



26 July 2016

ORDINARY MEETING

MINUTES

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. DECLARATIONS OF INTEREST	1
3.1 Cr White – Item 11.4 – Impartiality	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5. PUBLIC QUESTION TIME	1
6. APPLICATIONS FOR LEAVE OF ABSENCE	1
6.1 Cr Murray – August Meeting – Approved	1
7. CONFIRMATION OF MINUTES	2
7.1 Minutes Of The Ordinary Council Meeting Held 28 June 2016	2
7.2 Minutes Of The Corporate Strategy Committee Meeting Held 12 July 2016....	3
8. TECHNICAL SERVICES	4
9. PLANNING SERVICES	5
9.1 Development Application: Outbuilding (Garage) – 25 Langsford Street.....	5
9.2 Planning Application: Storage Shed – 120 Vincent Street Reserve 47116	14
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	20
11. FINANCE	21
11.1 Interim Monthly Financial Report	21
11.2 Accounts Paid by Authority	34
11.3 2016/17 Material Variances	44
11.4 2016/17 Budget – Fees and Charges – Community Resource Centre	46
11.5 2016/17 Budget – Rates	51
11.6 2016/17 Budget.....	58
12. ADMINISTRATION	63
12.1 Delegations Register.....	63
12.2 Vincent Street Businesses – Grants for Shop Frontage Upgrades	66
12.3 Hunt Road Village – Whitegoods Policy.....	69
12.4 WALGA AGM Executive and Member Motions	71
12.5 Code of Conduct Review	73
13. LATE ITEM	74
13.1 Sale of Land for Non-Payment of Rates.....	74
14. NEW BUSINESS ARISING BY ORDER OF THE MEETING	80
15. CLOSURE	80

1. OPENING

The Chairperson declared the meeting open at 2:01pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway President
Cr KM Murray Deputy President
Cr JD Alexander
Cr DW Davis
Cr P Gogol
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr BS de Beer Shire Planner (from 2:03pm to 2:14pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Cr T Buckland
Cr DL Brown

2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

ELLIS	Robert Edward	18 June 2016
HALL	Robert (Bob)	2 July 2016

3. DECLARATIONS OF INTEREST

3.1 Cr White – Item 11.4 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Cr Murray – August Meeting – Approved

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 28 June 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 28 June 2016 be confirmed.

COUNCIL RESOLUTION

M1/0716

Moved Cr Gogol

Seconded Cr Murray

That the Minutes of the Ordinary Council Meeting held Tuesday 28 June 2016 be confirmed.

CARRIED 7/0

7.2 Minutes Of The Corporate Strategy Committee Meeting Held 12 July 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 12 July 2016 be received.

(Under separate cover)

Please refer to items: 11.3, 11.4, 11.5, 11.6, 12.2 and 12.3

COUNCIL RESOLUTION

M2/0716

Moved Cr Gogol

Seconded Cr Shaw

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 12 July 2016 be received.

CARRIED 7/0

2:03pm – Mr Stefan de Beer, Shire Planner joined the meeting

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Development Application: Outbuilding (Garage) – 25 Langsford Street

SUBMISSION TO:	Ordinary Council Meeting 26 July 2016
REPORT DATE:	12 July 2016
APPLICANT:	CL Simson & IAR Livingstone
FILE REFERENCE:	LAN 708
AUTHOR:	B.S. de Beer, Shire Planner
ATTACHMENTS:	Application Letter, Locality Map, Site Plan, Outbuilding Sketch Plan and Consent from Neighbours

SUMMARY

An application has been received to construct an additional Outbuilding (Garage), in extent 72m² at 25 (Lot 191) Langsford Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 25 (Lot 191) Langsford Street, Beverley, is 1.2ha in extent and zoned *Rural Residential*. It contains an existing dwelling, outbuilding and water tanks.

In terms of the Shire's Outbuilding Policy, the maximum total area of all outbuildings on a property in this zone is to be 200m², whereas the total area of all outbuildings on a property is proposed to be 222m² (The existing outbuilding is 150m² in area and the proposed outbuilding will be 72m² in extent).

The proposed siting of the outbuilding also requires a departure from the *Table 2 Site Requirements – Minimum Setbacks from Boundaries* (Table 2) of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2). A front street setback (from Langsford Street) of 15 meters is required in terms of Table 2, whereas a setback of 13 meters at its closest location is proposed. A further setback reduction from the secondary street (Harper Street – unconstructed section) is proposed to approx. 4.2 meters, whereas Table 2 requires a setback of 10meters. TPS 2 permits the following maximum departure in this instance:

'Where a lot has frontage to two streets the Council may reduce the minimum setback from one only of those streets to not less than 50% of the distance specified in table 2'.

As per the submission the Outbuilding will be used for the garaging of vehicles.

COMMENT

When considering the proposed increase in total shed area on the lot and the proposed reduced street setback siting, Shire Planner is of the opinion that the following aspects of the proposal should be taken into consideration:

- a) The specific siting of the Outbuilding on the property;
- b) The optimal and practical layout and utilization of the land within the lot;
- c) The size of the subject land;
- d) The existence of landscaping features to screen the proposed development;
- e) The prevailing general character of the immediate surrounding area;

It is the opinion that the proposal will not have any negative impact on the amenity of the surrounding area.

The applicant has also obtained written consent from the neighbours for the proposed outbuilding, and the siting thereof. It is considered that the proposed development will be in pace with the character of the area. It is also not considered that the marginal increase in total outbuilding area or the reduced setbacks would negatively impact the amenity or character of the area.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the amenity of an area.

Clause 4.2 of TPS 2 reads as follows:

'Discretion to modify Development Standards

...

4.2.2 ...if a development the subject of an application for planning consent does not comply with a standard prescribed by the scheme with respect to ...setbacks..., Council may, notwithstanding that non-compliance, approve the application unconditionally or subject to such conditions as the Council thinks fit. The power conferred by this clause may only be exercised if the Council is satisfied that:

- i) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality;*
- ii) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.'*

Given the above site specific considerations it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with all other aspects of Council's Outbuilding Policy.

CONSULTATION

Consultation was had by the applicant with the affected neighbouring landowners, whom indicated no objection to the proposal (please refer to the attachment).

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an Outbuilding (Garage) at 25 (Lot 191) Langsford Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.
4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

COUNCIL RESOLUTION

M3/0716

Moved Cr Gogol

Seconded Cr Shaw

That Council resolve to grant planning approval for an Outbuilding (Garage) at 25 (Lot 191) Langsford Street, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.**
- 4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

CARRIED 7/0

Attachment 9.1

PO Box 1956
WEST PERTH WA 6872

Stefan De Beer
Shire Planner
Shire of Beverley
136 Vincent St
BEVERLEY WA 6304

Dear Stefan,

Ref: Planning Application, Outbuilding (Garage) at 25 Langford St, Beverley

Please find attached a completed Planning Application and associated documentation for a proposed garage at 25 Langford St, Beverley. We have discussed this proposal with our neighbours (Lots 13 & 31 Langford St), who have not raised any objections or concerns with the proposal.

Details of Proposed Building

New construction garage by The Shed Company (who constructed the existing outbuilding) in Colorbond Dune walls/doors and Colorbond Shale Grey roof (same as existing dwelling and outbuilding). Size of proposed garage is 12x6m (4 bays) as per drawing RICH1512019-1 (provided).

Dispensation from TPS Policy No.6: Outbuildings Policy

25 Langford Street is zoned "Rural Residential", which allows a maximum total area of all outbuildings on the lot of 200m² in accordance with the Shire's "Outbuilding Policy". The existing shed is 150m² and a garage of 72m² is proposed, total 222m².

As work commitments prevent continuous occupation at the property, it is preferred that all vehicles are locked securely out of view, also preserving the tidy appearance of the property.

The proposed garage is a skillion construction, with average wall height of 3m (2.7m at lower side and 3.3m at skillion peak). The additional height of the front wall allows the installation of a roller door whilst maintaining clearance for vehicle passage and allows a lower overall (average) building height than alternative roof styles.

Dispensation from Town Planning Scheme No.2 Table 2 Minimum Setbacks

25 Langford Street is zoned "Rural Residential" which requires setbacks of 15m to Street and 10m to Side (noting where a lot has frontage to two streets that Council may reduce the minimum setback from one only of those streets to not less than 50%).

Attachment 9.1

The proposed location has been selected for the following reasons:

- Natural screening by existing vegetation in Harper St/Langsford St corner
- Location near property boundary to road rather than boundary to immediately adjacent neighbour
- Minimise vehicle traffic/driveway area on block by locating garage close to property entrance
- Maintains amenity of block through retention of open westerly outlook (views)
- Proximity to electrical meter box minimising site works

Reduced setbacks are requested for the following reasons:

- To maintain spacing between the house and the garage
- To maintain alignment with existing house and shed (parallel)
- To allow vegetation (grass) in front of the house rather than the driveway encroaching on the front porch vicinity
- To allow sufficient turning circle off the existing driveway for longer vehicles (e.g. car trailer).

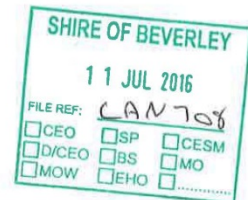
Please do not hesitate to contact me if you require any additional information in support of our application.

Regards,

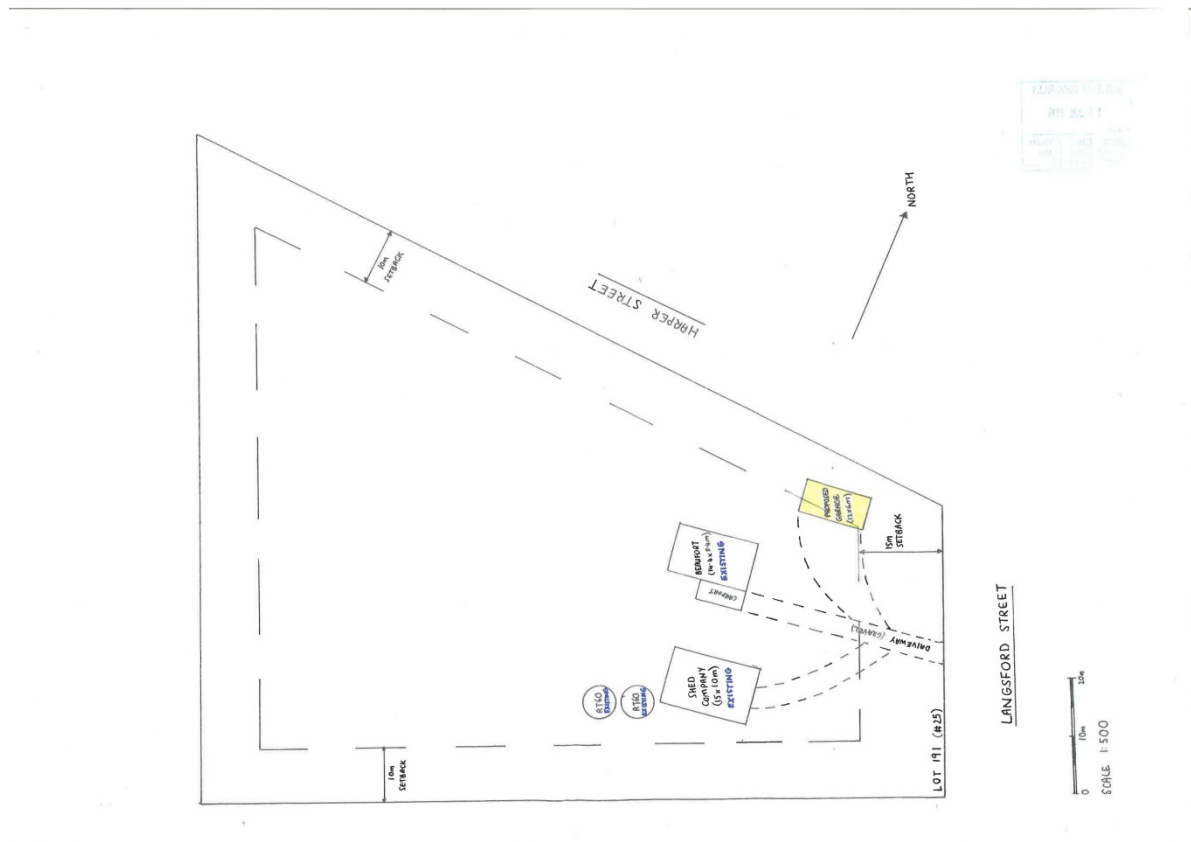
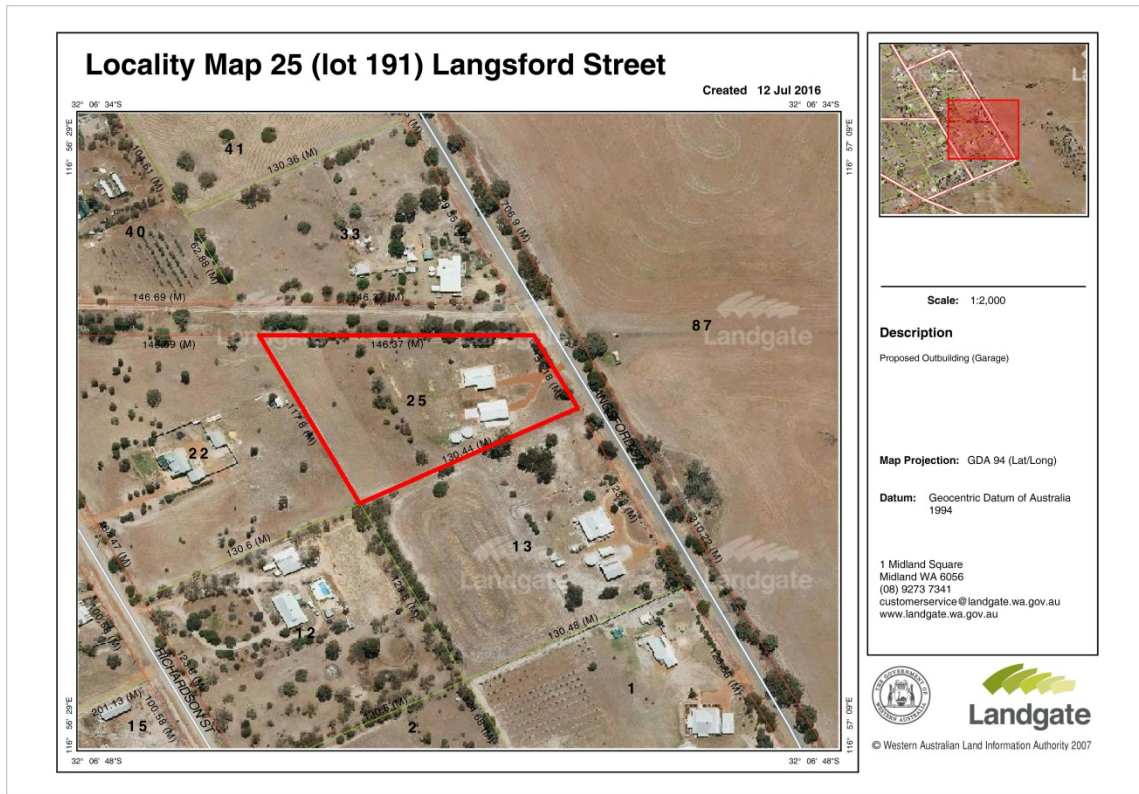


Cheryl Simson

10 July 2016



Attachment 9.1



Attachment 9.1

Proposed Outbuilding (garage) at 25 Langsford St (Lot 191), BEVERLEY WA 6304

The following outbuilding is proposed for the north-eastern corner of the abovementioned lot:

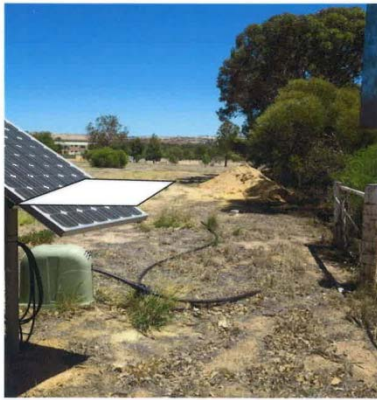
- 12m x 6m garage constructed by The Shed Company (or equivalent)
- Dune colorbond walls/doors and Shale Grey colorbond roof (same as existing shed/house)
- Skillion roof, peak at 3.3m to 2.7m

It is recognised that the following deviations from the Town Planning Scheme & Policies are being requested:

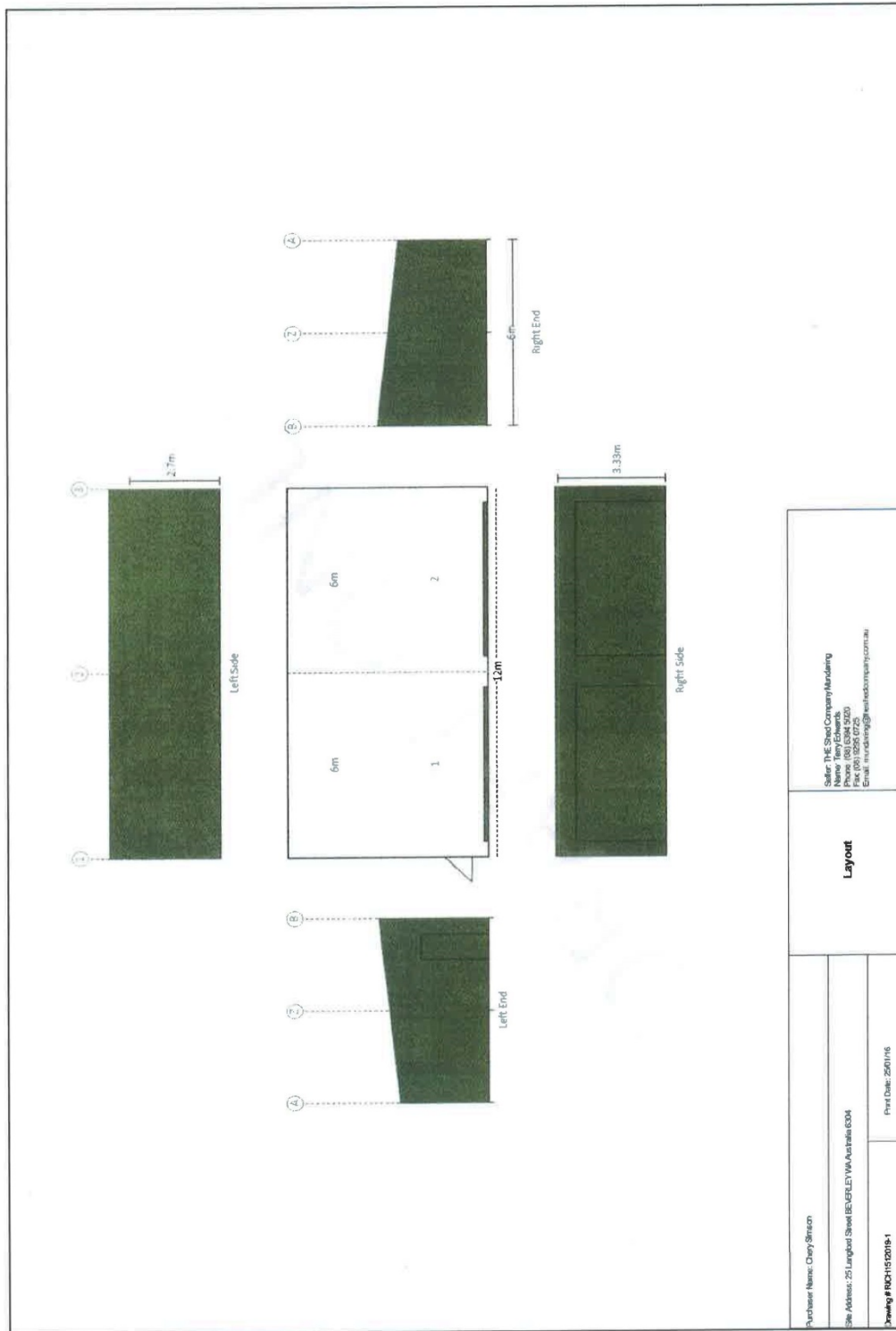
- Reduced set-back to Harper St (gravel road) of 4.2m at closest location
- Reduced set-back to Langsford St (bitumen road) of 13m at closest location
- Total area of outbuildings 222m² (rural residential allowance 200m²)
- Wall height of 3.3m at skillion peak (rural residential allows 3m wall/4m peak)

As neighbours of the property at 25 Langford St, Beverley WA 6304, we have been approached by the owners to advise any concerns:

Name	Address	Accept Proposal (Y/N)	Comments
Arthur Oldham	33 Langsford St, Beverley WA 6304	YES	NO PROBLEMS <i>Arthur Oldham</i>
Bob Reed	13 Langsford St, Beverley WA 6304	Yes	<i>Bob Reed</i>



Attachment 9.1



9.2 Planning Application: Storage Shed – 120 Vincent Street Reserve 47116

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 13 July 2016
APPLICANT: Beverley Station Arts – Mrs Jenny Broun
FILE REFERENCE: VIN50049 / ADM 0159
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Locality Map and Storage Shed Plans

SUMMARY

An application for planning approval has been lodged to construct a Storage Shed at the Beverley Station Arts venue. It will be recommended the application be approved.

BACKGROUND

An application has been submitted to construct a Storage Shed at 120 (Lot 426) Vincent Street – Portion of Reserve 47116 – more commonly known as the Beverley Railway Station or *Beverley Station Arts – Gallery & Platform Theatre* venue. The Reserve 47116 is under Management Order (Vesting Order) of the Shire.

The Application

The proposal is for a Storage Shed to be constructed as part of the activities of the Beverley Station Arts – Gallery & Platform Theatre. The Storage Shed is to be located within the lease area of the station platform theatre grounds as depicted on the attached map.

The Storage Shed will be clad in classic cream Colorbond and will be in extent as follows: 6m x 4m with a wall height of 2.35m and roof height of 2.7m.

COMMENT

The Shire of Beverley Town Planning Scheme No. 2 (TPS 2), in clause 2.2 states as follows:

'When an application for planning consent is made with respect to land within a Reserve, the Council shall have regard to the ultimate purpose intended for the Reserve and the Council shall, in the case of land reserved for the purposes of a public authority, confer with that authority before granting its consent.'

The portion of Reserve 47116 being the subject of this application, is subject to a Vesting Order to the Shire for the purposes of:

- 1) Art Gallery and exhibition centre;
- 2) Performance venue; &
- 3) Community use.

It is submitted that the proposed Storage Shed is ancillary and subservient to the definition of a Community Use as intended in Schedule 6 of the abovementioned Vesting Order, and could therefore be permitted by the Council.

CONSULTATION

No Consultation was considered necessary.

STATUTORY ENVIRONMENT

The Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this matter.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Storage Shed at 120 (lot 426) (Portion of Reserve 47116), Vincent Street, Beverley, subject to the following conditions and advice notes: –

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. Cladding for the storage shed is to be Colorbond or similar approved material, in a colour which is in harmony with the area.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

COUNCIL RESOLUTION

M4/0716

Moved Cr Gogol

Seconded Cr White

That Council resolve to grant planning approval for a Storage Shed at 120 (lot 426) (Portion of Reserve 47116), Vincent Street, Beverley, subject to the following conditions and advice notes: –

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. Cladding for the storage shed is to be Colorbond or similar approved material, in a colour which is in harmony with the area.**

Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

CARRIED 7/0

2:14pm – Stefan de Beer, left the meeting and did not return.

Attachment 9.2



Dear Stefan,

On behalf of Beverley Station Arts I am writing to seek approval for permission to build a shed at the Platform Theatre at the Railway Station.

The shed will be used to store the 300+ chairs, trestles and round tables that we use for functions at the Platform Theatre. At the moment they are stored in the back stage area.

As the shows we are presenting become more diversified, the more we need the space in the back stage for the bigger performances like ballet. And even when we don't require all the chairs and tables in the auditorium, they have to be removed as the performers require the backstage for dancers and setting up their own equipment.

Following performances necessitates having to lift the full amount of chairs back up on to the stage and trolley or carry them to the back area. The new proposed shed will mean we can leave unwanted chairs stored, and being on ground level will make it much easier to trolley the stacks of chairs back for storage.

Also we have to wait for the performers to pack up their gear from the stage area before we can begin to pack away. Most often members of the public are fantastic and help us pack away, but sometimes we are waiting for room while bands pack away and people wish to go home.

We have a quote from local shed builder, Ryan Patterson. The shed will be completed in cream colourbond to match the colours of the existing fence and buildings, and a raked roof to complement the stage roofline.

Please find attached the relevant information that is needed to take to council for approval.

Warm regards,

Marylou Hutchinson

Marylou Hutchinson

Artist in Residence Coordinator

Beverley Station Arts

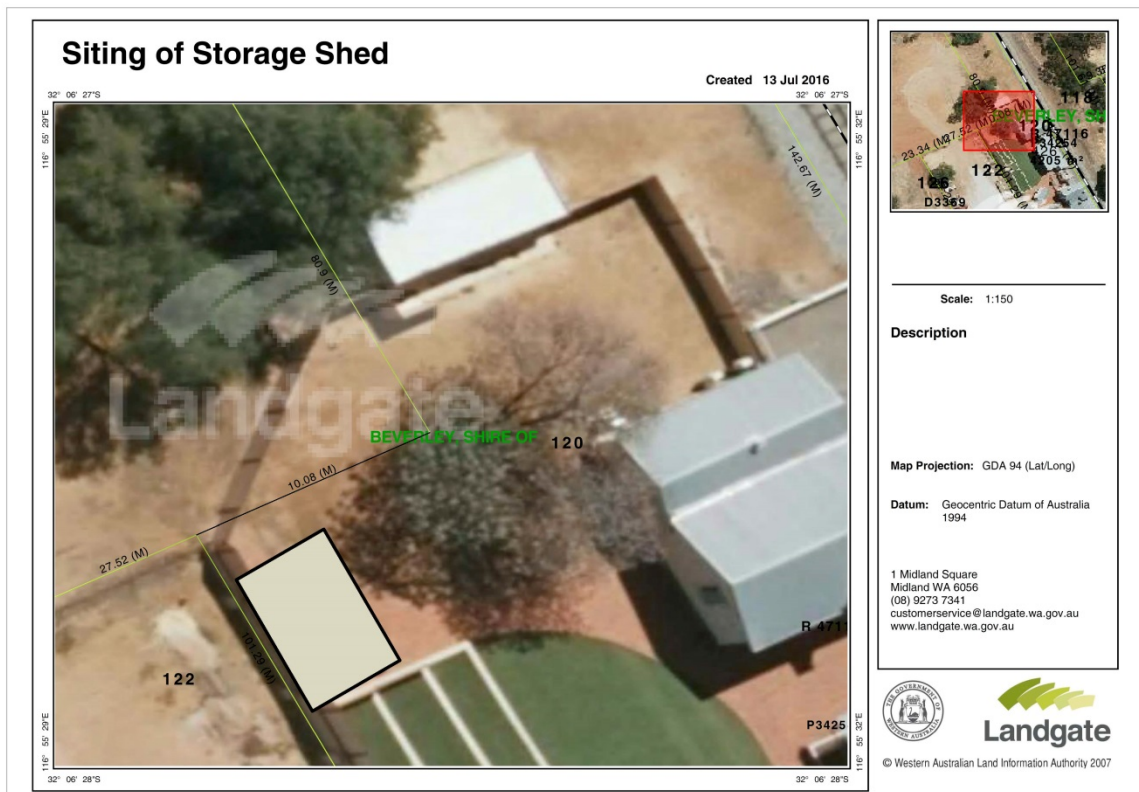
Email: hutchinson@wn.com.au

(08)96471027

0427085511

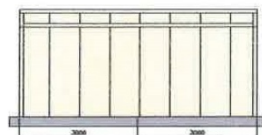
Beverley Station Arts Inc.
120 Vincent Street Beverley WA | PO Box 112 Beverley WA 6304
ABN: 85 607 413 828
www.beverleywa.com

Attachment 9.2

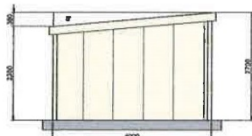


Attachment 9.2

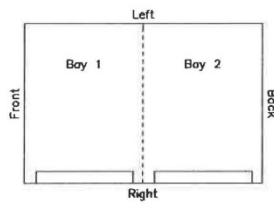
SHIRE OF BEVERLEY
13 JUL 2016
FILE REF: VIN 50049
 CEO SP CESM
 D/CEO BS MO
 MOW EHO



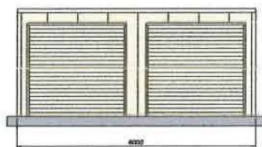
Left Elevation (Internal)



Front Elevation (External)



Back Elevation



Right Elevation (External)

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Interim Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 20 July 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2016 Financial Reports

SUMMARY

Council to consider accepting the interim financial reports for the period ending 30 June 2016.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2015 Ordinary Meeting, item 11.4

COMMENT

The interim monthly financial report for the period ending 30 June 2016 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

Final financials for the 2015/16 financial year will be presented in the audited 2015/16 Annual Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2015/16 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the interim monthly financial report for the month of June 2016 be accepted and material variances be noted.

COUNCIL RESOLUTION

M5/0716

Moved Cr Murray

Seconded Cr Shaw

That the interim monthly financial report for the month of June 2016 be accepted and material variances be noted.

CARRIED 7/0

**SHIRE OF BEVERLEY
INTERIM STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2016**

Description	Budget 2015/16	YTD Budget 2015/16	YTD Actual 2015/16	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,051,715.00	3,051,715.00	3,129,705.99	77,990.99	Penalty Interest \$25,480, Rates Admin Fee received \$4,360, Legal Fees recovered \$9,325, Interim Rate receipts \$6,461 and Interest received on investments \$44,168 greater than anticipated. Rates discount \$2,824, Ex Gratia rates (\$1,001), Instalment Interest (\$3,572), Pensioner Deferred Interest (\$2,000) and Financial Assistance Grant income (\$7,394) lower than anticipated for 2015/16 FY.
Governance	13,110.00	13,110.00	41,968.16	28,858.16	Golf Day Sponsorship \$14,232 received offset by expenditure, Reimbursements for LGMA & WALGA catering \$4,318, various other income inc. Insurance reimbursements \$10,309 greater than anticipated for 2015/16 FY.
Law, Order & Public Safety	127,314.00	127,314.00	339,014.04	211,700.04	BRMP Officer funding received \$154,749 unbudgeted to be offset by expenditure, CESH expense recoup \$51,900 and Animal Control income \$4,234 greater than anticipated for 2015/16 FY.
Health	100.00	100.00	557.59	457.59	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	93,654.00	93,654.00	99,963.78	6,309.78	
Community Amenities	255,110.00	255,110.00	268,827.57	13,717.57	Charges Sullage Dumping \$5,600, Town Planning Fees \$2,014, Grave Digging \$6,993 and Niche Wall Charges \$2,549 greater than anticipated. Drum Muster reimbursement (\$4,592) lower than anticipated for 2015/16 FY.
Recreation & Culture	3,047,806.00	3,047,806.00	141,353.55	(2,906,452.45)	Beverley Cornerstone Project Grant Funding (\$2,920,000) not received. Town Hall hire income \$1,482, Swimming Pool Grant \$2,000, KidSports Grant \$5,000 and Other Income relating to Rec Ground \$6,395 greater than anticipated for 2015/16 FY.
Transport	1,388,186.00	1,388,186.00	1,367,775.52	(20,410.48)	Walk Trails Grant (\$25,000) not received. Vehicle Licensing Commission \$3,106 and Aerodrome charges \$1,540 greater than anticipated for 2015/16 FY.
Economic Activities	81,900.00	81,900.00	109,954.49	28,054.49	Caravan Park revenue \$15,759, Bus Shelter Grant \$5,777, Building Fees \$5,489 and Blarney Advertising Sales \$6,198 greater than anticipated. Standpipe Charges (\$7,625) lower than anticipated due to lower usage for 2015/16 FY.
Other Property & Services	43,100.00	43,100.00	53,400.37	10,300.37	Profit from Private Works \$3,983, Fuel rebate \$5,842 and Sale of Scrap \$1,902 greater than anticipated for 2015/16 FY.
Total Operating Revenue	8,101,995.00	8,101,995.00	5,552,521.06	(2,549,473.94)	
Operating Expenditure					
General Purpose Funding	(197,858.00)	(197,858.00)	(156,180.50)	41,677.50	Rate Notice expense \$1,211, Debt Collection expenses \$10,953 and Admin Expenses reallocated \$28,746 less than anticipated for 2015/16 FY.
Governance	(465,578.00)	(465,578.00)	(426,987.48)	38,590.52	Admin Wages \$70,853, Office Equipment Mtce \$116,530, Consultancy Services \$52,421, Admin Staff Housing expenses \$26,569 and Admin Costs reallocated (\$262,937) lower than anticipated. Admin Leave expenses (\$18,254) and Loss on disposal of assets (\$18,111) greater than anticipated for 2015/16 FY.
Law, Order & Public Safety	(220,430.00)	(220,430.00)	(299,492.34)	(79,062.34)	BRMP Officer expenses (\$63,717) unbudgeted - funded by DFES, Fire Break Compliance (\$3,230) and CESH expenses (\$23,773) - funded by DFES greater than anticipated. Depreciation expense \$3,502, Admin expenses allocated \$5,385 and Pound Mtce \$3,784 lower than anticipated for 2015/16 FY.
Health	(148,009.00)	(148,009.00)	(85,750.62)	62,258.38	EHO contract expense \$2,994, Medical Practice \$7,643, Doctor's Residence \$5,927, Infant Health Building inc. Demolition allocation \$37,752 maintenance costs, Depreciation expense \$6,662 and Admin expenses allocated \$3,034 lower than anticipated YTD.
Education & Welfare	(79,228.00)	(79,228.00)	(52,525.02)	26,702.98	Community Grants and other initiatives expenditure \$19,192 and Admin expenses allocated \$7,130 lower than anticipated for 2015/16 FY.
Housing	(324,475.00)	(324,475.00)	(204,385.04)	120,089.96	Other Housing Maintenance costs \$31,009, Depreciation charge \$80,526 and Admin expense allocated \$8,343 lower than anticipated for 2015/16 FY.
Community Amenities	(522,657.00)	(522,657.00)	(471,867.44)	50,789.56	Kerbside Collection expenditure \$4,602, Refuse Site Mtce \$6,216, Drainage Mtce \$20,582, Collection Dam Mtce \$10,209, NRM Officer \$24,733, TPS Review \$7,000 and other Planning expenditure \$6,530 lower than anticipated. Planning Officer expenses (\$28,307) greater than anticipated for 2015/16 FY.
Recreation & Culture	(1,125,460.00)	(1,125,460.00)	(938,804.71)	186,655.29	Halls \$27,453, Parks & Gardens \$81,778, Recreation Ground \$39,520, Recreation Centre \$2,016, Old School (CRC) \$4,163, Swimming Pool \$5,889 maintenance expenses, Library Salaries & Super \$7,484 and Admin expenses allocated \$18,456 lower than anticipated for 2015/16 FY.

**SHIRE OF BEVERLEY
INTERIM STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2016**

Description	Budget 2015/16	YTD Budget 2015/16	YTD Actual 2015/16	YTD Variance	Notes To Material Variances
Transport	(1,640,955.00)	(1,640,955.00)	(10,473,277.77)	(8,832,322.77)	Asset valuation decrement expensed (\$8,634,206), Infrastructure Depreciation (\$287,058) and Footpath Mtce (\$5,668) greater than expected. Road Mtce \$46,636, Bridge Mtce \$33,638 and Admin Costs Allocated \$18,456 lower than anticipated for 2015/16 FY.
Economic Activities	(379,943.00)	(379,943.00)	(583,667.31)	(203,724.31)	Loss on disposal of Industrial Land unbudgeted (\$308,999). Noxious weed control \$28,035, Avondale Mtce \$24,527, Standpipe Mtce \$15,072, Tourism Initiatives \$8,778 and Admin expenses allocated \$24,624 lower than anticipated for 2015/16 FY.
Other Property & Services	(15,275.00)	(15,275.00)	(16,720.53)	(1,445.53)	
Total Operating Expenditure	(5,119,868.00)	(5,119,868.00)	(13,709,658.76)	(8,589,790.76)	
Net Operating	2,982,127.00	2,982,127.00	(8,157,137.70)	(11,139,264.70)	
Capital Income					
Self-Supporting Loan - Principal Repayment	12,765.00	12,765.00	12,764.65	(0.35)	
Proceeds from Sale of Assets	216,000.00	216,000.00	196,826.27	(19,173.73)	Return on trade in of Plant lower than anticipated for 2015/16 FY.
Total Capital Income	228,765.00	228,765.00	209,590.92	(19,174.08)	
Capital Expenditure					
Land and Buildings	(4,550,000.00)	(4,550,000.00)	(263,511.32)	4,286,488.68	Cornerstone Project \$3,982,191, Town Hall Roof replacement \$73,729, Station Art Gallery Stabilisation \$79,868, Hunt Rd Village Unit Refurbishment \$13,945, Admin Office Fit Out \$36,060, Industrial Land Development \$100,000 and Entry Statement \$7,896 expenditure under budget. TransWA Bus Stop \$11,027 expenditure unbudgeted.
Plant and Equipment	(597,500.00)	(597,500.00)	(601,474.72)	(3,974.72)	
Office Furniture and Equipment	(69,500.00)	(69,500.00)	(41,844.30)	27,655.70	Town Hall Stage Curtain \$19,695, Medical Equipment \$10,000, PC Replacement \$3,068, Furniture Replacement \$2,148 and Samsung Tablets \$1,254, PC Replacement \$3,068 and Chambers Curtain replacement \$1,810 expenditure lower than anticipated. Christmas Decorations (\$8,781) greater than anticipated for 2015/16 FY.
Road Construction	(1,657,601.00)	(1,657,601.00)	(1,218,597.32)	439,003.68	Morbining Rd \$38,443, Yenyening Lakes Rd (Carry Over) \$27,987, Aiken Rd \$8,492, Lennard Rd \$47,756, Deep Pool Rd \$20,888, Nicholas St (Carry Over) \$27,292, Waterhatch Rd (Carry Over) \$39,178, Mandiakon Rd \$10,441 and Ski Rd \$37,843 (Carry Over) expenditure lower than anticipated YTD. Dale Kokeby and Edison Mill Rd Reseals \$102,083 savings - funded by RTR, Traffic Control Plant Purchases \$63,957 allocated to RTR funding.
Other Infrastructure	(438,151.00)	(438,151.00)	(375,871.00)	62,280.00	Dongadilling Bridge (\$14,913) expenditure greater than anticipated. Walk Trail \$25,000 (no funding received) and Storm Water Holding Dams \$52,195 lower than anticipated for 2015/16 FY..
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(66,633.00)	(66,633.00)	(66,631.77)	1.23	
Total Capital Expenditure	(7,379,385.00)	(7,379,385.00)	(2,567,930.43)	4,811,454.57	
Net Capital	(7,150,620.00)	(7,150,620.00)	(2,358,339.51)	4,792,280.49	

**SHIRE OF BEVERLEY
INTERIM STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2016**

Description	Budget 2015/16	YTD Budget 2015/16	YTD Actual 2015/16	YTD Variance	Notes To Material Variances
Adjustments					
Depreciation Written Back	1,221,816.00	1,221,816.00	1,472,693.43	250,877.43	Infrastructure depreciation rates revised following 2014/15 valuation report.
Movement in Leave Reserve Cash Balance	0.00	0.00	7,001.99	7,001.99	Interest earned on Leave Reserves.
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	10,473.21	10,473.21	LSL provision movement.
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	(14,695.41)	(14,695.41)	Deferred Pensioner Rates movement.
(Profit)/Loss on Disposal of Assets Written Back	19,300.00	19,300.00	319,981.52	300,681.52	Loss on disposal of Industrial Land unbudgeted \$308,999.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	8,634,206.00	8,634,206.00	Remaining loss on revaluation of road infrastructure assets expensed and written back.
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	299,382.00	299,382.00	(242,547.79)	(541,929.79)	Interest earned on and funds transferred to Reserve Funds.
New Loan Funds	970,000.00	970,000.00	150,000.00	(820,000.00)	Cornerstone Community Centre loan (\$820,000) not raised.
Opening Surplus/(Deficit)	1,657,995.00	1,657,995.00	1,548,647.75	(109,347.25)	IT Vision implementation expense brought to account in 2014/15 (\$98,026) & 2014/15 Deferred Pensioner rates movement from current to non-current assets (\$11,321.25) brought to account affecting 2014/15 closing balance .
Total Adjustments	4,168,493.00	4,168,493.00	11,885,760.70	7,717,267.70	
CLOSING SURPLUS/(DEFICIT)	0.00	0.00	1,370,283.49	1,370,283.49	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 30 June 2016	
Description	YTD Actual 2015/16
Current Assets	
Cash at Bank	50,224.98
Cash - Unrestricted Investments	1,329,275.71
Cash - Restricted Reserves	2,053,223.23
Cash on Hand	300.00
Accounts Receivable	440,326.00
Self-Supporting Loan - Current	13,563.06
Inventory - Fuel	7,911.26
Total Current Assets	3,894,824.24
Current Liabilities	
Accounts Payable	(365,228.93)
Loan Liability - Current	(85,387.54)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(790,474.49)
Adjustments	
Less Restricted Reserves	(2,053,223.23)
Less Self-Supporting Loan Income	(13,563.06)
Add Leave Reserves - Cash Backed	247,332.49
Add Loan Principal Expense	85,387.54
Total Adjustments	(1,734,066.26)
NET CURRENT ASSETS	1,370,283.49

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
30 June 2016**

Description	Actual 2014/15	YTD Actual 2015/16	Movement
Current Assets			
Cash and Cash Equivalents	3,476,096.95	3,433,023.92	(43,073.03)
Accounts Receivable	416,530.78	440,326.00	23,795.22
Self-Supporting Loan - Current	12,764.65	13,563.06	798.41
Inventory	9,588.89	7,911.26	(1,677.63)
Total Current Assets	3,914,981.27	3,894,824.24	(20,157.03)
Current Liabilities			
Accounts Payable	(423,404.20)	(365,228.93)	58,175.27
Loan Liability - Current	(66,631.77)	(85,387.54)	(18,755.77)
Annual Leave Liability - Current	(190,129.69)	(204,209.06)	(14,079.37)
Long Service Leave Liability - Current	(169,690.04)	(135,648.96)	34,041.08
Total Current Liabilities	(849,855.70)	(790,474.49)	59,381.21
Non-Current Assets			
Non-Current Debtors	83,328.02	98,023.43	14,695.41
Land and Buildings	18,513,678.21	18,085,238.45	(428,439.76)
Plant and Equipment	1,813,878.53	2,201,244.10	387,365.57
Furniture and Equipment	172,530.41	175,385.42	2,855.01
Infrastructure	46,753,025.24	27,350,427.60	(19,402,597.64)
Self-Supporting Loan - Non Current	102,099.41	88,536.35	(13,563.06)
Total Non-Current Assets	67,438,539.82	47,998,855.35	(19,439,684.47)
Non-Current Liabilities			
Loan Liability - Non Current	(1,005,118.12)	(1,069,730.58)	(64,612.46)
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(20,234.37)	(30,707.58)	(10,473.21)
Total Non-Current Liabilities	(1,025,352.49)	(1,100,438.16)	(75,085.67)
Net Assets	69,478,312.90	50,002,766.94	(19,475,545.96)
Equity			
Accumulated Surplus	(46,307,619.52)	(37,907,934.03)	8,399,685.49
Reserves - Cash Backed	(1,810,675.44)	(2,053,223.23)	(242,547.79)
Reserve - Revaluations	(21,360,017.94)	(10,041,609.68)	11,318,408.26
Total Equity	(69,478,312.90)	(50,002,766.94)	19,475,545.96

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2016**

Job #	Job Description	YTD Actual 2015/16
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	1,974.83
RR002	Athol Rd (RoadID: 26) (Maintenance)	1,412.26
RR003	Avoca Rd (RoadID: 98) (Maintenance)	134.38
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	2,231.66
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	559.49
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	3,155.87
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	3,645.75
RR008	Barrington Rd (RoadID: 13) (Maintenance)	6,737.28
RR009	Batemans Rd (RoadID: 78) (Maintenance)	347.17
RR010	Batys Rd (RoadID: 60) (Maintenance)	871.42
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	2,225.46
RR013	Beringer Rd (RoadID: 29) (Maintenance)	1,884.63
RR014	Bethany Rd (RoadID: 148) (Maintenance)	1,498.70
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	898.39
RR017	Bremner Rd (RoadID: 6) (Maintenance)	2,131.49
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	2,450.65
RR019	Bushhill Road (RoadID: 183) (Maintenance)	780.42
RR020	Butchers Rd (RoadID: 20) (Maintenance)	9,060.90
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	1,870.21
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,666.50
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	1,018.70
RR024	Caudle Rd (RoadID: 140) (Maintenance)	64.24
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	3,062.51
RR027	Collins Rd (RoadID: 66) (Maintenance)	2,784.79
RR028	Cookes Rd (RoadID: 61) (Maintenance)	2,143.54
RR029	Corberding Rd (RoadID: 43) (Maintenance)	9,215.38
RR030	County Peak Rd (RoadID: 96) (Maintenance)	184.49
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	24,599.72
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	18,064.78
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	9,016.88
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	16,628.38
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	6,547.06
RR036	Drapers Rd (RoadID: 79) (Maintenance)	438.86
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	2,376.42
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	65,023.90
RR039	Ewert Rd (RoadID: 27) (Maintenance)	2,868.39

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2016**

Job #	Job Description	YTD Actual 2015/16
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	270.19
RR041	Fishers Rd (RoadID: 75) (Maintenance)	495.55
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,123.84
RR043	Gors Rd (RoadID: 30) (Maintenance)	575.66
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	1,324.08
RR045	Heals Rd (RoadID: 95) (Maintenance)	268.78
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,441.36
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	22,756.92
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	8,539.08
RR050	Jas Rd (Maintenance)	674.19
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	134.38
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,291.03
RR053	K1 Rd (RoadID: 85) (Maintenance)	1,634.65
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	381.61
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	3,760.12
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	625.99
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	1,747.35
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	34,101.45
RR060	Lennard Rd (RoadID: 58) (Maintenance)	8,218.39
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	776.29
RR062	Luptons Rd (RoadID: 22) (Maintenance)	13,563.89
RR063	Maitland Rd (RoadID: 39) (Maintenance)	8,348.15
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,809.80
RR065	Manns Rd (RoadID: 59) (Maintenance)	3,634.15
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	6,736.78
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	112.66
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	2,822.34
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	468.55
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	427.35
RR073	Mills Rd (RoadID: 80) (Maintenance)	247.23
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	7,067.92
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,328.06
RR076	Negus Rd (RoadID: 50) (Maintenance)	405.28
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	4,035.72
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	1,315.24
RR079	Patten Rd (RoadID: 53) (Maintenance)	2,099.05

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2016**

Job #	Job Description	YTD Actual 2015/16
RR080	Petchells Rd (RoadID: 38) (Maintenance)	1,011.31
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	537.56
RR082	Pike Rd (RoadID: 45) (Maintenance)	885.65
RR083	Potts Rd (RoadID: 14) (Maintenance)	7,716.88
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	1,443.34
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	4,102.02
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	2,087.94
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	378.44
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,192.13
RR089	Rogers Rd (RoadID: 62) (Maintenance)	247.23
RR090	Rossi Rd (RoadID: 156) (Maintenance)	224.61
RR091	Rumble Rd (Maintenance)	875.30
RR092	Schillings Rd (RoadID: 65) (Maintenance)	3,531.59
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	855.78
RR095	Simmons Rd (RoadID: 101) (Maintenance)	1,332.48
RR096	Sims Rd (RoadID: 155) (Maintenance)	1,040.71
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	4,410.46
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	916.91
RR100	Spavens Rd (RoadID: 44) (Maintenance)	19,292.34
RR101	Springhill Rd (RoadID: 23) (Maintenance)	6,678.90
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	650.93
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	6,444.73
RR105	Thomas Rd (RoadID: 31) (Maintenance)	2,864.17
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	14,615.46
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	627.14
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	5,849.14
RR109	Walgy Rd (RoadID: 42) (Maintenance)	9,593.59
RR110	Walkers Rd (RoadID: 86) (Maintenance)	135.09
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	669.83
RR112	Warradale Rd (RoadID: 67) (Maintenance)	1,300.02
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	16,157.25
RR114	Westdale Rd (RoadID: 166) (Maintenance)	12,967.59
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	325.05
RR116	Woods Rd (RoadID: 68) (Maintenance)	986.64
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	66.14
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	134.38
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	8,764.14

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2016**

Job #	Job Description	YTD Actual 2015/16
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	13,725.52
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	74,839.77
RR999	Rural Roads Various (Maintenance)	44,770.77
Sub Total	Rural Road Maintenance	630,387.51
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	704.21
TS002	Bartram St (RoadID: 114) (Maintenance)	2,001.82
TS003	Brockman St (RoadID: 129) (Maintenance)	437.62
TS004	Brooking St (RoadID: 122) (Maintenance)	1,995.95
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	612.58
TS008	Council Rd (RoadID: 149) (Maintenance)	9,000.04
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	458.29
TS011	Delisle St (RoadID: 120) (Maintenance)	204.69
TS012	Dempster St (RoadID: 111) (Maintenance)	2,115.37
TS013	Duffield St (RoadID: 160) (Maintenance)	285.64
TS014	Edward St (RoadID: 107) (Maintenance)	992.72
TS015	Elizabeth St (RoadID: 131) (Maintenance)	202.78
TS016	Ernest Drv (RoadID: 135) (Maintenance)	162.20
TS017	Forrest St (RoadID: 103) (Maintenance)	9,573.51
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	2,312.32
TS021	Hamersley St (RoadID: 130) (Maintenance)	391.58
TS022	Harper St (RoadID: 109) (Maintenance)	691.09
TS023	Hope St (RoadID: 115) (Maintenance)	3,412.97
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	3,571.17
TS027	Husking St (RoadID: 117) (Maintenance)	168.07
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	2,972.39
TS030	Langsford St (RoadID: 152) (Maintenance)	2,788.98
TS031	Lennard St (RoadID: 113) (Maintenance)	693.98
TS032	Ludgate St (RoadID: 143) (Maintenance)	7,920.03

<p align="center">SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 June 2016</p>		
Job #	Job Description	YTD Actual 2015/16
TS033	Lukin St (RoadID: 104) (Maintenance)	3,842.62
TS034	McNeil St (RoadID: 141) (Maintenance)	134.38
TS035	Monger St (RoadID: 116) (Maintenance)	85.77
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	4,824.74
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	7,381.34
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	218.26
TS042	Richardson St (RoadID: 124) (Maintenance)	4,258.71
TS043	Seabrook St (RoadID: 118) (Maintenance)	356.89
TS044	Sewell St (RoadID: 119) (Maintenance)	192.36
TS045	Shed St (RoadID: 136) (Maintenance)	91.26
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	1,018.78
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	9,834.81
TS050	Wright St (RoadID: 150) (Maintenance)	44.18
TS051	Great Southern Hwy (Maintenance)	39.00
TS888	Tree Lopping - Town Streets (Maintenance)	5,310.83
TS999	Town Streets Various (Maintenance)	19,385.41
Sub Total	Town Streets Maintenance	110,689.34
Total	Road Maintenance	741,076.85

**SHIRE OF BEVERLEY
INVESTMENT OF SURPLUS FUNDS
AS AT 30 June 2016**

Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	96,565.82				
	Office Equipment	20,291.35				
	Airfield Emergency	36,279.07				
	Plant	107,586.08				
	Bush Fire Fighters	117,033.10				
	Building	359,513.39				
	Recreation Ground	374,511.33				
	Cropping Committee	337,941.20				
	Avon River Development	23,522.95				
	Annual Leave	150,766.67				
	Community Bus	38,334.43				
	Road Construction	356,199.84				
	Senior Housing	34,678.00	2,053,223.23	3 mths	2.85%	26/09/2016
2902-40204	Online Saver ANZ	119,651.78	119,651.78	Ongoing	0.95%	Ongoing
1957240	Term Deposit Bendigo	205,086.95	205,086.95	3 mths	2.65%	8/09/2016
9748-47787	Term Deposit ANZ	400,000.00	400,000.00	3 mths	3.00%	11/07/2016
9754 35231	Term Deposit ANZ	604,536.98	604,536.98	2 mths	2.15%	9/08/2016
	Total		3,382,498.94			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 20 July 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2016 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of June 2016.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

June 2016:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

09 June 16	1454-1454	(1)	\$ 245.93	(authorised by CEO S Gollan and Cr K Murray)
15 June 16	1455-1455	(1)	\$ 1,929.25	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 16	1456-1457	(2)	\$ 13,451.39	(authorised by DCEO S Marshall and Cr K Murray)
24 June 16	1458-1458	(1)	\$ 7,572.90	(authorised by DCEO S Marshall and Cr D White)
30 June 16	1459-1459	(1)	\$ 25.50	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for June 2016 incl			\$ 23,224.97	previously paid.

EFT vouchers

02 June 16	1-41	(41)	\$ 50,638.04	(authorised by CEO S Gollan and DCEO S Marshall)
09 June 16	EFT 1153-1161	(9)	\$ 25,767.66	(authorised by DCEO S Marshall and Cr K Murray)
16 June 16	1-41	(41)	\$ 52,146.33	(authorised by CEO S Gollan and DCEO S Marshall)
16 June 16	EFT 1163-1187	(25)	\$ 51,028.29	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 16	EFT 1188-1189	(2)	\$ 10,350.95	(authorised by DCEO S Marshall and Cr K Murray)
24 June 16	EFT 1191-1197	(7)	\$ 61,881.58	(authorised by DCEO S Marshall and Cr D White)
30 June 16	1-42	(42)	\$ 51,221.74	(authorised by DCEO S Marshall and Cr K Murray)
30 June 16	EFT 1199-1201	(3)	\$ 36,755.95	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for June 2016 incl			\$ 339,790.54	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for June 2016 incl \$ 0.00 previously paid.

EFT vouchers

24 June 16	EFT 1190-1190	(1)	\$ 150.00	(authorised by DCEO S Marshall and Cr D White)
30 June 16	EFT 1198-1198	(1)	\$ 100.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for June 2016 incl			\$ 250.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 113,771.64 previously paid.

(4) **Credit Card** Payments totalling \$ 4,531.18 previously paid.

COUNCIL RESOLUTION

M6/0716

Moved Cr Gogol

Seconded Cr Davis

That the List of Accounts as presented, be received:

June 2016:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 June 16	1454-1454	(1)	\$	245.93	(authorised by CEO S Gollan and Cr K Murray)
15 June 16	1455-1455	(1)	\$	1,929.25	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 16	1456-1457	(2)	\$	13,451.39	(authorised by DCEO S Marshall and Cr K Murray)
24 June 16	1458-1458	(1)	\$	7,572.90	(authorised by DCEO S Marshall and Cr D White)
30 June 16	1459-1459	(1)	\$	25.50	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for June 2016 incl \$ 23,224.97

previously paid.

EFT vouchers

02 June 16	1-41	(41)	\$	50,638.04	(authorised by CEO S Gollan and DCEO S Marshall)
09 June 16	EFT 1153-1161	(9)	\$	25,767.66	(authorised by DCEO S Marshall and Cr K Murray)
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16 June 16	EFT 1163-1187	(25)	\$	51,028.29	(authorised by CEO S Gollan and DCEO S Marshall)
21 June 16	EFT 1188-1189	(2)	\$	10,350.95	(authorised by DCEO S Marshall and Cr K Murray)
24 June 16	EFT 1191-1197	(7)	\$	61,881.58	(authorised by DCEO S Marshall and Cr D White)
30 June 16	1-42	(42)	\$	51,221.74	(authorised by DCEO S Marshall and Cr K Murray)
30 June 16	EFT 1199-1201	(3)	\$	36,755.95	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2016 incl \$ 339,790.54 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for June 2016 incl \$ 0.00 previously paid.

EFT vouchers

24 June 16	EFT 1190-1190	(1)	\$	150.00	(authorised by DCEO S Marshall and Cr D White)
30 June 16	EFT 1198-1198	(1)	\$	100.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2016 incl \$ 250.00 previously paid.

(3) Direct Debit Payments totalling \$ 113,771.64 previously paid.

(4) Credit Card Payments totalling \$ 4,531.18 previously paid.

CARRIED 7/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1153	09-Jun-2016	Avon Blinds	Chambers: Vertical Blinds	(1,199.00)	
EFT Pymt	EFT 1154	09-Jun-2016	Avon Waste	1,948 Bin Collection FE 27 May 16 inc Recycling Bins & 1 x Recycling Collection	(4,530.22)	
EFT Pymt	EFT 1155	09-Jun-2016	BDF - Beverley Dome Fuel & Hire	4,000 L diesel @ \$1.1471/L inc	(4,588.40)	
EFT Pymt	EFT 1156	09-Jun-2016	Beverley Electrical Services (BES)	Town Dam: New pump & installation	(3,205.32)	
EFT Pymt	EFT 1157	09-Jun-2016	Dawsons Concrete & Reinforcing	Concrete: Stormwater Holding Dams & Forrest St Reinstatement	(8,360.00)	
EFT Pymt	EFT 1158	09-Jun-2016	FACET - Forum Advocating Cultural & Ecotourism Inc	2016 Forum: K McLean Registration 13 - 14 Jun 2016	(300.00)	
EFT Pymt	EFT 1159	09-Jun-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1160	09-Jun-2016	Michael Wilson	2016-06 Jun: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1161	09-Jun-2016	WA Treasury Corporation	Loan 112 - DEB 35 of 39, Interest (Frail Aged Lodge)	(3,293.72)	(25,767.66)
EFT Pymt	EFT 1163	15-Jun-2016	APRA Ltd (Aust Performing Right Assoc Ltd)	16/17 yr Lic for public perform &/or communication of copyright music	(104.94)	
EFT Pymt	EFT 1164	15-Jun-2016	Beverley Agricultural Society	15/16 Donation	(1,650.00)	
EFT Pymt	EFT 1165	15-Jun-2016	Beverley Amatuer Swimming Club	Kidsport Funding: Reimbursement of 4 vouchers	(440.00)	
EFT Pymt	EFT 1166	15-Jun-2016	Beverley Electrical Services (BES)	Hunt Rd Village: Septic tank high water level alarm	(1,002.73)	
EFT Pymt	EFT 1167	15-Jun-2016	Beverley Netball Club Inc	Kidsport Funding: Reimbursement of Kidsport Vouchers x 2	(250.00)	
EFT Pymt	EFT 1168	15-Jun-2016	Beverley Newsagency	May 2016 Purchases	(54.70)	
EFT Pymt	EFT 1169	15-Jun-2016	Brookton Plumbing	Amenities Bldg: Pump out grease trap	(540.00)	
EFT Pymt	EFT 1170	15-Jun-2016	Budget Rent a Car (Busby Investments)	BRMP Officer Vehicle Hire: Apr - May 16	(2,853.08)	
EFT Pymt	EFT 1171	15-Jun-2016	CDA Air & Solar (Ventruue Imports Pty Ltd)	Residences: 5 x Winter Service Close Downs	(528.00)	
EFT Pymt	EFT 1172	15-Jun-2016	DORMA Australia P/L	Bi Annual Service of Automatic Front Doors (Silver Mtce Agreement)	(132.00)	
EFT Pymt	EFT 1173	15-Jun-2016	Dept of Fire & Emergency Services (DFES)	15/16 ESLB - 4th Quarter Pymt	(9,597.68)	
EFT Pymt	EFT 1174	15-Jun-2016	John Hansen	Reimbursements	(302.95)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1175	15-Jun-2016	Kathryn Joyce Badger	Rates refund for assessment A33 94 Vincent St Beverley 6304	(500.00)	
EFT Pymt	EFT 1176	15-Jun-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1177	15-Jun-2016	Limitless Promotions	900 x Dog and Cat strap tags	(356.50)	
EFT Pymt	EFT 1178	15-Jun-2016	OCLC (UK) Ltd	2016/17 Amlib Software Support & Maintenance	(1,333.64)	
EFT Pymt	EFT 1179	15-Jun-2016	RA-AN Enterprises	Storm Water Holding Dams: Excavation for drain, remove stockpile	(18,018.00)	
EFT Pymt	EFT 1180	15-Jun-2016	Ralph Beattie Bosworth Pty Ltd	Beverley Cornerstone Project: Preparation of Estimate	(2,805.00)	
EFT Pymt	EFT 1181	15-Jun-2016	Shire of Brookton	2016-04 Apr Town Planning Scheme - Stefan de Beer	(6,522.68)	
EFT Pymt	EFT 1182	15-Jun-2016	Specialised Tree Service	Remove branches from around ILU buildings	(440.00)	
EFT Pymt	EFT 1183	15-Jun-2016	Telstra Damage Cost Recovery & Management (DCR&M)	Damages: 169 Vincent St	(1,958.23)	
EFT Pymt	EFT 1184	15-Jun-2016	Toll NQX Express	Freight Charges: 29 Apr 16	(103.16)	
EFT Pymt	EFT 1185	15-Jun-2016	WA Contract Ranger Services	Ranger Services: 24 - 26 May 16	(374.00)	
EFT Pymt	EFT 1186	15-Jun-2016	York Junior Football Club	Kidsport Funding: Reimbursement of Kidsport Vouchers x 2	(120.00)	
EFT Pymt	EFT 1187	15-Jun-2016	Zurich Australian Insurance Ltd	Claim 633516739 - Excess fee re BE030	(1,000.00)	(51,028.29)
EFT Pymt	EFT 1188	21-Jun-2016	Dpt of Environmental Regulation	2016/17 Landfill License	(1,026.81)	
EFT Pymt	EFT 1189	21-Jun-2016	WA Treasury Corporation	Loan 117 (Bowling Club Artificial Surfacing) - Deb 19 of 30	(9,324.14)	(10,350.95)
EFT Pymt	EFT 1191	24-Jun-2016	BDF - Beverley Dome Fuel & Hire	4,005 L diesel @ \$1.1410/L inc	(4,569.70)	
EFT Pymt	EFT 1192	24-Jun-2016	Beverley Country Kitchen (BCK)	Council Meet: 24 May 2016	(406.00)	
EFT Pymt	EFT 1193	24-Jun-2016	Cr Lewis Campbell Shaw	15/16 Cr Year Remuneration: Oct 2015 - Sep 2016 (1 of 2 pymts)	(2,250.00)	
EFT Pymt	EFT 1194	24-Jun-2016	Glenda Ferris	Water Harvest Opening, 10 Jun 2016: Afternoon Tea	(240.00)	
EFT Pymt	EFT 1195	24-Jun-2016	Shire of Beverley	Vehicle Registrations - Expiry to 30 Jun 2017	(7,572.90)	
EFT Pymt	EFT 1196	24-Jun-2016	WA Contract Ranger Services	Ranger Services: 02 - 09 Jun 16	(724.62)	
EFT Pymt	EFT 1197	24-Jun-2016	WA Treasury Corporation	Loan 118 (Function & Rec Centre) - Deb 06 of 33: Jun 16 repayment	(46,118.36)	(61,881.58)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1199	30-Jun-2016	Beverley Newsagency	Jun 2016 Purchases	(571.15)	
EFT Pymt	EFT 1200	30-Jun-2016	E & MJ Rosher P/L	Asset 25003 (PTRAO3): 2016 Kubota Tractor - BE023	(36,143.80)	
EFT Pymt	EFT 1201	30-Jun-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	(36,755.95)
Cheque #	1454	09-Jun-2016	Neville James Mclean	Rates refund for assessment A51642 Lot 25868 McLean Rd Bally Bally 6304	(245.93)	
Cheque #	1455	15-Jun-2016	Telstra	2016-06 Jun Telephone Accounts	(1,929.25)	
Cheque #	1456	21-Jun-2016	Synergy	Various power accounts	(5,109.30)	
Cheque #	1457	21-Jun-2016	Water Corporation	Water use - Swim Pool: 06 Apr - 02 Jun 16	(8,342.09)	
Cheque #	1458	24-Jun-2016	Shire of Beverley	Vehicle Registrations - Expiry to 30 Jun 2017	(7,572.90)	
Cheque #	1459	30-Jun-2016	Please Pay Cash	Admin Bldg: First Aid Supplies	(25.50)	(23,224.97)
Direct Debit	10	01-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,662.25)	
Direct Debit	10	09-Jun-2016	3 - Payments for DOT	Payments for DOT	(3,468.75)	
Direct Debit	10	10-Jun-2016	3 - Payments for DOT	Payments for DOT	(4,256.10)	
Direct Debit	10	13-Jun-2016	3 - Payments for DOT	Payments for DOT	(8,388.70)	
Direct Debit	10	14-Jun-2016	3 - Payments for DOT	Payments for DOT	(4,752.50)	
Direct Debit	10	15-Jun-2016	3 - Payments for DOT	Payments for DOT	(5,132.60)	
Direct Debit	10	16-Jun-2016	3 - Payments for DOT	Payments for DOT	(1,568.25)	
Direct Debit	10	17-Jun-2016	3 - Payments for DOT	Payments for DOT	(6,808.90)	
Direct Debit	10	20-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,313.20)	
Direct Debit	10	21-Jun-2016	3 - Payments for DOT	Payments for DOT	(3,589.85)	
Direct Debit	10	22-Jun-2016	3 - Payments for DOT	Payments for DOT	(7,819.55)	
Direct Debit	10	23-Jun-2016	3 - Payments for DOT	Payments for DOT	(4,530.85)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	10	24-Jun-2016	3 - Payments for DOT	Payments for DOT	(9,021.85)	
Direct Debit	10	27-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,846.00)	
Direct Debit	10	28-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,666.40)	
Direct Debit	10	29-Jun-2016	3 - Payments for DOT	Payments for DOT	(15,649.40)	
Direct Debit	10	30-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,307.60)	
Direct Debit	10	02-Jun-2016	3 - Payments for DOT	Payments for DOT	(1,084.65)	
Direct Debit	10	03-Jun-2016	3 - Payments for DOT	Payments for DOT	(1,416.30)	
Direct Debit	10	07-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,752.45)	
Direct Debit	10	08-Jun-2016	3 - Payments for DOT	Payments for DOT	(2,848.05)	(95,884.20)
Direct Debit	10	01-Jun-2016	6 - Westnet Payments	Westnet payments	(66.00)	(66.00)
Direct Debit	10	01-Jun-2016	7 - CBA Merchant Fee	CBA Merchant Fee	(95.72)	(95.72)
Direct Debit	10	03-Jun-2016	7 - CBA Merchant Fee	CBA Merchant Fee - POS Fee	(23.66)	(23.66)
Direct Debit	10	06-Jun-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	(76.00)	(76.00)
Direct Debit	10	08-Jun-2016	10 - Ixom - Chlorine Gas	IXOM - Chlorine Gas	(28.64)	(28.64)
Direct Debit	10	24-Jun-2016	1 - Bank Charges	Bank Charges - Stop Payment Fee	(15.00)	(15.00)
Direct Debit	10	29-Jun-2016	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(82.50)
Direct Debit	DD 612.1	14-Jun-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 612.2	14-Jun-2016	WA Super	Payroll deductions	(7,057.20)	
Direct Debit	DD 612.3	14-Jun-2016	Kinetic Super	Superannuation contributions	(141.49)	
Direct Debit	DD 612.4	14-Jun-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(660.27)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 612.5	14-Jun-2016	Australian Super	Superannuation contributions	(177.26)	(8,810.01)
Direct Debit	DD 629.1	28-Jun-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 629.2	28-Jun-2016	WA Super	Payroll deductions	(7,160.29)	
Direct Debit	DD 629.3	28-Jun-2016	Kinetic Super	Superannuation contributions	(141.49)	
Direct Debit	DD 629.4	28-Jun-2016	Colonial First State Super (Moulton Clare)	Superannuation contributions	(53.26)	
Direct Debit	DD 629.5	28-Jun-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(380.88)	
Direct Debit	DD 629.6	28-Jun-2016	Australian Super	Superannuation contributions	(180.20)	(8,689.91)
Direct Debit	EFT 1162	13-Jun-2016	Credit Card - Shire of Beverley	Purchases for May 2016	(4,531.18)	(4,531.18)
PAYMENTS RAISED IN CURRENT MONTH					(327,312.22)	(327,312.22)
WAGES & SALARIES						
EFT Pymt		02-Jun-2016	Wages & Salaries	FE - 31 May 2016	(50,638.04)	
EFT Pymt		16-Jun-2016	Wages & Salaries	FE - 14 Jun 2016	(52,146.33)	
EFT Pymt		30-Jun-2016	Wages & Salaries	FE - 28 Jun 2016	(51,221.74)	
WAGES & SALARIES					(154,006.11)	(154,006.11)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1454	09-Jun-2016	Neville James Mclean	Rates refund for assessment A51642 Lot 25868 McLean Rd Bally Bally 6304	245.93	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					245.93	245.93
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
EFT Pymt	EFT 1151	31-May-2016	BDF - Beverley Dome Fuel & Hire	ULP - 4000L	(9,135.90)	
EFT Pymt	EFT 1152	31-May-2016	Game On Contracting	Carting of Gravel for Railway Street	(3,591.50)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
Direct Debit	DD 603.1	31-May-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)		
Direct Debit	DD 603.2	31-May-2016	WA Super	Payroll deductions	(7,162.19)		
Direct Debit	DD 603.3	31-May-2016	Kinetic Super	Superannuation contributions	(141.49)		
Direct Debit	DD 603.4	31-May-2016	Colonial First State Super (Moulton Clare)	Superannuation contributions	(53.69)		
Direct Debit	DD 603.5	31-May-2016	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(293.57)		
Direct Debit	DD 603.6	31-May-2016	Australian Super	Superannuation contributions	(178.30)		
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(21,330.43)	(21,330.43)	
TRANSFERS to TRUST							
					TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS							
Transfer		29-Jun-2016	ANZ Investment 9701-42341	Funds Tfr for Investment	(189,794.00)		
					INVESTMENTS	(189,794.00)	(189,794.00)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(692,196.83)	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT							
Credit Card	105819	11-May-2016	Acu-Tech	Storm Water Harvesting Project: Poly Pipe Fittings	717.54		
Credit Card	R1340	12-May-2016	WA Planning Commission	Bev Cornerstone Project: Lodgement of Subdivision Applications	3,044.94		
Credit Card	DRONE	17-May-2016	Indiegogo	BRMPC: Onagofly ProKit Drone	459.10		
Credit Card	PTRL13&14	19-May-2016	Shire of Beverley: DoT	BE70181 (PTRL13), BE70182 (PTRL14): Licencing	86.60		
Credit	1441/16	20-May-2016	Dept of Health Pharmaceutical	Industrial Poisons Permit 1441 to store chlorine at Bev	223.00		

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Card			Services	Swimming Pool		
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					4,531.18	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
EFT Pymt	EFT 1190	24-Jun-2016	Annette Maree Williams	Refund of Bond Amenities Bldg Hire - 20 Jun 2016	(150.00)	
EFT Pymt	EFT 1198	30-Jun-2016	Shire of Beverley	Bond Forfeits: T105 (Rec 2193) & T98 (Rec 1176)	(100.00)	
PAYMENTS RAISED IN CURRENT MONTH					(250.00)	(250.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1479	03-Nov-2015	Cr Lewis Campbell Shaw	Refund of Nomination Bond Oct 15 Election	(80.00)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(80.00)	(80.00)
OTHER AMENDMENTS/GENERAL JOURNALS						
Direct Debit		24-Jun-2016	ANZ Bank	Stop payment fee (incorrectly deducted from the Trust account)	(15.00)	
OTHER AMENDMENTS/GENERAL JOURNALS					(15.00)	(15.00)
TOTAL EXPENDITURE for TRUST ACCOUNT						(345.00)
TOTAL EXPENDITURE as reconciled to the June 2016 BANK STATEMENTS						
					Municipal Account Expenditure	(692,196.83)
					Trust Account Expenditure	(345.00)
TOTAL EXPENDITURE for June 2016					(692,541.83)	

11.3 2016/17 Material Variances

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 13 July 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

That the Corporate Strategy Committee recommend to Council the material variance reporting parameters for 2016/17.

BACKGROUND

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2015 Ordinary Meeting.

COMMENT

At the 12 July Corporate Strategy Committee Meeting, the Committee was satisfied with the current level of reporting, and recommends to Council that no change to the reporting parameters is required.

STATUTORY ENVIRONMENT

Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996* provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2016/17 financial year be adopted.

COUNCIL RESOLUTION

M7/0716

Moved Cr Murray

Seconded Cr Davis

That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2016/17 financial year be adopted.

CARRIED 7/0

2:35pm – Before any consideration of Item 11.4, Cr White declared an interest of impartiality given that he is an Executive Member of the Beverley Community Resource Centre Management Committee.

11.4 2016/17 Budget – Fees and Charges – Community Resource Centre

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 13 July 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0275
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Draft 2016/17 Fees and Charges

SUMMARY

Council to approve the inclusion of a lease charge to the Community Resource Centre in the Fees and Charges schedule for the 2016/17 financial year as recommended by the Corporate Strategy Committee.

BACKGROUND

The Shire of Beverley's Schedule of Fees and Charges is reviewed annually and forms part of Council's Annual Budget.

COMMENT

For some months the Community Resource Centre has been paying a \$90 per week lease charge for the use of the Old School Building, Vincent Street.

This charge was not included in the 2015/16 Fees and Charges schedule and it has not been set by Council, rather the CRC Committee have decided to pay the lease fee in recognition of the use of a Council owned asset.

It is suggested that Council formally set a lease fee for the use of the Old School Building and that the Lease agreement be updated appropriately. Currently, the lease agreement stipulates that \$1.00 for 10 years be paid.

Some consideration may be given to the commercial nature of the CRC operation but also to the services it provides to the community, which otherwise may be expected to be provided by Council.

At the 12 July 2016 Corporate Strategy Committee Meeting, the committee resolved to recommend to Council that a \$90 per week charge for use of the Old School Building, Vincent Street, payable by the Community Resource Centre be included in the 2016/17 Fees and Charges Schedule.

STATUTORY ENVIRONMENT

Section 6.16 of the *Local Government Act* provides that:

- (1) a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- (2) A fee or charge may be imposed for the following

- a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
 - b. Supplying a service or carrying out work at the request of a person
 - c. Subject to section 5.94, providing information from local government records;
 - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorization or certificate;
 - e. Supplying goods;
 - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
- a. Imposed (by absolute majority) during a financial year; and
 - b. Amended (by absolute majority) from time to time during a financial year.

Section 6.17 further provides:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
 - a. The cost to the local government of providing the service or goods;
 - b. The importance of the service or goods to the community; and
 - c. The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - a. Under section 5.96;
 - b. Under section 6.16 (2) (d); or
 - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
- (4) Regulations may –
 - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b. Limit the amount of a fee or charge in prescribed circumstances.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to –

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of –

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Section 41 of the *Health Act* provides that every local government may from time to time, as occasion may require, make and levy as aforesaid and cause to be collected an annual rate for the purpose of providing for the proper performance of all or any of the services mentioned in section 112, and the maintenance of any sewerage works constructed by the local government under Part IV. Such annual rate shall not exceed —

- (a) 12 cents in the dollar on the gross rental value; or
- (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple, provided that the local government may direct that the minimum annual amount payable in respect of any one separate tenement shall not be less than \$1.

Provided also, that where any land in the district is not connected with any sewer, and a septic tank or other sewerage system approved by the local government is installed and used upon such land by the owner or occupier thereof for the collection, removal, and disposal of nightsoil, urine, and liquid wastes upon such land, the local government may by an entry in the rate record exempt such land from assessment of the annual rate made and levied under this section, and, in lieu of such annual rate, may, in respect of such land, make an annual charge under and in accordance with section 106 for the removal of refuse from such land.

Section 112 of the *Health Act* provides that:

- (1) A local government may, and when the Executive Director, Public Health so requires, shall undertake or contract for the efficient execution of the following works within its district, or any specified part of its district:
 - (a) The removal of house and trade refuse and other rubbish from premises.
 - (b) The supply of disinfectants for the prevention or control of disease, and pesticides for the destruction of pests.
 - (c) The cleansing of sanitary conveniences and drains.
 - (d) The collection and disposal of sewage.
 - (e) The cleaning and watering of streets.
 - (f) The providing, in proper and suitable places, of receptacles for the temporary deposit of refuse and rubbish collected under this section.
 - (g) The providing of suitable places, buildings, and appliances for the disposal of refuse, rubbish and sewage.
 - (ga) The construction and installation of plant for the disposal of refuse, rubbish and sewage.
 - (h) The collection and disposal of the carcasses of dead animals, provided that it shall not be lawful to deposit nightsoil in any place where it will be a nuisance or injurious or dangerous to health.
- (2) Any local government which has undertaken or contracted for the efficient execution of any such work as aforesaid within its district or any part thereof may by local law prohibit any person executing or undertaking the execution of any of the work undertaken or contracted for within the district or within such part thereof as aforesaid, as the case may be, so long as the local government or its contractor executes or continues the execution of the work or is prepared and willing to execute or continue the execution of the work.

- (3) After the end of the year 1934 no nightsoil collected in one district shall be deposited in any other district, except with the consent of the local government of such other district, or of the Executive Director, Public Health.

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
 - (a) not less than 60 days after the day on which the notice is given; and
 - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased, but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
 - (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
 - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* (Local government may impose waste collection rate) provides:

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
 - (a) 12 cents in the dollar on the gross rental value; or
 - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

FINANCIAL IMPLICATIONS

Draft 2016/17 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That a \$90 per week charge for use of the Old School Building, Vincent Street, payable by the Community Resource Centre be included in the 2016/17 Fees and Charges Schedule.

COUNCIL RESOLUTION

M8/0716

Moved Cr Alexander

Seconded Cr Shaw

That a \$90 per week charge for use of the Old School Building, Vincent Street, payable by the Community Resource Centre be included in the 2016/17 Fees and Charges Schedule.

CARRIED 7/0

11.5 2016/17 Budget – Rates

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 13 July 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Rate Models (included in draft 2016/17 Budget Document)

SUMMARY

The Corporate Strategy Committee recommend to Council that rate revenue be raised by 3% for the 2016/17 financial year.

BACKGROUND

At the 12 July Corporate Strategy Meeting, the Committee deliberated a 4% increase in rate revenue, however resolved to increase the rates by 3%.

COMMENT

Under the Integrated Planning Framework, forward forecasting in the Shire of Beverley's 10 Year Long Term Financial Plan allows an annual rate increase of 6%. However, having consideration for the current economic climate, it is proposed that a reduced rate revenue increase of 3% be imposed.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community.

Council is relying heavily on its carried forward surpluses and grant funding to sustain its Capital program, particularly the Road Construction program.

The proposed 3% increase in Rate Revenue translates to an increase in Rate funding of \$82,181 in the 2016/17 financial year.

This additional revenue will be used to fund the following 2016/17 Operational initiatives:

- An increase in staff wages of 2.4% in line with the national minimum wage increase (estimated expense increase including Superannuation of \$45,000);
- Creation of a Tourism Officer Position to progress the Beverley Tourism Planning Project (estimated expense increase of \$28,000);
- Revaluation of Councils Building Assets (estimated expense of \$35,000) to comply with legislation;
- Employment of an Asset Management Consultant to aid in legislative compliance (estimated cost of \$36,000);
- A full contract gravel sheeting program (estimated expense of \$200,000); and
- A full contract winter and summer roadside spraying program (estimated cost of \$50,000).

Provisions included in the draft 2016/17 that were deferred, reduced or removed included;

- The completion of a Building Asset Componentisation Report (estimated cost of \$46,000);
- Old Courthouse Roof Resheeting (estimated \$35,000);
- Replacement of Vincent Street Bin Surrounds (estimated \$10,000);
- Avondale Project Officer (reduced by \$30,000);
- Environmental Officer (reduced by \$10,000); and
- Upgrade to the RV Area (estimated \$10,000).

When setting the Rate increase for 2016/17, consideration has been given to Rate payers' general ability to pay. Broad acre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices. A 3% Rate increase, takes these factors into account.

Other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. This has also been considered when setting the 3% increase.

Additionally, it is proposed that the 10% discount, applicable to Rates payments received by the due date, be continued.

The proposed increase in Rate in the Dollar values and minimums (with a comparison to 2015/16 figures) are as follows:

	<u>2015/16</u>	<u>2016/17</u>
Gross Rental Value	\$0.105079	\$0.107217
Gross Rental Value Minimum	\$769.00	\$792.00
Unimproved Value	\$0.008964	\$0.009223
Unimproved Value Minimum	\$769.00	\$792.00

Please note that a percentage increase in total Rate revenue does not translate to the same percentage increase in the rate-in-dollar amount. This is due to changes in UV and GRV valuations which are affected by a number of factors throughout the year including revaluations by the Valuer General (Landgate), land amalgamations and subdivisions. Changes made to minimum rate charges will also change the number of properties which attract the minimum rate and therefore alter the number of UV and GRV properties which make up the total general rate valuation pool.

STATUTORY ENVIRONMENT

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.

- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
- (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
- (a) 4 equal or nearly equal instalments; or
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
- (a) by a single payment; or
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and
 - (c) prohibit or regulate any matters relating to payments by instalments; and
 - (d) provide for the time when, and manner in which, instalments are to be paid; and
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferrals) Act 1992*, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —
- (a) a rate or service charge (or any instalment of a rate or service charge); and
 - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That Council:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2017 be as follows:

Gross Rental Value	\$0.107217
Gross Rental Value Minimum	\$792.00
Unimproved Value	\$0.009223
Unimproved Value Minimum	\$792.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 8 August 2016.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;

1 st Instalment	12 September 2016
2 nd Instalment	14 November 2016
3 rd Instalment	16 January 2017
4 th Instalment	16 March 2017

COUNCIL RESOLUTION

M9/0716

Moved Cr White

Seconded Cr Gogol

That Council:

In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2017 be as follows:

Gross Rental Value	\$0.107217
Gross Rental Value Minimum	\$792.00
Unimproved Value	\$0.009223
Unimproved Value Minimum	\$792.00

1. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 8 August 2016.
2. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
3. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
4. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;
1st Instalment 12 September 2016
2nd Instalment 14 November 2016
3rd Instalment 16 January 2017
4th Instalment 16 March 2017

CARRIED BY ABSOLUTE MAJORITY 7/0

11.6 2016/17 Budget

SUBMISSION TO: Ordinary Council Meeting 12 July 2016
REPORT DATE: 13 July 2016
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2016/17 Budget in Statutory Format (separate cover)

SUMMARY

The Corporate Strategy Committee recommend to Council that the draft 2016/17 Budget be adopted.

BACKGROUND

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2016/17 Budget preparation has been underway since February 2016, with periodical meetings of Council Committees being held to determine the Capital Purchase Program for 2016/17.

The Corporate Strategy Committee reviewed the detailed workings and made cuts from the Capital Works programme to incorporate a 3% rate increase at its 12 July 2016 meeting.

The Committee resolved to recommend to Council that the proposed balanced draft 2016/17 Budget be adopted by Council.

COMMENT

Presented is the balanced 2016/17 Budget in statutory format as required.

Please note that 2015/16 Carried Forward balances may change as a result of End Of Year processing and Final Audit which will impact on the Budget closing balance.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
 - a. the expenditure by the local government;
 - b. the revenue and income, independent of general rates, of the local government; and
 - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
 - a. Particulars of the estimated expenditure proposed to be incurred by the local government
 - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
 - i. the amount it is estimated will be yielded by the general rate; and
 - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - c. the fees and charges proposed to be imposed by the local government;
 - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - g. such other matters as are prescribed.

- (5) Regulations may provide for –
 - a. The form of the annual budget;
 - b. The contents of the annual budget; and
 - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government –
 - (a) changes the purpose of a reserve account; or
 - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) –
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government –
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either –
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district –
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

**Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to –
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to –

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

FINANCIAL IMPLICATIONS

2016/17 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That the balanced 2016/17 Budget be adopted.

COUNCIL RESOLUTION

M10/0716

Moved Cr Gogol

Seconded Cr Davis

That the balanced 2016/17 Budget be adopted.

CARRIED BY ABSOLUTE MAJORITY 7/0

12. ADMINISTRATION

12.1 Delegations Register

SUBMISSION TO:	Ordinary Council Meeting 26 July 2016
REPORT DATE:	13 July 2016
APPLICANT:	Shire of Beverley
FILE REFERENCE:	ADM 0332
AUTHOR:	S.P. Gollan, Chief Executive Officer
ATTACHMENTS:	Delegations Register (provided under separate cover)

SUMMARY

Council to adopt the Delegations Register, as provided under separate cover.

BACKGROUND

Council has previously listed in an agenda item the Delegations of Authority for a 12 month period. The *Local Government Act 1995* (the Act) requires the Chief Executive Officer (CEO) of the Local Government to keep a Register of Delegations made by the Council to a Committee, CEO and by the CEO to other employees. The document provided (under separate cover) is a more formal version to be adopted and then reviewed yearly.

COMMENT

The compilation of the content of the register was prepared through references to the Act and previous years delegations that were approved in December 2015.

The Register of Delegations is to be maintained by the Chief Executive Officer and is to be reviewed at least once every financial year.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;

- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,

are subject to any conditions imposed by the local government on its delegation to the CEO.

- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —
conditions includes qualifications, limitations or exceptions.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the Delegations Register and approve the delegations contained within.

COUNCIL RESOLUTION

M11/0716

Moved Cr Gogol

Seconded Cr Murray

That the Delegations Register Item lay on the table until the August 2016 Ordinary Council Meeting to allow Management to make amendments.

CARRIED BY ABSOLUTE MAJORITY 7/0

12.2 Vincent Street Businesses – Grants for Shop Frontage Upgrades

SUBMISSION TO: Corporate Strategy Committee Meeting 12 July 2016
REPORT DATE: 5 July 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0474
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Proposed Policy C013

SUMMARY

Council to consider rescinding any previous policies in relation to the “Incentive Grant Scheme”.

BACKGROUND

In 2003/2004 Council initiated a grant scheme for the owners/occupiers of buildings in Vincent Street Shopping area to improve the appearance of their shop frontages (Incentive Grant Scheme). Each applicant was eligible for a grant of up to \$500.00 on a matching dollar for dollar basis – quotes provided. The grants were awarded by Council, and payment was made after the supply of the necessary receipts and the work completed. Over the years, payments of \$500 were made to: 2004 - Country Kitchen, Beverley Drapery, T-Bone and Sons; 2005 – Hotel Beverley; and 2009 – Freemasons Tavern and Beverley Newsagency.

After a verbal enquiry from a business owner, Council (at the 28 June 2016 Council Briefing) requested that Management prepare a policy for consideration.

COMMENT

At the 12 July 2016 Corporate Strategy Committee Meeting, Management proposed a policy and grant application similar to the Community Grants Package, based on four (4) grants being made available each financial year of up to \$1000.00 on a matching dollar for dollar basis.

The Committee deliberated over the policy and grant application, and resolved:

“That the Corporate Strategy Committee recommend to Council to discontinue the Incentive Grant Scheme for Vincent Street Shop Fronts.”

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Rescind the previous Incentive Grant Scheme Policy

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council discontinue the Incentive Grant Scheme for Vincent Street Shop Fronts and formally rescind all previous Council Policies in relation to the Incentive Grant Scheme.

COUNCIL RESOLUTION

M12/0716

Moved Cr Alexander

Seconded Cr Gogol

That Council discontinue the Incentive Grant Scheme for Vincent Street Shop Fronts and formally rescind all previous Council Policies in relation to the Incentive Grant Scheme.

CARRIED 6/1

Attachment 12.2

3.13 Vincent Street Businesses – Grants for Frontage Upgrades

Policy Type:	Community
Date Adopted:	

Policy No:	C013
Date Last Reviewed:	

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	VINCENT STREET BUSINESSES – GRANTS FOR FRONTAGE UPGRADES
Objective:	To improve the business frontages on the main street (Vincent St)

Policy

That Council allocate \$4,000.00 every financial year for up to four (4) local small businesses to apply for a grant of up to \$1,000.00 to improve the appearance of their business frontage.

Conditions:

- Small local business is defined as an owner/operator who employs five (5) people or less.
- The small local business must be located on Vincent Street from Hunt Road to the Vincent Street Bridge.
- The small local business may only receive the grant once every four years.
- The grant must be used to improve the appearance of the outside frontage of the business (e.g. painting).
- The grant must be matched dollar for dollar by the business.
- The grant must be acquitted using the prescribed acquittal form within the same financial year it is awarded.

12.3 Hunt Road Village – Whitegoods Policy

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 13 July 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0366
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the non-replacement of whitegoods at the Hunt Road Village.

BACKGROUND

At the 28 June 2016 Council Briefing, Council asked Management to advise on the policy of supplying and replacing whitegoods at the Hunt Road Village.

COMMENT

At the 12 July 2016 Corporate Strategy Committee Meeting, the Committee was advised that research was conducted back to 2005 to ascertain Council's policy on the supply of whitegoods to the Hunt Road Village Units. No minuted discussion was found in any Council or Committee Meetings. The Hunt Road Village Rules and Regulations remained silent on what is supplied or will be replaced. Some residents have been previously supplied with whitegoods and others replaced.

The Committee resolved to recommend to Council that supply and replacement of whitegoods is to cease and all new agreements are amended to record this change.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

Hunt Road Rental Agreement

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council;

1. No longer supply or replace any whitegoods (including fridge, freezer and washing machine) at the Beverley Hunt Road Village;
2. Update all new rental agreements to reflect this change; and
3. Write to current tenants to advise them of the new whitegoods policy.

COUNCIL RESOLUTION

M13/0716

Moved Cr Davis

Seconded Cr Gogol

That Council;

- 1. No longer supply or replace any whitegoods (including fridge, freezer and washing machine) at the Beverley Hunt Road Village;**
- 2. Update all new rental agreements to reflect this change; and**
- 3. Write to current tenants to advise them of the new whitegoods policy.**

CARRIED 7/0

12.4 WALGA AGM Executive and Member Motions

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 14 July 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0238
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Executive and Member Motions (under separate cover)

SUMMARY

Council to provide direction to the voting delegates on motions that are being addressed at the WA Local Government Association's AGM on Wednesday 3 August 2016.

BACKGROUND

Council have nominated Cr Ridgway and Cr Gogol as the Shire of Beverley voting delegates at the 2016 WALGA Annual General Meeting.

COMMENT

Provided under separate cover for Council are the eleven motions:

- 4.1 Amendments to the WALGA Constitution (01-001-01-0001)
- 4.2 Natural Disaster Recovery Support Funding (05-001-03-0029)
- 4.3 Non Operational Rail Corridors (05-009-03-0037)
- 4.4 Planning Systems Review (05-047-01-0014)
- 4.5 Abolitions of DAPS (05-047-01-0016)
- 4.6 Introduction of Container Deposit Scheme (CDS) (05-050-02-0001)
- 4.7 Declared Pest Plant C3 Review by DAFWA (05-046-03-0015)
- 4.8 Renewable Energy (05-028-04-0009)
- 4.9 Reducing Regulatory Burden on Local Government (05-099-03-0001)
- 4.10 Most Accessible Regional City in Australia Awards (01-006-04-0001)
- 4.11 Discussion Paper Excessive Force (01-003-02-001)

Council to collectively provide feedback to guide the two voting delegates to either support, vote down or own discretion for the motions.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Council Leadership – be accountable and make informed decisions within our resource and government structures.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council provide direction to Council's voting delegates on each motion.

COUNCIL RESOLUTION

M14/0716

Moved Cr Davis

Seconded Cr White

That Council are in support of allowing the voting delegates discretion for all the motions at the 2016 WALGA AGM.

CARRIED 7/0

12.5 Code of Conduct Review

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 14 July 2016
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0397
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Code of Conduct Document (under separate cover)

SUMMARY

Council to review the Shire of Beverley Code of Conduct.

BACKGROUND

Council formally adopted the Code of Conduct in December 2013. Best practise is to review the Code of Conduct annually to minimise the potential for misconduct.

COMMENT

The Code of Conduct is in line with the proforma Code of Conduct as distributed by the Western Australian Local Government Association (WALGA).

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 5.103 (1)

Requires a Local Government to prepare and adopt a Code of Conduct to be observed by Council Members, Committee Members and employees.

Local Government (Administration) Regulations 1996 – Part 9 Codes of Conduct

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council review and receive the Code of Conduct.

COUNCIL RESOLUTION

M15/0716

Moved Cr Alexander

Seconded Cr Gogol

That Council lay the Code of Conduct item on the table until the August 2016 Ordinary Council meeting to allow for further changes.

CARRIED 7/0

13. LATE ITEM

13.1 Sale of Land for Non-Payment of Rates

SUBMISSION TO: Ordinary Council Meeting 26 July 2016
REPORT DATE: 22 July 2016
APPLICANT: N/A
FILE REFERENCE: ADM 0439
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Lot Map & Valuation Letter

SUMMARY

Council to consider the continued initiation of the sale of land for non-payment of rates as allowed under section 6.68 (2) (b) of the *Local Government Act 1995*.

BACKGROUND

Outstanding rates are continually reviewed by staff in line with Councils rate recovery policy.

Under the *Local Government Act 1995*, local governments have the power to sell land in order to recover outstanding rates on property where those rates have not been paid for a minimum period of three years.

COMMENT

Staff have identified the properties that meets the criteria for sale of land for non-payment of rates:

Assess #	Address	Title Vol/Fol	Description	Owner	Rates Outstanding
1381	L10 Gt Southern Hwy	2039/454	Vacant	LK Higgins & F Scali	\$11,578.56
1402	L31 Gt Southern Hwy	2039/475	Vacant	G H Higgins	\$11,716.61
1403	L32 Gt Southern Hwy	2039/476	Vacant	S R Higgins	\$12,140.29
1404	L33 Gt Southern Hwy	2039/477	Vacant	J M Higgins	\$11,629.11
1405	L34 Gt Southern Hwy	2039/478	Vacant	J Higgins	\$12,354.76
				Total	\$59,419.33

It is believed that reasonable attempts have been made to contact the owners eg. Several letters have been sent and we also sent a Rate Notice every year (none of which have been returned to sender).

In the process of sending this property to the Debt Collection Agency they have advised that under Section 6.68 of the Act states that a local government is not required to attempt to recover the money due to it where;

- (a) It has reasonable belief that the cost of proceedings will equal or exceed the value of the land; or
- (b) Having made reasonable efforts to locate the property owners is unable to do so.

The agency asked us to get Real Estate Agents to value these commercially. We have since received this (see attached) and the Agent has valued these at \$1,000 – \$2,000 each. The Solicitor has set out their fees below –

We estimate the costs of proceedings (including court filing fees) in respect of each matter as follows:

1. If the matter is undefended, served and default judgment obtained. That judgment then being enforced via PSSO - \$1,000.00 - \$3,000.00
2. If the matter is defended and is settled at a Pre-Trial - \$1,000.00-\$2,000.00
3. If the matter is defended and proceeds to summary judgment - \$3,000.00-\$6,000.00
4. If the matter is defended and proceeds to trial - \$10,000.00-\$30,000.00

Please note that the above amounts are estimates only. Based on those estimates and the valuations provided for each property, the Shire may conclude that there is a reasonable belief that the costs of proceedings will equal or exceed the value of the land.

STATUTORY ENVIRONMENT

The following sections of the *Local Government Act 1995* provide for the actions to be taken for the sale or transfer of land for non-payment of rates:

6.64. Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
 - (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

6.68. Exercise of power to sell land

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the *power of sale*) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.

- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
- (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
 - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

6.69. Right to pay rates, service charges and costs, and stay proceedings

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

6.71. Power to transfer land to Crown or to local government

- (1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the *Transfer of Land Act 1893*, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —
- (a) the Crown in right of the State; or
 - (b) the local government.
- (2) When a local government exercises the power referred to in subsection (1)(a) in relation to any land all encumbrances affecting the land are, by virtue of this section of no further force or effect against that land and the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, is to give effect to this section.

- (3) When exercising the power referred to in subsection (1)(b) the local government is required to pay the sum secured by, or payable under, a mortgage, lease, tenancy, encumbrance or charge in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State.

FINANCIAL IMPLICATIONS

Process should remain cost neutral as all associated costs with sale of land for non-payment of rates are recoverable under the Act.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy Manual – AF006 Rates Recovery

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the Shire in exercising its power of sale pursuant to section 6.68(2)(a) of the *Local Government Act 1995* for non-payment of rates as per section 6.64 of the *Local Government Act 1995* on the basis that the Shire has a reasonable belief that the costs of proceedings under section 6.56 will equal or exceed the value of the land. This reasonable belief is based on a valuation of the land performed by York Estate Agents and an estimate of the costs of court proceedings in respect of recovery of the outstanding rates/service charges which have been owing in excess of 3 years. Being for the properties, Lots 10, 31, 32, 33 & 34 Great Southern Highway to recover a total \$59,419.33 plus associated sale costs.

COUNCIL RESOLUTION

M16/0716

Moved Cr Alexander

Seconded Cr Davis

That the Shire in exercising its power of sale pursuant to section 6.68(2)(a) of the *Local Government Act 1995* for non-payment of rates as per section 6.64 of the *Local Government Act 1995* on the basis that the Shire has a reasonable belief that the costs of proceedings under section 6.56 will equal or exceed the value of the land. This reasonable belief is based on a valuation of the land performed by York Estate Agents and an estimate of the costs of court proceedings in respect of recovery of the outstanding rates/service charges which have been owing in excess of 3 years. Being for the properties, Lots 10, 31, 32, 33 & 34 Great Southern Highway to recover a total \$59,419.33 plus associated sale costs.

CARRIED 7/0

Attachment 13.1



Attachment 13.1



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Skyvalley Holdings Pty Ltd Licensee T/C 63383

22 July 2016
Beverley Shire

Property Market Appraisal:

Lots 10,31,32,33,34 Great Southern Hwy Kokeby

Thank you for the opportunity to appraise your property.

From my understanding these blocks are Zoned rural and in the current state and size they cannot be built on. Therefore the only potential use is for grazing land. There has been no comparative sales recently on this type of property that I can see so therefore this appraisal is an educated guess as to what a potential buyer would pay in the current depressed market. I believe they would be worth in the vicinity of \$1000-\$2000 per block.

Potentially there could be some upside if the blocks were amalgamated then they could possibly be built on but this would have to be confirmed with the Beverley Shire and Department of planning.

Thank you again for the opportunity to inspect your property and should you require any assistance in this matter in please don't hesitate to contact us.

Kind regards

Mike Bawden

Disclaimer-York Estate Agents does not expressly or implied warrant that the information is accurate or correct. Whilst we make all endeavours to provide the best appraisal the information should only be used as a guide and should not be relied upon as true and correct.

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

15. CLOSURE

The Chairman declared the meeting closed 3:20pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: