



24 August 2021

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:02pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr P Gogol
Cr CJ Lawlor
Cr SW Martin
Cr TF McLaughlin
Cr TWT Seed
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer (until 3:41pm)
Mr SP Vincent Manager of Works (until 3:31pm)
Mr BS de Beer Manager of Planning and Development Services (until 3:30pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Mr Peter Busher (3:02pm – 3:24pm)
Mr Vic Jiritano (3:02pm – 3:19pm)
Mr Tony Dobson (3:02pm – 3:19pm)

2.4 Apologies and Approved Leave of Absence

Nil

2.5 Applications for Leave of Absence

Nil

3. DECLARATIONS OF INTEREST

CEO Stephen Gollan – Item 11.3, non-voting.
Cr C Lawlor – Item 11.3, Impartiality Declaration.
Cr C Pepper – Item 11.3, Impartiality Declaration.
Cr D White – Item 13.1, Impartiality Declaration.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

5.1 Mr Jiritano and Mr Dobson

Question: did Council receive a copy of the letter sent to Manager of Works regarding Johnson Road flooding over the floodway?

Response: Yes, Council received a copy of the letter.

Question: In regards to Johnson Road floodway and the concerns outlined in the letter what can be done about access to their properties, the floodway surface and can it be lifted?

Response: Council has previously extended the floodway from a 2 barrel culvert to an 8 barrel culvert. The Manager of Works does not believe the floodway can be raised by installing additional culverts on top of the existing structure as suggested. This would require proper engineering and approvals to alter the water course and be a significant unbudgeted expense. The Manager of Works also believes that to allow access all year round to these blocks would require a bridge as this water course is the Avon River which also has significant flows from the Yenyening Lakes System.

Council agreed to look into an engineering solution and keep Mr Jiritano and Mr Dobson notified.

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

BARRETT-LENNARD
GRIMSHAW

Lesley Vernon
John Albert

7 August 2021
17 August 2021

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 27 July 2021

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M1/0821

Moved Cr Gogol

Seconded Cr Martin

That the Minutes of the Ordinary Council Meeting held Tuesday 27 July 2021 be confirmed.

CARRIED 8/0

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Development Application – Glider Maintenance Workshop - Reserve 32745 (Lot 29705), Bremner Road, Beverley Airfield

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	Geoff Overhue – Beverley Soaring Society
File Reference:	BRE 32745
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Site Plan, Workshop Drawings

SUMMARY

An application has been received for the construction of a Glider Maintenance Workshop at the Beverley Airfield. The application will be recommended for approval.

BACKGROUND

The Shire has received a proposal to construct a Glider Maintenance Workshop (in extent 18m x 16m = 288m²) at the Beverley Airfield, within the agreed *Beverley Soaring Society* lease area. In terms of the previous *Shire of Beverley Town Planning Scheme No. 2, Club Premises* Land Use is an extension to an existing non-conforming use recognised by Council at its 28 October 2008 meeting.

In terms of the present *Shire of Beverley Local Planning Scheme No. 3 (LPS3)*, the use of *Club Premises* is an 'A' use in the *Rural* zone, which requires advertising pursuant to Clause 64 of the deemed provisions. The *Department of Planning Lands and Heritage* however advised that exemption for advertising is appropriate pursuant to Clause 64(2).

The subject site is zoned '*Rural*', contains buildings associated with the *Beverley Soaring Society*, a number of on-site caravans, caravan shelters and existing glider hangers.

COMMENT

The application is for planning approval for the construction of a Glider Maintenance Workshop associated with *Beverley Soaring Society* activities. The applicant submitted the attached justification letter in support of the application.

The workshop is proposed to be clad with green Colorbond with a Zinalume roof.

Pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Part 10A, Clause 78A*, the proposed development is regarded as a habitable building. For this reason a Bushfire Attack Level (BAL) Assessment was commissioned for the proposal. The BAL rating was calculated to be 19. A copy of the BAL report can be provided should Councillors so wish.

The proposal is regarded as conforming with the intent of the broader established land use and it is considered to add considerable value to the club activities.

It is the opinion of planner that the proposal will enhance an activity (gliding) that promotes a positive image of Beverley to the wider community. It will therefore be recommended Council grant conditional Planning Approval for the application.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M2/0821

Moved Cr Martin

Seconded Cr Seed

That Council grant Planning Approval for the construction of a Glider Maintenance Workshop on Reserve 32745 (Lot 29705), Bremner Road, Beverley, subject to the following conditions and advice notes: -

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. The Workshop shall not be used for human habitation.**
- 4. No trees are to be removed without the prior approval of the appropriate authorities.**
- 5. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.**
- 6. The Glider Maintenance Workshop construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 19 (refer to Advice Notes 4).**

Advice Notes:

Note 1: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 2: The applicant is advised a building permit is required prior to commencement of any building works.

Note 3: The applicant is advised to consider the location of the safety zone of the Beverley Rifle Club.

Note 4: Australian Standard AS3959 Sections 3 & 6 apply.

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

Attachment 9.1

Beverley Soaring Society Inc

Glider Maintenance Workshop - Justification for development

This justification is in support of our Planning Approval Application for a new maintenance workshop on the airfield area leased from the Shire by BSS.

The number of gliders owned by BSS and its members has steadily grown over the years with about 40 now being housed on the airfield.

As a result, we find ourselves struggling to complete the required inspections, maintenance and repairs during the winter period.

In addition, WA has a shortage of people qualified (and willing) to do major repairs and we would like the option of having a professional repairer on the airfield (at least part-time) to improve the situation.

The proposed maintenance workshop will allow us to do much more maintenance work in Beverley and provide space for specialized maintenance equipment and glider documentation. It will also make it easier to train our members to become qualified for glider maintenance.

The proposed building details are:

- 16m x 18m single story
- Steel framed, metal clad (green colorbond walls and zincalume roof) with a concrete floor
- Large roller-door for glider access
- Personnel access doors
- A concrete paved area outside the roller door.

Access will be via Bremner Road and the airfield access road, similar to the existing hangars.

Disabled toilets are already provided within the existing BSS facilities. The workshop will not be used for accommodation.

There are two trees which will overhang the new workshop and provide a "falling branch" hazard so we would like to remove them. We will negotiate with the relevant authorities in regard to the removal and replacement of these trees.

Geoff Overheu

President of Beverley Soaring Society

Attachment 9.1



SCALE: 1:5000 (A3)	DATE DRAWN: 08/02/2013
V DATUM: AHD	DRAWN BY: DGP
H DATUM: MGAz50	CHECKED BY: DP
SURVEY DATE:	
SURVEYOR: COMPILED	DATA FILE:
JOB No: 16228	CAD FILE:
PATH: S:\Projects\1616228\survey\airfield	



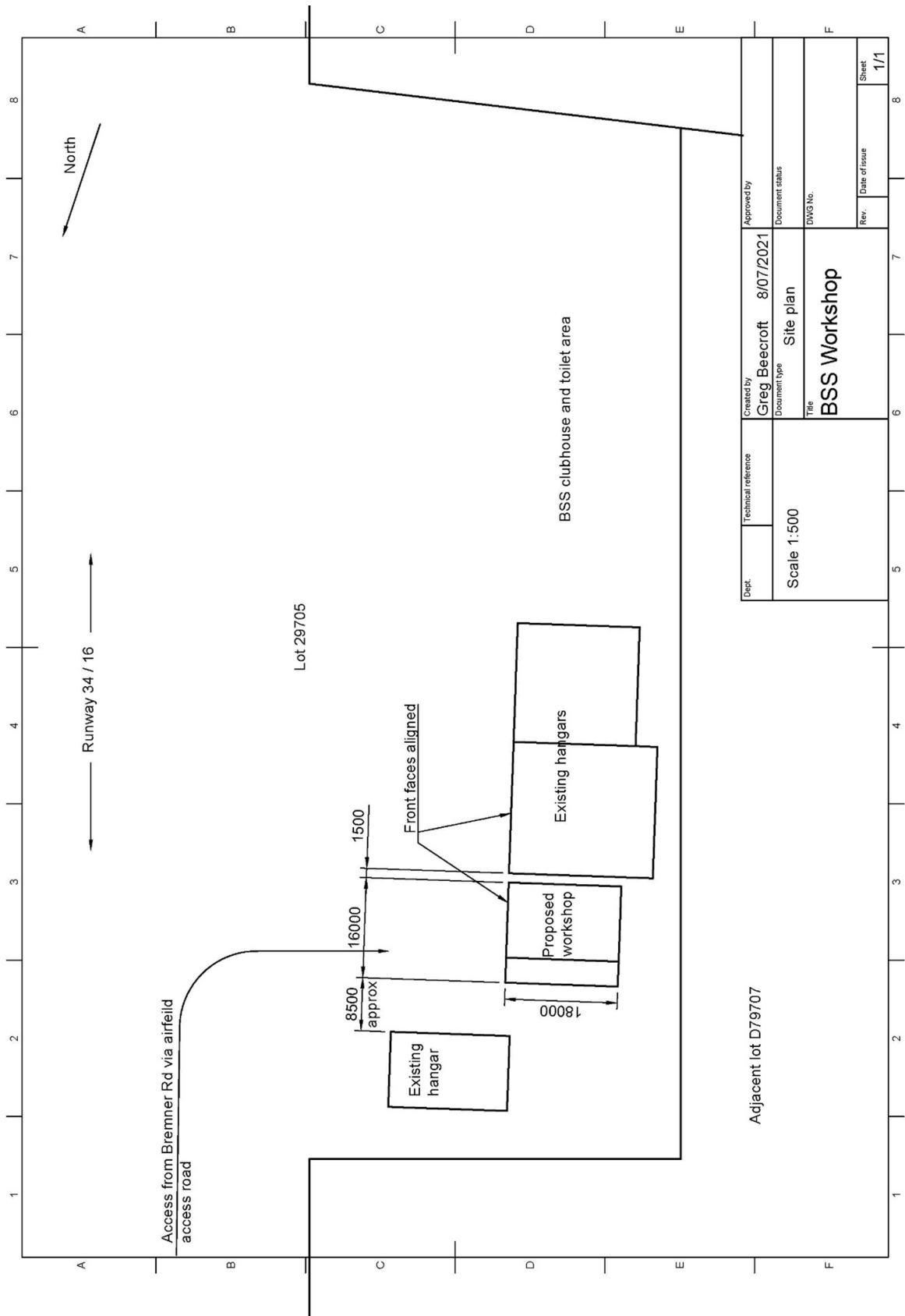
whelans
 133 Scarborough Beach Road, Mosman Park WA 6016
 PO Box 99, MOUNT HAMPTON WA 6915
 T: 08 9443 1511 F: 08 9444 3501
 E: whelans@whelans.com.au W: www.whelans.com.au

BEVERLEY AIRFIELD
 LOT 29705
 ON RESERVE 32745

REV 0
 PLAN 16228-003
 SHEET 1 OF 1

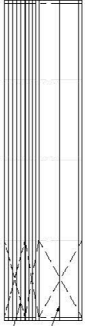
CLIENT: SHIRE OF BEVERLEY
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Attachment 9.1

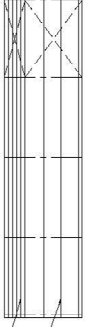


Attachment 9.1

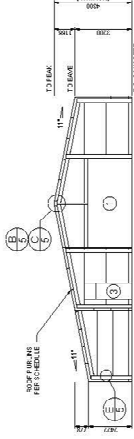
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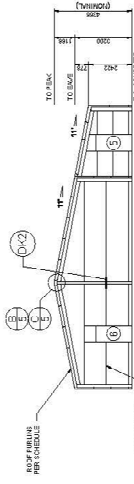
1 SIDEWALL EXTERIOR ELEVATION
SCALE 1:200



2 SIDEWALL EXTERIOR ELEVATION
SCALE 1:200



1 ENDWALL INTERIOR ELEVATION
SCALE 1:200



2 ENDWALL INTERIOR ELEVATION
SCALE 1:200

X BRACING IS REQUIRED IN 2 SIDE BAYS AND 1 ROOF BAY(S) (BOTH SIDES).
FLY BRACING IS INCLUDED TO BE PLACED ON EVERY SECOND PURLIN AND GIRT ON ENDWALL MULLIONS, INTERNAL COLUMNS AND INTERNAL RAFTERS.

2 OF 7	SHEET
	JOB NO. PETH1680
DATE	24/6/2021
CHECKED	TM
DRAWN	TDS
STEEL BUILDING BY	
FOR	
WESTERN SHEDS PTY LTD (CONTACT 08 94478880	
AT	
BEVERLY AIRFIELD MAINTENANCE BUILDING 4 BREMNER ST. BEVERLY	
NORTHERN CONSULTING ENGINEERS	
Mr Timothy Roy, Messrs BE MEEAU-RPEQ	
Signature Date 24/06/21	
Registered in the NREPS in the areas of practice of Civil & Structural Engineering	
No other person is authorized to sign on behalf of the firm in the above mentioned areas of practice.	
No other person is authorized to sign on behalf of the firm in the above mentioned areas of practice.	

9.2 Development Application – Outbuilding (Storage Shed) – 6 Prior Place

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	Marcus Aaron
File Reference:	PRI 1577
Author and Position:	Stefan de beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Locality Map, Site Plan and Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 6 (Lot 111) Prior Place. The application will be recommended for approval.

BACKGROUND

The subject site is located at 6 (Lot 111) Prior Place, is 1,185 m² in extent and zoned Residential R10/25 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house.

The proposal is to construct an Outbuilding (Storage Shed) in extent 10.4 m x 5.8 m = 60.32 m²) located within the front setback area.

COMMENT

The application requires Council to consider the requirements of the *Residential Design Codes (R-Codes)* which requires Outbuildings, under the *Deemed-to-Comply Provisions*, to not be located within the front setback area. The front setback for this Zone is 7.5m whereas the request is to have the Outbuilding positioned 4.5 m from the front lot boundary.

The *Design Principles* in the R-Codes affords Council discretion to deviate from this prescript if the proposed Outbuilding does '*not detract from the streetscape or the visual amenity of residents or neighbouring properties*'.

Shire Planner submits that the proposal is considered acceptable for the following reasons:

- The proposed reduced setback is not considered to detract from the established streetscape – the Outbuilding is proposed to be flush with the existing single dwelling which is located at a setback of 4.5 m;
- There is not considered to be any negative visual impact to neighbouring properties.

The proposed Outbuilding complies with all other aspects of Council's Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M3/0821

Moved Cr Seed

Seconded Cr Gogol

That Council grant Planning Approval for an Outbuilding (Storage Shed) at 6 (Lot 111) Prior Place, Beverley, subject to the following conditions and advice notes: -

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

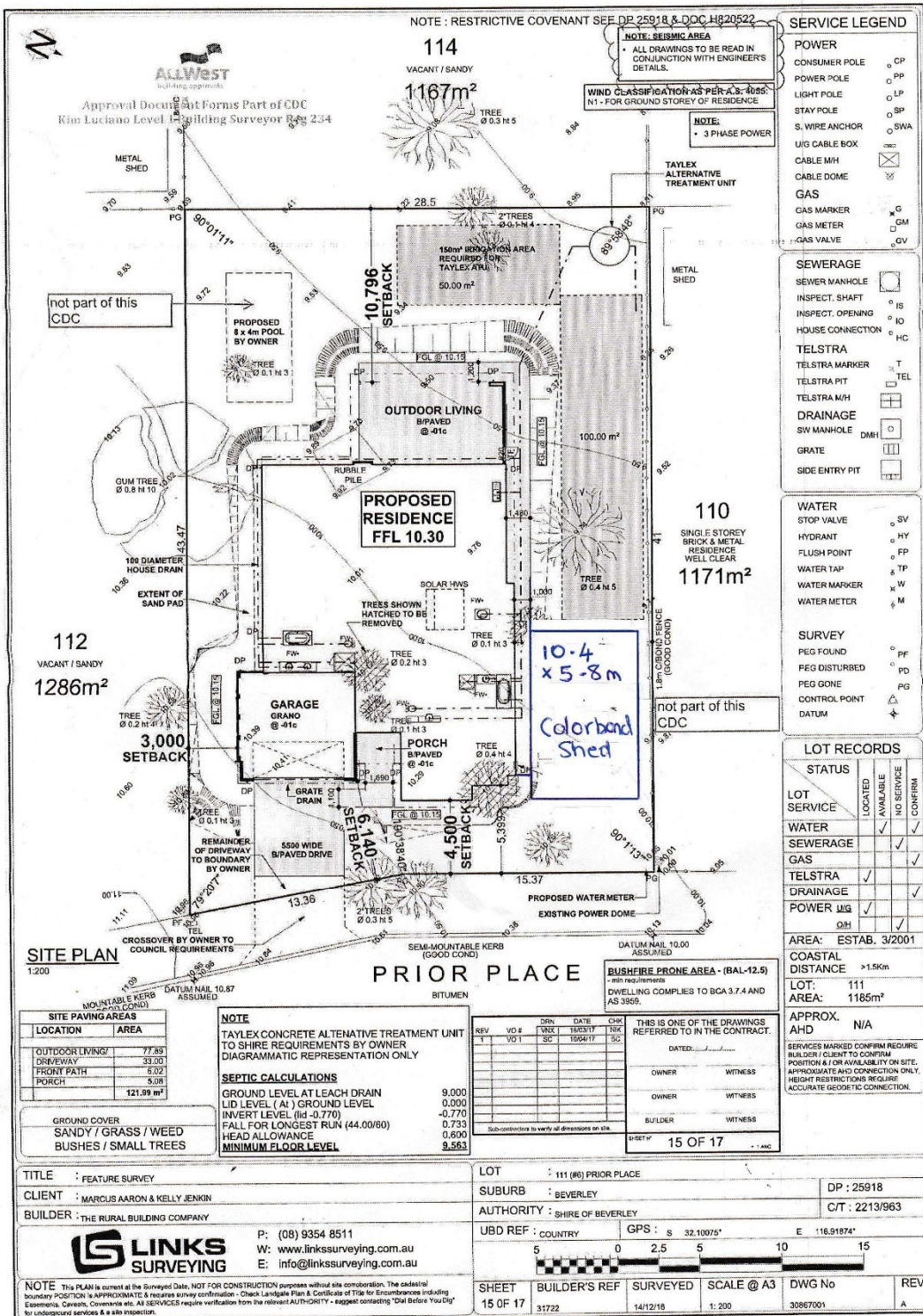
Attachment 9.2

6 (Lot 111) Prior Place

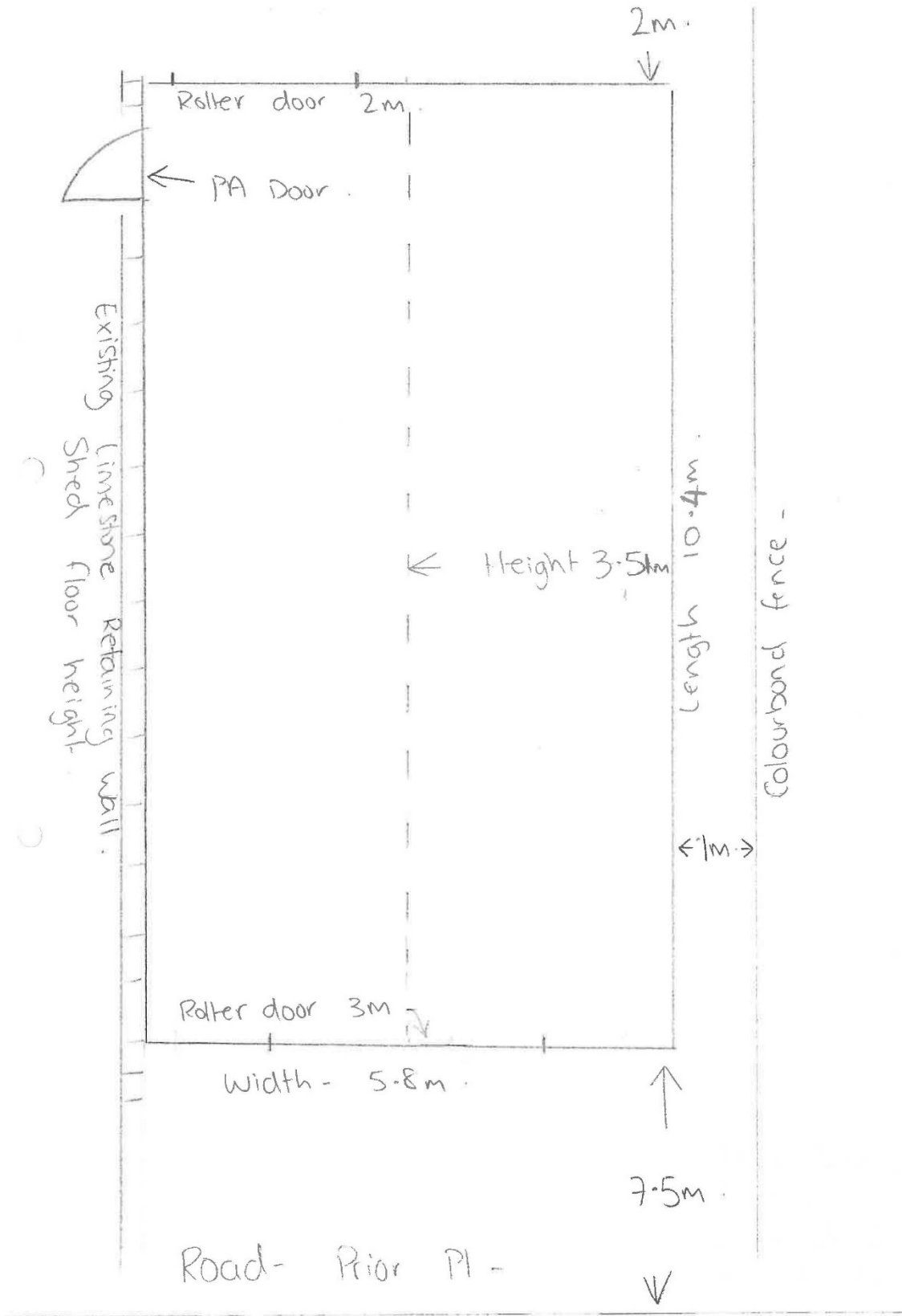


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Attachment 9.2

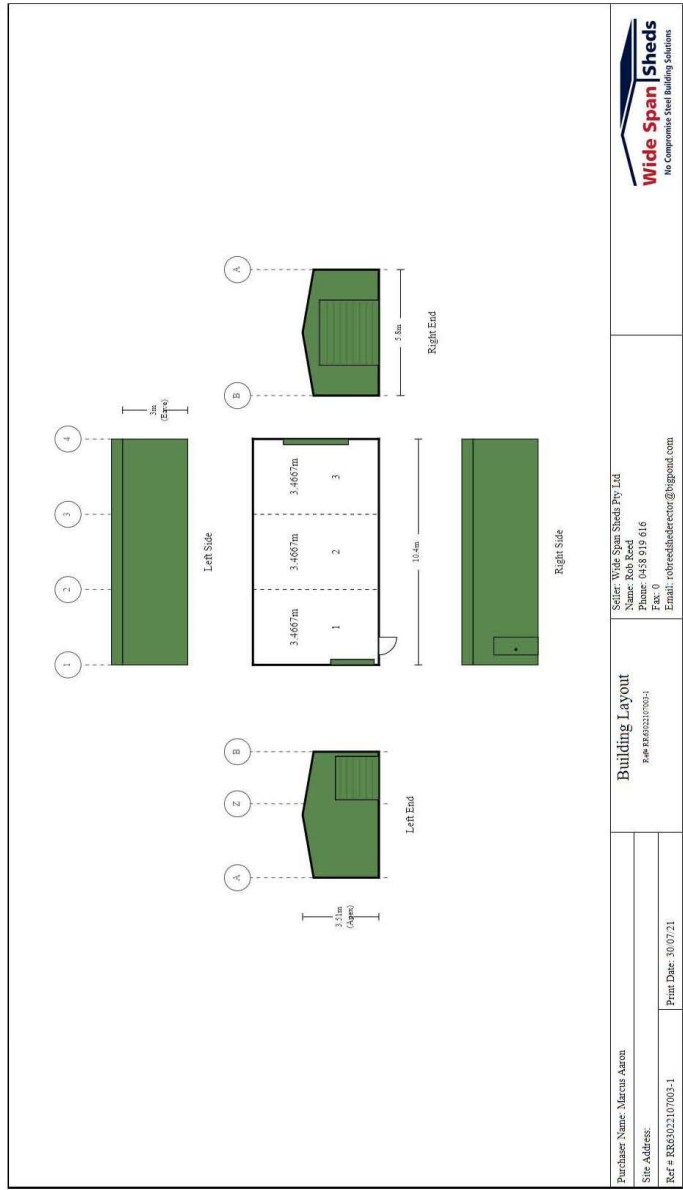


Attachment 9.2



Attachment 9.2

Building Layout



Building Layout P.O. # R66502107003-1		Seller: Wide Span Sheds Pty Ltd Name: Rob Reed Phone: 0438 819 616 Fax: 0 Email: rob@shedsbuilder.com.au	
Purchaser Name: Marcus Aaron Site Address: Ref # R66502107003-1		Print Date: 30/07/21	







THE BIGGEST PRICE RISE YET
 Order by August 25th before prices rise further

www.sheds.com.au

9.3 Development Application – Outbuilding and Lean-to – 1 Lukin Street

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	M. Orriss – Shed Approvals, on behalf of PG Busher
File Reference:	LUK 643
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Locality Map, Site Plan and Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 1 (Lot 221) Lukin Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 1 (Lot 221) Lukin Street, is 1,9223 ha in extent and zoned Residential R5 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house.

The proposal is to construct a Colorbond Outbuilding (Storage Shed) in extent 9 m x 12 m = 108 m² and an associated Lean-to in extent 6 m x 12 m = 72 m².

The proposal for the storage shed requires departure from the Shire's Outbuilding Policy on the following matters:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum wall height of any outbuilding on a property in this zone is to be 3.0 m, whereas the wall height of the new shed is proposed to be 3.4 m;
- The maximum roof height required by the Policy is 4 m. As a result of the proposed increased wall height the proposed roof height is 4.61 m;
- In terms of the Outbuilding Policy, the maximum individual area of an Outbuilding is 75 m² (with a total for all Outbuildings on a property to be max 100 m²) in the Outbuilding Policy, whereas the proposed Outbuilding is approx. 108 m² with Lean-to component of 72 m² in size;

The applicant made the following submission with the application:

Colour is Pale Eucalyptus for the walls Surfmist for the roof.

The shed needs to be that size so I can carry out my annual inspection on my Glider in it, the wings are 10mts long, the lean to is for my ute, tractor and slide on camper.

The wall heights need to be that high so I have enough clearance under the end of the lean to, the ridge needs to be that high so it do not look like a pancake compared to the house.

COMMENT

When considering the proposed departure beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

- The specific siting of the Outbuilding on the property;
- The general character of the immediate area;
- The proposed use of the Outbuilding;
- The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. The existing landscaping will effectively screen the development so as to mitigate any perceived negative impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

The Outbuilding will be used for the annual inspection and maintenance of a Glider, hence the shed dimensions required.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the visual amenity of an area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M4/0821

Moved Cr Gogol

Seconded Cr White

That Council grant Planning Approval for an Outbuilding (Storage Shed) and Lean-to at 1 (Lot 221) Lukin Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

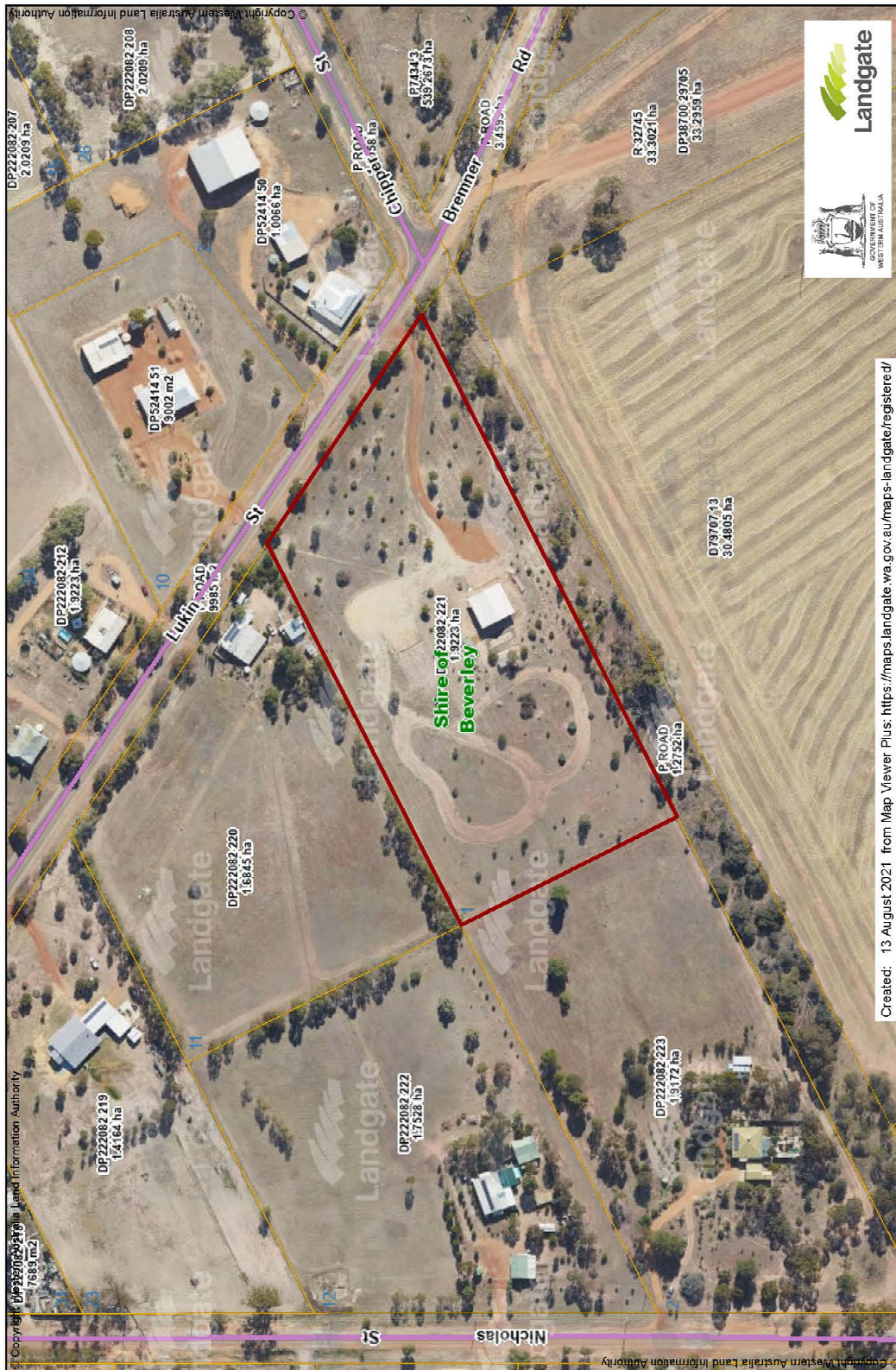
Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

Attachment 9.3

1 (Lot 221) Lukin Street



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Attachment 9.3

11-08-2021

Shire of Beverley
136 Vincent Street
Beverley WA 6304

Attn: Stefan De Beer, manager of Planning and Development Services

Re: 1 Lukin St, Beverley- Shed size justification

Further to your email dated 02-08-2021 to Shed Approvals, please find below justification for the increase in floor area and eaves height.

The currently outbuilding is compliant to all requirements except 2, of the R-codes and Shire of Beverley Local Planning Scheme.

This includes setbacks, location, not negatively affecting the rural ambience and setting, achieving a high level of rural amenity.

The outbuilding is located to so there will not be any removal of existing native vegetation and planting.

The outbuilding has no impact on the neighbouring properties and roads and is located to protect the amenity and character of the locality.

The outbuilding is not to be used as a de-facto dwelling.

The property is zoned R5 and under the Shire of Beverley Local Planning Scheme this allows for a 75m² floor area, 3.0m high maximum wall height and 4.0m high maximum ridge height.

- We are proposing an outbuilding with 108m² floor area (33m² increase), 3.4m high eaves (increase in 0.4m) and 4.61m ridge height (increase 0.61m).
- Please note: 72m² of the proposal is a lean-to + 108m² outbuilding.
- The requirement for the additional 33m² is due to the owners Glider.
The 108m² floor area is required to fit the glider internally to undertake maintenance and annual inspection.
The wings on the glider are 10m long each.
- The additional eaves height of 0.4m is required for the minimum required clearance under the lean-to of 2.88m.
The lean-to is for the owners ute, tractor and camper.
- Based on the minimal extra eaves height, this increases the ridge height of the outbuilding 0.61m.
The owners want to match the gabled roof of the outbuilding to the gabled roof of the existing dwelling. By doing this they achieve continuity of buildings within the property.
- From the 57.574m – 79.752 front setback the minimal increase in floor area and building height will be negligible

Immediately across the road, the property on the corner of Lukin St and Chipper St is an existing outbuilding with a floor area of 440m² (20m x 22m), an eaves height of 5.0m and a ridge height of 7.0m. This property is also smaller in size.

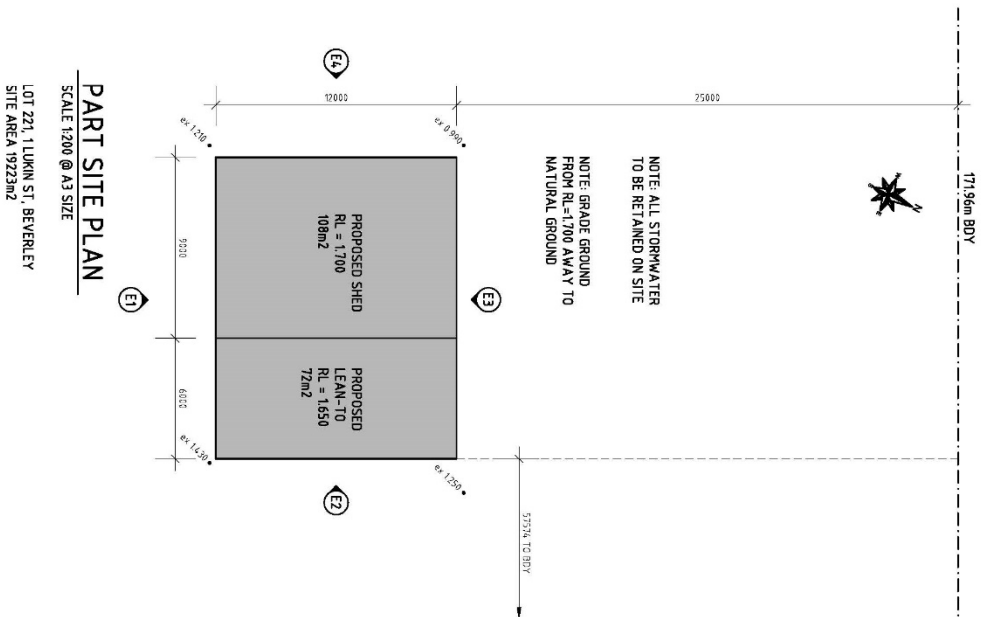
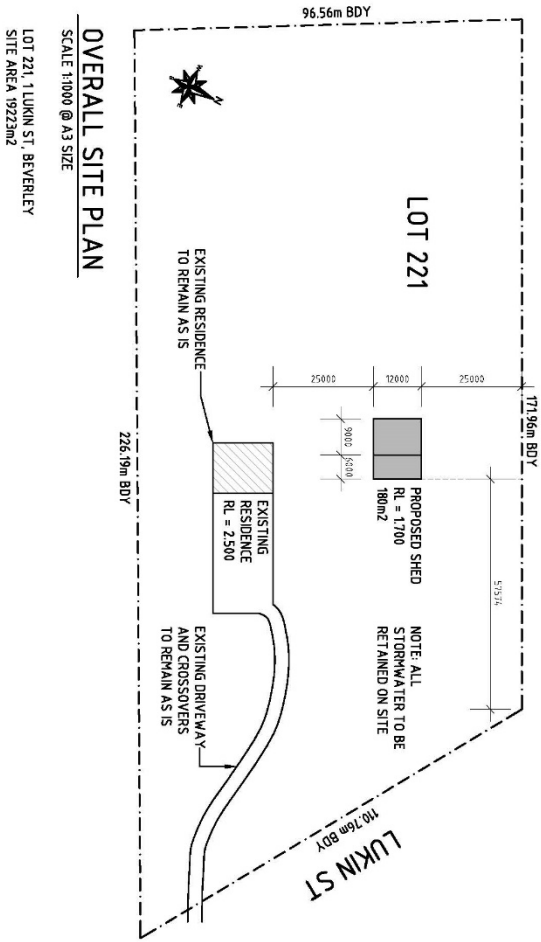
What we are proposing is considerably smaller in footprint than an existing outbuilding already constructed.

We feel this has created an outbuilding precedence.

Kind regards

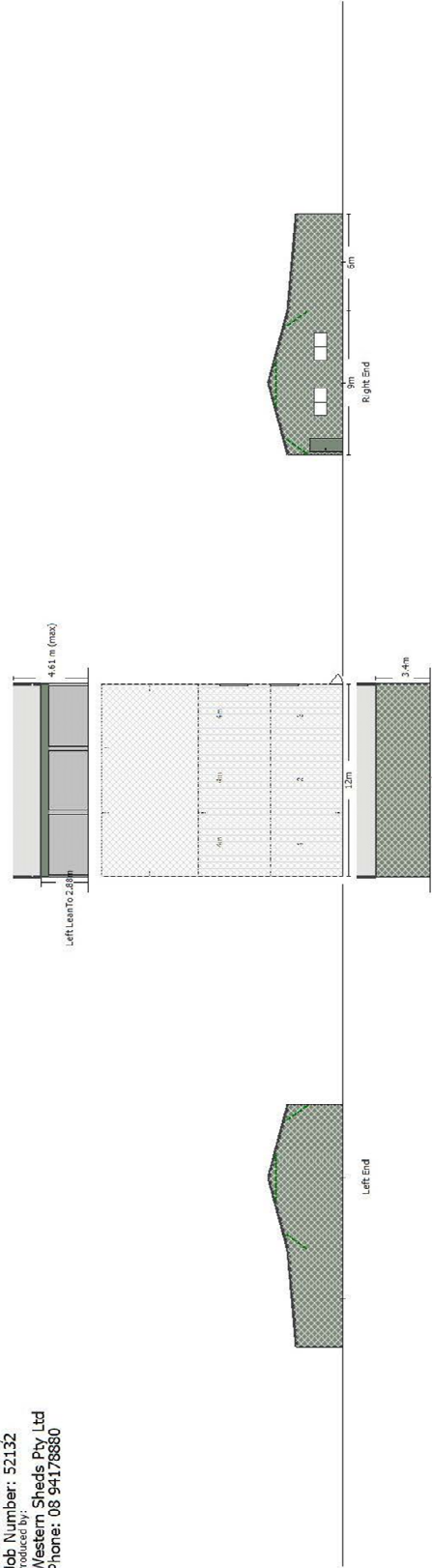
Tracy Marshall

Attachment 9.3



Attachment 9.3

Building For:
Peter Busher
1 Lukin St Beverley
Job Number: 52132
Produced by:
Western Sheds Pty Ltd
Phone: 08 94178860



9.4 Development Application – Outbuilding, Shed – 63 Dempster Street

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	13 August 2021
Applicant:	Spinifix Sheds on behalf of C & E Hunt
File Reference:	DEM 51162
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Map, Site Plan, Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 63 (Lot 81) Dempster Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 63 (Lot 81) Dempster Street, is 9,647 m² in extent and zoned Residential R5 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house and two Outbuildings (existing Outbuildings in extent 75 m² and 16 m² respectively).

The proposal is to construct a Colorbond Outbuilding (Storage Shed) in extent 9.01 m x 8.06 m = 72.6 m² and an associated Lean-to in extent 9.01 m x 3.04 m = 27.4 m².

The proposal for the storage shed requires departure from the Shire's Outbuilding Policy on the following matters:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum wall height of any outbuilding on a property in this zone is to be 3.0 m, whereas the wall height of the new shed is proposed to be 3.7 m;
- The maximum roof height required by the Policy is 4 m. As a result of the proposed increased wall height the proposed roof height is 4.78 m;
- In terms of the Outbuilding Policy, the maximum individual area of an Outbuilding is 75 m² (with a total for all Outbuildings on a property to be max 100 m²) in the Outbuilding Policy, whereas the proposed Outbuilding is approx. 72.6 m² with Lean-to component of 27.4 m² in size;
- The maximum total area of all outbuildings in this zone is 100 m² as per the Policy. The combined total of the existing Outbuildings and the proposed Outbuilding including the Lean-to will be 191 m².

The applicant made the following submission with the application – see attached:

Client requires an extension to existing shed 11.1 x 9.01m (100 sqm with 72 enclosed and 28 roof only). Shed has also been designed with 3.7m walls with an apex height of 4.78.

The height has been chosen to allow enough clearance to park a caravan under the awning as well as allowing enough clearance space through the roller doors.

The size is required for the storage of items, as well as allow enough space for DIY projects as well as parking of the caravan. Given the location of the proposal, it will

have no impact on the neighbouring properties, nor will it have any impact on the streetscape.

Walls will be clad with colourbond steel cladding, current selected as shale grey. All stormwater will be retained onsite.

COMMENT

When considering the proposed departure beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The specific siting of the Outbuilding on the property;

The general character of the immediate area;

The proposed use of the Outbuilding;

The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. The existing landscaping and position of the existing outbuilding and single house will effectively screen the development from the street so as to mitigate any perceived negative visual impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

The Outbuilding will be used for amongst others the storage of a caravan, hence the shed dimensions required.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the visual amenity of an area.

No overshadowing from the Shed Building Bulk is anticipated onto neighbouring Residential Zoned properties.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M5/0821

Moved Cr Martin

Seconded Cr Mclaughlin

That Council grant Planning Approval for an Outbuilding (Storage Shed) and Lean-to at 63 (Lot 81) Dempster Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

Attachment 9.4



PO Box 1160
Kelmescott DC, WA 6997
(08) 9390 4662
simon@spinifexsheds.com.au

5 August 2021

Shire of Beverley
Attn: Planning Department

To whom it may concern,

Please find attached development application and supporting documents for proposed outbuilding – shed at 63 Dempster St, Beverley WA

Client requires an extension to existing shed 11.1 x 9.01m (100 sqm with 72 enclosed and 28 roof only). Shed has also been designed with 3.7m walls with an apex height of 4.78.

The height has been chosen to allow enough clearance to park a caravan under the awning as well as allowing enough clearance space through the roller doors.

The size is required for the storage of items, as well as allow enough space for DIY projects as well as parking of the caravan.

Given the location of the proposal, it will have no impact on the neighbouring properties, nor will it have any impact on the streetscape.

Walls will be clad with colourbond steel cladding, current selected as shale grey. All stormwater will be retained onsite.

If there are any issues, or you require further information, please contact us either by phone or via email.

Kind Regards,

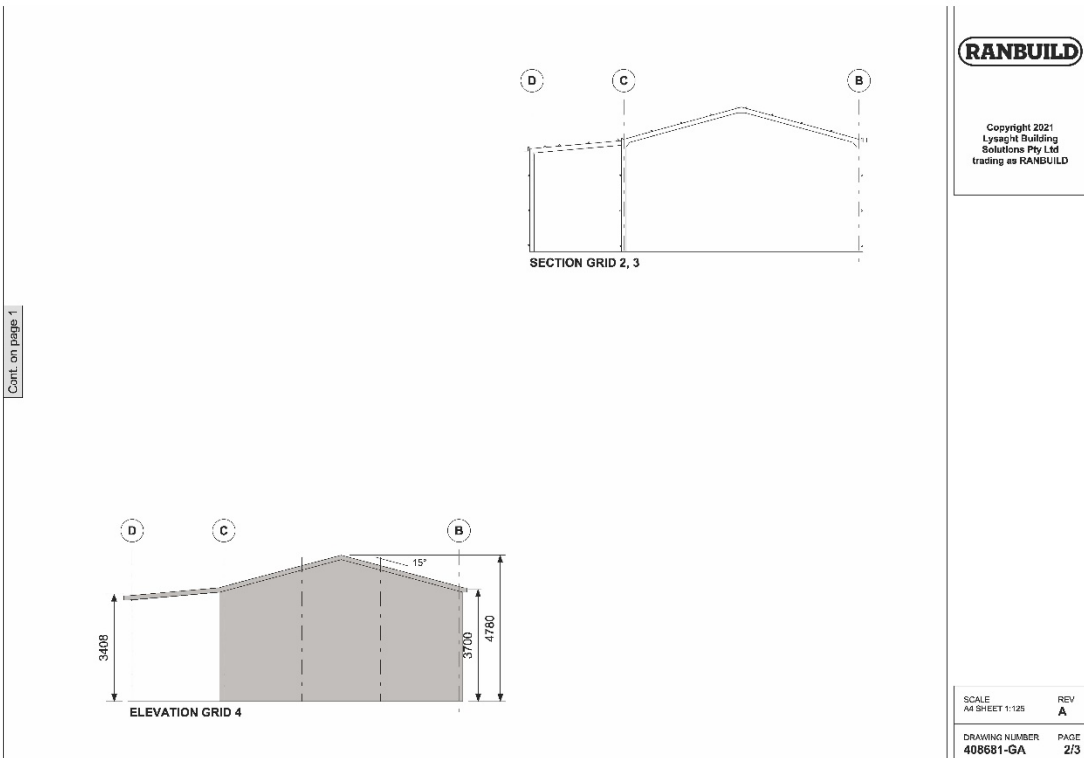
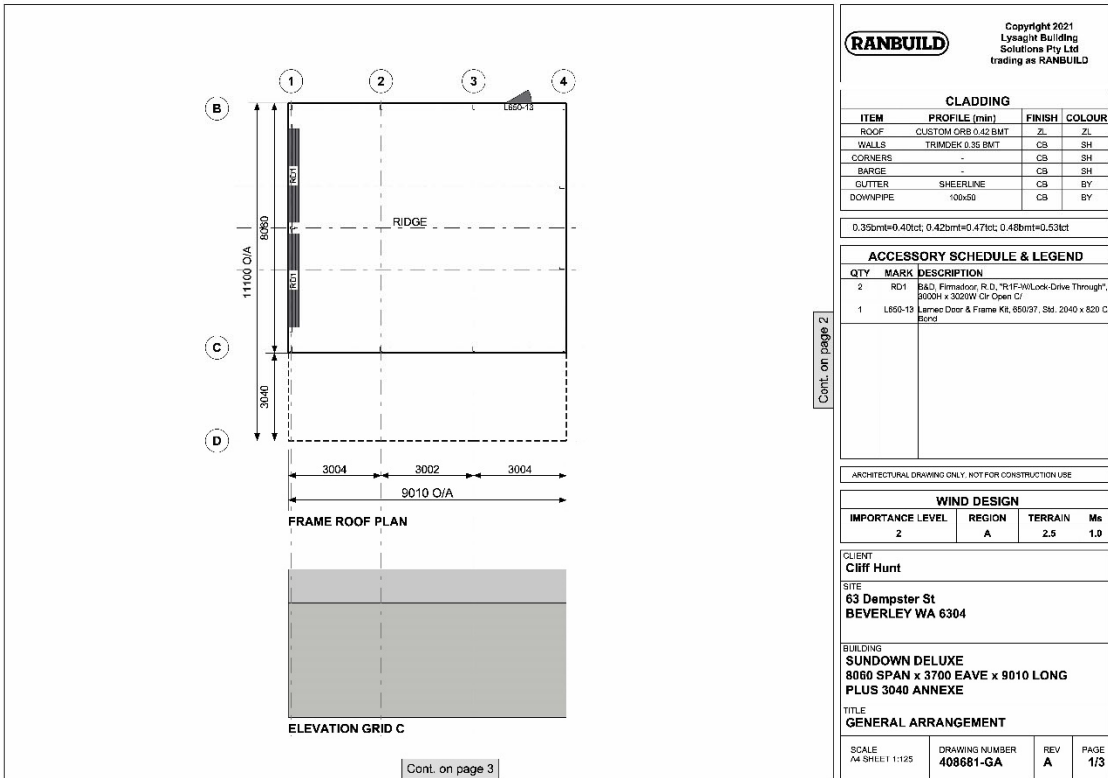
A handwritten signature in black ink, appearing to read "Simon Busby", written over a light blue horizontal line.

Simon Busby
Manager

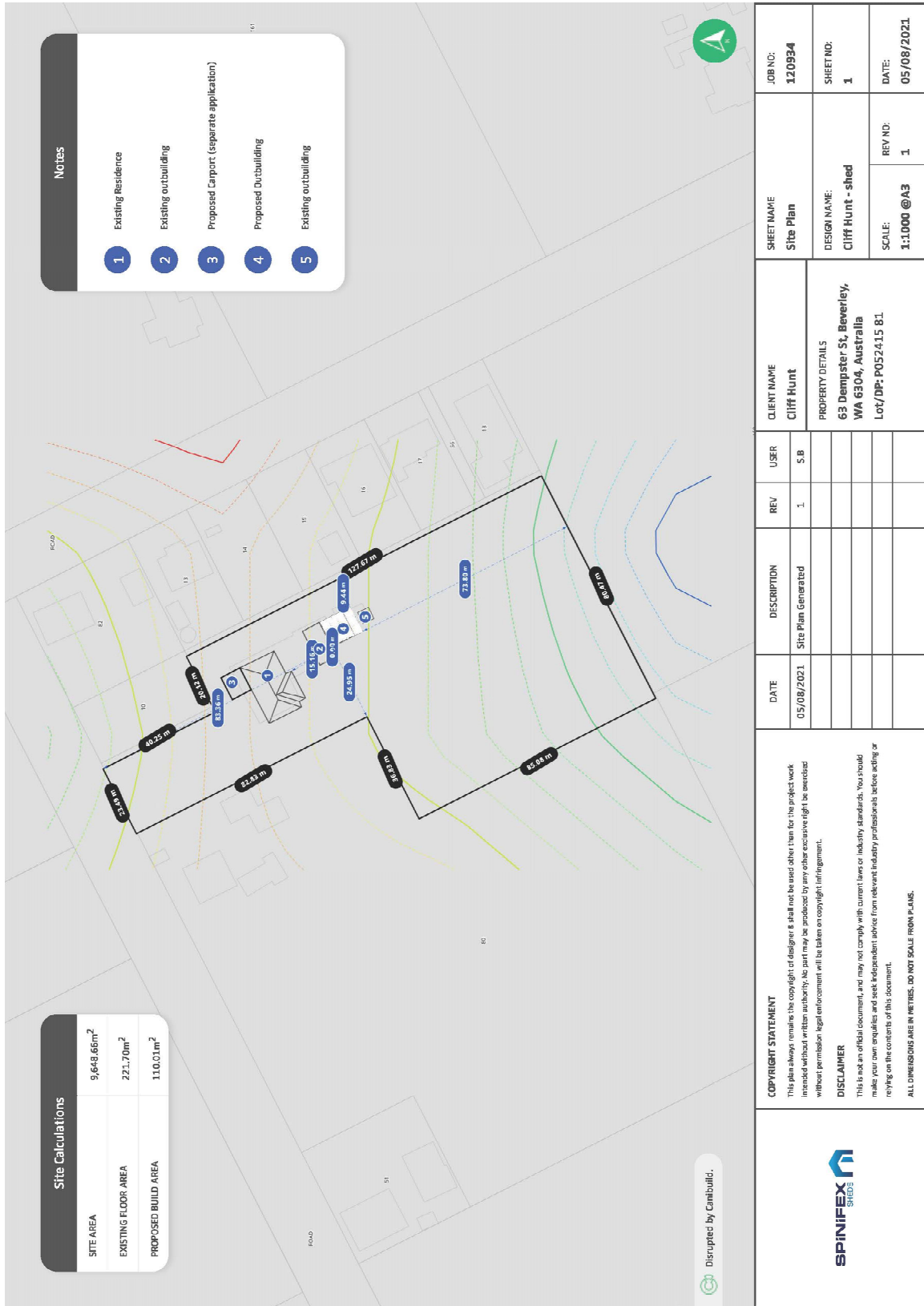
Attachment 9.4



Attachment 9.4



Attachment 9.4



9.5 Development Application – Outbuilding (Garage/Storage Shed) – Lot 28 on D28473 Council Road, Beverley

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	13 August 2021
Applicant:	James Rodoreda
File Reference:	COU 51197
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Site Plans & Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Garage/Storage Shed) at Lot 28 on Diagram 28473 Council Road. The application will be recommended for approval.

BACKGROUND

The subject site is located at Lot 28 on Diagram 28473 (no street address) Council Road, is 1,841 m² in extent and zoned *Rural Townsite* in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house and two Outbuildings.

The proposal is to construct a Colorbond Outbuilding (Garage/Storage Shed) in extent 6 m x 6.5 m = 39 m².

Council's Outbuilding Policy is not applicable in the *Rural Townsite Zone* and the Policy determines that each application for an Outbuilding in this Zone is to be determined on its own merits.

COMMENT

The proposed location of the Outbuilding adjacent to the house at an increased setback from Council Road is regarded as being acceptable. There is not anticipated to be any negative impact on streetscape, or otherwise, and the proposal is supported.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M6/0821

Moved Cr Gogol

Seconded Cr White

That Council grant Planning Approval for an Outbuilding (Garage/Storage Shed) on Lot 28 on Diagram 28473 Council Road, Beverley, subject to the following conditions and advice notes: -

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

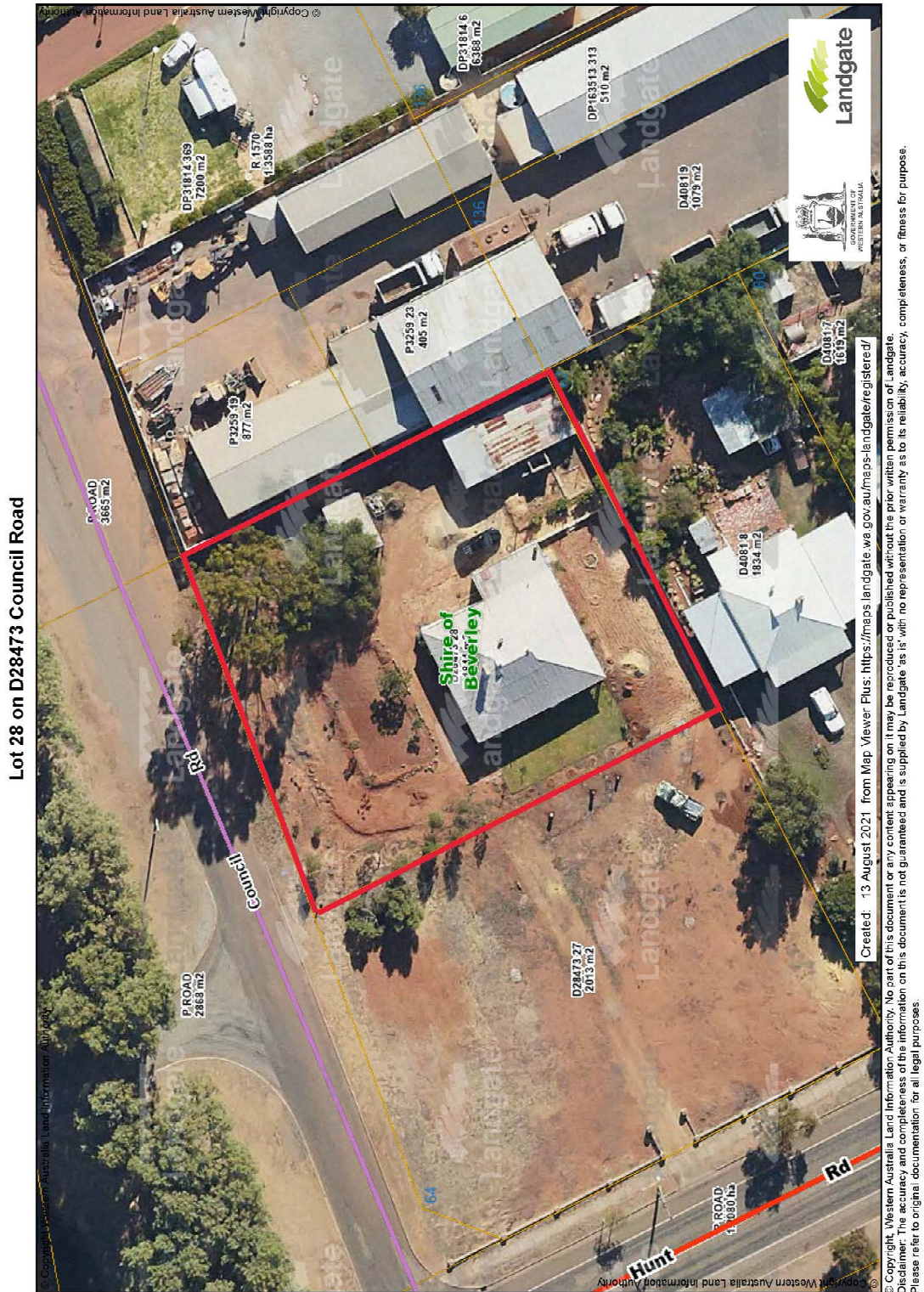
Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

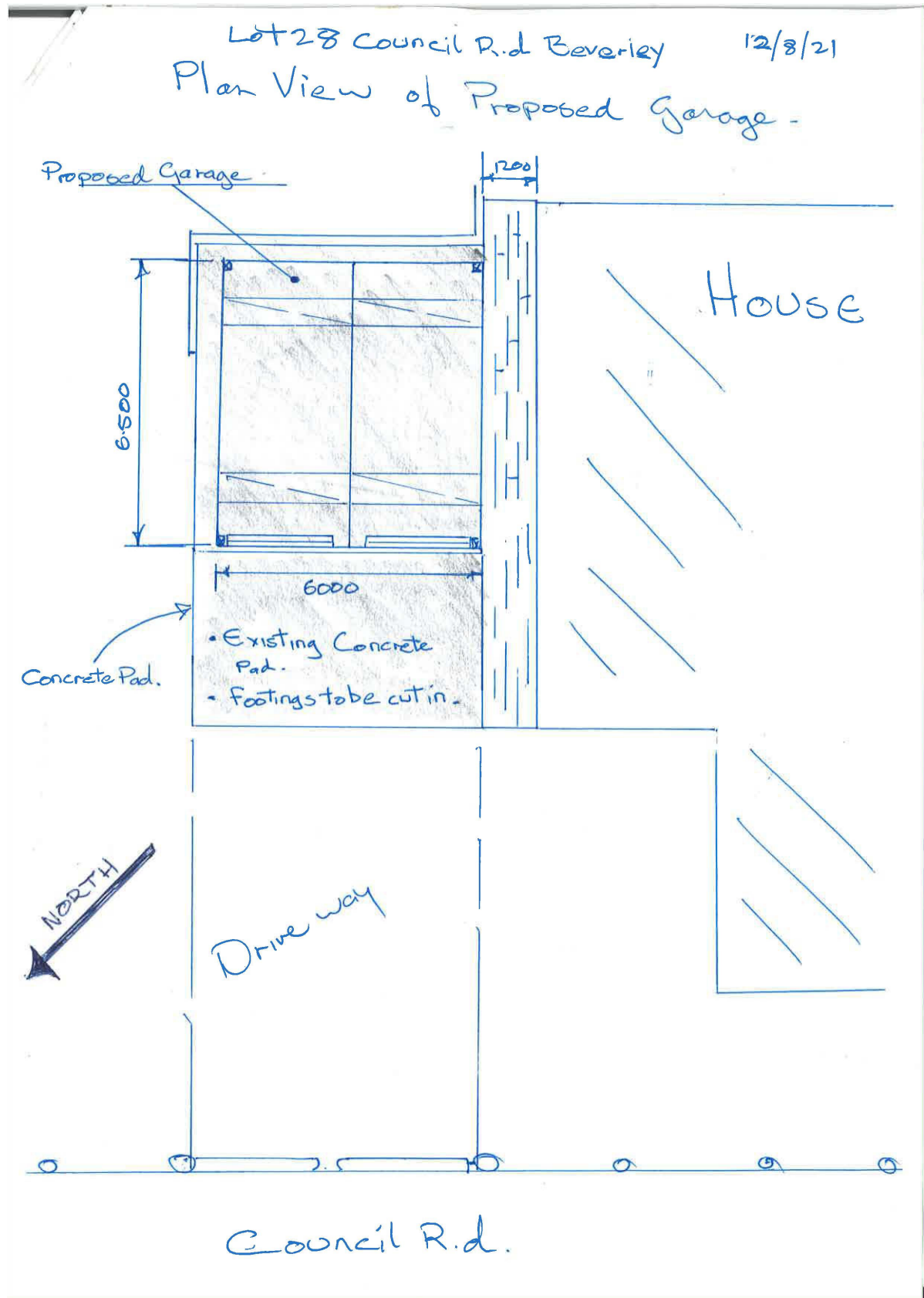
Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

Attachment 9.5



Attachment 9.5



Attachment 9.5

Lot 28 Council R.d. Beverley

- Proposed Garage for Car and Trailer.

- Specifications-

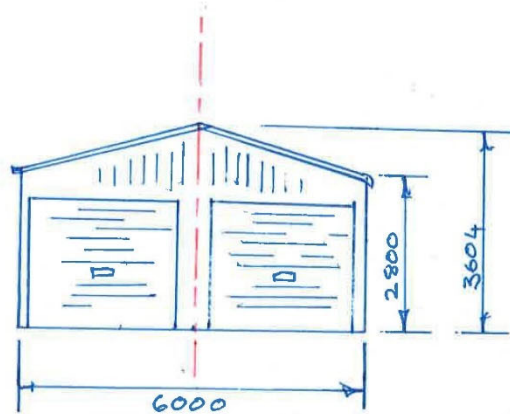
Width - 6000

Height - 2800

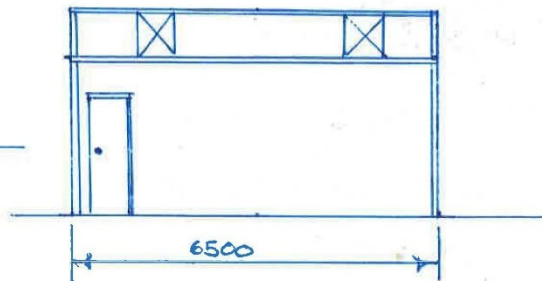
Roof Pitch - 15°

Length - 6500

FRONT VIEW



SIDE VIEW



SCALE 1:100

COUNCIL RESOLUTION

M7/0821

Moved Cr McLaughlin

Seconded Cr Lawlor

That Council accept Late Planning Item that was distributed to Councillors on Friday 20 August 2021.

CARRIED 8/0

9.6 Development Application – Proposed Telecommunications Facility – Lot 77 on DP 56223, Brookton Highway, Beverley

Submission to:	Ordinary Council Meeting 24 August 2021
Report Date:	18 August 2021
Applicant:	SAQ Consulting – Optus Mobile
File Reference:	BRO 51381
Author and Position:	Stefan de Beer, Manager of Planning
Previously before Council:	N/A
Disclosure(s) of Interest:	No
Attachments:	Planning Statement, Locality Map, Site Plan, Drawings

SUMMARY

An application has been received to develop Telecommunications Infrastructure (a tower and ancillary infrastructure) at Lot 77 on DP56223 Brookton Highway, Beverley. It will be recommended the application be approved.

BACKGROUND

The proposal

SAQ Consulting Pty Ltd acting on behalf of Optus Mobile Pty Ltd ('Optus') proposes to establish a telecommunications facility, in the form of a mobile telephone base station, on land at 77 Brookton Highway, Westdale.

The proposed facility, which consists of a 60-metre tall lattice tower, antennas, ground-mounted equipment cabinets and fencing, forms part of a Government-funded 'blackspot' programme, which aims to bring new and improved telecommunications into the Westdale/Dale area.

The proposal will accommodate the requirements for the Optus 3G and 4G mobile network and will provide network coverage and capacity to the rural area surrounding the facility.

The proposal consists of the following elements:

- a 60-metre tall lattice tower located within a 10m x 12m compound;
- three (3) panel antennas, each 2.69m in length mounted to a new headframe on the top of the proposed lattice tower, giving a maximum finished height of approximately 61.35 metres;
- nine (9) remote radio units (RRUs) mounted on the proposed headframe;
- a 1200mm diameter parabolic antenna mounted on the lattice tower at a height of 15m (for the purposes of connection to the existing Optus network);
- a new 5-bay equipment cabinet (dimensions 2.33m H x 2.57m W x 0.75m D) to house the necessary base-station equipment, located at the base of the lattice tower;
- A cable tray connecting the equipment cabinet to the lattice tower; and
- Compound fencing (stock type) and access gates.

The Subject Land

The subject land is located within the Rural Zone pursuant to the Shire of Beverley Local Planning Scheme No. 3 (LPS3) is 35.9926 hectares in extent and vacant.

The subject land has a frontage to the Brookton highway of approximately 1.4 kilometres and to Jones Road of about 550 metres. The subject land is part of a larger land holding used for farming (grazing) purposes and has a mix of cleared areas, stands of vegetation and numerous dams and tracks. There are no existing buildings on the subject land. Public road access is from either the Brookton Highway or Jones Road. There are no easements over the land.

At the landowner's request, the proposed facility and its compound has been located to ensure it does not establish a fenced 'island' nearby the front boundary, creating problems with the mustering of stock in this area.

COMMENT

In assessing this application Council should consider, amongst others, the following matters:

The Shire of Beverley Local Planning Scheme No. 3:

The subject site is located within the *Rural Zone*. The proposed *Telecommunication Infrastructure* is a 'D' use in this Zone pursuant to LPS3, which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

Further to the above, setback requirements for the *Rural Zone* in terms of *Table 5 – General Site Requirements* in LPS3, requires development proposals to be set back 35 meters from the front boundary.

As submitted by the applicant in the application documentation, Shire Planner concurs that the proposal is best placed in its proposed position adjacent to the front lot boundary, so as to not create a fenced island which could potentially interfere with normal farming operations.

Furthermore the proposal does not compromise the *Rural zone* objectives of LPS3, and normal farming operations can continue beyond the fenced compound area.

It is considered that the location chosen for the facility is such that it would not detrimentally impact upon the landscape or character of the rural area as its location is amongst existing vegetation and in an area that would not have a significant effect on an outlook across the landscape.

Shire of Beverley Local Planning Strategy

The proposal is deemed to be in pace with the directives of the Local Planning Strategy, where Council's actions are to "*work with the State Government, Commonwealth Government and telecommunication providers to improve internet speeds and the mobile telephone service*".

State Planning Policy No. 5.2 – Telecommunications Infrastructure, and Guidelines for the Location, Siting and Design of Telecommunications Infrastructure

In response to the above Policy & Guidelines, the consultant submitted the following as part of his submission:

The impact of the proposed facility is limited only to that of visual impact and it will not create appreciable noise, smoke, smell dust or other nuisance and will not generate heavy traffic.

Although only two lanes wide, the Brookton Highway is located in a wide corridor (45-50 metres in width), with significant numbers of established trees on the verges. As such, the adjacent property boundaries are set back a significant distance from the road centreline.

As such, despite the proposed facility being located on the front boundary, the prevailing roadside vegetation and wide highway corridor will mitigate the visual impact of the facility significantly. It is also relevant that the visual impacts are essentially only on passing traffic as there are no nearby dwellings or other habitable structures. As such, there will be no material or unreasonable adverse impact from the proposed facility.

Consultation

The application was not required to be advertised but the following entities, listed in the table below, were consulted, their submissions listed and comments from the consultant/applicant provided:

	Respondent	Property	Comment	Applicant's Response	Planner's Response
1	Main Roads WA	N/A	<p>Main Roads WA Wheatbelt Region has reviewed the proposal and has no objections.</p> <p>It would be appreciated if the Shire could advise the applicant (separately) to make contact with Main Roads prior to construction to discuss movement of vehicles during the construction phase to ensure that there is minimal impact on road users. They can contact me directly or via our regional inbox at wheatbelt@mainroads.wa.gov.au. We do not expect this advice to form part of the conditions and advice notes.</p>	Noted	<p>Noted.</p> <p>Despite the advice from MainRoads WA, should Council resolve to approve the application, it will be recommended an advice note be added that will require the applicant to inform Mainroads WA of vehicle movements during construction.</p>
2	Civil Aviation and Safety Authority (CASA)	N/A	<p>CASA has reviewed the information provided and is not aware of any certified aerodrome for which an Obstacle Limitation Surface (OLS) would require protection. In addition, CASA understands there are no unregulated aerodromes such as an Aeroplane Landing Area (ALA) within 2.5km of the proposed telecommunications tower site, however we recommend confirming this with the local council.</p> <p>Civil Aviation Advisory Publication (CAAP) 92-1(1) - Guidelines For Aeroplane Landing Areas provides guidelines for the safe take-off and</p>	I've run this past my client and they're happy to incorporate the lighting as suggested. Are you happy to condition it?	<p>Noted.</p> <p>Should Council resolve to approve the application, it will be recommended a condition of planning approval be imposed that will require the installation of a low intensity steady red hazard/warning obstacle light to the satisfaction of CASA.</p>

		<p>landing of aircraft. A copy of the CAAP can be found at the following link: 92_1.pdf Civil Aviation Safety Authority (casa.gov.au).</p> <p>Given the potential for low level aerial agricultural flying, CASA recommends installing a low intensity steady red hazard/warning obstacle light as a minimum.</p> <p>CASA recommends you contact Airservices Australia, the Aeronautical Information Service provider, to advise of the communications tower installation so the location of the tower can be mapped for the information of pilots.</p>		
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CONCLUSION

The proposal will be recommended for approval on the grounds of the following:

- The proposal is deemed to be consistent with the relevant State Planning Policies, the Shire of Beverley Local Planning Strategy and the Shire of Beverley Local Planning Scheme No. 3;
- The proposed infrastructure facility will benefit the immediate wider area by the provision improved telecommunication services.

CONSULTATION

Consultation was conducted as described earlier in the report.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple majority required.

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M8/0821

Moved Cr Lawlor

Seconded Cr White

That Council resolve to grant planning approval for a Telecommunications Facility at Lot 77 on DP56223 Brookton Highway, Beverley subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. A low intensity steady red hazard/warning obstacle light shall be fitted to the tower to the satisfaction of CASA and the Shire of Beverley.**

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: The applicant is advised a building permit is required prior to commencement of any building works.

Note 4: The applicant is advised to inform MainRoads WA of vehicle movements during the construction phase to ensure there is minimal impact on road users.

Note 5: The applicant is advised to inform *Airservices Australia* of the communications tower installation so the location of the tower can be mapped for the information of pilots.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

3:24pm – Mr Peter Busher left the meeting and did not return.

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	July 2021 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 July 2021.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2021 Ordinary Meeting, item 11.4.

COMMENT

The monthly financial reports for the period ending 31 July 2021 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2021/22 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M9/0821

Moved Cr White

Seconded Cr Martin

That the monthly financial report for the month of July 2021 be accepted and material variances be noted.

CARRIED 8/0

3:30pm – Manager of Planning, Stefan de Beer left the meeting and did not return.

3:31pm – Manager of Works, Steve Vincent left the meeting and did not return.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2021**

Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,388,968.00	2,748.00	1,458.06	(1,289.94)	
Governance	2,100.00	0.00	0.22	0.22	
Law, Order & Public Safety	242,100.00	0.00	100.00	100.00	
Health	300.00	16.00	0.00	(16.00)	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	129,692.00	11,922.00	11,774.60	(147.40)	
Community Amenities	211,385.00	4,528.00	5,481.73	953.73	
Recreation & Culture	218,434.00	4,856.00	5,507.18	651.18	
Transport	3,950,230.00	276,926.00	277,357.61	431.61	
Economic Activities	197,344.00	8,195.00	8,938.89	743.89	
Other Property & Services	43,100.00	2,965.00	3,170.43	205.43	
Total Operating Revenue	8,383,653.00	312,156.00	313,788.72	1,632.72	
Operating Expenditure					
General Purpose Funding	(162,227.00)	(11,176.00)	(9,174.84)	2,001.16	
Governance	(306,541.00)	(37,216.00)	(34,589.84)	2,626.16	
Law, Order & Public Safety	(432,526.00)	(23,509.00)	(18,562.63)	4,946.37	
Health	(154,777.00)	(10,933.00)	(7,746.06)	3,186.94	
Education & Welfare	(111,017.00)	(8,734.00)	(8,165.82)	568.18	
Housing	(205,724.00)	(13,651.00)	(14,623.15)	(972.15)	
Community Amenities	(666,749.00)	(45,128.00)	(41,856.75)	3,271.25	
Recreation & Culture	(1,592,700.00)	(99,803.00)	(90,965.92)	8,837.08	
Transport	(2,519,187.00)	(180,931.00)	(177,456.59)	3,474.41	
Economic Activities	(593,888.00)	(36,610.00)	(32,015.49)	4,594.51	
Other Property & Services	(15,050.00)	(711.00)	(17,991.59)	(17,280.59)	PWOH & POC allocation timing versus expenditure.
Total Operating Expenditure	(6,760,386.00)	(468,402.00)	(453,148.68)	15,253.32	
Net Operating	1,623,267.00	(156,246.00)	(139,359.96)	16,886.04	
Capital Income					
Self Supporting Loan - Principal Repayment	14,285.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	359,000.00	0.00	0.00	0.00	
New Loan Raised	1,000,000.00	0.00	0.00	0.00	
Total Capital Income	1,373,285.00	0.00	0.00	0.00	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2021**

Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(329,893.00)	(105,600.00)	(106,983.48)	(1,383.48)	
Plant and Equipment	(946,980.00)	0.00	0.00	0.00	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(5,309,327.00)	(1,000.00)	(1,000.00)	0.00	
Other Infrastructure	(1,492,771.00)	(570,000.00)	(566,920.73)	3,079.27	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(102,053.00)	0.00	0.00	0.00	
Total Capital Expenditure	(8,181,024.00)	(676,600.00)	(674,904.21)	1,695.79	
Net Capital	(6,807,739.00)	(676,600.00)	(674,904.21)	1,695.79	
Adjustments					
Depreciation Written Back	2,405,056.00	196,813.00	197,014.23	201.23	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(35,100.00)	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	1,160,706.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,653,810.00	1,653,810.00	1,653,809.54	(0.46)	
Total Adjustments	5,184,472.00	1,850,623.00	1,850,823.77	200.77	
CLOSING SURPLUS/(DEFICIT)	0.00	1,017,777.00	1,036,559.60	18,782.60	

<p style="text-align: center;">SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 July 2021</p>		
Description	YTD Actual 2020/21	YTD Actual 2021/22
Current Assets		
Cash at Bank	2,311,028.21	2,042,990.61
Cash - Unrestricted Investments	0.00	0.00
Cash - Restricted Reserves	2,830,708.90	2,830,708.90
Cash on Hand	300.00	300.00
Accounts Receivable	460,327.66	580,907.42
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95
Inventory - Fuel	10,281.78	14,476.50
Total Current Assets	5,626,931.50	5,483,668.38
Current Liabilities		
Accounts Payable	(908,299.23)	(1,382,286.05)
Loan Liability - Current	(102,053.23)	(102,053.23)
Annual Leave Liability - Current	(252,079.13)	(252,079.13)
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(1,369,870.52)	(1,843,857.34)
Adjustments		
Less Restricted Reserves	(2,830,708.90)	(2,830,708.90)
Less Self Supporting Loan Income	(14,284.95)	(14,284.95)
Add Leave Reserves - Cash Backed	139,689.18	139,689.18
Add Loan Principal Expense	102,053.23	102,053.23
Total Adjustments	(2,603,251.44)	(2,603,251.44)
NET CURRENT ASSETS	1,653,809.54	1,036,559.60

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 July 2021**

Description	Actual 2020/21	YTD Actual 2021/22	Movement
Current Assets			
Cash and Cash Equivalents	5,142,037.11	4,873,999.51	(268,037.60)
Accounts Receivable	360,327.66	480,907.42	120,579.76
Contract Asset - Current	100,000.00	100,000.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95	0.00
Inventory	10,281.78	14,476.50	4,194.72
Total Current Assets	5,626,931.50	5,483,668.38	(143,263.12)
Current Liabilities			
Accounts Payable	(438,600.91)	(919,424.43)	(480,823.52)
Contract Liability - Current	(462,861.62)	(462,861.62)	0.00
Loan Liability - Current	(102,053.23)	(102,053.23)	0.00
Lease Liability - Current	(6,836.70)	0.00	6,836.70
Annual Leave Liability - Current	(252,079.13)	(252,079.13)	0.00
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,369,870.52)	(1,843,857.34)	(473,986.82)
Non-Current Assets			
Non-Current Debtors	134,837.98	134,837.98	0.00
Non-Current Investments	55,355.13	55,355.13	0.00
Land and Buildings	30,374,265.91	30,422,013.72	47,747.81
Plant and Equipment	1,902,265.11	1,881,302.24	(20,962.87)
Furniture and Equipment	124,354.85	121,681.16	(2,673.69)
Infrastructure	60,266,728.95	60,720,507.68	453,778.73
Self Supporting Loan - Non Current	10,968.23	10,968.23	0.00
Total Non-Current Assets	92,868,776.16	93,346,666.14	477,889.98
Non-Current Liabilities			
Loan Liability - Non Current	(1,277,171.79)	(1,277,171.79)	0.00
Lease Liability - Non Current	(13,673.30)	(13,673.30)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(98,416.32)	(98,416.32)	0.00
Total Non Current Liabilities	(1,389,261.41)	(1,389,261.41)	0.00
Net Assets	95,736,575.73	95,597,215.77	(139,359.96)

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 July 2021**

Description	Actual 2020/21	YTD Actual 2021/22	Movement
Equity			
Accumulated Surplus	(44,609,994.71)	(44,470,634.75)	139,359.96
Reserves - Cash Backed	(2,830,708.90)	(2,830,708.90)	0.00
Reserve - Revaluations	(48,295,872.12)	(48,295,872.12)	0.00
Total Equity	(95,736,575.73)	(95,597,215.77)	139,359.96

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 July 2021		
Description	Budget 2021/22	YTD Actual 2021/22
Income		
Rates	2,940,151.00	0.00
Operating Grants, Subsidies and Contributions	1,063,533.00	128,373.73
Profit On Asset Disposal	72,600.00	0.00
Service Charges	0.00	0.00
Fees & Charges	648,180.00	37,100.74
Interest Earnings	25,831.00	646.06
Other Revenue	60,500.00	5,565.64
Non-Operating Grants, Subsidies and Contributions	3,659,796.00	143,001.00
Total Income by Nature & Type	8,470,591.00	314,687.17
Expenditure		
Employee Costs	(2,245,286.00)	(112,100.38)
Materials & Contracts	(2,000,424.00)	(119,338.70)
Utilities	(199,182.00)	(18,817.98)
Depreciation On Non-Current Assets	(2,405,056.00)	(197,014.23)
Interest Expenses	(65,273.00)	285.45
Insurance Expenses	(227,251.00)	0.00
Other Expenditure	(107,725.00)	(8,172.80)
Loss On Asset Disposal	(37,500.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(7,287,697.00)	(455,158.64)
Allocations		
Reallocation Codes Expenditure	440,373.00	1,111.51
Reallocation Codes Income	0.00	0.00
Total Allocations	440,373.00	1,111.51
Net Operating by Nature & Type	1,623,267.00	(139,359.96)

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2021		
Job #	Job Description	YTD Actual 2021/22
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	102.92
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	64.89
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	0.00
RR008	Barrington Rd (RoadID: 13) (Maintenance)	0.00
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	0.00
RR014	Bethany Rd (RoadID: 148) (Maintenance)	372.82
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	102.92
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,612.97
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	868.41
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	93.25
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,568.67
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	0.00
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	402.95

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2021**

Job #	Job Description	YTD Actual
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	1,439.67
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	93.25
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	414.20
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	139.90
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	0.00
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	1,089.50
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	0.00
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	0.00
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,185.20
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	93.25
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	268.05
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	1,616.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2021**

Job #	Job Description	YTD Actual
RR075	Murrays Rd (RoadID: 71) (Maintenance)	67.57
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	1,128.42
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	0.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	3,927.12
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	0.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,919.81
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	211.77
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,561.34
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	7,726.21

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2021**

Job #	Job Description	YTD Actual
RR114	Westdale Rd (RoadID: 166) (Maintenance)	857.73
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00
RR116	Woods Rd (RoadID: 68) (Maintenance)	992.32
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	237.15
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	93.25
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	428.73
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	9,098.42
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	41,778.66
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	329.40
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	173.32
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	0.00
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	139.90
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	139.90
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	49.52

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2021		
Job #	Job Description	YTD Actual
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	619.87
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	299.03
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	296.84
TS033	Lukin St (RoadID: 104) (Maintenance)	332.37
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	75.65
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	78.60
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS555	Road Sign Updates	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	102.92
Sub Total	Town Streets Maintenance	2,637.32
Total	Road Maintenance	44,415.98

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 July 2021						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3630922	Reserve Funds Bendigo					
	Long Service Leave	0.00				
	Airfield Emergency	40,130.42				
	Plant	418,968.30				
	Emergency Services	28,700.97				
	Building	290,321.05				
	Recreation Ground	577,460.85				
	Cropping Committee	190,702.55				
	Avon River Development	25,958.89				
	Annual Leave	139,689.18				
	Community Bus	38,015.77				
	Infrastructure	551,029.96				
	Senior Housing	162,054.17				
	Mainstreet Development	307,401.91				
Avondale Mach Museum	60,274.88	2,830,708.90	3 mnths	0.20%	22/09/2021	
	Total		2,830,708.90			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	18 August 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	July 2021 List of Reports (Contact Shire)

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of July 2021.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2021/22 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council’s 2021/22 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M10/0821

Moved Cr Pepper

Seconded Cr Lawlor

That the List of Accounts as presented, be received:

July 2021:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

02 July 2021	1830-1830	(1)	\$	11,316.99	(authorised by CEO S Gollan and DCEO S Marshall)
12 July 2021	1831-1831	(1)	\$	3.59	(authorised by CEO S Gollan and DCEO S Marshall)
15 July 2021	1832-1832	(1)	\$	2,377.84	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	1833-1833	(1)	\$	114.00	(authorised by CEO S Gollan and Cr D White)
Total of cheque vouchers for July 2021 incl				\$ 13,812.42	previously paid.

EFT vouchers

02 July 2021	EFT 7142-7143	(2)	\$	1,931.92	(authorised by CEO S Gollan and DCEO S Marshall)
07 July 2021	EFT 1-37	(37)	\$	54,521.57	(authorised by CEO S Gollan and DCEO S Marshall)
07 July 2021	EFT 7147-7159	(13)	\$	95,208.27	(authorised by CEO S Gollan and DCEO S Marshall)
12 July 2021	EFT 7160-7196	(36)	\$	80,307.38	(authorised by DCEO S Marshall and Pres D Davis)
15 July 2021	EFT 7197-7204	(8)	\$	36,018.50	(authorised by CEO S Gollan and DCEO S Marshall)
19 July 2021	EFT 7205-7209	(5)	\$	1,352.67	(authorised by CEO S Gollan and Pres D Davis)
21 July 2021	EFT 1-37	(37)	\$	53,206.76	(authorised by CEO S Gollan and DCEO S Marshall)
21 July 2021	EFT 7212-7214	(3)	\$	11,431.19	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	EFT 7216-7220	(5)	\$	63,707.88	(authorised by CEO S Gollan and Cr D White)
30 July 2021	EFT 7222-7229	(8)	\$	39,717.62	(authorised by CEO S Gollan and Pres D Davis)
Total of EFT vouchers for July 2021 incl				\$ 437,403.76	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for July 2021 incl \$ 0.00 previously paid.

EFT vouchers

02 July 2021	EFT 7144-7144	(1)	\$	30.00	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	EFT 7215-7215	(1)	\$	1,200.00	(authorised by CEO S Gollan and Cr D White)
30 July 2021	EFT 7221-7221	(1)	\$	1,980.00	(authorised by CEO S Gollan and Pres D Davis)
total of EFT vouchers for July 2021 incl				\$ 3,210.00	previously paid.

(3) Direct Debit Payments totalling \$ 95,996.62 previously paid.

(4) Credit Card Payments totalling \$ 11,316.99 previously paid.

CARRIED 8/0

3:33pm – Prior to any consideration of Item 11.3 the following declarations were made: Cr Lawlor: interest affecting impartiality given he is the Vice President of the Golf Club; Cr Pepper: interest affecting impartiality given he is a golf club member; and CEO Stephen Gollan declared he is the Treasurer of the Golf Club but has no voting rights. No one was required to leave the meeting.

11.3 Community Grants

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Various Applicants
File Reference:	ADM 0428
Author and Position:	Ashleigh Waight, Projects Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Tables within document.

SUMMARY

Council to consider awarding various grants as recommended by the Community Grants Working Group.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist individuals, Not for Profit and Incorporated local organisations in the development of their respective interests. Council have two rounds of applications being July and January each financial year. Personal Development Grants for individuals are open all year round.

At the February 2020 Audit and Risk Committee Meeting it was established that a grant working group would review and make recommendations on applications received. This committee comprised on the Chief Executive Officer, Shire President, Chairman of the Audit & Risk Committee and Council's Project Officer.

As the CEO declared an interest as the Beverley Golf Club Treasurer, he did not take any part in the working group deliberations.

COMMENT

The first round of Community Grants for 2021/22 financial year was advertised in the Beverley Blarney and on the Shire of Beverley Website. Applications opened on the 1st July and closed on the 31st July 2021. A total of 4 applications were received, 2 being for Minor grants and 2 for the Major grants.

The Major Grant applications for this round came to a total of \$10,000 being requested with a budget of only \$10,000 for the two rounds. The Minor Grant applications received came to a total of \$1,956.95 for round one.

The table presented on the following page outlines the grant applications, the activities groups wish to use the money for, the amount they requested, and the amount recommended with reasoning's by the working group.

2021/2022 Budget \$20,000.00	Remaining Balances	Amount Requested this round
Minor Grants - \$1,000 or less	\$10,000.00	\$1,956.95
Major Grants - \$1,001 - \$5,000	\$10,000.00	\$10,00.00
Total (if combined)	\$20,000.00	\$11,959.95
Personal Development 2021/22 Budget \$2,000.00	\$2,000.00	Nil

Club/Group	Members	Activity	Amount Requested	Amount Recommended	Reasoning
MINOR FUNDING (No matching funding required)					
Beverley Frail Aged Lodge Inc	Committee of 10 – Representing the Beverley Community	<p>Minor Category: Seniors Total Project Cost: \$975.00</p> <p>Project as described by applicant: Beverley Frail Aged Lodge Planning Framework 2021-2026. Committee will engage Caroline Robinson from 150 Square to develop a strategic planning framework to guide them in current & future initiatives to progress, support and secure the long-term future of the Alex Miles Lodge facility in Beverley.</p> <ul style="list-style-type: none"> ▪ 3rd Application – (2017 & 2018) ▪ Incorporated ▪ Application complete, quotes provided. ▪ Project will give the group direction the future of the Frail Aged Lodge – Key service to the Beverley ability for people to age in community. 	\$975.00	\$975.00	Recommendation to support the full amount. This is an important service in our community and the future direction of the lodge is imperative for our current & future aged population.
Beverley Station Arts Inc	50 members	<p>Minor Category: Event Management/ Tourism Total Project Cost: \$981.95</p> <p>Project as described by applicant: Upgrade to the amenities in the green room at the station arts facility including new appliances. Space is used for performers before during and after shows to prepare, relax and eat. The space is also used for community groups including the Beverley Amateur Dramatic Arts group and station singers. It is envisaged that the space will be used for future business and committee meetings</p> <ul style="list-style-type: none"> ▪ 2nd Application (\$4,000 in 2016) ▪ Incorporated 	\$981.95	\$981.95	Recommendation to support organisation, they generate tourism, visitors and have economic impact on the community.

		<ul style="list-style-type: none"> Application complete, quotes provided. 			
MAJOR FUNDING					
Beverley Golf Club Inc	105 Members	<p>Major Category: Sport & Recreation Total Project Cost: \$12,496.00</p> <p>Project as described by applicant: Purchase a replacement ride on mower to enable the golf course fairways and rough to be mowed. New purchase to replace previous ride on mower/slasher that is now no longer usable.</p> <ul style="list-style-type: none"> 7th approved application – club received \$4,115.30 over the last two rounds of 2020/21 financial year. Incorporated Application complete, quotes provided for the purchase of the mower. 	\$5,000.00	\$5,000.00	Recommendation for full support. Club generates a lot of support to the community bringing visitors to town. Club enables participation for all members of the community.
Beverley Playgroup Inc	15 Members <i>Membership numbers have been affected due to closures through COVID lockdowns also due to the restructure in the Kindy/pre-primary. However, numbers have begun to pick up as restructures have once again occurred.</i>	<p>Major Category: Equipment/Development Total Project Cost: \$12,500.00</p> <p>Project as described by applicant: Playgroup wish to install an environmentally conscious outdoor play space. Playgroup currently have no outdoor play equipment.</p> <ul style="list-style-type: none"> 4th application – received 3 minor grants (2014,2018,2020) Incorporated Application complete, including letters of support, quotes & design. Extensively written application. Project will support local businesses and early years. 	\$5,000.00	\$5,000.00	Group are willing to support the full amount for the future of the community. Application was well written with letters of support from Mia Davies, School & Early Years group.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Program

2021/2022 Total Minor Grants \$10,000 – Available funds balance: \$10,000

2021/2022 Total Major Grants \$10,000 – Available funds balance: \$10,000

2021/2022 Total Personal Development Grants \$1,200 – Available funds balance \$1,200

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 7 – Increase all forms of club participation

Goal 8 – Beverley continues to be an inclusive, friendly and caring community

Goal 9 – We have a safe and health community

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

POLICY IMPLICATIONS

Community Grant Policy

RISK IMPLICATIONS

Low (2) – It is considered there is minimal risk to awarding the grants. The grants assist volunteer run associations to make further contributions to the Community and foster participation and inclusiveness.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)
Risk Rating	Action				
Low	Monitor for ongoing improvement.				
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.				
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.				
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.				

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M11/0821

Moved Cr Martin

Seconded Cr Gogol

That Council award the following Community Grants under the first round of submissions for the 2021/2022 financial year.

1. Beverley Golf Club \$5,000.00
2. Beverley Playgroup Inc \$5,000.00
3. Beverley Station Arts Inc \$981.95
4. Beverley Frail Aged Lodge \$975.00

CARRIED BY ABSOLUTE MAJORITY 8/0

12. ADMINISTRATION

12.1 Strategic Community Plan

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0449
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	22 June 2021
Disclosure(s) Of Interest:	Nil
Attachments:	Updated Draft Strategic Community Plan (under separate cover)

SUMMARY

Council to consider adopting the reviewed Strategic Community Plan 2017 – 2027. for public comment after it completed a minor review.

BACKGROUND

The 2017 – 2027 Strategic Community Plan was adopted by Council in May 2018. It was due for a minor review in May 2020 but due to COVID-19 was deferred until 2021. Council and Staff completed a page by page desktop review at a workshop held 8 June 2021.

The reviewed SCP was advertised for public comment in the July and August issues of the Beverley Blarney and on the Shire website. No comments or submissions were received.

COMMENT

The reviewed Strategic Community Plan is again attached with minor changes made to profile statistics, updated achieved list, updated risks, updated strengths and opportunities.

Council also made minor changes to the goals to include Shire Staff, Disability Access and Inclusion Plan, Telecommunications, retention of local business, reduction of environmental footprint and capture of indigenous history.

Facilitation of club co-location was removed.

The Shires maintenance costs of its 34 bridges was identified as a new priority.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

CONSULTATION

Minor Review - Shire of Beverley Councillors and Shire of Beverley Staff.
Public Comment advertising period of 6 weeks.

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

The Strategic Community Plan serves as a key strategic planning tool and forms part of the Integrated Planning Framework.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (2) – the completed review and adoption of the SCP will mitigate the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M12/0821

Moved Cr Gogol

Seconded Cr Seed

That Council adopt the reviewed 2017 - 2027 Strategic Community Plan and publish it on the Shire website page as required.

CARRIED 8/0

12.2 WALGA AGM Executive and Member Motions

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0238
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Executive and Member Motions (under separate cover)

SUMMARY

Council to provide direction to the voting delegates on motions that are being addressed at the WA Local Government Association's AGM on Monday 20 September 2021.

BACKGROUND

Council have nominated Cr Davis and Cr Pepper as the Shire of Beverley voting delegates (and Cr Martin and Cr Gogol as proxy) at the 2021 WALGA Annual General Meeting. Cr Pepper can no longer attend the AGM and his voting delegate position should be updated.

COMMENT

Provided under separate cover for Council are five Executive and Member motions:

- 3.1 Amendment to WALGA'S Constitution
- 3.2 Cost of Regional Development
- 3.3 CSRFF Funding Pool and Contribution Rates
- 3.4 Regional Telecommunications Project
- 3.5 Review of the Environmental Regulations for Mining

Staff have reviewed the motions and are in support of all five. The Shire of Beverley has had its own issues with cost of development, grant funding and telecommunications and may benefit if WALGA advocates on behalf of Local Government. However Council may choose to collectively provide feedback to guide the two voting delegates to either support, vote down or allow own discretion for the motions.

In 2016 and 2017 Council resolved to allow the voting delegates discretion for all motions. In 2018, Council were in favour of all four motions and instructed delegates to vote in support accordingly. In 2019, voting delegate discretion was moved.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

CONSULTATION

Council

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (1) - There is minimal risk by not voting, however Council stands to benefit from future advocacy by WALGA.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M13/0821

Moved Cr Seed

Seconded Cr Gogol

That Council instruct its voting delegates to support all five motions.

CARRIED 8/0

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M14/0821

Moved Cr Lawlor

Seconded Cr White

That Council nominate Cr Seed as the second voting delegate for the WA Local Government Association Annual General Meeting.

CARRIED 8/0

3:39pm – Prior to any consideration of Item 13.1 Cr White declared an interest affecting impartiality given he is a board member of the Beverley Community Resource Centre. Cr White left the meeting.

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

13.1 Beverley Community Resource Centre – Internet Connectivity

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	30 July 2021
Applicant:	Beverley Community Resource Centre
File Reference:	ADM 0008
Author and Position:	Cr Susan Martin, Councillor
Previously Before Council:	22 June 2021 – Briefing Forum, 27 July 2021
Disclosure(s) Of Interest:	Nil
Attachments:	Beverley CRC Letter

SUMMARY

Council to reconsider a request by the Beverley Community Resource Centre (CRC) for financial compensation in respect to mobile connectivity as a measure of goodwill from Council.

BACKGROUND

The Beverley CRC wrote to Council outlining their complaint and request for compensation. The letter is again attached for reference. At the Ordinary Meeting 27 July 2021 Council voted not to contribute towards any costs.

COMMENT

The previous agenda item noted that the Building Agreement (the agreement) for the use of the Cornerstone by the Beverley Community Resource Centre (CRC) has no reference in the agreement regarding the responsibility of who is to pay for internet charges and no reference to boosting mobile signal in the building.

It was also noted that the CRC pays for their own phone connection as part of their operating costs and that the internet issues are caused by inadequate infrastructure that the National Broadband Network company (NBN) have installed to service Beverley.

While the poor internet performance is not the fault of the Shire of Beverley and Council cannot take responsibility for this, I believe there may have been a miscommunication between Council and the Beverley CRC. As a matter of goodwill, Council should reconsider contributing half of their mobile phone booster charges as per the original verbal agreement mentioned in the attached letter.

The CRC and Shire have successfully worked together over the years with both contributing to the Visitor Centre, Library services, Beverley Blarney and Triathlon. A good working relationship is essential to continue to provide a benefit to our community.

A recommendation to contribute 50% of their costs, being \$1,025.00 towards the Beverley CRC's mobile booster is put forward for Council to consider.

STATUTORY ENVIRONMENT

N/A

CONSULTATION

Council

FINANCIAL IMPLICATIONS

\$1,025.00 unbudgeted expense

STRATEGIC IMPLICATIONS

Goal 5 - Existing businesses can grow in Beverley and new businesses are attracted through strategy 5.2 - Together with the Community Resource Centre we engage with businesses across the Shire to achieve common strategic goals.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Medium (6) - There is a risk to the working relationship between the Beverley CRC and Shire of Beverley.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION & COUNCIL RESOLUTION

M15/0821

Moved Cr Martin

Seconded Cr Gogol

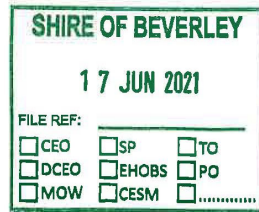
That Council contribute \$1,025.00 towards the cost of the mobile booster as a matter of goodwill from the Shire of Beverley.

CARRIED BY ABSOLUTE MAJORITY 7/0

3.40pm – Cr Seed left the meeting to ask Cr White to rejoin the meeting.

3.41pm – Cr Seed and Cr White rejoined the meeting.

Attachment 13.1



16 June 2021

Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Dear Steve

I am writing to you on behalf of the Beverley CRC committee regarding financial compensation for the mobile connectivity and internet charges.

After an informal discussion with David White and yourself, it appeared there was confusion regarding the explanation of the booster being for mobile and not internet coverage. As part of the Shire's verbal agreement to cover 50% of the booster the CRC had to ensure all customers, visitors, tenants would have adequate reception which meant we had to pay for an extra amp, which was done. All tenants and visitors now enjoy 4 to 5 bars of reception throughout the building.

After it was learnt it was a mobile phone booster and not an internet booster, the Shire reneged on the contribution which left the CRC with the full cost of installation and equipment. I would like the Shire to reconsider contributing to this as this has benefitted your tenants in the building and also given hirers of the Conference Room reception as well were there was none.

As you are also aware the Cornerstone has had connectivity issues with internet coverage and speed since the opening. After many discussions with Focus IT and the Shire, Simon at the Shire stated your position regarding the internet which was 'if we didn't like the coverage and speed we need to sort out independent plan ourselves'. As you could appreciate the CRC requires access to the internet and at adequate speeds, which left us with no option than to source an independent contract to supply internet due to loss income not being able to service our customers.

The Beverley CRC has been paying a monthly contract for internet coverage for \$90 per month and \$148.50 for Focus IT to manage the firewall, so when we learnt that only after a couple of months the Shire was ceasing piggybacking their internet service and opting in for an independent internet coverage plan this left us very disappointed as per the lease prospectus, as with all tenants, internet was part of the service provided by the Shire, and we are the only tenants now who have to pay for internet services.

The CRC has incurred a cost of \$2,050 for the mobile booster and an annual fee of \$2,862 for internet service and management, so we have invested \$4,912 to improve the connectivity within the building.

We would like this brought to the councillors attention as we would like to be compensated for the unnecessary internet fees when the Shire went and rectified the problem. We are in a contract with Nodeone for 12 months and it wouldn't be until December that we can cancel the contract and hop back onto the Shire's internet plan.

Kind regards

Glenys Lane
Chairperson

14. CONFIDENTIAL ITEMS

14.1 Meeting Closed to the Public

Council to consider the confidential item – Chief Executive Officer Performance Review and Appraisal in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

RECOMMENDATION & COUNCIL RESOLUTION

M16/0821

Moved Cr Lawlor

Seconded Cr White

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer Performance Review and Appraisal which commenced in July 2021.

CARRIED 8/0

3.41pm – Deputy Chief Executive Officer, Simon Marshall left the meeting and did not return.

3.41pm – Chief Executive Officer, Stephen Gollan and Executive Assistant, Ali Lewis left the meeting.

14.2 Chief Executive Officer Performance Review and Appraisal

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	19 August 2021
Applicant:	N/A
File Reference:	Personnel
Author and Position:	CEO Performance Review Committee
Previously Before Council:	Annually
Disclosure(s) Of Interest:	Nil
Attachments:	To be provided

MOTION & COUNCIL RESOLUTION

M17/0821

Moved Cr Gogol

Seconded Cr Martin

Having been alerted to the urgency of finalising the CEO Review by virtue of the 'Caretaker' period prior to the elections on 16th October, the Committee recommends that, in the absence of any other matter, this be dealt with at the end of the Council meeting on 24th August. Approval of the review and a decision on any salary adjustment.

CARRIED 6/2

MOTION & COUNCIL RESOLUTION

M19/0821

Moved Cr White

Seconded Cr Gogol

That having completed and approved the Chief Executive Officer review, Council allow the matter of the Remuneration Review remain on the table until after the Local Government Elections in October 2021.

CARRIED 8/0

14.3 Meeting Open to the Public

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

M20/0821

Moved Cr White

Seconded Cr Lawlor

That the meeting re-open the to the public and announce any decisions made.

CARRIED 8/0

4.38pm – CEO, Stephen Gollan and Executive Assistant, Ali Lewis rejoined the meeting.

As there was no one in the public gallery the motions were not read aloud.

15. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

16. CLOSURE

The Chairman declared the meeting closed at 4:39pm