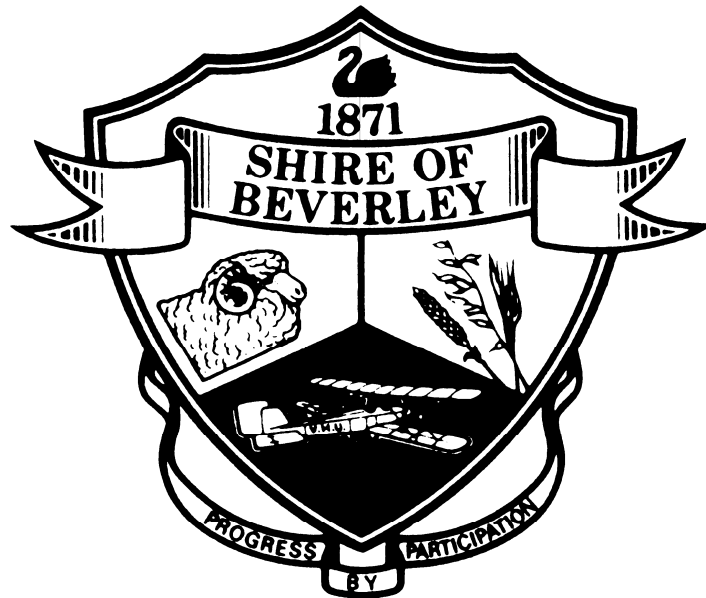


ORDINARY COUNCIL MEETING MINUTES



24 JULY 2012

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS ON TUESDAY 24 JULY 2012**

1. MEETING COMMENCEMENT

The President declared the meeting open at 2:07pm and advised that the meeting will adjourn at 4:00pm for the Citizenship Ceremony for Mrs Marie Antonette Webb.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

| | | |
|-----------------|-------------------------|------------|
| Cr DJ Ridgway | President | South Ward |
| Cr CJ Pepper | Deputy President | West Ward |
| Cr VK Fregon | | South Ward |
| Cr DC White | | South Ward |
| Cr LC Shaw | | West Ward |
| Cr JD Alexander | | North Ward |
| Mr SP Gollan | Chief Executive Officer | |
| Mrs A Lewis | Administration Officer | |

Apologies

| | |
|--------------|------------|
| Cr KM Murray | North Ward |
| Cr BM Foster | West Ward |

Leave of Absence

Cr P Gogol (North Ward) applied for leave of absence from the July 2012 Ordinary Meeting of Council at the 22 May 2012 Meeting of Council.

3. PUBLIC QUESTION TIME

Nil.

4. CONDOLENCES

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. CONFIRMATION OF MINUTES AND BUSINESS ARISING

6.1 Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 26 June 2012

COUNCIL RESOLUTION

M1/0712 Moved Cr Pepper **Seconded Cr Shaw**
That the Minutes of the Ordinary Meeting of Council held in the Council Chambers on Tuesday 26 June 2012, as printed, be confirmed.

CARRIED 6-0

BUSINESS ARISING

Nil

6.2 Minutes of the Development Services Committee Meeting held in the Council Chambers on Thursday 12 July 2012

Appendix 1

COUNCIL RESOLUTION

M2/0712 Moved Cr Pepper **Seconded Cr Fregon**
That the Minutes of the Development Services Committee Meeting held in the Council Chambers on Thursday 12 July 2012, as printed, be received and the recommendations endorsed.

CARRIED 6-0

BUSINESS ARISING

6.2.1 Retirement Village (Hunt Road)

Council agreed that the matter of re-naming this facility be referred to the next meeting of the Development Services Committee, for further discussion.

6.2.2 Meeting Date of the next Development Services Committee

Council agreed to hold the next meeting of the Development Services Committee on Wednesday 15 August 2012.

7. PRESIDENT AND COUNCILLOR REPORTS

7.1 PRESIDENT'S REPORT

Regional Transition Group (RTG) and Structural Reform

The next RTG meeting will be held on Friday 27 July 2012, to provide information on the Future State Business Plan, will assist Council in their analysis of the benefits, or otherwise, of progressing to an amalgamation. Although the Future State and other information will be available on the "securingourfuture" website, another community briefing will provide opportunity to our residents to hear the information first hand, and also have questions clarified.

I attended a ladies luncheon which presented RTG information to an invited group of Cunderdin residents. Cr Alexander attended a community information meeting for the Shire of Quairading residents and ratepayers.

Dawson Street Villas

The interest generated from the Dawson Street Villas Open Day has not transpired into applications from local residents for the two finished Units. Council now needs to progress to the next stage of advertising.

Northam Supertown

Information is being collected through the Wheatbelt Development Commission to have an Avon Sub-Regional Economic Strategy prepared encompassing the hinterland communities embraced by the Northam Supertown status.

The "South East Avon Action Agenda" is being prepared for the RTG participants by Caroline Robinson, and I urge Councillors to become familiar with the draft document and provide comment.

Economic Development Australia (EDA)

EDA has developed a Regional & Remote Area Economic Development Training Program to assist small rural communities undertake economic development workshops. EDA members donate their time, aiming to provide a positive impact for regional and remote motivated communities. I welcome Councillor feedback as this could be beneficial for Beverley.

**7. PRESIDENT AND COUNCILLOR REPORTS
ITEM 7.2
COUNCILLOR REPORTS
(Continued)**

Cr Pepper:

Avon Tourism Inc Meeting – 17 July 2012
(Continued)

Some of the places identified to participate in the event are the Dead Finish Museum, the private museum, the Court House and Avondale.

The meeting agreed to proceed with making arrangements to print a further 30,000 copies of the Avon Valley Holiday Brochure, at a cost of approximately \$28,790.00 (plus GST), which would be covered by advertising.

It was also agreed to proceed with another run of Hand-out Bags, so they are looking for new sponsors/advertisers to cover the cost.

It was also interesting to note that Toodyay had a Museum/Heritage Officer and a Grants Officer.

Cr Fregon reported on the following matters: -

Beverley Community & Development Association Meeting
– 17 July 2012

Cr Fregon advised Council that she had attended the Tourist Bureau meeting on 17 July 2012, and that Pauline Knight had resigned from this Committee.

Youth Connection Seminar – 18 July 2012

Cr Fregon, Cr White and Lyn Kay also attended a Youth Connection Seminar held in Northam on Wednesday 18 July 2012.

Beverley Youth Centre Meeting – 7 August 2012

It was agreed that a Beverley Youth Centre meeting be held on Tuesday 7 August 2012, commencing at 9:00am.

COUNCIL RESOLUTION

M4/0712

**Moved Cr Alexander
That the Councillor Reports, be received.**

Seconded Cr Fregon

CARRIED 6–0

At 2:40pm Mr Stephen de Beer, Shire Planner, entered the Chambers and joined the meeting.

8. OFFICERS' REPORTS

8.1.1 TOWN PLANNING ITEMS

| | |
|------------------------|--|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.1.1.1 |
| REPORT DATE: | 11 July 2012 |
| SUBJECT: | DEVELOPMENT APPLICATION – SCOUT EVENT – RESERVE 5265 GREAT SOUTHERN HIGHWAY, BEVERLEY |
| APPLICANT: | J Hare – Scout Association of Australia |
| FILE REFERENCE: | GRE2 5265 |
| AUTHOR: | Shire Planner – Stefan de Beer |

Appendix 2

BACKGROUND

An application has been received from the Scout Association to conduct a motor sport event at Reserve 5265 Great Southern Highway, Beverley. It is proposed the event will occur on the weekend of 3 to 5 August 2012. Members of the Scout organisation will be conducting a motor sport event on the Beverley Off-Road Motor Sports Association (BORMSA) test track.

Previous events conducted by the Scout Association occurred on the same site in May 2010, from 6 to 8 May 2011 and from 9 to 11 September 2011. A search of Shire records indicates that no complaints were received regarding the activities on the site.

The subject site is zoned Farming, approximately 243ha in area and has an existing series of unsealed racetracks. Access is via an ungazetted track from Nicholas Street.

COMMENT

It is unlikely that there will be any negative external impact on the amenity. The proposed activity is consistent with the historical use of the site, as well as being located a substantial distance from any sensitive land uses.

There is a possibility that motor sport activity at night could disturb noise amenity in the Beverley townsite, although no activity at night is proposed. To ensure amenity is not disturbed, should Council approve the application, it will be recommended the hours of motor sport activity are limited as a condition of approval.

8.1.1 TOWN PLANNING ITEMS
ITEM 8.1.1.1
DEVELOPMENT APPLICATION

- **SCOUT EVENT**
 - **RESERVE 5265 GREAT SOUTHERN HIGHWAY, BEVERLEY**
- (Continued)**

The main concerns relate to fire management, first aid, and in consideration of the proposed camping on the site, leaving the site clean and tidy. The applicant has addressed these concerns in the application. It is considered such concerns may be further addressed through conditions of approval.

It is anticipated that the event will raise the profile of Beverley in a positive manner.

The application to conduct a motor sport event at Reserve 5265 Great Southern Highway, Beverley is supported due to: -

- There is an economic benefit to Beverley;
- There is a social benefit to Beverley through the raising of Beverley's profile in the wider community;
- It is unlikely there will be any negative external impacts; and
- Recommended conditions of approval are anticipated to address any matters of concern.

Therefore it will be recommended the application be approved.

STATUTORY ENVIRONMENT

The application is consistent with the current use of the site and complies with the Shire of Beverley's Town Planning Scheme No. 2.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M5/0712 Moved Cr Pepper Seconded Cr Fregon
That Council resolve to grant planning approval to conduct a motor sport event, at Reserve 5265 Great Southern Highway, Beverley, subject to the following conditions and advice notes: -

Conditions: -

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.**

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.1

DEVELOPMENT APPLICATION

- SCOUT EVENT

- RESERVE 5265 GREAT SOUTHERN HIGHWAY, BEVERLEY

(Continued)

- 2. This approval is for activities occurring from 3 to 5 August 2012, during the hours as described in the application documentation.**
- 3. No motor sport activity shall occur between the hours of 6:00pm and 8:00am (see Advice Note 2).**
- 4. As the Water Corporation's reticulated sewerage is not available, acceptable ablution facilities are to be provided for the entire period of this approval, to the satisfaction of the Shire's Environmental Health Officer.**
- 5. At all times, during which the approved activity is occurring, fire extinguishers shall be available in approved locations.**
- 6. The approved Fire Management Plan is to be complied with at all times, for the entire period of this approval.**
- 7. The approved Traffic Management Plan is to be complied with at all times, for the entire period of this approval.**
- 8. At all times, during which the approved activity is occurring, staff qualified in first aid, are to be available on site.**
- 9. At the completion of the event the site shall be made clean and tidy, to the satisfaction of the local government.**

Advice Notes: -

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. With regard to Condition 3, the applicant is advised the arrival and departure of vehicles at the site is not restricted.**

CARRIED 6-0

8.1.1 TOWN PLANNING ITEMS

| | |
|------------------------|--|
| SUBMISSION TO: | July Council Meeting - 24 July 2012 |
| AGENDA ITEM: | 8.1.1.2 |
| REPORT DATE: | 17 July 2012 |
| SUBJECT: | BEVERLEY LIGHT INDUSTRIAL AREA – APPROVAL OF ENGINEERING DESIGN DRAWINGS, STAGE 1 |
| APPLICANTS: | Porter Engineering & 3E Consulting Engineers for Shire of Beverley |
| FILE REFERENCE: | ADM 0203 |
| AUTHOR: | Shire Planner – Stefan de Beer |

Appendix 3

BACKGROUND

The Shire of Beverley, together with Landcorp, is in the process of establishing a Light Industrial Precinct at the location of De Lisle Street. Consulting Engineers, Porter Engineering and 3E Consulting Engineers, submitted design drawings (attached hereto), pertaining to the project, for consideration and approval by the Shire.

COMMENT

Essentially, the submitted drawings deal with four aspects of the proposed development, namely: -

- Fencing of the development on the railway side of the subdivision;
- Drainage arrangements for Stage 1;
- Electrical reticulation layout for Stage 1; and
- Proposed crossover design for Stage 1.

The submitted plans had been reviewed by the Shire Planner and the Shire Works Supervisor. The Works Supervisor concluded compliance, in so far as the proposed crossovers are concerned.

The proposed fencing design is as per best practice for locations of this nature (adjacent to a rail reserve), taking due cognisance of possible future security and safety challenges, and is therefore deemed to be appropriate.

The design proposals for the drainage arrangements and electrical reticulation layout for Stage 1 have to be assumed to be compliant, being designed by professionally qualified and registered civil and electrical engineering consultants. As a result of the aforementioned, peer reviews to determine compliance are not deemed necessary.

8.1.1 TOWN PLANNING ITEMS

ITEM 8.1.1.2

BEVERLEY LIGHT INDUSTRIAL AREA

- **APPROVAL OF ENGINEERING DESIGN DRAWINGS**
- **STAGE 1**

(Continued)

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M6/0712

Moved Cr White

Seconded Cr Fregon

That Council resolve to: -

- 1) Approve the Design Drawings as submitted by Porter Engineering & 3E Consulting Engineers for Stage 1 of the Beverley Light Industrial Precinct; and**
- 2) Authorise the Shire Planner and Shire Works Supervisor, through delegated authority, to approve any subsequent design drawings, and revisions of design drawings, to be submitted in this regard, for this project.**

CARRIED 6-0

8.1.2 SHIRE PLANNER'S REPORT

Council noted the information provided by the Shire Planner.

At 3:05pm Mr Stephen de Beer, Shire Planner, left the meeting, and Mr Stephen Vincent, Work Supervisor, entered the Chambers and joined the meeting.

8.2.1 BUILDING SERVICES ITEMS

Nil.

8.2.2 BUILDING SERVICES REPORT

8.2.2.1 BUILDING LICENSES ISSUED

Building licenses issued up to 13 July 2012: -

Lic No: 55 11/12
No: Bremner Road,
Beverley
Building: Hangar
Value: \$19,700.00

Lic No: 56 11/12
No: 17 East Kokeby Road,
Beverley
Building: Shed
Value: \$16,000.00

Lic No: 57 11/12
No: Lot 6 Bushill Road,
Beverley
Building: Shed
Value: \$60,000.00

Lic No: 58 11/12
No: 9 Forrest Street,
Beverley
Building: Patio
Value: \$5,000.00

Lic No: 59 11/12
No: 4 Forrest Street,
Beverley
Building: Garage
Value: \$8,000.00

Lic No: 60 11/12
No: Bremner Road,
Beverley
Building: Hangar
Value: \$19,700.00

COUNCIL RESOLUTION

M7/0712 Moved Cr Pepper **Seconded Cr Alexander**
That the Building Services Report, be received.
CARRIED 6-0

8.3.1 PLANT, WORKS, RECREATION AND TOURISM ITEMS

Nil.

8.3.2 WORKS SUPERVISOR'S REPORT

8.3.2.1 GENERAL – WORKS

8.3.2.1.1 Town, Parks and Gardens

Weed spraying is underway on the town street verges. Street trees have been lopped, and roses have been pruned. Extra soil has been placed behind the rocks at the Caravan Park. This area has been sprayed for weeds and is ready for planting.

8.3.2.1.2 Signage

Various road name blades have been replaced. The new Platform Theatre and Station Gallery and Community Resource Centre signs have been installed at the intersection of Vincent Street and Hunt Road as requested.

8.3.2.1.3 Avondale

Work has been carried out around the grounds, which included mowing and spraying in preparation for the recent Clydesdale day. Trees have been lopped back around the trail to accommodate a double-decker, bus which is due in the coming weeks.

8.3.2.1.4 Footpaths

Sections of the concrete footpath have been replaced on Forrest Street where it had subsided, and where damage from utility installations occurred. The repairs to the damaged areas have been billed to the Water Corporation.

8.3.2.1.5 Dead Finish Museum

A new path from the road, which includes a ramp off the road, has been installed in front of the Dead Finish Museum. Both sides of the footpath has been gravelled to suit the new path.

8.3.2.1.6 Bridge Maintenance

Termite treatment has been carried out on the following bridges: -
723, 730, 3197, 3206, 3211, 3220.

8.3.2 WORKS SUPERVISOR'S REPORT
ITEM 8.3.2.1
GENERAL – WORKS
(Continued)

8.3.2.1.7 Rubbish Tip

Over many years a large pile of mixed plastic has accumulated, which is able to be recycled. However it will need to be sorted prior to its removal. The Quairading recycling facility will take this plastic at a cost of \$75.00 per tonne plus cartage.

If we can sort this plastic using labour provided by the long term unemployed we may be able to dispose of this directly to Perth. Once the backlog is cleared then areas will be allocated to sort the plastic as it arrives at the tip site.

8.3.2.1.8 Backhoe Buckets

Two backhoe buckets that were off the old Case backhoe have had the mounting brackets adjusted to fit our machine. One is a narrow 300mm and the other is a flat edge silt bucket to be used for clearing around culverts and drains.

8.3.2.2 CONSTRUCTION

8.3.2.2.1 Dale Kokeby Road

Gravel sheeting is continuing near the Brookton boundary.

8.3.2.2.2 Oval Drainage

The new pipe at the oval has been completed. Provisions have been made to connect in a stormwater pipe from the west end Exhibition Shed. This is to include a drain in front of the sliding door.

COUNCIL RESOLUTION

M8/0712 Moved Cr Alexander **Seconded Cr Shaw**
That the Works Supervisor's Report, be received.
CARRIED 6–0

At 3:20pm Mr Stephen Vincent, Work Supervisor, left the meeting.

8.4.1 FINANCE ITEMS

| | |
|-----------------------|--|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.4.1.1 |
| REPORT DATE: | 19 July 2012 |
| SUBJECT: | SCHEDULE OF ACCOUNTS FOR THE MONTH OF JUNE 2012 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

Appendix 4

COMMENT

The Schedule of Accounts for the month of June 2012 is the appendix to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M9/0712 **Moved Cr Pepper** **Seconded Cr Fregon**
That the Schedule of Accounts for the month of June 2012, be received.

CARRIED 6–0

| | |
|-----------------------|---|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.4.1.2 |
| REPORT DATE: | 20 July 2012 |
| SUBJECT: | FINANCIAL STATEMENT FOR THE PERIOD ENDED ON 30 JUNE 2012 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

COMMENT

The Financial Statement for the period ended 30 June 2012 was provided under separate cover.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M10/0712 **Moved Cr Pepper** **Seconded Cr Alexander**
That the Financial Statement for the period ended 30 June 2012, as presented, be received.

CARRIED 6–0

8.4.1 FINANCE ITEMS

| | |
|------------------------|---|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.4.1.3 |
| REPORT DATE: | 17 July 2012 |
| SUBJECT: | INVESTMENT OF SURPLUS FUNDS FOR THE MONTH OF JUNE 2012 |
| FILE REFERENCE: | ADM 0096 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

BACKGROUND

Council has at present surplus funds that have been invested in line with Council's policy.

COMMENT

Listed below are surplus funds that have been invested during the month of June 2012 with the ANZ Bank.

| RESERVE | INVESTMENT | TOTAL | ACCT # | TERM | RATE | EXPIRY |
|------------------------|---------------|---------------|------------|---------|-------|----------|
| Building | \$ 467,166.00 | \$ 467,166.00 | 9986-98368 | 45 Days | 4.86% | 18/06/12 |
| Plant | \$ 205,097.00 | \$ 205,097.00 | 9981-38926 | 25 Days | 4.50% | 26/06/12 |
| Annual Leave | \$ 128,112.00 | | | | | |
| Recreation Ground | \$ 301,033.00 | \$ 429,145.00 | 9981-39558 | 25 Days | 4.50% | 26/06/12 |
| Bush Fire Fighters | \$ 99,195.00 | | | | | |
| Avon River Development | \$ 19,918.00 | | | | | |
| Community Bus | \$ 26,337.00 | | | | | |
| Cropping Committee | \$ 237,638.00 | | | | | |
| Road Construction | \$ 215,956.00 | \$ 599,044.00 | 9981-39646 | 25 Days | 4.50% | 26/06/12 |

At the expiry of the above investments all fund were redirected back into their accounts for end of year processing. These Funds have since been reinvested in July 2012.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M11/0712 Moved Cr Pepper **Seconded Cr Fregon**
That the Investment Report for the month of June 2012, be received.

CARRIED 6-0

8.4.1 FINANCE ITEMS

| | |
|------------------------|--|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.4.1.4 |
| REPORT DATE: | 19 July 2012 |
| SUBJECT: | TENDER EVALUATION RFT 02/1112 – NEW PAVILION – BEVERLEY RECREATION GROUND |
| FILE REFERENCE: | ADM 0121 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

BACKGROUND

A state-wide Request for Tender advertisement was placed in the West Australian on 26 and 30 May 2012, with tender submissions closing at 3:30pm on 28 June 2012.

A copy of the Confidential Tender Evaluation Report from the evaluation panel was provided under separate cover.

COMMENT

At the close of the tender submission period, eight tenders had been received from the following firms: -

- (1) BE Projects;
- (2) Bricklay;
- (3) CPD Group;
- (4) Spadaccini Constructions;
- (5) Donal;
- (6) Laneway Construction;
- (7) Badge; and
- (8) RBT – Robinson Build-Tech.

The Chief Executive Officer engaged the services of Mr B Adcroft from ADC Projects, and Mr G McDonald from Inkosi Designs, to undertake an independent evaluation of the tender submissions and provide a Tender Evaluation Report.

DISCLOSURE OF INTEREST

No disclosure of interest has been tabled.

CONSULTATION

In accordance with Functions and General Regulations 14 and 15, Council placed a state-wide advertisement in the West Australian on 26 and 30 May 2012, with the closing date being 28 June 2012, providing a period of greater than 14 days for tender submissions to be made. No other consultation has been undertaken.

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- NEW PAVILION
- BEVERLEY RECREATION GROUND

(Continued)

POLICY IMPLICATIONS

There are no known policy implications related to this item.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57 Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (a) The supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act;
 - (b) The supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;
 - (ba) the local government intends to enter into a contract arrangement for the supply of goods or services where —
 - (i) The supplier is either —
 - (I) an individual whose last employer was the local government; or
 - (II) A group, partnership or company comprising at least 75% of persons whose last employer was that local government;
 - (ii) The contract —
 - (I) is the first contract of that nature with that individual or group; and
 - (II) Is not to operate for more than 3 years; and

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- **NEW PAVILION**

- **BEVERLEY RECREATION GROUND**

(Continued)

- (iii) The goods or services are —
 - (I) goods or services of a type; or
 - (II) (in the opinion of the local government) substantially similar to, or closely related to, goods or services of a type, that were provided by the individual (or persons) whilst employed by the local government;
- (c) Within the last 6 months —
 - (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications; or
 - (ii) The local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;
- (d) The contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government;
- (e) The goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government;
- (ea) the goods or services are to be supplied —
 - (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
 - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;
- (f) The local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or
- (g) The goods to be supplied under the contract are —
 - (i) petrol or oil; or
 - (ii) any other liquid, or any gas, used for internal combustion engines.

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- NEW PAVILION
- BEVERLEY RECREATION GROUND

(Continued)

14. Requirements for publicly inviting tenders

- (1) When regulation 11(1), 12 or 13 requires tenders to be publicly invited, State-wide public notice of the invitation is to be given.
- (2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving State-wide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.
 - (2a) If a local government —
 - (a) is required to invite a tender; or
 - (b) not being required to invite a tender, decides to invite a tender,
The local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.
- (3) The notice, whether under subregulation (1) or (2), is required to include —
 - (a) A brief description of the goods or services required;
 - (b) Particulars identifying a person from whom more detailed information as to tendering may be obtained;
 - (c) Information as to where and how tenders may be submitted; and
 - (d) The date and time after which tenders cannot be submitted.
- (4) In subregulation (3)(b) a reference to detailed information includes a reference to —
 - (a) Such information as the local government decides should be disclosed to those interested in submitting a tender;
 - (b) Detailed specifications of the goods or services required;
 - (c) The criteria for deciding which tender should be accepted;
 - (d) Whether or not the local government has decided to submit a tender; and
 - (e) Whether or not the CEO has decided to allow tenders to be submitted by facsimile or other electronic means, and if so, how tenders may so be submitted.
- (5) After a notice has been given under subregulation (1) or (2), a local government may vary the information referred to in subregulation (3) by taking reasonable steps to give each person who has sought copies of the tender documents or each acceptable tenderer, as the case may be, notice of the variation.

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- NEW PAVILION
- BEVERLEY RECREATION GROUND

(Continued)

15. Minimum time to be allowed for submitting tenders

- (1) If the notice is published in the newspaper as part of giving State-wide public notice, the time specified in the notice as the time after which tenders cannot be submitted has to be at least 14 days after the notice is first published in the newspaper as part of giving State-wide public notice.
- (2) If the notice is given to a person listed as an acceptable tenderer, the time specified in the notice as the time after which tenders cannot be submitted has to be at least 14 days after the notice is given.

16. Receiving and opening tenders

- (1) The CEO is responsible for keeping any tender submitted including a tender submitted by facsimile or other electronic means in safe custody, and for ensuring that it remains confidential.
- (2) Tenders are not to be opened, examined, or assessed until the time after which further tenders cannot be submitted.
- (3) When tenders are opened —
 - (a) At least one and, if practicable, more than one employee of the local government or one person authorised by the CEO to open tenders and, if practicable, one or more other persons, is required to be present;
 - (b) Members of the public are entitled to be present; and
 - (c) Details of the tenders (other than the consideration sought in the tender) are to be immediately recorded in a register to be known as the tenders register.

18. Choice of tender

- (1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.
- (2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.
- (3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- **NEW PAVILION**
- **BEVERLEY RECREATION GROUND**

(Continued)

- (4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks it would be most advantageous to the local government to accept.
- (4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.
- (5) The local government may decline to accept any tender.
- (6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.
- (7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

STRATEGIC IMPLICATIONS

The Beverley Oval and Recreation Centre project is a strategic initiative identified in Council's Strategic Plan, Forward Capital Works Plan and five year financial plan. Funding for the project has been incorporated into the 2012/13 preliminary budget.

8.4.1

FINANCE ITEMS

ITEM 8.4.1.4

TENDER EVALUATION RFT 02/1112

- **NEW PAVILION**
- **BEVERLEY RECREATION GROUND**

(Continued)

OFFICER'S RECOMMENDATION

That Council: -

1. Award Tender RFT 02/1112 – New Pavilion Beverley Recreation Ground to _____ for the fixed price of \$_____ (excluding GST) as per their tender submission inclusive of Option 1 (Netball Lighting) \$_____ and Option 2 (Power Supply Pillars) \$_____, subject to _____ entering into an agreed contract with the Shire of Beverley.
2. Delegate authority to the Chief Executive Officer to prepare the final contract between the Shire of Beverley and successful contractors.
3. Notify all tenderers of Councils decision in (1) above.

COUNCIL RESOLUTION

M12/0712

Moved Cr Alexander

Seconded Cr Pepper

1. **That Item 8.4.1.4 above, be deferred; and**
2. **A Special Meeting of Council be held on Monday 30 July 2012, commencing at 6:00pm.**

CARRIED 6–0

8.5.1 ADMINISTRATION ITEMS

| | |
|------------------------|---|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.5.1.1 |
| REPORT DATE: | 19 July 2012 |
| SUBJECT: | 2013 CAMPERVAN, MOTORHOME CLUB OF AUSTRALIA (CMCA) – STATE RALLY |
| FILE REFERENCE: | ADM 0202 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

BACKGROUND

The Development Services Committee meeting held 14 July 2012 received a request from the Campervan, Motorhome Club of Australia to book the Recreation Oval for their annual members' event. The Committee agreed in principle to explore the request subject to obtaining more information.

