



24 JUNE 2014

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:12pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2:40pm to 2:54pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Nil

2.5 Condolences

The Shire of Beverley offers its condolences to the families of:

ROBINS	Eric Arthur	6 June 2014
THOMAS	Jack Lewis	15 June 2014

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr Gogol

Cr P Gogol	North Ward	August Meeting
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5.2 Cr Shaw

Cr LC Shaw	West Ward	August Meeting
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Both applications approved.

6. DECLARATIONS OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes of the Ordinary Council Meeting Held 27 May 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 27 May 2014 be confirmed.

COUNCIL RESOLUTION

M1/0614

Moved Cr Pepper

Seconded Cr White

That the Minutes of the Ordinary Council Meeting held Tuesday 27 May 2014 be confirmed.

CARRIED 9/0

7.2 Minutes of the Economic & Community Strategy Committee Meeting Held Tuesday 10 June 2014 in Council Chambers

1. OPENING

The Chairperson declared the meeting open at 1:40pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	Chairperson	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mrs K McLean	Community Development Officer
Mrs A Lewis	Executive Assistant

2.3 Observers and Visitors

2.4 Apologies and Approved Leave of Absence

Cr JD Alexander	North Ward
Cr T Buckland	South Ward
Cr DW Davis	West Ward

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Economic & Community Strategy Meeting 11 March 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Economic & Community Strategy Committee Meeting held on Tuesday 11 March be confirmed.

(provided under separate cover)

COMMITTEE RESOLUTION

MEC1/0614

Moved Cr Shaw

Seconded Cr Pepper

That the Minutes of the Economic & Community Strategy Committee Meeting held on Tuesday 11 March be confirmed.

CARRIED 6/0

5. OFFICER REPORTS

5.1 Avondale Memorandum of Understanding

SUBMISSION TO: Economic & Community Strategy Committee Meeting
MEETING DATE: 10 June 2014
REPORT DATE: 04 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0156
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Memorandum of Understanding

SUMMARY

Committee to consider recommending that Council endorse the Memorandum of Understanding (MOU) between the Shire of Beverley, The National Trust of Australia and the Avondale Farm Project Association Incorporated.

BACKGROUND

The Chief Executive Officer, the Shire President, Mr David Vaughan, The National Trust and the Avondale Farm Project Association have held several meetings to formulate a Memorandum of Understanding to achieve long term sustainability and to understand each parties role within Avondale. The MOU has taken approximately five months to progress into a document that all parties agree and value. If endorsed by Council the MOU will take effect from the date signed and be valid for 12 months.

COMMENT

The MOU states that the Shire agrees to co-operate and provide assistance to: update the inventory of the Museum, Homestead and Stables; assist and prepare grant applications; and that the Shire will also accept responsibility for the Museum contents.

The MOU is attached with the full intentions of each party.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Budget allocation for wages for staff working at Avondale or on Avondale projects if necessary.

STRATEGIC IMPLICATIONS

Built Environment - Preserve our heritage - maintain and protect our heritage buildings and areas of significance.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic & Community Strategy Committee recommend that Council endorse the Memorandum of Understanding between The Shire of Beverley and The National Trust of Australia and the Avondale Farm Project Association Inc.

COMMITTEE RESOLUTION

MEC2/0614

Moved Cr Pepper

Seconded Cr Murray

That the Economic & Community Strategy Committee recommend that Council endorse the Memorandum of Understanding between The Shire of Beverley and The National Trust of Australia and the Avondale Farm Project Association Inc. subject to the inclusion of a property description.

CARRIED 6/0

Attachment 5.1 - Economic & Community Strategy Committee

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE SHIRE OF BEVERLEY
AND
THE NATIONAL TRUST OF AUSTRALIA
AND THE
AVONDALE FARM PROJECT ASSOCIATION INC.

PARTIES

The parties to this memorandum of understanding (“Agreement”) are the Shire of Beverley (Shire), the National Trust of Australia (WA) (Trust) and the Avondale Farm Project Association Inc. (AFPA).

OBJECTIVE/PURPOSE

The parties recognize the need to work in concert, with mutual respect to achieving the long term sustainability of the Avondale farm and in ensuring educational and learning outcomes.

PRINCIPLES

To advance the purpose of this memorandum, the parties agree that they jointly investigate the following:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- The arrangements between the Trust and the Shire including ownership, care, maintenance, restoration and public display of vintage machinery and artefacts.
- Insurance cover in relation to the museum collection and operations.
- Defining the role, functions of the Trust, Shire and AFPA.
- Formation of an Occasional Committee.
- Review arrangements in relation to livestock.
- Upgrading of the Public Open Space to enhance the overall appeal and provide appropriate visitor facilities.

Attachment 5.1 - Economic & Community Strategy Committee

INTENTION OF THE PARTIES/NATURE OF THE COLLABORATION

The Trust agrees to co-operate with the Shire and AFPA and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Establishing a tax deductible defined purpose account for the acceptance of gate, donations, events and other income for the betterment of Avondale farm.
- Setting of fees and admission charges for Avondale farm.
- Providing assistance in preparing grant applications.
- Daily management of Avondale inclusive of volunteer training, compliance approvals and occupational health and safety.
- Providing assistance in the preparation of the Shire's Collection Policy.
- Promoting of Avondale.
- Providing a conservation and interpretation service.
- Registration of volunteers, police and working with children clearances.
- Provide volunteer and public liability insurance, inclusive of volunteers undertaking maintenance of museum machinery.

The Shire agrees to co-operate with the Trust and AFPA and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Promoting of Avondale
- Providing administrative and governance support.
- Providing assistance in preparing grant applications.
- Updating the inventory of the Museum, Homestead and Stables.
- In preparing a Shire Collection Policy.
- Accepting responsibility for the Museum contents.

The AFPA agrees to co-operate with the Trust and Shire and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Assist in the opening of the facilities and in holding of events.
- Recommending days, dates, times and special events for public access.
- Offering volunteers who register with the Trust gratis membership of the Association subject to the Association investigating whether its Constitution requires amendment.
- Providing assistance in preparing grant application.
- Promoting of Avondale.
- Receiving donations for the entry to the Museum and to utilize the funds for the upkeep of the Museum contents and farm animals.
- Oversee the management and operations of the Museum on behalf of the Shire.

Attachment 5.1 - Economic & Community Strategy Committee

IMPLEMENTATION

The implementation of this memorandum over the next twelve months will be administered jointly by the parties to this agreement.

MEDIA AND PUBLIC ANNOUNCEMENTS

All media and public announcements shall be referred to the other parties for comment before release.

Joint media and public announcements are encouraged.

ADMINISTRATIVE ARRANGEMENTS

This memorandum may be amended or extended by mutual agreement in writing between the parties.

This memorandum takes effect from the date in which it is signed for a period of twelve months and may be extended if all the parties agree.

The contact persons in respect of this Agreement shall be the Chief Executive Officers of the Trust and the Shire and the Chairperson of AFPA.

Signed
Cr Dee Ridgway
President
Shire of Beverley

Signed
Thomas E Perrigo
Chief Executive Officer
The National Trust of Australia (WA)

Signed _____
Chairperson
Avon Farm Project Association Inc.

Dated _____

Dated _____

Dated _____

5.2 Changes to the Fire Break Order

SUBMISSION TO: Economic & Community Strategy Committee Meeting
MEETING DATE: 10 June 2014
REPORT DATE: 5 June 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0077
AUTHOR: J Corrigan, Community Emergency Services Manager
ATTACHMENTS: FCO Minutes 25 March 2014

SUMMARY

Committee to consider recommending that Council make changes to the Fire Break Order regarding Plantation Fire Breaks.

BACKGROUND

The Shire of Beverley's fire control officers held a meeting on Tuesday 25 March 2014 where it was discussed that changes needed to be made to the existing fire break order, as the order stands now residents have until the 15 November of each year to have their fire break installed to meet compliancy.

With the fire break installation date being the 15 November each year causing confusion with local residents and the policy that the Shire has in regards to residents not being able to use a slashing or tillage implement after 1 November of each year during the Prohibited Burning period, it was determined that with these dates not coinciding we were making it difficult for residents to comply, the fire control officers decided changes were necessary to avoid any further confusion and simplify the order.

A motion was passed at the Fire Control Officer Meeting requiring an amendment to the existing fire break order that being the new date for residents within the Shire to have their fire breaks installed and comply would be the 1 November each year to coincide with the Shires policy of no slashing after the 1 November.

At the Ordinary Council Meeting 29 April 2014 Council endorsed the motion:

That the cutoff date for fire breaks to be installed within the Shire of Beverley be amended to 1 November each year.

A second discussion took place at the FCO meeting in regards to developing a policy within the fire break order to deal with the large number of plantations within the Shire.

The Fire Control Officers were concerned that a large number of these plantations have not nor did not have adequate fire breaks hence making it was very difficult to control a fire should they start; the fire control officers decided that it necessary for landowners who have an existing plantation to install a minimum fire break of 6 metres around boundaries where possible and that any new plantations require a 6 metre fire break to be installed around boundaries of Plantations.

COMMENT

The Community Emergency Services Manager is of the view that changes to rules and policy on existing and new Plantations in the Shire would make for a more safe and effective way when dealing with any emergency that may arise within these plantations, by installing fire breaks. This will enable volunteer fire fighters to have a safe area to work from. As it stands now we would not be committing any fire fighters and equipment to combat fires within a plantation due to the unsafe working environment.

STATUTORY ENVIRONMENT

Fire Break Order – Bush Fires Act 1954

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic & Community Strategy Committee recommend that Council endorse new wording to be added to the Fire Break Order being:

All new plantations must be installed with a minimum six (6) metre fire break on all boundaries of the plantation. Existing plantations must install a six (6) metre fire break where possible.

COMMITTEE RESOLUTION

MEC3/0614

Moved Cr White

Seconded Cr Shaw

That the Economic & Community Strategy Committee recommend that Council endorse new wording to be added to the Fire Break Order being:

All new plantations must be installed with a minimum six (6) metre fire break on all boundaries of the plantation.

CARRIED 6/0

Council felt the last sentence in the Officer's Recommendation was unenforceable.

Attachment 5.2 - Economic & Community Strategy Committee

**MINUTES OF A MEETING OF FIRE CONTROL OFFICERS HELD IN
THE COUNCIL CHAMBERS ON TUESDAY 25th MARCH 2014
COMMENCING AT 6:00PM**

PRESENT:

Bruce Kilpatrick	Chief Bush Fire Control Officer
Rob Fisher	Deputy Chief Bush Fire Control Officer
Paul Schilling	FCO Dale West Brigade
Lincoln Murray	FCO North East Brigade
Dean Aynsley	FCO South East Brigade
Bill Cleland	FCO Dale / Kokeby Brigade
Andrew Shaw	FCO Avondale Brigade
Noel Ferguson	DFES
Stephen Gollan	Chief Executive Officer
Dee Ridgway	President, Shire of Beverley
Justin Corrigan	Community Emergency Services Manager

APOLOGIES:

Darren Boyle	FCO Central Brigade
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CONFIRMATION OF MINUTES:

MFCO1/0314

Moved Andrew Shaw

Seconded Rob Fisher

That the Minutes of the Fire Control Officers meeting held on the 7th October 2013 be confirmed.

CARRIED 9/0

BUSINESS ARISING:

Fire Break Order

CESM address meeting asking for amendment to the decision made by the FCO's for the Shire of Beverley's fire break install date be changed from 25th Oct of each to 1st Nov of each year

MFCO2/0314

Moved Andrew Shaw

Seconded Deane Aynsley

That the cutoff date for fire breaks to be installed within the Shire of Beverley be amended to 1 November each year.

CARRIED 7/0

Plantation Fire Breaks

CBFCO Bruce Kilpatrick asked the meeting for a decision to be made regarding the fire break requirement for properties that have plantations.

The meeting decided that for all new plantations a minimum 6 meter fire break is to be installed and for existing plantations, a fire break to be installed where possible.

The CESM to develop a policy to be placed within the Shire of Beverley fire break order.

Attachment 5.2 - Economic & Community Strategy Committee

Resource List

CBFCO Bruce Kilpatrick asked the FCO how they were progressing with updated resources list for their areas.

All FCO's will continue to gather information to be submitted to the Shire to place within its bush fire response plan.

BRIGADE REPORTS:

Avondale:

- Nothing to report

Beverley Central:

- Nothing to report

Dale / Kokeby:

- Attended 1 fire started by ride on mower

Dale West:

- Attended 1 structural fire
- Issues with people lighting camp fires during restricted and prohibited burning periods
- Brigade requests that bushfire signage be placed along roads entering the shire

Beverley South East:

- Attended 1 fire caused by a lightning strike, good turn up to assist, lucky to stop because within a plantation
- Brigade would like to have more training prior to fire season as they have not attended many fires and are a bit rusty

Beverley North East:

- Nothing to report

GENERAL BUSINESS:

Signage

FCO Paul Schilling asked the meeting if there was any possibility of signage being placed at the entrances to the Shire advising people of the fire restrictions. CESM to investigate signage.

MFCO2/0314

Moved Paul Schilling

Seconded Andrew Shaw

That the Beverley Shire place signage on the main roadways leading into Beverley to advise people of the current fire period and relevant information

CARRIED 7/0

Burning Restrictions

CBFCO Bruce Kilpatrick addressed the meeting querying the proposed extension of the Restricted Burning Period and what restrictions should be imposed over the Easter holiday period. It was decided that the restricted burning period would be extended for a further 7 days until midnight 7th April 2014. The FCO's decided that there will be no burning will be

Attachment 5.2 - Economic & Community Strategy Committee

conducted over the Easter holidays from midnight Wednesday 16th April until midnight Sunday 20th April and that Easter Monday people were able to burn.

Burning Permits

FCO Deane Aynsley asked the meeting about what restrictions should be placed on permits when dealing with people wanting to burn chaff piles and whether a policy should be developed? It was decided that the FCO writing the permit would be responsible for what restrictions were placed on the land owner prior to them burning.

Training

CESM Justin Corrigan advised the members that a training program was being developed over the winter period for brigade members to get basic training in structural and motor vehicle fires as the brigades are being asked now to turn out and assist the Volunteer Fire & Rescue Services.

Information Packages

CBFCO Bruce Kilpatrick asked the meeting about ways of getting relevant fire safety message out to the community, especially people who are new to town. It was decided that an information package be developed which real estate agents could pass on to new residents who purchase property in Beverley.

Winter Burning Program

CESM addressed the meeting outlining the proposed burning program of the river between Vincent Street and the Golf course, he advised the FCO's that he could not do this alone and will require help from all brigades to complete the program. There were a number suggestions made and it was decided that this would be a good opportunity for the newer members of the brigades to get some valuable insight and training in a controlled environment.

DFES

DFES Area Officer Noel Ferguson delivered and handed out the new 2014 DFES directories.

Shire of Beverley

Shire of Beverley Chief Executive Officer, Stephen Gollan addressed the meeting suggesting that a meeting be held prior to the fire break order laws being printed to look over and make any amendments

CLOSURE:

There being no further business the meeting closed at 7:05pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member:

Date:

5.3 Youth Activity Area

SUBMISSION TO: Economic & Community Strategy Committee Meeting
MEETING DATE: 10 June 2014
REPORT DATE: 4 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0009
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Summary of Issues Surrounding Proposed Youth Activity Area

SUMMARY

Committee to consider recommending to Council not to proceed with a Youth Activity Area.

BACKGROUND

A Youth Consultation was held in May 2013 with the aim of identifying possible youth initiatives for the community.

The outcome of this consultation was for the construction of a skate park.

COMMENT

Further communication with CONVIC, the company previously engaged to advise on this proposal, resulted in a site visit in June 2013 to report on possible locations for the skate park, however further meetings have not been possible. Indicative costs and anticipated usage have been provided via telephone and email contact.

Costs range from \$30,000 (not including pad) for a small portable street course, to upwards of \$150,000 for a design including landscape & skateable elements, unconventional seating and a smooth, moulded surface.

A study of the youth population (12 – 25 years) is included in the summary with about 165 individuals included in this demographic and an indicative usage by 21% of the youth population.

I believe Council should focus on youth development that seeks to engage the youth in initiatives and activities that enhance confidence, well-being, inclusiveness and skills.

For information purposes, potential sources of contributory funding include the Department of Sport & Recreation Community Sporting and Recreation Facilities Fund (CSRFF) and Lotterywest Community Spaces Fund.

FINANCIAL IMPLICATIONS

Future budgets

STATUTORY ENVIRONMENT

N/A

STRATEGIC IMPLICATIONS

Sustainable Community

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic & Community Strategy Committee recommend to Council not to proceed with the development of the proposed Youth Activity Area.

COMMITTEE RESOLUTION

MEC4/0614

Moved Cr Pepper

Seconded Cr Gogol

That the Economic & Community Strategy Committee recommend to Council not to proceed with the development of a Youth Activity Area and focus on the Youth Action Plan to develop youth initiatives.

CARRIED 6/0

Attachment 5.3 - Economic & Community Strategy Committee



**SUMMARY OF ISSUES
SURROUNDING PROPOSED
YOUTH ACTIVITY
AREA**

PREPARED BY
KATHRYN MCLEAN COMMUNITY DEVELOPMENT OFFICER
MAY 2014

Attachment 5.3 - Economic & Community Strategy Committee

SHIRE OF BEVERLEY - YOUTH

THE DEMOGRAPHIC

I. Definition of youth

The definition of Youth does vary; however, based on earlier reports to Council, youth fits into the following;

"Youth are those young people residing in the district aged 12 – 25 years.

At the time of the 2011 ABS census, about 165 individuals were classified as youth under the definition relied on in the 2010 Shire of Beverley Youth Action Plan, with 51.6% males and 48.4% females. (Vaughan, David E, 2010 Shire of Beverley Youth Action Plan)

<u>Age</u>	<u>Beverley (S)</u>	<u>%</u>	<u>Western Australia</u>	<u>%</u>	<u>Australia</u>	<u>%</u>
<i>People</i>						
0-4 years	70	4.5	151,262	6.8	1,421,050	6.6
5-9 years	114	7.3	142,774	6.4	1,351,921	6.3
10-14 years	89	5.7	146,035	6.5	1,371,054	6.4
15-19 years	59	3.8	148,208	6.6	1,405,798	6.5
20-24 years	43	2.7	159,010	7.1	1,460,673	6.8
25-29 years	50	3.2	167,944	7.5	1,513,236	7.0

http://www.censusdata.abs.gov.au/census_services/getproduct/census/2011/quickstat/LGA50560?opendocument&navaos=220

II. Factors affecting the demographic over time

a. Education

January 2015 sees the official definition of high school years change to high school now encompassing Year 7 – Year 12 (as opposed to the traditional high school years of Year 8 – Year 12).

Relevant stakeholders have indicated that the number of students attending boarding school outside of the local area during high school years is not expected to change significantly due to this factor, however the time frame is expected to increase by one year for each individual student. This has been an increasing trend during the transition phase for rural high schools.

Attachment 5.3 - Economic & Community Strategy Committee

b. School Bus

The provision of a school bus travelling daily from Beverley to Northam via York has seen an increasing trend of students at all levels of school education, travelling away from the local area during school hours. In 2014, about 40 students are utilising this service, which reduces their hours within the local area by approximately 2 hours per school day

c. Training & Employment

The Wheatbelt Youth Strategy 2012-2017 ([RDA Wheatbelt Initiative 2012](#)) indicates that limited training and employment opportunities for youth and their families is a contributing factor to the number of individuals within the 16 – 25 year demographic residing in the local area. Technology advances may affect this over time with the advent of on-line learning and on-line consultancy services combined with proximity to the metropolitan area and regional centres.

d. Tradition of Transient Population

Relevant stakeholders have indicated high levels of transience among family structures that include youth age individuals. This has been a constant trend.

e. Sporting/Recreation/Other Activities

Based on local enrolment numbers, 80 - 90 (about 50%) youth are engaged in organised sporting or other activities outside of the school environment for about 1½ hours, two times a week. These include tennis, swimming, cricket, dancing/ballet, basketball, football, netball, hockey, horse riding, karate and music both at junior and senior levels.

LOCAL CONSULTATION

In May 2013, the Shire of Beverley held a Youth Forum with the aim of identifying possible youth initiatives for the community. The targeted age group for this forum was 10 – 18 years with approximately 21% attendance (ie 29 participants).

This forum was a single day of consultation and entertainment for the participants, preceded by an opportunity for written submissions about Youth ideas. The questions posed included - What needs improving? What makes you happy? What facilities, equipment or activities would you like access to?

The outcome of the consultation process was as follows:

Attachment 5.3 - Economic & Community Strategy Committee

Summary of written submissions prior to Youth Forum

Suggestion	Number
Skate Park	4
Movies/Cinema	3
Waterslide at Pool	2
Fun Park	2
Shade at Playground	2
Go Karts	2
Better Playgrounds	2
BMX	2
Rally Tracks	2
Youth Wall	1
Graffiti Wall	1
Concert	1
Archery	1
Vending Machine	1
Free WIFI	1
Games Arcade	1
Soccer Goals	1
Drink Fountains	1
Underground Trampolines	1
Courses for Girls	1
Maze	1

Summary of ideas from Youth Forum

Suggestion	Priority 1	Priority 2
Skate Park	7	9
Go Kart Track	3	5
Free Wifi (hotspot)	1	7
Hip Hop Workshops	1	7
Reptile Park	3	0
Movie Nights	2	2
Big water slide	1	4
Arcade House	0	5
Archery	1	1
Gymnastics	1	1
Graffiti Wall	0	3
Paint Ball	1	0
Music Performance	1	0
Youth Drama Group	1	0
Wheel Chair Access	0	1
Giant Trampoline	0	1

Attachment 5.3 - Economic & Community Strategy Committee

REGIONAL CONSULTATION

The Young People's Perspective on "Your Wheatbelt Community" (RDA Wheatbelt Initiative 2010) made specific reference to skate parks.

"What do you think about skate parks? Are they what young people want?"

- *Something other than just skate parks would be good*
- *Yes if you are in to skating they are good*
- *Yes we want them*
- *They are crap and I don't know why all the towns have them*
- *No we don't want them"*

A key theme from this report as outlined in the Executive summary was that..
... "Skate parks were not identified as working across the region."

Other key themes included

"... sport and physical activity is extremely popular..."

"... hanging out with friends is important..."

"... fun is the major motivation for young people's involvement..."

INDICATIVE USAGE

CONVIC a leading Australian company in the design and manufacture of youth interactive spaces, including skate parks has indicated an anticipated use of a skate park at 21% of the youth population. This includes those youth not actively participating ie observers.

LOCATION

A site visit by CONVIC in June 2013, indicated that the recommended site for this facility is the old entrance to the recreation ground ie Lot 1 Forrest Street – South of the New Basketball Courts, bounded by a row of existing eucalypt trees and the mesh fence along Forrest Street.

Other sites visited were:

- Apex Park – corner Lukin and Vincent Streets
- Parking area opposite bowling club on Forrest Street ie Lot 286 Forrest Street
- Lot 1 Forrest Street – North of new basketball courts
- Lot 30 – between the swimming pool and existing BMX track
- Morrison Street – open space next to museum
- Lot 52 Dawson Street – behind the Hotel Beverley

INDICATIVE COSTINGS

CONVIC provided an indicative price of \$400,000 for a 500m² area ie \$800/m²

An indicative cost from SK8SCAPES was \$380/m² – \$420/m²

Surrounding amenity, landscaping and maintenance costs would also need to be assessed.

See examples attached.

Attachment 5.3 - Economic & Community Strategy Committee

CONSIDERATIONS

Strategic Plan

- Overall Youth Strategy
- Current and future needs
- Mix of facilities to satisfy demand
- Broader needs of the community

Location

- Accessible
- Natural surveillance
- Close to commercial centre
- Aesthetics – visual, noise, vandalism, anti social behaviour

Budget

- Needs to reflect the broad needs of the community so as to maximise participation over the long term
- To include associated costs for amenity, landscaping, maintenance and management
- Consider opportunities for other activities within the space

Alternative budget opportunities for Youth

- Sport & recreation activities and facilities
- Art & culture activities and facilities
- Regional youth activities and facilities
- Community engagement
- Employment
- Scholarships
- Youth Development Officer
- Swimming pool

OBSERVATIONS

It must be noted that a percentage of the local youth population live outside the town boundaries, without readily available transport to the town centre. About 12 of the attendees at the Youth Forum reside outside the town boundaries.

The indicative use of this type of facility at 21% almost equates to the number of youth attending the Youth Forum.

Casual observation of the incidence of skaters, bike riders, scooter riders does not necessarily indicate a high level of participation.

The number of students residing out of town during school terms is not likely to increase, however the total time may be increased by one year for each individual. It is important to note that these individuals are in Beverley during those times when the level of organised sport and recreational activity is not as high due to school holidays.

Attachment 5.3 - Economic & Community Strategy Committee

There is no indication at this time that Beverley will not have a District High School in the foreseeable future.

A Youth Interactive Space (YIS) as opposed to a skate park, may provide opportunities for other youth activities and use by other community members.

Possible opportunities at a regional level – network for youth strategies, initiatives and activities eg RDA WYLD network, youth ball, Brookton triathlon.

Support of youth development over facility construction may provide for a varied range of activities and opportunities. Possible collaboration with school, CRC, Shire, local business and community groups.

Level of commitment for Youth Strategy.

Attachment 5.3 - Economic & Community Strategy Committee

SKATE PARK, WAGIN WA

Small portable street course with concrete surface.

Built by Rampage

Estimated cost based on price list \$30,000, plus pad.



Attachment 5.3 - Economic & Community Strategy Committee

RAMPAGE PRICE LIST

Mail: 67 Picton Terrace – Alexander Heights
Perth WA 6064
Factory: Unit 1/24 Wotton Street – Bayswater
Perth WA
M: 0411 757 655

KEY

Design Your Own Park

Sets of Hips 10K

Takeoff Ramp 7.5K

Tabletop and Planter Ramps 10.5K

Launch 1.8K

Half Pyramid 4K

Quarter Pipe 7.5K

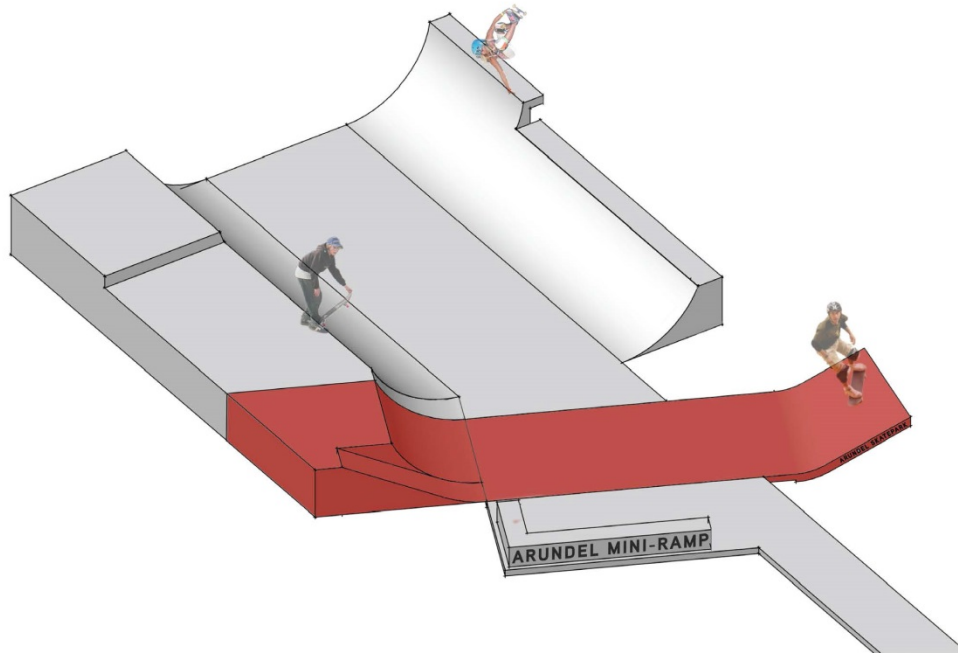
Slide Slab 1.8K

Slide & Grind 0.9K

3m Jump & Slide Wedge 3K

Jump 1.8K

Attachment 5.3 - Economic & Community Strategy Committee



ARUNDEL MINI-RAMP

QLD, AUSTRALIA

SCOPE

Concept Design, Detailed Design & Construction Documentation.

BUDGET

\$160,000

CLIENT

Gold Coast City Council

REFEREE

Jim Roberts
Outdoor Youth Space Officer
+61 7 5581 6011

The proposed Arundel Mini-Ramp is located in a parkland adjacent a main road in a residential neighbourhood. It is local facility to cater for action sport and skating needs of the surrounding community.

The facility incorporates a standard mini-ramp with extensions, a hip and flat bank adding interest for users. The cantilevered design features add uniqueness to the facility and set it neatly into its treed site context.

The large established trees offer the facility with both visual and shade amenity as well as a dynamic setting within which this dynamic active facility is integrated. The design includes landscape features including bespoke seating, amenity space and smooth access.

Convic successfully overcame challenging ground conditions, working with structural and geotechnical engineers to achieve an efficient and cost effective solution without effecting the budget or time frame.

CONVIC

Attachment 5.3 - Economic & Community Strategy Committee



TWEED SKATEABLE SCULPTURAL TRAIL

NSW, AUSTRALIA

SCOPE

Design & Construct

CLIENT

Tweed Shire Council

BUDGET

\$150,000

REFEREE

Georgina Wright
Landscape Architect
+61 2 6670 2400

Approaching the South Tweed Community Centre along Minjungbal Drive your attention is captured by an alignment of a series of crumpled bright yellow follies which lead to the new district South Tweed Skate Facility.

The steel ledges have been designed as sculptural pieces and serve as incidental skate elements, and unconventional seating areas with etched aluminum art panels fixed to the non-skate faces.

Convic practice a sustainable social approach by encouraging spaces and elements for young people to be developed in high profile places that are inherently energized with existing activity, and where young people want to be, rather than hiding these facilities in parklands. Drawing on established active areas encourages wider community participation and mentorship, with young people sharing space with older people; thus ensuring these spaces are for the whole of community.

Construction was completed in 2008.



CONVIC

5.4 Youth Action Plan

SUBMISSION TO: Economic & Community Strategy Committee Meeting
MEETING DATE: 10 June 2014
REPORT DATE: 4 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0009
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Youth Action Plan 2010 (under separate cover)

SUMMARY

Committee to consider recommending Council review the Shire of Beverley Youth Action Plan 2010

BACKGROUND

In 2010 the Shire of Beverley commissioned a review of Youth Services within the district to assist and guide future directions and strategies.

COMMENT

The current Youth Action Plan is now 4 years old and needs to be reviewed. The structure of how Youth Programs are now being provided has changed due to the Youth Co-ordinator resigning from this position.

The review will need to provide direction for Council on youth development by taking into consideration integrated planning and long term strategies.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

Sustainable Community – Encourage Youth Development – Implement the Youth Action Plan.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic & Community Strategy Committee recommend to Council that the Youth Action Plan 2010 be reviewed during 2014/15.

COMMITTEE RESOLUTION

MEC5/0614

Moved Cr White

Seconded Cr Gogol

That the Economic & Community Strategy Committee recommend to Council that the Youth Action Plan 2010 be reviewed during 2014/15.

CARRIED 6/0

5.5 Beverley Community Development Association

SUBMISSION TO: Economic & Community Strategy Committee Meeting
MEETING DATE: 10 June 2014
REPORT DATE: 5 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0072
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Draft MOU Future Directions of Beverley Visitor Information Centre and Tourism Services

SUMMARY

The Economic & Community Strategy Committee to review the MOU and recommend to Council its endorsement.

BACKGROUND

In response to the concerns of the Beverley Community Development Association Inc. (BCDA) regarding declining interest in volunteer committee roles and responsibilities and a recommendation from the recent Beverley Community Resource Centre (CRC) Feasibility Study, the Shire of Beverley approached the CRC to consider undertaking the planning and administrative role of the Beverley Information Centre which is currently the responsibility of the BCDA, while volunteers would continue to play an important role in opening the Visitor Information Centre

COMMENT

After consultation with all parties, an MOU has been drafted which outlines the roles and responsibilities of the parties to be actioned under this partnership, namely the Shire of Beverley, Beverley CRC and the Visitor Information Centre Volunteers.

The Economic & Community Strategy Committee is required to review the MOU and make a recommendation to Council to endorse the MOU.

A financial contribution will continue to be budgeted for, in relation to expenses associated with Tourism Development in Beverley. These funds will be forwarded to the Beverley CRC.

There will need to be a “tourism strategy” developed to provide long term strategies.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Council Budget \$5,000.00 pa

STRATEGIC IMPLICATIONS

Maximise Development – Increased Visitors – Facilitate and promote Beverley as a tourist destination.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic and Community Strategy Committee recommend to Council that it endorse the Memorandum of Understanding between the Shire of Beverley, Beverley Community Resource Centre and Visitor Information Centre Volunteers.

COMMITTEE RESOLUTION

MEC6/0614

Moved Cr Murray

Seconded Cr Pepper

That the Economic and Community Strategy Committee recommend to Council that it endorse the Memorandum of Understanding between the Shire of Beverley, Beverley Community Resource Centre and Visitor Information Centre Volunteers.

CARRIED 6/0

Attachment 5.5 - Economic & Community Strategy Committee

FUTURE DIRECTIONS OF
BEVERLEY VISITOR INFORMATION CENTRE
& TOURISM SERVICES



MEMORANDUM OF UNDERSTANDING

Attachment 5.5 - Economic & Community Strategy Committee

BACKGROUND

In response to the concerns of the Beverley Community Development Association Inc (BCDA) regarding declining interest in volunteer committee roles and responsibilities and a recommendation from the recent Beverley Community Resource Centre (CRC) Feasibility Study, the Shire of Beverley approached the CRC to consider undertaking the planning and administrative role of the Beverley Information Centre which is currently the responsibility of the BCDA, while volunteers would continue to play an important role in opening the Visitor Information Centre

This document outlines the roles and responsibilities of the parties to be actioned under this partnership, namely the Shire of Beverley, Beverley CRC and the Visitor Information Centre Volunteers.

NB all references to Visitor Information Centre should be read as including the attached Aeronautical Museum

Attachment 5.5 - Economic & Community Strategy Committee

ROLES & RESPONSIBILITIES

SHIRE OF BEVERLEY

- Work in partnership with the CRC regarding tourism initiatives and activities
- Provide for maintenance and insurance of the Visitor Information Centre premises
 - Liaise with Visitor Information Centre Volunteers

BEVERLEY COMMUNITY RESOURCE CENTRE

- Plan, develop, progress and evaluate tourism initiatives and activities in association with the Shire CDO
- Administer the day to day functions of the Visitor Information Centre including the following roles and responsibilities:
 - All account keeping functions including receipting and banking of income from Visitor Information Centre and payment of expenses;
 - Financial reporting – including maintaining separate line items for Visitor Information Centre income and expenditure;
 - Negotiate funding requirements with Shire of Beverley;
 - Liaise with volunteers;
 - Register of Visitor Information Centre volunteers;
 - Provide insurance for volunteer workers;
 - Templates for volunteer reporting;
 - Receive all correspondence;
 - Stock control including stocktake, ordering, receipt, storage, distribution, consignment control;
 - Hire out Visitor Information Centre equipment;
 - Members register to be aligned with CRC memberships;
 - Report Visitor Information Centre activities in local newsletters;
 - Provide for all telecommunications and internet access for Visitor Information Centre;
 - Website coordination;
 - Printing of locally produced brochures;
 - Advertising;

VOLUNTEERS

- Dissolve the current BCDA committee and determine the process for dissemination of any funds held by the association
- Work in partnership with the CRC to open the Visitor Information Centre to the general public
 - Open Visitor Information Centre for predetermined opening hours;
 - Maintain cleanliness and general orderliness of inside of premises;
 - Participate in community consultation and information sessions for tourism planning;
 - Assist with Visitor Centre volunteer training as identified in planning processes;
 - Report to CRC utilising agreed procedure and templates;
 - Liaise with CRC staff at specified meetings;
 - Liaise with Shire of Beverley at specified meetings

Attachment 5.5 - Economic & Community Strategy Committee

SCHEDULE OF MEETING DATES

NAME OF ORGANISATION	Beverley Community Resource Centre	Visitor Information Centre Volunteers	Shire of Beverley
Beverley Community Resource Centre		Monthly Jul – Sept 2014, then quarterly beginning Dec 2014	6 monthly or as required
Visitor Information Centre Volunteers	Jul, Aug, Sept 2014, then quarterly beginning Dec 2014		As required
Shire of Beverley	6 monthly or as required	As required	

All parties to this Memorandum Of Understanding to sign

CEO
Shire of Beverley

Committee President
Beverley Community Resource Centre

President
Shire of Beverley

President
Beverley Community Development Association

6. UPDATES

6.1 BBP Aged Care Support and Care Solutions

At the March Council Meeting, Council agreed to allocate \$10,000.00 in the 2014/15 Budget to progress initiatives identified by the BBP Group.

The BBP group has identified that an audit of infrastructure and services is required. It will provide the group with a point of reference to start considering local solutions. An audit is considered an essential component to any business plan and subsequent funding applications. The BBP group will use Verso Consulting to conduct the required audit.

Attached is the Action List and Scope of Work to be carried out by verso Consulting for the BBP Group.

6.2 Hon Dean Nalder MLA, Minister for Transport; Finance

The Hon Dean Nalder MLA, Minister for Transport; Finance will be visiting the Shire of Beverley on Tuesday 29 July 2:30pm – 3:30pm to discuss matters of concern to the Shire.

Please advise myself or Ali of any points for discussion you would like raised by Thursday 19 June, allowing the Minister's Office to do any research and finalise an Agenda.

7. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

8. CLOSURE

The Chairman declared the meeting closed at 2:55pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER

DATE

OFFICER'S RECOMMENDATION

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 10 June 2014 be confirmed and items 5.2, 5.3, 5.4 and 5.5 be endorsed.

COUNCIL RESOLUTION

M2/0614

Moved Cr White

Seconded Cr Gogol

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 10 June 2014 be confirmed.

CARRIED 9/0

COUNCIL RESOLUTION

M3/0614

Moved Cr Buckland

Seconded Cr White

That Council endorse new wording to be added to the Fire Break Order being:

All new plantations and extensions to current plantations must have a minimum six (6) metre fire break installed on all boundaries of the plantation.

CARRIED 9/0

COUNCIL RESOLUTION

M4/0614

Moved Cr Murray

Seconded Cr Alexander

That Council not proceed with the development of a Youth Activity Area and focus on the Youth Action Plan to develop youth initiatives.

CARRIED 9/0

COUNCIL RESOLUTION

M5/0614

Moved Cr Shaw

Seconded Cr Gogol

That Council review the Youth Action Plan 2010 during 2014/15.

CARRIED 9/0

COUNCIL RESOLUTION

M6/0614

Moved Cr Buckland

Seconded Cr Gogol

That Council endorse the Memorandum of Understanding between the Shire of Beverley, Beverley Community Resource Centre and Visitor Information Centre Volunteers.

CARRIED 9/0

7.3 Minutes of the Cropping Committee Meeting held 19 June 2014

1. OPENING

The Chief Executive Officer declared the meeting open at 10:30am.

2. ELECTION OF CHAIRPERSON

Cr Shaw nominated Cr Ridgway, Cr Murray seconded the nomination.
Cr Ridgway accepted the nomination.

There being no further nominations, Cr Ridgway was duly elected Chairperson.

3. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward

3.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer

3.3 Observers And Visitors

Nil

3.4 Apologies and Approved Leave of Absence

Nil

4. DECLARATIONS OF INTEREST

Nil

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Cropping Committee Meeting Tuesday 11 December 2012

MINUTES OF THE CROPPING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY 11 DECEMBER 2012

1. MEETING COMMENCEMENT

The Chairperson declared the meeting open at 8:37am.

2. ATTENDANCE AND APOLOGIES

Attendance

<i>Cr DJ Ridgway</i>	<i>Chairperson</i>
<i>Cr LC Shaw</i>	
<i>Cr KM Murray</i>	
<i>Mr SP Gollan</i>	<i>Chief Executive Officer</i>
<i>Mr SK Marshall</i>	<i>Deputy Chief Executive Officer</i>

Apologies

Nil

Observers

Nil.

3. DECLARATION OF INTERESTS

3.1 Item 5.1 - Cropping Lease Tenders

Cr Ridgway declared a financial interest, the interest being that Cr Ridgway is currently a lessee of Reserve 38798.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD WEDNESDAY 03 OCTOBER 2012

MC1/1212 *Moved Cr Shaw* **Seconded Cr Murray**
*That the Minutes of the Cropping Committee Meeting held on
Wednesday 03 October 2012 be confirmed.*

CARRIED 3/0

Business Arising

7.2 Reserve 38798 (Mt Kokeby Block)

The CEO undertook to investigate any lease value changes from State Land Services regarding Reserve 38798

7.4 Reserve 2633 Lot 3001 (Old Aerodrome Opposite CBH)

The CEO undertook to write to Mr Karl Morrell, by registered mail, requesting he move his Onsite Repair premises from the portion of Reserve 2633 he is currently utilising as per direction from the Department of Planning and Infrastructure.

5. **REPORTS, MATTERS ARISING (AND UPDATE)**

Cr Ridgway declared a financial interest and left the meeting at 8.39am.

The CEO, Mr Gollan, assumed the Chair.

5.1 **Cropping Lease Tenders**

SUBMISSION TO:	Cropping Committee
REPORT DATE:	10 December 2012
FILE REFERENCE:	ADM 0049
AUTHOR:	Chief Executive Officer – Stephen Gollan

BACKGROUND

At the 3 October 2012 Cropping Committee meeting, the committee resolved to call tenders for the renewal of the following Cropping Leases for a period of two years:

- Reserve 5265 – Lot A (Old Commonage – approx. 260ha);
- Reserve 5265 – Lot B (Sand Pit – approx. 101ha);
- Reserve 5265 – Lot C (Between Great Southern Highway and Railway Reserve – approx. 54ha);
- Reserve 5265 – Lot D (Off Bremner Road – approx. 60ha);
- Reserve 25266 – Bethany Farm (approx. 106ha);
- Reserve 2633 – Old Aerodrome opposite CBH (approx. 33ha);
- Reserve 3788 – Old Racecourse (approx. 43ha);
- Reserve 38798 – Mount Kokeby Block (approx. 70ha); and
- Lot 78 Waterhatch Road (approx. 70ha).

The call for tenders was advertised in the November 2012 edition of The Beverley Blarney with submissions accepted up to 7 December 2012.

COMMENT

Following the call for tenders, five submissions were received and are summarised as follows:

Reserve	Elmline Pty Ltd	B Hunt	D Fleay	Black Planet Thoroughbreds	CR & J Ridgway
Reserve 5265 – Lot A (Old Commonage – approx. 260ha)	\$19,300				
Reserve 5265 – Lot B (Sand Pit – approx. 101ha)	\$8,000				
Reserve 5265 – Lot C (Between Great Southern Highway and Railway Reserve – approx. 54ha)	\$3,800	\$4,050 (2 nd Preference)			
Reserve 5265 – Lot D (Off Bremner Road – approx. 60ha)		\$3,225 (1 st Preference)			
Reserve 25266 – Bethany Farm (approx. 106ha)	\$6,000			\$6,364	
Reserve 2633 – Old Aerodrome opposite CBH (approx. 33ha)			\$1,320		
Reserve 38798 – Mount Kokeby Block (approx. 70ha)					\$3,182
Lot 78 Waterhatch Road (approx. 70ha)					

All figures are GST exclusive.

All leases are to be two years with the above amounts paid per annum.

Mr Bernard Hunt has made two submissions, his first preference being the lease of Reserve 5265 – Lot D (Off Bremner Road – approx. 60ha). Should his submission for the lease of this land not be acceptable, he also submitted a second preference being Reserve 5265 – Lot C (Between Great Southern Highway and Railway Reserve – approx. 54ha). It is the understanding that he does not want the lease of both blocks.

No tenders were received for the lease of Reserve 3788 (Old Racecourse) or Lot 78 Waterhatch Road.

OFFICER'S RECOMMENDATION

That the following recommendations be made to Council:

- 1) Reserve 5265 – Lot A (Old Commonage – approx. 260ha) at \$19,300 per annum, Reserve 5265 – Lot B (Sand Pit – approx. 101ha) at \$8,000 per annum and Reserve 5265 – Lot C (Between Great Southern Highway and Railway Reserve – approx. 54ha) at \$3,800 per annum be leased to Elmline Pty Ltd for a period of two years;**
- 2) Reserve 5265 – Lot D (Off Bremner Road – approx. 60ha) at \$3,225 per annum be leased to Mr Bernard Hunt for a period of two years;**
- 3) Reserve 25266 – Bethany Farm (approx. 106ha) at \$6,364 per annum be leased to Black Planet Thoroughbreds for a period of two years;**
- 4) Reserve 2633 – Old Aerodrome opposite CBH (approx. 33ha) at \$1,320 per annum be leased to Mr David Fleay for a period of two years; and**
- 5) Reserve 38798 –Mount Kokeby Block (approx. 70ha) at \$3,182 per annum be leased to CR and J Ridgway for a period of two years.**

COMMITTEE RECOMMENDATION

MC2/1212 Moved Cr Murray

Seconded Cr Shaw

That the following recommendations be made to Council:

- 1) Reserve 5265 – Lot A (Old Commonage – approx. 260ha) at \$19,300 per annum, Reserve 5265 – Lot B (Sand Pit – approx. 101ha) at \$8,000 per annum and Reserve 5265 – Lot C (Between Great Southern Highway and Railway Reserve – approx. 54ha) at \$3,800 per annum be leased to Elmline Pty Ltd for a period of two years;**
- 2) Reserve 5265 – Lot D (Off Bremner Road – approx. 60ha) at \$3,225 per annum be leased to Mr Bernard Hunt for a period of two years;**
- 3) Reserve 25266 – Bethany Farm (approx. 106ha) at \$6,364 per annum be leased to Black Planet Thoroughbreds for a period of two years;**
- 4) Reserve 2633 – Old Aerodrome opposite CBH (approx. 33ha) at \$1,320 per annum be leased to Mr David Fleay for a period of two years; and**
- 5) Reserve 38798 –Mount Kokeby Block (approx. 70ha) at \$3,182 per annum be leased to CR and J Ridgway for a period of two years.**

CARRIED 2/0

Cr Ridgway re-entered the Chambers at 8.42am and resumed the Chair.

6. OFFICER UPDATES

6.1 Current Cropping Leases

SUBMISSION TO: Cropping Committee Meeting 19 June 2014
REPORT DATE: 16 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0049
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: Cropping Lease Information

SUMMARY

Report on the current cropping leases.

BACKGROUND

All current leases expire in 2015. Council usually advertises the cropping leases in November/December the previous year.

At the last Cropping Committee Meeting it was agreed to discuss the possibility of increasing lease durations.

COMMENT

Committee to discuss what arrangements will be made upon the 2015 lease expiry:

- Commercial lease v community cropping
- Term
- Other conditions, inclusions and considerations

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

Review land use strategies and plans, whilst protecting viable farming options.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

MCC2/0614

Moved Cr Murray

Seconded Cr Shaw

That the Cropping Committee recommend to Council:

- 1. That commercial lease arrangements be for a three (3) year term;**
- 2. Subleased blocks be leased for no less than the Shire of Beverley's lease costs;**
- 3. Lease arrangements be amended to allow hay crops to be grown for a maximum of 1 year (in a three year term);**
- 4. Community groups be encouraged to lease cropping land;**
- 5. Lease renewal advertising to begin in August and end in October 2014.**

CARRIED 3/0

Attachment 5.1

CURRENT CROPPING LEASES

DETAILS OF LEASE	DESCRIPTION	LESSEE	LENTH OF TERM		APPROX HA.	YEARLY RENT	TOTAL FOR 2 YEAR LEASE
RESERVE 38798	MT KOKEBY BLOCK	CR & J RIDGWAY	01-Apr-13	31-Mar-15	70	\$3,500.00	\$7,000.00
PORTION RESERVE 5265D	OFF BREMNER ROAD	BERNARD HUNT	01-Apr-13	31-Mar-15	60	\$3,547.50	\$7,095.00
LOT 78	WATERHATCH ROAD	BEVERLEY FOOTBALL CLUB	01-Apr-13	31-Mar-15	15	\$990.00	\$1,980.00
RESERVE 3788	OLD RACECOURSE	BEVERLEY FOOTBALL CLUB	01-Apr-13	31-Mar-15	43	\$1,430.00	\$2,860.00
PORTION RESERVE 5265A	OLD COMMANGE	ELMLINE PTY LTD	01-Apr-13	31-Mar-15	260	\$21,230.00	\$42,460.00
PORTION RESERVE 5265B	SAND PIT	ELMLINE PTY LTD	01-Apr-13	31-Mar-15	101	\$8,800.00	\$17,600.00
PORTION RESERVE 5265C	BETWEEN HWY & RAIL RES	ELMLINE PTY LTD	01-Apr-13	31-Mar-15	54	\$4,180.00	\$8,360.00
RESERVE 25266	BETHANY FARM	BLACK PLANT THOROUGHBREDS PTY LTD	01-Apr-13	31-Mar-15	106	\$7,000.00	\$14,000.00
RESERVE 2633	OLD AERODROME	D & G ADAMS	01-May-13	30-Apr-15	33	\$1,815.00	\$3,630.00
							\$104,985.00

Payment to the Department of Lands

Bethany Farm (Avon Loc 27959) \$5,600pa is now leased for 10 years (from 30/7/13)

Old Aerodrome (Lot 3001) \$5,207pa is on hold by the request of Department of Lands to investigate GST implications

Mt Kokeby, (Avon Loc 28804) \$4,067pa is leased for 5 years (from 01/04/13)

6.2 Beverley Off Road Motor Sports Association (BORMSA) Update

SUBMISSION TO: Cropping Committee Meeting 19 June 2014
REPORT DATE: 16 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0179 / GRE 5265
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Review of BORMSA agreement.

COMMENT

BORMSA currently use an area of approximately 240ha on Reserve 5265 to hold regular motor events throughout the calendar year. Access to the area is from Nicholas Street. The agreement between the Shire of Beverley and BORMSA is via a Memorandum of Understanding (MOU).

The current 5 year MOU expires in December 2014.

A licence agreement has been drafted by McLeod's Solicitors, which Council received a copy of in 2011. The draft licence agreement recommends that BORMSA pay an annual fee of \$2,000.00 (payable \$500 per quarter) and is responsible for providing the Shire with a Risk Management and Fire Management Plan.

The term of the lease, permitted hours of use and a sketch diagram of the licensed area have not been agreed upon by the two parties.

I have been in contact with BORMSA President, Cheryl Simpson who advises the current committee are keen to start negotiations and finalise the licence agreement by the end or before the current MOU expires. Ms Simpson will collect the draft Licence Agreement on 19 June 2014.

COMMITTEE'S RECOMMENDATION

MCC3/0614

Moved Cr Murray

Seconded Cr Shaw

That the Cropping Committee recommends to Council that the appropriate area used by BORMSA be determined and that the licence agreement be progressed by December 2014.

CARRIED 3/0

6.3 Industrial Estate Lot 3001 Forrest St – Mr Karl Morrell

SUBMISSION TO: Cropping Committee Meeting 19 June 2014
REPORT DATE: 16 June 2014
APPLICANT: N/A
FILE REFERENCE: FOR 2633
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

As the Committee would be aware discussions and correspondence with Karl Morrell have taken place over the last 7 years to remove his plant and equipment from Lot 3001, being the Old Aerodrome.

BACKGROUND

In May 2006 Council leased a portion of Reserve 2633 to Karl Morrell for a period of 12 months. In October 2007 Council wrote to Mr Morrell to advise that due to an inspection by Department of Planning and Infrastructure field officers he was required to remove his plant and equipment and relinquish the premises.

COMMENT

In March 2012 and May 2012 further correspondence was sent to Mr Morrell again asking him to remove the plant and equipment. After no response, Council sought legal advice from McLeod's Solicitors in January 2013. McLeod's sent a letter to Mr Morrell asking that the removal of plant and equipment take place by 30 June 2013, to which they received a reply from Mr Morrell's solicitors HMF Legal asking for an extension till October 2013. Council agreed and to date there is still plant and equipment on Lot 3001.

I made contact via text message to Mr Morrell asking him to provide reason and he indicated that he was attempting to have all equipment and plant removed by the end of June 2014.

OUTCOME

CEO Stephen Gollan to ask McLeod's Solicitors what the next step is and to see if a scrap merchant may be able to remove the remaining plant and equipment.

7. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

8. CLOSURE

The Chairman declare the meeting closed at 11:37am

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE:

OFFICER'S RECOMMENDATION

That the Minutes of the Cropping Committee Meeting held Thursday 19 June 2014 be confirmed and the recommendations endorsed.

COUNCIL RESOLUTION

M7/0614

Moved Cr Gogol

Seconded Cr Alexander

That the Minutes of the Cropping Committee Meeting held Thursday 19 June 2014 be confirmed.

CARRIED 9/0

COUNCIL RESOLUTION

M8/0614

Moved Cr Shaw

Seconded Cr Gogol

That Council negotiate:

- 1. That commercial lease arrangements be for a three (3) year term;**
- 2. Subleased blocks be leased for no less than the Shire of Beverley's lease costs;**
- 3. Lease arrangements be amended to allow hay crops to be grown for a maximum of 1 year (in a three year term);**
- 4. Community groups be encouraged to lease cropping land; and**
- 5. Lease renewal advertising to begin in August and end in October 2014.**

CARRIED 9/0

COUNCIL RESOLUTION

M9/0614

Moved Cr Alexander

Seconded Cr White

That the Cropping Committee recommends to Council that the appropriate area used by BORMSA be determined and that the licence agreement be progressed by December 2014.

CARRIED 9/0

8. TECHNICAL SERVICES

Nil

2:40pm – Shire Planner, Stefan de Beer joined the meeting.

9. PLANNING SERVICES

9.1 Initiation of Alteration to the Outbuilding Policy

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 10 June 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Modified Outbuilding Policy

SUMMARY

It is proposed to initiate an alteration to Council's Outbuilding Policy, pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No. 2. The initiation of the altered Outbuilding Policy will be recommended for approval.

BACKGROUND

It is proposed to alter the Outbuilding Policy of Council to permit the construction of a shed on Farming zoned land without the requirement of the applicant to own a dwelling within the Shire, or having commenced construction of a dwelling in the Shire. Other minor formatting & text alterations are also proposed, as detailed in the Attachment.

COMMENT

The following conventions are used in the attached altered policy:

- Text highlighted in **green**: - represents new text;
- Text with ~~double-strikethrough~~: - represents text to be deleted.

In the present Outbuildings Policy, under *General Notes*, point 9 states as follows:

'No Planning Approval is required for outbuildings on a Farming Zoned lot above 10 hectares in area, provided the only variation to the provisions of this policy and the Shire's Town Planning Scheme, is the provision of ablution facilities in the proposed outbuilding and the applicant owns a dwelling within the Shire of Beverley.'

Anecdotal evidence would suggest that the specific requirement in the Outbuilding Policy pertaining to the requirement to own a dwelling within the Shire of Beverley before permission can be given to erect only a shed on vacant Farming zoned land, places an unnecessary encumbrance on investment within the Shire, and the enjoyment of land holders of their properties. It also creates land management issues.

It is acknowledged that the intention of the clause is to discourage the use of outbuildings on Farming zoned properties as *de facto* dwellings. It is submitted though that this is addressed at the issuance of planning approval for an outbuilding where the following standard condition is imposed:

'The outbuilding shall not be used for human habitation...'

The above intent is further strengthened by specific Clauses in the Outbuilding Policy which reads as follows, and which Clauses are proposed to be retained in the altered policy, to enable continued land use control over other Zoned properties:

'Objectives of the Policy: To ensure outbuildings are not used as de facto dwellings...

'General Notes, point 3: Ablution facilities within outbuildings shall not be approved unless the outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the outbuilding becoming a de facto house.

'General Notes, point 7: The construction of an outbuilding on vacant land within the Residential, Rural Residential and Rural Townsite Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.'

Further to the above, the enforcement of the policy can become challenging when a Farming zoned property with only an Outbuilding on it is sold to a buyer whom doesn't own a house in the Shire of Beverley.

The Shire has had a number of enquiries from prospective buyers of Farming zoned land within the Shire whom wants to purchase the land with the intention to eventually build a house thereon. For purposes of land management (secure storage of equipment for the management of the land, i.e. creation and maintenance of fire breaks), and personal enjoyment of the land, they more than often require a shed for the above purposes, which the present policy wouldn't permit.

I am of the opinion that the present policy should be altered to permit this, and by doing so ideally become more investor friendly. Any other planning concerns can still be dealt with at the submission stage for planning approval.

STATUTORY ENVIRONMENT

Council has the power to make Town Planning Scheme policies under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

Council will be required to pay the required advertising costs.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The outcome of this exercise will result in a modified Outbuilding Policy.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to initiate the alteration of the Outbuilding Policy and proceed to advertising pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No 2.

COUNCIL RESOLUTION

M10/0614

Moved Cr Shaw

Seconded Cr Gogol

That Council resolve to initiate the alteration of the Outbuilding Policy and proceed to advertising pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No 2.

CARRIED 9/0

Attachment 9.1

SHIRE OF BEVERLEY OUTBUILDINGS POLICY

1. AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding Outbuildings throughout the Shire of Beverley.

This policy supersedes Council's previous Outbuildings Policy, which is hereby rescinded.

2. BACKGROUND

Under the Shire of Beverley's Town Planning Scheme No. 2 except where specifically exempt, Planning Approval is required for a shed (outbuilding) in all zones.

The Shire's Town Planning Scheme has no criteria under which an application for an outbuilding is to be determined. As such, this policy is required to give certainty as to what the Council may approve.

3. OBJECTIVES OF THE POLICY

The primary objectives are to:

- Provide certainty for landowners of the building requirements within the Shire by ensuring that all development issues are considered when applying for Planning Approval and that the Rural Nature of the Shire is maintained;
- To limit the impact of outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like;
- To adequately screen large buildings so as to not destroy the rural ambience and setting, to achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads;
- To ensure outbuildings are not used as de-facto dwellings; and
- To manage the siting and appearance of Sea Containers as Outbuildings in order to protect the amenity and character of the locality.

4. APPLICATION OF THE POLICY

This policy applies to all land situated within the following zones as designated under the Town Planning Scheme:

- Residential;
- Rural Residential;
- Rural Smallholding;
- Rural Townsite; and
- Farming.

Attachment 9.1

This policy does not relate to land zoned 'Town Centre', 'Industrial' or 'Light Industry', where all applications for structures incidental to a commercial or industrial use will be considered at an Ordinary Meeting of Council.

5. DETERMINATION

Council's Town Planning Scheme No.2 requires Council give its discretionary consent to sheds on all zoned land within the Shire. All applications for the construction of sheds and other outbuildings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application with or without conditions; or
- Refuse the application.

Information to be supplied with application for planning approval

Application for the construction of an outbuilding under this policy is to be made by completion of an Application for Planning Approval form, signed by the owner(s) of the land. To enable timely determination of the application, the following information shall be provided:

- Purpose of the outbuilding, such as private workshop, storage shed, etc.
- Area of outbuilding in square metres;
- Height of outbuilding from natural ground level to the top of the wall, or bottom of eave, as appropriate;
- Height of roof ridge (or highest point of the roof) from natural ground level;
- Details on the cladding material to be used for roof and walls, including colour;
- A scaled site plan of the property showing distance of the proposed outbuilding from property boundaries, existing structures and effluent disposal systems;
- An Elevation sketch of the front and sides of the outbuilding, showing height of the wall and roof ridge from natural ground level;
- Details of any trees to be removed to allow construction of the outbuilding; and
- Any other information Council may reasonably require to enable the Application for Planning Approval to be determined.

6. SEA CONTAINERS

The use of Sea Containers as Outbuildings within the Shire is regarded as development and will require Planning Approval.

Pending Planning Approval, Sea Containers may be used as Outbuildings subject to the following requirements:

- The container shall be located to the rear of the lot and shall be screened from the street/road;
- The container shall be located within normal building setbacks;
The container shall be painted to match the colour of the buildings on the lot;

Attachment 9.1

- The container may only be used as an outbuilding and not for ancillary accommodation;
- The container shall not be located over septic tanks, leach drains or other utilities;
- The container shall be landscaped to screen it from neighbours; and
- If the container falls into disrepair or become unsightly the Shire shall require it's removal.

Temporary use of a Sea Container on building sites as an office or storage unit is permissible, subject to application to and approval of Council. Council delegate authority to the CEO to approve temporary use on building sites. Approval extends for the period of construction of the building period only, and the sea container shall be removed within 14 days of completion of the building.

7. GENERAL NOTES

- 7.1 Outbuildings that comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy may be approved subject to compliance with other relevant clauses of this Policy, as set out below.
- 7.2 Outbuildings that do not comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy will be referred to Council.
- 7.3 Ablution facilities within outbuildings shall not be approved unless the outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the outbuilding becoming a de-facto house. If the outbuilding is used in association with a commercial business, ablution facilities may be permitted.
- 7.4 Setbacks to lot boundaries shall be in accordance with the Shire of Beverley Town Planning Scheme No.2 and the Residential Design Codes, where applicable.
- 7.5 Under this policy "Sheds" are defined as outbuildings with a floor area greater than 15m². Outbuildings with a floor area of 15m² or less do not require Planning Approval.
- 7.6 Planning Approval is required for all outbuildings located within 75 metres of a road boundary on Farming zoned lots.
- 7.7 The construction of an outbuilding on vacant land within the Residential, Rural Residential, Rural Smallholding and Rural Townsite Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.
- ~~8. In the Farming zone Planning Approval is required, where the applicant does not own, or is in the process of constructing, a dwelling within the Shire of Beverley.~~
- ~~9. No Planning Approval is required for outbuildings on a Farming zoned lot above 10 hectares in area, provided the only variation to the provisions of this policy and the Shire's Town Planning Scheme, is the provision of ablution facilities in the proposed outbuilding and the applicant owns a dwelling within the Shire of Beverley.~~

Attachment 9.1

TABLE 1

Zone	Criteria				Design / Location
	Maximum Total area of all outbuildings on the lot (m ²)	Maximum individual area of proposed outbuilding (m ²)	Maximum Wall height (m)	Maximum Roof height (m)	
Residential R10 and above	75	75	3.0	4.0	Where the outbuilding: (a) <i>Is not closer to the primary street alignment than 50% of the required setback for the relevant density coding specified in Table 1 of the R-Codes;</i> (b) <i>Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and</i> (c) <i>Is not constructed prior to the commencement of construction of a residence.</i>
Residential below R10	100	75	3.0	4.0	
Rural Residential & Rural Townsite	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) <i>Is not constructed prior to the commencement of construction of a residence</i>
Farming below 1 hectare	100	75	3.0	4.0	Where: (a) <i>Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and</i> (b) <i>Is not constructed prior to the commencement of construction of a residence.</i>
Farming between 1 – 10 hectares	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) <i>Is not constructed prior to the commencement of construction of a residence</i>
Farming above 10 hectares	NA	1,000	8	9	Outbuildings within 75 metres of a road boundary are to be constructed of Colorbond, masonry or similar approved material (excludes zincalume)

9.2 Road Closure – Unconstructed Road Located West of Reserve 16584

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 11 June 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: BRO 16584
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map

SUMMARY

The proposed road closure is presented to Council for a decision to formally request the Minister of Lands to proceed with the road closure.

BACKGROUND

At its 22 March 2011 meeting Council resolved as follows:

*“That Council support the request of the Department of Environment and Conservation to transfer Reserve 16584 from the Department of Water to the Conservation Committee of WA **and to the closure and incorporation into Reserve 16584 of the road reserve along the western boundary**, subject to the Department of Environment and Conservation being responsible for all costs involved in the process, but do not support the closure of the road reserve on the eastern side of Reserve 16584 as this will deny access to Beverley A.A. Lot 160 and Lot 43.”*

Further to the above, and a letter received from the Department of Parks and Wildlife, dated 21 January 2014 (attached hereto), the proposed road closure on the western boundary was advertised for 35 days in compliance with Section 58 of the *Land Administration Act 1997* and is being presented to Council for final consideration.

COMMENT

The proposed road closure was advertised for 35 days and the Shire received the following responses. A summary of the responses and staff comment are detailed below. Copies of the responses can be made available should Councillors so wish.

Respondent	Property	Comments	Planner's Response
SJJF Davies	1907 Dale-Kokeby Road	No Objection.	Noted.
Water Corporation	-	No Objection.	Noted.

Since there were no objections to the proposal it will be recommended the road closure be proceeded with.

STATUTORY ENVIRONMENT

A request to the Minister to close a road must be made in compliance with section 58 of the *Land Administration Act 1997* and regulation 9 of the *Land Administration Regulations 1998*.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to accept the Officer's comment on the advertising and request the Minister close the section of unconstructed road, located west of Reserve 16584 as detailed in the attached plan.

COUNCIL RESOLUTION

M11/0614

Moved Cr Pepper

Seconded Cr Shaw

That Council resolve to accept the Officer's comment on the advertising and request the Minister close the section of unconstructed road, located west of Reserve 16584 as detailed in the attached plan.

CARRIED 9/0

Attachment 9.2



Government of **Western Australia**
Department of **Parks and Wildlife**
Parks and Visitor Services

Your ref: BRO 16584
Our ref: 2011/000045
Enquiries: Nicola Mincham
Phone: 9219 8777
Email: Nicola.Mincham@dpaw.wa.gov.au

Mr Steve Gollan
Chief Executive Officer
PO Box 20
BEVERLEY WA 6304



BRO 16584

Attention: Steve Gollan

PROPOSED TRANSFER OF CROWN RESERVE 16584 FROM THE DEPARTMENT OF WATER TO THE CONSERVATION COMMISSION OF WA.

I write regarding our correspondence of March 2011 and October 2011. This correspondence was in response to the Department of Parks and Wildlife's (DPaW) proposal to seek management of Reserve 16584 and an area of proposed closed road reserve. The areas proposed to be managed by DPaW are displayed on the map at Attachment 1.

DPaW thanks the Shire of Beverley for your support (Attachment 2) and apologies for not providing your Shire with an update sooner. In December 2013 the Department of Mines and Petroleum advised that they supported the creation of an unclassified Nature Reserve over Reserve 16584 and the proposed closed road reserve (Attachment 3).

To facilitate the transfer DPaW wrote to the Department of Lands, but in a recent email (Attachment 4) they have advised that they are unable to finalise the proposal until the portion of road reserve proposed for addition has been closed. DPaW has been advised that the Shire of Beverley is required to undertake certain steps before the road is closed.

Could the Shire of Beverley please confirm that you still support the closure of the unnamed road reserve on the western edge of Reserve 16584? If so could the Shire please take the necessary steps to have this portion of road closed? Once the road is closed the Department of Lands will be able to finalise the creation of an unclassified nature reserve.

If you require further information please contact Land Administration Officer Nicola Mincham on 9219 8777.

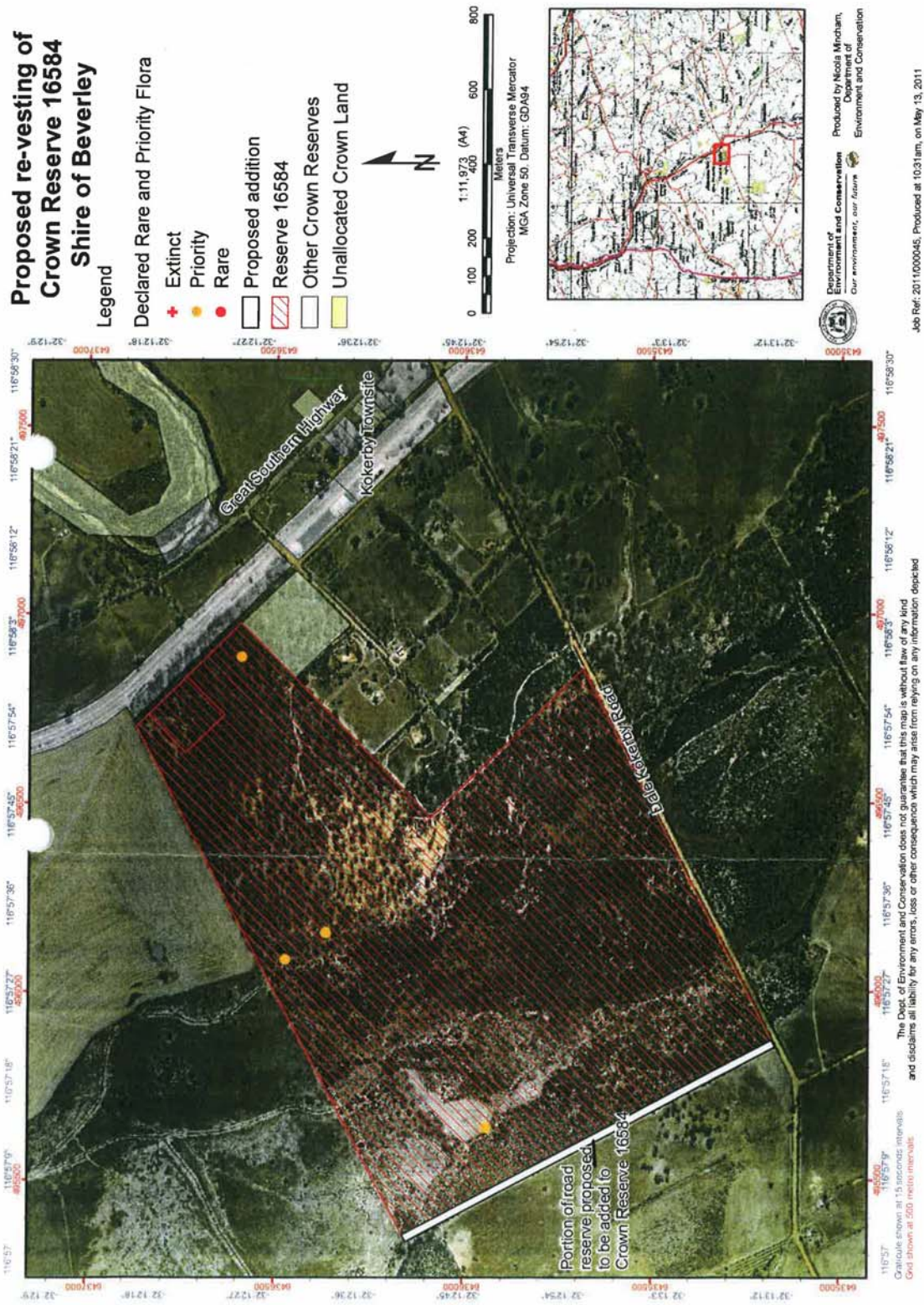
Yours sincerely

Nicola Mincham
Land Administration Officer
14 January 2014

Planning and Estate Branch
Locked Bag 104, Bentley Delivery Centre, Western Australia 6983
Phone: (08) 9219 8777 Fax (08) 9334 0221 Email: Nicola.Mincham@dpaw.wa.gov.au
www.dpaw.wa.gov.au

ENCLOSURE

Attachment 9.2



Attachment 9.2



2011/000045 - 1 eA 622098
CIS
SHIRE OF BEVERLEY
BEVERLEY, WESTERN AUSTRALIA 6304

Our Reference BRO 16584
Your Reference 2011/000045-1

24 March 2011

Nicola Mincham
Department of Environment and Conservatoin
Locked Bag 104
Bentley Delivery Centre WA 6983



Dear Nicola

Proposed Transfer of Crown Reserve 16584

I refer to your correspondence of the 3rd February 2011 and advise that my Council, at its meeting of the 22nd March 2011 resolved:

"That Council support the request of the Department of Environment and Conservation to transfer Reserve 16584 from the Department of Water to the Conservation Committee of Western Australia and to the closure and incorporation into the Reserve 16584 the road reserve along the western boundary of the Reserve, subject to the Department of Environment and Conservation being responsible for all costs involved in the process, but do not support the closure of the portion of road reserve along the eastern boundary of the Reserve as this will deny access to Beverley A.A. Lots 160 and 43".

Yours sincerely

A handwritten signature in black ink, appearing to be 'K. Byers'.

Keith Byers
CHIEF EXECUTIVE OFFICER

9.3 Development Application – Proposed Relocated Second Hand Dwelling

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 11 June 2014
APPLICANT: Adine Holdings Pty Ltd
FILE REFERENCE: KOK 51478
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site plan, House Floor & Elevation Plans, Photo's, Building Surveyor's Report

SUMMARY

It is proposed to relocate a secondhand building (dwelling) to Lot 894 Kokendin Road. It will be recommended the application be approved.

BACKGROUND

The applicant is proposing to relocate a second hand building to Lot 894 Kokendin Road. The subject site is zoned 'Farming' and is vacant.

COMMENT

(Kindly consider this section by referring to the attached documentation).

Under Clause 4.13 of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2) the use of second hand cladding or the relocation of a second hand building shall only be permitted at the discretion of Council. Council must consider if the building is in a satisfactory condition and will not detrimentally affect the amenity of the area. To ensure compliance with any conditions of approval Council may require a bond. Implementation of the provisions of TPS 2 is guided by Council policy.

Planning for second hand dwellings is guided by Council's Relocated Second Hand Buildings Policy. The objective of the policy is to ensure that the relocation of second hand buildings is undertaken to an approved standard which pays regard to local amenity and aesthetics.

To address any possible amenity and aesthetic concerns should Council approve the application, it will be recommended the dwelling is finished to an acceptable standard, as a condition of approval. To ensure the dwelling is finished within an acceptable timeframe it will be recommended a bond, in compliance with TPS 2 and Council's policy, is also imposed as a condition of approval.

Council's Relocated Second Hand Buildings Policy requires an inspection by the Shire's Building Surveyor of the dwelling prior to relocation into the Shire. The purpose of this requirement is to ensure the dwelling is suitable for relocation. To this effect the Council's Building Surveyor submitted a favourable report for the proposed relocation (attached hereto).

The recommended conditions of approval are consistent with TPS 2 and Council policy and are anticipated to address any matters of concern. Therefore it will be recommended the application is approved.

CONSULTATION

As a result of the proposed site-specific location of the dwelling on the lot, in relation to neighbouring land uses, it was not considered necessary to consult with neighbouring property owners.

STATUTORY ENVIRONMENT

The proposal complies with the requirements of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

The application complies with Council's Policy on Relocated Second Hand Buildings.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for a Relocated Second Hand Building (Dwelling) at Lot 894 Kokendin Road, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
3. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including painting, clearing the site of debris, and connecting plumbing and drainage, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.
4. Prior to relocation of the second hand building, all asbestos material, if present, shall be removed.
5. All works are to be completed within 12 months from the relocation of the building.

6. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard in an approved colour which is in harmony with the amenity of the area, to the satisfaction of the Shire.
7. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to advice note 3).

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to condition 7, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
4. With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.

COUNCIL RESOLUTION

M12/0614

Moved Cr Buckland

Seconded Cr Murray

That Council grant Planning Approval for a Relocated Second Hand Building (Dwelling) at Lot 894 Kokendin Road, Beverley, subject to the following conditions and advice notes:

Conditions:

- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 3. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including painting, clearing the site of debris, and connecting plumbing and drainage, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.**
- 4. Prior to relocation of the second hand building, all asbestos material, if present, shall be removed.**
- 5. All works are to be completed within 12 months from the relocation of the building.**
- 6. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard in an approved colour which is in harmony with the amenity of the area, to the satisfaction of the Shire.**
- 7. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to advice note 3).**

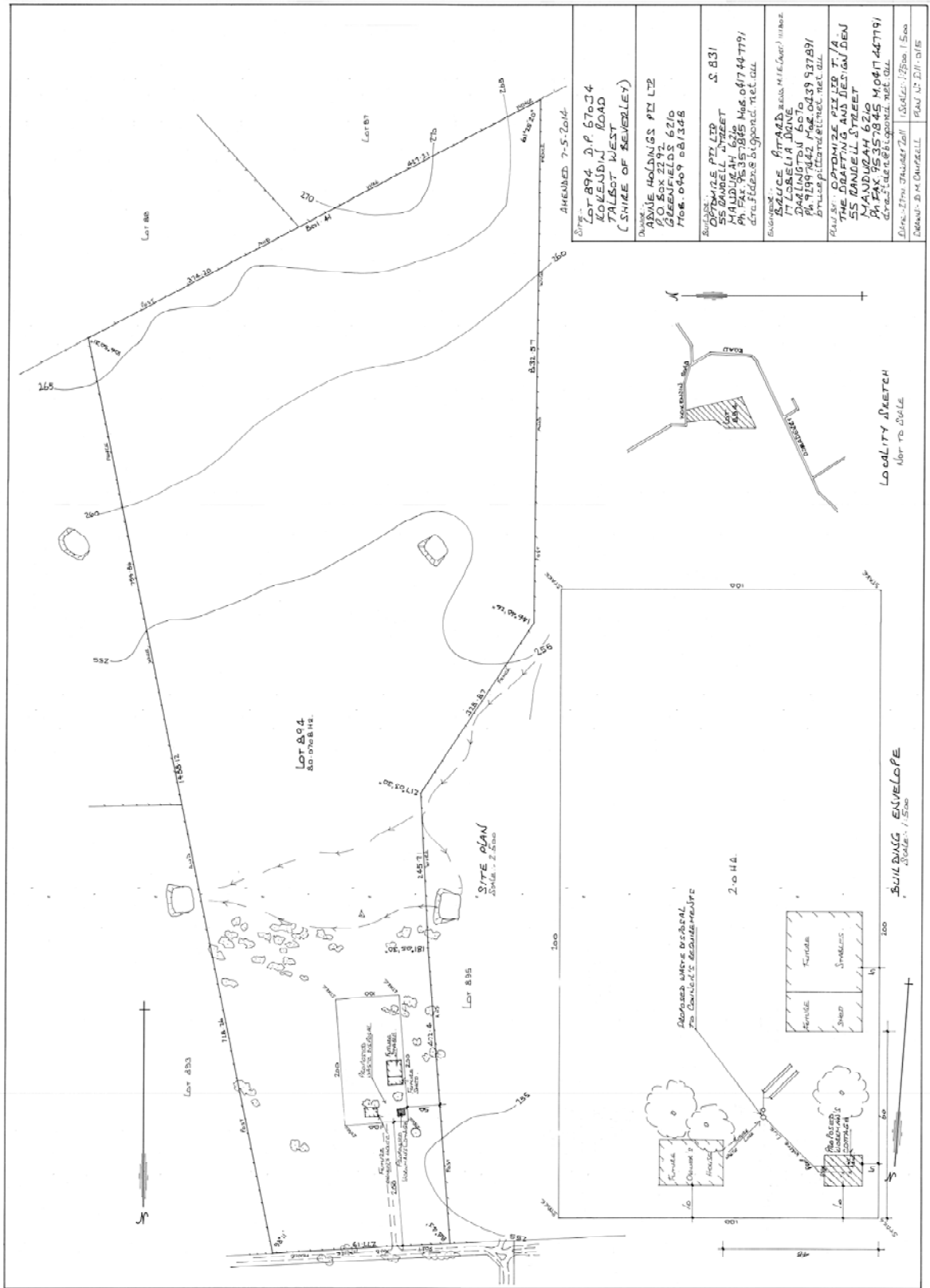
Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

- 3. With regard to condition 7, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**
- 4. With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.**

CARRIED 9/0

Attachment 9.3



<p>Site: LOT 894 D.P. 67034 KOLLENDIN ROAD TALBOT WEST (SHIRE OF SEVERLEY)</p>	<p>Owner: ADAMIE HOLDINGS PT LTD C/O BOX 2742 GARDNER RD 6216 7606 0409 081848</p>	<p>Builder: OPTIMIZE PT LTD 250 MITCHELL STREET MANDURAH WA PH FAX 95357885 Mob. 047447791 dina.fidians@optimize.net.au</p>	<p>Engineer: SAUCE ATTRAZ REG. NO. M.E./A/P/7 11111112 17 LOBELIA DRIVE MANTON WA 6070 PH FAX 95357885 Mob. 047447791 dina.fidians@optimize.net.au</p>	<p>Planner: OPTIMIZE REALTY F/A THE DRAFFING AND DESIGN DEN 55 RANDELL STREET MANDURAH 6240 PH FAX 95357845 Mob. 047447791 dina.fidians@optimize.net.au</p>
<p>Drawn: T. M. Durrill 1: Scale: 1:500</p>		<p>Drawn: D. M. Durrill PAU 1: Scale: 1:500</p>		

Attachment 9.3



Attachment 9.3

Application for Inspection and Report

To: Building Surveyor
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Applicant's Full Name:

TED O'CONNOR

Address **1533 HOPELAND ROAD NORTH DANDELUP**

Phone No: **0409 081 348** (Work)

_____ (Home)

Date: **19 MAY 2014**

Dear Sir

Please arrange an inspection and report on the feasibility of transporting the subject building from and to the locations hereunder. I enclose the prescribed fee as per scale below, 2 photographs of the building, a sketch plan of the rooms and sizes and a scale plan showing its proposed location are submitted overleaf.

Scale of fees for inspection of second-hand dwellings/buildings:

1. \$70 for inspection within the Shire;
2. \$150 plus travelling costs at Award rates for inspections outside the Shire area.

Note: the above fees which are applicable at the 30 June 1999 are subject to annual review based on the CPI and or the Provisions of the Building Regulations 1989. In addition to the above fees a refundable bond of \$5000.00 has to be lodged with the local authority in conformity with Town Planning Policy No 9 prior to the issue of any Building Licence by the Shire.

PRESENT LOCATION OF BUILDING

Availability of Key: _____

Lot: **894** House No: _____ Suburb **1533 HOPELAND ROAD NORTH DANDELUP**
_____ Postcode **6207**

Owner's Name: **TED O CONNOR** Phone No: _____

Owner's Address: _____ **1533 HOPELAND ROAD NORTH DANDELUP** _____

Builder/Transporter's Name: _____

Address: _____ Phone No: _____

Attachment 9.3

PROPOSED LOCATION OF BUILDING

Lot: **894** House No: _____ Street: **KOKEDIN ROAD TALBOT WEST**

Zoning: Rural/Special Rural/Residential Area of Lot: __

DOCUMENTATION REQUIRED WITH THIS APPLICATION

1. Two recent photographs of the building.
2. A sketch plan of the building indicating room sizes and proposed joint locations.
3. A site plan of the proposed location showing the shape of the lot, street frontage, north point and position of the proposed building in relation to the boundaries of the lot, other buildings on the site and the building envelope on special rural sites.

New building to be used as: **RESIDENTIAL DWELLING** after re-establishment.

Signature of Applicant: _____

FOR OFFICE USE ONLY
INSPECTION REPORT

Date: **30 APRIL 2014** Estimated Age (Years): **> 10 YEARS**

Cladding - Walls

Type: **COLORBOND METAL CLAD WALLS**

Condition: **REASONABLE CONDITION**

Rectification Required: **OWNER HAS ADVISED THAT CLADDING MAY BE REPLACED WHERE NEEDED**

Roof

Type: **METAL CLAD (FLAT PITCH)**

Condition: **NO COMMENTS. BUT APPEARS TO BE IN SOUND CONDITION WITH NO EVIDENCE OF LEAKS**

Rectification Required : **NIL**

Attachment 9.3

Structure – Sub-Floor

Type: PARTICLE BOARD TIMBER SHEET FLOORING ON STEEL BEARERS.

Condition: OK

Rectification Required : NIL

Walls

Type: INTERNAL STEEL STUD FRAMES (MINIMAL PARTITIONING).
CURRENTLY NO CLADDING TO INTERNAL PERIMETER WALLS. INSULATION
BATTS VISIBLE IN BETWEEN METAL STUDS IN PLACE.

Condition: WORK IS PROPOSED TO BE CARRIED OUT TO INTERNAL WALLS.

Rectification Required : NIL

Roof

Type: CEILING LINING SATISFACTORY

Condition: OK

Rectification Required : AS REQUIRED AND SUBJECT TO ALTERATIONS

Interior and Services (Any Relevant Comment)

**ALL INTERIOR FINISHINGS WILL BE IMPROVED AND MODIFIED AS PART OF
THE REFURBISHMENT BUILDING WORK PROPOSED.**

Appearance

Poor
Fair
Good
Very good
Excellent

Attachment 9.3

General Remarks

THE STRUCTURES ARE TYPICAL TRANSPORTABLE BUILDINGS BY CAVALIER FABRICTAORS. THE OWNER IS PROPOSING TO TRANSPORT THE TWO SEPERATE STRUCTURES TO THE SITE AND LINK THEM IN THE MIDDLE WITH NEW CONSTRUCTION.

WINDOWS TO THE WEST SIDE MAY NEED TO BE REMOVED AS WELL AS FURTHER CONSTRUCTION AROUND THE BASE OF THE BUILDING TO COMPLY WITH THE ENERGY EFFICIENCY REQUIREMENTS.

THE OWNER IS COMMITTED TO RECLADDING AND MAKING GOOD ANY DISCREPANCIES IN THE CURRENT FORM OF THE BUILDING TO MAKE GOOD AND PRESENT A QUALITY HOME.

Recommendation

That the building **BE**/NOT BE approved for relocation to the nominated site subject to the following specific conditions to be imposed on the Building Licence:

I RECOMMEND THE BUILDINGS (2 X JOINED TOGETHER) BE PERMITTED TO BE RELOCATED TO THE SITE IN BEVERLEY AS THE QUALITY AND STANDARD OF CONSTRUCTION IS SUITABLE.

ANY ALTERATIONS AND ADDITIONS CARRIED OUT WILL BE SUBJECT TO A BUILDING PERMIT AND REQUIRED TO MEET ALL BUILDING CODES AND STANDARDS.

Signature of Inspecting Officer: _____

9.4 Development Application – Outbuilding Extension 101 Forrest Street

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 11 June 2014
APPLICANT: Great Southern Steel
FILE REFERENCE: FOR 36
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site & Elevation Plan

SUMMARY

An application has been received to extend an Outbuilding for storage at 101 (Lot 25) Forrest Street, Beverley. It will be recommended the application be approved.

BACKGROUND

In terms of the Shire's Outbuilding Policy, the maximum individual area of any Outbuilding in the *Residential R10 Zone* shall be 75m². The extension to the outbuilding is proposed to add an additional 53m² to the existing outbuilding and will bring the total area to 133m².

The subject site is located at no. 101 (Lot 25) Forrest Street, Beverley, is 1,454m² in extent and zoned Residential 10/25. It contains an existing dwelling and garage/outbuilding.

COMMENT

When considering the proposed increased size of the development proposal beyond the parameters as set by the Outbuilding Policy, Shire Staff is of the opinion that the following aspects of the development should be taken into consideration:

- a) The specific siting of the Outbuilding on the property;
- b) The general character of the immediate area;
- c) The use of landscaping features to screen the development;
- d) The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative impact on the amenity of the surrounding area. The existing landscaping (specifically the hedges facing Forrest Street), and the location of the dwelling unit will effectively screen the development so as to mitigate any negative impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for an extension to the Outbuilding at 101 (Lot 25) Forrest Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area. Zinalume shall not be used for cladding.
4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

COUNCIL RESOLUTION

M13/0614

Moved Cr Davis

Seconded Cr Shaw

That Council resolve to grant planning approval for an extension to the Outbuilding at 101 (Lot 25) Forrest Street, Beverley, subject to the following conditions and advice notes:

Conditions:

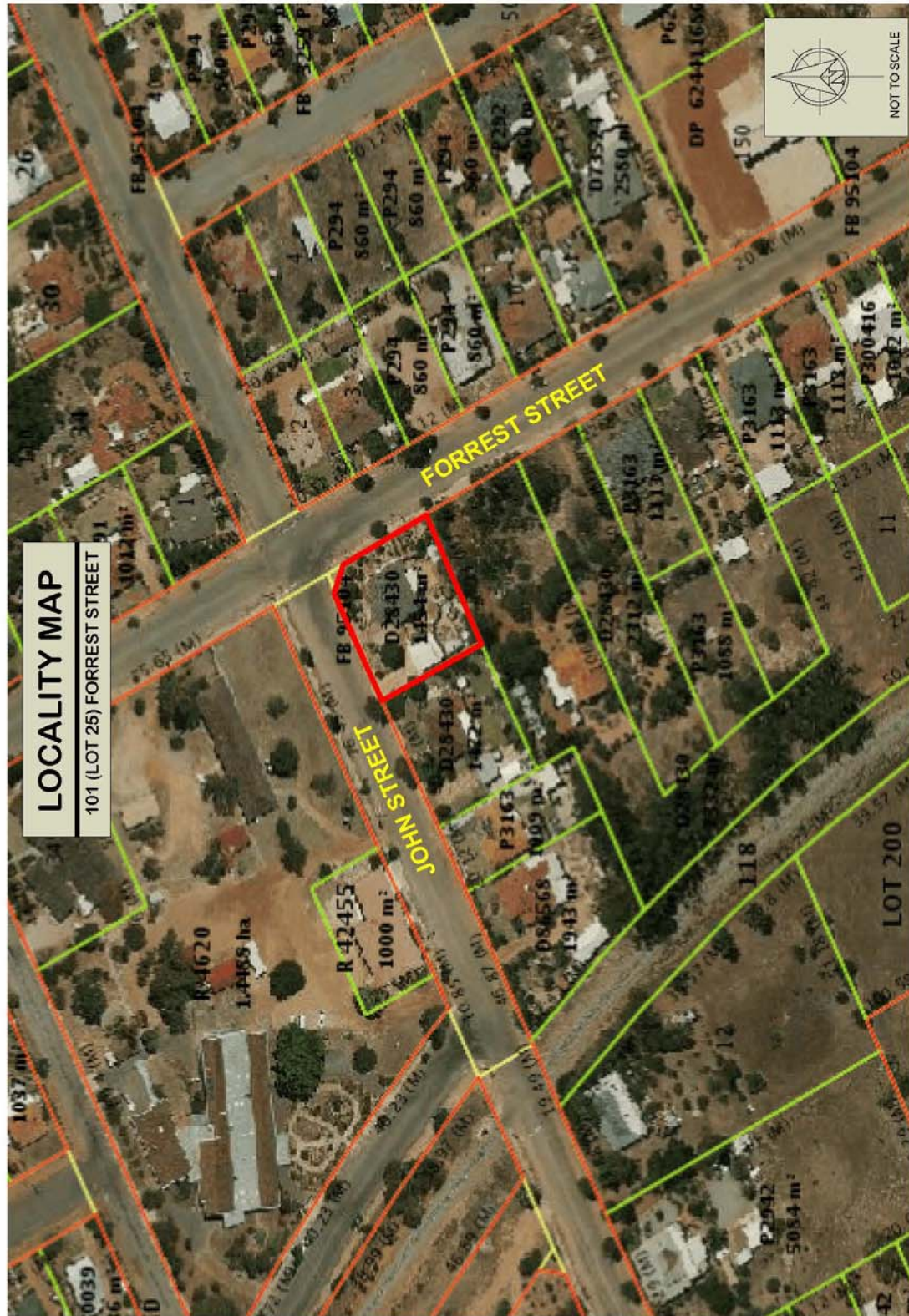
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area. Zinalume shall not be used for cladding.**
- 4. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

Advice Notes:

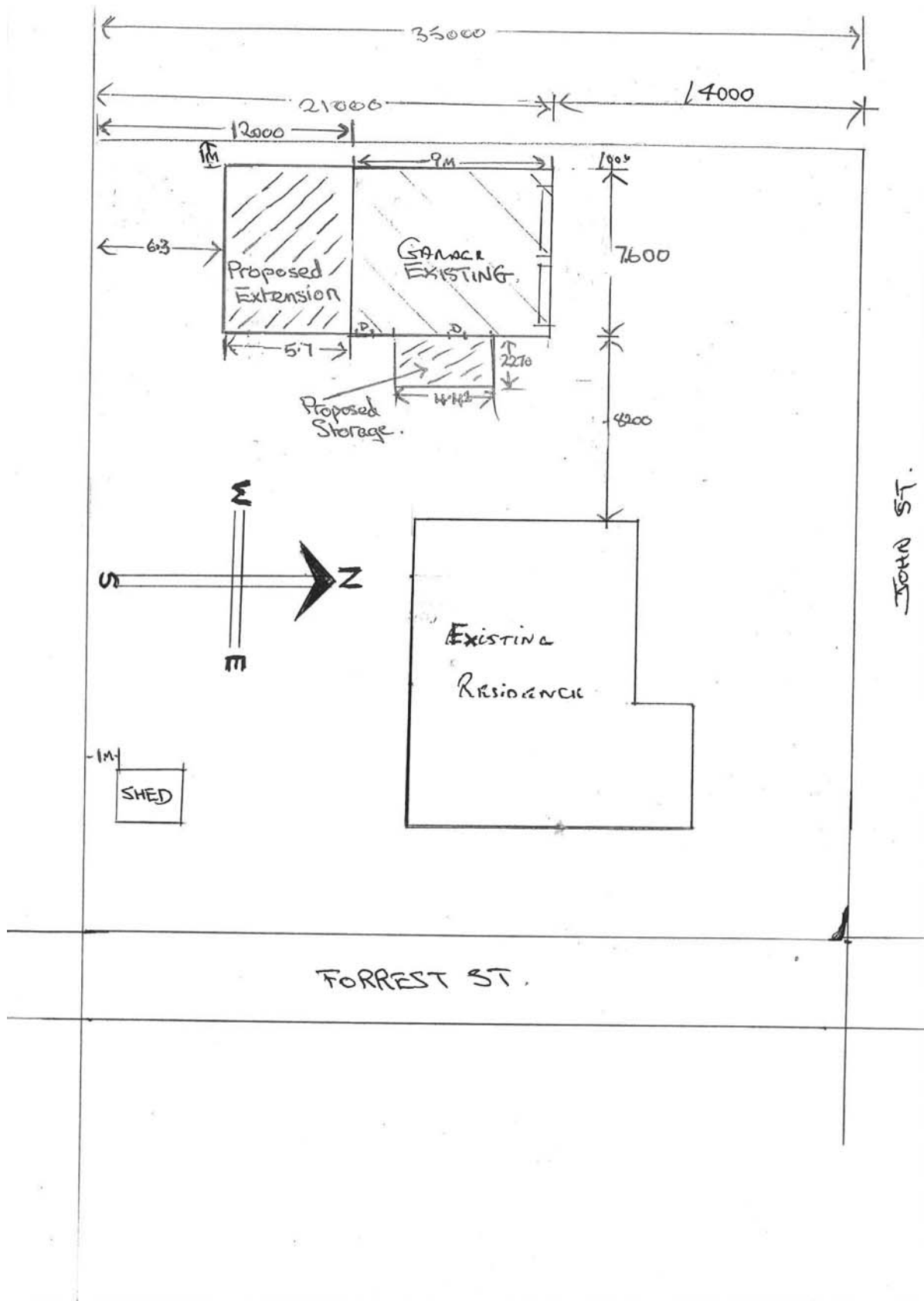
- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

CARRIED 9/0

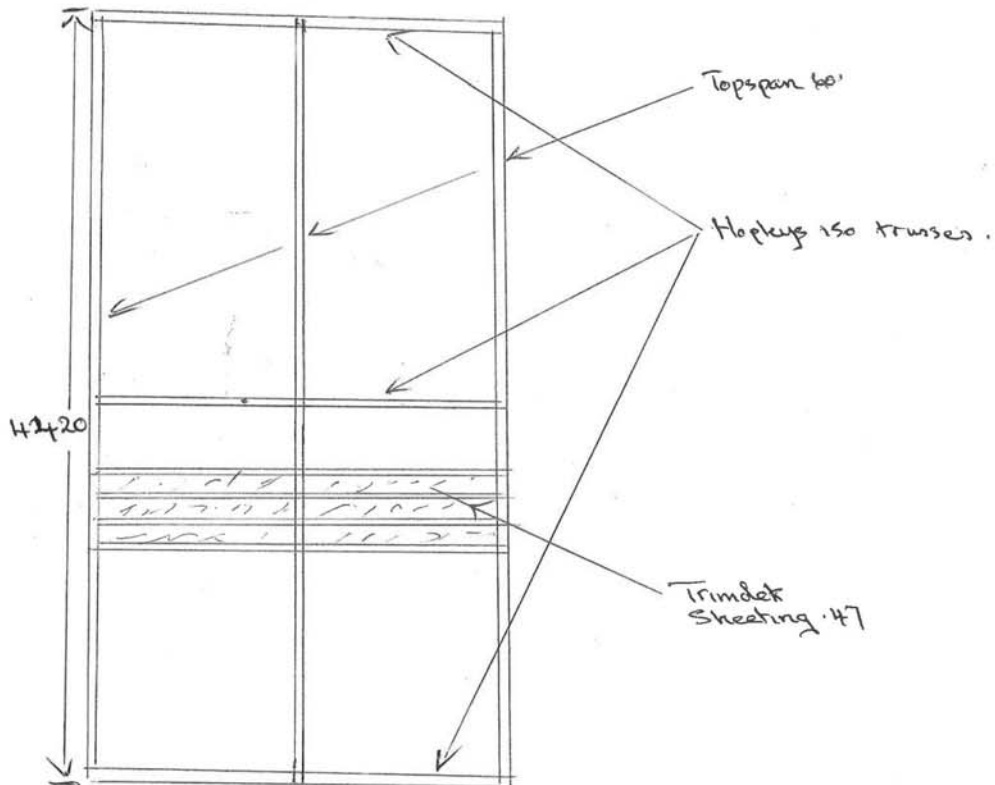
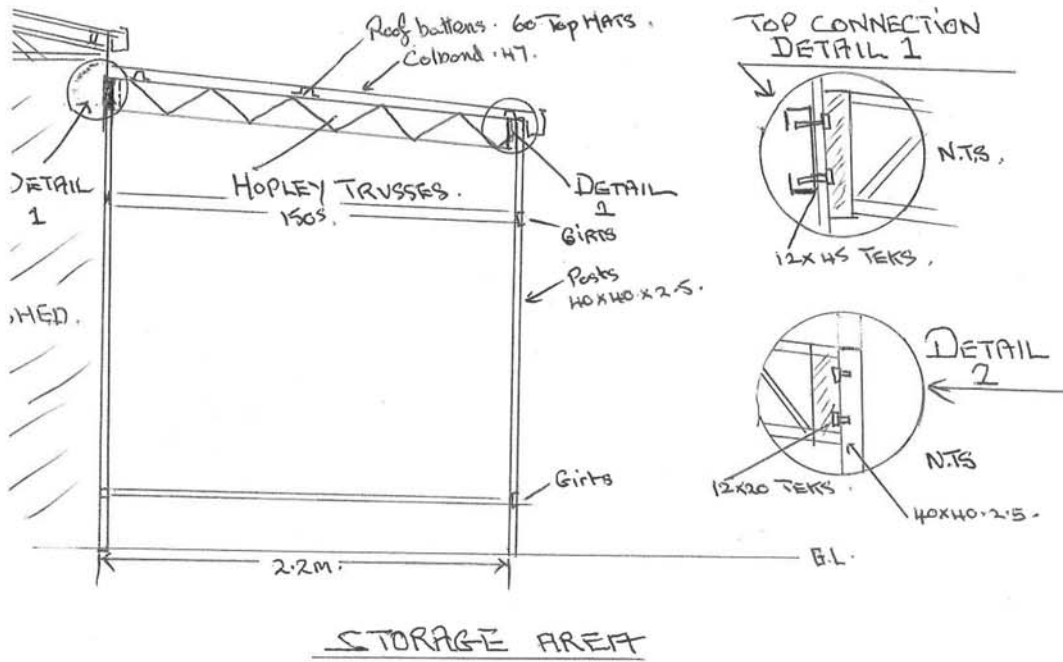
Attachment 9.4



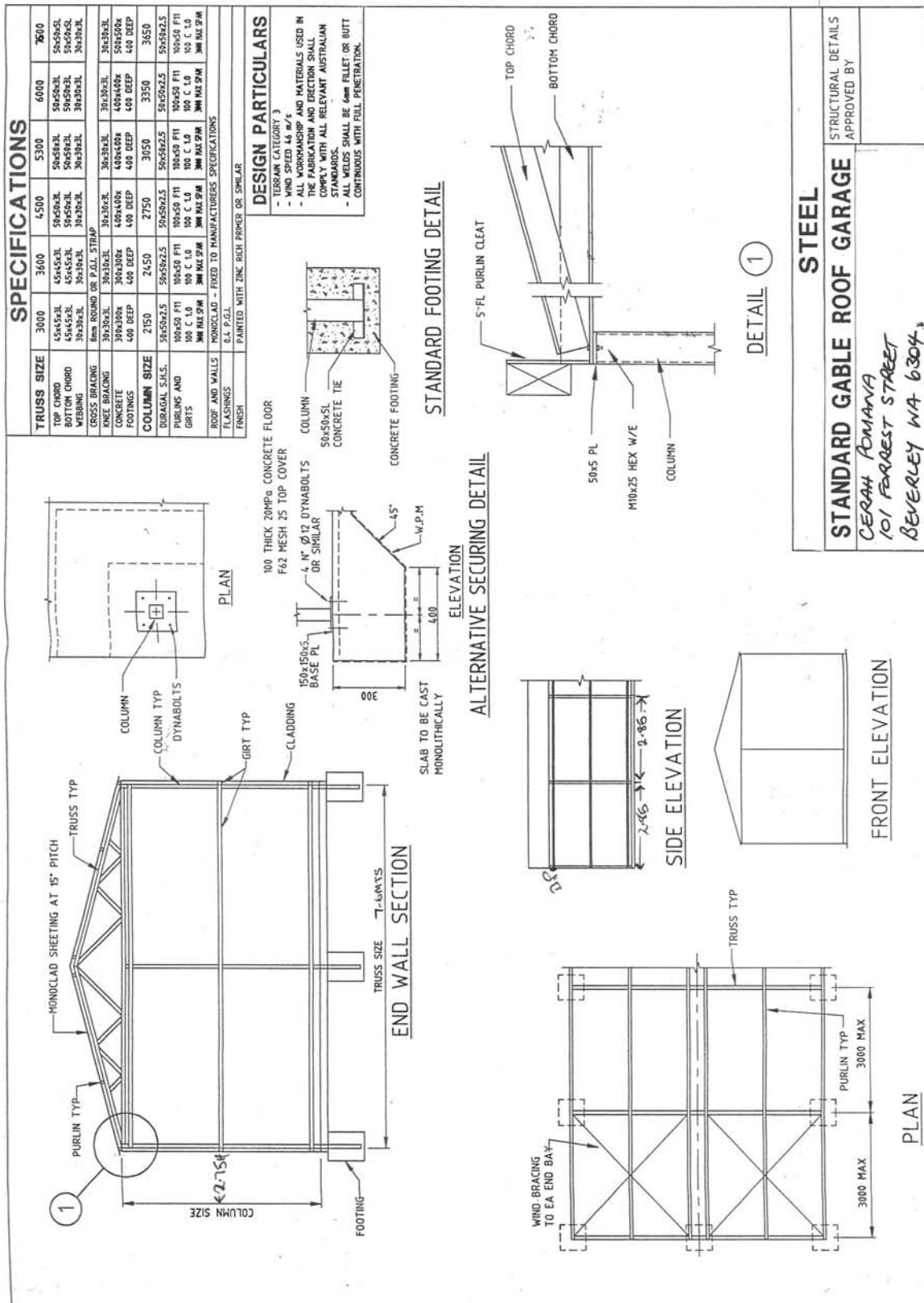
Attachment 9.4



Attachment 9.4



Attachment 9.4



STEEL

STANDARD GABLE ROOF GARAGE

CERAH POMANA
101 FARRETT STREET
BEVERLEY WA 6304.

STRUCTURAL DETAILS
APPROVED BY

9.5 Development Application – Rural Pursuit 35 Hamersley Street

SUBMISSION TO: Ordinary Council 24 June 2014
REPORT DATE: 17 June 2014
APPLICANT: JR & JA Farrell
FILE REFERENCE: HAM 1508
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Application Letter, Plans & Locality Map

SUMMARY

An application has been received to conduct a *'Rural Pursuit'* at 35 (Lot 211) Hamersley Street, Beverley. It will be recommended the application be approved.

BACKGROUND

The subject site is located at 35 Hamersley Street, Beverley, is 3,241 m² in extent, zoned *'Residential R5'*, and is vacant.

COMMENT

The recently Gazetted Shire of Beverley Town Planning Scheme Amendment No 21 reads as follows:

'4.16 Rural Pursuit:

4.16.1 Notwithstanding anything contained in the Zoning Table, the Council may grant consent for a Rural Pursuit use within areas coded R2, R2,5 and R5 of the Residential Zone.'

A *'Rural Pursuit'* is defined as follows in the Shire of Beverley Town Planning Scheme No. 2 (TPS 2):

'Rural Pursuit: *means any premises used for -*

- a) the rearing or agistment of animals;*
- b) the stabling, agistment or training of horses;*
- c) the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or*
- d) the sale of produce grown solely on the lot, but does not include agriculture – extensive or agriculture – intensive.'*

The applicants submitted that they are desirous to cultivate vegetables and fruit trees on the property for private consumption – a land use regarded as fitting the definition of a *'Rural Pursuit'*. They require a shed as part of the above proposal in order to securely store equipment used as part of the venture.

The Shire's Outbuilding Policy requires an applicant who proposes to have only a Shed on a vacant property (within this Zone), to have commenced with the building of a residence on the same lot, or have a residence within the Shire of Beverley.

As a result of the applicant not proposing to build a house, as yet, on the lot, or owning one within the Shire, a deviation from the Outbuilding Policy in this regard will be required. Apart from the above, the proposed outbuilding complies in all other respects with the Outbuilding Policy of Council and TPS 2.

I am of the opinion that the deviation from the Outbuilding Policy to permit only a shed on the lot will not be detrimental to the amenity of the locality, as a result of amongst others, the site specific location of the proposed shed, the size of the subject lot, and the limited size of the proposed outbuilding. The proposed *Rural Pursuit* land use is also supported as it is not anticipated to have a negative effect on the amenity of the locality.

As a result of the shed being proposed as part of a '*Rural Pursuit*' land use, it is not anticipated that an undesirable precedent will be created in permitting the shed on the vacant block. I have been informed by the applicant that they do indeed intend to apply for the construction of a dwelling on the property in due course.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

A deviation from Council's Outbuilding Policy is required.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Rural Pursuit and an associated Outbuilding at 35 (Lot 211) Hamersley Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. The outbuilding shall not be used for commercial or industrial purposes or human habitation or any other purpose unrelated to this approval.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

COUNCIL RESOLUTION

M14/0614

Moved Cr Gogol

Seconded Cr Davis

That Council resolve to grant planning approval for a Rural Pursuit and an associated Outbuilding at 35 (Lot 211) Hamersley Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not **SUBSTANTIALLY COMMENCED** within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. The outbuilding shall not be used for commercial or industrial purposes or human habitation or any other purpose unrelated to this approval.

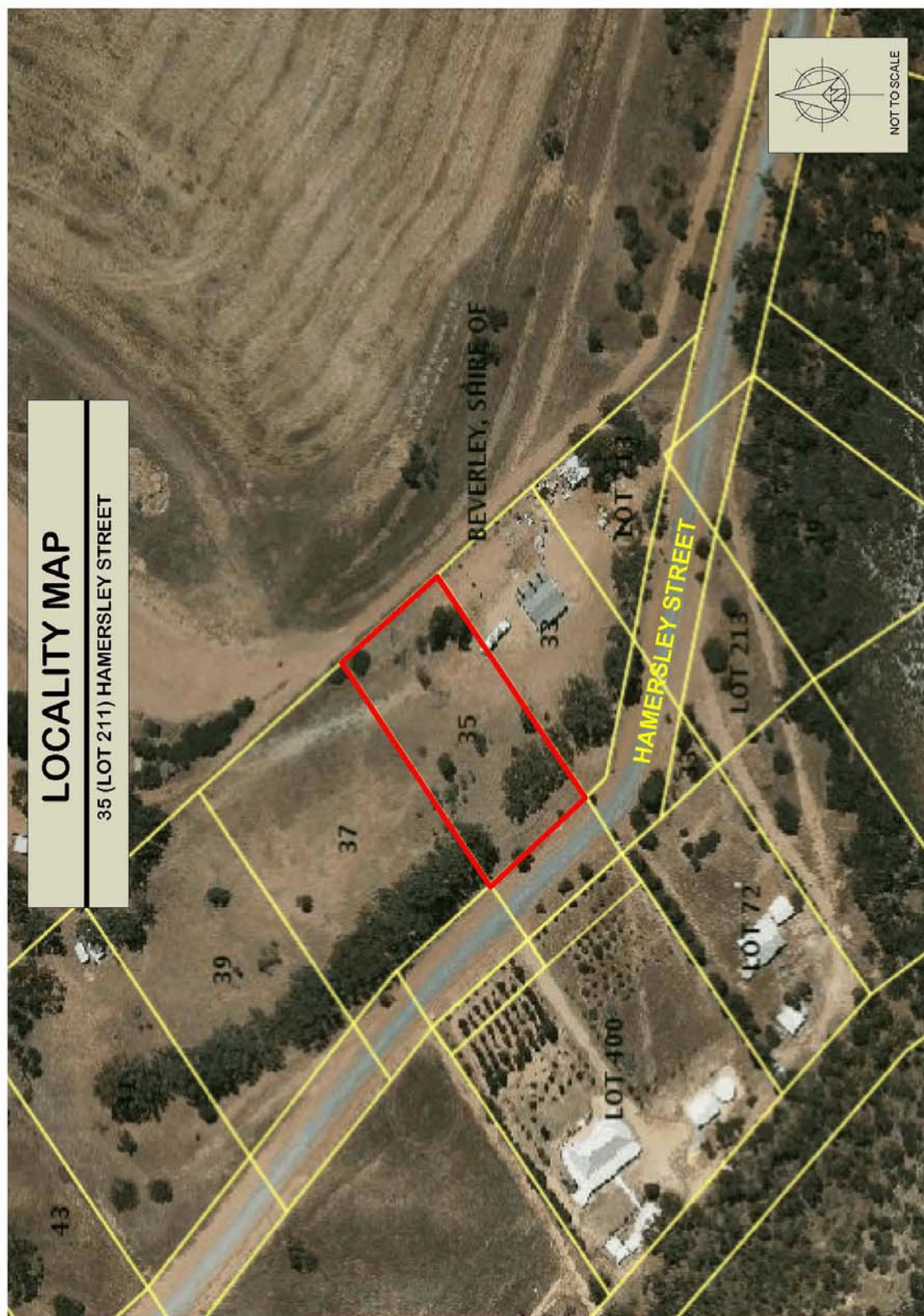
Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

CARRIED 9/0

2:54pm – Shire Planner Stefan de Beer, left the meeting and did not return.

Attachment 9.5



Attachment 9.5

J R & J B FARRELL

APPLICATION FOR OUTBUILDING UNDER RURAL PURSUITS AMENDMENT

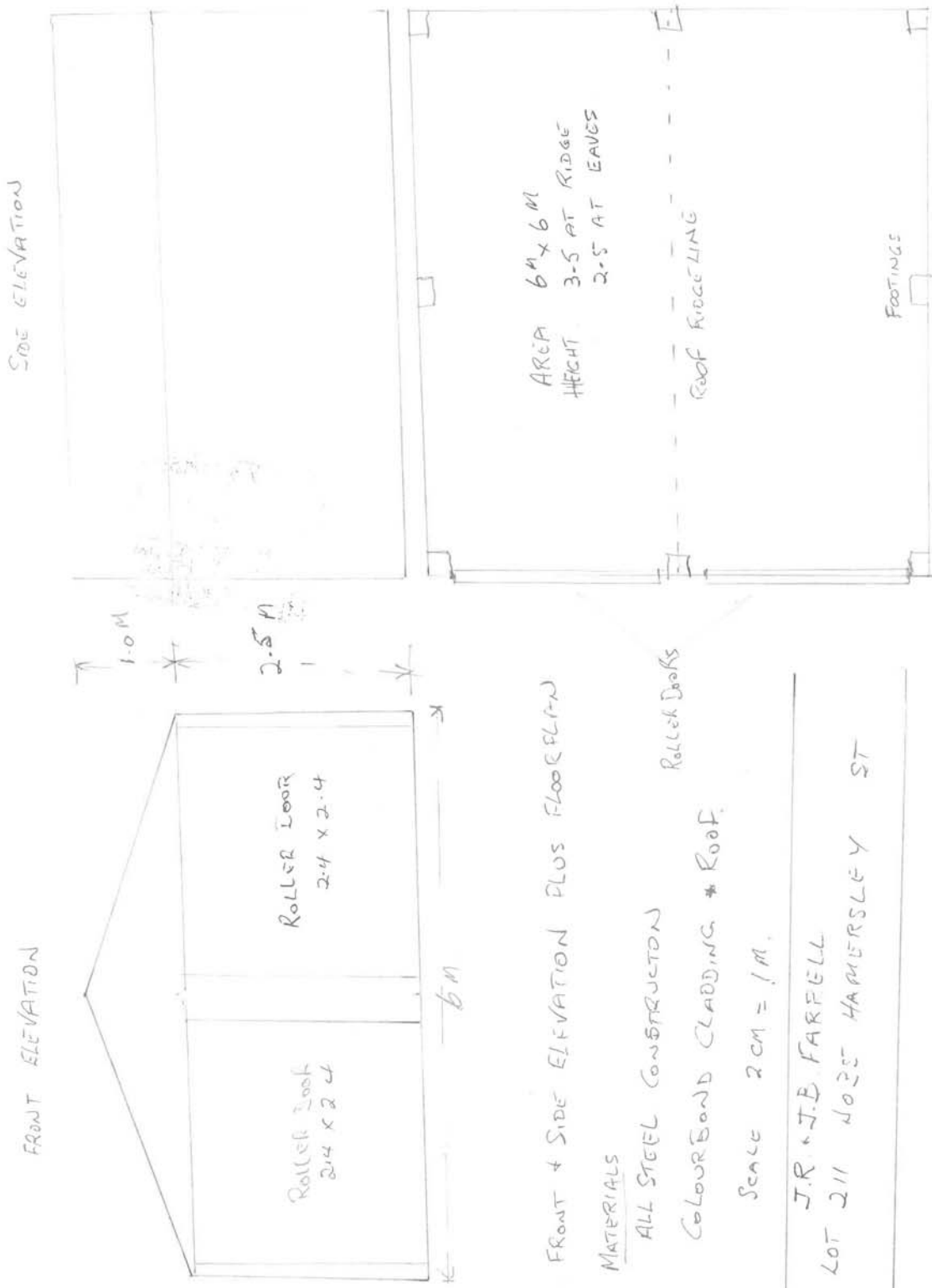
LOT 211 (No.35) HAMERSLEY STREET

The proposed use for the land will be for the cultivating of vegetables and fruit trees for private consumption.

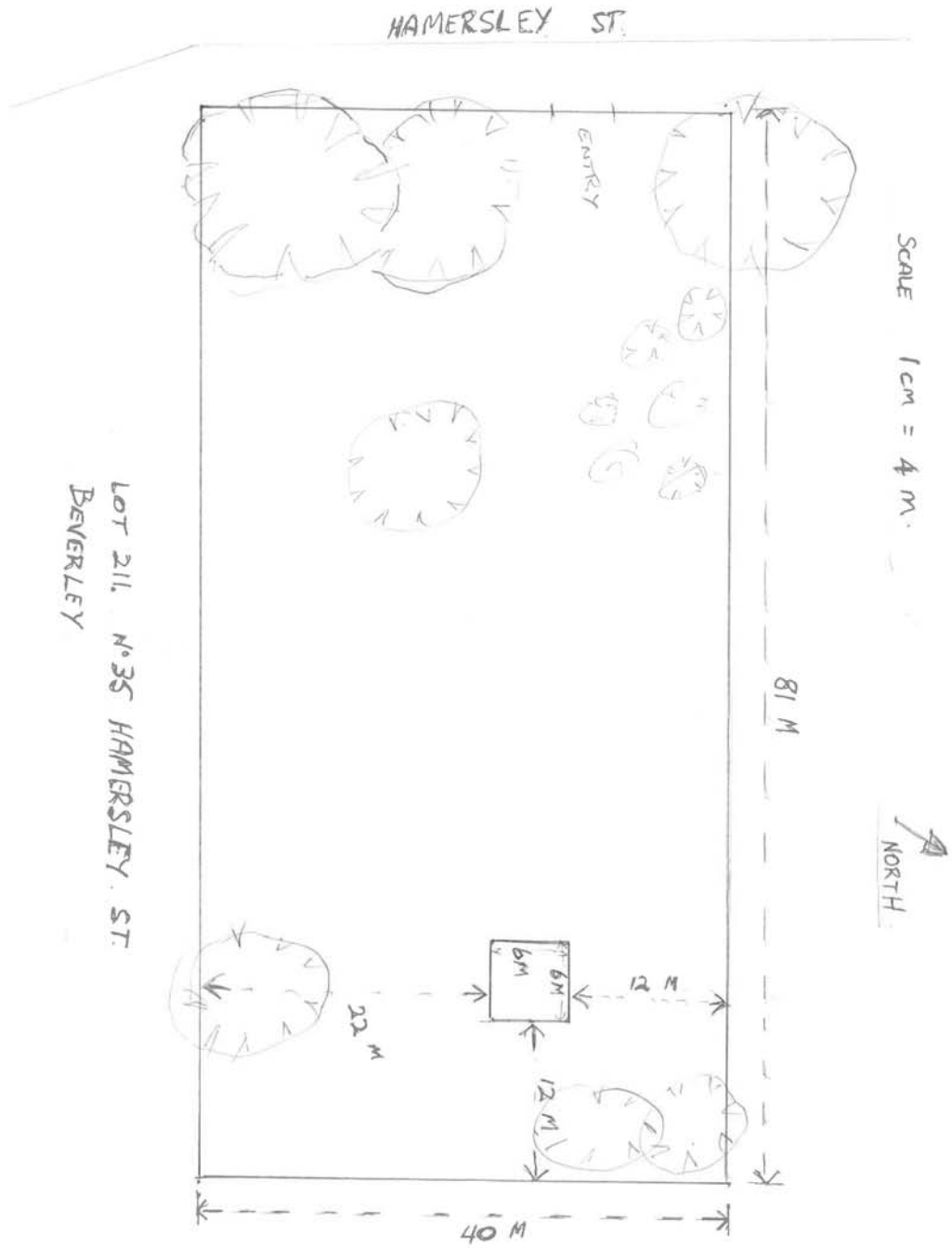
The outbuilding, in the form of a secure lock up shed, will be required for the storage of materials and equipment plus a work area for the propagation of plants.

It is estimated a minimum size of 6m x 6m will be necessary for this purpose.

Attachment 9.5



Attachment 9.5



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 18 June 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2014 Financial Report

SUMMARY

Council to consider accepting the financial report for the period ending 31 May 2014.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the August 2013 Ordinary Meeting, item 11.5

COMMENT

The monthly financial report for the period ending 31 May 2014 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2014 be accepted and material variances be noted.

COUNCIL RESOLUTION

M15/0614

Moved Cr Buckland

Seconded Cr Gogol

That the monthly financial report for the month of May 2014 be accepted and material variances be noted.

CARRIED 9/0

MOTION

M16/0614

Moved Cr Alexander

Seconded Cr Gogol

That Council instruct Staff to investigate investing funds in the York Branch of the Bendigo Bank.

CARRIED 9/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 MAY 2014**

	2013/14 ANNUAL BUDGET	2013/14 MAY BUDGET MONTH	2013/14 MAY ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- MAY BUDGET YTD	2013/14 JULY- MAY ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,085,269	147,471	113,788	(33,683)	2,926,261	3,091,042	164,780	General Purpose \$75,870 and Road Grants \$40,927 received earlier than anticipated, Legal fee recoup \$14,391 greater than anticipated, Rate enquiry income \$7,000 and interest received on investments \$24,581 greater than anticipated.
Governance	88,200	11,466	3,410	(8,056)	82,908	8,744	(74,164)	Grant funding (\$80,000) for CCTV will not be received.
Law, Order Public Safety	448,142	332,042	220	(331,822)	447,758	147,297	(300,461)	CESM Reimbursements \$12,714 and Cat Registrations \$3,585 greater than anticipated YTD. Fire Tender Grant (\$318,470) not expected to be received.
Health	0	0	0	0	0	100	100	
Education and Welfare	4,500	260	0	(260)	4,380	2,516	(1,864)	
Housing	86,316	11,221	4,601	(6,620)	81,137	63,901	(17,236)	Staff Housing reimbursements (\$3,041), Hunt Rd Village Rent (\$8,127), Wright St Rent (\$4,476) and ILU Management Fees (\$1,613) less than anticipated YTD.
Community Amenities	176,607	22,959	3,745	(19,214)	166,011	174,444	8,433	
Recreation and Culture	1,388,010	10,835	1,513	(9,322)	1,383,932	542,701	(841,231)	CLGF Grnt(\$785,640), RDAF Grnt (\$80,317) not expected to be received.
Transport	736,332	186,271	171,077	(15,194)	733,257	727,172	(6,085)	
Economic Services	79,000	10,270	7,017	(3,253)	74,260	68,221	(6,039)	
Other Property and Services	67,700	8,801	8,900	99	63,638	86,277	22,639	Workers Compensation reimbursements \$17,725 received greater than anticipated.
	6,160,076	741,596	314,271	(427,325)	5,963,542	4,912,414	(1,051,128)	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(40,853)	(1,245)	(1,926)	(681)	(17,325)	(42,539)	(25,214)	Debt collection \$10,161 valuation expenses \$10,133 incurred earlier anticipated.
Governance	(208,616)	0	(11,452)	(11,452)	(208,616)	(208,824)	(208)	
Law, Order, Public Safety	(180,569)	(14,446)	(13,130)	1,316	(166,123)	(160,581)	5,542	
Health	(86,605)	(6,928)	(7,252)	(324)	(79,677)	(68,025)	11,652	Child Health Clinic \$9,136 and Medical Practice Maintenance \$6,506 less than anticipated YTD. Doctors Residence Mtce (\$4,498) greater than anticipated.
Education and Welfare	(52,246)	(4,180)	(1,711)	2,469	(48,067)	(20,273)	27,794	Youth Service no longer provided \$17,951 and CRC Building Mtce \$9,832 less than anticipated YTD.
Housing	(223,557)	(17,885)	(19,176)	(1,291)	(205,672)	(195,634)	10,039	Expenditure less than anticipated for Retirement Village Build Mtce \$13,995.
Community Amenities	(524,453)	(41,956)	(63,226)	(21,270)	(482,496)	(449,895)	32,601	Refuse Collection \$6,271, Recycling Collection \$6,146 and Refuse Site Mtce \$19,750 less than anticipated YTD.
Recreation and Culture	(1,223,740)	(97,899)	(81,980)	15,919	(1,125,840)	(1,153,511)	(27,671)	Parks and Garden Mtce \$57,043 less than anticipated YTD. Function & Rec Centre Mtce (\$26,091) and Rec Ground Mtce (\$45,126), Reserve Leases (\$3,877) and Council Dam Mtce (\$2,020) greater than anticipated.
Transport	(1,523,815)	(121,905)	(113,847)	8,058	(1,401,909)	(1,337,466)	64,443	Road Mtce \$112,234 and Bridge Mtce \$20,040 less than anticipated YTD and Depreciation expense (\$83,002) greater than anticipated YTD.
Economic Services	(410,296)	(32,824)	(19,645)	13,179	(377,472)	(249,282)	128,190	Avondale mtce \$66,923, Tourism Area Promotion \$26,910, Caravan Park Mtce \$13,606, Standpipes \$6,478 and Building Surveyor \$13,004 Less than anticipated YTD.
Other Property & Services	(37,380)	21	(21,579)	(21,600)	(37,403)	(122,739)	(85,336)	Public Works Overheads (\$15,937) and Plant Operation Costs (\$63,778) under allocated and Private Works (\$7,553) greater than anticipated.
	(4,512,130)	(339,247)	(354,924)	(15,677)	(4,150,602)	(4,008,769)	141,832	
<i>Increase(Decrease)</i>	1,647,946	402,349	(40,653)	(443,002)	1,812,941	903,645	(909,295)	

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 MAY 2014**

	2013/14 ANNUAL BUDGET	2013/14 MAY BUDGET MONTH	2013/14 MAY ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- MAY BUDGET YTD	2013/14 JULY- MAY ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	11,306	0	0	0	5,653	0	(5,653)	
Provision for Long Service Leave	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	(32,500)	(75,000)	5,330	(80,330)	45,500	5,330	(40,170)	Plant traded in later than anticipated
Depreciation Written Back	924,853	73,988	97,409	23,421	850,865	1,025,296	174,431	Depreciation expensed greater than anticipated.
Book Value of Assets Sold Written Back	279,500	139,750	67,002	72,748	279,500	99,366	(180,134)	Plant traded in later than anticipated
	1,183,159	138,738	169,741	15,839	1,181,518	1,129,992	(51,525)	
<i>Sub Total</i>	2,831,105	541,087	129,088	(427,163)	2,994,458	2,033,638	(960,821)	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(1,327,640)	(88,000)	(9,820)	78,180	(958,000)	(291,801)	666,199	RDAF and CLGF projects not to proceed due to lack of funding. Infant Health Centre, CRC and Industrial Land works unlikely to proceed.
Infrastructure Assets - Roads	(2,352,462)	(211,722)	(69,857)	141,865	(2,305,413)	(1,808,640)	496,773	Gravel sheeting and Edison Mill Road works to proceed in June. Savings realised on Morbining \$8,071, Potts \$3,473, Springhill \$31,587, Waterhatch \$44,162, Dempster \$13,901 and Hutchinson \$18,508 projects. Bridge Project \$80,000 to be deferred.
Infrastructure Assets - Recreation Facilities	(544,000)	0	0	0	(544,000)	(77,041)	466,959	Savings on Netball Court construction \$22,761 realised. Recreation Ground projects (CLGF funded) to be deferred.
Infrastructure Assets - Other	(20,000)	0	0	0	(20,000)	0	20,000	Entry Statement project to be deferred.
Purchase Plant and Equipment	(940,020)	0	(130,651)	(130,651)	(850,020)	(205,310)	644,710	Fire tender \$318,470 and CCTV \$80,000 purchases will not proceed. Other plant purchases later than anticipated.
Purchase Furniture and Equipment	(105,000)	(40,000)	(12,275)	27,725	(105,000)	(18,155)	86,845	Rec Centre and Hall furniture to be purchased in June. Telephone upgrade \$14,000, Projector \$2,000, Chambers AC \$10,000, Medical equipment and hardware \$20,000 to be deferred.
Repayment of Debt - Loan Principal	(66,517)	0	(14,791)	(14,791)	(33,259)	(44,339)	(11,080)	Loan repayments earlier than anticipated
Transfer to Reserves	(126,081)	0	0	0	0	(46,180)	(46,180)	Interest on Reserves funds earned earlier than anticipated.
	(5,481,720)	(339,722)	(237,394)	102,328	(4,815,691)	(2,491,467)	2,324,225	
ABNORMAL ITEMS								
Plus Rounding	0	0	(1)	0	0	(1)		
	(5,481,720)	(339,722)	(237,395)	102,328	(4,815,691)	(2,491,468)	2,324,225	
<i>Sub Total</i>	(2,650,615)	201,365	(108,307)	(324,835)	(1,821,233)	(457,830)	1,363,404	
LESS FUNDING FROM								
Reserves	400,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Closing Funds	2,250,615	0	0	0	2,250,615	2,243,381	(7,234)	Adjustment to Actual Surplus derived in 2012/13
	2,650,615	0	0	0	2,250,615	2,243,381	(7,234)	
NET (SURPLUS) DEFICIT	0	201,365	(108,307)	(324,835)	429,382	1,785,551	1,356,170	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 MAY 2014	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	1,789,345.59
- Investments Unrestricted	
- Investments Reserves	1,624,868.67
Sundry Debtors General	327,604.96
Stock on Hand	10,073.03
Self-Supporting Loans	
GST	
Total Current Assets	3,752,192.25
LESS CURRENT LIABILITIES	
Sundry Creditors	229,366.11
Interest Bearing Loans and Borrowings	22,177.87
Provisions for Annual and Long Service Leave	303,601.47
Total Current Liabilities	555,145.45
Adjustments	
Less Cash Backed Reserves	(1,624,868.67)
Plus Interest Bearing Loans and Borrowings	22,177.87
Plus Annual Leave Cash Backed Reserves as at 30/06/2013	136,520.41
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2013	105,147.00
Less Deferred Pensioner Rates Non-Current as at 30/06/2013	(61,778.00)
Plus Reimbursement - Current Asset Portion of S/Supporting loan 117 2013-14	11,306.00
Total Adjustments	(1,411,495.39)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$ 1,785,551.41

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 MAY 2014**

This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14.	Actual 2012/13 \$	Actual 2013/14 \$	Variance \$
Current assets			
Cash and cash equivalents	3,607,179	3,414,514	(192,665)
Trade and other receivables	390,412	327,605	(62,807)
Inventories	11478	10,073	(1,405)
Other assets	0	0	0
Total current assets	4,009,069	3,752,192	(256,877)
Non-current assets			
Trade and other receivables	172,447	121,976	(50,471)
Property, plant and equipment	18,331,048	18,152,227	(178,821)
Infrastructure	39,332,895	40,788,003	1,455,108
Total non-current assets	57,836,390	59,062,205	1,225,815
Total assets	61,845,459	62,814,397	968,938
Current liabilities			
Trade and other payables	125,065	229,366	(104,301)
Interest-bearing loans and borrowings	66,517	22,178	44,339
Provisions	303,601	303,601	(0)
Total current liabilities	495,183	555,145	(59,962)
Non-current liabilities			
Interest-bearing loans and borrowings	1,141,734	1,141,734	(0)
Provisions	36,619	36,620	(1)
Total non-current liabilities	1,178,353	1,178,354	(1)
Total liabilities	1,673,536	1,733,500	(59,964)
Net assets	60,171,923	61,080,897	908,974
Equity			
Accumulated surplus	44,675,503	44,629,323	(46,180)
Change in net assets resulting from operations	0	908,974	908,974
Asset revaluation reserve	13,917,731	13,917,731	0
Other reserves	1,578,689	1,624,869	46,180
Total equity	60,171,923	61,080,897	908,974

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 MAY 2014						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds					
	Long Service Leave	108,222.80				
	Plant	81,485.33				
	Bush Fire Fighters	109,074.37				
	Building	335,065.01				
	Recreation Ground	330,131.57				
	Cropping Committee	228,182.77				
	Avon River Development	21,923.29				
	Annual Leave	140,513.91				
	Community Bus	32,850.08				
	Road Construction	237,419.54	1,624,868.67	85 days	3.55%	30/06/2014
2092-96973	Online Saver	500,000.00	500,000.00	Ongoing	2.25%	
9717-90965	Term Deposit	513,441.52	513,441.52	91 days	3.55%	5/08/2014
9718-88386	Term Deposit	600,000.00	600,000.00	75 days	3.35%	30/06/2014
	Total		3,238,310.19			

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
MISC						
MS7-Private Works - Stockpile Gravel	2,465.00	7,294.75	3,337.74	3,935.37	14,567.86	17,032.86
MS8-Main Street Banners	0.00	125.00	121.22	142.63	388.85	388.85
RN01-Rural Numbering	356.00	90.00	74.05	87.12	251.17	607.17
Total MISC	2,821.00	7,509.75	3,533.01	4,165.12	15,207.88	18,028.88
ROAD						
0001 MORBINING RD	0.00	8,348.50	5,261.67	6,201.58	19,811.75	19,811.75
0002 WATERHATCH RD	0.00	2,873.25	1,659.83	1,952.72	6,485.80	6,485.80
0003 YORK-WILLIAMS RD	34.00	14,739.00	5,023.75	5,983.51	25,746.26	25,780.26
0004 KOKEBY EAST RD	0.00	2,276.25	959.95	1,132.44	4,368.64	4,368.64
0005 EDISON MILL RD	0.00	13,544.50	4,392.65	5,167.84	23,104.99	23,104.99
0006 BREMNER RD	0.00	2,442.50	1,094.46	1,288.60	4,825.56	4,825.56
0007 YENYENING LAKES RD	0.00	6,420.50	2,267.96	2,674.06	11,362.52	11,362.52
0008 TOP BEVERLEY YORK RD	0.00	2,308.75	1,218.24	1,465.74	4,992.73	4,992.73
0009 BALLY-BALLY RD	0.00	4,207.00	1,331.94	1,571.64	7,110.58	7,110.58
0010 DALE KOKEBY RD	0.00	3,066.50	961.15	1,130.76	5,158.41	5,158.41
0011 KOKENDIN RD	0.00	6,138.00	2,005.32	2,393.01	10,536.33	10,536.33
0012 TALBOT WEST RD	0.00	937.50	783.87	922.21	2,643.58	2,643.58
0013 BARRINGTON RD	0.00	6,467.50	2,219.50	2,615.50	11,302.50	11,302.50
0014 POTTS RD	0.00	3,784.00	1,223.39	1,439.29	6,446.68	6,446.68
0015 JACOBS WELL RD	0.00	2,333.50	862.82	1,015.10	4,211.42	4,211.42
0016 CLULOWS RD	0.00	2,353.75	828.06	974.20	4,156.01	4,156.01
0017 OAKDALE RD	0.00	4,558.00	1,352.47	1,595.75	7,506.22	7,506.22

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0018 DONGADILLING RD	0.00	5,594.00	1,710.88	2,018.25	9,323.13	9,323.13
0019 QUALANDARY RD	0.00	1,248.00	327.93	387.48	1,963.41	1,963.41
0020 BUTCHERS RD	0.00	5,796.00	1,947.20	2,290.81	10,034.01	10,034.01
0021 VALLENTINES RD	0.00	930.50	288.59	339.51	1,558.60	1,558.60
0022 LUPTONS RD	0.00	3,151.50	982.48	1,156.13	5,290.11	5,290.11
0023 SPRINGHILL RD	0.00	2,972.00	939.43	1,137.70	5,049.13	5,049.13
0024 DALEBIN NORTH RD	34.00	3,887.00	1,231.30	1,448.59	6,566.89	6,600.89
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,444.50	488.14	574.27	2,506.91	2,506.91
0026 ATHOL RD	0.00	2,127.50	747.59	883.39	3,758.48	3,758.48
0027 EWERTS RD	0.00	2,154.50	662.35	782.75	3,599.60	3,599.60
0028 NORTHBOURNE RD	0.00	1,069.25	339.13	398.98	1,807.36	1,807.36
0029 BERINGER RD	0.00	2,092.50	663.20	783.88	3,539.58	3,539.58
0030 GORS RD	0.00	3,288.50	835.02	985.32	5,108.84	5,108.84
0031 THOMAS RD	0.00	175.00	56.65	66.64	298.29	298.29
0032 BALKULING RD	0.00	3,172.50	1,076.39	1,267.06	5,515.95	5,515.95
0033 GLENCOE RD	0.00	4,212.50	1,368.82	1,620.29	7,201.61	7,201.61
0034 ST JACKS RD	0.00	452.50	138.97	163.78	755.25	755.25
0035 RICKEYS RD	0.00	1,421.50	459.79	541.77	2,423.06	2,423.06
0036 GREENHILLS SOUTH RD	0.00	787.50	651.06	765.96	2,204.52	2,204.52
0038 PETCHELLS RD	0.00	1,138.50	723.37	852.70	2,714.57	2,714.57
0039 MAITLAND RD	0.00	1,965.50	577.06	678.89	3,221.45	3,221.45
0040 HOBBS RD	0.00	2,318.00	760.62	894.84	3,973.46	3,973.46
0041 SOUTHERN BRANCH RD	0.00	2,556.50	736.39	866.35	4,159.24	4,159.24

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0042 WALGY RD	306.00	12,892.50	4,997.59	5,999.26	23,889.35	24,195.35
0043 CORBERDING RD	0.00	2,486.00	745.48	877.03	4,108.51	4,108.51
0044 SPAVENS RD	0.00	1,472.50	498.07	585.96	2,556.53	2,556.53
0045 PIKE RD	0.00	452.00	159.75	187.95	799.70	799.70
0046 BLACKBURN RD	0.00	300.00	75.53	88.86	464.39	464.39
0047 CARRS RD	0.00	882.50	269.43	316.98	1,468.91	1,468.91
0048 JONES RD	0.00	343.50	84.97	99.96	528.43	528.43
0049 MILLERS RD	0.00	1,176.25	456.89	538.64	2,171.78	2,171.78
0050 NEGUS RD	0.00	285.00	94.06	110.65	489.71	489.71
0051 AIKENS RD	0.00	1,101.00	321.00	377.64	1,799.64	1,799.64
0052 EAST LYNNE RD	0.00	1,129.00	307.00	361.73	1,797.73	1,797.73
0053 PATTEN RD	0.00	500.00	151.06	177.71	828.77	828.77
0054 McDONALDS RD	0.00	1,957.50	623.70	735.44	3,316.64	3,316.64
0055 KIEARA RD	0.00	630.00	247.97	311.73	1,189.70	1,189.70
0056 RIFLE RANGE RD	0.00	1,242.50	377.93	445.74	2,066.17	2,066.17
0058 LENNARD RD	572.73	553.75	344.67	405.51	1,303.93	1,876.66
0060 BATYS RD	0.00	550.00	182.46	214.65	947.11	947.11
0061 COOKES RD	0.00	250.00	75.52	88.86	414.38	414.38
0062 ROGERS RD	0.00	225.00	56.65	66.64	348.29	348.29
0063 WILLIAMSONS RD	0.00	227.50	47.20	55.54	330.24	330.24
0064 FERGUSONS RD	0.00	512.50	148.38	174.57	835.45	835.45
0065 SCHILLINGS RD	0.00	91.00	18.88	22.21	132.09	132.09
0066 COLLINS RD	0.00	298.00	84.97	99.96	482.93	482.93

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0067 WARRADALE RD	0.00	567.50	186.98	219.98	974.46	974.46
0068 WOODS RD	0.00	187.50	47.20	55.54	290.24	290.24
0070 PICCADILLY RD	0.00	353.50	103.50	121.75	578.75	578.75
0071 MURRAYS RD	0.00	950.00	349.73	411.43	1,711.16	1,711.16
0072 SMITH RD	0.00	622.00	208.83	245.67	1,076.50	1,076.50
0073 JOHNSONS RD	0.00	1,590.50	905.29	1,065.06	3,560.85	3,560.85
0074 KILPATRICKS RD	0.00	860.00	243.80	287.53	1,391.33	1,391.33
0075 FISHERS RD	0.00	662.50	217.07	256.36	1,135.93	1,135.93
0076 HILLS RD	0.00	690.00	182.66	214.91	1,087.57	1,087.57
0077 WANSBROUGH RD	0.00	607.00	172.27	203.87	983.14	983.14
0078 BATEMANS RD	0.00	938.00	263.28	310.15	1,511.43	1,511.43
0079 DRAPERS RD	0.00	1,360.00	514.07	604.78	2,478.85	2,478.85
0080 MILLS RD	0.00	125.00	37.76	44.43	207.19	207.19
0084 McLEAN RD	0.00	112.50	35.96	42.30	190.76	190.76
0085 KI RD	0.00	1,635.00	539.92	636.88	2,811.80	2,811.80
0087 MANDIAKIN RD	0.00	90.00	74.05	87.12	251.17	251.17
0090 SHEAHANS RD	0.00	262.50	75.53	88.86	426.89	426.89
0091 BENNETTS RD	0.00	732.00	254.38	321.76	1,308.14	1,308.14
0094 BUCKINGHAMS RD	0.00	672.50	187.71	220.84	1,081.05	1,081.05
0095 HEALS RD	0.00	225.00	71.92	84.61	381.53	381.53
0096 COUNTY PEAK RD	0.00	855.00	406.87	481.05	1,742.92	1,742.92
0098 AVOCA RD	0.00	355.00	195.76	230.31	781.07	781.07
0100 MAWSON RD	0.00	1,361.25	1,528.63	1,798.36	4,688.24	4,688.24

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0101 SIMMONS RD	0.00	385.00	279.88	329.28	994.16	994.16
0102 DOBADERRY RD	0.00	4,106.00	1,122.44	1,320.52	6,548.96	6,548.96
0103 FORREST ST	37.27	1,440.00	1,326.67	1,560.80	4,327.47	4,364.74
0104 LUKIN ST	0.00	383.75	381.06	448.32	1,213.13	1,213.13
0105 JOHN ST	0.00	293.75	457.35	538.09	1,289.19	1,289.19
0106 DAWSON ST	0.00	90.00	54.85	64.53	209.38	209.38
0107 EDWARD ST	0.00	103.75	55.90	65.79	225.44	225.44
0108 SMITH ST	0.00	757.50	476.93	561.09	1,795.52	1,795.52
0109 HARPER ST	0.00	566.25	445.66	524.32	1,536.23	1,536.23
0110 QUEEN ST	0.00	45.00	54.59	64.23	163.82	163.82
0111 DEMPSTER ST	0.00	1,276.25	807.53	950.05	3,033.83	3,033.83
0112 MORRISON ST	0.00	173.75	148.50	174.70	496.95	496.95
0114 BARTRAM ST SOUTH	0.00	12.25	9.19	10.81	32.25	32.25
0115 HOPE ST	0.00	112.50	121.19	142.58	376.27	376.27
0116 MONGER ST	0.00	117.50	130.12	153.08	400.70	400.70
0117 HUSKING ST	0.00	6.25	18.64	21.93	46.82	46.82
0119 SEWELL ST	0.00	56.25	55.78	65.64	177.67	177.67
0120 DELISLE ST	0.00	440.00	226.58	266.57	933.15	933.15
0122 BROOKING ST	0.00	882.50	559.42	658.15	2,100.07	2,100.07
0123 NICHOLAS ST	0.00	4,215.00	1,931.69	2,274.97	8,421.66	8,421.66
0124 RICHARDSON ST	0.00	957.25	487.31	573.32	2,017.88	2,017.88
0125 VINCENT ST	0.00	1,341.25	1,376.33	1,619.25	4,336.83	4,336.83
0127 HORLEY ST	0.00	180.00	187.27	220.32	587.59	587.59

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0128 HOPKIN ST	0.00	11.25	18.64	21.93	51.82	51.82
0129 BROCKMAN ST	0.00	22.50	27.97	32.90	83.37	83.37
0131 ELIZABETH ST	0.00	270.00	139.82	164.50	574.32	574.32
0135 ERNEST DR	0.00	90.00	74.56	87.72	252.28	252.28
0136 SHED ST	0.00	45.00	37.02	43.56	125.58	125.58
0137 RICKEYS SIDING RD	0.00	5,126.00	2,237.90	2,634.12	9,998.02	9,998.02
0139 CHESTILLION CT	0.00	80.00	92.95	109.37	282.32	282.32
0141 McNEIL ST	0.00	214.00	239.46	281.73	735.19	735.19
0143 LUDGATE ST	0.00	172.50	181.60	213.65	567.75	567.75
0146 RAILWAY ST	0.00	260.00	326.27	383.86	970.13	970.13
0147 RAILWAY PDE	0.00	75.00	23.97	28.20	127.17	127.17
0148 BETHANY RD	0.00	730.00	238.00	280.00	1,248.00	1,248.00
0149 COUNCIL RD	0.00	842.50	880.95	1,036.41	2,759.86	2,759.86
0150 WRIGHT ST	0.00	66.25	56.29	66.22	188.76	188.76
0154 WYALGIMA RD	0.00	135.00	37.64	44.29	216.93	216.93
0155 SIMS RD	0.00	25.00	74.67	87.85	187.52	187.52
0156 ROSSI RD	0.00	91.00	18.88	22.21	132.09	132.09
0157 RIGOLL RD	0.00	112.50	37.76	44.43	194.69	194.69
0158 BELLROCK RD	0.00	241.00	61.73	72.63	375.36	375.36
0160 DUFFIELD ST	0.00	187.50	57.39	67.52	312.41	312.41
0161 GEORGE ST NORTH	0.00	140.00	66.09	77.75	283.84	283.84
0166 WESTDALE RD	3,026.86	12,776.50	10,078.44	11,911.56	34,766.50	37,793.36
0167 MAWSON RD	0.00	6,639.00	3,955.59	4,658.41	15,253.00	15,253.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 MAY 2014**

	M&C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0175 STEVE EDWARDS DV	0.00	150.00	47.20	55.54	252.74	252.74
0180 LITTLE HILL RD	0.00	250.00	75.52	88.86	414.38	414.38
5001 HUNT RD	0.00	833.75	1,234.08	1,451.88	3,519.71	3,519.71
5002 YORK RD	0.00	6.25	9.32	10.97	26.54	26.54
8888 TREE LOPPING	0.00	2,367.50	4,012.04	4,727.76	11,107.30	11,107.30
9999 ROADS VARIOUS	8,711.49	7,967.50	6,809.59	8,011.34	22,788.43	31,499.92
Total ROAD	12,722.35	243,996.25	110,197.94	130,131.57	484,325.76	497,048.11
Reallocation to Capital Project	0.00	-10,560.50	-7,936.33	-9,391.43	-27,888.26	-27,888.26
TOTAL	15,543.35	240,945.50	105,794.62	124,905.26	471,645.38	487,188.73

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 18 June 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2014 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of May 2014.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
 - (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

May 2014:

- (1) **Municipal Fund** – Account 016-540 259 838 056
- | | | | |
|---|----|------------------|------------------|
| Cheque vouchers: 1185 - 1195 incl totalling | \$ | 29,154.27 | previously paid |
| EFT vouchers 01 May 14 01-04 incl totalling | \$ | 8,457.96 | |
| EFT vouchers 08 May 14 01-36 incl totalling | \$ | 45,669.00 | |
| EFT vouchers 08 May 14 01-31 incl totalling | \$ | 42,463.92 | |
| EFT vouchers 13 May 14 01-03 incl totalling | \$ | 62,337.53 | |
| EFT vouchers 20 May 14 01-03 incl totalling | \$ | 12,358.09 | |
| EFT vouchers 22 May 14 01-38 incl totalling | \$ | 48,172.60 | |
| EFT vouchers 26 May 14 01-09 incl totalling | \$ | <u>10,720.13</u> | |
| Total of EFT vouchers for May 2014 incl | \$ | 230,179.23 | previously paid. |
- (2) **Trust Fund** – Account 016-259 838 128
- | | | | |
|-----------------------------|----|-----|--|
| Cheque vouchers: | \$ | nil | |
| EFT vouchers incl totalling | \$ | nil | |
- (3) **Direct Debit** Payments totalling \$ 60,134.44 previously paid
- (4) **Credit Card** Payments totalling \$ 365.80 previously paid
- be received.

COUNCIL RESOLUTION

M17/0614

Moved Cr Pepper

Seconded Cr Gogol

That the List of Accounts as presented:

May 2014:

(1) Municipal Fund – Account 016-540 259 838 056		
Cheque vouchers: 1185 - 1195 incl totalling	\$	29,154.27 previously paid
EFT vouchers 01 May 14 01-04 incl totalling	\$	8,457.96
EFT vouchers 08 May 14 01-36 incl totalling	\$	45,669.00
EFT vouchers 08 May 14 01-31 incl totalling	\$	42,463.92
EFT vouchers 13 May 14 01-03 incl totalling	\$	62,337.53
EFT vouchers 20 May 14 01-03 incl totalling	\$	12,358.09
EFT vouchers 22 May 14 01-38 incl totalling	\$	48,172.60
EFT vouchers 26 May 14 01-09 incl totalling	\$	<u>10,720.13</u>
Total of EFT vouchers for May 2014 incl	\$	230,179.23 previously paid.
(2) Trust Fund – Account 016-259 838 128		
Cheque vouchers:	\$	nil
EFT vouchers incl totalling	\$	nil
(3) Direct Debit Payments totalling	\$	60,134.44 previously paid
(4) Credit Card Payments totalling	\$	365.80 previously paid

be received.

CARRIED 9/0

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	01/05/2014	BADGER Kate	REJECTED EFT from 17 APR 14. TO BE REISSUED WITH AMENDED BANK DETAILS.	-500.00	
EFT Pymt	01/05/2014	BDH - BEV DOME HIRE	DIESEL: 5,007 L	-7,487.96	
EFT Pymt	01/05/2014	HAINES NORTON	WALGA EMPLOYEE v CONTRACTOR WEBINAR - 24 APR 14	-220.00	
EFT Pymt	01/05/2014	WILSON Michael	2014-05 MAY BLARNEY ISSUE	-250.00	-8,457.96
Liability Chq	08/05/2014	AUST SUPER	SUPER CONTRIB: FE 06 MAY 14	0.00	
Liability Chq	08/05/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 06 MAY 14	0.00	
Liability Chq	08/05/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 06 MAY 14	0.00	
Liability Chq	08/05/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 06 MAY 14	0.00	
Liability Chq	08/05/2014	SHIRE OF BEVERLEY	2014-05 MAY SAL DEDUCTIONS (06 MAY): RATES	0.00	
Liability Chq	08/05/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 06 MAY 14	0.00	
Liability Chq	08/05/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 06 MAY 14	0.00	0.00
EFT Pymt	08/05/2014	AITS	2014-04 APR: FUEL TAX CREDITS	-198.88	
EFT Pymt	08/05/2014	ARCHIVEWISE	2014-04 APR STORAGE of ARCHIVES: 149 BOXES	-63.91	
EFT Pymt	08/05/2014	AUST POST	2014-04 APR POSTAGE	-383.54	
EFT Pymt	08/05/2014	AVON WASTE	1,905 BIN COLLECTION FE 18 APR 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	-4,252.05	
EFT Pymt	08/05/2014	BEV BOWLING CLUB	REIMBURSE: INS CLAIM for COOL ROOM REPAIRS	-4,410.00	
EFT Pymt	08/05/2014	BEV CRC (TELECENTRE)	2014-05 MAY: BLARNEY COMPILATION for PRODUCTION & COLOUR COPIES	-831.05	
EFT Pymt	08/05/2014	BEV IGA	APR 2014 PURCHASES	-466.43	
EFT Pymt	08/05/2014	BEV NEWS - Barry & Pauline	APR 2014 ACCOUNT & COPYING PAPER ORDER	-2,043.10	
EFT Pymt	08/05/2014	BLACKWOODS	VARIOUS BLDGS: CLEANING PRODUCTS	-2,675.46	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	08/05/2014	BOC LIMITED	APR 2014: CYLINDER RENTAL	-63.44	
EFT Pymt	08/05/2014	BT EQUIPMENT/TUTT BYRANT	BE026 (ROL05): 280HR SERVICE	-1,607.01	
EFT Pymt	08/05/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 06 MAY 14	-277.54	
EFT Pymt	08/05/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 06 MAY 14	-82.34	
EFT Pymt	08/05/2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 14 APR - 01 MAY 14	-206.01	
EFT Pymt	08/05/2014	COVS PARTS	EXPENDABLE TOOLS	-236.50	
EFT Pymt	08/05/2014	ELDERS RURAL SERVICES BEVERLEY	REFUND of PYMT NOT BELONGING TO SHIRE OF BEVERLEY	-12.00	
EFT Pymt	08/05/2014	FIRE & SAFETY WA	FIRE FIGHTING EQUIPMENT	-1,072.50	
EFT Pymt	08/05/2014	HERSEY JR & A PTY LTD	VARIOUS SUPPLIES	-464.48	
EFT Pymt	08/05/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 06 MAY 14	-111.94	
EFT Pymt	08/05/2014	LANDGATE (VGO)	VALUATION FEES: 08 MAR - 04 APR 14	-150.20	
EFT Pymt	08/05/2014	ORICA/SPECTRUM	2014-04 APR CHLORINE CYLINDER RENTAL (ORICA)	-2.73	
EFT Pymt	08/05/2014	PALASSIS ARCHITECTS	LESSER HALL REFURB: FINAL PYMT of AGREED FEE	-3,052.50	
EFT Pymt	08/05/2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: SHIRE & MEDICAL CENTRE	-297.50	
EFT Pymt	08/05/2014	SHIRE OF YORK	HEALTH SERVICES: FEB 13 & RANGERS SERVICES 23 AUG - 18 OCT 2012	-2,998.68	
EFT Pymt	08/05/2014	STEWART & HEATON CLOTHING CO PTY LTD	FIRE BRIGADE UNIFORMS	-1,588.80	
EFT Pymt	08/05/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 06 MAY 14	-703.86	
EFT Pymt	08/05/2014	TRANSPLAN P/L	TRAILS MSTR PLAN: MILESTONE 4 - COMPLETION	-8,800.00	
EFT Pymt	08/05/2014	TRUCKLINE	BE3514 (TRL06): PARTS	-183.13	
EFT Pymt	08/05/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 06 MAY 14	-4,922.79	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	08/05/2014	WESTDALE HYDRAULICS	BE029 (GRD05): PARTS	-37.40	
EFT Pymt	08/05/2014	WURTH AUST P/L	EXPENDABLE TOOLS	-268.15	-42,463.92
EFT Pymt	13/05/2014	BEV PATCHWORKERS & QUILTERS	13/14 COMMUNITY GRANT: BEV PATCHWORKERS & QUILTERS	-1,000.00	
EFT Pymt	13/05/2014	DAIMLER TRUCKS PERTH	ASSET 8715 (TRK14) 2014 FUSO CANTER TRUCK (TRADE IN ASSET	-59,928.00	
EFT Pymt	13/05/2014	McLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE: REMOVAL of GRAFITTI & UNCONSTRUCTED ROAD RESERVES	-1,409.53	-62,337.53
EFT Pymt	20/05/2014	BDH - BEV DOME HIRE	DIESEL: 5,004 L	-7,368.89	
EFT Pymt	20/05/2014	MARSHALL Simon	REC GROUND COMPLEX: VACUUM CLEANER	-89.00	
EFT Pymt	20/05/2014	SHACKS HOLDEN	BE1: ASSET 8718 2014 HOLDEN CAPRICE V8 SEDAN & SERVICE on BE1/SDN27	-4,900.20	-12,358.09
Liability Chq	22/05/2014	AUST SUPER	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	LGRCEU	2014-05 MAY UNION FEES	0.00	
Liability Chq	22/05/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 20 MAY 14	0.00	
Liability Chq	22/05/2014	ATO - AUSTRALIAN TAX OFFICE	2014-05 MAY PAYG TAX	0.00	
Liability Chq	22/05/2014	SHIRE OF BEVERLEY	2014-05 MAY SAL DEDUCTIONS (20 MAY): RATES	0.00	0.00
EFT Pymt	23/05/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 20 MAY 14	-277.53	
EFT Pymt	23/05/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 20 MAY 14	-95.35	
EFT Pymt	23/05/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 20 MAY 14	-111.94	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	23/05/2014	LGRCEU	2014-05 MAY UNION FEES	-77.60	
EFT Pymt	23/05/2014	MATHER Gaye	REIMBURSE: STATIONERY	-61.95	
EFT Pymt	23/05/2014	RECKON (QUICKEN)	2014/15 QB ENTERPRISE ANNUAL LICENSE	-3,415.00	
EFT Pymt	23/05/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 20 MAY 14	-940.34	
EFT Pymt	23/05/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 30 APR & 05 MAY 2014	-607.75	
EFT Pymt	23/05/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 20 MAY 14	-5,132.67	-10,720.13
Direct Debit	16/05/2014	3 MESSAGING	3 MESSAGING: 2014-04 APR 14: 1,486 TXT MSGS	-354.42	
Direct Debit	31/05/2014	DPI - LICENSING SERVICES	APR/MAY 14 LICENSING PAYMENTS	-59,491.15	
Direct Debit	31/05/2014	CBA - MERCHANT BANKING	2014-04 APR TRANSACTION FEES	-98.65	
Direct Debit	31/05/2014	CBA - MERCHANT BANKING	2014-04 APR ACCESS FEE	-39.12	
Direct Debit	31/05/2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-04 APR ONLINE BANKING	-85.10	
Direct Debit	31/05/2014	WESTNET PTY LTD	2014-04 APR INTERNET ACCESS	-66.00	-60,134.44
Cheque # 1185	08/05/2014	AUST SUPER	SUPER CONTRIB: FE 06 MAY 14	-158.05	
Cheque # 1186	08/05/2014	BEV MED PRACTICE - ADEBAYO	HEP B VACCINATIONS & FLUVAXES	-1,607.10	
Cheque # 1187	13/05/2014	ATO - AUSTRALIAN TAX OFFICE	2013-14 FBT RETURN	-6,999.71	
Cheque # 1188	16/05/2014	SYNERGY	2014-04 APR ELECTRICITY ACCOUNTS inc APR 14 STREET LIGHTS	-15,709.60	
Cheque # 1189	16/05/2014	TELSTRA	2014-05 MAY TELEPHONE ACCOUNTS	-3,058.41	
Cheque # 1190	16/05/2014	WATER CORPORATION	FIRE STATION: SERVICE CHARGES - 01 MAY to 30 JUN 14	-34.38	
Cheque # 1191	23/05/2014	AUST SUPER	SUPER CONTRIB: FE 20 MAY 14	-159.23	
Cheque # 1194	28/05/2014	SYNERGY	L36 FORREST ST: 09 APR - 13 MAY 14	-790.55	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1195	28/05/2014	WATER CORPORATION	BALKULING & BATYS RD STANDPIPE: 11 MAR - 08 MAY 14	-637.24	-29,154.27
Gen Jnl 2857	13/05/2014		APR 14 # - CREDIT CARD	-365.80	-365.80
PAYMENTS RAISED IN CURRENT MONTH				-225,992.14	-225,992.14
WAGES & SALARIES					
EFT Pymt	08/05/2014	WAGES & SALARIES	FE - 06 MAY 2014	-45,669.00	
EFT Pymt	22/05/2014	WAGES & SALARIES	FE - 20 MAY 2014	-48,172.60	
WAGES & SALARIES				-93,841.60	-93,841.60
TRANSFERS to TRUST					
TRANSFERS to TRUST				0.00	0.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					
Cheque # 1191	23/05/2014	AUST SUPER	SUPER CONTRIB: FE 20 MAY 14	159.23	
Cheque # 1194	28/05/2014	SYNERGY	L36 FORREST ST: 09 APR - 13 MAY 14	790.55	
Cheque # 1195	28/05/2014	WATER CORPORATION	BALKULING & BATYS RD STANDPIPE: 11 MAR - 08 MAY 14	637.24	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				1,587.02	1,587.02
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
Cheque # 1183	28/04/2014	AUST SUPER	SUPER CONTRIB: FE 22 APR 14	-140.36	
Cheque # 1184	28/04/2014	CBUS	SUPER CONTRIB: FE 22 APR 14	-52.03	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				-192.39	-192.39

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	
OTHER AMENDMENTS/GENERAL JOURNALS						
				OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS						
Transfer	28/05/2014	ONLINE SAVER	FUNDS TFR for INVESTMENT	-149,059.63		
				INVESTMENTS	-149,059.63	-149,059.63
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					-467,498.74	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit Card	27/03/2014	CALTEX MUNDARING	BE1 (SDN27): 15.73L ULP	25.00		
Credit Card	03/04/2014	LIVE TAXIEPAY	CONFERENCE: MAIN ST SA, 03-05 APR 14: TAXI FARE	30.30		
Credit Card	05/04/2014	ROCKFORD HOTELS	CONFERENCE: MAIN ST SA, 03-05 APR 14: REFRESHMENTS	107.08		
Credit Card	05/04/2014	LIVE TAXIEPAY	CONFERENCE: MAIN ST SA, 03-05 APR 14: TAXI FARE	23.42		
Credit Card	11/04/2014	FONE ZONE	CEO - PREPAID CREDIT for WIRELESS INTERENT ACCESS	180.00		
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				365.80		
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
				PAYMENTS RAISED IN CURRENT MONTH	0.00	0.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
PAYMENTS UNPRESENTED IN CURRENT BANK #					
			PAYMENTS UNPRESENTED IN CURRENT BANK #	<u>0.00</u>	<u>0.00</u>
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
			PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	<u>0.00</u>	<u>0.00</u>
OTHER AMENDMENTS/GENERAL JOURNALS					
			OTHER AMENDMENTS/GENERAL JOURNALS	<u>0.00</u>	<u>0.00</u>
			TOTAL EXPENDITURE for TRUST ACCOUNT		<u>0.00</u>
 TOTAL EXPENDITURE as reconciled to the MAY 2014 BANK STATEMENTS					
			Municipal Account Expenditure		-467,498.74
			Trust Account Expenditure		0.00
			TOTAL EXPENDITURE for MAY 2014		<u><u>-467,498.74</u></u>

12. ADMINISTRATION

12.1 Avondale Memorandum of Understanding

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 18 June 2014
APPLICANT: Shire of Beverley, National Trust of Australia, AFPA Inc
FILE REFERENCE: ADM 0156
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Memorandum of Understanding

SUMMARY

Council to consider endorsing the Memorandum of Understanding (MOU) between the Shire of Beverley, The National Trust of Australia and the Avondale Farm Project Association Incorporated (AFPA).

BACKGROUND

The Chief Executive Officer, the Shire President, Mr David Vaughan, The National Trust and the Avondale Farm Project Association have held several meetings to formulate a Memorandum of Understanding to achieve long term sustainability and to understand each parties role within Avondale. The MOU has taken approximately five months to progress into a document that all parties agree and value. If endorsed by Council the MOU will take effect from the date signed and be valid for 12 months.

COMMENT

The MOU was presented to the Economic & Community Strategy Committee where it was resolved to recommend the endorsement subject to the MOU being altered to include a description of the Avondale property and the removal of the term "agreement" and replacing it with "memorandum". The MOU has been changed with the approval of the National Trust WA and AFPA.

The MOU intends that the Shire agrees to co-operate with the Trust and AFPA and provide assistance to: update the inventory of the Museum, Homestead and Stables; assist and prepare grant applications; and that the Shire will also accept responsibility for the Museum contents.

The amended MOU is attached with the full intentions of each party and property description.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Budget allocation for wages for staff working at Avondale or on Avondale projects if necessary.

STRATEGIC IMPLICATIONS

Built Environment - Preserve our heritage - maintain and protect our heritage buildings and areas of significance.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Economic & Community Strategy Committee recommend that Council endorse the Memorandum of Understanding between The Shire of Beverley and The National Trust of Australia and the Avondale Farm Project Association Inc.

COUNCIL RESOLUTION

M18/0614

Moved Cr Gogol

Seconded Cr Murray

That Council endorse the Memorandum of Understanding between The Shire of Beverley and The National Trust of Australia and the Avondale Farm Project Association Inc.

CARRIED 9/0

Attachment 12.1

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE SHIRE OF BEVERLEY
AND
THE NATIONAL TRUST OF AUSTRALIA (WA)
AND THE
AVONDALE FARM PROJECT ASSOCIATION INC.

PARTIES

The parties to this memorandum of understanding ("Memorandum") are the Shire of Beverley (Shire), the National Trust of Australia (WA) (Trust) and the Avondale Farm Project Association Inc. (AFPA).

OBJECTIVE/PURPOSE

The parties recognize the need to work in concert, with mutual respect to achieving the long term sustainability of the Avondale farm and in ensuring educational and learning outcomes.

Avondale is a working farm owned by the National Trust of Australia (WA Branch) located on Waterhatch Road, Beverley, Western Australia and was one of the first farms surveyed in Beverley which was granted to James Stirling in 1833. The property features many heritage buildings including 1950's homestead, 1920's silage silo, 1960's garage, 1890's workshop, agricultural machinery museum and stable complex. The property is permanently listed on the state heritage register.

PRINCIPLES

To advance the purpose of this memorandum, the parties agree that they jointly investigate the following:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- The arrangements between the Trust and the Shire including ownership, care, maintenance, restoration and public display of vintage machinery and artefacts.
- Insurance cover in relation to the museum collection and operations.
- Defining the role, functions of the Trust, Shire and AFPA.
- Formation of an Occasional Committee.
- Review arrangements in relation to livestock.
- Upgrading of the Public Open Space to enhance the overall appeal and provide appropriate visitor facilities.

Attachment 12.1

INTENTION OF THE PARTIES/NATURE OF THE COLLABORATION

The Trust agrees to co-operate with the Shire and AFPA and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Establishing a tax deductible defined purpose account for the acceptance of gate, donations, events and other income for the betterment of Avondale farm.
- Setting of fees and admission charges for Avondale farm.
- Providing assistance in preparing grant applications.
- Daily management of Avondale inclusive of volunteer training, compliance approvals and occupational health and safety.
- Providing assistance in the preparation of the Shire's Collection Policy.
- Promoting of Avondale.
- Providing a conservation and interpretation service.
- Registration of volunteers, police and working with children clearances.
- Provide volunteer and public liability insurance, inclusive of volunteers undertaking maintenance of museum machinery.

The Shire agrees to co-operate with the Trust and AFPA and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Promoting of Avondale
- Providing administrative and governance support.
- Providing assistance in preparing grant applications.
- Updating the inventory of the Museum, Homestead and Stables.
- In preparing a Shire Collection Policy.
- Accepting responsibility for the Museum contents.

The AFPA agrees to co-operate with the Trust and Shire and provide assistance in or in undertaking the following tasks:

- To progress the intent and initiatives contained in the Avondale Master Plan.
- Assist in the opening of the facilities and in holding of events.
- Recommending days, dates, times and special events for public access.
- Offering volunteers who register with the Trust gratis membership of the Association subject to the Association investigating whether its Constitution requires amendment.
- Providing assistance in preparing grant application.
- Promoting of Avondale.
- Receiving donations for the entry to the Museum and to utilize the funds for the upkeep of the Museum contents and farm animals.
- Oversee the management and operations of the Museum on behalf of the Shire.

IMPLEMENTATION

Attachment 12.1

The implementation of this memorandum over the next twelve months will be administered jointly by the parties to this agreement.

MEDIA AND PUBLIC ANNOUNCEMENTS

All media and public announcements shall be referred to the other parties for comment before release.

Joint media and public announcements are encouraged.

ADMINISTRATIVE ARRANGEMENTS

This memorandum may be amended or extended by mutual agreement in writing between the parties.

This memorandum takes effect from the date in which it is signed for a period of twelve months and may be extended if all the parties agree.

The contact persons in respect of this Agreement shall be the Chief Executive Officers of the Trust and the Shire and the Chairperson of AFPA.

Signed
Cr Dee Ridgway
President
Shire of Beverley
Inc.

Signed
Thomas E Perrigo
Chief Executive Officer
The National Trust of Australia (WA)

Signed

Chairperson
Avon Farm Project Association

Dated _____

Dated _____

Dated _____

12.2 Use of the Common Seal

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 19 June 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0256
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to endorse the use of the Common Seal.

BACKGROUND

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

COMMENT

The Common Seal has been recently attached to the following documents:

1. Grant Agreement for Local Government Reform Program, 2014 Workforce Planning Capacity Building, between the Department of Local Government and Communities and the Shire of Beverley.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a sees and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Grant Agreement for Local Government Reform Program, 2014 Workforce Planning Capacity Building, between the Department of Local Government and Communities and the Shire of Beverley.

COUNCIL RESOLUTION

M19/0614

Moved Cr Pepper

Seconded Cr Buckland

That Council note and endorse the use of the Common Seal having been attached to:

- 1. Grant Agreement for Local Government Reform Program, 2014 Workforce Planning Capacity Building, between the Department of Local Government and Communities and the Shire of Beverley.**

CARRIED 9/0

12.3 Mad Men's Muster – Fee Waiver Request

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 19 June 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0202
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider waiving the Town Hall hire fee for the Beverley CRC to host the Mad Men's Muster Seminar.

BACKGROUND

The Mad Men's Muster was first run by the Beverley CRC last year on 9 October. It was held at the Amenities Building and was a successful event. The CRC plans on running a bigger event in August this year on the back of last year's success and will move to the Town Hall to accommodate more patrons.

The seminar is the outcome of a grant obtained from One Life (One 1ife) Suicide Prevention Group and will have invited speakers Paul Haselby (former AFL Player) and former Australian Cricket Coach Mickey Arthurs.

COMMENT

The Shire of Beverley has received a written request from CRC Coordinator Amor Moulton to waive the Town Hall hire fee to reduce costs and assist the seminar to lead men in the Beverley Community to be more open and understanding of Men's Mental Health issues.

The Mad Men's Muster Seminar is a not for profit event and will be free to patrons.

The fee to hire the entire Town Hall complex is \$180.00

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Waiving of \$180.00 fee

STRATEGIC IMPLICATIONS

Foster community participation & collaboration. Advocate for local access to health and education services.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council waive the Town Hall hire fee of \$180.00 for the Beverley CRC to hold the Mad Men's Muster Seminar in August 2014.

COUNCIL RESOLUTION

M20/0614

Moved Cr Gogol

Seconded Cr Davis

That Council waive the Town Hall hire fee of \$180.00 for the Beverley CRC to hold the Mad Men's Muster Seminar in August 2014.

CARRIED 9/0

12.4 Repairs to Former Child Health Clinic (Op Shop), 141 Vincent Street

SUBMISSION TO: Ordinary Council Meeting 24 June 2014
REPORT DATE: 18 June 2014
APPLICANT: Cr K Murray
FILE REFERENCE: VIN 1138
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider a request from Cr Murray to investigate another opinion regarding the original engineers report from ADC Projects as to the structural health of the building located at 141 Vincent Street Beverley, known as the former Child Health Clinic with a view to allow the Beverley Hospital Auxiliary (BHA) to remain in the building.

BACKGROUND

In May 2010 the BHA relocated to 141 Vincent Street to run the 'Op Shop'. The Hospital Auxiliary advises this new location has been advantageous to their revenue intake.

The Shire was aware that the Child Health Clinic building had structural issues after the Asset Management Plan developed in 2011 gave it a condition rating of 4, being fair to minus which indicated that it has approximately 0 – 19% remaining of its estimated economic working life. Council considered that with running repairs the Op Shop could continue to operate for the interim.

On 15 March 2012 the Shire was again alerted to structural issues with the building following a written request from the BHA to repair significant cracking on the wall and ceiling.

The Shire of Beverley Maintenance Officer assessed the crack and felt a lintel fitted to the wall would provide extra security, however also considered an Engineers Report was required to rule on suitable repairs.

Council contracted ADC Projects to undertake an assessment of the building. The assessment and costs to repair the building were presented at the 24 September 2013 Council Meeting. At this meeting it was resolved:

That:

- 1. Remedial repair works to the Child Health Clinic not be undertaken; and***
- 2. The Beverley Hospital Auxiliary is advised that repair works to the Child Health Clinic will not be undertaken and they seek alternative premises to operate the Opportunity Shop.***

CARRIED 8/0

The Beverley Hospital Auxiliary was advised verbally at their committee meeting and in writing on 1 October 2013 that they would be required to vacate 141 Vincent Street and regrettably the Shire did not have any vacant buildings to offer.

The Hospital Auxiliary has since been in search of a suitable replacement building and has been either unwilling or unable to enter into a private rental agreement. Cr White and I met with the executive committee to discuss the situation, including relocation to the Exhibition Shed or other venues.

Council received a letter from the BHA advising that the Exhibition Shed was unsuitable and they would go into recess until a suitable building became available.

Council has extended the BHA occupancy on two occasions to March 2014 and then till May 2014. In April 2014, BHA wrote to extend their stay in the Child Health Clinic for a third time. On the 29 April 2014 Council agreed to extend their stay until 30 June 2014 with no further extensions to be offered. At this time there was no indication from Council that a second opinion regarding the condition of the building or that a quote for repairs was required, in line with Councils' September resolution that no further remedial works be undertaken on the building.

After the Economic and Community Strategy Committee meeting on Tuesday 10 June 2014, Cr Shaw raised the Child Health Clinic matter and felt it needed to be revisited. He advised that Mr Peter De Rossi a qualified builder was coming to look at the building on Saturday 14 June 2014.

COMMENT

Cr Murray has asked that Council be provided the following information when considering the outcome of the building and the Beverley Hospital Auxiliary (BHA):

- The BHA has run the Op Shop in Beverley since 1961.
- The BHA has 47 volunteers who work in the Op Shop throughout the year.
- Since 2006 the BHA have spent approximately \$53,000.00 on equipment for the hospital and lodge.
- The BHA could be debated as a service for low income earners.
- What are the demolition costs v new repair costs?

Local Government Insurance Services (LGIS)

I have spoken to LGIS seeking their opinion in relation to insurance issues regarding the building namely;

If Council were to consider repairing the Child Health Clinic, Council would be covered as long as the builder is certified to undertake the works. I also enquired if Council allowed the BHA to continue to operate from the building with Council not undertaking any repair works where does Council stand? As yet I have not received a response.

Demolition Costs v Repair Costs

An allocation has been placed in the 14/15 budget of \$35,000.00 for costs associated for demolition of the building. Repair costs total \$155,000.00 with on costs \$175,000.00 making the total cost to repair the building \$330,000.00, these figures were supplied by Ralph Beattie Bosworth Construction Cost Consultants in August 2013 and do not include the cost to upgrade a public building to current Building Code of Australia standards.

Mr Peter De Rossi met with Councillors Shaw, Alexander and Davis on Saturday 14 June to inspect the building. Mr De Rossi has advised he will be forwarding a report on his findings on Monday, once I have this I will forward onto Councillors.

A Business Case is currently being prepared for Councils consideration of the proposed Multi-Function Community Centre to be located on the Aeronautical Museum / Child Health Clinic site. The Business Case is nearing completion and will support lobbying which has commenced to ascertain what funding might be available to assist the project. This document will also contribute to Councils long term planning for the Town Centre Street Scape Plan.

There are a number of options that Council can consider being;

- Minor repairs be undertaken at minimal cost (if possible) and continue current arrangements until a decision is made on the Aeronautical Museum / Child Health Clinic site
- Repair the building and continue with current arrangements, estimated cost \$330,000.00
- Status Quo remain (building to be removed)

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Funds allocated in the Draft Budget 14/15 for demolition works.

STRATEGIC IMPLICATIONS

Our Goals – Economic – Manage our assets sustainably.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

Council discussion.

COUNCIL RESOLUTION

M21/0614

Moved Cr White

Seconded Cr Gogol

That the original motion carried at the Ordinary Council Meeting 24 September 2013 stands, which reads:

- 1. Remedial repair works to the Child Health Clinic not be undertaken; and**
- 2. The Beverley Hospital Auxiliary is advised that repair works to the Child Health Clinic will not be undertaken and they seek alternative premises to operate the Opportunity Shop.**

CARRIED 6/3

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman declared the meeting closed at 4:20pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: