



TPS POLICY No. 8: TOWN PLANNING FEES

INTRODUCTION

Council has adopted this Town Planning Fees Policy as a guide to the setting and administering of fees for a variety of planning functions.

FEE SCHEDULE

Fees are set in accordance with the Schedule of Fees contained in Schedule 1 of the Town Planning (Local Government Planning Fees) regulations 2000 of the Planning and Development Act 2005. This schedule reflects the maximum fees that can be charged by a local government for a variety of planning functions.

The Schedule of Fees and Charges is included in Council's Budget document. The Schedule as printed in the Budget Document has been modified for the purpose of determining development applications in the Shire of Beverley.

PAYMENT OF DEVELOPMENT APPLICATION FEES

All planning fees that are payable for the determination of a development application are payable at the time of lodgement of an Application for Planning consent. Council reserves the right to not determine an application until such time as a payment of fees has been received and deposited into its account.

SINGLE DWELLING APPLICATIONS

Where a Planning Application is made in any zone for a single dwelling and no advertising or referral is required, the fee payable shall be the minimum prescribed under the current Town Planning Fees Regulations.

REFUND OF DEVELOPMENT APPLICATION FEES

Where Council has refused to grant Planning Consent, any fees that have been paid to Council are not refundable. The applicant is to be made aware that the fee is for the determination of an application, not its approval.

Where a development application has been lodged and is subsequently withdrawn by an applicant and a request for refund of the planning fees made, the following refund guidelines will apply:

- Where Council has determined an application – **no refund**
- Where a request for withdrawal is made within one (1) week of the Ordinary Council Meeting where the application will be determined – **no refund**.
- At any stage prior to one (1) week before the Ordinary Council Meeting where the application will be determined – **50% refund**.



PAYMENT OF SUBDIVISION CLEARANCE FEES

Where Council received a request for the clearance of conditions on a subdivision approval, it will not clear any conditions until the appropriate fee has been received and deposited into its account.

The clearance fee will be determined in accordance with the number of lots proposed regardless of the number of existing lots that are amalgamated and re-subdivided.

PAYMENT OF HOME OCCUPATION FEES

Home occupation application fees will be subject to the same measures as development application fees in terms of timing of payment and refund policy.

OTHER MATTERS

Council will have regard to the Town Planning (Local Government Planning Fees) Regulations 2000 and subsequent amendments for matters not covered by this Policy.