It was noted at the meeting that more detailed information has been requested by the Chief Executive Officer. A letter dated 16 July outlines the scope and the Club's needs for the event, which is planned for 26 – 30 September 2013.

The CMCA have a strong interest in scheduling their annual event at Beverley as they consider the area and the location to be most appealing to their members.

Points to consider as part of the deliberations include: -

- The Shire of Beverley is hosting the Avon Football Association Grand Final the week before this event.
- The Recreation Centre building project is planned for completion by this time, although it not known at this stage if all landscaping and external work will be completed.
- The Council may make a decision on the construction of new Netball courts, which may impact on availability of power supply for caravans.

COMMENT

It is evident from the information provided that this annual event is of some magnitude, involving about 200-250 people and around 250 vehicles. It is an event which is held annually at a rural WA venue, and arguably has a measurable social and economic benefit with potential spill over benefits resulting from exposure of the town and its facilities.

8.5.1 ADMINISTRATION ITEMS
ITEM 8.5.1.1
2013 CAMPERVAN, MOTORHOME CLUB
OF AUSTRALIA (CMCA)
- STATE RALLY
(Continued)

A range of activities and events organised by the CMCA, aimed at engaging and benefiting the local community and local businesses are scheduled for the duration of the rally.

The event involves fully booking the oval and all support facilities such as the ablution areas, "office" space and powered site for first aid and medical services. Access to the RV dump point at the caravan park is required. Booking and use of the Town Hall is a strong possibility.

The CMCA also advise that the event takes a holistic and inclusive approach to invite and embrace participation in wide range community events, including entertainment, competitions and tours.

Based on information received from the CMCA, and on examination of fees previously levied by Council, a charge of \$1,500.00 for use of the Recreation Oval and venue would fit within the usual range of charges. This will cover outgoings for power, cleaning and rubbish removal. Hiring of the Town Hall would incur an additional fee aligned to the standard Council schedule.

The Shire of Beverley has a well established record for supporting larger scale events, such as Easter events, equestrian events and the Agricultural Show.

The CMCA would need to advise of their event planning strategy in terms of risk management and site cleanup, to ensure all safety and health matters are attended to and an emergency plan is in place.

The CMCA would also be advised of the Council building schedule, which should not pose a risk to the proposed event unless for some reason the time lines are not achieved. Also, the prior commitment to the Football Grand Final on the week before the Rally. If these matters are of concern, discussions could take place about deferring the Rally to 2014.

STATUTORY REQUIREMENT

Local Government Act.1995

Public Health Act.

8.5.1 ADMINISTRATION ITEMS
ITEM 8.5.1.1
2013 CAMPERVAN, MOTORHOME CLUB
OF AUSTRALIA (CMCA)
- STATE RALLY
(Continued)

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

M13/0712 Moved Cr Fregon **Seconded Cr Shaw**
That Council agree in principle to approving the 2013 Campervan,
Motorhome Club of Australia (CMCA) – State Rally at the
Recreation Oval from 26 to 30 September 2013, subject to : -

- 1. The CMCA booking the venue(s) and agreeing to the schedule of fees for the venue use and Town Hall hire.**
- 2. The CMCA noting the building programme at the Recreation Oval and the Grand Final Football fixture.**
- 3. The CMCA discussing and agreeing on booking arrangements and all other organisational details with the Chief Executive Officer.**

CARRIED 6–0

8.5.1 ADMINISTRATION ITEMS

| | |
|------------------------|---|
| SUBMISSION TO: | July Council Meeting 24 July 2012 |
| AGENDA ITEM: | 8.5.1.2 |
| REPORT DATE: | 19 July 2012 |
| SUBJECT: | AGED CARE PLAN |
| FILE REFERENCE: | ADM 0042 |
| AUTHOR: | Chief Executive Officer – Stephen Gollan |

BACKGROUND

Council, at their December 2011 meeting engaged the services of Verso Consulting Pty Ltd to produce an Aged Care Plan for Beverley.

COMMENT

The plan is now complete and provides a clear, evidence based, planning framework to facilitate the development of aged care services, facilities and housing that can meet current and future demand of Beverley.

Councillors have been provided with a copy of the plan and it now requires the endorsement of Council.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

| | | |
|-----------------|-------------------------|---------------------------|
| M14/0712 | Moved Cr Pepper | Seconded Cr Fregon |
| | That Council : - | |

- 1. Endorse the Aged Care Plan 2012 dated May 2012 and the recommendation contained; and**
- 2. Investigate recommendation "8.5 - Pilot a Comprehensive Integrated Approach".**

CARRIED 6–0

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.5.2.1 Staff

Deputy Chief Executive Officer

I am pleased to advise that I held two interviews for the Deputy CEO position.

The Shire President and Mr David Vaughan assisted with the interview process. The interviews went very well with both applicants performing well.

At the completion of these a decision was made to appoint Mr Simon Marshall, who is the current Deputy at the Shire of Pingelly. Simon has been in this role for 2.5 years.

Simon's commencement date is to be confirmed, as he is on contract and therefore is required to give 3 months notice. The worst case scenario is that he will commence on Thursday 1 November 2012.

8.5.2.2 Country Local Government Fund – 2010 / 2011 Individual Allocation

I am in the process of finalising the Financial Assistance Agreement (FAA) in relation to the Country Local Government Fund 2010 / 2011 Individual Allocation. The amount to be received is \$381,821.00 and these funds are allocated to be used on the Beverley Function and Recreation Centre.

8.5.2.3 Regional Development Fund Australia Fund – Wheatbelt Heritage Rail Project

As Council would be aware the Shire of Dowerin, in conjunction with several other Local Governments, are wishing to progress the development of the Wheatbelt Heritage Rail Project. To assist with developing the project the Shire of Dowerin applied for funding through the Regional Development Australia.

The Shire of Dowerin has been advised that they were not successful.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT (Continued)

8.5.2.4 Wheatbelt Development Commission - Country Local Government Fund Group 2012 / 2013 Forums

I have received advice that the Wheatbelt Development Commission will be holding a forum to discuss the 2012 / 2013 funding round of the Country Local Government Fund, both for the Individual component and Groupings of Local Government component.

The Avon Subregion meeting is scheduled to be held on Friday 17 August 2012 at Cunderdin. The Forum is to commence at 9:00am and finish at 4:00pm.

The key elements of the day will be: -

- Update on CLGF Group 2011 / 2012 projects, both group projects and whole of region projects;
- Provide an opportunity for Local Governments to present their planned regional projects for 2012 / 2013;
- Update on progress of Review of CLGF; and
- Workshop through the Application form and Business Case template.

8.5.2.5 Regional Development Australia (RDA) – Invitation to attend a Local Government Information Session on “NBN in the Wheatbelt”

I have received an invitation, from Regional Development Australia – Wheatbelt, to attend an information session on “NBN in the Wheatbelt”.

An extract from the invite reads –

“RDA Wheatbelt recognises the importance of informing community members about the NBN roll-out and helping our Local Governments prepare for the impending developments.

With this in mind, we have organized for NBN Co. and the Department of Commerce, Digital Economy Branch, to visit the Wheatbelt in August to run some general information sessions, which are open to all community members.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 8.5.2.5

Regional Development Australia (RDA) – Invitation to attend a Local Government Information Session on “NBN in the Wheatbelt” (Continued)

We are also hosting a series of workshops with the Shires, included in the 3 year roll-out plan to provide specific information about what they can expect from the roll-out and what they need to do to prepare.

We would like to invite you and the Shire President or another Council member to attend a two hour workshop on Tuesday 14 August 2012. The meeting will commence with lunch at 12:00pm at the Bridgeley Community Centre - 91 Wellington Street, Northam.

Topics to be covered include: -

- Fibre access*
- The roll-out schedule*
- Planning processes*
- Specific data requirements*

There will also be a community information session that we are welcome to attend. This takes place prior to the Local Government information session”.

Registrations need to be in prior to Wednesday 1 August 2012.

The Shire President Cr Dee Ridgway, the Deputy Shire President Cr Chris Pepper, Cr David White and the Chief Executive Officer Mr Stephen Gollan, will attend the Local Government Information Session on “NBN in the Wheatbelt” to be held on Tuesday 14 August 2012.

8.5.2.6 **2012 WA Local Government Convention**

The 2012 Annual Local Government Convention is to be held from Wednesday 1 to Friday 3 August 2012 at the Perth Convention and Exhibition Centre.

Councillors Ridgway, Pepper and White will be attending, along with myself.

The Western Australian Local Government Association Annual General Meeting will be held prior to the commencement of the Local Government Convention on Wednesday 1 August 2012.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT (Continued)

8.5.2.7 WA Heritage Council – Visit

The President has been in discussions with Mr Graeme Gammie, Executive Director of the State Heritage Office, regarding a visit to Beverley by the Heritage Council.

Tuesday, 4 September 2012 has been provided as a tentative date for the visit.

The aim of the visit is to inform the Heritage Council of specific heritage issues we have, and also have discussions with stakeholders along with site visits.

8.5.2.8 Streetscape Project – Proposed Terms of Reference and Project Description – July 2012

In accordance with the request from the Development Services Committee, the Shire Planner has prepared the below mentioned report for Council's consideration.

STREETSCAPE PROJECT – VINCENT STREET, SHIRE OF BEVERLEY

PROPOSED TERMS OF REFERENCE AND PROJECT DESCRIPTION JULY 2012

1. Background

The Shire Planner had been approached to investigate the compilation of a Streetscape Plan for Vincent Street in Beverley. In order to define the project in more detail and frame the project scope, this report will endeavour to set the Terms of Reference (TOR) for the project.

2. Project Aim

Compilation of a Streetscape and Urban Design Guideline Plan that will provide a basis for the associated implementation, programming and costing for the upgrading and beautification of the predetermined section of Vincent Street in the Shire of Beverley.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.5.2.8 Streetscape Project – Proposed Terms of Reference and Project Description – July 2012 (Continued)

3. Project Delineation

The proposal is for the project to be limited to the precinct shown on the accompanying locality map.

4. Project Phases

4.1 Initiation

Collection of relevant data and information.

4.2 Draft Design Proposals

Preparing base mapping to enable the design of a first draft Streetscape Plan for the Vincent street precinct.

4.3 Public Consultation

Public information and consultation session to be held.

4.4 Council adoption

Formal Council adoption of the final draft Streetscape Plan / Urban Design Guidelines.

4.5 Implementation

Implementation, possibly in stages, of the proposals contained in the Guidelines.

5. Deliverables

The aim will be to provide an Urban Design Guidelines Document which will guide the upgrading of the Vincent Street Precinct and a description of the Shire interventions required to achieve this.

The project will furthermore endeavour to cost the proposals, and put a timeframe to the implementation thereof. Phasing, to successfully achieve the broader project aims, might be considered.

8.5.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.5.2.8 Streetscape Project – Proposed Terms of Reference and Project Description – July 2012 (Continued)

6. Timeframe & costing

It is anticipated the project *Design to Adoption* phase (4.1 to 4.4 above) will take approximately 12 months to complete.

The costing of the implementation of the proposed interventions will form part of the scope of this project.

Council noted the information provided in the Chief Executive Officer's Report.

9. INFORMATION BULLETIN – PARTS ONE AND TWO

Council noted the July 2012 Information Bulletin, Parts One and Two.

At 4:00pm the Shire President Cr Dee Ridgway adjourned the meeting to carried out a citizenship ceremony for Mrs Marie Antonette Webb.

At 5:00pm the meeting reconvened.

10. TABLED CORRESPONDENCE

- WALGA
 - Western Councillor – May 2012
- LOCAL GOVERNMENT MANAGERS AUSTRALIA WA
 - National Community Development Conference 2012 Program (20 – 21 September 2012 at Esplanade Hotel, Fremantle)
- WHEATBELT DEVELOPMENT COMMISSION
 - Towards a Wheatbelt infrastructure Plan Report 2
- 2011 / 2012
- COUNTRY ARTS WA
 - 2011 Annual Report
- LGIS
 - Magazine
- CARAVAN, RV & ACCOMMODATION INDUSTRY OF AUSTRALIA LTD
 - 2013 CRVA Business Plan

11. OTHER BUSINESS
Nil.

12. CLOSURE

There being no further business the meeting closed at 5:38pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

APPENDIX LIST

24 JULY 2012

| | | Commencement Page of Appendix Item |
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| Appendix 1 | Item 6.2 – Minutes of the Development Services Committee Meeting held on 12 July 2012 | 1 |
| Appendix 2 | Item 8.1.1.1 – Development Application – Scout Event – Reserve 5265 Great Southern Highway, Beverley | 10 |
| Appendix 3 | Item 8.1.1.2 – Beverley Light Industrial Area – Approval of Engineering Design Drawings, Stage 1 | 23 |
| Appendix 4 | Item 8.4.1.1 - Schedule of Accounts for the month of June 2012 | 28 |



**MINUTES OF THE DEVELOPMENT SERVICES COMMITTEE MEETING HELD
IN THE COUNCIL CHAMBERS ON THURSDAY 12 JULY 2012**

1. MEETING COMMENCEMENT

The Chairperson declared the meeting opened at 2:00pm.

2. ATTENDANCE AND APOLOGIES

| | |
|---------------|---------------------------------------|
| Cr DJ Ridgway | Chairperson |
| Cr CJ Pepper | (from 2:20pm) |
| Cr BM Foster | |
| Cr VK Fregon | |
| Mr SP Gollan | Chief Executive Officer |
| Mr DE Vaughan | Acting Deputy Chief Executive Officer |
| Mr W Wandless | Maintenance Officer (from 3:00pm) |
| Mr S Vincent | Works Supervisor |

Apologies

Nil

Observers

Nil.

3. DECLARATION OF INTERESTS

Nil

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
HELD MONDAY 14 MAY 2012**

MDS01/0712

Moved Cr Foster **Second Cr Fregon**
That the Minutes of the Development Services Committee Meeting held in the Council Chambers on Monday 14 May 2012, as printed, be confirmed.

CARRIED 3/0

5. REPORTS, MATTERS ARISING (AND UPDATE)

Caravan Park Project

- A sketch showing options for relocating the Caretakers Caravan was discussed and will be considered during a site visit following the committee meeting.

The Maintenance Officer advised : -

1. Costing a pathway from the Campers Kitchen to the eastern access road has been done.
2. Mounting a cupboard in the Campers Kitchen is actioned.
3. Providing a path from the Ablution block to the clothes line is actioned.
4. Installing a power point in the toilet/shower for the disabled is being examined.
5. Discussing the removal of magazines/books from the ironing area, and use the pamphlet rack which has been provided.
 - The Acting Deputy Chief Executive Officer advised a general outline of duties for the caretaker was drafted.
 - Follow up the proposed landscaping is to be discussed and reported to the next meeting.
 - Follow up the advertising flyer still pending.
 - A budget allocation will be listed for development of the "5th" Wheeler area.

At the conclusion of the meeting a site inspection and general discussion took place.

2

Walk Trail

Agreed to follow up discussions with Avondale about a grant of \$15,000.00 from Lotteries Commission to progress for a joint venture Walk Trail project.

Hunt Road Intersection

Mr Steve Vincent advised finger signs are ready for installation

Vincent Street

Mr Steve Gollan tabled information on street furniture and advised that the Shire Planner will be drafting a Design Guide for street scaping and furniture to be considered by Council.

Avon Park

Project on hold and be removed from the agenda for the time being.

Retirement Village (Hunt Road)

Agreed to consider naming this facility as Hunt Road Units to avoid confusion with other Shire facilities. A sign is to be made up.

Discussion ensued about an inspection regime for the units and obtaining an up-to-date rental agreement. Enquiries will be made with nearby Councils in regard to this matter.

Youth Action Plan

Youth Services are yielding satisfactory results and progress reports will be furnished to committee by Cr Fregon.

Town Hall (Lesser Hall)

Staff will contact the contractor for an update and timeframe for the work to done on the ceiling.

Christmas Decorations

Agreed to list \$30,000.00 including 2011 / 2012 carry over funds for work in the main street with a focus on the on the Town Square area.

Seniors' Lunch

CEO to liaise with Staff and Cr Foster to progress this event.

Beverley Christmas Light Competition

Shire staff to be approached to second a staff member to be a coordinator for this project.

BMX Upgrade

There is no feedback on this matter as yet.

Dead Finish Museum

Mr Steve Vincent to provide costings of a footpath/pavement from the front to the side of the museum building. A claim by a neighbour about storm damage to an adjoining fence was noted.

Aged Accommodation Report

This report is expected in the near future and will be distributed to councillors.

6. OTHER BUSINESS

Kerbside Recycling Service

Further to the provisional information already furnished to Council about the introduction of a fortnightly household service, an estimate of the annual cost has been obtained from Council contractors to assist with making a determination on this matter and to assist with budget preparation if it is decided to introduce the service.

4

The provision of a Local Government kerbside recycling service is now commonplace throughout Western Australia. The Council Waste Management Strategy recognises the importance recycling. It is noted that other member Councils of the SEAVROC have already introduced the service, or are planning to do. In addition to meeting broader environmental objectives, an additional important local benefit will be an extension to the life of the Landfill site. The current and recently improved on-site recycling at the Landfill site coupled with kerbside recycling will greatly assist with the Shire of Beverley Waste Management operations over the medium term.

There is a measurable cost to providing the kerbside recycling service to be recovered through the Rubbish rate. The benefits which are well established include extending the life of the Landfill site as well as meeting the State Government decree of *Towards Zero Waste to Landfill*. There is also a measurable and inevitable cost if all reasonable steps to extend the life of the Landfill site are not taken.

As it is unlikely the Council will undertake this work, it will be necessary to call public tenders prior to entering into a contract of between 3 and 5 years. Therefore the estimates obtained should be viewed as a guide.

Based on the cost estimates which have been obtained, the direct annual cost impact per property within the town is from \$62.14 - \$76.44. This is based on annual contract payments of approximately \$39,000.00 – \$47,000.00. If the Council provides the bin, the contractor payment diminishes from \$62.14 to \$48.36. However the Council administration costs increase and provision should be also made to amortise the cost of bins over 5 years, adding around \$12.00 per service). Administration costs have not been factored into any of the equations.

Preliminary investigations indicate that a grant is not available from the Waste Management Authority to defray the cost of purchasing recycling bins. Investigations will continue even though the prospects are not good.

The Council potentially has the following options to introduce this service and the costs vary accordingly.

(At the June 2012 Council meeting Mr Steve Vincent advised that he had received pricing from Ashley Fisher, Director of Avon Waste.)

Option 1.

Deposit Refuse at Beverley Landfill Site – Avon Waste to supply bins – Collect recycling per fortnight - Backload Recycling to Avon Waste Facility in York.

\$2.94 per collection (\$76.44 per annum per bin) including all processing fees.

Option 2.

Deposit Refuse at Beverley Landfill Site – Avon Waste to supply bins – Collect recycling per fortnight – Transport Recycling to Quairading Materials Recovery Facility.

\$2.39 per collection (\$62.14 per annum per bin) Note this does not include tipping fees payable to the Shire of Quairading. This is currently \$82.50 per tonne. (We would estimate 4-5 tonne per collection.)

Option 3.

Deposit Refuse at Beverley Landfill Site – Beverly to supply bins – Collect recycling per fortnight – Backload Recycling to Avon Waste Facility in York.

\$2.43 per collection (\$63.18 per annum per bin) including all processing fees.

Option 4.

Deposit Refuse at Beverley Landfill site – Beverley to supply bins – Collect recycling per fortnight – Transport recycling to Quairading Materials Recovery Facility.

\$1.86 per collection (\$48.36 per annum per bin). Note this does not include tipping fees payable to the Shire of Quairading. This is currently \$82.50 per tonne. (We would estimate 4-5 tonne per collection.)

Option 5.

Transport Refuse to Northam Landfill site each off fortnight to the recycling collection.

Add \$0.29 to existing rubbish collection rate per week. (Add \$15.08 per annum per bin.) Note this does not include disposal fees payable to the Shire of Northam. This is currently at \$47 per tonne.

Summary

1. Avon Waste supply bins and take recycled material to York.
\$47,000.00 (\$76.44 per service).
2. Avon Waste supply bins and take recycled material to Quairading.
\$38,000.00 (\$62.14 per service) including disposal fees.
3. Beverley supply bins, Avon Waste take recycled material to York.
\$38,000.00 (\$63.18 per service, plus the cost of purchasing bins at \$37,000.00).
4. Beverley supply bins, Avon Waste take recycled material to Quairading.
\$30,000.00 (\$48.36 per service, plus the cost to Council of purchasing bins at \$37,000.00).

Note- The cost of bin purchase is estimated at \$37,000 if the Council chooses to own and manage the bins. This represents an annual cost of \$12.00 if amortised over 5 years. The Council will also have the added responsibility (and cost) for distribution, maintenance and replacement. Additionally the incentive for contractor care diminishes, and the Council/Contractor demarcation can become blurred.

Committee endorsed Option 2 as the preferred option for the purposes of budgeting and calling tenders. It is also noted that during 2012 / 2013, a commencement date of 1 January 2013 is achievable, and the cost impact for the first year will reduce commensurately.

Beverley Community and Development Association Projects

The CEO reported on discussions and various communications with Cr Fregon and a meeting with the BCDA President Mr John Maxwell and Mr Barrie Burns on 4 July 2012. Unfortunately, the delegation could not make the meeting.

A plan tabled at the meeting drawn by Mr John Maxwell proposing the Vampire on Hunt Road be relocated was not endorsed by committee.

A proposal be undertaken by the Beverley Community and Development Association in partnership with the Shire was discussed. Mr Steve Vincent and Mr Mal Kehlet have viewed the report and agreed that it is achievable.

Dentist

Cr Fregon has received comment about a Dentist into town and requested some background information on the matter.

Cr Fregon has indicated that her thoughts would be to attract a mobile Dentist and was willing to take this on as a project, if Council's considered it warranted.

Caravan Park – Fire Pit

Cr Fregon had received a request from the Caravan Park Caretaker as to whether Council would consider placing a "Fire Pit" down where the planned RV parking is to go.

The Committee did not endorse this request.

2013 Campervan, Motorhome Club of Australia (CMCA) – State Rally

A request from Terri Brandstater, 2013 State Rally Co-Ordinator of the Campervan, Motorhome Club of Australia, enquiring whether the Council would consider hosting the CMCA 2013 State Rally.

A letter from Terri outlining what is required, and what has happened in previous rallies was considered. Terri has advised that the date they are looking at is 26 to 30 September 2012.

It was agreed this would be tremendous for the town.

Council Landfill Site

The Chief Executive Officer advised of a proposal to withdraw issuing a key for after hours use of the Landfill site, owing to abuse of the site when it is unsupervised.

The Acting Deputy Chief Executive Officer advised the Department of Local Government and Regional Development has given notice that a **Notice Of Intention To Take** has been reactivated in an effort to acquire more land for the sewage ponds and the Landfill site. Council's Shire Planner is liaising with the Department and other stakeholders on this matter.

The Works Supervisor advised that cost of installing concrete bays for housing materials for recycling is being listed for the 2012 / 2013 budget.

7. NEXT MEETING

The next meeting of the Committee will be held on Thursday 16 August 2012, commencing at 2:00pm.

8. CLOSURE

There being no further business the Chairperson declared the meeting closed at 4:40pm.

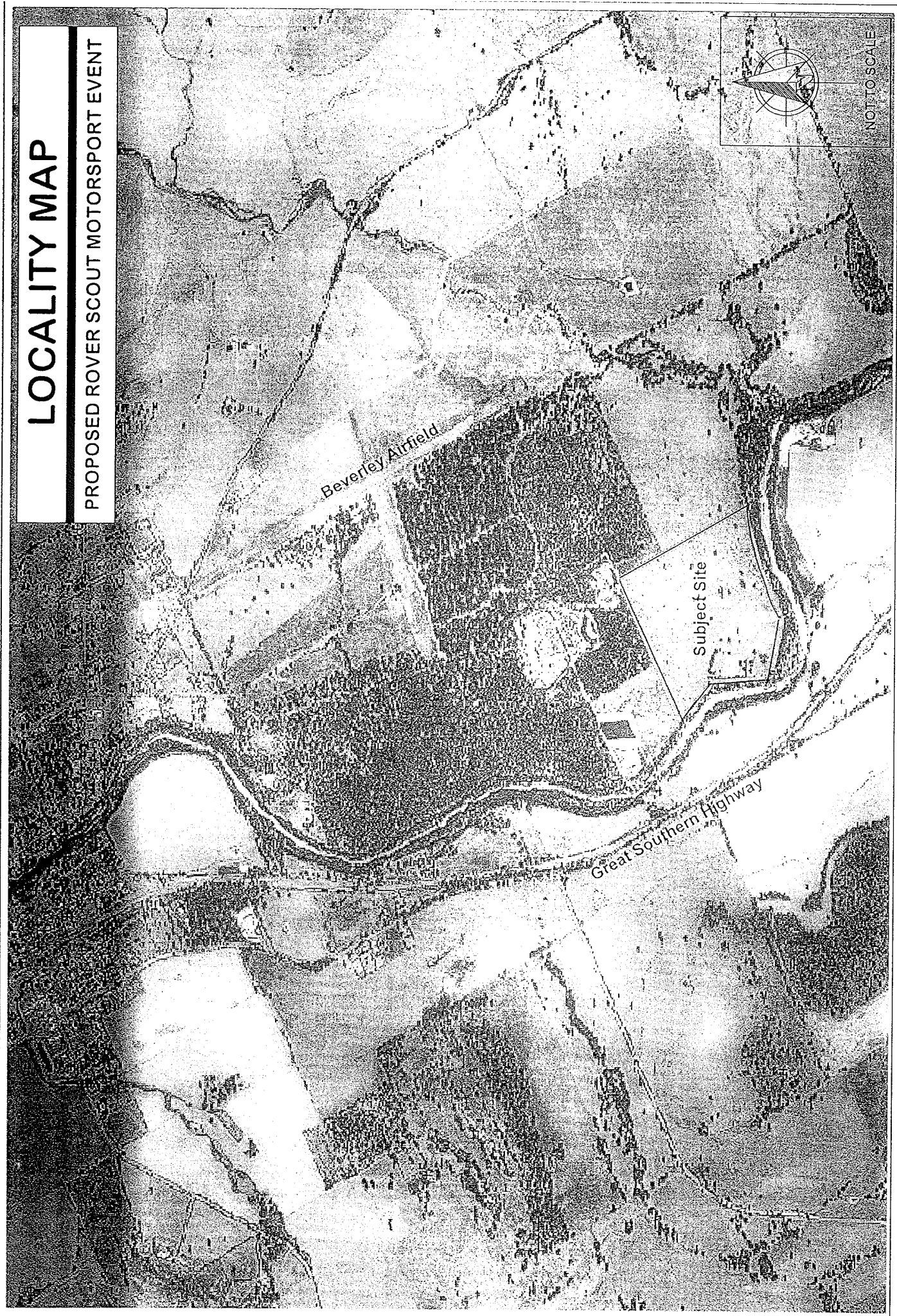
I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

LOCALITY MAP

PROPOSED ROVER SCOUT MOTORSPORT EVENT



EVENT SITE PLAN

PROPOSED ROVER SCOUT MOTORSPORT EVENT





WESTERN AUSTRALIAN ROVER COUNCIL

Baden-Powell House
581 Murray Street
WEST PERTH WA 6005

PO Box 467
WEST PERTH WA 6872

www.warovers.com.au
enquiries@warovers.com.au



To Whom it May Concern,

ADDITIONAL INFORMATION RE: Rover Scout Motorsport Event - Roverkhana

On the weekend of the 3rd to 5th of August 2012 the Scout Association of Australia WA Branch – Rover Scout Motorsport will be holding a Khanacross Motor Sport event named Roverkhana. Roverkhana is a low speed technical driving event operated under controlled conditions and complete guidelines and support of the Confederation of Australian Motor Sport (CAMS). This event is open to a maximum of 10 vehicles and a maximum of 3x drivers per vehicle and is held at the Beverley Off Road Motor Sport Association Complex. Our event runs a series of short motor racing tests using pre-defined BORMSA test tracks. This is the third Roverkhana held, with the first held at the same location in April 2010 and the second in May 2011. Camping during the event is preferably held on site to allow for interaction and bonding between members of the Scout Association. All persons on site are completely self-sufficient for a weekend camp and the site will (as always) be left cleaner than when we arrived.

Event Operation:

- Event Open/Competitors and Officials Arrive Friday 3rd of August 2012 at 6pm
- Documentation/Scrutiny Commences Saturday 4th of August 2012 - 8.00am
- Documentation/Scrutiny Finishes Saturday 4th of August 2012 - 9.30am
- Driver's Briefing Saturday 4th of August 2012 - 9.45am
- First Motor Test Opens Saturday 4th of August 2012 - 10.30am
- Last Motor Test Closes Saturday 4th of August 2012 - 5.00pm
- First Motor Test Opens Sunday 5th of August 2012 - 9.00am
- Last Motor Test Finishes Sunday 5th of August 2012 - 12.00pm
- Event Closed / Competitors and Officials Leave Sunday 5th of August 2012 - 1.30pm

Number of Persons Attending:

At this stage we are looking at having approximately 40 people attending the event. This includes around 10 officials.

Dates and Times of the Event:

The event will begin on the evening of Friday the 3rd of August and conclude on the afternoon of Sunday the 5th of August. Motor racing times will be limited to daylight hours only.

Fire Management:



SCOUTS
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12

The Scout Association of Australia Western Australian Branch observes all State Fire Danger ratings. As part of the risk management all events of this nature are required to have fire extinguishers available at various locations around the site and notification if given to the local Fire and Emergency Services Authority.

First Aid:

Under the guidelines for an event of this nature the Confederation of Australian Motorsport does not require a dedicated first aid post or vehicle; however the Scout Association of Australia Western Australian Branch takes a proactive approach to the safety of its members and as such will have a dedicated first aid officer on site for the duration of the event.

Traffic Management:

Traffic Management is specific to the site and will be coordinated by experienced personal. The team of people organising this event has had previous experience with managing events held in the City of Perth (over 2500 people in attendance) and at various locations around Western Australia for the past 10 years with some 300 people in attendance. Traffic management will include the introduction of one way roads once inside the BORMSA Motorplex.

Parking:

For the approximate 30 or so cars that are likely to be at the event for the entire duration of the event a dedicated parking area will be arranged inside the BORMSA Motorplex.

Temporary Structures:

Personal Tents will be the main structure erected at the site.

Further enquiries:

Josh Hare

Rover Scout Motorsport President of the Western Australian Rover Council

Mob: 0431 963 680



Roverkhana Risk Assessment

3rd to 5th August

2012

The following document is a comprehensive risk assessment of both the camping and motorsport aspects of Roverkhana.

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1. PURPOSE

The purpose of this document is to identify all risks associated with running Roverkhana August 2012. Roverkhana is a non-speed khanacross motor racing event for members of the Rover Section. It is an opportunity for Rovers to develop an interest in vehicles, to learn how to maintain their Baja Vehicles and to safely and competently drive their car under controlled circumstances.

2. SCOPE

This document covers activities which will be undertaken at the Beverley Off Road Motor Sport Association Venue (BORMSA) in August 2012 by members of the Scout Association of Western Australia.

3. REFERENCES

Confederation of Australian Motor Sport Ltd (CAMS) – Occupational Health & Safety Policy
Rover Scout Motorsport

Shire of Beverley

Activity Notification Application – Form A1

The Officials for this event are as follows:

| | | |
|--------------------------------|----------------|------------|
| Clerk of the course: | Josh Hare | 0407384093 |
| Assistant clerk of the course: | Chris Williams | 0411776486 |

4. PARTNERS

Roverkhana August 2012 is being run under Rover Scout Motorsport, a CAMS affiliated and accredited club. Assistance is provided through Mr Michael Rowston - President of BORMSA and Chris Williams – Ex RSM President

5. LOCATION

Roverkhana will be held at the Beverley Off Road Motor Sport Venue on Nicholas St Beverley. The site is situated approximately 1.5 Hours South East of Perth.



6. CAMPING

6.1 Attendance

Roverkhana August 2012 is only open to financial members of WA Rover Crews that form part of the Scout Association of Australia.

Parents, friends and other interested parties are not permitted to attend the event unless specifically part of the Scout Association of Australia.

All participants of Roverkhana 2012 must be registered with the organisers and have signed all Scout Association documentation prior to attending.

Camping and/or competitors' paperwork and fees must be paid and received prior to event attendance.

Non competing Rover Crews may spectate and camp at the event.

A maximum of 50 people and 10 vehicles are permitted to attend Roverkhana 2012, priority will be given to Rover Crews who are competing. Numbers above this are at the discretion of the organising committee.

All members over the age of 18 must hold a valid working with children card.

6.2 Camping

Camping is only allowed in the designated camping area.

Vehicles must be parked in the parking area at all times, unless specific permission is given by event organisers.

Competition vehicles must remain parked in the pits area when not competing and are strictly prohibited from being parked in the camping area.

All Fuel must be stored in the pits area and not in the camping area. Fuel must be stored in approved containers only.

Venue gates will be open from 6:00PM on Friday the 3rd of August 2012.

6.3 Fires

Camp fires are permitted, as long as there are no shire fire restrictions currently imposed.

Fuel must not be used to start camp fires. Firewood is available at the venue, however a saw or axe may be required to cut firewood. Firewood must not be taken or used from the organiser's stockpile under any circumstances; there is plenty of other firewood available.

All fires must be extinguished prior to leaving the venue at the end of the weekend.

6.4 Toilets

Portable site toilets will be supplied for the weekend.

It is advisable to bring extra toilet paper.

6.5 Rubbish

All rubbish will be removed by the attendees.

6.6 Smoking

Smoking at Roverkhana is strongly advised against. Common sense and etiquette are to be used at all times during smoking. Cigarette butts are to be imperatively extinguished and disposed of in an approved bin.

6.7 No Go Areas

A Water Corporation Dam and Treatment Facility*border at the North Edge of the Pit Area of BORMSA. This area is a strictly a no entry area.

7. SPECTATING

On the map provided (16.0) There is a specified spectator area. All spectators at the event are required to stay in this designated area.

8. SCRUTINEERING

Scrutineering will be conducted by representatives of Rover Scout Motorsport on Saturday (4th August) between 8.00 and 9.30am.

Please refer to Appendix 2 for Vehicle Specifications.

9. DRIVERS

Each driver will require a CAMS Non Speed Level 2 license or higher.

All drivers are required to wear a helmet, fire resistant long sleeved shirt, fire resistant long pants and closed in shoes.

A seat belt must be worn at all times by occupants within a moving vehicle.

Any driver operating a vehicle in a dangerous manner will be banned from driving for the rest of the event, or may be removed from site.

Drivers are to follow all instruction given to them by the organising committee.

10. OFFICIALS

All members of Rover Scout Motorsport at Roverkhana will be required to sign on as trainee officials, unless they currently hold a valid general officials licence. As members of Rover Scout Motorsport they will be utilized as time keepers and track officials through the duration of the event. In the event of low numbers of officials, drivers not currently driving will be required to step into an official's role. Different to spectators, the officials are stationed closer to the khanacross tracks on the main access road down to the individual khanacross courses including on the side of the garage with enough distance between the garage and themselves to reduce the risk of a wayward car hitting them. All the courses meet safety requirements and are in line with the CAMS khanacross guidelines. All officials will be stationed with safety in mind to reduce the chance of a wayward vehicle striking them. The below image shows the khanacross courses and the approved official zones.



11. EMERGENCIES

The local authorities will be made aware of the event, its nature and location.

Two dedicated trained first aiders will be on site at all times.

Mobile phone coverage is available on site

The emergency contact number for the leader on site is Josh Hare – 0407 384 093

Below are the details of local emergency services:

| | |
|---|---------------------------|
| AMBULANCE | 000 |
| FIRE | 000 |
| POLICE | 000 |
| DENTIST: John Fenn, Avon Terrace York | 9641 2925 |
| DOCTOR: 106 Forrest Street | 9646 1241 |
| HOSPITAL: Sewell Street (PO Box 142) | 9646 3200 |
| POLICE STATION: 57 Hunt Road | 9646 1000 |
| ST JOHN AMBULANCE ASSOCIATION: John Street | 9646 1400 |
| STATE EMERGENCY SERVICE | 0408 104 095 or 9641 2007 |
| VOLUNTEER FIRE AND RESCUE SERVICE Darren Boyle | 0428 932 711 |
| Chief FCO John Barrett-Lennard | 9646 1278 or 0429 461 278 |

12. MAJOR EMERGENCIES

In the event of a major emergency all participants will be required to assemble at the Evacuation point (see 16.0). Participants will be advised of where the evacuation point is as they arrive on site, and a copy of this risk assessment and the site layout map made available at the administration centre. In the event of an evacuation, all participants will be accounted for by the clerk of course before moving via vehicles to the Beverley Town Centre.

13. CAMS EVENT DOCUMENTATION

The August 2012 Roverkhana Event Permit, Supplementary Regulations and Khanacross Vehicle Specification documents are available on request from Joshua Hare. These documents cover all aspects of the event controlled under CAMS Regulation.

14. BEVERLEY SHIRE DOCUMENTATION

Documentation from Beverley Shire in regard to event and camping are available from Joshua Hare on request.

15. COURSE LAYOUTS

All courses run are pre-defined tracks as used by the BORMSA. Each track meets CAMS Khanacross regulations. CAMS Khanacross Regulations are freely available at www.cams.com.au.

16. SITE LAYOUT

The below site map identifies the layout of the event and the designated areas at BORMSA. This guideline will be strictly adhered to.



17. RISK MATRIX

| Likelihood (B) | Consequence (A) | | | | |
|---------------------|-----------------------|------------------------------|-------------------------------------|------------------------------------|---------------------------------|
| | (A1) Insignificant | (A2) Minor (First Aid) | (A3) Moderate (Treatment Req) | (A4) Major (Hospitalisation) | (A5) Catastrophic (Death) |
| (B1) RARE | LOW (L) | LOW (L) | MODERATE (M) | SIGNIFICANT (S) | SIGNIFICANT (S) |
| (B2) UNLIKELY | LOW (L) | LOW (L) | MODERATE (M) | SIGNIFICANT (S) | HIGH (H) |
| (B3) POSSIBLE | LOW (L) | MODERATE (M) | SIGNIFICANT (S) | HIGH (H) | HIGH (H) |
| (B4) LIKELY | MODERATE (M) | SIGNIFICANT (S) | SIGNIFICANT (S) | HIGH (H) | HIGH (H) |
| (B5) ALMOST CERTAIN | SIGNIFICANT (S) | SIGNIFICANT (S) | HIGH (H) | HIGH (H) | HIGH (H) |

18. RISK ASSESSMENT MATRIX

18.1 ANALYSE, ASSESS & CONTROL THE RISKS - CAMPING

| | ANALYSE & ASSESS RISKS | | | | | MANAGE THE RISKS | | | |
|---|---|--|---|---|-------------|---|-------|-------|----------------------|
| | HAZARD | INJURY / DANGER | A | B | Risk Rating | CONTROLS | New A | New B | Residual Risk Rating |
| 1 | Loose / Rough Surfaces | Slips, Strains & Falls | 3 | 3 | S | Appropriate footwear, suitable camping ground. | 2 | 3 | M |
| 2 | Existing medical problems, illness or allergies | Slow response | 3 | 3 | S | Rovers are responsible for managing their own medication. Crew members will monitor their peers | 3 | 2 | M |
| 3 | Bush Fire | Death, burns | 5 | 5 | H | Check weather and news for bushfire warnings, observe fire precautions | 3 | 1 | M |
| 4 | Camp Fires | Burns | 3 | 3 | S | Cleared area, enclosed footwear, use stoves appropriately | 3 | 1 | M |
| 5 | Hot weather Sun / Heat | Sunstroke, sunburn, de-hydration | 4 | 3 | S | Ensure all personnel wear shirts, hats & sunscreen. Ensure sufficient water is supplied & consumed. | 2 | 3 | M |
| 6 | Cold weather | Hypothermia | 4 | 3 | H | Ensure suitable clothing is worn. Rovers will monitor their peers for signs of hypothermia | 2 | 3 | M |
| 7 | Weather | Extreme or sudden change in prevailing weather | 3 | 3 | S | Check weather forecast prior to activity. Participants will wear suitable clothing | 2 | 3 | M |
| 8 | Lack of water | Dehydration | 2 | 3 | S | Participants are required to bring their own water supplies | 2 | 2 | L |

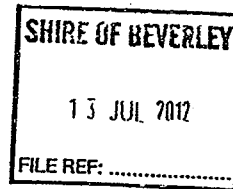
(Highest Residual) RISK RATING for ACTIVITY ————— Moderate

18.2 ANALYSE, ASSESS & CONTROL THE RISKS - VEHICLE ACTIVITIES

| | ANALYSE & ASSESS RISKS | | | | MANAGE THE RISKS | | | | |
|----|------------------------|---|---|---|------------------|---|-------|-------|----------------------|
| | HAZARD | INJURY / DANGER | A | B | Risk Rating | CONTROLS | New A | New B | Residual Risk Rating |
| 1 | Loose / Rough Surfaces | Falls – cuts & grazes | 3 | 4 | S | Warn participants of risk, appropriate footwear, suitable working area. | 2 | 3 | M |
| 2 | Working under vehicle | Crush injuries, broken bones | 5 | 3 | H | Minimise work under vehicles, work on firm, level ground, all vehicles supported on at least two axle stands prior to working under vehicle, apply hand brake and chock wheels. | 5 | 1 | S |
| 3 | Unrestrained vehicle | Crush injuries, broken bones | 4 | 3 | H | Work on firm, level ground, , apply hand brake and chock wheels. | 4 | 2 | S |
| 4 | Car bonnets | Bonnet falling – injury | 3 | 3 | S | Bonnet rods or holders | 3 | 3 | S |
| 5 | Hot vehicle parts | Burns, scalds | 3 | 3 | S | Allow vehicles to cool before working on them where possible, overalls or long sleeve clothing | 3 | 2 | M |
| 6 | Moving engine | Entrapment – finger hand injury, eye injury | 4 | 3 | H | Turn off engines where possible, remove jewellery, tie back hair, no loose clothing | 4 | 2 | S |
| 7 | Manual lifting | Back injury | 3 | 3 | S | Avoid lifting where possible, 2 person lifts, correct lifting technique | 3 | 2 | M |
| 8 | Moving vehicle | Collision with Spectator | 5 | 3 | H | Designated spectator areas, designated areas for officials/ crowd control officials, courses designed to CAMS specs | 5 | 1 | S |
| 9 | Moving vehicle | Collision with other vehicle | 5 | 3 | H | Non-competing vehicles parked a safe distance away, competing cars in pit area, only one vehicles per course at a time, PPE required – helmet, long sleeve clothing | 5 | 1 | S |
| 10 | Moving vehicle | Collision with fixed obstacles – Trees, fences, poles | 5 | 3 | H | Event course chosen to minimize hazards, Competition is not against the clock, PPE required – helmet, long sleeve clothing | 5 | 1 | S |
| 11 | Vehicle Fire | Burns, vehicle damage | 4 | 3 | H | Vehicles will be scrutinised prior to competing, Fire extinguishers required on vehicle, PPE required – helmet, long sleeve clothing | 4 | 2 | S |
| 12 | Vehicle Roll Over | Trauma, crush injuries, broken bones | 5 | 3 | H | Event course chosen to minimize hazards, Vehicles scrutineered for structural damage, PPE required – helmet, long sleeve clothing | 5 | 2 | S |

(Highest Residual) RISK RATING for ACTIVITY ————— Significant

Our Ref: BIH/MEB/L527.12
Job No: 10-9-176



Level 2 Kishom Court
58 Kishom Road
Mount Pleasant WA 6153

PO Box 1036
Canning Bridge WA 6153

Tel: (08) 9315 9955
Fax: (08) 9315 9959
Email: office@portereng.com.au
www.portereng.com.au

11 July 2012

Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Attention: Steve Gollan

Dear Steve

**RE: DE LISLE STREET, BEVERLEY- STAGE 1
WAPC No. 145625**

On behalf of Landcorp we submit 2 sets of design drawings for the construction of crossovers, drains and fencing for the above project for your approval. Also included is a pre construction geotechnical investigation for your record.

We anticipate that construction will commence in October 2012 with completion scheduled prior to the end of November 2012.

In regard to the project, we note the following:

- Chainmesh fencing 1.8m high is to be installed to rail reserve boundary.
- A cut out drain id proposed to be installed at rear of lots to collect any overland flow from adjoining lots.
- Crossovers installed as per requirement of Condition 4.

Your early review and approval of the design would be appreciated.

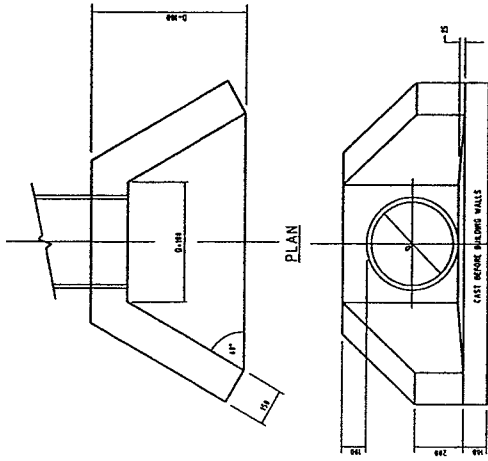
We await your response.

Yours faithfully

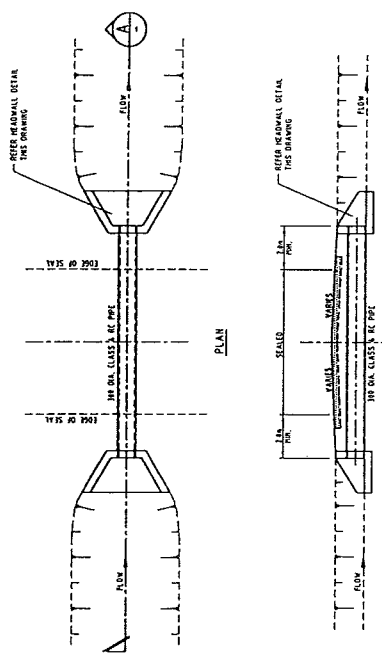
A handwritten signature in black ink, appearing to read "B Harris".

BRAD HARRIS
MANAGER PROJECTS

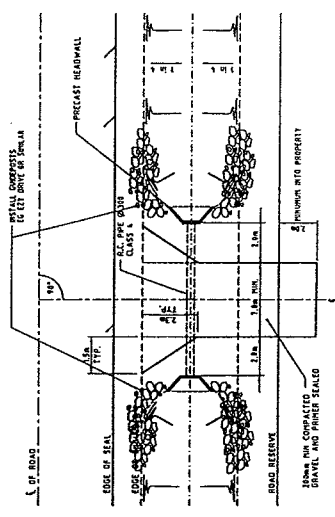
cc Robert Fenn, Landcorp



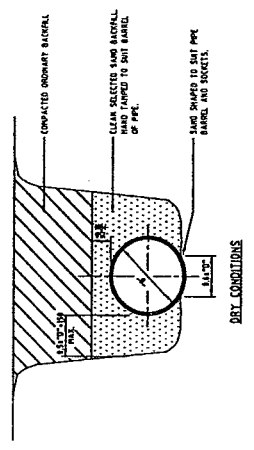
TYPICAL CULVERT HEADWALL
SCALE 1:10



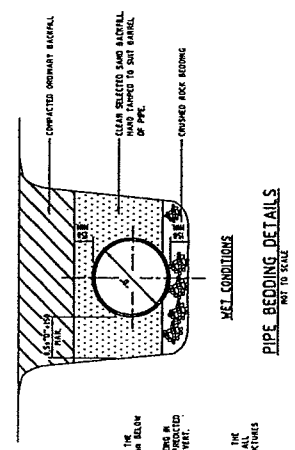
TYPICAL CULVERT DETAIL
SCALE 1:10



TYPICAL CROSSOVER DETAIL
SCALE 1:10



DRY CONDITIONS

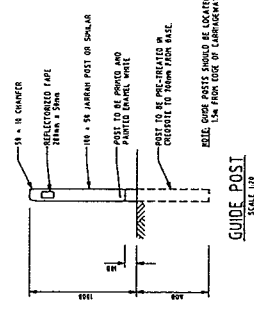


WET CONDITIONS

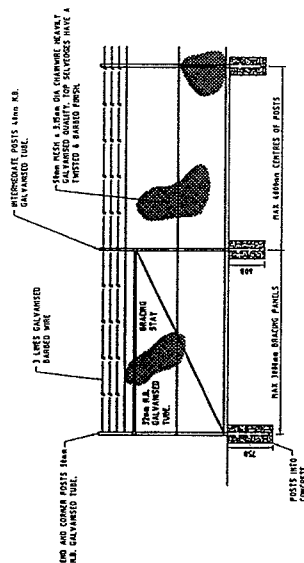
PIPE BEDDING DETAILS
NOT TO SCALE

PIPE BEDDING NOTES

1. DRY CONDITIONS SHALL BE SAID FOR WHERE THE MAXIMUM PROJECTED S.A.L. IS A MINIMUM 30MM BELOW PIPE INVERT.
2. WET CONDITIONS SHALL BE CONSIDERED AS ABOVE IN ALL OTHER CASES UNLESS OTHERWISE SPECIFIED.
3. SUB-SOIL ON DRAINAGE PIPES SHALL BE SAND.
4. WHERE PIPES ARE BORED OR DRILLED INTO THE EXISTING CONDITION SHALL BE CAPPED PAST ALL EXISTING UTILITY & OTHER STRUCTURES DOWNSTREAM.



GUIDE POST
SCALE 1:10



CHAINWIRE SECURITY FENCE
NOT TO SCALE

| | | | | | | | | | | |
|---------|---------------------------------------|-----------------------|--------------|-----------|-----------|--------------------------|----------------------------|--------------|-------------------|-------------------|
| PROJECT | DE LISLE STREET BEVERLEY - STAGE 1 | | DATE 2011 | NO. 10 | REV. 1 | DRAWN BY M. J. PORTER | CHECKED BY M. J. PORTER | DATE 2011 | SCALE AS SHOWN | WAPC No. - 145625 |
| | STATUS FOR APPROVAL | STANDARD DETAILS PLAN | | | | | | | | |



WAPC No. - 145625

| | | | |
|--------------------------------------|------------|----|-----|
| DATE | ISSUE | BY | FOR |
| JULY 2012 | 10-9-176/3 | B | AI |
| DRAWING: SITESWORKS AND STAGING PLAN | | | |
| STATUS: FOR APPROVAL | | | |

SCALE 1:500

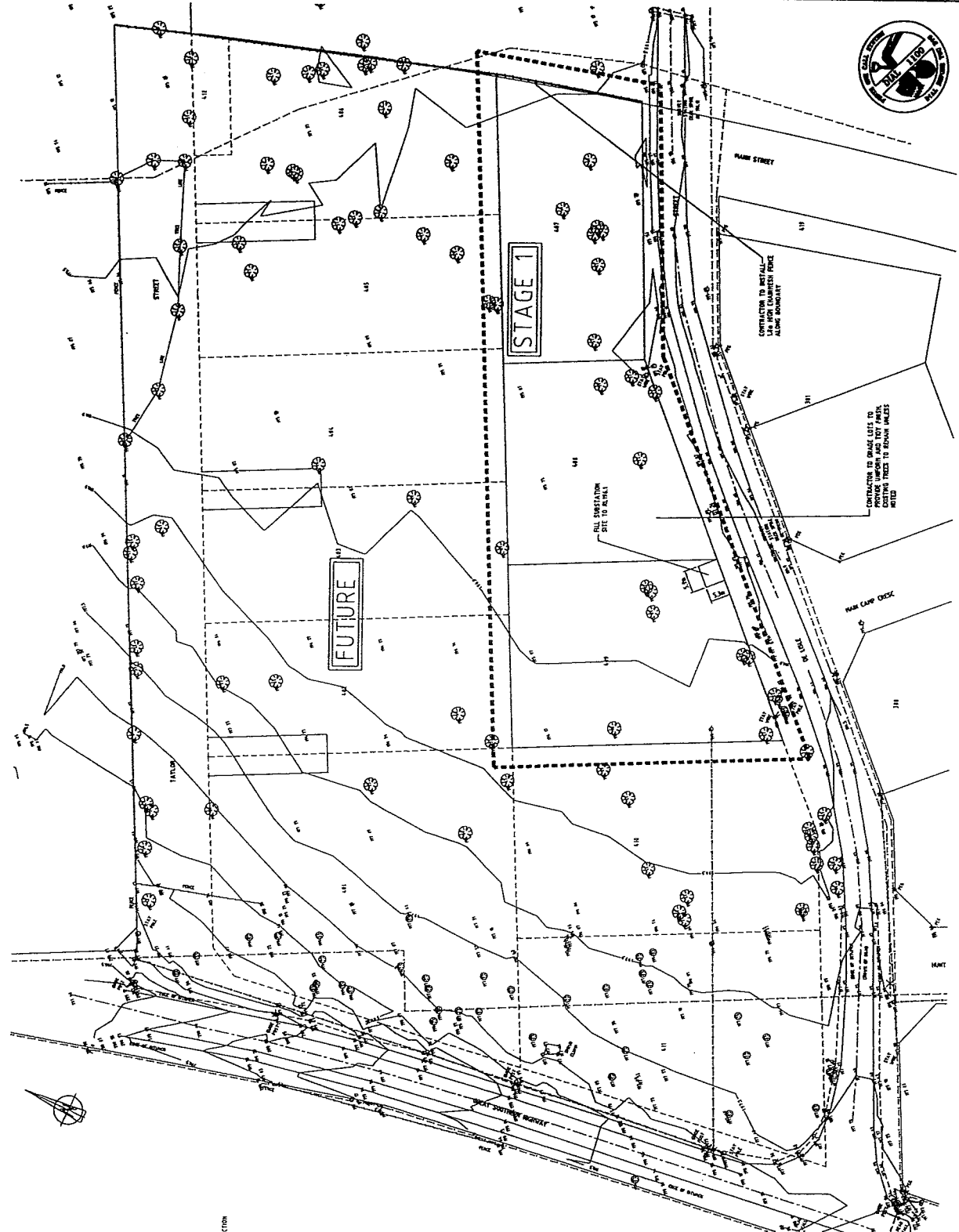
LANDCORP

CLIENT: PORTER CONSULTING ENGINEERS

PROJECT: DE LISLE STREET BEVERLEY - STAGE 1

PORTER CONSULTING ENGINEERS
 PORTER CONSULTING ENGINEERS
 PORTER CONSULTING ENGINEERS
 PORTER CONSULTING ENGINEERS

PROJECT: DE LISLE STREET BEVERLEY - STAGE 1



- SITESWORK NOTES**
1. VERTICAL CURVES, SUPERELEVATION, WINDY BANK, HORIZONTAL ALIGNMENT, PAVEMENT COEFFICIENT.
 2. EXISTING CONTOURS FROM SITE SURVEY BY ARON AND HARRIS.
 3. DUST SUPPRESSION METHODS SHALL BE APPROVED BY THE CONTRACTOR IN ACCORDANCE WITH THE SPECIFICATIONS.
 4. EXISTING VEGETATION OUTSIDE OF BOUNDARY TO BE PRESERVED.
 5. REMOVE ALL EXISTING VEGETATION FROM LOCAL AUTHORITY DISPOSAL SITE.
 6. REMOVE SUCH AS BRUSH, WASTE, AND EXISTING CONSTRUCTION MATERIALS FROM THE WORK AREA AND REMOVE TO LOCAL AUTHORITY DISPOSAL SITE. EXISTING CONSTRUCTION MATERIALS SHALL BE RECYCLED OR REUSED.
 7. COORDINATE THE LOCATION OF ALL EXISTING AND PROPOSED SERVICES PRIOR TO COMMENCEMENT OF WORK. ANY CONFLICTS ARE TO BE REPORTED TO THE ENGINEER.
 8. ALL SERVICES (TELEPHONE, FIBRE, WIRELESS, AND OTHER SERVICES) SHALL BE PRESERVED BY THE CONTRACTOR.
 9. THE CONTRACTOR SHALL PROVIDE A SAFE WORKING SITE FOR THE DURATION OF THE CONSTRUCTION WORKS.

LEGEND

| | |
|--|---------------------------|
| | EXISTING GROUND CONTOUR |
| | PROPOSED GROUND CONTOUR |
| | EXISTING GROUND LEVELS |
| | PROPOSED EARTHWORK LEVELS |
| | EXISTING PAVEMENT |
| | SEWER PIPE |
| | TELESTRA CABLE |
| | WATER MAIN |
| | DRAINAGE LINE |
| | SITESWORKS BOUNDARY |
| | LOW RISK CHIMNEY FENCE |

NOTE
 THE CONTRACTOR SHALL HAVE IN PLACE A PROJECT SAFETY AND RISK MANAGEMENT SYSTEM WHICH COMPLES WITH THE OCCUPATIONAL SAFETY AND HEALTH ACT AND WORK SAFE WA REQUIREMENTS

NOTE
 THE CONTRACTOR SHALL PREPARE A DUST MANAGEMENT PLAN IN ACCORDANCE WITH THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION GUIDELINES. THE CONTRACTOR SHALL OBTAIN ALL APPROVALS FROM THE LOCAL AUTHORITY FOR THIS DUST MANAGEMENT PLAN PRIOR TO ANY WORKS STARTING ON SITE.

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|---------------|-----|------------|--|---|------------|------------|
| Liability Chq | | 07/06/2012 | ACCOUNTANTS SUPER | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | AGEST - AUST GVT EMP SUPER TRUST | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | BT FIN GP-LEONHARDT Scott | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | COLONIAL FIRST STATE-CORRIGAN Justin | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | COLONIAL FIRST STATE-MOULTON Clare | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | CSRF - CATHOLIC SUPER & RETIREMENT FUN SUPER CONTRIB: FE 06 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | DOMINION SUPERANNUATION MASTER TR SUPER CONTRIB: FE 06 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | | 07/06/2012 | SHIRE OF BEVERLEY | 2012-06 JUN SAL DEDUCTIONS (06 JUN): RATES | | 0.00 |
| Liability Chq | | 07/06/2012 | WALGSP - SUPER | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| EFT Pymt | | 14/06/2012 | ACCOUNTANTS SUPER | SUPER CONTRIB: FE 06 JUN 12 | 0.00 | 0.00 |
| EFT Pymt | | 14/06/2012 | ADC PROJECTS | NEW SPORTING COMPLEX: CONTRACT DOCUMENTATION | -89.81 | -89.81 |
| EFT Pymt | | 14/06/2012 | AGEST - AUST GVT EMP SUPER TRUST | SUPER CONTRIB: FE 06 JUN 12 | -5,241.50 | -5,241.50 |
| EFT Pymt | | 14/06/2012 | APRA\AMCOS AUST PERFORMING RIGHT AS: 12/13 YR LIC for PUBLIC PERFORM & OR COMMUNICATION of COPYRIGHT MUSIC | | -189.00 | -189.00 |
| EFT Pymt | | 14/06/2012 | AUST POST | MAY 2012 POSTAGE | -104.42 | -104.42 |
| EFT Pymt | | 14/06/2012 | AVON TRADING | MAY 2012 HARDWARE SUPPLIES | -300.55 | -300.55 |
| EFT Pymt | | 14/06/2012 | AVON WASTE | 1244 BIN COLLECTS FE 01 JUN 12 - @ \$1.66 per BIN, GST INC & RECYCLING BINS | -1,108.52 | -1,108.52 |
| EFT Pymt | | 14/06/2012 | BDH - BEV DOME HIRE | 10,000 L DIESEL & STUMP GRINDING - QUEEN ST | -2,202.66 | -2,202.66 |
| EFT Pymt | | 14/06/2012 | BEV COUNTRY KITCHEN | MEETINGS: 29 MAY 12 | -14,061.00 | -14,061.00 |
| EFT Pymt | | 14/06/2012 | BEV FARM SERVICES | UNIFORMS: REFUSE MANAGER | -140.00 | -140.00 |
| EFT Pymt | | 14/06/2012 | BEV GAS & PLUMBING | ILU - RETICULATION VALVES | -178.64 | -178.64 |
| EFT Pymt | | 14/06/2012 | BEV IGA | MAY 2012 PURCHASES | -743.34 | -743.34 |
| EFT Pymt | | 14/06/2012 | | | -437.03 | -437.03 |

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|----------|-----|------------|--|--|------------|--------|
| EFT Pymt | | 14/06/2012 | BEV STEEL FABRICATION | BE013 (TRK07): PARTS | -150.28 | |
| EFT Pymt | | 14/06/2012 | BLECHY'S TYRE & BATTERY | MAY 12 - TYRE & BATTERY MAINTENANCE | -1,985.50 | |
| EFT Pymt | | 14/06/2012 | BOC LIMITED | MAY 2012: CYLINDER RENTAL | -65.41 | |
| EFT Pymt | | 14/06/2012 | BOYLE SA & J (Scott) | ILLU: COMPOST FOR GARDENS | -440.00 | |
| EFT Pymt | | 14/06/2012 | BT FIN GP-LEONHARDT Scott | SUPER CONTRIB: FE 06 JUN 12 | -160.99 | |
| EFT Pymt | | 14/06/2012 | BUNNINGS BUILDING SUPPLIES P/L | HARDWARE SUPPLIES | -324.37 | |
| EFT Pymt | | 14/06/2012 | CDA - ANGELFISH HOLDING P/L | 12 x WINTER SERVICE CLOSE DOWN | -915.00 | |
| EFT Pymt | | 14/06/2012 | COLONIAL FIRST STATE-CORRIGAN Justin | SUPER CONTRIB: FE 06 JUN 12 | -270.03 | |
| EFT Pymt | | 14/06/2012 | COLONIAL FIRST STATE-MOULTON Clare | SUPER CONTRIB: FE 06 JUN 12 | -75.99 | |
| EFT Pymt | | 14/06/2012 | COUNTRY COPIERS NORTHAM | STAPLES FOR BLARNEY | -110.33 | |
| EFT Pymt | | 14/06/2012 | COURIER AUSTRALIA/TOLL IPEC | FREIGHT CHARGES: 29 MAY 12 | -8.13 | |
| EFT Pymt | | 14/06/2012 | COVS PARTS | BE037 (TRK06) & SUNDRY PLANT (SPL03): VARIOUS GLOBES & LAMPS | -334.95 | |
| EFT Pymt | | 14/06/2012 | CSRF - CATHOLIC SUPER & RETIREMENT FUN | SUPER CONTRIB: FE 06 JUN 12 | -106.58 | |
| EFT Pymt | | 14/06/2012 | DOMINION SUPERANNUATION MASTER TRU | SUPER CONTRIB: FE 06 JUN 12 | -75.99 | |
| EFT Pymt | | 14/06/2012 | FULTON HOGAN INDUSTRIES | EZISTREET BULK BAGS: SG RRG WESTDALE RD 1 | -1,408.00 | |
| EFT Pymt | | 14/06/2012 | HAINES NORTON | APR 12 BAS - PREP & RECONCILIATION | -440.00 | |
| EFT Pymt | | 14/06/2012 | HITACHI CONSTRUCTION MACHINERY (AUST | BE036 (LDR04): SERVICE | -2,556.99 | |
| EFT Pymt | | 14/06/2012 | KEVREK | BE037 (TRK06): PARTS | -286.00 | |
| EFT Pymt | | 14/06/2012 | LANDGATE (VGO) | VALUATION FEES: 14 JAN - 08 MAY 12 | -213.00 | |
| EFT Pymt | | 14/06/2012 | LYNDON GROVER - PAINTER & DECORATOR | MEDICAL PRACTICE: EXTERIOR REPAIRS & PAINTING | -13,200.00 | |
| EFT Pymt | | 14/06/2012 | MIDALIA STEEL - ONE STEEL | C/PARK: REPAIRS | -92.66 | |
| EFT Pymt | | 14/06/2012 | MORRIS PEST & WEED | VARIOUS BRIDGES: TERMITTE TREATMENT | -2,688.40 | |

CHQ LISTINGS 2011-2012.xlsx - JUN 12

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|---------------|------------|--|---|---------|-------------|-------------|
| EFT Pymt | 14/06/2012 | MSA CONSTRUCTION | 2012-05 MAY RELIEF "BUILDING INSPECTOR" | | -3,514.50 | |
| EFT Pymt | 14/06/2012 | NORTHAM BEARING SALES | REC GRD OVAL: SUPPLIES | | -183.07 | |
| EFT Pymt | 14/06/2012 | ORICA/SPECTRUM | 2012-05 MAY CHLORINE CYLINDER RENTAL (ORICA) | | -77.75 | |
| EFT Pymt | 14/06/2012 | PACIFIC BRANDS | UNIFORMS: ROBSON Emma | | -408.49 | |
| EFT Pymt | 14/06/2012 | PCS - PERFECT COMPUTER SOLUTIONS | COMPUTER SUPPORT | | -852.50 | |
| EFT Pymt | 14/06/2012 | SHIRE OF QUAIRADING | SEAVROC - ENVIRONMENT SERVICES | | -7,435.50 | |
| EFT Pymt | 14/06/2012 | SHIRE OF YORK | RANGER SERVICES & COMMISSION on SALE of ACCTING PACKAGE | | -5,447.44 | |
| EFT Pymt | 14/06/2012 | STATE LIBRARY OF WA (LISWA) | FREIGHT CHARGES for ILL | | -736.08 | |
| EFT Pymt | 14/06/2012 | STRATCO | DEPOT: MATERIALS | | -127.85 | |
| EFT Pymt | 14/06/2012 | WALGSP - SUPER | SUPER CONTRIB: FE 06 JUN 12 | | -5,626.16 | |
| EFT Pymt | 14/06/2012 | YORK PINSTRIPING & SIGNS | ILLU: VILLA SIGNS | | -253.00 | -75,367.41 |
| EFT Pymt | 15/06/2012 | SOUTH WEST ISUZU (nee JEM TRUCKS) | ASSET 8682/JRK13 BE010 (TRADE-IN ASSET 18/JRK01) | | -106,599.00 | |
| EFT Pymt | 15/06/2012 | THE GARDEN ENVIRONMENT | ILLU & DRS SURGERY: FLORA | | -2,443.25 | -109,042.25 |
| Direct Debit | 19/06/2012 | 3 MESSAGING | 3 MESSAGING: 2012-05 MAY: 0 TXT MSGS | | -82.50 | -82.50 |
| Liability Chq | 21/06/2012 | ACCOUNTANTS SUPER | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | AGEST - AUST GVT EMP SUPER TRUST | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | ATO - AUSTRALIAN TAX OFFICE | 2012-06 JUN PAYG TAX | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | BT FIN GP-LEONHARDT Scott | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | COLONIAL FIRST STATE-CORRIGAN Justin | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | COLONIAL FIRST STATE-MOULTON Clare | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | CSRF - CATHOLIC SUPER & RETIREMENT FUN | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |
| Liability Chq | 21/06/2012 | DOMINION SUPERANNUATION MASTER TRU | SUPER CONTRIB: FE 20 JUN 12 | | 0.00 | 0.00 |

CHQ LISTINGS 2011-2012.xlsx - JUN 12

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|---------------|-----|------------|--|---|-------------|--------|
| Liability Chq | | 21/06/2012 | LGRCEU | 2012-06 JUN UNION FEES | 0.00 | 0.00 |
| Liability Chq | | 21/06/2012 | SHIRE OF BEVERLEY | 2012-06 JUN SAL DEDUCTIONS (20 JUN): RATES | 0.00 | 0.00 |
| Liability Chq | | 21/06/2012 | WALGSP - SUPER | SUPER CONTRIB: FE 20 JUN 12 | 0.00 | 0.00 |
| EFT Pymt | | 25/06/2012 | ACCOUNTANTS SUPER | SUPER CONTRIB: FE 20 JUN 12 | -62.76 | |
| EFT Pymt | | 25/06/2012 | AGEST - AUST GVT EMP SUPER TRUST | SUPER CONTRIB: FE 20 JUN 12 | -189.00 | |
| EFT Pymt | | 25/06/2012 | AITTS | FUEL TAX CREDIT: MAY 12 | -168.41 | |
| EFT Pymt | | 25/06/2012 | ARROW BRONZE | PLAQUE & VASE for the LATE HERBERT & ETHEL FOWLER | -414.81 | |
| EFT Pymt | | 25/06/2012 | AUSSIE IT | TONERS: KYOCERA C5015N | -1,442.76 | |
| EFT Pymt | | 25/06/2012 | AVON EXPRESS - STANFIELD Cobb | FREIGHT CHARGES: MAY 2012 | -33.00 | |
| EFT Pymt | | 25/06/2012 | AVON WASTE | 1244 BIN COLLECTS FE 15 JUN 12 - @ \$1.66 per BIN, GST INC & RECYCLING BINS | -2,202.66 | |
| EFT Pymt | | 25/06/2012 | BDH - BEV DOME HIRE | 5,000 L DIESEL | -6,720.00 | |
| EFT Pymt | | 25/06/2012 | BEV BOWLING CLUB | REIMB: CLAIM No. MPS0003657: 29 JAN 11 STORM DAMAGE | -198,174.00 | |
| EFT Pymt | | 25/06/2012 | BEV COUNTRY KITCHEN | TRAFFIC CONTROLLERS COURSE: 19 JUN 12 | -176.00 | |
| EFT Pymt | | 25/06/2012 | BGC QUARRIES | NEW SPORTING COMPLEX: FINE METAL DUST | -1,026.88 | |
| EFT Pymt | | 25/06/2012 | BT FIN GP-LEONHARDT Scott | SUPER CONTRIB: FE 20 JUN 12 | -160.99 | |
| EFT Pymt | | 25/06/2012 | BUNNINGS BUILDING SUPPLIES P/L | HARDWARE SUPPLIES | -244.22 | |
| EFT Pymt | | 25/06/2012 | CAS - CONTRACT AQUATIC SERVICES | 11/12 OFF SEASON TURNSOVERS & REPAIRS | -15,785.00 | |
| EFT Pymt | | 25/06/2012 | COLONIAL FIRST STATE-CORRIGAN Justin | SUPER CONTRIB: FE 20 JUN 12 | -270.03 | |
| EFT Pymt | | 25/06/2012 | COLONIAL FIRST STATE-MOULTON Clare | SUPER CONTRIB: FE 20 JUN 12 | -75.99 | |
| EFT Pymt | | 25/06/2012 | COURIER AUSTRALIA/TOLL IPEC | FREIGHT CHARGES: 08 - 20 JUN 12 | -29.65 | |
| EFT Pymt | | 25/06/2012 | CSRF - CATHOLIC SUPER & RETIREMENT FUN | SUPER CONTRIB: FE 20 JUN 12 | -106.56 | |
| EFT Pymt | | 25/06/2012 | DAWSONS CONCRETE & REINFORCING | DAWSON ST: FOOTPATH & KERBING | -8,250.00 | |

CHQ LISTINGS 2011-2012.xlsx - JUN 12

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|--------------|------------|------|-------------------------------------|--|------------|-------------|
| EFT Pymt | 25/06/2012 | | DOMINION SUPERANNUATION MASTER TRU | FE 20 JUN 12 | -77.99 | |
| EFT Pymt | 25/06/2012 | | GRAHAM DUNLOP | DRAINAGE: LOCATE TELSTRA CABLE/S OVAL | -486.75 | |
| EFT Pymt | 25/06/2012 | | JAS Richard | VAROUS PLANT: PARTS & SERVICES plus CREDIT BALANCE of DR ACCT | -3,297.29 | |
| EFT Pymt | 25/06/2012 | | KTS | BASIC WORKSITE TRAFFIC MANAGEMENT & CONTROL - 19 JUN 12 | -3,146.20 | |
| EFT Pymt | 25/06/2012 | | L R SIMS & CO | C/PARK: PAVED PATHWAY | -380.00 | |
| EFT Pymt | 25/06/2012 | | LANDGATE (VGO) | 11/12 VALUATION FEES - GRV | -10,400.00 | |
| EFT Pymt | 25/06/2012 | | LGRCEU | 2012-06 JUN UNION FEES | -69.60 | |
| EFT Pymt | 25/06/2012 | | PACIFIC BRANDS | UNIFORMS: McLEAN Kathryn | -232.87 | |
| EFT Pymt | 25/06/2012 | | ROCLA PIPELINE PRODUCTS | NEW SPORTING COMPLEX: DRAINAGE | -1,155.00 | |
| EFT Pymt | 25/06/2012 | | SHIRE OF BROOKTON | 2012-05 MAY TOWN PLANNING SCHEME | -6,282.31 | |
| EFT Pymt | 25/06/2012 | | SHIRE OF YORK | RANGER SERVICES: MAY-JUN 12 & HEALTH & BLDG SERVICES: MAY 12 | -991.89 | |
| EFT Pymt | 25/06/2012 | | TOTAL EDEN | ILU: RETICULATION | -123.26 | |
| EFT Pymt | 25/06/2012 | | TTFS - THE TEMP FENCE SHOP | NEW SPORTING COMPLEX: TEMP FENCING | -676.50 | |
| EFT Pymt | 25/06/2012 | | WALGA - WA LOCAL GOVERNMENT ASSOCIA | ADVERTS: TENDER REC GRND, DCEO POS & W/SHOP: EMERGENCY MGT FORUM | -4,315.66 | |
| EFT Pymt | 25/06/2012 | | WALGSP - SUPER | SUPER CONTRIB: FE 20 JUN 12 | -6,108.76 | -273,276.80 |
| Direct Debit | 29/06/2012 | | DPI - LICENSING SERVICES | MAY/JUN 12 LICENSING PAYMENTS | -83,079.85 | -83,079.85 |
| Direct Debit | 29/06/2012 | | CBA - MERCHANT BANKING | MAY 2012 TRANSACTION FEES | -66.19 | -66.19 |
| Direct Debit | 29/06/2012 | | CBA - MERCHANT BANKING | MAY 2012 ACCESS FEE | -32.65 | -32.65 |
| Direct Debit | 29/06/2012 | | ANZ- TRANSACTIVE (ONLINE BANKING) | MAY 2012 FEES (FINAL PYMT - ANZ ONLINE) | -73.52 | -73.52 |
| Direct Debit | 29/06/2012 | | ANZ- TRANSACTIVE (ONLINE BANKING) | ANZ TRANSACTIVE - JUN 2012 | -196.00 | -196.00 |
| Direct Debit | 29/06/2012 | | WESTNET PTY LTD | JUN 2012 INTERNET ACCESS | -66.00 | -66.00 |

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|-----------------------------|------|------------|-----------------------------|---|---------|--------------------|--------------------|
| Cheque # | 970 | 12/06/2012 | RAMM Steve | ASS 1482 - REFUND | | -9.64 | -9.64 |
| Cheque # | 971 | 12/06/2012 | TELSTRA | 2012-06 JUN TELEPHONE ACCOUNTS | | -1,285.84 | -1,285.84 |
| Cheque # | 972 | 14/06/2012 | SHIRE OF BEVERLEY | BE010 (TRK13): RETAINED PLATES & REMAKE | | -49.00 | -49.00 |
| Cheque # | 973 | 18/06/2012 | SHIRE OF BEVERLEY | REGO of BE010 to 30 JUN 2012 | | -51.35 | -51.35 |
| Cheque # | 974 | 25/06/2012 | ATO - AUSTRALIAN TAX OFFICE | 2012-05 MAY BAS RETURN | | -30,638.00 | -30,638.00 |
| Cheque # | 975 | 26/06/2012 | SHIRE OF BEVERLEY | VEHICLE REGISTRATIONS to 30 JUN 2013 | | -5,277.50 | -5,277.50 |
| Cheque # | 976 | 26/06/2012 | SYNERGY | STREET LIGHTS: AMENDED INVOICING | | -2,592.45 | -2,592.45 |
| Gen Jml | 2145 | 12/06/2012 | | APR 12 # - CREDIT CARD | | -1,129.04 | -1,129.04 |
| Gen Jml | 2158 | 29/06/2012 | | JUN 12 INTEREST | | 0.00 | 0.00 |
| WAGES & SALARIES | | | | | | -582,315.99 | -582,315.99 |
| EFT Pymt | | 7/06/2012 | WAGES & SALARIES | FE - 06 JUN 2012 | | -45,598.40 | |
| EFT Pymt | | 21/06/2012 | WAGES & SALARIES | FE - 20 JUN 2012 | | -46,711.61 | |
| WAGES & SALARIES | | | | | | -92,310.01 | -92,310.01 |
| TRANSFERS to TRUST | | | | | | | |
| Gen Jml | 2143 | 8/06/2012 | | 2012-06 JUN (06/06) SAL DEDUCT: ASS 473-\$40; ASS 1309-\$50 | | -90.00 | |
| Gen Jml | 2154 | 22/06/2012 | | 2012-06 JUN (20/06) SAL DEDUCT: ASS 473-\$40; ASS 831-\$50; ASS 1309-\$50 | | -140.00 | |
| TRANSFERS to TRUST | | | | | | -230.00 | -230.00 |

SHIRE OF BEVERLEY
CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|------|-----|------|-------|---------|----------|--------|
|------|-----|------|-------|---------|----------|--------|

UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT

| | | | | | | |
|--|--|--|--|---|------|------|
| | | | | UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT | 0.00 | 0.00 |
|--|--|--|--|---|------|------|

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS

| | | | | | | |
|--|--|--|---|--|------|------|
| | | | PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS | | 0.00 | 0.00 |
|--|--|--|---|--|------|------|

OTHER AMENDMENTS/GENERAL JOURNALS

| | | | | | | |
|--|--|--|-----------------------------------|--|------|------|
| | | | OTHER AMENDMENTS/GENERAL JOURNALS | | 0.00 | 0.00 |
|--|--|--|-----------------------------------|--|------|------|

INVESTMENTS

| | | | | | | |
|----------|-----------------|--|---|--|-------------|--|
| Transfer | RESERVE ACCOUNT | | 11/12 COM BUS RESERVE INCOME less EXPENDITURE | | -1,630.66 | |
| Transfer | RESERVE ACCOUNT | | 11/12 CROP RESERVE INCOME less EXPENDITURE | | -36,839.16 | |
| Transfer | RESERVE ACCOUNT | | ERROR IN INTEREST TRANSFER | | -2,333.25 | |
| Transfer | RESERVE ACCOUNT | | INVEST 11 - PLANT: INTEREST | | -3,716.30 | |
| Transfer | RESERVE ACCOUNT | | INVEST 11 - PLANT: PRINCIPAL | | -205,097.00 | |
| Transfer | RESERVE ACCOUNT | | INVEST 13 - ANNUAL LEAVE: INTEREST | | -2,333.25 | |
| Transfer | RESERVE ACCOUNT | | INVEST 13 - ANNUAL LEAVE: PRINCIPAL | | -128,112.00 | |
| Transfer | RESERVE ACCOUNT | | INVEST 13 - REC GROUND: INTEREST | | -5,444.27 | |

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|--|-----|------|-----------------|--|----------------------|----------------------|
| Transfer | | | RESERVE ACCOUNT | INVEST 13 - REC GROUND: PRINCIPAL | -301,033.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - AVON RIVER DEV: INTEREST | -434.40 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - AVON RIVER DEV: PRINCIPAL | -19,918.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - BUSH FIRE: INTEREST | -2,063.38 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - BUSH FIRE: PRINCIPAL | -99,195.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - COMMUNITY BUS: INTEREST | -543.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - COMMUNITY BUS: PRINCIPAL | -26,337.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - CROPPING COMMITTEE: INTEREST | -3,366.57 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - CROPPING COMMITTEE: PRINCIPAL | -237,638.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - ROAD CONST: INTEREST | -4,452.57 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 14 - ROAD CONST: PRINCIPAL | -215,956.00 | |
| Transfer | | | RESERVE ACCOUNT | INVEST 16 - BUILDING: PRINCIPAL & INTEREST | -469,997.60 | |
| Transfer | | | RESERVE ACCOUNT | LONG SERVICE LEAVE & GRATUITY | -100,000.00 | |
| INVESTMENTS | | | | | -1,866,440.41 | -1,866,440.41 |
| TOTAL EXPENDITURE for MUNICIPAL ACCOUNT | | | | | | -2,541,296.41 |

TRUST ACCOUNT DETAILS

PAYMENTS RAISED IN CURRENT MONTH

| | | | | | |
|----------|------|------------|-------------------|-------------------|--------|
| Cheque # | 1439 | 26/06/2012 | MEWS Mescal | REFUND-GYMKEYBOND | -30.00 |
| Cheque # | 1440 | 26/06/2012 | SAZANOV Christine | REFUND-GYMKEYBOND | -30.00 |
| Cheque # | 1441 | 26/06/2012 | THOMPSON Patricia | REFUND-GYMKEYBOND | -30.00 |

PAYMENTS RAISED IN CURRENT MONTH

-90.00

CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2012

| TYPE | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS |
|--|------|------------|-------------------|-------------------|--------------|----------------------|
| PAYMENTS UNPRESENTED IN CURRENT BANK # | | | | | | |
| Cheque # | 1439 | 26/06/2012 | MEWS Messcl | REFUND-GYMKEYBOND | 30.00 | |
| Cheque # | 1440 | 26/06/2012 | SAZANOV Christine | REFUND-GYMKEYBOND | 30.00 | |
| | | | | | 60.00 | 60.00 |
| PAYMENTS UNPRESENTED IN CURRENT BANK # | | | | | | |
| PAYMENTS PRESENTED IN CURRENT BANK # RELATING TO PRIOR MONTHS' TRANSACTIONS | | | | | | |
| | | | | | 0.00 | 0.00 |
| OTHER AMENDMENTS/GENERAL JOURNALS | | | | | | |
| | | | | | 0.00 | 0.00 |
| TOTAL EXPENDITURE for TRUST ACCOUNT | | | | | | |
| | | | | | | -30.00 |
| TOTAL EXPENDITURE as reconciled to the JUNE 2012 BANK STATEMENTS | | | | | | |
| | | | | | | -2,541,296.41 |
| | | | | | | -30.00 |
| | | | | | | -2,541,326.41 |