



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 27 August 2019. If attending public question time, please arrive at 2.50pm to register.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

22 August 2019

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



27 August 2019

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr DW Davis
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Cr P Gogol Approved Leave of Absence

2.5 Condolences

3. DECLARATIONS OF INTEREST

3.1 Item 11.3 CEO Stephen Gollan - Club Memberships

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 23 July 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 23 July 2019 be confirmed.

**7.2 Minutes Of The Economic and Community Strategy Committee Meeting
Held 13 August 2019**

OFFICER'S RECOMMENDATION

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 13 August 2019 be received.

(Under separate cover)

Please refer to agenda items: 9.1, 9.2, 11.3, 12.1, 12.2, 12.3, 12.4 and 12.5

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Omnibus Review of Local Planning Policies

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 20 August 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Revised Local Planning Policies

SUMMARY

It is requested that Council resolve to initiate public notification of the attached Revised Local Planning Policies in terms of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*.

BACKGROUND

The revision of Local Planning Policies is required to align them with the new Shire of Beverley Local Planning Scheme No. 3 (LPS 3).

The self-explanatory revised Local Planning Policies are attached to this report for Council's consideration. Sections included in **RED** are additions to the policies whereas strikeout text are proposed to be deleted.

At the *Economic & Community Strategy Meeting* on 13 August 2019, it was resolved to recommend to Council to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

COMMENT

The following policies are presented herewith for either revision or revocation entirely as described below:

POLICY NAME	PROPOSED ACTION	COMMENT
Street Trees & Streetscapes	Review and update	Revision to align with LPS 3
Car Parking Requirements	Review and update	Revision to align with LPS 3
Farming Zone Subdivision	Revoke entirely	Considered to not align with Shire of Beverley Local Planning Strategy, LPS 3 and WAPC <i>Development Control Policy 3.4 – Subdivision of Rural Land</i>
Development of Industrial Zoned Land	Review and update	Revision to align with LPS 3
Building while residing on a block	Revoke entirely	Consideration to camp temporarily is governed by the <i>Caravan Park and Camping Grounds Act 1995</i> and <i>Regulations 1997</i> . The policy in its current format is considered to potentially

		create unnecessary expectations with applicants and can create undesirable precedents for the Shire, apart from creating potentially problematic compliance enforcement challenges.
Outbuilding Policy	Review and update	Revision to align with LPS 3
Relocated Second-Hand Dwellings & Repurposed Dwellings	Review and update	Revision to align with LPS 3
Town Planning Fees	Review and update	Revision to align with LPS 3
Tree Crops	Review and update	Revision to align with LPS 3
Patios and Carports	Revoke entirely	Already addressed as development not requiring development approval in Clause 61 of Schedule 2, Part 7, <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Anglo Estate Policy – Mount Kokeby	Review and update	Revision to align with LPS 3
Developer Contributions for Road and Footpath upgrading	Review and update	Revision to align with LPS 3
Signage	Review and update	Revision to align with LPS 3
Stocking Rates	Review and update	Revision to align with LPS 3
Heritage	Review and update	Revision to align with LPS 3

Clauses 4 & 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) *If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*
- (a) *Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*
- (i) *the subject and nature of the proposed policy; and*
 - (ii) *the objectives of the proposed policy; and*
 - (iii) *where the proposed policy may be inspected; and*
 - (iv) *to whom, in what form and during what period submissions in relation to the proposed policy may be made*

Clause 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, allows for the revocation of a Local Planning Policy.

CONSULTATION

Initial consultation was had with Shire's Works Manager and Building Surveyor/Environmental Health Officer regarding selected policies. Further community consultation will commence should Council resolve to proceed with this proposal.

STATUTORY ENVIRONMENT

Council has the power to make and amend Local Planning Policies pursuant to Clause 4 and 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as well as revocation of Local Planning Policies in terms of Clause 6 of same.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The outcome of this exercise will result in revised and revoked Local Planning Policies.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE & OFFICER'S RECOMMENDATION

That Council resolve to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

9.2. Signage Review

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 20 August 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM
AUTHOR: Tourism Officer, Shire Planner and Manager of Works
ATTACHMENTS: Signage Review

SUMMARY

Council to endorse the Signage Review as recommended by the Economic and Community Strategy Committee.

BACKGROUND

Through discussions with the Tourism Advisory Group it had become apparent that there was a need for improved signage in the Shire to better inform visitors to the town. New signage will also improve the aesthetics and directions in the town.

The suggestion from the Shire office was to include all signage in the review and not just tourism signage.

COMMENT

The signage review attached provides images and comments of all townsite signage combined with any recommendations, where necessary. In the closing of the report is a list of priorities from the comprehensive list of recommendations recommended throughout the report.

The report also serves a purpose in approaching Main Roads Western Australia, Department of Planning, Lands and Heritage and other linked bodies with support for our proposed projects.

The Economic and Community Strategy Committee reviewed the recommendations and recommended it be endorsed and implementation begin for phase 1 (within budget allocation). The only addition to the review was a sign to provide direction to the Swimming Pool from Hunt Road and Vincent Street.

FINANCIAL IMPLICATIONS

The Signage review budget estimate is included in the attachments. Due to the quoting process being dependent on the number of characters on each sign a comprehensive quote has not been sought with pricing of each individual sign recommended.

The estimate suggests \$13,145.00 however, this does not include labour or any extra posts required. The works depot has a significant stock of poles that can be utilised.

The recommendations are attached under separate cover.

STATUTORY ENVIRONMENT

Signage Policy and Main Roads WA

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION

That;

1. the Signage Review be endorsed; and
2. the recommended priorities for Phase 1 be implemented.

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 19 August 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 July 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2019 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 July 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of July 2019 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,296,127.00	3,032,899.00	3,029,028.81	(3,870.19)	
Governance	26,100.00	25,000.00	25,022.05	22.05	
Law, Order & Public Safety	210,156.00	1,000.00	855.00	(145.00)	
Health	100.00	0.00	0.00	0.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	117,192.00	12,915.00	12,300.30	(614.70)	
Community Amenities	207,073.00	188,901.00	187,869.02	(1,031.98)	
Recreation & Culture	642,701.00	9,170.00	9,848.21	678.21	
Transport	1,663,712.00	115,681.00	115,556.00	(125.00)	
Economic Activities	208,929.00	5,270.00	5,197.58	(72.42)	
Other Property & Services	43,100.00	4,666.00	4,867.58	201.58	
Total Operating Revenue	6,415,190.00	3,395,502.00	3,390,544.55	(4,957.45)	
Operating Expenditure					
General Purpose Funding	(182,995.00)	(12,865.00)	(14,508.28)	(1,643.28)	
Governance	(274,300.00)	(43,216.00)	(43,096.54)	119.46	
Law, Order & Public Safety	(392,971.00)	(53,434.00)	(48,898.29)	4,535.71	
Health	(170,695.00)	(13,109.00)	(12,977.34)	131.66	
Education & Welfare	(92,513.00)	(3,151.00)	(3,250.34)	(99.34)	
Housing	(212,325.00)	(22,336.00)	(22,587.63)	(251.63)	
Community Amenities	(676,208.00)	(46,035.00)	(44,183.60)	1,851.40	
Recreation & Culture	(1,575,216.00)	(124,370.00)	(121,728.40)	2,641.60	
Transport	(2,558,918.00)	(193,478.00)	(196,386.15)	(2,908.15)	
Economic Activities	(558,586.00)	(32,555.00)	(32,454.98)	100.02	
Other Property & Services	(15,064.00)	(509.00)	(36,222.52)	(35,713.52)	Timing variance between POC & PWOH costs incurred and reallocated.
Total Operating Expenditure	(6,709,791.00)	(545,058.00)	(576,294.07)	(31,236.07)	
Net Operating	(294,601.00)	2,850,444.00	2,814,250.48	(36,193.52)	
Capital Income					
Self Supporting Loan - Principal Repayment	16,270.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	345,000.00	0.00	0.00	0.00	
New Loan Raised	150,000.00	0.00	0.00	0.00	
Total Capital Income	511,270.00	0.00	0.00	0.00	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2019**

Description	Budget 2019/20	YTD Budget 2019/20	YTD Actual 2019/20	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(979,000.00)	(80,000.00)	(84,372.69)	(4,372.69)	
Plant and Equipment	(867,000.00)	0.00	0.00	0.00	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(2,441,722.00)	(49,700.00)	(49,193.50)	506.50	
Other Infrastructure	(259,067.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(153,429.00)	(20,736.90)	(20,736.90)	0.00	
Total Capital Expenditure	(4,700,218.00)	(150,436.90)	(154,303.09)	(3,866.19)	
Net Capital	(4,188,948.00)	(150,436.90)	(154,303.09)	(3,866.19)	
Adjustments					
Depreciation Written Back	2,306,734.00	192,220.00	194,414.62	2,194.62	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	25,000.00	750.00	0.00	(750.00)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	427,171.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,724,644.00	1,724,644.00	1,724,644.16	0.16	
Total Adjustments	4,483,549.00	1,917,614.00	1,919,058.78	1,444.78	
CLOSING SURPLUS/(DEFICIT)	0.00	4,617,621.10	4,579,006.17	(38,614.93)	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 July 2019		
Description	YTD Actual 2017/18	YTD Actual 2019/20
Current Assets		
Cash at Bank	813,654.28	453,992.57
Cash - Unrestricted Investments	1,076,146.33	1,003,419.18
Cash - Restricted Reserves	2,271,245.63	2,372,868.36
Cash on Hand	300.00	300.00
Accounts Receivable	768,606.93	3,503,358.29
Prepaid Expenses	39,629.21	0.00
Self Supporting Loan - Current	15,312.82	16,270.62
Inventory - Fuel	9,938.85	8,572.99
Total Current Assets	4,994,834.05	7,358,782.01
Current Liabilities		
Accounts Payable	(1,619,096.00)	(228,091.81)
Loan Liability - Current	(129,929.49)	(132,692.01)
Annual Leave Liability - Current	(168,900.17)	(184,119.46)
Long Service Leave Liability - Current	(137,233.57)	(158,315.59)
Doubtful Debts	(108,545.88)	0.00
Total Current Liabilities	(2,163,705.11)	(703,218.87)
Adjustments		
Less Restricted Reserves	(2,271,245.63)	(2,372,868.36)
Less Self Supporting Loan Income	(15,312.82)	(16,270.62)
Add Leave Reserves - Cash Backed	195,676.07	179,890.00
Add Loan Principal Expense	129,929.49	132,692.01
Total Adjustments	(1,960,952.89)	(2,076,556.97)
NET CURRENT ASSETS	870,176.05	4,579,006.17

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 July 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Current Assets			
Cash and Cash Equivalents	4,453,118.04	3,830,580.11	(622,537.93)
Accounts Receivable	390,058.46	3,503,358.29	3,113,299.83
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	16,270.62	16,270.62	0.00
Inventory	12,501.60	8,572.99	(3,928.61)
Total Current Assets	4,871,948.72	7,358,782.01	2,486,833.29
Current Liabilities			
Accounts Payable	(595,620.53)	(228,091.81)	367,528.72
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(153,428.91)	(132,692.01)	20,736.90
Lease Liability - Current	0.00	0.00	0.00
Annual Leave Liability - Current	(184,119.46)	(184,119.46)	0.00
Long Service Leave Liability - Current	(158,315.59)	(158,315.59)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,091,484.49)	(703,218.87)	388,265.62
Non-Current Assets			
Non-Current Debtors	111,941.79	111,941.79	0.00
Non-Current Investments	46,400.31	46,400.31	0.00
Land and Buildings	21,206,039.31	21,233,983.56	27,944.25
Plant and Equipment	2,028,750.39	2,006,224.93	(22,525.46)
Furniture and Equipment	125,771.39	124,452.67	(1,318.72)
Infrastructure	60,219,210.22	60,154,261.72	(64,948.50)
Self Supporting Loan - Non Current	42,541.50	42,541.50	0.00
Total Non-Current Assets	83,780,654.91	83,719,806.48	(60,848.43)
Non-Current Liabilities			
Loan Liability - Non Current	(1,517,163.10)	(1,517,163.10)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(25,790.41)	(25,790.41)	0.00
Total Non Current Liabilities	(1,542,953.51)	(1,542,953.51)	0.00
Net Assets	86,018,165.63	88,832,416.11	2,814,250.48

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 July 2019**

Description	Actual 2018/19	YTD Actual 2019/20	Movement
Equity			
Accumulated Surplus	(43,643,767.95)	(46,458,018.43)	(2,814,250.48)
Reserves - Cash Backed	(2,372,868.36)	(2,372,868.36)	0.00
Reserve - Revaluations	(40,001,529.32)	(40,001,529.32)	0.00
Total Equity	(86,018,165.63)	(88,832,416.11)	(2,814,250.48)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 July 2019		
Description	Budget 2019/20	YTD Actual 2019/20
Income		
Rates	2,669,880.00	3,029,563.70
Operating Grants, Subsidies and Contributions	2,271,419.00	122,376.36
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	210,101.72
Interest Earnings	103,888.00	(827.24)
Other Revenue	60,500.00	29,330.01
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	0.00
Total Income by Nature & Type	14,879,636.00	3,390,544.55
Expenditure		
Employee Costs	(2,134,739.00)	(131,759.20)
Materials & Contracts	(1,840,463.00)	(126,985.64)
Utilities	(208,638.00)	(15,469.27)
Depreciation On Non-Current Assets	(1,691,589.00)	(194,414.62)
Interest Expenses	(34,504.00)	177.23
Insurance Expenses	(168,227.00)	(120,123.09)
Other Expenditure	(81,975.00)	(8,204.18)
Loss On Asset Disposal	(8,000.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(596,778.77)
Allocations		
Reallocation Codes Expenditure	421,192.00	20,484.70
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	20,484.70
Net Operating by Nature & Type	9,132,693.00	2,814,250.48

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2019**

Job #	Job Description	YTD Actual 2019/20
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	0.00
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,681.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	1,100.51
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,394.64
RR009	Batemans Rd (RoadID: 78) (Maintenance)	671.78
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	9,297.12
RR014	Bethany Rd (RoadID: 148) (Maintenance)	0.00
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	1,132.06
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,622.79
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	0.00
RR030	County Peak Rd (RoadID: 96) (Maintenance)	266.70
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,402.32
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	0.00
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	0.00
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00

**SHIRE OF BEVERLEY
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Job #	Job Description	YTD Actual 2019/20
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	0.00
RR039	Ewert Rd (RoadID: 27) (Maintenance)	16,540.18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	2,570.04
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	0.00
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,766.10
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	0.00
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	0.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	592.39
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	190.64
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	250.64
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	0.00
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	0.00
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	245.85
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	771.31
RR075	Murrays Rd (RoadID: 71) (Maintenance)	0.00
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
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Job #	Job Description	YTD Actual 2019/20
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	2,052.13
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	0.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	706.48
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,895.87
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	251.83
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	250.64
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	0.00
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	95.29
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	533.67
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	643.17
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	1,439.60
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	0.00
RR114	Westdale Rd (RoadID: 166) (Maintenance)	0.00
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00

**SHIRE OF BEVERLEY
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Job #	Job Description	YTD Actual 2019/20
RR116	Woods Rd (RoadID: 68) (Maintenance)	67.19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	1,637.32
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	223.19
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	2,312.70
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	59,605.19
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	318.23
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	0.00
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	355.82
TS011	Delisle St (RoadID: 120) (Maintenance)	200.63
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	363.67
TS016	Ernest Drv (RoadID: 135) (Maintenance)	24.22
TS017	Forrest St (RoadID: 103) (Maintenance)	972.89
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	829.38
TS023	Hope St (RoadID: 115) (Maintenance)	0.00

<p align="center">SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2019</p>		
Job #	Job Description	YTD Actual 2019/20
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	315.23
TS026	Hunt Rd (Maintenance)	356.59
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	181.85
TS030	Langsford St (RoadID: 152) (Maintenance)	49.80
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	803.55
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	48.41
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	489.75
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	626.96
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	301.18
Sub Total	Town Streets Maintenance	6,238.16
Total	Road Maintenance	65,843.35

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 July 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3027830	Reserve Funds Bendigo					
	Long Service Leave	43,300.98				
	Office Equipment	94.20				
	Airfield Emergency	39,239.79				
	Plant	488,155.74				
	Bush Fire Fighters	126,292.65				
	Building	352,637.94				
	Recreation Ground	419,842.73				
	Cropping Committee	134,138.51				
	Avon River Development	25,383.07				
	Annual Leave	136,589.02				
	Community Bus	36,074.87				
	Road Construction	495,739.86				
	Senior Housing	75,379.00	2,372,868.36	6 mnths	1.95%	3/01/2020
3050904	Term Deposit Bendigo	403,419.18		3 mnths	1.85%	18/10/2019
2930459	Term Deposit Bendigo	300,000.00		5 mnths	2.50%	26/08/2019
2930463	Term Deposit Bendigo	300,000.00	1,003,419.18	6 mnths	2.50%	24/09/2019
	Total		3,376,287.54			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 20 August 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of July 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2019/20 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

July 2019:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

15 July 19	1731-1731	(1)	\$	1,366.44	(authorised by CEO S Gollan and Cr D White)	
23 July 19	1732-1732	(1)	\$	46.08	(authorised by CEO S Gollan and DCEO S Marshall)	
24 July 19	1733-1733	(1)	\$	113.00	(authorised by CEO S Gollan and DCEO S Marshall)	
30 July 19	1736-1737	(2)	\$	1,032.62	(authorised by CEO S Gollan and DCEO S Marshall)	
Total of cheque vouchers for July 2019 incl				\$	2,558.14	previously paid

EFT vouchers

01 July 19	EFT 4768-4769	(2)	\$	41,140.51	(authorised by DCEO S Marshall and Cr D White)	
04 July 19	EFT 4770-4831	(62)	\$	504,464.46	(authorised by CEO S Gollan and DCEO S Marshall)	
10 July 19	EFT 1-39	(38)	\$	52,825.91	(authorised by CEO S Gollan and DCEO S Marshall)	
15 July 19	EFT 4834-4851	(18)	\$	80,452.81	(authorised by CEO S Gollan and Cr D White)	
23 July 19	EFT 4852-4857	(6)	\$	60,428.23	(authorised by CEO S Gollan and DCEO S Marshall)	
24 July 19	EFT 4858-4858	(1)	\$	10,055.45	(authorised by CEO S Gollan and DCEO S Marshall)	
24 July 19	EFT 1-39	(38)	\$	53,173.83	(authorised by CEO S Gollan and DCEO S Marshall)	
30 July 19	EFT 4860-4900	(41)	\$	327,215.76	(authorised by CEO S Gollan and DCEO S Marshall)	
31 July 19	EFT 4901-4903	(3)	\$	8,456.73	(authorised by DCEO S Marshall and Cr D White)	
Total of EFT vouchers for July 2019 incl				\$	1,138,213.69	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for July 2019 incl \$ 0.00 previously paid.

EFT vouchers

04 July 19	EFT 4832-4832	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)
15 July 19	EFT 4833-4833	(1)	\$	200.00	(authorised by CEO S Gollan and Cr D White)

Nil vouchers

Total of EFT vouchers for July 2019 incl \$ 250.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 110,281.40 previously paid.

(4) **Credit Card** Payments totalling \$ 3,563.23 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1731	15-Jul-2019	Telstra	2019-07 Jul Telephone Accounts	(1,366.44)	(1,366.44)
Cheque #	1732	23-Jul-2019	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: Jul - Aug 19	(46.08)	(46.08)
Cheque #	1733	24-Jul-2019	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252882/1 Exp: 31 Jul 2020	(113.00)	(113.00)
Cheque #	1736	30-Jul-2019	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252869/1 Exp: 02 Sep 2020	(113.00)	
Cheque #	1737	30-Jul-2019	Water Corporation	Sports Complex: 2019/20 Trade Waste Permit	(919.62)	(1,032.62)
EFT Pymt	EFT 4768	01-Jul-2019	Synergy	Power use - Caravan Park & Swim Pool: 15 May - 13 Jun 2019	(1,511.30)	
EFT Pymt	EFT 4769	01-Jul-2019	WA Treasury Corporation	Loan 118 (New Sporting Complex) - Deb 12 of 33 Repayment : Jul 2019	(39,629.21)	(41,140.51)
EFT Pymt	EFT 4770	04-Jul-2019	A & D Ceilings	AS11003 (LBS1808) - Hall Kitchen Refurb: New ceiling and wall	(3,300.00)	
EFT Pymt	EFT 4771	04-Jul-2019	AMD Chartered Accountants	Interim Audit 2019	(6,732.24)	
EFT Pymt	EFT 4772	04-Jul-2019	ASB Marketing P/L	Uniforms: Admin staff	(762.58)	
EFT Pymt	EFT 4773	04-Jul-2019	Avon Trading Pty Ltd	2019-06 Jun Hardware Purchases	(5,213.72)	
EFT Pymt	EFT 4774	04-Jul-2019	Avon Valley Plastering	AS11003 (LBS1808) - Hall Kitchen Refurb: Rendering	(1,556.50)	
EFT Pymt	EFT 4775	04-Jul-2019	Avon Valley Windscreens	BE013 (PTRK04): Windscreen replacement	(711.00)	
EFT Pymt	EFT 4776	04-Jul-2019	Avon Waste	2,014 Bin Collection FE 21 Jun 19 inc Recycling Bins & 3 x Recycling Collections	(4,543.60)	
EFT Pymt	EFT 4777	04-Jul-2019	BOC Limited	2019-05 May Cylinder Rental: Medical oxygen C size	(17.89)	
EFT Pymt	EFT 4778	04-Jul-2019	BT Equipment P/L ta Tutt Bryant Equipment	BE026 (PROL02): Parts	(620.90)	
EFT Pymt	EFT 4779	04-Jul-2019	Beverley Agricultural Society	Donation - 2019 Bev Ag Show: Be Very reusable shopping bags	(1,000.00)	
EFT Pymt	EFT 4780	04-Jul-2019	Beverley Community Resource Centre (CRC)	Management Fees: Visitor Centre; Library; Building Cleaning (Apr - Jun 19), Jun 19 Blarney	(14,537.93)	
EFT Pymt	EFT 4781	04-Jul-2019	Beverley Country Kitchen (BCK)	Council Meet - 25 Jun 19: Lunch for 16	(480.00)	
EFT Pymt	EFT 4782	04-Jul-2019	Beverley Electrical Services (BES)	LBN1907 (Data Cabling Renewal): Replacement of cabling	(32,511.57)	
EFT Pymt	EFT 4783	04-Jul-2019	Beverley Gas & Plumbing	Rec Centre: Grease trap	(847.00)	
EFT Pymt	EFT 4784	04-Jul-2019	Beverley Post News and Gifts	2019-06 Jun Stationery Purchases	(203.25)	
EFT Pymt	EFT 4785	04-Jul-2019	Beverley Supermarket & Liquor (IGA)	2019-05 May Purchases	(839.76)	
EFT Pymt	EFT 4786	04-Jul-2019	Beverley Transport Service	Various Rds: Gravel carting	(31,541.40)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4787	04-Jul-2019	Beverley Tyre Service (BTS)	2019-04 Apr Tyre Purchases	(7,601.00)	
EFT Pymt	EFT 4788	04-Jul-2019	Bunnings Building Supplies P/L	Unit 2 - Hunt Rd Village: Ramps	(165.84)	
EFT Pymt	EFT 4789	04-Jul-2019	C & B Southern Run Transport	MUN1907 (Rlwy Street Lighting): Freight on solar street lights	(395.32)	
EFT Pymt	EFT 4790	04-Jul-2019	Cannon Hygiene	Various bldgs: 2019/20 Annual Hygiene Servicing	(3,602.95)	
EFT Pymt	EFT 4791	04-Jul-2019	Chemdry Betta Finish	AS12000 (LBN1906) - Office space conversion: Carpet cleaning	(385.00)	
EFT Pymt	EFT 4792	04-Jul-2019	Country Copiers Northam	Copy Charges - IRA 8595: 20 May - 20 Jun 2019	(271.01)	
EFT Pymt	EFT 4793	04-Jul-2019	DORMAKABA Australia P/L	2018/19 Bi Annual Service of Automatic Front Doors	(132.00)	
EFT Pymt	EFT 4794	04-Jul-2019	Focus Networks	Computer Support, new PCs	(6,543.35)	
EFT Pymt	EFT 4795	04-Jul-2019	Forsica Solutions P/L	Swim Pool Redevelopment: Production of fly-thru video	(440.00)	
EFT Pymt	EFT 4796	04-Jul-2019	Fulton Hogan Industries	MUN1901 & MUN1902 (Morbinning Rd): Supply & spray Cutback 95/5	(68,286.35)	
EFT Pymt	EFT 4797	04-Jul-2019	Game On Contracting	Various Rds: Gravel, water carting & transportation	(77,038.50)	
EFT Pymt	EFT 4798	04-Jul-2019	Green Frog Systems P/L	MUN1907 (Railway St Lighting): 5 x solar street lights	(23,141.36)	
EFT Pymt	EFT 4799	04-Jul-2019	Griffin Valuation Advisory	Plant & Equipment Asset Valuations	(6,600.00)	
EFT Pymt	EFT 4800	04-Jul-2019	Gronbek Security	AS12000 (LBN1906) - Office space conversion: Master system locks & keys	(342.58)	
EFT Pymt	EFT 4801	04-Jul-2019	Hitachi Construction Machinery	BE029 (PGRD05): 2,000hr Service	(3,077.54)	
EFT Pymt	EFT 4802	04-Jul-2019	Hosemasters International	BE021 (PLDR05): Parts	(114.37)	
EFT Pymt	EFT 4803	04-Jul-2019	IT Vision	Accounting Module: SynergySoft Purchase Orders	(2,059.75)	
EFT Pymt	EFT 4804	04-Jul-2019	ITR WA	BE029 (PGRD05): Parts	(484.00)	
EFT Pymt	EFT 4805	04-Jul-2019	J Rozema - Builder	AS11003 (LBS1808) - Hall Kitchen Refurb: Bricking of windows	(3,210.00)	
EFT Pymt	EFT 4806	04-Jul-2019	Jason Signmakers	Various signage	(1,865.49)	
EFT Pymt	EFT 4807	04-Jul-2019	Keytel Communications P/L	AS12000 (LBN1906) - Office space conversion: New handsets & reprogramming of switchboard	(1,111.00)	
EFT Pymt	EFT 4808	04-Jul-2019	LGIS Risk Management	2018/19 Regional Risk Coordination Programme - 2nd Instalment	(4,163.50)	
EFT Pymt	EFT 4809	04-Jul-2019	Landgate	Valuation Rolls (GRV & RUV & Mining Tenements)	(637.55)	
EFT Pymt	EFT 4810	04-Jul-2019	Little Eco Hill	MUN1903 (Kokendin Rd): Gravel Sheeting 27 May - 19 Jun 19	(53,614.29)	
EFT Pymt	EFT 4811	04-Jul-2019	Marindust Sales	Admin Bldg: 3 x Flagpoles	(2,277.00)	
EFT Pymt	EFT 4812	04-Jul-2019	McIntosh & Son - REDCLIFFE	BE021 (PLDR05): Parts	(43.16)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4813	04-Jul-2019	McLeods Barristers and Solicitors	May 2019 - Beverley Medical Practice Legal Advice	(9,731.64)	
EFT Pymt	EFT 4814	04-Jul-2019	Michael Wilson	2019-07 Jul: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 4815	04-Jul-2019	Northam Mitre10	Rec Grnd Changerooms: Materials	(25.65)	
EFT Pymt	EFT 4816	04-Jul-2019	OCLC (UK) Ltd	2019/20 Amlib Software Support & Maintenance	(1,457.30)	
EFT Pymt	EFT 4817	04-Jul-2019	Officeworks Ltd	2019-05 May Paper Order	(1,909.25)	
EFT Pymt	EFT 4818	04-Jul-2019	PCS - Perfect Computer Solutions	Computer Support - Medical Centre: Jun 2019	(340.00)	
EFT Pymt	EFT 4819	04-Jul-2019	Practical Products P/L	AS11003 (LBS1808) - Hall Kitchen Refurb: White goods	(30,211.50)	
EFT Pymt	EFT 4820	04-Jul-2019	Quairading Earthmoving	Various Rds: Dozer hire to push gravel	(9,300.50)	
EFT Pymt	EFT 4821	04-Jul-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts & Repairs	(3,657.81)	
EFT Pymt	EFT 4822	04-Jul-2019	Redfish Technologies	Cornerstone: Access & Security Audit	(4,323.00)	
EFT Pymt	EFT 4823	04-Jul-2019	Remote Industrial Training Services P/L	Testing of fire extinguishers & replacement of as required (Mar - May 2019)	(2,874.40)	
EFT Pymt	EFT 4824	04-Jul-2019	Rural Traffic Services P/L (RTS)	MUN1903 (Kokendin Rd): Traffic control for gravel sheeting	(14,741.39)	
EFT Pymt	EFT 4825	04-Jul-2019	Specialised Tree Service	Town Streets: Tree Lopping	(18,025.30)	
EFT Pymt	EFT 4826	04-Jul-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 21 Jun 2019	(10.73)	
EFT Pymt	EFT 4827	04-Jul-2019	Twinkarri P/L	Various Rural Roads: Tree lopping	(22,550.00)	
EFT Pymt	EFT 4828	04-Jul-2019	Unique Strokes WA	AS12000 (LBN1906) - Office space conversion: Painting of 3 new offices	(5,020.00)	
EFT Pymt	EFT 4829	04-Jul-2019	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail: Progress payment	(5,971.35)	
EFT Pymt	EFT 4830	04-Jul-2019	Vanguard Press	Printing of flyers: Beverley area promotion	(561.00)	
EFT Pymt	EFT 4831	04-Jul-2019	ZircoData Pty Ltd	2019-05 May: Storage of Archives 128 x A1 Storage Boxes (Std Ctn) & Destruction of 53 boxes	(481.39)	(504,464.46)
EFT Pymt	EFT 4834	15-Jul-2019	Australia Post	2019-06 Jun Postage	(359.08)	
EFT Pymt	EFT 4835	15-Jul-2019	Beverley Dome Fuel & Hire (BDF)	4,000 L Diesel @ \$1.3819/L GST incl	(5,527.60)	
EFT Pymt	EFT 4836	15-Jul-2019	Beverley Farm Services (BFS)	Protective Clothing: 8 prs Safety Boots	(1,091.20)	
EFT Pymt	EFT 4837	15-Jul-2019	Beverley Post News and Gifts	2019-06 Jun Newsagency Purchases	(50.30)	
EFT Pymt	EFT 4838	15-Jul-2019	Beverley Station Arts Inc	2018/19 Donation re the Easter Art Exhibition	(5,200.00)	
EFT Pymt	EFT 4839	15-Jul-2019	Beverley Supermarket & Liquor (IGA)	2019-06 Jun Purchases	(490.76)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4840	15-Jul-2019	Beverley Transport Service	Various Rds: Gravel carting	(11,880.00)	
EFT Pymt	EFT 4841	15-Jul-2019	Blacker Tyres (Perth) Pty Ltd	BE003 (PGRD01): Tyre repair	(198.00)	
EFT Pymt	EFT 4842	15-Jul-2019	Building Commission (BSL)	2019-06 Jun 19 Collections x 2 (Lics 18/19: 39, 43)	(113.30)	
EFT Pymt	EFT 4843	15-Jul-2019	Campbell Shaw Pty Ltd	Gravel Royalties: Jan - Jun 2019	(4,224.00)	
EFT Pymt	EFT 4844	15-Jul-2019	Correring P/L	Gravel Royalties: Jan - Jun 2019	(9,293.90)	
EFT Pymt	EFT 4845	15-Jul-2019	Coverdale Pastoral Co	Gravel Royalties: Jan - Jun 2019	(13,376.00)	
EFT Pymt	EFT 4846	15-Jul-2019	EA Strange & Co	Gravel Royalties: Jan - Jun 2019	(4,394.50)	
EFT Pymt	EFT 4847	15-Jul-2019	FD & SR Aynsley & Co	Gravel Royalties: Jan - Jun 2019	(9,697.60)	
EFT Pymt	EFT 4848	15-Jul-2019	Fleet Fitness (O'Shaughnessy Family Trust)	Gym: Equipment servicing	(459.80)	
EFT Pymt	EFT 4849	15-Jul-2019	Morris Pest & Weed Control P/L	Various bridge inspections and treatments	(2,310.00)	
EFT Pymt	EFT 4850	15-Jul-2019	RA-AN Enterprises	MUN1904 (Yenyenning Rd): Gravel pushing	(11,389.40)	
EFT Pymt	EFT 4851	15-Jul-2019	WA Contract Ranger Services	Ranger Services: 25 Jun 2019	(397.37)	(80,452.81)
EFT Pymt	EFT 4852	23-Jul-2019	Beverley Steel Fabrication (Hydraboom)	BE035 (PUTE11): Repairs	(35.75)	
EFT Pymt	EFT 4853	23-Jul-2019	Green Planet Grass	AS11035 (LBS2005) - Bowling Green Replacement: 50% deposit	(57,500.00)	
EFT Pymt	EFT 4854	23-Jul-2019	Staff - Stefan de Beer	Reimbursement: Jun to Jul 2019 Landline & Internet costs	(82.90)	
EFT Pymt	EFT 4855	23-Jul-2019	Synergy	Street Lights: 25 May - 24 Jun 2019	(2,778.10)	
EFT Pymt	EFT 4856	23-Jul-2019	Thomas Buckland	Refund of overcharge re DoT Licensing	(18.00)	
EFT Pymt	EFT 4857	23-Jul-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 02 Jul 2019	(13.48)	(60,428.23)
EFT Pymt	EFT 4858	24-Jul-2019	Synergy	Power use - Sports Complex (L36 Forrest St): 12 Jun - 09 Jul 2019	(10,055.45)	(10,055.45)
EFT Pymt	EFT 4860	30-Jul-2019	ADC Projects	Aquatic Centre Redevelop: Prep of revised plans	(3,674.00)	
EFT Pymt	EFT 4861	30-Jul-2019	AITs Specialists P/L	2019-06 Jun 2019 Fuel Tax Credits	(289.74)	
EFT Pymt	EFT 4862	30-Jul-2019	AMD Chartered Accountants	Acquittal Audit: Flying Through History period ending 31 Dec 2018	(682.00)	
EFT Pymt	EFT 4863	30-Jul-2019	ASB Marketing P/L	Uniforms: Admin staff	(286.00)	
EFT Pymt	EFT 4864	30-Jul-2019	Avon Fenzing	6 Barnsley St (SH01): Fencing repairs	(5,775.00)	
EFT Pymt	EFT 4865	30-Jul-2019	Avon Waste	4,031 Bin Collection ME 19 Jul 19 inc Recycling Bins & 3 x Recycling Collections	(9,149.71)	
EFT Pymt	EFT 4866	30-Jul-2019	Beverley Community Resource Centre (CRC)	Jul 19 Blarney & Photocopying	(1,078.00)	
EFT Pymt	EFT 4867	30-Jul-2019	Beverley Country Kitchen (BCK)	Council Meet - 23 Jul 19 & Chainsaw Training 16, 18 Jul 19	(679.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4868	30-Jul-2019	Beverley Dome Fuel & Hire (BDF)	8,006 L Diesel @ \$1.3865/L GST incl	(11,100.32)	
EFT Pymt	EFT 4869	30-Jul-2019	Beverley Tyre Service (BTS)	2019-06 Jun Tyre Purchases	(974.00)	
EFT Pymt	EFT 4870	30-Jul-2019	Bunnings Building Supplies P/L	Various: Hardware purchases	(287.36)	
EFT Pymt	EFT 4871	30-Jul-2019	CCZ WALGA (Central Country Zone)	2019/2020 Subscription	(4,158.00)	
EFT Pymt	EFT 4872	30-Jul-2019	Country Copiers Northam	Copy Charges - IRA 8595: 20 Jun - 16 Jul 2019 & Staples	(361.93)	
EFT Pymt	EFT 4873	30-Jul-2019	Dept of Planning, Lands & Heritage	Leases M355805 & M252204: Bethany & Kokeby East Rds: Jul - Dec 2019	(3,712.50)	
EFT Pymt	EFT 4874	30-Jul-2019	Down to Earth Training & Assessing	Chemical Course, 25-26 Jun 2019 Shire of Beverley Depot: 4 Attendees	(1,374.00)	
EFT Pymt	EFT 4875	30-Jul-2019	Eastern Hills Saws & Mowers	Personal Safety Equipment	(318.00)	
EFT Pymt	EFT 4876	30-Jul-2019	Focus Networks	AS40044 (OF1901) - Admin - Computer Equip Renewal; Synergysoft, Altus	(23,164.94)	
EFT Pymt	EFT 4877	30-Jul-2019	Hungry Sky P/L	Video integration of Cornerstone official opening & 360 Silver Centenary flyover	(3,080.00)	
EFT Pymt	EFT 4878	30-Jul-2019	IT Vision	2019/20 Annual Licensing Fees for SynergySoft	(26,825.70)	
EFT Pymt	EFT 4879	30-Jul-2019	JR & A Hersey P/L	Outside Staff Uniform Order	(721.60)	
EFT Pymt	EFT 4880	30-Jul-2019	LGIS (Jardine Lloyd Thompson P/L)	2019/20 Insurances: Management Liability; Marine Cargo; Vehicle; Personal Accident; Salary Continuance; Travel; Cyber	(39,821.89)	
EFT Pymt	EFT 4881	30-Jul-2019	LGIS (LGISWA)	2019/20 Insurances: Property, Wcomp, Libability; Crime; Bushfire	(91,719.42)	
EFT Pymt	EFT 4882	30-Jul-2019	LHAAC - Local Health Authorities Analytical Committee	2019/20 Analytical services subs based on 1,748 population	(509.30)	
EFT Pymt	EFT 4883	30-Jul-2019	Landgate	Valuation Fees (GRV & RUV Chargeable): 06 Apr - 07 Jun 19	(148.60)	
EFT Pymt	EFT 4884	30-Jul-2019	Matrix Productions	LBS1906: Town Hall - Stage Curtain & Track Replacement: Final payment	(5,945.00)	
EFT Pymt	EFT 4885	30-Jul-2019	McLeods Barristers and Solicitors	Jun 2019 - Beverley Medical Practice Legal Advice	(1,439.12)	
EFT Pymt	EFT 4886	30-Jul-2019	OneMusic Australia	Town Hall: 2019/20 Lic for Public perform &/or communication of copyright music	(350.00)	
EFT Pymt	EFT 4887	30-Jul-2019	RA-AN Enterprises	MUN2003 (Yenyenning Lakes Rd): Earthworks	(11,363.00)	
EFT Pymt	EFT 4888	30-Jul-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts & Repairs	(3,569.81)	
EFT Pymt	EFT 4889	30-Jul-2019	RM Surveys P/L	Youth Activity Park: Feature Survey	(1,067.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4890	30-Jul-2019	Redfish Technologies	Mem Park CCTV: 2019/20 Service & Support	(3,080.00)	
EFT Pymt	EFT 4891	30-Jul-2019	Shacks Holden	BE1 (PSDN13) 24,000km Service	(498.00)	
EFT Pymt	EFT 4892	30-Jul-2019	Snap Osborne Park	Purchase Order Books: Printing of 5 books	(319.00)	
EFT Pymt	EFT 4893	30-Jul-2019	The Red Vault	Corp Strategy Committee Meet - 9 Jul 2019: Refreshments	(120.00)	
EFT Pymt	EFT 4894	30-Jul-2019	Turf Developments (WA) P/L	Rec Grnd Oval: Vertidrainng	(4,719.00)	
EFT Pymt	EFT 4895	30-Jul-2019	Turn It Up Electrical (TIU)	Sports Complex: Electrical work	(252.78)	
EFT Pymt	EFT 4896	30-Jul-2019	Twinkarri P/L	Various Rural Roads: Tree lopping	(57,750.00)	
EFT Pymt	EFT 4897	30-Jul-2019	WA Contract Ranger Services	Ranger Services: 03 & 10 Jul 2019	(701.25)	
EFT Pymt	EFT 4898	30-Jul-2019	WA Treasury Corporation	Guarantee Fee on Loans 117, 118, 119 & 120 to 30 Jun 2019	(5,820.89)	
EFT Pymt	EFT 4899	30-Jul-2019	Workwear Group Pty Ltd	Uniforms: Admin Staff	(299.00)	
EFT Pymt	EFT 4900	30-Jul-2019	ZircoData Pty Ltd	2019-06 Jun: Storage of Archives 88 x A1 Storage Boxes (Std Ctn)	(30.90)	(327,215.76)
EFT Pymt	EFT 4901	31-Jul-2019	Ashford Tiling Services	AS11003 (LBS1808) - Hall Kitchen Refurb: Tiling	(8,316.00)	
EFT Pymt	EFT 4902	31-Jul-2019	Staff - Jacinta Murray	Tourism Fundamentals Workshop - 27 Aug 2019, Frasier Suites Perth	(130.00)	
EFT Pymt	EFT 4903	31-Jul-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 Jul 2019	(10.73)	(8,456.73)
Direct Debit	DD 2270.1	09-Jul-2019	Superwrap - Personal Super Plan	Superannuation contributions	(970.22)	
Direct Debit	DD 2270.2	09-Jul-2019	WA Super	Payroll deductions	(6,791.85)	
Direct Debit	DD 2270.3	09-Jul-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2270.4	09-Jul-2019	MLC MasterKey Personal Super	Superannuation contributions	(105.45)	
Direct Debit	DD 2270.5	09-Jul-2019	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 2270.6	09-Jul-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 2270.7	09-Jul-2019	Cbus Super Fund	Superannuation contributions	(196.88)	
Direct Debit	DD 2270.8	09-Jul-2019	UniSuper	Superannuation contributions	(196.90)	(9,007.55)
Direct Debit	DD 2284.1	23-Jul-2019	Superwrap - Personal Super Plan	Superannuation contributions	(847.29)	
Direct Debit	DD 2284.2	23-Jul-2019	WA Super	Superannuation contributions	(7,026.19)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2284.3	23-Jul-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2284.4	23-Jul-2019	MLC MasterKey Personal Super	Superannuation contributions	(19.08)	
Direct Debit	DD 2284.5	23-Jul-2019	REST	Superannuation contributions	(177.03)	
Direct Debit	DD 2284.6	23-Jul-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(227.46)	
Direct Debit	DD 2284.7	23-Jul-2019	Cbus Super Fund	Superannuation contributions	(202.54)	
Direct Debit	DD 2284.8	23-Jul-2019	AMP Lifetime Super	Superannuation contributions	(44.81)	
Direct Debit	DD 2284.9	23-Jul-2019	UniSuper	Superannuation contributions	(205.64)	(9,109.03)
Direct Debit	47	01-Jul-2019	1 - Bank Charges	BPAY Fees	(20.63)	
Direct Debit	47	01-Jul-2019	1 - Bank Charges	ANZ Bank Merchant Fee BPAY	(0.15)	
Direct Debit	47	03-Jul-2019	7 - CBA Merchant Fee	CBA Merchant Fee	(294.54)	
Direct Debit	47	03-Jul-2019	8 - ANZ Transactive	ANZ Transactive Fee	(77.00)	
Direct Debit	47	03-Jul-2019	8 - ANZ Transactive	ANZ Transactive Fee	(70.00)	(462.32)
Direct Debit	47	01-Jul-2019	3 - Payments for DOT	Payments for DOT	(6,177.50)	
Direct Debit	47	02-Jul-2019	3 - Payments for DOT	Payments for DOT	(11,592.05)	
Direct Debit	47	03-Jul-2019	3 - Payments for DOT	Payments for DOT	(5,234.75)	
Direct Debit	47	04-Jul-2019	3 - Payments for DOT	Payments for DOT	(9,686.45)	
Direct Debit	47	05-Jul-2019	3 - Payments for DOT	Payments for DOT	(5,855.80)	
Direct Debit	47	08-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,504.65)	
Direct Debit	47	09-Jul-2019	3 - Payments for DOT	Payments for DOT	(2,595.95)	
Direct Debit	47	10-Jul-2019	3 - Payments for DOT	Payments for DOT	(1,402.20)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	47	11-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,060.55)	
Direct Debit	47	12-Jul-2019	3 - Payments for DOT	Payments for DOT	(5,422.90)	
Direct Debit	47	15-Jul-2019	3 - Payments for DOT	Payments for DOT	(1,663.20)	
Direct Debit	47	16-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,293.15)	
Direct Debit	47	17-Jul-2019	3 - Payments for DOT	Payments for DOT	(5,574.90)	
Direct Debit	47	18-Jul-2019	3 - Payments for DOT	Payments for DOT	(963.05)	
Direct Debit	47	19-Jul-2019	3 - Payments for DOT	Payments for DOT	(1,214.70)	
Direct Debit	47	22-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,735.35)	
Direct Debit	47	23-Jul-2019	3 - Payments for DOT	Payments for DOT	(6,473.00)	
Direct Debit	47	24-Jul-2019	3 - Payments for DOT	Payments for DOT	(2,862.05)	
Direct Debit	47	25-Jul-2019	3 - Payments for DOT	Payments for DOT	(808.45)	
Direct Debit	47	26-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,713.55)	
Direct Debit	47	29-Jul-2019	3 - Payments for DOT	Payments for DOT	(978.10)	
Direct Debit	47	30-Jul-2019	3 - Payments for DOT	Payments for DOT	(3,142.55)	
Direct Debit	47	31-Jul-2019	3 - Payments for DOT	Payments for DOT	(2,747.65)	(91,702.50)
Direct Debit	EFT 4859	25-Jul-2019	Credit Card - Shire of Beverley	Jun 2019 Credit Card Purchases	(3,563.23)	(3,563.23)
PAYMENTS RAISED IN CURRENT MONTH					(1,148,616.72)	(1,148,616.72)
WAGES & SALARIES						
EFT Pymt		10-Jul-2019	Wages & Salaries	FE - 09 Jul 2019	(52,825.91)	
EFT Pymt		24-Jul-2019	Wages & Salaries	FE - 23 Jul 2019	(53,173.83)	
WAGES & SALARIES					(105,999.74)	(105,999.74)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT							
Cheque #	1736	30-Jul-2019	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252869/1 Exp: 02 Sep 2020	113.00		
Cheque #	1737	30-Jul-2019	Water Corporation	Sports Complex: 2019/20 Trade Waste Permit	919.62		
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					1,032.62	1,032.62	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
Cheque #	1730	28-Jun-2019	Shire of Beverley	2019/20 Vehicle Registrations	(8,503.15)		
					(8,503.15)	(8,503.15)	
TRANSFERS to TRUST							
					TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS							
					INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,262,086.99)	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT							
Credit card	1441/19	02-Jun-2019	Dpt Health	Permit 1441: Authorisation to purchase Chlorine gas in Schedule 7	125.00		
Credit card	STKINV00 013815	05-Jun-2019	St John Ambulance WA	Portable Defib Machine to be left in BE541	1,883.35		
Credit card	5518895	05-Jun-2019	FileMaker	File maker software (Avondale Machinery Museum)	432.00		
Credit card	171823	12-Jun-2019	Durty Nellys	Vincent Street Electrical Design Consult visit, 12 Jun 2019: Refreshments for 2	72.00		
Credit card	00344	12-Jun-2019	CPP (Convention Centre)	Parking re Vincent St Elect Design Consult visit, 12 Jun 2019 (S Gollan - CEO)	18.17		

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Credit card	24013	12-Jun-2019	CPP (Convention Centre)	Parking re Vincent St Elect Design Consult visit, 12 Jun 2019 (S Vincent - MOW)	18.17	
Credit card	1044684837	13-Jun-2019	Adobe Systems	Adobe Indesign software for Tourism Officer	353.36	
Credit card	366436	17-Jun-2019	Bev Country Kitchen	Urban Design Street Walk, 17 Jun 2019: Refreshments for 2	16.00	
Credit card	555206	18-Jun-2019	Turn Left Distribution	Turbocad 2019 Deluxe software for Planning	199.95	
Credit card	222851	18-Jun-2019	Forms Express	Printing of Municipal cheques (250, numbered 1765 - 2014)	452.93	
Credit card	120719	12-Jul-2019	The Cut Golf Course	Reversal of The Cut Golf Course deduction (charged in error on 09 Jul 19)	(7.70)	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					3,563.23	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 4832	04-Jul-2019	Kaye Abrahams	Refund of Key Bond - Meeting Room, Booking 29 Jun 2019 (Rec 21643)	(50.00)	
EFT Pymt	EFT 4833	15-Jul-2019	Joanne Marie Copping	Refund of Bonds - Rec Centre Hire, Booking 04 Jul 2019 (Rec 21679)	(200.00)	
PAYMENTS RAISED IN CURRENT MONTH					(250.00)	(250.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT						(250.00)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			TOTAL EXPENDITURE as reconciled to the JULY 2019 BANK STATEMENTS			
				Municipal Account Expenditure		(1,262,086.99)
				Trust Account Expenditure		(250.00)
				TOTAL EXPENDITURE for JULY 2019		(1,262,336.99)

11.3 Community Grants

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 2 August 2019
APPLICANT: Various Community Groups
FILE REFERENCE: ADM 0428
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Grants Table (within report)

SUMMARY

Council to award funding to various Community Groups as recommended by the Economic and Community Strategy Committee.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

COMMENT

The first round of Community Grants for 2019/20 financial year was advertised in the June and July 2019 Beverley Blarney and on the Shire of Beverley website. Applications opened on 1st July and closed on 31st July 2019. A total of 4 applications were received, all being for Major Grants. On the closing day BORMSA withdrew their application, deciding to do a project that will come through in the second round of grants in January 2020.

Major Grants; Applications for over \$1,001 have to fall within one of the following categories: Art and Culture; Disability/Aging; Education & Training; Environment; Event; Minor infrastructure/equipment or development; or Sport and Recreation.

As it is the start of the new financial year, there is a total pool of \$20,000.00, \$10,000.00 major grant category and \$10,000.00 in the minor category.

The total major grant funding requested this round: \$8253.00

If all requested funding is awarded, only \$1,747.00 will remain in the major pool category. However Council have previously used one pool to top up the other if it was required.

The applications were reviewed for eligibility by the Shire CEO, Shire President Cr Dee Ridgway and Executive Assistant, Alison Lewis. As the CEO declared membership to the Beverley Golf Club (holding the position of President and Treasurer) and a social member of the Beverley Football Club, the Economic and Community Strategy Committee made the award recommendations.

The table on page 9 outlines the Grant Applications, the activities groups wish to use the money for, the amount they requested and the amount recommended with reasoning by the Committee.

Club/Group	Members	Activity	Amount Requested	Amount Recommended	Reasoning
MAJOR FUNDING (50:50 Matching Funds)					
Beverley Men's Shed	45 (declined on previous years)	Major Category: Infrastructure/Equipment/Development Total Project Cost: \$7568.00 Project as described by Applicant: The purchase of equipment (Table Saw and Compressor) to allow members to use their skills for the benefit of members and the community. To allow members the opportunity to train other members in order to increase their skill set.	\$3784.00	\$2000.00	Possibility to promote an active lifestyle to men who are retired. Potential to upskill members. Potential to provide benefit to the wider community through. Reduced \$ amount due to declining membership and benefit to the wider community is unknown.
Beverley Golf Club	85 (Increase on previous years)	Major Category: Sport and Recreation & Infrastructure Total Project Cost: \$2970.00 Project as described by Applicant – to connect and put power on the workshop shed from the main building (Clubhouse) to allow workers and volunteers to perform maintenance on all the Golf Club machinery. Power to the shed will mean machinery items will not have to be taken away, and generators and extension cords will no longer have to be used.	\$1485.00	\$1485.00	Enhancing volunteer experience within the club. Attract more volunteers to assist with machinery. Requested \$ amount agreed as it is a smaller amount, golf club members increasing and hold several events a year which bring visitors to Beverley.
Beverley Football Club	102 (Increase on previous years)	Major Category: Sport and Recreation & Infrastructure/Equipment Total Project Cost: \$6968.00 Project as described by Applicant – to install a set of wireless speakers and microphone in the Amenities building which will be permanently mounted at the building. Currently there is no sound system available for functions or presentations. A large speaker is borrowed every week that takes time to set-up and pack away. If funding successful, the new system can also be used by the wider community who hire out the amenities building.	\$2984.00	\$2984.00	Enhances the functionality of the building. Able to be used by other clubs, volunteers and hirers. Assists Football club volunteers with quicker and easier set-up and pack-up. Requested \$ amount agreed as the benefit to the wider community is evident and is improving a Shire asset.

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club and 50:50 matched funds (for grants over \$1,001).

Along with meeting the compliance criteria, when considering the funding amount, the areas of membership base, benefit of the grant and area of interest are to be considered.

All applications were completed entirely and supplied the appropriate quotes, budget information and Certificates of Incorporation.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Community Grant Program

2019/20 Total Major Grants \$10,000.00

2019/20 Total Minor Grants \$10,000.00

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 7: Increase all forms of club participation

POLICY IMPLICATIONS

Community Grant Policy

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RESOLUTION

That Council award the following Community Grants under the first round of submissions for the 2019/20 financial year:

- | | |
|---------------------------|------------|
| 1. Beverley Men's Shed | \$2,000.00 |
| 2. Beverley Golf Club | \$1,485.00 |
| 3. Beverley Football Club | \$2,984.00 |

12. ADMINISTRATION

12.1 Policy Manual – Annual Review

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 20 August 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Policy Manual

SUMMARY

Council to adopt the changes made through the annual review of the Shire of Beverley Policy Manual.

BACKGROUND

Council are required to complete an annual review of the Policy Manual. The Policy Manual was last reviewed in October 2018.

The Economic and Community Strategy Committee completed a full review at its 13 August 2019 meeting.

COMMENT

All amendments made by Economic & Community Strategy Committee are listed:

Policy	Page No.	Change/Amendment
Corporate Credit Card	7	Inclusion of card for Avondale Museum. Change employee to cardholder. Note credit limit is per month.
Bank Accounts and Payments	10	Add the claimant cannot authorise the payment.
Related Party Disclosures	22	Amend the objective description.
Rates Exemption	23	Typing Errors.
Risk Management	29	Remove reference to LGIS.
Ordinary Meetings	66	Amend time.
Council Agendas	67	Amend Agenda distribution time.
Sitting Fees	72	Amend title name
Standing Committees	73	Update relevant Committees and remove Committees no longer running.
Burning Period Dates	81	Update to include SMS and social media.
Citizenship Ceremony	96	Take out "History through Time" book.
Planning	97	Update Planning Policies List
Outside Staff Clothing	104	Include refrain from wearing work clothing outside work hours as per Corporate Uniform paragraph.
Organisational Chart	120	Update to reflect current staff.
Staff Use of Equipment	122	Lift the suspension, note fuel and 3 days notice.

Grave Digging Allowance	129	Increase digging and re-opening fees.
Beverley Blarney		New Policy

The Beverley Blarney did not have a policy at the Committee Meeting but has now been developed and is attached for Council's reference.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 2.7 (2) (b) – The Council is to determine the Local Government's policies.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

A001: Policy Manual

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the changes made in the annual review of the Policy Manual and incorporate them within the working document.

12.2 Kinetic Sculpture

SUBMISSION TO: Ordinary Council Meeting 27 August 2019
REPORT DATE: 20 August 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0531
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to ratify the Economic and Community Strategy recommendation to temporarily place the Kinetic Sculpture on the Old School Building lawn.

BACKGROUND

The Kinetic Sculpture has been ready to install in the dam on Hunt Road however Shire Staff preferred to wait until Summer so the dam can dry out before concreting it in place. The dam is full and planning to drain it between the rain has proven difficult.

Staff suggested putting it on the lawn outside the Shire Office to have on display for the Show. The Economic and Community Strategy Committee agreed with the suggestion and chose a location at its 13 August meeting.

COMMENT

As the Beverley Agricultural Show is Saturday 24 August, authority was given to install the sculpture. The sculpture was installed on Tuesday 20 August and has received many favourable comments from passing pedestrians.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

2019/20 Budget Allocation

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council ratify the Economic and Community Strategy Committee's recommendation to temporarily install the Kinetic Sculpture on the lawn of the Old School Building.

12.3 Federation Square Gazebo

SUBMISSION TO: Ordinary Council Meeting
REPORT DATE: 19 August 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0563
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the relocation of the Federation Square Gazebo to the RV Park on Lukin Street.

BACKGROUND

The gazebo located at the Federation Square in Vincent Street is planned to be removed to make way for the construction of the Youth Activity Area.

COMMENT

Following feedback received from the community, the Economic & Community Strategy Committee discussed the future of the Federation Square Gazebo at the meeting held on 13 August 2019.

The Committee resolved;

That the Economic & Community Strategy Committee recommend to Council that the Gazebo currently located at Federation Square be relocated to the RV Friendly Park (Lukin Street) once construction of the Youth Activity Area commences.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Labour and minor material costs of relocating the Federation Square Structure unbudgeted.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Gazebo currently located at Federation Square be relocated to the RV Friendly Park on the corner of Vincent Street and Lukin Street.

12.4 Town Hall Fig Tree Removal

SUBMISSION TO: Ordinary Council Meeting
REPORT DATE: 19 August 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0389
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the removal of the Fig Tree at the rear of the Town Hall.

BACKGROUND

The origin of the Fig Tree at the rear of the Town Hall is unknown but judging by its size it has been there from many years.

During installation of the commercial grease trap for the Town Hall Kitchen refurbishment, the tree's roots were found to be very large with several heading straight under the Lesser Hall walls.

There is concern that in time the roots may cause structural damage and the denseness of the trees canopy may cause several limbs to snap off, posing a significant risk to doing major damage to the building.

COMMENT

The Economic & Community Strategy Committee visited the site and discussed the future of the Fig Tree at the meeting held on 13 August 2019.

The Committee resolved;

That the Economic & Community Strategy Committee recommend to Council that the Shire President advise the Community through the Blarney notes of its intention to remove the tree at the side of the Lesser Hall.

Following removal of the tree the area could be developed to provide a break out space for the Lesser Hall and Op Shop. The area could be nicely paved and more suitable trees could be planted in lieu of the Fig Tree.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Tree lopping and removal expenses unbudgeted.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That;

1. the Shire President advise the Community through the Blarney notes of its intention to remove the tree at the side of the Lesser Hall; and
2. if no reasonable argument is received in favour of retaining the Fig Tree by 17 September 2019, a suitably qualified tree lopper be contracted to remove the tree.

12.5 Old School Building – Civic Centre

SUBMISSION TO: Ordinary Council Meeting
REPORT DATE: 19 August 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0205
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Concept Plans

SUMMARY

Council to consider the future use of the Old School Building.

BACKGROUND

The Old School Building became vacant on completion of the Cornerstone Community Centre when the Community Resource Centre relocated.

Following the building becoming vacant, Council requested Staff investigate possible uses for the Old School Building going forward.

COMMENT

At the Economic & Community Strategy Committee meeting held on 13 August 2019, staff presented a concept design for a Civic Centre to be housed in the Old School Building. The Civic Centre would include the relocated Council Chambers, a ceremony room, a hot office space for Councillors and a dining room area.

The Committee resolved;

That the Economic & Community Strategy Committee recommend to Council that Shire Staff further investigate Civic Centre concept designs and costings within the 2019/20 Budget allocation for Old School Building Refurbishment Planning.

Following feedback received from the Committee, staff have revised the concept design (see attached).

ADC Projects were forwarded the revised concept to gauge an estimated development cost and also to source a quote for the further development of the concept design.

ADC advised that the development cost based on the concept design would be in the order of \$742,500 (ex GST) including contingencies (Note: this is an indicative costing based on published square metre rates). This cost represents approximately two thirds of the cost of a new green site development.

A cost of \$32,500 (ex GST) was quoted to get the project to the tender stage.

ADC have previously provided a concept design for the Old School Building (see attached).

Council feedback is welcome.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

2019/20 Budget allocation of \$30,000 for Old School Building Refurbishment Planning.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That;

1. The Old School Building be used as a Civic Centre to conduct all Council business;
2. The Chief Executive Officer appoint a suitable professional to produce a Civic Centre concept design to include the Council Chamber, a civil ceremony space, a hot office area for Councillors, a dining/bar area and a suitable ablution area within the 2019/20 budgeted planning allocation.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman to declare the meeting closed.



LOCAL PLANNING POLICY ~~TPS POLICY No. 4~~ - STREET TREES AND STREETSCAPES

POLICY AREA: BEVERLEY TOWNSITE

PURPOSE

To provide a guide for the continued selection, planting and maintenance of street trees within the Beverley Townsite.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 1 – Street Trees and Streetscapes, which is hereby revoked.

DEFINITION

A street tree is defined as any tree with more than fifty percent of its base located on a road reserve or verge. Privately planted trees on verges also fall within this definition, however, small plants such as shrubs and ground covers do not.

POLICY STATEMENT

The Shire of Beverley recognises the environmental and aesthetic contribution that street trees make to the continuing development and presentation of streetscapes in Town, by:

- Selecting, planting and maintaining street trees, which enhance both existing and future streetscapes.
- Creating a setting in sympathy with the function and appearance of the adjacent land uses, a safe and comfortable pedestrian environment, and catering for vehicular traffic.

OBJECTIVES

- To ensure that locally native trees and shrubs are planted on verges and median strips in the Beverley Townsite.
- To preserve the Town's biodiversity and facilitate linkages between bushland areas.
- To enhance the aesthetic value of the Town's streetscapes.
- To promote the establishment of street trees through the Town.

POLICY



1. Council will plant (and encourage the planting of) locally native trees and shrubs where possible. Flexibility in this requirement may be exercised by the Works Supervisor.
2. Council will supply and plant locally native trees and shrubs to streets and road verges to residential properties of R5 density or higher on receipt of a written application from ratepayers/householders and conditional upon the ratepayer/householder accepting the responsibility to maintain and water the tree/shrub until it is well established.
3. Council may approve trees/shrubs being planted on verges at their own cost subject to written application and the species and location being approved by Council's Works Supervisor and the applicant accepting the responsibility to maintain and water the trees/shrubs until well established.
4. Trees/shrubs are to be located 3m from property boundary (where possible), 3m from vehicle crossover, not less than 8 metres apart, 15m from intersection of front and side boundaries if a corner block.
5. Council will consider written requests from ratepayers for the removal of established street trees and may approve removal subject to acceptable justification. Depending upon the reasons submitted for removal the ratepayer may be required to meet all costs involved. Abutting residents must be advised prior to removal, outlining reasons for such a removal.
6. When a landowner requests the relocation of a street tree due to its interference with a proposed crossover or for any other reasons, this may be authorised by Council's Work Supervisor and the total cost of the work is to be borne by the landowner.
7. In planting verge trees/shrubs, Council will observe the restrictions in height imposed by Western Power and Telstra aerial wiring.
8. Council will undertake annual tree pruning, the extent of this operation being determined by the species and growth pattern of the trees and the need to conserve maintenance costs by removing branches, leaves and berries prior to these creating stormwater drainage problems or conflict with the public utilities.
9. Where an entire street tree replacement program is implemented, staged removal of existing trees shall be the preferred option, and Council approval for same required.
10. Council will consider granting approval to ratepayers/householders to effect street tree pruning subject to a written request, pruning being effected to the Work Supervisor's requirements and the ratepayer/householder removing all debris from street/road verges.
11. Council will require developers to locate roads so as to retain remnant vegetation where possible, particularly significant trees.
12. Council will require developers to plant >50% local native species in street plantings.



13. Council will identify strategic roads to act as ecological linkages, with particular emphasis on planting locally native understorey species as well as trees.
14. Council's Work Supervisor is to formulate and implement an annual program for Street Tree Pruning and Street Tree Replacement.

STREET TREE PRUNING

Street tree pruning is necessary to maintain and improve the condition of street trees and to prolong their healthy life by professional maintenance. Pruning is also necessary when power lines are too close to trees and for reasons of pedestrian or traffic safety. Street tree pruning will only be authorised to be undertaken by those who have demonstrated training in arboricultural techniques. Controls are necessary to ensure that pruning is correctly undertaken by trained personnel.

The general pruning of street trees in town is to be undertaken annually on a systematic basis. Street tree pruning will be undertaken as required to meet statutory requirements for power line clearances.

The training of outside work staff in arboricultural techniques will be an ongoing process. Pruning of street trees other than by authorised personnel is not permitted.

STREET TREE REPLACEMENT

- A program of street tree planting will be undertaken each year in winter.
- Street tree planting/replacement planting will be undertaken to:
 - Ensure that a minimum of one (1) tree is planted in the verge adjacent to each residential property;
 - Address gaps in streets
 - capes;
 - Complete approved streetscape improvement projects;
 - Provide for tree replacement when tree removal is required but overall upgrading is not proposed;
 - Replace street trees removed;
 - Meet resident request for street trees.



TPS LOCAL PLANNING POLICY No. 2: CAR PARKING REQUIREMENTS

PURPOSE

To provide a guide for car parking and related requirements associated with development applications.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 2 – Car Parking Requirements, which is hereby revoked.

CAR PARKING REQUIREMENTS

- 1) When considering an application for planning approval consent, the Council may require provision of car parking spaces and may impose conditions as to details of locating and designing the required spaces, landscaping, and pedestrian spaces on the land.
- 2) ~~Car Parking spaces shall be provided as required by Shire of Beverley Local Planning Scheme No. 3. measure not less than 2.5 m by 5.5 m except that the Council may vary the number or dimension of spaces where to do so would allow for retention of existing vegetation worthy of such retention.~~
- 3) Parking bays shall be serviced by all necessary access ways, and the parking area shall, if deemed required, be surfaced to the satisfaction of the Council.
- 4) ~~The Council shall take into account and may impose conditions relating to concerning:~~
 - a) The means of access to each car space and the adequacy of any vehicle manoeuvring area;
 - b) The location of the car spaces on the site and their effect on the amenity of adjoining development;
 - c) The extent to which car spaces are located within required building setback areas;
 - d) The location of proposed public footpaths, vehicular crossings, of private footpaths within the land, and the effect on both pedestrian and vehicular traffic movement and safety; and
 - e) The suitability and adequacy of proposed screening or landscaping.



TPS POLICY No. 3: FARMING ZONE SUBDIVISION

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

SUBDIVISION IN THE FARMING ZONE

BACKGROUND

1. Applications for approval to subdivide are determined by the Western Australian Planning Commission (WAPC) in accordance with the Rural Land use Planning Policy No. DC 3.4 adopted by the WAPC, and after referral to public authorities and the Council.
2. The Shire of Beverley Town planning Scheme No 2 includes provisions relating to subdivision in the Farming Zone, and there is a general presumption against subdivision unless the Council is satisfied as to the following matters. These include most but not all of the considerations mentioned in WAPC Policy No. DC 3.4. The main exclusion is the precedent created by existing subdivisions. The Council does not recognise precedent resulting from subdivision created in the early days of settlement of the District.
 - a) the lots have already been physically divided by significant natural or man-made features (unless adjoining land could be similarly subdivided and thereby, by the process of precedent, lead to an undesirable pattern of land use in the area or in lots too small for uses compatible with the prevailing use in the area or in ribbon development alongside roads);
 - b) the lots are for farm adjustment and the erection of dwelling houses is restricted by memorials on Titles;
 - c) the lots are for specific uses such as recreation facilities and public utilities; or
 - d) the lots are required for the establishment of uses ancillary to the rural use of the land, or are required for the travelling public and tourists (such as service stations and motels).
3. Notwithstanding the provisions of Town Planning Scheme No 2 the Council shall consider the merits of each application referred to it by the WAPC and may determine its recommendation in accordance with this policy.
4. The emphasis of this policy is for a proponent of subdivision to discuss the application with, at least, the Council and the Department of Agriculture, prior to submission to the Department of Planning and Infrastructure.



RURAL RESIDENTIAL

1. Application for a Rural Residential Zone will only be considered by Council for land within a 10 km radius of Beverley, or for land which is adjacent to the Northam - Cranbrook Road.
2. Each application for a Rural Residential Zone must be accompanied by a Limited Rural Strategy prepared in accordance with WAPC Policy, and at the proponents' cost.

BOUNDARY ADJUSTMENT

1. The council will favourably consider applications for adjustment of lot boundaries where the application if approved will not result in the creation of one or more additional lots.

LAND USES AND SUBDIVISION

1. The council recognises that whilst traditional forms of agriculture will continue to be the predominant land use in the District, there are interests in other forms of farming which do not require extensive land area to be economically viable. These other uses include horticulture (eg specialty crops), viticulture, and aquaculture (eg yabbies).
2. Some of the alternative forms of production – specifically aquaculture - have been tested in the District as a supplement to an established farm, and economic viability has been proven. Less land is required for these uses but each has particular requirements such as water supply, soil types, ground slope, etc.
3. The council may recommend approval for subdivision for more intensive forms of rural production only where the application as submitted to the WAPC is accompanied by the following:
 - a) Such information as is set out in Regulation 6 of the State Planning commission Regulations 1962 (as amended);
 - b) Soil types, availability and adequacy of water supply, and any areas of salt affected land;
 - c) Evidence of consultations by the proponent with the Department of Agriculture on the suitability of the proposed lot(s) and lot size for the intended land use;
 - d) A statement of undertaking by the proponent to proceed with the intended land use;
 - e) Details of stream protection where appropriate; and
 - f) Such other matters as may be requested by the council.
4. An application for subdivision referred to the Council may NOT be recommended for approval unless it is for boundary adjustments or it complies with Clause 3 of this Policy.



STATEMENT OF UNDERSTANDING

Att: Shire Clerk
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

In connection with the Department of Planning and Infrastructure letter of preliminary approval dated in their reference WAPC No. _____ for the subdivision of:-

and which includes the creation of Lot No. _____ shown in the plan of subdivision

I/we

Of

DO UNDERTAKE TO:

Undertake development of the land marked as Lot No. _____ in the plan of Subdivision for the purpose of:

subject to first obtaining planning consent and such other approvals as may be required for the use.

Signed:

Printed name:

(Relationship to titleholder)

Witness:

Printed name:

This

day of

20

Signed:

Printed name:

(Relationship to titleholder)

This

day of

20



ADDENDUM TO TOWN PLANNING SCHEME POLICY No. 3

FOR INFORMATION ONLY

Each proponent should check with the Department of Planning and Infrastructure to ascertain current requirements.

- 1 Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval.
- 2 Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached as indicated on the following table:

Final number of lots proposed	Copies of subdivision plan and supporting documentation or accompanying information
40 or less	8 copies
More than 40	12 copies

- 3 At least four copies of the subdivision plan are A3 or smaller.
- 4 All subdivision plans are capable of being reproduced in black and white format.
- 5 The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, and 1:1000).
- 6 All dimensions on the subdivision plan are in metric standard.
- 7 The north point is shown clearly on the subdivision plan.
- 8 The subdivision plan shows all lots or the whole strata plan (whichever is applicable).
- 9 The subdivision plan shows all existing and proposed lot boundaries.
- 10 The subdivision plan shows all existing and proposed lot dimensions (including lot areas).
- 11 The subdivision plan shows the lot numbers and boundaries of all adjoining lots.
- 12 For battle-axe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot.
- 13 The subdivision plan shows the name/s of existing road/s.
- 14 The subdivision plan shows the width of proposed road/s.
- 15 The subdivision plan shows all buildings and/or improvements which are to be retained (including setbacks) or removed.
- 16 The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams.

More information is available from the WAPC website at www.wapc.wa.gov.au/Publications/Planning.



LOCAL PLANNING TPS POLICY No. 4: DEVELOPMENT OF INDUSTRIAL ZONED LAND

PURPOSE

To provide a guide for the development of *'General Industry'* and *'Light Industry'* Zoned land in the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 4 – Development of Industrial Zoned land, which is hereby revoked.

~~Under Shire of Beverley Town Planning Scheme No. 2, a specific area of land has been zoned within the Beverley Urban Area for development of an "Industrial Nature".~~

~~The provisions of the Town Planning Scheme require that any interested developer of Industrial Zoned land shall not commence or carry out development of such land without first having applied for and obtained the Planning Consent of Council.~~

~~The majority of land uses which may be permitted in the Industrial Zone have an "AA" classification under the Town Planning Scheme, which means that Council may, at its discretion, permit the "AA" classified land use.~~

POLICY COUNCIL OBJECTIVES

In controlling development within *'General Industry'* and *'Light Industry'* Zoned at Industrial Zoned land, the Objectives of Beverley Shire Council are to:

- ~~1) Progressively encourage the consolidation of all industrial development that exists within the Beverley Urban Area into a sector of that area which has been appropriately zoned, located and serviced for that purpose.~~
- ~~2) 1) Encourage the visual improvement of existing and future industrial development located within the Shire's Industrial Area, as part of the overall Shire Townscape improvement process.~~
- ~~3) 2) Protect the amenity of development in zones which abut the *'General Industry'* and *'Light Industry'* Zoned land Industrial Zone, via the establishment of appropriate landscape buffers and the imposition of landscape and building setback land use conditions on any planning approval consent issued for industrial development in conformity with the provisions of the Shire's **Local Planning Scheme No. 3**. ~~Town Planning Scheme No. 2.~~ All landscape works on any project site are to be~~

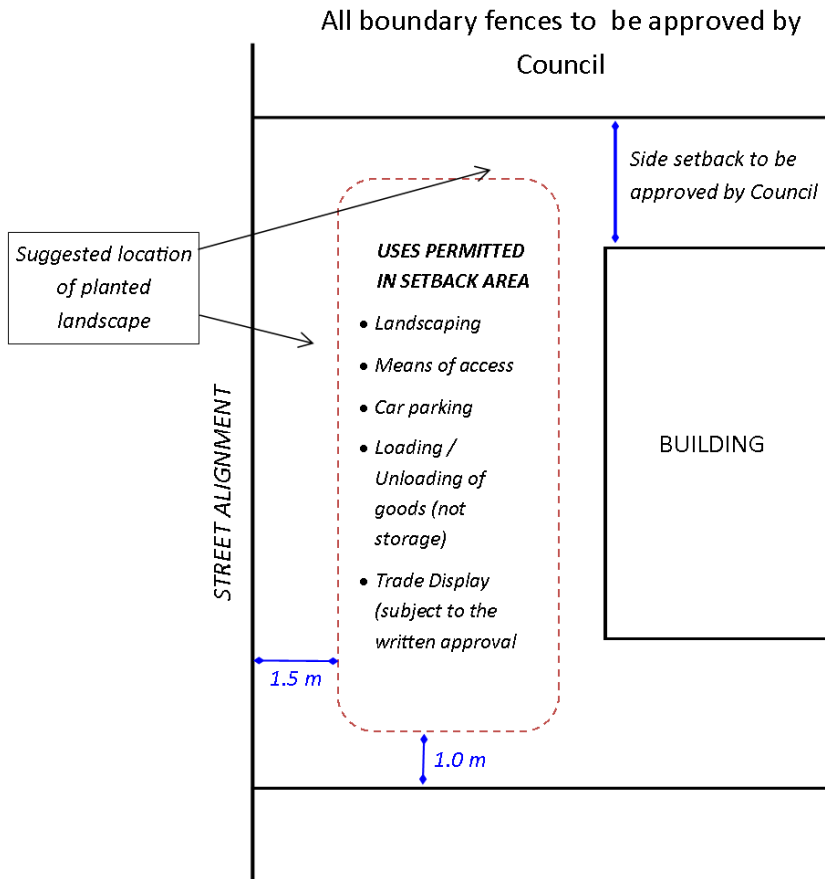


undertaken by the developer as part of the initial project development process.

- 4) ~~3)~~ Ensure that no person erects a building ~~on in the~~ *'General Industry' and 'Light Industry' Zoned land* ~~Industrial Zone~~, unless the facade of the building is constructed of and/or clad in a building material, to a design and specification approved by Council.
- 5) ~~4)~~ Ensure that all fencing associated with any industrial project is of a type and in a location approved by Council as part of the Planning ~~Approval process~~ *Consent*.
- 6) ~~5)~~ Ensure that all stormwater generated by any Industrial Project is disposed of by the developer in a manner which is approved by Council.

~~BUILDING SETBACKS DISTANCES and the USE of the SAME in the INDUSTRIAL ZONE~~

- 1) In lodging an application for Planning ~~Approval Consent~~, a developer must pay regard to the minimum building setback requirements specified in ~~Clause 4.6 of the~~ *Shire of Beverley Local Planning Scheme No. 3 Shire's Town Planning Scheme*, which for *'General Industry' and 'Light Industry' Zoned land* ~~Industrial land~~ are as follows:
 - Front Street - 7.5 m
 - Rear - 7.5 m
 - Side - 0 m
 - a) For a side boundary setback of 0m to apply, the development would require a parapet wall construction on the boundary, approved by the Shire's Building Surveyor, and suitable access to the rear of the Industrial lot will have to be provided.
 - b) In the case of a corner lot, Council may, subject to the merits of the development proposed, approve a lesser building setback of 3.75m to the minor street.
- 2) The use of setback areas in the *'General Industry' and 'Light Industry' Zones* ~~Industrial Zone~~ which will ~~to be approved~~ *considered* by Council is illustrated in the following Diagram:





TPS POLICY No. 5: BUILDING WHILE RESIDING ON A BLOCK

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

A Class 10 building is a non-habitable building or structure (private garage, shed), therefore occupation is not allowed.

The Local Government Act 1960, Part V Division 1 144 - Building Not Erected as a Dwelling Not to be Converted Into One, states that no person shall convert into or adapt or use as a dwelling any building not originally constructed or erected as a dwelling house.

Council may give approval/consent for the use of a caravan as a temporary dwelling on site, during the period of construction of a dwelling on that site. This consent is for a maximum period of three (3) months, after which time permission must be obtained from the Minister for Local Government.

Before Council will approve or consent to the use of a caravan, the following must be available on site:

- Water
- Power
- Septic Tank Installation

The sewage facilities should be in the form of an outbuilding containing a shower, WC, sink and laundry trough with septic tanks and two leach drains. A hot water system providing water at a temperature of 75°C is also required. The septic installation may be connected to the house on completion.

House plans and specifications, together with the outbuilding plans and septic applications, ablution details and letter seeking permission to reside in the caravan, must be submitted.

Council will not support any extension to this period (ie twelve (12) months: Council three (3) months, Minister nine (9) months).

This gives the owner/builder twelve (12) months to complete the dwelling to a habitable state.



The Minister for Local Government

**APPLICATION FOR TEMPORARY ACCOMMODATION
(Reg. 11(2) Caravan Parks and Camping Grounds Regulations)**

I/we

of

apply for permission to live in a caravan on

Lot no:

Street:

Suburb:

Local government: Shire of

For a period of

Months

I / we understand that before approval will be given a report on the proposal will be obtained from the local government and that the facilities on the abovementioned land may be inspected and approved by the local government and at any reasonable time during occupancy.

- * I / We am / are building / having built a house on the abovementioned land. As soon as the house is completed and all necessary approvals obtained I / we declare that I / we shall live in the house.

I / We declare that I / we will cease forthwith to live in the temporary accommodation when:

- a) the period of the approval for the temporary accommodation expires or is cancelled;
- b) I / We are lawfully entitled to live in the house.

** I/We declare that all the details on the attached form and supporting documents are true and correct.

Signature/s

Date:

* Delete if not applicable

** Details to be provided are indicated on the attachment being Application for Temporary Accommodation



DETAILS TO BE PROVIDED BY AN APPLICANT:

1. REASONS FOR APPLICATION

2. DETAILS OF LAND

Lot no: _____

Street no. and name: _____

Suburb: _____

Telephone/Contact no.: _____

Size of property: _____

Zoning: _____

(eg Residential, Industrial, Rural, Special Rural, etc)

3. DETAILS OF CARAVAN to be used a temporary accommodation, [ie the size and number of beds

4. The number of persons who will reside in the temporary accommodation: _____

5. A sketch plan of the property showing where:

- the temporary accommodation is to be located;
- the proximity to houses on adjoining land;
- the effluent disposal system to be used, and
- the location of ablution facilities

6. Ablution facilities are to consist of a

- water closet (toilet pedestal);
- shower;
- wash trough; and
- kitchen sink.

7. Details of an approved effluent disposal system.

If the temporary accommodation is to be used in conjunction during the construction of the applicants residence on the land the following details are required:

- approval in writing that a building permit has been issued for the proposed house;
- schedule of work for constructing the residence; and
- proof of housing borrowings.



LOCAL PLANNING TPS POLICY No. 6: OUTBUILDINGS POLICY

PURPOSE

To provide a guide for the development of Outbuildings in the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 6 – Outbuildings Policy, which is hereby revoked.

~~**AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY**~~

~~The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding Outbuildings throughout the Shire of Beverley.~~

~~This policy supersedes Council's previous Outbuildings Policy, which is hereby rescinded.~~

BACKGROUND

~~Under the Shire of Beverley's Town Planning Scheme No. 2 except where specifically exempt, Planning Approval is required for a shed (outbuilding) in all zones.~~

~~The Shire's Town Planning Scheme has no criteria under which an application for an outbuilding is to be determined. As such, this policy is required to give certainty as to what the Council may approve.~~

OBJECTIVES OF THE POLICY

THE PRIMARY OBJECTIVES are to:

- Provide certainty for landowners of the building requirements within the Shire by ensuring that all development issues are considered when applying for Planning Approval and ~~that the Rural Nature of the Shire is maintained;~~
- To limit the impact of Outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like;
- To adequately screen large buildings so as to not **negatively affect** ~~destroy~~ the rural ambience and setting, to achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads;
- To ensure Outbuildings are not used as de-facto dwellings; and



- To manage the siting and appearance of Sea Containers as Outbuildings in order to protect the amenity and character of the locality.

APPLICATION OF THE POLICY

This policy applies to all land situated within the following zones as designated under the **Local Town** Planning Scheme:

- Residential;
- Rural Residential;
- Rural Smallholding;
- Rural.
- ~~Rural Townsite; and~~
- ~~Farming.~~

This policy does not relate to land zoned '*Rural Townsite*', '*General Industry*' or '*Light Industry*', '~~Town Centre~~', '~~Industrial~~' or '~~Light Industry~~', where all applications for structures incidental to a commercial or industrial use will be considered **on merit** by ~~at an Ordinary Meeting of Council.~~

DETERMINATION

~~Council's Local Town Planning Scheme No.2 requires Council give its discretionary consent to sheds on all zoned land within the Shire. All applications for the construction of sheds and other Outbuildings will be assessed against this policy prior to a decision being made under the provisions of the Local Planning Scheme No. 3.~~

In determining the application, Council may:

- Approve the application with or without conditions; or
- Refuse the application.

INFORMATION TO BE to-be SUPPLIED WITH with AN APPLICATION FOR FOR PLANNING APPROVAL

Application for the construction of an Outbuilding under this policy is to be made by completion of an Application for Planning Approval form, signed by the owner(s) of the land. To enable timely determination of the application, the following information shall be provided:

- Purpose of the Outbuilding, such as private workshop, storage shed, etc.
- Area of Outbuilding in square metres;
- Height of Outbuilding from natural ground level to the top of the wall, or bottom of eave, as appropriate;
- Height of roof ridge (or highest point of the roof) from natural ground level;
- Details on the cladding material to be used for roof and walls, including a uniform colour scheme;
- A scaled site plan of the property showing distance of the proposed Outbuilding from property boundaries, existing structures and effluent disposal systems;
- An elevation sketch of the front and sides of the Outbuilding, showing height of the wall and roof ridge from natural ground level;



- Details of any trees to be removed to allow construction of the Outbuilding; and
- Any other information Council may reasonably require to enable the Application for planning approval to be determined.

SEA CONTAINERS

The use of Sea Containers as Outbuildings within the Shire is regarded as development and will require Planning Approval.

Pending Planning Approval, Sea Containers may be used as Outbuildings subject to the following requirements:

- ❖ The container shall be located to the rear of the lot and shall be screened from the street/road;
- ❖ The container shall be located within normal building setbacks;
- ❖ The container shall be painted to match the colour of the buildings on the lot;
- ❖ The container may only be used as an Outbuilding and not for ancillary accommodation;
- ❖ The container shall not be located over septic tanks, leach drains or other utilities;
- ❖ The container shall be landscaped to screen it from neighbours; and
- ❖ If the container falls into disrepair or become unsightly the Shire shall require its removal.

Temporary use of a Sea Container on building sites as an office or storage unit is permissible, subject to application to and approval of Council. Council delegate authority to the CEO to approve temporary use on building sites. Approval extends for the period of construction of the building period only, and the sea container shall be removed within 14 days of completion of the building.

GENERAL NOTES

- 1) Outbuildings that comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy may be approved subject to compliance with other relevant clauses of this Policy, as set out below.
- 2) Outbuildings that do not comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy will be referred to Council.
- 3) Ablution facilities within Outbuildings shall not be approved unless the Outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the Outbuilding becoming a de-facto house. If the Outbuilding is used in association with a commercial business, ablution facilities may be permitted.
- 4) Setbacks to lot boundaries shall be in accordance with the Shire of Beverley ~~Town~~ **Local** Planning Scheme No. ~~2~~ **3** and the Residential Design Codes, where applicable.
- 5) Under this policy "Sheds" are defined as Outbuildings with a floor area greater than 15m². Outbuildings with a floor area of 15m² or less do not require Planning Approval.



- 6) Planning Approval is required for all Outbuildings located within 75 metres of a road boundary on **Rural Farming** zoned lots.
- 7) The construction of an Outbuilding on vacant land within the *Residential, Rural Residential* **and** *Rural Smallholding* ~~and Rural Townsite~~ Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.
- 8) If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).



CRITERIA					
Zone	Maximum Total area of all outbuildings on the lot (m ²)	Maximum individual area of proposed outbuilding (m ²)	Maximum Wall height (m)	Maximum Roof height (m)	Design / Location
Residential R10 and above	75	75	3.0	4.0	Where the Outbuilding: (a) Is not closer to the primary street alignment than 50% of the required setback for the relevant density coding specified in Table 1 of the R-Codes; (b) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (c) Is not constructed prior to the commencement of construction of a residence.
Residential below R10	100	75	3.0	4.0	
Rural Residential; & Rural Smallholdings & Rural Townsite	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) Is not constructed prior to the commencement of construction of a residence
Rural Farming below 1 hectare	100	75	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) Is not constructed prior to the commencement of construction of a residence.
Rural Farming between 1 – 10 hectares	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume);
Rural Farming above 10 hectares	NA	1,000	8	9	Outbuildings within 75 metres of a road boundary are to be constructed of Colorbond, masonry or similar approved material (excludes zincalume).



LOCAL PLANNING POLICY No. 7: RELOCATED SECOND-HAND DWELLINGS & REPURPOSED DWELLINGS

PURPOSE

To provide a guide for the development of relocated second-hand dwellings and repurposed dwellings within the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley ~~Local Planning Policy Town Planning Policy No. 7 – Relocated Second-Hand Dwellings and Repurposed Dwellings Buildings~~, which is hereby revoked.

APPLICATION OF THE POLICY

This policy applies to all proposals for the relocation of second-hand dwellings and development of repurposed dwellings on land Zoned *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite* within the Shire of Beverley.

This policy does not apply to new pre-fabricated buildings or other new transportable buildings that have not been previously installed in any other location.

DEFINITIONS

Second-Hand Dwelling: means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

Repurposed Dwelling: means a building or structure not previously used as a single house, which has been repurposed for use as dwelling.

(Above definitions as per the Shire of Beverley Local Planning Scheme No. 3).

OBJECTIVES OF THE POLICY

The primary objectives of this policy are to:

1. Ensure compliance with the relevant provisions of Council's Local Planning Scheme in a manner which ensures that the relocation of second-hand dwellings & repurposed dwellings is undertaken to an approved standard which pays regard to local amenity and aesthetics;



2. Provide clear standards as to what constitutes an acceptable type of relocated second-hand dwelling & repurposed dwelling to be used for habitable purposes; and
3. Ensure the design, style & construction of relocated dwellings & repurposed dwellings are in keeping with the character of the surrounding dwellings in particular, and the locality in general.

REQUIREMENT FOR PLANNING APPROVAL

DETERMINATION

As per the Shire of Beverley Local Planning Scheme No. 3, applications for relocated second-hand dwellings & repurposed dwellings within the Shire of Beverley requires Council's consideration in the *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite Zones* prior to a Building Permit being issued. All applications for the relocation of second-hand dwellings & repurposed dwellings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application;
- Approve the application with conditions; or
- Refuse the application.

INFORMATION TO BE SUPPLIED WITH APPLICATION

All applications for planning approval to relocate a second-hand dwelling or develop a repurposed dwelling must be accompanied by the following prior to consideration by Council:

- Signed and completed Application for Planning Approval Form;
- Signed and completed Application for Inspection and report Form (not required for an application for a repurposed dwelling);
- Photographs clearly showing the four elevations of the dwelling;
- Site plan showing the proposed location of the dwelling and distances from property boundaries, other buildings and any natural features on the property; and
- Floor plans, elevations, cross sections, and specifications.

NEED FOR A BUILDING PERMIT

Notwithstanding that Planning Approval may be granted by Council, a Building Permit is required to be sought and issued prior to relocation and/or development commencing.

ADVERTISING

Council may require any application for a relocated second-hand dwelling or repurposed dwelling to be advertised in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* if deemed necessary.



BUILDING INSPECTION

In regards to proposed relocated second-hand dwellings, Council's Building Surveyor will be required to inspect the building prior to its relocation in order to ascertain its suitability for relocation. The inspection will be reported on by completion of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.

No Planning Approval shall be granted prior to the lodgement by the Building Surveyor and assessment by the Shire Planner, of the Relocated Second-Hand Dwelling Inspection Report.

GENERAL PROVISION

MINIMUM DWELLING STANDARD

The following minimum dwelling standard is required to be provided:

- At least one (1) bedroom separated from the other rooms in the dwelling;
- A lounge, meals and kitchen area;
- A separate bathroom; and
- A separate laundry.

To be used as a dwelling, the building will be assessed against and must comply with the requirements for class 1 buildings under the Building Codes of Australia.

ASBESTOS

Second-hand dwellings must have all asbestos materials removed prior to relocation taking place. Council will require documentation proving cement sheeting is asbestos free where the age of the building dictates asbestos may have been utilised in construction.

AMENITY

When considering an application for planning approval, Council shall give due regard to:

- The building in its relocated position being rendered visually acceptable by the use of, amongst others, painting, cladding, verandahs, screening and/or landscaping;
- The design, scale and bulk of the proposed building being compatible with the type of buildings that exist in the locality in which it is to be located;
- Flat roofs will not be permitted. Council's preference is for gabled, dual-pitched or skillion roofs.

Council will not grant planning approval for relocating any dwelling if it is considered by Council to be in conflict with the age and design of buildings in the immediate vicinity of the proposed new location.

SEISMIC AREA

The Shire area is within a classified Seismic Area. Consequently, all relocated structures must meet the appropriate standard of construction required by the Building Code of Australia.



BUSHFIRE ATTACK LEVEL ASSESSMENT

A Bushfire Attack Level (BAL) Assessment might be required, in addition to an application for Planning Approval, if a development site is subject to bushfires and being referred to as being *in a bushfire prone area*.

WORKS TO BE CARRIED OUT

Council may consider placing any condition on its planning approval it deems appropriate to ensure the relocated second-hand dwelling or repurposed dwelling meets the objectives of this policy and preserves the amenity of the locality. These conditions may include:

- The exterior of the building being painted in a manner that is consistent with the colours and styles of the surrounding buildings;
- The construction of verandahs and / or alterations to the roof pitch and / or materials to ensure the relocated building is consistent with the design of surrounding buildings;
- The planting and ongoing maintenance of suitable landscaping to ensure the relocated building looks established on the new location;
- The connection of reticulated water and an appropriate effluent disposal system; and
- All plumbing and electrical wiring to meet the current BCA requirements and Australian Standards.

BOND

PAYMENT

As a condition of planning approval for a relocated second-hand dwelling, a \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable. This money will be refunded where the following requirements have been satisfied:

- The relocated second-hand dwelling is transported to the site and stumped, joined, all walls external and internal made good, all doors and windows in working order and all external surfaces repainted (where applicable) to the satisfaction of Council's Building Surveyor, and the building complies with the relevant provisions of the Building Code of Australia;
- All drains and plumbing are completed and the site cleared of debris including any broken wall cladding; and
- Any other conditions on the planning approval having been addressed.

RETURN OF BOND

The time for completion of all work is twelve (12) months from the relocation of the dwelling. However, the external paintwork or appearance of the building in addition to the necessary works required to make the building habitable are to be completed to the satisfaction of the Shire Planner and Building Surveyor prior to occupation of the building, if this occurs within (12) months of relocation.



BOND AGREEMENT

By payment of the bond to council, the applicant has confirmed that they agree to the conditions of return of the bond and accept Council's reservation to withhold return payment of the bond until it is satisfied that all conditions of planning approval have been met fully.

APPLICATION AND INSPECTION FEES

The following fees are payable at the time of lodgement of planning application:

- Planning Application Fees – in accordance with current Planning and Development Regulations as adopted by Council.
- Should the development have commenced prior to the granting of Planning Approval, including the relocation of the dwelling into the Shire and/or onto the site, the Planning Fee penalty prescribed in the current Planning and Development Regulations, shall apply.
- Building Inspection Fee (prior to relocation)
 - 1) The applicant is to pay all reasonable costs, including travel and the time incurred by the Building Surveyor, for the production of the Relocated Second-Hand Dwelling Inspection Report.
 - 2) The Building Inspection Fee is to be paid prior to the lodgement of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.
 - 3) If requested the applicant may be provided with a non-binding estimation of the Building Inspection Fee.
- Building Permit Fee in accordance with current Building fees and charges, including BCITF Levy (if payable).
- Application fee for Septic Licence (if applicable).



APPLICATION FOR INSPECTION AND REPORT

To: Building Surveyor
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Applicant's Full Name:

Address:

Tel (Work):

Tel (Home):

Date:

Dear Sir

Please arrange an inspection and report on the feasibility of transporting the subject building from and to the locations hereunder. I enclose the prescribed fee as per scale below, 2 photographs of the building, a sketch plan of the rooms and sizes and a scale plan showing its proposed location are submitted overleaf.

Scale of fees for inspection of second-hand dwellings/buildings:

\$450 plus travelling costs at Award rates.

Note: The above fees which are applicable at 30 June 2018~~9~~ are subject to annual review based on the CPI. In addition to the above fees a refundable bond of \$5,000.00 has to be lodged with the local authority in conformity with policy prior to the issue of any Building Permit by the Shire.

PRESENT LOCATION OF BUILDING

Availability of key:

Lot: House No.:

Street Name:

Suburb: Postcode:

Owner's Name: Tel No.:

Owner's Address

Builder / Transporter's Name



PROPOSED LOCATION OF BUILDING

Lot: _____ House No.: _____

Street Name: _____

Zoning: _____ Area of Lot: _____

DOCUMENTATION REQUIRED WITH THIS APPLICATION

1. Two recent photographs of the building.
2. A sketch plan of the building indicating room sizes and proposed joint locations.
3. A site plan of the proposed location showing the shape of the lot, street frontage, north point and position of the proposed building in relation to the boundaries of the lot, other buildings on the site and the building envelope on special rural sites.

New building to be used as: _____ after re-establishment.

Signature of Applicant: _____

FOR OFFICE USE ONLY - INSPECTION REPORT

Date _____ Estimated Age (years) _____

Cladding – Walls

Type _____

Condition _____

Rectification required _____

Roof

Type _____

Condition _____

Rectification required _____

Structure – Sub Floor

Type _____

Condition _____

Rectification required _____

Walls

Type _____

Condition _____

Rectification required _____



TPS LOCAL PLANNING POLICY No. 8: TOWN PLANNING FEES

PURPOSE

To provide a guide for the setting and administering of fees for a variety of planning functions.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 8 – Town Planning Fees which is hereby revoked.

INTRODUCTION

~~Council has adopted this Town Planning Fees Policy as a guide to the setting and administering of fees for a variety of planning functions.~~

FEE SCHEDULE

~~Fees are set in accordance with~~ pursuant to the *Planning and Development Regulations 2009, Schedule 2 – Maximum fees for certain planning services*. ~~the Schedule of Fees contained in Schedule 1 of the Town Planning (Local Government Planning Fees) regulations 2000 of the Planning and Development Act 2005.~~ This schedule reflects the maximum fees that can be charged by a local government for a variety of planning functions.

~~The Schedule of Fees and Charges is included in Council's Budget document. The Schedule as printed in the Budget Document has been modified for the purpose of determining development applications in the Shire of Beverley.~~

PAYMENT OF PLANNING DEVELOPMENT APPLICATION FEES

All planning fees that are payable for the determination of a ~~development~~-planning application are payable at the time of lodgement of an ~~A~~application for ~~P~~planning approval ~~consent~~. Council reserves the right to not determine an application until such time as a payment of fees has been received and deposited into its account.

SINGLE DWELLING APPLICATIONS

~~Where a Planning Application is made in any zone for a single dwelling and no advertising or referral is required, the fee payable shall be the minimum prescribed under the current Town Planning Fees Regulations.~~

REFUND OF PLANNING DEVELOPMENT APPLICATION FEES

Where Council has refused to grant Planning ~~Approval Consent~~, any fees that have been paid to Council are not refundable. The applicant is to be made aware that the fee is for the determination of an application, not its approval.



Where a development application has been lodged and is subsequently withdrawn by an applicant and a request for refund of the planning fees made, the following refund guidelines will apply:

- Where Council has determined an application – **no refund**
- Where a request for withdrawal is made within one (1) week of the Ordinary Council Meeting where the application will be determined – **no refund**.
- At any stage prior to one (1) week before the Ordinary Council Meeting where the application will be determined – **50% refund**.

PAYMENT OF SUBDIVISION CLEARANCE FEES

Where Council **is required to consider** ~~received a request~~ for the clearance of conditions on a subdivision approval, it will not clear any conditions until the appropriate fee has been received and ~~deposited into its account~~.

~~The clearance fee will be determined in accordance with the number of lots proposed regardless of the number of existing lots that are amalgamated and re-subdivided.~~

PAYMENT OF HOME OCCUPATION FEES

Home occupation application fees will be subject to the same measures as development application fees in terms of timing of payment and refund policy.

~~OTHER MATTERS~~

~~Council will have regard to the Town Planning (Local Government Planning Fees) Regulations 2000 and subsequent amendments for matters not covered by this Policy.~~



TPS LOCAL PLANNING POLICY No. 9: TREE FARMS CROPS

PURPOSE

To provide a guide for considering applications for planning approval involving Tree Farms.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 9 – Tree Crops which is hereby revoked.

