



19 December 2017

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway Shire President
Cr DL Brown
Cr DW Davis
Cr P Gogol
Cr SW Martin
Cr TWT Seed
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Cr CJ Pepper Deputy President Approved Leave of Absence

2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

BOYLE Joan Margaret 5 December 2017

3. DECLARATIONS OF INTEREST

3.1 Cr Davis – Item 9.4 – Interest of Proximity

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 28 November 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 28 November 2017 be confirmed.

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Development Application – Lot 202 Simmons Road, Beverley

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 13 December 2018
APPLICANT: Mr J & Mrs K Quake
FILE REFERENCE: SIM 51543
AUTHORS: Mr B.S de Beer, Shire Planner &
Mrs J. Jurmann, Shire Planner
ATTACHMENTS: Application Documentation

SUMMARY

An application has been received to construct a Relocated Second Hand Dwelling & Zincalume Outbuildings (Sheds) on 49 (Lot 202) Simmons Road, Beverley. The applicant also requested a new location for the building envelope. It will be recommended the application be approved.

BACKGROUND – ORIGINAL REPORT NOVEMBER ITEM 9.4

The applicant is proposing to relocate a second hand building (dwelling) to 49 (Lot 202) Simmons Road, and to also construct 2 x Zincalume Outbuildings (measuring 3.75m X 7.5m and 2m in height each). The applicant also requested a revised location for the Building Envelope. All of the above requires consideration by Council.

The subject site is zoned '*Rural Residential 5*', is 2.0017ha in extent and is vacant at present.

Relocated Second Hand Building/Dwelling:

Planning for second hand dwellings is guided by Council's Relocated Second Hand Buildings Policy. The objective of the policy is to ensure that the relocation of second hand buildings is undertaken to an approved standard which pays regard to local amenity and aesthetics.

To address any possible amenity and aesthetic concerns should Council approve the application, it will be recommended the dwelling is painted and finished to an acceptable standard, as conditions of approval. To ensure the dwelling is finished within an acceptable timeframe it will be recommended a bond, in compliance with Shire of Beverley Town Planning Scheme No. 2 (TPS 2) and Council's policy, is also imposed as a condition of approval.

Council's Relocated Second Hand Buildings Policy requires an inspection by the Shire's Building Surveyor of the dwelling prior to relocation into the Shire. The purpose of this requirement is to ensure the dwelling is suitable for relocation. The Shire's Building Surveyor did inspect the property *in situ* and has submitted a favourable report in this regard (attached hereto).

The recommended conditions of approval are consistent with TPS 2 and Council policy and are anticipated to address any matters of concern. Therefore it will be recommended the application is approved.

Zincalume Outbuildings:

The Council's Outbuilding policy requires Outbuildings in this Zone to be clad in Colourbond whereas the applicant is proposing 2 x Outbuildings with Zincalume cladding. The applicant however submitted that he will spray paint the Outbuildings in the same colour scheme as the relocated second hand dwelling, and it will be recommended that this be made a condition of planning approval. The applicant also verbally proposed to plant trees as a visual landscaping buffer between Simmons Road and the Outbuildings, although this is not indicated on the site plan. The Outbuildings otherwise comply with all aspects of Council's Outbuilding Policy.

Amendment of Building Envelope Location:

The applicant submits that, as a result of unique on-site geological conditions (rocky outcrops and shallow granite) it will be challenging to develop at the present Building Envelope location, and a new location on the property for the Building Envelope is therefore requested. Shire Planner is of the opinion that the request is reasonable under the unique circumstances and that approval to move the Building Envelope to the new position indicated on the site plan should be approved. It is still the intention to have all proposed development contained within the new building envelope area, which aims to enhance the overall amenity of the broader development as depicted in the adopted Outline Development Plan for the subdivision (attached hereto).

Domestic Water Supply:

In terms of TPS2 requires for the 'Rural Residential 5' Zone:

'...no dwelling shall be constructed or approved for construction unless a minimum of 92,000 litres domestic water storage tank or other approved potable water supply and storage facility is established with the dwelling.'

This will be recommended to be made a condition of planning approval.

Advertising

The application was advertised for a period of 14 days to neighbouring land owners considered to be potentially affected by the revised Building Envelope. No submissions were received.

HISTORY

At the 28 November 2017 Ordinary Council meeting the item lay on the table to allow Council to "*receive further planning advice and answer questions in regards to the building envelope, Second-hand Dwelling Policy and Outbuilding Policy for the zincalume shed from a Planner*".

Since the 28 November 2017 meeting, the Shire Planner has met with the applicant and provided the following updated report for Council:

ADDENDUM TO ITEM 9.1 - DEVELOPMENT APPLICATION, QUAKE, LOT 202 (49) SIMMONS RD, BEVERLEY

Summary

Council at its Ordinary Meeting held on 28 November 2017 resolved to defer determination of the development application to amend the location of the building envelope, relocate a re-purposed second-hand building and construction of zincalume outbuildings at the subject property for the following reason:

“To receive further planning advice and answer questions in regards to the building envelope, Second-Hand Dwelling Policy and Outbuilding Policy for the zincalume shed from a Planner.”

Additional Information

Following Council's resolution, further research of Council records relating to the original subdivision, together with consultation has occurred with the Applicant, in regards to the relocation of the building envelope, to provide Council with additional information to better inform their decision making process.

Building Envelope

The property is subject to the provisions of Rural Residential Area 5 (RR5) in Schedule 3 of the Beverley Town Planning Scheme No. 12. Scheme Amendment No. 12, which created Rural Residential Area No. 5, was gazetted on 21 December 2007.

The Scheme Amendment Report for the rezoning included a Land Capability Report prepared by Landform Research. This Report was for the purpose of investigating the land capability and to provide a geological assessment to determine the suitability of the land for the proposed rural residential development.

In regards to the subject application and property, the Soil Distribution Map (Attachment 1) produced as part of the Report provides details of the location of the soils, including granite outcrops. This mapping was then utilised to develop the Outline Development Plan (ODP) (Attachment 2), although it is worth noting that one of the outcrop areas is not indicated on the ODP.

When the approval for subdivision was granted by the Western Australian Planning Commission (WAPC) on 15 June 2012, a condition of approval was imposed requiring the submission of a detailed plan identifying building envelope(s) on all lots of the approval plan of subdivision prepared in consultation with the local government. This condition was in contradiction to the Scheme Amendment Report that recommended building exclusion zones that were depicted on the ODP.

Building envelopes were identified on the four lots to be created as the first stage of the development. A copy of the approved Deposited Plan is attached for Council's reference (Attachment 3). As can be seen, all of the building envelopes were positioned towards the rear of the lots. There is no information on Council's files providing an explanation of the location of the building envelopes, however building envelopes tend to be positioned in these circumstances to provide a desired rural appearance of the development in accordance with the information provided in the Land Capability Report.

ADDENDUM TO ITEM 9.1 - DEVELOPMENT APPLICATION, QUAKE, LOT 202 (49) SIMMONS RD, BEVERLEY

Once a building envelope on a deposited plan or an ODP has been identified, the building setbacks in the local planning scheme do not apply and all development must be located within the building envelope, including any on-site sewerage systems.

The original building envelope is located vertically at the rear of the lot with an area of 2,000m². The development application as submitted proposes to relocate the building envelope to the front of the lot with a horizontal orientation setback 15 metres from the front and western boundaries to accommodate the proposed dwelling and outbuildings across the front of the lot.

Taking into consideration the Soil Distribution Map from the Land Capability Report, this site appears to be acceptable, however this location could be considered inconsistent with the intent of the location of the original building envelope, and could also set a precedent for the remainder of the first stage of this development.

Following Council's resolution, the Applicant was requested to seek advice from a suitably qualified person, such as a Structural Engineer, to provide justification for the relocation of the building envelope, which should include reasons why the existing site is unacceptable to support his claims that the original location contains granite and is unsuitable for building and septic.

The Applicant, at the time of writing this Report, has not provided this information, although has advised that an Engineer has been employed and test holes have been excavated by another person. However a Report has not been provided.

An alternative location has been suggested by the Applicant for the building envelope, 48 metres from the front boundary and 56 metres from the western boundary. However, it appears that the distance from the eastern boundary would be less than 15 metres, the minimum standard setback in the areas.

The Applicant's Consultant, Build Rite, has reviewed the original building envelope location and has now provided an updated site plan for Council to consider, that proposes a central location on the lot (Attachment 4). Additionally, it has reviewed the development within the building envelope to improve the layout of the development by locating the sheds behind the dwelling, which is a considerably improved planning outcome.

Second-Hand Dwelling Policy

The Local Planning Policy (LPP) for Relocated Second-Hand Dwellings applies throughout the Shire and is applicable to the subject application.

An inspection of the proposed dwelling was carried out in-situ at its current location in Bullsbrook. One of the recommendations in the Report was for a verandah to be constructed along the front elevation to improve the appearance of the building to be more akin with a typical rural dwelling.

The submitted plans indicate small portico type verandahs to be constructed over the front and rear entrances to the dwelling.

ADDENDUM TO ITEM 9.1 - DEVELOPMENT APPLICATION, QUAKE, LOT 202 (49) SIMMONS RD, BEVERLEY

One of the objectives of the LPP is to “*ensure the style, construction and design of relocated buildings is in keeping with the character of the surrounding buildings in particular and the locality in general*”. Achieving this objective is particularly important when considering applications proposing re-purposed buildings, such as former dongas.

A condition was recommended in the original Report to address the external appearance of the building as follows:

“Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.”

To better address Council’s concerns regarding the external appearance of the dwelling, it is recommended that the proposed condition be amended by identifying verandahs specifically to read as follows:

“Prior to occupation, the exterior of the dwelling, including the construction of a front verandah along the length of the façade, shall be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.”

The amended condition has been included in the new Schedule of Conditions.

Outbuildings

The criteria of Table 1 of the LPP for Outbuildings for the Rural Residential zone specifically excludes zincalume from the approval list of materials for walls and roofs, which directly relates to implementation of the second objective of the policy:

“To limit the impact of outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like”.

The Applicant has already purchased the second-hand outbuildings and has proposed to paint the surface of the walls to improve their appearance and to address the provisions of the LPP. Proposed condition no. 7 addresses this requirement by requiring painting prior to use of the outbuildings.

However, due to the location of the outbuildings and the maintenance required to upkeep the painted surface in a satisfactory condition, Council could require screening of the outbuildings with landscaping or the like. The outbuildings could also be required to be located behind the dwelling to minimise their impact on the streetscape as intended for incidental development. The inclusion of compliance with this condition in the bond release requirements may also be deemed appropriate (refer to condition 3).

ADDENDUM TO ITEM 9.1 - DEVELOPMENT APPLICATION, QUAKE, LOT 202 (49) SIMMONS RD, BEVERLEY

Conclusion

There are a number of variations to Council Policies proposed in this development application.

To address Council's concerns and to provide better clarification around the timing of the requirements, a number of amendments are recommended to the conditions originally proposed as follows:

PROPOSED SCHEDULE OF CONDITIONS:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Shire of Beverley.
2. All works are to be completed within 12 months from the date of this determination.
3. Prior to the commencement of any works, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including clearing the site of debris, connecting plumbing and water, construction of the front verandah, and painting and screening of the outbuildings are completed to the satisfaction of the Shire of Beverley.
4. Prior to occupation, the exterior of the dwelling, including the construction of a front verandah along the length of the façade, shall be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.
5. Prior to occupation, the premises shall be connected to an approved wastewater treatment system.
6. Prior to occupation, a minimum of 92,000 litres domestic water storage tank or other approved potable water supply and storage facility must be established with the dwelling.
7. Prior to use of the outbuildings, the external walls shall be painted in a colour which is in harmony with the rest of the development and locality and screened to the satisfaction of the Shire of Beverley.
8. The outbuildings shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

**ADDENDUM TO ITEM 9.1 - DEVELOPMENT APPLICATION, QUAKE, LOT 202
(49) SIMMONS RD, BEVERLEY**

- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire of Beverley. Bank or other guarantees are not acceptable.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- Note 7: In regards to condition 7, it is advisable that your paint colour selection be submitted to the Shire of Beverley for approval prior to commencement of any painting.

STATUTORY ENVIRONMENT

The application may be approved in terms of Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

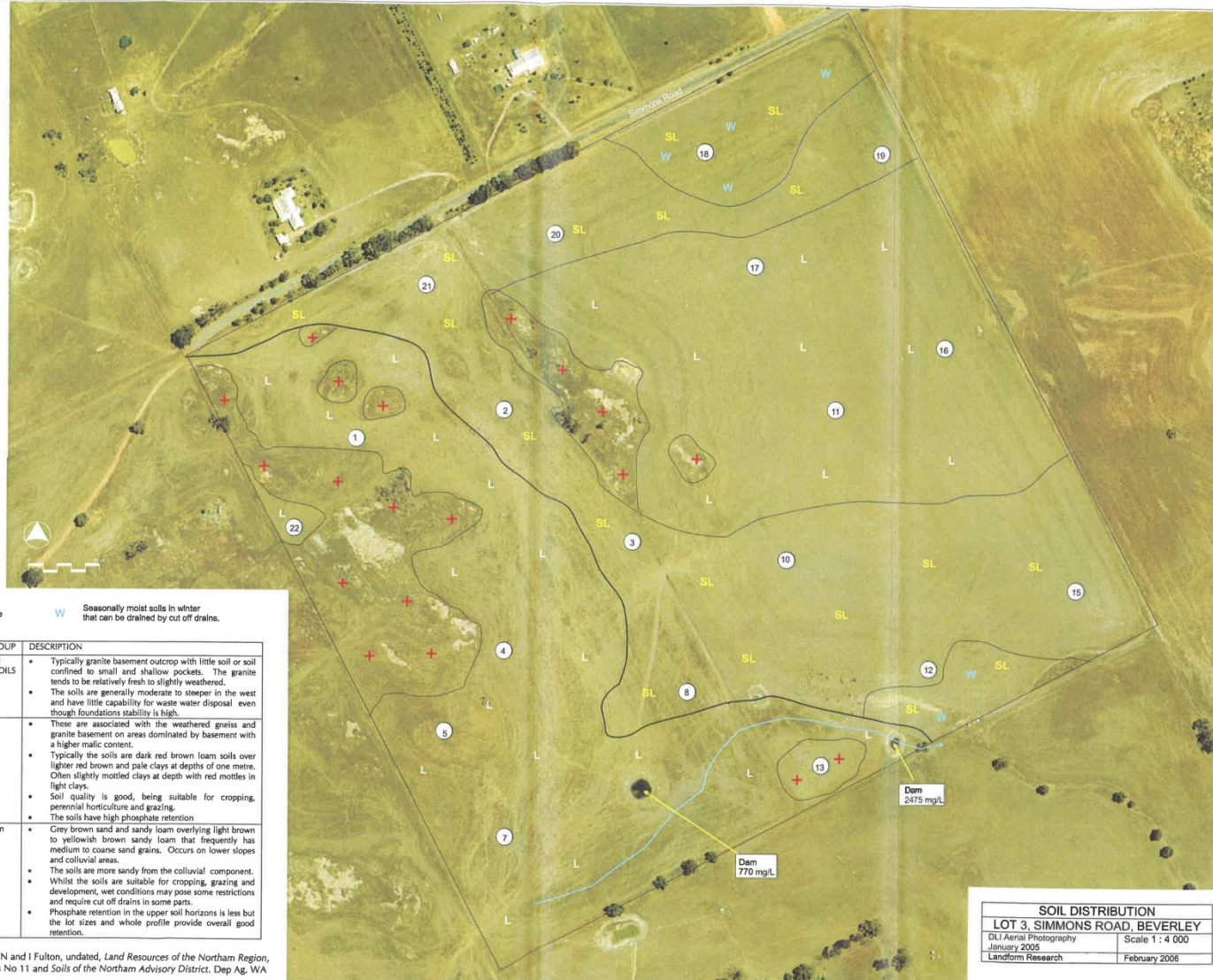
That Council grant planning approval for the amendment of the Building Envelope Location and for the placement of a Relocated Second Hand Dwelling and Outbuildings at 49 (Lot 202) Simmons Road, Beverley subject to the following conditions and advice notes:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Shire of Beverley.
2. All works are to be completed within 12 months from the date of this determination.
3. Prior to the commencement of any works, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including clearing the site of debris, connecting plumbing and water, construction of the front verandah, and painting and screening of the outbuildings are completed to the satisfaction of the Shire of Beverley.
4. Prior to occupation, the exterior of the dwelling, including the construction of a front verandah along the length of the façade, shall be finished to an acceptable standard which is in harmony with the amenity of the area, to the satisfaction of the Shire.
5. Prior to occupation, the premises shall be connected to an approved wastewater treatment system.
6. Prior to occupation, a minimum of 92,000 litres domestic water storage tank or other approved potable water supply and storage facility must be established with the dwelling.
7. Prior to use of the outbuildings, the external walls shall be painted in a colour which is in harmony with the rest of the development and locality and screened to the satisfaction of the Shire of Beverley.
8. The outbuildings shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire of Beverley. Bank or other guarantees are not acceptable.
- Note 6: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- Note 7: In regards to condition 7, it is advisable that your paint colour selection be submitted to the Shire of Beverley for approval prior to commencement of any painting.

Attachment 9.1 for Addendum Report – Attachment 1



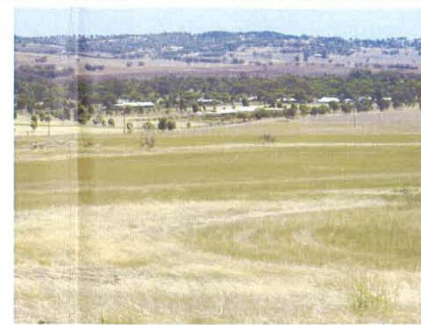
Attachment 9.1 for Addendum Report – Attachment 1



View east towards Beverley townsite



View east towards Beverley townsite



View north east to Simmons Road showing nearby dwellings



Loam soils with high phosphate retention. More sandy loams



Loam soils with high phosphate retention. Red Brown Loams



Yellow loams in the base of the duplex sand over loam



Yellow loams in the base of the duplex sand over loam. The surface sand has low phosphate retention but the profile as a hole has high retention.



Loam soils with high phosphate retention. Red Brown Loams



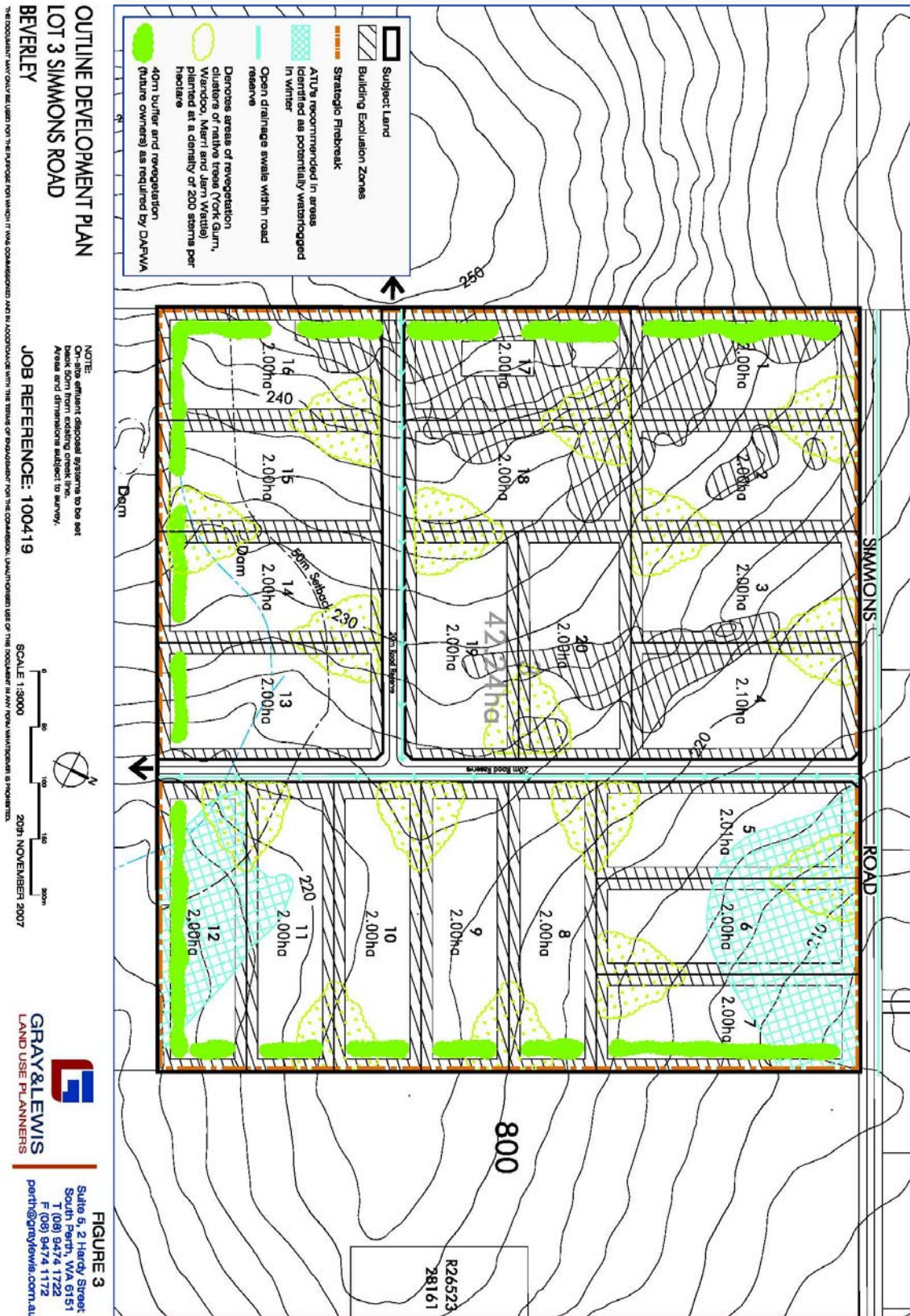
Loam soils with high phosphate retention. Red Brown Loams. Note that the soils are suitable close to granite basement outcrop in the background.



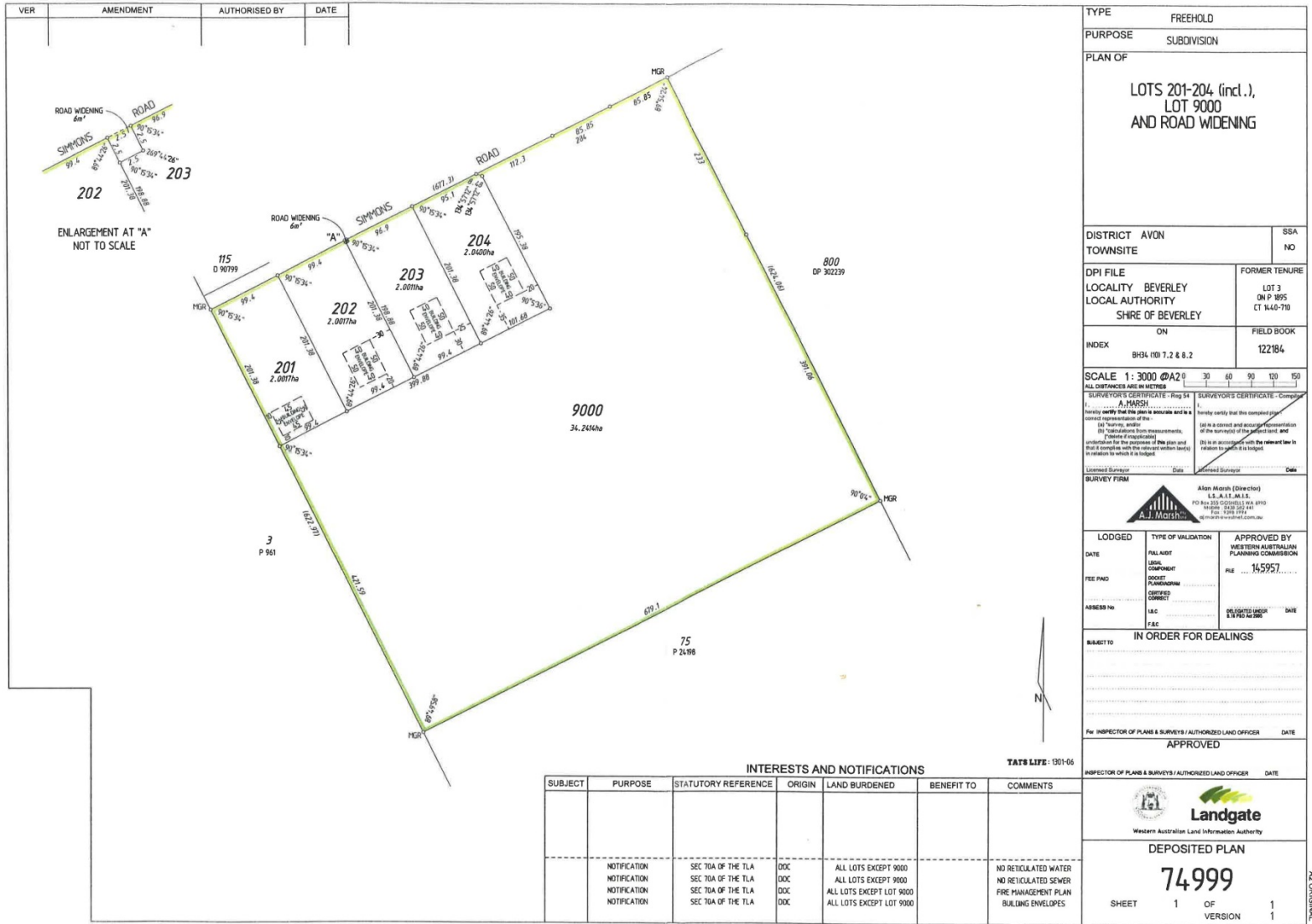
View east across the site

SITE PHOTOGRAPHS	
LOT 3, SIMMONS ROAD, BEVERLEY	
Landform Research	February 2006

Attachment 9.1 for Addendum Report – Attachment 2



Attachment 9.1 for Addendum Report – Attachment 3



Attachment 9.1 for Addendum Report – Attachment 4



"When you need to know it is built right"

Attention: Jacky Jurmann

Shire of Beverley
Administration Centre
136 Vincent St, Beverley WA 6304
Phone: (08) 9646 1200
Email: Beverley Planner planner@beverley.wa.gov.au

RE: lot 202 Simmons Road, Beverley

Thursday, 14 December 2017

RELOCATION OF BUILDING ENVELOPE

Jacky,

Please consider this letter of proposal in support of a proposed relocation of the existing building envelope to lot 202 Simmons Road, Beverley.

Background

The owner of this property wishes to relocate the building envelope from its existing location to a place closer to Simmons Road. The owner requests this relocation of building envelope for the following reasons

1. The re-location of the envelope makes the lot more workable for the purposes of the owner;
 - a. Living in the front and using the rear for storage sheds etc.
 - b. Usage of the rear of the property for rural pursuits such as growing fruit trees, vegetable gardens etc.

2. A shorter driveway is preferred. Due to time and cost a shorter driveway is more likely to be sealed and maintained throughout its lifetime.

John Quake (the owner) has concerns that will the buildings "squashed" at the back of the block he will be limited in placing his rural interests such as fruit trees, vegetable gardens etc. within close proximity (short walking distance) of the rear of the dwelling and keeping with the requirement for distance from neighbouring properties (currently only 20m to the rear boundary).

The issue with the drive way is that the owner would like a well-maintained drive (possibly sealed) but this is cost prohibitive the longer the driveway is.

Attachment 9.1 for Addendum Report – Attachment 4



"When you need to know it is built right"

The main reason being, the usability of the property in the way the owner would like to use and develop the block suits these purposes to a greater degree in the proposed location rather than the current location.

Following our discussions on the 11TH of December 2017 I understand that the main issues with relocation of the building envelope are;

- Precedent; and
- Visual amenity

Precedent

No relocation of a building envelope has yet been considered in this area. Therefore, the decision in this application sets precedent for further decisions.

The applicant realises the importance of maintaining the Shire of Beverley's primary objectives for such properties. These being to;

- Ensure that the Rural Nature of the Shire is maintained;
- Adequately screen large buildings so as to not destroy the rural ambience and setting;
- To achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads;

Being made aware of these objectives the property owner has amended his first requested front setback from 15 metres to provide a 46-metre setback to the building envelope from the primary road. This large setback will ensure that a rural nature and ambience is achieved when viewing the property from Simmons Road and also ensuring distance from important roads. The owner has also agreed to maintain the side setback already in place in order to maintain distance from neighbouring properties.

Visual amenity

The applicant is aware of the shires objected to situate the dwelling and out - buildings in the middle section of the block. This is not achievable due to granite outcrops, so closer to the rear was chosen for the building envelope. The applicant believes that the proposed location of the building envelope and buildings situated within will still achieve the Rural amenity visually, due to maintaining distance from the main road and from surrounding properties.

Attachment 9.1 for Addendum Report – Attachment 4



"When you need to know it is built right"

The owner has also agreed to place outbuildings behind the dwelling in order to screen the larger shed from view. This will maintain the rural visual amenity by screening an industrial look shed from view of Simmons Road.

The owner is also willing to take on board the councils objective that the Rural Nature of the Shire is maintained in his future use of the property

See also included supporting documents, including amended plans.

Kind Regards

A handwritten signature in black ink that reads "James McLevie".

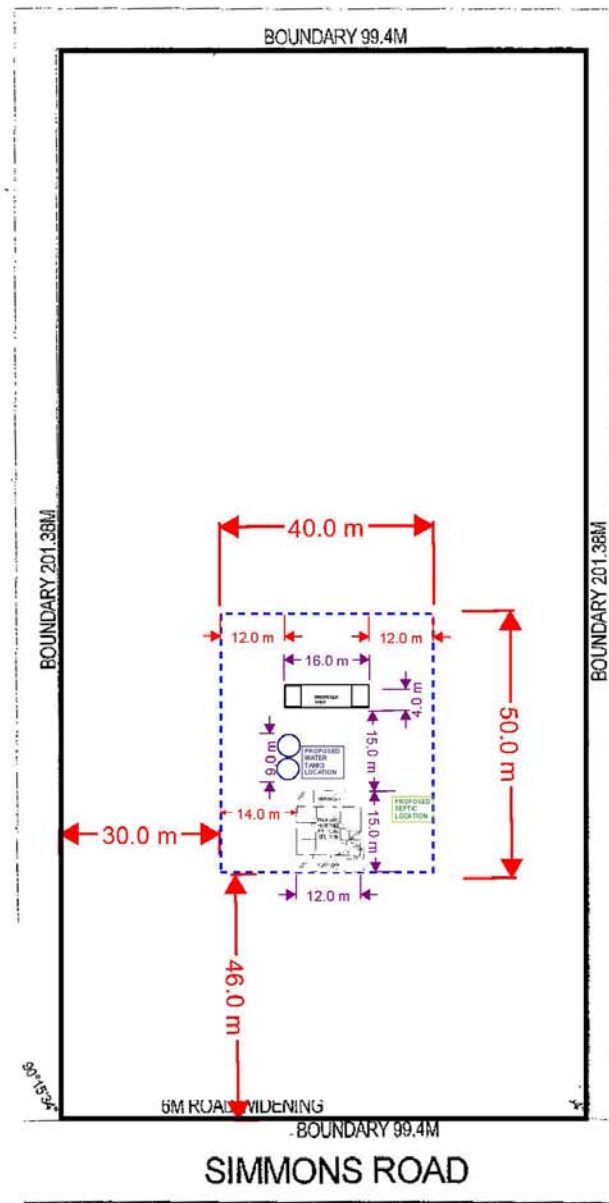
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Ph: 0423 136 403
Email: ritebuild@icloud.com
ABN: 3138483434750

Attachment 9.1 for Addendum Report – Attachment 4

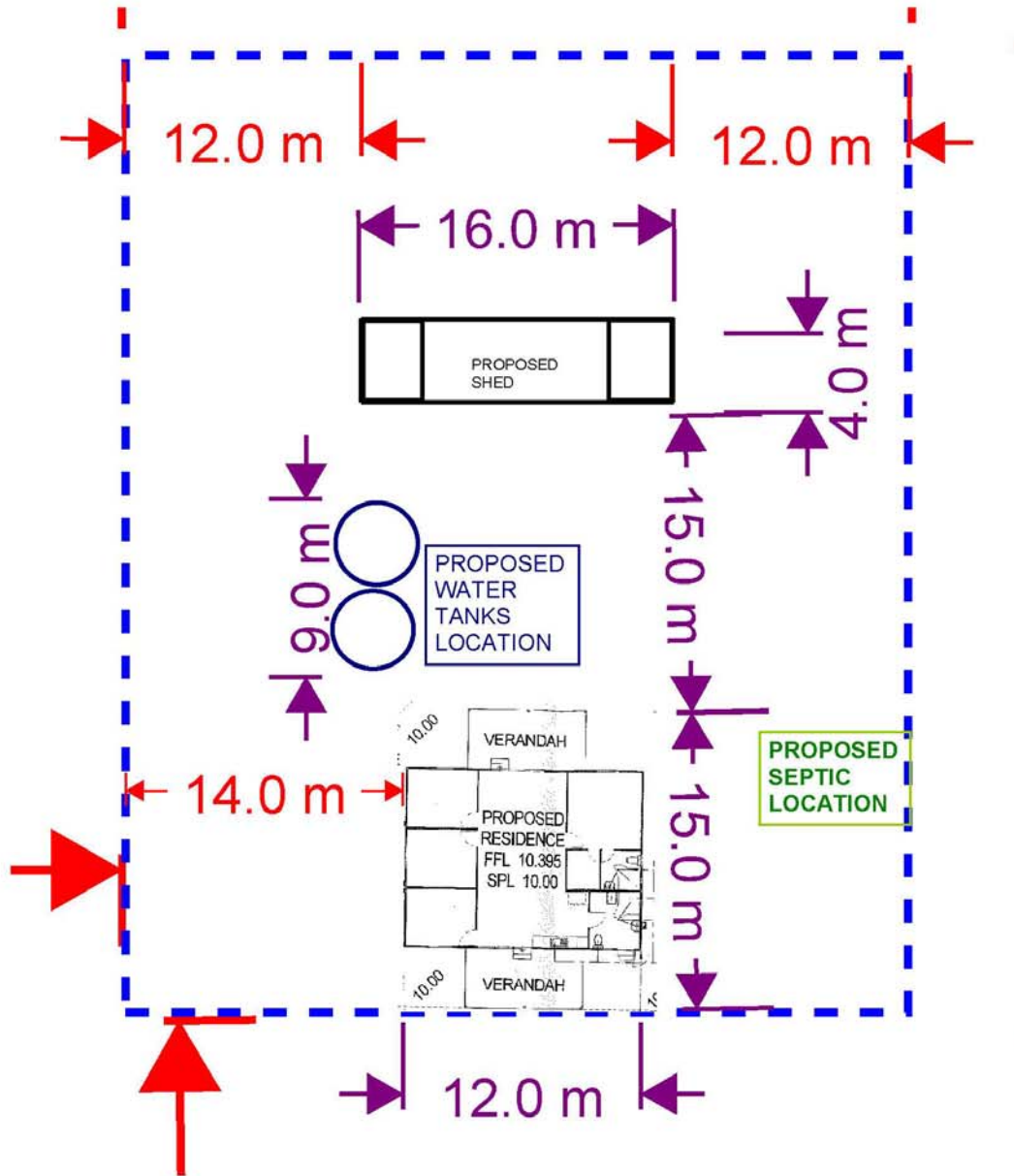
LOT 202 Simmons Road, Beverley WA 6304



PROPOSED POSITION OF BUILDING ENVELOPE ON PROPERTY

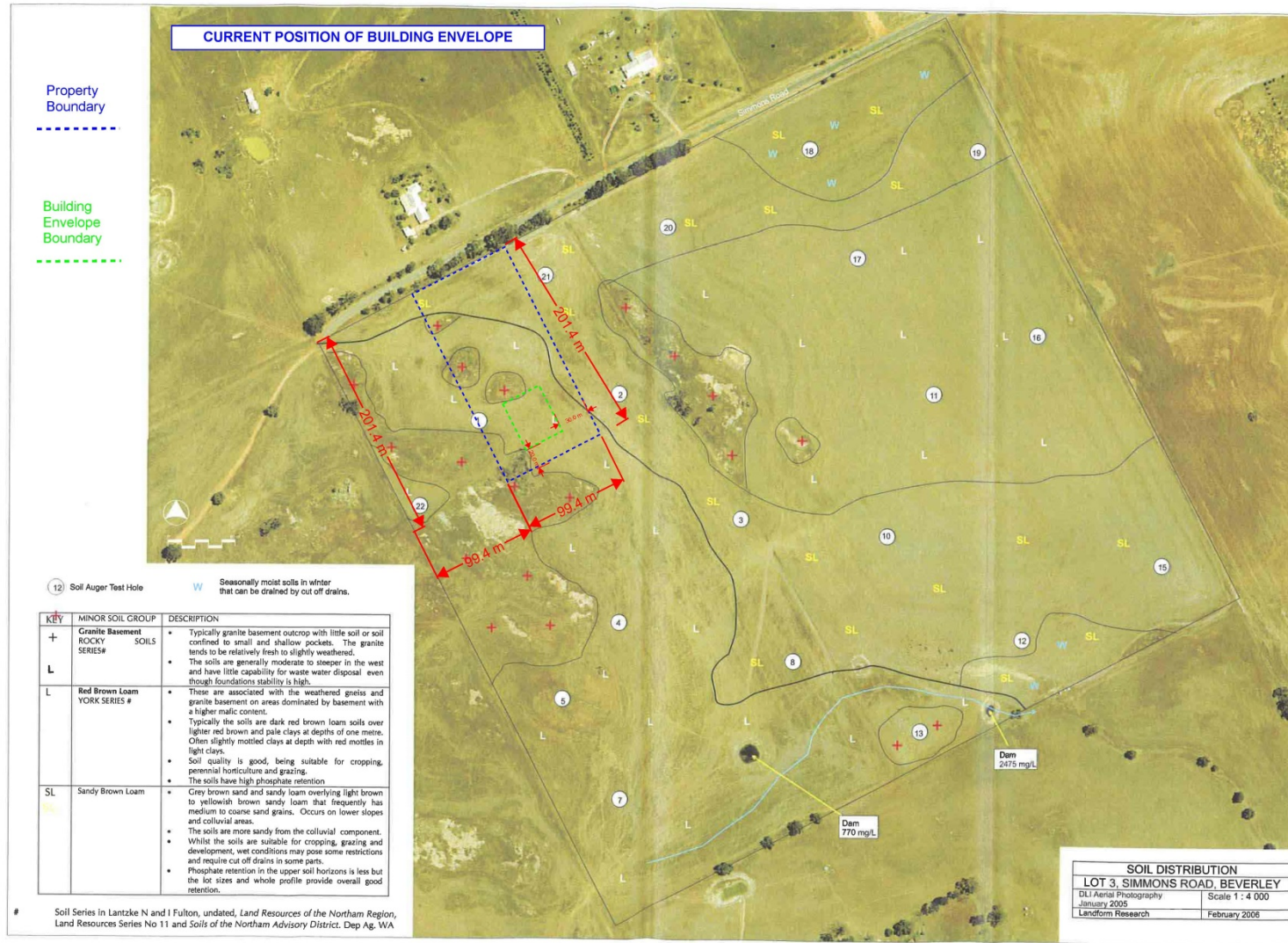
Attachment 9.1 for Addendum Report – Attachment 4

LOT 202 Simmons Road, Beverley WA 6304

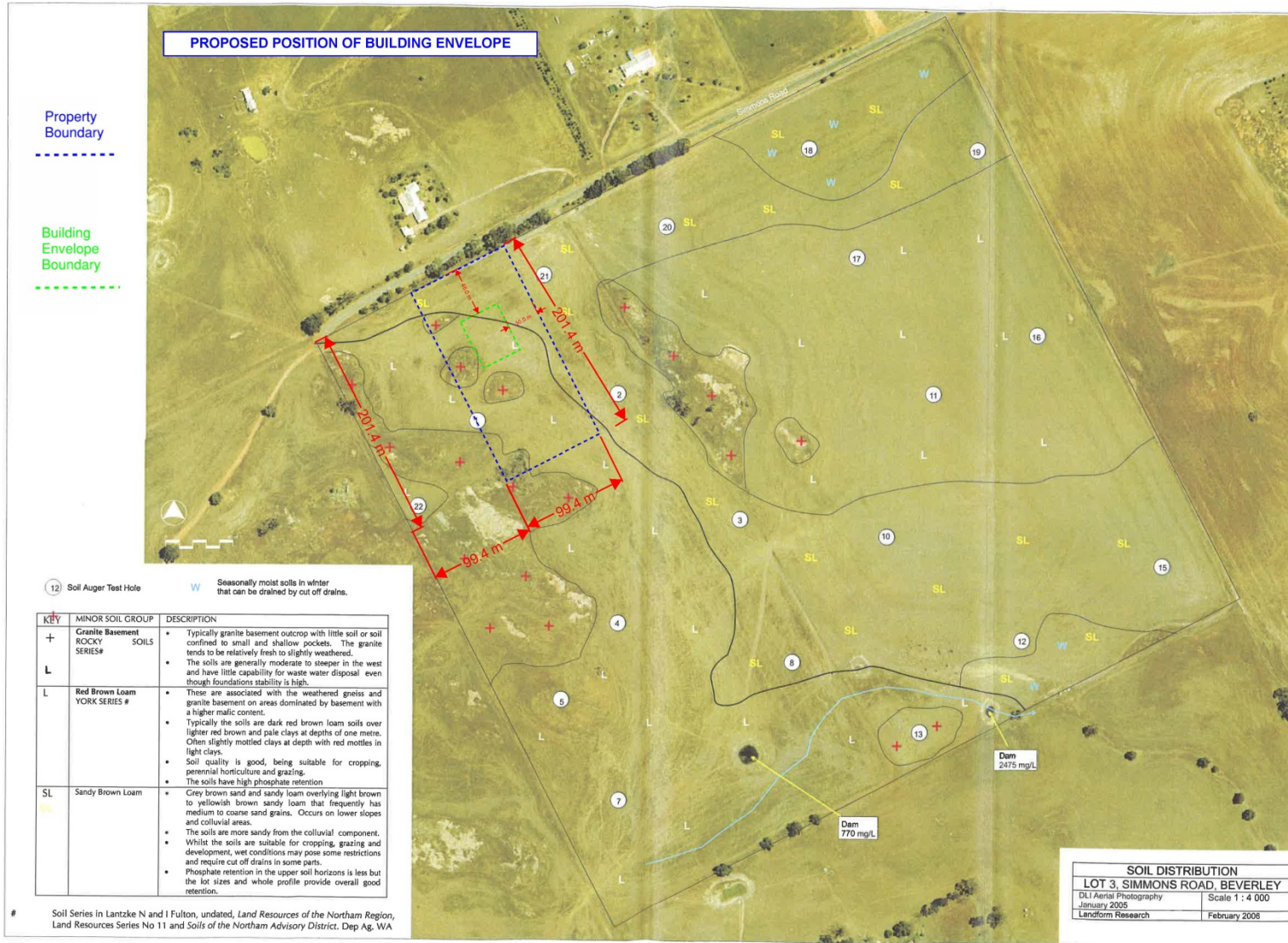


EXPANDED VIEW OF BUILDING LOCATIONS WITHIN ENVELOPE

Attachment 9.1 for Addendum Report – Attachment 4



Attachment 9.1 for Addendum Report – Attachment 4, new proposal



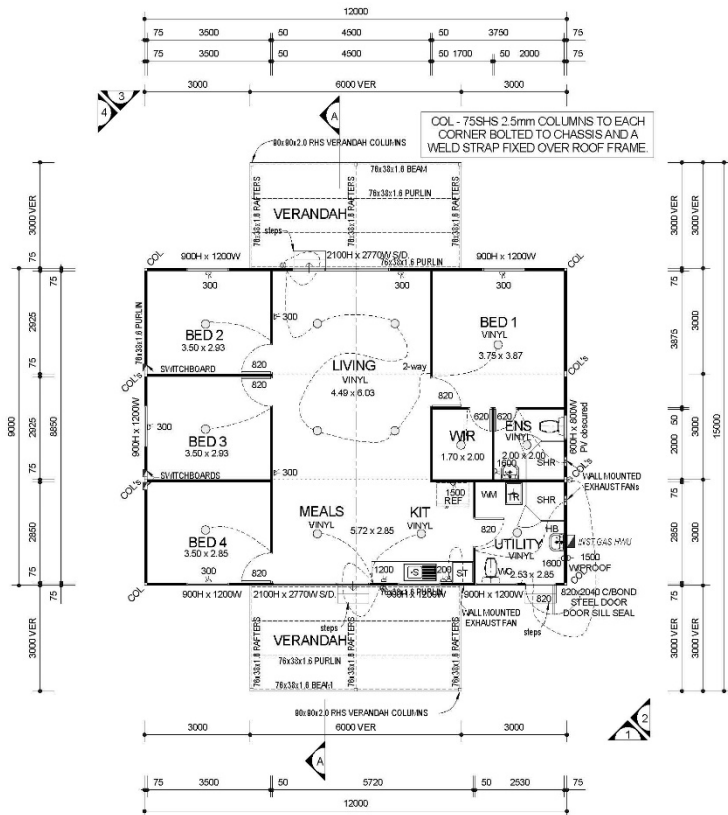
Attachment 9.1 – (Original Attachment Nov Item 9.4)

Locality Map - 49 (Lot 202) Simmons Road

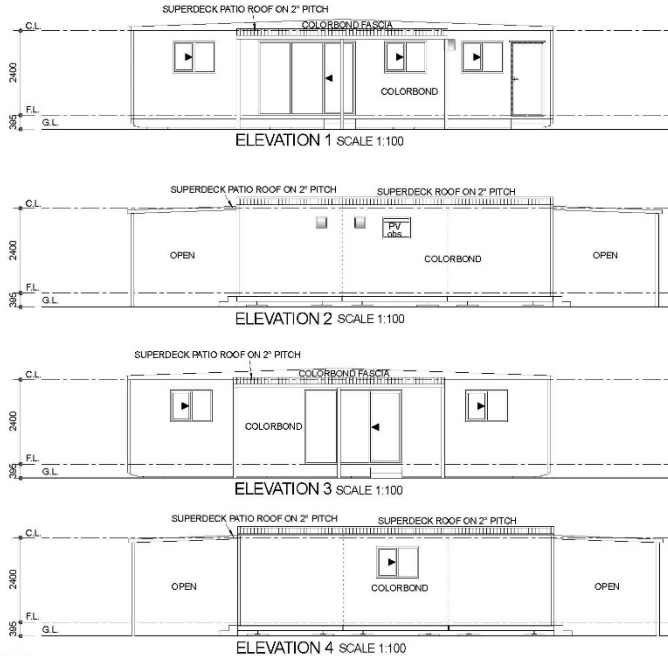


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Attachment 9.1 – (Original Attachment Nov Item 9.4)



FLOOR & ELECTRICAL PLANS & ELEVATIONS



NOTES:
FUTURE R/CYCLE A/CND BY OWNER

ELECTRICAL LEGEND	
	LIGHT : 2x36w FLUORESCENT : DIFFUSED
	LIGHT : EXTERNAL BULKHEAD : W/PROOF
	LIGHT : OYSTER LIGHT FITTING (FLURO)
	GPO : 10AMP SINGLE : HEIGHT SHOWN
	GPO : 10AMP DOUBLE : HEIGHT SHOWN
	GPO : 15AMP SINGLE : HEIGHT SHOWN
	EXHAUST FAN : WALL MOUNTED
	SWITCH ISOLATOR FOR COOKER
	FIRE : SMOKE DETECTOR : HARD WIRED



<p>12 x 9m UNIT 4 x 2</p> <p>Steve's Transportables Steve Shorter - Proprietor Phone 0419 955 259 Email sshorter.1@bigpond.com</p>	<p>JOONDALUP DESIGNS Address 845 Muchea South Rd, Muchea, 6501. Post office Box 97, Muchea, 6501. Phone 08 9571 4361 Fax 08 95710158 Mobile 0411 513 771</p>		<p>CLIENT NAME: JOHN & KEARIE QUAKE</p>	<p>Issue No: 0</p>	<p>Version: FOR APPROVAL</p>	<p>Issue Date: 05.10.17</p>	<p>By: LA</p>
			<p>SITE ADDRESS: LOT 202 SIMMONS RD, BEVERLEY, WA 6304</p>	<p>DRAWING NAME: FLOOR / ELECTRICAL PLAN & ELEVATIONS</p>		<p>Sheet No: 1 OF 6</p>	<p>Revision: 0</p>
<p>SHIRE: SHIRE OF BEVERLEY</p>			<p>Drawn By: LA</p>	<p>Date Drawn: OCT 2017</p>	<p>Scale: 1 : 100</p>	<p>FILE NAME: E:\Documents\303\Steve's Transportables\2017\42 Quake SF</p>	

Attachment 9.1 – (Original Attachment Nov Item 9.4)

TRANSPORTABLE BUILDINGS INSPECTION REPORT

Applicant: John & Kerrie Quake
Current Address of Buildings: Steve's Transportables, Bullsbrook
Inspection Date: 20 October 2017

Summary of Proposal: It is proposed to relocate a transportable building that has been converted to a dwelling to Lot 200 Simmons Road, Beverley.

Description of Buildings: The building is a modular former mine-site accommodation that has been professionally converted to a single dwelling containing three (3) bedrooms, lounge, dining, kitchen, ensuite and combined bathroom/laundry.

Estimated Age of Building: February 2008 (as per Compliance Plate)

Walls

Type: Metal Condition: Good
Rectification Required: Nil (other than repairs required following relocation).

Roof

Type: Metal roofing Condition: Good
Rectification Required: Nil (other than repairs required following relocation).

Floor

Type: Metal Condition: Good
Rectification Required: Nil (other than repairs required following relocation).

Structure – Sub-Floor Type: Steel Condition: Good
Rectification Required: Nil (other than repairs required following relocation).

Interior and Services (Any Relevant Comment)

Appearance: Good. Metal clad. Some minor water damage on ceilings. Fittings to be installed.

General Remarks

When inspected the building was in three (3) pieces stored for sale for a period of 12 months (as advised by seller) and as a result some water damage had occurred to some ceilings as can be seen in the photographs taken.

A number of inspections have now been undertaken at Steve's Transportables where former mine-site buildings are being converted into 2, 3 and 4 bedroom dwellings for relocation within the Shire of Beverley. All dwelling conversions have been compliant with current building standards, including structural engineering and energy efficiency requirements.

Attachment 9.1 – (Original Attachment Nov Item 9.4)

The appearance of this dwelling could be improved through the addition of a front verandah, awning or the like.

Photographs were taken during the inspection and are attached to this Report.

Recommendation

That the dwelling the subject of this inspection can be approved for relocation to the nominated site subject to the following:

A Building Permit application being submitted and approved prior to the relocation of any buildings.

A Structural Engineer's Certification for the building being submitted with the application for a Building Permit.

Details of compliance of the energy efficiency requirements of the Building Code of Australia being submitted with the application for the Building Permit.

An application for a septic system being approved and the system being installed prior to the occupation of any buildings.

Jacky Jurmann

23 October 2017

Inspecting Officer

Date

Attachment 9.1 – (Original Attachment Nov Item 9.4)
PHOTOGRAPHS



Front elevation



Rear elevation

Attachment 9.1 – (Original Attachment Nov Item 9.4)



Side elevation (showing 3 pieces)



Kitchen

Attachment 9.1 – (Original Attachment Nov Item 9.4)



Bathroom



Laundry

Attachment 9.1 – (Original Attachment Nov Item 9.4)



Internal

Compliance Plate



Attachment 9.1 – (Original Attachment Nov Item 9.4)



Minor water damage (top and bottom photos)



Attachment 9.1 – (Original Attachment Nov Item 9.4)

SHED I

DESIGN CRITERIA

1. THESE STRUCTURES ARE CLASSIFIED AS CLASS 1B OF PERFORMANCE LEVEL 2 AND HAVE BEEN DESIGNED TO WITHSTAND WIND SPEEDS OF 100 KM/H. ALL STRUCTURAL ELEMENTS ON THIS DRAWING HAVE BEEN DESIGNED FOR WIND PRESSURE CONSISTENT WITH REGION WIND SPEEDS OF 100 KM/H. ALL PRESSURE COEFFICIENTS ARE BASED ON A 10% EXPOSURE CATEGORY. ALL WIND SPEEDS ARE BASED ON A 10% EXPOSURE CATEGORY. ALL WIND SPEEDS ARE BASED ON A 10% EXPOSURE CATEGORY. ALL WIND SPEEDS ARE BASED ON A 10% EXPOSURE CATEGORY.

2. THE STRUCTURAL ELEMENTS ON THIS DRAWING HAVE BEEN DESIGNED FOR WIND PRESSURE CONSISTENT WITH REGION WIND SPEEDS OF 100 KM/H. ALL PRESSURE COEFFICIENTS ARE BASED ON A 10% EXPOSURE CATEGORY. ALL WIND SPEEDS ARE BASED ON A 10% EXPOSURE CATEGORY. ALL WIND SPEEDS ARE BASED ON A 10% EXPOSURE CATEGORY.

3. THE STRUCTURAL ELEMENTS ON THIS DRAWING HAVE BEEN DESIGNED FOR A NON-TRAFFICABLE ROOF WITH LIVE LOADS CONSISTENT WITH THE FOLLOWING:

- UDL: 0.15 kPa
- POINT LOAD: 3.0 kN

4. DETAILS PART: REFER TO S15 FOR DETAILS

TRUSS SHED RANGE SIZES

SIZE	DOORS
1.50m x 2.25m x 2.25m	2
4.8m x 2.25m x 2.25m	2
1.50m x 3.00m x 2.25m	2
4.8m x 3.00m x 2.25m	2
1.50m x 3.00m x 2.25m	2
4.8m x 3.00m x 2.25m	2
1.50m x 3.75m x 2.25m	2
4.8m x 3.75m x 2.25m	2

GENERAL

1. THE INFORMATION CONTAINED ON THESE DRAWINGS IS FOR STRUCTURAL ENGINEERING PURPOSES ONLY. ANY CHANGES TO THE STRUCTURAL DETAILS SHALL BE REFERRED TO THE ENGINEER PRIOR TO PROCEEDING WITH CONSTRUCTION.

2. THE BUILDER ON SITE PRIOR TO CONSTRUCTION SHALL SCALE FROM THESE DRAWINGS.

3. THE STRUCTURE SHALL BE MAINTAINED IN A STABLE CONDITION AND PART SHALL BE OVERSTRESSER. TEMPORARY BRACING SHALL BE PROVIDED BY THE BUILDER TO MAINTAIN STABILITY OF THE STRUCTURE.

CONCRETE & FOUNDATIONS

1. SLAB THICKNESS IS SHOWN UNLESS OTHERWISE STATED. ALL CONCRETE SHALL BE SUPPLIED WITH ASBESTIC SLAB DESIGN BY OTHERS.

FIXINGS

1. REFER TO S15 FOR FIXING DETAILS.

2. ALL FIXINGS SHALL BE PROVIDED AT THE POINT OF FIXING TO THE STRUCTURE.

STEELWORK

1. REFER TO S15 FOR STIFFENING MEMBER DETAILS.

2. ROOF WALL AND DOOR SHEETING TO BE GRADE G550. AFTER INSTALLING IN-TEN WITH A HJT.

3. PROVIDE SUITABLE CORROSION PROTECTION TO ALL UNPAINTED COMPONENTS.

NOTES

1. ALL FIXINGS TO BE PROVIDED AT THE POINT OF FIXING TO THE STRUCTURE.

2. ALL FIXINGS TO BE PROVIDED AT THE POINT OF FIXING TO THE STRUCTURE.

3. ALL FIXINGS TO BE PROVIDED AT THE POINT OF FIXING TO THE STRUCTURE.

TYPICAL BASE FIXINGS

NTS

NOTE: ANCHOR BOLTS ARE TO BE PROVIDED EACH SIDE OF DOOR OPENINGS. THE WALL CONTAINING DOORS SHALL HAVE AT LEAST AS MANY ANCHOR BOLTS AS SHOWN.

END ELEVATION

SCALE 1:50

ROOF FIXING PLAN

SCALE 1:50

SIDE ELEVATION

SCALE 1:50

NOTE: PROVIDE 3 ALL AROUND DOORS. TYPICAL.

PROVIDE M8 MASONRY ANCHOR AT L OF DOORS INTO SLAB. SEE DETAIL ON S15.

DURABUILT TRUSSED ROOF SHED RANGE

DURABUILT CONSTRUCTION

DRAWING NUMBER: 15076 - S11

REVISION: C1

DATE:

Durabuilt Products

REVISIONS

REV	DATE	REVISIONS
01	15/07/2016	FOR CONSTRUCTION
02	15/07/2016	PRELIMINARY
03	15/07/2016	PRELIMINARY
04	15/07/2016	PRELIMINARY
05	15/07/2016	FOR CONSTRUCTION

Attachment 9.1 – (Original Attachment Nov Item 9.4)

DESIGN CRITERIA

1. THE STRUCTURE SHALL BE CLASSIFIED AS CLASS 10, 15, 20, 30, 40, 50, 60, 70, 80, 90, 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200, 210, 220, 230, 240, 250, 260, 270, 280, 290, 300, 310, 320, 330, 340, 350, 360, 370, 380, 390, 400, 410, 420, 430, 440, 450, 460, 470, 480, 490, 500, 510, 520, 530, 540, 550, 560, 570, 580, 590, 600, 610, 620, 630, 640, 650, 660, 670, 680, 690, 700, 710, 720, 730, 740, 750, 760, 770, 780, 790, 800, 810, 820, 830, 840, 850, 860, 870, 880, 890, 900, 910, 920, 930, 940, 950, 960, 970, 980, 990, 1000.
2. THE STRUCTURAL ELEMENTS ON THIS DRAWING HAVE BEEN DESIGNED FOR WIND LOADS AS SHOWN. ALL WIND LOADS SHALL BE BASED ON PRESSURE COEFFICIENTS FROM AS 1170.2-2007. WIND SPEEDS SHALL BE BASED ON PRESSURE COEFFICIENTS FROM AS 1170.2-2007. WIND SPEEDS SHALL BE BASED ON PRESSURE COEFFICIENTS FROM AS 1170.2-2007.
3. THE STRUCTURAL ELEMENTS ON THIS DRAWING HAVE BEEN DESIGNED FOR A NON-TRAFFICABLE ROOF WITH LIVE LOADS CONSISTENT WITH THE FOLLOWING:

ROOF TYPE	POINT LOAD (kN)
1. 1000	1.1 kN
2. 2000	2.2 kN
3. 3000	3.3 kN
4. 4000	4.4 kN
5. 5000	5.5 kN
6. 6000	6.6 kN
7. 7000	7.7 kN
8. 8000	8.8 kN
9. 9000	9.9 kN
10. 10000	11.0 kN

GARAGE RANGE SIZES

DOORS	SIZE
1	6300 x 3000 x 2.80m
2	6300 x 3000 x 2.80m
3	6300 x 3000 x 2.80m
4	6300 x 3000 x 2.80m
5	6300 x 3000 x 2.80m
6	6300 x 3000 x 2.80m
7	6300 x 3000 x 2.80m
8	6300 x 3000 x 2.80m
9	6300 x 3000 x 2.80m
10	6300 x 3000 x 2.80m

GENERAL

1. THE INFORMATION CONTAINED ON THESE DRAWINGS IS FOR INFORMATION PURPOSES ONLY. ANY DISCREPANCIES THAT COULD RESULT IN CHANGES TO THE STRUCTURAL DESIGN SHALL BE THE RESPONSIBILITY OF THE CLIENT. THE CLIENT SHALL BE RESPONSIBLE FOR PROVIDING ALL INFORMATION NECESSARY FOR PROCEEDING WITH CONSTRUCTION.
2. ALL DIMENSIONS SHOWN SHALL BE VERIFIED BY THE CONTRACTOR BEFORE COMMENCING CONSTRUCTION. DIMENSIONS SHALL BE TAKEN TO THE FACE UNLESS SPECIFICALLY NOTED OTHERWISE.
3. DURING CONSTRUCTION THE STRUCTURE SHALL BE MAINTAINED IN A STABLE CONDITION AND NO BRACING SHALL BE PROVIDED BY THE BUILDER TO KEEP THE WORKS STABLE AT ALL TIMES.

CONCRETE & FOUNDATIONS

1. SLAB THICKNESS IS SHOWN INDICATIVELY. SLAB THICKNESS SHALL BE VERIFIED BY THE BUILDER TO ENSURE COMPLIANCE WITH AS 4573. SLAB DESIGN BY OTHERS.

FIXINGS

1. REFER TO S10 FOR FIXING DETAILS.
2. HOLDING-DOWN BOLTS POSITIONED SO THAT BOLT TO SHEETING OCCURS AT CENTRE OF PANEL.

STEELWORK

1. REFER TO S11 & S16 FOR STEERING MEMBER DETAILS.
2. ALL WALL AND ROOF SHEETING TO BE GRADE 500S AS 1010 ZINC ALUMINE 110-TEN WITH A B.T. 0.30mm MIN.
3. PROVIDE WALL/FACE CORROSION PROTECTION TO ALL EXPOSED SURFACES AS APPROPRIATE.

NOTES:

1. GARAGE RANGE SIZES TO BE PROPORTIONED ACCORDINGLY.
2. DIMENSIONS PART: REFER TO S16 FOR DETAILS.

TYPICAL BASE FIXINGS

NOTE: ANCHOR BOLTS ARE TO BE PROVIDED EACH SIDE OF DOOR OPENINGS. THE WALL CONTAINING DOORS SHALL HAVE AT LEAST AS MANY ANCHOR BOLTS AS SHOWN.

ROOF FIXING PLAN

SCALE 1:50

BACK ELEVATION

SCALE 1:50

FRONT ELEVATION

SCALE 1:50

SIDE ELEVATION

SCALE 1:50

CONSTRUCTION

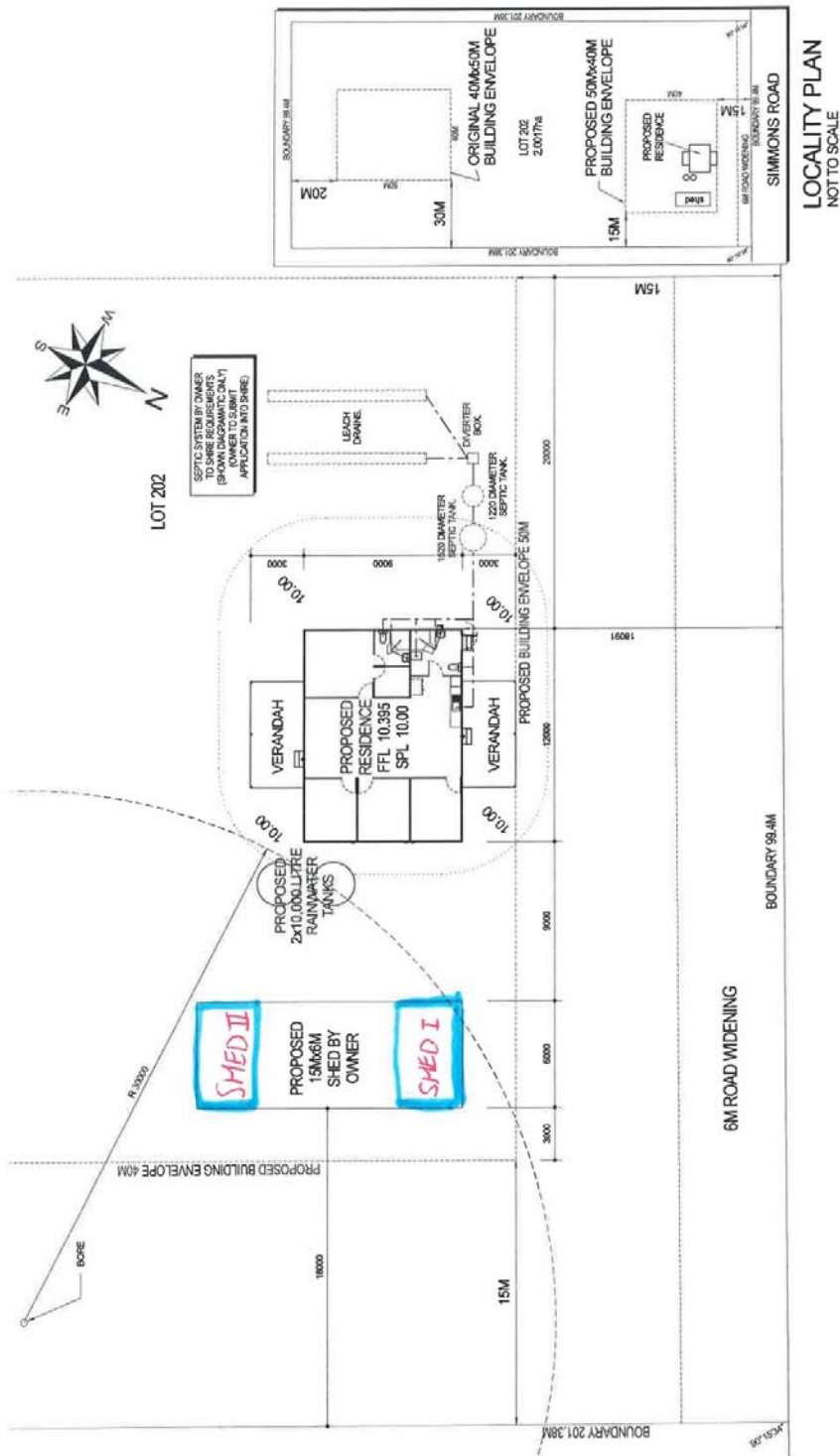
DRAWING NUMBER: 15076 - S12

REVISION: C1

DATE:

Durabuilt Products®

Attachment 9.1 – (Original Attachment Nov Item 9.4) showing original proposal.



LOCALITY PLAN
NOT TO SCALE

SITE & LOCALITY PLAN Steve's Transportables Steve Shorter - Proprietor Phone 0419 955 259 Email sshorter.1@bigpond.com	JOONDALUP DESIGNS Address 845 Murchie South Rd, Murchie Post office Box 97, Murchie, 9501. Phone 08 9571 4361 Fax 08 95710158 Mobile 0411 513 771	CLIENT NAME JOHN & KEARIE QUAKE	DRAWING NAME SITE PLAN	SHEET NO. 6 OF 6	SHEET NO. 0
		SITE ADDRESS LOT 202 SIMMONS RD, BEVERLEY, WA 6304	SHIRE SHIRE OF BEVERLEY	DATE DRAWN OCT 2017	SCALE 1:200

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 12 December 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: November 2017 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 30 November 2017.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2017 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial report for the period ending 30 November 2017 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2017/18 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of November 2017 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 November 2017**

Description	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,228,040.00	2,902,680.00	2,899,943.06	(2,736.94)	
Governance	6,100.00	100.00	11,828.23	11,728.23	CCZ Golf Day Sponsorship and Nomination Fees unbudgeted.
Law, Order & Public Safety	186,149.00	80,092.00	204,084.39	123,992.39	BRMPC Grant funding extended for full year \$124,356 unbudgeted to be offset by BRMPC program expenditure.
Health	100.00	0.00	127.27	127.27	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	1,403,903.00	43,628.00	42,634.04	(993.96)	
Community Amenities	198,279.00	189,610.00	193,481.77	3,871.77	
Recreation & Culture	2,691,835.00	548,044.00	518,101.14	(29,942.86)	DSR Swimming Pool Revitalisation funding (\$32,000) cut from State Budget.
Transport	7,016,564.00	580,038.00	534,471.64	(45,566.36)	Allocated MRWA Direct Grant funding (\$46,842) cut from State Budget.
Economic Activities	81,500.00	55,037.00	59,546.54	4,509.54	
Other Property & Services	43,100.00	26,330.00	35,019.16	8,689.16	
Total Operating Revenue	14,855,570.00	4,425,559.00	4,499,237.24	73,678.24	
Operating Expenditure					
General Purpose Funding	(179,989.00)	(57,625.00)	(56,829.00)	796.00	
Governance	(249,780.00)	(128,944.00)	(122,888.98)	6,055.02	
Law, Order & Public Safety	(448,152.00)	(193,535.00)	(204,815.81)	(11,280.81)	BRMPC expenses (\$12,148) greater than anticipated offset by increase in grant funding.
Health	(148,255.00)	(61,494.00)	(57,622.07)	3,871.93	
Education & Welfare	(78,374.00)	(29,055.00)	(28,109.26)	945.74	
Housing	(257,109.00)	(124,991.00)	(124,275.11)	715.89	
Community Amenities	(623,763.00)	(214,669.00)	(216,594.58)	(1,925.58)	
Recreation & Culture	(1,043,277.00)	(493,728.00)	(513,340.23)	(19,612.23)	Swimming Pool depreciation expense (\$19,855) greater than anticipated YTD.
Transport	(2,203,252.00)	(921,265.00)	(916,877.91)	4,387.09	
Economic Activities	(494,577.00)	(171,842.00)	(323,445.56)	(151,603.56)	Write Off of Aeronautical Museum asset following demolition (\$159,328) non-cash unbudgeted.
Other Property & Services	3,651.00	(62,775.00)	(70,575.72)	(7,800.72)	POC & PWOH allocation variations.
Total Operating Expenditure	(5,722,877.00)	(2,459,923.00)	(2,635,374.23)	(175,451.23)	
Net Operating	9,132,693.00	1,965,636.00	1,863,863.01	(101,772.99)	
Capital Income					
Self-Supporting Loan - Principal Repayment	14,411.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	211,000.00	211,000.00	211,636.36	636.36	
Total Capital Income	225,411.00	211,000.00	211,636.36	636.36	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 November 2017**

Description	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(6,529,594.00)	(736,594.00)	(758,227.58)	(21,633.58)	Unit 5 Hunt Road Village Refurb (\$8,978), Hunt Road Village Fence replacement (\$3,723) over Budget due to staff hours allocated to works. Swimming Pool bowl paint (\$9,700) over Budget due to additional joint repair.
Plant and Equipment	(531,000.00)	(466,000.00)	(457,365.17)	8,634.83	
Office Furniture and Equipment	(55,500.00)	(10,000.00)	(7,836.36)	2,163.64	
Road Construction	(3,700,515.00)	(234,638.00)	(287,578.66)	(52,940.66)	Kokeby East Rd (\$51,352) job cost over budget due to additional gravel required.
Other Infrastructure	(4,343,000.00)	(60,000.00)	(63,096.83)	(3,096.83)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(69,209.00)	(44,042.00)	(44,040.97)	1.03	
Total Capital Expenditure	(15,228,818.00)	(1,551,274.00)	(1,618,145.57)	(66,871.57)	
Net Capital	(15,003,407.00)	(1,340,274.00)	(1,406,509.21)	(66,235.21)	
Adjustments					
Depreciation Written Back	1,691,589.00	754,553.00	774,137.67	19,584.67	Depreciation expensed greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(4,000.00)	(10,830.00)	155,728.45	166,558.45	Write Off of Aeronautical Museum following demolition \$159,328 non-cash unbudgeted.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	390,448.00	0.00	0.00	0.00	
New Loan Funds	1,521,151.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	2,271,526.00	2,271,526.00	2,271,526.49	0.49	
Total Adjustments	5,870,714.00	3,015,249.00	3,201,392.61	186,143.61	
CLOSING SURPLUS/(DEFICIT)	0.00	3,640,611.00	3,658,746.41	18,135.41	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 30 November 2017	
Description	YTD Actual 2017/18
Current Assets	
Cash at Bank	416,442.12
Cash - Unrestricted Investments	2,958,746.78
Cash - Restricted Reserves	2,285,770.33
Cash on Hand	300.00
Accounts Receivable	892,957.88
Self-Supporting Loan - Current	14,411.41
Inventory - Fuel	12,856.48
Total Current Assets	6,581,485.00
Current Liabilities	
Accounts Payable	(366,889.18)
Loan Liability - Current	(25,168.11)
Annual Leave Liability - Current	(175,992.28)
Long Service Leave Liability - Current	(140,242.31)
Doubtful Debts	(168,489.59)
Total Current Liabilities	(876,781.47)
Adjustments	
Less Restricted Reserves	(2,285,770.33)
Less Self Supporting Loan Income	(14,411.41)
Add Leave Reserves - Cash Backed	229,056.51
Add Loan Principal Expense	25,168.11
Total Adjustments	(2,045,957.12)
NET CURRENT ASSETS	3,658,746.41

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
30 November 2017**

Description	Actual 2016/17	YTD Actual 2017/18	Movement
Current Assets			
Cash and Cash Equivalents	4,705,857.09	5,661,259.23	955,402.14
Accounts Receivable	618,061.15	892,957.88	274,896.73
Self-Supporting Loan - Current	14,411.41	14,411.41	0.00
Inventory	13,591.69	12,856.48	(735.21)
Total Current Assets	5,351,921.34	6,581,485.00	1,229,563.66
Current Liabilities			
Accounts Payable	(524,545.44)	(366,889.18)	157,656.26
Loan Liability - Current	(69,209.08)	(25,168.11)	44,040.97
Annual Leave Liability - Current	(175,992.28)	(175,992.28)	0.00
Long Service Leave Liability - Current	(140,242.31)	(140,242.31)	0.00
Doubtful Debts	(168,489.59)	(168,489.59)	0.00
Total Current Liabilities	(1,078,478.70)	(876,781.47)	201,697.23
Non-Current Assets			
Non-Current Debtors	106,148.59	106,148.59	0.00
Land and Buildings	18,496,080.21	18,825,717.25	329,637.04
Plant and Equipment	1,987,610.88	2,096,543.24	108,932.36
Furniture and Equipment	172,475.58	163,198.54	(9,277.04)
Infrastructure	25,369,332.35	25,372,642.11	3,309.76
Self-Supporting Loan - Non Current	74,124.94	74,124.94	0.00
Total Non-Current Assets	46,205,772.55	46,638,374.67	432,602.12
Non-Current Liabilities			
Loan Liability - Non Current	(1,000,521.50)	(1,000,521.50)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,300.18)	(30,300.18)	0.00
Total Non-Current Liabilities	(1,030,821.68)	(1,030,821.68)	0.00
Net Assets	49,448,393.51	51,312,256.52	1,863,863.01
Equity			
Accumulated Surplus	(36,666,952.94)	(38,530,815.95)	(1,863,863.01)
Reserves - Cash Backed	(2,285,770.33)	(2,285,770.33)	0.00
Reserve - Revaluations	(10,495,670.24)	(10,495,670.24)	0.00
Total Equity	(49,448,393.51)	(51,312,256.52)	(1,863,863.01)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 30 November 2017		
Description	Budget 2017/18	YTD Actual 2017/18
Income		
Rates	2,669,880.00	2,665,546.90
Operating Grants, Subsidies and Contributions	2,271,419.00	610,482.53
Profit On Asset Disposal	12,000.00	7,784.65
Service Charges	0.00	0.00
Fees & Charges	523,761.00	346,355.69
Interest Earnings	103,888.00	31,641.89
Other Revenue	60,500.00	37,186.59
Non-Operating Grants, Subsidies and Contributions	9,238,188.00	810,805.00
Total Income by Nature & Type	14,879,636.00	4,509,803.25
Expenditure		
Employee Costs	(2,134,739.00)	(845,820.61)
Materials & Contracts	(1,840,463.00)	(594,565.98)
Utilities	(208,638.00)	(73,333.75)
Depreciation On Non-Current Assets	(1,691,589.00)	(774,137.67)
Interest Expenses	(34,504.00)	(24,351.70)
Insurance Expenses	(168,227.00)	(172,859.31)
Other Expenditure	(81,975.00)	(81,577.96)
Loss On Asset Disposal	(8,000.00)	(163,513.10)
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(6,168,135.00)	(2,730,160.08)
Allocations		
Reallocation Codes Expenditure	421,192.00	84,219.84
Reallocation Codes Income	0.00	0.00
Total Allocations	421,192.00	84,219.84
Net Operating by Nature & Type	9,132,693.00	1,863,863.01

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 November 2017**

Job #	Job Description	YTD Actual 2017/18
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	1,371.98
RR002	Athol Rd (RoadID: 26) (Maintenance)	2,101.22
RR003	Avoca Rd (RoadID: 98) (Maintenance)	476.82
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	610.46
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	2,698.35
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	1,501.06
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	4,299.72
RR008	Barrington Rd (RoadID: 13) (Maintenance)	3,554.03
RR009	Batemans Rd (RoadID: 78) (Maintenance)	825.71
RR010	Batys Rd (RoadID: 60) (Maintenance)	879.01
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	2,173.18
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	1,340.72
RR013	Beringer Rd (RoadID: 29) (Maintenance)	3,084.94
RR014	Bethany Rd (RoadID: 148) (Maintenance)	1,069.17
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	385.57
RR017	Bremner Rd (RoadID: 6) (Maintenance)	404.56
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	841.05
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	4,424.55
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	305.78
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,811.32
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	642.65
RR024	Caudle Rd (RoadID: 140) (Maintenance)	1,802.92
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	5,253.52
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,260.63
RR028	Cookes Rd (RoadID: 61) (Maintenance)	508.82
RR029	Corberding Rd (RoadID: 43) (Maintenance)	4,641.84
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	3,164.89
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,087.63
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,499.90
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	5,133.55
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	3,453.80
RR036	Drapers Rd (RoadID: 79) (Maintenance)	1,865.31
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	694.50
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	18,764.06
RR039	Ewert Rd (RoadID: 27) (Maintenance)	4,110.28

**SHIRE OF BEVERLEY
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Job #	Job Description	YTD Actual 2017/18
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	280.49
RR041	Fishers Rd (RoadID: 75) (Maintenance)	544.93
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,577.28
RR043	Gors Rd (RoadID: 30) (Maintenance)	1,503.51
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	0.00
RR045	Heals Rd (RoadID: 95) (Maintenance)	1,986.81
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,204.11
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	1,034.13
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	154.09
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	2,674.20
RR050	Jas Rd (Maintenance)	1,075.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	415.44
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,757.67
RR053	K1 Rd (RoadID: 85) (Maintenance)	1,395.54
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	70.04
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	2,954.82
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,694.16
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	403.12
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	7,527.55
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,655.95
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	450.45
RR062	Luptons Rd (RoadID: 22) (Maintenance)	4,368.77
RR063	Maitland Rd (RoadID: 39) (Maintenance)	5,641.92
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	987.57
RR065	Manns Rd (RoadID: 59) (Maintenance)	925.52
RR066	Manuels Rd (RoadID: 37) (Maintenance)	713.47
RR067	Mawson Rd (RoadID: 100) (Maintenance)	8,348.05
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	209.87
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	1,868.32
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,154.11
RR073	Mills Rd (RoadID: 80) (Maintenance)	2,671.84
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	8,868.59
RR075	Murrays Rd (RoadID: 71) (Maintenance)	674.95
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,130.74
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	4,236.10
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	1,378.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,511.24

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
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Job #	Job Description	YTD Actual 2017/18
RR080	Petchells Rd (RoadID: 38) (Maintenance)	1,500.91
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	338.84
RR082	Pike Rd (RoadID: 45) (Maintenance)	2,195.53
RR083	Potts Rd (RoadID: 14) (Maintenance)	3,368.49
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	1,102.73
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	1,864.10
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	3,536.48
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	2,951.52
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	781.53
RR089	Rogers Rd (RoadID: 62) (Maintenance)	947.72
RR090	Rossi Rd (RoadID: 156) (Maintenance)	434.58
RR091	Rumble Rd (Maintenance)	392.10
RR092	Schillings Rd (RoadID: 65) (Maintenance)	528.25
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	1,235.91
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,291.35
RR096	Sims Rd (RoadID: 155) (Maintenance)	184.41
RR097	Ski Rd (RoadID: 83) (Maintenance)	5,571.57
RR098	Smith Rd (RoadID: 72) (Maintenance)	939.91
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	11,175.05
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	2,547.93
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	540.41
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	940.10
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,173.22
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	317.56
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	389.29
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	3,067.20
RR109	Walgy Rd (RoadID: 42) (Maintenance)	895.30
RR110	Walkers Rd (RoadID: 86) (Maintenance)	123.20
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,919.61
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	4,394.26
RR114	Westdale Rd (RoadID: 166) (Maintenance)	8,259.97
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	280.49
RR116	Woods Rd (RoadID: 68) (Maintenance)	610.25
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	1,124.67
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	820.24
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	5,174.21

**SHIRE OF BEVERLEY
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Job #	Job Description	YTD Actual 2017/18
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	2,844.65
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	23,318.18
RR888	Tree Lopping - Rural Roads (Maintenance)	79,426.82
RR999	Rural Roads Various (Maintenance)	19,713.09
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	371,313.48
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	989.35
TS002	Bartram St (RoadID: 114) (Maintenance)	1,079.62
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	2,890.84
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	703.42
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	244.07
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	176.24
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	611.71
TS015	Elizabeth St (RoadID: 131) (Maintenance)	203.87
TS016	Ernest Drv (RoadID: 135) (Maintenance)	329.20
TS017	Forrest St (RoadID: 103) (Maintenance)	827.25
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	405.62
TS021	Hamersley St (RoadID: 130) (Maintenance)	1,323.13
TS022	Harper St (RoadID: 109) (Maintenance)	117.13
TS023	Hope St (RoadID: 115) (Maintenance)	3,362.01
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	70.44
TS026	Hunt Rd (Maintenance)	3,911.62
TS027	Husking St (RoadID: 117) (Maintenance)	191.41
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	616.54
TS030	Langsford St (RoadID: 152) (Maintenance)	58.94

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
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Job #	Job Description	YTD Actual 2017/18
TS031	Lennard St (RoadID: 113) (Maintenance)	513.09
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,041.59
TS034	Mcneil St (RoadID: 141) (Maintenance)	71.40
TS035	Monger St (RoadID: 116) (Maintenance)	244.17
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,370.05
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	24.31
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	237.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	199.26
TS045	Shed St (RoadID: 136) (Maintenance)	58.56
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,953.54
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	6,728.59
TS999	Town Streets Various (Maintenance)	4,516.95
Sub Total	Town Streets Maintenance	35,070.92
Total	Road Maintenance	406,384.40

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 November 2017						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
2316440	Reserve Funds Bendigo					
	Long Service Leave	99,175.45				
	Office Equipment	20,839.71				
	Airfield Emergency	37,259.48				
	Plant	210,493.53				
	Bush Fire Fighters	120,195.85				
	Building	402,229.01				
	Recreation Ground	389,632.27				
	Cropping Committee	378,493.86				
	Avon River Development	24,158.64				
	Annual Leave	129,881.06				
	Community Bus	31,870.39				
	Road Construction	365,825.93				
	Senior Housing	75,715.15	2,285,770.33	6 months	2.65%	21/12/2017
2902-40204	Online Saver ANZ	128.27	128.27	Ongoing	0.00%	Ongoing
2367874	Term Deposit Bendigo	402,369.32	402,369.32	4 months	2.35%	22/12/2017
2377812	Term Deposit Bendigo	452,839.87	452,839.87	4 months	2.35%	4/01/2018
2394281	Term Deposit Bendigo	400,000.00	400,000.00	6 months	2.50%	21/03/2018
2407244	Term Deposit Bendigo	400,000.00	400,000.00	5 months	2.50%	6/03/2018
2416126	Term Deposit Bendigo	403,409.32	403,409.32	6 months	2.50%	13/04/2018
9777-24432	Term Deposit ANZ	500,000.00	500,000.00	5 months	2.35%	5/02/2018
9778-24193	Term Deposit ANZ	400,000.00	400,000.00	4 months	2.35%	22/01/2018
	Total		5,244,517.11			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 13 December 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: November 2017 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of November 2017.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2017/18 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2017/18 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

November 2017:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

14 November 17	1622-1625	(4)	\$ 26,568.25	(authorised by CEO S Gollan and DCEO S Marshall)
16 November 17	1626-1626	(1)	\$ 2,421.40	(authorised by CEO S Gollan and DCEO S Marshall)
24 November 17	1627-1630	(4)	\$ 3,291.75	(authorised by CEO S Gollan and DCEO S Marshall)
30 November 17	1631-1631	(1)	\$ 1,232.70	(authorised by DCEO S Marshall and Cr D White)
Total of cheque vouchers for November 2017 incl			\$ 33,514.10	previously paid

EFT vouchers

02 November 17	1-41	(41)	\$ 55,353.68	(authorised by CEO S Gollan and Cr D White)
02 November 17	EFT 2904-2926	(23)	\$ 46,751.01	(authorised by CEO S Gollan and Cr D White)
13 November 17	EFT 2928-2924	(7)	\$ 39,522.54	(authorised by CEO S Gollan and DCEO S Marshall)
14 November 17	EFT 2938-2982	(45)	\$ 316,110.85	(authorised by CEO S Gollan and DCEO S Marshall)
16 November 17	1-40	(40)	\$ 56,701.50	(authorised by DCEO S Marshall and Cr D White)
24 November 17	EFT 2991-3024	(34)	\$ 164,829.07	(authorised by CEO S Gollan and DCEO S Marshall)
30 November 17	1-41	(41)	\$ 56,569.87	(authorised by DCEO S Marshall and Cr D White)
30 November 17	EFT 3025-3028	(4)	\$ 357,286.89	(authorised by DCEO S Marshall and Cr D White)
Total of EFT vouchers for November 2017 incl			\$ 1,093,125.41	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

24 November 17	1494-1494	(1)	\$ 80.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for November 2017 incl			\$ 80.00	previously paid.

EFT vouchers

01 November 17	EFT 2903-2903	(1)	\$ 50.00	(authorised by CEO S Gollan and Cr D White)
13 November 17	EFT 2935-2935	(1)	\$ 620.00	(authorised by CEO S Gollan and DCEO S Marshall)
14 November 17	EFT 2937-2937	(1)	\$ 5,994.00	(authorised by CEO S Gollan and DCEO S Marshall)
24 November 17	EFT 2984-2990	(7)	\$ 560.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for November 2017 incl			\$ 7,224.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 94,446.46 previously paid.

(4) **Credit Card** Payments totalling \$ 5,892.30 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1622	14-Nov-2017	ATO - Australian Tax Office	Oct 2017 BAS Obligation	(9,264.00)	
Cheque #	1623	14-Nov-2017	Cr Donald William Davis	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
Cheque #	1624	14-Nov-2017	Thomas Buckland	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
Cheque #	1625	14-Nov-2017	Synergy	2017-10 Oct Electricity Accounts	(12,704.25)	(26,568.25)
Cheque #	1626	16-Nov-2017	Telstra	2017-11 Nov Telephone Accounts	(2,421.40)	(2,421.40)
Cheque #	1627	24-Nov-2017	ACMA - Australian Comm & Media Authority	Bev North East Brigade: Land Mobile Appart Lic 252879/1, exp 10 Dec 2018	(941.00)	
Cheque #	1628	24-Nov-2017	Beverley Medical Practice	Pre Employment Medical : Jacinta Murray	(120.00)	
Cheque #	1629	24-Nov-2017	Beverley Returned Services League Sub Branch (RSL)	Heroic Bike Ride - 15 Oct 2017: Catering	(2,000.00)	
Cheque #	1630	24-Nov-2017	Water Corporation	Water use - Balkuling Rd Standpipe: 21 Sep - 15 Nov 17	(230.75)	(3,291.75)
Cheque #	1631	30-Nov-2017	Synergy	Town Hall: 05 Sep - 13 Nov 17	(1,232.70)	(1,232.70)
EFT Pymt	EFT 2904	02-Nov-2017	AAA Asphalt Surfaces	2 x Coldmix Bulkabag	(715.00)	
EFT Pymt	EFT 2905	02-Nov-2017	Alison Lewis	Reimbursement for Bev DHS Year 4/5 Visit	(40.00)	
EFT Pymt	EFT 2906	02-Nov-2017	AusQ Training	Traffic Mngmt Training 30 Oct - 1 Nov 17: K Sartori	(766.00)	
EFT Pymt	EFT 2907	02-Nov-2017	Avon Waste	1,975 Bin Collection FE 13 Oct 17 inc Recycling Bins & 1 x Recycling Collection	(4,352.27)	
EFT Pymt	EFT 2908	02-Nov-2017	BOC Limited	2017-09 September Cylinder Rental	(29.23)	
EFT Pymt	EFT 2909	02-Nov-2017	Beverley CRC (Community Resource Centre)	Nov 2017 - Production of Blarney	(1,168.50)	
EFT Pymt	EFT 2910	02-Nov-2017	Beverley Country Kitchen (BCK)	Council Meet - 24 Oct 2017: Lunch for 13	(325.00)	
EFT Pymt	EFT 2911	02-Nov-2017	Central Midlands Construction P/L	Consultancy: Strat Review - Bev Aquatic Centre: 1st payment	(4,840.00)	
EFT Pymt	EFT 2912	02-Nov-2017	Creative Spaces	Final Payment for the Beverley Interpretation Plan	(6,692.40)	
EFT Pymt	EFT 2913	02-Nov-2017	Dawsons Concrete & Reinforcing	Ernest St Footpaths & Crossovers: Concrete	(11,517.00)	
EFT Pymt	EFT 2914	02-Nov-2017	Deaken & Associates Pty Ltd	Rates refund for A622 - 30 Sheahan Rd Dale 6304 (over paid)	(776.70)	
EFT Pymt	EFT 2915	02-Nov-2017	Dept of Fire & Emergency Services (DFES)	2017/18 ESL Levy of Shire Properties	(2,939.17)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2916	02-Nov-2017	Elders Rural Services Aust Ltd	BRG 3210 (Talbot West Rd) & Various Rds: Supplies	(156.00)	
EFT Pymt	EFT 2917	02-Nov-2017	Gaye Lucille Mather	Reimbursement for stationery	(10.95)	
EFT Pymt	EFT 2918	02-Nov-2017	LGIS (LGISWA)	2016/17 Wages Adjustment for Workcare Insurance	(3,652.64)	
EFT Pymt	EFT 2919	02-Nov-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 2920	02-Nov-2017	Landgate	Townsite Imagery update for Asset Management	(625.30)	
EFT Pymt	EFT 2921	02-Nov-2017	Snap Osborne Park	250 x Business Cards with additional Shire Logos - BRMPC	(142.50)	
EFT Pymt	EFT 2922	02-Nov-2017	Total Tools Midland	Depot Mtce: Parts	(129.00)	
EFT Pymt	EFT 2923	02-Nov-2017	Valerie Ellen MacLean	Rates refund for A1567 - 386 Sheahan Rd, Kokeby 6304	(479.61)	
EFT Pymt	EFT 2924	02-Nov-2017	WA Contract Ranger Services	Ranger Services: 13 & 20 Oct 2017	(701.25)	
EFT Pymt	EFT 2925	02-Nov-2017	Western Power (Electricity Networks Corporation)	MUN1703 Nicholas St: Pole relocation	(6,591.00)	
EFT Pymt	EFT 2926	02-Nov-2017	ZircoData Pty Ltd	141 x A1 Storage Archive Boxes	(60.49)	(46,751.01)
EFT Pymt	EFT 2928	13-Nov-2017	BDF - Beverley Dome Fuel & Hire	6,000 L Diesel @ \$1.2439/L inc	(7,463.40)	
EFT Pymt	EFT 2929	13-Nov-2017	Barend Stephanus de Beer	Reimbursement: Oct - Nov 2017 landline and internet costs	(81.26)	
EFT Pymt	EFT 2930	13-Nov-2017	Cr Darryl Brown	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 2931	13-Nov-2017	Parkland Mazda	Asset 28016 (VP1801): 2017 Mazda CX9 6Auto AWD - BE1	(14,997.50)	
EFT Pymt	EFT 2932	13-Nov-2017	Shire of Beverley	Bev Cornerstone Project: Retention fee on inv 10947	(14,319.58)	
EFT Pymt	EFT 2933	13-Nov-2017	Stephen Vincent	Accom & Meals: ALGA Nat Rds Conference, Albany, 13 - 14 Oct 2017	(298.00)	
EFT Pymt	EFT 2934	13-Nov-2017	Troy R Granville	Reimbursement for Catering re Bev Fire Brigade Training - 05 Nov 2017	(62.80)	(39,522.54)
EFT Pymt	EFT 2938	14-Nov-2017	AAA Asphalt Surfaces	Various Roads: 4 x Bulka bags of coldmix	(1,430.00)	
EFT Pymt	EFT 2939	14-Nov-2017	ADC Projects	Bev Cornerstone Project (LB1601): 2nd draw down	(5,236.00)	
EFT Pymt	EFT 2940	14-Nov-2017	Australia Post	Oct 2017 Postage	(771.91)	
EFT Pymt	EFT 2941	14-Nov-2017	Avon Express	Freight Charges: Oct 2017	(187.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2942	14-Nov-2017	Avon Trading Co	Oct 2017 Hardware purchases	(1,146.93)	
EFT Pymt	EFT 2943	14-Nov-2017	Avon Waste	1,975 Bin Collection FE 27 Oct 17 inc Recycling Bins & 1 x Recycling Collection	(4,352.27)	
EFT Pymt	EFT 2944	14-Nov-2017	BPA Engineering	Contract Admin for Structural & Stage 2 Car Park	(253.00)	
EFT Pymt	EFT 2945	14-Nov-2017	BSL - Building Commission	Oct 17 Collections x 8 (Lics 16/17: 43; BAC 17/18 01 & 17/18: 07, 11, 12, 13, 14, 15)	(4,380.99)	
EFT Pymt	EFT 2946	14-Nov-2017	Baileys Fertilisers	Rec Ground: Various fertilisers	(2,880.79)	
EFT Pymt	EFT 2947	14-Nov-2017	Beverley Bakehouse & Cafe	Catering for West Bev BRB Training	(22.50)	
EFT Pymt	EFT 2948	14-Nov-2017	Beverley Gas & Plumbing	Hunt Rd Village: Septic Repairs	(707.30)	
EFT Pymt	EFT 2949	14-Nov-2017	Beverley Post News and Gifts	Oct 2017 Purchases	(170.19)	
EFT Pymt	EFT 2950	14-Nov-2017	Beverley Supermarket & Liquor	Oct 2017 Purchases	(1,312.83)	
EFT Pymt	EFT 2951	14-Nov-2017	CAS - Contract Aquatic Services	1 of 5 install of Contract Management for 17/18 swim year	(14,608.00)	
EFT Pymt	EFT 2952	14-Nov-2017	CDA Air & Solar (Venture Imports Pty Ltd)	Town Hall: Summer "Open Up" service x 7	(1,140.00)	
EFT Pymt	EFT 2953	14-Nov-2017	CTF - Construction Training Fund (BCTIF)	Oct 17 Collections x 4 (Lics 16/17: 45 & 17/18: 07, 12, 13)	(5,901.00)	
EFT Pymt	EFT 2954	14-Nov-2017	Cr David Charles White	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 2955	14-Nov-2017	Cr Denise Jo Ridgway	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(9,300.00)	
EFT Pymt	EFT 2956	14-Nov-2017	James David Alexander	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 2957	14-Nov-2017	Keith Malcolm Murray	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,987.50)	
EFT Pymt	EFT 2958	14-Nov-2017	Cr Lewis Campbell Shaw	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 2959	14-Nov-2017	Cr Peter Joseph Gogol	16/17 Cr Year Remuneration: Oct 2016 - Sep 2017 (2 of 2 pymts)	(2,300.00)	
EFT Pymt	EFT 2960	14-Nov-2017	Eastern Hills Saws & Mowers	Protective Clothing: Face shield with muffs	(70.00)	
EFT Pymt	EFT 2961	14-Nov-2017	Game On Contracting	MUN1813 Kokeby East Rd: Gravel cartage	(25,525.50)	
EFT Pymt	EFT 2962	14-Nov-2017	Grove Wesley Art Design	BRMPC: 5 x Uniform shirts	(206.25)	
EFT Pymt	EFT 2963	14-Nov-2017	Guildford Garden Machinery	Protective Clothing: Face Shield with muffs	(108.70)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2964	14-Nov-2017	Hosemasters International	BE036 (PLDR03): Parts	(111.35)	
EFT Pymt	EFT 2965	14-Nov-2017	JT Sheetmetal P/L	Town Hall Complex: Roof walkway installation	(16,500.00)	
EFT Pymt	EFT 2966	14-Nov-2017	Jason Signmakers	Various Roads: Street sign supplies	(748.00)	
EFT Pymt	EFT 2967	14-Nov-2017	Landgate	Valuation Fees (UV Chargeable): 21 Jan - 28 Apr 17 x 10 values	(595.50)	
EFT Pymt	EFT 2968	14-Nov-2017	Lloyd George Acoustics P/L	Bev Cornerstone Project: Consultancy	(1,320.00)	
EFT Pymt	EFT 2969	14-Nov-2017	Lyndon Grover Painter & Decorator	Swim Pool: Painting of entrance	(4,100.00)	
EFT Pymt	EFT 2970	14-Nov-2017	McIntosh & Son Redcliffe	BE030 (PBH02): Parts	(1,385.25)	
EFT Pymt	EFT 2971	14-Nov-2017	Michael Wilson	2017-11 Nov: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 2972	14-Nov-2017	PCS - Perfect Computer Solutions	Shire - Computer Support: 16 - 20 Oct 17	(340.00)	
EFT Pymt	EFT 2973	14-Nov-2017	Passive Energy Systems	AS12000 (LBN 1805): Bal supply & install 25.2Kw Solar PV System to Admin bldg	(17,650.15)	
EFT Pymt	EFT 2974	14-Nov-2017	Peel Golf Centre	CCZ Golf Day - 6 Oct 17: Prizes	(1,242.00)	
EFT Pymt	EFT 2975	14-Nov-2017	RHG Contractors P/L	Bev Cornerstone Project: 1st Claim payment	(128,876.22)	
EFT Pymt	EFT 2976	14-Nov-2017	Regional Antennas Plus	Hunt Rd Village: Restore aerial connection	(80.00)	
EFT Pymt	EFT 2977	14-Nov-2017	Shire of Pingelly	2017/18 BBP Aged Care: Administrative Services	(5,500.00)	
EFT Pymt	EFT 2978	14-Nov-2017	T-Quip	Asset 31006 (PSP99): 2017 Peruzzo Panther 1800 Pro Verti Mower	(20,900.00)	
EFT Pymt	EFT 2979	14-Nov-2017	The Two J Group P/L	Hunt Rd Village: Fencing for all units	(22,000.00)	
EFT Pymt	EFT 2980	14-Nov-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 -17 Oct 2017	(61.72)	
EFT Pymt	EFT 2981	14-Nov-2017	WA Contract Ranger Services	Ranger Services: 26 & 31 Oct 2017	(561.00)	
EFT Pymt	EFT 2982	14-Nov-2017	WALGA - WA Loc Gov Assoc	2017 Local Government Elections Advertising	(1,991.00)	(316,110.85)
EFT Pymt	EFT 2991	24-Nov-2017	ADC Projects	Bev Cornerstone Project: 3rd Draw Down & travel	(5,280.00)	
EFT Pymt	EFT 2992	24-Nov-2017	AITs Specialists P/L	2017-10 Oct Fuel Tax Credits	(372.35)	
EFT Pymt	EFT 2993	24-Nov-2017	AMD Chartered Accountants	Final Audit of financial statements for year ending 30 Jun 2017	(11,922.74)	
EFT Pymt	EFT 2994	24-Nov-2017	Aussie IT	Admin: 4 x printer toners	(645.04)	
EFT Pymt	EFT 2995	24-Nov-2017	BDF - Beverley Dome Fuel & Hire	10,000 L Diesel @ \$1.2662/L inc	(12,662.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2996	24-Nov-2017	BOC Limited	2017-10 Oct: Cylinder Rental	(28.27)	
EFT Pymt	EFT 2997	24-Nov-2017	BT Equipment P/L ta Tutt Bryant Equipment	BE026 (PROL02): Parts	(474.94)	
Direct Debit	EFT 2998	24-Nov-2017	Beverley Bakehouse & Cafe	Bev CRC Sundowner - 10 Nov 2017: Catering	(92.00)	
Direct Debit	EFT 2999	24-Nov-2017	Beverley CRC (Community Resource Centre)	2017/18 Administration for Visitors Centre	(6,579.00)	
Direct Debit	EFT 3000	24-Nov-2017	Beverley Country Kitchen (BCK)	Annual Electors Meeting - 15 Nov 17: Catering	(168.00)	
Direct Debit	EFT 3001	24-Nov-2017	Beverley Electrical Services (BES)	Various Bldgs: Electrical works	(33,295.44)	
Direct Debit	EFT 3002	24-Nov-2017	Beverley Steel Fabrication (Hydraboom)	BE021 (PLDR01): Supplies	(87.99)	
Direct Debit	EFT 3003	24-Nov-2017	Beverley Tyre Service	2017-10 Oct Tyre Purchases	(304.00)	
Direct Debit	EFT 3004	24-Nov-2017	Blackwoods	Sports Complex: Cleaning products	(106.33)	
Direct Debit	EFT 3005	24-Nov-2017	C & D Cutri	Various Bridges: Maintenance	(43,527.00)	
Direct Debit	EFT 3006	24-Nov-2017	Dept of Planning Lands and Heritage	Agreement K174786 - Lease of L3001 Forrest St: 01 Feb - 31 Dec 2017	(3,025.00)	
Direct Debit	EFT 3007	24-Nov-2017	E Squire	Ski Rd Fencing: Installation	(1,575.00)	
Direct Debit	EFT 3008	24-Nov-2017	Elders Rural Services Aust Ltd	Ski Rd: Fencing	(1,220.00)	
Direct Debit	EFT 3009	24-Nov-2017	Fitz Gerald Strategies	Training : Supervisors on Performance Management	(921.03)	
Direct Debit	EFT 3010	24-Nov-2017	Game On Contracting	MUN1813 - Kokeby East Rd: Carting of gravel	(11,726.00)	
Direct Debit	EFT 3011	24-Nov-2017	Guildford Garden Machinery	Sundry plant (PSP99): Parts	(221.20)	
Direct Debit	EFT 3012	24-Nov-2017	Homestyle Flooring	30A Dawson St: Vinyl plank flooring & adhesive	(2,225.00)	
Direct Debit	EFT 3013	24-Nov-2017	LGPA - Local Government Professionals Aust WA (LGMA)	State Conference - 7 to 10 Nov 2017: CEO S Gollan	(1,830.00)	
Direct Debit	EFT 3014	24-Nov-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
Direct Debit	EFT 3015	24-Nov-2017	Landscapes Unhindered	Asset 12003 - 6 Barnsley St: Retic Renewal & Retaining Wall	(6,500.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 3016	24-Nov-2017	MAL Automotives P/L	BE009 (PBFT04): 2017 Pre-season service	(4,130.22)	
Direct Debit	EFT 3017	24-Nov-2017	Orrcon Steel	Asset 11005 (LBS 1807) - Depot Crib Room: Materials	(8,252.06)	
Direct Debit	EFT 3018	24-Nov-2017	Quairading Smash Repairs	BE000 (PUTE06): Insurance excess on claim 633577855	(1,000.00)	
Direct Debit	EFT 3019	24-Nov-2017	Remote Industrial Training Services P/L	Fire Plant & Equipment: 6 of Fire Extinguishers	(396.00)	
Direct Debit	EFT 3020	24-Nov-2017	Toll Ipec P/L (Courier Aust)	Bev Cornerstone Project: Freight on funding signage	(19.47)	
Direct Debit	EFT 3021	24-Nov-2017	WA Contract Ranger Services	Ranger Services: 02 - 10 Nov 2017	(2,711.50)	
Direct Debit	EFT 3022	24-Nov-2017	Workhouse Advertising Pty Ltd	2017 Annual Report: Design	(2,750.00)	
Direct Debit	EFT 3023	24-Nov-2017	York Landscape Supplies	Swim Pool: 112m ³ crushed gravel 12mm	(680.00)	
Direct Debit	EFT 3024	24-Nov-2017	ZircoData Pty Ltd	2017-10 Oct: Storage of Archives - 141 x A1 boxes	(60.49)	(164,829.07)
Direct Debit	EFT 3025	30-Nov-2017	AMD Chartered Accountants	Final Audit of financial statements for year ending 30 Jun 2017	(11,922.74)	
Direct Debit	EFT 3026	30-Nov-2017	RHG Contractors P/L	Bev Cornerstone Project: 2nd Claim payment	(310,789.94)	
Direct Debit	EFT 3027	30-Nov-2017	Shire of Beverley	Bev Cornerstone Project: Retention fee on inv 10983 2nd Claim	(34,532.21)	
Direct Debit	EFT 3028	30-Nov-2017	Taleeya Scott	Reimburse: Parking re Nuts & Bolts Training, 27 - 28 Nov 2017, South Perth	(42.00)	(357,286.89)
Direct Debit	DD 1413.1	14-Nov-2017	Superwrap - Personal Super Plan	Superannuation contributions	(925.79)	
Direct Debit	DD 1413.2	14-Nov-2017	WA Super	Payroll deductions	(8,446.62)	
Direct Debit	DD 1413.3	14-Nov-2017	BT Super For Life	Superannuation contributions	(380.88)	
Direct Debit	DD 1413.4	14-Nov-2017	MLC Super Fund	Superannuation contributions	(91.20)	
Direct Debit	DD 1413.5	14-Nov-2017	Australian Super	Superannuation contributions	(188.38)	
Direct Debit	DD 1413.6	14-Nov-2017	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	(10,234.00)
Direct Debit	DD 1427.1	28-Nov-2017	Superwrap - Personal Super Plan	Superannuation contributions	(925.79)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 1427.2	28-Nov-2017	WA Super	Payroll deductions	(8,489.76)	
Direct Debit	DD 1427.3	28-Nov-2017	BT Super For Life	Superannuation contributions	(380.88)	
Direct Debit	DD 1427.4	28-Nov-2017	MLC Super Fund	Superannuation contributions	(45.60)	
Direct Debit	DD 1427.5	28-Nov-2017	Australian Super	Superannuation contributions	(188.66)	
Direct Debit	DD 1427.6	28-Nov-2017	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	(10,231.82)
Direct Debit	27	01-Nov-2017	3 - Payments for DOT	Payments for DOT	(5,211.45)	
Direct Debit	27	02-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,260.60)	
Direct Debit	27	03-Nov-2017	3 - Payments for DOT	Payments for DOT	(14,092.50)	
Direct Debit	27	06-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,167.00)	
Direct Debit	27	07-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,406.85)	
Direct Debit	27	08-Nov-2017	3 - Payments for DOT	Payments for DOT	(3,255.60)	
Direct Debit	27	09-Nov-2017	3 - Payments for DOT	Payments for DOT	(3,421.85)	
Direct Debit	27	10-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,423.30)	
Direct Debit	27	13-Nov-2017	3 - Payments for DOT	Payments for DOT	(448.95)	
Direct Debit	27	14-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,828.20)	
Direct Debit	27	15-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,526.70)	
Direct Debit	27	16-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,604.25)	
Direct Debit	27	17-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,052.20)	
Direct Debit	27	20-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,290.10)	
Direct Debit	27	21-Nov-2017	3 - Payments for DOT	Payments for DOT	(8,541.15)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	27	22-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,823.55)	
Direct Debit	27	23-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,310.20)	
Direct Debit	27	24-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,730.15)	
Direct Debit	27	27-Nov-2017	3 - Payments for DOT	Payments for DOT	(1,881.55)	
Direct Debit	27	28-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,743.75)	
Direct Debit	27	29-Nov-2017	3 - Payments for DOT	Payments for DOT	(7,008.10)	
Direct Debit	27	30-Nov-2017	3 - Payments for DOT	Payments for DOT	(2,049.50)	(72,077.50)
Direct Debit	27	01-Nov-2017	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	27	03-Nov-2017	7 - CBA Merchant Fee	CBA Merchant Fee	(288.36)	(288.36)
Direct Debit	27	03-Nov-2017	8 - ANZ Transactive Fee	ANZ Transactive Fee	(85.10)	(85.10)
Direct Debit	27	29-Nov-2017	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(82.50)
Direct Debit	EFT 2927	01-Nov-2017	Toyota Finance	BRMP Vehicle Loan 2 of 12 Payments (1GIS 085)	(1,381.18)	(1,381.18)
Direct Debit	EFT 2983	13-Nov-2017	Credit Card - Shire of Beverley	Oct 2017 Purchases	(5,892.30)	(5,892.30)
PAYMENTS RAISED IN CURRENT MONTH					(1,058,353.22)	(1,058,353.22)
WAGES & SALARIES						
EFT Pymt		01-Nov-2017	Wages & Salaries	FE - 30 October 2017	(55,353.68)	
EFT Pymt		16-Nov-2017	Wages & Salaries	FE - 15 November 2017	(56,701.50)	
EFT Pymt		30-Nov-2017	Wages & Salaries	FE - 29 November 2017	(56,569.87)	
WAGES & SALARIES					(168,625.05)	(168,625.05)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1628	24-Nov-2017	Beverley Medical Practice	Pre Employment Medical : Jacinta Murray	120.00	
Cheque #	1631	30-Nov-2017	Synergy	Town Hall: 05 Sep - 13 Nov 17	1,232.70	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					1,352.70	1,352.70
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Direct Debit	DD 1387.1	31-Oct-2017	Superwrap - Personal Super Plan	Superannuation contributions	(925.79)	
Direct Debit	DD 1387.2	31-Oct-2017	WA Super	Payroll deductions	(8,373.73)	
Direct Debit	DD 1387.3	31-Oct-2017	BT Super For Life	Superannuation contributions	(380.88)	
Direct Debit	DD 1387.4	31-Oct-2017	MLC Super Fund	Superannuation contributions	(68.40)	
Direct Debit	DD 1387.5	31-Oct-2017	Australian Super	Superannuation contributions	(188.66)	
Direct Debit	DD 1387.6	31-Oct-2017	Colonial First State Super (Gibson Daniel)	Superannuation contributions	(201.13)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(10,138.59)	(10,138.59)
TRANSFERS to TRUST						
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,235,764.16)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	ML008654	03-Oct-2017	Golf Box Midland	CCZ Golf Day - 6 Oct 2017: Prizes - 3 x putters, 3 x hydslider	614.00	
Credit card	0539-2000037099	03-Oct-2017	Strandbags Midland	CCZ Golf Day - 6 Oct 2017: Prizes - 2 x suitcases, 1 x duffle bag, 1 x dome bag	413.00	
Credit card	52170296	03-Oct-2017	House in Midland Gate	CCZ Golf Day - 6 Oct 2017: Prizes - 3 x oven bake dishes & cutlery sets	311.94	
Credit card	15735	03-Oct-2017	Complete Wardrobe Supplies	LBN1802 (Hunt Rd Village Unit Refurbishment: 1 Set of Robe Doors and Frame)	436.55	
Credit card	D0541137657	04-Oct-2017	The Good Guys	CCZ Golf Day - 6 Oct 2017: Prizes - Various	1,287.70	
Credit card	41639-041017	04-Oct-2017	BCF Boating Camping Fishing	CCZ Golf Day - 6 Oct 2017: Prizes - Various fishing gear	257.96	
Credit card	40641052081	04-Oct-2017	KMart Midland	CCZ Golf Day - 6 Oct 2017: Prizes - various (33)	267.00	
Credit card	41868	04-Oct-2017	JB HiFi Midland	CCZ Golf Day - 6 Oct 2017: Prizes - Uniden twin UHF radios; 2 x portable speakers	177.95	
Credit card	00025367	10-Oct-2017	Albert Facey Motor Inn	Accomm for Youth Dev Prog 2-3 Nov 17: T Scott - Accom for Youth Dev Prog	120.00	
Credit card	4564-0874	12-Oct-2017	Peninsula Serviced Units	Deposit for Accom - Finance Workshop, 27-28 Nov 17: T Scott	149.25	
Credit card	NX824847	13-Oct-2017	ABC	License purchase of Silver Centenary documentary - Flying Through History	1,075.00	
Credit card	JB89645561168362-0	13-Oct-2017	JB HiFi	Battery for Drone	291.95	
Credit card	140472#7	20-Oct-2017	Bevs Saws P/L	Sundry Plant - Parts	350.00	
Credit card	139480-1	23-Oct-2017	Wattle Grove Motel	Accomm - Traffic Management Workshop, 30 Oct - 01 Nov 17: K Sartori	140.00	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					1,856.95	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
Cheque #	1494	24-Nov-2017	Cr Donald William Davis	Refund of 2017 Local Election Nomination Bond	(80.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 2903	01-Nov-2017	Ayla Watts	Refund of Gym Key Bond (Rec 10050)	(50.00)	
EFT Pymt	EFT 2935	13-Nov-2017	Ian Spence	Refund of Bond 30B Dawson St, Vacancy date 24 Oct 17	(620.00)	
EFT Pymt	EFT 2937	14-Nov-2017	Shire of Beverley	Transfer of 3 of 10 Draw down, ILU 09 Nov 17	(5,994.00)	
EFT Pymt	EFT 2984	24-Nov-2017	Anthony Shane Negus	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2985	24-Nov-2017	Cr Christopher John Pepper	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2986	24-Nov-2017	Cr David Charles White	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2987	24-Nov-2017	Cr Peter Joseph Gogol	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2988	24-Nov-2017	Peter Mark McKenna	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2989	24-Nov-2017	Susan Wendy Martin	Refund of 2017 Local Election Nomination Bond	(80.00)	
EFT Pymt	EFT 2990	24-Nov-2017	William Arthur Thompson	Refund of 2017 Local Election Nomination Bond	(80.00)	
PAYMENTS RAISED IN CURRENT MONTH					(7,304.00)	(7,304.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT						(7,304.00)
TOTAL EXPENDITURE as reconciled to the NOVEMBER 2017 BANK STATEMENTS						
Municipal Account Expenditure						(1,235,764.16)
Trust Account Expenditure						(7,304.00)
TOTAL EXPENDITURE for NOVEMBER 2017						(1,243,068.16)

11.3 Hunt Road Village Refurbishment Works

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 8 December 2017
APPLICANT: N/A
FILE REFERENCE: HUN 1212
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider allowing the Tenant of Unit 10 Hunt Road Village to relocate to Unit 4 and for Unit 10 to be fully refurbished in the 2017/18 financial year funded from the Senior's Housing Reserve.

BACKGROUND

Council owns 10 Units which make up the Hunt Road Village. The Village buildings are 36 years old and have been refurbished to varying degrees over the years as and when each individual Unit has become vacant.

Due to its condition, Unit 5 was recently fully refurbished after becoming vacant during this financial year (2017/18).

The refurbishment involved the relocation of the hot water system to outside, the replacement of the reverse cycle air conditioner, the electric stove, the kitchen cupboards and draws, all light fixtures, ceiling fan, old power points, vanity, taps, sink, mirror and toilet.

Also the flooring in the living, bedroom and kitchen areas were replaced with vinyl floor panels, the bathroom, laundry and kitchen walls were retiled and the whole Unit was repainted.

Following inspection, Councillors agreed that the standard of the refurbished Unit 5 should become the standard for any future refurbishments.

The refurbishment cost including materials, contractors, internal labour and overheads came to \$28,977.65.

Council has also spent \$20,000.00 in 2017/18 on replacing the old super six fencing at the Village with Colorbond fence panels.

COMMENT

Following the completion of the refurbishment works on Unit 5, Unit 4 has since become vacant.

At the biannual inspections of the Hunt Road Village Units conducted in November 2017 by Council's Building Maintenance Officer, it was found that Unit 10 was the only Unit in original condition.

It is proposed that the current Tenant of Unit 10 be offered to relocate to Unit 4, which has had some refurbishment works carried out, and that Unit 10 be refurbished to the standard of Unit 5.

As Council's 2017/18 Budget allowance for refurbishment works at the Hunt Road Village has been exhausted; it is proposed that Council utilise the Senior's Housing Reserve funds to fund the cost of the materials and contractors to refurbish Unit 10 to a maximum of \$20,000.00.

The current balance of the Senior's Housing Reserve is \$75,715.15.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* provides:

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
 - (2) Subject to subsection (3), before a local government —
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- * Absolute majority required.*
- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
 - (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
 - (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

As the purpose of the Senior's Housing Reserve is not changing and the funds being utilised is for the purpose of refurbishing Senior's Housing, there are no statutory issues regarding the approval of use of these funds as proposed.

FINANCIAL IMPLICATIONS

Up to \$20,000.00 of unbudgeted expenditure on materials and contract services to refurbish Unit 10 to be funded by the Senior's Housing Reserve.

STRATEGIC IMPLICATIONS

Built Environment – Sustainable Infrastructure – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That:

1. The Tenant of Unit 10 of the Hunt Road Village be invited to relocate to Unit 4;
2. Following relocation, Unit 10 be fully refurbished to the approved standard; and
3. A maximum of \$20,000.00 be drawn from the Senior's Housing Reserve to fund the refurbishment of Unit 10.

12. ADMINISTRATION

12.1 Vincent Street – Banner Poles

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 13 December 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0174
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the removal of the Vincent Street Banner Poles.

HISTORY

Six Banner Poles were given approval by Council on 15 March 2005. They are erected 6.5 metres from street level. The original cost is unknown due to the changeover in financial systems from Lotus to Quickbooks at the time of purchase. One pole was hit by a vehicle and subsequently removed several years ago. Five remain.

BACKGROUND

At the October Councillor Briefing, the Shire President advised she had been approached about the removal of the Vincent Street Banner Poles due to safety concerns.

It is generally recognised that the banner poles will be taken down when Council completes a rejuvenation of Vincent Street, however due to funding constraints, this will be some years away.

Council discussed taking down the banner poles in the meantime but felt it was appropriate that the public be asked to submit their comments on the matter.

Reference to the Banner Poles was made in the November and December issues of the Blarney and Beverley Bulletin. A comment box was placed on the front counter for people to make comment. Comments were open from 1 November – 13 December 2017.

COMMENT

On 13 December 2017 at the close of business, 31 submissions were received.

A total of 31 people were in support of the removal of the banner poles

A total of 10 people do not support the banner poles being removed.

Note - some submissions contained more than one name.

The following comments were received in support of poles being removed:

1. The street is too narrow and needs to be widened.
2. I support the removal of the banner poles for reasons of safety only. If the redevelopment of Vincent Street is to the plan put out a couple of years ago and has not been modified as the result of community opinion, I suggest the Shire

- needs to represent the plan as proposed now. The Banner Poles could be relocated to the footpath 500mm in from the curb in front of the Town Hall and the Cornerstone Building very effectively. Another potential site could be at the entry statements. Please listen to your community.
3. Told Mrs Schilling that it was a crappy idea in the first place, along with round tables.
 4. The poles in the middle of the road and on the footpath should be removed. The banner poles could be relocated on to the footpath. Banner poles are a safety issue in the middle of the road and a visual blot on the street scape.
 5. We would like them removed as dangerous to the public. No room for older folk or anyone getting out of cars etc. Also one cannot read what is on the banners unless walking! Our street is not wide enough for banner poles. The sensible place to put them would be on the road entering town.
 6. Vincent Street from Great Southern Hwy to Forrest Street is not wide enough to have obstructions in the middle of the road. Example – when a tandem axle trailer is traveling and reaches adjacent to the IGA and when a customer opens a vehicle door, there is insufficient room between the car door and that particular banner pole for the vehicle and trailer to continue.
 7. Dangerous to our older persons/drivers.
 8. Dangerous.
 9. Have thought for a long time (years) they should be taken out and installed at the entrance of town.
 10. Shift banner poles to between the two entrances to the recreation ground on Forrest Street. Display sporting information on poles, Ag Society photos at show time or BeverleyWA promo's.
 11. Get rid of rubbish.
 12. I support if relocated – duplicate the banners in Vincent Street and erect at the entry/exit points to York Brookton and Quairading.
 13. I support removal but not until alternative arrangements for displaying the banners have been decided upon.

The following comments were received in support of banner poles staying (not removed):

1. They should be bigger and better!
2. These expensive poles are a great advertising medium. See the poles in St Georges Tce in Perth.
3. Adds interest to the main street. Could be more colourful. Easy way to advertise upcoming events.
4. These are a distinctive method of drawing attention to local district events and features a prime example of this creation of the commemorative banners by the RSL for the 100th Anniversary of World War 1.
5. Until something is done to beautify Vincent Street, I believe they should remain.
6. Leave the poles in situ until, if ever, the main street development goes ahead. The Christmas decorations should be given priority at the moment. The cost of removal should also be announced.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Remove the five remaining banner poles from Vincent Street; and
2. Seek an alternative location to relocate the banner poles.

12.2 Youth Employment - Traineeship

SUBMISSION TO: Ordinary Council Meeting
REPORT DATE: 5 December 2017
APPLICANT: N/A
FILE REFERENCE: ADM 0140
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Resume – Mr Jordell Eades

SUMMARY

Council to consider employing Jordell Eades on a casual basis for a trial period of 3 months with the opportunity to extend for a further 12 months dependent on performance.

BACKGROUND

On 27 November 2017 Jordell Eades enquired as to whether there were any opportunities for employment with the Shire of Beverley. Following his enquiry, Jordell was encouraged to submit a current resume to determine whether there was a role in the Council operations which he could “fit” into.

After informal discussions with Council prior to the November 2017 meeting, it was determined that Jordell be offered a position based on his initiative and enthusiasm to work.

Council has previously taken on a Trainee with the outcome being the successful ongoing full time employment of Ben Treasure on the Garden team. Ben has since become a hardworking and integral part of the team.

COMMENT

Following Jordell’s approach to Council, it was determined that there was potential for him to fit into a Building Maintenance Assistant role.

The general purpose of the role would be to assist the Building Maintenance Officer in his daily duties and also on the numerous ongoing projects that are currently in progress.

Based on Jordell’s enthusiasm and initiative, it will be proposed that he be employed as a Building Maintenance Assistant for a trial period of three months (starting 8 January 2018) on a casual basis at the 2010 Local Government Industry Award entry level, after which, based on performance, he may be offered a full-time 12 month contract and the possibility of undertaking some supported tertiary (TAFE) study.

There are several trainee support subsidies available which will be researched by staff and applications submitted where appropriate.

STATUTORY ENVIRONMENT

2010 Local Government Industry Award

FINANCIAL IMPLICATIONS

Creation of a new position – unbudgeted.

There is potential to apply for an employment subsidy.

There is an allowance in the Budget for 1 FTE Relief Staff for the Works Crew which has not been utilised to date.

STRATEGIC IMPLICATIONS

Social: Building a sense of Community – Encourage Youth Development.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Jordell Eades be offered the position of Building Maintenance Assistant for a trial period of three months with the option of a performance based extension to a further 12 month contract.

Attachment 12.2

Jordell Eades

73 Lukin Street
Beverly WA 6304
(M) 0488 925 783
Email:



Personal Statement

An enthusiastic, keen and motivated individual with good communication skills. Punctual, adaptable and eager to learn new skills. Enjoys working with people, displays a positive attitude and able to work alone or as part of a team. Currently seeking employment to develop skills and gain work experience.

Skills

- Good communication skills
- Team player
- Leadership skills
- Practical and manual worker
- Safety awareness
- Enjoy working outdoors
- Fast and keen learner

Personal Attributes

- Punctual
- Respectful
- Motivated
- Good listener
- Hardworker
- Productive

Education History

2016

Year 10

Northam Senior High School

Work Experience

Allwood Timber Supplies

Labourer

2015

Duties Included:

- Assist supervisor
- Sweep floors
- Moved materials in workshop
- Occupational Health & Safety Awareness

Resume of Jordell Eades

Attachment 12.2

Leisure Interests

- Playing football
- Camping
- Fishing
- Art
- Playing basketball
- Swimming
- Going to the gym

References

Brad Miller
Pool Manager
Beverly Swimming Pool
5 Wright Street
Beverly WA 6304
0419472057
bradm03@hotmail.com

Malcolm Roberts
Manager/Advisor
CRANA Aboriginal Corporation Inc.
12 Hope Street
Beverly WA 6304
malgrp@gmail.com

Margaret Barrett Lennard
Teacher
Beverly District High School
96461418
gdbLennard@westnet.com.au

Resume Of Jordell Eades

Attachment 12.2



CRANA ABORIGINAL CORPORATION Inc.

12 Hope Street, Beverley WA 6304

Email: malerep@gmail.com

ABN: 29 274 874 875

"Crana is endorsed as a charitable institution under the income tax act of 1997"

President: Mitch Henry- Phone: (08) 9646 1386 Mob: 0447 751 382

Advocate/ Advisor: Mal G. Roberts



Hand Written Reference. D 27-11-2017

FOR: JORDELL JOSEPH-MALCOM ENDS

Date of Birth: 4-03-2001

Left School + Senior High year 11
2017

To: Whom It May Concern

I, the undersigned, Malcolm
George Roberts, Manager and
Advisor hereby state that I
have known Jordell and his
family for many years
Jordell has always been well
behaved, and respectful to
me and others in our community
at all times.

I wish him all the very best
in his effort to seek employment.
He should be given the opportunity
to prove himself.

Thanking you for reading my reference.

Mal G Roberts.

M. G Roberts MGR/DIRECTOR. JP - BA (Justice) studies Grad. Indigenous Management. AAIM CREM, Grad Com Services III and IV.
ENDORSED AS A CHARITABLE ENTITY (ATO) - ABN 29 274 874 875

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If in doubt, please contact a professional in the field. Endorsed as a charitable organisation under the income tax ACT 1997-SEC: 50-145

12.3 Endorsement of Shire of Beverley Local Emergency Management Arrangements (LEMA) 2017 & Local Recovery Management Arrangements (LRMA) 2017

SUBMISSION TO: Ordinary Council Meeting 28 November 2017
REPORT DATE: 17 November 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0078
AUTHOR: T. Granville, Community Emergency Services Manager
ATTACHMENTS: Shire of Beverley Local Emergency Management Arrangements (LEMA) 2017 & Local Recovery Management Arrangements (LRMA) 2017 – (under separate cover)

SUMMARY

To present the Shire of Beverley Local Emergency Management Arrangements 2017 and the Shire of Beverley Local Recovery Management Arrangements 2017 to the Shire of Beverley Council for consideration and endorsement in preparation for District Emergency Management Committee (DEMC) comment and State Emergency Management Committee (SEMC) noting.

BACKGROUND

The Emergency Management Act 2005 mandates the provision and administration of Local Emergency Management Arrangements and Local Recovery Management Arrangements by Local Government to facilitate response and recovery activities within the Shire of Beverley.

These two documents formalise the preparation, response and recovery arrangements of emergency incidents within the Shire to comply with the Shire's responsibilities as directed by the Emergency Management Act 2005.

COMMENT

The previous Shire of Beverley LEMA was noted in 2012. The Emergency Management Act 2005 directs a full review of the document every five years and hence the 2017 LEMA has been completely re-written to the current standards of compliance required.

Subsequently the Shire of Beverley LRMA which is an accompanying document has been re-written to meet the current standards.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – "We will be accountable and make informed decisions within our resources, local government structures, policies and procedures."

POLICY IMPLICATIONS

Local Emergency Management Arrangements

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Endorse the Shire of Beverley's Local Emergency Management Arrangements 2017 and Local Recovery Management Arrangements 2017 for subsequent progression onto the DEMC and SEMC.
2. Authorise the Local Emergency Management Committee (LEMC) to review the Shire of Beverley's Local Emergency Management Arrangements 2017 and Local Recovery Management Arrangements 2017 annually and refer any suggested amendments to Council for consideration.

12.4 Beverley Men's Shed Licence Agreement

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 7 December 2017
APPLICANT: Beverley Men's Shed Incorporated
FILE REFERENCE: ADM 0067
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Draft Licence Agreement (under separate cover)

SUMMARY

Council to authorise management to enter into negotiations with the Beverley Men's Shed (BMS) for a lease agreement to use the Old Fire Station.

BACKGROUND

The current authorisation for the Beverley Men's Shed to operate in the Old Fire Station is due to expire in 2019, however the Men's Shed are seeking an extension to their current lease for 10 years under the same conditions to allow them to apply for grant funding.

At the September Council briefing, Council indicated they would prefer to enter into a more formal agreement, similar to other Licence Agreements such as the Beverley Historical Society in the Dead Finish Museum, rather than an approval letter as previously done.

COMMENT

A draft agreement is attached.

In the last five years Management has not experienced any major issues or problems with the Beverley Men's Shed and is eager to continue the partnership. The only small concern has been general tidiness. The BMS are competent managing the building and maintaining the outside exhibits.

Council is welcome to suggest any changes or alterations to the Draft Licence Agreement.

The agreement has been viewed by the Men's Shed Secretary, Mr Fred Bremner for initial consultation.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Planned Development – Preserve our heritage – Maintain and protect our heritage buildings and areas of significance.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Shire of Beverley authorise management to enter into a ten year Licence Agreement with the Beverley Men's Shed for the management and occupation of the Old Beverley Fire Station as per the attached Licence Agreement with any changes included.

12.5 WA Tractor Pull Association

SUBMISSION TO: Ordinary Council Meeting 19 December 2017
REPORT DATE: 12 December 2017
APPLICANT: WA Tractor Pull Association
FILE REFERENCE: ADM 0155
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: WA Tractor Pull Proposal (under separate cover)

SUMMARY

The WA Tractor Pull Association has written to Council with a proposal to use the Old Racecourse (Reserve 3378) for the next five (5) years.

BACKGROUND

Council previously had a formal 5 year Memorandum of Understanding (MOU) with the Perth Tractor Pull Association from 26 September 2007. The MOU was further extended until 26 September 2015. The MOU was not renegotiated after this time.

During the period 2005 – 2007 several complaints were received in relation to noise, smoke and burnouts. The club at the time made adjustments to their program and from 2008 to 2015, no complaints were received through Council.

COMMENT

As with all other motor clubs, if Council is in favour of a licence agreement, it will be recommended that the agreement be drawn up by McLeods Solicitors to cover liability, environmental and risk factors. The Old Racecourse is situated on Reserve 3378 which is also leased by community groups and individuals (currently Beverley Tennis Club) for community cropping.

The WA Tractor Pull Association are proposing to hold five or six events per year and in previous agreements paid \$250.00 per event. The current fees and charges are set for any Tractor Pull event at \$294.00 per event.

In comparison the Beverley Districts Motorcycle Club pays \$1,085.00 per annum (increases with CPI) and the Beverley Off Road Motor Sports Association pays \$2,000.00 per annum (fixed) and both were given a ten year lease agreement.

The WA Tractor Pull Association have expressed a wish to recommence at the Old Racecourse on the first long weekend in March 2018.

Management are proposing a lease agreement to include the following:

- a five year agreement, with a further five year option;
- charge \$294.00 per event, to be increased yearly with CPI;
- No more than seven events per season;
- Hours of operation 8am – 7pm;
- Fire Management Plan;
- Emergency Evacuation Plan;
- Public Liability Insurance \$20,000,000.00; and
- Complaints management plan

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Income from the License will be budgeted for in future budgets.

STRATEGIC IMPLICATIONS

Strategic Community Plan prioritises providing facilities to support sporting and community needs.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

1. Engage McLeods Solicitors to draw up a lease agreement for a portion of Reserve 3378 for the use of Tractor Pulling by the WA Tractor Pull Association;
2. In principle and subject to the final terms of the licence, agree to a five year term commencing 1 March 2018, with a further five year option;
3. In principle and subject to the final terms of the licence, agree to an event fee of \$294 per event to be increased annually in line with CPI; and
4. Charge a once off \$500.00 contribution fee for the McLeods lease agreement.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman to declare the meeting closed.