



## SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 25 September 2018.

3.00pm – 5.00pm                      Ordinary Meeting

A handwritten signature in black ink, appearing to be "S. Gollan", written over a horizontal line.

Stephen Gollan  
Chief Executive Officer

21 September 2018

### DISCLAIMER

*The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.*



**25 September 2018**

**ORDINARY MEETING**

**AGENDA**

## **CONTENTS**

<b>1. OPENING .....</b>	<b>1</b>
<b>2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>1</b>
2.1 Members Present.....	1
2.2 Staff In Attendance .....	1
2.3 Observers And Visitors .....	1
2.4 Apologies and Approved Leave of Absence .....	1
2.5 Condolences .....	1
<b>3. DECLARATIONS OF INTEREST .....</b>	<b>1</b>
<b>4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>1</b>
<b>5. PUBLIC QUESTION TIME .....</b>	<b>1</b>
<b>6. APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>1</b>
<b>7. CONFIRMATION OF MINUTES .....</b>	<b>2</b>
7.1 Minutes Of The Ordinary Council Meeting Held 28 August 2018.....	2
7.2 Minutes Of The Corporate Strategy Meeting Held 11 September 2018.....	3
<b>8. TECHNICAL SERVICES .....</b>	<b>4</b>
8.1 Bitumen Tender .....	4
<b>9. PLANNING SERVICES .....</b>	<b>7</b>
9.1 Development Application: Turner Gully/Westdale Dirt Drags – Lot 83 Butchers Road .....	7
9.2 Proposed Transfer of Shire Owned Land to Crown – Lot 27 Bartram Street .	20
9.3 Proposed Disposal of Shire Owned Land – Lot 51 Lukin Street .....	23
<b>10. BUILDING SERVICES &amp; ENVIRONMENTAL HEALTH SERVICES .....</b>	<b>26</b>
<b>11. FINANCE .....</b>	<b>27</b>
11.1 Monthly Financial Report .....	27
11.2 Accounts Paid by Authority .....	40
11.3 Regional Road Group Funding - Five (5) Year Road Program .....	52
11.4 Tender – RFT 01/1819 Toyota Prado .....	54
11.5 Doctor Vehicle Change Over .....	56
<b>12. ADMINISTRATION .....</b>	<b>58</b>
12.1 Youth Precinct Working Group.....	58
12.2 Financial Planning Working Group.....	60
12.3 Caravan Club Rally Request 2 – 4 August 2019.....	62
<b>13. NEW BUSINESS ARISING BY ORDER OF THE MEETING .....</b>	<b>64</b>
<b>14. CLOSURE .....</b>	<b>64</b>

## **1. OPENING**

The Chairperson to declare the meeting open.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway            Shire President  
Cr CJ Pepper            Deputy President  
Cr DL Brown  
Cr DW Davis  
Cr P Gogol  
Cr SW Martin  
Cr TWT Seed  
Cr DC White

### **2.2 Staff In Attendance**

Mr SP Gollan            Chief Executive Officer  
Mr SK Marshall        Deputy Chief Executive Officer  
Mrs A Lewis            Executive Assistant

### **2.3 Observers And Visitors**

### **2.4 Apologies and Approved Leave of Absence**

Cr LC Shaw            Approved Leave of Absence

### **2.5 Condolences**

The Australian flag was flown at half-mast on the Beverley Town Hall as a mark of respect to:

FERGUSON	Robert Bruce	16 September 2018
COLEBROOK	Raymond Leslie	18 September 2018

## **3. DECLARATIONS OF INTEREST**

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 28 August 2018**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 28 August 2018 be confirmed.

## **7.2 Minutes Of The Corporate Strategy Meeting Held 11 September 2018**

### **OFFICER'S RECOMMENDATION**

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 11 September 2018 be received.

(Under separate cover)

## **8. TECHNICAL SERVICES**

### **8.1 Bitumen Tender**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0542  
**AUTHOR:** S.P. Vincent, Manager of Works  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to award the 2018/19 Bitumen Tender.

#### **BACKGROUND**

Tenders were called for the supply and delivery of bitumen products and services using WALGA's Equotes system and closed on 14 September 2018. Of the 5 companies I requested quotes from, 4 quotes from Colas, Bitumen Surfacing, Bitutek and Fulton Hogan were received.

#### **COMMENT**

The following tender prices were received, all prices ex gst.

	Primer Seal \$ per litre	Reseals \$ per m <sup>2</sup>	Spreader Truck Hire \$ per hour
COLAS	\$1.04	\$3.14	\$128
BITUMEN SURFACING	\$1.01	\$4.85	\$110
BITUTEK	\$1.09	\$3.16	\$125
FULTON HOGAN	\$0.97	\$2.97	\$120

Bitumen Surfacing have quoted \$1.01 per litre for the primer seals, this doesn't include the truck for the transport of the bitumen. They have quoted \$225 per hour which is worked on their truck from depot to depot. There will be at least 7 visits for the primer seals with a minimum of 10 hours each time.

To make the overall prices comparable you would have to add at least an extra \$15,750.00 (\$225 / hr @ ~70hours)

The following prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer Seal	Reseals	Spreader Truck Hire	
	127,466 litres	68,878 m <sup>2</sup>	≈170hrs	TOTALS
COLAS	\$132,565	\$216,277	\$21,760	\$370,602
BITUMEN SURFACING	\$128,741 Spray truck	\$334,058	\$18,700	\$481,499 + \$15,750
BITUTEK	\$138,938	\$217,654	\$21,250	\$377,842
FULTON HOGAN	\$123,642	\$204,568	\$20,400	\$348,610

Last year we used Fulton Hogan for the first time. There were no issues arranging the primer seals, they worked in well with us and provided the bitumen when we required it. The full contract work was a little later then I would have liked.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.*

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

### **FINANCIAL IMPLICATIONS**

2018/19 budget inclusion for bitumen works:

\$1.00 per litre for primer seals

\$2.80 per m<sup>2</sup> for reseals

\$125.00 per hour truck hire

\$341,574.00 Approximate total

Compared to last years bitumen prices there is an increase of 26% for the primer seals and 23% for the full contract work.

### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Absolute Majority



**OFFICER'S RECOMMENDATION**

That Council accept the 2018/19 tender from Fulton Hogan for the supply of bitumen products and services as tendered. Primer seal \$0.97 per litre, full contract reseals (less aggregate) at \$2.97 per square metre and spreader truck hire \$120 per hour.

## **9. PLANNING SERVICES**

### **9.1 Development Application: Turner Gully/Westdale Dirt Drags – Lot 83 Butchers Road**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 18 September 2018  
**APPLICANT:** Wildcard Promotions – Dean Adams  
**FILE REFERENCE:** BUT 51004  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Application Documentation (under separate cover)

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#### **SUMMARY**

An application for special events on Lot 83 Butchers Road, Westdale – (the Turner Gully/Westdale Dirt Drags), had been received. The application will be recommended for approval.

#### **BACKGROUND**

A new comprehensive application has been received from Wildcard Promotions (Dean Adams), inclusive of a revised *Risk Management Plan, Fire Precautions Statement, Emergency Evacuation Protocols* and *Event and Traffic Management* generally. A copy of the application documentation is attached to this report.

The applicant submits that the events are ‘*test & tune*’ events designed to allow local and interstate competitors in all age brackets the opportunity to demonstrate and/or tune their machines within this controlled purpose built ¼ mile venue. The applicant submits that the venue has been designed to National Standards with state-of-the-art electronic timing equipment and is the benchmark for such events in Western Australia.

Future events will also include use of a burnout pad – as shown on the site plan. As per previous events, there will be an overnight demarcated camping area with food and non-alcoholic drinks stalls.

It is proposed to conduct the *Westdale Dirt Drags* on the following dates:

- 13<sup>th</sup> October 2018
- 12<sup>th</sup> October 2019
- 10<sup>th</sup> October 2020 and
- 9<sup>th</sup> October 2021 between the hours of 9am to 10pm.

It is further proposed to conduct the *Turner Gully Dirt Drags* on the following dates:

- 11<sup>th</sup> May 2019
- 16<sup>th</sup> May 2020
- 15<sup>th</sup> May 2021
- 14<sup>th</sup> May 2022 between the hours of 9am to 10pm.

The subject site (Lot 83 Butchers Road, Westdale), is approximately 49ha in area, zoned *Farming* and contains existing buildings.

Previous years have seen a patronage of approximately 1,500 persons and organisers do not expect this to change.

### **COMMENT**

Under the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) and Draft Shire of Beverley Local Planning Scheme No. 3 (LPS 3) the proposed event is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may:

- a) *Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- b) *Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.*

In previous years the events have attracted a substantial number of tourists, members of the travelling public and residents of Beverley.

Given that the proposed use will not preclude agricultural use (grazing) of the property for the remainder of the year and provides entertainment options not normally available in Beverley, it will be recommended Council determine that the proposed use may be consistent with the objectives and purpose of the Farming zone.

To streamline the application procedures the applicants were requested to supply the event dates for the next 4 years' events, as quoted above.

A number of concerns were raised by concerned parties (not being immediate neighbours to the event), regarding the operation and management of the event. During the advertising of this application these concerned parties were again contacted for their comments and their submissions are included in the table hereunder, with Shire Planner's response thereto.

### **CONSULTATION**

Internal consultation was had with the Building Surveyor and the Environmental Health Officer as well as the Community Emergency Services Manager. The comments received are quoted below:

#### **Building Surveyor/Environmental Health Officer:**

1. *Any Public Event that charges an entry fee is required to have a "Public Building", (Public Event) Approval under the Public Health Act 2016.*
2. *Any Public Event applications are to be lodge three, (3), months prior to the event commencing, to allow sufficient time for assessment and approval.*
3. *Any temporary public camping is to be approved prior to the temporary camping being carried out under the Caravan Parks and Camping Grounds Act 1995.*
4. *Any temporary public camping applications are to be lodged one, (1), month prior to the use of the land as a temporary camping ground, to allow sufficient time for assessment and approval.*

5. *Any application for a Public Event shall address, where applicable, each requirement under the Department of Public Health, "Concerts and Mass Gatherings Guidelines".*
6. *Any associated, event or live entertainment, is to address any additional, relevant requirements listed in the "Concerts and Mass Gatherings Guidelines".*
7. *Any required Liquor Licensing is to be addressed and approved where applicable.*
8. *Any requirements of Police or Emergency Services are to be addressed and complied with, where applicable.*
9. *Fire and Bushfire risks including requirements for emergency evacuation are to be addressed in the application. Particular attention should be given to minimising fire risk from surrounding grass and vegetation, and having appropriate fire-fighting facilities to extinguish fire from these risks/sources.*
10. *A site plan indicating all facilities, attractions, medical and first aid provision, emergency points, fire-fighting equipment, drinking water provision, toilet facilities, shower facilities, camping facilities, parking and other relevant information is to be submitted with the application.*
11. *Temporary structures and stages information is to be provided in detail, including engineer's certification, erection manuals, certificates of insurance and certificates of installation by a competent person once installed.*
12. *Temporary electrical installations are to be certified by a licensed electrician prior to use.*
13. *Any food sold, must be by a business or group who is registered with a Local Government as a Food Business under the Food Act 2008, or if not currently registered must be registered with the Shire of Beverley at least one, (1), month prior to the event and have approved food preparation premises or facilities.*
14. *Any event/event organisers, are to be affiliated with the relevant official motorsport body, such as Motorcycling Western Australia, (9371 5333,) and are to have evidence of approval and endorsement from that body.*
15. *Motor sports are inherently dangerous and the Health Act 1911 defines those that have spectator viewing as public buildings. Spectators must be protected from competition vehicles and any debris that may emanate from the race area. The types of barriers will vary significantly between the different sports.*

*There are critical safety elements to be considered and addressed in any proposal, including and not limited to:*

- Spectator safety.*
- Competitor safety.*
- Officials safety.*
- Vehicle safety.*

### **Community Emergency Services Manager:**

CESM submitted following comments:

*Pertaining to the event known as the Westdale Dirt Drags to held on the 13th October 2018 at Lot 83 Butcher Road Beverley I make the following comments:*

- *The Shire of Beverley will be in its Restricted Burning Times as declared under Section 18(5) of the Bush Fires Act 1954. Restricted Burning begins 3rd October until 31st October and requires a Permit to Burn to light a fire during this period.*
- *The Shire of Beverley will not have a Heavy Tanker on loan as suggested at point 2 of the Fire Precautions section. Point 1 refers to a "Fast Attack" fire unit. This unit would need to be "an operational independent mobile water filled fire-fighting unit with a water capacity of not less than 600 litres" as per the Shire of Beverley's 2018/19 Fire Break Order.*

Should Council resolve to approve this application, it will be recommended that the above comments be taken into consideration when framing conditions of planning approval and advice notes.

**Public Notification:**

In compliance with the *Planning and Development (Local Planning Schemes) Regulations 2015* the application was advertised for a period of 14 days. A total of 4 submissions were received. A summary of the submissions and Shire Planner's response are detailed in the table below.

The applicant was sent copies of the submissions and was afforded the opportunity to respond thereto, however, at time of writing this report no response has been received.

	<b>Respondent</b>	<b>Property</b>	<b>Comment</b>	<b>Shire Planner's Response</b>
1	Rob Fisher 305 Vallentine Road Beverley WA 6304	Lot 25880 Vallentine Road, Westdale	<p>Objection to the proposal.</p> <p>The 13<sup>th</sup> October 2018 &amp; 12<sup>th</sup> October 2019 fall outside of 'safe date' recommended by a BFAC meeting (look up previous minutes).</p> <p>Request Police presence, before, during and after event.</p>	<p>Shire Planner emailed the local police a copy of the application for their information.</p> <p>During a previous consideration of Council regarding this matter (24 September 2013 Council meeting), Legal Advice was presented as obtained from McLeods and quoted hereunder: <i>'I have reviewed the minutes of the Fire Control Officers (FCOs) meeting, which do not clarify whether there was any statutory basis for the determination made by the FCOs "That no events may be held after the second weekend in October that pose a fire risk".</i></p> <p><i>'FCOs or bush fire control officers are appointed by the local government under s. 39 of the Bush Fires Act 1954. Under s. 39 FCOs may exercise various special powers, which generally relate to the control and extinguishment of bushfires. The prevention of bushfires is dealt with under Part III of the Act. That Part authorises the declaration of restricted burning times or total fire bans by either the Minister or the FES Commissioner. Generally speaking, the restrictions contained in Part III relate to restrictions on lighting fires during periods of high fire danger as declared by the Minister or the FES Commissioner. <b>There are no restrictions under Part III that I am aware of, which are imposed on particular events or developments that may give rise to a bush fire risk.</b></i></p> <p><i>'I am also not aware of any general power exercisable by a FCO under the Act, which authorises the FCO to declare that certain events, which do not in themselves involve burning or the lighting of fires, may only be held within stipulated periods. I am therefore not aware of any statutory</i></p>

	Respondent	Property	Comment	Shire Planner's Response
				<p>basis for the resolution made by the FCOs at their meeting on 17 October 2012.</p> <p><i>'Consequently, I do not consider that the Shire would be precluded from granting planning approval to the proposed event. Nonetheless, any possible fire risk or hazard that may arise from the holding of the event would be a relevant planning consideration to which the Shire should have regard in exercising its discretion. I am not presently aware as to what zone the event is proposed to be held in, however I do note that it is an objective of the Farming Zone in cl. 3.5.1(f) to "prevent development in areas of extreme bushfire risk, and developments that may increase bushfire risk". If there is any potential bushfire risk that may arise from the holding of the event, this may be an issue that could be addressed by <b>suitably worded conditions</b> of approval. The Shire may also wish to refer to the WAPC's "Planning for Bushfire Protection", which sets out general principles for bush fire hazard risk management.'</i></p> <p>During the previous determination of the same event an additional condition of planning approval was added to require additional fire breaks and re-grading of existing boundary fire breaks prior to each event. This will be recommended to be retained should Council resolve to approve the application.</p>
2	W. Cherry 234 Holmes Road Forrestfield WA	Lot 84 Butchers Road Westdale	No objection to proposal. As a next door property owner I have never had any problems in the past events and don't see any in the future. More events in the area can only promote the Shire.	Noted.

	<b>Respondent</b>	<b>Property</b>	<b>Comment</b>	<b>Shire Planner's Response</b>
3	Nicolette Whittington Lot 91 Bartram Road, Brookton	PO Box 449 Hamilton Hill 6963	<p>Objection to proposal.</p> <p>I do have some concerns and therefore objections to some aspects of the application.</p> <p>Firstly: In all of the past events (over the last three years at least) the self imposed hours of operation have never been adhered to. The organisers allow the drag racing and especially the Burnout Pad to continue operating outside the hours of operation. They themselves have stipulated the time of operation, but they do not adhere to it.</p> <p>I would suggest more realistic hours of operation from 11am to 12pm midnight. Which would still give 13 hours of operation. I would also like to know what procedures would be put in place to ensure that these time frames are adhered to. For example, a security presence especially after the stipulated end time of the hours of operation i.e. midnight.</p> <p>Secondly: the proposed dates to conduct events span over a four year period 2018 to 2022. Given the history of non compliance regarding the self imposed hours of operation between 9am to 10pm and other issues, I would think it prudent to consider the applicants proposal for each event on an event by event basis. Each event is assessed and granted permission depending on the compliance of the previous event.</p> <p>Thirdly: It concerns me greatly that the damage from the constant burnouts during events are causing irreversible air pollution. The burnout pad has been specifically built to enable maximum opportunity to burn off as much tyre smoke into the atmosphere as possible (as a consequence of the tuning up of their machines). The flood lights built as part of the burnout pad ensures that</p>	<p>The non-compliance with self-imposed hours of operation is noted. It will be recommended that should Council resolve to approve the application, it be made clear that hours of operation be strictly adhered to. As with any other condition of planning approval, should it not be complied with, the applicant would be in breach of the planning approval for which significant penalties could be incurred in terms of the prescripts of the Planning &amp; Development Act 2005.</p> <p>The alternative arrangement for the management and operation of the events are noted, however Council can only consider the application as presented.</p> <p>In the past the applicants indeed applied for planning approval individually for each and every event. It was deemed by the Shire to be a more streamlined process to consider one application for all future events on the subject land for the next 4 years.</p> <p>The Shire does not have any data or other references that would suggest that the burnout event in itself causes significant pollution. The event is held only twice a year at this venue and any possible adverse effects is considered negligible.</p>



	Respondent	Property	Comment	Shire Planner's Response
			<p>the activity can continue on well into the night. So the intent is to continue on well after the stipulated time of 10pm. The pollution hotline on the Waste Authority site <a href="http://www.der.wa.gov.au">www.der.wa.gov.au</a> encourages the reporting of pollution such as the burning of tyres. So it is obviously an area of concern, especially in an area that is zoned Rural.</p> <p>Fourthly: I would also like to point out that the Noise Suppression Screen (1.8mt high), is at best, a visual screen only. It does nothing to suppress noise.</p> <p>In summary, my main suggestions/recommendations are:</p> <ul style="list-style-type: none"> <li>- To change the hours of operation from 11am to 12pm;</li> <li>- That there is an independent presence at the location to ensure the hours of operation are adhered to;</li> <li>- The application for each event is made on an event by event basis;</li> <li>- That there are environment controls/restrictions placed on the burnout pad. For example, a further limitation on the length of time the burnout pad is used.</li> </ul> <p>I am not totally against the concept of the Dirt Drags however I feel that because it is reasonably isolated along Butchers Rd there has been a relaxation of the agreed stipulations that the organisers should adhere to.</p> <p>Hours of operation beyond midnight, the pollution caused by black tyre smoke in a pristine rural area, as well as the fact they may have approval to host the events until the end of 2022 are my main concerns.</p>	<p>It is not considered that this event can be plausibly compared to the burning of tyres.</p> <p>Noted. Noise suppression was not raised at previous events as a potential area of concern, nor had it been a condition of planning approval. It remains the prerogative of the applicant to install it to suppress noise, however effective or not.</p> <p>The Shire can only assess and consider the application at hand as submitted. The application documentation mentions that <i>Ástute Security Services'</i> (licensed security officers) will be engaged to be on duty for the duration of the event.</p>

	<b>Respondent</b>	<b>Property</b>	<b>Comment</b>	<b>Shire Planner's Response</b>
<b>4</b>	Roger & Joy Burrows 32 Craig Road Jelcobine	32 Craig Road Jelcobine	On reading the submission by the organisers, we note that the event is to be from 9am – 10pm on Saturdays only. At each event in the past, there has been dragging on both the track and also on Butchers and Bartram Roads. Sometimes dragging has gone past 12 pm on both the Friday and Saturday nights and has started up again as early as 4am on the Saturday and Sunday mornings. We are zoned Farming (as per the Shire) so we feel that events like this shouldn't be permitted as they don't meet the criteria, perhaps they would be better being held at the Showgrounds as that venue would be more appropriate. We read the minutes from a previous Council meeting where a local trucking business was seeking to run their business from their rural property, this permission was denied by the Council, on the grounds that it was zoned for farming purposes. We question why our objections should be different to those raised against that particular submission? We currently have our property on the market and had very interested buyers, who once they found out about the drags, immediately lost interest in proceeding with any potential sale. As per the above we don't want this event to proceed at all.	As mentioned above, the non-compliance with self-imposed hours of operation is noted. It will be recommended that should Council resolve to approve the application, it be made clear that hours of operation be strictly adhered to. As with any other condition of planning approval, should it not be complied with, the applicant would be in breach of the planning approval for which significant penalties could be incurred in terms of the prescripts of the Planning & Development Act 2005.  The alleged dragging on Butchers and Bartram Roads is duly noted. This is an alleged activity that happens off-site from the event being applied for through this application process. Despite the aforementioned, the Shire's standard protocol in the past had been to inform the local police of the event.  The application for the proposed events is being considered in the context of it being a <i>use-not-listed</i> as per the Shire of Beverley Town Planning Scheme No. 2 and Shire of Beverley Draft Local Planning Scheme No. 3. The application proposal is unique to this subject lot and cannot therefore be compared to any other planning application on a different lot for a different land use, despite the zoning being the same.
<b>5</b>	Rob Williamson 85 Williamson Road, Beverley	85 Williamson Road, Beverley	Objection to special event on Butchers Road.	Objection received on 20 September via telephone message outside of the comment period permitted.

Many similar approved events have occurred on this property previously. It is submitted that matters of concern could be managed by the imposition of appropriate conditions of planning approval and monitoring of the compliance thereof.

The event will aid in economic development and economic diversification in the Shire of Beverley. Direct economic enhancement will occur due to catering for the needs of the substantial number of persons attending the event. Indirect economic benefit will come from raising the profile of Beverley throughout the state and making Beverley a tourist destination. As such the event will aid in economic diversification in Beverley.

Entertainment options in Beverley may be considered limited for the younger age groups. This event will provide an entertainment option comparable with those in the metropolitan area and not generally available in Beverley. As such the event will aid in enhancing the amenity of the Shire.

### **Risk Management Plan**

The proposal contains a Risk Management Plan. Should Council approve the application it will be recommended the Risk Management Plan be implemented as a condition of approval.

### **Medical Emergency & Evacuation Plan**

As components of the application, a fire risk, precaution and evacuation plan and a traffic management plan have been submitted. To cater for first aid at the previous events, an ambulance and three staff were on duty during the duration of the event. Shire planner consider similar first aid arrangements should occur from 8.00 am to 10.30 pm on event days. Should Council approve the application, it will be recommended the fire and traffic management plans and first aid arrangements as detailed, be specified as conditions of approval.

### **Conclusion**

The application to conduct the Turner Gully & West Dale Dirt Drags at Lot 83 Butchers Road, Westdale is supported due to:

1. Diversification of economic activity;
2. Enhancement of amenity through provision of generally unavailable entertainment options;
3. Raising the profile of the Shire of Beverley;
4. Economic benefit to the local economy.

It will therefore be recommended the proposal be considered a land use that is consistent with the objectives of the Farming zone and Council grant planning approval.

### **STATUTORY ENVIRONMENT**

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENTS**

Absolute Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve:

- a) By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.
- b) To grant planning approval for the Turner Gully & Westdale Dirt Drags event at Lot 83 Butchers Road, Westdale, subject to the following conditions and advice notes:

#### **Conditions:**

1. Planning approval for the event at Lot 83 Butchers Road, Westdale, is valid for the following dates only:  
13<sup>th</sup> October 2018, 12<sup>th</sup> October 2019, 10<sup>th</sup> October 2020, 9<sup>th</sup> October 2021; and  
11th May 2019, 16th May 2020, 15th May 2021, 14th May 2022.
2. All events, including any burnout activities, are to be held only between the hours of 9am to 10pm strictly on the day of the event.
3. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
4. As the Water Corporation reticulated sewer is not available, acceptable ablution facilities are to be provided for the entire period of this approval, to the satisfaction of the Shire's Environmental Health Officer.
5. The submitted Risk Management Plan (Fire Precautions, Emergency Evacuation & Medical Emergency Plan) are to be complied with at all times, for the entire period of this approval.
6. The submitted Traffic Management Plan is to be complied with at all times, for the entire period of this approval.
7. An ambulance and three staff qualified in first aid are to be available on-site between the hours of 8.00 am to 10.30 pm on the day of the event.
8. Prior to events all boundary fire breaks shall be graded to a minimum width of 5 meters.

9. An internal fire break shall be placed around the main parking and spectator area as a buffer in the event a fire starts within this area.

**Advice Notes:**

- Note 1: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 2: The applicant is advised a building permit is required for all structures on the property and prior to commencement of any building works.
- Note 3: The applicant is advised that any Public Event that charges an entry fee is required to have a "Public Building", (Public Event) Approval under the Public Health Act 2016.
- Note 4: The applicant is advised that any Public Event applications are to be lodge three (3) months prior to the event commencing, to allow sufficient time for assessment and approval.
- Note 5: The applicant is advised that any temporary public camping is to be approved prior to the temporary camping being carried out under the Caravan Parks and Camping Grounds Act 1995. Any temporary public camping applications are to be lodged one (1) month prior to the use of the land as a temporary camping ground, to allow sufficient time for assessment and approval.
- Note 6: The applicant is advised that any required Liquor Licensing is to be addressed and approved where applicable.
- Note 7: The applicant is advised that any temporary structures and stages information is to be provided in detail, including engineer's certification, erection manuals, certificates of insurance and certificates of installation by a competent person once installed.
- Note 8: The applicant is advised that temporary electrical installations are to be certified by a licensed electrician prior to use.
- Note 9: The applicant is advised that any food sold, must be by a business or group who is registered with a Local Government as a Food Business under the Food Act 2008, or if not currently registered must be registered with the Shire of Beverley at least one (1) month prior to the event and have approved food preparation premises or facilities.
- Note 10: The applicant is advised that any event/event organisers, are to be affiliated with the relevant official motorsport body and are to have evidence of approval and endorsement from that body.

- Note 11: The applicant is advised to submit written proof to the Shire of sufficient Public Liability Insurance for the event, one week prior to the event occurring.
- Note 12: The applicant is advised that the Shire of Beverley might be in its Restricted Burning Times as declared under Section 18(5) of the *Bush Fires Act 1954*. Restricted Burning Times varies and should be checked by the applicant. During Restricted Burning Times, a Permit is required to Burn or to light a fire during this period. Information can be obtained from a Fire Control Officer, Dale Brigade or Chief Fire Control Officer or Shire of Beverley Community Emergency Services Manager.
- Note 13: The applicant is advised that the Shire of Beverley will not have a Heavy Tanker on loan as suggested at point 2 of the Fire Precautions section. Point 1 refers to a “Fast Attack” fire unit. This unit would need to be “an operational independent mobile water filled fire-fighting unit with a water capacity of not less than 600 litres” as per the Shire of Beverley’s Fire Break Order.
- Note 14: The applicant is advised to consider potential Air Pollution in the context of the Air Quality Index from the Department of Environment Regulation in relation to activities associated with the event.
- Note 15: The applicant is advised that emitted noise must comply with *Environmental Protection (Noise) Regulations 1997* at all times.
- Note 16: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

## **9.2 Proposed Transfer of Shire Owned Land to Crown – Lot 27 Bartram Street**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** R0 005  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map

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### **SUMMARY**

Council is requested to resolve to transfer Lot 27 Bartram Street to the Crown as part of the Beverley Causeway Road Dedication and implementation project.

### **BACKGROUND**

Council recently acquired Lot 27 Bartram Street, for reasons relating to the proposed alignment and Road Dedication of the Beverley Causeway across the Avon River.

Further to the above Council, at its meeting on 28 August 2018 resolved as follows:  
*'That Council resolve to:*

- 1. Concur to the subject land, as described by the attached Main Roads WA Drawings, being dedicated as Public Road under Section 56 of the Land Administration Act, 1997;*
- 2. In accordance with the Regulations, prepare and deliver the request for the dedication of the subject land as public road to the Minister for consideration.'*

The above resolution was subsequently communicated to the Department of Planning, Lands and Heritage, and Alex Mane from the Department responded as follows in an email dated 13 September 2018:

*Thank you for providing the Council resolution.*

*The Shire of Beverley will need to indemnify the Minister for Lands against any claims for compensation resulting from the dedications.*

*To provide you with an update, I prepared instructions to Neville Watson (State Land Officer) on 16 May 2018 to advise the Shire of Beverley of the following:*

- MRWA will need to conduct a section 24KA of the NTA future act notification process to excise from expired Lease K174786 (Lot 3001), which has been picked up in the Southwest Settlement.*
- Reserve 25668 and Reserve 21278 will be straightforward excisions as they are both Shire managed reserves.*
- Lot 27 is freehold with multiple options to dedicate:*
  - Freehold subdivision and dedicate portion of the land under the Planning and Development Act 2005.*
  - Transfer the whole of Lot 27 to the Crown to revest and dedicate a portion under the s.56 of the Land Admin Act 1997.*
  - The balance could be added to Reserve 25668.*

*On receipt of a response, I will provide further instructions to Neville Watson.*

## **COMMENT**

It will be recommended that Lot 27 Bartram Street be transferred to the Crown as part of the Road Dedication process, for the following reasons:

- Subdivision of the lot to excise the portion to be used for road will not yield a balance lot large enough to be practically used for Residential purposes in this locality, given the established encumbrances of the Flood Fringe Area and Bushfire Prone Vegetation prevalent on site;
- Subdivision will add to the costs of the project in terms of application fees to WAPC and surveying costs;
- Transferring the land to the Crown will make it part of the adjacent Reserve over which the Shire has control.

## **STATUTORY ENVIRONMENT**

*Land Administration Act, 1997.*

## **FINANCIAL IMPLICATIONS**

Council recently acquired the land for the purchase price of \$40,000.

## **STRATEGIC IMPLICATIONS**

There are no specific strategic implications relative to this application.

## **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

## **VOTING REQUIREMENT**

Simple Majority

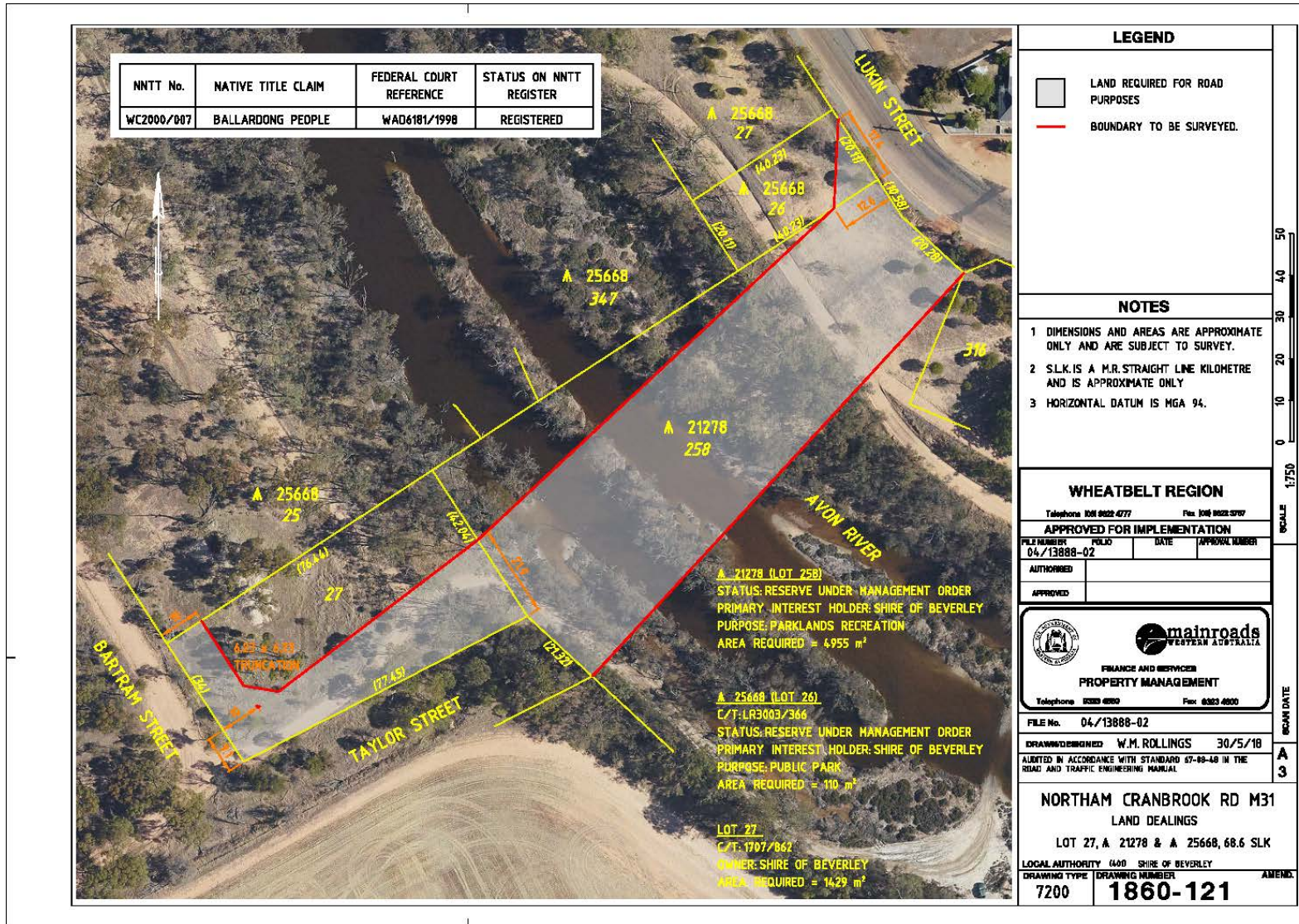
## **OFFICER'S RECOMMENDATION**

That Council resolve to;

1. Agree to the transfer of Lot 27 Bartram Street to the Crown as part of the Road Dedication exercise for the Beverley Causeway;
2. Indemnify the Minister for Lands against any claims for compensation resulting from the dedications;
3. Authorise the Chief Executive Officer to deal with the transaction as required.



Attachment 9.2



### **9.3 Proposed Disposal of Shire Owned Land – Lot 51 Lukin Street**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 21 September 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** LUK 394  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map with Easement shown

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#### **SUMMARY**

Council is requested to consider the disposal of Lot 51 Lukin Street at a lesser value than the market value of the subject land.

#### **BACKGROUND**

Council recently acquired Lot 51 Lukin Street, for reasons relating to outstanding rates.

The subject land is zoned Residential R10/25 and is 293m<sup>2</sup> in extent. There is an Access Easement on the subject land in favour of Lot 50 Lukin Street.

Council at its meeting of 28 August 2018 resolved as follows:

1. *Dispose of the subject land (Lot 51 Lukin Street);*
2. *Offer the subject land (Lot 51 Lukin Street) to the owner of Lot 50 Lukin Street at Market Value;*
3. *Authorise the Chief Executive Officer to deal with the transaction as required.*

Subsequent to the above, the Chief Executive Officer offered the subject lot to the owner of Lot 50 Lukin Street at Market Value (\$4,450), whom responded as follows in an email dated 5 September 2018:

*Thanks for your letter received today regarding the recent council meeting re the disposal of the subject land at Lot 51 Lukin Street, Beverley.*

*I would like to go ahead with the acquisition of the land parcel, however, I would like to propose a slightly modified "market value" in light of its current classification.*

*At the moment the parcel is classified as an easement. It provides access to part of my block of land at Lot 50, and as such cannot be used or built on in any way, as access to the land area is "landlocked" without this access. I understand this has been in effect since the house and land were purchased in 1908, by Mr. Richard Bowyer Smith, who was the inventor of the Stump Jump Plough in 1875 in South Australia. And subsequently moved to Beverley and was landlord of the Freemasons Hotel for some time in the town.*

*Without further input from a surveyor, town planning, and landcorp (all of which will require substantial financial contributions, the classification of the land will remain as its current status of an easement and cannot be developed further.*

*With this in mind, I would like to suggest a more reasonable value of \$2,000 payable immediately.*

### **COMMENT**

Council is requested to consider the disposal of the land at the value as offered above.

### **STATUTORY ENVIRONMENT**

*Local Government Act, 1995.*

*Local Government (Functions and General) Regulations 1996.*

Council is not required to give public notice of the disposal as required by Section 3.58 of the *Local Government Act 1995*, as the value of the land is considered to be below the \$5,000 threshold and is deemed to align with the circumstances described in Section 30 of the *Regulations*.

### **FINANCIAL IMPLICATIONS**

That any financial costs associated with Lot 51 Lukin Street will be written off as the land has been transferred to the Shire of Beverley.

### **STRATEGIC IMPLICATIONS**

There are no specific strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to accept the offer of \$2,000 for the subject land (Lot 51 Lukin Street).

Attachment 9.3

Locality Map – Lot 51 Lukin Street



Created: 17 July 2018, from Map Viewer Plus. <https://maps.landgate.wa.gov.au/maps-landgate/registered/>  
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**10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** August 2018 Financial Reports

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 August 2018.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial report for the period ending 31 August 2018 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

AF004 – Investing Surplus Funds

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of August 2018 be accepted and material variances be noted.

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 August 2018**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
<b>Operating Revenue</b>					
General Purpose Funding	3,238,570.00	2,971,225.00	2,970,522.91	(702.09)	
Governance	21,600.00	5,600.00	5,710.74	110.74	
Law, Order & Public Safety	195,361.00	900.00	1,297.13	397.13	
Health	100.00	0.00	200.00	200.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	17,072.00	18,099.10	1,027.10	
Community Amenities	208,624.00	185,812.00	185,947.39	135.39	
Recreation & Culture	417,941.00	9,532.00	10,792.55	1,260.55	
Transport	6,289,277.00	483,821.00	562,739.01	78,918.01	MRWA Direct Grant \$44,794 and LGGC Special Bridge Funding \$33,516 greater than anticipated.
Economic Activities	141,750.00	12,706.00	13,583.82	877.82	
Other Property & Services	43,100.00	14,332.00	15,801.11	1,469.11	
<b>Total Operating Revenue</b>	<b>10,664,777.00</b>	<b>3,701,000.00</b>	<b>3,784,693.76</b>	<b>83,693.76</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(171,297.00)	(26,214.00)	(25,362.23)	851.77	
Governance	(246,521.00)	(50,531.00)	(57,053.80)	(6,522.80)	
Law, Order & Public Safety	(418,479.00)	(69,593.00)	(65,773.85)	3,819.15	
Health	(154,808.00)	(24,681.00)	(22,836.83)	1,844.17	
Education & Welfare	(85,143.00)	(13,656.00)	(13,442.98)	213.02	
Housing	(213,299.00)	(56,174.00)	(55,835.37)	338.63	
Community Amenities	(668,992.00)	(106,740.00)	(102,747.91)	3,992.09	
Recreation & Culture	(1,429,716.00)	(203,751.00)	(194,300.11)	9,450.89	
Transport	(2,704,666.00)	(472,061.00)	(470,305.57)	1,755.43	
Economic Activities	(509,340.00)	(67,305.00)	(65,662.05)	1,642.95	
Other Property & Services	(15,106.00)	(1,796.00)	(63,120.23)	(61,324.23)	PWOH/POC Adjustments.
<b>Total Operating Expenditure</b>	<b>(6,617,367.00)</b>	<b>(1,092,502.00)</b>	<b>(1,136,440.93)</b>	<b>(43,938.93)</b>	
<b>Net Operating</b>	<b>4,047,410.00</b>	<b>2,608,498.00</b>	<b>2,648,252.83</b>	<b>39,754.83</b>	
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	15,313.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	162,000.00	0.00	0.00	0.00	
<b>Total Capital Income</b>	<b>177,313.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING  
31 August 2018**

Description	Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Notes To Material Variances
<b>Capital Expenditure</b>					
Land and Buildings	(852,201.00)	(115,000.00)	(115,535.69)	(535.69)	
Plant and Equipment	(265,000.00)	0.00	0.00	0.00	
Office Furniture and Equipment	(60,000.00)	(17,000.00)	(17,169.00)	(169.00)	
Road Construction	(2,714,578.00)	0.00	(1,245.45)	(1,245.45)	
Other Infrastructure	(4,015,208.00)	(1,000.00)	(1,100.00)	(100.00)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(19,799.44)	(19,799.44)	0.00	
<b>Total Capital Expenditure</b>	<b>(8,036,916.00)</b>	<b>(152,799.44)</b>	<b>(154,849.58)</b>	<b>(2,050.14)</b>	
<b>Net Capital</b>	<b>(7,859,603.00)</b>	<b>(152,799.44)</b>	<b>(154,849.58)</b>	<b>(2,050.14)</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,401,952.00	402,802.00	405,515.10	2,713.10	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	518,065.00	0.00	0.00	0.00	
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
<b>Total Adjustments</b>	<b>3,812,193.00</b>	<b>1,272,978.00</b>	<b>1,275,691.15</b>	<b>2,713.15</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>3,728,676.56</b>	<b>3,769,094.40</b>	<b>40,417.84</b>	

<b>SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2018</b>	
<b>Description</b>	<b>YTD Actual 2018/19</b>
<b>Current Assets</b>	
Cash at Bank	1,063,875.34
Cash - Unrestricted Investments	408,571.22
Cash - Restricted Reserves	2,271,245.63
Cash on Hand	300.00
Accounts Receivable	2,833,466.48
Prepaid Expenses	0.00
Self-Supporting Loan - Current	15,312.82
Inventory - Fuel	14,465.07
<b>Total Current Assets</b>	<b>6,607,236.56</b>
<b>Current Liabilities</b>	
Accounts Payable	(332,580.16)
Loan Liability - Current	(110,130.05)
Annual Leave Liability - Current	(168,900.17)
Long Service Leave Liability - Current	(137,233.57)
Doubtful Debts	(108,545.88)
<b>Total Current Liabilities</b>	<b>(857,389.83)</b>
<b>Adjustments</b>	
Less Restricted Reserves	(2,271,245.63)
Less Self Supporting Loan Income	(15,312.82)
Add Leave Reserves - Cash Backed	195,676.07
Add Loan Principal Expense	110,130.05
<b>Total Adjustments</b>	<b>(1,980,752.33)</b>
<b>NET CURRENT ASSETS</b>	<b>3,769,094.40</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDING  
31 August 2018**

Description	Actual 2017/18	YTD Actual 2018/19	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	4,161,346.24	3,743,992.19	(417,354.05)
Accounts Receivable	768,606.93	2,833,466.48	2,064,859.55
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self-Supporting Loan - Current	15,312.82	15,312.82	0.00
Inventory	9,938.85	14,465.07	4,526.22
<b>Total Current Assets</b>	<b>4,994,834.05</b>	<b>6,607,236.56</b>	<b>1,612,402.51</b>
<b>Current Liabilities</b>			
Accounts Payable	(1,619,096.00)	(332,580.16)	1,286,515.84
Loan Liability - Current	(129,929.49)	(110,130.05)	19,799.44
Annual Leave Liability - Current	(168,900.17)	(168,900.17)	0.00
Long Service Leave Liability - Current	(137,233.57)	(137,233.57)	0.00
Doubtful Debts	(108,545.88)	(108,545.88)	0.00
<b>Total Current Liabilities</b>	<b>(2,163,705.11)</b>	<b>(857,389.83)</b>	<b>1,306,315.28</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	115,203.39	115,203.39	0.00
Land and Buildings	21,346,251.95	21,340,946.54	(5,305.41)
Plant and Equipment	1,989,439.36	1,938,794.96	(50,644.40)
Furniture and Equipment	151,597.06	163,020.46	11,423.40
Infrastructure	56,115,882.67	55,889,944.12	(225,938.55)
Self-Supporting Loan - Non Current	58,812.12	58,812.12	0.00
<b>Total Non-Current Assets</b>	<b>79,777,186.55</b>	<b>79,506,721.59</b>	<b>(270,464.96)</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,670,592.01)	(1,670,592.01)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(21,574.75)	(21,574.75)	0.00
<b>Total Non-Current Liabilities</b>	<b>(1,692,166.76)</b>	<b>(1,692,166.76)</b>	<b>0.00</b>
<b>Net Assets</b>	<b>80,916,148.73</b>	<b>83,564,401.56</b>	<b>2,648,252.83</b>
<b>Equity</b>			
Accumulated Surplus	(38,881,645.54)	(41,529,898.37)	(2,648,252.83)
Reserves - Cash Backed	(2,271,245.63)	(2,271,245.63)	0.00
Reserve - Revaluations	(39,763,257.56)	(39,763,257.56)	0.00
<b>Total Equity</b>	<b>(80,916,148.73)</b>	<b>(83,564,401.56)</b>	<b>(2,648,252.83)</b>

<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 31 August 2018</b>		
<b>Description</b>	<b>Budget 2018/19</b>	<b>YTD Actual 2018/19</b>
<b>Income</b>		
Rates	2,669,880.00	2,862,543.40
Operating Grants, Subsidies and Contributions	2,271,419.00	499,917.79
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	243,280.44
Interest Earnings	103,888.00	4,449.31
Other Revenue	60,500.00	12,343.37
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	162,470.75
<b>Total Income by Nature &amp; Type</b>	<b>14,879,636.00</b>	<b>3,785,005.06</b>
<b>Expenditure</b>		
Employee Costs	(2,134,739.00)	(321,619.79)
Materials & Contracts	(1,840,463.00)	(254,945.55)
Utilities	(208,638.00)	(27,954.65)
Depreciation On Non-Current Assets	(1,691,589.00)	(405,515.10)
Interest Expenses	(34,504.00)	1,706.72
Insurance Expenses	(168,227.00)	(114,540.19)
Other Expenditure	(81,975.00)	(15,337.54)
Loss On Asset Disposal	(8,000.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(6,168,135.00)</b>	<b>(1,138,206.10)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	421,192.00	1,453.87
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>421,192.00</b>	<b>1,453.87</b>
<b>Net Operating by Nature &amp; Type</b>	<b>9,132,693.00</b>	<b>2,648,252.83</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 August 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	3,791.60
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,251.94
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	0.00
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	5,721.82
RR008	Barrington Rd (RoadID: 13) (Maintenance)	3,464.09
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	461.88
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,073.71
RR013	Beringer Rd (RoadID: 29) (Maintenance)	7,766.13
RR014	Bethany Rd (RoadID: 148) (Maintenance)	0.00
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	0.00
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	742.23
RR019	Bushhill Road (RoadID: 183) (Maintenance)	170.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	3,111.77
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	177.25
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,390.39
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	177.25
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,386.72
RR028	Cookes Rd (RoadID: 61) (Maintenance)	945.31
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,254.47
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	3,011.92
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	3,146.05
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	996.26
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	7,955.27
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	7,843.67
RR036	Drapers Rd (RoadID: 79) (Maintenance)	843.63
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	1,791.69
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	21,539.79

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 August 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	387.69
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	2,767.38
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	399.70
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,372.62
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	1,583.29
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	202.32
RR050	Jas Rd (Maintenance)	393.96
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	510.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,012.30
RR053	K1 Rd (RoadID: 85) (Maintenance)	0.00
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	2,651.36
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	586.99
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	3,300.34
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,427.78
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	209.90
RR062	Luptons Rd (RoadID: 22) (Maintenance)	5,971.30
RR063	Maitland Rd (RoadID: 39) (Maintenance)	3,120.15
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,351.93
RR065	Manns Rd (RoadID: 59) (Maintenance)	582.83
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	459.70
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	543.40
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	3,866.63
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	400.77
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	1,072.52
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,019.17
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	4,438.35

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 August 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	2,370.06
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	1,190.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,431.52
RR089	Rogers Rd (RoadID: 62) (Maintenance)	1,107.42
RR090	Rossi Rd (RoadID: 156) (Maintenance)	468.93
RR091	Rumble Rd (Maintenance)	340.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	645.38
RR093	Shaw Rd (RoadID: 184) (Maintenance)	1,528.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	340.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	3,198.06
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	595.00
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	2,444.31
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	240.80
RR105	Thomas Rd (RoadID: 31) (Maintenance)	194.15
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	1,627.81
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	257.58
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	5,067.29
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	170.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,857.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	3,702.72
RR114	Westdale Rd (RoadID: 166) (Maintenance)	4,516.45
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	655.12
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	659.42
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 August 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	4,007.65
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	3,148.17
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	26,502.94
WANDRRA	Disaster Recovery Works	0.00
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>203,113.13</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	77.20
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	338.30
TS011	Delisle St (RoadID: 120) (Maintenance)	73.13
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	264.61
TS014	Edward St (RoadID: 107) (Maintenance)	93.20
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	288.98
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	0.00
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	563.06
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	447.49



<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2018</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	0.00
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	93.20
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,657.63
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	3,924.55
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>7,821.35</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>210,934.48</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 August 2018						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>2654398</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	62,608.56				
	Office Equipment	21,350.98				
	Airfield Emergency	38,173.58				
	Plant	475,657.67				
	Bush Fire Fighters	123,144.68				
	Building	411,853.12				
	Recreation Ground	404,191.30				
	Cropping Committee	101,539.50				
	Avon River Development	24,751.34				
	Annual Leave	133,067.51				
	Community Bus	32,652.28				
	Road Construction	374,800.90				
	Senior Housing	67,454.21	2,271,245.63	3 mnths	2.65%	21/09/2018
<b>9778-24193</b>	<b>Term Deposit ANZ</b>	408,571.22	408,571.22	3 mnths	2.30%	22/08/2018
	<b>Total</b>		<b>2,679,816.85</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** August 2018 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of August 2018

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —  
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and  
 (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

#### August 2018:

#### (1) Municipal Fund – Account 016-540 259 838 056

##### Cheque vouchers

03 August 18	1678-1678	(1)	\$	174.50	(authorised by DCEO S Marshall and CR D Davis)
10 August 18	1679-1679	(1)	\$	7,632.86	(authorised by CEO S Gollan and DCEO S Marshall)
13 August 18	1680-1680	(1)	\$	29.00	(authorised by CEO S Gollan and DCEO S Marshall)
15 August 18	1681-1681	(1)	\$	658.41	(authorised by CEO S Gollan and DCEO S Marshall)
22 August 18	1682-1682	(1)	\$	5,662.25	(authorised by CEO S Gollan and DCEO S Marshall)
23 August 18	1683-1683	(1)	\$	111.00	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 18	1684-1684	(1)	\$	5,926.16	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>\$ 20,194.18</b>	<b>previously paid</b>

##### EFT vouchers

06 August 18	EFT 3803-3851	(49)	\$	291,442.02	(authorised by CEO S Gollan and DCEO S Marshall)
08 August 18	EFT 3852-3853	(2)	\$	125,426.12	(authorised by CEO S Gollan and DCEO S Marshall)
09 August 18	EFT 1-41	(41)	\$	56,893.46	(authorised by CEO S Gollan and DCEO S Marshall)
13 August 18	EFT 3854-3856	(3)	\$	48,648.40	(authorised by CEO S Gollan and DCEO S Marshall)
15 August 18	EFT 3857-3884	(28)	\$	46,214.25	(authorised by CEO S Gollan and DCEO S Marshall)
23 August 18	EFT 3888-3909	(22)	\$	72,424.77	(authorised by CEO S Gollan and DCEO S Marshall)
23 August 18	EFT 1-38	(38)	\$	53,768.32	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 18	EFT 1-2	(2)	\$	1,258.70	(authorised by CEO S Gollan and DCEO S Marshall)
28 August 18	EFT 3924-3938	(15)	\$	39,298.81	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>\$ 735,374.85</b>	<b>previously paid.</b>

#### (2) Trust Fund – Account 016-259 838 128

##### Cheque vouchers

Nil vouchers

**Total of cheque vouchers for August 2018 incl \$ 0.00 previously paid.**

##### EFT vouchers

06 August 18	EFT 3802-3802	(1)	\$	58,067.64	(authorised by CEO S Gollan and DCEO S Marshall)
23 August 18	EFT 3885-3887	(3)	\$	5,400.00	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 18	EFT 3912-3912	(1)	\$	200.00	(authorised by CEO S Gollan and DCEO S Marshall)
				<b>\$ 63,667.64</b>	<b>previously paid.</b>

**(3) Direct Debit Payments totalling \$ 81,326.71 previously paid.**

**(4) Credit Card Payments totalling \$ 602.89 previously paid.**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1678	03-Aug-2018	Synergy	Power Charges: U8 Hunt Rd Village: 23 Feb - 03 Jul 2018	(174.50)	(174.50)
Cheque #	1679	10-Aug-2018	ATO - Australian Tax Office	2017/18 FBT Final Obligation	(7,632.86)	(7,632.86)
Cheque #	1680	13-Aug-2018	Origin Energy Retail Ltd	5 Wright St: 2018/19 LP Gas Cylinder Rental	(29.00)	(29.00)
Cheque #	1681	15-Aug-2018	Telstra	2018-08 Aug Telephone Accounts	(658.41)	(658.41)
Cheque #	1682	22-Aug-2018	Synergy	Power Charges: Street Lights & various buildings	(5,662.25)	(5,662.25)
Cheque #	1683	23-Aug-2018	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252869/1 Exp: 02 Sep 2019	(111.00)	(111.00)
Cheque #	1684	27-Aug-2018	Water Corporation	2018-08 Aug Water Accounts	(5,926.16)	(5,926.16)
EFT Pymt	EFT 3803	06-Aug-2018	ADC Projects	AS12014 (LB1601) Cornerstone Bldg: Contract Administration	(5,352.60)	
EFT Pymt	EFT 3804	06-Aug-2018	AITC Specialists P/L	2018-06 Jun Fuel Tax Credits	(491.04)	
EFT Pymt	EFT 3805	06-Aug-2018	Adco Electrics	AS12014 (LB1601) Cornerstone Bldg: Key pads for Lease offices	(544.50)	
EFT Pymt	EFT 3806	06-Aug-2018	Avon Waste	3,990 Bin Collection ME 20 Jul 18 inc Recycling Bins & 1 x Recycling Collection	(8,856.78)	
EFT Pymt	EFT 3807	06-Aug-2018	BT Equipment P/L ta Tutt Bryant Equipment	BE033 (PROL03): Parts	(30.44)	
EFT Pymt	EFT 3808	06-Aug-2018	Beverly Bakehouse & Cafe	Citizenship Ceremony - 10 Jul 2018: Refreshments	(20.50)	
EFT Pymt	EFT 3809	06-Aug-2018	Beverly Community Resource Centre (CRC)	2018-07 Jul: Blarney Compilation for Production	(1,029.46)	
EFT Pymt	EFT 3810	06-Aug-2018	Beverly Country Kitchen (BCK)	Council Meet - 24 Jul 2018: Lunch for 13	(390.00)	
EFT Pymt	EFT 3811	06-Aug-2018	Beverly Electrical Services (BES)	LBN1810 (Unit 10 Refurb): Electrical works	(479.34)	
EFT Pymt	EFT 3812	06-Aug-2018	Beverly Medical Practice	Pre Employment Medical: D Borlini	(120.00)	
EFT Pymt	EFT 3813	06-Aug-2018	Beverly Tyre Service (BTS)	2018-06 Jun Tyre Purchases	(44.00)	
EFT Pymt	EFT 3814	06-Aug-2018	Bunnings Building Supplies P/L	Hardware Purchases	(53.78)	
EFT Pymt	EFT 3815	06-Aug-2018	Conplant P/L	RR999: Hire of multi-tyre roller - Jun 2018	(1,239.70)	
EFT Pymt	EFT 3816	06-Aug-2018	Country Copiers Northam	Copy Charges - iRA 8595: 25 May - 17 Jul 2018	(485.55)	
EFT Pymt	EFT 3817	06-Aug-2018	Dieter Prussner	AS 11052 (1:5 scale model Silver Centenary aircraft): 2nd Payment (25%)	(3,671.75)	
EFT Pymt	EFT 3818	06-Aug-2018	Directions Workforce Solutions Inc	Trainee Programme: J Eades	(744.35)	
EFT Pymt	EFT 3819	06-Aug-2018	EHA - Environmental Health	2018/19 Subscription: I'M ALERT Food Safety	(330.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			Australia Inc	Program (Small Council)		
EFT Pymt	EFT 3820	06-Aug-2018	Filters Plus	Various vehicles: Parts	(1,094.72)	
EFT Pymt	EFT 3821	06-Aug-2018	Fire & Safety WA	Bev Fire Brigade: Personal Protective Equipment	(174.58)	
EFT Pymt	EFT 3822	06-Aug-2018	Hitachi Construction Machinery	Various vehicles: Services & Parts	(5,555.95)	
EFT Pymt	EFT 3823	06-Aug-2018	Homestyle Flooring	LBN1905 (Unit 2 AC replacement): Materials	(1,533.00)	
EFT Pymt	EFT 3824	06-Aug-2018	Hotel Beverley	Computer Support: Medical Practice Server	(108.40)	
EFT Pymt	EFT 3825	06-Aug-2018	IT Vision User Group Inc	2018/19 Membership Subscription	(748.00)	
EFT Pymt	EFT 3826	06-Aug-2018	Inkosi Design Electrical Consultants	AS12014 (LB1601) Cornerstone Bldg: Design & Documentation of Electrical Services	(1,100.00)	
EFT Pymt	EFT 3827	06-Aug-2018	JR & A Hersey P/L	Various: Supplies	(1,077.20)	
EFT Pymt	EFT 3828	06-Aug-2018	Landgate	Valuation Fees	(470.41)	
EFT Pymt	EFT 3829	06-Aug-2018	M & B Building Products (M & B Sales P/L)	LBN1905 (Unit 2 Hunt Rd Vill - AC replacement): Materials	(95.04)	
EFT Pymt	EFT 3830	06-Aug-2018	McNaughtans P/L	Various vehicles: Parts	(53.52)	
EFT Pymt	EFT 3831	06-Aug-2018	Megafix Pty Ltd	BE021 (PLDR01): Parts	(22.00)	
EFT Pymt	EFT 3832	06-Aug-2018	Michael Wilson	2018-08 Aug Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 3833	06-Aug-2018	Officeworks Ltd	Stationery: A4 & A3 paper & batteries	(1,543.68)	
EFT Pymt	EFT 3834	06-Aug-2018	PCS - Perfect Computer Solutions	Medical: Server processor	(20,435.00)	
EFT Pymt	EFT 3835	06-Aug-2018	Poolegrave Signs & Engraving	AS12014 (LB1601) - Cornerstone Bldg: Building Signage	(6,050.00)	
EFT Pymt	EFT 3836	06-Aug-2018	QCA - Quick Corporate Australia	Stationery Order: Jun 2018	(1,184.80)	
EFT Pymt	EFT 3837	06-Aug-2018	Quairading Earthmoving	MUN1807 Kokendin Rd - Stockpile gravel	(7,271.00)	
EFT Pymt	EFT 3838	06-Aug-2018	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various vehicles: Service & Parts	(1,954.20)	
EFT Pymt	EFT 3839	06-Aug-2018	Ramm Software P/L	2018/19 Annual Support & Maintenance	(6,554.06)	
EFT Pymt	EFT 3840	06-Aug-2018	Red Dust Holdings (RDH)	RFT 560 - AGRN743, JOB # 560 for MINOR WORKS, carried out in Jun 2018	(137,295.95)	
EFT Pymt	EFT 3841	06-Aug-2018	Red Fish Technologies	CCTV: 2018/19 Service & Support	(3,080.00)	
EFT Pymt	EFT 3842	06-Aug-2018	Snap Osborne Park	Printing: Apex Park RV Site - Survey Envelopes	(379.76)	
EFT Pymt	EFT 3843	06-Aug-2018	Stallion Homes	BCITF refund on Lic 03 18/19 as paid directly to CTF	(597.08)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3844	06-Aug-2018	State Library of WA (LISWA)	2018/19 Better Beginnings Program (Births) x 14	(77.00)	
EFT Pymt	EFT 3845	06-Aug-2018	Twinkarri P/L	Rural Roads: Tree Lopping	(24,024.00)	
EFT Pymt	EFT 3846	06-Aug-2018	Urbis P/L	Consultancy: County Peak & Bev Pioneer Trail	(1,430.00)	
EFT Pymt	EFT 3847	06-Aug-2018	WALGA - WA Loc Gov Assoc	2018/19 Subscriptions: Councils Connect, Employee Relations, Assoc Membership, Gov Service, Procurement Services, Local Laws	(24,215.10)	
EFT Pymt	EFT 3848	06-Aug-2018	WSP Aust P/L	Vincent St Streetscape: Concept Design	(18,131.30)	
EFT Pymt	EFT 3849	06-Aug-2018	Waterman Irrigation	Standpipe Controllers: Updating of	(514.80)	
EFT Pymt	EFT 3850	06-Aug-2018	York Auto Electrics & Airconditioning	Vehicle enhancements for the Chief & Deputy Chief Fire Control Officers	(473.00)	
EFT Pymt	EFT 3851	06-Aug-2018	ZircoData Pty Ltd	2018-06 Jun: Storage of Archives - 141 x A1 boxes	(64.68)	(291,442.02)
EFT Pymt	EFT 3852	08-Aug-2018	LGIS (Jardine Lloyd Thompson P/L)	2018/19 Insurances	(44,216.58)	
EFT Pymt	EFT 3853	08-Aug-2018	LGIS (LGISWA)	2018/19 Insurances	(81,209.54)	(125,426.12)
EFT Pymt	EFT 3854	13-Aug-2018	Beverley Dome Fuel & Hire (BDF)	6,000 L Diesel @ \$1.4414/L GST incl	(8,648.40)	
EFT Pymt	EFT 3855	13-Aug-2018	Hungry Sky P/L	AS12014 (LB1601) Cornerstone Bldg: Computer Hardware & Kiosks	(38,500.00)	
EFT Pymt	EFT 3856	13-Aug-2018	National Drones Institute P/L	Planner : Remote Pilot Licence (Drone) Online	(1,500.00)	(48,648.40)
EFT Pymt	EFT 3857	15-Aug-2018	Arrow Bronze	Niche Wall - Anglican: Double Plaque Plate (Vi & Bob Boyle)	(512.38)	
EFT Pymt	EFT 3858	15-Aug-2018	Australia Post	2018-07 Jul 18 Postage	(249.92)	
EFT Pymt	EFT 3859	15-Aug-2018	Avon Express	2018-07 Jul: Freight Charges	(312.40)	
EFT Pymt	EFT 3860	15-Aug-2018	Beverley Farm Services (BFS)	Weed Control: Chemicals	(540.82)	
EFT Pymt	EFT 3861	15-Aug-2018	Beverley Post News and Gifts	2018-07 Jul 18 Newsagency Purchases	(76.63)	
EFT Pymt	EFT 3862	15-Aug-2018	Beverley Station Arts Inc	2018/19 Donation	(6,000.00)	
EFT Pymt	EFT 3863	15-Aug-2018	Beverley Supermarket & Liquor (IGA)	2018-07 Jul 18 Purchases	(495.68)	
EFT Pymt	EFT 3864	15-Aug-2018	Building Commission (BSL)	Jul 18 Collections x 3 (Lics 18/19: 03, 05, 06)	(517.30)	
EFT Pymt	EFT 3865	15-Aug-2018	Cemeteries & Crematoria Assoc WA	2018/19 Annual Membership Fee	(120.00)	
EFT Pymt	EFT 3866	15-Aug-2018	Circa Contemporary Circus Ltd	Town Hall 80th Anniversary - Reclaimed Piano Performance: 1st instalment	(2,200.00)	
EFT Pymt	EFT 3867	15-Aug-2018	Country Copiers Northam	Copier iR8595: Saddleback staples	(92.40)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 3868	15-Aug-2018	Fire Risk Analysis and Prevention	AS12014 (LB1601) Cornerstone Bldg: Flow & Pressure Tests for Fire Services	(1,210.00)	
EFT Pymt	EFT 3869	15-Aug-2018	GSA Engineering	AS12014 (LN1601) Cornerstone Bldg: Mechanical Services Consultancy	(660.00)	
EFT Pymt	EFT 3870	15-Aug-2018	Guildford Garden Machinery	Sundry Plant (PSP99): Repairs	(519.00)	
EFT Pymt	EFT 3871	15-Aug-2018	ICS Building Surveyors	AS12014 (LB1601) Cornerstone Bldg: Certificate of Construction	(1,402.50)	
EFT Pymt	EFT 3872	15-Aug-2018	IT Vision	Software - Cat & Dog Modules for Synergysoft	(8,047.77)	
EFT Pymt	EFT 3873	15-Aug-2018	Jason Signmakers	Various Rds: Various signs	(2,804.23)	
EFT Pymt	EFT 3874	15-Aug-2018	Kimberley Leonard Boulton	Onsite Archiving: 6, 7 , 8 , 10 Aug 2018	(2,904.00)	
EFT Pymt	EFT 3875	15-Aug-2018	LGPA - Local Government Professionals Aust WA (LGMA)	2018/19 Membership: DCEO S Marshall	(1,062.00)	
EFT Pymt	EFT 3876	15-Aug-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 3877	15-Aug-2018	LGSA - Local Gov Supervisors Assoc WA Inc	2018 LGSA Conference, Joondalup Resort, 14-16 Aug 2018: S Vincent, Manager of Works	(929.50)	
EFT Pymt	EFT 3878	15-Aug-2018	Mandurah Tile & Stone Co	LBN 1904 - Unit 8 Refurb: Tiling Materials	(1,176.83)	
EFT Pymt	EFT 3879	15-Aug-2018	McIntosh & Son - REDCLIFFE	BE030 (PBH02): Repairs	(9,697.94)	
EFT Pymt	EFT 3880	15-Aug-2018	PCS - Perfect Computer Solutions	Computer Support (Shire): 26 Jul 18 & 2018-07 Jul Monthly Monitoring	(255.00)	
EFT Pymt	EFT 3881	15-Aug-2018	Paving Solutions	Vincent St Footpath (in front of CWA): Paving Repairs	(1,210.00)	
EFT Pymt	EFT 3882	15-Aug-2018	Staff - Phyllis Evelyn Facey	Reimbursement: Sports Complex - Cleaning Materials	(35.95)	
EFT Pymt	EFT 3883	15-Aug-2018	Unique Strokes WA	LBN1904 - Unit 8 Refurb: Painting of Interior	(2,580.00)	
EFT Pymt	EFT 3884	15-Aug-2018	WA Contract Ranger Services	Ranger Services: 19 - 25 Jul 2018	(561.00)	(46,214.25)
EFT Pymt	EFT 3888	23-Aug-2018	AITC Specialists P/L	2018-07 Jul Fuel Tax Credits	(345.18)	
EFT Pymt	EFT 3889	23-Aug-2018	Avon Trading Pty Ltd	2018-07 Jul Hardware Purchases	(3,164.73)	
EFT Pymt	EFT 3890	23-Aug-2018	Avon Waste	1,995 Bin Collection FE 03 Aug 18 inc Recycling Bins & 1 x Recycling Collection	(4,428.39)	
EFT Pymt	EFT 3891	23-Aug-2018	Beverley Electrical Services (BES)	Various Buildings: Electrical works	(2,328.53)	
EFT Pymt	EFT 3892	23-Aug-2018	Beverley Gas & Plumbing	Various Buildings: Plumbing works	(3,227.77)	
EFT Pymt	EFT 3893	23-Aug-2018	Conplant P/L	RR999 - Hire of multi-tyre roller : Puncture repair	(1,375.00)	
EFT Pymt	EFT 3894	23-Aug-2018	Cr Denise Jo Ridgway	Travel Claim Apr - Jun 2018	(889.50)	



TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 3895	23-Aug-2018	Focus Networks	Computer Support: Set up fees	(5,428.50)	
Direct Debit	EFT 3896	23-Aug-2018	Game On Contracting	Various Rds: Maintenance grading	(371.25)	
Direct Debit	EFT 3897	23-Aug-2018	Graeme Lewis	Bev Rec Grnd Subdivision: ID check	(44.00)	
Direct Debit	EFT 3898	23-Aug-2018	Hitachi Construction Machinery	BE029 (PGRD05): Parts	(1,007.56)	
Direct Debit	EFT 3899	23-Aug-2018	Kimberley Leonard Boulton	Onsite Archiving: 14, 15 , 17 Aug 2018	(2,069.10)	
Direct Debit	EFT 3900	23-Aug-2018	Kleenheat Gas	2018/19 Cylinder Service for 2.75kL bulk tank	(770.55)	
Direct Debit	EFT 3901	23-Aug-2018	LHAAC - Local Health Authorities Analytical Committee	2018/19 Analytical services subscription based on 1,754 population	(504.90)	
Direct Debit	EFT 3902	23-Aug-2018	Landgate	Valuation Fees	(286.01)	
Direct Debit	EFT 3903	23-Aug-2018	Little Eco Hill	Various Rds: Maintenance grading, 107.5 hrs 10 - 31 Jul 18	(20,102.50)	
Direct Debit	EFT 3904	23-Aug-2018	Parmelia Hilton Perth	Loc Gov Week (01-03 Aug 18) Accommodation: CEO, President & 2 Councillors	(3,639.00)	
Direct Debit	EFT 3905	23-Aug-2018	Passive Energy Systems	AS12014 (LBN1601): Solar PV System (Grid Connection)	(21,420.25)	
Direct Debit	EFT 3906	23-Aug-2018	Sports Turf Association (WA) Inc	Training: Mow Master Cricket Pitch, Richardson Park Sports Pavilion - 29 Aug 2018 x 2	(360.00)	
Direct Debit	EFT 3907	23-Aug-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 27 - 30 Jul 2018	(83.12)	
Direct Debit	EFT 3908	23-Aug-2018	WA Contract Ranger Services	Ranger Services: 03 70 7 Aug 2018	(514.25)	
Direct Debit	EFT 3909	23-Aug-2018	ZircoData Pty Ltd	2018-07 Jul: Storage of Archives - 141 x A1 boxes	(64.68)	(72,424.77)
Direct Debit	EFT 3924	28-Aug-2018	AAA Asphalt Surfaces	Various Rds: 4T bulka bags Coldmix	(1,738.00)	
Direct Debit	EFT 3925	28-Aug-2018	ADC Projects	AS12014 (LB1601) Cornerstone Bldg: Furniture Tender	(5,084.20)	
Direct Debit	EFT 3926	28-Aug-2018	Baileys Fertilisers	Various Grounds: Various Fertilisers	(2,656.23)	
Direct Debit	EFT 3927	28-Aug-2018	Beverley Community Resource Centre (CRC)	2018-08 Aug (Ed 406): Blarney Compilation for Production	(1,030.00)	
Direct Debit	EFT 3928	28-Aug-2018	Beverley Dome Fuel & Hire (BDF)	4,100 L Diesel @ \$1.4324/L GST incl	(5,872.84)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 3929	28-Aug-2018	Beverley Tyre Service (BTS)	2018-07 Jul Tyre Purchases	(846.00)	
Direct Debit	EFT 3930	28-Aug-2018	Conplant P/L	RR999: Hire of multi-tyre roller - Jul 2018	(5,247.00)	
Direct Debit	EFT 3931	28-Aug-2018	Jesse Collins	2018 Be Very You" Social Media Competition Winner"	(1,000.00)	
Direct Debit	EFT 3932	28-Aug-2018	LGPA - Local Government Professionals Aust WA (LGMA)	2018/19 Council Corporate Membership	(1,863.00)	
Direct Debit	EFT 3933	28-Aug-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
Direct Debit	EFT 3934	28-Aug-2018	McLeods Barristers and Solicitors	AS12014 (LB1601) Cornerstone Bldg & Bev Rec Grnds Subdivision	(2,587.67)	
Direct Debit	EFT 3935	28-Aug-2018	Patricia Ann Tuddenham	E Waste Disposal: Aug 2018	(8,000.00)	
Direct Debit	EFT 3936	28-Aug-2018	Snap Osborne Park	2018/19 Rates Information Booklets	(3,235.00)	
Direct Debit	EFT 3937	28-Aug-2018	Staff - Stefan de Beer	Reimbursement: Jul - Aug 2018 Landline and internet costs	(79.77)	
Direct Debit	EFT 3938	28-Aug-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 13 Aug 2018	(18.10)	(39,298.81)
Direct Debit	DD 1807.1	07-Aug-2018	Superwrap - Personal Super Plan	Superannuation contributions	(925.79)	
Direct Debit	DD 1807.2	07-Aug-2018	WA Super	Superannuation contributions	(6,693.99)	
Direct Debit	DD 1807.3	07-Aug-2018	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 1807.4	07-Aug-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 1807.5	07-Aug-2018	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 1807.6	07-Aug-2018	Australian Super	Superannuation contributions	(291.56)	
Direct Debit	DD 1807.7	07-Aug-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(240.03)	
Direct Debit	DD 1807.8	07-Aug-2018	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 1807.9	07-Aug-2018	AMP Lifetime Super	Superannuation contributions	(48.06)	(9,017.33)
Direct Debit	DD 1830.1	21-Aug-2018	Superwrap - Personal Super Plan	Superannuation contributions	(925.79)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 1830.2	21-Aug-2018	WA Super	Payroll deductions	(6,681.03)	
Direct Debit	DD 1830.3	21-Aug-2018	BT Super For Life	Superannuation contributions	(358.99)	
Direct Debit	DD 1830.4	21-Aug-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
Direct Debit	DD 1830.5	21-Aug-2018	REST	Superannuation contributions	(171.87)	
Direct Debit	DD 1830.6	21-Aug-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(215.39)	
Direct Debit	DD 1830.7	21-Aug-2018	Cbus Super Fund	Superannuation contributions	(195.84)	
Direct Debit	DD 1830.8	21-Aug-2018	AMP Lifetime Super	Superannuation contributions	(42.05)	(8,682.16)
Direct Debit	36	01-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,314.45)	
Direct Debit	36	02-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,924.00)	
Direct Debit	36	03-Aug-2018	3 - Payments for DOT	Payments for DOT	(14,439.55)	
Direct Debit	36	06-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,489.75)	
Direct Debit	36	07-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,800.05)	
Direct Debit	36	08-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,271.50)	
Direct Debit	36	09-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,702.95)	
Direct Debit	36	10-Aug-2018	3 - Payments for DOT	Payments for DOT	(4,289.30)	
Direct Debit	36	13-Aug-2018	3 - Payments for DOT	Payments for DOT	(682.10)	
Direct Debit	36	14-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,639.05)	
Direct Debit	36	15-Aug-2018	3 - Payments for DOT	Payments for DOT	(2,864.05)	
Direct Debit	36	16-Aug-2018	3 - Payments for DOT	Payments for DOT	(406.95)	
Direct Debit	36	17-Aug-2018	3 - Payments for DOT	Payments for DOT	(2,853.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	36	20-Aug-2018	3 - Payments for DOT	Payments for DOT	(2,373.05)	
Direct Debit	36	21-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,437.90)	
Direct Debit	36	22-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,304.65)	
Direct Debit	36	23-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,756.20)	
Direct Debit	36	24-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,522.60)	
Direct Debit	36	27-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,632.25)	
Direct Debit	36	28-Aug-2018	3 - Payments for DOT	Payments for DOT	(921.70)	
Direct Debit	36	29-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,450.30)	
Direct Debit	36	30-Aug-2018	3 - Payments for DOT	Payments for DOT	(3,154.40)	
Direct Debit	36	31-Aug-2018	3 - Payments for DOT	Payments for DOT	(1,021.25)	(63,251.65)
Direct Debit	EFT 3801	01-Aug-2018	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2018-06 Jun: Cylinder Rental	(40.92)	(40.92)
Direct Debit	36	01-Aug-2018	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	36	03-Aug-2018	7 - CBA Merchant Fee	CBA Merchant Fee	(196.75)	(196.75)
Direct Debit	36	07-Aug-2018	8 - ANZ Transactive Fee	ANZ Transactive Fee	(71.90)	(71.90)
Direct Debit	EFT 3910	23-Aug-2018	Credit Card - Shire of Beverley	July 2018 Purchases	(602.89)	(602.89)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(725,578.15)</b>	<b>(725,578.15)</b>
<b>WAGES &amp; SALARIES</b>						
EFT Pymt		09-Aug-2018	Wages & Salaries	FE - 07 Aug 2018	(56,893.46)	
EFT Pymt		23-Aug-2018	Wages & Salaries	FE - 21 Aug 2018	(53,768.32)	
EFT Pymt		27-Aug-2018	Wages & Salaries	FE - 21 Aug 2018 (Additional)	(1,258.70)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				<b>WAGES &amp; SALARIES</b>	<b>(111,920.48)</b>	<b>(111,920.48)</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>						
				<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>	<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
				<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>	<b>0.00</b>	<b>0.00</b>
<b>TRANSFERS to TRUST</b>						
				<b>TRANSFERS to TRUST</b>	<b>0.00</b>	<b>0.00</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
				<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>	<b>0.00</b>	<b>0.00</b>
<b>INVESTMENTS</b>						
				<b>INVESTMENTS</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>						<b>(837,498.63)</b>
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>						
Credit card	OJ250718 1021	25-Jul-2018	Toodyay Bakery	Christian Porter Meeting, 25 Jul 2018: Refreshments	39.20	
Credit card	7PZVCCD 6VYDP	16-Jul-2018	Dropbox International Ultd Co	Upgrade to Professional Dropbox	316.11	
Credit card	110650311	17-Jul-2018	Replacement-Laptop-Battery	MOW Laptop battery replacement	60.03	
Credit card	5338563	05-Jul-2018	Market City Tavern	Cornerstone Bldg Furniture Shopping: Refreshments	71.00	
Credit card	876393	16-Jul-2018	York Home Hardware	30A Dawson St: Materials	79.75	
Credit card	555611	25-Jul-2018	Avon Valley Bakery	Avondale Farm Project Meeting, Shire of Northam, 25 Jul 2018: Refreshments	36.80	
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>					<b>602.89</b>	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>TRUST ACCOUNT DETAILS</b>						
<b>PAYMENTS RAISED IN CURRENT MONTH</b>						
EFT Pymt	EFT 3802	06-Aug-2018	RHG Contractors P/L	Payment 01 - Retention Release as per Invoice 11126	(58,067.64)	
EFT Pymt	EFT 3885	23-Aug-2018	Emma & Mark Bickley	Refund of Cleaning Bond - Meeting Room, Booking 11 Aug 2018 (Rec 16815)	(200.00)	
EFT Pymt	EFT 3886	23-Aug-2018	Holden Car Club of WA	Refund of Cleaning Bond - Hall Hire (Lesser), Booking 5 Aug 2018 (Rec 16188)	(200.00)	
EFT Pymt	EFT 3887	23-Aug-2018	John Stanley Harold Quake	Refund of Relocated Building Bond: L202 Simmons Rd Beverley authorised by S de BEER, (Rec 14098)	(5,000.00)	
EFT Pymt	EFT 3912	27-Aug-2018	Department of Primary Industries & Regional Dev.	Refund of Cleaning Bond - Rec Centre Hire, Booking 25-27 Jul & 1-3 Aug 2018 (Rec 16968)	(200.00)	
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(63,667.64)</b>	<b>(63,667.64)</b>
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>						
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>					<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
Cheque #	1500	26-Jul-2018	Lewis J Collard	Refund of Cleaning Bond - Hall Hire, Booking 18 Jul 2018 (Rec 16457)	(200.00)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>(200.00)</b>	<b>(200.00)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>						<b>(63,867.64)</b>
<b>TOTAL EXPENDITURE as reconciled to the AUGUST 2018 BANK STATEMENTS</b>						
					Municipal Account Expenditure	(837,498.63)
					Trust Account Expenditure	(63,867.64)
<b>TOTAL EXPENDITURE for AUGUST 2018</b>						<b>(901,366.27)</b>

### **11.3 Regional Road Group Funding - Five (5) Year Road Program**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.P. Vincent, Manager of Works  
**ATTACHMENTS:** Regional Road Group Five Year Road Program

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#### **SUMMARY**

Council to consider the attached five year road program for funding through the Regional Road Group (RRG) be endorsed.

#### **BACKGROUND**

The Shire is required to submit its Five Year Road Program for funding (to MainRoads WA) by 28 September 2018.

#### **COMMENT**

The current 2018/19 program is locked in through the budget process, but Council is able to make adjustment to the following years program should it wish too.

The five year program was reviewed by the Corporate Strategy Committee at its 11 September 2018 meeting, where it was recommended it be endorsed.

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

Future Budgets

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **COMMITTEE'S RECOMMENDATION**

That the Regional Road Group Five Year Road Program be endorsed for submission to MainRoads WA.

### Shire of Beverley – RRG 5 Year Plan

**2018/19**

Rd No	Road	Section		Job Description	RRG	LG	Total
		from	to				
0166	Westdale Rd	24.65	26.49	Final seal last year's primer seal	\$29,483	\$14,742	\$44,225
0167	Mawson Rd	0.00	2.77	Final seal last year's primer seal	\$61,657	\$30,828	\$92,485
0167	Mawson Rd	3.29	4.29	Reconstruct and stabilise & final seal	\$87,216	\$43,608	\$130,824
0166	Westdale Rd	10.00	11.88	Reconstruct, realign, stabilise to 7m	\$144,029	\$72,014	\$216,043
<b>TOTAL</b>					<b>\$322,385</b>	<b>\$161,191</b>	<b>\$483,577</b>

**Comment**  
Final seal last year's primer seals both Mawson and Westdale roads. Westdale Road reconstruct, cement stabilise, widen narrow culverts clear vegetation. Upgrade signage on bends. Mawson Road, Reconstruct failed section and stabilise, final seal for this section only in same year.

**2019/20**

Rd No	Road	Section		Job Description	RRG	LG	Total
		from	to				
0166	Westdale Rd	10.00	11.88	Final seal last year's primer seal	\$40,177	\$20,088	\$60,265
0166	Westdale Rd	4.66	6.60	Reconstruct, realign, stabilise to 7m	\$172,093	\$86,046	\$258,140
0167	Mawson Rd	4.29	6.02	Reconstruct, stabilise and seal to 7m	\$108,428	\$54,213	\$162,642
<b>TOTAL</b>					<b>\$320,698</b>	<b>\$160,347</b>	<b>\$481,047</b>

**Comment**  
Final seal last year's primer seals. Westdale Road, reconstruction of the shoulders including cement stabilising, narrow culverts to be widened, realign corner at slk 5.40, this will join up with the 7 m section at slk 6.60. Reconstruct, stabilise and widen to 7m Mawson Road.

**2020/21**

Rd No	Road	Section		Job Description	RRG	LG	Total
		from	to				
0166	Westdale Rd	4.66	6.60	Final seal last year's primer seal	\$37,920	\$18,960	\$56,880
0166	Westdale Rd	29.65	33.18	Reconstruct, realign, stabilise to 7m	\$185,074	\$92,536	\$277,610
0167	Mawson Rd	4.29	6.02	Final seal last year's primer seal	\$39,933	\$19,966	\$59,900
0166	Westdale Rd	29.00	33.18	Final seal same year	\$77,828	\$38,913	\$116,742
<b>TOTAL</b>					<b>\$340,755</b>	<b>\$170,376</b>	<b>\$511,132</b>

**Comment**  
Final seal last year's primer seals both Mawson Road and Westdale Road. Reconstruction of the shoulders including cement stabilising, narrow culverts to be widened. Final seal on the Westdale Road section in the same year starting from the Dale River Bridge

**2021/22**

Rd No	Road	Section		Job Description	RRG	LG	Total
		from	to				
0166	Westdale Rd	33.18	36.65	Reconstruct, realign, stabilise to 7m	\$160,096	\$80,047	\$240,143
0167	Mawson Rd	8.18	12.20	Reconstruct, realign, stabilise to 7m	\$207,810	\$103,904	\$311,715
<b>TOTAL</b>					<b>\$367,906</b>	<b>\$183,951</b>	<b>\$551,858</b>

**Comment**  
Reconstruction of the shoulders including cement stabilising, narrow culverts to be widened, seal to 7m, This will complete the widening on Westdale Road to 7m. Future widening will be carried out on Mawson Road.

**2022/23**

Rd No	Road	Section		Job Description	RRG	LG	Total
		from	to				
0166	Westdale Rd	33.18	36.65	Final seal last year's primer seal	\$66,046	\$33,023	\$99,069
0167	Mawson Rd	8.18	12.20	Final seal last year's primer seal	\$76,133	\$38,066	\$114,200
0167	Mawson Rd	12.20	16.20	Reconstruct, realign, stabilise to 7m	\$207,810	\$103,904	\$311,715
<b>TOTAL</b>					<b>\$349,989</b>	<b>\$174,993</b>	<b>\$524,983</b>

**Comment**  
Final seal last year's primer seal on Westdale Road. Mawson Road reconstruction of the shoulders including cement stabilising, and sealing to 7m, narrow culverts to be widened.



## **11.4 Tender – RFT 01/1819 Toyota Prado**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 18 September 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0543  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider tender applications for the disposal of a 2017 Toyota Prado 4x4 Registration 1GIS 085.

### **BACKGROUND**

The 2017 Toyota Prado 4x4 Registration 1GIS 085 was part of the DFES package for the Bushfire Risk Management Planning Coordinator (BRMPC) position with the lease coming to an end. Proceeds from the disposal of the vehicle will remain with the Shire of Beverley.

The tender was advertised on the Shire of Beverley website and the Beverley Blarney. Tenders closed on Friday 14 September 2018.

At the close of Tenders, seven (7) applications were received. Tenders were opened in the presence of CEO Stephen Gollan and Deputy CEO Simon Marshall.

### **COMMENT**

The following tenders were received:

<b>Name or Company</b>	<b>Tendered Amount inc GST</b>	<b>Tendered Amount ex GST</b>
William Spinks	53,112.00	48,283.64
Troy Worboys	51,980.00	47,254.55
Paul Burns	42,100.00	38,272.73
Stuart & Jenny Murray	40,000.00	36,363.64
Roger & Joy Burrows	38,566.00	35,060.00
Donald Saville	28,000.00	25,454.55
Maree Thornton	20,000.00	18,181.82

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995* Section 3.58 Disposing of property

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

#### **FINANCIAL IMPLICATIONS**

\$48,283.64 proceeds of sale versus budgeted disposal of \$45,000.00.

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Purchasing and Procurement: Policy No AF007

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **OFFICER'S RECOMMENDATION**

That the tender for the purchase of the 2017 Toyota Prado, registration 1GIS 085, by William Spinks for the price of \$53,112.00 incl GST be accepted.

## **11.5 Doctor Vehicle Change Over**

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**SUBMISSION TO:** Ordinary Council Meeting  
**REPORT DATE:** 18 September 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0362  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** N/A

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### **SUMMARY**

Council to consider the changeover of the Doctor's Vehicle BE 464.

### **BACKGROUND**

Council included a net (changeover) budget amount of \$10,000 ex GST for the Doctor's Vehicle BE 464.

### **COMMENT**

Quotes received for the changeover of the Vehicle were as follows:

<b>Supplier</b>	<b>Changeover inc GST</b>	<b>Changeover ex GST</b>
Shacks Holden	\$13,969.60	\$12,699.64
Edwards Holden	\$16,500.00	\$15,000.00
Northam Holden	\$16,965.00	\$15,422.73

Quotes received included supply of a 2018 Holden Commodore LT 2.0L Petrol in white with tow package, tint, floor mats and mudflaps.

All quotes received were above Council's 2018/19 budget allocation.

The Doctor's Vehicle is in good condition and has travelled approximately 50,000 Km and could be retained for a further 12 months.

Ongoing servicing and a set of tyres will be required in the near future.

### **STATUTORY ENVIRONMENT**

Nil

### **FINANCIAL IMPLICATIONS**

\$2,699.64 - \$5,422.73 over 2018/19 Budget allocation if changeover is to proceed.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

AF007 Purchasing and Procurement

### **VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That the Doctor's Vehicle BE 464 be changed over for a 2018 Holden Commodore LT 2.0L from Shacks Holden for the changeover amount of \$12,699.64 ex GST.

## **12. ADMINISTRATION**

### **12.1 Youth Precinct Working Group**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 18 September 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0009  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to endorse the Corporate Strategy Committee's recommendation that three members of Council form a Youth Precinct Working Group.

#### **BACKGROUND**

A Youth Consultation was held in the Town Hall on 3 May 2013 with the aim of identifying possible youth initiatives for the community. 29 Children from Beverley District High School (BDHS), aged 11 to 15 attended and one of the main outcomes of this consultation was for the construction of a skate park.

From the Youth Consultation, communication between the Community Development Officer and CONVIC resulted in a site visit in June 2013 to report on possible locations for the skate park, however further meetings did not take place.

The Community Development Officer (CDO) researched and prepared a report for a youth space. Costs ranged from \$30,000 (not including pad) for a small portable street course, to upwards of \$150,000 for a design including landscape & skateable elements, unconventional seating and a smooth, moulded surface.

In 2014, there were approximately 165 individuals in the 12 – 25 years demographic.

At the June 2014 Council meeting, it was resolved that *Council not proceed with the development of a Youth Activity Area and focus on the Youth Action Plan to develop youth initiatives.*

At the same Council meeting (June 2014) it was also resolved *that the Youth Action Plan 2010 be reviewed during 2014/15.* As part of the review, the CDO spent time with BDHS Year 7 students in September 2015 and the students sent in submissions for a Skate Park. Unfortunately the Youth Action Plan was not reviewed in totality and still remains a plan of 2010.

Youth initiatives sponsored by the Shire have included the Beverley Heroic Town Ride, Noongar Sports, Wheatbelt Ball, Curious Critters Youth Art Workshop, Music Rocks Workshops, "The Truth about Forever" Drug and Alcohol Workshop and Scitech Element of Surprise. The last youth targeted event was held in 2016, and unfortunately not having a CDO the Shire has not had any more initiatives.

In February 2018, Councillors at their planning day listed working with Beverley Youth as high priority.

A Facebook comment on the Beverley Buy Sell and Swap page in June 2018 led to many comments by the public generally agreeing that a Youth area is required.

On 28 August, Mr Eric Ellis presented a proposal to Council for a Pump Track in the corner of the Beverley Recreational Oval near the Water Tank and Pony Club. The proposal was received favourably by Council.

Informal discussions with Lotterywest on 30 August and the Department of Local Government, Sport and Cultural Industries on 31 August have indicated that a "Youth Precinct" is eligible for funding from both parties, providing certain criteria is met including free access, community driven, more than one activity available in the area and it has universal access.

### **COMMENT**

At this very early stage, it is not known if all children/adults who have made social media comments are on the same page in terms of their needs i.e. BMX, skate, pump or other track and this will need to form part of the consultation process with Mr Ellis and Community members.

The process would likely include forming a working group with community members, establishing needs, location possibilities, feasibility study, wider community consultation, planning approval, funding applications and implementation.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

\$20,000.00 2018/19 Budget: Consultancy – Youth Activity Planning

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

### **COMMITTEE'S RECOMMENDATION**

That a Youth Precinct Working Group be formed including three Councillors, being Cr Pepper, Cr Brown, and Cr Davis, and up to seven Community members, to work to progress a feasibility study to develop a Youth Activity Space within the Beverley Townsite.

## **12.2 Financial Planning Working Group**

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**SUBMISSION TO:** Ordinary Council Meeting  
**REPORT DATE:** 19 September 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0438  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** N/A

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### **SUMMARY**

Council to consider forming a Financial Planning Working Group to progress the development of a draft Long Term Financial Plan and Corporate Business Plan for future adoption.

### **BACKGROUND**

Council recently reviewed its Strategic Community Plan which outlines the community's aspirations for the next 10 years.

Council's 10 Year 2014-24 Long Term Financial Plan (LTFP) and 4 Year 2014-18 Corporate Business Plan (CBP) are due for review.

### **COMMENT**

Council's previous LTFP and CBP were produced by Darren Long Consulting using funding from the South East Avon Regional Transition Group (SEARTG) process.

Some work needs to go into updating and creating realistic plans going forward.

Consequently, it is proposed that a working group of three Councillors, the Chief Executive Officer and the Deputy Chief Executive Officer be formed to produce draft 2019-29 LTFP and 2019-23 CBP documents.

Theoretically, the CBP will outline rolling Budget commitments for four year periods moving forward, which would further streamline the budgeting process.

The LTFP will focus mainly on capital commitments going forward and allow for longer term planning in terms of sourcing external funding.

### **STATUTORY ENVIRONMENT**

Local Government (Financial Management Regulations) 1996

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Medium to Long Term Financial Planning

### **POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Cr Ridgway, Cr Pepper, Cr White, the Chief Executive Officer and Deputy Chief Executive Officer form a Financial Planning Working Group to review and update the Shire of Beverley's Long Term Financial Plan and Corporate Business Plan for Council's consideration.



### **12.3 Caravan Club Rally Request 2 – 4 August 2019**

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**SUBMISSION TO:** Ordinary Council Meeting 25 September 2018  
**REPORT DATE:** 18 September 2018  
**APPLICANT:** Bi-Tone West Coast Caravan Club  
**FILE REFERENCE:** ADM 0325  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to consider a request from the Bi-Tone West Coast Caravan Club to hire the Beverley Function and Recreation Centre, Forrest Street for a Caravan Rally from Friday 2 – Sunday 4 August 2019.

#### **BACKGROUND**

The Bi-Tone Club have requested to park on or around the oval. The Function and Recreation Centre (including oval) has previously been hired for Caravan Rally's in the past, however it has generally been between the winter and summer sport break.

If permission is granted to park on the oval and hire the Function Centre, the requested weekend may affect Junior Sport, Netball (junior and senior), Football (junior and senior) and Hockey (senior). These Clubs do not generally produce their fixtures till March 2019 and would need to be advised if the oval and function centre are unavailable.

Consideration to inclement weather and parking on the oval may mean the oval is not in good condition for the annual Beverley Agricultural Show on Saturday 24 August and the School Faction Carnival which is also held in August.

#### **COMMENT**

The Bi-Tone Club expect to have at least 25 caravans attend their Rally. They also believe they would spend a total of \$1,500 - \$2,000 in different businesses (hotel meals, fuel, bakery, cafes, museums, op shops etc).

If Council agree to the request the suggested costing:  
\$28 per caravan, per day (which includes access to power and showers)  
\$300 for the hire of the Kitchen and Function Centre  
\$50 Key Bond (refundable)  
\$150 Cleaning Bond (refundable)

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

\$2,400.00 possible income

#### **STRATEGIC IMPLICATIONS**

Goal 6: Beverley has a unique identity in the region and is well visited

Strategy 6.1: Help coordinate tourism products and experiences with local stakeholders

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That:

1. the Bi-Tone West Coast Caravan Club be advised that a tentative booking for Caravan Parking around the Recreation Ground and use of facilities for 2-4 August 2019 be made, dependant of the need of local sporting groups; and
2. that charges of:
  - \$28 per caravan, per day (which includes access to power and showers)
  - \$300 for the hire of the Kitchen and Function Centre
  - \$50 Key Bond (refundable)
  - \$150 Cleaning Bond (refundable)be payable

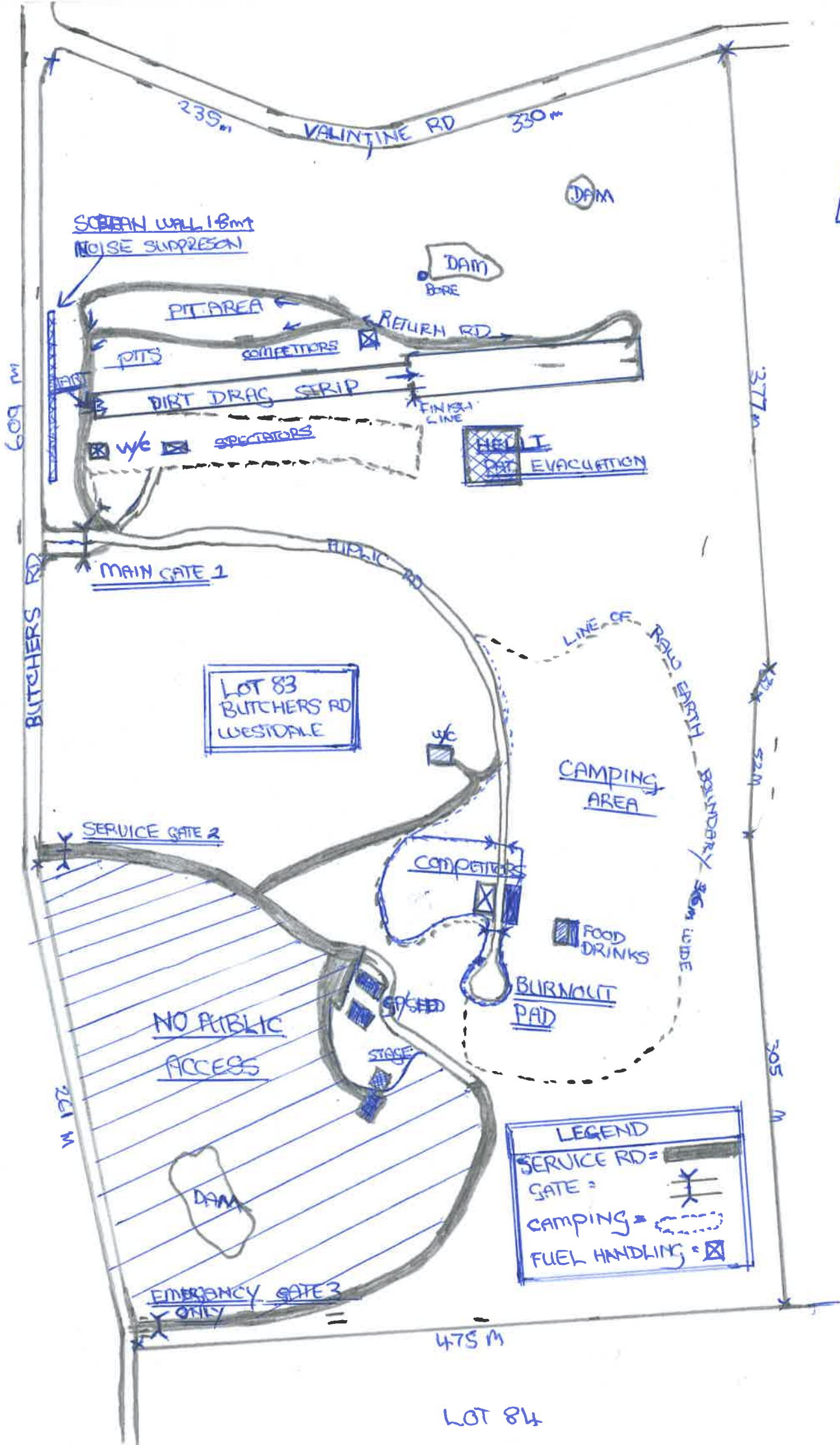
**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

New Business of an urgent matter only arising by order of the meeting.

**14. CLOSURE**

The Chairman to declare the meeting closed.





LOT 83  
BUTCHERS RD  
WESTDALE

**LEGEND**

- SERVICE RD = [thick line]
- GATE = [bar with X]
- CAMPING = [dashed line]
- FUEL HANDLING = [square with X]

LOT 84

# WESTDALE and TURNER GULLY DIRT DRAGS 2018 - 2022



## RISK MANAGEMENT PLAN

## Forward

The development and implementation of this Risk Management Plan is essential to the safe management of the Westdale Dirt Drags and the safety of all persons who attend the event whether it be participants, spectators, volunteers and organisers.

It is intended that this plan will be reviewed every 4 years, unless there are alterations to the event.

This document has been developed utilising the Risk Management Principles of AS ISO 31000:2009 Risk Management – Principles and Guidelines.

Identified risks are as follows and addressed within this document:-

- Fire Risk
- Emergency Evacuation
- Medical Emergency

## Event Overview

Due to continued interest within the "Off Road" sporting community and continuing success of similar events throughout Australia, Wildcard Promotions seeks the opportunity to stage Westdale Dirt Drags from 2018 to 2021.

121 Racing also seek the opportunity to stage the Turner Gully Sand Drags from 2019 to 2022

Westdale Dirt Drags and the Turner Gully Dirt Drags is a proposed Test and Tune event designed to allow local and interstate competitors, in all age brackets, the opportunity to demonstrate and/or tune their machines within this controlled, purpose built, ¼ mile venue. This venue has been designed to National Standards with state of the art electronic timing equipment and as such is the benchmark in Western Australia for this type of event. The proposal also includes a Burnout Demonstration (to be confirmed).

The proposed Westdale Dirt Drags is to be held on a portion of 49ha of private land located at Lot 83 "Dale" Butcher Road within the Shire of Beverley on the 13<sup>th</sup> October 2018, 12<sup>th</sup> October 2019, 10<sup>th</sup> October 2020 and the 9<sup>th</sup> October 2021 between the hours of 9.00am to 10.00pm.

Turner Gully Dirt Drags will be held on the same property located on Butcher Road within the Shire of Beverley on the 11<sup>th</sup> May 2019, 16<sup>th</sup> May 2020, 15<sup>th</sup> May 2021 and the 14<sup>th</sup> May 2022 between the hours of 9.00am to 10.00pm.

Previous years have seen a patronage of approximately 1500 persons and organisers do not expect this to alter.

Throughout the day patrons will be able to purchase non-alcoholic beverages.

Public parking and overnight camping areas have been provided.

## Track Construction

The competition track is 200 metres in length and 25 metres wide. The track is constructed of clean soil free of any stones that could become projectiles as competitor's traverse down the track reducing any risk to spectators, support crew or event volunteers.

On both sides of the track are bordered with plastic water filled Crash Attenuators compliant to Australian Standards 3845:1999.

These have been implemented should a sand drag motorcycle leave the track the Crash Attenuators will reduce the risk of an uncontrolled motorcycle careering further through the wooden post and wire fence which spectators view the event.





## Fire Risk

The expected fire risk at the time of the event is considered negligible due to seasonal change within that period and the date of the event falls outside the “fire ban” period. The area designated for use within the property boundaries consists of gently undulating pasture with small hills and ridges interspersed with smooth stone outcrops. There are few trees within the designated area until it meets the rising eastern boundary which is lined with low scrub and gum.

## Fire Precautions

Event organisers will implement a 5 metre bare earth fire break around the property of Lot 83 Butcher Road, Beverley thus further reducing the potential risk of a fire spreading to neighbouring properties as directed by the Shire of Beverley Fire Control Officer.

Fire resources located at the event and strategically placed are:-

1. Fast Attack fire unit
2. Large Fire tender which will be on loan from the Shire of Beverley
3. 5 x ABE Foam Fire Extinguishers
4. 8 x Powder Fire Extinguisher
5. 1 x Fire Blanket

In the event of a fire, event organisers have the following to assist in constructing containment lines:

- 1 x Komatsu WA 480 Front End Loader
- 1 x Caterpillar 14G Grader
- 2 x Skid steer (1 x Caterpillar, 1 x T-Rex)

In addition there will be 6-8 event staff as Safety/Area Fire Wardens who will be in continual communication via two-way radios and each will have all terrain mobility.

Event organisers have also engaged the services of licensed security officers provided by Astute Security Services who will be on duty throughout the event and all will be designated as "Safety/Fire Warden". They too will be in continual communication with event organisers via 2-way radios provided to them.

Event Organisers will establish a liaison with Emergency Services to enable correct and immediate response to any critical incident that may arise during the event.

Water for fire control will be sourced from an onsite dam with water tankers on standby and can be mobilised at short notice. However, in the likelihood of a major fire situation it is anticipated that an evacuation will be conducted and the incident control would be handled by the Department of Fire and Emergency Services.

A site inspection of the facility will be conducted in the week preceding the event to re-evaluate any potential fire risk.

## Emergency Evacuation

In the event that a situation occurs where it is deemed by organisers that there is potential to threaten the safety of event staff and patrons a general evacuation of the site will be called.

This will involve the use of the Public Address System to announce a General Evacuation which the following will be said "Evacuate, Evacuate, Evacuate".

Designated and appropriately trained Fire Marshalls with loud hailers will direct persons away from the emergency to the designated Evacuation Assembly Point.

In the case of an evacuation the route will be by way of the main access road and persons will be mustered outside the main gate toward Butchers Road (west). This route will be familiar to all persons who have entered the property.

If necessary an alternative or extra route may be accessed through the public parking area.

If an evacuation is necessitated at NO POINT will any person be permitted to attempt to evacuate their vehicles and/or possessions until such time that it has been deemed safe by attending Emergency Services.

Given the property is bounded by standard stock fence along with specific areas within the event area being fenced off, a risk assessment conducted indicate that they pose a low risk in the case of an evacuation.

## Medical Emergency

Medical and Public Health Event Risk Assessments have been undertaken utilising the "Medical Risk Assessment Tool" contained in the Guidelines for concerts, events and organised gatherings, December 2009 provided by the Department of Health, Public Health Unit.

The combined score of those assessments for this event is 44 (Medical Risk Assessment 29 and Public Health Event Risk Assessment 17) which places this in the category of "Medium" risk. A "Medium" risk rating indicates that there is a likelihood that a serious incident will occur at some time.

To address this risk a Paramedic, along with volunteers from St John Ambulance, Beverley Sub Centre will also be on-site to attend to any medical incidents that may arise. Their location will be strategically placed to ensure full accessibility.

Should a significant incident occur whereby the ambulance on site must leave the event, all racing will cease until such time as a replacement ambulance has arrived on site.

Prior to the event, organisers will liaise with staff at the Beverley Hospital to ensure that they are aware of the event allowing the hospital to engage its own preparations should their assistance be called upon.

In the event that there is an incident where it is not feasible to road transport a critically injured patient and that patient requires to be airlifted to a Tertiary Hospital via the RAC Rescue Helicopter an area has been set aside for this.

The GPS co-ordinates of -32.323215S, 116.741146E will be conveyed to the pilot of that aircraft via the onsite St John Ambulance volunteers.

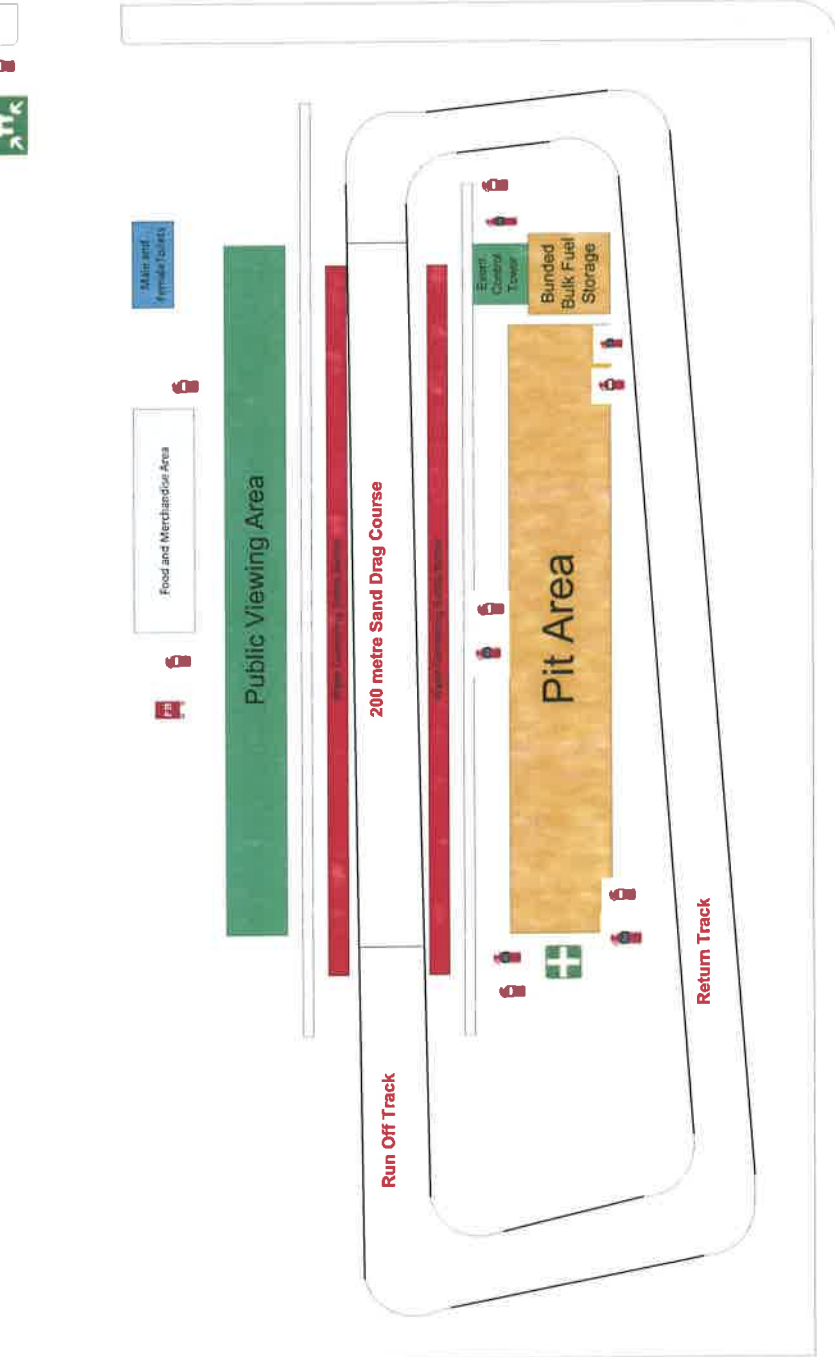
## References

- AS ISO 31000:2009 Risk Management – Principles and Guidelines
- AS 3745:2010 Planning for Emergencies in Facilities
- AS 1841 Portable Fire Extinguishers
- AS 3845:1999 Water Filled Crash Attenuators
- Guidelines for concerts, events and organised gatherings December 2009



# Westdale Dirt Drags Site Plan

## Lot 83 "Dale" Butcher Road, Shire of Beverley



Butcher Road

Valentine Road

### Legend

-  Emergency Assembly Area
-  Ambulance/First Aid Area
-  Foam Extinguisher
-  Powder Extinguisher
-  CO2 Extinguisher
-  CO2 Extinguisher

Issued on 17<sup>th</sup> September 2014  
 Reviewed on 30<sup>th</sup> January 2018  
 VERSION 3

Issued Date 24<sup>th</sup> September 2014  
 Reviewed Date 20<sup>th</sup> August 2018

Not to Scale

## DIRT DRAGS TARGETED RISK ASSESSMENT [TRA]

<b>Event or Venue</b>	Westdale Dirt Drags	<b>Area / Location</b>	Butchers Road, Westdale
<b>Name of Official</b>		<b>Date</b>	

<p><b>Risk Rating:</b></p> <p><span style="color: red;">■</span> Extreme: Stop Activity Immediate action required.</p> <p><span style="color: orange;">■</span> High: Prioritised action Required</p> <p><span style="color: yellow;">■</span> Medium: Planned action required</p> <p><span style="color: green;">■</span> Low: Action when possible</p>	<p><b>Four Risk Treatments</b></p> <p><input type="checkbox"/> <b>Avoid:</b> Don't Do the Activity</p> <p><input type="checkbox"/> <b>Treat:</b> Reduce - use controls</p> <p><input type="checkbox"/> <b>Accept:</b> if low or if consequences are tolerable</p> <p><input type="checkbox"/> <b>Transfer:</b> (Caution – Cannot transfer duty of care)</p>
<p><b>Levels of Control Methods:</b></p> <p><input type="checkbox"/> Substitute</p> <p><input type="checkbox"/> Isolate</p> <p><input type="checkbox"/> Reduce by physical controls</p> <p><input type="checkbox"/> Reduce - admin warning and rules</p> <p><input type="checkbox"/> Use PPE <small>← Last resort</small></p>	

Risk Calculator	LIKELIHOOD						2. How likely is it to happen?
	Almost certain Will occur	Likely Could happen frequently	Possible Could happen occasionally	Unlikely Could happen but only rarely	Rare Could happen, but its unforeseeable that this will occur		
<b>CONSEQUENCE 1. How severely could it hurt someone (riders, officials or public)? And what impact will it have?</b>							
		<b>PERSONAL INJURY</b>	<b>ADMINISTRATIVE</b>				
<b>Catastrophic</b>	Extreme	Life threatening injuries, death or multiple fatalities	Major hardship to organisation. Huge financial loss.	Extreme	Extreme	Extreme	High
<b>Major</b>	Extreme	Extensive (Serious) injuries resulting in major medical treatment. Hospital.	Significant hardship to organisation. Major financial loss	Extreme	Extreme	High	High
<b>Moderate</b>	High	Moderate injuries - medical treatment required (broken bones). Hospital.	Moderate hardship to organisation. Medium – High financial loss	High	High	Medium	Medium
<b>Minor</b>	Medium	First aid injury. No ongoing medical attention.	Some hardship to organisation. Minor financial loss	Medium	Medium	Low	Low
<b>Insignificant</b>	Medium	No injury.	Localised assessment of affected issue to be considered. 0 – Low financial loss	Medium	Low	Low	Low

Description of identified Risks	Consequence	Likelihood	Risk	Controls / Treatment	Residual	Responsible	Person	Who was

	(describe word)	(describe word)	(describe word)	(describe word)	What has been done about it?	Risk	person	responsible for review	notified?
1. Fire –Fuel	Major	Unlikely	High	Medium	Appropriate Fire Extinguishers placed at keys location	Medium			
2. Fire – Grass	Moderate	Rare	Medium	Low	Strictly no camp fires	Low			
3. Racing Crash	Possible	Catastrophic	Extreme		Competitors wearing appropriate safety equipment. Safety briefing. Visual Inspection carried out before event	High			
4. Safety Barrier Failure	Major	Rare	Low			Low			

Consultation Register – Who did you liaise with				
Date	Name	Position	Experience	Signature

Completed by:	Signed:	Date
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## Document Control History

Version	Date	Revision Author	Description
1	17/09/2014	CG	Created
2	30/01/2018	CG	Updated event date, Site plan and TRA included in the document, earthmoving equipment
3	20/08/2018	CG	Updated to include 121 Racing, Turner Gully Dirt Drag event as requested by the Shire of Beverley

## Distribution List

Date	Location
24/09/2014	Wildcard Promotions
30/01/2018	Wildcard Promotions
20/08/2018	Wildcard Promotions

### Disclaimer

Every effort has been taken to ensure that all risks are identified and mitigations are appropriate for consideration and implementation by the recipient. Any recommendation, advice and information contained within this plan is given in good faith and is based on sources believed to be reliable and accurate at the time of preparation and publication of this plan. The author does not accept legal liability or responsibility for the content of the recommendations, advice and information; nor does accept responsibility for any consequential loss or damage arising from its application, use and reliance. It is recommended that the recipient undertakes their own due diligence.



# mtag

National Provider Code #52098

Maritime Training Assessment Group

To whom it may concern.

I Christopher Niblett Registered WorkSafe Assessor 1175 and Worksafe High Risk Work License WL 511704 Advanced Rigger and CEO of Maritime Training Assessment Group P/L RTO 52098, hereby state that the wire rope ( FSWR ) 6 strands at 19mm gauge was installed as a safety barrier to the Australian Standards and the National Standards in compliance with the OH&S Act 1984 ( Occupational Health and Safety Act) Legislation.

Was deemed at time of installment compliant with the relevant standards and in good working order. Location of installment, Lot 83 Butchers road Westdale property Western Australia.

If you wish to contact me my mobile phone number is 0419041302 and my email contact is [chris@mtag.com.au](mailto:chris@mtag.com.au).

Sincerely,

Christopher Niblett Advanced Dip OH&S  
**Managing Director**

M: 0419 041 302

E: [chris@mtag.com.au](mailto:chris@mtag.com.au)

## Company Profile

Medic Aid W.A. is established supplier of Medical services. Medic Aid's dedicated team of professional Paramedics, Industrial Medics, Offshore Medics, Registered Nurses and First Aiders together, with the latest emergency care equipment deliver the right pre-hospital emergency medical care in a timely and appropriate manner to the patient. Staff adherence to our professional Code of Conduct ensures that your emergency care services are delivered with discretion in all cases.

All our staff have sound clinical skills and experience and hold current national qualifications. They are dedicated and highly motivated individuals who pride themselves in achieving the highest level of professionalism through their communication and skills to ensure the best possible standard of care to the patient and organisation.

Medic Aid W.A. currently operates several Mercedes Sprinters and four Toyota 4WD Ambulances. All vehicles are fully equipped operational Ambulances.

With the appropriate medical support your organisation minimises its exposure to risk and fulfils both legal and moral responsibilities of care to its members, public, staff and stakeholders.

Medic Aid W.A. carries its own medical and professional indemnity and public liability insurances. Our Indemnity insurance covers our staff for breach of professional duties in relation to the provision of first aid (medical malpractice).

In addition, Medic Aid W.A. has employed the services of a group of Perth Doctors. This relationship allows our Field Medics to work closely with doctors through phone communications. This 24/7 service supplies advice and support in emergency situations. Through this relationship Medic Aid Field Medics carry an extensive range of emergency front line drugs carried under the WA Health Department poisons permit structure.





MAWA POLICY NUMBER:	MAWA052. Medical Response Plan for Westdale 2018 - 2022
OWNER OF POLICY:	General Manager.
CONTACT PERSON:	Operations Manager.
REVIEWED BY:	Operations Manager / General Manager.
REVIEW REGULARITY:	Annual review.
APPROVAL BY:	General Manager.
EXPLANATION:	This policy and procedures is written and followed to ensure that all operations during Turner Gully Dirt Drags and Westdale Rock are carried out in a manner that is as safe as practicably possible to all staff and any other individual involved in the process.
POLICIES RELATING TO THIS POLICY:	All policies and procedures relate back to this area of Policy and its Procedures.
DOCUMENTS OR FORMS RELATING TO THIS POLICY:	All documents relate back to this policy and procedure in some manner.
TO WHOM DOES THIS POLICY RELATE:	This policy relates to all staff of Off Road Racing operations at MAWA. Event Management of Westdale Rock and Turner Gully Dirt Drags and Assistants

POLICY:	<p><b>Policy Statement:</b></p> <p>In any sport, it is essential to have rules regulating its conduct. This is particularly so in the case of motorcycling, where safety is vital for participants and spectators. This document is designed to outline the provision of care for competitors, officials and the general public at club, state and national level motocross competitions.</p> <p><b>Legal Compliance:</b></p> <p>Medic Aid, staff and Management will comply with the requirements of the following:</p> <ul style="list-style-type: none"> <li>• <b>Occupational Health and Safety Act 2000</b></li> <li>• <b>Occupational Health and Safety Regulation 2001</b></li> <li>• <b>Workplace Injury Management and Workers' Compensation Act 1998</b></li> <li>• <b>Workplace Injury Management and Workers' Compensation Regulation 2002</b></li> <li>• <b>Poisons Act 1964</b></li> </ul> <p>All personnel will also adhere to all relevant codes of practice.</p> <p><b>Poisons Permit Codes of Practice:</b></p> <p>This Code of Practice sets out the responsibilities in regard to a Health Services Poisons Permit for Medical Treatment. Medical treatment is considered to be the diagnosis, and ongoing treatment of illness and disease. This Permit for medical treatment also covers emergency administration of medicines.</p> <p><b>Medical Response Plan:</b></p> <p>This Plan has been developed to help ensure compliance with <i>Part 4, Division 3 "Emergency Preparation" of the WA Mines Safety and Inspection Regulations 1999</i>, and more specifically <i>Regulation 4.30 "Preparation of emergency plan"</i>. Regulation 4.30 requires the principal employer or manager to prepare an emergency plan that:</p>
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Name of document:	MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022		
Version Number:	3.0	Location:	
Reviewed:	8 <sup>th</sup> of February 2018.	Next review due:	8 <sup>th</sup> of February 2019.
RTO Number:	Written by: Curriculum Development Coordinator.	Page 1 of 7	

- Identifies the hazards that might cause an emergency;
- Assess the risk of an emergency occurring; and
- Includes means for dealing with such emergencies.
- Response to such emergency
- Training for such emergency

This plan must also consider the means for managing and controlling an emergency situation, as required under Regulation 4.30 (2) (c), including the provision of training, equipment, facilities, personnel and procedures.

**Clinical Skills Guidelines:**

*The Primary Clinical Care Manual* provides Clinical Care Guidelines and Health Management Protocols. These CPGs are the principal clinical reference tool and policy document for health professionals working in rural and remote WA. It contains Health Management Protocols that support the advanced practice of authorised MAWA Practitioners. These Health Management Protocols set out the; circumstances, conditions and restrictions under which treatment and drugs listed in the Drug Therapy Protocols can be used. MAWA staff working in rural and remote ambulatory care settings use the Clinical Medical Director guidelines.

**Emergency Vehicle Authorisation (EVA):**

Under the *Road Traffic Code 2000* Medic Aid WA is authorised to administer the use of an emergency vehicle, as defined in Regulation 3 ...

*(c) being an ambulance, answering an urgent call or conveying any injured or sick person to any place for the provision of urgent treatment;*

**Medical Indemnity**

These guidelines and authorisations ensure compliance with current insurance during all events.

Name of document:	<i>MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022</i>		
Version Number: 3.0	Location:		
Reviewed: 8 <sup>th</sup> of February 2018.	Next review due: 8 <sup>th</sup> of February 2019.		
RTO Number:	Written by: Curriculum Development Coordinator.	Page 2 of 7	



MAWA POLICY NUMBER:

MAWA010. Motocross Policy and Procedures (continued).

**PROCEDURE:**

**ABBREVIATIONS**

- SP Senior Paramedic
- EM Event Manager
- AEM Assistant Event Manager
- RRT Rapid Response Team
- RRV Rapid Response Vehicle
- MAWA Medic Aid WA

**Qualification and Manning Requirements:**

Based on a joint MAWA and Medical Director risk assessments the minimum qualification and manning levels should apply;

Turner Gully Dirt Drags - 2 Paramedics, 2 Ambulance Officers and 2 first aid officers  
 Westdale Rock - 2 Paramedics, 2 Ambulance Officers and 2 first aid officers  
 All on-site Paramedics are to have current ALS

**Personnel Protective Equipment (PPE):**

All personnel are to be attired appropriately. Consult the MAWA PPE matrix. The following items at a minimum:

- Closed in shoes, preferably boots
- Long trousers Hi-Vis
- MAWA shirt/jacket
- MAWA Hi-Vis vest
- MAWA Cap, or large brimmed hat
- Suitable wet weather gear for inclement weather.

**Arrival:**

Medical crew will arrive 30 minutes prior to the allocated time for setup and venue review. SP is to review the racetrack and surrounds in 'cold' condition. This will serve to highlight and correct any safety related issues. The SP is to communicate any such points to the EM.

**Equipment:**

MAWA will utilise our own portable on-site medical room. Medical equipment installed to include;  
 1 fully equipped trauma/resuscitation bay  
 2 fully equipped treatment bays  
 Treatment licence to include a full range of scheduled drugs S3, S4 & S8s, including but not limited to Pentrox, Morphine, Adrenaline, Diazepam, Midazolam, Anti-emetics and OTC drugs

All equipment should be inspected, tested and accounted for at the start and end of every shift. It is the responsibility of each Medic Aid WA group to ensure they have enough resources at all times. Personnel are to take note if equipment is missing. If personnel's notice that certain stock is being depleted throughout the event, they are to request additional stock through the Medic Aid WA Operations Manager.

**Communications:**

Various forms of communication are utilised during both event. **Two-way radios** form the basis of most of the communication during the event/meeting. It is the primary form of communication between EM and the SP. Two-way radios should be checked for operation and locked to avoid accident channel shift. Two-ways radios should be monitored for positive communications.

In the event of radio communications breakdown the backup plan will be the use of Mobile phone. SP and EM to exchange mobile phone numbers on arrival. (Confirmed telecommunication signal on-site)

Name of document:	MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022		
Version Number: 3.0			Location:
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RTO Number:	Written by: Curriculum Development Coordinator.	Page 3 of 7	

All personnel are to also carry personal mobile telephones for communication. They are only to be used for **pertinent** communications. Examples of these are communication with outside agencies as well as additional communication with SP, EM and team members.

Please note that due to the loud nature of the racing and or event, it may not always be possible to establish positive communication either by radio, telephone or verbally. MAWA personnel must still respond to all incidents and positive communication established as soon as practicable.

#### **Rapid Response Vehicle (RRV):**

Medic Aid WA is equipped with rapid response emergency off road vehicles. The RRV is the **primary** means of response to a Critical Incident. The vehicle is equipped with advanced lifesaving equipment along with spinal immobilisation. The vehicle is also equipped with basic firefighting equipment. The vehicle is **only** to be operated by authorised personnel in accordance with Medic WA safe work guidelines. Utilisation of the RRV must be undertaken with extreme caution. There are changeable factors that will affect the performance of the RRV during a race meeting and or general property conditions; examples of these are inclement weather, changing track surface from normal race usage, etc. It is the responsibility of the MAWA personnel to evaluate property and track conditions constantly throughout the event and drive to conditions.

Note; all RRT staff and patients are either to be seated in the front or on the rear seat or secured on stretcher of the RRV at all times on mobilisation.

#### **Rapid Response Team (RRT):**

The Medic Aid WA rapid response team is responsible for safely responding to all event incidents involving injury or illness. The RRT also mans the Rapid Response Vehicle. The RRT is to observe the track and event in general from a vantage point that offers the best view of the race and venue. Positive communication between the RRT, SP and EM must be maintained.

Activation of the RRT can be by any or all of the following means:

- Radio call
- Mobile Phone EM or SP
- Witnessed accident/INCIDENT by RRT

#### **Operations on a live race track (Incident Response)**

- Only approved and designated personnel are to enter a live track
- In the event medical assistances is required the RRT will inform the EM of intent to respond and location, in the event positive communication cannot be established with EM the RRT should respond with **caution**.
- Activate **EMERGENCY BEACONS** on RRV before entering a live track at all times
- Based on earlier track assessment the RRT will respond to an incident via the safest route. Live tracks should only be crossed when **SAFE AND EXPEDIENT TO DO SO**. It is imperative that crossing a live track is completed safely. Considerations need to include but are not limited to:
  - **Designated crossing points where applicable**
  - **Only cross a track where good visibility of oncoming race bikes is possible**
  - **Locate RRV as close to patient as practicably possible, this will minimise patient movement and limit manual handling lifting and carrying on uneven surfaces**
  - **Extraction of an injured rider that has sustained significant injury should be the safest & smoothest route, inform the EM of extraction plan**

Name of document:	MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022		
Version Number: 3.0	Location:		
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RTO Number:	Written by: Curriculum Development Coordinator.	Page 4 of 7	



- The nature of motocross riding will cause the track to deteriorate. Conduct operations according to conditions
- Possible inclement weather can add to altered track surfaces.

**Foot response:**

A foot response is **only** to be carried out by MAWA personnel under the following circumstances:

- RRV has no access to the sick or injured person.
- More than one casualty at different locations
- Direction from SP

RRT member responding will only access the track to assist the fallen rider if it is **safe** to do so. RRT member responding on foot will **always** carry a responder grab bag. Positive lines of communication with SP and EM **must** be maintained the provision of redeploying RRV.

RRT member shall only cross a live track on foot if they have a clear view of oncoming race traffic. If the view is limited or obstructed the RRT member must engage with and implement secondary control measures. In the event this process is unattainable then the RRT member will not cross the track,

**EVENT SPECIFIC NOTES**

**Personnel Support and Welfare:**

All personnel are to be advised that, should the need arise; personnel support services will be available. Please contact the Medic Aid WA Operations Manager who will assist in arranging chaplain or counselling sessions, if required.

**Media:**

Medic Aid WA Personnel are not to engage with any media. Should the media approach requesting Medic Aid WA comment please apologize and refer them to Medic Aid WA Director, Keith Ferguson on 0427987597

**Presentations on the day:**

All presentations on the day are to be documented on a Medic Aid WA Patient Care Record Form or Medic Aid WA First Aid Only Form. At all National and State Controlling Body events all presentations will require the completion of medical injury report (medical officials). This form is to be completed by appropriate medical staff and forwarded to the steward at the conclusion of the event in a sealed envelope mark "Private and Confidential"

**Patient Care (Clinical)**

Regardless of location or condition, all casualties will have been documented on an MAWA Patient Care Record unless it is a nonclinical treatment. As a guide, all clinical patients should have at least 2 sets of vital signs documented to establish a trend. Time critical patients should have vitals recorded every 5 minutes and non-time critical at least every 10 minutes.

**Non-Clinical Treatments**

MAWA personnel are to complete a 'First Aid Only Patient Care Record for all non-clinical treatments. This is to record instances where customers/patients request information or facilities to attend their own clinical needs, including self-treatment products, which includes;

- ice packs
- adhesive strips for self-management (e.g. band aids)
- sunscreen
- self-treatment items

Name of document:	MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022		
Version Number: 3.0	Location:		
Reviewed: 8 <sup>th</sup> of February 2018.	Next review due: 8 <sup>th</sup> of February 2019.		
RTO Number:	Written by: Curriculum Development Coordinator.	Page 5 of 7	



**Emergency Transportation**

MAWA will operate with 2 on-road ambulances. Transport of patients to the Beverley Distracts Hospital. (36 km's) will be provided by a MAWA paramedical crew. In the event Beverley District Hospital is on by-pass all transports will be conveyed to York District Hospital. In the event the 2<sup>nd</sup> MAWA ambulance is required to leave site, event management are to be notified and racing or event will be suspended until an ambulance has returned to site.

If the transportation is time critical MAWA personnel will provide transportation conducted under the EVA licence to the nearest ED facility.

**Evacuation & Emergency Procedures**

MAWA personnel will take all direction from the client as per the event evacuation procedures. These procedures will be made available from the client upon request.

**Emergency Response Resource List**

DEFES, Rescue Helicopter, SJAA and SES contact via 000 or 112  
 Beverley District Hospital contact via 08 9646 3200 or  
 York District Hospital contact via 08 9641 0200

Rescue Helicopter coordinates: 32-321157  
 116-741152

**Site Map**



**NOTE:**

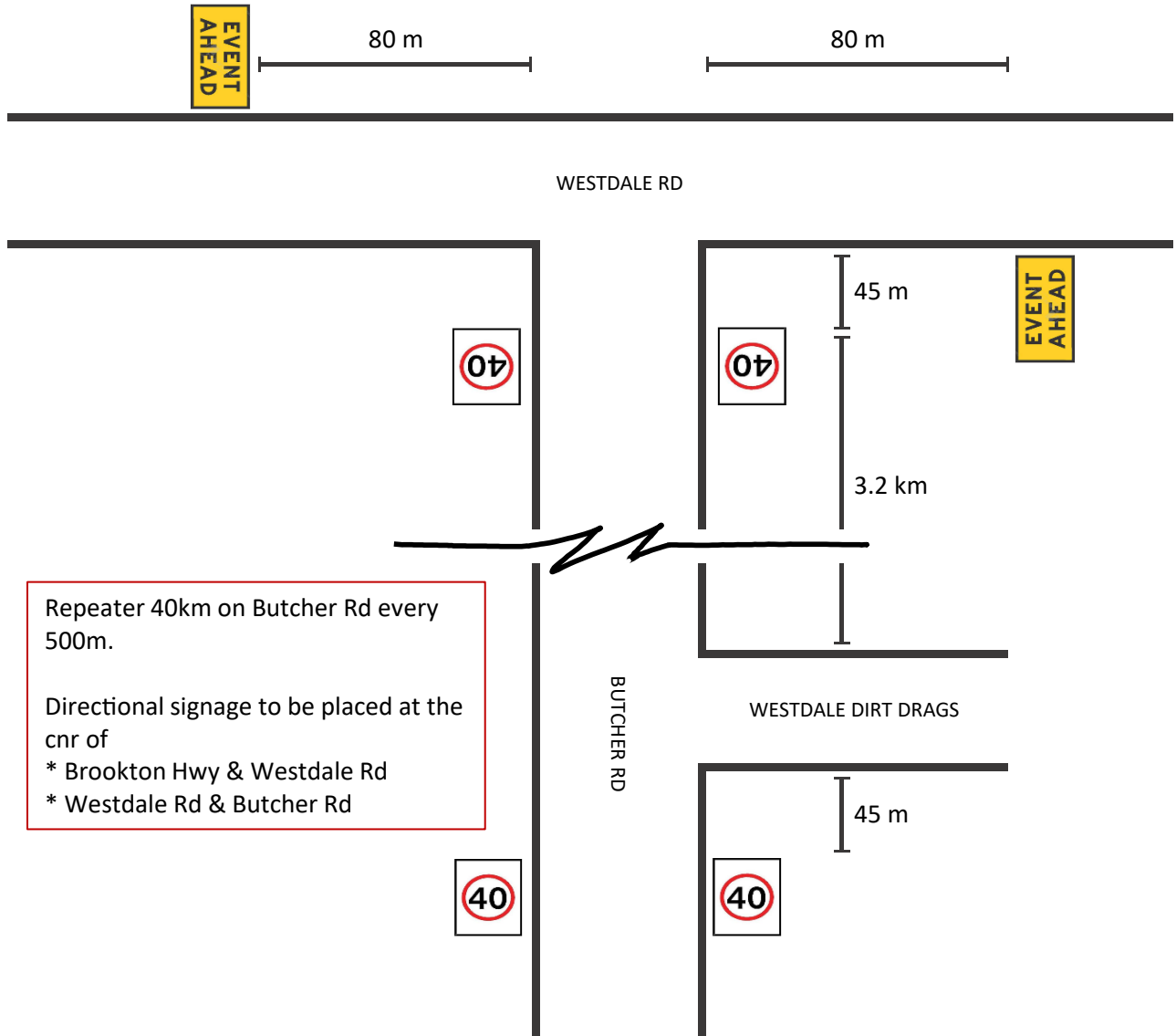
For continued improvement this document will be reviewed every twelve months.

Name of document:	MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022		
Version Number: 3.0			Location:
Reviewed: 8 <sup>th</sup> of February 2018.			Next review due: 8 <sup>th</sup> of February 2019.
RTO Number:	Written by: Curriculum Development Coordinator.	Page 6 of 7	

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Name of document:	<i>MAWA 0052: Medical Response Plan for Westdale Promoted Paramedical Events - 2018 - 2022</i>		
Version Number:	3.0	Location:	
Reviewed:	8 <sup>th</sup> of February 2018.	Next review due:	8 <sup>th</sup> of February 2019.
RTO Number:		Written by:	Curriculum Development Coordinator.
			Page 7 of 7



<p><b>Westdale Dirt Drags</b>  <b>9:00 - 22:00</b>          Oct - 13th 2018          Oct - 12th 2019          Oct - 10th 2020          Oct - 16th 2021</p>	<p><b>Turner Gully Dirt Drags</b>  <b>9:00 - 22:00</b>          May - 11th 2019          May - 16th 2020          May - 21st 2021          May - 14th 2022</p>
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Date:	2/09/2018	Scale:	NTS	REV No:	0	TCD No:	001	
Drawn by:	Alan Stevens	Client:	Westdale dirt drags.		Title:			
AWTM No:	KTS-AWTM-17-04254-06							
Contact:	0428 141 238							