debit	DD 4594.06	04-Jun-2024	Australian Retirement Trust (Super func	Superannuation contributions	(558.47)	
Direct Debit	DD 4594.07	04-Jun-2024	MLC MasterKey Personal Super	Superannuation contributions	(141.26)	



**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 4594.08	04-Jun-2024	Mercer Super Trust, The Trustee for	Superannuation contributions	(661.38)	
Direct Debit	DD 4594.09	04-Jun-2024	Colonial First State Super (Gibson Dani	Superannuation contributions	(317.51)	
Direct Debit	DD 4594.10	04-Jun-2024	AMP Lifetime Super	Superannuation contributions	(242.43)	
Direct Debit	DD 4594.11	04-Jun-2024	UniSuper	Superannuation contributions	(270.60)	(12,809.34)
Direct Debit	DD 4603.01	18-Jun-2024	Shadforth Portfolio Service - Super	Superannuation contributions	(1,169.06)	
Direct Debit	DD 4603.02	18-Jun-2024	Prime Super P/L	Superannuation contributions	(297.93)	
Direct Debit	DD 4603.03	18-Jun-2024	National Mutual Retirement Fund	Superannuation contributions	(299.91)	
Direct Debit	DD 4603.04	18-Jun-2024	Aware Super Pty Ltd	Superannuation contributions	(6,931.97)	
Direct Debit	DD 4603.05	18-Jun-2024	Australian Retirement Trust (Super func	Superannuation contributions	(426.81)	
Direct Debit	DD 4603.06	18-Jun-2024	Australian Super	Superannuation contributions	(1,523.50)	
Direct Debit	DD 4603.07	18-Jun-2024	MLC MasterKey Personal Super	Superannuation contributions	(160.10)	
Direct Debit	DD 4603.08	18-Jun-2024	Mercer Super Trust, The Trustee for	Superannuation contributions	(687.07)	
Direct Debit	DD 4603.09	18-Jun-2024	Colonial First State Super (Gibson Dani	Superannuation contributions	(326.90)	
Direct Debit	DD 4603.10	18-Jun-2024	AMP Lifetime Super	Superannuation contributions	(253.60)	
Direct Debit	DD 4603.11	18-Jun-2024	UniSuper	Superannuation contributions	(268.75)	(12,345.60)
Direct Debit		26-Jun-2024		Superannuation contributions	(127.17)	(127.17)
Direct Debit	106	03-Jun-2024	7 - CBA Merchant Fee	CBA Merchant Fee - Muni	(468.49)	(468.49)
Direct Debit	106	03-Jun-2024	7 - CBA Merchant Fee	CBA Merchant Fee - Trust	(20.00)	(20.00)
Direct Debit	106	06-Jun-2024	12 - ANZ - BPAY	ANZ - BPAY	(92.40)	(92.40)
Direct Debit	106	06-Jun-2024	12 - ANZ - BPAY	ANZ - BPAY	(77.00)	(77.00)
Direct Debit	106	06-Jun-2024	8 - ANZ Transactive	ANZ Transactive	(147.90)	(147.90)
Direct Debit	106	17-Jun-2024	1 - Bank Charges	Bank charges - account servicing fee	(22.00)	(22.00)
Direct Debit	106	21-Jun-2024	1 - Bank Charges	Bank charges	0.02	0.02
Direct Debit	106	04-Jun-2024	3 - Payment for DoT	Payment for DoT	(4,210.55)	
Direct Debit	106	05-Jun-2024	3 - Payment for DoT	Payment for DoT	(1,196.15)	
Direct Debit	106	07-Jun-2024	3 - Payment for DoT	Payment for DoT	(8,585.85)	
Direct Debit	106	10-Jun-2024	3 - Payment for DoT	Payment for DoT	(1,457.70)	
Direct Debit	106	11-Jun-2024	3 - Payment for DoT	Payment for DoT	(4,228.40)	

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	106	12-Jun-2024	3 - Payment for DoT	Payment for DoT	(6,963.75)	
Direct Debit	106	13-Jun-2024	3 - Payment for DoT	Payment for DoT	(4,041.45)	
Direct Debit	106	14-Jun-2024	3 - Payment for DoT	Payment for DoT	(6,864.90)	
Direct Debit	106	17-Jun-2024	3 - Payment for DoT	Payment for DoT	(3,149.95)	
Direct Debit	106	18-Jun-2024	3 - Payment for DoT	Payment for DoT	(3,942.95)	
Direct Debit	106	19-Jun-2024	3 - Payment for DoT	Payment for DoT	(3,368.80)	
Direct Debit	106	20-Jun-2024	3 - Payment for DoT	Payment for DoT	(2,989.10)	
Direct Debit	106	21-Jun-2024	3 - Payment for DoT	Payment for DoT	(808.30)	
Direct Debit	106	24-Jun-2024	3 - Payment for DoT	Payment for DoT	(3,730.45)	
Direct Debit	106	25-Jun-2024	3 - Payment for DoT	Payment for DoT	(756.95)	
Direct Debit	106	26-Jun-2024	3 - Payment for DoT	Payment for DoT	(4,892.95)	
Direct Debit	106	27-Jun-2024	3 - Payment for DoT	Payment for DoT	(1,573.00)	
Direct Debit	106	28-Jun-2024	3 - Payment for DoT	Payment for DoT	(3,841.35)	(66,602.55)
Direct Debit	EFT 10452	24-Jun-2024	Credit Card - Shire of Beverley	2024-05 May Credit Card Purchases	(2,621.42)	(2,621.42)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(540,509.26)</b>	<b>(540,509.26)</b>

**WAGES & SALARIES**

EFT Pymt	05-Jun-2024	Wages & Salaries	FE - 04 Jun 2024	(66,375.58)	
EFT Pymt	19-Jun-2024	Wages & Salaries	FE - 18 Jun 2024	(65,447.50)	
					</

**UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT**

Cheque #	1918	28-Jun-2024	Shire of Beverley	Various plant: Vehicle regos up to 30 Jun 2025	8,138.15	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					<b>8,138.15</b>	<b>8,138.15</b>

**PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS**

<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>0.00</b>	<b>0.00</b>
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**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
Direct Debit	106	21-Jun-2024	1 - Bank Charges	Bank charges adjustment Trust Account	(0.02)	
Direct Debit		21-Jun-2024	Payments to CBA POS	Nett balance of EFTPOS transactions due to refunds greater than takings	(115.45)	
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>(115.47)</b>	<b>(115.47)</b>

**INVESTMENTS**

**TOTAL EXPENDITURE for MUNICIPAL ACCOUNT** **(664,309.66)** **(664,309.66)**

**CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT****CEO - STEPHEN GOLLAN**

Credit card	23195560	01-May-2024	Midalia Steel Northam	RV Site : Materials	17.10	
Credit card	#035284	06-May-2024	Edwardo Rokeby Florist	Flowers for Phyllis Facey (cleaner)	110.00	
Credit card	018805021046	07-May-2024	Spotlight Belmont	Onsite Cabins (Unit 6) - Materials	44.10	
Credit card	REC:1121	08-May-2024	Bruce Rock Chalets	Change maker workshop re community development - Accommodation x 4	302.50	
Credit card	BE030/MAY24	08-May-2024	DoT	BE030 (PBH02): Change of plate fee (BE030 -> 1IAJ326)	31.10	
Credit card	BE031/MAY24	08-May-2024	DoT	BE031 (PUTE05): Change of plate fee (BE031 -> 1IAJ325)	31.10	
Credit card	#20548	08-May-2024	Star Hygiene	Various bldgs - yellow steel syringe waste bins & freight	1,766.71	
Credit card	200441	10-May-2024	Bob Jan T-Marts Vic Park	BE1 - Right rear puncture repair	40.00	
Credit card	37592	20-May-2024	Busselton Advance Driver Training	HR Vehicle Drivers Licence Endorsement Training, 9 Jul 2024 : Troy Granville - deposit	200.00	<b>2,542.61</b>

**DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)**

Credit card	14052024-DIS	14-May-2024	Bev Dome & Fuel	Diesel 40.02L @ \$1.964 GST incl	78.81	<b>78.81</b>
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**MOW - STEPHEN VINCENT****0.00****May 2024 transactions presented on 24 June 2024 (EFT 10452) Shire of Beverley Municipal Bank account****2,621.42**

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2024

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
			PAYMENTS RAISED IN CURRENT MONTH		0.00	0.00
PAYMENTS UNPRESENTED IN CURRENT BANK #						
			PAYMENTS UNPRESENTED IN CURRENT BANK #		0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
			PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS		0.00	0.00
OTHER AMENDMENTS / GENERAL JOURNALS						
			OTHER AMENDMENTS / GENERAL JOURNALS		0.00	0.00
			TOTAL EXPENDITURE for TRUST ACCOUNT			0.00
			TOTAL EXPENDITURE as reconciled to the JUNE 2024 BANK STATEMENTS			
			Municipal Account Expenditure			(664,309.66)
			Trust Account Expenditure			0.00
			TOTAL EXPENDITURE for JUNE 2024			(664,309.66)



### **11.3 2024/25 Material Variances**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>18 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Annually</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

That Council set the material variance reporting parameters for 2024/25 as recommended by the Corporate Strategy Committee.

#### **BACKGROUND**

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Previously, Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2023/24 financial year at the July 2023 Ordinary Meeting.

#### **COMMENT**

The Corporate Strategy reviewed the material variance reporting at its 18 July 2024 Committee meeting and was satisfied with the current level of reporting. There for there is no reason to recommend that Council change the reporting parameters for the 2024/25 financial year.

#### **STATUTORY ENVIRONMENT**

Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996 provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **CONSULTATION**

N/A

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.2 Continuous organisational improvement  
4.3 Responsible planning

#### **POLICY IMPLICATIONS**

Nil

## RISK IMPLICATIONS

It is a requirement under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

### COMMITTEE RECOMMENDATION & COUNCIL RESOLUTION

**M12/0724**

**Moved Cr Lawlor**

**Seconded Cr Sattler**

**That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2024/25 financial year be adopted.**

**CARRIED 6/0**

***For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil***

#### **11.4 2024/25 Budget – Elected Member Sitting Fees**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>18 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

That Council consider the Elected Member Sitting Fees be increased for 2024/25 as recommended by the Corporate Strategy Committee.

#### **BACKGROUND**

Shire of Beverley sitting fees have not increased for 8 years (2016/17).

At the 2023 Election, Elected Member numbers decreased from 9 to 8. Consequently, the workload for each Councillor has increased given the reduced number and the increasing compliance expectation and scrutiny on Local Government affairs has contributed to this as well.

2023/24 Sitting Fees were as follows:

Member Sitting Fee (inc Deputy President)	\$3,600
President Sitting Fee	\$12,100
President Allowance	\$5,500
Deputy President Allowance	\$1,375
IT Allowance	\$1,000
Travel Allowance	per Km at 0.85c/Km

Total sitting fee budget for 2023/24 was \$61,775.

#### **COMMENT**

It is proposed to spread the previous years sitting fees amongst the reduced number of 8 Councillors, effectively increasing them but not significantly impacting the Budget.

Proposed 2024/25 Sitting Fees were as follows:

Member Sitting Fee (inc Deputy President)	\$4,120
President Sitting Fee	\$13,840
President Allowance	\$6,300
Deputy President Allowance	\$1,575
IT Allowance	\$1,100
Travel Allowance	per Km at 0.88c/Km

Proposed sitting fee budget for 2024/25 is \$64,355.

The Corporate Strategy Committee at its 18 July 2024 meeting recommended the proposed sitting fee increase be adopted.

## STATUTORY ENVIRONMENT

- **Fees etc. for council members**
    - A council member who attends a council or committee meeting is entitled to be paid —
      - the prescribed minimum fee for attending a council or committee meeting; or
      - where the local government has set a fee within the prescribed range for council or committee meeting attendance fees, that fee.
- (2A) *A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —*
- (a) the prescribed minimum fee for attending a meeting of that type; or
  - (b) where the local government has set a fee within the prescribed range for meetings of that type, that fee.
- (2) A council member who incurs an expense of a kind prescribed as being an expense —
- (a) to be reimbursed by all local governments; or
  - (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,
- is entitled to be reimbursed for the expense in accordance with subsection (3).*
- (3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
- (a) where the minimum extent of reimbursement for the expense has been prescribed, to that extent; or
  - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the prescribed range (if any) of reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- (a) the prescribed minimum annual local government allowance for mayors or presidents; or



- (b) where the local government has set an annual local government allowance within the prescribed range for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot —
  - (a) make any payment to; or
  - (b) reimburse an expense of,  
*a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.*
- (7) A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —
  - (a) council members only; or
  - (b) council members and employees.

[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33.]

#### **5.98A Allowance for deputy mayor or deputy president**

- (1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).  
  
\* Absolute majority required.
- (2) *An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.*

#### **5.99 Annual fee for council members in lieu of fees for attending meetings**

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- i. the prescribed minimum annual fee; or
- ii. where the local government has set a fee within the prescribed range for annual fees, that fee.

\* *Absolute majority required.*

### 5.99A. Allowances for council members in lieu of reimbursement of expenses

A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —

- the prescribed minimum annual allowance for that type of expense; or
- where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

*\* Absolute majority required.*

### CONSULTATION

N/A

### FINANCIAL IMPLICATIONS

2024/25 Budget

### STRATEGIC IMPLICATIONS

Strategic Pillar: 2. Community

4. Civic Leadership

Strategic Priorities: 2.3 Active and healthy community

4.2 Continuous organisational improvement

4.3 Responsible planning

### POLICY IMPLICATIONS

EM007 – Member Allowances: Shire of Beverley is to pay sitting fees according to the band rate that it sits in.

### RISK IMPLICATIONS

If Sitting Fees don't keep track with the Communities expectations, it may become harder to attract individuals to stand for election.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Absolute Majority

### COMMITTEE RECOMMENDATION & COUNCIL RESOLUTION

**M13/0724**

**Moved Cr Sattler**

**Seconded Cr Brown**

**That the Elected Member Sitting fees for the 2024/25 financial year be set at:**

<b>Member Sitting Fee (inc Deputy President)</b>	<b>\$4,120 pa</b>
<b>President Sitting Fee</b>	<b>\$13,840 pa</b>
<b>President Allowance</b>	<b>\$6,300 pa</b>
<b>Deputy President Allowance</b>	<b>\$1,575 pa</b>
<b>IT Allowance</b>	<b>\$1,100 pa</b>
<b>Travel Allowance</b>	<b>per Km at \$0.88c/Km</b>

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler*

*Against: Nil*

## **11.5 2024/25 Budget – Rates**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>18 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>CPI March Qtr (Rates Models in Workshop Docs)</b>

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### **SUMMARY**

That rate revenue be raised by 5.0% for the 2024/25 financial year.

### **BACKGROUND**

Rate revenue has increased on average by 3.5% per year over the last five financial years (2019/20 (2.5%), 2020/21 (0.0%), 2021/22 (5.0%), 2022/23 (5.0%) and 2023/24 (5.0%)).

An increase of 5.0% in 2024/25 will increase this average to 4.0%.

### **COMMENT**

The proposed 5.0% increase in Rate Revenue translates to an increase in Rate funding of \$161,853.00 (net of expected discount expense) in the 2024/25 financial year.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community into the future.

2024/25 Operational considerations taken into account in recommending this rate increase include the March Quarter CPI (Perth) increase of 3.4%, an increase in staff costs of 4.25% in line with the national minimum wage and superannuation increase, DFES funding for the CESM position decreasing 5%, OAG audit fees increasing 31% and overall insurance premium expense increase of 15% due mainly to unfavourable local and global risk conditions and no distribution from LGIS for 24/25.

When setting the Rate increase for 2024/25, consideration has been given to Rate payers' general ability to pay. Broadacre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices, although recent years have been fruitful. A 5.0% Rate increase takes these factors into account.

Inflationary pressures, rising interest rates and other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. These factors have also been considered when setting the increase.



Additionally, the 10% discount period remains at 21 days as advertised.

UV land valuations, as set by the Valuer General (State Government), have increased by an average overall of 24.55% across the district reflecting the increased value of land following recent sales.

GRV land valuations have increased by an average overall of 9.12% throughout the townsite following the five yearly revaluation exercise being completed by the Department.

The proposed Rate in the Dollar values and minimums (with a comparison to 2023/24 rates) are as follows:

	<b><u>2023/24</u></b>	<b><u>2024/25</u></b>
Gross Rental Value	\$0.126226	\$0.121475
Gross Rental Value Minimum	\$988.00	\$1,037
Unimproved Value	\$0.006288	\$0.005297
Unimproved Value Minimum	\$988.00	\$1,037

The average rate charges per property as per the rate in the dollar proposal above are as follows:

GRV	\$1,429
UV	\$3,757
UV Mining	\$1,037

The rate models were considered and discussed by the Corporate Strategy Committee at its 18 July 2024 meeting and the above 2024/25 proposed Rate in the Dollar values and minimums were agreed upon and are recommended for adoption by Council.

## **STATUTORY ENVIRONMENT**

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

*\* Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
  - (a) 4 equal or nearly equal instalments; or
  - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
  - (a) by a single payment; or
  - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.

- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
  - (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
  - (b) prescribe circumstances in which payments may or may not be made by instalments; and
  - (c) prohibit or regulate any matters relating to payments by instalments; and
  - (d) provide for the time when, and manner in which, instalments are to be paid; and
  - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
  - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

\* Absolute majority required.

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

#### 6.50. Rates or service charges due and payable

- (1) Subject to —
  - (a) subsections (2) and (3); and
  - (b) any concession granted under section 6.47; and
  - (c) the *Rates and Charges (Rebates and Deferments) Act 1992*,  
a rate or service charge becomes due and payable on such date as is determined by the local government.
- (2) The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.
- (3) Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on —
  - (a) a rate or service charge (or any instalment of a rate or service charge); and

- (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

*\* Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

## CONSULTATION

Council

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement  
4.3 Responsible planning

## RISK IMPLICATIONS

Rate setting is part of 2024/25 budget requirements.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## POLICY IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Absolute Majority



## COMMITTEE'S RECOMMENDATION & COUNCIL RESOLUTION

**M14/0724**

**Moved Cr Brown**

**Seconded Cr Lawlor**

**That Council:**

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2025 be as follows:  

Gross Rental Value	\$0.121475
Gross Rental Value Minimum	\$1,037.00
Unimproved Value	\$0.005297
Unimproved Value Minimum	\$1,037.00
2. The service of rates notice date be 07 August 2024.
3. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within twenty one (21) days of the service of rates notice being applicable up to close of business on 28 August 2024.
4. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
5. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
6. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;  

1 <sup>st</sup> Instalment	11 September 2024
2 <sup>nd</sup> Instalment	13 November 2024
3 <sup>rd</sup> Instalment	15 January 2025
4 <sup>th</sup> Instalment	19 March 2025

**CARRIED BY ABSOLUTE MAJORITY 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler*  
*Against: Nil*

All groups CPI, index numbers and percentage changes			
	Index number(a)	Percentage change (%)	
	Mar Qtr 2024	Dec Qtr 2023 to Mar Qtr 2024	Mar Qtr 2023 to Mar Qtr 2024
Sydney	137.7	1.0	3.8
Melbourne	137.5	1.0	3.6
Brisbane	139.2	1.1	3.4
Adelaide	138.1	0.7	4.3
Perth	134.8	0.6	3.4
Hobart	138.1	1.0	3.1
Darwin	132.4	0.7	3.3
Canberra	135.6	1.0	3.3
Weighted average of eight capital cities	137.4	1.0	3.6
a. Index reference period: 2011-12 = 100.0.			
Source: Australian Bureau of Statistics, Consumer Price Index, Australia March Quarter 2024			

## **11.6 2024/25 Budget**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>18 July 2024</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>2024/25 Statutory Budget (under separate cover)</b>

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### **SUMMARY**

That the balanced draft 2024/25 Budget be adopted.

### **BACKGROUND**

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2024/25 Budget preparation has been underway since March 2024, with review of the 10 Year Road Program, 10 Year Plant Replacement Program, the Long Term Financial Plan Capital Program and proposed 2024/25 Fees and Charges items presented to Council for consideration.

### **COMMENT**

The 2024/25 Statutory Budget as presented reflects Council's Operational and Capital programmes incorporating a rate increase of 5.0% for the 2024/25 financial year.

The Corporate Strategy Committee at its meeting on 18 July 2024, balanced the budget through reducing Reserve fund transfers and discretionary expenditure by \$873,500.00.

Please note that 2023/24 Carried Forward balances may change as a result of End of Financial Year processing and Final Audit which may impact on the 2024/25 budgeted closing position.

### **STATUTORY ENVIRONMENT**

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
  - a. the expenditure by the local government;
  - b. the revenue and income, independent of general rates, of the local government; and

- c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
  - a. Particulars of the estimated expenditure proposed to be incurred by the local government
  - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
    - i. the amount it is estimated will be yielded by the general rate; and
    - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - c. the fees and charges proposed to be imposed by the local government;
  - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - g. such other matters as are prescribed.
- (5) Regulations may provide for –
  - a. The form of the annual budget;
  - b. The contents of the annual budget; and
  - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
  - (a) changes the purpose of a reserve account; or
  - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.



Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* Absolute majority required.

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
- (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
- (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
- (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

## CONSULTATION

N/A

## FINANCIAL IMPLICATIONS

2024/25 Budget

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

4.3 Responsible planning

## RISK IMPLICATIONS

It is a requirement under the *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**COMMITTEE'S RECOMMENDATION & COUNCIL RESOLUTION**

**M15/0724**

**Moved Cr Brown**

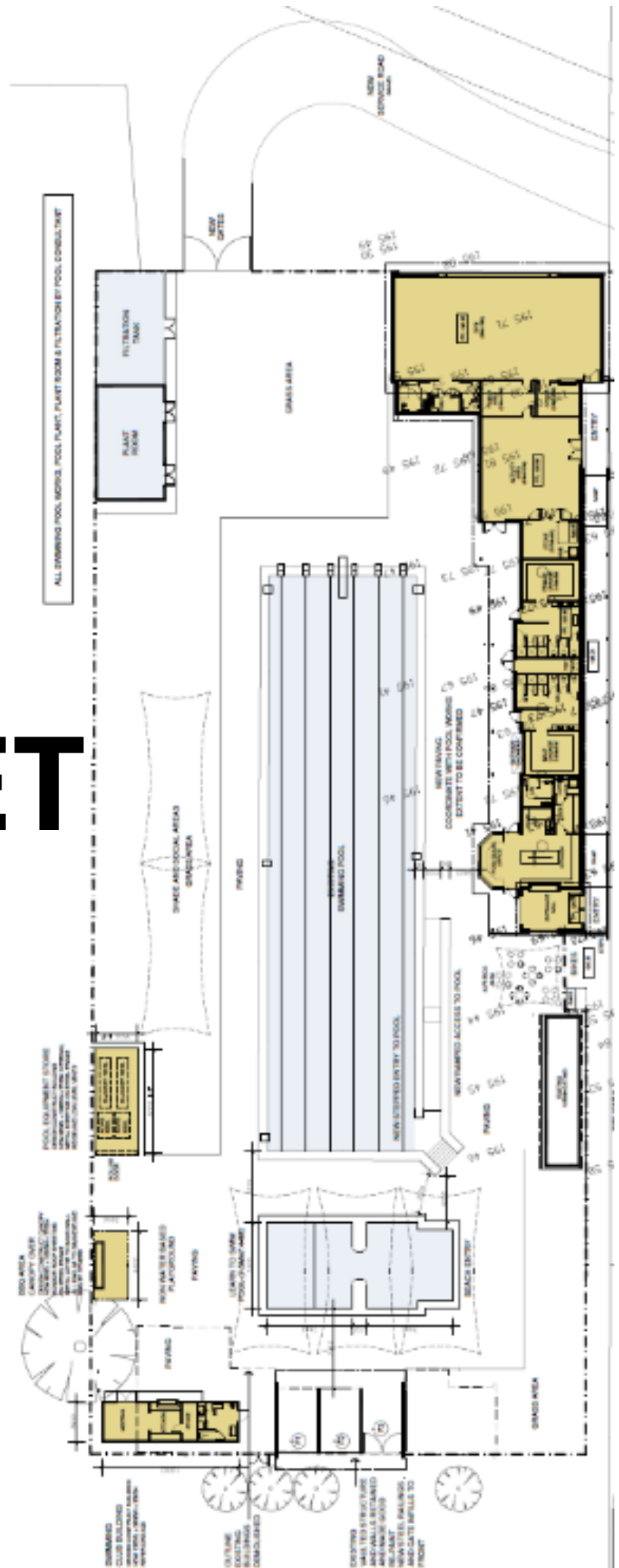
**Seconded Cr Davis**

**That the balanced 2024/25 Budget be adopted.**

**CARRIED BY ABSOLUTE MAJORITY 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler*

*Against: Nil*





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## President's Introduction

I am pleased to present the 2024/25 Annual Budget to our ratepayers and residents.

The 2024/25 budget has been adopted by Council on 24th July 2024.

It seems that as we progress from year to year, greater pressures economically make the preparation of a budget difficult in the sense of endeavouring to provide the wider community with services and facilities they have come to expect.

With the completion of the renovations to the Old School Building, the Shire of Beverley will have invested approximately \$17 million into building construction works over 13 years. This has been achieved while maintaining a healthy Balance Sheet. The Council has set criteria for limiting borrowings to ensure costs are not borne by future generations.

Nevertheless, to deliver the services the community deserves, means that the pressure to borrow further becomes greater as it is the only real source of funding for these services. Increasing rates to cover these services would be unacceptable.

Council is also acutely aware that our road network requires constant attention due to bigger and heavier vehicles using the network. Bridges are a part of this network and many of them are just not suitable for this day and age. We continue to work with Main Roads to identify the most urgent bridges and rely upon them for the funding necessary to effect improvements.

In general, the cost pressures for this year's budget have been significant. Increased costs to:

- ▶ All materials necessary for road construction;
- ▶ A 30% increase in Audit costs;
- ▶ An increase for wages and salaries in line with the national minimum wage;
- ▶ An increase in Insurance Premiums of 15%; and,
- ▶ A decrease in funding of 5% from DFES for the engagement of the CESM Officer.

This year's capital budget is \$30,608,349 which is expected to be funded largely from Grants, Reserves, and Loans. The direct cost to Shire resources is \$1,284,183.

The result is that Council has approved an increase of 5% for 2024/2025. It was anticipated that the increase may have been of the order of 6% to 6.5%, several expenses were cut that it would have been preferred, remained. Cutting our cloth to ensure Council keeps increases to a minimum is very difficult for a Shire Council in the Band 4 category.

Unfortunately, the State Government seems to have little sympathy for smaller Local Governments across Regional Western Australia.

Finally, I would like to acknowledge and thank Management for the work done in drafting this budget under the constraints and conditions that are becoming increasingly onerous.



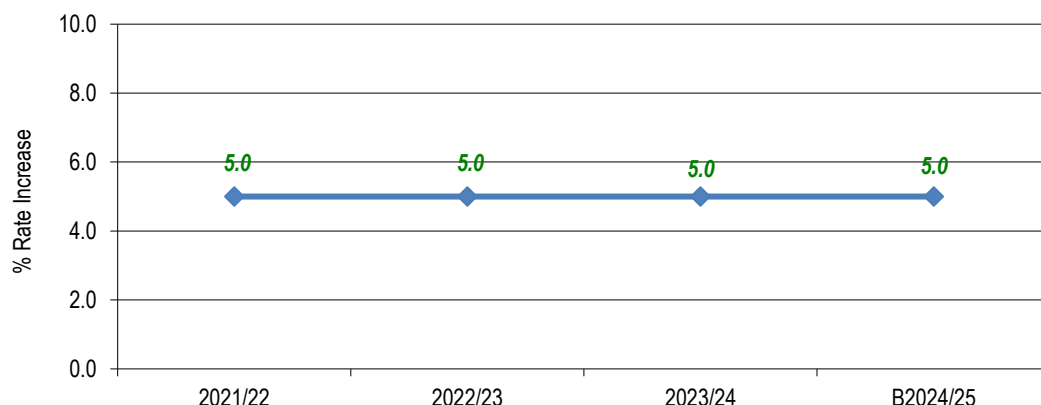
**Cr David White**  
**Shire President**



## Chief Executive Officer's Summary

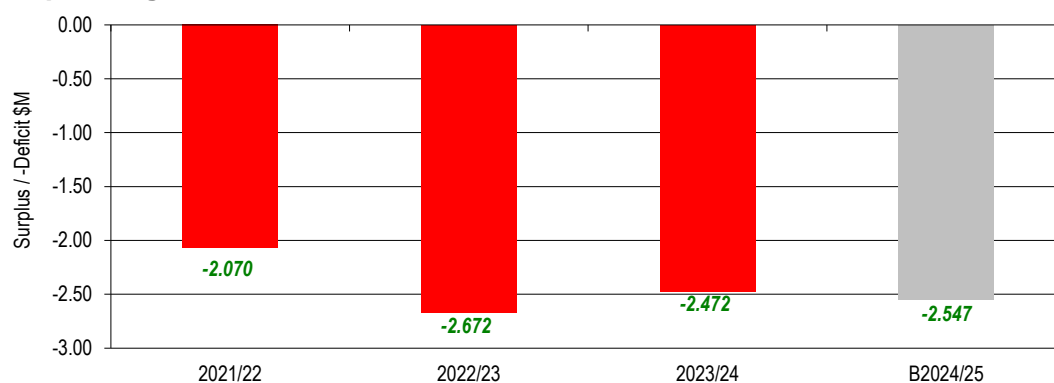
The Annual Budget for the 2024/25 financial year seeks to balance the demand for services and infrastructure with the community's capacity to pay. The key budget information provided below is about the rates, operating result, service levels, cash and investments, capital works, financial position and key strategic activities of the Council.

### 1. Rates



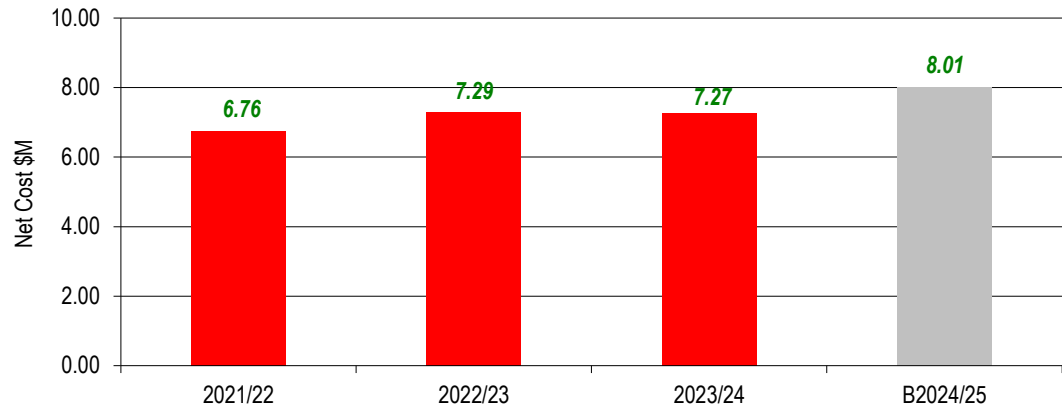
Council have resolved to increase Rates income by 5.0% for the 2024/25 financial year. Total Rates income increases to \$3.69 million. In addition the 10% discount incentive has been maintained at a estimated cost of \$295,576.

### 2. Operating Result



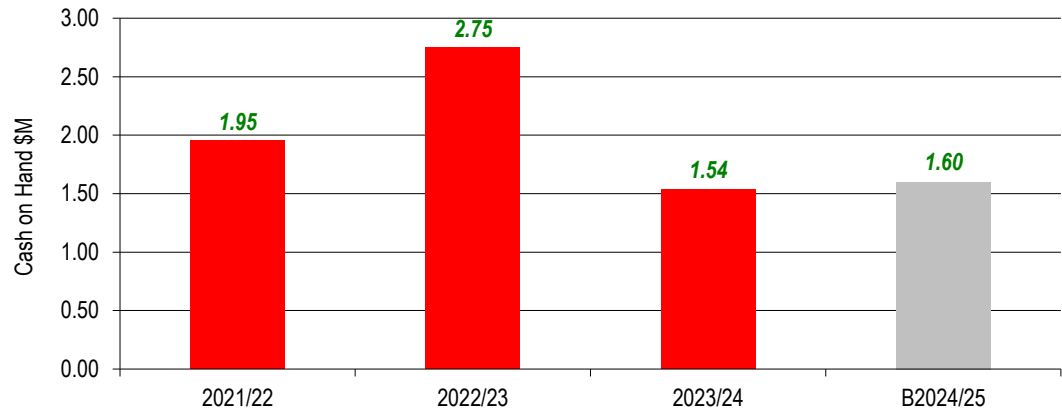
The expected operating result (including depreciation) for the 2024/25 year is a deficit of \$2.547 Million, which is an increase of \$75,000 over 2023/24 Operating Budget attributable to an increase in labour costs, offset by increases to rates and investment interest income. This operating deficit may appear high, however Council maintains a non-revenue producing depreciable infrastructure asset network valued at ~\$140 million, it is unlikely Council will ever produce a operating surplus position based simply on a high depreciation expense and low rate revenue base in comparison.

3. Services



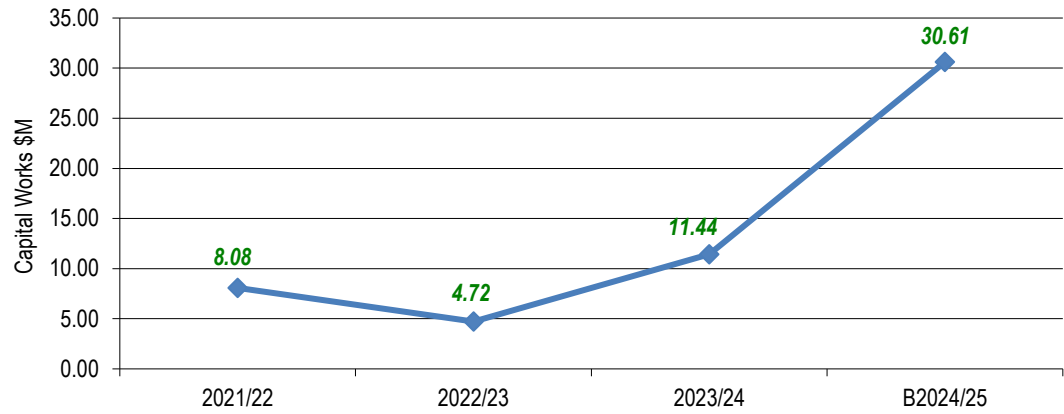
The cost of services (including depreciation) to be delivered to the community for the 2024/25 year is expected to be \$8.010 million which is \$740,000 more when compared to the 2023/24 Budget. There are several factors contributing to increases in our operating costs being employee wage and super increases, costs associated with audit, insurance premiums, local laws review and grant applications and a shift to more hours spent on road maintenance due to an increase in contracted road construction works.

4. Cash and Investments



Cash and investment levels are expected to slightly increase by \$60,000 during the year to 30 June 2025.

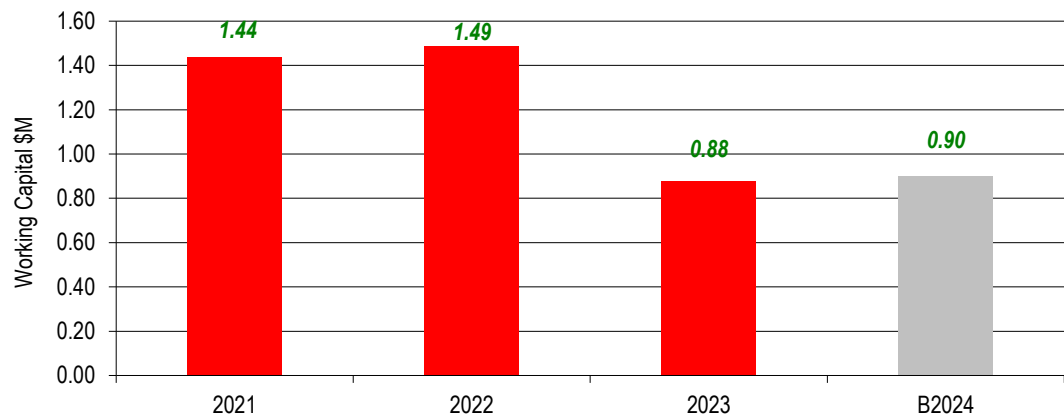
5. Capital Works



The capital works program for the 2024/25 year is expected to be \$30.61 million; a significant increase on prior years.

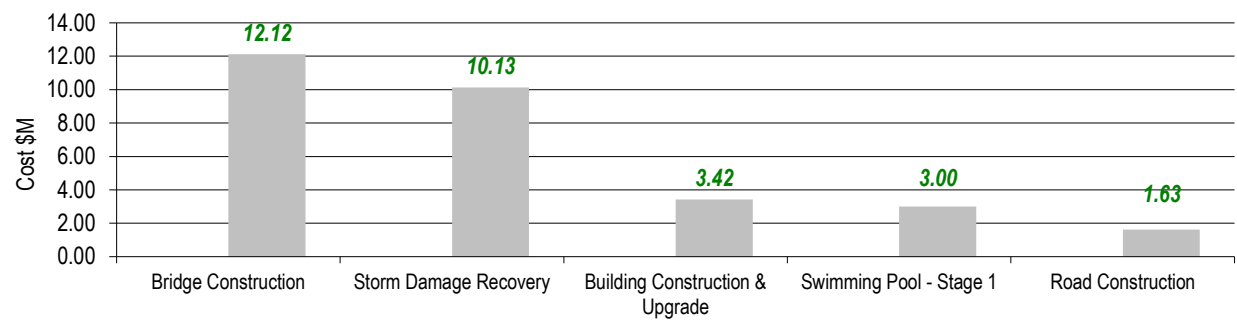
Of the capital funding required, \$1.28 million will come from Council operations, \$23.80 million from external grants, \$0.95 million from Reserves, \$4.50 million in loan funds and the balance of \$75,000 from disposal of plant and vehicles. The capital expenditure program has been set and prioritised based on the community needs for each project.

6. Financial Position



The budgeted net current asset position is expected to increase slightly to \$900,000.

7. Major Projects



The Annual Budget includes a range of activities and initiatives that will contribute to achieving the strategic objectives specified in the Strategic Community Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Plan.

The Annual Budget has been developed so that it is financially responsible. More detailed budget information is available throughout this document.



**S.P. Gollan**  
**Chief Executive Officer**



## Budget Processes

This section lists the budget processes to be undertaken in order to adopt the Annual Budget in accordance with the *Local Government Act 1995* and its Regulations.

The preparation of the Budget begins with Officers preparing the operating and capital components. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings. A 'proposed' Budget is prepared in accordance with the Act and submitted to Council for approval.

The Budget is required to be adopted by 31 August in each year. However, Council strive to have the Budget adopted by 31 July annually to allow Staff to progress approved projects in a timely manner.

The key dates for the Budget process are summarised below:

### Budget Process

1. Officers prepare operating and capital estimates for inclusion in the Budget.
2. Council considers draft Budget at Committee.
3. Proposed Budget is submitted to Council for adoption.
4. Copy of adopted Budget submitted to the Department.

### Timing

Feb - May 2024  
June & July 2024  
July 2024  
August 2024

## 1. Link to the Council Plan

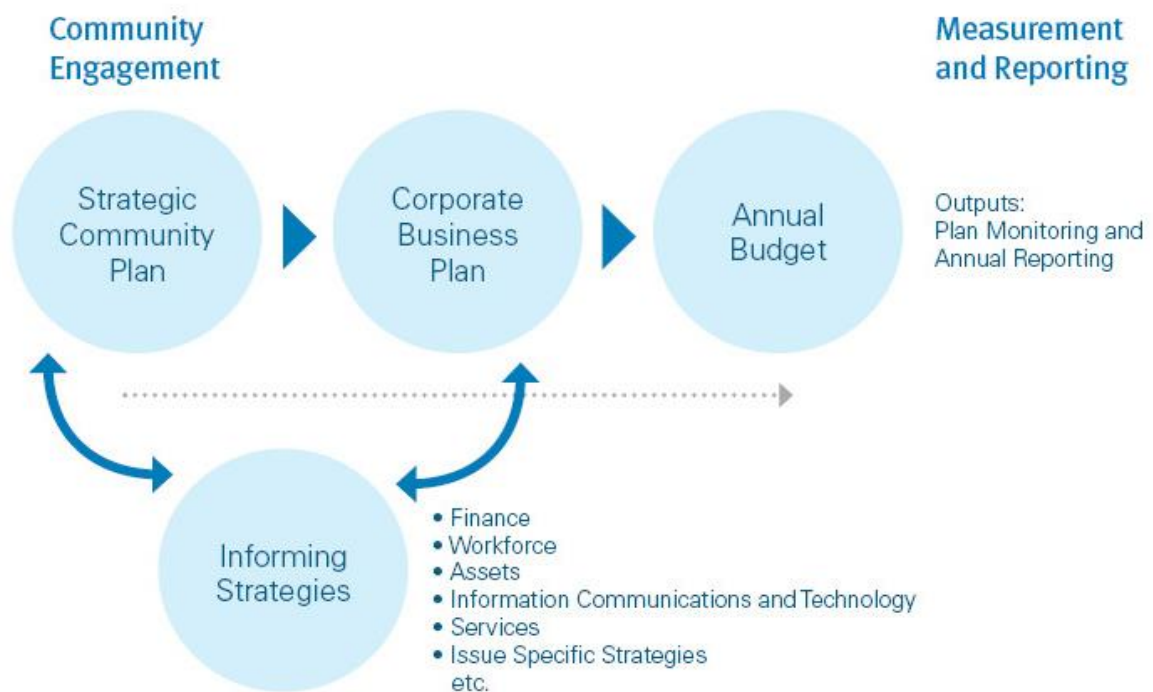
This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Strategic Community Plan), medium term (Corporate Business Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

### 1.1 Integrated Planning Framework

A Strategic Community Plan (SCP) was prepared and adopted by Council in 2023. The SCP outlines the overarching objectives and strategies that guide Council's decision making process.

The Corporate Business Plan (CBP) was prepared and adopted by Council in 2013 and summarises the financial and non-financial impacts of the objectives and strategies presented in the SCP and determines the sustainability of these objectives and strategies. The Annual Budget is then framed, taking into account the activities and initiatives included in the plans which contribute to achieving the strategic objectives specified.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The planning will guide the preparation of the CBP and Annual Budget.



## Elements of Integrated Planning and Reporting Framework

Reproduced from the Department of Local Government, Sport and Cultural Industries website.

## **1.2 Our purpose**

### **Our Vision**

A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

### **We Value**

- The contributions made by our community towards an inclusive, active, diverse and friendly community.
- Our natural resources and our place in the natural environment.
- Economic diversity and opportunistic growth.
- Forward thinking leadership and good governance.

### **Council Priorities:**

1. Our investments support or facilitate employment and local business growth.
2. Our people, the community and quality of life are important to our success.
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents.

## 2. Activities and Initiatives

This section provides a description of the activities to be funded in the Budget for the 2024/25 year and how these will contribute to achieving the strategic objectives specified in the Strategic Community Plan.

### Activities

Activity	Description	Revenue (Expenditure) Net Cost \$
<b>General Purpose Funding</b>	Details rates levied, interest on late payment of rates, general purpose grants and interest received on investments.	3,640,460 (194,157) <b>3,446,303</b>
<b>Governance</b>	This service provides assistance to elected members and ratepayers on matters which do not concern specific council services.	2,600 (323,505) <b>(320,905)</b>
<b>Law Order, Public Safety</b>	This service provides for the supervision of local laws, fire prevention and animal control.	185,793 (577,371) <b>(391,578)</b>
<b>Health</b>	This service provides for food quality and pest control, medical service and environmental health.	300 (175,058) <b>(174,758)</b>
<b>Education and Welfare</b>	This service provides for maintenance of the old school building (CRC) and funding for community activities and initiatives.	0 (92,688) <b>(92,688)</b>
<b>Housing</b>	This service provides for the maintenance of staff housing and the Hunt Road Village.	146,451 (276,620) <b>(130,169)</b>
<b>Community Amenities</b>	This service provides the collection of rubbish, operations of the waste disposal sites, town planning, maintenance of cemeteries, maintenance of the water harvesting dams and protection of the environment.	249,171 (761,432) <b>(512,261)</b>
<b>Recreation and Culture</b>	This service provides for the maintenance of halls, swimming pool, recreation grounds and various reserves, the operations of the library and art gallery and maintenance of courthouse and Dead Finish museum.	880,051 (1,731,473) <b>(851,422)</b>
<b>Transport</b>	This service provides for the maintenance of roads, bridges, footpaths, cleaning and lighting of streets, street trees, depot maintenance and aerodrome maintenance.	23,198,437 (3,079,338) <b>20,119,099</b>
<b>Economic Services</b>	This service provides for weed control, tourism and area promotion, implementation of building controls, swimming pool inspections and promotion of economic development initiatives.	388,833 (778,540) <b>(389,707)</b>
<b>Other Property and Services</b>	This service provides for the undertaking of private works, allocations of on costs and plant operation costs, recording of material and stock, salaries and wages paid and allocated to works.	171,574 (20,144) <b>151,430</b>
<b>Net Operating Surplus/(Deficit)</b>		<b>20,853,344</b>



### 3. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

#### 3.1 Snapshot of Beverley Shire Council

For thousands of years the Ballardong Noongar have lived along the Avon (Colguler) River and knew the area as Wergijan, rich in bush food and native animals, the Ballardong people continue to have a deep attachment to their country.

Located on the banks of the Avon River in the western central Wheatbelt region of WA, the town of Beverley was founded in 1838 by Europeans. Today, Beverley is a vibrant and diverse rural community with a population of approximately 1,700. The Shire is home to a highly productive broad acre farming industry with a smaller diversified agricultural base, such as perennial horticulture.

The town of Beverley is an attractive place to visit and live in. All services and facilities expected of a progressive community are available, including high quality educational and medical establishments.

#### 3.2 External Influences

In preparing the 2024/25 Annual Budget, a number of external influences have been taken into consideration, because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Sustained inflationary pressures on the procurement cost of materials, goods and services
- Reduced funding from State and Federal governments;
- Compliance costs related to Local Government Act, Work Health and Safety, State Award and E-Waste reforms;
- Increased Labour costs including increases to the Superannuation guarantee rate; and
- Increased Utility costs.

#### 3.3 Internal Influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2024/25 Annual Budget. These matters have arisen from events occurring in the 2023/24 year resulting in variances between the interim actual and budgeted results for that year and matters expected to arise in the 2024/25 year. These matters and their financial impact are set out below:

- Budget surplus for the 2023/24 financial year ended 30 June 2024; and
- Minimal staff turnover.

#### 3.4 Budget Principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased in line with CPI;
- Grants to be based on confirmed funding levels;
- New revenue sources to be identified where possible;
- Service levels to be maintained at 2023/24 levels;
- Salaries and wages to be increased in line with the Local Government Industry Award 2020;
- New initiatives which are not cost neutral to be justified through a business case;
- Real savings in expenditure and increases in revenue identified in 2023/24 to be preserved; and
- Operating revenues and expenses arising from completed 2023/24 capital projects to be included.

### **3.5 Legislative Requirements**

Under the Local Government Act 1995 (“the Act”), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Financial Management ) Regulations 1996 (“the Regulations”) which support the Act.

The 2024/25 Annual Budget, which is included in this report, is for the year 1 July 2024 to 30 June 2025 and is prepared in accordance with the Act and Regulations. The Budget includes statutory statements being a budget statement of comprehensive income (Net operations), budget statement of financial activity and notes forming part of the annual budget. These statements have been prepared for the year ended 30 June 2025 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the Budget.

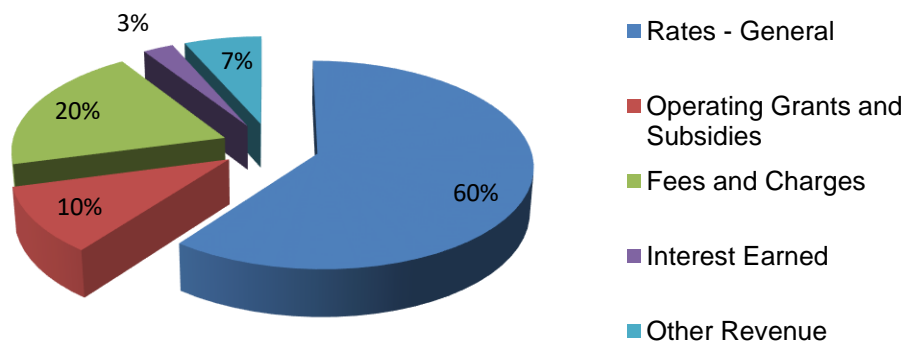
The Budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Rating Strategy and Other Long Term Strategies including borrowings, Asset Management Plans and the Workforce Plan.

## 4. Analysis of the Operating Budget

This section analyses the expected revenues and expenses of the Council for the 2024/25 year.

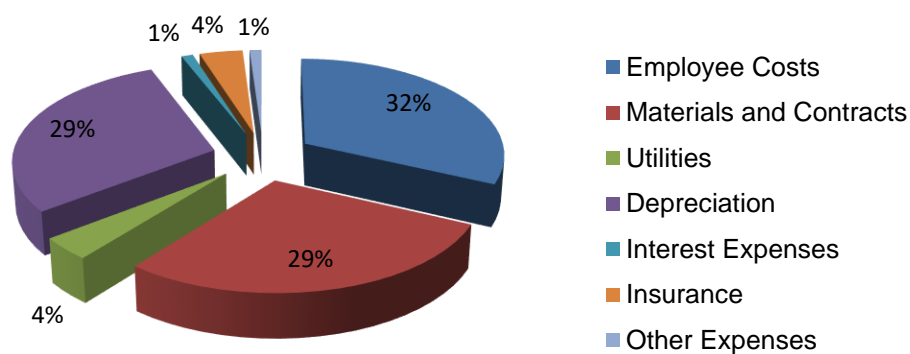
### 4.1 Operating Revenue

Revenue Types	Budget 2023/24 \$'000	Budget 2024/25 \$'000	Variance \$'000
Rates - General	3,242	3,411	169
Operating Grants and Subsidies	569	594	25
Fees and Charges	799	1,125	326
Interest Earned	166	148	(18)
Other Revenue	592	374	(218)
<b>Total Operating Revenue</b>	<b>5,368</b>	<b>5,652</b>	<b>284</b>
Net gain on sale of assets	28	5	(23)
Non-Operating Grants	6,598	23,617	17,019



## 4.2 Operating Expenditure

Expenditure Types	Budget 2023/24 \$'000	Budget 2024/25 \$'000	Variance \$'000
Employee Costs	2,449	2,679	230
Materials and Contracts	2,275	2,430	155
Utilities	222	320	98
Depreciation	2,455	2,478	23
Interest Expenses	68	88	20
Insurance	286	326	40
Other Expenses	84	89	5
<b>Total Operating Expenditure</b>	<b>7,839</b>	<b>8,410</b>	<b>571</b>
Net loss on sale of assets	6	10	4



## 5. Analysis of the Budgeted Cash Position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2024/25 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations.

These activities also include repayment of the principal component of loan repayments for the year.

### 5.1 Budgeted Cash Flow Statement - Summarised

Cash Flow Types	Budget 2023/24 \$'000	Budget 2024/25 \$'000	Variance \$'000
Net cash provided by/(used) in Operating activities	(16)	(280)	(265)
Net cash provided by/(used) in Investing activities	(4,503)	(8,294)	(3,791)
Net cash provided by/(used) in Financing activities	876	4,345	3,469
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(3,643)</b>	<b>(4,229)</b>	<b>(586)</b>
Cash and cash equivalents at the start of the year	5,181	5,831	650
<b>Cash and cash equivalents at the end of the year</b>	<b>1,538</b>	<b>1,602</b>	<b>64</b>

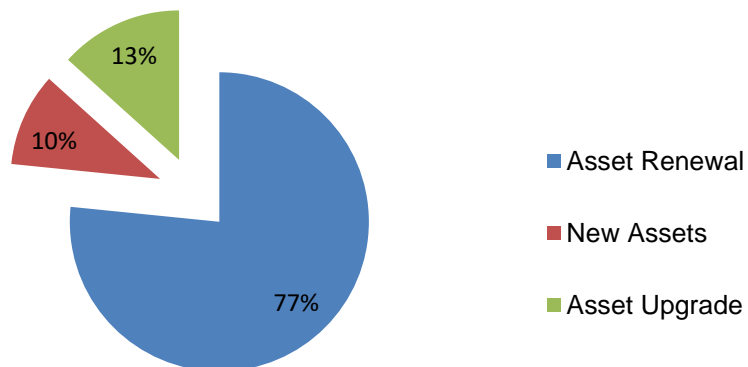
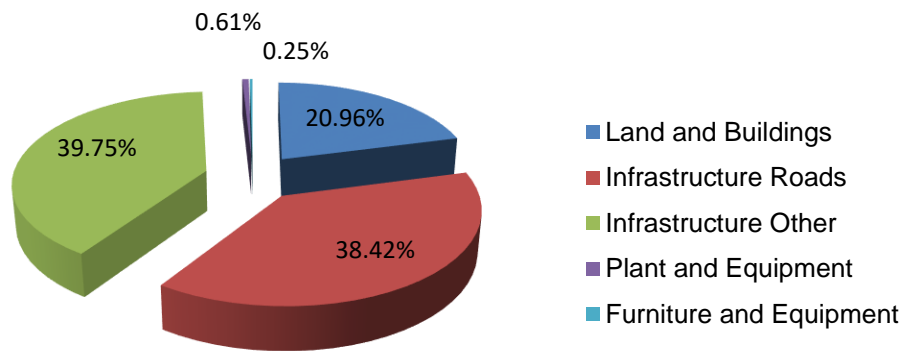


## 6. Analysis of the Capital Budget

This section analyses the planned capital expenditure budget for the 2024/25 year and the sources of funding for the capital budget.

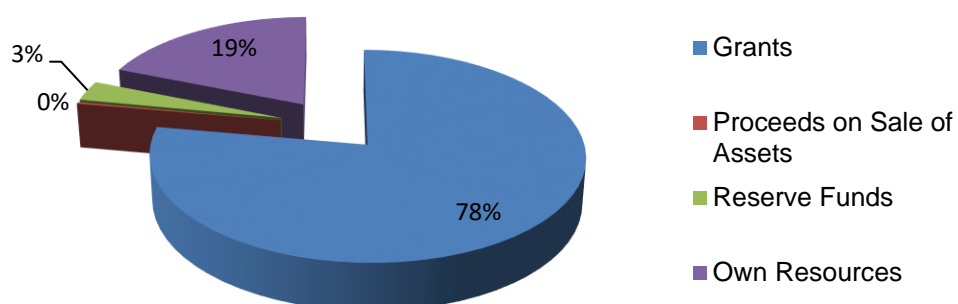
### 6.1 Capital Works

Capital Works Areas	Budget 2023/24 \$'000	Budget 2024/25 \$'000	Variance \$'000
Land and Buildings	787	6,415	5,628
Infrastructure Roads	2,005	11,761	9,756
Infrastructure Other	1,201	12,166	10,965
Plant and Equipment	682	188	(494)
Furniture and Equipment	40	78	38
<b>Total capital works</b>	<b>4,715</b>	<b>30,608</b>	<b>25,893</b>
<b>Represented by:</b>			
Asset Renewal	3,826	23,445	19,619
New Assets	315	3,086	2,771
Asset Upgrade	574	4,077	3,503
<b>Total capital works</b>	<b>4,715</b>	<b>30,608</b>	<b>25,893</b>



## 6.2 Funding Sources

Sources of Funding	Budget 2023/24 \$'000	Budget 2024/25 \$'000	Variance \$'000
<b>External</b>			
Grants - Capital	2,031	23,797	21,766
Proceeds on sale of assets	194	75	(119)
	<b>2,225</b>	<b>23,872</b>	<b>21,647</b>
<b>Internal</b>			
Reserve Funds	967	952	(15)
Own Resources (Incl. Loans)	1,523	5,784	4,261
	<b>2,490</b>	<b>6,736</b>	<b>4,246</b>
<b>Total funding sources</b>	<b>4,715</b>	<b>30,608</b>	<b>25,893</b>



## 7. Rating Strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

### 7.1 Strategy Development

In developing the Annual Budget, rates and charges were identified as an important source of revenue, accounting for 60% of total operating revenue. Planning for future rate increases has therefore been an important component of the planning process.

However, it has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases. The following table shows rate increases over the last five years.

Year	Rate Increases
2020/21	0.00%
2021/22	5.00%
2022/23	5.00%
2023/24	5.00%
2024/25	5.00%
<b>Average increase</b>	<b>4.00%</b>

### 7.2 Current Year Rate Increase

In order to maintain service levels and a strong capital expenditure program, general rates will increase by 5.0% in 2024/25 raising a total of \$3.411 million (net of discount).

Year	Rate Increase %	Total Rates Raised \$'000
2020/21	0.00%	2,796
2021/22	5.00%	2,936
2022/23	5.00%	3,083
2023/24	5.00%	3,237
2024/25	5.00%	3,399

A payment incentive discount of 10% for rates paid within 21 days of the issue date has been allowed for. The discount cost to the budget is \$295,576. This is the most generous discount offered in the State and reflects Councils ongoing support of its loyal rate payer base.

### 7.3 Rating Structure

Council has established a rating structure which is comprised of the following elements. These are:

- ▶ Gross Rental Values
- ▶ Unimproved Values
- ▶ Minimum Rate

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

## 8. Other Strategies

This section sets out the strategies that have been taken into account when the Council formulates its plan for the future and Annual Budget.

### 8.1 Borrowings

For the 2024/25 year, Council intends to raise \$4,500,000 loan funds to progress Stage 1 of the Swimming Pool Redevelopment project, build eight essential worker accommodation units and a further six cabins at the Caravan Park.

The table below details loan borrowings outstanding over a five year period:

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2020/21	0	138	66	1,379
2021/22	1,000	113	85	2,257
2022/23	0	138	93	2,118
2023/24	0	143	86	1,975
2024/25	4,500	148	88	6,327

### 8.2 Asset Management

Council has prepared Asset Management Plans, which sets out the capital expenditure requirements for the future by class of asset and will be a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations.

### 8.3 Long Term Financial Plans

The Long Term Financial Plan was reviewed in March 2021 and forms an important part of Council's integrated planning process. The LTFP has been aligned with Council's Strategic Community Plan and Corporate Business Plan and forms the basis for the preparation of the Annual Budget.

The LTFP covers a 10 year planning period from 2019-20 to 2029-30 and will cost the community's aspirations against the financial realities.

**SHIRE OF BEVERLEY**  
**BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

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**SHIRE OF BEVERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	NOTE	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>REVENUE</b>				
Rates	8	3,410,624	3,261,819	3,241,771
Grants, Subsidies and Contributions		593,892	1,882,174	569,235
Fees and Charges	13	1,124,912	1,054,480	798,854
Interest Earnings	2(a)	147,836	250,781	166,267
Other Revenue		373,771	368,553	592,113
		<u>5,651,035</u>	<u>6,817,807</u>	<u>5,368,240</u>
<b>EXPENSES</b>				
Employee Costs		(2,678,612)	(2,583,240)	(2,448,524)
Materials and Contracts		(2,430,226)	(1,874,130)	(2,275,089)
Utility Charges		(319,668)	(307,511)	(222,075)
Depreciation	2(a)	(2,478,108)	(2,704,286)	(2,455,403)
Finance costs	2(a)	(87,741)	(86,019)	(67,594)
Insurance		(326,297)	(286,065)	(286,484)
Other Expenditure		(88,581)	(80,577)	(84,001)
		<u>(8,409,233)</u>	<u>(7,921,828)</u>	<u>(7,839,170)</u>
<b>SUB TOTAL</b>		<b>(2,758,198)</b>	<b>(1,104,021)</b>	<b>(2,470,930)</b>
Capital Grants, Subsidies and Contributions		23,616,776	1,862,154	6,597,684
Profit on Asset Disposals	4	5,050	8,511	27,900
Loss on Asset Disposals	4	(10,284)	(12,223)	(6,300)
Loss on Asset Revaluations		-	-	-
<b>NET RESULT</b>		<b>20,853,344</b>	<b>754,421</b>	<b>4,148,354</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of non-current assets		-	-	-
<b>Total Other Comprehensive Income</b>		<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>20,853,344</u></b>	<b><u>754,421</u></b>	<b><u>4,148,354</u></b>

**Notes:**

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

Fair value adjustments will be assessed at the time they occur with compensating budget amendments made as necessary.

This statement is to be read in conjunction with the accompanying notes.

The represented 2023/24 Actual figures are unaudited.

**SHIRE OF BEVERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	NOTE	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>REVENUE (Refer Notes 1,2,8 to 13)</b>				
General Purpose Funding		3,640,460	4,218,216	3,430,038
Governance		2,600	36,058	5,600
Law, Order, Public Safety		185,793	179,517	185,368
Health		300	26,113	300
Education and Welfare		-	4,800	-
Housing		146,451	132,833	132,476
Community Amenities		249,171	247,516	240,703
Recreation and Culture		880,051	167,484	989,229
Transport		12,138,603	835,590	2,073,219
Economic Services		388,833	459,742	291,799
Other Property and Services		175,308	233,754	14,361
		<u>17,807,570</u>	<u>6,541,623</u>	<u>7,363,093</u>
<b>EXPENSES EXCLUDING</b>				
<b>FINANCE COSTS (Refer Notes 1,2 &amp; 14)</b>				
General Purpose Funding		(194,157)	(178,389)	(200,690)
Governance		(322,005)	(280,741)	(306,325)
Law, Order, Public Safety		(577,371)	(389,808)	(547,162)
Health		(175,058)	(164,988)	(167,872)
Education and Welfare		(92,688)	(119,545)	(154,854)
Housing		(276,620)	(181,872)	(231,312)
Community Amenities		(761,432)	(796,683)	(735,991)
Recreation & Culture		(1,667,421)	(1,532,622)	(1,587,219)
Transport		(3,055,649)	(3,035,209)	(2,575,793)
Economic Services		(778,540)	(692,952)	(669,297)
Other Property and Services		(20,144)	(186,815)	(18,041)
		<u>(7,921,085)</u>	<u>(7,559,625)</u>	<u>(7,194,556)</u>
<b>FINANCE COSTS (Refer Notes 2 &amp; 5)</b>				
Recreation & Culture		(64,052)	(64,625)	(42,739)
Transport		(23,689)	(21,394)	(24,855)
		<u>(87,741)</u>	<u>(86,019)</u>	<u>(67,594)</u>
<b>NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>				
Recreation & Culture		-	365,452	-
Transport		11,059,834	1,496,703	4,025,811
		<u>11,059,834</u>	<u>1,862,154</u>	<u>4,025,811</u>
<b>PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)</b>				
Governance		(1,500)	(5,458)	(3,500)
Law, Order, Public Safety		-	-	-
Health		-	-	(2,000)
Other Property and Services		(3,734)	1,746	27,100
		<u>(5,234)</u>	<u>(3,712)</u>	<u>21,600</u>
<b>NET RESULT</b>		<b>20,853,344</b>	<b>754,421</b>	<b>4,148,354</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of non-current assets		-	-	-
<b>Total Other Comprehensive Income</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>20,853,344</b>	<b>754,421</b>	<b>4,148,354</b>

**Notes:**

Information relating to Fair Values is as per the Statement of Comprehensive Income by Nature or Type.

This statement is to be read in conjunction with the accompanying notes.

The represented 2023/24 Actual figures are unaudited.

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	NOTE	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>REVENUES</b>				
Rates	8	3,410,624	3,261,819	3,241,771
Grants, Subsidies and Contributions		593,892	1,882,174	569,235
Fees and Charges	13	1,124,912	1,054,480	798,854
Service Charges	10	-	-	-
Interest Earnings	2(a)	147,836	250,781	166,267
Other Revenue		373,770	368,558	592,112
Profit On Asset Disposal		5,050	8,511	27,900
		<u>5,656,084</u>	<u>6,826,325</u>	<u>5,396,139</u>
<b>EXPENSES</b>				
Employee Costs		(2,678,612)	(2,583,240)	(2,448,524)
Materials and Contracts		(2,430,226)	(1,874,130)	(2,275,089)
Utility Charges		(319,668)	(307,511)	(222,075)
Depreciation	2(a)	(2,478,107)	(2,704,287)	(2,455,402)
Finance costs	2(a)	(87,741)	(86,019)	(67,594)
Insurance		(326,297)	(286,065)	(286,484)
Other Expenditure		(88,581)	(80,577)	(84,001)
Loss On Asset Disposal		(10,284)	(12,223)	(6,300)
Loss on Revaluation of Non-Current Assets		-	-	-
		<u>(8,419,516)</u>	<u>(7,934,053)</u>	<u>(7,845,469)</u>
<b>Net Operating Result</b>		<u>(2,763,432)</u>	<u>(1,107,729)</u>	<u>(2,449,330)</u>
<b>Adjustments for Cash Budget Requirements:</b>				
<b>Non-Cash Expenditure and Revenue</b>				
Movements in Non-Current to Current Items		-	29,522	-
(Profit)/Loss on Asset Disposals	4	5,234	3,712	(21,600)
Loss on Revaluation of Non Current Assets		-	-	-
Depreciation on Assets	2(a)	2,478,107	2,704,286	2,455,403
<b>Capital Expenditure and Revenue</b>				
Purchase Land Held for Resale	3	-	-	-
Purchase Land and Buildings	3	(6,415,000)	(1,174,167)	(3,343,000)
Purchase Plant and Equipment	3	(188,000)	(459,629)	(637,500)
Purchase Furniture and Equipment	3	(78,000)	(41,236)	(33,000)
Purchase Infrastructure Assets - Roads	3	(11,761,272)	(2,281,129)	(5,382,773)
Purchase Infrastructure Assets - Bridges	3	(12,116,077)	(286,178)	(1,929,430)
Purchase Infrastructure Assets - Drainage	3	-	-	(12,426)
Purchase Infrastructure Assets - Footpaths	3	(50,000)	(102,197)	(100,000)
Purchase Infrastructure Assets - Parks	3	-	-	-
Capital Grants, Subsidies and Contributions		23,616,776	1,862,154	6,597,684
Proceeds from Disposal of Assets	4	77,880	155,091	264,400
Lease Payments	5	(6,648)	(6,837)	(6,837)
Repayment of Debentures	5	(148,300)	(143,269)	(117,135)
Proceeds from New Debentures	5	4,500,000	-	1,000,000
Self-Supporting Loan Principal Income		-	-	-
Transfers to Reserves (Restricted Assets)	6	(288,556)	(235,758)	(418,740)
Transfers from Reserves (Restricted Assets)	6	972,000	622,347	1,507,980
Surplus/(Deficit) July 1 B/Fwd	7	2,165,288	2,626,304	2,626,304
<b>Estimated Surplus/(Deficit) June 30 C/Fwd</b>	<b>7</b>	<b>-</b>	<b>2,165,288</b>	<b>-</b>

This statement is to be read in conjunction with the accompanying notes.

The represented 2023/24 Actual figures are unaudited.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget document.

**(c) 2023/24 Actual Balances**

Balances shown in this budget as 2023/24 Actual, at the time of budget preparation, remain subject to final audit and adjustments.

**(d) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(e) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(f) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

**(g) Superannuation**

The Council contributes to a number of superannuation funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.



**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

**(i) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(j) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in the statement of comprehensive income at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets**

Each class of fixed assets is carried at fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

***Mandatory Requirement to Revalue Non-Current Assets***

Council has adopted Fair Value in accordance with the Local Government (Financial Management) Regulations 1996.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY**

***Land under control prior to 1 July 2019***

In accordance with the then *Local Government (Financial Management) Regulation 16 (a)*, the Shire was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets (Continued)**

**AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY (Continued)**

***Land under roads prior to 1 July 2019***

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in

Australian Accounting Standard AASB1051 *Land Under Roads* and the then *Local Government (Financial Management) Regulation 16(a)(i)* which arbitrarily prohibited local governments from recognising such land as an asset. This regulation has now been deleted.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	3 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
- formation	not depreciated
- pavement	40 years
- bituminous seals	15 years
Gravel roads	
- formation	not depreciated
- pavement	40 years
- gravel sheet	20 years
Formed roads (unsealed)	
- formation	not depreciated
- pavement	40 years
Bridges	100 years
Footpaths	20 years
Water supply piping & drainage systems	54 years
Parks and Ovals	25 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets (Continued)**

**Depreciation of Non-Current Assets (Continued)**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

***Capitalisation Threshold***

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(l) Fair Value of Assets and Liabilities**

When performing a revaluation, Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Fair Value of Assets and Liabilities (Continued)**

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by Council are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.



**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current. They are subsequently measured at fair value with changes to carrying amount being included in profit or loss.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments (Continued)**

**Classification and Subsequent Measurement (Continued)**

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets, are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to the asset previously recognised in other comprehensive income, is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

The Shire of Beverley does not hold any available-for-sale financial assets.

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments (Continued)**

**Classification and Subsequent Measurement (Continued)**

***Impairment***

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired.

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial instruments, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

***Derecognition***

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Council no longer has any significant continued involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(n) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116).

Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(p) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(q) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) Provisions**

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(s) Leases**

At inception of a contract, an entity shall assess whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a lessee shall recognise a right-of-use asset and a lease liability.

At the commencement date, a lessee shall measure the right-of-use asset at cost.

At the commencement date, a lessee shall measure the lease liability at the present value of the lease payments that are not paid at that date. The lease payments shall be discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the lessee shall use the lessee's incremental borrowing rate.

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(v) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.



**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(w) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**(x) Change In Accounting Policies**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities.

**AASB 15 Revenue From Contracts With Customers**

The Shire of Beverley adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire of Beverley has adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019.

No adjustment has been made to the retained surplus as at 1 July 2019 when applying AASB 15. Any applicable transactions have been appropriately accounted for in the preceding financial year.

Currently the Shire of Beverley does not expect to have any Contract Assets or Contract Liabilities at the balance date.

**AASB 16 Leases**

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Shire of Beverley is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

**AASB 1058 Income For Not-For-Profit Entities**

The Shire of Beverley has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire of Beverley has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

No adjustment has been made to the retained surplus as at 1 July 2019 when applying AASB 1058. Any applicable transactions have been appropriately accounted for in the preceding financial year.

Currently the Shire of Beverley does not expect to have any transactions applicable to the adoption of AASB 1058 at the balance date.

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the Shire of Beverley. When the taxable event occurs the financial liability is extinguished and the Shire of Beverley recognises income for the prepaid rates that have not been refunded.

The Shire of Beverley was not provided with any Volunteer Services during the year.

Any applicable transactions have been appropriately accounted for in the preceding financial year.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
<b>(a) Net Result from Ordinary Activities was arrived at after:</b>			
(i) Charging as Expenses:			
<b>Auditors Remuneration</b>			
Audit Services	35,200	26,840	28,000
Other Services	4,080	5,150	4,500
<b>Depreciation</b>			
<b><u>By Program</u></b>			
Governance	65,562	57,750	63,312
Law, Order, Public Safety	10,694	6,326	10,694
Health	14,834	13,900	14,834
Education and Welfare	-	-	-
Housing	147,160	83,155	116,440
Community Amenities	56,424	118,434	56,424
Recreation and Culture	647,748	691,397	648,348
Transport	1,259,237	1,446,516	1,259,238
Economic Services	29,042	43,224	29,042
Other Property and Services	247,406	243,584	257,071
	<u>2,478,107</u>	<u>2,704,286</u>	<u>2,455,403</u>
<b><u>By Class</u></b>			
Land and Buildings	780,939	738,288	750,819
Furniture and Equipment	35,383	28,837	33,133
Plant and Equipment	292,067	272,779	301,732
Roads	822,389	1,043,713	822,390
Bridges	385,142	353,981	385,142
Footpaths	37,944	34,434	37,944
Drainage	49,658	111,988	49,658
Parks and Ovals	74,585	120,266	74,585
	<u>2,478,107</u>	<u>2,704,286</u>	<u>2,455,403</u>
<b>Interest Expenses (Finance Costs)</b>			
- Debentures (refer note 5(a))	87,741	86,019	67,594
	<u>87,741</u>	<u>86,019</u>	<u>67,594</u>
(ii) Crediting as Revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve Funds	82,336	104,378	100,767
- Other Funds	45,000	108,692	45,000
Other Interest Revenue (refer note 12)	20,500	37,711	20,500
	<u>147,836</u>	<u>250,781</u>	<u>166,267</u>

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

**GOVERNANCE**

Member of Council Allowances and Reimbursements, Civic Functions, Election Expenses and Administration Expenses.

**GENERAL PURPOSE FUNDING**

Rates Levied, Interest on Late Payment of Rates, General Purpose Grants and Interest Received on Investments.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various Local Laws, Fire Prevention and Animal Control.

**HEALTH**

Subsidisation of the Beverley Medical Practice, Environmental Health, Food Control and Pest Control.

**EDUCATION AND WELFARE**

Pre-Schools and other Education. Care of Families and Children.

**HOUSING**

Aged Persons Residence and Staff Housing.

**COMMUNITY AMENITIES**

Refuse Collection Services, Landfill Site Operations, Protection of the Environment, Administration of the Town Planning Scheme and Urban Stormwater and Drainage Works.

**RECREATION AND CULTURE**

Maintenance of Halls, Swimming Pool, Recreation Ground, Reserves, Libraries and Other Culture.

**TRANSPORT**

Maintenance of Roads, Drainage Works, Footpaths, Street Lighting, Crossovers, Verge Maintenance and Street Sweeping.

**ECONOMIC SERVICES**

Weed Control, Area Promotion, Implementation of Building Controls and Swimming Pool Inspections.

**OTHER PROPERTY & SERVICES**

Private Works, Public Works Overheads, Plant Operations, Materials, Salaries and Wages Controls and Other Unclassified Activities.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

<b>3. ACQUISITION OF ASSETS</b>	<b>2024/25 Budget \$</b>
The following assets are budgeted to be acquired during the year:	
<b><u>By Program</u></b>	
<b>Governance</b>	
Old School Building - Civic Centre Car Park	250,000
Old School Building - Town Square	75,000
DCEO Vehicle	67,000
Administration Office - Staff Room and Office Space	50,000
Council Chambers - Meeting Table and Furniture	43,000
Old School Building - Civic Centre Upgrade	10,000
<b>Housing</b>	
Hunt Road Village - Eight Unit Development	2,000,000
Hunt Road Village - Unit Refurbishment	20,000
<b>Recreation and Culture</b>	
Swimming Pool Redevelopment - Stage 1	3,000,000
Moort Wabiny Park - CCTV	20,000
Rec Ground - Light Tower Lamp Replacement	10,000
<b>Transport</b>	
Bridge Construction	12,116,077
Road Construction	11,761,272
Footpath Construction	50,000
Depot - Network Connection	15,000
<b>Economic Services</b>	
Caravan Park - Six Cabin Development	1,000,000
<b>Other Property and Services</b>	
Garden's Utility	39,000
Construction Utility	39,000
Ride On Mower	20,000
Portable Traffic Lights	15,000
Walk Behind Fork Lift	8,000
	<b><u>30,608,349</u></b>
<b><u>By Class</u></b>	
Land and Buildings	6,415,000
Plant and Equipment	188,000
Furniture and Equipment	78,000
<b>Total Property, Plant &amp; Equipment Acquisitions</b>	<b><u>6,681,000</u></b>
Infrastructure Assets - Roads	11,761,272
Infrastructure Assets - Bridges	12,116,077
Infrastructure Assets - Drainage	-
Infrastructure Assets - Footpaths	50,000
<b>Total Infrastructure Acquisitions</b>	<b><u>23,927,349</u></b>
<b>Total Acquisition of Assets</b>	<b><u>30,608,349</u></b>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**4. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<b><u>By Program</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	<b>2024/25 BUDGET</b>	<b>2024/25 BUDGET</b>	<b>2024/25 BUDGET</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Governance	(34,500)	33,000	(1,500)
Other Property and Services	(48,614)	44,880	(3,734)
	(83,114)	77,880	(5,234)

<b><u>By Class</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	<b>2024/25 BUDGET</b>	<b>2024/25 BUDGET</b>	<b>2024/25 BUDGET</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Plant and Equipment	(83,114)	77,880	(5,234)
	(83,114)	77,880	(5,234)

<b><u>Summary</u></b>	<b>2024/25 BUDGET</b>
	<b>\$</b>
Profit on Asset Disposals	5,050
Loss on Asset Disposals	(10,284)
	<u>(5,234)</u>



**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2024/25 Budget \$	2023/24 Actual \$	2024/25 Budget \$	2023/24 Actual \$	2024/25 Budget \$	2023/24 Actual \$
<b>Recreation</b>								
Loan 118 - Recreation Centre	550,605		54,116	51,670	496,489	550,605	42,447	43,195
<b>Recreation</b>								
Loan 120 - Community Centre	528,835		50,940	49,203	477,895	528,835	21,605	21,430
<b>Governance</b>								
Loan 121 - Vincent Street Streetscape	895,564		43,244	42,396	852,320	895,564	23,689	21,394
<b>Recreation</b>								
New Loan - Swimming Pool Upgrade - Stage 1	-	1,500,000	-	-	1,500,000	-	-	-
<b>Housing</b>								
New Loan - Hunt Road Eight Unit Development	-	2,000,000	-	-	2,000,000	-	-	-
<b>Economic Services</b>								
New Loan - Caravan Park Six Cabin Development	-	1,000,000	-	-	1,000,000	-	-	-
	1,975,004	4,500,000	148,300	143,269	6,326,704	1,975,004	87,741	86,019

All debenture repayments are to be financed by general purpose revenue.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**5. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures

Council intends to raise \$4,500,000 in loan funds during the 2024/25 financial year to partially fund Stage 1 of the Swimming Pool Upgrade, a eight unit housing development and a six unit expansion of the Caravan Park Cabins..

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2024 nor is it expected to have unspent debenture funds as at 30th June 2025.

(d) Overdraft

Council has not utilised an overdraft facility during the 2023/24 financial year nor intends to utilise a facility during 2024/25.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>6. RESERVES</b>			
<b>(a) Building Reserve</b>			
<i>Purpose - to be used to fund the construction of new and renovation of existing Council buildings.</i>			
Opening Balance	317,714	583,633	583,633
Amount Set Aside / Transfer to Reserve	13,812	151,081	49,068
Amount Used / Transfer from Reserve	(227,000)	(417,000)	(464,531)
	<u>104,526</u>	<u>317,714</u>	<u>168,170</u>
<b>(b) Community Bus Reserve</b>			
<i>Purpose - to be used for the replacement of the Community Bus.</i>			
Opening Balance	-	40,904	40,904
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	(40,904)	(40,904)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(c) Cropping Committee Reserve</b>			
<i>Purpose - to be used to fund Community Based projects and assist Community Groups.</i>			
Opening Balance	99,934	176,019	176,019
Amount Set Aside / Transfer to Reserve	55,563	35,840	52,370
Amount Used / Transfer from Reserve	(40,000)	(111,925)	(140,000)
	<u>115,497</u>	<u>99,934</u>	<u>88,389</u>
<b>(d) Emergency Services Reserve</b>			
<i>Purpose - to be used to acquire Emergency Service support equipment.</i>			
Opening Balance	31,290	29,712	29,712
Amount Set Aside / Transfer to Reserve	1,360	1,578	1,337
Amount Used / Transfer from Reserve	-	-	-
	<u>32,650</u>	<u>31,290</u>	<u>31,049</u>
<b>(e) LSL and Gratuity Reserve</b>			
<i>Purpose - to be used to fund Long Service Leave and Gratuity payment obligations.</i>			
Opening Balance	152,292	144,613	144,613
Amount Set Aside / Transfer to Reserve	6,621	7,679	6,508
Amount Used / Transfer from Reserve	-	-	-
	<u>158,913</u>	<u>152,292</u>	<u>151,121</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>6. RESERVES (Continued)</b>			
<b>(f) ITC Renewal Reserve</b>			
<i>Purpose - to be used for the replacement or upgrade of IT and communication infrastructure and software.</i>			
Opening Balance	64,278	41,281	41,281
Amount Set Aside / Transfer to Reserve	52,794	22,997	21,858
Amount Used / Transfer from Reserve	-	-	-
	117,072	64,278	63,139
<b>(g) Plant Replacement Reserve</b>			
<i>Purpose - to be used for the purchase of major plant.</i>			
Opening Balance	145,938	101,235	101,235
Amount Set Aside / Transfer to Reserve	56,344	44,703	105,641
Amount Used / Transfer from Reserve	-	-	(65,000)
	202,282	145,938	141,876
<b>(h) Recreation Development Reserve</b>			
<i>Purpose - to be used to fund capital projects to enhance recreational pursuits.</i>			
Opening Balance	683,105	604,663	604,663
Amount Set Aside / Transfer to Reserve	34,697	88,902	82,210
Amount Used / Transfer from Reserve	(685,000)	(10,460)	(511,000)
	32,802	683,105	175,873
<b>(i) Infrastructure Reserve</b>			
<i>Purpose - to be used to fund infrastructure construction and maintenance projects including Roads, Bridges, Footpaths &amp; Drainage.</i>			
Opening Balance	61,715	222,867	222,867
Amount Set Aside / Transfer to Reserve	52,683	(161,152)	60,029
Amount Used / Transfer from Reserve	-	-	(225,000)
	114,398	61,715	57,896
<b>(j) Airfield Emergency Lighting Reserve</b>			
<i>Purpose - to be used for the upgrade and maintenance of the Airfield runway lighting.</i>			
Opening Balance	-	41,545	41,545
Amount Set Aside / Transfer to Reserve	-	513	-
Amount Used / Transfer from Reserve	-	(42,058)	(41,545)
	-	-	-
<b>(k) Senior's Housing Reserve</b>			
<i>Purpose - to be used for the future development and current maintenance of Senior's Housing.</i>			
Opening Balance	271,985	231,682	231,682
Amount Set Aside / Transfer to Reserve	11,824	40,303	36,910
Amount Used / Transfer from Reserve	(20,000)	-	(20,000)
	263,809	271,985	248,592
<b>(l) Avondale Machinery Museum Reserve</b>			
<i>Purpose - to be used to fund Avondale Machinery Museum upgrades and special projects.</i>			
Opening Balance	65,713	62,399	62,399
Amount Set Aside / Transfer to Reserve	2,857	3,314	2,808
Amount Used / Transfer from Reserve	-	-	-
	68,570	65,713	65,207

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>6. RESERVES (Continued)</b>			
<b>(m) Summary</b>			
Opening Balance	1,893,964	2,280,553	2,280,553
Amount Set Aside / Transfer to Reserve	288,555	235,758	418,739
Amount Used / Transfer from Reserve	<u>(972,000)</u>	<u>(622,347)</u>	<u>(1,507,980)</u>
<b>Total Reserves</b>	<u><u>1,210,519</u></u>	<u><u>1,893,964</u></u>	<u><u>1,191,312</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.



**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	2024/25 Budget \$	2023/24 Actual \$	2023/24 Budget \$
<b>6. RESERVES (Continued)</b>			
<b>Summary of Transfers</b>			
<b>To Cash Backed Reserves</b>			
<b>Transfers to Reserves</b>			
Building Reserve	13,812	151,081	49,068
Cropping Committee Reserve	55,563	35,840	52,370
Emergency Services Reserve	1,360	1,578	1,337
LSL and Gratuity Reserve	6,621	7,679	6,508
ITC Renewal Reserve	52,794	22,997	21,858
Plant Replacement Reserve	56,344	44,703	105,641
Recreation Development Reserve	34,697	88,902	82,210
Infrastructure Reserve	52,683	(161,152)	60,029
Airfield Emergency Lighting Reserve	-	513	-
Senior's Housing Reserve	11,824	40,303	36,910
Avondale Machinery Museum Reserve	2,857	3,314	2,808
	<u>288,555</u>	<u>235,758</u>	<u>418,739</u>
<b>Transfers from Reserves</b>			
Building Reserve	(227,000)	(417,000)	(464,531)
Community Bus Reserve	-	(40,904)	(40,904)
Cropping Committee Reserve	(40,000)	(111,925)	(140,000)
Plant Replacement Reserve	-	-	(65,000)
Recreation Development Reserve	(685,000)	(10,460)	(511,000)
Infrastructure Reserve	-	-	(225,000)
Airfield Emergency Lighting Reserve	-	(42,058)	(41,545)
Senior's Housing Reserve	(20,000)	-	(20,000)
	<u>(972,000)</u>	<u>(622,347)</u>	<u>(1,507,980)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(683,445)</u>	<u>(386,589)</u>	<u>(1,089,241)</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

	Note	2024/25 Budget \$	2023/24 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	15(a)	391,467	3,936,913
Cash - Restricted Reserves	15(a)	1,210,519	1,893,963
Receivables		925,083	1,201,326
Inventories		<u>12,512</u>	<u>12,512</u>
		2,539,581	7,044,714
<b>LESS: CURRENT LIABILITIES</b>			
Payables and Provisions		<u>(1,641,528)</u>	<u>(3,286,055)</u>
NET CURRENT ASSET POSITION		898,053	3,758,658
Less Cash - Restricted Reserves	15(a)	(1,210,519)	(1,893,963)
Add Leave Reserves - Cash Backed		152,292	152,292
Add Lease Payable		6,648	-
Add Loan Principal Payable		<u>153,526</u>	<u>148,300</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u><u>-</u></u>	<u><u>2,165,288</u></u>

The estimated surplus/(deficiency) c/fwd in the 2023/24 actual column represents the surplus (deficit) brought forward as at 1 July 2024.

The estimated surplus/(deficiency) c/fwd in the 2024/25 budget column represents the surplus (deficit) carried forward as at 30 June 2025.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2024/25 Budgeted Total Revenue \$</b>	<b>2023/24 Actual \$</b>
GRV	0.121475	485	6,287,361	763,757	734,099
UV	0.005297	408	452,695,000	2,397,925	2,290,674
UV - Mining	0.005297	-	-	-	-
<b>Sub-Totals</b>		893	458,982,361	3,161,682	3,024,773
<b>Minimum Rates</b>	<b>Minimum \$</b>				
GRV	1,037	181	442,287	187,697	168,948
UV	1,037	318	18,493,300	329,766	303,316
UV - Mining	1,037	15	175,147	15,555	19,760
<b>Sub-Totals</b>		514	19,110,734	533,018	492,024
Discounts (Note 11)				(295,576)	(265,537)
<b>Total Amount of General Rates</b>				3,399,124	3,251,260
Interim Rates - GRV				1,000	344
Interim Rates - UV				1,000	217
Ex-Gratia Rates				10,000	10,206
Rates Written Off				(500)	(208)
<b>Total Rates</b>				3,410,624	3,261,819

All land except exempt land in the Shire of Beverley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2024/25 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2025**

**9. SPECIFIED AREA RATE**

No specified area rates will be levied during the 2024/25 year.

**10. SERVICE CHARGES**

No service charge will be levied during the 2024/25 year.

**11. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS**

The following discount on rates is offered to those who pay their rates in full within 21 days of the date of service appearing on the rate notice.

<b>GENERAL RATES DISCOUNT FOR EARLY PAYMENT OF RATES: 10%      VALUE:      \$295,576</b>
--

**12. INTEREST CHARGES AND INSTALMENTS**

Pursuant to Section 6.51 of the *Local Government Act 1995* and Financial Management Regulation 27(a) the Shire of Beverley has imposed the following rate of interest applicable for the late payment of rates and rubbish charges as follows:

(a) Where no election has been made to pay the rate and rubbish charge by instalments due;

(i) after it becomes due and payable; or

(ii) 35 days after the date of issue of the rate notice.

whichever is the later.

(b) Where an election has been made to pay the rate & rubbish charge by instalments and an instalment remains unpaid after its due and payable.

The rate of interest to apply is 11% and the estimated revenue from the imposition of the charge amounts to \$14,500 for the 2024/25 financial year.

Pursuant to Section 6.45 of the *Local Government Act 1995* and Financial Management Regulation 27(c) the due date of each instalment is as follows:

1st Instalment	Wednesday 11th September 2024
2nd Instalment	Wednesday 13th November 2024
3rd Instalment	Wednesday 15th January 2025
4th Instalment	Wednesday 19th March 2025

Charges on instalment Plan is \$10.00 Administration Charge and rate of interest of 5.5%, the estimated revenue from the imposition amounts to \$8,000 for the 2024/25 financial year.

No interest is charged under Section 6.13 of the *Local Government Act 1995* for the late payment of money other than rates.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

<b>13. FEES &amp; CHARGES REVENUE</b>	<b>2024/25 Budget \$</b>	<b>2023/24 Actual \$</b>
General Purpose Funding	22,000	23,950
Governance	1,000	-
Law, Order, Public Safety	7,200	7,631
Health	300	277
Education and Welfare	-	-
Housing	139,451	127,140
Community Amenities	245,151	247,368
Recreation & Culture	86,433	167,396
Transport	7,000	8,453
Economic Services	388,533	449,480
Other Property & Services	227,844	22,785
	<u>1,124,912</u>	<u>1,054,480</u>
<b>14. ELECTED MEMBERS REMUNERATION</b>	<b>2024/25 Budget \$</b>	<b>2023/24 Actual \$</b>
The following fees, expenses and allowances were paid to council members and/or the president.		
Meeting Fees	42,680	39,100
President's Allowance	6,300	5,500
Deputy President's Allowance	1,575	1,375
Travelling Expenses	5,000	-
Telecommunications Allowance	20,000	19,720
	<u>75,555</u>	<u>65,695</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2025**

**15. TRUST FUNDS**

Funds held at balance date over which Council has no control and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Balance 1-Jul-24 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>Balance 30-Jun-25 \$</b>
Unclaimed Monies	319	-	(319)	-
Nomination Deposits	-	400	(400)	-
Second Hand Housing Deposits	20,000	-	(20,000)	-
Hunt Road Village Bonds	5,818	-	-	5,818
Key Bonds	1,260	400	(1,660)	-
Cleaning Bonds	2,250	1,500	(3,750)	-
Housing Rental Bonds	2,250	-	-	2,250
Cat Trap Bonds	50	100	(150)	-
Cornerstone Commercial Tenancy Bonds	6,048	-	-	6,048
	<u>37,995</u>	<u>2,400</u>	<u>(26,279)</u>	<u>14,116</u>

**16. INTEREST IN JOINT ARRANGEMENTS**

Council has no interest in any Joint Ventures or similar arrangements.



**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>SPORTING CLUBS/COMMUNITY ORGANISATIONS</b>						
Football Club	4,049.00	4,195.00	per year		↑ 146.00	Oval, Function Centre and Changerooms
Netball Clubs (Beverley Netball Club & Redbacks Netball Club)	618.00	640.00	per year		↑ 22.00	Courts, Function Centre and Changerooms
Cricket Club	618.00	640.00	per year		↑ 22.00	Oval, Function Centre and Changerooms
Hockey Club	618.00	640.00	per year		↑ 22.00	Oval, Function Centre and Changerooms
Horse and Pony Club (Annual Fee)	135.00	140.00	per year		↑ 5.00	Annual CPI Mar Quarter Review as per Licence Agreement (#55). Oval <u>NOT</u> included. Club provide own cleaner.
Horse and Pony Club (Extra Events)	208.00	215.00	per event		↑ 7.00	Includes Main Oval - Function Centre hire extra.
Tennis Club	681.00	706.00	per year		↑ 25.00	Club provide own cleaner/ Ablutions Only
Ladies Badminton Club	46.00	48.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Boot Scooting	46.00	48.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Ballet Group	46.00	48.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
CRC Bingo	46.00	48.00	per booking (AM/PM/Eve)		↑ 2.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Soaring Society	4,863.00	5,028.00	per year		↑ 165.00	Annual CPI Mar Quarter Perth Review and Billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Soaring Society - Hangar Fees	100.00	100.00	per glider/year		↑ 0.00	Fixed Fee - billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Tractor Pull	294.00	294.00	per event		↑ 0.00	Annual CPI Dec Quarter Review as per Licence Agreement. Exp 31 Dec 2026 (Agreement# 9)
Beverley Districts Motor Cycle Club (Ulinga Park)	1,302.00	1,346.00	per year		↑ 44.00	Annual CPI Perth Review as per Lease Agreement. Exp 30 Jun 2031 (Agreement# 12)
Ladies Hospital Auxiliary - Op Shop (Lesser Hall)	12.00	12.00	per week		↑ 0.00	Lesser Hall use.
Community Markets	10.00	10.00	per event		↑ 0.00	
Beverley Station Arts (Licence Fee)	120.00	124.00	per year		↑ 4.00	Annual CPI Mar Quarter Review as per Licence Agreement. Exp 30 Apr 2028 (Agreement# 24)
Beverley Off Road Motor Sports Association (BORMSA)	2,000.00	2,000.00	per year		↑ 0.00	Fixed Lease. Exp 31 Dec 2025 (Agreement# 57)
Telstra (Mobile Tower Lease)	1,000.00	1,000.00	per year		↑ 0.00	Fixed Lease. (Agreement# 3)
<b>CORNERSTONE COMMUNITY CENTRE CHARGES</b>						
Beverley Community Resource Centre Lease	13,839.00	14,459.00	per year		↑ 620.00	As per Management Agreement reviewed annually by December Qtr CPI Perth. (Agreement# 75)
Commercial Office 1 Lease	100.00	100.00	per week		↑ 0.00	(Agreement# 86)
Commercial Office 2 Lease	158.00	161.00	per week		↑ 3.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 103)
Commercial Office 3 Lease	90.00	93.00	per week		↑ 3.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 112)
Commercial Office 4 Lease	255.00	255.00	per week		↑ 0.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 90)
Creche Lease	345.00	381.00	per week		↑ 36.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 88)
Conference/Training Facility - Hourly	22.00	23.00	per hour		↑ 1.00	Per Room
Conference/Training Facility - Daily	157.00	163.00	per day		↑ 6.00	Per Room - max. 8 hours inc. use of Kitchen facilities.
Conference/Training Facility - Hourly - Community Group	12.00	12.00	per hour		↑ 0.00	Per Room. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities.
Conference/Training Facility - Daily - Community Group	79.00	82.00	per day		↑ 3.00	Per Room - max. 8 hours inc. use of Kitchen facilities. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities.
Electronic Display - Advertising Set Up	55.00	55.00	per advert		↑ 0.00	As per Council Policy C015. Community Groups exempt.
Electronic Display - Monthly Advertising	55.00	55.00	per month		↑ 0.00	As per Council Policy C015. Community Groups exempt.

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>ROAD MAINTENANCE CHARGES</b>						
Austral Brick	5,000.00	5,000.00	per year		↑ 0.00	Road Maintenance Contribution as per Tonnage transported @ 48c per ton - \$5,000 agreed floor price.
<b>HALL</b>						<b><i>Tables, Chairs, Crockery &amp; Cutlery <u>not</u> to be removed from Hall</i></b>
Main Hall - Community Group Functions	215.00	223.00	per day		↑ 8.00	<b><u>Incorporated bodies</u></b> only. Includes Bar Facilities.
Lesser Hall - Community Group Functions	171.00	177.00	per day		↑ 6.00	<b><u>Incorporated bodies</u></b> only. Includes Bar Facilities.
Full Complex - Community Group Functions	270.00	280.00	per day		↑ 10.00	<b><u>Incorporated bodies</u></b> only. Includes use of Kitchen and Bar Facilities
Main Hall - Private Functions	373.00	386.00	per day		↑ 13.00	Includes Bar Facilities.
Lesser Hall - Private Functions	287.00	297.00	per day		↑ 10.00	Includes Bar Facilities.
Full Complex - Private Functions	539.00	558.00	per day		↑ 19.00	Includes use of Kitchen and Bar Facilities
Commercial Kitchen Hire	0.00	80.00	per day		↑ 80.00	Limit 8 hours per day. Cannot hire if booked for Private or Community Function.
Full Complex - Special Functions	1,000.00	1,000.00	per Event		↑ 0.00	Includes Use of Kitchen and Bar Facilities. Access day before and after to set up/pack up. Use of Hall Chairs and Tables and Scaffold.
Community Meeting Room	FREE	FREE			↑ 0.00	Front room adjacent to Hall Foyer.
Bally Bally Hall	64.00	66.00	per day		↑ 2.00	Cleaning responsibility of Hirer.
Morbinning Hall	64.00	66.00	per day		↑ 2.00	Cleaning responsibility of Hirer.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>EQUIPMENT RENTALS</b>						
Chairs	1.00	1.00	per chair		↑ 0.00	Old Green Amenities Chairs (stored in Exhibition Shed) only.
<b>RECREATION GROUND</b>						
Oval Hire (Day)	214.00	222.00	per day		↑ 8.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Oval Hire (Night)	301.00	312.00	per night		↑ 11.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Exhibition Shed	87.00	90.00	per day		↑ 3.00	Beverley Agricultural Society Exempt. If leased, private hire not available.
Exhibition Shed Commercial Lease	500.00	500.00	per year		↑ 0.00	Beverley Agricultural Society to have access for 2 weeks per year.
Ram Shed	87.00	90.00	per day		↑ 3.00	Beverley Agricultural Society Exempt.
Poultry Shed	87.00	90.00	per day		↑ 3.00	Beverley Agricultural Society Exempt.
Caravan Overflow (Per Van)	32.00	33.00	per day		↑ 1.00	Including Power.
<b>FUNCTION &amp; RECREATION CENTRE</b>						<b><i>Tables, Chairs, Crockery &amp; Cutlery <u>not</u> to be removed from Centre</i></b>
Community Group Functions	171.00	177.00	per day		↑ 6.00	<b><u>Local Incorporated Bodies</u></b> only. Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Community Group Meetings	51.00	53.00	per event		↑ 2.00	<b><u>Local Incorporated Bodies</u></b> only. Use of meeting room only includes tea and coffee making facilities.
Private Functions	342.00	354.00	per day		↑ 12.00	Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Private Meetings	103.00	107.00	per event		↑ 4.00	Use of meeting room only includes tea and coffee making facilities.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.
<b>COMMUNITY BUS</b>						<b><i>24 seats inc driver, 50% subsidy for transport of school aged children (Local Children Only)</i></b>
Fee Includes Fuel Charges etc. (Minimum \$50)	1.77	1.83	per km		↑ 0.06	Minimum Hire charge of \$50 applies.

**SHIRE OF BEVERLEY**  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CARAVAN PARK - Power Charges INCLUDED</b>						
Powered - Van/RV Site	32.00	33.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Van/RV Site	19.00	20.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Powered - Campsite	19.00	20.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Campsite	14.00	15.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Additional Person/s (Age 5+ Years)	5.00	5.00	each per day		↑ 0.00	
Children 5 Years Or Under	FREE	FREE			↑ 0.00	
Showers	5.00	5.00	each per shower use		↑ 0.00	
Extended Stay Site (First 28 Days)	193.00	200.00	per week		↑ 7.00	Maximum of 2 Persons (Age 5+) (1-28 days) [140.91 + 14.09 GST]
Extended Stay Site (29+ Days)	193.00	200.00	per week	5% GST	↑ 7.00	Maximum of 2 Persons (Age 5+) <b>12 Weeks Max - Permission Required</b> [146.92+8.08 GST]
<b>CARAVAN PARK - Onsite Accommodation</b>						<b>All bookings to be made through the Online Portal. Payment via Credit Card.</b>
One Bedroom Unit	135.00	150.00	per night		↑ 15.00	Accommodation for up to 2 people. 1 x King Size Bed. \$15 discount per night for two or more night stay.
Two Bedroom Unit	155.00	170.00	per night		↑ 15.00	Accommodation for up to 4 people. 1 x King Size Bed 2 x King Single Beds. \$15 discount per night for two or more night stay.
Extra Persons	15.00	15.00	per person		↑ 0.00	Double fold out couch available in each Unit. Limit 2 additional guests per Unit.
Additional Cleaning Fee	55.00	55.00	per hour		↑ 0.00	Where additional cleaning is required charged at the discretion of the Chief Executive Officer.
Cancellation/No Show Charge			One Nights Charge		↑ 0.00	Fee equivalent to one nights charge payable for no show or cancellation within 24 hours of booking.
One Bedroom Unit - Weekly Rate	810.00	900.00	per 7 days		↑ 90.00	Linen changed every 7 days.
Two Bedroom Unit - Weekly Rate	930.00	1,020.00	per 7 days		↑ 90.00	Linen changed every 7 days.
<b>GYM MEMBERSHIP</b>						
Junior Membership - 16-18 Years	75.00	75.00	6 months		↑ 0.00	Written permission required from Parent/Guardian.
Junior Membership - 16-18 Years	125.00	125.00	12 months		↑ 0.00	Written permission required from Parent/Guardian.
Adult Membership - Over 18 Years	120.00	120.00	6 months		↑ 0.00	
Adult Membership - Over 18 Years	200.00	200.00	12 months		↑ 0.00	
Senior/Pensioner Membership	75.00	75.00	6 months		↑ 0.00	
Senior/Pensioner Membership	125.00	125.00	12 months		↑ 0.00	
Occasional Use	50.00	50.00	30 Days		↑ 0.00	Must be 18 years old or over. Valid for 30 consecutive days from date of payment.
Personal Trainer Membership	400.00	400.00	12 months		↑ 0.00	Personal Trainers must provide a copy of Accreditation and CoC of Public Liability cover.
Gym Induction Fee	30.00	30.00			↑ 0.00	Compulsory for New Memberships only.
Gym Induction - Personal Trainer Consultation	30.00	30.00			↑ 0.00	Optional for New Memberships only; conducted at same time as compulsory induction.
Gym Access Card - Replacement	20.00	20.00	per Card		↑ 0.00	Applicable to replacement cards only.

SHIRE OF BEVERLEY  
2024/25 SCHEDULE OF FEES AND CHARGES  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
SWIMMING POOL						
Adult	5.00	5.00	per entry		↑ 0.00	
Pensioner/Senior	3.00	3.00	per entry		↑ 0.00	
Child (6-17 Years)	2.00	2.00	per entry		↑ 0.00	Under 6 Years No Charge
Spectator	2.00	2.00	per entry		↑ 0.00	Spectators include Parents supervising children who cannot swim and may need to enter the toddler or learner pools.
Season Ticket - Adult (18 Years+)	50.00	50.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Pensioner/Senior	30.00	30.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Child (6-17 Years)	20.00	20.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Family - Two Adults + 1 Child	100.00	100.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 2 Children	120.00	120.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 3 Children	140.00	140.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 4 Children (Maximum)	160.00	160.00	per season		↑ 0.00	Complimentary Single Child Season Pass
COMMUNITY HEALTHY LIFESTYLE PACKAGE						
Combined 12 Month Gym Membership and Pool Season Pass (Adult)	225.00	225.00	per year		↑ 0.00	10% Saving
Combined 12 Month Gym Membership and Pool Season Pass (Senior)	140.00	140.00	per year		↑ 0.00	10% Saving

SHIRE OF BEVERLEY  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>HUNT ROAD VILLAGE</b>						
Rental Charge	150.00	165.00	per week	✓	⬆ 15.00	Rental Agreement
<b>30B DAWSON STREET</b>						
Rental Charge	288.00	298.00	per week	✓	⬆ 10.00	Rental Agreement - Annual CPI review
<b>INDEPENDENT LIVING UNITS</b>						
Rental Charge	250.00	250.00	per week per Unit	✓	⬆ 0.00	Rental Agreement
<b>BLARNEY ADVERTISING</b>						
Full Page 18.5 x 26.8 cm	195.00	202.00	per advert		⬆ 7.00	
Half Page 18.5 x 13.3 cm	103.00	107.00	per advert		⬆ 4.00	
Quarter Page 9.2 x 13.3 cm	50.00	52.00	per advert		⬆ 2.00	
Small 6 x 8.7 cm	31.00	32.00	per advert		⬆ 1.00	
Trade 6 x 4.5 cm	9.00	9.00	per advert		⬆ 0.00	
Full Page - 12 Months	1,947.00	2,017.00	per year		⬆ 70.00	12 Editions
Half Page - 12 Months	1,027.00	1,064.00	per year		⬆ 37.00	12 Editions
Quarter Page - 12 Months	503.00	521.00	per year		⬆ 18.00	12 Editions
Small - 12 Months	310.00	321.00	per year		⬆ 11.00	12 Editions
Community Notice	0.00	0.00	per advert		⬆ 0.00	



**SHIRE OF BEVERLEY**  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>LIBRARY</b>						
Library - Replacement Card	12.00	12.00	per card		↑ 0.00	
Library - Lost Books - Admin Fee	28.00	29.00	per investigation		↑ 1.00	Replacement Books to be charged at Cost.
<b>FREEDOM OF INFORMATION (FOI)</b>						<i>Freedom of Information Regulations 1993</i>
Personal Information About Applicant	No charge	No charge				Copies as per Beverley CRC copying fees.
<b>FOI - NON PERSONAL INFORMATION</b>						
Application Fee	30.00	30.00	per application	✓		Disadvantaged applicants/pension card - 25% discount.
Time Dealing With Applicant	30.00	30.00	per hour	✓		
Access Time	30.00	30.00	per hour	✓		Supervised by staff.
Duplication Of Information			Actual cost + GST			
Delivery, Packing Or Postage			Actual cost + GST			
Deposits - Advance Deposit			75% of estimated cost			
<b>ACCOUNT ENQUIRIES</b>						
Rate Account Enquiry	250.00	250.00	per enquiry	✓	↑ 0.00	
Rates Credit Balance Refund - Admin Charge	50.00	50.00	per request		↑ 0.00	First credit balance refund free of charge per financial year.
Title Search	68.00	68.00	per enquiry		↑ 0.00	
Rate Book (Printed Or Electronic)	250.00	250.00	per copy		↑ 0.00	
<b>RUBBISH/RECYCLING</b>						
Refuse Collection	226.00	234.00	per refuse bin/year	✓	↑ 8.00	Annual March Quarter Perth CPI increase as per agreement.
Recycling Collection	102.00	105.00	per recycle bin/year	✓	↑ 3.00	Annual March Quarter Perth CPI increase as per agreement.

**SHIRE OF BEVERLEY**  
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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CAT REGISTRATION</b>						<b>Cat Act 2011</b>
1. Annual registration of a cat, unless concessional fees are applicable.	20.00	20.00	per year	✓		
2. Concessional registration fee-						
a) Three Year Registration Period	42.50	42.50		✓		
b) Three Year Registration Period - Pensioner	21.25	21.25		✓		Full Concession Card required
c) Lifetime registration period	100.00	100.00		✓		
c) Lifetime registration period - Pensioner	50.00	50.00		✓		Full Concession Card required
d) Registration after 31 May in any year, for that registration year.	50% of fee payable otherwise.			✓		
3. Annual application for approval or renewal to breed cats (per cat).	100.00	100.00		✓		
<b>CAT TRAP</b>						
Cat Trap Hire	16.00	17.00	per day		↑ 1.00	Hire fees to be paid in advance
Cat Trap Bond	50.00	50.00	per hire	✓	↑ 0.00	Bond returned via Cheque payment
<b>DOG REGISTRATION</b>						<b>Dog Act 1976</b>
Dog - Male Or Female	50.00	50.00	1 year	✓	↑ 0.00	
Dog - Male Or Female	120.00	120.00	3 years	✓	↑ 0.00	
Dog - Male Or Female	250.00	250.00	Lifetime	✓	↑ 0.00	
Sterilised Dog - Male or Female	20.00	20.00	1 year	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	42.50	42.50	3 years	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	100.00	100.00	Lifetime	✓	↑ 0.00	Certificate of Sterilisation required
Pension Rate: Dog - Male Or Female	25.00	25.00	1 year	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	60.00	60.00	3 years	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	125.00	125.00	Lifetime	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	10.00	10.00	1 year	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	21.25	21.25	3 years	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	50.00	50.00	Lifetime	✓	↑ 0.00	
Sheep Dog	25% of fee otherwise payable		1 year	✓		
Sheep Dog	25% of fee otherwise payable		3 years	✓		
Sheep Dog	25% of fee otherwise payable		Lifetime	✓		
Bulk Dog Registration	200.00	200.00		✓	↑ 0.00	For approved kennel establishments only. Fee payable per establishment.

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Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>DOG IMPOUNDING FEES</b>						
Impound Fee	69.00	69.00	per impounding		↑ 0.00	
Sustenance	14.00	15.00	per day		↑ 1.00	
<b>DOG PENALTIES/INFRINGEMENTS</b>						<i>Dog Act 1976</i>
1. Unregistered Dog	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
2. Failure to give notice of new owner	40.00	40.00		✓	↑ 0.00	
3. Keeping more than the prescribed number of dogs	100.00	100.00		✓	↑ 0.00	
4. Breach of kennel establishment licence	200.00	200.00		✓	↑ 0.00	
5. Dog in public place without collar or registration tag	50.00	50.00		✓	↑ 0.00	Double penalty for Dangerous Dog
6. Owners name and address not on collar	50.00	50.00		✓	↑ 0.00	Double penalty for Dangerous Dog
7. Dog not held by a leash in certain public places	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
8. Failure to control a dog in exercise areas and rural areas	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
9. Greyhound not muzzled	200.00	200.00		✓	↑ 0.00	
10. Dog in place without consent	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
11. Dangerous dog not muzzled	250.00	250.00		✓	↑ 0.00	
12. Dangerous dog not on leash in exercise area	200.00	200.00		✓	↑ 0.00	
13. Dangerous dog not under continuous supervision	200.00	200.00		✓	↑ 0.00	
14. Dangerous dog in specifically prohibited area	200.00	200.00		✓	↑ 0.00	
15. Dangerous dog enclosure requirement not complied with	200.00	200.00		✓	↑ 0.00	
16. Dangerous dog not wearing specified collar	200.00	200.00		✓	↑ 0.00	
17. Dangerous dog signs not displayed	200.00	200.00		✓	↑ 0.00	
18. Local Government not advised of dangerous dog attack	200.00	200.00		✓	↑ 0.00	
19. Local Government not advised of missing dangerous dog	200.00	200.00		✓	↑ 0.00	
20. Local Government not advised of dangerous dog ownership change	200.00	200.00		✓	↑ 0.00	
21. Local Government not advised of dangerous dog location change	200.00	200.00		✓	↑ 0.00	
22. Failure to take steps against parasites	50.00	50.00		✓	↑ 0.00	
23. Dog causing nuisance	100.00	100.00		✓	↑ 0.00	Double penalty for Dangerous Dog
24. Failure to produce document issued under Dog Act 1976	100.00	100.00		✓	↑ 0.00	
25. Failure of alleged offender to give name and address.	100.00	100.00		✓	↑ 0.00	

SHIRE OF BEVERLEY  
2024/25 SCHEDULE OF FEES AND CHARGES  
EFFECTIVE FROM 1 JULY 2024

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
PRIVATE WORKS						
Back Hoe With Post Hole Digger	207.00	214.00	per hour		⬆ 7.00	With Shire Operator Only
Backhoe	207.00	214.00	per hour		⬆ 7.00	With Shire Operator Only
Bobcat	154.00	160.00	per hour		⬆ 6.00	With Shire Operator Only
Grader (BE001, BE003)	235.00	243.00	per hour		⬆ 8.00	With Shire Operator Only
Loader (BE004, BE036)	220.00	228.00	per hour		⬆ 8.00	With Shire Operator Only
Roller - Rubber Tyre (BE033)	207.00	214.00	per hour		⬆ 7.00	With Shire Operator Only
Roller - Vibrator (BE033)	207.00	214.00	per hour		⬆ 7.00	With Shire Operator Only
Slasher (BE008)	193.00	200.00	per hour		⬆ 7.00	With Shire Operator Only
Tractor (BE023)	165.00	171.00	per hour		⬆ 6.00	With Shire Operator Only
Tractor Ford (BE014)	165.00	171.00	per hour		⬆ 6.00	With Shire Operator Only
Truck Light (BE015, BE028)	124.00	128.00	per hour		⬆ 4.00	With Shire Operator Only
Truck Tandem (BE010, BE012, BE013)	159.00	165.00	per hour		⬆ 6.00	With Shire Operator Only
LABOUR						
Engineering Consultation	202.00	209.00	per hour		⬆ 7.00	Minimum Charge = One Hour
Works Staff	93.00	96.00	per hour		⬆ 3.00	Minimum Charge = One Hour
BUILDING MATERIALS						SUPPLY RESTRICTIONS OF MATERIALS:
Gravel	49.00	51.00	per m <sup>3</sup>		⬆ 2.00	PICK UP - MIN. of 1m <sup>3</sup> (During Tip Opening Hours Only)
Gravel - Truck Load	256.00	265.00	per truck load		⬆ 9.00	DELIVERED - MIN. of 2m <sup>3</sup>
Metal - All Sizes	93.00	96.00	per m <sup>3</sup>		⬆ 3.00	CARTAGE extra
Metal - Truck Load	740.00	767.00	per truck load		⬆ 27.00	Tandem truck carries ~ 8m <sup>3</sup> or 12 tonne
Metal Dust	49.00	51.00	per m <sup>3</sup>		⬆ 2.00	Loader Bucket = ~ 2 m <sup>3</sup>
Metal Dust - Truck Load	256.00	265.00	per truck load		⬆ 9.00	
Sand Filling	49.00	51.00	per m <sup>3</sup>		⬆ 2.00	
Sand Filling - Truck Load	227.00	235.00	per truck load		⬆ 8.00	
Sweepings - When Available	47.00	49.00	per m <sup>3</sup>		⬆ 2.00	
Sweepings - Truck Load	370.00	383.00	per m <sup>3</sup>		⬆ 13.00	

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CARTAGE</b>						
Per Load - Cartage Both Ways	3.00	3.00	per km		↑ 0.00	E.g.: Client is 20kms out, 40kms cartage is charged
<b>RURAL ROAD NUMBERS</b>						
Replacement Rural Road Numbers	112.00	116.00	per Sign		↑ 4.00	First Sign - No Charge. Replacement includes Sign, Post and Erection Labour.
<b>TELSTRA/WATER CORP REINSTATEMENTS</b>						
Bitumen & Concrete	499.00	517.00	per m <sup>2</sup>		↑ 18.00	
Gravel	499.00	517.00	per m <sup>2</sup>		↑ 18.00	
<b>CROSS OVERS (RURAL) - Gravel Only</b>						<i>Payment to be made in Advance</i>
300mm pipe	2,223.00	2,303.00	per Crossover ( 2x Pipes)		↑ 80.00	50% subsidy for 1st crossover on the property
375mm pipe	PRICE ON APPLICATION					
450mm pipe	PRICE ON APPLICATION					
<b>CROSS OVERS (TOWN SITE) - Concrete</b>						<i>Payment to be made in Advance</i>
Per square metre	75.00	78.00	per m <sup>2</sup>		↑ 3.00	50% Subsidy for 1st Crossover of the property
<b>STANDPIPES</b>						
Per 1,000L (1kL)	9.35	10.00	per kL	✓	↑ 0.65	Charges billed monthly
Administration Charge	5.00	5.00	per Invoice		↑ 0.00	
Standpipe Access Card	20.00	20.00	per Card		↑ 0.00	
Non-potable water per 1,000L (1kL)	4.00	4.00	per kL	✓	↑ 0.00	Water from Town Dam. Charges billed monthly.

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>RESERVATIONS OF GRAVE PLOTS / NICHE WALLS</b>						
Grave Reservation - Initial	113.00	117.00	per site		↑ 4.00	25 Years validity.
Niche Wall Single Reservation - Initial	113.00	117.00	per site		↑ 4.00	
Niche Wall Double Reservation - Initial	204.00	211.00	per two sites		↑ 7.00	25 Years validity.
Transfer of Reservation - Grave & Niche Wall	58.00	60.00	per reservation		↑ 2.00	25 Years validity from date of transfer.
Reservation - Renewal Every 5 Years	28.00	29.00	per site		↑ 1.00	APPLICABLE TO BOTH GRAVE PLOT & NICHE WALL RESERVATIONS
<b>CEMETERIES - GRAVE PLOTS, DIGGING &amp; ASSOC CHARGES</b>						
Grant of Right of Burial Charge	1,140.00	1,181.00			↑ 41.00	25 Year Period.
Standard Grave - Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	113.00	117.00	per Grave		↑ 4.00	On application of Grant of Right of Burial
Standard Grave - Grave digging to 1.80m	1,140.00	1,181.00	per Grave		↑ 41.00	On application of Grant of Right of Burial
Standard Grave - Grave Number Plate - Per Standard Plot	58.00	60.00	per Grave		↑ 2.00	On application of Grant of Right of Burial
Standard Grave - Overtime Fee - Weekends/Public Holidays/RDOs	855.00	886.00	per Grave (if applicable)		↑ 31.00	On application of Grant of Right of Burial (if applicable)
Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	113.00	117.00			↑ 4.00	
Double Plot - Land 2.44m (L) X 3.05m (W) X 1.80m (D)	171.00	177.00			↑ 6.00	
Triple Plot - Land 2.44m (L) X 4.57m (W) X 1.80m (D)	228.00	236.00			↑ 8.00	
Grave - Child (7 & Under) - Grave digging to 1.80m	570.00	591.00	per Grave		↑ 21.00	
Excess Depth Of 1.80m - Per Every 300mm	225.00	233.00	per each 300mm		↑ 8.00	
Reopening Of Grave - Ordinary	1,140.00	1,181.00	per Grave		↑ 41.00	
Reopening Of Grave - Child (7 & Under)	570.00	591.00	per Grave		↑ 21.00	
Exhumation Fee	2,278.00	2,360.00	per exhumation		↑ 82.00	In addition to grave digging charge.
Permission to Erect Headstone	171.00	177.00	per Headstone		↑ 6.00	PERMISSION and/or KERBING
Attendance When Required By Grantee	171.00	177.00	per attendance		↑ 6.00	
Internment Of Ashes In Grave Plot	171.00	177.00			↑ 6.00	
Extra Charge Of Ashes Internment - Overtime Fee - Weekends/Public Holidays/RDOs	285.00	295.00			↑ 10.00	
<b>NICHE WALLS - PLOTS, INTERNMENT &amp; ASSOC. CHARGES</b>						
Internment Fee - Niche Wall - Single Compartment	228.00	236.00			↑ 8.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 1st Internment	228.00	236.00			↑ 8.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 2nd Internment	113.00	117.00			↑ 4.00	Not including cost of PLAQUE / TABLET or FITTING
Plaque Fee	AT COST	AT COST	per plaque			Plaque Cost to be recovered in full.
Plaque Installation Fee	171.00	177.00	per plaque		↑ 6.00	
Urn Container	28.00	29.00	per container		↑ 1.00	
Vases	85.00	88.00	per vase		↑ 3.00	Cost on application



**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>REFUSE SITE FEES</b>						
Asbestos Burial (Beverley District Only)	140.00	151.00	per m <sup>3</sup>		⬆ 11.00	By Appointment Only Minimum \$50 charge. <u>MUST BE DOUBLE BLACK PLASTIC WRAPPED AND LABELLED.</u>
Asbestos Burial (Beverley District Only)	Large quantities					Price based on per m <sup>3</sup> rate plus machine hire.
Building Rubble, Concrete, Rock, Gravel, Sand Or Like	32.00	33.00	per m3		⬆ 1.00	
Car & 4WD Tyre Disposal	5.00	5.00	per tyre		⬆ 0.00	Based on cost recovery - Fee subject to change. Other Sized Tyres By Application
Mattresses	25.00	25.00	per mattress		⬆ 0.00	Based on cost recovery - Fee subject to change.
Fridges/Air Conditioners	10.00	10.00	per unit		⬆ 0.00	Based on cost recovery - Fee subject to change. No charge if degassed.
Septic Tank Waste (Local)	285.00	295.00	per 2,000L		⬆ 10.00	per 2,000L or part thereof.
Septic Tank Waste (Outside of Beverley District)	570.00	591.00	per 2,000L		⬆ 21.00	per 2,000L or part thereof - Double Rate.
<b>HEALTH FEES</b>						<b><i>Health Act 1911</i></b>
Public Building Event Approval Registration Fee	230.00	230.00	per Registration	✓	⬆ 0.00	
Food Premises Registration Fee	230.00	230.00	per Registration	✓	⬆ 0.00	
Food Business Notification Fee	75.00	75.00	per Notification	✓	⬆ 0.00	
Food Business (Food Stalls) Notification Fee	75.00	75.00	per Notification	✓	⬆ 0.00	
Food Premises Annual Inspection Fee	160.00	160.00	per Year	✓	⬆ 0.00	Annual Inspection of Food Premises.
Septic Tank/Onsite Waste Water Disposal Application	236.00	236.00	per Application	✓	⬆ 0.00	
Public Event Application - General	0.00	230.00	per Application	✓	⬆ 230.00	
Public Event Application - Community Group	0.00	50.00	per Application	✓	⬆ 50.00	

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>BUILDING FEES</b>						<i>Building Act 2011</i>
<b>Building Permit Fees</b>						<i>As per Building Regulations 2012</i>
Building Inspection	150.00	150.00	per Inspection	✓		
Building Certification	PRICE ON APPLICATION		per Certification	✓		Price On Application
BCITF Levy	0.2% of total construction value for all works valued over \$20,000.00			✓		
<b>Building Services Levy (BSL)</b>						
Building Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Demolition Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49, 50 or 52 of the <i>Building Act</i> .						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	61.65	61.65	per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	91.00	91.00	per Application	✓		
- Over \$45,000	0.18% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for <u>unauthorised</u> building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	123.30	123.30	per Application	✓		
- Over \$45,000	0.274% of the value of work		per Application	✓		
Occupancy Permit under s46 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				
Modification of Occupancy Permit for additional use of building on temporary basis under s48 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>Building/Demolition Permits</b>						
1. Certified application for building permit-						
a) for building work for a Class 1 or Class 10 building or incidental structure.	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
b) for building work for a Class 2 to Class 9 building or incidental structure.	0.09% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
2. Uncertified application for a building permit	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		
3. Application for a demolition permit -						
a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure.	110.00	110.00		✓		
b) for demolition work in respect of a Class 2 to Class 9 building.	\$110 for each storey of the building.			✓		
4. Application to extend the time which a building or demolition permit has effect.	110.00	110.00		✓		
5. Application for an occupancy permit for a completed building.	110.00	110.00		✓		
6. Application for a temporary occupancy permit for an incomplete building.	110.00	110.00		✓		
7. Application for modification of an occupancy permit for additional use of a building on a temporary basis.	110.00	110.00		✓		
8. Application for a replacement occupancy permit for permanent change of the building's use/classification.	110.00	110.00		✓		
9. Application for an occupancy permit or building approval certificate for registration of strata scheme/plan of resubdivision.	11.60 115.00	11.60 115.00		✓		per Strata Unit minimum
10. Application for an occupancy permit for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
11. Application for a building approval certificate for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
12. Application to replace an occupancy permit for an existing building.	110.00	110.00		✓		
13. Application for a building approval certificate for an existing building where unauthorised work has not been done.	110.00	110.00		✓		
14. Application to extend the time during which an occupancy permit or building approval certificate has effect.	110.00	110.00		✓		

SHIRE OF BEVERLEY  
2024/25 SCHEDULE OF FEES AND CHARGES  
EFFECTIVE FROM 1 JULY 2024

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
Building/Demolition Permits (Continued)						
15. Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought).	2,160.15	2,160.15		✓		
16. Inspection of pool enclosures.	58.45	58.45		✓		Regulation 53.
17 Local government approval of battery powered smoke alarms	179.40	179.40		✓		Regulation 61.
18. Certificate of Design Compliance	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
19. Certificate of Building Compliance	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>TOWN PLANNING FEES</b>						<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>
1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is-						
(a) not more than \$50,000	147.00	147.00		✓	↑ 0.00	
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			✓		
(c) more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000			✓		
(d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million			✓		
(e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million			✓		
(f) more than \$21.5 million	34,196.00	34,196.00		✓	↑ 0.00	
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.			✓		
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	739.00	739.00		✓	↑ 0.00	
4. Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee			✓		
5. Providing a subdivision clearance for						
(a) not more than 5 lots	73.00	73.00	per Lot	✓	↑ 0.00	
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot			✓		
(c) more than 195 lots	7,393.00	7,393.00		✓	↑ 0.00	
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced.	222.00	222.00		✓	↑ 0.00	
7. Determining an initial application for approval of a home occupation where the home occupation has commenced.	The fee in item 6 plus, by way of penalty, twice that fee			✓		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires.	73.00	73.00		✓	↑ 0.00	
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired.	The fee in item 8 plus, by way of penalty, twice that fee			✓		

**SHIRE OF BEVERLEY**  
**2024/25 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2024**

Description	Charge 2023/24	Charge 2024/25	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>TOWN PLANNING FEES (Continued)</b>						<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out.	295.00	295.00		✓	↑ 0.00	
11. Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out.	The fee in item 10 plus, by way of penalty, twice that fee.			✓		
12. Providing a zoning certificate.	73.00	73.00		✓	↑ 0.00	
13. Replying to a property settlement questionnaire.	73.00	73.00		✓	↑ 0.00	
14. Providing written planning advice.	73.00	73.00		✓	↑ 0.00	
15. Scheme Amendments - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
16. Structure Plans - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
<b>PLANNING ADVERTISING AND NOTIFICATION COSTS</b>						
Applicant to pay	Borne by applicant					
<b>DEVELOPMENT APPLICATIONS</b>						<i>Planning and Development (DAP) Amendment Regulations 2013</i>
1. A DAP application where the estimated cost of development is-						
a) not less than \$2 million and less than \$7 million	5,701.00	5,701.00		✓	↑ 0.00	
b) not less than \$7 million and less than \$10 million	8,801.00	8,801.00		✓	↑ 0.00	
c) not less than \$10 million and less than \$12.5 million	9,576.00	9,576.00		✓	↑ 0.00	
d) not less than \$12.5 million and less than \$15 million	9,849.00	9,849.00		✓	↑ 0.00	
e) not less than \$15 million and less than \$17.5 million	10,122.00	10,122.00		✓	↑ 0.00	
f) not less than \$17.5 million and less than \$20 million	10,397.00	10,397.00		✓	↑ 0.00	
g) \$20 million or more	10,670.00	10,670.00		✓	↑ 0.00	
2. An application under Reg.17	245.00	245.00		✓	↑ 0.00	
<b>ROAD CLOSURE PROCESSING FEE</b>						
Charge	285.00	295.00	per application		↑ 10.00	



## **12. ADMINISTRATION**

### **12.1 Common Seal**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 24 July 2024</b>
<b>Report Date:</b>	<b>17 July 2024</b>
<b>Applicant:</b>	<b>Administration</b>
<b>File Reference:</b>	<b>ADM 0265</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Reported as occurs.</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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### **SUMMARY**

Council to endorse the use of the Common Seal.

### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

### **COMMENT**

The Common Seal has recently been attached to the following document:

1. Lease Agreement, Creche Area at Beverley Cornerstone between the Shire of Beverley and FUN2BKIDS (Maryka de Beer).

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

## CONSULTATION

Not required

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus

4.2 Continuous organisational improvement

## POLICY IMPLICATIONS

Delegation EO-D010

## RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M16/0724**

**Moved Cr Martin**

**Seconded Cr Davis**

**That Council note and endorse the use of the Common Seal having been attached to:**

- 1. Lease Agreement, Creche Area at Beverley Cornerstone between the Shire of Beverley and FUN2BKIDS (Maryka de Beer).**

**CARRIED 6/0**

*For: Cr White, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin and Cr Sattler  
Against: Nil*

**13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN**

Nil.

**14. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Nil.

**15. CLOSURE**

The Chairman declared the meeting closed at 3:30pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: