



25 FEBRUARY 2014

ORDINARY MEETING

MINUTES

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
4. PUBLIC QUESTION TIME	1
5. APPLICATIONS FOR LEAVE OF ABSENCE	1
6. DECLARATIONS OF INTEREST	1
6.1 Cr Ridgway	1
7. CONFIRMATION OF MINUTES	2
7.1 Minutes Of The Ordinary Council Meeting Held 17 December 2013	2
7.2 Minutes Of The Annual Electors Meeting Held 13 January 2014	2
7.3 Minutes Of The Corporate Strategy Committee Meeting 11 February 2014	3
7.4 Minutes Of The Audit Committee Meeting 11 February 2014	4
8. TECHNICAL SERVICES	5
8.1 Tender - Replacement of Vehicle BE 037	5
8.2 Tender – Replacement of Vehicle BE 012	7
9. PLANNING SERVICES	9
9.1 Final Adoption – Outbuilding Policy	9
9.2 Restored Truck Observation Structure – 146 (Lot 27) Vincent St Beverley	11
9.3 Proposed Relocated Second Hand Dwelling – 57 Richardson Street	22
9.4 Subdivision Application – Lot 2 Maitland Road	33
9.5 Road Dedication & Compensation Payment Lots 100/101/102 Lennard Rd	40
9.6 Kennels (Boarding & Training Facility) 2369 (Lot150) York-Williams Road	44
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	70
11. FINANCE	71
11.1 Monthly Financial Report	71
11.2 Accounts Paid by Authority	95
11.3 2013/14 Budget Review	117
11.4 2014/15 Budget – Capital Program	123
11.5 Four Year Road Construction Program	127
11.6 Rates - Interest Write Off	129
12. ADMINISTRATION	131
12.1 Corporate Business Plan	131
12.2 Compliance Audit Return 2013	134
12.3 Letter of Agreement – Aged Support and Care Solutions	144
12.4 Wheatbelt Aged Support and Care Solutions Project (WASCS) Report	153
12.5 Beverley CRC “The Next Phase” Feasibility Study	156
12.6 Shire of Wagin - Motion to Central Country Zone	161
12.7 WA Local Government Grants Commission	165

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING..... 167
14. CLOSURE..... 167

1. OPENING

The Chairperson declared the meeting open at 2:19 pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2:28pm to 2:44pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Iain and Zoe MacDonald

2.4 Apologies and Approved Leave of Absence

2.5 Condolences

The Shire of Beverley offers its condolences to the families of:

MITTING	Elizabeth (Betty)	23 January 2014
COOPER	John	28 January 2014
GROVER	Lorna	5 February 2014
BARWICK	Stephen	16 February 2014

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Murray applied for leave of absence for the March Council Meeting

6. DECLARATIONS OF INTEREST

6.1 Cr Ridgway

Cr Ridgway declared and impartiality interest in Item 12.5 being that Cr Ridgway is on the Management Board of the Community Resource Centre.

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 17 December 2013

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 17 December 2013 be confirmed.

COUNCIL RESOLUTION

M1/0214

Moved Cr Murray

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 17 December 2013 be confirmed.

CARRIED 9/0

7.2 Minutes Of The Annual Electors Meeting Held 13 January 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Annual Electors Meeting held Monday 13 January 2014 be confirmed.

(Provided under separate cover)

COUNCIL RESOLUTION

M2/0214

Moved Cr Murray

Seconded Cr Gogol

That the Minutes of the Annual Electors Meeting held Monday 13 January 2014 be confirmed.

CARRIED 9/0

7.3 Minutes Of The Corporate Strategy Committee Meeting 11 February 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Monday 13 January 2014 be confirmed.

(Provided under separate cover)

COUNCIL RESOLUTION

M3/0214

Moved Cr Shaw

Seconded Cr Buckland

That the Minutes of the Corporate Strategy Committee Meeting held Monday 13 January 2014 be confirmed.

CARRIED 9/0

7.4 Minutes Of The Audit Committee Meeting 11 February 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Audit Committee Meeting held Tuesday 11 February 2014 be confirmed.

(Provided under separate cover)

COUNCIL RESOLUTION

M4/0214

Moved Cr White

Seconded Cr Murray

That the Minutes of the Audit Committee Meeting held Tuesday 11 February 2014 be confirmed.

CARRIED 9/0

8. TECHNICAL SERVICES

8.1 Tender - Replacement of Vehicle BE 037

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 19 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0394
AUTHOR: S P Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider tender applications for the replacement of vehicle BE 037

BACKGROUND

Quotes closed 18 February 2014 for the replacement of the maintenance truck (BE037). There is an allocation of \$90,000.00 to purchase a new maintenance truck and \$20,000.00 for the trade; this is a changeover of \$70,000.00 (ex GST).

COMMENT

Quotes were sourced under WALGA's preferred suppliers E-Quote system.

The following prices were received:

Budget		\$ 90,000	\$ 20,000	\$ 70,000
Company	Truck Tendered	Price Ex Gst	Trade ex Gst	Change over Ex Gst
South West Isuzu	Isuzu NH NQR 450 139 Kw	89,750	23,841	65,909
South West Isuzu	Isuzu NH NPR 400 114 Kw	84,700	23,791	60,909
Hino	Hino 300Series 917 Xlong 121Kw	85,620	20,000	65,620
Damlier	Fuso Canter 918 129Kw	86,300	31,820	54,480

STATUTORY ENVIRONMENT

Local Government Tender Regulations.

FINANCIAL IMPLICATIONS

The budgeted amount for the changeover of this vehicle is \$70,000.00 the recommended truck will be \$15,520 under budget. There will be an additional cost to fit tool boxes and a bitumen sprayer once we receive the new truck.

STRATEGIC IMPLICATIONS

The purchase of a new Maintenance truck will help meet the built environment statement which reads: Our built environment, our land use, and our assets including local roads, parks and facilities, will meet our future and growing community needs.

POLICY IMPLICATIONS

Procurement Policy and Authority to Purchase adopted June 2012

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council accept the quote from Daimler Trucks for the replacement of the Maintenance Truck (BE 037) as quoted on 18 February 2014, with the Fuso Canter 918 for the changeover price of \$54,480 ex GST.

COUNCIL RESOLUTION

M5/0214

Moved Cr Murray

Seconded Cr Gogol

That Council accept the quote from Daimler Trucks for the replacement of the Maintenance Truck (BE 037) as quoted on 18 February 2014, with the Fuso Canter 918 for the changeover price of \$54,480 ex GST.

CARRIED BY ABSOLUTE MAJORITY 9/0

8.2 Tender – Replacement of Vehicle BE 012

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 20 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0394
AUTHOR: S P Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider tender applications for the replacement of vehicle BE012.

BACKGROUND

Tenders closed 18 February 2014 for the replacement of the tandem drive truck (BE012). There is an allocation of \$210,000.00 to purchase a new tandem truck and \$80,000.00 for the trade; this is a changeover of \$130,000.00 (ex GST).

COMMENT

Tenders were sourced under WALGA's preferred E-Quote system.

The following prices were received:

Budget		\$ 210,000	\$ 80,000	\$ 130,000
Company	Truck Tendered	Price Ex Gst	Trade ex Gst	Change over Ex Gst
Iveco	2012 Iveco powerstar 6700 6X4	257,923		257,923
South West Isuzu	Isuzu Giga CXZ 455 455hp	203,690	79,599	124,091
South West Isuzu	Isuzu Giga CXZ 455 AMT* 455hp	207,310	79,599	127,711
Hino	Hino 700 Series Fs 2844 437hp	189,020	94,545	94,475
Hino	Hino 700 Series Fs 2844, 437 hp + filters + AMT*	192,312	94,545	97,767
Damlier	Fuso FV51SK2FAA 400hp Auto	193,617	63,000	130,617
Damlier	Fuso FV51SK2FAA 360hp	188,700	63,000	125,700
DAF Trucks	FAT CF 85	242,250	66,421	175,829
Truck Centre WA	UD CW26L 380 HP	203,903	76,115	127,788
Truck Centre WA	Volvo FM 410hp	261,838	76,115	185,723
Scania	Scania P440 6X4 MNA	253,835	32,000	221,835

*AMT Automated Manual Transmission

STATUTORY ENVIRONMENT

Local Government Tender Regulations.

FINANCIAL IMPLICATIONS

The budgeted amount for the changeover of this vehicle is \$130,000 the recommended truck will be \$32,233 under budget.

STRATEGIC IMPLICATIONS

The purchase of a new tandem drive truck will help meet the built environment statement which reads: Our built environment, our land use, and our assets including local roads, parks and facilities, will meet our future and growing community needs.

POLICY IMPLICATIONS

Procurement Policy and Authority to Purchase adopted June 2012

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council accept the quote from Hino for the replacement of the Tandem Truck (BE 012) as quoted on 18 February 2014, with the Hino 700 series FS 2844 including replacement filters and AMT for the changeover price of \$97,767 ex GST.

COUNCIL RESOLUTION

M6/0214

Moved Cr Murray

Seconded Cr Shaw

That Council accept the quote from Hino for the replacement of the Tandem Truck (BE 012) as quoted on 18 February 2014, with the Hino 700 series FS 2844 including replacement filters and AMT for the changeover price of \$97,767 ex GST.

CARRIED BY ABSOLUTE MAJORITY 9/0

2:28pm – Shire Planner, Stefan de Beer, joined the meeting.

9. PLANNING SERVICES

9.1 Final Adoption – Outbuilding Policy

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 11 February 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Nil

SUMMARY

Council initiated an alteration to the Outbuilding Policy. It will be recommended the policy be granted final adoption.

BACKGROUND

At the Council Briefing Forum (CBF) of August 2013, a request was made to clarify the requirements for Sea Containers being used as Outbuildings within the Shire of Beverley.

COMMENT

At the 26 November 2013 Council Meeting Council resolved to initiate the Outbuilding Policy Alteration.

Notification of the proposed alterations to the Outbuilding Policy did not produce any response, and it will therefore be recommended that the altered policy be adopted.

CONSULTATION

Prior to being presented to Council for final adoption, the policy was advertised for public comment for a period of 21 days. No comments were received.

STATUTORY ENVIRONMENT

Town Planning Policies are made under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

When a policy is granted final adoption, the policy is required to be advertised.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

The policy was altered to clarify the use of Sea Containers as Outbuildings as well as increasing the permissible size of Outbuildings on Farming zoned land.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant final adoption for the altered Outbuilding Policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

COUNCIL RESOLUTION

M7/0214

Moved Cr Gogol

Seconded Cr Davis

That Council resolve to grant final adoption for the altered Outbuilding Policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

CARRIED 9/0

9.2 Restored Truck Observation Structure – 146 (Lot 27) Vincent St Beverley

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 11 February 2014
APPLICANT: Beverley Men's Shed Inc.
FILE REFERENCE: VIN 1114
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality, Site & Elevation Plans; State Heritage Response

SUMMARY

An application has been received to construct a 'Restored Truck Observation Structure' at 146 (Lot 27) Vincent Street. It will be recommended the application be approved.

BACKGROUND

The Beverley Men's Shed intends to construct a 'Restored Truck Observation Structure' that will enable them to publicly display a restored truck.

The subject site is located at 146 Vincent Street and is Zoned 'Town Centre'. It contains the existing Men's Shed and the Heritage listed Beverley Fire Station.

COMMENT

The Shire of Beverley Town Planning Scheme No. 2 (TPS 2) states the following in Clause 4.8:

4.8.1 The land in the Town Centre Zone is hereby designated as "Town Centre Design Control Area".

4.8.5 In considering application for planning consent for a proposed development (including additions and alterations to existing development) in the Town Centre Design Control Area Council shall have regard to the following:

- a) The colour and texture of external building materials;*
- b) For all buildings fronting Vincent Street Council may require the building facade and side walls to a building depth of 3m to be constructed in masonry;*
- c) Building size, height, bulk roof pitch;*
- d) Setback and location of the building on its lot;*
- e) Architectural style and design details of the building;*
- f) Function of the building;*
- g) Relationship to surrounding development; and*
- h) Other characteristics considered by the Council to be relevant.'*

Taking cognisance of the significance of the locality as a result of its Heritage Listing, the application was referred to the State Heritage Office (SHO) for their consideration and advice. Their responses are listed below:

'SHO Findings:

- The place contributes to the historic streetscape and collection of interwar style buildings in Vincent Street in Beverley;*
- We note that the proposed shed is a lightweight structure with mesh sides, so that it remains transparent;*

- *We note that the new structure is to be located on the concrete slab of the pre-painted corrugated galvanized steel shed (removed) and is of no heritage significance.*

SHO Advice:

The proposed development, in accordance with the plans submitted, is supported subject to the following condition:

1. *The proposed structure should be set back from the street, as far as the existing concrete slab will allow.'*

Taking into account the purpose, design and proposed location of the structure as well as the advice from the State Heritage Office, it is not anticipated that the proposal will have a negative impact on the amenity of the locality. As a result of the specific siting and purpose of the proposal, it is not considered appropriate to require the applicant to adhere to clause 4.8.5 b) as quoted above.

The Shire Planner is of the opinion that the proposal will add value to the tourism experience the main street has to offer and should be supported.

CONSULTATION

The State Heritage Office was consulted as described above. A copy of their response is included as an Annexure to this report.

STATUTORY ENVIRONMENT

The application may be considered under the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Restored Truck Observation Structure at 146 (Lot 27) Vincent Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.

2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. As per the advice from the State Heritage Office, the proposed structure shall be set back from the street, as far as the existing concrete slab will allow.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of development of the Outbuilding.

COUNCIL RESOLUTION

M8/0214

Moved Cr Gogol

Seconded Cr Murray

That Council resolve to grant planning approval for a Restored Truck Observation Structure at 146 (Lot 27) Vincent Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not **SUBSTANTIALLY COMMENCED** within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. As per the advice from the State Heritage Office, the proposed structure shall be set back from the street, as far as the existing concrete slab will allow.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of development of the Outbuilding.

CARRIED 9/0

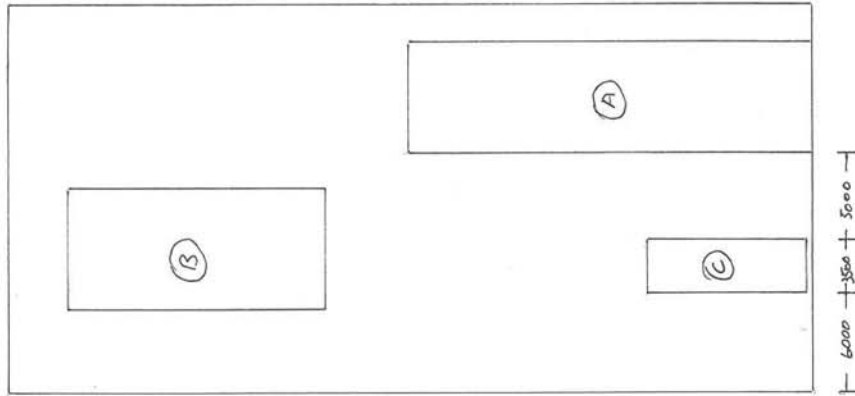
Attachment for Item 9.2



Attachment for Item 9.2

BEVERLEY MENS SHED RESTORED TRUCK OBSERVATION STRUCTURE

SITE PLAN



JUTLAND PARADE

VINCENT STREET

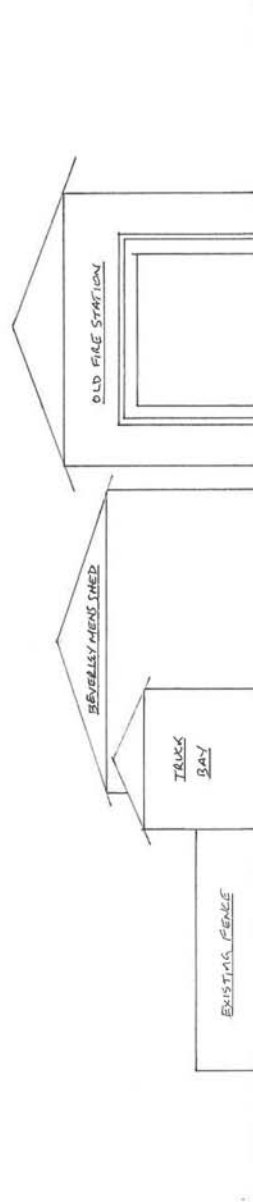
LEGEND

- (A) EXISTING OLD FIRE STATION
 - (B) EXISTING MENS SHED
 - (C) PROPOSED MENS SHED RESTORED TRUCK STRUCTURE
- CONCRETE BASE FOR TRUCK LOCATION ALREADY IN PLACE
- WALLS & GATES TO BE 100 X 50MM STEEL WIRE MESH
- ROOF STEEL TRUSSES
- COLORBOND ROOF SHEETING
- PROPOSED COLOUR OF ROOF SHEETING & WIRE WALLS SAME GREEN AS FINISH ON TRUCK (SEE PHOTO) COTTAGE GREEN

Attachment for Item 9.2

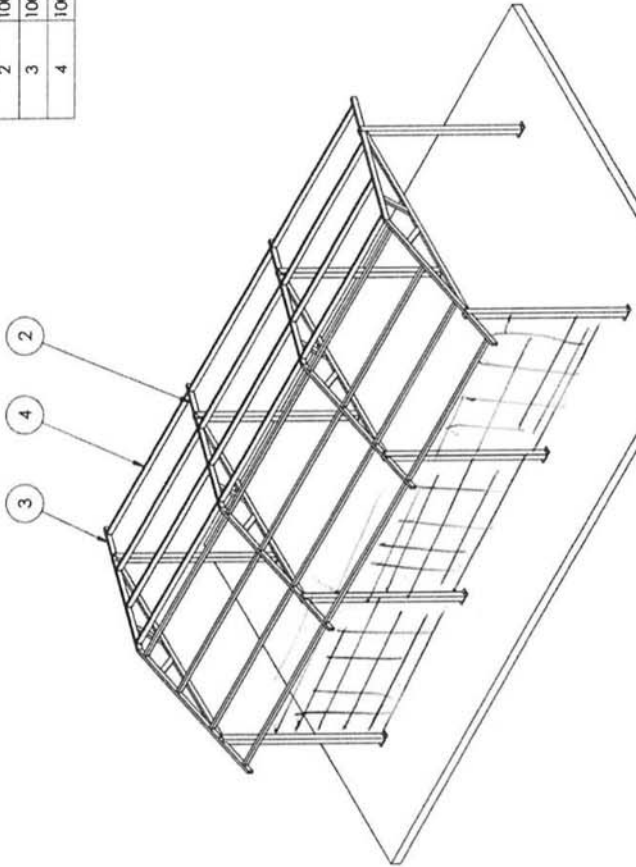
BEVERLEY MENS SHED RESTORED TRUCK OBSERVATION STRUCTURE

SIDE ELEVATION



Scale 1:100

Attachment for Item 9.2



Note: Both Side of SHEETPIER TO BE BRACED USING 50x50x4 welded Mesh

23/10/2013

ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	1003 floor	150mm concrete 25 mpa	1
2	1003 mid assembly	90x90x2 & 76x38x1.6	2
3	1003 end assembly	90x90x2 & 76x38x1.6	2
4	1003 battens	76x38x1.6mm rfs	24

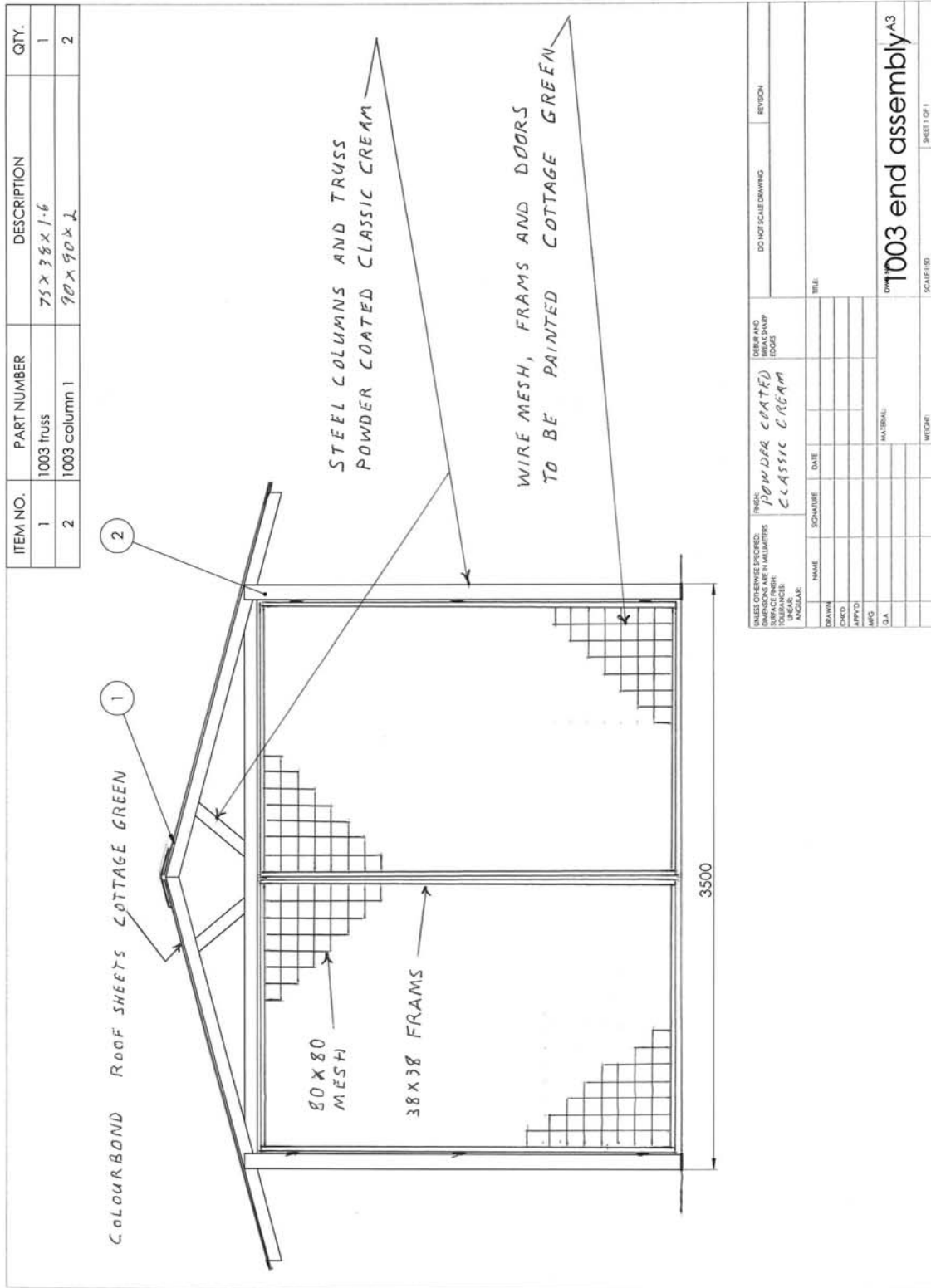
CONDIPODERO & ASSOCIATES
2 VALE ST, CNR DENNINUP WAY
MALAGA WA 6090
PH: 9249 3855
FAX: 9249 3866

23/10/2013

COSTANTINO A. CONDIPODERO
STRUCTURAL ENGINEER
(M.I.E. Aust. C.P. Eng)

PROJECT NAME	1003 ISO
CLIENT	Beverley Mens Shed Truck Canopy
DATE	23/10/2013
SCALE	A3

Attachment for Item 9.2



Attachment for Item 9.2

EXAMPLE



Attachment for Item 9.2



Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

17 December 2013

YOUR REF | 2013/040
OUR REF | P14438/31210
ENQUIRIES | Lucy Duckham
(08) 6552 4068

Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
Attention: Mr Stefan De Beer



Dear Sir

Beverley Fire Station
LGA Application No. 2013/040

Under the provisions of Section 11 of the *Heritage of Western Australia Act 1990*, the proposed development as described below has been referred to the Heritage Council for its advice.

Place Number P14438
Place Name Beverley Fire Station
Street Address 146 Vincent Street, Beverley
Referral date 6 December 2013
Development Description Truck Observation Structure

The referral for the proposed development has been considered in the context of the identified cultural significance of the registered place and the following advice is given:

Findings

- The place contributes to the historic streetscape and collection of interwar style buildings in Vincent Street, Beverley.
- We note that the proposed shed is a lightweight structure with mesh sides, so that it remains transparent.
- We note that the new structure is to be located on the concrete slab of the pre-painted corrugated galvanized steel shed (removed) and is of no heritage significance.

Advice

The proposed development, in accordance with the plans submitted, is supported subject to the following condition:

1. The proposed structure should be set back from the street, as far as the existing concrete slab will allow.

We would appreciate a copy of your Council's determination for our records.

www.stateheritage.wa.gov.au
info@stateheritage.wa.gov.au

Attachment for Item 9.2

Should you have any queries regarding this advice please contact Lucy Duckham at lucy.duckham@stateheritage.wa.gov.au or on 6552 4068.

Yours sincerely



Callum Crofton
A/MANAGER DEVELOPMENT AND INCENTIVES

9.3 Proposed Relocated Second Hand Dwelling – 57 Richardson Street

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 12 February 2014
APPLICANT: Joy Patricia Smith
FILE REFERENCE: RIC 51450
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map, Site Plan, House Plans, Photo's, Architect Report, Civil Engineer Report and Timber Pest Report

SUMMARY

It is proposed to relocate a secondhand building (dwelling) to 57 (Lot 1652) Richardson Street. It will be recommended the application be approved.

BACKGROUND

The applicant is proposing to relocate a second hand building to 57 (Lot 1652) Richardson Street. The subject site is zoned '*Residential*' and is vacant.

COMMENT

(Kindly consider this section by referring to the attached Locality Map, and other documentation).

Under Clause 4.13 of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2) the use of second hand cladding or the relocation of a second hand building shall only be permitted at the discretion of Council. Council must consider if the building is in a satisfactory condition and will not detrimentally affect the amenity of the area. To ensure compliance with any conditions of approval Council may require a bond. Implementation of the provisions of TPS 2 is guided by Council policy.

Planning for second hand dwellings is guided by Council's Relocated Second Hand Buildings Policy. The objective of the policy is to ensure that the relocation of second hand buildings is undertaken to an approved standard which pays regard to local amenity and aesthetics.

To address any possible amenity and aesthetic concerns should Council approve the application, it will be recommended the dwelling is finished to an acceptable standard, as a condition of approval. To ensure the dwelling is finished within an acceptable timeframe it will be recommended a bond, in compliance with TPS 2 and Council's policy, is also imposed as a condition of approval.

Council's Relocated Second Hand Buildings Policy requires an inspection by the Shire's Building Surveyor of the dwelling prior to relocation into the Shire. The purpose of this requirement is to ensure the dwelling is suitable for relocation. In consultation, and with the agreement of the Shire's Building Surveyor a deviation from this policy requirement is proposed, as the applicant has submitted favourable reports from a professional consulting Civil Engineer, Architect as well as a Timber Pest Detection Report (attached hereto). All abovementioned reports are favourable as to the intended relocation action in terms of the structural integrity of the building and continued use as a dwelling unit.

The recommended conditions of approval are consistent with TPS 2 and Council policy and are anticipated to address any matters of concern. Therefore it will be recommended the application is approved.

Consultation:

As a result of the proposed site-specific location of the dwelling on the lot, in relation to neighbouring land uses, it was not considered necessary to consult with neighbouring property owners.

STATUTORY ENVIRONMENT

The proposal complies with the requirements of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

The application complies with Council's Policy on Relocated Second Hand Buildings.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for a Relocated Second Hand Building (Dwelling) at 57 (Lot 1652) Richardson Street, Beverley, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
3. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including painting, clearing the site of debris, and connecting plumbing and drainage, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.
4. Prior to relocation of the second hand building, all asbestos material, if present, shall be removed.
5. All works are to be completed within 12 months from the relocation of the building.

6. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard in an approved colour which is in harmony with the amenity of the area, to the satisfaction of the Shire.
7. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to advice note 3).

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to condition 7, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
4. With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.

COUNCIL RESOLUTION

M9/0214

Moved Cr White

Seconded Cr Buckland

That Council grant Planning Approval for a Relocated Second Hand Building (Dwelling) at 57 (Lot 1652) Richardson Street, Beverley, subject to the following conditions and advice notes:

Conditions:

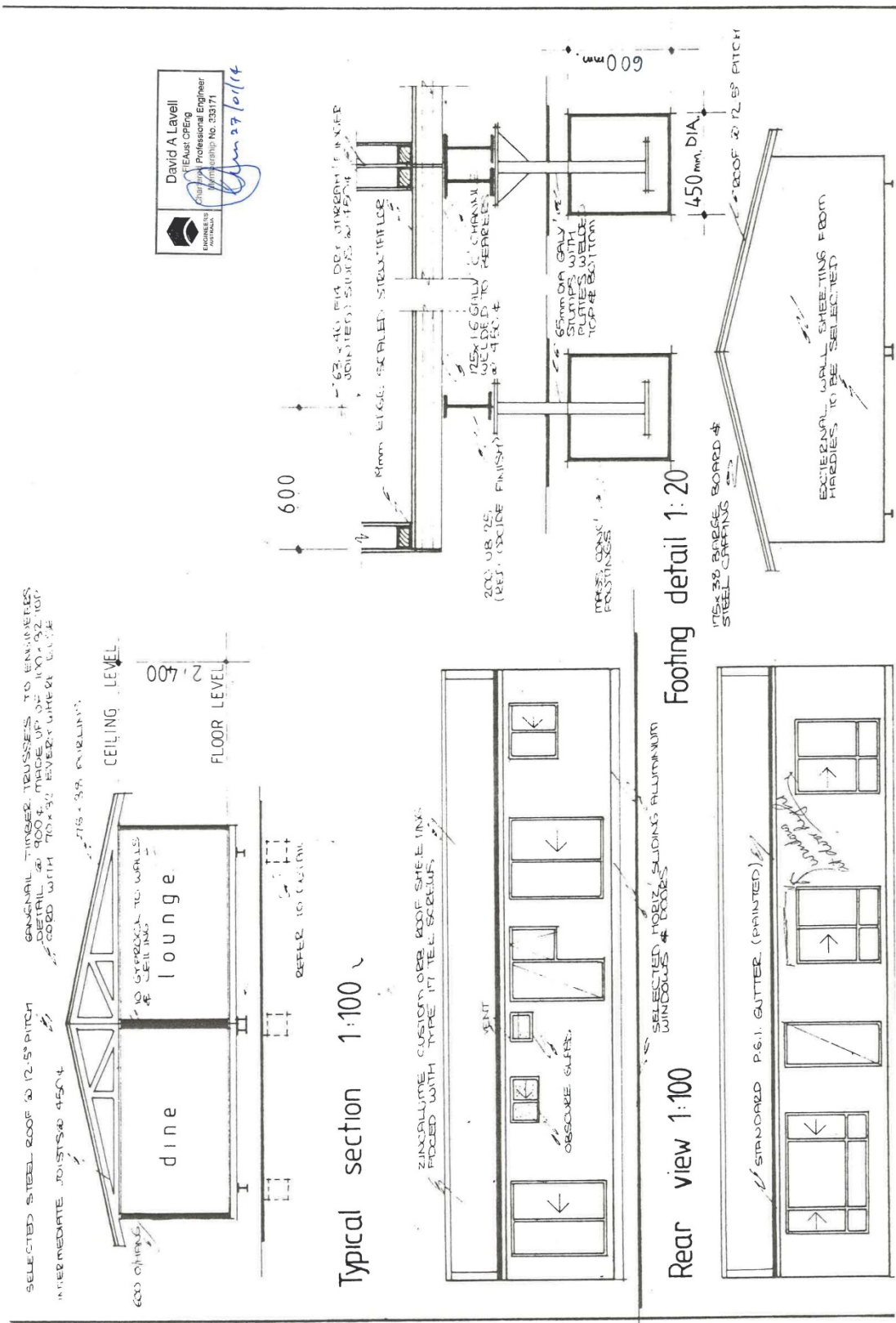
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 3. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including painting, clearing the site of debris, and connecting plumbing and drainage, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia.**
- 4. Prior to relocation of the second hand building, all asbestos material, if present, shall be removed.**
- 5. All works are to be completed within 12 months from the relocation of the building.**
- 6. Prior to occupation, the exterior of the dwelling is to be finished to an acceptable standard in an approved colour which is in harmony with the amenity of the area, to the satisfaction of the Shire.**
- 7. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations. The approved system is not to be used for disposal of industrial liquid waste or other non-ablution wastes (refer to advice note 3).**

Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**
- 3. With regard to condition 7, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**
- 4. With regard to Condition 3, in compliance with Council's Relocated Second-Hand Buildings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.**

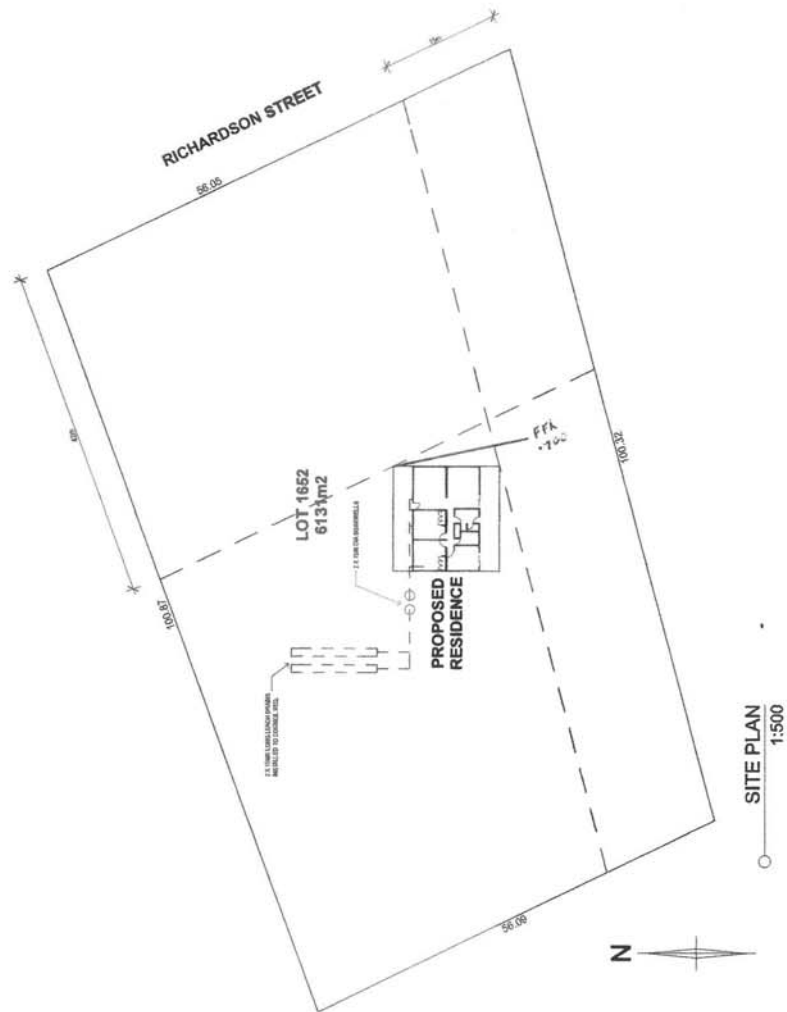
CARRIED 9/0

Attachment for Item 9.3



David A Lavell
 Chartered Professional Engineer
 ENGINEERS & ARCHITECTS
 REGISTRATION No. 333171
 27/02/14

Attachment for Item 9.3



DAVID BYLIND
ARCHITECT
REGISTERED ARCHITECT

G.J. SMITH
PROPOSED RESIDENCE
LOT 1652 RICHARDSON STREET BUNDABERG

Drawing No. SITE PLAN
Scale: AS SHOWN Date: 23/02/14
Title: S.A.M. Drawn: P.V.

Attachment for Item 9.3



Attachment for Item 9.3



23 January 2014

Shire of Beverley,

Planning and Building Department

Re: Relocation of Transportable Dwelling to Lot 1652 Richardson Rd, Beverley

To whom it may concern,

Please find plans for the proposed relocation of a single storey, framed transportable residence to the above property.

As you are aware, the relocation of existing transportable buildings that are in good condition can significantly reduce the negative environmental impacts associated with building waste being sent landfill resulting from demolition and the subsequent production of new building materials.

This residence is being relocated from the Shire of Capel and is retaining its original use and classification. Under Building Regulations 2012, parts 4&5 of Division 1 31D (pages 27 & 28), we would like to apply for an exemption from current building standards in relation to the energy efficiency requirements for new residences.

To assist with the approval process, as far as possible, I have completed the BCA Energy and Water Efficiency Verification, Deemed-to-Satisfy Solutions for Class 1 and 10 Buildings and Structures for Climate Zone 4 along with the Air movement Data Sheet, Deemed-To-Satisfy (DTS) COMPLIANCE REPORT (Class 1&10a Buildings), (BCA 2009 Volume Two Part 3.12 - Energy Efficiency and WA Additions (Hot water Systems & Water Use) and the Glazing Calculator For Use with Part 3.12.2, BCA Volume Two (Housing) to demonstrate the standard to which the building has been constructed.

If you require more information on energy efficiency exemptions for relocated dwellings, please contact Kishor at the WA Building Commission on 9476 1327.

The building will be positioned so that the main living area has a northern orientation and a large verandah along the front of the house will provide shade to all north facing windows. The building was originally constructed in 1986 by EZE Constructions in Perth and transported to its site in Capel. The type and rating of insulation in the roof is R3.5 Batts and the walls contain sisalation. The level of occupancy comfort experienced across the seasonal cycles in the building at its current location indicates that the insulation value is typical of this era of construction.

I trust that the supplied plans along with the above details provides you with sufficient information to assess the building application. Any further enquires can be directed to the applicant.

Kind regards,

David Bylund

Architect

Attachment for Item 9.3

Principal - David Lavell
FIE (Aust), CP Eng, MAICD

David A. Lavell & Associates
CONSULTING CHARTERED ENGINEERS
ABN 14 009 371 528

27th Jan. 2014

Countrywide House Transporters & Erectors
76 Harrison Road
FORRESTFIELD WA 6058



**RE: STRUCTURAL INTEGRITY AND SUITABILITY FOR
RELOCATION OF TRANSPORTABLE HOME BEING
RELOCATED FROM LOT 254 JAMIESON ROAD, CAPEL
TO LOT 1652 RICHARDSON ROAD, BEVERLEY.**

At your request we have assessed this building as to suitability for relocation. The building is a 13.2 metre long by 8.4 metre wide by 2.4 metre ceiling height transportable home. The transportable was built by EZE CONSTRUCTIONS of Kenwick and is of timber framed construction on a steel sub frame. The building is at present located on a Region A, Terrain Category 2 site as defined in the wind code AS/NZS 1170.2.

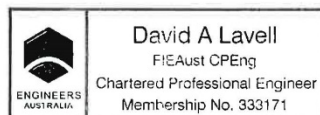
We are pleased to be able to report that we consider the building to be structurally adequate and suitable for relocation to Lot 1652 Richardson Road, Beverley, being Region A, Terrain Category 2 (AS 1170.2) and seismic (AS 1170.4), with and acceleration coefficient as defined in the Building Code of Australia.

Our assessment is supported by the following observations. The substructure, floors, walls and roof structure appear to be in reasonable condition for the age of the building, being free of noticeable termite damage, or major distortions or excessive deflections that would indicate structural fault or movement mechanisms having occurred or still occurring.

All work required in the restoration of this building is to be completed in accordance with the requirements of the Building Code of Australia and approved drawings. New stumps to be positioned at original locations. Footings have been design checked for an S class site (AS 2870), and to be at a minimum 450mm diameter by 600mm deep 20MPa strength concrete.

Yours faithfully,

David Lavell



9.4 Subdivision Application – Lot 2 Maitland Road

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 12 February 2014
APPLICANT: AJ Marsh
FILE REFERENCE: PL 149391
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map, Application Letter & Subdivision Plan

SUMMARY

An application has been received to subdivide Lot 2 Maitland Road, Kokeby in order to create a Homestead Lot. The application will be recommended for approval.

BACKGROUND

The property is zoned 'Farming' and contains agricultural related infrastructure and land uses, and a dwelling with outbuildings.

COMMENT

(Kindly consider this section by referring to the attached Locality Map and Subdivision Plan).

The proposal is to create a Homestead Lot around the existing house and outbuildings in order to retain them while the remaining farm portion can still be used for farming purposes.

The application was assessed against the prescriptions of the Shire of Beverley Town Planning Scheme No. 2 (TPS 2), the Shire of Brookton & Beverley Local Planning Strategy (LPS), and the Western Australian Planning Commission (WAPC) Development Control Policy 3.4 (DC 3.4) – *Subdivision of Rural Land – March 2012*.

Amongst others, TPS No. 2 states that:

3.5 Farming Zone:

3.5.1 Objectives

- a) To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural areas;*
- b) To provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality;*
- c) To retain farming land in large landholdings, to support primary production and prevent the creation of additional lots;*

The recently Council Adopted Shire of Brookton & Beverley Local Planning Strategy in Section 10.3 proposes as follows:

General Agricultural Subdivision Strategy

The Council's strategy is to:

Support rural land being retained for primary production and highlight there is a general presumption against the subdivision of land designated General Agriculture, to create additional lots...

Homestead Lots Strategy

The Council's strategy is to not support Homestead Lots, through the creation of additional titles, given the population in the municipality is growing and is expected to continue to grow in the Strategy period.

WAPC *Development Control Policy 3.4 – Subdivision of Rural Land – March 2012*, states as follows:

'6.6 Homestead Lots

The creation of Homestead Lots is intended to allow primary producers to continue to occupy their dwelling when they cease to farm, and provide settlement opportunities in areas where land fragmentation is limited and unlikely to increase. Homestead Lots are to be created in a manner that is consistent with the rural character and landscape of a locality. Homestead Lots may be facilitated through boundary rationalisation or the creation of a new lot.

Homestead Lots may therefore be created to enable an approved existing house on a rural lot to continue to be occupied provided that:

- a) the land is in the DC 3.4 Homestead lot policy area;*
- b) the homestead Lot has an area between one and four hectares, or up to 20 hectares to respond to the landform and include features such as existing outbuildings, services or water sources;*
- c) there is an adequate water supply for domestic, land management and fire management purposes;*
- d) the dwelling is connected to a reticulated electricity supply or an acceptable alternative is demonstrated;*
- e) the Homestead Lot has access to a constructed public road;*
- f) the Homestead Lot contains an existing residence that can achieve an appropriate buffer from adjoining rural land uses;*
- g) a Homestead Lot has not been excised from the farm in the past;*
- h) the balance lot is suitable for the continuation of the rural land use, and generally consistent with prevailing lot sizes, where it can be shown that this is consistent with the current farming practices at the property; and*
- i) the dwelling on a Homestead Lot must be of a habitable standard and may be required to be certified as habitable by the local government.'*

In the opinion of staff the proposal can be regarded as consistent with the aims of the TPS 2, Clause 3.5 which objectives require the protection of agricultural land for primary production and to preserve the landscape and character of the rural areas.

The proposal is also regarded as consistent with the requirements of *Development Control Policy 3.4 – Subdivision of Rural Land* (in so far as it relates specifically to Homestead Lots, as quoted above).

The proposal is at present inconsistent with the Shire of Beverley Local Planning Strategy (LPS) which states that Council's strategy is to *'not support homestead lots, through the creation of additional titles, given the population in the municipality is growing and is expected to continue to grow in the Strategy period.'*

Irrespective of the inconsistency with the Shire's Local Planning Strategy it is submitted that the State's Development Control Policy 3.4 as quoted above, should prevail, also for the sake of consistency with previous decisions of Council in this regard.

CONSULTATION

No consultation was deemed required for this application.

STATUTORY ENVIRONMENT

Subdivision is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The subdivision is inconsistent with the Local Planning Strategy.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 149391 for the subdivision of Lot 2 Maitland Road, Kokeby be approved subject to the following advice note:

Advice Note

The Commission's approval should not be construed as an approval for development on any of the lots proposed.

COUNCIL RESOLUTION

M10/0214

Moved Cr Buckland

Seconded Cr Gogol

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 149391 for the subdivision of Lot 2 Maitland Road, Kokeby be approved subject to the following advice note:

Advice Note

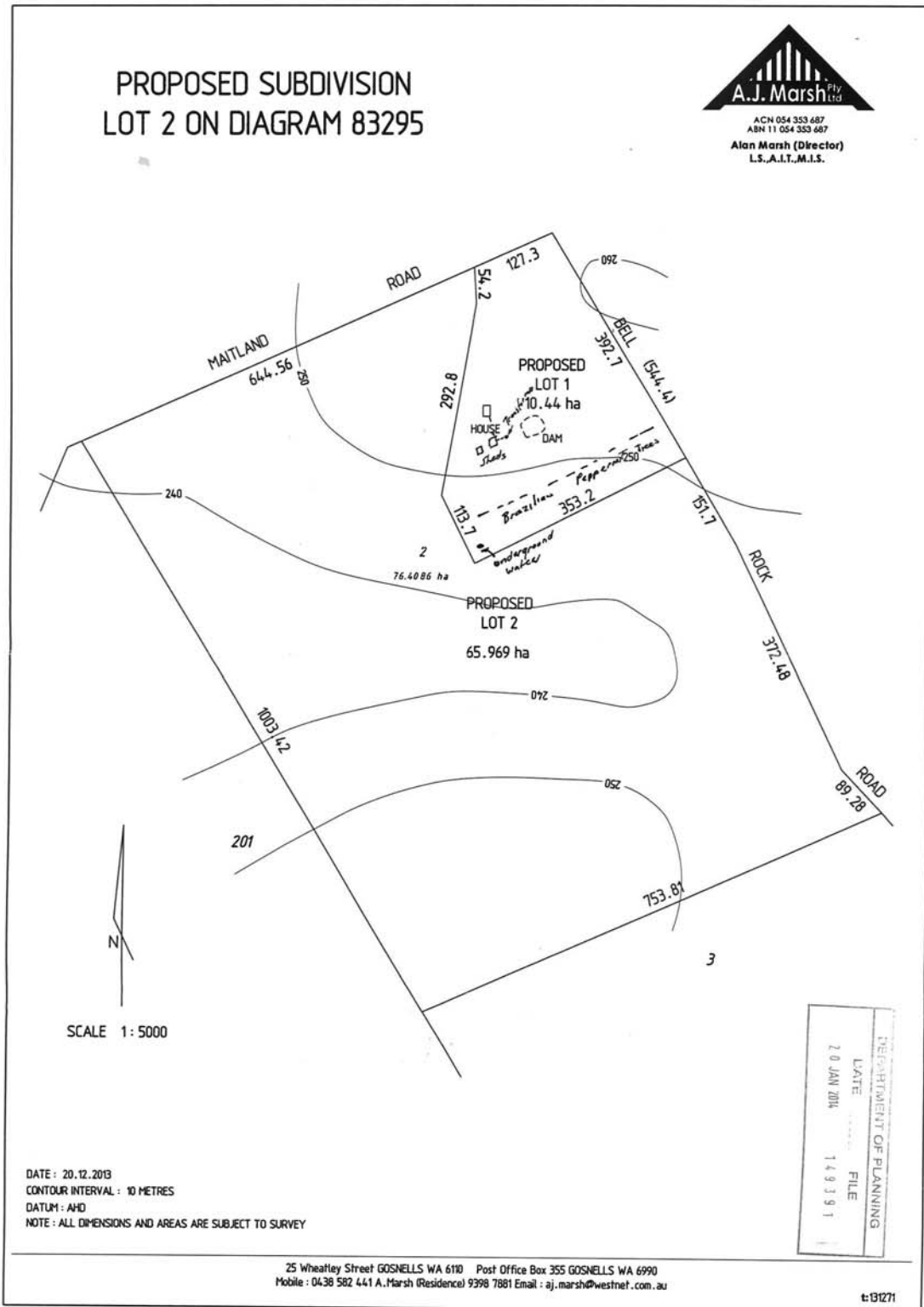
The Commission's approval should not be construed as an approval for development on any of the lots proposed.

CARRIED 6/3

Attachment for Item 9.4



Attachment for Item 9.4



Attachment for Item 9.4



ACN 054 353 687
ABN 11 054 353 687

Alan Marsh (Director)
L.S., A.I.T., M.I.S.

15th January, 2014

The Secretary
W.A. Planning Commission
140 St. George's Terrace
PERTH WA 6000.

Dear Sir,

Subdivision of Lot 2 on Diagram 83295
295 Maitland Rd., Beverley L Sakilld

In making this application for a Homestead Lot under DC3.4 on behalf of my clients L & L Sakilld I wish to advise that the proposed Homestead Lot has been increased in area from 4 hectares to 10.55hectares for the following reasons:

1. Potable Water is pumped from a bore located near the southern corner of the proposed Lot 1
2. A substantial number of Brazilian Peppermint trees have been planted along the proposed southern boundary of Proposed Lot 1. The trees provide summer fodder for breeding stock which will remain with the homestead lot.

In addition I wish to advise that from my site visit:

- a. The proposed Lot 1 has availability to potable water from rainwater tanks, dam and bore. The water is suitable to meet domestic needs, garden and orchard irrigation and fire fighting requirements.
- b. The house is connected to a reticulated power supply. The connection is underground from the transformer located near the existing homestead.
- c. The proposed lot has two road frontages and therefore alternative fire escape routes.

Should you require any additional information please do not hesitate to contact this office.

Yours faithfully,

DEPARTMENT OF PLANNING	
DATE	FILE
20 JAN 2014	149391

9.5 Road Dedication & Compensation Payment Lots 100/101/102 Lennard Rd

SUBMISSION TO: Ordinary Council 25 February 2014
REPORT DATE: 12 February 2014
APPLICANT: DJ Barrett-Lennard
FILE REFERENCE: RO 005
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Deposited Plans

SUMMARY

A request has been received to compensate a land owner for portions of land that is being used as a public road. It will be recommended that the relevant land portions be formally dedicated as Road, and the land owner be appropriately compensated.

BACKGROUND

The subject land is located on Lennard Road as shown on the attached maps. The relevant land portions to be compensated for and dedicated as Road measures 279 m² & 6803 m², totalling 7082 m².

As part of the investigation for compensation Shire Planner requested a Valuation Report from the District Valuer through the Office of Landgate. As per specific request and disclaimers from Landgate, the detailed information of the Valuation Report is treated as *Commercial in Confidence* and therefore not attached to this report.

As part of the above process it will be recommended that the relevant portions of land be dedicated as road in terms of Section 56 of the Land Administration Act, to affirm and formalize the existing situation.

COMMENT

The subject portions of land had been used as part of the physical road alignment of Lennard Road for a number of years. Subsequent to a survey performed by the applicant's surveyor, after approval had been granted for a subdivision, the subject land had been exposed as being part of Lennard road.

The recommendations of this report will aim to address these discrepancies, formalize the road dedication, and compensate for resumption of land for road widening purposes.

CONSULTATION

Consultation was had with the District Valuer through Landgate.

STATUTORY ENVIRONMENT

Road Dedications are dealt with in terms of Section 56 of the Land Administration Act, 1997 and Regulations 1998.

FINANCIAL IMPLICATIONS

Compensation for the acquisition of the land portions will be required to be paid to the land owner.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Concur to the taking of the land as described in the accompanying plans and to its dedication as Public Road under Section 56 of the Land Administration Act, 1997; and
2. in accordance with the Regulations, prepare and deliver the request for the dedication of the subject lots as public road to the Minister for consideration.
3. Enter into an agreement with the land owner for the payment of compensation for the resumption of the subject land.

COUNCIL RESOLUTION

M11/0214

Moved Cr White

Seconded Cr Buckland

That Council resolve to:

1. **Concur to the taking of the land as described in the accompanying plans and to its dedication as Public Road under Section 56 of the Land Administration Act, 1997; and**
2. **in accordance with the Regulations, prepare and deliver the request for the dedication of the subject lots as public road to the Minister for consideration.**
3. **Enter into an agreement with the land owner for the payment of compensation for the resumption of the subject land.**

CARRIED 9/0

Attachment for Item 9.5

Version: _____

Amendment: _____

Authorised by: _____

Date: _____

REDUCED COPY

TYPE: FREEHOLD

PURPOSE: SUBDIVISION

PLAN OF: _____

LOTS 100 TO 107 (INCL.) AND ROAD WIDENINGS

LOT	FORMER TENURE	ON PLAN/DIAGRAM	TITLE
100	PT LOT 14	DP 224679	15900371
	LOT 127	DP 224548	15900371
	LOT 138	DP 224548	15900371
	LOT 178	DP 224503	15900371
	LOT 244	DP 224548	15900371
	PT LOT 962	DP 224679	15900371
	PT LOT 1320	DP 248720	15900371
	PT LOT 1350	DP 248720	15900371
	PT LOT 1659	DP 127870	15900371
	PT LOT 501	THIS PLAN (INSET)	15900373
101	PT LOT 962	DP 224679	15900371
	PT LOT 1320	DP 248720	15900371
	PT LOT 1659	DP 127870	15900371
	PT LOT 501	THIS PLAN (INSET)	15900373
102	PT LOT 962	DP 224679	15900371
	PT LOT 1659	DP 224283	15900371
	PT LOT 10546	DP 127870	15900372
	PT LOT 502	THIS PLAN (INSET)	15900373
103	PT LOT 14	DP 224679	15900371
	PT LOT 962	DP 224679	15900371
	PT LOT 1659	DP 224283	15900371
	PT LOT 502	THIS PLAN (INSET)	15900373
	PT LOT 503	THIS PLAN (INSET)	15900373
104	PT LOT 2	P 860	12864900
	PT LOT 14	DP 224679	15900371
	PT LOT 962	DP 224679	15900371
	PT LOT 1659	DP 224283	15900371
	PT LOT 502	THIS PLAN (INSET)	15900373
	PT LOT 503	THIS PLAN (INSET)	15900373
105	PT LOT 2	P 860	12864900
	PT LOT 14	DP 224679	15900371
	LOT 500	THIS PLAN (INSET)	15900373
106	LOT 3	DP 48008	2083033
	PT LOT 962	DP 224679	15900371
	PT LOT 1373	DP 247028	15900371
	PT LOT 1659	DP 224283	15900371
	PT LOT 10546	DP 127870	15900372
	PT LOT 502	THIS PLAN (INSET)	15900373
107	PT LOT 2	P 860	12864900
	PT LOT 962	DP 224679	15900371
	PT LOT 1373	DP 247028	15900371

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS

INTERESTS AND NOTIFICATIONS

LIMITED IN DEPTH TO 60.95 METRES AS TO LOTS 8191 AND 10546 ONLY.

SEE SHEET 3 FOR INSET

SCANLAN SURVEYS PTY LTD
 LICENSED SURVEYORS
 P O BOX 429 MIDLAND 6936
 WA
 Email: bill@scanlansurveys.com.au
 au76992_00

Landgate
 Western Australian Land Information Authority

DEPOSITED PLAN
72870

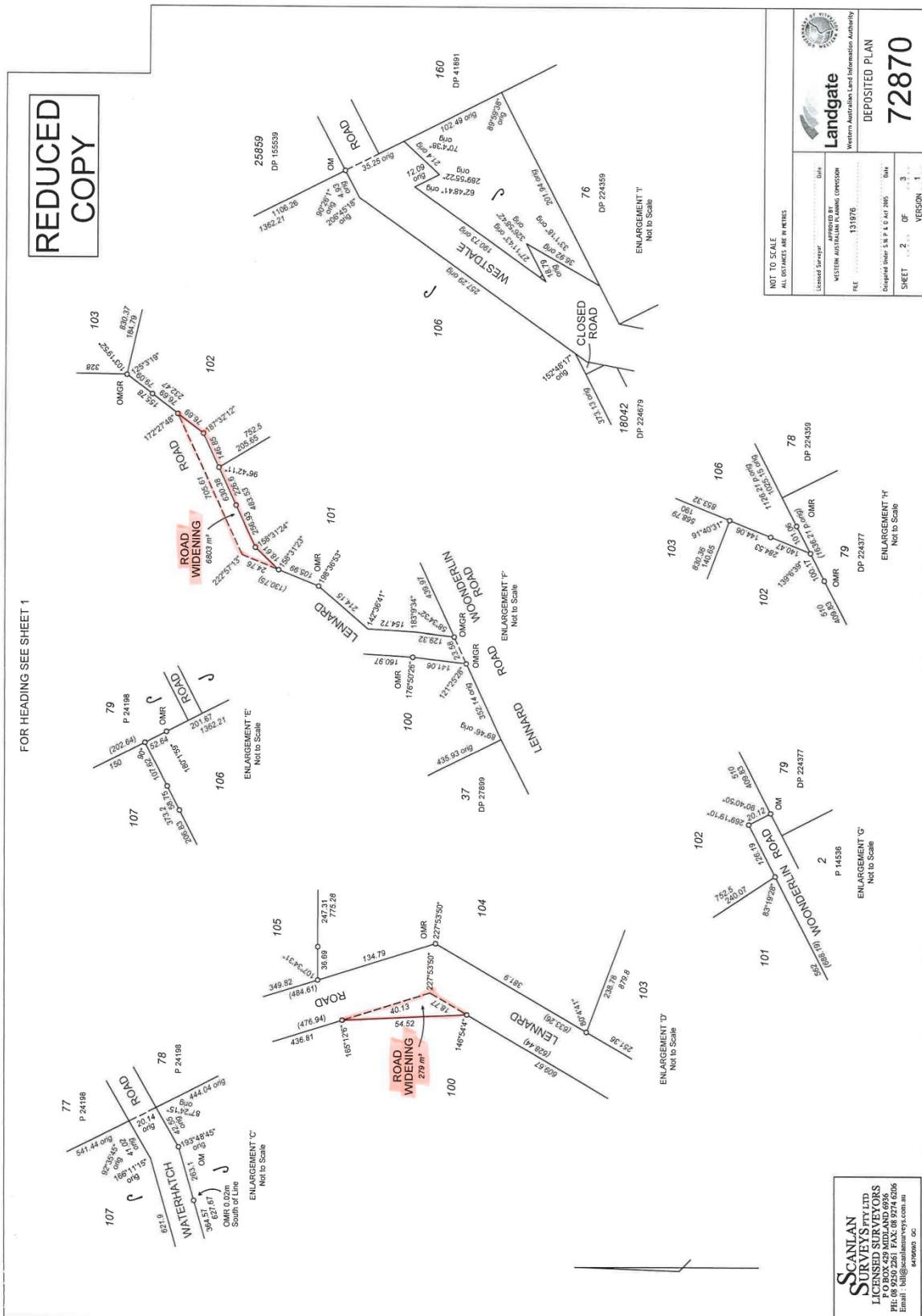
SHEET 1 OF 3
 VERSION 1.1

DATE: _____

APPROVED BY: _____

DATE: _____

Attachment for Item 9.5



9.6 Kennels (Boarding & Training Facility) 2369 (Lot150) York-Williams Road

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 19 February 2014
APPLICANT: Iain and Zoe MacDonald
FILE REFERENCE: YOR 1492
AUTHOR: BS de Beer, Shire Planner
ATTACHMENTS: Locality Map, Application, Building Plans and Photos

SUMMARY

An application for planning approval for the establishment of kennels (boarding & training facility) on 2369 (Lot 15) York-Williams Road, Dale had been received. The application will be recommended for approval.

BACKGROUND

It is proposed to construct a kennel facility (boarding & training) on 2369 (Lot 150) York Williams Road. The subject site is approximately 46 ha in area, zoned 'Farming' and contains an existing house and outbuildings.

The Development Proposal:

Applicants submitted documentation (please refer to the relevant attachments), proposing to establish the following:

- Conversion of an existing shed structure into a kennel (in extent 15m x 7m) to house applicant's own personal dogs;
- The addition of a concrete sloped floor with drainage channels into a septic tank and leach drain to enable containment of all urine;
- Solid wastes to be collected 3 times per day;
- Area to be pressure washed and disinfected regularly;
- Implementation of a sprinkler system on timers to avoid overheating in hot summer months;
- Installation of solar vents to improve air flow;
- Wall cladding to be added to three sides of the building to screen dogs from both the house & the road;
- Kennel partitioning to divide the area into 5m x 3m bays. The sleeping areas would have solid coolroom panels built, to provide sound proofing and reduce heat and cold fluctuations for each bay. These would be to a height of 1.8m x 2.4 wide. The remaining partitioning would utilize pool fencing 1200mm high;
- The open frontage of the kennel would be facing north towards the natural slope of the land in order to provide a natural sound barrier, and reduce the stresses on the dogs as they face away from the road.

New Kennel Structures, in two stages:

- Each stage consisting of 12 x kennel enclosures/structures measuring 27m x 7.5m each as depicted on the enclosed plans;
- Drainage from kennels designed to channel effluent into a septic tank and leach drain to enable containment of all urine;
- Solid wastes to be collected 3 times per day;
- Area to be pressure washed and disinfected regularly;
- Implementation of a sprinkler system on timers to avoid overheating in hot summer months;

- A fenced-off area (50m x 50m) where agility equipment can be set up and obedience training be performed;
- A double row of olive trees to be planted next to the track, as shown on the plan;
- Screening hedges to be planted to provide natural shelter and noise reduction - 2m high dense hedging around kennels;
- Flood Lighting to be installed in time as funds permit;
- Alpaca's to be resident to keep foxes away and protect livestock, which is envisaged to reduce dog barking.

COMMENT

Under the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) the proposed kennel facility is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may:

- Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.*

Given that the proposed use will not preclude agricultural use of the property and will provide a much needed service to the community, it will be recommended Council determine that the proposed use may be consistent with the objectives and purpose of the Farming zone.

Consultation & Advertising

In compliance with Clause 6.2 of TPS 2 the application was advertised for a period of 21 days. A total of 4 submissions were received comprising of 3 objections. A summary of the submissions received and officer's responses are detailed in the table below.

The Department of Water had also been requested to provide comments on the application. At the time of compilation of this report, no comments have been received.

	Respondent	Property	Comment	Planner's Response
1	EJ Wood 2138 York-Williams Road, Beverley WA 6304	2138 York-Williams Road, Beverley WA	No Objection to proposal. Always pleased to see compatible developments in the area.	Noted.
2	David Mofflin 4 Adori Place City Beach WA 6015	Lot 151 York-Williams Road, Beverley WA	We are concerned about the level of noise from the kennels especially as they will be within line of sight from our otherwise tranquil rural property/house. A solution may be to move the kennels a further 200m from the road, which will	Planner consulted with the applicant regarding this concern and applicant revised the layout and siting of the kennels to put it at a greater distance away from the road and higher up the hill so as to break the line of site from the homestead on Mr. Mofflins property (Lot

			<p>put them behind a hill from our property. A combination of the greater distance apart and the hill between us would hopefully reduce the likelihood of noise impacting our house.</p>	<p>151), as depicted on the original site plan and revised site plan attached hereto. Applicant advises that a Range Finder was used to estimate the distances.</p> <p>Planner is of the opinion that this revised arrangement will contribute significantly to mitigating any noise pollution that might be emanating from the kennels.</p>
3	<p>Marriane Fisher RMB 218 Beverley</p>	<p>Lot 5310 York-Williams Road</p>	<p>We are concerned that the leach drain will leach into the Dale River – West Branch. The drain appears to be on the south side of the kennels – not far from the river banks.</p> <p>The disinfectant is also a concern. What happens to the solids that are to be picked up 3 times a day?</p> <p>Who is to monitor the whole system? We are broad acre farmers and are concerned about our stocks' safety from straying dogs.</p>	<p>Planner consulted with the applicant regarding these concerns and applicant revised the layout and siting of the kennels to put it at a greater distance away from the river and higher up the hill, as depicted on the original site plan and revised site plan attached hereto.</p> <p>Applicant submitted a Data Sheet (attached hereto) of the disinfectant to be used for cleaning the kennels, and this information suggests that the disinfectant is a non-hazardous substance. The intention is to have high pressure cleaning of the hard surfaces that will be channelled into approved septic tanks and leach drains.</p> <p>Applicant advises that the effluent disposal system for the kennels will be applied for and installed as per the Health Regulations. The effluent disposal system is anticipated to be less than 540 Litres per day and the bacterial loading will be no greater than that of a residential dwelling. The system will be located between 90-100m away from the nearby water course.</p> <p>Should Council resolve to approve the application, it will be recommended to impose conditions that would address effective and safe effluent and solid waste disposal to the satisfaction of the Shire and any other</p>

				<p>relevant regulatory authority.</p> <p>Given the background, qualifications, experience and aspirations of the applicants and on the grounds of the formal submissions made, Shire Planner is satisfied that the operation of the kennels will be done professionally and that proper monitoring systems will be put in place.</p>
4	<p>RF & M Nominees Pty Ltd Marriane Fisher RMB 218 Beverley</p>	<p>Lot 5310 York-Williams Road</p>	<p>I have already submitted comments regarding this application. Below are some more comments I have on the subject.</p> <p>This application is right on the banks of the West Dale River, not far from its convergence with the South Dale River. When these rivers are in flood they bank up and the proposed kennels would not be far from the high water mark. Once again my concern is the drainage.</p> <p>The solid matter that is to be collected by this time would have been washed into the river.</p> <p>The river is only once mentioned in the submission, it is stated that the kennels would face the hill not the river. I am sure applicants have not thought of the river ever being in flood and coming close to their buildings. The house is on higher ground.</p> <p>May I suggest that Councillors and Staff take a drive out to the site to see how close all is to our important water way.</p> <p>My family has been involved with the Boyadine property since 1924 when my late grandfather, Hon George Miles purchased it from the Robert Doncon family. We still own just</p>	<p>Submission received on 20th January 2014. Advertising of application closed on 6th of January 2014.</p> <p>Irrespective of the above, Planner consulted with the applicant regarding the concerns and applicant revised the layout and siting of the kennels to put it at a greater distance away from the river and higher up the hill, as depicted on the original site plan and revised site plan attached hereto. Applicant also submitted an <i>'Inland Flood Hazard'</i> map (attached hereto), obtained from the Department of Water that would suggest that the proposed siting of the kennels will be above an area regarded as having a low flood risk.</p> <p>Shire Planner and Councillors conducted site visits.</p> <p>Duly noted.</p>

			<p>under half of the original holding on the other side of the Dale River. Hence my interest in this project as well as still being a neighbour.</p> <p>I trust my comments will be taken into consideration when granting permission or otherwise for this request.</p>	<p>Noted.</p>
--	--	--	--	---------------

Conclusion

As mentioned earlier in the report Shire Planner is of the opinion that a valuable service will be rendered by the establishment of this facility. The proposal, siting and design of the facility are regarded as being sensitive to the site constraints and to possible receptors in so far as noise pollution and other factors are concerned. Amending the original application to achieve a better outcome in terms of the concerns raised shows commitment from the applicants.

It will be recommended that, given the deliberations above, the application be approved with appropriate conditions being imposed to address any relevant or anticipated concerns.

It will also be recommended the proposal be considered a land use that is consistent with the objectives of the Farming zone and Council grant planning approval.

STATUTORY ENVIRONMENT

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council resolve:

1. By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.

2. To grant planning approval for the establishment of Kennels (Boarding & Training Facility) at 2369 (Lot 150) York-Williams Road, Dale, subject to the following conditions and advice notes:

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
3. Prior to commencement of site works, a site plan, properly drawn to scale and indicating all elements of the proposal shall be submitted to the satisfaction of the Shire Planner.
4. The kennels and yards, feeding and drinking vessels are to be maintained in a clean condition and be cleaned and disinfected on a regular basis.
5. A person in charge of the dogs must either reside on the kennel establishment premises or within such reasonable close proximity as to enable effective control over the dogs.
6. Every part of the kennel establishment must be maintained in a hygienic and clean condition, free from odour, flies, ticks and vermin.
7. Appropriately located fire extinguishers shall be installed at the facility.
8. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, specifically for the kennel facility, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations (refer to advice note 3).
9. All refuse, faeces and food wastes are to be disposed of in a manner that is in compliance with the relevant legislation, to the satisfaction of the Shire's Environmental Health Officer.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to condition 8, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.
4. Any advice and conditions obtained from the Department of Water to be adhered to.

COUNCIL RESOLUTION

M12/0214

Moved Cr Murray

Seconded Cr Buckland

That Council resolve:

- 1. By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.**
- 2. To grant planning approval for the establishment of Kennels (Boarding & Training Facility) at 2369 (Lot 150) York-Williams Road, Dale, subject to the following conditions and advice notes:**

Conditions:

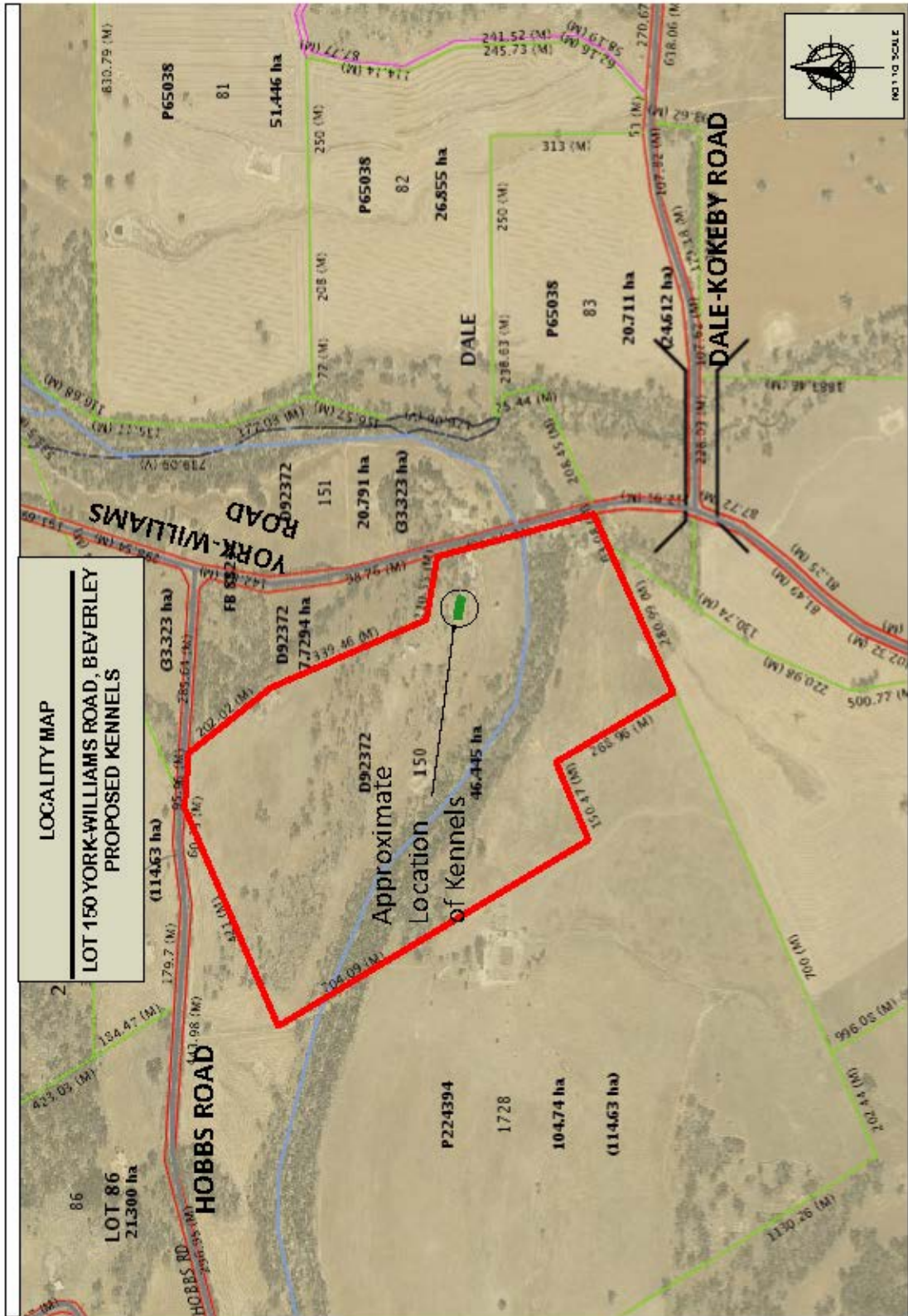
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- 3. Prior to commencement of site works, a site plan, properly drawn to scale and indicating all elements of the proposal shall be submitted to the satisfaction of the Shire Planner.**
- 4. The kennels and yards, feeding and drinking vessels are to be maintained in a clean condition and be cleaned and disinfected on a regular basis.**
- 5. A person in charge of the dogs must either reside on the kennel establishment premises or within such reasonable close proximity as to enable effective control over the dogs.**
- 6. Every part of the kennel establishment must be maintained in a hygienic and clean condition, free from odour, flies, ticks and vermin.**
- 7. Appropriately located fire extinguishers shall be installed at the facility.**
- 8. As the Water Corporation reticulated sewer is not available the premises are to be connected to an approved wastewater system, specifically for the kennel facility, which complies with the requirements of the Treatment of Sewerage and Disposal of Effluent and Liquid Waste Regulations (refer to advice note 3).**
- 9. All refuse, faeces and food wastes are to be disposed of in a manner that is in compliance with the relevant legislation, to the satisfaction of the Shire's Environmental Health Officer.**

Advice Notes:

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**
- 3. With regard to condition 8, an application is to be submitted to the Council's Environmental Health Section in conjunction with the Building Permit application.**
- 4. Any advice and conditions obtained from the Department of Water to be adhered to.**

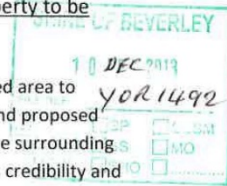
CARRIED BY ABSOLUTE MAJORITY 9/0

Attachment for Item 9.6



Attachment for Item 9.6

Supporting Documentation to Planning Application by Zoe and Iain Macdonald for property to be purchased on 2369 York Williams Road, BEVERLEY WA



Please find detailed below information regarding the proposed conversion of an existing shed area to house our existing working Nova Scotia Duck Tolling Retrievers, a Labrador and an Irish Setter and proposed new kennel building to enable us to establish a boarding and training facility for Beverley and the surrounding area. We have outlined who we are and our dog related experiences, which we believe gives us credibility and shows our commitment to our dogs, and to outline our intentions to reassure people that we take our responsibility seriously.

Iain Macdonald

With over 30 years experience within a variety of disciplines from obedience and tracking through to International competition in Police type dog sport, up to and inclusive of World Championship level and finally gundog work in the field to National Championship Level.

During this time I have trained and handled dogs for many people, given seminars on canine behaviour and training, consulted for the veterinary profession on behavioural matters and have prepared and given testimony to the courts on dog behavioural matters. I am also an accredited retrieving judge.

Professional Experience

Employment: Self. Animal Behavioural Consultant

Duties include:

Marketing of services

Creation and publication of articles of interest

Initial customer contact

Third party discussions when referred to by another party i.e. veterinary

Diagnosis of problem

Risk identification and management

Creation and implementation of a cognitive based behavioural modification program

Attaining involvement from all parties to ensure success

Building of long term relationships to ensure behavioural change is permanent

Preparation and presentation of reports for Court related matters.

Expert witness testimony in court

Dog Sport Experience

Currently competing in Retrieving and Field trials (Australia)

Accredited ANKC Retrieving trial Judge

Formally competed in:

Mondio ringsport (Belgium)

IPO (Netherlands)

KNPV (Netherlands)

NBVK (Belgium)

French Ringsport (France)

SAR (Switzerland)

Champagne Ringsport (France)

Attachment for Item 9.6

Tracking (Germany, Australia, Netherlands)
Obedience (Australia)

Training Experience

Trained and handled security dogs (Australia)
Trained in explosive detection dog work (France)
Trained in narcotics detection dog work (Belgium)
Trained in arson detection dogs work (Netherlands)
Trained in cadaver detection dog work (Netherlands)

Current Other Canine Activities

Establishment of a Truffle detection team in Western Australia
Establishment of a Termite detection team in Western Australia
Breeding and promotion of Nova Scotia Duck Tolling Retrievers
Promotion of play based training of dogs with an emphasis on controllability in the heightened emotive state.

High School and University Education and Training

- Masters of Science degree - University of Lincoln (UK) Thesis was the application of Freudian theory in the management of canine behavioural problems.
- Bachelor of Applied science- Deakin University. 16 point Psychology major and an 8 point disability studies sub major
- Certificate in suicide intervention
- Trade qualifications in Jewellery making and repair

Zoe Macdonald

I have been breeding and training Nova Scotia Duck Tolling Retrievers and trained Border Collies for the last 12 years. I have competed in Showing, Obedience, Agility and Retrieving in Western Australia during this time and have titled dogs in all disciplines. I have also trained a dog for tracking.

I have been a member on National Obedience Trial and National Retrieving Trial committees as well as the Retrieving Club as Treasurer and regularly trial secretary and chief steward at events.

Please feel free to visit our website www.tollers.com.au where you can see our dogs, our breeding philosophies, the rigorous testing we do for our breeding dogs and what we do.

As an accountant building a sound successful business, I have an appreciation of the need to involve all stakeholders in discussions and the need to provide a diverse range of professional services that support the local community in a respectful manner. Our aim is to do this over a period of time and build and extend our commitment both financially and in time spent on the boarding kennels and training facility and behavioural services.

Proposed Conversion

The existing shed structure measures approximately 15 meters x 7 metres.

- The addition of a concrete sloped floor with drainage channels into a septic tank and leach drain arrangement would enable containment of all urine, all solids would be collected three times daily. The area would be regularly karchered and disinfected to ensure it is kept clean.
- A sprinkler system would be constructed on timers to avoid overheating in the hot summer months.
- Solar vents would be installed to improve air flow.

Attachment for Item 9.6

- Wall cladding to be added to three sides of the building, screening the dogs from both house and road.
- Kennel partitioning to divide the area into 5 metre x 3 meter bays. The sleeping areas would have solid coolroom panels built, to provide sound proofing and reduce heat and cold fluctuations for each bay. These would be to a height of 1.8m x 2.4 wide. The remaining partitioning would utilise pool fencing 1200mm high. The open frontage of the kennel would be facing north towards the natural slope of the land which too would provide a natural sound barrier, and reduce stresses on the dogs as their sight picture is away from all road activity.

This area would only be used to house our own trained dogs that have been living in similarly constructed kennels for the last few years, never for a boarding dog. Only one dog cannot currently be housed outside in kennels as she is storm phobic and is kept in the house whilst we are not at home.

New Facility STAGE 1 12 KENNELS, STAGE 2 12 KENNELS.

Please find attached the designed kennels we believe provide a safe clean stress free environment for housing both our own and boarding dogs. We envisage the facility being far enough away from Perth that it will attract more dogs from the competitive arena, through contacts we have in Perth and the surrounding areas through breeding too than the general public. With our experience we aim to give people a chance to have their dog stay, and it be trained for them. Were Iain's behavioural consult services are needed, dogs can be safely housed and assessed at no risk to anyone.

Screening trees will be planted to provide natural shelter and noise reduction, providing 3m high dense hedging around the kennels

We are currently working with a number of Shires in SA and WA and the Professor of Conservation at the University of Adelaide regarding using our dogs to enable counting of remaining species after baiting or culling programs have been completed to see whether the results of the program are an environmental success. Iain is working towards providing 2 dogs for feral cat location in the Pilbara next winter.

As well as day yards and the building, there will be a fenced area that will be mown, where agility equipment can be set up and obedience can be taught.

When finance allows suitable flood lighting will be installed.

Alpaca's will be in residence to keep foxes away and protect livestock, which too reduces dog barking

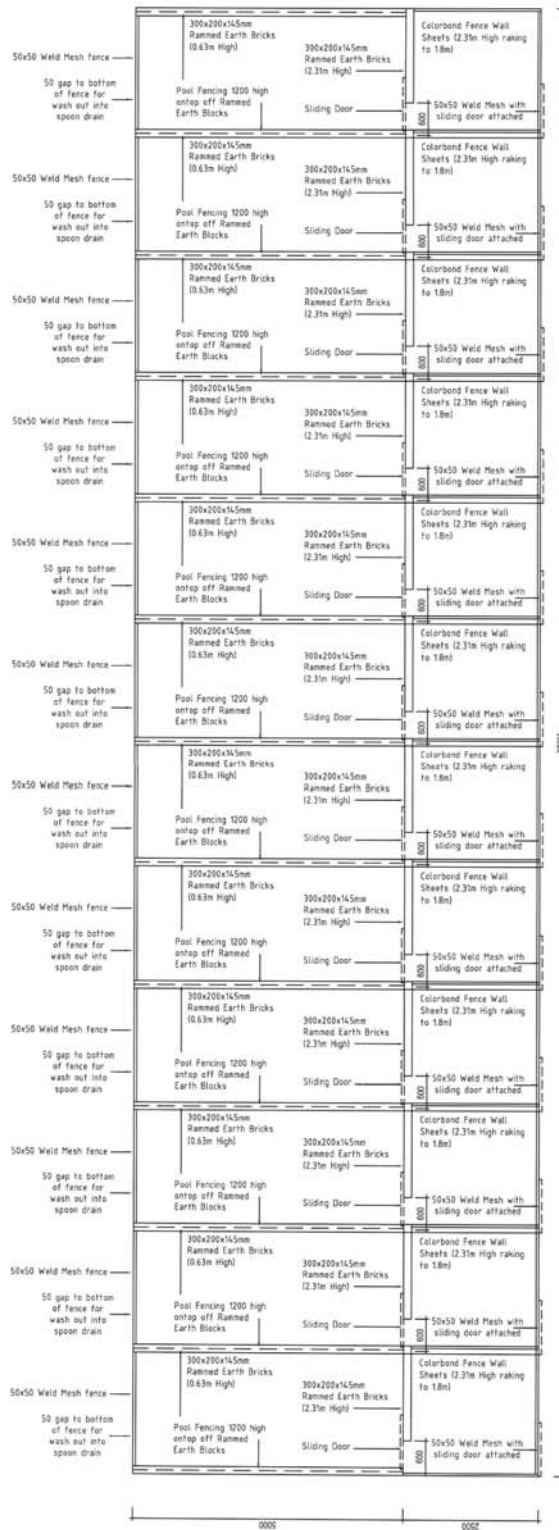
Facility Management

Once the facility is built, Iain will gradually increase his time working at home. As a Jeweller he can do this. I work a 9 day fortnight so too am able to spend time at home. As business improves, work choices will improve with a move towards retirement from working away from home.

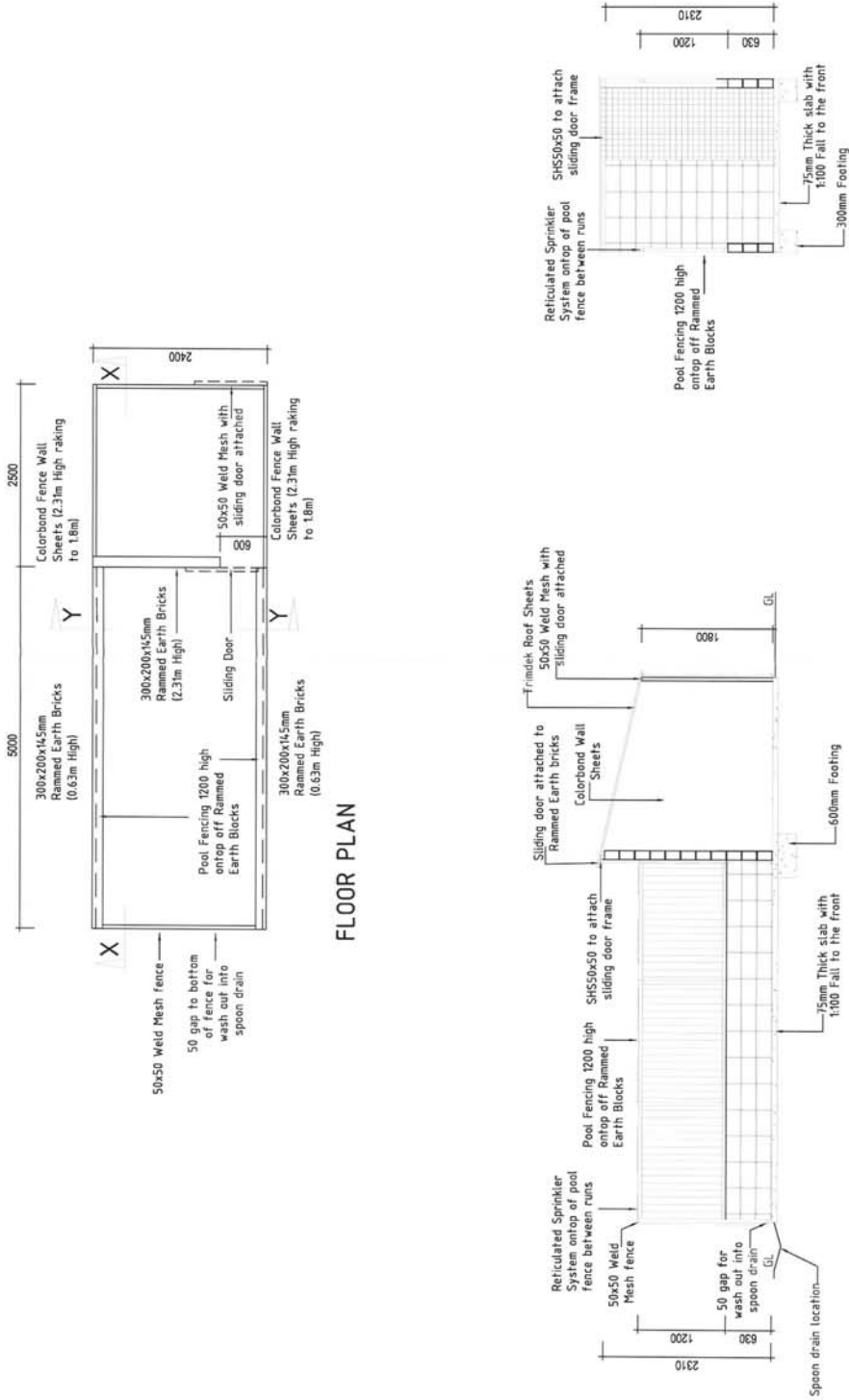
We do not tolerate noisy barking dogs and do not expect others to do so.

- PLEASE note stage 1 only detailed on site plan. Stage 2 would be identical & sited to the left of stage 1. - Architect did not add to the site plan - sorry.
- STAGE 1 may be rotated 180° so dogs face hillside, not the river or road.

Attachment for Item 9.6



Attachment for Item 9.6



FLOOR PLAN

SECTION X-X

SECTION Y-Y

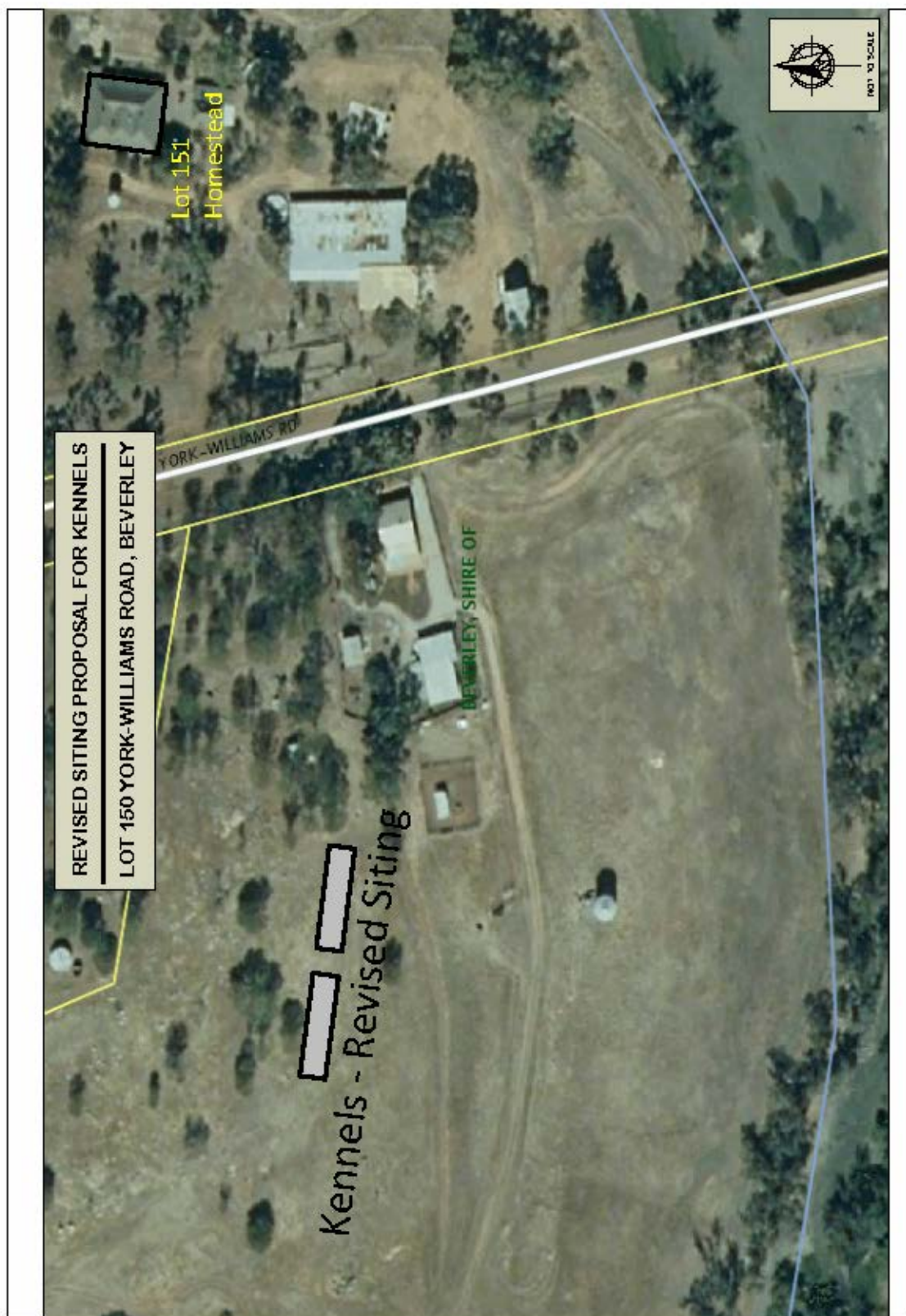
Attachment for Item 9.6

Original Plan



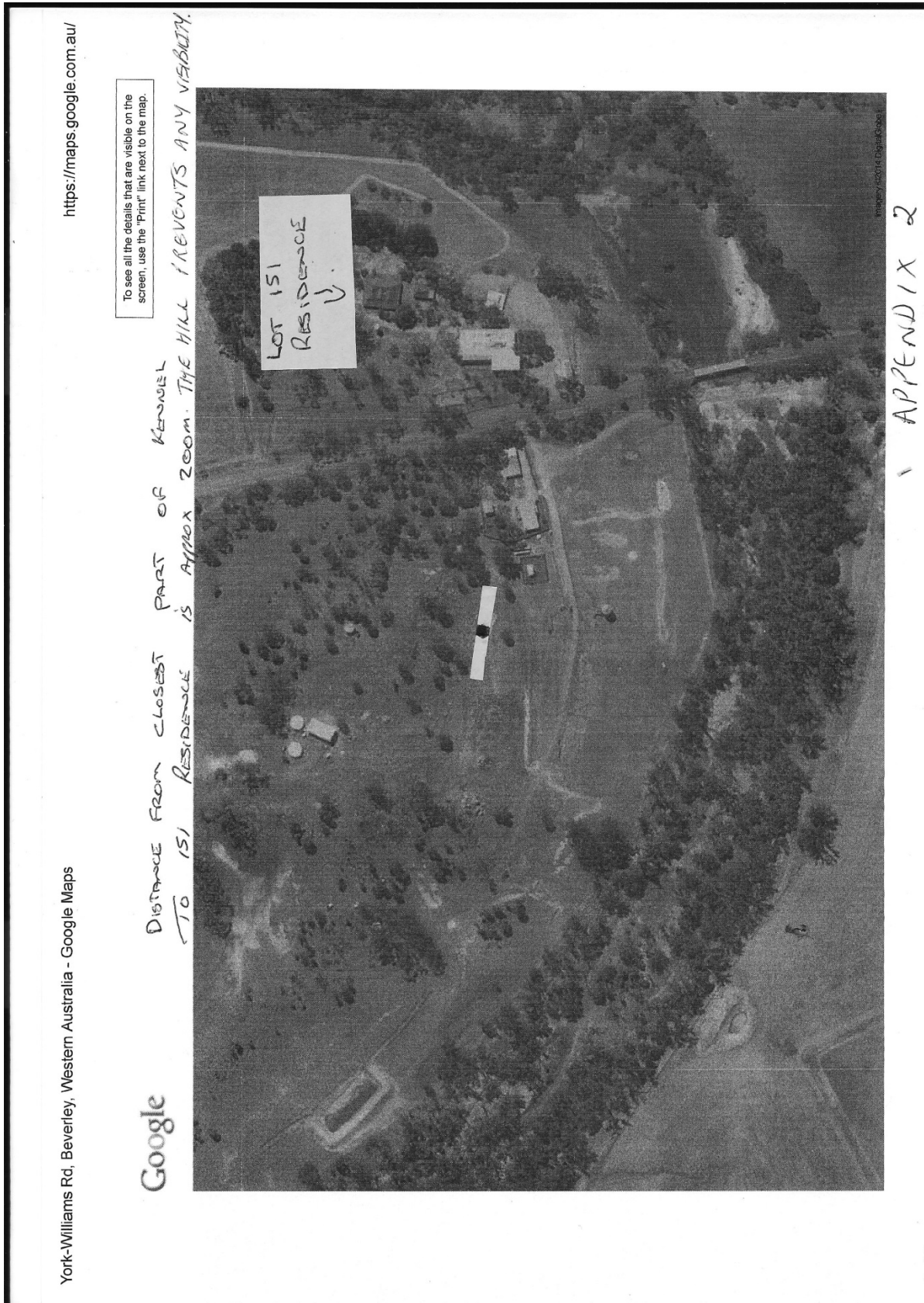
Attachment for Item 9.6

Revised Kennel Siting #2

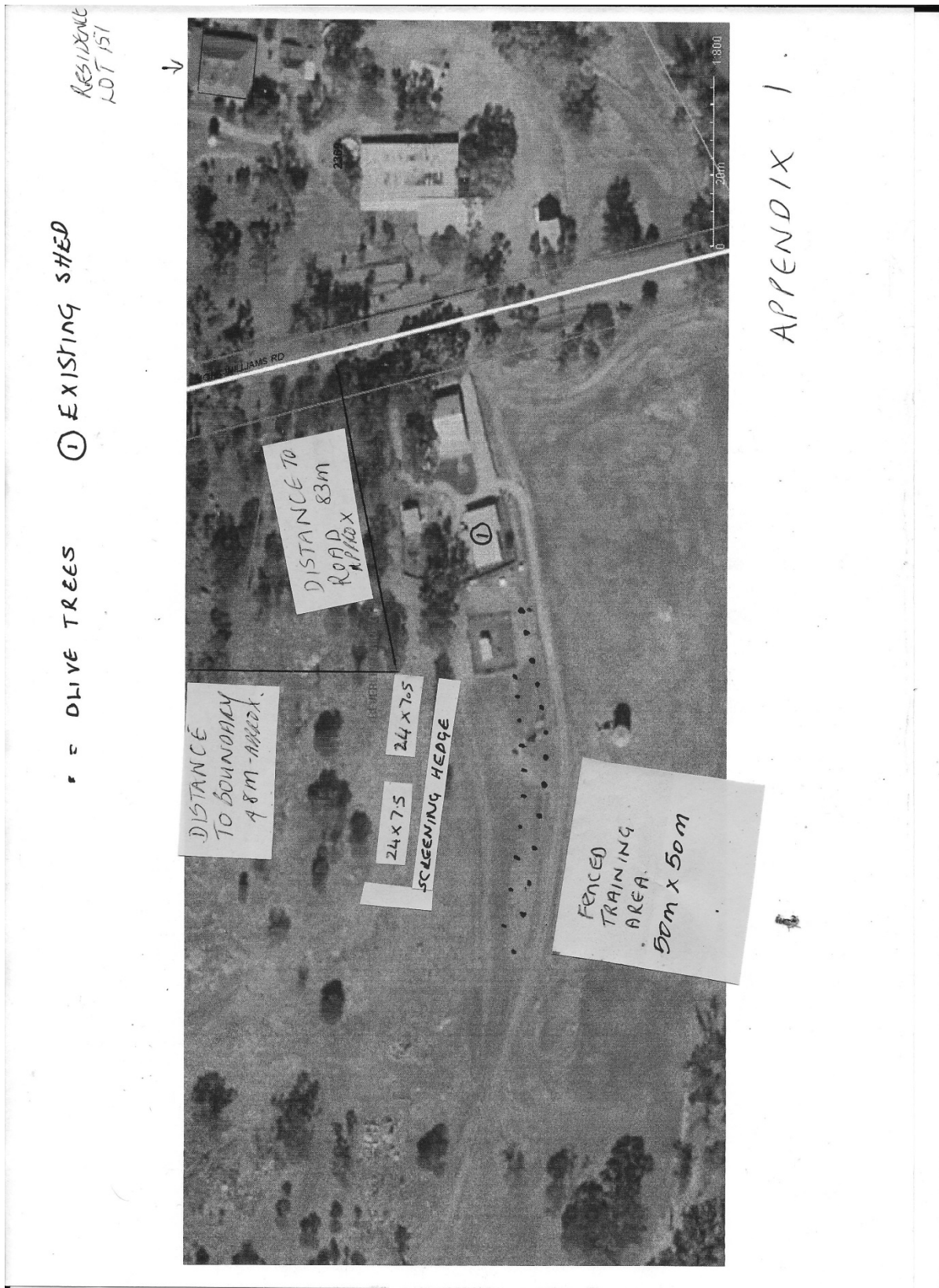


Attachment for Item 9.6

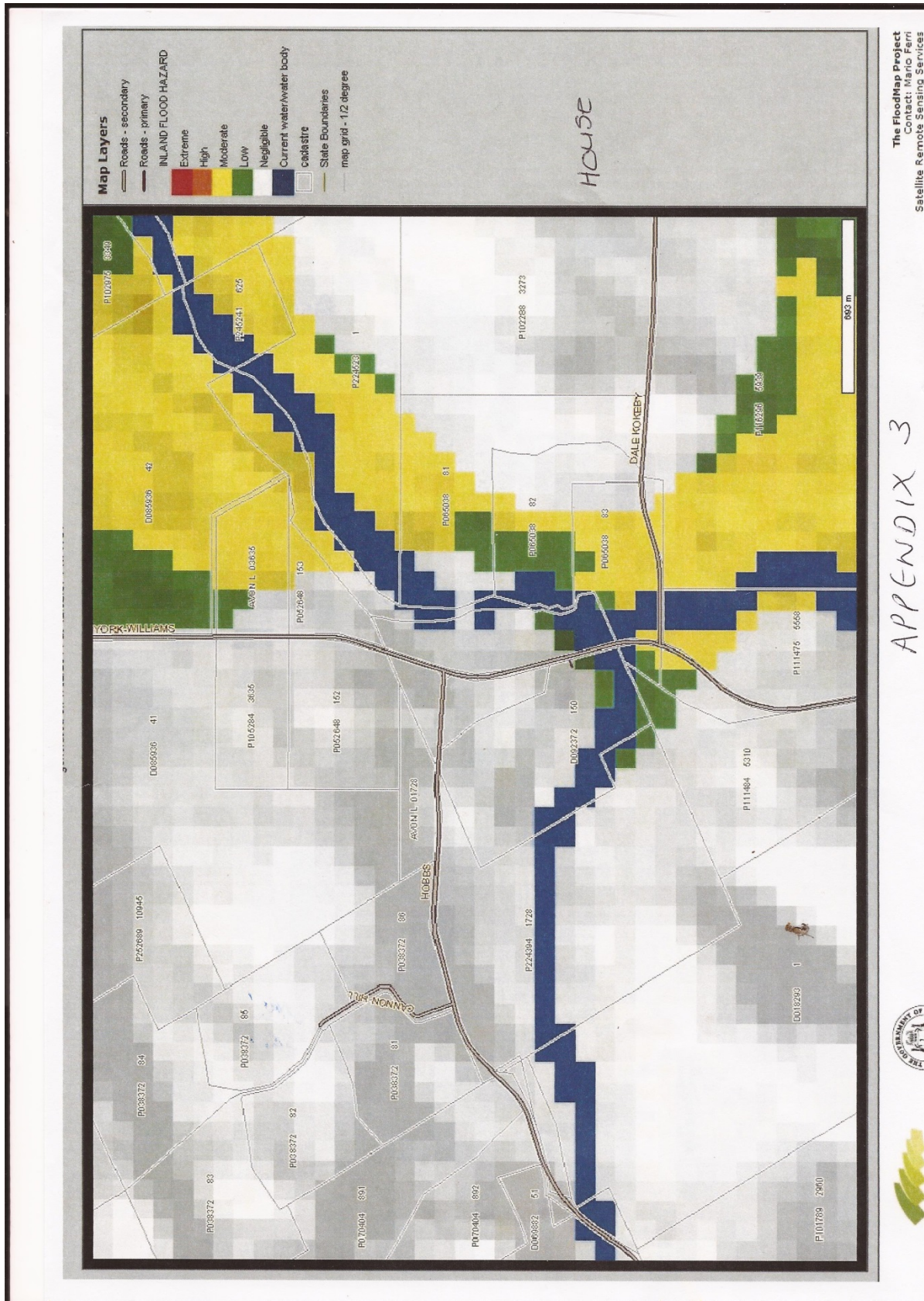
Revised Kennel Siting #3



Attachment for Item 9.6



Attachment for Item 9.6



The FloodMap Project
Contact: Mario Ferri
Satellite Remote Sensing Services

APPENDIX 3



Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 1 of 6



Material Safety Data Sheet

SENTINEL

Infosafe™ No. 2JA05 Issue Date January 2012 Status ISSUED by JASOL BS: 1.15.3

Not classified as hazardous according to criteria of NOHSC

1. IDENTIFICATION OF THE MATERIAL AND SUPPLIER

Product Name SENTINEL
Product Code 75
Company Name JASOL AUSTRALIA
Address 41-45 TARNARD DRIVE BRAESIDE
VIC 3195
Emergency Tel. 1800 629953
Telephone/Fax Number Tel: 03 95805722
Fax: 03 95809902
Recommended Use To clean, disinfect and deodorise hard surfaces.
Lightly soiled conditions: Dilute SENTINEL 1:50 in hot or cold water (20 ml per litre)
Medium soiled conditions: Dilute SENTINEL 1:25 in hot or cold water (40 ml per litre)
Heavy soiled conditions: Dilute SENTINEL 1:10 in hot or cold water (100 ml per litre)
Apply SENTINEL by cloth, sponge or mop. Remove excess water from surface and allow to dry.
Other Names None Listed
Other Information N.Z.: 159 Marua Road, Ellerslie 1005, Ph (09) 571 4385, Fx (09) 571 4388

2. HAZARDS IDENTIFICATION

Hazard Classification NON-HAZARDOUS SUBSTANCE.
NON-DANGEROUS GOODS.
Not Classified as Hazardous according to criteria of National

<http://www.msdsonline.com.au/jasol/msds/msdsview.asp?SynonymCode=2JA0500&P...> 5/02/2014

Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 2 of 6

Occupational Health & Safety Commission, Australia (NOHSC).
Not Classified as Dangerous Goods according to the Australian
Code for the Transport of Dangerous Goods by Road and Rail. (7th
edition)

Other Information LD50 Quaternary ammonium salt 350 mg/kg oral, rat
Surfactant 3,000 mg/kg oral, mouse

3. COMPOSITION/INFORMATION ON INGREDIENTS

Chemical Characterization Liquid

Ingredients	Name	CAS	Proportion
	Water	7732-18-5	60-100 %
	Quaternary Ammonium Compound	63449-41-2	0-5 %
	Surfactants		0-10 %
	Other ingredients determined not to be hazardous	Not Required	0-10 %

4. FIRST AID MEASURES

Inhalation	Remove from exposure.
Ingestion	Rinse mouth with water. Do not induce vomiting. Give a glass of water to be taken slowly. Seek medical advice.
Skin	If skin contact occurs, remove contaminated clothing and wash skin thoroughly.
Eye	If in eyes, hold eyes open, flood with water for at least 15 minutes and see a doctor.
First Aid Facilities	Eye wash station and normal washroom facilities.
Advice to Doctor	Product is a dilute solution of surfactant and quaternary ammonium compound. Vomiting has not been induced because of risk of aspiration into the lungs. Treat symptomatically. Contact Poisons Information Centre.
Symptoms and Effects	No adverse health effects expected if the product is handled in accordance with this MSDS and the product label.

5. FIRE FIGHTING MEASURES

Suitable Extinguishing Media Use extinguishing media appropriate to surrounding fire. Use water spray to cool containers and surrounds.

<http://www.msdsonline.com.au/jasol/msds/msdsview.asp?SynonymCode=2JA0500&P...> 5/02/2014

Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 3 of 6

Specific Hazards Not a fire hazard. Not an explosion hazard.

6. ACCIDENTAL RELEASE MEASURES

Spills & Disposal Disposal of small spillages only. For large spillages liquids should be contained using sand or earth, and both liquids and solids then transferred to salvage containers. Residues should be treated as for small spillages. CAUTION: Before dealing with spillage take necessary protective measures, inform others to keep at a safe distance and, for flammable materials, shut off all possible sources of ignition. CARE! Spillages will be slippery. If local regulations permit, mop up with plenty of water and run to waste, diluting greatly with running water. Otherwise absorb on inert absorbent, transfer to container and arrange removal by disposals company. Wash site of spillage thoroughly with water. Ventilate area to dispel any residual vapours.

7. HANDLING AND STORAGE

Conditions for Safe Storage Store out of reach of children. Large quantities should be stored in a bunded area. Store in original container. Keep away from oxidising agents. Protect from physical damage. Clean up all spills and splashes promptly; avoid secondary accidents.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION

Other Exposure Information No value assigned by the National Occupational Health and Safety Commission (Worksafe Australia).

Engineering Controls None required for normal use.

Personal Protective Equipment Avoid contact with the skin and eyes. Personal protection to be selected from those recommended below, as appropriate to mode of use, quantity handled and degree of hazard:-
Safety glasses
Gloves, rubber or plastic
Overalls.
Always maintain a high level of personal hygiene when using this product. That is wash hands before eating, drinking, smoking or using the toilet.

9. PHYSICAL AND CHEMICAL PROPERTIES

Form Liquid

Appearance Clear, dark blue, mobile, frothing liquid.

<http://www.msdsonline.com.au/jasol/msds/msdsview.asp?SynonymCode=2JA0500&P...> 5/02/2014

Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 4 of 6

Odour Floral fragrance
Boiling Point 100C
Solubility in Water Miscible at all concentrations
Specific Gravity 1.0
pH Value Neutral.
Vapour Pressure 23 hPa @ 20C
Evaporation Rate No data.
Flash Point None
Flammability Not flammable.

10. STABILITY AND REACTIVITY

Hazardous Decomposition Products Water vapour, carbon dioxide, oxides of nitrogen, trace of hydrogen chloride.

11. TOXICOLOGICAL INFORMATION

Toxicology Information No toxicity information is available for this product.
Inhalation An unlikely route owing to the low volatility of major ingredients. Aspiration into the lungs during swallowing or vomiting may lead to chemical pneumonitis.
Ingestion May cause gastric upset.
Skin Will have a degreasing effect on the skin which may lead to irritation on prolonged contact with the concentrate.
Eye Irritant.
Chronic Effects Repeated skin contact with the concentrate may lead to dermatitic effects.

12. ECOLOGICAL INFORMATION

13. DISPOSAL CONSIDERATIONS

Waste Disposal Refer to Land Waste Management Authority in your State.

Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 5 of 6

14. TRANSPORT INFORMATION

Transport Information Non regulated.

15. REGULATORY INFORMATION

Regulatory Information NON-HAZARDOUS SUBSTANCE.
NOT SCHEDULED POISON.

Not Classified as Hazardous according to criteria of National Occupational Health & Safety Commission, Australia (NOHSC).
Not classified as a Scheduled Poison according to the Standard for the Uniform Scheduling of Medicines and Poisons (SUSMP).

Poisons Schedule Not Scheduled

16. OTHER INFORMATION

Contact Person/Point The company has taken care in compiling this information. No liability is accepted whether direct or indirect from its application since the conditions of final use are outside the Company's control. The end user is obliged to conform to relevant government regulations and/or patent laws applicable in their respective States of Countries.
Contact Technical Manager in your state for more information.
24-Hour Emergency Telephone: AUS: 1800 629 953 NZ: Poisons 0800 764 766, Spills 111 FIRE
W.A. 131 Garling Street, O'Connor WA 6163, Ph. (08) 9337 4844, Fx (08) 9314 1099
VIC. 41-45 Tarnard Drv, Braeside Vic 3195, Ph. (03) 9580 5722, Fx (03) 9580 9902
S.A. 29-43 Gum Avenue, Dry Creek SA 5094, Fx (08) 8208 0209
QLD. Unit 1/22 Eastern Service Rd, Stapylton QLD 4207, Ph (07) 3380 8100, Fx (07) 3380 8199
NSW. Building A, Level 1, 7-11 Talavera Road, North Ryde NSW 2113, Ph. (02) 9815 7300, Fx (02) 9805 0152
N.Z. 159 Marua Road, Ellerslie 1005, Ph (09) 571 4385, Fx (09) 571 4388
N.Z. 105 Rutherford Street, Christchurch, Ph (03) 384 4433, Fx (03) 384 4431

Signature of Preparer/Data Service Technical manager
Tel. (08) 9337 4844

End of MSDS

Attachment for Item 9.6

MSDS: SENTINEL (Not classified as hazardous according to criteria of NOHSC)

Page 6 of 6

(C) Copyright ACOHS Pty Ltd

Copyright in the source code of the HTML, PDF, XML, XFO and any other electronic files rendered by an Infosafe system for Infosafe MSDS displayed is the intellectual property of Acohs Pty Ltd.

Copyright in the layout, presentation and appearance of each Infosafe MSDS displayed is the intellectual property of Acohs Pty Ltd.

The compilation of MSDS's displayed is the intellectual property of Acohs Pty Ltd.

Copying of any MSDS displayed is permitted for personal use only and otherwise is not permitted. In particular the MSDS's displayed cannot be copied for the purpose of sale or licence or for inclusion as part of a collection of MSDS without the express written consent of Acohs Pty Ltd.

Print Date: 05/02/2014

BS: 1.15.3

Attachment for Item 9.6



1. Kennel Example 1



2. Kennel Example 2



3. Kennel Example 3



4. View towards the river



5. Hill at front of Kennel



6. View towards road from kennels

2:44pm – Stefan de Beer, left the meeting.

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 17 February 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2013 & January 2014 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the periods ending 31 December 2013 and 31 January 2014.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the August 2013 Ordinary Meeting, item 11.5

COMMENT

The monthly financial report for the periods ending 31 December 2013 and 31 January 2014 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of December 2013 and January 2014 be accepted and material variances be noted.

COUNCIL RESOLUTION

M13/0214

Moved Cr White

Seconded Cr Alexander

That the monthly financial report for the month of December 2013 be accepted and material variances be noted.

CARRIED 9/0

COUNCIL RESOLUTION

M14/0214

Moved Cr Alexander

Seconded Cr Davis

That the monthly financial report for the month of January 2014 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 DECEMBER 2013**

	2013/14 ANNUAL BUDGET	2013/14 DEC BUDGET MONTH	2013/14 DEC ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- DEC BUDGET YTD	2013/14 JULY- DEC ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,085,269	8,832	8,306	(526)	2,604,354	2,680,928	76,574	Additional General Purpose Grants received \$58,399 and less rates discount take up \$6,387
Governance	88,200	4,410	1,578	(2,832)	49,392	2,799	(46,593)	Grant funding not yet received \$42,763.
Law, Order Public Safety	448,142	320	203	(117)	101,377	73,223	(28,154)	CESM Reimbursements \$32,719 not yet received
Health	0	0	0	0	0	0	0	
Education and Welfare	4,500	2,600	0	(2,600)	3,620	1,795	(1,825)	
Housing	86,316	4,316	5,044	728	48,337	35,505	(12,832)	Less rent retirement village \$10,012
Community Amenities	176,607	8,830	385	(8,445)	98,900	161,944	63,044	Annual Refuse and Recycling Charges received earlier then anticipated \$96,630
Recreation and Culture	1,388,010	4,598	35,871	31,273	684,421	391,956	(292,466)	CLGF Grant \$225,000 and Govt Grant \$80,317 not received
Transport	736,332	2,563	8,723	6,161	320,401	345,137	24,736	Additional RRG Grant \$71,915 received and Bridge Grant \$44,000 not yet received
Economic Services	79,000	3,950	6,201	2,251	44,240	37,690	(6,550)	
Other Property and Services	67,700	3,385	3,269	(116)	37,912	44,626	6,714	
	6,160,076	43,804	69,580	25,776	3,992,953	3,775,602	(217,351)	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(40,853)	(1,415)	(1,009)	406	(10,570)	(16,547)	(5,977)	
Governance	(208,616)	0	(8,812)	(8,812)	(113,679)	(135,944)	(22,266)	Expenditure incurred earlier then anticipated insurance \$12,670, Salaries \$39,603, consultancy \$20,757 and admin allocated over allocated \$57,104
Law, Order, Public Safety	(180,569)	(14,446)	(9,973)	4,473	(84,867)	(93,214)	(8,347)	Expenditure incurred earlier then anticipated insurance \$10,263
Health	(86,605)	(6,928)	(3,668)	3,260	(40,705)	(36,781)	3,924	
Education and Welfare	(52,246)	(4,180)	(2,783)	1,397	(24,556)	(14,602)	9,954	
Housing	(223,557)	(17,885)	14,650	32,535	(105,072)	(114,635)	(9,563)	Interest on loan posted to incorrect account \$34,340
Community Amenities	(524,453)	(41,956)	(32,232)	9,724	(246,493)	(248,930)	(2,437)	Environmental Services \$ 3,790 and planning \$7,780 expenditure incurred earlier then anticipated
Recreation and Culture	(1,223,740)	(97,899)	(233,057)	(135,158)	(575,158)	(718,783)	(143,625)	
Transport	(1,523,815)	(121,905)	(104,255)	17,650	(716,193)	(837,614)	(121,422)	Road Mtce \$91,341 incurred earlier then expected and additional Depreciation expensed \$51,421
Economic Services	(410,296)	(32,824)	(34,296)	(1,472)	(192,839)	(139,981)	52,858	Tourism and Area Promotion \$49,394 under spent
Other Property & Services	(37,380)	20	13,526	13,506	(37,519)	(57,453)	(19,934)	PWO over allocated \$14,355 and PO \$46,799 under allocated
	(4,512,130)	(339,417)	(401,909)	(62,492)	(2,147,649)	(2,414,484)	(266,835)	
<i>Increase(Decrease)</i>	1,647,946	(295,613)	(332,329)	(36,716)	1,845,304	1,361,118	(484,186)	
-								

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 DECEMBER 2013**

	2013/14 ANNUAL BUDGET	2013/14 DEC BUDGET MONTH	2013/14 DEC ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- DEC BUDGET YTD	2013/14 JULY- DEC ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	11,306	5,653	0	5,653	5,653	0	(5,653)	
Provision for Long Service Leave	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	(32,500)	0	0	0	0	(6,142)	(6,142)	
Depreciation Written Back	924,853	73,988	94,112	20,124	434,681	556,592	121,911	Additional depreciation expensed
Book Value of Assets Sold Written Back	279,500	0	0	0	0	38,967	38,967	
	1,183,159	79,641	94,112	25,777	440,334	589,417	149,084	
<i>Sub Total</i>	2,831,105	(215,972)	(238,217)	(10,939)	2,285,638	1,950,536	(335,102)	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(1,327,640)	0	(162,406)	(162,406)	0	(186,740)	(186,740)	Capital works in line with Budget Estimates, expenditure earlier than anticipated
Infrastructure Assets - Roads	(2,352,462)	(164,672)	(160,540)	4,132	(1,129,182)	(269,822)	859,360	Capital works in line with Budget Estimates, under expenditure for the first five months
Infrastructure Assets - Recreation Facilities	(544,000)	0	0	0	(490,000)	(12,559)	477,441	Capital works in line with Budget Estimates, under expenditure for the first five months
Infrastructure Assets - Other	(20,000)	0	0	0	0	0	0	
Purchase Plant and Equipment	(940,020)	0	0	0	0	(71,413)	(71,413)	Capital purchases in line with Budget Estimates, expenditure earlier than anticipated
Purchase Furniture and Equipment	(105,000)	0	0	0	0	0	0	
Repayment of Debt - Loan Principal	(66,517)	(33,259)	(5,548)	27,711	(33,259)	(29,548)	3,711	
Transfer to Reserves	(126,081)	0	0	0	0	(17,076)	(17,076)	Transfers to Cash Backed Reserve Accounts earlier than anticipated
	(5,481,720)	(197,931)	(328,494)	(130,563)	(1,652,440)	(587,158)	1,065,282	
ABNORMAL ITEMS								
Plus Rounding	0	0	0	0	0	1		
	(5,481,720)	(197,931)	(328,494)	(130,563)	(1,652,440)	(587,157)	1,065,282	
<i>Sub Total</i>	(2,650,615)	(413,903)	(566,711)	(141,502)	633,197	1,363,379	730,180	
LESS FUNDING FROM								
Reserves	400,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Closing Funds	2,250,615	0	0	0	2,250,615	2,243,381	(7,234)	Adjustment to Actual Surplus derived in 2012/13
	2,650,615	0	0	0	2,250,615	2,243,381	(7,234)	
NET (SURPLUS) DEFICIT	0	(413,903)	(566,711)	(141,502)	2,883,812	3,606,760	722,946	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 DECEMBER 2013	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	44,278.86
- Investments Unrestricted	3,310,526.37
- Investments Reserves	1,595,764.53
Sundry Debtors General	538,137.13
Stock on Hand	7,000.33
Self-Supporting Loans	
GST	
Total Current Assets	5,496,007.22
LESS CURRENT LIABILITIES	ACTUAL
Sundry Creditors	181,076.50
Interest Bearing Loans and Borrowings	36,969.61
Provisions for Annual and Long Service Leave	303,601.47
Total Current Liabilities	521,647.58
ADJUSTMENTS	
Less Cash Backed Reserves	(1,595,764.53)
Plus Interest Bearing Loans and Borrowings	36,969.61
Plus Annual Leave Cash Backed Reserves as at 30/06/2013	136,520.41
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2013	105,147.00
Less Deferred Pensioner Rates Non-Current as at 30/06/2013	(61,778.00)
Plus Reimbursement-Current Asset Portion of S/Supporting loan 117 2013-14	11,306.00
Total Adjustments	(1,367,599.51)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$3,606,760.13

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2013**

This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14.	Actual 2012/13 \$	Actual 2013/14 \$	Variance \$
Current assets			
Cash and cash equivalents	3,607,179	4,950,870	1,343,691
Trade and other receivables	390,412	538,137	147,725
Inventories	11478	7,000	(4,478)
Other assets	0	0	0
Total current assets	4,009,069	5,496,007	1,486,938
Non-current assets			
Trade and other receivables	172,447	121,976	(50,471)
Property, plant and equipment	18,331,048	18,293,785	(37,263)
Infrastructure	39,332,895	39,315,133	(17,762)
Total non-current assets	57,836,390	57,730,894	(105,496)
Total assets	61,845,459	63,226,901	1,381,442
Current liabilities			
Trade and other payables	125,065	181,077	(56,012)
Interest-bearing loans and borrowings	66,517	36,970	29,547
Provisions	303,601	303,601	(0)
Total current liabilities	495,183	521,648	(26,465)
Non-current liabilities			
Interest-bearing loans and borrowings	1,141,734	1,141,734	(0)
Provisions	36,619	36,620	(1)
Total non-current liabilities	1,178,353	1,178,354	(1)
Total liabilities	1,673,536	1,700,002	(26,466)
Net assets	60,171,923	61,526,899	1,354,976
Equity			
Accumulated surplus	44,675,503	44,658,427	(17,076)
Change in net assets resulting from operations	0	1,354,976	1,354,976
Asset revaluation reserve	13,917,731	13,917,731	0
Other reserves	1,578,689	1,595,765	17,076
Total equity	60,171,923	61,526,899	1,354,976

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
MISC						
MS7-Private Works - Stockpile Gravel	0.00	5,583.75	2,499.64	2,949.36	11,032.75	11,032.75
MS8-Main Street Banners	0.00	32.50	28.32	33.32	94.14	94.14
RN01-Rural Numbering	133.00	90.00	74.05	87.12	251.17	384.17
Total MISC	133.00	5,706.25	2,602.01	3,069.80	11,378.06	11,511.06
ROAD						
0001 MORBINING RD	0.00	6,895.00	4,066.23	4,795.17	15,756.40	15,756.40
0002 WATERHATCH RD	0.00	2,750.00	1,515.74	1,783.19	6,048.93	6,048.93
0003 YORK-WILLIAMS RD	0.00	9,000.00	3,055.58	3,665.62	15,721.20	15,721.20
0004 KOKEBY EAST RD	0.00	2,186.25	774.82	914.63	3,875.70	3,875.70
0005 EDISON MILL RD	0.00	8,202.50	2,958.39	3,480.45	14,641.34	14,641.34
0006 BREMNER RD	0.00	2,285.00	937.31	1,103.70	4,326.01	4,326.01
0007 YENYENING LAKES RD	0.00	6,330.00	2,202.98	2,597.61	11,130.59	11,130.59
0008 TOP BEVERLEY YORK RD	0.00	2,275.00	1,172.28	1,411.67	4,858.95	4,858.95
0009 BALLY-BALLY RD	0.00	3,545.00	1,171.45	1,382.82	6,099.27	6,099.27
0010 DALE KOKEBY RD	0.00	1,795.00	556.53	654.74	3,006.27	3,006.27
0011 KOKENDIN RD	0.00	5,082.50	1,769.30	2,115.34	8,967.14	8,967.14
0012 TALBOT WEST RD	0.00	907.50	774.43	911.10	2,593.03	2,593.03
0013 BARRINGTON RD	0.00	4,047.50	1,384.02	1,632.57	7,064.09	7,064.09
0014 POTTS RD	0.00	2,905.00	1,006.50	1,184.13	5,095.63	5,095.63
0015 JACOBS WELL RD	0.00	2,192.50	796.74	937.35	3,926.59	3,926.59
0016 CLULOWS RD	0.00	1,898.75	724.21	852.02	3,474.98	3,474.98
0017 OAKDALE RD	0.00	2,110.00	695.84	823.26	3,629.10	3,629.10

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0018 DONGADILLING RD	0.00	3,360.00	1,059.69	1,252.15	5,671.84	5,671.84
0019 QUALANDARY RD	0.00	710.00	195.76	231.98	1,137.74	1,137.74
0020 BUTCHERS RD	0.00	1,250.00	462.62	544.24	2,256.86	2,256.86
0021 VALLENTINES RD	0.00	37.50	18.88	22.21	78.59	78.59
0022 LUPTONS RD	0.00	2,282.50	689.81	811.81	3,784.12	3,784.12
0023 SPRINGHILL RD	0.00	1,707.50	599.55	737.85	3,044.90	3,044.90
0024 DALEBIN NORTH RD	0.00	2,517.50	919.75	1,082.06	4,519.31	4,519.31
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,237.50	431.49	507.63	2,176.62	2,176.62
0026 ATHOL RD	0.00	2,127.50	747.59	883.39	3,758.48	3,758.48
0027 EWERTS RD	0.00	1,972.50	624.59	738.32	3,335.41	3,335.41
0028 NORTHBOURNE RD	0.00	796.25	282.48	332.34	1,411.07	1,411.07
0029 BERINGER RD	0.00	2,092.50	663.20	783.88	3,539.58	3,539.58
0030 GORS RD	0.00	1,982.50	533.97	631.15	3,147.62	3,147.62
0031 THOMAS RD	0.00	175.00	56.65	66.64	298.29	298.29
0032 BALKULING RD	0.00	2,985.00	1,016.46	1,196.55	5,198.01	5,198.01
0033 GLENCOE RD	0.00	4,212.50	1,368.82	1,620.29	7,201.61	7,201.61
0034 ST JACKS RD	0.00	452.50	138.97	163.78	755.25	755.25
0035 RICKEYS RD	0.00	1,057.50	384.26	452.91	1,894.67	1,894.67
0036 GREENHILLS SOUTH RD	0.00	472.50	392.54	461.81	1,326.85	1,326.85
0038 PETCHELLS RD	0.00	1,047.50	704.49	830.49	2,582.48	2,582.48
0039 MAITLAND RD	0.00	1,237.50	349.32	410.96	1,997.78	1,997.78
0040 HOBBS RD	0.00	697.50	262.92	309.31	1,269.73	1,269.73
0041 SOUTHERN BRANCH RD	0.00	425.00	122.73	144.39	692.12	692.12
0042 WALGY RD	0.00	12,437.50	4,893.74	5,877.08	23,208.32	23,208.32
0043 CORBERDING RD	0.00	1,767.50	547.22	643.79	2,958.51	2,958.51

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0044 SPAVENS RD	0.00	1,472.50	498.07	585.96	2,556.53	2,556.53
0045 PIKE RD	0.00	225.00	84.97	99.96	409.93	409.93
0046 BLACKBURN RD	0.00	300.00	75.53	88.86	464.39	464.39
0047 CARRS RD	0.00	882.50	269.43	316.98	1,468.91	1,468.91
0049 MILLERS RD	0.00	1,176.25	456.89	538.64	2,171.78	2,171.78
0050 NEGUS RD	0.00	285.00	94.06	110.65	489.71	489.71
0052 EAST LYNNE RD	0.00	472.50	146.50	172.91	791.91	791.91
0053 PATTEN RD	0.00	500.00	151.06	177.71	828.77	828.77
0054 McDONALDS RD	0.00	1,670.00	480.85	567.38	2,718.23	2,718.23
0055 KIEARA RD	0.00	630.00	247.97	311.73	1,189.70	1,189.70
0056 RIFLE RANGE RD	0.00	662.50	189.11	223.60	1,075.21	1,075.21
0058 LENNARD RD	572.73	403.75	297.47	349.97	1,051.19	1,623.92
0060 BATYS RD	0.00	550.00	182.46	214.65	947.11	947.11
0061 COOKES RD	0.00	250.00	75.52	88.86	414.38	414.38
0062 ROGERS RD	0.00	225.00	56.65	66.64	348.29	348.29
0064 FERGUSONS RD	0.00	512.50	148.38	174.57	835.45	835.45
0068 WOODS RD	0.00	187.50	47.20	55.54	290.24	290.24
0070 PICCADILLY RD	0.00	262.50	84.62	99.54	446.66	446.66
0071 MURRAYS RD	0.00	950.00	349.73	411.43	1,711.16	1,711.16
0072 SMITH RD	0.00	300.00	84.97	99.96	484.93	484.93
0073 JOHNSONS RD	0.00	395.00	131.34	154.52	680.86	680.86
0074 KILPATRICKS RD	0.00	860.00	243.80	287.53	1,391.33	1,391.33
0075 FISHERS RD	0.00	662.50	217.07	256.36	1,135.93	1,135.93
0076 HILLS RD	0.00	462.50	122.73	144.40	729.63	729.63
0077 WANSBROUGH RD	0.00	425.00	134.51	159.44	718.95	718.95

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0078 BATEMANS RD	0.00	420.00	112.22	132.44	664.66	664.66
0079 DRAPERS RD	0.00	1,285.00	478.11	562.48	2,325.59	2,325.59
0080 MILLS RD	0.00	125.00	37.76	44.43	207.19	207.19
0084 McLEAN RD	0.00	112.50	35.96	42.30	190.76	190.76
0085 KI RD	0.00	1,567.50	484.38	571.54	2,623.42	2,623.42
0090 SHEAHANS RD	0.00	262.50	75.53	88.86	426.89	426.89
0091 BENNETTS RD	0.00	550.00	206.43	265.35	1,021.78	1,021.78
0094 BUCKINGHAMS RD	0.00	150.00	37.76	44.43	232.19	232.19
0095 HEALS RD	0.00	225.00	71.92	84.61	381.53	381.53
0096 COUNTY PEAK RD	0.00	855.00	406.87	481.05	1,742.92	1,742.92
0098 AVOCA RD	0.00	355.00	195.76	230.31	781.07	781.07
0100 MAWSON RD	0.00	1,316.25	1,491.11	1,754.22	4,561.58	4,561.58
0101 SIMMONS RD	0.00	215.00	167.30	196.84	579.14	579.14
0102 DOBADERRY RD	0.00	2,575.00	744.81	876.25	4,196.06	4,196.06
0103 FORREST ST	37.27	947.50	1,112.96	1,309.37	3,369.83	3,407.10
0104 LUKIN ST	0.00	281.25	306.25	360.31	947.81	947.81
0105 JOHN ST	0.00	133.75	345.90	406.95	886.60	886.60
0106 DAWSON ST	0.00	90.00	54.85	64.53	209.38	209.38
0107 EDWARD ST	0.00	11.25	18.76	22.08	52.09	52.09
0108 SMITH ST	0.00	168.75	120.90	142.25	431.90	431.90
0109 HARPER ST	0.00	193.75	186.43	219.34	599.52	599.52
0110 QUEEN ST	0.00	45.00	36.21	42.60	123.81	123.81
0111 DEMPSTER ST	0.00	1,276.25	807.53	950.05	3,033.83	3,033.83
0112 MORRISON ST	0.00	22.50	64.60	76.00	163.10	163.10
0115 HOPE ST	0.00	112.50	121.19	142.58	376.27	376.27

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0116 MONGER ST	0.00	82.50	55.54	65.34	203.38	203.38
0119 SEWELL ST	0.00	56.25	55.78	65.64	177.67	177.67
0120 DELISLE ST	0.00	440.00	226.58	266.57	933.15	933.15
0122 BROOKING ST	0.00	635.00	343.94	404.65	1,383.59	1,383.59
0123 NICHOLAS ST	0.00	2,680.00	1,377.62	1,623.10	5,680.72	5,680.72
0124 RICHARDSON ST	0.00	945.00	478.12	562.51	1,985.63	1,985.63
0125 VINCENT ST	0.00	1,108.75	875.87	1,030.46	3,015.08	3,015.08
0127 HORLEY ST	0.00	180.00	187.27	220.32	587.59	587.59
0128 HOPKIN ST	0.00	11.25	18.64	21.93	51.82	51.82
0129 BROCKMAN ST	0.00	22.50	27.97	32.90	83.37	83.37
0131 ELIZABETH ST	0.00	270.00	139.82	164.50	574.32	574.32
0135 ERNEST DR	0.00	90.00	74.56	87.72	252.28	252.28
0136 SHED ST	0.00	45.00	37.02	43.56	125.58	125.58
0137 RICKEYS SIDING RD	0.00	1,552.50	618.19	728.56	2,899.25	2,899.25
0139 CHESTILLION CT	0.00	57.50	46.34	54.53	158.37	158.37
0143 LUDGATE ST	0.00	150.00	37.76	44.43	232.19	232.19
0146 RAILWAY ST	0.00	120.00	46.61	54.84	221.45	221.45
0147 RAILWAY PDE	0.00	75.00	23.97	28.20	127.17	127.17
0148 BETHANY RD	0.00	277.50	121.42	142.85	541.77	541.77
0149 COUNCIL RD	0.00	157.50	441.63	519.56	1,118.69	1,118.69
0154 WYALGIMA RD	0.00	135.00	37.64	44.29	216.93	216.93
0157 RIGOLL RD	0.00	112.50	37.76	44.43	194.69	194.69
0158 BELLROCK RD	0.00	150.00	37.76	44.43	232.19	232.19
0160 DUFFIELD ST	0.00	150.00	47.95	56.41	254.36	254.36
0161 GEORGE ST NORTH	0.00	140.00	66.09	77.75	283.84	283.84

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2013**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0166 WESTDALE RD	3,026.86	10,707.50	7,974.09	9,435.86	28,117.45	31,144.31
0167 MAWSON RD	0.00	4,265.00	1,727.81	2,037.50	8,030.31	8,030.31
0175 STEVE EDWARDS DV	0.00	150.00	47.20	55.54	252.74	252.74
0180 LITTLE HILL RD	0.00	250.00	75.52	88.86	414.38	414.38
5001 HUNT RD	0.00	715.00	1,047.95	1,232.89	2,995.84	2,995.84
8888 TREE LOPPING	0.00	2,367.50	4,012.04	4,727.76	11,107.30	11,107.30
9999 ROADS VARIOUS	24,501.98	6,895.00	5,509.87	6,482.25	18,887.12	43,389.10
Total ROAD	28,138.84	176,461.25	81,478.57	96,341.48	354,281.30	382,420.14
Reallocation to Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	28,271.84	182,167.50	84,080.58	99,411.28	365,659.36	393,931.20

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 DECEMBER 2013						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds					
	Long Service Leave	106,284.34				
	Plant	80,025.78				
	Bush Fire Fighters	107,120.66				
	Building	329,063.43				
	Recreation Ground	324,218.36				
	Cropping Committee	224,095.64				
	Avon River Development	21,530.61				
	Annual Leave	137,997.07				
	Community Bus	32,261.68				
	Road Construction	233,166.96	1,595,764.53	63 days	3.70%	2/01/2014
2092-96973	Online Saver	292,339.99	292,339.99	Ongoing	2.25%	
9712-47247	Term Deposit	515,178.17	515,178.17	94 days	3.35%	2/01/2014
9717-93146	Term Deposit	503,008.21	503,008.21	60 days	2.50%	2/02/2014
9717-90965	Term Deposit	700,000.00	700,000.00	124 days	3.75%	3/02/2014
9718-88386	Term Deposit	1,300,000.00	1,300,000.00	90 days	3.35%	16/01/2014
	Total		4,906,290.90			

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JANUARY 2014**

	2013/14 ANNUAL BUDGET	2013/14 JAN BUDGET MONTH	2013/14 JAN ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- JAN BUDGET YTD	2013/14 JULY- JAN ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,085,269	6,294	36,974	30,680	2,610,648	2,717,902	107,254	Additional General Purpose Grants received \$58,399 , rating and less rates discount take up \$38,099 and interest received \$10,750 when compared to YTD Budget
Governance	88,200	3,528	(470)	(3,998)	52,920	2,329	(50,591)	Grant funding for CCTV not expected to be received \$50,443.
Law, Order Public Safety	448,142	12,996	39,905	26,909	114,372	113,128	(1,245)	
Health	0	0	0	0	0	0	0	
Education and Welfare	4,500	80	0	(80)	3,700	1,795	(1,905)	
Housing	86,316	3,453	9,300	5,847	51,790	44,805	(6,984)	
Community Amenities	176,607	7,064	1,600	(5,464)	105,964	163,544	57,580	Annual Refuse and Recycling Charges received earlier than anticipated \$57,544
Recreation and Culture	1,388,010	5,039	1,799	(3,240)	689,460	393,754	(295,706)	CLGF Grant \$225,000 and RDAF Grant \$80,317 not expected to be received
Transport	736,332	2,050	4,183	2,133	322,451	349,320	26,869	Additional RRG Grant \$71,915 received and Bridge Grant \$44,000 not yet received
Economic Services	79,000	3,160	6,895	3,735	47,400	44,584	(2,816)	
Other Property and Services	67,700	2,708	11,098	8,390	40,620	55,724	15,104	Additional workers compensation reimbursements received
	6,160,076	46,372	111,284	64,912	4,039,325	3,886,887	(152,438)	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(40,853)	(1,126)	609	1,735	(11,696)	(15,938)	(4,242)	
Governance	(208,616)	0	(8,585)	(8,585)	(113,679)	(144,529)	(30,851)	Expenditure incurred earlier than anticipated audit fees \$5,550,Subscriptions \$12,670,consultancy \$9,572
Law, Order, Public Safety	(180,569)	(14,446)	(15,470)	(1,024)	(99,313)	(108,684)	(9,372)	
Health	(86,605)	(6,928)	(4,652)	2,276	(47,633)	(41,433)	6,200	
Education and Welfare	(52,246)	(4,180)	(1,204)	2,976	(28,735)	(15,806)	12,930	Savings youth service no longer provided \$9,340
Housing	(223,557)	(17,885)	(15,499)	2,386	(122,956)	(130,134)	(7,178)	
Community Amenities	(524,453)	(41,956)	(35,865)	6,091	(288,449)	(284,795)	3,654	
Recreation and Culture	(1,223,740)	(97,899)	(97,765)	134	(673,057)	(816,548)	(143,491)	Expenditure incurred earlier than anticipated recreation ground mtce \$77,858,reserves/leases \$11,277 and additional depreciation expensed \$45,331
Transport	(1,523,815)	(121,905)	(79,042)	42,863	(838,098)	(916,656)	(78,558)	Additional Depreciation expensed \$70,329
Economic Services	(410,296)	(32,824)	(30,534)	2,290	(225,663)	(170,515)	55,148	Tourism and Area Promotion \$14,254 and Avondale mtce \$39,979 under spent
Other Property & Services	(37,380)	21	(22,427)	(22,448)	(37,498)	(86,482)	(48,984)	Plant Operation Costs \$48,984 under allocated
	(4,512,130)	(339,127)	(310,434)	28,693	(2,486,777)	(2,731,521)	(244,745)	
<i>Increase(Decrease)</i>	1,647,946	(292,756)	(199,150)	93,606	1,552,548	1,155,365	(397,183)	
	-							

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JANUARY 2014**

	2013/14 ANNUAL BUDGET	2013/14 JAN BUDGET MONTH	2013/14 JAN ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- JAN BUDGET YTD	2013/14 JULY- JAN ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	11,306	0	0	0	5,653	0	(5,653)	
Provision for Long Service Leave	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	(32,500)	0	0	0	0	461	461	
Depreciation Written Back	924,853	73,988	94,621	20,633	508,669	651,213	142,544	Additional depreciation expensed
Book Value of Assets Sold Written Back	279,500	0	(6,603)	6,603	0	32,364	32,364	
	1,183,159	73,988	88,018	27,236	514,322	684,038	169,716	
<i>Sub Total</i>	2,831,105	(218,767)	(111,132)	120,841	2,066,870	1,839,403	(227,467)	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(1,327,640)	(305,000)	(17,570)	287,430	(305,000)	(204,310)	100,690	RDAF and CLGF projects deleted due to lack of funding. Infant Health Centre, CRC and Industrial Land works unlikely to proceed. Hunt Rd Village Unit refurbishment savings realised.
Infrastructure Assets - Roads	(2,352,462)	(329,345)	(123,275)	206,070	(1,458,526)	(393,097)	1,065,429	Special bridge project likely to be deferred. Savings realised on Muni funded jobs.
Infrastructure Assets - Recreation Facilities	(544,000)	0	(32,043)	(32,043)	(490,000)	(44,602)	445,398	Savings on Netball Court construction expenditure.
Infrastructure Assets - Other	(20,000)	0	0	0	0	0	0	
Purchase Plant and Equipment	(940,020)	0	0	0	0	(71,413)	(71,413)	CCTV project likely to be deferred.
Purchase Furniture and Equipment	(105,000)	0	(5,056)	(5,056)	0	(5,056)	(5,056)	Chambers AC and Medical equipment expenses expected to be lower. Tablet costs to spread over 24 months.
Repayment of Debt - Loan Principal	(66,517)	0	0	0	(33,259)	(29,548)	3,711	
Transfer to Reserves	(126,081)	0	(15,205)	(15,205)	0	(32,281)	(32,281)	Transfer to Reserves expected to be lower due to lower interest on investments being received.
	(5,481,720)	(634,345)	(193,149)	441,196	(2,286,785)	(780,307)	1,506,478	
ABNORMAL ITEMS								
Plus Rounding	0	0	0	0	0	0	0	
	(5,481,720)	(634,345)	(193,149)	441,196	(2,286,785)	(780,307)	1,506,478	
<i>Sub Total</i>	(2,650,615)	(853,112)	(304,281)	562,037	(219,915)	1,059,097	1,279,012	
LESS FUNDING FROM								
Reserves	400,000	0	0	0	0	0	0	No transfers from Reserves expected to be necessary as a result of a number of capital projects being deferred as grant funding will not be received.
Loans Raised	0	0	0	0	0	0	0	
Closing Funds	2,250,615	0	0	0	2,250,615	2,243,381	(7,234)	Adjustment to Actual Surplus derived in 2012/13
	2,650,615	0	0	0	2,250,615	2,243,381	(7,234)	
NET (SURPLUS) DEFICIT	0	(853,112)	(304,281)	562,037	2,030,700	3,302,478	1,271,778	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 JANUARY 2014	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	69,045.03
- Investments Unrestricted	3,048,540.74
- Investments Reserves	1,610,970.19
Sundry Debtors General	525,386.96
Stock on Hand	10,268.51
Self-Supporting Loans	
GST	
Total Current Assets	5,264,511.43
LESS CURRENT LIABILITIES	ACTUAL
Sundry Creditors	238,657.07
Interest Bearing Loans and Borrowings	36,969.61
Provisions for Annual and Long Service Leave	303,601.47
Total Current Liabilities	579,228.15
ADJUSTMENTS	
Less Cash Backed Reserves	(1,610,970.19)
Plus Interest Bearing Loans and Borrowings	36,969.61
Plus Annual Leave Cash Backed Reserves as at 30/06/2013	136,520.41
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2013	105,147.00
Less Deferred Pensioner Rates Non-Current as at 30/06/2013	(61,778.00)
Plus Reimbursement-Current Asset Portion of S/Supporting loan 117 2013-14	11,306.00
Total Adjustments	(1,382,805.17)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$3,302,478.11

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 JANUARY 2014**

This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14.	Actual 2012/13 \$	Actual 2013/14 \$	Variance \$
Current assets			
Cash and cash equivalents	3,607,179	4,728,856	1,121,677
Trade and other receivables	390,412	525,387	134,975
Inventories	11478	10,269	(1,209)
Other assets	0	0	0
Total current assets	4,009,069	5,264,511	1,255,442
Non-current assets			
Trade and other receivables	172,447	121,976	(50,471)
Property, plant and equipment	18,331,048	18,309,700	(21,348)
Infrastructure	39,332,895	39,389,144	56,249
Total non-current assets	57,836,390	57,820,820	(15,570)
Total assets	61,845,459	63,085,331	1,239,872
Current liabilities			
Trade and other payables	125,065	238,657	(113,592)
Interest-bearing loans and borrowings	66,517	36,970	29,547
Provisions	303,601	303,601	(0)
Total current liabilities	495,183	579,228	(84,045)
Non-current liabilities			
Interest-bearing loans and borrowings	1,141,734	1,141,734	(0)
Provisions	36,619	36,620	(1)
Total non-current liabilities	1,178,353	1,178,354	(1)
Total liabilities	1,673,536	1,757,583	(84,047)
Net assets	60,171,923	61,327,748	1,155,825
Equity			
Accumulated surplus	44,675,503	44,643,222	(32,281)
Change in net assets resulting from operations	0	1,155,825	1,155,825
Asset revaluation reserve	13,917,731	13,917,731	0
Other reserves	1,578,689	1,610,970	32,281
Total equity	60,171,923	61,327,748	1,155,825

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
MISC						
MS7-Private Works - Stockpile Gravel	0.00	6,288.75	2,867.83	3,382.54	12,539.12	12,539.12
MS8-Main Street Banners	0.00	32.50	28.32	33.32	94.14	94.14
RN01-Rural Numbering	133.00	90.00	74.05	87.12	251.17	384.17
Total MISC	133.00	6,411.25	2,970.20	3,502.98	12,884.43	13,017.43
ROAD						
0001 MORBINING RD	0.00	7,390.00	4,473.51	5,274.33	17,137.84	17,137.84
0002 WATERHATCH RD	0.00	2,780.00	1,525.18	1,794.30	6,099.48	6,099.48
0003 YORK-WILLIAMS RD	0.00	10,857.50	3,781.11	4,519.19	19,157.80	19,157.80
0004 KOKEBY EAST RD	0.00	2,186.25	774.82	914.63	3,875.70	3,875.70
0005 EDISON MILL RD	0.00	8,600.00	3,155.90	3,712.82	15,468.72	15,468.72
0006 BREMNER RD	0.00	2,375.00	1,029.87	1,212.60	4,617.47	4,617.47
0007 YENYENING LAKES RD	0.00	6,330.00	2,202.98	2,597.61	11,130.59	11,130.59
0008 TOP BEVERLEY YORK RD	0.00	2,275.00	1,172.28	1,411.67	4,858.95	4,858.95
0009 BALLY-BALLY RD	0.00	3,545.00	1,171.45	1,382.82	6,099.27	6,099.27
0010 DALE KOKEBY RD	0.00	1,840.00	575.17	676.67	3,091.84	3,091.84
0011 KOKENDIN RD	0.00	5,157.50	1,788.18	2,137.55	9,083.23	9,083.23
0012 TALBOT WEST RD	0.00	937.50	783.87	922.21	2,643.58	2,643.58
0013 BARRINGTON RD	0.00	4,047.50	1,384.02	1,632.57	7,064.09	7,064.09
0014 POTTS RD	0.00	2,905.00	1,006.50	1,184.13	5,095.63	5,095.63
0015 JACOBS WELL RD	0.00	2,192.50	796.74	937.35	3,926.59	3,926.59
0016 CLULOWS RD	0.00	1,898.75	724.21	852.02	3,474.98	3,474.98
0017 OAKDALE RD	0.00	2,110.00	695.84	823.26	3,629.10	3,629.10

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0018 DONGADILLING RD	0.00	3,360.00	1,059.69	1,252.15	5,671.84	5,671.84
0019 QUALANDARY RD	0.00	710.00	195.76	231.98	1,137.74	1,137.74
0020 BUTCHERS RD	0.00	2,106.50	679.76	799.70	3,585.96	3,585.96
0021 VALLENTINES RD	0.00	699.50	179.38	211.03	1,089.91	1,089.91
0022 LUPTONS RD	0.00	2,944.50	925.83	1,089.49	4,959.82	4,959.82
0023 SPRINGHILL RD	0.00	2,335.00	788.37	959.99	4,083.36	4,083.36
0024 DALEBIN NORTH RD	0.00	2,517.50	919.75	1,082.06	4,519.31	4,519.31
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,237.50	431.49	507.63	2,176.62	2,176.62
0026 ATHOL RD	0.00	2,127.50	747.59	883.39	3,758.48	3,758.48
0027 EWERTS RD	0.00	1,972.50	624.59	738.32	3,335.41	3,335.41
0028 NORTHBOURNE RD	0.00	796.25	282.48	332.34	1,411.07	1,411.07
0029 BERINGER RD	0.00	2,092.50	663.20	783.88	3,539.58	3,539.58
0030 GORS RD	0.00	1,982.50	533.97	631.15	3,147.62	3,147.62
0031 THOMAS RD	0.00	175.00	56.65	66.64	298.29	298.29
0032 BALKULING RD	0.00	3,172.50	1,076.39	1,267.06	5,515.95	5,515.95
0033 GLENCOE RD	0.00	4,212.50	1,368.82	1,620.29	7,201.61	7,201.61
0034 ST JACKS RD	0.00	452.50	138.97	163.78	755.25	755.25
0035 RICKEYS RD	0.00	1,057.50	384.26	452.91	1,894.67	1,894.67
0036 GREENHILLS SOUTH RD	0.00	585.00	485.10	570.71	1,640.81	1,640.81
0038 PETCHELLS RD	0.00	1,047.50	704.49	830.49	2,582.48	2,582.48
0039 MAITLAND RD	0.00	1,237.50	349.32	410.96	1,997.78	1,997.78
0040 HOBBS RD	0.00	697.50	262.92	309.31	1,269.73	1,269.73
0041 SOUTHERN BRANCH RD	0.00	425.00	122.73	144.39	692.12	692.12
0042 WALGY RD	0.00	12,437.50	4,893.74	5,877.08	23,208.32	23,208.32
0043 CORBERDING RD	0.00	2,155.00	660.51	777.07	3,592.58	3,592.58

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0044 SPAVENS RD	0.00	1,472.50	498.07	585.96	2,556.53	2,556.53
0045 PIKE RD	0.00	270.00	121.99	143.52	535.51	535.51
0046 BLACKBURN RD	0.00	300.00	75.53	88.86	464.39	464.39
0047 CARRS RD	0.00	882.50	269.43	316.98	1,468.91	1,468.91
0048 JONES RD	0.00	343.50	84.97	99.96	528.43	528.43
0049 MILLERS RD	0.00	1,176.25	456.89	538.64	2,171.78	2,171.78
0050 NEGUS RD	0.00	285.00	94.06	110.65	489.71	489.71
0052 EAST LYNNE RD	0.00	472.50	146.50	172.91	791.91	791.91
0053 PATTEN RD	0.00	500.00	151.06	177.71	828.77	828.77
0054 McDONALDS RD	0.00	1,945.00	576.74	680.19	3,201.93	3,201.93
0055 KIEARA RD	0.00	630.00	247.97	311.73	1,189.70	1,189.70
0056 RIFLE RANGE RD	0.00	662.50	189.11	223.60	1,075.21	1,075.21
0058 LENNARD RD	572.73	553.75	344.67	405.51	1,303.93	1,876.66
0060 BATYS RD	0.00	550.00	182.46	214.65	947.11	947.11
0061 COOKES RD	0.00	250.00	75.52	88.86	414.38	414.38
0062 ROGERS RD	0.00	225.00	56.65	66.64	348.29	348.29
0063 WILLIAMSONS RD	0.00	227.50	47.20	55.54	330.24	330.24
0064 FERGUSONS RD	0.00	512.50	148.38	174.57	835.45	835.45
0065 SCHILLINGS RD	0.00	91.00	18.88	22.21	132.09	132.09
0066 COLLINS RD	0.00	298.00	84.97	99.96	482.93	482.93
0067 WARRADALE RD	0.00	567.50	186.98	219.98	974.46	974.46
0068 WOODS RD	0.00	187.50	47.20	55.54	290.24	290.24
0070 PICCADILLY RD	0.00	262.50	84.62	99.54	446.66	446.66
0071 MURRAYS RD	0.00	950.00	349.73	411.43	1,711.16	1,711.16
0072 SMITH RD	0.00	300.00	84.97	99.96	484.93	484.93

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0073 JOHNSONS RD	0.00	395.00	131.34	154.52	680.86	680.86
0074 KILPATRICKS RD	0.00	860.00	243.80	287.53	1,391.33	1,391.33
0075 FISHERS RD	0.00	662.50	217.07	256.36	1,135.93	1,135.93
0076 HILLS RD	0.00	462.50	122.73	144.40	729.63	729.63
0077 WANSBROUGH RD	0.00	425.00	134.51	159.44	718.95	718.95
0078 BATEMANS RD	0.00	420.00	112.22	132.44	664.66	664.66
0079 DRAPERS RD	0.00	1,360.00	514.07	604.78	2,478.85	2,478.85
0080 MILLS RD	0.00	125.00	37.76	44.43	207.19	207.19
0084 McLEAN RD	0.00	112.50	35.96	42.30	190.76	190.76
0085 KI RD	0.00	1,635.00	539.92	636.88	2,811.80	2,811.80
0087 MANDIAKIN RD	0.00	90.00	74.05	87.12	251.17	251.17
0090 SHEAHANS RD	0.00	262.50	75.53	88.86	426.89	426.89
0091 BENNETTS RD	0.00	550.00	206.43	265.35	1,021.78	1,021.78
0094 BUCKINGHAMS RD	0.00	217.50	93.30	109.77	420.57	420.57
0095 HEALS RD	0.00	225.00	71.92	84.61	381.53	381.53
0096 COUNTY PEAK RD	0.00	855.00	406.87	481.05	1,742.92	1,742.92
0098 AVOCA RD	0.00	355.00	195.76	230.31	781.07	781.07
0100 MAWSON RD	0.00	1,316.25	1,491.11	1,754.22	4,561.58	4,561.58
0101 SIMMONS RD	0.00	385.00	279.88	329.28	994.16	994.16
0102 DOBADERRY RD	0.00	2,575.00	744.81	876.25	4,196.06	4,196.06
0103 FORREST ST	37.27	1,245.00	1,233.98	1,451.75	3,930.73	3,968.00
0104 LUKIN ST	0.00	281.25	306.25	360.31	947.81	947.81
0105 JOHN ST	0.00	293.75	457.35	538.09	1,289.19	1,289.19
0106 DAWSON ST	0.00	90.00	54.85	64.53	209.38	209.38
0107 EDWARD ST	0.00	103.75	55.90	65.79	225.44	225.44

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0108 SMITH ST	0.00	467.50	327.06	384.78	1,179.34	1,179.34
0109 HARPER ST	0.00	331.25	269.53	317.11	917.89	917.89
0110 QUEEN ST	0.00	45.00	54.59	64.23	163.82	163.82
0111 DEMPSTER ST	0.00	1,276.25	807.53	950.05	3,033.83	3,033.83
0112 MORRISON ST	0.00	173.75	148.50	174.70	496.95	496.95
0115 HOPE ST	0.00	112.50	121.19	142.58	376.27	376.27
0116 MONGER ST	0.00	117.50	130.12	153.08	400.70	400.70
0119 SEWELL ST	0.00	56.25	55.78	65.64	177.67	177.67
0120 DELISLE ST	0.00	440.00	226.58	266.57	933.15	933.15
0122 BROOKING ST	0.00	882.50	559.42	658.15	2,100.07	2,100.07
0123 NICHOLAS ST	0.00	3,410.00	1,659.06	1,954.22	7,023.28	7,023.28
0124 RICHARDSON ST	0.00	945.00	478.12	562.51	1,985.63	1,985.63
0125 VINCENT ST	0.00	1,223.75	1,042.05	1,225.98	3,491.78	3,491.78
0127 HORLEY ST	0.00	180.00	187.27	220.32	587.59	587.59
0128 HOPKIN ST	0.00	11.25	18.64	21.93	51.82	51.82
0129 BROCKMAN ST	0.00	22.50	27.97	32.90	83.37	83.37
0131 ELIZABETH ST	0.00	270.00	139.82	164.50	574.32	574.32
0135 ERNEST DR	0.00	90.00	74.56	87.72	252.28	252.28
0136 SHED ST	0.00	45.00	37.02	43.56	125.58	125.58
0137 RICKEYS SIDING RD	0.00	1,597.50	655.21	772.12	3,024.83	3,024.83
0139 CHESTILLION CT	0.00	57.50	46.34	54.53	158.37	158.37
0141 McNEIL ST	0.00	75.00	18.88	22.21	116.09	116.09
0143 LUDGATE ST	0.00	172.50	181.60	213.65	567.75	567.75
0146 RAILWAY ST	0.00	150.00	55.93	65.81	271.74	271.74
0147 RAILWAY PDE	0.00	75.00	23.97	28.20	127.17	127.17

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0148 BETHANY RD	0.00	502.50	178.07	209.49	890.06	890.06
0149 COUNCIL RD	0.00	157.50	441.63	519.56	1,118.69	1,118.69
0150 WRIGHT ST	0.00	66.25	56.29	66.22	188.76	188.76
0154 WYALGIMA RD	0.00	135.00	37.64	44.29	216.93	216.93
0156 ROSSI RD	0.00	91.00	18.88	22.21	132.09	132.09
0157 RIGOLL RD	0.00	112.50	37.76	44.43	194.69	194.69
0158 BELLROCK RD	0.00	150.00	37.76	44.43	232.19	232.19
0160 DUFFIELD ST	0.00	187.50	57.39	67.52	312.41	312.41
0161 GEORGE ST NORTH	0.00	140.00	66.09	77.75	283.84	283.84
0166 WESTDALE RD	2,704.86	11,502.50	8,640.17	10,219.48	30,362.15	33,067.01
0167 MAWSON RD	0.00	4,715.00	2,088.62	2,461.98	9,265.60	9,265.60
0175 STEVE EDWARDS DV	0.00	150.00	47.20	55.54	252.74	252.74
0180 LITTLE HILL RD	0.00	250.00	75.52	88.86	414.38	414.38
5001 HUNT RD	0.00	787.50	1,122.88	1,321.04	3,231.42	3,231.42
8888 TREE LOPPING	0.00	2,367.50	4,012.04	4,727.76	11,107.30	11,107.30
9999 ROADS VARIOUS	-15.41	7,072.50	5,676.88	6,678.74	19,428.12	19,412.71
Total ROAD	3,299.45	189,796.50	87,980.87	103,991.35	381,768.72	385,068.17
Reallocation to Capital Project	0.00	-10,658.50	-7,936.33	-9,391.43	-27,986.26	-27,986.26
TOTAL	3,299.45	179,138.00	80,044.54	94,599.92	353,782.46	357,081.91

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 JANUARY 2014						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds					
	Long Service Leave	107,297.10				
	Plant	80,788.33				
	Bush Fire Fighters	108,141.39				
	Building	332,199.00				
	Recreation Ground	327,307.76				
	Cropping Committee	226,230.99				
	Avon River Development	21,735.77				
	Annual Leave	139,312.01				
	Community Bus	32,569.09				
	Road Construction	235,388.75	1,610,970.19	94 days	3.35%	6/04/2014
2092-96973	Online Saver	412,892.48	412,892.48	Ongoing	3.60%	28/02/2014
9712-47247	Term Deposit	520,188.55	520,188.55	90 days	3.85%	2/04/2014
9717-93146	Term Deposit	503,008.21	503,008.21	92 days	3.85%	4/03/2014
9717-90965	Term Deposit	500,000.00	500,000.00	124 days	3.75%	3/02/2014
9718-88386	Term Deposit	1,112,451.50	1,112,451.50	86 days	3.80%	16/01/2014
	Total		4,659,510.93			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 10 February 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2013 and January 2014 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the months of December 2013 and January 2014.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

December 2013:

(1) **Municipal Fund** – Account 016-540 239 838 056

Cheque vouchers: 1128-1140 incl totalling	\$ 41,979.32	previously paid
EFT vouchers 05 December 2013 01-39 incl totalling	\$ 47,339.41	previously paid
EFT vouchers 09 December 2013 01-08 incl totalling	\$ 72,770.94	previously paid
EFT vouchers 13 December 2013 01-46 incl totalling	\$ 70,724.06	previously paid
EFT vouchers 19 December 2013 01-39 incl totalling	\$ 45,742.99	previously paid
EFT vouchers 19 December 2013 01-11 incl totalling	\$ 14,978.06	previously paid
EFT vouchers 24 December 2013 01-27 incl totalling	\$ 329,898.88	previously paid

Trust Fund – Account 016-239 838 123

- (2) Cheque vouchers: 1452-1453 incl totalling \$ 60.00 previously paid
- EFT vouchers 13 December 2013 01-01 incl totalling \$ 30.00 previously paid
- (3) **Direct Debit** Payments totalling \$ 57,341.03 previously paid
- (4) **Credit Card** Payments totalling \$ 1,150.15 previously paid

be received.

January 2014:

(1) Municipal Fund – Account 016-540 239 838 056

Cheque vouchers: 1141-1148 incl totalling	\$ 20,896.98	previously paid
EFT vouchers 02 January 2014 01-37 incl totalling	\$ 46,517.30	previously paid
EFT vouchers 10 January 2014 01-17 incl totalling	\$ 18,190.33	previously paid
EFT vouchers 16 January 2014 01-38 incl totalling	\$ 47,100.48	previously paid
EFT vouchers 17 January 2014 01-15 incl totalling	\$ 48,282.87	previously paid
EFT vouchers 23 January 2014 01-06 incl totalling	\$ 6,708.33	previously paid
EFT vouchers 30 January 2014 01-37 incl totalling	\$ 48,492.96	previously paid
EFT vouchers 30 January 2014 01-48 incl totalling	\$ 154,915.48	previously paid

Trust Fund – Account 016-239 838 123

(2) Cheque vouchers: 1454-1454 incl totalling	\$ 30.00	previously paid
EFT vouchers 30 January 2014 01-01 incl totalling	\$ 200.00	previously paid

(3) Direct Debit Payments totalling \$ 60,693.35 previously paid

(4) Credit Card Payments totalling \$ 1,508.50 previously paid

be received.

COUNCIL RESOLUTION

M15/0214

Moved Cr White

Seconded Cr Shaw

That the List of Accounts as presented:

December 2013:

(1) Municipal Fund – Account 016-540 239 838 056

Cheque vouchers: 1128-1140 incl totalling	\$ 41,979.32	previously paid
EFT vouchers 05 December 2013 01-39 incl totalling	\$ 47,339.41	previously paid
EFT vouchers 09 December 2013 01-08 incl totalling	\$ 72,770.94	previously paid
EFT vouchers 13 December 2013 01-46 incl totalling	\$ 70,724.06	previously paid
EFT vouchers 19 December 2013 01-39 incl totalling	\$ 45,742.99	previously paid
EFT vouchers 19 December 2013 01-11 incl totalling	\$ 14,978.06	previously paid
EFT vouchers 24 December 2013 01-27 incl totalling	\$ 329,898.88	previously paid

(2) Trust Fund – Account 016-239 838 123

Cheque vouchers: 1452-1453 incl totalling	\$ 60.00	previously paid
EFT vouchers 13 December 2013 01-01 incl totalling	\$ 30.00	previously paid

(3) Direct Debit Payments totalling \$ 57,341.03 previously paid

(4) Credit Card Payments totalling \$ 1,150.15 previously paid

be received.

January 2014:

(1) Municipal Fund – Account 016-540 239 838 056

Cheque vouchers: 1141-1148 incl totalling	\$ 20,896.98	previously paid
EFT vouchers 02 January 2014 01-37 incl totalling	\$ 46,517.30	previously paid
EFT vouchers 10 January 2014 01-17 incl totalling	\$ 18,190.33	previously paid
EFT vouchers 16 January 2014 01-38 incl totalling	\$ 47,100.48	previously paid
EFT vouchers 17 January 2014 01-15 incl totalling	\$ 48,282.87	previously paid
EFT vouchers 23 January 2014 01-06 incl totalling	\$ 6,708.33	previously paid
EFT vouchers 30 January 2014 01-37 incl totalling	\$ 48,492.96	previously paid
EFT vouchers 30 January 2014 01-48 incl totalling	\$ 154,915.48	previously paid

(2) Trust Fund – Account 016-239 838 123

Cheque vouchers: 1454-1454 incl totalling	\$ 30.00	previously paid
EFT vouchers 30 January 2014 01-01 incl totalling	\$ 200.00	previously paid

(3) Direct Debit Payments totalling \$ 60,693.35 previously paid

(4) Credit Card Payments totalling \$ 1,508.50 previously paid

be received.

CARRIED 9/0

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	04/12/2013	CBA - MERCHANT BANKING	2013-11 NOV TRANSACTION FEES	-102.15	-102.15
Direct Debit	04/12/2013	CBA - MERCHANT BANKING	2013-11 NOV ACCESS FEE	-40.94	-40.94
Direct Debit	04/12/2013	WESTNET PTY LTD	2013-12 DEC INTERNET ACCESS	-66.00	-66.00
Liability Chq	05/12/2013	AUST SUPER	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	SHIRE OF BEVERLEY	2013-12 DEC SALARY DEDUCTIONS (03 DEC): RATES	0.00	
Liability Chq	05/12/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 03 DEC 13	0.00	
Liability Chq	05/12/2013	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 03 DEC 13	0.00	0.00
EFT Pymt	09/12/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 03 DEC 13	-173.34	
EFT Pymt	09/12/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 03 DEC 13	-277.54	
EFT Pymt	09/12/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 03 DEC 13	-82.11	
EFT Pymt	09/12/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 03 DEC 13	-82.11	
EFT Pymt	09/12/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 03 DEC 13	-144.34	
EFT Pymt	09/12/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 03 DEC 13	-703.86	
EFT Pymt	09/12/2013	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 03 DEC 13	-4,948.09	
EFT Pymt	09/12/2013	WA TREASURY CORPORATION	LOANS 112; 115; 116; 117 & 118 - DEC 13 PYMTS	-66,359.55	-72,770.94

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	09/12/2013	ANZ- TRANSACTIVE (ONLINE BANKING)	2013-11 NOV ONLINE BANKING	-70.50	-70.50
EFT Pymt	13/12/2013	AITS	2013-10 OCT & 2013-11 NOV FUEL TAX CREDITS	-563.20	
EFT Pymt	13/12/2013	ALEX'S GREEN CORNER	REJECTED EFT from 22 NOV 13. TO BE REISSUED WITH AMENDED BANK DETAILS.	-110.00	
EFT Pymt	13/12/2013	AQUA PUMP & IRRIGATION	COUNCIL DAM: STARTER PUMP	-306.00	
EFT Pymt	13/12/2013	ARCHIVEWISE	2013-11 NOV STORAGE of ARCHIVES: 95 BOXES	-40.74	
EFT Pymt	13/12/2013	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: NOV 2013	-187.00	
EFT Pymt	13/12/2013	AVON VALLEY TYRE SERVICE	BE541 (UTE20) CESM UTE - WHEEL ALIGNMENT	-120.00	
EFT Pymt	13/12/2013	AVON VALLEY WINDSCREENS	BE015 (UTE19): REPAIRS	-418.11	
EFT Pymt	13/12/2013	AVON WASTE	1,920 BIN COLLECTION FE 29 NOV 13 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	-4,284.40	
EFT Pymt	13/12/2013	BEV CRC (TELECENTRE)	PRINTING: CR FOSTER RETIREMENT	-25.30	
EFT Pymt	13/12/2013	BEV DISTRICT HIGH SCHOOL	DONATION: 2013 EoY BOOK AWARDS & SPONSORSHIP 2014 N/LETTER	-375.00	
EFT Pymt	13/12/2013	BEV GAS & PLUMBING	BEV REC GRD OVAL - DECOMMISSION 5 x SEPTIC TANKS & WATER TO OLD C/ROOMS	-3,493.33	
EFT Pymt	13/12/2013	BEV IGA	NOV 13 PURCHASES	-421.47	
EFT Pymt	13/12/2013	BEV NEWS - Barry & Pauline	NOV 2013 ACCOUNT	-111.20	
EFT Pymt	13/12/2013	BEV STEEL FABRICATION (BEAULENE P/L)	AMENITIES BLDG, WATER TANK: SUPPLIES	-62.12	
EFT Pymt	13/12/2013	BGC QUARRIES	VARIOUS CAPITAL RD WORKS & MTNCE	-21,138.95	
EFT Pymt	13/12/2013	BLECHY'S TYRE & BATTERY	NOV13 - TYRE MAINTENANCE	-1,294.00	
EFT Pymt	13/12/2013	BULLIVANTS P/L	VARIOUS PARTS	-166.39	
EFT Pymt	13/12/2013	BURTON Daryle	BE012 (TRK08) & SUNDRY PLANT: PARTS	-80.83	
EFT Pymt	13/12/2013	COUNTRY COPIERS NORTHAM	IRC2030 COPIER - READING: 29 OCT - 29 NOV 13	-289.30	
EFT Pymt	13/12/2013	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 11 NOV - 04 DEC 13	-225.54	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	13/12/2013	COVS PARTS	VARIOUS: PARTS	-1,730.54	
EFT Pymt	13/12/2013	ELDERS RURAL SERVICES LTD	REFUND: INCORRECT PYMT TO SHIRE OF BEVERLEY	-27.50	
EFT Pymt	13/12/2013	GOSNELLS HARDWARE	HARDWARE SUPPLIES	-3,054.70	
EFT Pymt	13/12/2013	GRONBEK SECURITY	STANDPIPES: VARIOUS KEYS & LOCKS	-683.82	
EFT Pymt	13/12/2013	HEMPFIELD SMALL ENGINE	VARIOUS SUNDRY PLANT PARTS	-213.65	
EFT Pymt	13/12/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE030 (BH02): PARTS	-434.20	
EFT Pymt	13/12/2013	IRVINE Sheridan	32 Gb USB STICK: BEV TIMES NEWS	-29.00	
EFT Pymt	13/12/2013	JASON SIGNMAKERS	C/PARK: CARETAKER SIGNS	-78.10	
EFT Pymt	13/12/2013	KAY Lyn	YOUTH COORDINATOR: 20 SEP - 06 DEC 13	-1,440.00	
EFT Pymt	13/12/2013	LGISWA	WORKERS COMPENSATION INSURANCE - ACTUAL WAGES ADJUSTMENT 12/13	-441.47	
EFT Pymt	13/12/2013	MARTINS TRAILER PARTS P/L	BE015 (UTE19): PARTS	-38.89	
EFT Pymt	13/12/2013	McLEAN Kathryn	CREATIVE NETWORKS FUNDING: CLAIM 01	-638.75	
EFT Pymt	13/12/2013	MORBINNING CATCHMENT GROUP	MORBINNING FIRE BRIGADE: POWER REIMBURSE 21 SEP - 20 NOV 13	-59.05	
EFT Pymt	13/12/2013	MSA CONSTRUCTION	2013 SEP - DEC RELIEF "BUILDING INSPECTOR"	-11,484.00	
EFT Pymt	13/12/2013	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: SHIRE & MEDICAL CENTRE	-1,195.00	
EFT Pymt	13/12/2013	QUICK CORP AUST	5 x ARCHIVE BOXES (12/BOX)	-305.58	
EFT Pymt	13/12/2013	RADIOWEST BROADCASTERS P/L	2013-11 NOV: INTERVIEW "AROUND THE TOWN" INTERVIEW	-55.00	
EFT Pymt	13/12/2013	SHIRE OF BROOKTON	2013-11 NOV TOWN PLANNING SCHEME & CR TRAINING: ROLES & RESPONSIBILITIES	-5,833.18	
EFT Pymt	13/12/2013	SHIRE OF YORK	RANGER SERVICES: 17 OCT - 06 NOV 13	-1,578.90	
EFT Pymt	13/12/2013	SLATER- GARTRELL SPORTS	YTH GRP: DISCO PRIZES	-100.00	
EFT Pymt	13/12/2013	STEWART & HEATON CLOTHING CO PTY LTD	FIRE BRIGADE UNIFORMS	-397.01	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	13/12/2013	T-QUIP	BE023 (TRA02): PARTS	-1,090.00	
EFT Pymt	13/12/2013	TRU BLU HIRE AUST P/L	SPEC GRANT: WESTDALE RD 2 - WIDENING: PORTABLE TRAFFIC LIGHTS	-1,429.32	
EFT Pymt	13/12/2013	TRUCKLINE	BE3636 (TRL10): LEAF PACK SPRINGS	-579.02	
EFT Pymt	13/12/2013	TURF DEVELOPMENTS WA PTY LTD	REC GRD: OVAL - VERTIDRAIN	-3,844.50	
EFT Pymt	13/12/2013	WILSON Michael	2013-12 DEC BLARNEY ISSUE	-250.00	-70,724.06
Direct Debit	17/12/2013	3 MESSAGING	3 MESSAGING: 2013-12 DEC: 577 TXT MSGS	-154.44	-154.44
EFT Pymt	18/12/2013	BDH - BEV DOME HIRE	DIESEL: 4,000 L	-6,192.00	
EFT Pymt	18/12/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 17 DEC 13	-173.34	
EFT Pymt	18/12/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 17 DEC 13	-277.54	
EFT Pymt	18/12/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 17 DEC 13	-84.42	
EFT Pymt	18/12/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 17 DEC 13	-82.47	
EFT Pymt	18/12/2013	FERRIS Glenda	2013 CHRISTMAS PARTY: CATERING	-2,400.00	
EFT Pymt	18/12/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 17 DEC 13	-67.95	
EFT Pymt	18/12/2013	LGRCEU	2013-12 DEC UNION FEES	-77.60	
EFT Pymt	18/12/2013	STAR TRACK EXPRESS (NITEROAD)	BE030 (BH02): FREIGHT	-63.39	
EFT Pymt	18/12/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 17 DEC 13	-703.86	
EFT Pymt	18/12/2013	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 17 DEC 13	-4,855.49	-14,978.06
Liability Chq	19/12/2013	ATO - AUSTRALIAN TAX OFFICE	2013-12 DEC PAYG TAX	0.00	
Liability Chq	19/12/2013	AUST SUPER	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 17 DEC 13	0.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	19/12/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	LGRCEU	2013-12 DEC UNION FEES	0.00	
Liability Chq	19/12/2013	SHIRE OF BEVERLEY	2013-12 DEC SALARY DEDUCTIONS (17 DEC): RATES	0.00	
Liability Chq	19/12/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 17 DEC 13	0.00	
Liability Chq	19/12/2013	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 17 DEC 13	0.00	0.00
EFT Pymt	24/12/2013	AUST POST	NOV 13 POSTAGE	-313.18	
EFT Pymt	24/12/2013	AVON TRADING	NOV 13 HARDWARE SUPPLIES	-1,462.81	
EFT Pymt	24/12/2013	AVON WASTE	1,917 BIN COLLECTION FE 13 DEC 13 INC RECYLING BINS & 1 x RECYCLING COLLECTION	-4,277.93	
EFT Pymt	24/12/2013	BADGER Kate	ASS 33 - REFUND	-1,000.00	
EFT Pymt	24/12/2013	BAILEYS FERTILISERS	REC GROUND OVAL: GROSORB 20	-2,818.75	
EFT Pymt	24/12/2013	BEV FARM SERVICES	UNIFORMS: OUTSIDE STAFF	-93.50	
EFT Pymt	24/12/2013	BORAL CONSTRUCTION MATERIALS	WESTDALE RD2 & RD MTNCE: ASPHALT SPREADING	-35,149.13	
EFT Pymt	24/12/2013	CAS - CONTRACT AQUATIC SERVICES	2 & 3 of 5 INSTALMENTS of CONTRACT for 13/14 SWIMMING YEAR	-25,249.18	
EFT Pymt	24/12/2013	CONIGLIO AINSWORTH ARCHITECTS	INDEPENDENT LIVING UNITS - ARCHITECTURAL SERVICES: FINAL PYMT	-275.00	
EFT Pymt	24/12/2013	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 06 -11 DEC 13	-17.09	
EFT Pymt	24/12/2013	COVS PARTS	BE015 (UTE19) & BE031 (UTE15): PARTS	-456.77	
EFT Pymt	24/12/2013	DPT FIRE & EMERGENCY SERVICES (DFES)	13/14 - OPT B 2nd QTR	-25,239.85	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	24/12/2013	DUNLOP Graham	REC GROUND: OVAL - LOCATION OF UTILITIES for WATER & SEWERAGE CONNECTION	-1,554.30	
EFT Pymt	24/12/2013	EASTERN HILLS SAWS & MOWERS	EXPENDABLE TOOLS	-421.05	
EFT Pymt	24/12/2013	FLEXIBLE DRIVE AGENCIES	BE033 (ROL04): PARTS	-80.26	
EFT Pymt	24/12/2013	HEMPFIELD SMALL ENGINE	WATER TANK (SPL04): PARTS	-150.00	
EFT Pymt	24/12/2013	HERSEY JR & A PTY LTD	VARIOUS MATERIALS	-337.73	
EFT Pymt	24/12/2013	IAN ATKINS CIVIL P/L	REC GROUND: OVAL - CONNECT WATER & SEWERAGE	-95,920.00	
EFT Pymt	24/12/2013	LANDGATE (DOLA)	TITLE SEARCHES	-24.00	
EFT Pymt	24/12/2013	LANDGATE (VGO)	WIDENING of L100 LENNARD RD: VALUATION FEES	-630.00	
EFT Pymt	24/12/2013	MULTITECH ENGINEERING	LESSER HALL REFURB: PROG CLAIMS 1 & 2	-31,847.81	
EFT Pymt	24/12/2013	NORTHAM CARPET COURT	ADMIN BLDG: CARPETING	-7,727.80	
EFT Pymt	24/12/2013	ORICA/SPECTRUM	2013-11 NOV CHLORINE CYLINDER RENTAL (ORICA) & 70kg CHLOR GAS	-798.25	
EFT Pymt	24/12/2013	STATE LIBRARY OF WA (LISWA)	LIBRARY: 17 x BETTER BEGINNING GIFT BOOKS	-93.50	
EFT Pymt	24/12/2013	TILLY'S CRAWLER PARTS P/L	BE021 (LDR05): PARTS	-1,311.20	
EFT Pymt	24/12/2013	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: "THE WEST": WAPC ENDORSEMENT OF LPS	-215.04	
EFT Pymt	24/12/2013	WESTERN STABILISERS	WESTDALE RD2 - WIDENING: CEMENT STABILISATION	-92,434.75	-329,898.88
Direct Debit	31/12/2013	DPI - LICENSING SERVICES	NOV/DEC 13 LICENSING PAYMENTS	-56,907.00	-56,907.00
Cheque # 1128	09/12/2013	AUST SUPER	SUPER CONTRIB: FE 03 DEC 13	-112.05	
Cheque # 1129	09/12/2013	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 07 SEP - 18 NOV 13	-744.05	
Cheque # 1130	13/12/2013	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPARATUS LIC: AMBULATORY SERV - VL6ZG (NE B/FIRE BRIG)	-870.00	
Cheque # 1131	13/12/2013	HOLMES Christine	REFUND: BLDG LICENSE (PAID TWICE)	-130.50	
Cheque # 1132	13/12/2013	O'NEIL Garrett	REFUND of PRIVATE WORKS (REC 31181)	-70.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1133	13/12/2013	SYNERGY	STREET LIGHTS: 25 OCT - 24 NOV 13	-2,303.15	
Cheque # 1134	13/12/2013	TELSTRA	2013-12 DEC TELEPHONE ACCOUNTS	-1,426.79	
Cheque # 1135	18/12/2013	ATO - AUSTRALIAN TAX OFFICE	2013-11 NOV BAS RETURN	-20,858.00	
Cheque # 1136	18/12/2013	AUST SUPER	SUPER CONTRIB: FE 17 DEC 13	-107.33	
Cheque # 1137	24/12/2013	SHIRE OF BEVERLEY	VEH REGOS: BE020, BEV0, BE464	-710.20	
Cheque # 1138	24/12/2013	SYNERGY	L36 FORREST ST: 13 NOV - 10 DEC 13	-314.60	
Cheque # 1139	24/12/2013	T-BONE BEVERLEY	2013 CHRISTMAS HAMPER VOUCHERS	-1,140.00	
Cheque # 1140	24/12/2013	WATER CORPORATION	2013-12 DEC WATER & SERVICE ACCTS	-13,192.65	-41,979.32
Gen Jrnl 2710	16/12/2013		NOV 13 # - CREDIT CARD	-1,150.15	-1,150.15
PAYMENTS RAISED IN CURRENT MONTH				-545,712.97	-488,371.94
WAGES & SALARIES					
EFT Pymt	05/12/2013	WAGES & SALARIES	FE - 03 DEC 2013	-47,339.41	
EFT Pymt	19/12/2013	WAGES & SALARIES	FE - 17 DEC 2013	-45,742.99	
WAGES & SALARIES				-93,082.40	-93,082.40
TRANSFERS to TRUST					
TRANSFERS to TRUST				0.00	0.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				70.00	70.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				0.00	0.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
		INVESTMENTS			
			INVESTMENTS	0.00	0.00
			TOTAL EXPENDITURE for MUNICIPAL ACCOUNT		-581,384.34
Credit Card 05/11/2013		LANDGATE (DOLA)	TITLE SEARCHES	96.00	
Credit Card 18/11/2013		SHIRE OF BEVERLEY	CHANGE OF PLATE FEE (BE1 to 1EGT907)	24.00	
Credit Card 21/11/2013		CITY PANELBEATERS TRUCK REPAIRS PTY LTD	BE028 (TRK11): INSURANCE EXCESS CLAIM No 633324634	1,000.00	
Credit Card 28/11/2013		SHIRE OF BEVERLEY	CHANGE OF PLATE FEE (FROM 1EJE456 to BE1)	16.20	
Credit Card 28/11/2013		DOME MIDLAND	NATIONAL TRUST MEETING: REFRESHMENTS	13.95	
			CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT	1,150.15	
EFT Pymt	13/12/2013	MOULTON Amore	REFUND - GYM KEY BOND	-30.00	
Cheque # 1452	13/12/2013	GROSSMITH Maree	REFUND - GYM KEY BOND	-30.00	
Cheque # 1453	13/12/2013	YEADON Tim	REFUND - GYM KEY BOND	-30.00	
			PAYMENTS RAISED IN CURRENT MONTH	-90.00	-90.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1453	12/13/2013	YEADON Tim	REFUND - GYM KEY BOND	30.00	
PAYMENTS UNPRESENTED IN CURRENT BANK #				30.00	30.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				0.00	0.00
Gen Jnl 64	03/12/2013	Municipal Account	TFR of PYMT re RATES A51127 M & D WATTS 08 NOV 13 (DEPOSITED INTO INCORRECT BANK ACCOUNT)	-30.00	
Gen Jnl 65	03/12/2013	Municipal Account	TFR of PYMT re RATES A51127 M & D WATTS 22 NOV 13 (DEPOSITED INTO INCORRECT BANK ACCOUNT)	-30.00	
Gen Jnl 62	23/12/2013	Municipal Account	TFR of PYMT re RATES A51127 M & D WATTS 06 DEC 13 (DEPOSITED INTO INCORRECT BANK ACCOUNT)	-30.00	
Gen Jnl 62	23/12/2013	Municipal Account	TFR of PYMT re RATES A51127 M & D WATTS 20 DEC 13 (DEPOSITED INTO INCORRECT BANK ACCOUNT)	-30.00	
OTHER AMENDMENTS/GENERAL JOURNALS				-120.00	-120.00
TOTAL EXPENDITURE for TRUST ACCOUNT					-180.00
TOTAL EXPENDITURE as reconciled to the DECEMBER 2013 BANK STATEMENTS					
Municipal Account Expenditure				\$581,384.34	
Trust Account Expenditure				-180.00	
TOTAL EXPENDITURE for DECEMBER 2013				\$581,384.34	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	02/01/2014	AUST SUPER	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	SHIRE OF BEVERLEY	2013-12 DEC SALARY DEDUCTIONS (31 DEC): RATES	0.00	
Liability Chq	02/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 31 DEC 13	0.00	
Liability Chq	02/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 31 DEC 13	0.00	0.00
Direct Debit	02/01/2014	CBA - MERCHANT BANKING	2013-12 DEC ACCESS FEE	-37.56	-37.56
Direct Debit	02/01/2014	CBA - MERCHANT BANKING	2013-12 DEC TRANSACTION FEES	-112.87	-112.87
Direct Debit	02/01/2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2013-12 DEC ONLINE BANKING	-155.30	-155.30
Direct Debit	06/01/2014	WESTNET PTY LTD	2014-01 JAN INTERNET ACCESS	-66.00	-66.00
EFT Pymt	10/01/2014	AVON TOURISM INC	2013/14 SUBSCRIPTION	-5,500.00	
EFT Pymt	10/01/2014	BEV NEWS - Barry & Pauline	DEC 2013 ACCOUNT	-2,120.20	
EFT Pymt	10/01/2014	BEV POST OFFICE	BEV MED CENTRE: COMPUTER SUPPLIES & PADDED BAGS x 2	-132.65	
EFT Pymt	10/01/2014	BLECHY'S TYRE & BATTERY	DEC 13 - TYRE MAINTENANCE	-933.50	
EFT Pymt	10/01/2014	BOC LIMITED	NOV & DEC 2013: CYLINDER RENTAL	-126.95	
EFT Pymt	10/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 31 DEC 13	-166.86	
EFT Pymt	10/01/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 31 DEC 13	-277.54	
EFT Pymt	10/01/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 31 DEC 13	-82.34	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	10/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 31 DEC 13	-82.11	
EFT Pymt	10/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 31 DEC 13	-67.95	
EFT Pymt	10/01/2014	MARSHALL Simon	REIMBURSE: ULP 56.82 L	-92.00	
EFT Pymt	10/01/2014	McLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE: LICENSE re REC GROUND and BEV HORSE & PONY CLUB	-325.88	
EFT Pymt	10/01/2014	RIDGWAY Dee	13/14 YR TRAVEL CLAIM (OCT - DEC 13) & GIFT CARDS: L KAY	-1,023.25	
EFT Pymt	10/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 31 DEC 13	-703.86	
EFT Pymt	10/01/2014	WA COUNTRY HEALTH SERVICES	5 WRIGHT ST: REFUND of O/PYMT OF RENTAL (TENANT VACATED ~ 20 OCT 2013)	-1,510.00	
EFT Pymt	10/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 31 DEC 13	-4,795.24	
EFT Pymt	10/01/2014	WILSON Michael	2014-01 JAN BLARNEY ISSUE	-250.00	-18,190.33
Direct Debit	16/01/2014	3 MESSAGING	3 MESSAGING: 2013-12 DEC 13: 2,126 TXT MSGS	-495.22	-495.22
Liability Chq	16/01/2014	AUST SUPER	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 14 JAN 14	0.00	
Liability Chq	16/01/2014	SHIRE OF BEVERLEY	2014-01 JAN SAL DEDUCTIONS (14 JAN): RATES	0.00	0.00
EFT Pymt	17/01/2014	AVON WASTE	1,917 BIN COLLECTION FE 27 DEC 13 INC RECYLING BINS & 1 x RECYCLING COLLECTION	-4,277.93	
EFT Pymt	17/01/2014	BDH - BEV DOME HIRE	DIESEL: 10,015 L	-15,312.93	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	17/01/2014	BSL - BUILDING COMMISSION	13/14 YR: JUL - NOV 13 BUILDING APPLICATIONS x 16	-779.26	
EFT Pymt	17/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 14 JAN 14	-173.34	
EFT Pymt	17/01/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 14 JAN 14	-277.54	
EFT Pymt	17/01/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 14 JAN 14	-73.68	
EFT Pymt	17/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 14 JAN 14 & ADJ FE 17 DEC 13	-83.91	
EFT Pymt	17/01/2014	GOLLAN Stephen	REIMBURSE - CEO: FUEL 28 DEC 13 & 10 JAN 14	-75.24	
EFT Pymt	17/01/2014	HAINES NORTON	SUPPORT: RATES & ATO REPORTING	-887.70	
EFT Pymt	17/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 14 JAN 14	-67.95	
EFT Pymt	17/01/2014	KLEENHEAT GAS (WESFARMERS KLEENHEAT GAS P	59 SMITH ST: 2014 GAS CYLINDER RENTAL	-66.00	
EFT Pymt	17/01/2014	RA-AN ENTERPRISES	EXCAVATOR HIRE: POOL, REFUSE SITE, OLD CHANGEROOMS	-15,620.00	
EFT Pymt	17/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: 14 JAN 14	-703.86	
EFT Pymt	17/01/2014	UNIQUE STROKES WA	REC GRD: OLD TOILET BLOCK PAINTING	-4,920.00	
EFT Pymt	17/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 14 JAN 14	-4,963.53	-48,282.87
EFT Pymt	23/01/2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 13 DEC 13 - 09 JAN 14	-115.13	
EFT Pymt	23/01/2014	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE001 (GDR04) & BE001 (GDR04): PARTS	-1,134.35	
EFT Pymt	23/01/2014	JT SHEETMETAL PTY LTD	REC GRD FUNCTION CENTRE: BENCH TOP for BAR AREA	-4,026.00	
EFT Pymt	23/01/2014	LANDGATE (DOLA)	TITLE SEARCHES	-144.00	
EFT Pymt	23/01/2014	LANDGATE (VGO)	VALUATION FEES: 19 SEP - 10 DEC 13	-60.85	
EFT Pymt	23/01/2014	LGMA	2013 ANNUAL STATE CONFERENCE: 31 OCT to 01 NOV 2013 - CEO S GOLLAN	-1,228.00	-6,708.33
Liability Chq	30/01/2014	AUST SUPER	SUPER CONTRIB: FE 28 JAN 14	0.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	30/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	SHIRE OF BEVERLEY	2014-01 JAN SAL DEDUCTIONS (28 JAN): RATES	0.00	
Liability Chq	30/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 28 JAN 14	0.00	
Liability Chq	30/01/2014	ATO - AUSTRALIAN TAX OFFICE	2014-01 JAN PAYG TAX	0.00	
Liability Chq	30/01/2014	LGRCEU	2014-01 JAN UNION FEES	0.00	0.00
EFT Pymt	30/01/2014	AIMS	2013-12 DEC FUEL TAX CREDITS	-207.02	
EFT Pymt	30/01/2014	AMANA VALLEY NOMINEES	ASS 924 - REFUND	-60.00	
EFT Pymt	30/01/2014	ARCHIVEWISE	2013-12 DEC STORAGE of ARCHIVES: 95 BOXES	-40.74	
EFT Pymt	30/01/2014	AUST POST	DEC 13 POSTAGE	-185.39	
EFT Pymt	30/01/2014	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: DEC 2013	-44.00	
EFT Pymt	30/01/2014	AVON TRADING	DEC 2013 HARDWARE SUPPLIES	-1,167.09	
EFT Pymt	30/01/2014	AVON WASTE	1,917 BIN COLLECTION ME 24 JAN 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	-8,555.86	
EFT Pymt	30/01/2014	BADGE	NEW SPORTS COMPLEX: PROG PYMT 10	-32,987.45	
EFT Pymt	30/01/2014	BEV ELECT SERVICES (SMITH K)	VARIOUS BLGS: ELECTRICAL REPAIRS	-7,368.86	
EFT Pymt	30/01/2014	BEV GAS & PLUMBING	U1 HUNT RD VILLAGE: WATER ISOLATING VALVE	-354.20	
EFT Pymt	30/01/2014	BEV IGA	DEC 2013 PURCHASES	-1,292.15	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30/01/2014	BEV NEWS - Barry & Pauline	JAN 2014 ACCOUNT	-54.40	
EFT Pymt	30/01/2014	BGC CEMENT	VARIOUS ROADS: CEMENT	-1,322.20	
EFT Pymt	30/01/2014	BGC QUARRIES	RTR - YORK WILLIAMS RD: 238.04 T 10mm WASHED GRANITE	-10,024.18	
EFT Pymt	30/01/2014	BLACKWOODS	VARIOUS BLDGS: CLEANING PRODUCTS	-1,397.25	
EFT Pymt	30/01/2014	BORAL CONSTRUCTION MATERIALS	VARIOUS RDS: SPRAY & COVER of CUTBACK C170 BITUMEN	-12,949.75	
EFT Pymt	30/01/2014	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 28 JAN 14	-160.39	
EFT Pymt	30/01/2014	BURTONS WELDING & REPAIR	SPORTS COMPLEX, POOL, ADMIN BLDG: MATERIALS	-478.50	
EFT Pymt	30/01/2014	CDA (VENTURE IMPORTS PTY LTD)	LESSER HALL REFURB: AIRCONDITIONING	-18,332.00	
EFT Pymt	30/01/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 28 JAN 14	-277.54	
EFT Pymt	30/01/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 28 JAN 14	-82.34	
EFT Pymt	30/01/2014	COUNTRY COPIERS NORTHAM	COPY CHARGES: iR7086 COPIER: 12 NOV 13 - 08 JAN 14	-638.50	
EFT Pymt	30/01/2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 09 - 15 JAN 14	-37.18	
EFT Pymt	30/01/2014	COVS PARTS	BE003 (GRD01): PARTS	-37.95	
EFT Pymt	30/01/2014	DCA - DOMINIC CARBONE & ASSOC	12/13 ANNUALS; OCT & NOV 13 EOM	-3,762.00	
EFT Pymt	30/01/2014	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 28 JAN 14	-82.11	
EFT Pymt	30/01/2014	DORMA BWN AUTOMATICS PTY LTD	AUTOMATC DOORS: SCHEDULED SERVICE	-132.00	
EFT Pymt	30/01/2014	DPT of LANDS	RES LEASES: AVON LOC 28804, 27959 & L3001: to 30 JUN 14	-7,574.69	
EFT Pymt	30/01/2014	GOLLAN Stephen	REIMBURSE - CEO: FUEL 25 JAN 14	-75.00	
EFT Pymt	30/01/2014	GOSNELLS HARDWARE	HARDWARE PURCHASES	-1,399.25	
EFT Pymt	30/01/2014	HERSEY JR & A PTY LTD	VARIOUS SUPPLIES	-564.85	
EFT Pymt	30/01/2014	JAS Richard	VARIOUS PLANT: PARTS & SERVICES	-1,445.78	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30/01/2014	JASON SIGNMAKERS	REFUSE SITE: TRESPASSER SIGNS	-63.80	
EFT Pymt	30/01/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 28 JAN 14	-67.95	
EFT Pymt	30/01/2014	LGRCEU	2014-01 JAN UNION FEES	-116.40	
EFT Pymt	30/01/2014	MARTINS TRAILER PARTS P/L	BE3635 (TRL10): PARTS	-66.92	
EFT Pymt	30/01/2014	MORRIS PEST & WEED	REC GRNDS & APEX PARK: REMOVE BEE HIVES	-484.00	
EFT Pymt	30/01/2014	ORICA/SPECTRUM	2013-12 DEC CHLORINE CYLINDER RENTAL (ORICA) & 70kg CHLOR GAS	-471.20	
EFT Pymt	30/01/2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT & ASSETS: SHIRE & MEDICAL CENTRE	-2,737.50	
EFT Pymt	30/01/2014	RA-AN ENTERPRISES	VARIOUS RDS: DOZER HIRE TO PUSH GRAVEL	-11,187.00	
EFT Pymt	30/01/2014	RADIOWEST BROADCASTERS P/L	2013-12 DEC: INTERVIEW "AROUND THE TOWN" INTERVIEW	-55.00	
EFT Pymt	30/01/2014	ROCLA PIPELINE PRODUCTS	VARIOUS ROADS	-4,807.90	
EFT Pymt	30/01/2014	RONDO	VARIOUS ROADS: EZY-DRIVE GUIDE POSTS	-5,417.50	
EFT Pymt	30/01/2014	SHIRE OF BROOKTON	2013-12 DEC TOWN PLANNING SCHEME & SAM TRAILER	-7,119.78	
EFT Pymt	30/01/2014	SHIRE OF YORK	HLTH SERVICES: NOV-DEC13; RANGER SERVICES: 15NOV-19DEC13; CESM: FUEL	-2,133.04	
EFT Pymt	30/01/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 28 JAN 14	-703.86	
EFT Pymt	30/01/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 28 JAN 14	-5,143.57	
EFT Pymt	30/01/2014	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: OUTBUILDING POLICY ALTERATON; TRAINING: RATES DEBT COLLECTION	-1,249.44	-154,915.48
Direct Debit	31/01/2014	DPI - LICENSING SERVICES	JAN 14 LICENSING PAYMENTS	-59,826.40	-59,826.40
Cheque # 1141	10/01/2014	AUST SUPER	SUPER CONTRIB: FE 31 DEC 13	-111.18	
Cheque # 1142	10/01/2014	SYNERGY	2013-12 DEC ELECTRICITY ACCOUNTS & DEC 13 STREET LIGHTS	-15,959.65	
Cheque # 1143	17/01/2014	AUST SUPER	SUPER CONTRIB: FE 14 JAN 14	-129.74	
Cheque # 1144	17/01/2014	CTF (nee BCITF)	2013-11 NOV BCITF NOV 2013 RTN (5 APPLICATIONS)	-720.83	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1145	17/01/2014	TELSTRA	201-01 JAN TELEPHONE ACCOUNTS	-3,300.20	
Cheque # 1146	22/01/2014	SYNERGY	L36 FORREST ST: 11 DEC 13 - 07 JAN 14	-338.55	
Cheque # 1147	22/01/2014	WATER CORPORATION	STANDPIPES: 12/11/13 - 09/01/14 & FIRE STATION: 01/01/14 - 28/02/14	-210.63	
Cheque # 1148	30/01/2014	AUST SUPER	SUPER CONTRIB: FE 28 JAN 14	-126.20	-20,896.98
Gen Jrnal 2735	13/01/2014		DEC 13 # - CREDIT CARD	-1,508.50	-1,508.50
PAYMENTS RAISED IN CURRENT MONTH				-311,195.84	-311,195.84
WAGES & SALARIES					
EFT Pymt	02/01/2014	WAGES & SALARIES	FE - 31 DEC 2013	-46,517.30	
EFT Pymt	16/01/2014	WAGES & SALARIES	FE - 14 JAN 2014	-47,100.48	
EFT Pymt	30/01/2014	WAGES & SALARIES	FE - 28 JAN 2014	-48,492.96	
WAGES & SALARIES				-142,110.74	-142,110.74
TRANSFERS to TRUST					
TRANSFERS to TRUST				0.00	0.00
Cheque # 1148	30/01/2014	AUST SUPER	SUPER CONTRIB: FE 28 JAN 14	126.20	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				126.20	126.20
Cheque # 1132	13/12/2013	O'NEIL Garrett	REFUND of PRIVATE WORKS (REC 31181)	-70.00	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				-70.00	-70.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS					
			INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					453,250.38
Credit Card	02/12/2013	DOME MUNDARING	CHRISTIAN PORTER MEETING: REFRESHMENTS	43.30	
Credit Card	06/12/2012	DICK SMITH MIDLAND	CEO: SAMSUNG USB AC CHARGER	29.98	
Credit Card	06/12/2013	FONE ZONE	CEO: CAR CHARGER & SAMSUNG CASE	50.00	
Credit Card	12/12/2013	SHIRE OF BEVERLEY	1TEW361 - REGO to 30 JUN 14 (TRAILER DONATED BY BEV LIONS CLUB)	38.65	
Credit Card	16/12/2013	WOOLWORTHS	2013 CHRISTMAS HAMPERS: FOOD ITEMS	1,346.57	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				1,508.50	
EFT Pymt	30/01/2014	WARE Jenny	REFUND-REC BLDG BOND	-200.00	
Cheque # 1454	30/01/2014	BARRETT Kaye	REFUND - GYM KEY BOND	-30.00	
PAYMENTS RAISED IN CURRENT MONTH				-230.00	-230.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1454	30/01/2014	BARRETT Kaye	REFUND - GYM KEY BOND	30.00	
			PAYMENTS UNPRESENTED IN CURRENT BANK #	30.00	30.00
Cheque # 1453	12/13/2013	YEADON Tim	REFUND - GYM KEY BOND	-30.00	
			PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	-30.00	-30.00
Gen Jnl 68	10/01/2014	Municipal Account	TFR FUNDS to MUNI: BOND of 5 WRIGHT STREET FORFEITED DUE TO CLEANING OF THE PREMISE. (TENANT VACATED BY 20 OCT 2013)	-500.00	
			OTHER AMENDMENTS/GENERAL JOURNALS	-500.00	-500.00
			TOTAL EXPENDITURE for TRUST ACCOUNT		-730.00
TOTAL EXPENDITURE as reconciled to the JANUARY 2014 BANK STATEMENTS					
			Municipal Account Expenditure	-453,250.38	
			Trust Account Expenditure	-730.00	
			TOTAL EXPENDITURE for JANUARY 2014	-453,980.38	

11.3 2013/14 Budget Review

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0092
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2013-14 Budget Review

SUMMARY

Council to consider adopting the 2013/14 Budget Review.

BACKGROUND

A Budget Review is conducted annually by comparing actual revenue and expenditure as at 31 December to budget estimates and forecasting predicted revenue and expenditure to 30 June.

The budget review process is a statutory requirement, but also reflects good management practice.

The 2013/14 Budget Review was considered by the Corporate Strategy Committee on 11 February 2014.

At the Corporate Strategy meeting the following resolution was carried:

"That the Corporate Strategy Committee recommend to Council that the 2013/14 Budget Review be received and forwarded to the Department of Local Government."

COMMENT

A budget review has been undertaken by staff as per the requirements of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Any savings realised or over expenditure incurred as at 31 December 2013 has been included in forward projections.

The detailed Budget Review is attached to this report.

In summary, it is forecast that a budget surplus of \$254,525 may be realised as at 30 June 2014.

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides that:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
**Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the 2013/14 Budget Review be adopted and forwarded to the Department of Local Government.

COUNCIL RESOLUTION

M16/0214

Moved Cr Pepper

Seconded Cr Buckland

That the 2013/14 Budget Review be adopted and forwarded to the Department of Local Government.

CARRIED BY ABSOLUTE MAJORITY 9/0

SHIRE OF BEVERLEY 2013-14 BUDGET REVIEW						
	2013/14 ANNUAL BUDGET	2013/14 FORECAST BUDGET	2013/14 JULY- DEC ACTUAL YTD	VARIANCE	VARIANCE	NOTES TO MATERIAL VARIANCES
	\$	\$	\$	\$	%	
OPERATING REVENUE						
General Purpose Funding	3,085,269	3,054,228	2,680,928	(31,041)	(1.01%)	Lower interest earnings expected on Muni and Reserve investments.
Governance	88,200	6,677	2,799	(81,523)	(92.43%)	CCTV Grant funding not received.
Law, Order Public Safety	448,142	451,572	73,223	3,430	0.77%	
Health	0	0	0	0	0.00%	
Education and Welfare	4,500	2,883	1,795	(1,617)	(35.93%)	Youth group fundraising income not expected to be realised.
Housing	86,316	72,730	35,505	(13,586)	(15.74%)	Rent income for Wright St and Hunt Rd Units lower due to vacancies.
Community Amenities	176,607	169,273	161,944	(7,334)	(4.15%)	
Recreation and Culture	1,388,010	531,119	391,956	(856,891)	(61.74%)	RDAF and CLGF funding suspended.
Transport	736,332	740,437	345,137	4,105	0.56%	
Economic Services	79,000	69,800	37,690	(9,200)	(11.65%)	Blarney advertising and Standpipe income expected to be lower.
Other Property and Services	67,700	90,390	44,626	22,690	33.52%	Workers Compensation reimbursements expected to be higher.
	\$6,160,076	\$5,189,109	\$3,775,602	(\$970,967)	(15.76%)	
LESS OPERATING EXPENDITURE						
General Purpose Funding	(40,853)	(39,907)	(16,547)	946	(2.32%)	
Governance	(208,616)	(194,051)	(135,944)	14,565	(6.98%)	LGS (Accounting Software) Annual Licence unlikely to be paid.
Law, Order, Public Safety	(180,569)	(182,396)	(93,214)	(1,827)	1.01%	
Health	(86,605)	(86,052)	(36,781)	553	(0.64%)	
Education and Welfare	(52,246)	(24,591)	(14,602)	27,655	(52.93%)	Youth Officer service no longer provided due to retirement.
Housing	(223,557)	(211,522)	(114,635)	12,035	(5.38%)	Maintenance expenses of Shire housing lower due to vacancies.
Community Amenities	(524,453)	(512,589)	(248,930)	11,864	(2.26%)	Operating expenses of Refuse Site expected to be lower.
Recreation and Culture	(1,223,740)	(1,205,016)	(718,783)	18,724	(1.53%)	Old change room demolition expense lower than anticipated.
Transport	(1,523,815)	(1,509,136)	(837,614)	14,679	(0.96%)	Street tree maintenance expenses expected to be lower.
Economic Services	(410,296)	(309,577)	(139,981)	100,719	(24.55%)	Caravan Pk, Avondale and Standpipe expenses expected to be lower.
Other Property & Services	(37,380)	(33,948)	(57,453)	3,432	(9.18%)	Less Staff and Plant costs anticipated. Workers Compensation expense expected to be higher.
	(\$4,512,130)	(\$4,308,784)	(\$2,414,484)	\$203,346	(4.51%)	
<i>Increase(Decrease)</i>	\$1,647,946	\$880,325	\$1,361,118	(\$767,621)	(46.58%)	
ADD						
Principal Repayment Received -Loans	11,306	11,306	0	0	0.00%	
Provision for Long Service Leave	0	0	0	0	0.00%	
Profit/ Loss on the disposal of assets	(32,500)	(34,500)	(6,142)	(2,000)	6.15%	
Depreciation Written Back	924,853	924,853	556,592	0	0.00%	
Book Value of Assets Sold Written Back	279,500	271,500	38,967	(8,000)	(2.86%)	
	\$1,183,159	\$1,173,159	\$589,417	(\$10,000)	(0.85%)	

SHIRE OF BEVERLEY 2013-14 BUDGET REVIEW						
	2013/14 ANNUAL BUDGET	2013/14 FORECAST BUDGET	2013/14 JULY- DEC ACTUAL YTD	VARIANCE	VARIANCE	NOTES TO MATERIAL VARIANCES
	\$	\$	\$	\$	%	
<i>Sub Total</i>	\$2,831,105	\$2,053,484	\$1,950,536	(\$777,621)	(27.47%)	
LESS CAPITAL PROGRAMME						
Purchase Tools	0	0	0	0		
Purchase Land & Buildings	(1,327,640)	(190,000)	(186,740)	1,137,640	(85.69%)	RDAF and CLGF projects deleted due to lack of funding. Infant Health Centre, CRC and Industrial Land works unlikely to proceed. Hunt Rd Village Unit refurbishment savings realised.
Infrastructure Assets - Roads	(2,352,462)	(2,195,499)	(269,822)	156,963	(6.67%)	Special bridge project likely to be deferred. Savings realised on Muni funded jobs.
Infrastructure Assets - Recreation Facilities	(544,000)	(525,000)	(12,559)	19,000	(3.49%)	Savings on Netball Court construction expenditure.
Infrastructure Assets - Other	(20,000)	(20,000)	0	0	0.00%	
Purchase Plant and Equipment	(940,020)	(853,105)	(71,413)	86,915	(9.25%)	CCTV project likely to be deferred.
Purchase Furniture and Equipment	(105,000)	(78,500)	0	26,500	(25.24%)	Chambers AC and Medical equipment expenses expected to be lower. Tablet costs to spread over 24 months.
Repayment of Debt - Loan Principal	(66,517)	(66,517)	(29,548)	-	0.00%	
Transfer to Reserves	(126,081)	(113,720)	(17,076)	12,361	(9.80%)	Transfer to Reserves expected to be lower due to lower interest on investments being received.
	(\$5,481,720)	(\$4,042,341)	(\$587,158)	\$1,439,379	(26.26%)	
ABNORMAL ITEMS						
Plus Rounding	0	1	1	1	0.00%	
	(\$5,481,720)	(\$4,042,340)	(\$587,157)	\$1,439,380	(26.26%)	
<i>Sub Total</i>	(\$2,650,615)	(\$1,988,856)	\$1,363,379	\$661,759	(24.97%)	
LESS FUNDING FROM						
Reserves	400,000	0	0	(400,000)	(100.00%)	No transfers from Reserves expected as linked capital projects unlikely to proceed.
Loans Raised	0	0	0	0	0.00%	
Opening Funds	2,250,615	2,243,381	2,243,381	(7,234)	(0.32%)	Minor adjustment to accounts receivable and payable.
NET SURPLUS (DEFICIT)	\$0	\$254,525	\$3,606,760	\$254,525		

SHIRE OF BEVERLEY SURPLUS/(DEFICIT) BY PROGRAM			
	2013-14 ADOPTED BUDGET \$	2013-14 REVISED BUDGET \$	2013-14 YTD ACTUAL \$
Net Operating Less Rates Raised	(671,243)	(1,441,239)	(932,087)
Net Capital	(5,070,414)	(4,031,035)	(587,158)
Total Operating and Capital	(5,741,657)	(5,472,274)	(1,519,245)
ADD			
Depreciation Written Back	924,853	924,853	556,592
ADD			
Book Value Of Assets Sold	279,500	271,500	38,967
ADD			
Surplus Brought Forward	2,250,615	2,243,381	\$2,243,381
LESS			
Surplus Carried Forward	-	(254,525)	(3,606,760)
RATES LEVIED	(2,286,689)	(2,287,065)	(2,287,065)

SHIRE OF BEVERLEY CLOSING FUNDS BY PROGRAM			
	2013-14 ADOPTED BUDGET	2013-14 REVISED BUDGET	2013-14 YTD ACTUAL
	\$	\$	\$
CURRENT ASSETS			
Cash at Bank			
- Cash Advance	300	300	300
- Cash at Bank	1,320,366	1,964,426	4,950,570
Trade and Other Receivables	200,000	200,000	538,137
Stock on Hand	18,000	18,000	7,000
Total Current Assets	1,538,666	2,182,726	5,496,007
LESS CURRENT LIABILITIES			
Trade and Other Payables	(179,213)	(179,213)	(181,077)
Interest Bearing Loans and Borrowings	-	-	(36,970)
Provisions for Annual and Long Service Leave	(303,601)	(303,601)	(303,601)
Total Current Liabilities	(482,814)	(482,814)	(521,648)
NET CURRENT ASSETS	1,055,852	1,699,912	4,974,360
Adjustments			
Less Cash Backed Reserves	(1,055,852)	(1,692,409)	(1,595,765)
Plus Interest Bearing Loans and Borrowings	-	-	36,970
Plus Annual Leave Cash Backed Reserves	-	139,545	136,520
Plus LSL and Gratuity Cash Backed Reserves	-	107,477	105,147
Less Deferred Pensioner Rates Non-Current	-	-	(61,778)
Plus Reimbursement - Current Asset Portion of S/Supporting loan 117	-	-	11,306
SURPLUS OF CURRENT ASSETS OVER LIABILITIES	\$0	\$254,525	\$3,606,760

3:15pm – Cr Buckland left the meeting.

11.4 2014/15 Budget – Capital Program

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0310
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the Capital program for the draft 2014/15 Budget.

BACKGROUND

Council has formulated a Long Term Financial Plan and as part of the budget process Council is to review the Capital program each year.

The proposed 2014/15 Capital Program was considered by the Corporate Strategy Committee on 11 February 2014.

At the Corporate Strategy meeting the following resolution was carried:

"That the Corporate Strategy Committee recommend to Council that the 2014/15 Capital program be incorporated into the draft 2014/15 Budget."

COMMENT

Proposed Capital expenditure projects for the 2014/15 financial year are included below.

1. The road construction works are identified in the 5 year Road Program;
2. The building projects are identified in the Long Term Financial Plan; and
3. The plant replacement schedule is based on the Plant Replacement Program that incorporates staff's renewal estimates.

2014/15 Road Construction		
Road Name	Works Description	Cost Estimate (ex GST)
Westdale Road	Widen & Seal and Reseal.	\$421,834
York Williams Road	Construct & Seal, Reseal and Gravel Sheet.	\$244,620
Morbining Road	Construct & seal and reseal. Move work for SLK 23.39 to 25.30 out to 2017/18	\$208,478
Waterhatch Road	Reconstruct and Reseal.	\$90,884
Edison Mill Road	Construct & Seal.	\$130,056
Springhill Road	Gravel Sheet.	\$96,293
Aiken Road	Construct & Seal.	\$39,588
Dempster Street	Reseal.	\$9,135
Hutchinson Street	Reseal.	\$9,135
Lennard Road	Gravel Sheet.	\$43,877
Yenyening Lakes Road	Gravel Sheet.	\$47,898
Harper Street Drainage	Stage 2	\$49,076
Dale Kokeby Road	Construct & Seal	\$184,832
Total		\$1,575,707

2014/15 Building Works	
Project Name	Cost Estimate (ex GST)
Recreation and Function Centre	\$100,000
Lukin St Reserve Development Plan	\$20,000
Airfield Upgrade	\$25,087
Townscape Development Plan	\$30,000
Town Hall Floor Inspection	\$20,000
Community Bus Garage Renewal	\$70,000
Total	\$265,087

2014/15 Plant Replacement	
Plant Name	Cost Estimate (ex GST)
Holden Caprice Sedan (CEO x 2)	\$100,000
Holden Station Wagon (DCEO)	\$36,500
Holden Sedan (Doctor)	\$33,000
Kubota Ride On Mower	\$50,000
Kubota Tractor	\$60,000
Ute (MOW)	\$40,000
Ute (BE022)	\$26,500
Crew Cab Truck (BE016)	\$120,000
Community Bus	\$175,000
Grader (BE001)	\$340,000
Total	\$981,000

Additional projects proposed to be included in the draft 2014/15 Budget are as follows:

2013/14 Carry Forwards	
As per Budget Review	Cost Estimate (ex GST)
MRWA Bridge Project (tied funding)	\$88,000
Railway Carriage Refurbishment	\$10,000
Industrial Land Development	\$70,000
CRC Stabilisation	\$150,000
Chambers AC	\$10,000
Tablets (remaining expense)	\$9,000
Medical Equipment	\$20,000
Total	\$357,000

New Projects	
Description	Cost Estimate (ex GST)
CRC Building Contribution-Planning	\$20,000
Solar Power (Admin and Pool)	?
Youth Activity Area (Skate Park)	?
CCTV Installation	?
Railway Station Ablutions	?
Helipad	?
Total	\$20,000

Following inclusion in the draft 2014/15 Budget, refined costings will be made and quotes sort where necessary. Consequently, final draft Budget totals may alter and some projects may need to be cut.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Draft 2014/15 Budget.

STRATEGIC IMPLICATIONS

Long Term Financial Plan and Corporate Business Plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the 2014/15 Capital program be incorporated into the draft 2014/15 Budget.

COUNCIL RESOLUTION

M17/0214

Moved Cr Pepper

Seconded Cr Davis

That the 2014/15 Capital program be incorporated into the draft 2014/15 Budget.

CARRIED 7/1

Cr Alexander requested his vote against the motion be recorded.

3:17pm – Cr Buckland, returned to the meeting.

11.5 Four Year Road Construction Program

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0309
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Four Year Road Construction Program

SUMMARY

Council to consider adopting the Four Year (2015/16 – 2018/19) Road Construction Program.

BACKGROUND

A road inspection is conducted annually to determine where future works are to proceed.

A road inspection was conducted on 11 February 2014.

Consequently, each financial year the program requires reviewing and updating to ensure previously identified projects are still relevant and to include any new urgent or priority projects should the necessity arise.

The Four Year Road Construction Program was considered by the Corporate Strategy Committee on 11 February 2014.

At the Corporate Strategy meeting the following resolution was carried:

"That the Corporate Strategy Committee recommend to Council that the Four Year (2015/16 – 2018/19) Road Construction Program be confirmed."

COMMENT

Attached are the proposed Road Construction projects for the four years 2015/16 to 2018/19.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Future Budgets.

STRATEGIC IMPLICATIONS

Long Term Financial Plan and Corporate Business Plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Four Year (2015/16 – 2018/19) Road Construction Program be adopted.

COUNCIL RESOLUTION

M18/0214

Moved Cr Gogol

Seconded Cr Pepper

That the Four Year (2015/16 – 2018/19) Road Construction Program be adopted.

CARRIED 9/0

11.6 Rates - Interest Write Off

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: SEA 1127
AUTHOR: NJ Ashworth, Rates Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider writing off a portion of accrued interest on Assessment 1127.

BACKGROUND

The process of Debt Collection for our rates has produced a query as to the large amount owing on Assessment 1127. Rate charges on this property at 2 Seabrook Street, Beverley, have been in arrears since before 2005.

The total outstanding balance for Assessment 1127 year to date is \$19,692.66.

COMMENT

The property owner of 2 Seabrook Street, Beverley, became eligible for a Pensioner Rebate on the 29th April 2005. As there were rates in arrears on the property this application was not processed.

A requirement of receiving the rebate is that arrears are to be cleared. The outstanding arrears balance as at 1st July 2005 was \$6,423.72. The owner has been paying money towards their arrears and has now paid off \$6,950.00, effectively clearing the initial arrears amount.

The property is now eligible to be placed on the Pensioner Rebate Scheme and any future outstanding rates will be placed on the deferred payment list. The payments towards the outstanding rates from 2005 to 2012 will continue.

Penalty Interest accrued since the 1st July 2013 totals \$1,262.70. Penalty Interest accrued since the arrears balance of \$6423.72 was reached is \$416.56.

It is the opinion of Staff that the owner is genuinely trying to get the balance of their outstanding rates down.

STATUTORY ENVIRONMENT

Section 6.12 of the *Local Government Act 1995* – Power to defer, grant discounts, waive or write off debts, provides that:

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

FINANCIAL IMPLICATIONS

Minimal

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Rates recovery.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the amount of \$1,262.70, being penalty interest accrued from 1 July 2013 to present, be written off.

COUNCIL RESOLUTION

M19/0214

Moved Cr Pepper

Seconded Cr Murray

That the amount of \$1,262.70, being penalty interest accrued from 1 July 2013 to present, be written off.

LOST 9/0

12. ADMINISTRATION

12.1 Corporate Business Plan

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0448
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Draft Corporate Business Plan 2014-17

SUMMARY

Council to consider adopting the draft Corporate Business Plan 2014-17.

BACKGROUND

The Corporate Business Plan forms part of the Shire of Beverley's integrated planning and reporting framework.

The Corporate Business Plan provides a medium term (four year) strategy to achieve:

1. Activation of the Strategic Community Plan;
2. Operations planning;
3. Take into account informing strategies; and
4. Local Government review and re-prioritisation.

The Corporate Business Plan has been produced in accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*.

Darren Long Consulting was employed to assist with the development of the Plan.

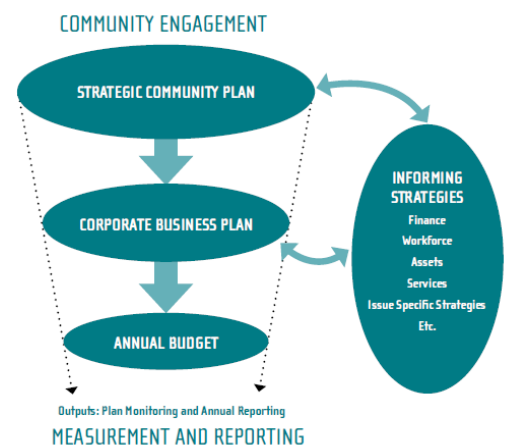
The draft Corporate Business Plan 2014-2017 was considered by the Corporate Strategy Committee on 11 February 2014.

At the Corporate Strategy meeting the following resolution was carried:

- "That the Corporate Strategy Committee recommend to Council that*
- 1. the draft Corporate Business Plan 2014-2017 be adopted;*
 - 2. the availability of the Corporate Business Plan 2014-17 be advertised locally; and*
 - 3. a copy of the Corporate Business Plan 2014-17 be forwarded to the Department of Local Government."*

COMMENT

The Shire of Beverley Corporate Business Plan 2014-17 covers a 4 year planning cycle and details what services, operations and projects the Council intends to deliver to work towards achieving the community's aspirations captured in the Strategic Community Plan (SCP).



Section 7 (pages 16 to 37) of the Corporate Business Plan breaks down the priorities of the SCP into achievable actions and includes financial cost estimates to achieve these actions.

Some of these costs are not included in the Shire of Beverley's Long Term Financial Plan (LTFP), so if these priorities/actions/costs are deemed suitable, the LTFP will require revising.

STATUTORY ENVIRONMENT

Section 5.56 of the *Local Government Act 1995* provides the following in regards to planning for the future:

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* provides that:

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

FINANCIAL IMPLICATIONS

As outlined in the Corporate Business Plan.

STRATEGIC IMPLICATIONS

Guiding document for future business operations towards achieving long term strategic community goals.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That

1. the draft Corporate Business Plan 2014-2017 be adopted;
2. the availability of the Corporate Business Plan 2014-17 be advertised locally; and
3. a copy of the Corporate Business Plan 2014-17 be forwarded to the Department of Local Government.

COUNCIL RESOLUTION

M20/0214

Moved Cr Buckland

Seconded Cr Gogol

That

- 1. the draft Corporate Business Plan 2014-2017 be adopted;**
- 2. the availability of the Corporate Business Plan 2014-17 be advertised locally; and**
- 3. a copy of the Corporate Business Plan 2014-17 be forwarded to the Department of Local Government.**

CARRIED BY ABSOLUTE MAJORITY 9/0

12.2 Compliance Audit Return 2013

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 13 February 2014
APPLICANT: Shire of Beverley Audit Committee
FILE REFERENCE: ADM 0237
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: 2013 Compliance Audit Return

SUMMARY

The Local Government Act (1995) requires all Western Australian Local Authorities to complete a Compliance Audit Return (CAR) distributed by the Department of Local Government, in relation to activities undertaken by the local authority in the preceding calendar year.

BACKGROUND

In 2006, participation in the program was made compulsory for all local authorities. In 2007, the return for 2006 was required to be completed online. Changes were made in 2009 to the structure of some of the questions to provide more clarity. The CAR is restricted to those areas considered high risk.

COMMENT

At the 11 February 2014 Audit Committee meeting, the following resolution was carried:

“That the Audit Committee recommends that Council adopt the Compliance Audit Return 2013 and authorises the Chief Executive Officer and Shire President to sign and forward the Beverley Compliance Audit Return to the Minister for Local Government.”

Council must complete, adopt and forward to the Minister for Local Government a copy of the Compliance Audit Return no later than the 31st March each year. Staff positions and roles continue to change and all staff undertaking new roles within the Shire of Beverley have been made aware of the necessity to meet statutory deadlines and requirements of relevant legislation.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Regulation 13 of the Local Government Audit Regulations, Clauses 14 and 15

14. Compliance audit return to be prepared

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

- (3) A compliance audit return is to be
- (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Completion of compliance audit

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with:

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c) and
- (b) any additional information explaining or qualifying the compliance audit

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation:

Certified in relation to compliance audit return means signed by:

- (a) the mayor or president; and
- (b) The CEO

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That Council adopt the Compliance Audit Return 2013 and authorises the Chief Executive Officer and Shire President to sign and forward the Beverley Compliance Audit Return to the Minister for Local Government.

COUNCIL RESOLUTION

M21/0214

Moved Cr Murray

Seconded Cr Shaw

That Council adopt the Compliance Audit Return 2013 and authorises the Chief Executive Officer and Shire President to sign and forward the Beverley Compliance Audit Return to the Minister for Local Government.

CARRIED BY ABSOLUTE MAJORITY 9/0

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Beverley - Compliance Audit Return 2013

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2013.	N/A		
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2013.	N/A		
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2013.	N/A		
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2013.	N/A		
5	s3.59(5)	Did the Council, during 2013, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A			
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A			
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A			
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A			
5	s5.18	Has Council reviewed delegations to its committees in the 2012/2013 financial year.	N/A			
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	YES			
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	YES			
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	YES			
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	YES			
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A			
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	YES			
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2012/2013 financial year.	YES			
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	YES			
Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	YES			
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	YES			

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	YES		
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	YES		
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2013.	YES		
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2013.	YES		
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	YES		
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	YES		
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	YES		
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	YES		
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	YES		
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	YES		
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A		

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	YES		

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	YES		

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	YES		
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	YES		
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	YES		
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	YES		
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	YES		

4 of 8

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2013 received by the local government within 30 days of completion of the audit.	YES		
7	s7.9(1)	Was the Auditor's report for 2012/2013 received by the local government by 31 December 2013.	YES		
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	YES		
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	YES		
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	YES		
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	YES		
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	YES		

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A			
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A			
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A			
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A			
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A			
Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	YES			
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	YES			
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	YES			
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	YES			
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	YES			
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	YES			

6 of 8

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	YES	Utilised WALGA preferred suppliers		
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A			
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	YES			
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	YES			
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	YES			
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	YES			
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	YES			
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	YES			
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	YES			
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	YES			
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	No expressions of interest		

Attachment for Item 12.2

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia
Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	N/A		

COPY ONLY

12.3 Letter of Agreement – Aged Support and Care Solutions

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0311
AUTHOR: Stephen Gollan, Chief Executive Officer
ATTACHMENTS: Letter of Agreement

SUMMARY

Council to consider entering into a collaboration agreement with the Shires of Brookton and Pingelly to progress Aged Support and Care Solutions.

BACKGROUND

The three Shires have had several joint discussions as part of the development of the Wheatbelt Aged Support and Care Solutions project. This project was conducted by the Wheatbelt Development Commission on a sub-regional basis, with Beverley and Brookton in the SEAVROC sub-region of Councils and Pingelly in the Dryandra sub-region.

The project has produced individual Council needs and gap analysis as well as by sub-region and culminated in the preparation of a whole of Wheatbelt Integrated Aged Care Plan with recommended actions.

COMMENT

The purpose of the three Shires collaborating on this issue, through a Letter of Agreement (**attached**), is to recognise an alliance formed between the Local Governments to progress sustainable Aged Care Planning, Services and Support within and between our communities.

It is believed that by working together better economies of scale will be achieved and opportunities for new or enhanced services will be easier to attract if there are three Shires lobbying for funding to improve services and infrastructure.

The letter of agreement is a means of formalising the current working groups activities, last meeting notes attached, so that when lobbying opportunities arise we can present a collaborative approach on behalf of our three communities.

Council's representatives on this group have been Councillors Ridgway and Pepper.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Community: Objective – Support the ageing population to maximise opportunities for sustainable independent living. Priority – Review service requirements and develop a Regional Social Plan with focus on the provision of aged care.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Agree to sign the Letter of Agreement with the Shires of Brookton and Pingelly to progress Aged Support and Care Solutions on behalf of the three communities.
2. Endorse Councillors Ridgway and Pepper as Shire of Beverley representatives on this committee.

COUNCIL RESOLUTION

M22/0214

Moved Cr Buckland

Seconded Cr Gogol

That Council:

1. **Agree to sign the Letter of Agreement with the Shires of Brookton and Pingelly to progress Aged Support and Care Solutions on behalf of the three communities.**
2. **Endorse Councillors Ridgway and Pepper as Shire of Beverley representatives on this committee.**

CARRIED 9/0

Attachment for Item 12.3

Shires of Beverley, Brookton and Pingelly

Letter of Agreement

To progress Aged Support and Care Solutions

Attachment for Item 12.3

Index

1. Letter of Agreement
2. General Principles
3. Roles and Responsibilities
4. Term of Agreement
5. Winding up of Agreement

Attachment for Item 12.3

1. **Letter of Agreement**

This Letter of Agreement is to recognise an alliance formed between the Local Governments of Beverley, Brookton and Pingelly to progress sustainable Aged Care Planning, Services and Support within and between our communities.

We believe that by working together:

- Better economies of scale will be achieved.
- As a subregional group, provide an integrated, consistent approach to the services and infrastructure needed for Aged Friendly Communities, Aging in Place Housing, Home and Community Care Services, Provider Packages, Respite Care and Residential Services.
- Recognise both Federal and State government current trends.

2. **General Principles**

The Local Governments of Beverley, Brookton and Pingelly agree to:

- Recognise that collaboration can achieve better aged care planning and development outcomes.
- Share opportunities, resources and intellectual property to reduce duplication.
- Be flexible and open to new approaches to delivery and funding.
- Acknowledge the needs and constraints of all spheres of government, community and stakeholders.
- Adopt a realistic approach to funding and resource issues.
- Undertake appropriate consultation to facilitate understanding and consensus.
- Until otherwise established communication to the community on issues of relevance is undertaken by consensus.

3. **Roles and Responsibilities**

Committee

- Each Local Government is to have a CEO and two councillors as their representatives.
- All committee members may participate in meetings in a non-voting capacity.
- In all strategic and planning issues, consensus will be reached to make recommendations back to individual Councils for ratification.
- Each Local Government will have one (1) vote.

Chairperson

- Until otherwise agreed there will be a rotational Chairperson who will be an elected member of the host Local Government.

Attachment for Item 12.3

Minutes & Agenda

- Meetings to be rotational and held bi-monthly.
- The host Council will minute the meeting.
- Minutes to be distributed within two weeks of that meeting.
- Agenda to be set by the host Local Government in conjunction with the most recent host Council.
- Briefing notes of deputations and non-committee meetings to be provided by the organising/lead Council for specific projects/tasks.

4. Term of Agreement

Unless wound up this agreement will remain in place in perpetuity.

5. Winding up of Agreement

Either the Shire of Beverley, Brookton or Pingelly may, at any time, may withdraw their membership from this agreement by giving three (3) months notice in writing to the other parties.

Attachment for Item 12.3

The undersigned agree to abide by underlying principles and commitments (outlined) on which the arrangements are based.

Signed by.....on behalf of the Council of Beverley

Before.....

Date.....

Signed by.....on behalf of the Council of Brookton

Before.....

Date.....

Signed by.....on behalf of the Council of Pingelly

Before.....

Date.....

Attachment for Item 12.3

BBP AGED SUPPORT and CARE SOLUTIONS

MINUTES AND ACTION STATEMENT

Venue:	Shire of Brookton	Date of Meeting:	Tuesday 28 January 2014
Chair:		Start Time:	4:00pm
Recorder:	Stephen Gollan	Finish Time:	5:29pm
MEMBERS PRESENT:	<u>Shire of Beverley</u> Dee Ridgway, Stephen Gollan <u>Shire of Brookton</u> Katrina Crute, Neil Walker Kevin O'Connor, <u>Shire of Pingelly</u> Shirley Lange, Lee Steel Gavin Pollock		
OTHER ATTENDEES:			
APOLOGIES:			
OTHER:			

ITEM	Topic – ACTION TO BE TAKEN	NAME	DUE DATE	STATUS
1	Memorandum of Understanding(MOU) Establish MOU / Letter of Agreement	Stephen Gollan		Completed and forwarded to CEO's
2	MOU to be Agreed Upon MOU to be received by Councils			
3	Aged – Friendly Communities Study Forward a copy of the report prepared by 4WD group to member Councils.	Stephen Gollan		Completed January 2014
4	Wheatbelt Regional Plan 2013 – 2018 Contact to be made with Regional Development Australia Wheatbelt (RDA) to obtain report.	Kevin O'Connor		Report circulated 31 January 14

5	<p>Doug Faircloth – Verso Consulting Contact to be made with Verso Consulting regarding the group conducting an Infrastructure / Service Audit of our communities and a Study Tour on Aged – Friendly Communities. Arrange a meeting date.</p>	Dee Ridgway		Contact made and meeting scheduled for Wednesday 26 th Feb 14 at 10:00am.
6	<p>Funding of Study Tour Contact be made with Lee Grymas at Lotterywest regarding funding to undertake a Study Tour</p>	Lee Steel		

NEXT MEETING	
DATE:	
TIME:	
VENUE:	Shire of Beverley

12.4 Wheatbelt Aged Support and Care Solutions Project (WASCS) Report

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 29 January 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0311
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Wheatbelt Aged Support and Care Solutions Report

SUMMARY

The Wheatbelt Development Commission has coordinated the Wheatbelt Aged Support and Care Solutions Report which was provided by Verso Consulting Pty Ltd. The plan needs to be endorsed by the participating Local Governments and submitted to the Federal and State Governments for consideration and for the Plan to be used for ongoing grant fund applications associated with Aged Care in the Wheatbelt Region.

BACKGROUND

In 2012 the North East Wheatbelt Regional Organisation of Councils and Wheatbelt East Regional Organisation of Councils formed the Central East Aged Care Alliance (CEACA) to undertake a study through Verso Consulting Pty Ltd to determine Aged Care needs in the Central East Wheatbelt and a process of implementation.

The Wheatbelt Aged Support and Care Solution (WASCS) Project involved a partnership between 32 Local Governments, the Wheatbelt Development Commission, Southern Inland Health Initiative and South West Medicare Local.

The aim of the project was the development of tailored solutions and action plans that deliver improved future delivery of Aged Support and Care.

COMMENT

The WASCS project report summarises the outcomes which aimed to develop and implement a holistic regional solution to allow ageing residents to remain in their communities for as long as possible. Four main elements were developed to form part of the solutions:

- Continued development of age friendly communities;
- Further development of older persons housing;
- Extending community aged support and care and
- Reshaping residential aged care

After the WASCS project has been adopted by Local Government, the boards of the Wheatbelt Development Commission (WDC) and Regional Development Australia Wheatbelt (RDAW) will be asked to formally accept the reports. It is then intended to publicly release the report with a launch.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Community: Objective – Support the ageing population to maximise opportunities for sustainable independent living. Priority – Review service requirements and develop a Regional Social Plan with focus on the provision of aged care.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Receive and adopt the Wheatbelt Aged Support and Care Solutions Project Plan and the Executive Summary.

2. Adopt the Five Step Plan for the Wheatbelt Aged Support and Care Solution/s Report –

Step 1:

It has been recommended that LGS's continue to work in sub-regional groups to ensure the successful implementation of the Wheatbelt Aged Support and Care Solution/s Report.

Step 2:

All Shire Councils formally adopt the Wheatbelt Aged Support and Care Solution/s Report and Needs Studies relating to the sub region and their individual Shires.

Step 3:

The boards of WDC and RDAW formally accept the reports.

Step 4:

WDC and RDAW coordinate responses from the below key stakeholders on behalf of LGA's;

- Department of Social Services
- Western Australian Country Health Services (WACHS)
- Home and Community Care (HACC)
- Department of Housing
- Department of Transport

Step 5:

The Wheatbelt Aged Support and Care Solution/s Report is publicly released with a launch.

3. Advise the Wheatbelt Development Commission that Beverley, Brookton and Pingelly will become a sub-regional group for the purpose of Aged Support and Care.

COUNCIL RESOLUTION

M23/0214

Moved Cr Davis

Seconded Cr Gogol

That Council:

1. Receive and adopt the Wheatbelt Aged Support and Care Solutions Project Plan and the Executive Summary.

2. Adopt the Five Step Plan for the Wheatbelt Aged Support and Care Solution/s Report –

Step 1:

It has been recommended that LGS's continue to work in sub-regional groups to ensure the successful implementation of the Wheatbelt Aged Support and Care Solution/s Report.

Step 2:

All Shire Councils formally adopt the Wheatbelt Aged Support and Care Solution/s Report and Needs Studies relating to the sub region and their individual Shires.

Step 3:

The boards of WDC and RDAW formally accept the reports.

Step 4:

WDC and RDAW coordinate responses from the below key stakeholders on behalf of LGA's;

Department of Social Services

Western Australian Country Health Services (WACHS)

Home and Community Care (HACC)

Department of HousingDepartment of Transport

Step 5:

The Wheatbelt Aged Support and Care Solution/s Report is publicly released with a launch.

3. Advise the Wheatbelt Development Commission that Beverley, Brookton and Pingelly will become a sub-regional group for the purpose of Aged Support and Care.

CARRIED 9/0

Prior to any consideration of Item 12.5, Cr Ridgway declared an interest affecting impartiality, being that she is on the Management Board of the Beverley Community Resource Centre, Cr Ridgway remained in Chambers.

12.5 Beverley CRC “The Next Phase” Feasibility Study

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 18 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0008
AUTHOR: Stephen Gollan, Chief Executive Officer
ATTACHMENTS: Final Report “The Next Phase” Feasibility Study
(Provided Under Separate Cover)

SUMMARY

Council to receive “The Next Phase” Feasibility Study and undertake a Business Case for the proposed Multipurpose Community Centre.

BACKGROUND

The Beverley Community Resource Centre engaged CCS Strategic to undertake a Needs Analysis and Feasibility Study on the operations of the Resource Centre.

COMMENT

“The Next Phase” Feasibility Study was formally received and endorsed by the Beverley Community Resource Centre Management Committee at their meeting held on 9 December 2013.

Councillors were provided with the final report at the December 2013 Council Meeting.

The study was carried out in collaboration with, the assistance of the Beverley Community Resource Centre Management Committee and staff, the Shire of Beverley and the broader Beverley Community.

Running parallel and independent to this study was a Review of the Western Australian Community Resource Network (May 2013) by the Western Australian Regional Development Trust. Importantly the findings of Trust’s review are consistent with the recommendations of this study for the Beverley Community Resource Centre.

Effective Community Resource Centres have been found to be important and make a valuable contribution to the communities they serve. Their need is justified and validated.

The most successful CRCs tend to:

- Be housed in a multifunctional centre
- Enjoy a strong and supportive working relationship with the local government
- Offer a diverse program of events and activities delivered at the centre

- Deliver a variety of government agency services from the centre
- Provide a series of fee for service business services at a market rate.

It was also found that many CRCs, including the Beverley CRC, are very reliant on Department of Regional Development funding through the Royalties for Regions Program. The views expressed by the Trust, and supported by this study, is that CRCs need to deliver greater services to the community with a view to increasing self-sufficiency, although it is not inferred that the CRCs should be totally self-funded.

The challenge for the BCRC in addressing its future accommodation, program and service needs is that it is heavily reliant on the good will of the Shire of Beverley. Given that this is recognised as a means to strengthening the role and function of a CRC within a community, the recommendations of this report seek to embed the operations of the BCRC within the community through an even stronger working relationship with the Shire.

The report recommends the construction of a new multipurpose facility in the Beverley town centre comprising:

- Community Resource Centre
- Public Library
- Tourist Bureau
- Tenantable Office Spaces
- Early childhood centre and playgroup
- Commercial café
- Outdoor courtyard and function space
- Car and caravan parking.

The strategy behind this co-located multipurpose facility is to address:

- The accommodation requirements of the BCRC
- The poor and failing condition of a number of Shire assets
- The need for additional Shire administrative spaces
- Opportunities for the BCRC to expand and enhance its range of services to the community
- Opportunities for the delivery of an enhanced tourist bureau service utilising the skills of the BCRC team.

The redevelopment program outlined in this report is challenging in that it will require:

- Cooperation from a variety of community and government agencies
- Relocation and alternative accommodation arrangements for a variety of community groups

- Capital raising in the vicinity of \$3.5million (including GST)
- Up-skilling and diversification of both the BCRC management committee and management team
- An aggressive approach to operational funding and program development.

In addition to establishing and justifying need for the ongoing operation and growth of the services provided by the Beverley Community Resource Centre, the report provides the following elements:

- Concept plan for the proposed multipurpose community centre
- Capital costs schedule
- Funding strategy
- Procurement and implementation plan
- Operating forecast
- Facility Renewal schedule

The report is commended to the Beverley Community Resource Centre and the Beverley Shire Council for adoption and implementation.

Recommendations from the report are;

1. The Beverley CRC refer this report to Council for their consideration and adoption as a guide to the future development of a multipurpose community centre to be developed within the Beverley town centre comprising:
 - Community Resource Centre
 - Public Library
 - Tourist Bureau
 - Tenantable Office Spaces
 - Early Childhood Centre and Playgroup
 - Commercial Cafe
 - Outdoor Courtyard and Function Space
 - Car and Caravan Parking
2. The Beverley CRC work collaboratively with the Shire to identify and secure funds for the proposed development
3. That the Beverley CRC enter into negotiations with the Shire to:
 - Review the management of the Beverley Tourist Bureau with a view to the future operation being based in the proposed new premises
 - Undertake the future operation of the public library from the proposed new premise
 - Provide for the provision of archival and record management services to the Shire (and other parties)
 - Provide additional administrative services from the proposed centre.

There was one further recommendation that the Beverley CRC enter into negotiations with the Department of Regional Development to:

- Secure capital funding to contribute to the construction of the new multipurpose centre
- Elevate the Beverley CRC classification from level 2 to level 3
- Secure ongoing operational funding and determine how to maximise the Beverley CRC's financial support from the Department
- Identify other government departments that may be amendable and in need of services being delivered to the Beverley community that can be achieved efficiently through contracting the Beverley CRC as provider.

The Beverley CRC Management Committee have advised that they will work with the Shire to identify and secure funding for the proposed development, and can assist with funds for the preparation of a business case and any other plans the Shire considers necessary to secure the grant funding that will be required for the project.

In relation to the Tourist Bureau management I would like to discuss this in more detail with both parties prior to any formal decision being made.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Unknown at this stage

STRATEGIC IMPLICATIONS

Social: Building a Sense of Community – Ensure access to services and facilities as need change within the community.

Built Environment: Enhanced Lifestyle Choices – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Receive "The Next Phase" Feasibility Study undertaken by CCS Strategic dated November 2013.
2. Commission a Business Case to be prepared for the construction of a new Multipurpose Community Centre with funding to undertake the business case study being supplied by the Beverley CRC.
3. Review the management structure of the Beverley Tourist Bureau.

COUNCIL RESOLUTION

M24/0214

Moved Cr Davis

Seconded Cr Pepper

That Council:

- 1. Receive “The Next Phase” Feasibility Study undertaken by CCS Strategic dated November 2013.**
- 2. Commission a Business Case to be prepared for the construction of a new Multipurpose Community Centre with funding to undertake the business case study being supplied by the Beverley CRC.**
- 3. Review the management structure of the Beverley Tourist Bureau.**

CARRIED 9/0

12.6 Shire of Wagin - Motion to Central Country Zone

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 19 February 2014
APPLICANT: Shire of Wagin
FILE REFERENCE: ADM 0240
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: Motion to Central Country Zone

SUMMARY

Council to considering supporting a Motion put forward by the Shire of Wagin to be presented at the next Central Country Zone Meeting.

BACKGROUND

The Shire of Wagin believes that Local Government need to take a stance regarding amalgamations after the proposal to amalgamate York, Tammin, Quairading and Cunderdin was not recommended by the Local Government Advisory Board.

COMMENT

Attached is the motion that the Shire of Wagin is seeking support for, from Local Governments.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council support the Shire of Wagin's motion to the Central Country Zone of WALGA:

1. That WALGA reject any move by the State Government to force the amalgamation of local governments
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments
3. That each Local Government community be entitled to hold a poll if structural change is proposed.

COUNCIL RESOLUTION

M25/0214

Moved Cr Shaw

Seconded Cr Pepper

That Council support the Shire of Wagin's motion to the Central Country Zone of WALGA:

- 1. That WALGA reject any move by the State Government to force the amalgamation of local governments**
- 2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments**
- 3. That each Local Government community be entitled to hold a poll if structural change is proposed.**

CARRIED 9/0

Attachment for Item 12.6

**Shire of Wagin
Motion to Central Country Zone of WALGA
28th February 2014**

COMMENT

As some of you would know, WALGA, as the representative body for Local Government in Western Australia, has held the position for some time that some structural reform is needed.

Several years ago it commissioned a report titled "The Journey" now commonly referred to as the SSS Report.

Clause 3.3 of The Scope for Change in the SSS Report introduction says:

"The SSS Panel Report was careful to emphasise that there was no demonstrated case that amalgamations of Local Governments will deliver improved outcomes. The forced amalgamation of Local Governments without existing capability and without specific regard to the ability to deliver more sustainable arrangements offers slim prospects of improvement. The extensive work of the five working parties which have generated the Plan has confirmed this conclusion."

In 2009 the then Minister for Local Government John Castrilli MLA announced a policy to reform local government in W.A. There were few guidelines and largely a lack of direction other than to say that there are too many local governments and this should be changed.

Sustainability was used as the focus and little or no regard was given for the valuable contribution that Local Government provides for a community and the social dividend of that.

Councils and staff have invested thousands of hours and millions of dollars to comply with the Minister's regulatory requests to submit business case plans and develop strategies within those plans.

Most, if not all Local Governments fulfilled these obligations in writing direct to the Minister through the Department of Local Government.

Since then the State Government has shifted its reform focus away from the country areas towards the metropolitan area. There are concerns however, that whatever happens in the metropolitan area will be repeated in the country.

The State Government has no mandate or ethical position to accuse Local Government of being poor managers of assets and finances.

Successive State Government's, have neglected to maintain essential infrastructure such as Tier 3 railways, roads, hospitals, electricity supply grids, water supplies throughout WA. Local Governments and their communities are adversely impacted by that.

In fact there is considerable pressure on Local Governments to increase the range of services that they deliver and also to manage this within already tight budgets. Cost shifting by both State and Federal Governments has been a large part of that. Rural local governments are increasingly having to fund medical services as well as provide housing for police, teachers and doctors. There has been a steady withdrawal of state services and decline in the standards of infrastructure.

Attachment for Item 12.6

If the State and Federal governments were to resume funding tasks that are not the core function of Local Government, then the relief to the Local Government budgets would, in most cases rejuvenate their sustainability.

The following motion is submitted by the Shire of Wagin for consideration and support

1. That WALGA reject any moves by the State Government to force the amalgamation of local governments.
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.
3. That each Local Government community be entitled to hold a poll if structural change is proposed.
4. That this resolution be submitted to the Central Country Zone of WALGA for consideration by the zone.
5. That the Shire President circulates this resolution to ALL WA Local Governments via email and letter seeking their support and requesting that they submit this motion to their next Zone meeting for consideration.

12.7 WA Local Government Grants Commission

SUBMISSION TO: Ordinary Council Meeting 25 February 2014
REPORT DATE: 20 February 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0111
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

The Western Australian Local Government Association (WALGA) has called for nominations for members on the WA Local Government Grants Commission.

BACKGROUND

The Western Australian Local Government Grants Commission consists of, a chairperson, a deputy chairperson and three elected members from local government. The Commission is supported by staff employed by the Department of Local Government and Communities.

The current membership of the Commission is:

Chairman	Linton Reynolds
Deputy Chairman	Brad Jolly, Executive Director of Sector Regulation and Support from the Department of Local Government and Communities
Member	Pat Hooper, Councillor for the Shire of York
Member	Ian Carpenter, Mayor for the City of Greater Geraldton
Member	Sheryl Froese, Company Director

COMMENT

It is important for an experienced person to be nominated to this position, as the WA Local Government Grants Commission is responsible for the assessment of the financial and operating capacities of all Local Government and the allocation of general purpose and road funds provided to the State and the Federal Government.

STATUTORY ENVIRONMENT

Ministerial Appointment

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the nomination by Cr David White for a position on the WA Local Government Grants Commission.

COUNCIL RESOLUTION

M26/0214

Moved Cr Pepper

Seconded Cr Alexander

That Council endorse the nomination by Cr David White for a position on the WA Local Government Grants Commission.

CARRIED 9/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

14. CLOSURE

The Chairman declared the meeting closed at 3:49pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: