



**29 OCTOBER 2013**

**ORDINARY MEETING**

**MINUTES**



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## **1. OPENING**

The Chairperson declared the meeting open at 2:12pm

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

### **2.2 Staff In Attendance**

Mr SP Gollan	Chief Executive Officer	
Mr SK Marshall	Deputy Chief Executive Officer	
Mr BS de Beer	Shire Planner	(from 2:16pm to 2:45pm)
Mrs A Lewis	Executive Assistant	

### **2.3 Observers and Visitors**

Nil

### **2.4 Apologies and Approved Leave of Absence**

Nil

### **2.5 Condolences**

The Shire of Beverley offers its condolences to the family of:

HASTINGS                      Dulcie Jean                      17 October 2013

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

Nil

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6. DECLARATIONS OF INTEREST**

### **6.1 Cr Shaw**

Cr Shaw declared an impartiality interest in item 9.1 being that his family company is the applicant.

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes of the Ordinary Council Meeting Held 24 September 2013**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 24 September 2013 be confirmed.

#### **COUNCIL RESOLUTION**

**M1/1012**

**Moved Cr Murray**

**Seconded Cr Shaw**

**That the Minutes of the Ordinary Council Meeting held Tuesday 24 September 2013 be confirmed.**

**CARRIED 9/0**

**7. CONFIRMATION OF MINUTES**

**7.2 Minutes of the Special Council Meeting Held 22 October 2013**

(Provided under separate cover)

**OFFICER'S RECOMMENDATION**

That the Minutes of the Special Council Meeting held Tuesday 22 October 2013 be confirmed.

**COUNCIL RESOLUTION**

**M2/1013**

**Moved Cr Murray**

**Seconded Cr Gogol**

**That the Minutes of the Special Council Meeting held Tuesday 22 October 2013 be confirmed.**

**CARRIED 9/0**

## **8. TECHNICAL SERVICES**

Nil

2:16pm – Shire Planner, Stefan de Beer, joined the meeting.

## **9. PLANNING SERVICES**

2.17pm – Prior to any consideration of Item 9.1, Cr Shaw declared an interest affecting impartiality as his family company is the applicant, Cr Shaw remained in Chambers.

### **9.1 Application – Outbuilding (Open Bay Farm Shed) – 188 Thomas Road**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 9 October 2013  
**APPLICANT:** Campbell Shaw Pty Ltd  
**FILE REFERENCE:** THO 1473  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Site Plan and Elevation Plans

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#### **SUMMARY**

An application has been received to construct a Zincalume Outbuilding (Open Bay Farm Shed), in extent 472m<sup>2</sup> at 188 (Lot 1062) Thomas Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The application property does not have direct access onto a constructed road. The proposed outbuilding is also 72m<sup>2</sup> larger than the permitted 400m<sup>2</sup> maximum permitted footprint area for Outbuildings in this Zone, in terms of the Shire's Outbuilding Policy.

The subject site is located at 188 (Lot 1062) Thomas Road, Beverley, and is 40.469 Ha in extent, zoned Farming and contains existing farming related outbuildings and infrastructure as well as a homestead.

#### **COMMENT**

As a result of the property not having direct access onto a constructed road, the proposed use can be regarded as an extension of a non-conforming land use. The Shire of Beverley Town Planning Scheme No. 2 (TPS 2), under Part 5 states the following:

##### *5.1 Non-conforming use rights*

*No provision of the Scheme shall prevent:*

- a) The continued use of any land or building for the purpose for which it was being lawfully used at the gazettal date...*

##### *5.2 Extension of non-conforming use*

*A person shall not alter or extend a non-conforming use or erect, alter or extend a building used in conjunction with a non-conforming use without first having applied for and obtained the planning consent of the Council under the Scheme...'*

It is not anticipated that the increase of 72m<sup>2</sup> beyond the maximum permitted 400m<sup>2</sup> footprint area in terms of the Outbuilding Policy will have any negative impact on amenity. It is considered that the proposed development will be in pace with the character of the area and the existing buildings.



Given the above site specific considerations it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent. It will therefore be recommended that the application be approved.

### **CONSULTATION**

No consultation was deemed required.

### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

The application requires a variation of Council's Outbuilding Policy.

### **VOTING REQUIREMENT**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for an Outbuilding (Open Bay Farm Shed) at 188 (Lot 1062) Thomas Road, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan prepared by the applicant and endorsed by Council's Shire Planner.
3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

#### **Advice Notes:**

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

**COUNCIL RESOLUTION**

**M3/1013**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That Council resolve to grant planning approval for an Outbuilding (Open Bay Farm Shed) at 188 (Lot 1062) Thomas Road, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

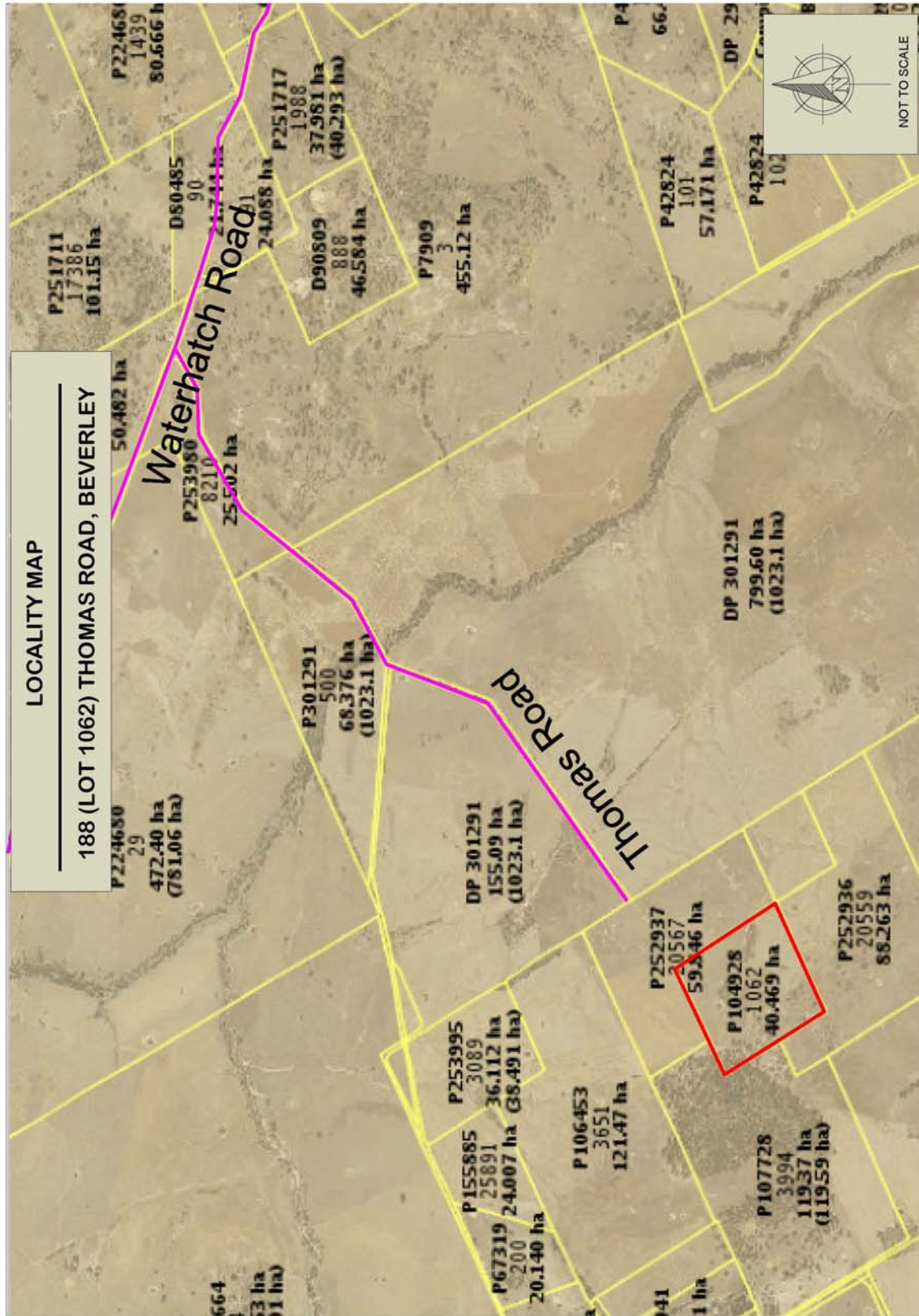
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

**Advice Notes:**

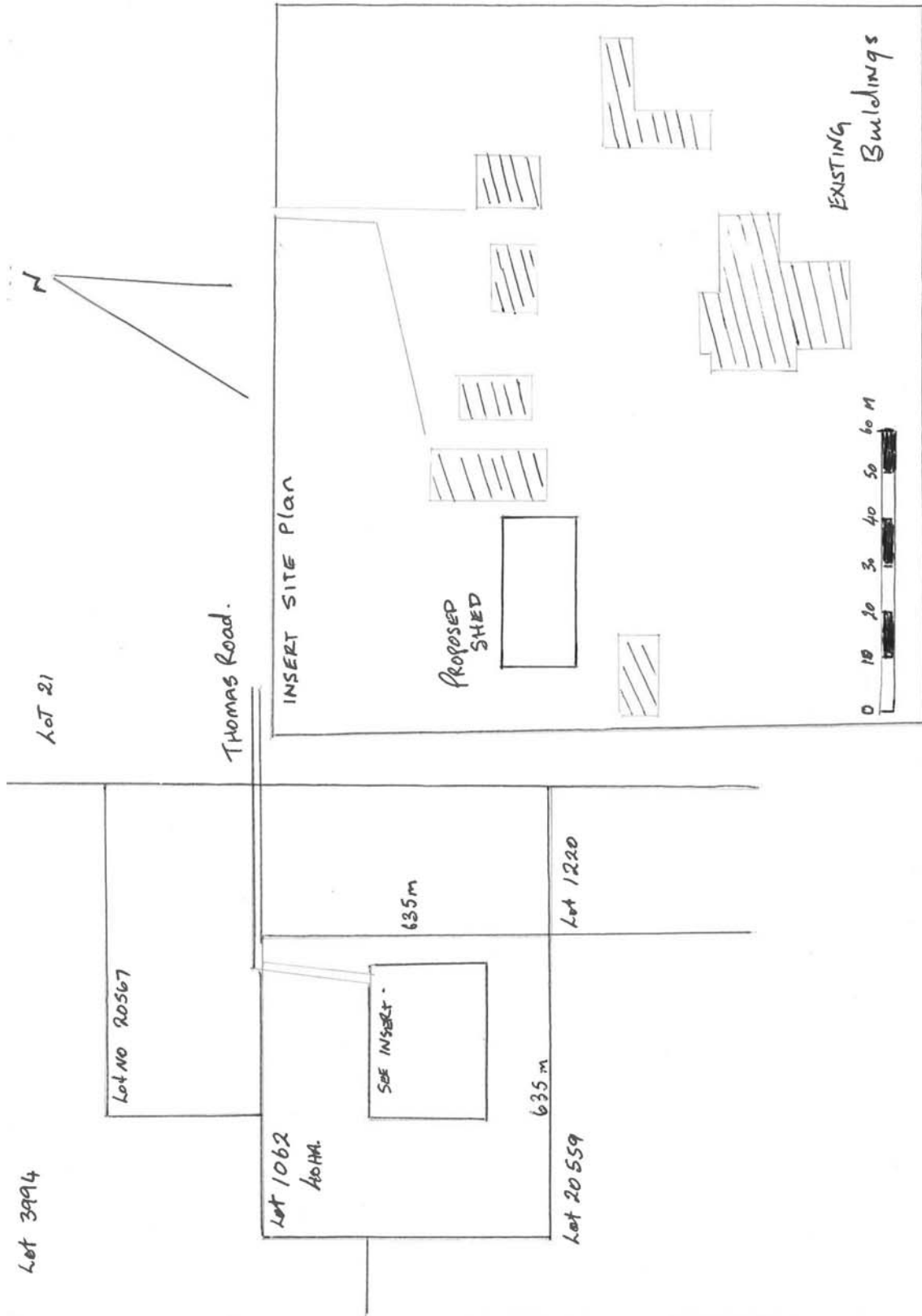
- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

**CARRIED 9/0**

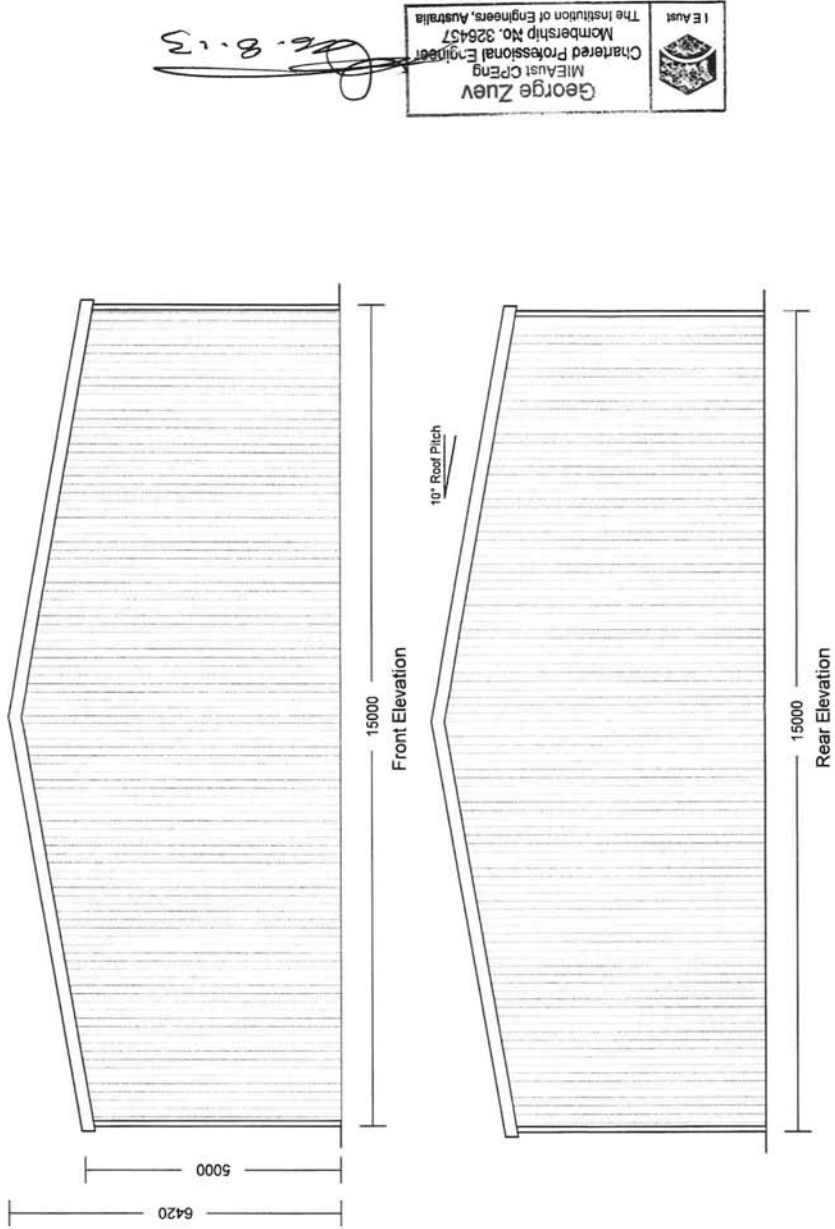
Attachment 9.1



Attachment 9.1



Attachment 9.1



Plans Drawn By

**NOWBUILDINGS**  
wholesale

P 1300 553 779 F 1300 554 882 M 0431 597 160  
E [trevor@nowbuildings.com.au](mailto:trevor@nowbuildings.com.au) [www.nowbuildings.com.au](http://www.nowbuildings.com.au)

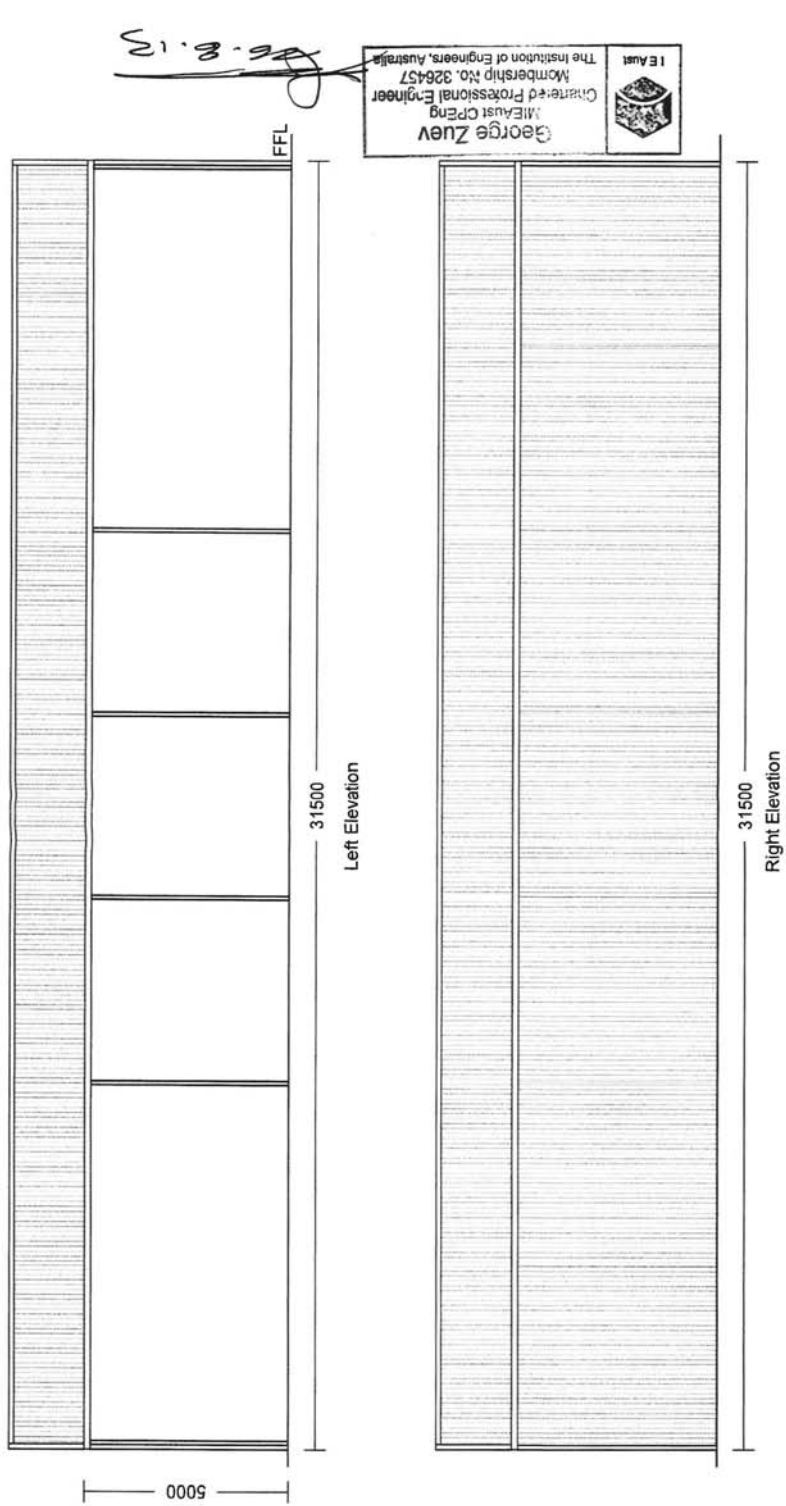
Proposed Project: 15m x 31.5m x 5m Open Bay Farm Shed

Client: Kieara Pastoral Co., Andrew Shaw  
Job Number: Shaw07088  
Site: 188 Thomas Road, BEVERLEY WA 6304

ARCHITECTURAL  
DRAWINGS

So, whether you're a firm or just a boss looking for a shiny, that won't let you down, New Buildings is the answer.

Attachment 9.1



**Plans Drawn By**

**NOWBUILDINGS**  
WHOLESALE  
P 1300 553 775 F 1300 554 882 M 0431 597 180  
E trevor@nowbuildings.com.au www.nowbuildings.com.au

**Proposed Project: 15m x 31.5m x 5m Open Bay Farm Shed**

Client: Kieara Pastoral Co., Andrew Shaw  
Job Number: Shaw07098  
Site: 188 Thomas Road, BEVERLEY WA 6304

**ARCHITECTURAL DRAWINGS**

So, whether you're a firm or just a local jobbing for a shed that won't let you down, Now Buildings is the answer.

## **9.2 Final Adoption of Amendment 21 – Rural Pursuit Land Uses**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 9 October 2013  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** LUP 010 21  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Scheme Report

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### **SUMMARY**

Amendment 21 to Shire of Beverley Town Planning Scheme No. 2 is presented to Council for final adoption. It will be recommended the request be approved.

### **BACKGROUND**

At its 28 May 2013 meeting Council resolved to initiate Amendment 21 to Shire of Beverley Town Planning Scheme No. 2 for the purpose of permitting *Rural Pursuit* land uses, with Council's consideration, within certain zones in the Shire of Beverley. For reference please refer to the attached Scheme Report.

### **COMMENT**

At the abovementioned meeting the Shire Planner was further instructed to forward the documentation (Scheme Report) to the Environmental Protection Authority (EPA) for assessment and the Western Australian Planning Commission (WAPC) for information.

Following a determination from the EPA under section 48A(1)(a) of the *Environmental Protection Act 1986* that the Scheme Amendment should not be assessed under Part IV Division 3 of the Act, Shire Planner proceeded to advertise the Scheme Amendment, as prescribed by and in compliance with the *Town Planning Regulations 1967*.

Following the generally overwhelming support elicited during consultation and the absence of objections to the proposal, as detailed in the table hereunder, the request for final adoption will be recommended for approval.

### **CONSULTATION**

In compliance with the *Town Planning Regulations 1967* the proposal was advertised for a period of 42 days. Affected land owners were notified by mail. A copy of the relevant Scheme Amendment documentation was available on the Shire's website, as well as the front counter of the Shire Administration Office. A copy was also displayed on the Official Shire Notice Board. A total of 23 submissions were received comprising of no objections. The submissions and Shire Planner's responses are presented in the table below for Council's consideration. Should Councillors so wish, copies of the submissions can be made available upon request.

The following conventions, as per WAPC guidelines are used in the table:

*All submissions are 'noted' however the terminology of 'Dismiss', 'Upheld' or 'Partially Upheld' is standardized for recommendations to the WAPC. If a submission is only 'noted' it does not make it clear to the WAPC whether Council agrees or does not agree with the submission. If a submission is 'upheld' it means that Council agrees that the amendment should be modified as a result of the submission. If a submission is 'dismissed' it means that no modifications are recommended.*

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
1	Department of Health	PO Box 8172 Perth	<p>The DOH is concerned about permitting Rural Pursuit land uses near/within residential zoned land. There is the potential for agricultural activities to cause amenity issues to the surrounding residential properties, with the spray drift from these 'incompatible' activities spreading to surrounding sensitive land uses.</p> <p>The Shire should require the proponents to adhere to the necessary buffer separation distances between agricultural and sensitive land uses and ensure that there is no development or community activity within the buffer area. The DOH has released <i>Guidelines for separation of Agricultural and Residential Land Uses</i> and it is recommended that it be taken into consideration.</p>	<p>Shire staff respectfully submits that Rural Pursuit land uses are already taking place in the subject area. The Shire finds itself in a challenging position to practicably control these land uses as they are at present unlawful in terms of the Town Planning Scheme. By approving this Scheme Amendment the Shire will be afforded the ability to control Rural Pursuit Land Uses in the affected areas, impose appropriate conditions of planning approval, and apply relevant policies, inclusive of the <i>Guidelines for separation of Agricultural and Residential Land Uses</i>, when determining an application for planning approval for a Rural Pursuit Land Use.</p> <p>Following the approval of this Scheme Amendment, a Stocking Rates Policy will be adopted to further guide and assist Council's decision making in this regard.</p>	That the submission be dismissed.
2	Western Power	GPO Box L921, Perth	<p>A key planning consideration is to determine whether forecast demand for network capacity, which is comprised mainly of firm network connection applications, is in line with long-term trends or represents a significant change to trend. Relatively large changes forecast demand will receive close attention.</p> <p>Western Power strives to continually improve the accuracy and timeliness of its planning information. Toward this objective, Western Power presents its plans via the Annual Planning Report (ARP) and the Network Capacity Mapping Tool (NCMT).</p> <p>In addition Western Power supplies its NCMT data to the Department of Planning for integration into cross-agency publications and planning tools.</p>	The submission is noted.	That the submission be dismissed.
3	Department of Agriculture and Food,	PO Box 483 Northam	While DAFWA does not object to the proposed amendments, DAFWA requests that you consider the following comments as part of the amendment. DAFWA is very interested to engage in further discussion about these	The submission is noted.	That the submission be dismissed.



No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
	WA		<p>and other agricultural issues. We can offer a wide range of information and support to assist with the future development of 'rural pursuit' areas in the shire.</p> <ol style="list-style-type: none"> <li data-bbox="667 379 1249 491">1. Definition of 'Rural Pursuit' to include in the <i>'but does not include the following'</i> v) commercial composting</li>   <li data-bbox="667 858 1249 1241">2. While the amendments use the "AA" symbol as the cross-reference in the Zoning Table, which means that the Council may, at its discretion, permit the use. DAFWA questions whether the amendments alone will give the shire sufficient control to avoid land degradation and animal welfare issues. DAFWA suggests that the shire considers seeking to maintain some control over those types of pursuits that can lead to erosion, eutrophication of waterways and other forms of land degradation. DAFWA suggest that the shire adopt a local</li> </ol>	<p>Commercial Composting can be regarded as an <i>'Industry-Rural'</i> land use in terms of the Shire of Beverley Town Planning Scheme No. 2 – a land use that would not be permitted within the subject zone in any event. It is therefore not considered appropriate to specifically include 'commercial composting' in the definition of excluded land uses in the definition of a 'Rural Pursuit'. As the wording of the definition stands now, including it within the definition would imply that it would be possible to obtain Councils consent to do a 'commercial composting' land use on the subject land, which is respectfully submitted, contrary to the intent of the Amendment.</p> <p>It is acknowledged that this Amendment alone will not achieve the desired planning outcome as intended and that a Stocking Rates Policy will be compiled in due course with the assistance and guidance of external role players, inclusive of the DAFWA.</p> <p>To this end, shire staff has been in consultation with the appropriate Directorate of DAFWA to obtain assistance with the compilation of the Stocking Rates Policy.</p>	

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>planning policy for the keeping of animals. The Shire of Swan<sup>1</sup> policy for the “keeping of livestock” could be used as a guideline. This would ensure that, where appropriate, individual landholders are aware of:</p> <ul style="list-style-type: none"> <li>• Minimum stocking rates</li> <li>• Equine management plan</li> <li>• Legal requirements for property and stock identification</li> </ul> <p>DAFWA staff from our Land Use Planning team would be able to assist with the preparation of a “keeping of livestock” policy.</p> <p>3. DAFWA assumes that poultry farming is as defined by WAPC Statement of Planning Policy No. 4.3 Poultry Farms Policy. This would allow for private keeping of poultry for private consumption (meat and / or eggs) or the keeping of rare breed fancier for private interest.</p> <p>4. While the shire has stated that the keeping of pigs, is not included as a rural pursuit except with council approval. The non-commercial potential permutations of pig keeping may include:</p> <ul style="list-style-type: none"> <li>• One to five animals as pets – possibly miniature breeds.</li> <li>• Two to four animals for the purpose of ‘organic ploughs’ and pets.</li> <li>• Annual purchase of a litter (or less) to be raised for private consumption.</li> <li>• Rare breed breeders –personal interest</li> </ul>	<p>The submission is noted.</p> <p>The submission is noted.</p>	

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>Should the shire wish to allow non-commercial pig keeping, DAFWA staff can assist with the preparation of policies. Assistance with the development of these policies would not constitute in DAFWA taking responsibility for monitoring, policing or management of activities on landholdings subsequent to approval and/ or when problems arise.</p> <p>5. The shire should ensure that landholders are aware that all livestock within Western Australia must be identified in accordance with the Stock (Identification and Movement) Act 1970 and all stock owners are required to register a livestock Brand and be issued with a Property Identification code (PIC). Whether they are kept as pets or for commercial purposes, all ruminants (cattle, sheep, goats, deer, bison, buffalo), equines (horses, ponies, mules, donkeys), camelids (alpaca, llama, vicuna), pigs (including mini or miniature pigs) and ostriches are considered livestock under the Acts and Regulations noted above.</p> <p>Landholder has responsibility for ensuring that animals remain on farm unless removed for specific purposes (Slaughter, sale or veterinary treatment). To allow animals to roam off farm is an offense and fines can be issued under the Stock Identification and Movement Act.</p>	<p>The submission is noted. If this Amendment Scheme is approved it will afford Shire the ability to conditionally approve, as appropriate, a Planning Application, and include conditions applicable to other legislation and policies.</p>	
4	Mark Thornton	32 Smith Street, Beverley	No objection. I think it should be done so everyone will know what they can and can't do on their land.	The submission is noted.	That the submission be dismissed.
5	Corrie Luk	43 Vincent Street, Beverley	No objection. I am very pleased with Councils resolution to the town planning scheme. I hope that Council would consider the stock rate for people who keep stock in these	The submission is noted. It is expected that the Stocking Rates Policy, to be compiled, will shed light on the carrying capacity of specific	That the submission be dismissed.

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			zones would be the same as they currently have now, with the proviso as stock decreases through natural causes or moving on they cannot be replaced until the levels come down to Councils recommendation.	properties in relation to stock numbers and stock types permitted.	
6	Jennifer Horton	Lot 122 Simmons Road, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
7	Michelle Kerr	77 Harper Street, Beverley	No objection to proposal. As long as we can keep our chooks for our own use I have no objection to council proposal.	Although the Shire does not have a specific policy on this it is anticipated that the private keeping of poultry for private consumption (meat and / or eggs) will be permitted.	That the submission be dismissed.
8	Dennis Hinder	Lot 108 Hamersley Street, Beverley	No objection to proposal. The use of land being one of those uses listed, I think is a good thing.	The submission is noted.	That the submission be dismissed.
9	Bob Shannon	52 Brooking Street, Beverley	There are many in Beverley who would enjoy legal pursuits on their land and I am sure that we would all benefit from such freedom to pursue on our own land something that would produce a benefit. If one grew vegetables the need to be washed and sometimes put in a bag or such in a cool area, please look at E3, also relevant retaining laws, health laws etc. in regards to large animals such as horses cattle etc, and numbers off the sq.m (sic)	The submission is noted. It is expected that the Stocking Rates Policy, to be compiled, will shed light on the carrying capacity of specific properties in relation to stock numbers and stock types permitted.	That the submission be dismissed.
10	David Ward	Lot 182 Langsford Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
11	Zirko Momirovski	15 Nicolas Street, Beverley	Proposal unclear and did not understand even on internet document. What I would support is – Build up properties and housing here to increase the value of the area. What I would not support is – rates this high level. Change to council rates for better value (for rates paid)(sic)	Shire staff respectfully submits that the information provided was sufficiently clear, as are evident in other respondent's submissions received, to comprehend the intent of the Amendment. Apart from this, Shire Planner was available, as per the correspondence that were send out, to answer any queries should the need have arisen.  Other issues raised in the response have no reference to the Amendment at hand.	That the submission be dismissed.

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
12	Alan Clowser	124 Lukin Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
13	Jenifer Petchell	71 Richardson Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
14	Ozwin Charles & Elizabeth Anne Thomas	Lot 149 Richardson Street, Beverley	No objection to proposal. Brilliant, the sooner the better. Rural Pursuit land uses will encourage investment which will be beneficial to the whole community. When people move to the country, they will be able to pursue small scale rural activities, i.e. horses, sheep small crops and assorted livestock on small acreage, which is one of the many reasons why this would be a positive step forward.	The submission is noted.	That the submission be dismissed.
15	Domenico Costantino	13 Grundy Way, Thornlie	No objection to proposal.	The submission is noted.	That the submission be dismissed.
16	Tina Brouwer	15 Hamersley Street, Beverley	No objection to proposal. We strongly agree for this amendment to be passed through Council, as we live in a small rural town on acreage. That is why we chose to move here to Beverley.  We feel that if this amendment is not changed the town will start to lose people. That is not what we want, we need to entice more people to move here that are seeking a rural life style.	The submission is noted.	That the submission be dismissed.
17	John & Joan Farrell	Lot 211 Hamersley Street, Beverley	Absolutely no objection to proposal. This news is most welcoming. We will now be able to spend more time and money in Beverley.	The submission is noted.	That the submission be dismissed.
18	Paula Newman	63 Hamersley Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
19	Mark Smith	45 Great Southern Highway, Beverley	No objection to proposal. Sounds OK to me, I don't want to live near that noise and smell. I have some chooks but I don't farm them, I would hate to think that I could not keep my chooks? All the foxes would starve anyway then you will have your streets littered with foxes.	The submission is noted. It is expected that the Stocking Rates Policy, to be compiled, will shed light on the carrying capacity of specific properties in relation to stock numbers and stock types permitted.  Although the Shire does not have a specific policy on this it is anticipated that the private keeping of poultry for private consumption (meat and / or eggs) will be permitted.	That the submission be dismissed.
20	Terrance Victor Drury	19 Brooking Street, Beverley	Would not be happy to see any allowance for pigs or chickens to be reared in close proximity to town, talking in large numbers, 50 plus chickens or any amount of pigs as both leave very pungent odours and would be a deterrent to others selling land etc. in close proximity. Have no other objections.	The submission is noted. It is expected that the Stocking Rates Policy, to be compiled, will shed light on the carrying capacity of specific properties in relation to stock numbers and stock types permitted.	That the submission be dismissed.
21	Christopher John Pepper	59 Harper Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
22	Craig Robson	79 Vincent Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
23	Sue Eramiha	12 Nicolas Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.

**ADDITIONAL SUBMISSIONS RECEIVED: AMENDMENT 21 TO SHIRE OF BEVERLEY TOWN PLANNING SCHEME NO. 2**

*All submissions are 'noted' however the terminology of 'Dismiss', 'Upheld' or 'Partially Upheld' is standardized for recommendations to the WAPC. If a submission is only 'noted' it does not make it clear to the WAPC whether Council agrees or does not agree with the submission. If a submission is 'upheld' it means that Council agrees that the amendment should be modified as a result of the submission. If a submission is 'dismissed' it means that no modifications are recommended.*

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
24	John Joseph English	52 Harper Street Beverley	I firmly object to the raising or running of pigs without a permit in our shire. This is occurring at Dale-Kokeby Road at present at lot number 1846. Also the Dale-Kokeby West Road has been in need of bitumen along the turnoff to Barrs Road. Residents here are considering withholding of payment of rates this year if this road is not fixed. As far as poultry I do not object to housing them.	The submission is noted.  The issues raised in the response have no reference to the Amendment at hand.	That the submission be dismissed.
25	Phil Gorney	Lot 203 Hamersley Street Beverley	Object to proposal. This is a Rural area and there are already enough local by-laws in place to cover these proposals. Also I am disappointed that the Shire of Beverley is involved in what appears to be a petty complaint from a person who it seems would be more happy living in suburbia rather than a rural setting. PS. I do not own any pets or domestic animals.	The submission is noted.  If this Amendment Scheme is approved it will afford Shire the ability to conditionally approve, as appropriate, a Planning Application, and include conditions applicable to other legislation and policies. At present no control mechanism exists within the town planning scheme to permit Rural Pursuit land uses within the subject area.	That the submission be dismissed.
26	Ron C Erston	2 Edward Street Beverley	Comment on the proposal.  That off-road vehicles and motor bikes are only to be used on licensed properties not on public land and reserves.  When the Shire allows continuous trespass on our public lands with no control, it leads to environmental damage to local remnant flora and also leads to erosion and safety concerns with other non destructive pursuits.  The Collie Shire Council has excellent bylaws for this purpose.	The submission is noted.  The issues raised in the response have no reference to the Amendment at hand.	That the submission be dismissed.

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
27	Brian Macdonald	Lot 184 Dempster Street Beverley	<p>No objection &amp; comment on proposal.</p> <p>As Beverley grows we may find that new arrivals come from city environs with suburban ideas of what constitute an ideal place to live. To such, a couple of hectares is just an ideal place for a mini-bike track.</p> <p>Country people enjoy rural pursuits. We Do! We like animals and to run a few chooks etc.</p> <p>In this sense we heartily approve of the proposed amendment.</p>	The submission is noted.	That the submission be dismissed.
28	Neil F Broad	79 Dempster Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
29	Alan R Boyle	82 Lukin Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
30	Roman Hogden	26 Chipper Street Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
31	Annette Peart	Lot 1 McNeil Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
32	Rachel Lucas	1 Dempster Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
33	Kate Sofoulis	97 Brooking Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
34	Anthony Shane Negus	Lot 223, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
35	J McClelland	46 Dempster Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
36	Maureen Ruth Cole	Lot 21 Seabrook Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.



No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
37	Lindsay A Groves	12 Nicholas Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
38	Allen Leslie John Lane	42 Lukin Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
39	Lorna E Johnstone	44 Vincent Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.
40	Karen Anne Baigent	86 Lukin Street, Beverley	No objection to proposal.	The submission is noted.	That the submission be dismissed.

## **STATUTORY ENVIRONMENT**

Town Planning Schemes are amended under Section 75 of the *Planning and Development Act 2005*.

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

A complimentary Stocking Rates Policy will be compiled and presented to Council for adoption following final endorsement of Amendment 21 by the WAPC.

## **VOTING REQUIREMENTS**

Simple Majority.

## **OFFICER'S RECOMMENDATION**

That Council resolve to:-

1. Approve the final adoption of Scheme Amendment 21 to Shire of Beverley Town Planning Scheme No. 2, without modification, for the purpose of permitting *Rural Pursuit* land uses, with Council's consent, within certain zones in the Shire of Beverley;
2. Forward the Scheme Documents, pursuant to s87 of the Planning and Development Act 2005, to the Western Australian Planning Commission for assessment, and approval by the Minister for Planning.

## **COUNCIL RESOLUTION**

**M4/1013**

**Moved Cr Gogol**

**Seconded Cr Shaw**

**That Council resolve to:-**

1. **Approve the final adoption of Scheme Amendment 21 to Shire of Beverley Town Planning Scheme No. 2, without modification, for the purpose of permitting *Rural Pursuit* land uses, with Council's consent, within certain zones in the Shire of Beverley;**
2. **Forward the Scheme Documents, pursuant to s87 of the Planning and Development Act 2005, to the Western Australian Planning Commission for assessment, and approval by the Minister for Planning.**

**CARRIED 9/0**

Attachment 9.2

COPY

**SHIRE OF BEVERLEY**  
**TOWN PLANNING SCHEME NO.2**  
**AMENDMENT NO.21**

Attachment 9.2

**Planning and Development Act 2005**  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**  
**SHIRE OF BEVERLEY**  
**TOWN PLANNING SCHEME NO.2**  
**AMENDMENT NO.21**

RESOLVED that the local government, in pursuance of section 75 of the *Planning and Development Act 2005*, amend the above Town Planning Scheme by:

1. Amending the Zoning Table 1 to reflect the following:-

	USES	RESIDENTIAL	RURAL RESIDENTIAL
31	Rural Pursuit	AA <sup>2</sup>	AA <sup>3</sup>

<sup>2</sup> Shall only be permitted with Council's consideration on land Zoned Residential R 2 / Residential R 2.5 / Residential R 5 within the Beverley Townsite. Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 4 to the Scheme.

<sup>3</sup> Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 3 to the Scheme.

2. Adding the following to SCHEDULE 3 – RURAL RESIDENTIAL ZONE, to include the following:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
All lots zoned Rural Residential.	<ol style="list-style-type: none"> <li>1. 'Rural Pursuit' shall be an 'AA' use.</li> <li>2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies:                             <ol style="list-style-type: none"> <li>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and,</li> <li>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</li> </ol> </li> </ol>

Attachment 9.2

	3. Council may in any case where it deems necessary stipulate animal stocking rates in order to preserve the vegetation and amenity of the site.
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2. Adding SCHEDULE 4 – RESIDENTIAL ZONE, to the Scheme to read as follows:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
Only lots zoned Residential R2, Residential R2.5 and Residential R5 in the Beverley Townsite	<ol style="list-style-type: none"> <li>1. 'Rural Pursuit' shall be an 'AA' use.</li> <li>2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies:               <ol style="list-style-type: none"> <li>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and</li> <li>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</li> </ol> </li> <li>3. Council may in any case where it deems necessary stipulate animal stocking rates in order to preserve the vegetation and amenity of the site.</li> </ol>

Attachment 9.2

Dated this .....**28**..... day of .....**May**..... 2013.



.....  
Stephen Gollan  
Chief Executive Officer

## Attachment 9.2

### PROPOSAL TO AMEND A TOWN PLANNING SCHEME

- |   |  |
|---|--|
| 1. LOCAL AUTHORITY:                     | SHIRE OF BEVERLEY  |
| 2. DESCRIPTION OF TOWN PLANNING SCHEME: | SHIRE OF BEVERLEY TOWN PLANNING SCHEME NO.2  |
| 3. TYPE OF SCHEME:                      | DISTRICT ZONING SCHEME   |
| 4. SERIAL NUMBER OF AMENDMENT:          | 21   |
| 5. PROPOSAL:                            | To permit ' <i>Rural Pursuit</i> ' land uses, with Council's consent, on Residential R2, Residential R2.5 and Residential R5 zoned land and land zoned Rural Residential within the Shire of Beverley. |

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### SCHEME AMENDMENT REPORT

#### 1. INTRODUCTION

The Shire of Beverley Council investigated avenues to accommodate *Rural Pursuit* land uses, with Council's consent, within the Shire of Beverley. Within this subject area, as will be described below, there is a combination of Residential R2, Residential R2.5 and Residential R5 Zoned land, and contains many land uses of a rural nature. The Amendment is proposed to accommodate this trend. This amendment will also propose an alteration to the zoning table to accommodate *Rural Pursuit* land uses, with Council's consent, on land zoned Rural Residential.

#### 2. COMMENT

The area under discussion consists of Lots typically Zoned Residential R2, Residential R2.5 or Residential R5 (kindly refer to the Zoning Map for this area). These lots range in size from approximately 2,000 m<sup>2</sup> to over 2 Ha.

As a result of their size, these types of properties necessarily invite rural lifestyle and associated land uses inclusive of low key stabling and training of horses, rearing and agistment of animals, etc. An assessment of the typical land use in the subject area, could be described as befitting the definition of a '*Rural Pursuit*' as per the Shire of Beverley Town Planning Scheme No. 2.

This Amendment to the Shire of Beverley Town Planning Scheme No.2 is proposed to, firstly acknowledge that the existing situation results in a number of unlawful land uses that needs to be corrected, and secondly to give

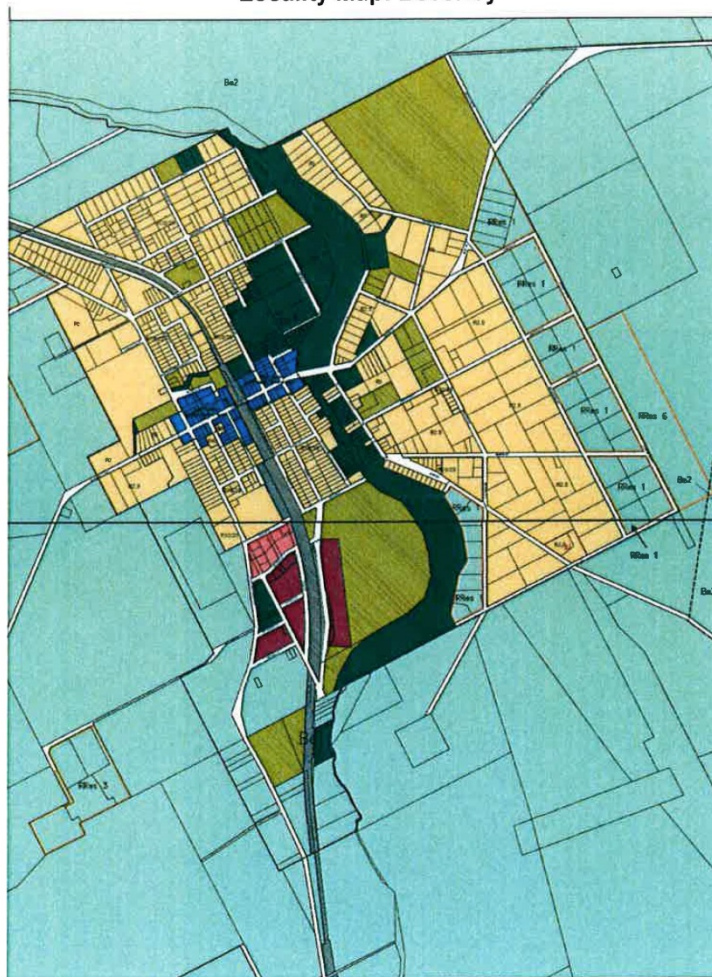
## Attachment 9.2

certainty to future investors or purchasers of lots in this area, as to what is permitted in terms of the Town Planning Scheme for this area.

Consideration was given to categorising the unlawful land uses as non-conforming land uses, although this has proven to be problematic for various reasons.

It is submitted that as a result of the existing land use situation in this precinct very limited negative impact will result in the granting of this Amendment. In terms of amenity, it is submitted that the Amendment will strengthen the character of the area.

**Locality Map: Beverley**





## Attachment 9.2

This amendment also proposes to alter the zoning table to make *Rural Pursuit* land uses, within the Rural Residential zone, an 'AA' use instead of the present 'SA' use. This is considered to be a more appropriate approach towards accommodating an existing trend of land uses in the area.

### 3. PROPOSAL

It is proposed to do the following amendments to the Shire of Beverley Town Planning Scheme No. 2:-

1. Amending the Zoning Table 1 to reflect the following:-

	USES	RESIDENTIAL	RURAL RESIDENTIAL
31	Rural Pursuit	AA <sup>2</sup>	AA <sup>3</sup>

<sup>2</sup> Shall only be permitted with Council's consideration on land Zoned Residential R 2 / Residential R 2.5 / Residential R 5 within the Beverley Townsite. Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 4 to the Scheme.

<sup>3</sup> Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 3 to the Scheme.

2. Adding the following to SCHEDULE 3 – RURAL RESIDENTIAL ZONE, to include the following:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
All lots zoned Rural Residential.	<ol style="list-style-type: none"> <li>1. 'Rural Pursuit' shall be an 'AA' use.</li> <li>2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies: <ol style="list-style-type: none"> <li>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and,</li> <li>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</li> </ol> </li> <li>3. Council may in any case where it deems necessary stipulate animal stocking rates in order to preserve the vegetation and amenity of the site.</li> </ol>

## Attachment 9.2

2. Adding SCHEDULE 4 – RESIDENTIAL ZONE, to the Scheme to read as follows:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
Only lots zoned Residential R2, Residential R2.5 and Residential R5 in the Beverley Townsite	<ol style="list-style-type: none"><li>1. 'Rural Pursuit' shall be an 'AA' use.</li><li>2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies:<ol style="list-style-type: none"><li>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and</li><li>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</li></ol></li><li>3. Council may in any case where it deems necessary stipulate animal stocking rates in order to preserve the vegetation and amenity of the site.</li></ol>

#### 4. CONCLUSION

Finalisation of Amendment 21 will lawfully permit *Rural Pursuit* land uses, with Council's consideration and consent, within the Shire of Beverley.

Attachment 9.2

**Planning and Development Act 2005**  
**SHIRE OF BEVERLEY**  
**TOWN PLANNING SCHEME NO.2**  
**AMENDMENT NO.21**

The Shire of Beverley under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Town Planning Scheme by:-

1. Amending the Zoning Table 1 to reflect the following:-

	USES	RESIDENTIAL	RURAL RESIDENTIAL
31	Rural Pursuit	AA <sup>2</sup>	AA <sup>3</sup>

<sup>2</sup> Shall only be permitted with Council's consideration on land Zoned Residential R 2 / Residential R 2.5 / Residential R 5 within the Beverley Townsite. Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 4 to the Scheme.

<sup>3</sup> Council may stipulate animal stocking rates in order to preserve the vegetation and amenity of the lot as reflected in Schedule 3 to the Scheme.

2. Adding the following to SCHEDULE 3 – RURAL RESIDENTIAL ZONE, to include the following:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
All lots zoned Rural Residential.	<p>1. 'Rural Pursuit' shall be an 'AA' use.</p> <p>2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies:</p> <p>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and,</p> <p>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</p> <p>3. Council may in any case where it deems necessary stipulate animal stocking rates in order to</p>

Attachment 9.2

	preserve the vegetation and amenity of the site.
--	--

2. Adding SCHEDULE 4 – RESIDENTIAL ZONE, to the Scheme to read as follows:

PARTICULARS OF LAND	REQUIREMENTS OF THE ZONE
Only lots zoned Residential R2, Residential R2.5 and Residential R5 in the Beverley Townsite	1. 'Rural Pursuit' shall be an 'AA' use. 2. The stocking of livestock requires planning approval by Council. For the purposes of this clause, the following applies: <ul style="list-style-type: none"> <li>i. Livestock refers to horses, cattle, goats, sheep or any other animal deemed by Council to be stocked on-site; and</li> <li>ii. Planning approval is not required to be obtained for domestic animals (i.e. dogs, cats, birds, etc.).</li> </ul> 3. Council may in any case where it deems necessary stipulate animal stocking rates in order to preserve the vegetation and amenity of the site.

Attachment 9.2

**ADOPTION**

Adopted by resolution of the Council of the Shire of Beverley at the Meeting of the Council held on the **28** day of **May** **2013**.

.....  
  
SHIRE PRESIDENT

.....  
  
CHIEF EXECUTIVE OFFICER

**FINAL APPROVAL**

Adopted for final approval by resolution of the Shire of Beverley at the Meeting of the Council held on the            day of            20    and the Common Seal of the Shire of Beverley was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
SHIRE PRESIDENT

.....  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

.....  
DELEGATED UNDER S.16 OF  
THE PD ACT 2005

DATE.....

Final Approval Granted

.....  
MINISTER FOR PLANNING

DATE.....

### **9.3 Initiation of Alteration to the Outbuilding Policy**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 15 October 2013  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0219  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Modified Outbuilding Policy

---

#### **SUMMARY**

It is proposed to initiate an alteration to Council's Outbuilding Policy, pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No. 2. The initiation of the altered Outbuilding Policy will be recommended for approval.

#### **BACKGROUND**

At the Council Briefing Forum (CBF) of August 2013, a request was made to clarify the requirements for Sea Containers being used as Outbuildings within the Shire of Beverley.

#### **COMMENT**

The present Outbuilding Policy is unclear on the reasons for the preference to not have Sea Containers within the Shire of Beverley as Outbuildings.

To clarify the reasons for the above and to provide more clarity on the use of Sea Containers as Outbuildings within the Shire of Beverley, the altered Outbuilding Policy is provided herewith as an attachment, for Council's consideration, and a request to proceed to public advertising.

The following conventions are used in the attached altered policy:

- Text highlighted in green: - represents new text;
- Text with ~~double-strikethrough~~: - represents text to be deleted.

The most significant changes to the policy are as follows:

- A section is added to the Policy that addresses the requirements for Sea Containers when used as Outbuildings;
- A proposal to increase the Maximum Individual Area of an Outbuilding on Farming Zoned Land above 10 hectares – increase from 400m<sup>2</sup> to 1,000m<sup>2</sup> (this is proposed to afford the Shire Planner the opportunity to approve, under delegated authority, bigger sheds on Farming Zoned Land - the purpose being to streamline the Shire's administrative processes).

#### **STATUTORY ENVIRONMENT**

Council has the power to make Town Planning Scheme policies under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

#### **FINANCIAL IMPLICATIONS**

Council will be required to pay the required advertising costs.

#### **STRATEGIC IMPLICATIONS**

There are no Strategic Plan Implications relative to this issue.

**POLICY IMPLICATIONS**

The outcome of this exercise will result in a modified Outbuilding Policy.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That Council initiate the alteration of the Outbuilding Policy and proceed to advertising pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No 2.

**COUNCIL RESOLUTION**

**M5/1013**

**Moved Cr Pepper**

**Seconded Cr White**

**That the item lay on the table until the 26 November 2013 Ordinary Council Meeting.**

**CARRIED 9/0**

## Attachment 9.3

### 8.6 Outbuildings Policy

#### AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding Outbuildings throughout the Shire of Beverley. ~~This policy will be incorporated into future schemes when Town Planning Scheme No.2, or greater, is revoked.~~

This policy supersedes Council's previous Outbuildings Policy, which is hereby rescinded.

#### BACKGROUND

Under the Shire of Beverley's Town Planning Scheme No. 2 except where specifically exempt, Planning Approval is required for a shed (outbuilding) in all zones.

The Shire's Town Planning Scheme has no criteria under which an application for an outbuilding is to be determined. As such, this policy is required to give certainty as to what the Council ~~may~~ **shall** approve.

#### DETERMINATION

Council's Town Planning Scheme No.2 requires Council give its discretionary consent to sheds on all zoned land within the Shire. All applications for the construction of sheds and other outbuildings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application with or without conditions; or
- Refuse the application.

#### Information to be Supplied with Application

Application for the construction of an outbuilding under this policy is to be made by completion of an Application for Planning ~~Approval Consent~~ **Approval** form, signed by the owner(s) of the land. To enable timely determination of the application, the following information shall be provided:

- Purpose of the outbuilding, such as private workshop, storage shed, etc.
- Area of outbuilding in square metres;
- Height of outbuilding from natural ground level to the top of the wall, or bottom of eave, as appropriate;
- Height of roof ridge (or highest point of the roof) from natural ground level;
- Details on the cladding material to be used for roof and walls, including colour;
- A scaled site plan of the property showing distance of the proposed outbuilding from property boundaries, existing structures and effluent disposal systems;
- ~~A sketch elevation~~ **An Elevation sketch** of the front and sides of the outbuilding, showing height of the wall and roof ridge from natural ground level;



Attachment 9.3 continued

- Details of any trees to be removed to allow construction of the outbuilding; and
- Any other information Council may reasonably require to enable the Application for Planning Approval to be determined.

## APPLICATION OF THE POLICY

This policy applies to all land situated within the following zones as designated under the Town Planning Scheme:

- Residential;
- Rural Residential;
- Rural Townsite; and
- Farming.

This policy does not relate to land zoned 'Town Centre', 'Industrial' or 'Light Industry', where all applications for structures incidental to a commercial or industrial use will be considered at an Ordinary Meeting of Council.

## OBJECTIVES OF THE POLICY

The primary objectives are to:

- Provide certainty for landowners of the building requirements within the Shire by ensuring that all development issues are considered when applying for Planning Approval and that the Rural Nature of the Shire is maintained;
- To limit the impact of outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like;
- To adequately screen large buildings so as to not destroy the rural ambience and setting, to achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads; ~~and~~
- To ensure outbuildings are not used as de-facto dwellings; and
- To manage the siting and appearance of Sea Containers as Outbuildings in order to protect the amenity and character of the locality.

## Sea Containers

The use of Sea Containers as Outbuildings within the Shire is regarded as development and will require Planning Approval.

For aesthetic concerns, Sea Containers will not be permitted in the **Residential, Rural Residential, Rural Townsite** or **Town Centre** Zones.

Pending Planning Approval, Sea Containers may be used in other zones as Outbuildings subject to the following requirements:

- The container shall be located to the rear of the lot and shall be screened from the street/road;
- The container shall be located within normal building setbacks;

### Attachment 9.3 continued

- The container shall be fitted with doors that can be opened from inside to ensure safety of users;
- The container shall be painted to match the colour of the buildings on the lot;
- The container may only be used as an outbuilding and not for ancillary accommodation;
- The container shall not be located over septic tanks, leach drains or other utilities;
- The container shall be landscaped to screen it from neighbours; and
- If the container falls into disrepair or become unsightly the Shire shall require it's removal.

Temporary use of a Sea Container on building sites as an office or storage unit is permissible, subject to application to and approval of Council. Council delegate authority to the CEO to approve temporary use on building sites. Approval extends for the period of construction of the building period only, and the sea container shall be removed within 14 days of completion of the building. As a component of the application, suitable safety mechanisms must be in place to allow emergency exit from the container, to the satisfaction of the Shire.

### ~~Policy~~ **General Notes**

1. Outbuildings that comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy may be approved subject to compliance with other relevant clauses of this Policy, as set out below.
2. Outbuildings that do not comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy will be referred to Council.
3. Ablution facilities within outbuildings shall not be approved unless the outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the outbuilding becoming a de-facto house. If the outbuilding is used in association with a commercial business, ablution facilities may be permitted.
4. Setbacks to lot boundaries shall be in accordance with the Shire of Beverley Town Planning Scheme No.2 and the Residential Design Codes, where applicable.
5. Under this policy "Sheds" are defined as outbuildings with a floor area greater than 15m<sup>2</sup>. Outbuildings with a floor area of 15m<sup>2</sup> or less do not require Planning Approval.
6. Planning Approval is required for all outbuildings located within 75 metres of a road boundary on Farming zoned lots.

Attachment 9.3 continued

7. The construction of an outbuilding on vacant land within the Residential, Rural Residential and Rural Townsite Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.
8. In the Farming zone Planning Approval is required, where the applicant does not own, or is in the process of constructing, a dwelling within the Shire of Beverley.
9. No Planning Approval is required for outbuildings on a Farming zoned lot above 10 hectares in area, provided the only variation to the provisions of this policy and the Shire's Town Planning Scheme, is the provision of ablution facilities in the proposed outbuilding and the applicant owns a dwelling within the Shire of Beverley.

Attachment 9.3 continued

Zone	Criteria				Design / Location
	Maximum Total area of all outbuildings on the lot (m <sup>2</sup> )	Maximum individual area of proposed outbuilding (m <sup>2</sup> )	Maximum Wall height (m)	Maximum Roof height (m)	
Residential R10 and above	75	75	3.0	4.0	Where the outbuilding: (a) Is not a sea container; (b) Is not closer to the primary street alignment than 50% of the required setback for the relevant density coding specified in Table 1 of the R-Codes; (c) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (d) Is not constructed prior to the commencement of construction of a residence.
Residential below R10	100	75	3.0	4.0	
Rural Residential & Rural Townsite	200	150	3.0	4.0	Where the outbuilding: (a) Is not a sea container; (b) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (c) Is not constructed prior to the commencement of construction of a residence
Farming below 1 hectare	100	75	3.0	4.0	<del>Where the outbuilding: (a) Is not a sea container;</del> (b) <b>(a)</b> Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (c) <b>(b)</b> Is not constructed prior to the commencement of construction of a residence.
Farming between 1 – 10 hectares	200	150	3.0	4.0	<del>Where the outbuilding: (a) Is not a sea container;</del> (b) <b>(a)</b> Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (c) <b>(b)</b> Is not constructed prior to the commencement of construction of a residence
Farming above 10 hectares	NA	<del>400</del> <b>1,000</b>	8	9	Outbuildings within 75 metres of a road boundary are to be constructed of Colorbond, masonry or similar approved material (excludes zincalume)

#### **9.4 Application – Outbuilding (Machinery Shed) 121 (Lot 1) Mann Road**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 16 October 2013  
**APPLICANT:** Justin Mann  
**FILE REFERENCE:** MAN 51136  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Locality Map, Site Plan and Elevation Plans

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#### **SUMMARY**

An application has been received to construct a Zincalume Outbuilding (Machinery Shed), in extent 675m<sup>2</sup> at 121 (Lot 1) Mann Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The Proposed outbuilding will be 275m<sup>2</sup> larger than the permitted 400m<sup>2</sup> maximum permitted footprint area for Outbuildings in this Zone.

The subject site is located at 12 (Lot 1) Mann Road, Beverley, is 750 Ha in extent and zoned Farming.

#### **COMMENT**

When considering a variation to Council's Outbuilding Policy in regards to maximum permitted individual area (footprint area), Shire Staff is of the opinion that the following aspects of the development should be taken into consideration:

- a) The specific siting of the Outbuilding on the property, and
- b) The general character of the immediate area;

It is the opinion that the proposed siting of the Outbuilding on the subject property is such that it will not have any negative impact on the amenity of the property or the area. The increase beyond the maximum 400m<sup>2</sup> permitted in terms of the Outbuilding Policy is such that no negative impact is anticipated. It is considered that the proposed development will be in pace with the character of the area and the continued functional use of the property for agriculture.

Given the above site specific considerations it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

#### **CONSULTATION**

No consultation was deemed required.

#### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Town Planning Scheme No. 2.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

A variation of Council's Outbuilding Policy is required.

## **VOTING REQUIREMENTS**

Simple Majority.

## **OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for an Outbuilding (Machinery Shed) at 121 (Lot 1) Mann Road, Beverley, subject to the following conditions and advice notes:

### **Conditions:**

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan prepared by the applicant and endorsed by Council's Shire Planner.
3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

### **Advice Notes:**

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.

**COUNCIL RESOLUTION**

**M6/1013**

**Moved Cr Shaw**

**Seconded Cr Gogol**

**That Council resolve to grant planning approval for an Outbuilding (Machinery Shed) at 121 (Lot 1) Mann Road, Beverley, subject to the following conditions and advice notes:**

**Conditions:**

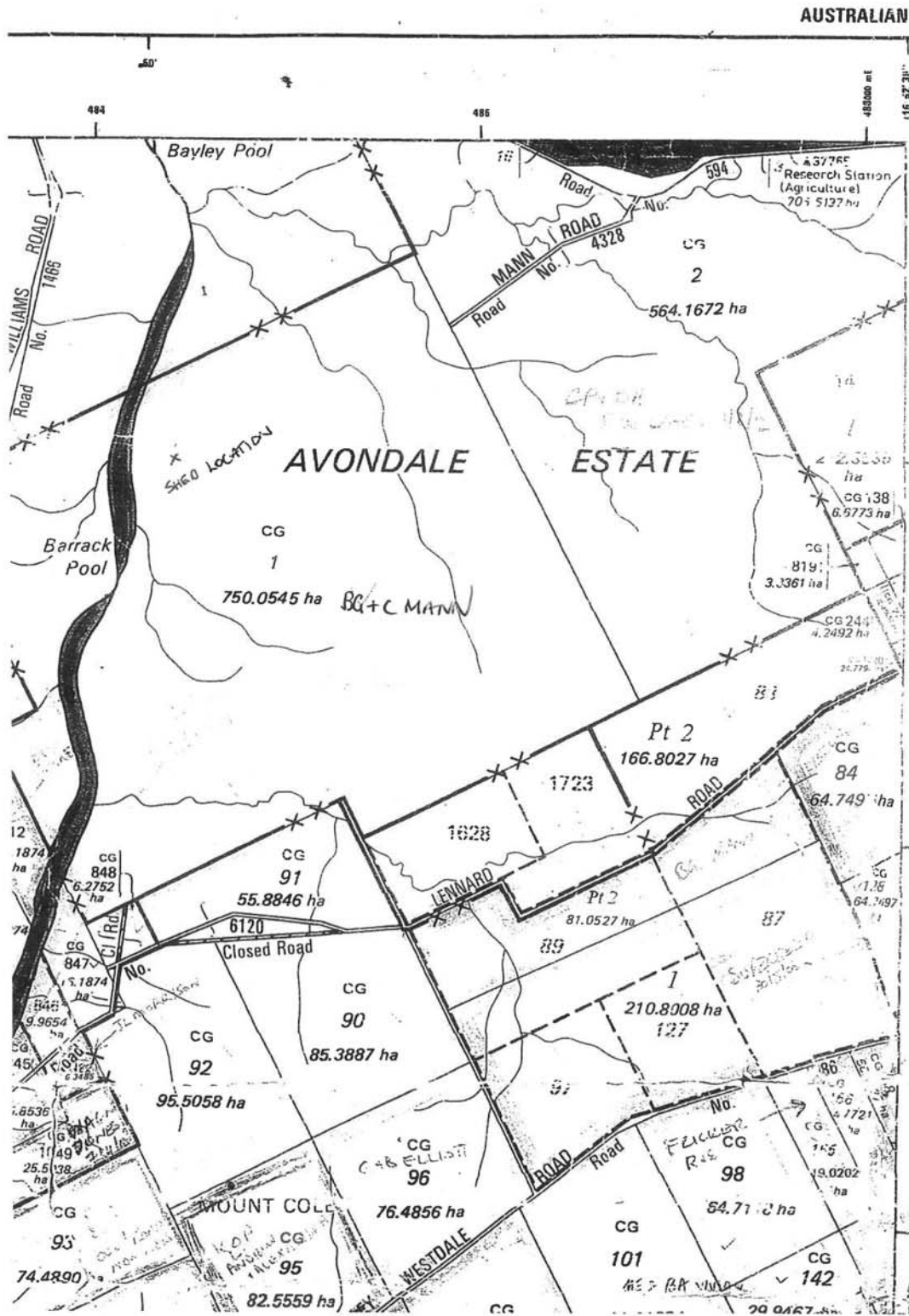
- 1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.**
- 2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan prepared by the applicant and endorsed by Council's Shire Planner.**
- 3. The outbuilding shall not be used for human habitation, commercial or industrial purposes.**

**Advice Notes:**

- 1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- 2. The applicant is advised a building permit is required prior to commencement of any building works.**

**CARRIED 9/0**

Attachment 9.4



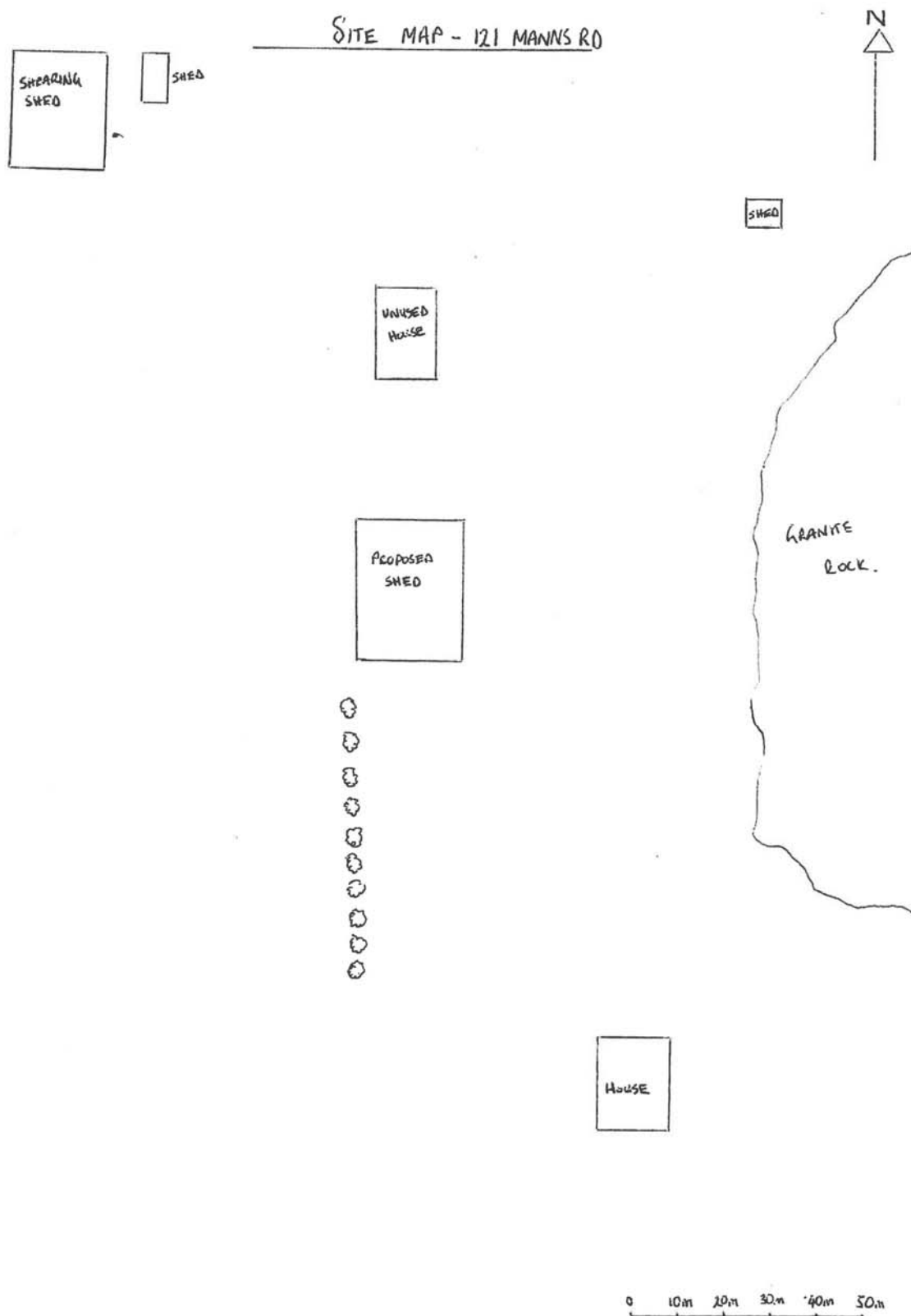


Attachment 9.4

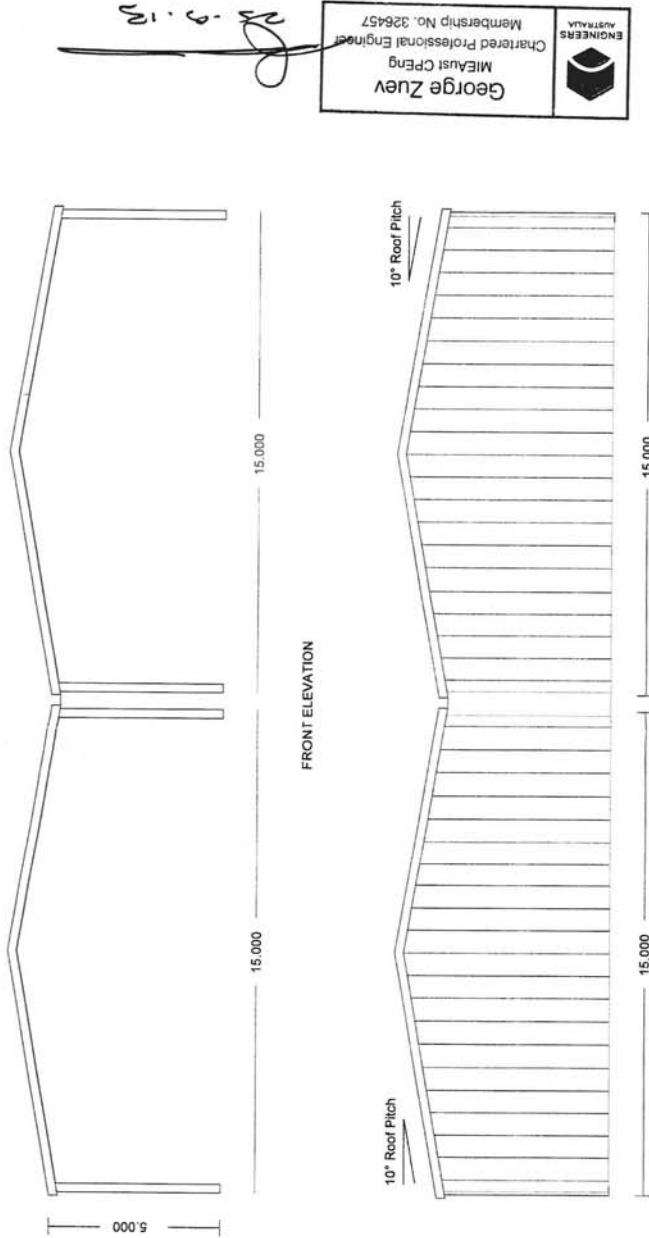
To see all the details that are visible on the screen, use the "Print" link next to the map.



Attachment 9.4



Attachment 9.4



Plans Drawn By

**NOWBUILDINGS**  
Wholesale  
P 1300 553 779 F 1300 554 882 RA 0431 597 160  
E. Trevor@nowbuildings.com.au www.nowbuildings.com.au

Proposed Project: 30m x 22.5m x 5m Mammoth Shed

Client: Barracks Pastoral Co, Justin Mann  
Job Number: Mam07125  
Site: 121 Manns Road, BEVERLEY WA 6304

ARCHITECTURAL  
DRAWINGS

No liability is accepted for any errors or omissions in these drawings. No drawings are to be used without the written consent of the architect.

Attachment 9.4

6.420

22.500

RIGHT ELEVATION

22.500

LEFT ELEVATION

George Zuer  
MIEAust CPeng  
Chartered Professional Engineer  
Membership No. 326457

ENGINEERS AUSTRALIA

25.10.13

Planned By

**NOWBUILDINGS**  
wholesale

P 1300 555 778 F 1300 554 862 M 0431 597 160  
E [info@nowbuildings.com.au](mailto:info@nowbuildings.com.au) [www.nowbuildings.com.au](http://www.nowbuildings.com.au)

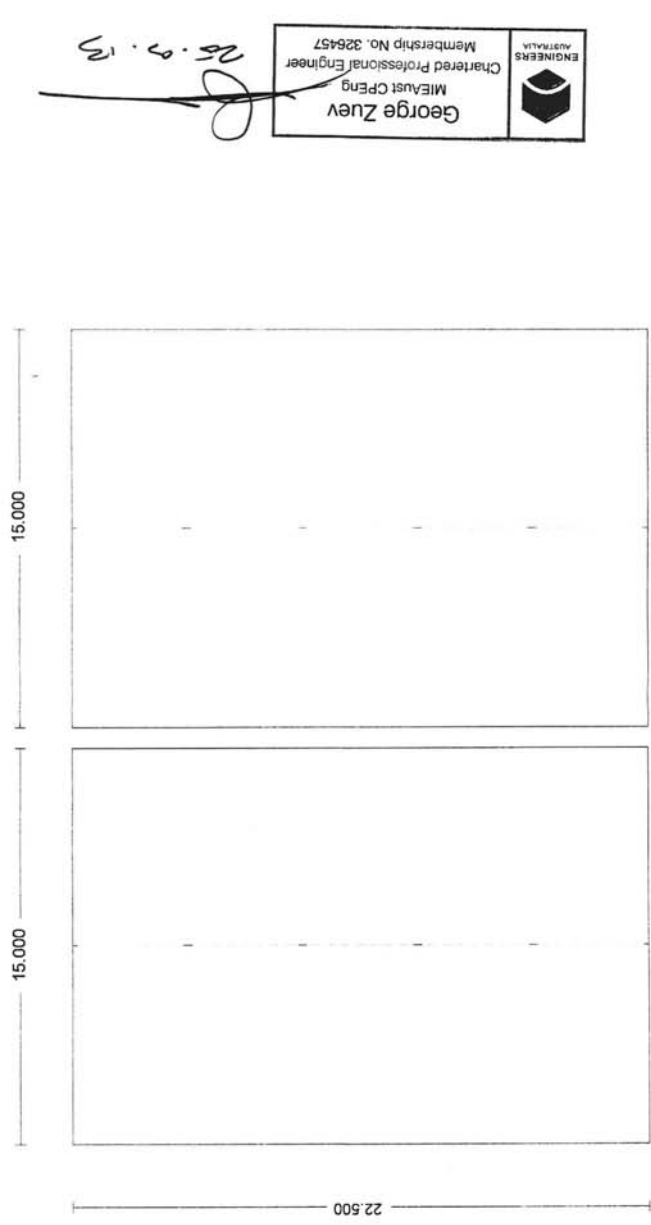
Proposed Project: 30m x 22.5m x 5m Mammoth Shed

Client: Barracks Pastoral Co, Justin Mann  
Job Number: Mann07125  
Site: 121 Manns Road, BEVERLEY WA 6304

ARCHITECTURAL DRAWINGS

Site, whether you're a home or farm or just a place, means a lot. It's not just a place, it's a place that tells you who you are. It's a place that tells you who you are. It's a place that tells you who you are.

Attachment 9.4



PLAN

Plans Drawn By

**NOWBUILDINGS**  
wholesale

P 1300 553 779 F 1300 554 882 M 0431 597 160  
E. trevor@nowbuildings.com.au www.nowbuildings.com.au

**Proposed Project: 30m x 22.5m x 5m Mammoth Shed**

Client: Barracks Pastoral Co, Justin Mann  
Job Number: Mann07125  
Site: 121 Manns Road, BEVERLEY WA 6304

ARCHITECTURAL  
DRAWINGS

See specification for full details. This drawing is subject to change without notice. No liability is accepted for any errors or omissions.

2:45pm – Shire Planner, Stefan de Beer, left the meeting and did not return.

**10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 18 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** September 2013 Financial Reports

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#### **SUMMARY**

Council to consider accepting the financial reports for the period ending 30 September 2013.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the August 2013 Ordinary Meeting, item 11.5.

#### **COMMENT**

The monthly financial report for the period ending 30 September 2013 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Road Maintenance Report; and
  - Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of September 2013 be accepted and material variances be noted.

**COUNCIL RESOLUTION**

**M7/1013**

**Moved Cr Gogol**

**Seconded Cr Pepper**

**That the monthly financial report for the month of September 2013 be accepted and material variances be noted.**

**CARRIED 9/0**



**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2013**

	2013/14 ANNUAL BUDGET	2013/14 SEPT BUDGET MONTH	2013/14 SEPT ACTUAL MONTH	VARIANCE MONTH	2013/14 JULY- SEPT BUDGET YTD	2013/14 JULY- SEPT ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING REVENUE</b>								
General Purpose Funding	3,085,269	(169,180)	99,884	269,064	2,433,661	2,643,842	210,181	Less discount on rates utilised to date \$155,619, additional General Purpose Grant received YTD \$29,199 and greater interest on investments earned YTD \$8,178.
Governance	88,200	4,410	968	(3,442)	22,050	1,012	(21,038)	Grant funding not yet received.
Law, Order Public Safety	448,142	320	1,277	957	7,311	31,337	24,026	Greater than anticipated FESA operating grant received \$5,272 and CESM Reimbursements \$18,811 YTD.
Health	0	0	0	0	0	0	0	
Education and Welfare	4,500	100	669	569	500	1,288	788	
Housing	86,316	4,316	3,276	(1,040)	21,579	16,306	(5,273)	
Community Amenities	176,607	8,830	454	(8,376)	44,152	159,639	115,487	Annual Refuse and Recycling Charges received earlier than anticipated \$115,217.
Recreation and Culture	1,388,010	567,763	1,782	(565,981)	581,356	347,524	(233,831)	2013/14 CLGF Funding (Regional & Individual) will not be received; associated Capital projects will not be undertaken.
Transport	736,332	2,563	74,303	71,741	12,813	29,364	16,551	Special Bridges Grant \$22,000 received earlier than anticipated.
Economic Services	79,000	3,950	6,261	2,311	19,750	14,472	(5,279)	
Other Property and Services	67,700	3,385	1,649	(1,736)	16,925	21,144	4,219	
	<b>\$6,160,076</b>	<b>\$426,456</b>	<b>\$190,523</b>	<b>(\$235,933)</b>	<b>\$3,160,096</b>	<b>\$3,265,928</b>	<b>\$105,832</b>	
<b>LESS OPERATING EXPENDITURE</b>								
General Purpose Funding	(40,853)	(3,438)	(3,356)	82	(6,357)	(12,185)	(5,829)	
Governance	(208,616)	(100,008)	(8,841)	91,167	(107,299)	(94,214)	13,084	Member's expenses less than anticipated for the period.
Law, Order, Public Safety	(180,569)	(12,640)	(10,007)	2,633	(37,919)	(50,412)	(12,493)	Fire Control Insurance \$12,569 incurred earlier than anticipated.
Health	(86,605)	(6,062)	(3,123)	2,939	(18,187)	(21,627)	(3,440)	
Education and Welfare	(52,246)	(3,657)	(2,331)	1,326	(10,972)	(7,182)	3,790	
Housing	(223,557)	(15,649)	(12,136)	3,513	(46,947)	(50,882)	(3,935)	
Community Amenities	(524,453)	(36,712)	(28,175)	8,537	(110,135)	(143,108)	(32,973)	Environmental Services \$ 10,810 and Household Refuses \$9,984 expenditure incurred earlier than anticipated.
Recreation and Culture	(1,223,740)	(85,662)	(60,941)	24,721	(256,985)	(276,466)	(19,480)	Recreation Ground playing fields and ground mtce expenditure \$17,337 incurred earlier than expected.
Transport	(1,523,815)	(106,667)	(157,322)	(50,655)	(320,001)	(496,715)	(176,714)	Road Mtce \$121,531 incurred earlier than expected and additional Depreciation expensed \$42,564.
Economic Services	(410,296)	(28,721)	(18,550)	10,171	(86,162)	(73,518)	12,644	Area promotion \$7,177 less than anticipated YTD Caravan Park Mtce \$4,008 less than anticipated YTD
Other Property & Services	(37,380)	(3,370)	20,512	23,882	(23,283)	(31,661)	(8,378)	
	<b>(\$4,512,130)</b>	<b>(\$402,585)</b>	<b>(\$284,270)</b>	<b>\$118,315</b>	<b>(\$1,024,247)</b>	<b>(\$1,257,970)</b>	<b>(\$233,723)</b>	
<i>Increase(Decrease)</i>	<b>\$1,647,946</b>	<b>\$23,871</b>	<b>(\$93,747)</b>	<b>(\$117,618)</b>	<b>\$2,135,849</b>	<b>\$2,007,958</b>	<b>(\$127,891)</b>	

**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2013**

	2013/14 ANNUAL BUDGET	2013/14 SEPT BUDGET	2013/14 SEPT ACTUAL	VARIANCE MONTH	2013/14 JULY- SEPT BUDGET	2013/14 JULY- SEPT ACTUAL	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>ADD</b>								
Principal Repayment Received -Loans	11,306	0	0	0	0	0	0	
Provision for Long Service Leave	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	(32,500)	0	0	0	0	0	-	
Depreciation Written Back	924,853	64,740	78,221	13,481	194,219	277,373	83,154	Additional depreciation expensed.
Book Value of Assets Sold Written Back	279,500	0	0	0	0	0	0	
	<b>\$1,183,159</b>	<b>\$64,740</b>	<b>\$78,221</b>	<b>\$13,481</b>	<b>\$194,219</b>	<b>\$277,373</b>	<b>\$83,154</b>	
<i>Sub Total</i>	<b>\$2,831,105</b>	<b>\$88,611</b>	<b>(\$15,526)</b>	<b>(\$104,137)</b>	<b>\$2,330,068</b>	<b>\$2,285,331</b>	<b>(\$44,737)</b>	
<b>LESS CAPITAL PROGRAMME</b>								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(1,327,640)	0	(9,698)	(9,698)	0	(12,698)	(12,698)	Capital works in line with Budget Estimates, expenditure earlier than anticipated.
Infrastructure Assets - Roads	(2,352,462)	(188,197)	(1,828)	186,369	(564,591)	(9,450)	555,141	Road construction program yet to commence due to weather conditions.
Infrastructure Assets - Recreation Facilities	(544,000)	0	(1,265)	(1,265)	0	(4,559)	(4,559)	Capital works in line with Budget Estimates, expenditure earlier than anticipated
Infrastructure Assets - Other	(20,000)	0	0	0	0	0	0	
Purchase Plant and Equipment	(940,020)	0	(20)	(20)	0	(2,750)	(2,750)	Capital purchases in line with Budget Estimates, expenditure earlier than anticipated
Purchase Furniture and Equipment	(105,000)	0	15	15	0	15	15	
Repayment of Debt - Loan Principal	(66,517)	0	0	0	0	0	0	
Transfer to Reserves	(126,081)	0	(17,076)	(17,076)	0	(17,076)	(17,076)	Transfers to Cash Backed Reserve Accounts (investment interest) earlier than anticipated.
	<b>(\$5,481,720)</b>	<b>(\$188,197)</b>	<b>(\$29,872)</b>	<b>\$158,325</b>	<b>(\$564,591)</b>	<b>(\$46,517)</b>	<b>\$518,074</b>	
<b>ABNORMAL ITEMS</b>								
Plus Rounding	0	0	1	0	0	1		
	<b>(\$5,481,720)</b>	<b>(\$188,197)</b>	<b>(\$29,871)</b>	<b>\$158,325</b>	<b>(\$564,591)</b>	<b>(\$46,516)</b>	<b>\$518,074</b>	
<i>Sub Total</i>	<b>(\$2,650,615)</b>	<b>(\$99,586)</b>	<b>(\$45,397)</b>	<b>\$54,188</b>	<b>\$1,765,477</b>	<b>\$2,238,814</b>	<b>\$473,337</b>	
<b>LESS FUNDING FROM</b>								
Reserves	400,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Closing Funds	2,250,615	0	-	0	2,250,615	2,243,381	(7,234)	Minor adjustments made to 12/13 closing balance post Budget adoption.
	<b>\$2,650,615</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,250,615</b>	<b>\$2,243,381</b>	<b>(\$7,234)</b>	
<b>NET (SURPLUS) DEFICIT</b>	<b>\$0</b>	<b>(\$99,586)</b>	<b>(\$45,397)</b>	<b>\$54,188</b>	<b>\$4,016,092</b>	<b>\$4,482,195</b>	<b>\$466,103</b>	

<b>SHIRE OF BEVERLEY</b>	
<b>SUMMARY OF CURRENT ASSETS AND LIABILITIES</b>	
<b>FOR THE PERIOD ENDING 30 SEPTEMBER 2013</b>	
<b>CURRENT ASSET</b>	<b>ACTUAL</b>
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	3,833,688.09
- Investments Unrestricted	
- Investments Reserves	
Sundry Debtors General	2,498,234.31
Stock on Hand	16,141.15
Self-Supporting Loans	
GST	
<b>Total Current Assets</b>	<b>6,348,363.55</b>
<b>LESS CURRENT LIABILITIES</b>	<b>ACTUAL</b>
Sundry Creditors	157,997.48
Interest Bearing Loans and Borrowings	66,516.50
Provisions for Annual and Long Service Leave	303,601.47
<b>Total Current Liabilities</b>	<b>528,115.45</b>
<b>ADJUSTMENTS</b>	
Less Cash Backed Reserves	(1,595,764.53)
Plus Interest Bearing Loans and Borrowings	6,516.50
Plus Annual Leave Cash Backed Reserves as at 30/06/2013	36,520.41
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2013	105,147.00
Less Deferred Pensioner Rates Non-Current as at 30/06/2013	(61,778.00)
Plus Reimbursement - Current Asset Portion of S/Supporting loan 117 2013-14	11,306.00
<b>Total Adjustments</b>	<b>(1,338,052.62)</b>
<b>SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES</b>	<b>\$4,482,195.48</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 SEPTEMBER 2013**

Note: This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14.

	Actual 2012/13 \$	Actual 2013/14 \$	Variance \$
<b>Current assets</b>			
Cash and cash equivalents	3,607,179	3,833,988	226,809
Trade and other receivables	390,412	2,498,234	2,107,822
Inventories	11478	16,141	4,663
Other assets	0	0	0
<b>Total current assets</b>	<b>4,009,069</b>	<b>6,348,364</b>	2,339,295
<b>Non-current assets</b>			
Trade and other receivables	172,447	121,976	(50,471)
Property, plant and equipment	10,953,357	10,843,767	(109,590)
Infrastructure	36,334,052	36,195,710	(138,342)
<b>Total non-current assets</b>	<b>47,459,856</b>	<b>47,161,452</b>	(298,404)
<b>Total assets</b>	<b>51,468,925</b>	<b>53,509,816</b>	2,040,891
<b>Current liabilities</b>			
Trade and other payables	125,065	157,997	(32,932)
Interest-bearing loans and borrowings	66,517	66,517	1
Provisions	303,601	303,601	0
<b>Total current liabilities</b>	<b>495,183</b>	<b>528,115</b>	(32,932)
<b>Non-current liabilities</b>			
Interest-bearing loans and borrowings	1,141,734	1,141,734	(0)
Provisions	36,619	36,620	(1)
<b>Total non-current liabilities</b>	<b>1,178,353</b>	<b>1,178,354</b>	(1)
<b>Total liabilities</b>	<b>1,673,536</b>	<b>1,706,470</b>	(32,934)
<b>Net assets</b>	<b>49,795,389</b>	<b>51,803,346</b>	2,007,957
<b>Equity</b>			
Accumulated surplus	44,737,607	44,720,531	(17,076)
Change in net assets resulting from operations	0	2,007,957	2,007,957
Asset revaluation reserve	3,479,093	3,479,093	0
Other reserves	1,578,689	1,595,765	17,076
<b>Total equity</b>	<b>49,795,389</b>	<b>51,803,346</b>	2,007,957

<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2013</b>						
	<b>(Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>MISC</b>						
MS7-Private Works - Stockpile Gravel	0.00	2,516.25	1,191.89	1,410.80	5,118.94	5,118.94
MS8-Main Street Banners	0.00	32.50	28.32	33.32	94.14	94.14
<b>Total MISC</b>	<b>0.00</b>	<b>2,548.75</b>	<b>1,220.21</b>	<b>1,444.12</b>	<b>5,213.08</b>	<b>5,213.08</b>
<b>ROAD</b>						
0001 MORBINING RD	0.00	6,020.00	2,925.25	3,452.82	12,398.07	12,398.07
0002 WATERHATCH RD	0.00	2,525.00	1,265.61	1,488.91	5,279.52	5,279.52
0003 YORK-WILLIAMS RD	0.00	4,035.00	1,434.37	1,696.07	7,165.44	7,165.44
0004 KOKEBY EAST RD	0.00	2,152.50	737.80	871.07	3,761.37	3,761.37
0005 EDISON MILL RD	0.00	1,550.00	569.12	669.54	2,788.66	2,788.66
0006 BREMNER RD	0.00	2,127.50	715.15	842.34	3,684.99	3,684.99
0007 YENYENING LAKES RD	0.00	5,795.00	1,909.56	2,252.41	9,956.97	9,956.97
0008 TOP BEVERLEY YORK RD	0.00	723.75	375.73	442.04	1,541.52	1,541.52
0009 BALLY-BALLY RD	0.00	3,500.00	1,134.43	1,339.26	5,973.69	5,973.69
0010 DALE KOKEBY RD	0.00	1,532.50	471.56	554.78	2,558.84	2,558.84
0011 KOKENDIN RD	0.00	3,957.50	1,438.86	1,726.60	7,122.96	7,122.96
0012 TALBOT WEST RD	0.00	885.00	561.35	660.41	2,106.76	2,106.76
0013 BARRINGTON RD	0.00	3,597.50	1,196.63	1,412.12	6,206.25	6,206.25
0014 POTTS RD	0.00	2,667.50	940.41	1,106.38	4,714.29	4,714.29
0015 JACOBS WELL RD	0.00	2,192.50	796.74	937.35	3,926.59	3,926.59
0016 CLULOWS RD	0.00	1,865.00	687.19	808.46	3,360.65	3,360.65
0017 OAKDALE RD	0.00	2,087.50	603.27	714.35	3,405.12	3,405.12

**SHIRE OF BEVERLEY ROAD  
MAINTENANCE REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2013**

	(Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0018 DONGADILLING RD	0.00	3,360.00	1,059.69	1,252.15	5,671.84	5,671.84
0019 QUALANDARY RD	0.00	710.00	195.76	231.98	1,137.74	1,137.74
0020 BUTCHERS RD	0.00	50.00	113.30	133.28	296.58	296.58
0021 VALLENTINES RD	0.00	37.50	18.88	22.21	78.59	78.59
0022 LUPTONS RD	0.00	1,332.50	406.58	478.60	2,217.68	2,217.68
0023 SPRINGHILL RD	0.00	162.50	47.20	55.54	265.24	265.24
0024 DALEBIN NORTH RD	0.00	1,487.50	599.24	704.97	2,791.71	2,791.71
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,237.50	431.49	507.63	2,176.62	2,176.62
0026 ATHOL RD	0.00	2,127.50	747.59	883.39	3,758.48	3,758.48
0027 EWERTS RD	0.00	1,972.50	624.59	738.32	3,335.41	3,335.41
0028 NORTHBOURNE RD	0.00	762.50	245.46	288.78	1,296.74	1,296.74
0029 BERINGER RD	0.00	2,092.50	663.20	783.88	3,539.58	3,539.58
0030 GORS RD	0.00	1,982.50	533.97	631.15	3,147.62	3,147.62
0032 BALKULING RD	0.00	2,940.00	979.44	1,152.99	5,072.43	5,072.43
0033 GLENCOE RD	0.00	4,137.50	1,332.86	1,577.99	7,048.35	7,048.35
0034 ST JACKS RD	0.00	452.50	138.97	163.78	755.25	755.25
0035 RICKEYS RD	0.00	907.50	324.33	382.40	1,614.23	1,614.23
0036 GREENHILLS SOUTH RD	0.00	405.00	355.25	417.94	1,178.19	1,178.19
0038 PETCHELLS RD	0.00	1,047.50	704.49	830.49	2,582.48	2,582.48
0039 MAITLAND RD	0.00	1,237.50	349.32	410.96	1,997.78	1,997.78
0040 HOBBS RD	0.00	472.50	196.83	231.56	900.89	900.89
0041 SOUTHERN BRANCH RD	0.00	425.00	122.73	144.39	692.12	692.12
0042 WALGY RD	0.00	4,405.00	1,898.40	2,233.42	8,536.82	8,536.82
0043 CORBERDING RD	0.00	500.00	179.37	211.04	890.41	890.41

**SHIRE OF BEVERLEY ROAD  
MAINTENANCE REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2013**

	(Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
<b>0046 BLACKBURN RD</b>	0.00	300.00	75.53	88.86	464.39	464.39
<b>0047 CARRS RD</b>	0.00	762.50	217.14	255.46	1,235.10	1,235.10
<b>0049 MILLERS RD</b>	0.00	612.50	178.46	211.07	1,002.03	1,002.03
<b>0050 NEGUS RD</b>	0.00	285.00	94.06	110.65	489.71	489.71
<b>0052 EAST LYNNE RD</b>	0.00	472.50	146.50	172.91	791.91	791.91
<b>0053 PATTEN RD</b>	0.00	500.00	151.06	177.71	828.77	828.77
<b>0054 McDONALDS RD</b>	0.00	1,670.00	480.85	567.38	2,718.23	2,718.23
<b>0055 KIEARA RD</b>	0.00	495.00	174.44	225.23	894.67	894.67
<b>0056 RIFLE RANGE RD</b>	0.00	662.50	189.11	223.60	1,075.21	1,075.21
<b>0060 BATYS RD</b>	0.00	550.00	182.46	214.65	947.11	947.11
<b>0064 FERGUSONS RD</b>	0.00	437.50	120.06	141.25	698.81	698.81
<b>0068 WOODS RD</b>	0.00	187.50	47.20	55.54	290.24	290.24
<b>0070 PICCADILLY RD</b>	0.00	262.50	84.62	99.54	446.66	446.66
<b>0071 MURRAYS RD</b>	0.00	860.00	275.68	324.31	1,459.99	1,459.99
<b>0072 SMITH RD</b>	0.00	300.00	84.97	99.96	484.93	484.93
<b>0073 JOHNSONS RD</b>	0.00	395.00	131.34	154.52	680.86	680.86
<b>0074 KILPATRICKS RD</b>	0.00	860.00	243.80	287.53	1,391.33	1,391.33
<b>0075 FISHERS RD</b>	0.00	662.50	217.07	256.36	1,135.93	1,135.93
<b>0076 HILLS RD</b>	0.00	462.50	122.73	144.40	729.63	729.63
<b>0077 WANSBROUGH RD</b>	0.00	425.00	134.51	159.44	718.95	718.95
<b>0078 BATEMANS RD</b>	0.00	420.00	112.22	132.44	664.66	664.66
<b>0079 DRAPERS RD</b>	0.00	1,285.00	478.11	562.48	2,325.59	2,325.59
<b>0080 MILLS RD</b>	0.00	125.00	37.76	44.43	207.19	207.19
<b>0084 McLEAN RD</b>	0.00	112.50	35.96	42.30	190.76	190.76

**SHIRE OF BEVERLEY ROAD  
MAINTENANCE REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2013**

	(Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
<b>0085 KI RD</b>	0.00	1,567.50	484.38	571.54	2,623.42	2,623.42
<b>0095 HEALS RD</b>	0.00	225.00	71.92	84.61	381.53	381.53
<b>0096 COUNTY PEAK RD</b>	0.00	855.00	406.87	481.05	1,742.92	1,742.92
<b>0098 AVOCA RD</b>	0.00	355.00	195.76	230.31	781.07	781.07
<b>0100 MAWSON RD</b>	0.00	540.00	398.44	468.74	1,407.18	1,407.18
<b>0101 SIMMONS RD</b>	0.00	12.50	44.94	52.88	110.32	110.32
<b>0102 DOBADERRY RD</b>	0.00	150.00	46.18	54.33	250.51	250.51
<b>0103 FORREST ST</b>	0.00	862.50	992.46	1,167.60	3,022.56	3,022.56
<b>0104 LUKIN ST</b>	0.00	250.00	202.52	238.27	690.79	690.79
<b>0105 JOHN ST</b>	0.00	133.75	345.90	406.95	886.60	886.60
<b>0106 DAWSON ST</b>	0.00	90.00	36.47	42.90	169.37	169.37
<b>0107 EDWARD ST</b>	0.00	11.25	18.76	22.08	52.09	52.09
<b>0108 SMITH ST</b>	0.00	123.75	83.88	98.69	306.32	306.32
<b>0109 HARPER ST</b>	0.00	148.75	130.89	154.00	433.64	433.64
<b>0110 QUEEN ST</b>	0.00	45.00	36.21	42.60	123.81	123.81
<b>0111 DEMPSTER ST</b>	0.00	1,276.25	807.53	950.05	3,033.83	3,033.83
<b>0112 MORRISON ST</b>	0.00	22.50	45.96	54.07	122.53	122.53
<b>0115 HOPE ST</b>	0.00	112.50	121.19	142.58	376.27	376.27
<b>0119 SEWELL ST</b>	0.00	11.25	18.76	22.08	52.09	52.09
<b>0122 BROOKING ST</b>	0.00	635.00	343.94	404.65	1,383.59	1,383.59
<b>0123 NICHOLAS ST</b>	0.00	1,985.00	896.34	1,056.91	3,938.25	3,938.25
<b>0124 RICHARDSON ST</b>	0.00	590.00	256.28	301.51	1,147.79	1,147.79
<b>0125 VINCENT ST</b>	0.00	936.25	633.89	745.77	2,315.91	2,315.91
<b>0127 HORLEY ST</b>	0.00	60.00	27.97	32.90	120.87	120.87



<b>SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2013</b>						
	(Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0128 HOPKIN ST	0.00	11.25	18.64	21.93	51.82	51.82
0129 BROCKMAN ST	0.00	22.50	27.97	32.90	83.37	83.37
0131 ELIZABETH ST	0.00	270.00	139.82	164.50	574.32	574.32
0135 ERNEST DR	0.00	90.00	74.56	87.72	252.28	252.28
0137 RICKEYS SIDING RD	0.00	1,462.50	525.63	619.66	2,607.79	2,607.79
0143 LUDGATE ST	0.00	150.00	37.76	44.43	232.19	232.19
0146 RAILWAY ST	0.00	120.00	46.61	54.84	221.45	221.45
0147 RAILWAY PDE	0.00	75.00	23.97	28.20	127.17	127.17
0149 COUNCIL RD	0.00	127.50	73.73	86.74	287.97	287.97
0154 WYALGIMA RD	0.00	135.00	37.64	44.29	216.93	216.93
0158 BELLROCK RD	0.00	150.00	37.76	44.43	232.19	232.19
0160 DUFFIELD ST	0.00	150.00	47.95	56.41	254.36	254.36
0166 WESTDALE RD	3,026.86	3,240.00	2,930.63	3,502.39	9,673.02	12,699.88
0167 MAWSON RD	0.00	3,715.00	1,338.39	1,579.35	6,632.74	6,632.74
0175 STEVE EDWARDS DV	0.00	150.00	47.20	55.54	252.74	252.74
0180 LITTLE HILL RD	0.00	137.50	47.20	55.54	240.24	240.24
5001 HUNT RD	0.00	377.50	205.08	241.27	823.85	823.85
8888 TREE LOPPING	0.00	2,367.50	4,012.04	4,727.76	11,107.30	11,107.30
9999 ROADS VARIOUS	0.00	5,488.75	4,831.46	5,684.13	16,004.34	16,004.34
<b>Total ROAD</b>	<b>3,026.86</b>	<b>123,802.50</b>	<b>55,199.09</b>	<b>65,154.87</b>	<b>244,156.46</b>	<b>247,183.32</b>
<b>No name</b>	<b>0.00</b>	<b>163.75</b>	<b>30.63</b>	<b>36.03</b>	<b>230.41</b>	<b>230.41</b>
<b>TOTAL</b>	<b>3,026.86</b>	<b>126,515.00</b>	<b>56,449.93</b>	<b>66,635.02</b>	<b>249,599.95</b>	<b>252,626.81</b>

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 30 SEPTEMBER 2013						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
<b>9701-42341</b>	<b>Reserve Funds</b>					
	Long Service Leave	106,284.34				
	Plant	80,025.78				
	Bush Fire Fighters	107,120.66				
	Building	329,063.43				
	Recreation Ground	324,218.36				
	Cropping Committee	224,095.64				
	Avon River Development	21,530.61				
	Annual Leave	137,997.07				
	Community Bus	32,261.68				
	Road Construction	233,166.96	1,595,764.53	94 days	4.20%	30/09/2013
<b>2092-96973</b>	<b>Online Saver</b>	805,445.51	805,445.51	Ongoing	2.25%	
<b>9709-83757</b>	<b>Term Deposit</b>	1,015,178.17	1,015,178.17	94 days	4.20%	30/09/2013
	<b>Total</b>		<b>3,416,388.21</b>			

## **11.2 Accounts Paid by Authority**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 18 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** September 2013 – List of Accounts

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of September 2013.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2013/14 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**FINANCIAL IMPLICATIONS**

Unless otherwise identified, all payments have been made in accordance with Council's 2012/13 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That the List of Accounts as presented:

**September 2013:**

- (1) **Municipal Fund** – Account 016-540 239 838 056
    - Cheque vouchers: 1099-1110 incl totalling \$ 37,479.47 previously paid
    - EFT vouchers 10 September 13 01-68 incl totalling \$ 160,806.15
    - EFT vouchers 12 September 13 01-40 incl totalling \$ 46,073.41
    - EFT vouchers 17 September 13 01-11 incl totalling \$ 19,199.29
    - EFT vouchers 26 September 13 01-37 incl totalling \$ 45,964.59
    - EFT vouchers 27 September 13 01-14 incl totalling \$ 12,791.27
    - \$ 284,834.71 previously paid
  - (2) **Trust Fund** – Account 016-239 838 123 \$ nil
  - (3) **Direct Debit** Payments totalling \$ 55,655.73 previously paid
  - (4) **Credit Card** Payments totalling \$ 330.15 previously paid
- be received.**

**COUNCIL RESOLUTION**

**M8/1013**

**Moved Cr Buckland**

**Seconded Cr Pepper**

**That the List of Accounts as presented:**

**September 2013:**

<b>(1) Municipal Fund – Account 016-540 239 838 056</b>	
<b>Cheque vouchers: 1099-1110 incl totalling</b>	<b>\$ 37,479.47 previously paid</b>
<b>EFT vouchers 10 September 13 01-68 incl totalling</b>	<b>\$ 160,806.15</b>
<b>EFT vouchers 12 September 13 01-40 incl totalling</b>	<b>\$ 46,073.41</b>
<b>EFT vouchers 17 September 13 01-11 incl totalling</b>	<b>\$ 19,199.29</b>
<b>EFT vouchers 26 September 13 01-37 incl totalling</b>	<b>\$ 45,964.59</b>
<b>EFT vouchers 27 September 13 01-14 incl totalling</b>	<b><u>\$ 12,791.27</u></b>
	<b>\$ 284,834.71 previously paid</b>
<b>(2) Trust Fund – Account 016-239 838 123</b>	<b>\$ nil</b>
<b>(3) Direct Debit Payments totalling</b>	<b>\$ 55,655.73 previously paid</b>
<b>(4) Credit Card Payments totalling</b>	<b>\$ 330.15 previously paid</b>
<b>be received.</b>	

**CARRIED 9/0**

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	03/09/2013	CBA - MERCHANT BANKING	AUG 2013 ACCESS FEE	-35.48	-35.48
Direct Debit	03/09/2013	CBA - MERCHANT BANKING	AUG 2013 TRANSACTION FEES	-96.90	-96.90
Direct Debit	04/09/2013	ANZ- TRANSACTIVE (ONLINE BANKING)	AUG 13 ONLINE BANKING	-77.20	-77.20
Direct Debit	04/09/2013	WESTNET PTY LTD	AUG 2013 INTERNET ACCESS	-66.00	-66.00
EFT Pymt	10/09/2013	ADC PROJECTS	OLD SCHOOL BLDG (CRC): CONTRACT DOCUMENTS re REPAIRS	-3,935.25	
EFT Pymt	10/09/2013	AITS	2013-07 JUL & 2013-08 AUG FUEL TAX CREDITS	-506.88	
EFT Pymt	10/09/2013	ALEXANDER Jim	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	
EFT Pymt	10/09/2013	AMPAC	2013-08 AUG RATES DEBT RECOVERY	-1,122.88	
EFT Pymt	10/09/2013	ARCHIVEWISE	2013-08 AUG STORAGE of ARCHIVES - 95 BOXES	-40.74	
EFT Pymt	10/09/2013	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: JUL 13	-33.00	
EFT Pymt	10/09/2013	AVON TRADING	JUL 2013 HARDWARE SUPPLIES	-845.11	
EFT Pymt	10/09/2013	AVON VALLEY WINDSCREENS	VARIOUS VEHICLES: WINDSCREEN REPLACEMENT	-1,311.20	
EFT Pymt	10/09/2013	AVON WASTE	3,831 BIN COLLECT ME 23 AUG 13 INC RECYCLING BINS & 1 x RECYCLING COLLECT	-8,549.39	
EFT Pymt	10/09/2013	BENARA NURSERIES	REC GROUNDS: VARIOUS FLORA	-890.24	
EFT Pymt	10/09/2013	BEV COUNTRY KITCHEN	COUNCIL MEET: 27 AUG 13	-128.00	
EFT Pymt	10/09/2013	BEV CRC (TELECENTRE)	2013-09 SEP & 2013-08 AUG BLARNEYS & COLOUR P/COPYING	-1,709.00	
EFT Pymt	10/09/2013	BEV ELECT SERVICES (SMITH K)	TENNIS CLUB & BOWLING CLUB: U/GROUND POWER	-9,645.08	
EFT Pymt	10/09/2013	BEV FARM SERVICES	13/14 UNIFORM ORDER & NOXIOUS WEEDS - RURAL: CHEMICALS	-391.71	
EFT Pymt	10/09/2013	BEV GAS & PLUMBING	HUNT RD VILLAGE; STANDPIPES; CPARK; MORBINNING SHED: REPAIRS	-2,859.23	
EFT Pymt	10/09/2013	BEV IGA	JUL 2013 PURCHASES	-700.41	
EFT Pymt	10/09/2013	BEV NEWS - Barry & Pauline	AUG 2013 ACCOUNT	-96.30	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	10/09/2013	BEV STEEL FABRICATION (BEAULENE P/L)	BE1727 (AC01) & BE030 (BH02): PARTS	-24.38	
EFT Pymt	10/09/2013	BOC LIMITED	AUG 2013: CYLINDER RENTAL	-64.51	
EFT Pymt	10/09/2013	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-1,210.00	
EFT Pymt	10/09/2013	BROOKTON PLUMBING	HUNT RD VILLAGE: SEPTICS PUMPED	-1,625.00	
EFT Pymt	10/09/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 27 AUG 13	-173.34	
EFT Pymt	10/09/2013	BUNNINGS BUILDING SUPPLIES P/L	HARDWARE SUPPLIES	-52.60	
EFT Pymt	10/09/2013	BURTONS WELDING & REPAIR	VARIOUS REPAIRS	-1,188.00	
EFT Pymt	10/09/2013	CEMETERIES & CREMATORIA ASSOC WA	13/14 ORDINARY MEMBERSHIP	-100.00	
EFT Pymt	10/09/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 27 AUG 13	-277.54	
EFT Pymt	10/09/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 27 AUG 13	-82.11	
EFT Pymt	10/09/2013	COUNTRY COPIERS NORTHAM	READINGS: BIG & SMALL CANON COPIERS; SADDLEBACK STAPLES	-3,991.11	
EFT Pymt	10/09/2013	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 09 - 30 AUG 13	-225.07	
EFT Pymt	10/09/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 27 AUG 13	-31.72	
EFT Pymt	10/09/2013	DATA3	SOFTWARE: ADOBE PRO UPGRADE	-494.67	
EFT Pymt	10/09/2013	DCA - DOMINIC CARBONE & ASSOC	APR - JUN 13 FINANCIALS & BUDGET & ANNUALS PREP	-5,098.50	
EFT Pymt	10/09/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 27 AUG 13	-98.54	
EFT Pymt	10/09/2013	DPT FIRE & EMERGENCY SERVICES (DFES)	13/14 - OPT B 1st QTR	-24,787.23	
EFT Pymt	10/09/2013	ENTERPRISE SUPER	SUPER CONTRIB: FE 27 AUG 13	-43.17	
EFT Pymt	10/09/2013	FOSTER Belinda	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	
EFT Pymt	10/09/2013	FULTON HOGAN INDUSTRIES	EZ STREET: 2 TN BULK	-1,408.00	
EFT Pymt	10/09/2013	GOGOL Peter	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	10/09/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE001 (GRD04) & BE036 (LDR04): SERVICE & PARTS	-4,441.52	
EFT Pymt	10/09/2013	HOWARD PORTER	BE013 (TRK14): PARTS	-528.00	
EFT Pymt	10/09/2013	HUTCHINSON James	TRAVEL CLAIM: AIMS AWARENESS COURSE, YORK 13 AUG 13	-75.00	
EFT Pymt	10/09/2013	ISWEEP TOWN & COUNTRY	STREET SWEEPING: 22 AUG 13	-2,002.00	
EFT Pymt	10/09/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 27 AUG 13	-93.40	
EFT Pymt	10/09/2013	LANDGATE (VGO)	VALUATION FEES - RURAL UVs: 29 JUN - 09 AUG 13 & MINING TENEMENTS	-254.65	
EFT Pymt	10/09/2013	LGMA	2013/14 LGMA AVON BRANCH SCHOLARSHIP	-100.00	
EFT Pymt	10/09/2013	LGRCEU	2013-08 AUG UNION FEES	-116.40	
EFT Pymt	10/09/2013	LnC HYDRAULICS	NEW SPORTS COMPLEX: AMALGATED LOTS PRE START + METER RELOCATIONS	-2,310.00	
EFT Pymt	10/09/2013	McLEODS BARRISTERS & SOLICITORS	L3001 FORREST ST: REMOVAL of EQUIP & PLANT	-469.75	
EFT Pymt	10/09/2013	MORBINNING CATCHMENT GROUP	MORBINNING FIRE BRIGADE: POWER REIMBURSE 28 MAY - 26 JUL 13	-17.70	
EFT Pymt	10/09/2013	MURRAY Keith	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	
EFT Pymt	10/09/2013	ORICA/SPECTRUM	2013-08 AUG CHLORINE CYLINDER RENTAL (ORICA)	-42.28	
EFT Pymt	10/09/2013	PARMELIA HILTON PERTH	LOC GOV WEEK 07 - 09 AUG 13: CRS RIDGWAY, MURRAY, WHITE & CEO GOLLAN	-3,168.00	
EFT Pymt	10/09/2013	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: SHIRE & MEDICAL PRACTICE	-2,751.25	
EFT Pymt	10/09/2013	QUAIRADING EARTHMOVING	MORBINNING RD1 (2ND SEAL): HIRE MACHINERY & STOCKPILKE GRAVEL	-5,027.00	
EFT Pymt	10/09/2013	RA-AN ENTERPRISES	REFUSE SITE: EXCAVATOR HIRE	-3,509.00	
EFT Pymt	10/09/2013	REGIONAL ANTENNAS PLUS	SPORTING COMPLEX: TV RECEPTION	-374.00	
EFT Pymt	10/09/2013	RIDGWAY Dee	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-9,500.00	
EFT Pymt	10/09/2013	SHAW Lew	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	
EFT Pymt	10/09/2013	SHIRE OF BROOKTON	2013-07 JUL; 2013-08 AUG TOWN PLANNING SCHEME	-9,711.97	



TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	10/09/2013	SHIRE OF YORK	HLTH & BLDG: JUL 2013, & RANGER SERVICES: 3, 11, 21 JUL 13	-1,463.07	
EFT Pymt	10/09/2013	SNAP OSBORNE PARK	PRINTING: 2013/14 RATES NOTICES, INFO BOOKLETS, TIP PASSES, ENVELOPES	-5,550.00	
EFT Pymt	10/09/2013	SOFOULIS M & C	UWA "BEV DESIGN STUDIO": RENTAL of SHOP 1, 116-118 VINCENT ST	-800.00	
EFT Pymt	10/09/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 27 AUG 13	-703.86	
EFT Pymt	10/09/2013	TUDDENHAM GJ & PA	E WASTE PROCESSING: AUG 13 (2 CONTAINERS)	-8,800.00	
EFT Pymt	10/09/2013	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	LOC GOV WEEK AUG 13 - CEO S GOLLAN, CRS RIDGWAY, MURRAY & WHITE; HR COURSE	-4,860.99	
EFT Pymt	10/09/2013	WALGSP - SUPER	SUPER CONTRIB: FE 27 AUG 13	-5,146.40	
EFT Pymt	10/09/2013	WHITE David	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-2,500.00	
EFT Pymt	10/09/2013	WILSON Michael	2013-09 SEP BLARNEY ISSUES	-250.00	-160,806.15
Liability Chq	12/09/2013	AUST SUPER	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	SHIRE OF BEVERLEY	2013-09 SEP SAL DEDUCTIONS (10 SEP): RATES	0.00	0.00
Liability Chq	12/09/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Liability Chq	12/09/2013	WALGSP - SUPER	SUPER CONTRIB: FE 10 SEP 13	0.00	0.00
Direct Debit	17/09/2013	3 MESSAGING	3 MESSAGING: 2013-09 SEP 13 SMS SERVICE FEE	-82.50	-82.50
EFT Pymt	17/09/2013	ASIC - AUST SECURITIS & INVEST COMMISSION	AVONALE DISCOVERY FARM: NAME REGISTRATION - EXP: JUL 2014	-33.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	17/09/2013	BDH - BEV DOME HIRE	DIESEL: 6,654 L	-10,247.86	
EFT Pymt	17/09/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 10 SEP 13	-173.34	
EFT Pymt	17/09/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 10 SEP 13	-277.54	
EFT Pymt	17/09/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 10 SEP 13	-82.11	
EFT Pymt	17/09/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 10 SEP 13	-37.67	
EFT Pymt	17/09/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 10 SEP 13	-88.60	
EFT Pymt	17/09/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 10 SEP 13	-91.18	
EFT Pymt	17/09/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 13 AUG 13	-703.86	
EFT Pymt	17/09/2013	WALGSP - SUPER	SUPER CONTRIB: FE 10 SEP 13	-4,964.13	
EFT Pymt	17/09/2013	WHITE David	REJECTED EFT from 10 SEP 13. TO BE REISSUED WITH AMENDED BANK DETAILS.	-2,500.00	-19,199.29
Liability Chq	26/09/2013	ATO - AUSTRALIAN TAX OFFICE	2013-09 SEP PAYG	0.00	0.00
Liability Chq	26/09/2013	AUST SUPER	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	LGRCEU	2013-09 SEP UNION FEES	0.00	0.00
Liability Chq	26/09/2013	SHIRE OF BEVERLEY	2013-09 SEP SAL DEDUCTIONS (24 SEP): RATES	0.00	0.00
Liability Chq	26/09/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00
Liability Chq	26/09/2013	WALGSP - SUPER	SUPER CONTRIB: FE 24 SEP 13	0.00	0.00

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	27/09/2013	AUST POST	AUG 13 POSTAGE	-354.17	
EFT Pymt	27/09/2013	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE: 04 - 12 SEP 13	-1,845.25	
EFT Pymt	27/09/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 24 SEP 13	-173.34	
EFT Pymt	27/09/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 24 SEP 13	-277.54	
EFT Pymt	27/09/2013	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 24 SEP 13	-82.11	
EFT Pymt	27/09/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 24 SEP 13	-97.24	
EFT Pymt	27/09/2013	ELDERS RURAL SERVICES AUST LTD	NOXIOUS WEEDS TOWN: CHEMICALS	-308.60	
EFT Pymt	27/09/2013	GOSNELLS HARDWARE	HARDWARE SUPPLIES	-993.25	
EFT Pymt	27/09/2013	KAY Lyn	YOUTH COORDINATOR: 05 JUL - 13 SEP 13	-1,320.00	
EFT Pymt	27/09/2013	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 24 SEP 13	-136.88	
EFT Pymt	27/09/2013	LGMA	13-14 CORPORATE COUNCIL MEMBERSHIP	-1,275.00	
EFT Pymt	27/09/2013	LGRCEU	2013-09 SEP UNION FEES	-77.60	
EFT Pymt	27/09/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 24 SEP 13	-703.86	
EFT Pymt	27/09/2013	WALGSP - SUPER	SUPER CONTRIB: FE 24 SEP 13	-5,146.43	-12,791.27
Direct Debit	30/09/2013	DPI - LICENSING SERVICES	AUG/SEP 13 LICENSING PAYMENTS	-55,297.65	-55,297.65
Cheque # 1099	10/09/2013	AUST SUPER	SUPER CONTRIB: FE 27 AUG 13	-121.49	
Cheque # 1100	10/09/2013	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICAL: STORER Daryl	-132.00	
Cheque # 1101	10/09/2013	FREGON Vicky	U/PAY SITTING FEE - PERIOD: APR-SEP12	-250.00	
Cheque # 1102	10/09/2013	PEPPER Chris	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	-3,312.50	
Cheque # 1103	10/09/2013	SYNERGY	2013-08 AUG ELECTRICITY ACCOUNTS	-7,304.05	
Cheque # 1104	17/09/2013	ATO - AUSTRALIAN TAX OFFICE	2013-08 AUG BAS RETURN	-18,664.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1105	17/09/2013	AUST SUPER	SUPER CONTRIB: FE 10 SEP 13	-113.23	
Cheque # 1106	17/09/2013	TELSTRA	2013-09 SEP TELEPHONE ACCOUNTS	-1,286.66	
Cheque # 1107	20/09/2013	SYNERGY	STREET LIGHTS & 2013-08 AUG SELF READ ELECTRICITY ACCOUNTS	-5,727.57	
Cheque # 1108	27/09/2013	AUST SUPER	SUPER CONTRIB: FE 24 SEP 13	-79.02	
Cheque # 1109	27/09/2013	LEEWIN OCEAN ADVENTURE FOUNDATION	SPONSORSHIP: NOAH LEONHARDT for YOUTH EXPLORER LEEWIN OCEAN ADVENTURE	-200.00	
Cheque # 1110	27/09/2013	WATER CORPORATION	2013-09 SEP WATER & SERVICE ACCTS: BATYS, BALKULING S/PIPES, REC GROUND	-288.95	-37,479.47
Gen Jrnl 2628	12/09/2013		AUG 13 # - CREDIT CARD	-330.15	-330.15
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>-286,262.06</b>	<b>-286,262.06</b>
<b>WAGES &amp; SALARIES</b>					
EFT Pymt	12/09/2013	WAGES & SALARIES	FE - 10 SEP 2013	-46,073.41	
EFT Pymt	26/09/2013	WAGES & SALARIES	FE - 24 SEP 2013	-45,964.59	
<b>WAGES &amp; SALARIES</b>				<b>-92,038.00</b>	<b>-92,038.00</b>
<b>TRANSFERS to TRUST</b>					
<b>TRANSFERS to TRUST</b>				<b>0.00</b>	<b>0.00</b>
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					
Cheque # 1102	10/09/2013	PEPPER Chris	12/13_CR_YR: 2nd PAY & ADJ PYMT APR-SEP 12	3,312.50	
Cheque # 1108	27/09/2013	AUST SUPER	SUPER CONTRIB: FE 24 SEP 13	79.02	
Cheque # 1109	27/09/2013	LEEWIN OCEAN ADVENTURE FOUNDATION	SPONSORSHIP: NOAH LEONHARDT for YOUTH EXPLORER LEEWIN OCEAN ADVENTURE	200.00	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>				<b>3,591.52</b>	<b>3,591.52</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1096	27/08/2013	RUGGLES Jim	ASS 1251 - REFUND	-436.14	
Cheque # 1098	27/08/2013	WATER CORPORATION	REC GROUNDS SUBDIVISION: INFRASTRUCTURE CONTRIBUTION	-8,280.30	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>				<b>-8,716.44</b>	<b>-8,716.44</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>				<b>0.00</b>	<b>0.00</b>
<b>INVESTMENTS</b>					
<b>INVESTMENTS</b>				<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>					<b>-383,424.98</b>
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>					
Bill Pmt - CCard	02/08/2013	HOTEL BEV - MAXWELL	UWA "BEV DESIGN STUDIO": REFRESHMENTS - 02 AUG 13	105.30	
Bill Pmt - CCard	13/08/2013	GUILDFORD TOWN GARDEN CENTRE	REC GROUNDS: 3 x ORNAMENTAL PEARS	224.85	
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>				<b>330.15</b>	
<b>TRUST ACCOUNT DETAILS</b>					
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					
<b>PAYMENTS RAISED IN CURRENT MONTH</b>				<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>					
<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>				<b>0.00</b>	<b>0.00</b>
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>				<b>0.00</b>	<b>0.00</b>

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>					
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>				<i>0.00</i>	<i>0.00</i>
<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>					<i>0.00</i>
<b>TOTAL EXPENDITURE as reconciled to the SEPTEMBER 2013 BANK STATEMENTS</b>					
Municipal Account Expenditure				-383,424.98	
Trust Account Expenditure				0.00	
<b>TOTAL EXPENDITURE for SEPTEMBER 2013</b>				<b>-383,424.98</b>	

### **11.3 Auditor Appointment**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 7 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0047  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to consider seeking quotes for the provision of auditing services for the three year period, 2013/14 to 2015/16.

#### **BACKGROUND**

At the Ordinary Meeting of Council held on 22 May 2012, Council appointed Gregory Froomes Wyllie as Auditor for a two year period ending 30 June 2013.

#### **COMMENT**

It is proposed that three quotes be sort for the provision of Audit services for three years, 2013/14 to 2015/16, in line with Council's purchasing policy.

Further, that the specifications of the quotes include charges for:

- Interim audit;
- Final audit;
- Roads to Recovery annual audit; and
- Other grant funding audits/acquittals as required.

#### **STATUTORY ENVIRONMENT**

Section 7.3 of the *Local Government Act 1995* prescribes the following in regards to the appointment of auditors

- (1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint\* a person, on the recommendation of the audit committee, to be its auditor.

\* *Absolute majority required.*

- (2) The local government may appoint one or more persons as its auditor.  
(3) The local government's auditor is to be a person who is —  
(a) a registered company auditor; or  
(b) an approved auditor.

Section 7.6 outlines the Term of office of auditor as follows:

- (1) The appointment of a local government's auditor is to have effect in respect of the audit of the accounts and annual financial report of the local government for a term of not more than 5 financial years, but an auditor is eligible for re-appointment.
- (2) The appointment of an auditor of a local government ceases to have effect if —  
(a) his or her registration as a registered company auditor is cancelled; or  
(b) his or her approval as an approved auditor is withdrawn; or  
(c) he or she dies; or  
(d) the auditor ceases to be qualified to hold office as auditor or becomes a disqualified person; or

- (e) the auditor resigns by notice in writing addressed to the local government;  
or
  - (f) the appointment is terminated by the local government by notice in writing.
- (3) Where —
- (a) the registration of a local government's auditor as a registered company auditor is suspended; or
  - (b) a local government's auditor becomes unable or unwilling to carry out all or part of his or her duties, the local government is to appoint\* a person to conduct the audit or to complete that part of the audit which remains to be conducted, as the case requires.

\* *Absolute majority required.*

### **FINANCIAL IMPLICATIONS**

Budget 2014/15 & 2015/16

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Purchasing Policy – Goods and Services with value between \$50,000.00-\$99,999.00 three written quotes containing price and specification are required.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That quotes be sought for the provision of Audit Services for the three year period 2013/14 to 2015/16 and that received quotes be presented to the Audit and Administration Committee to review and make an appointment recommendation to Council at the November 2013 Ordinary Council Meeting.

### **COUNCIL RESOLUTION**

**M9/1013**

**Moved Cr Pepper**

**Seconded Cr Murray**

**That quotes be sought for the provision of Audit Services for the three year period 2013/14 to 2015/16 and that received quotes be presented to the Audit and Administration Committee to review and make an appointment recommendation to Council at the November 2013 Ordinary Council Meeting.**

**CARRIED 9/0**



## **11.4 Recycling & Waste Collection Services**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 7 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0188  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider calling tenders via WALGA's preferred supplier arrangements for provision of recycling and waste collection services.

### **BACKGROUND**

Council's current contract for recycling and waste collection services with Avon Waste expires on 31 December 2013.

Currently the service includes collection of 639 kerbside bins; a bulk mixed recycling bin and a bulk cardboard recycling bin.

### **COMMENT**

Under WALGA's preferred supplier arrangements, Council can enter into a service supply contract without the need to go to tender.

It is proposed that a three year service contract be sought.

### **STATUTORY ENVIRONMENT**

Regulation 11 (2b) of the *Local Government (Functions and General) Regulations 1996* provides that Tenders do not have to be publicly invited according to the requirements of this Division if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.

### **FINANCIAL IMPLICATIONS**

2014/15, 2015/16 and 2016/17 Budgets.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Purchasing Policy – Goods and Services with value of \$100,000 or over, a call for tenders is required.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That tenders be sought through WALGA's Preferred Supplier program for the provision of recycling and waste collections for the period 1 January 2014 – 31 December 2016.

**COUNCIL RESOLUTION**

**M10/1013**

**Moved Cr Pepper**

**Seconded Cr Shaw**

**That tenders be sought through WALGA's Preferred Supplier program for the provision of recycling and waste collections for the period 1 January 2014 – 31 December 2016.**

**CARRIED 9/0**

## **11.5 Infrastructure Asset Management Plan**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 7 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0251  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Transport Asset Management Plan  
(Under Separate Cover)

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### **SUMMARY**

Council to consider receiving the 10 year Transport Asset Management Plan prepared by Dominic Carbone & Associates and DL Consulting.

### **BACKGROUND**

Asset management planning is a comprehensive process to ensure delivery of services from infrastructure is provided in a financially sustainable manner.

The Transport Asset Management Plan (TAMP) details information about infrastructure assets (roads, bridges, footpaths and drainage) including actions required to provide an agreed level of service in the most cost effective manner. The Plan defines the services to be provided, how the services are provided and what funds are required to provide the services.

The TAMP forms part of the informing strategies feeding into the Shire of Beverley's Long Term Financial Plan and ultimately the Corporate Business Plan.

### **COMMENT**

The TAMP has been prepared using the Shire of Beverley's Forward Capital Works Plan (years 2010/11 to 2014/15) as a base.

The Plan has identified the cost of maintaining current service levels over the 10 year period as being \$18,391,000 (\$1,839,000 per annum) for operations, maintenance, renewal and upgrade activities.

The Plan also identifies available funding for operations, maintenance, renewal and upgrade activities over the same 10 year period as being \$12,279,000 (\$1,228,000 per annum).

Theoretically, this presents a funding shortfall of \$611,000 per annum. However, Council has already begun addressing this issue with 2013/14 budgeted expenditure on transport maintenance, renewal and upgrade works totalling in excess of \$3,000,000.

### **STATUTORY ENVIRONMENT**

Regulation 19C of the *Local Government (Administration) Regulations 1996* provides that in making or reviewing a strategic community plan, a local government is to have regard to the capacity of its current resources and the anticipated capacity of its future resources.

Regulation 19D of the *Local Government (Administration) Regulations 1996* provides that a corporate business plan for a district is to govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

**FINANCIAL IMPLICATIONS**

Informing future Budgets.

**STRATEGIC IMPLICATIONS**

Maintain service levels as per the objectives of the Strategic Community Plan.

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That the Shire of Beverley Transport Asset Management Plan be received.

**COUNCIL RESOLUTION**

**M11/1013**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That the Shire of Beverley Transport Asset Management Plan be received.**

**CARRIED 9/0**

## **11.6 Long Term Financial Plan**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 7 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0438  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** 2013-2023 LTFP Scenario Analysis  
(Under Separate Cover)

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### **SUMMARY**

Council to consider which Long Term Financial Plan (LTFP) scenario they wish staff to progress.

### **BACKGROUND**

The production of a 10 year LTFP has become a statutory requirement and forms part of the Integrated Planning and Reporting Framework introduced in 2010.

The LTFP will for part of the informing strategies that will ultimately feed into the Shire of Beverley's Corporate Business Plan.

### **COMMENT**

DL Consulting has prepared several scenarios based on feedback received from the LTFP workshop held on 3 October 2013.

The summary of the scenarios is as follows:

Description	Rate Increase	Rate Discount	
		2014/15	2015/16-2023-24
Scenario 1	6%	10%	10%
Scenario 2	4%	10%	5%
Scenario 3	5%	10%	8%
Scenario 4	6%	5%	5%

The attached document includes these scenarios reflected through the Rate Setting Statement and the calculation of statutory financial ratios.

Each scenario is prepared using the same operational and capital expenditure and revenue with the only alterations being the forecast percentage rate revenue increase per annum and a reduction (if any) in the rate discount allowed (as per the table above).

These scenarios present Council with varying financial outcomes with the simplest comparison being able to be made between the various rate setting statements forecast surplus/deficit positions (highlighted in yellow). This surplus/deficit position reflects Councils capacity to initiate (or not) further capital community projects.

The financial ratios provide another comparison regarding the forecast financial health of the organisation going forward.

The LTFP provides Council with a solid base moving forward, with capital projects (discretionary spending) being relatively flexible where capacity exists.

### **STATUTORY ENVIRONMENT**

Regulation 19C of the *Local Government (Administration) Regulations 1996* provides that in making or reviewing a strategic community plan, a local government is to have regard to the capacity of its current resources and the anticipated capacity of its future resources.

Regulation 19D of the *Local Government (Administration) Regulations 1996* provides that a corporate business plan for a district is to govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

### **FINANCIAL IMPLICATIONS**

Future Budgets.

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That DL Consulting be directed to prepare the Shire of Beverley's 10 year Long Term Financial Plan utilising a rate increase per annum of 6% and reducing the annual rate discount to 5%.

### **MOTION**

**M12/1013**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That DL Consulting be directed to prepare the Shire of Beverley's 10 year Long Term Financial Plan utilising a rate increase per annum of 6% and reducing the annual rate discount to 5%.**

### **AMENDMENT**

**M13/1013**

**Moved Cr Alexander**

**Seconded Cr Shaw**

**That DL Consulting be directed to prepare the Shire of Beverley's 10 year Long Term Financial Plan utilising a rate increase per annum of 4% and the annual rate discount to remain at 10%.**

**LOST 4/5**

**AMENDMENT**

**M14/1013**

**Moved Cr White**

**Seconded Cr Davis**

**That DL Consulting be directed to prepare the Shire of Beverley's 10 year Long Term Financial Plan utilising a rate increase per annum of 6% and the annual rate discount to remain at 10%**

**CARRIED 9/0**

**The amendment became the motion**

**COUNCIL RESOLUTION**

**M14/1013**

**The Chairperson put the amended motion:**

**That DL Consulting be directed to prepare the Shire of Beverley's 10 year Long Term Financial Plan utilising a rate increase per annum of 6% and the annual rate discount to remain at 10%**

**CARRIED 9/0**

## **12. ADMINISTRATION**

### **12.1 Application to Keep Three (3) Dogs 128 – 130 Vincent Street**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 01 October 2013  
**APPLICANT:** VK Fregon  
**FILE REFERENCE:** ADM 0134  
**AUTHOR:** Ranger Services  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

An application has been received from Ms Vicky Fregon requesting permission to keep three dogs at her property 128 – 130 Vincent Street, Beverley (Beverley Post Office)

#### **BACKGROUND**

It is a requirement of the Beverley Shire Council's Dogs Local Law (2000) that the maximum number of dogs that can be kept on a premise within a townsite is two unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act (as Amended).

Council has approved similar applications in the past where all adjoining neighbours have agreed to the request and the Shire Ranger or other authorised Council Officers has considered that there are no valid reasons for withholding such approval.

#### **CONSULTATION**

The Shire Ranger has liaised with Ms Vicky Fregon who lives on the property 128 – 130 Vincent Street, Beverley. There are no immediate neighbours.

The Shire Ranger inspected the property on 24 September 2013 and has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property. The property is adequately fenced to contain the dogs.

#### **COMMENT**

Ms Fregon has had no complaints in relation to any dogs on her property. It will be recommended that Council agree to the granting of an exemption for the keeping of three dogs at 128 – 130 Vincent Street Beverley subject to the following conditions:

1. That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption.
2. That council reserves the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.
3. That the exemption applies only to the dogs nominated by the applicant.
4. Each dog on the property must be registered with the Shire of Beverley.
5. Upon the death or permanent removal of any of the nominated dogs a maximum two dogs only will be permitted to be kept on this property.



## **STATUTORY ENVIRONMENT**

Dog Act 1976 (As Amended)  
Shire of Beverley Dogs Local Law (2000)

## **FINANCIAL IMPLICATIONS**

N/A

## **STRATEGIC IMPLICATIONS**

N/A

## **POLICY IMPLICATIONS**

N/A

## **VOTING REQUIREMENTS**

Absolute Majority.

## **OFFICER'S RECOMMENDATION**

That Council approve an exemption for the keeping of three dogs at 128 – 130 Vincent Street, Beverley subject to the following conditions:

1. That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption;
2. That council reserves the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period;
3. That the exemption applies only to the dogs nominated by the applicant;
4. Each dog on the property must be registered with the Shire of Beverley; and
5. Upon the death or permanent removal of any of the nominated dogs a maximum two dogs only will be permitted to be kept on this property.

## **COUNCIL RESOLUTION**

**M15/1013**

**Moved Cr Gogol**

**Seconded Cr Davis**

**That Council approve an exemption for the keeping of three dogs at 128 – 130 Vincent Street, Beverley subject to the following conditions:**

- 1. That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption;**
- 2. That council reserves the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period;**
- 3. That the exemption applies only to the dogs nominated by the applicant;**
- 4. Each dog on the property must be registered with the Shire of Beverley; and**
- 5. Upon the death or permanent removal of any of the nominated dogs a maximum two dogs only will be permitted to be kept on this property.**

**CARRIED 9/0**

## **12.2 December 2013 and January 2014 Ordinary Council Meeting Dates**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 16 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0102  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider altering the December 2013 Council meeting date to the third Tuesday (17 December 2013) and not to conduct a January 2014 meeting.

### **BACKGROUND**

Council has in the past altered its December Council meetings so it does not fall on Christmas Eve and has agreed not to hold a Council meeting in January.

### **COMMENT**

As the fourth Tuesday in December falls on Christmas Eve, Council will need to move the date forward. It is recommended the December Council meeting be moved forward one week, to the third Tuesday of the month.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

That Council:

1. Hold the December Ordinary Council Meeting on Tuesday 17 December 2013.
2. Do not conduct an Ordinary Council Meeting in January 2014.

### **COUNCIL RESOLUTION**

**M16/1013**

**Moved Cr Davis**

**Seconded Cr Gogol**

**That Council:**

1. **Hold the December Ordinary Council Meeting on Tuesday 17 December 2013.**
2. **Do not conduct an Ordinary Council Meeting in January 2014.**

**CARRIED 9/0**

### **12.3 Christmas Break-Up Function**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 16 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0316  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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#### **SUMMARY**

Council to consider holding a Christmas Function for Staff and Councillors.

#### **BACKGROUND**

It has been customary for Council to hold a Christmas Function for staff, Councillors and their families each year.

#### **COMMENT**

If it is Council's wish to continue this tradition, a suitable date and venue will need to be selected. I would suggest Friday 20 December, commencing at 6:00pm at the Amenities Building.

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

2013/2014 Budget

#### **STRATEGIC IMPLICATIONS**

N/A

#### **POLICY IMPLICATIONS**

N/A

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OFFICER'S RECOMMENDATION**

That Council hold a Christmas Function on Friday 20 December 2013, commencing at 6:00pm at the Amenities Building.

#### **COUNCIL RESOLUTION**

**M17/1013**

**Moved Cr Davis**

**Seconded Cr Shaw**

**That Council hold a Christmas Function on Friday 20 December 2013, commencing at 6:00pm at the Amenities Building.**

**CARRIED 9/0**

## **12.4 Office Closure Christmas/New Year Period**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 16 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM  
**AUTHOR:** SP Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider the closure of the Administration Centre and Library from the close of business on Tuesday 24 December 2013 to Friday 3 January 2014. The Administration centre to re-open on Monday 6 January 2014.

### **BACKGROUND**

For the past six years, the Administration Centre and Library were closed over this period and there has been no record of this action causing concern. Prior to this, the Administration Centre and Library have remained open to the public between the Christmas and New Year period by a skeleton staff.

### **COMMENT**

Shown below is a summary of days the Administration Centre and Library are requested to be closed:

Tuesday	24 <sup>th</sup> December 2013	–	Administration Centre and Library Open
Wednesday	25 <sup>th</sup> December 2013	–	Public Holiday (Christmas Day)
Thursday	26 <sup>th</sup> December 2013	–	Public Holiday (Boxing Day)
Friday	27 <sup>th</sup> December 2013	–	Administration Centre and Library Closed
Monday	30 <sup>th</sup> December 2013	–	Administration Centre and Library Closed
Tuesday	31 <sup>st</sup> December 2013	–	Administration Centre and Library Closed
Wednesday	01 <sup>st</sup> January 2014	–	Public Holiday (New Years Day)
Thursday	02 <sup>nd</sup> January 2014	–	Administration Centre and Library Closed
Friday	03 <sup>rd</sup> January 2014	–	Administration Centre and Library Closed
Monday	06 <sup>th</sup> January 2014	–	Administration Centre and Library Open

The closure of the Administration Centre and Library will allow staff to have an extended period of leave in addition to the public holidays. Annual Leave will be utilised by staff to compensate for the additional days off.

The Works Crew will work on skeleton staff throughout this period.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

N/A

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That Council endorse the closure of the Administration Centre and Library from close of business on Tuesday 24 December 2013 4:00pm to the re-opening on Monday 6 January 2014 at 8:30am.

**COUNCIL RESOLUTION**

**M18/1013**

**Moved Cr Buckland**

**Seconded Cr Gogol**

**That Council endorse the closure of the Administration Centre and Library from close of business on Tuesday 24 December 2013 4:00pm to the re-opening on Monday 6 January 2014 at 8:30am.**

**CARRIED 9/0**

## **12.5 Review of Ward Boundaries and Representation**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 9 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0101  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to consider undertaking a review of its ward boundaries and representation.

### **BACKGROUND**

In accordance with Section 6 of Schedule 2.2 of the Local Government Act 1995, a local government, the district of which is divided into wards, is to carry out reviews of:

- a) its ward boundaries, and
- b) the number of offices of Councillors for each ward

from time to time so that not more than eight years has elapsed between successive reviews.

The last review was undertaken in 2010/11, and at the 22 March 2011 Ordinary council meeting, Council agreed for the current ward boundaries to remain unchanged and the number of elected representatives be retained at nine, three Councillors representing each ward.

At the time of the last decision Council was still heavily involved in the Regional Transition Group.

In 2011 the situation in relation to the number of electors to wards was:

Ward	Number of Electors	Number of Councillors	Councillor/Elector Rates
North	400	3	133
West	435	3	145
South	459	3	153
	1294	9	144

The ratio division was:

North Ward +7.26%, South Ward +0.85%, West Ward -6.41%

### **COMMENT**

A new review will need to be carried out to determine the current ward ratio divisions. Prior to carrying out a review Council must give local public notice, advertising:

- a) that a review is to be carried out, and
- b) that submissions may be made to the Council, before a day fixed by the notice, being a day that is not less than six weeks after the notice is first given.

In carrying out the review, Council is to consider submissions made to it within the required time.

When considering any of the following:-

- a) creating new wards within the district;
- b) changing the boundaries of a ward;
- c) abolishing any or all of the wards; or
- d) changing the numbers of offices of Councillors for a ward,

Council is to have regard to, where applicable:-

- a) community of interest;
- b) physical and topographical features;
- c) demographic trends;
- d) economic factors; and
- e) the ratio of Councillors to electors in the various wards (ratios should be within a 10% tolerance of each other).

On completing the review Council is to make a report in writing to the Advisory Board and may propose (absolute majority required) to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.

Should Council ultimately reduce the number of Councillors, a full spill of Councillors will be required for the 2015 Elections.

#### **STATUTORY ENVIRONMENT**

Local Government Act (1995)

#### **FINANCIAL IMPLICATIONS**

Advertising in the Avon Advocate

#### **STRATEGIC IMPLICATIONS**

N/A

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OFFICER'S RECOMMENDATION**

That council undertake a review of its ward boundaries and representation and that it be advertised to invite public participation in the process by way of written submissions.

#### **COUNCIL RESOLUTION**

**M19/1013**

**Moved Cr Gogol**

**Seconded Cr Shaw**

**That council undertake a review of its ward boundaries and representation and that it be advertised to invite public participation in the process by way of written submissions.**

**CARRIED 9/0**

## **12.6 Appointment of Elected Members to Committees/Organisations**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 18 October 2013  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0102  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Nil

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### **SUMMARY**

Council to appoint elected members to committees/organisations for the 2013-2015 term.

### **BACKGROUND**

In accordance with Section 5.8 of the Local Government Act 1995, Council may convene committees of 3 or more persons.

At previous Council Briefing Forums, Council has expressed a wish to review the Committee's and their Terms of Reference.

### **COMMENT**

It has been determined at this stage to retain the Audit and Administration Committee and the Beverley Cropping Committee.

Currently we have a number of representatives on committees that I wish to review to see if these are relevant to Council.

Our current standing committee's namely Plant and Works and Community Development are currently under review.

Below are the committees/organisations that will require Council to elect representatives to:

<b>Committee/Organisation</b>	<b>Existing Members</b>
Audit and Administration Committee	Dee Ridgway Chris Pepper David White Keith Murray Lew Shaw
Beverley Cropping Committee	Dee Ridgway Lew Shaw Keith Murray
Beverley Station Arts Committee (BSA)	David White
Avondale Farm Project Association (AFPA)	Peter Gogol Lew Shaw (Proxy)
Wheatbelt Retention Alliance	Jim Alexander
WALGA – Central Country Zone (CCZ)	Dee Ridgway Chris Pepper Keith Murray (Proxy)



I intend to provide Council with a list of the remaining committees/organisations that will require representation on, at the December meeting.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

N/A

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Absolute Majority.

**COUNCIL RESOLUTION**

**M20/1013**

**Moved Cr Gogol**

**Seconded Cr Murray**

**That Council appoint the following Councillors as members of the following Committees/Organisations:**

<b>Committee/Organisation</b>	<b>New Members</b>
<b>Audit and Administration Committee</b>	Dee Ridgway Keith Murray Jim Alexander Lew Shaw Tom Buckland David White Chris Pepper
<b>Beverley Cropping Committee</b>	Dee Ridgway Keith Murray Lew Shaw
<b>Beverley Station Arts Committee (BSA)</b>	David White
<b>Avondale Farm Project Association (AFPA)</b>	Peter Gogol Don Davis
<b>Wheatbelt Retention Alliance</b>	Jim Alexander
<b>WALGA – Central Country Zone (CCZ)</b>	Dee Ridgway Chris Pepper Keith Murray (Proxy)
<b>FCO</b>	Dee Ridgway, Lew Shaw (Proxy)
<b>Hotham Dale Sub Group</b>	Keith Murray, Jim Alexander (Proxy)

**CARRIED 9/0**

## **12.7 Bush Fire Brigade Amalgamation – South East Brigade**

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**SUBMISSION TO:** Ordinary Council Meeting 29 October 2013  
**REPORT DATE:** 18 October 2013  
**APPLICANT:** Fire Control Officers  
**FILE REFERENCE:** ADM 0079  
**AUTHOR:** J Corrigan, Community Emergency Services Manager  
**ATTACHMENTS:** Nil

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### **SUMMARY**

That Council advise the Department of Fire and Emergency Services of the formation of the new brigade names and new structure of brigade fire boundaries.

### **BACKGROUND**

At the Morbinning Bush Fire Brigade Annual General Meeting held on the 26<sup>th</sup> September 2013 a discussion between the existing Bush Fire Brigade members of Bally Bally, Morbinning and Kokeby West took place in regards to changing the name of the newly formed brigade to South East Brigade.

The idea for this name change is that the new fire area incorporating the existing brigades of Bally Bally, Kokeby and Morbinning Bush Fire Brigade should have its own identity alleviating any possible concerns from existing members of the old brigades becoming a member of the Morbinning Bush Fire brigade as they do not live within that part of the shire.

### **COMMENT**

The Fire Control Officers are of the view that Council will continue with the next process of the amalgamation of the brigades by writing to the Department of Fire Emergency Services asking that the changes to the brigade structure and naming be made.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority.

**OFFICER'S RECOMMENDATION**

That Council endorse the name change of the Morbinning Bush Fire Brigade to the South East Bush Fire Brigade and forward a letter to the Department of Fire and Emergency Services advising of the changes.

**COUNCIL RESOLUTION**

**M21/1013**

**Moved Cr Shaw**

**Seconded Cr Buckland**

**That Council endorse the name change of the Morbinning Bush Fire Brigade to the South East Bush Fire Brigade and forward a letter to the Department of Fire and Emergency Services advising of the changes.**

**CARRIED 9/0**

### **13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

#### **13.1 St John Ambulance Lighting Proposal**

Beverley St John Ambulance Sub Centre President, Mr John Lane addressed Councillors on the morning of Tuesday 29 October 2013 and presented them with a proposal to install runway lighting at the Beverley Airstrip so it can be utilised by the Royal Flying Doctor Service.

#### **MOTION**

**M22/1013**

**Moved Cr Murray**

**Cr Gogol**

**That Council provide in principle support to the Beverley St John Ambulance Sub Centre Associations proposal to install lighting at the Beverley Airstrip.**

**CARRIED 9/0**

### **14. CLOSURE**

There being no further business the Chairman declared the meeting closed at 4:10pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

**PRESIDING MEMBER:**

**DATE:**