



## **SHIRE OF BEVERLEY NOTICE OF MEETING**

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 22 September 2020. Due to COVID-19 restrictions the number of visitors is restricted. It is preferred that you email any questions (up to 3) for Council to [execassist@beverley.wa.gov.au](mailto:execassist@beverley.wa.gov.au) by 12 noon 22 September 2020. If you must attend in person, please arrive at 2.50pm to register.

### **Program**

3.00pm – 5.00pm                      Ordinary Meeting

A handwritten signature in black ink, appearing to be 'S. Gollan', written over a horizontal line.

Stephen Gollan  
Chief Executive Officer

17 September 2020

### **DISCLAIMER**

*The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.*



**22 September 2020**

**ORDINARY MEETING**

**AGENDA**

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## **1. OPENING**

The Chairperson to declare the meeting open.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DW Davis                      Shire President  
Cr DL Brown  
Cr P Gogol  
Cr CJ Lawlor  
Cr SW Martin  
Cr TF McLaughlin  
Cr TWT Seed  
Cr DC White

### **2.2 Staff In Attendance**

Mr SP Gollan                      Chief Executive Officer  
Mr SK Marshall                  Deputy Chief Executive Officer  
Mr SP Vincent                    Manager of Works  
Mr BS de Beer                    Manager of Planning and Development Services  
Mrs A Lewis                      Executive Assistant

### **2.3 Observers And Visitors**

### **2.4 Apologies and Approved Leave of Absence**

Cr CJ Pepper                      Deputy President

### **2.5 Applications for Leave of Absence**

## **3. DECLARATIONS OF INTEREST**

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

## **6. CONDOLENCES**

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

STRANGE                      Gene Andrew                      6 September 2020

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 25 August 2020**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 25 August 2020 be confirmed.

## **8. TECHNICAL SERVICES**

### **8.1 RFT 02/2021 – Bitumen Supply and Delivery**

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**SUBMISSION TO:** Ordinary Council Meeting 22 September 2020  
**REPORT DATE:** 16 September 2020  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0436  
**AUTHOR:** S.P. Vincent, Manager of Works  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to award the Bitumen Tender for the 2020/21 bitumen works program.

#### **BACKGROUND**

Tenders were called for the supply and delivery of bitumen products and services using the WALGA E-quote system and closed on 9 September 2020. This request was sent to five bitumen supply companies, three tenders were received. Colas have let me know that they are fully committed with Main Roads projects and will not be putting a tender price in this year.

#### **COMMENT**

The following tender prices were received, all prices are ex GST.

	OVER 25,000 Litres per day Primer Seal	Shire to supply metal	
	(95/5) \$ per L	contract \$ per m <sup>2</sup>	Spreader truck / \$ per hr
BITUTEK	.95	2.75	125
FULTON HOGAN	.87	2.74	125
BORAL	.95	3.08	116.06

These prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer 95/5	Reseals 98/2	Truck hire	
	87635 L	91630 M <sup>2</sup>	80 hrs	TOTALS
BITUTEK	\$ 83,253	\$ 251,983	\$ 10,000	\$ 345,236
FULTON HOGAN	\$ 76,242	\$ 251,066	\$ 10,000	\$ 337,309
BORAL	\$ 83,253	\$ 282,220	\$ 9,285	\$ 374,758

We have used all these companies at various times over the last sixteen years, and are all capable of carrying out our bitumen works. In recent years we have used Colas 2019/20, Fulton Hogan 2018/19 and 2017/18 and Colas 2016/17.

## **STATUTORY ENVIRONMENT**

*Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.*

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

## **FINANCIAL IMPLICATIONS**

Funds for bitumen works have been included in the 2020/21 budget, these were budgeted at \$1.20 per litre for primer seals, \$3.00 per m<sup>2</sup> for reseals and \$125 per hour truck hire. Total allocation of \$390,052.00.

## **STRATEGIC IMPLICATIONS**

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

Strategy 1.1 Performance and structure of roads are included in our road management plan, communicated to Council and the community.

Strategy 1.2 Shire assets are prepared for commercial and population increases.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Absolute Majority

## **OFFICER'S RECOMMENDATION**

That the tender from Fulton Hogan for the 2020/21 supply of bitumen products and services as tendered, primer seal at \$0.87 per litre, full contract reseals (less aggregate) at \$2.74 per square metre and spreader truck hire \$125 per hour be accepted.

## **9. PLANNING SERVICES**

### **9.1 Amalgamation Application WAPC 159818: Lots no 530 & 54 Vincent Street, Beverley**

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**SUBMISSION TO:** Ordinary Council Meeting 22 September 2020  
**REPORT DATE:** 14 September 2020  
**APPLICANT:** FM Surveys Pty Ltd (for Garry & Denise Ray)  
**FILE REFERENCE:** PL 159818  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map & Subdivision Plan

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#### **SUMMARY**

An application has been referred for comment to the Shire by the Western Australian Planning Commission (submitted by FM Surveys Pty Ltd) for the amalgamation of Lots 530 & 54 Vincent Street, Beverley. The application will be recommended for approval.

#### **BACKGROUND**

The subject lots are Zoned '*Rural Townsite*' in terms of the Shire of Beverley Local Planning Scheme No.3 and contains an existing dwelling and outbuilding. The two lots are being used as a single entity.

#### **COMMENT**

The amalgamation proposal accords with the aims of the Shire of Beverley Local Planning Strategy and the Shire of Beverley Local Planning Scheme No. 3 and is supported.

#### **STATUTORY ENVIRONMENT**

Subdivision and amalgamation is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

#### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

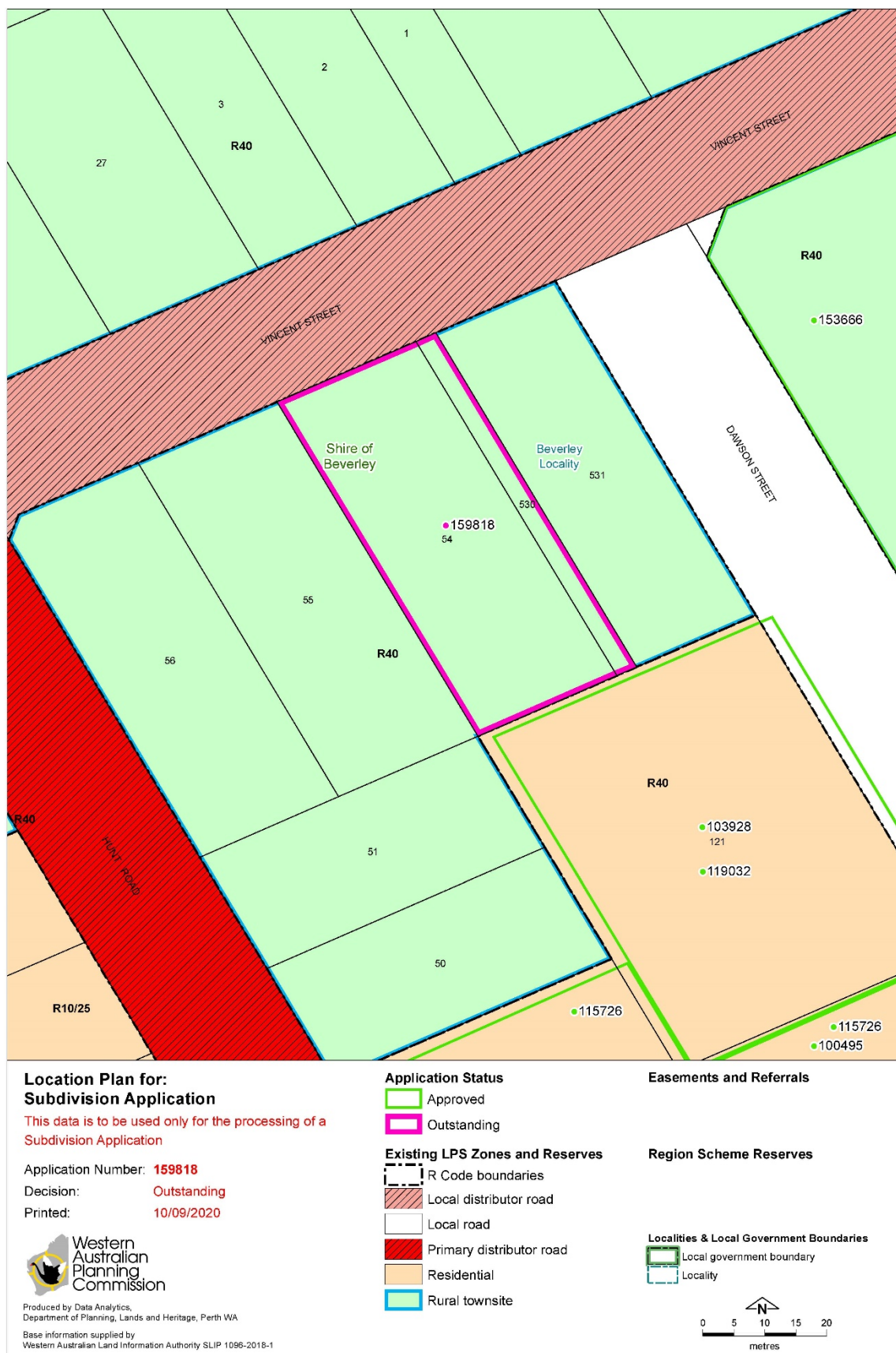
#### **VOTING REQUIREMENTS**

Simple Majority

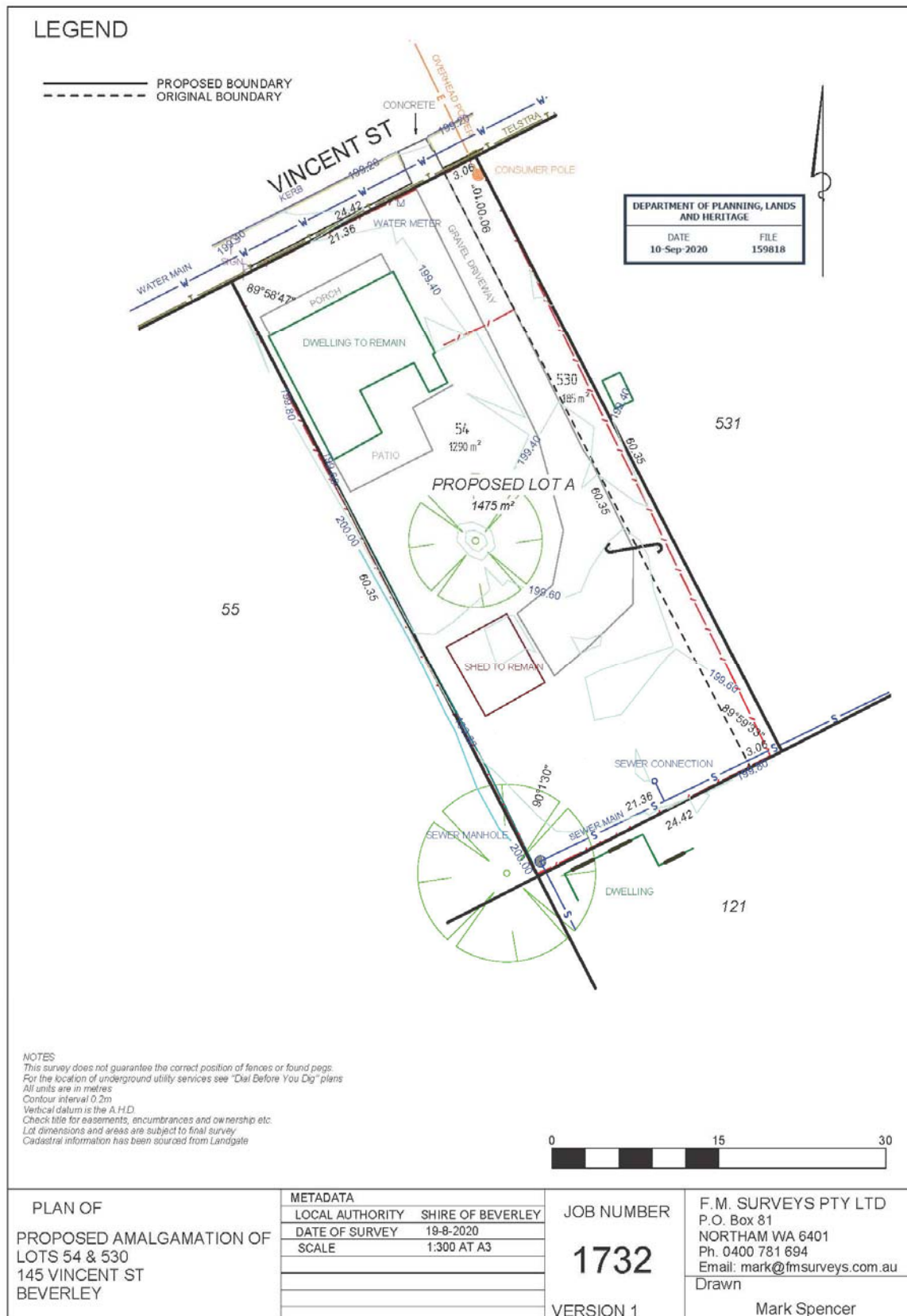
#### **OFFICER'S RECOMMENDATION**

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 159818 for the amalgamation of Lots 530 & 54 Vincent Street, Beverley, be approved.

## Attachment 9.1



## Attachment 9.1



## **9.2 Proposed Warehouse/Storage – 46 (Lot 9) Dawson St Beverley**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 22 September 2020</b>
<b>REPORT DATE:</b>	<b>14 September 2020</b>
<b>APPLICANT:</b>	<b>Travis James – Turnitup Electrical</b>
<b>FILE REFERENCE:</b>	<b>DAW 992</b>
<b>AUTHOR:</b>	<b>B.S. de Beer - Manager: Planning &amp; Development Services</b>
<b>ATTACHMENTS:</b>	<b>Locality Map, Site Plan, Shed Drawings, Landscaping</b>

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### **SUMMARY**

An application has been received to establish a Warehouse/Storage land use at 46 (Lot 9) Dawson Street. It will be recommended the application be approved.

### **BACKGROUND**

The subject site, 46 (Lot 9) Dawson Street is Zoned 'Rural Townsite' in terms of the *Shire of Beverley Local Planning Scheme No. 3 (LPS 3)*. The lot is 860 m<sup>2</sup> in extent and vacant.

The proposal is to build a Colorbond clad building (10m x 18m), that will be used for storage of materials associated with an electrical contractors' operations. It is also proposed to have an associated office and ablution facilities compliant with disability access requirements. Parking, landscaping and signage are also proposed – refer to attachments.

The proposal is closest in definition to the following Land Use in LPS 3: *Warehouse/Storage*.

A *Warehouse/Storage* Land Use is defined as follows in LPS 3:

*...means premises including indoor or outdoor facilities used for -*

- (a) the storage of goods, equipment, plant or materials; or*
- (b) the display or sale by wholesale of goods*

A *Warehouse/Storage* Land Use is a 'D' use in *Table 3 – Zoning Table* in the *Rural Townsite* Zone in LPS 3, which means the use is not permitted unless the local government has exercised its discretion by granting development approval.

### **COMMENT**

The proposal accords with the Shire of Beverley Local Planning Strategy and the Shire of Beverley Local Planning Scheme No. 3 and will provide for a local contractor, that is already providing a valuable specialised service to the local community, to formally establish in the town.

LPS 3, pursuant to *Table 6 – Parking Requirements*, requires the provision of the following ratio of car parking bays for a Warehouse/Storage land use: 1 per 100 m<sup>2</sup> gross leasable area (GLA). The GLA for the proposed development was calculated to be approx. 176.7 m<sup>2</sup>.

This equates to two parking bays required. The site plan submitted indicates that ample room is available in the front of the building to accommodate at least two car parking bays.

Landscaping is proposed to be established along the front boundary of the property and this is welcomed.

The proposal for signage is supported as it accords with the requirements of the Council's Signage Policy.

### **CONSULTATION**

No consultation was deemed required for this proposal.

### **STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Local Planning Scheme No. 3.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for a Warehouse/Storage Land Use at 46 (Lot 9) Dawson Street, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.
2. The onsite Parking Area shall be maintained to the satisfaction of the Shire.
3. Prior to occupation the landscaping as shown on the submitted site plan shall be established, to the satisfaction of the Shire.

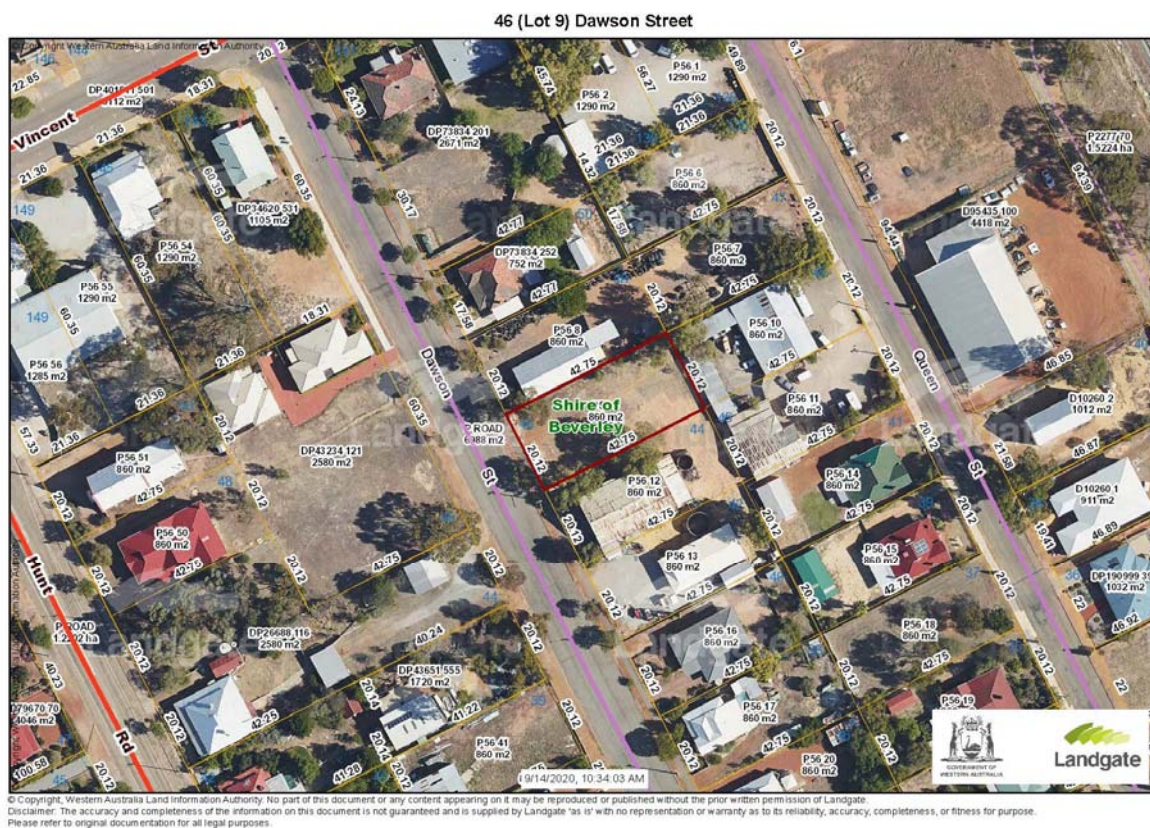
#### **Advice Notes:**

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

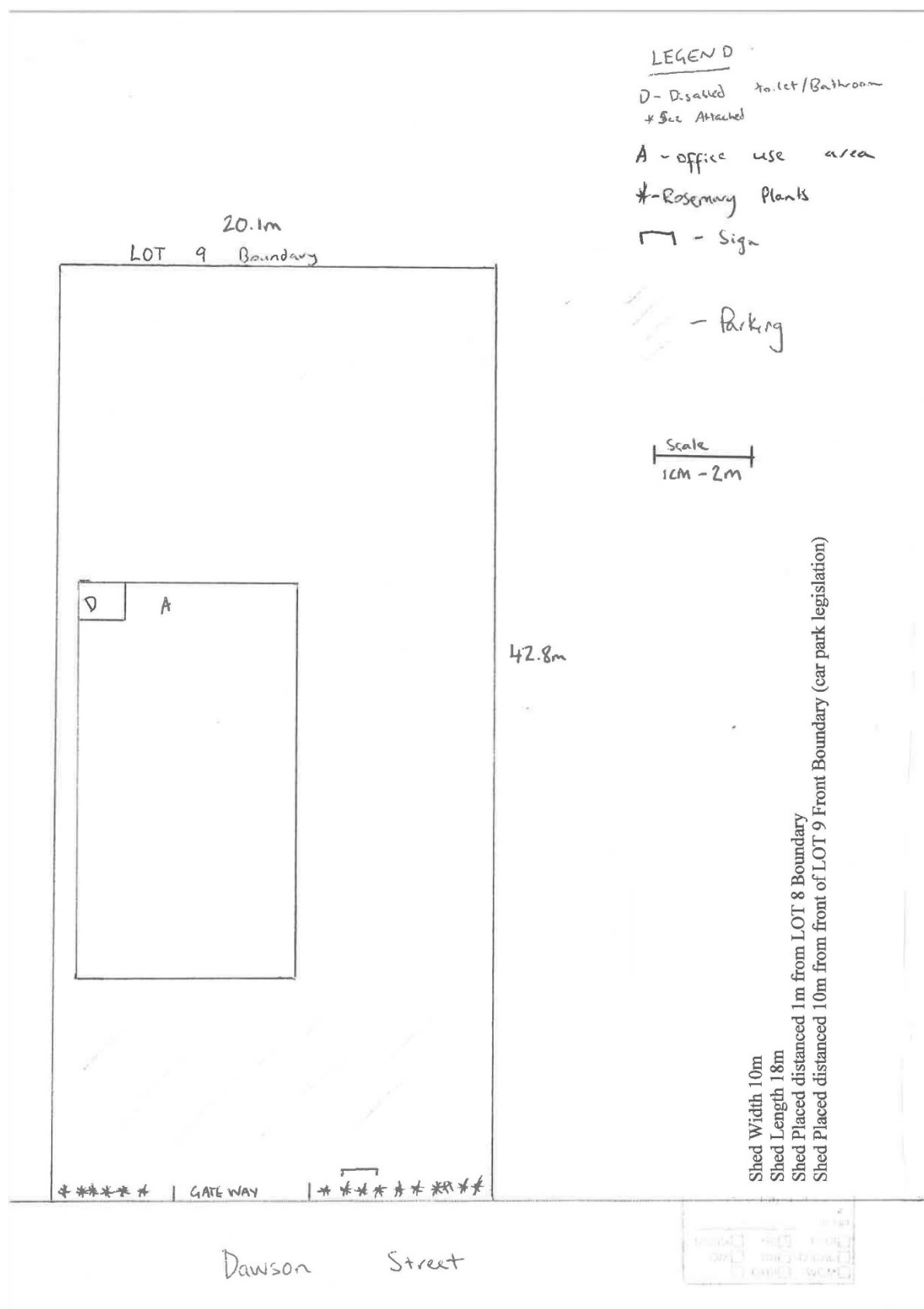
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to any building work commencing.
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

## Attachment 9.2



\* - Rosemary hedge out front

## Attachment 9.2





## Attachment 9.2



## Attachment 9.2



**TURNITUP**  
ELECTRICAL

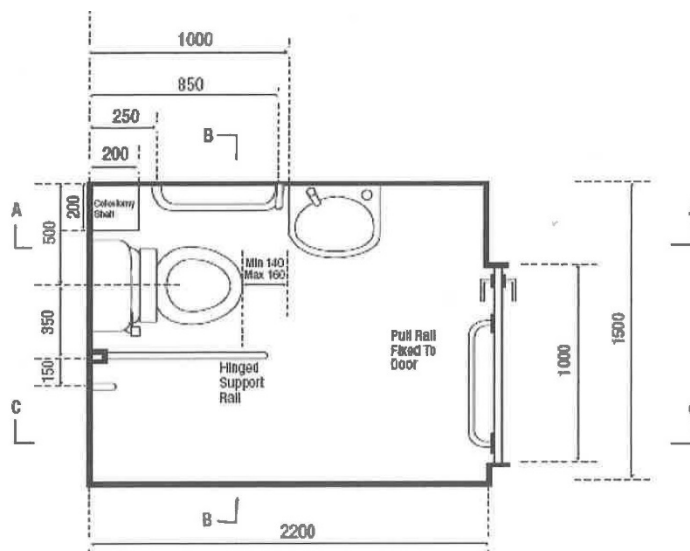
700mm

EC13691

0457667950

1.5m

Above: proposed sign at the front



Above: Toilet plan

### **9.3 Development Application – Caravan Park On-Site Accommodation Units – Part Lot 369 on DP 31814 (Part Reserve 1570) Council Road, Beverley**

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**SUBMISSION TO:** Ordinary Council Meeting 22 September 2020  
**REPORT DATE:** 15 September 2020  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** VIN 1624  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Site Plan, Accommodation Units' Layouts,  
Land Tenure Information, BAL Assessment

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#### **SUMMARY**

Council is requested to formally approve an application for planning approval for the proposed caravan park on-site accommodation units on part lot 369 on Deposited Plan 31814 (part reserve 1570) Council Road, Beverley.

#### **BACKGROUND**

Part external funding had been obtained by the Shire to construct 6 short stay accommodation units as part of the Caravan Park expansion. The proposed development entails 3 x 1 bedroom units (maximum 4 persons per unit), and 3 x 2 bedroom units (maximum 6 persons per unit). One two bedroom unit will be disability access compliant. The proposed development includes a designated area for a Micro Grid Solar Farm Compound as well as a Gas Infrastructure Compound.

A Bushfire Attack Level Assessment was commissioned and this was taken into consideration during designing the final layout for the units.

The subject property (part lot 369 on DP 31814 – part Reserve 1570) is Zoned Reserve in terms of the Shire of Beverley Local Planning Scheme No.3 and is vacant at present. The Shire has a Management Order over Reserve 1570 for Municipal Purposes.

#### **COMMENT**

The proposal accords with the Shire of Beverley Strategic Community Plan 2017 – 2027 as well as the Local Planning Strategy and Local Planning Scheme No. 3. It is submitted that the development will be a valuable contribution to the tourism product that Beverley has to offer and will provide family oriented self-catering accommodation options in town. The development is in close proximity to the established businesses in town and it is submitted that these businesses will benefit from visitors to the units as well.

#### **STATUTORY ENVIRONMENT**

Shire of Beverley Local Planning Scheme No. 3.

#### **FINANCIAL IMPLICATIONS**

External funding had been sourced for implementation of this project.

#### **STRATEGIC IMPLICATIONS**

This project aligns with the Shire's Strategic Community Plan 2017 - 2027.

## **POLICY IMPLICATIONS**

There are no Policy Implications relative to this issue.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council grant Planning Approval for the construction of on-site accommodation units on part lot 369 on Deposited Plan 31814 (part reserve 1570) Council Road, Beverley, subject to the following conditions and advice notes: -

### **Conditions:**

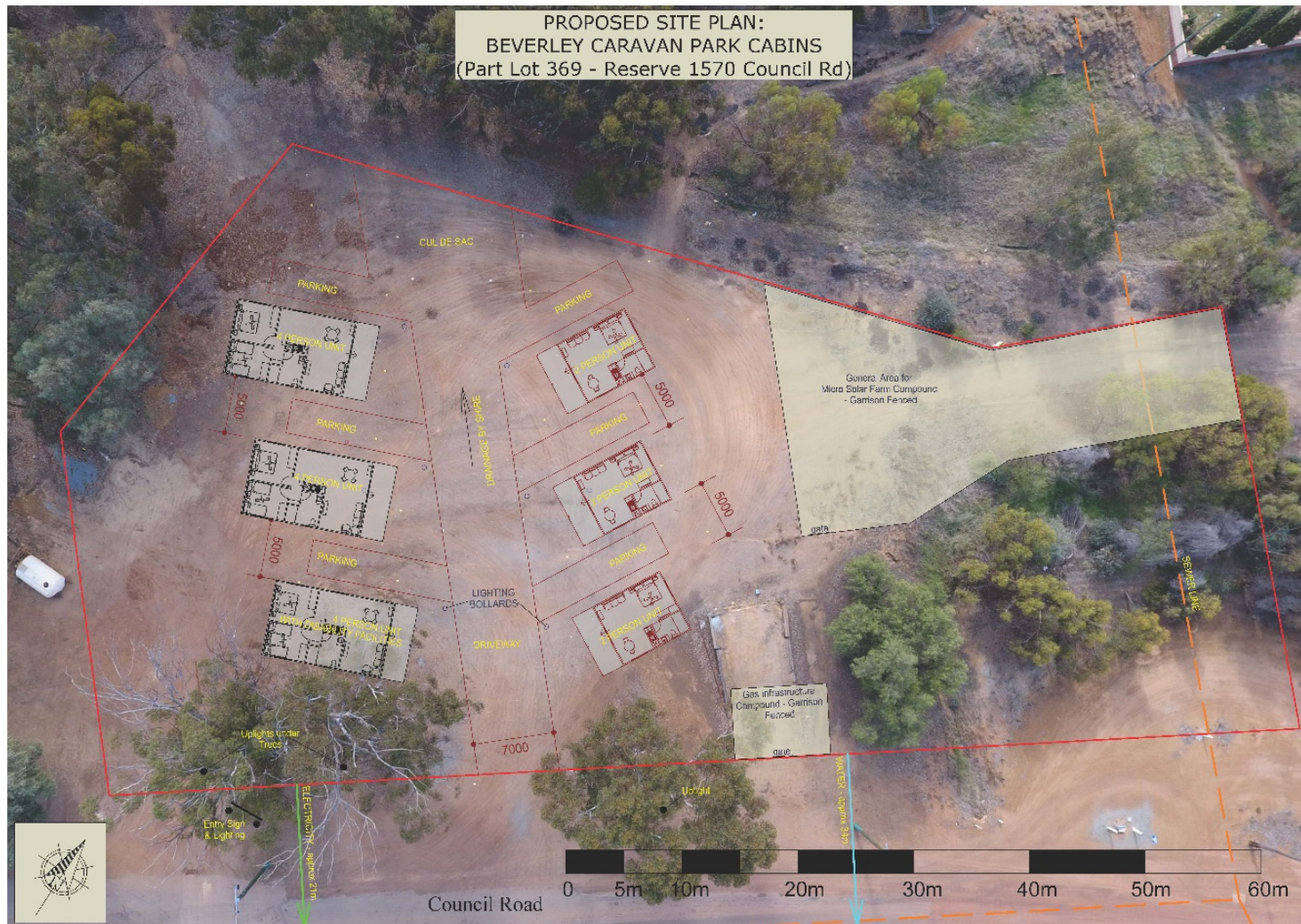
1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. Prior to occupation the cabins shall be connected to a suitable sewerage disposal system and connected to a suitable potable water supply.
4. As per the submitted Bushfire Attack Level Assessment, an Asset Protection Zone shall be maintained around the development.

### **Advice Notes:**

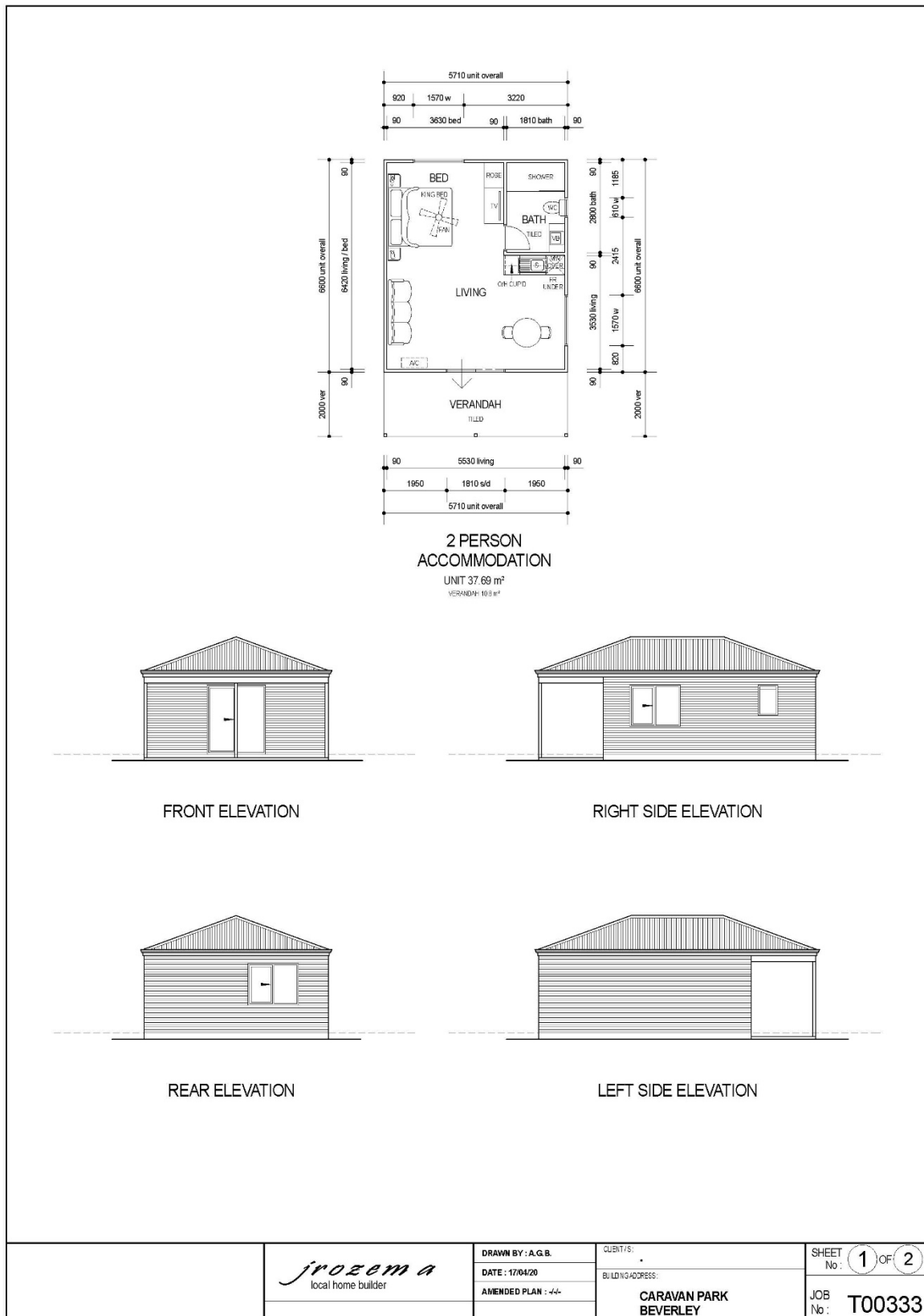
Note 1: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 2: The applicant is advised a building permit is required prior to commencement of any building works.

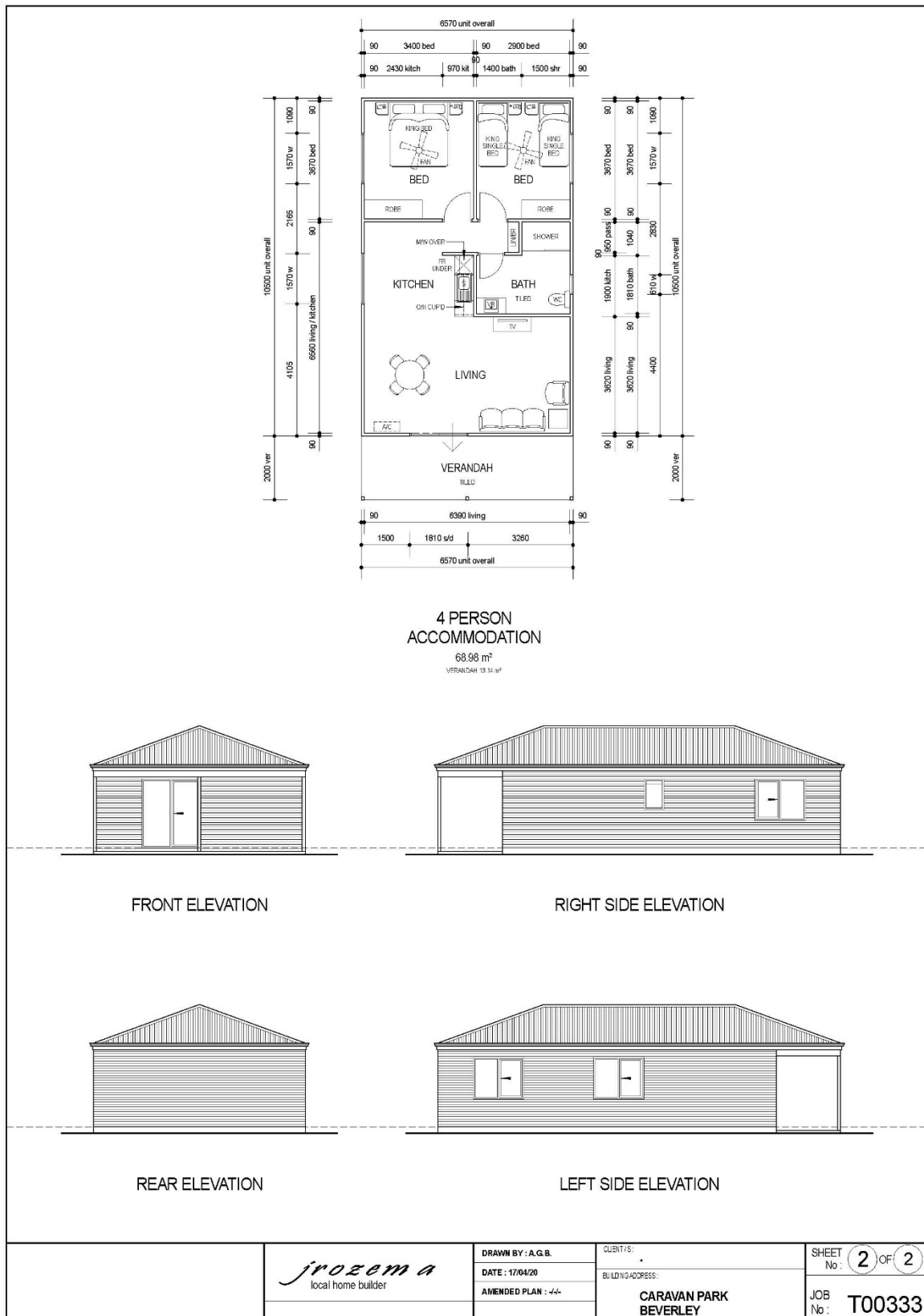
Attachment 9.3



### Attachment 9.3




Attachment 9.3




## Attachment 9.3

### LR3127/27

Title Details	Plan Details	Reserve Details	
<b>General Details</b>	<a href="#">Other Interests</a>	<a href="#">Associated Documents</a>	<a href="#">Ownership History</a>
Certificate of Title	LR3127/27		
Title Type	Certificate of title for a Crown Land		
Parcel Identifier	<a href="#">Lot 369 On Deposited Plan 31814</a> BEVERLEY Town Lot / Lot 369		
Address Details	No Street Address Information Available		
Dealing Status	Complete		
Purchasers	N/A		
Caveat			
Other Interests	<a href="#">View Other Interests</a>		
Document Type	Application Affecting Land Ownership		
Document Number	<a href="#">1096333</a>		
Date of Execution	06/05/2002		
Consideration	Refer Document		
Proprietor(s)	<a href="#">STATE OF WESTERN AUSTRALIA</a>		
			
<a href="#">Click to Launch Map Viewer Plus</a>			

Reserve Number	1570
Reserve Name	N/A
File Number	2435/83
Legal Area (ha)	1.3577
Status	CURRENT
Current Purpose	MUNICIPAL PURPOSES
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	28/05/2002
Management Orders	VEST: SHIRE OF BEVERLEY, W.P.L. (21YRS), APPROVAL OF MINISTER REQUIRED.
Document Number	N/A
Local Government Authority	SHIRE OF BEVERLEY
Land Use	MUNICIPAL DEPOT SITE
Type	N/A
Notes	WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>

	
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## **9.4 Vincent Street – Streetscape Project – Adoption of Design Proposals**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 22 September 2020</b>
<b>REPORT DATE:</b>	<b>16 September 2020</b>
<b>APPLICANT:</b>	<b>Shire of Beverley</b>
<b>FILE REFERENCE:</b>	<b>ADM 0531</b>
<b>AUTHOR:</b>	<b>B.S. de Beer, Shire Planner</b>
<b>ATTACHMENTS:</b>	<b>GHD Design Report (under separate cover)</b>

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### **SUMMARY**

Council is requested to formally adopt the Design Proposals for the Vincent Street Streetscape Project in anticipation of commencement of implementation of the project.

### **BACKGROUND**

Council at its meeting of 20 December 2016 resolved as follows:

#### **M6/1216**

*Moved Cr Davis Seconded Cr White*

*That Council resolve to adopt the Vincent Street - Urban Design Proposals as presented and acknowledge modifications to the proposals might occur over time as required.*

**CARRIED 8/0**

A number of iterations to the above adopted design were had over the following years. This culminated in the appointment of GHD Consultants in August 2020 to refine the above designs. The Designs herewith presented to Council had been taken through Community Consultation sessions on 8 September 2020, and an informal session with Councillors on 15 September 2020. A report to this effect is attached under separate cover.

### **COMMENT**

To enable the project to progress to implementation stage it is prudent that formal Council consensus be on record, through formal resolution, as to the design specifics of the project.

It is submitted that the design proposal submitted herewith had been thoroughly assessed in terms of its workability for the Vincent Street precinct and that there is general community support for this specific design.

### **STATUTORY ENVIRONMENT**

Shire of Beverley Local Planning Scheme No. 3.

### **FINANCIAL IMPLICATIONS**

External funding had been sourced for implementation of this project.

### **STRATEGIC IMPLICATIONS**

This project aligns with the Shire's Strategic Community Plan 2017 – 2027:  
Goal 4 - Vincent Street is activated and aesthetically improved

Strategy 4.1 - Following consultation and planning with businesses, key stakeholders and the community develop a main street activation plan.  
Vincent street upgraded (from Hunt Rd to Lukin St) with underground power, semi mountable kerbing and place activation

**POLICY IMPLICATIONS**

There are no Policy Implications relative to this issue.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council resolve to adopt the Vincent Street – Streetscape Project Design as presented in the attached documents, and acknowledge that minor variations that will not materially deviate from the project description and outcome, might occur as required, during implementation of the project.

## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 22 September 2020</b>
<b>REPORT DATE:</b>	<b>16 September 2020</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REFERENCE:</b>	<b>N/A</b>
<b>AUTHOR:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>August 2020 Financial Reports</b>

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 August 2020.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2020 Ordinary Meeting, item 11.3.

#### **COMMENT**

The monthly financial reports for the period ending 31 August 2020 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2020/21 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

AF004 – Investing Surplus Funds

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of August 2020 be accepted and material variances be noted.

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 August 2020**

Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
General Purpose Funding	3,260,334.00	3,044,306.00	3,048,022.03	3,716.03	
Governance	1,100.00	0.00	0.91	0.91	
Law, Order & Public Safety	299,857.00	36,250.00	37,777.50	1,527.50	
Health	300.00	32.00	200.00	168.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	137,492.00	20,910.00	23,293.55	2,383.55	
Community Amenities	206,278.00	188,835.00	191,663.33	2,828.33	
Recreation & Culture	895,083.00	28,142.00	26,423.39	(1,718.61)	
Transport	2,559,656.00	323,160.00	320,596.48	(2,563.52)	
Economic Activities	119,676.00	14,360.00	14,547.29	187.29	
Other Property & Services	43,100.00	5,332.00	6,736.77	1,404.77	
<b>Total Operating Revenue</b>	<b>7,522,876.00</b>	<b>3,661,327.00</b>	<b>3,669,261.25</b>	<b>7,934.25</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(173,512.00)	(27,234.00)	(26,015.09)	1,218.91	
Governance	(254,954.00)	(52,069.00)	(47,544.26)	4,524.74	
Law, Order & Public Safety	(417,800.00)	(72,105.00)	(68,216.63)	3,888.37	
Health	(171,727.00)	(27,183.00)	(23,352.29)	3,830.71	
Education & Welfare	(98,098.00)	(12,932.00)	(12,389.67)	542.33	
Housing	(213,750.00)	(39,153.00)	(37,751.15)	1,401.85	
Community Amenities	(669,796.00)	(120,071.00)	(114,737.52)	5,333.48	
Recreation & Culture	(1,512,753.00)	(219,439.00)	(209,626.87)	9,812.13	
Transport	(2,563,701.00)	(447,500.00)	(441,264.37)	6,235.63	
Economic Activities	(479,909.00)	(68,068.00)	(58,292.95)	9,775.05	
Other Property & Services	(15,081.00)	(6,046.00)	(23,355.95)	(17,309.95)	PWOH & POC allocation timing versus expenditure.
<b>Total Operating Expenditure</b>	<b>(6,571,081.00)</b>	<b>(1,091,800.00)</b>	<b>(1,062,546.75)</b>	<b>29,253.25</b>	
<b>Net Operating</b>	<b>951,795.00</b>	<b>2,569,527.00</b>	<b>2,606,714.50</b>	<b>37,187.50</b>	
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	17,288.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	267,364.00	0.00	0.00	0.00	
New Loan Raised	2,000,000.00	0.00	0.00	0.00	
<b>Total Capital Income</b>	<b>2,284,652.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 August 2020**

Description	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Notes To Material Variances
<b>Capital Expenditure</b>					
Land and Buildings	(2,061,000.00)	(340,000.00)	(338,935.27)	1,064.73	
Plant and Equipment	(802,475.00)	0.00	0.00	0.00	
Office Furniture and Equipment	(15,000.00)	0.00	0.00	0.00	
Road Construction	(4,669,434.00)	(5,000.00)	(11,401.77)	(6,401.77)	
Other Infrastructure	(105,835.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(137,937.00)	0.00	0.00	0.00	
<b>Total Capital Expenditure</b>	<b>(7,791,681.00)</b>	<b>(345,000.00)</b>	<b>(350,337.04)</b>	<b>(5,337.04)</b>	
<b>Net Capital</b>	<b>(5,507,029.00)</b>	<b>(345,000.00)</b>	<b>(350,337.04)</b>	<b>(5,337.04)</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,313,194.00	390,520.00	394,011.64	3,491.64	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(2,364.00)	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	817,971.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,426,433.00	1,426,433.00	1,426,433.44	0.44	
<b>Total Adjustments</b>	<b>4,555,234.00</b>	<b>1,816,953.00</b>	<b>1,820,445.08</b>	<b>3,492.08</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>4,041,480.00</b>	<b>4,076,822.54</b>	<b>35,342.54</b>	

<b>SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Description</b>	<b>YTD Actual 2019/20</b>	<b>YTD Actual 2020/21</b>
<b>Current Assets</b>		
Cash at Bank	904,115.25	1,671,862.48
Cash - Unrestricted Investments	711,099.95	409,808.19
Cash - Restricted Reserves	2,582,024.26	2,582,024.26
Cash on Hand	300.00	300.00
Accounts Receivable	416,886.40	2,479,435.03
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	17,288.32	17,288.32
Inventory - Fuel	9,344.99	8,381.10
<b>Total Current Assets</b>	<b>4,641,059.17</b>	<b>7,169,099.38</b>
<b>Current Liabilities</b>		
Accounts Payable	(432,823.43)	(310,474.54)
Loan Liability - Current	(137,938.08)	(137,938.08)
Annual Leave Liability - Current	(198,907.44)	(198,907.44)
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)
Doubtful Debts	0.00	0.00
<b>Total Current Liabilities</b>	<b>(922,872.17)</b>	<b>(800,523.28)</b>
<b>Adjustments</b>		
Less Restricted Reserves	(2,582,024.26)	(2,582,024.26)
Less Self Supporting Loan Income	(17,288.32)	(17,288.32)
Add Leave Reserves - Cash Backed	169,620.94	169,620.94
Add Loan Principal Expense	137,938.08	137,938.08
<b>Total Adjustments</b>	<b>(2,291,753.56)</b>	<b>(2,291,753.56)</b>
<b>NET CURRENT ASSETS</b>	<b>1,426,433.44</b>	<b>4,076,822.54</b>

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**31 August 2020**

Description	Actual 2019/20	YTD Actual 2020/21	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	4,197,539.46	4,663,994.93	466,455.47
Accounts Receivable	399,091.49	2,461,640.12	2,062,548.63
Contract Asset - Current	17,794.91	17,794.91	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	17,288.32	17,288.32	0.00
Inventory	9,344.99	8,381.10	(963.89)
<b>Total Current Assets</b>	<b>4,641,059.17</b>	<b>7,169,099.38</b>	<b>2,528,040.21</b>
<b>Current Liabilities</b>			
Accounts Payable	(432,823.43)	(310,474.54)	122,348.89
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(137,938.08)	(137,938.08)	0.00
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(198,907.44)	(198,907.44)	0.00
Long Service Leave Liability - Current	(153,203.22)	(153,203.22)	0.00
Doubtful Debts	0.00	0.00	0.00
<b>Total Current Liabilities</b>	<b>(922,872.17)</b>	<b>(800,523.28)</b>	<b>122,348.89</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	125,188.45	125,188.45	0.00
Non-Current Investments	53,415.80	53,415.80	0.00
Land and Buildings	20,958,439.69	21,184,079.12	225,639.43
Plant and Equipment	2,099,798.37	2,050,004.01	(49,794.36)
Furniture and Equipment	110,244.48	107,607.04	(2,637.44)
Infrastructure	60,366,533.32	60,149,651.09	(216,882.23)
Self Supporting Loan - Non Current	25,253.18	25,253.18	0.00
<b>Total Non-Current Assets</b>	<b>83,738,873.29</b>	<b>83,695,198.69</b>	<b>(43,674.60)</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,379,225.02)	(1,379,225.02)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(67,240.88)	(67,240.88)	0.00
<b>Total Non Current Liabilities</b>	<b>(1,446,465.90)</b>	<b>(1,446,465.90)</b>	<b>0.00</b>
<b>Net Assets</b>	<b>86,010,594.39</b>	<b>88,617,308.89</b>	<b>2,606,714.50</b>

<b>SHIRE OF BEVERLEY</b> <b>STATEMENT OF FINANCIAL POSITION</b> <b>AS AT</b> <b>31 August 2020</b>			
<b>Description</b>	<b>Actual 2019/20</b>	<b>YTD Actual 2020/21</b>	<b>Movement</b>
<b>Equity</b>			
Accumulated Surplus	(43,427,040.81)	(46,033,755.31)	(2,606,714.50)
Reserves - Cash Backed	(2,582,024.26)	(2,582,024.26)	0.00
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
<b>Total Equity</b>	<b>(86,010,594.39)</b>	<b>(88,617,308.89)</b>	<b>(2,606,714.50)</b>

<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Description</b>	<b>Budget 2020/21</b>	<b>YTD Actual 2020/21</b>
<b>Income</b>		
Rates	2,669,880.00	2,937,816.51
Operating Grants, Subsidies and Contributions	2,271,419.00	296,416.79
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	244,147.27
Interest Earnings	103,888.00	6,140.62
Other Revenue	60,500.00	47,203.42
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	137,799.83
<b>Total Income by Nature &amp; Type</b>	<b>14,879,636.00</b>	<b>3,669,524.44</b>
<b>Expenditure</b>		
Employee Costs	(2,134,739.00)	(280,225.42)
Materials & Contracts	(1,840,463.00)	(245,659.34)
Utilities	(208,638.00)	(26,120.24)
Depreciation On Non-Current Assets	(1,691,589.00)	(394,011.64)
Interest Expenses	(34,504.00)	5,625.65
Insurance Expenses	(168,227.00)	(128,416.76)
Other Expenditure	(81,975.00)	(3,224.00)
Loss On Asset Disposal	(8,000.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(6,168,135.00)</b>	<b>(1,072,031.75)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	421,192.00	9,221.81
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>421,192.00</b>	<b>9,221.81</b>
<b>Net Operating by Nature &amp; Type</b>	<b>9,132,693.00</b>	<b>2,606,714.50</b>

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2020/21</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	2,190.57
RR002	Athol Rd (RoadID: 26) (Maintenance)	8,651.51
RR003	Avoca Rd (RoadID: 98) (Maintenance)	1,124.11
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	0.00
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	4,553.26
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,378.77
RR008	Barrington Rd (RoadID: 13) (Maintenance)	0.00
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	300.74
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	5,521.95
RR014	Bethany Rd (RoadID: 148) (Maintenance)	0.00
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	0.00
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,272.64
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	3,275.44
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	416.13
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,146.90
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	894.27
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,604.63
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	452.26
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,607.33
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,649.66
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	5,665.59
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	0.00
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	221.21

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 August 2020**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2020/21</b>
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	9,092.58
RR039	Ewert Rd (RoadID: 27) (Maintenance)	5,585.41
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	723.47
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,377.54
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	0.00
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	0.00
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	2,067.66
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	9,288.71
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	725.47
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,306.80
RR053	K1 Rd (RoadID: 85) (Maintenance)	2,828.74
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatrick Rd (RoadID: 74) (Maintenance)	1,665.90
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	0.00
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	0.00
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	3,334.51
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	0.00
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	90.12
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	770.29
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	2,970.28
RR075	Murrays Rd (RoadID: 71) (Maintenance)	0.00
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2020/21</b>
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	49.88
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	0.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,195.28
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,909.57
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,872.83
RR083	Potts Rd (RoadID: 14) (Maintenance)	0.00
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	3,554.15
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	740.47
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	388.68
RR090	Rossi Rd (RoadID: 156) (Maintenance)	242.16
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	546.35
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,084.17
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,090.36
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	780.88
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	49.88
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	0.00
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	219.45
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	2,583.57
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	760.12
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	985.85
RR112	Warradale Rd (RoadID: 67) (Maintenance)	5,260.24
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	0.00
RR114	Westdale Rd (RoadID: 166) (Maintenance)	1,369.38
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	547.47

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2020/21</b>
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	12,796.17
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	589.54
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	17,017.76
WANDRRA	Disaster Recovery Works	
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>152,388.66</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	450.94
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	240.60
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	120.30
TS008	Council Rd (RoadID: 149) (Maintenance)	755.94
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	362.20
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	2,796.67
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	0.00
TS023	Hope St (RoadID: 115) (Maintenance)	9.67
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2020</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2020/21</b>
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	2,723.34
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	201.18
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	481.15
TS033	Lukin St (RoadID: 104) (Maintenance)	3,859.23
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,686.83
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	121.28
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	201.96
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	236.96
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS555	Road Sign Updates	6,030.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	5,998.68
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>26,276.93</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>178,665.59</b>

<b>SHIRE OF BEVERLEY</b> <b>INVESTMENT OF SURPLUS FUNDS</b> <b>AS AT 31 August 2020</b>						
<b>Account #</b>	<b>Account Name</b>	<b>Amount Invested (\$)</b>	<b>Total</b>	<b>Term</b>	<b>Interest Rate</b>	<b>Maturation</b>
<b>3236036</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	30,568.82				
	Airfield Emergency	39,947.40				
	Plant	367,262.63				
	Bush Fire Fighters	28,570.08				
	Building	288,997.04				
	Recreation Ground	432,413.73				
	Cropping Committee	159,095.42				
	Avon River Development	25,840.81				
	Annual Leave	139,052.12				
	Community Bus	37,842.40				
	Road Construction	513,660.51				
	Senior Housing	152,773.30				
	Mainstreet Development	306,000.00				
	Avondale Mach Museum	60,000.00	2,582,024.26	6 mnths	0.70%	22/12/2020
<b>3411346</b>	<b>Term Deposit Bendigo</b>	409,808.19	409,808.19	3 mnths	0.80%	14/10/2020
	<b>Total</b>		<b>2,991,832.45</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 22 September 2020  
**REPORT DATE:** 9 September 2020  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** August 2020 – List of Accounts (under separate cover)

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of August 2020.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2020/21 Budget.

## STRATEGIC IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

### August 2020:

#### (1) **Municipal Fund – Account 016-540 259 838 056**

##### Cheque vouchers

12 August 2020	1785-1786	(2)	\$	1,057.64	(authorised by CEO S Gollan and DCEO S Marshall)
14 August 2020	1787-1788	(2)	\$	6,770.05	(authorised by CEO S Gollan and DCEO S Marshall)
24 August 2020	1789-1789	(1)	\$	7,535.06	(authorised by DCEO S Marshall and DPres C Pepper)
Total of cheque vouchers for August 2020 incl				\$ 15,362.75 previously paid	

##### EFT vouchers

03 August 2020	EFT 6040-6046	(7)	\$	288,595.89	(authorised by DCEO S Marshall and Cr P Gogol)
05 August 2020	EFT 1-38	(38)	\$	52,935.44	(authorised by CEO S Gollan and DCEO S Marshall)
07 August 2020	EFT 6048-6063	(16)	\$	45,829.51	(authorised by CEO S Gollan and Pres D Davis)
12 August 2020	EFT 6064-6081	(18)	\$	25,693.31	(authorised by CEO S Gollan and DCEO S Marshall)
14 August 2020	EFT 6084-6100	(17)	\$	229,903.77	(authorised by CEO S Gollan and DCEO S Marshall)
19 August 2020	EFT 1-38	(38)	\$	54,482.02	(authorised by CEO S Gollan and DCEO S Marshall)
24 August 2020	EFT 6101-6105	(5)	\$	7,224.21	(authorised by DCEO S Marshall and DPres C Pepper)
Total of EFT vouchers for August 2020 incl				\$ 704,664.15 previously paid.	

#### (2) **Trust Fund – Account 016-259 838 128**

##### Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2020 incl \$ 0.00 previously paid.

##### EFT vouchers

03 August 2020	EFT 6038-6039	(2)	\$	11,582.05	(authorised by CEO S Gollan and DCEO S Marshall)
12 August 2020	EFT 6082-6082	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)
14 August 2020	EFT 6083-6083	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2020 incl				\$ 11,682.05 previously paid.	

(3) **Direct Debit Payments** totalling \$91,358.79 previously paid.

(4) **Credit Card Payments** totalling \$500.11 previously paid.

### **11.3 Request for Rates Discount**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 22 September 2020</b>
<b>REPORT DATE:</b>	<b>14 September 2020</b>
<b>APPLICANT:</b>	<b>Assessment 51631</b>
<b>FILE REFERENCE:</b>	<b>ADM 0439</b>
<b>AUTHOR:</b>	<b>N.J. Ashworth, Finance Officer</b>
<b>ATTACHMENTS:</b>	<b>Email Request</b>

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#### **SUMMARY**

Council to consider allowing the discount on Assessment 51631.

#### **BACKGROUND**

The annual rate notice was sent 31 July 2020 and the due date was 7 September 2020.

Rates on this property have historically been paid in the discount period with the discount being applied.

Historically, Council has not approved any requests for discount to be allowed if paid after the cut-off date.

#### **COMMENT**

The ratepayer believes that due to being away and just opening their mail today, they would be still eligible for their discount.

“On returning home from a 3 week vacation up north, we have just found our Beverley Shire Rates waiting for us for payment.

We feel as we have been away and this invoice arrived in our absence, that a fair hearing should be considered for us to pay Option 1 and still be able to get the discount. You are able to see that we have always paid on time in previous years and that our case is genuine”

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995* Section 6.46 allows

Discounts Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

\* Absolute majority required.

#### **FINANCIAL IMPLICATIONS**

Discount amount totalling \$766.72.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Absolute Majority

## **OFFICER'S RECOMMENDATION**

That Council do not allow the discount, but on this occasion write off any Penalty Interest applicable to Assessment 51631.

### Attachment 11.3

TO WHOM IT MAY CONCERN

Assessment Number: A51631

On returning home from a 3 week vacation up north, we have just found our Beverley Shire Rates waiting for us for payment.

On seeing the date due: 7/9/2020 and today being the 14/9/20 we are 1 week late for our payment to receive the discount of \$766.72.

We feel as we have been away and this invoice arrived in our absence, that a fair hearing should be considered for us to pay Option1 and still be able to get the discount. You are able to see that we have always paid on time in previous years and that our case is genuine.

Looking forward to a favourable response.

Kind Regards,

## **12. ADMINISTRATION**

### **12.1 Policy Manual – Annual Review**

**SUBMISSION TO:** Ordinary Council Meeting 22 September 2020  
**REPORT DATE:** 26 August 2020  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0468  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Policy Manual

#### **SUMMARY**

Council to adopt the changes made through the annual review of the Shire of Beverley Policy Manual.

#### **BACKGROUND**

Council are required to complete an annual review of the Policy Manual. The Policy Manual was last reviewed in August 2019.

#### **COMMENT**

Listed below are the new and updated policies since the August 2019 review and then the policies with suggested changes for Council to consider.

Policy Name	Page No.	New or Amended	Change
Corporate Credit Card	7	Amended	Inclusion of card for Manager of Works.
Purchasing & Procurement	13	Amended (twice)	\$250,000 tender increase and addition of CESM to sign PO's.
COVID-19 Financial Hardship	27	New	
Regional Price Preference	30	New	
Avondale Agricultural Museum Collection	75	New	
Councillor Training and Professional Development	96	New	
Attendance at Events	98	New	
Policy Name	Page		Suggested Amendment
Ordinary Meetings of Council	81		Change 12.45pm to 1pm
Council Agendas	82		Change 12noon to 5pm.
Occupational Health & Safety	128		Update Occupational Health and Safety Officer and Shire President name details after review.

Organisational Chart	140		Change Avondale Project Officer to Projects Officer
Service Pay Allowance	148		Consideration for review (2021/22 budget)

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995* – Section 2.7 (2) (b) – The Council is to determine the Local Government's policies.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

#### **POLICY IMPLICATIONS**

A001: Policy Manual

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **OFFICER'S RECOMMENDATION**

That Council adopt the changes made in the annual review of the Policy Manual and incorporate them within the working document.

**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

New Business of an urgent matter only arising by order of the meeting.

**14. CLOSURE**

The Chairman to declare the meeting closed.