



## SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 30 April 2019. If attending public question time or to observe the meeting, please arrive at the Shire Office by 2.55pm to register your attendance.

### **Program**

3.00pm – 5.00pm                      Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan  
Chief Executive Officer

26 April 2019

### **DISCLAIMER**

*The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.*



**30 April 2019**

**ORDINARY MEETING**

**AGENDA**

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**1. OPENING**

The Chairperson to declare the meeting open.

**2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

**2.1 Members Present**

Cr DJ Ridgway            Shire President  
Cr CJ Pepper            Deputy President  
Cr DL Brown  
Cr DW Davis  
Cr P Gogol  
Cr SW Martin  
Cr TWT Seed  
Cr LC Shaw  
Cr DC White

**2.2 Staff In Attendance**

Mr SP Gollan            Chief Executive Officer  
Mr SK Marshall        Deputy Chief Executive Officer  
Mr BS de Beer         Manager of Planning  
Mrs A Lewis            Executive Assistant

**2.3 Observers And Visitors**

**2.4 Apologies and Approved Leave of Absence**

**2.5 Condolences**

Nil

**3. DECLARATIONS OF INTEREST**

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 26 March 2019**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 26 March 2019 be confirmed.

**7.2 Minutes Of The Economic and Community Strategy Committee Meeting held 9 April 2019**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Economic and Community Strategy Committee meeting held Tuesday 9 April 2019 be received.

Please refer to items 11.3, 12.1, 12.2 and 12.3

(Minutes under separate cover)

**8. TECHNICAL SERVICES**

Nil

## **9. PLANNING SERVICES**

### **9.1 Subdivision Application WAPC 157903: Lot no's 3081, 502, 504, 505, 506, 507, 510, 511, 66 Great Southern Highway, Kokeby.**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 17 April 2019  
**APPLICANT:** AJ Marsh, on behalf Fairview Farm (Riches Pty Ltd, *et al*)  
**FILE REFERENCE:** PL 157903  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Site Subdivision Plan & Application Documentation

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#### **SUMMARY**

An application has been received for the subdivision of Lots 3081, 502, 504, 505, 506, 507, 510, 511 & 66 Great Southern Highway, Kokeby. The application will be recommended for approval.

#### **BACKGROUND**

An application has been received from the Western Australian Planning Commission (WAPC) to realign farm boundaries as per the attached sketch plans. The subject lots are Zoned 'Rural' in terms of the Shire of Beverley Local Planning Scheme No. 3.

The subject properties are partly vacant with some lots containing homesteads and agricultural related infrastructure (existing lots 505, 506 & 507).

There are 9 Parent lots and a proposed 6 lots after subdivision.

#### **COMMENT**

The subdivision proposal to rationalise farm boundaries accords with the aims of the *Shire of Beverley Local Planning Strategy, the Shire of Beverley Local Planning Scheme No. 3* as well as the *WAPC Development Control Policy 3.4 – Subdivision of rural land*.

#### **STATUTORY ENVIRONMENT**

Subdivision and amalgamation is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

#### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

#### **VOTING REQUIREMENTS**

Simple Majority



**OFFICER'S RECOMMENDATION**

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 157903 for the subdivision of Lots 3081, 502, 504, 505, 506, 507, 510, 511 & 66 Great Southern Highway, Kokeby Beverley, be approved subject to the following advice note:

**Advice Note**

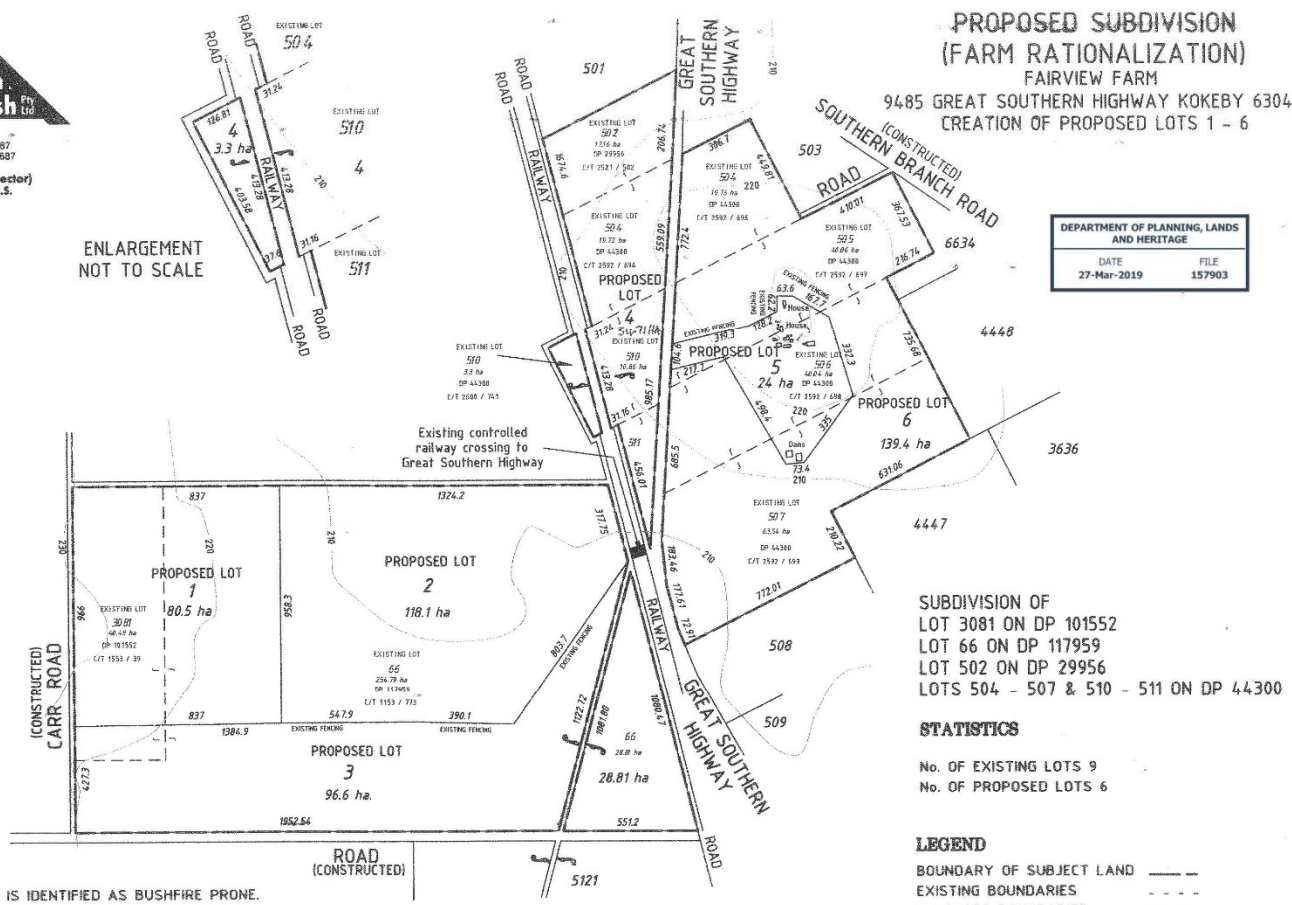
1. The Commission's approval should not be construed as an approval for development on any of the lots proposed.

Attachment 9.1



ACN: 054 353 687  
ABN: 11 054 353 687  
Alan Marsh (Director)  
L.S., A.I.T., M.I.S.

ENLARGEMENT  
NOT TO SCALE

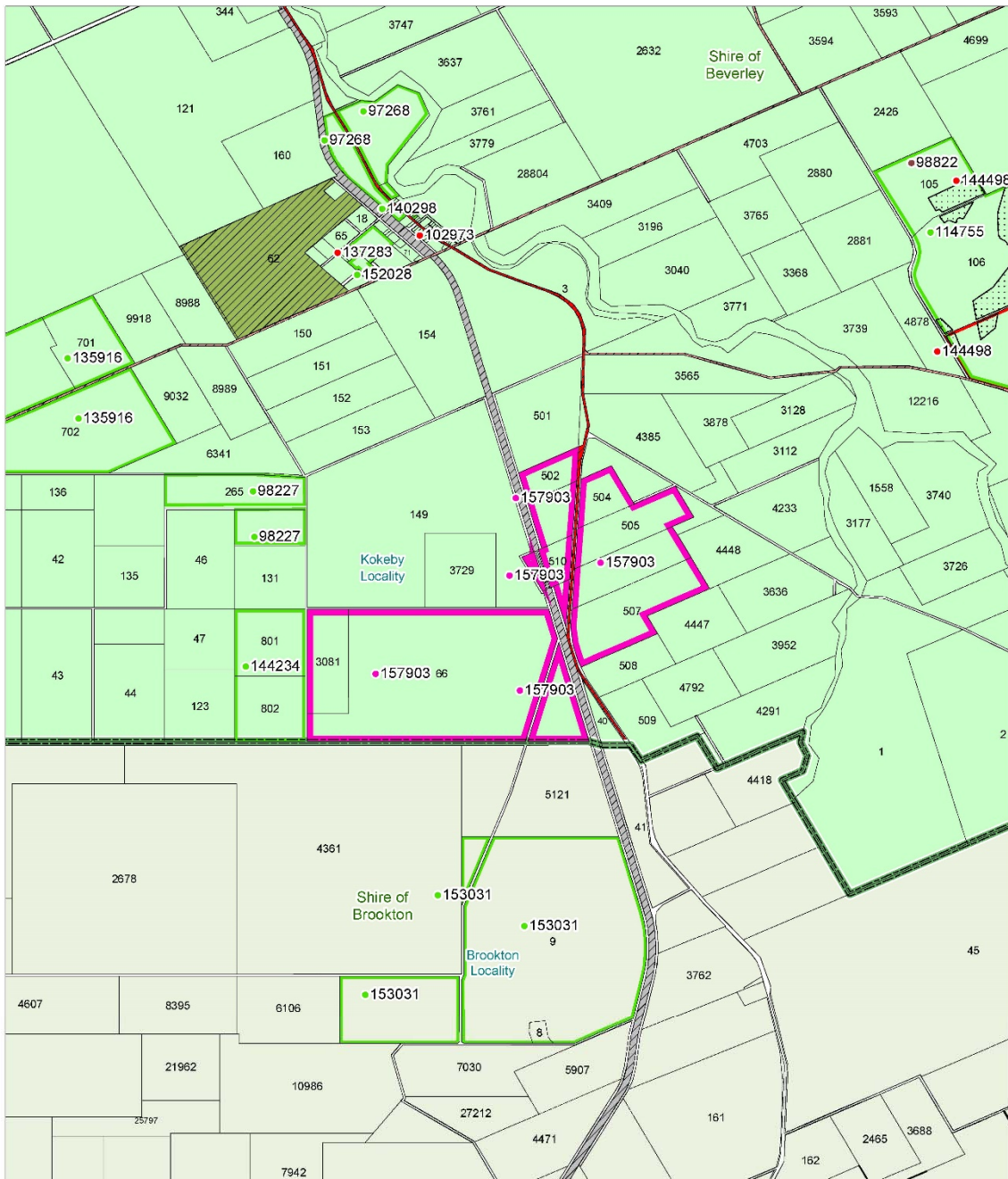


**NOTES**

- 1) PORTION OF LAND IS IDENTIFIED AS BUSHFIRE PRONE. HOWEVER PROPOSAL DOESN'T INCREASE INTENSITY OF DEVELOPED, THEREFORE B.A.L. IS NOT REQUIRED
- 2) ALL DIMENSIONS ARE SUBJECT TO SURVEY
- 3) ALL BUILDINGS TO BE RETAINED

25 Wheatley Street, Gosnells, Western Australia 6110 Post Office Box 355 Gosnells 6990  
Phone / Fax: 9396 1994 Mobile: 0438 582 441 A. Marsh (Residence) 9396 7881 Email: aj.marsh@westnet.com.au

Attachment 9.1



**Location Plan for:  
Subdivision Application**

This data is to be used only for the processing of a Subdivision Application

Application Number: **157903**

Decision: **Outstanding**

Printed: **27/03/2019**



Produced by Data Analytics,  
Department of Planning, Lands and Heritage, Perth WA

Base information supplied by  
Western Australian Land Information Authority SLIP 1096-2018-1

**Application Status**

- Approved
- Refused
- Outstanding

**Existing LPS Zones and Reserves**

- Environmental conservation reserve
- Farming
- Local distributor road
- Local road
- Primary distributor road
- Railway
- Railways
- Rural

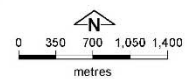
**Easements and Referrals**

- Easements

**Region Scheme Reserves**

**Localities & Local Government Boundaries**

- Local government boundary
- Locality



## **9.2 Proceeding with Local Planning Policy – Relocated Second Hand Dwellings & Repurposed Dwellings**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 17 April 2019  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0219  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Revised Local Planning Policy: Relocated Second Hand Dwellings & Repurposed Dwellings - under separate cover

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### **SUMMARY**

Council initiated public notification of a *revised Local Planning Policy - Relocated Second Hand Dwellings & Repurposed Dwellings*. It will be recommended the policy be proceeded with, now that public notification of the revised policy has concluded.

### **BACKGROUND**

Council at its 26 February 2019 meeting resolved as follows:

*'That Council resolve to proceed to advertising of the revised Local Planning Policy – Relocated Second-Hand Dwellings & Repurposed Dwellings pursuant to Clause 4 & 5 of Schedule 2, Part 2, of the Planning and Development (Local Planning Schemes) Regulations 2015.*

The revised *Local Planning Policy – Relocated Second Hand Dwellings & Repurposed Dwellings* (attached to this report) was subsequently advertised as prescribed in the abovementioned legislation. No submissions were received.

### **COMMENT**

The objectives of the revised Local Planning Policy are as follows:

- to align the policy with the Shire of Beverley Local Planning Scheme No. 3;
- to provide clear standards as to what constitutes an acceptable type of relocated second-hand dwelling or repurposed dwelling;
- to ensure the design, style & construction of relocated dwellings & repurposed dwellings are in keeping with the character of the surrounding dwellings in particular, and the locality in general.

Clauses 4 & 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, read as follows (*Procedure for making/amending local planning policy*):

*'(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*

- (a) Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*
  - (i) the subject and nature of the proposed policy; and*
  - (ii) the objectives of the proposed policy; and*
  - (iii) where the proposed policy may be inspected; and*
  - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made'.*

## **CONSULTATION**

The revised *Local Planning Policy – Relocated Second Hand Dwellings & Repurposed Dwellings* was advertised. No submissions were received and therefore no modifications to the Draft policy are recommended.

## **STATUTORY ENVIRONMENT**

Council has the power to make and amend Local Planning Policies pursuant to Clause 4 and 5 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## **FINANCIAL IMPLICATIONS**

Council will be required to pay the required advertising costs.

## **STRATEGIC IMPLICATIONS**

There are no specific strategic implications relative to this application.

## **POLICY IMPLICATIONS**

The outcome of this exercise will result in a revised Local Planning Policy – Relocated Second Hand Dwellings & Repurposed Dwellings.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council resolve to:

1. Proceed with the revised Local Planning Policy - Relocated Second Hand Dwellings & Repurposed Dwellings, without modification; and
2. Publish a notice to this effect in the *Beverley Blarney* pursuant to Clause 4(4) of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### **9.3 Development Application – Rural Pursuit (keeping of miniature horses) - 49 (Lot 202) Simmons Road, Beverley**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 18 April 2019  
**APPLICANT:** Mr John Quake  
**FILE REFERENCE:** SIM 51543  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Application Documentation and Locality Map

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#### **SUMMARY**

Council has received an Application for Planning Approval for a *Rural Pursuit* (the keeping of 2 miniature horses) on 49 (Lot 202) Simmons Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The property is 2.017 ha in extent, zoned *Rural Residential* in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS3), and contains a residence and outbuildings within a predetermined building envelope.

Two pre-lodgement meetings were held with the applicant where the specifics of the Shire's *Stocking Rates Policy* and the Shire's requirements were discussed.

The applicant submitted the attached application – original attached to the report. Shire Planner has endeavored to paraphrase the submission for ease of reading and clarity:

*"We are applying to keep two miniature horses at 49 (lot 202) Simmons Road. They will be stabled in two 3m x 3m Garden Sheds. There is a hole on the land where the waste will be buried which is to be filled in. It is well drained sand and weeds over the paddocks. No need for fertilizer at all. Also there is because of the weeds no dust. Hay will be delivered monthly by rat. Also there are four water tanks and a bore on the land."*

The applicant mentions the following on the Planning Application Form:

*"Two miniature horses to run on land. Have been trained to deal with the elderly. They do not run, work only."*

#### **COMMENT**

A *Rural Pursuit/Hobby Farm* is defined as follows in LPS3:

*"means any premises, other than premises used for agriculture — extensive or agriculture — intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household —*

- (a) the rearing, agistment, stabling or training of animals;*
- (b) the keeping of bees;*
- (c) the sale of produce grown solely on the premises."*

Subject land:

The subject site is zoned *Rural Residential* and is 2.017 ha in extent. It contains an existing dwelling and outbuildings. The proposal will be measured against the guidance afforded by Council's *Stocking Rates Policy*.

Stocking Rates Policy:

The purpose of Council's *Stocking Rates Policy* is to provide a guide for the assessment and determination of applications for Planning Approval involving the keeping of livestock on, amongst others, *Rural Residential* zoned properties. It is not the intention of the policy to be applied rigidly, but that each application be examined on its merits, with the objectives and intent of the policy the key for assessment.

The main objectives of the *Stocking Rates Policy* directives are to:

- Ensure that livestock keeping is undertaken in a sustainable manner;
- Ensure that the keeping of livestock does not have a significant negative impact on the natural environment;
- Ensure that the keeping of livestock does not impact detrimentally on the health and/or amenity of adjoining land owners.

Base Stocking Rate:

Council's *Stocking Rate Policy* provides for the calculation of the Dry Sheep Equivalent (DSE) for any particular property which is proposed to be used for the keeping of livestock. From this calculation a determination can be made as to how many animals (stock) of a particular type can be accommodated.

Even though the applicant did not provide a calculated DSE for his property, Shire Planner calculated the DSE for the subject property to be approximately **5 DSE** using the following formula:

Base Stocking Rate<sup>(1)</sup> X usable area<sup>(2)</sup> = **5 DSE**

(I.E. 5 X 1.0 = 5 DSE)

Where <sup>(1)</sup>: The Base Stocking Rate for the Shire of Beverley, as per the Policy, is 5 DSE.

And <sup>(2)</sup>: The usable area was calculated by estimating the area, as submitted by the applicant, where the miniature horses will be kept, as depicted in the accompanying site plan.

Using the animal equivalents table in the Shire's *Stocking Rates Policy* it can be seen that the subject site does not yield a sufficient DSE to be able to accommodate the number of animals proposed. (Please note that 'Pony' was used as an equivalent for calculating the required DSE, as the Policy does not mention 'miniature horses').

Using the DSE calculations in the Policy as a guideline, a **DSE of 10** would have been required for the subject property to be able to accommodate the 2 miniature horses (5 DSE x 2).

The *Stocking Rates Policy* can permit though, with Council's discretion, proposals for *Rural Pursuit* land uses in excess of the Base Stocking Rate, where applicants submit

a Property Management Plan which demonstrates that pasture improvement, nutrient and waste management methods are addressed.

Property Management Plan:

Despite pre-lodgement consultation and explanation as to what is required, a Property Management Plan was not submitted as part of the Planning Application, apart from a mention that waste will be disposed of by filling in a 'hole' on the subject land, that sufficient water and feed will be made available, and that dust is not considered to be an issue because of the prevalence of 'weeds'.

Stabling of the animals:

The applicant submitted a site plan indicating that the stabling of the animals will be in two 'Garden Sheds' within the agistment area. The siting of the sheds falls outside of the designated Building Envelope area of the subject land and is not supported. Should Council resolve to approve this application it will be recommended the applicant nominate an area inside of the designated building envelope area to place the stables/Sheds and submit an amended site plan.

Fencing:

The Council's *Stocking Rates Policy* requires a 7 strand/line ring-lock or similar fence with 'sighter' strands or electrical. A concern was received from a neighbour which requests that electric fencing be considered between their property and the application site.

Should Council resolve to approve the application, it will be recommended that the agistment area be fenced as per the *Stocking Rates Policy*.

Conclusion:

Shire Planner is of the opinion that with appropriately framed Conditions of Planning Approval and adherence thereto, the proposed development can be well managed.

**CONSULTATION**

The application had been advertised to all immediate surrounding neighbours. One submission was received as detailed in the table below.

No.	Name	Respondent Address	Summary of Submission	Council's Comment
1	Kathryn Horrocks	53 Simmons Road Beverley	<p>Comment on the proposal.</p> <p>The 'hole' referred to (we believe) intersects our boundary and continues to our property. Please ensure adequate measures are taken to ensure no manure drains/falls onto our land.</p> <p>We would ask that our common boundary be modified to include electric fencing, to ensure the ponies cannot escape &amp; wonder onto our land.</p>	<p>The submission is noted.</p> <p>Appropriate Conditions of Planning approval will be recommended to address these concerns.</p>

**STATUTORY ENVIRONMENT**



The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

**FINANCIAL IMPLICATIONS**

N/A

**STRATEGIC IMPLICATIONS**

N/A

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for a Rural Pursuit (keeping of miniature horses) at 49 (Lot 202) Simmons Road, Beverley, subject to the following conditions and advice notes:

**Conditions:**

1. The Planning Approval for the Rural Pursuit is only valid for a period of two (2) years from the date of Council's approval of the same at which time a new Planning Approval must have been granted or the animals removed.
2. Prior to commencement of the Rural Pursuit, the applicant shall submit an amended site plan, showing stabling facilities/sheds within the designated building envelope area, to the satisfaction of the Shire Planner.
3. The agistment area shall be appropriately fenced as per the Stocking Rates Policy, including the installation of electric fencing, with appropriate signage, to the satisfaction of the Shire Planner.
4. The number and type of animal shall be limited to two (2) miniature horses only.
5. The Rural Pursuit shall be carried out in accordance with the requirements of the Council's Stocking Rates Policy in so far as Property Management is concerned.
6. Where an existing animal kept on the property expires, it shall not be replaced without the further approval of the Shire having first being sought and obtained.
7. Every part of the subject site used for the Rural Pursuit land use must be maintained in a hygienic and clean condition, free from odour, flies and vermin.
8. Measures shall be taken to prevent, as far as practicable, stormwater run-off and manure spillage unto neighbouring properties.

9. All manure is to be regularly collected and disposed of in a manner that is in compliance with the relevant legislation, to the satisfaction of the Shire's Environmental Health Officer.

**Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: The carrying on of the development must not cause a dust nuisance to neighbours. Where appropriate and practicable such measures as installation of sprinklers, use of water tanks, mulching or other land management systems should be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and in the manner directed by the Shire's Environmental Health Officer if it is considered that a dust nuisance exists.
- Note 6: The applicant is advised that where in the opinion of Council the livestock keeping is causing adverse environmental, health or amenity impacts, the Council may by written notice (giving clear reasons) require the owner of the land to:
- (a) take action to temporarily or permanently reduce the number of stock kept on the land; or
  - (b) remove all the stock from the land either temporarily or permanently; or
  - (c) rectify the adverse impacts of the livestock keeping.
- Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.3



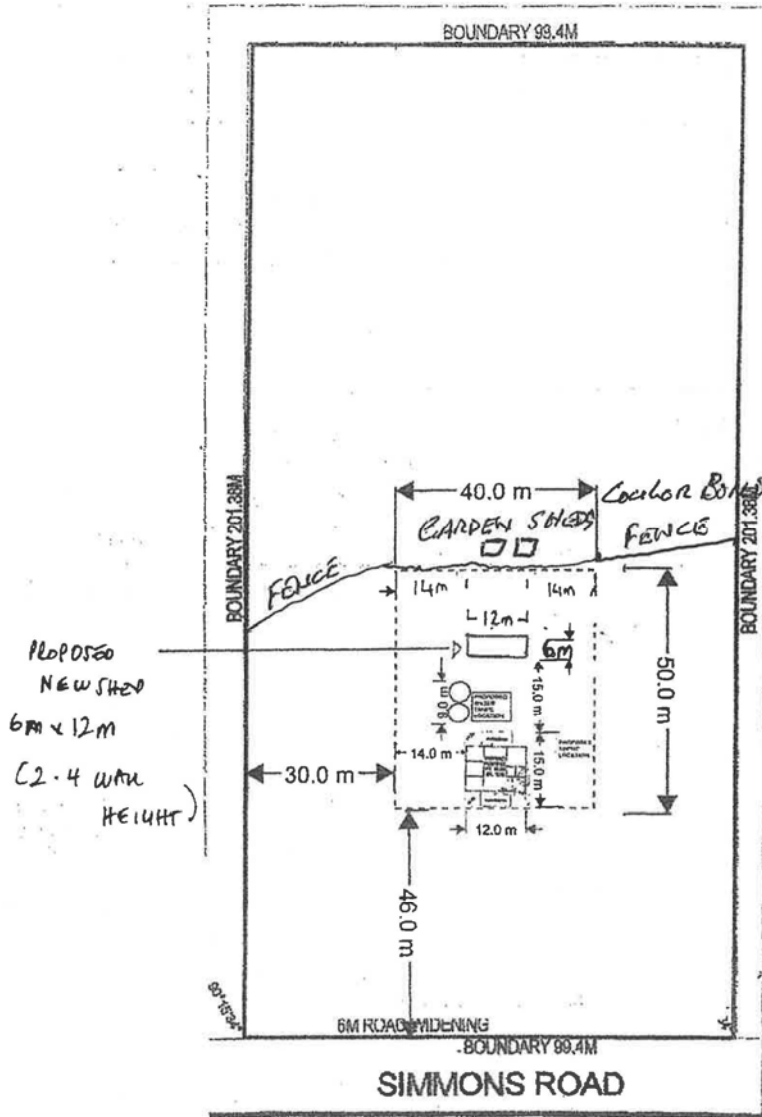
Attachment 9.3

There are two miniature horses  
stabling to be two 3m x 3m GARDEN Sheds  
There is a hole on the land to be filled in  
the WAST is to be filled in  
it is well drained sand and weeds  
over the products  
no need for fertilizer at all.  
also there is because of the weed  
no chest  
hay will be delivered monthly by  
<sup>Pat.</sup>  
also there are four water tanks and  
a bore on the land

*Pat. Zude*

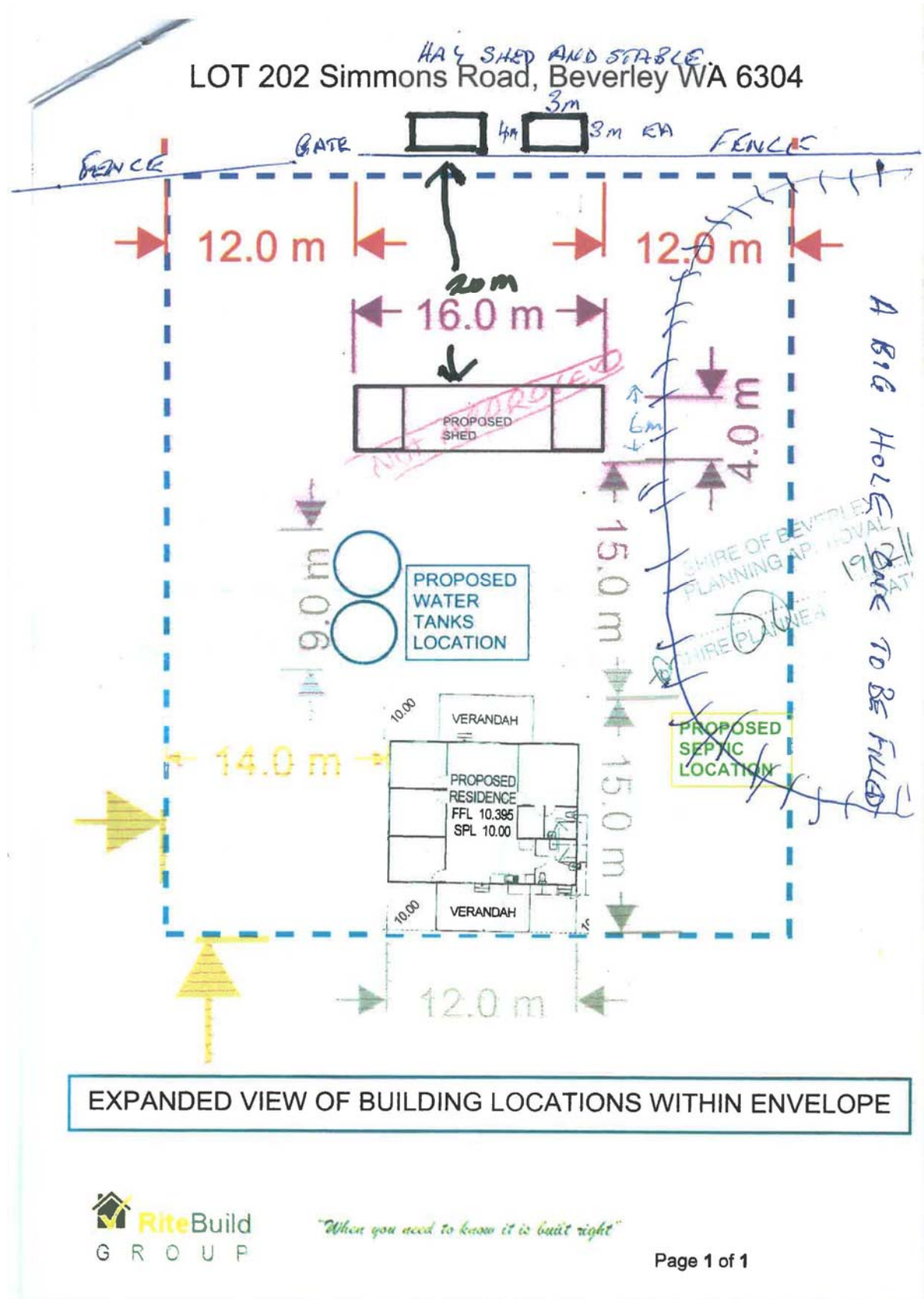
Attachment 9.3

LOT 202 Simmons Road, Beverley WA 6304



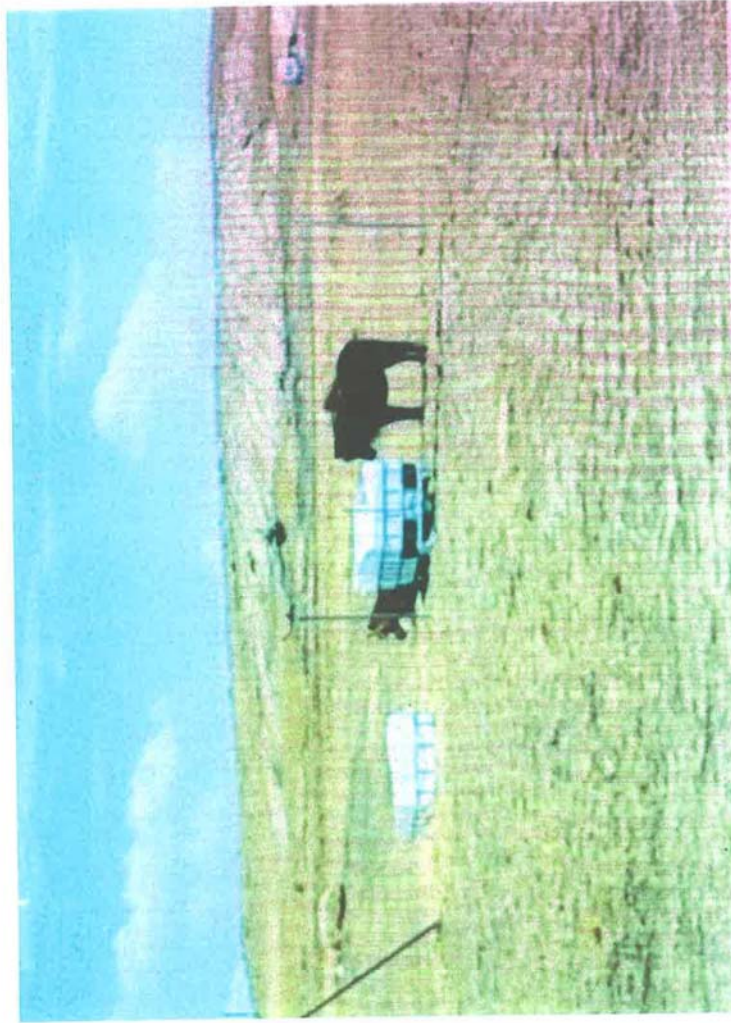
PROPOSED POSITION OF BUILDING ENVELOPE ON PROPERTY

Attachment 9.3





Attachment 9.3



SHIRE OF BEVERLEY  
18 MAR 2019  
FILE REF: SIM543  
 MOW  EHO   
 D/CEO  BS  MO  
 GEO  SP  CESM

## **9.4 Draft Local Planning Policy – Short Term Accommodation**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 24 April 2019  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0219  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Draft Local Planning Policy – Short Term Accommodation

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### **SUMMARY**

It is requested that Council resolve to initiate public notification of the attached *Draft Local Planning Policy – Short Term Accommodation*, in terms of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*.

### **BACKGROUND**

With the advent of the shared economy (i.e. AirBnB, etc.), it has become necessary for the Shire of Beverley to implement appropriate development control instruments/planning policies to deal with short term accommodation land uses.

It is also deemed appropriate to have such a policy in place to align with new land use definitions in the recently Gazetted Shire of Beverley Local Planning Scheme No.3.

The self-explanatory *Draft Local Planning Policy – Short Term Accommodation* is attached to this report for Council's consideration.

### **COMMENT**

The objectives of the Draft Local Planning Policy are as follows:

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

Clause 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*, reads as follows (*Procedure for making local planning policy*):

(1) *If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*

(b) *Publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*

(v) *the subject and nature of the proposed policy; and*

(vi) *the objectives of the proposed policy; and*

(vii) *where the proposed policy may be inspected; and*

(viii) *to whom, in what form and during what period submissions in relation to the proposed policy may be made*'.



## **CONSULTATION**

Consultation will be by public notification should Council resolve to initiate such.

## **STATUTORY ENVIRONMENT**

Council has the power to make a Local Planning Policy pursuant to Clause 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## **FINANCIAL IMPLICATIONS**

Council will be required to pay the required advertising costs.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan Implications relative to this issue.

## **POLICY IMPLICATIONS**

The outcome of this exercise will result in a new Local Planning Policy – *Short Term Accommodation*.

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That Council resolve to proceed to advertising of the *Draft Local Planning Policy – Short-Term Accommodation* pursuant to Clause 4 of Schedule 2, Part 2, of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## Attachment 9.4



Shire of Beverley Draft Local Planning Policy – Short Term Accommodation

# LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION

## PURPOSE

- To encourage good quality, well managed short-term accommodation for use by visitors that does not compromise the amenity of residential areas or nearby residents.
- To provide guidance and development provisions for operators seeking to establish short-term accommodation within the Shire of Beverley.
- To establish a clear framework for the assessment and determination of applications for short-term accommodation.

## 1. AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY

This Policy has been prepared in accordance with Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

## 2. APPLICATION

This policy applies to all Bed & Breakfast, Guest House, Holiday House and Holiday Accommodation uses in all zones.

## 3. STATEMENT

The Shire of Beverley supports diversity of accommodation types to facilitate tourism and other activities within its district. In considering applications for short-term accommodation, Council will take into consideration the siting, design and management of the short-term accommodation to ensure such accommodations are compatible with, and avoid adverse impacts on, the amenity of adjoining and surrounding areas.

## 4. DETAILS

### 4.1 GENERAL REQUIREMENTS FOR ALL SHORT-TERM ACCOMMODATION

#### 4.1.1 CAR PARKING

Car parking bays are to be provided in accordance with Table 6 in Shire of Beverley Local Planning Scheme No. 3, as well as in accordance with the following:

For Guest House, Holiday House and Holiday Accommodation Land Uses, in accordance with the R-Codes clause 5.3.3 where the R-Codes apply.

On-site car parking is to be designed and vehicular access provided in accordance with the R-Codes where they apply.

## Attachment 9.4



Where the provisions of the '*Residential*' zone are applicable, the short-term accommodation must not require the provision of car parking bays in a manner that would detract from the residential appearance of the dwelling or dominate the streetscape.

### 4.1.2 MANAGEMENT PLAN

- a. A management plan is required to be submitted at the time of lodging a development application for short-term accommodation. The requirement for the operation of the short-term accommodation in accordance with the management plan will be included as a condition of any development approval issued.
- b. The management plan is to include, but not be limited to the following matters:
  - i. a code of conduct detailing the expected behaviour and obligations of guests. The code of conduct shall be displayed in a prominent position within the premises;
  - ii. management of complaints, in the form of a Complaints Management Procedure (which must include the provision of the short-term accommodation owners/managing agents contact telephone number for adjoining neighbours);
  - iii. control of anti-social behaviour and the potential conflict between guests and permanent residents of the area, detailing the expected behaviour of guests and control of noise;
  - iv. details regarding guest check-in and check-out procedures;
  - v. management of car parking;
  - vi. details regarding waste management which must include specifying the expectations on guests with regard to general rubbish and bin collection (if applicable).

### 4.1.3 GUEST REGISTER

- a. A register of all persons occupying the short-term accommodation is required to be kept on the premises of the short-term accommodation or at such other place as agreed by the Shire, and shall be open to inspection on demand by an authorised Shire Officer.
- b. The register shall:
  - i. show the name and address of every occupant staying within the accommodation and the unit occupied; and
  - ii. include the date of arrival and date of departure of the occupants of the accommodation.

### 4.1.4 SIGNAGE

Any signage associated with short-term accommodation is to be in accordance with the Shire of Beverley Signage Policy.

### 4.1.5 APPLICATION INFORMATION

- a. In addition to the management plan referred to above and the normal development application submission requirements, the following additional

## Attachment 9.4



information is required to be submitted with an application for development approval for short-term accommodation:

- i. justification as to how and why the proposed accommodation will be compatible with the adjoining area and is consistent with the objectives of this Policy.

### **4.1.6 PUBLIC CONSULTATION**

For proposals where the provisions of the '*Residential*' zone apply, development applications for new short-term accommodation, or applications where the existing use is proposed to be intensified, will be advertised for public comment for a minimum period of 14 days by way of letters to adjoining and nearby landowners.

### **4.2 DEVELOPMENT REQUIREMENTS FOR A BED & BREAKFAST**

- a. The owner/resident of the accommodation must reside on-site at all times while the Bed & Breakfast accommodation is in operation.
- b. Meals may only be provided for Bed & Breakfast accommodation guests.

### **4.3 DEVELOPMENT REQUIREMENTS FOR A HOLIDAY HOUSE**

- a. Development applications for a holiday house within an existing dwelling will be processed as a change of use.
- b. Development applications for a purpose-built holiday house are required to meet the relevant single house requirements of the Residential Design Codes.

### **4.4 DEVELOPMENT REQUIREMENTS FOR HOLIDAY ACCOMMODATION**

- a. Development applications for holiday accommodation within existing grouped or multiple dwelling developments will be processed as a change of use.
- b. Development applications for purpose-built holiday accommodation are required to meet the relevant grouped or multiple dwelling development requirements of the Residential Design Codes.

**10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 24 April 2019  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** March 2019 Financial Reports

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 March 2019.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial report for the period ending 31 March 2019 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

AF004 – Investing Surplus Funds

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of March 2019 be accepted and material variances be noted.

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 March 2019**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
General Purpose Funding	3,238,570.00	3,146,428.00	3,141,804.42	(4,623.58)	
Governance	21,600.00	8,600.00	6,427.49	(2,172.51)	
Law, Order & Public Safety	195,361.00	114,394.00	110,311.36	(4,082.64)	
Health	100.00	0.00	200.00	200.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	86,043.00	94,327.26	8,284.26	
Community Amenities	208,624.00	203,220.00	206,333.30	3,113.30	
Recreation & Culture	417,941.00	395,737.00	408,813.02	13,076.02	Insurance Reimbursement and hire fees of Function Centre \$4,425, CRC Old School Building rent fees \$3,364, Hall hire fees \$1,066, and Gym memberships \$1,428 greater than anticipated.
Transport	6,289,277.00	3,418,867.00	3,556,177.20	137,310.20	MRWA Direct Grant \$44,794, Blackspot Funding \$15,064 and LGGC Special Bridge Funding \$100,550 greater than anticipated. Walk Trail funding (\$25,000) unlikely to be received this FY.
Economic Activities	141,750.00	100,419.00	103,041.65	2,622.65	
Other Property & Services	43,100.00	35,394.00	39,146.55	3,752.55	
<b>Total Operating Revenue</b>	<b>10,664,777.00</b>	<b>7,509,102.00</b>	<b>7,666,582.25</b>	<b>157,480.25</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(171,297.00)	(94,713.00)	(96,542.70)	(1,829.70)	
Governance	(246,521.00)	(196,308.00)	(214,599.30)	(18,291.30)	Write off of low value assets as per change in Regulations loss on disposal (\$13,000) and FBT expense (\$10,749) greater than anticipated. Councillor training expenses \$3,000 lower than anticipated YTD.
Law, Order & Public Safety	(418,479.00)	(249,124.00)	(261,675.16)	(12,551.16)	ESL expenditure (\$9,109) greater than anticipated YTD.
Health	(154,808.00)	(117,087.00)	(108,220.30)	8,866.70	
Education & Welfare	(85,143.00)	(50,602.00)	(47,690.52)	2,911.48	
Housing	(213,299.00)	(197,960.00)	(236,952.00)	(38,992.00)	Depreciation expense (\$48,976) greater than anticipated YTD. ILU maintenance expenses \$7,251 and Staff Housing maintenance expenses \$2449 lower than anticipated YTD.
Community Amenities	(668,992.00)	(475,413.00)	(467,368.94)	8,044.06	
Recreation & Culture	(1,429,716.00)	(1,021,842.00)	(1,004,218.01)	17,623.99	Halls maintenance \$3,423, Pool Staff Housing expenses reallocated (net of income) \$5,737, Library wage expenses \$5,004 lower than anticipated YTD.
Transport	(2,704,666.00)	(1,881,454.00)	(1,886,825.67)	(5,371.67)	
Economic Activities	(509,340.00)	(285,086.00)	(278,413.59)	6,672.41	
Other Property & Services	(15,106.00)	(9,429.00)	(65,778.80)	(56,349.80)	Write off of low value assets as per change in Regulations loss on disposal (\$83,513). Loader insurance write off profit on disposal \$19,000.
<b>Total Operating Expenditure</b>	<b>(6,617,367.00)</b>	<b>(4,579,018.00)</b>	<b>(4,668,284.99)</b>	<b>(89,266.99)</b>	
<b>Net Operating</b>	<b>4,047,410.00</b>	<b>2,930,084.00</b>	<b>2,998,297.26</b>	<b>68,213.26</b>	



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 March 2019**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	15,313.00	7,540.00	7,540.29	0.29	
Proceeds from Sale of Assets	162,000.00	142,000.00	141,920.00	(80.00)	
<b>Total Capital Income</b>	<b>177,313.00</b>	<b>149,540.00</b>	<b>149,460.29</b>	<b>(79.71)</b>	
<b>Capital Expenditure</b>					
Land and Buildings	(852,201.00)	(469,050.00)	(480,783.04)	(11,733.04)	Caravan Park Power Upgrade savings \$10,757.
Plant and Equipment	(265,000.00)	(130,000.00)	(154,259.79)	(24,259.79)	Swimming Pool Diving Board \$26,055 unbudgeted.
Office Furniture and Equipment	(60,000.00)	(17,000.00)	(17,169.00)	(169.00)	
Road Construction	(2,714,578.00)	(637,308.00)	(664,237.43)	(26,929.43)	Top Beverley Road expenditure \$28,695 greater than anticipated.
Other Infrastructure	(4,015,208.00)	(1,810,186.00)	(1,810,238.25)	(52.25)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(93,736.00)	(93,735.92)	0.08	
<b>Total Capital Expenditure</b>	<b>(8,036,916.00)</b>	<b>(3,157,280.00)</b>	<b>(3,220,423.43)</b>	<b>(63,143.43)</b>	
<b>Net Capital</b>	<b>(7,859,603.00)</b>	<b>(3,007,740.00)</b>	<b>(3,070,963.14)</b>	<b>(63,223.14)</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,401,952.00	1,798,476.00	1,848,337.04	49,861.04	Depreciation expense greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	3,095.28	3,095.28	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	22,000.00	98,791.92	76,791.92	Write off of Low Value Assets as per changes to Regulations \$96,513.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	518,065.00	(35,041.00)	(35,040.58)	0.42	
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
<b>Total Adjustments</b>	<b>3,812,193.00</b>	<b>2,655,611.00</b>	<b>2,785,359.71</b>	<b>129,748.71</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>2,577,955.00</b>	<b>2,712,693.83</b>	<b>134,738.83</b>	

<b>SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 March 2019</b>	
<b>Description</b>	<b>YTD Actual 2018/19</b>
<b>Current Assets</b>	
Cash at Bank	543,960.16
Cash - Unrestricted Investments	2,020,580.95
Cash - Restricted Reserves	2,306,286.21
Cash on Hand	300.00
Accounts Receivable	498,870.19
Prepaid Expenses	0.00
Self Supporting Loan - Current	7,772.53
Inventory - Fuel	16,264.09
<b>Total Current Assets</b>	<b>5,394,034.13</b>
<b>Current Liabilities</b>	
Accounts Payable	(151,373.29)
Loan Liability - Current	(36,193.57)
Annual Leave Liability - Current	(168,900.17)
Long Service Leave Liability - Current	(137,233.57)
Doubtful Debts	(108,545.88)
<b>Total Current Liabilities</b>	<b>(602,246.48)</b>
<b>Adjustments</b>	
Less Restricted Reserves	(2,306,286.21)
Less Self Supporting Loan Income	(7,772.53)
Add Leave Reserves - Cash Backed	198,771.35
Add Loan Principal Expense	36,193.57
<b>Total Adjustments</b>	<b>(2,079,093.82)</b>
<b>NET CURRENT ASSETS</b>	<b>2,712,693.83</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDING  
31 March 2019**

Description	Actual 2017/18	YTD Actual 2018/19	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	4,161,346.24	4,871,127.32	709,781.08
Accounts Receivable	768,606.93	498,870.19	(269,736.74)
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self Supporting Loan - Current	15,312.82	7,772.53	(7,540.29)
Inventory	9,938.85	16,264.09	6,325.24
<b>Total Current Assets</b>	<b>4,994,834.05</b>	<b>5,394,034.13</b>	<b>399,200.08</b>
<b>Current Liabilities</b>			
Accounts Payable	(1,619,096.00)	(151,373.29)	1,467,722.71
Loan Liability - Current	(129,929.49)	(36,193.57)	93,735.92
Annual Leave Liability - Current	(168,900.17)	(168,900.17)	0.00
Long Service Leave Liability - Current	(137,233.57)	(137,233.57)	0.00
Doubtful Debts	(108,545.88)	(108,545.88)	0.00
<b>Total Current Liabilities</b>	<b>(2,163,705.11)</b>	<b>(602,246.48)</b>	<b>1,561,458.63</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	115,203.39	115,203.39	0.00
Land and Buildings	21,346,251.95	21,229,416.06	(116,835.89)
Plant and Equipment	1,989,439.36	1,760,188.63	(229,250.73)
Furniture and Equipment	151,597.06	88,124.55	(63,472.51)
Infrastructure	56,115,882.67	57,563,080.35	1,447,197.68
Self Supporting Loan - Non Current	58,812.12	58,812.12	0.00
<b>Total Non-Current Assets</b>	<b>79,777,186.55</b>	<b>80,814,825.10</b>	<b>1,037,638.55</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,670,592.01)	(1,670,592.01)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
LSL Liability - Non Current	(21,574.75)	(21,574.75)	0.00
<b>Total Non Current Liabilities</b>	<b>(1,692,166.76)</b>	<b>(1,692,166.76)</b>	<b>0.00</b>
<b>Net Assets</b>	<b>80,916,148.73</b>	<b>83,914,445.99</b>	<b>2,998,297.26</b>
<b>Equity</b>			
Accumulated Surplus	(38,881,645.54)	(41,844,902.22)	(2,963,256.68)
Reserves - Cash Backed	(2,271,245.63)	(2,306,286.21)	(35,040.58)
Reserve - Revaluations	(39,763,257.56)	(39,763,257.56)	0.00
<b>Total Equity</b>	<b>(80,916,148.73)</b>	<b>(83,914,445.99)</b>	<b>(2,998,297.26)</b>

<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 31 March 2019</b>		
<b>Description</b>	<b>Budget 2018/19</b>	<b>YTD Actual 2018/19</b>
<b>Income</b>		
Rates	2,669,880.00	2,721,071.40
Operating Grants, Subsidies and Contributions	2,271,419.00	1,448,186.32
Profit On Asset Disposal	12,000.00	23,203.57
Service Charges	0.00	0.00
Fees & Charges	523,761.00	494,123.42
Interest Earnings	103,888.00	98,037.80
Other Revenue	60,500.00	49,934.52
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	2,858,387.66
<b>Total Income by Nature &amp; Type</b>	<b>14,879,636.00</b>	<b>7,692,944.69</b>
<b>Expenditure</b>		
Employee Costs	(2,134,739.00)	(1,421,524.46)
Materials & Contracts	(1,840,463.00)	(1,016,114.04)
Utilities	(208,638.00)	(147,502.99)
Depreciation On Non-Current Assets	(1,691,589.00)	(1,848,337.04)
Interest Expenses	(34,504.00)	(41,079.89)
Insurance Expenses	(168,227.00)	(184,220.82)
Other Expenditure	(81,975.00)	(90,388.72)
Loss On Asset Disposal	(8,000.00)	(121,995.49)
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(6,168,135.00)</b>	<b>(4,871,163.45)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	421,192.00	176,516.02
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>421,192.00</b>	<b>176,516.02</b>
<b>Net Operating by Nature &amp; Type</b>	<b>9,132,693.00</b>	<b>2,998,297.26</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 March 2019**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,689.73
RR002	Athol Rd (RoadID: 26) (Maintenance)	3,452.03
RR003	Avoca Rd (RoadID: 98) (Maintenance)	731.05
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,898.71
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	713.68
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,145.64
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	8,777.38
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,522.55
RR009	Batemans Rd (RoadID: 78) (Maintenance)	160.30
RR010	Batys Rd (RoadID: 60) (Maintenance)	2,899.66
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	847.33
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,073.71
RR013	Beringer Rd (RoadID: 29) (Maintenance)	10,499.86
RR014	Bethany Rd (RoadID: 148) (Maintenance)	2,120.05
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	4,744.86
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	3,244.40
RR019	Bushhill Road (RoadID: 183) (Maintenance)	170.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	9,440.12
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	177.25
RR022	Carrs Rd (RoadID: 47) (Maintenance)	2,864.32
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	177.25
RR024	Caudle Rd (RoadID: 140) (Maintenance)	806.60
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	16,372.99
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,910.87
RR028	Cookes Rd (RoadID: 61) (Maintenance)	945.31
RR029	Corberding Rd (RoadID: 43) (Maintenance)	7,494.29
RR030	County Peak Rd (RoadID: 96) (Maintenance)	5,534.29
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	9,307.51
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	4,190.01
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	1,145.71
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	9,522.91
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	8,974.56
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,324.32
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	2,481.21

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 March 2019**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	28,546.83
RR039	Ewert Rd (RoadID: 27) (Maintenance)	5,491.69
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	1,599.64
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,111.50
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,745.67
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	935.34
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	2,199.12
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,148.54
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	149.58
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	13,499.76
RR050	Jas Rd (Maintenance)	393.96
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	718.70
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,769.80
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,071.30
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,092.02
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,085.52
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	11,716.23
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	18,615.79
RR060	Lennard Rd (RoadID: 58) (Maintenance)	38,901.59
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	209.90
RR062	Luptons Rd (RoadID: 22) (Maintenance)	10,042.03
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,741.92
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	2,740.75
RR065	Manns Rd (RoadID: 59) (Maintenance)	1,738.79
RR066	Manuels Rd (RoadID: 37) (Maintenance)	3,824.66
RR067	Mawson Rd (RoadID: 100) (Maintenance)	3,648.06
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	797.52
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	4,730.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	695.37
RR071	Mclean Rd (RoadID: 84) (Maintenance)	1,180.98
RR072	Millers Rd (RoadID: 49) (Maintenance)	11,022.81
RR073	Mills Rd (RoadID: 80) (Maintenance)	876.09
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	17,940.82
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,340.84
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,163.82

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 March 2019**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	5,424.32
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,058.43
RR080	Petchells Rd (RoadID: 38) (Maintenance)	2,616.96
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	6,503.85
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	1,935.52
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	825.68
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	641.23
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,431.52
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,107.42
RR090	Rossi Rd (RoadID: 156) (Maintenance)	634.75
RR091	Rumble Rd (Maintenance)	3,055.32
RR092	Schillings Rd (RoadID: 65) (Maintenance)	1,775.99
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,528.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	2,461.80
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,855.13
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	13,181.85
RR098	Smith Rd (RoadID: 72) (Maintenance)	3,473.29
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,180.23
RR100	Spavens Rd (RoadID: 44) (Maintenance)	563.58
RR101	Springhill Rd (RoadID: 23) (Maintenance)	2,493.06
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	330.30
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,138.35
RR105	Thomas Rd (RoadID: 31) (Maintenance)	276.92
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	3,009.64
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	807.01
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	6,252.85
RR109	Walgy Rd (RoadID: 42) (Maintenance)	17,817.36
RR110	Walkers Rd (RoadID: 86) (Maintenance)	170.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	904.86
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,857.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	8,562.26
RR114	Westdale Rd (RoadID: 166) (Maintenance)	25,834.73
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	1,093.98

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 March 2019**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	2,510.39
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	24,660.78
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	21,510.64
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	44,340.91
RR888	Tree Lopping - Rural Roads (Maintenance)	6,120.00
RR999	Rural Roads Various (Maintenance)	60,907.25
WANDRRA	Disaster Recovery Works	0.00
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>644,900.69</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	1,614.13
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	96.31
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	2,078.30
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	918.98
TS011	Delisle St (RoadID: 120) (Maintenance)	1,044.47
TS012	Dempster St (RoadID: 111) (Maintenance)	48.16
TS013	Duffield St (RoadID: 160) (Maintenance)	442.84
TS014	Edward St (RoadID: 107) (Maintenance)	520.28
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	335.55
TS017	Forrest St (RoadID: 103) (Maintenance)	7,334.32
TS018	George St North (RoadID: 161) (Maintenance)	785.02
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	981.32
TS023	Hope St (RoadID: 115) (Maintenance)	229.50
TS024	Hopkin St (RoadID: 128) (Maintenance)	96.31



<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 March 2019</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	3,383.99
TS027	Husking St (RoadID: 117) (Maintenance)	330.80
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,715.71
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	643.41
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,950.94
TS034	Mcneil St (RoadID: 141) (Maintenance)	112.94
TS035	Monger St (RoadID: 116) (Maintenance)	324.87
TS036	Morrison St (RoadID: 112) (Maintenance)	141.38
TS037	Nicholas St (RoadID: 123) (Maintenance)	96.34
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	367.11
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	102.24
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	1,198.07
TS045	Shed St (RoadID: 136) (Maintenance)	39.16
TS046	Short St (RoadID: 121) (Maintenance)	626.05
TS047	Smith St (RoadID: 108) (Maintenance)	973.48
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	10,142.28
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	2,578.56
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	11,076.93
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>52,329.75</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>697,230.44</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 March 2019						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>2654398</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	63,622.85				
	Office Equipment	21,692.29				
	Airfield Emergency	38,825.96				
	Plant	483,007.48				
	Bush Fire Fighters	124,960.72				
	Building	418,180.65				
	Recreation Ground	410,467.66				
	Cropping Committee	103,012.53				
	Avon River Development	25,115.37				
	Annual Leave	135,148.50				
	Community Bus	33,069.08				
	Road Construction	380,682.25				
	Senior Housing	68,500.87	2,306,286.21	3 mnths	2.65%	18/04/2019
<b>9778-24193</b>	<b>Term Deposit ANZ</b>	212,066.23		3 mnths	2.30%	22/05/2019
<b>2913004</b>	<b>Term Deposit Bendigo</b>	506,607.33		6 mnths	2.50%	11/06/2019
<b>2920412</b>	<b>Term Deposit Bendigo</b>	400,000.00		6 mnths	2.60%	18/07/2019
<b>2914725</b>	<b>Term Deposit Bendigo</b>	301,907.39		3 mnths	2.55%	13/06/2019
<b>2930459</b>	<b>Term Deposit Bendigo</b>	300,000.00		5 mnths	2.50%	26/08/2019
<b>2930463</b>	<b>Term Deposit Bendigo</b>	300,000.00	2,020,580.95	6 mnths	2.50%	24/09/2019
	<b>Total</b>		<b>4,326,867.16</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 24 April 2019  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** March 2019 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of March 2019.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**FINANCIAL IMPLICATIONS**

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the List of Accounts as presented, be received:

**March 2019:**

**(1) Municipal Fund – Account 016-540 259 838 056**

Cheque vouchers

15 March 19	1716-1716	(1)	\$	1,651.01	(authorised by CEO S Gollan and DPres C Pepper)
22 March 19	1717-1717	(1)	\$	44.36	(authorised by CEO S Gollan and DCEO S Marshall)
29 March 19	1718-1718	(1)	\$	2,300.00	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>Total of cheque vouchers for March 2019 incl</b>	<b>\$ 3,995.37 previously paid</b>

EFT vouchers

01 March 19	EFT 4420-4422	(3)	\$	11,984.15	(authorised by CEO S Gollan and DCEO S Marshall)
06 March 19	EFT 4424-4455	(32)	\$	137,330.07	(authorised by CEO S Gollan and DCEO S Marshall)
07 March 19	EFT 1-39	(39)	\$	52,861.48	(authorised by CEO S Gollan and DCEO S Marshall)
12 March 19	EFT 4456-4461	(6)	\$	3,741.18	(authorised by CEO S Gollan and DCEO S Marshall)
15 March 19	EFT 4463-4476	(14)	\$	1,988,741.56	(authorised by CEO S Gollan and DPres C Pepper)
21 March 19	EFT 1-39	(39)	\$	51,108.68	(authorised by CEO S Gollan and DCEO S Marshall)
22 March 19	EFT 4478-4508	(31)	\$	103,698.60	(authorised by CEO S Gollan and DCEO S Marshall)
28 March 19	EFT 4510-4511	(2)	\$	600,000.00	(authorised by CEO S Gollan and DCEO S Marshall)
29 March 19	EFT 4512-4542	(31)	\$	125,202.58	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>Total of EFT vouchers for March 2019 incl</b>	<b>\$ 3,074,668.30 previously paid.</b>

**(2) Trust Fund – Account 016-259 838 128**

Cheque vouchers

12 March 19	1506-1506	(1)	\$	30.00	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>Total of cheque vouchers for March 2019 incl</b>	<b>\$ 30.00 previously paid.</b>

EFT vouchers

15 March 19	EFT 4462-4462	(1)	\$	50.00	(authorised by CEO S Gollan and DPres C Pepper)
21 March 19	EFT 4477-4477	(1)	\$	50.00	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>Total of EFT vouchers for March 2019 incl</b>	<b>\$ 100.00 previously paid.</b>

**(3) Direct Debit Payments totalling** \$ 82,296.71 previously paid.

**(4) Credit Card Payments totalling** \$ 277.34 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1716	15-Mar-2019	Telstra	2019-03 Mar Telephone Accounts	(1,651.01)	(1,651.01)
Cheque #	1717	22-Mar-2019	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: Mar - Apr 19	(44.36)	(44.36)
Cheque #	1718	29-Mar-2019	Cr Donald William Davis	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	(2,300.00)
EFT Pymt	EFT 4420	01-Mar-2019	Beverley Dome Fuel & Hire (BDF)	8,000 L Diesel @ \$1.3974/L GST incl	(11,179.20)	
EFT Pymt	EFT 4421	01-Mar-2019	Kimberley Leonard Boulton	Onsite Archiving: 22 Feb 2019	(726.00)	
EFT Pymt	EFT 4422	01-Mar-2019	Staff - Stefan de Beer	Reimbursement: Jan - Feb 2019 Landline and internet costs	(78.95)	(11,984.15)
EFT Pymt	EFT 4424	06-Mar-2019	Avon Waste	2,006 Bin Collection FE 15 Feb 19 inc Recycling Bins & 3 x Recycling Collections	(4,527.44)	
EFT Pymt	EFT 4425	06-Mar-2019	BOC Limited	2019-02 Feb Cylinder Rental: Medical oxygen C size	(5.50)	
EFT Pymt	EFT 4426	06-Mar-2019	Beverley Community Resource Centre (CRC)	Library Services Management Fee: Jan - Mar 2019	(14,571.10)	
EFT Pymt	EFT 4427	06-Mar-2019	Beverley Country Kitchen (BCK)	Council Meeting, Committee Meeting & Opening of Cornerstone: Catering	(606.00)	
EFT Pymt	EFT 4428	06-Mar-2019	Beverley Medical Practice	Pre Employment Medical: A Baxter	(120.00)	
EFT Pymt	EFT 4429	06-Mar-2019	Beverley Tyre Service (BTS)	2019-01 Jan Tyre Purchases	(1,973.00)	
EFT Pymt	EFT 4430	06-Mar-2019	Bunnings Building Supplies P/L	AS12001 (LBN1909) - Unit 9 Refurb: Supplies	(3,599.77)	
EFT Pymt	EFT 4431	06-Mar-2019	Cannon Hygiene	Cornerstone Bldg: 2 x Sanitary Bins	(218.50)	
EFT Pymt	EFT 4432	06-Mar-2019	Country Copiers Northam	Copy Charges - iRA C2030: 22 Nov 18 - 20 Feb 19	(1,049.87)	
EFT Pymt	EFT 4433	06-Mar-2019	Dallcon Concrete Pty Ltd	Ski Road: Delivery of 7 x Cattle Grid sections	(13,451.90)	
EFT Pymt	EFT 4434	06-Mar-2019	Focus Networks	2019-02 Feb: Computer Support - Various	(3,050.11)	
EFT Pymt	EFT 4435	06-Mar-2019	Hitachi Construction Machinery	BE029 (PGRD05): Parts	(688.64)	
EFT Pymt	EFT 4436	06-Mar-2019	Homestyle Flooring	AS12001 (LBN1909) - Unit 9 Refurb: Materials	(1,549.00)	
EFT Pymt	EFT 4437	06-Mar-2019	Hungry Sky P/L	AS12014 (LB1601) - Cornerstone Bldg: Supplies	(60.00)	
EFT Pymt	EFT 4438	06-Mar-2019	IT Vision	Computer Support: Bpay for Rates & Debtors	(778.80)	
EFT Pymt	EFT 4439	06-Mar-2019	ITR WA	Various plant: Grader blades	(3,927.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4440	06-Mar-2019	JR & A Hersey P/L	Various jobs: Various materials	(683.72)	
EFT Pymt	EFT 4441	06-Mar-2019	Jason Signmakers	Cornerstone Bldg Signage (various) & Rural numbers	(1,030.70)	
EFT Pymt	EFT 4442	06-Mar-2019	Kimberley Leonard Boulton	Onsite Archiving: 01 Mar 2019	(726.00)	
EFT Pymt	EFT 4443	06-Mar-2019	Mandurah Tile & Stone Co	AS12001 (LBN1909) - Unit 9 Refurb: Materials	(1,177.00)	
EFT Pymt	EFT 4444	06-Mar-2019	Marketforce Pty Ltd	Death Notice for the Late John Cowcher (President, Shire of Williams)	(85.68)	
EFT Pymt	EFT 4445	06-Mar-2019	McLeods Barristers and Solicitors	Legal Fees: Lic Agreement Old Bev Racecourse	(1,083.16)	
EFT Pymt	EFT 4446	06-Mar-2019	Michael Wilson	2019-03 Mar: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 4447	06-Mar-2019	Old Skool Mechanical	Various plant: Repairs	(1,048.30)	
EFT Pymt	EFT 4448	06-Mar-2019	PBF Australia	PBF Renewal membership for 31 employees for 2019	(1,983.94)	
EFT Pymt	EFT 4449	06-Mar-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Supplies	(1,097.40)	
EFT Pymt	EFT 4450	06-Mar-2019	Redfish Technologies	Refuse Site: Computer hardware	(163.90)	
EFT Pymt	EFT 4451	06-Mar-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 28 Feb - 01 Mar 2019	(52.60)	
EFT Pymt	EFT 4452	06-Mar-2019	Turn It Up Electrical (TIU)	Depot: Run power supply to Crib Room for air conditioning	(158.93)	
EFT Pymt	EFT 4453	06-Mar-2019	WA Contract Ranger Services	Ranger Services: 05 - 15 Feb 2019	(537.62)	
EFT Pymt	EFT 4454	06-Mar-2019	Western Stabilisers P/L	RRG1901 Westdale Rd: Cement stabilisation	(77,009.81)	
EFT Pymt	EFT 4455	06-Mar-2019	ZircoData Pty Ltd	2019-01 Jan: Storage of Archives - 141 x A1 boxes	(64.68)	(137,330.07)
EFT Pymt	EFT 4456	12-Mar-2019	Avon Express	2019-02 Feb: Freight Charges	(286.00)	
EFT Pymt	EFT 4457	12-Mar-2019	Avon Trading Pty Ltd	2019-02 Feb: Hardware Purchases	(1,600.86)	
EFT Pymt	EFT 4458	12-Mar-2019	Beverley Bakehouse & Cafe	Cornerstone Grand Opening - 28 Feb 2019: Catering	(270.00)	
EFT Pymt	EFT 4459	12-Mar-2019	Building Commission (BSL)	2019-02 Feb 19 Collections x 1 (Lics 18/19: 01)	(56.65)	
EFT Pymt	EFT 4460	12-Mar-2019	OEM Group	Minor Plant: Retractable pressure hose & reel	(1,479.88)	
EFT Pymt	EFT 4461	12-Mar-2019	Staff - Daniel John Gibson	Various: Reimbursement of materials purchased	(47.79)	(3,741.18)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4463	15-Mar-2019	Australia Post	2019-02 Feb Postage	(753.29)	
EFT Pymt	EFT 4464	15-Mar-2019	Avon Waste	2,006 Bin Collection FE 01 Mar 19 inc Recycling Bins & 3 x Recycling Collections	(4,527.44)	
EFT Pymt	EFT 4465	15-Mar-2019	Beverley Tyre Service (BTS)	2018-02 Feb Tyre Purchases	(1,193.00)	
EFT Pymt	EFT 4466	15-Mar-2019	Frontline Fire & Rescue	Various: Protective clothing & equipment	(5,744.48)	
EFT Pymt	EFT 4467	15-Mar-2019	Hitachi Construction Machinery	BE029 (PGRD05): Parts	(667.04)	
EFT Pymt	EFT 4468	15-Mar-2019	Isweep Town & Country	Town Street Sweeping: 15 - 16 Feb 2019	(2,895.75)	
EFT Pymt	EFT 4469	15-Mar-2019	Kimberley Leonard Boulton	Onsite Archiving: 05 - 08 Mar 2019	(2,178.00)	
EFT Pymt	EFT 4470	15-Mar-2019	MRWA - Main Roads WA	Vincent St Bridge (BC1802): 1st payment	(1,963,500.00)	
EFT Pymt	EFT 4471	15-Mar-2019	Moore Stephens (WA) P/L	Budget Workshop - 8 Mar 2018: S Marshall - DCEO	(935.00)	
EFT Pymt	EFT 4472	15-Mar-2019	Officeworks Ltd	Grand Opening Cornerstone Building - 28 Feb 2019: Supplies	(166.09)	
EFT Pymt	EFT 4473	15-Mar-2019	Old Skool Mechanical	Sundry Plant (PSP99) Blade Runner Mower: Repairs	(1,003.55)	
EFT Pymt	EFT 4474	15-Mar-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 8 Mar 2019	(11.55)	
EFT Pymt	EFT 4475	15-Mar-2019	Valley Air - Valley Airconditioning & Refrigeration	Various Bldgs: Air Con repairs	(3,680.00)	
EFT Pymt	EFT 4476	15-Mar-2019	WA Contract Ranger Services	Ranger Services: 19 - 25 Feb 2019	(1,486.37)	(1,988,741.56)
EFT Pymt	EFT 4478	22-Mar-2019	ADC Projects	Swim Pool: Aquatic Centre Redevelopment	(2,451.90)	
EFT Pymt	EFT 4479	22-Mar-2019	AITIS Specialists P/L	2019-02 Feb Fuel Tax Credits	(309.43)	
EFT Pymt	EFT 4480	22-Mar-2019	Arrow Bronze	Niche Wall - Anglican: Single Plaque (Denis Gull)	(215.98)	
EFT Pymt	EFT 4481	22-Mar-2019	Avon Express	2019-03 Mar: Freight Charges	(154.00)	
EFT Pymt	EFT 4482	22-Mar-2019	Avon Waste	2,011 Bin Collection FE 15 Mar 19 inc Recycling Bins & 3 x Recycling Collections	(4,537.14)	
EFT Pymt	EFT 4483	22-Mar-2019	BT Equipment P/L ta Tutt Bryant Equipment	BE026 (PROLO2): Parts	(221.86)	
EFT Pymt	EFT 4484	22-Mar-2019	Beverley Country Kitchen (BCK)	Youth Precinct Working Group Meeting - 12 Mar 2019: Refreshments	(190.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4485	22-Mar-2019	Beverley Dome Fuel & Hire (BDF)	4,000 L Diesel @ \$1.4115/L GST incl	(10,972.00)	
EFT Pymt	EFT 4486	22-Mar-2019	Building Commission (BSL)	2019-02 Feb 19 Collections x 1 (Lics 18/19: 37)	(56.65)	
EFT Pymt	EFT 4487	22-Mar-2019	Bunnings Building Supplies P/L	AS12001 (LBN1909) - Unit 9 Refurb: Materials	(388.54)	
EFT Pymt	EFT 4488	22-Mar-2019	Canning Bridge Auto Lodge	Salaries Training, IT Vision - 12 to 15 Mar 2019: Accommodation for 2 staff	(390.00)	
EFT Pymt	EFT 4489	22-Mar-2019	Dept of Fire & Emergency Services (DFES)	18/19 ESL (Option B) 3rd Quarterly Payment	(35,132.55)	
EFT Pymt	EFT 4490	22-Mar-2019	Fire & Safety WA	Bev Fire Brigades: Personal Protective Equipment & Vehicle Equipment	(3,965.50)	
EFT Pymt	EFT 4491	22-Mar-2019	Game On Contracting	BM0721 - Westdale Rd Bridge: Excavator hire to clear silt	(2,882.00)	
EFT Pymt	EFT 4492	22-Mar-2019	HVG - Halifax Vogel Group P/L	AS12001 (LBN1909) - Unit 9 Refurb: Materials	(238.27)	
EFT Pymt	EFT 4493	22-Mar-2019	Hitachi Construction Machinery	BE036 (PLDR03): Repairs onsite	(15,146.09)	
EFT Pymt	EFT 4494	22-Mar-2019	JR & A Hersey P/L	Repair of snatch strap	(440.00)	
EFT Pymt	EFT 4495	22-Mar-2019	LGPA - Local Government Professionals Aust WA (LGMA)	2019 Finance Professionals Conference (14-15 Mar 19): D/CEO S Marshall	(1,280.00)	
EFT Pymt	EFT 4496	22-Mar-2019	Landgate	Valuation Fees (Rural UV Interim Shd): 19 Jan - 01 Feb 19 x 2 values	(148.60)	
EFT Pymt	EFT 4497	22-Mar-2019	Northam & Districts Glass Service	30A Dawson St: Sliding flywire door repairs	(1,166.00)	
EFT Pymt	EFT 4498	22-Mar-2019	Peter Sean Botha	Rates refund (sale of property) for Ass 765 - Off Mandiakon Road Dale	(732.18)	
EFT Pymt	EFT 4499	22-Mar-2019	RAW Creative	Promotion of Bev: 4 posters for the Caravan & Camping Show, 20 - 24 Mar 2019	(680.00)	
EFT Pymt	EFT 4500	22-Mar-2019	Staff - Natalie Ashworth	Reimbursements - Payroll Training 12 -15 Mar 2019: Refreshments	(53.17)	
EFT Pymt	EFT 4501	22-Mar-2019	Staff - Simon Marshall	Reimbursement: Accom for Finance Professionals Conference 14 - 15 Mar 2019	(344.08)	
EFT Pymt	EFT 4502	22-Mar-2019	Staff - Taleeya Scott	Reimbursements - Payroll Training 12 -15 Mar 2019: Parking & Refreshments	(143.97)	
EFT Pymt	EFT 4503	22-Mar-2019	Synergy	2019-03 Mar Power Accounts	(11,016.05)	
EFT Pymt	EFT 4504	22-Mar-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 08 Mar 2019	(10.78)	



TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4505	22-Mar-2019	Turn It Up Electrical (TIU)	AS12001 (LBN1909) - Unit 9 Refurb: Electrical work	(324.50)	
EFT Pymt	EFT 4506	22-Mar-2019	Unique Strokes WA	Old School Building: Painting of Facia & barge ends	(2,100.00)	
EFT Pymt	EFT 4507	22-Mar-2019	WA Treasury Corporation	Loan 119 (Stormwater Collection Dams): Deb 11 of 20 Repayment - Mar 2019	(7,942.68)	
EFT Pymt	EFT 4508	22-Mar-2019	ZircoData Pty Ltd	2019-02 Feb: Storage of Archives - 141 x A1 boxes (std ctns)	(64.68)	(103,698.60)
EFT Pymt	EFT 4512	29-Mar-2019	ASB Marketing P/L	PR: 500 Ballpoint pens with logo	(605.00)	
EFT Pymt	EFT 4513	29-Mar-2019	Avon Fenzing	Fencing of block for the proposed ILU	(6,644.00)	
EFT Pymt	EFT 4514	29-Mar-2019	Beverley Community Resource Centre (CRC)	Cleaning Fee (Jan - Mar 2019): Shire's contribution	(1,575.43)	
EFT Pymt	EFT 4515	29-Mar-2019	Beverley Country Kitchen (BCK)	Fire - Maitland Rd, Sat 23 Mar 2019: Refreshments	(435.90)	
EFT Pymt	EFT 4516	29-Mar-2019	Beverley Electrical Services (BES)	LBS1902 - Cpark Lighting Renewal: Supply & install security lights	(5,692.50)	
EFT Pymt	EFT 4517	29-Mar-2019	Beverley Post News and Gifts	2019-02 Feb Newsagency Purchases	(237.58)	
EFT Pymt	EFT 4518	29-Mar-2019	Beverley Supermarket & Liquor (IGA)	2019-02 Feb Purchases	(382.49)	
EFT Pymt	EFT 4519	29-Mar-2019	Country Copiers Northam	Copy Charges - iRA 8595: 29 Jan - 18 Mar 2019	(468.80)	
EFT Pymt	EFT 4520	29-Mar-2019	Cr Christopher John Pepper	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,987.50)	
EFT Pymt	EFT 4521	29-Mar-2019	Cr Darryl Brown	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4522	29-Mar-2019	Cr David Charles White	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4523	29-Mar-2019	Cr Denise Jo Ridgway	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(9,300.00)	
EFT Pymt	EFT 4524	29-Mar-2019	Cr Lewis Campbell Shaw	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4525	29-Mar-2019	Cr Peter Joseph Gogol	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4526	29-Mar-2019	Cr Susan Wendy Martin	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4527	29-Mar-2019	Cr Thomas William Timothy Seed	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 4528	29-Mar-2019	Dawsons Concrete & Reinforcing	FC1901 - Forrest & Vincent Street Footpaths: Paving repairs	(9,574.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 4529	29-Mar-2019	Enviro Pipes P/L	Various Roads: Various piping	(30,844.84)	
EFT Pymt	EFT 4530	29-Mar-2019	Focus Networks	2019-03 Mar: Computer Support - Various	(3,047.74)	
EFT Pymt	EFT 4531	29-Mar-2019	Fulton Hogan Industries	RRG1901 (Westdale Rd) Supply & spreading of Primer Seal 95/5	(24,732.40)	
EFT Pymt	EFT 4532	29-Mar-2019	McLeods Barristers and Solicitors	Legal advice: Bev Medical Practice & Lic Agreement Old Bev Racecourse	(4,397.14)	
EFT Pymt	EFT 4533	29-Mar-2019	Nathan Robert Hickman	Rates refund (overpayment) for Ass 51409 L801 Carr Road Kokeby 6304	(357.01)	
EFT Pymt	EFT 4534	29-Mar-2019	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts & repairs	(2,115.30)	
EFT Pymt	EFT 4535	29-Mar-2019	Shazmac Plumbing	AS12001 (LBN1909) - Unit 9 Refurb: Hot water system	(1,048.00)	
EFT Pymt	EFT 4536	29-Mar-2019	Staff - Stefan de Beer	Reimbursement: Feb - Mar 2019 Landline and internet costs	(87.52)	
EFT Pymt	EFT 4537	29-Mar-2019	State Law Publisher	Gazettal of Town Planning Scheme No.3	(3,037.75)	
EFT Pymt	EFT 4538	29-Mar-2019	Synergy	2019-03 Mar Self Read accts & Dead Finish	(2,660.40)	
EFT Pymt	EFT 4539	29-Mar-2019	The Red Vault	Official Opening Bev Cornerstone - 28 Feb 2019: Refreshments	(120.00)	
EFT Pymt	EFT 4540	29-Mar-2019	Toll Ipec P/L (Courier Aust)	Freight Charges: 20 - 21 Mar 2019	(21.46)	
EFT Pymt	EFT 4541	29-Mar-2019	WA Contract Ranger Services	Ranger Services: 08 - 15 Mar 2019	(841.50)	
EFT Pymt	EFT 4542	29-Mar-2019	York Auto Electrics & Airconditioning	BE594 (PBFT03): Repairs	(188.32)	(125,202.58)
Direct Debit	DD 2088.1	05-Mar-2019	Superwrap - Personal Super Plan	Superannuation contributions	(936.02)	
Direct Debit	DD 2088.2	05-Mar-2019	WA Super	Payroll deductions	(6,838.59)	
Direct Debit	DD 2088.3	05-Mar-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2088.4	05-Mar-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 2088.5	05-Mar-2019	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 2088.6	05-Mar-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 2088.7	05-Mar-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2088.8	05-Mar-2019	UniSuper	Superannuation contributions	(195.83)	(9,003.73)
Direct Debit	DD 2103.1	19-Mar-2019	Superwrap - Personal Super Plan	Superannuation contributions	(979.72)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 2103.2	19-Mar-2019	WA Super	Superannuation contributions	(6,970.54)	
Direct Debit	DD 2103.3	19-Mar-2019	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 2103.4	19-Mar-2019	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 2103.5	19-Mar-2019	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 2103.6	19-Mar-2019	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 2103.7	19-Mar-2019	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 2103.8	19-Mar-2019	AMP Lifetime Super	Superannuation contributions	(167.48)	
Direct Debit	DD 2103.9	19-Mar-2019	UniSuper	Superannuation contributions	(195.83)	(9,346.86)
Direct Debit	43	01-Mar-2019	1 - Bank Charges	Bank Charges - Bpay Txn Fees	(1.65)	(1.65)
Direct Debit	43	04-Mar-2019	7 - CBA Merchannt Fee	CBA Merchannt Fee	(227.14)	(227.14)
Direct Debit	43	06-Mar-2019	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.00)	(70.00)
Direct Debit	43	01-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,186.85)	
Direct Debit	43	05-Mar-2019	3 - Payments for DOT	Payments for DOT	(1,313.90)	
Direct Debit	43	06-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,785.45)	
Direct Debit	43	07-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,892.45)	
Direct Debit	43	08-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,300.95)	
Direct Debit	43	11-Mar-2019	3 - Payments for DOT	Payments for DOT	(1,255.85)	
Direct Debit	43	12-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,924.85)	
Direct Debit	43	13-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,713.20)	
Direct Debit	43	14-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,327.85)	
Direct Debit	43	15-Mar-2019	3 - Payments for DOT	Payments for DOT	(8,196.00)	
Direct Debit	43	18-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,539.40)	
Direct Debit	43	19-Mar-2019	3 - Payments for DOT	Payments for DOT	(846.65)	
Direct Debit	43	20-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,494.00)	
Direct Debit	43	21-Mar-2019	3 - Payments for DOT	Payments for DOT	(168.40)	
Direct Debit	43	22-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,729.40)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	43	25-Mar-2019	3 - Payments for DOT	Payments for DOT	(1,382.45)	
Direct Debit	43	26-Mar-2019	3 - Payments for DOT	Payments for DOT	(3,295.75)	
Direct Debit	43	27-Mar-2019	3 - Payments for DOT	Payments for DOT	(1,104.20)	
Direct Debit	43	28-Mar-2019	3 - Payments for DOT	Payments for DOT	(2,745.90)	
Direct Debit	43	29-Mar-2019	3 - Payments for DOT	Payments for DOT	(12,367.45)	(63,570.95)
Direct Debit	EFT 4543	29-Mar-2019	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2019-02 Feb: Chlorine Gas 70kg Cylinder Rental x 2 cylinders	(76.38)	(76.38)
Direct Debit	EFT 4509	25-Mar-2019	Credit Card - Shire of Beverley	Feb 2019 Credit Card Purchases	(277.34)	(277.34)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(2,457,267.56)</b>	<b>(2,457,267.56)</b>
<b>WAGES &amp; SALARIES</b>						
EFT Pymt		07-Mar-2019	Wages & Salaries	FE - 05 Mar 2019	(52,861.48)	
EFT Pymt		21-Mar-2019	Wages & Salaries	FE - 19 Mar 2019	(55,108.68)	
<b>WAGES &amp; SALARIES</b>					<b>(107,970.16)</b>	<b>(107,970.16)</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>						
Cheque #	1718	29-Mar-2019	Cr Donald William Davis	18/19 Cr Year Remuneration: Oct 2018 - Mar 2019 (1 of 2 pymts)	2,300.00	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					<b>2,300.00</b>	<b>2,300.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Cheque #	1714	28-Feb-2019	Water Corporation	2019-02 Feb Water Accounts	(16,869.25)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>(16,869.25)</b>	<b>(16,869.25)</b>
<b>TRANSFERS to TRUST</b>					<b>0.00</b>	<b>0.00</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>0.00</b>	<b>0.00</b>

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
<b>INVESTMENTS</b>							
EFT Pymt	EFT 4510	28-Mar-2019	Bendigo and Adelaide Bank	2018/19 Municipal Investment #11	(300,000.00)		
EFT Pymt	EFT 4511	28-Mar-2019	Bendigo and Adelaide Bank	2018/19 Municipal Investment #12	(300,000.00)	(600,000.00)	
					<b>INVESTMENTS</b>	<b>(600,000.00)</b>	<b>(600,000.00)</b>
						<b>(3,179,806.97)</b>	
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>							
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>							
Credit card	86/JAN19	30-Jan-2019	All Day Cafe Narrogin	Refreshments re attending Funeral of the Late John Cowcher x 4	57.00		
Credit card	436222	06-Feb-2019	The Royal	Refreshments for MRWA Meeting, 6 Feb 2019 for 3 persons	90.50		
Credit card	24989	06-Feb-2019	City of Perth Parking - Royal St	Parking for MRWA Meeting, 6 Feb 2019	3.84		
Credit card	TABLE47-190219	19-Feb-2019	Mundaring Hotel	Refreshments re McLeod Visit (Doctor's issues) x 3 persons	126.00		
					<b>277.34</b>		
<b>TRUST ACCOUNT DETAILS</b>							
<b>PAYMENTS RAISED IN CURRENT MONTH</b>							
Cheque #	1506	12-Mar-2019	Phillip David Gurney	Refund of Gym Key Bond (Rec QB 2077)	(30.00)		
EFT Pymt	EFT 4462	15-Mar-2019	Joshua Barker	Refund of Gym Key Bond (Rec 8418)	(50.00)		
EFT Pymt	EFT 4477	21-Mar-2019	Kym Gray	Refund of Gym Key Bond (Rec 19325)	(50.00)		
					<b>(130.00)</b>	<b>(130.00)</b>	
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>							
					<b>0.00</b>	<b>0.00</b>	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b><i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i></b>						
					<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>OTHER AMENDMENTS/GENERAL JOURNALS</i></b>						
					<b><i>0.00</i></b>	<b><i>0.00</i></b>
				<b><i>TOTAL EXPENDITURE for TRUST ACCOUNT</i></b>		<b><i>(130.00)</i></b>
<b>TOTAL EXPENDITURE as reconciled to the MARCH 2019 BANK STATEMENTS</b>						
				Municipal Account Expenditure		(3,179,806.97)
				Trust Account Expenditure		(130.00)
				<b>TOTAL EXPENDITURE for MARCH 2019</b>		<b>(3,179,936.97)</b>

### **11.3 Kinetic Sculpture – Grant Hobbs**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 10 April 2019  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0531  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Alternative Locations for Kinetic Sculpture and Sculpture Detailed Design

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#### **SUMMARY**

Council to formally commission fabrication of a kinetic sculpture by Grant Hobbs in the 2019/20 budget locations as recommended by the Economic and Community Strategy Committee and choose a location for the installation.

#### **BACKGROUND**

Shire Planner suggested to Council to consider the fabrication and placement of a kinetic sculpture as part of the Vincent Street Mainstreet redevelopment initiative.

An example of the proof of concept prototype kinetic sculpture was shown to Council at the February 2019 meeting. Council at the March 2019 Briefing Forum requested Shire Planner to investigate and present to Council possible alternative locations for the Sculpture. Permission will also be formally sought to appoint Grant Hobbs to proceed to fabrication and installation of the sculpture.

#### **COMMENT**

At the 9 April 2019 Economic and Community Strategy Committee meeting a number of alternative locations for the sculpture were discussed and it was agreed that the Station Arts/IGA carpark was the preferred location.

After the meeting, the Chief Executive Officer, Deputy Chief Executive Officer, Shire Planner and Maintenance Officer visited the site and thought the gravel carpark across the road was a better location. The Chief Executive Officer advised this information to Councillors via email, with a few objections received.

#### **STATUTORY ENVIRONMENT**

*Local Government Act, 1995*

#### **FINANCIAL IMPLICATIONS**

There is no 2018/19 budget allocation.

The Kinetic Sculpture is quoted at \$6,000 (no GST charged), for fabrication and installation.

#### **STRATEGIC IMPLICATIONS**

Goal 4: Vincent Street is activated and aesthetically improved.

#### **POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**RECOMMENDATION 1**

**COMMITTEE'S RECOMMENDATION**

That Council proceed with the appointment of Grant Hobbs to fabricate and instal the Kinetic Sculpture at the unbudgeted amount of \$6,000.00 ex GST.

**RECOMMENDATION 2**

**OFFICERS'S RECOMMENDATION**

That Council choose the location to install the Kinetic Sculpture.



## **12. ADMINISTRATION**

### **12.1 Swimming Pool Redevelopment Concept Design**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 10 April 2019  
**APPLICANT:** N/A  
**FILE REFERENCE:** FOR1623B / ADM 0046  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Beverley Aquatic Centre Concept Design & Perspectives

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#### **SUMMARY**

Council to approve the Swimming Pool Redevelopment Concept Design for release to the public for comment as recommended by the Economic and Community Strategy Committee.

#### **BACKGROUND**

The Beverley Aquatic Centre Reference Group was formed in February 2018 to undertake a strategic review of the current Swimming Pool complex.

Steve Mason from Central Midlands Construction was appointed to facilitate the process and produce a feasibility study on the future of the Swimming Pool.

The Feasibility Study was completed in October 2018 with Council receiving the report at the October 2018 Ordinary Council meeting.

Following receipt of the report, Council directed staff to proceed with the completion of a concept design of the proposed preferred option for the Swimming Pool going forward.

ADC Architects were appointed to complete the concept design works in October 2018.

#### **COMMENT**

Several meetings were held between the reference group and ADC Architects to produce the attached concept design which is based on the preferred future development option of the Swimming Pool as presented in the Feasibility Study.

As part of the design process two 3D renders are attached with a “fly through” animation being produced.

It is proposed to advertise the concept design for public feedback and perhaps hold a community forum.

Following the public feedback period, the Reference Group will convene again to consider the feedback and determine if any changes to the design are warranted.

The final Concept design will then be costed by a Quantity Surveyor and presented to Council for adoption.

**STATUTORY ENVIRONMENT**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Goal 9: We have a healthy and safe community

Point of Measurement: Swimming Pool Development and Feasibility Study

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE'S RECOMMENDATION**

That Council release the Swimming Pool Redevelopment Concept Design for public feedback and that a community forum be held in May 2019.

## **12.2 Beverley Blarney Format**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 10 April 2019  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0127  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to investigate ways to improve the Beverley Blarney readership as recommended by the Economic and Community Strategy Committee.

### **BACKGROUND**

Council has been producing a local hard copy newspaper, the Beverley Blarney, since 1 September 1984.

The paper has a local circulation of approximately 1,000 copies per month (reducing over time from 1,350 copies) and has been the source of providing locally relevant information, updates and advertising.

### **COMMENT**

It has become evident that the majority of the population has moved away from using hard copy media as their source of information; social media has taken over. It seems that notices published in the Blarney no longer have the reach they once did.

This hasn't, however, seemed to have had a too big an impact on the level of advertising in the publication, suggesting that businesses still see the Blarney as an important piece of their communication strategy.

With this in mind, if the reach of the Blarney can increase with an accessible electronic format, the distribution of the Blarney could become unlimited (already the Beverley Blarney is the most accessed area on Council's website).

This could lead to an enhanced offering to advertisers with the ability to create links in the document to directly access surveys, business websites, social media pages, phone numbers and email (for an increased fee applicable to an interactive advert). Further the electronic document would be in colour; printed copies are black and white.

Some enhancement to access via the website may need to be upgraded as currently users are required to download a PDF document with a size of ~50mb which can take some time to download (not instantaneous).

### **STATUTORY ENVIRONMENT**

Strategic Community Plan SWOT

Internal Risk: Keeping up with technology

Opportunity: Embracing technology to improve efficiency

**FINANCIAL IMPLICATIONS**

Future production cost savings and future reduced copier requirements.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil – Social Media Policy in development.

**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE'S RECOMMENDATION**

That Council instruct Staff to investigate ways to improve the accessibility of the Beverley Blarney using a web based reader or similar to grow community readership.

### **12.3 Social Media Presence**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 10 April 2019  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0468  
**AUTHOR:** J.D. Murray, Tourism Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to consider the planning and implementation of a Shire of Beverley Facebook page as recommended by the Economic and Community Strategy Committee.

#### **BACKGROUND**

After recently attending the LG Professionals WA Community Development Network Event – *How to use social media for community development outcomes that are big, bold and passionate* it was determined the Shire of Beverley would be one of the last Local Governments to open a Facebook account.

One of the biggest missed opportunities in the absence of a Facebook account is community engagement. Whether positive or negative, conversation will still occur. A platform that allows constructive feedback that we, the Shire, can control through the controls and guidelines we put in place has the potential to be priceless.

#### **COMMENT**

Further work will be required before opening a Facebook account with a strategy and monitoring plan. This would also require the allocation of roles and responsibilities of current officers including general guidelines that are not covered in the Social Media Policy (Agenda Item 5.4). Communication with a speaker from the Social Media Seminar has been sort for resources to collate a strategy for consideration.

#### **STATUTORY ENVIRONMENT**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan SWOT

Internal Risk: Keeping up with technology

Opportunity: Embracing technology to improve efficiency

Goal 12: Council leads the organisation and engages with the community in an accountable and professional manner - Transparent communication from Council

#### **COMMITTEE'S RECOMMENDATION**

That Council investigates opening a Facebook account with suitable guidelines and in the future an Instagram account.

## **12.4 Use of the Common Seal**

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**SUBMISSION TO:** Ordinary Council Meeting 30 April 2019  
**REPORT DATE:** 26 April 2019  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0256  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to endorse the use of the Common Seal.

### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

### **COMMENT**

The Common Seal has been recently attached to the following documents:

1. Contract of Sale – Part of Lot 95 Hunt Road Beverley between Water Corporation and the Shire of Beverley.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Delegation EO-D010

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council note and endorse the use of the Common Seal having been attached to:

1. Contract of Sale – Part of Lot 95 Hunt Road Beverley between Water Corporation and the Shire of Beverley.

**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

New Business of an urgent matter only arising by order of the meeting.

**14. CLOSURE**

The Chairman to declare the meeting closed.





## **LOCAL PLANNING POLICY No. 7: RELOCATED SECOND-HAND DWELLINGS & REPURPOSED DWELLINGS**

### **PURPOSE**

To provide a guide for the development of relocated second-hand dwellings and repurposed dwellings within the Shire of Beverley.

### **AUTHORITY TO PREPARE AND ADOPT A LOCAL PLANNING POLICY**

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* enables a Local Government to prepare and adopt Local Planning Policies.

This policy supersedes Shire of Beverley Town Planning Policy No. 7 – Relocated Second-Hand Buildings, which is hereby revoked.

### **APPLICATION OF THE POLICY**

This policy applies to all proposals for the relocation of second-hand dwellings and development of repurposed dwellings on land Zoned *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite* within the Shire of Beverley.

This policy does not apply to new pre-fabricated buildings or other new transportable buildings that have not been previously installed in any other location.

### **DEFINITIONS**

Second-Hand Dwelling: means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

Repurposed Dwelling: means a building or structure not previously used as a single house, which has been repurposed for use as dwelling.

(Above definitions as per the Shire of Beverley Local Planning Scheme No. 3).

### **OBJECTIVES OF THE POLICY**

The primary objectives of this policy are to:

1. Ensure compliance with the relevant provisions of Council's Local Planning Scheme in a manner which ensures that the relocation of second-hand dwellings & repurposed dwellings is undertaken to an approved standard which pays regard to local amenity and aesthetics;
2. Provide clear standards as to what constitutes an acceptable type of relocated second-hand dwelling & repurposed dwelling to be used for habitable purposes; and



3. Ensure the design, style & construction of relocated dwellings & repurposed dwellings are in keeping with the character of the surrounding dwellings in particular, and the locality in general.

## **REQUIREMENT FOR PLANNING APPROVAL**

### **DETERMINATION**

As per the Shire of Beverley Local Planning Scheme No. 3, applications for relocated second-hand dwellings & repurposed dwellings within the Shire of Beverley requires Council's consideration in the *Residential, Rural Residential, Rural Smallholding, Rural & Rural Townsite* Zones prior to a Building Permit being issued. All applications for the relocation of second-hand dwellings & repurposed dwellings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application;
- Approve the application with conditions; or
- Refuse the application.

### **INFORMATION TO BE SUPPLIED WITH APPLICATION**

All applications for planning approval to relocate a second-hand dwelling or develop a repurposed dwelling must be accompanied by the following prior to consideration by Council:

- Signed and completed Application for Planning Approval Form;
- Signed and completed Application for Inspection and report Form (not required for an application for a repurposed dwelling);
- Photographs clearly showing the four elevations of the dwelling;
- Site plan showing the proposed location of the dwelling and distances from property boundaries, other buildings and any natural features on the property; and
- Floor plans, elevations, cross sections, and specifications.

### **NEED FOR A BUILDING PERMIT**

Notwithstanding that Planning Approval may be granted by Council, a Building Permit is required to be sought and issued prior to relocation and/or development commencing.

### **ADVERTISING**

Council may require any application for a relocated second-hand dwelling or repurposed dwelling to be advertised in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* if deemed necessary.



## **BUILDING INSPECTION**

In regards to proposed relocated second-hand dwellings, Council's Building Surveyor will be required to inspect the building prior to its relocation in order to ascertain its suitability for relocation. The inspection will be reported on by completion of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.

No Planning Approval shall be granted prior to the lodgement by the Building Surveyor and assessment by the Shire Planner, of the Relocated Second-Hand Dwelling Inspection Report.

## **GENERAL PROVISION**

### **MINIMUM DWELLING STANDARD**

The following minimum dwelling standard is required to be provided:

- At least one (1) bedroom separated from the other rooms in the dwelling;
- A lounge, meals and kitchen area;
- A separate bathroom; and
- A separate laundry.

To be used as a dwelling, the building will be assessed against and must comply with the requirements for class 1 buildings under the Building Codes of Australia.

### **ASBESTOS**

Second-hand dwellings must have all asbestos materials removed prior to relocation taking place. Council will require documentation proving cement sheeting is asbestos free where the age of the building dictates asbestos may have been utilised in construction.

### **AMENITY**

When considering an application for planning approval, Council shall give due regard to:

- The building in its relocated position being rendered visually acceptable by the use of, amongst others, painting, cladding, verandahs, screening and/or landscaping;
- The design, scale and bulk of the proposed building being compatible with the type of buildings that exist in the locality in which it is to be located;
- Flat roofs will not be permitted. Council's preference is for gabled, dual-pitched or skillion roofs.

Council will not grant planning approval for relocating any dwelling if it is considered by Council to be in conflict with the age and design of buildings in the immediate vicinity of the proposed new location.

### **SEISMIC AREA**

The Shire area is within a classified Seismic Area. Consequently, all relocated structures must meet the appropriate standard of construction required by the Building Code of Australia.



## **BUSHFIRE ATTACK LEVEL ASSESSMENT**

A Bushfire Attack Level (BAL) Assessment might be required, in addition to an application for Planning Approval, if a development site is subject to bushfires and being referred to as being *in a bushfire prone area*.

## **WORKS TO BE CARRIED OUT**

Council may consider placing any condition on its planning approval it deems appropriate to ensure the relocated second-hand dwelling or repurposed dwelling meets the objectives of this policy and preserves the amenity of the locality. These conditions may include:

- The exterior of the building being painted in a manner that is consistent with the colours and styles of the surrounding buildings;
- The construction of verandahs and / or alterations to the roof pitch and / or materials to ensure the relocated building is consistent with the design of surrounding buildings;
- The planting and ongoing maintenance of suitable landscaping to ensure the relocated building looks established on the new location;
- The connection of reticulated water and an appropriate effluent disposal system; and
- All plumbing and electrical wiring to meet the current BCA requirements and Australian Standards.

## **BOND**

### **PAYMENT**

As a condition of planning approval for a relocated second-hand dwelling, a \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable. This money will be refunded where the following requirements have been satisfied:

- The relocated second-hand dwelling is transported to the site and stumped, joined, all walls external and internal made good, all doors and windows in working order and all external surfaces repainted (where applicable) to the satisfaction of Council's Building Surveyor, and the building complies with the relevant provisions of the Building Code of Australia;
- All drains and plumbing are completed and the site cleared of debris including any broken wall cladding; and
- Any other conditions on the planning approval having been addressed.

### **RETURN OF BOND**

The time for completion of all work is twelve (12) months from the relocation of the dwelling. However, the external paintwork or appearance of the building in addition to the necessary works required to make the building habitable are to be completed to the satisfaction of the Shire Planner and Building Surveyor prior to occupation of the building, if this occurs within (12) months of relocation.



## **BOND AGREEMENT**

By payment of the bond to council, the applicant has confirmed that they agree to the conditions of return of the bond and accept Council's reservation to withhold return payment of the bond until it is satisfied that all conditions of planning approval have been met fully.

## **APPLICATION AND INSPECTION FEES**

The following fees are payable at the time of lodgement of planning application:

- Planning Application Fees – in accordance with current Planning and Development Regulations as adopted by Council.
- Should the development have commenced prior to the granting of Planning Approval, including the relocation of the dwelling into the Shire and/or onto the site, the Planning Fee penalty prescribed in the current Planning and Development Regulations, shall apply.
- Building Inspection Fee (prior to relocation)
  - 1) The applicant is to pay all reasonable costs, including travel and the time incurred by the Building Surveyor, for the production of the Relocated Second-Hand Dwelling Inspection Report.
  - 2) The Building Inspection Fee is to be paid prior to the lodgement of the Relocated Second-Hand Dwelling Inspection Report by the Building Surveyor.
  - 3) If requested the applicant may be provided with a non-binding estimation of the Building Inspection Fee.
- Building Permit Fee in accordance with current Building fees and charges, including BCITF Levy (if payable).
- Application fee for Septic Licence (if applicable).



APPLICATION FOR INSPECTION AND REPORT

To: Building Surveyor  
Shire of Beverley  
PO Box 20  
BEVERLEY WA 6304

Applicant's Full Name:

Address:

Tel (Work):

Tel (Home):

Date:

Dear Sir

Please arrange an inspection and report on the feasibility of transporting the subject building from and to the locations hereunder. I enclose the prescribed fee as per scale below, 2 photographs of the building, a sketch plan of the rooms and sizes and a scale plan showing its proposed location are submitted overleaf.

Scale of fees for inspection of second-hand dwellings/buildings:

\$450 plus travelling costs at Award rates.

Note: The above fees which are applicable at 30 June 2018 are subject to annual review based on the CPI. In addition to the above fees a refundable bond of \$5,000.00 has to be lodged with the local authority in conformity with policy prior to the issue of any Building Permit by the Shire.

PRESENT LOCATION OF BUILDING

Availability of key:

Lot:

House No.:

Street Name:

Suburb:

Postcode:

Owner's Name:

Tel No.:

Owner's Address

Builder / Transporter's Name



**PROPOSED LOCATION OF BUILDING**

Lot:	House No.:
Street Name:	
Zoning:	Area of Lot:

**DOCUMENTATION REQUIRED WITH THIS APPLICATION**

1. Two recent photographs of the building.
2. A sketch plan of the building indicating room sizes and proposed joint locations.
3. A site plan of the proposed location showing the shape of the lot, street frontage, north point and position of the proposed building in relation to the boundaries of the lot, other buildings on the site and the building envelope on special rural sites.

New building to be used as: \_\_\_\_\_ after re-establishment.

Signature of Applicant: \_\_\_\_\_

FOR OFFICE USE ONLY - INSPECTION REPORT

Date	Estimated Age (years)
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**Cladding – Walls**

Type
Condition
Rectification required

**Roof**

Type
Condition
Rectification required

**Structure – Sub Floor**

Type
Condition
Rectification required

**Walls**

Type
Condition
Rectification required

