



24 September 2019

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:03pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning and Development Services (till 3:16pm)
Mr SP Vincent Manager of Works (till 3:16pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Nil

2.5 Applications for Leave of Absence

Nil

3. DECLARATIONS OF INTEREST

3.1 Cr Martin Item 11.4 – Impartiality

3.2 Cr Ridgway Item 9.1 – Proximity

3.3 Cr Ridgway Item 12.3 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

SING Neville David (Boomer) 4 September 2019

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 27 August 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 27 August 2019 be confirmed.

COUNCIL RESOLUTION

M1/0919

Moved Cr Martin

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 27 August 2019 be confirmed.

CARRIED 9/0

7.2 Minutes Of The Special Meeting of Council Held 12 September 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Special Meeting of Council held Thursday 12 September 2019 be confirmed.

COUNCIL RESOLUTION

M2/0919

Moved Cr White

Seconded Cr Brown

That the Minutes of the Special Meeting of Council held Thursday 12 September 2019 be confirmed.

CARRIED 9/0

8. TECHNICAL SERVICES

8.1 RFT 02/1920 – Bitumen Supply and Delivery

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 17 September 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0436
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to award the Bitumen Tender for the 2019/20 bitumen works program.

BACKGROUND

Tenders were called for the supply and delivery of bitumen products and services using the WALGA E-quote system and closed on 11 September 2019. Five tenders were received.

COMMENT

The following tender prices were received, all prices ex GST.

	OVER 25,000 Litres per day Primer Seal	Shire to supply metal	
	(95/5) cents per L	contract \$ per m ²	Spreader truck / \$ per hr
COLAS (RNR)	1.00	3.06	125
BITUMEN SURFACING	1.17	4.03	110
BITUTEK	1.27	3.76	125
FULTON HOGAN	1.07	3.26	115
BORAL	1.10	3.38	115

These prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer 95/5	Reseals 98/2	truck hire	
	107789 L	71420 M ²	110 hrs	TOTALS
COLAS (RNR)	\$ 107,789	\$ 218,545	\$ 13,750	\$ 340,084
BITUMEN SURFACING	\$ 126,113	\$ 287,823	\$ 12,100	\$ 426,036
BITUTEK	\$ 136,892	\$ 268,539	\$ 13,750	\$ 419,181
FULTON HOGAN	\$ 115,334	\$ 232,829	\$ 12,650	\$ 360,813
BORAL	\$ 118,568	\$ 241,400	\$ 12,650	\$ 372,618

We have used all these companies at some stage over the last fifteen years, and are all capable of carrying out our bitumen works.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision as sufficient funds are allocated in the Annual Budget. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Funds for bitumen works have been included in the 2019/20 budget at \$1.22 per litre for primer seals, \$3.10 per m² for reseals and \$125 per hour truck hire. This equates to approximately \$366,655.00

STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

Strategy 1.1 Performance and structure of roads are included in our road management plan, communicated to Council and the community.

Strategy 1.2 Shire assets are prepared for commercial and population increases.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the tender from Colas for the 2019/20 supply of bitumen products and services as tendered, primer seal at \$1.00 per litre, full contract reseals (less aggregate) at \$3.06 per square metre and spreader truck hire \$125 per hour be accepted.

COUNCIL RESOLUTION

M3/0919

Moved Cr Gogol

Seconded Cr Seed

That the tender from Colas for the 2019/20 supply of bitumen products and services as tendered, primer seal at \$1.00 per litre, full contract reseals (less aggregate) at \$3.06 per square metre and spreader truck hire \$125 per hour be accepted.

CARRIED BY ABSOLUTE MAJORITY 9/0

8.2 Fees and Charges: Sale of Non-Potable Water

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 17 September 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0196 / ADM 0275
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Consideration by Council to set a price to sell non potable water from our dam on Hunt Road.

BACKGROUND

Shire Staff have been approached by contractors to use this water rather than scheme water from the standpipes.

There is no fee in our fees and charges to sell non potable water for roadworks and dust suppression.

COMMENT

This water would only be available for sale if there is sufficient water for our oval and parks and gardens. If there is a demand for this water we still have the option of turning on the bore during the day to supplement this water.

The water from the Hunt Road Dam had a meter installed last year when the pipe work was reconfigured for our trucks, therefore if water is sold an accurate record can be kept of what water has been taken.

A suggested price for this water would be \$3.35 per kilolitre, this is the cost that was charged previously for water from the standpipes prior to Water Corporation increase. Water from the standpipes is currently charged out at \$8.35.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* provides the following regarding fees and charges:

6.16 Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;

- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

* *Absolute majority required.*

6.17 Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

6.18 Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19 Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges be imposed.

FINANCIAL IMPLICATIONS

Unbudgeted Revenue - no allocations have been made for income from the sale of water in our current budget. Any income from this would be a bonus

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

No allocations have been made for income from the sale of water in our current budget. Any income from this would be a bonus.

STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That;

1. the fee of \$3.35 per kilolitre be set for non-potable water and included in the Schedule of Fees and Charges.
2. the imposition of the Non-Potable Water Fee be advertised in the Beverley Blarney and on the Shire of Beverley website as per Section 6.19 of the *Local Government Act 1995*.

COUNCIL RESOLUTION

M4/0919

Moved Cr Martin

Seconded Cr Brown

That;

1. **the fee of \$3.35 per kilolitre be set for non-potable water and included in the Schedule of Fees and Charges.**
2. **the imposition of the Non-Potable Water Fee be advertised in the Beverley Blarney and on the Shire of Beverley website as per Section 6.19 of the *Local Government Act 1995*.**

CARRIED BY ABSOLUTE MAJORITY 9/0

3.13pm – Prior to any consideration of Item 9.1 Cr Ridgway declared an interest of proximity, given that the applicant is her neighbour, and left the meeting.

9. PLANNING SERVICES

9.1 Development Application: Proposed Grain Cleaning Facility – Portions of Lots 505, 506, 507 Great Southern Highway, Beverley

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 16 September 2019
APPLICANT: Harley Dykstra – on behalf of Statewide Grain Cleaning
FILE REFERENCE: GRE 51337
AUTHOR: B.S. de Beer, Manager: Planning & Development Services
ATTACHMENTS: Application Documentation – Justification Memorandum & Site Plans (Under separate cover)

SUMMARY

An application has been submitted by David Congdon (*Harley Dykstra Planning Consultants*), on behalf of Michael Swain (*Statewide Grain Cleaning - with land owners' consent – Kim Riches Pty Ltd et al*), to establish a grain cleaning and screening facility on portions of the above lots. The application will be recommended for approval.

BACKGROUND

The applicant proposes to establish a facility for the cleaning and screening of grain on portions of the subject lots.

As submitted by the applicant, the Western Australian Planning Commission (WAPC) has recently granted approval to subdivide the subject site. The relevant land portions, the subject of this development application, will form a new lot once the landowner finalises the conditions of subdivision and applies for a Certificate of Title. The present landowner has entered into a contract of sale with *Statewide Grain Cleaning* to purchase the portion of land the subject of this development application.

Proposal

The applicant submits, that as a result of continued growth, *Statewide Grain Cleaning* is seeking to expand their business from their current location in Tenterden. The existing operations in Tenterden will be retained, and a new grain cleaning service is proposed to be established on the subject site.

Application Site Details

The subject site entails portions of Lots 505, 506 & 507 and will be approx. 24 hectares in extent, post subdivision conclusion. The properties are Zoned '*Rural*' in terms of Shire of Beverley Local Planning Scheme No. 3 (LPS 3) and contains 2 existing farm homesteads and associated agricultural infrastructure, i.e. Sheds and Silos. Please refer to the attached documentation for a site plan of the subject site.

Description of proposed activities

The applicant submits that *Statewide Grain Cleaning* have provided grain cleaning and screening services to the agricultural industry for over 25 years. Whilst a large

proportion of the company's grain cleaning service is completed on farm, a smaller but equally important component is undertaken at its facility in Tenterden. Due to continued growth of the business, the company is seeking planning approval to operate a grain cleaning service on a portion of the subject land.

Grain unable to be cleaned or graded on farm will be transported to the subject site by a tarp covered pocket road train (27.5m in length), where it will then be unloaded and stockpiled inside an existing shed on the property. Once delivered, a loader will be used to place the unprocessed grain into a reception hopper. A fan and set of vibrating sieves then clean the grain by repeated suction to remove the lightest impurities such as sand, gravel and insects. It is submitted that dust emitted from the cleaning process will be controlled via a 'pulse jet baghouse' system.

Clean grain is then fed through a set of sieves where it is separated according to grade (screened). The grain is then transported to silos via a fully enclosed conveyor belt system located at the base of the silos and bucket elevators or augers (also fully enclosed), before being fed into an opening at the top of the silos and stored according to product type and grade.

The clean and graded product is then loaded from the silos into road trains via an enclosed conveyor belt system and bucket elevator, before being transported offsite by road train with a tarp cover. High grade grain is predominately used by farmers for planting of crops, or on-sold and used in the food supply chain. Low-grade grain is typically used for livestock feed in the form of grain or pellets (manufactured elsewhere offsite).

The plant and equipment involved in this operation ensures the grain remains dry, and all dust and noise emissions are contained onsite. It is anticipated that around 30,000 tonnes of grain will be processed at this facility each year.

Hours of operation

The applicant states that the facility will generally operate during the following times:
Monday – Friday 7.00am to 5.00pm
Saturday 6.00am to 6.00pm (peak season only)
Sunday & Public Holidays Closed

Site Access and Vehicle Movements

The subject site is accessed directly off the Great Southern Highway via an existing crossover.

The following table was submitted by the applicant and summarizes tonnage processed and vehicle movement predictions:

Total Quantity of Grain to be cleaned	30,000 tonnes per annum
Average Truck Load	55 tonnes
Total Truck Movements	546 loads (full) 180 loads (empty) 726 loads (total)
Average Truck Movements (per week)	14
Average Truck Movements (per day)	2.4
Notes:	
1. Assumes no truck movements on Sunday or public holidays (10 days)	
2. Assumes one movement involves a vehicle entering and exiting the site (i.e. - round trip)	
3. Assumes that one in three (1/3) trucks entering or exiting the site will be empty	

Table 2: Summary of Truck Movements

COMMENT

The subject site is zoned 'Rural' under the Shire of Beverley Local Planning Scheme No. 3 (LPS 3), with most surrounding land similarly zoned.

The proposed Land Use of a Grain Cleaning & Screening Facility is considered to be an 'Industry – Primary Production' in terms of Table – 3 Zoning Table of LPS 3.

LPS 3 defines 'Industry – Primary Production' as follows:

means premises used -

- (a) to carry out a primary production business as that term is defined in the Income Tax Assessment Act 1997 (Commonwealth) section 995-1; or*
- (b) for a workshop servicing plant or equipment used in primary production businesses.*

In turn, a primary production business is defined in section 995-1 of the Income Tax Assessment Act 1997 (Commonwealth), as a business of:

- (a) **cultivating or propagating** plants, fungi or their products or **parts (including seeds, spores, bulbs and similar things)**, in any physical environment; or*
- (b) maintaining animals for the purpose of selling them or their bodily produce (including natural increase); or*
- (c) manufacturing dairy produce from raw material that you produced; or*
- (d) conducting operations relating directly to taking or catching fish, turtles, dugong, beche-de-mer, crustaceans or aquatic molluscs; or*
- (e) conducting operations relating directly to taking or culturing pearls or pearl shell; or*
- (f) planting or tending trees in a plantation or forest that are intended to be felled; or*
- or*
- (g) felling trees in a plantation or forest; or*
- (h) transporting trees, or parts of trees, that you felled in a plantation or forest to the place:*
 - (i) where they are first to be milled or processed; or*
 - (ii) from which they are to be transported to the place where they are first to be milled or processed.*

As submitted in the application, Shire Planner agrees with the consultant's interpretation of the land use being classified as an 'Industry – Primary Production' land use.

In LPS 3 '*Industry – Primary Production*' is identified as a '*D*' land use in the '*Rural*' zone, which means the use is not permitted unless the local government has exercised its discretion by granting development approval.

Section 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) lists a number of matters which the local government must have due regard to when determining an application for development approval. Below is a discussion of the matters which are deemed to be relevant to the application at hand, with Author's comments:

Section 67(a) of the Regulations:

'The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme Area':

Shire of Beverley Local Planning Scheme No. 3 (LPS 3):

Part 3 of LPS 3 establishes the objectives of the '*Rural*' zone, with the following objectives considered relevant to this application:

- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and water course systems from damage.*
- *To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.*
- *To provide for a range of non-rural land uses when they have demonstrated benefit and are compatible with surrounding land uses.*

The applicant demonstrated in his submission that there is a clear connection and compatibility between cropping and the cleaning and screening of grain. It is regarded as an essential part of the cropping process and, by extension, broad-acre farming practises and therefore deemed entirely compatible with the objectives of the '*Rural*' zone.

Section 67(n) of the Regulations:

'the amenity of the locality including the following –

- (i) environmental impacts of the development;*
- (ii) the character of the locality;*
- (iii) social impacts of the development.'*

Noise emissions

The applicant submits that the proposed facility will be located approx. 2.5km from the nearest neighbouring dwelling. He submits that the nature of the activity, plant and equipment, large lot size and separation distances to adjoining properties is such that minimal noise impacts can be expected.

Dust Management

As mentioned under paragraph above '*Site Access & Vehicle Movements*' there is an expected average vehicle movement of 2.4 vehicles per day. Together with the actual grain cleaning and screening activities, this is expected to generate dust with the risk of offsite dust impacts.

Should Council therefore resolve to approve this application, it will be recommended a Dust Management Plan be made a condition of planning approval, to be submitted to the satisfaction of the Shire prior to commencement of operations.

Total quantity of grain processed

There is a direct correlation between the quantity of grain being cleaned and screened, and the number of truck movements associated with this exercise. To control the unbridled expansion of the facility, and henceforth increased truck movements that could be regarded as undesirable for the amenity of the surrounds, should Council resolve to approve this application it will be recommended that the quantity of grain to be processed on the subject site be limited to the requested 30,000 tonnes per annum, through the framing of an appropriate condition of planning approval.

Hours of operation

It will be recommended that the proposed hours of operation be made a condition of planning approval.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

The application is deemed to align with the Shire's Local Planning Strategy.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Industry – Primary Production (Grain cleaning and screening facility) on portions of Lots 505, 506 and 507, Great Southern Highway, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. Prior to commencement of activities a Dust Management Plan shall be submitted to the satisfaction of the Shire.
3. The total quantity of grain to be cleaned and/or screened on site shall be limited to 30,000 tonnes per annum.
4. The hours of operation for the facility shall be limited to:
Monday – Friday: 7.00am to 5.00pm
Saturday: 6.00am to 6.00pm (peak season only)
Sunday & Public Holidays: no operation

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: The applicant is advised to consider any approvals, where applicable, required from the Department of Water and Environment Regulation for the operation of the facility.
- Note 6: The applicant is advised to impose a speed limit of 15km per hour for internal vehicle movements, and addressing dust suppression arrangements, dust monitoring, as well as complaint reporting and resolving arrangements, as part of the Dust Management Plan.
- Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

COUNCIL RESOLUTION

M5/0919

Moved Cr Gogol

Seconded Cr Shaw

That Council resolve to grant planning approval for an Industry – Primary Production (Grain cleaning and screening facility) on portions of Lots 505, 506 and 507, Great Southern Highway, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 2. Prior to commencement of activities a Dust Management Plan shall be submitted to the satisfaction of the Shire.**
- 3. The total quantity of grain to be cleaned and/or screened on site shall be limited to 30,000 tonnes per annum.**
- 4. The hours of operation for the facility shall be limited to:
Monday – Friday: 7.00am to 5.00pm
Saturday: 6.00am to 6.00pm (peak season only)
Sunday & Public Holidays: no operation**

Advice Notes:

- Note 1:** If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3:** Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4:** The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5:** The applicant is advised to consider any approvals, where applicable, required from the Department of Water and Environment Regulation for the operation of the facility.
- Note 6:** The applicant is advised to impose a speed limit of 15km per hour for internal vehicle movements, and addressing dust suppression arrangements, dust monitoring, as well as complaint reporting and resolving arrangements, as part of the Dust Management Plan.
- Note 7:** If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

CARRIED 8/0

3:14pm – Cr Ridgway re-joined the meeting.

9.2 Proceeding with Local Planning Policies as reviewed

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 21 September 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Revised Local Planning Policies (Under separate cover)

SUMMARY

Council initiated public notification of the attached *Revised Local Planning Policies*. It will be recommended the policies be proceeded with, and revoked where applicable, now that public notification of the policies has concluded.

BACKGROUND

Council, at its 27 August 2019 meeting resolved as follows:

‘That Council resolve to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the Planning and Development (Local Planning Schemes) Regulations 2015’.

The revised Local Planning Policies and policies proposed to be revoked (attached to this report) were subsequently advertised as prescribed in the abovementioned legislation. No public submissions were received.

COMMENT

The following policies were presented for either revision or revocation entirely as described below:

POLICY NAME	PROPOSED ACTION	COMMENT
Street Trees & Streetscapes	Review and update	Revision to align with LPS 3 A proposal was received during the August 2019 Council meeting to amend the Objectives of the policy as follows: <i>‘To ensure that locally native trees and shrubs, where appropriate, are planted on verges and median strips in the Beverley Townsite’.</i> (Red text proposed to be added)
Car Parking Requirements	Review and update	Revision to align with LPS 3
Farming Zone Subdivision	Revoke entirely	Considered to not align with Shire of Beverley Local Planning Strategy, LPS 3 and WAPC <i>Development Control Policy 3.4 – Subdivision of Rural Land</i>

Development of Industrial Zoned Land	Review and update	Revision to align with LPS 3
Building while residing on a block	Revoke entirely	Consideration to camp temporarily is governed by the <i>Caravan Park and Camping Grounds Act 1995</i> and <i>Regulations 1997</i> . The policy in its current format is considered to potentially create unnecessary expectations with applicants and can create undesirable precedents for the Shire, apart from creating potentially problematic compliance enforcement challenges.
Outbuilding Policy	Review and update	Revision to align with LPS 3
Relocated Second-Hand Dwellings & Repurposed Dwellings	Review and update	Revision to align with LPS 3
Town Planning Fees	Review and update	Revision to align with LPS 3
Tree Crops	Review and update	Revision to align with LPS 3
Patios and Carports	Revoke entirely	Already addressed as development not requiring development approval in Clause 61 of Schedule 2, Part 7, <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Anglo Estate Policy – Mount Kokeby	Review and update	Revision to align with LPS 3
Developer Contributions for Road and Footpath upgrading	Review and update	Revision to align with LPS 3
Signage	Review and update	Revision to align with LPS 3
Stocking Rates	Review and update	Revision to align with LPS 3
Heritage	Review and update	Revision to align with LPS 3

Clauses 4 & 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –
- (a) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –
- (i) the subject and nature of the proposed policy; and
 - (ii) the objectives of the proposed policy; and
 - (iii) where the proposed policy may be inspected; and
 - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made

Clause 6(b) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, allows for the revocation of a Local Planning Policy.

CONSULTATION

Consultation was had with Shire's Works Manager and Building Surveyor/Environmental Health Officer regarding selected policies. Further public consultation was had through advertising in the *Beverley Blarney*.

STATUTORY ENVIRONMENT

Council has the power to make and amend Local Planning Policies pursuant to Clause 4 and 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as well as revocation of Local Planning Policies in terms of Clause 6 of same.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that the amendment does constitute a Major Policy Decision as per "(h) That initiates or adopts a new Local Planning Scheme, amendment to a Local Planning Scheme or Planning Policy". However, it is noted that this item has been considered without alteration at the 25 June 2019 Ordinary Council Meeting, 13 August 2019 Economic & Community Strategy Committee Meeting and 27 August 2019 Ordinary Council Meeting. It has also been advertised to the Community through the *Beverley Blarney* in the July and September 2019 issues with no public comment received. Council may choose to consider the Officer's Recommendation or lay the item on the table until the Ordinary October Council meeting.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The outcome of this exercise will result in revised and revoked Local Planning Policies.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Proceed with the revised Local Planning Policies, with modification;
2. Revoke the Planning Policies as identified;
3. Publish notices to this effect in the *Beverley Blarney* pursuant to Clause 4(4) and 6(b) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

COUNCIL RESOLUTION

M6/0919

Moved Cr White

Seconded Cr Gogol

That Council resolve to:

- 1. Proceed with the revised Local Planning Policies, with modification;**
- 2. Revoke the Planning Polices as identified;**
- 3. Publish notices to this effect in the *Beverley Blarney* pursuant to Clause 4(4) and 6(b) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

CARRIED 9/0

3:16pm – Shire Planner, Stefan de Beer and Manager of Works, Steve Vincent left the meeting and did not return.

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 16 September 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 August 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2019 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 August 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of August 2019 be accepted and material variances be noted.

COUNCIL RESOLUTION

M7/0919

Moved Cr Martin

Seconded Cr Seed

That the monthly financial report for the month of August 2019 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,296,127.00	2,958,418.00	2,960,730.14	2,312.14	
Governance	26,100.00	25,000.00	25,022.05	22.05	
Law, Order & Public Safety	210,156.00	1,000.00	915.00	(85.00)	
Health	100.00	0.00	0.00	0.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	117,192.00	23,430.00	20,217.21	(3,212.79)	
Community Amenities	207,073.00	190,846.00	191,560.47	714.47	
Recreation & Culture	642,701.00	12,196.00	18,250.51	6,054.51	
Transport	1,663,712.00	176,638.00	176,438.22	(199.78)	
Economic Activities	208,929.00	12,764.00	13,348.37	584.37	
Other Property & Services	43,100.00	7,332.00	7,124.50	(207.50)	
Total Operating Revenue	6,415,190.00	3,407,624.00	3,413,606.47	5,982.47	
Operating Expenditure					
General Purpose Funding	(182,995.00)	(29,230.00)	(24,259.27)	4,970.73	
Governance	(274,300.00)	(51,570.00)	(51,589.31)	(19.31)	
Law, Order & Public Safety	(392,971.00)	(79,494.00)	(72,773.03)	6,720.97	
Health	(170,695.00)	(26,078.00)	(22,599.33)	3,478.67	
Education & Welfare	(92,513.00)	(6,302.00)	(5,261.22)	1,040.78	
Housing	(212,325.00)	(39,168.00)	(36,216.86)	2,951.14	
Community Amenities	(676,208.00)	(98,494.00)	(98,892.91)	(398.91)	
Recreation & Culture	(1,572,086.00)	(214,353.00)	(206,659.14)	7,693.86	
Transport	(2,558,918.00)	(436,097.00)	(435,156.73)	940.27	
Economic Activities	(558,586.00)	(84,441.00)	(79,873.40)	4,567.60	
Other Property & Services	(15,064.00)	(952.00)	(3,054.70)	(2,102.70)	Timing variance between POC & PWOH costs incurred and reallocated.
Total Operating Expenditure	(6,706,661.00)	(1,066,179.00)	(1,036,335.90)	29,843.10	
Net Operating	(291,471.00)	2,341,445.00	2,377,270.57	35,825.57	
Capital Income					
Self Supporting Loan - Principal Repayment	16,270.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	345,000.00	0.00	0.00	0.00	
New Loan Raised	150,000.00	0.00	0.00	0.00	
Total Capital Income	511,270.00	0.00	0.00	0.00	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(979,000.00)	(158,000.00)	(158,347.67)	(347.67)	
Plant and Equipment	(867,000.00)	(6,000.00)	(5,555.00)	445.00	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(2,441,722.00)	(76,700.00)	(76,138.97)	561.03	
Other Infrastructure	(259,067.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(153,429.00)	(20,736.90)	(20,736.90)	0.00	
Total Capital Expenditure	(4,700,218.00)	(261,436.90)	(260,778.54)	658.36	
Net Capital	(4,188,948.00)	(261,436.90)	(260,778.54)	658.36	
Adjustments					
Depreciation Written Back	2,306,734.00	384,440.00	388,891.42	4,451.42	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	25,000.00	1,500.00	0.00	(1,500.00)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	427,171.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,724,644.00	1,724,644.00	1,724,644.16	0.16	
Total Adjustments	4,483,549.00	2,110,584.00	2,113,535.58	2,951.58	
CLOSING SURPLUS/(DEFICIT)	3,130.00	4,190,592.10	4,230,027.61	39,435.51	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2019		
Description	YTD Actual 2018/19	YTD Actual 2019/20
Current Assets		
Cash at Bank	813,654.28	2,070,419.07
Cash - Unrestricted Investments	1,076,146.33	1,006,521.92
Cash - Restricted Reserves	2,271,245.63	2,372,868.36
Cash on Hand	300.00	300.00
Accounts Receivable	768,606.93	1,519,288.15
Prepaid Expenses	39,629.21	0.00
Self Supporting Loan - Current	15,312.82	16,270.62
Inventory - Fuel	9,938.85	10,829.48
Total Current Assets	4,994,834.05	6,996,497.60
Current Liabilities		
Accounts Payable	(1,619,096.00)	(214,785.96)
Loan Liability - Current	(129,929.49)	(132,692.01)
Annual Leave Liability - Current	(168,900.17)	(184,119.46)
Long Service Leave Liability - Current	(137,233.57)	(158,315.59)
Doubtful Debts	(108,545.88)	0.00
Total Current Liabilities	(2,163,705.11)	(689,913.02)
Adjustments		
Less Restricted Reserves	(2,271,245.63)	(2,372,868.36)
Less Self Supporting Loan Income	(15,312.82)	(16,270.62)
Add Leave Reserves - Cash Backed	195,676.07	179,890.00
Add Loan Principal Expense	129,929.49	132,692.01
Total Adjustments	(1,960,952.89)	(2,076,556.97)
NET CURRENT ASSETS	870,176.05	4,230,027.61

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 August 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Current Assets			
Cash and Cash Equivalents	4,453,118.04	5,450,109.35	996,991.31
Accounts Receivable	390,058.46	1,519,288.15	1,129,229.69
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62	0.00
Inventory	12,501.60	10,829.48	(1,672.12)
Total Current Assets	4,871,948.72	6,996,497.60	2,124,548.88
Current Liabilities			
Accounts Payable	(595,620.53)	(214,785.96)	380,834.57
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(153,428.91)	(132,692.01)	20,736.90
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(184,119.46)	(184,119.46)	0.00
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(689,913.02)	401,571.47
Non-Current Assets			
Non-Current Debtors	111,941.79	111,941.79	0.00
Non-Current Investments	46,400.31	46,400.31	0.00
Land and Buildings	21,206,039.31	21,251,467.92	45,428.61
Plant and Equipment	2,028,750.39	1,989,254.47	(39,495.92)
Furniture and Equipment	125,771.39	123,133.95	(2,637.44)
Infrastructure	60,219,210.22	60,067,065.19	(152,145.03)
Self Supporting Loan - Non Current	42,541.50	42,541.50	0.00
Total Non-Current Assets	83,780,654.91	83,631,805.13	(148,849.78)
Non-Current Liabilities			
Loan Liability - Non Current	(1,517,163.10)	(1,517,163.10)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(25,790.41)	(25,790.41)	0.00
Total Non Current Liabilities	(1,542,953.51)	(1,542,953.51)	0.00
Net Assets	86,018,165.63	88,395,436.20	2,377,270.57

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 August 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Equity			
Accumulated Surplus	(43,643,767.95)	(46,021,038.52)	(2,377,270.57)
Reserves - Cash Backed	(2,372,868.36)	(2,372,868.36)	0.00
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
Total Equity	(86,018,165.63)	(88,395,436.20)	(2,377,270.57)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 August 2019		
Description	Budget 2019/20	YTD Actual 2019/20
Income		
Rates	2,669,880.00	2,851,485.27
Operating Grants, Subsidies and Contributions	2,271,419.00	280,496.02
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	241,611.55
Interest Earnings	103,888.00	3,028.47
Other Revenue	60,500.00	39,076.16
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	0.00
Total Income by Nature & Type	14,879,636.00	3,415,697.47
Expenditure		
Employee Costs	(2,134,739.00)	(294,900.39)
Materials & Contracts	(1,840,463.00)	(220,372.61)
Utilities	(208,638.00)	(29,971.75)
Depreciation On Non-Current Assets	(1,691,589.00)	(388,891.42)
Interest Expenses	(34,504.00)	177.23
Insurance Expenses	(168,227.00)	(120,123.09)
Other Expenditure	(81,975.00)	(9,206.89)
Loss On Asset Disposal	(8,000.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(1,063,288.92)
Allocations		
Reallocation Codes Expenditure	421,192.00	24,862.02
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	24,862.02
Net Operating by Nature & Type	9,132,693.00	2,377,270.57

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2019**

Job #	Job Description	YTD Actual 2019/20
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	1,710.08
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,681.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	8,996.83
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,394.64
RR009	Batemans Rd (RoadID: 78) (Maintenance)	671.78
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	389.69
RR013	Beringer Rd (RoadID: 29) (Maintenance)	9,297.12
RR014	Bethany Rd (RoadID: 148) (Maintenance)	538.45
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	1,150.71
RR017	Bremner Rd (RoadID: 6) (Maintenance)	2,044.24
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,622.79
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	738.77
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	1,678.17
RR030	County Peak Rd (RoadID: 96) (Maintenance)	266.70
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	31,570.26
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	299.98
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	3,184.65
RR036	Drapers Rd (RoadID: 79) (Maintenance)	646.93
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2019**

Job #	Job Description	YTD Actual 2019/20
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	3,150.74
RR039	Ewert Rd (RoadID: 27) (Maintenance)	16,540.18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	336.87
RR041	Fishers Rd (RoadID: 75) (Maintenance)	2,570.04
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	2,674.60
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,766.10
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	1,069.68
RR045	Heals Rd (RoadID: 95) (Maintenance)	348.34
RR046	Hills Rd (RoadID: 76) (Maintenance)	612.83
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	0.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	592.39
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	1,792.55
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	4,647.97
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,704.41
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	0.00
RR063	Maitland Rd (RoadID: 39) (Maintenance)	444.36
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	8,946.23
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	245.85
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	777.52
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	621.35
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	2,466.71
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,753.94
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2019**

Job #	Job Description	YTD Actual 2019/20
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	2,052.13
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	1,499.83
RR079	Patten Rd (RoadID: 53) (Maintenance)	485.18
RR080	Petchells Rd (RoadID: 38) (Maintenance)	323.46
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	706.48
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,895.87
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	377.48
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	1,206.71
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	1,824.76
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	970.39
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	561.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,268.93
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	250.64
RR098	Smith Rd (RoadID: 72) (Maintenance)	4,035.73
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	0.00
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	524.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	590.93
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	533.67
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	643.17
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	1,439.60
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	0.00
RR114	Westdale Rd (RoadID: 166) (Maintenance)	0.00
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2019**

Job #	Job Description	YTD Actual 2019/20
RR116	Woods Rd (RoadID: 68) (Maintenance)	67.19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	1,993.84
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	671.78
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	1,805.32
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	272.56
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	14,394.21
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	167,340.67
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	318.23
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	0.00
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	355.82
TS011	Delisle St (RoadID: 120) (Maintenance)	200.63
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	82.21
TS015	Elizabeth St (RoadID: 131) (Maintenance)	363.67
TS016	Ernest Drv (RoadID: 135) (Maintenance)	24.22
TS017	Forrest St (RoadID: 103) (Maintenance)	1,361.89
TS018	George St North (RoadID: 161) (Maintenance)	268.79
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	829.38
TS023	Hope St (RoadID: 115) (Maintenance)	0.00

<p align="center">SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2019</p>		
Job #	Job Description	YTD Actual 2019/20
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	315.23
TS026	Hunt Rd (Maintenance)	481.82
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	330.88
TS030	Langsford St (RoadID: 152) (Maintenance)	49.80
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	894.46
TS034	Mcneil St (RoadID: 141) (Maintenance)	345.62
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	91.47
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	48.41
TS046	Short St (RoadID: 121) (Maintenance)	49.67
TS047	Smith St (RoadID: 108) (Maintenance)	489.75
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	626.96
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	34.51
TS999	Town Streets Various (Maintenance)	1,651.18
Sub Total	Town Streets Maintenance	9,214.60
Total	Road Maintenance	176,555.27

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 August 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3027830	Reserve Funds Bendigo					
	Long Service Leave	43,300.98				
	Office Equipment	94.20				
	Airfield Emergency	39,239.79				
	Plant	488,155.74				
	Bush Fire Fighters	126,292.65				
	Building	352,637.94				
	Recreation Ground	419,842.73				
	Cropping Committee	134,138.51				
	Avon River Development	25,383.07				
	Annual Leave	136,589.02				
	Community Bus	36,074.87				
	Road Construction	495,739.86				
	Senior Housing	75,379.00	2,372,868.36	6 mnths	1.95%	3/01/2020
3050904	Term Deposit Bendigo	403,419.18		3 mnths	1.85%	18/10/2019
3092651	Term Deposit Bendigo	303,102.74		3 mnths	1.65%	26/11/2019
2930463	Term Deposit Bendigo	300,000.00	1,006,521.92	6 mnths	2.50%	24/09/2019
	Total		3,379,390.28			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 17 September 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of August 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

August 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 August 19	1738-1738	(1)	\$	381.81	(authorised by DCEO S Marshall and Cr D White)	
16 August 19	1739-1739	(1)	\$	1,422.53	(authorised by CEO S Gollan and DCEO S Marshall)	
27 August 19	1740-1740	(1)	\$	8,027.06	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of cheque vouchers for August 2019 incl				\$	9,831.40	previously paid

EFT vouchers

07 August 19	EFT 1-39	(39)	\$	56,194.10	(DCEO S Marshall and Cr D White)	
09 August 19	EFT 4905-4928	(24)	\$	102,935.73	(authorised by DCEO S Marshall and Cr D White)	
16 August 19	EFT 4930-4959	(30)	\$	98,516.09	(authorised by CEO S Gollan and DCEO S Marshall)	
20 August 19	EFT 1-39	(39)	\$	55,681.50	(authorised by CEO S Gollan and DCEO S Marshall)	
27 August 19	EFT 4964-4992	(29)	\$	65,579.66	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of EFT vouchers for August 2019 incl				\$	378,907.08	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2019 incl				\$	0.00	previously paid.
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EFT vouchers

09 August 19	EFT 4929-4929	(1)	\$	50.00	(authorised by DCEO S Marshall and Cr D White)	
27 August 19	EFT 4961-4863	(3)	\$	600.00	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of EFT vouchers for August 2019 incl				\$	650.00	previously paid.

- (3) **Direct Debit** Payments totalling \$ 89,538.88 previously paid.
- (4) **Credit Card** Payments totalling \$ 956.98 previously paid.

COUNCIL RESOLUTION

M8/0919

Moved Cr Davis

Seconded Cr Seed

That the List of Accounts as presented, be received:

August 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 August 19	1738-1738	(1)	\$	381.81	(authorised by DCEO S Marshall and Cr D White)
16 August 19	1739-1739	(1)	\$	1,422.53	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 19	1740-1740	(1)	\$	8,027.06	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for August 2019 incl \$				9,831.40	previously paid

EFT vouchers

07 August 19	EFT 1-39	(39)	\$	56,194.10	(DCEO S Marshall and Cr D White)
09 August 19	EFT 4905-4928	(24)	\$	102,935.73	(authorised by DCEO S Marshall and Cr D White)
16 August 19	EFT 4930-4959	(30)	\$	98,516.09	(authorised by CEO S Gollan and DCEO S Marshall)
20 August 19	EFT 1-39	(39)	\$	55,681.50	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 19	EFT 4964-4992	(29)	\$	65,579.66	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2019 incl \$				378,907.08	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2019 incl \$ 0.00 previously paid.

EFT vouchers

09 August 19	EFT 4929-4929	(1)	\$	50.00	(authorised by DCEO S Marshall and Cr D White)
27 August 19	EFT 4961-4863	(3)	\$	600.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2019 incl \$				650.00	previously paid.

(3) Direct Debit Payments totalling \$ 89,538.88 previously paid.

(4) Credit Card Payments totalling \$ 956.98 previously paid.

CARRIED 9/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1738	09-Aug-2019	Water Corporation	Water use - Balkuling Rd Standpipe: 23 May - 30 Jul 19	(381.81)	(381.81)
Cheque #	1739	16-Aug-2019	Telstra	2019-08 Aug Telephone Accounts	(1,422.53)	(1,422.53)
Cheque #	1740	27-Aug-2019	Water Corporation	2019-08 Aug Water Accounts	(8,027.06)	(8,027.06)
EFT Pymt	EFT 4905	09-Aug-2019	AAA Asphalt Surfaces	RR999 (Various rural roads): 1T Bulka bag Cold Mix	(869.00)	
EFT Pymt	EFT 4906	09-Aug-2019	Avon Trading Pty Ltd	2019-07 Jul Hardware Purchases	(1,157.70)	
EFT Pymt	EFT 4907	09-Aug-2019	Baileys Fertilisers	Rec Grnd Oval: Pallet of fertiliser	(1,628.00)	
EFT Pymt	EFT 4908	09-Aug-2019	Batteries Plus (Aussie IT)	Toner & batteries supply	(597.26)	
EFT Pymt	EFT 4909	09-Aug-2019	Beverley Medical Practice	Acting CESM: Employment Medical	(120.00)	
EFT Pymt	EFT 4910	09-Aug-2019	Beverley Supermarket & Liquor (IGA)	2019-07 Jul Purchases	(449.53)	
EFT Pymt	EFT 4911	09-Aug-2019	Beverley Transport Service	MUN2004 (Yenyenning Lakes Rd): Gravel carting	(4,620.00)	
EFT Pymt	EFT 4912	09-Aug-2019	Building Commission (BSL)	2019-07 Jul 19 Collections x 2 (Lics 19/20: 01, 03)	(631.92)	
EFT Pymt	EFT 4913	09-Aug-2019	CTF - Construction Training Fund (BCTIF)	2019-07 Jul 19 Collections x 1 (Lics 19/20: 03)	(838.86)	
EFT Pymt	EFT 4914	09-Aug-2019	Correring P/L	Pushing fee for Gravel Jan - Jun 2019	(4,858.18)	
EFT Pymt	EFT 4915	09-Aug-2019	Focus Networks	Jul 2019 Computer Support	(3,659.59)	
EFT Pymt	EFT 4916	09-Aug-2019	Green Planet Grass	AS11035 (LBS2005) - Bowling Green Replacement: 2nd instalment	(34,500.00)	
EFT Pymt	EFT 4917	09-Aug-2019	IT Vision User Group Inc	2019/20 Membership Subscription	(748.00)	
EFT Pymt	EFT 4918	09-Aug-2019	LGPA - Local Government Professionals Aust WA (LGMA)	2019/20 Council Corporate Membership	(2,925.00)	
EFT Pymt	EFT 4919	09-Aug-2019	LGSA - Local Gov Supervisors Assoc WA Inc	2019 LGSA Conference, Joondalup Resort, 13-15 Aug 2019: S Vincent, Manager of Works	(929.50)	
EFT Pymt	EFT 4920	09-Aug-2019	MAL Automotives P/L	BE594, BE034, BE009: Post Season Services	(3,779.80)	
EFT Pymt	EFT 4921	09-Aug-2019	Michael Wilson	2019-08 Aug: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 4922	09-Aug-2019	Patricia Ann Tuddenham	Aug 2019: E Waste Disposal	(8,000.00)	
EFT Pymt	EFT 4923	09-Aug-2019	Practical Products P/L	AS11003 (LBS1808) - Town Hall Kitchen Refurb: Stainless Steel Benches	(22,924.00)	
EFT Pymt	EFT 4924	09-Aug-2019	RM Surveys P/L	AS11053 (LBS1905) Westdale Fire Shed: Surveying site boundaries	(1,078.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4925	09-Aug-2019	Ramm Software P/L	2019/20 Annual Support & Maintenance	(6,685.14)	
EFT Pymt	EFT 4926	09-Aug-2019	Staff - Simon Marshall	Reimbursement of purchases	(1,111.50)	
EFT Pymt	EFT 4927	09-Aug-2019	State Library of WA (LISWA)	2019/20 Better Beginnings Program (Births) packs x 11	(60.50)	
EFT Pymt	EFT 4928	09-Aug-2019	WA Contract Ranger Services	Ranger Services: 19 & 26 Jul 2019	(514.25)	(102,935.73)
EFT Pymt	EFT 4930	16-Aug-2019	AITs Specialists P/L	2019-07 Jul Fuel Tax Credits	(479.05)	
EFT Pymt	EFT 4931	16-Aug-2019	ATM - Australian Training Management	Chainsaw Training & Assessment, 16 & 18 Jul 2019, Beverley: 14 Participants	(3,465.00)	
EFT Pymt	EFT 4932	16-Aug-2019	Australia Post	2019-07 Jul Postage	(1,330.02)	
EFT Pymt	EFT 4933	16-Aug-2019	Avon Express	2019-07 Jul19 Freight Charges	(66.00)	
EFT Pymt	EFT 4934	16-Aug-2019	Avon Waste	2,017 Bin Collection FE 02 Aug 19 inc Recycling Bins & 3 x Recycling Collections	(4,606.11)	
EFT Pymt	EFT 4935	16-Aug-2019	BOC Limited	2018-07 Jul Cylinder Rental: Medical oxygen C size	(6.09)	
EFT Pymt	EFT 4936	16-Aug-2019	Beverley Dome Fuel & Hire (BDF)	8,007 L Diesel @ \$1.3817/L GST incl	(11,063.27)	
EFT Pymt	EFT 4937	16-Aug-2019	Beverley Farm Services (BFS)	Noxious Weeds: Chemicals	(448.80)	
EFT Pymt	EFT 4938	16-Aug-2019	Beverley Post News and Gifts	2019-07 Jul Purchases	(74.69)	
EFT Pymt	EFT 4939	16-Aug-2019	Beverley Tyre Service (BTS)	2019-07 Jul Tyre Purchases	(1,505.50)	
EFT Pymt	EFT 4940	16-Aug-2019	Blackwoods	Various buildings: Cleaning products	(581.35)	
EFT Pymt	EFT 4941	16-Aug-2019	Britt Hadlow	Refund of credit balance in Debtors	(97.00)	
EFT Pymt	EFT 4942	16-Aug-2019	Bunnings Building Supplies P/L	Various: Hardware purchases	(340.99)	
EFT Pymt	EFT 4943	16-Aug-2019	Choices by Dallimores	AS11003 (LBS1808) - Town Hall Kitchen Refurb: Vinyl flooring	(9,607.40)	
EFT Pymt	EFT 4944	16-Aug-2019	Elaine Eileen White	Rates refund (sale of property) Ass 776 - 28 Lukin Street, Beverley 6304	(573.27)	
EFT Pymt	EFT 4945	16-Aug-2019	Elders Rural Services Aust Ltd	Various: Supplies	(810.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4946	16-Aug-2019	Keytel Communications P/L	Admin Bldg: Update telephone system	(1,474.00)	
EFT Pymt	EFT 4947	16-Aug-2019	Kleenheat Gas	2019/20 Cylinder Service for 2.75kL bulk tank	(770.55)	
EFT Pymt	EFT 4948	16-Aug-2019	MAL Automotives P/L	BE464 (PSDN12): 15,000km Service	(236.81)	
EFT Pymt	EFT 4949	16-Aug-2019	PCS - Perfect Computer Solutions	2019-07 Jul - Medical Centre: Computer Support	(170.00)	
EFT Pymt	EFT 4950	16-Aug-2019	QCA - Quick Corporate Australia	2019-07 Jul Stationery Order	(771.02)	
EFT Pymt	EFT 4951	16-Aug-2019	RA-AN Enterprises	Various: Dozer hire to push gravel	(24,662.00)	
EFT Pymt	EFT 4952	16-Aug-2019	RCPA (WA) Reinforced Concrete Pipes Aust (WA) P/L	MUN1715 Mann Street (Industrial Land): Culvert installation	(5,412.83)	
EFT Pymt	EFT 4953	16-Aug-2019	Rapid Print Finishing - Pritchard Bookbinders	Binding of Council Minutes	(541.20)	
EFT Pymt	EFT 4954	16-Aug-2019	Sheila Sheehan	Rates refund (credit balance) for Ass 705 - 43 Harper Street, Beverley 6304	(400.00)	
EFT Pymt	EFT 4955	16-Aug-2019	Staff - Stephen Vincent	Reimbursement: LGSA Conference 13 - 15 Aug 2019	(398.00)	
EFT Pymt	EFT 4956	16-Aug-2019	Synergy	Street Lights: 25 Jun - 24 Jul 19	(2,166.00)	
EFT Pymt	EFT 4957	16-Aug-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 29 - 31 Jul 2019	(98.95)	
EFT Pymt	EFT 4958	16-Aug-2019	WALGA - WA Loc Gov Assoc	2019/20 Subscriptions	(25,160.19)	
EFT Pymt	EFT 4959	16-Aug-2019	Westcoast Landscape & Design	Cornerstone: Replace 4 grass trees	(1,200.00)	(98,516.09)
EFT Pymt	EFT 4964	27-Aug-2019	ADC Projects	Swim Pool - Aquatic Centre Redevelopment & Cornerstone Bldg - Defects	(7,199.50)	
EFT Pymt	EFT 4965	27-Aug-2019	Afgri Equipment Aust P/L	Various plant: Parts & Services	(2,730.32)	
EFT Pymt	EFT 4966	27-Aug-2019	Angie Roe Photography	Promotion of Beverley: Commercial license to use 2 images	(100.00)	
EFT Pymt	EFT 4967	27-Aug-2019	Avon Waste	2,017 Bin Collection FE 16 Aug 19 inc Recycling Bins & 3 x Recycling Collections	(4,606.11)	
EFT Pymt	EFT 4968	27-Aug-2019	Beverley Community Resource Centre (CRC)	2019-08 Aug (Ed 418): Blarney Compilation & Photocopying	(1,020.00)	
EFT Pymt	EFT 4969	27-Aug-2019	Beverley Country Kitchen (BCK)	Committee Meets - 13 Aug 19: Lunch for 12	(204.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4970	27-Aug-2019	Bunnings Building Supplies P/L	Various Blg: Hardware purchases	(791.46)	
EFT Pymt	EFT 4971	27-Aug-2019	Diane Michelle Ugle	Rates refund (credit balance) for Ass 51267 - 17 Brockman Street, Beverley 6304	(500.00)	
EFT Pymt	EFT 4972	27-Aug-2019	Filter Discounters P/L	Various plant: Parts	(1,055.67)	
EFT Pymt	EFT 4973	27-Aug-2019	Filters Plus	BE026 (PROL02): Parts	(366.08)	
EFT Pymt	EFT 4974	27-Aug-2019	Grant A Hobbs	AS11054 (LBS2004) - Kinetic sculpture: Purchase of	(6,000.00)	
EFT Pymt	EFT 4975	27-Aug-2019	Green Planet Grass	AS11035 (LBS2005) - Bowling Green Replacement: 3rd & final instalment	(23,100.00)	
EFT Pymt	EFT 4976	27-Aug-2019	Kidsafe Western Australia (Inc)	Training - Playground Inspection, 13-14 August: D Gibson	(1,000.00)	
EFT Pymt	EFT 4977	27-Aug-2019	Landgate	Valuation Fees (Rural UV Interim Shd): 08 Jun - 05 Jul 19 x 4 values	(292.86)	
EFT Pymt	EFT 4978	27-Aug-2019	Matrix Productions	Town Hall - Stage Curtain & Track Replacement: Measuring of	(250.00)	
EFT Pymt	EFT 4979	27-Aug-2019	Napa Parts - Midland (Division of GPC Asia Pacific P/L)	Various Plant: Parts	(209.95)	
EFT Pymt	EFT 4980	27-Aug-2019	Officeworks Ltd	Meeting Room Cabling & Stationery	(192.80)	
EFT Pymt	EFT 4981	27-Aug-2019	RBB - Ralph & Beattie Bosworth P/L	Consultancy (Aquatic Centre Redevelopment): Prep of construction cost estimate	(3,575.00)	
EFT Pymt	EFT 4982	27-Aug-2019	Shire of Brookton	2019/2020 WBelt South Regional Road Group: Chairperson Honorarium	(100.00)	
EFT Pymt	EFT 4983	27-Aug-2019	Snap Osborne Park	2019/20 Budget & Rates Information brochures & Avondale Flyers	(1,431.40)	
EFT Pymt	EFT 4984	27-Aug-2019	Speciale Smash Repairs	BE000 (PUTE12): Excess on claim 3386563	(1,000.00)	
EFT Pymt	EFT 4985	27-Aug-2019	Staff - Stefan de Beer	Reimbursements: Jul to Aug 2019 Landline & Internet costs; Parking	(95.39)	
EFT Pymt	EFT 4986	27-Aug-2019	Synergy	Power use - Caravan Park, Cornerstone, Swim Pool & Rec Grounds	(3,092.35)	
EFT Pymt	EFT 4987	27-Aug-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 03 Jun - 07 Aug 2019	(23.82)	
EFT Pymt	EFT 4988	27-Aug-2019	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail: Progress payment	(4,297.15)	
EFT Pymt	EFT 4989	27-Aug-2019	Vanguard Press	Area Promotion: 1,000 flyers for 2019 Bev Ag Show, 24 Aug 2019	(357.50)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4990	27-Aug-2019	WA Contract Ranger Services	Ranger Services: 01 - 09 Aug 2019	(935.00)	
EFT Pymt	EFT 4991	27-Aug-2019	Workhouse Advertising P/L	2019/20 Rates Information booklet: Artwork	(990.00)	
EFT Pymt	EFT 4992	27-Aug-2019	ZircoData Pty Ltd	2019-07 Jul: Storage of Archives 138 x A1 Storage Boxes (Std Ctn)	(63.30)	(65,579.66)
Direct Debit	DD 2307.1	06-Aug-2019	Superwrap - Personal Super Plan	Superannuation contributions	(984.28)	
Direct Debit	DD 2307.2	06-Aug-2019	WA Super	Superannuation contributions	(7,050.84)	
Direct Debit	DD 2307.3	06-Aug-2019	MLC MasterKey Personal Super	Superannuation contributions	(76.32)	
Direct Debit	DD 2307.4	06-Aug-2019	REST	Superannuation contributions	(93.17)	
Direct Debit	DD 2307.5	06-Aug-2019	Australian Super	Superannuation contributions	(609.90)	
Direct Debit	DD 2307.6	06-Aug-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(229.07)	
Direct Debit	DD 2307.7	06-Aug-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2307.8	06-Aug-2019	AMP Lifetime Super	Superannuation contributions	(150.97)	
Direct Debit	DD 2307.9	06-Aug-2019	UniSuper	Superannuation contributions	(201.76)	(9,598.85)
Direct Debit	DD 2320.1	20-Aug-2019	Shadforth Portfolio Service - Super	Superannuation contributions	(827.72)	
Direct Debit	DD 2320.2	20-Aug-2019	UniSuper	Superannuation contributions	(201.76)	
Direct Debit	DD 2320.3	20-Aug-2019	WA Super	Superannuation contributions	(7,072.91)	
Direct Debit	DD 2320.4	20-Aug-2019	Superwrap - Personal Super Plan	Superannuation contributions	(209.40)	
Direct Debit	DD 2320.5	20-Aug-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.00)	
Direct Debit	DD 2320.6	20-Aug-2019	REST	Superannuation contributions	(97.83)	
Direct Debit	DD 2320.7	20-Aug-2019	Australian Super	Superannuation contributions	(581.83)	
Direct Debit	DD 2320.8	20-Aug-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(229.07)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2320.9	20-Aug-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2320.10	20-Aug-2019	AMP Lifetime Super	Superannuation contributions	(81.67)	(9,595.73)
Direct Debit	48	05-Aug-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(315.34)	
Direct Debit	48	06-Aug-2019	1 - Bank Charges	ANZ Bank Merchant Fee BPAY	(77.00)	
Direct Debit	48	06-Aug-2019	8 - ANZ Transactive	ANZ Transactive Fee	(78.80)	
Direct Debit	48	01-Aug-2019	1 - Bank Charges	BPAY Fees	(29.71)	
Direct Debit	EFT 4904	01-Aug-2019	Exetel P/L	2019-07 Jul: 2nd NBN service	(69.00)	(569.85)
Direct Debit	48	01-Aug-2019	3 - Payments for DoT	Payments for DoT	(931.30)	
Direct Debit	48	02-Aug-2019	3 - Payments for DoT	Payments for DoT	(3,414.00)	
Direct Debit	48	06-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,980.10)	
Direct Debit	48	07-Aug-2019	3 - Payments for DoT	Payments for DoT	(16,160.15)	
Direct Debit	48	08-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,986.20)	
Direct Debit	48	09-Aug-2019	3 - Payments for DoT	Payments for DoT	(5,921.00)	
Direct Debit	48	12-Aug-2019	3 - Payments for DoT	Payments for DoT	(3,134.50)	
Direct Debit	48	13-Aug-2019	3 - Payments for DoT	Payments for DoT	(1,219.25)	
Direct Debit	48	14-Aug-2019	3 - Payments for DoT	Payments for DoT	(3,471.10)	
Direct Debit	48	15-Aug-2019	3 - Payments for DoT	Payments for DoT	(3,875.20)	
Direct Debit	48	16-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,829.35)	
Direct Debit	48	19-Aug-2019	3 - Payments for DoT	Payments for DoT	(654.95)	
Direct Debit	48	20-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,723.80)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	48	21-Aug-2019	3 - Payments for DoT	Payments for DoT	(8,762.55)	
Direct Debit	48	22-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,341.85)	
Direct Debit	48	23-Aug-2019	3 - Payments for DoT	Payments for DoT	(1,290.15)	
Direct Debit	48	26-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,528.70)	
Direct Debit	48	28-Aug-2019	3 - Payments for DoT	Payments for DoT	(2,312.65)	
Direct Debit	48	29-Aug-2019	3 - Payments for DoT	Payments for DoT	(1,308.50)	
Direct Debit	48	30-Aug-2019	3 - Payments for DoT	Payments for DoT	(929.15)	(69,774.45)
Direct Debit	EFT 4960	23-Aug-2019	Credit Card - Shire of Beverley	JuL 2019 Credit Card Purchases	(956.98)	(956.98)
PAYMENTS RAISED IN CURRENT MONTH					(367,358.74)	(367,358.74)
WAGES & SALARIES						
EFT Pymt		07-Aug-2019	Wages & Salaries	FE - 06 Aug 2019	(56,194.10)	
EFT Pymt		20-Aug-2019	Wages & Salaries	FE - 20 Aug 2019	(55,681.50)	
WAGES & SALARIES					(111,875.60)	(111,875.60)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1736	30-Jul-2019	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252869/1 Exp: 02 Sep 2020	(113.00)	
Cheque #	1737	30-Jul-2019	Water Corporation	Sports Complex: 2019/20 Trade Waste Permit	(919.62)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(1,032.62)	(1,032.62)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRANSFERS to TRUST						
				<i>TRANSFERS to TRUST</i>	<i>0.00</i>	<i>0.00</i>
OTHER AMENDMENTS/GENERAL JOURNALS						
				<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
INVESTMENTS						
				<i>INVESTMENTS</i>	<i>0.00</i>	<i>0.00</i>
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(480,266.96)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	167/010719	01-Jul-2019	McDonalds	National Trust Meet re Avondale (01 Jul 19) - Refreshments for 2 staff	27.60	
Credit card	090719	09-Jul-2019	The Cut Golf Course	Refreshments (charged in error - see reversal made on 12 Jul 19)	7.70	
Credit card	YH8PRNXF2VY K	16-Jul-2019	Dropbox Intl Ultd Co	2019/20 Subscription Dropbox	316.11	
Credit card	533431	18-Jul-2019	Tile Boutique	AS11003 (LBS1808) - Town Hall Kitchen Refurb: Materials	77.00	
Credit card	IN0529657	24-Jul-2019	Ward Packaging	Various bldgs - Cleaning products: Rosche 6318 Ultraslim hand towels	407.00	835.41
AVONDALE PURCHASES (Machinery Shed Museum)						
Credit card	8454	20-Jul-2019	Bev Dome Fuel	40.31L ULP	57.60	
Credit card	212850-JESSE	27-Jul-2019	Supercheap Auto	Parts	63.97	121.57
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					956.98	956.98
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 4929	09-Aug- 2019	Wendy Moore	Refund of Gym Key Bond (Rec 16489)	(50.00)	(50.00)
EFT Pymt	EFT 4961	27-Aug- 2019	Beverley Amateur Dramatics	Refund of Building Bonds - Hall Hire, Booking 16-17 Aug 2019 (Rec 22218)	(200.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
<i>EFT Pymt</i>	<i>EFT 4962</i>	<i>27-Aug-2019</i>	<i>Bi-Tone West Caravan Club</i>	<i>Refund of Building Bonds - Rec Centre Hire, Booking 02-04 Aug 2019 (Rec 21562)</i>	<i>(200.00)</i>		
<i>EFT Pymt</i>	<i>EFT 4963</i>	<i>27-Aug-2019</i>	<i>Gillian Hill</i>	<i>Refund of Building Bonds - Hall Hire, Booking 23 Aug 2019 (Rec 22491)</i>	<i>(200.00)</i>	<i>(600.00)</i>	
<i>PAYMENTS RAISED IN CURRENT MONTH</i>					<i>(650.00)</i>	<i>(650.00)</i>	
<i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i>							
					<i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i>	<i>0.00</i>	<i>0.00</i>
<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>							
					<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>	<i>0.00</i>	<i>0.00</i>
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>							
					<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
					<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>		<i>(650.00)</i>
TOTAL EXPENDITURE as reconciled to the AUGUST 2019 BANK STATEMENTS							
					Municipal Account Expenditure		(480,266.96)
					Trust Account Expenditure		(650.00)
					TOTAL EXPENDITURE for AUGUST 2019		(480,916.96)

11.3 Rates - Request for Discount Assessment 51335

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 12 September 2019
APPLICANT: Assessment 51335
FILE REFERENCE: ADM 0439
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: Email from Ratepayer

SUMMARY

Council to consider allowing the discount on Assessment 51335.

BACKGROUND

The annual rate notice was sent 26 July 2019, and the due date was the 2 September 2019. The ratepayer had set the payment up with his bank (due to going to hospital) for the 6 September 2019, unfortunately he had misread the due date.

Rates on this property have historically been paid in the discount period with the discount being applied.

Historically Council has not approved any requests for discount to be allowed if paid after the cut-off date.

The ratepayer has also provided sand from his property for infrastructure projects within the Shire, but this was not for Shire projects.

COMMENT

The ratepayer believes that due to an error being made with the date while being in Hospital and also his contributions to infrastructure projects, Council should allow his discount on this occasion.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.46 allows

Discounts Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

* Absolute majority required.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Discount amount totalling \$246.08

Penalty Interest totalling \$2.30

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council do not allow the discount, but on this occasion write off any Penalty Interest applicable to Assessment 51335.

COUNCIL RESOLUTION

M9/0919

Moved Cr Gogol

Seconded Cr Shaw

That Council do not allow the discount, but on this occasion write off any Penalty Interest applicable to Assessment 51335.

CARRIED BY ABSOLUTE MAJORITY 9/0

Attachment 11.3

Sent: Thursday, 12 September 2019 8:28 AM
To: Natalie Ashworth
Subject: Re: Shire of Beverley - Rates Payment

Hi Natalie

Regarding our conversation this morning 12/09.19 about missing deadline for discount. I do apologise for missing deadline of 02/09/2019 as i made a forward direct debit of \$2544.82 but unfortunately i put in wrong date of 06/09/19 just 4 days late. This first this i have ever done a direct debit to shire for rates as i was going to be in hospital at time and also it is first time i have ever not paid rates early to shire.

In context i am asking shire to allow this to pass through as a early payments of rates and i apologise for the mix up of direct debit dates. The records will show that early payment has being made to shire every year. I also would like to point out that we have provided sand from our pit for infrastructure projects within the shire.

Please pass on this letter to shire for their consideration for the early discount of \$246.08 at the next shire meeting.

Kind regards

3.29pm – Prior to any consideration of Item 11.4 Cr Martin declared an interest of impartiality as she has a close association with the applicants and left the meeting.

11.4 Rates - Request for Discount Assessment 51293

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 17 September 2019
APPLICANT: Assessment 51293
FILE REFERENCE: ADM 0439
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: Email from Ratepayer

SUMMARY

Council to consider allowing the discount on Assessment 51293.

BACKGROUND

The annual rate notice was sent 26 July 2019, and the due date was the 2 September 2019. The ratepayer paid by BPAY on the 3rd September.

Rates on this property have historically been paid in the discount period with the discount being applied.

Historically Council has not approved any requests for discount to be allowed if paid after the cut-off date.

COMMENT

The ratepayer believes that being charged an extra 10% on our rates is not a reasonable penalty for being one day late. They are aware that some rate notices are not as large as ours so maybe the 10% is not noticed, but when it is \$3828.25 it is an unjust penalty.

“We have been long standing rate payers and community members of Beverley and paid our rates on time through the years. We have contributed both financially and in kind to the community of Beverley and been active members in many clubs and events over the years. After all our goodwill with in the Shire of Beverley I feel a \$3828.25 penalty for being 1 day late in paying our rates is not reasonable.”

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.46 allows

Discounts Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

* Absolute majority required.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire’s Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council’s consideration.

FINANCIAL IMPLICATIONS

Discount amount totalling \$3828.25.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council do not allow the discount, but on this occasion write off any Penalty Interest applicable to Assessment 51293.

COUNCIL RESOLUTION

M10/0919

Moved Cr White

Seconded Cr Gogol

That Council do not allow the discount, but on this occasion write off any Penalty Interest applicable to Assessment 51293.

CARRIED BY ABSOLUTE MAJORITY 8/0

3.32pm – Cr Martin re-joined the meeting.

Attachment 11.4

Dear Steve, Dee and Councillors

I would like to request we are do not pay the \$3828.25 'discount' amount on our rates please? I was unfortunately one day late in paying our rates for this year. While I would be happy for some sort of penalty for late payment, I feel being charged an extra 10% on our rate notice is not a reasonable penalty. I know some rate notices are not as large as ours so maybe the 10% is not noticed, but when it is \$3828.25 it is an unjust penalty.

We have been long standing rate payers and community members of Beverley and paid our rates on time through the years. We have contributed both financially and in kind to the community of Beverley and have been active members in many clubs and events over the years. After all our goodwill with in the Shire of Beverley I feel a \$3828.25 penalty for being 1 day late in paying our rates is not reasonable. Could I say, I am not feeling the love!

I would just like to request that you think about my request and ask yourself if you really think \$3828.25 is a reasonable charge for paying a bill 1 day late?

Kind Regards

11.5 Fees and Charges: Cornerstone Function Room

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 18 September 2019
APPLICANT: Beverley CRC
FILE REFERENCE: ADM 0275
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider offering a discount for long-term hire of the function room in the Cornerstone building.

BACKGROUND

The Beverley Community Resource Centre (CRC) recently received a request to hire the function room 5 days a week for 7 weeks.

The standard daily rate is \$140 per day. The potential hirer, advised their budget was \$100 per day and requested a discount.

COMMENT

\$140 a day is very good value considering the size of the room, technology available, quality of kitchen and toilets and young age of the building.

Weekly and long-term bookings are good revenue and therefore a recommendation is put forward that if a hirer books and uses the function room for five consecutive days or more, a rate of \$100 per day be available.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* provides the following regarding fees and charges:

6.16 Imposition of fees and charges

- (2) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (e) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (f) supplying a service or carrying out work at the request of a person;
 - (g) subject to section 5.94, providing information from local government records;
 - (h) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (g) supplying goods;
 - (h) such other service as may be prescribed.

- (4) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

* *Absolute majority required.*

6.17 Setting level of fees and charges

- (5) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (6) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (7) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (8) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

6.18 Effect of other written laws

- (3) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (4) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19 Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (c) its intention to do so; and
- (d) the date from which it is proposed the fees or charges be imposed.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

2019/20 Budget and future budgets

STRATEGIC IMPLICATIONS

Goal 5. Existing businesses can grow in Beverley and new businesses are attracted
Strategy 5.2 Together with the Community Resource Centre we engage with businesses across the Shire to achieve common strategic goals.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That;

1. the discounted fee of \$100 per day be set for Cornerstone Function room hire of five consecutive days or more, be included in the Schedule of Fees and Charges.
2. the imposition of the new discounted fee of \$100 per day be set for Cornerstone Function room hire of five consecutive days for be advertised in the Beverley Blarney and on the Shire of Beverley website as per Section 6.19 of the *Local Government Act 1995*.

COUNCIL RESOLUTION

M11/0919

Moved Cr Shaw

Seconded Cr Gogol

That;

1. **the discounted fee of \$100 per day be set for Cornerstone Function room hire of five consecutive days or more, be included in the Schedule of Fees and Charges.**
2. **the imposition of the new discounted fee of \$100 per day be set for Cornerstone Function room hire of five consecutive days for be advertised in the Beverley Blarney and on the Shire of Beverley website as per Section 6.19 of the *Local Government Act 1995*.**

CARRIED BY ABSOLUTE MAJORITY 8/1

12. ADMINISTRATION

12.1 Partnering Agreement for the Provision of Mutual Aid for Recovery During Emergencies – Memorandum of Understanding

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 18 September 2019
APPLICANT: Central Country Zone Shires
FILE REFERENCE: ADM 0078
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Memorandum of Understanding

SUMMARY

Council to consider endorsing a Memorandum of Understanding between all Central Country Zone shires for the Provision of Mutual Aid for Recovery during Emergencies.

BACKGROUND

At the WALGA Central Country Zone meeting on 15th March 2019 discussion was held on the potential for a *Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies*.

The meeting agreed to refer the concept of a Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery (MOU), to Member Councils for comment and the matter be listed for consideration at the in-person Zone meeting on Friday 30 August 2019. To assist in the consideration of this issue is the draft of an MOU prepared for the South West Country Zone.

Councillors considered the matter at its August 2019 Information Session where the MOU received support.

The WALGA Central Country Zone meeting on 30th August 2019 in Beverley considered the draft MOU where it resolved:

‘That, subject to any amendment, the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing, subject to it being considered and endorsed by each local government’

COMMENT

As was advised at the August 2019 Information Session a similar MOU has operated in the South West of WA by twelve (12) local governments without any issues arising, so its recommended that Council agree to be part of the cooperative approach of assisting other local governments in the Central Country Zone in emergency events by endorsing the attached MOU.

The purpose of the MOU is:

To facilitate the provision of mutual aid between partnering Local Governments during emergencies and post incident recovery;
To enhance the capacity of our communities to cope in times of difficulty; and

To demonstrate the capacity and willingness of participating Local Governments to work co-operatively and share resources within the region.

STATUTORY ENVIRONMENT

Nil

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Should Council respond to a request from a local government in the Central Country Zone the Shire costs would relate to staff salary/wages whilst assisting in the emergency and any loss, damage or cost associated with the provision of support (i.e. plant, equipment, Protective clothing etc.), unless otherwise agreed in writing.

In many instances the loss of plant and equipment would be covered under Council's insurance, however there may be an insurance excess on particular plant or equipment that the Shire may have to meet.

The local government requesting the assistance will be responsible for all incidental cost associated with the provider's personnel and equipment such as catering, accommodation, OHS, transport, fuel and storage.

STRATEGIC IMPLICATIONS

Goal 11. We aim to protect and preserve our natural environment
Strategy 11.5 Apply appropriate bushfire protection

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses the Local Government Memorandum of Understanding, as detailed in the attachment, that will promote cooperation between the Central Country Zone Local Governments in emergency events.

COUNCIL RESOLUTION

M12/0919

Moved Cr Martin

Seconded Cr Shaw

That Council endorses the Local Government Memorandum of Understanding, as detailed in the attachment, that will promote cooperation between the Central Country Zone Local Governments in emergency events.

CARRIED 9/0

Attachment 12.1

Local Government MoU

This Memorandum of Understanding is made on the [date] day of [month] [year].

Parties to the Agreement

Shire of Beverley,
Shire of Brookton
Shire of Corrigin
Shire of Cuballing,
Shire of Dumbleyung,
Shire of Kulin,
Shire of Lake Grace,
Shire of Narrogin,
Shire of Pingelly,
Shire of Quairading,
Shire of Wagin,
Shire of Wandering,
Shire of West Arthur,
Shire of Wickepin,
Shire of Williams

Hereinafter called the 'partnering LGs' 'parties' or 'partners'

Aim

This Memorandum of Understanding (MOU) sets out a basic framework for cooperation between the Local Governments named, to promote cooperation in a disaster event which affects one or more of the partnering LGs.

The guiding principle of this MOU is that any support given to a partnering LG in a particular emergency event shall be voluntary and of a level that will not unduly compromise the operability of the partnering LG providing the support.

Purpose

To facilitate the provision of mutual aid between partnering LGs during emergencies and post incident recovery.

To enhance the capacity of our communities to cope in times of difficulty.

To demonstrate the capacity and willingness of participating LGs to work co-operatively and share resources within the region.

Partnering Objectives

Partners to this MOU, in times of community distress due to an emergency incident, agree where possible to:

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1. Provide whatever resources may reasonably be available within the capacity of that LG to respond to the emergency incident if requested;
2. Provide at its absolute discretion, whatever resources may be available within the means of that LG to assist with post incident recovery in the community.

Allocation of Resources

1. This MOU acknowledges that the allocation of a partnering LG's personnel and plant resources is an operational issue, and as such is the responsibility of the CEO of the LG seeking to offer aid.
2. This MOU seeks to demonstrate that the CEO's commitment to supporting other LGs in need is supported by the Elected Members of each participating Council.

Responsibilities

The partners to this MOU recognise their responsibilities to have adequate arrangements in place in order to be in a position to respond to non-natural and natural disasters.

This MOU recognises that each LG will have its own LEMPs in place in accordance with the *Emergency Management Act 2005*. However, the intention of this MOU is to improve the efficiency of joint response to a disaster, share experiences, enhance cooperation between partnering LGs and improve regional resilience to disaster events.

The parties acknowledge that the provisions of this document are not intended to create binding legal obligations between them.

The parties acknowledge that:

1. nothing in this document authorises a party to incur costs or expenses on behalf of the other party; and
2. a party has no authority to act for, or to create or assume any responsibility obligation or liability on behalf of, the other party.

Partnering Expectations

1. To provide where possible both physical and human resources to assist with the immediate response and recovery. Ongoing protracted assistance may be needed, this may be subject to further negotiation and agreement in writing between the partners concerned.

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2. Where possible, and if appropriate, the affected LG must utilise internal resources and local contractors before requesting assistance from another LG. This will ensure LGs are not seen to be competing with local businesses or offers of assistance.
3. All requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
4. All equipment provided must be covered by the partners own insurance, each LG is responsible for ensuring insurance policies allow for the provision of mutual aid.
5. Each individual Council will be responsible for continued salary and any workers compensation insurance for their own staff regardless of where they are operating during the disaster event.
6. Each LG will be responsible for any loss, damage or cost associated with the provision of support unless otherwise agreed in writing.
7. The LG requesting support will be responsible for all incidental costs associated with the provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel and storage.

Cost Recovery

The West Australian National Disaster Relief and Recovery Arrangement (WANDRRA) guidelines provide for the reimbursement of expenditure incurred by partnering LGs during a disaster event. Each partnering LG is responsible for maintaining an accurate record of its expenditure during an event.

In the event the emergency is declared a Disaster, State and Commonwealth funding assistance will be sought in compliance with relevant State and Commonwealth Policies. The affected partnering LG area will claim these costs accordingly under the WANDRRA guidelines.

In the event a partnering LG's resources and/or equipment are required to assist another partnering LG, these costs would not be claimable via WANDRRA. Therefore, any intended claim for reimbursement is a matter between partnering LGs.

Duration and Amendment

The MOU will come into effect at the date which all parties have signed the agreement.

This MOU can be reviewed at any time but cannot be amended except with the written consent of all partners.

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Term

Unless mutually extended, terminated or parties withdraw, this MOU will expire on [date to be inserted].

Withdrawal

Any partner may withdraw from this MOU by giving 90 days written notice to the partnering LG's and the State Emergency Management Committee.

Notices

Communications in relation to this MOU should be addressed to:

The Executive Officer, Central Country Zone of WALGA,

12.2 Wheatbelt Secondary Freight Route – Formalisation of Commitment

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 18 September 2019
APPLICANT: Wheatbelt Secondary Freight Group
FILE REFERENCE: ADM 0173
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Methodology, Maps, Delivery Plan and Governance Plan
(under separate cover)

SUMMARY

It is requested by the Wheatbelt Secondary Freight Network Steering Committee that the associated 42 Local Governments formalise their commitment to WSNF Program, to be eligible for future funding and project consideration, via a formal resolution of Council.

BACKGROUND & COMMENT

42 Local Governments of the Wheatbelt region have worked collaboratively for over 4 years to secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt. The Wheatbelt Secondary Freight Network (WSNF) Program has successfully been allocated \$70 million of Federal funding (ROSI) and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded. The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

Attached is Program Governance Plan (PGP) which identifies how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG) and Local Governments. The PGP will provide a framework and guidelines for all members of the WSNF Program to operate within. The PGP will be used to communicate to all stakeholders how the program will be governed. This PGP should be read in conjunction with the attached Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how on-ground capital works will be delivered for Stage 1 and beyond.

Now that the initial funding for the delivery of on-ground capital works for Stage 1 has been confirmed, it is proposed that all 42 Local Governments formalise their commitment to WSNF Program, to be eligible for future funding and project consideration. It is requested by the WSNF Steering committee that this formal commitment from all 42 Councils be via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSNF program documents:

- Project Governance Plan
- Program Delivery Plan
- Multi Criteria Analysis Methodology.

The 42 Council resolutions will be collated as addendums to a formal agreement that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSNF program formalising the ongoing commitment to the program.

In order to demonstrate best outcomes and value for money it is necessary to develop a transparent process to identify which routes have the highest priority for the limited available funding. A prioritisation of the Wheatbelt Secondary Freight Network routes will via a multi-criteria analysis (MCA) will be developed to score each route based on the available data submitted by Local Governments and the Revitalising Agricultural Region Freight (RARF) strategy being coordinated by the WA State Government. The criteria upon which each route will be assessed in the MCA includes:

Data Set	Description
ROSMA KSI Rate	ROSMA data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
ADT Counts	Average Daily Traffic counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
ESA Counts	An Equivalent Standard Axle is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

On-ground works for the WSNF program are expected to commence in financial year 2020/21 and be staged over a 3 to 5 year period depending upon Federal Government stipulations.

For the year 2019/20 the WSNF have identified 2 x pilot projects to begin on-ground works and refine project delivery methodologies and processes. These will be \$1 million dollars each and have been identified for the following Shires:

- Wheatbelt North
 - Shire of Victoria Plains
 - Lancelin to Meckering Route
 - Mogumber - Yarawindah Road
 - Project value \$1M
- Wheatbelt South
 - Shire of Quairading
 - Cunderdin to Kweda Route
 - Cunderdin - Quairading Road
 - Project Value \$1M

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires will provide the following to the Steering Committee for approval before any funding will be released
 - Scope
 - Budget
 - Methodology
 - Delivery
- WSFN 5 Year Plan incorporated in their LTFP.
- Individual Shires incorporate into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

STATUTORY ENVIRONMENT

Local Government Act 1995

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision as Council twice previously supported the WSFR group "in principle". The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

STRATEGIC IMPLICATIONS

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population.

Strategy 1.1 Performance and structure of roads are included in our road management plan, communicated to Council and the community.

Strategy 1.2 Shire assets are prepared for commercial and population increases.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Formalise their commitment to the program the Wheatbelt Secondary Freight Network Program enabling them to be eligible for future funding and project consideration.
2. Receive the following WSN Program documents which outline how the WSN Steering Committee propose to administer the WSN Program:
 - Program Governance Plan
 - Program Delivery Plan
 - Multi Criteria Analysis Methodology.
3. Endorse the processes and procedures outlined in the Program Governance Plan which enables the Wheatbelt North and Wheatbelt South Regional Road Groups and the WSN Steering Committee to make decisions in accordance with in the Program Governance Plan.

COUNCIL RESOLUTION

M13/0919

Moved Cr Seed

Seconded Cr Davis

That Council:

1. **Formalise their commitment to the program the Wheatbelt Secondary Freight Network Program enabling them to be eligible for future funding and project consideration.**
- 2 **Receive the following WSN Program documents which outline how the WSN Steering Committee propose to administer the WSN Program:**
 - **Program Governance Plan**
 - **Program Delivery Plan**
 - **Multi Criteria Analysis Methodology.**
3. **Endorse the processes and procedures outlined in the Program Governance Plan which enables the Wheatbelt North and Wheatbelt South Regional Road Groups and the WSN Steering Committee to make decisions in accordance with in the Program Governance Plan.**

CARRIED 9/0

3:44pm – Prior to any consideration of Item 12.3 Cr Ridgway declared an interest of impartiality as one of the officers to be considered for appointment is her brother. Cr Ridgway remained in the meeting and was able to vote.

12.3 Shire of Brookton – Appointment of Dual Fire Control Officers

SUBMISSION TO: Ordinary Council Meeting 24 September 2019
REPORT DATE: 18 September 2019
APPLICANT: Shire of Brookton
FILE REFERENCE: ADM 0015
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the appointment of Dual Fire Control Officers: Mr Mark Whittington; Mr Bevan Walters; Mr Murray Hall; and Mr Len Simmons, as authorised officers for 2019/20 Bush Fire Season as requested by the Shire of Brookton.

BACKGROUND

In accordance with legislative requirements the Council is required to formally appoint its Bushfire Control Officers. This is done to ensure compliance and lawfully legitimise their authorisation under Bush Fires Act 1954, in fulfilling their duty.

COMMENT

Without the required authorisation from Council there is a perceived high level risk in relation to the duties performed by the newly appointed Dual Fire Control Officers, which could be deemed unlawful and potentially invalid should their actions be challenged through a judicial process.

STATUTORY ENVIRONMENT

As mentioned the appointment of a Dual Fire Control Officer for the 2018/19 Bush Fire season is undertaken in accordance with Section 38 of the Bush Fires Act, 1954.

ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the Shire's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

11. We aim to protect and preserve our natural environment
11.5 Apply appropriate bushfire protection

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoints under Section 38 of the Bush Fires Act, 1954 the following people from the Shire of Brookton: Mr Mark Whittington; Mr Bevan Walters; Mr Murray Hall; and Mr Len Simmons, as authorised officers in the capacity of Dual Fire Control Officer for 2019/20 Bush Fire Season.

COUNCIL RESOLUTION

M14/0919

Moved Cr Shaw

Seconded Cr Brown

That Council appoints under Section 38 of the Bush Fires Act, 1954 the following people from the Shire of Brookton: Mr Mark Whittington; Mr Bevan Walters; Mr Murray Hall; and Mr Len Simmons, as authorised officers in the capacity of Dual Fire Control Officer for 2019/20 Bush Fire Season.

CARRIED 9/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

13.1 Appreciation and Thanks to Councillors

The Chief Executive Officer, Stephen Gollan wished Cr Brown and Cr Gogol all the best in their re-nomination for Council.

The Chief Executive Officer offered his sincere thanks and appreciation to Cr Shaw and Shire President Cr Dee Ridgway who have not re-nominated for Council. Both Cr Ridgway and Cr Shaw joined Council in 2007 and have overseen significant projects and achievements such as the Recreation Centre Upgrade, Independent Living Housing, Cornerstone Building, Industrial Area development and increased road and bitumen program throughout the townsite and rural areas.

Cr Shaw served as Deputy President 2009 – 2011.

Cr Ridgway served as Deputy President 2007 – 2009 and as Shire President 2009 to 2019.

Deputy President Cr Chris Pepper endorsed the CEO's sentiments.

14. CLOSURE

The Chairman declared the meeting closed 3.52pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: