



## **SHIRE OF BEVERLEY NOTICE OF MEETING**

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 28 August 2018.

### **Program**

3.00pm                      Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", is written over a horizontal line.

Stephen Gollan  
Chief Executive Officer

24 August 2018

### **DISCLAIMER**

*The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.*



**28 August 2018**

**ORDINARY MEETING**

**AGENDA**

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## **1. OPENING**

The Chairperson to declare the meeting open.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway	Shire President
Cr CJ Pepper	Deputy President
Cr DL Brown	
Cr DW Davis	
Cr P Gogol	
Cr SW Martin	
Cr TWT Seed	
Cr LC Shaw	
Cr DC White	

### **2.2 Staff In Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

### **2.3 Observers And Visitors**

### **2.4 Apologies and Approved Leave of Absence**

### **2.5 Condolences**

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

SEDDON	Robert (Bob) Noel	30 July 2018
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## **3. DECLARATIONS OF INTEREST**

### **3.1 Cr Ridgway – Item 11.3 – Impartiality**

### **3.2 Cr White – Item 11.3 – Impartiality**

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes Of The Ordinary Council Meeting Held 24 July 2018**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 24 July 2018 be confirmed.

**7.2 Minutes Of The Economic & Community Strategy Meeting Held 14 August 2018**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 14 August 2018 be received.

(Under separate cover)

Please refer to items: 11.3, 11.4, 12.1 and 12.2

**7.3 Minutes Of The Local Emergency Management Committee Meeting Held  
14 August 2018**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 14 August 2018 be received.

(Under separate cover)

## **8. TECHNICAL SERVICES**

Nil

## **9. PLANNING SERVICES**

### **9.1 Development Application – Outbuilding (Shed) 72 (Lot 94) Vincent Street**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 16 August 2018  
**APPLICANT:** Anthony Bassola  
**FILE REFERENCE:** VIN 221  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Site Plan, Shed Plan

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#### **SUMMARY**

An application has been received to construct an addition to an existing Outbuilding (Shed), in extent 33.75m<sup>2</sup> at 72 (Lot 94) Vincent Street, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The subject site is located at 72 (Lot 94) Vincent Street, is 4,072m<sup>2</sup> in extent and zoned Residential R2.5. It contains two existing dwellings (one dwelling to be demolished) and an outbuilding (1 x Zincalume Outbuilding in extent 75m<sup>2</sup>).

In terms of the Shire's Outbuilding Policy, the maximum total individual area of any outbuilding on the property in this zone is to be no more than 75m<sup>2</sup>, whereas the proposed addition to shed, will result in a total individual area of the Outbuilding to be approximately 108.75m<sup>2</sup>.

The Outbuilding Policy furthermore prescribes that cladding material of walls and roof shall exclude Zincalume, whereas the proposal requests a continuation of the Zincalume material as per the existing Outbuilding structure.

In his submission the applicant indicates that the Outbuilding will be used for, amongst others, the storage of a caravan and other vehicles.

#### **COMMENT**

When considering the proposed increased individual Outbuilding area of the development proposal and the use of Zincalume cladding, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

- a) The general character of the immediate area;
- b) The size of the subject property;
- c) The location of the proposed development on the property.

The proposed siting, scale and bulk of the outbuilding is considered to be in pace with the character of the surrounding area. The Outbuilding is located to the rear of the block behind the existing house and is barely visible from Vincent Street. The proposal will not detract from the established streetscape.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

### **CONSULTATION**

No consultation was deemed required.

### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for an extension to the Outbuilding (Shed) at 72 (Lot 94) Vincent Street, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

#### **Advice Notes:**

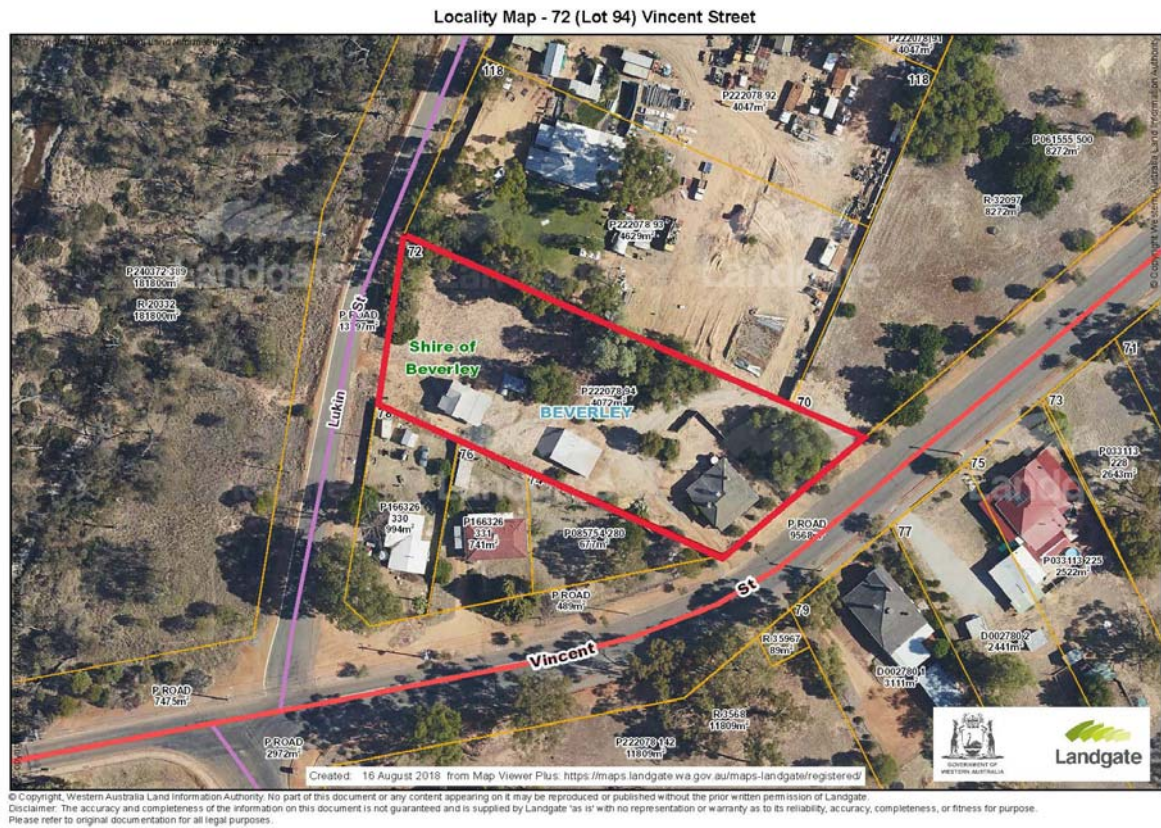
Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.

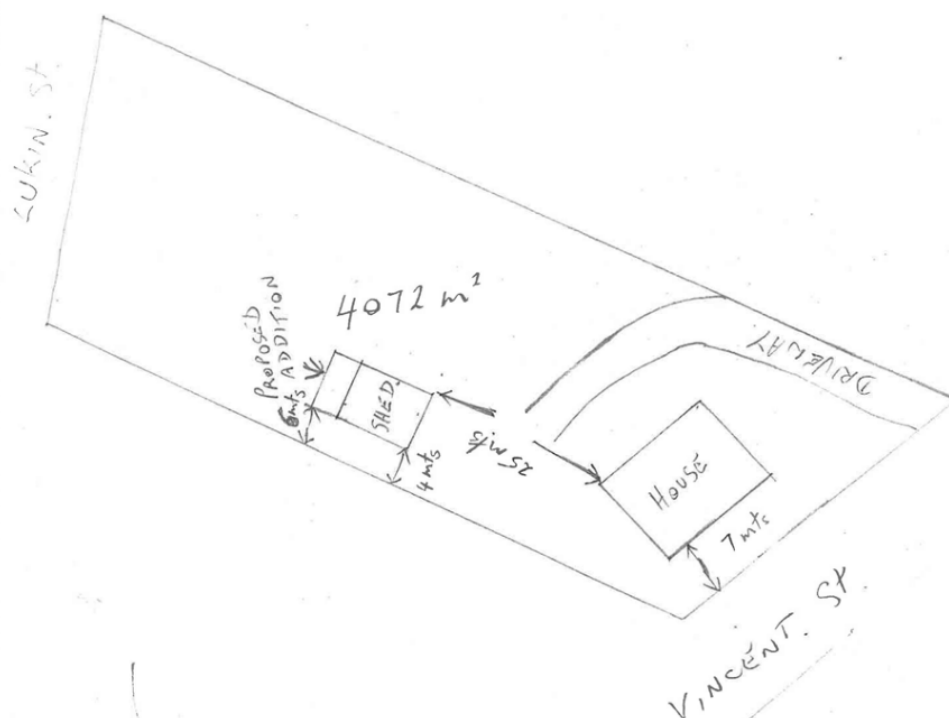
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Attachment 9.1

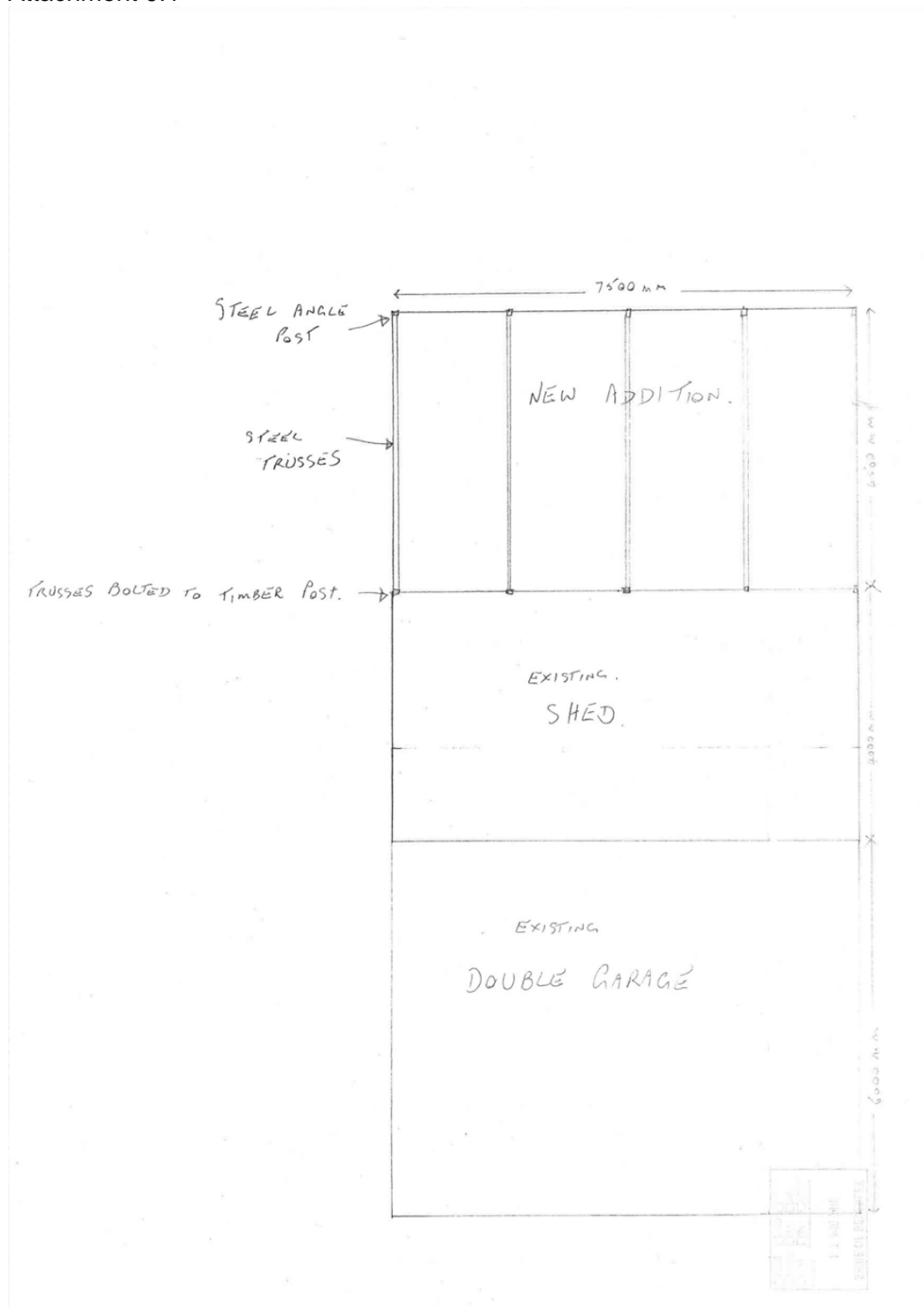


# Attachment 9.1

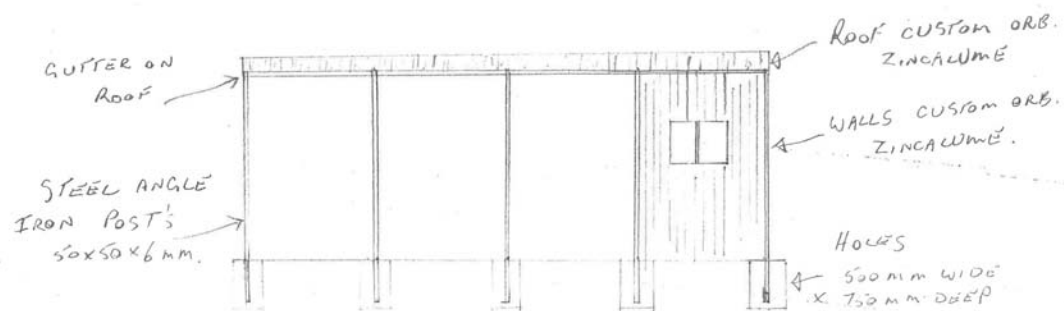
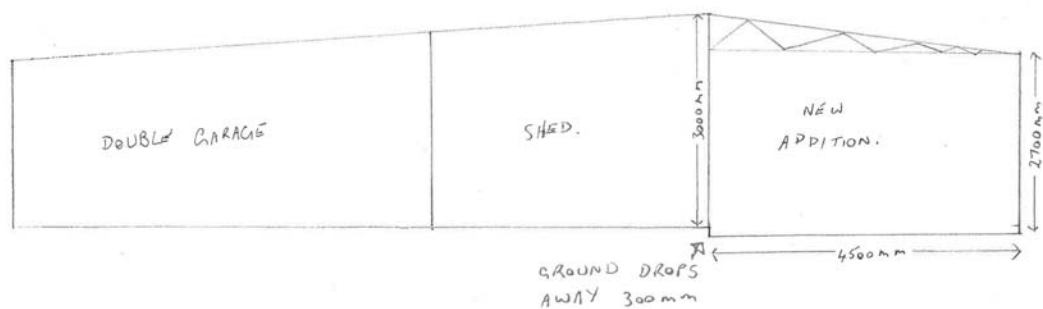
1. SECOND HOUSE WILL BE DEMOLISHED ON COMPLETION OF SHED.
2. THE APPROACH TO THE DOUBLE GARAGE IS NOW FROM A 90° ANGLE DUE TO THE BOUNDARY BEING SURVEYED MAKING IT DIFFICULT TO ACCESS, ESPECIALLY TO HOUSE CARAVAN AND OTHER VEHICLES.
3. THE SHED IS BARELY VISIBLE FROM ANY DIRECTION DUE TO OTHER BUILDINGS, FENCES ETC.



Attachment 9.1



## Attachment 9.1



## **9.2 Subdivision Application WAPC 157065: Lots 4865, 5164 & 6063 Qualandry Road**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 17 August 2018  
**APPLICANT:** Department of Biodiversity, Conservation & Attractions  
**FILE REFERENCE:** PL 157065  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Site Subdivision Plan & Application Documentation

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### **SUMMARY**

An application had been received from the abovementioned department for the subdivision of Lots 4865, 5164 & 6063 Qualandry Road, Beverley. The application will be recommended for approval.

### **BACKGROUND**

An application has been received from the Western Australian Planning Commission (WAPC) to realign boundaries as per the attached sketch plans. The subject lots are Zoned 'Farming'.

The following email from Alex Errington from the Department of Biodiversity, Conservation and Attractions was presented to Council's Briefing Forum on 24 July 2018 - quoted below:

*'We have been speaking to the owners of Locations 4865, 6063 and 5164 about purchasing the remnant bush on their property, with the goal of having it reserved as a Nature Reserve.'*

*'Attached are a map, plan and aerial photo showing the area - just west of the Yenyening Lakes.'*

*'The area of bush is about 323.6ha in area. The owners would retain two re-configured blocks comprising the area of the property which is cleared and cropped.'*

*'We would like to finalise the purchase as soon as possible. However, this will first require us to submit a formal subdivision application to the WA Planning Commission.'*

*'Before we do this, I would appreciate it if you could advise me whether the Shire would have any view, comments, information or recommended conditions which would be pertinent to the proposal. I will provide the Commission with a copy of your response.'*

### **COMMENT**

The subdivision proposal accords with the aims of the Shire of Beverley Local Planning Strategy i.e. to encourage the retention of remnant vegetation.

As per the July 2018 Briefing Forum discussion, Shire Planner proposes that the Department be informed that the Shire has no objection or conditions and no further comment on the matter.

### **STATUTORY ENVIRONMENT**

Subdivision and amalgamation is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning

framework. Council's recommendation is considered when determining the application.

**FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

**STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

**POLICY IMPLICATIONS**

There are no policy implications relative to this application.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 157065 for the subdivision Lots 4865, 5164 & 6063 Qualandry Road, Beverley, be approved subject to the following advice note:

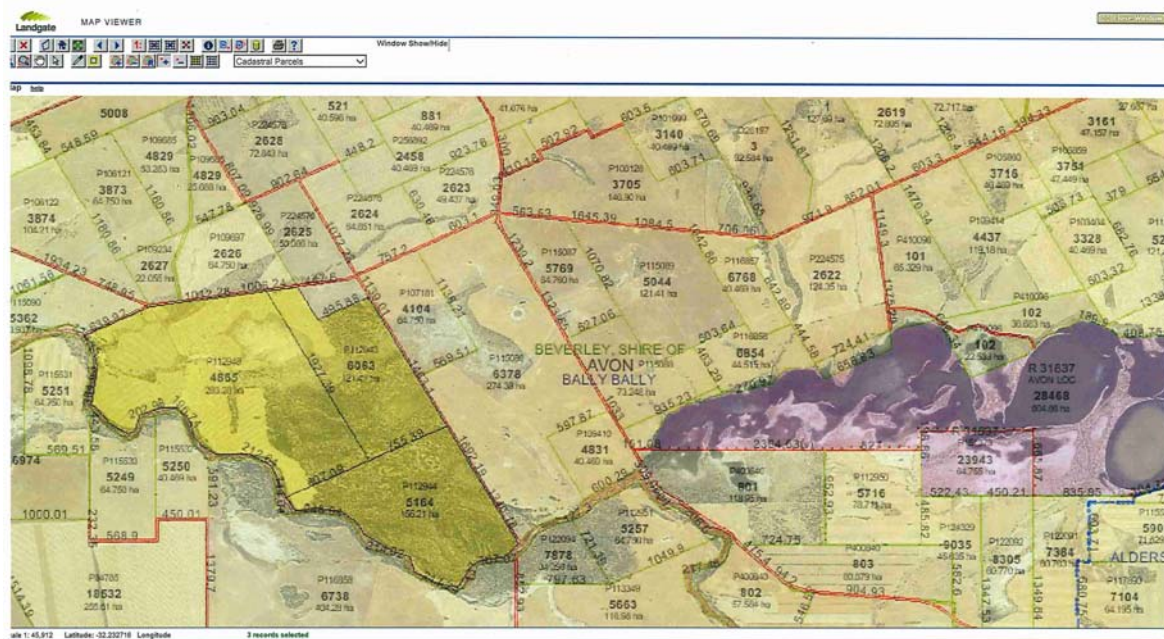
**Advice Note**

1. The Commission's approval should not be construed as an approval for development on any of the Lots proposed.

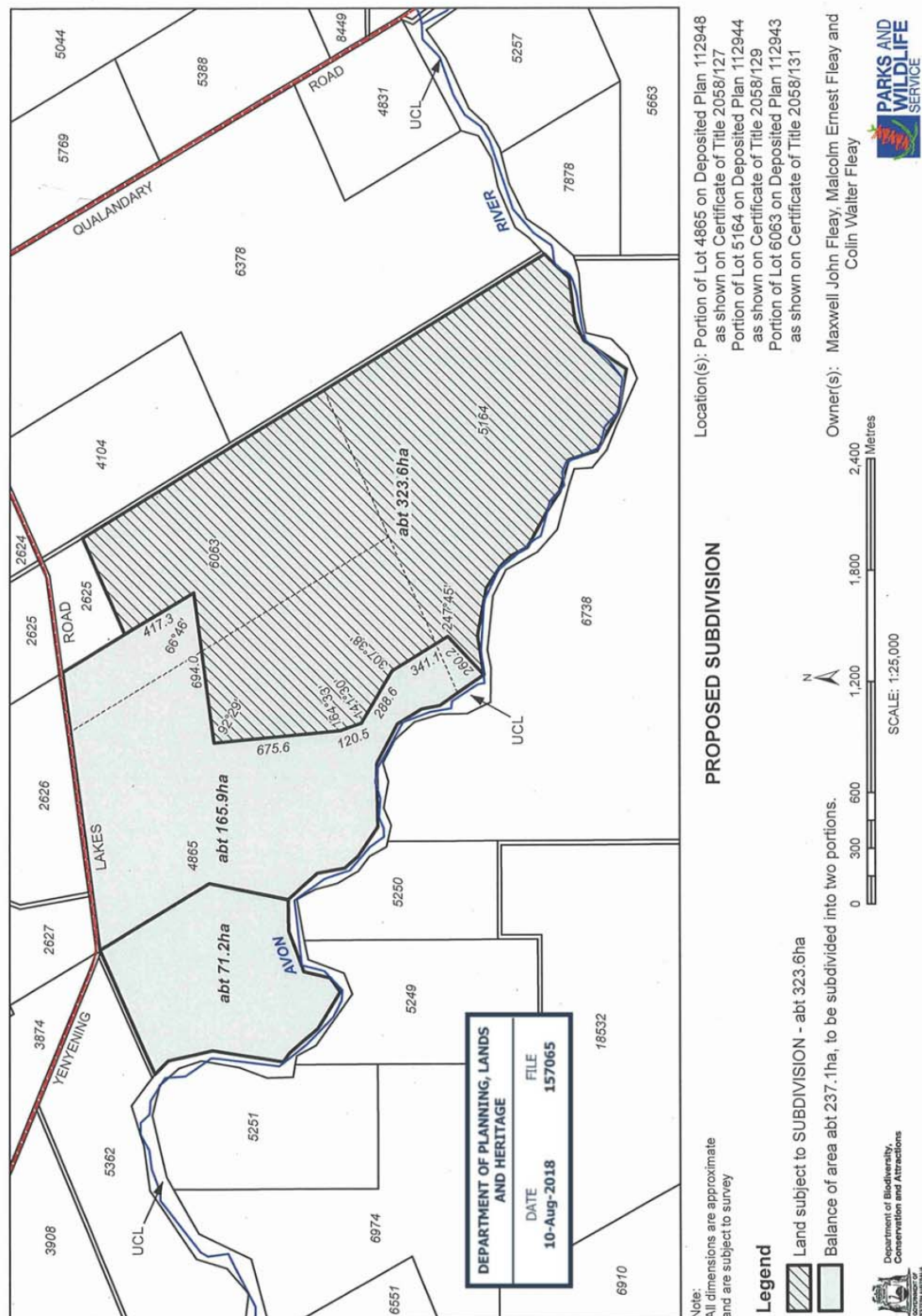
## Attachment 9.2



## Attachment 9.2



## Attachment 9.2



### **9.3 Development Application – Outbuilding (Hay & Storage Shed) Lot 2539 Cooke Road**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 20 August 2018  
**APPLICANT:** Gareth Draffin  
**FILE REFERENCE:** COO 51180  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Site Plan, Shed Plan

---

#### **SUMMARY**

An application has been received to construct a Farm Hay & Storage Shed at Lot 2539 Cooke Road, Dale - Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The subject site is located at Lot 2539 Cooke Road, is 80.92 Ha in extent and zoned *Farming*. It is vacant at present.

The proposal is to construct a Zincalume Farming Hay & Storage Shed, in extent 24m x 11.85m and 7m in height. The proposal complies with all aspects of the Shire's Outbuilding Policy.

In terms of the Shire of Beverley Town Planning Scheme No. 2 (TPS2) the required minimum setback of development from a side boundary in this Zone is 15m, whereas the proposed shed will have a setback of 6m.

The applicant submitted the following justification as part of his submission:

*"The reason been 6m off the fence line is that the farm is 185 acres arable and we are chopping into the paddock as it is. 6m is still plenty of room to get a semi truck beside the shed and fence. We would have to completely reposition the shed to another area if we went any further across (away from the fence). The way rain falls and wind blows there isn't any other suitable options available to put the shed."*

#### **COMMENT**

The proposal to have the shed closer to the side boundary as prescribed by TPS2 is deemed practicable under the specific circumstances and on the grounds of the justification submitted.

The proposal is not considered to have an adverse effect on the neighbouring property or future agricultural land use thereof, and is therefore supported.

#### **CONSULTATION**

No consultation was deemed required.

#### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for an Outbuilding (Hay and Storage Shed) at Lot 2539 Cooke Road, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

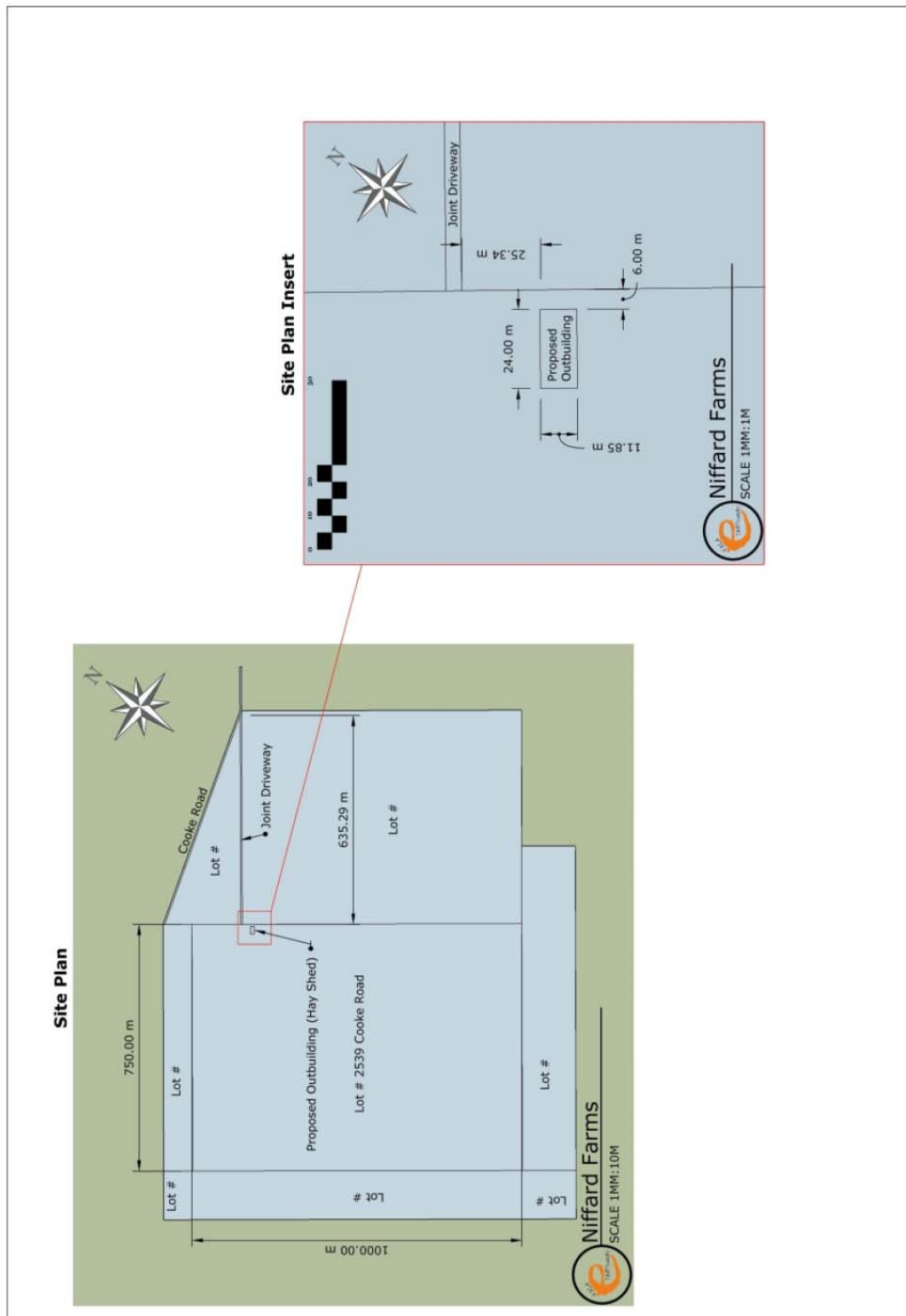
1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation or industrial purposes.

#### **Advice Notes:**

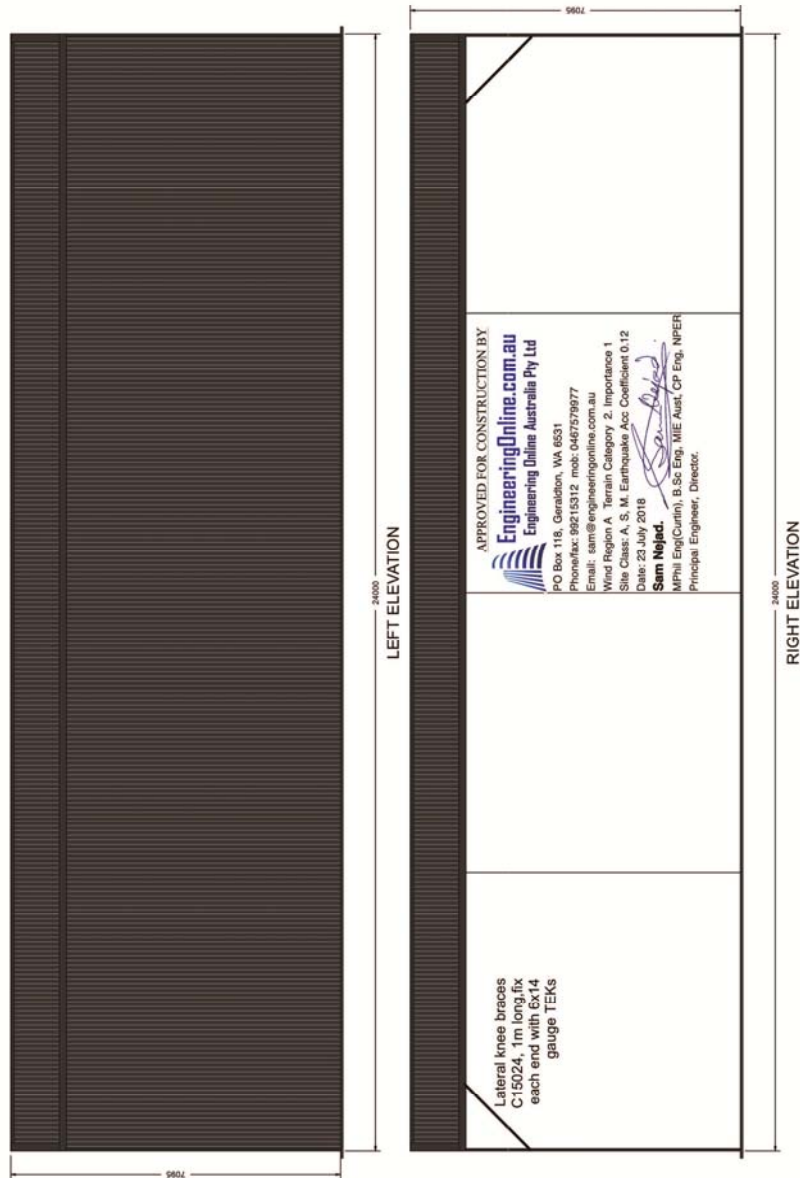
- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.



Attachment 9.3



# Attachment 9.3



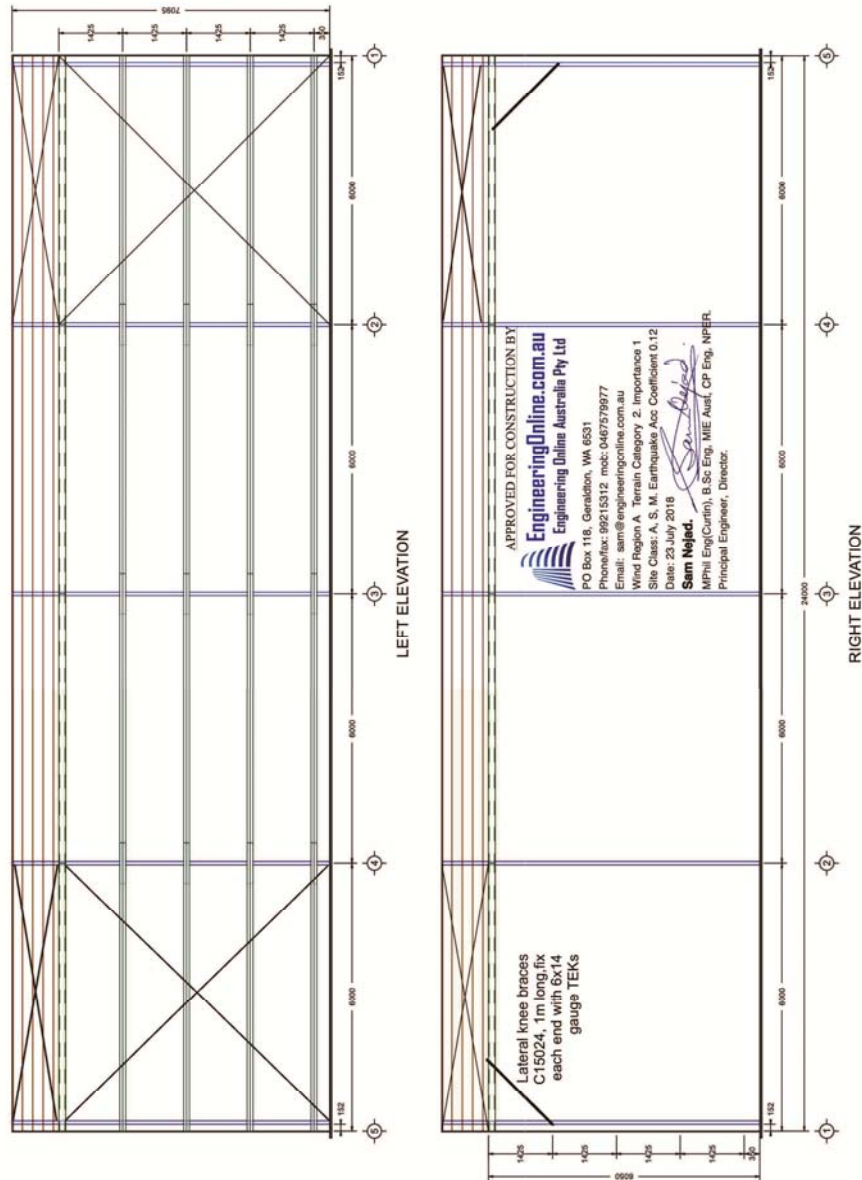
**SHEDSPAN**  
TOUGH SHEDS ASSEMBLED EASY

23 Corbett ST, Gnowangerup  
Western Australia 6335  
T: 1300 74 1300 | F: 1300 75 1300  
www.shedspan.com.au

**CLIENT:** Gareth Draffin  
**SITE ADDRESS:** 2539 Cooke Road, Dale, WA, 6304  
**PHONE:**  
**EMAIL:** gareth.draffin93@gmail.com

**DRAWING TITLE:** Side Elevations  
**SCALE:** 1:109.720  
**DATE:** 18-07-2018  
**Job Number:** SHEDSPAN-J# 92

# Attachment 9.3



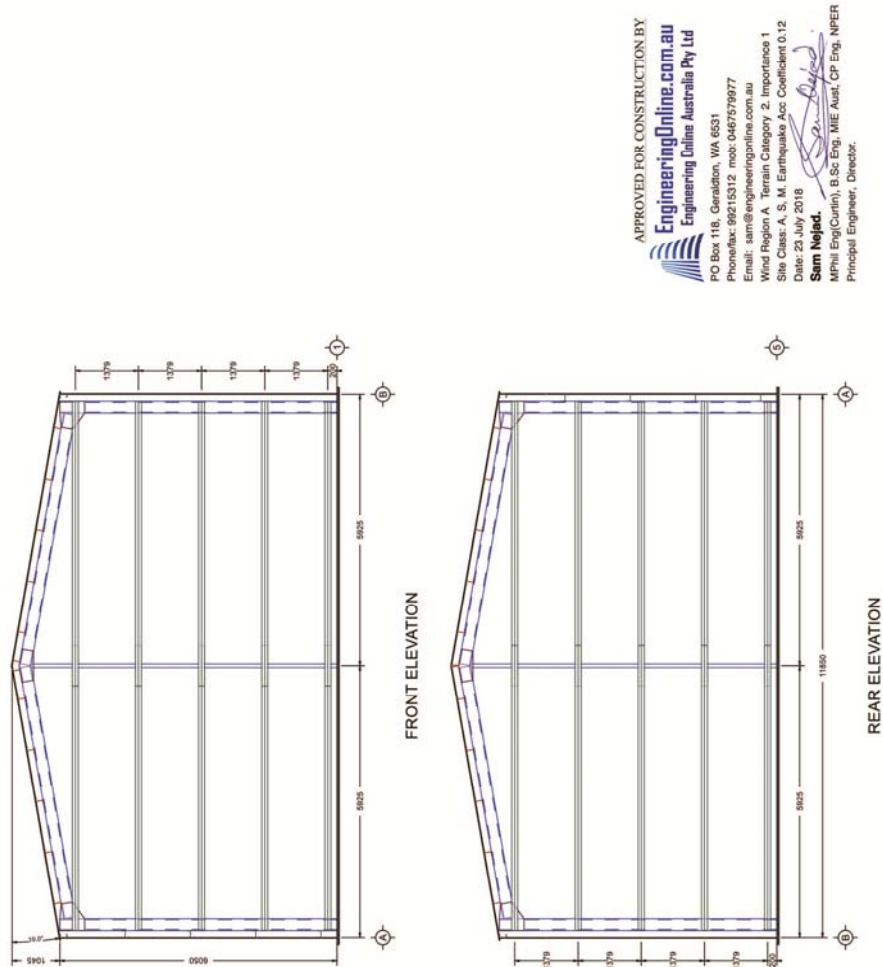
**SHEDSPAN**  
TOUGH SHEDS ASSEMBLED EASY

23 Corbett ST, Gnowangerup  
Western Australia 6335  
T: 1300 74 1300 | F: 1300 75 1300  
www.shedspan.com.au

CLIENT: Gareth Draffin  
SITE ADDRESS: 2539 Cooke Road, Dale, WA, 6304  
PHONE: 08 9471 1113  
EMAIL: gareth.draffin93@gmail.com

DRAWING TITLE: Side Frame Elevations  
SCALE: 1:113.907  
DATE: 18-07-2018  
Job Number: SHEDSPAN-J# 92

## Attachment 9.3



**DRAWING TITLE:** End Frame Elevations  
**SCALE:** 1:111.450  
**DATE:** 27-07-2018  
**Job Number:** SHEDSPAN-# 92

**CLIENT:** Gareth Draffin  
**SITE ADDRESS:** 2539 Cooke Road, Dale, WA, 6304  
**PHONE:**  
**EMAIL:** gareth.draffin93@gmail.com

23 Corbett ST, Gnowangerup  
Western Australia 6335  
T: 1300 74 1300 | F: 1300 75 1300  
www.shedspan.com.au

**SHEDSPAN**  
TOUGH SHEDS ASSEMBLED EASY

#### **9.4 Proposed Disposal of Shire Owned Land – Lot 51 Lukin Street**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 21 August 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** LUK 394  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Easement Diagram, Sect 30 Local Government Regulations

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#### **SUMMARY**

Council is requested to resolve to dispose of Lot 51 Lukin Street and to offer the subject land to the neighbouring land owner (Lot 50 Lukin Street).

#### **BACKGROUND**

Council recently acquired Lot 51 Lukin Street, for reasons relating to outstanding rates.

The subject land is zoned Residential R10/25 and is 293 m<sup>2</sup> in extent. There is an Access Easement on the subject land in favour of Lot 50 Lukin Street – please refer to attached diagram on DP27572. As can also be seen from the attached locality map, Lot 50 Lukin Street is located on either side of Lot 51.

#### **COMMENT**

It will be recommended that Lot 51 Lukin Street be offered to the neighbouring land owner (Lot 50 Lukin Street) as he would be the only party that would gain any benefit from the property. A section of Lot 50 Lukin Street is landlocked as a result of the present cadastral arrangement, and even though Lot 51 does have a perpetual access easement burden over the entire lot to the benefit of Lot 50, it is considered to be a better outcome to have Lot 51 disposed of and amalgamated with Lot 50. This would also enable the present owner of Lot 50 the opportunity to redevelop and/or subdivide, should he so wish.

#### **STATUTORY ENVIRONMENT**

*Local Government Act, 1995.*

*Local Government (Functions and General) Regulations 1996.*

Council is not required to give public notice of the disposal as required by Section 3.58 of the *Local Government Act 1995*, as the value of the land is considered to be below the \$5,000 threshold and is deemed to align with the circumstances described in Section 30 of the *Regulations* - see attached.

#### **FINANCIAL IMPLICATIONS**

That any financial costs associated with Lot 51 Lukin Street will be written off as the land has been transferred to the Shire of Beverley.

The estimated Market Value of Lot 51 is \$4,450.00.

#### **STRATEGIC IMPLICATIONS**

Goal 3: To have land available for domestic and commercial growth

**POLICY IMPLICATIONS**

There are no policy implications relative to this application.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council resolve to;

1. Dispose of the subject land (Lot 51 Lukin Street);
2. Offer the subject land (Lot 51 Lukin Street) to the owner of Lot 50 Lukin Street at Market Value;
3. Authorise the Chief Executive Officer to deal with the transaction as required.

# Attachment 9.4


Locality Map - Lot 51 Lukin Street



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Attachment 9.4

**DP 27572**



TYPE	FREEHOLD
PURPOSE	CONVERSION
CERTIFICATE OF TITLE	VOLUME 1269 FOLIO 705 435
COMPILED FROM	D 2858 & TRANSFER 5939/1911
DISTRICT	AVON
TOWNSITE	BEVERLEY
LOCAL AUTHORITY	SHIRE OF BEVERLEY
LOCALITY	BEVERLEY
FORMER TENURE	RECORDED
PART LOT 5 ON D 2858	ON INDEX BH-34 (2) 37.08 DATE 16.07.2001 PREPARED BY PRISCILLA COSTA
CSD REFERENCE	GART: CSD/DP27572 CSD DATE 05.08.2001 CHECKED BY

**CREATED FOR**

ALLOCATION OF LOT NUMBERS FOR TITLE DESCRIPTION PURPOSES TO THOSE PARTS OF LOT 5 ON DIAGRAM 2858 CREATED BY SUBDIVISION BY SKETCH IN TRANSFER 5939/1911.  
THE PARCEL INITIALLY CREATED BY SKETCH IN TRANSFER 5939/1911 HAS BEEN DESIGNATED LOTS 50 & 51 HEREON.

**DEPOSITED PLAN**

SCALE 1:750  
ALL DISTANCES ARE IN METRES

**27572**

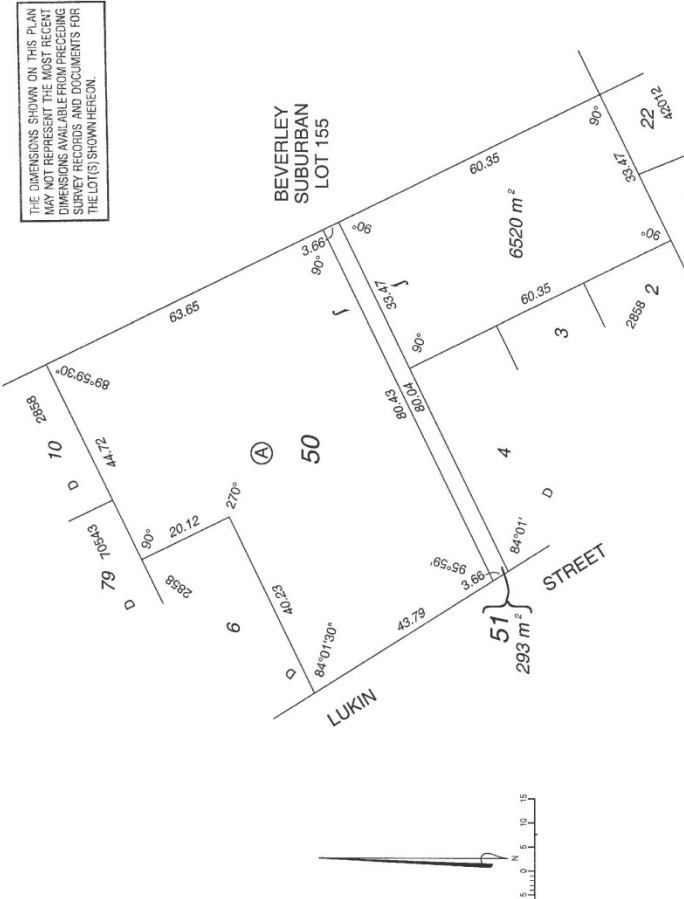
SHEET 1 OF 1  
EDITION 1 VERSION 1

THIS PLAN PROVIDES A GRAPHIC REPRESENTATION OF EXISTING LOT(S) AND ALLOCATES WHOLE LOT(S) LAND DESCRIPTIONS FOR THE CONVERSION TO A DIGITAL REGISTER.

**INTERESTS AND NOTIFICATIONS**

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	BURDEN	BENEFIT	COMMENTS
	RIGHT OF CARRIAGEWAY		TRANSFER 5939/1911	LOT 51	(A) PART LOT 50	

THE DIMENSIONS SHOWN ON THIS PLAN MAY NOT REPRESENT THE MOST RECENT DIMENSIONS AVAILABLE FROM PRECEDING SURVEY RECORDS AND DOCUMENTS FOR THE LOT(S) SHOWN HEREON.



## Attachment 9.4

### *Local Government (Functions and General) Regulations 1996*

Miscellaneous

Part 6

**r. 29B**

- (b) the prescribed manner in which that value is to be calculated is that the value is to be based on the local private sale value of a vehicle of the same, or a similar, model, year and condition.

*[Regulation 29A inserted in Gazette 31 Mar 2005 p. 1058; amended in Gazette 27 Sep 2011 p. 3846; 18 Sep 2015 p. 3812.]*

#### **29B. Prescribed non-perishable goods (Act s. 3.47(2b)(ca))**

For the purposes of section 3.47(2b)(ca) of the Act, shopping trolleys are prescribed non-perishable goods.

*[Regulation 29B inserted in Gazette 20 Nov 2009 p. 4660.]*

#### **30. Dispositions of property excluded from Act s. 3.58**

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if—
  - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the *transferee*) and—
    - (i) its market value is less than \$5 000; and
    - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - or
  - (b) the land is disposed of to a body, whether incorporated or not—
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
  - or

## **9.5 Change in Purpose of Reserve 31837 (Ski Lake - Yenyening Lakes)**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 21 August 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0467  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Minutes of Yenyening Lakes Management Group Meeting 14 February 2018.

---

### **SUMMARY**

Council is requested to consider agreeing to the change of purpose of Reserve 31837 from *Nature Reserve* to *Conservation Park* to enable water skiing and other recreational activities.

### **BACKGROUND**

The Yenyening Lakes Management Group met in February 2018 to discuss a number of matters in relation to the Yenyening Lakes and its usage. Role players at this meeting included representatives of:

- Department of Water & Environment Regulation;
- Department of Biodiversity, Conservation & Attractions;
- Beverley Ski Club;
- Beverley Shire;
- LGIS

Please refer to the attached minutes of the meeting.

Amongst others a discussion was had in regards to a renewed focus on tourism and the role the Yenyening Lakes plays in this.

It was reported at the meeting that the Department of Transport, after having done surveys, has deemed the lake to be compliant for purposes of skiing. This needed to be formalised through Gazettal of the Ski Lake as such.

Greg Durell, representative from the Department of Biodiversity, Conservation & Attractions (DBCA) made the following submission via email on 28 February 2018:

*After consulting with DBCA's Head office staff, I am pleased to be able to provide the Department's position concerning any future land category changes for Reserve 31837 (Western portion of the Yenyening Reserve system).*

1. *the Conservation and Parks Commission is to retain the Management Order for the reserve, DBCA to retain management responsibilities of the reserve under the CALM Act.*
2. *Subject to a letter of confirmation from the Shire of Beverley expressing a desire to enter into a Lease arrangement over a portion of the reserve (Ski lake and adjoining areas for picnicking etc.), DBCA will progress a change in purpose of the reserve from Nature Reserve to Conservation Park. This will then legally allow for: a Lease, powerboating subject to gazettal approval, and under a Lease the Shire of Beverley can develop a picnic and camping place based on DBCA standards (We would work with the Shire of Beverley on concept design etc.).*

*The intent from DBCA would be to work towards making this happen. There are several challenges that we foresee in working towards these changes:*

- a) The Department of Mines, Industry Resources and Safety could be an impediment to changing the purpose.*
- b) Native Title should not be an issue given the reserve was created in 1973. DBCA will need to advise the Ballardong Working Group about the proposal to change the purpose. Although no formal registered sites it may raise interest given there is a registered site on the Avon River.*
- c) DBCA is unable to provide any direct funds into any developments at Ski lake.*

*Note: The intent for progressing this change is to provide a situation for the Shire of Beverley and the Beverley Ski Club to make good use of the area around the Ski lake subject to their capacity to make improvements over time. DBCA has no intent on offering other lakes such as Racecourse and Ossigs for power boating, nor developments because of high costs and compliance issues. Ski lake will be the only focus for non-passive recreational pursuits on lands DBCA manages at Yenyening. DBCA believes that this best suits the public interest, and a future way forward for regional tourism and acknowledges the work already done by the Shire & YLMC and others to solve outstanding access issues.*

*Should the Shire of Beverley, in collaboration with the Beverley Ski Club, wish to recommend a change in purpose for the reserve a letter stating your intent would be appreciated in due course. By doing this it will define the intent of the Shire, the ski club and broader community and then DBCA can begin a process to change the purpose, enter into a Lease Arrangement over the Ski lake and adjoining lands (to be decided on extent) and work together to allow for people to legally enjoy the area.*

## **COMMENT**

The Yenyening lakes, and specifically Ski Lake and surrounds, had for many years, and are still being used for various recreational activities including water skiing and camping. This process seeks to formalise an existing situation and add further value to an untapped tourism treasure as referenced in the Beverley Tourism Plan.

## **STATUTORY ENVIRONMENT**

*CALM Act, 1984.*

## **FINANCIAL IMPLICATIONS**

The Shire will be required to enter into a lease agreement with the DBCA for a portion of the Ski Lake Area, and will bear the costs associated with the required public liability insurance (costs unknown).

## **STRATEGIC IMPLICATIONS**

Goal 10: Rivers, lakes and reserves are an attraction for locals and visitors.

Strategy 10.5: Continue to engage with key stakeholders regarding access to and management of the Lakes.

Strategy 10.6: Support the development of sports tourism at the Lakes.

## **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

## **VOTING REQUIREMENT**

Simple Majority

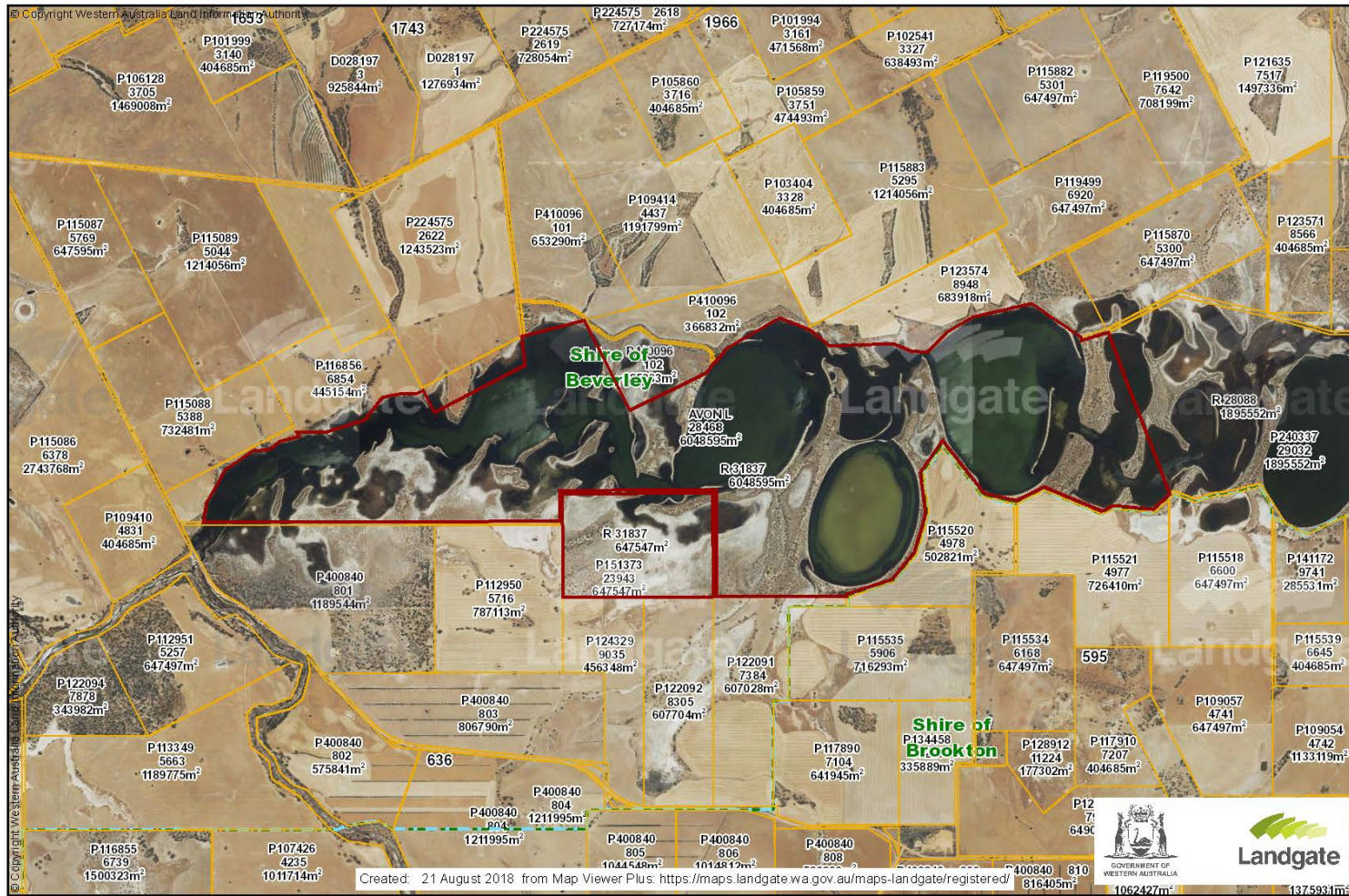
## **OFFICER'S RECOMMENDATION**

That Council resolve to:

1. enter into a Lease Arrangement over the Ski Lake and adjoining lands (to be decided on) with the Department of Biodiversity, Conservation & Attractions;
2. request the Department of Biodiversity, Conservation & Attractions to progress a change in purpose of Reserve 31837 from Nature Reserve to Conservation Park in order for the subject area to be used for recreational purposes including power boating/water skiing, camping & picnicking.

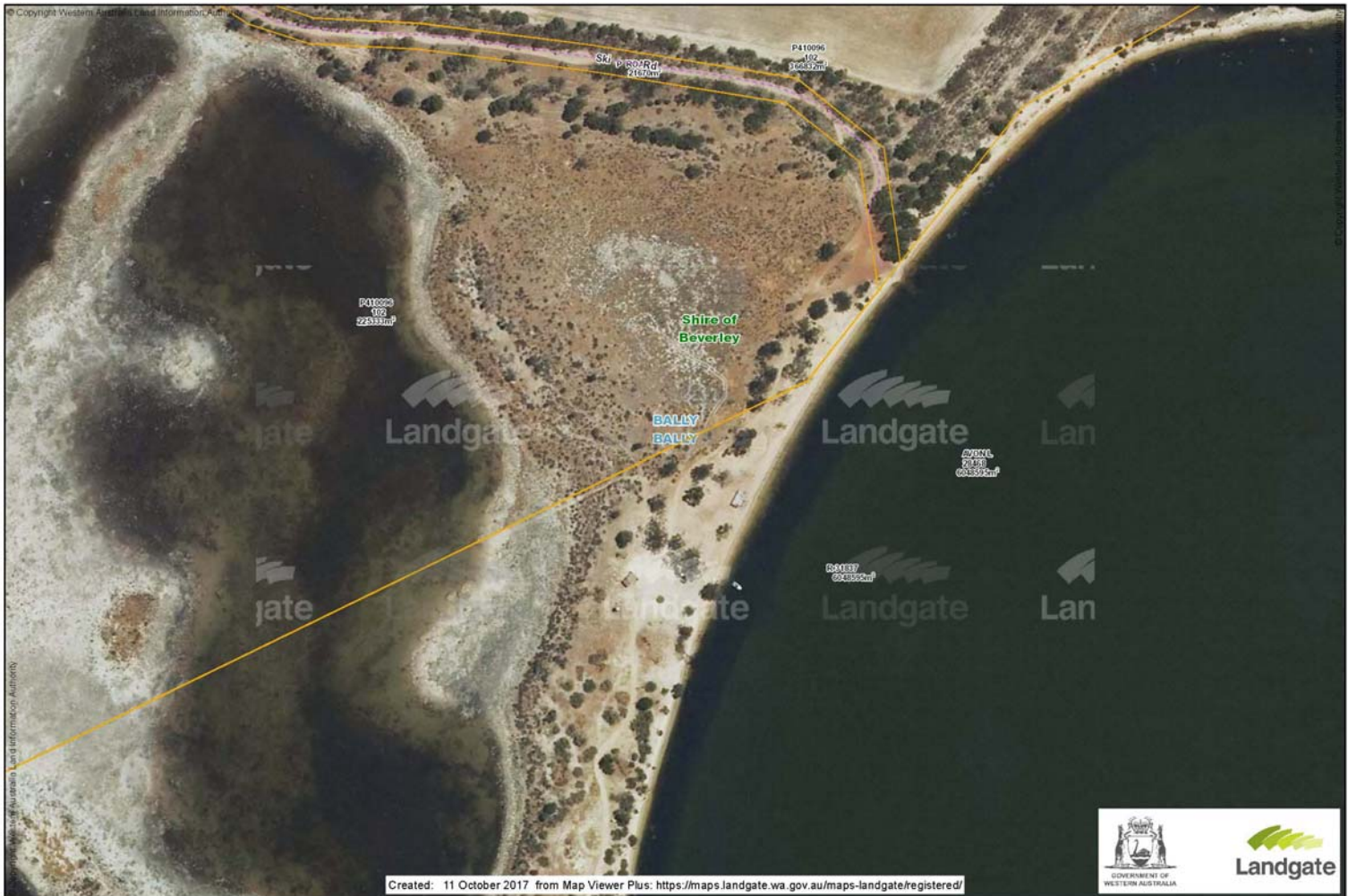
## Attachment 9.5

Locality Map - Reserve 31837



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Please refer to original documentation for all legal purposes.

## Attachment 9.5



## Attachment 9.5

### Yenyenning Lakes Management Group

#### Meeting Minutes

Wednesday 14<sup>th</sup> February 2018 meeting opened 1.10pm

Shire of Beverley Council Chambers

#### In Attendance

Stephen Gollan	CEO, Shire of Beverley	SG
Stefan de Beer	Shire Planner, Shire of Beverley	SB
Scott McLean	YLMG, TAG	SMc
Dee Ridgeway	Shire President, TAG	DR
Adam Smith	Beverley Ski Club – President	AS
Tim Kilpatrick	YLMG, Beverley Ski Club	TK
Greg Durell	Dept Biodiversity, Conservation & Attractions	GD
Paul McBride	LGIS	PM
Jorden Reid	LGIS	JR
Susan Martin	Shire of Beverley – councillor	SM
Tim Seed	Shire of Beverley – councillor	TS
Rachel Lucas	Technical Officer - Shire of Beverley	minute taker

#### Discussion points

SMc opened meeting, introduced everyone, thanked those attending and summarised the previous meeting. With renewed focus on tourism Yenyenning Lakes has been identified as a tourism attraction. The lake complies with the DoT audit.

Concerns around public liability over skiing and camping at the lakes. It is all free at present. Need to improve facilities – enviro- toilets and shade.

Agenda - discussion between Shire, YLMG, Ski Club, DBCA for agreement for insurance around camping, skiing and facilities.

JR: It is not cut and dry, there are risks, but it can be achieved. Comes back to the Shire for costs. LGIS is there to protect Shire.

PM: What were the DoT requirements? Indicator at the ramp, under 1.5m the lake is closed for skiing. Clear rules on signs. The DoT put up the signs with requirements – direction of skiing, area marked for swimmers. AS – skipper tickets rules apply. SB – DoT have provided a draft agreement.

## Attachment 9.5

Need the DBCA approval for land management.

*As a point of clarification given the long history to avoid confusion: The National Parks and Nature Conservation Authority (NPNCA), The Conservation Commission of WA (CCWA) and the Parks and Conservation Commission of WA (PCCWA) are effectively the same entity albeit name changes since 1996 has caused confusion to many. This entity has the Management Order for all lands under the CALM Act and DBCA manages the land on the Commission's behalf. The current Commission, The Conservation and Parks Commission, as per the previous entities, are a public commission working on behalf of the interests of the people of Western Australia.*

GD: have a historical back ground of the lake through the different State Government Depts that have managed it. A letter sent in 1996 by the then National Parks and Nature Conservation Authority (NPNCA) to the Chair Yenyening lakes Management Committee providd guidance to the Committee about the laws of camping at Ski lake. GD will be provide a copy of this letter. In effect the letter says that camping is not permitted at Yenyening Lakes because of the current land tenure. GD said that DBCA could only permit camping through a change in the purpose of the land to another land classification such as a Conservation Park"; or through de-vesting of the reserve to another authority such as the Shire of Beverley. Discussion re de-vesting the area to the Shire. At present the DBCA manage it under the CALM act.

Skiing: In 2005 the then Conservation Commission of W.A. authorized skiing to be permitted on ski lake in July 2005. This advice was tabled at a yenyening Lake Management Committee meeting shortly after. The Commission resolution was that subject to ski gazettal (under the Navigable Waters Act and that the Ski Club enter into a management agreement (lease) with the then Dept. of CALM (now DBCA)..

GD explained that he had discussed what was needed: A Lease would be required by DBCA and the Beverley Ski club or the Shire of Beverley and that public liability insurance of \$10 million would be a minimum.

TK: sticking point has always been lack of access to lakes, this is now resolved with the road in.

GD explained that Ms. Lyn Phelan is the Leasing Officer at DBCA and would be responsible for development of a Lease and could explain the process if needed..

JR: Camping is out of the control of the Shire. CALM currently says no – who controls this. Not the Shire. Does the State (Government)? Now there is access and egress to the lakes public liability for skiing. Ski club needs indemnity insurance. 3 entities involved – ski club, Shire and State.

SMc: want to allow both skiing and camping for tourism, Insurance covers the club not the individual (skiing). Camping – who is responsible? If camping is to go ahead land needs to be vested in the Shire.

Following points bought up:

## Attachment 9.5

DR: if people injured camping – not a problem; if injured skiing it is a problem.

PM: difference between licensee and lease.

TK: Camping is important, now that's there's road in. Need to do what needs to be done, road access has changed the needs.

JR: Who is paying?

TK: Want to be able to do what we are already doing but legally.

AS: No resources, Ski club has been closed for a number of years. They have a small membership fee. Aren't eligible for grants at present with the way everything is.

DR: How much duty of care is discharged through signage?

PM: Signage is required as it is a small area for duty of care and to extend to campers.

SMc: Ski Club could be managers with State or LG as managers of the land.

PM: Risk transfer = State>LG>Ski Club. Ski club can't meet the liability.

SB: What if privately owned? PM if you assert control over the land.

GD: Goes from being under the CALM act to under the Lands Act.

SB: What resources would be need if privately owned – bush fire risk etc.

GD: The Flora and Fauna Reserve is a vesting??? Not sure here. I think at some point here I mentioned the types of reserve classifications under the CALM Act, one of which was a Conservation park which is similar to the classification of a National Park. Conservation Parks are usually established over lands that have a dual people and conservation value but are not as iconic or as large as national parks.

DR: Can the vesting be changed, ie to make it similar to a National Park so camping would be allowed?

TK: Way forward?

GB: Has been a Flora and Fauna Reserve (historically), needs to be recreational – Conservation Park.

DR: Keep it under State control but change the vesting from Flora and Fauna to Conservation Park to allow what is already happening out at the lakes. Shire can't take it. What are the costs ? Then can there be a lease between DBCA & Ski Club.

AS: Wants to improve the facilities.

DR: Who would approach the State – Shire and Ski Club together? Advise local member Mia Davies?

Agreed to apply to change the vesting of the reserve from Flora & Fauna Reserve to Conservation Park.

## Attachment 9.5

SMc: will still need a management or lease agreement with the DBCA re skiing and camping.

Discussion around comparing Yenyenning Lakes with Dumbleyung and how that lake is managed.

GD: Changing vesting maybe a challenge, there may be other considerations.

JR: vesting to conservation instead of vesting in the Shire.

DR: We are short on resources (people) – SMc assured there were people through the YLMC, the Ski Club and surrounding land owners. DR: Partnership with Shire?

PM: There should be no problems underwriting the risk. Shire needs to work out what it wants.

Needs the facilities for the tourists. There are the YLMG and Ski Club to help. Both groups are incorporated.

TK: to GD – Process of vesting in Shire - it would only be the reserve at the lake.

Shire would need to write a letter of request to DBCA.

Shire needs to do some homework re changing the vesting to Conservation Park or vesting the land in the Shire.

YLMG needs to formally request that the Shire do this. SMc to email SB

Meeting closed at 2.25pm

## **9.6 Proposed Causeway across Avon River – Road Dedication – Railway Street**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 21 August 2018  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** R 005  
**AUTHOR:** B.S. de Beer, Shire Planner  
**ATTACHMENTS:** Main Roads Drawings – Land Dealings, RAV4 Routes Map, Submission from Jon & Michelle Rothwell

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### **SUMMARY**

Council is required to consider the responses to the public advertising of the Railway Street Road Dedication exercise and to resolve to request the Minister to formally dedicate the subject land as Public Road.

### **BACKGROUND**

Council at its meeting of 28 November 2017 resolved, amongst others, as follows:

*....Instruct the Shire Planner to progress the Road Dedication exercise pursuant to Section 56 of the Land Administration Act 1997.*

### **ADVERTISING**

The Road Dedication has now been advertised for a period of 35 days, and the submissions listed below. Selected submissions received have also been attached to this report.

	Respondent	Property	Comment	Planner's Response
1	Telstra	-	No objection to proposal.	The submission is noted.
2	Water Corporation	-	Currently the Water Corporation & Waste Water Planning hasn't any proposed infrastructure along this route. The proposed crossing does not appear to impact on the Water Corporation existing infrastructure apart from maybe a Water Main in Lukin Street.	The submission is noted.
3	Western Power	-	Only a general automated response received referring to dial Before You Dig protocols.	The submission is noted.
4	Department of Planning, Lands & Heritage	-	No objection to proposal.	The submission is noted.
5	Princie Read	1 Forrest Street Beverley	The proposed bridge/causeway, I feel, will have a negative impact on any future resale value of my property as well as the negative impact of the noise pollution that will be created from road trains.  Considering how close my home is to this new road proposal, I strongly oppose this plan.	The submission is noted. Please see 'Comments' section below.  It is worthwhile to note that the respondent's property is located on an existing RAV4 classified route – please see attached plan.
6	Jon & Michelle Rothwell	98 Harper Street Beverley	1. Vehicles slowing down to turn and accelerating away from the causeway will generate extra noise. 2. At night vehicles exiting the causeway will shine their lights directly into our bedrooms. 3. Any vehicles failing to stop or losing control at the end of the causeway have the possibility of crashing into one of the nearby houses. Our concerns can easily be alleviated by putting up fencing and trees to alleviate the light and noise problem and sufficient crash protection.  There is a large block of vacant land opposite the causeway exit and a fence in that location would be ideal. We have enclosed a map of the causeway exit and marked on it where we believe a fence would be useful.	The submission is noted. Please see 'Comments' section below.  It is worthwhile to note that the respondent's property is located in close proximity to an established RAV4 classified route (Lukin Street) – please see attached plan.
7	Tony Bassola & Karen Humphrey	72 Vincent Street Beverley	We live at 72 Vincent Street and have some concerns with the amount of traffic coming pass our place. The reason is being: 1. Rarely does anyone do the speed limit, 50kms, especially	The submission is noted.  Matters in relation to compliance with the

	Respondent	Property	Comment	Planner's Response
			<p>trucks and huge tractors who are going into town or coming out, anytime day or night.</p> <p>2. On purchasing this property the vacant block next door had also been sold. The new owner had it surveyed and the new boundary took away one of two driveways. The entrance and exit of the driveway we have left is on a blind bend. On several occasions we have had near misses with vehicles coming around that blind bend.</p> <p>3. Engine breaking is also a concern, this should not be necessary in a 50kph zone. This could possibly get worse if they are turning into Lukin Street.</p> <p>These are just a few concerns we have and would like to know if you have considered Brooking Street, right onto Dempster St as an alternative route. Also to change the intersection at Lukin St would not be necessary, and less money. There are many visitors who come to camp for a few days in the park and spend money in town, who may be put off because of the constant truck noise.</p> <p>As it is a 50kms zone needs to be enforced more, with signs, plus a flashing 50km sign to make traffic more aware because living with constant noise from trucks and banging along the road speeding is very annoying. Since we have moved here there are a lot more trucks on this road.</p> <p>Thank you for the opportunity to voice our concerns.</p>	<p>WA Road Traffic Code and otherwise are beyond the scope of this road dedication exercise.</p> <p>It is worthwhile to note that the respondent's property is located on an established RAV4 classified route (This section of Vincent Street) – please see attached plan.</p> <p>Please also refer to the 'Comments' section below.</p>
8	Martin Eloury	84 Lukin Street Beverley	<p>I also have some concerns re the realignment of the heavy haulage route through our Street. The first part of Lukin St contains many old heritage buildings, mine being one of them. As well as a church. My house is significant as being built by the inventor of the Stump Jump Plough. Robert Bowyer Smith.</p> <p>I am deeply concerned not only with the prospect of increased noise and traffic. But also damage to my house through vibration. Can you clarify exactly what is planned and how it is likely to impact</p>	<p>The submission is noted.</p> <p>The existence of heritage listed buildings in Lukin Street is noted. Council is in the process of reviewing the Heritage Inventory and consideration will be given to including 84 Lukin Street on this list.</p> <p>It is worthwhile to note that the</p>

	Respondent	Property	Comment	Planner's Response
			our previously quiet street.	<p>respondent's property is located on an established RAV4 classified route (Lukin Street) – please see attached plan.</p> <p>It might be argued that traffic volumes might even decrease at this section of Lukin Street as a result of the Causeway, with trucks entering town from Bremner Road, turning left onto the Causeway.</p> <p>Please also refer to the '<i>Comments</i>' section below.</p>

### **COMMENT**

The concerns received from the public notification are noted. The proposal needs to be viewed on balance though, i.e. the anticipated benefits to the broader community of the shire against a potential adverse effect on others. It is submitted that the nett benefit to the broader community should take preference.

The proposed 'second crossing' of the Avon River, as proposed by this project, will benefit the community of Beverley in a profound way and should be pursued.

### **CONSULTATION**

Certain affected land owners and Service Providers were contacted directly for comment. An advertisement was published in the *Beverley Blarney* inviting comment for a period of 35 days.

### **STATUTORY ENVIRONMENT**

Land Administration Act 1997.

### **FINANCIAL IMPLICATIONS**

Council will be required to pay for any land surveying costs associated with the road alignment – approx. \$10,000.

Contribution for Construction of Causeway – undetermined.

### **STRATEGIC IMPLICATIONS**

The new road will bring a much needed 'second crossing' across the Avon river which will benefit the Beverley Community.

Strategic Community Plan

Strategy 10.1: Continue towards a second crossing of the river within town boundary

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **VOTING REQUIREMENT**

Simple Majority

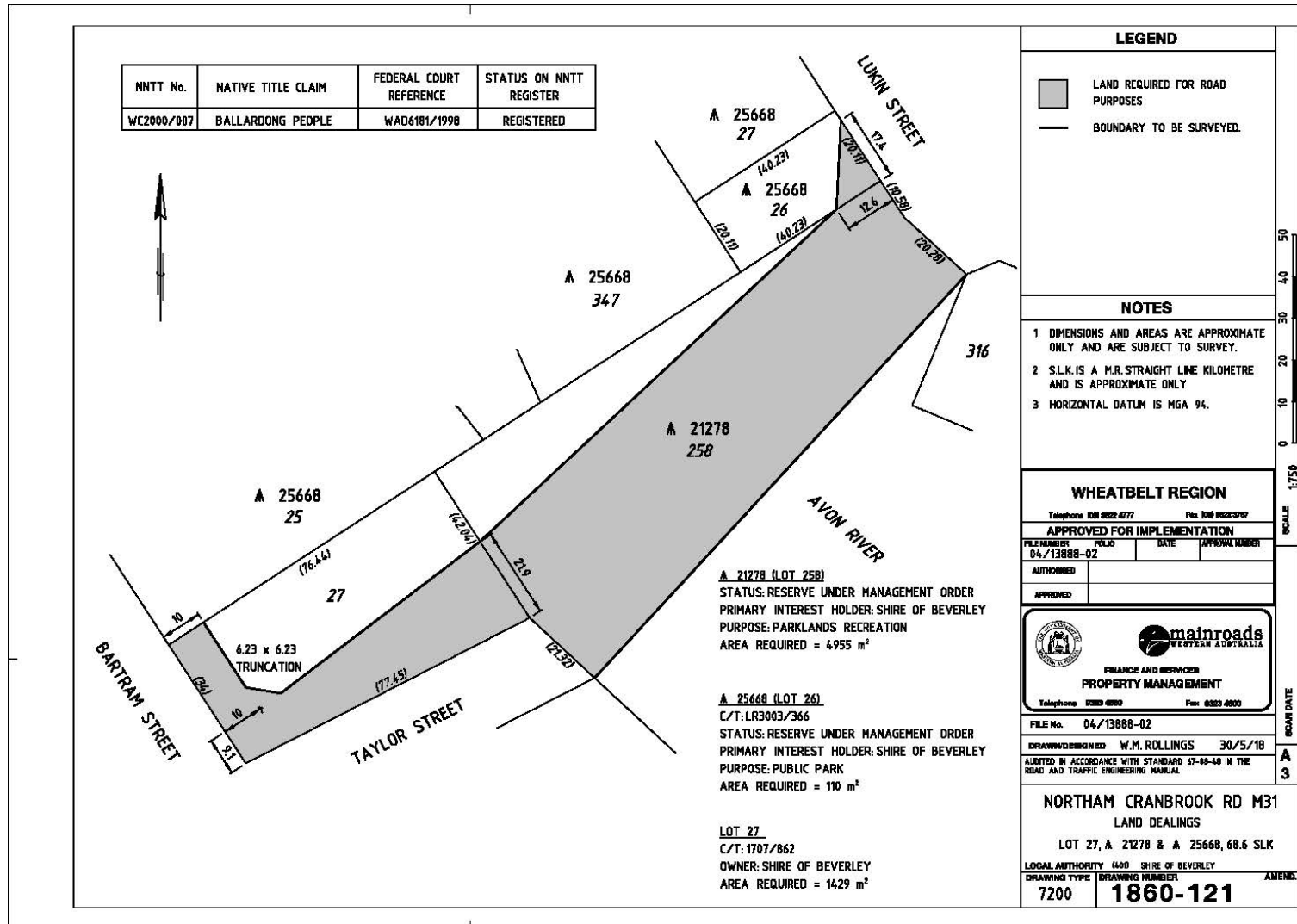
### **OFFICER'S RECOMMENDATION**

That Council resolve to:

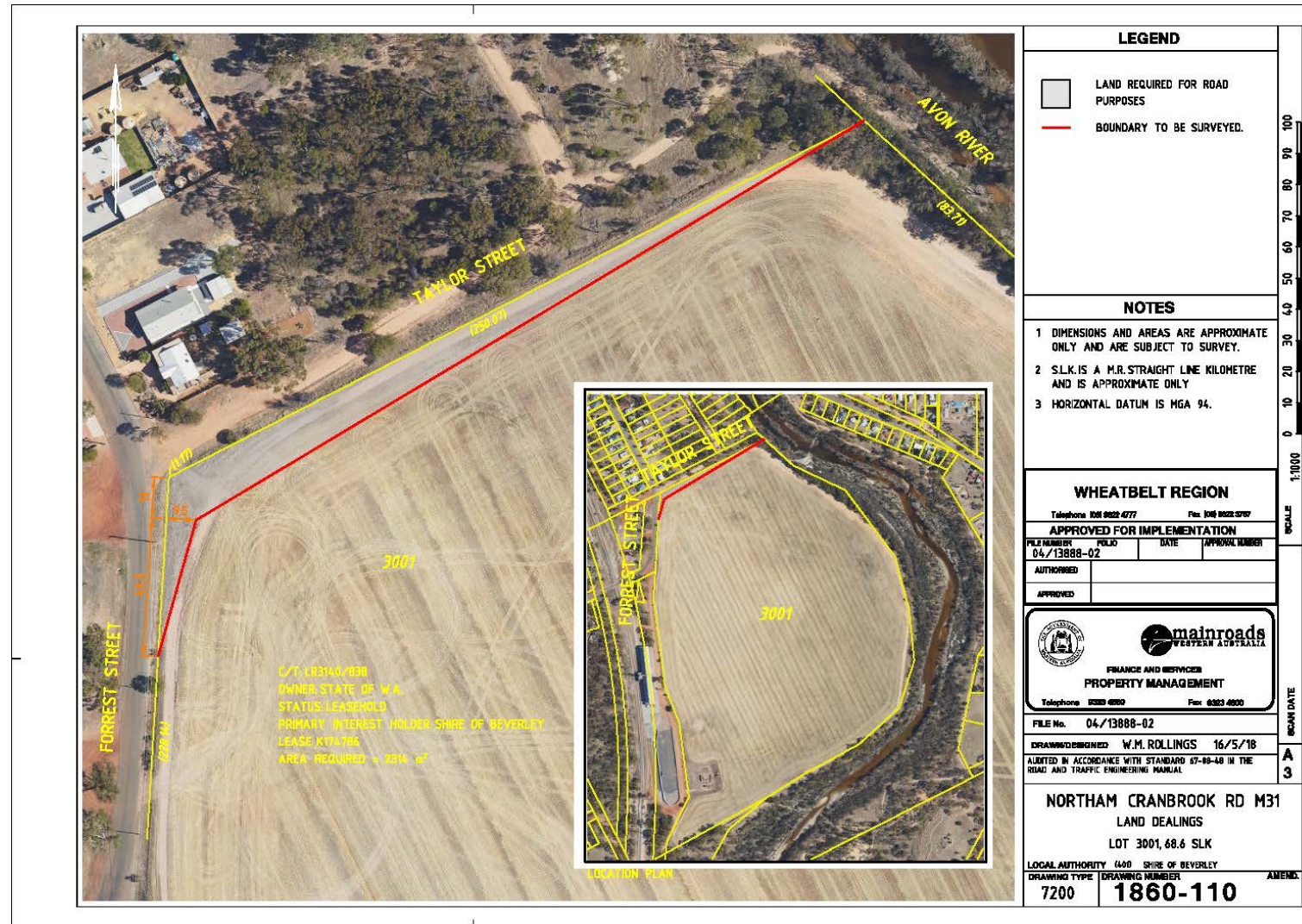
1. Concur to the subject land, as described by the attached Main Roads WA Drawings, being dedicated as Public Road under Section 56 of the Land Administration Act, 1997;
2. In accordance with the Regulations, prepare and deliver the request for the dedication of the subject land as public road to the Minister for consideration.



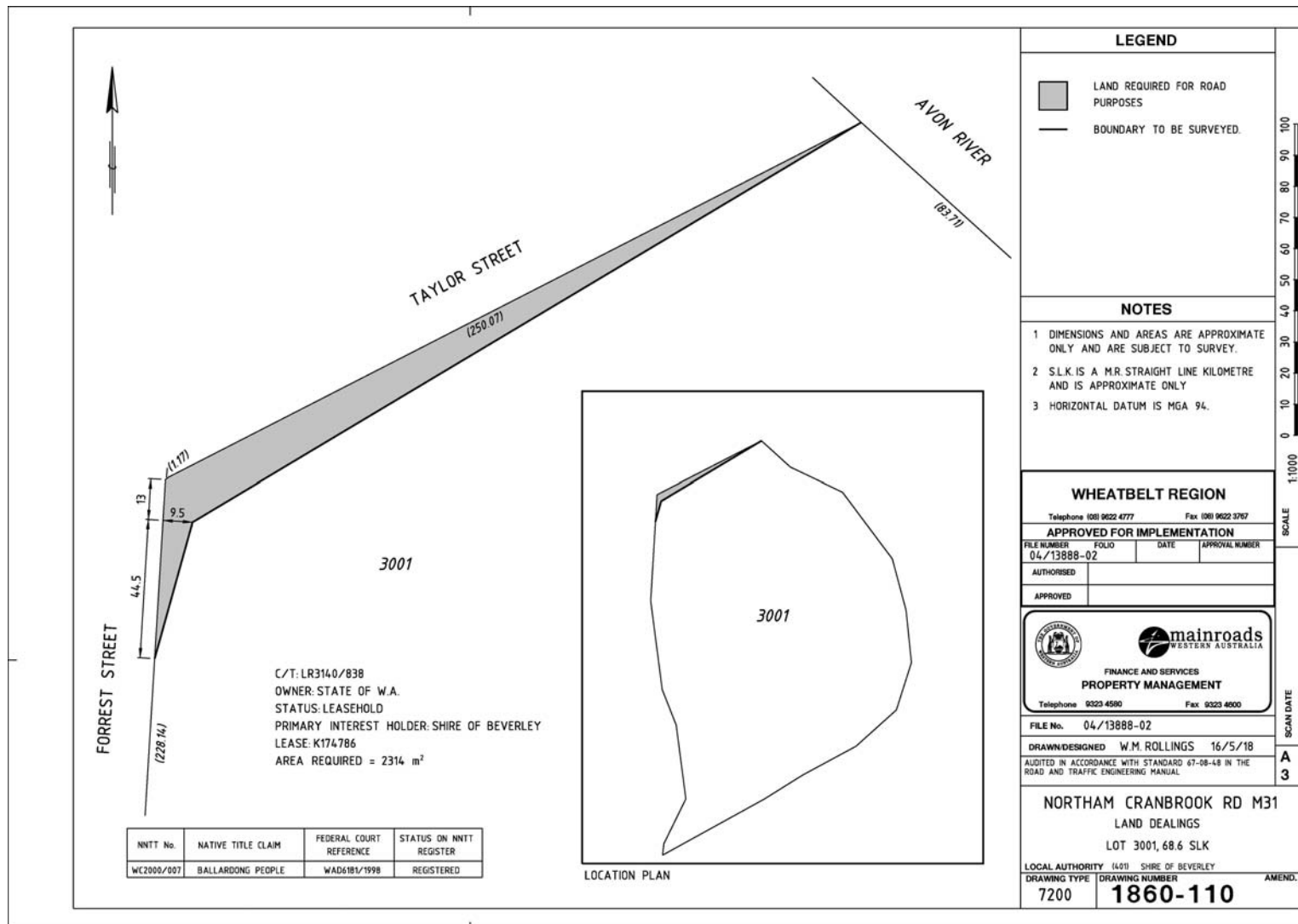
Attachment 9.6



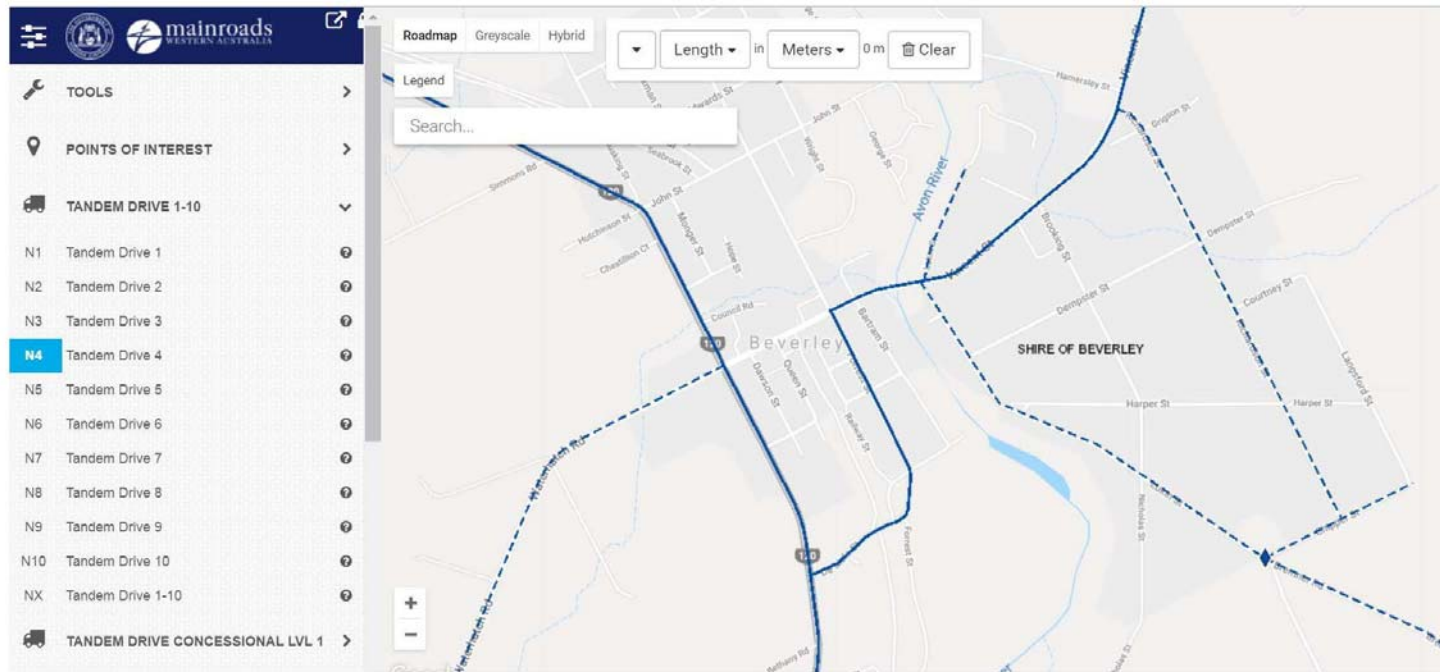
Attachment 9.6



Attachment 9.6



## Attachment 9.6



## Attachment 9.6

Michelle & Jon Rothwell  
98 Harper Street  
BEVERLEY WA 6304

Stefan de Beer  
Manager: Planning & Development Services  
Shire of Beverley  
BEVERLEY WA 6304

7<sup>th</sup> June 2018

Dear Stefan,

Further to our conversation on Wednesday morning, we would just like to outline our concerns regarding the new Causeway.

Concerns.

1. Vehicles slowing down to turn and accelerating away from the causeway will generate extra noise.
2. At night vehicles exiting the causeway will shine their lights directly into our bedrooms.
3. Any vehicles failing to stop or losing control at the end of the causeway have the possibility of crashing into one of the nearby houses.

Our concerns can easily be alleviated by putting up fencing and trees to alleviate the light and noise problem and sufficient crash protection.

There is a large block of vacant land opposite the causeway exit and a fence in that location would be ideal.

We have enclosed a map of the causeway exit and marked on it where we believe a fence would be useful.

Any further questions please feel free to contact us.

Regards



Jon and Michelle.



## Attachment 9.6



## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 28 August 2018</b>
<b>REPORT DATE:</b>	<b>10 August 2018</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REFERENCE:</b>	<b>N/A</b>
<b>AUTHOR:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>July 2018 Financial Reports</b>

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 July 2018.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2018 Ordinary Meeting, item 11.3.

#### **COMMENT**

The monthly financial report for the period ending 31 July 2018 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Operating Statement by Nature and Type;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2018/19 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

AF004 – Investing Surplus Funds

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of July 2018 be accepted and material variances be noted.

<p style="text-align: center;"><b>SHIRE OF BEVERLEY</b>  <b>STATEMENT OF FINANCIAL ACTIVITY</b>  <b>FOR THE PERIOD ENDING</b>  <b>31 July 2018</b></p>					
<b>Description</b>	<b>Budget 2018/19</b>	<b>YTD Budget 2018/19</b>	<b>YTD Actual 2018/19</b>	<b>YTD Variance</b>	<b>Notes To Material Variances</b>
<b>Operating Revenue</b>					
General Purpose Funding	3,238,570.00	2,963,735.00	2,952,070.50	(11,664.50)	Rates raised (\$7,500) lower than anticipated.
Governance	21,600.00	0.00	103.02	103.02	
Law, Order & Public Safety	195,361.00	16.00	1,275.88	1,259.88	
Health	100.00	0.00	0.00	0.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	108,454.00	8,536.00	11,665.65	3,129.65	
Community Amenities	208,624.00	182,184.00	183,337.95	1,153.95	
Recreation & Culture	417,941.00	823.00	4,299.69	3,476.69	
Transport	6,289,277.00	235,416.00	234,336.56	(1,079.44)	
Economic Activities	141,750.00	11,769.00	8,077.75	(3,691.25)	
Other Property & Services	43,100.00	9,666.00	11,035.39	1,369.39	
<b>Total Operating Revenue</b>	<b>10,664,777.00</b>	<b>3,412,145.00</b>	<b>3,406,202.39</b>	<b>(5,942.61)</b>	
<b>Operating Expenditure</b>					
General Purpose Funding	(171,297.00)	(12,698.00)	(11,922.34)	775.66	
Governance	(246,521.00)	(53,236.00)	(49,798.74)	3,437.26	
Law, Order & Public Safety	(418,479.00)	(40,258.00)	(40,197.77)	60.23	
Health	(154,808.00)	(13,679.00)	(9,982.25)	3,696.75	
Education & Welfare	(85,143.00)	(2,828.00)	(8,140.06)	(5,312.06)	
Housing	(213,299.00)	(29,950.00)	(28,400.55)	1,549.45	
Community Amenities	(668,992.00)	(51,174.00)	(45,362.49)	5,811.51	
Recreation & Culture	(1,429,716.00)	(111,673.00)	(96,895.97)	14,777.03	
Transport	(2,704,666.00)	(213,053.00)	(210,940.20)	2,112.80	
Economic Activities	(509,340.00)	(33,215.00)	(27,851.06)	5,363.94	
Other Property & Services	(15,106.00)	(34,464.00)	(64,027.72)	(29,563.72)	PWOH/POC Adjustments.
<b>Total Operating Expenditure</b>	<b>(6,617,367.00)</b>	<b>(596,228.00)</b>	<b>(593,519.15)</b>	<b>2,708.85</b>	
<b>Net Operating</b>	<b>4,047,410.00</b>	<b>2,815,917.00</b>	<b>2,812,683.24</b>	<b>(3,233.76)</b>	
<b>Capital Income</b>					
Self Supporting Loan - Principal Repayment	15,313.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	162,000.00	0.00	0.00	0.00	
<b>Total Capital Income</b>	<b>177,313.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<p style="text-align: center;"><b>SHIRE OF BEVERLEY</b>  <b>STATEMENT OF FINANCIAL ACTIVITY</b>  <b>FOR THE PERIOD ENDING</b>  <b>31 July 2018</b></p>					
<b>Description</b>	<b>Budget 2018/19</b>	<b>YTD Budget 2018/19</b>	<b>YTD Actual 2018/19</b>	<b>YTD Variance</b>	<b>Notes To Material Variances</b>
<b>Capital Expenditure</b>					
Land and Buildings	(852,201.00)	(21,500.00)	(21,321.59)	178.41	
Plant and Equipment	(265,000.00)	0.00	0.00	0.00	
Office Furniture and Equipment	(60,000.00)	(17,000.00)	(17,169.00)	(169.00)	
Road Construction	(2,714,578.00)	0.00	(1,145.45)	(1,145.45)	
Other Infrastructure	(4,015,208.00)	(1,000.00)	(1,100.00)	(100.00)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(129,929.00)	(19,799.44)	(19,799.44)	0.00	
<b>Total Capital Expenditure</b>	<b>(8,036,916.00)</b>	<b>(59,299.44)</b>	<b>(60,535.48)</b>	<b>(1,236.04)</b>	
<b>Net Capital</b>	<b>(7,859,603.00)</b>	<b>(59,299.44)</b>	<b>(60,535.48)</b>	<b>(1,236.04)</b>	
<b>Adjustments</b>					
Depreciation Written Back	2,401,952.00	201,156.00	202,750.44	1,594.44	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	22,000.00	1,999.00	0.00	(1,999.00)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
<b>Add Funding From</b>					
Transfer (To)/From Reserves	518,065.00	0.00	0.00	0.00	
New Loan Funds	0.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	870,176.00	870,176.00	870,176.05	0.05	
<b>Total Adjustments</b>	<b>3,812,193.00</b>	<b>1,073,331.00</b>	<b>1,072,926.49</b>	<b>(404.51)</b>	
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>3,829,948.56</b>	<b>3,825,074.25</b>	<b>(4,874.31)</b>	

<b>SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 July 2018</b>	
<b>Description</b>	<b>YTD Actual 2018/19</b>
<b>Current Assets</b>	
Cash at Bank	259,880.37
Cash - Unrestricted Investments	866,214.27
Cash - Restricted Reserves	2,271,245.63
Cash on Hand	300.00
Accounts Receivable	3,553,747.92
Prepaid Expenses	0.00
Self-Supporting Loan - Current	15,312.82
Inventory - Fuel	14,946.69
<b>Total Current Assets</b>	<b>6,981,647.70</b>
<b>Current Liabilities</b>	
Accounts Payable	(651,011.45)
Loan Liability - Current	(110,130.05)
Annual Leave Liability - Current	(168,900.17)
Long Service Leave Liability - Current	(137,233.57)
Doubtful Debts	(108,545.88)
<b>Total Current Liabilities</b>	<b>(1,175,821.12)</b>
<b>Adjustments</b>	
Less Restricted Reserves	(2,271,245.63)
Less Self Supporting Loan Income	(15,312.82)
Add Leave Reserves - Cash Backed	195,676.07
Add Loan Principal Expense	110,130.05
<b>Total Adjustments</b>	<b>(1,980,752.33)</b>
<b>NET CURRENT ASSETS</b>	<b>3,825,074.25</b>

<b>SHIRE OF BEVERLEY STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 31 July 2018</b>			
<b>Description</b>	<b>Actual 2017/18</b>	<b>YTD Actual 2018/19</b>	<b>Movement</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	4,161,346.24	3,397,640.27	(763,705.97)
Accounts Receivable	768,606.93	3,553,747.92	2,785,140.99
Prepaid Expenses	39,629.21	0.00	(39,629.21)
Self-Supporting Loan - Current	15,312.82	15,312.82	0.00
Inventory	9,938.85	14,946.69	5,007.84
<b>Total Current Assets</b>	<b>4,994,834.05</b>	<b>6,981,647.70</b>	<b>1,986,813.65</b>
<b>Current Liabilities</b>			
Accounts Payable	(1,619,096.00)	(651,011.45)	968,084.55
Loan Liability - Current	(129,929.49)	(110,130.05)	19,799.44
Annual Leave Liability - Current	(168,900.17)	(168,900.17)	0.00
Long Service Leave Liability - Current	(137,233.57)	(137,233.57)	0.00
Doubtful Debts	(108,545.88)	(108,545.88)	0.00
<b>Total Current Liabilities</b>	<b>(2,163,705.11)</b>	<b>(1,175,821.12)</b>	<b>987,883.99</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	115,203.39	115,203.39	0.00
Land and Buildings	21,346,251.95	21,307,160.10	(39,091.85)
Plant and Equipment	1,989,439.36	1,964,117.16	(25,322.20)
Furniture and Equipment	151,597.06	165,893.26	14,296.20
Infrastructure	56,115,882.67	56,003,986.12	(111,896.55)
Self-Supporting Loan - Non Current	58,812.12	58,812.12	0.00
<b>Total Non-Current Assets</b>	<b>79,777,186.55</b>	<b>79,615,172.15</b>	<b>(162,014.40)</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,670,592.01)	(1,670,592.01)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(21,574.75)	(21,574.75)	0.00
<b>Total Non-Current Liabilities</b>	<b>(1,692,166.76)</b>	<b>(1,692,166.76)</b>	<b>0.00</b>
<b>Net Assets</b>	<b>80,916,148.73</b>	<b>83,728,831.97</b>	<b>2,812,683.24</b>
<b>Equity</b>			
Accumulated Surplus	(38,881,645.54)	(41,694,328.78)	(2,812,683.24)
Reserves - Cash Backed	(2,271,245.63)	(2,271,245.63)	0.00
Reserve - Revaluations	(39,763,257.56)	(39,763,257.56)	0.00
<b>Total Equity</b>	<b>(80,916,148.73)</b>	<b>(83,728,831.97)</b>	<b>(2,812,683.24)</b>

<b>SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE &amp; TYPE FOR THE PERIOD ENDING 31 July 2018</b>		
<b>Description</b>	<b>Budget 2018/19</b>	<b>YTD Actual 2018/19</b>
<b>Income</b>		
Rates	2,669,880.00	2,953,527.65
Operating Grants, Subsidies and Contributions	2,271,419.00	234,930.21
Profit On Asset Disposal	12,000.00	0.00
Service Charges	0.00	0.00
Fees & Charges	523,761.00	213,213.20
Interest Earnings	103,888.00	(1,657.15)
Other Revenue	60,500.00	6,364.78
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	0.00
<b>Total Income by Nature &amp; Type</b>	<b>14,879,636.00</b>	<b>3,406,378.69</b>
<b>Expenditure</b>		
Employee Costs	(2,134,739.00)	(147,113.63)
Materials & Contracts	(1,840,463.00)	(108,808.90)
Utilities	(208,638.00)	(15,631.26)
Depreciation On Non-Current Assets	(1,691,589.00)	(202,750.44)
Interest Expenses	(34,504.00)	1,706.72
Insurance Expenses	(168,227.00)	(114,540.19)
Other Expenditure	(81,975.00)	(7,379.63)
Loss On Asset Disposal	(8,000.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
<b>Total Expenditure by Nature &amp; Type</b>	<b>(6,168,135.00)</b>	<b>(594,517.33)</b>
<b>Allocations</b>		
Reallocation Codes Expenditure	421,192.00	821.88
Reallocation Codes Income	0.00	0.00
<b>Total Allocations</b>	<b>421,192.00</b>	<b>821.88</b>
<b>Net Operating by Nature &amp; Type</b>	<b>9,132,693.00</b>	<b>2,812,683.24</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 July 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
	<b>Rural Road Maintenance</b>	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	6,251.94
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	0.00
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	0.00
RR008	Barrington Rd (RoadID: 13) (Maintenance)	3,464.09
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	0.00
RR014	Bethany Rd (RoadID: 148) (Maintenance)	0.00
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	0.00
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	354.41
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	1,828.09
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	1,396.92
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	1,701.05
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	4,980.27
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	2,419.70
RR036	Drapers Rd (RoadID: 79) (Maintenance)	843.63
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	11,068.36

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 July 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	2,767.38
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	399.70
RR045	Heals Rd (RoadID: 95) (Maintenance)	3,313.16
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	0.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	0.00
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	0.00
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	2,651.36
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	108.75
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	1,515.34
RR060	Lennard Rd (RoadID: 58) (Maintenance)	0.00
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	0.00
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	0.00
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	338.49
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	3,866.63
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	400.77
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	284.12
RR075	Murrays Rd (RoadID: 71) (Maintenance)	2,019.17
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	326.79
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	0.00

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING  
31 July 2018**

<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	1,005.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	0.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	200.40
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	357.88
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	338.14
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	2,361.39
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	0.00
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	24.15
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	1,599.14
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	694.62
RR109	Walgy Rd (RoadID: 42) (Maintenance)	0.00
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	180.77
RR114	Westdale Rd (RoadID: 166) (Maintenance)	2,445.98
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2018</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	947.65
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	2,272.57
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	10,222.42
WANDRRA	Disaster Recovery Works	0.00
<b>Sub Total</b>	<b>Rural Road Maintenance</b>	<b>74,950.43</b>
	<b>Town Street Maintenance</b>	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	77.20
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	290.14
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	264.61
TS014	Edward St (RoadID: 107) (Maintenance)	93.20
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	0.00
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	0.00
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	538.97
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	97.05

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2018</b>		
<b>Job #</b>	<b>Job Description</b>	<b>YTD Actual 2018/19</b>
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	0.00
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	93.20
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,464.99
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	508.91
<b>Sub Total</b>	<b>Town Streets Maintenance</b>	<b>3,428.27</b>
<b>Total</b>	<b>Road Maintenance</b>	<b>78,378.70</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 July 2018						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>2654398</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	62,608.56				
	Office Equipment	21,350.98				
	Airfield Emergency	38,173.58				
	Plant	475,657.67				
	Bush Fire Fighters	123,144.68				
	Building	411,853.12				
	Recreation Ground	404,191.30				
	Cropping Committee	101,539.50				
	Avon River Development	24,751.34				
	Annual Leave	133,067.51				
	Community Bus	32,652.28				
	Road Construction	374,800.90				
	Senior Housing	67,454.21	2,271,245.63	3 mnths	2.65%	21/09/2018
<b>2608161</b>	<b>Term Deposit Bendigo</b>	459,997.99	459,997.99	3 mnths	2.60%	2/08/2018
<b>9778-24193</b>	<b>Term Deposit ANZ</b>	406,216.28	406,216.28	3 mnths	2.30%	22/08/2018
	<b>Total</b>		<b>3,137,459.90</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 16 August 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S.K. Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** July 2018 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of July 2018.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2018/19 Budget.

### STRATEGIC IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### VOTING REQUIREMENTS

Simple Majority

### OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

#### July 2018:

#### (1) **Municipal Fund** – Account 016-540 259 838 056

##### Cheque vouchers

03 July 18	1672-1672	(1)	\$ 8,485.15	(authorised by CEO S Gollan and DCEO S Marshall)
16 July 18	1673-1674	(2)	\$ 432.68	(authorised by CEO S Gollan and DCEO S Marshall)
23 July 18	1675-1676	(2)	\$ 18,316.56	(authorised by CEO S Gollan and CR D White)
26 July 18	1677-1677	(1)	\$ 111.00	(authorised by DCEO S Marshall and CR D White)
Total of cheque vouchers for July 2018 incl			\$ 27,345.39	previously paid

##### EFT vouchers

05 July 18	EFT 3705-3759	(55)	\$ 362,072.11	(authorised by CEO S Gollan and DCEO S Marshall)
10 July 18	EFT 3760-3765	(6)	\$ 27,296.17	(authorised by CEO S Gollan and DCEO S Marshall)
10 July 18	EFT 3766-3766	(1)	\$ 1,218.00	(authorised by CEO S Gollan and DCEO S Marshall)
12 July 18	EFT 1-43	(43)	\$ 57,903.37	(authorised by CEO S Gollan and DCEO S Marshall)
13 July 18	EFT 3867-3785	(19)	\$ 258,712.20	(authorised by CEO S Gollan and DCEO S Marshall)
16 July 18	EFT 3786-3789	(4)	\$ 282,400.63	(authorised by CEO S Gollan and DCEO S Marshall)
26 July 18	EFT 1-41	(41)	\$ 54,746.19	(authorised by DCEO S Marshall and CR D White)
26 July 18	EFT 3791-3797	(7)	\$ 9,331.64	(authorised by DCEO S Marshall and CR D White)
30 July 18	EFT 3798-3800	(3)	\$ 452,902.97	(authorised by CEO S Gollan and CR D Davis)
Total of EFT vouchers for July 2018 incl			\$ 1,506,583.28	previously paid.

#### (2) **Trust Fund** – Account 016-259 838 128

##### Cheque vouchers

26 July 18	1500-1500	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for July 2018 incl			\$ 200.00	previously paid.

##### EFT vouchers

Nil vouchers

Total of EFT vouchers for July 2018 incl			\$ 0.00	previously paid.
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(3) **Direct Debit** Payments totalling \$ 95,426.30 previously paid.

(4) **Credit Card** Payments totalling \$ 4,788.23 previously paid.

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
1672	03-Jul-2018	Shire of Beverley	2018/19 Vehicle Registrations	(8,485.15)	(8,485.15)
1673	16-Jul-2018	Shire of Beverley	1TTJ921 (Cherry Picker): Transfer of Ownership (from Shire of Mundaring)	(32.70)	
1674	16-Jul-2018	Telstra	2018-07 Jul Telephone Accounts	(399.98)	(432.68)
1675	23-Jul-2018	Synergy	2018-07 Jul Electricity Accounts	(14,956.35)	
1676	23-Jul-2018	Water Corporation	Various water accounts	(3,360.21)	(18,316.56)
1677	26-Jul-2018	ACMA - Australian Comm & Media Authority	Land mobile Appart Lic Renewal Lic 252882/1 Exp: 31 Jul 2019	(111.00)	(111.00)
EFT 3705	05-Jul-2018	A & J Sattler & Co	Gravel Royalties: Jan - Jun 2018	(8,309.40)	
EFT 3706	05-Jul-2018	ADC Projects	AS12014 (LB1601): Contract Administration	(5,500.00)	
EFT 3707	05-Jul-2018	AITs Specialists P/L	2018-05 May Fuel Tax Credits	(320.21)	
EFT 3708	05-Jul-2018	ASB Marketing P/L	Uniforms: Admin Staff	(474.49)	
EFT 3709	05-Jul-2018	Autopro Northam	Various vehicles: Parts	(198.00)	
EFT 3710	05-Jul-2018	Avon Blinds	LBN1810 - Unit10 Refurbishment: Vertical blinds	(873.40)	
EFT 3711	05-Jul-2018	Avon Trading Pty Ltd	May 2018 Hardware Purchases	(1,022.53)	
EFT 3712	05-Jul-2018	Avon Waste	3,990 Bin Collection ME 20 Jul 18 inc Recycling Bins & 1 x Recycling Collection	(8,787.90)	
EFT 3713	05-Jul-2018	BOC Limited	2018-05 May: Cylinder Rental: Medical oxygen C size	(6.02)	
EFT 3714	05-Jul-2018	Beverley Bakehouse & Cafe	Farewell BBQ - E Moad: Bread rolls	(27.00)	
EFT 3715	05-Jul-2018	Beverley Community Resource Centre (CRC)	2018-06 Jun: Blarney Compilation for Production	(1,014.00)	
EFT 3716	05-Jul-2018	Beverley Country Kitchen (BCK)	Council Meet - 26 Jun 2018 & Traffic Management & Control Training (2 days)	(857.50)	
EFT 3717	05-Jul-2018	Beverley Electrical Services (BES)	Various Bldgs: Electrical work	(1,926.74)	
EFT 3718	05-Jul-2018	Beverley Farm Services (BFS)	Protective Clothing: Boots	(136.40)	
EFT 3719	05-Jul-2018	Beverley Gas & Plumbing	Standpipes: Testing of back flow	(712.25)	
EFT 3720	05-Jul-2018	Beverley Post News and Gifts	May 2018 Purchases	(79.19)	
EFT 3721	05-Jul-2018	Beverley Supermarket & Liquor (IGA)	May 2018 Purchases	(308.91)	
EFT 3722	05-Jul-2018	Beverley Transport Service	Various Rds: Gravel carting	(33,356.40)	
EFT 3723	05-Jul-2018	Beverley Tyre Service (BTS)	2018-05 May Tyre Purchases	(1,395.50)	
EFT 3724	05-Jul-2018	Bunnings Building Supplies P/L	LBN1810 - Unit 10 Refurbishment: Materials	(195.07)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT 3725	05-Jul-2018	Campbell Shaw Pty Ltd	Gravel Royalties: Jan - Jun 2018	(13,521.20)	
EFT 3726	05-Jul-2018	Cannon Hygiene	Various Buildings: 2018/19 Annual Hygiene Servicing	(3,097.27)	
EFT 3727	05-Jul-2018	Central Midlands Construction P/L	Consultancy: Strategic Review - Bev Aquatic Centre: 2nd payment	(9,240.00)	
EFT 3728	05-Jul-2018	Community Matters, The York & Districts	Advertising - Leasing of Cornerstone Office Space - Jun 18	(124.60)	
EFT 3729	05-Jul-2018	Correring Pty Ltd	Gravel Royalties: Jan - Jun 2018	(8,938.60)	
EFT 3730	05-Jul-2018	Country Copiers Northam	Copy Charges - iRA C2030: 12 Feb - 14 Jun 18	(1,729.97)	
EFT 3731	05-Jul-2018	Country Wide Windscreens	1GIS085 (PBRMC3): Windscreen replacement	(506.00)	
EFT3732	05-Jul-2018	Dpt of Water & Environmental Regulation	2018/19 Landfill License - L8536	(1,218.00)	
EFT 3733	05-Jul-2018	EA Strange & Co	Gravel Royalties: Jan-Jun 2018	(3,519.98)	
EFT 3734	05-Jul-2018	Eastern Hills Saws & Mowers	PSP99 (Pole saw): Repairs	(150.10)	
EFT 3735	05-Jul-2018	FD & SR Aynsley & Co	Gravel Royalties: Jan - Jun 2018	(6,491.14)	
EFT 3736	05-Jul-2018	Fairfax Media Publications P/L	The Advocate: Advertising CESM vacancy 02 May 2018 edition	(216.04)	
EFT 3737	05-Jul-2018	Fulton Hogan Industries	BSP1801 (Top Bev Rd) : Supply & spray Cutback 95/5	(21,204.15)	
EFT 3738	05-Jul-2018	GSA Engineering	Bev Cornerstone - Mechanical Services Consultancy	(1,320.00)	
EFT 3739	05-Jul-2018	Game On Contracting	MUN1807 (Kokendin Rd): Cartage of gravel	(56,254.88)	
EFT 3740	05-Jul-2018	Guildford Garden Machinery	Sundry Plant (PSP99) : Oils	(325.00)	
EFT 3741	05-Jul-2018	Holcim Australia Pty Ltd	BC1801: Bremner Rd Bridge 3206 - GP Stabilised Sand	(8,255.50)	
EFT 3742	05-Jul-2018	LGIS Risk Management	17/18 Regional Risk Coordination Programme - 2nd Instalment	(4,082.10)	
EFT 3743	05-Jul-2018	Little Eco Hill	MUN1807 (Kokendin Rd): Gravel sheeting	(60,867.40)	
EFT 3744	05-Jul-2018	Major Motors P/L	BE028 (PTRK02): Parts	(232.17)	
EFT 3745	05-Jul-2018	Marketforce Pty Ltd	Advertising - The West: CESM vacancy	(549.51)	
EFT 3746	05-Jul-2018	McLeods Barristers and Solicitors	Bev Rec Grnds: Subdivisional Documentation	(14,077.44)	
EFT 3747	05-Jul-2018	Michael Wilson	2018-07 Jul Photocopying & Delivery of the Blarney	(250.00)	
EFT 3748	05-Jul-2018	Norm Reynolds Electrical & Furniture (Retravision)	LBN1810 - Unit 10 Refurbishment: Electric stove	(640.00)	
EFT 3749	05-Jul-2018	PCS - Perfect Computer Solutions	Computer Support - Shire & Medical: 31 May - 13 Jun 2018	(425.00)	
EFT 3750	05-Jul-2018	PPCA - Phonographic Performance	License Fees (Annual) 2018/2019	(336.41)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
		Company of Australia Ltd			
EFT 3751	05-Jul-2018	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various vehicles: Parts	(1,753.00)	
EFT 3752	05-Jul-2018	Rural Traffic Services P/L	Various Rds: Traffic Contollers	(13,775.04)	
EFT 3753	05-Jul-2018	Snap Osborne Park	Printing: DLX window envelopes	(1,167.00)	
EFT 3754	05-Jul-2018	The Barracks Pastoral Co	Gravel Royalties: Jan - Jun 2018	(7,349.10)	
EFT 3755	05-Jul-2018	Truckline	BE021 (PLDR09): Parts	(17.14)	
EFT 3756	05-Jul-2018	WA Hino	BE012 (PTRK06): Repairs	(3,645.45)	
EFT 3757	05-Jul-2018	WALGA - WA Loc Gov Assoc	Breakfast Forum - John Langoulant Registration - 11 Jun 18: CEO Stephen Gollan	(130.00)	
EFT 3758	05-Jul-2018	Western Stabilisers P/L	BSP1801 - Top Bev Rd: Cement Stabilisation	(50,997.01)	
EFT 3759	05-Jul-2018	Wilson Sign Solutions	6 x Honour Board Name Tags	(165.00)	(362,072.11)
EFT 3760	10-Jul-2018	Beverley Dome Fuel & Hire (BDF)	4,000 L Diesel @ \$1.4153	(11,180.26)	
EFT 3761	10-Jul-2018	Beverley Gas & Plumbing	AS11005 (LBS1806) - Safety shower: Installation	(1,114.85)	
EFT 3762	10-Jul-2018	Building Commission (BSL)	Jun 18 Collections x 4 (Lics 17/18: 50, 51, 52, 53)	(628.01)	
EFT 3763	10-Jul-2018	CTF - Construction Training Fund (BCTIF)	Jun 18 Collections x 2 (Lics 17/18: 50, 52)	(749.50)	
EFT 3764	10-Jul-2018	Dawsons Concrete & Reinforcing	Hunt Rd Village (Units 4, 10): Concrete work	(2,876.00)	
EFT 3765	10-Jul-2018	Expogroup	AS12014 (LB1601): 2 x LED Display Signs - 50% deposit & final payment	(10,747.55)	(27,296.17)
EFT 3766	10-Jul-2018	Dpt of Water & Environmental Regulation	2018/19 Landfill License - L8536	(1,218.00)	(1,218.00)
EFT 3767	13-Jul-2018	Avon Express	Freight Charges: Jun 2018	(529.10)	
EFT 3768	13-Jul-2018	Avon Trading Pty Ltd	Purchases: Jun 2018	(379.15)	
EFT 3769	13-Jul-2018	BOC Limited	2018-06 Jun - Cylinder Rental: Medical oxygen C size	(5.83)	
EFT 3770	13-Jul-2018	Beverley Agricultural Society	Donation - Bev Ag Show 2018: Be Very reusable shopping bags	(1,000.00)	
EFT 3771	13-Jul-2018	Beverley Farm Services (BFS)	Protective Clothing: 5 prs Boots	(951.50)	
EFT 3772	13-Jul-2018	Beverley Post News and Gifts	Purchases - Jun 2018	(69.30)	
EFT 3773	13-Jul-2018	Beverley Steel Fabrication (Hydraboom)	Hunt Rd Village - Septics: Materials	(47.06)	
EFT 3774	13-Jul-2018	Beverley Supermarket & Liquor (IGA)	Purchases - Jun 2018	(624.75)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT 3775	13-Jul-2018	Core Business Australia Pty Ltd	WANDRRA AGRN743: Claim 13 - May 18, Job # J00560	(97,199.28)	
EFT 3776	13-Jul-2018	Fairfax Media Publications P/L	Advertising - The Advocate: Cornerstone Office Space	(527.78)	
EFT 3777	13-Jul-2018	Frontline Fire & Rescue	Fire Fighting Water Pumps: Hoses	(2,385.54)	
EFT 3778	13-Jul-2018	Hitachi Construction Machinery	BE001 (PGRD04): 2,500hr Service	(2,240.78)	
EFT 3779	13-Jul-2018	JSF Brushes	Road Broom (PSP03): Bobbins	(1,315.60)	
EFT 3780	13-Jul-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions - 08 Jul 2018	(41.00)	
EFT 3781	13-Jul-2018	RHG Contractors P/L	Bev Cornerstone Project: 9th Claim payment	(150,203.57)	
EFT 3782	13-Jul-2018	Shire of Toodyay	BRMPC: May 2018 Fuel reimbursement	(53.26)	
EFT 3783	13-Jul-2018	The Red Vault	WALGA Training - 08 & 09 May 2018: Catering	(360.00)	
EFT 3784	13-Jul-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 20 - 27 Jun 2018	(77.45)	
EFT 3785	13-Jul-2018	WA Contract Ranger Services	Ranger Services: 18 - 28 Jun 2018	(701.25)	(258,712.20)
EFT 3786	16-Jul-2018	AusQ Training	Training: Traffic Management & Controller - Public x 3, 25 - 27 Jul 2018 @ Maddington	(1,980.00)	
EFT 3787	16-Jul-2018	Australia Post	Postage - Jun 2018	(305.84)	
EFT 3788	16-Jul-2018	Red Dust Holdings (RDH)	RFT 560 - AGRN743, Job # 560 for Minor Works, carried out in May 2018	(280,032.78)	
EFT 3789	16-Jul-2018	Toll Ipec P/L (Courier Aust)	Freight Charges: 03 Jul 2018	(82.01)	(282,400.63)
EFT 3791	26-Jul-2018	Amanda Jo McLean	Reimbursement: CDN Spotlight Forum - Shire of Northam, 17 Jul 2018 x 2	(120.00)	
EFT 3792	26-Jul-2018	Dept of Planning, Lands & Heritage	Leases M355805: Res L27959 Bethany Rd & M252204: Res Avon 28804, Kokeby East Rd Jul - Dec 2018	(3,712.50)	
EFT 3793	26-Jul-2018	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions - 22 Jul 2018	(41.00)	
EFT 3794	26-Jul-2018	Stefan de Beer	Reimbursement: Jun - Jul 2018 Landline and internet costs	(78.95)	
EFT 3795	26-Jul-2018	Stephen Gollan	Reimbursement: ULP purchases	(132.91)	
EFT 3796	26-Jul-2018	WA Contract Ranger Services	Ranger Services: 02 - 10 Jul 2018	(584.37)	
EFT 3797	26-Jul-2018	WA Treasury Corporation	Gov Guarantee Fee on Loans 112, 117, 118, 119 & 120 - to 30 Jun 2018	(4,661.91)	(9,331.64)
EFT 3798	30-Jul-2018	Beverley Dome Fuel & Hire (BDF)	6,006 L Diesel @ \$1.3949/L GST incl	(8,377.77)	
EFT 3799	30-Jul-2018	Densford Civil P/L	RTR1802 (Waterhatch Rd): Upgrade & associated works	(443,927.00)	
EFT 3800	30-Jul-2018	Elders Rural Services Aust Ltd	BC1702 - Bremner Rd Bridge 4739: Materials	(598.20)	(452,902.97)

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
DD 1761.1	10-Jul-2018	Superwrap - Personal Super Plan	Superannuation contributions	(885.89)	
DD 1761.2	10-Jul-2018	WA Super	Payroll deductions	(6,796.01)	
DD 1761.3	10-Jul-2018	BT Super For Life	Superannuation contributions	(347.99)	
DD 1761.4	10-Jul-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
DD 1761.5	10-Jul-2018	REST	Superannuation contributions	(166.06)	
DD 1761.6	10-Jul-2018	Australian Super	Superannuation contributions	(203.41)	
DD 1761.7	10-Jul-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	
DD 1761.8	10-Jul-2018	Cbus Super Fund	Superannuation contributions	(169.52)	(8,861.21)
DD 1775.1	24-Jul-2018	Superwrap - Personal Super Plan	Superannuation contributions	(901.09)	
DD 1775.2	24-Jul-2018	WA Super	Superannuation contributions	(8,937.05)	
DD 1775.3	24-Jul-2018	BT Super For Life	Superannuation contributions	(358.99)	
DD 1775.4	24-Jul-2018	MLC MasterKey Personal Super	Superannuation contributions	(91.20)	
DD 1775.5	24-Jul-2018	REST	Superannuation contributions	(171.87)	
DD 1775.6	24-Jul-2018	Australian Super	Superannuation contributions	(335.78)	
DD 1775.7	24-Jul-2018	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(222.83)	
DD 1775.8	24-Jul-2018	Cbus Super Fund	Superannuation contributions	(200.59)	
DD 1775.9	24-Jul-2018	AMP Lifetime Super	Superannuation contributions	(81.52)	(11,300.92)
35	02-Jul-2018	3 - Payments for DOT	Payments for DOT	(16,390.20)	
35	03-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,658.75)	
35	05-Jul-2018	3 - Payments for DOT	Payments for DOT	(11,777.75)	
35	06-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,118.45)	
35	09-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,272.50)	
35	10-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,255.65)	
35	12-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,987.45)	
35	13-Jul-2018	3 - Payments for DOT	Payments for DOT	(3,005.35)	
35	16-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,188.55)	
35	17-Jul-2018	3 - Payments for DOT	Payments for DOT	(3,815.25)	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
35	18-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,313.50)	
35	19-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,903.60)	
35	20-Jul-2018	3 - Payments for DOT	Payments for DOT	(5,893.50)	
35	23-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,816.05)	
35	24-Jul-2018	3 - Payments for DOT	Payments for DOT	(4,655.75)	
35	25-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,271.55)	
35	26-Jul-2018	3 - Payments for DOT	Payments for DOT	(3,204.10)	
35	27-Jul-2018	3 - Payments for DOT	Payments for DOT	(1,996.30)	
35	30-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,921.70)	
35	31-Jul-2018	3 - Payments for DOT	Payments for DOT	(2,358.15)	(74,804.10)
35	02-Jul-2018	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
35	03-Jul-2018	7 - CBA Merchant Fee	CBA Merchant Fee	(309.27)	(309.27)
35	06-Jul-2018	8 - ANZ Transactive Fee	ANZ Transactive Fee	(84.80)	(84.80)
EFT 3790	25-Jul-2018	Credit Card - Shire of Beverley	June 2018 Purchases	(4,788.23)	(4,788.23)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>(1,521,493.64)</b>	<b>(1,521,493.64)</b>
	12-Jul-2018	Wages & Salaries	FE - 10 Jul 2018	(57,903.37)	
	26-Jul-2018	Wages & Salaries	FE - 24 Jul 2018	(54,746.19)	
<b>WAGES &amp; SALARIES</b>				<b>(112,649.56)</b>	<b>(112,649.56)</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>				<b>0.00</b>	<b>0.00</b>
1670	27-Jun-2018	Colin Lindsay Day	Refund of building permit 16 17/18 as invalid due to conditions not being met as paid on rec 13697	(110.60)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>				<b>(110.60)</b>	<b>(110.60)</b>

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<i>TRANSFERS to TRUST</i>				<i>0.00</i>	<i>0.00</i>
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>				<i>0.00</i>	<i>0.00</i>
<i>INVESTMENTS</i>				<i>0.00</i>	<i>0.00</i>
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>					<b>(1,634,253.80)</b>
SCHECKO UT R96	31-May-2018	Bunnings	Gift Cards for E Moad	200.00	
135530	01-Jun-2018	DI LENA	Hunt Rd Village Septics: Materials	450.00	
MZCS2978 85	07-Jun-2018	Parkland Mazda	Parkland Mazda: BE1 (PSDN11) 20,000km Service	437.55	
088503	11-Jun-2018	Fortescue Parking	Fortescue Parking: WALGA Breakfast Forum with John Langoulant	15.38	
BAU000077 102	15-Jun-2018	BCF	BCF: Caravan Park: Cleaning Materials	101.94	
198268	15-Jun-2018	Airport Security Parking	Airport Security Parking: ALGA Conference 18-19 Jun 18: Open Parking	124.23	
911736	16-Jun-2018	Cabchargeg	Cabcharge: ALGA Conference 18-19 Jun 18: Taxi fare 16 Jun 18 (S Gollan, D Ridgway)	28.88	
163- 000020665 4	18-Jun-2018	Beach Burrito Co	Beach Burrito Co - ALGA Conference 18-19 Jun 18: Refreshments	53.40	
979255	19-Jun-2018	Smartcabg	Smartcab: ALGA Conference 18-19 Jun 18: Taxi fare 19 Jun 18 (S Gollan, D Ridgway)	14.90	
211556	19-Jun-2018	Cabcharge	Cabcharge: ALGA Conference 18-19 Jun 18: Taxi fare 19 Jun 18 (S Gollan, D Ridgway)	13.76	
000077	19-Jun-2018	GM Cabs Aust	GM Cabs Aust: ALGA Conference 18-19 Jun 18: Taxi fare 19 Jun 18 (S Gollan, D Ridgway)	15.54	
000020	19-Jun-2018	GM Cabs Aust	GM Cabs Aust: ALGA Conference 18-19 Jun 18: Taxi fare 19 Jun 18 (S Gollan, D Ridgway)	15.44	
984926	20-Jun-2018	Crown Plaza Canberra	Crown Plaza Canberra - ALGA Conference, 18-19 Jun 18: Pres D Ridgway - Accom	1,404.76	

NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
984910	20-Jun-2018	Crown Plaza Canberra	Crown Plaza Canberra - ALGA Conference, 18-19 Jun 18: CEO S Gollan - Accom	1,498.14	
668380	20-Jun-2018	Cabcharge	Cabcharge: ALGA Conference 18-19 Jun 18: Taxi fare 20 Jun 18 (S Gollan, D Ridgway)	25.31	
MIMJ31059 7	25-Jun-2018	Southside Service and Tyre Centre	Southside Service and Tyre Centre: BE541 (PUTE09): 15,000km service	389.00	
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>				<b>4,788.23</b>	
1500	26-Jul-2018	Lewis J Collard	Refund of Cleaning Bond - Hall Hire, Booking 18 Jul 2018 (Rec 16457)	(200.00)	
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>(200.00)</b>	<b>(200.00)</b>
1500	26-Jul-2018	Lewis J Collard	Refund of Cleaning Bond - Hall Hire, Booking 18 Jul 2018 (Rec 16457)	200.00	
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>				<b>200.00</b>	<b>200.00</b>
1493	18-Sep-2017	Marie Barrett-Lennard	Refund of Gym Key (32) bond (rec 3619)	-50.00	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>				<b>(50.00)</b>	<b>(50.00)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>				<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>					<b>(50.00)</b>
<b>TOTAL EXPENDITURE as reconciled to the JULY 2018 BANK STATEMENTS</b>					
Municipal Account Expenditure					(1,634,253.80)
Trust Account Expenditure					(50.00)
<b>TOTAL EXPENDITURE for JULY 2018</b>					<b>(1,634,303.80)</b>

### **11.3 Community Grants**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 28 August 2018</b>
<b>REPORT DATE:</b>	<b>15 August 2018</b>
<b>APPLICANT:</b>	<b>Various Community Groups</b>
<b>FILE REFERENCE:</b>	<b>ADM 0428</b>
<b>AUTHOR:</b>	<b>S.P. Gollan, Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>Grants Table (within report)</b>

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#### **SUMMARY**

Council to award grant funding for various Community Groups.

#### **BACKGROUND**

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

#### **COMMENT**

The first round of Community Grants for 2018/19 financial year was advertised in the June and July 2018 Beverley Blarney and on the Shire of Beverley website. Applications opened on 3<sup>rd</sup> July and closed on 31<sup>st</sup> July 2018. A total of four applications were received, two for Major Grants and two for Minor Grants.

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club and 50:50 matched funds (for grants over \$1,001).

**Minor Grants:** Applications for under \$1,001 have to fall within one of the following categories: Early Years (0 to 4yrs); Environment; History and or Heritage; Seniors; Tourism; Volunteer/Upskilling; or Youth (5 to 18yrs)

**Major Grants;** Applications for over \$1,001 have to fall within one of the following categories: Art and Culture; Disability/Aging; Education & Training; Environment; Event; Minor infrastructure/equipment or development; or Sport and Recreation.

The total major grant funding requested \$5,950.00, the total minor grant funding requested \$2,000.00. As it is the start of the new financial year, there is \$10,000.00 available in both the major grant category and minor grants category.

The table on page 9 outlines the Grant Applications, the activities groups wish to use the money for, the amount they requested and the amount with reasoning that we are suggesting they receive.

Club/Group	Members	Activity	Amount Requested	Amount Suggested	Reasoning
<b>MAJOR FUNDING (50:50 Matching Funds)</b>					
Beverley Community Resource Centre	60	Major Category: Sport and Recreation Total Project Cost: \$12,000.00  To assist with administration and advertising of Beverley Triathlon hosted at the Beverley Swimming Pool which caters for professional and amateur triathletes, novice competitors, families, seniors and juniors.	\$2,500.00	\$2,500.00	Promotes a positive lifestyle and health message to the Wheatbelt community. Promotes social inclusion and volunteers. Engages Beverley locals and visitors from other Wheatbelt towns and the metro area. Previous years events successful with an average of 120-140 competitors and 40 volunteers and 50-70 spectators.
Alex Miles Lodge	Committee of 10  Residents 7 + visitors and staff	Major Category: Disability/Ageing Total Project Cost \$6900.00  Installation of a concrete path from the Lodge to the Gazebo, across the lawn and beyond to Forrest Street. Replacement of pavers (under gazebo) with non-trip concrete floor. Painting of Gazebo.	\$3,450.00	\$3,450.00	Will enable the residents to utilise the outdoor gazebo, promoting physical exercise with confidence and interaction with visitors. Improve aesthetics of a community facility. Application supported in writing by Beverley Hospital Auxiliary (also contributing \$3150 to the project), Beverley HSM, Alex Miles Residents and LHAG.
<b>MINOR FUNDING (Up to \$1000 no matching funds required)</b>					
Beverley WIFE Group (Women in Farming Enterprises)	27	Minor Category: Volunteer Upskilling Total Project Cost: \$1620.00  Project – to upskill members and participants in finding grants, addressing grant criteria and applying for the grant for their business, as well as community organisations they volunteer for by hosting a Grant Writing Workshop.	\$1000.00	\$1000.00	Has potential to result in more successful grants and community programs for Beverley.  The Information session will be opened up to non-members to attend.
Beverley Playgroup	18 Families	Minor Category: Early Years (0 to 4years) Total Project Cost: \$2020.00  Project – to host a First Aid Information Session for child specific first aid practises.	\$1000.00	\$1000.00	Training empowers people with the skill and confidence to save children's lives, prioritise and recognise injury and illness and apply appropriate first aid. Information session will be opened to non-members.

The applications were considered by myself and Executive Assistant, Alison Lewis. In assessing the applications, I declare that I have no association or membership with any of the applicant groups. Alison Lewis declares that she is an annual volunteer of the Beverley Triathlon.

All applications met the compliance criteria.

The criteria for assessment consisted of: membership base, benefit to community, area of interest.

It was pleasing that four different category areas were applied for and everyone in our Community from the very young to our older population will benefit from this round of grants. All applications were completed entirely and supplied the appropriate quotes and budget information.

The Community Grants were considered at the Economic and Community Strategy Committee meeting on Tuesday 14 August 2018 with the agreed recommendation below.

#### **STATUTORY ENVIRONMENT**

Nil

#### **FINANCIAL IMPLICATIONS**

Community Grant Program

2018/19 Total Major Grants \$10,000.00

2018/19 Total Minor Grants \$10,000.00

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 7: Increase all forms of club participation

#### **POLICY IMPLICATIONS**

Community Grant Policy

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **COMMITTEE'S RECOMMENDATION**

That Council award the following Community Grants under the first round of submissions for the 2018/19 financial year:

- |                                       |            |
|---------------------------------------|------------|
| 1. Beverley Community Resource Centre | \$2,500.00 |
| 2. Alex Miles Lodge                   | \$3,450.00 |
| 3. Beverley W.I.F.E Group             | \$1,000.00 |
| 4. Beverley Playgroup                 | \$1,000.00 |

## **11.4 Inclusion of Beverley Triathlon into Future Budgets**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 15 August 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0092/0428  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider including the Beverley Triathlon contribution into future annual budgets.

### **BACKGROUND**

The Beverley CRC and Triathlon Sub-Committee have been applying for a Community Grant each year since 2015. The next triathlon in 2019 will be the 5<sup>th</sup> annual event. It was suggested that a budget provision be included in the annual budget, rather than the CRC committee applying for a grant every year.

### **COMMENT**

The Beverley CRC submit a comprehensive grant application each year, with the success of their Shire grant contributing to other organisations providing funding towards to the event. Without external funding the Committee could not run the \$12,000.00 annual event.

Council makes several annual budget contributions (cash and in-kind) to Community events and initiatives which are considered significant, bring regional visitors to Beverley and promote either education or a healthy lifestyle. These include: the Beverley Station Arts, Beverley Agricultural Society, Beverley Heroic and Beverley District High School.

By promoting the Triathlon to the Annual Budget, extra funds will be available to other groups applying to the Major Grants Category and it will allow the CRC to plan and apply for other external funding knowing a \$2,500.00 contribution from the Shire is available. The Economic and Community Strategy Committee agreed that the triathlon is considered significant, brings in regional visitors and promotes a healthy lifestyle and should be considered for annual budget line item in future budgets.

The funding for the Triathlon will continue to come from the Cropping Reserve which is dedicated to community purposes.

The Economic and Community Strategy agreed in principle at its 14 August 2018 and requested an Agenda item be presented to Council for formalisation.

### **STATUTORY ENVIRONMENT**

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the

- form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
- a. the expenditure by the local government;
  - b. the revenue and income, independent of general rates, of the local government; and
  - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
- a. Particulars of the estimated expenditure proposed to be incurred by the local government
  - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
    - i. the amount it is estimated will be yielded by the general rate; and
    - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - c. the fees and charges proposed to be imposed by the local government;
  - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - g. such other matters as are prescribed.
- (5) Regulations may provide for –
- a. The form of the annual budget;
  - b. The contents of the annual budget; and
  - c. The information to be contained in or to accompany the annual budget.

#### **FINANCIAL IMPLICATIONS**

\$2,500.00 Future budgets

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 9: We have a healthy and safe community

Strategy 9.1: Encourage the provision of quality health services, facilities and programs in the Shire.

#### **POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council include a line item of \$2,500.00 in future budgets for the Beverley Triathlon.

### **11.5 Asset Capitalisation Policy – Update**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting</b>
<b>REPORT DATE:</b>	<b>21 August 2018</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REFERENCE:</b>	<b>N/A</b>
<b>AUTHOR:</b>	<b>S.K. Marshall, Deputy Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>AF010 – Asset Capitalisation Policy (Updated)</b>

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#### **SUMMARY**

Council to consider adopting the updated Asset Capitalisation Policy to align with recent changes to the *Local Government (Financial Management) Regulations 1996*.

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* have been updated to set a capitalisation threshold for assets at a minimum of \$5,000. (See attached department circular 02-2018).

This regulation came into effect on 1 July 2018. Council's current capitalisation policy, AF010 Asset Capitalisation Policy, stipulates that assets to a minimum value of \$2,000 are to be capitalised.

#### **COMMENT**

To remain consistent with the *Local Government (Financial Management) Regulations 1996*, as revised, it is recommended that policy AF010 be updated to alter the capitalisation threshold from \$2,000 to \$5,000.

The updated policy is attached.

#### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996*

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Updated AF010 – Asset Capitalisation Policy.

#### **VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council Policy AF010 Asset Capitalisation Policy be updated to reflect changes to the Local Government (Financial Management) Regulations 1996 as follows:

1. The asset capitalisation threshold increase from \$2,000 to \$5,000; and
2. An inventory of small plant and equipment valued at less than \$5,000 be maintained to protect against loss.

## Attachment 11.5

### **1.10 Asset Capitalisation (Revised)**

<b>Policy Type:</b>	Accounting and Finance
<b>Date Adopted:</b>	24 March 2015

<b>Policy No:</b>	<b>AF010</b>
<b>Date Last Reviewed:</b>	21 August 2018

<b>Legal (Parent):</b> 1. Local Government Act 1995
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<b>Legal (Subsidiary):</b> 1. Local Government (Financial Management) Regulations 1996
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<b>ADOPTED POLICY</b>	
<b>Title:</b>	<b>ASSET CAPITALISATION</b>
<b>Objective:</b>	<b>To establish the method to record Assets</b>

#### **Policy**

Assets are required to be capitalised and recorded on Council's Asset Register

1. Fixed assets less than **\$5,000.00** in value (individual or grouped), are to be fully expensed at the time of purchase.
2. Where appropriate, fixed assets of a value less than **\$5,000.00** (individual or grouped), are to be recorded **in a Small Plant and Equipment Inventory**.
3. Fixed assets over **\$5,000.00** in value (individual or grouped), are to be classified, recorded in the Asset Register, and depreciated as set out in the Depreciation Policy (AF001).

## Attachment 11.5

### **1.10 Asset Capitalisation (Original)**

<b>Policy Type:</b>	Accounting and Finance
<b>Date Adopted:</b>	24 March 2015

<b>Policy No:</b>	<b>AF010</b>
<b>Date Last Reviewed:</b>	26 September 2017

<b>Legal (Parent):</b> 1. Local Government Act 1995
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<b>Legal (Subsidiary):</b> 1.
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<b>ADOPTED POLICY</b>	
<b>Title:</b>	<b>ASSET CAPITALISATION</b>
<b>Objective:</b>	<b>To establish the method to record Assets</b>

#### **Policy**

Assets are required to be capitalised and recorded on Council's Asset Register

1. Fixed assets less than \$2,000.00 in value (individual or grouped), are to be fully expensed at the time of purchase.
2. Where appropriate, fixed assets of a value less than \$2,000.00 (individual or grouped), are to be recorded in the Asset Register with a "Nil" value.
3. Fixed assets over \$2,000.00 in value (individual or grouped), are to be classified, recorded in the Asset Register, and depreciated as set out in the Depreciation Policy (AF001).

### **11.6 Transfer of Land – Lots 16, 17 and 18 Great Southern Hwy, Kokeby**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 22 August 2018  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0439  
**AUTHOR:** N.J. Ashworth, Finance Officer  
**ATTACHMENTS:** Map & Email from Ratepayer

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#### **SUMMARY**

Council to consider writing off and refunding of rates and offering a market value payment for Lots 16,17 and 18 Great Southern Hwy, Kokeby as per the Anglo Estate (Mount Kokeby) Town Planning Policy.

#### **BACKGROUND**

As per the Anglo Estate (Mount Kokeby) Town Planning Policy, Council are able to consider offering to refund the 2017/18 rates and write off the 2018/19 rates on Lots 16, 17 and 18 Great Southern Highway on the understanding that these properties be transferred to the Shire of Beverley and all settlement costs be covered by the Shire of Beverley.

#### **COMMENT**

The ratepayers listed below contacted the Shire initially in regards to the amalgamation of the three Lots to sell them. They were advised that even if the blocks were amalgamated, the Town Planning Scheme would not allow for them to be built on.

After this advice, the ratepayers produced a letter dating back to 2006 signed by Keith Byers, as well as the Council Resolution stating that they would be refunded the total amount of rates that they had paid in full for the transfer of the Lots to the Shire of Beverley. Consequently they are now claiming an amount of \$18,281.86 in exchange for the land transfer.

Previous land transfers in the Anglo Estate have only allowed for one year previous rates to be refunded and the current year to be written off. The majority of the Anglo Estate owners had not paid their rates for many years, unlike these applicants, who have continued to pay annually and on time.

If Council choses to continue with the current precedent the amounts are listed below:

Assess #	Address	Description	Owner	Current Yrs Rates to be Written off	Previous Yrs Rates to be refunded
51222	Lots 16, 17 and 18 Great Southern Hwy	Vacant Land	Derek & Elaine GUNN	914.00	887.00
			<b>Total</b>	<b>\$914.00</b>	<b>\$887.00</b>

As these owners have continuously paid their rates, Council could also offer the current market value of each block which has been advised by York Real Estate as being in the range of \$1,500.00 - \$2,000.00 along with the refunding of the previous years rates.

As the 2006 offer was not taken up and Council has made further resolutions in regards to the Anglo Estate since then, the 2006 offer should be considered null and void.

## **STATUTORY ENVIRONMENT**

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

### **6.64. Actions to be taken**

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
  - (a) from time to time lease the land; or
  - (b) sell the land; or
  - (c) cause the land to be transferred to the Crown; or
  - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

### **6.68. Exercise of power to sell land**

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
  - (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
  - (b) having made reasonable efforts to locate the owner of the property is unable to do so.

(3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.

(3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

**6.69. Right to pay rates, service charges and costs, and stay proceedings**

(1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.

(2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.

(3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

**6.71. Power to transfer land to Crown or to local government**

(1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —

- (a) the Crown in right of the State; or
- (b) the local government.

(2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.

(3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

### **FINANCIAL IMPLICATIONS**

\$914.00 to be written off

\$887.00 to be refunded plus settlement costs (estimate \$3,600 or \$1,200 per block)

\$6,000.00 market value of three lots.

Total \$10,487.00 cash funded by Land Purchase Budget.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Policy Manual – AF006 Rates Recovery

### **VOTING REQUIREMENTS**

Absolute Majority

### **OFFICER'S RECOMMENDATION**

That Council, in regard to Lots 16, 17, and 18 Great Southern Highway, Kokeby;

1. Offer to refund the 2017/18 rates totalling \$887.00;
2. Offer \$2,000.00 per lot, (representing market value);
3. Write-off the 2018/19 rates totalling \$914.00; and cover all settlement costs associated with the transfer of these Lots into the Shire of Beverley name, in accordance with the Anglo Estate (Mount Kokeby) Town Planning Policy.

Attachment 11.6



## Attachment 11.6

### Natalie Ashworth

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**From:** Derek Gunn <action.wa@bigpond.com>  
**Sent:** Sunday, 19 August 2018 5:55 PM  
**To:** Natalie Ashworth  
**Subject:** RE: Shire of Beverley - Lot 16, 17 & 18 Gt Southern Highway, Kokeby  
**Attachments:** Minutes of the Ordinary Meeting of Council 28 November 2006.docx; letter beverley shire .pdf; Rates paid to Beverley Shire by Derek and Elaine Gunn owners of Lots 16.docx

Dear Natalie, thank you for your correspondence regarding the above lots. Derek and I are prepared to consider transferring the blocks to Beverley Shire on condition that all rates that we have paid are refunded to us in full. The attachments include agenda item 10.2 (page 55) from the council meeting 28/11/2006 where this motion was passed unanimously by council, letter from CEO Keith Byers confirming the carried motion from that meeting and a detailed list of monies paid for all three blocks up to last year's assessment. I have been unable to provide you with amounts paid by us for 2001, 2002 and 2003 as they are missing from our records. With those 3 years omitted the total is \$18,281.86. I have detailed accounts confirming these payments and records showing our correspondence with Council regarding the blocks. We look forward to a reply on our counter offer at Council's earliest convenience. Regards, Elaine and Derek Gunn.

---

**From:** Natalie Ashworth [<mailto:rates@beverley.wa.gov.au>]  
**Sent:** Thursday, 16 August 2018 10:44 AM  
**To:** [action.wa@bigpond.com](mailto:action.wa@bigpond.com)  
**Subject:** Shire of Beverley - Lot 16, 17 & 18 Gt Southern Highway, Kokeby

Good Morning Elaine

Thank you for your enquiry yesterday, please find attached letter as discussed.

I have found out some information for you – you purchased Lot 18 in August 1998 and I believe the sale of Lots 16 & 17 was processed in November 2002. I am not certain of the date of the last two lots as it didn't detail who the bailiff sold the blocks to. The dates should be on the titles that you have.

I have the costs from 2007/08 year onwards –

2007/08	\$526.30
2008/09	\$640.00
2009/10	\$643.00
2010/11	\$670.00
2011/12	\$700.00
2012/13	\$727.00
2013/14	\$757.00
2014/15	\$803.00
2015/16	\$837.00
2016/17	\$863.00
2017/18	\$887.00
2018/19	\$914.00

Hope this information helps.

Regards  
Natalie Ashworth  
Finance Officer  
Shire of Beverley

## Attachment 11.6

### **Minutes of the Ordinary Meeting of Council 28 November 2006**

#### **10. OTHER BUSINESS**

##### **10.1 BEVERLEY AIRFIELD**

M42/1106 Moved Cr Schilling Seconded Cr Foster

That Council write to the Beverley Soaring Society advising that a significant sector of the community are angry that the issues of the airfield can't be resolved without Supreme Court intervention and are placing pressure on the Council to take affirmative action on behalf of the Edwards family.

CARRIED 9-0

##### **10.2 LOT 18 GREAT SOUTHERN HIGHWAY, KOKEBY**

Council has received correspondence from Mr and Mrs Gunn who own Lot 18 Great Southern Highway, Kokeby asking if Council would sell the adjoining Lot 19 on the proviso that planning permission to build would be granted. If Council did not wish to sell, would Council consider making an offer to purchase Lot 18 at a cost, which not only compensates them for the amount of money they have paid in rates since they purchased the land, but also reflects their lost opportunity to develop their investment.

M43/1106 Moved Cr Alexander Seconded Cr Leonhardt

Council advised Mr and Mrs Gunn that:

- a) It is not prepared to sell Lot 19 Great Southern Highway
- b) It is willing to purchase Lot 18 Great Southern Highway for the sum of all rates paid, from their original purchase date.

CARRIED 9-0

##### **10.3 JOHNSON ROAD**

Council has received correspondence from Mr and Mrs Jiritano regarding constructing a road on the road reserve adjacent to their property. They are seeking further clarification on points raised by the Shire Planner and Works Supervisor at a meeting, which was held.

M44/1106 Moved Cr Alexander Seconded Cr Leonhardt

That a report be produced to the December Council meeting.

CARRIED 9-0

Attachment 11.6



**SHIRE OF BEVERLEY**  
BEVERLEY, WESTERN AUSTRALIA 6304

1 December 2006

D. & E. Gunn  
20 Fraser Way  
PADBURY WA 6025

Dear Mr. and Ms. Gunn

**Lot 18 Great Southern Highway, Kokeby**

I refer to your correspondence of the 25 November 2006 and regret to advise that Council is not prepared to sell lot 19, which adjoins your property. Council's original intention for these lots was to ultimately amalgamate as many as possible into one holding and to do anything contrary would be a deception to those who have handed them back to the Shire in lieu of the rates they had paid.

Should you still wish to forfeit ownership of the land, Council is prepared to refund, in full, all rates paid since your original purchase.

Yours sincerely

A handwritten signature in black ink, appearing to be 'K. Byers'.

Keith Byers  
CHIEF EXECUTIVE OFFICER

## Attachment 11.6

Rates paid to Beverley Shire by Derek and Elaine Gunn owners of Lots 16, 17 and 18 Great Southern Highway Kokeby

Assessment number a51222

Date paid	Amount Paid
11/09/2017	805.8
8/09/2016	706.9
8/09/2016	837
10/03/2015	211.06
9/01/2015	211.06
30/10/2014	211.06
5/09/2014	211.04
14/10/2013	637.3
18/10/2012	727
20/10/2011	637.5
15/10/2010	608
18/10/2009	583
1/12/2008	654.25
18/09/2008	580
12/02/2008	4395.42
21/12/2007	1000
15/11/2007	500
15/10/2007	500
28/09/2007	500
12/07/2007	250
12/07/2007	250
10/05/2007	500
27/02/2007	614.41
9/12/2005	478
17/12/2004	324.7
26/10/2004	102.99
30/11/2000	304.11
1/05/2000	256.21
15/03/1999	402.94
31/08/1998	282.11
<b>Total</b>	<b>18281.86</b>

Please note the rates that we paid in the years 2001,2002 and 2003 are not included in the above total – our copies are Missing from our records

## **12. ADMINISTRATION**

### **12.1 Companion Card Program**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 28 August 2018</b>
<b>REPORT DATE:</b>	<b>15 August 2018</b>
<b>APPLICANT:</b>	<b>National Disability Services</b>
<b>FILE REFERENCE:</b>	<b>ADM 0428</b>
<b>AUTHOR:</b>	<b>S.P. Gollan, Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>Companion Card Terms and Conditions</b>

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#### **SUMMARY**

Council to consider affiliating with the National Disability Services Companion Card Program.

#### **BACKGROUND**

The Companion Card program promotes fair ticketing practices and increases community participation for people with severe or profound life-long disability. It is not for everyone with disability. It is specifically for people who have a life-long need for an attendant carer to attend community activities and events with them.

Currently many people are required to pay two admission fees when they go out, one for themselves and one for their companion (carer). If the Shire chooses to join the Companion Card program, it will be agreeing to issue a second ticket/entry for the cardholder's companion (carer) at no charge, at our venues and activities and events. Acceptance of Companion Card makes a substantial difference to whether cardholders are able to go out, as it greatly reduces the cost.

There are over 700 Western Australian organisations, including Local Governments who are an 'Affiliate' of the Companion Card program (under separate cover)

There is no charge to affiliate with the Companion Card program and National Disability Services will provide the Shire with promotional material to advertise our support of the program.

Benefits of affiliation include:

- The Shire will be listed on the Companion Card Facebook and webpage . Cardholders and carers use these platforms as their 'entertainment guide', giving affiliates preferential business
- The attraction of a new untapped market, people previously unable to afford to pay for themselves and their carer to go out
- Enhancing positive public image of the Shire
- Contributing to an inclusive Western Australian community

#### **COMMENT**

The Shire can offer free entry for the Companion Card holder to the Beverley Swimming Pool, Beverley Gymnasium and any admission/entry fee should it hold an event.

The terms and conditions of the program are attached.

The NDS Companion Card was considered at the Economic and Community Strategy Committee meeting on Tuesday 14 August 2018 with the Committee providing the recommendation below.

**STATUTORY ENVIRONMENT**

Nil

**FINANCIAL IMPLICATIONS**

The cost to Council is expected to be minimal.

**STRATEGIC IMPLICATIONS**

Strategic Community Plan

Strategy 9.3: Continue to improve our facilities and assets for inclusive access.

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE'S RECOMMENDATION**

That Council affiliate with the National Disability Services "Companion Card" program, offering free entry for the Companion Card holder to the Beverley Swimming Pool, Beverley Gymnasium and any admission/entry fee should it hold an event.

## Attachment 12.1



### COMPANION CARD AFFILIATE TERMS AND CONDITIONS

1. Affiliates understand that the Companion Card will only be used when the cardholder requires the assistance of a companion to participate at a particular venue/activity.
2. The minimum expectation of Companion Card affiliates is that they will issue Companion Card Cardholders from any Australian State or Territory with one Companion Ticket, or admission, at no charge. This ticket will be exempt from all booking fees.
3. Where a cardholder needs more than one companion, to provide attendant care support, the cardholder will negotiate this with the venue/activity at the time of booking.
4. The Companion Card can be used to obtain a Companion Ticket for any programs, services and sessions run by affiliated venue/activity operators. This will be subject to the usual admission availability and conditions.
5. Booking and ticket distribution practices for Companion Tickets should not be more difficult than the standard ticketing practices of the affiliated venue/activity.
6. The Companion Card can be used in conjunction with any recognised concession cards.
7. The venue/activity must ensure cardholders are able to be seated or located physically close to their companions. Companions will remain close to cardholders to assist them as required. Cardholders with specific seating requirements will inform the venue/activity at the time of booking.
8. Some venue/activity operators may charge for participation over and above general admission costs (e.g. a fee for rides in addition to an entry fee at a fun park). Affiliated venue/activity operators must issue a Companion Ticket for both admission, and for additional components, such as rides etc., if the cardholder requires assistance in order to participate.
9. Companion Cards may be used to purchase a package deal that combines admission costs with ancillary components such as meals etc. When taking a booking for a package deal, affiliates should provide details of what is included with the Companion Ticket. It is essential that the companion's support to the cardholder is not disrupted if the ancillary components are not included in the Companion Ticket. For example; if meals are not included, the companion must be able to bring or access food in a manner that enables them to provide continual support to the cardholder.
10. Affiliated venues/activities agree to, where possible, display the Companion Card logo in a prominent position at their business premises or ticketing outlet, and in promotional material.
11. Only the person whose photograph and details appear on the Companion Card can use the card.
12. Companion Tickets cannot be used without the Companion Card cardholder being present.
13. Companion Card cardholders must inform the venue/activity of their requirement for a Companion Ticket at the time they book or purchase their own ticket.
14. Acceptance of the Companion Card does not indicate that the venue/activity is accessible. Cardholders will be advised to check accessibility with the venue/activity before booking tickets.
15. Cardholders must provide their Companion Card details when making telephone bookings, and must present their valid card during ticket collection and at any time when asked during the activity. If cardholders cannot present their card, they may be charged for the Companion Ticket.
16. If a venue/activity suspects a Companion Card is being misused, they can report this to the Companion Card program, which will investigate the report. Proven misuse of the Companion Card may result in card cancellation, and the cardholder being ineligible to reapply.
17. It is understood that venue/activity operators and organisations agree to and accept the Companion Card Affiliate Terms and Conditions when they submit the Industry Affiliation Form.

## **12.2 Electoral Caretaker Period Policy**

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<b>SUBMISSION TO:</b>	<b>Ordinary Council Meeting 28 August 2018</b>
<b>REPORT DATE:</b>	<b>15 August 2018</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REFERENCE:</b>	<b>ADM 0428</b>
<b>AUTHOR:</b>	<b>S.P. Gollan, Chief Executive Officer</b>
<b>ATTACHMENTS:</b>	<b>WALGA Template Policy (under separate cover)</b>

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### **SUMMARY**

Council to adopt WALGA Electoral Caretaker Period Policy after the WALGA template was reviewed by the Economic and Community Strategy Committee on 14 August 2018.

### **BACKGROUND**

At the July 2018 Council briefing, the WALGA template policy was tabled to Council. It was agreed to review the template at the next Committee Meeting (14 August 2018).

### **COMMENT**

It is hoped that Council would be unlikely to be in a situation to need the Caretaker Policy, but Council agreed it was best to be prepared so that Major Policy Decision's cannot be made during the caretaker period if the decision is contentious or likely to cause Community angst.

The WALGA template is very comprehensive and has been adapted to suit Councils requirements.

### **STATUTORY ENVIRONMENT**

Nil

### **FINANCIAL IMPLICATIONS**

N/A

### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 12: Council leads the organisation and engages with the community in an accountable and professional manner

### **POLICY IMPLICATIONS**

New Policy -

### **VOTING REQUIREMENTS**

Simple Majority

### **COMMITTEE'S RECOMMENDATION**

That Council adopt the Electoral Caretaker Period Policy.

### **12.3 Wheatbelt Secondary Freight Route**

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**SUBMISSION TO:** Ordinary Council Meeting 28 August 2018  
**REPORT DATE:** 15 August 2018  
**APPLICANT:** Regional Road Group  
**FILE REFERENCE:** ADM 0173  
**AUTHOR:** S.P. Gollan, Chief Executive Officer  
**ATTACHMENTS:** Wheatbelt Secondary Freight Route Briefing Note (under separate cover)

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#### **SUMMARY**

Council to consider endorsing the progression of the Wheatbelt Secondary Freight Route (WSFR) Project that involves the inclusion of the WSFR project on the Infrastructure Australia Infrastructure Priority List and an application to *Building Better Regions Fund* to aid the efficiency of supply chains serving the Wheatbelt.

#### **BACKGROUND**

At the Wheatbelt South Regional Road Group (WSRRG) meeting held Thursday 26 July 2018 attended by the Chief Executive Officer and Cr L Shaw, it was resolved that each Council be requested to allocate \$6,000.00 towards the Secondary Freight Route Project to undertake detailed planning and design works.

#### **COMMENT**

The Chair of the WSRRG, Cr Katrina Crute has provided a briefing note for Council, and further the below email received Monday 6 August 2018:

*At the most recent meeting of the WBS RRG the delegates asked me to write to you all requesting that all Council's reaffirm their commitment to the Wheatbelt Secondary Freight Project and commit \$6000 in their 19/20 budgets as the co-contribution required from all 42 LG's for the funding application we will be submitting over the coming months to undertake the detailed planning and design works to enable us to have a Level 4 Infrastructure Australia Submission prepared.*

*We acknowledge that a lot of councillors will not be intimately aware of the project, so to that end Garrick Yandle together with the Working Group have prepared a detailed Briefing document that we would like you to include with the agenda item for your councillors.*

*We are requesting that all LG's present the motion as is below, our intent is to have 42 LG's adopted the exact same position, so that we continue to present a united front. It is this collaboration and agreement that is getting us significant traction both at a Federal and State Government Level. We would like you to present this recommendation and supporting documentation to your councils in the August round of Council meetings, following these meetings we would like you to write back to me as Chair of WBS RRG confirming the motion that was passed by council.*

*For those that aren't away the WSFR Project has been working on this project since mid 2016; the project stemmed from considerable work done by both WBS & WBN in looking at their road networks in attempt to improve connectivity through our RRG funding and road projects. This mapping process started in 2014, once the RRG*

*together with Main Roads identified that improving the connectivity was a major project that would bring significant economic benefit to the Ag Region a working group was formed and RDA via Juliet Grist helped us obtain initial funding to further progress this as a regional road project. The last 2 ½ years have seen considerable work undertaken by all 42 LG's and the working group to get this project to a point where we are starting to have constructive and positive meetings with the State Government, Federal Government, Infrastructure Australia, Freight & Logistics Council WA, CBH and other key stakeholders.*

*Hopefully this provides your councils with sufficient information about the background of the project and the plan going forward to enable them to provide the working group with formal support, so we can continue to work for what is a significant regional project for Wheatbelt Region.*

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

\$6,000.00 - 2019/20 Budget

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan

Goal 1: Shire infrastructure is prepared for economic gains and an increase in our population

#### **POLICY IMPLICATIONS**

N/A

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **OFFICER'S RECOMMENDATION**

That Council:

1. Notes the Secondary Freight Routes Project Development report;
2. Supports the strategic intent of the Secondary Freight Routes project;
3. Authorises the Chief Executive Office to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight project; and
4. Endorses in principle an allocation of \$6,000 in 2019/20 to co-fund Secondary Freight Route Project development subject to a successful Building Better Regions Program application.

**13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

New Business of an urgent matter only arising by order of the meeting.

**14. CLOSURE**

The Chairman to declare the meeting closed.