



22 SEPTEMBER 2015

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:09pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr DW Davis		West Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Miss Jessica Applebee (Beverley District High School)

2.4 Apologies and Approved Leave of Absence

Cr T Buckland	South Ward
Cr P Gogol	North Ward

2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

MACDONALD	Brian Lindsay	
MOLES	Albert (Bert)	11 September 2015
MOULTON	Clarence (Peter)	20 September 2015

3. DECLARATIONS OF INTEREST

3.1 Cr Pepper – Item 11.2 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 25 August 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 25 August 2015 be confirmed.

(provided under separate cover)

COUNCIL RESOLUTION

M1/0915

Moved Cr Shaw

Seconded Cr Murray

That the Minutes of the Ordinary Council Meeting held Tuesday 25 August 2015 be confirmed.

CARRIED 7/0

7.2 Minutes Of The Cropping Committee Meeting Held 8 September 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Cropping Committee Meeting held Tuesday 8 September 2015 be received.

(provided under separate cover)

COUNCIL RESOLUTION

M2/0915

Moved Cr Shaw

Seconded Cr Murray

That the Minutes of the Cropping Committee Meeting held Tuesday 8 September 2015 be received.

CARRIED 7/0

8. TECHNICAL SERVICES

8.1 Bitumen Tender

SUBMISSION TO: Ordinary Council Meeting 22 September 2015
REPORT DATE: 16 September 2015
APPLICANT: Various
FILE REFERENCE: ADM 0488
AUTHOR: S P Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to award the Bitumen Tender.

BACKGROUND

Tenders were called for the supply and delivery of bitumen products and services using Walga's E-quotes system and closed on 15 September 2015.

COMMENT

The following tender prices were received, all prices ex GST.

	Primer Seal	Full Construction Reseals (excluding aggregate)	
	(95/5) \$ per L	contract \$ per m ²	Spreader truck / hr
BITUTEK	0.95	2.75	120
BORAL	1.04	3.54	120
FULTON HOGAN	0.90	3.05	120
COLAS	0.94	2.78	125

These prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer	Reseals	Truck hire	TOTALS
	141,000 litres	89,490 M ²	120 hours	
BITUTEK	\$133,950	\$246,098	\$14,400	\$394,448
BORAL	\$146,640	\$316,795	\$14,400	\$477,835
FULTON HOGAN	\$126,900	\$272,945	\$14,400	\$414,245
COLAS	\$132,540	\$248,782	\$15,000	\$396,322

The outcome from the evaluation scorecard has shown Bitutek to come out in front due to their lower rates for the reseals, they have a new modern fleet of vehicles and experienced staff of which many have moved over from the old RNR Contracting.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.

FINANCIAL IMPLICATIONS

Funds for bitumen works have been included in the 2015/16 budget at \$1.13 per litre for primer seals, \$3.30 per m² for reseals and \$125 per hour truck hire.

STRATEGIC IMPLICATIONS

Built Environment – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

AF007 – Purchasing and Procurement

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council accept the tender from Bitutek for the supply of bitumen products and services as tendered. Primer seal \$0.95 per litre, full contract reseals (less aggregate) at \$2.75 per square metre and spreader truck hire \$120 per hour.

COUNCIL RESOLUTION

M3/0915

Moved Cr Alexander

Seconded Cr Davis

That Council accept the tender from Bitutek for the supply of bitumen products and services as tendered. Primer seal \$0.95 per litre, full contract reseals (less aggregate) at \$2.75 per square metre and spreader truck hire \$120 per hour.

CARRIED 7/0

9. PLANNING SERVICES

Nil

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 22 September 2015
REPORT DATE: 16 September 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2015 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 August 2015.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2015 Ordinary Meeting, item 11.4

COMMENT

The monthly financial report for the period ending 31 August 2015 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2015/16 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of August 2015 be accepted and material variances be noted.

COUNCIL RESOLUTION

M4/0915

Moved Cr Davis

Seconded Cr Pepper

That the monthly financial report for the month of August 2015 be accepted and material variances be noted.

CARRIED 7/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2015**

Description	Budget 2015/16	YTD Budget 2015/16	YTD Actual 2015/16	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,051,715.00	2,755,658.00	2,755,785.59	127.59	
Governance	13,110.00	416.00	6,886.26	6,470.26	Golf Day Sponsorship received to be offset by expenditure.
Law, Order & Public Safety	127,314.00	32.00	915.17	883.17	
Health	100.00	0.00	0.00	0.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	93,654.00	17,931.00	17,608.85	(322.15)	
Community Amenities	255,110.00	169,371.00	171,975.88	2,604.88	
Recreation & Culture	3,047,806.00	6,542.00	12,537.69	5,995.69	Kidsport Grant received to be offset by expenditure.
Transport	1,388,186.00	309,361.00	304,362.69	(4,998.31)	
Economic Activities	81,900.00	17,230.00	16,045.95	(1,184.05)	
Other Property & Services	43,100.00	5,332.00	6,130.69	798.69	
Total Operating Revenue	8,101,995.00	3,281,873.00	3,292,248.77	10,375.77	
Operating Expenditure					
General Purpose Funding	(197,858.00)	(36,554.00)	(38,107.82)	(1,553.82)	
Governance	(465,578.00)	(119,266.00)	(117,290.38)	1,975.62	
Law, Order & Public Safety	(220,430.00)	(52,950.00)	(53,926.05)	(976.05)	
Health	(148,009.00)	(20,852.00)	(18,892.77)	1,959.23	
Education & Welfare	(79,228.00)	(7,534.00)	(8,347.58)	(813.58)	
Housing	(324,475.00)	(42,783.00)	(38,643.71)	4,139.29	Housing Maintenance Costs lower than anticipated YTD.
Community Amenities	(522,657.00)	(77,555.00)	(73,739.00)	3,816.00	
Recreation & Culture	(1,125,460.00)	(160,528.00)	(160,923.59)	(395.59)	
Transport	(1,640,955.00)	(408,774.00)	(411,641.32)	(2,867.32)	
Economic Activities	(379,943.00)	(65,436.00)	(66,032.13)	(596.13)	
Other Property & Services	(15,275.00)	(2,073.00)	(29,292.47)	(27,219.47)	PWOH and POC expenses to be allocated.
Total Operating Expenditure	(5,119,868.00)	(994,305.00)	(1,016,836.82)	(22,531.82)	
Net Operating	2,982,127.00	2,287,568.00	2,275,411.95	(12,156.05)	
Capital Income					
Self-Supporting Loan - Principal Repayment	12,765.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	216,000.00	64,000.00	64,133.45	133.45	
Total Capital Income	228,765.00	64,000.00	64,133.45	133.45	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 August 2015**

Description	Budget 2015/16	YTD Budget 2015/16	YTD Actual 2015/16	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,530,000.00)	(6,000.00)	(5,995.00)	5.00	
Plant and Equipment	(613,500.00)	(82,000.00)	(76,197.08)	5,802.92	Purchase cost of Executive Vehicles lower than anticipated.
Office Furniture and Equipment	(73,500.00)	(5,000.00)	(2,947.46)	2,052.54	Office Furniture replacement expense lower than anticipated.
Road Construction	(1,657,601.00)	0.00	0.00	0.00	
Other Infrastructure	(438,151.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(66,633.00)	0.00	0.00	0.00	
Total Capital Expenditure	(7,379,385.00)	(93,000.00)	(85,139.54)	7,860.46	
Net Capital	(7,150,620.00)	(29,000.00)	(21,006.09)	7,993.91	
Adjustments					
Depreciation Written Back	1,221,816.00	203,636.00	235,563.92	31,927.92	Infrastructure depreciation rates revised following 2014/15 valuation report.
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Profit/Loss on Disposal of Assets Written Back	19,300.00	3,216.67	8,391.49	5,174.82	Asset disposal earlier than anticipated.
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	299,382.00	0.00	0.00	0.00	
New Loan Funds	970,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,657,995.00	1,657,995.00	1,657,995.04	0.04	
Total Adjustments	4,168,493.00	1,864,847.67	1,901,950.45	37,102.78	
CLOSING SURPLUS/(DEFICIT)	0.00	4,095,415.67	4,156,356.31	60,940.64	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2015	
Description	YTD Actual 2015/16
Current Assets	
Cash at Bank	251,070.84
Cash - Unrestricted Investments	1,909,437.76
Cash - Restricted Reserves	1,810,675.44
Cash on Hand	300.00
Accounts Receivable	2,260,620.89
Self-Supporting Loan - Current	12,764.65
Inventory - Fuel	11,698.50
Total Current Assets	6,256,568.08
Current Liabilities	
Accounts Payable	(157,282.45)
Loan Liability - Current	(66,631.77)
Annual Leave Liability - Current	(190,129.69)
Long Service Leave Liability - Current	(169,690.04)
Total Current Liabilities	(583,733.95)
Adjustments	
Less Restricted Reserves	(1,810,675.44)
Less Self-Supporting Loan Income	(12,764.65)
Add Leave Reserves - Cash Backed	240,330.50
Add Loan Principal Expense	66,631.77
Total Adjustments	(1,516,477.82)
NET CURRENT ASSETS	4,156,356.31

SHIRE OF BEVERLEY STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDING 31 August 2015			
Description	Actual 2014/15	YTD Actual 2015/16	Movement
Current Assets			
Cash and Cash Equivalents	3,476,096.95	3,971,484.04	495,387.09
Accounts Receivable	427,852.54	2,260,620.89	1,832,768.35
Self-Supporting Loan - Current	12,764.65	12,764.65	0.00
Inventory	9,588.89	11,698.50	2,109.61
Total Current Assets	3,926,303.03	6,256,568.08	2,330,265.05
Current Liabilities			
Accounts Payable	(325,378.67)	(157,282.45)	168,096.22
Loan Liability - Current	(66,631.77)	(66,631.77)	0.00
Annual Leave Liability - Current	(190,129.69)	(190,129.69)	0.00
Long Service Leave Liability - Current	(169,690.04)	(169,690.04)	0.00
Total Current Liabilities	(751,830.17)	(583,733.95)	168,096.22
Non-Current Assets			
Non-Current Debtors	72,006.26	72,006.26	0.00
Land and Buildings	18,513,678.21	18,455,083.12	(58,595.09)
Plant and Equipment	1,813,878.53	1,789,939.27	(23,939.26)
Furniture and Equipment	172,530.41	169,146.94	(3,383.47)
Infrastructure	46,753,025.24	46,615,993.74	(137,031.50)
Self-Supporting Loan - Non Current	102,099.41	102,099.41	0.00
Total Non-Current Assets	67,427,218.06	67,204,268.74	(222,949.32)
Non-Current Liabilities			
Loan Liability - Non Current	(1,005,118.12)	(1,005,118.12)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(20,234.37)	(20,234.37)	0.00
Total Non-Current Liabilities	(1,025,352.49)	(1,025,352.49)	0.00
Net Assets	69,576,338.43	71,851,750.38	2,275,411.95
Equity			
Accumulated Surplus	(46,405,645.05)	(48,681,057.00)	(2,275,411.95)
Reserves - Cash Backed	(1,810,675.44)	(1,810,675.44)	0.00
Reserve - Revaluations	(21,360,017.94)	(21,360,017.94)	0.00
Total Equity	(69,576,338.43)	(71,851,750.38)	(2,275,411.95)

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2015**

Job #	Job Description	YTD Actual 2015/16
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	85.41
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	263.92
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	0.00
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	133.47
RR008	Barrington Rd (RoadID: 13) (Maintenance)	2,215.87
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	962.04
RR013	Beringer Rd (RoadID: 29) (Maintenance)	0.00
RR014	Bethany Rd (RoadID: 148) (Maintenance)	508.51
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	628.89
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	607.04
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	5,285.41
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	268.76
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	1,018.70
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	1,513.19
RR029	Corberding Rd (RoadID: 43) (Maintenance)	3,881.80
RR030	County Peak Rd (RoadID: 96) (Maintenance)	66.74
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	0.00
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	23,314.41
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,512.41
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	0.00
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	0.00
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	33,023.51
RR039	Ewert Rd (RoadID: 27) (Maintenance)	112.36

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2015**

Job #	Job Description	YTD Actual 2015/16
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	417.91
RR043	Gors Rd (RoadID: 30) (Maintenance)	66.74
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	312.57
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	2,764.35
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	0.00
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	133.47
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	659.67
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	66.74
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	112.36
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	15,227.98
RR060	Lennard Rd (RoadID: 58) (Maintenance)	3,629.11
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	414.25
RR062	Luptons Rd (RoadID: 22) (Maintenance)	224.72
RR063	Maitland Rd (RoadID: 39) (Maintenance)	5,655.07
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	1,088.30
RR065	Manns Rd (RoadID: 59) (Maintenance)	1,462.30
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	1,043.26
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	880.58
RR075	Murrays Rd (RoadID: 71) (Maintenance)	159.14
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	66.74
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	419.99
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 August 2015**

Job #	Job Description	YTD Actual 2015/16
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	358.20
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	1,443.34
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	66.74
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	133.47
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	247.23
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	126.72
RR095	Simmons Rd (RoadID: 101) (Maintenance)	739.01
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	0.00
RR100	Spavens Rd (RoadID: 44) (Maintenance)	16,929.60
RR101	Springhill Rd (RoadID: 23) (Maintenance)	5,879.19
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	2,356.61
RR105	Thomas Rd (RoadID: 31) (Maintenance)	1,729.11
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	2,810.34
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	627.14
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	3,514.48
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,048.44
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	7,036.15
RR114	Westdale Rd (RoadID: 166) (Maintenance)	4,197.80
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	325.05
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2015		
Job #	Job Description	YTD Actual 2015/16
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	6,834.57
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	5,508.26
RR999	Rural Roads Various (Maintenance)	6,349.07
Sub Total	Rural Road Maintenance	180,468.21
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	254.83
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	153.85
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	1,419.00
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	239.03
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	0.00
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	42.85
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	623.74
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	0.00
TS023	Hope St (RoadID: 115) (Maintenance)	450.38
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	149.94
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	1,432.95
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 August 2015		
Job #	Job Description	YTD Actual 2015/16
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	991.38
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	758.45
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	45.63
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	737.57
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	2,398.30
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS777	Street Bin Clearing	4,395.03
TS888	Tree Lopping - Town Streets (Maintenance)	182.47
TS999	Town Streets Various (Maintenance)	3,979.14
Sub Total	Town Streets Maintenance	18,254.54
Total	Road Maintenance	198,722.75

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 AUGUST 2015						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	93,832.04				
	Office Equipment	10,000.00				
	Airfield Emergency	35,252.00				
	Plant	55,955.82				
	Bush Fire Fighters	113,719.89				
	Building	349,335.54				
	Recreation Ground	354,191.99				
	Cropping Committee	294,252.20				
	Avon River Development	22,857.01				
	Annual Leave	146,498.46				
	Community Bus	37,249.18				
	Road Construction	297,531.31	1,810,675.44	6 mths	2.80%	24/12/2015
2902-40204	Online Saver ANZ	900,471.80	900,471.80	Ongoing	1.40%	Ongoing
1657397	Term Deposit Bendigo	508,965.96	508,965.96	2 mths	2.40%	10/09/2015
1651189	Term Deposit Bendigo	200,000.00	200,000.00	3 mths	2.75%	6/10/2015
1651238	Term Deposit Bendigo	300,000.00	300,000.00	4 mths	2.75%	4/11/2015
	Total		3,720,113.20			

2:32pm – Prior to Item 11.2, Cr Pepper declared an interest of impartiality given that his business receives payment for goods supplied.

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 22 September 2015
REPORT DATE: 17 September 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: August 2015 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of August 2015.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2015/16 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the presented List of Accounts be received:

August 2015:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

17 August 15	1359-1360	(2)	\$ 26,489.01	(authorised by DCEO S Marshall and Cr D White)
25 August 15	1361-1362	(2)	\$ 3,501.17	(authorised by CEO S Gollan and DCEO S Marshall)
26 August 15	1363-1366	(4)	\$ 555.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for August 2015 incl			\$ 30,545.18	previously paid.

EFT vouchers

04 August 15	EFT 329-332	(4)	\$ 9,628.79	(authorised by DCEO S Marshall and Cr D White)
13 August 15	EFT 337-351	(15)	\$ 24,376.40	(authorised by CEO S Gollan and DCEO S Marshall)
13 August 15	1 - 38	(38)	\$ 55,412.49	(authorised by CEO S Gollan and DCEO S Marshall)
17 August 15	EFT 352-353	(2)	\$ 8,177.20	(authorised by DCEO S Marshall and Cr D White)
25 August 15	EFT 355-357	(3)	\$ 15,237.91	(authorised by CEO S Gollan and DCEO S Marshall)
26 August 15	EFT 358-398	(41)	\$ 120,490.66	(authorised by CEO S Gollan and DCEO S Marshall)
27 August 15	1 - 39	(39)	\$ 45,239.06	(authorised by DCEO S Marshall and Cr D White)
28 August 15	EFT 399-404	(6)	\$ 113,572.68	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2015 incl			\$ 392,135.19	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

13 August 15	1476-1476	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for August 2015 incl			\$ 50.00	previously paid.

EFT vouchers

04 August 15	EFT 333-334	(2)	\$ 400.00	(authorised by DCEO S Marshall and Cr D White)
13 August 15	EFT 336-336	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
18 August 15	EFT 354-354	(1)	\$ 150.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for August 2015 incl			\$ 600.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 62,177.59 previously paid.

(4) **Credit Card** Payments totalling \$ 1,617.13 previously paid.

COUNCIL RESOLUTION

M5/0915

Moved Cr Pepper

Seconded Cr Davis

That the presented List of Accounts be received:

August 2015:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

17 August 15	1359-1360	(2)	\$ 26,489.01	(authorised by DCEO S Marshall and Cr D White)
25 August 15	1361-1362	(2)	\$ 3,501.17	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of cheque vouchers for August 2015 incl \$ 30,545.18

previously paid.

EFT vouchers

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18 August 15	EFT 354-354	(1)	\$ 150.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for August 2015 incl \$ 600.00 previously paid.

(3) Direct Debit Payments totalling \$ 62,177.59 previously paid.

(4) Credit Card Payments totalling \$ 1,617.13 previously paid.

CARRIED 7/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 329	04-Aug-2015	AIM WA (Aust Institute of Management WA)	Human Resources Training, 19-20 Nov 2015: V Seeber	(1,215.00)	
EFT Pymt	EFT 330	04-Aug-2015	AITIS Specialists P/L	2015-06 Jun Fuel Tax Credits	(279.29)	
EFT Pymt	EFT 331	04-Aug-2015	BDF - Beverley Dome Fuel & Hire	6,500 L diesel @ \$1.2130/L inc	(7,884.50)	
EFT Pymt	EFT 332	04-Aug-2015	Michael Wilson	2015-08 Aug: Photocopying & delivery of the Blarney	(250.00)	(9,628.79)
EFT Pymt	EFT 337	13-Aug-2015	AMD Chartered Accountants	Acquittal of Final Report 12/13 Rnd5 Ctry Local Gov Funding to 26 Jun 2015	(704.00)	
EFT Pymt	EFT 338	13-Aug-2015	Avon Express	Freight Charges: Jul 2015	(187.00)	
EFT Pymt	EFT 339	13-Aug-2015	BCE Surveying P/L	1st Instal - Anglican Cemetery: Surveying for GIS Database	(2,722.50)	
EFT Pymt	EFT 340	13-Aug-2015	Beverley CRC (Community Resource Centre)	2015-04 Apr: Blarney compilation for production	(825.00)	
EFT Pymt	EFT 341	13-Aug-2015	C & D Cutri	Bridge 3206 - Bremner Rd: Repairs	(1,980.00)	
EFT Pymt	EFT 342	13-Aug-2015	Cemeteries & Crematoria Assoc WA	15/16 Annual Membership	(110.00)	
EFT Pymt	EFT 343	13-Aug-2015	Country Copiers Northam	Copy Charges - iR8295: 01 May - 08 Jul 15	(503.95)	
EFT Pymt	EFT 344	13-Aug-2015	Covs	BE035 (PUTE03): Parts	(38.65)	
EFT Pymt	EFT 345	13-Aug-2015	J & K Hopkins P/L	Admin Bldg - Office Furniture: 12 x Typist Chairs	(2,587.00)	
EFT Pymt	EFT 346	13-Aug-2015	Jason Signmakers	Various signs	(2,471.70)	
EFT Pymt	EFT 347	13-Aug-2015	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(77.60)	
EFT Pymt	EFT 348	13-Aug-2015	McNaughtans P/L	BE030 (PBH01): Parts	(21.52)	
EFT Pymt	EFT 349	13-Aug-2015	Parmelia Hilton Perth	2015 Loc Govt Week - Accommodation: Gollan / Ridgway / Pepper / Davis	(3,557.80)	
EFT Pymt	EFT 350	13-Aug-2015	Trackspares	BE001 (PGRD04) & BE029 (PGRD03): Parts	(5,626.50)	
EFT Pymt	EFT 351	13-Aug-2015	Woodlands Distributors & Agencies P/L	Private Works: Drinking Fountain with Dog Bowl (CWA)	(2,963.18)	(24,376.40)
EFT Pymt	EFT 352	17-Aug-2015	BDF - Beverley Dome Fuel & Hire	4,000 L diesel @ \$1.1758/L inc	(4,703.20)	
EFT Pymt	EFT 353	17-Aug-2015	Michelle Slarke Heritage & Culture Consultant	Heritage Consult: Bev Aeronautical Collection (Significance Assess) - 40% of agreed fee	(3,474.00)	(8,177.20)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 355	25-Aug-2015	BDF - Beverley Dome Fuel & Hire	4,006 L ULP @ \$1.2522/L inc	(9,737.91)	
EFT Pymt	EFT 356	25-Aug-2015	Dan Turner Family Trust	Rlwy Stn Restoration Consultancy: Site inspection with Works Supervisor	(2,300.00)	
EFT Pymt	EFT 357	25-Aug-2015	Natway Furniture & Construction	Rlwy Restoration - Materials only	(3,200.00)	(15,237.91)
EFT Pymt	EFT 358	26-Aug-2015	.id (Informed Decisions)	2015/16 Annual Subscription	(5,500.00)	
EFT Pymt	EFT 359	26-Aug-2015	AITs Specialists P/L	2015-07 Jul Fuel Tax Credits	(263.23)	
EFT Pymt	EFT 360	26-Aug-2015	AMD Chartered Accountants	Regional Airports Develop Scheme Acquittal Audit to 19 May 2015	(462.00)	
EFT Pymt	EFT 361	26-Aug-2015	Alliance Fire Protection	2015/16 Annual Service of Fire Extinguishers: Depot, Vehicles & Plant	(2,076.25)	
EFT Pymt	EFT 362	26-Aug-2015	Archivewise	2015-07 Jul: Storage of Archives - 176 boxes	(75.49)	
EFT Pymt	EFT 363	26-Aug-2015	Asset Infrastructure Management P/L	Digitisation of Path Network	(4,629.90)	
EFT Pymt	EFT 364	26-Aug-2015	Australia Post	Jul 2015 Postage	(1,004.23)	
EFT Pymt	EFT 365	26-Aug-2015	Avon Trading Co	Jul 15 Hardware Purchases	(750.51)	
EFT Pymt	EFT 366	26-Aug-2015	Avon Waste	1,935 Bin Collection FE 07 Aug 15 inc Recycling Bins & 1 x Recycling Collection	(4,503.72)	
EFT Pymt	EFT 367	26-Aug-2015	BOC Limited	2015-07 July Cylinder Rental	(29.78)	
EFT Pymt	EFT 368	26-Aug-2015	Beverley CRC (Community Resource Centre)	2015-08 Aug: Blarney compilation for production	(825.00)	
EFT Pymt	EFT 369	26-Aug-2015	Beverley Farm Services	Noxious Weeds: Street Maintenance	(435.60)	
EFT Pymt	EFT 370	26-Aug-2015	Beverley Supermarket & Liquor (IGA)	Jul 2015 Purchases	(449.74)	
EFT Pymt	EFT 371	26-Aug-2015	Beverley Tyre Service	2015-07 Jul Tyre Service	(436.00)	
EFT Pymt	EFT 372	26-Aug-2015	Blackwoods	Various Buildings: Cleaning Products	(274.40)	
EFT Pymt	EFT 373	26-Aug-2015	Bunnings Building Supplies P/L	Avon River Park: Gas refills x 4	(91.92)	
EFT Pymt	EFT 374	26-Aug-2015	CCS Strategic	Multipurpose Community Centre - Stage 3 Completion	(8,525.00)	
EFT Pymt	EFT 375	26-Aug-2015	Country Copiers Northam	SAO Printer Repair	(299.74)	
EFT Pymt	EFT 376	26-Aug-2015	Covs	Workshop supplies	(214.83)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 377	26-Aug-2015	Cutting Edges Equipment Parts	BE001 (PRGD04): Parts	(121.88)	
EFT Pymt	EFT 378	26-Aug-2015	Fulton Hogan Industries	Various Rural Roads: Ezstreet Bulk Bag	(704.00)	
EFT Pymt	EFT 379	26-Aug-2015	Game On Contracting	Truck Hire to Cart Gravel	(4,020.50)	
EFT Pymt	EFT 380	26-Aug-2015	Glenda Ferris	Council Meet (28 Jul 15): Catering	(300.00)	
EFT Pymt	EFT 381	26-Aug-2015	Kleenheat Gas	15/16 Cylinder Service 2.75kL tank	(738.65)	
EFT Pymt	EFT 382	26-Aug-2015	LGSA - Local Gov Supervisors Assoc WA Inc	2015 Works & Parks Conference, 13-14 Aug 2015: S Vincent	(505.00)	
EFT Pymt	EFT 383	26-Aug-2015	LHAAC - Local Health Authorities Analytical Committee	2015/16 Analytical Services	(495.00)	
EFT Pymt	EFT 384	26-Aug-2015	Landgate	Valuation Fees (Rural UV Interim Shd): 13 Jun - 10 Jul 15	(418.35)	
EFT Pymt	EFT 385	26-Aug-2015	McIntosh & Son	BE008 (PTRAO2): Parts	(26.86)	
EFT Pymt	EFT 386	26-Aug-2015	McLeods Barristers and Solicitors	Legal Advice: Ski Road Extension - Yenyenning Lakes	(1,939.74)	
EFT Pymt	EFT 387	26-Aug-2015	Parks & Leisures Australia	Open Space thru Arts & Culture Conference (20 Aug 15): K McLean	(198.00)	
EFT Pymt	EFT 388	26-Aug-2015	Pingelly Times	Employment Advertisement: CSO Position - 26 Aug 2015	(15.00)	
EFT Pymt	EFT 389	26-Aug-2015	Quick Corporate Australia	Jul 15 Stationery Order	(1,193.12)	
EFT Pymt	EFT 390	26-Aug-2015	Richard Jas - All Mechanical & Electronics	Various Vehicles: Parts & Greases etc	(3,101.60)	
EFT Pymt	EFT 391	26-Aug-2015	Shire of Brookton	2015-07 Jul Town Planning Scheme - Stefan de Beer	(6,148.10)	
EFT Pymt	EFT 392	26-Aug-2015	Snap Osborne Park	2015/16 Information Booklets	(4,553.00)	
EFT Pymt	EFT 393	26-Aug-2015	State Library of WA (LISWA)	Library: 17 x Better Beginnings (Births)	(93.50)	
EFT Pymt	EFT 394	26-Aug-2015	Toll Ipec P/L (Courier Aust)	Freight Charges: 07 - 14 Aug 2015	(73.14)	
EFT Pymt	EFT 395	26-Aug-2015	Twinkarri P/L	Various Rds: Tree Pruning & Mulching	(37,708.00)	
EFT Pymt	EFT 396	26-Aug-2015	WA Contract Ranger Services	Ranger Services - 28 Jul, 03 Aug 2015	(584.37)	
EFT Pymt	EFT 397	26-Aug-2015	WALGA - WA Loc Gov Assoc	2015/16 Subs: Assoc Membership	(26,265.51)	
EFT Pymt	EFT 398	26-Aug-2015	Waterman Irrigation	Standpipes: 25 x Swipe cards	(440.00)	(120,490.66)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 399	28-Aug-2015	Beverley CRC (Community Resource Centre)	Tourist Bureau/Visitors Centre: 15/16 Administration Fee	(5,500.00)	
EFT Pymt	EFT 400	28-Aug-2015	Fire & Safety WA	Various Bldgs: Fire Extinguishers	(92.03)	
EFT Pymt	EFT 401	28-Aug-2015	IT Vision	Synergsoft Conversion, Implementation & Training	(107,828.08)	
EFT Pymt	EFT 402	28-Aug-2015	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(38.80)	
EFT Pymt	EFT 403	28-Aug-2015	State Library of WA (LISWA)	Unreturned Library Resources	(101.20)	
EFT Pymt	EFT 404	28-Aug-2015	Toll Ipec P/L (Courier Aust)	Freight Charges: 19 Aug 15	(12.57)	(113,572.68)
Cheque #	1359	17-Aug-2015	ATO - Australian Tax Office	JUL 2015 BAS Obligation	(24,344.00)	
Cheque #	1360	17-Aug-2015	Telstra	Samsung Tablets: Rental to 01 Sep 15, Calls to 01 Aug 15	(2,145.01)	
Cheque #	1361	25-Aug-2015	Synergy	Street Lights: 25 Jun - 24 Jul 15	(3,177.05)	
Cheque #	1362	25-Aug-2015	Water Corporation	Sports Complex: 2015/16 Trade Waste Permit	(324.12)	
Cheque #	1363	26-Aug-2015	ACMA - Australian Comm & Media Authority	15/16 Land Mobile Appart Lic - Beaming Hill: VL6ZG	(106.00)	
Cheque #	1364	26-Aug-2015	Beverley Medical Practice	Pre Employment Medical: Timothy Gavin	(120.00)	
Cheque #	1365	26-Aug-2015	Commercial Tyre Service	BE030 (PBH01): Tyres	(300.00)	
Cheque #	1366	26-Aug-2015	Origin Energy Retail Ltd	5 Wright St: 15/16 45kg Gas Cylinder Rental	(29.00)	(30,545.18)
Direct Debit	DD 169.1	11-Aug-2015	Click Super	Superwrap - Personal Super Plan	(3,162.10)	
Direct Debit	DD 169.2	11-Aug-2015	Click Super	WA Super	(6,009.92)	
Direct Debit	DD 169.3	11-Aug-2015	Click Super	Kinetic Super	(141.49)	
Direct Debit	DD 169.4	11-Aug-2015	Click Super	Colonial First State Super (Corrigan Justin)	(293.57)	
Direct Debit	DD 169.5	11-Aug-2015	Click Super	Australian Super	(171.43)	(9,778.51)
Direct Debit	DD 188.1	25-Aug-2015	Click Super	Superwrap - Personal Super Plan	(744.03)	
Direct Debit	DD 188.2	25-Aug-2015	Click Super	WA Super	(6,074.67)	
Direct Debit	DD 188.3	25-Aug-2015	Click Super	Kinetic Super	(141.49)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 188.4	25-Aug-2015	Click Super	Colonial First State Super (Moulton Clare)	(48.98)	
Direct Debit	DD 188.5	25-Aug-2015	Click Super	Colonial First State Super (Corrigan Justin)	(293.57)	
Direct Debit	DD 188.6	25-Aug-2015	Click Super	Australian Super	(182.63)	(7,485.37)
Direct Debit	1	04-Aug-2015	6 - Westnet Payments	Westnet Payments	(66.00)	(66.00)
Direct Debit	1	03-Aug-2015	7 - CBA Merchang Fee	CBA Merchant Fee	(122.41)	(122.41)
Direct Debit	1	03-Aug-2015	7 - CBA Merchang Fee	CBA Pos Fee	(24.70)	(24.70)
Direct Debit	1	04-Aug-2015	8 - ANZ Transactive Fee	ANZ Transactive Fee	(83.40)	(83.40)
Direct Debit	1	17-Aug-2015	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(82.50)
Direct Debit	1	04-Aug-2015	3 - Payments for DOT	Payments for DOT	(3,248.75)	
Direct Debit	1	05-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,779.70)	
Direct Debit	1	06-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,127.05)	
Direct Debit	1	07-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,268.30)	
Direct Debit	1	10-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,786.85)	
Direct Debit	1	11-Aug-2015	3 - Payments for DOT	Payments for DOT	(4,950.80)	
Direct Debit	1	12-Aug-2015	3 - Payments for DOT	Payments for DOT	(2,987.85)	
Direct Debit	1	13-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,536.75)	
Direct Debit	1	14-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,974.20)	
Direct Debit	1	17-Aug-2015	3 - Payments for DOT	Payments for DOT	(3,257.70)	
Direct Debit	1	18-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,621.80)	
Direct Debit	1	19-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,435.25)	
Direct Debit	1	20-Aug-2015	3 - Payments for DOT	Payments for DOT	(4,374.40)	
Direct Debit	1	21-Aug-2015	3 - Payments for DOT	Payments for DOT	(2,286.30)	
Direct Debit	1	25-Aug-2015	3 - Payments for DOT	Payments for DOT	(3,113.20)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	1	26-Aug-2015	3 - Payments for DOT	Payments for DOT	(584.95)	
Direct Debit	1	27-Aug-2015	3 - Payments for DOT	Payments for DOT	(3,358.40)	
Direct Debit	1	27-Aug-2015	3 - Payments for DOT	Payments for DOT	(1,598.10)	
Direct Debit	1	31-Aug-2015	3 - Payments for DOT	Payments for DOT	(2,244.35)	(44,534.70)
Direct Debit	EFT 335	12-Aug-2015	Credit Card - Shire of Beverley	Various purchases	(1,617.13)	(1,617.13)
PAYMENTS RAISED IN CURRENT MONTH					(385,823.54)	(385,823.54)
WAGES & SALARIES						
EFT Pymt		13-Aug-2015	Wages & Salaries	FE - 11 Aug 2015	(55,412.49)	
EFT Pymt		27-Aug-2015	Wages & Salaries	FE - 25 Aug 2015	(45,239.06)	
WAGES & SALARIES					(100,651.55)	(100,651.55)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1364	26-Aug-2015	Beverley Medical Practice	Pre Employment Medical: Timothy Gavin	120.00	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					120.00	120.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1325	13-May-2015	Christopher John Pepper	14/15 Cr Year Remuneration: Oct 2014 - Apr 2015 (1 of 2 pymts)	(2,937.50)	
Direct Debit	DD 155.1	28-Jul-2015	Click Super	Superwrap - Personal Super Plan	(744.03)	
Direct Debit	DD 155.2	28-Jul-2015	Click Super	WA Super	(6,161.17)	
Direct Debit	DD 155.3	28-Jul-2015	Click Super	Kinetic Super	(141.49)	
Direct Debit	DD 155.4	28-Jul-2015	Click Super	Colonial First State Super (Corrigan Justin)	(293.57)	
Direct Debit	DD 155.5	28-Jul-2015	Click Super	Australian Super	(179.40)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(10,457.16)	(10,457.16)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
TRANSFERS to TRUST							
					TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
Journal		26-Aug-2015	Dishonoured chq pymt Deposit 21 Aug 15 - Ass 1056 (Repaid 28 Aug 15 as direct deposit)		(961.77)		
					OTHER AMENDMENTS/GENERAL JOURNALS	(961.77)	(961.77)
INVESTMENTS							
Transfer		18-Aug-2015	Online Saver	Funds Tfr for Investment	(150,000.00)		
Transfer		20-Aug-2015	Online Saver	Funds Tfr for Investment	(350,000.00)		
Transfer		25-Aug-2015	Online Saver	Funds Tfr for Investment	(235,975.67)		
					INVESTMENTS	(735,975.67)	(735,975.67)
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(1,233,749.69)	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT							
Credit Card		30-Jun-2015	Eliza's Café	Meet with Minister of Lands re Indust Area (CEO S Gollan, Pres D Ridgway)	29.10		
Credit Card		30-Jun-2015	JB HI-FI	Digital Camera inc data disks, carry case & extended warranty	460.01		
Credit Card		03-Jul-2015	CPP	Landcorp Meeting (CEO S Gollan, Pres D Ridgway, S Gowland, R Fenn	11.20		
Credit Card		08-Jul-2015	The Boheme	Meetings re McLeods, Dpt of Planning (S Gollan - CEO & S de Beer - Planner)	57.20		
Credit Card		08-Jul-2015	CPP	Dpt of Planning Meet (including Stefan de Beer, Planner)	16.80		
Credit Card		10-Jul-2015	Telstra Mandurah	CEO - Prepaid credit for Wireless Internet Access	50.00		
Credit Card		13-Jul-2015	Gerrard Hydraulics	Repairs to Post hole borer - repairs	546.76		

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Credit Card		22-Jul-2015	DoT/SOB	Retained plate fee (BEV0 to 1EQT313)	24.70	
Credit Card		24-Jul-2015	DoT/SOB	Retained plate fee (1EUU446 to BEV0)	17.00	
Credit Card		27-Jul-2015	DoT/SOB	Retained plate fee (BE1 to 1EQT314)	24.70	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					1,617.13	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
<i>EFT Pymt</i>	<i>EFT 333</i>	04-Aug-2015	<i>David Ross Johnson</i>	<i>Cleaning Bond Refund re Amenities Bldg Hire - 01 Aug 2015</i>	<i>(200.00)</i>	
<i>EFT Pymt</i>	<i>EFT 334</i>	04-Aug-2015	<i>Holden Variety Club of WA</i>	<i>Bond Refund for Lesser Hall Hire 02 Aug 2015</i>	<i>(200.00)</i>	
<i>EFT Pymt</i>	<i>EFT 336</i>	13-Aug-2015	<i>Maree Lynette Buise</i>	<i>Refund of Gym Key Bond (QB Rec 3584/Synergy T42)</i>	<i>(50.00)</i>	
<i>EFT Pymt</i>	<i>EFT 354</i>	18-Aug-2015	<i>Glenys Faye Petchell</i>	<i>Refund of Cleaning Bond for Booking 16 Aug 2015</i>	<i>(150.00)</i>	<i>(600.00)</i>
<i>Cheque #</i>	<i>1476</i>	13-Aug-2015	<i>Nicholas Sam Jacobs</i>	<i>Refund of Gym Key Bond (QB Rec 3576/Synergy T39)</i>	<i>(50.00)</i>	<i>(50.00)</i>
PAYMENTS RAISED IN CURRENT MONTH					(650.00)	(650.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
<i>Cheque #</i>	<i>1476</i>	13-Aug-2015	<i>Nicholas Sam Jacobs</i>	<i>Refund of Gym Key Bond (QB Rec 3576/Synergy T39)</i>	<i>50.00</i>	
PAYMENTS UNPRESENTED IN CURRENT BANK #					50.00	50.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
<i>Cheque #</i>	<i>1475</i>	29-Jul-2015	<i>Robert Mourish</i>	<i>Refund of Gym Key Bond (Rec QB 3557/T27)</i>	<i>(30.00)</i>	
<i>Cheque #</i>	<i>1472</i>	29-May-2015	<i>Finestart Investments</i>	<i>Refund of Gym Key Bond (QB Rec 3593 / T43)</i>	<i>(50.00)</i>	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(80.00)	(80.00)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
				TOTAL EXPENDITURE for TRUST ACCOUNT		(680.00)
TOTAL EXPENDITURE as reconciled to the AUGUST 2015 BANK STATEMENTS						
				Municipal Account Expenditure		(1,233,749.69)
				Trust Account Expenditure		(680.00)
				TOTAL EXPENDITURE for AUGUST 2015		(1,234,429.69)

12. ADMINISTRATION

12.1 Use of the Common Seal

SUBMISSION TO: Ordinary Council Meeting 22 September 2015
REPORT DATE: 18 September 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0256
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following documents:

1. Contract of Sale for the purchase of Lots 96, 98, 99 on Plan 222080 and Lot 126 on Plan 83 between the Shire of Beverley and the Western Australian Land Authority.
2. Dedication of Private Road: Ski Road Extension, Yenyenning Lakes, Beverley between the Shire of Beverley and Trevor Murray McLean.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Contract of Sale for the purchase of Lots 96, 98, 99 on Plan 222080 and Lot 126 on Plan 83 between the Shire of Beverley and the Western Australian Land Authority.
2. Dedication of Private Road: Ski Road Extension, Yenyenning Lakes, Beverley between the Shire of Beverley and Trevor Murray McLean.

COUNCIL RESOLUTION

M6/0519

Moved Cr Shaw

Seconded Cr Pepper

That Council note and endorse the use of the Common Seal having been attached to:

- 1. Contract of Sale for the purchase of Lots 96, 98, 99 on Plan 222080 and Lot 126 on Plan 83 between the Shire of Beverley and the Western Australian Land Authority.**
- 2. Dedication of Private Road: Ski Road Extension, Yenyenning Lakes, Beverley between the Shire of Beverley and Trevor Murray McLean.**

CARRIED 7/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

13.1 Local Government Election

A discussion was held in regards to the election process when a candidate withdraws after the close of nominations and the need to have an election when you have the same amount of nominations for vacancies.

COUNCIL RESOLUTION

M7/0915

Cr White

Cr Murray

That the Shire President write to the Minister for Local Government outlining the situation with respect to the Election situation in Beverley on 17 October 2015, requesting the Minister consider permitting the Shire of Beverley to suspend the need to hold the Election.

CARRIED 7/0

13.2 Cr Pepper

Cr Pepper acknowledged that this was his last Council meeting, and that he had enjoyed his six years on Council. He thanked his fellow Councillors for their friendship and work to achieve successful outcomes for Beverley.

Cr Ridgway responded to Cr Pepper thanking him for his service and dedication to the position, in particular as Deputy President and committee member on the BBP Group.

COUNCIL RESOLUTION

M8/0915

Moved Cr Ridgway

Seconded Cr Davis

That Council pass a vote of recognition and appreciation to Cr Pepper for his six years on Council, including four years as Deputy President.

CARRIED 7/0

14. CLOSURE

The Chairman declared the meeting closed at 2:42pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: