



26 November 2019

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:06pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr P Gogol
Cr CJ Lawlor
Cr SW Martin
Cr TF McLaughlin
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr SP Vincent Manager of Works (from 3:18pm to 3:22pm)
Mr BS de Beer Manager of Planning (from 3:06pm to 3:35pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Ms Michelle Kerr (from 3:06pm to 3:14pm)

2.4 Apologies and Approved Leave of Absence

Cr TWT Seed Apologies

2.5 Applications for Leave of Absence

Nil

3. DECLARATIONS OF INTEREST

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Questions from Ms Michelle Kerr in relation to Residential Fire Hazard Reduction:
(*Questions are not electronically recorded or appear verbatim*).

5.1 If long grass (wild oats) in a yard is slashed and left on the ground is it not still a fire risk?

Answer: Taken on notice

5.2 Instead of sending three letters of request to make a block safe, could the first two letters state that the owner will incur a fine with the third letter?

Answer: The 1 November Restricted Burning Period is sometimes extended by a further two weeks and consequently the Shire can't infringe until the restricted period is known. The Shire cannot infringe until after the deadline has passed.

5.3 If two letters are sent before October 30 why can people still not have started cleaning up the premises until November 20?

Answer: Similar to the previous answer in that the Restricted Burning Period may be extended by the Chief Fire Control Officer and Community Emergency Services Manager. It is very unfortunate that a small minority of ratepayers do not take action when the first notice is received. However out of the 64 first notices sent, only 4 have been infringed this fire season.

3.14pm – Ms Michelle Kerr left the meeting

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

HUDSON

Teagan Christine Jean

13 November 2019

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 29 October 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 29 October 2019 be confirmed.

COUNCIL RESOLUTION

M1/1119

Moved Cr Pepper

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 29 October 2019 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Special Council Meeting Held 29 October 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held Tuesday 29 October 2019 be confirmed.

(Attached)

COUNCIL RESOLUTION

M2/1119

Moved Cr Martin

Seconded Cr Gogol

That the Minutes of the Special Council Meeting held Tuesday 29 October 2019 be confirmed.

CARRIED 8/0

Attachment 7.2

1. OPENING

The Chairperson declared the meeting open at 11:45 am

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis Shire President & Chair
Cr CJ Pepper Deputy President
Cr PJ Gogol
Cr SW Martin
Cr TWT Seed
Cr DC White
Cr TF McLaughlin
Mr CJ Lawlor

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Mr Fred Bremner J.P

2.4 Apologies and Approved Leave of Absence

Mr SK Marshall Deputy Chief Executive Officer
Cr DL Brown

3. DECLARATION OF OFFICE OF COUNCILLOR

Mr CJ Lawlor made the Declaration of Office of Councillor before Mr Fred Bremner, J.P.

4. APPRECIATION

5. CLOSURE

The Chairperson declared the meeting closed at 11:47pm

7.3 Minutes Of The Special Council Meeting Held 5 November 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Special Meeting of Council held Tuesday 5 November 2019 be confirmed.

(Under separate cover)

COUNCIL RESOLUTION

M3/1119

Moved Cr White

Seconded Cr Brown

That the Minutes of the Special Meeting of Council held Tuesday 5 November 2019 be confirmed.

CARRIED 8/0

7.4 Minutes Of The Bush Fire Advisory Committee Meeting Held 16 October 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Bush Fire Advisory Committee meeting held Wednesday 16 October 2019 be received.

(Attached)

COUNCIL RESOLUTION

M4/1119

Moved Cr Gogol

Seconded Cr White

That the Minutes of the Bush Fire Advisory Committee meeting held Wednesday 16 October 2019 be received.

CARRIED 8/0

Attachment 7.4

MINUTES OF A MEETING OF THE SHIRE OF BEVERLEY BUSH FIRE ADVISORY COMMITTEE (BFAC) HELD IN THE BEVERLEY COUNCIL CHAMBERS ON WEDNESDAY 16TH OCTOBER 2019 COMMENCING AT 6.05PM

PRESENT:

Bruce Kilpatrick	Chief Bush Fire Control Officer
Rob Fisher	FCO Dale / Kokeby Brigade
Deane Aynsley	FCO Beverley South East BFB
Paul Schilling	FCO Dale West BFB
Andrew Shaw	FCO Avondale BFB
Stephen Moore	FCO Beverley Central
Troy Granville	FCO Community Emergency Services Manager
Stephen Gollan	Chief Executive Officer
Dee Ridgway	President, Shire of Beverley
Travis Boyle	Captain Beverley VFRS

APOLOGIES:

Bill Cleland	Deputy Chief Bush Fire Control Officer
Ben Murray	FCO Beverley North East

CONFIRMATION OF PREVIOUS MINUTES:

Moved Andrew Shaw

Seconded Stephen Moore

That the Minutes of the Fire Control Officers meeting held on the 18th June 2019 be confirmed.

CARRIED 7/0

MATTERS ARISING FROM MINUTES:

Consideration of training for operators for the new multi-purpose backhoe loader proposed to be purchased by the Shire of Beverley to include fireground duties.

BUSINESS OF MEETING:

The procedure for the approval of Permit to Burn (PTB) applications was discussed. It was resolved by the FCO's present that they will review the PTB application emails as they come in and notify the CESM of their approval or otherwise. If no response is received no decision can be made on an approval.

Discussion was had about the potential for a more comprehensive Fire Break Order for next season. DFES and WALGA are working on a template Order for all Local Governments to use and modify.

Attachment 7.4

This document will probably incorporate concepts like Building Protection Zones and a standardisation of Fire Access Tracks (FAT) dimensions moving away from the idea of firebreaks.

More consideration can be given at the next BFAC meeting if the template has been completed by then.

GENERAL BUSINESS:

The culling of the BFB membership lists for each brigade was discussed with the purpose of removing members who are no longer present or have not turned out to a fire for a long time. It was confirmed that all volunteers are covered on a fireground for insurance purposes regardless of whether they are registered or not.

A cheat sheet for issuing HVMB's will be sent to the CBFCCO & DCBFCCO for the 2019/20 season. The instructions for operating a WAERN radio for Ground Controller duties is in the Bushfire Handbook on page 25.

NEXT MEETING:

The next meeting is proposed to be set for a date in March.

CLOSURE:

There being no further business the meeting closed at 6.50pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

3:18pm – Mr Steve Vincent, Manager of Works joined the meeting.

8. TECHNICAL SERVICES

8.1 Modification of Cherry Picker BE027

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 18 November 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0364 / 0092
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider the modification of the 2017 Squirrel Cherry Picker BE027 controls to allow safer and easier use by Shire Staff.

BACKGROUND

The 2017 Squirrel Cherry Picker controls are all foot operated. Staff are finding it difficult to operate this machine particularly on uneven ground as the slightest unintentional movement of their feet will move the whole machine. This is making it dangerous when leaning forward to operate a chainsaw. There is a safety risk of being pinned against the tree that is being cut.

COMMENT

Modifying the steering controls to hand operated levers means the Cherry Picker will need to be returned to the manufacturer for certification. A quote has been received from Crendon Machinery for \$12,557.00 ex GST to carry out these modifications.

STATUTORY ENVIRONMENT

Should funding come from the Plant Reserve Fund, the *Local Government Act 1995* provides:

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
 - (2) Subject to subsection (3), before a local government —
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- * Absolute majority required.
- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.

- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

As the purpose of the Plant Reserve is not changing and the funds being utilised is for the purpose of modification to plant, there are no statutory issues regarding the approval of use of these funds as proposed.

FINANCIAL IMPLICATIONS

There is no allocation in the 2019/20 budget for this modification to the cherry picker.

Funding could come from either the Plant Reserve Fund; any realised savings from the 2019/20 plant replacement; or the recent LGIS 2019 Surplus Distribution of \$15,100.00.

STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population

Point of Measurement: Plant Inventory life is recorded and benchmarks set on minimum machinery operating hours

POLICY IMPLICATIONS

Policy: S009 – Occupational Health and Safety

The employer aims to meet their objectives by:

Providing and maintaining workplaces, plant, and systems of work such that, so far as is practicable, the employees are not exposed to hazards;

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council proceed with the modification of the Cherry Picker to hand controls for the amount of \$12,557.00 ex GST.

COUNCIL RESOLUTION

M5/1119

Moved Cr Martin

Seconded Cr McLaughlin

That Council proceed with the modification of the Cherry Picker to hand controls for the amount of \$12,557.00 ex GST.

CARRIED BY ABSOLUTE MAJORITY 8/0

3:22pm – Steve Vincent left the meeting and did not return.

9. PLANNING SERVICES

9.1 Extension of Dale Grain Receival Site – Lot 20 on Plan 76635, Westdale Road, Beverley

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 18 November 2019
APPLICANT: Cooperative Bulk Handling Limited (CBH)
FILE REFERENCE: WES 51716
AUTHOR: B.S. de Beer, Manager of Planning
ATTACHMENTS: Application Letter & Site Plans

SUMMARY

An application has been submitted by Tim Dolling on behalf of Cooperative Bulk Handling Limited (CBH), to extend the existing Dale Grain Receival facility (improved truck weighing, grain sampling and storage facilities), as described in more detail hereunder. The application will be recommended for approval.

BACKGROUND

The applicant proposes the following development on the established Dale Grain Receival Site:

- Requirement to improve truck weighing and grain sampling and storage facilities, that would include the following:
 - o Construct an internal road, open bulkhead pad, interconnected stormwater drainage and two detention basins;
 - o Remove the existing weighbridge and hut and sample platform/hut and install a new 36m long weighbridge and hut and new, larger sample platform/hut within the existing internal road;
 - o Install 48m of sheet piling around the internal road in vicinity of the sample platform/hut;
 - o Shorten an existing open bulkhead (OBH) by 50m, extend the nearby OBH by 4.5m and relocate the existing ground conveyor head drive in line with the end of the bulkhead;
 - o Install a new 160m long X 35m wide OBH using 1.8m high wall frames covered with tarpaulins once filled with grain;
 - o Remove the existing genset and construct a new generator pad.

As part of the submission, the applicant submitted the following documentation:

- General arrangement site plan and drawings for the sample platform/hut, weighbridge and hut and open bulkhead wall frame;
- Bushfire Management Plan;
- Civil, Road, Pavement and Stormwater design report (Not attached to this report – can be made available on request).

The subject site is Zoned '*Rural*' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS3), is 8.4397 ha in extent and contains the existing CBH Dale Grain Receival Facility.

COMMENT

The subject site is zoned 'Rural' under the Shire of Beverley Local Planning Scheme No. 3 (LPS 3), with most surrounding land similarly zoned.

The use of the subject land as a Grain Receival Site is best described as a *Use not Listed* in Zoning Table 3 of LPS 3.

Clause 18(4)(b) in LPS 3 states:

The Local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table, determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.

Part 3 of LPS 3 establishes the objectives of the Rural zone, with the following objectives considered relevant to this application:

- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and water course systems from damage.*
- *To provide for a range of non-rural land uses when they have demonstrated benefit and are compatible with surrounding land uses.*

Section 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) lists a number of matters which the local government must have due regard to when determining an application for development approval. Below is a discussion of the matters which are deemed to be relevant to the application at hand, with Author's comments:

Section 67(a) of the Regulations:

'The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme Area':

Shire of Beverley Local Planning Scheme No. 3 (LPS 3):

Part 3 of LPS 3 establishes the objectives of the 'Rural' zone, with the following objectives considered relevant to this application:

- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and water course systems from damage.*

The use is considered compatible with the Rural Zone as there is a clear link between broad acre farming/cropping and grain receival operations. According to the applicant, this facility was first established in 1978 with subsequent extensions in

1980 (six silos), 1985 (open bulkhead), 1986 (sampling platform), 1990 (weigh bridge) & 1995 (open bulkhead).

No record could be located within Council's archives as to any previous formal Council Approval from either a Planning or Building perspective. For this reason the existing land use is not considered to fit the narrow definition of a '*Non-Conforming Land Use*' pursuant to Clause 172 of the *Planning and Development Act 2005*, which reads as follows:

Non-conforming use means a use of land which, though **lawful** immediately before the coming into operation of a planning scheme, is not in conformity with a provision of that scheme...

Section 67(n) of the Regulations:

'the amenity of the locality including the following –

- (i) environmental impacts of the development;*
- (ii) the character of the locality;*
- (iii) social impacts of the development.'*

Bushfire Management Plan

A Bushfire Management Plan has been submitted as part of the application. This will be recommended be adhered to on an ongoing basis through a condition of planning approval.

A site inspection revealed that a substantial area of native vegetation will have to be cleared to construct the additional Open Bulkhead. It will be recommended an appropriate condition of planning approval be imposed to address the required permits required to be able to do this.

CONSULTATION

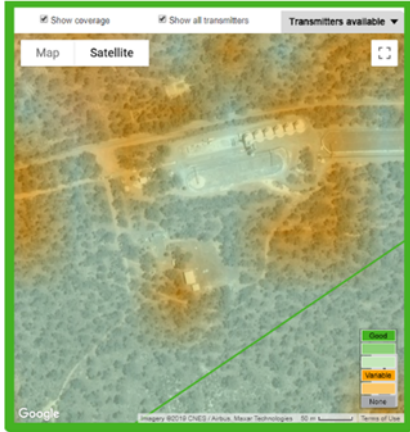
Consultation was had with the Shire's Building Surveyor. His comments are quoted below:

Prior to the new Building Act that came into effect in 2011, the Building Regulations sat under the Local Government Act.

Within that Act was a clause that limited action against illegal building works to the effect that if action were not taken by the LG within 2 years of the work being carried out, no action could be taken.

As opposed to the new act that says you cannot take punitive action within this time, however you can ask for work to be done to make it compliant.

In compliance with Clause 18(4)(b) of LPS3 and Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the application was advertised for a period of 14 days. Please refer to the submission received in table below. Also included in the table are the response from the applicant to the submission, as well as Shire Planner's comments:

Respondent	Summary of Submission	Applicant's comments	Planner's comments
<p>Linnea M Cann & Penny & Richard Cann</p>	<p>No objection to proposal. Comment on proposal:</p> <p>We have a few comments on the proposal submitted by the CBH group. We do not object to the plan but would like a few things which affect us noted and remedied if possible.</p> <p>Firstly, privacy. The proposed location and elevation of the new sample hut and the removal of trees from within the CBH boundary will give direct line of sight to people occupying the hut and possibly all truck drivers accessing the bin. It would be appreciated if planting of screening trees (such as wattles) could be done along our boundary to compensate for the lack of privacy which we will face.</p> <p>Another concern which may or may not become a problem is our TV reception. We already have some interruption with signal when the bins are operating. This may be made worst by the additional trucks lining up at the sample hut which will be inline with our antenna. At present there is no point trying to watch free-to-air television during the day when bins are operating.</p> <p>Lastly signage. Numerous times each year we find the road (Mann Ave) blocked by trucks lining up to enter the bin. If we could please see some appropriate signage added to instruct drivers where to line up and to keep the road clear that would be appreciated. Also, with the fire shed being built on Mann Ave I would think it is important to keep the access to it clear at all times.</p> <p>Also, our street sign has been missing for over a year. It would be nice to see it back again as people don't think of it as a road and it helps people find us. i.e. Trades, Emergency Services etc.</p>	<p>Following circulation and review of their letter, David Deany, CBH's Project Manager and Janaka Rajakaruna, Project Engineer met with the Cann's last Thursday. Key points discussed screening at the adjoining boundary, poor television reception, marshalling area signage and access to the new fire shed.</p> <p>Regarding screening at the adjoining boundary, the Cann's were concerned about trucks overlooking their property. It was explained that the internal road is at a lower level lower with the view from a truck obscured by the retaining wall at the boundary in the vicinity of the sample platform/hut.</p> <p>Regarding the issue of poor television reception, it was explained two small 2.2 kW electrical motors which drive the grain sampling spears and unlikely to impact the already variable TV reception. See the screen shot below from the mySwitch website:</p> 	<p>That the submission be partially upheld.</p> <p>It is submitted that the submission regarding the requirement of screening vegetation be upheld. A site visit revealed the proximity of the existing dwelling to the Dale Bin facility and the anticipated visual impacts this has. It will be recommended that only a section of the boundary between the two land-uses be planted so as to provide a screening mechanism.</p> <p>It is recommended the submission regarding poor Television reception be dismissed as it is not regarded as a relevant planning issue.</p> <p>The issue regarding appropriate signage during the marshalling of vehicles is acknowledged. Appropriately worded and located signage within the road reserve should address this issue and will be recommended be made a condition of planning approval.</p> <p>Shire's Manager of Works confirms that it is within budget to order and erect a street name sign at the appropriate intersection (Mann Avenue), and this could be actioned immediately.</p>

CONCLUSION

The application is supported as it is essentially an application for an extension to an existing land use. Even though no record could be located within Council's archives as to any previous formal Council Approval from either a Planning or Building perspective, it is submitted that the formalization of the land use rights through this development application should be encouraged and supported.

The established Dale Grain Receival Facility is an essential component in the broader agricultural community, and an essential part of the established agri-economy in this area.

It is submitted that any anticipated adverse matters as raised by the respondents can be mitigated by the framing of appropriate conditions of planning approval.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

The application is deemed to align with the Shire's Local Planning Strategy.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to determine that the use is consistent with the objectives of the 'Rural' zone and grant planning approval for a Grain Receival Facility and the extension thereof on Lot 20 on Plan 76635, Westdale Road, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The recommendations in the Bushfire Management Plan shall be adhered to on an ongoing basis.
3. Prior to commencement of the proposed extension works, screening vegetation shall be planted and maintained on a section of the subject lot, adjacent to the northern boundary of 15 (Lot 19) Mann Avenue, to the satisfaction of the Shire.
4. Where applicable, approval shall be obtained from the relevant authorities for the clearing of native vegetation prior to commencement of works.

5. Appropriately sited and worded signage shall be installed to manage operational vehicle marshalling associated with the operations of the facility, to the satisfaction of the Shire.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: The applicant is advised to comply with the Building Code of Australia for all existing buildings and structures, where applicable, on the subject property.
- Note 6: The applicant is advised to consider any approvals, including clearing of native vegetation, required from the Department of Water and Environment Regulation for the extension & operation of the facility.
- Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M6/1119

Moved Cr McLaughlin

Seconded Cr Lawlor

That Council resolve to determine that the use is consistent with the objectives of the 'Rural' zone and grant planning approval for a Grain Reveal Facility and the extension thereof on Lot 20 on Plan 76635, Westdale Road, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. The recommendations in the Bushfire Management Plan shall be adhered to on an ongoing basis.**
- 3. Prior to commencement of the proposed extension works, screening vegetation shall be planted and maintained on a section of the subject lot, adjacent to the northern boundary of 15 (Lot 19) Mann Avenue, to the satisfaction of the Shire.**
- 4. Where applicable, approval shall be obtained from the relevant authorities for the clearing of native vegetation prior to commencement of works.**
- 5. Appropriately sited and worded signage shall be installed to manage operational vehicle marshalling associated with the operations of the facility, to the satisfaction of the Shire.**

Advice Notes:

- Note 1:** If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3:** Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4:** The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5:** The applicant is advised to comply with the Building Code of Australia for all existing buildings and structures, where applicable, on the subject property.

Note 6: The applicant is advised to consider any approvals, including clearing of native vegetation, required from the Department of Water and Environment Regulation for the extension & operation of the facility.

Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

3:35pm – Mr Stefan de Beer, Manager of Planning left the meeting and did not return.

Attachment 9.1



ENQ: Tim Dolling
DIRECT LINE: 08 9216 6094

20 September 2019

Mr Stephen Gollan
Chief Executive Officer
Shire of Beverley
PO Box 20
Beverley WA 6304

Dear Steve

APPLICATION FOR DEVELOPMENT APPROVAL

I refer to the requirement to improve truck weighing and grain sampling and storage facilities at the Dale grain receival site.

Proposed development includes the following:

- Construct an internal road, open bulkhead pad, interconnected stormwater drainage and two detention basins
- Remove the existing weighbridge and hut and new, larger sample platform/hut and install a new 36m long weighbridge and hut within the existing internal road
- Install 48 m of sheet piling around the internal road in vicinity of the sample platform/hut
- Shorten an existing open bulkhead (OBH) by 50m, extend the nearby OBH by 4.5m and relocate the existing ground conveyor head drive in line with the end of the bulkhead
- Install a new 160m long x 35m wide OBH using 1.8m high wall frames covered with tarpaulins once filled with grain
- Remove the existing genset and construct a new generator pad

Please find attached the following documentation and drawings for assessment:

- Shire of Beverley application for development approval form
- General arrangement (site) plan and drawings for the sample platform/hut, weighbridge and hut and open bulkhead wall frame
- Consultant's Bushfire management plan and coversheet.

The civil, road, pavement and stormwater design report is available at the following link:
<https://www.dropbox.com/sh/e5swlkdu2xz7884/AAAjNbLxkbyyZOHkZEpt6BCCa?dl=0>

If you have any enquiries, please contact me on 9216 6094, 0439 969 835 or by email at tim.dolling@cbh.com.au.

Yours sincerely

For: Co-operative Bulk Handling Limited

A handwritten signature in black ink, appearing to read "Tim Dolling". The signature is written in a cursive, flowing style.

Tim Dolling
Planning & Approvals Coordinator

Enc

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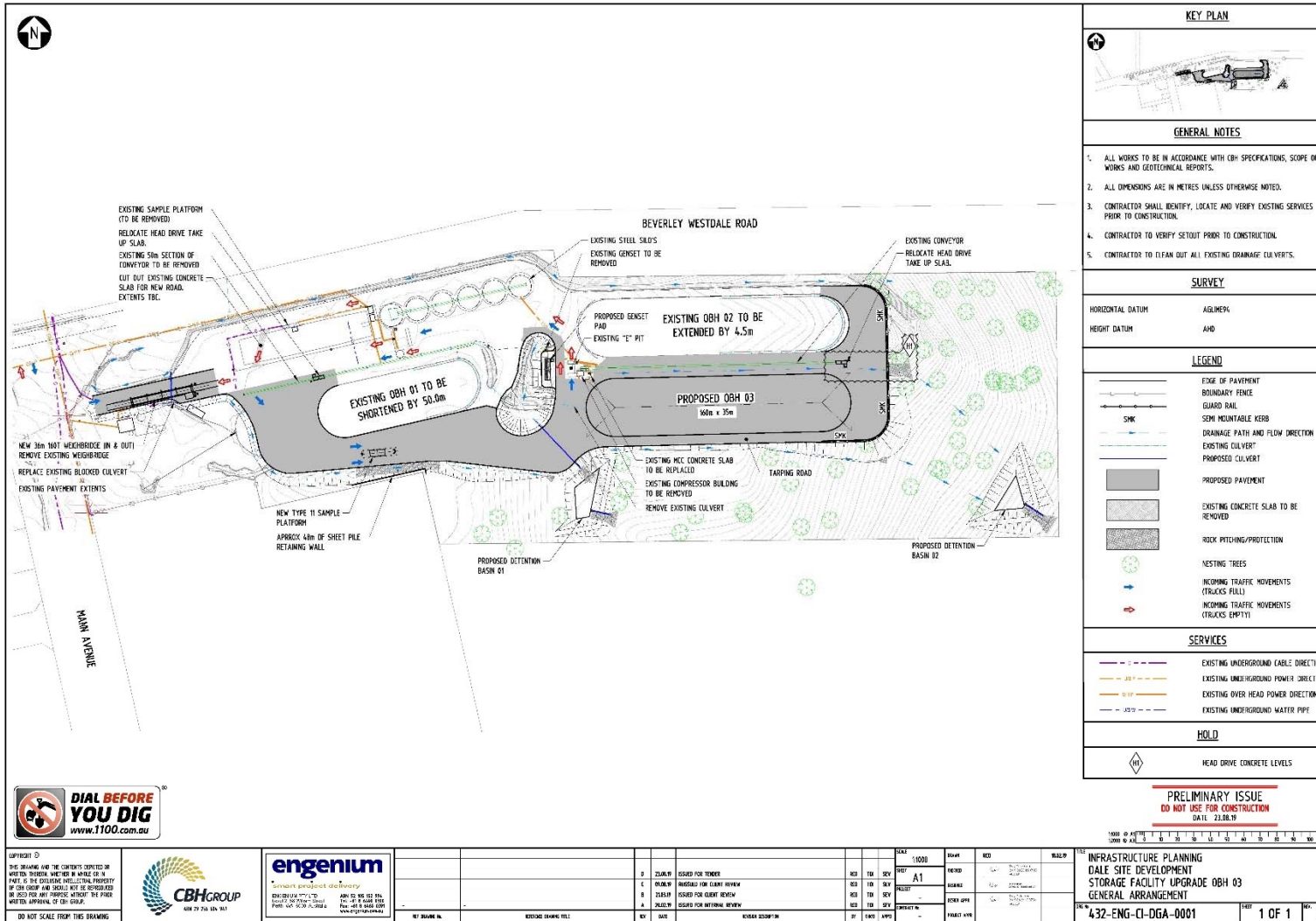
Attachment 9.1

Lot 20 on Diagram 76635 Westdale Road

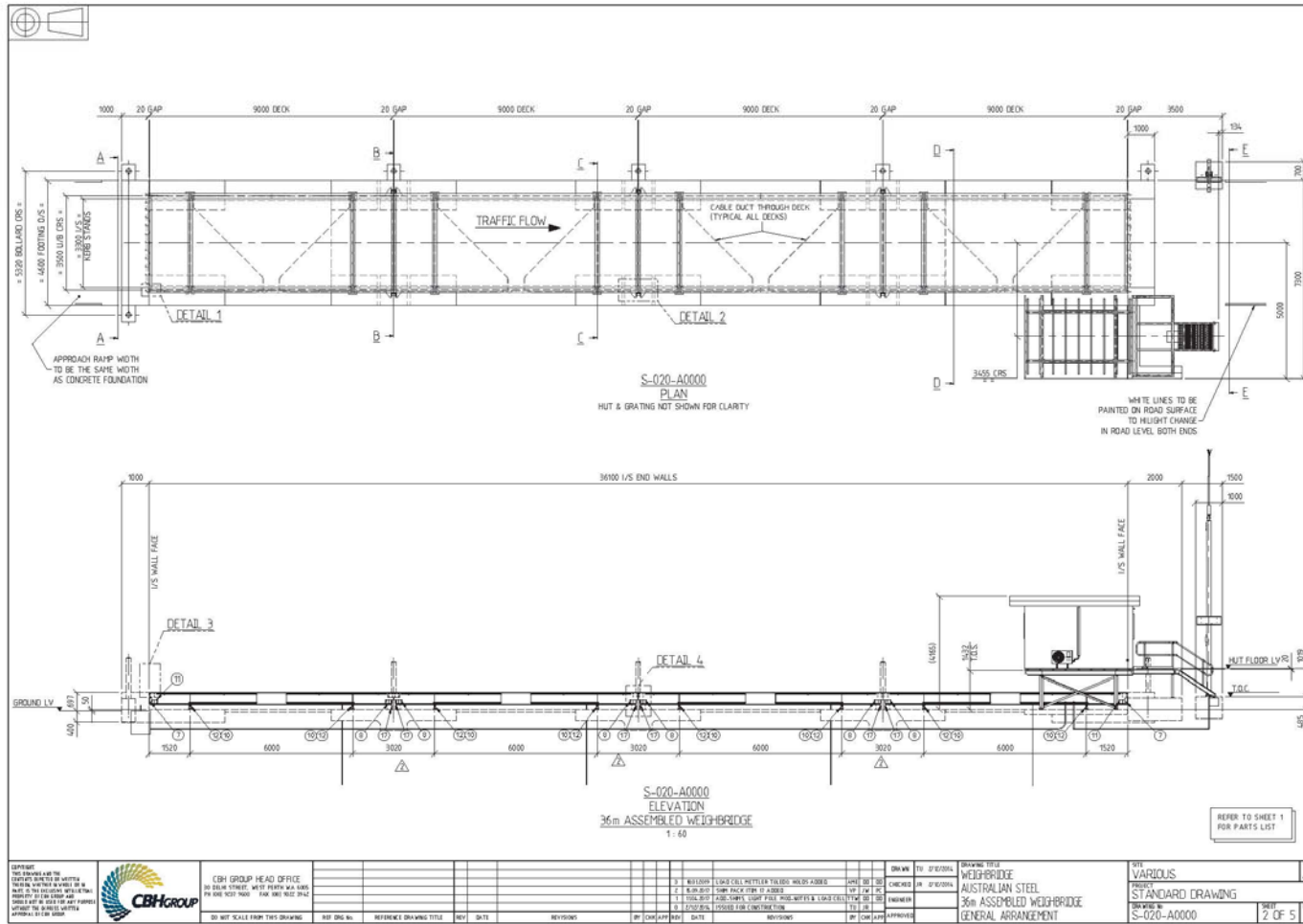


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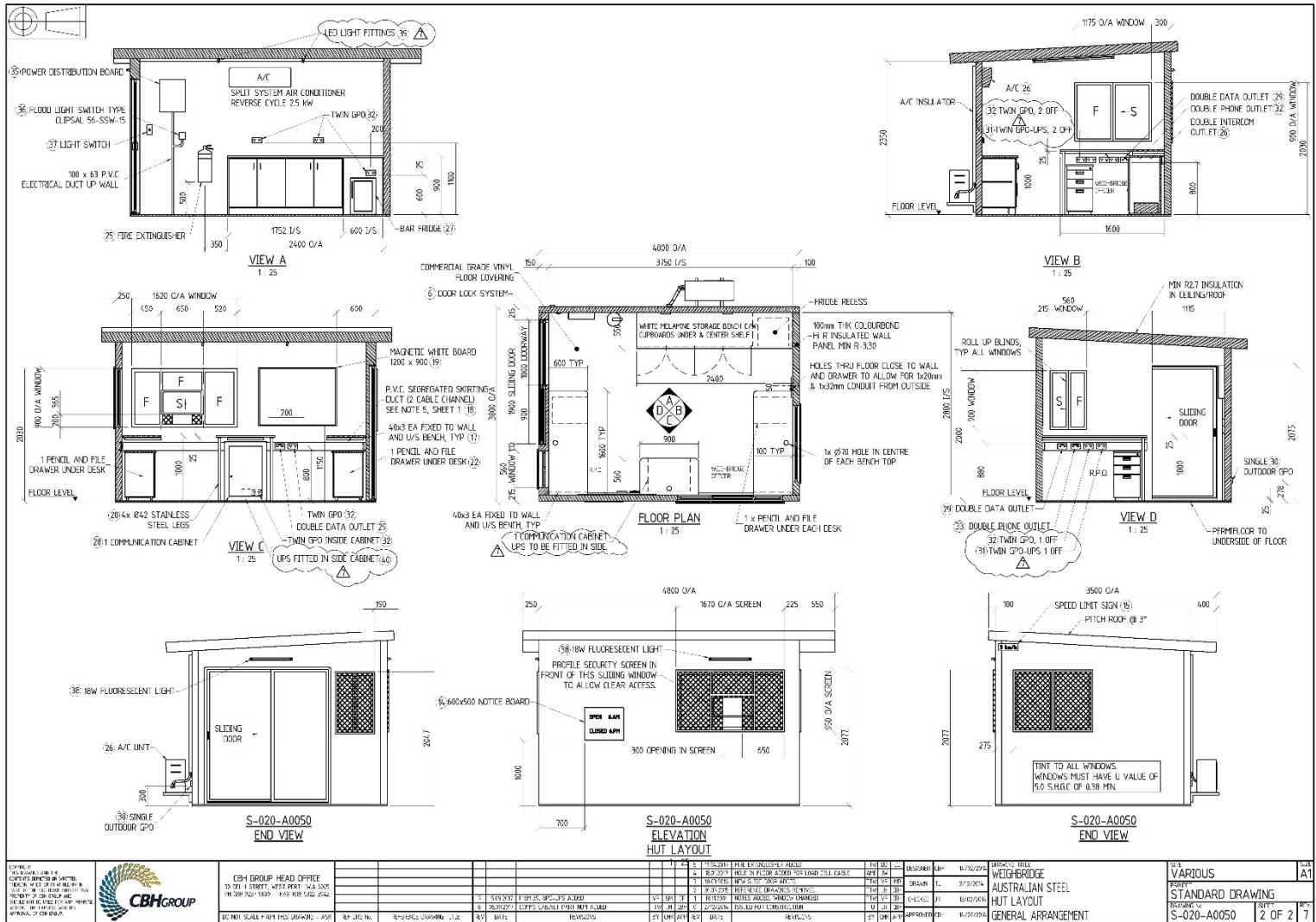
Attachment 9.1



Attachment 9.1



Attachment 9.1



<p>CBH GROUP HEAD OFFICE 10/111 FORTY-FIFTH STREET, SUITE 100 PO BOX 521, MARRONG, VIC 3048 PH 08 921 5800 FAX 08 921 5252</p>		<p>DATE: 16/11/2019 DRAWN BY: [Name] CHECKED BY: [Name] APPROVED BY: [Name]</p>		<p>PROJECT: WEIGHBRIDGE AUSTRALIAN STEEL HUT LAYOUT DRAWING NO: S-020-A0050 SCALE: AS SHOWN</p>		<p>SHEET NO: 2 OF 2 SHEET TITLE: GENERAL ARRANGEMENT</p>	
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10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 8 November 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: October 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 October 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2019 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 October 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION

That the monthly financial report for the month of October 2019 be accepted and material variances be noted.

COUNCIL RESOLUTION

M7/1119

Moved Cr Martin

Seconded Cr White

That the monthly financial report for the month of October 2019 be accepted and material variances be noted.

CARRIED 8/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 October 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,296,127.00	2,926,684.00	2,943,625.40	16,941.40	Rates discount expense lower than expected \$16,876.
Governance	26,100.00	25,000.00	26,749.18	1,749.18	
Law, Order & Public Safety	210,156.00	46,337.00	49,215.94	2,878.94	
Health	100.00	0.00	200.00	200.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	117,192.00	43,510.00	42,449.00	(1,061.00)	
Community Amenities	207,073.00	197,336.00	201,773.65	4,437.65	
Recreation & Culture	642,701.00	153,633.00	160,177.73	6,544.73	
Transport	1,663,712.00	317,894.00	317,588.22	(305.78)	
Economic Activities	208,929.00	32,576.00	34,063.73	1,487.73	
Other Property & Services	43,100.00	14,164.00	13,355.43	(808.57)	
Total Operating Revenue	6,415,190.00	3,757,134.00	3,789,198.28	32,064.28	
Operating Expenditure					
General Purpose Funding	(182,995.00)	(54,960.00)	(51,025.58)	3,934.42	
Governance	(274,300.00)	(120,929.00)	(113,862.24)	7,066.76	
Law, Order & Public Safety	(392,971.00)	(150,614.00)	(156,363.92)	(5,749.92)	
Health	(170,695.00)	(55,074.00)	(51,365.77)	3,708.23	
Education & Welfare	(92,513.00)	(24,354.00)	(22,980.37)	1,373.63	
Housing	(212,325.00)	(77,879.00)	(74,464.33)	3,414.67	
Community Amenities	(676,208.00)	(215,867.00)	(219,389.72)	(3,522.72)	
Recreation & Culture	(1,575,216.00)	(503,595.00)	(507,227.38)	(3,632.38)	
Transport	(2,558,918.00)	(990,446.00)	(994,351.45)	(3,905.45)	
Economic Activities	(558,586.00)	(168,101.00)	(163,704.74)	4,396.26	
Other Property & Services	(15,064.00)	(1,904.00)	63,036.55	64,940.55	Timing variance between POC & PWOH costs incurred and reallocated.
Total Operating Expenditure	(6,709,791.00)	(2,363,723.00)	(2,291,698.95)	72,024.05	
Net Operating	(294,601.00)	1,393,411.00	1,497,499.33	104,088.33	
Capital Income					
Self Supporting Loan - Principal Repayment	16,270.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	345,000.00	41,000.00	42,427.27	1,427.27	
New Loan Raised	150,000.00	0.00	0.00	0.00	
Total Capital Income	511,270.00	41,000.00	42,427.27	1,427.27	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 October 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(979,000.00)	(191,000.00)	(197,422.54)	(6,422.54)	
Plant and Equipment	(867,000.00)	(57,000.00)	(52,206.37)	4,793.63	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(2,441,722.00)	(153,219.00)	(155,303.08)	(2,084.08)	
Other Infrastructure	(259,067.00)	0.00	(1,280.74)	(1,280.74)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(153,429.00)	(49,565.00)	(49,564.79)	0.21	
Total Capital Expenditure	(4,700,218.00)	(450,784.00)	(455,777.52)	(4,993.52)	
Net Capital	(4,188,948.00)	(409,784.00)	(413,350.25)	(3,566.25)	
Adjustments					
Depreciation Written Back	2,306,734.00	772,880.00	775,712.54	2,832.54	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	25,000.00	9,000.00	10,655.47	1,655.47	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	427,171.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,724,644.00	1,724,644.00	1,724,644.16	0.16	
Total Adjustments	4,483,549.00	2,506,524.00	2,511,012.17	4,488.17	
CLOSING SURPLUS/(DEFICIT)	0.00	3,490,151.00	3,595,161.25	105,010.25	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 October 2019		
Description	YTD Actual 2018/19	YTD Actual 2019/20
Current Assets		
Cash at Bank	1,079,949.68	839,192.80
Cash - Unrestricted Investments	1,000,000.00	2,212,101.70
Cash - Restricted Reserves	2,372,868.36	2,372,868.36
Cash on Hand	300.00	300.00
Accounts Receivable	390,058.46	974,161.45
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62
Inventory - Fuel	12,501.60	12,043.32
Total Current Assets	4,871,948.72	6,426,938.25
Current Liabilities		
Accounts Payable	(595,620.53)	(280,092.97)
Loan Liability - Current	(153,428.91)	(103,864.12)
Annual Leave Liability - Current	(184,119.46)	(184,119.46)
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(726,392.14)
Adjustments		
Less Restricted Reserves	(2,372,868.36)	(2,372,868.36)
Less Self Supporting Loan Income	(16,270.62)	(16,270.62)
Add Leave Reserves - Cash Backed	179,890.00	179,890.00
Add Loan Principal Expense	153,428.91	103,864.12
Total Adjustments	(2,055,820.07)	(2,105,384.86)
NET CURRENT ASSETS	1,724,644.16	3,595,161.25

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 October 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Current Assets			
Cash and Cash Equivalents	4,453,118.04	5,424,462.86	971,344.82
Accounts Receivable	390,058.46	974,161.45	584,102.99
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62	0.00
Inventory	12,501.60	12,043.32	(458.28)
Total Current Assets	4,871,948.72	6,426,938.25	1,554,989.53
Current Liabilities			
Accounts Payable	(595,620.53)	(280,092.97)	315,527.56
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(153,428.91)	(103,864.12)	49,564.79
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(184,119.46)	(184,119.46)	0.00
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(726,392.14)	365,092.35
Non-Current Assets			
Non-Current Debtors	111,941.79	111,941.79	0.00
Non-Current Investments	46,400.31	46,400.31	0.00
Land and Buildings	21,206,039.31	21,179,260.64	(26,778.67)
Plant and Equipment	2,028,750.39	1,938,163.04	(90,587.35)
Furniture and Equipment	125,771.39	120,539.04	(5,232.35)
Infrastructure	60,219,210.22	59,919,226.04	(299,984.18)
Self Supporting Loan - Non Current	42,541.50	42,541.50	0.00
Total Non-Current Assets	83,780,654.91	83,358,072.36	(422,582.55)
Non-Current Liabilities			
Loan Liability - Non Current	(1,517,163.10)	(1,517,163.10)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(25,790.41)	(25,790.41)	0.00
Total Non Current Liabilities	(1,542,953.51)	(1,542,953.51)	0.00
Net Assets	86,018,165.63	87,515,664.96	1,497,499.33

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 October 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Equity			
Accumulated Surplus	(43,643,767.95)	(45,141,267.28)	(1,497,499.33)
Reserves - Cash Backed	(2,372,868.36)	(2,372,868.36)	0.00
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
Total Equity	(86,018,165.63)	(87,515,664.96)	(1,497,499.33)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 October 2019		
Description	Budget 2019/20	YTD Actual 2019/20
Income		
Rates	2,669,880.00	2,810,875.73
Operating Grants, Subsidies and Contributions	2,271,419.00	463,603.97
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	319,780.49
Interest Earnings	103,888.00	20,785.53
Other Revenue	60,500.00	48,257.94
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	128,279.22
Total Income by Nature & Type	14,879,636.00	3,791,582.88
Expenditure		
Employee Costs	(2,134,739.00)	(702,115.72)
Materials & Contracts	(1,840,463.00)	(559,534.32)
Utilities	(208,638.00)	(60,077.54)
Depreciation On Non-Current Assets	(1,691,589.00)	(775,712.54)
Interest Expenses	(34,504.00)	(13,441.36)
Insurance Expenses	(168,227.00)	(190,716.06)
Other Expenditure	(81,975.00)	(54,581.53)
Loss On Asset Disposal	(8,000.00)	(10,655.47)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(2,366,834.54)
Allocations		
Reallocation Codes Expenditure	421,192.00	72,750.99
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	72,750.99
Net Operating by Nature & Type	9,132,693.00	1,497,499.33

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 October 2019**

Job #	Job Description	YTD Actual 2019/20
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	1,094.71
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	1,710.08
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Mtce)	5,681.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	10,362.31
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,394.64
RR009	Batemans Rd (RoadID: 78) (Maintenance)	671.78
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	1,071.95
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	4,195.35
RR013	Beringer Rd (RoadID: 29) (Maintenance)	9,297.12
RR014	Bethany Rd (RoadID: 148) (Maintenance)	915.91
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	1,150.71
RR017	Bremner Rd (RoadID: 6) (Maintenance)	2,044.24
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	3,447.60
RR019	Bushhill Road (RoadID: 183) (Maintenance)	90.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	4,922.51
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	347.62
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,622.79
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	738.77
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,316.71
RR028	Cookes Rd (RoadID: 61) (Maintenance)	390.09
RR029	Corberding Rd (RoadID: 43) (Maintenance)	2,273.28
RR030	County Peak Rd (RoadID: 96) (Maintenance)	266.70
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	31,570.26
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	4,959.92
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	6,665.14
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	14,253.20
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	3,184.65
RR036	Drapers Rd (RoadID: 79) (Maintenance)	646.93
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 October 2019**

Job #	Job Description	YTD Actual 2019/20
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	48,380.76
RR039	Ewert Rd (RoadID: 27) (Maintenance)	16,540.18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	336.87
RR041	Fishers Rd (RoadID: 75) (Maintenance)	2,570.04
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	2,674.60
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,766.10
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	1,069.68
RR045	Heals Rd (RoadID: 95) (Maintenance)	348.34
RR046	Hills Rd (RoadID: 76) (Maintenance)	612.83
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,077.04
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	592.39
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	566.05
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,284.65
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,777.12
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	1,085.61
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,147.10
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	4,905.46
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	13,696.97
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,704.41
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	4,688.89
RR063	Maitland Rd (RoadID: 39) (Maintenance)	14,808.94
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,247.70
RR065	Manns Rd (RoadID: 59) (Maintenance)	8,946.23
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	1,063.79
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	441.83
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	777.52
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	499.91
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,280.56
RR073	Mills Rd (RoadID: 80) (Maintenance)	621.35
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	4,061.01
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,753.94
RR076	Negus Rd (RoadID: 50) (Maintenance)	696.64

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 October 2019**

Job #	Job Description	YTD Actual 2019/20
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	2,052.13
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	3,359.94
RR079	Patten Rd (RoadID: 53) (Maintenance)	742.67
RR080	Petchells Rd (RoadID: 38) (Maintenance)	323.46
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	706.48
RR082	Pike Rd (RoadID: 45) (Maintenance)	2,366.32
RR083	Potts Rd (RoadID: 14) (Maintenance)	2,236.93
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	2,566.90
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	1,206.71
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	1,824.76
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	970.39
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	997.55
RR090	Rossi Rd (RoadID: 156) (Maintenance)	586.41
RR091	Rumble Rd (Maintenance)	561.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	992.86
RR093	Shaw Rd (RoadID: 184) (Maintenance)	2,526.27
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,268.93
RR095	Simmons Rd (RoadID: 101) (Maintenance)	3,213.74
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	1,984.13
RR098	Smith Rd (RoadID: 72) (Maintenance)	4,035.73
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,464.20
RR100	Spavens Rd (RoadID: 44) (Maintenance)	323.46
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,877.38
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,009.18
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	590.93
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	3,735.70
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,112.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	2,111.58
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	459.87
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,156.96
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	1,439.60
RR112	Warradale Rd (RoadID: 67) (Maintenance)	1,215.61
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	5,238.24
RR114	Westdale Rd (RoadID: 166) (Maintenance)	2,632.25
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	404.34

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 October 2019**

Job #	Job Description	YTD Actual 2019/20
RR116	Woods Rd (RoadID: 68) (Maintenance)	67.19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	1,993.84
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	671.78
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	5,711.50
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	2,104.41
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	24,340.91
RR888	Tree Lopping - Rural Roads (Maintenance)	40,000.00
RR999	Rural Roads Various (Maintenance)	22,870.10
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	424,365.18
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	432.57
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	603.53
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	136.38
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	355.82
TS011	Delisle St (RoadID: 120) (Maintenance)	200.63
TS012	Dempster St (RoadID: 111) (Maintenance)	36.09
TS013	Duffield St (RoadID: 160) (Maintenance)	921.21
TS014	Edward St (RoadID: 107) (Maintenance)	82.21
TS015	Elizabeth St (RoadID: 131) (Maintenance)	363.67
TS016	Ernest Drv (RoadID: 135) (Maintenance)	24.22
TS017	Forrest St (RoadID: 103) (Maintenance)	6,778.48
TS018	George St North (RoadID: 161) (Maintenance)	268.79
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	2,762.96
TS022	Harper St (RoadID: 109) (Maintenance)	829.38
TS023	Hope St (RoadID: 115) (Maintenance)	185.39
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 October 2019		
Job #	Job Description	YTD Actual 2019/20
TS025	Horley St (RoadID: 127) (Maintenance)	1,002.92
TS026	Hunt Rd (Maintenance)	1,192.96
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	330.88
TS030	Langsford St (RoadID: 152) (Maintenance)	268.59
TS031	Lennard St (RoadID: 113) (Maintenance)	194.36
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,797.50
TS034	Mcneil St (RoadID: 141) (Maintenance)	4,210.64
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	913.22
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	302.57
TS041	Railway St (RoadID: 146) (Maintenance)	5,064.12
TS042	Richardson St (RoadID: 124) (Maintenance)	24.90
TS043	Seabrook St (RoadID: 118) (Maintenance)	179.16
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	48.41
TS046	Short St (RoadID: 121) (Maintenance)	49.67
TS047	Smith St (RoadID: 108) (Maintenance)	489.75
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,158.25
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	34.51
TS999	Town Streets Various (Maintenance)	2,466.17
Sub Total	Town Streets Maintenance	33,709.91
Total	Road Maintenance	458,075.09

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 October 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3027830	Reserve Funds Bendigo					
	Long Service Leave	43,300.98				
	Office Equipment	94.20				
	Airfield Emergency	39,239.79				
	Plant	488,155.74				
	Bush Fire Fighters	126,292.65				
	Building	352,637.94				
	Recreation Ground	419,842.73				
	Cropping Committee	134,138.51				
	Avon River Development	25,383.07				
	Annual Leave	136,589.02				
	Community Bus	36,074.87				
	Road Construction	495,739.86				
	Senior Housing	75,379.00	2,372,868.36	6 mnths	1.95%	3/01/2020
3050904	Term Deposit Bendigo	405,300.33		3 mnths	1.85%	15/04/2020
3092651	Term Deposit Bendigo	303,102.74		3 mnths	1.65%	26/11/2019
312599	Term Deposit Bendigo	303,698.63		6 mnths	1.62%	24/03/2020
3103193	Term Deposit Bendigo	300,000.00		4 mnths	1.65%	3/01/2020
3103195	Term Deposit Bendigo	300,000.00		5 mnths	1.65%	3/02/2020
3103197	Term Deposit Bendigo	300,000.00		6 mnths	1.65%	3/03/2020
9145-40222	ANZ Term Deposit	300,000.00	2,212,101.70	3 mnths	1.66%	2/12/2019
	Total		4,584,970.06			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 19 November 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: October 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of October 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M8/1119

Moved Cr Gogol

Seconded Cr McLaughlin

That the List of Accounts as presented, be received:

October 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

02 October 19	1744-1744	(1)	\$	2,300.00	(authorised by CEO S Gollan and DCEO S Marshall)
09 October 19	1745-1745	(1)	\$	26,313.00	(authorised by CEO S Gollan and DCEO S Marshall)
17 October 19	1746-1747	(2)	\$	2,277.57	(authorised by CEO S Gollan and DCEO S Marshall)
24 October 19	1748-1748	(1)	\$	10,096.20	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for October 2019 incl \$40,986.77 previously paid

EFT vouchers

02 October 19	EFT 5065-5106	(42)	\$	162,071.65	(authorised by CEO S Gollan and DCEO S Marshall)
02 October 19	EFT 1-40	(40)	\$	58,470.39	(authorised by CEO S Gollan and DCEO S Marshall)
10 October 19	EFT 5138-5164	(27)	\$	86,810.69	(authorised by CEO S Gollan and Cr D White)
16 October 19	EFT 1-39	(39)	\$	52,802.50	(authorised by CEO S Gollan and DCEO S Marshall)
17 October 19	EFT 5169-5184	(16)	\$	110,775.40	(authorised by CEO S Gollan and DCEO S Marshall)
24 October 19	EFT 5187-5204	(18)	\$	56,094.83	(authorised by CEO S Gollan and DCEO S Marshall)
25 October 19	EFT 5205-5205	(1)	\$	2,317.65	(authorised by CEO S Gollan and DCEO S Marshall)
30 October 19	EFT 1-40	(40)	\$	54,126.75	(authorised by CEO S Gollan and Cr C Pepper)

Total of EFT vouchers for October 2019 incl \$583,469.86

previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for October 2019 incl \$0.00 previously paid.

EFT vouchers

10 October 19	EFT 5136-5137	(2)	\$	36,738.99	(authorised by CEO S Gollan and Cr D White)
17 October 19	EFT 5166-5168	(3)	\$	895.00	(authorised by CEO S Gollan and DCEO S Marshall)
24 October 19	EFT 5185-5185	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for October 2019 incl \$59,012.63 previously paid.

(3) Direct Debit Payments totalling \$107,143.75 previously paid.

(4) Credit Card Payments totalling \$522.08 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1744	02-Oct-2019	Cr Donald William Davis	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	(2,300.00)
Cheque #	1745	09-Oct-2019	ATO - Australian Tax Office	2019-09 Sep BAS Obligation (incl FBT contribution)	(26,313.00)	(26,313.00)
Cheque #	1746	17-Oct-2019	Telstra	2019-10 Oct Telephone Accounts	(1,357.90)	
Cheque #	1747	17-Oct-2019	Water Corporation	Water use - Balkuling Rd Standpipe: 30 Jul - 28 Sep 19	(919.67)	(2,277.57)
Cheque #	1748	24-Oct-2019	Water Corporation	2019-10 Oct Water Accounts	(10,096.20)	(10,096.20)
EFT Pymt	EFT 5065	02-Oct-2019	AMD Chartered Accountants	Acquittal Audit of Roads to Recovery for period ending 30 June 2019	(671.00)	
EFT Pymt	EFT 5066	02-Oct-2019	Afgri Equipment Aust P/L	BE029 (PGRD05): 1,000hr Service	(2,178.48)	
EFT Pymt	EFT 5067	02-Oct-2019	Avon Waste	2,020 Bin Collection FE 13 Sep 19 inc Recycling Bins & 3 x Recycling Collections	(4,612.65)	
EFT Pymt	EFT 5068	02-Oct-2019	BGPS - Beverley Gas & Plumbing Services	Caravan Park: Testing of sullage dump point	(104.50)	
EFT Pymt	EFT 5069	02-Oct-2019	BOC Limited	2019-09 Sep Cylinder Rental: Medical oxygen C size	(5.90)	
EFT Pymt	EFT 5070	02-Oct-2019	Beverley Community Resource Centre (Bev CRC)	2019-09 Sep (Ed 419): Compilation for Production & printing for the Bev Show	(1,117.50)	
EFT Pymt	EFT 5071	02-Oct-2019	Beverley Electrical Services (BES)	AS11003 (LBS1808) - Town Hall Kitchen Refurb: Electrical works	(10,109.46)	
EFT Pymt	EFT 5072	02-Oct-2019	Beverley Medical Practice	Influenza Vaccinations x 14	(280.00)	
EFT Pymt	EFT 5073	02-Oct-2019	Beverley Mens Shed	Community Grant: Table Saw Compressor	(2,000.00)	
EFT Pymt	EFT 5074	02-Oct-2019	Beverley Tyre Service (BTS)	2019-08 Aug Tyre Purchases	(2,126.00)	
EFT Pymt	EFT 5075	02-Oct-2019	Country Copiers Northam	Copy Charges (iRA-C0203 & iRA 8595): 20 May - 17 Sep 19	(2,077.72)	
EFT Pymt	EFT 5076	02-Oct-2019	Cr Christopher John Pepper	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,987.50)	
EFT Pymt	EFT 5077	02-Oct-2019	Cr Darryl Brown	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 5078	02-Oct-2019	Cr David Charles White	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 5079	02-Oct-2019	Cr Denise Jo Ridgway	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts) & Tourism Conference	(10,069.87)	
EFT Pymt	EFT 5080	02-Oct-2019	Cr Lewis Campbell Shaw	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 5081	02-Oct-2019	Cr Peter Joseph Gogol	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 5082	02-Oct-2019	Cr Susan Wendy Martin	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 5083	02-Oct-2019	Cr Thomas William Timothy Seed	18/19 Cr Year Remun: Apr - Sep 2019 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 5084	02-Oct-2019	Focus Networks	Computer Support: 2019-08 Aug Additional Charges	(214.50)	
EFT Pymt	EFT 5085	02-Oct-2019	Jason Signmakers	Tourism and Area Promotion: Reserve signage x 2	(213.40)	
EFT Pymt	EFT 5086	02-Oct-2019	Little Eco Hill	Various Rds: Maintenance grading, 75.50 hrs 16 - 27 Sep 2019	(14,949.00)	
EFT Pymt	EFT 5087	02-Oct-2019	MAL Automotives P/L	BE000 (PUTE13): Service	(458.63)	
EFT Pymt	EFT 5088	02-Oct-2019	Major Motors P/L	BE028 (PTRK02): Parts	(582.21)	
EFT Pymt	EFT 5089	02-Oct-2019	Marie Patricia Alexander	Rates refund (rebate applied) for Ass 975 - 1571 Off York Williams Road, Dale 6304	(334.75)	
EFT Pymt	EFT 5090	02-Oct-2019	Michael Wilson	2019-10 Oct: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 5091	02-Oct-2019	PCS - Perfect Computer Solutions	2019-09 Sep Medical Centre: Computer Support	(297.50)	
EFT Pymt	EFT 5092	02-Oct-2019	PGS Hope & Partners P/L	Consultancy: Bev Causeway	(8,800.00)	
EFT Pymt	EFT 5093	02-Oct-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts	(382.40)	
EFT Pymt	EFT 5094	02-Oct-2019	Redfish Technologies	Cornerstone Bldg: Access & Security Rectification	(13,486.00)	
EFT Pymt	EFT 5095	02-Oct-2019	Shacks Holden	Asset 28019 (VP2001): 2019 Holden Acadia Stnsdn AWD - BE1 (Trade-in Asset 28018)	(5,010.96)	
EFT Pymt	EFT 5096	02-Oct-2019	Shazmac Plumbing	Rlwy Stn: Hot water unit	(1,644.00)	
EFT Pymt	EFT 5097	02-Oct-2019	Staff - Stefan de Beer	Reimbursements: Aug to Sep 2019 Landline & Internet costs	(83.64)	
EFT Pymt	EFT 5098	02-Oct-2019	Synergy	Power use - Morbinning Hall & Council Dam (self read): 18 Jul - 13 Sep 19	(257.86)	
EFT Pymt	EFT 5099	02-Oct-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 10 Sep 2019	(21.46)	
EFT Pymt	EFT 5100	02-Oct-2019	Toll NQX Express	Freight Charges: 11 Sep 2019	(128.41)	
EFT Pymt	EFT 5101	02-Oct-2019	Twinkarri P/L	Various roads: Progress pymt for tree pruning & mulching	(37,950.00)	
EFT Pymt	EFT 5102	02-Oct-2019	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail: Progress payment	(586.85)	
EFT Pymt	EFT 5103	02-Oct-2019	WA Contract Ranger Services	Ranger Services: 06 - 13 Sep 2019	(561.00)	
EFT Pymt	EFT 5104	02-Oct-2019	WALGA - WA Loc Gov Assoc	WA Local Gov Week 7 - 9 Aug 2019: 4 x Crs and 1 x CEO	(7,917.00)	
EFT Pymt	EFT 5105	02-Oct-2019	West Coast Shade P/L	Swim Pool & Oval Playground: Repairing of sails	(14,674.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 5106	02-Oct-2019	Workhouse Advertising P/L	Town Hall Promotional Brochures	(1,127.50)	(162,071.65)
EFT Pymt	EFT 5138	10-Oct-2019	AAA Asphalt Surfaces	Rural Roads Various: Pallet of Coldmix	(1,017.50)	
EFT Pymt	EFT 5139	10-Oct-2019	Alcolizer Technology	18 Sep 2019: Random Drug Testing x 20	(1,749.00)	
EFT Pymt	EFT 5140	10-Oct-2019	Avon Express	2019-09 Sep Freight Charges	(253.00)	
EFT Pymt	EFT 5141	10-Oct-2019	Avon Trading Pty Ltd	2019-09 Sep Hardware Purchases	(852.81)	
EFT Pymt	EFT 5142	10-Oct-2019	Avon Valley Flyscreens	Cornerstone Bldg - Conference Room: Roller blinds	(484.00)	
EFT Pymt	EFT 5143	10-Oct-2019	Avon Waste	2,020 Bin Collection FE 27 Sep 19 inc Recycling Bins & 3 x Recycling Collections	(4,612.65)	
EFT Pymt	EFT 5144	10-Oct-2019	Beverley Community Resource Centre (Bev CRC)	Jul - Sep 2019 Management Fees: Library, Visitors Centre, Building & Cleaning	(12,162.93)	
EFT Pymt	EFT 5145	10-Oct-2019	Beverley Country Kitchen (BCK)	Council Meet - 24 Sep 2019: Lunch for 15	(450.00)	
EFT Pymt	EFT 5146	10-Oct-2019	Beverley Dome Fuel & Hire (BDF)	6,000 L Diesel @ \$1.4254/L GST incl	(8,552.40)	
EFT Pymt	EFT 5147	10-Oct-2019	Beverley Farm Services (BFS)	Town Street Spraying: Chemical product	(449.90)	
EFT Pymt	EFT 5148	10-Oct-2019	Beverley Post News and Gifts (BPNG)	2019-09 Sep Newspaper subscription & Stationery purchases	(58.19)	
EFT Pymt	EFT 5149	10-Oct-2019	Beverley Station Arts Inc	2019/20 Annual Donation	(6,000.00)	
EFT Pymt	EFT 5150	10-Oct-2019	Beverley Supermarket & Liquor (IGA)	2019-09 Sep Purchases	(891.88)	
EFT Pymt	EFT 5151	10-Oct-2019	BSL - Department of Mines, Industry Regulations and Safety (DMIRS)	2019-09 Sep 19 Collections x 4 (Lics 19/20: 08, 09, 10, 11)	(226.60)	
EFT Pymt	EFT 5152	10-Oct-2019	Bunnings Building Supplies P/L	Various Bldgs: Hardware supplies	(1,660.87)	
EFT Pymt	EFT 5153	10-Oct-2019	Chemdry Betta Finish	58 John St: Carpet cleaning	(375.00)	
EFT Pymt	EFT 5154	10-Oct-2019	EHA - Environmental Health Australia Inc	2019/20 Subscription: I'M ALERT Food Safety Program (Small Council)	(330.00)	
EFT Pymt	EFT 5155	10-Oct-2019	Filters Plus	BE036 (PLDR03): Parts	(249.92)	
EFT Pymt	EFT 5156	10-Oct-2019	Focus Networks	2019-09 Sep Computer Support - Managed and Proactive Services	(3,570.60)	
EFT Pymt	EFT 5157	10-Oct-2019	Keith the Maintenance Man P/L	Bev Mens Shed: Removal of Asbestos fencing	(913.00)	
EFT Pymt	EFT 5158	10-Oct-2019	Little Eco Hill	Edison Mill Rd: Maintenance grading, 01 - 04 Oct 2019	(6,237.00)	
EFT Pymt	EFT 5159	10-Oct-2019	MAL Automotives P/L	BEV0 (PSDN08): 45,000km Service	(301.12)	
EFT Pymt	EFT 5160	10-Oct-2019	Nan Lloyd	Rates refund (rebate applied) Ass 438 - 514 K1 Road, Bally Bally 6304	(364.19)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 5161	10-Oct-2019	Regional Antennas Plus	Doctors Surgery: Antenna installation	(330.00)	
EFT Pymt	EFT 5162	10-Oct-2019	Staff - Allison Leigh Bowman	Reimbursements: Employment checks	(203.60)	
EFT Pymt	EFT 5163	10-Oct-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 02 Oct 2019	(10.73)	
EFT Pymt	EFT 5164	10-Oct-2019	WA Treasury Corporation	LOAN 120 (Cornerstone Building): DEB 03 of 30 Repayment - Oct 2019	(34,503.80)	(86,810.69)
EFT Pymt	EFT 5169	17-Oct-2019	Allington Agri	Contract Road Side Spraying	(26,775.00)	
EFT Pymt	EFT 5170	17-Oct-2019	Australia Post	2019-09 Sep Postage	(452.96)	
EFT Pymt	EFT 5171	17-Oct-2019	Beverley Bakehouse & Cafe	Citizenship Ceremony - 24 Sep 2019: Refreshments	(26.50)	
EFT Pymt	EFT 5172	17-Oct-2019	Beverley Steel Fabrication (Hydraboom)	Sundry Plant (PSP99): Materials	(21.68)	
EFT Pymt	EFT 5173	17-Oct-2019	Cr Denise Jo Ridgway	Travel Claim: Jul - Sep 2019	(1,434.44)	
EFT Pymt	EFT 5174	17-Oct-2019	Downer EDI Works P/L	Various Rds: 200L CRS Emulsion	(549.12)	
EFT Pymt	EFT 5175	17-Oct-2019	Filter Discounters P/L	Various plant: Parts	(464.64)	
EFT Pymt	EFT 5176	17-Oct-2019	ITR WA	Various plant: Parts	(62.15)	
EFT Pymt	EFT 5177	17-Oct-2019	LGIS (LGISWA)	2019/20 Insurance (2 of 2 instal) Property, Liability, Workers Comp	(77,058.17)	
EFT Pymt	EFT 5178	17-Oct-2019	LGSA - Local Gov Supervisors Association	2019/20 Membership (MOW - S Vincent)	(55.00)	
EFT Pymt	EFT 5179	17-Oct-2019	Officeworks Ltd	2019-09 Sep Stationery Order	(676.30)	
EFT Pymt	EFT 5180	17-Oct-2019	Staff - Simon Marshall	Reimbursement: Town Hall materials	(25.00)	
EFT Pymt	EFT 5181	17-Oct-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 09 -11 Oct 2019	(29.21)	
EFT Pymt	EFT 5182	17-Oct-2019	Turn It Up Electrical (TIU)	Various Bldgs: Electrical work	(526.68)	
EFT Pymt	EFT 5183	17-Oct-2019	WA Contract Ranger Services	Ranger Services: 17, 26, 29 Sep & 02 Oct; Firebreak inspections 24-26 Sep 2019	(2,103.75)	
EFT Pymt	EFT 5184	17-Oct-2019	Waterman Irrigation	Standpipes - Remote Access Support: Jul - Dec 2019	(514.80)	(110,775.40)
EFT Pymt	EFT 5187	24-Oct-2019	ADC Projects	Cornerstone Bldg - Defects: Administration	(5,489.00)	
EFT Pymt	EFT 5188	24-Oct-2019	BGPS - Beverley Gas & Plumbing Services	Balkuling Standpipe: Repairs	(313.50)	
EFT Pymt	EFT 5189	24-Oct-2019	Beverley Dome Fuel & Hire (BDF)	6,000 L Diesel @ \$1.4150/L GST incl & 2,000 L ULP @ \$1.4110/L GST incl	(11,312.00)	
EFT Pymt	EFT 5190	24-Oct-2019	Beverley Historical Society	2019/20 Donation re Public Liability Insurance	(1,000.00)	
EFT Pymt	EFT 5191	24-Oct-2019	Focus Networks	Hardware: 6 x computers (including set up)	(11,021.83)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 5192	24-Oct-2019	Game On Contracting	Mann St - Industrial Land: Gravel carting 09 - 14 Oct 2019	(3,217.50)	
EFT Pymt	EFT 5193	24-Oct-2019	Grants Empire	Consultancy re Youth Precinct & Skate Park plus Heritage Trail - Lotterywest Application: Payment 2 of 2	(990.00)	
EFT Pymt	EFT 5194	24-Oct-2019	Gronbek Security	Various bldgs: Padlocks & keys	(1,344.35)	
EFT Pymt	EFT 5195	24-Oct-2019	LGIS Risk Management	Risk & Governance Day, 25 Sep 2019 - Gingin: DCEO S Marshall	(132.00)	
EFT Pymt	EFT 5196	24-Oct-2019	Landgate	Valuation Fees (GRV Interim Ctry-FESA): 15 Jun - 06 Sep 2019	(71.92)	
EFT Pymt	EFT 5197	24-Oct-2019	Little Eco Hill	Various Rds: Maintenance grading 35.0 hrs 07 - 10 Oct 2019	(6,930.00)	
EFT Pymt	EFT 5198	24-Oct-2019	Patrick Yates	Rates refund (rebate applied) for Ass 9 - 77 Forrest Street, Beverley 6304	(611.22)	
EFT Pymt	EFT 5199	24-Oct-2019	Phillip Dempsey Design & Construction	Bally Bally Hall: Supplies	(280.00)	
EFT Pymt	EFT 5200	24-Oct-2019	Staff - Stefan de Beer	Reimbursements: Sep to Oct 2019 Landline & Internet costs	(83.27)	
EFT Pymt	EFT 5201	24-Oct-2019	Synergy	Power Charges: Street Lights, Caravan Park, Cornerstone, Rec Centre, Pool	(4,395.09)	
EFT Pymt	EFT 5202	24-Oct-2019	Total Tools Midland	Railway St Solar Lights: Tools	(139.85)	
EFT Pymt	EFT 5203	24-Oct-2019	Unique Strokes WA	AS11011 (LBS2003) - Rlwy Stn Painting External & Internal : Progress payment 1	(8,700.00)	
EFT Pymt	EFT 5204	24-Oct-2019	ZircoData Pty Ltd	2019-09 Sep: Storage of Archives 138 x A1 Storage Boxes (Std Ctn)	(63.30)	(56,094.83)
EFT Pymt	EFT 5205	25-Oct-2019	Avon Valley Glass	AS11003 (LBS1808) - Town Hall Kitchen Refurb: Roller shutter doors	(2,317.65)	(2,317.65)
Direct Debit	DD 2392.1	01-Oct-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2392.11	01-Oct-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2392.2	01-Oct-2019	AMP Lifetime Super	Superannuation contributions	(146.02)	
Direct Debit	DD 2392.3	01-Oct-2019	UniSuper	Superannuation contributions	(201.49)	
Direct Debit	DD 2392.4	01-Oct-2019	WA Super	Superannuation contributions	(7,140.44)	
Direct Debit	DD 2392.5	01-Oct-2019	Superwrap - Personal Super Plan	Superannuation contributions	(166.35)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2392.6	01-Oct-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2392.7	01-Oct-2019	MLC MasterKey Personal Super	Superannuation contributions	(93.94)	
Direct Debit	DD 2392.8	01-Oct-2019	REST	Superannuation contributions	(67.89)	
Direct Debit	DD 2392.9	01-Oct-2019	Australian Super	Superannuation contributions	(221.67)	
Direct Debit	DD 2392.10	01-Oct-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(228.27)	(9,655.32)
Direct Debit	DD 2409.1	15-Oct-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2409.2	15-Oct-2019	UniSuper	Superannuation contributions	(203.63)	
Direct Debit	DD 2409.3	15-Oct-2019	WA Super	Superannuation contributions	(7,115.87)	
Direct Debit	DD 2409.4	15-Oct-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2409.5	15-Oct-2019	MLC MasterKey Personal Super	Superannuation contributions	(46.97)	
Direct Debit	DD 2409.6	15-Oct-2019	Sunsuper Superannuation Fund	Superannuation contributions	(93.17)	
Direct Debit	DD 2409.7	15-Oct-2019	Australian Super	Superannuation contributions	(211.59)	
Direct Debit	DD 2409.8	15-Oct-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(229.07)	
Direct Debit	DD 2409.9	15-Oct-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2409.10	15-Oct-2019	AMP Lifetime Super	Superannuation contributions	(32.17)	(9,321.72)
Direct Debit	DD 2426.1	29-Oct-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2426.11	29-Oct-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2426.2	29-Oct-2019	AMP Lifetime Super	Superannuation contributions	(69.30)	
Direct Debit	DD 2426.3	29-Oct-2019	UniSuper	Superannuation contributions	(202.22)	
Direct Debit	DD 2426.4	29-Oct-2019	WA Super	Superannuation contributions	(7,106.95)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2426.5	29-Oct-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2426.6	29-Oct-2019	MLC MasterKey Personal Super	Superannuation contributions	(93.94)	
Direct Debit	DD 2426.7	29-Oct-2019	REST	Superannuation contributions	(23.29)	
Direct Debit	DD 2426.8	29-Oct-2019	Sunsuper Superannuation Fund	Superannuation contributions	(111.81)	
Direct Debit	DD 2426.9	29-Oct-2019	Australian Super	Superannuation contributions	(222.86)	
Direct Debit	DD 2426.10	29-Oct-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(229.07)	(9,448.69)
Direct Debit	50	01-Oct-2019	12 - ANZ - BPAY	ANZ - BPAY Txn Fees	(147.68)	
Direct Debit	50	01-Oct-2019	8 - ANZ Transactive	ANZ Merchant Fee	(520.21)	
Direct Debit	50	03-Oct-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(1,130.03)	
Direct Debit	50	04-Oct-2019	8 - ANZ Transactive	ANZ Transactive	(77.00)	
Direct Debit	50	04-Oct-2019	8 - ANZ Transactive	ANZ Transactive	(74.30)	
Direct Debit	EFT 5165	14-Oct-2019	Canon Finance Aust P/L	iRA 8595 Copier Contract MW81199953: 3rd & final instalment	(7,000.00)	
Direct Debit	EFT 5206	31-Oct-2019	Exetel P/L	2019-10 Oct: 2nd NBN service SMB NBN 50/20 unlimited - 0861471366	(70.00)	(9,019.22)
Direct Debit	50	01-Oct-2019	3 - Payments for DoT	Payments for DoT	(1,976.85)	
Direct Debit	50	02-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,892.80)	
Direct Debit	50	03-Oct-2019	3 - Payments for DoT	Payments for DoT	(6,034.90)	
Direct Debit	50	04-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,571.20)	
Direct Debit	50	07-Oct-2019	3 - Payments for DoT	Payments for DoT	(1,441.45)	
Direct Debit	50	08-Oct-2019	3 - Payments for DoT	Payments for DoT	(3,519.30)	
Direct Debit	50	09-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,648.10)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	50	10-Oct-2019	3 - Payments for DoT	Payments for DoT	(1,404.05)	
Direct Debit	50	11-Oct-2019	3 - Payments for DoT	Payments for DoT	(4,218.35)	
Direct Debit	50	14-Oct-2019	3 - Payments for DoT	Payments for DoT	(1,952.80)	
Direct Debit	50	15-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,475.15)	
Direct Debit	50	16-Oct-2019	3 - Payments for DoT	Payments for DoT	(7,710.60)	
Direct Debit	50	18-Oct-2019	3 - Payments for DoT	Payments for DoT	(1,875.40)	
Direct Debit	50	21-Oct-2019	3 - Payments for DoT	Payments for DoT	(6,289.15)	
Direct Debit	50	22-Oct-2019	3 - Payments for DoT	Payments for DoT	(8,586.25)	
Direct Debit	50	22-Oct-2019	3 - Payments for DoT	Payments for DoT	(417.15)	
Direct Debit	50	23-Oct-2019	3 - Payments for DoT	Payments for DoT	(883.40)	
Direct Debit	50	24-Oct-2019	3 - Payments for DoT	Payments for DoT	(450.75)	
Direct Debit	50	25-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,427.60)	
Direct Debit	50	28-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,650.55)	
Direct Debit	50	29-Oct-2019	3 - Payments for DoT	Payments for DoT	(4,167.75)	
Direct Debit	50	30-Oct-2019	3 - Payments for DoT	Payments for DoT	(2,290.45)	
Direct Debit	50	31-Oct-2019	3 - Payments for DoT	Payments for DoT	(814.80)	(69,698.80)
Direct Debit	EFT 5186	24-Oct-2019	Credit Card - Shire of Beverley	Sep 2019 Credit Card Purchases	(522.08)	(522.08)
PAYMENTS RAISED IN CURRENT MONTH					(566,722.82)	(566,722.82)
WAGES & SALARIES						
EFT Pymt		02-Oct-2019	Wages & Salaries	FE - 09 Oct 2019	(58,470.39)	
EFT Pymt		16-Oct-2019	Wages & Salaries	FE - 15 Oct 2019	(52,802.50)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		30-Oct-2019	Wages & Salaries	FE - 29 Oct 2019	(54,126.75)	
				WAGES & SALARIES	(165,399.64)	(165,399.64)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
				UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
				PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
TRANSFERS to TRUST						
				TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS						
				INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(732,122.46)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	3966114307 9	03-Sep-2019	Kmart Joondalup	Admin Meeting Room: Furniture (drawer table)	29.00	
Credit card	Q2634	05-Sep-2019	Warehouse Matrix	Town Hall: Floor wax	410.70	439.70
AVONDALE PURCHASES (Machinery Shed Museum)						
Credit card	357984	13-Sep-2019	Avon Trading	Supplies: Aerostart aerosol 300g	16.50	
Credit card	007204	13-Sep-2019	Bev Dome Fuel	43.09 L diesel @ \$1.529/L incl	65.88	82.38
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					522.08	522.08

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 5136	10-Oct-2019	RHG Contractors P/L	Inv 11294 - Final payment, Retention fees	(36,738.99)	
EFT Pymt	EFT 5137	10-Oct-2019	Shire of Beverley	Transfer of balance of RHG retention fees as finalised re INV 11294	(21,328.64)	(58,067.63)
EFT Pymt	EFT 5166	17-Oct-2019	Jessica-Jane Edye	Refund of Gym Key Bond (Rec 21091)	(50.00)	
EFT Pymt	EFT 5167	17-Oct-2019	Shire of Beverley	Forfeit of bonds as authorised by DCEO S Marshall	(815.00)	
EFT Pymt	EFT 5168	17-Oct-2019	Wayde Alexander McLean	Refund of Gym Key Bond (Rec QB 3532)	(30.00)	(895.00)
EFT Pymt	EFT 5185	24-Oct-2019	Gavin Ugle	Refund of Gym Key Bond (Rec 9578)	(50.00)	(50.00)
PAYMENTS RAISED IN CURRENT MONTH					(59,012.63)	(59,012.63)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT						(59,012.63)
TOTAL EXPENDITURE as reconciled to the OCTOBER 2019 BANK STATEMENTS						
Municipal Account Expenditure						(732,122.46)
Trust Account Expenditure						(59,012.63)
TOTAL EXPENDITURE for OCTOBER 2019						(791,135.09)

11.3 RFT04/1920 Provision of Refuse and Recycling Collection Services

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 19 November 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0188
AUTHOR: S.K. Marshall, Chief Executive Officer
ATTACHMENTS: Tender Analysis (under separate cover)

SUMMARY

Council to consider selecting a Recycling & Waste Collection Services provider for the three year period 1 January 2020 to 31 December 2022.

BACKGROUND

Council's current contract for recycling and waste collection services with Avon Waste expires on 31 December 2019.

Currently the service includes collection of 680 kerbside general waste bins collected weekly; 672 kerbside recycle bins collected fortnightly; two bulk mixed recycling bins and a bulk cardboard recycling bin.

Tenders were called on 24 October 2019 via the WALGA E-Quotes system. Tenders closed on 18 November 2019 at 4pm.

COMMENT

19 suppliers were invited to tender for the Recycling & Waste Collection Services contract, these included:

- Avon Waste
- Cleanaway
- Cleartech
- Great Southern Waste Disposal
- Instant Waste Management
- J.J. Richards & Sons Pty Ltd
- Mandalay Technologies
- MRA Consulting Group
- MRI (Aust) Pty Ltd
- North West Alliance Pty Ltd
- Resource Recovery Australia
- Solo Resource Recovery
- Southern Metropolitan Regional Council
- SUEZ Recycling & Recovery Pty Ltd
- Total Green Recycling Pty Ltd
- Veolia Environmental Services
- Warren Blackwood Waste
- West Tip Waste Control
- workpower

Avon Waste and Cleanaway were the only suppliers to make a submission.

An analysis on each submission was made with the following maximum point scores:

Relevant Experience	20
Tendered Price	45
Resources and Availability	10
Quality of Plant	10
Backup Plant	5
Non-Reliance on Subcontractors	5
Regional Preference	5
Total	100

Avon Waste scored 98.67 and Cleanaway scored 95.00. The completed tender analysis based on the above criteria is attached under separate cover.

The price structure of both tenders is below for Council's information.

AVON WASTE	MGB Units	Price Tendered (per unit)	Total Tendered Price (per collection)	Total Tendered Price (per year)
WEEKLY REFUSE COLLECTION				
Residential MGBs	668	\$1.59	\$1,062.12	\$55,230.24
Commercial MGBs	12	\$1.59	\$19.08	\$992.16
Street MGBs				
FORTNIGHTLY RECYCLING MATERIAL COLLECTION				
Residential MGBs	672	\$3.16	\$2,123.52	\$55,211.52
Bulk Bin Co-mingled	2	\$75.00	\$150.00	\$3,900.00
Bulk Bin Cardboard	1	\$55.00	\$55.00	\$1,430.00
TOTAL TENDERED PRICE (per year inc GST)				\$116,763.92

CLEANAWAY	MGB Units	Price Tendered (per unit)	Total Tendered Price (per collection)	Total Tendered Price (per year)
WEEKLY REFUSE COLLECTION				
Residential MGBs	668	\$1.76	\$1,175.68	\$61,135.36
Commercial MGBs	12	\$1.76	\$21.12	\$1,098.24
Street MGBs				
FORTNIGHTLY RECYCLING MATERIAL COLLECTION				
Residential MGBs	672	\$2.14	\$1,438.08	\$37,390.08
Bulk Bin Co-mingled	2	\$175.39	\$350.78	\$9,120.28
Bulk Bin Cardboard	1	\$175.39	\$175.39	\$4,560.14
TOTAL TENDERED PRICE (per year inc GST)				\$113,304.10

The Tender specification provides the following in relation to annual price increases:

1.7.3 PRICE BASIS

All rates for goods/services offered under this Request will be reviewed annually at the end of each Financial Year and increased in accordance with upward movements in the Consumer Price Index for Perth (CPI) as provided by the Australian Bureau of Statistics. In the event of a decrement in the CPI, the rates are to remain the same.

Tendered prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

Clause 5.1 of the Tender Specification states:

5.1 RISE AND FALL ADJUSTMENT

The Contract shall not be subject to rise and fall adjustment in costs.

Avon Waste, in their tender submission, have proposed an alternative variable charging structure:

Avon Waste would also like to propose a better way to charge the recycling collection based on a lift rate and a processing rate. The processing rate has been a big variable for us in recent times.

Instead of predicting the rate for the next three years, we think it a better system to pass on this rate per tonne to the local councils. This allows total transparency of the gate fee for the processing.

The Gate Fee is reviewed every three months with the sale of the basket of goods effecting the rate either positively or negatively. The Shire of Beverley invoice would then have the per tonne rate for what has been actually taken away from the Shire.

We also see this as the best way to transition into the new Container Deposit Scheme which is likely to be introduced in the middle of next year. If the processing rate is identified separately then it will be easier to distribute a refund back to the Shires.

This would effect the rate in the following way:

Kerbside Recycling \$2.78 inc GST per collection

Bulk Recycling \$58 inc GST per collection

Bulk Recycling \$55 inc GST per collection

Processing Rate \$71.50 per tonne inc GST

Previously an average of 9.82t recycling per month was collected during 2018/19.

If the alternative pricing structure was to be accepted the pricing schedule would be as follows:

AVON WASTE	MGB Units	Price Tendered (per unit)	Total Tendered Price (per collection)	Total Tendered Price (per year)
WEEKLY REFUSE COLLECTION				
Residential MGBs	668	\$1.59	\$1,062.12	\$55,230.24
Commercial MGBs	12	\$1.59	\$19.08	\$992.16
Street MGBs				
FORTNIGHTLY RECYCLING MATERIAL COLLECTION				
Residential MGBs	672	\$2.78	\$1,868.16	\$48,572.16
Bulk Bin Co-mingled	2	\$58.00	\$116.00	\$3,016.00
Bulk Bin Cardboard	1	\$55.00	\$55.00	\$1,430.00
Recycling Processing Fee (per T)	4.91	\$71.50	\$351.07	\$9,127.69
TOTAL TENDERED PRICE (per year inc GST)				\$118,368.25

Given the higher cost to Council, this structure would not be recommended to be supported. Given increased education on recycling it could be expected that recycling rates may rise and consequently more tonnes processed in the future, however with the introduction of a Container Deposit Scheme volumes may reduce as individuals collect and distribute their refundable waste.

Also, this doesn't take into account any refund from the new Container Deposit Scheme which may be applicable to the Shire collections. The Container Deposit Scheme is due to begin on 2 June 2020 with a two year transition period until 2 June 2022. Given this final compliance date would be near the end of this contract, this revised structure may be worth considering then.

Avon Waste are already supply recycling data so, should the container deposit scheme become active, they should be able to calculate credits from the scheme owing to the Shire moving forward.

In addition, Avon Waste have been Councils waste servicing supplier since 1987 and have provided an excellent service with no recorded disputes or concerns. A good working relationship has been established and the business supports employment in our regional area.

Cleanaway currently operates from the metropolitan area. Advice has been received through their tender submission that they are looking to establish a depot in Northam to be operational by 1 July 2020.

STATUTORY ENVIRONMENT

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

FINANCIAL IMPLICATIONS

Future Budgets – three year contract.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy AF007 – Purchasing and Procurement: Goods and Services with value of \$150,000 or over, a call for tender is required.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That;

1. the tender for the provision of Recycling & Waste Collection Services be awarded to Avon Waste for \$116,763.92 inc GST per year for the period 1 January 2020 to 31 December 2022, on the condition that the annual price review for year 2 and 3 of the contract be determined in accordance with clause 1.7.3 of the Shire of Beverley Tender Specification.
2. a contract extension option for the Recycling & Waste Collection Services of three years from 1 January 2023, at the discretion of Council, be included in the service contract.

COUNCIL RESOLUTION

M9/1119

Moved Cr Martin

Seconded Cr Gogol

That;

1. the tender for the provision of Recycling & Waste Collection Services be awarded to Avon Waste for \$116,763.92 inc GST per year for the period 1 January 2020 to 31 December 2022, on the condition that the annual price review for year 2 and 3 of the contract be determined in accordance with clause 1.7.3 of the Shire of Beverley Tender Specification.
2. a contract extension option for the Recycling & Waste Collection Services of three years from 1 January 2023, at the discretion of Council, be included in the service contract.

CARRIED 8/0

11.4 2020/21-2029/30 Long Term Financial Plan

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 19 November 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0438
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2020/21-2029/30 Long Term Financial Plan

SUMMARY

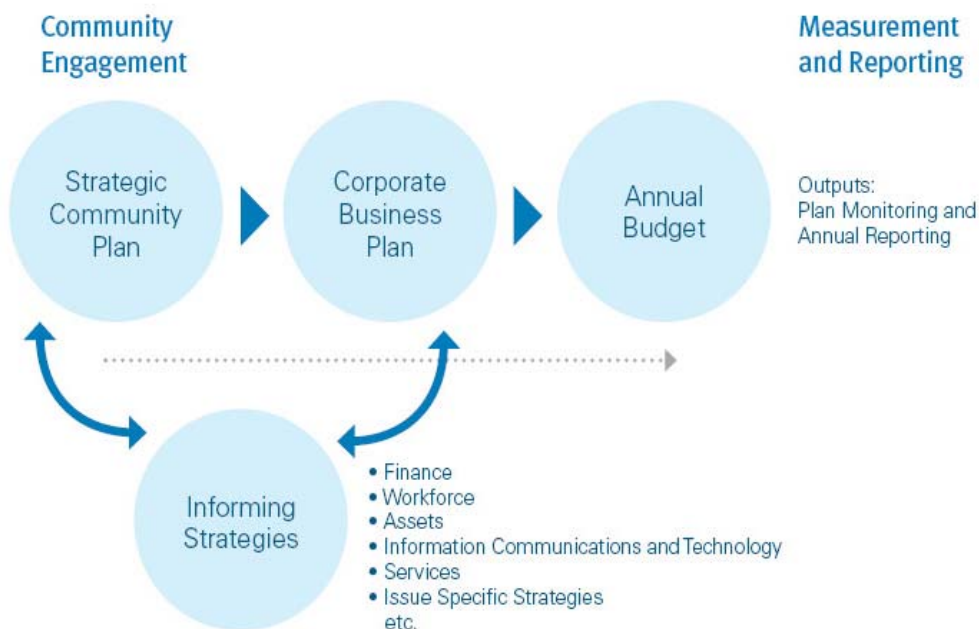
Council to consider adopting the 2020/21-2029/30 Long Term Financial Plan (LTFP) as prepared by the Financial Planning Working Group.

BACKGROUND

The Financial Planning Working Group, consisting of Crs Davis, Pepper and White, the CEO and DCEO, have been reviewing and preparing the 2020/21-2029/30 LTFP since January 2019.

The Group took into consideration Council's capital project priorities and reviewed and applied revenue and expenditure assumptions to produce the proposed LTFP.

The LTFP forms part of Council's integrated planning framework as an informing strategy document and will be a useful tool in guiding future Budgets and will also be useful as a supporting document when looking to attract grant funding for priority projects.



Elements of Integrated Planning and Reporting Framework

COMMENT

The 2020/21-2029/30 LTFP is attached for review.

The 10 year forecasts use the 2019/20 Budget as a base and assumptions are applied to forecast future revenue and expenditure.

In general the LTFP demonstrates a positive and sustainable financial pathway for the next 10 years.

The LTFP is a guiding document and is flexible. Annual Budget deliberations will still occur as per Council's regular planning cycle. It is envisaged that the LTFP will be reviewed and updated annually through the budgetary process.

The LTFP is guided by Council's Strategic Community Plan and will in turn guide the development of Council's Corporate Business Plan.

STATUTORY ENVIRONMENT

Nil – Council is not statutorily obliged to produce a LTFP, however to calculate several legislated Asset Ratios, a 10 year capital renewal forecast is required.

FINANCIAL IMPLICATIONS

10 year financial forecast.

STRATEGIC IMPLICATIONS

The LTFP looks to fund the objectives set out in Council's Strategic Community Plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the 2020/21-2029/30 Long Term Financial Plan be adopted and published on the Shire of Beverley website.

COUNCIL RESOLUTION

M10/1119

Moved Cr White

Seconded Cr Brown

That the 2020/21-2029/30 Long Term Financial Plan be adopted and published on the Shire of Beverley website.

CARRIED 8/0

12. ADMINISTRATION

12.1 Code of Conduct Review

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 8 November 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0397
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Code of Conduct

SUMMARY

Council to complete the annual review the Code of Conduct.

BACKGROUND

Council formally adopted the Code of Conduct in December 2013. Best practise is to review the Code of Conduct annually to minimise the potential for misconduct.

COMMENT

The Code of Conduct was last reviewed and amended at the 23 October 2018 Ordinary Council Meeting.

Council use a proforma Western Australian Local Government Association (WALGA) model of Code of Conduct to update the Shire of Beverley Code of Conduct.

There are slight grammatical amendments and one addition in the Code of Conduct to address Social Media and Communication, which are all highlighted in red.

The Code of Conduct is attached under separate cover.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 5.103 (1)

Requires a Local Government to prepare and adopt a Code of Conduct to be observed by Council Members, Committee Members and employees.

Local Government (Administration) Regulations 1996 – Part 9 Codes of Conduct

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 12: Council leads the organisation and engages with the community in an accountable and professional manner.

Point of Measurement: We meet the integrated planning standards

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the Code of Conduct review and update the record of Adoption and Review.

COUNCIL RESOLUTION

M11/1119

Moved Cr Pepper

Seconded Cr Lawlor

That Council endorse the Code of Conduct review and update the record of Adoption and Review.

CARRIED 8/0

12.2 Record Keeping Plan 2019

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 8 November 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0130
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Record Keeping Plan (Under separate cover)

SUMMARY

Council to consider receiving the 2019 Recordkeeping Plan.

BACKGROUND

The State Records Commission approved the 2014 Recordkeeping Plan at its meeting on 5 December 2014. The Shire must review the plan within 5 years of this date and submit its updated plan by 5 December 2019.

COMMENT

Staff have reviewed and amended the Recordkeeping Plan. It is attached for Council's reference.

In 2014 Council adopted an IT Disaster Recovery Plan with Focus Networks and in 2018 changed its electronic filing system to match the hardcopy system. The previous Recordkeeping Plan suggested an investigation into a fully electronic recordkeeping module however at this stage management have not found a suitable module to address the Shire needs within an acceptable budget.

STATUTORY ENVIRONMENT

State Records Act 2000, Section 28.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 12: Council leads the organisation and engages with the community in an accountable and professional manner.

Point of Measurement: We meet the integrated planning standards

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the 2019 Recordkeeping Plan and submit the plan to the State Records Commission.

COUNCIL RESOLUTION

M12/1119

Moved Cr Martin

Seconded Cr McLaughlin

That Council receive the 2019 Recordkeeping Plan and submit the plan to the State Records Commission.

CARRIED 8/0

13. CONFIDENTIAL ITEMS

13.1 Confidential Report - Meeting Closed to the Public

OFFICER RECOMMENDATION

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer contract and salary.

COUNCIL RESOLUTION

M13/1119

Moved Cr Pepper

Seconded Cr Brown

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer contract and salary.

CARRIED 8/0

4:01pm – Stephen Gollan, Chief Executive Officer, Simon Marshall, Deputy Chief Executive Officer and Ali Lewis, Executive Assistant left the meeting.

13.2 Chief Executive Officer Contract and Remuneration

SUBMISSION TO: Ordinary Council Meeting 26 November 2019
REPORT DATE: 19 November 2019
APPLICANT: N/A
FILE REFERENCE: ADM
AUTHOR: CEO Performance Review Committee
ATTACHMENTS: Nil

Confidential report to be provided by the CEO Performance Review Committee regarding the CEO Contract and Salary.

COUNCIL RESOLUTION

M14/1119

Moved Cr White

Seconded Cr Pepper

That the Chief Executive Officer's cash portion salary be increased by \$3,000.00 by moving \$3,000.00 Professional Development Allowance into the cash component, which will represent a 2.23% increase in cash. Superannuation will also increase by 2.23% giving an overall increase to the total package of 0.24%

CARRIED 8/0

13.3 Meeting Open to the Public

OFFICER RECOMMENDATION

That the meeting re-open the to the public and announce any decisions made.

COUNCIL RESOLUTION

M15/1119

Moved Cr Pepper

Seconded Cr Gogol

That the meeting re-open the to the public and announce any decisions made.

CARRIED 8/0

4:25pm – Stephen Gollan, Chief Executive Officer, Simon Marshall, Deputy Chief Executive Officer and Ali Lewis, Executive Assistant rejoined the meeting.

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

15. CLOSURE

The Chairman declared the meeting closed at 4:29pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: