



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 25 June 2019. If attending the meeting, please arrive at the Shire Office by 2.50pm to register your attendance.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

21 June 2019

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



25 June 2019

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr CJ Pepper Deputy President
Cr DL Brown
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Manager of Planning & Development Services
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Condolences

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

HUTCHINSON	Robert Anthony	1 June 2019
WHITE	Alastair	4 June 2019

3. DECLARATIONS OF INTEREST

In relation to Item 11.4 – Rates Exemption (Non-Rateable Land) the following Councillors have previously declared their club memberships:

Cr Pepper – Bowling Club & Golf Club
Cr Gogol – Masonic Lodge
Cr Shaw – Tennis Club and Bowling Club

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 28 May 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 28 May 2019 be confirmed.

7.2 Minutes Of The Corporate Strategy Committee Meeting Held 11 June 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 June 2019 be received.

(under separate cover)

Please refer to items 11.3 and 12.1

**7.3 Minutes Of The Local Emergency Management Committee Meeting Held
18 June 2019**

OFFICER'S RECOMMENDATION

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 18 June 2019 be received.

(under separate cover)

7.4 Minutes Of The Bush Fire Advisory Committee Meeting Held 18 June 2019

OFFICER'S RECOMMENDATION

That the Minutes of the Bush Fire Advisory Committee Meeting held Tuesday 18 June 2019 be received.

(under separate cover)

Please refer to Item 12.2

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Omnibus Review of Local Planning Policies

SUBMISSION TO:	Ordinary Council Meeting 25 June 2019
REPORT DATE:	14 June 2019
APPLICANT:	Shire of Beverley
FILE REFERENCE:	ADM 0219
AUTHOR:	B.S. de Beer, Shire Planner
ATTACHMENTS:	Revised Local Planning Policies (under separate cover)

SUMMARY

It is requested that Council resolve to initiate public notification of the attached Revised Local Planning Policies in terms of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*.

BACKGROUND

The revision of Local Planning Policies is required to align them with the new Shire of Beverley Local Planning Scheme No. 3 (LPS 3).

The self-explanatory revised Local Planning Policies are attached to this report for Council's consideration. Sections included in **RED** are additions to the policies whereas strikethrough text are proposed to be deleted.

COMMENT

The following policies are presented herewith for either revision or revocation entirely as described below:

POLICY NAME	PROPOSED ACTION	COMMENT
Street Trees & Streetscapes	Review and update	Revision to align with LPS 3
Car Parking Requirements	Review and update	Revision to align with LPS 3
Farming Zone Subdivision	Revoke entirely	Considered to not align with Shire of Beverley Local Planning Strategy, LPS 3 and WAPC <i>Development Control Policy 3.4 – Subdivision of Rural Land</i>
Development of Industrial Zoned Land	Review and update	Revision to align with LPS 3
Building while residing on a block	Revoke entirely	Consideration to camp temporarily is governed by the <i>Caravan Park and Camping Grounds Act 1995</i> and <i>Regulations 1997</i> . The policy in its current format is considered to potentially create unnecessary expectations with applicants and can create undesirable precedents for the Shire, apart from creating potentially problematic compliance enforcement challenges.
Outbuilding Policy	Review and update	Revision to align with LPS 3

Relocated Second-Hand Dwellings & Repurposed Dwellings	Review and update	Revision to align with LPS 3
Town Planning Fees	Review and update	Revision to align with LPS 3
Tree Crops	Review and update	Revision to align with LPS 3
Patios and Carports	Revoke entirely	Already addressed as development not requiring development approval in Clause 61 of Schedule 2, Part 7, <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Anglo Estate Policy – Mount Kokeby	Review and update	Revision to align with LPS 3
Developer Contributions for Road and Footpath upgrading	Review and update	Revision to align with LPS 3
Signage	Review and update	Revision to align with LPS 3
Stocking Rates	Review and update	Revision to align with LPS 3
Heritage	Review and update	Revision to align with LPS 3

Clauses 4 & 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –
- (a) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –
- (i) the subject and nature of the proposed policy; and
 - (ii) the objectives of the proposed policy; and
 - (iii) where the proposed policy may be inspected; and
 - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made

Clause 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, allows for the revocation of a Local Planning Policy.

CONSULTATION

Initial consultation was had with Shire's Works Manager and Building Surveyor/Environmental Health Officer regarding selected policies. Further community consultation will commence should Council resolve to proceed with this proposal.

STATUTORY ENVIRONMENT

Council has the power to make and amend Local Planning Policies pursuant to Clause 4 and 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as well as revocation of Local Planning Policies in terms of Clause 6 of same.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The outcome of this exercise will result in revised and revoked Local Planning Policies.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to proceed to advertising of the proposed revised Local Planning Policies and the revocation of certain Local Planning Policies pursuant to Clause 4, 5 & 6 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

9.2 Proceeding with Local Planning Policy – Short Term Accommodation

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 15 June 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Local Planning Policy: Short Term Accommodation

SUMMARY

Council initiated public notification of a draft *Local Planning Policy – Short Term Accommodation*. It will be recommended the policy be proceeded with, now that public notification of the policy has concluded.

BACKGROUND

Council at its 30 April 2019 meeting resolved as follows:

‘That Council resolve to proceed to advertising of the Draft Local Planning Policy – Short-Term Accommodation pursuant to Clause 4 of Schedule 2, Part 2, of the Planning and Development (Local Planning Schemes) Regulations 2015.’

The draft *Local Planning Policy – Short Term Accommodation* (attached to this report) was subsequently advertised as prescribed in the abovementioned legislation. No submissions were received.

COMMENT

The objectives of the draft Local Planning Policy are as follows:

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

Clauses 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

- (1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*
- (b) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*
- (v) the subject and nature of the proposed policy; and*
 - (vi) the objectives of the proposed policy; and*
 - (vii) where the proposed policy may be inspected; and*
 - (viii) to whom, in what form and during what period submissions in relation to the proposed policy may be made’.*

CONSULTATION

The draft policy was advertised as prescribed. No submissions were received and therefore no modifications to the draft policy are recommended.

STATUTORY ENVIRONMENT

Council has the power to make Local Planning Policies pursuant to Clause 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no specific strategic implications relative to this application.

POLICY IMPLICATIONS

The outcome of this exercise will result in a new Local Planning Policy – *Short Term Accommodation*.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Proceed with the Local Planning Policy – Short Term Accommodation, without modification;
2. Publish a notice to this effect in the *Beverley Blarney* pursuant to Clause 4(4) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Attachment 9.2



LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION

PURPOSE

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

1. AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

This Policy has been prepared in accordance with Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. APPLICATION

This policy applies to all Bed & Breakfast, Guest House, Holiday House and Holiday Accommodation uses in all zones.

3. STATEMENT

The Shire of Beverley supports diversity of accommodation types to facilitate tourism and other activities within its district. In considering applications for short-term accommodation, Council will take into consideration the siting, design and management of the short-term accommodation to ensure such accommodations are compatible with, and avoid adverse impacts on, the amenity of adjoining and surrounding areas.

4. DETAILS

4.1 GENERAL REQUIREMENTS FOR ALL SHORT-TERM ACCOMMODATION

4.1.1 CAR PARKING

Car parking bays are to be provided in accordance with Table 6 in Shire of Beverley Local Planning Scheme No. 3, as well as in accordance with the following:

For Guest House, Holiday House and Holiday Accommodation Land Uses, in accordance with the R-Codes clause 5.3.3 where the R-Codes apply.

On-site car parking is to be designed and vehicular access provided in accordance with the R-Codes where they apply.

Attachment 9.2



Where the provisions of the '*Residential*' zone are applicable, the short-term accommodation must not require the provision of car parking bays in a manner that would detract from the residential appearance of the dwelling or dominate the streetscape.

4.1.2 MANAGEMENT PLAN

- a. A management plan is required to be submitted at the time of lodging a development application for short-term accommodation. The requirement for the operation of the short-term accommodation in accordance with the management plan will be included as a condition of any development approval issued.
- b. The management plan is to include, but not be limited to the following matters:
 - i. a code of conduct detailing the expected behaviour and obligations of guests. The code of conduct shall be displayed in a prominent position within the premises;
 - ii. management of complaints, in the form of a Complaints Management Procedure (which must include the provision of the short-term accommodation owners/managing agents contact telephone number for adjoining neighbours);
 - iii. control of anti-social behaviour and the potential conflict between guests and permanent residents of the area, detailing the expected behaviour of guests and control of noise;
 - iv. details regarding guest check-in and check-out procedures;
 - v. management of car parking;
 - vi. details regarding waste management which must include specifying the expectations on guests with regard to general rubbish and bin collection (if applicable).

4.1.3 GUEST REGISTER

- a. A register of all persons occupying the short-term accommodation is required to be kept on the premises of the short-term accommodation or at such other place as agreed by the Shire, and shall be open to inspection on demand by an authorised Shire Officer.
- b. The register shall:
 - i. show the name and address of every occupant staying within the accommodation and the unit occupied; and
 - ii. include the date of arrival and date of departure of the occupants of the accommodation.

4.1.4 SIGNAGE

Any signage associated with short-term accommodation is to be in accordance with the Shire of Beverley Signage Policy.

4.1.5 APPLICATION INFORMATION

- a. In addition to the management plan referred to above and the normal development application submission requirements, the following additional

Attachment 9.2



information is required to be submitted with an application for development approval for short-term accommodation:

- i. justification as to how and why the proposed accommodation will be compatible with the adjoining area and is consistent with the objectives of this Policy.

4.1.6 PUBLIC CONSULTATION

For proposals where the provisions of the '*Residential*' zone apply, development applications for new short-term accommodation, or applications where the existing use is proposed to be intensified, will be advertised for public comment for a minimum period of 14 days by way of letters to adjoining and nearby landowners.

4.2 DEVELOPMENT REQUIREMENTS FOR A BED & BREAKFAST

- a. The owner/resident of the accommodation must reside on-site at all times while the Bed & Breakfast accommodation is in operation.
- b. Meals may only be provided for Bed & Breakfast accommodation guests.

4.3 DEVELOPMENT REQUIREMENTS FOR A HOLIDAY HOUSE

- a. Development applications for a holiday house within an existing dwelling will be processed as a change of use.
- b. Development applications for a purpose-built holiday house are required to meet the relevant single house requirements of the Residential Design Codes.

4.4 DEVELOPMENT REQUIREMENTS FOR HOLIDAY ACCOMMODATION

- a. Development applications for holiday accommodation within existing grouped or multiple dwelling developments will be processed as a change of use.
- b. Development applications for purpose-built holiday accommodation are required to meet the relevant grouped or multiple dwelling development requirements of the Residential Design Codes.

9.3 Road Dedication – York-Merredin Road

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 17 June 2019
APPLICANT: Main Roads WA
FILE REFERENCE: ADM 0010
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Locality map, Land Dealings Plan

SUMMARY

A request has been received from Main Roads WA seeking a Shire Resolution to dedicate land as a Road Reserve. It will be recommended the request be granted.

BACKGROUND

The subject site is located on Lot 7513 on Certificate of Title 2211/194 and zoned 'Rural' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). Please refer to the attached Locality Map.

The proposal for road dedication is required for road improvement works, as per the submission received from Main Roads WA, attached hereto.

COMMENT

The proposal is consistent with the aims of LPS 3 and is recommended to be approved.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

Land Administration Act 1997.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to dedicate the land the subject of Main Roads Land Dealing Plan 1760-220 as a road pursuant to section 56 of the Land Administration Act 1997.

Attachment 9.3

Stefan De Beer

From: MATTABONI Frank (Con) <frank.mattaboni@mainroads.wa.gov.au>
Sent: Tuesday, 28 May 2019 3:24 PM
To: Stephen Gollan
Subject: LG Resolution Request - Additional Land Requirement
Attachments: LG Resolution Request to Beverley Shire - York Merredin Rd 32.9SLK.pdf; d1760-220.pdf

Dear Stephen

The attached letter that was addressed to your attention and dated 1/5/19 is referred to.

An additional land requirement has been identified within the Shire of Beverley which will similarly require inclusion in this request to Shire for resolution to dedicate the land as road under section 56 of the Land Administration Act. Can Shire please include this additional land requirement shown in attached Land Dealing Plan 1760-220 within the resolution request sought in the Main Roads letter dated 1/5/19.

Please don't hesitate calling me if you need discussing the inclusion of this additional request.

Regards

Frank Mattaboni
LAND CONSULTANT
IDD & Wheatbelt
p: +61 9323 5856 m: +61 0407 445 339
w: www.mainroads.wa.gov.au



*We're working for
Western Australia.*



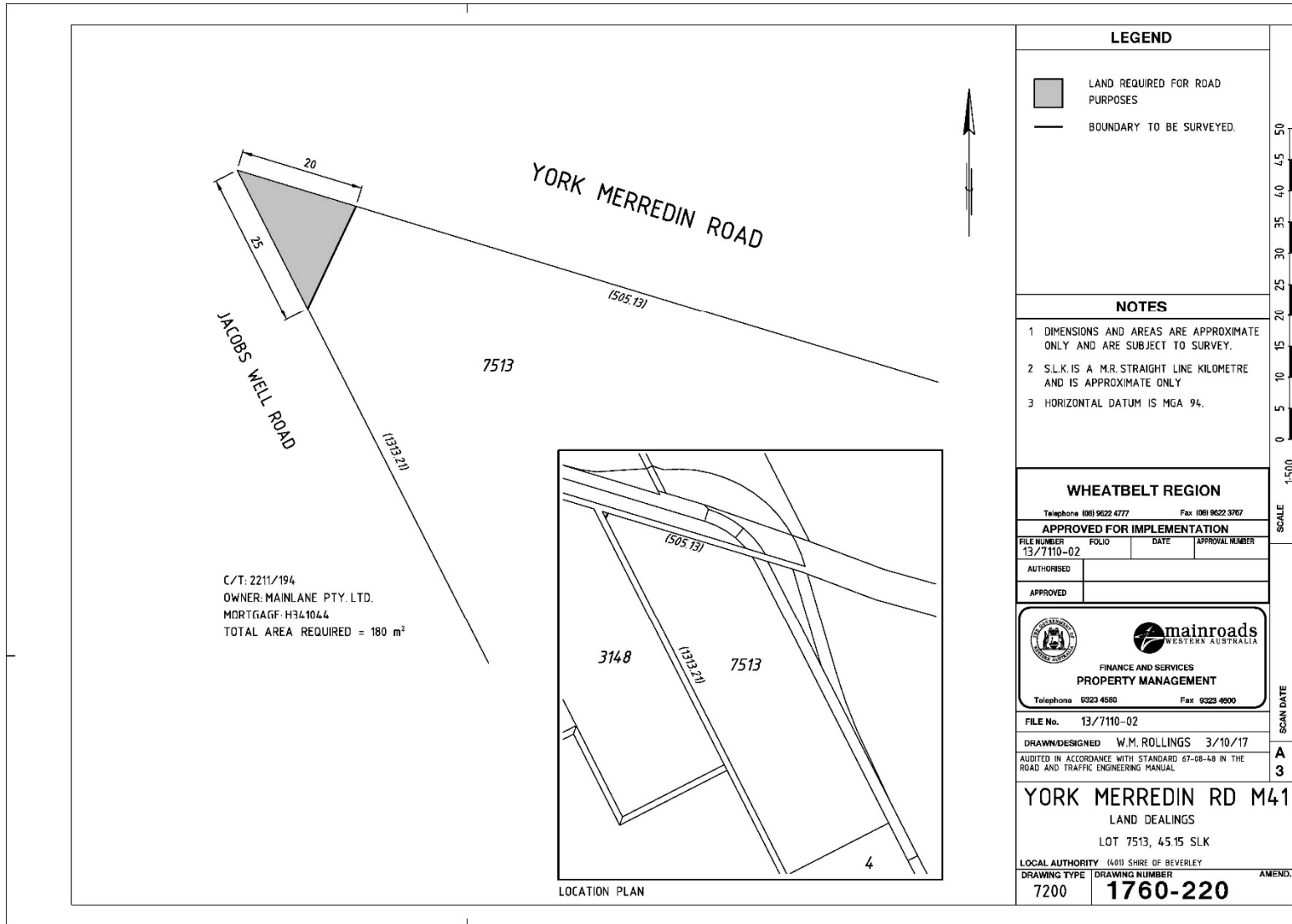
Attachment 9.3

LOCALITY MAP - LOT 7513 ON PLAN 119823



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Please refer to original documentation for all legal purposes.

Attachment 9.3



9.4 Market Stalls – 136 Vincent Street or Lot 70 Vincent Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: Jennifer Heavey & Michelle Robins
FILE REFERENCE: CP 009
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Site Plans, Insurance Certificate

SUMMARY

An application for planning approval has been received for Market Stalls on two proposed locations, i.e. 136 Vincent Street (lawn area in front of old CRC) or Lot 70 Vincent Street (car park opposite station car park area & IGA). It will be recommended the application be approved on Lot 70 Vincent Street only.

BACKGROUND

As per the submission attached hereto, the applicant is seeking permission to operate a Market Stall on two possible locations:

136 Vincent Street (Reserve 1570 – Lot 6) – lawn area in front of old CRC building;
or

Lot 70 Vincent Street (car park opposite station car park area & IGA).

Council previously, on 22 November 2016, approved a Market Stall for a period of 5 years – (applicant Andrew Thomas) on Lot 70. The proposal tabled for Lot 70 Vincent Street does not interfere with the area occupied by the established approval.

The following items are offered for sale as per the submission:

Handmade items including knitted and crochet apparel and toys, Ned Kelley's Handmade, resin work, handbags and market totes jewellery, amongst others.

The Market Stall will consist of two joined tents measuring a total area of 6m x 3m with display tables.

COMMENT

The proposal is supported as it is considered that it will assist in generating activity in the main street precinct, which feeds into the narrative of having an active public space within the Vincent Street Urban Design environment. This in turn will also aid in tourism development.

Shire Planner is however of the opinion that value should be added to the area already being used by a Market Stall, being Lot 70 Vincent Street. It is not recommended that the alternative option proposed be permitted, i.e. 136 Vincent Street, as the detailed design future of this area is yet to be determined with the implementation of the Vincent Street Streetscape Project under way.

The application is silent on specific dates for Market Stall events but mentions that it will be on Saturdays. To allow the Shire to avoid potential conflict with other users of the car park, it is proposed the applicant provide two weeks' notice prior to an event and written approval be granted by the Shire prior to commencement of the activity.

Should Council approve the application it will be recommended the above be made a condition of approval.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved in terms of the Shire of Beverley Local Planning Scheme No 3.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for the erection of market stalls for the purpose of conducting retail sales, on Lot 70 Vincent Street Beverley only, and subject to the following conditions and advice notes:-

Conditions:

1. This approval is for a period of 5 years. After 5 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
3. The applicant is to supply a minimum two weeks' notice in writing to the Shire and received the Shire's written approval, prior to commencement of the Market Stall event.
4. The hours of operation on approved days are to be between 8am and 5pm.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

Note 4: With regard to condition 3, a request using email is acceptable.

Note 5: The applicant is advised to maintain current public liability insurance.

Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.4



Jennifer's Crafty Gems

8034 Great Southern Hwy

Beverley 6304 W.A 12/06/2019

Dear Big Chieftain Stefan and fellow little chieftains of the Rectangular Beverley Shire table.

My name is Jennifer Heavey and along with my cousin Michelle Robbins, we would like to apply for permission to hold our market stall in the main street of Beverley. We currently go to the Peace Park Outdoor Markets in York and we also get invited to the Easter Beverley Markets run by Marlene plus we do the local Agriculture show here in Beverley.

We have tried the local Beverley Markets which are held indoors and no disrespect to those Marketeers who prefer to be inside, Michelle and I found that it is not for us. No visitor to town knows your there only the locals do as you cannot be seen.

So Chieftains we would like to ask if we could hold our Market stall outside. We have 2 tents joined together. 3m x 3m each so 6m x 3m.

Our 1st Choice: The grass area where the fountain is. We can be seen by visitors and that area would more accessible and safer for the elderly and children. We do not use tent pegs/stakes to stable the tents, we use water weights and grass mats to limit damage to grassed areas.

Our 2nd Choice: The car park area opposite IGA. We would set up next to the leather man's stall.

Michelle and I both work and can't always get the same weekend off together. So we have to plan ahead with what weekend we can do our stall, as it does not always fall on the 1st Saturday or the 2nd Saturday of the month. We would like to pop up our stall at least once to twice a month work and weather permitting. We love crafting and meeting people and have a few regulars who love our handmade items. We have knitted and crochet apparel and toys, Ned Kelleys handmade, resin work, handmade bags and market totes jewellery etc we have a wide range of goodies and we always get nice feedback on our items and how we dress and present our stall.

We also have a current certificate of currency liability insurance which is renewed when due. I have attached a copy for you of that and some pictures of our stall.

We look forward to hearing from you soon with a "YAY"

Kind Regards Jennifer Heavey and Michelle Robbins

Jennifer's Crafty Gems

Attachment 9.4



Attachment 9.4



Certificate of Currency

Date of Issue 31 July 2018
Policy Number SPD013365667
Page 1 of 2

MRS JENNIFER WENDY HEAVEY
8034 GREAT SOUTHERN HWY
BEVERLEY WA 6304

 Market Stall Insurance

Dear Mrs Jennifer Wendy Heavey,
Please find below the Certificate of Currency details of your Market Stall Insurance Policy.
If you have any queries please visit aami.com.au or call us on 13 22 44, where you'll always speak to a real person not a machine - 24 hrs a day 7 days a week.
Take Care,
The AAMI Team

Insured Details	
Insured	Mrs Jennifer Wendy Heavey
Trading Name	Jennifers Crafty Gems
Period of Insurance	Effective from 11 July 2018 to 4:00pm 11 July 2019
Business Description	Craft products, knitting, sewing, resin art, costume jewellery,
Interested Parties	Details available under applicable policy section



Page 2 of 2

Your Cover

Public and Products Liability

	Limit of Liability
Public Liability	\$10,000,000
Products Liability	Not Insured

9.5 Development Application: Proposed Replacement of Verandah Structure – 103-107 (Lots 32, 29 & 2) Vincent Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: OP & VA Jenkin & JR Tyrer
FILE REFERENCE: VIN 460/480/626
AUTHOR: B.S. de Beer, Manager: Planning & Development Services
ATTACHMENTS: Application Letter – Locality Map, Site Plans, Heritage Inventory Place #33 & #39

SUMMARY

An application has been submitted by Peter Jenkin on behalf of the owners of 103-107 (Lots 32, 29 & 2) Vincent Street, Beverley for the replacement of the verandah structure on the existing building (Avon Trading building & buildings adjacent). It will be recommended the application be approved.

BACKGROUND

The applicant proposes to replace the existing cantilevered verandah structure on the buildings, with a timber post supported Colorbond rendered verandah, as presented in the attached submitted plans. Replacement of the existing verandah structure is only proposed for the Vincent Street façade at this moment, and not the Forrest Street section.

The proposal affects the buildings on 3 properties, i.e. 103 (Lot 32) Vincent Street, 105 (Lot 29) Vincent Street & 107 (Lot 2) Vincent Street.

All subject properties are recorded in the present Shire of Beverley Municipal Heritage Inventory 1995, as being considered to have cultural heritage significance (Place #33 & Place#39) – please see attachments.

All properties are Zoned *Rural Townsite* in terms of Shire of Beverley Local Planning Scheme No. 3 (LPS 3).

COMMENT

Clause 67 of Schedule 2 Part 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) lists a number of matters which the local government must have due regard to when determining an application for development approval. Below is a discussion of the matters which are deemed to be relevant to the application at hand, with Author's comments:

Clause 67(k) and 67(l) of the Regulations:

*'the built heritage conservation of any place that is of cultural significance'; and
'the effect of the proposal on the cultural heritage significance of the area in which the development is located.'*

The proposal to change the cantilevered tie-rod supported awning/verandah structure on all of the buildings to a timber post supported colorbond rendered verandah structure is supported, as it is considered that the proposal would bring the building

architecturally closer to its original design, as can be seen from the photos on page 3 of Place #39 in the Heritage Inventory – see attachment.

It is also considered that the structural integrity of the heritage buildings will benefit substantially from the implementation of this proposal.

Although not specifically applied for, the proposed signage locations and dimensions indicated on the site plans generally accords with Council's Signage Policy and its specific placement is regarded as strengthening the heritage character of the buildings. Modifications to these can be dealt with on a case by case basis as the need arises, through separate planning applications.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for replacement of the Verandah Structure at 103-107 (Lots 32, 29 & 3) Vincent Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: The applicant is advised to consider surveying and registering an appropriate easement on the road reserve which area is affected by the verandah posts and overhang.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

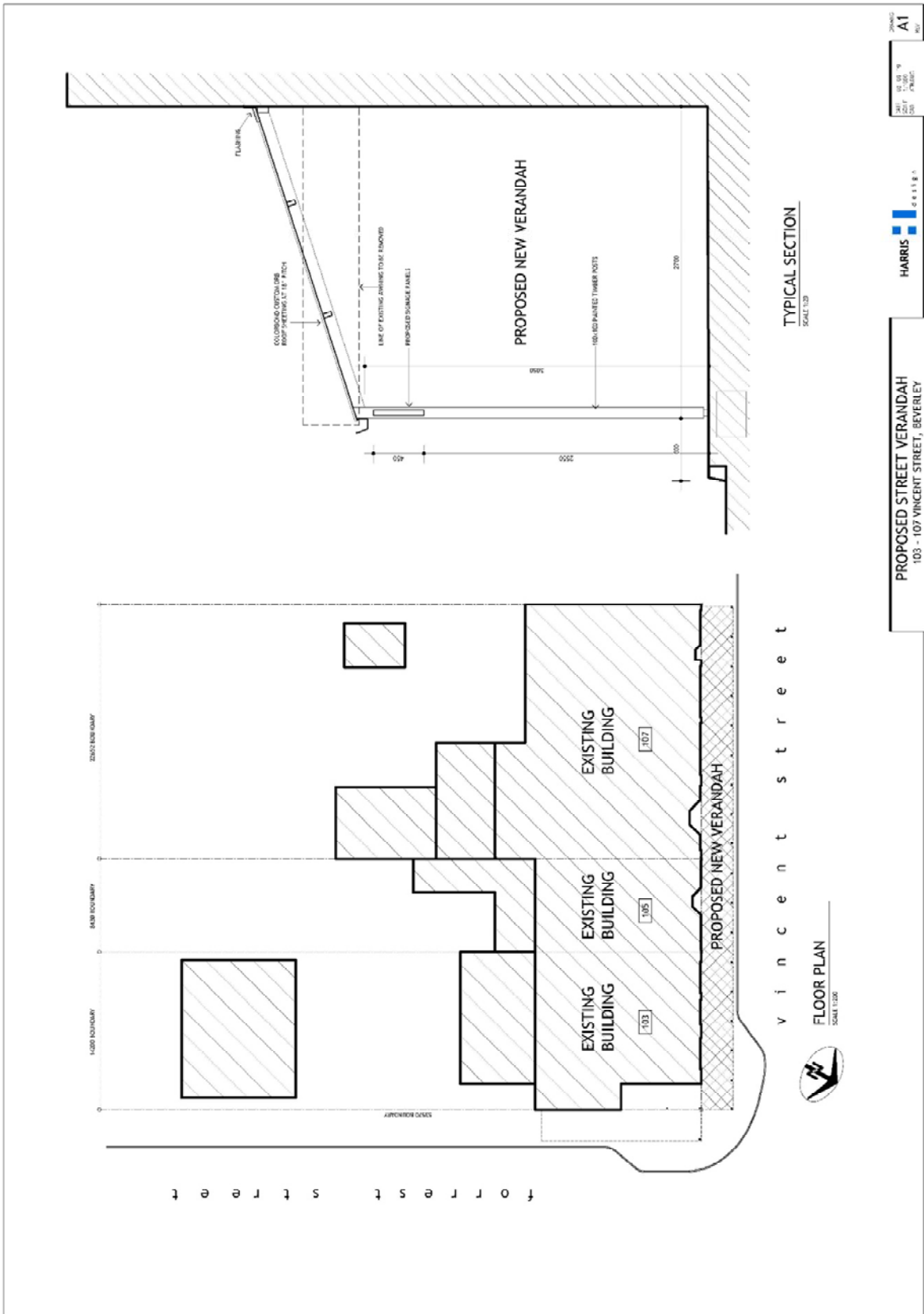
Attachment 9.5

LOCALITY MAP - 103 - 107 VINCENT ST

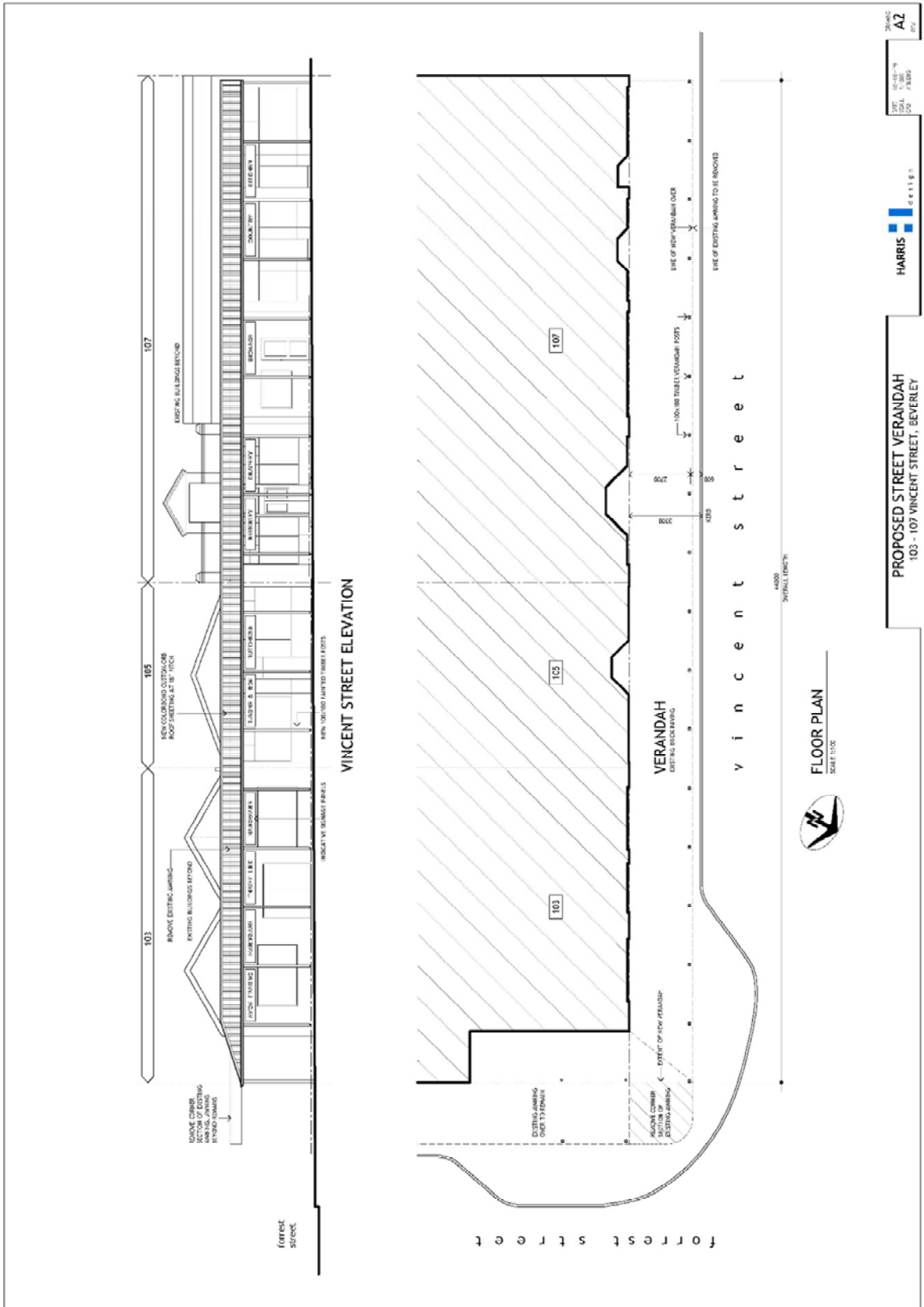


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Attachment 9.5



Attachment 9.5



Attachment 9.5

Place No 33/Beverley Drapery/Page 1

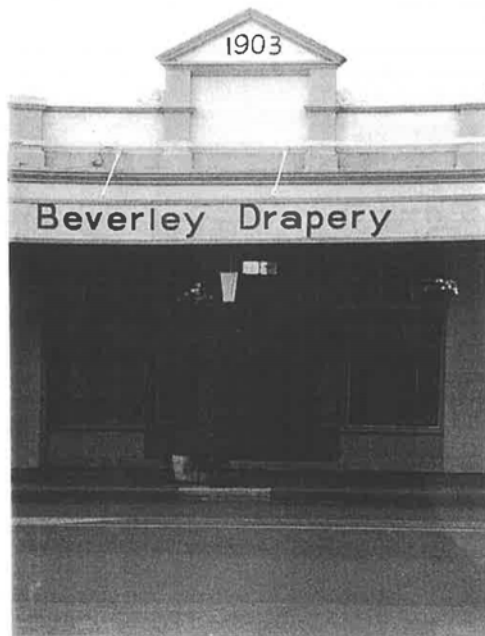
SHIRE OF BEVERLEY

**MUNICIPAL HERITAGE INVENTORY
PLACE RECORD FORM**

LGA Place No: 33

Beverley Drapery

Photograph of the place



LOCATION

HCWA Reference Number	
Other Reference Number	
Name of Place	Beverley Drapery
Other Names (1)	
Other Name (2)	
Location/Address	
Street Number and Name	107 Vincent Street
Suburb/Town	Beverley

SHIRE OF BEVERLEY MUNICIPAL HERITAGE INVENTORY

Attachment 9.5

Place No 33/Beverley Drapery/Page 2

Other Locational Descriptor	
Local Government Authority	Shire of Beverley
Map References:	

OWNERSHIP & LAND DESCRIPTION

<i>Owner</i>	<i>Address</i>	<i>Phone/fax</i>	<i>Status</i>	<i>No.</i>
Mr John Burns	31 Bartram St Beverley			
Land Description :				
<i>Reserve No.</i>	<i>Lot/Location No.</i>	<i>Plan/Diagram</i>	<i>Vol/Folio</i>	<i>No.</i>

DESCRIPTION

Construction Date (1)	1903 - 1905
Construction Date (2)	
Source/Details	
Site Type	
Use(s) of Place	
<i>Original</i>	Drapery
<i>Present</i>	Drapery
<i>Other</i>	Tea-rooms/art and craft rooms and shop
Architect/Designer (1)	
Architect/Designer (2)	
Other Associated Persons (1)	
Other Associated Persons (2)	
Construction Materials	
<i>Walls</i>	Brick
<i>Roof</i>	CGI
<i>Other</i>	
Modifications	Many changes within
Condition	Fair
Integrity (how much of the original fabric is intact?)	Only shell of original

Description
The building has old fashioned, boxed front windows, wooden at ground with overhead small glass panes, recessed doorway, very high ceilings, wooden floor. At the rear are the remains of a very large baker's oven and sleeping quarters (now storage).

The prominent features of the place include the pediment on the parapet wall, the scrolls on either side of the pediment, the timber panelled walls under the display windows, the panelled glazing under the awning structure (with tie rods), and the recessed entry door. The mill street setback is also a predominant feature.

SIGNIFICANCE

Historic theme (s)	Occupation
Sub theme (s)	Commercial and service industries
Statement of Significance	
This is a good example of early day shop fronts with high walls and tin ceilings. <i>The place exhibits characteristics typical of street shop fronts of the period. (Federation 1890-1915). The place is significant as a streetscape element in its setting.</i>	
Recommendation/Conservation Strategy	

Attachment 9.5

Place No 39/Avon Trading/Page 1

SHIRE OF BEVERLEY
MUNICIPAL HERITAGE INVENTORY
PLACE RECORD FORM

LGA Place No: 39

Avon Trading

Photograph of the place



LOCATION

HCWA Reference Number	
Other Reference Number	
Name of Place	Avon Trading
Other Names (1)	
Other Name (2)	
Location/Address	
Street Number and Name	103 Vincent Street
Suburb/Town	BEVERLEY
Other Locational Descriptor	
Local Government Authority	Shire of Beverley
Map References:	

SHIRE OF BEVERLEY MUNICIPAL HERITAGE INVENTORY

Attachment 9.5

Place No 39/Avon Trading/Page 2

OWNERSHIP & LAND DESCRIPTION

Owner	Address	Phone/fax	Status	No.
P. Jenkins	25 Hunt Rd Beverley			
Land Description :				
Reserve No.	Lot/Location No.	Plan/Diagram	Vol/Folio	No.

DESCRIPTION

Construction Date (1)	1886
Construction Date (2)	
Source/Details	
Site Type	
Use(s) of Place	
Original	Store
Present	Store
Other	
Architect/Designer (1)	
Architect/Designer (2)	
Other Associated Persons (1)	
Other Associated Persons (2)	
Construction Materials	
Walls	Brick
Roof	CGI
Other	Jarrah
Modifications	A great many
Condition	Fair
Integrity (how much of the original fabric is intact?)	Outer shell only
Description	

The building consists of three painted separate roof sections with a circle of brick on each (now painted over).

The predominant features of the place include the gable ends with circle motif, the two high pitched roofs and shallower pitched roof (all with short sheeted metal), and the awning supported by the rods. The nil street boundary setback is also a prominent feature. The large windows are a typical modification for retail/showroom buildings adapted from earlier design.

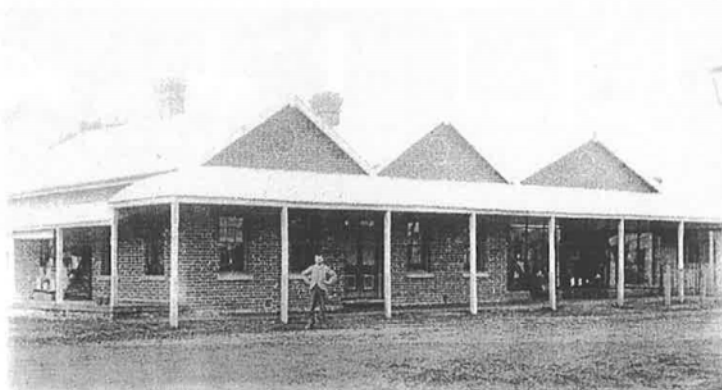
SIGNIFICANCE

Historic theme (s)	Occupations
Sub theme (s)	Commercial and service industries
Statement of Significance	
<p>The shop was built in 1886 for Mr H H Sewell. C Edwards started his business here. In 1896 a small store and dwelling were added on the Forrest Street side. The 1st Union Bank was housed there from 1904-07. In 1909 parts were used by the Great Southern Meat Supply, a fruit & vegetable store, and for tearooms. In 1929 the Shackles family started this butcher shop. It was also used by the Albany Fish Supply. The large complex is now only 2 shops as many internal walls have been removed.</p> <p><i>Moderate architectural significance would benefit from restoration of original significant features.</i></p>	
Recommendation/Conservation Strategy	

Attachment 9.5

Place No 39/Avon Trading/Page 3

OTHER	
Other Supporting Information	
Beverley Historical Society	
Listing and Assessment	
<i>Assessor (s) Name</i>	<i>Assessor (s) Address/Phone</i>
Community Committee	c/o Shire of Beverley Ph 096 461200
State Register of Heritage Places (Y/N)	
Classified by the National Trust (Y/N)	
Register of the National Estate (Y/N)	
Local Town Planning Scheme(Y/N)	



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

10.1 Application to Keep Three Dogs – Brooking Street, Beverley

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 6 June 2019
APPLICANT: Mr Shane Morton
FILE REFERENCE: ADM 0134
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

An application has been received from Shane Morton requesting permission to keep three dogs at his property at 88 Brooking Street Beverley. Shane Morton is the owner of three small breed dogs being Pipi a Chihuahua, Spooky a Jack Russell and Cramp a Jack Russel. All dogs have been micro chipped, sterilised and registered.

BACKGROUND

The maximum number of dogs that can be kept on a premise within a town site is two unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act 1976 (as Amended).

Council has approved similar applications in the past where all adjoining neighbours have agreed to the request and the Shire Ranger or other authorized Council Officer has considered that there are no valid reasons for withholding such approval.

COMMENT

The Shire Ranger inspected the property on the 30th May 2019 and the property has adequate fencing to contain the dogs. The applicant has had previous approval for keeping more than 2 dogs and no issues occurred during that time. Therefore he has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property.

The Shire Ranger has liaised with Shane Morton, who lives on the property and the immediate neighbours of the applicant who advised they have no concerns with the keeping of three dogs.

It is recommended that Council agree to the granting of an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

- That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption, and
- That Council reserve the right to withdraw the exemption at anytime if any major or substantial problems are experienced prior to the review period.
- That the exemption applies only to the dogs nominated by the applicant.
- Each dog on the property must be registered with the Shire of Beverley.
- Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property

STATUTORY ENVIRONMENT

Dog Act 1976 (As Amended)

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council approve an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

1. That the exemption be reviewed in twelve months time to ensure that no adverse problems have been experienced as a result of the exemption;
2. That Council reserve the right to withdraw the exemption at any time if any Major or substantial problems are experienced prior to the review period;
3. The exemption applies only to the dogs nominated by the applicant;
4. Each dog must be registered with the Shire of Beverley; and
5. Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 18 June 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2019 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2019.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.4

COMMENT

The monthly financial reports for the period ending 31 May 2019 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2019 be accepted and material variances be noted.

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2019					
Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,238,570.00	3,222,070.00	3,264,912.23	42,842.23	LGGC General Purpose Grant \$28,398 and interest earned on investments \$17,587 greater than anticipated.
Governance	21,600.00	10,100.00	54,243.63	44,143.63	Local Government House interest \$46,400 brought to account
Law, Order & Public Safety	195,361.00	136,824.00	142,933.57	6,109.57	
Health	100.00	0.00	363.64	363.64	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	100,645.00	112,122.21	11,477.21	ILU 49B Dawson St Lease for life drawdown \$5,994 and maintenance fee contribution \$2,240 great than anticipated. Staff housing utility reimbursements \$2,257 greater than anticipated.
Community Amenities	208,624.00	205,610.00	207,707.10	2,097.10	
Recreation & Culture	417,941.00	403,529.00	418,961.34	15,432.34	Insurance Reimbursement and hire fees of Function Centre \$6,769, CRC Old School Building rent fees \$3,364, Hall hire fees \$2,208, and Gym memberships \$2,249 greater than anticipated.
Transport	6,289,277.00	5,637,034.00	5,767,885.07	130,851.07	MRWA Direct Grant \$44,794, Blackspot Funding \$15,064 due to overspend and LGGC Special Bridge Funding \$100,550 greater than anticipated. Walk Trail funding (\$25,000) unlikely to be received this FY.
Economic Activities	141,750.00	117,001.00	119,008.80	2,007.80	
Other Property & Services	43,100.00	39,100.00	49,056.59	9,956.59	
Total Operating Revenue	10,664,777.00	9,871,913.00	10,137,194.18	265,281.18	
Operating Expenditure					
General Purpose Funding	(171,297.00)	(135,827.00)	(127,853.24)	7,973.76	
Governance	(246,521.00)	(216,858.00)	(312,122.03)	(95,264.03)	Write off of low value assets as per change in Regulations loss on disposal (\$96,512) and FBT expense (\$10,749) greater than anticipated. Councillor training expenses \$3,000, Conference expenses \$2,732 and Admin Allocation-Members \$5,381 lower than anticipated YTD.
Law, Order & Public Safety	(418,479.00)	(333,302.00)	(310,755.22)	22,546.78	Depreciation on Fire Prevention assets \$29,688 lower than anticipated. Fencing of rear of 47 Dawson St block (\$6,040) to stop undesirable activity near ILUs greater than anticipated.
Health	(154,808.00)	(140,613.00)	(129,304.30)	11,308.70	Administration expenses reallocated \$6,444 and Doctor's Residence maintenance expenses \$3,298 lower than anticipated.
Education & Welfare	(85,143.00)	(56,258.00)	(52,889.58)	3,368.42	
Housing	(213,299.00)	(215,588.00)	(281,738.51)	(66,150.51)	Depreciation expense (\$80,291) and Hunt Road Village Mtce (\$6,546) greater than anticipated YTD. ILU maintenance expenses \$9,170 and Staff Housing maintenance expenses \$7,426 lower than anticipated YTD.
Community Amenities	(668,992.00)	(567,120.00)	(568,914.41)	(1,794.41)	
Recreation & Culture	(1,429,716.00)	(1,210,672.00)	(1,228,167.03)	(17,495.03)	Public Halls (\$24,304) and Recreation (\$35,200) asset depreciation greater than anticipated. Library Staff costs \$8,080, Recreation and Culture building asset maintenance \$9,641, Parks & Gardens and Recreation Ground maintenance \$7,965 and Swimming Pool staff housing costs reallocated \$6,432 lower than anticipated.
Transport	(2,704,666.00)	(2,320,553.00)	(2,250,577.51)	69,975.49	Road \$56,873, Footpath \$9,292, Depot \$9,044 maintenance and administration costs reallocated \$8,462 lower than anticipated YTD. Transport Licencing wages (\$15,054) greater than anticipated.
Economic Activities	(509,340.00)	(369,694.00)	(343,587.31)	26,106.69	Noxious weed & vermin control \$7,953, Area promotion wages \$3,882 and administration costs reallocated \$9,748 lower than anticipated.
Other Property & Services	(15,106.00)	(11,897.00)	92,236.58	104,133.58	Mechanic wages \$28,857 lower than anticipated due to leave. Loader insurance write off profit on disposal \$19,000.
Total Operating Expenditure	(6,617,367.00)	(5,578,382.00)	(5,513,672.56)	64,709.44	
Net Operating	4,047,410.00	4,293,531.00	4,623,521.62	329,990.62	

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 May 2019					
Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
Capital Income					
Self Supporting Loan - Principal Repayment	15,313.00	7,540.00	7,540.29	0.29	
Proceeds from Sale of Assets	162,000.00	162,000.00	167,920.00	5,920.00	
Total Capital Income	177,313.00	169,540.00	175,460.29	5,920.29	
Capital Expenditure					
Land and Buildings	(852,201.00)	(622,951.00)	(534,091.58)	88,859.42	West Dale Fire Shed \$58,322, Cornerstone \$31,598, Admin Office Space Conversion \$13,795 lower than anticipated. Caravan Park Power Upgrade savings \$10,757. Hunt Road Village works including extra Unit refurb and leach drain renewal (\$29,408) greater than anticipated.
Plant and Equipment	(265,000.00)	(220,000.00)	(257,329.79)	(37,329.79)	Skid Steer (\$16,720) and CESM Vehicle (\$10,668) greater than anticipated. Swimming Pool Diving Board (\$26,055) unbudgeted. Doctor Vehicle \$12,573 lower than anticipated.
Office Furniture and Equipment	(60,000.00)	(37,000.00)	(36,770.34)	229.66	
Road Construction	(2,714,578.00)	(1,243,526.00)	(1,318,377.57)	(74,851.57)	Road construction projects \$65,904 greater than anticipated. Morbinning Rd construction costs (\$42,362) lower than anticipated YTD. Ski Rd Cattle Grid \$6,035 and Rickeys Rd Gravel Sheeting \$44,314 unbudgeted.
Other Infrastructure	(4,015,208.00)	(1,903,186.00)	(1,878,577.64)	24,608.36	Walk Trail Project \$25,000 did not proceed.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(114,598.00)	(114,598.54)	(0.54)	
Total Capital Expenditure	(8,036,916.00)	(4,141,261.00)	(4,139,745.46)	1,515.54	
Net Capital	(7,859,603.00)	(3,971,721.00)	(3,964,285.17)	7,435.83	
Adjustments					
Depreciation Written Back	2,401,952.00	2,159,479.00	2,263,811.78	104,332.78	Depreciation expense greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	4,350.80	4,350.80	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	(46,400.31)	(46,400.31)	Local Government House Trust investment brought to account.
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	22,000.00	86,834.45	64,834.45	Write off of Low Value Assets as per changes to Regulations \$96,513.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	518,065.00	(49,608.00)	(49,608.09)	(0.09)	
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
Total Adjustments	3,812,193.00	3,002,047.00	3,129,164.68	127,117.68	
CLOSING SURPLUS/(DEFICIT)	0.00	3,323,857.00	3,788,401.13	464,544.13	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 May 2019	
Description	YTD Actual 2018/19
Current Assets	
Cash at Bank	1,730,631.34
Cash - Unrestricted Investments	1,808,514.72
Cash - Restricted Reserves	2,320,853.72
Cash on Hand	300.00
Accounts Receivable	517,919.14
Prepaid Expenses	0.00
Self Supporting Loan - Current	7,772.53
Inventory - Fuel	9,152.07
Total Current Assets	6,395,143.52
Current Liabilities	
Accounts Payable	(63,463.39)
Loan Liability - Current	(15,330.95)
Annual Leave Liability - Current	(168,900.17)
Long Service Leave Liability - Current	(137,233.57)
Doubtful Debts	(108,545.88)
Total Current Liabilities	(493,473.96)
Adjustments	
Less Restricted Reserves	(2,320,853.72)
Less Self Supporting Loan Income	(7,772.53)
Add Leave Reserves - Cash Backed	200,026.87
Add Loan Principal Expense	15,330.95
Total Adjustments	(2,113,268.43)
NET CURRENT ASSETS	3,788,401.13

SHIRE OF BEVERLEY			
STATEMENT OF FINANCIAL POSITION			
FOR THE PERIOD ENDING			
31 May 2019			
Description	Actual 2017/18	YTD Actual 2018/19	Movement
Current Assets			
Cash and Cash Equivalents	4,161,346.24	5,860,299.78	1,698,953.54
Accounts Receivable	768,606.93	517,919.14	(250,687.79)
Contract Asset - Current	0.00	0.00	0.00
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self Supporting Loan - Current	15,312.82	7,772.53	(7,540.29)
Inventory	9,938.85	9,152.07	(786.78)
Total Current Assets	4,994,834.05	6,395,143.52	1,400,309.47
Current Liabilities			
Accounts Payable	(1,576,096.00)	(63,463.39)	1,512,632.61
Contract Liability - Current	0.00	0.00	0.00
Loan Liability - Current	(129,929.49)	(15,330.95)	114,598.54
Lease Liability - Current	(43,000.00)	0.00	43,000.00
Annual Leave Liability - Current	(168,900.17)	(168,900.17)	0.00
Long Service Leave Liability - Current	(137,233.57)	(137,233.57)	0.00
Doubtful Debts	(108,545.88)	(108,545.88)	0.00
Total Current Liabilities	(2,163,705.11)	(493,473.96)	1,670,231.15
Non-Current Assets			
Non-Current Debtors	115,203.39	115,203.39	0.00
Non-Current Investments	0.00	46,400.31	46,400.31
Land and Buildings	21,346,251.95	21,137,999.82	(208,252.13)
Plant and Equipment	1,989,439.36	1,809,654.79	(179,784.57)
Furniture and Equipment	151,597.06	104,821.24	(46,775.82)
Infrastructure	56,115,882.67	58,057,275.88	1,941,393.21
Self Supporting Loan - Non Current	58,812.12	58,812.12	0.00
Total Non-Current Assets	79,777,186.55	81,330,167.55	1,552,981.00
Non-Current Liabilities			
Loan Liability - Non Current	(1,670,592.01)	(1,670,592.01)	0.00
Lease Liability - Non Current	0.00	0.00	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(21,574.75)	(21,574.75)	0.00
Total Non Current Liabilities	(1,692,166.76)	(1,692,166.76)	0.00
Net Assets	80,916,148.73	85,539,670.35	4,623,521.62
Equity			
Accumulated Surplus	(38,881,645.54)	(43,455,559.07)	(4,573,913.53)
Reserves - Cash Backed	(2,271,245.63)	(2,320,853.72)	(49,608.09)
Reserve - Revaluations	(39,763,257.56)	(39,763,257.56)	0.00
Total Equity	(80,916,148.73)	(85,539,670.35)	(4,623,521.62)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 May 2019		
Description	Budget 2018/19	YTD Actual 2018/19
Income		
Rates	2,669,880.00	2,724,028.25
Operating Grants, Subsidies and Contributions	2,271,419.00	1,759,532.24
Profit On Asset Disposal	12,000.00	35,161.04
Service Charges	0.00	0.00
Fees & Charges	523,761.00	536,267.39
Interest Earnings	103,888.00	115,781.26
Other Revenue	60,500.00	110,434.74
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	4,894,381.41
Total Income by Nature & Type	14,879,636.00	10,175,586.33
Expenditure		
Employee Costs	(2,134,739.00)	(1,747,160.90)
Materials & Contracts	(1,840,463.00)	(1,206,567.02)
Utilities	(208,638.00)	(180,214.14)
Depreciation On Non-Current Assets	(1,691,589.00)	(2,263,811.78)
Interest Expenses	(34,504.00)	(54,721.07)
Insurance Expenses	(168,227.00)	(184,220.82)
Other Expenditure	(81,975.00)	(92,773.86)
Loss On Asset Disposal	(8,000.00)	(121,995.49)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(5,851,465.08)
Allocations		
Reallocation Codes Expenditure	421,192.00	299,400.37
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	299,400.37
Net Operating by Nature & Type	9,132,693.00	4,623,521.62

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,689.73
RR002	Athol Rd (RoadID: 26) (Maintenance)	3,452.03
RR003	Avoca Rd (RoadID: 98) (Maintenance)	731.05
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,898.71
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	917.54
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Mtce)	5,145.64
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	8,903.13
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,522.55
RR009	Batemans Rd (RoadID: 78) (Maintenance)	160.30
RR010	Batys Rd (RoadID: 60) (Maintenance)	2,977.26
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	847.33
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	2,601.69
RR013	Beringer Rd (RoadID: 29) (Maintenance)	10,499.86
RR014	Bethany Rd (RoadID: 148) (Maintenance)	3,063.81
RR015	Billabong Rd (RoadID: 179) (Maintenance)	773.45
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,640.13
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	3,317.53
RR019	Bushhill Road (RoadID: 183) (Maintenance)	170.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	14,073.85
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	607.38
RR022	Carrs Rd (RoadID: 47) (Maintenance)	2,864.32
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	1,563.87
RR024	Caudle Rd (RoadID: 140) (Maintenance)	806.60
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	17,194.19
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,910.87
RR028	Cookes Rd (RoadID: 61) (Maintenance)	2,128.18
RR029	Corberding Rd (RoadID: 43) (Maintenance)	7,494.29
RR030	County Peak Rd (RoadID: 96) (Maintenance)	5,534.29
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	9,307.51
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,280.40
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	5,119.46
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	12,159.08
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	8,974.56
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,324.32
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	2,481.21
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	38,281.40

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
RR039	Ewert Rd (RoadID: 27) (Maintenance)	5,491.69
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	1,599.64
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,111.50
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,745.67
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	935.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	3,104.55
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	5,150.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	149.58
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	13,577.36
RR050	Jas Rd (Maintenance)	393.96
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	718.70
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,769.80
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,164.46
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,211.03
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,085.52
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	13,179.43
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	25,689.87
RR060	Lennard Rd (RoadID: 58) (Maintenance)	40,855.37
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	1,569.55
RR062	Luptons Rd (RoadID: 22) (Maintenance)	10,042.03
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,807.17
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	2,740.75
RR065	Manns Rd (RoadID: 59) (Maintenance)	2,561.33
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,824.66
RR067	Mawson Rd (RoadID: 100) (Maintenance)	4,213.54
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	990.75
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	4,730.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	997.90
RR071	Mclean Rd (RoadID: 84) (Maintenance)	1,180.98
RR072	Millers Rd (RoadID: 49) (Maintenance)	11,022.81
RR073	Mills Rd (RoadID: 80) (Maintenance)	876.09
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	18,648.21
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,340.84
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,163.82
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 May 2019**

Job #	Job Description	YTD Actual 2018/19
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	5,424.32
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,121.40
RR080	Petchells Rd (RoadID: 38) (Maintenance)	2,616.96
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	6,786.57
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	6,153.02
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	825.68
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	641.23
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,431.52
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,107.42
RR090	Rossi Rd (RoadID: 156) (Maintenance)	634.75
RR091	Rumble Rd (Maintenance)	3,055.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	1,775.99
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,528.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	2,461.80
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,855.13
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	15,730.61
RR098	Smith Rd (RoadID: 72) (Maintenance)	3,473.29
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	7,037.85
RR100	Spavens Rd (RoadID: 44) (Maintenance)	563.58
RR101	Springhill Rd (RoadID: 23) (Maintenance)	7,412.59
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	330.30
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,691.99
RR105	Thomas Rd (RoadID: 31) (Maintenance)	276.92
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	3,442.14
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	807.01
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,892.43
RR109	Walgy Rd (RoadID: 42) (Maintenance)	17,817.36
RR110	Walkers Rd (RoadID: 86) (Maintenance)	170.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	904.86
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,857.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	10,314.28
RR114	Westdale Rd (RoadID: 166) (Maintenance)	27,609.15
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	1,093.98
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2019		
Job #	Job Description	YTD Actual 2018/19
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	3,260.02
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	24,660.78
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	21,810.86
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	44,340.91
RR888	Tree Lopping - Rural Roads (Maintenance)	6,120.00
RR999	Rural Roads Various (Maintenance)	63,920.48
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	720,219.05
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	1,740.44
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	96.31
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	2,173.52
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	3,399.62
TS011	Delisle St (RoadID: 120) (Maintenance)	1,044.47
TS012	Dempster St (RoadID: 111) (Maintenance)	48.16
TS013	Duffield St (RoadID: 160) (Maintenance)	442.84
TS014	Edward St (RoadID: 107) (Maintenance)	646.14
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	335.55
TS017	Forrest St (RoadID: 103) (Maintenance)	13,827.31
TS018	George St North (RoadID: 161) (Maintenance)	785.02
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,092.67
TS023	Hope St (RoadID: 115) (Maintenance)	229.50
TS024	Hopkin St (RoadID: 128) (Maintenance)	96.31
TS025	Horley St (RoadID: 127) (Maintenance)	63.16
TS026	Hunt Rd (Maintenance)	3,471.37

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 May 2019		
Job #	Job Description	YTD Actual 2018/19
TS027	Husking St (RoadID: 117) (Maintenance)	330.80
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,715.71
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	643.41
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	3,652.46
TS034	Mcneil St (RoadID: 141) (Maintenance)	112.94
TS035	Monger St (RoadID: 116) (Maintenance)	324.87
TS036	Morrison St (RoadID: 112) (Maintenance)	141.38
TS037	Nicholas St (RoadID: 123) (Maintenance)	595.62
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	367.11
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	232.06
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	1,343.46
TS045	Shed St (RoadID: 136) (Maintenance)	39.16
TS046	Short St (RoadID: 121) (Maintenance)	716.00
TS047	Smith St (RoadID: 108) (Maintenance)	1,045.72
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	11,979.73
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	2,578.56
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	12,944.41
Sub Total	Town Streets Maintenance	68,255.79
Total	Road Maintenance	788,474.84

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 May 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
2654398	Reserve Funds Bendigo					
	LSL & Gratuity	64,024.71				
	Office Equipment	21,829.31				
	Airfield Emergency Lighting	39,071.20				
	Plant Replacement	486,058.37				
	Emergency Services	125,750.03				
	Building	420,822.06				
	Recreation Ground	413,060.35				
	Cropping Committee	103,663.20				
	Avon River Development	25,274.01				
	Annual Leave	136,002.16				
	Community Bus	33,277.96				
	Road Construction	383,086.81				
	Senior Housing	68,933.55	2,320,853.72	2 mnths	2.25%	27/06/2019
2913004	Term Deposit Bendigo	506,607.33		6 mnths	2.50%	11/06/2019
2914725	Term Deposit Bendigo	301,907.39		3 mnths	2.55%	13/06/2019
2920412	Term Deposit Bendigo	400,000.00		6 mnths	2.60%	18/07/2019
2930459	Term Deposit Bendigo	300,000.00		5 mnths	2.50%	26/08/2019
2930463	Term Deposit Bendigo	300,000.00	1,808,514.72	6 mnths	2.50%	24/09/2019
	Total		4,129,368.44			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2019 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2019.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

May 2019:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 May 19	1723-1724	(2)	\$	398.88	(authorised by CEO S Gollan and DCEO S Marshall)
20 May 19	1725-1726	(2)	\$	20,635.86	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2019 incl				\$	21,034.74 previously paid

EFT vouchers

02 May 19	EFT 1-36	(36)	\$	49,068.78	(authorised by CEO S Gollan and DCEO S Marshall)
09 May 19	EFT 4626-4649	(24)	\$	115,752.07	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 19	EFT 1-39	(39)	\$	53,258.96	(authorised by CEO S Gollan and DCEO S Marshall)
15 May 19	EFT 4650-4650	(1)	\$	11,484.80	(authorised by CEO S Gollan and DCEO S Marshall)
20 May 19	EFT 4561-4673	(23)	\$	423,887.55	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 19	EFT 4675-4715	(41)	\$	309,154.76	(authorised by CEO S Gollan and DCEO S Marshall)
29 May 19	EFT 1-39	(39)	\$	53,982.46	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for May 2019 incl				\$	1,016,589.38 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

29 May 19	1508-1508	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for May 2019 incl				\$	200.00 previously paid.

EFT vouchers

Nil vouchers

Total of EFT vouchers for May 2019 incl				\$	0.00 previously paid.
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(3) Direct Debit Payments totalling \$ 68,776.83 previously paid.

(4) Credit Card Payments totalling \$ 625.66 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1723	09-May-2019	Telstra	2019-05 May Telephone Accounts - Pymt 1 of 2	(354.52)	
Cheque #	1724	09-May-2019	Water Corporation	Mens Shed: Water & Fire Service Fees: May - Jun 19 (discounted)	(44.36)	(398.88)
Cheque #	1725	20-May-2019	ATO - Australian Tax Office	2019-04 Apr BAS Obligation	(19,555.00)	
Cheque #	1726	20-May-2019	Telstra	2019-05 May Telephone Accounts - Pymt 2 of 2	(1,080.86)	(20,635.86)
EFT Pymt	EFT 4626	09-May-2019	Australia Post	2019-04 Apr Postage	(229.52)	
EFT Pymt	EFT 4627	09-May-2019	Avon Concrete	MUN1901 (Morbinning Rd) & MUN1910 (Ski Rd)	(28,924.50)	
EFT Pymt	EFT 4628	09-May-2019	Beverley Post News and Gifts	2019-04 Apr Newsagency Purchases	(19.96)	
EFT Pymt	EFT 4629	09-May-2019	Building Commission (BSL)	2019-04 Apr 19 Collections x1 (Lic 38 18/19)	(56.65)	
EFT Pymt	EFT 4630	09-May-2019	Bunnings Building Supplies P/L	BE000 (PUTE12): Materials	(27.98)	
EFT Pymt	EFT 4631	09-May-2019	Country Copiers Northam	Copy Charges - IRA 8595: 19 Mar - 16 Apr 2019	(270.19)	
EFT Pymt	EFT 4632	09-May-2019	Dawsons Concrete & Reinforcing	FC1901 - Edwards St Footpath	(20,328.00)	
EFT Pymt	EFT 4633	09-May-2019	Elders Rural Services Aust Ltd	MUN1901 (Morbinning Rd): Supplies	(987.65)	
EFT Pymt	EFT 4634	09-May-2019	Fire & Safety WA	Bev Fire Brigades: Personal Protective Equipment & Vehicle Equipment	(2,498.10)	
EFT Pymt	EFT 4635	09-May-2019	Focus Networks	2019-04 Apr: Computer Support	(3,092.40)	
EFT Pymt	EFT 4636	09-May-2019	Game On Contracting	Various Excavator hire & MUN1902 (Morbinning Rd): Gravel Carting	(11,924.00)	
EFT Pymt	EFT 4637	09-May-2019	Hanson Construction Materials Pty Ltd	MUN1901 (Morbinning Rd): 10mm washed granite	(7,548.06)	
EFT Pymt	EFT 4638	09-May-2019	Holcim Australia Pty Ltd	MUN1901 (Morbinning Rd) - Culvert replacement: Concrete & Sand	(6,196.96)	
EFT Pymt	EFT 4639	09-May-2019	Jason Signmakers	Welcome to Beverley Signage	(11,214.34)	
EFT Pymt	EFT 4640	09-May-2019	Kimberley Leonard Boulton	Onsite Archiving: 22 & 26 Apr 2019	(726.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4641	09-May-2019	Landgate	Valuation Fees (RUV Chargeable): 2018/2019	(12,457.80)	
EFT Pymt	EFT 4642	09-May-2019	Little Eco Hill	MUN1806 (Dale Bin North Rd) Culvert Repairs	(2,299.00)	
EFT Pymt	EFT 4643	09-May-2019	PCS - Perfect Computer Solutions	Computer Support - Medical Centre: 3 May 2019	(255.00)	
EFT Pymt	EFT 4644	09-May-2019	RCPA (WA) Reinforced Concrete Pipes Aust (WA) P/L	MUN1902 (Morbinning Rd): Various piping	(2,793.82)	
EFT Pymt	EFT 4645	09-May-2019	Shacks Holden	BE020 (PUTE10) Wheel and Flow Test Inspection	(154.00)	
EFT Pymt	EFT 4646	09-May-2019	Synergy	Street Lights: ME 25 Apr 19 & Avon River Park to 01 May 19	(2,382.15)	
EFT Pymt	EFT 4647	09-May-2019	Todays Building Services Pty Ltd	AS11053 (LBS1905) - Westdale Fire Shed: Certificate of Design Compliance	(770.00)	
EFT Pymt	EFT 4648	09-May-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 - 17 Apr 2019	(34.99)	
EFT Pymt	EFT 4649	09-May-2019	WA Contract Ranger Services	Ranger Services: 23 - 29 Apr 2019	(561.00)	(115,752.07)
EFT Pymt	EFT 4650	15-May-2019	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.4356/L GST Inc	(11,484.80)	(11,484.80)
EFT Pymt	EFT 4651	20-May-2019	ADC Projects	Swim Pool Redev & Cornerstone Bldg Defects	(2,123.00)	
EFT Pymt	EFT 4652	20-May-2019	AITIS Specialists P/L	2019-04 Apr 2019 Fuel Tax Credits	(266.64)	
EFT Pymt	EFT 4653	20-May-2019	Avon Concrete	MUN1909: K1 Road Culvert Relacement - Progress Payment	(18,854.00)	
EFT Pymt	EFT 4654	20-May-2019	Avon Waste	2,017 Bin Collection FE 26 Apr 19 inc Recycling Bins & 3 x Recycling Collections	(4,543.60)	
EFT Pymt	EFT 4655	20-May-2019	Beverley Transport Service	MUN1911 (Rickeys Road) Truck hire for carting gravel	(6,050.00)	
EFT Pymt	EFT 4656	20-May-2019	C & D Cutri	Bridge 3216 Lupton Road: Preventative Maintenance	(24,475.00)	
EFT Pymt	EFT 4657	20-May-2019	Dpt of Water & Environmental Regulation	2019/20 Landfill License - L8536	(1,218.06)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4658	20-May-2019	Fulton Hogan Industries	Various Roads: Full contract reseal as tendered	(279,594.44)	
EFT Pymt	EFT 4659	20-May-2019	Game On Contracting	MUN1911 (Rickeys Rd): Carting water	(15,543.00)	
EFT Pymt	EFT 4660	20-May-2019	Gronbek Security	LB1601 (Cstone Bldg): Replace existing door locks for courtyard & playground	(842.78)	
EFT Pymt	EFT 4661	20-May-2019	Holcim Australia Pty Ltd	MUN1909 (K1 Rd) - Culvert Replacement: Stabilised sand	(11,632.94)	
EFT Pymt	EFT 4662	20-May-2019	Landgate	Valuation Fees (GRV Interim Ctry FESA)	(174.95)	
EFT Pymt	EFT 4663	20-May-2019	Little Eco Hill	Various Rds: Culvert Repairs	(40,739.06)	
EFT Pymt	EFT 4664	20-May-2019	Major Motors P/L	BE013 (PTRK04): Parts	(266.94)	
EFT Pymt	EFT 4665	20-May-2019	Mandurah Tile & Stone Co	LBS1808: Town Hall Kitchen Refurbishment - Materials	(2,976.00)	
EFT Pymt	EFT 4666	20-May-2019	McIntosh & Son - REDCLIFFE	BE030 (PBH02): 1500 Hr Service	(1,566.37)	
EFT Pymt	EFT 4667	20-May-2019	Michael Wilson	2019-05 May: Photocopying and Delivery of Blarney	(250.00)	
EFT Pymt	EFT 4668	20-May-2019	QCA - Quick Corporate Australia	2019-04 Apr: Stationary Purchases	(100.95)	
EFT Pymt	EFT 4669	20-May-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Vehicles: Services, repairs & supplies	(3,007.15)	
EFT Pymt	EFT 4670	20-May-2019	Synergy	2019-05 May Power Accounts	(6,837.55)	
EFT Pymt	EFT 4671	20-May-2019	Turn It Up Electrical (TIU)	Avon River Park (TP01): Electrical Work	(140.44)	
EFT Pymt	EFT 4672	20-May-2019	Unique Strokes WA	LBN1901: Unit 9 Refurbishment - Painting	(2,620.00)	
EFT Pymt	EFT 4673	20-May-2019	ZircoData Pty Ltd	2019-04 Apr: Storage of Archives 141 x A1 Storage Boxes (Std Ctn)	(64.68)	(423,887.55)
EFT Pymt	EFT 4675	29-May-2019	AFGRI Equipment Australia Pty Ltd	AS25005 (PTRA04): 2019 John Deere 4066R Tractor	(36,163.60)	
EFT Pymt	EFT 4676	29-May-2019	ASB Marketing P/L	Name Badges: 4 x Admin Staff, 1 x Fire Brigade	(125.95)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4677	29-May-2019	Arrow Bronze	Niche Wall - Anglican: Single Plaque - Joan Carver	(261.08)	
EFT Pymt	EFT 4678	29-May-2019	Avon Concrete	DC1901 (Rlwy Cpark Culvert) & MUN1909: K1 Rd Culvert	(23,276.00)	
EFT Pymt	EFT 4679	29-May-2019	Avon Trading Pty Ltd	2019-04 Apr Hardware Purchases	(1,260.13)	
EFT Pymt	EFT 4680	29-May-2019	Avon Waste	4,034 Bin Collection ME 10 May 19 inc Recycling Bins & 3 x Recycling Collections	(9,087.20)	
EFT Pymt	EFT 4681	29-May-2019	BGC Quarries	MUN1909: K1 Culvert Replacement - Granite Spalls	(2,529.82)	
EFT Pymt	EFT 4682	29-May-2019	Beverley Community Resource Centre (CRC)	2019-05 May (Ed 415): Blarney Completion & Production	(1,000.00)	
EFT Pymt	EFT 4683	29-May-2019	Beverley Country Kitchen (BCK)	Council Draft Budget Workshop - 10 x Lunch	(150.00)	
EFT Pymt	EFT 4684	29-May-2019	Beverley Dome Fuel & Hire (BDF)	4,006 L Diesel @ \$1.4621/L GST Inc	(5,857.17)	
EFT Pymt	EFT 4685	29-May-2019	Beverley Gas & Plumbing	Various: Backflow Testing	(1,017.50)	
EFT Pymt	EFT 4686	29-May-2019	Beverley Supermarket & Liquor (IGA)	2019-04 Apr Purchases	(550.46)	
EFT Pymt	EFT 4687	29-May-2019	Country Copiers Northam	Copy Charges - IRA 8595 & IRA-C0203 to 20 May 19	(1,237.19)	
EFT Pymt	EFT 4688	29-May-2019	Dawsons Concrete & Reinforcing	FC1901 - Waterhatch Rd Footpath	(41,397.00)	
EFT Pymt	EFT 4689	29-May-2019	Dept of Planning, Lands & Heritage	Local Planning Scheme - Mapping (No3)	(648.00)	
EFT Pymt	EFT 4690	29-May-2019	Desert Telephone & Power Services	Various Bridges - Locate existing Telstra cable	(1,402.50)	
EFT Pymt	EFT 4691	29-May-2019	Focus Networks	2019-05 May: Computer Support	(3,047.34)	
EFT Pymt	EFT 4692	29-May-2019	Freemasons Tavern (Iceberg Countrywide Holdings)	Council Meeting Lunch - 30 April 2019	(514.50)	
EFT Pymt	EFT 4693	29-May-2019	Hitachi Construction Machinery	BE029 (PGRD05): Parts	(1,216.38)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4694	29-May-2019	Holcim Australia Pty Ltd	MUN1909 (K1 Rd) - Culvert Replacement: Stabilised sand	(2,525.38)	
EFT Pymt	EFT 4695	29-May-2019	Isweep Town & Country	Town Street Sweeping: April 2019	(1,485.00)	
EFT Pymt	EFT 4696	29-May-2019	JR & A Hersey P/L	Personal Protective Equipment & Spray Mark Paint	(400.07)	
EFT Pymt	EFT 4697	29-May-2019	Little Eco Hill	(MUN1806): Dale Bin North Rd - Gravel Sheeting	(35,358.13)	
EFT Pymt	EFT 4698	29-May-2019	McIntosh & Son - REDCLIFFE	AS21006 (PLDR05): 2019 Skid Steer Loader & BE030 (BH02): Repairs	(50,221.96)	
EFT Pymt	EFT 4699	29-May-2019	McLeods Barristers and Solicitors	Bev Medical Practice: Legal Advice Mar 2019	(1,387.65)	
EFT Pymt	EFT 4700	29-May-2019	Northam Carpet Court	LBN1906 - Admin, Office Space Conversion: Carpeting	(220.00)	
EFT Pymt	EFT 4701	29-May-2019	Old Skool Mechanical	PLDR04 (BE038) & Sundry Plant: Repairs	(2,013.77)	
EFT Pymt	EFT 4702	29-May-2019	PCS - Perfect Computer Solutions	Computer Support - Medical Centre: 17 May 2019	(510.00)	
EFT Pymt	EFT 4703	29-May-2019	Regional Antennas Plus	Hunt Rd Village & Rec Centre: Antenna Work	(900.00)	
EFT Pymt	EFT 4704	29-May-2019	Rural Traffic Services P/L	Various Roads: Traffic Control	(11,585.23)	
EFT Pymt	EFT 4705	29-May-2019	Staff - Stefan de Beer	Reimbursement for Apr - May 2019 Landline and Internet Costs	(79.77)	
EFT Pymt	EFT 4706	29-May-2019	Staff - Troy R Granville	Dale West BFB Shed: Reimbursement for Building Permit application	(159.35)	
EFT Pymt	EFT 4707	29-May-2019	Synergy	Power use - Various self read accts for May 2019	(3,888.65)	
EFT Pymt	EFT 4708	29-May-2019	The Shed Company	AS11053 (LBS1905) - Westdale Fire Shed: Final Payment	(11,450.00)	
EFT Pymt	EFT 4709	29-May-2019	Trackspares (Aust) P/L	Various: 6 foot cutting edges	(8,316.00)	
EFT Pymt	EFT 4710	29-May-2019	Tudor House	4 x Shire of Beverley Flags	(798.00)	
EFT Pymt	EFT 4711	29-May-2019	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail	(3,756.50)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4712	29-May-2019	WA Contract Ranger Services	Ranger Services: 14 - 22 May 2019	(888.25)	
EFT Pymt	EFT 4713	29-May-2019	WACA (Western Australian Cricket Association)	Oval - Cricket wicket: Clay	(808.00)	
EFT Pymt	EFT 4714	29-May-2019	WALGA - WA Loc Gov Assoc	Loc Gov Economic Dev Framework Seminar - 7 May 19: S Gollan	(120.00)	
EFT Pymt	EFT 4715	29-May-2019	Western Stabilisers P/L	MUN1901 (Morbinning Rd): Cement Stabilisation	(41,541.23)	(309,154.76)
Direct Debit	DD 2187.1	14-May-2019	Superwrap - Personal Super Plan	Superannuation contributions	(979.72)	
Direct Debit	DD 2187.2	14-May-2019	WA Super	Payroll deductions	(7,006.81)	
Direct Debit	DD 2187.3	14-May-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2187.4	14-May-2019	MLC MasterKey Personal Super	Superannuation contributions	(45.60)	
Direct Debit	DD 2187.5	14-May-2019	REST	Superannuation contributions	(174.88)	
Direct Debit	DD 2187.6	14-May-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 2187.7	14-May-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2187.8	14-May-2019	UniSuper	Superannuation contributions	(196.64)	(9,173.87)
Direct Debit	DD 2203.1	28-May-2019	Superwrap - Personal Super Plan	Superannuation contributions	(994.92)	
Direct Debit	DD 2203.2	28-May-2019	WA Super	Superannuation contributions	(7,006.28)	
Direct Debit	DD 2203.3	28-May-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2203.4	28-May-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 2203.5	28-May-2019	REST	Superannuation contributions	(174.88)	
Direct Debit	DD 2203.6	28-May-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2203.7	28-May-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2203.8	28-May-2019	AMP Lifetime Super	Superannuation contributions	(76.89)	
Direct Debit	DD 2203.9	28-May-2019	UniSuper	Superannuation contributions	(195.83)	(9,310.22)
Direct Debit	45	01-May-2019	1 - Bank Charges	Bank Charges - Bpay Txn Fees	(17.33)	
Direct Debit	45	03-May-2019	7 - CBA Merchannt Fee	CBA Merchannt Fee	(146.36)	
Direct Debit	45	06-May-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(550.00)	
Direct Debit	45	06-May-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.00)	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	1.00	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Correct GST	(1.00)	
Direct Debit	45	17-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	1.00	
Direct Debit	45	20-May-2019	1 - Bank Charges	Bank charges - Incorrect deposit amount	(1.00)	(783.69)
Direct Debit	45	01-May-2019	3 - Payments for DOT	Payments for DOT	(2,968.70)	
Direct Debit	45	02-May-2019	3 - Payments for DOT	Payments for DOT	(978.05)	
Direct Debit	45	03-May-2019	3 - Payments for DOT	Payments for DOT	(979.90)	
Direct Debit	45	06-May-2019	3 - Payments for DOT	Payments for DOT	(1,546.05)	
Direct Debit	45	07-May-2019	3 - Payments for DOT	Payments for DOT	(2,776.35)	
Direct Debit	45	08-May-2019	3 - Payments for DOT	Payments for DOT	(1,812.35)	
Direct Debit	45	09-May-2019	3 - Payments for DOT	Payments for DOT	(623.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	45	10-May-2019	3 - Payments for DOT	Payments for DOT	(1,640.05)	
Direct Debit	45	13-May-2019	3 - Payments for DOT	Payments for DOT	(2,712.50)	
Direct Debit	45	14-May-2019	3 - Payments for DOT	Payments for DOT	(4,104.30)	
Direct Debit	45	15-May-2019	3 - Payments for DOT	Payments for DOT	(6,111.00)	
Direct Debit	45	16-May-2019	3 - Payments for DOT	Payments for DOT	(1,357.70)	
Direct Debit	45	17-May-2019	3 - Payments for DOT	Payments for DOT	(488.60)	
Direct Debit	45	20-May-2019	3 - Payments for DOT	Payments for DOT	(3,225.25)	
Direct Debit	45	21-May-2019	3 - Payments for DOT	Payments for DOT	(1,045.90)	
Direct Debit	45	22-May-2019	3 - Payments for DOT	Payments for DOT	(1,925.50)	
Direct Debit	45	23-May-2019	3 - Payments for DOT	Payments for DOT	(3,758.40)	
Direct Debit	45	24-May-2019	3 - Payments for DOT	Payments for DOT	(2,522.05)	
Direct Debit	45	27-May-2019	3 - Payments for DOT	Payments for DOT	(824.75)	
Direct Debit	45	28-May-2019	3 - Payments for DOT	Payments for DOT	(1,055.55)	
Direct Debit	45	29-May-2019	3 - Payments for DOT	Payments for DOT	(2,023.85)	
Direct Debit	45	30-May-2019	3 - Payments for DOT	Payments for DOT	(2,034.70)	
Direct Debit	45	31-May-2019	3 - Payments for DOT	Payments for DOT	(2,993.90)	(49,509.05)
EFT Pymt	EFT 4674	24-May-2019	Credit Card - Shire of Beverley	Apr 2019 Credit Card Purchases	(625.66)	(625.66)
PAYMENTS RAISED IN CURRENT MONTH					(950,716.41)	(950,716.41)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
WAGES & SALARIES						
EFT Pymt		02-May-2019	Wages & Salaries	FE - 30 Apr 2019	(49,068.78)	
EFT Pymt		15-May-2019	Wages & Salaries	FE - 14 May 2019	(53,258.96)	
EFT Pymt		29-May-2019	Wages & Salaries	FE - 28 May 2019	(53,982.46)	
WAGES & SALARIES					(156,310.20)	(156,310.20)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Direct Debit	DD 2171.1	30-Apr-2019	Superwrap - Personal Super Plan	Superannuation contributions	(827.72)	
Direct Debit	DD 2171.2	30-Apr-2019	WA Super	Payroll deductions	(6,658.79)	
Direct Debit	DD 2171.3	30-Apr-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2171.4	30-Apr-2019	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 2171.5	30-Apr-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(219.50)	
Direct Debit	DD 2171.6	30-Apr-2019	Cbus Super Fund	Superannuation contributions	(199.56)	
Direct Debit	DD 2171.7	30-Apr-2019	AMP Lifetime Super	Superannuation contributions	(76.89)	
Direct Debit	DD 2171.8	30-Apr-2019	UniSuper	Superannuation contributions	(152.29)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(8,665.61)	(8,665.61)
TRANSFERS to TRUST						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Adjustment		20-May-2019	ANZ BANK	Bank adjustment - Incorrect deposit amount re 17 May 19 Deposit	(1.00)	
Adjustment		21-May-2019	ANZ BANK	Credit interest adj	(0.08)	
Adjustment		21-May-2019	ANZ BANK	Dishonoured cheque re 15 May 19 Deposit	(3,400.00)	
OTHER AMENDMENTS/GENERAL JOURNALS					(3,401.08)	(3,401.08)
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,119,093.30)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	08272241	15-Apr-2019	Complete Office Supplies (COS)	Rec Centre: Cleaning products	319.92	
Credit card	000086	08-Apr-2019	Wickepin Newsagency	Refreshments re Youth Activity Space Inspection for 8 persons	27.00	
Credit card	026309	08-Apr-2019	Newdegate IGA Xpress	Refreshments re Youth Activity Space Inspection for 8 persons	103.64	
Credit card	118886	08-Apr-2019	Kulin Woolshed	Refreshments re Youth Activity Space Inspection for 8 persons	41.00	
Credit card	00976	04-Apr-2019	Aquatic Technologies	Vincent St Park: 1L Aquatic Blue (blueing agent)	82.10	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					625.66	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
Cheque #	1508	29-May-2019	Beverley Masonic Lodge	Refund of Cleaning Bond - Lesser Hall Hire, Booking 18 May 2019 (Rec 21211)	(200.00)	
PAYMENTS RAISED IN CURRENT MONTH					(200.00)	(200.00)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
PAYMENTS UNPRESENTED IN CURRENT BANK #							
Cheque #	1508	29-May-2019	Beverley Masonic Lodge	Refund of Cleaning Bond - Lesser Hall Hire, Booking 18 May 2019 (Rec 21211)	200.00		
					PAYMENTS UNPRESENTED IN CURRENT BANK #	200.00	200.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
					TOTAL EXPENDITURE for TRUST ACCOUNT		0.00
TOTAL EXPENDITURE as reconciled to the MAY 2019 BANK STATEMENTS							
					Municipal Account Expenditure	(1,119,093.30)	
					Trust Account Expenditure		0.00
					TOTAL EXPENDITURE for MAY 2019	(1,119,093.30)	

11.3 Avondale Machinery Museum Financing

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 12 June 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0089/0555
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider authorising the issue of an additional credit card for use by the Avondale Machinery Museum to fund purchase of maintenance items and other operating expenses as recommended by the Corporate Strategy Committee at its 11 June 2019 meeting.

BACKGROUND

The Avondale Farm Progress Association has recently been wound up and the management responsibility of the Avondale Machinery Museum transferred to Council.

COMMENT

In order to simplify the operating process it is proposed to issue a credit card to the Avondale Machinery Museum volunteers with a limit of \$500 per month to cover operating expenses which include parts for machinery refurbishment.

A simple purchasing procedure will be established to ensure correct use of funds which will include a list of eligible expenditure items.

If approved, an ongoing budget allocation of \$6,000 will be made. Further, any donations or sales revenue received by the Avondale Machinery Museum will be receipted into Council's general account to offset the operating expenditure.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

11. Payment of accounts

- (1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —
 - (a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
 - (b) petty cash systems.
- (2) A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
- (3) Payments made by a local government —
 - (a) subject to subregulation (4), are not to be made in cash; and

- (b) are to be made in a manner which allows identification of —
 - (i) the method of payment;
 - (ii) the authority for the payment; and
 - (iii) the identity of the person who authorised the payment.

(4) Nothing in subregulation (3)(a) prevents a local government from making payments in cash from a petty cash system.

FINANCIAL IMPLICATIONS

\$6,000 on going budget allocation for the Avondale Machinery Museum operations.

STRATEGIC IMPLICATIONS

Goal 2: Community infrastructure of significance, economic value and history adds value to our identity

Strategy 2.1: Retain, capture and provide local historically significant stories, sites, facilities, events and items

Strategy 2.3: Assist in facilitating working relationships between the stakeholders of Avondale Farm and progress towards a model that generates value to the local economy

POLICY IMPLICATIONS

Policy AF003 - Corporate Credit Card

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a credit card with a credit limit of \$500 per month be issued to the Avondale Machinery Museum to be used to fund operating expenses of the Museum as per guidelines and procedures approved by the Chief Executive Officer.

11.4 Rates Exemption (Non Rateable Land) Review

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 19 June 2019
APPLICANT: N/A
FILE REFERENCE: ADM 0566
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: N/A

SUMMARY

Council to review and consider endorsing the list of current Non Rateable properties.

BACKGROUND

Council adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2018 at its Ordinary Council meeting. The policy states that all properties holding rate exemption status from rates will be subject to reviews at least every 2 years to ensure continued rating exemption.

COMMENT

The following properties currently attract a rates exemption and are due for review:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian (Church purposes only)
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

There is no change of use to any of the mentioned properties/land and no additions.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.26

FINANCIAL IMPLICATIONS

No Rate Revenue from exempt land

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF012 – Rates – Rates Exemption (Non Rateable Land)

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the rates exemptions on:

Assess No	House No	Lot No	St Name	Owners Name
A1135	64		JOHN ST	Beverley Anglican Church
A2977	64-68		JOHN ST	Beverley Anglican Church
A791	20	97	JOHN ST	Beverley District High School
A1147		405	JOHN ST	Beverley District Hospital
A1148		345	FORREST ST	Beverley Frail Aged Lodge Inc
A37	7669	Various	GREAT SOUTHERN HWY	Beverley Golf Club
A38		Various	SMITH ST	Beverley Golf Club Inc
A41	34	72	SMITH ST	Beverley Golf Club Inc
A1462		13-18	FORREST ST	Beverley Lawn Tennis Club
A1003	48	50	HUNT RD	Beverley Masonic Lodge
A91	104	Various	FORREST ST	Beverley Medical Practice
A1259	75	15	NICHOLAS ST	Beverley Rifle Club Inc
A1140	59	409	HUNT RD	Commissioner Of Police
A1599			FORREST ST	Co-operative Bulk Handling Ltd
A868	143	531	VINCENT ST	Country Women's Association (CWA)
A873		1	BROOKTON HWY	Dale River Tennis Club
A73	6608	Various	GREAT SOUTHERN HWY	Indigenous Land Corporation
A660	55	367	BARTRAM ST	National Trust Of Australia
A668	50	Various	FORREST ST	Returned Services League
A793	94	6 & 8	LUKIN ST	Roman Catholic Bishop Of Perth
A1262		387	JOHN ST	St John Ambulance - Beverley Sub Centre
A1216			VINCENT ST	Telstra Corporation
A1141	50	51	HUNT RD	Vivian
A1298			GREAT SOUTHERN HWY	Water Corporation
A792			TAYLOR ST	Westrail

12. ADMINISTRATION

12.1 Proposed Youth Activity Area Location

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider endorsing the proposed Youth Activity location, Site 3 Vincent Street, as chosen by the Youth Precinct Working Group and recommended by the Corporate Strategy Committee at its 11 June 2019 meeting.

BACKGROUND

The Working Group originally viewed 10 various locations within Beverley and narrowed the selection to three sites. Community consultation throughout April and May resulted in one site being discounted with two locations left, being 'Site 1' located at the Recreation Ground on Forrest Street next to the Netball Courts (between the Amenities and Bowling Club) and 'Site 3' located on Vincent Street at the existing Playground and "Pizza Hut"/Pioneer Memorial.

The Shire Planner sent out feedback forms to all who may be affected by the installation of a skate park at either site. Copies of the feedback forms were provided to the group prior to the final vote.

The Public Transport Authority have agreed to an extension of the leased area and for the development of a Youth Activity area providing a 1.8m high fence is erected along the railway line.

COMMENT

The Working Group met on Tuesday 4 June to make a final decision on the location of the Youth Activity Area.

Site 1 Rec Ground, Forrest Street (between the Amenities Building and Bowling Club) received 3 votes and Site 3 Vincent Street received 5 votes.

Site 3 Vincent Street is now the chosen location and is the site recommended for development by the working group.

The group met on Tuesday 18 June to review the first draft concept plan prepared by Skate Sculpture. The amended concept plans will be presented to Council and the Community. The School forum is on 5 July and the Community presentation on 6 July at the chosen Site 3 - Vincent Street.

A budget figure of \$500,000.00 has been communicated to Skate Sculpture for design purposes.

STATUTORY ENVIRONMENT

Railway Reserve lease with Public Transport Authority.

FINANCIAL IMPLICATIONS

2019/20 Budget

STRATEGIC IMPLICATIONS

Goal 4. Vincent Street is activated and aesthetically improved

Goal 8. Beverley continues to be an inclusive, friendly and caring community

Strategy 8.3 Develop and implement a youth activity plan with key stakeholders and local young people

Strategy 8.4 Increase the opportunity to belong, socialise, and empathise through arts and culture activity

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council endorse the location known as Site 3 Vincent Street (Railway Reserve) for the location of the proposed Youth Activity Area.

12.2 Amendments to the Shire of Beverley Fire Break Order

SUBMISSION TO: Ordinary Council Meeting 25 June 2019
REPORT DATE: 20 June 2019
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0077
AUTHOR: T. Granville – Community Emergency Services Manager
ATTACHMENTS: Firebreak Order and Minutes (under separate cover)

SUMMARY

Council to consider changes to the Fire Break Order as moved at the Fire Control Officers Meeting held on 18 June 2019. Please refer to the Fire Control Officers Meeting Minutes (agenda item 7.4).

BACKGROUND

Fire Control Officers regularly review the Fire Break Order to make sure it suits the needs of the community, meets statutory requirements and is best practise for officers and volunteers.

The last amendments were adopted by Council in July 2017.

COMMENT

The current complete Fire Break Order is attached under separate cover with suggested changes highlighted for Council's reference.

STATUTORY ENVIRONMENT

Bushfires Act 1954
Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 11: We aim to protect and preserve our natural environment
Strategy 11.5: Apply appropriate bushfire protection

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the amended Fire Break Order.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman to declare the meeting closed.



18 JUNE 2019

**LOCAL EMERGENCY
MANAGEMENT COMMITTEE**

MINUTES

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1. MEETING COMMENCEMENT

The Shire President declared the meeting opened at 3:32pm.

2. ATTENDANCE AND APOLOGIES

Attendance

Cr Dee Ridgway	Shire President
Mr Stephen Gollan	Chief Executive Officer
Mr Troy Granville	CESM Beverley/York
Mr Stephen Moore	SJA Beverley
Mr Drew Richardson	SJA Community Paramedic
Mr Ken Howell	Beverley Volunteer Fire & Rescue Service
Mr Ian Jeffrey	WAPOL
Mr Ashley Smith	DFES
Cr Peter Gogol	Shire of Beverley
Ms Teagan Hudson	CWA Representative
Ms Ali Lewis	Executive Assistant

Apologies

Mrs Wendy Moore	Principal Beverley District High School
Mrs Yvette Grigg	DFES District EM Advisor
Mr Justin Corrigan	DFES AO Lower Wheatbelt
Mr Bill Cleland	Deputy Chief Fire Control Officer
Mr Michael Pasotti	DBCA P&WS
Ms Jo Spadaccini	Department of Communities – Wheatbelt DESO
Mr Bruce Kilpatrick	Chief Bush Fire Control Officer
Ms Michelle Bauer	Beverley Health Service Manager/DON

Observers

Nil

3. CONFIRMATION OF MINUTES OF MEETING HELD 12 MARCH 2019

Moved: Drew Richardson Seconded: Stephen Moore
That the Minutes of the Local Emergency Management Advisory Committee Meeting held in the Council Chambers on Tuesday 12 March 2019, be confirmed.
CARRIED

4. MATTERS ARISING FROM PREVIOUS MINUTES

Nil

5. CORRESPONDENCE

- LEMC Minutes 12 March 2019
- LEMA for review
- Draft Evacuation Animal Welfare sub-plan from the Shire of Mundaring
- Shire of Capel Animal Welfare Plan
- State Emergency Animal Welfare Plan

6. BUSINESS OF THE MEETING

- Discussion regarding incorporating pet & livestock evacuations into our LEMA planning:
 - The Beverley CESH and York Ranger are preparing a draft plan
 - CESH would like to attend WALGA specific training in August.
 - Northam, Capel and Mundaring have similar plans.
 - Use and liaise with local places/clubs for pet and livestock planning: Beverley Pony Club, Heartlands Vet, Avondale (for stables) which is managed by the National Trust, Ag Society and Shire (chook and cattle pens at the oval)
 - Plan is predominantly for companion animals and pets, as people are less likely to evacuate if they cannot take their animal. Pets will be accepted if a plan is in place.

7. AGENCY UPDATES

St John Ambulance Beverley

Drew Richardson – The Beverley Sub-Centre has updated their Local Emergency Management Plan. Recent record ramping (300hrs in a 24hr period) in Perth could have a knock affect in Regional Hospitals. If regional Hospitals cannot send their patients to Perth they may decant them to other regional centres such as Northam or Narrogin.

Stephen Moore – completing Evacuation Centre Triage Training next week.

DFES

Ashley Smith – nothing to report.

Troy Granville – Justin Corrigan is now the substantive AO Lower Wheatbelt looking after Beverley. This has been an acting position filled by various officers over the last 18-24months.

CWA

Tegan Hudson – noted that the CWA is not a commercial kitchen. Shire President advised that depending on the Evac Centre used the Town Hall and Amenities Building have commercial kitchens which could be utilised by the CWA if necessary.

Shire

Troy Granville - Fire season was long and busy for local brigades. Bushfire Control Officers meeting tonight to discuss the Firebreak Order.

WAPOL Beverley

Ian Jeffrey – nothing to report (except slightly light on staff recently).

8. GENERAL BUSINESS

Review of LEMA

Please email changes as they occur to Troy Granville.

Exercise and Training Schedule

From the previous meeting the desktop exercise which was planned to do in conjunction with Yvette and Jo has not occurred. Yvette begins long service next week.

Drew advised he has planned a Triage Principles program which can be added to any exercise for the Ambulance part of an exercise.

The previous suggestion of Tourist Bus accident at the intersection of Vincent Street and Dawson Street (Bus is visiting the Tourism Centre at the Cornerstone) may be a desktop exercise.

Jo is still to deliver Evacuation Centre Training in both Beverley and York.

Troy is planning a dynamic exercise in York which will mirror the St Ronan's fire, however the fire is not stopped and affects the school, hospital and light industrial area. This exercise may involve Beverley and is planned for 31 August 2019.

Ken Howell advised the Safety Officer at the Soaring Society is planning a plane/glider crash scenario to test their emergency plans on 22 July. No one else in the room was aware of the plan. The meeting wondered if the Safety Officer is aware of the LEMC?

9. NEXT MEETING

Tuesday 3rd September 2019 at 3.30pm

10. CLOSURE

There being no further business the chairperson declared the meeting closed at 3:56pm

BUSINESS OF MEETING:

Discussions were held regarding the wording of the Shire of Beverley Fire Break Order 2019/20.

Alterations and changes were duly endorsed by the BFAC and are shown in the word document attached and the 2019/20 Fire Break Order as endorsed is reproduced below...



BUSH FIRES ACT 1954

All owners and occupiers of land are required on or before 1 November each year to provide and thereafter maintain fire breaks free of all inflammable material or fuel load reduction works until 15 April of the following year as stipulated in the manner described in the following schedule.

SCHEDULE

RURAL LAND

- **Small Rural Holdings:** All rural properties equal to or less than 100 hectares in size are required to have constructed and maintained a 2.2 metre firebreak clear of all flammable material along all external boundaries AND provision on the property of an operational independent mobile water filled firefighting unit with the water capacity of not less than 600 litres to be at the ready throughout the Prohibited and Restricted burning period.

Note: An exemption applies when the small landholding is managed by neighbouring/adjoining landholder for agricultural purposes and this information is to be provided to the Shire in writing by the landowner.

- **Buildings and Haystacks:** A fire break of at least 4 metres wide and not more than 60 metres from the perimeter of all buildings (including temporary dwelling e.g. caravans) and/or haystacks or groups of buildings and/or haystacks so as to completely surround the building, haystacks and/or fuel dumps.

- **Bulldozed Bush:** A fire break 20 metres wide shall be maintained immediately inside the external boundaries of all land which has been bulldozed, chained or prepared in any similar manner for clearing by burning (whether it is intended to burn the bush or not).
- **Stationary Pumps/Motors:** A fire-break 4 metres wide shall be cleared and maintained around all stationary pumps and motors.
- **Plantations:** All plantation firebreaks must be maintained. All new plantations and extensions to current plantations must have a minimum 6 metre firebreak installed on all boundaries of the plantation.
- **Harvesting, Hay and Straw Baling Operations:** During the period when harvesting and hay / straw baling operations are being conducted, there shall be provided in the same paddock or within 400 metres of that paddock, an operational independent mobile firefighting unit having a water capacity of not less than 600 litres. The tank of the unit shall be kept full of water at all times during the harvest operations. The responsibility to supply the unit being that of the landowner.
- **Operation Of Plant and Machinery:** During the restricted and prohibited burning times, **ALL MACHINERY AND TRUCKS** shall not be operated on rural land unless fitted with a fire extinguisher.

On days of **HARVEST BANS** there shall be no movement of any vehicles within paddocks. Please note that this does not apply to a **TOTAL FIRE BAN** which has separate restrictions (see DFES website)

There is a ban on the use of slashers or mowers on any dry vegetation during the **PROHIBITED BURNING PERIOD**

- **Paddock Burns: At any time** throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent the escape of fire:
 1. A fire-break 2.2 metres wide clear of all inflammable material completely surrounding the area to be burnt.
 2. An operational fire-fighting unit having a capacity of not less than 600 litres.
 3. Permits to burn may be required. Refer to the Shire of Beverley website for Permit Application requirements.

TOWNSITE LAND

- All lots with an area of 2.012ha (5 acres) or less, shall be clear of all flammable material or have grass mown to a height no greater than 15cm.
- All lots or combination of lots that comprise of one holding and having an area greater than 2.012ha (5 acres) shall be either clear of all flammable material or have a firebreak 2.2 metres wide free of all flammable material inside and along all external boundaries.

GENERAL INFORMATION

- **Fuel Dumps:** You shall remove all flammable materials or material likely to become flammable during summer from land occupied by bulk storage tanks and/or drums used for storage of liquid fuel whether the bulk storage tanks and/or drums contain fuel or not. This includes the land on which the ramps for holding the drums are constructed. The flammable free ground must be maintained to a distance of 4 metres outside the perimeter of any drum, stack of drums or drum ramp or bulk storage tank.
- **Variations to Requirements:** For permission to provide fire-breaks in alternative positions or by an alternative date or to take alternative action to abate fire hazards on the land, an application must be made no later than 14 days prior to the date that fire-breaks are required. If permission is not granted by the Shire or its duly authorised officer, you shall comply with the requirements of this notice.
- **Penalty for Failure to Comply:** The penalty for failing to comply with this notice is a fine of up to \$1000. If the owner or occupier fails to carry out the works required by this Fire-break Order the Shire of Beverley may enter the land and prepare the fire-breaks at the cost of the owner or occupier.
- **Burning:** If the requirements of this notice are carried out for burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act 1954.

During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland, commencing midnight Wednesday prior to Good Friday.

- **Angle Grinders and Welders:** The use of Angle Grinders, Welders or similar equipment should be undertaken with extreme caution and there shall be in attendance an operational fire fighting appliance. **(The use of this equipment is not permitted on days of which a fire ban has been declared.)**

PERMIT TO BURN APPLICATION

Refer to Shire of Beverley website for Permit Application requirements

- Before you apply for a Permit, ensure you have the following information...
- What firefighting equipment and resources will you have available and is it in good working order?
- What is the address of the property where you intend to light a fire?
- What is the size of the burn to take place?
- What is it that you intend to burn?
- Are the fire breaks installed and can a fire unit get access to the area?
- Ensure you notify your neighbours prior to burning?

FIRE CONTROL OFFICERS (FCO)

Chief BFCO	Bruce Kilpatrick	9646 4004	0428 464 006
Deputy Chief BFCO	Bill Cleland	9647 2054	0428 472 054
Central Brigade FCO	Stephen Moore		0429 883 842
North East Brigade FCO	Ben Murray	9646 0264	0429 460 264
South East Brigade FCO	Deane Aynsley	9646 6246	0428 466 246
Avondale Brigade FCO	Andrew Shaw	9648 1022	0428 481 022
Dale - Kokeby Brigade FCO	Robert Fisher	9647 2045	0427 472 045
Dale West Brigade FCO	Paul Schilling	9647 1008	0427 158 908
CESM Beverley/York	Troy Granville	9646 1200	0427 057 719

Prohibited Burning

1 November — 14 February (unless otherwise notified)

No Fires Allowed

See Schedule for slashing/mowing restrictions

Restricted Burning

3 October—31 October (unless otherwise

15 February—31 March notified)

Burning Permits Required

GENERAL BUSINESS:

Stephen Gollan initiated a discussion with the members present regarding the possibility of utilising funds from the Emergency Services Reserve to purchase an earthmoving machine that could be used for operations at the Beverley Landfill Site and be available for use on firegrounds when the Shire's Front End Loader was unavailable.

Some concern was expressed about the suitability of a Backhoe configured machine for use on active firegrounds and it was suggested that articulated Front End Loaders have traditionally been considered the most appropriate machine for use in pushing burning trees on firegrounds.

However there was unanimous support expressed by the FCO's present towards utilising the Emergency Services Reserve to purchase a suitable machine for multiple effective uses within the Shire.

Troy Granville raised a discussion point regarding the Burning Periods sign in the main street that Jacinta Murray reported as looking tired and weathered.

There was discussion on whether it should be replaced or removed altogether.

It was resolved that the sign should be replaced with the same signage that is used on the various entry routes to town and that an additional sign be installed on Waterhatch Road.

NEXT MEETING:

The next meeting is proposed to be set for a date in October.

CLOSURE:

There being no further business the meeting closed at 7.25pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date



LOCAL PLANNING POLICY ~~TPS POLICY No. 4~~ - STREET TREES AND STREETSCAPES

POLICY AREA: BEVERLEY TOWNSITE

PURPOSE

To provide a guide for the continued selection, planting and maintenance of street trees within the Beverley Townsite.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 1 – Street Trees and Streetscapes, which is hereby revoked.

DEFINITION

A street tree is defined as any tree with more than fifty percent of its base located on a road reserve or verge. Privately planted trees on verges also fall within this definition, however, small plants such as shrubs and ground covers do not.

POLICY STATEMENT

The Shire of Beverley recognises the environmental and aesthetic contribution that street trees make to the continuing development and presentation of streetscapes in Town, by:

- Selecting, planting and maintaining street trees, which enhance both existing and future streetscapes.
- Creating a setting in sympathy with the function and appearance of the adjacent land uses, a safe and comfortable pedestrian environment, and catering for vehicular traffic.

OBJECTIVES

- To ensure that locally native trees and shrubs are planted on verges and median strips in the Beverley Townsite.
- To preserve the Town's biodiversity and facilitate linkages between bushland areas.
- To enhance the aesthetic value of the Town's streetscapes.
- To promote the establishment of street trees through the Town.

POLICY



1. Council will plant (and encourage the planting of) locally native trees and shrubs where possible. Flexibility in this requirement may be exercised by the Works Supervisor.
2. Council will supply and plant locally native trees and shrubs to streets and road verges to residential properties of R5 density or higher on receipt of a written application from ratepayers/householders and conditional upon the ratepayer/householder accepting the responsibility to maintain and water the tree/shrub until it is well established.
3. Council may approve trees/shrubs being planted on verges at their own cost subject to written application and the species and location being approved by Council's Works Supervisor and the applicant accepting the responsibility to maintain and water the trees/shrubs until well established.
4. Trees/shrubs are to be located 3m from property boundary (where possible), 3m from vehicle crossover, not less than 8 metres apart, 15m from intersection of front and side boundaries if a corner block.
5. Council will consider written requests from ratepayers for the removal of established street trees and may approve removal subject to acceptable justification. Depending upon the reasons submitted for removal the ratepayer may be required to meet all costs involved. Abutting residents must be advised prior to removal, outlining reasons for such a removal.
6. When a landowner requests the relocation of a street tree due to its interference with a proposed crossover or for any other reasons, this may be authorised by Council's Work Supervisor and the total cost of the work is to be borne by the landowner.
7. In planting verge trees/shrubs, Council will observe the restrictions in height imposed by Western Power and Telstra aerial wiring.
8. Council will undertake annual tree pruning, the extent of this operation being determined by the species and growth pattern of the trees and the need to conserve maintenance costs by removing branches, leaves and berries prior to these creating stormwater drainage problems or conflict with the public utilities.
9. Where an entire street tree replacement program is implemented, staged removal of existing trees shall be the preferred option, and Council approval for same required.
10. Council will consider granting approval to ratepayers/householders to effect street tree pruning subject to a written request, pruning being effected to the Work Supervisor's requirements and the ratepayer/householder removing all debris from street/road verges.
11. Council will require developers to locate roads so as to retain remnant vegetation where possible, particularly significant trees.
12. Council will require developers to plant >50% local native species in street plantings.



13. Council will identify strategic roads to act as ecological linkages, with particular emphasis on planting locally native understorey species as well as trees.
14. Council's Work Supervisor is to formulate and implement an annual program for Street Tree Pruning and Street Tree Replacement.

STREET TREE PRUNING

Street tree pruning is necessary to maintain and improve the condition of street trees and to prolong their healthy life by professional maintenance. Pruning is also necessary when power lines are too close to trees and for reasons of pedestrian or traffic safety. Street tree pruning will only be authorised to be undertaken by those who have demonstrated training in arboricultural techniques. Controls are necessary to ensure that pruning is correctly undertaken by trained personnel.

The general pruning of street trees in town is to be undertaken annually on a systematic basis. Street tree pruning will be undertaken as required to meet statutory requirements for power line clearances.

The training of outside work staff in arboricultural techniques will be an ongoing process. Pruning of street trees other than by authorised personnel is not permitted.

STREET TREE REPLACEMENT

- A program of street tree planting will be undertaken each year in winter.
- Street tree planting/replacement planting will be undertaken to:
 - Ensure that a minimum of one (1) tree is planted in the verge adjacent to each residential property;
 - Address gaps in streets
 - capes;
 - Complete approved streetscape improvement projects;
 - Provide for tree replacement when tree removal is required but overall upgrading is not proposed;
 - Replace street trees removed;
 - Meet resident request for street trees.



TPS **LOCAL PLANNING POLICY No. 2: CAR PARKING REQUIREMENTS**

PURPOSE

To provide a guide for car parking and related requirements associated with development applications.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 2 – Car Parking Requirements, which is hereby revoked.

CAR PARKING REQUIREMENTS

- 1) When considering an application for planning **approval** consent, the Council may require provision of car parking spaces and may impose conditions as to details of locating and designing the required spaces, landscaping, and pedestrian spaces on the land.
- 2) **Car Parking spaces shall be provided as required by Shire of Beverley Local Planning Scheme No. 3.** ~~measure not less than 2.5 m by 5.5 m except that the Council may vary the number or dimension of spaces where to do so would allow for retention of existing vegetation worthy of such retention.~~
- 3) Parking bays shall be serviced by all necessary access ways, and the parking area shall, **if deemed required**, be surfaced to the satisfaction of the Council.
- 4) ~~The Council shall take into account and may impose conditions~~ **relating to concerning:**
 - a) The means of access to each car space and the adequacy of any vehicle manoeuvring area;
 - b) The location of the car spaces on the site and their effect on the amenity of adjoining development;
 - c) The extent to which car spaces are located within required building setback areas;
 - d) The location of proposed public footpaths, vehicular crossings, of private footpaths within the land, and the effect on both pedestrian and vehicular traffic movement and safety; and
 - e) The suitability and adequacy of proposed screening or landscaping.



TPS POLICY No. 3: FARMING ZONE SUBDIVISION

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

SUBDIVISION IN THE FARMING ZONE

BACKGROUND

1. Applications for approval to subdivide are determined by the Western Australian Planning Commission (WAPC) in accordance with the Rural Land use Planning Policy No. DC 3.4 adopted by the WAPC, and after referral to public authorities and the Council.
2. The Shire of Beverley Town planning Scheme No 2 includes provisions relating to subdivision in the Farming Zone, and there is a general presumption against subdivision unless the Council is satisfied as to the following matters. These include most but not all of the considerations mentioned in WAPC Policy No. DC 3.4. The main exclusion is the precedent created by existing subdivisions. The Council does not recognise precedent resulting from subdivision created in the early days of settlement of the District.
 - a) the lots have already been physically divided by significant natural or man-made features (unless adjoining land could be similarly subdivided and thereby, by the process of precedent, lead to an undesirable pattern of land use in the area or in lots too small for uses compatible with the prevailing use in the area or in ribbon development alongside roads);
 - b) the lots are for farm adjustment and the erection of dwelling houses is restricted by memorials on Titles;
 - c) the lots are for specific uses such as recreation facilities and public utilities; or
 - d) the lots are required for the establishment of uses ancillary to the rural use of the land, or are required for the travelling public and tourists (such as service stations and motels).
3. Notwithstanding the provisions of Town Planning Scheme No 2 the Council shall consider the merits of each application referred to it by the WAPC and may determine its recommendation in accordance with this policy.
4. The emphasis of this policy is for a proponent of subdivision to discuss the application with, at least, the Council and the Department of Agriculture, prior to submission to the Department of Planning and Infrastructure.



RURAL RESIDENTIAL

1. Application for a Rural Residential Zone will only be considered by Council for land within a 10 km radius of Beverley, or for land which is adjacent to the Northam - Cranbrook Road.
2. Each application for a Rural Residential Zone must be accompanied by a Limited Rural Strategy prepared in accordance with WAPC Policy, and at the proponents' cost.

BOUNDARY ADJUSTMENT

1. The council will favourably consider applications for adjustment of lot boundaries where the application if approved will not result in the creation of one or more additional lots.

LAND USES AND SUBDIVISION

1. The council recognises that whilst traditional forms of agriculture will continue to be the predominant land use in the District, there are interests in other forms of farming which do not require extensive land area to be economically viable. These other uses include horticulture (eg specialty crops), viticulture, and aquaculture (eg yabbies).
2. Some of the alternative forms of production – specifically aquaculture - have been tested in the District as a supplement to an established farm, and economic viability has been proven. Less land is required for these uses but each has particular requirements such as water supply, soil types, ground slope, etc.
3. The council may recommend approval for subdivision for more intensive forms of rural production only where the application as submitted to the WAPC is accompanied by the following:
 - a) Such information as is set out in Regulation 6 of the State Planning commission Regulations 1962 (as amended);
 - b) Soil types, availability and adequacy of water supply, and any areas of salt affected land;
 - c) Evidence of consultations by the proponent with the Department of Agriculture on the suitability of the proposed lot(s) and lot size for the intended land use;
 - d) A statement of undertaking by the proponent to proceed with the intended land use;
 - e) Details of stream protection where appropriate; and
 - f) Such other matters as may be requested by the council.
4. An application for subdivision referred to the Council may NOT be recommended for approval unless it is for boundary adjustments or it complies with Clause 3 of this Policy.



STATEMENT OF UNDERSTANDING

Att: Shire Clerk
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

In connection with the Department of Planning and Infrastructure letter of preliminary approval dated in their reference WAPC No. _____ for the subdivision of:-

and which includes the creation of Lot No. _____ shown in the plan of subdivision

I/we

Of

DO UNDERTAKE TO:

Undertake development of the land marked as Lot No. _____ in the plan of Subdivision for the purpose of:

subject to first obtaining planning consent and such other approvals as may be required for the use.

Signed:

Printed name:

(Relationship to titleholder)

Witness:

Printed name:

This

day of

20

Signed:

Printed name:

(Relationship to titleholder)

This

day of

20



ADDENDUM TO TOWN PLANNING SCHEME POLICY No. 3

FOR INFORMATION ONLY

Each proponent should check with the Department of Planning and Infrastructure to ascertain current requirements.

- 1 Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval.
- 2 Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached as indicated on the following table:

Final number of lots proposed	Copies of subdivision plan and supporting documentation or accompanying information
40 or less	8 copies
More than 40	12 copies

- 3 At least four copies of the subdivision plan are A3 or smaller.
- 4 All subdivision plans are capable of being reproduced in black and white format.
- 5 The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, and 1:1000).
- 6 All dimensions on the subdivision plan are in metric standard.
- 7 The north point is shown clearly on the subdivision plan.
- 8 The subdivision plan shows all lots or the whole strata plan (whichever is applicable).
- 9 The subdivision plan shows all existing and proposed lot boundaries.
- 10 The subdivision plan shows all existing and proposed lot dimensions (including lot areas).
- 11 The subdivision plan shows the lot numbers and boundaries of all adjoining lots.
- 12 For battle-axe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot.
- 13 The subdivision plan shows the name/s of existing road/s.
- 14 The subdivision plan shows the width of proposed road/s.
- 15 The subdivision plan shows all buildings and/or improvements which are to be retained (including setbacks) or removed.
- 16 The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams.

More information is available from the WAPC website at www.wapc.wa.gov.au/Publications/Planning.



LOCAL PLANNING TPS POLICY No. 4: DEVELOPMENT OF INDUSTRIAL ZONED LAND

PURPOSE

To provide a guide for the development of *'General Industry'* and *'Light Industry'* Zoned land in the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 4 – Development of Industrial Zoned land, which is hereby revoked.

~~Under Shire of Beverley Town Planning Scheme No. 2, a specific area of land has been zoned within the Beverley Urban Area for development of an "Industrial Nature".~~

~~The provisions of the Town Planning Scheme require that any interested developer of Industrial Zoned land shall not commence or carry out development of such land without first having applied for and obtained the Planning Consent of Council.~~

~~The majority of land uses which may be permitted in the Industrial Zone have an "AA" classification under the Town Planning Scheme, which means that Council may, at its discretion, permit the "AA" classified land use.~~

POLICY COUNCIL OBJECTIVES

In controlling development within *'General Industry'* and *'Light Industry'* Zoned at Industrial Zoned land, the Objectives of Beverley Shire Council are to:

- ~~1) Progressively encourage the consolidation of all industrial development that exists within the Beverley Urban Area into a sector of that area which has been appropriately zoned, located and serviced for that purpose.~~
- ~~2) 1) Encourage the visual improvement of existing and future industrial development located within the Shire's Industrial Area, as part of the overall Shire Townscape improvement process.~~
- ~~3) 2) Protect the amenity of development in zones which abut the *'General Industry'* and *'Light Industry'* Zoned land Industrial Zone, via the establishment of appropriate landscape buffers and the imposition of landscape and building setback land use conditions on any planning approval consent issued for industrial development in conformity with the provisions of the Shire's **Local Planning Scheme No. 3**. ~~Town Planning Scheme No. 2.~~ All landscape works on any project site are to be~~

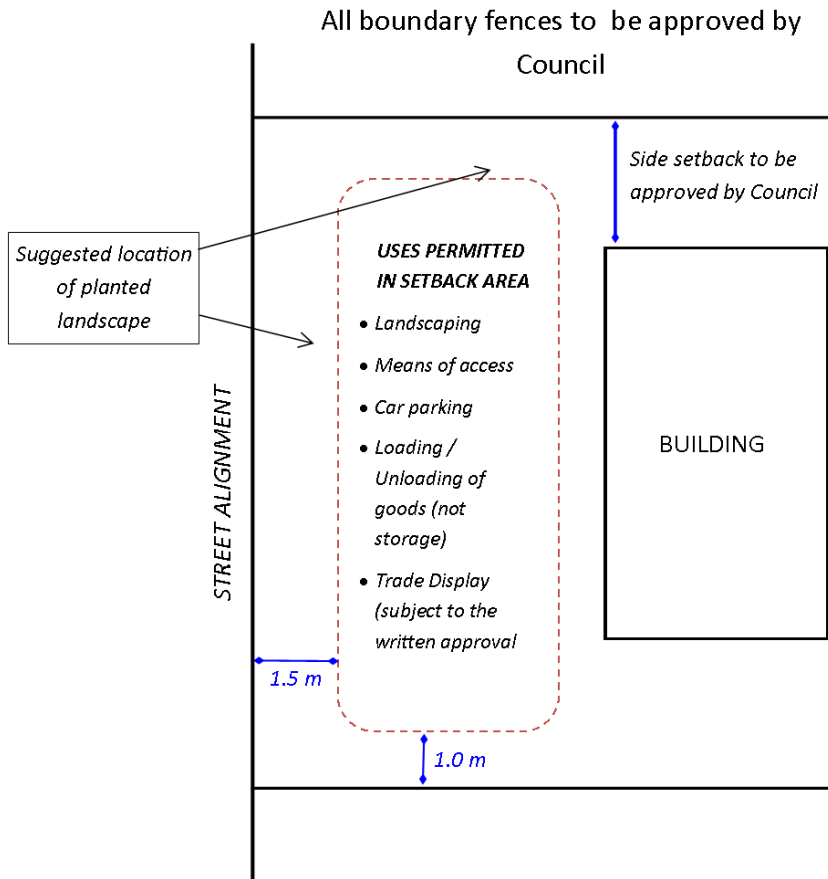


undertaken by the developer as part of the initial project development process.

- 4) ~~3)~~ Ensure that no person erects a building ~~on in the~~ **'General Industry' and 'Light Industry' Zoned land** ~~Industrial Zone~~, unless the facade of the building is constructed of and/or clad in a building material, to a design and specification approved by Council.
- 5) ~~4)~~ Ensure that all fencing associated with any industrial project is of a type and in a location approved by Council as part of the Planning **Approval process** ~~Consent~~.
- 6) ~~5)~~ Ensure that all stormwater generated by any Industrial Project is disposed of by the developer in a manner which is approved by Council.

BUILDING SETBACKS DISTANCES and the USE of the SAME in the INDUSTRIAL ZONE

- 1) In lodging an application for Planning **Approval** ~~Consent~~, a developer must pay regard to the minimum building setback requirements specified in ~~Clause 4.6 of the~~ **Shire of Beverley Local Planning Scheme No. 3** ~~Shire's Town Planning Scheme~~, which for **'General Industry' and 'Light Industry' Zoned land** ~~Industrial land~~ are as follows:
 - Front Street** - 7.5 m
 - Rear - 7.5 m
 - Side - 0 m
 - a) For a side boundary setback of 0m to apply, the development would require a parapet wall construction on the boundary, approved by the Shire's Building Surveyor, and suitable access to the rear of the Industrial lot will have to be provided.
 - b) In the case of a corner lot, Council may, subject to the merits of the development proposed, approve a lesser building setback of 3.75m to the minor street.
- 2) The use of setback areas in the **'General Industry' and 'Light Industry' Zones** ~~Industrial Zone~~ which will ~~to be approved~~ **considered** by Council is illustrated in the following Diagram:





TPS POLICY No. 5: BUILDING WHILE RESIDING ON A BLOCK

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

A Class 10 building is a non-habitable building or structure (private garage, shed), therefore occupation is not allowed.

The Local Government Act 1960, Part V Division 1 144 - Building Not Erected as a Dwelling Not to be Converted Into One, states that no person shall convert into or adapt or use as a dwelling any building not originally constructed or erected as a dwelling house.

Council may give approval/consent for the use of a caravan as a temporary dwelling on site, during the period of construction of a dwelling on that site. This consent is for a maximum period of three (3) months, after which time permission must be obtained from the Minister for Local Government.

Before Council will approve or consent to the use of a caravan, the following must be available on site:

- Water
- Power
- Septic Tank Installation

The sewage facilities should be in the form of an outbuilding containing a shower, WC, sink and laundry trough with septic tanks and two leach drains. A hot water system providing water at a temperature of 75°C is also required. The septic installation may be connected to the house on completion.

House plans and specifications, together with the outbuilding plans and septic applications, ablution details and letter seeking permission to reside in the caravan, must be submitted.

Council will not support any extension to this period (ie twelve (12) months: Council three (3) months, Minister nine (9) months).

This gives the owner/builder twelve (12) months to complete the dwelling to a habitable state.



The Minister for Local Government

**APPLICATION FOR TEMPORARY ACCOMMODATION
(Reg. 11(2) Caravan Parks and Camping Grounds Regulations)**

I/we

of

apply for permission to live in a caravan on

Lot no:

Street:

Suburb:

Local government: Shire of

For a period of

Months

I / we understand that before approval will be given a report on the proposal will be obtained from the local government and that the facilities on the abovementioned land may be inspected and approved by the local government and at any reasonable time during occupancy.

- * I / We am / are building / having built a house on the abovementioned land. As soon as the house is completed and all necessary approvals obtained I / we declare that I / we shall live in the house.

I / We declare that I / we will cease forthwith to live in the temporary accommodation when:

- a) the period of the approval for the temporary accommodation expires or is cancelled;
- b) I / We are lawfully entitled to live in the house.

- ** I/We declare that all the details on the attached form and supporting documents are true and correct.

Signature/s

Date:

* Delete if not applicable

** Details to be provided are indicated on the attachment being Application for Temporary Accommodation



DETAILS TO BE PROVIDED BY AN APPLICANT:

1. REASONS FOR APPLICATION

2. DETAILS OF LAND

Lot no: _____

Street no. and name: _____

Suburb: _____

Telephone/Contact no.: _____

Size of property: _____

Zoning: _____

(eg Residential, Industrial, Rural, Special Rural, etc)

3. DETAILS OF CARAVAN to be used a temporary accommodation, [ie the size and number of beds

4. The number of persons who will reside in the temporary accommodation: _____

5. A sketch plan of the property showing where:

- the temporary accommodation is to be located;
- the proximity to houses on adjoining land;
- the effluent disposal system to be used, and
- the location of ablution facilities

6. Ablution facilities are to consist of a

- water closet (toilet pedestal);
- shower;
- wash trough; and
- kitchen sink.

7. Details of an approved effluent disposal system.

If the temporary accommodation is to be used in conjunction during the construction of the applicants residence on the land the following details are required:

- approval in writing that a building permit has been issued for the proposed house;
- schedule of work for constructing the residence; and
- proof of housing borrowings.



LOCAL PLANNING TPS POLICY No. 6: OUTBUILDINGS POLICY

PURPOSE

To provide a guide for the development of Outbuildings in the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 6 – Outbuildings Policy, which is hereby revoked.

~~**AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY**~~

~~The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding Outbuildings throughout the Shire of Beverley.~~

~~This policy supersedes Council's previous Outbuildings Policy, which is hereby rescinded.~~

BACKGROUND

~~Under the Shire of Beverley's Town Planning Scheme No. 2 except where specifically exempt, Planning Approval is required for a shed (outbuilding) in all zones.~~

~~The Shire's Town Planning Scheme has no criteria under which an application for an outbuilding is to be determined. As such, this policy is required to give certainty as to what the Council may approve.~~

OBJECTIVES OF THE POLICY

THE PRIMARY OBJECTIVES are to:

- Provide certainty for landowners of the building requirements within the Shire by ensuring that all development issues are considered when applying for Planning Approval and ~~that the Rural Nature of the Shire is maintained;~~
- To limit the impact of Outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like;
- To adequately screen large buildings so as to not **negatively affect** ~~destroy~~ the rural ambience and setting, to achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads;
- To ensure Outbuildings are not used as de-facto dwellings; and



- To manage the siting and appearance of Sea Containers as Outbuildings in order to protect the amenity and character of the locality.

APPLICATION OF THE POLICY

This policy applies to all land situated within the following zones as designated under the **Local Town** Planning Scheme:

- Residential;
- Rural Residential;
- Rural Smallholding;
- Rural.
- ~~Rural Townsite; and~~
- ~~Farming.~~

This policy does not relate to land zoned '*Rural Townsite*', '*General Industry*' or '*Light Industry*' ~~'Town Centre', 'Industrial' or 'Light Industry'~~, where all applications for structures incidental to a commercial or industrial use will be considered **on merit** by ~~at an Ordinary Meeting of Council.~~

DETERMINATION

~~Council's Local Town Planning Scheme No.2 requires Council give its discretionary consent to sheds on all zoned land within the Shire. All applications for the construction of sheds and other Outbuildings will be assessed against this policy prior to a decision being made under the provisions of the Local Planning Scheme No. 3.~~

In determining the application, Council may:

- Approve the application with or without conditions; or
- Refuse the application.

INFORMATION TO BE ~~to be~~ **SUPPLIED WITH** ~~with~~ **AN APPLICATION FOR** ~~for~~ **PLANNING APPROVAL**

Application for the construction of an Outbuilding under this policy is to be made by completion of an Application for Planning Approval form, signed by the owner(s) of the land. To enable timely determination of the application, the following information shall be provided:

- Purpose of the Outbuilding, such as private workshop, storage shed, etc.
- Area of Outbuilding in square metres;
- Height of Outbuilding from natural ground level to the top of the wall, or bottom of eave, as appropriate;
- Height of roof ridge (or highest point of the roof) from natural ground level;
- Details on the cladding material to be used for roof and walls, including a uniform colour scheme;
- A scaled site plan of the property showing distance of the proposed Outbuilding from property boundaries, existing structures and effluent disposal systems;
- An elevation sketch of the front and sides of the Outbuilding, showing height of the wall and roof ridge from natural ground level;



- Details of any trees to be removed to allow construction of the Outbuilding; and
- Any other information Council may reasonably require to enable the Application for planning approval to be determined.

SEA CONTAINERS

The use of Sea Containers as Outbuildings within the Shire is regarded as development and will require Planning Approval.

Pending Planning Approval, Sea Containers may be used as Outbuildings subject to the following requirements:

- ❖ The container shall be located to the rear of the lot and shall be screened from the street/road;
- ❖ The container shall be located within normal building setbacks;
- ❖ The container shall be painted to match the colour of the buildings on the lot;
- ❖ The container may only be used as an Outbuilding and not for ancillary accommodation;
- ❖ The container shall not be located over septic tanks, leach drains or other utilities;
- ❖ The container shall be landscaped to screen it from neighbours; and
- ❖ If the container falls into disrepair or become unsightly the Shire shall require its removal.

Temporary use of a Sea Container on building sites as an office or storage unit is permissible, subject to application to and approval of Council. Council delegate authority to the CEO to approve temporary use on building sites. Approval extends for the period of construction of the building period only, and the sea container shall be removed within 14 days of completion of the building.

GENERAL NOTES

- 1) Outbuildings that comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy may be approved subject to compliance with other relevant clauses of this Policy, as set out below.
- 2) Outbuildings that do not comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy will be referred to Council.
- 3) Ablution facilities within Outbuildings shall not be approved unless the Outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the Outbuilding becoming a de-facto house. If the Outbuilding is used in association with a commercial business, ablution facilities may be permitted.
- 4) Setbacks to lot boundaries shall be in accordance with the Shire of Beverley ~~Town~~ **Local** Planning Scheme No. ~~2~~ **3** and the Residential Design Codes, where applicable.
- 5) Under this policy "Sheds" are defined as Outbuildings with a floor area greater than 15m². Outbuildings with a floor area of 15m² or less do not require Planning Approval.



- 6) Planning Approval is required for all Outbuildings located within 75 metres of a road boundary on **Rural Farming** zoned lots.
- 7) The construction of an Outbuilding on vacant land within the *Residential, Rural Residential* **and** *Rural Smallholding* ~~and Rural Townsite~~ Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.
- 8) If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).



Zone	CRITERIA				Design / Location
	Maximum Total area of all outbuildings on the lot (m ²)	Maximum individual area of proposed outbuilding (m ²)	Maximum Wall height (m)	Maximum Roof height (m)	
Residential R10 and above	75	75	3.0	4.0	Where the Outbuilding: (a) Is not closer to the primary street alignment than 50% of the required setback for the relevant density coding specified in Table 1 of the R-Codes; (b) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (c) Is not constructed prior to the commencement of construction of a residence.
Residential below R10	100	75	3.0	4.0	
Rural Residential; & Rural Smallholdings & Rural Townsite	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) Is not constructed prior to the commencement of construction of a residence
Rural Farming below 1 hectare	100	75	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) Is not constructed prior to the commencement of construction of a residence.
Rural Farming between 1 – 10 hectares	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume);
Rural Farming above 10 hectares	NA	1,000	8	9	Outbuildings within 75 metres of a road boundary are to be constructed of Colorbond, masonry or similar approved material (excludes zincalume).



LOCAL PLANNING POLICY No. 7: RELOCATED SECOND-HAND DWELLINGS & REPURPOSED DWELLINGS

PURPOSE

To provide a guide for the development of relocated second-hand dwellings and repurposed dwellings within the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley ~~Local Planning Policy Town Planning Policy~~ No. 7 – Relocated Second-Hand ~~Dwellings and Repurposed Dwellings Buildings~~, which is hereby revoked.

APPLICATION OF THE POLICY

This policy applies to all proposals for the relocation of second-hand dwellings and development of repurposed dwellings on land Zoned *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite* within the Shire of Beverley.

This policy does not apply to new pre-fabricated buildings or other new transportable buildings that have not been previously installed in any other location.

DEFINITIONS

Second-Hand Dwelling: means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

Repurposed Dwelling: means a building or structure not previously used as a single house, which has been repurposed for use as dwelling.

(Above definitions as per the Shire of Beverley Local Planning Scheme No. 3).

OBJECTIVES OF THE POLICY

The primary objectives of this policy are to:

1. Ensure compliance with the relevant provisions of Council's Local Planning Scheme in a manner which ensures that the relocation of second-hand dwellings & repurposed dwellings is undertaken to an approved standard which pays regard to local amenity and aesthetics;



2. Provide clear standards as to what constitutes an acceptable type of relocated second-hand dwelling & repurposed dwelling to be used for habitable purposes; and
3. Ensure the design, style & construction of relocated dwellings & repurposed dwellings are in keeping with the character of the surrounding dwellings in particular, and the locality in general.

REQUIREMENT FOR PLANNING APPROVAL

DETERMINATION

As per the Shire of Beverley Local Planning Scheme No. 3, applications for relocated second-hand dwellings & repurposed dwellings within the Shire of Beverley requires Council's consideration in the *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite Zones* prior to a Building Permit being issued. All applications for the relocation of second-hand dwellings & repurposed dwellings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application;
- Approve the application with conditions; or
- Refuse the application.

INFORMATION TO BE SUPPLIED WITH APPLICATION

All applications for planning approval to relocate a second-hand dwelling or develop a repurposed dwelling must be accompanied by the following prior to consideration by Council:

- Signed and completed Application for Planning Approval Form;
- Signed and completed Application for Inspection and report Form (not required for an application for a repurposed dwelling);
- Photographs clearly showing the four elevations of the dwelling;
- Site plan showing the proposed location of the dwelling and distances from property boundaries, other buildings and any natural features on the property; and
- Floor plans, elevations, cross sections, and specifications.

NEED FOR A BUILDING PERMIT

Notwithstanding that Planning Approval may be granted by Council, a Building Permit is required to be sought and issued prior to relocation and/or development commencing.

ADVERTISING

Council may require any application for a relocated second-hand dwelling or repurposed dwelling to be advertised in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* if deemed necessary.



BUILDING INSPECTION

In regards to proposed relocated second-hand dwellings, Council's Building Surveyor will be required to inspect the building prior to its relocation in order to ascertain its suitability for relocation. The inspection will be reported on by completion of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.

No Planning Approval shall be granted prior to the lodgement by the Building Surveyor and assessment by the Shire Planner, of the Relocated Second-Hand Dwelling Inspection Report.

GENERAL PROVISION

MINIMUM DWELLING STANDARD

The following minimum dwelling standard is required to be provided:

- At least one (1) bedroom separated from the other rooms in the dwelling;
- A lounge, meals and kitchen area;
- A separate bathroom; and
- A separate laundry.

To be used as a dwelling, the building will be assessed against and must comply with the requirements for class 1 buildings under the Building Codes of Australia.

ASBESTOS

Second-hand dwellings must have all asbestos materials removed prior to relocation taking place. Council will require documentation proving cement sheeting is asbestos free where the age of the building dictates asbestos may have been utilised in construction.

AMENITY

When considering an application for planning approval, Council shall give due regard to:

- The building in its relocated position being rendered visually acceptable by the use of, amongst others, painting, cladding, verandahs, screening and/or landscaping;
- The design, scale and bulk of the proposed building being compatible with the type of buildings that exist in the locality in which it is to be located;
- Flat roofs will not be permitted. Council's preference is for gabled, dual-pitched or skillion roofs.

Council will not grant planning approval for relocating any dwelling if it is considered by Council to be in conflict with the age and design of buildings in the immediate vicinity of the proposed new location.

SEISMIC AREA

The Shire area is within a classified Seismic Area. Consequently, all relocated structures must meet the appropriate standard of construction required by the Building Code of Australia.



BUSHFIRE ATTACK LEVEL ASSESSMENT

A Bushfire Attack Level (BAL) Assessment might be required, in addition to an application for Planning Approval, if a development site is subject to bushfires and being referred to as being *in a bushfire prone area*.

WORKS TO BE CARRIED OUT

Council may consider placing any condition on its planning approval it deems appropriate to ensure the relocated second-hand dwelling or repurposed dwelling meets the objectives of this policy and preserves the amenity of the locality. These conditions may include:

- The exterior of the building being painted in a manner that is consistent with the colours and styles of the surrounding buildings;
- The construction of verandahs and / or alterations to the roof pitch and / or materials to ensure the relocated building is consistent with the design of surrounding buildings;
- The planting and ongoing maintenance of suitable landscaping to ensure the relocated building looks established on the new location;
- The connection of reticulated water and an appropriate effluent disposal system; and
- All plumbing and electrical wiring to meet the current BCA requirements and Australian Standards.

BOND

PAYMENT

As a condition of planning approval for a relocated second-hand dwelling, a \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable. This money will be refunded where the following requirements have been satisfied:

- The relocated second-hand dwelling is transported to the site and stumped, joined, all walls external and internal made good, all doors and windows in working order and all external surfaces repainted (where applicable) to the satisfaction of Council's Building Surveyor, and the building complies with the relevant provisions of the Building Code of Australia;
- All drains and plumbing are completed and the site cleared of debris including any broken wall cladding; and
- Any other conditions on the planning approval having been addressed.

RETURN OF BOND

The time for completion of all work is twelve (12) months from the relocation of the dwelling. However, the external paintwork or appearance of the building in addition to the necessary works required to make the building habitable are to be completed to the satisfaction of the Shire Planner and Building Surveyor prior to occupation of the building, if this occurs within (12) months of relocation.



BOND AGREEMENT

By payment of the bond to council, the applicant has confirmed that they agree to the conditions of return of the bond and accept Council's reservation to withhold return payment of the bond until it is satisfied that all conditions of planning approval have been met fully.

APPLICATION AND INSPECTION FEES

The following fees are payable at the time of lodgement of planning application:

- Planning Application Fees – in accordance with current Planning and Development Regulations as adopted by Council.
- Should the development have commenced prior to the granting of Planning Approval, including the relocation of the dwelling into the Shire and/or onto the site, the Planning Fee penalty prescribed in the current Planning and Development Regulations, shall apply.
- Building Inspection Fee (prior to relocation)
 - 1) The applicant is to pay all reasonable costs, including travel and the time incurred by the Building Surveyor, for the production of the Relocated Second-Hand Dwelling Inspection Report.
 - 2) The Building Inspection Fee is to be paid prior to the lodgement of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.
 - 3) If requested the applicant may be provided with a non-binding estimation of the Building Inspection Fee.
- Building Permit Fee in accordance with current Building fees and charges, including BCITF Levy (if payable).
- Application fee for Septic Licence (if applicable).



APPLICATION FOR INSPECTION AND REPORT

To: Building Surveyor
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Applicant's Full Name:

Address:

Tel (Work):

Tel (Home):

Date:

Dear Sir

Please arrange an inspection and report on the feasibility of transporting the subject building from and to the locations hereunder. I enclose the prescribed fee as per scale below, 2 photographs of the building, a sketch plan of the rooms and sizes and a scale plan showing its proposed location are submitted overleaf.

Scale of fees for inspection of second-hand dwellings/buildings:

\$450 plus travelling costs at Award rates.

Note: The above fees which are applicable at 30 June 2018~~9~~ are subject to annual review based on the CPI. In addition to the above fees a refundable bond of \$5,000.00 has to be lodged with the local authority in conformity with policy prior to the issue of any Building Permit by the Shire.

PRESENT LOCATION OF BUILDING

Availability of key:

Lot: House No.:

Street Name:

Suburb: Postcode:

Owner's Name: Tel No.:

Owner's Address

Builder / Transporter's Name



PROPOSED LOCATION OF BUILDING

Lot:	House No.:
Street Name:	
Zoning:	Area of Lot:

DOCUMENTATION REQUIRED WITH THIS APPLICATION

1. Two recent photographs of the building.
2. A sketch plan of the building indicating room sizes and proposed joint locations.
3. A site plan of the proposed location showing the shape of the lot, street frontage, north point and position of the proposed building in relation to the boundaries of the lot, other buildings on the site and the building envelope on special rural sites.

New building to be used as: _____ after re-establishment.

Signature of Applicant: _____

FOR OFFICE USE ONLY - INSPECTION REPORT

Date	Estimated Age (years)
------	-----------------------

Cladding – Walls

Type
Condition
Rectification required

Roof

Type
Condition
Rectification required

Structure – Sub Floor

Type
Condition
Rectification required

Walls

Type
Condition
Rectification required



TPS LOCAL PLANNING POLICY No. 8: TOWN PLANNING FEES

PURPOSE

To provide a guide for the setting and administering of fees for a variety of planning functions.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 8 – Town Planning Fees which is hereby revoked.

INTRODUCTION

~~Council has adopted this Town Planning Fees Policy as a guide to the setting and administering of fees for a variety of planning functions.~~

FEE SCHEDULE

~~Fees are set in accordance with~~ pursuant to the *Planning and Development Regulations 2009, Schedule 2 – Maximum fees for certain planning services*. ~~the Schedule of Fees contained in Schedule 1 of the Town Planning (Local Government Planning Fees) regulations 2000 of the Planning and Development Act 2005.~~ This schedule reflects the maximum fees that can be charged by a local government for a variety of planning functions.

~~The Schedule of Fees and Charges is included in Council's Budget document. The Schedule as printed in the Budget Document has been modified for the purpose of determining development applications in the Shire of Beverley.~~

PAYMENT OF PLANNING DEVELOPMENT APPLICATION FEES

All planning fees that are payable for the determination of a ~~development~~-planning application are payable at the time of lodgement of an ~~A~~application for ~~P~~planning ~~approval~~ consent. Council reserves the right to not determine an application until such time as a payment of fees has been received and deposited into its account.

SINGLE DWELLING APPLICATIONS

~~Where a Planning Application is made in any zone for a single dwelling and no advertising or referral is required, the fee payable shall be the minimum prescribed under the current Town Planning Fees Regulations.~~

REFUND OF PLANNING DEVELOPMENT APPLICATION FEES

Where Council has refused to grant Planning ~~Approval~~ Consent, any fees that have been paid to Council are not refundable. The applicant is to be made aware that the fee is for the determination of an application, not its approval.



Where a development application has been lodged and is subsequently withdrawn by an applicant and a request for refund of the planning fees made, the following refund guidelines will apply:

- Where Council has determined an application – **no refund**
- Where a request for withdrawal is made within one (1) week of the Ordinary Council Meeting where the application will be determined – **no refund**.
- At any stage prior to one (1) week before the Ordinary Council Meeting where the application will be determined – **50% refund**.

PAYMENT OF SUBDIVISION CLEARANCE FEES

Where Council **is required to consider** ~~received a request for~~ the clearance of conditions on a subdivision approval, it will not clear any conditions until the appropriate fee has been received ~~and deposited into its account~~.

~~The clearance fee will be determined in accordance with the number of lots proposed regardless of the number of existing lots that are amalgamated and re-subdivided.~~

PAYMENT OF HOME OCCUPATION FEES

Home occupation application fees will be subject to the same measures as development application fees in terms of timing of payment and refund policy.

~~OTHER MATTERS~~

~~Council will have regard to the Town Planning (Local Government Planning Fees) Regulations 2000 and subsequent amendments for matters not covered by this Policy.~~



TPS LOCAL PLANNING POLICY No. 9: TREE FARMS CROPS

PURPOSE

To provide a guide for considering applications for planning approval involving Tree Farms.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 9 – Tree Crops which is hereby revoked.

OBJECTIVE

The objectives of this Local Planning Policy are to:

- Achieve a consistent, efficient and equitable system for assessing and approving tree farm crop applications, in particular ensuring consistency across the five Shires;
- Allow local governments to keep track of tree crop developments, which will assist in promoting the region to potential processors;
- Demonstrate that SEAVROC local governments support and promote tree crops as a land use in the General Agriculture Zone;
- Encourage tree farm crop developers to adhere to industry guidelines and standards as specified in relevant codes of practice and other documents; and
- Identify specific issues that the Shire local governments wish to see addressed in the planning and development of tree farms crops.

Any tree farm crop development shall not be justification for an application for subdivision nor any proposed tree farming cropping or an approved application for tree farming cropping on any land be deemed a precursor to subdivision.

A body of legislation, policy and guidelines relevant to tree crops already exists and a range of government agencies and other stakeholders are involved in regulating and managing tree farming crop issues.

This policy aims to be consistent and complementary with existing regulations and not to place additional undue burden on landowners and investors wishing to pursue tree farm crop development.

POLICY

BACKGROUND

Tree farms crops have the potential to become an important land use in medium to low rainfall agricultural areas in Western Australia (WA). Landholders and private investors are looking to capitalise on emerging opportunities for farm forestry in these



regions, diversify income streams and to gain the on-farm environmental benefits that integrated tree farms crops can provide. Given the increasing opportunities and interest in tree farm crop development, it is timely important for the Shire local governments to ensure that these developments are adequately supported and addressed in the local planning framework.

The South East Avon Voluntary Regional Organisation of Councils (SEAVROC) member local governments, which are the Shires of Brookton, Beverley, York, Quairading and Cunderdin, wish to maximise the benefits and opportunities associated with tree crops, such as new industry development and regional investment, while minimising any potential negative impacts. They also recognise that having consistent policy across the region can facilitate planning approvals and provide landowner and investor confidence.

Background information relating to tree crops is provided in the report, Opportunities and Issues Associated with Farm Forestry in the South East Avon Low Rainfall Region.

DEFINITIONS

APPLICANT

An Applicant is defined as the person or entity (e.g. company or organisation) responsible for management of the tree crop. The Applicant does not have to be the owner of the trees or the land on which trees are planted (e.g. the Applicant could be a third party management agency). The Applicant is responsible for ensuring adherence to this policy and other relevant legislation and regulations.

TREE FARM CROP

The Shire of Beverley Local Planning Scheme No. 3 (LPS 3) defines a Tree Farm as follows:

Means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act section 5.

A Tree Farm Land Use is a discretionary Land Use in the Rural Zone in Zoning Table 3 of LPS 3.

For the purpose of application of this policy a tree crop is defined as:

- Trees planted with the intent of producing commercial products. Commercial products include all wood and non-wood products that can be sold to a third party. Wood products are produced when trees are harvested, such as woodchips or sawlogs, while non-wood products include products such as environmental services; and
- Trees under the management of one Applicant with an aggregate area greater than 40 hectares in any one Shire in the Shires of Brookton, Beverley and York and an aggregate area greater than 10 hectares in the Shires of Cunderdin and Quairading or a contiguous area greater than 10 hectares in the Shires of Brookton and Beverley.

LANDOWNER

A Landowner is defined as the person or entity that holds the title to the land.



MANAGEMENT PLAN

Provides details of the way in which a tree **farm** crop will be developed and managed, and aims to demonstrate the means by which the principles of environmental care, cultural and fire management objectives are achieved.

A MANAGEMENT PLAN INCLUDES THE FOLLOWING COMPONENTS:

- Establishment plan;
- Plantation Management plan; and
- Fire Management plan.

CODE OF PRACTICE

The Code of Practice for Timber Plantations in Western Australia 2006, produced by Forest Industries Federation WA, Forest Products Commission Australian Forest Growers, or as revised, **shall apply**.

GUIDELINES FOR PLANTATION FIRE PROTECTION

The Guidelines for Plantation Fire Protection 2001, produced by Fire and Emergency Services Authority WA, or as revised, **shall apply**.

AREAS OF APPLICATION

This policy applies to land zoned '**Rural**' 'General Agricultural' or "Farming" in the **Shire of Beverley** Local Planning Schemes No.3. ~~of the Shires of Brookton, Beverley, York, Quairading and Cunderdin.~~

APPLICATION AND APPROVAL REQUIREMENTS

WHEN IS AN APPLICATION REQUIRED?

A Tree **Farm** Crop-Development Application must be submitted and approved prior to the commencement of a tree crop development.

~~In the Shires of Brookton, Beverley and York a~~An application is required for all tree **farm** crop developments greater than 40 **1** hectares in size. ~~If an Applicant has tree crops with an aggregate area of less than 40 hectares or less 10 contiguous hectares within any one Shire an application is not required. However, the Applicant is required to submit a Tree Crop Development Application when new tree crop developments will result in the total aggregate area exceeding 40 hectares.~~

~~— In the Shires of Cunderdin and Quairading a Development Application is required when an applicant has an aggregate area of tree crops which is 10 hectares or greater.~~

~~— In the Shires of Brookton and Beverley a Development Application is required when an applicant has a contiguous area of tree crops which is 10 hectares or greater.~~

~~— A Tree Crop Development Application can cover multiple tree crop developments, which may be on different titles, provided they are under the management of one Applicant.~~

TREE CROP DEVELOPMENT APPLICATION REQUIREMENTS



In addition to Shire requirements for Development Applications, a Tree Farm Crop Development Application is to contain the following three parts:

a) Registration; - which must contain the following information:

- Title details of the subject land;
- Name of the Landowner(s);
- Name of the Applicant (tree farm crop manager);
- Address and contact details of the Applicant;
- Area (hectares) to be planted and species to be planted; and
- Signatures of the Applicant and the Landowner(s).

b) Management Plan:

- A checklist of information that should be included in a Management Plan is provided in Annexure attachment 2. The checklist is based on the guidelines in the Code of Practice.
- The Management Plan must address the policy measures described in Section 6 of this Policy.

c) Map; - which should show the following:

- Location of tree crops;
- Access roads;
- Structures and buildings;
- Natural features including native vegetation and water courses; and
- Other relevant information such as hazards or significant features.

Modification to Tree Farm Crop Development Application

An Applicant with an existing Tree Farm Crop Development Application approval may modify the existing application, including the addition of new tree crops plantation areas or expansion of existing tree crops plantation areas. Additional areas of tree plantations crops may therefore be managed under existing Management Plans, without the need for the Applicant to prepare a new Management Plan for every new tree plantation crop development. However the Applicant must ensure that the management measures in an existing Management Plan are relevant to new tree plantation areas crops and the sites on which they will be developed, and meet the requirements of this policy.

If this is not the case the Applicant is required to submit a modified or new Management Plan.

If an Applicant transfers management responsibilities to another organisation they are required to notify the Shire and provide details of the new managing entity.

Assessment of applications

~~Tree Crop Development Applications should be submitted to the Shire in which the development will occur.~~

~~Assessment of Tree Crop Development Applications is to have regard to the application requirements and policy measures described in Sections 5.2 and 6 of this Policy.~~



ADDITIONAL POLICY MEASURES

The following policy measures must be addressed in the Management Plan.

GENERAL TREE FARM CROP MANAGEMENT

The Shires encourage all tree farm crop developments to be undertaken with appropriate consideration to the specifications and guidelines in the *Code of Practice and Guidelines for Plantation Fire Protection*.

The *Code of Practice* provides management goals and operational guidelines to tree farm managers to “ensure tree crop operations in WA are conducted in a manner that is in accordance with accepted principles for good plantation management, while recognising that a primary aim of tree crops is to be economically competitive and sustainable”.

ACCESS ROADS AND ROADING

When planning tree farm crop developments, Applicant's Applicants should consider how tree plantations crops will be accessed for management, harvesting and removal of products (if applicable). Potential access roads should be identified on the Map.

The harvest and haulage of tree farm crop products results in ‘wear and tear’ of roads and other transport infrastructure and the Shires are is seeking to minimise adverse effects on local roads within their its control.

~~The future locations of processing facilities in or near the SEAVROC region are currently unknown, and it is therefore difficult to prepare a transport strategy prior to commencement of tree crop development.~~

FIRE MANAGEMENT

A fire management plan must be included as part of the overall Management Plan (see Attachment 2).

Any Fire Management Plan must be consistent with *Guidelines for Plantation Fire Protection 2001*, produced by Fire and Emergency Services Authority WA, or as revised. Should the Fire Management Plan not be consistent with the guidelines then the application will normally be refused.



Attachment 1 Tree Farm Crop Development Application Registration Form

SECTION 1 – NEW APPLICATION OR MODIFICATION

Select one of the following:

- New Tree Farm Crop Development Application
(Complete all Sections except Section 6)
- Modification to existing Tree Farm Crop Development Application
(Complete all Sections except Section 5)

SECTION 2 – APPLICANT DETAILS

Name of Applicant _____
 (Company or individual): _____
 Name of contact person: _____
 Address: _____

 Tel: _____
 Fax: _____

SECTION 3 – LANDOWNER DETAILS (If multiple Landowners provide details of additional Landowners on page 3)

Tick if AS ABOVE or complete

Name of Landowner: _____
 Address: _____

 Tel: _____
 Fax: _____

SECTION 4 – LAND TITLE

Title details of the land on which trees will be planted

(If multiple titles, specify the area to be planted on each title):



COMPLETE IF NEW APPLICATION

SECTION 5 – TREE FARM CROP INFORMATION (NEW APPLICATIONS ONLY)

Total area to be planted _____
 (hectares): _____

Species to be planted _____
 (and area of each): _____

Proposed planting _____
 dates: _____

Management Plan attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Map attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Note: a Management Plan and a Map are prerequisites for approval of a new Tree Farm Crop Development Application

COMPLETE IF APPLICATION MODIFICATION

SECTION 6 – TREE FARM CROP INFORMATION (Modifications only).

Complete relevant sections

Reason for modification _____
 (e.g. new or changed tree plantation crop area)

Additional area to be planted (hectares): _____

Species to be planted: _____

Proposed planting _____
 dates: _____

Management Plan attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Map attached Tick applicable box
 Yes plan is attached
 No plan is not attached

Note: Previously approved Management Plans and Maps may be used for modification if relevant.

If no, provide reference to relevant Management Plan and/or Map

Signature of Applicant: _____

Print Name: _____

Date: _____

Signature of Landowner: _____
 (if land owner is not Applicant)

Print Name: _____

Date: _____

SHIRE USE ONLY

Application received on: _____	Reasons for non approval _____
Application reviewed by _____	Advice provided to Applicant on: _____
Approved/Not approved _____	Tree crop register updated on: _____



ADDITIONAL LANDOWNERS

LANDOWNER 2

Name of Landowner: _____
 Address: _____

 Land Title: _____
 Tel: _____
 Fax: _____

LANDOWNER 3

Name of Landowner: _____
 Address: _____

 Land Title: _____
 Tel: _____
 Fax: _____

LANDOWNER 4

Name of Landowner: _____
 Address: _____

 Land Title: _____
 Tel: _____
 Fax: _____

LANDOWNER 2

Signature of Applicant: _____
 Print Name: _____ Date: _____

LANDOWNER 3

Signature of Applicant: _____
 Print Name: _____ Date: _____

LANDOWNER 4

Signature of Applicant: _____
 Print Name: _____ Date: _____



Attachment 2 Tree Farm Crop Development Application Management Plan Checklist

TREE FARM CROP DEVELOPMENT APPLICATION

MANAGEMENT PLAN CHECKLIST

The following is provided as a checklist of information recommended to be included in a tree farm crop Management Plan. It is based on the guidelines in the Code of Practice for Timber Plantations in Western Australia and provides a reference to the relevant sections of the Code of Practice where relevant.

ESTABLISHMENT PLAN	Section in Code of Practice
---------------------------	------------------------------------

This should outline the following topics and how they will be managed:

- | | |
|--|------------|
| • Areas of native vegetation | 4.3 |
| • Management and protection, including setback distances, of watercourses, wetlands, reservoirs and significant features | 4.3 |
| • Setback distances to structures, dwellings and gazetted infrastructure
(Note: The Guidelines for Plantation Fire Protection recommend a setback distance of 50 metres.) | |
| • Areas to be planted and size of compartments
(The Guidelines for Plantation Fire Protection contain guidelines on compartment size.) | 4.5, 4.7.6 |
| • Access and firebreaks | |

Also refer to the Guidelines for Plantation Fire Protection

- | | |
|---|---------|
| • Species to be planted | 4.6.2 |
| • Direction of planting lines in relation to contours and natural drainage | 4.6.3 |
| • Soil preparation methods | 4.6.3 |
| • Pest and weed control methods/prescription,
(including control of declared animals and plants) | 4.6.5 – |
| • Planting methods/prescription | 4.6.7 |
| • Fertilising methods/prescription | 4.6.4 |
| • | |

MAINTENANCE PLAN

This should outline the activities to be conducted during the tree plantation crop rotation and how they will be managed

- | | |
|--|------------|
| • Pest and weed control methods/prescription, including control of declared animals and plants | 4.6.5 – |
| • Grazing strategy | 4.6.7 |
| • Fertilising methods/prescription | 4.7.6 |
| • Pruning and thinning regimes | 4.6.4 |
| • Access and firebreak maintenance | 4.6.9 |
| • | 4.5, 4.7.6 |

FIRE MANAGEMENT PLAN

This should contain the following details:

- Contact names and telephone numbers
 - Names and addresses of local fire control bodies
 - Map or details of access roads, firebreaks, water points etc.
- Note: this information may be included on the main Map that forms part of the Tree Farm Crop Development Application



- Location of firefighting equipment, including details of cooperative arrangements
- Specific measures to protect services e.g. power lines and gas supplies, or surrounding values (if relevant)

Refer to Guidelines for Plantation Fire Protection



TPS POLICY No. 10: PATIOS and CARPORTS

THIS POLICY TO BE REVOKED IN ITS ENTIRETY

PURPOSE

To provide guidance for the Planning requirements for patios, verandas, carports and similar structures in the Residential, Rural Residential and Farming zones.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding patios, carports and similar structures associated with a dwelling, throughout the Shire of Beverley. This policy will be incorporated into future schemes when Town Planning Scheme No.2, or greater, is revoked.

BACKGROUND

Under the Shire of Beverley's Town Planning Scheme No. 2 Planning Approval is not required for single dwellings that meet specific criteria. There is an implied but no specific exemption to the requirement for Planning Approval for minor structures attached or associated with dwellings.

In order to resolve the matter, at its September 2008 meeting Council passed the following resolution:

"All patios, verandas, carports and other structures proposed to be attached to an existing dwelling, which comply with Town Planning Scheme No. 2, are considered ancillary to that dwelling and therefore do not require Planning Approval."

The Shire's Town Planning Scheme has no criteria under which such applications are to be determined. As such, this policy is required to provide certainty in relation to approval requirements for minor structures associated with previously approved dwellings.

DETERMINATION

Council's Town Planning Scheme No.2 allows Council to grant discretionary consent to single dwellings on all Rural Residential, Town Centre, Rural Townsite and Farming zoned land within the Shire. Single dwellings in Residential zones that comply with scheme and Residential Design Code requirements do not require Planning Approval. Grouped dwellings may only be granted approval in a Residential zone.

POLICY



As Planning Approval has already been granted for the dwelling where required, it is considered such approval encompasses minor attached and/or associated structures that comply with scheme and Residential Design Code requirements.

Where development ancillary to an existing single dwelling, such as patios, verandahs and carports is proposed, no Planning Approval is required provided the proposed development complies with:

1. The Shire of Beverley's Town Planning Scheme No. 2 and its successors;
2. The Residential Design Codes 2008 and its successors; and
3. All other relevant Council policies.
4. The structures shall not be finished with zincalume and/or untreated or unpainted timber or metal.
5. All structures proposed to contain second hand material shall require planning approval.

If in the opinion of Council or the Shire Planner under delegated authority, the structure is of such a scale, bulk or style that it is likely to disturb the amenity and/or character of the area, then the structure will not be considered minor and Planning Approval will be required.

All Building Permit applications for the construction of patios, verandas, carports and other structures proposed to be attached to, or associated with an existing dwelling, will be assessed against this policy. Should Planning Approval be required, determination will be made under the appropriate provisions of the Scheme.

In determining an application, Council or the Shire Planner under delegated authority may:

- Approve the application with or without conditions; or
- Refuse the application.

*Notwithstanding that Planning Consent may not be required,
a Building Permit is required to be sought and issued by
Council's Building Surveyor prior to construction commencing.*



TPS LOCAL PLANNING POLICY No. 14: ANGLO ESTATE POLICY (Mount Kokeby)

PURPOSE

To inform potential landowners on the lack of development potential for lots in the area known as Anglo Estates, confirm Council's position on development and provide guidance on surrendering the lots.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

~~The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding the area known as Anglo Estates. The subject area is located outside the Mount Kokeby townsite. This policy will be incorporated into future schemes when Town Planning Scheme No.2, or greater, is revoked.~~

Clause 4 of Schedule 2, Part 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 11 – Anglo Estate Policy (Mount Kokeby) which is hereby revoked.

BACKGROUND

The area known as Anglo Estates was subdivided in 1906 to provide housing lots for an urban settlement centred on the Mount Kokeby train station. The train station no longer exists and apart from a few isolated dwellings there is no remaining urban development. Anglo Estates Pty Ltd purchased the lots in 1995 and in 1996 a test case concerning Council's refusal to grant Planning Approval for a single dwelling was heard by the Town Planning Appeals Tribunal. Council's decision to refuse the application was upheld.

Council has consistently refused to grant Planning Approval for the following reasons:

1. All lots are zoned **'Rural' "FARMING"** under the provisions of Shire of Beverley **Local Town Planning Scheme No. 2 3**.
2. A number of the lots concerned do not have frontage to a public road, therefore, access to the same will only be possible through adjoining private property, if the adjoining land owners agree.
3. The building setback provisions within the **'Rural' "Farming"** zone of the Shire require that all buildings have the following minimum setback to lot boundaries:

To street Front:	35.0 15.0 m
To rear boundary Rear:	10.0 m
To side boundaries Side:	10.0 m
4. No reticulated scheme water supply exists in the locality at this time, and due to the distance to existing **bulk** water mains at ~~Beverley and Brookton~~, it is unlikely that a scheme water supply will be provided in the future.



5. The existing soil type in the locality suggests that the provision of on-site effluent disposal could be difficult and costly, and that the only long term solution for the disposal of effluent would be via the installation of a sewerage scheme.
6. Due to points 3, 4 and 5 above, the Shire of Beverley has actively resisted the development of the lots concerned for any purpose other than farming.
7. Council's action with regard to the development and/or amalgamation of Anglo Estates lots at Mount Kokeby has consistently been one of non-support, and this action has been the subject of an Appeal by Anglo Estates to the Town Planning Appeal Tribunal of Western Australia, who dismissed that Appeal, due to doubts regarding:
 - ❖ Effluent disposal capability of the land area as a whole.
 - ❖ The provision of an adequate potable water supply to each lot.
 - ❖ The effect that residential development could have on the rural amenity of the locality.
 - ❖ The environmental harms that may be caused to persons occupying residences.
 - ❖ The effect which single residential development could have on the orderly and proper planning of the Mount Kokeby Locality.
8. In conclusion, the Beverley Shire Council has consistently considered that support for the development of the small, generally unserved, *'Rural'* "Farming" zoned lots in the farming locality of Mount Kokeby, for purposes of a single residential nature, would be irresponsible from the Local Authority point of view.

DETERMINATION

Under the Shire of Beverley's Local Town Planning Scheme No. **3 2** Planning Approval is required for **a single house** all development in *Rural* Farming zones ~~except for Rural Pursuit and compliant outbuildings~~. Under ~~Clause 6.3.2 of TPS 2~~ Council may refuse an application if it is not consistent with the orderly and proper planning for an area.

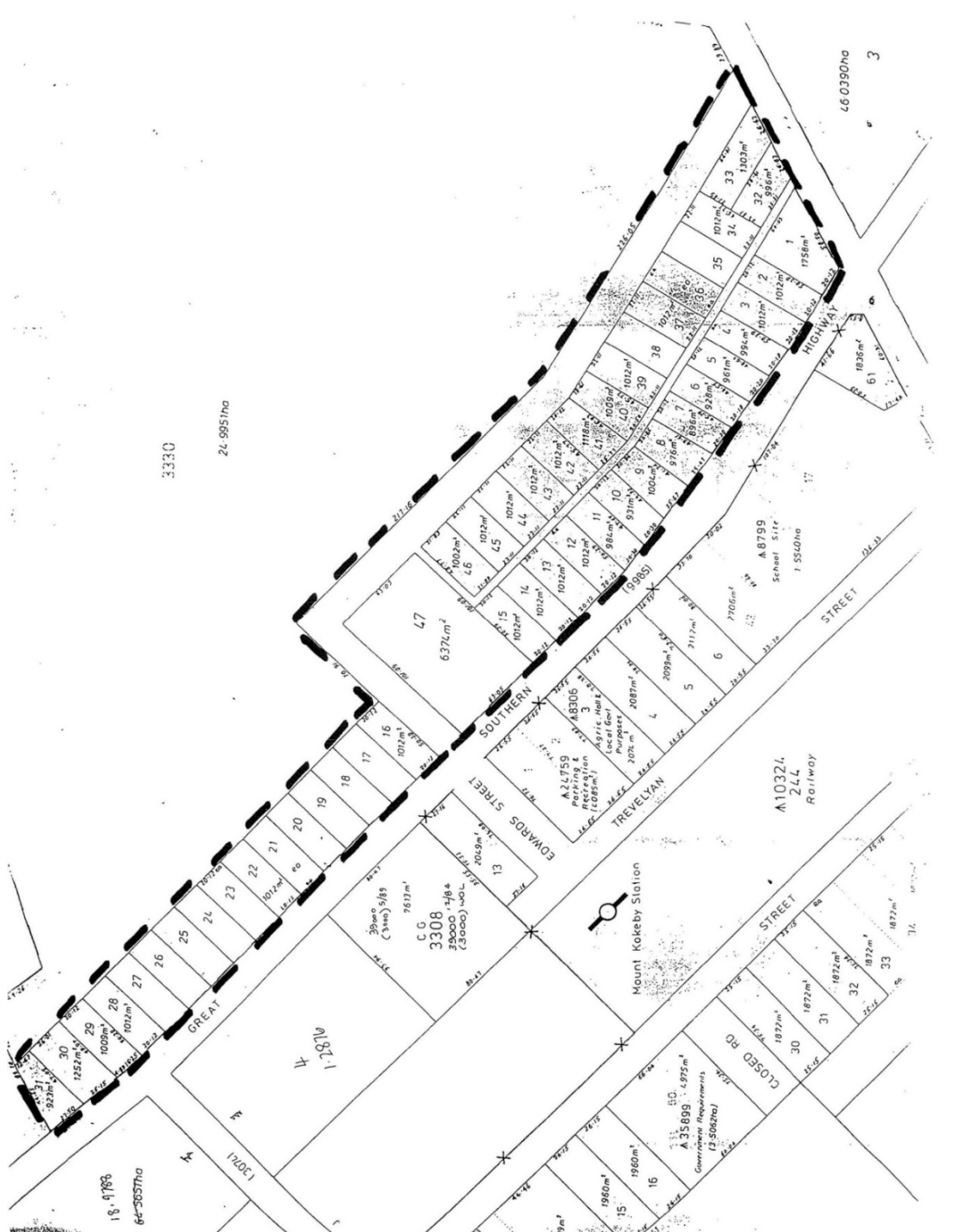
Therefore Council has consistently refused Planning Approval for any development on the Anglo Estates lots that is not consistent with Farming purposes. Such refusal to grant Planning Consent includes single dwellings.

POLICY

1. The lots referred to are included within the heavy broken black line on the attached plan.
2. Development proposals that are inconsistent with viable agricultural production will not be approved.
3. Residential development including single dwellings will not be supported.



To provide a financial incentive for landowners to surrender the lots. Should a landowner surrender the lot(s) then the current and previous years rates would be refunded if paid, or expunged if unpaid. The Shire would then pay all transfer of ownership costs. As the lots are potentially undevelopable it is anticipated the cost of the rates would be equal to or greater than the value of the land.





LOCAL PLANNING POLICY - ~~TPS POLICY No. 12: DEVELOPER CONTRIBUTIONS FOR~~ ROAD AND FOOTPATH UPGRADING

PURPOSE

This policy sets the basis for seeking contributions for the upgrading of the Shire's road and footpath network as a result of the subdivision and development of land. The policy will allow a consistent approach to be applied to all subdivisions and relevant development and will provide guidance on Council's decision making. The policy will also provide certainty to the community in estimating the costs of the subdivision and development process.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

*Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.*

This policy supersedes Shire of Beverley Town Planning Policy No. 12 – Developer Contributions for Road and Footpath Upgrading, which is hereby revoked.

The Shire of Beverley, pursuant to ~~Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2~~, hereby makes this Town Planning Scheme Policy regarding subdivision and development contributions for road and footpath upgrading throughout the Shire of Beverley. This policy will be incorporated into future schemes when ~~Town Planning Scheme No.2~~, or greater, is revoked.

OBJECTIVES

- To provide a basis for seeking financial contributions to the upgrading of the road and footpath network as a result of the subdivision process.
- To provide a basis for seeking financial contributions to the upgrading of the road and footpath network as a result of development proposals.
- To ensure consistency in the recommendations made to the Western Australian Planning Commission on subdivision applications.
- To provide clear and consistent advice to the community on the Shire's expectations for road and footpath upgrading.

DEFINITIONS

'Road' shall have the definition applied to it under the Road Traffic Act 1974 which includes any highway, road or street open to, or used by, the public and includes every carriageway, footway, reservation, median strip and traffic island thereon.

'Footpath' shall mean any land or thoroughfare used by pedestrians and/or cyclists and shall include pathways, dual use paths and any other walkway designed for this use.

STATUTORY POWERS



This Policy relates to determinations made by the Western Australian Planning Commission under the Planning and Development Act 2005. This Act gives the Commission the power to require developer contributions as part of the subdivision of land.

Where a development proposal requires the upgrading of the road and or footpath network, Council may require developer contributions ~~under Clause 6.3.2 of the Shire of Beverley's Town Planning Scheme No. 2.~~

This Policy has regard to the information contained within the Western Australian Planning Commission's State Planning Policy 3.6 - Development Contributions for Infrastructure. The objectives of the policy are:

- To promote the efficient and effective provision of public infrastructure and facilities to meet the demands arising from new growth and development;
- To ensure that development contributions are necessary and relevant to the development to be permitted and are charged equitably among those benefiting from the infrastructure and facilities to be provided;
- To ensure consistency and transparency in the system for apportioning, collecting and spending development contributions; and
- To ensure the social well-being of communities arising from, or affected by development.

This Policy adopts and implements these principles for seeking developer contributions as part of the subdivision and development process.

POLICY

1. All applications for subdivision or development approval made within the Shire of Beverley, where there is an identified nexus between the requirement for a road and/or footpath upgrade and the proposal, will be subject to the provisions of this policy. This policy does not supersede or influence any other requirement for developer contributions as part of the subdivision or development approval process toward other facilities or infrastructure, such as public open space, community facilities, etc.
2. In making recommendations to the Western Australian Planning Commission on applications for subdivision where at least one additional lot will be created from the parent lot/s, the Council will consider seeking a financial contribution to be made towards the upgrading of the road and/or footpath network.
3. The Council reserves the right to seek a financial contribution towards the upgrading of the road and/or footpath network in the case of boundary rationalisation applications where no additional lots will be created, if it is considered warranted under certain circumstances.



4. When determining a development application, if in the opinion of Council the development generates the requirement for a road and/or footpath upgrade, the Council will seek a financial contribution to be made towards the upgrading of the road and/or footpath network.
5. Contributions towards the upgrading of the road and footpath network will be based on the standards contained in Table No 1 of this policy. The standards will be reviewed as part of Council's periodic review of the Shire of Beverley's Policy Manual. Thereby allowances can be made for changing community expectations.
6. The road and footpath upgrading contribution will be a pro-rata calculation of 50% of the road/footpath as contained in Table No 1, based on the per kilometre / per metre frontage of the parent lot/s to the road. Where a secondary street exists, the Council reserves the right to seek a contribution for the secondary street in addition to the primary street frontage, however the Council will take into account traffic movements and existing rights of entry.
7. If a subdivision requires that the created lots be provided with constructed road access that does not currently exist; this policy shall not supersede any requirements for the developer to pay the full construction costs to provide this road access.
8. Nothing in this policy shall prohibit Council from seeking the construction of a footpath network within a subdivision at the developer's expense.
9. In terms of the expenditure of the financial contributions made as part of the subdivision of land, the following principles shall apply:
 - a) Should the applicant not construct the road, the construction/upgrading of the road(s) shall comply with the Shire's Works Program; and
 - b) The upgrading of any footpath network shall occur within three (3) years following the completion of all subdivisions affecting a particular area, or prior to this date as determined by Council.
10. The Council may vary the requirements of this policy, where it is considered that full compliance with the policy is impractical or such variation is warranted in the circumstances of the subdivision or development.
11. **This Policy does not apply to main roads.**



Zone	Standard			Comment
	Road Width (metres)	Road Surface	Kerbing/ Drainage	
Residential R5 and above	6	Two coat – Chip Seal	Yes	
Residential R2.5 and below	6	Two coat – Chip Seal		
Rural Townsite Town Centre	As appropriate	Asphalt	Yes	
Light Industry & General Industry Industrial	7	Asphalt	Yes	Kerbing to be provided if appropriate
Rural Residential	6-7	Two coat seal	Yes	Kerbing to be provided if appropriate
Rural & Rural Smallholdings Farming	7	Gravel – 150mm thick		A sealed road standard may be required in specific circumstances.
Footpaths where identified in strategy or structure plan	1.6	Concrete – 100mm thick		Mesh to be placed in all crossovers



LOCAL PLANNING POLICY No. 13: SIGNAGE

PURPOSE

To provide guidance for the requirements for all signage within the Shire of Beverley.

AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This Policy supersedes the previous Signage Policy which is hereby rescinded.

BACKGROUND

Signage is considered to have a major impact on the amenity of the Shire, particularly in relation to roadside advertising. Except where specifically exempt under the Shire of Beverley Local Planning Scheme No. 3 or lawfully erected prior to the gazettal of the Local Planning Scheme No. 3 all advertisements within the Shire of Beverley require the prior approval of Council. This policy is to provide guidance for the location and desired standards when an application for planning approval is being considered.

OBJECTIVE

The policy is to enhance the amenity and character of all areas within the Shire of Beverley through the provision of acceptable standards of development for advertisements.

POLICY

1. This policy is for all signage that is visible from outside the property, complex or facility concerned, either from private land or from public places or streets.
2. For protection of amenity in the Rural, Rural Smallholding & Rural Residential zones, rural character shall be a priority when considering applications. Proposals which are not considered to be in harmony with the character and amenity of the area shall be recommended be refused.
3. Should the application be on or adjacent to a Main Road reserve, approval from Main Roads WA is also required.
4. Signs denoting property and/or owner name and/or property address do not require approval.
5. Temporary signage erected on any land, to encourage persons to vote for a candidate, political party or issue which may be for a forthcoming election of the parliament of the Commonwealth or State or Local Government or a referendum, removed within 72 hours of close of polls on the voting day, does not require planning approval.



6. Signage placed within the property boundary by a Licensed Real Estate agent specifically relating to the sale of the property, does not require planning approval.
7. Signage for community events, no larger than 1.2m² and for a period not exceeding 4 months, does not require the payment of a planning application fee and may be approved by the Shire Planner under delegated authority.
8. A-Frame type signage for retail sales placed adjacent to the associated business, no larger than 1.2m² does not require planning approval, on the proviso they be removed after close of business on business operational days.
9. Where an advertisement proposal requires approval, including those that form a component of a development application, the applicant shall complete and lodge a control of advertisements form contained in Appendix No. 1 to this policy in addition to an application for Planning Approval.
10. All advertisements shall comply with the criteria contained in Table 1 of this policy.



Location	Sign Purpose	Maximum Allowable Signage
All Locations	All Advertising	<ul style="list-style-type: none"> • Signage must be complementary to its surroundings. • Any signage which in the opinion of Council is distracting to motorists shall not be approved. • Except for Rural Townsite, Light or General Industry zones flashing or illuminated signs shall not be approved.
Recreational Precinct - Oval	Commercial Advertising	<ul style="list-style-type: none"> • Signage around the Oval circle shall have a minimum as well as maximum height of 80cm (inclusive of frame) measured from natural ground level to the top of the sign (refer to Appendix 2). • No limitation on width of signage. • Advertisements along the Oval circle shall be framed with an appropriate material to prevent possible injuries to spectators and participants in sports events. • Advertising contents, font and colour scheme shall be to the satisfaction of the Shire. • All other Commercial Oval Advertising to be considered on individual merit in relation to contents, dimensions, type and siting, etc.
Beverley Cornerstone Multi-Purpose Community Centre	Commercial Advertising	<ul style="list-style-type: none"> • All proposed commercial advertising shall require an application for planning approval. • Advertising for the commercial offices fronting Dawson Street shall be limited to signage on the two glass door panels (top and bottom) only – (refer to Appendix 3). Preference will be given to removable printed film. • No signage shall be permitted on adjacent external commercial office walls or facia's/eaves. • Should the business cease to operate, all relevant signage must be removed.
Within Main Roads Road Reserve	Local Government or Community Organisation	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Should the organisation cease to operate, all relevant signage must be removed.
	Commercial Advertising	Not allowed
Adjacent to Main Roads Road Reserve	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • All signage must comply with the setback requirements contained in <i>Table 5 – General Site Requirements</i> in Local Planning Scheme No. 3. • Consideration must be given to the grouping of signage. • Should the business cease to operate, all relevant signage must be removed. • Advertising shall be for businesses or activity located within 5 km of the sign.



Road Reserve (Non Main Road)	Private and commercial advertising.	<ul style="list-style-type: none"> • Signage must be specific to an event and time period. Ongoing approval shall not be granted.
	Local Government or Community Organisation	<ul style="list-style-type: none"> • Signage must be specific to an event and/or time period
Residential Zone	Home Business – Signage does not require approval if compliant with policy	<ul style="list-style-type: none"> • Maximum dimension of 1m². • Signage must relate to the business being conducted. • Should the business cease to operate, all relevant signage must be removed.
	Domestic Advertising for (Garage Sale Etc.)	<ul style="list-style-type: none"> • Maximum dimension of 1m². • Advertising must relate to the property upon which the signage is placed. • All signage approval shall be limited to a maximum of two months after which a new approval must be sought and granted.
Rural Residential Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Advertising must relate to the property upon which the signage is placed.
Rural Smallholding Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Advertising must relate to the property upon which the signage is placed.
Rural Zone	All Advertising	<ul style="list-style-type: none"> • Maximum dimension of 4.5m². • Consideration must be given to the grouping of signage.
Rural Townsite Zone	All Advertising	<ul style="list-style-type: none"> • Advertising must relate to the property upon which the signage is placed. • Consideration must be given to the grouping of signage. • All signage approval shall be limited to the business for which approval has been granted. For any change of business, a new approval must be sought and granted.
Light & General Industry Zone	All Advertising	<ul style="list-style-type: none"> • Maximum individual dimension of 6m². • Maximum total area of signage 15m². • Advertising must relate to the property upon which the signage is placed. • Consideration must be given to the grouping of signage. • All signage approval shall be limited to the business for which approval has been granted. For any change of business, a new approval must be sought and granted.



Appendix 1

ADDITIONAL INFORMATION SHEET FOR ADVERTISEMENT APPROVAL (to be completed in addition to Application for Planning Approval)

Name of Advertiser (if different from owner):

Address in full:.....

.....

Description of property upon which advertisement is to be displayed including full details of its proposed position within that property:

.....

.....

.....

Details of Proposed Sign:

Height:..... Width:..... Depth:

Colours to be used:

Height above ground level - (to top of advertisement):

(to underside):.....

Materials to be used.....

Illuminated: Yes/No. If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source:

.....

State period of time for which advertisement is required:

.....

Details of signs, if any, to be removed if this application is approved:

.....

.....

.....

.....

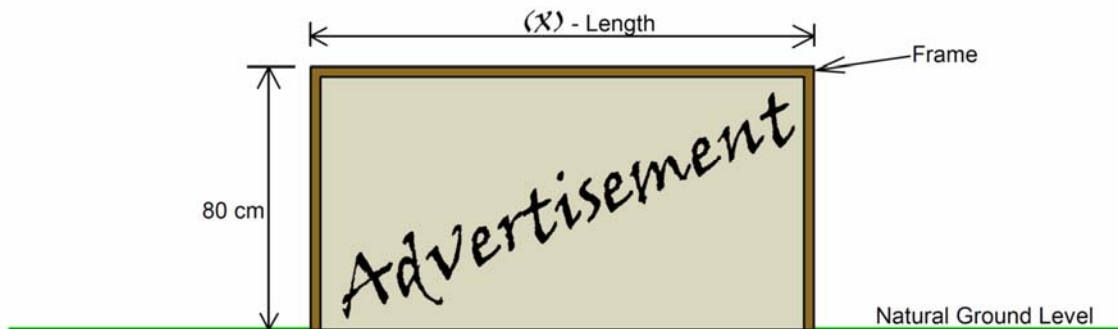
NB. This application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed above.

Appendix 2

Location of Oval Circle:



Elevation Sketch Plan – Oval Signage Dimensions:





Appendix 3

COMMERCIAL ADVERTISING – CORNERSTONE MULTI-PURPOSE COMMUNITY CENTRE





TPS LOCAL PLANNING POLICY No. 14: STOCKING RATES – Residential, Rural Residential and Rural Smallholding Zoned Land

PURPOSE

The purpose of this policy is to provide a guide for the assessment and determination of applications for Planning Approval involving the keeping of livestock on properties zoned *Residential R2, R2.5, R5, Rural Residential* and *Rural Smallholding*, within the Shire of Beverley.

It is not intended that this policy be applied rigidly, but that each application be examined on its merits, with the objectives and intent of the policy the key for assessment.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 14 – Stocking Rates, which is hereby revoked.

OBJECTIVES

The objectives of the policy are to:

- Ensure that livestock keeping is undertaken in a sustainable manner;
- Ensure that the keeping of livestock does not have a significant negative impact on the natural environment;
- Ensure that the keeping of livestock does not impact detrimentally on the health and/or amenity of adjoining landowners.

BACKGROUND

~~The Shire of Beverley Council investigated avenues to accommodate ‘Rural Pursuit’ land uses, with Council’s consent, within specific zones in the Shire of Beverley, and as a result initiated an Amendment to the Town Planning Scheme (Amendment 21 to Shire of Beverley Town Planning Scheme No. 2).~~

~~Prior to Amendment 21 being adopted by Council, ‘Rural Pursuit’ land uses were unlawful on Residential Zoned land in terms of the Shire of Beverley Town Planning Scheme No. 2.~~

As a result of their size, certain types of **Residential zoned** properties in the **Beverley Townsite** necessarily invite rural lifestyle and associated land uses inclusive of low key stabling and training of horses, rearing and agistment of animals, etc. ~~An assessment of these types of land uses in the subject area~~ meet the definition of a ‘*Rural Pursuit/Hobby Farm*’ as per the Shire of Beverley **Local Town Planning Scheme No. 2 3**.

The Shire recognises that the majority of landowners manage their properties in a sustainable manner, however, the keeping of livestock on smaller properties requires a higher level of management than broad acre farming due to the higher density of



animals and closer proximity of neighbouring landowners which results in a higher potential for both environmental and amenity impacts. The Shire recognises that unsustainable land management practices often lead to land degradation problems such as soil erosion, dust nuisance, odour, water pollution and damage to vegetation.

This *Stocking Rates Policy* endeavours to guide Council when considering applications for planning approval when livestock is going to be kept, as part of a *Rural Pursuit* Land Use, on properties in the specific zones. It also enables Council to appropriately condition planning approvals for '*Rural Pursuit/Hobby Farm*' land uses, so as to protect the amenity of the locality.

APPLICATION OF POLICY

The policy is applicable to all land zoned *Residential R2, R2.5, R5, Rural Residential* and *Rural Smallholding*, within the Shire of Beverley where Council's discretion is required for a '*Rural Pursuit/Hobby Farm*' land use (the keeping of livestock) in terms of the Shire of Beverley **Local Town** Planning Scheme No. 2 3, or its successor in title.

BASIS FOR POLICY

The Stocking Rates Guidelines of the Department of Agriculture and Food of Western Australia (*Stocking Rate Guidelines for Rural Small Holdings, 2000*), have been used as the basis for this policy. These guidelines provide a scientifically sound and practical means by which the appropriate stocking rate for land within the subject area can be determined, and provide guidelines for the assessment of applications for the stocking of land.

STOCKING RATES

Definition of Stocking Rate:

For the purposes of this Policy, stocking rates are defined and shown as Dry Sheep Equivalents (DSE) which are the number of adult sheep (wethers) that can be sustained on each hectare all year round.

Stocking rates are the number of stock, e.g. sheep, cattle, horses, emus or other type of animal that can consistently be kept on a piece of pasture all year round with minor additional feed and without causing environmental degradation. Environmental degradation can include wind and water erosion, tree decline, increasing levels of nutrients in groundwater and waterways, the spread of weeds into adjoining bushland and soil structure decline.

Stocking rates are largely based on the amount of pasture that each particular type of animal will consume, but are also influenced by feeding patterns, animal weight, foot structure and activity.

BASE STOCKING RATE & ANIMAL EQUIVALENTS

The base stocking rate is the number of DSE that would apply to a property with the lowest level of pasture management in an average year. The recommended base stocking rate should:

- Provide enough feed to maintain animals in good condition;
- Avoid soil erosion by providing enough pasture cover to protect the soil throughout the year (at least 30% ground cover – hay, sawdust, etc.);



- Be sustainable through average years.

In consultation with the *Department of Agriculture and Food of Western Australia*, a Base Stocking Rate for the Shire of Beverley has been determined to be **5 DSE per hectare**. This Base Stocking Rate has been determined taking due cognisance of amongst others the annual average rainfall and length of the growing season.



ANIMAL EQUIVALENTS FOR THE CALCULATION OF STOCKING RATES

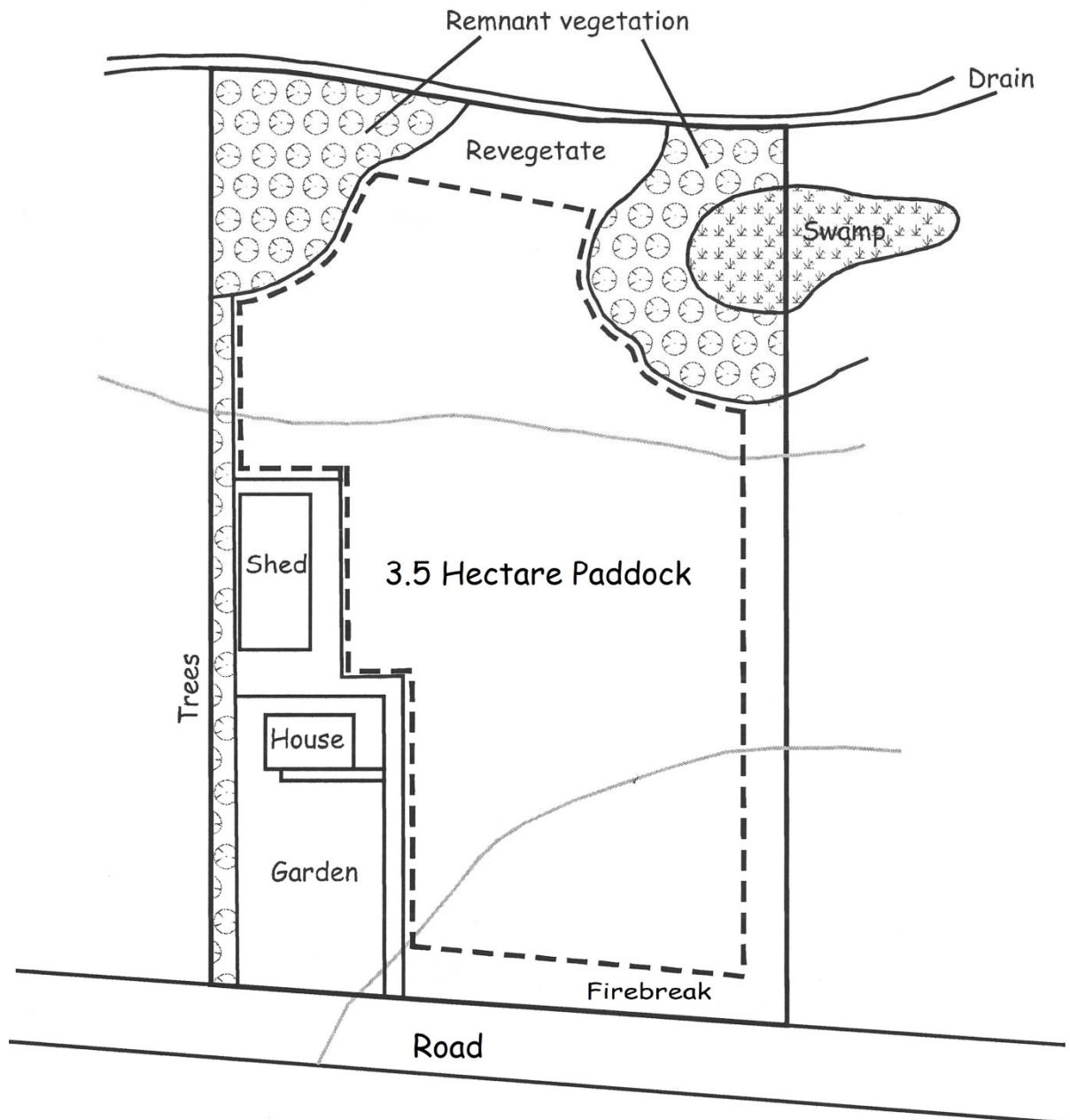
Type of livestock	Weight (kg) and animal type	Dry Sheep Equivalent (DSE)
Sheep	50 kg Wether, ewe	1.0
	40-45 kg Lambing ewe (ewe and lamb)	1.5
	75 kg Rams	1.5
Cattle	425 kg Milking cow	10.0
	425 kg Dry cows, yearling, steer or heifer	8.0
	300 kg Yearling, heifer	6.0
	200 kg Smaller cattle (Dexter, Lowline)	4.0
	750 kg Bull, cow with calf	15.0
	Cow with young calf	10.0
Horses	450 kg Light	10.0
	1000 kg Draught	20.0
	250 kg Pony	5.0
Goats	30-35 kg Dry Angora	0.7
	35-40 kg Cashmere goat	1.0
	50-60 kg Dry milk goat	1.5
	Milking goat	2.0
Deer	120 kg Red deer	2.2
	50 kg Fallow deer	1.0
Other	55-120 kg Ostrich average (assumes half introduced feed)	1.4
	55 kg Emu average (assumes half introduced feed)	0.7
	150-210 kg Llama	3.0
	60-70 kg Alpaca	0.8

Note: Where a particular livestock is not mentioned in the table Council will determine the DSE

CALCULATION OF DSE FOR A PROPERTY

The following section describes how the DSE for a specific property can be calculated for the purposes of applying for Planning Approval for a 'Rural Pursuit' land use.

Figure 1. Example Site Plan (*not to scale*)



Key Elements of example site plan – calculating the DSE for the above property:

- Parent Lot = 4.5 ha;
- Fencing the remnant vegetation, including a small swamp;
- Revegetating a 30 metre buffer to a seasonally flowing stream;
- Exclusion of house, shed, tracks and garden area (inclusive of fire break for shed and house);
- Leaves 3.5 ha of useable paddocks.

Calculated DSE:

5 DSE (Base Stocking Rate) x 3.5 ha (available paddock area) = **17.5 DSE**

FENCING

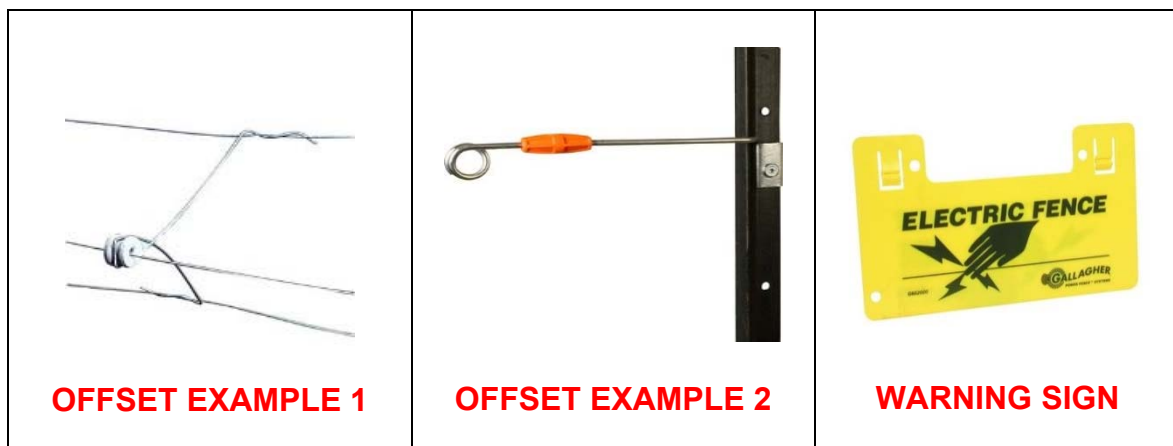
Appropriate fencing shall be made a Condition of Planning Approval for the keeping of livestock, with the following standards given as a guideline:

- SHEEP AND SMALL STOCK: 5 - 7 strand/line ring-lock, or similar;
- CATTLE: 7 strand/line with electric fence*;
- HORSE: 7 strand/line ring-lock or similar with 'sighter' strands or electric*;

*Non-lethal electric fencing systems shall be installed and operated as per the relevant Australian Standard (ASNZ 3014), and shall be installed so as to be on the inside of the subject property, and offset from the fence, with appropriately spaced warning signs, as shown in the samples in Figure 2:

Figure 2.

SAMPLE OFFSET ELECTRIC FENCE CONFIGURATION & WARNING SIGN



MANAGING WIND EROSION RISK

Responsible grazing management is required, especially over summer, to maintain sufficient ground cover to reduce the risk of wind erosion. The ideal level of ground cover to minimize wind erosion is for about 50% of the soil surface to be covered by grass and pasture plant residues. At least 30% of the ground cover needs to be anchored to prevent soil being moved downwind during strong wind events. Grazing has to be managed so that it does not detach all of the pasture residues and the critical level of ground cover percentage is 30%. Once the amount of ground cover falls below 30% then wind erosion is likely to occur. Livestock should be removed from all paddocks once ground cover falls to 30%. In the case of horses, they should then be kept in a stable or small yard and hand fed to substitute for paddock feed. These paddocks should not be grazed again until new green pasture starts growing and ground cover is more than 30%.

REQUIREMENT FOR A PROPERTY MANAGEMENT PLAN

Council will only consider applications for Planning Approval for a Rural Pursuit land use in excess of the Base Stocking Rate, where applicants submit a Property



Management Plan which demonstrates that pasture improvement, nutrient and waste management methods are addressed.

Where it is proposed to keep livestock in excess of the base stocking rate, the following measures should be incorporated into the property management plan (where applicable):

- Drainage management practices that prevent direct runoff to watercourses or dams;
- Yards or pens should be sheeted with compacted soil, sand or sawdust if located on clay soils and should be regularly cleaned;
- Adequately fenced vegetation belts capable of effectively separating environmental features such as watercourses, from areas of intensive stocking;
- Manure should be regularly collected;

- Supplementary feeding as a means of reducing grazing pressure;
- Areas of remnant vegetation, wetlands and watercourses should be fenced to exclude livestock;
- Where stables or other structures are proposed to be constructed for the housing of livestock, they must be located and managed so as not to detrimentally impact on the amenity of neighbouring residences;

Further to the above, the following information is required in the Property Management Plan:

Site plan of the property drawn to scale, indicating:

- Location of pasture areas, stables and yard areas/arenas;
- Fencing (including fencing of environmentally sensitive areas);
- Watercourses, wetlands, dams and areas prone to waterlogging;
- Existing vegetation;
- Manure Storage/composting area.

A written statement shall be provided that addresses the following (where applicable):

- The number and type of stock;
- Stabling practices;
- Collection, storage and disposal of manure, including fly management and odour control;
- Nutrient management plan;
- Pasture management techniques, including type and condition of pasture, rotation of pasture;
- Fertiliser application rates;
- Irrigation;
- Dust control;
- Weed control;



- Water availability and use;
- Soil type.

CONCLUSION

Where the keeping of animals results in problems due to land degradation, nutrient enrichment/leaching, animal welfare or public nuisance, Council may require further reduction in the number of stock kept on a particular property. When Planning Approval is granted, the period of planning approval might be limited, to the Shire's discretion.



LOCAL PLANNING POLICY No. 15: THE LOCAL HERITAGE SURVEY & HERITAGE LIST

PURPOSE

To provide a guide for the compilation, operation and administration of the Shire's Local Heritage Survey and Statutory Heritage List.

AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Local Planning Policy No. 15 – The Heritage List, which is hereby revoked.

INTRODUCTION

The local planning scheme allows for special provisions to be applied to heritage places, which ensure that consideration is given to the cultural heritage significance of the place or area when making a planning decision.

The Heritage List allows the Shire to identify those places whose cultural heritage significance is, in its opinion, such that these additional provisions are necessary and appropriate. By inclusion in the Heritage List, an awareness is created with present and future owners that heritage, and the impact on heritage, should be addressed as part of a development application.

Inclusion in a Heritage List does not limit the ability of an applicant to propose any works, nor does it limit the ability of the Shire to determine an application in the manner it considers most appropriate. However, proposals that respect and retain the heritage values of the place are likely to be encouraged and may, where appropriate, be required.

Clause 61(1)(b)(iii) of the *Deemed Provisions*¹ requires that works to the interior of a building require development approval where a place is noted in the Heritage List as having an interior of cultural heritage significance. This policy identifies how this will be assessed and how the designation will be indicated.

¹Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* lists a range of 'deemed provisions' that have effect and may be enforced as part of the local planning scheme. Requirements noted within the deemed provisions are therefore required under the local planning scheme.

APPLICATION

This policy applies to the administration and operation of the **Local Heritage Survey and the Heritage List** associated with the Shire of Beverley **Local Town Planning Scheme Number 3 2** and its successors in title.

OBJECTIVES



The objectives of the policy are:

- to achieve transparency and consistency in the designation of a **Local Heritage Survey** & Heritage List;
- to provide clear guidelines on how challenges to inclusion will be assessed;
- to ensure that the Heritage List is maintained in a manner and form that is consistent with the local planning scheme; and
- to clarify which places will fall outside the scheme provisions for heritage.



POLICY

1. FORMAT OF THE HERITAGE LIST

The definitive version of the Heritage List is the most recent dated document of that designation that has been adopted by a resolution of Council. The Heritage List is available for inspection during business hours at the Shire offices; alternatively it can be viewed on the Shire’s website: www.beverley.wa.gov.au .

The Heritage List will be compiled in a format **generally** consistent with the template given in *Schedule 1* of this policy. While best efforts will be made to provide information for all parts of the Heritage List, absence of data in one or more fields does not invalidate the inclusion of a place in the Heritage List.

Due to the extent of information associated with the statement of significance and physical description, this information may be provided on an individual place record, which should be considered to be part of the Heritage List.

The Shire will endeavour to include all relevant information relating to the Heritage List in the Heritage Council’s online database *inHerit* (www.inherit.stateheritage.wa.gov.au). If there is any inconsistency between sources, the Shire’s hard copy is determined to be the correct version.

2. THRESHOLD FOR INCLUSION IN THE LOCAL HERITAGE SURVEY AND HERITAGE LIST

Establishment and maintenance of the Heritage List is a requirement of Clause 8(1) of the *Deemed Provisions*¹. Inclusion **of places** in the **Local Heritage Survey & Heritage List** will be based on an assessment of **the** cultural heritage significance and the **grading** designation of this significance ~~as detailed in the Shire’s local government inventory, also known as the *Heritage Inventory (HI)* or *Municipal Heritage Inventory (MHI)*.~~

Inclusion in the Heritage List will be based on the level of cultural heritage significance **assigned** ~~identified in the HI/MHI~~, as indicated in Table 1.

Table 1: Cultural Heritage Significance and inclusion in the Local Heritage Survey and Heritage List

Level of Significance	Category	Description	Local Heritage Survey and Heritage List
Exceptional significance	1 <i>(State Register of Heritage Places)</i>	Essential to the heritage of the locality. Rare or outstanding example.	Places representing the statutory <i>Heritage List</i> , as per the <i>Deemed Provisions</i> ¹
Considerable significance	2	Very important to the heritage of the locality. Shows a high degree of integrity/ authenticity.	Places representing the statutory <i>Heritage List</i>.
Some / Moderate significance	3	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting	Places not part of the statutory <i>Heritage List</i> , acknowledged only.



		from the overall significance of the place.	
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3. DIFFERENCE DISTINCTION BETWEEN THE **LOCAL HERITAGE SURVEY & HERITAGE LIST** & ~~HERITAGE INVENTORY~~.

It is important to note, as per *Table 1* above, that there is a distinction between the **Local Heritage Survey** ~~Heritage Inventory~~ and the *Heritage List*.

The **Local Heritage Survey** ~~Heritage Inventory~~ is the Shire’s broader heritage resource document and represents a complete list of all places within the Shire’s jurisdiction that has cultural heritage significance in the opinion of the Shire, and includes the *Heritage List*.

The *Heritage List* is the statutory sub-section of the **Local Heritage Survey** ~~Heritage Inventory~~ where planning controls apply in terms of the *Deemed Provisions*¹ to places within the *Heritage List*, i.e. where a Planning Application is required for proposed development.

All places within the **Local Heritage Survey** ~~Heritage Inventory~~ designated as Category 1 & 2 forms the statutory *Heritage List*.

All places designated as Category 3 within the **Local Heritage Survey** ~~Heritage Inventory~~ does not form part of the statutory *Heritage List*, and no planning controls apply to these places. Places with a Category 3 designation are included in the broader resource **Local Heritage Survey** ~~Heritage Inventory~~ document to only acknowledge the level of cultural heritage significance that they are considered to have.

4. CHANGES TO THE HERITAGE LIST

Consultation requirements for modifying the *Heritage List* are set out in Clause 8(3) of the *Deemed Provisions*¹. This process applies to the initial entry of a place, subsequent changes, or removal of an entry.

4.1 INITIATING THE ENTRY OF A PLACE IN THE HERITAGE LIST

Requests for the Shire to assess the heritage values of a place shall be made as a nomination for the **Local Heritage Survey** ~~Heritage Inventory~~ and must provide sufficient information to determine the place and to indicate the values attributed to it by the nominee.

If the place is adopted in the **Local Heritage Survey** ~~Heritage Inventory~~ by a resolution of Council and its assigned level of cultural heritage significance meets the threshold for inclusion in the *Heritage List*, the Shire will begin the consultation process to consider inclusion of the place in the *Heritage List*.



Consultation for including a place in the *Heritage List* will be initiated by the Shire within three months of a resolution adopting the place in the *Local Heritage Survey* Heritage Inventory.

In addition to inviting submissions from owners and occupants of each nominated place, consultation on heritage assessments may be carried out by inviting comment:

- from the general community through the Shire website/notice board/local newspaper;
- from the local historical society; or
- in any other manner that may reasonably result in providing relevant information on the cultural heritage values of the place.

Submissions on the proposed inclusion of a place in the *Heritage List* will be accepted for a minimum period of 21 days.

The Shire will consider objections to inclusion in the *Heritage List* only in relation to the level of cultural heritage significance assigned to a place.

4.2 MODIFYING AN ENTRY IN THE HERITAGE LIST

Changes to an entry in the *Heritage List* may be initiated by the Shire as part of the administration of the list, or by nomination using the prescribed form. The Shire will consider requests for change but is not obliged to make such a change.

A decision on progressing the change will take into account the relevance, necessity and benefits of updated information and the administrative requirements of the consultation process. In general, minor and inconsequential changes to the *Heritage List* will not be progressed, but may be deferred for later consideration.

4.3 REMOVING AN ENTRY FROM THE HERITAGE LIST

Removal of a place from the *Heritage List* may be appropriate where the local government considers that the heritage significance of a place has substantially changed, to the extent that it no longer displays the values for which it was included in the *Heritage List*. This may be the result of substantial demolition of, or damage to a place, or presentation of new evidence about the place.

A proposal to remove a place may be made by the local government or its officers, or by the owner of a place. If proposed by an owner, the onus will be on them to demonstrate that the cultural heritage significance of the place is below the threshold for inclusion on the *Heritage List*.

In addition to consultation with owners and occupants for each place for which removal is requested, consultation on such an action may be carried out by inviting comment:

- from the general community through the Shire website/notice board/local newspaper;
- from the local historical society; or
- in any other manner that may reasonably result in providing relevant information on the cultural heritage values of the place.



The Council's opinion as to the cultural heritage significance of a place is determined solely by a resolution of Council at a properly convened meeting.

Substantial redevelopment, demolition or loss of fabric will not automatically result in removal from the *Heritage List*, as the place may still retain sufficient cultural heritage significance to support inclusion in the *Heritage List*, particularly if the heritage values relate to social or historical significance.

The Shire will retain a record of all places removed from the *Heritage List*.

5. DESIGNATION OF SIGNIFICANT INTERIORS

Works to the interior of a building require development approval only where a place has been designated in the *Heritage List* as having an interior with cultural heritage significance, or the place is included in the **State** Register of Heritage Places (State Register).

The designation of an interior with cultural heritage significance will be based on the assessment of significance associated with the place, and will be noted as part of the entry of the place in the *Heritage List*. Where, in the opinion of Council, there is reasonable evidence to support the designation of a significant interior, the designation may be made even where the assessment process has not included an interior survey.



SCHEDULE 1 - PLACE ENTRY FORMAT:

**SHIRE OF BEVERLEY
HERITAGE INVENTORY**

Representative photos here

Shire of Beverley **Local Heritage Survey** Inventory Place No: #

State Heritage Office Place No: #

NAME OF PLACE			
Other names			
Address and/or GPS co-ordinates			
Suburb/Town			
Reserve No:			
CONSTRUCTION DATE			
Original Use			
Present Use			
Other Use			
CONSTRUCTION MATERIALS:			
Walls			
Roof			
Other			
ARCHITECTURAL STYLE:			
PHYSICAL DESCRIPTION:			
CONDITION			
INTEGRITY			
AUTHENTICITY			

STATEMENT OF SIGNIFICANCE

MANAGEMENT RECOMMENDATION
Category #:

HISTORICAL NOTES	
LISTINGS	
SUPPORTING INFORMATION/BIBLIOGRAPHY	DOCUMENT TYPE



FIRE-BREAK ORDER

BUSH FIRES ACT 1954

All owners and occupiers of land are required on or before 1 November each year to provide and thereafter maintain fire breaks free of all inflammable material or fuel load reduction works until 15 April of the following year—~~fire breaks~~ as stipulated in the manner described in the following schedule.

SCHEDULE

RURAL LAND

- **Small Rural Holdings:** All rural properties equal to or less than 100 hectares in size are required to have constructed and maintained a 2.2 metre firebreak clear of all flammable material along all external boundaries ~~or~~ **AND** provision on the property of an operational independent mobile water filled firefighting unit with the water capacity of not less than 600 litres to be at the ready throughout the Prohibited and Restricted burning period.

Note: An exemption applies when the small landholding is managed by neighbouring/adjoining landholder for agricultural purposes and this information is to be provided to the Shire in writing by the landowner.

- **Buildings and Haystacks:** A fire break of at least 4 metres wide and not more than 60 metres from the perimeter of all buildings (including temporary dwelling e.g. caravans) and/or haystacks or groups of buildings and/or haystacks so as to completely surround the building, haystacks and/or fuel dumps.
- **Bulldozed Bush:** A fire break 20 metres wide shall be maintained immediately inside the external boundaries of all land which has been bulldozed, chained or prepared in any similar manner for clearing by burning (whether it is intended to burn the bush or not).
- **Stationary Pumps/Motors:** A fire-break 4 metres wide shall be cleared and maintained around all stationary pumps and motors.
- **Plantations:** All plantation firebreaks must be maintained. All new plantations and extensions to current plantations must have a minimum 6 metre firebreak installed on all boundaries of the plantation.

- **Harvesting, Hay and Straw Baling Operations:** During the period when harvesting and hay / straw baling operations are being conducted, there shall be provided in the same paddock or within 400 metres of that paddock, an operational independent mobile firefighting unit having a water capacity of not less than 600 litres. The tank of the unit shall be kept full of water at all times during the harvest operations. The responsibility to supply the unit being that of the landowner.
- **Operation Of Plant and Machinery:** During the restricted and prohibited burning times, **ALL MACHINERY AND TRUCKS** shall not be operated on rural land unless fitted with a fire extinguisher.

On days of **HARVEST BANS** there shall be no movement of any vehicles within paddocks. Please note that this does not apply to a TOTAL FIRE BAN which has separate restrictions (see DFES website)

~~There is a ban on the use of slashers or mowing equipment during the **PROHIBITED BURNING PERIOD** from the hours of 6am to 6pm except where the property is within a townsite and reticulated or irrigated **OR** for a property outside of a townsite where the area to be mowed or slashed is less than 1 hectare and contains a reticulation or irrigation sprinkler system that can be operated immediately.~~

There is a ban on the use of slashers or mowers on any dry vegetation during the **PROHIBITED BURNING PERIOD**.

- **Paddock Burns: At any time** throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent the escape of fire:
 1. A fire-break 2.2 metres wide clear of all inflammable material completely surrounding the area to be burnt.
 2. An operational fire-fighting unit having a capacity of not less than 600 litres.
 3. Permits to burn may be required. Contact your Fire Control Officer for details. Refer to the Shire of Beverley website for Permit Application requirements.

TOWNSITE LAND

- All lots with an area of 2.012ha (5 acres) or less, shall be clear of all flammable material or have grass mown to a height no greater than 15cm.
- All lots or combination of lots that comprise of one holding and having an area greater than 2.012ha (5 acres) shall be either clear of all flammable material or have a firebreak 2.2 metres wide free of all flammable material inside and along all external boundaries.

GENERAL INFORMATION

- **Fuel Dumps:** You shall remove all flammable materials or material likely to become flammable during summer from land occupied by bulk storage tanks and/or drums used for storage of liquid fuel whether the bulk storage tanks and/or drums contain fuel or not. This includes the land on which the ramps for holding the drums are constructed. The flammable free ground must be maintained to a distance of 4 metres outside the perimeter of any drum, stack of drums or drum ramp or bulk storage tank.

- **Variations to Requirements:** For permission to provide fire-breaks in alternative positions or by an alternative date or to take alternative action to abate fire hazards on the land, an application must be made no later than 14 days prior to the date that fire-breaks are required. A permission is not granted by the Shire or its duly authorised officer, you shall comply with the requirements of this notice.
- **Penalty for Failure to Comply:** The penalty for failing to comply with this notice is a fine of up to \$1000. If the owner or occupier fails to carry out the works required by this Fire-break Order the Shire of Beverley may enter the land and prepare the fire-breaks at the cost of the owner or occupier.
- **Burning:** If the requirements of this notice are carried out for burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act 1954.

During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland, commencing ~~12 noon Thursday~~ midnight Wednesday prior to Good Friday.

- **Angle Grinders and Welders:** The use of Angle Grinders, Welders or similar equipment should be undertaken with extreme caution and there shall be in attendance an operational fire fighting appliance. **(The use of this equipment is not permitted on days of which a fire ban has been declared.)**

~~FIRE CONTROL OFFICERS (FCO)~~

PERMIT TO BURN APPLICATION

- Before you ~~call a Fire Control Officer~~ apply for a Permit, ensure you have the following information...
- What firefighting equipment and resources will you have available and is it in good working order?
- What is the address of the property where you intend to light a fire?
- What is the size of the burn to take place?
- What is it that you intend to burn?
- Are the fire breaks installed and can a fire unit get access to the area?
- Ensure you notify your neighbours prior to burning?

FIRE CONTROL OFFICERS (FCO)

Chief BFCO	Bruce Kilpatrick	9646 4004	0428 464 006
Deputy Chief BFCO	Bill Cleland	9647 2054	0428 472 054
Central Brigade FCO	Darren Boyle <u>Stephen Moore</u>	9646 1240	0428 932 711 <u>0429 883 842</u>
North East Brigade FCO	Ben Murray	9646 0264	0429 460 264
South East Brigade FCO	Deane Aynsley	9646 6246	0428 466 246

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Avondale Brigade FCO	Andrew Shaw	9648 1022	0428 481 022
Dale - Kokeby Brigade FCO	Robert Fisher	9647 2045	0427 472 045
Dale West Brigade FCO	Paul Schilling	9647 1008	0427 158 908
CESM Beverley/York	Troy Granville	9646 1200	0427 057 719

Prohibited Burning

1 November —14 February (unless otherwise notified)

No Fires Allowed

See Schedule for slashing/mowing restrictions

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Restricted Burning

3 October—31 October —(unless otherwise)

15 February—31 March —notified

Burning Permits Required

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