



23 AUGUST 2016

ORDINARY COUNCIL MEETING

MINUTES

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. DECLARATIONS OF INTEREST	1
3.1 CEO SP Gollan – Item 11.3 – Impartiality	1
3.2 CDO K McLean – Item 11.3 – Impartiality	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5. PUBLIC QUESTION TIME	1
6. APPLICATIONS FOR LEAVE OF ABSENCE	2
6.1 Cr DL Brown	2
7. CONFIRMATION OF MINUTES	3
7.1 Minutes Of The Ordinary Council Meeting Held 26 July 2016.....	3
7.2 Minutes Of The Economic & Community Strategy Meeting Held 9 August 2016	4
7.3 Minutes Of The Local Emergency Management Committee Meeting 9 August 2016.....	5
8. TECHNICAL SERVICES	6
9. PLANNING SERVICES	7
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	8
11. FINANCE	9
11.1 Monthly Financial Report	9
11.2 Accounts Paid by Authority	21
11.3 Community Grants	35
12. ADMINISTRATION	38
12.1 Use of the Common Seal	38
12.2 Policy Manual – Service Pay.....	40
12.3 Policy Manual – Grave Digging Allowance.....	43
12.4 Policy Manual – Gravel Royalties	45
12.5 Code of Conduct Review	47
12.6 Beverley Tourism Steering Committee – Business Plan and Framework	49
12.7 Delegations Register.....	52
13. LATE ITEMS.....	55
13.1 Sale of Land for Non-Payment of Rates – Late Item.....	55
13.2 Transfer of Land – Late Item.....	60
14. NEW BUSINESS ARISING BY ORDER OF THE MEETING	64
15. CLOSURE	64

1. OPENING

The Chairperson declared the meeting open at 4:50pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway President
Cr JD Alexander
Cr T Buckland
Cr P Gogol
Cr LC Shaw

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Cr KM Murray	Deputy President	Approved Leave
Cr DW Davis		Apologies
Cr DC White		Apologies

2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

FISHLOCK	Moira	29 July 2016
JONES	Raymond John	3 August 2016
BROWN	Charles Stanley	16 August 2016

3. DECLARATIONS OF INTEREST

3.1 CEO SP Gollan – Item 11.3 – Impartiality

3.2 CDO K McLean – Item 11.3 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Cr DL Brown

Cr DL Brown has applied for Leave of Absence for the August 2016 meeting until 31 December 2016, a total of 5 Ordinary Council Meetings.

OFFICER'S RECOMMENDATION

That Council grant a Leave of Absence to Cr Darryl Brown from August 2016 until 31 December 2016.

COUNCIL RESOLUTION

M1/0816

Moved Cr Shaw

Seconded Cr Buckland

That Council grant a Leave of Absence to Cr Darryl Brown from August 2016 until 31 December 2016.

CARRIED 5/0

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 26 July 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 26 July 2016 be confirmed.

COUNCIL RESOLUTION

M2/0816

Moved Cr Shaw

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 26 July 2016 be confirmed.

CARRIED 5/0

7.2 Minutes Of The Economic & Community Strategy Meeting Held 9 August 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Economic & Community Strategy Committee Meeting held Tuesday 9 August 2016 be received.

Provided under separate cover.

COUNCIL RESOLUTION

M3/0816

Moved Cr Gogol

Seconded Cr Buckland

That the Minutes of the Economic & Community Strategy Committee Meeting held Tuesday 9 August 2016 be received.

CARRIED 5/0

7.3 Minutes Of The Local Emergency Management Committee Meeting 9 August 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 9 August 2016 be received.

Provided under separate cover.

COUNCIL RESOLUTION

M4/0816

Moved Cr Shaw

Seconded Cr Gogol

That the Minutes of the Local Emergency Management Committee Meeting held Tuesday 9 August 2016 be received.

CARRIED 5/0

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

Nil

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 16 August 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2016 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 July 2016.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial report for the period ending 31 July 2016 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of July 2016 be accepted and material variances be noted.

COUNCIL RESOLUTION

M5/0816

Moved Cr Buckland

Seconded Cr Gogol

That the monthly financial report for the month of July 2016 be accepted and material variances be noted.

CARRIED 5/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	5,554.00	1,959.06	(3,594.94)	
Governance	18,500.00	374.00	0.00	(374.00)	
Law, Order & Public Safety	205,704.00	58,156.00	58,140.00	(16.00)	
Health	100.00	8.00	209.09	201.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	7,851.00	7,650.45	(200.55)	
Community Amenities	182,396.00	1,412.00	4,301.04	2,889.04	
Recreation & Culture	3,059,979.00	2,442.00	7,700.92	5,258.92	
Transport	1,902,281.00	109,884.00	118,249.36	8,365.36	
Economic Activities	81,500.00	6,882.00	4,903.30	(1,978.70)	
Other Property & Services	43,100.00	3,582.00	3,491.84	(90.16)	
Total Operating Revenue	9,155,847.00	196,145.00	206,605.06	10,460.06	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(16,514.00)	(17,459.34)	(945.34)	
Governance	(487,089.00)	(49,912.00)	(54,932.77)	(5,020.77)	
Law, Order & Public Safety	(382,930.00)	(47,368.00)	(43,467.22)	3,900.78	
Health	(108,789.00)	(11,856.00)	(11,475.66)	380.34	
Education & Welfare	(77,731.00)	(2,988.00)	(8,891.52)	(5,903.52)	
Housing	(297,540.00)	(17,740.00)	(18,816.64)	(1,076.64)	
Community Amenities	(534,255.00)	(36,397.00)	(31,865.52)	4,531.48	
Recreation & Culture	(1,132,189.00)	(91,379.00)	(87,277.78)	4,101.22	
Transport	(1,976,599.00)	(242,408.00)	(234,985.78)	7,422.22	
Economic Activities	(442,901.00)	(29,400.00)	(23,030.65)	6,369.35	
Other Property & Services	(14,837.00)	(2,632.00)	(48,253.11)	(45,621.11)	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(548,594.00)	(580,455.99)	(31,861.99)	
Net Operating	3,488,885.00	(352,449.00)	(373,850.93)	(21,401.93)	
Capital Income					
Self-Supporting Loan - Principal Repayment	13,563.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	262,000.00	70,000.00	69,823.64	(176.36)	
Total Capital Income	275,563.00	70,000.00	69,823.64	(176.36)	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 July 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	0.00	(750.00)	(750.00)	
Plant and Equipment	(652,000.00)	(83,500.00)	(78,278.74)	5,221.26	
Office Furniture and Equipment	(50,700.00)	(833.00)	(22.91)	810.09	
Road Construction	(1,796,756.00)	(20,000.00)	(19,672.50)	327.50	
Other Infrastructure	(557,364.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	0.00	0.00	0.00	
Total Capital Expenditure	(7,696,207.00)	(104,333.00)	(98,724.15)	5,608.85	
Net Capital	(7,420,644.00)	(34,333.00)	(28,900.51)	5,432.49	
Adjustments					
Depreciation Written Back	1,505,324.00	169,233.00	188,812.71	19,579.71	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	3,500.00	3,176.36	(323.64)	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	0.00	0.00	0.00	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	1,543,016.00	1,562,272.56	19,256.56	
CLOSING SURPLUS/(DEFICIT)	0.00	1,156,234.00	1,159,521.12	3,287.12	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 July 2016	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	94,478.03
Cash - Unrestricted Investments	914,700.82
Cash - Restricted Reserves	2,053,223.23
Cash on Hand	300.00
Accounts Receivable	381,342.63
Self-Supporting Loan - Current	13,563.06
Inventory - Fuel	5,861.32
Total Current Assets	3,463,469.09
Current Liabilities	
Accounts Payable	(144,636.15)
Loan Liability - Current	(85,387.54)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(569,881.71)
Adjustments	
Less Restricted Reserves	(2,053,223.23)
Less Self-Supporting Loan Income	(13,563.06)
Add Leave Reserves - Cash Backed	247,332.49
Add Loan Principal Expense	85,387.54
Total Adjustments	(1,734,066.26)
NET CURRENT ASSETS	1,159,521.12

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 31 July 2016			
Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	3,062,702.08	(370,321.84)
Accounts Receivable	440,326.00	381,342.63	(58,983.37)
Self-Supporting Loan - Current	13,563.06	13,563.06	0.00
Inventory	7,911.26	5,861.32	(2,049.94)
Total Current Assets	3,894,824.24	3,463,469.09	(431,355.15)
Current Liabilities			
Accounts Payable	(365,228.93)	(144,636.15)	220,592.78
Loan Liability - Current	(85,387.54)	(85,387.54)	0.00
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(569,881.71)	220,592.78
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	18,053,279.17	(31,959.28)
Plant and Equipment	2,201,244.10	2,178,405.09	(22,839.01)
Furniture and Equipment	175,385.42	171,926.36	(3,459.06)
Infrastructure	27,350,427.60	27,245,596.39	(104,831.21)
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	47,835,766.79	(163,088.56)
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	49,628,916.01	(373,850.93)
Equity			
Accumulated Surplus	(37,907,934.03)	(37,534,083.10)	373,850.93
Reserves - Cash Backed	(2,053,223.23)	(2,053,223.23)	0.00
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(49,628,916.01)	373,850.93

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2016**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,033.95
RR002	Athol Rd (RoadID: 26) (Maintenance)	105.56
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	0.00
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	0.00
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	1,413.25
RR008	Barrington Rd (RoadID: 13) (Maintenance)	0.00
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	211.16
RR014	Bethany Rd (RoadID: 148) (Maintenance)	468.08
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	282.11
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	2,553.61
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	0.00
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	0.00
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	59.68
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	495.22
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	42.85
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	0.00
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2016**

Job #	Job Description	YTD Actual 2016/17
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	0.00
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	113.63
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	0.00
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	0.00
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	762.55
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	844.43
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	890.22
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	397.79
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	0.00
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	3,716.17
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	643.45
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	173.81
RR069	McDonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	McKellar's Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	860.16
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	15,910.58
RR075	Murrays Rd (RoadID: 71) (Maintenance)	0.00
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	0.00
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	726.37
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 July 2016**

Job #	Job Description	YTD Actual 2016/17
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	0.00
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	2,720.12
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	59.68
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	0.00
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	89.59
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	966.29
RR109	Walgy Rd (RoadID: 42) (Maintenance)	105.84
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	91.94
RR114	Westdale Rd (RoadID: 166) (Maintenance)	679.14
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	7,773.29

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2016		
Job #	Job Description	YTD Actual 2016/17
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	0.00
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	20,889.23
RR999	Rural Roads Various (Maintenance)	3,654.17
Sub Total	Rural Road Maintenance	78,847.53
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	91.21
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	0.00
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	712.70
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	0.00
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	346.66
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	0.00
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2016		
Job #	Job Description	YTD Actual 2016/17
TS033	Lukin St (RoadID: 104) (Maintenance)	0.00
TS034	McNeil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,310.43
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	130.56
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	255.04
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	445.80
TS999	Town Streets Various (Maintenance)	171.25
Sub Total	Town Streets Maintenance	3,463.65
Total	Road Maintenance	82,311.18

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 July 2016						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	96,565.82				
	Office Equipment	20,291.35				
	Airfield Emergency	36,279.07				
	Plant	107,586.08				
	Bush Fire Fighters	117,033.10				
	Building	359,513.39				
	Recreation Ground	374,511.33				
	Cropping Committee	337,941.20				
	Avon River Development	23,522.95				
	Annual Leave	150,766.67				
	Community Bus	38,334.43				
	Road Construction	356,199.84				
	Senior Housing	34,678.00	2,053,223.23	3 mths	2.85%	26/09/2016
2902-40204	Online Saver ANZ	105,076.89	105,076.89	Ongoing	0.95%	Ongoing
1957240	Term Deposit Bendigo	205,086.95	205,086.95	3 mths	2.65%	8/09/2016
9754 35231	Term Deposit ANZ	604,536.98	604,536.98	2 mths	2.15%	9/08/2016
	Total		2,967,924.05			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 16 August 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2016 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of July 2016.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
 - (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

July 2016:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

08 July 16	1462-1463	(2)	\$ 103.00	(authorised by DCEO S Marshall and Cr K Murray)
18 July 16	1464-1465	(2)	\$ 2,173.72	(authorised by CEO S Gollan and DCEO S Marshall)
19 July 16	1466-1468	(3)	\$ 11,368.63	(authorised by CEO S Gollan and DCEO S Marshall)
25 July 16	1469-1469	(1)	\$ 108.00	(authorised by CEO S Gollan and DCEO S Marshall)
28 July 16	1470-1471	(2)	\$ 1,322.44	(authorised by CEO S Gollan and Cr T Buckland)
Total of cheque vouchers for July 2016 incl			\$ 15,075.79	previously paid.

EFT vouchers

08 July 16	EFT 1264-1318	(55)	\$ 157,454.11	(authorised by DCEO S Marshall and Cr K Murray)
14 July 16	1-41	(41)	\$ 51,395.37	(authorised by CEO S Gollan and DCEO S Marshall)
19 July 16	EFT 1321-1353	(33)	\$ 130,533.10	(authorised by CEO S Gollan and DCEO S Marshall)
25 July 16	EFT 1355-1356	(2)	\$ 4,646.68	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 16	EFT 1357-1358	(2)	\$ 9,708.29	(authorised by CEO S Gollan and DCEO S Marshall)
28 July 16	1-41	(41)	\$ 51,584.34	(authorised by CEO S Gollan and DCEO S Marshall)
28 July 16	EFT 1360-1392	(33)	\$ 238,979.96	(authorised by CEO S Gollan and Cr T Buckland)
Total of EFT vouchers for July 2016 incl			\$ 644,301.85	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

19 July 16	1483-1483	(1)	\$ 200.00	(authorised by S Gollan and DCEO S Marshall)
28 July 16	1484-1484	(1)	\$ 200.00	(authorised by CEO S Gollan and Cr T Buckland)
Total of cheque vouchers for July 2016 incl			\$ 400.00	previously paid.

EFT vouchers

08 July 16	EFT 1319-1319	(1)	\$ 200.00	(authorised by DCEO S Marshall and Cr K Murray)
28 July 16	EFT 1359-1359	(1)	\$ 50.00	(authorised by CEO S Gollan and Cr T Buckland)
Total of EFT vouchers for July 2016 incl			\$ 250.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 77,187.78 previously paid.

(4) **Credit Card** Payments totalling \$ 369.16 previously paid.

COUNCIL RESOLUTION

M6/0816

Moved Cr Gogol

Seconded Cr Buckland

That the List of Accounts as presented, be received:

July 2016:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

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previously paid.

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Total of EFT vouchers for July 2016 incl \$ 644,301.85 previously paid.

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Cheque vouchers

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Total of cheque vouchers for July 2016 incl \$ 400.00 previously paid.

EFT vouchers

08 July 16	EFT 1319-1319	(1)	\$ 200.00	(authorised by DCEO S Marshall and Cr K Murray)
28 July 16	EFT 1359-1359	(1)	\$ 50.00	(authorised by CEO S Gollan and Cr T Buckland)

Total of EFT vouchers for July 2016 incl \$ 250.00 previously paid.

(3) Direct Debit Payments totalling \$ 77,187.78 previously paid.

(4) Credit Card Payments totalling \$ 369.16 previously paid.

CARRIED 5/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1264	08-Jul-2016	AITIS Specialists P/L	2016-05 May Fuel Tax Credits	(655.71)	
EFT Pymt	EFT 1265	08-Jul-2016	AMD Chartered Accountants	2015/16 Interim Audit	(6,684.07)	
EFT Pymt	EFT 1266	08-Jul-2016	AMPAC Debt Recovery	Jun 2016 Rates Debt Recovery	(8,485.15)	
EFT Pymt	EFT 1267	08-Jul-2016	Archivewise	2016-06 Jun Storage of Archives - 153 boxes	(123.27)	
EFT Pymt	EFT 1268	08-Jul-2016	Australia Post	May 2016 Postage	(369.10)	
EFT Pymt	EFT 1269	08-Jul-2016	Autopro Northam	Various Plant: Parts	(204.69)	
EFT Pymt	EFT 1270	08-Jul-2016	Avon Blinds	Library, Planners Office: Vertical Blinds	(1,210.00)	
EFT Pymt	EFT 1271	08-Jul-2016	Avon Express	Freight Charges: Jun 2016	(373.00)	
EFT Pymt	EFT 1272	08-Jul-2016	Avon Trading Co	May 2015 Hardware Purchases	(2,722.63)	
EFT Pymt	EFT 1273	08-Jul-2016	Avon Waste	1,948 Bin Collection FE 10 Jun 16 inc Recycling Bins & 1 x Recycling Collection	(9,060.44)	
EFT Pymt	EFT 1274	08-Jul-2016	BDF - Beverley Dome Fuel & Hire	4,003 L diesel @ \$1.1184/L inc	(4,476.95)	
EFT Pymt	EFT 1275	08-Jul-2016	BOC Limited	2016-05 May: Cylinder Rental	(30.08)	
EFT Pymt	EFT 1276	08-Jul-2016	BSL - Building Commission	May - Jun 16 BSL Collections x 10	(943.78)	
EFT Pymt	EFT 1277	08-Jul-2016	Beverley CRC (Community Resource Centre)	2016-06 Jun: Blarney Compilation for Production	(1,671.50)	
EFT Pymt	EFT 1278	08-Jul-2016	Beverley Electrical Services (BES)	S/Water Holding Dam: Electrical installation works	(19,388.73)	
EFT Pymt	EFT 1279	08-Jul-2016	Beverley Farm Services (BFS)	Uniforms (Protective Clothing) for Works Crew	(7,332.64)	
EFT Pymt	EFT 1280	08-Jul-2016	Beverley Gas & Plumbing	Standpipes: Back flow testing	(864.88)	
EFT Pymt	EFT 1281	08-Jul-2016	Beverley Junior Recreational Education Sporting Council	Kidsport Funding: Reimbursement of 13 vouchers @ \$50	(650.00)	
EFT Pymt	EFT 1282	08-Jul-2016	Beverley Station Arts Inc	2015/16 Donation for Easter Arts Exhibition	(2,600.00)	
EFT Pymt	EFT 1283	08-Jul-2016	Beverley Supermarket & Liquor (IGA)	Jun 2016 Supplies	(1,099.20)	
EFT Pymt	EFT 1284	08-Jul-2016	Beverley Tyre Service	2016-06 Jun Tyre Purchases	(5,949.00)	
EFT Pymt	EFT 1285	08-Jul-2016	Blackwoods	Various Buildings: Cleaning Products	(650.55)	
EFT Pymt	EFT 1286	08-Jul-2016	Budget Rent a Car (Busby Investments)	BRMP Officer Vehicle Hire: May - Jun 16	(2,944.16)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1287	08-Jul-2016	Bunnings Building Supplies P/L	Various Bldgs: Hardware supplies	(390.92)	
EFT Pymt	EFT 1288	08-Jul-2016	Burtons Welding & Repairs	Workshop: Steel Racks	(250.00)	
EFT Pymt	EFT 1289	08-Jul-2016	CTF - Construction Training Fund (BCTIF)	May - Jun 16 Collections x 3	(706.01)	
EFT Pymt	EFT 1290	08-Jul-2016	Canon Finance Aust P/L	Annual Lease Payment: 3rd & final Instalment	(7,645.00)	
EFT Pymt	EFT 1291	08-Jul-2016	Country Copiers Northam	Copy Charges - iR8295: 27 Apr - 31 May16	(591.30)	
EFT Pymt	EFT 1292	08-Jul-2016	Covs	Workshop: Supplies	(391.45)	
EFT Pymt	EFT 1293	08-Jul-2016	Dawsons Concrete & Reinforcing	TransWA Bus Stop: Concrete extension	(1,320.00)	
EFT Pymt	EFT 1294	08-Jul-2016	Elders Rural Services Aust Ltd	S/Water Holding Dams: Materials	(943.00)	
EFT Pymt	EFT 1295	08-Jul-2016	Fire & Safety WA	Fire Fighting Equipment	(1,516.68)	
EFT Pymt	EFT 1296	08-Jul-2016	Hempfield Small Engine Services	Sundry Plant (PSP99): Parts	(664.10)	
EFT Pymt	EFT 1297	08-Jul-2016	Howson Management	Plant & Equipment Valuation Report	(2,717.00)	
EFT Pymt	EFT 1298	08-Jul-2016	Jason Signmakers	Various Signage	(1,227.05)	
EFT Pymt	EFT 1299	08-Jul-2016	Jim McKenzie Pty Ltd	S/Water Holding Dams: Cleaning of drains & pump	(10,375.20)	
EFT Pymt	EFT 1300	08-Jul-2016	Josco Surface Finishing Products P/L	Road Broom (PSP03): Parts	(1,254.00)	
EFT Pymt	EFT 1301	08-Jul-2016	Landgate	Valuation Fees: Consolidated Mining Tenement Roll	(577.43)	
EFT Pymt	EFT 1302	08-Jul-2016	MAL Automotives P/L	BE034 (PBFT02): End of Fire Season Service	(2,062.43)	
EFT Pymt	EFT 1303	08-Jul-2016	McIntosh & Son Redcliffe	BE030 (PBH02): Parts	(259.71)	
EFT Pymt	EFT 1304	08-Jul-2016	Michael Wilson	2016-07 Jul: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1305	08-Jul-2016	Natway Furniture & Construction	Railway Station Restoration: Labour	(4,400.00)	
EFT Pymt	EFT 1306	08-Jul-2016	PCS - Perfect Computer Solutions	Computer Support - Shire: 26 May - 01 Jun 16	(2,797.50)	
EFT Pymt	EFT 1307	08-Jul-2016	Paul Mactaggart	2017, 2018 MVL Reimbursement 50%	(26.40)	
EFT Pymt	EFT 1308	08-Jul-2016	Pump Care P/L	S/Water Holding Dams: Supply suction line	(1,760.00)	
EFT Pymt	EFT 1309	08-Jul-2016	Pure Lighting	Christmas Decorations: 2 x 5m Maple trees	(18,749.94)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1310	08-Jul-2016	RA-AN Enterprises	Stockpile gravel & transportation costs	(4,928.00)	
EFT Pymt	EFT 1311	08-Jul-2016	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Plant: Parts	(2,379.45)	
EFT Pymt	EFT 1312	08-Jul-2016	Shire of Brookton	2016-05 May Town Planning Scheme - Stefan de Beer	(5,751.75)	
EFT Pymt	EFT 1313	08-Jul-2016	Shire of Pingelly	Health Reimbursement (33%) of BBP by Sally Haslam	(238.33)	
EFT Pymt	EFT 1314	08-Jul-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 22 - 23 Jun 2016	(211.74)	
EFT Pymt	EFT 1315	08-Jul-2016	Toll NQX Express	Freight Charges: 25 May 2016	(206.27)	
EFT Pymt	EFT 1316	08-Jul-2016	Valery Joan Seeber	Reimbursement of Conference expenses - Foundations to HR 28-29 Jun 2016	(302.46)	
EFT Pymt	EFT 1317	08-Jul-2016	WA Contract Ranger Services	Ranger Services: 15 - 23 Jun 16	(561.00)	
EFT Pymt	EFT 1318	08-Jul-2016	WA Treasury Corporation	Jun 16 Guarantee Fee on Loans: 112, 116, 117, 118, 119	(3,510.46)	(157,454.11)
EFT Pymt	EFT 1321	19-Jul-2016	ADC Projects	Consultancy: Avon River Park Concept Design	(5,692.50)	
EFT Pymt	EFT 1322	19-Jul-2016	ASB Marketing P/L	Uniforms: Admin Staff	(415.64)	
EFT Pymt	EFT 1323	19-Jul-2016	Abco Products P/L	Various bldgs: Equipment	(1,918.12)	
EFT Pymt	EFT 1324	19-Jul-2016	Asset Infrastructure Management P/L	Asset Revision: Roads & Property	(7,008.67)	
EFT Pymt	EFT 1325	19-Jul-2016	Avon Trading Co	Asset 32037 - Silvan Spray Unit	(6,250.00)	
EFT Pymt	EFT 1326	19-Jul-2016	B M Minchin & Sons	Gravel Royalties: Jan - Jun 2016	(8,976.00)	
EFT Pymt	EFT 1327	19-Jul-2016	BCE Surveying P/L	Bev Cornerstone: 1st interim invoice	(825.00)	
EFT Pymt	EFT 1328	19-Jul-2016	Beverley Bakehouse & Cafe	Corporate Strategy Meeting: Lunch	(55.70)	
EFT Pymt	EFT 1329	19-Jul-2016	Beverley Country Kitchen (BCK)	Council Meet - 28 June 2016	(250.00)	
EFT Pymt	EFT 1330	19-Jul-2016	Beverley Steel Fabrication (Hydraboom)	Various Plant: Parts	(41.24)	
EFT Pymt	EFT 1331	19-Jul-2016	CAS - Contract Aquatic Services	Asset 33002: 2 x Equipment Storage Cages	(2,200.00)	
EFT Pymt	EFT 1332	19-Jul-2016	Country Copiers Northam	Copy Charges - iR8295: 17 Mar - 27 Apr 2016	(415.50)	
EFT Pymt	EFT 1333	19-Jul-2016	Cr Denise Jo Ridgway	Travel Claim: Apr to Jun 2016	(707.15)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1334	19-Jul-2016	EA Strange & Co	Gravel Royalties: Jan - Jun 2016	(26,741.00)	
EFT Pymt	EFT 1335	19-Jul-2016	Filters Plus	Various Plant: Parts	(1,191.26)	
EFT Pymt	EFT 1336	19-Jul-2016	Fire Trader	Fire Fighting Equipment	(493.60)	
EFT Pymt	EFT 1337	19-Jul-2016	Game On Contracting	Various Roads: Gravel carting	(21,246.50)	
EFT Pymt	EFT 1338	19-Jul-2016	Glyde Gallery Conservation	Avondale Machinery Collection: Museum Honorary Allowance	(5,200.00)	
EFT Pymt	EFT 1339	19-Jul-2016	J & K Hopkins P/L	Admin Bldg: Mobile 3 x drawer cabinet	(189.00)	
EFT Pymt	EFT 1340	19-Jul-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1341	19-Jul-2016	McNaughtans P/L	Depot Workshop: Supplies	(467.50)	
EFT Pymt	EFT 1342	19-Jul-2016	Norm Reynolds Electrical & Furniture (Retravisision)	58 John St: Heater	(89.00)	
EFT Pymt	EFT 1343	19-Jul-2016	PCS - Perfect Computer Solutions	Computer Support - Shire & Medical: 14 - 30 Jun 2016	(552.50)	
EFT Pymt	EFT 1344	19-Jul-2016	Ramm Software P/L	2016/17 Romans II Support & Maintenance Fee	(6,299.57)	
EFT Pymt	EFT 1345	19-Jul-2016	Scanlan Surveys P/L	RR060 (Lennard Rd): Road Widening	(3,192.20)	
EFT Pymt	EFT 1346	19-Jul-2016	Scitech Discovery Centre	Scitech Incursion - 16 July 2016, Town Hall	(1,130.00)	
EFT Pymt	EFT 1347	19-Jul-2016	Snap Osborne Park	Printing: DLX window envelopes	(1,933.00)	
EFT Pymt	EFT 1348	19-Jul-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 27 - 30 Jun 2016	(44.12)	
EFT Pymt	EFT 1349	19-Jul-2016	Tox Free Aust P/L	Chemical Disposal from Shire Depot	(1,482.53)	
EFT Pymt	EFT 1350	19-Jul-2016	Twinkarri P/L	Various Roads: Tree Lopping	(23,521.30)	
EFT Pymt	EFT 1351	19-Jul-2016	WA Contract Ranger Services	Ranger Services: 28 Jun - 06 Jul 2016	(561.00)	
EFT Pymt	EFT 1352	19-Jul-2016	Waterman Irrigation	Brooking St Standpipe: Repairs	(852.50)	
EFT Pymt	EFT 1353	19-Jul-2016	Wetdeck Pools	Swim Pool: Site visit re-evaluation for possible refurbishments	(550.00)	(130,533.10)
EFT Pymt	EFT 1355	25-Jul-2016	BDF - Beverley Dome Fuel & Hire	4,000 L diesel @ \$1.0902/L inc	(4,360.80)	
EFT Pymt	EFT 1356	25-Jul-2016	MAL Automotives P/L	BE000 (PUTE06): 60,000 km SERVICE	(285.88)	(4,646.68)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1357	27-Jul-2016	Shacks Holden	Asset 28011 (PSDN08) - BEV0: 2016 Holden Commodore Sportswagon	(9,290.69)	
EFT Pymt	EFT 1358	27-Jul-2016	Stuart Vincent Fawell	Reimburse 50% Crossover at 1 (L31) Seabrook St - Assess 1224	(417.60)	(9,708.29)
EFT Pymt	EFT 1360	28-Jul-2016	Arrow Bronze	Methodist Cemetery: Plaque for George Dent (to be installed on a rock)	(865.86)	
EFT Pymt	EFT 1361	28-Jul-2016	Avon Waste	1,948 Bin Collection FE 08 Jul 16 inc Recycling Bins & 1 x Recycling Collection	(9,114.56)	
EFT Pymt	EFT 1362	28-Jul-2016	BOC Limited	2016-06 Jun: Cylinder Rental	(30.08)	
EFT Pymt	EFT 1363	28-Jul-2016	Beverley Agricultural Society	2016/17 Bev Ag Show: Sponsorship - Pearl Barley	(150.00)	
EFT Pymt	EFT 1364	28-Jul-2016	Beverley Gas & Plumbing	C/Park: Clear blockage in Ladies Toilet	(101.75)	
EFT Pymt	EFT 1365	28-Jul-2016	Beverley Station Arts Inc	2016/17 Donation	(6,000.00)	
EFT Pymt	EFT 1366	28-Jul-2016	Budget Rent a Car (Busby Investments)	BRMP Officer Vehicle Hire: Jun - Jul 16	(2,853.08)	
EFT Pymt	EFT 1367	28-Jul-2016	CCZ WALGA (Central Country Zone)	2016/2017 Annual Subscription	(4,158.00)	
EFT Pymt	EFT 1368	28-Jul-2016	Country Copiers Northam	Copy Charges - iR8295: 31 May - 08 Jul 16	(726.23)	
EFT Pymt	EFT 1369	28-Jul-2016	Dpt of Lands	Leases x 3 to 31 Dec 16	(6,325.00)	
EFT Pymt	EFT 1370	28-Jul-2016	EHA - Environmental Health Australia (NSW) Inc	2016/17 Small Council Subs - I'M ALERT Food Safety Program	(330.00)	
EFT Pymt	EFT 1371	28-Jul-2016	Fairfax Media Publications P/L	Advertisement of Legal Action re Rates property	(349.27)	
EFT Pymt	EFT 1372	28-Jul-2016	Filters Plus	BE026 (PROL02): Parts	(577.85)	
EFT Pymt	EFT 1373	28-Jul-2016	Gronbek Security	Traffic Control Trailers: 20 x Padlocks	(393.20)	
EFT Pymt	EFT 1374	28-Jul-2016	Hempfield Small Engine Services	PSP99 - Sundry Plant: Parts	(130.50)	
EFT Pymt	EFT 1375	28-Jul-2016	Hitachi Construction Machinery - ABN 62 000 080 179	Various Plant: Parts	(2,371.58)	
EFT Pymt	EFT 1376	28-Jul-2016	IT Vision	2016/17 Annual License Fees	(19,980.40)	
EFT Pymt	EFT 1377	28-Jul-2016	IT Vision User Group Inc	2016/17 Group Membership	(715.00)	
EFT Pymt	EFT 1378	28-Jul-2016	Jason Signmakers	TransWA Bus Stop: Supply of bus shelter	(10,045.20)	
EFT Pymt	EFT 1379	28-Jul-2016	Kleenheat Gas	2016/17 Cylinder Service for 2.75kL Bulk Tank	(750.20)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1380	28-Jul-2016	LGIS (Jardine Lloyd Thompson P/L)	2016/17 Motor Vehicle Insurance	(35,619.24)	
EFT Pymt	EFT 1381	28-Jul-2016	LGIS (LGISWA)	2016/17 Property Insurance - 1 of 2 instalments	(89,302.03)	
EFT Pymt	EFT 1382	28-Jul-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1383	28-Jul-2016	Mobile MOUSe	Councillors: Samsung Tablet Training - 14 Jun 2016	(1,375.00)	
EFT Pymt	EFT 1384	28-Jul-2016	Northam & Districts Glass Service	BE464 (PSDN03): Window replacements x 2	(982.21)	
EFT Pymt	EFT 1385	28-Jul-2016	PCS - Perfect Computer Solutions	Computer Support - Shire & Medical: 05 - 13 Jul 2016	(510.00)	
EFT Pymt	EFT 1386	28-Jul-2016	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various Plant: Parts	(1,355.90)	
EFT Pymt	EFT 1387	28-Jul-2016	RSA Works (Road Safety Auditing and Works Management)	Road Safety Audit: Top Beverley/York Road	(2,035.00)	
EFT Pymt	EFT 1388	28-Jul-2016	Shire of Brookton	2016-06 Jun Town Planning Scheme - Stefan de Beer	(12,594.67)	
EFT Pymt	EFT 1389	28-Jul-2016	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 Jul 2016	(15.76)	
EFT Pymt	EFT 1390	28-Jul-2016	Trackspares	Various Plant: Parts	(5,629.25)	
EFT Pymt	EFT 1391	28-Jul-2016	WA Hino	BE012 (PTRK06): 50,000km service	(1,741.25)	
EFT Pymt	EFT 1392	28-Jul-2016	WALGA - WA Loc Gov Assoc	2016/2017 Subscriptions x 6	(21,810.89)	(238,979.96)
Cheque #	1462	08-Jul-2016	ASIC (Aust Securities & Investment Commission)	2016/17 & 2017/18 Name Registration - Avondale Discovery Farm	(79.00)	
Cheque #	1463	08-Jul-2016	Beverley Medical Practice	Employee Vaccination: Hep B	(24.00)	(103.00)
Cheque #	1464	18-Jul-2016	Australia Post	Jun 16 Postage	(328.76)	
Cheque #	1465	18-Jul-2016	Telstra	2016-07 Jul Telephone Accounts	(1,844.96)	(2,173.72)
Cheque #	1466	19-Jul-2016	Beverley Medical Practice	Shire Employees: 18 x Fluvaxes	(360.00)	
Cheque #	1467	19-Jul-2016	Synergy	2016-06 Jun Electricity Accounts	(10,968.50)	
Cheque #	1468	19-Jul-2016	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: Jul - Aug 16	(40.13)	(11,368.63)
Cheque #	1469	25-Jul-2016	ACMA - Australian Comm & Media Authority	Land Mobile Appart Lic - Ambulatory Sys - VL6FI	(108.00)	(108.00)
Cheque #	1470	28-Jul-2016	Synergy	Admin Bldg: 03 May - 28 Jun 16 (Cr bal from acct 16 195 7150 not trfd)	(500.45)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1471	28-Jul-2016	Water Corporation	2016/17 Trade Waste Permits x 2, Water usage x 2	(821.99)	(1,322.44)
Direct Debit	DD 657.1	12-Jul-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 657.2	12-Jul-2016	WA Super	Superannuation contributions	(7,456.45)	
Direct Debit	DD 657.3	12-Jul-2016	Kinetic Super	Superannuation contributions	(141.49)	
Direct Debit	DD 657.4	12-Jul-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(380.88)	
Direct Debit	DD 657.5	12-Jul-2016	Australian Super	Superannuation contributions	(178.87)	(8,931.48)
Direct Debit	DD 684.1	26-Jul-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 684.2	26-Jul-2016	WA Super	Superannuation contributions	(7,528.35)	
Direct Debit	DD 684.3	26-Jul-2016	Kinetic Super	Superannuation contributions	(144.85)	
Direct Debit	DD 684.4	26-Jul-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(380.88)	
Direct Debit	DD 684.5	26-Jul-2016	Australian Super	Superannuation contributions	(179.46)	(9,007.33)
Direct Debit	11	01-Jul-2016	3 - Payment for DOT	Payment for DOT	(5,937.80)	
Direct Debit	11	04-Jul-2016	3 - Payment for DOT	Payment for DOT	(4,077.85)	
Direct Debit	11	05-Jul-2016	3 - Payment for DOT	Payment for DOT	(4,651.05)	
Direct Debit	11	06-Jul-2016	3 - Payment for DOT	Payment for DOT	(3,132.05)	
Direct Debit	11	07-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,500.60)	
Direct Debit	11	08-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,335.90)	
Direct Debit	11	11-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,986.55)	
Direct Debit	11	12-Jul-2016	3 - Payment for DOT	Payment for DOT	(3,504.00)	
Direct Debit	11	13-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,224.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	11	14-Jul-2016	3 - Payment for DOT	Payment for DOT	(891.45)	
Direct Debit	11	15-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,289.85)	
Direct Debit	11	18-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,966.70)	
Direct Debit	11	19-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,243.85)	
Direct Debit	11	20-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,424.75)	
Direct Debit	11	21-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,987.70)	
Direct Debit	11	22-Jul-2016	3 - Payment for DOT	Payment for DOT	(609.10)	
Direct Debit	11	25-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,876.40)	
Direct Debit	11	26-Jul-2016	3 - Payment for DOT	Payment for DOT	(5,082.00)	
Direct Debit	11	27-Jul-2016	3 - Payment for DOT	Payment for DOT	(2,761.40)	
Direct Debit	11	28-Jul-2016	3 - Payment for DOT	Payment for DOT	(6,014.25)	
Direct Debit	11	29-Jul-2016	3 - Payment for DOT	Payment for DOT	(1,378.30)	(58,876.20)
Direct Debit	11	01-Jul-2016	7 - CBA Merchant Fee	CBA Merchant Fee	(127.93)	(127.93)
Direct Debit	11	04-Jul-2016	7 - CBA Merchant Fee	CBA Merchant Fee - CBA POS Fee	(25.74)	(25.74)
Direct Debit	11	01-Jul-2016	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
EFT Pymt	11	06-Jul-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	(70.60)	(70.60)
Direct Debit	11	29-Jul-2016	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(82.50)
Direct Debit	EFT 1320	13-Jul-2016	Credit Card - Shire of Beverley	Jun 2016 Purchases	(369.16)	(369.16)
PAYMENTS RAISED IN CURRENT MONTH					(633,954.87)	(633,954.87)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
WAGES & SALARIES							
EFT Pymt		14-Jul-2016	Wages & Salaries	FE - 12 Jul 2016	(51,395.37)		
EFT Pymt		28-Jul-2016	Wages & Salaries	FE - 26 Jul 2016	(51,584.34)		
					WAGES & SALARIES	(102,979.71)	(102,979.71)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT							
Cheque #		08-Jul-2016	Beverley Medical Practice	Employee Vaccination: Hep B	24.00		
	1463						
Cheque #		19-Jul-2016	Beverley Medical Practice	Shire Employees: 18 x Fluvaxes	360.00		
	1466						
Cheque #		25-Jul-2016	ACMA - Australian Comm & Media Authority	Land Mobile Appart Lic - Ambulatory Sys - VL6FI	108.00		
	1469						
					UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	492.00	492.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
TRANSFERS to TRUST							
					TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS							
Transfer		22-Jul-2016	Shire of Beverley Online Saver Account	Funds Tfr for Investment	(300,000.00)		
					INVESTMENTS	(300,000.00)	(300,000.00)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,036,442.58)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit Card		21-Jun-2016	MAL Automotives	BEV1 (PCB01) - Motor vehicle inspection	147.85	
Credit Card		27-Jun-2016	DoT / Shire of Beverley	Licensing re BE023 (PTRAO3) & BE423 (PMOW01)	106.40	
Credit Card		29-Jun-2016	Myer	18 Glass Tumblers (490mls)	89.91	
Credit Card		29-Jun-2016	CPP (Piers St Parking)	NTWA Meeting - 29 Jun 2016	17.00	
Credit Card		29-Jun-2016	CPP (Dehli St Parking)	CBH Meeting - 29 Jun 2016	8.00	
					369.16	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
					369.16	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 1319	08-Jul-2016	Annetta Ugle	Refund of Bond Amenities Bldg Hire - 30 Jun 2016	(200.00)	
EFT Pymt	EFT 1359	28-Jul-2016	Frederick Masuku	Refund of Gym Key Bond #7 (Rec 4185)	(50.00)	
Cheque #	1483	19-Jul-2016	Beverley Steel Fabrication (Hydraboom)	Refund of Bond Amenities Bldg Hire - 12 Jul 2016	(200.00)	
Cheque #	1484	28-Jul-2016	Beverley V Hall	Refund of Bond Amenities Bldg Hire - 09 Jul 2016 (Rec 5878)	(200.00)	
					(650.00)	(650.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
Cheque #	1484	28-Jul-2016	Beverley V Hall	Refund of Bond Amenities Bldg Hire - 09 Jul 2016 (Rec 5878)	200.00	
					200.00	200.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
				<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
				<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>		<i>(450.00)</i>
TOTAL EXPENDITURE as reconciled to the JULY 2016 BANK STATEMENTS						
				Municipal Account Expenditure		(1,036,442.58)
				Trust Account Expenditure		(450.00)
				TOTAL EXPENDITURE for JULY 2016		(1,036,892.58)

11.3 Community Grants

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 10 August 2016
APPLICANT: Various Community Groups
FILE REFERENCE: ADM 0428
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider awarding grant funding for various Community Groups.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

COMMENT

The first round of Community Grants for 2016/2017 financial year was advertised in the June 2016 and July 2016 Beverley Blarney and on the Shire of Beverley website. Applications opened on 1st July and closed on 2nd August 2016. A total of 3 applications were received to a value of \$9,000.00

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club, 50:50 matched funds (for grants over \$1000).

Applications for under \$1,000 have to fall within one of the following categories:

- Early Years (0 to 4 years)
- Environment
- History and/or Heritage
- Seniors
- Tourism
- Volunteer and/or Upskilling
- Youth (5 to 18 years)

Applications for over \$5,000 have to fall within one of the following categories:

- Art and Culture
- Disability/Aging
- Education & Training
- Environment
- Event
- Minor infrastructure/equipment or development,
- Sport and Recreation.

Each application met the compliance criteria.

The criteria for assessment consisted of: membership base, benefit to community, area of interest and the quality of the application.

The applications were considered by Stephen Gollan (CEO) and the officer. A declaration of interest was made by Mr Gollan for reasons of impartiality due to being a member of the Beverley Golf Club Inc. A declaration of interest was made by the officer for reasons of impartiality due to being a member of Beverley Station Arts Inc.

The table below outlines the Grant Applications, the activities groups wish to use the money for, the amount they requested and the amount with reasoning that we are suggesting they receive.

Club/Group	Members	Inc.	Activity	Amount Requested	Amount Suggested	Reasoning
Avondale Farm Project Association Inc	40	Yes	Category: Tourism Portable signage for outside Avondale museum, outside main entrance and on corner of Vincent St and Hunt Rd	\$1,000	\$1,000	Area promotion. Supports tourism planning. Professional image of Avondale. Increasing membership of organisation.
Beverley Golf Club Inc	108	Yes	Category: Sport & Recreation Purchase of a Fairway Mower.	\$4,000	\$4,000	Support volunteers. Save on maintenance. Maintain high standard of sport facility. 10 year life span. Increasing membership of club
Beverley Station Arts Inc	60	Yes	Category: Arts & Culture Shed for Platform Theatre	\$4,000	\$4,000	Greatly improved OSH for volunteers. Frees up back stage for diverse range of performances. Supports area promotion. Supported by state level arts & cultural bodies.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Program

2016/17 Round one distribution \$9,000.00

2016/17 Balance available for distribution \$11,000.00

STRATEGIC IMPLICATIONS

Sustainable Community – Foster Community Participation – Support community needs.

POLICY IMPLICATIONS

Community Grant Policy

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council award the following Community Grants under the first round of submissions for the 2016/17 financial year:

1. Avondale Farm Project Association Inc (\$1,000)
2. Beverley Golf Club Inc (\$4,000)
3. Beverley Station Arts Inc (\$4,000)

COUNCIL RESOLUTION

M7/0816

Moved Cr Gogol

Seconded Cr Shaw

That Council award the following Community Grants under the first round of submissions for the 2016/17 financial year:

- 1. Avondale Farm Project Association Inc (\$1,000)**
- 2. Beverley Golf Club Inc (\$4,000)**
- 3. Beverley Station Arts Inc (\$4,000)**

CARRIED BY ABSOLUTE MAJORITY 5/0

12. ADMINISTRATION

12.1 Use of the Common Seal

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 2 August 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0256
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following document:

1. Form N1, Transfer of Land Act 1893, Formerly Lot 66 on Deposited Plan 215885, New Lots 800 and 801 on Deposited Plan 409456, Registered Proprietor Mr Ross Parrick.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Form N1, Transfer of Land Act 1893, Formerly Lot 66 on Deposited Plan 215885, New Lots 800 and 801 on Deposited Plan 409456, Registered Proprietor Mr Ross Parrick.

COUNCIL RESOLUTION

M8/0816

Moved Cr Alexander

Seconded Cr Gogol

That Council note and endorse the use of the Common Seal having been attached to:

1. **Form N1, Transfer of Land Act 1893, Formerly Lot 66 on Deposited Plan 215885, New Lots 800 and 801 on Deposited Plan 409456, Registered Proprietor Mr Ross Parrick.**

CARRIED 5/0

12.2 Policy Manual – Service Pay

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 1 August 2016
APPLICANT: Human Resources
FILE REFERENCE: ADM 0468
AUTHOR: V.J. Seeber, HR Officer
ATTACHMENTS: Proposed Policy S023

SUMMARY

Council to consider adopting a Service Pay Policy

BACKGROUND

At the Council Budget Meeting on 14 August 1989 it was Moved By Cr Swan and Seconded by Cr Hutchinson that Service Pay be paid to all Council Employees at the rate suggested by Council at the July Meeting (copy attached). These rates are as follows:

SP01	After 1 completed year of service	\$11.00 per fortnight or pro-rata if part-time employee
SP02	After 2 completed years of service	\$16.00 per fortnight or pro-rata if part-time employee
SP03	After 3 completed years of service	\$21.00 per fortnight or pro-rata if part-time employee
SP05	After 5 completed years of service	\$25.00 per fortnight or pro-rata if part-time employee
SP07	After 7 completed years of service	\$29.00 per fortnight or pro-rata if part-time employee
SP10	After 10 completed years of service	\$33.00 per fortnight or pro-rata if part-time employee

Please note that these payments have not increased since 1989.

COMMENT

Although this motion was carried at the Budget Meeting in 1989, it has not been included as a formal policy and the Auditors have requested proof that these payments were endorsed by Council.

The Service Pay Allowance has not increased since its inception. Council may consider increasing the Allowance by CPI or other at the time of the Policy's Annual Review.

Attached is the proposed policy for Council consideration.

If agreeable, the proposed policy is to be included in the Shire of Beverley Policy Manual.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policy No – S023 – Service Pay Allowance

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Policy S023 – Service Pay Allowance be adopted.

COUNCIL RESOLUTION

M9/0816

Moved Cr Gogol

Seconded Cr Shaw

That Policy S023 – Service Pay Allowance be adopted.

CARRIED BY ABSOLUTE MAJORITY 5/0

Note: The words “and increased by CPI (March Quarter)” were removed from the Policy (S023).

Attachment 12.2

9.23 Service Pay Allowance

Policy Type:	Staff
Date Adopted:	

Policy No:	S023
Date Last Reviewed:	

Legal (Parent): 1.

Legal (Subsidiary): 1.

ADOPTED POLICY	
Title:	SERVICE PAY
Objective:	In recognition of Years of Service with the Shire of Beverley

Policy

That the following Service Pay Allowances, as set out below, are paid to all current and future employees

SP01	After 1 completed year of service	\$11.00 per fortnight or pro-rata if part-time employee
SP02	After 2 completed years of service	\$16.00 per fortnight or pro-rata if part-time employee
SP03	After 3 completed years of service	\$21.00 per fortnight or pro-rata if part-time employee
SP05	After 5 completed years of service	\$25.00 per fortnight or pro-rata if part-time employee
SP07	After 7 completed years of service	\$29.00 per fortnight or pro-rata if part-time employee
SP10	After 10 completed years of service	\$33.00 per fortnight or pro-rata if part-time employee

The Service Pay Allowance is to be reviewed annually.

12.3 Policy Manual – Grave Digging Allowance

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 2 August 2016
APPLICANT: Human Resources
FILE REFERENCE: ADM 0468
AUTHOR: V.J. Seeber, HR Officer
ATTACHMENTS: Proposed Policy S024

SUMMARY

Council to consider adopting a Grave Digging Allowance Policy.

BACKGROUND

A Grave Digging Allowance of \$20.00 per grave or \$50.00 for re-opening a grave for a further burial has been incorporated in the Annual Budget figures under Cemetery Maintenance prior to 2002.

COMMENT

Attached is the proposed policy for Council Consideration.

If agreeable, the proposed policy is to be included in the Shire of Beverley Policy Manual.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

New Policy No – S024 – Gravel Digging Allowance

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the Policy S024 – Grave Digging Allowance be adopted.

COUNCIL RESOLUTION

M10/0816

Moved Cr Buckland

That the Policy S024 – Grave Digging Allowance be adopted.

Seconded Cr Alexander

CARRIED BY ABSOLUTE MAJORITY 5/0

Attachment 12.3

9.24 Grave Digging Allowance Allowance

Policy Type:	Staff
Date Adopted:	

Policy No:	S024
Date Last Reviewed:	

Legal (Parent): 1.

Legal (Subsidiary): 1.

ADOPTED POLICY	
Title:	GRAVE DIGGING ALLOWANCE
Objective:	Additional allowance for Grave Digging

Policy

That an employee who digs or assists with digging a grave will be paid an additional \$20.00 per grave.

That an employee who re-opens or assists with the re-opening of a grave for another burial will be paid an additional \$50.00 per re-opening of a grave.

12.4 Policy Manual – Gravel Royalties

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 16 August 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: R.J. Lucas, Technical Officer
ATTACHMENTS: Proposed Policy W003

SUMMARY

Council to consider adopting a Gravel Royalties Policy.

BACKGROUND

Council has not previously adopted a Gravel Royalties Policy. This Policy is to ensure landholders are compensated for gravel obtained from their private pits.

Council currently pays gravel royalties of \$2.00 ex GST per m³ for gravel extracted from private landholders for use on road and other civil works carried out by Council. The rate has not changed since July 2008.

COMMENT

Attached under separate cover is a proposed Gravel Royalties Policy for Council's consideration. This policy will allow for regular review of prices, possibly in line with CPI.

If agreeable, the proposed policy is to be included in the Shire of Beverley Policy Manual.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Potential increased costs for future road works.

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

New Policy No – W003 – Gravel Royalties

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the Gravel Royalties Policy.

COUNCIL RESOLUTION

M11/0816

Moved Cr Shaw

Seconded Cr Gogol

That Council adopt the Gravel Royalties Policy.

CARRIED BY ABSOLUTE MAJORITY 5/0

12.4 Attachment

10.3 Gravel Royalties DRAFT

Policy Type:	Works
Date Adopted:	August 2016

Policy No:	W003
Date Last Reviewed:	August 2016

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	GRAVEL ROYALTIES
Objective:	To ensure landholders are compensated for gravel obtained from their private pits

Policy

To obtain gravel from landowners throughout the Beverley District, the Shire will pay a gravel royalty of \$2.00 ex. GST per cubic metre payable to eligible landholders with the royalty rate to be reviewed annually.

12.5 Code of Conduct Review

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 12 August 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0397
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Code of Conduct Document (under separate cover)

SUMMARY

Council to adopt the Shire of Beverley Code of Conduct.

BACKGROUND

Council formally adopted the Code of Conduct in December 2013. Best practise is to review the Code of Conduct annually to minimise the potential for misconduct.

COMMENT

The Code of Conduct was presented at the 26 July 2016 Ordinary Council Meeting, where it lay on the table to allow Council to review it further at the 9 August Economic & Community Strategy Committee Meeting. At this meeting it was decided to use the most recent proforma Western Australian Local Government Association (WALGA) version of Code of Conduct to update the Shire of Beverley Code of Conduct.

The Code of Conduct is attached under separate cover.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 5.103 (1)

Requires a Local Government to prepare and adopt a Code of Conduct to be observed by Council Members, Committee Members and employees.

Local Government (Administration) Regulations 1996 – Part 9 Codes of Conduct

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Code of Conduct.

COUNCIL RESOLUTION

M12/0816

Moved Cr Buckland

Seconded Cr Gogol

That Council adopt the Code of Conduct.

CARRIED 5/0

12.6 Beverley Tourism Steering Committee – Business Plan and Framework

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 17 August 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0469
AUTHOR: K. McLean, Community Development Officer
ATTACHMENTS: Submission to the Beverley Tourism Plan & Framework

SUMMARY

Council is to endorse the Beverley Tourism Plan and Beverley Tourism Framework after the 45 day advertising period.

BACKGROUND

Prior to 2014, tourism in Beverley was overseen by the Beverley Community Development Association Inc. in consultation with and financial support from the Shire of Beverley and a database of members comprising of mainly local business owners. Over time the achievements of this community group ranged from organisation of events, distributing Beverley merchandise, promotion and advertising, managing the Aeronautical Museum and providing customer service to visitors through the Beverley Visitor Information Centre.

In 2014, the volunteer Association was dissolved due to a lack of volunteers and onerous record keeping. A Memorandum of Understanding was signed by the Shire of Beverley and the Beverley Community Resource Centre (CRC) to provide for the current and future direction of the Beverley Information Centre and Tourism Services. The Memorandum includes an understanding to plan, develop, progress and evaluate tourism initiatives and activities. Through this process it became obvious that a coordinated and strategic approach to tourism planning was necessary to achieve sustainable outcomes, and it was proposed to form a community steering committee to investigate how this could be done.

In March 2015, guided by Terms of Reference agreed to by the Shire Council, the Beverley Tourism Steering Committee was established with the aim of informing the future direction of tourism in Beverley and developing a Tourism Plan and Framework.

The Beverley Tourism Plan and supporting Strategic Framework have been developed to:

- facilitate decision making by Council;
- support economic growth;
- provide direction for tourism stakeholders;
- encourage community collaboration;
- enable integrated planning and review processes;
- support the achievement of a standard level of sustainable, quality products, services and experiences.

At the 24 May 2016 Ordinary Council Meeting, Council resolved to:

1. *receive the DRAFT Beverley Tourism Plan and DRAFT Beverley Tourism Framework;*
2. *include an allocation of \$35,000 in the 2016/2017 budget for Tourism Project Officer and Tourism Project Officer expenses; and*
3. *include an allocation of \$14,000 in the 2016/2017 budget for Brand Development and Brand Launch.*

The Draft Tourism Plan and Framework were then advertised for public comment and submissions via the Shire Website and Beverley Blarney.

COMMENT

At the close of advertising, one (1) submission was received. After consideration of the submission, the Officer and Shire President recommend no changes be made to the Tourism Plan and Framework. The submission is attached.

It will be recommended that Council now endorse the Tourism Plan and Framework.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

2016/2017 Budget

STRATEGIC IMPLICATIONS

Economic development – the economy will thrive through diversified business and opportunities for employment. Visitors will enjoy day trips, will be welcomed, and will wish to visit often. Facilitate and promote Beverley as a tourist destination. Council leadership – foster community participation and collaboration by supporting volunteers and encouraging community involvement

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the Beverley Tourism Plan and Beverley Tourism Framework and include it in its working documents.

COUNCIL RESOLUTION

M13/0816

Moved Cr Gogol

Seconded Cr Buckland

That Council endorse the Beverley Tourism Plan and Beverley Tourism Framework and include it in its working documents.

CARRIED 5/0

Attachment 12.6

Annison
Plan



Community Development Officer

Ref: Beverley Tourism Plan

The draft plan is a good start on the trail of establishing a final development program for the Shire. .well done!

However I believe that there are a couple of issues that should be considered before proceeding towards final acceptance.

One critical element is the absence of anecdotal evidence from other Australian country towns that have started or completed implementation.(Overseas experiences are rarely relevant).

Their successes and/or failures should be explored.

Secondly, there is a need to show some evidence of a “return on investment” that is supported by actual figures from those projects that are up and running.

Otherwise we are just “planning to plan” in a sense.

Cheers Les Annison

12.7 Delegations Register

SUBMISSION TO: Ordinary Council Meeting 18 August 2016
REPORT DATE: 18 August 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0332
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Draft Delegations Register (under separate cover)

SUMMARY

Council to adopt the Delegations Register, as provided under separate cover.

BACKGROUND

Council has previously listed in an agenda item the Delegations of Authority for a 12 month period. The *Local Government Act 1995* (the Act) requires the Chief Executive Officer (CEO) of the Local Government to keep a Register of Delegations made by the Council to a Committee, CEO and by the CEO to other employees. The document provided (under separate cover) is a more formal version to be adopted and then reviewed yearly.

At the 26 July 2016 Ordinary Council meeting, the item lay on the table to allow for further changes and review.

COMMENT

The attached Delegations Register has been further reviewed from the original draft and is provided under separate cover.

The compilation of the content of the register was prepared through references to the Act and previous years delegations that were approved in December 2015.

The Register of Delegations is to be maintained by the Chief Executive Officer and is to be reviewed at least once every financial year.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,

are subject to any conditions imposed by the local government on its delegation to the CEO.

- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —
conditions includes qualifications, limitations or exceptions.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the Delegations Register.

COUNCIL RESOLUTION

M14/0816

Moved Cr Gogol

That Council adopt the Delegations Register.

Seconded Cr Alexander

CARRIED BY ABSOLUTE MAJORITY 5/0

13. LATE ITEMS

13.1 Sale of Land for Non-Payment of Rates – Late Item

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 18 August 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0439
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Lot Maps

SUMMARY

Council to consider the continued initiation of the sale of land for non-payment of rates as allowed under section 6.64 of the *Local Government Act 1995*.

BACKGROUND

Outstanding rates are continually reviewed by staff in line with Councils rate recovery policy.

Under the *Local Government Act 1995*, local governments have the power to sell land in order to recover outstanding rates on property where those rates have not been paid for a minimum period of three years.

COMMENT

Staff have identified one property that meets the criteria for sale of land for non-payment of rates:

Assess #	Address	Description	Owner	Rates Outstanding
1430	L230 Vincent Street	Vacant Land	Estate of Bertha Margaret EDWARDS	\$27,689.21
			Total	\$27,689.21

Numerous attempts have been made to contact the owner of the abovementioned property, this property is listed as the Estate of which indicates that the person owning this property is deceased. Ampac have completed a Probate Search and a Skip Trace – both not producing any results.

It is believed that reasonable attempts have been made to contact potential owners and that the cost of legal proceedings versus successful debt recovery was deemed not to be viable.

STATUTORY ENVIRONMENT

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

6.64. Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take

- possession of the land and hold the land as against a person having an estate or interest in the land and —
- (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

6.68. Exercise of power to sell land

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
- (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
 - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

6.69. Right to pay rates, service charges and costs, and stay proceedings

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.

- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

6.71. Power to transfer land to Crown or to local government

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
 - (a) the Crown in right of the State; or
 - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.
- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

FINANCIAL IMPLICATIONS

Process should remain cost neutral as all associated costs with sale of land for non-payment of rates are recoverable under the Act.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy Manual – AF006 Rates Recovery

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the sale of land for non-payment of rates as per section 6.68 (2) (b) of the *Local Government Act 1995* continue to be initiated for the property, Lot 230 Vincent Street to recover a total \$27,689.21 plus associated sale costs.

COUNCIL RESOLUTION

M15/0816

Moved Cr Gogol

Seconded Cr Alexander

That the sale of land for non-payment of rates as per section 6.68 (2) (b) of the *Local Government Act 1995* continue to be initiated for the property, Lot 230 Vincent Street to recover a total \$27,689.21 plus associated sale costs.

CARRIED BY ABSOLUTE MAJORITY 5/0

Attachment 13.1



13.2 Transfer of Land – Late Item

SUBMISSION TO: Ordinary Council Meeting 23 August 2016
REPORT DATE: 22 August 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0439
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Lot Maps

SUMMARY

Council to consider the offer to write off 2016/17 rate charges on Lot 8 & 9 Great Southern Highway (Angelo Estate) on the understanding that these properties be transferred to the Shire of Beverley and all settlement costs be covered by the Shire of Beverley.

BACKGROUND

The ratepayer in this instance has been paying their rates every year and has now come to the stage where it would put them under financial strain to continue paying rates on these properties.

Previously, Council has allowed the transfer of Angelo Estate blocks in lieu of rates charges due to the nature of the blocks and the lack of their development potential.

COMMENT

The properties proposed to be transferred are as follows:

Assess #	Address	Description	Owner	Rates Outstanding
1379	L 8 Gt Southern Hwy	Vacant Land	Teresa SQUEO	858.00
1380	L 9 Gt Southern Hwy	Vacant Land	Teresa SQUEO	858.00
			Total	\$1,716.00

It is proposed that an offer in writing be made to the property owner that 2016/17 rates charges be written off in exchange for the transfer of the land to Council. Further it is proposed that the settlement costs be borne by Council to complete the required legal transfer.

STATUTORY ENVIRONMENT

Transfer of Land Act 1893

FINANCIAL IMPLICATIONS

\$1,716.00 plus property settlement costs \$998.91

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy Manual – AF006 Rates Recovery

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the outstanding rate charges on Assessment 1379 and 1380, totalling \$1,716.00, be written off in return for the transfer of Lot 8 and 9 Great Southern Highway, Kokeby 6304 to the Shire of Beverley; and associated Settlement Costs of the transfer of Lot 8 and 9 Great Southern Highway to the Shire of Beverley be borne by Council.

COUNCIL RESOLUTION

M16/0816

Moved Cr Gogol

Seconded Cr Alexander

That the outstanding rate charges on Assessment 1379 and 1380, totalling \$1,716.00, be written off in return for the transfer of Lot 8 and 9 Great Southern Highway, Kokeby 6304 to the Shire of Beverley; and associated Settlement Costs of the transfer of Lot 8 and 9 Great Southern Highway to the Shire of Beverley be borne by Council.

CARRIED BY ABSOLUTE MAJORITY 5/0

Attachment 13.2



**Gibson Raison
Settlements**

AN INDEPENDENT REAL ESTATE SETTLEMENT AGENT

Address: Unit 4, Tuckers Arcade,
4 Old Great Northern Highway,
Midland, W.A.

Postal Address: P.O. Box 366,
Midland, W.A. 6936

Tel: (08) 9274 6511

Fax: (08) 9274 6818

Email: settlements@gibsonraisonsettlements.com.au
www.gibsonraisonsettlements.com.au

Date: Monday, 22 August 2016
To: Shire of Beverley
From: Peter Gibson

Purchase of property by the Shire

Thankyou for giving our company the opportunity to quote on your transaction. The following costs are anticipated costs.

If we may be of any further assistance please contact our office during office hours or after hours on 9255 3073.

Stamp Duty – EXEMPT

Registration Fee (State Government)		\$165.80
Title Search (State Government)	\$62.10	
Additional search fee of \$24.60 per encumbrance		
Disbursements	\$46.00	
Conveyancing Fee	\$800.00	
Total	<u>\$ 908.10</u>	
Goods & Services Tax	\$90.81	\$998.91

If the Certificate of Title can not be located by the registered proprietor more costs will be incurred to apply for a replacement title.

Peter Gibson

Attachment 13.2



14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

15. CLOSURE

The Chairman declared the meeting closed at 5:29pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: