



28 MARCH 2017

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway President
Cr KM Murray Deputy President
Cr JD Alexander
Cr DL Brown
Cr T Buckland
Cr DW Davis
Cr P Gogol
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Condolences

Nil

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

5.1 Written Questions

Mr Jethro & Mrs Colleen Sleer

Can the council please advise Jethro and Colleen Sleer, residents and rate payers of 10 – 12 Edwards St on the progress of our claim with the shires insurance company as advised to us on Friday 3rd March 2017. We have attached all correspondence between the shire and ourselves for the councillors reference.

Response from the Chief Executive Officer: This is a confidential matter that has been referred to the Shire's Insurer, who are managing this matter on the Shire's behalf and will liaise directly with the Sleers.

5.2 Public Question Time

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 21 February 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 21 February 2017 be confirmed.

8. TECHNICAL SERVICES

8.1 Construction Supervisor Vehicle

SUBMISSION TO: Ordinary Council Meeting 28 March 2017
REPORT DATE: 21 March 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: N/A
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider purchasing an extra vehicle (cab utility), to be used by the Construction Supervisor (Ian Moulton) and to be set up with signs, safety equipment and chainsaw for any emergency call outs.

BACKGROUND

The proposed ute will be used by the Construction Supervisor. It will free up the dual cab with the bulk fuel tank. This will allow other crew members to be onsite earlier and prepare the machines for the day while Ian is tending to administration duties and organising/inspecting requests to and from the job.

This ute will be left in the yard at the end of each day. It would also be set up with emergency equipment for callouts, which would include locked boxes with a chainsaw and signage that may be required.

COMMENT

Quotes have been received for the following vehicles

Dealer	Make	Transmission	Price
Gibbons Motors	Colorado 4x4 space cab	manual	\$ 34,190
Gibbons Motors	Colorado 4x4 space cab	auto	\$ 35,690
EDWARDS	Colorado 4x4 space cab	manual	\$ 32,502
EDWARDS	Colorado 4x4 space cab	auto	\$ 34,048
Avon Valley Mitsubishi	Triton club cab	manual	\$ 30,794
Avon Valley Isuzu ute	D-Max 4 x 4 space cab	manual	\$ 38,714
Avon Valley Nissan	Navara King Cab	manual	\$ 38,860
Avon Valley Toyota	Hi Lux 4x4 space cab	manual	\$ 36,159
Shacks	Colorado 4x4 space cab	manual	\$ 31,966
Total Nissan	Navara 4 x 4 crew cab	manual	\$ 31,918
Southside Mitsubishi	Triton club cab	auto	\$ 31,269
Southside Mitsubishi	Triton club cab	manual	\$ 29,325
New Town Toyota	Hi Lux 4x4 space cab	manual	\$ 38,476

STATUTORY ENVIRONMENT

FINANCIAL IMPLICATIONS

No allocation has been made in the 2016 / 2017 budget

Purchasing of this vehicle could be funded through this year's plant replacement savings, which is approximately \$40,000.00 from the grader and \$10,000.00 from the two utes.

STRATEGIC IMPLICATIONS

3.1 Sustainable Infrastructure: Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Policy No AF007: Purchasing and Procurement

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council purchase a manual transmission Triton Club Cab Utility from Southside Mitsubishi for \$29,325.00 ex GST.

9. PLANNING SERVICES

Nil

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 28 March 2017
REPORT DATE: 22 March 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: February 2017 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 28 February 2017.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.4

COMMENT

The monthly financial report for the period ending 28 February 2017 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of February 2017 be accepted and material variances be noted.

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
28 February 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	3,318,557.00	3,338,536.93	19,979.93	Rates Discount (saving) \$6,064, Rates Admin Fee \$4,230, Penalty Interest \$9,707 greater than anticipated.
Governance	18,500.00	18,500.00	20,130.76	1,630.76	
Law, Order & Public Safety	205,704.00	148,818.00	140,580.24	(8,237.76)	
Health	100.00	64.00	209.09	145.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	56,780.35	60,592.35	3,812.00	
Community Amenities	182,396.00	182,089.29	198,047.54	15,958.25	Charges Grave Digging \$11,997 and Town Planning Service Fees \$4,093 greater than anticipated.
Recreation & Culture	3,059,979.00	97,222.32	102,251.38	5,029.06	
Transport	1,902,281.00	1,030,424.86	1,031,076.40	651.54	
Economic Activities	81,500.00	59,357.26	64,437.83	5,080.57	
Other Property & Services	43,100.00	35,968.03	44,763.84	8,795.81	
Total Operating Revenue	9,155,847.00	4,947,781.11	5,000,626.36	52,845.25	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(121,841.00)	(122,230.35)	(389.35)	
Governance	(487,089.00)	(286,934.00)	(297,425.07)	(10,491.07)	Consultancy Services \$10,200 expenditure lower than anticipated YTD.
Law, Order & Public Safety	(382,930.00)	(231,398.00)	(226,353.05)	5,044.95	
Health	(108,789.00)	(69,990.00)	(67,037.06)	2,952.94	
Education & Welfare	(77,731.00)	(41,492.00)	(37,349.60)	4,142.40	
Housing	(297,540.00)	(142,590.00)	(136,372.63)	6,217.37	
Community Amenities	(534,255.00)	(337,118.00)	(307,724.25)	29,393.75	Environmental Services \$20,500, Refuse Site Mtce \$4,476, Planning Expenses \$3,718 and Stormwater Drainage Mtce \$2,108 expenditure lower than anticipated YTD. Cemetery Mtce (\$11,201) expenditure greater than anticipated offset by increased income from grave digging charges.
Recreation & Culture	(1,132,189.00)	(650,751.00)	(649,879.44)	871.56	
Transport	(1,976,599.00)	(1,317,153.00)	(1,306,532.24)	10,620.76	Road Inventory Management \$3,523, Footpath Mtce \$1,997, Traffic Control Equipment \$1,810 and Depot Mtce \$1,745 expenditure lower than anticipated YTD.
Economic Activities	(442,901.00)	(195,481.00)	(187,541.16)	7,939.84	
Other Property & Services	(14,837.00)	(14,820.00)	(48,099.73)	(33,279.73)	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(3,409,568.00)	(3,386,544.58)	23,023.42	
Net Operating	3,488,885.00	1,538,213.11	1,614,081.78	75,868.67	
Capital Income					
Self-Supporting Loan - Principal Repayment	13,563.00	6,781.50	6,678.68	(102.82)	
Proceeds from Sale of Assets	262,000.00	125,000.00	124,615.73	(384.27)	
Total Capital Income	275,563.00	131,781.50	131,294.41	(487.09)	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
28 February 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(155,500.00)	(156,079.01)	(579.01)	
Plant and Equipment	(652,000.00)	(217,000.00)	(207,270.24)	9,729.76	
Office Furniture and Equipment	(50,700.00)	(33,066.00)	(32,488.08)	577.92	
Road Construction	(1,796,756.00)	(596,578.00)	(565,742.24)	30,835.76	York Williams Rd Construction \$52,267 expenditure lower than anticipated YTD. West Dale Rd Construction (\$23,195) expenditure greater than anticipated YTD.
Other Infrastructure	(557,364.00)	0.00	(1,728.00)	(1,728.00)	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(42,693.50)	(42,251.68)	441.82	
Total Capital Expenditure	(7,696,207.00)	(1,044,837.50)	(1,005,559.25)	39,278.25	
Net Capital	(7,420,644.00)	(913,056.00)	(874,264.84)	38,791.16	
Adjustments					
Depreciation Written Back	1,505,324.00	1,008,029.00	1,094,658.77	86,629.77	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	1,806.43	1,806.43	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	1,000.00	12,141.40	11,141.40	Loss on Disposal of Assets greater than anticipated YTD.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	(15,000.00)	(14,995.99)	4.01	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	2,364,312.00	2,463,894.10	99,582.10	
CLOSING SURPLUS/(DEFICIT)	0.00	2,989,469.11	3,203,711.04	214,241.93	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 28 February 2017	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	349,461.19
Cash - Unrestricted Investments	2,372,552.78
Cash - Restricted Reserves	2,068,219.22
Cash on Hand	300.00
Accounts Receivable	780,532.90
Self-Supporting Loan - Current	6,884.38
Inventory - Fuel	10,206.22
Total Current Assets	5,588,156.69
Current Liabilities	
Accounts Payable	(218,622.95)
Loan Liability - Current	(43,135.86)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(601,616.83)
Adjustments	
Less Restricted Reserves	(2,068,219.22)
Less Self Supporting Loan Income	(6,884.38)
Add Leave Reserves - Cash Backed	249,138.92
Add Loan Principal Expense	43,135.86
Total Adjustments	(1,782,828.82)
NET CURRENT ASSETS	3,203,711.04

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
28 February 2017**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	4,790,533.19	1,357,509.27
Accounts Receivable	440,326.00	780,532.90	340,206.90
Self-Supporting Loan - Current	13,563.06	6,884.38	(6,678.68)
Inventory	7,911.26	10,206.22	2,294.96
Total Current Assets	3,894,824.24	5,588,156.69	1,693,332.45
Current Liabilities			
Accounts Payable	(365,228.93)	(218,622.95)	146,605.98
Loan Liability - Current	(85,387.54)	(43,135.86)	42,251.68
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(601,616.83)	188,857.66
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	17,984,219.31	(101,019.14)
Plant and Equipment	2,201,244.10	2,048,563.06	(152,681.04)
Furniture and Equipment	175,385.42	178,958.32	3,572.90
Infrastructure	27,350,427.60	27,332,446.55	(17,981.05)
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	47,730,747.02	(268,108.33)
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	51,616,848.72	1,614,081.78
Equity			
Accumulated Surplus	(37,907,934.03)	(39,507,019.82)	(1,599,085.79)
Reserves - Cash Backed	(2,053,223.23)	(2,068,219.22)	(14,995.99)
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(51,616,848.72)	(1,614,081.78)

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 28 February 2017		
Description	Budget 2016/17	YTD Actual 2016/17
Income		
Rates	2,605,429.00	2,602,226.22
Operating Grants, Subsidies and Contributions	1,643,929.00	1,253,742.35
Profit On Asset Disposal	0.00	50.91
Service Charges	0.00	0.00
Fees & Charges	519,743.00	434,923.84
Interest Earnings	86,977.00	68,101.24
Other Revenue	60,300.00	48,863.28
Non-Operating Grants, Subsidies and Contributions	4,249,086.00	595,087.20
Total Income by Nature & Type	9,165,464.00	5,002,995.04
Expenditure		
Employee Costs	(2,055,908.00)	(1,270,361.20)
Materials & Contracts	(1,978,283.00)	(739,647.74)
Utilities	(213,982.00)	(114,202.48)
Depreciation On Non-Current Assets	(1,505,324.00)	(1,094,658.77)
Interest Expenses	(58,623.00)	(29,421.26)
Insurance Expenses	(183,618.00)	(188,741.59)
Other Expenditure	(77,125.00)	(75,293.02)
Loss On Asset Disposal	(42,000.00)	(12,192.31)
Loss On Asset Disposal	0.00	0.00
Total Expenditure by Nature & Type	(6,114,863.00)	(3,524,518.37)
Allocations		
Reallocation Codes Expenditure	438,284.00	135,605.11
Reallocation Codes Income	0.00	0.00
Total Allocations	438,284.00	135,605.11
Net Operating by Nature & Type	3,488,885.00	1,614,081.78

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
28 February 2017**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,033.95
RR002	Athol Rd (RoadID: 26) (Maintenance)	6,542.22
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	2,415.97
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	980.06
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,465.67
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,047.20
RR008	Barrington Rd (RoadID: 13) (Maintenance)	5,255.30
RR009	Batemans Rd (RoadID: 78) (Maintenance)	886.53
RR010	Batys Rd (RoadID: 60) (Maintenance)	1,102.91
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	499.34
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	4,618.74
RR013	Beringer Rd (RoadID: 29) (Maintenance)	6,386.71
RR014	Bethany Rd (RoadID: 148) (Maintenance)	2,862.50
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	635.18
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,723.04
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	820.12
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	5,992.29
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	408.53
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	636.27
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	6,698.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	3,697.11
RR028	Cookes Rd (RoadID: 61) (Maintenance)	453.52
RR029	Corberding Rd (RoadID: 43) (Maintenance)	2,838.40
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	1,087.96
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	6,499.27
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,782.21
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	14,299.17
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	5,180.02
RR036	Drapers Rd (RoadID: 79) (Maintenance)	784.41
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	134.48
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	29,272.98
RR039	Ewert Rd (RoadID: 27) (Maintenance)	7,720.10

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
28 February 2017**

Job #	Job Description	YTD Actual 2016/17
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,791.57
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,068.88
RR043	Gors Rd (RoadID: 30) (Maintenance)	2,218.93
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	4,226.42
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,694.14
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	3,037.51
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	605.63
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,454.61
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	762.55
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,864.35
RR053	K1 Rd (RoadID: 85) (Maintenance)	4,531.91
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	861.94
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	363.20
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,623.50
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	7,200.05
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	7,407.06
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,225.54
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	614.09
RR062	Luptons Rd (RoadID: 22) (Maintenance)	8,091.99
RR063	Maitland Rd (RoadID: 39) (Maintenance)	6,763.27
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	137.97
RR065	Manns Rd (RoadID: 59) (Maintenance)	922.03
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	12,630.33
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	173.81
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	1,245.92
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	113.09
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	1,406.67
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	26,737.00
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,137.58
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	3,515.67
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	3,738.20
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96
RR080	Petchells Rd (RoadID: 38) (Maintenance)	4,261.89

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
28 February 2017**

Job #	Job Description	YTD Actual 2016/17
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	430.99
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,682.94
RR083	Potts Rd (RoadID: 14) (Maintenance)	6,610.31
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	4,862.91
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	3,355.87
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	3,948.98
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	1,353.97
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,618.51
RR089	Rogers Rd (RoadID: 62) (Maintenance)	476.11
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	136.14
RR092	Schillings Rd (RoadID: 65) (Maintenance)	626.41
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	793.87
RR095	Simmons Rd (RoadID: 101) (Maintenance)	775.85
RR096	Sims Rd (RoadID: 155) (Maintenance)	499.43
RR097	Ski Rd (RoadID: 83) (Maintenance)	272.26
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,365.45
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	59.68
RR101	Springhill Rd (RoadID: 23) (Maintenance)	5,273.64
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,136.57
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	1,998.85
RR105	Thomas Rd (RoadID: 31) (Maintenance)	875.72
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	486.07
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	601.92
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	3,882.92
RR109	Walgy Rd (RoadID: 42) (Maintenance)	954.43
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	2,541.75
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,847.47
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	7,331.28
RR114	Westdale Rd (RoadID: 166) (Maintenance)	11,243.78
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	1,007.24
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	316.31
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	15,139.06
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	15,989.42
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 28 February 2017		
Job #	Job Description	YTD Actual 2016/17
RR777	Contract Road Side Spraying	20,000.00
RR888	Tree Lopping - Rural Roads (Maintenance)	30,512.51
RR999	Rural Roads Various (Maintenance)	41,911.31
Sub Total	Rural Road Maintenance	464,819.86
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	2,203.40
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	511.79
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	809.90
TS009	Courtney St (RoadID: 153) (Maintenance)	1,280.66
TS010	Dawson St (RoadID: 106) (Maintenance)	565.79
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	877.59
TS013	Duffield St (RoadID: 160) (Maintenance)	997.29
TS014	Edward St (RoadID: 107) (Maintenance)	1,027.44
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	4,103.22
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,160.92
TS023	Hope St (RoadID: 115) (Maintenance)	6,627.75
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	3,667.49
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,023.39
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	1,802.52
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,224.37

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 28 February 2017		
Job #	Job Description	YTD Actual 2016/17
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	4,438.93
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	4,390.79
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	3,060.66
TS042	Richardson St (RoadID: 124) (Maintenance)	275.39
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	115.56
TS046	Short St (RoadID: 121) (Maintenance)	1,090.70
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	4,470.46
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	8,856.52
TS999	Town Streets Various (Maintenance)	8,232.58
Sub Total	Town Streets Maintenance	62,815.11
Total	Road Maintenance	527,634.97

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 28 February 2017						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	97,271.10				
	Office Equipment	20,439.55				
	Airfield Emergency	36,544.04				
	Plant	108,371.85				
	Bush Fire Fighters	117,887.87				
	Building	362,139.14				
	Recreation Ground	377,246.62				
	Cropping Committee	340,409.40				
	Avon River Development	23,694.75				
	Annual Leave	151,867.82				
	Community Bus	38,614.41				
	Road Construction	358,801.39				
	Senior Housing	34,931.28	2,068,219.22	3 mths	2.70%	27/03/2017
2902-40204	Online Saver ANZ	128.27	128.27	Ongoing	0.00%	Ongoing
2181730	Term Deposit Bendigo	309,325.71	309,325.71	3 mths	2.30%	8/05/2017
9754-35231	Term Deposit ANZ	400,000.00	400,000.00	4 mths	2.35%	9/06/2017
9762-17623	Term Deposit ANZ	504,445.47	504,445.47	122 days	2.40%	24/04/2017
9762-87111	Term Deposit ANZ	403,560.32	403,560.32	91 days	2.40%	10/04/2017
9763-47647	Term Deposit ANZ	300,000.00	300,000.00	4 mths	2.35%	22/05/2017
9763-47671	Term Deposit ANZ	455,093.01	455,093.01	4 mths	2.40%	20/06/2017
	Total		4,440,772.00			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 28 March 2017
REPORT DATE: 23 March 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: February 2017 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of February 2017.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

February 2017:

(1) **Municipal Fund – Account 016-540 259 838 056**

Cheque vouchers

15 February 2017	1529-1530	(3)	\$ 20,432.18	(authorised by DCEO S Marshall and Cr K Murray)
16 February 2017	1530-1530	(1)	\$ 2,027.69	(authorised by CEO S Gollan and DCEO S Marshall)
24 February 2017	1533-1533	(1)	\$ 4,406.20	(authorised by CEO S Gollan and Cr K Murray)
27 February 2017	1534-1534	(1)	\$ 16,702.97	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for February 2017 incl \$ 43,569.04 previously paid

EFT vouchers

02 February 2017	EFT 1856-1858	(3)	\$ 1,049.00	(authorised by CEO S Gollan and DCEO S Marshall)
09 February 2017	1-42	(42)	\$ 54,785.88	(authorised by CEO S Gollan and DCEO S Marshall)
15 February 2017	EFT 1860-1894	(35)	\$ 183,723.72	(authorised by DCEO S Marshall and Cr K Murray)
16 February 2017	EFT 1895-1895	(1)	\$ 4,692.70	(authorised by CEO S Gollan and DCEO S Marshall)
23 February 2017	1-42	(42)	\$ 59,510.99	(authorised by CEO S Gollan and DCEO S Marshall)
27 February 2017	EFT 1897-1929	(33)	\$ 86,839.37	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for February 2017 incl \$ 390,601.66 previously paid.

(2) **Trust Fund – Account 016-259 838 128**

Cheque vouchers

14 February 2017	1487-1487	(1)	\$ 50.00	(authorised by DCEO S Marshall and Cr K Murray)
16 February 2017	1488-1488	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for February 2017 incl \$ 250.00 previously paid.

EFT vouchers

02 February 2017	EFT 1855-1855	(1)	\$ 10,282.00	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of EFT vouchers for February 2017 incl \$ 10,282.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 92,270.80 previously paid.

(4) **Credit Card** Payments totalling \$ 255.64 previously paid.

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1856	02-Feb-2017	Kimberley Leonard Boulton	Record Archiving: Onsite Working - 27 Jan 2017: 0.85 of a day	(561.00)	
EFT Pymt	EFT 1857	02-Feb-2017	Michael Wilson	2017-02 Feb: Photocopying and delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1858	02-Feb-2017	Troy R Granville	Reimbursements: Mobile screen repair (insurance claim)	(238.00)	(1,049.00)
EFT Pymt	EFT 1860	15-Feb-2017	ADC Projects	Beverley Cornerstone project	(53,834.00)	
EFT Pymt	EFT 1861	15-Feb-2017	Allstamps	Stamp pad replacement for correspondence stamp	(7.81)	
EFT Pymt	EFT 1862	15-Feb-2017	AssetVal P/L	Valuation of Land, Buildings and Structure - Prog Payment 3	(4,059.00)	
EFT Pymt	EFT 1863	15-Feb-2017	Australia Post	Jan 2017 Postage	(950.89)	
EFT Pymt	EFT 1864	15-Feb-2017	Avon Express	Freight charges Jan 17	(522.50)	
EFT Pymt	EFT 1865	15-Feb-2017	Avon Trading Co	Jan 17 Hardware Purchases	(723.63)	
EFT Pymt	EFT 1866	15-Feb-2017	Avon Waste	1,948 Bin collection FE 20 Jan 17 1 x Recycling collection	(4,250.96)	
EFT Pymt	EFT 1867	15-Feb-2017	BDF - Beverley Dome Fuel & Hire	5,005L Diesel @ \$1.1986	(5,998.99)	
EFT Pymt	EFT 1868	15-Feb-2017	BOC Limited	2016-12 Dec: Cylinder Rental	(60.16)	
EFT Pymt	EFT 1869	15-Feb-2017	BPA Engineering	Bev Cornerstone Centre: Stage 2 Schematic Design 100% complete	(2,860.00)	
EFT Pymt	EFT 1870	15-Feb-2017	BSL - Building Commission	Jan 17 Collections x 4	(259.60)	
EFT Pymt	EFT 1871	15-Feb-2017	Beverley Farm Services (BFS)	Various: Chemicals for Weed Spraying	(305.25)	
EFT Pymt	EFT 1872	15-Feb-2017	Beverley Gas & Plumbing	Apex Park - Supply and install easy-push time flow tap	(454.58)	
EFT Pymt	EFT 1873	15-Feb-2017	Beverley Newsagency	Jan 2017 Purchases	(74.26)	
EFT Pymt	EFT 1874	15-Feb-2017	Beverley Supermarket & Liquor (IGA)	Jan 2017 Purchases	(254.80)	
EFT Pymt	EFT 1875	15-Feb-2017	Bouncy Fun Castles	2017 Australia Day Celebrations: Hire of Bumper Boats	(850.00)	
EFT Pymt	EFT 1876	15-Feb-2017	Bradley Peter Jovanovic	Rates Refund for A51187 Lot 8274 Jacobs Well Rd Morbinning 6304	(2,500.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1877	15-Feb-2017	CTF - Construction Training Fund (BCTIF)	Jan 17 collections x 2	(181.70)	
EFT Pymt	EFT 1878	15-Feb-2017	Fairfax Media Publications P/L	11 Jan 17: Avon Advocate - position vacant (Tourism Officer)	(216.04)	
EFT Pymt	EFT 1879	15-Feb-2017	Filters Plus	BE008 (PTRA02): Parts	(64.97)	
EFT Pymt	EFT 1880	15-Feb-2017	Game On Contracting	RRG1701 (Westdale Rd): Cartage of water & gravel	(12,144.00)	
EFT Pymt	EFT 1881	15-Feb-2017	Hempfield Small Engine Services	Sundry Plant (PSP99): Parts	(193.55)	
EFT Pymt	EFT 1882	15-Feb-2017	ICS Building Surveyors	Bev Cornerstone Project: 2.1 Concept Stage Compliance Advice	(907.50)	
EFT Pymt	EFT 1883	15-Feb-2017	IRIS Consulting Group Pty Ltd	IT Network redesign - Jan 2017	(2,750.00)	
EFT Pymt	EFT 1884	15-Feb-2017	Jarrahdale Heating & Cooling	6 Barnsley St: Fan forced convector	(2,440.00)	
EFT Pymt	EFT 1885	15-Feb-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1886	15-Feb-2017	Martin's Trailer Parts	1TQO908 (PTRL12): Parts	(217.52)	
EFT Pymt	EFT 1887	15-Feb-2017	Open Colleges Pty Ltd	Cert IV in Business Administration - Taleeya Scott	(2,692.50)	
EFT Pymt	EFT 1888	15-Feb-2017	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Vehicles: Diesel	(1,234.52)	
EFT Pymt	EFT 1889	15-Feb-2017	Remote Industrial Training Services P/L	Sep 2016 Testing of RCD's and Tagging of Shire Buildings	(1,775.90)	
EFT Pymt	EFT 1890	15-Feb-2017	Stewart & Heaton Clothing Co P/L	FCO Turnout Uniform	(29.74)	
EFT Pymt	EFT 1891	15-Feb-2017	Toll Ipec P/L (Courier Aust)	Freight charges - 23 Jan 17	(30.28)	
EFT Pymt	EFT 1892	15-Feb-2017	Unique Strokes WA	59 Smith Street - Painting of exterior	(750.00)	
EFT Pymt	EFT 1893	15-Feb-2017	WA Contract Ranger Services	Ranger Services: 23 Jan - 02 Feb 17	(537.62)	
EFT Pymt	EFT 1894	15-Feb-2017	Western Stabilisers Pty Ltd	RRG1701 (Westdale Rd): Cement Stabilisation	(79,550.45)	(183,723.72)
EFT Pymt	EFT 1895	16-Feb-2017	Shacks Holden	Asset 28014 (PSDN10) - BE1 2017 Holden Caprice Sedan	(4,692.70)	(4,692.70)
EFT Pymt	EFT 1897	27-Feb-2017	AITs Specialists P/L	2017-01 Jan Fuel Tax Credits	(238.92)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1898	27-Feb-2017	AMPAC Debt Recovery	Jan 2017 Rates Debt Recovery	(1,553.75)	
EFT Pymt	EFT 1899	27-Feb-2017	Archivewise	2017-01 Jan: Storage of Archives - 126 boxes, Destruction & Perm Retrieval	(209.98)	
EFT Pymt	EFT 1900	27-Feb-2017	Asset Infrastructure Management P/L	Asset Management Mentoring Services: 36 hours	(5,147.47)	
EFT Pymt	EFT 1901	27-Feb-2017	Avon Valley Tyre Service	BE000 (PUTE06): Tyre replacement & wheel alignment	(716.00)	
EFT Pymt	EFT 1902	27-Feb-2017	Avon Valley Windscreens	BE016 (PUTE08) & BE013 (PTRK04): Windscreen Replacement	(1,364.00)	
EFT Pymt	EFT 1903	27-Feb-2017	Avon Waste	1,955 Bin Collection FE 17 Feb 17 inc Recycling Bins & 1 x Recycling Collection	(8,514.62)	
EFT Pymt	EFT 1904	27-Feb-2017	BDF - Beverley Dome Fuel & Hire	4,002 L Diesel @ \$1.1936/L inc	(4,776.78)	
EFT Pymt	EFT 1905	27-Feb-2017	BGC Quarries	RTR1702 (York-Williams Rd): 857.58T 14mm Granite	(24,111.71)	
EFT Pymt	EFT 1906	27-Feb-2017	Beverley Country Kitchen (BCK)	Council Meet - 21 Feb 2017: Lunch x 15	(646.00)	
EFT Pymt	EFT 1907	27-Feb-2017	Beverley Gas & Plumbing	Hunt Rd Village - replace storm water pipe	(1,794.87)	
EFT Pymt	EFT 1908	27-Feb-2017	Beverley Tyre Service	2017-01 Jan Tyre Purchases	(110.00)	
EFT Pymt	EFT 1909	27-Feb-2017	Blackwoods	Various Bldgs: Cleaning Products	(1,468.87)	
EFT Pymt	EFT 1910	27-Feb-2017	Colas WA P/L	RRG1701 (Westdale Rd): Bitumen Sealing Work	(17,506.50)	
EFT Pymt	EFT 1911	27-Feb-2017	Covs	BE020 (PUTE07): Parts	(506.61)	
EFT Pymt	EFT 1912	27-Feb-2017	Dr L D Terrace Practice	Fitness to work assessment	(2,970.00)	
EFT Pymt	EFT 1913	27-Feb-2017	Elders Rural Services Aust Ltd	RRG1701 - Westdale Rd: Materials	(325.30)	
EFT Pymt	EFT 1914	27-Feb-2017	Filters Plus	BE026 (PROL02) Parts	(532.04)	
EFT Pymt	EFT 1915	27-Feb-2017	Hitachi Construction Machinery	BE029 (PGRD03): 5,000hr Service	(3,430.36)	
EFT Pymt	EFT 1916	27-Feb-2017	J & K Hopkins P/L	Chambers: Whiteboard Magnetic 1800 x 1000mm	(779.00)	
EFT Pymt	EFT 1917	27-Feb-2017	John Hansen	Reimbursement: 42.42L ULP @ S1.319/L inc (loan vehicle)	(55.95)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1918	27-Feb-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1919	27-Feb-2017	Landscapes Unhindered	6 Barnsley St: Supply & install 1 x Grass Tree	(1,023.00)	
EFT Pymt	EFT 1920	27-Feb-2017	McIntosh & Son Redcliffe	BE030 (PBH02): 500hr Service	(1,133.24)	
EFT Pymt	EFT 1921	27-Feb-2017	Mia Davies MLA	Refund of cr bal on Debtor 4757 re overpayment of invoicing	(89.00)	
EFT Pymt	EFT 1922	27-Feb-2017	New Town Toyota	BRMPC: 1GCJ295 - 20,000km Service	(535.50)	
EFT Pymt	EFT 1923	27-Feb-2017	PCS - Perfect Computer Solutions	Computer Support - Shire: 14 -17 Feb 2017	(467.50)	
EFT Pymt	EFT 1924	27-Feb-2017	Regional Antennas Plus	5 Short St: Repairs to Antenna	(231.00)	
EFT Pymt	EFT 1925	27-Feb-2017	Rodney Gillis	Refund of Planning Fees (Rec 9306)	(147.00)	
EFT Pymt	EFT 1926	27-Feb-2017	The Red Vault	WALGA Planning Course for Councillors - 16 Feb 2017: Lunch x 9	(419.50)	
EFT Pymt	EFT 1927	27-Feb-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 31 Jan 17	(166.15)	
EFT Pymt	EFT 1928	27-Feb-2017	Unique Strokes WA	Chambers: Painting of	(5,220.00)	
EFT Pymt	EFT 1929	27-Feb-2017	WA Contract Ranger Services	Ranger Services: 10 - 15 Feb 17	(607.75)	(86,839.37)
Cheque #	1529	15-Feb-2017	ATO - Australian Tax Office	Jan 2017 BAS Obligation	(18,531.00)	
Cheque #	1530	15-Feb-2017	Beverley Licensed Post Office	Refund of rescinded Building permit (Rec 3832)	(204.68)	
Cheque #	1531	15-Feb-2017	Synergy	Dec 16 Street lights Acct less cr note re Morbinning Hall acct	(1,696.50)	(20,432.18)
Cheque #	1532	16-Feb-2017	Telstra	2017-02 Feb Telephone Accounts	(2,027.69)	(2,027.69)
Cheque #	1533	24-Feb-2017	Synergy	Dec 16 Street lights acct, Feb 17 Swim pool and Rec ground accts	(4,406.20)	(4,406.20)
Cheque #	1534	27-Feb-2017	Water Corporation	2017-02 Feb Water Accounts	(16,702.97)	(16,702.97)
Direct Debit	DD 944.1	07-Feb-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 944.2	07-Feb-2017	ClickSuper	WA Super	(7,963.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 944.3	07-Feb-2017	ClickSuper	Kinetic Super	(145.09)	
Direct Debit	DD 944.4	07-Feb-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 944.5	07-Feb-2017	ClickSuper	Australian Super	(183.45)	(9,359.55)
Direct Debit	DD 967.1	21-Feb-2017	ClickSuper	Superwrap - Personal Super Plan	(773.79)	
Direct Debit	DD 967.2	21-Feb-2017	ClickSuper	WA Super	(8,498.25)	
Direct Debit	DD 967.3	21-Feb-2017	ClickSuper	Kinetic Super	(145.09)	
Direct Debit	DD 967.4	21-Feb-2017	ClickSuper	Colonial First State Super (Moulton Clare)	(73.28)	
Direct Debit	DD 967.5	21-Feb-2017	ClickSuper	BT Super For Life	(293.57)	
Direct Debit	DD 967.6	21-Feb-2017	ClickSuper	Australian Super	(179.81)	(9,963.79)
Direct Debit	18	01-Feb-2017	3 - Payments for DOT	Payments for DOT	(3,972.75)	
Direct Debit	18	02-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,528.15)	
Direct Debit	18	03-Feb-2017	3 - Payments for DOT	Payments for DOT	(3,427.05)	
Direct Debit	18	06-Feb-2017	3 - Payments for DOT	Payments for DOT	(8,338.55)	
Direct Debit	18	07-Feb-2017	3 - Payments for DOT	Payments for DOT	(4,634.75)	
Direct Debit	18	08-Feb-2017	3 - Payments for DOT	Payments for DOT	(2,647.25)	
Direct Debit	18	09-Feb-2017	3 - Payments for DOT	Payments for DOT	(3,057.75)	
Direct Debit	18	10-Feb-2017	3 - Payments for DOT	Payments for DOT	(2,425.05)	
Direct Debit	18	13-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,143.95)	
Direct Debit	18	14-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,782.55)	
Direct Debit	18	15-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,178.45)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	18	16-Feb-2017	3 - Payments for DOT	Payments for DOT	(9,824.05)	
Direct Debit	18	17-Feb-2017	3 - Payments for DOT	Payments for DOT	(6,993.20)	
Direct Debit	18	20-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,603.25)	
Direct Debit	18	21-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,219.05)	
Direct Debit	18	22-Feb-2017	3 - Payments for DOT	Payments for DOT	(4,023.20)	
Direct Debit	18	23-Feb-2017	3 - Payments for DOT	Payments for DOT	(3,330.35)	
Direct Debit	18	24-Feb-2017	3 - Payments for DOT	Payments for DOT	(1,955.45)	
Direct Debit	18	27-Feb-2017	3 - Payments for DOT	Payments for DOT	(4,005.25)	
Direct Debit	18	28-Feb-2017	3 - Payments for DOT	Payments for DOT	(3,061.75)	(70,151.80)
Direct Debit	18	01-Feb-2017	7 - CBA Merchant Fee	CBA Merchant Fee	(131.03)	
Direct Debit	18	01-Feb-2017	6 - Westnet Payments	Westnet Payments	(240.00)	(371.03)
Direct Debit	18	03-Feb-2017	7 - CBA Merchant Fee	CBA Merchant Fee - POS FEE	(35.15)	(35.15)
Direct Debit	18	07-Feb-2017	8 - ANZ Transactive Fee	ANZ Transactive Fee	(73.40)	(73.40)
Direct Debit	EFT 1931	28-Feb-2017	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2017-01 Jan: 2 x Chlorine gas 70kg	(949.70)	(949.70)
Direct Debit	EFT 1896	21-Feb-2017	Toyota Finance	BRMP Vehicle Loan - 05 of 12 Payments	(1,366.38)	(1,366.38)
Direct Debit	EFT 1859	14-Feb-2017	Credit Card - Shire of Beverley	Jan 2017 Purchases	(255.64)	(255.64)
PAYMENTS RAISED IN CURRENT MONTH					(412,400.27)	(412,400.27)
WAGES & SALARIES						
EFT Pymt		09-Feb-2017	Wages & Salaries	FE - 07 Feb 2017	(54,785.88)	
EFT Pymt		23-Feb-2017	Wages & Salaries	FE - 21 Feb 2017	(59,510.99)	
WAGES & SALARIES					(114,296.87)	(114,296.87)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1530	15-Feb-2017	Beverley Licensed Post Office	Refund of rescinded Building permit (Rec 3832)	204.68	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					204.68	204.68
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1527	02-Feb-2017			(207.21)	
Cheque #	1258	02-Feb-2017			(1,837.25)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(2,044.46)	(2,044.46)
TRANSFERS to TRUST						
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
INVESTMENTS						
INVESTMENTS					0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(528,536.92)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	1468937-000001	19-Jan-2017	Truck Centre (WA)	P/L: BE004 (PLDR02) - Credit note re returned radiator hose	(195.94)	
Credit card	1468709-000001	17-Jan-2017	Truck Centre (WA)	P/L: BE004 (PLDR02) - Radiator hose	195.94	
Credit card	540052	20-Jan-2017	Komatsu	BE004 (PLDR02) - Parts, 1 x Bottom radiator hose (Part number: 419-03-22240)	105.64	
Credit card	290117	30-Jan-2017	ANZ Bank	Annual fees - Credit card	150.00	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					255.64	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
TRUST ACCOUNT DETAILS							
PAYMENTS RAISED IN CURRENT MONTH							
Cheque #	1487	14-Feb-2017	Maxine Anne Watts	Refund of Key Bond - Rec Centre, Booking 02 Feb 2017 (Rec 9206)	(50.00)		
Cheque #	1488	16-Feb-2017	ANZ BANK RBBWA	Refund of Cleaning Bond - Rec Centre Hire, Booking 15 Feb 2017 (Rec 9406)	(200.00)		
EFT Pymt	EFT 1855	02-Feb-2017	Reliable Renovations & Construction	Inv 653 (Job 150707) - Material expenses re decking & s/steel railings	(10,282.00)		
					PAYMENTS RAISED IN CURRENT MONTH	(10,532.00)	(10,532.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #							
					PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
					TOTAL EXPENDITURE for TRUST ACCOUNT		(10,532.00)
					TOTAL EXPENDITURE as reconciled to the FEBRUARY 2017 BANK STATEMENTS		
					Municipal Account Expenditure		(528,536.92)
					Trust Account Expenditure		(10,532.00)
					TOTAL EXPENDITURE for FEBRUARY 2017		(539,068.92)

12. ADMINISTRATION

12.1 Policy Manual – Leave for Defence Force Active Reservists

SUBMISSION TO: Ordinary Council Meeting 28 March 2017
REPORT DATE: 9 March 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM
AUTHOR: R.J Lucas, Technical Officer
ATTACHMENTS: Policy - Leave for Defence Forces Active Reservists

SUMMARY

Council to adopt new policy Leave for Defence Forces Active Reservists.

BACKGROUND

Council resolved at the June 2015 meeting to register the Shire as a Supportive Employer of Reservists and to develop a leave policy related to the employment of Reservists.

COMMENT

Under the *Defence Reserve Service (Protection) Act 2001*, the Shire must release Reservists when they're called for service and for any training to prepare for that service. At the February 2017 Council Forum it was decided that 2 weeks unpaid leave will be provided on top of the Reservist's regular annual leave.

The proposed policy is attached.

STATUTORY ENVIRONMENT

Defence Reserve Service (Protection) Act 2001

FINANCIAL IMPLICATIONS

Annual Leave Reserves

STRATEGIC IMPLICATIONS

5.1 Sustainable Governance

POLICY IMPLICATIONS

New Policy Request

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt policy S025 – Leave for Defence Forces Active Reservists.

Attachment 12.1

9.25 Leave for Defence Forces Active Reservists DRAFT

Policy Type:	Staff
Date Adopted:	January 2017

Policy No:	S025
Date Last Reviewed:	

Legal (Parent):
1. Defence Reserve Service (Protection) Act 2001

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	LEAVE FOR DEFENCE FORCES ACTIVE RESERVISTS
Objective:	To recognise the importance placed on reservists by allowing staff to attend training.

Policy

Unpaid leave, not exceeding 2 weeks, in any one year will be granted to employees who are members of the Defence Force Active Reserve for the purpose of undertaking training in camp or other continuous duty. This leave will be in addition to annual holiday leave.

If the pay received by the employee from the Defence Force is less than the employee would normally receive, the Shire will make up the balance.

Any time spent by an employee in Defence Force Reserve training will count towards the accrual of annual leave.

12.2 Age Friendly Community Report

SUBMISSION TO: Ordinary Council Meeting 28 March 2017
REPORT DATE: 10 March 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0528
AUTHOR: K. McLean, Community Development Officer
ATTACHMENTS: Age Friendly Community Report March 2017
(Provided under separate cover)

SUMMARY

Following extensive consultation across the community including workshops the completion of an age-friendly audit and a literature review of local, regional and state planning documents, the Shire of Beverley Age-Friendly Community Report March 2017 is now presented to Council.

BACKGROUND

The Shire of Beverley Aged Care Plan (2012, Verso Consulting Pty Ltd) provides an evidenced based planning framework to facilitate the development of aged care services, facilities and older persons housing that can meet current and future demand. As part of the comprehensive integrated approach that the plan recommends, the development of an Age-Friendly Community Report has further sought to further ensure that other qualities of an age friendly community are considered through all levels of planning - including but not limited to strategic, financial, community engagement, town planning, asset management and community development.

ABS customised population projections developed for DoHA indicate that the aged population in Beverley will increase proportionately more rapidly than WA as a whole. Projections for 2016 indicate the 85+ age group will equal 35% of the total Beverley population, increasing to 72% by 2026^{##}. This combined with the recent trend of increasing lifespans will see the demand for additional aged care services growing in parallel with the aging demographic. The preparation of an Age-Friendly Community Report and Audit has enabled the necessary community consultation and review to inform planning for the current and future growth in this sector of the community.

^{##} ABS Census of Population & Housing, 2011 and Customised population projections prepared by ABS for DSS, 2013

COMMENT

Adopting an age friendly approach to planning benefits the Beverley community both in the short and long term. By integrating the principles of an age friendly community into planning and operations, the Shire of Beverley will play its part in enabling an environment which assists older people to live and engage and receive the necessary support to remain independent and healthy for as long as possible in their own place. It will ensure Beverley provides sustainable options for aged individuals, their families and caregivers making decisions together about their future needs. The information within the Age-Friendly Community Report for the Shire of Beverley reflects the definition of an age friendly community as defined by the World Health Organisation (WHO) by respecting the decisions and lifestyle

choices of its residents. It may aid in anticipating and responding flexibly to ageing-related needs and preferences.

The short term benefits of the consultation for the report, particularly for seniors included:

- inclusion in the consultation process;
- identification of concerns that may be able to be immediately addressed;
- inform annual budgets;
- recognition of the diversity of the aging population and its needs;
- inter-generational understanding and respect.

Going forward, the medium term benefits may include:

- direction for policy and strategy development e.g. strategic community plan;
- infrastructure maintenance and development that better supports the aging population e.g. pathway maintenance and development;
- facilitation of support and education services for physical and mental well-being including community initiatives for exercise, participation and life-long learning.

Long term benefits may be derived through:

- consideration of infrastructure needs in long term financial plans e.g. swimming pool redevelopment and aged housing;
- reduction in the length of time required for care;
- many of the benefits for aged care can service other members of the community e.g. disability;
- age friendly planning will provide templates for audit and review and evidence to support funding and servicing applications;
- provide viable options for aging in place;
- consideration of local issues/services/infrastructure in regional planning

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Strengthen Shire Leadership – listen and inform community.

Sustainable Community - ensure access to services and facilities as needs change within the community, support the aging population to maximise opportunities for sustainable independent living, advocacy of local access to support services.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

N/A

OFFICER'S RECOMMENDATION

That Council receive the Shire of Beverley Age Friendly Community Report March 2017.

13. MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL ITEMS

Matters for which the Meeting may be closed

13.1 Sale of Land in Accordance with Section 6.64 of the Local Government Act 1995

13.2 Meeting Reopen and Resolution Made Public

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

15. CLOSURE

The Chairman to declare the meeting closed.