OBJECTIVE

The objectives of this Local Planning Policy are to:

- Achieve a consistent, efficient and equitable system for assessing and approving tree farm crop applications, in particular ensuring consistency across the five Shires;
- Allow local governments to keep track of tree crop developments, which will assist in promoting the region to potential processors;
- Demonstrate that SEAVROC local governments support and promote tree crops as a land use in the General Agriculture Zone;
- Encourage tree farm crop developers to adhere to industry guidelines and standards as specified in relevant codes of practice and other documents; and
- Identify specific issues that the Shire local governments wish to see addressed in the planning and development of tree farms crops.

Any tree farm crop development shall not be justification for an application for subdivision nor any proposed tree farming cropping or an approved application for tree farming cropping on any land be deemed a precursor to subdivision.

A body of legislation, policy and guidelines relevant to tree crops already exists and a range of government agencies and other stakeholders are involved in regulating and managing tree farming crop issues.

This policy aims to be consistent and complementary with existing regulations and not to place additional undue burden on landowners and investors wishing to pursue tree farm crop development.

POLICY

BACKGROUND

Tree farms crops have the potential to become an important land use in medium to low rainfall agricultural areas in Western Australia (WA). Landholders and private investors are looking to capitalise on emerging opportunities for farm forestry in these



regions, diversify income streams and to gain the on-farm environmental benefits that integrated tree farms crops can provide. Given the increasing opportunities and interest in tree farm crop development, it is timely important for the Shire local governments to ensure that these developments are adequately supported and addressed in the local planning framework.

The South East Avon Voluntary Regional Organisation of Councils (SEAVROC) member local governments, which are the Shires of Brookton, Beverley, York, Quairading and Cunderdin, wish to maximise the benefits and opportunities associated with tree crops, such as new industry development and regional investment, while minimising any potential negative impacts. They also recognise that having consistent policy across the region can facilitate planning approvals and provide landowner and investor confidence.

Background information relating to tree crops is provided in the report, Opportunities and Issues Associated with Farm Forestry in the South East Avon Low Rainfall Region.

DEFINITIONS

APPLICANT

An Applicant is defined as the person or entity (e.g. company or organisation) responsible for management of the tree crop. The Applicant does not have to be the owner of the trees or the land on which trees are planted (e.g. the Applicant could be a third party management agency). The Applicant is responsible for ensuring adherence to this policy and other relevant legislation and regulations.

TREE FARM CROP

The Shire of Beverley Local Planning Scheme No. 3 (LPS 3) defines a Tree Farm as follows:

Means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act section 5.

A Tree Farm Land Use is a discretionary Land Use in the Rural Zone in Zoning Table 3 of LPS 3.

For the purpose of application of this policy a tree crop is defined as:

- Trees planted with the intent of producing commercial products. Commercial products include all wood and non-wood products that can be sold to a third party. Wood products are produced when trees are harvested, such as woodchips or sawlogs, while non-wood products include products such as environmental services; and
- Trees under the management of one Applicant with an aggregate area greater than 40 hectares in any one Shire in the Shires of Brookton, Beverley and York and an aggregate area greater than 10 hectares in the Shires of Cunderdin and Quairading or a contiguous area greater than 10 hectares in the Shires of Brookton and Beverley.

LANDOWNER

A Landowner is defined as the person or entity that holds the title to the land.



MANAGEMENT PLAN

Provides details of the way in which a tree **farm** crop will be developed and managed, and aims to demonstrate the means by which the principles of environmental care, cultural and fire management objectives are achieved.

A MANAGEMENT PLAN INCLUDES THE FOLLOWING COMPONENTS:

- Establishment plan;
- Plantation Management plan; and
- Fire Management plan.

CODE OF PRACTICE

The Code of Practice for Timber Plantations in Western Australia 2006, produced by Forest Industries Federation WA, Forest Products Commission Australian Forest Growers, or as revised, **shall apply**.

GUIDELINES FOR PLANTATION FIRE PROTECTION

The Guidelines for Plantation Fire Protection 2001, produced by Fire and Emergency Services Authority WA, or as revised, **shall apply**.

AREAS OF APPLICATION

This policy applies to land zoned '**Rural**' 'General Agricultural' or "Farming" in the **Shire of Beverley** Local Planning Schemes No.3. ~~of the Shires of Brookton, Beverley, York, Quairading and Cunderdin.~~

APPLICATION AND APPROVAL REQUIREMENTS

WHEN IS AN APPLICATION REQUIRED?

A Tree **Farm** Crop-Development Application must be submitted and approved prior to the commencement of a tree crop development.

~~In the Shires of Brookton, Beverley and York a~~An application is required for all tree **farm** crop developments greater than 40 **1** hectares in size. ~~If an Applicant has tree crops with an aggregate area of less than 40 hectares or less 10 contiguous hectares within any one Shire an application is not required. However, the Applicant is required to submit a Tree Crop Development Application when new tree crop developments will result in the total aggregate area exceeding 40 hectares.~~

~~— In the Shires of Cunderdin and Quairading a Development Application is required when an applicant has an aggregate area of tree crops which is 10 hectares or greater.~~

~~— In the Shires of Brookton and Beverley a Development Application is required when an applicant has a contiguous area of tree crops which is 10 hectares or greater.~~

~~— A Tree Crop Development Application can cover multiple tree crop developments, which may be on different titles, provided they are under the management of one Applicant.~~

TREE CROP DEVELOPMENT APPLICATION REQUIREMENTS



In addition to Shire requirements for Development Applications, a Tree Farm Crop Development Application is to contain the following three parts:

a) Registration; - which must contain the following information:

- Title details of the subject land;
- Name of the Landowner(s);
- Name of the Applicant (tree farm crop manager);
- Address and contact details of the Applicant;
- Area (hectares) to be planted and species to be planted; and
- Signatures of the Applicant and the Landowner(s).

b) Management Plan:

- A checklist of information that should be included in a Management Plan is provided in Annexure attachment 2. The checklist is based on the guidelines in the Code of Practice.
- The Management Plan must address the policy measures described in Section 6 of this Policy.

c) Map; - which should show the following:

- Location of tree crops;
- Access roads;
- Structures and buildings;
- Natural features including native vegetation and water courses; and
- Other relevant information such as hazards or significant features.

Modification to Tree Farm Crop Development Application

An Applicant with an existing Tree Farm Crop Development Application approval may modify the existing application, including the addition of new tree crops plantation areas or expansion of existing tree crops plantation areas. Additional areas of tree plantations crops may therefore be managed under existing Management Plans, without the need for the Applicant to prepare a new Management Plan for every new tree plantation crop development. However the Applicant must ensure that the management measures in an existing Management Plan are relevant to new tree plantation areas crops and the sites on which they will be developed, and meet the requirements of this policy.

If this is not the case the Applicant is required to submit a modified or new Management Plan.

If an Applicant transfers management responsibilities to another organisation they are required to notify the Shire and provide details of the new managing entity.

Assessment of applications

~~Tree Crop Development Applications should be submitted to the Shire in which the development will occur.~~

~~Assessment of Tree Crop Development Applications is to have regard to the application requirements and policy measures described in Sections 5.2 and 6 of this Policy.~~



ADDITIONAL POLICY MEASURES

The following policy measures must be addressed in the Management Plan.

GENERAL TREE FARM CROP MANAGEMENT

The Shires encourage all tree farm crop developments to be undertaken with appropriate consideration to the specifications and guidelines in the *Code of Practice and Guidelines for Plantation Fire Protection*.

The *Code of Practice* provides management goals and operational guidelines to tree farm managers to “ensure tree crop operations in WA are conducted in a manner that is in accordance with accepted principles for good plantation management, while recognising that a primary aim of tree crops is to be economically competitive and sustainable”.

ACCESS ROADS AND ROADING

When planning tree farm crop developments, Applicant's Applicants should consider how tree plantations crops will be accessed for management, harvesting and removal of products (if applicable). Potential access roads should be identified on the Map.

The harvest and haulage of tree farm crop products results in ‘wear and tear’ of roads and other transport infrastructure and the Shires are is seeking to minimise adverse effects on local roads within their its control.

~~The future locations of processing facilities in or near the SEAVROC region are currently unknown, and it is therefore difficult to prepare a transport strategy prior to commencement of tree crop development.~~

FIRE MANAGEMENT

A fire management plan must be included as part of the overall Management Plan (see Attachment 2).

Any Fire Management Plan must be consistent with *Guidelines for Plantation Fire Protection 2001*, produced by Fire and Emergency Services Authority WA, or as revised. Should the Fire Management Plan not be consistent with the guidelines then the application will normally be refused.



Attachment 1 Tree Farm Crop Development Application Registration Form

SECTION 1 – NEW APPLICATION OR MODIFICATION

Select one of the following:

- New Tree Farm Crop Development Application
(Complete all Sections except Section 6)
- Modification to existing Tree Farm Crop Development Application
(Complete all Sections except Section 5)

SECTION 2 – APPLICANT DETAILS

Name of Applicant _____
 (Company or individual): _____
 Name of contact person: _____
 Address: _____

 Tel: _____
 Fax: _____

SECTION 3 – LANDOWNER DETAILS (If multiple Landowners provide details of additional Landowners on page 3)

Tick if AS ABOVE or complete

Name of Landowner: _____
 Address: _____

 Tel: _____
 Fax: _____

SECTION 4 – LAND TITLE

Title details of the land on which trees will be planted
(If multiple titles, specify the area to be planted on each title):



COMPLETE IF NEW APPLICATION

SECTION 5 – TREE FARM CROP INFORMATION (NEW APPLICATIONS ONLY)

Total area to be planted _____
 (hectares): _____

Species to be planted _____
 (and area of each): _____

Proposed planting _____
 dates: _____

Management Plan attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Map attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Note: a Management Plan and a Map are prerequisites for approval of a new Tree Farm Crop Development Application

COMPLETE IF APPLICATION MODIFICATION

SECTION 6 – TREE FARM CROP INFORMATION (Modifications only).

Complete relevant sections

Reason for modification _____
 (e.g. new or changed tree plantation crop area)

Additional area to be planted (hectares): _____

Species to be planted: _____

Proposed planting _____
 dates: _____

Management Plan attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Map attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Note: Previously approved Management Plans and Maps may be used for modification if relevant.

If no, provide reference to relevant Management Plan and/or Map

Signature of Applicant: _____

Print Name: _____

Date: _____

Signature of Landowner: _____
 (if land owner is not Applicant)

Print Name: _____

Date: _____

SHIRE USE ONLY

Application received on: _____	Reasons for non approval _____
Application reviewed by _____	Advice provided to Applicant on: _____
Approved/Not approved _____	Tree crop register updated on: _____



ADDITIONAL LANDOWNERS

LANDOWNER 2

Name of Landowner: _____

Address: _____

Land Title: _____

Tel: _____

Fax: _____

LANDOWNER 3

Name of Landowner: _____

Address: _____

Land Title: _____

Tel: _____

Fax: _____

LANDOWNER 4

Name of Landowner: _____

Address: _____

Land Title: _____

Tel: _____

Fax: _____

LANDOWNER 2

Signature of Applicant: _____

Print Name: _____ Date: _____

LANDOWNER 3

Signature of Applicant: _____

Print Name: _____ Date: _____

LANDOWNER 4

Signature of Applicant: _____

Print Name: _____ Date: _____



Attachment 2 Tree ~~Farm~~ ~~Crop~~ Development Application Management Plan Checklist

TREE ~~FARM~~ ~~CROP~~ DEVELOPMENT APPLICATION

MANAGEMENT PLAN CHECKLIST

The following is provided as a checklist of information recommended to be included in a tree ~~farm~~ ~~crop~~ Management Plan. It is based on the guidelines in the Code of Practice for Timber Plantations in Western Australia and provides a reference to the relevant sections of the Code of Practice where relevant.

ESTABLISHMENT PLAN	Section in Code of Practice
---------------------------	------------------------------------

This should outline the following topics and how they will be managed:

- | | |
|--|------------|
| • Areas of native vegetation | 4.3 |
| • Management and protection, including setback distances, of watercourses, wetlands, reservoirs and significant features | 4.3 |
| • Setback distances to structures, dwellings and gazetted infrastructure
(Note: The Guidelines for Plantation Fire Protection recommend a setback distance of 50 metres.) | |
| • Areas to be planted and size of compartments
(The Guidelines for Plantation Fire Protection contain guidelines on compartment size.) | 4.5, 4.7.6 |
| • Access and firebreaks | |

Also refer to the Guidelines for Plantation Fire Protection

- | | |
|---|---------|
| • Species to be planted | 4.6.2 |
| • Direction of planting lines in relation to contours and natural drainage | 4.6.3 |
| • Soil preparation methods | 4.6.3 |
| • Pest and weed control methods/prescription,
(including control of declared animals and plants) | 4.6.5 – |
| • Planting methods/prescription | 4.6.7 |
| • Fertilising methods/prescription | 4.6.4 |
| • | |

MAINTENANCE PLAN

This should outline the activities to be conducted during the tree ~~plantation~~ ~~crop~~ rotation and how they will be managed

- | | |
|--|------------|
| • Pest and weed control methods/prescription, including control of declared animals and plants | 4.6.5 – |
| • Grazing strategy | 4.6.7 |
| • Fertilising methods/prescription | 4.7.6 |
| • Pruning and thinning regimes | 4.6.4 |
| • Access and firebreak maintenance | 4.6.9 |
| • | 4.5, 4.7.6 |

FIRE MANAGEMENT PLAN

This should contain the following details:

- Contact names and telephone numbers
 - Names and addresses of local fire control bodies
 - Map or details of access roads, firebreaks, water points etc.
- Note: this information may be included on the main Map that forms part of the Tree ~~Farm~~ ~~Crop~~ Development Application



- Location of firefighting equipment, including details of cooperative arrangements
- Specific measures to protect services e.g. power lines and gas supplies, or surrounding values (if relevant)

Refer to Guidelines for Plantation Fire Protection



TPS POLICY No. 10: PATIOS and CARPORTS

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

PURPOSE

To provide guidance for the Planning requirements for patios, verandas, carports and similar structures in the Residential, Rural Residential and Farming zones.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding patios, carports and similar structures associated with a dwelling, throughout the Shire of Beverley. This policy will be incorporated into future schemes when Town Planning Scheme No.2, or greater, is revoked.

BACKGROUND

Under the Shire of Beverley's Town Planning Scheme No. 2 Planning Approval is not required for single dwellings that meet specific criteria. There is an implied but no specific exemption to the requirement for Planning Approval for minor structures attached or associated with dwellings.

In order to resolve the matter, at its September 2008 meeting Council passed the following resolution:

"All patios, verandas, carports and other structures proposed to be attached to an existing dwelling, which comply with Town Planning Scheme No. 2, are considered ancillary to that dwelling and therefore do not require Planning Approval."

The Shire's Town Planning Scheme has no criteria under which such applications are to be determined. As such, this policy is required to provide certainty in relation to approval requirements for minor structures associated with previously approved dwellings.

DETERMINATION

Council's Town Planning Scheme No.2 allows Council to grant discretionary consent to single dwellings on all Rural Residential, Town Centre, Rural Townsite and Farming zoned land within the Shire. Single dwellings in Residential zones that comply with scheme and Residential Design Code requirements do not require Planning Approval. Grouped dwellings may only be granted approval in a Residential zone.

POLICY



As Planning Approval has already been granted for the dwelling where required, it is considered such approval encompasses minor attached and/or associated structures that comply with scheme and Residential Design Code requirements.

Where development ancillary to an existing single dwelling, such as patios, verandahs and carports is proposed, no Planning Approval is required provided the proposed development complies with:

1. The Shire of Beverley's Town Planning Scheme No. 2 and its successors;
2. The Residential Design Codes 2008 and its successors; and
3. All other relevant Council policies.
4. The structures shall not be finished with zincalume and/or untreated or unpainted timber or metal.
5. All structures proposed to contain second hand material shall require planning approval.

If in the opinion of Council or the Shire Planner under delegated authority, the structure is of such a scale, bulk or style that it is likely to disturb the amenity and/or character of the area, then the structure will not be considered minor and Planning Approval will be required.

All Building Permit applications for the construction of patios, verandas, carports and other structures proposed to be attached to, or associated with an existing dwelling, will be assessed against this policy. Should Planning Approval be required, determination will be made under the appropriate provisions of the Scheme.

In determining an application, Council or the Shire Planner under delegated authority may:

- Approve the application with or without conditions; or
- Refuse the application.

*Notwithstanding that Planning Consent may not be required,
a Building Permit is required to be sought and issued by
Council's Building Surveyor prior to construction commencing.*



TPS LOCAL PLANNING POLICY No. 14: ANGLO ESTATE POLICY (Mount Kokeby)

PURPOSE

To inform potential landowners on the lack of development potential for lots in the area known as Anglo Estates, confirm Council’s position on development and provide guidance on surrendering the lots.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding the area known as Anglo Estates. The subject area is located outside the Mount Kokeby townsite. This policy will be incorporated into future schemes when Town Planning Scheme No.2, or greater, is revoked.

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 11 – Anglo Estate Policy (Mount Kokeby) which is hereby revoked.

BACKGROUND

The area known as Anglo Estates was subdivided in 1906 to provide housing lots for an urban settlement centred on the Mount Kokeby train station. The train station no longer exists and apart from a few isolated dwellings there is no remaining urban development. Anglo Estates Pty Ltd purchased the lots in 1995 and in 1996 a test case concerning Council’s refusal to grant Planning Approval for a single dwelling was heard by the Town Planning Appeals Tribunal. Council’s decision to refuse the application was upheld.

Council has consistently refused to grant Planning Approval for the following reasons:

1. All lots are zoned **'Rural' "FARMING"** under the provisions of Shire of Beverley **Local Town Planning Scheme No. 2 3**.
2. A number of the lots concerned do not have frontage to a public road, therefore, access to the same will only be possible through adjoining private property, if the adjoining land owners agree.
3. The building setback provisions within the **'Rural' "Farming"** zone of the Shire require that all buildings have the following minimum setback to lot boundaries:

To street Front:	35.0 15.0 m
To rear boundary Rear:	10.0 m
To side boundaries Side:	10.0 m
4. No reticulated scheme water supply exists in the locality at this time, and due to the distance to existing **bulk** water mains at Beverley and Brookton, it is unlikely that a scheme water supply will be provided in the future.



5. The existing soil type in the locality suggests that the provision of on-site effluent disposal could be difficult and costly, and that the only long term solution for the disposal of effluent would be via the installation of a sewerage scheme.
6. Due to points 3, 4 and 5 above, the Shire of Beverley has actively resisted the development of the lots concerned for any purpose other than farming.
7. Council's action with regard to the development and/or amalgamation of Anglo Estates lots at Mount Kokeby has consistently been one of non-support, and this action has been the subject of an Appeal by Anglo Estates to the Town Planning Appeal Tribunal of Western Australia, who dismissed that Appeal, due to doubts regarding:
 - ❖ Effluent disposal capability of the land area as a whole.
 - ❖ The provision of an adequate potable water supply to each lot.
 - ❖ The effect that residential development could have on the rural amenity of the locality.
 - ❖ The environmental harms that may be caused to persons occupying residences.
 - ❖ The effect which single residential development could have on the orderly and proper planning of the Mount Kokeby Locality.
8. In conclusion, the Beverley Shire Council has consistently considered that support for the development of the small, generally unserved, *'Rural'* "Farming" zoned lots in the farming locality of Mount Kokeby, for purposes of a single residential nature, would be irresponsible from the Local Authority point of view.

DETERMINATION

Under the Shire of Beverley's Local Town Planning Scheme No. ~~3~~ ² Planning Approval is required for ~~a single house~~ all development in *Rural Farming* zones ~~except for Rural Pursuit and compliant outbuildings~~. Under ~~Clause 6.3.2 of TPS 2~~ Council may refuse an application if it is not consistent with the orderly and proper planning for an area.

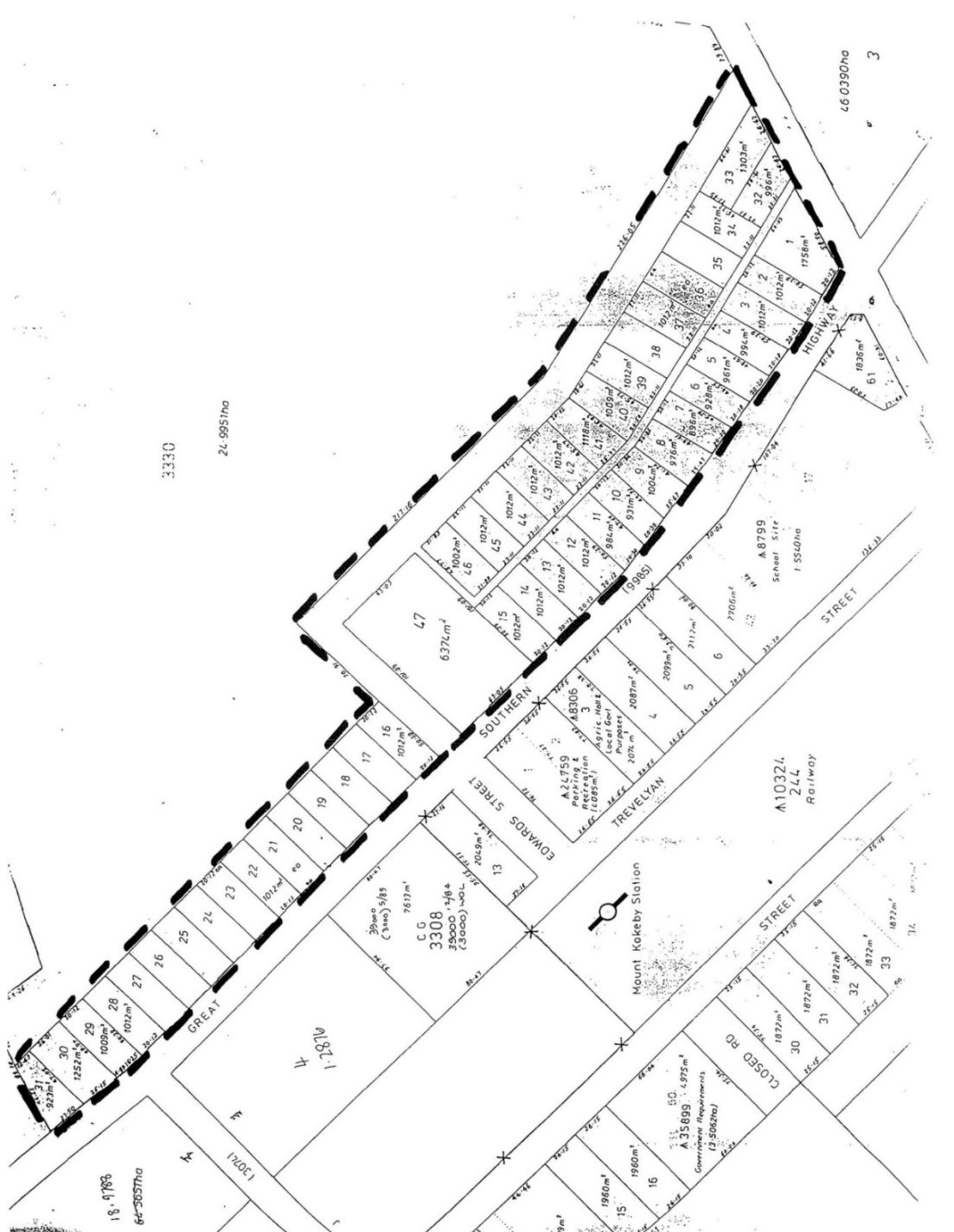
Therefore Council has consistently refused Planning Approval for any development on the Anglo Estates lots that is not consistent with Farming purposes. Such refusal to grant Planning Consent includes single dwellings.

POLICY

1. The lots referred to are included within the heavy broken black line on the attached plan.
2. Development proposals that are inconsistent with viable agricultural production will not be approved.
3. Residential development including single dwellings will not be supported.



To provide a financial incentive for landowners to surrender the lots. Should a landowner surrender the lot(s) then the current and previous years rates would be refunded if paid, or expunged if unpaid. The Shire would then pay all transfer of ownership costs. As the lots are potentially undevelopable it is anticipated the cost of the rates would be equal to or greater than the value of the land.





LOCAL PLANNING POLICY - ~~TPS POLICY No. 12: DEVELOPER CONTRIBUTIONS FOR~~ ROAD **AND FOOTPATH UPGRADING**

PURPOSE

This policy sets the basis for seeking contributions for the upgrading of the Shire's road and footpath network as a result of the subdivision and development of land. The policy will allow a consistent approach to be applied to all subdivisions and relevant development and will provide guidance on Council's decision making. The policy will also provide certainty to the community in estimating the costs of the subdivision and development process.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

*Clause 4 of Schedule 2, Part 2 of the **Planning and Development (Local Planning Schemes) Regulations 2015** enables a Local Government to prepare and adopt Local Planning Policies.*

*This policy supersedes **Shire of Beverley Town Planning Policy No. 12 – Developer Contributions for Road and Footpath Upgrading**, which is hereby revoked.*

The Shire of Beverley, pursuant to ~~Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2~~, hereby makes this Town Planning Scheme Policy regarding subdivision and development contributions for road and footpath upgrading throughout the Shire of Beverley. This policy will be incorporated into future schemes when ~~Town Planning Scheme No.2~~, or greater, is revoked.

OBJECTIVES

- To provide a basis for seeking financial contributions to the upgrading of the road and footpath network as a result of the subdivision process.
- To provide a basis for seeking financial contributions to the upgrading of the road and footpath network as a result of development proposals.
- To ensure consistency in the recommendations made to the Western Australian Planning Commission on subdivision applications.
- To provide clear and consistent advice to the community on the Shire's expectations for road and footpath upgrading.

DEFINITIONS

'Road' shall have the definition applied to it under the Road Traffic Act 1974 which includes any highway, road or street open to, or used by, the public and includes every carriageway, footway, reservation, median strip and traffic island thereon.

'Footpath' shall mean any land or thoroughfare used by pedestrians and/or cyclists and shall include pathways, dual use paths and any other walkway designed for this use.

STATUTORY POWERS



This Policy relates to determinations made by the Western Australian Planning Commission under the Planning and Development Act 2005. This Act gives the Commission the power to require developer contributions as part of the subdivision of land.

Where a development proposal requires the upgrading of the road and or footpath network, Council may require developer contributions ~~under Clause 6.3.2 of the Shire of Beverley's Town Planning Scheme No. 2.~~

This Policy has regard to the information contained within the Western Australian Planning Commission's State Planning Policy 3.6 - Development Contributions for Infrastructure. The objectives of the policy are:

- To promote the efficient and effective provision of public infrastructure and facilities to meet the demands arising from new growth and development;
- To ensure that development contributions are necessary and relevant to the development to be permitted and are charged equitably among those benefiting from the infrastructure and facilities to be provided;
- To ensure consistency and transparency in the system for apportioning, collecting and spending development contributions; and
- To ensure the social well-being of communities arising from, or affected by development.

This Policy adopts and implements these principles for seeking developer contributions as part of the subdivision and development process.

POLICY

1. All applications for subdivision or development approval made within the Shire of Beverley, where there is an identified nexus between the requirement for a road and/or footpath upgrade and the proposal, will be subject to the provisions of this policy. This policy does not supersede or influence any other requirement for developer contributions as part of the subdivision or development approval process toward other facilities or infrastructure, such as public open space, community facilities, etc.
2. In making recommendations to the Western Australian Planning Commission on applications for subdivision where at least one additional lot will be created from the parent lot/s, the Council will consider seeking a financial contribution to be made towards the upgrading of the road and/or footpath network.
3. The Council reserves the right to seek a financial contribution towards the upgrading of the road and/or footpath network in the case of boundary rationalisation applications where no additional lots will be created, if it is considered warranted under certain circumstances.



4. When determining a development application, if in the opinion of Council the development generates the requirement for a road and/or footpath upgrade, the Council will seek a financial contribution to be made towards the upgrading of the road and/or footpath network.
5. Contributions towards the upgrading of the road and footpath network will be based on the standards contained in Table No 1 of this policy. The standards will be reviewed as part of Council's periodic review of the Shire of Beverley's Policy Manual. Thereby allowances can be made for changing community expectations.
6. The road and footpath upgrading contribution will be a pro-rata calculation of 50% of the road/footpath as contained in Table No 1, based on the per kilometre / per metre frontage of the parent lot/s to the road. Where a secondary street exists, the Council reserves the right to seek a contribution for the secondary street in addition to the primary street frontage, however the Council will take into account traffic movements and existing rights of entry.
7. If a subdivision requires that the created lots be provided with constructed road access that does not currently exist; this policy shall not supersede any requirements for the developer to pay the full construction costs to provide this road access.
8. Nothing in this policy shall prohibit Council from seeking the construction of a footpath network within a subdivision at the developer's expense.
9. In terms of the expenditure of the financial contributions made as part of the subdivision of land, the following principles shall apply:
 - a) Should the applicant not construct the road, the construction/upgrading of the road(s) shall comply with the Shire's Works Program; and
 - b) The upgrading of any footpath network shall occur within three (3) years following the completion of all subdivisions affecting a particular area, or prior to this date as determined by Council.
10. The Council may vary the requirements of this policy, where it is considered that full compliance with the policy is impractical or such variation is warranted in the circumstances of the subdivision or development.
11. **This Policy does not apply to main roads.**



Zone	Standard			Comment
	Road Width (metres)	Road Surface	Kerbing/ Drainage	
Residential R5 and above	6	Two coat – Chip Seal	Yes	
Residential R2.5 and below	6	Two coat – Chip Seal		
Rural Townsite Town Centre	As appropriate	Asphalt	Yes	
Light Industry & General Industry Industrial	7	Asphalt	Yes	Kerbing to be provided if appropriate
Rural Residential	6-7	Two coat seal	Yes	Kerbing to be provided if appropriate
Rural & Rural Smallholdings Farming	7	Gravel – 150mm thick		A sealed road standard may be required in specific circumstances.
Footpaths where identified in strategy or structure plan	1.6	Concrete – 100mm thick		Mesh to be placed in all crossovers



LOCAL PLANNING POLICY No. 13: SIGNAGE

PURPOSE

To provide guidance for the requirements for all signage within the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This Policy supersedes the previous Signage Policy which is hereby rescinded.

BACKGROUND

Signage is considered to have a major impact on the amenity of the Shire, particularly in relation to roadside advertising. Except where specifically exempt under the Shire of Beverley Local Planning Scheme No. 3 or lawfully erected prior to the gazettal of the Local Planning Scheme No. 3 all advertisements within the Shire of Beverley require the prior approval of Council. This policy is to provide guidance for the location and desired standards when an application for planning approval is being considered.

OBJECTIVE

The policy is to enhance the amenity and character of all areas within the Shire of Beverley through the provision of acceptable standards of development for advertisements.

POLICY

1. This policy is for all signage that is visible from outside the property, complex or facility concerned, either from private land or from public places or streets.
2. For protection of amenity in the Rural, Rural Smallholding & Rural Residential zones, rural character shall be a priority when considering applications. Proposals which are not considered to be in harmony with the character and amenity of the area shall be recommended be refused.
3. Should the application be on or adjacent to a Main Road reserve, approval from Main Roads WA is also required.
4. Signs denoting property and/or owner name and/or property address do not require approval.
5. Temporary signage erected on any land, to encourage persons to vote for a candidate, political party or issue which may be for a forthcoming election of the parliament of the Commonwealth or State or Local Government or a referendum, removed within 72 hours of close of polls on the voting day, does not require planning approval.



6. Signage placed within the property boundary by a Licensed Real Estate agent specifically relating to the sale of the property, does not require planning approval.
7. Signage for community events, no larger than 1.2m² and for a period not exceeding 4 months, does not require the payment of a planning application fee and may be approved by the Shire Planner under delegated authority.
8. A-Frame type signage for retail sales placed adjacent to the associated business, no larger than 1.2m² does not require planning approval, on the proviso they be removed after close of business on business operational days.
9. Where an advertisement proposal requires approval, including those that form a component of a development application, the applicant shall complete and lodge a control of advertisements form contained in Appendix No. 1 to this policy in addition to an application for Planning Approval.
10. All advertisements shall comply with the criteria contained in Table 1 of this policy.



Location	Sign Purpose	Maximum Allowable Signage
All Locations	All Advertising	<ul style="list-style-type: none"> • Signage must be complementary to its surroundings. • Any signage which in the opinion of Council is distracting to motorists shall not be approved. • Except for Rural Townsite, Light or General Industry zones flashing or illuminated signs shall not be approved.
Recreational Precinct - Oval	Commercial Advertising	<ul style="list-style-type: none"> • Signage around the Oval circle shall have a minimum as well as maximum height of 80cm (inclusive of frame) measured from natural ground level to the top of the sign (refer to Appendix 2). • No limitation on width of signage. • Advertisements along the Oval circle shall be framed with an appropriate material to prevent possible injuries to spectators and participants in sports events. • Advertising contents, font and colour scheme shall be to the satisfaction of the Shire. • All other Commercial Oval Advertising to be considered on individual merit in relation to contents, dimensions, type and siting, etc.
Beverley Cornerstone Multi-Purpose Community Centre	Commercial Advertising	<ul style="list-style-type: none"> • All proposed commercial advertising shall require an application for planning approval. • Advertising for the commercial offices fronting Dawson Street shall be limited to signage on the two glass door panels (top and bottom) only – (refer to Appendix 3). Preference will be given to removable printed film. • No signage shall be permitted on adjacent external commercial office walls or facia's/eaves. • Should the business cease to operate, all relevant signage must be removed.
Within Main Roads Road Reserve	Local Government or Community Organisation	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Should the organisation cease to operate, all relevant signage must be removed.
	Commercial Advertising	Not allowed
Adjacent to Main Roads Road Reserve	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • All signage must comply with the setback requirements contained in <i>Table 5 – General Site Requirements</i> in Local Planning Scheme No. 3. • Consideration must be given to the grouping of signage. • Should the business cease to operate, all relevant signage must be removed. • Advertising shall be for businesses or activity located within 5 km of the sign.



Road Reserve (Non Main Road)	Private and commercial advertising.	<ul style="list-style-type: none"> • Signage must be specific to an event and time period. Ongoing approval shall not be granted.
	Local Government or Community Organisation	<ul style="list-style-type: none"> • Signage must be specific to an event and/or time period
Residential Zone	Home Business – Signage does not require approval if compliant with policy	<ul style="list-style-type: none"> • Maximum dimension of 1m². • Signage must relate to the business being conducted. • Should the business cease to operate, all relevant signage must be removed.
	Domestic Advertising for (Garage Sale Etc.)	<ul style="list-style-type: none"> • Maximum dimension of 1m². • Advertising must relate to the property upon which the signage is placed. • All signage approval shall be limited to a maximum of two months after which a new approval must be sought and granted.
Rural Residential Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Advertising must relate to the property upon which the signage is placed.
Rural Smallholding Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Advertising must relate to the property upon which the signage is placed.
Rural Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Consideration must be given to the grouping of signage.
Rural Townsite Zone	All Advertising	<ul style="list-style-type: none"> • Advertising must relate to the property upon which the signage is placed. • Consideration must be given to the grouping of signage. • All signage approval shall be limited to the business for which approval has been granted. For any change of business, a new approval must be sought and granted.
Light & General Industry Zone	All Advertising	<ul style="list-style-type: none"> • Maximum individual dimension of 6m². • Maximum total area of signage 15m². • Advertising must relate to the property upon which the signage is placed. • Consideration must be given to the grouping of signage. • All signage approval shall be limited to the business for which approval has been granted. For any change of business, a new approval must be sought and granted.



Appendix 1

ADDITIONAL INFORMATION SHEET FOR ADVERTISEMENT APPROVAL (to be completed in addition to Application for Planning Approval)

Name of Advertiser (if different from owner):

Address in full:.....

Description of property upon which advertisement is to be displayed including full details of its proposed position within that property:

.....
.....
.....

Details of Proposed Sign:

Height:..... Width:..... Depth:

Colours to be used:

Height above ground level - (to top of advertisement):

(to underside):.....

Materials to be used.....

Illuminated: Yes/No. If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source:

.....

State period of time for which advertisement is required:

.....

Details of signs, if any, to be removed if this application is approved:

.....
.....
.....
.....

NB. This application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed above.

Appendix 2

Location of Oval Circle:



Elevation Sketch Plan – Oval Signage Dimensions:





Appendix 3

COMMERCIAL ADVERTISING – CORNERSTONE MULTI-PURPOSE COMMUNITY CENTRE





TPS LOCAL PLANNING POLICY No. 14: STOCKING RATES – Residential, Rural Residential and Rural Smallholding Zoned Land

PURPOSE

The purpose of this policy is to provide a guide for the assessment and determination of applications for Planning Approval involving the keeping of livestock on properties zoned *Residential R2, R2.5, R5, Rural Residential* and *Rural Smallholding*, within the Shire of Beverley.

It is not intended that this policy be applied rigidly, but that each application be examined on its merits, with the objectives and intent of the policy the key for assessment.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 14 – Stocking Rates, which is hereby revoked.

OBJECTIVES

The objectives of the policy are to:

- Ensure that livestock keeping is undertaken in a sustainable manner;
- Ensure that the keeping of livestock does not have a significant negative impact on the natural environment;
- Ensure that the keeping of livestock does not impact detrimentally on the health and/or amenity of adjoining landowners.

BACKGROUND

~~The Shire of Beverley Council investigated avenues to accommodate ‘Rural Pursuit’ land uses, with Council’s consent, within specific zones in the Shire of Beverley, and as a result initiated an Amendment to the Town Planning Scheme (Amendment 21 to Shire of Beverley Town Planning Scheme No. 2).~~

~~Prior to Amendment 21 being adopted by Council, ‘Rural Pursuit’ land uses were unlawful on Residential Zoned land in terms of the Shire of Beverley Town Planning Scheme No. 2.~~

As a result of their size, certain types of **Residential zoned** properties in the **Beverley Townsite** necessarily invite rural lifestyle and associated land uses inclusive of low key stabling and training of horses, rearing and agistment of animals, etc. ~~An assessment of these types of land uses in the subject area~~ meet the definition of a ‘*Rural Pursuit/Hobby Farm*’ as per the Shire of Beverley **Local Town Planning Scheme No. 2 3**.

The Shire recognises that the majority of landowners manage their properties in a sustainable manner, however, the keeping of livestock on smaller properties requires a higher level of management than broad acre farming due to the higher density of



animals and closer proximity of neighbouring landowners which results in a higher potential for both environmental and amenity impacts. The Shire recognises that unsustainable land management practices often lead to land degradation problems such as soil erosion, dust nuisance, odour, water pollution and damage to vegetation.

This *Stocking Rates Policy* endeavours to guide Council when considering applications for planning approval when livestock is going to be kept, as part of a *Rural Pursuit* Land Use, on properties in the specific zones. It also enables Council to appropriately condition planning approvals for '*Rural Pursuit/Hobby Farm*' land uses, so as to protect the amenity of the locality.

APPLICATION OF POLICY

The policy is applicable to all land zoned *Residential R2, R2.5, R5, Rural Residential* and *Rural Smallholding*, within the Shire of Beverley where Council's discretion is required for a '*Rural Pursuit/Hobby Farm*' land use (the keeping of livestock) in terms of the Shire of Beverley **Local Town** Planning Scheme No. 2 3, or its successor in title.

BASIS FOR POLICY

The Stocking Rates Guidelines of the Department of Agriculture and Food of Western Australia (*Stocking Rate Guidelines for Rural Small Holdings, 2000*), have been used as the basis for this policy. These guidelines provide a scientifically sound and practical means by which the appropriate stocking rate for land within the subject area can be determined, and provide guidelines for the assessment of applications for the stocking of land.

STOCKING RATES

Definition of Stocking Rate:

For the purposes of this Policy, stocking rates are defined and shown as Dry Sheep Equivalents (DSE) which are the number of adult sheep (wethers) that can be sustained on each hectare all year round.

Stocking rates are the number of stock, e.g. sheep, cattle, horses, emus or other type of animal that can consistently be kept on a piece of pasture all year round with minor additional feed and without causing environmental degradation. Environmental degradation can include wind and water erosion, tree decline, increasing levels of nutrients in groundwater and waterways, the spread of weeds into adjoining bushland and soil structure decline.

Stocking rates are largely based on the amount of pasture that each particular type of animal will consume, but are also influenced by feeding patterns, animal weight, foot structure and activity.

BASE STOCKING RATE & ANIMAL EQUIVALENTS

The base stocking rate is the number of DSE that would apply to a property with the lowest level of pasture management in an average year. The recommended base stocking rate should:

- Provide enough feed to maintain animals in good condition;
- Avoid soil erosion by providing enough pasture cover to protect the soil throughout the year (at least 30% ground cover – hay, sawdust, etc.);



- Be sustainable through average years.

In consultation with the *Department of Agriculture and Food of Western Australia*, a Base Stocking Rate for the Shire of Beverley has been determined to be **5 DSE per hectare**. This Base Stocking Rate has been determined taking due cognisance of amongst others the annual average rainfall and length of the growing season.

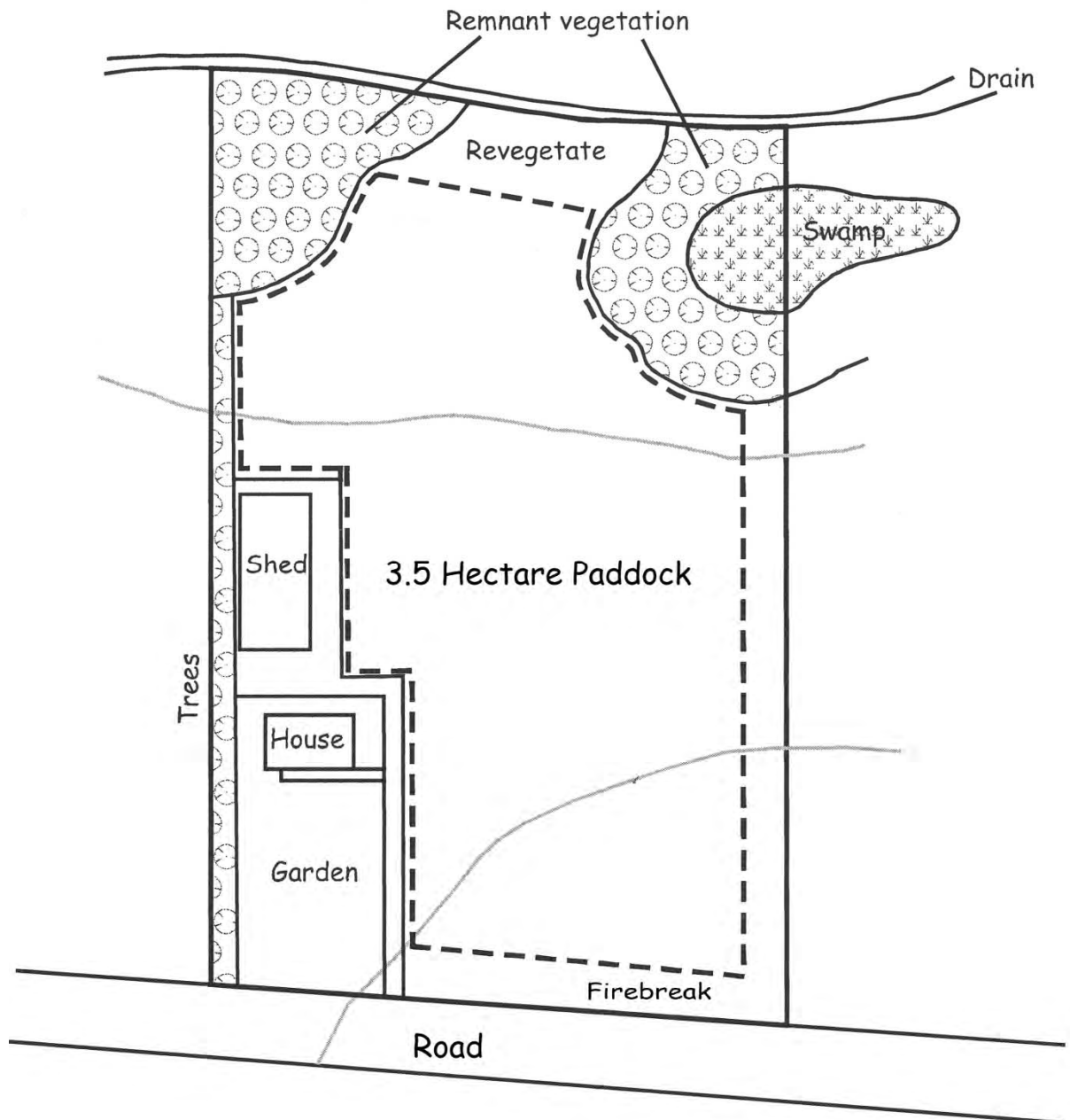
**ANIMAL EQUIVALENTS FOR THE CALCULATION OF STOCKING RATES**

Type of livestock	Weight (kg) and animal type	Dry Sheep Equivalent (DSE)
Sheep	50 kg Wether, ewe	1.0
	40-45 kg Lambing ewe (ewe and lamb)	1.5
	75 kg Rams	1.5
Cattle	425 kg Milking cow	10.0
	425 kg Dry cows, yearling, steer or heifer	8.0
	300 kg Yearling, heifer	6.0
	200 kg Smaller cattle (Dexter, Lowline)	4.0
	750 kg Bull, cow with calf	15.0
	Cow with young calf	10.0
Horses	450 kg Light	10.0
	1000 kg Draught	20.0
	250 kg Pony	5.0
Goats	30-35 kg Dry Angora	0.7
	35-40 kg Cashmere goat	1.0
	50-60 kg Dry milk goat	1.5
	Milking goat	2.0
Deer	120 kg Red deer	2.2
	50 kg Fallow deer	1.0
Other	55-120 kg Ostrich average (assumes half introduced feed)	1.4
	55 kg Emu average (assumes half introduced feed)	0.7
	150-210 kg Llama	3.0
	60-70 kg Alpaca	0.8

Note: Where a particular livestock is not mentioned in the table Council will determine the DSE

CALCULATION OF DSE FOR A PROPERTY

The following section describes how the DSE for a specific property can be calculated for the purposes of applying for Planning Approval for a 'Rural Pursuit' land use.

Figure 1. Example Site Plan (not to scale)**Key Elements of example site plan – calculating the DSE for the above property:**

- Parent Lot = 4.5 ha;
- Fencing the remnant vegetation, including a small swamp;
- Revegetating a 30 metre buffer to a seasonally flowing stream;
- Exclusion of house, shed, tracks and garden area (inclusive of fire break for shed and house);
- Leaves 3.5 ha of useable paddocks.

Calculated DSE:

5 DSE (Base Stocking Rate) x 3.5 ha (available paddock area) = **17.5 DSE**

FENCING

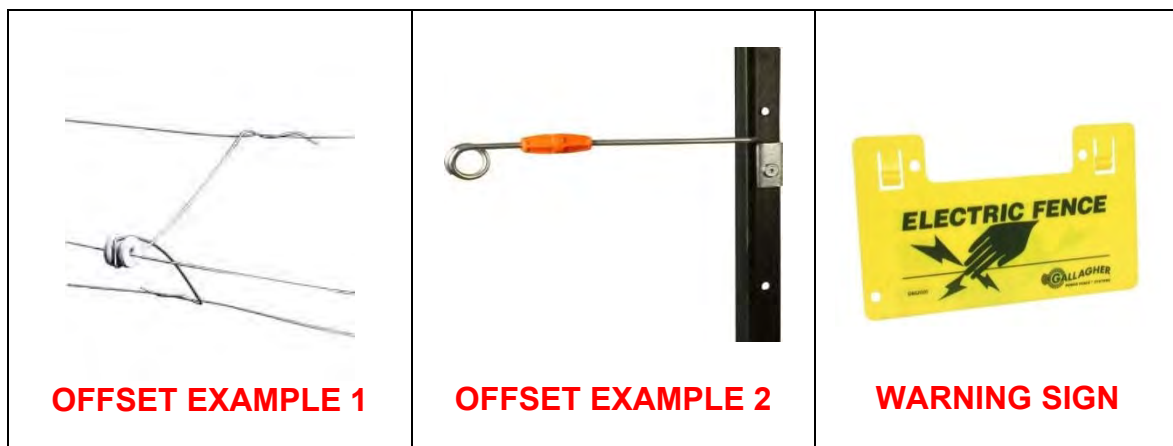
Appropriate fencing shall be made a Condition of Planning Approval for the keeping of livestock, with the following standards given as a guideline:

- SHEEP AND SMALL STOCK: 5 - 7 strand/line ring-lock, or similar;
- CATTLE: 7 strand/line with electric fence*;
- HORSE: 7 strand/line ring-lock or similar with 'sighter' strands or electric*;

*Non-lethal electric fencing systems shall be installed and operated as per the relevant Australian Standard (ASNZ 3014), and shall be installed so as to be on the inside of the subject property, and offset from the fence, with appropriately spaced warning signs, as shown in the samples in Figure 2:

Figure 2.

SAMPLE OFFSET ELECTRIC FENCE CONFIGURATION & WARNING SIGN



MANAGING WIND EROSION RISK

Responsible grazing management is required, especially over summer, to maintain sufficient ground cover to reduce the risk of wind erosion. The ideal level of ground cover to minimize wind erosion is for about 50% of the soil surface to be covered by grass and pasture plant residues. At least 30% of the ground cover needs to be anchored to prevent soil being moved downwind during strong wind events. Grazing has to be managed so that it does not detach all of the pasture residues and the critical level of ground cover percentage is 30%. Once the amount of ground cover falls below 30% then wind erosion is likely to occur. Livestock should be removed from all paddocks once ground cover falls to 30%. In the case of horses, they should then be kept in a stable or small yard and hand fed to substitute for paddock feed. These paddocks should not be grazed again until new green pasture starts growing and ground cover is more than 30%.

REQUIREMENT FOR A PROPERTY MANAGEMENT PLAN

Council will only consider applications for Planning Approval for a Rural Pursuit land use in excess of the Base Stocking Rate, where applicants submit a Property



Management Plan which demonstrates that pasture improvement, nutrient and waste management methods are addressed.

Where it is proposed to keep livestock in excess of the base stocking rate, the following measures should be incorporated into the property management plan (where applicable):

- Drainage management practices that prevent direct runoff to watercourses or dams;
- Yards or pens should be sheeted with compacted soil, sand or sawdust if located on clay soils and should be regularly cleaned;
- Adequately fenced vegetation belts capable of effectively separating environmental features such as watercourses, from areas of intensive stocking;
- Manure should be regularly collected;

- Supplementary feeding as a means of reducing grazing pressure;
- Areas of remnant vegetation, wetlands and watercourses should be fenced to exclude livestock;
- Where stables or other structures are proposed to be constructed for the housing of livestock, they must be located and managed so as not to detrimentally impact on the amenity of neighbouring residences;

Further to the above, the following information is required in the Property Management Plan:

Site plan of the property drawn to scale, indicating:

- Location of pasture areas, stables and yard areas/arenas;
- Fencing (including fencing of environmentally sensitive areas);
- Watercourses, wetlands, dams and areas prone to waterlogging;
- Existing vegetation;
- Manure Storage/composting area.

A written statement shall be provided that addresses the following (where applicable):

- The number and type of stock;
- Stabling practices;
- Collection, storage and disposal of manure, including fly management and odour control;
- Nutrient management plan;
- Pasture management techniques, including type and condition of pasture, rotation of pasture;
- Fertiliser application rates;
- Irrigation;
- Dust control;
- Weed control;



- Water availability and use;
- Soil type.

CONCLUSION

Where the keeping of animals results in problems due to land degradation, nutrient enrichment/leaching, animal welfare or public nuisance, Council may require further reduction in the number of stock kept on a particular property. When Planning Approval is granted, the period of planning approval might be limited, to the Shire's discretion.



LOCAL PLANNING POLICY No. 15: THE LOCAL HERITAGE SURVEY & HERITAGE LIST

PURPOSE

To provide a guide for the compilation, operation and administration of the Shire's Local Heritage Survey and Statutory Heritage List.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Local Planning Policy No. 15 – The Heritage List, which is hereby revoked.

INTRODUCTION

The local planning scheme allows for special provisions to be applied to heritage places, which ensure that consideration is given to the cultural heritage significance of the place or area when making a planning decision.

The Heritage List allows the Shire to identify those places whose cultural heritage significance is, in its opinion, such that these additional provisions are necessary and appropriate. By inclusion in the Heritage List, an awareness is created with present and future owners that heritage, and the impact on heritage, should be addressed as part of a development application.

Inclusion in a Heritage List does not limit the ability of an applicant to propose any works, nor does it limit the ability of the Shire to determine an application in the manner it considers most appropriate. However, proposals that respect and retain the heritage values of the place are likely to be encouraged and may, where appropriate, be required.

Clause 61(1)(b)(iii) of the *Deemed Provisions*¹ requires that works to the interior of a building require development approval where a place is noted in the Heritage List as having an interior of cultural heritage significance. This policy identifies how this will be assessed and how the designation will be indicated.

¹Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* lists a range of 'deemed provisions' that have effect and may be enforced as part of the local planning scheme. Requirements noted within the deemed provisions are therefore required under the local planning scheme.

APPLICATION

This policy applies to the administration and operation of the **Local Heritage Survey and the Heritage List** associated with the Shire of Beverley **Local Town** Planning Scheme Number **3 2** and its successors in title.

OBJECTIVES



The objectives of the policy are:

- to achieve transparency and consistency in the designation of a **Local Heritage Survey & Heritage List**;
- to provide clear guidelines on how challenges to inclusion will be assessed;
- to ensure that the Heritage List is maintained in a manner and form that is consistent with the local planning scheme; and
- to clarify which places will fall outside the scheme provisions for heritage.



POLICY

1. FORMAT OF THE HERITAGE LIST

The definitive version of the Heritage List is the most recent dated document of that designation that has been adopted by a resolution of Council. The Heritage List is available for inspection during business hours at the Shire offices; alternatively it can be viewed on the Shire's website: www.beverley.wa.gov.au.

The Heritage List will be compiled in a format **generally** consistent with the template given in *Schedule 1* of this policy. While best efforts will be made to provide information for all parts of the Heritage List, absence of data in one or more fields does not invalidate the inclusion of a place in the Heritage List.

Due to the extent of information associated with the statement of significance and physical description, this information may be provided on an individual place record, which should be considered to be part of the Heritage List.

The Shire will endeavour to include all relevant information relating to the Heritage List in the Heritage Council's online database *inHerit* (www.inherit.stateheritage.wa.gov.au). If there is any inconsistency between sources, the Shire's hard copy is determined to be the correct version.

2. THRESHOLD FOR INCLUSION IN THE LOCAL HERITAGE SURVEY AND HERITAGE LIST

Establishment and maintenance of the Heritage List is a requirement of Clause 8(1) of the *Deemed Provisions*¹. Inclusion of **places** in the **Local Heritage Survey & Heritage List** will be based on an assessment of **the** cultural heritage significance and the **grading** designation of this significance as detailed in the Shire's local government inventory, also known as the *Heritage Inventory (HI)* or *Municipal Heritage Inventory (MHI)*.

Inclusion in the Heritage List will be based on the level of cultural heritage significance **assigned** identified in the HI/MHI, as indicated in Table 1.

Table 1: Cultural Heritage Significance and inclusion in the Local Heritage Survey and Heritage List

Level of Significance	Category	Description	Local Heritage Survey and Heritage List
Exceptional significance	1 (<i>State Register of Heritage Places</i>)	Essential to the heritage of the locality. Rare or outstanding example.	Places representing the statutory <i>Heritage List</i> , as per the <i>Deemed Provisions</i> ¹
Considerable significance	2	Very important to the heritage of the locality. Shows a high degree of integrity/ authenticity.	Places representing the statutory <i>Heritage List</i> .
Some / Moderate significance	3	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting	Places not part of the statutory <i>Heritage List</i> , acknowledged only.



		from the overall significance of the place.	
--	--	---	--

3. DIFFERENCE DISTINCTION BETWEEN THE **LOCAL HERITAGE SURVEY & HERITAGE LIST** & ~~HERITAGE INVENTORY~~.

It is important to note, as per *Table 1* above, that there is a distinction between the **Local Heritage Survey** ~~Heritage Inventory~~ and the *Heritage List*.

The **Local Heritage Survey** ~~Heritage Inventory~~ is the Shire's broader heritage resource document and represents a complete list of all places within the Shire's jurisdiction that has cultural heritage significance in the opinion of the Shire, and includes the *Heritage List*.

The *Heritage List* is the statutory sub-section of the **Local Heritage Survey** ~~Heritage Inventory~~ where planning controls apply in terms of the *Deemed Provisions*¹ to places within the *Heritage List*, i.e. where a Planning Application is required for proposed development.

All places within the **Local Heritage Survey** ~~Heritage Inventory~~ designated as Category 1 & 2 forms the statutory *Heritage List*.

All places designated as Category 3 within the **Local Heritage Survey** ~~Heritage Inventory~~ does not form part of the statutory *Heritage List*, and no planning controls apply to these places. Places with a Category 3 designation are included in the broader resource **Local Heritage Survey** ~~Heritage Inventory~~ document to only acknowledge the level of cultural heritage significance that they are considered to have.

4. CHANGES TO THE HERITAGE LIST

Consultation requirements for modifying the *Heritage List* are set out in Clause 8(3) of the *Deemed Provisions*¹. This process applies to the initial entry of a place, subsequent changes, or removal of an entry.

4.1 INITIATING THE ENTRY OF A PLACE IN THE HERITAGE LIST

Requests for the Shire to assess the heritage values of a place shall be made as a nomination for the **Local Heritage Survey** ~~Heritage Inventory~~ and must provide sufficient information to determine the place and to indicate the values attributed to it by the nominee.

If the place is adopted in the **Local Heritage Survey** ~~Heritage Inventory~~ by a resolution of Council and its assigned level of cultural heritage significance meets the threshold for inclusion in the *Heritage List*, the Shire will begin the consultation process to consider inclusion of the place in the *Heritage List*.



Consultation for including a place in the *Heritage List* will be initiated by the Shire within three months of a resolution adopting the place in the *Local Heritage Survey* Heritage Inventory.

In addition to inviting submissions from owners and occupants of each nominated place, consultation on heritage assessments may be carried out by inviting comment:

- from the general community through the Shire website/notice board/local newspaper;
- from the local historical society; or
- in any other manner that may reasonably result in providing relevant information on the cultural heritage values of the place.

Submissions on the proposed inclusion of a place in the *Heritage List* will be accepted for a minimum period of 21 days.

The Shire will consider objections to inclusion in the *Heritage List* only in relation to the level of cultural heritage significance assigned to a place.

4.2 MODIFYING AN ENTRY IN THE HERITAGE LIST

Changes to an entry in the *Heritage List* may be initiated by the Shire as part of the administration of the list, or by nomination using the prescribed form. The Shire will consider requests for change but is not obliged to make such a change.

A decision on progressing the change will take into account the relevance, necessity and benefits of updated information and the administrative requirements of the consultation process. In general, minor and inconsequential changes to the *Heritage List* will not be progressed, but may be deferred for later consideration.

4.3 REMOVING AN ENTRY FROM THE HERITAGE LIST

Removal of a place from the *Heritage List* may be appropriate where the local government considers that the heritage significance of a place has substantially changed, to the extent that it no longer displays the values for which it was included in the *Heritage List*. This may be the result of substantial demolition of, or damage to a place, or presentation of new evidence about the place.

A proposal to remove a place may be made by the local government or its officers, or by the owner of a place. If proposed by an owner, the onus will be on them to demonstrate that the cultural heritage significance of the place is below the threshold for inclusion on the *Heritage List*.

In addition to consultation with owners and occupants for each place for which removal is requested, consultation on such an action may be carried out by inviting comment:

- from the general community through the Shire website/notice board/local newspaper;
- from the local historical society; or
- in any other manner that may reasonably result in providing relevant information on the cultural heritage values of the place.



The Council's opinion as to the cultural heritage significance of a place is determined solely by a resolution of Council at a properly convened meeting.

Substantial redevelopment, demolition or loss of fabric will not automatically result in removal from the *Heritage List*, as the place may still retain sufficient cultural heritage significance to support inclusion in the *Heritage List*, particularly if the heritage values relate to social or historical significance.

The Shire will retain a record of all places removed from the *Heritage List*.

5. DESIGNATION OF SIGNIFICANT INTERIORS

Works to the interior of a building require development approval only where a place has been designated in the *Heritage List* as having an interior with cultural heritage significance, or the place is included in the **State** Register of Heritage Places (State Register).

The designation of an interior with cultural heritage significance will be based on the assessment of significance associated with the place, and will be noted as part of the entry of the place in the *Heritage List*. Where, in the opinion of Council, there is reasonable evidence to support the designation of a significant interior, the designation may be made even where the assessment process has not included an interior survey.

**SCHEDULE 1 - PLACE ENTRY FORMAT:****SHIRE OF BEVERLEY
HERITAGE INVENTORY**

<i>*Representative photos here*</i>

Shire of Beverley **Local Heritage Survey** Inventory Place No: #

State Heritage Office Place No: #

NAME OF PLACE			
Other names			
Address and/or GPS co-ordinates			
Suburb/Town			
Reserve No:			
CONSTRUCTION DATE			
Original Use			
Present Use			
Other Use			
CONSTRUCTION MATERIALS:			
Walls			
Roof			
Other			
ARCHITECTURAL STYLE:			
PHYSICAL DESCRIPTION:			
CONDITION			
INTEGRITY			
AUTHENTICITY			

STATEMENT OF SIGNIFICANCE

MANAGEMENT RECOMMENDATION

Category #:

HISTORICAL NOTES

LISTINGS

SUPPORTING INFORMATION/BIBLIOGRAPHY

DOCUMENT TYPE

Shire of Beverley Signage Review 2019

CONTENTS

Introduction

Signage

- 1. Great Southern Highway North**
- 2. Hunt Road**
- 3. Great Southern Highway South**
- 4. Waterhatch Road**
- 5. Vincent Street East**
- 6. Residential Zone 1**
- 7. Main Street**
- 8. Residential Zone 2**
- 9. Residential Zone 3**
- 10. Other**

Priority Projects

Reference Material

Introduction

The following review of existing signage was conducted in May 2019 due to the recommendation from the Tourism Advisory Group to consider tourism signage and the Shire of Beverley to review current signage.

The review covers the town site boundaries and everything within. Time constraints prevented the inspection of shire roads beyond the townsite. In time, the roads and destinations beyond the townsite will be reviewed and considered. However, a few signage recommendations have been made for flagged areas in the 'Other' section.

Below are extracts of the Tourism Western Australia (Tourism WA) guidelines and the Main Roads Western Australia (MRWA) guidelines to assist in defining the correct signage required. Advertising, promotional or interpretative signage is established MRWA and Local Government policies. Reference details for complete copies of these documents are found in the reference material section.

POSITION STATEMENT TOURIST SIGNAGE GUIDELINES



► WHY HAVE GUIDELINES

There has long been a recognised need to improve the quality and effectiveness of **TOURIST ATTRACTION** and **TOURIST SERVICE FACILITY** signs throughout Western Australia.

 A brown directional sign with a white arrow pointing left and the text 'TOURIST ATTRACTIONS' in white capital letters.	Directional signs to Tourist Attractions have white lettering and symbols on a BROWN background
 A blue directional sign with a white arrow pointing right and the text 'TOURIST SERVICE FACILITIES' in white capital letters.	Directional signs to Tourist Services and Facilities have white lettering or symbols on a BLUE background

https://www.dplh.wa.gov.au/DepartmentofPlanningLandsHeritage/media/Documents/Information_services/District%20and%20Regional%20Planning/WBT_Tourist_Signage_Guidelines.pdf

<p>5. Guide - Fingerboard, Street Names, Traffic Instructions, Funding, General Signs</p> <p>Types G3, G5, G6, G9-10C, G9-11B, G9-12B, G9-24B, G9-25B, G9-37, G9-38, G9-39, G9-44, G9-46, G9-47, G9-53, MR-GFB, MR-GS, MR-GZ, MR-GM-5, 12, 13, 14, 15, 23 to 27.</p>	<p>Colours: Black legend, border and symbols, on white background.</p> <p>Retroreflective material: Class 1</p> <p>Exceptions</p> <ul style="list-style-type: none"> ○ Other colour combinations as specified by Australian Standards or Main Roads Index of Signs (eg. Funding Series) ○ MR-GZ-1 to 3 and MR-GZ-5 to 7 - Class 1 or 2 retroreflective legend and background as indicated on the drawings. ○ G5 and MR-GS-5 Class 1W retroreflective legend and background as indicated on the drawings.
<p>10. Service Signs</p> <p>Types G7, GE6-8, GE7, MR-S</p>	<p>Colours: White legend, border and symbols, on blue background.</p> <p>Retroreflective material: Class 1</p>
<p>11. Tourist Signs</p> <p>Type G8-9, G11, MR-V</p>	<p>Colours: White legend, border and symbols, on brown background.</p> <p>Retroreflective material: Class 1</p>

<https://www.mainroads.wa.gov.au/BuildingRoads/StandardsTechnical/RoadandTrafficEngineering/TrafficManagement/TrafficControlDevices/Pages/Sign-Standards.aspx>

LOCAL PLANNING POLICY No. 13: SIGNAGE

PURPOSE

To provide guidance for the requirements for all signage within the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This Policy supersedes the previous Signage Policy which is hereby rescinded.

BACKGROUND

Signage is considered to have a major impact on the amenity of the Shire, particularly in relation to roadside advertising. Except where specifically exempt under the Shire of Beverley Local Planning Scheme No. 3 or lawfully erected prior to the gazettal of the Local Planning Scheme No. 3 all advertisements within the Shire of Beverley require the prior approval of Council. This policy is to provide guidance for the location and desired standards when an application for planning approval is being considered.

***Please see attached full copy of Shire of Beverley Policy No 13: Signage*

1. Great Southern Highway

Location 1.1

Existing Sign

Edwards Crossing



Comments:

- No action required

Recommendations

Location 1.2

Existing Sign

Top Beverley Road Intersection



Comments:

- No road markings and no give-way sign. Current signs in good condition

Recommendations

- Give-way sign?

Location 1.3

Approaching Rail crossing after Top Beverley Road turnoff

Comments:

- Road marking "RAIL" is faint
- Line faint at crossing



At Rail crossing



Recommendations

- Repaint X and "RAIL"
- Repaint line

Location 1.4

Existing Sign
Spaven Road



Comments:

- No action Required

Recommendations

Location 1.5

Existing Sign



Comments:

- No through sign is not straight

Recommendations

- Straighten "No Through Road" sign (not urgent)

Location 1.6

Existing Sign



Comments:

- No action required

Recommendations

Location 1.7

Existing Sign



Comments:

- No action required

Recommendations

Location 1.8

Existing Sign



Comments:

- Sign is old, faded and in disrepair

Recommendations

- Remove sign
- Council to consider the placement of advertising signs on main highway

Location 1.9

Existing Sign



Comments:

- Sign in fair condition

Recommendations

- Contact group to update events

Location 1.10

Existing Sign



Comments:

- Remnants of old sign

Recommendations

- Remove frame

Location 1.11

Existing Sign



Comments:

- No action Required

Recommendations

Location 1.12

Existing Sign



Comments:

- Obsolete sign

Recommendations

- Remove sign

Location 1.13

Existing Sign



Comments:

- No action required

Recommendations

Location 1.14

Existing Sign



Comments:

- Red Vault sign disrupts the aesthetic of the entry statement signage
- Sign is not visible its location

Recommendations

- Red Vault sign needs relocation
- Council to consider the placement of advertising signs on main highway

Location 1.15

Existing Sign



Comments:

- Sign is faded

Recommendations

- Could be replaced with a new sign in time


Location 1.16

Existing Sign

Comments:

	<ul style="list-style-type: none"> • Sign is in good condition
Recommendations	
<ul style="list-style-type: none"> • Council to consider the placement of advertising signs on main highway 	

Location 1.17	
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Sign is faded
Recommendations	
<ul style="list-style-type: none"> • Needs replacing (not urgent) 	

Location 1.18	
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Sign is faded and reflective coating insufficient
Recommendations	
<ul style="list-style-type: none"> • Needs replacement (not urgent) 	

Location 1.19

Existing Sign



Comments:

- Sign is faded

Recommendations

- Needs replacing (not urgent)

2. Hunt Road

Location 2.1

Existing Sign

Following photos from signage at the intersection of John St, Hutchinson St and Great Southern Hwy



Comments:

- No Sports ground sign
- Keep left signs all bent

Recommendations

- See draft layout below to include distances and the following listed
 - B&B
 - School
 - Alex Miles Lodge
 - Beverley Health Service
 - Ambulance Sub Centre
 - Recreation Centre on chevron beneath hospital
 - *consider showgrounds
- Note Street name at top, chevron for Hospital at the bottom. All to include distances



- Replace no through road sign and correct its location
- Consolidate the signs into one stack as shown in picture above
- Replace all keep left signs
- Keep left signs need regular replacement due to large vehicles and machinery hitting them. In the past, Main Roads were to remove these medium strips and paint them on the road. This has not happened. A reminder to main roads is needed.







Location 2.2	
Existing Sign	Comments:
	<ul style="list-style-type: none"> • Post is old and leaning, sign old
	Recommendations
	<ul style="list-style-type: none"> • New post and sign needed

Location 2.3	
Existing Sign	Comments:
	<ul style="list-style-type: none"> • The information bay sign appears dirty on closer inspection
	Recommendations
	<ul style="list-style-type: none"> • Clean / wipe the information bay sign as it affects reflect ability

Location 2.4

Existing Sign



Comments:

- Museum sign is old

Recommendations

- Could replace the brown museum sign

Location 2.5

Existing Sign



Comments:

- Green sign is faded
- Could the two be combined?

Recommendations

- Tree needs trimming
- Green sign replacing

Location 2.6

Existing Sign



Comments:

- Paint is peeling

Recommendations

- Replace

Location 2.7

**Existing Sign
Caravan Park amenities building**



Comments:

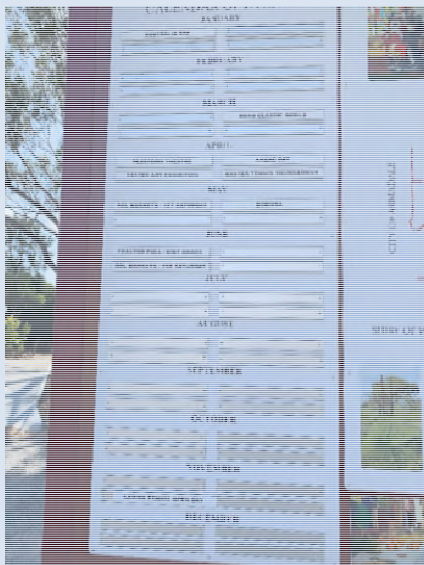
- No notice board. Janet has requested a board for displaying posters for events etc

Recommendations

- Put a glass faced notice board with community & visitor information and notices

Location 2.8

Existing Sign



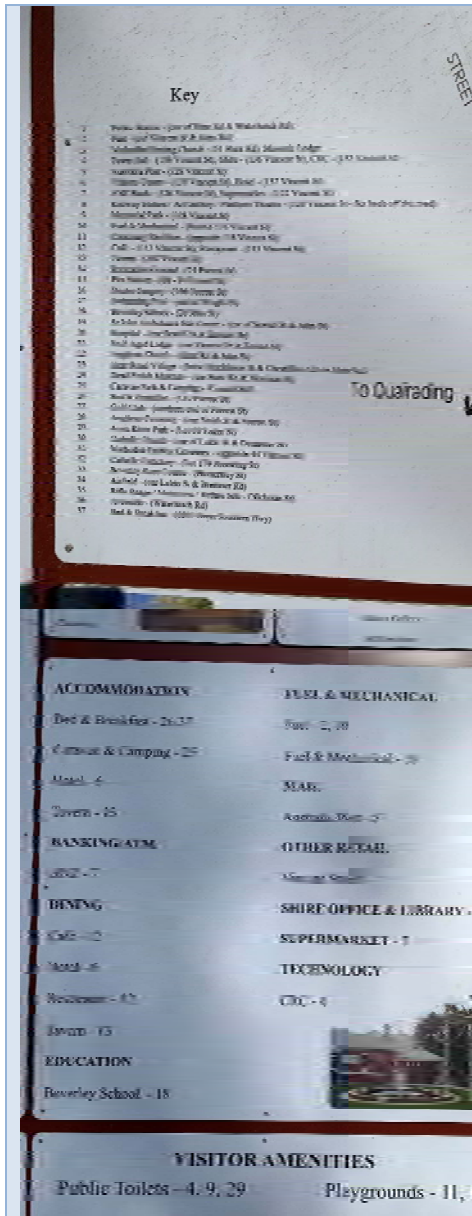
Comments:

- More event tags to be produced
- Visitor Centre address needs updating
-

Recommendations

- New Event tags:
 - Beverley Heroic
 - Agricultural Show
 - Christmas Concert
 - Platform Theatre (extra)
 - Rose Show
 - Triathlon
 - Easter Markets
 - Wildflowers
 - Motox
 - CRC Event
- New Beverley Visitor Centre Panel with correct address
- In time replace map.. or decommission the Information Bay to the site of the Visitor Centre? See Priority list





Location 2.9

Existing Sign



Comments:

- There are two Council Rd signs
- There is no sign for Transperth bus stop
- Caravan Symbol sign is faded

Recommendations

- Remove the Council Rd sign from the power pole (as pictured but bed replaced with dumpsite logo)





Location 2.10

Existing Sign

The following series of photos are at the main intersection of Vincent St and Hunt Rd



Comments:

- Complete reorganisation and consolidation of signage needed
- Information 'i' sign is not visible
- Green signs - Town centre etc very faded
- Revisit if blue signs are required and put distances on them
- Bent post on Vincent st to Waterhatch
- Gliding sign is extremely faded
- Community Resource centre is incorrect should be blue – not required at this location
- Shopping centre sign illegible
- Ensure the Main street development plan matches any changes including removal of any signage on power polls that may be removed in future.

Recommendations

- Four symbols can be put on one finger like the one below



- Example below of MRWA layout

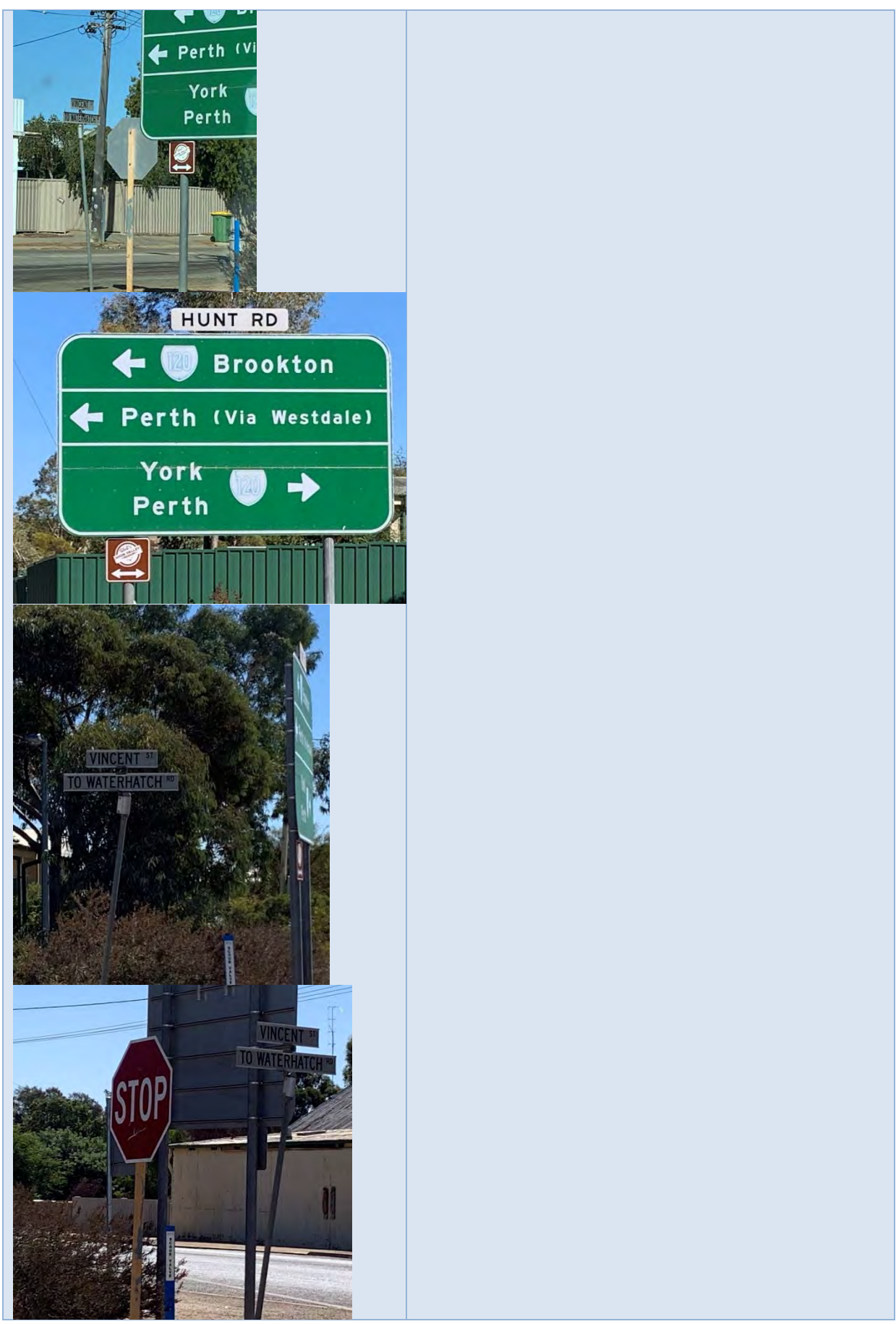


LOCAL DIRECTION
SIGN STACK

MR-VFB-3

- Remove CRC sign, remove shopping centre sign
- Well Before intersection, coming from the south a sign indicating distance to caravan park (alike below but with caravan)





Location 2.11

Existing Sign
Hunt Road heading south



Comments:

- Dirty

Recommendations

- Needs cleaning for reflection

Location 2.12

Existing Sign
Elizabeth Street Sign – no image

Comments:

- Tree is obstructing view of sign

Recommendations

- Tree needs pruning

Location 2.13

Existing Sign



Comments:

- Sign surface is cracked

Recommendations

- Needs replacing (not urgent)

Location 2.14

Existing Sign



Comments:

- Signs are in an incorrect order/position

Recommendations

- Reorder with the street name at the top
- Have on same post with same size finger signs?



- Chevron sign needs replacing

Location 2.15

Existing Sign



Comments:

- ok

Recommendations

-

3. Great Southern Highway South

Location 3.1

Existing Sign



Comments:

- Non reflective

Recommendations

- Needs replacing (not urgent)

Location 3.2

Existing Sign



Comments:

- Faded

Recommendations

- Needs replacing (not urgent)

Location 3.3

Existing Sign



Comments:

- Old and not recognisable

Recommendations

- New sign (not sure that a brown sign is required) as it may not be of significant tourist interest

Location 3.4

Existing Sign



Comments:

- No action required

Recommendations

-

Location 3.5

Existing Sign



Comments:

- Sign in fair condition

Recommendations

-

Location 3.6

Existing Sign



Comments:

- In ok condition

Recommendations

-

Location 3.7

Existing Sign



Comments:

- Sign is illegible – Beverley Bed and Breakfast

Recommendations

- Remove sign
- Council to consider the placement of advertising signs on main highway (policy suggests it has to be within 5km)

Location 3.8

Existing Sign



Comments:

- Sign in good condition

Recommendations

- Council to consider the placement of advertising signs on main highway (policy suggests it has to be within 5km)

Location 3.9

Existing Sign



Comments:

- Dirty

Recommendations

- Sign needs cleaning for reflection

Location 3.10

Existing Sign



Comments:

- Post is peeling and old

Recommendations

- Replace post?

Location 3.11

Existing Sign



Comments:

- Cracked and faded

Recommendations

- Needs replacing

Location 3.12

Existing Sign

Intersection at Westdale Rd

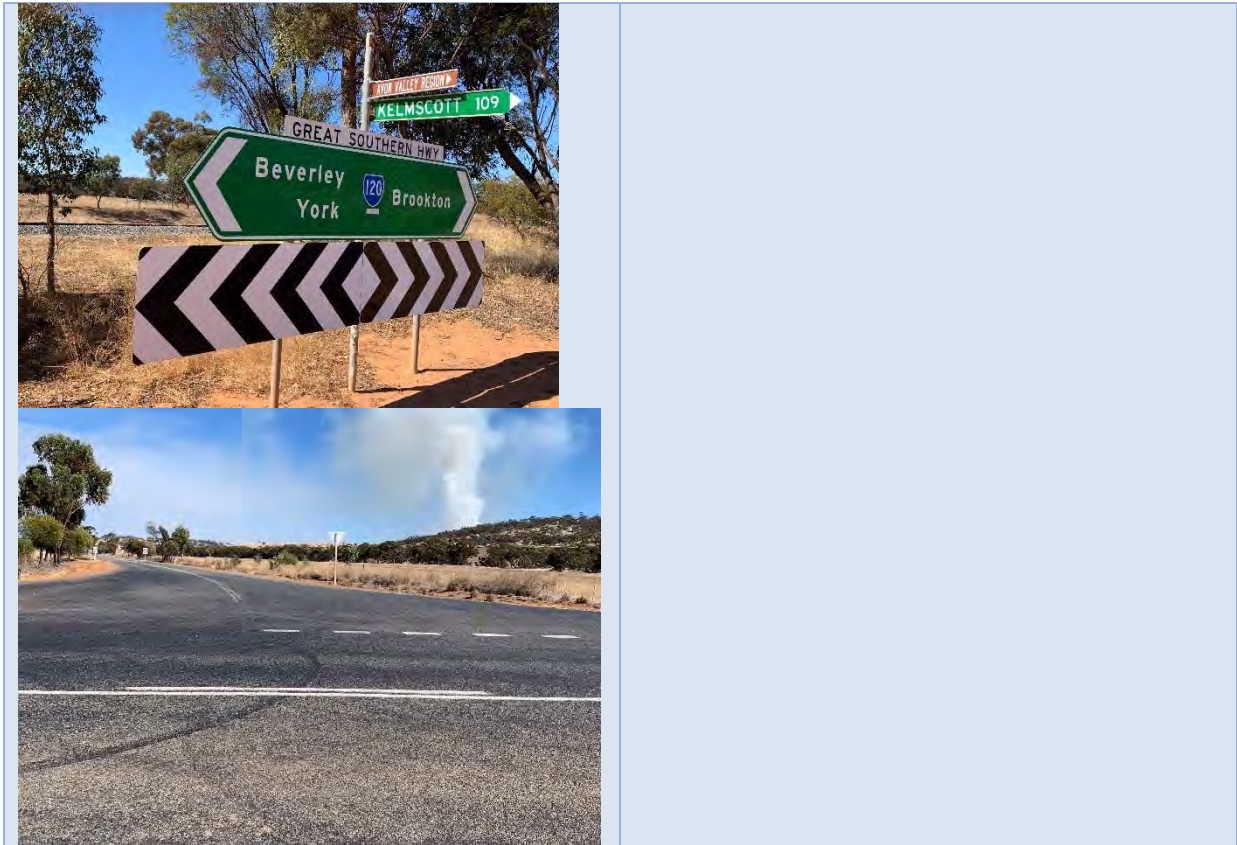


Comments:

- No road name sign
- Should this sign be bigger for a major turnoff to Perth?

Recommendations

- Westdale Rd sign
-



Location 3.13	
<p>Existing Sign</p>	<p>Comments:</p> <ul style="list-style-type: none"> In fair condition
	<p>Recommendations</p> <ul style="list-style-type: none">

Location 3.14

Existing Sign



Comments:

- Faded

Recommendations

-

Location 3.15

Existing Sign



Comments:

- Sign in good condition

Recommendations

-

Location 3.16

Existing Sign



Comments:

- Sign split in middle

Recommendations

- Replace

Location 3.17

Existing Sign



Comments:

- Four of these located on main routes into Beverley, fair condition

Recommendations

-

Location 3.18

Existing Sign



Comments:

- Condition is fair (better than the other)

Recommendations

-

Location 3.19

Existing Sign



Comments:

- Ok

Recommendations

-

Location 3.20

Existing Sign



Comments:

- Visible, cracked on one side

Recommendations

-

Location 3.21

Existing Sign



Comments:

- Falling over and faded

Recommendations

- Needs replacing or removing

Location 3.22

Existing Sign



Comments:

- In good condition, information is outdated

Recommendations

- Ensure the information has been updated

4. Waterhatch Road

Location 4.1

Existing Sign



Comments:

- Sign is faded along with the road markings.
-

Recommendations

- Replace stop signs and ensure that road markings are clear and correctly marked as no markings are clear

Location 4.2

Existing Sign



Comments:

- Incorrect wording for Avondale

Recommendations

- Check with the National Trust with the application of these signs. These signs are being assessed by them.

Location 4.3

Existing Sign



Comments:

-

Recommendations

- Check with the National Trust with the application of these signs. These signs are being assessed by them.

Location 4.4

Existing Sign



Comments:


- Four of these located on main routes into Beverley


Recommendations

-

5. Vincent Street East

Location 5.1	
Existing Sign 	Comments: <ul style="list-style-type: none"> • Make-shift and ugly
	Recommendations <ul style="list-style-type: none"> • Remove sign

Location 5.2	
Existing Sign 	Comments: <ul style="list-style-type: none"> • Ok condition
	Recommendations <ul style="list-style-type: none"> •

Location 5.3	
Existing Sign 	Comments: <ul style="list-style-type: none"> • Not reflective
	Recommendations <ul style="list-style-type: none"> • Does this need to be reflective?

Location 5.4

Existing Sign



Comments:

- Non reflective
- 'Elvis' scratched onto sign (this has been noted on several signs)

Recommendations

-

Location 5.5

Existing Sign

*Hamersley Road Turnoff to Old Race course –
No image*

Comments:

- There is no sign for Tractor Pulls or 'Old Racecourse'

Recommendations

- Even if not a brown sign a blue directional sign indication of kms

Location 5.6

Existing Sign



Comments:

- Ok condition

Recommendations

-

Location 5.7

Existing Sign
Just before mawson turnoff



Comments:

- Cracked

Recommendations

- Needs replacing

Location 5.8

Existing Sign



Comments:

- Faded signs except Mawson
- Private signage behind is distracting and misleading

Recommendations

- Green directional signs need replacing
- Quairading sign needs replacing





Location 5.9	
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Non reflective? <p>Recommendations</p> <ul style="list-style-type: none"> •

Location 5.10

Existing Sign



Comments:

- Non reflective?

Recommendations

-

Location 5.11

Existing Sign



Comments:

- Cracked and old

Recommendations

- Replace

Location 5.12

Existing Sign

Between McKellar and Hamersley



Comments:



-

Recommendations


- Replace




Location 5.13		
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • As above 	
	<p>Recommendations</p> <ul style="list-style-type: none"> • 	

Location 5.14		
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Finger sign to Brooking St Reserve 	
	<p>Recommendations</p> <ul style="list-style-type: none"> •  • In brown 	

6. Residential Zone 1

Location 6.1	
Existing Sign No image as there is no sign	Comments: <ul style="list-style-type: none"> • Sign at the Brooking Street Reserve is needed
	Recommendations
	

Location 6.2	
Existing Sign 	Comments: <ul style="list-style-type: none"> •
	Recommendations <ul style="list-style-type: none"> • Give way needs replacing • White road markings need repainting

Location 6.3

Existing Sign

At crossroad Nicholas and Bremner St



Corner of Nicholas and Bremner



Comments:

- Very faded
- No road markings present
- Can not read Rubbish Tip and Rifle Range signs

Recommendations

- Give way Needs replacing
- 50 needs replacing
- Road markings
- All signs need reviewing/ replacing
Road name at the top
BORMSA
Rubbish Tip
Rifle Range
Gliding
-

Location 6.4

Existing Sign



Comments:

- Shire Logo is completely faded

Recommendations

-

Location 6.5

Existing Sign



Comments:

- Old sign that can not be read

Recommendations

- Update or remove

Location 6.6

Existing Sign



Comments:

-

Recommendations

-

Location 6.7

Existing Sign Ulinga Park



Comments:

- Half chevrons (two of them)

Recommendations

- Two need replacing

Location 6.8

Existing Sign



Comments:

- Shire logo gone

Recommendations

-

Location 6.9

Existing Sign



Comments:

-

Recommendations

-

Location 6.10

Existing Sign

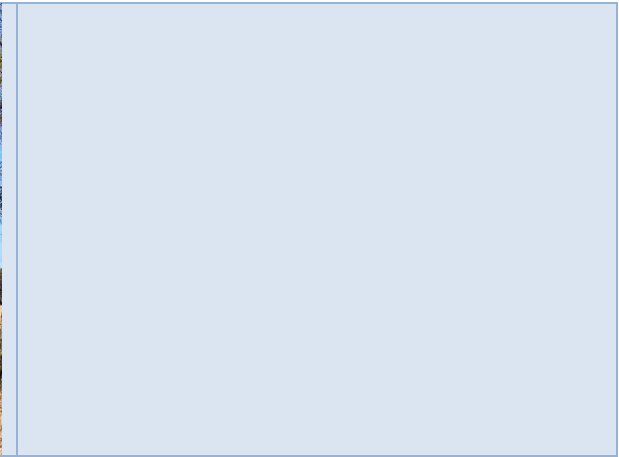


Comments:

- Chipper and Lukins Street doubled up on power post

Recommendations

- Remove double up of signs on power post



Location 6.11

Existing Sign
End of Richardson st



Comments:

- Non reflective

Recommendations

- Replace

Location 6.12

Existing Sign



Comments:

-

Recommendations

-

Location 6.13

Existing Sign

T road at Courtney and Richardson



Comments:

- No chevron sign

Recommendations

- Put a chevron sign in

Location 6.14

Existing Sign

Dempster street



Comments:

- Cracked

Recommendations

- Needs replacing
- Line markings for Give way need repainting (crossing to Richardson)

Location 6.15

Existing Sign

Grigson and Richardson St – cross road



Comments:

- **URGENT** no Give way or road markings

Recommendations

- Immediate attendance to put sign and road markings

Location 6.16

Existing Sign

Grigson Culdesac



Comments:

- Not reflective

Recommendations

- replace

Location 6.17

Existing Sign

Richardson St entering Vincent St



Comments:

- Bent sign

Recommendations

- Replace

Location 6.18

Existing Sign



Comments:

- Two cross signs one in need of replacement

Recommendations

-

Location 6.19

Existing Sign

Dempster to approaching Lukin St

Comments:

- No T sign, does it need a Give way or Chevron sign?

Recommendations

-

Location 6.20

Existing Sign



Comments:

- ** Note design layout option for priority 1

Recommendations

-

Location 6.21

Existing Sign



Comments:

- Faded and old

Recommendations

- Contact Department of Water and Environmental Regulation for replacement sign

Location 6.22

Existing Sign



Comments:

-

Recommendations

- Remove steel posts with no purpose?

Location 6.23

Existing Sign



Comments:

- Investigate the need or appropriateness of these signs?

Recommendations

-

Location 6.24

Existing Sign



Comments:

- A larger map sign is waiting for installation from works team. Check where we are at with that.
-

Recommendations

- Paint the roof of the information box

Location 6.25

Existing Sign

Harper St



Comments:

- No lines on road, no culdesac, give way or chevron sign
- Harper onto Richardson.. is a chevron needed? And or a Give way

Recommendations

- Assessment required
- Driving along Harper St line needs repainting on road

Location 6.26

Existing Sign

Lukin St North side



Comments:

- No Give way or road markings

Recommendations

- Assessment needed if it is required

Location 6.27

Existing Sign

Bartam and Vincent Street



Comments:

- Heavy vehicle route sign ok
- Do we need give way signs at this intersection?

Recommendations

- Replace No through sign

Location 6.28

Existing Sign

Horley St



Comments:

- Crooked

Recommendations

- Needs straightening

7. Main Street

Location 7.1

Existing Sign



Comments:

- Old sign is misleading as the information is incorrect. No mini-mart

Recommendations

- Ask owner to replace or remove

Location 7.2

Existing Sign



Comments:

- Sign is faded

Recommendations

- Approach the committee to replace

Location 7.3

Existing Sign



Comments:

-

Recommendations

- replace

Location 7.4

Existing Sign



Comments:

- No action required

Recommendations

-

Location 7.5

Existing Sign



Comments:

- Numerous unused posts are scattered down Vincent St on both sides

Recommendations

- Remove all

Location 7.6

Existing Sign



Comments:

- Examples of bins down the main street. It was commented by a few locals that observed photos being taken of them added 'visitors had made mention of the smelly old bins.'
- Paintings faded

Recommendations

- Part of the main street redevelopment replace bins

Location 7.7

Existing Sign



Comments:

- Same vintage as the Caravan park and Federation square signs
- Consideration with the main street development and replacement of these signs to tie in with works
- Information board near gallery also needs to be considered at the same time, it has been suggested that the board faces the wrong way and can be missed?

Recommendations

- Replace with consideration to Main street development.

Location 7.8

Existing Sign



Comments:

- No action required

Recommendations

-

Location 7.9

Existing Sign

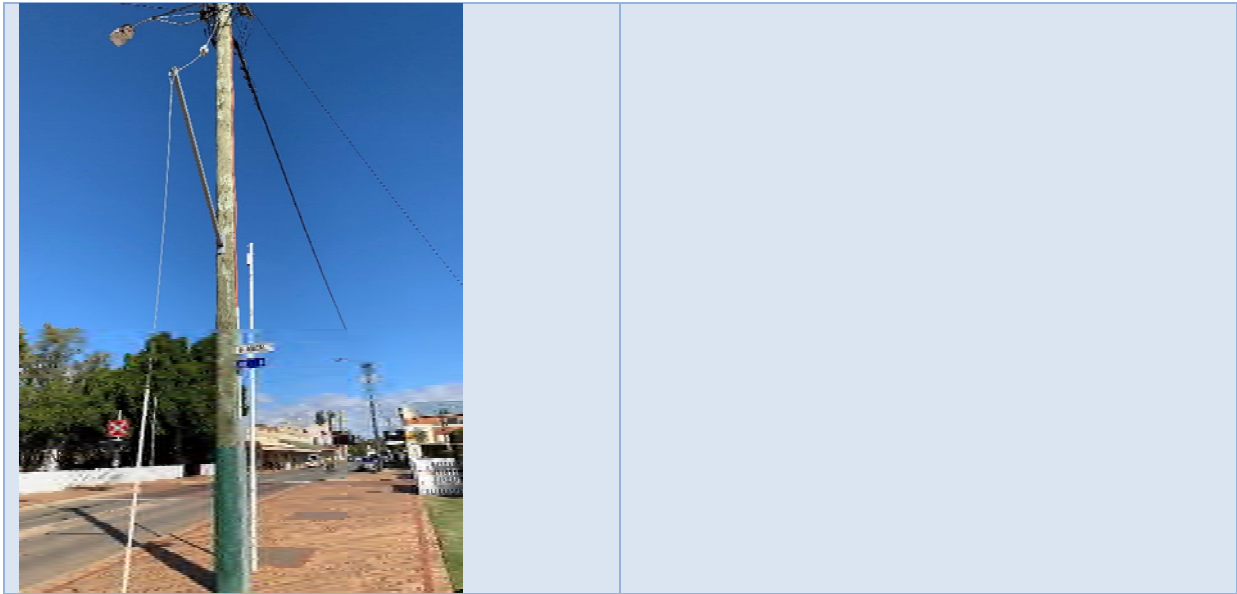


Comments:

- View of toilet sign is not ideal,

Recommendations

- Shift/lower the sign into a more visible spot



Location 7.10	
<p>Existing Sign</p>	<p>Comments:</p> <ul style="list-style-type: none"> • Reorganisation of fingers needed and inclusion -recreation grounds, golf club, tennis club, bowling club, show grounds? • Note that if power poles are to be removed part of main street devt <p>Recommendations</p> <ul style="list-style-type: none"> • Re-organise signs and order <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center; background-color: white; margin: 0;">SMITH ST</p> <p style="background-color: #0056b3; color: white; margin: 0;">MEMORIAL PARK ▶</p> <p style="background-color: #0056b3; color: white; margin: 0;">LIBRARY ▶</p> <p style="background-color: #0056b3; color: white; margin: 0;">TENNIS CLUB ▶</p> </div> <ul style="list-style-type: none"> • Consider inclusion of the above services and facilities • ** see priority list with design consideration here

Location 7.11

Existing Sign



Comments:

-

Recommendations

-

Location 7.12

Existing Sign



Comments:

- No action required

Recommendations

-

Location 7.13

Existing Sign

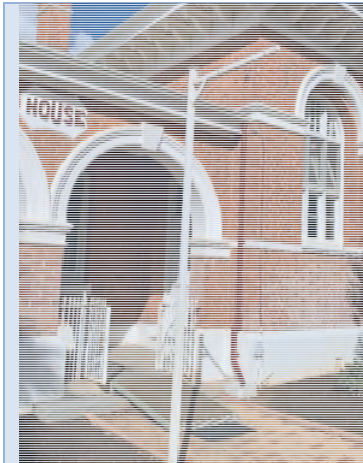


Comments:

- No sign for Gymnasium

Recommendations

- Beverley Community Gymnasium
Contact: Shire of Beverley 96461200
There is a pole that could be utilised here (shown in pic 2)



--	--

Location 7.14

Existing Sign	Comments:
	<ul style="list-style-type: none"> • Sign to be replaced in time
	Recommendations
	<ul style="list-style-type: none"> •

Location 7.15

Existing Sign	Comments:
	<ul style="list-style-type: none"> • Signs could be replaced in time
	Recommendations
	<ul style="list-style-type: none"> • RV Park in 100m could be included here

Location 7.16

Existing Sign



Comments:

- Red vault private carpark, sign needs replacing

Recommendations

- Advise owner to replace or remove

Location 7.17

Existing Sign



Comments:

- No action required

Recommendations

-

Location 7.18

Existing Sign



Comments:

- Sign to be replaced, note same style as the Caravan Park sign, parking sign etc

Recommendations

- Sign be replaced, interpretive signage needs to be reviewed also

Location 7.19

Existing Sign

Comments:

- Post is crooked, parking sign could also be added. Parking signs needed throughout main street

Recommendations



- Replace pole and add Parking finger also



Location 7.20

Existing Sign



Comments:

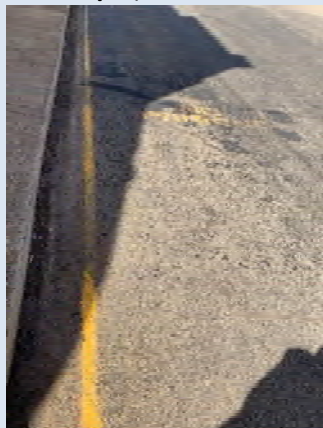
- Extremely weathered

Recommendations

- Replace

Location 7.21

Existing Sign Vincent/ Queen Street



Comments:

- Road markings needing repainting

Recommendations

- No parking road marking repainted



Location 7.22

**Existing Sign
Outside Hotel Beverley**



Comments:

- Old sign

Recommendations



-

Location 7.23

Existing Sign



Comments:

- Recommend to owner a new sign

Recommendations

-

Location 7.24

Existing Sign



Comments:

- No parking information sign

Recommendations



Location 7.25

Existing Sign



Comments:

- Obsolete sign

Recommendations

- Remove

8. Residential Zone 2

Location 8.1

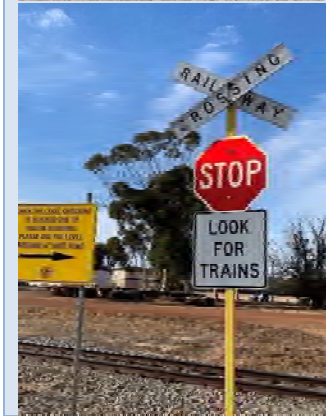
Existing Sign

Comments:

- Ok
- Horley Street sign missing

Recommendations

- Order a Horley St sign



Location 8.2

**Existing Sign
Duffield St**



Comments:

- Cracked

Recommendations

- Replace in time

Location 8.3

Existing Sign



Comments:

- ok

Recommendations

-

Location 8.4

Existing Sign



Comments:

- Not completely visible

Recommendations

- Prune tree

Location 8.5

Existing Sign



Comments:

- No Shed St sign at other end of road (Railway end)

Recommendations

- Order another Shed St sign

Location 8.6

Existing Sign

Forrest Street



Comments:

- Non reflective

Recommendations

- Replace sign

Location 8.7

Existing Sign
Road behind shops (Nourishabley etc)



Comments:

- Dedicate road easement

Recommendations

- Discuss further Stefan..

Location 8.8

Existing Sign



Comments:

- Old bus shelter misleading

Recommendations

- Approach owner and organise removal

Location 8.9

Existing Sign
Queens St



Comments:

- Replace in time

Recommendations

-

Location 8.10

**Existing Sign
Corner Elizabeth & Queen St**



Comments:

- No street signs

Recommendations

- Order Elizabeth St and Queen St signs

Location 8.11

Existing Sign



Comments:

- Needs replacing in time

Recommendations

-

Location 8.12

**Existing Sign
Elizabeth Rd**



Comments:

- Private road sign and Road closed sign on gate old and need replacing.
- Unsure if a chevron sign could be put here as there is a gate with road that looks unused.

Recommendations

- Replace

Location 8.13

**Existing Sign
Elizabeth / Hunt Rd and
Dawson / Vincent St**



Comments:

- No giveaway or road markings

Recommendations

- Check if needed..

9. Residential Zone 3

Location 9.1

Existing Sign

RV Dump Site Turn around



Comments:

- Bollards

Recommendations

- Remove bollards and include some signage – turnaround/no through

Location 9.2

**Existing Sign
Morrison St**



Comments:

-

Recommendations

- Replace No through
- Morrison St sign also missing at T road to Monger St

Location 9.3

**Existing Sign
Monger St**



Comments:

- No John st sign at intercession?
- No giveaway or road markings – not a main road may not be needed

Recommendations

-

Location 9.4

Existing Sign



Comments:

- Is two Hope street signs needed?

Recommendations

- Put in a "NO through road sign"
- Put in a chevron at end of Hope Street

Location 9.5

Existing Sign

Northern end of Hope St



Comments:

-

Recommendations

- No through sign needed onto vacant land
- And / or chevron **Stefan to check land gazetted road

Location 9.6

Existing Sign

Morrison St onto Hunt Rd




Comments:


- NO giveaway or chevron?
- No Hunt St sign

Recommendations

-

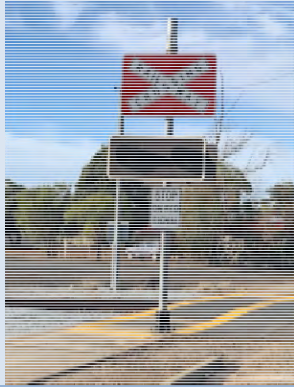
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Location 9.7	
<p>Existing Sign Simmons Rd</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Chevron ok? • No road markings or signs to giveaway onto Gt Southern Hwy <p>Recommendations</p> <ul style="list-style-type: none"> •

Location 9.8	
<p>Existing Sign Seabrook St</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • No <p>Recommendations</p> <ul style="list-style-type: none"> • No through sign needed onto dirt road • Husking onto Seabrook need chevron • No Husking Street road sign

Location 9.9

Existing Sign



Comments:

- ok

Recommendations

-

Location 9.10

Existing Sign



Comments:

- ok

Recommendations

-

Location 9.11

Existing Sign



Comments:

-

Recommendations

-

Location 9.12

Existing Sign



Comments:

- Replace in time

Recommendations

-

Location 9.13

Existing Sign



Comments:

- Replace in time

Recommendations

-


Location 9.14

**Existing Sign
Barnsley**

Comments:

- Need replacing in time

Recommendations

	<ul style="list-style-type: none"> • put chevron at end of Barnsley
---	--

Location 9.15	
<p>Existing Sign</p> 	<p>Comments:</p> <ul style="list-style-type: none"> • Replace in time (logo faded) <p>Recommendations</p> <ul style="list-style-type: none"> •

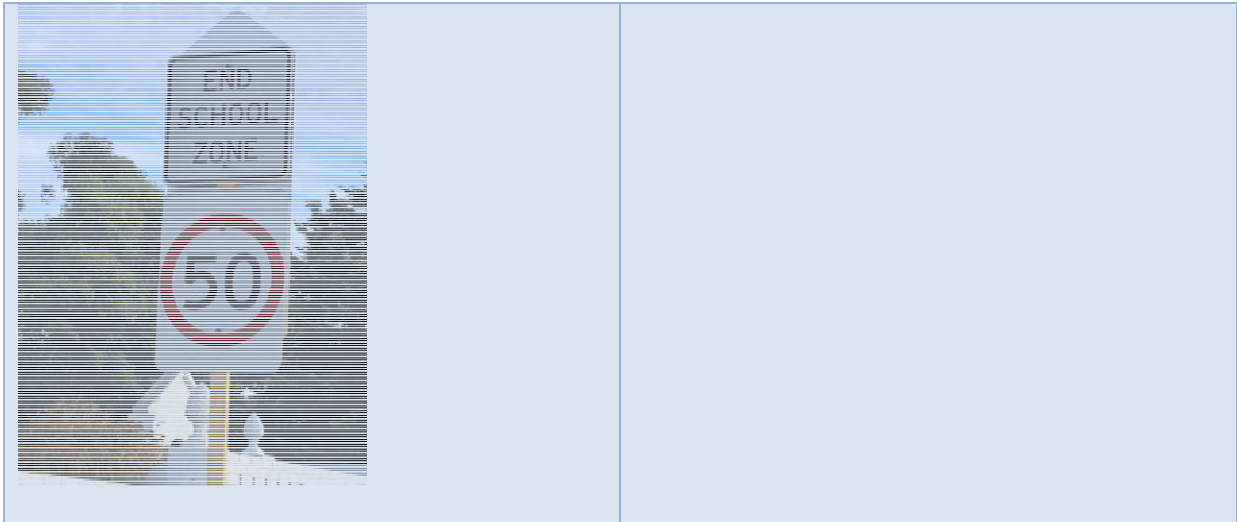
Location 9.16	
<p>Existing Sign Vacant land before golf Club</p>	<p>Comments:</p> <ul style="list-style-type: none"> • Parking sign on vacant block is barely noticeable • What zone is the land* <p>Recommendations</p> <ul style="list-style-type: none"> • Replace, check if correct



Location 9.17	
Existing Sign Smith St	Comments: <ul style="list-style-type: none"> •
	Recommendations
	<ul style="list-style-type: none"> •

Location 9.18	
Existing Sign George Street	Comments: <ul style="list-style-type: none"> • Bus zone graffiti
	Recommendations
	<ul style="list-style-type: none"> • Replace or clean graffiti • Disabled signs faded, replace in time • Corner of Edwards and Forrest St road markings need repainting •





Location 9.19	
<p>Existing Sign</p>	<p>Comments:</p> <ul style="list-style-type: none"> • Hard to see <p>Recommendations</p> <ul style="list-style-type: none"> • Move or replace in time, not urgent

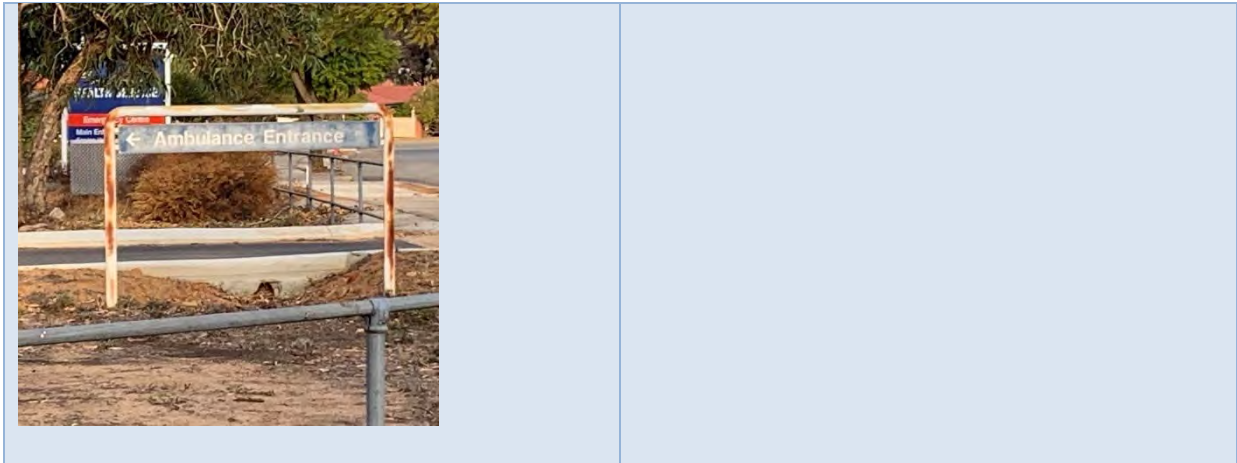
Location 9.20	
<p>Existing Sign</p>	<p>Comments:</p> <ul style="list-style-type: none"> • Forrest St sign old <p>Recommendations</p> <ul style="list-style-type: none"> • Replace Forrest St sign

Location 9.20	
Existing Sign	Comments:
Brockman / Edwards St	<ul style="list-style-type: none"> No Edwards St sign Road markings need attention
	Recommendations
	<ul style="list-style-type: none">

Location 9.20	
Existing Sign	Comments:
Hopkins/Edwards St	<ul style="list-style-type: none"> No Edwards St sign
	Recommendations
	<ul style="list-style-type: none">

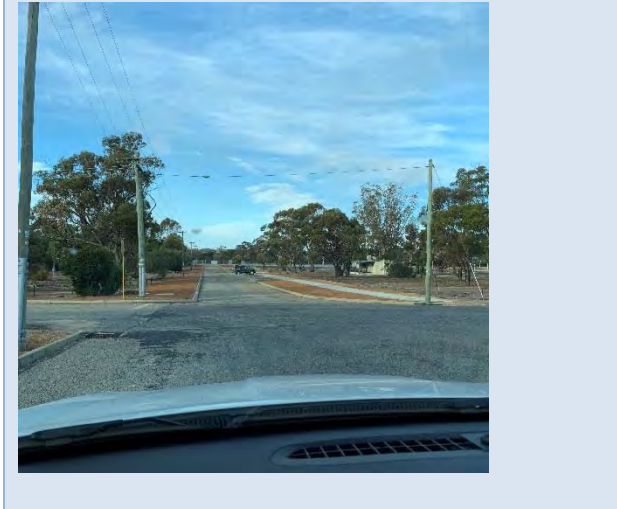
Location 9.20	
Existing Sign	Comments:
Earnest / Hopkins St	<ul style="list-style-type: none"> No Earnest St sign
	Recommendations
	<ul style="list-style-type: none">

Location 9.21	
Existing Sign	Comments:
	<ul style="list-style-type: none"> Hospital Signs in direpair
	Recommendations
	<ul style="list-style-type: none"> Replace signs and paint posts



Location 9.22

Existing Sign
Cnr Lennard and Edwards St



Comments:

- No signs

Recommendations

- Add Lennard St and Edwards St signs

Location 9.23

Existing Sign
Lennard St / Smith St



Comments:

- No Smith St sign

Recommendations

- Add a Smith St sign

Location 9.24

Existing Sign
Pool Carpark



Comments:

- Speed sign

Recommendations

- Needs replacing

Location 9.25

Existing Sign
Front of Beverley DHS



Comments:

- Disabled sign not readable

Recommendations

- New sign needed

Location 9.26

Existing Sign



Comments:

- Lennard sign needs straightening
- Wright St sign could be replaced

Recommendations

- Replace Wright and mend Lennard

Location 9.27

**Existing Sign
Short St / John St**



Comments:

- John St sign missing

Recommendations

- Add John St sign

Location 9.28

Existing Sign

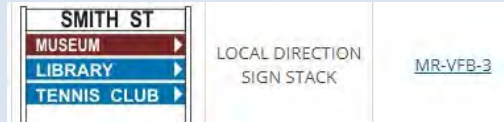


Comments:

- One of priority projects
- Reorganisation of all signs
- Golf club is excluded
- Recreation / sports ground is excluded
- Style of sign at corner of Vincent and Lukin Street

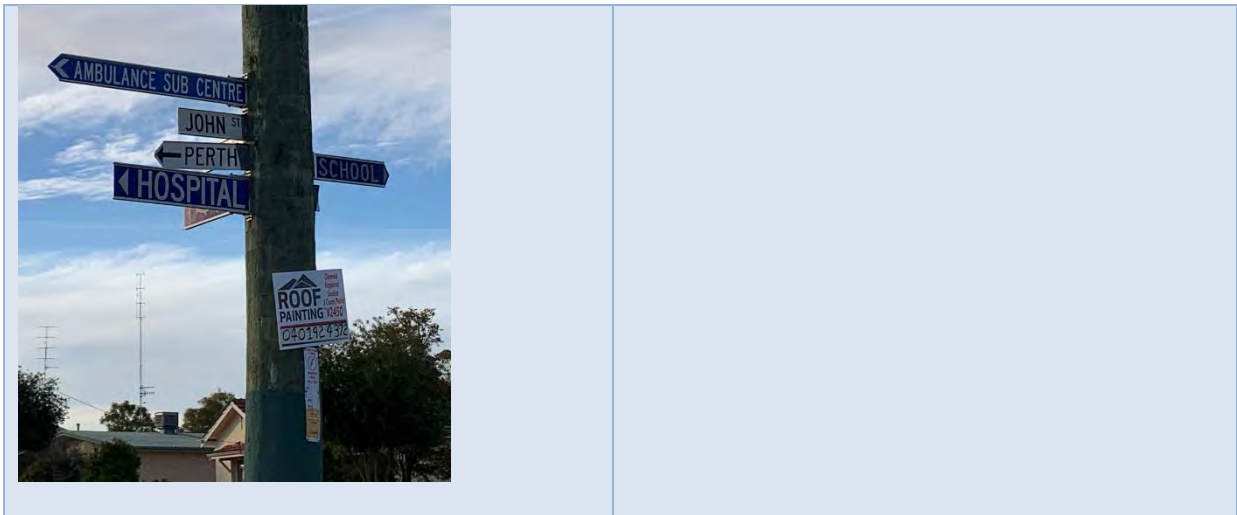
Recommendations



- Remove Perth sign
- Have in correct order as below



Using signs

- Golf club
- Recreation / sports ground
- B&B
- Hospital
- School
- Ambulance sub centre



Location 9.29	
<p>Existing Sign Forrest Street near Alex Miles Lodge</p>	<p>Comments:</p> <ul style="list-style-type: none"> Absence of Frail age / warning sign
	<p>Recommendations</p> <ul style="list-style-type: none">  OR 

Location 9.29

Existing Sign



Comments:

-

Recommendations

-

Location 9.30

Existing Sign
Sewell/ John Street



Comments:

- In disrepair

Recommendations

- Replace

Location 9.31

Existing Sign
Recreation Grounds

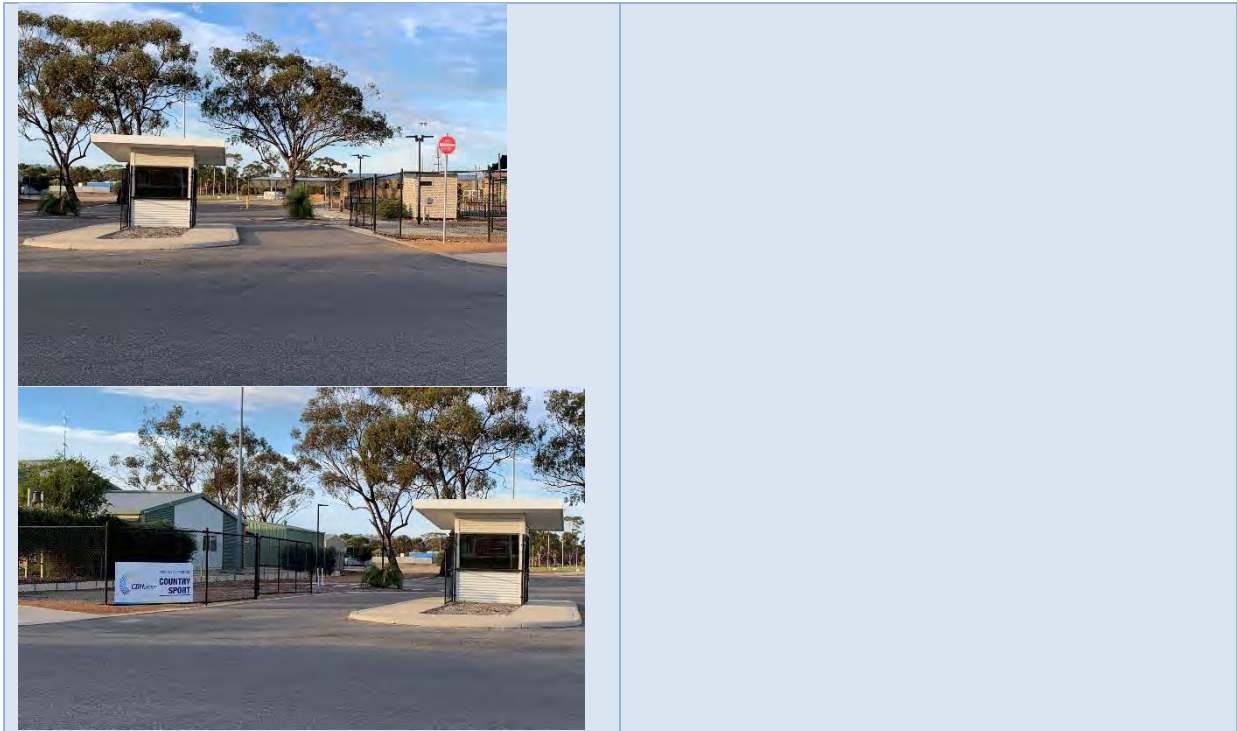


Comments:

- Lack of information / signage

Recommendations

- Large sign indicating Sports ground and facilities
- visible sign from road for toilet facilities and barbeque facilities / picnic
- speed sign for on sports ground / children



10. Other

Location 10.1

Existing Sign

Great Southern Highway / Yarra Rd



Comments:

- No finger sign for Beverley at the Great Southern Highway turnoff
- No turning lane
- Insignificant signage at Yarra turnoff
- Route is now sealed from Great Eastern Highway through to Beverley
- Beverley Tourism brochures make reference to this being an alternative and direct route to Beverley
- The 'scenic route' is also enjoyed by flora and fauna enthusiasts
- Travellers and grey nomads like to go off the 'main drag' and experience alternative routes

Recommendations

- Approach Main Roads to get a green Beverley finger sign under York
- Begin the process with Main Roads to get a turning lane at Yarra Rd. This route is becoming increasingly used by not just local traffic but also tourists and accidents have occurred at the intersection
- A larger green Finger sign on the other side of the road leading up to the turnoff is also required

Location 10.2

Existing Sign

**Aitkens Road

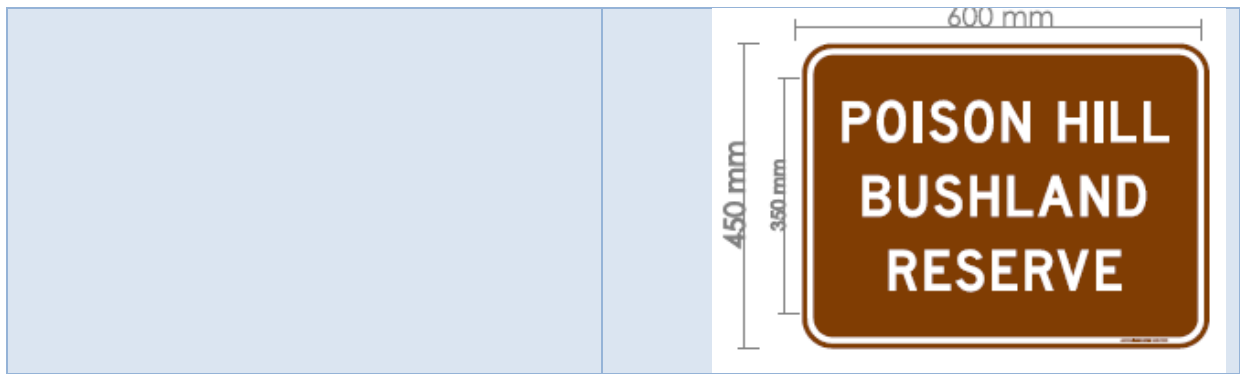
Comments:

- No signs for the Reserve that is marked for wildflowers for tourists

Recommendations

- Below Finger sign in brown at turn off and larger sign at 'parking area' around 15m from turn off





Location 10.3	
Existing Sign County Peak	Comments: <ul style="list-style-type: none"> • Signage is needed at the tourist site. This however will be covered in the process of the of the 'County Peak Restoration and Pioneer Trail Project'
	Recommendations
	<ul style="list-style-type: none"> • Temporary signage to be installed where needed. Collaboration with County Peak Project group. • 5km to county peak along route

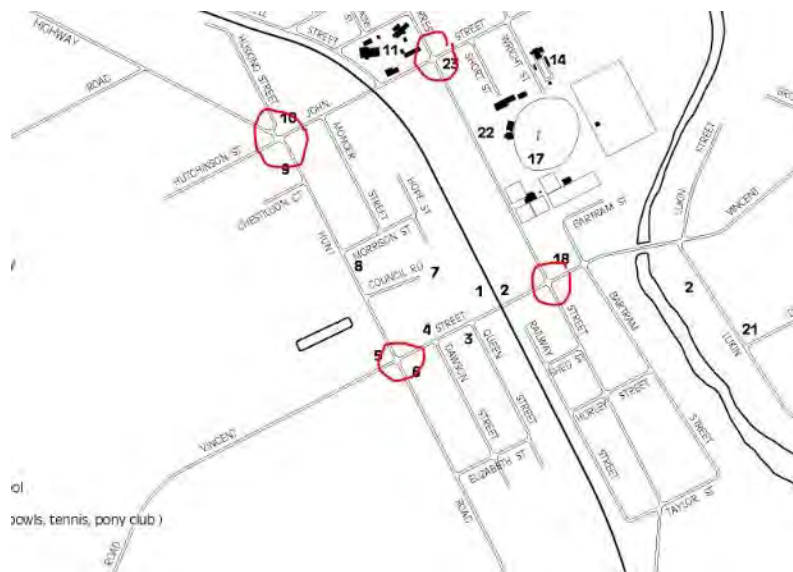
Location 10.4	
Existing Sign Avondale Farm & Agricultural Machinery Museum	Comments: <ul style="list-style-type: none"> • Updated signage is needed at the location and way signs to the location. This is however, being done by The National Trust of WA.
	Recommendations

Priorities

Priority 1

The four main intersections:

1. Great Southern Highway and John Street
2. Vincent Street and Hunt Road
3. Vincent Street and Forrest Street
4. Forrest Street and John Street



Concentrate on Service signage for visitors at these four 'main' intersections. Make a decision on the design, suggest that the trial layout of sign posts at corner of Lukin and Vincent Street be used throughout the townsite to give signage a uniform and consistent approach. However, the colours of the posts could be revisited to be in line with the Beverley branding strategy.

Priority 2 Yarra Road – designated Route to Beverley

Please see the recommendations and photos in location 10.1 above

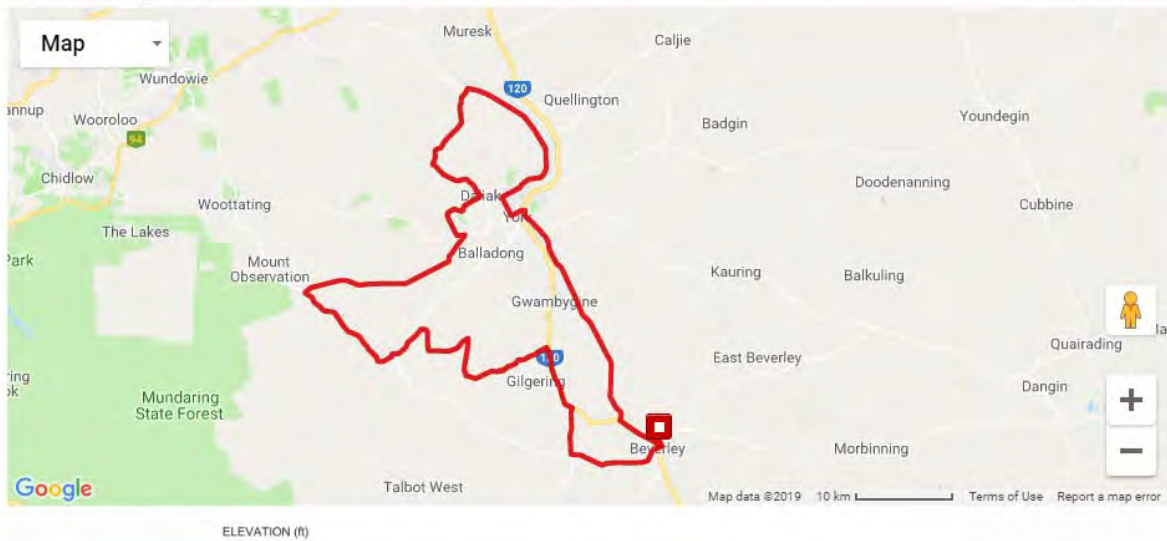
The increasing use of this route not for just tourists but local and regular travellers to the Shire highlights the need for investigation into whether there is sufficient road considerations for the safety of road users on the Yarra Road route.

The Beverley Heroic is a successful and growing event held in October each year. Competitors and supporters use this route in preparations and during the event. Below is a map taken from the Beverley Heroic website <https://www.theheroic.com.au/maps> that displays this.

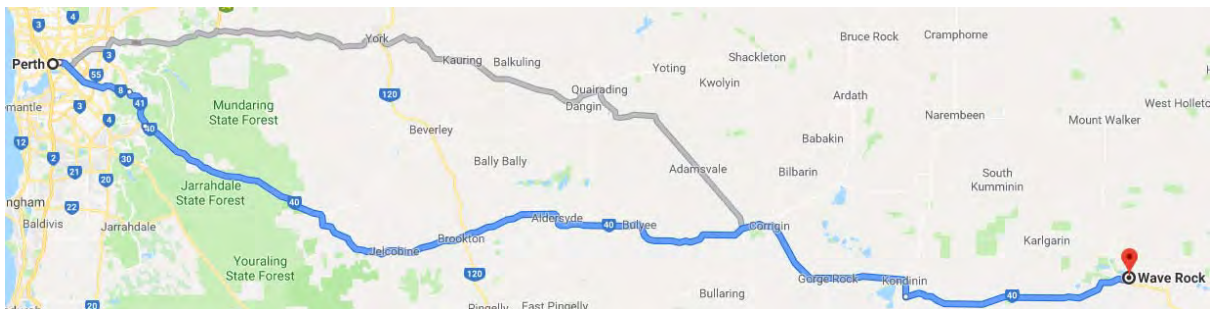
2019 BEVERLEY HEROIC 100 MILER: THE HEROIC

98.61 mi in Beverley, 08, Australia

powered by
mapmyfitness



The location of Beverley along main routes is unfortunate due to the likelihood that Beverley is bypassed in many “designated route” tours and the like. For example the route to Wave Rock does not require visitors to pass through Beverley where either Brookton is the route or York, Quairading.



Previous contact with Dani Bayley and Liz Davies at Main Roads has been sought to investigate the possibility of the consideration of better signage at this location. It was recommended to collate a strategic document that supports and details what the Shire of Beverley was trying to achieve from the signage. A recommendation was made to collate the document and have Steve Vincent (Manager of Works at Shire of Beverley) to approach Craig at the regional office to present our request.

Priority 3 Reserve Signage

Absence of signage at the two reserves that are indicated in tourism material creates confusion and disappointment for visitors. *See Location 10.2 and location 5.14 for recommendations.*

Priority 4 Recreation Ground

Lack of information and signage. This is both for directional around the town site and at the site. See above for recommendations for tourist / bbq area and for facilities available.

On site there is a requirement for slow / 5-10km signage. *See location 9.31*

Priority 5

The Welcome to the Shire Beverley signs that are located at the Shire boundaries are waiting for installation, signs are at the depot.

Priority 6 Information Bays

OPTION 1: Replace

- Install new boards with easy to follow maps and update with relevant visitor information. OR replace sections requiring immediate amendment

OPTION 2: Remove

The Cornerstone is the Centre point for information and there is no after hours information visible for visitors. This also needs to be addressed in the Main street Development in conjunction with the Master Trails Plan.

- Tourism WA does not support roadside information bays, particularly ones that are almost in the town centre. All visitors to town should be directed to the Visitor Centre which should provide the same visitor information on boards in front of their premises.

Maps and information on accommodation facilities, attractions and other information should be in a well-lit area for visitors who arrive outside of the Visitor Centre opening hours. The information boards and keeping it current is easier and cheaper to manage in the grounds of the Visitor Centre.

Priority 7 Parking

The parking signage along Vincent street needs to be assessed and correctly signposted. There is immediate need for signage at the Cornerstone carpark *location 7.24*. The 'Main Street Development Project' will include the assessment and need for parking. Consideration needs to be made for this project.

Reference Material

Documents for review in conjunction with the report include the following

- a. Department of Planning, Lands and Heritage, 2019, Tourist Signage Guidelines, https://www.dplh.wa.gov.au/DepartmentofPlanningLandsHeritage/media/Documents/Information_services/District%20and%20Regional%20Planning/WBT_Tourist_Signage_Guidelines.pdf
- b. National Tourism Signage Reference Group, 2019, Guidelines, <https://www.touristsigns.org.au/guidelines>
- c. Main Roads of WA, 2019, Sign Standards, <https://www.mainroads.wa.gov.au/BuildingRoads/StandardsTechnical/RoadandTrafficEngineering/TrafficManagement/TrafficControlDevices/Pages/Sign-Standards.aspx>
- d. Beverley Heroic, 2019, <https://www.theheroic.com.au/maps>

1.3 Corporate Credit Card

Policy Type:	Finance and Accounting
Date Adopted:	September 2014

Policy No:	AF003
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	CORPORATE CREDIT CARD
Objective:	To provide Council and Staff with consistent guidelines for the use of the Credit Card.

Policy

Use of the Corporate Credit Card

The use of the Corporate Credit Card is only approved if there is a demonstrated need and advantage to the Shire. These include:

- Elimination or reducing time spent on paper based ordering and payments;
- Reduction of administrative costs;
- Reducing the number of payments per month;
- Provision of a useful resource in an emergency situation; and
- Reducing the need to carry cash on the premises.

Applications for a Corporate Credit Card and Approval

All applications for a Corporate Credit Card shall be approved by the Chief Executive Officer.

In the case of the Chief Executive Officer, the Council shall approve the application and determine the conditions for use and maximum credit limit and credit limit for each individual transaction.

Register

A register shall be maintained by the Deputy Chief Executive officer of any Credit Cards issued. The register shall include:

- Date of approval by Chief Executive officer;
- Name of card holder;
- Conditions of use of the card; and
- A review date for continuing use of the card, not exceeding 24 months.

Issuing of Corporate Credit Cards to Elected Members

- (1) The Local Government Act does not make provision for the issuing of credit cards to Elected Members. (A Local Government can only pay allowances or reimburse expenses to an Elected Member).

- (2) Elected Members shall not be issued with a Corporate Credit Card as there are no provisions within the Act which allow an Elected Member to incur a debt.

Policies and Procedures Governing the Use of the Corporate Credit Card

The following shall be controlling the use of the Corporate Credit Card:

General:

- An agreement is to be signed by the cardholder, which sets out the cardholder’s responsibilities and legal obligations when using the Credit Card;
- A register by the Deputy Executive Officer of all current cardholders should be kept which includes card numbers, expiry date of the Credit Card, credit limit and details of goods and services the cardholder has authority to purchase;
- All new and existing cardholders shall be provided with a copy of the policies relating to the use of Credit Cards;
- When an employee misplaces their Credit Card, they shall promptly report the matter to the Deputy Chief Executive Officer who shall immediately cancel the card;
- When on extended periods of leave, the cardholder is to surrender their credit card to the Deputy Chief Executive Officer until their return;
- Credit Cards shall not be transferred to other users;
- Use of the reward schemes, such as Fly Buys, will not be permitted for personal gain;
- All surrendered Credit Cards shall be destroyed by the Deputy Chief Executive Officer in the presence of another employee;
- In the event that a cardholder fails to comply with the policy’s requirements, the Chief Executive Officer shall withdraw the use of the Corporate Credit Card and take appropriate disciplinary action.
- All criminal/illegal acts of alleged misuse shall be reported to the Police and other relevant authorities; and
- The use of Corporate Credit Cards for personal entertainment uses is prohibited.

Purchasing

- Credit Cards shall only be used for purchasing goods and services on behalf of the Shire;
- Personal expenditure is strictly prohibited;
- A Credit Card shall not be used for cash withdrawals;
- Maximum credit limit shall be based on the cardholder’s need and approved by the Chief Executive Officer and Council. The following will be used as a guide: -

Maximum credit limit and transaction limit per card will be as follows:

Name	\$ Credit Limit Per Month	\$ Maximum Credit Limit per Transaction
Chief Executive Officer	10,000.00	5,000.00
Avondale Museum	500.00	500.00

- Purchases by facsimile, telephone or over the internet to be authorised by the Chief Executive Officer and all paperwork is to be kept and payments verified;

Payments

- The cardholder shall provide appropriate and sufficient documentary evidence of all charges, as required, on a regular basis;
- Time frames for all payment of accounts shall be monitored by the Deputy Chief Executive Officer to ensure that credit charges are minimised and accounts are paid so as not to incur a penalty or interest;
- Cardholders cannot approve expenditure incurred on their own cards – these will be referred to the Chief Executive Officer for approval – the Chief Executive Officer shall refer any such instances to the Deputy Chief Executive Officer.
- A separate itemised account will be presented to Council each month as part of the “Accounts Paid by Authority” Agenda item.

Policy Amended: 25 October 2016

Policy Amended: 26 September 2017

Policy Amended: 27 August 2019

1.5 Bank Accounts and Payments

Policy Type:	Accounting and Finance
Date Adopted:	September 2014

Policy No:	AF005
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1. LG (Financial Management) Regulations 1996

ADOPTED POLICY	
Title:	BANK ACCOUNTS AND PAYMENTS
Objective:	To provide a signing policy for all bank accounts.

Policy

1. That the Chief Executive Officer and the Deputy Chief Executive Officer are the authorised signatories to enable effective and efficient payment of accounts on behalf of the Shire of Beverley.
2. All payments including the Municipal Fund, the Trust Fund, Payroll and all Electronic Fund Transfers must have the signatures of **both** the Chief Executive Officer and the Deputy Chief Executive Officer.
3. Where either the Chief Executive Officer or the Deputy Chief Executive Officer are unavailable, the payment will be authorised by one Councillor and either the Chief Executive Officer or the Deputy Chief Executive Officer.
4. Where both the Chief Executive Officer and Deputy Chief Executive Officer are unavailable, the President and one Councillor may authorise payments.
5. Where the Chief Executive Officer or Deputy Chief Executive Officer are claimants for an expense reimbursement, they shall not authorise the payment. Such reimbursement payments shall be authorised as per point three (3) above.

Policy Amended: March 2015
 Policy Amended: May 2015
 Policy Amended: 27 August 2019

1.11 Related Party Disclosure

Policy Type:	Accounting and Finance
Date Adopted:	22 August 2017

Policy No:	AF011
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. AASB 124

Legal (Subsidiary):
1. Local Government Act 1995
2. Local Government (Financial Management) Regulations 1996.

ADOPTED POLICY	
Title:	RELATED PARTY DISCLOSURE
Objective:	<p>To ensure that the Shire's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.</p> <p>The objective of the Policy is to ensure that the existence of certain related party relationships, related party transactions and information about the transactions, necessary for users to understand the potential effects on the Financial Statements are properly identified, recorded in Council's systems, and disclosed in Council's Annual Financial Report in compliance with AASB 124</p>

Policy

BACKGROUND

The relevant standard for the purpose of this Policy is *AASB 124 Related Party Disclosures*, July 2015 (AASB 124).

OBJECTIVE ~~DELETE PARAGRAPH~~

~~The objective of the Policy is to ensure that the existence of certain related party relationships, related party transactions and information about the transactions, necessary for users to understand the potential effects on the Financial Statements are properly identified, recorded in Council's systems, and disclosed in Council's Annual Financial Report in compliance with AASB 124.~~

POLICY STATEMENT

Council in complying with disclosure requirements in AASB 124, will;

- (1) identify related party relationships, related party transactions and ordinary citizen transactions;
- (2) identify information about the related party transactions for disclosure;
- (3) Establish a procedure to capture and record the related party transactions and information about those transactions;
- (4) identify the circumstances in which disclosure is required; and
- (5) determine the disclosures to be made about those items in the Annual Financial Report for the purpose of complying with AASB 124.

Refer to Shire of Beverley Related Party Disclosure Procedure Guidelines.

Policy Amended: 27 August 2019

1.12 Rates – Rates Exemption (Non-Rateable Land)

Policy Type:	Accounting and Finance
Date Adopted:	26 June 2018

Policy No:	AF012
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	RATES EXEMPTION (NON-RATEABLE LAND)
Objective:	To Apply Rates Exemptions for Non-Rateable Land

Policy

This policy aims to provide guidance to Council and Council Staff when determining if rate exemption status applies to 'non-rateable land'.

Legislation

All land in an area is rateable unless it is exempt from rating. Rate exemptions may apply under specific circumstances for entities such as public benevolent institutions and public charities.

Rate Exemptions are legislative, and must be compliant. In accordance with the Local Government Act 1995 – 6.26. Rateable Land; (2) The following land is not rateable land -; (g) land used exclusively for charitable purposes.

Definition – Charitable Purpose

A charitable purpose is defined at common law, as it is not currently defined in the Local Government Act 1995.

Trusts for the relief of poverty; Trusts for the advancement of education; trusts for the advancement of religion; or trusts for other purposes beneficial to the community.

Statement – The Shire of Beverley is committed in assisting Charitable Organisations based with the Shire who provide assistance to members of the public.

Organisations are required to evidence their right to an exemption, and demonstrate the land is used exclusively for charitable purposes.

Application of the Policy

General rules for application will include the following considerations.

Criteria –

An application for Charitable Rate Exemption status must be made in writing by completing a Request for Charitable Rate Exemption Form (Appendix A) and provide any supporting documentation according to the checklist on the application form.

The applicant applying for more than one property must submit a separate application for each property. This supports the principle that it is 'land use', not the applicant that is being assessed.

If the property is leased, a copy of the lease is required with the application.

2.3 Risk Management

Policy Type:	Administration
Date Adopted:	December 2014

Policy No:	A003
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	RISK MANAGEMENT
Objective:	The Shire of Beverley (“the Shire”) Risk Management Policy documents the commitment and objectives regarding managing uncertainty that may impact the Shire’s strategies, goals or objectives.

Policy

It is the Shire’s Policy to achieve best practise (aligned with AS/NZS ISO 31000: 2009 Risk Management), in the management of all risks that may affect the Shire, its customers, people, assets, functions, objectives, operations or members of the public.

Risk Management will form part of the Strategic, Operational, Project and Line Management responsibilities and where possible, be incorporated within the Shires Integrated Planning Framework.

The Shire’s Management Team will determine and communicate the Risk Management Policy, Objectives and Procedures, as well as, direct and monitor implementation, practise and performance.

Every employee within the Shire is recognised as having a role in risk management from the identification of risks to implementing risk treatments and shall be invited and encouraged to participate in the process.

Consultants may be retained at times to advise and assist in the risk management process, or management of specific risks or categories of risk.

The Risk Management Governance Framework document, ~~prepared by LGIS September 2014~~, outlines the full Risk Management Policy and Procedures.

Policy Amended: 27 August 2019

3.16 Beverley Blarney

Policy Type:	Community
Date Adopted:	

Date Last Reviewed:	

Legal (Parent):
1.

Legal (Subsidiary):
1.

Title:	BEVERLEY BLARNEY
Objective:	To provide guidelines on the production and distribution of the Beverley Blarney.

The Beverley Blarney is a free monthly publication produced by the Shire of Beverley for the benefit of the Community to aid in the distribution of local news, events, announcements and business.

Production

The Shire of Beverley may pay a monthly fee to a group, person or business to collate, design and edit the Beverley Blarney on behalf of the Shire of Beverley. The current payment stands with the Beverley Community Resource Centre (CRC).

Should the Beverley CRC no longer wish to produce the Beverley Blarney they are to provide two months (two issues) notice. Should the Shire of Beverley no longer wish the Beverley CRC to produce the Beverley Blarney it is to provide three months (three issues) notice.

The CRC will monitor the blarney@beverley.wa.gov.au email address and respond to all advertising requests it receives. Any reports or advertisements that the editor is unsure about should be directed to the Shire CEO for clarification.

Shire staff will assist with any queries received via the Shire Office, directing advertisers to send requests to the blarney email address or taking the advertisement, payment (if necessary) and placing it in the Blarney pigeon hole.

Community Groups with community announcements will not be charged for advertising. A group community announcement is considered as monthly club notes, notice of AGM, posters for open days or activities etc.

Individuals with community announcements will not be charged for advertising. An individual community announcement is considered as either a birthday, anniversary, death or thank you notice.

Local Community Groups with sponsored activities that provide economic benefit to the town are permitted to recognise their sponsors with logos within their advertising. Eg – Beverley Show, Open Days (Sporting Clubs), Triathlon, Station Arts, CRC and BDHS. If there is an advertising query which this policy does not address or remains silent, the query should be referred to the Shire of Beverley Chief Executive Officer.

Where a paid advertisement or community announcement is changed for either information, grammatical or professional beautification purposes, the advert/announcement is to be sent back to the advertiser for approval prior to printing.

The Beverley Blarney does not print opinion pieces or “Brickbats and Bouquets”. Pieces which could be considered helpful to the community may be directed to and approved by the CEO. Political advertising during

State and Federal Elections must be paid for. Political media statements maybe approved if the information is relevant and helpful to the Beverley Community.

Private Business will be charged for their advertising at the rate appropriate to the advertising size. Advertising is likely to be moved each month to suit editing and a requested location cannot be guaranteed or accommodated.

The Shire of Beverley and Beverley CRC are not required to pay for advertising.

The monthly Shire President Report is to be located on page two (2) of the Blarney. If possible other Shire information should follow on from the President's Report.

Payments for advertising will be received or invoiced by the Shire of Beverley. Size D, Size E and Trading Post adverts must be paid at the time of advertising and will not be invoiced. 12 month advertising rates, with 2 free months must be paid upfront and will not be invoiced monthly.

The Beverley Blarney must be proof read prior by a Shire of Beverley Staff member prior to going to print.

The Beverley Blarney should where possible, be finalised at least two nights prior to the 1st of each month.

Printing and Distribution

The Shire of Beverley may pay a monthly fee to a group, person or business to print and distribute the Beverley Blarney on behalf of the Shire of Beverley.

Should the group/person/business no longer wish to print and distribute the Beverley Blarney they are to provide one months (one issue) notice. Should the Shire of Beverley no longer wish the group/person/business to print and distribute the Beverley Blarney it is to provide three months (three issues) notice.

The Beverley Blarney should where possible, be printed on the last two nights of the month, ready for distribution on the 1st of the month.

The Beverley Blarney is to be distributed to various businesses listed on the Blarney distribution sheet.

If a new business requests to be a distribution point, approval should be given by the Chief Executive Officer (refer to the attached distribution list).

Each quarter the distributor should review any excess copies left at various businesses and adjust if necessary.

Social Media

Shire Staff are required to upload the Blarney and Presidents Notes to the Shire Website on the 1st day of the month (or Monday should the 1st be a Saturday or Sunday).

A link should be placed on the Shire Facebook page advertising the availability of each new issue.

4. *Elected Members*

4.1 Ordinary Meetings of Council

Policy Type:	Elected Members
Date Adopted:	September 2014

Policy No:	EM001
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	ORDINARY MEETINGS OF COUNCIL
Objective:	To advise of Ordinary Council Meeting Times.

Policy

Ordinary Meetings of Council are generally held on the fourth Tuesday of each month, except for January.

Council Briefing to commence at 12.45pm.

Ordinary Meeting to commence at 3.00pm.

Policy Amended: 26 September 2017

Policy Amended: 27 August 2019

4.2 Council Agendas

Policy Type:	Elected Members
Date Adopted:	September 2014

Policy No:	EM002
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	COUNCIL AGENDAS
Objective:	To provide guidelines for the production and distribution of Council Agendas.

Policy

Ordinary Council meeting Agendas are distributed to the following persons:

Councillors
 Chief Executive Officer
 Deputy Chief Executive Officer
 Shire Planner
 Works Supervisor
 Administration Workers to share a copy

Additionally, a copy is to be distributed to the Public library and available on the Shire website.

Subject to individual Councillors discretion, the Notice of Meetings, agendas including all confidential items, other information bulletins and corporate discussion papers will be either electronically or hand delivered.

Conditions:

1. Agenda items requiring a decision to be made by Council are to be submitted in writing to the Chief Executive Officer by close of business on the Tuesday, eight days before the meeting.
2. The Agenda is to be distributed a minimum of 72 hours before the Meeting Date as per the Local Government Act 1995. **Shire of Beverley staff will distribute any agenda no later than 12noon Thursday prior to a Tuesday meeting.**
3. The inclusion and distribution of late items is at the discretion of the Chief Executive Officer.

Policy Amended: 23 October 2018
 Policy Amended: 27 August 2019

4.7 **Sitting Fees Elected Member Allowances**

Policy Type:	Elected Members
Date Adopted:	September 2014

Policy No:	EM007
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1. Local Government Advisory Board

ADOPTED POLICY	
Title:	SITTING FEES ELECTED MEMBER ALLOWANCES
Objective:	To comply with payment of sitting fees as set by legislation.

Policy

As set by legislation, advice from Local Government Advisory Board and the Salaries & Allowance Tribunal the Shire of Beverley is to pay sitting fees according to the band rate that it sits in.

Sitting Fees are to be paid to Councillors as a lump sum bi-annually and in leave of absence of 3 months or longer, pro-rata bi-annually.

Policy Amended: 25 October 2016

Policy Amended: 23 October 2018

Policy Amended: 27 August 2019

4.8 Standing Committees

Policy Type:	Elected Members
Date Adopted:	September 2014

Policy No:	EM008
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	STANDING COMMITTEES
Objective:	This policy lists current committees of Council and non-Council committees. Committees are decided biannually by Council directly following the Local Government Elections and there for this policy will be altered accordingly.

Policy

Committees of Council

Audit and Risk Committee – All Councillors
 Corporate Strategy Committee – All Councillors
 Economic & Community Strategy Committee – All Councillors
 Cropping Committee – 3 Councillors

Legislative Committees

Central Country Zone of WALGA – 2 Councillors (President and Deputy President)
 Fire Control Officers Meeting – President + 1 Councillor
 Local Emergency Management Committee – President + 1 Councillor

Non-Council Committees

Beverley Station Arts Committee – 1 Councillor
 Avondale ~~Steering Committee – 1 Councillor or Staff Member~~
 Beverley Community Resource Centre – 1 Councillor
 Frail Aged Lodge Committee – 1 Councillor
 Early Years Network – 1 Councillor
~~Beverley, Brookton, Pingelly Aged Support and Care Solutions (BBP) – 2 Councillors~~
 Yenyening Lakes Committee – 1 Councillor

Policy Amended: 26 September 2017

Policy Amended: 27 August 2019

5. Fire Control

5.1 Restricted and Prohibited Burning Period Dates

Policy Type:	Fire Control
Date Adopted:	September 2014

Policy No:	FC001
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Bush Fires Act 1954

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	RESTRICTED AND PROHIBITED BURNING PERIOD DATES
Objective:	To control the risk of fires.

Policy

These dates are determined by the Community Services Emergency Manager and the Chief Fire Control Officer. The dates are to be advised to the public by way of advertising in the Beverley Blarney, the Harvest Ban Hotline, the Shire of Beverley website, [SMS](#), [social media pages](#) and the notification board outside the Shire Office.

Policy Amended: 27 August 2019

6. *General*

6.1 Citizenship Ceremonies

Policy Type:	General
Date Adopted:	September 2014

Policy No:	G001
Date Last Reviewed:	23 October 2018

Legal (Parent):
1. Australian Ceremonies Code

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	CITIZENSHIP CEREMONIES
Objective:	To provide guidelines for planning and preparing Citizenship Ceremonies.

Policy

The Shire of Beverley is required to hold a minimum of two citizenship ceremonies per calendar year, with one in each half of the year.

The Shire President is to conduct citizenship ceremonies. In the absence of the Shire President, the Deputy President may conduct the ceremony.

The Shire President or Deputy Shire President may not reside over a ceremony for a person who is a relative or close friend.

The formalities for the ceremony are to include the oath, the Minister's message, the vote registering and playing of the national anthem.

An invitation must be sent to all government representatives from all three levels of government to Australian Citizenship ceremonies. The Federal Minister for Immigration and Citizenship must be invited to all citizenship ceremonies.

Suitable refreshments can be provided for the ceremony. ~~and ideally the book "Beverley — Our History Through Time" is to be presented to the recipient.~~

The signed Conferral Report is to be provided to the Department of Immigration and Border Protection immediately following the ceremony.

Policy Amended: 26 September 2017

Policy Amended: 27 August 2019

7. Planning

Please refer to the Shire of Beverley Town Planning Scheme Policy Manual for the following Planning Policies:

- Street Trees and Streetscapes Policy
- Car Parking Requirements – Policy No. 3
- ~~Farming Zone Subdivision – Policy No. 4~~
- Development of Industrial Zoned Land
- ~~Building while Residing on a Block~~
- Outbuildings Policy
- Relocated Second-Hand Buildings Policy No. 10
- Shire of Beverley Town Planning Fees Policy
- Tree Crops Policy
- ~~Patio and Carport Policy~~
- Anglo Estate Policy
- Signage Policy
- Developer Contributions for Road and Footpath Upgrading
- Stocking Rates Policy

9.5 Protective Clothing – Outside Staff

Policy Type:	Staff
Date Adopted:	September 2014

Policy No:	S005
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	PROTECTIVE CLOTHING – OUTSIDE STAFF
Objective:	To ensure outside staff are protected while completing their work duties.

Policy

Outside staff are to be issued with protective clothing and equipment appropriate to their duties.

1. Protective clothing issues may include the following:
 - (a) Annually – work clothing, safety boots or shoes (to \$450 per employee); and
 - (b) As necessary – sunscreen, water bottles, safety vests and wet weather gear.
2. Staff leaving Council's employ within three months of receiving the subsidy are required to repay 50% and those that leave between three and six months after receiving the subsidy, 25% of Council's contribution.
3. Primarily uniforms are to be worn during working hours and employees should take care to refrain from wearing uniforms outside of work. Employees must recognise that when wearing the uniform they are recognised as representing Local Government.

Policy Amended: 27 August 2019

9.17 Organisational Chart

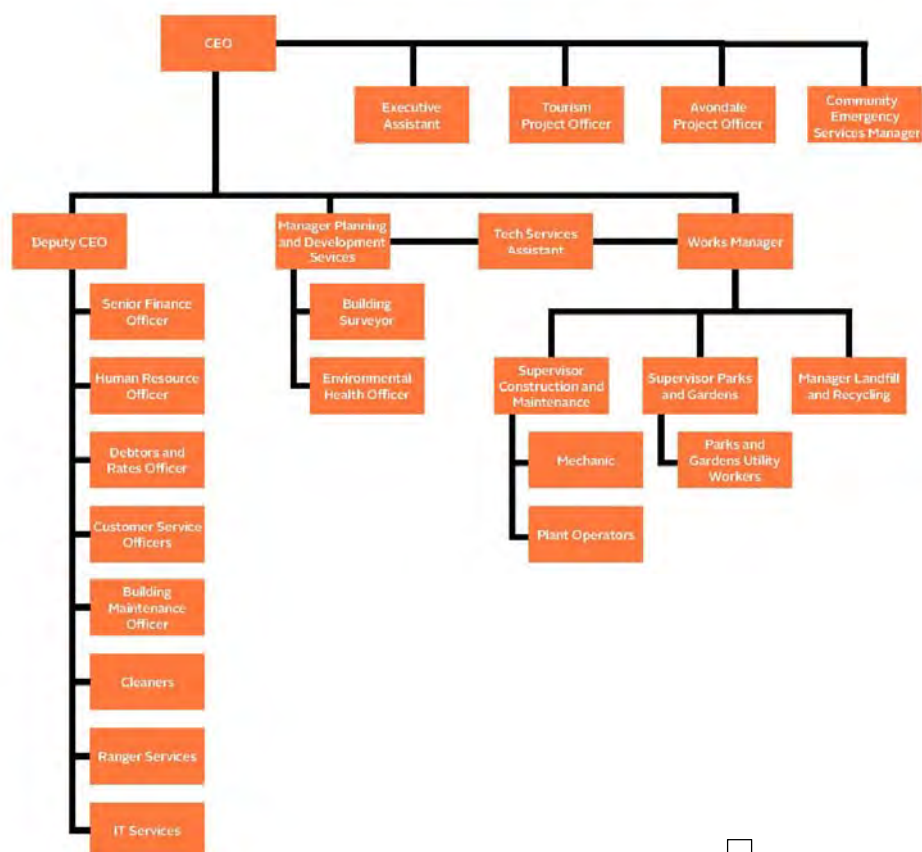
Policy Type:	Staff
Date Adopted:	September 2014

Policy No:	S017
Date Last Reviewed:	23 October 2018

Legal (Parent):	1.
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Legal (Subsidiary):	1.
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ADOPTED POLICY	
Title:	ORGANISATIONAL CHART
Objective:	To outline the organisational structure of the Shire of Beverley.



Policy Amended: 25 October 2016

Policy Amended: 23 October 2018

Policy Amended: 27 August 2019

9.19 Staff Use of Shire Equipment –Suspended

Policy Type:	Staff
Date Adopted:	September 2014

Policy No:	S019
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	STAFF USE OF SHIRE EQUIPMENT
Objective:	To provide guidance for the use of Council Plant and Equipment by Shire Staff.

Policy: (SUSPENDED UNTIL FURTHER NOTICE)

Employees are permitted to use Council plant and equipment at their place of residence within the Shire of Beverley, subject to the following terms;

1. Employees are to complete a "Plant/Equipment Use Request Form" and return to the Manager of Works for authorisation **a minimum of three (3) working days prior to the use date.**
2. Plant or equipment to be used on weekends or at times when it is convenient to the Shire and does not affect its normal operations.
3. Plant items are to be operated by a Shire Employee who is suitably qualified in the correct use of that item of plant or equipment.
4. All plant and equipment is to leave the Depot full with fuel. Upon return the plant or equipment is to be refuelled **with Shire fuel only** and the total litres used recorded in the Fuel Register, with PRIVATE STAFF USE clearly written next to the entry. In addition, if applicable, the plant or equipment is to be washed down and greased so as not to impinge the next User.
5. The employee will be charge at a rate of \$2.50 per litre for the amount of fuel used.
6. Any damage to the plant (including tyres, mirrors, windows etc) is to be reported to the Manager of Works upon return and repair costs are to be charged to the User. If damage is claimable under the Shires insurance policy, then the excess is payable by the User.
7. Plant and equipment is to be used on the User's own private property only.
8. The intent of the above policy is that employees are not using the equipment for their own private commercial business.
9. Plant usage in relation to the maintenance of Council owned property will not incur the \$2.50 per litre fuel charge.
10. Animals are not permitted inside Shire plant or equipment without prior permission from the Manager of Works.

Policy Amended: 25 October 2016

Policy Suspended: 26 November 2016

Policy Reviewed and Remained Suspended: 23 May 2017

Policy Amended and Suspension Lifted: 27 August 2019

9.24 Grave Digging Allowance

Policy Type:	Staff
Date Adopted:	August 2016

Policy No:	S024
Date Last Reviewed:	23 October 2018

Legal (Parent):
1.

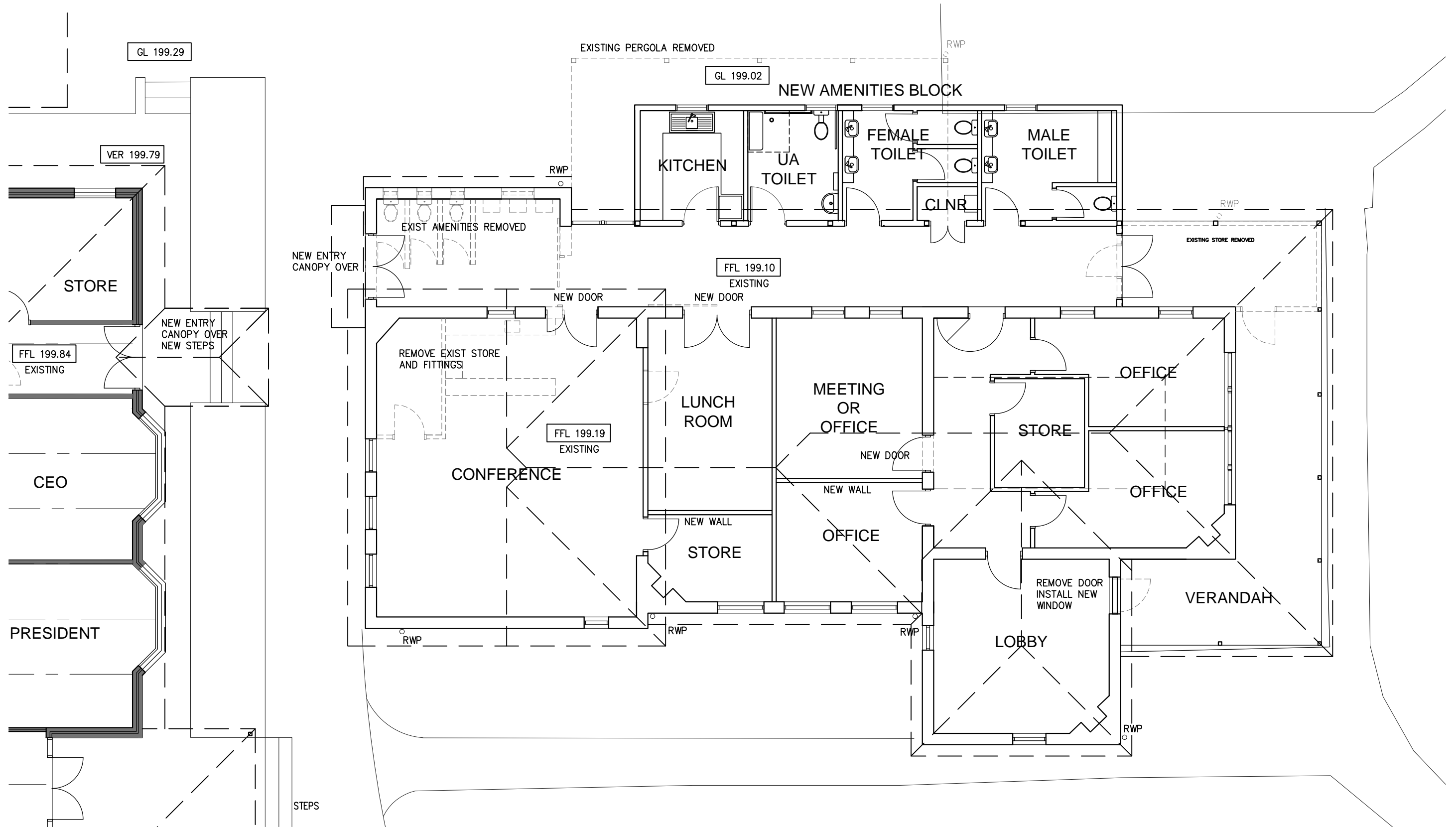
Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	GRAVE DIGGING ALLOWANCE
Objective:	Establish an additional allowance for Grave Digging.

Policy

That an employee who digs or assists with digging a grave will be paid an additional ~~\$20.00~~ \$50.00 per grave.

That an employee who re-opens or assists with the re-opening of a grave for another burial will be paid an additional ~~\$50.00~~ \$100.00 per re-opening of a grave.

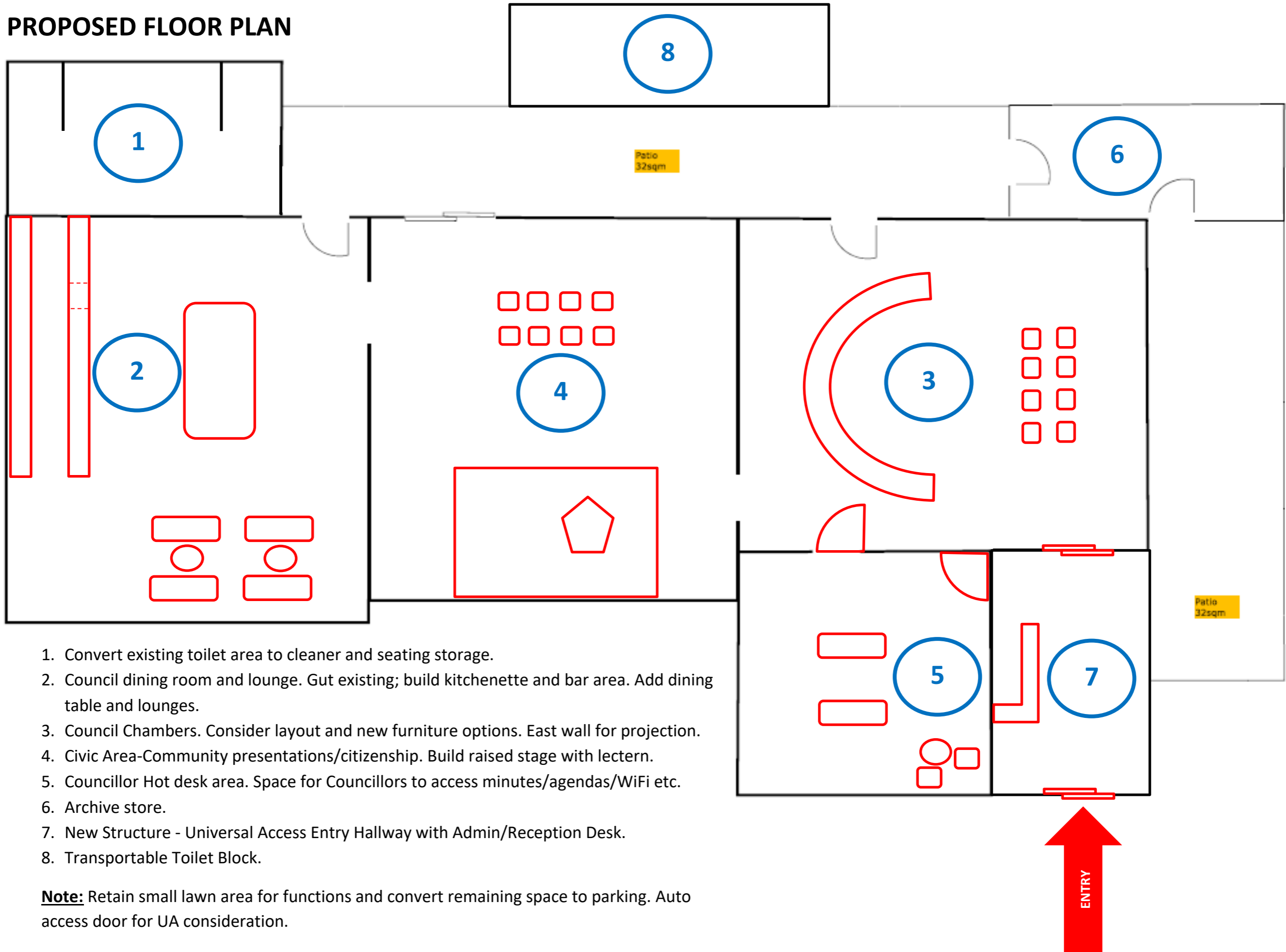


CURRENT FLOOR PLAN



Old School Building (CRC)
ID:11008

PROPOSED FLOOR PLAN



1. Convert existing toilet area to cleaner and seating storage.
2. Council dining room and lounge. Gut existing; build kitchenette and bar area. Add dining table and lounges.
3. Council Chambers. Consider layout and new furniture options. East wall for projection.
4. Civic Area-Community presentations/citizenship. Build raised stage with lectern.
5. Councillor Hot desk area. Space for Councillors to access minutes/agendas/WiFi etc.
6. Archive store.
7. New Structure - Universal Access Entry Hallway with Admin/Reception Desk.
8. Transportable Toilet Block.

Note: Retain small lawn area for functions and convert remaining space to parking. Auto access door for UA consideration.