



27 SEPTEMBER 2016

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:10pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway President
Cr KM Murray Deputy President
Cr JD Alexander
Cr T Buckland
Cr DW Davis
Cr P Gogol
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Approved Leave of Absence

Cr DL Brown

2.5 Apologies

Nil

2.6 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

SMITH Cedric Desmond 24 September 2016

3. DECLARATIONS OF INTEREST

3.1 Cr Davis – Item 9.2 – Proximity

3.2 Cr Shaw – Item 11.4 – Impartiality

3.3 Cr Gogol – Item 11.4 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 23 August 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 23 August 2016 be confirmed.

COUNCIL RESOLUTION

M1/0916

Moved Cr Buckland

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 23 August 2016 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Fire Control Officers Meeting Held 21 September 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Fire Control Officers Meeting held Wednesday 21 September 2016 be received.

(Attached)

COUNCIL RESOLUTION

M2/0916

Moved Cr Alexander

Seconded Cr Gogol

That the Minutes of the Fire Control Officers Meeting held Wednesday 21 September 2016 be received.

CARRIED 8/0

BUSINESS ARISING

COUNCIL RESOLUTION

M3/0916

Moved Cr Alexander

Seconded Gogol

That the Shire of Beverley implement the scheme to issue vehicle ID stickers for private fire-fighting equipment.

CARRIED 8/0

Attachment 7.2

**MINUTES OF A MEETING OF FIRE CONTROL OFFICERS HELD IN
THE COUNCIL CHAMBERS ON WEDNESDAY 21ST SEPTEMBER
2016 COMMENCING AT 6:00PM**

PRESENT:

Bruce Kilpatrick	Chief Bush Fire Control Officer
Rob Fisher	Deputy Chief Bush Fire Control Officer
Deane Aynsley	FCO South East Brigade
Bill Cleland	FCO Dale / Kokeby Brigade
Andrew Shaw	FCO Avondale Brigade
Darren Boyle	FCO Beverley Central
Troy Granville	Acting Community Emergency Service Manager
Stephen Gollan	Chief Executive Officer
Dee Ridgway	President, Shire of Beverley
John Hansen	Bushfire Risk Management Planning Coordinator Shire of Beverley
Justin Corrigan	Acting Area Officer DFES

APOLOGIES:

Paul Schilling	FCO Dale West Brigade
Ben Murray	FCO North East Brigade
Noel Ferguson	Area Officer DFES
Tyron McMahon	Bushfire Risk Management Officer / DFES

CONFIRMATION OF MINUTES:

MFCO17/03/16

Moved Andrew Shaw

Seconded Rob Fisher

That the Minutes of the Fire Control Officers meeting held on the 17th March 2016 be confirmed.

CARRIED 6/0

MATTERS ARISING FROM MINUTES:

CBFCO Bruce Kilpatrick mentioned that the issue of a ban on ploughing during the Prohibited Burning Period had been misinterpreted.

Shire of Beverley President Dee Ridgway asked how a permit system as had been suggested could work to address the issue.

CBFCO Bruce Kilpatrick suggested that these issues could be addressed in General Business.

Shire of Beverley President Dee Ridgway reported that Council had eased the conditions on the requirement to install firebreaks on Small Rural Holdings less than 100 hectares by

Attachment 7.2

inserting a provision that allows an exemption to apply when the small landholding is managed by a neighbouring/adjoining landholder for agricultural purposes.

CBFCO Bruce Kilpatrick reported that the CBFCO position in York has now been filled by Jeremy Marwick from Greenhills thus releasing the CESM from that role as desired.

BRIGADE REPORTS:

Avondale Brigade: Nothing significant to report.

Central Brigade: FCO Darren Boyle spoke of the new Central 4.4 appliance that has been received and reported that their Brigade has welcomed a couple of new members.

Dale – Kokeby Brigade: Nothing significant to report.

Dale West Brigade: Nil.

Beverley South East Brigade: FCO Deane Aynsley mentioned that the training and AGM for the Shire's east brigades is coming up. Private fire tenders have been invited for the group to go over. A barbeque will be held after the AGM.

Beverley North East Brigade: Nil.

ELECTION OF OFFICE BEARERS:

Moved Bruce Kilpatrick

Seconded Bill Cleland

That all existing office bearers be accepted for re-election to their positions for another period.

Chief Bush Fire Control Officer - Bruce Kilpatrick

Deputy Chief Bush Fire Control Officer - Rob Fisher

Harvest Ban Officers - Bruce Kilpatrick, Rob Fisher, Andrew Shaw

CARRIED 6/0

DISCUSSION TOPICS:

Farm Fire Fighting Vehicle ID Stickers.

A/AO Justin Corrigan spoke regarding the implementation of said stickers.

It has come about as a recommendation from the Fergusson Report into the Waroona Fires resulting from the issue of private fire fighting vehicles wanting to enter the fireground at Waroona and being denied access.

The issuing of stickers can be done via the Shire.

The onus as to the roadworthiness of vehicles displaying stickers is on the owner not on the Shire.

Attachment 7.2

A motion was moved for the Shire of Beverley to implement the scheme which was carried unanimously

DFES ID Cards for BFB members.

A/CESM Troy Granville spoke about DFES's approach to Local Governments regarding the implementation of an ID card system for firefighting volunteers.

He said that DFES require consent from each Shire under the Bushfires Act 1954 and that if consent was not forthcoming then cards would not be issued for BFB members of that particular Shire.

He did not support such a scheme unless DFES can be clearer about the real need and intent of the cards. He had received negative feedback from volunteers he had spoken to about such a scheme.

A/AO Justin Corrigan said that some other Shires have consented to the issuing of cards to their BFB volunteers.

Bush Fire Risk Mitigation Planning Coordinator Report

John Hansen delivered a report on his role in the project to produce a bushfire risk management plan for the Shire of Beverley focusing on human settlement and mapping assets utilized for habitation, economic or cultural purposes as well as a number of other categories.

The risk to these assets is then rated on a scale from Extreme to Low using satellite imagery to assign certain criteria.

The mapping phase of the project is nearly complete and John and Tyron MacMahon who is a BRMO based out of the Northam DFES office are now embarking on field trips to visit properties identified as high risk to inspect them and compare their findings to the satellite imagery data.

John said that the next step on from the planning was to make Shires aware of what risks exist and what levels of attention need to be paid to these risks so that mitigation plans can then be applied to manage them.

He said that in the Shire of Beverley the river has been identified as a main risk and quotes have already been obtained for mitigation works from a private fire services contractor including burning, slashing and mulching works.

Shire of Beverley President Dee Ridgway mentioned the risk of private landowners along the river and whether they would have access to funding to address that risk. She queried whether landowners could give up their river land to avoid their risk.

CBFCO Bruce Kilpatrick asked John about the expected time frame of his project.

John replied that they would be nearing completion of the current phase by December of this year.

Attachment 7.2

Fire Fighting Assets and Resources Mapping.

A/AO Justin Corrigan spoke about a project to compile a list of private firefighting resources within the Shire including machinery and water sources which can be shown on local maps which could be available to Incident Controllers to aid firefighting efforts when required.

He said that it is a process of simply consolidating existing local knowledge.

Discussion then occurred about the financial implications of the use of private machinery during fires as to costs incurred by the Shire and issues of insurance cover.

Justin said that private machinery was covered by the Shire's LG insurance policies provided no payment is being accepted for its use. If the operators are being paid they require their own insurance cover.

A suggestion was made that supply arrangement understandings between private contractors and the Shire are a good idea to aid the FCO's and the CEO to make decisions when resources are requested whilst under the pressure of a fireground situation.

CBFCO Bruce Kilpatrick requested that the maps be produced as a matter of urgency and the CESM will follow this up.

Web based DFES Portal E-Academy Registration and Pathways Introduction.

A/CESM Troy Granville spoke about DFES's introduction of a web based training system that now manages all DFES Emergency Services training.

BFB volunteers need to register with the system in order continue to participate in DFES training courses. The system allows volunteers the ability to see their training records, request training courses and increase their competency over the huge range of training opportunities that DFES offers.

A cheat sheet on how to register on the Portal will be sent to FCO's to disseminate amongst their brigade members and further assistance will be available to help volunteers navigate the system.

Northam DOAC Report.

DCBFCO Robert Fisher gave a report on the regional DOAC meeting that himself, CBFCO Bruce Kilpatrick and Acting CESM Troy Granville attended in Northam.

He mentioned how different Shires set slightly different FDI triggers to their Harvest Bans. All Shires are reporting high fuel loads in their districts this year.

The installation of AVL (Automatic Vehicle Locators) was announced starting with all Local Government and DFES firefighting appliances in Toodyay, followed by Northam and likely York and Beverley to be next. These devices will enable DFES Comms to track these vehicles on the fireground and will include functionality for crews to activate a distress signal to bring urgent assistance their location.

Attachment 7.2

Beverley CRC Community Engagement Dates.

A/CESM Troy Granville mentioned the dates for the Bushfire Awareness sessions that will be delivered in October at the Amenities Building.

He requested the attendance of any available FCO's to help the community to prepare for the coming bushfire season.

It was suggested that the FCO's should have a uniform to make them identifiable at such engagements and it was decided that the CESM will order polo shirts, Level 1 pants and name badges for the FCO's which will come out of ESL funding.

Restricted Burning Period.

A discussion was held about the date of Restricted Burning which was set to begin on the 3rd October 2016. It was decided that the date would be moved forwards 7 days to the 10th October 2016 and advertised as such in the Blarney and Shire notice boards.

GENERAL BUSINESS:

The issue arising from last meeting's minutes regarding ploughing during Prohibited Burning was further considered.

After some initial discussion which resulted in a decision that removing the mention of maintaining firebreaks would ease the confusion regarding a ban on using ploughs during Prohibited Burning it was determined that the ban on such activity had been removed from the Shire's Bush Fire Notice thus negating the issue.

Shire of Beverley CEO Stephen Gollan mentioned the Beverley Soaring Club meeting with him regarding the issue of retrieving gliders from paddocks during a Harvest Ban or Vehicle Movement Ban.

After some discussion it was decided that the Soaring Club have appropriate measures in place to continue to conduct their activities safely.

DCBFCO Rob Fisher requested that the minutes show that the West Dale Dirt Drags dates approved for this event were outside the BFAC recommendations.

The next FCO meeting is scheduled for a date in March 2017.

CLOSURE:

There being no further business the meeting closed at 7:50pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER

DATE

8. TECHNICAL SERVICES

8.1 Bitumen Tender

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 22 September 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0529
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to award the Bitumen Tender.

BACKGROUND

Tenders were called for the supply and delivery of bitumen products and services using WALGA's E-quotes system and closed on 20 September 2016.

COMMENT

The following tender prices were received, all prices ex GST.

	Primer Seal	Full Construction Reseals (excluding aggregate)	
	(95/5) \$ per L	contract \$ per m ²	Spreader truck / hr
BITUTEK	.73	2.19	125
BORAL	.85	2.49	125
FULTON HOGAN	.70	2.40	115
COLAS	.70	2.18	125

These prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer	Reseals	Truck hire	TOTALS
	130,000L	90,450 m ²	110Hrs	
BITUTEK	\$ 94,900	\$198,086	\$13,750	\$306,736
BORAL	\$110,500	\$225,221	\$13,750	\$349,471
FULTON HOGAN	\$ 91,000	\$217,080	\$12,650	\$320,730
COLAS	\$ 91,000	\$197,181	\$13,750	\$301,931

Over the last few years we have used Bitutek and Colas (RNR) for our bitumen works both companies are very capable of this work. The outcome from the evaluation scorecard has shown Colas to come out in front due to their lower rates. Bitutek lost points due to some stripping from last year.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.

FINANCIAL IMPLICATIONS

Funds for bitumen works have been included in the 2016/17 budget at \$1.13 per litre for primer seals, \$3.10 per m² for reseals and \$125 per hour truck hire.

STRATEGIC IMPLICATIONS

Built Environment – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Shire of Beverley Procurement Policy
AF007 – Purchasing and Procurement

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council accept the tender from Colas for the supply of bitumen products and services as tendered. Primer seal \$0.70 per litre, full contract reseals (less aggregate) at \$2.18 per square metre and spreader truck hire \$125 per hour.

COUNCIL RESOLUTION

M4/0916

Moved Cr Murray

Seconded Cr Alexander

That Council accept the tender from Colas for the supply of bitumen products and services as tendered. Primer seal \$0.70 per litre, full contract reseals (less aggregate) at \$2.18 per square metre and spreader truck hire \$125 per hour.

CARRIED 8/0

9. PLANNING SERVICES

9.1 Development Application – Outbuilding & Carport 40 Bartram Street

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 7 September 2016
APPLICANT: Craig Blakers
FILE REFERENCE: BAR 606
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Site Plan, Elevation Plans & Department of Water advice

SUMMARY

An application has been received to construct an Outbuilding (Garage and Storage) and a Carport at 40 (Lot 6) Bartram Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 40 (Lot 6) Bartram Street, Beverley, is 1,741m² in extent and zoned *Residential R10/25*. It contains an existing dwelling.

The property is affected by the 1:100 year flood fringe area as well as the floodway area in terms of the Avon River Flood Study (please refer to the map attached to this report).

The proposal is referred to Council for the following reasons:

- The Garage and Storage Shed (item 'C' on the site plan), is proposed to be located within the area indicated by the Avon River Flood Study as being in the floodway area;
- The roof cladding of the Garage and Storage Shed is proposed to be Zincalume, contrary to the Shire's Outbuilding Policy No. 6;
- The Carport (item 'B' on the site plan) is proposed to have a Zincalume roof cladding contrary to the Shire's Carport Policy No. 10.

COMMENT

Seeing that the proposed Outbuilding (Garage & Storage) is located within the floodway area, the application was referred to the Department of Water for advice.

Their response is as follows:

'When development is proposed within the floodway our department assesses each proposal based on its merits and the factors examined include depth of flooding, velocity of flow, its obstructive effects on flow, possible structural and potential flood damage, and difficulty in evacuation during major floods and its regional benefit. For this particular proposal, the following comments are provided:

- o *The additional obstruction caused by the proposed development is not considered to significantly impact the general flooding regime of the area.*
- o *The proposed shed is not considered a habitable development.*
- o *The proposed development, at near ground level, will be subject to potential flooding and possible flood damage in events larger than the 1 in 10 AEP.*
- o *All electrical installations should be located as high as practicable.'*

Should Council resolve to approve the application, it will be recommended that the last two points mentioned above be included as advice notes to the applicant.

As a result of the above advice it is the opinion of the Planner that the development should be permitted at this location.

The proposal to depart from the Shire's Planning Policies (Outbuilding Policy & Carport Policy) to allow for Zinalume cladding of the roof for both the Carport and the Outbuilding is supported on the grounds that it will be in keeping with the character of the house on the block which has a Zinalume roof.

The proposed development complies with all other aspects of the relevant policies and the Residential Design Codes and is therefore supported.

CONSULTATION

The Department of Water was consulted on the proposed development within the floodway area. Their comments are attached to this report.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Garage & Storage) & Carport at 40 (Lot 6) Bartram Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.

3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. The applicant is advised that the development, at near ground level, will be subject to potential flooding and possible flood damage in events larger than the 1 in 10 Annual Exceedance Probability (AEP).
4. All electrical installations should be located as high as practicable.

COUNCIL RESOLUTION

M5/0916

Moved Cr Murray

Seconded Cr Gogol

That Council resolve to grant planning approval for an Outbuilding (Garage & Storage) & Carport at 40 (Lot 6) Bartram Street, Beverley, subject to the following conditions and advice notes:

Conditions:

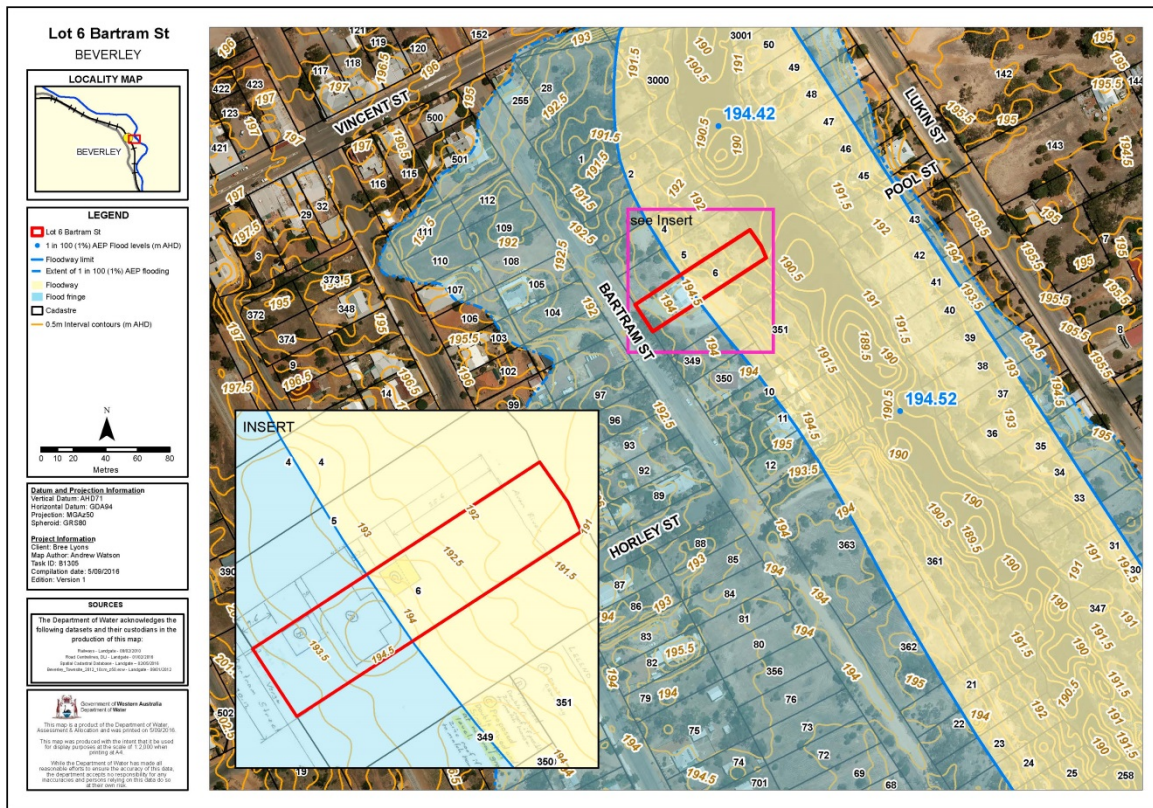
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

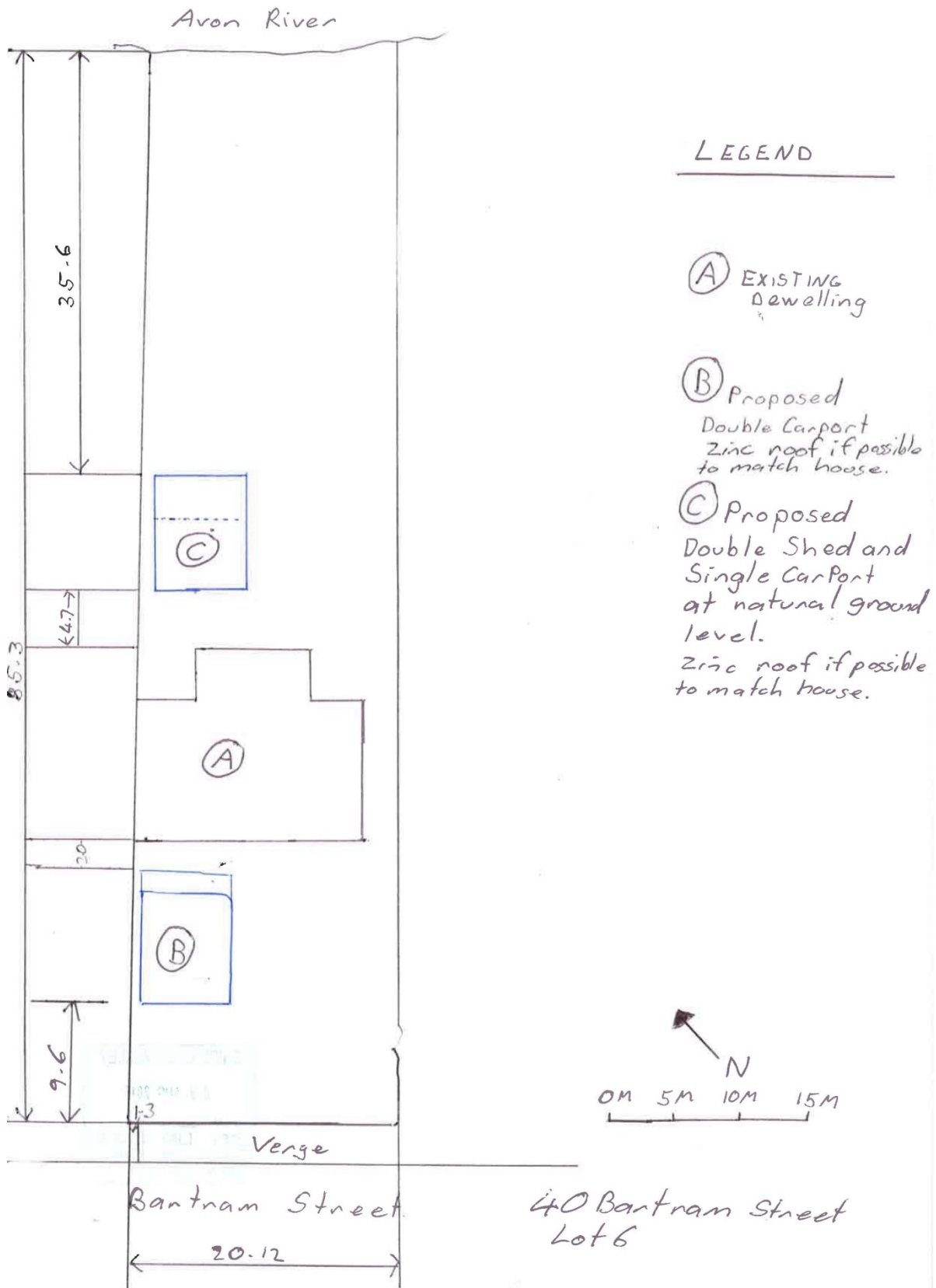
- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**
- 3. The applicant is advised that the development, at near ground level, will be subject to potential flooding and possible flood damage in events larger than the 1 in 10 Annual Exceedance Probability (AEP).**
- 4. All electrical installations should be located as high as practicable.**

CARRIED 8/0

Attachment 9.1

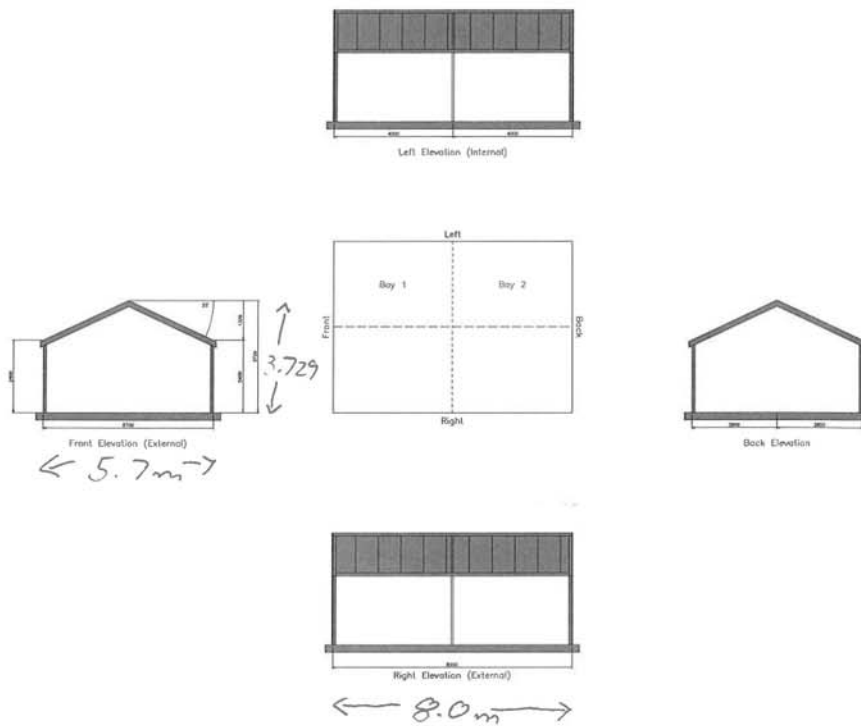


Attachment 9.1



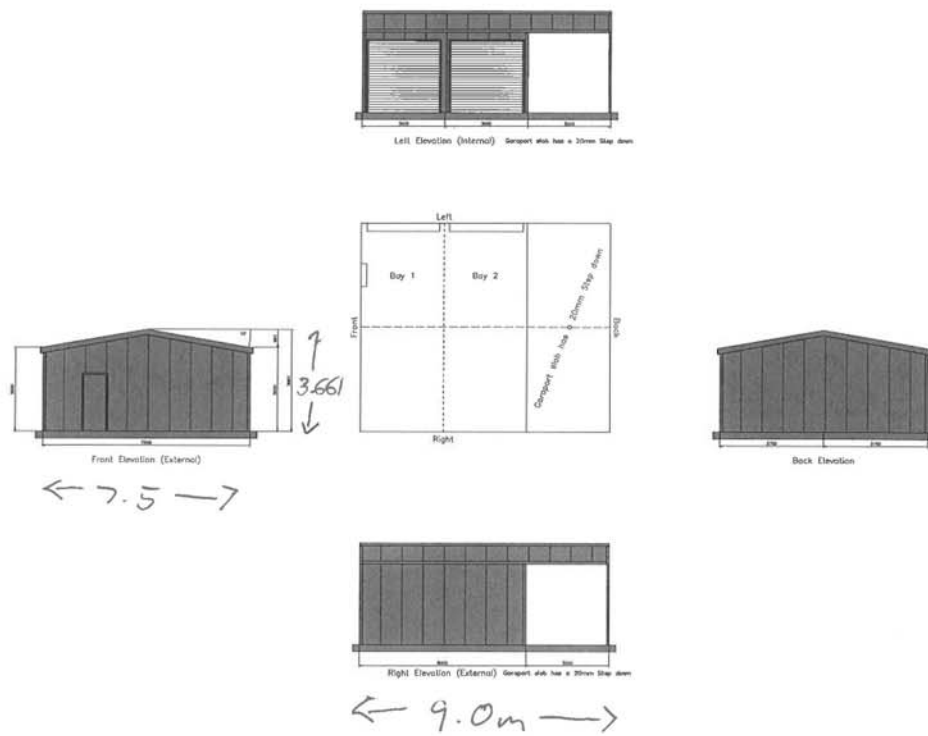
Attachment 9.1

(B)



Attachment 9.1

C



Attachment 9.1



Government of Western Australia
Department of Water



Working with our water users

Your ref: 2016019

File ref: RF7596

PAref: 9388

Enquiries: Bree Lyons

Tel: 6250 3036

Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Attention: Stefan de Beer

Dear Sir/Madam,

Re: Development Application – Outbuilding – Lot 6 Bartram Street, Beverley

Thank you for the above referral dated 9 August 2016. The Department of Water (DoW) has reviewed the proposal and would like to provide the following advice:

The Avon River Flood Study through Beverley shows that the entire Lot is affected by major flooding with the following flood levels expected:

1 in 10 AEP	192.9 m AHD
1 in 25 AEP	193.5 m AHD
1 in 100 AEP	194.45 m AHD

More importantly, the site of the proposed development is located within the floodway (refer to attached plan). When development is proposed within the floodway our department assesses each proposal based on its merits and the factors examined include depth of flooding, velocity of flow, its obstructive effects on flow, possible structural and potential flood damage, and difficulty in evacuation during major floods and its regional benefit. For this particular proposal, the following comments are provided:

- The additional obstruction caused by the proposed development is not considered to significantly impact the general flooding regime of the area.
- The proposed shed is not considered a habitable development.

Attachment 9.1

- The proposed development, at near ground level, will be subject to potential flooding and possible flood damage in events larger than the 1 in 10 AEP.
- All electrical installations should be located as high as practicable.

If you would like more information regarding this matter, please contact Briony Lyons on 6250 8035 or briony.lyons@water.wa.gov.au.

Yours sincerely,



Bree Lyons
A/Senior Natural Resource Management Officer
Land Use Planning
Swan Avon Region

7 September 2016

Save time with Water Online

You can now lodge referrals electronically via the Water Online customer portal at www.water.wa.gov.au. **Water Online** provides the fastest and most efficient process for submitting referrals or requests for planning advice.

Register for Water Online at www.water.wa.gov.au by clicking on the Water Online Login icon. If your organisation is already a registered user in Water Online, you just need to get the Key Account Holder to invite you to be a user / employee of your organisation. There are instructions on our website to help you with the registering process. These can be found by selecting the Quick Reference Guides link on the Water Online home page. If you have any questions regarding the Water Online portal please contact 1800 508 885 (select option 2) or email planning.enquiries@water.wa.gov.au.

2.25pm – Prior to any consideration of Item 9.2, Cr Don Davis declared an interest of proximity given he is the applicant, and then left the meeting.

9.2 Development Application – Outbuilding 42 Simmons Road

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 12 September 2016
APPLICANT: D & M Davis
FILE REFERENCE: SIM 1370
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan and Shed Plan

SUMMARY

An application has been received to construct an Outbuilding (Garage & Storage), in extent 360m² at 42 (Lot 115) Simmons Road, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 42 (Lot 115) Simmons Road, Beverley, is 10.035 ha in extent and zoned *Rural Residential 2* in terms of the Shire of Beverley Town Planning Scheme No. 2. It contains an existing dwelling, outbuildings and water tanks.

In terms of the Shire's Outbuilding Policy, the maximum individual area of an outbuilding on a property in this zone is to be 150m², and the maximum total area of all outbuildings on the lot shall be limited to 200m². The proposed Outbuilding itself will be 360m² in extent which will bring the total area of all Outbuildings on the subject land to 547m² (existing Outbuildings measure 187m² in total area)

The proposed outbuilding is also proposed to have a higher wall and roof height as described in the Council's Outbuilding Policy. The proposal is also to have a Zinalume Roof as opposed to a Colorbond roof required by the Outbuilding Policy.

The Outbuilding Policy recommends a maximum wall height of 3 m and a maximum roof height of 4 m, whereas the proposed outbuilding will have a wall height of 4.2m and roof height of 5.55m.

As mentioned in the application letter (attached hereto), the Outbuilding will be used for the garaging of a number of vehicles and machinery.

COMMENT

When considering the proposed increased area, wall height and roof height of the development proposal beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

- a) The specific siting of the Outbuilding on the property;
- b) The general character of the immediate area;
- c) The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative impact on the amenity of the surrounding area. The increased bulk of the building, as viewed from Simmons Road, is somewhat mitigated by the fact that the finished floor level of the Outbuilding is anticipated to be approximately 1 meter lower than the Simmons Road road level.

It is also not considered that the use of Zinalume material for the roof would negatively affect the amenity or character of the area.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Given the above site specific considerations it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Garage & Storage Shed) at 42 (Lot 115) Simmons Road, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.

3. Except for the roof, cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.
4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).

COUNCIL RESOLUTION

M6/0916

Moved Cr Gogol

Seconded Cr Shaw

That Council resolve to grant planning approval for an Outbuilding (Garage & Storage Shed) at 42 (Lot 115) Simmons Road, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. Except for the roof, cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.**
- 4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

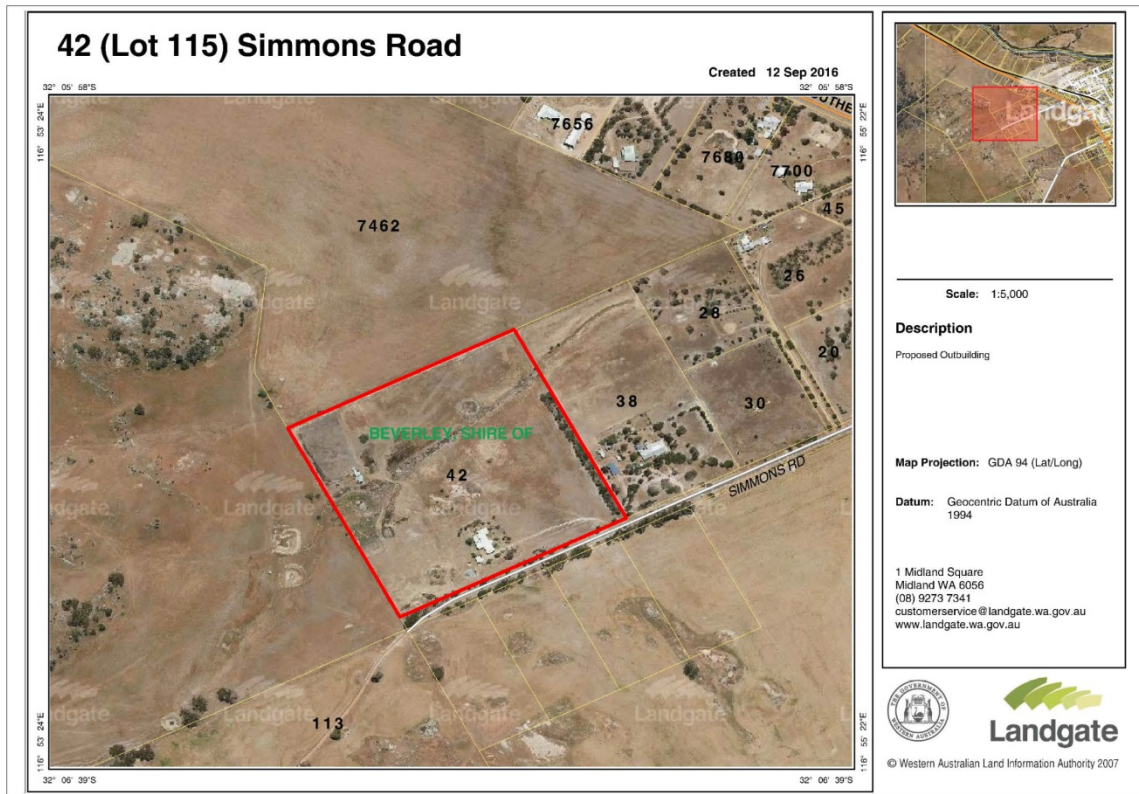
Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**
- 3. If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).**

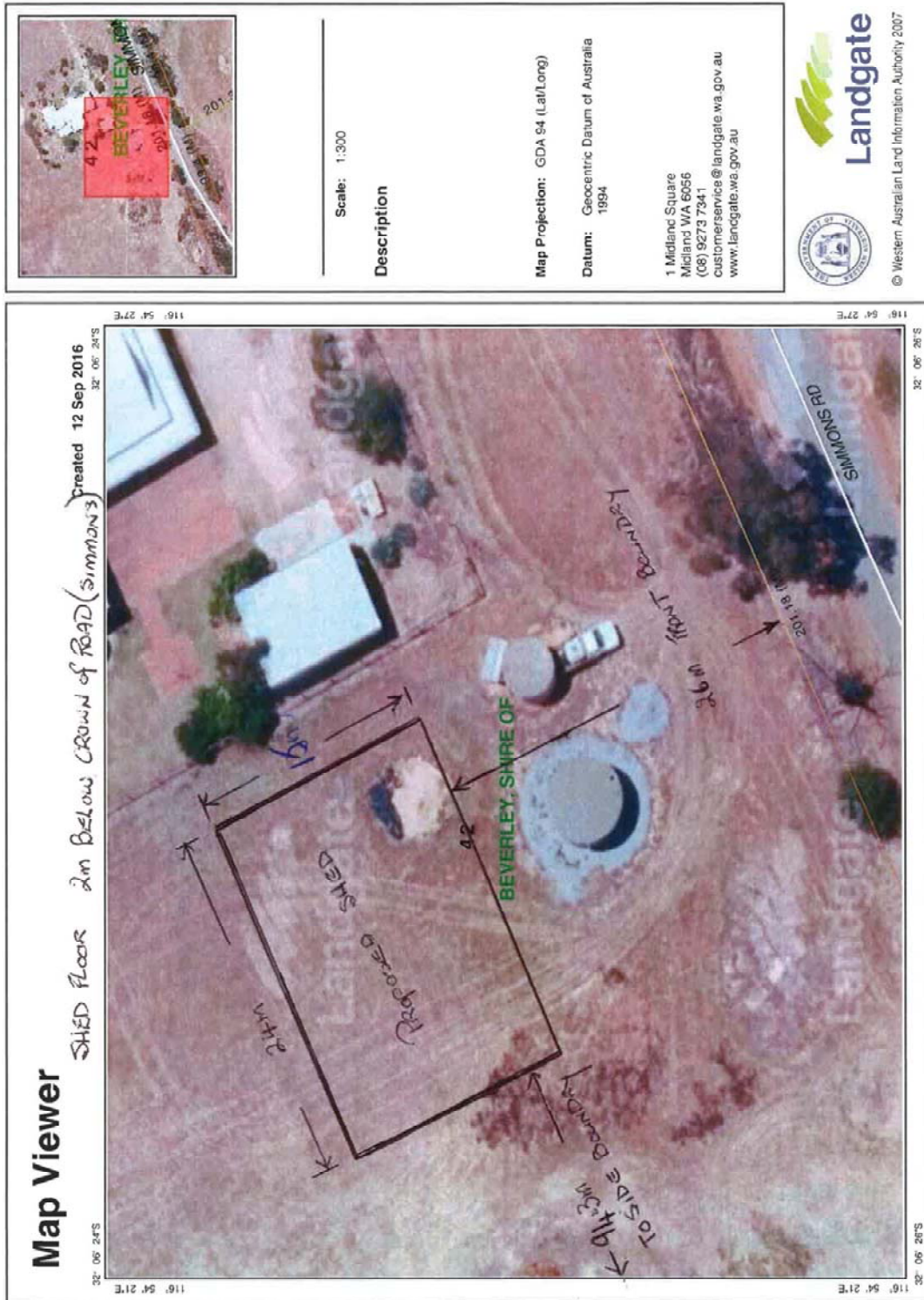
CARRIED 7/0

2.27pm – Cr Davis rejoined the meeting.

Attachment 9.2



Attachment 9.2



Scale: 1:300

Description

Map Projection: GDA 84 (Lat/Long)

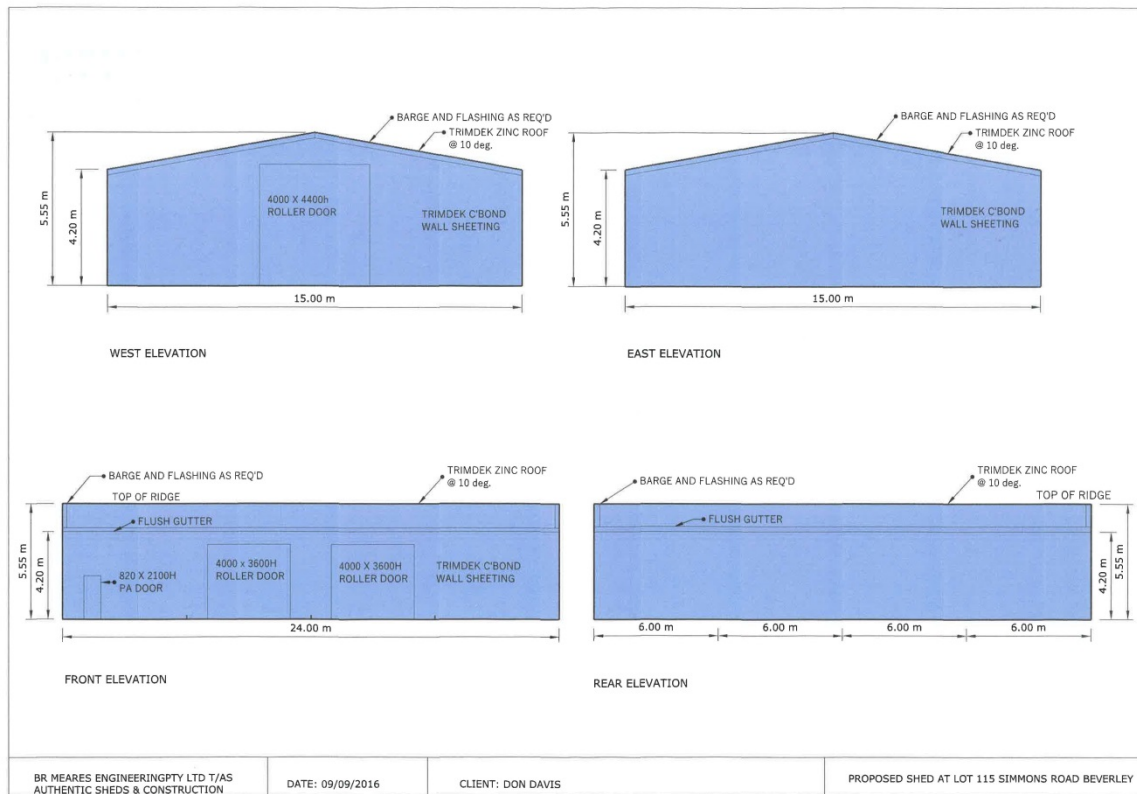
Datum: Geocentric Datum of Australia
1994

1 Midland Square
Midland WA 6056
(08) 9273 7341
customerservice@landgate.wa.gov.au
www.landgate.wa.gov.au



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Attachment 9.2



Attachment 9.2

DW + ML DAVIS
PO BOX 468
BEUGRLEY
6304

DEAR STEFFAN,
RE: LOT 115 SIMMONS RD
PROPOSED SHED.

THE SIZE OF SHED IS RELEVANT
TO AMMOUNT OF VEHICLES + MACHINERY
WE HAVE, TO KEEP THEM PROTECTED
FROM WEATHER, SECURE + OUT OF
SITE (VISUAL POLLUTION)

REGARDS

J Davis

PS. ZINCALUME IS TO KEEP IN
CHARACTER WITH OTHER SHEDS

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 22 September 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2016 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 August 2016.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.4

COMMENT

The monthly financial report for the period ending 31 August 2016 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of August 2016 be accepted and material variances be noted.

COUNCIL RESOLUTION

M7/0916

Moved Cr Gogol

Seconded Cr White

That the monthly financial report for the month of August 2016 be accepted and material variances be noted.

CARRIED 8/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	2,969,581.00	2,973,433.66	3,852.66	
Governance	18,500.00	748.00	0.00	(748.00)	
Law, Order & Public Safety	205,704.00	67,286.00	59,592.73	(7,693.27)	
Health	100.00	16.00	209.09	193.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	15,702.00	13,910.65	(1,791.35)	
Community Amenities	182,396.00	168,252.00	171,636.15	3,384.15	
Recreation & Culture	3,059,979.00	23,884.00	23,458.22	(425.78)	
Transport	1,902,281.00	405,356.00	407,419.54	2,063.54	
Economic Activities	81,500.00	13,664.00	13,544.77	(119.23)	
Other Property & Services	43,100.00	7,164.00	9,124.24	1,960.24	
Total Operating Revenue	9,155,847.00	3,671,653.00	3,672,329.05	676.05	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(38,928.00)	(36,571.64)	2,356.36	
Governance	(487,089.00)	(69,154.00)	(76,165.62)	(7,011.62)	
Law, Order & Public Safety	(382,930.00)	(71,169.00)	(66,080.08)	5,088.92	
Health	(108,789.00)	(20,603.00)	(18,386.04)	2,216.96	
Education & Welfare	(77,731.00)	(7,826.00)	(14,854.81)	(7,028.81)	
Housing	(297,540.00)	(41,564.00)	(34,117.96)	7,446.04	
Community Amenities	(534,255.00)	(78,769.00)	(70,621.47)	8,147.53	
Recreation & Culture	(1,132,189.00)	(145,315.00)	(147,400.88)	(2,085.88)	
Transport	(1,976,599.00)	(364,728.00)	(366,131.98)	(1,403.98)	
Economic Activities	(442,901.00)	(48,772.00)	(45,256.65)	3,515.35	
Other Property & Services	(14,837.00)	(6,738.00)	(51,733.89)	(44,995.89)	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(893,566.00)	(927,321.02)	(33,755.02)	
Net Operating	3,488,885.00	2,778,087.00	2,745,008.03	(33,078.97)	
Capital Income					
Self Supporting Loan - Principal Repayment	13,563.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	262,000.00	70,000.00	69,823.64	(176.36)	
Total Capital Income	275,563.00	70,000.00	69,823.64	(176.36)	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(5,000.00)	(5,422.73)	(422.73)	
Plant and Equipment	(652,000.00)	(83,500.00)	(78,278.74)	5,221.26	
Office Furniture and Equipment	(50,700.00)	(1,666.00)	(29.69)	1,636.31	
Road Construction	(1,796,756.00)	(20,000.00)	(20,270.76)	(270.76)	
Other Infrastructure	(557,364.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	0.00	0.00	0.00	
Total Capital Expenditure	(7,696,207.00)	(110,166.00)	(104,001.92)	6,164.08	
Net Capital	(7,420,644.00)	(40,166.00)	(34,178.28)	5,987.72	
Adjustments					
Depreciation Written Back	1,505,324.00	254,671.00	274,988.96	20,317.96	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	3,500.00	3,176.36	(323.64)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	0.00	0.00	0.00	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	1,628,454.00	1,648,448.81	19,994.81	
CLOSING SURPLUS/(DEFICIT)	0.00	4,366,375.00	4,359,278.56	(7,096.44)	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2016	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	245,314.71
Cash - Unrestricted Investments	1,617,051.56
Cash - Restricted Reserves	2,053,223.23
Cash on Hand	300.00
Accounts Receivable	2,770,474.20
Self-Supporting Loan - Current	13,563.06
Inventory - Fuel	7,673.76
Total Current Assets	6,707,600.52
Current Liabilities	
Accounts Payable	(189,010.14)
Loan Liability - Current	(85,387.54)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(614,255.70)
Adjustments	
Less Restricted Reserves	(2,053,223.23)
Less Self-Supporting Loan Income	(13,563.06)
Add Leave Reserves - Cash Backed	247,332.49
Add Loan Principal Expense	85,387.54
Total Adjustments	(1,734,066.26)
NET CURRENT ASSETS	4,359,278.56

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 August 2016**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	3,915,889.50	482,865.58
Accounts Receivable	440,326.00	2,770,474.20	2,330,148.20
Self-Supporting Loan - Current	13,563.06	13,563.06	0.00
Inventory	7,911.26	7,673.76	(237.50)
Total Current Assets	3,894,824.24	6,707,600.52	2,812,776.28
Current Liabilities			
Accounts Payable	(365,228.93)	(189,010.14)	176,218.79
Loan Liability - Current	(85,387.54)	(85,387.54)	0.00
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(614,255.70)	176,218.79
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	18,025,234.68	(60,003.77)
Plant and Equipment	2,201,244.10	2,150,287.34	(50,956.76)
Furniture and Equipment	175,385.42	168,450.98	(6,934.44)
Infrastructure	27,350,427.60	27,224,335.53	(126,092.07)
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	47,754,868.31	(243,987.04)
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	52,747,774.97	2,745,008.03
Equity			
Accumulated Surplus	(37,907,934.03)	(40,652,942.06)	(2,745,008.03)
Reserves - Cash Backed	(2,053,223.23)	(2,053,223.23)	0.00
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(52,747,774.97)	(2,745,008.03)

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2016**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,033.95
RR002	Athol Rd (RoadID: 26) (Maintenance)	5,434.89
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	137.53
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	4,557.24
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,002.06
RR008	Barrington Rd (RoadID: 13) (Maintenance)	0.00
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	289.73
RR013	Beringer Rd (RoadID: 29) (Maintenance)	5,876.86
RR014	Bethany Rd (RoadID: 148) (Maintenance)	468.08
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	4,881.31
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	2,614.70
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	0.00
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	0.00
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	136.91
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	60.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	59.68
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	495.22
RR036	Drapers Rd (RoadID: 79) (Maintenance)	44.57
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	42.85
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	0.00
RR039	Ewert Rd (RoadID: 27) (Maintenance)	6,222.01

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2016**

Job #	Job Description	YTD Actual 2016/17
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,496.74
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	0.00
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	250.54
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	61.09
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	1,853.77
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	762.55
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,884.80
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,005.45
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	6,441.72
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	982.67
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	3,716.17
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	10,379.69
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	173.81
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	860.16
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	22,007.88
RR075	Murrays Rd (RoadID: 71) (Maintenance)	137.53
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	0.00
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	726.37
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2016**

Job #	Job Description	YTD Actual 2016/17
RR080	Petchells Rd (RoadID: 38) (Maintenance)	649.03
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	0.00
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	2,912.12
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	92.96
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	329.54
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	59.68
RR101	Springhill Rd (RoadID: 23) (Maintenance)	211.55
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	0.00
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	149.59
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	1,318.15
RR109	Walgy Rd (RoadID: 42) (Maintenance)	105.84
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	947.58
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	3,409.70
RR114	Westdale Rd (RoadID: 166) (Maintenance)	1,618.13
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	233.70
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	11,607.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2016**

Job #	Job Description	YTD Actual 2016/17
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	551.78
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	21,997.17
RR999	Rural Roads Various (Maintenance)	8,289.48
Sub Total	Rural Road Maintenance	159,293.02
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	160.29
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	0.00
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	76.78
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	2,669.79
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	68.83
TS023	Hope St (RoadID: 115) (Maintenance)	68.83
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	2,475.01
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	181.94
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2016		
Job #	Job Description	YTD Actual 2016/17
TS033	Lukin St (RoadID: 104) (Maintenance)	635.98
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,310.43
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	130.56
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	1,905.20
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	69.08
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	1,659.00
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	445.80
TS999	Town Streets Various (Maintenance)	1,723.75
Sub Total	Town Streets Maintenance	13,581.27
Total	Road Maintenance	172,874.29

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 August 2016						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	96,565.82				
	Office Equipment	20,291.35				
	Airfield Emergency	36,279.07				
	Plant	107,586.08				
	Bush Fire Fighters	117,033.10				
	Building	359,513.39				
	Recreation Ground	374,511.33				
	Cropping Committee	337,941.20				
	Avon River Development	23,522.95				
	Annual Leave	150,766.67				
	Community Bus	38,334.43				
	Road Construction	356,199.84				
	Senior Housing	34,678.00	2,053,223.23	3 mths	2.85%	26/09/2016
2902-40204	Online Saver ANZ	305,255.44	305,255.44	Ongoing	0.70%	Ongoing
1957240	Term Deposit Bendigo	205,086.95	205,086.95	3 mths	2.65%	8/09/2016
9754-35231	Term Deposit ANZ	606,709.17	606,709.17	3 mths	2.45%	9/11/2016
9762-17623	Term Deposit ANZ	500,000.00	500,000.00	4 mths	2.66%	23/12/2016
	Total		3,670,274.79			

Note: Bendigo Bank Term Deposit has been increased to \$306,456.82 and reinvested for 3 months at 2.35%.

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 22 September 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2016 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of August 2016.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

August 2016:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

11 August 16	1472-1472	(1)	\$ 184.25	(authorised by CEO S Gollan and DCEO S Marshall)
16 August 16	1473-1476	(4)	\$ 11,116.69	(authorised by CEO S Gollan and DCEO S Marshall)
24 August 16	1477-1477	(1)	\$ 1,063.76	(authorised by CEO S Gollan and DCEO S Marshall)
25 August 16	1478-1479	(2)	\$ 7,029.47	(authorised by CEO S Gollan and DCEO S Marshall)
31 August 16	1480-1480	(1)	\$ 108.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for August 2016 incl			\$ 19,502.17	previously paid

EFT vouchers

05 August 16	EFT 1393-1399	(7)	\$ 12,110.31	(authorised by DCEO S Marshall and Cr D White)
11 August 16	1-41	(41)	\$ 51,491.94	(authorised by CEO S Gollan and DCEO S Marshall)
11 August 16	EFT 1402-1408	(7)	\$ 3,615.48	(authorised by CEO S Gollan and DCEO S Marshall)
16 August 16	EFT 1411-1429	(19)	\$ 26,901.49	(authorised by CEO S Gollan and DCEO S Marshall)
22 August 16	EFT 1430-1432	(3)	\$ 5,976.37	(authorised by CEO S Gollan and DCEO S Marshall)
24 August 16	EFT 1433-1434	(2)	\$ 134.70	(authorised by CEO S Gollan and DCEO S Marshall)
25 August 16	1-41	(41)	\$ 51,965.42	(authorised by CEO S Gollan and DCEO S Marshall)
30 August 16	EFT 1435-1470	(36)	\$ 100,012.67	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2016 incl			\$ 252,208.38	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2016 incl \$ 0.00 previously paid.

EFT vouchers

11 August 16	EFT 1400-1401	(2)	\$ 250.00	(authorised by CEO S Gollan and DCEO S Marshall)
12 August 16	EFT 1409-1409	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2016 incl			\$ 450.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 84,958.75 previously paid.

(4) **Credit Card** Payments totalling \$ 243.20 previously paid.

COUNCIL RESOLUTION

M8/0916

Moved Cr Buckland

Seconded Cr Davis

That the List of Accounts as presented, be received:

August 2016:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

11 August 16	1472-1472	(1)	\$	184.25	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of cheque vouchers for August 2016 incl \$ 19,502.17 previously paid

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16 August 16	EFT 1411-1429	(19)	\$	26,901.49	(authorised by CEO S Gollan and DCEO S Marshall)
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30 August 16	EFT 1435-1470	(36)	\$	100,012.67	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for August 2016 incl \$ 252,208.38 previously paid.

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Cheque vouchers

Nil vouchers

Total of cheque vouchers for August 2016 incl \$ 0.00 previously paid.

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Total of EFT vouchers for August 2016 incl \$ 450.00 previously paid.

(3) Direct Debit Payments totalling \$ 84,958.75 previously paid.

(4) Credit Card Payments totalling \$ 243.20 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1393	05-Aug-2016	Avon Trading Co	Jul 2016 Purchases	(1,170.75)	
EFT Pymt	EFT 1394	05-Aug-2016	BDF - Beverley Dome Fuel & Hire	8,002 L Diesel @ \$1.0712/L inc	(8,571.74)	
EFT Pymt	EFT 1395	05-Aug-2016	Beverley Newsagency	Jul 2016 Purchases	(1,583.60)	
EFT Pymt	EFT 1396	05-Aug-2016	Beverley Supermarket & Liquor (IGA)	Jul 2016 Purchases	(322.98)	
EFT Pymt	EFT 1397	05-Aug-2016	Fairfax Media Publications P/L	Advertisement of Legal Action re Rates property	(349.27)	
EFT Pymt	EFT 1398	05-Aug-2016	John Hansen	Reimbursement - River Meeting 02 Aug 2016	(83.00)	
EFT Pymt	EFT 1399	05-Aug-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 20 - 21 Jul 2016	(28.97)	(12,110.31)
EFT Pymt	EFT 1402	11-Aug-2016	Australia Post	Jul 2016 Postage	(341.12)	
EFT Pymt	EFT 1403	11-Aug-2016	BSL - Building Commission	Jul 16 collections x 8	(1,070.70)	
EFT Pymt	EFT 1404	11-Aug-2016	CTF - Construction Training Fund (BCTIF)	Jul 16 BCTIF Collections x 4	(1,213.39)	
EFT Pymt	EFT 1405	11-Aug-2016	Fairfax Media Publications P/L	Advertisement of Legal Action re Rates property	(349.27)	
EFT Pymt	EFT 1406	11-Aug-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1407	11-Aug-2016	Michael Wilson	2016-08 Aug: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1408	11-Aug-2016	Sports Surfaces	Netball Courts: Assessment for remedial work	(350.00)	(3,615.48)
EFT Pymt	EFT 1411	16-Aug-2016	AITs Specialists P/L	2016-07 Jul Fuel Tax Credits	(295.02)	
EFT Pymt	EFT 1412	16-Aug-2016	Air and Power	Workshop Compressor: Annual inspection & service	(418.55)	
EFT Pymt	EFT 1413	16-Aug-2016	Avon Express	Freight Charges: Jul 2016	(143.00)	
EFT Pymt	EFT 1414	16-Aug-2016	BDF - Beverley Dome Fuel & Hire	4,002 L Diesel @ \$1.0401/L inc	(4,162.48)	
EFT Pymt	EFT 1415	16-Aug-2016	Beverley Country Kitchen (BCK)	Council Meet - 27 Jul 2016: Lunch x 10	(200.00)	
EFT Pymt	EFT 1416	16-Aug-2016	Beverley Electrical Services (BES)	Admin Bldg: Lighting Replacement in Foyer & Reception Area	(2,879.66)	
EFT Pymt	EFT 1417	16-Aug-2016	Beverley Farm Services (BFS)	Town Street Spraying: Chemicals	(407.00)	
EFT Pymt	EFT 1418	16-Aug-2016	Beverley Steel Fabrication (Hydraboom)	SCD03 - S/Water Dam - John St: Materials	(79.75)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1419	16-Aug-2016	Cannon Hygiene	Various Bldgs: 2016/17 Annual Hygiene Servicing	(3,015.61)	
EFT Pymt	EFT 1420	16-Aug-2016	JR & A Hersey P/L	Various Purchases	(451.89)	
EFT Pymt	EFT 1421	16-Aug-2016	Kleenheat Gas	Rec Centre: 456L LPG Bulk	(575.43)	
EFT Pymt	EFT 1422	16-Aug-2016	LHAAC - Local Health Authorities Analytical Committee	2016/17 Analytical Services Subscription	(495.00)	
EFT Pymt	EFT 1423	16-Aug-2016	Linemarking WA P/L	Westdale Rd - Reconstruct : Spotting, Barrier Marking, Line Marking	(7,411.25)	
EFT Pymt	EFT 1424	16-Aug-2016	Major Motors P/L	BE013 [PTRK04]: Parts	(617.22)	
EFT Pymt	EFT 1425	16-Aug-2016	Perth Patio Magic P/L	Avon River Park - BBQ Shelter: Pergola 4m x 4m	(3,340.00)	
EFT Pymt	EFT 1426	16-Aug-2016	Shire of Northam	Amlib Library Workshop, 15-16 Aug 2016: S Irvine	(330.00)	
EFT Pymt	EFT 1427	16-Aug-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 26 Jul - 03 Aug 2016	(51.13)	
EFT Pymt	EFT 1428	16-Aug-2016	WA Contract Ranger Services	Ranger Services: 14 Jul - 01 Aug 2016	(1,028.50)	
EFT Pymt	EFT 1429	16-Aug-2016	Zurich Australian Insurance Ltd	Excess on Claim 633526652 re BE038 & damage to the headstone	(1,000.00)	(26,901.49)
EFT Pymt	EFT 1430	22-Aug-2016	Covs	BE026 (PROLO2): Parts	(235.52)	
EFT Pymt	EFT 1431	22-Aug-2016	New Town Toyota	Asset 28012 - BRMC Vehicle Lease - 1st instalment	(5,420.85)	
EFT Pymt	EFT 1432	22-Aug-2016	Stephen Vincent	Reimbursement: LGSA Conference, Bunbury, 11-12 Aug 2016	(320.00)	(5,976.37)
EFT Pymt	EFT 1433	24-Aug-2016	Cr Denise Jo Ridgway	Reimbursements: Travel	(60.70)	
EFT Pymt	EFT 1434	24-Aug-2016	Lin Berkmann	Refund of Deposit for Finger Signs	(74.00)	(134.70)
EFT Pymt	EFT 1435	30-Aug-2016	AIM WA (Aust Institute of Management WA)	AIM WA Annual Leadership Summit, 19 Oct 2016 - S Gollan	(770.00)	
EFT Pymt	EFT 1436	30-Aug-2016	AMPAC Debt Recovery	Jul 2016 Rates Debt Recovery	(6,787.00)	
EFT Pymt	EFT 1437	30-Aug-2016	Alliance Fire Protection	2016/17 Annual Service of Fire Extinguishers	(4,381.85)	
EFT Pymt	EFT 1438	30-Aug-2016	Archivewise	2016-07 Jul Storage of Archives - 153 boxes	(65.64)	
EFT Pymt	EFT 1439	30-Aug-2016	Avon Waste	1,948 Bin Collection FE 05 Aug 16 inc Recycling Bins & 1 x Recycling Collection	(9,114.56)	
EFT Pymt	EFT 1440	30-Aug-2016	BOC Limited	2016-07 Jul: Cylinder Rental	(29.10)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1441	30-Aug-2016	Beverley CRC (Community Resource Centre)	2016-08 Aug: Blarney Compilation for Production	(825.00)	
EFT Pymt	EFT 1442	30-Aug-2016	Beverley Country Kitchen (BCK)	Meet - Dpt Sport & Rec, 10 Aug 16	(52.50)	
EFT Pymt	EFT 1443	30-Aug-2016	Beverley Golf Club	Community Grant General - New mower	(4,000.00)	
EFT Pymt	EFT 1444	30-Aug-2016	Beverley Tyre Service	2016-07 Jul Tyre Purchases	(1,715.00)	
EFT Pymt	EFT 1445	30-Aug-2016	Blackwoods	Rwly Stn Gallery & Theatre: Materials	(56.42)	
EFT Pymt	EFT 1446	30-Aug-2016	Budget Rent a Car (Busby Investments)	BRMP Officer Vehicle Hire: 05 Jul - 02 Aug 16	(2,853.08)	
EFT Pymt	EFT 1447	30-Aug-2016	Bunnings Building Supplies P/L	Hardware supplies	(300.48)	
EFT Pymt	EFT 1448	30-Aug-2016	Cemeteries & Crematoria Assoc WA	2016/17 Annual Membership	(115.00)	
EFT Pymt	EFT 1449	30-Aug-2016	Country Copiers Northam	Copiers - Readings: 26 Apr - 11 Aug 16	(1,853.77)	
EFT Pymt	EFT 1450	30-Aug-2016	Elders Rural Services Aust Ltd	Pony Club Grnds: Relocation of Gate	(336.00)	
EFT Pymt	EFT 1451	30-Aug-2016	Hitachi Construction Machinery	BE001 (PGR04): 1,000hr Service	(4,683.03)	
EFT Pymt	EFT 1452	30-Aug-2016	Hotel Beverley	Council Meet - 23 Aug 2016	(190.00)	
EFT Pymt	EFT 1453	30-Aug-2016	LGMA - Local Government Manager Australia WA	2016/17 Corporate Membership	(2,427.00)	
EFT Pymt	EFT 1454	30-Aug-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1455	30-Aug-2016	LGSA - Local Gov Supervisors Assoc WA Inc	2016 LGSA WA Conference 11-12 Aug 2016, S Vincent	(929.50)	
EFT Pymt	EFT 1456	30-Aug-2016	Landgate	Valuation Fees (GRV Interim Ctry-FESA < 12,000): 04 Jun - 15 Jul 16 x 2	(150.04)	
EFT Pymt	EFT 1457	30-Aug-2016	Linemarking WA P/L	Westdale Rd - Reconstruct: Longitudal Line Marking as per Quotation E287a	(14,228.50)	
EFT Pymt	EFT 1458	30-Aug-2016	Norm Reynolds Electrical & Furniture (Retravisio)	Unit 10 Hunt Rd Village: Electric Stove	(1,090.00)	
EFT Pymt	EFT 1459	30-Aug-2016	Officeworks	Fire Prevention - ESL Gen: Materials	(77.00)	
EFT Pymt	EFT 1460	30-Aug-2016	PCS - Perfect Computer Solutions	Computer Support - Shire & Medical: 02 - 12 Aug 2016	(680.00)	
EFT Pymt	EFT 1461	30-Aug-2016	Patricia Ann Tuddenham	E Waste Disposal: Aug 16	(8,000.00)	
EFT Pymt	EFT 1462	30-Aug-2016	Pilbra Regional Council	Grants & Funding Workshop, 28 Jul 2016 - K McLean	(150.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1463	30-Aug-2016	RJ Jas - All Mechanical & Electronics (Richard Jas)	BE013 (PTRK04): Service as scheduled	(1,111.66)	
EFT Pymt	EFT 1464	30-Aug-2016	Shire of Brookton	2016-07 Jul Town Planning Scheme - Stefan de Beer	(6,253.29)	
EFT Pymt	EFT 1465	30-Aug-2016	Snap Osborne Park	2016/17 Rates Information booklets	(3,222.00)	
EFT Pymt	EFT 1466	30-Aug-2016	State Library of WA (LISWA)	2016/17 Better Beginnings Program (Births) x 16	(88.00)	
EFT Pymt	EFT 1467	30-Aug-2016	Stephen Gollan	Reimbursement: 41.73L ULP @ \$1.199/L inc	(50.03)	
EFT Pymt	EFT 1468	30-Aug-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 18 Aug 2016	(20.85)	
EFT Pymt	EFT 1469	30-Aug-2016	Twinkarri P/L	Various Roads: Tree Pruning & Mulching	(22,968.00)	
EFT Pymt	EFT 1470	30-Aug-2016	WA Contract Ranger Services	Ranger Services: 11 - 19 August 2016	(397.37)	(100,012.67)
Cheque #	1472	11-Aug-2016	Synergy	Morbining Hall: 17 May - 25 Jul 2016	(184.25)	
Cheque #	1473	16-Aug-2016	ATO - Australian Tax Office	Jul 2016 BAS Obligation	(7,183.00)	
Cheque #	1474	16-Aug-2016	Origin Energy Retail Ltd	5 Wright St: 2016/17 45kg Gas Cylinder Rental	(29.00)	
Cheque #	1475	16-Aug-2016	Synergy	Street Lights: 25 Jun - 24 Jul 16	(2,129.63)	
Cheque #	1476	16-Aug-2016	Telstra	2016-08 Aug Telephone Accounts	(1,775.06)	
Cheque #	1477	24-Aug-2016	Gibson Raison Settlements	242 Lennard Rd: New titles re road widening	(1,063.76)	
Cheque #	1478	25-Aug-2016	Synergy	Sports Complex (L36 Forrest St): 13 Jul - 09 Aug 16	(881.25)	
Cheque #	1479	25-Aug-2016	Water Corporation	2016-08 Aug Water Accounts	(6,148.22)	
Cheque #	1480	30-Aug-2016	ACMA - Australian Comm & Media Authority	Land Mobile Appart Lic - Bev North East Brigade	(108.00)	(19,502.17)
Direct Debit	DD 704.1	09-Aug-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 704.2	09-Aug-2016	WA Super	Payroll deductions	(7,498.51)	
Direct Debit	DD 704.3	09-Aug-2016	Kinetic Super	Superannuation contributions	(144.85)	
Direct Debit	DD 704.4	09-Aug-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(380.88)	
Direct Debit	DD 704.5	09-Aug-2016	Australian Super	Superannuation contributions	(184.09)	(8,982.12)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 724.1	23-Aug-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 724.2	23-Aug-2016	WA Super	Payroll deductions	(7,425.06)	
Direct Debit	DD 724.3	23-Aug-2016	Kinetic Super	Superannuation contributions	(144.85)	
Direct Debit	DD 724.4	23-Aug-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(380.88)	
Direct Debit	DD 724.5	23-Aug-2016	Australian Super	Superannuation contributions	(182.18)	(8,906.76)
Direct Debit	12	01-Aug-2016	3 - Payments for DOT	Payments for DOT	(2,687.15)	
Direct Debit	12	02-Aug-2016	3 - Payments for DOT	Payments for DOT	(3,250.45)	
Direct Debit	12	03-Aug-2016	3 - Payments for DOT	Payments for DOT	(4,485.25)	
Direct Debit	12	04-Aug-2016	3 - Payments for DOT	Payments for DOT	(2,314.50)	
Direct Debit	12	05-Aug-2016	3 - Payments for DOT	Payments for DOT	(2,122.75)	
Direct Debit	12	08-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,641.60)	
Direct Debit	12	09-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,508.80)	
Direct Debit	12	10-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,849.75)	
Direct Debit	12	11-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,542.35)	
Direct Debit	12	12-Aug-2016	3 - Payments for DOT	Payments for DOT	(5,089.70)	
Direct Debit	12	15-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,921.65)	
Direct Debit	12	16-Aug-2016	3 - Payments for DOT	Payments for DOT	(2,512.15)	
Direct Debit	12	17-Aug-2016	3 - Payments for DOT	Payments for DOT	(4,157.05)	
Direct Debit	12	18-Aug-2016	3 - Payments for DOT	Payments for DOT	(887.95)	
Direct Debit	12	19-Aug-2016	3 - Payments for DOT	Payments for DOT	(4,034.80)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	12	22-Aug-2016	3 - Payments for DOT	Payments for DOT	(86.45)	
Direct Debit	12	23-Aug-2016	3 - Payments for DOT	Payments for DOT	(3,763.70)	
Direct Debit	12	24-Aug-2016	3 - Payments for DOT	Payments for DOT	(8,668.85)	
Direct Debit	12	25-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,214.20)	
Direct Debit	12	26-Aug-2016	3 - Payments for DOT	Payments for DOT	(2,537.00)	
Direct Debit	12	29-Aug-2016	3 - Payments for DOT	Payments for DOT	(1,468.65)	
Direct Debit	12	30-Aug-2016	3 - Payments for DOT	Payments for DOT	(4,543.05)	
Direct Debit	12	31-Aug-2016	3 - Payments for DOT	Payments for DOT	(4,433.90)	(66,721.70)
Direct Debit	12	01-Aug-2016	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	12	02-Aug-2016	7 - CBA Merchant Fee	CBA Merchant Fee	(90.55)	(90.55)
Direct Debit	12	03-Aug-2016	7 - CBA Merchant Fee	CBA Merchant Fee - POS Fee	(25.22)	(25.22)
Direct Debit	12	03-Aug-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	(83.90)	(83.90)
Direct Debit	12	29-Aug-2016	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(82.50)
EFT Pymt	EFT 1410	15-Aug-2016	Credit Card - Shire of Beverley	Civic Legal: LG Gift Regulations Training - 02 Aug 16 re CEO S Gollan	(243.20)	(243.20)
PAYMENTS RAISED IN CURRENT MONTH					(253,455.14)	(253,455.14)
WAGES & SALARIES						
EFT Pymt		11-Aug-2016	Wages & Salaries	FE - 09 Aug 2016	(51,491.94)	
EFT Pymt		25-Aug-2016	Wages & Salaries	FE - 23 Aug 2016	(51,965.42)	
WAGES & SALARIES					(103,457.36)	(103,457.36)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1480	30-Aug-2016	ACMA - Australian Comm & Media Authority	Land Mobile Appart Lic - Bev North East Brigade	108.00	
					108.00	108.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					108.00	108.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1463	08-Jul-2016	Beverley Medical Practice	Employee Vaccination: Hep B	(24.00)	
Cheque #	1466	19-Jul-2016	Beverley Medical Practice	Shire Employees: 18 x Fluvaxes	(360.00)	
Cheque #	1469	25-Jul-2016	ACMA - Australian Comm & Media Authority	Land Mobile Appart Lic - Ambulatory Sys - VL6FI	(108.00)	
					(492.00)	(492.00)
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(492.00)	(492.00)
TRANSFERS to TRUST						
					0.00	0.00
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
Journal		26-Aug-2016		Error in Deposit \$1,0275.71 dated 26 Aug 2016	(2.00)	
					(2.00)	(2.00)
OTHER AMENDMENTS/GENERAL JOURNALS					(2.00)	(2.00)
INVESTMENTS						
Transfer		16-Aug-2016	Shire of Beverley Online Saver Account	Funds Tfr for Investment	(540,000.00)	
Transfer		23-Aug-2016	Shire of Beverley Online Saver Account	Funds Tfr for Investment	(500,000.00)	
					(1,040,000.00)	(1,040,000.00)
INVESTMENTS					(1,040,000.00)	(1,040,000.00)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,397,298.50)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Credit Card		29-Jun-2016	Miss Mauds	Refreshments - Pres D Ridgway, CEO S Gollan - 29 Jun 2016	17.15	
Credit Card		29-Jun-2016	Secure Parking (Hyatt Centre)	WALGA Breakfast Meeting - 29 Jun 2016	15.45	
Credit Card		29-Jun-2016	DoT	Retained plates BEV0 -> 1EZQ653	61.00	
Credit Card		18-Jul-2016	DoT	Retained plates BE1 -> 1EZQ652	99.00	
Credit Card		27-Jul-2016	Civic Legal	LG Gift Regulations Training - 02 Aug 16 re CEO S Gollan	25.30	
Credit Card		27-Jul-2016	Sassellas Tavern	Lunch - Pres D Ridgway, CEO S Gollan - 29 Jun 2016	25.30	

CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT **243.20**

TRUST ACCOUNT DETAILS

PAYMENTS RAISED IN CURRENT MONTH

EFT Pymt	EFT 1400	11-Aug-2016	Holden Car Club of WA	Refund of Cleaning Bond - Hall Hire, Booking 07 Aug 2016 (Rec 5864)	(200.00)	
EFT Pymt	EFT 1401	11-Aug-2016	Matthew Sorensen	Refund of Gym Key Bond (Rec 4379)	(50.00)	
EFT Pymt	EFT 1409	12-Aug-2016	Terrence Raymond Robinson	Refund of Cleaning Bond - Rec Centre Hire, Booking 10 Aug 2016 (Rec 6246)	(200.00)	

PAYMENTS RAISED IN CURRENT MONTH **(450.00)** **(450.00)**

PAYMENTS UNPRESENTED IN CURRENT BANK #

PAYMENTS UNPRESENTED IN CURRENT BANK # **0.00** **0.00**

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS **0.00** **0.00**

OTHER AMENDMENTS/GENERAL JOURNALS

Transfer		16-Aug-2016		Funds Tfr 095720 to Municipal Acct (Funds deposited into incorrect account)	(7,526.28)	
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TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Transfer		16-Aug-2016		Funds Tfr 095774 to Municipal Acct (Funds deposited into incorrect account)	(14,596.72)	
				OTHER AMENDMENTS/GENERAL JOURNALS	(22,123.00)	(22,123.00)
				TOTAL EXPENDITURE for TRUST ACCOUNT		(22,573.00)
TOTAL EXPENDITURE as reconciled to the AUGUST 2016 BANK STATEMENTS						
				Municipal Account Expenditure		(1,397,298.50)
				Trust Account Expenditure		(22,573.00)
				TOTAL EXPENDITURE for AUGUST 2016		(1,419,871.50)

11.3 Old School Building (CRC) Roof Resheet

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 21 September 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0530
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Quote Assessment Score Sheet

SUMMARY

Council to consider appointing a company to complete the roof sheeting replacement of the Old School Building (CRC), 132 Vincent Street.

BACKGROUND

Council included an allocation of \$60,000 in the 2016/17 Budget for the Old School Building project.

This follows the floor replacement and foundation renewal which occurred in 2014/15.

The long term plan for the building is to convert it to Shire administration office space following the relocation of the CRC into the Beverley Cornerstone Building, planned to be completed in the 2017/18 financial year.

Due to the estimated cost of the project (\$60,000) and Council's purchasing policy which stipulates the requirement to source three written quotes for purchases between \$50,000 and \$149,999, a Request for Quotation (RFQ) was sent out to companies who had previously tendered for the Town Hall Resheeting project which was completed in 2015/16 and were deemed suitably qualified.

COMMENT

The RFQ was sent on Friday 19 August 2016 with submission due by 4pm 19 September 2016.

Following a site inspection held on Monday 5 September 2016, an addenda to the original RFQ was sent clarifying the following in regards to the RFQ:

Roof Sheet thickness to be 0.48mm Base Metal Thickness (BMT);

Flashing thickness to be 0.55mm BMT;

Patio section on north side of building will not be replaced;

Include line item for provision of 50mm Insulation;

Include a \$5,000 allowance for timber replacement;

Raised skylights on north side of building to be removed, large skylight to be replaced with poly carb sheeting;

Fibreglass sheets on east side of building to be replaced with poly carb sheeting;

Replacement gutter to be S-type or similar in white; and

7 x 75mm Round downpipes in zinc will be required (where possible retain heritage style fixing brackets).

Further it was requested that quoting companies complete a supplied cost and work schedule and also supply copies of public liability and workers compensation insurance certificates of currency and to supply their Occupational Health and Safety policies.

Following the release of the RFQ and associated addenda, three companies submitted prices to complete the proposed works.

Attached is the Quote Assessment Score Sheet used to inform the Officer's recommendation.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

2016/17 Budget allocation of \$60,000 ex GST.

STRATEGIC IMPLICATIONS

Built Environment – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Policy AF007 – Purchasing and Procurement.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the quote from Air Roofing Co for \$54,720.00 ex GST including disbursements and \$5,000 allowance for timber renewal for the roof sheet replacement and associated works on the Old School Building, 132 Vincent Street, be accepted.

COUNCIL RESOLUTION

M8/0916

Moved Cr White

Seconded Cr Davis

That the quote from Air Roofing Co for \$54,720.00 ex GST including disbursements and \$5,000 allowance for timber renewal for the roof sheet replacement and associated works on the Old School Building, 132 Vincent Street, be accepted.

CARRIED 8/0

Attachment 11.3

	Reroof Cost (Ex. GST)	Score	Disburse. (Ex. GST)	Score	Time (Days)	Score	Site Inspection Attended	Score	PL CoC	Score	WC CoC	Score	OH&S Policy	Score	Work Experience	Score	References	Score	Total Score
Air Roofing Co	\$52,720	3	\$2,000	3	10	3	Yes	1	Yes	1	Yes	1	Yes	1	Yes	1	Yes	1	15
BE Projects	\$63,685	1	\$23,429	1	30	1	No	0	Yes	1	Not Supplied	0	Yes	1	Yes	1	Yes	1	7
PRC Building Services	\$54,265	2	\$12,977	2	20	2	Yes	1	Yes	1	Yes	1	Yes	1	Yes	1	Yes	1	12

2:43pm – Prior to any consideration of Item 11.4, Cr Shaw and Cr Gogol declared an interest of impartiality, given they are both Beverley Lodge members, and then chose to leave the meeting.

11.4 Rate Relief Application – Beverley Masonic Lodge

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: September 2016
APPLICANT: Beverley Masonic Lodge
FILE REFERENCE: HUN 1003
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council is to consider a rate relief for the Beverley Masonic Lodge.

BACKGROUND

The Beverley Masonic Lodge wrote to the Chief Executive Officer on 18 August 2016 requesting relief for Shire Rates due to financial constraints, and a declining and aging membership.

COMMENT

The Lodge Rooms have been in existence since 1909 and have paid rates since this date. The Lodge pay full rates and the ESL. They do not pay for rubbish as they remove this themselves to save money.

Comparison to similar community groups is provided for Councils referral:

Beverley Masonic Lodge				
Levies	Receipts	Balance	C/A	Description
792.00	0.00	792.00	C	Rates
71.00	0.00	71.00	C	EMERGENCY SERVICE LEVY
=====				
863.00	0.00	863.00		*** TOTALS ***

Country Women’s Association				
Levies	Receipts	Balance	C/A	Description
83.00	0.00	83.00	C	DOMESTIC RECYCLING SERVICE
184.00	0.00	184.00	C	DOMESTIC RUBBISH SERVICE
71.00	0.00	71.00	C	EMERGENCY SERVICE LEVY
=====				
338.00	0.00	338.00		*** TOTALS ***

Returned Services League				
Levies	Receipts	Balance	C/A	Description
83.00	83.00	0.00	C	DOMESTIC RECYCLING SERVICE
184.00	184.00	0.00	C	DOMESTIC RUBBISH SERVICE
103.34	103.34	0.00	C	EMERGENCY SERVICE LEVY
=====				
370.34	370.34	0.00		*** TOTALS ***

Sporting groups such as the Golf Club, Tennis Club and Rifle Club were granted an exemption by Council in August 2016 and only pay ESL and Rubbish Levies.

Charitable Organisations such as the Anglican Church and Catholic Church are also exempt under State Legislation.

The Beverley Masonic Lodge have paid the 2016-17 rates and are not in arrears.

STATUTORY ENVIRONMENT

Local Government Act 1995, Division 6 Rates and Services Charges:

6.47. Concessions

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

** Absolute majority required.*

FINANCIAL IMPLICATIONS

Refund of \$792.00 to Beverley Masonic Lodge, being Rates paid for 2016/17.

STRATEGIC IMPLICATIONS

1.1 Sustainable Community – Foster community participation.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. Refund the 2016/17 rates payment of \$792.00 to the Beverley Masonic Lodge.
2. Exempt the Beverley Masonic Lodge from future rates levy and only apply the Emergency Services Levy.
3. Review the exemption as necessary.

COUNCIL RESOLUTION

M9/0916

Moved Cr Buckland

Seconded Cr Davis

That Council:

- 1. Exempt the Beverley Masonic Lodge from future rates levy and apply the Emergency Services Levy and Rubbish Charge.**
- 2. Refund the 2016/17 rates payment of \$792.00 to the Beverley Masonic Lodge.**
- 3. Review the exemption as necessary.**

CARRIED 6/0

2:47pm – Cr's Shaw and Gogol rejoined the meeting.

11.5 Sale of Land for Non-Payment of Rates

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 15 September 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0439
AUTHOR: N.J. Ashworth, Finance Officer
ATTACHMENTS: Lot Map

SUMMARY

Council to consider the continued initiation of the sale of land for non-payment of rates as allowed under section 6.68 (2) (b) of the *Local Government Act 1995*.

BACKGROUND

Outstanding rates are continually reviewed by staff in line with Councils rate recovery policy.

Under the *Local Government Act 1995*, local governments have the power to sell land in order to recover outstanding rates on property where those rates have not been paid for a minimum period of three years.

COMMENT

Staff have identified one property that meets the criteria for sale of land for non-payment of rates:

Assess #	Address	Description	Owner	Rates Outstanding
51360	L51 Lukin St	Vacant Land	Margaret Hunter & Janet Clarence Smith	\$10,492.08
			Total	\$10,492.08

The Owners of this land were noted on the title in 1909, being the time frame between now and then these persons would be deceased. The Debt Collection agency has made numerous attempts to find the owners and any relatives of the Property including conducting Skip Traces and Probate Searches. The Skip Trace and Probate Searches have resulted in the Shire being unable to locate the owner of the Property.

It is believed that reasonable attempts have been made to contact the owner eg. Several letters have been sent and a Rate Notice has been sent every year (none of which have been returned to sender).

In the process of sending this property to the Debt Collection Agency they have advised that the previous Resolution M11/0416, 26 April 2016 needed to be expanded to update Council with information regarding the skip trace results.

STATUTORY ENVIRONMENT

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

6.64. Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
 - (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

6.68. Exercise of power to sell land

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
 - (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
 - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

6.69. Right to pay rates, service charges and costs, and stay proceedings

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.

- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

6.71. Power to transfer land to Crown or to local government

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
 - (a) the Crown in right of the State; or
 - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

FINANCIAL IMPLICATIONS

Process should remain cost neutral as all associated costs with sale of land for non-payment of rates are recoverable under the Act.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy Manual – AF006 Rates Recovery

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the sale of land for non-payment of rates as per section 6.64 of the *Local Government Act 1995* on the basis that reasonable efforts to locate the owner of the property have been made and having been unable to do so as per section 6.68 (2)(b) of the *Local Government Act 1995* be initiated for the property, Lot 51 Lukin Street to recover a total \$10,492.08 plus associated sale costs.

COUNCIL RESOLUTION

M10/0916

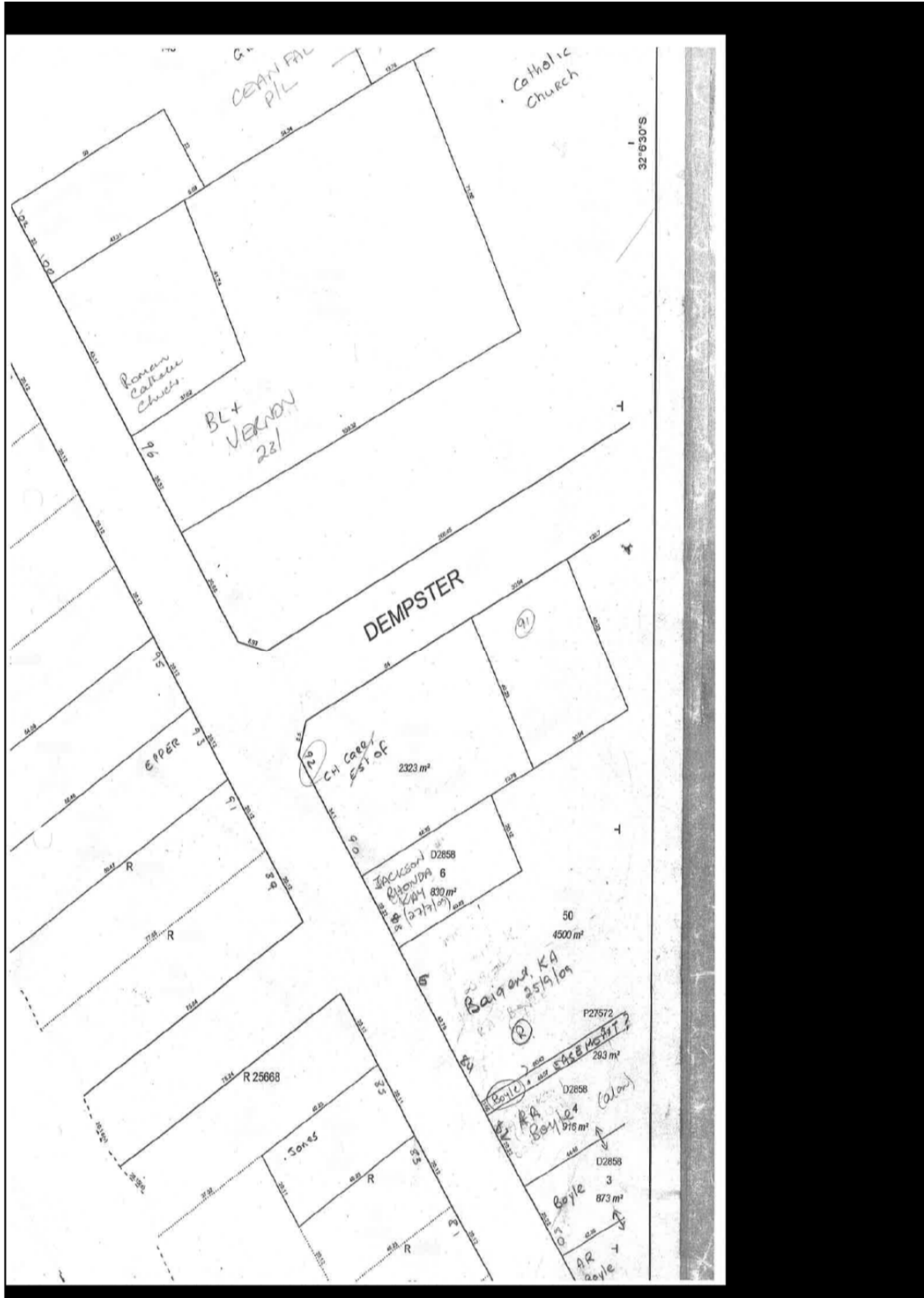
Moved Cr Buckland

Seconded Cr Davis

That the sale of land for non-payment of rates as per section 6.64 of the *Local Government Act 1995* on the basis that reasonable efforts to locate the owner of the property have been made and having been unable to do so as per section 6.68 (2)(b) of the *Local Government Act 1995* be initiated for the property, Lot 51 Lukin Street to recover a total \$10,492.08 plus associated sale costs.

CARRIED 8/0

Attachment 11.5



3.00pm – Cr Buckland left the meeting.

12. ADMINISTRATION

12.1 Policy Manual – Crossover Policy

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 21 September 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: R. Lucas, Technical Officer
ATTACHMENTS: Amended Crossover Policy and Application form for Crossover

SUMMARY

Council to consider amending Policy W001 – Crossover Policy to comply with our Statutory requirements and current operational procedures.

BACKGROUND

The Shire's crossover policy was adopted in September 2014. It has been reviewed to ensure it was accurately reflecting current costs and procedures. It was discovered that the policy needed a few minor amendments to bring it in line with the Local Government Regulations 1996 and what the Shire currently provides.

COMMENT

The policy was reviewed with the Manger of Works to ensure it reflects our current procedures and meets our statutory requirements. A few minor changes were required for Council to consider.

See attached the proposed amended Crossover Policy.

An application form has also been developed for ease of process also attached.

STATUTORY ENVIRONMENT

Local Government Act 1995

7. Crossing from public thoroughfare to private land or private thoroughfare

- (1) In this clause — **private land** means land that is neither vacant Crown land nor local government land; **private thoroughfare** means a thoroughfare that is principally used for access to private land that abuts the thoroughfare and, for the purposes of this clause, that land is land served by the thoroughfare.
- (2) Regulations may be made about crossings from public thoroughfares to private land or to private thoroughfares.
- (3) Regulations may authorise a local government to require a person to make or repair a crossing from a public thoroughfare to —
 - (a) private land that the person owns or occupies; or
 - (b) a private thoroughfare serving private land that the person owns or occupies, and, if the person fails to do so, to do so itself and recover 50% of the cost as a debt due from the person.
- (4) Regulations may provide for the local government to bear some of the cost of making a crossing in certain circumstances.

- (5) Regulations may make provision about the proportion in which the cost is attributable to each of several parcels of land that are served by a private thoroughfare.

Local Government Regulations 1996

12. Crossing from public thoroughfare to private land or private thoroughfare — Sch. 9.1 cl. 7(2)

- (1) Upon the application of the sole owner, or a majority of the owners, of private land the local government may, in writing and subject to regulation 14(2) —
- (a) approve the construction, under the supervision of, and to the satisfaction of, the local government, of a crossing giving access from a public thoroughfare to —
 - (i) the land; or
 - (ii) a private thoroughfare serving the land; or
 - (b) agree to construct for the applicant a crossing giving access from a public thoroughfare to —
 - (i) the land; or
 - (ii) a private thoroughfare serving the land.
- (2) A person is not to construct a crossing for vehicles from a public thoroughfare that is a Government road to —
- (a) land on which premises have been or are about to be constructed; or
 - (b) a private thoroughfare serving the land, unless the construction of the crossing has been approved by the local government under subregulation (1) and the crossing is constructed in accordance with the approval.

Penalty: a fine of \$5 000.

Note: This regulation is of a kind prescribed in the Local Government Act 1995 Schedule 3.1 Division 2 item 2A(a). This means that an offender might be given a notice under section 3.25(1)(b) of the Act and if the notice is not complied with the local government may, under section 3.26, itself do what the notice required and recover the cost from the offender.

13. Requirement to construct or repair crossing — Sch. 9.1cl. 7(3)

- (1) A local government may, subject to regulation 14(2), give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land.
- (2) If the person fails to comply with the notice, the local government may construct or repair the crossing as the notice required and recover 50% of the cost of doing so as a debt due from the person.
- (3) A person given a notice under subregulation (1) must comply with the notice.
Penalty: a fine of \$5 000.

14. Role of Commissioner of Main Roads in some cases —Sch. 9.1 cl. 7(2)

- (1) This regulation applies to a crossing for vehicles from a public thoroughfare that is a Government road to —
- (a) land on which premises have been or are about to be constructed; or
 - (b) a private thoroughfare serving the land.
- (2) A local government cannot —
- (a) under regulation 12 construct or approve the construction of; or

- (b) under regulation 13(1) require the construction of, a crossing to which this regulation applies unless the local government has consulted with the Commissioner and the Commissioner has approved in writing the construction of the crossing
- (3) If a person —
 - (a) constructs a crossing to which this regulation applies other than in accordance with approval given by the Commissioner under this regulation; or
 - (b) modifies a crossing to which this regulation applies in such a way that it is not in accordance with approval given by the Commissioner under this regulation, the Commissioner may, by notice in writing, require the person to bring the crossing into accordance with the approval, if approval was given, or remove the crossing and restore the place where the crossing was to its former condition.
- (4) If the person fails to comply with the notice, the Commissioner may do anything required by the notice to be done and recover the cost of doing it as a debt due from the person.
- (5) A person given a notice under subregulation (3) must comply with the notice.
Penalty: a fine of \$5 000.
- [(6) deleted]
- (7) In this regulation —
Commissioner means the Commissioner of Main Roads.

Note: This regulation is of a kind prescribed in the Local Government Act 1995 Schedule 3.1 Division 2 item 2A(b). This means that an offender might be given a notice under section 3.25(1)(b) of the Act and if the notice is not complied with the local government may, under section 3.26, itself do what the notice required and recover the cost from the offender.

15. Contribution to cost of crossing — Sch. 9.1 cl. 7(4)

- (1) Where —
 - (a) a local government —
 - (i) under regulation 12 constructs or approves the construction of; or
 - (ii) under regulation 13(1) requires the construction of, a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land; and
 - (b) the crossing is the first crossing in respect of the land; and
 - (c) the crossing is a standard crossing or is of a type that is superior to a standard crossing, the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.
- (2) In subregulation (1) — first crossing, in respect of land, means the first crossing to the land or a private thoroughfare serving the land constructed under regulation 12 or section 358 2 of the Local Government Act 1960 3 as in force at any time before 1 July 1996; standard crossing means, subject to any local law as to what is or is not a standard crossing, a crossing of a kind that the local government, by resolution, decides is a standard crossing.

17. Private works on, over, or under public places — Sch. 9.1cl. 8

- (1) A person must not, without lawful authority, construct anything on, over, or under a public thoroughfare or other public place that is local government property.
Penalty: a fine of \$5 000.
- (2) Subregulation (1) does not apply to the construction of things by or on behalf of the Crown.
- (3) A person may apply to the local government for permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property.
- (4) Permission granted by the local government under this regulation —
 - (a) must be in writing; and
 - (b) must specify the period for which it is granted; and
 - (c) must specify each condition imposed under subregulation (5); and
 - (d) may be renewed from time to time; and
 - (e) may be cancelled by giving written notice to the person to whom the permission was granted.
- (5) The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, any of the following —
 - (a) a condition imposing a charge for any damage to the public thoroughfare or public place resulting from the construction;
 - (b) a condition requiring the applicant to deposit with the local government a sum sufficient in the opinion of the CEO of the local government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the construction, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant.
- (6) It is a condition of the permission granted under this regulation that —
 - (a) the ordinary and reasonable use of the public thoroughfare or public place for the purpose to which it is dedicated is not to be permanently or unreasonably obstructed; and
 - (b) the person carrying out the construction work ensures that a footpath of a public thoroughfare or other public place that is local government property is covered during the period specified in writing by the local government so as to —
 - (i) prevent damage to the footpath; or
 - (ii) prevent inconvenience to the public or danger from falling materials; and
 - (c) damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.
- (7) A person granted permission under this regulation must comply with each condition of the permission.
Penalty: a fine of \$5 000 and a daily penalty of \$500 for each day during which the offence continues.
- (8) A person who constructs anything in accordance with permission granted under this regulation must —
 - (a) maintain it; and
 - (b) obtain from an insurance company approved by the local government an insurance policy, in the joint names of the local government and the person,

indemnifying the local government against any claim for damages which may arise in, or out of, its construction, maintenance or use.

Penalty: a fine of \$5 000.

- (9) For the purposes of section 3.37 of the Act, a contravention of subregulation (1) or (7) is a contravention that can lead to impounding of goods comprising a thing constructed on, over, or under a public thoroughfare or other public place that is local government property.

Note: This regulation is of the kind prescribed in the Local Government Act 1995 Schedule 3.1 Division 2 item 3. This means that an offender might be given a notice under section 3.25(1)(b) of the Act and if the notice is not complied with the local government may, under section 3.26, itself do what the notice required and recover the cost from the offender. Schedule 9.1 item 8(4) is relevant.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Amendment of existing policy W001 – Crossover Policy

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That amended policy W001 – Crossover Policy, be adopted.

COUNCIL RESOLUTION

M11/0916

Moved Cr Murray

Seconded Cr Shaw

That Policy W001 – Crossover Policy, be adopted.

CARRIED 6/1

Cr Alexander requested to have his vote recorded as being against the motion.

Attachment 12.1

10.1 Crossover Policy

Policy Type:	Works
Date Adopted:	September 2014

Policy No:	W001
Date Last Reviewed:	September 2016

Legal (Parent):	1. Local Government Act 1995 Sc 9.1 cl. 7
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Legal (Subsidiary):	1. Local Government Regulations 1996 12 - 17
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ADOPTED POLICY	
Title:	CROSSOVER POLICY
Objective:	To provide uniform specifications and assist with drainage and visual amenity.

Policy

That each property be required to have installed at the owners cost, less a 50% subsidy of the estimated cost, an Access and/or Crossover in accordance with specifications detailed in Attachments 1.1A, 1.1B, 1.1C, 1.1D & 1.1E to this policy.

The Manager of Works is to ensure a completed works request form or other written documentation is obtained prior to commencement of works.

Property Access And Crossover Specifications

Subject to variation at the discretion of Council, the policy of Council in regarding access and crossovers shall be:

Construction of 150mm compacted gravel carriageway from the property boundary to the roadside, including the installation of culverts where necessary.

Council shall pay up to 50% of the cost, of a standard crossover, of standard dimensions to following specifications; anything outside these dimensions/standards will need to be approved by Council.

Industrial

Standard width over full length = 7m

Standard widening at roadside junction = 45 degrees for 1 metre each side or from culvert to roadside.

Installation of concrete headwalls where a culvert is installed

150mm reinforced concrete on 100mm compacted sand where footpath is paved. 150mm compacted gravel where existing footpath / verge is gravel.

Attachment 12.1

Rural

Standard width over full length = 4.8m – 7.2m

Standard widening at roadside junction = 45 degrees for 1 metre each side to roadside.

150mm compacted gravel pavement.

Residential

Standard width over full length = 3m

Standard width over full length = 4.8m with culvert

Standard widening at roadside junction = 45 degrees 1 metre each side or from culvert to roadside.

Installation of concrete headwalls where a culvert is installed

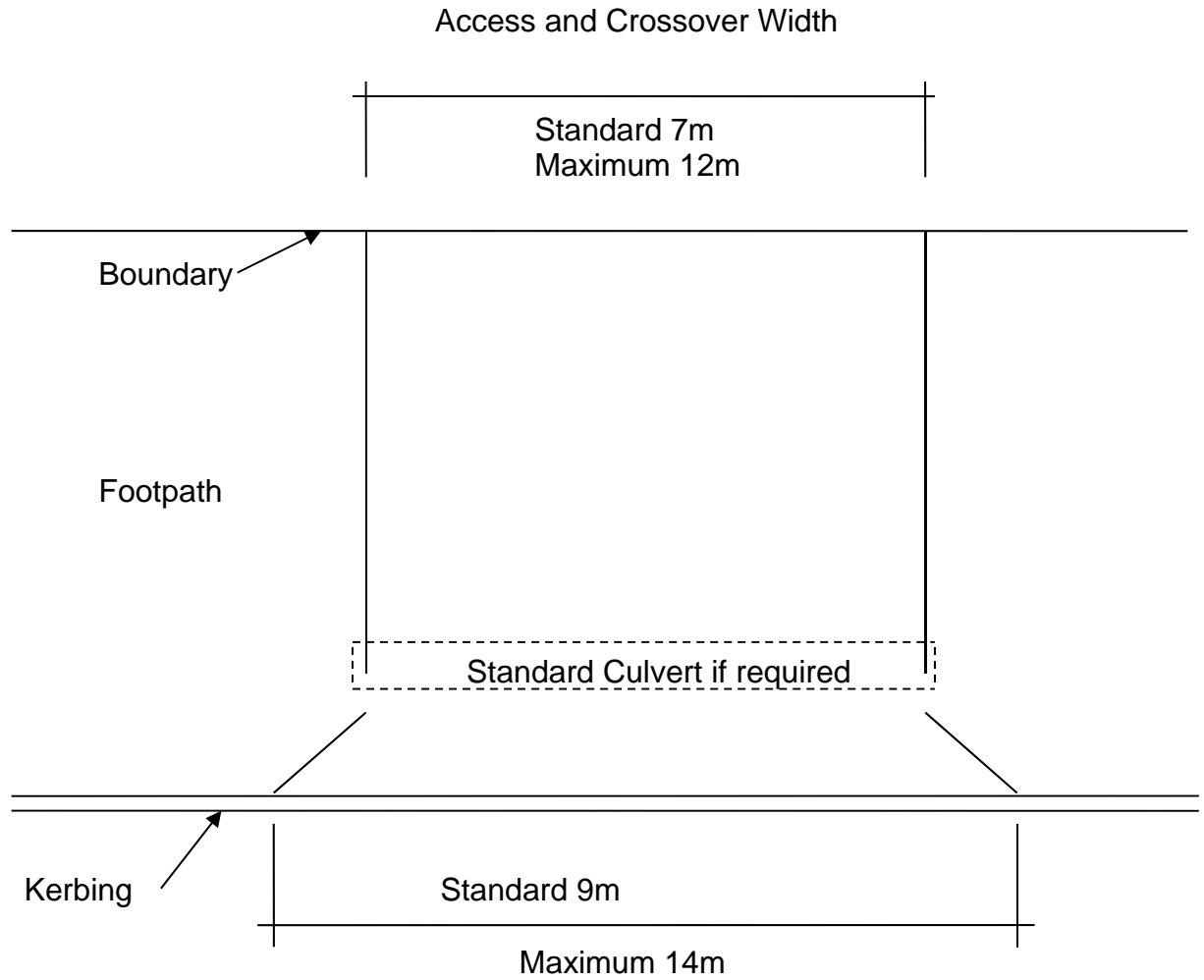
100mm reinforced concrete on 100mm compacted sand where footpath is paved. 150mm compacted gravel where existing footpath / verge is gravel.

General Conditions

- 1) Only one crossover subsidy will be paid to each separate rate assessment. This will not be paid for Subdivisions.
- 2) Council will provide a subsidy only on roads under Council control. Crossovers on the following roads are under the control of Main Roads WA, and application should be made to them —
 - a. Great Southern Highway
 - b. Brookton Highway
 - c. York Quairading Road
- 3) Prior to constructing any crossover within a road reserve, an application showing the proposed location and other details is required.
- 4) Prior to commencing any work, Council's Manager of Works will inspect the site and provide written approval or requirement for alterations to the location. The approval will specify the size of pipe, if required.
- 5) Maximum and minimum dimensions of access apply(See attached diagrams)
- 6) Works are to be carried to the set specification by contractor, owner or council
- 7) Payment of the subsidy will not be made until the work is complete, and has been inspected and is authorised by the Manager of Works.
- 8) Crossover subsidy will be paid with and without pipes as set out in the Fees & Charges Schedule. Work in excess of that specified is fully at the landowners cost, and will not be subsidised by Council.
- 9) All culvert pipes to be class 4 reinforced concrete pipe
- 10) Culvert pipes to be offset from the drain to allow adequate cover over the pipe.
- 11) No access to be located within 6.0 metres of a side road boundary.
- 12) Any ongoing maintenance will be the landowner's responsibility

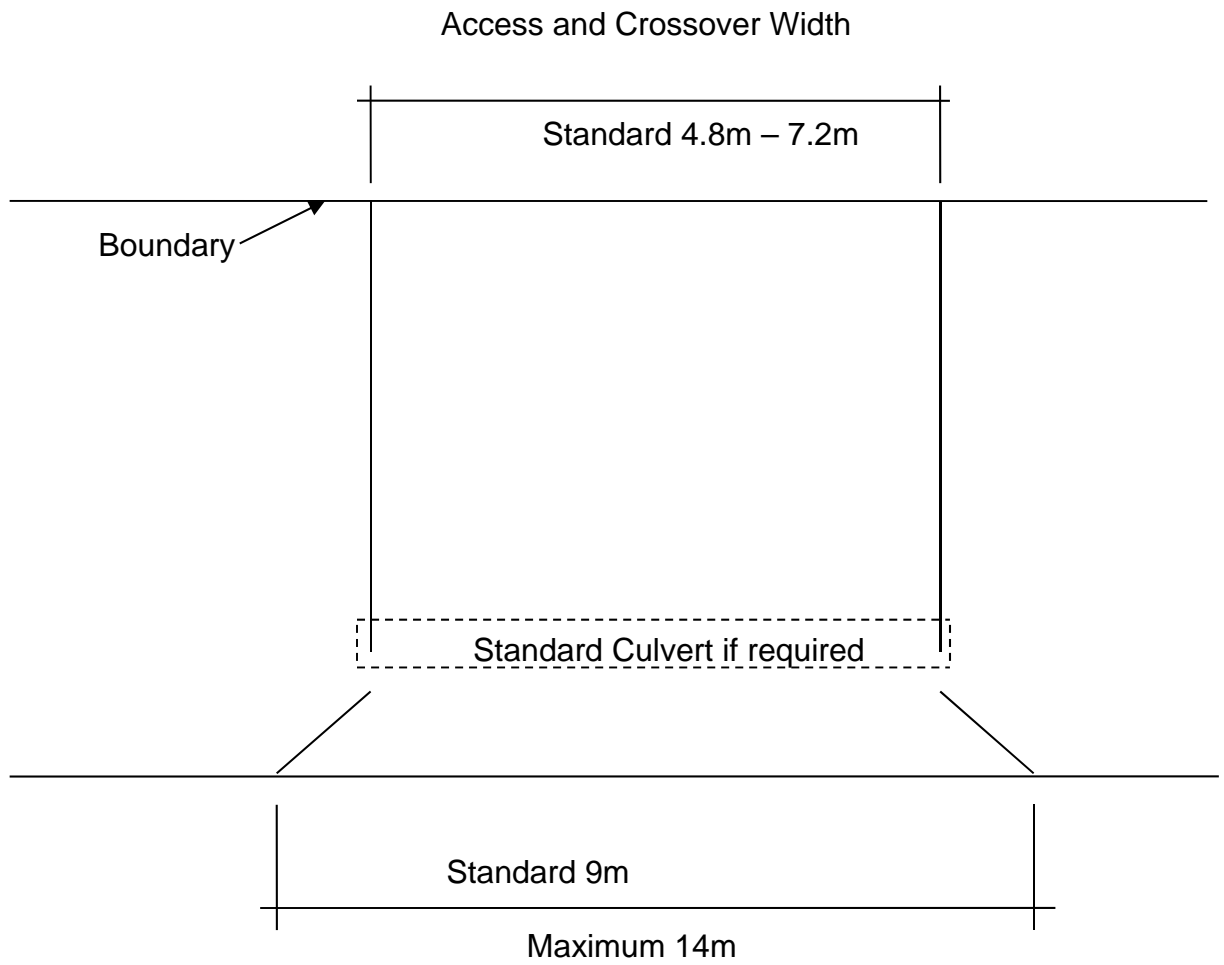
Attachment 12.1

ATTACHMENT 1.1A
DIAGRAM INDUSTRIAL AND COMMERCIAL CROSSOVER



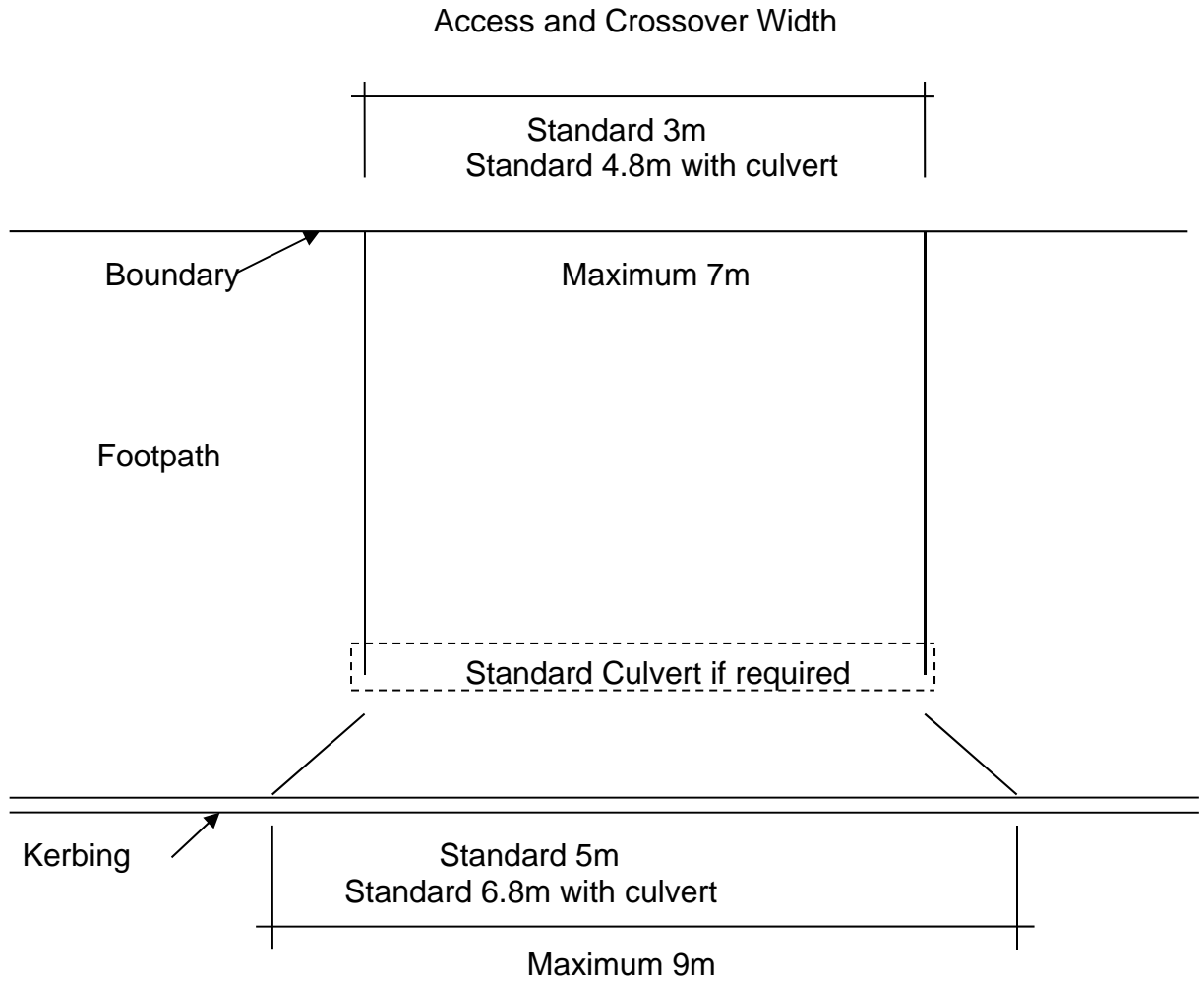
Attachment 12.1

ATTACHMENT 1.1B
DIAGRAM RURAL CROSSOVER



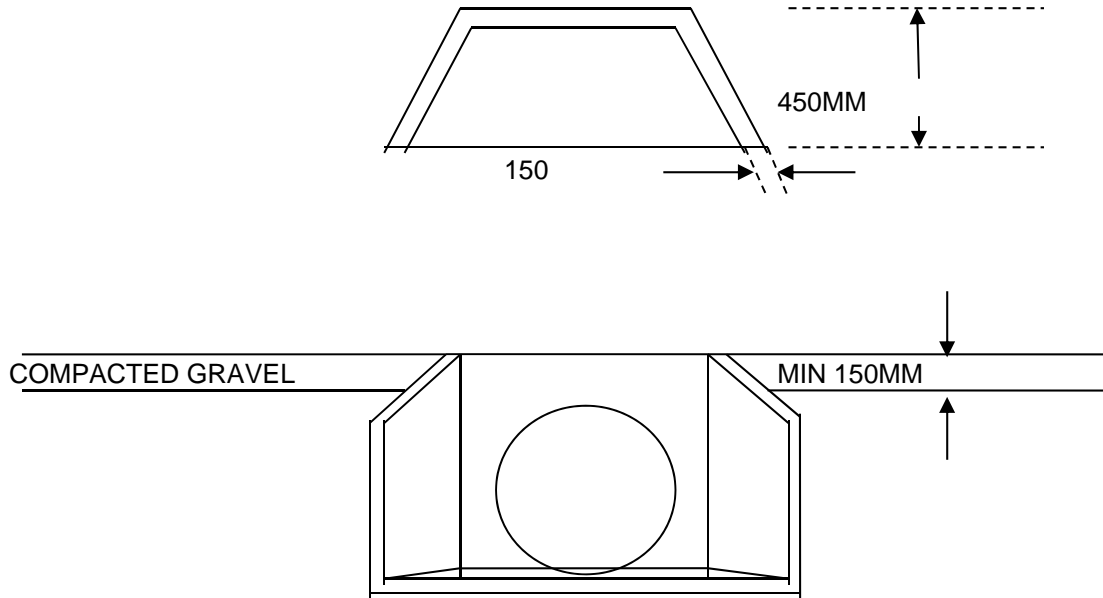
Attachment 12.1

**ATTACHMENT 1.1C
DIAGRAM RESIDENTIAL CROSSOVER**



Attachment 12.1

**ATTACHMENT 1.1D
DIAGRAM CULVERT HEADWALL**

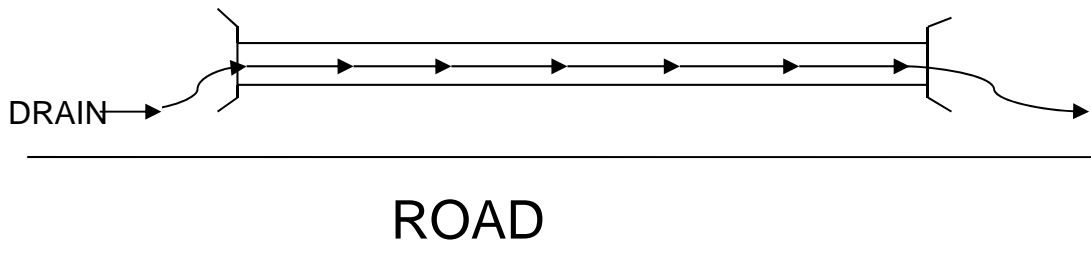


OR

COMMERCIALLY MANUFACTURED HEADWALL (I.E. ROCLA , HUMES)

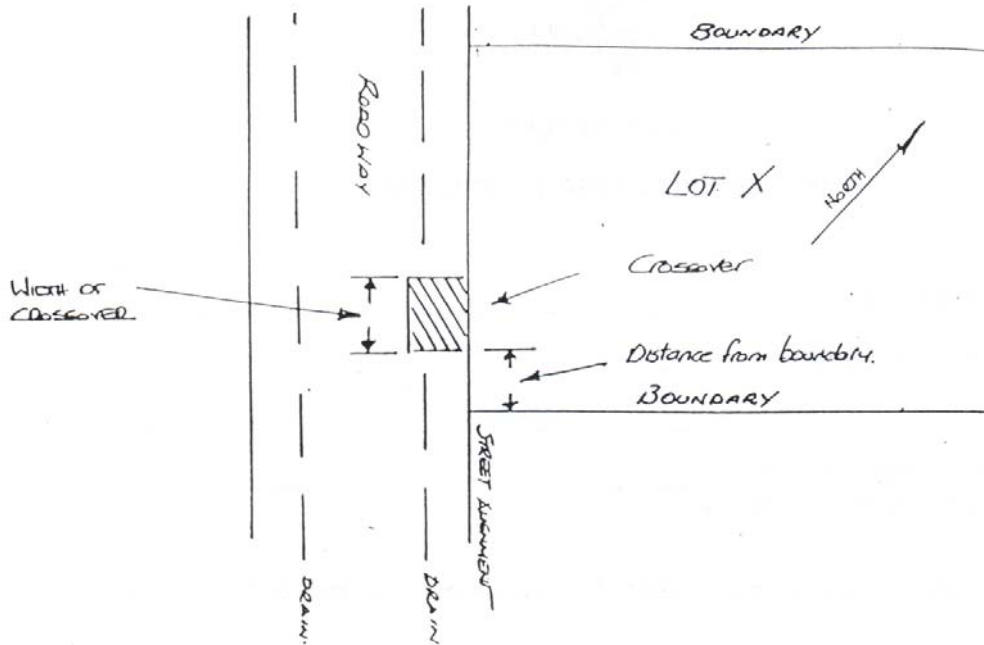
**ATTACHMENT 1.1E
DIAGRAM CULVERT LOCATION**

Pipes to be offset from the drain to allow for adequate cover and not to obstruct the road

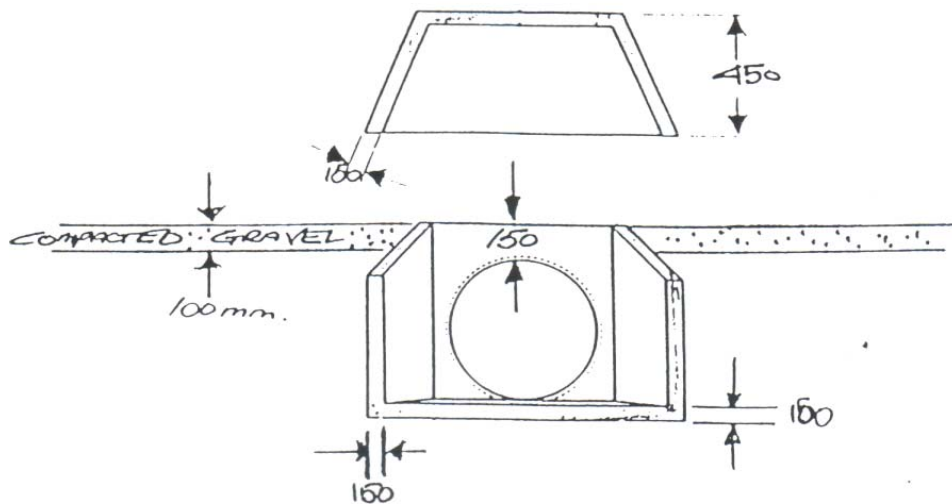


Attachment 12.1

**SHIRE OF BEVERLEY
SAMPLE LOCATION PLAN**



HEADWALLS CONSTRUCTION



LOCATION PLAN

1. Show road, house and lot numbers, north point, location of power poles, fences, buildings etc.
2. Show dimensions and distance to clearly identify the position of the crossover.

Attachment 12.1

SHIRE OF BEVERLEY

APPLICATION FOR A STANDARD CROSSOVER ON SHIRE ROADS

STEP 1. APPLICATION – Landholder to complete (also page 3)

Name		
Postal address		
Property address		
Contact phone		Mobile
There has not previously been an application to the Council for a crossover subsidy on this land. Please note receipts must be supplied by final inspection.		
Signature		Date

STEP 2. APPROVAL – by Works Supervisor prior to commencement

Site inspection	Pipe size required	Date
Comments / amendments		
Signature		Date

STEP 3. CROSSOVER – Works by Contractor

STEP 4. COMPLETION – Certification by Contractor

Name		
Postal address		
Contact phone		Mobile
Work has been completed as per specification and location plan.		
Signature		Date

STEP 5. PAYMENT – Authorisation by Works Supervisor

Final inspection	Approved	YES / NO
Comments		
Signature		Date

12.2 Policy Manual – Asset Management

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 21 September 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: R. Lucas, Technical Officer
ATTACHMENTS: Policy A007 – Asset Management

SUMMARY

Council to consider adopting draft policy A007 - Asset Management.

BACKGROUND

A broad range of assets are owned, controlled or managed by the Shire. It is the Shire's responsibility to manage these assets in line with the Strategic Community Plan. Thus asset management is an important issue for the Shire as it provides the means by which we can effectively manage our assets for the present and future community.

The Shire's assets include:

- Property (including buildings and land).
- Recreation facilities (including netball courts, town oval, playground equipment, parks).
- Transport (including paths, kerb and channel, street furniture, bridges and culverts).
- Plant, Vehicles and Equipment (including fleet, light equipment and heavy machinery).
- Information Technology (including communication systems and computers).
- Waste

COMMENT

Attached under separate cover is a proposed Asset Management Policy for Council's consideration.

Having an asset management policy will demonstrate to external stakeholders and to the community that Council is committed to good asset management practice.

By adopting an asset management policy the Shire will have the guidelines to develop its asset management systems and plans.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Assist with long term financial planning and the development of Asset Management Plans.

STRATEGIC IMPLICATIONS

Works with the Strategic Community Plan

POLICY IMPLICATIONS

New Policy – A007 Asset Management

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the draft Policy A007 - Asset Management be adopted.

COUNCIL RESOLUTION

M12/0916

Moved Cr Gogol

Seconded Cr Shaw

That Policy A007 - Asset Management, be adopted.

CARRIED 7/0

Attachment 12.2

2.7 Asset Management

Policy Type:	Administration
Date Adopted:	

Policy No:	A007
Date Last Reviewed:	

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	ASSET MANAGEMENT POLICY
Objectives:	To provide clear direction in the provision and management of all Council's assets. To ensure that assets support Council's strategic vision & objectives, and the delivery of sustainable services to agreed quality levels.

POLICY

The Shire will provide and manage assets that support the delivery of services in line with its Strategic Vision (Strategic Community Plan). Through a commitment to continuous improvement in its organisational asset management, the Shire will develop, adopt and implement a Strategy and Management Plans.

The Shire will manage its assets in a whole-of-life and economically, environmentally, culturally and socially sustainable manner. Asset management decisions will consider other key Shire policies and priority will be given to existing assets and services over new ones. Long term resource needs (Asset Management Plans) will be balanced against availability (Long Term Financial Plan).

SCOPE

The Shire considers assets (such as infrastructure, land, plant and equipment) to be any that support the delivery of one or more of the following services:

- Property
- Recreation
- Transport
- Plant, Vehicles and Equipment
- Information Technology
- Waste

This Policy applies to all assets that are required to be managed by the Shire, where their components have a useful life of more than one year and a replacement cost greater than \$5,000.

Framework

The Shire's Asset Management Vision shall be achieved through the implementation of an integrated planning and reporting framework that consists of:

- An Asset Management Strategy that shall define the Shire's asset management Vision, Objectives, Outcomes, Enablers (e.g. Roles and Responsibilities, Training etc.), Performance Monitoring and Implementation Plan.
- Asset Management Plans that are driven by community informed service levels, future demand changes, long term sustainability and risk management.

Review Date

This Policy will be next reviewed on or before June 2018.

3.05pm – Cr Buckland rejoined the meeting.

3.05pm – Council agreed to move Item 12.3 to the last item of the day due to its lengthy nature.

12.4 Brookfield Rail Interface Agreement

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: 22 September 2016
APPLICANT: Brookfield Rail
FILE REFERENCE: ADM 0261
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Brookfield Rail Interface Agreement V2.3 (Under separate cover), WALGA Comparison Table between V2.1 and V2.3

SUMMARY

Council to consider endorsing the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces (version 2.3).

BACKGROUND

Brookfield Rail first provided all Local Governments with an interface agreement in March 2014. After refinements were made, the Shire of Beverley agreed to sign the interface agreement (version 2.1) at its August 2014 council meeting.

Brookfield Rail has now provided version 2.3 of the Interface Agreement for Council's consideration. The Chief Executive Officer must advise WALGA of the Shire's intentions by Monday 19 September 2016.

COMMENT

WALGA have compiled a comparison table to assist council on the difference between the 2014 agreement to now which is attached. Below are some of the aspects of difference between versions 2.1 and 2.3 in the attached comparison table:

Row 2: The term "Non-Operational Line" is replaced with the terms "Disused (Non-operational) Line" and "Dormant (Non-Operational) Line".

Rationale: To align the terms used in the Interface Agreement with a Main Roads WA policy under development that will define the difference status of individual crossings on all parts of the rail network.

Row 4: Inclusion of a reference to section 3.25 of the *Local Government Act 1995*

Rationale: Identifies the section of the *Local Government Act 1995* a Local Government can rely on when the requisite sight distance of drivers approaching a level crossing on a local road is adversely affected by vegetation on private property.

Row 7: Inclusion of the sentence "Works within the Danger Zone are generally undertaken by the Rail Infrastructure Manager due to the rail safety risks associated with works within the Danger Zone however subject to the necessary approvals from the Rail Infrastructure Manager works may be undertaken by the Road Manager."

Rationale: Enables a Local Government to undertake some works (e.g. pothole repair) on a local road within the Danger Zone providing Brookfield Rail provides the necessary approvals.

Row 7: The sentence regarding agreed prior approval for works by Brookfield Rail on a local road within the Danger Zone is amended to “Accordingly, unless otherwise agreed and subject to prior written agreement between and as required by the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below...” (underline added)

Rationale: An agreement between a Local Government and Brookfield Rail for Brookfield Rail to conduct works on a local road in the Danger Zone is now subject to written agreement (not verbal agreement) and can be in the form of a letter, email, works invoice, works order, etc.

Row 10: The sentence “The Road Manager shall conduct regular safety audits to ensure the safety performance of the approach roads to an Interface...” amended to “The Road Manager shall conduct regular Inspections to ensure the safety performance of the approach roads to an Interface...” (underline added)

Rationale: To avoid a Local Government thinking it is obliged to conduct or have conducted a formal road safety audit of approach roads to level crossings within their boundaries. Inspections of the safety performance of a road in accordance with a Local Government’s road inspection and maintenance regime will suffice to meet requirements of the Agreement.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Future budgets, should work be required.

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION

That Council;

1. Advise WALGA that it is satisfied with the Brookfield Rail Interface Agreement version 2.3
2. Authorise the Chief Executive Officer to sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces when the final document is supplied.

COUNCIL RESOLUTION

M13/0916

Moved Cr Murray

Seconded Cr Gogol

That Council;

- 1. Advise WALGA that it is satisfied with the Brookfield Rail Interface Agreement version 2.3**
- 2. Authorise the Chief Executive Officer to sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces when the final document is supplied.**

CARRIED 8/0

Attachment 12.4

Differences between Interface Agreement versions 2.1 and 2.3
(Local Government - Brookfield Rail - Main Roads WA)

Please Note: Interface Agreement version 2.2 was created by replacing the repealed legislation (*Rail Safety Act 2010*) with the new legislation (*Rail Safety National Law (WA) Act 2015*) only. Version 2.2 was not distributed by Brookfield Rail.

Row No	Interface Agreement version 2.1		Interface Agreement version 2.3	
	Page No	Previous Content	Page No	New content or amended content
1			Page 5	Addition (new definition) The term "Act" is defined
2	Page 6	Definition of "Non-Operational Line" replaced	Page 6	Addition (new definition) The term "Disused (Non-Operational) Line" is defined The term "Dormant (Non-Operational) Line" is defined
3			Page 6	Addition (new definition) The term "Inspection" is defined
4			Page 9	Addition (Note: this legislative reference relates to the second dot point under the heading "Road Manager – Local Government" on page 10) Local Government Act 1995 Notices requiring certain things to be done by the owner or occupier of land Section 3.25 of the <i>Local Government Act 1995</i> empowers a Local Government to give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that is prescribed in Schedule 3.1, Division 1.
5	Page 9	Rail Safety Act 2010 (WA) Safety management system In accordance with section 59 of the <i>Rail Safety Act 2010 (WA)</i> , BR, as an accredited Railway Infrastructure Manager has in place a safety management system in respect of its railway operations. As part of this safety management system it is a requirement that all persons accessing and/or working within the rail corridor must hold a Track Access Permit.	Page 9	Amendment Rail Safety National Law (WA) Act 2015 Rail Safety National Law (WA) Regulations 2015 Rail Safety National Law (WA) (Alcohol and Drug Testing) Regulations 2015 Safety management system BR is an accredited rail transport operator under the Act and as such has statutory obligations under the Act and Regulations, including responsibility for ensuring the compliance of all rail related works on corridor land with the Act and Regulations. BR's activities are regulated by the Office of the National Rail Safety Regulator. In accordance with clause 99 of the Act, BR has in place a safety management system in respect of its railway operations. It is a requirement of that safety management system that, where necessary, persons carrying out rail safety work on corridor land are required to hold a Track Access Permit.
6	Page 9	Second dot point under heading "Road Manager – Local	Page	Amendment (in red)

Attachment 12.4

		Government”: <ul style="list-style-type: none"> Arrange, undertake and maintain any vegetation clearing and/or removal of other physical obstructions on Roads to provide requisite driver visibility sightlines on the approaches to Level Crossings (including any approach made to, or negotiation required with, private property owners). 	10	Second dot point under heading “Road Manager – Local Government”: <ul style="list-style-type: none"> Arrange, undertake and maintain any vegetation clearing and/or removal of other physical obstructions on Roads to provide requisite driver visibility sightlines on the approaches to Level Crossings (including any negotiations with private property owners if required).
7	Page 10	Fourth paragraph under the heading “Rail Infrastructure Manager”: <p>Only accredited personnel holding a Track Access Permit are permitted to work within the rail corridor or within the Danger Zone (see diagram annexed as Appendix B). Accordingly, unless otherwise agreed and subject to prior agreement between the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below.</p>	Page 10	Amendment and addition (in red) Fourth paragraph under the heading “Rail Infrastructure Manager”: <p>Only accredited personnel holding a Track Access Permit are permitted to work within the rail corridor or within the Danger Zone (see diagram annexed as Appendix B). Works within the Danger Zone are generally undertaken by the Rail Infrastructure Manager due to the rail safety risks associated with works within the Danger Zone however subject to the necessary approvals from the Rail Infrastructure Manager works may be undertaken by the Road Manager. Accordingly, unless otherwise agreed and subject to prior written agreement between and as required by the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below.</p>
8			Page 11	Addition Second dot point on page 11: Crossing Control Upgrades – Installation of flashing lights, boom barriers, warning balls and advanced warning sign control devices (MRWA in accordance with MRWA’s renewal and upgrade programme)
9	Page 12	8.7 Copies of BR’s Westplan (State Emergency Management Plan for BR Emergencies) - are available on BR’s Website: www.brookfieldrail.com and at the State Emergency Management Committee Website: www.semc.wa.gov.au	Page 13	Amendment 8.7 BR’s Westplan (State Emergency Management Plan for BR Emergencies) is available on BR’s website (www.brookfieldrail.com) and at the State Emergency Committee website (www.semc.wa.gov.au)
10	Page 15	13.5 Safety Auditing Compliance (b) The Road Manager shall conduct regular safety audits to ensure the safety performance of the approach roads to an Interface are assessed as part of maintenance responsibilities in the context of the local road network.	Page 15	Amendment (in red) 13.5 Safety Auditing Compliance (b) The Road Manager shall conduct regular Inspections to ensure the safety performance of the approach roads to an Interface are assessed as part of maintenance responsibilities in the context of the Local Government’s road network.
11	Page 16	15.3 Within a reasonable period of receipt of a dispute notice, senior officers of each party shall meet or communicate to resolve the dispute	Page 16	Amendment (in red) 15.3 Within 14 days, or as otherwise agreed by the parties, of receipt of a dispute notice , senior officers of each party shall meet or communicate to resolve the dispute.
12				Amendment The narrative for “Appendix B – Areas of Demarcation” diagram is amended.
13				Amendment The list of reference documents in Appendix C diagram is amended.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

13.1 Crushed Granite Quotes

The following quotes were received from BGC Quarries and Hanson for 10mm and 14mm stone delivered, and pick up from the quarry using local contractors.

	Quarry Price	Cartage	Total
BGC	\$60,260	\$25,834	\$86,094
Hanson	\$79,220	\$26,119	\$105,339
Beverley Transport	\$60,260	\$22,638	\$82,898
Game on Contracting	\$60,260	\$23,830	\$84,090

Council to recommend using either local contractors to cart this stone from the quarries, sharing between them or go with the cheapest quote?

COUNCIL RESOLUTION

M14/0916

Moved Cr Alexander

Seconded Cr White

That Council accept the quote for \$22,638 from Beverley Transport for cartage.

CARRIED 8/0

13.2 CEO Review

At the CEO review undertaken in February 2016 covering the period January 2015 – January 2016 Council determined to align future reviews to a more appropriate timing less affected by busy end of year activities and to also give consideration to being completed prior to Local Government elections. With this in mind Council suggested that an interim review be undertaken in September 2016.

COUNCIL RESOLUTION

M15/0916

Moved Cr Buckland

Seconded Cr Alexander

That Council discuss the performance of the Chief Executive Officer, with feedback to be recorded by the Shire President (or other Councillor) and then discussed with the Chief Executive Officer by Council nominated delegates.

CARRIED 8/0

12.3 Policy Manual – Annual Review

SUBMISSION TO: Ordinary Council Meeting 27 September 2016
REPORT DATE: September 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Shire of Beverley Policy Manual (under separate cover)

SUMMARY

Council to complete the annual review of the Shire of Beverley Policy Manual.

BACKGROUND

The purpose of maintaining a Policy Manual is to give Council, Management, Staff and Residents clear guidance in relation to Council matters.

At the Ordinary Council meeting held on 23 September 2014, Council resolved that the Shire of Beverley Policy Manual be adopted and reviewed annually. Last year's review was completed at the 27 October 2015 Ordinary Council meeting.

COMMENT

Since the last review, five (5) new policies were added to the manual and one (1) policy was amended.

Policy Number	Policy Name	New / Amended
S010	Discrimination, Harassment and Bullying	Amended
S021	Grievance, Investigation and Resolutions Policy	New
S022	Rostered Days Off	New
S023	Service Pay	New
S024	Grave Digging	New
W003	Gravel Royalties	New

Note - The reviewed Policy Manual will include the two previous policies from Agenda Items 12.1 and 12.2, if carried.

At the previous Council Meeting, August 2016, it was requested that Gravel Royalties payments (per cubic metre) be compared to surrounding Shires and Main Roads to review the \$2.00 rate as set out in Policy W003 - Gravel Royalties.

Main Roads - \$1.47
Shire of York - \$3.00
Shire of Quairading - \$1.57
Shire of Brookton - \$1.50
Shire of Beverley - \$2.00

I would consider that Council's current payment of \$2.00 per cubic metre seems reasonable.

Management suggest that Policy AF010 – Asset Capitalisation change from \$1,000 to \$5,000.00 in the 2017/18 Financial Year.

Councillor feedback is welcomed and any proposed changes to other policies are to be discussed.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 2.7 (2) (b) – The Council is to determine the Local Government's policies.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

A001: Policy Manual

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the Shire of Beverley Policy Manual with any changes to be recorded.

COUNCIL RESOLUTION

M16/0916

Moved Cr Davis

Seconded Cr White

That Council lay the item on the table until the October 2016 Council meeting to allow for further discussion.

CARRIED 8/0

14. CLOSURE

The Chairman declared the meeting closed at 3:54pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: