



28 JULY 2015

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:10pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2:15pm to 2:21pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Cr JD Alexander	North Ward
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2.5 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

JAMES	Helen	12 July 2015
SCHLEICHER	Albert	12 July 2015
First Anniversary of	Flight MH17	17 July 2015
REID	Russell	23 July 2015
JOHNSON	Max	24 July 2015

3. DECLARATIONS OF INTEREST

3.1 Cr Pepper – Item 11.2 – Impartiality

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr P Gogol	North Ward – August Meeting
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7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 23 June 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 23 June 2015 be confirmed.

COUNCIL RESOLUTION

M1/0715

Moved Cr Buckland

Seconded Cr Murray

That the Minutes of the Ordinary Council Meeting held Tuesday 23 June 2015 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Corporate Strategy Committee Meeting held 14 July 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 14 July 2015 be received.

(under separate cover)

Refer to items 11.3, 11.4, 11.5 and 11.6

COUNCIL RESOLUTION

M2/0715

Moved Cr Gogol

Seconded Cr Buckland

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 14 July 2015 be received.

CARRIED 8/0

8. TECHNICAL SERVICES

Nil

2:15pm – Mr Stefan de Beer, Shire Planner, joined the meeting.

9. PLANNING SERVICES

9.1 Development Application: Single Dwelling – 38 (Lot 1) Queen Street

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 21 July 2015
APPLICANT: John Rozema Builders
FILE REFERENCE: QUE 1617
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan and Elevation Plan

SUMMARY

An application has been received to construct a Single Dwelling at 38 (Lot 1) Queen Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject property is located at 38 (Lot 1) Queen Street, is zoned 'Town Centre' in terms of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2), and is 911 m² in extent.

In terms of TPS 2 a 'single house' is an 'AA' use in the 'Town Centre' zone which means that Council may permit the use at its discretion.

COMMENT

The proposal is deemed to be in harmony with the planning intent for the precinct as reflected in the Shire of Beverley Local Planning Strategy. No land use conflicts are anticipated for the proposed development and it is deemed to be in pace with the character of the area.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Single Dwelling at 38 (Lot 1) Queen Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. Suitable arrangements are to be made for connection to a potable water supply & sewerage disposal system, to the satisfaction of the Shire.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

COUNCIL RESOLUTION

M3/0715

Moved Cr Pepper

Seconded Cr Murray

That Council resolve to grant planning approval for a Single Dwelling at 38 (Lot 1) Queen Street, Beverley, subject to the following conditions and advice notes:

Conditions:

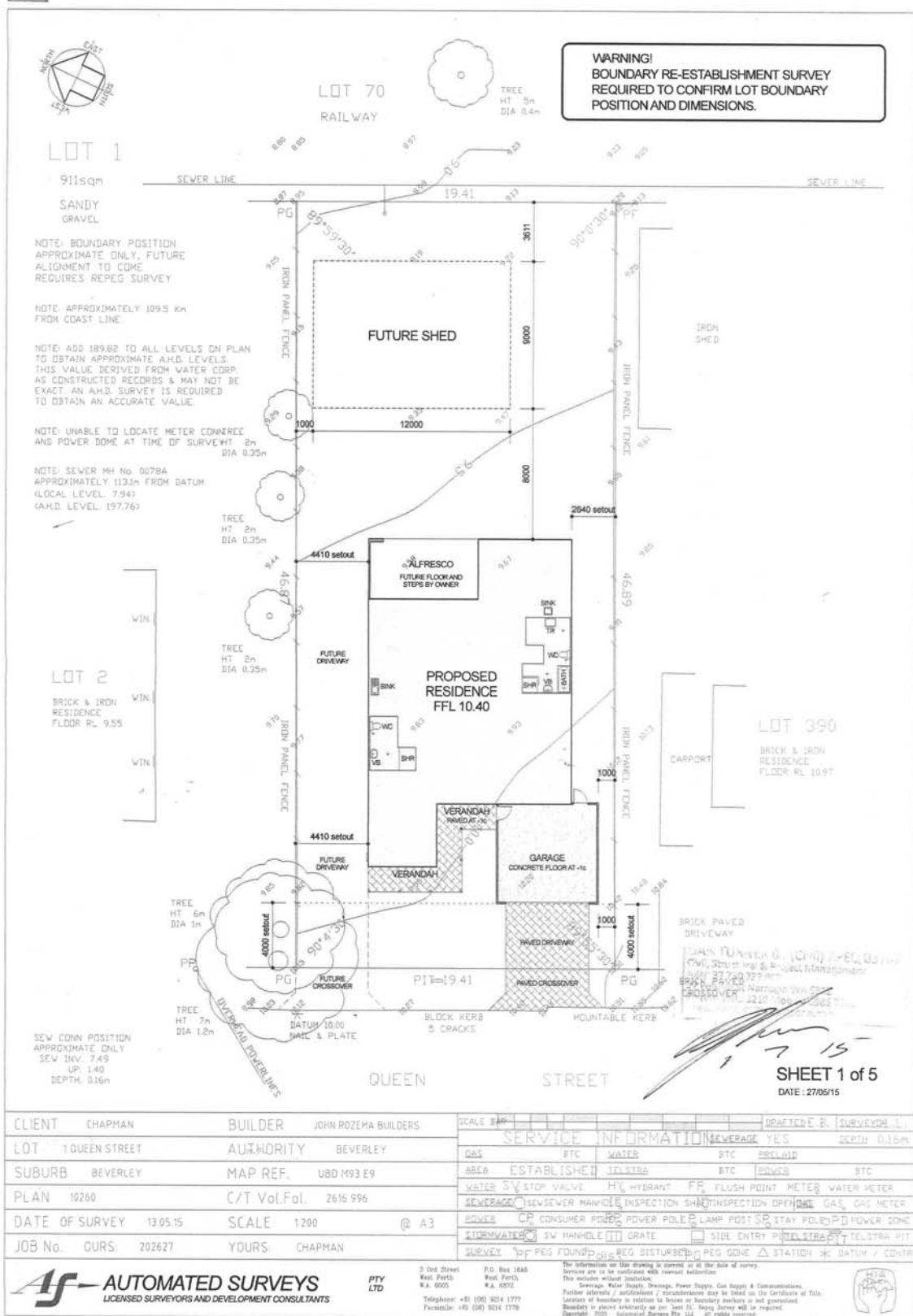
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. Suitable arrangements are to be made for connection to a potable water supply & sewerage disposal system, to the satisfaction of the Shire.**

Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

CARRIED 8/0

Attachment 9.1



CLIENT	CHAPMAN	BUILDER	JOHN ROZEMA BUILDERS	SCALE	1:200	DRAWN BY	E. L.	SURVEYED BY	L. L.
LOT	1 QUEEN STREET	AUTHORITY	BEVERLEY	SERVICE INFORMATION					
SUBURB	BEVERLEY	MAP REF.	UBD M93 E9	GAS	BTG	WATER	BTG	SEWERAGE	YES
PLAN	10280	C/T Vol/Fol.	2616 596	SEWERAGE	BTG	INSPECTION	BTG	FLUSH POINT	METER
DATE OF SURVEY	13.05.15	SCALE	1:200 @ A3	WATER	BTG	CONSUMER	BTG	INSPECTION	BTG
JOB No.	CURS. 202627	YOURS	CHAPMAN	POWER	BTG	CONSUMER	BTG	INSPECTION	BTG
				SEWERAGE	BTG	CONSUMER	BTG	INSPECTION	BTG
				WATER	BTG	CONSUMER	BTG	INSPECTION	BTG
				SEWERAGE	BTG	CONSUMER	BTG	INSPECTION	BTG
				WATER	BTG	CONSUMER	BTG	INSPECTION	BTG
				SEWERAGE	BTG	CONSUMER	BTG	INSPECTION	BTG

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LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

PTY LTD

3 Old Street
West Perth
W.A. 6005

P.O. Box 1648
West Perth
W.A. 6005

Telephone: +61 (08) 9274 1777
Facsimile: +61 (08) 9274 1770

The information on this drawing is correct as at the date of survey.
Surveyors are to be qualified with relevant Authorities.
This includes without limitation:
Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications.
Further details / modifications / amendments may be listed on the Certificate of Title.
Location of boundaries is relative to fences or boundary markers if not provided.
Boundaries to ground authorities are per best fit. Survey survey will be required.
Copyright 2005 Automated Surveys Pty Ltd. All rights reserved.

Attachment 9.1

FRONT ELEVATION

LEFT SIDE ELEVATION

REAR ELEVATION

RIGHT SIDE ELEVATION

ELEVATIONS 1:100

NOTES:

- 1. BCA DENOTES BUILDING CODES OF AUSTRALIA.
- 2. THESE NOTES TO BE READ IN CONJUNCTION WITH SPECIFIC NOTES ON RELEVANT DRAWINGS.
- 3. REFER TO ENGINEER'S DRAWINGS FOR ALL STRUCTURAL DETAILS AND SPECIFICATION INCLUDING CONCRETE FOOTINGS, BEAMS AND STRUCTURAL COLUMNS.
- 4. ALL CONSTRUCTION AND DETAILS ARE TO BE IN ACCORDANCE WITH THE LATEST BUILDING CODES OF AUSTRALIA AND AUSTRALIAN STANDARDS.
- 5. ALL DRAWINGS TO BE READ IN CONJUNCTION WITH BUILDER'S SPECIFICATION.
- 6. ALL DIMENSIONS TO BE CHECKED AND VERIFIED BY BUILDER PRIOR TO ANY COMMENCEMENT OF WORK OR FABRICATION.
- 7. DIMENSIONS INDICATE SUB-STRUCTURE SIZE PRIOR TO FINISH SURFACE TREATMENT.
- 8. BUILDER TO RE-PEG PROPERTY TO CONFIRM EXACT BOUNDARY LOCATION PRIOR TO CONSTRUCTION.
- 9. BUILDING SETOUT TO BE CONFIRMED BY BUILDER PRIOR TO EARTHWORKS.
- 10. BUILDER TO ADVISE DESIGNER OF ANY DEVIATION FROM THE INFORMATION ON THE PLANS PRIOR TO COMMENCEMENT OF WORK.
- 11. ANY DISCREPANCIES TO BE BROUGHT TO THE ATTENTION OF THE DESIGNER AND TO BE RESOLVED PRIOR TO COMMENCEMENT OF WORK.
- 12. DO NOT SCALE FROM DRAWINGS.
- 13. ALL ELECTRICAL AND GAS WORK TO COMPLY WITH SYNERGY AND ALINTA GAS REQUIREMENTS.
- 14. BUILDER TO SUBMIT ALL AMENDMENTS, REVISIONS AND CHANGES TO THE RELEVANT AUTHORITIES AND OBTAIN THE NECESSARY APPROVALS BEFORE COMMENCEMENT OF ANY WORK ON SITE.
- 15. ALL FLASHINGS, MEMBRANES, WATERPROOFING MATERIALS, ADDITIVES AND CHEMICALS REQUIRED TO MAKE THE BUILDING WATER TIGHT AND WATERPROOF TO BE ADDED AND IMPLEMENTED INTO THE CONSTRUCTION WHETHER IT IS SHOWN OR NOT ON THE PLANS. THIS INCLUDES ALLOWANCES FOR DRAINAGE RUN-OFFS, GENERAL SLOPING AND CONTOURING THE FLASHING OF SURFACE AREAS TO ENSURE THAT THE SYSTEM IMPLEMENTATION WILL DRAIN AWAY TO ITS INTENDED DESTINATION. (REFER TO MANUFACTURER'S DETAILS FOR INSTALLATION).
- 16. ALL BEDROOM WINDOW OPENINGS TO COMPLY WITH SECTION 3.9.2.5 PROTECTION OF OPENABLE WINDOWS OF THE BUILDING CODES OF AUSTRALIA.
- 17. ALL BALUSTRADING TO COMPLY WITH BUILDING CODES OF AUSTRALIA.

HOUSE AREA: 191.43 m ² GARAGE AREA: 37.78 m ² VERANDAH AREA: 18.09 m ² ALFRESCO AREA: 24.58 m ² TOTAL AREA: 271.95 m ²	prozema local home builder	DRAWN BY: A.G.B. DATE: 27/05/15 AMENDED PLAN: -4-	CLIENT: CHAPMAN BUILDING ADDRESS: LOT 1 QUEEN STREET BEVERLEY	SHEET No: 3 OF 5 JOB No: T00277
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9.2 Proposed Road Name Change – Dale Kokeby Road

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 21 July 2015
APPLICANT: Shire of Brookton
FILE REFERENCE: ADM 0440
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Application Letter and Explanatory Maps

SUMMARY

Council has been approached by the Shire of Brookton to change the road name of Dale-Kokeby Road to Corberding Road, as reflected in the attached application letter and accompanying maps. It will be recommended the road name be changed.

BACKGROUND

Shire of Brookton has formally requested the Shire of Beverley to change the road name as discussed above.

COMMENT

The *Policies and Standards for Geographical Naming in Western Australia* Manual states the following:

‘Any person, community group, organisation, government department or local authority can request a new name or an amendment to an existing name or boundary by contacting the Geographic Names Team within Landgate in the first instance.

‘Consultation with the relevant local authority is required in each case. To expedite the process, it is helpful for such requests to have been put to the relevant local authority for their comment and/or endorsement prior to the submission being sent to Landgate for consideration.’

The applicant requests in their letter and accompanying mapping that the road name of Dale-Kokeby Road be changed to Corberding Road from York-Williams Road to the intersection of Hillcroft Road and Dale-Kokeby Road in the Shire of Brookton.

The applicant submits that during a bushfire emergency that occurred earlier in 2015 the current intersection created confusion and delayed the emergency response team. The applicant is of the opinion that the best solution would be to change the subject section of road from Dale-Kokeby Road to Corberding Road, and the Shire Planner concurs.

CONSULTATION

Consultation will be conducted with affected land owners once Council & Geographic Names Committee agree with the proposed changes.

STATUTORY ENVIRONMENT

Road naming is done in terms of the *Land Administration Act, 1997*, and regulations.

FINANCIAL IMPLICATIONS

Mail-out costs to affected land owners and changing of road name signage.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICERS' RECOMMENDATION

1. That Council hereby agree to the road name change from 'Dale-Kokeby Road' to 'Corberding Road' as depicted on the attached plans.
2. Request the Geographic Names Committee to change the road name of the subject section of 'Dale-Kokeby Road' to 'Corberding Road'.

COUNCIL RESOLUTION

M4/0715

Moved Cr Gogol

Seconded Cr Shaw

1. That Council hereby agree to the road name change from 'Dale-Kokeby Road' to 'Corberding Road' as depicted on the attached plans.
2. Request the Geographic Names Committee to change the road name of the subject section of 'Dale-Kokeby Road' to 'Corberding Road'.

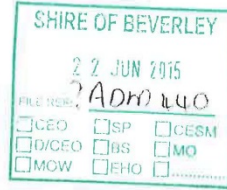
CARRIED 8/0

2:21pm – Stefan de Beer left the meeting and did not return.

Attachment 9.2

Corberding → WO CoR Roman Road 43
Dale Kokeby → WO DAL 1
Roman Road 109

OUR REF: ROAD 0003
ROAD 0037
YOUR REF:
ENQUIRIES/CONTACT COURTNEY FULWOOD
WORKS ADMINISTRATION TECHNICAL OFFICER
worksadmin@brookton.wa.gov.au



**Shire of
Brookton**

ABN 74 164 408 055

Shire of Beverley
Att: Steve Gollan
PO Box 20
BEVERLEY WA 6304

14 White Street Brookton
Western Australia 6306
Phone: (08) 9642 1106
Facsimile: (08) 9642 1173
Email: mail@brookton.wa.gov.au

Dear Steve,

RE: DALE-KOKEBY ROAD NAME / SIGNAGE

Council wish to request the Shire of Beverley change the road name of Dale-Kokeby Road to Corberding Road from York-Williams Road to the intersection of Hillcroft Road, Corberding Road and Dale-Kokeby Road in the Shire of Brookton.

During a bushfire emergency that occurred earlier this year, the current intersection of Dale-Kokeby Road, Corberding Road and Hillcroft Road in the Shire of Brookton created confusion and delayed the emergency response team. Council believe the best solution would be to change this section of Dale-Kokeby Road to Corberding Road.

Please see enclosed maps of the current road names and map of proposed road name changes to ensure the intersection does not create confusion for future emergency response teams.

If you have any queries please contact Courtney Fulwood Works Administration Technical Officer on (08) 9642 1106 or email worksadmin@brookton.wa.gov.au

Yours sincerely,

Kevin O'Connor
Chief Executive Officer
17th June 2015

Attachment 9.2

Current Roads



Attachment 9.2

Proposed Change – Corberding Rd



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 23 July 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2015 Financial Reports

SUMMARY

Council to consider accepting the interim financial report for the period ending 30 June 2015.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting, item 11.3

COMMENT

An interim financial report for the period ending 30 June 2015 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

Some end of year adjustments, not affecting the closing balance are still required, as is the final audit. This may see the final actual figures change.

The final actual audited statements will be presented to Council in the 2014/15 Annual Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004: Accounting and Finance

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of June 2015 be accepted and material variances be noted.

COUNCIL RESOLUTION

M5/0715

Moved Cr Murray

Seconded Cr White

That the monthly financial report for the month of June 2015 be accepted and material variances be noted.

CARRIED 8/0

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2015**

Description	Budget 2014/15	YTD Budget 2014/15	YTD Actual 2014/15	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,395,089.00	3,395,089.00	3,845,572.59	450,483.59	2015/16 General Purpose Grant received in advance \$414,936, Penalty Interest raised on rates greater than anticipated \$20,156, Interim UV rates raised greater than anticipated \$9,672, Interest received on Investments and Reserves greater than anticipated \$5,193.
Governance	6,000.00	6,000.00	62,320.93	56,320.93	Workforce Planning Grant \$25,000, Recoup of unclaimed monies \$10,732, Insurance Recoups \$12,886, Contribution from Morbinning Catchment Group \$4,500, CRC contribution to Community Centre Business Plan \$2,520, Contribution from Monjerducking Catchment Group \$1,021 greater than anticipated.
Law, Order & Public Safety	471,006.00	471,006.00	185,947.19	(285,058.81)	Fire Tender Grant (\$318,740) will not be received and CESM reimbursements greater than anticipated \$30,028 (Vehicle Expense Recoup).
Health	100.00	100.00	267.27	167.27	
Education & Welfare	0.00	0.00	3,609.09	3,609.09	Beverley Station Arts - Music Rocks workshop contribution.
Housing	68,500.00	68,500.00	85,418.65	16,918.65	Hunt Road Village & 30B Dawson Street rental income greater than anticipated \$12,686, ILU Management Fees greater than anticipated \$2,112.
Community Amenities	174,769.00	174,769.00	212,523.73	37,754.73	Water Harvesting Grant received \$25,000, Town Planning fees greater than anticipated \$9,355, Charges for Sullage Dumping greater than anticipated \$2,391, Charges for Grave Digging greater than anticipated \$4,153.
Recreation & Culture	204,198.00	204,198.00	347,526.19	143,328.19	Insurance Claims \$38,623, Beverley Station Arts contribution to toilet block \$9,090 greater than anticipated. Leasehold value of Racecourse Reserve \$95,000 brought to account (non-cash).
Transport	1,239,835.00	1,239,835.00	1,543,869.11	304,034.11	2015/16 General Road Grant advanced payment received \$246,969, Airfield Lighting contribution \$47,519 and Reimbursements & Charges \$8,027 greater than anticipated.
Economic Activities	73,500.00	73,500.00	96,325.97	22,825.97	Caravan Park charges \$15,949 and Building Permit fees \$6,346 greater than anticipated.
Other Property & Services	42,500.00	42,500.00	44,472.99	1,972.99	
Total Operating Revenue	5,675,497.00	5,675,497.00	6,427,853.71	752,356.71	
Operating Expenditure					
General Purpose Funding	(72,458.00)	(72,458.00)	(49,973.80)	22,484.20	Admin expenses allocated to General Purpose Funding lower than anticipated \$16,653, Other Expenses lower than anticipated \$4,890.
Governance	(247,439.00)	(247,439.00)	(228,796.35)	18,642.65	Admin expenses allocated to Members of Council lower than anticipated \$6,806, Other Expenses lower than anticipated \$5,534, Subscriptions and Donation expense lower than anticipated \$5,257.
Law, Order & Public Safety	(215,426.00)	(215,426.00)	(214,655.05)	770.95	
Health	(178,176.00)	(178,176.00)	(123,489.14)	54,686.86	Infant Health Building demolition not to proceed \$36,962, Admin expenses allocated the Health lower than anticipated \$5,531, Health Buildings maintenance expenses lower than anticipated \$5,141, Environmental Health Officer expenses lower than anticipated \$4,621.
Education & Welfare	(105,709.00)	(105,709.00)	(93,871.71)	11,837.29	Admin expenses allocated to Education and Welfare lower than anticipated \$6,215.
Housing	(300,567.00)	(300,567.00)	(232,043.10)	68,523.90	Housing maintenance expenses less than anticipated \$63,167.
Community Amenities	(598,543.00)	(598,543.00)	(529,536.67)	69,006.33	Refuse & Recycling collection \$9,706, Street Bins & Kerbside collection \$24,099, Environmental Services \$9,250, Refuse site maintenance \$4,749, Planning Officer expense \$17,088 and Cemetery maintenance \$6,325 lower than anticipated.
Recreation & Culture	(1,073,109.00)	(1,073,109.00)	(979,690.58)	93,418.42	Halls maintenance \$19,440, Swimming Pool maintenance \$17,394, Parks and Gardens maintenance \$53,482 and Old School Building maintenance \$4,334 expense lower than anticipated.
Transport	(1,701,278.00)	(1,701,278.00)	(1,754,091.57)	(52,813.57)	Road maintenance \$35,329, Bridge maintenance \$16,376, Footpath maintenance \$7,454 and Depot maintenance \$9,554, Road Inventory control \$5,106 and Admin expenses allocated to Transport 16,306 less than anticipated. Roads depreciation expense (\$104,603) greater than anticipated following Road valuation.
Economic Activities	(386,606.00)	(386,606.00)	(289,363.52)	97,242.48	Area Promotion \$14,072, Caravan Park maintenance \$11,457, Avondale maintenance \$37,074, Building Surveyor expense \$8,126, Standpipe maintenance \$10,568 and Admin expenses allocated to Economic Services \$12,240 lower than anticipated.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2015**

Description	Budget 2014/15	YTD Budget 2014/15	YTD Actual 2014/15	YTD Variance	Notes To Material Variances
Other Property & Services	(19,177.00)	(19,177.00)	(16,468.67)	2,708.33	
Total Operating Expenditure	(4,898,488.00)	(4,898,488.00)	(4,511,980.16)	386,507.84	
Net Operating	777,009.00	777,009.00	1,915,873.55	1,138,864.55	
Capital Income					
Self-Supporting Loan - Principal Repayment	12,013.00	12,013.00	12,764.65	751.65	
Proceeds from Sale of Assets	269,000.00	269,000.00	290,491.91	21,491.91	As per Asset disposals.
Total Capital Income	281,013.00	281,013.00	303,256.56	22,243.56	
Capital Expenditure					
Land and Buildings	(861,712.00)	(861,712.00)	(671,518.06)	190,193.94	Town Hall reroof project to be carried over to 2015/16 \$143,138. CRC stabilisation \$29,965 and Hunt Road Village Unit Refurbishment \$7,399 lower than anticipated.
Plant and Equipment	(1,160,470.00)	(1,160,470.00)	(652,034.63)	508,435.37	Fire Tender supplied by DFES at no cost to Council \$318,470. Community Bus not replaced \$150,000. Savings on purchase of Grader \$21,000 and Crew Cab Truck \$24,511.
Office Furniture and Equipment	(78,000.00)	(78,000.00)	(39,018.52)	38,981.48	Phone System upgrade saving realised \$12,194, Medical Equipment expenditure \$15,097 and Computer purchases \$4,186 lower than anticipated.
Road Construction	(1,635,747.00)	(1,635,747.00)	(1,333,808.34)	301,938.66	Municipal Funded Road Construction expenditure lower than anticipated \$325,389, RRG and R2R funded projects greater than anticipated (\$23,452).
Other Infrastructure	(69,704.00)	(69,704.00)	(53,278.68)	16,425.32	Harper Street Drainage works expense \$16,425 lower than anticipated.
Land Under Control	0.00	0.00	(95,000.00)	(95,000.00)	Leasehold value of Racecourse Reserve brought to account.
Loans - Principal Repayments	(69,984.00)	(69,984.00)	(66,631.77)	3,352.23	
Total Capital Expenditure	(3,875,617.00)	(3,875,617.00)	(2,911,290.00)	964,327.00	
Net Capital	(3,594,604.00)	(3,594,604.00)	(2,608,033.44)	986,570.56	
Adjustments					
Depreciation Written Back	1,162,810.00	1,162,810.00	1,392,918.10	230,108.10	
Movement in Leave Reserve Cash Balance	0.00	0.00	(10,462.55)	(10,462.55)	
Movement in Non-Current Loan Repayments	0.00	0.00	(3,352.74)		
Movement in Non-Current SSL Income	0.00	0.00	(751.41)		
Movement in Non-Current LSL Provision	0.00	0.00	(8,812.20)		
Profit/Loss on Disposal of Assets Written Back	37,000.00	37,000.00	14,945.82	(22,054.18)	As per Asset disposals.
Rounding	0.00	0.00	(1.30)	(1.30)	
Add Funding From					
Transfer (To)/From Reserves	476,608.00	476,608.00	(147,373.79)	(623,981.79)	Transfers from Reserves lower than anticipated.
New Loan Funds	0.00	0.00	0.00	0.00	
Opening (Surplus)/Deficit	1,141,177.00	1,141,177.00	1,113,045.00	(28,132.00)	Adjustment for transfer of current to non-current debtors as per 2013/14 Audit direction.
Total Adjustments	2,817,595.00	2,817,595.00	2,350,154.93	(454,523.72)	
CLOSING SURPLUS/(DEFICIT)	0.00	0.00	1,657,995.04	1,670,911.39	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 30 June 2015	
Description	YTD Actual 2014/15
Current Assets	
Cash at Bank	1,152,058.51
Cash - Unrestricted Investments	513,063.00
Cash - Restricted Reserves	1,810,675.44
Cash on Hand	300.00
Accounts Receivable	427,852.54
Self-Supporting Loan - Current	12,764.65
Inventory - Fuel	9,588.89
Total Current Assets	3,926,303.03
Current Liabilities	
Accounts Payable	(325,378.67)
Loan Liability - Current	(66,631.77)
Annual Leave Liability - Current	(190,129.69)
Long Service Leave Liability - Current	(169,690.04)
Total Current Liabilities	(751,830.17)
Adjustments	
Less Restricted Reserves	(1,810,675.44)
Less Self Supporting Loan Income	(12,764.65)
Add Leave Reserves - Cash Backed	240,330.50
Add Loan Principal Expense	66,631.77
Total Adjustments	(1,516,477.82)
NET CURRENT ASSETS	1,657,995.04

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
30 June 2015**

Description	Actual 2013/14	YTD Actual 2014/15	Movement
Current Assets			
Cash and Cash Equivalents	2,966,303.34	3,476,096.95	509,793.61
Accounts Receivable	224,429.84	427,852.54	203,422.70
Self-Supporting Loan - Current	12,013.24	12,764.65	751.41
Inventory	12,049.86	9,588.89	(2,460.97)
Total Current Assets	3,214,796.28	3,926,303.03	711,506.75
Current Liabilities			
Accounts Payable	(315,301.49)	(325,378.67)	(10,077.18)
Loan Liability - Current	(69,984.51)	(66,631.77)	3,352.74
Annual Leave Liability - Current	(179,941.59)	(190,129.69)	(10,188.10)
Long Service Leave Liability - Current	(181,987.66)	(169,690.04)	12,297.62
Total Current Liabilities	(747,215.25)	(751,830.17)	(4,614.92)
Non-Current Assets			
Non-Current Debtors	72,006.26	72,006.26	0.00
Land and Buildings	19,164,339.49	18,513,678.21	(650,661.28)
Plant and Equipment	1,644,657.63	1,813,878.53	169,220.90
Furniture and Equipment	157,494.37	172,530.41	15,036.04
Infrastructure	44,827,174.00	46,753,025.24	1,925,851.24
Self-Supporting Loan - Non Current	114,864.06	102,099.41	(12,764.65)
Total Non-Current Assets	65,980,535.81	67,427,218.06	1,446,682.25
Non-Current Liabilities			
Loan Liability - Non Current	(1,071,749.89)	(1,005,118.12)	66,631.77
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(29,046.57)	(20,234.37)	8,812.20
Total Non-Current Liabilities	(1,100,796.46)	(1,025,352.49)	75,443.97
Net Assets	67,347,320.38	69,576,338.43	2,229,018.05
Equity			
Accumulated Surplus	(44,637,145.29)	(46,405,645.05)	(1,768,499.76)
Reserves - Cash Backed	(1,663,301.65)	(1,810,675.44)	(147,373.79)
Reserve - Revaluations	(21,046,873.44)	(21,360,017.94)	(313,144.50)
Total Equity	(67,347,320.38)	(69,576,338.43)	(2,229,018.05)

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2015**

Job #	Job Description	YTD Actual 2014/15
	Rural Road Maintenance	
	Brought forward from QuickBooks	398,236.74
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	199.03
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	231.47
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	385.94
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	0.00
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	526.63
RR008	Barrington Rd (RoadID: 13) (Maintenance)	65.70
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	0.00
RR014	Bethany Rd (RoadID: 148) (Maintenance)	369.60
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	131.40
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	1,576.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	2,221.05
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	154.49
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	291.40
RR027	Collins Rd (RoadID: 66) (Maintenance)	1,761.53
RR028	Cookes Rd (RoadID: 61) (Maintenance)	199.99
RR029	Corberding Rd (RoadID: 43) (Maintenance)	1,243.51
RR030	County Peak Rd (RoadID: 96) (Maintenance)	110.81
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	1,520.61
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	1,763.20
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	7,470.62
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	110.81
RR036	Drapers Rd (RoadID: 79) (Maintenance)	65.70
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2015**

Job #	Job Description	YTD Actual 2014/15
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	10,134.55
RR039	Ewert Rd (RoadID: 27) (Maintenance)	617.75
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	301.29
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	131.40
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	441.05
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	554.48
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	998.60
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	176.51
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	0.00
RR052	Jones Rd (RoadID: 48) (Maintenance)	2,230.89
RR053	K1 Rd (RoadID: 85) (Maintenance)	241.19
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	65.70
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	353.00
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	1,796.53
RR060	Lennard Rd (RoadID: 58) (Maintenance)	0.00
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	2,478.21
RR063	Maitland Rd (RoadID: 39) (Maintenance)	221.16
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	29,430.72
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	459.78
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	201.01
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	148.44
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	311.82
RR075	Murrays Rd (RoadID: 71) (Maintenance)	0.00
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	110.81

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
30 June 2015**

Job #	Job Description	YTD Actual 2014/15
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	242.21
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	65.70
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	2,318.05
RR083	Potts Rd (RoadID: 14) (Maintenance)	176.51
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	0.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	131.40
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	65.70
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,732.61
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	111.75
RR091	Rumble Rd (Maintenance)	500.03
RR092	Schillings Rd (RoadID: 65) (Maintenance)	952.81
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	266.66
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	399.98
RR098	Smith Rd (RoadID: 72) (Maintenance)	266.66
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	65.70
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	1,219.77
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	65.70
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	131.40
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	1,615.95
RR109	Walgy Rd (RoadID: 42) (Maintenance)	821.13
RR110	Walkers Rd (RoadID: 86) (Maintenance)	584.85
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	65.70
RR112	Warradale Rd (RoadID: 67) (Maintenance)	1,842.03
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	1,220.75
RR114	Westdale Rd (RoadID: 166) (Maintenance)	3,155.67
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00
RR116	Woods Rd (RoadID: 68) (Maintenance)	0.00
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 June 2015		
Job #	Job Description	YTD Actual 2014/15
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	5,418.90
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	7,367.77
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	90,821.28
RR999	Rural Roads Various (Maintenance)	(1,845.96)
Sub Total	Rural Road Maintenance	589,821.83
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	334.95
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	355.24
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	359.22
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	65.70
TS011	Delisle St (RoadID: 120) (Maintenance)	45.11
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	502.79
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	702.61
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	45.11
TS023	Hope St (RoadID: 115) (Maintenance)	646.37
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	127.51
TS026	Hunt Rd (Maintenance)	124.73
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	240.02

<p align="center">SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 June 2015</p>		
Job #	Job Description	YTD Actual 2014/15
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,814.63
TS034	Mcneil St (RoadID: 141) (Maintenance)	148.44
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	1,624.99
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	51.12
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	1,223.43
TS042	Richardson St (RoadID: 124) (Maintenance)	45.11
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	672.41
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	2,358.14
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS777	Street Bin Clearing	9,048.87
TS888	Tree Lopping - Town Streets (Maintenance)	2,630.09
TS999	Town Streets Various (Maintenance)	3,540.87
Sub Total	Town Streets Maintenance	26,707.46
Total	Road Maintenance	616,529.29

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 30 JUNE 2015						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	93,832.04				
	Office Equipment	10,000.00				
	Airfield Emergency	35,252.00				
	Plant	55,955.82				
	Bush Fire Fighters	113,719.89				
	Building	349,335.54				
	Recreation Ground	354,191.99				
	Cropping Committee	294,252.20				
	Avon River Development	22,857.01				
	Annual Leave	146,498.46				
	Community Bus	37,249.18				
	Road Construction	297,531.31	1,810,675.44	6 mths	2.80%	24/12/2015
2902-40204	Online Saver ANZ	5,099.05	5,099.05	Ongoing	1.40%	Ongoing
1458958	Term Deposit Bendigo	507,963.95	507,963.95	4 mths	2.40%	10/07/2015
	Total		2,323,738.44			

2:24pm – Prior to Item 11.2, Cr Pepper declared an interest of impartiality given that his business receives payment for goods supplied.

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 23 July 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: June 2015 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of June 2015.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the presented List of Accounts be received:

June 2015:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

08 June 15	1342-1342	(1)	\$ 174.68	(authorised by CEO S Gollan and DCEO S Marshall)
16 June 15	1343-1343	(1)	\$ 2,003.77	(authorised by CEO S Gollan and Cr K Murray)
19 June 15	1344-1345	(2)	\$ 2,282.08	(authorised by CEO S Gollan and DCEO S Marshall)
24 June 15	1346-1346	(1)	\$ 5,895.05	(authorised by DCEO S Marshall and Cr K Murray)
26 June 15	1347-1348	(2)	\$ 91,598.35	(authorised by DCEO S Marshall and Cr K Murray)
29 June 15	1349-1351	(3)	\$ 10,384.06	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for June 2015 incl			\$ 112,337.99	previously paid.

EFT vouchers

04 June 15	1 - 39	(39)	\$ 45,242.69	(authorised by CEO S Gollan and DCEO S Marshall)
08 June 15	EFT 162-172	(11)	\$ 17,564.63	(authorised by CEO S Gollan and DCEO S Marshall)
17 June 15	EFT 174-179	(6)	\$ 19,596.47	(authorised by CEO S Gollan and Cr K Murray)
18 June 15	1 - 40	(40)	\$ 45,939.89	(authorised by CEO S Gollan and DCEO S Marshall)
19 June 15	EFT 180-188	(9)	\$ 33,776.13	(authorised by CEO S Gollan and DCEO S Marshall)
24 June 15	EFT 189-190	(2)	\$ 8,784.28	(authorised by DCEO S Marshall and Cr K Murray)
26 June 15	EFT 191-192	(2)	\$ 49,196.73	(authorised by DCEO S Marshall and Cr K Murray)
29 June 15	EFT 193-241	(49)	\$ 167,096.71	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for June 2015 incl			\$ 387,197.53	previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

09 June 15	1474-1474	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for June 2015 incl			\$ 200.00	previously paid.

EFT vouchers

08 June 15	EFT 161	(1)	\$ 30.00	(authorised by CEO S Gollan and DCEO S Marshall)
30 June 15	EFT 242-243	(2)	\$ 250.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for June 2015 incl			\$ 280.00	previously paid.

(3) **Direct Debit** Payments totalling \$ 93,513.90 previously paid.

(4) **Credit Card** Payments totalling \$ 396.77 previously paid.

COUNCIL RESOLUTION

M6/0715

Moved Cr Buckland

Seconded Cr Pepper

That the presented List of Accounts be received:

June 2015:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

08 June 15	1342-1342	(1)	\$ 174.68	(authorised by CEO S Gollan and DCEO S Marshall)
16 June 15	1343-1343	(1)	\$ 2,003.77	(authorised by CEO S Gollan and Cr K Murray)
19 June 15	1344-1345	(2)	\$ 2,282.08	(authorised by CEO S Gollan and DCEO S Marshall)
24 June 15	1346-1346	(1)	\$ 5,895.05	(authorised by DCEO S Marshall and Cr K Murray)
26 June 15	1347-1348	(2)	\$ 91,598.35	(authorised by DCEO S Marshall and Cr K Murray)
29 June 15	1349-1351	(3)	\$ 10,384.06	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for June 2015 incl \$ 112,337.99 previously paid.

EFT vouchers

04 June 15	1 - 39	(39)	\$ 45,242.69	(authorised by CEO S Gollan and DCEO S Marshall)
08 June 15	EFT 162-172	(11)	\$ 17,564.63	(authorised by CEO S Gollan and DCEO S Marshall)
17 June 15	EFT 174-179	(6)	\$ 19,596.47	(authorised by CEO S Gollan and Cr K Murray)
18 June 15	1 - 40	(40)	\$ 45,939.89	(authorised by CEO S Gollan and DCEO S Marshall)
19 June 15	EFT 180-188	(9)	\$ 33,776.13	(authorised by CEO S Gollan and DCEO S Marshall)
24 June 15	EFT 189-190	(2)	\$ 8,784.28	(authorised by DCEO S Marshall and Cr K Murray)
26 June 15	EFT 191-192	(2)	\$ 49,196.73	(authorised by DCEO S Marshall and Cr K Murray)
29 June 15	EFT 193-241	(49)	\$ 167,096.71	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2015 incl \$ 387,197.53 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

09 June 15	1474-1474	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
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Total of cheque vouchers for June 2015 incl \$ 200.00 previously paid.

EFT vouchers

08 June 15	EFT 161	(1)	\$ 30.00	(authorised by CEO S Gollan and DCEO S Marshall)
30 June 15	EFT 242-243	(2)	\$ 250.00	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for June 2015 incl \$ 280.00 previously paid.

(3) Direct Debit Payments totalling \$ 93,513.90 previously paid.

(4) Credit Card Payments totalling \$ 396.77 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 162	08-Jun-2015	BDF - Beverley Dome Fuel & Hire	4,000 L @ \$1. 2797/L inc	(5,118.80)	
EFT Pymt	EFT 163	08-Jun-2015	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(293.57)	
EFT Pymt	EFT 164	08-Jun-2015	Dawn Melanie Lindau	Reimb of car hire re BE464 : Partial forfeit of bond due to windscreen damage	(438.00)	
EFT Pymt	EFT 165	08-Jun-2015	Kinetic Super	Superannuation contributions	(138.06)	
EFT Pymt	EFT 166	08-Jun-2015	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(38.80)	
EFT Pymt	EFT 167	08-Jun-2015	Michael Wilson	2015-06 Jun: Photocopying & delivery of the Blarney	(250.00)	
EFT Pymt	EFT 168	08-Jun-2015	PCS - Perfect Computer Solutions	Toshiba Tecra Laptop (Chambers)	(1,445.00)	
EFT Pymt	EFT 169	08-Jun-2015	Stephen Gollan	Reimburse: Refreshments of Lotterywest & NSRF Meets - 25 May 2015	(25.30)	
EFT Pymt	EFT 170	08-Jun-2015	Superwrap - Personal Super Plan	Superannuation contributions	(744.03)	
EFT Pymt	EFT 171	08-Jun-2015	WA Super	Superannuation contributions	(5,770.44)	
EFT Pymt	EFT 172	08-Jun-2015	WA Treasury Corporation	Loan 112: Jun 15, DEB 33 of 39 payments (Frail Aged Lodge)	(3,302.63)	(17,564.63)
EFT Pymt	EFT 174	17-Jun-2015	BDF - Beverley Dome Fuel & Hire	4,000 L @ \$1. 2800/L inc	(5,120.00)	
EFT Pymt	EFT 175	17-Jun-2015	Canon Finance Aust P/L	Annual Lease Payment: 2nd of 3 Instalments	(7,645.00)	
EFT Pymt	EFT 176	17-Jun-2015	Kimberley Leonard Boulton	Record Management Assistance - 2 Jun 2015	(660.00)	
EFT Pymt	EFT 177	17-Jun-2015	Paul Mactaggart	2015 MVL 50% Reimbursement	(12.85)	
EFT Pymt	EFT 178	17-Jun-2015	Turf Developments (WA) P/L	Rec Grnd Oval: Vertidrainng	(3,844.50)	
EFT Pymt	EFT 179	17-Jun-2015	WA Contract Ranger Services	Ranger Services: 08, 13 May 2015	(2,314.12)	(19,596.47)
EFT Pymt	EFT 180	19-Jun-2015	APRA Ltd (Aust Performing Right Assoc Ltd)	15/16 yr Lic for public perform &/or communication of copyright music	(103.29)	
EFT Pymt	EFT 181	19-Jun-2015	Colonial First State Super (Corrigan Justin)	Superannuation contributions	(293.57)	
EFT Pymt	EFT 182	19-Jun-2015	Courier Australia / Toll Ipec P/L	Freight Charges: 02 - 05 Jun 2015	(99.00)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 183	19-Jun-2015	Kinetic Super	Superannuation contributions	(138.06)	
EFT Pymt	EFT 184	19-Jun-2015	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(38.80)	
EFT Pymt	EFT 185	19-Jun-2015	RA-AN Enterprises	Dozer hire to push gravel	(17,116.00)	
EFT Pymt	EFT 186	19-Jun-2015	Superwrap - Personal Super Plan	Superannuation contributions	(744.03)	
EFT Pymt	EFT 187	19-Jun-2015	WA Super	Superannuation contributions	(5,865.77)	
EFT Pymt	EFT 188	19-Jun-2015	WA Treasury Corporation	Loan 117: Jun 15, DEB 17 of 30 payments (Bowling Club Loan)	(9,377.61)	(33,776.13)
EFT Pymt	EFT 189	24-Jun-2015	MAL Automotives P/L	BEV1 - Annual Vehicle Inspection for Licensing	(974.28)	
EFT Pymt	EFT 190	24-Jun-2015	Universal Initiatives	2 tonne Flat Top Trailer	(7,810.00)	(8,784.28)
EFT Pymt	EFT 191	26-Jun-2015	AusQ Training	Training: Basic Worksite Traffic Management	(2,552.00)	
EFT Pymt	EFT 192	26-Jun-2015	WA Treasury Corporation	Loan 118: Jun 15, DEB 04 of 33 payments (Function & Rec Centre)	(46,644.73)	(49,196.73)
EFT Pymt	EFT 193	29-Jun-2015	A1 Diesel Injection	BE003 (PGRD01): Parts	(217.80)	
EFT Pymt	EFT 194	29-Jun-2015	AITIS Specialist P/L	2015-05 May Fuel Tax Credits	(302.06)	
EFT Pymt	EFT 195	29-Jun-2015	AMD Chartered Accountants	2014/15 Interim Audit	(6,364.60)	
EFT Pymt	EFT 196	29-Jun-2015	AMPAC Debt Recovery	May 2015 Rates Debt Recovery	(165.00)	
EFT Pymt	EFT 197	29-Jun-2015	Abco Products P/L	Various Bldgs: Cleaning products	(1,190.64)	
EFT Pymt	EFT 198	29-Jun-2015	Air and Power	Worksafe Compliance of Westair Compressor - Inspection Report	(429.44)	
EFT Pymt	EFT 199	29-Jun-2015	Archivewise	2015-05 May: Storage of Archives - 176 boxes	(75.49)	
EFT Pymt	EFT 200	29-Jun-2015	Australia Post	May 2015 Postage	(207.96)	
EFT Pymt	EFT 201	29-Jun-2015	Avon Express	Freight Charges: May 2015	(66.00)	
EFT Pymt	EFT 202	29-Jun-2015	Avon Trading Co	May 15 Hardware Purchases	(392.21)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 203	29-Jun-2015	Avon Valley Tyre Service	BE000 (PUTE06): Tyre replacement	(269.00)	
EFT Pymt	EFT 204	29-Jun-2015	Avon Waste	1,929 Bin Collection FE 15 May 15 inc Recycling Bins & 1 x Recycling Collection	(13,309.92)	
EFT Pymt	EFT 205	29-Jun-2015	BGC Cement	4 x 0.5tn Bulker bags; 64 x 20kg bags grey cement	(1,019.92)	
EFT Pymt	EFT 206	29-Jun-2015	BOC Limited	2015-05 May Cylinder Rental	(39.37)	
EFT Pymt	EFT 207	29-Jun-2015	Baileys Fertilisers	Rec Ground Oval: 411 Grosorb fertiliser	(1,573.00)	
EFT Pymt	EFT 208	29-Jun-2015	Beverley CRC (Community Resource Centre)	2015-06 Jun: Blarney compilation for production	(825.00)	
EFT Pymt	EFT 209	29-Jun-2015	Beverley Country Kitchen	Council Meet - 23 Jun 15	(980.00)	
EFT Pymt	EFT 210	29-Jun-2015	Beverley Electrical Services	Rec Grnd BBQ: Electrical work	(9,258.35)	
EFT Pymt	EFT 211	29-Jun-2015	Beverley Farm Services	Protective Clothing: D Storer	(209.00)	
EFT Pymt	EFT 212	29-Jun-2015	Beverley Gas & Plumbing	Standpipes: Back Flow Testing	(1,498.20)	
EFT Pymt	EFT 213	29-Jun-2015	Beverley Golf Club	Round 3 - Community Grant Funding: Fairway Mower	(1,000.00)	
EFT Pymt	EFT 214	29-Jun-2015	Beverley Lawn Tennis Club	Round 3 - Community Grant Funding: Kitchen/Bar Redevelopment	(3,053.00)	
EFT Pymt	EFT 215	29-Jun-2015	Beverley Newsagency	May 2015 Purchases	(132.50)	
EFT Pymt	EFT 216	29-Jun-2015	Beverley Supermarket & Liquor (IGA)	May 2015 Purchases	(334.73)	
EFT Pymt	EFT 217	29-Jun-2015	Beverley Tyre Service	May 2015 Tyre Service	(5,852.00)	
EFT Pymt	EFT 218	29-Jun-2015	Brookton Community Resource Centre (CRC)	Publisher Training Course x 3	(594.00)	
EFT Pymt	EFT 219	29-Jun-2015	CAS - Contract Aquatic Services	2014/15 Off Season Turnover	(1,375.00)	
EFT Pymt	EFT 220	29-Jun-2015	Countryside Pest Control	Various Bldgs: Termite Inspections	(4,059.00)	
EFT Pymt	EFT 221	29-Jun-2015	Courier Australia / Toll Ipec P/L	Freight Charges: 18 Jun 2015	(18.37)	
EFT Pymt	EFT 222	29-Jun-2015	Fire & Safety WA	BE016 (PUTE08): Fire Extinguisher	(78.65)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 223	29-Jun-2015	Freemasons Tavern (Finestart Investments)	2014 Christmas Lights Competition Voucher - Lucky Voter	(50.00)	
EFT Pymt	EFT 224	29-Jun-2015	Gosnells Hardware	Hardware supplies	(267.65)	
EFT Pymt	EFT 225	29-Jun-2015	Hitachi Construction Machinery - ABN 62 000 080 179	BE029 (P): 4,000hr Service	(7,699.40)	
EFT Pymt	EFT 226	29-Jun-2015	IT Vision	Synergyssoft Implementation: Accommodation, Travel & Allowances	(1,354.27)	
EFT Pymt	EFT 227	29-Jun-2015	JR & A Hersey P/L	Spill Kit as per Worksafe Requirement	(385.00)	
EFT Pymt	EFT 228	29-Jun-2015	Landgate	Valuation Fees (Rural UV Interim Shd): 04 Apr - 15 May 15	(543.40)	
EFT Pymt	EFT 229	29-Jun-2015	McLeods Barristers and Solicitors	L3001 Forrest St - Removal of Plant & Equip (K Morrell)	(1,264.41)	
EFT Pymt	EFT 230	29-Jun-2015	OCLC (UK) Ltd	2015/16 Amlib Software Support & Maintenance	(1,294.80)	
EFT Pymt	EFT 231	29-Jun-2015	PCS - Perfect Computer Solutions	Computer Support: Medical - 02 Jun 15	(1,167.50)	
EFT Pymt	EFT 232	29-Jun-2015	Radiowest Broadcasters P/L	2015-05 May: Interview Around The Town Interview"	(77.00)	
EFT Pymt	EFT 233	29-Jun-2015	Richard Jas - All Mechanical & Electronics	Various vehicles: Additives & Oil	(2,085.00)	
EFT Pymt	EFT 234	29-Jun-2015	Shire of Brookton	2015-05 May Town Planning Scheme - Stefan de Beer	(4,782.46)	
EFT Pymt	EFT 235	29-Jun-2015	Shire of Pingelly	BBP Age Care Audit, Verso Consulting Reimbursement	(8,800.00)	
EFT Pymt	EFT 236	29-Jun-2015	Shire of York	Recoveries of Lost/Damage Library Resources	(11.00)	
EFT Pymt	EFT 237	29-Jun-2015	Testel Australia P/L	Admin Bldg: Elect Equip Safety Check- 22 May 15	(2,749.94)	
EFT Pymt	EFT 238	29-Jun-2015	Truckline	BE3514 (PTRL09): Parts	(71.50)	
EFT Pymt	EFT 239	29-Jun-2015	Twinkarri P/L	Various Roads: Tree Lopping	(61,512.00)	
EFT Pymt	EFT 240	29-Jun-2015	WA Contract Ranger Services	Ranger services - 15, 24 Jun 2015	(701.25)	
EFT Pymt	EFT 241	29-Jun-2015	West Coast Sheet Metal & Laser Cutting	Beverley Town Entry Signs	(17,389.92)	(167,096.71)
Cheque #	1342	08-Jun-2015	Australian Super	Superannuation contributions	(174.68)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1343	16-Jun-2015	Telstra	Samsung Tablets: Rental to 01 Jul 15, Calls to 01 Jun 15	(2,003.77)	
Cheque #	1344	19-Jun-2015	Australian Super	Superannuation contributions	(175.58)	
Cheque #	1345	19-Jun-2015	Synergy	Street Lights: 25 Apr - 24 May 15	(2,106.50)	
Cheque #	1346	24-Jun-2015	Shire of Beverley	Vehicle Registration BEV1 to 30 Jun 2016	(5,895.05)	
Cheque #	1347	26-Jun-2015	Shire of Beverley	Invest 02 14/15 Reserves (016-540 9701 42341) 2014/15 movements	(90,752.00)	
Cheque #	1348	26-Jun-2015	Synergy	Sports Complex (L36 Forrest St): 18 May - 09 Jun 15	(846.35)	
Cheque #	1349	29-Jun-2015	Beverley Auction Centre	Various Bldgs: 7 x Cleaning signs: Caution Wet Floors	(70.00)	
Cheque #	1350	29-Jun-2015	Beverley Pharmacy	Various Bldgs: Sharps Collectable Containers	(85.00)	
Cheque #	1351	29-Jun-2015	Water Corporation	Water use - Brooking St Standpipe: 13 Apr - 10 Jun 15	(10,229.06)	(112,337.99)
Direct Debit	DD11 3.1	30-Jun-2015	Click Super	Superwrap - Personal Super Plan: Superannuation contributions	(744.03)	
Direct Debit	DD11 3.2	30-Jun-2015	Click Super	WA Super: Payroll deductions	(5,833.87)	
Direct Debit	DD11 3.3	30-Jun-2015	Click Super	Kinetic Super: Superannuation contributions	(138.06)	
Direct Debit	DD11 3.4	30-Jun-2015	Click Super	Colonial First State Super: Superannuation contributions	(293.57)	
Direct Debit	DD11 3.5	30-Jun-2015	Click Super	Australian Super: Superannuation contributions	(175.97)	
Direct Debit		02-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,201.90)	
Direct Debit		03-Jun-2015	3 - Payments for DOT	Payments for DOT	(1,076.55)	
Direct Debit		04-Jun-2015	3 - Payments for DOT	Payments for DOT	(3,556.80)	
Direct Debit		05-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,783.40)	
Direct Debit		08-Jun-2015	3 - Payments for DOT	Payments for DOT	(764.20)	
Direct Debit		09-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,004.75)	
Direct Debit		10-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,596.80)	
Direct Debit		11-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,593.15)	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit		15-Jun-2015	3 - Payments for DOT	Payments for DOT	(4,124.30)	
Direct Debit		15-Jun-2015	3 - Payments for DOT	Payments for DOT	(1,021.55)	
Direct Debit		16-Jun-2015	3 - Payments for DOT	Payments for DOT	(7,673.10)	
Direct Debit		17-Jun-2015	3 - Payments for DOT	Payments for DOT	(3,480.10)	
Direct Debit		18-Jun-2015	3 - Payments for DOT	Payments for DOT	(4,348.40)	
Direct Debit		18-Jun-2015	3 - Payments for DOT	Payments for DOT	(4,348.40)	
Direct Debit		18-Jun-2015	3 - Payments for DOT	Payments for DOT	4,348.40	
Direct Debit		19-Jun-2015	3 - Payments for DOT	Payments for DOT	(2,262.05)	
Direct Debit		22-Jun-2015	3 - Payments for DOT	Payments for DOT	(5,234.15)	
Direct Debit		23-Jun-2015	3 - Payments for DOT	Payments for DOT	(4,042.30)	
Direct Debit		24-Jun-2015	3 - Payments for DOT	Payments for DOT	(9,169.35)	
Direct Debit		25-Jun-2015	3 - Payments for DOT	Payments for DOT	(14,721.15)	
Direct Debit		26-Jun-2015	3 - Payments for DOT	Payments for DOT	(6,754.70)	
Direct Debit		29-Jun-2015	3 - Payments for DOT	Payments for DOT	(3,587.10)	
Direct Debit		30-Jun-2015	3 - Payments for DOT	Payments for DOT	(1,925.80)	
Direct Debit		04-Jun-2015	6 - Westnet Payments	Westnet Payments	(66.00)	
Direct Debit		02-Jun-2015	7 - CBA Merchant Fee	CBA Merchant Fee	(152.22)	
Direct Debit		03-Jun-2015	7 - CBA Merchant Fee	CBA Merchant Fee	(22.88)	
Direct Debit		02-Jun-2015	8 - ANZ Transactive Fee	ANZ Transactive Fee	(83.20)	
Direct Debit		30-Jun-2015	9 - Vodafone Messaging	Vodafone Messaging	(82.50)	(93,513.90)
Direct Debit	EFT 173	15-Jun-2015	Credit Card - Shire of Beverley	Various purchases	(396.77)	(396.77)
PAYMENTS RAISED IN CURRENT MONTH					(502,263.61)	(502,263.61)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
WAGES & SALARIES							
EFT Pymt		04-Jun-2015	Wages & Salaries	FE - 02 Jun 2015	(45,242.69)		
EFT Pymt		18-Jun-2015	Wages & Salaries	FE - 16 June 2015	(45,939.89)		
					WAGES & SALARIES	(91,182.58)	(91,182.58)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT							
Cheque #	1342	08-Jun-2015	Australian Super	Superannuation contributions	174.68		
Cheque #	1349	29-Jun-2015	Beverley Auction Centre	Various Bldgs: 7 x Cleaning signs: Caution Wet Floors	70.00		
Cheque #	1350	29-Jun-2015	Beverley Pharmacy	Various Bldgs: Sharps Collectable Containers	85.00		
EFT Pymt	DD113.1	30-Jun-2015	Click Super	Superwrap - Personal Super Plan: Superannuation contributions	744.03		
EFT Pymt	DD113.2	30-Jun-2015	Click Super	WA Super: Payroll deductions	5,833.87		
EFT Pymt	DD113.3	30-Jun-2015	Click Super	Kinetic Super: Superannuation contributions	138.06		
EFT Pymt	DD113.4	30-Jun-2015	Click Super	Colonial First State Super: Superannuation contributions	293.57		
EFT Pymt	DD113.5	30-Jun-2015	Click Super	Australian Super: Superannuation contributions	175.97		
					UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	7,515.18	7,515.18
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
Cheque #	1327	13-May-2015	Lewis Campbell Shaw	14/15 Cr Year Remuneration: Oct 2014 - Sep 2015 (1 of 2 pymts)	(2,250.00)		
Cheque #	1339	29-May-2015	Synergy	2015-05 May Electricity accounts (Self Read Accts)	(1,564.95)		
Cheque #	1340	29-May-2015	T-Bone Beverley	2014 Christmas Lights Competition Voucher - Shire's Business Choice	(100.00)		
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	(3,914.95)	(3,914.95)

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
TRANSFERS to TRUST						
				TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS						
				INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(589,845.96)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit Card		08-May-2015	Battery World Midland	UPS batteries x 2, 2 x UPS batteries 12V 45W (9Ah)	104.00	
Credit Card		08-May-2015	IKEA	Rec Centre: 5 x high chairs, 5 x High chairs	149.75	
Credit Card		08-May-2015	Bunnings	Bunnings Admin Bldg: Supplies, Cobweb broom with extension handle	63.60	
Credit Card		25-May-2015	OEM Group	Sundry Plant: Supplies, Lance pipe straight (part # 46244)	37.62	
Credit Card		25-May-2015	The Exchange	Refreshments: Lotterywest & NRSF Meets - 25 May 2015	22.50	
Credit Card		25-May-2015	CPP - Parking	NSRF Meet - 25 May 2015	19.30	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					396.77	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
<i>Cheque #</i>	<i>1474</i>	<i>09-Jun-2015</i>	<i>Anne Theresa Schuoler</i>	<i>Cleaning Bond Refund Amenities Bldg 5-6 Jun 2015</i>	<i>(200.00)</i>	
<i>EFT Pymt</i>	<i>EFT 161</i>	<i>08-Jun-2015</i>	<i>Shire of Beverley</i>	<i>Bond Forfeit T34 (QB Rec 3553)</i>	<i>(30.00)</i>	
<i>EFT Pymt</i>	<i>EFT 242</i>	<i>30-Jun-2015</i>	<i>Dylan Ugle</i>	<i>Refund of Cleaning Bond (Rec 697)</i>	<i>(200.00)</i>	

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 243	30-Jun-2015	Shire of Beverley	Bond forfeit t44 (QB Rec 3596)	(50.00)	
PAYMENTS RAISED IN CURRENT MONTH					(480.00)	(480.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
EFT Pymt	EFT 242	30-Jun-2015	Dylan Ugle	Refund of Cleaning Bond (Rec 697)	200.00	
EFT Pymt	EFT 243	30-Jun-2015	Shire of Beverley	Bond Forfeit T44 (QB Rec 3596)	50.00	
PAYMENTS UNPRESENTED IN CURRENT BANK #					250.00	250.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1471	13-May-2015	Marlene Rose Willson	Refund of Gym Key Bond (QB Rec 3542/Synergy T41)	(30.00)	
EFT Pymt	EFT 160	29-May-2015	Jema-Marie Twin	Refund Gym Key Bond (QB Rec 3629 /T51)	(50.00)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(80.00)	(80.00)
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00
TOTAL EXPENDITURE for TRUST ACCOUNT						(310.00)
TOTAL EXPENDITURE as reconciled to the JUNE 2015 BANK STATEMENTS						
					Municipal Account Expenditure	(589,845.96)
					Trust Account Expenditure	(310.00)
TOTAL EXPENDITURE for JUNE 2015						(590,155.96)

11.3 2015/16 Water Charges

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 14 July 2015
APPLICANT: N/A
FILE REFERENCE: ADM 0275
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Water Corporation Document

SUMMARY

The Corporate Strategy Committee recommend to Council an increase in 2015/16 Standpipe Charges in light of an increase by Water Corporation.

BACKGROUND

Advice has been received from the Water Corporation that the farmland, stock watering and local Government standpipe charge for 2015/16 is \$2.092 per kilolitre, an increase of 10.5%

The 2015/16 Fees and Charges were set at the 26 May 2015 Ordinary Council meeting, where the standpipe charges remained at \$3.10 per kilolitre.

COMMENT

The 2015/16 Standpipe Maintenance Budget, including water costs, is \$30,150.00. Estimated Income from Standpipe charges is \$23,500.00 (the estimated cost of supplied water) representing a subsidy of \$6,650.00 to users.

At the Corporate Strategy Committee meeting 14 July 2015, the Committee agreed to increase the standpipe charges by 5% in line with other Fees and Charges increases.

FINANCIAL IMPLICATIONS

2015/16 Schedule of Fees and Charges

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That Council increase the 2015/16 Standpipe Charges to \$3.25 per kilolitre (5%).

COUNCIL RESOLUTION

M7/0715

Moved Cr Murray

Seconded Cr Buckland

That Council increase the 2015/16 Standpipe Charges to \$3.25 per kilolitre (5%).

CARRIED BY ABSOLUTE MAJORITY 8/0

Attachment 11.3

Water Corporation Charges 2015-16

Fact sheet – Farmland, stock watering and local government standpipe prices

The information below is provided to help explain changes to Water Corporation charges for the 2015-16 financial year in regional parts of Western Australia.

Background on the farmland pricing reform

- Most farms have their own water supply, independent of the Corporation's supply. The water supplied under this tariff category is intended to be a supplementary water supply only and not a primary source for farming activities.
- In 2010, the Government approved a tariff reform to increase farmland, stock watering, and local Government standpipe water usage charges to Step 1 (i.e. the lowest) country non-residential rate. This goes part of the way to addressing the increasing cross-subsidisation from non-farming customers and reliance on an Operating Subsidy, and encourages more efficient use of water.
- At this time customers most impacted by price increases were informed about the reforms and the approach to reduce the impact by gradually increasing prices each year until the new target prices are reached.
- The reform is expected to be completed in 2016-17. On completion, the cost to provide services to these schemes will still be higher than the charges to customers.
- The farmland, stock watering and local Government standpipe charge for 2015-16 is \$2.092 per kilolitre, an increase of 10.5%¹.

Customers under this tariff

- Farmland and stock watering applies to customers with lots greater than four hectares engaged in farming activities such as agriculture, pastoral, and dairy (not market gardens, poultry, horses, etc.) located outside a town-site (i.e. not supplied with town scheme water).
- Standpipes are a freestanding or overhead pipe supplied by the Water Corporation to provide customers access to a potable water supply for purposes such as carting or firefighting. The main users of standpipes in regional areas are local authorities and farmers.

¹ i.e. $(1+5.7\%) \times (1+4.5\%) - 1 = 10.5\%$

Attachment 11.3

Water Corporation Charges 2015-16

Fact sheet – Farmland, stock watering and local government standpipe prices

- Under the Corporation's Operating Licence, the minimum standards for farmland services are different to those for other customers. Although the water provided is potable, the disbursed nature of the farmlands systems means that the water quality and continuity of supply are not guaranteed.

How customers are affected in 2015/16

- A customer in this category can have between 1 and 37 separate metered services. Based on the number of meters, there are 5,240 farmland, stock watering and local government standpipe accounts.
- Most customers (84%) will be impacted by less than \$250 per annum.
- The impacts are quite minimal for 2015/16, e.g. a 20 tonne (20kL) water truck bill increase is \$3.96.
- The impact is distributed across the State, with a concentration in the Goldfields Agricultural and Great Southern regions.

11.4 2015/16 Material Variances

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 14 July 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

The Corporate Strategy Committee recommend to Council the material variance reporting parameters for 2015/16.

BACKGROUND

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting.

COMMENT

At the Corporate Strategy Committee meeting of 14 July 2015, the Committee was satisfied with the current level of reporting and found no reason to recommend that Council change the reporting parameters.

STATUTORY ENVIRONMENT

Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996 provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the budget variance reporting parameter be maintained at 10% on budgeted items of \$10,000 or greater.

COUNCIL RESOLUTION

M8/0715

Moved Cr Murray

Seconded Cr Shaw

That the budget variance reporting parameter be maintained at 10% on budgeted items of \$10,000 or greater.

CARRIED 8/0

11.5 2015/16 Budget – Rates

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 14 July 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

The Corporate Strategy Committee recommend to Council that rate revenue be raised by 4% for the 2015/16 financial year.

BACKGROUND

When adopting the Annual Budget in July 2014, Council resolved to increase rate revenue by 6%.

COMMENT

With the current focus on Local Government sustainability, it was the view of staff that a strong rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community.

Council is relying heavily on its carried forward surpluses and grant funding to sustain its Capital program.

As the population of Beverley increases, service level demands will also increase and the demand to upgrade and maintain fixed assets will be an ongoing requirement.

With broad acre farming enterprises being the biggest industry in the Shire of Beverley, consideration should be given to rate payers' ability to pay. The agricultural industry remains volatile with many external factors affecting commodity yields and prices. Other Federal and State budgetary measures may also put some added pressure on general household budgets.

Under the Integrated Planning Framework, forward forecasting in the Shire of Beverley's 10 Year Long Term Financial Plan allows an annual rate increase of 6%.

At the 14 July 2015 Corporate Strategy Committee meeting, the Committee agreed that cuts to the draft 2015/16 budget were possible to allow an annual rate increase of 4%, instead of 6%.

The proposed 4% increase in Rate in the Dollar values and minimums (with a comparison to 2014/15 figures) are as follows:

	<u>2014/15</u>	<u>2015/16</u>
Gross Rental Value	\$0.101037	\$0.105079
Gross Rental Value Minimum	\$739.00	\$769.00
Unimproved Value	\$0.008659	\$0.008964
Unimproved Value Minimum	\$739.00	\$769.00

Estimated Rate revenue from a 4% increase totals \$2,740,023. The 10% discount for early payment of Rates has remained with an estimated cost of \$219,202.

It is noted that a percentage increase in total Rate revenue does not translate to the same percentage increase in the rate-in-dollar amount. This is due to changes in UV and GRV valuations which are affected by a number of factors throughout the year including revaluations by the Valuer General (Landgate), land amalgamations and subdivisions. Changes made to minimum rate charges will also change the number of properties which attract the minimum rate and therefore alter the number of UV and GRV properties which make up the total general rate valuation pool.

STATUTORY ENVIRONMENT

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —

- (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
- (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
- (a) 4 equal or nearly equal instalments; or
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
- (a) by a single payment; or
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and
 - (c) prohibit or regulate any matters relating to payments by instalments; and
 - (d) provide for the time when, and manner in which, instalments are to be paid; and
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve* to grant a discount or other incentive for the early payment of any rate or service charge.

* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —
 - (a) a rate or service charge (or any instalment of a rate or service charge); and
 - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Manage resources effectively.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2016 be as follows:

Gross Rental Value	\$0.105079
Gross Rental Value Minimum	\$769.00
Unimproved Value	\$0.008964
Unimproved Value Minimum	\$769.00
2. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 4 August 2015.
3. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
4. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
5. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;

1 st Instalment	8 September 2015
2 nd Instalment	10 November 2015
3 rd Instalment	12 January 2016
4 th Instalment	14 March 2016

COUNCIL RESOLUTION

M9/0715

Moved Cr Pepper

Seconded Cr Davis

That:

In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2016 be as follows:

Gross Rental Value \$0.105079

Gross Rental Value Minimum \$769.00

Unimproved Value \$0.008964

Unimproved Value Minimum \$769.00

CARRIED BY ABSOLUTE MAJORITY 7/1

COUNCIL RESOLUTION

M10/0715

Moved Cr Pepper

Seconded Cr Davis

That:

- 1. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within thirty five (35) days of the service of rates notice, 4 August 2015.**

CARRIED BY ABSOLUTE MAJORITY 7/1

COUNCIL RESOLUTION

M11/0715

Moved Cr Pepper

Seconded Cr Davis

That:

- 1. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.**

CARRIED BY ABSOLUTE MAJORITY 7/1

COUNCIL RESOLUTION

M12/0715

Moved Cr Pepper

Seconded Cr Davis

That:

- 1. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.**

CARRIED BY ABSOLUTE MAJORITY 7/1

COUNCIL RESOLUTION

M13/0715

Moved Cr Pepper

Seconded Cr Davis

That:

1. In accordance with s6.50 of the Local Government Act 1995, the due dates of instalments under the formal rate instalment program be;

1st Instalment	8 September 2015
2nd Instalment	10 November 2015
3rd Instalment	12 January 2016
4th Instalment	14 March 2016

CARRIED BY ABSOLUTE MAJORITY 7/1

11.6 2015/16 Budget

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 14 July 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Draft 2015/16 Annual Budget (under separate cover)

SUMMARY

The Corporate Strategy Committee recommend to Council that the draft 2015/16 Budget be adopted.

BACKGROUND

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2015/16 Budget preparation has been underway since February 2015, following the Annual Road inspection, with periodical meetings of Council Committees being held to determine the Capital Purchase Program for 2015/16.

COMMENT

The draft 2015/16 Budget was considered by the Corporate Strategy Committee on 14 July 2015.

Attached, under separate cover, is the draft 2015/16 Annual Budget in Statutory format, as required by the Department of Local Government.

As presented the draft 2015/16 Budget is in balance.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
 - a. the expenditure by the local government;
 - b. the revenue and income, independent of general rates, of the local government; and
 - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
 - a. Particulars of the estimated expenditure proposed to be incurred by the local government
 - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
 - i. the amount it is estimated will be yielded by the general rate; and
 - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - c. the fees and charges proposed to be imposed by the local government;
 - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - g. such other matters as are prescribed.
- (5) Regulations may provide for –
 - a. The form of the annual budget;
 - b. The contents of the annual budget; and
 - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
 - (a) changes the purpose of a reserve account; or
 - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —

- (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially; and
- (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
- (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
 - (a) 50% of the total number of separately rated properties in the district; or

- (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

FINANCIAL IMPLICATIONS

2015/16 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That the balanced draft 2015/16 Budget be adopted.

COUNCIL RESOLUTION

M14/0715

Moved Cr Buckland

Seconded Cr Davis

That the balanced draft 2015/16 Budget be adopted.

CARRIED BY ABSOLUTE MAJORITY 8/0

12. ADMINISTRATION

12.1 Dead Finish Museum Agreement with the Beverley Historical Society

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 29 June 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0268
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Original 2010 Agreement and 2015 Draft Agreement

SUMMARY

Council to consider a new agreement between the Beverley Historical Society (BHS) and the Shire of Beverley (the Shire) to occupy and manage the Dead Finish Museum.

BACKGROUND

The previous agreement between the Shire and BHS expired on 1 July 2015. The previous agreement was for a period of five years from 1 July 2010 to 1 July 2015.

COMMENT

In the last five years Management has not experienced any issues or problems with the Beverley Historical Society and is eager to continue the partnership. The BHS are competent managing the building and maintaining the gardens. This year the BHS presented an informative and factual WW1 exhibition in the Dead Finish Museum about the impact of the Great War on our Community. The opening of this exhibition was attended by the Shire President and Hon. Mia Davies MLA among many.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

The agreement is rent free in return for management of the building.

STRATEGIC IMPLICATIONS

Planned Development – Preserve our heritage – Maintain and protect our heritage buildings and areas of significance.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Shire of Beverley enter into a five year agreement with the Beverley Historical Society for the management and occupation of the Dead Finish Museum.

COUNCIL RESOLUTION

M15/0715

Moved Cr Davis

That the item lay on the table.

Seconded Cr Gogol

CARRIED 8/0

Attachment 12.1



2010

SHIRE OF BEVERLEY

and

BEVERLEY HISTORICAL SOCIETY (INC.)

"DEAD FINISH" AGREEMENT

Attachment 12.1

An AGREEMENT made on the *10th* day of *August* 2010

BETWEEN :

The SHIRE OF BEVERLEY of 136 Vincent Street, Beverley in the State of Western Australia of the one part

AND

the BEVERLEY HISTORICAL SOCIETY (INC.) of Beverley in the said State of the other part.

WHEREAS:

- (a) The Shire of Beverley (hereinafter called the Shire) owns the building formerly known as the Settlers Arms Hotel or the Dead Finish situated on Lot 11 of Beverley Suburban Lots 4 and 5; and
- (b) The Beverley Historical Society (Inc.) (hereinafter called the Society) wish to occupy and manage the building.

NOW THIS AGREEMENT WITNESSES:

1. That the Shire does hereby grant the Society exclusive occupancy and use of the building for a period of five (5) years commencing on the 1st day of July 2010 rent free subject to the provisions of Clause 7 hereof.
2. That the Society may allow the building or portions of the building to be used by any other bodies or organisations as the Society may approve.
3. The Society will at all times remain responsible for the building's safety and security.
4. The Society may undertake renovations and restoration work to the building subject at all times to the Shire's prior approval having been obtained for such work.

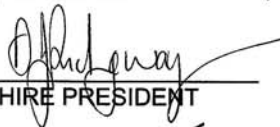
Attachment 12.1

5. The Society shall insure and keep insured with an insurance office approved by the Shire a public risk policy for an amount which at the commencement of the term of this lease is not less than five million dollars (\$5,000,000.00) and which shall be adjusted at the expiration of the first and each succeeding year during the term of this agreement to an amount which at the date of each adjustment the Shire and Society agree represents an amount of public risk insurance is reasonable and prudent.
6. The Shire shall pay all water and electricity charges, insurance premiums, normal maintenance, Local Authority and water rates levied or assessed in respect of the said land buildings and improvements.
7. Either party may terminate this agreement by giving six (6) months notice in writing to the other party though contravention of the terms of this agreement will terminate the agreement forthwith.

EXECUTED by the parties:

The COMMON SEAL of the)
SHIRE OF BEVERLEY was)
hereunto affixed by authority)
of a resolution of the Council)
in the presence of:)





SHIRE PRESIDENT

Date 10. 8. 2010



CHIEF EXECUTIVE OFFICER

Date 10. 8. 2010

SIGNED and DELIVERED by)
the President and Secretary)
on behalf of the BEVERLEY)
HISTORICAL SOCIETY (INC.))
in the presence of:)



PRESIDENT

Date 10-8-2010



SECRETARY

Date 10. 8. 2010

Attachment 12.1



2015

SHIRE OF BEVERLEY

and

BEVERLEY HISTORICAL SOCIETY (INC.)

“DEAD FINISH” AGREEMENT

Attachment 12.1

An AGREEMENT made on the day of 2015

BETWEEN :

The SHIRE OF BEVERLEY of 136 Vincent Street, Beverley in the State of Western Australia of the one part

AND

the BEVERLEY HISTORICAL SOCIETY (INC.) of Beverley in the said State of the other part.

WHEREAS:

- (a) The Shire of Beverley (hereinafter called the Shire) owns the building formerly known as the Settlers Arms Hotel or the Dead Finish situated on Lot 11 of Beverley Suburban Lots 4 and 5; and
- (b) The Beverley Historical Society (Inc.) (hereinafter called the Society) wish to occupy and manage the building.

NOW THIS AGREEMENT WITNESSES:

1. That the Shire does hereby grant the Society exclusive occupancy and use of the building for a period of five (5) years commencing on the 1st day of July 2010 rent free subject to the provisions of Clause 7 hereof.
2. That the Society may allow the building or portions of the building to be used by any other bodies or organisations as the Society may approve.
3. The Society will at all times remain responsible for the building's safety and security.
4. The Society may undertake renovations and restoration work to the building subject at all times to the Shire's prior approval having been obtained for such work.

12.2 Industrial Land – Transfer of Freehold Blocks to Landcorp

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 22 July 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0203
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Locality Map

SUMMARY

To progress the development of the Beverley Industrial Subdivision by transferring Lots 96, 98, 99 and 126 Hunt Road to LandCorp.

BACKGROUND

The Council submitted an application under the Regional Development Assistance Program (RDAP) in May 2010 to develop a Light Industrial area in Beverley. A response has been received from LandCorp stating that the Council's application has been successful and that they intend to stage the subdivision by initially developing three (3) lots.

However this process has stalled due to Native Title issues that are being addressed by the State Government.

At the June 2015 Council Meeting, I advised that a potential purchaser has expressed interest in moving their business to Beverley and a meeting was held with Landcorp on Thursday 18 June 2015 to discuss how best to proceed.

LandCorp advised at this meeting that a possible way forward is to transfer the freehold blocks owned by the Shire of Beverley (which are not affected by Native Title) to Landcorp. This transfer would allow Landcorp to develop the blocks expediently.

LandCorp has committed the necessary resources to progress the project to a stage where it is fully documented and the calling of construction tenders.

COMMENT

The lots details are shown below;

Lot 96	Certificate Title Volume 1103 Folio 38	2023m ²
Lot 98	Certificate Title Volume 1103 Folio 38	2023m ²
Lot 99	Certificate Title Volume 1103 Folio 38	1917m ²
Lot 126	Certificate Title Volume 1103 Folio 39	2492m ²



Please refer to the enlarged locality map on page 65.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.58 states;

Section 3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned;
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned;
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of land under section 29 or 29B of the Public Works Act 1902;
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27.]

3.59. Commercial enterprises by local governments

- (1) In this section —
acquire has a meaning that accords with the meaning of “dispose”;
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —

- (a) acquire or dispose of an interest in land; or
- (b) develop land;

major land transaction means a land transaction other than an exempt land transaction if the total value of —

- (a) the consideration under the transaction; and
- (b) anything done by the local government for achieving the purpose of the transaction, is more, or is worth more, than the amount prescribed for the purposes of this definition;

- (2) Before it —
 - (a) commences a major trading undertaking;
 - (b) enters into a major land transaction; or
 - (c) enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.
- (3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —
 - (a) its expected effect on the provision of facilities and services by the local government;
 - (b) its expected effect on other persons providing facilities and services in the district;
 - (c) its expected financial effect on the local government;
 - (d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56;
 - (e) the ability of the local government to manage the undertaking or the performance of the transaction; and
 - (f) any other matter prescribed for the purposes of this subsection.
- (4) The local government is to —
 - (a) give State-wide public notice stating that —
 - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction;
 - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
 - (b) make a copy of the business plan available for public inspection in accordance with the notice.
- (5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.
 - * Absolute majority required.
- (5a) A notice under subsection (4) is also to be published and exhibited as if it were a local public notice.

- (6) If the local government wishes to commence an undertaking or transaction that is significantly different from what was proposed it can only do so after it has complied with this section in respect of its new proposal.
- (7) The local government can only commence the undertaking or enter into the transaction with the approval of the Minister if it is of a kind for which the regulations require the Minister's approval.
- (8) A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.
- (9) A local government can only enter into an agreement, or do anything else, as a result of which a land transaction would become a major land transaction if it has complied with the requirements of this section that apply to entering into a major land transaction, and for the purpose of applying this section in that case a reference in it to entering into the transaction includes a reference to doing anything that would result in the transaction becoming a major land transaction.
- (10) For the purposes of this section, regulations may —
 - (a) prescribe any land transaction to be an exempt land transaction;
 - (b) prescribe any trading undertaking to be an exempt trading undertaking.[Section 3.59 amended by No. 1 of 1998 s. 12; No. 64 of 1998 s. 18(1) and (2).]

Local Government (Functions and General) Regulations 1996

Regulation 30. Dispositions of property to which section 3.58 of Act does not apply

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth;
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;

8A. Major land transactions and exempt land transactions — s. 3.59

- (1) The amount prescribed for the purposes of the definition of major land transaction in section 3.59(1) of the Act is —
 - (b) if the land transaction is entered into by any other local government, the amount that is the lesser of —
 - (i) \$2 000 000; or
 - (ii) 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.

8. Transactions that cannot be major land transactions

- (1) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if the local government enters into it —
 - (a) without intending to produce profit to itself; and
 - (b) without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.

FINANCIAL IMPLICATIONS

The proposed transfer or sale of the parcels of land to LandCorp represents the Councils contribution towards the development of the Beverley Industrial Subdivision. LandCorp will meet the development costs and market the lots.

STRATEGIC IMPLICATIONS

Economic Development – Support the development of industry

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION

That Council;

1. Approve the transfer of the following Lots;

Lot 96	Certificate Title Volume 1103 Folio 38	2023m2
Lot 98	Certificate Title Volume 1103 Folio 38	2023m2
Lot 99	Certificate Title Volume 1103 Folio 38	1917m2
Lot 126	Certificate Title Volume 1103 Folio 39	2492m2

to LandCorp for a nominal value of \$1.00
2. Subject to (1) above the Chief Executive Officer prepare the necessary documentation to affect the transfer of the land.

COUNCIL RESOLUTION

M16/0715

Moved Cr Davis

Seconded Cr Murray

That Council;

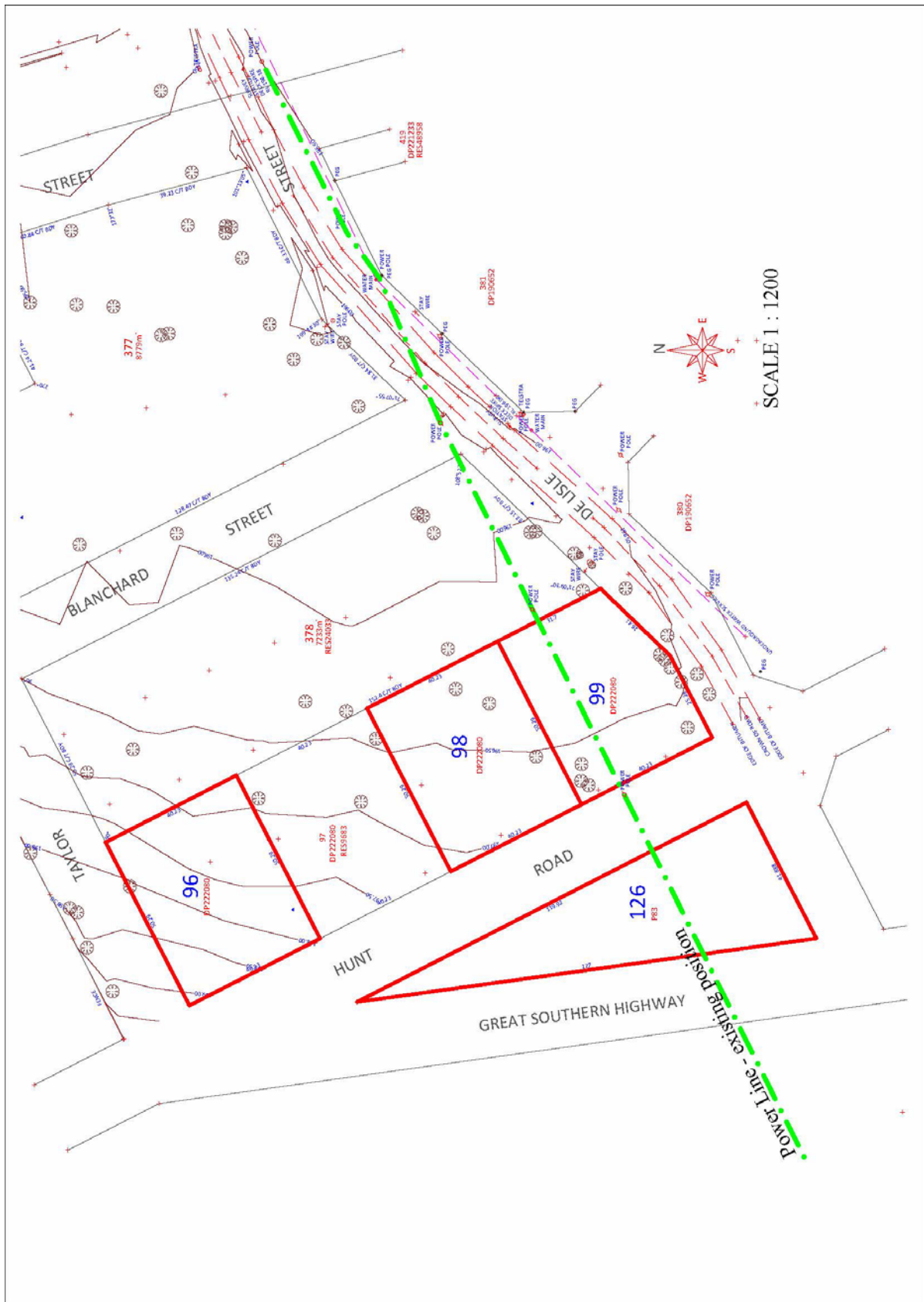
1. **Approve the transfer of the following Lots;**

Lot 96	Certificate Title Volume 1103 Folio 38	2023m2
Lot 98	Certificate Title Volume 1103 Folio 38	2023m2
Lot 99	Certificate Title Volume 1103 Folio 38	1917m2
Lot 126	Certificate Title Volume 1103 Folio 39	2492m2

to LandCorp for a nominal value of \$1.00
2. **Subject to (1) above the Chief Executive Officer prepare the necessary documentation to affect the transfer of the land.**

CARRIED 8/0

Attachment 12.2



12.3 Code of Conduct Review

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 17 July 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0397
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Code of Conduct Document (under separate cover)

SUMMARY

Council to review the Shire of Beverley Code of Conduct.

BACKGROUND

Council formally adopted the Code of Conduct in December 2013. Best practise is to review the Code of Conduct annually to minimise the potential for misconduct.

COMMENT

AMD Chartered Accountants noted in the Interim Management Report for Year Ended 30 June 2015 that Shire of Beverley Code of Conduct does not specify the last review date and the next required review date, which leads to a risk of the Code of Conduct not being periodically reviewed.

The Code of Conduct is in line with the proforma Code of Conduct as distributed by the Western Australian Local Government Association (WALGA).

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 5.103 (1)

Requires a Local Government to prepare and adopt a Code of Conduct to be observed by Council Members, Committee Members and employees.

Local Government (Administration) Regulations 1996 – Part 9 Codes of Conduct

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council review the Code of Conduct.

COUNCIL RESOLUTION

M17/0715

Moved Cr Gogol

Seconded Cr Murray

That Council endorse the reviewed the Code of Conduct.

CARRIED 8/0

12.4 WALGA AGM Executive and Member Motions

SUBMISSION TO: Ordinary Council Meeting 28 July 2015
REPORT DATE: 23 July 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0238
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Executive and Member Motions (under separate cover)

SUMMARY

Council to provide direction to the voting delegates on motions that are being addressed at the WA Local Government Association's AGM on Wednesday 5 August 2015.

BACKGROUND

Council have nominated Cr Ridgway and Cr Pepper as the Shire of Beverley voting delegates at the 2015 WALGA Annual General Meeting.

COMMENT

Provided for Council are the eleven motions:

- 4.1 Eradication of Trachoma in Australian Populations (05-030-02-0009 AH)
- 4.2 Prescribed Burning Program (05-024-0044 AH)
- 4.3 Bushfire (Planning) Regulations – Local Government Impacts (05-024-02-0056 AH)
- 4.4 Integrated Response by Local Governments to Hoarding (05-026-03-0016 AH)
- 4.5 Shark Hazard – Local Government Expectations (05-017-02-0006 AH)
- 4.6 Inland Waterway Shoreline Management (05-064-01-0001 MB)
- 4.7 Planning for Waste Management Facilities (05-025-03-0003 MB)
- 4.8 Management of Narrow Leafed Cotton Bush (05-046-03-0010 MB)
- 4.9 Illegal Camping (05-034-01-0007 JMc)
- 4.10 Non-rateable Properties: Charitable use of Land (05-034-01-0007 JMc)
- 4.11 Financial Limits for Tenders (05-034-01-0001 JMc)

Council to provide feedback to the voting delegates.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Council Leadership – be accountable and make informed decisions within our resource and government structures.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council provide direction to Council's voting delegates.

COUNCIL RESOLUTION

M18/0715

Moved Cr Gogol

Seconded Cr Buckland

That:

- 1. Council support the following WALGA AGM Motions:**
 - 4.2 Prescribed Burning Program (05-024-0044 AH)**
 - 4.4 Integrated Response by Local Governments to Hoarding (05-026-03-0016 AH)**
 - 4.7 Planning for Waste Management Facilities (05-025-03-0003 MB)**
 - 4.10 Non-rateable Properties: Charitable use of Land (05-034-01-0007 JMc)**
 - 4.11 Financial Limits for Tenders (05-034-01-0001 JMc)**
- 2. Council do not support the following WALGA AGM Motion:**
 - 4.1 Eradication of Trachoma in Australian Populations (05-030-02-0009 AH)**
- 3. Council appoint Delegate discretion for the following WALGA AGM motions:**
 - 4.3 Bushfire (Planning) Regulations – Local Government Impacts (05-024-02-0056 AH)**
 - 4.5 Shark Hazard – Local Government Expectations (05-017-02-0006 AH)**
 - 4.6 Inland Waterway Shoreline Management (05-064-01-0001 MB)**
 - 4.8 Management of Narrow Leafed Cotton Bush (05-046-03-0010 MB)**
 - 4.9 Illegal Camping (05-034-01-0007 JMc)**

CARRIED 8/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

14. CLOSURE

The Chairman declared the meeting closed at 3:25pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE:

2015/16

Annual Budget



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President's Introduction

I have pleasure in presenting the Shire of Beverley 2015/16 Annual Budget to our resident and ratepayer community.

Overall the increase in rates for this financial year will be 4.0 percent. This level will enable existing service levels to be maintained and a number of new initiatives to be funded whilst continuing to allocate additional funds to renew the Shire's infrastructure.

The rate increase has been kept in line with the rating strategy.

The proposed budget includes a number of substantial initiatives, including:

- * Construction of a new Community Centre;
- * Construction of Storm Water Holding Dams;
- * Stabilisation of the Station Art Gallery;
- * Replacement of the Town Hall Roof Sheeting;
- * Replacement of the Town Hall Stage Curtain;
- * Renewal of the Shire Backhoe and Vibe Roller;
- * Purchase of new Gym Equipment;
- * Installation of CCTV Cameras; and
- * Continuation of the Road Construction Program.

The capital works program for the 2015/16 year is expected to be \$7.313 million. Of the \$7.313 million capital funding required, \$2.802 million will come from Council operations and sale of assets, \$4.051 million from external grants and the balance of \$0.460 million from reserves. The capital expenditure program has been set and prioritised based on needs and sound business cases for each project.

Highlights of the Capital Works program include:

* Building Construction and Renewal	\$4,530,000
* Road Construction	\$1,657,601
* Bridge Renewal	\$57,500
* Drainage Construction (Storm Water Holding Dams)	\$355,651
* Footpath Construction	\$25,000
* Plant and Equipment Replacement	\$583,500
* Furniture and Equipment Replacement	\$73,500

The Annual Budget compiled by the Shire is progressive and financially responsible.

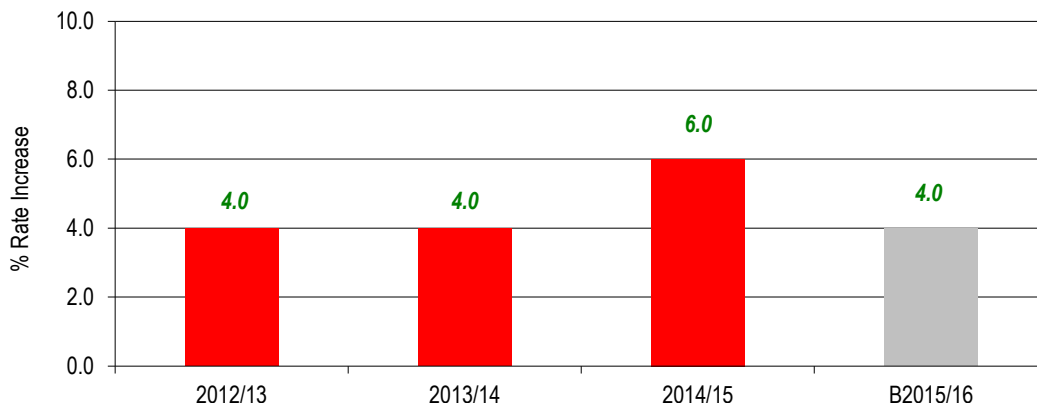
Residents and other interested members of the community are welcome to view the adopted Annual Budget at the Shire's Administration Centre or on our website; www.beverley.wa.gov.au.

Cr Dee Ridgway
Shire President

Chief Executive Officer's Summary

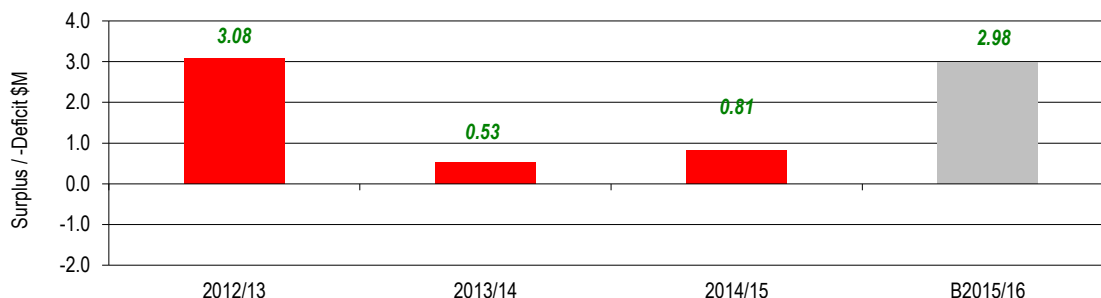
The Annual Budget for the 2015/16 financial year seeks to balance the demand for services and infrastructure with the community's capacity to pay. The key budget information provided below is about the rates, operating result, service levels, cash and investments, capital works, financial position and key strategic activities of the Council.

1. Rates



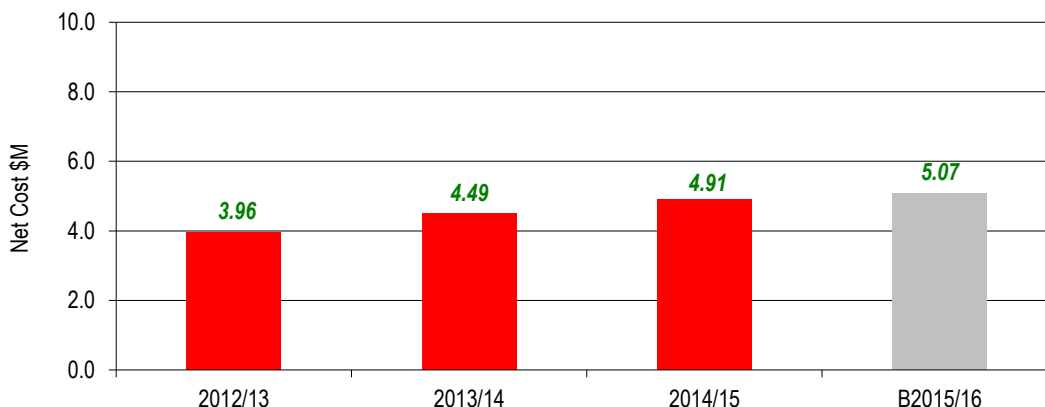
It is proposed that general rates increase by 4.0% for the 2015/16 year, raising total rates of \$2.521 million. The minimum rate is set at \$769.00 pa and will yield \$153,031.

2. Operating Result



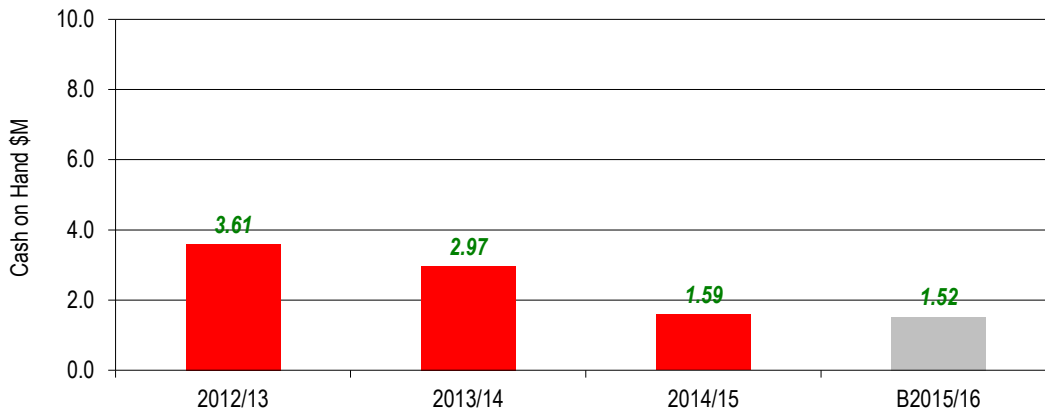
The expected operating result for the 2015/16 year is a surplus of \$2.982 million, which is an increase of \$2.168 million over 2014/2015.

3. Services



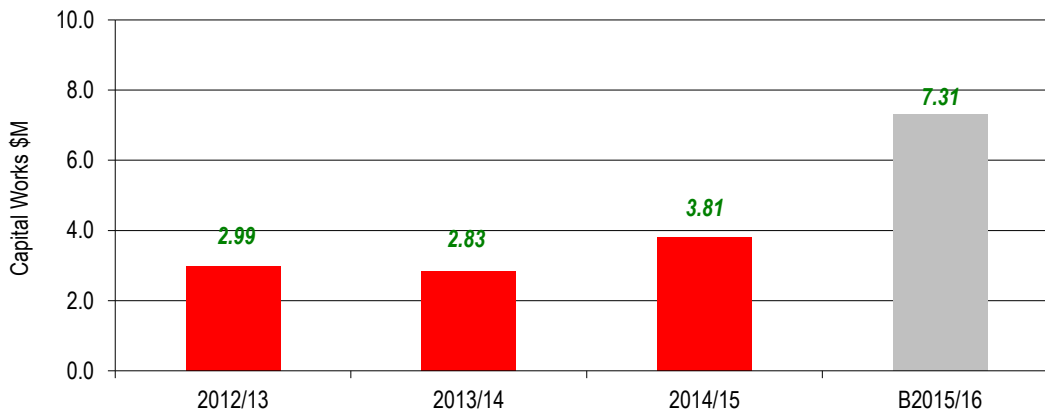
The cost of services to be delivered to the community for the 2015/16 year is expected to be \$5.067 million which is \$0.154 million more when compared to 2014/15.

4. Cash and Investments



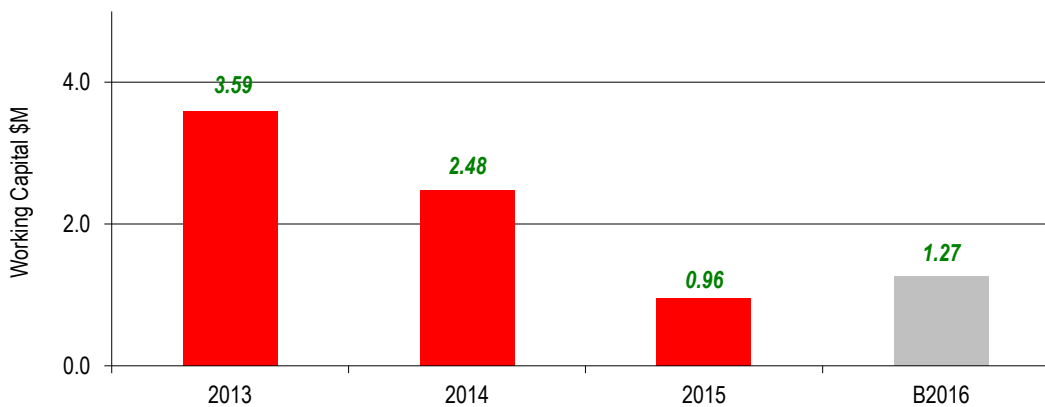
Cash and investments are expected to decrease by \$0.066 million during the year to \$1.519 million as at 30 June 2016.

5. Capital Works



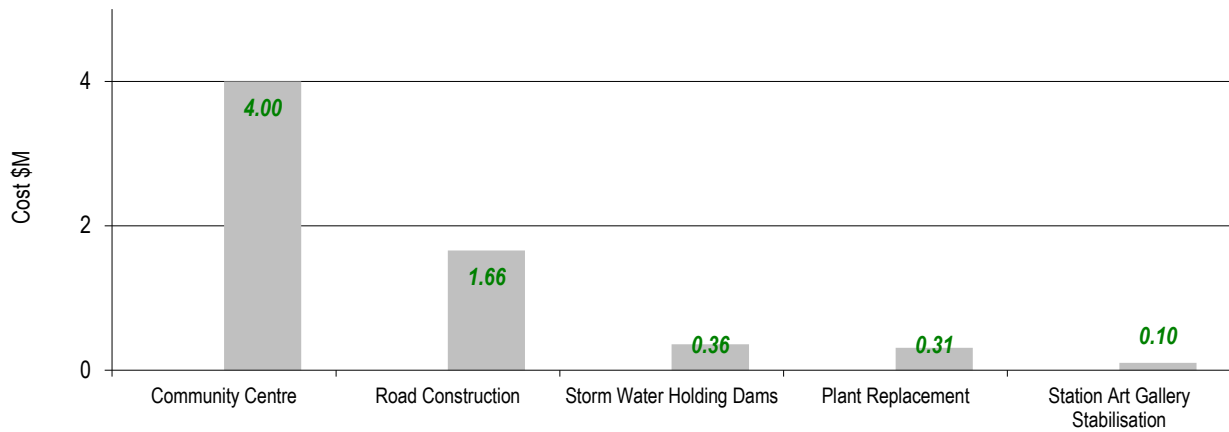
The capital works program for the 2015/16 year is expected to be \$7.313 Million. Of the \$7.313 million capital funding required, \$2.802 million will come from Council operations, \$4.051 million from external grants and the balance of \$0.460 million from reserves. The capital expenditure program has been set and prioritised based on needs and sound business cases for each project.

6. Financial Position



The net current assets are expected to increase by \$0.312 million to \$1.271 million.

7. Major Projects



The Annual Budget includes a range of activities and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Strategic Community Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Plan.

The Annual Budget has been developed so that it is financially responsible. More detailed budget information is available throughout this document.

S.P. Gollan
Chief Executive Officer

Budget Processes

This section lists the budget processes to be undertaken in order to adopt the Annual Budget in accordance with the Local Government Act 1995 and its Regulations.

The preparation of the budget begins with Officers preparing the operating and capital components of the annual budget. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings. A 'proposed' budget is prepared in accordance with the Act and submitted to Council for approval.

The budget is required to be adopted by 31 August in each year. However, Council strive to have the Budget adopted by 31 July annually to allow Staff to progress approved projects in a timely manner. The key dates for the budget process are summarised below:

Budget Process	Timing
1. Officers prepare operating and capital estimates for inclusion in the Budget.	Feb - May 2015
2. Council considers draft Budget at informal briefings.	June & July 2015
3. Proposed Budget is submitted to Council for approval.	July 2015
4. Copy of adopted Budget submitted to the Department.	August 2015

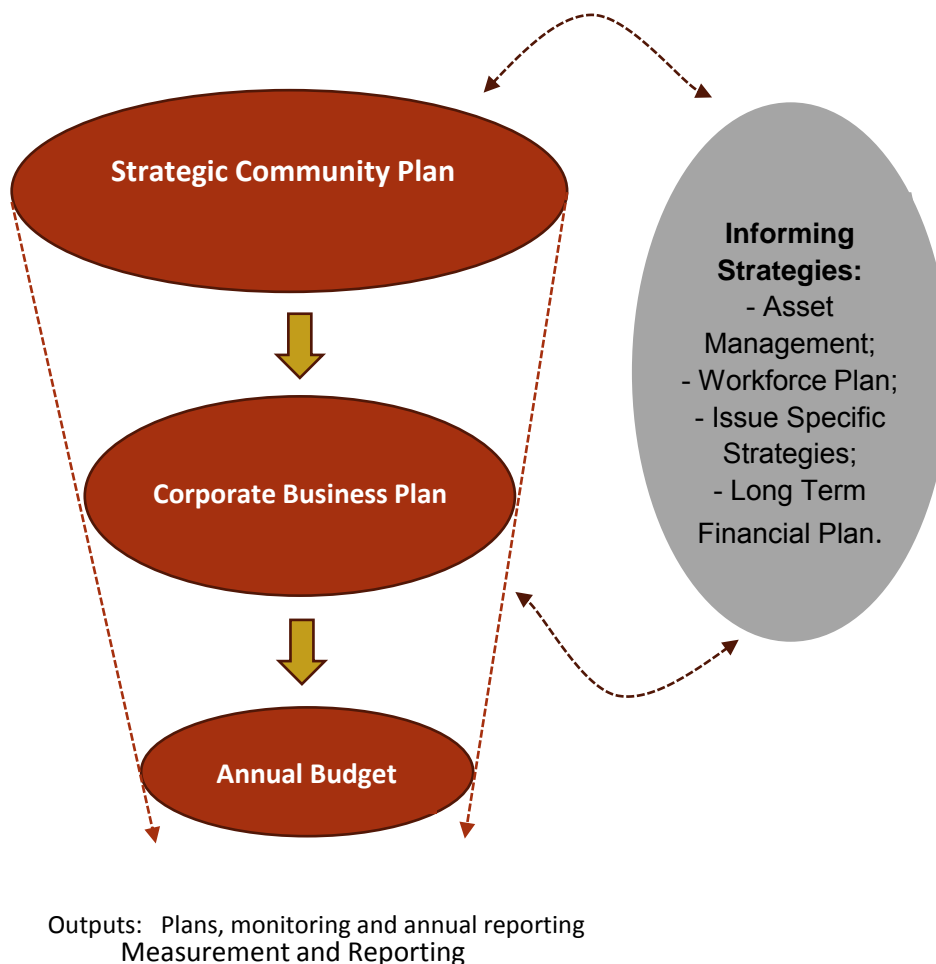
1. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Strategic Community Plan), medium term (Corporate Business Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

1.1 Integrate Planning Framework

A Strategic Community Plan (SCP) was prepared and adopted by Council in 2012, the SCP outlines the overarching objectives and strategies that guide Council's decision making process. The Corporate Business Plan (CBP) was prepared and adopted by Council in 2013 and summarises the financial and non-financial impacts of the objectives and strategies presented in the SCP and determines the sustainability of these objectives and strategies. The Annual Budget is then framed, taking into account the activities and initiatives included in the plans which contribute to achieving the strategic objectives specified.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The planning will guide the preparation of the CBP and Annual Budget.



1.2 Our purpose

Our Vision

Our Shire will be:

- * A place of enhanced community;
- * A place that values its past and history;
- * A place that is welcoming and friendly;
- * A place that is safe, relaxed and peaceful; and
- * A place to live, work and visit.

Our Aim

- * To sustain and build population and to ensure the delivery of sustainable services to our community.

As an innovative and accountable organisation, The Shire of Beverley will promote vibrant democracy and provide high-quality services.

Our Values

The Shire of Beverley has a clear strength in the bond and affinity between its Councillors, the community and staff. Staff support the community leadership and governance role of Councillors, and work together to achieve the commitments of the Corporate Business Plan. Having all the Shire's Council staff practice the following organisational values enhance the quality of this partnership:

- **Service** - Our citizens, community and service users are the focus of all our actions.
- **Accountability** - We are responsible for our actions, which are open to review.
- **Innovation** - We encourage and seek new ideas in finding solutions.
- **Teamwork** - We share our skills, knowledge and experience as part of a team and work together towards achieving Council's goals.
- **Recognition** - We promote the achievements and efforts of others
- **Safety** - We look after our environment and the welfare of others.
- **Integrity** - We are open and honest and work to the best of our ability.
- **Respect** - We acknowledge the opinions of others and their rights and differences.

2. Activities and Initiatives

This section provides a description of the activities to be funded in the Budget for the 2015/16 year and how these will contribute to achieving the strategic objectives specified in the Strategic Community Plan.

Activities

Activity	Description	Revenue (Expenditure) Net Cost \$
General Purpose Funding	Details rates levied, interest on late payment of rates, general purpose grants and interest received on investments.	3,051,715 <u>(197,858)</u> 2,853,857
Governance	This service provides assistance to elected members and ratepayers on matters which do not concern specific council services.	13,110 <u>(465,578)</u> (452,468)
Law Order, Public Safety	This service provides for the supervision of local laws, fire prevention and animal control.	127,314 <u>(220,430)</u> (93,116)
Health	This service provides for food quality and pest control, medical service and administration of health scheme.	100 <u>(148,009)</u> (147,909)
Education and Welfare	This service provides for maintenance of old school, donation towards school awards and community activities and initiatives.	0 <u>(79,228)</u> (79,228)
Housing	This service provides for the maintenance of staff housing and Hunt Road Village.	93,654 <u>(324,475)</u> (230,821)
Community Amenities	This service provides the collection of rubbish, operations of waste disposal sites administration of town planning scheme, maintenance of cemeteries, and protection of the environment.	255,110 <u>(522,657)</u> (267,547)
Recreation and Culture	This service provides for the maintenance of halls, swimming pool, recreation grounds and various reserves. The operations of the library and art gallery and maintenance of courthouse and Dead Finish museum.	3,051,160 <u>(1,128,760)</u> 1,922,400
Transport	This service provides for the maintenance of roads, bridges, footpaths, cleaning and lighting of streets, street trees, depot maintenance and aerodrome maintenance. Revenue associated with the construction of roads etc. is also recorded in this programme.	1,414,132 <u>(1,666,955)</u> (252,823)
Economic Services	This service provides for weed control, tourism and area promotion, implementation of building controls, swimming pool inspections and promotion of economic development initiatives.	81,900 <u>(379,267)</u> (297,367)
Other Property and Services	This service provides for the undertaking of private works, allocations of on costs and plant operation costs, recording of material and stock, salaries and wages paid and allocated to works.	45,258 <u>(18,109)</u> 27,149
Net Operating Income		2,982,127

3. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

3.1 Snapshot of Beverley Shire Council

Beverley is a vibrant and diverse rural community with a population of approximately 1,700. Located in the western central Wheatbelt region of Western Australia, Beverley is less than 130km east of Perth. The Shire is home of a highly productive broad acre farming industry with a smaller diversified agricultural base, such as perennial horticulture, also finding a home here.

First permanently settled by Europeans in the second half of the 19th Century, Beverley has a long and proud history. This pride prevails today as one of only a few rural communities in the state that is growing.

Located on the banks of the famous Avon River, the town of Beverley is an attractive place to visit and live in. All services and facilities expected of a progressive community are available, including high quality educational and medical establishments.

3.2 External influences

In preparing the 2015/16 Annual Budget, a number of external influences have been taken into consideration, because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Consumer Price Index (CPI) increases on goods and services of 1.4% per annum;
- Reduced funding from State and Federal governments; and
- Prevailing economic conditions impacting on investment interest rates and debt collection.

3.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2015/16 Annual Budget. These matters have arisen from events occurring in the 2014/15 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2014/15 year. These matters and their financial impact are set out below:

- Budget surplus for the 2014/15 financial year ended 30 June 2015; and
- Minimal staff turnover

3.4 Budget principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased in line with CPI or market levels;
- Grants to be based on confirmed funding levels;
- New revenue sources to be identified where possible;
- Service levels to be maintained at 2014/15 levels;
- Salaries and wages to be increased in line with Average Weekly Earnings;
- New initiatives which are not cost neutral to be justified through a business case;
- Real savings in expenditure and increases in revenue identified in 2014/15 to be preserved; and
- Operating revenues and expenses arising from completed 2014/15 capital projects to be included.

3.5 Legislative requirements

Under the Local Government Act 1995 (“the Act”), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Financial Management) Regulations 1996 (“the Regulations”) which support the Act.

The 2015/16 Annual Budget, which is included in this report, is for the year 1 July 2015 to 30 June 2016 and is prepared in accordance with the Act and Regulations. The budget includes statutory statements being a budget statement of comprehensive income (Net operations), budget statement of cash flows, budget rate setting statement and notes forming part of the annual budget. These statements have been prepared for the year ended 30 June 2016 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

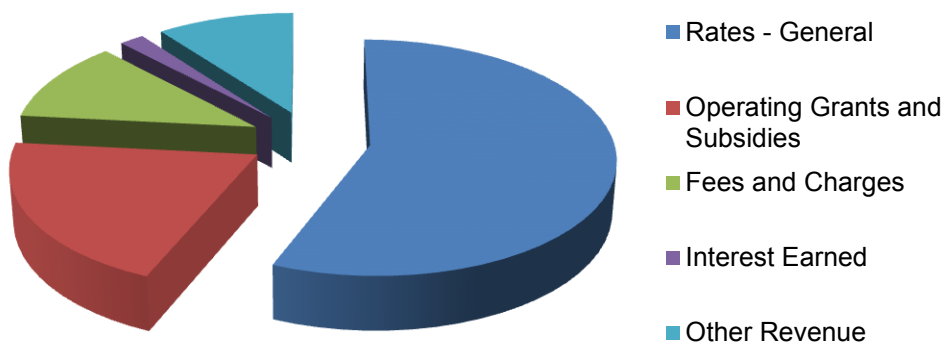
The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Rating Strategy and Other Long Term Strategies including borrowings, asset management plans and the workforce plan.

4. Analysis of Operating Budget

This section analyses the expected revenues and expenses of the Council for the 2015/16 year.

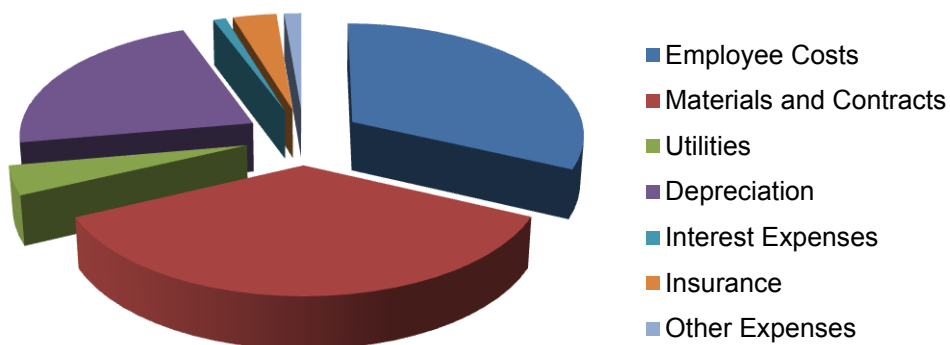
4.1 Operating Revenue

Revenue Types	Budget 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Rates - General	2,424	2,521	97
Operating Grants and Subsidies	2,445	911	(1,534)
Fees and Charges	455	504	49
Interest Earned	120	83	(37)
Other Revenue	256	461	205
Total Operating Revenue	5,700	4,480	(1,220)
Net gain on sale of assets	43	10	(33)



4.2 Operating Expenditure

Expenditure Types	Budget 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Employee Costs	1,783	1,764	(19)
Materials and Contracts	1,040	1,998	958
Utilities	230	231	1
Depreciation	1,163	1,222	59
Interest Expenses	55	55	0
Insurance	201	187	(14)
Other Expenses	451	73	(378)
Total operating expenditure	4,923	5,530	607
Net loss on sale of assets	6	29	23



5. Analysis of Budgeted Cash Position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2014/15 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

5.1 Budgeted Cash Flow Statement

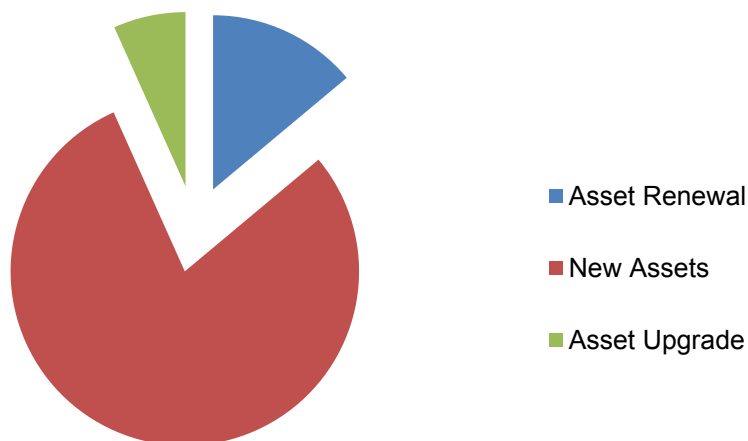
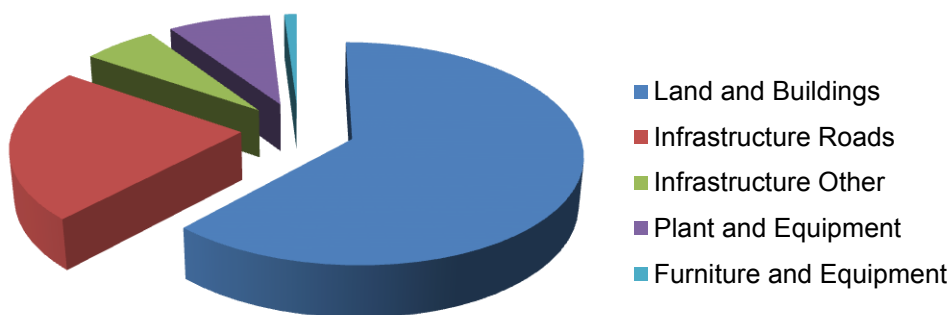
	Budget 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Cash flows from Operating activities			
<i>Receipts</i>			
Rates - General	2,424	2,521	97
Grants and Subsidies	2,445	911	(1,534)
Fees and Charges	456	504	48
Interest Earned	120	83	(37)
Other revenue	358	461	103
	5,803	4,480	(1,323)
<i>Payments</i>			
Employee Costs	(1,783)	(1,764)	19
Materials and Contracts	(906)	(1,998)	(1,092)
Utilities	(230)	(231)	(1)
Interest Expenses	(56)	(55)	1
Insurance	(201)	(187)	14
Other expenses	(451)	(73)	378
	(3,627)	(4,308)	(681)
Net cash provided by Operating activities	2,176	172	(2,004)
Cash flows from Investing activities			
Proceeds from sales of Property, Plant & Equip.	306	216	(90)
Non-Operating Grants, Subsidies & Contributions	0	4,051	
Payments for Property, Plant and Equipment	(3,806)	(7,313)	(3,507)
Net cash used in Investing activities	(3,500)	(3,046)	(3,597)
Cash flows from Financing activities			
Finance Costs	0	0	0
Proceeds from Borrowings	0	970	970
Repayment of Self Supporting Loans	12	13	1
Repayment of Borrowings	(70)	(67)	3
Net cash used in Financing activities	(58)	916	974
Net decrease in cash and cash equivalents	(1,382)	(1,958)	(576)
Cash and cash equivalents at the beg of the year	2,966	3,476	510
Cash and cash equivalents at end of the year	1,584	1,518	(66)

6. Analysis of Capital Budget

This section analyses the planned capital expenditure budget for the 2015/16 year and the sources of funding for the capital budget.

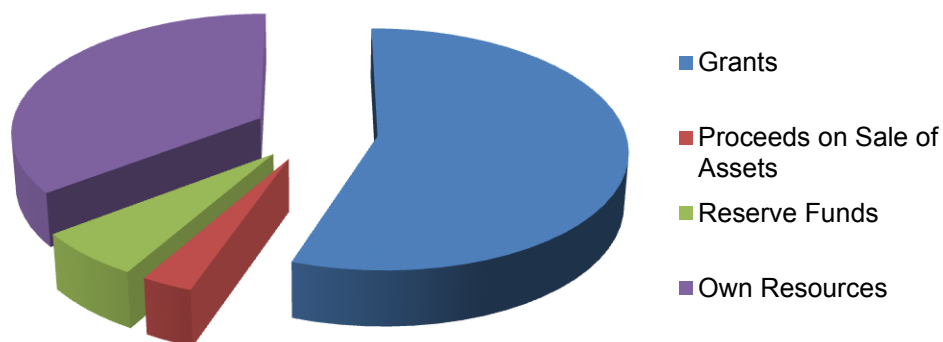
6.1 Capital Works

Capital Works Areas	Budget 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
New works			
Land and Buildings	862	4,530	3,668
Infrastructure Roads	1,705	1,657	(48)
Infrastructure Recreation Facilities	0	0	0
Infrastructure Other	0	438	438
Plant and Equipment	1,161	614	(547)
Furniture and Equipment	78	74	(4)
Total new works	3,806	7,313	3,507
Total capital works	3,806	7,313	3,507
Represented by:			
Asset Renewal	2,247	1,018	(1,229)
New Assets	812	5,805	4,993
Asset Upgrade	747	490	(257)
Total capital works	3,806	7,313	3,507



6.2 Funding sources

Sources of funding	Budget 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
New works			
<i>External</i>			
Grants - Capital	1,012	4,051	3,039
Proceeds on sale of assets	306	216	(90)
	1,318	4,267	2,949
<i>Internal</i>			
Reserve Funds	480	460	(20)
Own Resources (Incl. Loans)	2,008	2,586	578
	2,488	3,046	558
Total new works	3,806	7,313	3,507
Total funding sources	3,806	7,313	3,507



7. Rating Strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

7.1 Strategy development

In developing the plan for the future, rates and charges were identified as an important source of revenue, accounting for 56% of the total operating revenue received by Council annually. Planning for future rate increases has therefore been an important component of the planning process.

However, it has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases. The following table shows rate increases over the last five years .

Year	Rate Increases
2011/12	4.00%
2012/13	4.00%
2013/14	4.00%
2014/15	6.00%
2015/16	4.00%
Average increase	4.40%

7.2 Current year rate increase

In order to maintain service levels and a strong capital expenditure program, general rates will increase by 4% in 2015/16 raising a total revenue of \$2.521 million.

Year	Rate Increase %	Total Rates Raised \$'000
2011/12	4.00%	2,113
2012/13	4.00%	2,204
2013/14	4.00%	2,287
2014/15	6.00%	2,424
2015/16	4.00%	2,521

7.3 Rating structure

Council has established a rating structure which is comprised of the following elements. These are:

- * Gross Rental Values
- * Unimproved Values
- * Minimum Rate

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

8. Other Strategies

This section sets out the strategies that have been taken into account when the Council formulates its plan for the future and annual budget.

8.1 Borrowings

For the 2015/16 year, Council has decided to borrow \$970,000 to partially fund the Community Centre and Storm Water Holding Dam projects. The table below details loan borrowings outstanding over a five year period.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2011/12	0	36	17	246
2012/13	1,000	38	14	1,208
2013/14	0	67	66	1,141
2014/15	0	70	56	1,071
2015/16	970	67	55	1,974

8.2 Infrastructure

The Council has prepared Asset Management Plans, which sets out the capital expenditure requirements of the Council for the future by class of asset and will be a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations.

8.3 Long Term Financial Plans

The Long Term Financial Plan was completed in August 2013 and forms an important part of Council's integrated planning process. The LTFP has been aligned with Council's Strategic Community Plan and Corporate Business Plan and forms the basis for the preparation of annual budget.

The LTFP covers a 10 year planning period from 2012-13 to 2022-23 and will cost the community's aspirations against the financial realities.

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SHIRE OF BEVERLEY
BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

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SHIRE OF BEVERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
REVENUE				
Rates	8	2,520,821	2,443,416	2,423,874
Operating Grants, Subsidies and Contributions		911,162	2,356,318	1,625,099
Fees and Charges	11	504,127	546,302	455,505
Service Charges	10	0	0	0
Interest Earnings	2(a)	82,656	150,007	119,599
Other Revenue		461,325	512,569	64,300
		<u>4,480,091</u>	<u>6,008,612</u>	<u>4,688,377</u>
EXPENSES				
Employee Costs		(1,763,771)	(1,687,335)	(1,782,711)
Materials and Contracts		(1,998,565)	(1,247,861)	(1,040,029)
Utility Charges		(231,309)	(187,030)	(229,893)
Depreciation	2(a)	(1,221,816)	(1,392,918)	(1,162,811)
Interest Expenses	2(a)	(54,864)	(52,773)	(55,669)
Insurance Expenses		(186,592)	(158,196)	(201,265)
Other Expenditure		(72,725)	(132,901)	(451,110)
		<u>(5,529,642)</u>	<u>(4,859,014)</u>	<u>(4,923,488)</u>
		(1,049,551)	1,149,598	(235,111)
Non-Operating Grants, Subsidies and Contributions		4,050,978	781,220	1,012,120
Profit on Asset Disposals	4	10,000	10,402	43,000
Loss on Asset Disposals	4	(29,300)	(25,347)	(6,000)
NET RESULT		2,982,127	1,915,873	814,009
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	313,145	0
Total Other Comprehensive Income		<u>0</u>	<u>313,145</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>2,982,127</u>	<u>2,229,018</u>	<u>814,009</u>

Notes:

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

Fair value adjustments will be assessed at the time they occur with compensating budget amendments made as necessary.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BEVERLEY
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
REVENUE (Refer Notes 1,2,8 to 13)				
General Purpose Funding		3,051,715	3,845,573	3,395,089
Governance		3,110	62,321	6,000
Law, Order, Public Safety		127,314	160,947	471,006
Health		100	267	100
Education and Welfare		0	3,609	0
Housing		93,654	85,419	68,500
Community Amenities		180,110	187,524	174,769
Recreation and Culture		101,106	269,079	204,198
Transport		388,208	891,096	227,715
Economic Services		81,900	96,326	73,500
Other Property and Services		45,258	56,097	41,323
		<u>4,072,475</u>	<u>5,658,257</u>	<u>4,662,200</u>
EXPENSES EXCLUDING				
FINANCE COSTS (Refer Notes 1,2 & 14)				
General Purpose Funding		(197,858)	(49,974)	(72,458)
Governance		(465,578)	(228,796)	(247,439)
Law, Order, Public Safety		(220,430)	(214,655)	(215,426)
Health		(148,009)	(123,489)	(178,176)
Education and Welfare		(79,228)	(93,872)	(105,709)
Housing		(323,231)	(230,457)	(299,054)
Community Amenities		(522,657)	(529,537)	(598,543)
Recreation & Culture		(1,072,516)	(929,948)	(1,020,390)
Transport		(1,640,955)	(1,739,146)	(1,701,278)
Economic Services		(379,267)	(287,920)	(385,169)
Other Property and Services		(17,433)	(28,094)	(18,000)
		<u>(5,067,162)</u>	<u>(4,455,886)</u>	<u>(4,841,642)</u>
FINANCE COSTS (Refer Notes 2 & 5)				
Housing		(1,244)	(1,586)	(1,513)
Recreation & Culture		(52,944)	(49,743)	(52,719)
Economic Services		(676)	(1,444)	(1,437)
		<u>(54,864)</u>	<u>(52,773)</u>	<u>(55,669)</u>
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS				
Law, Order, Public Safety		0	25,000	0
Community Amenities		75,000	25,000	0
Recreation & Culture		2,950,000	78,447	0
Transport		1,025,978	652,773	1,012,120
		<u>4,050,978</u>	<u>781,220</u>	<u>1,012,120</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)				
Governance		10,000	0	3,000
Law, Order, Public Safety		0	0	(2,000)
Health		0	0	(3,000)
Recreation & Culture		(3,300)	0	5,000
Transport		(26,000)	0	34,000
Other Property and Services		0	(14,946)	0
		<u>(19,300)</u>	<u>(14,946)</u>	<u>37,000</u>
NET RESULT		2,982,127	1,915,873	814,009
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	313,145	0
Total Other Comprehensive Income		<u>0</u>	<u>313,145</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>2,982,127</u>	<u>2,229,018</u>	<u>814,009</u>

Note:

Information relating to Fair Value adjustments as per Statement of Comprehensive Income by Nature or Type.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BEVERLEY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		2,520,821	2,443,416	2,423,874
Operating Grants, Subsidies and Contributions		911,162	2,356,318	294,312
Fees and Charges		504,127	546,302	455,505
Service Charges		0	0	0
Interest Earnings		82,656	150,007	119,599
Goods and Services Tax		0	0	0
Other		461,325	279,509	64,300
		<u>4,480,091</u>	<u>5,775,552</u>	<u>3,357,590</u>
Payments				
Employee Costs		(1,763,771)	(1,699,462)	(1,782,711)
Materials and Contracts		(1,998,565)	(1,248,904)	(906,230)
Utility Charges		(231,309)	(186,741)	(229,893)
Insurance Expenses		(186,592)	(158,196)	(201,265)
Interest Expenses		(54,864)	(52,774)	(55,669)
Goods and Services Tax		0	0	0
Other		(72,725)	(88,764)	(451,110)
		<u>(4,307,826)</u>	<u>(3,434,841)</u>	<u>(3,626,878)</u>
Net Cash Provided By Operating Activities	15(b)	<u>172,265</u>	<u>2,340,711</u>	<u>(269,288)</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3	0	0	0
Payments for Purchase of Property, Plant & Equipment	3	(5,217,000)	(1,457,571)	(2,100,182)
Payments for Construction of Infrastructure	3	(2,095,752)	(1,387,087)	(1,705,451)
Advances to Community Groups Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		0	0	0
		4,050,978	781,220	2,445,470
Proceeds from Sale of Plant & Equipment	4	216,000	290,492	306,000
Proceeds from Advances		0	0	0
Net Cash Used in Investing Activities		<u>(3,045,774)</u>	<u>(1,772,946)</u>	<u>(1,054,163)</u>
Cash Flows from Financing Activities				
Repayment of Debentures	5	(66,633)	(69,984)	(69,984)
Repayment of Finance Leases		0	0	0
Proceeds from Self Supporting Loans		12,765	12,013	12,013
Proceeds from New Debentures	5	970,000	0	0
Net Cash Provided By (Used In) Financing Activities		916,132	(57,971)	(57,971)
Net Increase (Decrease) in Cash Held		(1,957,377)	509,794	(1,381,422)
Cash at Beginning of Year		3,476,097	2,966,303	2,966,303
Cash and Cash Equivalents at the End of the Year	15(a)	<u>1,518,720</u>	<u>3,476,097</u>	<u>1,584,881</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BEVERLEY
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
REVENUES	1,2			
General Purpose Funding		530,894	1,402,157	1,424,214
Governance		13,110	62,321	6,000
Law, Order, Public Safety		127,314	185,947	471,005
Health		100	267	100
Education and Welfare		0	3,609	2,500
Housing		93,654	85,419	68,500
Community Amenities		255,110	212,524	174,769
Recreation and Culture		3,047,806	347,526	201,698
Transport		1,388,186	1,543,869	823,835
Economic Services		81,900	96,326	73,500
Other Property and Services		45,258	56,097	57,500
		<u>5,583,332</u>	<u>3,996,062</u>	<u>3,303,621</u>
EXPENSES	1,2			
General Purpose Funding		(197,858)	(49,974)	(72,458)
Governance		(465,578)	(228,796)	(247,438)
Law, Order, Public Safety		(220,430)	(214,655)	(215,426)
Health		(148,009)	(123,489)	(178,176)
Education and Welfare		(79,228)	(93,872)	(91,965)
Housing		(324,475)	(232,043)	(300,567)
Community Amenities		(522,657)	(529,537)	(583,770)
Recreation & Culture		(1,125,460)	(979,691)	(1,079,967)
Transport		(1,640,955)	(1,754,092)	(1,701,278)
Economic Services		(379,943)	(289,364)	(408,266)
Other Property and Services		(17,433)	(28,093)	(34,177)
		<u>(5,122,026)</u>	<u>(4,523,606)</u>	<u>(4,913,488)</u>
Net Operating Result Excluding Rates		461,306	(527,544)	(1,609,867)
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
Initial Recognition of Assets due to change in Regulations				
- Land		0	(95,000)	0
Movements in Non-Current to Current Items		0	(23,376)	0
(Profit)/Loss on Asset Disposals	4	19,300	14,945	(37,000)
Depreciation on Assets	2(a)	1,221,816	1,392,918	1,162,810
Capital Expenditure and Revenue				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(4,530,000)	(671,518)	(861,712)
Purchase Infrastructure Assets - Roads	3	(1,657,601)	(1,185,809)	(1,705,451)
Purchase Infrastructure Assets - Bridges	3	(57,500)	(148,000)	0
Purchase Infrastructure Assets - Drainage	3	(355,651)	(53,279)	0
Purchase Infrastructure Assets - Footpaths	3	(25,000)	0	0
Purchase Infrastructure Assets - Parks	3	0	0	0
Purchase Plant and Equipment	3	(613,500)	(652,035)	(1,160,470)
Purchase Furniture and Equipment	3	(73,500)	(39,019)	(78,000)
Proceeds from Disposal of Assets	4	216,000	290,492	306,000
Repayment of Debentures	5	(66,633)	(66,632)	(69,984)
Proceeds from New Debentures	5	970,000	0	0
Self-Supporting Loan Principal Income		12,765	12,765	12,013
Transfers to Reserves (Restricted Assets)	6	(230,618)	(205,374)	(163,392)
Transfers from Reserves (Restricted Assets)	6	530,000	58,000	640,000
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	1,657,995	1,113,045	1,141,178
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	0	1,657,995	0
Total Amount Raised from General Rates	8	<u>(2,520,821)</u>	<u>(2,443,416)</u>	<u>(2,423,875)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget document.

(c) 2014/15 Actual Balances

Balances shown in this budget as 2014/15 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(f) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to the ATO, is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

(g) Superannuation

The Council contributes to a number of superannuation funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

(i) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in the statement of comprehensive income at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at fair value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
 - (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipment; and
 - (ii) that are -
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Council has commenced the process of adopting Fair Value in accordance with the Regulations.

Land Under Control

In accordance with local Government (Financial Management) Regulation 16 (a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with other policies detailed in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Revaluation

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date.

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date.

For land and buildings, fair value will be determined based on the nature of the asset class. For land and non-specialised buildings, fair value is determined on the basis of observable open market values of similar assets, adjusted for conditions and comparability at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, fair value is determined having regard for current replacement cost and both observable and unobservable costs. These include construction costs based on recent contract prices, current condition (observable Level 2 inputs in the fair value hierarchy), residual values and remaining useful life assessments (unobservable Level 3 inputs in the fair value hierarchy).

For infrastructure and other asset classes, fair value is determined to be the current replacement cost of an asset (Level 2 inputs in the fair value hierarchy) less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset (Level 3 inputs in the fair value hierarchy).

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases in the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised as profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

In addition, the amendments to the Financial Management Regulations mandating the use of Fair Value, imposes a further minimum of 3 years revaluation requirement. As a minimum, all assets carried at a revalued amount, will be revalued at least every 3 years.

Transitional Arrangement

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy detailed in the ***Initial Recognition*** section as detailed above.

Those assets carried at fair value will be carried in accordance with the ***Revaluation*** methodology section as detailed above.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Early Adoption of AASB 13 - Fair Value Measurement

Whilst the new accounting standard in relation to fair value, *AASB 13 - Fair Value Measurement* does not become applicable until the end of the year ended 30 June 2014 (in relation to Council), given the legislative need to commence using Fair Value methodology for this reporting period, the Council chose to early adopt AASB 13 (as allowed for in the standard).

As a consequence, the principles embodied in *AASB 13 - Fair Value Measurement* have been applied to this reporting period.

Land Under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	40 years
seal	
- bituminous seals	15 years
Gravel roads	
formation	not depreciated
pavement	40 years
gravel sheet	20 years
Formed roads (unsealed)	
formation	not depreciated
pavement	40 years
Footpaths - slab	20 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$1,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current. They are subsequently measured at fair value with changes to carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Classification and Subsequent Measurement (Continued)

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable.

They are subsequently measured at fair value with changes in such fair value (ie gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to the asset previously recognised in other comprehensive income, is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired.

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial instruments, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Classification and Subsequent Measurement (Continued)

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Council no longer has any significant continued involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (eg AASB 116).

Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to the employee wage increases and the probability the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity matching the expected timing of cash flows.

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Provisions

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

(t) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
2. REVENUES AND EXPENSES			
(a) Net Result from Ordinary Activities was arrived at after:			
(i) Charging as Expenses:			
Auditors Remuneration			
Audit Services	18,500	18,071	18,235
Other Services	2,610	0	500
Depreciation			
<u>By Program</u>			
General Purpose Funding	0	0	0
Governance	71,399	47,523	42,051
Law, Order, Public Safety	4,502	7,838	13,496
Health	19,838	8,099	9,665
Education and Welfare	0	0	0
Housing	194,308	77,584	58,942
Community Amenities	1,805	6,412	3,376
Recreation and Culture	210,948	118,364	59,981
Transport	596,535	827,132	683,826
Economic Services	8,157	14,607	6,115
Other Property and Services	114,324	285,359	285,359
	<u>1,221,816</u>	<u>1,392,918</u>	<u>1,162,811</u>
<u>By Class</u>			
Land and Buildings	466,742	387,985	444,202
Furniture and Equipment	34,180	9,344	32,529
Plant and Equipment	129,726	173,400	123,461
Roads	591,168	783,485	562,619
Bridges	0	38,704	0
Footpaths	0	0	0
Drainage	0	0	0
	<u>1,221,816</u>	<u>1,392,918</u>	<u>1,162,811</u>
Borrowing Costs (Interest)			
- Finance Lease Charges	0	0	0
- Debentures (refer note 5(a))	54,864	52,773	55,669
	<u>54,864</u>	<u>52,773</u>	<u>55,669</u>
Rental Charges			
- Operating Leases			
<i>Photocopier Lease (expiring 17 June 2017)</i>	7,000	6,950	6,950
	<u>7,000</u>	<u>6,950</u>	<u>6,950</u>
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	43,456	59,002	60,000
- Other Funds	24,000	56,090	49,899
Other Interest Revenue (refer note 13)	15,200	34,915	9,700
	<u>82,656</u>	<u>150,007</u>	<u>119,599</u>

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Member of Council Allowances and Reimbursements, Civic Functions, Election Expenses and Administration Expenses.

GENERAL PURPOSE FUNDING

Rates Levied, Interest on Late Payment of Rates, General Purpose Grants and Interest Received on Investments.

LAW, ORDER, PUBLIC SAFETY

Supervision of various Local Laws, Fire Prevention and Animal Control.

HEALTH

Environmental Health, Food Control, Pest Control, Immunisation Services and Maintenance of Infant Health Clinics.

EDUCATION AND WELFARE

Pre-Schools and other Education. Care of Families and Children.

HOUSING

Aged Persons Residence and Staff Housing.

COMMUNITY AMENITIES

Refuse Collection Services, Landfill Site Operations, Protection of the Environment. Administration of the Town Planning Scheme and Urban Stormwater and Drainage Works.

RECREATION AND CULTURE

Maintenance of Halls, Swimming Pool, Recreation Ground, Reserves, Libraries and Other Culture.

TRANSPORT

Maintenance of Roads, Drainage Works, Footpaths, Street Lighting, Crossovers, Verge Maintenance and Street Sweeping.

ECONOMIC SERVICES

Weed Control, Area Promotion, Implementation of Building Controls, Swimming Pool Inspections.

OTHER PROPERTY & SERVICES

Private Works, Public Works Overheads, Plant Operations, Materials, Salaries and Wages Controls and Other Unclassified Activities.

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

3. ACQUISITION OF ASSETS	2015/16 Budget \$
The following assets are budgeted to be acquired during the year:	
<u>By Program</u>	
Governance	
- Office Expansion/Fit Out	(45,000)
- CEO Vehicle (Replacement)	(92,000)
- DCEO Vehicle (Replacement)	(36,000)
- Diesel Generator	(15,000)
- PC Replacements	(5,000)
- Councillor & Staff Tablets	(3,000)
- Furniture Replacement	(4,500)
- Chambers Curtains (Replacement)	(4,000)
- Christmas Decorations	(10,000)
General Purpose Funding	
- Nil	0
Law, Order, Public Safety	
- CCTV Cameras	(28,000)
Health	
- Medical & Office Equipment	(10,000)
Education and Welfare	
- Nil	0
Housing	
- Hunt Road Village Unit Refurbishment	(15,000)
Community Amenities	
- Nil	0
Recreation and Culture	
- Community Centre	(4,000,000)
- Town Hall Roof Replacement	(250,000)
- Station Art Gallery Stabilisation	(100,000)
- Town Hall Stage Curtain (Replacement)	(25,000)
- Gym Equipment (Replacement)	(12,000)
- Ride On Mower (Replacement)	(17,000)
- Turf Tractor (Replacement)	(44,000)
- Swimming Pool Upgrades	(30,000)
Transport	
- Backhoe (Replacement)	(165,000)
- Vibe Roller (Replacement)	(145,000)
- Crewcab Ute (Replacement)	(36,000)
- Street Debris Vacuum (Ute Mountable)	(5,500)
- Road Construction	(1,657,601)
- Bridge Construction	(57,500)
- Drainage Construction	(355,651)
- Footpath Construction	(25,000)
Economic Services	
- Town Entry Statements	(20,000)
- Industrial Land Development	(100,000)
Other Property and Services	
- Nil	0
	<u>(7,312,752)</u>

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

3. ACQUISITION OF ASSETS (Continued)	2015/16 Budget \$
<u>By Class</u>	
Land Held for Resale	0
Land and Buildings	(4,530,000)
Infrastructure Assets - Roads	(1,657,601)
Infrastructure Assets - Bridges	(57,500)
Infrastructure Assets - Drainage	(355,651)
Infrastructure Assets - Footpaths	(25,000)
Infrastructure Assets - Parks and Ovals	0
Plant and Equipment	(613,500)
Furniture and Equipment	(73,500)
	<u>(7,312,752)</u>

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	<small>Net Book Value</small> 2015/16 BUDGET \$	<small>Sale Proceeds</small> 2015/16 BUDGET \$	<small>Profit(Loss)</small> 2015/16 BUDGET \$
Governance	(99,000)	109,000	10,000
Recreation and Culture	(14,300)	11,000	(3,300)
Transport	0	0	0
Other Property and Services	(122,000)	96,000	(26,000)
	(235,300)	216,000	(19,300)

<u>By Class</u>	<small>Net Book Value</small> 2015/16 BUDGET \$	<small>Sale Proceeds</small> 2015/16 BUDGET \$	<small>Profit(Loss)</small> 2015/16 BUDGET \$
Land and Buildings	0	0	0
Plant and Equipment	(235,300)	216,000	(19,300)
Furniture and Equipment	0	0	0
	(235,300)	216,000	(19,300)

<u>Summary</u>	2015/16 BUDGET \$
Profit on Asset Disposals	10,000
Loss on Asset Disposals	(29,300)
	(19,300)

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2015/16 Budget \$	2014/15 Actual \$	2015/16 Budget \$	2014/15 Actual \$	2015/16 Budget \$	2014/15 Actual \$
Housing								
Loan 112 - Frail Aged Lodge	20,491		5,414	5,092	15,077	20,491	1,244	1,586
Economic Services								
Loan 116 - Caravan Park Upgrade	12,767		12,767	11,996	0	12,767	676	1,444
Recreation								
Loan 117 - Bowling Greens (SSL)	98,656		12,765	12,013	85,891	98,656	6,235	3,614
Recreation								
Loan 118 - Recreation Centre	939,836		35,687	34,074	904,149	939,836	46,709	45,905
Recreation								
Loan 119 - Community Centre	0	820,000	0	0	820,000	0	0	0
Community Amenities								
Loan 120 - Storm Water Dams	0	150,000	0	0	150,000	0	0	0
	1,071,750	970,000	66,633	63,175	1,975,117	1,071,750	54,864	52,549

All debenture repayments are to be financed by general purpose revenue.

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures

Particulars/Purpose	Amount Borrowed	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used	Balance Unspent \$
	Budget						Budget	
Recreation & Culture								
Loan 119 - Community Centre	820,000	WATC	Debenture	20	390,624	4.11	820,000	0
Loan 120 - Storm Water Dams	150,000	WATC	Debenture	10	27,506	3.32	150,000	0

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2015 nor is it expected to have unspent debenture funds as at 30th June 2016.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year and does not intend to utilise one in 2015/16.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
6. RESERVES			
(a) Annual Leave Reserve			
<i>Purpose - to be used to fund annual leave requirements.</i>			
Opening Balance	146,498	141,676	141,676
Amount Set Aside / Transfer to Reserve	3,516	4,823	4,250
Amount Used / Transfer from Reserve	0	0	0
	<u>150,014</u>	<u>146,498</u>	<u>145,926</u>
(b) Avon River Development Reserve			
<i>Purpose - to be used to develop the Avon River pool and surrounding environment.</i>			
Opening Balance	22,857	22,105	22,105
Amount Set Aside / Transfer to Reserve	549	752	663
Amount Used / Transfer from Reserve	0	0	0
	<u>23,406</u>	<u>22,857</u>	<u>22,768</u>
(c) Building Reserve			
<i>Purpose - to be used to fund the construction of new and renovation of existing Council buildings.</i>			
Opening Balance	349,336	337,835	337,835
Amount Set Aside / Transfer to Reserve	8,384	11,501	10,135
Amount Used / Transfer from Reserve	(200,000)	0	(320,000)
	<u>157,720</u>	<u>349,336</u>	<u>27,970</u>
(d) Community Bus Reserve			
<i>Purpose - to be used for the replacement of the Community Bus.</i>			
Opening Balance	37,249	33,122	33,122
Amount Set Aside / Transfer to Reserve	2,061	4,128	1,994
Amount Used / Transfer from Reserve	0	0	(30,000)
	<u>39,310</u>	<u>37,249</u>	<u>5,116</u>
(e) Cropping Committee Reserve			
<i>Purpose - to be used to fund Community Based projects and assist Community Groups.</i>			
Opening Balance	294,252	255,069	255,069
Amount Set Aside / Transfer to Reserve	50,197	49,183	45,145
Amount Used / Transfer from Reserve	(280,000)	(10,000)	(165,000)
	<u>64,449</u>	<u>294,252</u>	<u>135,214</u>
(f) Emergency Services Reserve			
<i>Purpose - to be used to acquire Emergency Service support equipment.</i>			
Opening Balance	113,720	109,976	109,976
Amount Set Aside / Transfer to Reserve	2,729	3,744	3,299
Amount Used / Transfer from Reserve	0	0	(25,000)
	<u>116,449</u>	<u>113,720</u>	<u>88,275</u>
(g) LSL and Gratuity Reserve			
<i>Purpose - to be used to fund Long Service Leave and Gratuity payment obligations.</i>			
Opening Balance	93,832	109,117	109,117
Amount Set Aside / Transfer to Reserve	2,252	3,715	3,274
Amount Used / Transfer from Reserve	(50,000)	(19,000)	(100,000)
	<u>46,084</u>	<u>93,832</u>	<u>12,391</u>

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
6. RESERVES (Continued)			
(h) Office Equipment Replacement Reserve			
<i>Purpose - to be used for the replacement of office equipment.</i>			
Opening Balance	10,000	0	0
Amount Set Aside / Transfer to Reserve	10,240	10,000	10,000
Amount Used / Transfer from Reserve	0	0	0
	<u>20,240</u>	<u>10,000</u>	<u>10,000</u>
(i) Plant Replacement Reserve			
<i>Purpose - to be used for the purchase of major plant.</i>			
Opening Balance	55,956	82,159	82,159
Amount Set Aside / Transfer to Reserve	51,343	2,797	2,465
Amount Used / Transfer from Reserve	0	(29,000)	0
	<u>107,299</u>	<u>55,956</u>	<u>84,624</u>
(j) Recreation Ground Reserve			
<i>Purpose - to be used for the upgrade or maintenance of recreation areas and buildings, including the Swimming Pool.</i>			
Opening Balance	354,192	332,861	332,861
Amount Set Aside / Transfer to Reserve	18,401	21,331	19,986
Amount Used / Transfer from Reserve	0	0	0
	<u>372,593</u>	<u>354,192</u>	<u>352,847</u>
(k) Road Construction Reserve			
<i>Purpose - to be used to fund the construction and maintenance of roads.</i>			
Opening Balance	297,531	239,382	239,382
Amount Set Aside / Transfer to Reserve	57,141	58,149	57,181
Amount Used / Transfer from Reserve	0	0	0
	<u>354,672</u>	<u>297,531</u>	<u>296,563</u>
(l) Airfield Emergency Lighting Reserve			
<i>Purpose - to be used for the upgrade and maintenance of the Airfield runway lighting.</i>			
Opening Balance	35,252	0	0
Amount Set Aside / Transfer to Reserve	846	35,252	5,000
Amount Used / Transfer from Reserve	0	0	0
	<u>36,098</u>	<u>35,252</u>	<u>5,000</u>
(m) New Reserve - Senior's Housing Reserve			
<i>Purpose - to be used for the future development and current maintenance of Senior's Housing.</i>			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	22,959	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>22,959</u>	<u>0</u>	<u>0</u>
(n) Summary			
Opening Balance	1,810,675	1,663,302	1,663,302
Amount Set Aside / Transfer to Reserve	230,618	205,374	163,392
Amount Used / Transfer from Reserve	(530,000)	(58,000)	(640,000)
Total Reserves	<u>1,511,293</u>	<u>1,810,675</u>	<u>1,186,694</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

6. RESERVES (Continued)	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
Summary of Transfers			
To Cash Backed Reserves			
Transfers to Reserves			
Annual Leave Reserve	3,516	4,823	4,250
Avon River Development Reserve	549	752	663
Building Reserve	8,384	11,501	10,135
Community Bus Reserve	2,061	4,128	1,994
Cropping Committee Reserve	50,197	49,183	45,145
Emergency Services Reserve	2,729	3,744	3,299
LSL and Gratuity Reserve	2,252	3,715	3,274
Office Equipment Replacement Reserve	10,240	10,000	10,000
Plant Replacement Reserve	51,343	2,797	2,465
Recreation Ground Reserve	18,401	21,331	19,986
Road Construction Reserve	57,141	58,149	57,181
Airfield Emergency Lighting Reserve	846	35,252	5,000
New Reserve - Senior's Housing Reserve	22,959	0	0
	<u>230,618</u>	<u>205,374</u>	<u>163,392</u>
Transfers from Reserves			
Annual Leave Reserve	0	0	0
Avon River Development Reserve	0	0	0
Building Reserve	(200,000)	0	(320,000)
Community Bus Reserve	0	0	(30,000)
Cropping Committee Reserve	(280,000)	(10,000)	(165,000)
Emergency Services Reserve	0	0	(25,000)
LSL and Gratuity Reserve	(50,000)	(19,000)	(100,000)
Office Equipment Replacement Reserve	0	0	0
Plant Replacement Reserve	0	(29,000)	0
Recreation Ground Reserve	0	0	0
Road Construction Reserve	0	0	0
Airfield Emergency Lighting Reserve	0	0	0
New Reserve - Senior's Housing Reserve	0	0	0
	<u>(530,000)</u>	<u>(58,000)</u>	<u>(640,000)</u>
Total Transfer to/(from) Reserves	<u>(299,382)</u>	<u>147,374</u>	<u>(476,608)</u>

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

	Note	2015/16 Budget \$	2014/15 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	15(a)	7,426	1,665,422
Cash - Restricted Reserves	15(a)	1,511,293	1,810,675
Receivables		427,853	440,617
Inventories		9,589	9,589
		<u>1,956,161</u>	<u>3,926,303</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions		<u>(685,199)</u>	<u>(751,830)</u>
NET CURRENT ASSET POSITION		1,270,962	3,174,473
Less: Cash - Restricted Reserves	15(a)	(1,511,293)	(1,810,675)
Less Self Supporting Loan Income		0	(12,765)
Add Leave Reserves - Cash Backed		240,331	240,331
Add Loan Principal Payable		<u>0</u>	<u>66,632</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u><u>0</u></u>	<u><u>1,657,995</u></u>

The estimated surplus/(deficiency) c/fwd in the 2014/15 actual column represents the surplus (deficit) brought forward as at 1 July 2015.

The estimated surplus/(deficiency) c/fwd in the 2015/16 budget column represents the surplus (deficit) carried forward as at 30 June 2016.

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Budgeted Rate Revenue \$	2015/16 Budgeted Interim Rates \$	2015/16 Budgeted Back Rates \$	2015/16 Budgeted Total Revenue \$	2014/15 Actual \$
GRV	0.1051	514	5,394,143	566,811	0	0	566,811	533,150
UV	0.0090	675	225,366,000	2,020,181	0	0	2,020,181	1,941,715
UV - Mining	0.0090	0	0	0	0	0	0	0
Sub-Totals		1,189	230,760,143	2,586,992	0	0	2,586,992	2,474,865
Minimum Rates	Minimum \$							
GRV	769	147	434,464	113,043	0	0	113,043	115,284
UV	769	47	1,692,100	36,143	0	0	36,143	34,733
UV - Mining	769	5	79,030	3,845	0	0	3,845	5,173
Sub-Totals		199	2,205,594	153,031	0	0	153,031	155,190
Discounts (Note 12)							(219,202)	(205,318)
Total Amount of General Rates							2,520,821	2,424,737
Interim Rates - GRV							0	1,434
Interim Rates - UV							0	11,036
Ex-Gratia Rates							0	6,209
Specified Area Rates (Note 9)							0	0
Total Rates							2,520,821	2,443,416

All land except exempt land in the Shire of Beverley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

9. SPECIFIED AREA RATE

No specified area rates will be levied during the 2015/16 year.

10. SERVICE CHARGES

No service charge will be levied during the 2015/16 year .

11. FEES & CHARGES REVENUE

	2015/16 Budget \$	2014/15 Actual \$
General Purpose Funding	51,200	9,317
Governance	1,000	564
Law, Order, Public Safety	8,200	8,970
Health	100	267
Education and Welfare	0	0
Housing	86,554	78,963
Community Amenities	173,739	185,394
Recreation & Culture	74,785	80,590
Transport	7,000	41,500
Economic Services	81,600	96,111
Other Property & Services	19,949	44,626
	<u>504,127</u>	<u>546,302</u>

12. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS

The following discount on rates is offered to those who pay their rates in full within 35 days of the date of service appearing on the rate notice.

GENERAL RATES DISCOUNT FOR EARLY PAYMENT OF RATES: 10% VALUE: \$223,415
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**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

13. INTEREST CHARGES AND INSTALMENTS

Pursuant to Section 6.51 of the *Local Government Act 1995* and Financial Management Regulation 27(a) the Shire of Beverley has imposed the following rate of interest applicable for the late payment of rates and rubbish charges as follows:

(a) Where no election has been made to pay the rate and rubbish charge by instalments due

(i) after it becomes due and payable; or

(ii) 35 days after the date of issue of the rate notice.

whichever is the later.

(b) Where an election has been made to pay the rate & rubbish charge by instalments and an instalment remains unpaid after its due and payable.

The rate of interest to apply is 11% and the estimated revenue from the imposition of the charge amounts to \$7,700 for the 2015/16 financial year.

Pursuant to Section 6.45 of the *Local Government Act 1995* and Financial Management Regulation 27(c) the due date of each instalment is as follows:

1st Instalment	Tuesday 8th September 2015
2nd Instalment	Tuesday 10th November 2015
3rd Instalment	Tuesday 12th January 2016
4th Instalment	Monday 14th March 2016

Charges on instalment Plan is \$10.00 Administration Charge and rate of interest of 5.5%, the estimated revenue from the imposition amounts to \$7,500 for the 2015/16 financial year.

No interest is charged under Section 6.13 of the *Local Government Act 1995* for the late payment of money other than rates.

14. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

	2015/16 Budget \$	2014/15 Actual \$
Meeting Fees	40,000	40,688
President's Allowance	5,500	5,500
Deputy President's Allowance	1,375	688
Travelling Expenses	5,000	4,092
Telecommunications Allowance	12,240	9,984
	<u>64,115</u>	<u>60,951</u>

SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2015/16 Budget \$	2014/15 Actual \$	2014/15 Budget \$
Cash - Unrestricted	7,427	1,665,422	29,051
Cash - Restricted	<u>1,511,293</u>	<u>1,810,675</u>	<u>1,555,830</u>
	<u><u>1,518,720</u></u>	<u><u>3,476,097</u></u>	<u><u>1,584,881</u></u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Reserve Funds	1,511,293	1,810,675	1,186,694
Restricted Grant Funds	<u>0</u>	<u>0</u>	<u>369,136</u>
	<u><u>1,511,293</u></u>	<u><u>1,810,675</u></u>	<u><u>1,555,830</u></u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	2,982,127	1,915,873	814,009
Depreciation	1,221,816	1,392,918	1,162,811
(Profit)/Loss on Sale of Asset	19,300	14,946	(37,000)
(Increase)/Decrease in Receivables	0	(203,423)	102,564
(Increase)/Decrease in Inventories	0	2,461	(900)
Increase/(Decrease) in Payables	0	(843)	134,699
Increase/(Decrease) in Employee Provisions	0	0	0
Grants/Contributions for the Development of Assets	(4,050,978)	(781,220)	(2,445,470)
Non-Current Assets recognised due to change in Legislative Requirements	<u>0</u>	<u>0</u>	<u>0</u>
Net Cash from Operating Activities	<u><u>172,265</u></u>	<u><u>2,340,711</u></u>	<u><u>(269,287)</u></u>

**(c) Undrawn Borrowing Facilities
Credit Standby Arrangements**

Bank Overdraft limit	0	0	0
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	10,000	10,000	10,000
Credit Card Balance at Balance Date	<u>0</u>	<u>(43)</u>	<u>0</u>
Total Amount of Credit Unused	<u><u>10,000</u></u>	<u><u>9,957</u></u>	<u><u>10,000</u></u>

Loan Facilities

Loan Facilities in use at Balance Date	<u><u>1,975,117</u></u>	<u><u>1,071,750</u></u>	<u><u>1,071,750</u></u>
Unused Loan Facilities at Balance Date	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**SHIRE OF BEVERLEY
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2016**

16. TRUST FUNDS

Funds held at balance date over which Council has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-16 \$
Unclaimed Monies	0	100	0	100
Nomination Deposits	0	320	(320)	0
Second Hand Housing Deposits	5,000	0	(5,000)	0
Hunt Road Village Bonds	3,799	0	0	3,799
Subdivision Bonds	0	0	0	0
Key Bonds	2,260	400	(2,000)	660
Cleaning Bonds	1,350	1,500	(1,200)	1,650
Housing Rental Bonds	620	0	0	620
Cat Trap Bonds	0	0	(100)	(100)
ILU Retention Fee	178,000	0	(3,994)	174,006
	<u>191,029</u>	<u>2,320</u>	<u>(12,614)</u>	<u>180,735</u>

17. MAJOR LAND TRANSACTIONS

Council is not anticipated to participate in any major land transactions in 2015/16.

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2015/16.

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
SPORTING CLUBS/COMMUNITY ORGANISATIONS				
Football Club	3,356.00	per year		↑ 160.00
Netball Clubs (Beverley Netball Club & Redbacks)	516.00	per year		↑ 25.00
Cricket Club	516.00	per year		↑ 25.00
Hockey Club	516.00	per year		↑ 25.00
Horse and Pony Club (Annual Fee)	113.00	per year		↑ 2.00
Horse and Pony Club (Extra Events)	172.00	per event		↑ 8.00
Tennis Club	570.00	per year		↑ 27.00
Ladies Badminton Club	37.00	per booking (AM/PM/Eve)		↑ 2.00
Boot Scooting	37.00	per booking (AM/PM/Eve)		↑ 2.00
Ballet Group	37.00	per booking (AM/PM/Eve)		↑ 2.00
Soaring Society	4,000.00	per year		↑ 1,000.00
Soaring Society - Hangar Fees	100.00	per glider/year		↑ 0.00
Tractor Pull	277.00	per event		↑ 13.00
Beverley Districts Motor Cycle Club (Ulinga Park)	1,071.00	per year		↑ 15.00
Ladies Hospital Auxiliary - Op Shop (Lesser Hall)	50.00	per week		↑ 0.00
Play Group (Rec Centre)	10.00	per week		↑ 0.00
Beverley Station Arts (Licence Fee)	101.00	per year		↑ 1.00
Beverley Station Arts (Artist In Residence - Dawson St Accommodation)	50.00	per week		↑ 0.00
Beverley Off Road Motor Sports Association (BORMSA)	2,000.00	per year		↑ 2,000.00
Telstra (Mobile Tower Lease)	1,000.00	per year		↑ 0.00
ROAD MAINTENANCE CHARGES				
Austral Brick	12,991.00	per year		↑ 619.00
HALL- includes use of kitchen				
Main Hall	130.00	per day		↑ 6.00
Lesser Hall	92.00	per day		↑ 4.00
Full Complex (Except Meetings)	200.00	per day		↑ 20.00
Community Meeting Room	FREE			↑ 0.00
Key Bond	50.00	per key	✓	↑ 0.00
Function/Cleaning Bond	150.00	per event	✓	↑ 0.00
Bally Bally Hall	50.00	per day		↑ 50.00
Morbinning Hall	50.00	per day		↑ 50.00
EQUIPMENT RENTALS				
Chairs	1.00	per chair		↑ 0.00
Marquee/Tent (Old)	55.00	per day		↑ 3.00
Marquee/Tent (New)	108.00	per day		↑ 5.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
RECREATION GROUND				
APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL				
Oval Hire (Day) Â	173.00	per day		↑ 8.00
Oval Hire (Night) Â	242.00	per night		↑ 12.00
Exhibition Shed	70.00	per day		↑ 70.00
Ram Shed	70.00	per day		↑ 3.00
Poultry Shed	70.00	per day		↑ 3.00
Camping (Per Van)	28.00	per day		↑ 1.00
FUNCTION & RECREATION CENTRE				
Functions	130.00	per day		↑ 6.00
Meetings	43.00	per event		↑ 2.00
Key Bond	50.00	per key	✓	↑ 0.00
Function/Cleaning Bond	150.00	per event	✓	↑ 0.00
GYM MEMBERSHIP				
13-18 Yr Olds	81.00	6 months		↑ 4.00
13-18 Yr Olds	135.00	12 months		↑ 6.00
Over 18 Yrs Old	163.00	6 months		↑ 8.00
Over 18 Yrs Old	271.00	12 months		↑ 13.00
Senior/Pensioner	81.00	6 months		↑ 4.00
Senior/Pensioner	135.00	12 months		↑ 6.00
30 Day Trial	43.00			↑ 2.00
Key Bond	50.00	per key	✓	↑ 0.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
COMMUNITY BUS				
Fee Includes Fuel Charges Etc	1.55	per km		↑ 0.00
CARAVAN PARK - Power Charges INCLUDED				
Powered - Van/RV Site	28.00	per day		↑ 1.00
Unpowered - Van/RV Site	11.00	per day		↑ 1.00
Powered - Campsite	16.00	per day		↑ 1.00
Unpowered - Campsite	11.00	per day		↑ 1.00
Additional Person/S (Age 5+ Years)	5.00	each per day		↑ 0.00
Children 5 Years Or Under	FREE			↑ 0.00
Showers	5.00	each per shower use		↑ 0.00
Extended Stay Site (First 28 Days)	168.00	per week		↑ 8.00
Extended Stay Site (29+ Days)	168.00	per week	5% GST	↑ 8.00
SWIMMING POOL				
Adults	3.00	per entry		↑ 0.00
Children	1.00	per entry		↑ 0.00
Spectators	1.00	per entry		↑ 0.00
Season Ticket - Adult	86.00	per season		↑ 4.00
Season Ticket - Pensioner/Senior	65.00	per season		↑ 3.00
Season Ticket - Child	55.00	per season		↑ 3.00
Season Ticket - Family	195.00	per season		↑ 9.00
HUNT ROAD VILLAGE				
Rental Charge	121.00	per week	✓	↑ 6.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
BLARNEY ADVERTISING				
Size A ~ 122 X 180mm	86.00	per advert		↑ 4.00
Size B ~ 122 X 89mm	43.00	per advert		↑ 2.00
Size C ~ 60 X 89mm	26.00	per advert		↑ 1.00
Size D ~ 5 Lines*	8.00	per advert		↑ 0.00
Size E ~ 3 Lines*	5.00	per advert		↑ 0.00
Size F ~ 122 X 135mm	65.00	per advert		↑ 3.00
Size G ~ Full Page	165.00	per advert		↑ 165.00
12 Months Size A	866.00	per year		↑ 41.00
12 Months Size B	433.00	per year		↑ 21.00
12 Months Size C	259.00	per year		↑ 12.00
12 Months Size F	650.00	per year		↑ 31.00
COPYING				
Single Copy (1-19 Sheets)	0.40	per sheet		↑ 0.00
Bulk Copy (20+ Sheets)	0.30	per sheet		↑ 0.00
History Of Beverley Book	20.00	per copy		↑ 0.00
History Of Beverley Book - Posted	35.00	per copy		↑ 0.00
LIBRARY				
Library - Replacement Card	7.00	per card		↑ 0.00
Library - Lost Books - Admin Fee	16.00	per investigation		↑ 1.00
MAP CHARGES				
District Map - 1000 X 700mm	32.00	per copy		↑ 2.00
District Map - 3 Pages (A3)	11.00	per copy		↑ 1.00
District Map - 1 Page (A3)	5.00	per copy		↑ 0.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
FACSIMILE FEES				
In Aust 1st Page	7.00	per page		↑ 0.00
In Aust Additional Pages	3.00	per page		↑ 0.00
O/Seas 1st Page	15.00	per page		↑ 1.00
O/Seas Additional Pages	6.00	per page		↑ 0.00
Receival	3.00	per page		↑ 0.00
FREEDOM OF INFORMATION				
Personal Information About Applicant	No charge			
NON PERSONAL INFORMATION				
Application Fee	30.00	per application	✓	
Time Dealing With Applicant	30.00	per hour	✓	
Access Time	30.00	per hour	✓	
Duplication Of Information		Actual cost + GST		
Delivery, Packing Or Postage		Actual cost + GST		
Depots - Advance Deposit		75% of estimated cost		
ACCOUNT ENQUIRIES				
Rate Account Enquiry	167.00	per enquiry	✓	↑ 8.00
Title Search	61.00	per enquiry		↑ 3.00
Rate Book (Printed Or Electronic)	139.00	per copy		↑ 7.00
RATES				
Refuse Collection	183.00	per refuse bin/year	✓	↑ 3.00
Recycling Collection	82.00	per recycle bin/year	✓	↑ 1.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
CAT LICENSE				
1. Annual registration of a cat, unless concessional fees are applicable.	20.00	per year	✓	
2. Concessional registration fee-				
a) Three Year Registration Period	42.50		✓	
b) Three Year Registration Period - Pensioner	21.25		✓	
c) Lifetime registration period	100.00		✓	
c) Lifetime registration period - Pensioner	50.00		✓	
d) Registration after 31 May in any year, for that registration year.	50% of fee payable otherwise.		✓	
3. Annual application for approval or renewal to breed cats (per cat).	100.00		✓	
CAT TRAP				
Cat Trap Hire	15.00	per day		↑ 4.00
Cat Trap Bond	50.00	per hire	✓	↑ 0.00
DOG LICENSE				
Dog - Male Or Female	50.00	1 year	✓	↑ 0.00
Dog - Male Or Female	120.00	3 years	✓	↑ 0.00
Dog - Male Or Female	250.00	Lifetime	✓	↑ 0.00
Pension Rate: Dog - Male Or Female	25.00	1 year	✓	↑ 0.00
Pension Rate: Dog - Male Or Female	60.00	3 years	✓	↑ 0.00
Pension Rate: Dog - Male Or Female	125.00	Lifetime	✓	↑ 0.00
Pension Rate: Sterilised Dog Or Bitch	10.00	1 year	✓	↑ 0.00
Pension Rate: Sterilised Dog Or Bitch	21.25	3 years	✓	↑ 0.00
Pension Rate: Sterilised Dog Or Bitch	50.00	Lifetime	✓	
Sheep Dog	25% of fee	1 year	✓	
Sheep Dog	25% of fee	3 years	✓	
Sheep Dog	25% of fee	Lifetime	✓	
Sterilised Dog Or Bitch	20.00	1 year	✓	↑ 0.00
Sterilised Dog Or Bitch	42.50	3 years	✓	↑ 0.00
Sterilised Dog Or Bitch	100.00	Lifetime	✓	↑ 0.00
Bulk Dog Registration	200.00		✓	↑ 0.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
DOG IMPOUNDING FEES				
Impound Fee	65.00	per impounding		↑ 3.00
Sustenance	12.00	per day		↑ 1.00
DOG PENALTIES/INFRINGEMENTS				
1. Unregistered Dog	100.00		✓	↑ 0.00
2. Failure to give notice of new owner	40.00		✓	↑ 0.00
3. Keeping more than the prescribed number of dogs	100.00		✓	↑ 0.00
4. Breach of kennel establishment licence	200.00		✓	↑ 0.00
5. Dog in public place without collar or registration tag	50.00		✓	↑ 0.00
6. Owners name and address not on collar	50.00		✓	↑ 0.00
7. Dog not held by a leash in certain public places	100.00		✓	↑ 0.00
8. Failure to control a dog in exercise areas and rural areas	100.00		✓	↑ 0.00
9. Greyhound not muzzled	200.00		✓	↑ 0.00
10. Dog in place without consent	100.00		✓	↑ 0.00
11. Dangerous dog not muzzled	250.00		✓	↑ 0.00
12. Dangerous dog not on leash in exercise area	200.00		✓	↑ 0.00
13. Dangerous dog not under continuous supervision	200.00		✓	↑ 0.00
14. Dangerous dog in specifically prohibited area	200.00		✓	↑ 0.00
15. Dangerous dog enclosure requirement not complied with	200.00		✓	↑ 0.00
16. Dangerous dog not wearing specified collar	200.00		✓	↑ 0.00
17. Dangerous dog signs not displayed	200.00		✓	↑ 0.00
18. Local Government not advised of dangerous dog attack	200.00		✓	↑ 0.00
19. Local Government not advised of missing dangerous dog	200.00		✓	↑ 0.00
20. Local Government not advised of dangerous dog ownership change	200.00		✓	↑ 0.00
21. Local Government not advised of dangerous dog location change	200.00		✓	↑ 0.00
22. Failure to take steps against parasites	50.00		✓	↑ 0.00
23. Dog causing nuisance	100.00		✓	↑ 0.00
24. Failure to produce document issued under Dog Act 1976	100.00		✓	↑ 0.00
25. Failure of alleged offender to give name and address.	100.00		✓	↑ 0.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
PRIVATE WORKS				
Back Hoe With Post Hole Digger	167.00	per hour		↑ 8.00
Backhoe	167.00	per hour		↑ 8.00
Bobcat With Broom	123.00	per hour		↑ 6.00
Cherry Picker With Chainsaw	288.00	per hour		↑ 14.00
Grader (BE001, BE003)	188.00	per hour		↑ 9.00
Loader (BE004, BE036)	177.00	per hour		↑ 8.00
Roller - Rubber Tyre (BE033)	167.00	per hour		↑ 8.00
Roller - Vibrator (BE033)	167.00	per hour		↑ 8.00
Slasher (BE008)	154.00	per hour		↑ 7.00
Tractor (BE023)	133.00	per hour		↑ 6.00
Tractor Ford (BE014)	133.00	per hour		↑ 6.00
Truck Light (BE015, BE028)	100.00	per hour		↑ 5.00
Truck Tandem (BE010, BE012, BE013)	128.00	per hour		↑ 6.00
LABOUR				
Engineering Consult	163.00	per hour		↑ 8.00
Works Staff	76.00	per hour		↑ 4.00
BUILDING MATERIALS				
Gravel	40.00	per m ³		↑ 2.00
Gravel - Truck Load	205.00	per truck load		↑ 10.00
Metal - All Sizes	76.00	per m ³		↑ 4.00
Metal - Truck Load	595.00	per truck load		↑ 28.00
Metal Dust	40.00	per m ³		↑ 2.00
Metal Dust - Truck Load	205.00	per truck load		↑ 10.00
Sand Filling	40.00	per m ³		↑ 2.00
Sand Filling - Truck Load	182.00	per truck load		↑ 9.00
Sweepings - When Available	38.00	per m ³		↑ 2.00
Sweepings - Truck Load	298.00	per m ³		↑ 14.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
CARTAGE				
Per Load - Cartage Both Ways	3.00	per km		↑ 0.00
TELSTRA/WATER CORP REINSTATEMENTS				
Bitumen & Concrete	400.00	per m ²		↑ 19.00
Gravel	400.00	per m ²		↑ 19.00
CROSS OVERS (RURAL) - Gravel Only				
300mm pipe	1,786.00	per pipe		↑ 85.00
375mm pipe	PRICE ON APPLICATION			
450mm pipe	PRICE ON APPLICATION			
CROSS OVERS (TOWN SITE) - Concrete				
Per square metre	60.00	per m ²		↑ 3.00
STANDPIPES				
Per 1,000L (1kL)	3.25	per kL	✓	↑ 0.15
PUBLIC CEMETERIES / NICHE WALLS				
Plot - Land 2.44m X 1.52m X 1.80m	47.00			↑ 2.00
Plot - Land 2.44m X 3.05m X 1.80m	71.00			↑ 3.00
Plot - Land 2.44m X 4.57m X 1.80m	71.00			↑ 3.00
Grave - Ordinary	959.00			↑ 46.00
Grave - Child < 7	480.00			↑ 23.00
Excess Of 1.8m, Per Every 300mm	180.00			↑ 9.00
Reopening Of Grave - Ordinary	959.00			↑ 46.00
Reopening Of Grave - Child < 7	480.00			↑ 23.00
Extra Charge Of Interment - Outside Usual Hours	84.00			↑ 4.00
Erect Headstone	12.00		✓	↑ 1.00
Grave Number Plate	19.00			↑ 1.00
Attendance When Required By Grantee	36.00			↑ 2.00
Standard Grave - Land	47.00			↑ 2.00
Standard Grave - Grave	959.00			↑ 46.00
Standard Grave - Plate No.	19.00			↑ 1.00
Standard Grave - Burial Charge	1,025.00			↑ 49.00
Standard Grave - Overtime Fee	719.00			↑ 34.00
Interment Of Ashes In Grave Plot	120.00			↑ 6.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
NICHE WALLS				
Niche Wall Single	60.00			↑ 3.00
Niche Wall Double	90.00			↑ 4.00
Installation Fee (Minimum)	60.00	per hour		↑ 3.00
Urn Container	13.00			↑ 1.00
Vases	68.00			↑ 3.00
RESERVATIONS OF GRAVE PLOTS / NICHE WALLS				
Grave Reservation - Initial	84.00	per site		↑ 4.00
Niche Wall Single Reservation - Initial	84.00	per site		↑ 4.00
Niche Wall Double Reservation - Initial	168.00	per site		↑ 8.00
Reservation - Renewal Every 5 Years	12.00	per site		↑ 1.00
REFUSE SITE FEES				
Asbestos Burial	108.00	per m ³		↑ 5.00
Asbestos Burial		Large quantities		
Building Rubble	27.00	per tonne		↑ 1.00
Car Bodies	27.00	per car		↑ 1.00
Concrete, Rock, Gravel, Sand Or Like	27.00	per tonne		↑ 1.00
Fencing Wire	7.00	per m ³		↑ 0.00
Putrescible Waste Organic Commercial	7.00	per m ³		↑ 0.00
Rubbish Bag (Wool Bale)	7.00	per bag		↑ 0.00
Bin 240L Domestic Waste Or 200L Drum Equivalent	3.00	per bin		↑ 0.00
Septic Tank Waste	55.00	per 2,000L		↑ 3.00
Septic Tank Waste (Outside of Beverley)	110.00	per 2,000L		↑ 110.00
Trailer 6X4, Car, Ute Mixed Load	14.00	per load		↑ 1.00
Trailer Tandem Axle Up To 2.5m In Length	27.00	per load		↑ 1.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
BUILDING FEES				
Building Inspection	150.00	per Inspection	✓	
Septic Tank Application (Health Act 1911)	226.00	per Application	✓	
BCITF Levy	0.2% of total construction value for all works valued over		✓	
Building Services Levy (BSL)				
Building Permit				
- \$45,000 or Less	61.65	per Application	✓	
- Over \$45,000	0.137% of the value	per Application	✓	
Demolition Permit				
- \$45,000 or Less	61.65	per Application	✓	
- Over \$45,000	0.137% of the value	per Application	✓	
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49, 50 or 52 of the <i>Building Act</i> .				
- \$45,000 or Less	61.65	per Application	✓	
- Over \$45,000	61.65	per Application	✓	
Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> .				
- \$45,000 or Less	91.00	per Application	✓	
- Over \$45,000	0.18% of the value	per Application	✓	
Occupancy Permit or Building Approval Certificate for <u>unauthorised</u> building work under s51 of the <i>Building Act</i> .				
- \$45,000 or Less	123.30	per Application	✓	
- Over \$45,000	0.274% of the value	per Application	✓	
Occupancy Permit under s46 of the <i>Building Act</i> .				
- \$45,000 or Less	No Levy			
- Over \$45,000	No Levy			
Modification of Occupancy Permit for additional use of building on temporary basis under s48 of the <i>Building Act</i> .				
- \$45,000 or Less	No Levy			
- Over \$45,000	No Levy			

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
Building/Demolition Permits				
1. Certified application for building permit-				
a) for building work for a Class 1 or Class 10 building or incidental structure.	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$95.		✓	
b) for building work for a Class 2 to Class 9 building or incidental structure.	0.09% of the estimated value of building as determined by the relevant permit authority, but not less than \$95.		✓	
2. Uncertified application for a building permit	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$95.		✓	
3. Application for a demolition permit -				
a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure.	95.00		✓	
b) for demolition work in respect of a Class 2 to Class 9 building.	\$95 for each storey of the building.		✓	
4. Application to extend the time which a building or demolition permit has effect.	95.00		✓	
5. Application for an occupancy permit for a completed building.	95.00		✓	
6. Application for a temporary occupancy permit for an incomplete building.	95.00		✓	
7. Application for modification of an occupancy permit for additional use of a building on a temporary basis.	95.00		✓	
8. Application for modification of an occupancy permit for additional use of a building on a temporary basis.	95.00		✓	
9. Application for a replacement occupancy permit for permanent change of the building's use/classification.	95.00		✓	
10. Application for an occupancy permit or building approval certificate for registration of strata scheme/plan of resubdivision.	10.50 104.65		✓	
11. Application for an occupancy permit for a building in respect of which unauthorised work has been done.	95.00		✓	
12. Application for a building approval certificate for a building in respect of which unauthorised work has been done.	95.00		✓	
13. Application to replace an occupancy permit for an existing building.	95.00		✓	
14. Application for a building approval certificate for an existing building where unauthorised work has not been done.	95.00		✓	
15. Application to extend the time during which an occupancy permit or building approval certificate has effect.	95.00		✓	
16. Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought).	2,100.00		✓	
17. Inspection of pool enclosures.	57.45		✓	
18 Local government approval of battery powered smoke alarms	174.40		✓	

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
TOWN PLANNING FEES				
1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is-				
(a) not more than \$50,000	147.00		✓	↑ 0.00
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development		✓	
(c) more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000		✓	
(d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million		✓	
(e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million		✓	
(f) more than \$21.5 million	34,196.00		✓	↑ 0.00
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.		✓	
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	739.00		✓	↑ 0.00
4. Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee		✓	
5. Providing a subdivision clearance for				
(a) not more than 5 lots	73.00	per Lot	✓	↑ 0.00
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		✓	
(c) more than 195 lots	7,393.00		✓	↑ 0.00
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced.	222.00		✓	↑ 0.00
7. Determining an initial application for approval of a home occupation where the home occupation has commenced.	The fee in item 6 plus, by way of penalty, twice that fee		✓	
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires.	73.00		✓	↑ 0.00
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired.	The fee in item 8 plus, by way of penalty, twice that fee		✓	
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out.	295.00		✓	↑ 0.00

SHIRE OF BEVERLEY
2015/16 SCHEDULE OF FEES AND CHARGES
EFFECTIVE FROM 1 JULY 2015

Description	Charge 2015/16	Frequency	GST Exempt	Increase \$
11. Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out.		The fee in item 10 plus, by way of penalty, twice that fee.	✓	
12. Providing a zoning certificate.	73.00		✓	↑ 0.00
13. Replying to a property settlement questionnaire.	73.00		✓	↑ 0.00
14. Providing written planning advice.	73.00		✓	↑ 0.00
15. Scheme Amendments - initiated outside of Council				
Shire Planner	88.00	per hour		↑ 0.00
Administration Officer	30.20	per hour		↑ 0.00
16. Structure Plans - initiated outside of Council				
Shire Planner	88.00	per hour		↑ 0.00
Administration Officer	30.20	per hour		↑ 0.00
PLANNING ADVERTISING AND NOTIFICATION COSTS				
Applicant to pay				
DEVELOPMENT APPLICATIONS				
1. A DAP application where the estimated cost of development is-				
a) not less than \$3 million and less than \$7 million	3,503.00		✓	↑ 0.00
b) not less than \$7 million and less than \$10 million	5,409.00		✓	↑ 0.00
c) not less than \$10 million and less than \$12.5 million	5,885.00		✓	↑ 0.00
d) not less than \$12.5 million and less than \$15 million	6,053.00		✓	↑ 0.00
e) not less than \$15 million and less than \$17.5 million	6,221.00		✓	↑ 0.00
f) not less than \$17.5 million and less than \$20 million	6,390.00		✓	↑ 0.00
g) not less than \$20 million or more	6,557.00		✓	↑ 0.00
2. An application under Reg.17	150.00		✓	↑ 0.00
ROAD CLOSURE PROCESSING FEE				
Charge	250.00	per application		↑ 0.00



28 JULY 2015

ORDINARY MEETING

**ATTACHMENTS
ITEMS 12.3 & 12.4**



CODE OF CONDUCT

For Elected Members & Staff

PREAMBLE

The Code of Conduct provides Council Members, Committee Members and staff in Local Government with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability in individual Local Governments.

The Code is complementary to the principles adopted in the Local Government Act and regulations which incorporates four fundamental aims to result in :-

- (a) better decision-making by local governments;
- (b) greater community participation in the decisions and affairs of local governments;
- (c) greater accountability of local governments to their communities; and
- (d) more efficient and effective local government.

The Code provides a guide and a basis of expectations for Council Members, Committee Members and staff. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective Local Government responsibilities may be based.

STATUTORY ENVIRONMENT

The Code of Conduct observes statutory requirements of the *Local Government Act 1995* (S 5.103 – Codes of Conduct) and *Local Government (Administration) Regulations 1996* (Regs 34B and 34C).

RULES OF CONDUCT

Council Members acknowledge their activities, behaviour and statutory compliance obligations may be scrutinised in accordance with prescribed rules of conduct as described in the *Local Government Act 1995* and *Local Government (Rules of Conduct) Regulations 2007*.

1. ROLES

1.1 Role of Council Member

The primary role of a Council Member is to represent the community, and the effective translation of the community's needs and aspirations into a direction and future for the Local Government will be the focus of the Council Member's public life.

The Role of Council Members as set out in S 2.10 of the *Local Government Act 1995* follows:

"A Councillor —

- (a) Represents the interests of electors, ratepayers and residents of the district;*
- (b) provides leadership and guidance to the community in the district;*
- (c) facilitates communication between the community and the council;*
- (d) participates in the local government's decision-making processes at council and committee meetings; and*
- (e) performs such other functions as are given to a Councillor by this Act or any other written law."*

A Council Member is part of the team in which the community has placed its trust to make decisions on its behalf and the community is therefore entitled to expect high standards of conduct from its elected representatives. In fulfilling the various roles, Council Members activities will focus on:

- achieving a balance in the diversity of community views to develop an overall strategy for the future of the community;
- achieving sound financial management and accountability in relation to the Local Government's finances;
- ensuring that appropriate mechanisms are in place to deal with the prompt handling of residents' concerns;
- working with other governments and organisations to achieve benefits for the community at both a local and regional level;
- having an awareness of the statutory obligations imposed on Council Members and on Local Governments.

In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

1.2 Role of Staff

The role of staff is determined by the functions of the CEO as set out in S 5.41 of the *Local Government Act 1995*:

"The CEO's functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws;*
- (b) ensure that advice and information is available to the council so that informed decisions can be made;*
- (c) cause council decisions to be implemented;*
- (d) manage the day to day operations of the local government;*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions;*
- (f) speak on behalf of the local government if the mayor or president agrees;*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to S 5.37(2) in relation to senior employees);*
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO."*

1.3 Role of Council

The Role of the Council is in accordance with S 2.7 of the *Local Government Act 1995*:

(1) The council —

(a) directs and controls the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies."

1.4 Relationships between Council Members and Staff

An effective Councillor will work as part of the Council team with the Chief Executive Officer and other members of staff. That teamwork will only occur if Council Members and staff have a mutual respect and co-operate with each other to achieve the Council's corporate goals and implement the Council's strategies. To achieve that position, Council Members need to observe their statutory obligations which include, but are not limited to, the following :

- accept that their role is a leadership, not a management or administrative one;
- acknowledge that they have no capacity to individually direct members of staff to carry out particular functions;
- refrain from publicly criticising staff in a way that casts aspersions on their professional competence and credibility

2. CONFLICT AND DISCLOSURE OF INTEREST

2.1 Conflict of Interest

- (a) Council Members, Committee Members and staff will ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.
- (b) Staff will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Local Government, without first making disclosure to the Chief Executive Officer. In this respect, it does not matter whether advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.
- (c) Council Members, Committee Members and staff will lodge written notice with the Chief Executive Officer describing an intention to undertake a dealing in land within the local government area or which may otherwise be in conflict with the Council's functions (other than purchasing the principal place of residence).
- (d) Council Members, Committee Members and staff who exercise a recruitment or other discretionary function will make disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.
- (e) Staff will refrain from partisan political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity. An individual's rights to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions cannot be a basis for discrimination and this is supported by anti-discriminatory legislation.

2.2 Financial Interest

Council Members, Committee Members and staff will adopt the principles of disclosure of financial interest as contained within the *Local Government Act*.

2.3 Disclosure of Interest

Definition :
In this clause, and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996 - "interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

- (a) A person who is an employee and who has an interest in any matter to be discussed at a council or committee meeting attended by the person is required to disclose the nature of the interest -
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the meeting immediately before the matter is discussed.
- (b) A person who is an employee and who has given, or will give, advice in respect of any matter to be discussed at a council or committee meeting not attended by the person is required to disclose the nature of any interest the person has in the matter -
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the time the advice is given.
- (c) A requirement described under items (a) and (b) exclude an interest referred to in S 5.60 of the *Local Government Act 1995*.

- (d) A person is excused from a requirement made under items (a) or (b) to disclose the nature of an interest if -
 - (i) the person's failure to disclose occurs because the person did not know he or she had an interest in the matter; or
 - (ii) the person's failure to disclose occurs because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person discloses the nature of the interest as soon as possible after becoming aware of the discussion of a matter of that kind.

- (e) If a person who is an employee makes a disclosure in a written notice given to the CEO before a meeting to comply with requirements of items (a) or (b), then -
 - (i) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (ii) immediately before a matter to which the disclosure relates is discussed at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present.

- (f) If -
 - (i) to comply with a requirement made under item (a), the nature of a person's interest in a matter is disclosed at a meeting; or
 - (ii) a disclosure is made as described in item (d)(ii) at a meeting; or
 - (iii) to comply with a requirement made under item (e)(ii), a notice disclosing the nature of a person's interest in a matter is brought to the attention of the persons present at a meeting,the nature of the interest is to be recorded in the minutes of the meeting.

3. PERSONAL BENEFIT

3.1 Use of Confidential Information

Council Members, Committee Members and staff will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm or detriment to any person or organisation.

3.2 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Local Government upon its creation unless otherwise agreed by separate contract.

3.3 Improper or Undue Influence

Council Members and staff will not take advantage of their position to improperly influence other Council Members or staff in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

3.4 Gifts

Definitions :
In this clause, and in accordance with Regulation 34B of the Local Government (Administration) Regulations 1996 -
“activity involving a local government discretion” means an activity -
(a) that cannot be undertaken without an authorisation from the local government; or
(b) by way of a commercial dealing with the local government;
“gift” has the meaning given to that term in S 5.82(4) except that it does not include -
(a) a gift from a relative as defined in S 5.74(1); or
(b) a gift that must be disclosed under Regulation 30B of the Local Government (Elections) Regulations 1997; or
(c) a gift from a statutory authority, government instrumentality or non-profit association for professional training;
“notifiable gift”, in relation to a person who is an employee, means -
(a) a gift worth between \$50 and \$300; or
(b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth between \$50 and \$300;
“prohibited gift”, in relation to a person who is an employee, means -
(a) a gift worth \$300 or more; or
(b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth \$300 or more.

- (a) A person who is an employee is to refrain from accepting a prohibited gift from a person who -
 - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
 - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion.

- (b) A person who is an employee and who accepts a notifiable gift from a person who -
 - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
 - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion,
notify the CEO, in accordance with item (c) and within 10 days of accepting the gift, of the acceptance.

- (c) The notification of the acceptance of a notifiable gift must be in writing and include -
 - (i) the name of the person who gave the gift; and
 - (ii) the date on which the gift was accepted; and
 - (iii) a description, and the estimated value, of the gift; and
 - (iv) the nature of the relationship between the person who is an employee and the person who gave the gift; and
 - (v) if the gift is a notifiable gift under paragraph (b) of the definition of “notifiable gift” (whether or not it is also a notifiable gift under paragraph (a) of that definition) –
 - (1) a description; and
 - (2) the estimated value; and
 - (3) the date of acceptance,of each other gift accepted within the 6 month period.
- (d) The CEO is to maintain a register of notifiable gifts and record in it details of notifications given to comply with a requirement made under item (c).
- (e) This clause does not apply to gifts received from a relative (as defined in S 5.74(1) of the *Local Government Act*) or an electoral gift (to which other disclosure provisions apply).
- (f) This clause does not prevent the acceptance of a gift on behalf of the local government in the course of performing professional or ceremonial duties in circumstances where the gift is presented in whole to the CEO, entered into the Register of Notifiable Gifts and used or retained exclusively for the benefit of the local government.

4. CONDUCT OF COUNCIL MEMBERS, COMMITTEE MEMBERS AND STAFF

4.1 Personal Behaviour

(a) Council Members, Committee Members and staff will:

- (i) act, and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code;
- (ii) perform their duties impartially and in the best interests of the Local Government uninfluenced by fear or favour;
- (iv) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the Local Government and the community;
- (v) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and
- (vi) always act in accordance with their obligation of fidelity to the Local Government.

(b) Council Members will represent and promote the interests of the Local Government, while recognising their special duty to their own constituents.

4.2 Honesty and Integrity

Council Members, Committee Members and staff will:

- (a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;
- (b) bring to the notice of the Mayor/President any dishonesty or possible dishonesty on the part of any other member, and in the case of an employee to the Chief Executive Officer.
- (c) be frank and honest in their official dealing with each other.

4.3 Performance of Duties

- (a) While on duty, staff will give their whole time and attention to the Local Government's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Local Government.
- (b) Council Members and Committee Members will at all times exercise reasonable care and diligence in the performance of their duties, being consistent in their decision making but treating all matters on individual merits. Council Members and Committee Members will be as informed as possible about the functions of the Council, and treat all members of the community honestly and fairly.

4.4 Compliance with Lawful Orders

- (a) Council Members, Committee Members and staff will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution can not be achieved, with the Chief Executive Officer.
- (b) Council Members, Committee Members and staff will give effect to the lawful policies of the Local Government, whether or not they agree with or approve of them.

4.5 Administrative and Management Practices

Council Members, Committee Members and staff will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

4.6 Corporate Obligations

- (a) Standard of Dress - Council Members, Committee Members and staff are expected to comply with neat and responsible dress standards at all times. Accordingly:
 - (i) Council Members and Committee Members will dress in a manner appropriate to their position, in particular when attending meetings or representing the Local Government in an official capacity.
 - (ii) Management reserves the right to adopt policies relating to corporate dress and to raise the issue of dress with individual staff.
- (b) Communication and Public Relations
 - (i) All aspects of communication by staff (including verbal, written or personal), involving Local Government's activities should reflect the status and objectives of that Local Government. Communications should be accurate, polite and professional.
 - (ii) As a representative of the community, Council Members need to be not only responsive to community views, but to adequately communicate the attitudes and decisions of the Council. In doing so Council Members should acknowledge that:
 - as a member of the Council there is respect for the decision making processes of the Council which are based on a decision of the majority of the Council;
 - information of a confidential nature ought not be communicated until it is no longer treated as confidential;
 - information relating to decisions of the Council on approvals, permits and so on ought only be communicated in an official capacity by a designated officer of the Council;
 - information concerning adopted policies, procedures and decisions of the Council is conveyed accurately.
 - (iii) Committee Members accept and acknowledge it is their responsibility to observe any direction the Local Government may adopt in terms of advancing and promoting the objectives of the Committee to which they have been appointed.

4.7 Appointments to Committees

As part of their representative role Council Members are often asked to represent the Council on external organisations. It is important that Council Members:

- clearly understand the basis of their appointment; and
- provide regular reports on the activities of the organisation.

5. DEALING WITH COUNCIL PROPERTY

5.1 Use of Local Government Resources

Council Members and staff will:

- (a) be scrupulously honest in their use of the Local Government's resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
- (b) use the Local Government resources entrusted to them effectively and economically in the course of their duties; and
- (c) not use the Local Government's resources (including the services of Council staff) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the Chief Executive Officer).

5.2 Travelling and Sustenance Expenses

Council Members, Committee Members and staff will only claim or accept travelling and sustenance expenses arising out of travel-related matters which have a direct bearing on the services, policies or business of the Local Government in accordance with Local Government policy and the provisions of the Local Government Act.

5.3 Access to Information

- (a) Staff will ensure that Council Members are given access to all information necessary for them to properly perform their functions and comply with their responsibilities.
- (b) Council Members will ensure that information provided will be used properly and to assist in the process of making reasonable and informed decisions on matters before the Council.

Code of Conduct Review: Annual
Date Adopted: 17 December 2013
Last Reviewed:

4. Consideration of Executive and Member Motions

4.1 Eradication of Trachoma in Australian Populations (05-030-02-0009 AH)

Town of Bassendean to move:

MOTION

That WALGA advocate to the Federal and Western Australian State Government a Nationwide program for the eradication of Trachoma in Indigenous Populations, especially in Western Australia.

MEMBER COMMENT

That WALGA State Council seek the State Governments advice on how reduced Commonwealth health funding and the introduction of the Indigenous Advancement Strategy (IAS) program has impacted on health service delivery to discrete Aboriginal Communities, in order to address a Western Australian program for the eradication of Trachoma in Indigenous Populations.

There are 287 discrete Aboriginal Communities in Western Australia with over 17,000 people across 22 Local Governments. As part of the Federal Budget 2014/2015, the Commonwealth Government announced significant policy reform to Aboriginal service delivery with the introduction of the Indigenous Advancement strategy and Remote Community Advancement Network.

There is \$4.9 billion of programme funding over four years that is available under the five IAS programmes managed by the Department of Premier and Cabinet. There is concern that the funding structure is not addressing the health needs of remote communities and that many organisations who were funded are no longer. Further funding changes have been made to the Commonwealth Health Budget which has resulted in a number of health programmes ceasing. This has impacted health service delivery in Western Australia.

A key concern is the future of funding and support for the eradication of trachoma in Aboriginal Communities. The State Government has announced the development of an Aboriginal Investment strategy. The Aboriginal Affairs Cabinet Sub Committee considers cross-agency initiatives to improve the effectiveness of spending and reduce duplication. The Committee has recommended the development of an Aboriginal Investment Strategy for Western Australia.

The development is being led by the Department of Regional Development.

IN BRIEF

- A key concern is the future of funding and support for the eradication of trachoma in Aboriginal Communities.
- Communities need programs of sustainability and such proposed Trachoma Eradication Programs can be the core of a betterment and sustainability system for remote communities.

Background

The Fred Hollows Foundation has estimated that the elimination of Trachoma in Australia (Western Australia) can be achieved with a program funded by ten million dollars and Indigenous People can be involved. Australia is the only Developed Country in the world that still has extensive Trachoma affected peoples. This presents a great challenge to Australian Governments to train and utilise Indigenous people to address not only Trachoma, but the turn-around of remote indigenous communities.

Such programs can be the lynch pin to revitalize and renew remote communities. There has already been an assessment of rating sustainability in remote communities with many seen as sustainable. These communities need programs of sustainability and such proposed Trachoma Eradication Programs can be the core of a betterment and sustainability system for remote communities. The involvement of Indigenous people in their own community sustainability is greatly beneficial.

Knowledgeable and expert Foundations like the Fred Hollows Foundation can become the core of such a Trachoma Program and this can be done for a very small investment in "Closing the Gap". Closing the Gap identifies the deficiencies that affect Indigenous Populations and Trachoma ranks as a major contributor to the impact on negative health of Indigenous People.

Trachoma is a completely preventable disease and can be prevented if only the will be there.

SECRETARIAT COMMENT

The need for greater investment in controllable diseases is acknowledged. There is already a comprehensive State program for Trachoma Management in WA for discrete Aboriginal Communities. WA is one of the leading States in the management of Trachoma through targeted personal hygiene programs and use of new generation 6 month and 12 month antibiotics.

4.2 Prescribed Burning Program (05-024-02-0044 AH)

Shire of Bridgetown-Greenbushes to move:

MOTION

That WALGA lobby the Minister for Regional Development to negotiate conditions on the use of Royalties for Regions funds for enhancement of the State Government's prescribed burning program to ensure that these additional funds are used only for prescribed burns for asset preservation and protection around towns and settlements and that the funds not be used for broad scale prescribed burning of forests and national parks distant from towns and settlements.

IN BRIEF

- The State Government has announced an additional \$20 million investment in prescribed burning under the Royalties for Regions Program.
- The focus of this additional investment should be on asset preservation and protection around towns and settlements rather than broad scale prescribed burning

MEMBER COMMENT

On 11 May 2015 the State Government announced a four year Royalties for Regions investment of \$20 million to increase prescribed burning in the South West. These funds are on top of the Department of Parks and Wildlife annual prescribed burning budget of \$10 million per annum.

The Government announcement stated that the new funding will fund extra positions and extended employment contracts for seasonal land management officers to expand the prescribed burning effort. The Minister for Regional Development, the Hon Terry Redman MLA was quoted as saying that "the extra Royalties for Regions investment would bring greater security and protection to South-West communities".

The Shire of Bridgetown-Greenbushes endorses the above comments of the Minister for Regional Development. Royalties for Regions funding shouldn't be used to prop up the normal operations of Government departments that have otherwise been short changed from years of reduced budget allocations. Instead Royalties for Regions funding should be used to enhance normal Government expenditure and in this case it should be ensured that the additional funding directed to the prescribed burning program should be focused on the preservation of assets and public safety in our settlements and towns rather than the funding being simply used by the Department of parks and Wildlife to meet acreage targets in the easier to burn areas such as forests and national parks. Often these areas are remote from towns and settlements and it is easier to carry out larger burns. Whilst there may well be strong environmental benefits in such burns the focus of the additional funding over the next four years should be the preservation of built assets.

SECRETARIAT COMMENT

Given the limited funding available within the state for bushfire risk mitigation, it is critical that any additional funding for prescribed burning is used in high priority areas of the state, particularly those that are in close proximity to towns, settlements and significant economic infrastructure.

Identification of the priority areas and the subsequent prescribed burning programs could be done through coordination of the results of the bushfire risk management planning process, which is currently being piloted by several Local Governments, the DFES mapping generated for the purposes of the soon to be implemented, WAPC state planning policy – bushfire prone areas and the office of bushfire risk management's approvals process.

4.3 Bushfire (Planning) Regulations – Local Government Impacts (05-024-02-0056 AH)

City of Bunbury to move:

MOTION

1. That WALGA move to seek that the Fire and Emergency Services Commissioner recognises existing Local Government bushfire risk assessment processes that demonstrate sufficient rigour and accept that Local Government's Bushfire Risk Mapping in the application of the new Bushfire (Planning) Regulations.
2. That appropriate support be provided to Local Government, to offset the costs and delays that will be incurred as a result of implementing the new Regulations into the development application processes. This would include (but not limited to) training in bushfire risk assessment - Bushfire Attack Level (BAL). A media campaign to explain the new Regulations and its impacts would assist in deflecting some of the negative reaction that may be incurred by Local Governments.
3. That WALGA request the State Government to assist with the implications of State owned lands providing risk to developments. Rather than insist on construction requirements to increase resilience for new structures, it may be more beneficial to treat the risk. This would be especially important where existing structures are also impacted. Currently, the Bush Fires Act (1954) does not bind the Crown.

IN BRIEF

- The State Government has brought down new regulations on development within areas of the State declared as 'bushfire prone'.
- A State wide map will highlight areas that will be declared, being essentially, any land that is within 100 metres of bushland greater than 1 hectare in area.
- Local Government will be expected to manage the application of the Regulations, to new development within those areas, upholding the requirements of 'AS 3959 (2009) – Construction of buildings in bushfire-prone areas'.

MEMBER COMMENT

Large areas of the State are likely to be declared as Bushfire Prone by the Fire and Emergency Services Commissioner. These will be demonstrated on a State map of Bushfire Prone Areas. The rationale for the decision on bushfire prone status is essentially any area that is within 100 metre proximity to bushland that is greater than 1 hectare in area. Some smaller parcels will also be included, whereby they may be relatively close to other areas of bushland that can be aggregated in some situations.

While no-one would be against recognising and avoiding high risk developments, this suite of arrangements passed from State Government, will be highly problematic for Local Government.

Local Governments were given limited opportunity to comment on early risk assumptions, through a relatively crude process. Early communications indicated that the Office of Bushfire Risk Management (OBRM) would accept a Local Government's risk mapping, if the Commissioner was satisfied with its rigour. This has not happened at this stage, nor have we seen the final OBRM maps, to indicate the potential of this situation to impact Local Governments.

These new regulations have the potential to impact considerably upon Local Governments through the following:

- This system only looks at new development applications, putting the bushfire safety focus on that environment alone. It does not recognise the need to manage existing risks.
- This system will require a cadre of bushfire risk assessors, likely to be contractors, adding to development costs. The competencies required and formal training programs for these persons, has not yet been established.
- The focus on risk management in this case, will be on the building proponent (element at risk) not on the bush land manager (source of risk). There is no focus on working to reduce risk by treating areas presenting that risk. It is likely that any land managed by Local Government that is seen to present increased complexity and/or costs to a developer or owner, would attract considerable criticism for that Local Government.
- There is a strong potential for insurance premium rises on existing structures, due to a likely increase in replacement construction costs.
- For construction within declared bushfire prone areas, there will be an increase in cost to construct to the new standards, a need for Local Government to understand, apply and police the construction standards. There is likely to be a relatively hostile reaction from builders/owners to this new regime of costs and compliance complexity.
- Some areas of land, rated as BAL 40 or BAL FZ may be now impossible to build on, due to an external risk (adjacent bushland). This would drastically reduce the value of these lands, with likely political backlash.

The AS 3959 considers bushfire risk based upon only three factors, being the proximity of potential development to bushland, the predominant vegetation type and the gradient under that vegetation. The new Bushfire (Planning) Regulations consider only proximity to bushland. This is a crude risk assessment process, which will cause huge areas to be presumed to be high risk. It will be up to the developer/owner to prove lower risk levels exist, which in many cases will be the case.

Using the *AS/NZS ISO 31 000 (2009) – Risk Management – Principles and guidelines* encourages that consideration of ‘risk versus consequence’ measures and other factors such as bushfire behaviour, would be prudent. Further, the use of the National Risk Assessment Guidelines (NERAG) to challenge the assumptions made, would further add confidence to risk assessments.

Where a Local Government could demonstrate that their processes contain that rigour, then these should be upheld. A very high percentage of the land that is within 100 metres of existing bushland (and likely to be declared as bushfire prone) could easily be demonstrated to be an acceptable bushfire risk and avoid the added complexity of the new Regulations.

SECRETARIAT COMMENT

The declaration of bushfire prone areas by the State Government and the application of minimum state-wide bushfire standards for development in bushfire prone areas is consistent with State Councils resolution of May 2013 (200.2/2013). Prior to forming this resolution, the Association undertook widespread consultation with members to discuss arrangements for managing bushfire risk and received strong support from the sector for the State Government taking the lead in identifying bushfire risk areas and establishing state wide planning provisions for bushfire mitigation.

The Association understands that the Western Australia Planning Commission (WAPC) have made substantial modifications to the previously advertised draft State Planning Policy (SPP) 3.7 Planning for Bushfire Risk Management and its associated Guidelines. The Association has been informed by the Department of Planning intends to release the revised draft Policy and Guidelines for public

consultation in July. The Association will be preparing a submission to WAPC in relation to the revised draft SPP and will be seeking feedback from members to inform this submission.

The Association understands that any default declaration of 'bushfire prone areas' as being within in 100m of a hectare of bushfire vegetation is only an interim measure which will be superseded by the release of bushfire prone area mapping. This mapping will be further refined over time. Further, it is important to note that the declaration of a bushfire area does not automatically mean that higher construction standards will be necessary, rather a more accurate assessment of bushfire risk will need to be undertaken by development proponents.

Throughout the process of developing the proposed land-use planning bushfire risk management policy framework, the Association has consistently advocated that the State provides the necessary funding for any additional requirements placed on Local Governments, including any training for Local Government officers.

4.4 Integrated Response by Local Governments to Hoarding (05-026-03-0016 AH)

City of Bunbury to move:

MOTION

That WALGA:

1. **acknowledge that hoarding is a complex problem for Local Governments to address in Western Australia.**
2. **facilitate the development of an integrated response to the problem of hoarding by using consistent best practice standards which can be applied by all Local Governments in Western Australia.**

IN BRIEF

- A Toolkit exists for Metropolitan Local Governments however this does not apply for regional Councils.
- Local Governments can only prosecute offenders under Health Legislation
- An integrated response to the problem which can be applied by all Local Governments would be an initial step to looking at these issues

MEMBER COMMENT

The Department of Health has developed a squalor toolkit which is used by the Metropolitan Local Governments.

In circumstances when regional Local Governments have tried to implement the recommendations/requirements of the tool kit for cases, the support from key agencies was not available in regional areas.

This results in regional Local Governments only ability to address the problem being to prosecute the offender under Health legislation and on some occasions this action may result in the Local Government incurring considerable costs.

It is felt that an integrated response to the problem of hoarding by using consistent best practice standards which can be applied by all Local Governments in Western Australia would be an initial step to looking at these issues.

SECRETARIAT COMMENT

The recommended action is consistent with WALGA policy.

4.5 Shark Hazard – Local Government Expectations (05-017-02-0006 AH)

City of Bunbury to move:

MOTION

1. That WALGA move to seek that the State Government declare Shark Attack as a 'hazard' within the Emergency Management Regulations (2006) and assign an Hazard Management Agency, for the development and maintenance of Hazard Management Arrangements. This agency would then also be responsible for the provision of community information and advice, to enable the community to make informed decisions with their use of the marine environment.
2. That WALGA recommend the adoption of the South West Local Government Response Flowchart and Responsibility Matrix, as the basis for Local Government response to any credible risk from sharks in local waters.
3. That WALGA act on behalf of WA Local Governments in the negotiation with the Department of Fisheries, to ensure that Local Government Officers are not expected to make any response decisions, where they do not have the Subject Matter Expertise, nor jurisdiction (i.e. when to open a beach after sighting, or when to close a beach etc.) for those decisions.

IN BRIEF

- The Shark hazard in WA is not a 'declared hazard' under the Emergency Management Regulations. No agency is identified to be responsible to manage community information or advice, nor develop arrangements to manage the hazard.
- The Department of Fisheries has developed draft Hazard Plans that identify a range of responsibilities to Local Government (as land owners), where they would have limited subject matter expertise or jurisdiction, to under-pin any decisions or actions.

MEMBER COMMENT

There is currently an expectation from the Department of Fisheries (DoF), that Local Government staff will respond to any shark sighting (confirmed or not) and close beaches and warn public. This also assumes that Local Government Officers remain constantly available to travel to a beach to carry out this work, immediately. This was first noted in the draft Shark Hazard Plan from that Department on 20 September 2012.

Local Governments in the main, have jurisdiction only to the high water mark and would not be considered to be experts in shark behaviour. The DoF have established and funded a 'Shark Response Unit', which presumably, would have the peak body of knowledge on this subject. Therefore, it would seem odd that the DoF would expect Local Governments to be making decisions, with respect to the risk that a shark may present and/or what should be done in respect of that risk.

As a result of a string of unfortunate fatal encounters with sharks, the media showed understandably high levels of interest in the shark risk. In the absence of a credible response agency, these reports were not challenged for credibility, nor wisdom. The resultant media coverage then raised the public interest and the matter became political. If there had been an identified Hazard Management Agency to provide an active and visible spokesperson role, that interest could have been managed and taken the form of public safety information and advice. It would have tempered the tone of the reporting and gone some way to educating the community on the actual risks and presumably, what people could do to manage their exposure. Any other declared hazard enjoys the benefit of a 'one source – one message' environment, which ensures consistent, credible information is provided on which

community members may base their decisions, along with the mandated responsibility to communicate.

In early 2014 the City of Bunbury, through the Chief Executive Officer, sought the assistance of the other South West Local Governments mentioned in the DoF Draft Shark hazard Plan (plus Harvey). The result was the establishment of a working group who worked collaboratively to develop a process and ultimately a Response Plan. This plan was developed to guide any Local Government response to any report of a shark hazard. This work recognised the limitations of Local Government in the jurisdiction and subject matter expertise as well as other agencies that would have a role (i.e. Department of Parks and Wildlife (DPaW)). The group then conducted a workshop, funded by WALGA and the participating Local Governments, along with the agencies that would be impacted in the South West. The Departments of Fisheries and Premier and Cabinet had senior staff in attendance, including the Acting Director General of DoF.

DoF and Premier and Cabinet continued not to accept the South West proposed processes.

With the summer tourist season beginning, the City of Busselton took to providing an interim solution, essentially causing a hiatus in the collaborative work that was being undertaken. Further, it would seem that DoF and the State Government were not concerned with the discontent of a few Local Governments and keen to preserve the status quo.

Under the current situation, whereby DoF have effectively handed over responsibility to Local Governments, there is potential conflict between community expectations for a safe environment and the risks that Local Governments and their Officers face in making decisions. This is especially the case, in a subject area where they do not possess the expertise nor jurisdiction to operate. DPaW and other land managers are in a similar position (though DPaW do have jurisdiction on the water). Should there be scrutiny over a decision that was made prior to an incident, the Local Government and/or its Officer may be held to account over why they had made a decision that had ended unsatisfactorily. Equally, adherence to the 'do nothing' option carries its own risks, in that public safety may be seen to be compromised, especially if a Local Government could be proven to have known of that risk.

Any action or decision taken as a result of a shark sighting, should be under-pinned with due recognition of the skills and knowledge of the decision-maker and their jurisdiction to act. Protection from subsequent scrutiny and criticism must be provided by a process which follows sound risk management processes and clear, concise guidance documentation.

SECRETARIAT COMMENT

In 2012 the State Emergency Management Committee developed a comprehensive risk management strategy for Western Australia to have a better understanding of the risks to which the State is exposed and to ensure that emergency management strategies are in place. In 2013 the State Government commenced the *State Risk Project* which has identified 27 hazards - both natural and made in Western Australia. The State Risk project demonstrates an integrated approach and consistent framework for risk assessment and management across the State.

4.6 Inland Waterway Shoreline Management (05-064-01-0001 MB)

City of Mandurah to move:

MOTION

That WALGA lobby for a single State Government agency to be responsible for inland waterway shoreline management in the same manner as the Department of Transport' current role to administer the State Government's policy directly relating to coastal management.

IN BRIEF

- WALGA's support is requested to address the management and responsibility of inland waterways shoreline management.

MEMBER COMMENT

Local Governments which have estuarine and riverine environments experience shoreline erosion. Others may have a coastal environment where-in coastal erosion occurs from time to time.

It is agreed that the requirement to investigate the mechanisms of shoreline erosion and to undertake significant protection works is equal to that which is required along the coastline.

Inland waterway shoreline erosion is addressed through a number of agencies that have specific interests. For example, the Swan River Trust and the Department of Water have specific areas of interest. On the other hand, the Department of Transport has carriage of coastal management via its Coastal Protection Policy for Western Australia.

The aims of this Coastal Protection Policy are to:

- Ensure the provision of the appropriate level of advice and assistance to coastal managers investigating and recommending coastal protection solutions
- Ensure that valuable coastal assets, whether natural or constructed, are protected from the unwanted impacts ocean forces
- Ensure the adoption of the most appropriate and cost-effective interventions to project coastal property at risk of damage from sea erosion
- Provide support to broader coastal management policies of the State.

The specific principles that guide this Coastal Projection Policy are to:

- Minimise the need to interfere with natural coastal processes
- Undertake coastal protection works only if the benefits outweigh the cost
- Ensure that the direct beneficiaries of coastal development carry all consequential costs
- Ensure that the coast continues to be available for the benefit of the whole Community Services and Infrastructure Projects
- Ensure that local coastal managers receive proper guidance and assistance to solve their coastal protection problems
- Establish that coastal protection is a partnership between the State and local coastal managers, with the lead taken by the local coastal managers, and
- Ensure that the most appropriate coastal protection technologies are considered.

Both the policy and principles should be equally applicable to estuarine and riverine environments.

There appears to be a reluctance to address inland waterways shoreline management in the same manner that currently applies to coastal management.

Support via WALGA to address this anomaly is sought.

SECRETARIAT COMMENT

As outlined in the July 2015 State Council Agenda, the Department of Transport is reviewing its *Coastal Protection Policy for Western Australia*. It is noted that the new draft policy document does not provide greater clarity for local government and does not provide a greater amount of transparency on how the Department of Transport will be helping to manage the coastal environment.

The policy is pared back from the previous version (as cited by the City of Mandurah). Therefore, at a time when coastal management roles and responsibilities should be solidified, the Department seems to be tempering its response to this issue and notions of operational responsibility.

It is also noted that the Swan River Trust has recently developed a comprehensive foreshore asset management system to manage the approximately 300km of foreshore of the Swan Canning system. As members may be aware, the Swan River Trust is currently in the process of being absorbed into the Department of Parks and Wildlife (DPAW).

Discussion with the Director General of the Department of Parks and Wildlife have indicated the potential for such a role to be considered by DPAW, beyond the current remit of the Swan and Canning River estuaries.

4.7 Planning for Waste Management Facilities (05-025-03-0003 MB)

Shire of Toodyay to move:

MOTION

That WALGA request the State Government as a matter of urgency:

- **Develop a waste management infrastructure plan for Western Australia**
- **Progress regulatory reforms to establish a framework for planning and siting of landfills.**
- **Implement a moratorium on new private landfill approvals until adoption of a durable planning framework.**

IN BRIEF

- Planning for future landfills in WA has stalled.
- State policy discourages new landfills on the Swan Coastal Plain.
- New landfills are considered on a case by case basis by small LGAs with no State Plan.
- Planning framework for waste management now urgent.

MEMBER COMMENT

The State Waste Strategy *Creating the right environment*¹, adopted in 2012, identifies targets for waste diversion from landfill for the metropolitan and non-metropolitan areas. In the 2014, the Department of Environment Regulation (DER) released a *Discussion Paper on the Review of the Waste Avoidance and Resource Recovery Act*². The Paper identified that “about 43% of Perth’s waste is currently recovered... the balance is sent to landfills which have capacity until around 2025 on current projections or until 2030 if the targets in *Western Australia’s Waste Strategy, Creating the right environment*, are met”.

The Paper states one of the “Waste Strategy’s initiatives is long-term planning for waste and recycling processing. The focus of the planning is on waste processing and recycling facilities that divert waste from landfill to promote the most efficient use of resources”. The process of developing this plan was commenced through a Strategic Waste Infrastructure Planning Project³ however after the initial research (which is still to be released) this process appears to have stalled.

Regulatory reform is also highlighted in the DER Paper. The Paper notes there is a need for reform to the planning and siting of landfills and the establishment of framework to assist decision making for new landfills. The Paper states:

There is increasing pressure for metropolitan waste to be disposed to landfill outside of the metropolitan area. These pressures are in part the result of increased waste generation, and the limited supply of future putrescible landfill space in the metropolitan area arising from the preference for no new putrescible landfills on the Swan Coastal Plain to address groundwater issues.

There is a strong case to reform the landfill policy and regulatory framework to include planning, siting and compliance considerations so that landfills can be managed consistent with government policy. Policy considerations should balance the need to ensure availability

¹ Waste Strategy, available from <http://www.wasteauthority.wa.gov.au/publications/western-australian-waste-strategy-creating-the-right-environment>

² DER Discussion Paper, available from

³ Strategic Waste Infrastructure Planning Project, available from <http://www.wasteauthority.wa.gov.au/programs/strategic-waste-infrastructure-planning/>

of sufficient landfill space to manage residual waste and unplanned events (such as spikes in waste caused by natural disasters or failures in alternative waste-processing infrastructure) with the need to limit supply to encourage maximum diversion from landfill.

Despite the reforms and planning highlighted, there is not a strategic infrastructure plan in place for waste management facilities. Decisions regarding waste management facilities, whether it be landfills, recycling facilities or waste to energy plants, are made on a company by company or Council by Council basis. Small rural Councils are bearing the brunt of the lack of a wider planning framework. The industry licensing system is also out dated and under review. Private waste management companies may be able to take advantage of this policy vacuum, resulting in inappropriate facilities with long term licenses.

SECRETARIAT COMMENT

WALGA fully supports the need for better strategic planning for all waste management facilities and understands the concerns raised by the Shire. The Association's Submission on the Review of the Waste Avoidance and Resource Recovery Act highlighted that without such planning there will be limited coordination of infrastructure selection and placement.

4.8 Management of Narrow Leafed Cotton Bush (05-046-03-0010 MB)

Shire of Murray to move:

MOTION

That WALGA Lobby the Minister for Agriculture and Food seeking support for a multi-tiered approach to the management of Narrow Leafed Cotton Bush including:

- **Training Local Government staff who can assist with infringing any land-owners not managing cotton bush and other declared pests.**
- **Provide funding to regional biosecurity groups of \$100,000 per annum to ensure their survival.**
- **Make Changes to the Biosecurity and Agriculture Management Act 2007 (BAM) to ensure any pest rate raised stays within the district**
- **Request cabinet address the issue of cotton bush and the inaction of state departments in managing their own land.**

IN BRIEF

- The current situation and impacts of Cotton Bush and other Declared Species in the South West Agricultural Region
- That State Government work with Local Government who are in the firing line of these impacts and empower them under current legislation
- That the proposed funding model is reviewed.

MEMBER COMMENT

Several Local Governments in the South West Agricultural Region (including the Shire of Murray) are suffering and continue to suffer from the impacts of C3 declared pest species and in particular from narrow Leafed Cotton Bush (*Gomphocarpus fruticosus*).

Two years ago the Shires of Murray and Dardanup tabled a motion to the WALGA AGM asking them to lobby the government to put more resources into control of Cotton Bush. Since then the Department of Agriculture and Food have suffered several significant cuts to its personnel and operations. This has led to a significant loss of on ground control and compliance measures.

Due to the increase in absentee landholders and idle subdivisions fuelled by the land speculation in the economic boom followed by stagnation since the global financial crisis this has led to a significant number of peri urban properties being effectively unmanaged which has helped lead to an uninhibited spread of Cotton Bush throughout Murray and many other LGAs.

In Murray alone there are 177 recorded instances of Cotton Bush infestations one of which is over 1200 hectares in size. This is 9% of all the properties in the Shire. This is expected to lead to a cumulative impact on the agricultural sector of WA between \$400,000 and \$800,000 per annum.

The State Government has favoured a community based model for delivery of pest management in the form of a Recognised Biosecurity group and there is one set up in the Peel region which is making some positive impact. However the Shire feels that this is not enough and has some serious concerns about the potential imposition of a Declared Pest Rate which is an effectively another levy on rate payers in an area suffering from significant unemployment. There is also the fact that under the Biosecurity and Agriculture Management Act 2007 (BAM) there is no guarantee that any money collected in a rate has to be spent in that region.

It is also a concern that the rate would be effectively penalising those who are currently doing the right thing and may be used to fund government owned tracts of land being managed.

Murray has also been lobbying to have Local Government officers empowered under the BAM Act in a similar way to how the Fire Act is managed as there are already provisions in the Act for this to occur. The Shire has been requesting this for two years but to date there has been no action.

The Shire would like support from WALGA in achieving these goals and achieving a continuation of the current RBG funding framework which sees Local Government money matched by State for their continued running without the impost of a declared pest rate. The Shire of Murray seeks support in generating a whole of government approach including:

- Training up any Local Government staff who can assist with infringing any land-owners not managing cotton bush and other declared pests.
- Giving those trained staff the authority to infringe landowners not managing cotton bush and other pests
- Provide funding to regional biosecurity groups of \$100,000 per annum to ensure their survival.
- Make Changes to the BAM Act to ensure any pest rate raised stays within the district.
- Have cabinet address the issue of cotton bush and the inaction of state departments in managing their own land.

SECRETARIAT COMMENT

The current funding from the DAFWA to underpin the creation of Recognised Biosecurity Groups is from a strategic grant from the State NRM Program. Accordingly there is no certainty that the current level of DAFWA support for the formation of RBGs will continue.

There is no core funding in the forward estimates of the DAFWA budget to ensure the continuation of funding required to support future Recognised Biosecurity Groups (RBG's). A policy shift by the Government is therefore required if it is to match Local Government investment, be it through contributions to a levy raised by an RBG, or of its own volition and revenue (rates).

In relation to the issue of regulation and enforcement, the Association position is to empower a Local Government CEO, should the relevant Local Government desire, to be delegated under the *Biosecurity and Agricultural Management Act (2007)* to undertake regulatory functions, thereby having the force of the BAM Regulations at their disposal for specific declared species.

The Association has raised this with both the Minister directly, and through its interim submission on the draft State Biosecurity Strategy, and will continue to advocate for this outcome. Funding will be required to build the capacity of local government officers in undertaking a regulatory role on specific declared species.

An amendment of the BAM Act legislation will be required to ensure that any monies collected within a region are spent in the region in which it is collected, as currently Section 138 (f) of the BAM Act provides Director General discretion in the use of funds in the Declared Pest Account for "any purpose authorised under this Act or another written law".

4.9 Illegal Camping (05-034-01-0007 JMc)

Shire of Northampton to move:

MOTION

That WALGA is to investigate legislation changes to allow Local Governments to recover fines issued to illegal campers through vehicle hire companies (as a majority of offenders are from overseas using hire vans/vehicles), as an example, to try and assist Local Governments to control this activity and recover costs incurred in policing illegal camping.

IN BRIEF

- Local Government needs a tight legal mechanism to allow receipt of infringements to assist in recouping part of the costs for policing this activity

MEMBER COMMENT

Illegal camping throughout the Shire and other coastal areas (and no doubt inland areas) is becoming a real problem with many offenders being from overseas. We issue infringement notices (on the spot fines) where illegal camping is occurring within our town sites but those fines and our Rangers warnings/ requests to relocated are simply ignored by these persons.

Local Government needs a tight legal mechanism to allow receipt of infringements to assist in recouping part of the costs for policing this activity and also to act as a deterrent. Use of local laws provisions is simply not good enough.

SECRETARIAT COMMENT

Difficulties associated with recovery of illegal camping fines is an Australia-wide issue particularly impacting popular coastal locations.

Illegal camping often presents a conundrum to communities, keen on the one hand for tourism visitations to stimulate the local economy but aware also of the negative impact illegal camping may have on sensitive environments or the general amenity of popular local attractions.

The capacity to issue infringements for illegal camping has a positive deterrent effect on responsible tourists, but it is agreed that recovering fines in certain circumstances is problematic.

It is notable there is no similar State-based legislation of the nature proposed in the Member motion, and research will be required to determine whether it is legislatively feasible and will result in a workable deterrent to the practice of illegal camping.

4.10 Non-rateable Properties: Charitable use of Land (05-034-01-0007 JMc)

City of Mandurah to move:

MOTION

That WALGA increases it's lobbying for an amendment to the Local Government Act 1995 Section 6.26(2)(g) to allow land used for charitable purposes to be rateable if it is used for housing.

IN BRIEF

- The Western Australian Local Government Association's support is requested to lobby for legislative amendments to allow land used for charitable purposes to be rateable if it is used for housing.

MEMBER COMMENT

Non-rateability of land used for charitable purposes, particularly in the areas of retirement and social housing, is presenting an increasing cost burden to the community if Local Government is to be able to provide services and infrastructure. This also raises issues of equity and fairness in both the rating of properties and the ability to access and utilise Local Government services and facilities.

The demographic shift towards an ageing population is likely to see a growth in retirement/lifestyle housing and the involvement of charitable organisations will probably increase with it. Although meeting the needs of the aged is a charitable purpose, it is not the exclusive domain of charitable organisations. Residents of these villages are not forced by their personal circumstances to seek shelter but mostly are making a lifestyle decision to move to the village. The business model of villages operated by charitable organisations is the same as commercial providers in that in-going residents provide a substantial payment, generally as an interest-free loan, and pay for all operating costs. The services provided, the financial arrangements and quality of accommodation are the same, and in some cases better, than commercial providers. In these circumstances it is not equitable that a non-profit organisation should be relieved of a rates burden for providing the same service and facilities as their commercial counterpart. It also brings into question the nature of the charity actually being provided.

As a matter of policy, the implementation of tax exemptions for older people in an ageing society will tend to skew the cost burden towards a reducing number of people able to pay. Revenue raising policies which rely on fewer people to provide income tend to act against growth and development. The attraction of cost relief should be resisted to allow agencies such as Local Governments to provide the best possible environment for all of its population. Residents of retirement villages, although not property owners, have available to them the same rebate as property owners under the Rates and Charges (Rebates and Deferments) Act 1992. In addition residents of villages benefit from being exempt from the provisions of minimum rating which local governments can apply under the Local Government Act 1995 S6.35.

With respect to social housing, the need for affordable housing for those who would not otherwise be able to pay for accommodation, or who are otherwise disadvantaged, is recognised. Local Governments should support the progress made in providing these types of accommodation. However, when this form of housing was provided by the Department of Housing, it was known that, as Crown Land, homes were not rateable. Despite this, recognising that residents used Local Government services and facilities, sometimes to a disproportionate extent, the Department paid property rates on an ex gratia basis. Since the decision has been made to outsource this activity, the non-profit organisations have actively, and mostly successfully, obtained relief from the payment of rates. The business case for outsourcing for the government is self-evident but the cost transfer has been to the rate-paying community.

There is reluctance from the State Government to address this issue. It would appear that the Government is content to allow the matter to be decided through decisions by the State Administrative Tribunal and judgment by the WA Supreme Court. This tends to produce a fragmented solution as individual issues are decided on a case by case basis. It is better to have clarity through legislative amendments so that both Local Governments and housing providers have certainty.

SECRETARIAT COMMENT

The Member motion aligns with the Association's policy in relation to charitable land use rate exemptions, which reads:

1. *Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;*
2. *Either*
 - a) *amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations;*

or

 - b) *establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.*

The motion also aligns with State Council's current position on affordable housing.

4.11 Financial Limits for Tenders (05-034-01-0001 JMc)

City of Melville to move:

MOTION

That the *Local Government (Functions and General) Regulations 1996* (as amended from time to time) be amended so the minimum threshold for the purchase of a good or service, be altered to match the threshold level from time to time gazetted under the *State Supply Policies for State Government Departments and instrumentalities*.

IN BRIEF

- Purchases in excess of \$100,000 require a tender.
- The threshold was set in 2007.
- A link to State Government purchasing provides:
 - ongoing review;
 - a higher threshold.

MEMBER COMMENT

The current financial threshold levels under these Regulations require Local Governments to use an open tender process for the purchase of goods or services with a value of over \$100,000. This threshold level has existed since February 2007 when it was changed from \$50,000 by an Amendment to these Regulations.

Local Governments may also avail themselves of the WALGA Contract Panels which allow quotations for work above \$100,000 to be sought from contractors and suppliers who have pre-qualified for the Contract Panels through an open public process that satisfies the requirements of the Regulations.

With respect to State Government Departments and instrumentalities whose purchasing activities are generally covered under the *State Supply Commission Act 1991* and its subsidiary legislation (with a plan for this to be eventually subsumed by the Department of Finance) the minimum threshold for open tenders is a value of \$150,000, and this is varied from time to time by policies issued under the State supply legislation (currently \$250,000).

The proposed motion simply links Local Governments to State Government Departments where similar processes and controls over purchasing practice exist, and then suggests that the Regulations be amended to simply link the Local Government threshold to the one in force from time to time for State Government Departments.

SECRETARIAT COMMENT

The Member motion aligns with current Association policy.

At the time of writing, the Department of Local Government and Communities is finalising amendments to the *Local Government (Functions and General) Regulations 1997*. It is WALGA's position that the tender threshold should align with the threshold that applies to State Government agencies, \$250,000. The current proposal is to amend the Regulations so that the tender threshold be increased from \$100,000 to \$150,000.