



24 FEBRUARY 2015

ORDINARY MEETING

MINUTES

CONTENTS

1. OPENING	1
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	1
2.1 Members Present.....	1
2.2 Staff In Attendance	1
2.3 Observers And Visitors	1
2.4 Apologies and Approved Leave of Absence	1
2.5 Condolences	1
3. DECLARATIONS OF INTEREST	1
3.1 Mr Stephen Gollan – Item 12.5 and Item 12.8	1
3.2 Mrs Kathryn McLean – Item 12.5	1
3.3 Cr Pepper – Item 11.3 and Item 11.4.....	1
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
5. PUBLIC QUESTION TIME	2
6. APPLICATIONS FOR LEAVE OF ABSENCE	2
6.1 Cr K Murray.....	2
7. CONFIRMATION OF MINUTES	3
7.1 Minutes Of The Ordinary Council Meeting Held 16 December 2014	3
7.2 Minutes Of The Audit and Risk Meeting Held 10 February 2015	4
7.3 Minutes Of The Corporate Strategy Meeting Held 10 February 2015	5
8. TECHNICAL SERVICES	6
8.1 Grader Replacement.....	6
9. PLANNING SERVICES	8
9.1 Non-Conforming Land Use – Sand Extraction Lot 6016 Smith Road.....	8
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	13
11. FINANCE	14
11.1 Monthly Financial Report – December 2014	14
11.2 Monthly Financial Report – January 2015.....	25
11.3 Accounts Paid by Authority – December 2014.....	36
11.4 Accounts Paid by Authority – January 2015.....	50
11.5 2014/15 Budget Review	61
11.6 2015/16 Budget – 4 Year Capital Program	67
11.7 Four Year Road Construction Program.....	72
11.8 10 Year Plant Replacement Program	80
11.9 Avon Tourism Support	84
12. ADMINISTRATION	87
12.1 Development Assessment Panels: Local Government Nominations	87
12.2 Future Direction – Child Health Building 141 Vincent Street Beverley	90
12.3 2014 Compliance Audit Return	92
12.4 Beverley Triathlon 2015	104
12.5 Community Grants	110
12.6 Equal Employment Opportunity Management Plan	113
12.7 Policy Manual – Rates – Pay by Special Agreement	117
12.8 Long Service Leave – Stephen Gollan.....	121
12.9 Proposed Multi-purpose Community Centre – Public Submissions	123

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING	127
14. CLOSURE	127

1. OPENING

The Chairperson declared the meeting open at 2:15pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager of Works (from 2:19pm to 2:32pm)
Mr BS de Beer	Shire Planner (from 2:32pm to 2:50pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Condolences

The Shire of Beverley offers its condolences to the families of:

DAVIS	Merv	24 December 2014
SQUIRES	Lorna	29 December 2014
MALLY	Siegbert	02 January 2015
SCHILLING	Colin	25 January 2015
PLANT	George	25 January 2015

3. DECLARATIONS OF INTEREST

3.1 Mr Stephen Gollan – Item 12.5 and Item 12.8

Item 12.5 – Member of the Beverley Golf Club

Item 12.8 – Financial Interest

3.2 Mrs Kathryn McLean – Item 12.5

Item 12.5 – Member of Beverley Station Arts

3.3 Cr Pepper – Item 11.3 and Item 11.4

Item 11.3 – Payment for goods supplied

Item 11.4 – Payment for goods supplied and reimbursement for Corella ammunition.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Cr K Murray

Applied for leave of absence for the 24 March 2015 Ordinary Council Meeting
Approved.

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 16 December 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 16 December 2014 be confirmed.

COUNCIL RESOLUTION

M1/0215

Moved Cr Gogol

Seconded Cr Buckland

That the Minutes of the Ordinary Council Meeting held Tuesday 16 December 2014 be confirmed.

CARRIED 9/0

7.2 Minutes Of The Audit and Risk Meeting Held 10 February 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 10 February 2015 be received.

(Provided under separate cover)

Please refer to items:

11.5 - 2014/15 Budget Review

12.3 - 2014 Compliance Audit Return

COUNCIL RESOLUTION

M2/0215

Moved Cr White

Seconded Cr Gogol

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 10 February 2015 be received.

CARRIED 9/0

7.3 Minutes Of The Corporate Strategy Meeting Held 10 February 2015

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 10 February 2015 be received.

(Provided under separate cover)

Please refer to items:

11.6 – 2015/16 Budget - 4 Year Capital Program

11.7 – Four Year Road Construction Program

11.8 – 10 Year Plant Replacement Program

COUNCIL RESOLUTION

M3/0215

Moved Cr Buckland

Seconded Cr Shaw

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 10 February 2015 be received.

CARRIED 9/0

2:19pm – Steve Vincent, Manager of Works joined the meeting.

8. TECHNICAL SERVICES

8.1 Grader Replacement

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 17 February 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: S P Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider Tender applications for the replacement of Grader BE001.

BACKGROUND

Quotes closed 10 February 2015 for the replacement of the John Deere Grader (BE001). There is an allocation of \$365,000.00 to purchase a new grader and \$110,000.00 for the trade; this is a changeover of \$255,000.00 (ex GST).

COMMENT

The following prices were received:

Company	Grader Tendered	Price Ex GST	Trade Ex GST	Change over Ex GST	Change over Including 2D slope control & spare wheel. Ex GST
Hitachi	John Deere 670GP built 2013	344,000	100,000	244,000	244,000
CJD	Volvo G930	311,000	92,000	219,000	246,500
Hitachi	John Deere 670G	330,000	100,000	230,000	251,780
Hitachi	John Deere 670GP built 2014	353,000	100,000	253,000	253,000
Westrac	Caterpillar 120M	309,000	68,500	240,500	253,750
Komatsu	Komatsu GD555-5	333,460	78,000	255,460	258,630
Westrac	Caterpillar 12M	343,000	68,500	274,500	278,100

The main use of this grader is for our construction works which is why we are looking for the grader with the 2D cross slope control.

The Hitachi JD670GP with the build date of Dec 2013 is the same model as the 2014 JD670GP currently being produced and has the same warranty on the engine and powertrain of 5 years / 5000 hours.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

The budgeted amount for the changeover of this vehicle is \$255,000.00 the recommended grader will be \$11,000.00 under budget.

STRATEGIC IMPLICATIONS

The purchase of a grader will help meet the built environment statement which reads: Our built environment, our land use, and our assets including local roads, parks and facilities, will meet our future and growing community needs.

POLICY IMPLICATIONS

Purchasing and Procurement: Policy No AF007

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council accept the Tender from Hitachi for the replacement of the Grader (BE 001) as quoted on 10 February 2015, with John Deere 670 GP (2013) for the changeover price of \$244,000.00 ex GST.

COUNCIL RESOLUTION

M4/0215

Moved Cr Pepper

Seconded Cr Shaw

That Council accept the Tender from Hitachi for the replacement of the Grader (BE 001) as quoted on 10 February 2015, with John Deere 670 GP (2013) for the changeover price of \$244,000.00 ex GST.

CARRIED 9/0

2:32pm Steve Vincent, Manager of Works left the meeting and did not return.

2:32pm Stefan de Beer, Shire Planner joined the meeting.

9. PLANNING SERVICES

9.1 Non-Conforming Land Use – Sand Extraction Lot 6016 Smith Road

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 13 January 2015
APPLICANT: Ms J Scott
FILE REFERENCE: SMI 697
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Letter, Statutory Declaration and Site Plan

SUMMARY

Following a complaint from an aggrieved neighbouring land owner, the owner of the subject land approached Council to formally recognise a non-conforming use right for sand extraction on Lot 6016 Smith Road, Beverley. It will be recommended the right is recognised.

BACKGROUND

The applicant states in her submission and Statutory Declaration (attached hereto), that sand had been extracted from the property at a specific locality since circa 1975. She further states that it is not a commercial operation and that she has never received payment for any sand extraction.

The subject site is zoned 'Farming' and is approximately 124 ha in extent and vacant.

COMMENT

Under Part 5 of Shire of Beverley Town Planning Scheme No 2, no provision of the Scheme shall prevent the continued use of any land or building for the purpose for which it was being lawfully used at the gazettal date of the Scheme, which date is 26 April 1993.

As stated above the applicant indicated that the extraction of sand commenced pre the Gazettal Date of the Scheme.

STATUTORY

The request complies with Part V of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council recognise a non-conforming use right for sand extraction at Lot 6016 Smith Road, Beverley, subject to the following limitations:

1. Recognised non-conforming use is for sand extraction.
2. The hours of operation shall be limited to between the hours of 7:30am to 5:00pm, Monday to Friday.

COUNCIL RESOLUTION

M5/0215

Moved Cr Shaw

Seconded Cr Alexander

That Council recognise a non-conforming use right for sand extraction at Lot 6016 Smith Road, Beverley, subject to the following limitations:

1. **Recognised non-conforming use is for sand extraction.**
2. **The hours of operation shall be limited to between the hours of 7:30am to 5:00pm, Monday to Friday.**

CARRIED 9/0

2:50pm – Stefan de Beer left the meeting and did not return.

Attachment 9.1

Stefan de Beer
Shire Planner
Shire of Beverley
Vincent St Beverley 6304

Dear Mr de Beer

I am in receipt for your letter dated 17 November 2014. As we discussed by telephone on the 25 November 2014, following the sudden death of my husband, Kevin, 16 months ago, there has been almost no activity from the sand pit. Three weeks after the passing of Kevin, I asked my neighbour, Mr Ron Rinaldi, if he would lock the place down, following some unpleasant occurrences. The use of the sand has been in existence since we purchased the property in April of 1975 and I refer to the Town Planning Scheme Gazettal Date 26/4/1993, Part 5 – Non-Confirming Use Rights that states the Scheme will not prevent the continued use of any land or building for the purpose for which it was being lawfully used at the gazettal date.

No one has access to my property apart from Mr Ron Rinaldi, my neighbour and caretaker, and the Leasee of our property Mr Brain Allen.

Ron has full authority to take sand when he requires as caretaker of our property, and Brain has not taken any sand and has no future requirement.

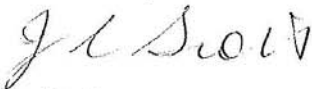
Ron has been extracting sand to back fill my holiday block in Guilderton.

It is not a commercial operation, with minimal extraction and I have never received payment for any sand extraction.

I intend to build a road from the front of the Beverley property to the back and I will extract sand for this purpose. More sand is required for the Guilderton property.

The extraction will only take place on weekdays between the hours of 6am to 6pm, and I have asked that Ron re-rout his exit from the sand pit as per the attached site plan.

Yours faithfully



Jen Scott
0893337436 – Work
0409396133 - Mobile

17/12/14

Attachment 9.1

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

I, Jennifer Lee Scott, of PO Box 249 Greenwood , occupation Public Servant.

{name, address and occupation of person making declaration}

sincerely declare as follows:-

I, with my late husband, Kevin Scott, have owned the property at 213 Smith Road Beverley since April 1975. From that time we have accessed sand from a site on the property.

It is not a commercial operation and I have never received payment for any sand extraction.

Since my husbands death in July 2013, the property has been locked. The only people with access are Mr Brian Allen (Leasee), Mr Ron Rinaldi (Caretaker) and myself.

{insert content of the statutory declaration; use numbered paragraphs if content is long}

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

At Booragoon

{place}

On 23/12/2014

{date}

in the presence of -

.....
(Signature of authorised witness)

Arthur Grieco

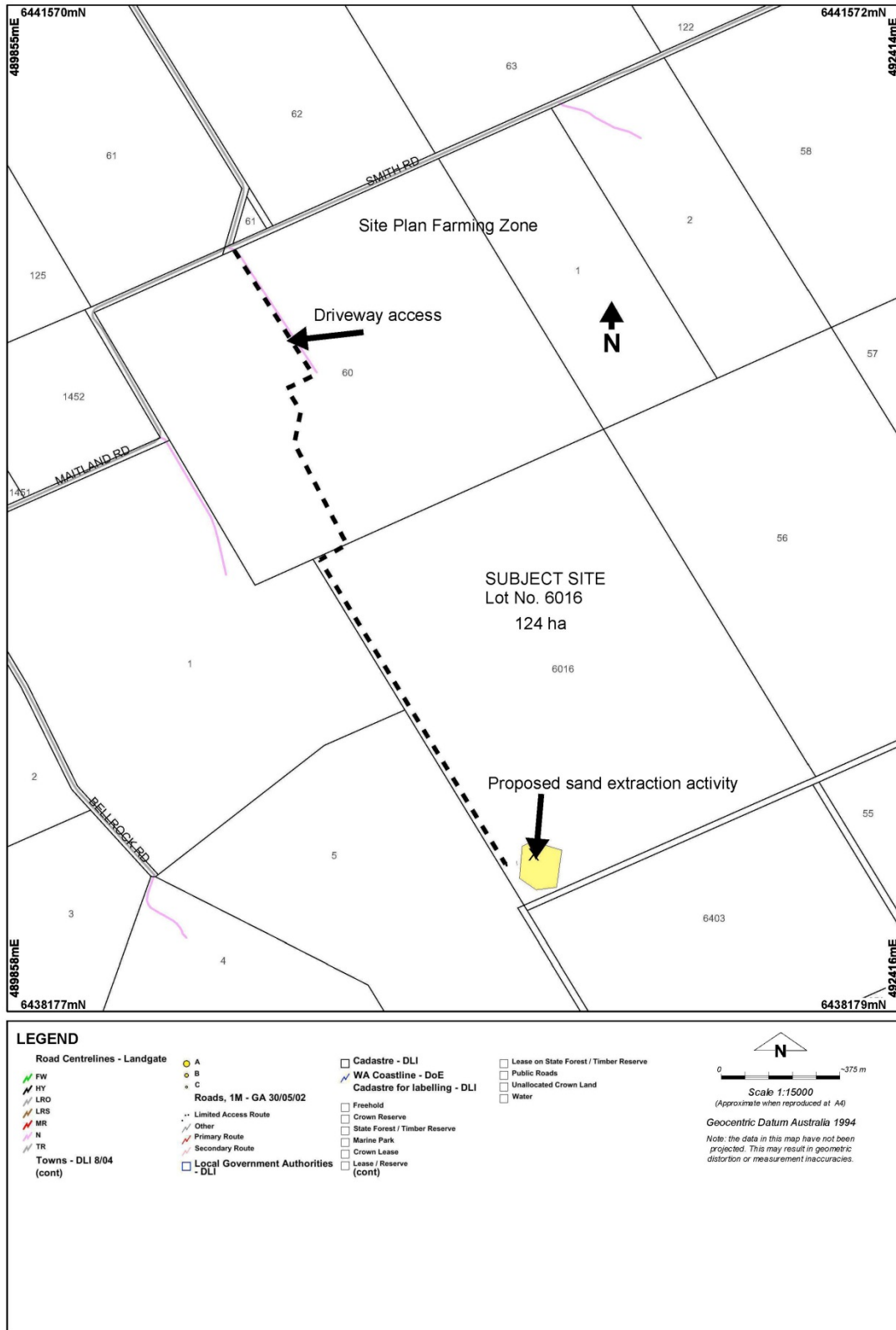
Public Servant

{Name of authorised witness and qualification as such a witness}

by.....
(Signature of person making the declaration)

{Signature of person making the declaration}

Attachment 9.1



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report – December 2014

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 February 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2014 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 December 2014.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting, item 11.3

COMMENT

The monthly financial report for the period ending 31 December 2014 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of December 2014 be accepted and material variances be noted.

COUNCIL RESOLUTION

M6/0215

Moved Cr Pepper

Seconded Cr Davis

That the monthly financial report for the month of December 2014 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 DECEMBER 2014**

	2014/15 ANNUAL BUDGET	2014/15 DEC BUDGET	2014/15 DEC ACTUAL	VARIANCE MONTH	2014/15 JULY -DEC BUDGET	2014/15 JULY - DEC ACTUAL	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,848,089	9,280	8,586	(694)	3,001,681	3,134,441	132,761	Shire of Beverley is undertaking a budget review material variances will be included in that report.
Governance	6,000	300	(23,447)	(23,747)	3,360	42,328	38,968	
Law, Order Public Safety	471,006	23,550	851	(22,699)	263,763	64,091	(199,672)	
Health	100	5	0	(5)	56	140	84	
Education and Welfare	2,500	2,500	0	(2,500)	2,500	1,304	(1,196)	
Housing	68,500	3,425	6,290	2,865	38,360	39,372	1,012	
Community Amenities	174,769	8,738	574	(8,164)	97,871	169,961	72,090	
Recreation and Culture	201,698	5,048	53,423	48,375	78,146	189,824	111,677	
Transport	786,835	5,659	2,823	(2,836)	334,887	397,049	62,162	
Economic Services	73,500	3,675	7,278	3,603	41,160	47,053	5,893	
Other Property and Services	57,500	2,875	4,035	1,160	32,200	33,936	1,736	
	5,690,497	65,056	60,413	(4,643)	3,893,984	4,119,498	225,514	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(72,458)	(1,449)	(3,446)	(1,997)	(9,419)	(25,505)	(16,085)	
Governance	(247,438)	0	(14,501)	(14,501)	(131,942)	(142,810)	(10,868)	
Law, Order, Public Safety	(215,426)	(17,234)	(22,883)	(5,649)	(101,250)	(120,525)	(19,275)	
Health	(178,176)	(14,254)	(10,390)	3,864	(83,743)	(59,690)	24,053	
Education and Welfare	(91,965)	(7,357)	(10,346)	(2,989)	(43,224)	(41,948)	1,276	
Housing	(300,567)	(24,045)	(37,784)	(13,739)	(141,267)	(138,550)	2,716	
Community Amenities	(583,770)	(46,702)	(52,767)	(6,065)	(274,372)	(282,304)	(7,932)	
Recreation and Culture	(1,079,967)	(86,397)	(132,970)	(46,573)	(507,584)	(583,211)	(75,627)	
Transport	(1,701,278)	(136,102)	(110,307)	25,795	(799,601)	(767,012)	32,589	
Economic Services	(408,265)	(32,661)	(44,541)	(11,880)	(191,885)	(175,631)	16,254	
Other Property & Services	(34,177)	(2,734)	12,909	15,643	(16,063)	44,437	60,501	
	(4,913,488)	(368,937)	(427,026)	(58,089)	(2,300,350)	(2,292,749)	7,601	
<i>Increase(Decrease)</i>	777,009	(303,881)	(366,613)	(62,732)	1,593,634	1,826,750	233,115	
ADD								
Principal Repayment Received -Loans	12,013	6,007	5,915	92	6,007	5,915	(92)	
Adjustment to Accounts Receivable From Current to Non - Current assets	0	0	0	0	0	0	0	
Movement in Cash Backed Reserves for Employee Entitlements	0	0	0	0	0	0	0	
Adjustment Non-Current Long service Leave Liability	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	37,000	0	(7,609)	(7,609)	0	(14,588)	(14,588)	
Depreciation Written Back	1,162,810	93,025	99,846	6,821	546,521	590,387	43,866	
Book Value of Assets Sold Written Back	269,000	0	53,115	(53,115)	0	134,463	134,463	
	1,480,823	99,031	151,267	(53,811)	552,527	716,177	163,649	
<i>Sub Total</i>	2,257,832	(204,849)	(215,346)	(116,544)	2,146,162	2,542,926	396,765	

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 DECEMBER 2014**

	2014/15 ANNUAL BUDGET	2014/15 DEC BUDGET	2014/15 DEC ACTUAL	VARIANCE MONTH	2014/15 JULY - DEC BUDGET	2014/15 JULY - DEC ACTUAL	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(861,712)	0	(13,238)	(13,238)	0	(371,290)	(371,290)	
Infrastructure Assets - Roads	(1,705,451)	(119,382)	(179,593)	(60,211)	(818,616)	(521,110)	297,507	
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0	0	
Infrastructure Assets - Other	0	0	0	0	0	0	0	
Purchase Plant and Equipment	(1,160,470)	0	(72,171)	(72,171)	0	(217,937)	(217,937)	
Purchase Furniture and Equipment	(78,000)	0	(7,784)	(7,784)	0	(20,141)	(20,141)	
Repayment of Debt - Loan Principal	(69,984)	(34,992)	(30,596)	4,396	(34,992)	(30,596)	4,396	
Transfer to Reserves	(163,392)	0	0	0	0	(14,883)	(14,883)	
	(4,039,009)	(154,374)	(303,382)	(149,008)	(853,608)	(1,175,957)	(322,349)	
ABNORMAL ITEMS								
Plus Rounding	0	0	1	0	0	1	(1)	
	(4,039,009)	(154,374)	(303,381)	(149,008)	(853,608)	(1,175,956)	(322,350)	
<i>Sub Total</i>	(1,781,177)	(359,223)	(518,727)	(265,552)	1,292,553	1,366,970	74,415	
LESS FUNDING FROM								
Reserves	640,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Opening Funds	1,141,177	0	0	0	1,141,178	1,113,045	(28,133)	
	1,781,177	0	0	0	1,141,178	1,113,045	(28,133)	
NET (SURPLUS) DEFICIT	(0)	(359,223)	(518,727)	(265,552)	2,433,731	2,480,015	46,282	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 DECEMBER 2014	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	199,328.90
- Investments Unrestricted	2,053,953.31
- Investments Reserves	1,678,183.78
Sundry Debtors General	560,376.44
Stock on Hand	10,070.56
Self-Supporting Loans	
GST	
Total Current Assets	4,502,212.99
LESS CURRENT LIABILITIES	ACTUAL
Sundry Creditors	160,871.81
Interest Bearing Loans and Borrowings	39,388.30
Provisions for Annual and Long Service Leave	361,929.25
Total Current Liabilities	562,189.36
Adjustments	-
Less Cash Backed Reserves	(1,678,183.78)
Plus Interest Bearing Loans and Borrowings	39,388.30
Plus Annual Leave Cash Backed Reserves as at 30/06/2014	141,675.56
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2014	109,117.49
Less Deferred Pensioner Rates Non-Current as at 30/06/2014	(72,006.00)
Total Adjustments	(1,460,008.43)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$2,480,015.20

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2014**

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15.			
	Actual 2013/14 \$	Actual 2014/15 \$	Variance \$
Current assets			
Cash and cash equivalents	2,966,303	3,931,766	965,463
Trade and other receivables	321,296	560,376	239,080
Inventories	12,050	10,071	(1,979)
Other assets	0	0	0
Total current assets	3,299,649	4,502,213	1,202,564
Non-current assets			
Trade and other receivables	186,870	120,962	(65,908)
Property, plant and equipment	20,966,491	21,146,593	180,102
Infrastructure	44,827,174	45,052,700	225,526
Total non-current assets	65,980,535	66,320,254	339,719
Total assets	69,280,184	70,822,467	1,542,283
Current liabilities			
Trade and other payables	400,155	160,872	239,283
Interest-bearing loans and borrowings	69,985	39,388	30,596
Provisions	361,929	361,929	0
Total current liabilities	832,069	562,189	269,879
Non-current liabilities			
Interest-bearing loans and borrowings	1,071,750	1,071,750	0
Provisions	29,046	29,046	0
Total non-current liabilities	1,100,796	1,100,795	0
Total liabilities	1,932,865	1,662,985	269,880
Net assets	67,347,320	69,159,483	1,812,163
Equity			
Accumulated surplus	44,637,145	44,622,263	(14,882)
Change in net assets resulting from operations	0	1,812,162	1,812,162
Asset revaluation reserve	21,046,873	21,046,873	0
Other reserves	1,663,302	1,678,184	14,882
Total equity	67,347,320	69,159,483	1,812,163

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 DECEMBER 2014						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	110,093.87				
	Plant	82,894.13				
	Bush Fire Fighters	110,960.16				
	Building	340,857.96				
	Recreation Ground	335,839.23				
	Cropping Committee	257,351.53				
	Avon River Development	22,302.32				
	Annual Leave	142,943.26				
	Community Bus	33,418.03				
	Road Construction	241,524.29	1,678,184.78	6 mths	3.49%	31/03/2015
2902 40204	Online Saver ANZ	531,412.77	531,412.77	Ongoing	2.25%	
9717-90965	Term Deposit ANZ	522,540.54	522,540.54	91 days	3.45%	5/02/2015
9736 12038	Term Deposit ANZ	500,000.00	500,000.00	6 mths	3.64%	19/03/2015
1458958	Term Deposit Bendigo	500,000.00	500,000.00	4 mths	3.45%	9/04/2015
	Total		3,732,138.09			

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2014**

	M & C	POC	PWOH	Wages	Total Alloc	Total Exp
	(Exp)	(Alloc)	(Alloc)	(Alloc)	(Exp)	
MISC						
MS7-Private Works - Stockpile Gravel	578.00	2,114.00	882.54	1,038.29	4,034.83	4,612.83
MS8-Main Street Banners	0.00	145.00	172.96	203.48	521.44	521.44
RN01-Rural Numbering	224.65	0.00	0.00	0.00	0.00	224.65
Total MISC	802.65	2,259.00	1,055.50	1,241.77	4,556.27	5,358.92
ROAD						
0001 MORBINING RD	0.00	2,256.00	1,074.22	1,265.37	4,595.59	4,595.59
0002 WATERHATCH RD	0.00	237.00	304.06	357.75	898.81	898.81
0003 YORK-WILLIAMS RD	0.00	7,415.50	2,407.35	2,846.54	12,669.39	12,669.39
0004 KOKEBY EAST RD	0.00	22.50	28.60	33.64	84.74	84.74
0005 EDISON MILL RD	0.00	13,302.25	3,734.44	4,414.37	21,451.06	21,451.06
0006 BREMNER RD	0.00	221.50	367.30	432.12	1,020.92	1,020.92
0007 YENYENING LAKES RD	980.00	2,414.00	1,347.63	1,591.85	5,353.48	6,333.48
0008 TOP BEVERLEY YORK RD	0.00	1,404.50	504.37	650.89	2,559.76	2,559.76
0009 BALLY-BALLY RD	306.00	4,753.50	1,522.89	1,797.73	8,074.12	8,380.12
0010 DALE KOKEBY RD	0.00	8,046.00	2,729.04	3,233.14	14,008.18	14,008.18
0011 KOKENDIN RD	0.00	4,664.25	1,199.46	1,420.41	7,284.12	7,284.12
0012 TALBOT WEST RD	1,650.00	0.00	0.00	0.00	0.00	1,650.00
0013 BARRINGTON RD	0.00	2,333.00	603.50	711.73	3,648.23	3,648.23
0014 POTTS RD	0.00	2,765.50	755.05	890.61	4,411.16	4,411.16
0015 JACOBS WELL RD	0.00	4,767.00	1,220.36	1,442.21	7,429.57	7,429.57
0016 CLULOWS RD	0.00	4,457.25	1,567.98	1,850.80	7,876.03	7,876.03
0017 OAKDALE RD	0.00	801.50	183.39	216.64	1,201.53	1,201.53
0018 DONGADILLING RD	0.00	574.50	182.32	215.23	972.05	972.05
0020 BUTCHERS RD	0.00	2,190.50	646.39	763.08	3,599.97	3,599.97
0021 VALLENTINES RD	0.00	1,085.00	305.23	359.83	1,750.06	1,750.06
0022 LUPTONS RD	0.00	1,918.00	601.96	712.99	3,232.95	3,232.95
0023 SPRINGHILL RD	0.00	3,183.50	848.34	1,000.81	5,032.65	5,032.65
0024 DALEBIN NORTH RD	0.00	4,009.25	1,231.21	1,455.92	6,696.38	6,696.38
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,397.50	344.91	406.34	2,148.75	2,148.75
0026 ATHOL RD	0.00	2,667.50	720.64	851.46	4,239.60	4,239.60
0027 EWERTS RD	0.00	4,795.00	1,905.44	2,272.64	8,973.08	8,973.08
0028 NORTHBOURNE RD	0.00	2,839.00	796.19	937.67	4,572.86	4,572.86
0029 BERINGER RD	0.00	3,040.50	1,118.32	1,319.46	5,478.28	5,478.28
0030 GORS RD	0.00	1,313.50	402.62	474.83	2,190.95	2,190.95
0031 THOMAS RD	0.00	381.50	105.07	124.62	611.19	611.19
0032 BALKULING RD	0.00	1,622.50	432.05	510.78	2,565.33	2,565.33

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2014**

	M & C	POC	PWOH	Wages	Total Alloc	Total Exp
	(Exp)	(Alloc)	(Alloc)	(Alloc)	(Exp)	
0033 GLENCOE RD	0.00	1,337.00	373.81	440.93	2,151.74	2,151.74
0034 ST JACKS RD	0.00	392.00	96.72	113.79	602.51	602.51
0035 RICKEYS RD	0.00	1,211.50	309.86	364.56	1,885.92	1,885.92
0036 GREENHILLS SOUTH RD	0.00	79.75	57.18	67.28	204.21	204.21
0037 MANUELS RD	0.00	273.00	68.07	80.08	421.15	421.15
0038 PETCHELLS RD	0.00	1,424.50	346.34	409.13	2,179.97	2,179.97
0039 MAITLAND RD	0.00	2,541.00	927.88	1,091.64	4,560.52	4,560.52
0040 HOBBS RD	0.00	762.00	283.06	340.53	1,385.59	1,385.59
0041 SOUTHERN BRANCH RD	0.00	182.00	48.62	57.20	287.82	287.82
0042 WALGY RD	0.00	1,321.50	355.38	418.10	2,094.98	2,094.98
0043 CORBERDING RD	102.00	5,142.00	1,566.98	1,917.77	8,626.75	8,728.75
0044 SPAVENS RD	0.00	91.00	19.45	22.88	133.33	133.33
0045 PIKE RD	0.00	2,289.00	593.31	701.35	3,583.66	3,583.66
0046 BLACKBURN RD	0.00	768.50	270.37	318.10	1,356.97	1,356.97
0047 CARRS RD	0.00	1,853.50	466.80	549.18	2,869.48	2,869.48
0048 JONES RD	0.00	1,120.00	330.33	408.63	1,858.96	1,858.96
0049 MILLERS RD	0.00	604.00	209.89	246.93	1,060.82	1,060.82
0050 NEGUS RD	0.00	364.00	77.79	91.52	533.31	533.31
0051 AIKENS RD	0.00	210.00	66.25	77.95	354.20	354.20
0054 McDONALDS RD	0.00	819.00	207.25	245.13	1,271.38	1,271.38
0055 KIEARA RD	0.00	1,057.00	296.27	351.59	1,704.86	1,704.86
0057 JACKSONS RD	0.00	343.50	97.24	114.40	555.14	555.14
0058 LENNARD RD	2,700.00	709.50	385.75	461.33	1,556.58	4,256.58
0059 MANNS RD	0.00	364.00	87.52	102.96	554.48	554.48
0060 BATYS RD	0.00	787.50	203.09	239.66	1,230.25	1,230.25
0061 COOKES RD	0.00	586.50	202.92	238.74	1,028.16	1,028.16
0063 WILLIAMSONS RD	0.00	287.00	67.45	79.65	434.10	434.10
0064 FERGUSONS RD	0.00	801.50	211.96	250.67	1,264.13	1,264.13
0066 COLLINS RD	0.00	1,450.00	402.94	476.52	2,329.46	2,329.46
0067 WARRADALE RD	0.00	2,110.50	557.00	658.34	3,325.84	3,325.84
0068 WOODS RD	0.00	318.50	88.29	103.86	510.65	510.65
0070 PICCADILLY RD	0.00	938.00	253.31	298.01	1,489.32	1,489.32
0071 MURRAYS RD	0.00	689.50	230.17	270.79	1,190.46	1,190.46
0072 SMITH RD	0.00	458.50	145.36	171.02	774.88	774.88
0073 JOHNSONS RD	0.00	140.00	47.32	55.68	243.00	243.00
0075 FISHERS RD	0.00	746.00	326.60	386.71	1,459.31	1,459.31
0076 HILLS RD	0.00	322.00	87.52	102.96	512.48	512.48
0077 WANSBROUGH RD	0.00	1,263.50	290.29	342.36	1,896.15	1,896.15
0078 BATEMANS RD	0.00	546.00	125.31	148.72	820.03	820.03
0079 DRAPERS RD	0.00	451.50	149.55	175.94	776.99	776.99

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2014**

	M & C	POC	PWOH	Wages	Total Alloc	Total Exp
	(Exp)	(Alloc)	(Alloc)	(Alloc)	(Exp)	
0080 MILLS RD	0.00	917.00	248.39	294.70	1,460.09	1,460.09
0081 YOUNG RD	0.00	273.00	58.34	68.64	399.98	399.98
0082 DEEP POOL RD	29.36	4,048.50	1,478.22	1,812.90	7,339.62	7,368.98
0084 McLEAN RD	0.00	287.00	75.05	88.30	450.35	450.35
0085 KI RD	0.00	185.50	66.21	85.40	337.11	337.11
0086 WALKERS RD	0.00	91.00	19.45	22.88	133.33	133.33
0087 MANDIAKIN RD	0.00	469.00	157.62	185.45	812.07	812.07
0090 SHEAHANS RD	0.00	1,874.50	555.73	656.28	3,086.51	3,086.51
0091 BENNETTS RD	0.00	1,137.50	287.11	338.93	1,763.54	1,763.54
0092 KENNEDYS RD	0.00	388.50	95.74	113.79	598.03	598.03
0093 McKELLARS RD	0.00	287.00	78.19	91.99	457.18	457.18
0094 BUCKINGHAMS RD	0.00	458.50	114.53	135.76	708.79	708.79
0096 COUNTY PEAK RD	340.00	1,249.50	698.11	851.29	2,798.90	3,138.90
0098 AVOCA RD	0.00	469.00	112.34	132.73	714.07	714.07
0101 SIMMONS RD	0.00	49.00	114.94	135.22	299.16	299.16
0102 DOBADERRY RD	0.00	4,003.25	999.34	1,183.11	6,185.70	6,185.70
0103 FORREST ST	0.00	1,396.25	575.57	677.16	2,648.98	2,648.98
0104 LUKIN ST	0.00	101.50	289.36	340.43	731.29	731.29
0105 JOHN ST	0.00	12.50	57.60	67.77	137.87	137.87
0107 EDWARD ST	0.00	104.25	75.99	89.40	269.64	269.64
0108 SMITH ST	0.00	1,053.50	470.35	554.25	2,078.10	2,078.10
0109 HARPER ST	0.00	24.50	57.60	67.77	149.87	149.87
0110 QUEEN ST	0.00	149.00	307.62	361.92	818.54	818.54
0111 DEMPSTER ST	0.00	0.00	18.93	22.27	41.20	41.20
0113 LENNARD ST	0.00	12.25	9.60	11.30	33.15	33.15
0114 BARTRAM ST SOUTH	0.00	52.25	38.65	45.47	136.37	136.37
0115 HOPE ST	0.00	703.00	384.03	451.81	1,538.84	1,538.84
0119 SEWELL ST	0.00	22.50	56.79	66.81	146.10	146.10
0120 DELISLE ST	0.00	607.00	214.27	252.08	1,073.35	1,073.35
0123 NICHOLAS ST	0.00	943.25	258.85	314.53	1,516.63	1,516.63
0124 RICHARDSON ST	0.00	22.50	38.90	45.76	107.16	107.16
0125 VINCENT ST	32.73	687.25	757.91	891.68	2,336.84	2,369.57
0126 CHIPPER ST	0.00	28.75	57.33	67.45	153.53	153.53
0130 HAMERSLEY ST	0.00	12.50	67.21	79.07	158.78	158.78
0135 ERNEST DR	0.00	49.00	86.41	101.66	237.07	237.07
0137 RICKEYS SIDING RD	0.00	1,577.00	420.49	497.16	2,494.65	2,494.65
0139 CHESTILLION CT	0.00	12.50	76.80	90.36	179.66	179.66
0143 LUDGATE ST	0.00	91.00	24.69	29.05	144.74	144.74
0146 RAILWAY ST	0.00	28.00	9.32	10.97	48.29	48.29
0148 BETHANY RD	0.00	446.50	173.40	204.01	823.91	823.91

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 DECEMBER 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0149 COUNCIL RD	0.00	314.00	741.74	872.64	1,928.38	1,928.38
0154 WYALGIMA RD	0.00	234.50	66.93	79.47	380.90	380.90
0155 SIMS RD	0.00	425.50	137.99	162.93	726.42	726.42
0156 ROSSI RD	0.00	185.50	76.76	90.30	352.56	352.56
0157 RIGOLL RD	0.00	378.00	95.46	112.31	585.77	585.77
0158 BELLROCK RD	0.00	308.00	68.06	80.08	456.14	456.14
0160 DUFFIELD ST	0.00	91.00	19.45	22.88	133.33	133.33
0166 WESTDALE RD	0.00	3,158.00	3,330.78	3,923.62	10,412.40	10,412.40
0167 MAWSON RD	0.00	368.00	236.62	278.38	883.00	883.00
0180 LITTLE HILL RD	0.00	70.00	28.39	33.41	131.80	131.80
5001 HUNT RD	0.00	112.50	490.50	577.07	1,180.07	1,180.07
5002 YORK RD	0.00	128.25	307.55	361.82	797.62	797.62
9999 ROADS VARIOUS	8,145.00	3,845.00	4,803.31	5,673.55	14,321.86	22,466.86
No name	2,862.83	49.00	0.00	0.00	49.00	2,911.83
Total ROAD	17,147.92	162,026.50	60,212.05	71,360.02	293,598.57	310,746.49
TOTAL	20,813.40	164,334.50	61,267.55	72,601.79	298,203.84	319,017.24

11.2 Monthly Financial Report – January 2015

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 20 February 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: January 2015 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 January 2015.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting, item 11.3

COMMENT

The monthly financial report for the period ending 31 January 2015 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of January 2015 be accepted and material variances be noted.

COUNCIL RESOLUTION

M7/0215

Moved Cr Buckland

Seconded Cr Shaw

That the monthly financial report for the month of January 2015 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JANUARY 2015**

	2014/15 ANNUAL BUDGET	2014/15 JAN BUDGET MONTH	2014/15 JAN ACTUAL MONTH	VARIANCE MONTH	2014/15 JULY - JAN BUDGET YTD	2014/15 JULY - JAN ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,848,089	4,396	14,288	9,892	3,006,077	3,148,730	142,653	General purpose funding grants received earlier than anticipated.
Governance	6,000	240	4,520	4,280	3,600	46,848	43,248	Additional grant funding for workforce plan , Lotterywest contribution for master trail plan and insurance claim reimbursement.
Law, Order Public Safety	471,006	18,840	35,285	16,445	282,604	99,376	(183,228)	DFES Fire Tender received – DFES owned, no cash to change hands.
Health	100	4	0	(4)	60	140	80	
Education and Welfare	2,500	0	3,575	3,575	2,500	4,879	2,379	
Housing	68,500	2,740	10,005	7,265	41,100	49,378	8,278	Rent from Wright St and Management Fee from ILU greater than anticipated.
Community Amenities	174,769	6,991	1,600	(5,391)	104,861	171,561	66,699	Refuse and recycling charges levied earlier than anticipated.
Recreation and Culture	201,698	5,398	97,707	92,309	83,545	287,531	203,986	Receipt of CRSFF and Lotterywest grant earlier than anticipated. Insurance reimbursements greater than anticipated. Leasehold Contribution (Old Race Course) \$95,000 – Non cash item.
Transport	786,835	4,527	2,606	(1,921)	339,415	399,655	60,241	RRG grant received earlier than anticipated and Bridge Grant and Airfield Lighting community contribution not yet received.
Economic Services	73,500	2,940	7,607	4,667	44,100	54,659	10,559	Caravan Park Fees greater than anticipated.
Other Property and Services	57,500	2,300	1,664	(636)	34,500	35,599	1,099	
	5,690,497	48,377	178,857	130,480	3,942,361	4,298,356	355,995	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(72,458)	(725)	6,009	6,734	(10,144)	(19,496)	(9,352)	
Governance	(247,438)	0	(19,900)	(19,900)	(131,942)	(162,710)	(30,768)	Member subscriptions paid earlier than anticipated and under allocation of administration charges.
Law, Order, Public Safety	(215,426)	(17,234)	(22,245)	(5,011)	(118,484)	(142,770)	(24,286)	Insurance incurred earlier than anticipated and over expenditure staff expenses fire control.
Health	(178,176)	(14,254)	(10,931)	3,323	(97,997)	(70,621)	27,376	Child Health Clinic demolition costs not yet incurred.
Education and Welfare	(91,965)	(7,357)	(7,063)	294	(50,581)	(49,011)	1,570	
Housing	(300,567)	(24,045)	(14,702)	9,343	(165,312)	(153,252)	12,060	Retirement Village maintenance not yet incurred.
Community Amenities	(583,770)	(46,702)	(34,752)	11,950	(321,074)	(317,056)	4,017	
Recreation and Culture	(1,079,967)	(86,397)	(62,608)	23,789	(593,982)	(645,819)	(51,837)	Town Hall and park reserve and garden maintenance expenditure incurred earlier than anticipated.
Transport	(1,701,278)	(136,102)	(99,585)	36,517	(935,703)	(866,597)	69,106	Bridge and depot maintenance less than estimated and less depreciation expensed.
Economic Services	(408,265)	(32,661)	(20,216)	12,445	(224,546)	(195,847)	28,699	Tourism ,area promotion and Avondale mtce not yet incurred.
Other Property & Services	(34,177)	(2,734)	(24,239)	(21,505)	(18,797)	13,516	32,313	Public works overheads and plant operation costs over allocated.
	(4,913,488)	(368,212)	(310,232)	57,980	(2,668,562)	(2,609,664)	58,898	
<i>Increase(Decrease)</i>	777,009	(319,835)	(131,375)	188,460	1,273,799	1,688,692	414,893	

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JANUARY 2015**

	2014/15 ANNUAL BUDGET	2014/15 JAN BUDGET	2014/15 JAN ACTUAL	VARIANCE MONTH	2014/15 JULY - JAN BUDGET	2014/15 JULY - JAN ACTUAL	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	12,013	0	0	0	6,007	5,915	(92)	
Adjustment to Accounts Receivable From Current to Non - Current assets	0	0	0	0	0	0	0	
Movement in Cash Backed Reserves for Employee Entitlements	0	0	0	0	0	0	0	
Adjustment Non-Current Long service Leave Liability	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	37,000	0	0	0	0	(7,906)	(7,906)	Plant traded-in earlier than anticipated
Depreciation Written Back	1,162,810	93,025	96,253	3,228	639,546	686,640	47,094	Additional depreciation expensed
Book Value of Assets Sold Written Back	269,000	0	(6,682)	6,682	0	127,781	127,781	Plant traded-in earlier than anticipated
	1,480,823	93,025	89,571	9,910	645,552	812,430	166,878	
<i>Sub Total</i>	2,257,832	(226,811)	(41,804)	198,371	1,919,351	2,501,122	581,771	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(861,712)	(190,000)	(113,595)	76,405	(190,000)	(484,885)	(294,885)	Projects commenced earlier than anticipated
Infrastructure Assets - Roads	(1,705,451)	(238,763)	(22,568)	216,195	(1,057,380)	(543,678)	513,702	Projects commenced later than anticipated
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0	0	
Infrastructure Assets - Other	0	0	0	0	0	0	0	
Purchase Plant and Equipment	(1,160,470)	0	(2,402)	(2,402)	0	(220,339)	(220,339)	Purchases earlier than anticipated
Purchase Furniture and Equipment	(78,000)	0	(298)	(298)	0	(20,439)	(20,439)	Purchases earlier than anticipated
Repayment of Debt - Loan Principal	(69,984)	0	(7,204)	(7,204)	(34,992)	(37,800)	(2,808)	
Transfer to Reserves	(163,392)	0	0	0	0	(14,883)	(14,883)	Interest earned on investments transferred earlier than anticipated
	(4,039,009)	(428,763)	(146,067)	282,696	(1,282,372)	(1,322,024)	(39,652)	
ABNORMAL ITEMS								
Plus Rounding	0	0	1	0	0	1	(1)	
	(4,039,009)	(428,763)	(146,066)	282,696	(1,282,372)	(1,322,023)	(39,653)	
<i>Sub Total</i>	(1,781,177)	(655,574)	(187,870)	481,067	636,979	1,179,099	542,118	
LESS FUNDING FROM								
Reserves	640,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Opening Funds	1,141,177	0	0	0	1,141,178	1,113,045	(28,133)	Surplus carried fwd adjusted for self-supporting loan transferred from current to non-current assets
	1,781,177	0	0	0	1,141,178	1,113,045	(28,133)	
NET (SURPLUS) DEFICIT	(0)	(655,574)	(187,870)	481,067	1,778,157	2,292,144	513,985	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 JANUARY 2015	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	101,726.58
- Investments Unrestricted	1,937,889.46
- Investments Reserves	1,678,183.78
Sundry Debtors General	507,844.70
Stock on Hand	12,766.03
Self-Supporting Loans	
GST	
Total Current Assets	4,238,710.55
LESS CURRENT LIABILITIES	ACTUAL
Sundry Creditors	85,240.37
Interest Bearing Loans and Borrowings	32,184.41
Provisions for Annual and Long Service Leave	361,929.25
Total Current Liabilities	479,354.03
Adjustments	
Less Cash Backed Reserves	(1,678,183.78)
Plus Interest Bearing Loans and Borrowings	32,184.41
Plus Annual Leave Cash Backed Reserves as at 30/06/2014	141,675.56
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2014	109,117.49
Less Deferred Pensioner Rates Non-Current as at 30/06/2014	(72,006.00)
Total Adjustments	(1,467,212.32)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$2,292,144.20

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 JANUARY 2015**

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15.			
	Actual 2013/14 \$	Actual 2014/15 \$	Variance \$
Current assets			
Cash and cash equivalents	2,966,303	3,718,100	751,796
Trade and other receivables	321,296	507,845	186,549
Inventories	12,050	12,766	716
Other assets	0	0	0
Total current assets	3,299,649	4,238,711	939,061
Non-current assets			
Trade and other receivables	186,870	120,962	(65,908)
Property, plant and equipment	20,966,491	21,222,581	256,090
Infrastructure	44,827,174	45,026,004	198,830
Total non-current assets	65,980,535	66,369,546	389,011
Total assets	69,280,184	70,608,257	1,328,073
Current liabilities			
Trade and other payables	400,155	85,240	314,915
Interest-bearing loans and borrowings	69,985	32,184	37,800
Provisions	361,929	361,929	0
Total current liabilities	832,069	479,354	352,715
Non-current liabilities			
Interest-bearing loans and borrowings	1,071,750	1,071,750	0
Provisions	29,046	29,046	0
Total non-current liabilities	1,100,796	1,100,795	0
Total liabilities	1,932,865	1,580,149	352,715
Net assets	67,347,320	69,028,107	1,680,788
Equity			
Accumulated surplus	44,637,145	44,622,263	(14,882)
Change in net assets resulting from operations	0	1,680,787	1,680,787
Asset revaluation reserve	21,046,873	21,046,873	0
Other reserves	1,663,302	1,678,184	14,882
Total equity	67,347,320	69,028,107	1,680,788

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 JANUARY 2015						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	110,093.87				
	Plant	82,894.13				
	Bush Fire Fighters	110,960.16				
	Building	340,857.96				
	Recreation Ground	335,839.23				
	Cropping Committee	257,351.53				
	Avon River Development	22,302.32				
	Annual Leave	142,943.26				
	Community Bus	33,418.03				
	Road Construction	241,524.29	1,678,184.78	6 mths	3.49%	31/03/2015
2902 40204	Online Saver ANZ	415,348.92	415,348.92	Ongoing	2.75%	28/02/2015
9717-90965	Term Deposit ANZ	522,540.54	522,540.54	91 days	3.45%	5/02/2015
9736 12038	Term Deposit ANZ	500,000.00	500,000.00	6 mths	3.64%	19/03/2015
1458958	Term Deposit Bendigo	500,000.00	500,000.00	4 mths	3.45%	9/04/2015
	Total		3,616,074.24			

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2015**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
MISC						
MS7-Private Works - Stockpile Gravel	578.00	2,261.00	940.88	1,106.93	4,308.81	4,886.81
MS8-Main Street Banners	0.00	356.50	306.78	360.93	1,024.21	1,024.21
RN01-Rural Numbering	224.65	0.00	0.00	0.00	0.00	224.65
Total MISC	802.65	2,617.50	1,247.66	1,467.86	5,333.02	6,135.67
ROAD						
0001 MORBINING RD	0.00	2,256.00	1,074.22	1,265.37	4,595.59	4,595.59
0002 WATERHATCH RD	0.00	237.00	304.06	357.75	898.81	898.81
0003 YORK-WILLIAMS RD	0.00	7,415.50	2,407.35	2,846.54	12,669.39	12,669.39
0004 KOKEBY EAST RD	0.00	22.50	28.60	33.64	84.74	84.74
0005 EDISON MILL RD	0.00	14,618.25	4,142.35	4,894.27	23,654.87	23,654.87
0006 BREMNER RD	0.00	221.50	367.30	432.12	1,020.92	1,020.92
0007 YENYENING LAKES RD	980.00	2,426.50	1,366.95	1,614.59	5,408.04	6,388.04
0008 TOP BEVERLEY YORK RD	0.00	1,404.50	504.37	650.89	2,559.76	2,559.76
0009 BALLY-BALLY RD	306.00	4,753.50	1,522.89	1,797.73	8,074.12	8,380.12
0010 DALE KOKEBY RD	0.00	9,026.00	3,032.55	3,590.22	15,648.77	15,648.77
0011 KOKENDIN RD	0.00	6,961.25	2,064.70	2,438.35	11,464.30	11,464.30
0012 TALBOT WEST RD	1,650.00	0.00	0.00	0.00	0.00	1,650.00
0013 BARRINGTON RD	0.00	2,382.00	631.89	745.14	3,759.03	3,759.03
0014 POTTS RD	0.00	3,129.50	832.84	982.13	4,944.47	4,944.47
0015 JACOBS WELL RD	0.00	4,767.00	1,220.36	1,442.21	7,429.57	7,429.57
0016 CLULOWS RD	0.00	4,457.25	1,567.98	1,850.80	7,876.03	7,876.03
0017 OAKDALE RD	0.00	801.50	183.39	216.64	1,201.53	1,201.53
0018 DONGADILLING RD	0.00	574.50	182.32	215.23	972.05	972.05
0020 BUTCHERS RD	0.00	2,410.00	714.46	843.16	3,967.62	3,967.62
0021 VALLENTINES RD	0.00	1,085.00	305.23	359.83	1,750.06	1,750.06
0022 LUPTONS RD	0.00	2,009.00	621.41	735.87	3,366.28	3,366.28
0023 SPRINGHILL RD	0.00	3,183.50	848.34	1,000.81	5,032.65	5,032.65
0024 DALEBIN NORTH RD	0.00	4,737.25	1,406.24	1,661.84	7,805.33	7,805.33
0025 BALLY-BALLY COUNTYPEAK RD	0.00	1,397.50	344.91	406.34	2,148.75	2,148.75
0026 ATHOL RD	0.00	2,667.50	720.64	851.46	4,239.60	4,239.60
0027 EWERTS RD	0.00	4,795.00	1,905.44	2,272.64	8,973.08	8,973.08
0028 NORTHBOURNE RD	0.00	2,839.00	796.19	937.67	4,572.86	4,572.86
0029 BERINGER RD	0.00	3,040.50	1,118.32	1,319.46	5,478.28	5,478.28
0030 GORS RD	0.00	1,313.50	402.62	474.83	2,190.95	2,190.95
0031 THOMAS RD	0.00	381.50	105.07	124.62	611.19	611.19
0032 BALKULING RD	0.00	1,622.50	432.05	510.78	2,565.33	2,565.33
0033 GLENCOE RD	0.00	1,337.00	373.81	440.93	2,151.74	2,151.74
0034 ST JACKS RD	0.00	392.00	96.72	113.79	602.51	602.51
0035 RICKEYS RD	0.00	1,211.50	309.86	364.56	1,885.92	1,885.92

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2015**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0036 GREENHILLS SOUTH RD	0.00	79.75	57.18	67.28	204.21	204.21
0037 MANUELS RD	0.00	273.00	68.07	80.08	421.15	421.15
0038 PETCHELLS RD	0.00	1,424.50	346.34	409.13	2,179.97	2,179.97
0039 MAITLAND RD	0.00	2,541.00	927.88	1,091.64	4,560.52	4,560.52
0040 HOBBS RD	0.00	762.00	283.06	340.53	1,385.59	1,385.59
0041 SOUTHERN BRANCH RD	0.00	182.00	48.62	57.20	287.82	287.82
0042 WALGY RD	0.00	1,321.50	355.38	418.10	2,094.98	2,094.98
0043 CORBERDING RD	102.00	5,142.00	1,566.98	1,917.77	8,626.75	8,728.75
0044 SPAVENS RD	0.00	91.00	19.45	22.88	133.33	133.33
0045 PIKE RD	0.00	2,289.00	593.31	701.35	3,583.66	3,583.66
0046 BLACKBURN RD	0.00	768.50	270.37	318.10	1,356.97	1,356.97
0047 CARRS RD	0.00	1,853.50	466.80	549.18	2,869.48	2,869.48
0048 JONES RD	0.00	1,120.00	330.33	408.63	1,858.96	1,858.96
0049 MILLERS RD	0.00	604.00	209.89	246.93	1,060.82	1,060.82
0050 NEGUS RD	0.00	364.00	77.79	91.52	533.31	533.31
0051 AIKENS RD	0.00	508.00	153.77	180.91	842.68	842.68
0054 McDONALDS RD	0.00	819.00	207.25	245.13	1,271.38	1,271.38
0055 KIEARA RD	0.00	1,057.00	296.27	351.59	1,704.86	1,704.86
0057 JACKSONS RD	0.00	343.50	97.24	114.40	555.14	555.14
0058 LENNARD RD	2,700.00	709.50	385.75	461.33	1,556.58	4,256.58
0059 MANNS RD	0.00	364.00	87.52	102.96	554.48	554.48
0060 BATYS RD	0.00	787.50	203.09	239.66	1,230.25	1,230.25
0061 COOKES RD	0.00	586.50	202.92	238.74	1,028.16	1,028.16
0063 WILLIAMSONS RD	0.00	287.00	67.45	79.65	434.10	434.10
0064 FERGUSONS RD	0.00	801.50	211.96	250.67	1,264.13	1,264.13
0066 COLLINS RD	0.00	1,487.50	432.11	510.84	2,430.45	2,430.45
0067 WARRADALE RD	0.00	2,110.50	557.00	658.34	3,325.84	3,325.84
0068 WOODS RD	0.00	318.50	88.29	103.86	510.65	510.65
0070 PICCADILLY RD	0.00	938.00	253.31	298.01	1,489.32	1,489.32
0071 MURRAYS RD	0.00	689.50	230.17	270.79	1,190.46	1,190.46
0072 SMITH RD	0.00	458.50	145.36	171.02	774.88	774.88
0073 JOHNSONS RD	0.00	140.00	47.32	55.68	243.00	243.00
0075 FISHERS RD	0.00	746.00	326.60	386.71	1,459.31	1,459.31
0076 HILLS RD	0.00	322.00	87.52	102.96	512.48	512.48
0077 WANSBROUGH RD	0.00	1,263.50	290.29	342.36	1,896.15	1,896.15
0078 BATEMANS RD	0.00	546.00	125.31	148.72	820.03	820.03
0079 DRAPERS RD	0.00	451.50	149.55	175.94	776.99	776.99
0080 MILLS RD	0.00	917.00	248.39	294.70	1,460.09	1,460.09
0081 YOUNG RD	0.00	273.00	58.34	68.64	399.98	399.98
0082 DEEP POOL RD	29.36	4,048.50	1,478.22	1,812.90	7,339.62	7,368.98

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2015**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0084 McLEAN RD	0.00	287.00	75.05	88.30	450.35	450.35
0085 KI RD	0.00	185.50	66.21	85.40	337.11	337.11
0086 WALKERS RD	0.00	91.00	19.45	22.88	133.33	133.33
0087 MANDIAKIN RD	0.00	469.00	157.62	185.45	812.07	812.07
0090 SHEAHANS RD	0.00	2,193.00	661.30	780.48	3,634.78	3,634.78
0091 BENNETTS RD	0.00	1,137.50	287.11	338.93	1,763.54	1,763.54
0092 KENNEDYS RD	0.00	388.50	95.74	113.79	598.03	598.03
0093 McKELLARS RD	0.00	287.00	78.19	91.99	457.18	457.18
0094 BUCKINGHAMS RD	0.00	640.50	153.43	181.52	975.45	975.45
0096 COUNTY PEAK RD	340.00	1,249.50	698.11	851.29	2,798.90	3,138.90
0098 AVOCA RD	0.00	469.00	112.34	132.73	714.07	714.07
0100 MAWSON RD	0.00	25.00	76.26	89.72	190.98	190.98
0101 SIMMONS RD	0.00	61.50	133.87	157.49	352.86	352.86
0102 DOBADERRY RD	0.00	7,010.25	2,240.49	2,643.30	11,894.04	11,894.04
0103 FORREST ST	0.00	1,475.00	623.57	733.64	2,832.21	2,832.21
0104 LUKIN ST	0.00	101.50	289.36	340.43	731.29	731.29
0105 JOHN ST	0.00	12.50	57.60	67.77	137.87	137.87
0107 EDWARD ST	0.00	104.25	75.99	89.40	269.64	269.64
0108 SMITH ST	0.00	1,216.00	527.95	622.02	2,365.97	2,365.97
0109 HARPER ST	0.00	24.50	57.60	67.77	149.87	149.87
0110 QUEEN ST	0.00	149.00	307.62	361.92	818.54	818.54
0111 DEMPSTER ST	0.00	0.00	18.93	22.27	41.20	41.20
0113 LENNARD ST	0.00	12.25	9.60	11.30	33.15	33.15
0114 BARTRAM ST SOUTH	0.00	52.25	38.65	45.47	136.37	136.37
0115 HOPE ST	0.00	703.00	384.03	451.81	1,538.84	1,538.84
0119 SEWELL ST	0.00	22.50	56.79	66.81	146.10	146.10
0120 DELISLE ST	0.00	607.00	214.27	252.08	1,073.35	1,073.35
0123 NICHOLAS ST	0.00	943.25	258.85	314.53	1,516.63	1,516.63
0124 RICHARDSON ST	0.00	22.50	38.90	45.76	107.16	107.16
0125 VINCENT ST	32.73	810.25	998.94	1,175.24	2,984.43	3,017.16
0126 CHIPPER ST	0.00	28.75	57.33	67.45	153.53	153.53
0130 HAMERSLEY ST	0.00	12.50	67.21	79.07	158.78	158.78
0135 ERNEST DR	0.00	49.00	86.41	101.66	237.07	237.07
0137 RICKEYS SIDING RD	0.00	1,577.00	420.49	497.16	2,494.65	2,494.65
0139 CHESTILLION CT	0.00	12.50	76.80	90.36	179.66	179.66
0143 LUDGATE ST	0.00	91.00	24.69	29.05	144.74	144.74
0146 RAILWAY ST	0.00	596.75	267.78	315.05	1,179.58	1,179.58
0148 BETHANY RD	0.00	446.50	173.40	204.01	823.91	823.91
0149 COUNCIL RD	0.00	314.00	741.74	872.64	1,928.38	1,928.38
0154 WYALGIMA RD	0.00	234.50	66.93	79.47	380.90	380.90

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JANUARY 2015**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0155 SIMS RD	0.00	425.50	137.99	162.93	726.42	726.42
0156 ROSSI RD	0.00	185.50	76.76	90.30	352.56	352.56
0157 RIGOLL RD	0.00	378.00	95.46	112.31	585.77	585.77
0158 BELLROCK RD	0.00	308.00	68.06	80.08	456.14	456.14
0160 DUFFIELD ST	0.00	91.00	19.45	22.88	133.33	133.33
0166 WESTDALE RD	0.00	3,158.00	3,330.78	3,923.62	10,412.40	10,412.40
0167 MAWSON RD	0.00	417.00	255.55	300.65	973.20	973.20
0180 LITTLE HILL RD	0.00	70.00	28.39	33.41	131.80	131.80
5001 HUNT RD	0.00	352.50	596.11	701.32	1,649.93	1,649.93
5002 YORK RD	0.00	128.25	307.55	361.82	797.62	797.62
9999 ROADS VARIOUS	0.00	4,727.00	5,951.04	7,023.82	17,701.86	17,701.86
No name	2,862.83	49.00	0.00	0.00	49.00	2,911.83
Total ROAD	9,002.92	174,068.00	65,651.62	77,759.59	317,479.21	326,482.13
TOTAL	12,668.40	176,734.50	66,899.28	79,227.45	322,861.23	335,529.63

11.3 Accounts Paid by Authority – December 2014

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 February 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2014 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the months of December 2014.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

December 2014:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

08 December 14	1274-1274	\$	174.68	(authorised by DCEO S Marshall and Cr T Buckland)
12 December 14	1275-1280	\$	23,394.27	(authorised by DCEO S Marshall and Cr T Buckland)
18 December 14	1281-1282	\$	2,911.27	(authorised by DCEO S Marshall and Cr D White)
24 December 14	1283-1286	\$	14,265.02	(authorised by DCEO S Marshall and Cr D White)
Total of cheque vouchers for December 2014 incl				\$ 40,745.24 previously paid.

EFT vouchers

04 December 14	01-39	\$	45,621.15	(authorised by DCEO S Marshall and Cr D White)
08 December 14	01-06	\$	12,233.90	(authorised by DCEO S Marshall and Cr T Buckland)
09 December 14	01-02	\$	511,360.00	(authorised by DCEO S Marshall and Cr D White)
12 December 14	01-55	\$	126,006.72	(authorised by DCEO S Marshall and Cr T Buckland)
18 December 14	01-40	\$	45,362.08	(authorised by DCEO S Marshall and Cr D White)
19 December 14	01-08	\$	127,725.28	(authorised by DCEO S Marshall and Cr D White)
22 December 14	01-01	\$	33,532.15	(authorised by DCEO S Marshall and Cr D White)
24 December 14	01-25	\$	99,347.99	(authorised by DCEO S Marshall and Cr D White)
31 December 14	01-38	\$	45,813.14	(authorised by DCEO S Marshall and Cr D White)
31 December 14	01-07	\$	9,885.91	(authorised by DCEO S Marshall and Cr D White)
Total of EFT vouchers for December 2014 incl				\$ 1,056,888.32 previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

12 December 14	1464-1466	\$	600.00	(authorised by DCEO S Marshall and Cr T Buckland)
Total of cheque vouchers for December 2014 incl				\$ 600.00 previously paid.

EFT vouchers

12 December 14	01-01	\$	30.00	(authorised by DCEO S Marshall and Cr T Buckland)
24 December 14	01-01	\$	30.00	(authorised by DCEO S Marshall and Cr D White)
Total of EFT vouchers for December 2014 incl				\$ 60.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 52,055.98 previously paid.

(4) **Credit Card** Payments totalling \$ 868.98 previously paid.

be received.

COUNCIL RESOLUTION

M8/0215

Moved Cr Pepper

Seconded Cr Murray

That the List of Accounts as presented:

December 2014:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

08 December 14	1274-1274	\$	174.68	(authorised by DCEO S Marshall and Cr T Buckland)
12 December 14	1275-1280	\$	23,394.27	(authorised by DCEO S Marshall and Cr T Buckland)
18 December 14	1281-1282	\$	2,911.27	(authorised by DCEO S Marshall and Cr D White)
24 December 14	1283-1286	\$	14,265.02	(authorised by DCEO S Marshall and Cr D White)

Total of cheque vouchers for December 2014 incl \$ 40,745.24 previously paid.

EFT vouchers

04 December 14	01-39	\$	45,621.15	(authorised by DCEO S Marshall and Cr D White)
08 December 14	01-06	\$	12,233.90	(authorised by DCEO S Marshall and Cr T Buckland)
09 December 14	01-02	\$	511,360.00	(authorised by DCEO S Marshall and Cr D White)
12 December 14	01-55	\$	126,006.72	(authorised by DCEO S Marshall and Cr T Buckland)
18 December 14	01-40	\$	45,362.08	(authorised by DCEO S Marshall and Cr D White)
19 December 14	01-08	\$	127,725.28	(authorised by DCEO S Marshall and Cr D White)
22 December 14	01-01	\$	33,532.15	(authorised by DCEO S Marshall and Cr D White)
24 December 14	01-25	\$	99,347.99	(authorised by DCEO S Marshall and Cr D White)
31 December 14	01-38	\$	45,813.14	(authorised by DCEO S Marshall and Cr D White)
31 December 14	01-07	\$	9,885.91	(authorised by DCEO S Marshall and Cr D White)

Total of EFT vouchers for December 2014 incl \$ 1,056,888.32 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

12 December 14	1464-1466	\$	600.00	(authorised by DCEO S Marshall and Cr T Buckland)
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Total of cheque vouchers for December 2014 incl \$ 600.00 previously paid.

EFT vouchers

12 December 14	01-01	\$	30.00	(authorised by DCEO S Marshall and Cr T Buckland)
24 December 14	01-01	\$	30.00	(authorised by DCEO S Marshall and Cr D White)

Total of EFT vouchers for December 2014 incl \$ 60.00 previously paid.

(3) Direct Debit Payments totalling \$ 52,055.98 previously paid.

(4) Credit Card Payments totalling \$ 868.98 previously paid.

be received.

CARRIED 9/0

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	04-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 02 DEC 14	0.00	
Liability Chq	04-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 02 DEC 14	0.00	
Liability Chq	04-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 02 DEC 14	0.00	
Liability Chq	04-Dec-2014	SHIRE OF BEVERLEY	2014-12 DEC SAL DEDUCTIONS (02 DEC): RATES	0.00	
Liability Chq	04-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 02 DEC 14	0.00	
Liability Chq	04-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 02 DEC 14	0.00	0.00
EFT Pymt	08-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 02 DEC 14	(293.57)	
EFT Pymt	08-Dec-2014	GRIFFIN VALUATION ADVISORY ex AVP VALUERS	2014/15 VALUES for FIXED ASSETS & IMPROVEMENTS - 20% of AGREED FEE	(4,224.00)	
EFT Pymt	08-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 02 DEC 14	(137.76)	
EFT Pymt	08-Dec-2014	McLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE: 49A DAWSON ST and BEV HORSE & PONY CLUB	(948.03)	
EFT Pymt	08-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 02 DEC 14	(744.01)	
EFT Pymt	08-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 02 DEC 14	(5,886.53)	(12,233.90)
EFT Pymt	09-Dec-2014	BENDIGO and ADELAIDE BANK	DEPOSIT for INVESTMENT 06 14/15	(500,000.00)	
EFT Pymt	09-Dec-2014	PHOENIX SHED ASSEMBLY	REC GROUND - PICNIC AREA: SHED	(11,360.00)	(511,360.00)
EFT Pymt	12-Dec-2014	ADC PROJECTS (ADCROFT ARCHITECTS)	CRC BLDG: REPAIRS & MULTI USE RESOURCE CENTRE	(7,438.75)	
EFT Pymt	12-Dec-2014	AG IMPLEMENTS NORTHAM/MERREDIN	BE036 (LDR04): PARTS	(72.85)	
EFT Pymt	12-Dec-2014	AIMS	2014-11 NOV: FUEL TAX CREDITS	(237.05)	
EFT Pymt	12-Dec-2014	AMPAC	2014-11 NOV RATES DEBT RECOVERY	(55.00)	
EFT Pymt	12-Dec-2014	ARCHIVEWISE	2014-11 NOV: STORAGE of ARCHIVES - 149 BOXES	(63.91)	
EFT Pymt	12-Dec-2014	AUSSIE IT	TONERS & BATTERIES	(670.56)	
EFT Pymt	12-Dec-2014	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: NOV 2014	(209.00)	
EFT Pymt	12-Dec-2014	AVON WASTE	1,917 BIN COLLECTION FEE 14 NOV 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	(4,410.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	12-Dec-2014	BAILEYS FERTILISERS	REC GROUNDS: FERTILISER	(1,449.25)	
EFT Pymt	12-Dec-2014	BDH - BEV DOME HIRE	DIESEL: 4,007 L	(5,126.95)	
EFT Pymt	12-Dec-2014	BEV COUNTRY KITCHEN	COUNCIL MEETING: 25 NOV 14 FIRE: GT SOUTHERN HWY: 26/27 NOV 14	(881.00)	
EFT Pymt	12-Dec-2014	BEV CRC (TELECENTRE)	2014-12 DEC: BLARNEY COMPILATION & SPONSORSHIP - YOUTH SEMINAR "THE TRUTH ABOUT FOREVER" - 12 ...	(1,325.00)	
EFT Pymt	12-Dec-2014	BEV DISTRICT HIGH SCHOOL	SPONSORSHIP: 2015 NEWSLETTER	(275.00)	
EFT Pymt	12-Dec-2014	BEV ELECT SERVICES (SMITH K)	REC GROUND: FINAL PYMT re LIGHTS at CAR PARK & POWER FAULT @ MUSHROOM	(10,661.20)	
EFT Pymt	12-Dec-2014	BEV FARM SERVICES	NOXIOUS WEEDS - TOWN: CHEMICALS	(296.23)	
EFT Pymt	12-Dec-2014	BEV IGA	NOV 2014 PURCHASES	(461.33)	
EFT Pymt	12-Dec-2014	BEV NEWS - Barry & Pauline	NOV 2014 ACCOUNT	(2,146.35)	
EFT Pymt	12-Dec-2014	BEV TYRE SERVICE	2014-11 NOV TYRE REPAIRS	(1,148.00)	
EFT Pymt	12-Dec-2014	BGC QUARRIES	WESTDALE & EDISON MILL RDS: 10mm WASHED GRANITE	(15,315.24)	
EFT Pymt	12-Dec-2014	BITUTEK P/L	WESTDALE RD WIDENING1: SUPPLY & LAY BITUMEN	(8,317.85)	
EFT Pymt	12-Dec-2014	BOC LIMITED	2014-11 NOV: CYLINDER RENTAL	(36.70)	
EFT Pymt	12-Dec-2014	BROOKTON HOUNDS	REFUND: BLARNEY ADVERTISING CANCELLED	(113.00)	
EFT Pymt	12-Dec-2014	BSL - BUILDING COMMISSION	14/15 YR: NOV 14 BUILDING APPLICATIONS x 1	(35.50)	
EFT Pymt	12-Dec-2014	CAS - CONTRACT AQUATIC SERVICES	2 of 5 INSTALMENTS of CONTRACT for 14/15 SWIMMING YEAR	(13,200.00)	
EFT Pymt	12-Dec-2014	COUNTRY COPIERS NORTHAM	COPY CHARGES: iRA-i8295: NOV 14	(380.57)	
EFT Pymt	12-Dec-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 26 - 27 NOV 14	(97.65)	
EFT Pymt	12-Dec-2014	DIFFUSER INDUSTRIES	ADMIN BLDG: FLURO LIGHT DIFFUSERS	(368.50)	
EFT Pymt	12-Dec-2014	DORMA BWN AUTOMATICS PTY LTD	AUTOMATC DOORS: SCHEDULED SERVICE 18 NOV 14	(132.00)	
EFT Pymt	12-Dec-2014	EASTERN HILLS SAWS & MOWERS	SAFETY EQUIPMENT	(50.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	12-Dec-2014	FERRIS Glenda	2014 CHRISTMAS PARTY: CATERING	(2,100.00)	
EFT Pymt	12-Dec-2014	FILTERS PLUS	(LDR07): PARTS	(170.17)	
EFT Pymt	12-Dec-2014	FIRE & SAFETY WA	FIRE FIGHTING EQUIPMENT: NORTH EAST BRIGADE	(995.28)	
EFT Pymt	12-Dec-2014	FLYS R GONE	PEST TREATMENT: VARIOUS HOUSING	(1,991.00)	
EFT Pymt	12-Dec-2014	FRAMES WEST	INFORMATION BAY SIGN & SHELTER	(6,363.50)	
EFT Pymt	12-Dec-2014	GENTRONICS	WORKSHOP SUPPLIES	(64.35)	
EFT Pymt	12-Dec-2014	GOSNELLS HARDWARE	HARDWARE SUPPLIES	(509.65)	
EFT Pymt	12-Dec-2014	HERSEY JR & A PTY LTD	WESTDALE RD1 (RD WIDENING)	(144.50)	
EFT Pymt	12-Dec-2014	HUMES WEMBLEY CEMENT	LIGHTING at AIRFIELD & REC GRND PICNIC AREA: 5.60m3 20mm GRANO CONCRETE	(1,749.44)	
EFT Pymt	12-Dec-2014	JASON SIGNMAKERS	VARIOUS SIGNS: STREET SIGNS, TRAFFIC CONTROL, RURAL NUMBERS	(1,526.25)	
EFT Pymt	12-Dec-2014	LANDGATE (DOLA)	TITLE SEARCHES	(432.00)	
EFT Pymt	12-Dec-2014	LANDGATE (VGO)	VALUATION FEES: (MINING TENEMENTS: 04 OCT - 18 NOV 14) & (RURAL UV INT VAL SHD: 06 SEP - 14 NOV 14)	(267.55)	
EFT Pymt	12-Dec-2014	LEE GYOMOREI	2013/14 ANNUAL REPORT, PRODUCTION of	(1,149.50)	
EFT Pymt	12-Dec-2014	LGIS INSURANCE BROKING	2013/14 MOTOR VEHICLE INSURANCE	(830.37)	
EFT Pymt	12-Dec-2014	McLEODS BARRISTERS & SOLICITORS	ILU - 49A DAWSON ST: SALE AGREEMENT	(337.40)	
EFT Pymt	12-Dec-2014	ORICA/SPECTRUM	2014-11 NOV CHLORINE CYLINDER RENTAL (ORICA)	(54.56)	
EFT Pymt	12-Dec-2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT - SHIRE & MEDICAL PRACTICE: 12 - 24 NOV 14	(340.00)	
EFT Pymt	12-Dec-2014	R MUNNS ENGINEERING CONSULTING SERVICES	TOWN WATER HARVESTING: CONSULTANCY for GRANT	(598.27)	
EFT Pymt	12-Dec-2014	RADIOWEST BROADCASTERS P/L	2014-11 NOV: INTERVIEW "AROUND THE TOWN" INTERVIEW	(77.00)	
EFT Pymt	12-Dec-2014	SHIRE OF BROOKTON	2014-11 NOV TOWN PLANNING SCHEME	(5,190.26)	
EFT Pymt	12-Dec-2014	UNIQUE STROKES WA	50 DAWSON ST: PAINTING	(6,480.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	12-Dec-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 19 & 27 NOV 2014	(420.75)	
EFT Pymt	12-Dec-2014	WA TREASURY CORPORATION	LOANS 112; 115 - DEC 14 PYMTS	(10,337.18)	
EFT Pymt	12-Dec-2014	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: TPS POLICY MANUAL ALTERATION, TENDER - PROP MULTI USE RESOURCE CENTRE	(2,000.50)	
EFT Pymt	12-Dec-2014	WATERMAN IRRIGATION	REC GROUND OVAL: REPAIRS to RETIC	(6,652.80)	
EFT Pymt	12-Dec-2014	WILSON Michael	2014-11 NOV BLARNEY ISSUE	(250.00)	(126,006.72)
Liability Chq	18-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 16 DEC 14	0.00	
Liability Chq	18-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 16 DEC 14	0.00	
Liability Chq	18-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 16 DEC 14	0.00	
Liability Chq	18-Dec-2014	SHIRE OF BEVERLEY	2014-12 DEC SAL DEDUCTIONS (16 DEC): RATES	0.00	
Liability Chq	18-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 16 DEC 14	0.00	
Liability Chq	18-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 16 DEC 14	0.00	0.00
EFT Pymt	18-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 16 DEC 14	(293.57)	
EFT Pymt	18-Dec-2014	DPT FIRE & EMERGENCY SERVICES (DFES)	14/15 PAYMENT 2nd QUARTER	(26,895.53)	
EFT Pymt	18-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 16 DEC 14	(138.06)	
EFT Pymt	18-Dec-2014	PURE LIGHTING	CHRISTMAS DECORATIONS - 5M LED GREEN MAPLE TREE	(7,937.16)	
EFT Pymt	18-Dec-2014	SHACKS HOLDEN	ASSET 8762 BE541 & ASSET 8761 BE020	(29,726.60)	
EFT Pymt	18-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 16 DEC 14	(744.01)	
EFT Pymt	18-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 16 DEC 14	(5,968.01)	
EFT Pymt	18-Dec-2014	WA TREASURY CORPORATION	LOANS 116, 117, 118 - DEC 14 PYMTS	(56,022.34)	(127,725.28)
EFT Pymt	22-Dec-2014	ARMADA TRANSPORTABLES	RLWY STN: TOILET BLOCKS - 30% DEPOSIT (\$15,127.00)	(33,532.15)	(33,532.15)
EFT Pymt	24-Dec-2014	ADC PROJECTS (ADCROFT ARCHITECTS)	COMMUNITY RESOURCE CENTRE STABILISATION: TENDER	(924.00)	
EFT Pymt	24-Dec-2014	AUST POST	2014-11 NOV POSTAGE	(359.56)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	24-Dec-2014	AVON TRADING	NOV 2014 HARDWARE SUPPLIES	(554.75)	
EFT Pymt	24-Dec-2014	AVON WASTE	3,834 BIN COLLECTION ME 12 DEC 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	(8,905.00)	
EFT Pymt	24-Dec-2014	BEV CRC (TELECENTRE)	2014/15 VISITORS CENTRE - ADMINISTRATION	(5,500.00)	
EFT Pymt	24-Dec-2014	BEV ELECT SERVICES (SMITH K)	INFANT HEALTH BLDG: POWER SUPPLY DISCONNECTION FEE	(360.20)	
EFT Pymt	24-Dec-2014	BGC CEMENT	WESTDALE RD WIDENING & STREET SIGNS: SUPPLIES	(1,337.07)	
EFT Pymt	24-Dec-2014	BGC QUARRIES	YORK WILLIAMS RD - SEAL CONSTRUCT: WASHED GRANITE 10mm	(13,750.54)	
EFT Pymt	24-Dec-2014	BROOKTON PLUMBING	AMENITIES BUILDING: GREASE TRAP PUMPED	(540.00)	
EFT Pymt	24-Dec-2014	COUNTRY COPIERS NORTHAM	iRC2030 COPIER - READING: 10 NOV - 10 DEC 14	(561.76)	
EFT Pymt	24-Dec-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 28 NOV - 11 DEC 14	(370.11)	
EFT Pymt	24-Dec-2014	HERSEY JR & A PTY LTD	SUPPLIES: VARIOUS	(887.96)	
EFT Pymt	24-Dec-2014	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE030 (BH02): PARTS	(832.78)	
EFT Pymt	24-Dec-2014	HOTEL BEV - MAXWELL	ANNUAL ELECTORS MEETING: 17 NOV 14	(35.98)	
EFT Pymt	24-Dec-2014	INVISION SIGNS & DESIGNS	INFORMATION BAY SIGN	(7,150.00)	
EFT Pymt	24-Dec-2014	MAJOR MOTORS PTY LTD	BE016 (TRK10): PARTS	(7,236.09)	
EFT Pymt	24-Dec-2014	MORBINNING CATCHMENT GROUP	MORBINNING FIRE BRIGADE - POWER REIMBURSE: 26 SEP - 20 NOV 14	(50.20)	
EFT Pymt	24-Dec-2014	MUSIC ROCKS AUSTRALIA	MUSIC ROCKS YOUTH WORKSHOPS for COMMUNITY CHRISTMAS CONCERT 20 DEC 2014	(4,180.00)	
EFT Pymt	24-Dec-2014	NORTHAM CARPET COURT	50 DAWSON ST: SUPPLY & INSTALL CARPET, VINYL & BLINDS	(6,087.00)	
EFT Pymt	24-Dec-2014	PACIFIC BRANDS - WORKWEAR GP	UNIFORMS: ADMIN STAFF	(209.10)	
EFT Pymt	24-Dec-2014	SHIRE OF NAREMBEEN	14/15 SUBSCRIPTION: WHEATBELT RLWY RETENTION ALLIANCE	(500.00)	
EFT Pymt	24-Dec-2014	SHIRE OF QUAIRADING	SEAVROC & NRM CONTRIBUTION - 1 of 4 PYMTS	(6,468.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	24-Dec-2014	SNAP OSBORNE PARK	500 x BUS CARDS: EHOBBS - TIM JURRMAN & 20 x PURCHASE ORDER BOOKS	(826.00)	
EFT Pymt	24-Dec-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 02, 11, 17 DEC 2014	(794.75)	
EFT Pymt	24-Dec-2014	WESTERN STABILISERS	WESTDALE RD - WIDENING2: CEMENT STABILISATION	(30,927.14)	(99,347.99)
Liability Chq	30-Dec-2014	ATO - AUSTRALIAN TAX OFFICE	2014-12 DEC PAYG TAX	0.00	
Liability Chq	30-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	LGRCEU	2014-12 DEC UNION FEES	0.00	
Liability Chq	30-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 30 DEC 14	0.00	
Liability Chq	30-Dec-2014	SHIRE OF BEVERLEY	2014-12 DEC SAL DEDUCTIONS (30 DEC): RATES	0.00	0.00
EFT Pymt	31-Dec-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 30 DEC 14	(293.57)	
EFT Pymt	31-Dec-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 30 DEC 14	(52.39)	
EFT Pymt	31-Dec-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 30 DEC 14	(138.06)	
EFT Pymt	31-Dec-2014	LANDGATE (DOLA)	2014/15 SLIP SUBS (MAPPING S/WARE) & TENURE DATA SERVICE: FREEHOLD LAND LISTING	(2,646.60)	
EFT Pymt	31-Dec-2014	LGRCEU	2014-12 DEC UNION FEES	(116.40)	
EFT Pymt	31-Dec-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 30 DEC 14	(744.02)	
EFT Pymt	31-Dec-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 30 DEC 14	(5,894.87)	(9,885.91)
Cheque # 1274	08-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 02 DEC 14	(174.68)	
Cheque # 1275	12-Dec-2014	ATO - AUSTRALIAN TAX OFFICE	2014-11 NOV BAS RETURN	(19,336.00)	
Cheque # 1276	12-Dec-2014	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICALS: JURMANN Timothy & Jacqueline	(264.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1277	12-Dec-2014	CTF (nee BCITF)	14/15 BCITF - NOV 14 RTN (4 APPLICATIONS)	(1,247.25)	
Cheque # 1278	12-Dec-2014	McKINNON Alan Robert	ASS 1030 - REFUND	(317.45)	
Cheque # 1279	12-Dec-2014	SHIRE OF BEVERLEY	1EOK875 - 2013 ISUZU FIRE TENDER -TFR FEE & REGO VARIATION	(98.45)	
Cheque # 1280	12-Dec-2014	TELSTRA	2014-12 DEC TELEPHONE ACCOUNTS	(2,131.12)	
Cheque # 1281	18-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 16 DEC 14	(175.97)	
Cheque # 1282	18-Dec-2014	SYNERGY	STREET LIGHTS: 25 OCT - 24 NOV 14 & L36 FORREST ST: 12 NOV - 09 DEC 14	(2,735.30)	
Cheque # 1283	24-Dec-2014	PEPPER Chris	REIMBURSE: 2012 WHITE COCKATOO CONTROL	(305.00)	
Cheque # 1284	24-Dec-2014	T-BONE BEVERLEY	32 x 2014 CHRISTMAS HAMPER VOUCHERS	(960.00)	
Cheque # 1285	24-Dec-2014	WATER CORPORATION	2014-12 DEC WATER & SERVICE ACCTS	(12,824.05)	
Cheque # 1286	24-Dec-2014	AUST SUPER	SUPER CONTRIB: FE 30 DEC 14	(175.97)	(40,745.24)
Direct Debit	01-Dec-2014	CBA - MERCHANT BANKING	2014-11 NOV TRANSACTION FEES	(116.35)	
Direct Debit	02-Dec-2014	CBA - MERCHANT BANKING	2014-11 NOV ACCESS FEE	(24.70)	
Direct Debit	05-Dec-2014	WESTNET PTY LTD	2014-12 DEC INTERNET ACCESS	(66.00)	
Direct Debit	08-Dec-2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-11 NOV ONLINE BANKING	(103.10)	
Direct Debit	17-Dec-2014	3 MESSAGING	3 MESSAGING: 2014-11 NOV 14: 354 TXT MSGS	(105.38)	
Direct Debit	31-Dec-2014	DPI - LICENSING SERVICES	NOV/DEC 14 LICENSING PAYMENTS	(51,640.45)	(52,055.98)
Gen Jrnl 3087	15-Dec-2014		NOV 14 # - CREDIT CARD	(868.98)	(868.98)
PAYMENTS RAISED IN CURRENT MONTH				(1,013,762.15)	(1,013,762.15)
WAGES & SALARIES					
EFT Pymt	04-Dec-2014	WAGES & SALARIES	FE - 02 DEC 2014	(45,621.15)	
EFT Pymt	18-Dec-2014	WAGES & SALARIES	FE - 16 DEC 2014	(45,362.08)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	31-Dec-2014	WAGES & SALARIES	FE - 30 DEC 2014	(45,813.14)	
			WAGES & SALARIES	(136,796.37)	(136,796.37)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					
Cheque # 1277	12-Dec-2014	CTF (nee BCITF)	14/15 BCITF - NOV 14 RTN (4 APPLICATIONS)	1,247.25	
Cheque # 1283	24-Dec-2014	PEPPER Chris	REIMBURSE: 2012 WHITE COCKATOO CONTROL	305.00	
Cheque # 1284	24-Dec-2014	T-BONE BEVERLEY	32 x 2014 CHRISTMAS HAMPER VOUCHERS	960.00	
			UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT	2,512.25	2,512.25
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
Cheque # 1266	07-Nov-2014	SHAW Lew	13/14 CR YEAR REMUNERATION: APR-SEP 2014 (2 of 2 PYMTS)	-2,250.00	
Cheque # 1272	26-Nov-2014	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPART LIC - AMBULATORY SYS - VL6ZG	-891.00	
Cheque # 1273	26-Nov-2014	AUST SUPER	SUPER CONTRIB: FE 18 NOV 14	-175.97	
			PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	(3,316.97)	(3,316.97)
TRANSFERS to TRUST					
			TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS					
			OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS					
Transfer	15-Dec-2014	ONLINE SAVER	FUNDS TFR for INVESTMENT	(150,000.00)	
			INVESTMENTS	(150,000.00)	(150,000.00)
			TOTAL EXPENDITURE for MUNICIPAL ACCOUNT		(1,301,363.24)

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					
Credit Card	01-Nov-2014	ESPLANADE FREMANTLE	2014 LGMA CONFERNCE - 28 OCT to 01 NOV 14: S GOLLAN	139.56	
Credit Card	11-Nov-2014	SHIRE OF BEVERLEY	BE004: REG to 30 JUN 15 (ASSET 8759)	75.40	
Credit Card	18-Nov-2014	MINEPARTS AND SEALS P/L	BE004 (LDR07): PARTS	534.87	
Credit Card	21-Nov-2014	THE BROOK BAR & BISTRO	GRANT APPLIC re MULTIPURPOSE COMMUNITY CENTRE - 21 NOV 2014	91.50	
Credit Card	25-Nov-2014	SHIRE OF BEVERLEY	BE016 (TRK10) : REMAKE OF PLATES	27.65	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				868.98	
TRUST ACCOUNT DETAILS					
PAYMENTS RAISED IN CURRENT MONTH					
EFT Pymt	12-Dec-2014	GODSEN Nichola Jane	REFUND of GYM KEY BOND	(30.00)	
EFT Pymt	24-Dec-2014	VANDENBERG Chad & Megan	REFUND of GYM KEY BOND	(30.00)	
Cheque # 1464	12-Dec-2014	BEV & DISTRICTS HOME CHURCH	REFUND of HALL HIRE BOND	(200.00)	
Cheque # 1465	12-Dec-2014	BEV MENS SHED INC	REFUND of REC GRND BLDG BOND	(200.00)	
Cheque # 1466	12-Dec-2014	BOYLE Jean	REFUND of REC GRND BLDG BOND	(200.00)	
PAYMENTS RAISED IN CURRENT MONTH				(660.00)	(660.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #					
PAYMENTS UNPRESENTED IN CURRENT BANK #				0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
Cheque # 1462	26-Nov-2014	PEPPER Patricia	REFUND of REC GRND BLDG BOND	(200.00)	
Cheque # 1463	26-Nov-2014	THOMPSON Patricia	REFUND of GYM KEY BOND	(30.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				(230.00)	(230.00)
OTHER AMENDMENTS/GENERAL JOURNALS					
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
EMERGENCY LIGHTING at AIRFIELD FUNDING					
TRANSFER	08-Dec-2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(1.00)	
TRANSFER	09-Dec-2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(881.50)	
EMERGENCY LIGHTING at AIRFIELD FUNDING				(882.50)	(882.50)
TOTAL EXPENDITURE for TRUST ACCOUNT					(1,772.50)
TOTAL EXPENDITURE as reconciled to the DECEMBER 2014 BANK STATEMENTS					
				Municipal Account Expenditure	(1,301,363.24)
				Trust Account Expenditure	(1,772.50)
TOTAL EXPENDITURE for DECEMBER 2014					(1,303,135.74)

11.4 Accounts Paid by Authority – January 2015

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 February 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: January 2015 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of 31 January 2015.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

January 2015:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

09 January 15	1287-1287	\$	15,828.35	(authorised by DCEO S Marshall and Cr T Buckland)
16 January 15	1288-1291	\$	407.80	(authorised by DCEO S Marshall and Cr K Murray)
21 January 15	1292-1293	\$	15,261.98	(authorised by DCEO S Marshall and Cr K Murray)
30 January 15	1294-1298	\$	2,181.82	(authorised by DCEO S Marshall and Cr C Pepper)
Total of cheque vouchers for January 2015 incl				\$ 33,679.95 previously paid.

EFT vouchers

09 January 15	01-03	\$	1,187.49	(authorised by DCEO S Marshall and Cr T Buckland)
15 January 15	01-40	\$	47,312.00	(authorised by DCEO S Marshall and Cr K Murray)
15 January 15	01-01	\$	103.40	(authorised by DCEO S Marshall and Cr T Buckland)
16 January 15	01-33	\$	65,779.86	(authorised by DCEO S Marshall and Cr K Murray)
21 January 15	01-03	\$	17,178.35	(authorised by DCEO S Marshall and Cr K Murray)
28 January 15	01-01	\$	19,499.12	(authorised by DCEO S Marshall and Cr K Murray)
29 January 15	01-40	\$	54,257.40	(authorised by DCEO S Marshall and Cr K Murray)
30 January 15	01-36	\$	114,453.54	(authorised by DCEO S Marshall and Cr C Pepper)
Total of EFT vouchers for January 2015 incl				\$ 319,771.16 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

09 January 15	1467-1467	\$	30.00	(authorised by DCEO S Marshall and Cr T Buckland)
Total of cheque vouchers for January 2015 incl				\$ 30.00 previously paid.

EFT vouchers

21 January 15	01-01	\$	400.00	(authorised by DCEO S Marshall and Cr K Murray)
Total of EFT vouchers for January 2015 incl				\$ 400.00 previously paid.

(3) Direct Debit Payments totalling \$ 51,338.95 previously paid.

(4) Credit Card Payments totalling \$ 1,788.89 previously paid.

be received.

COUNCIL RESOLUTION

M9/0215

Moved Cr Shaw

Seconded Cr Buckland

That the List of Accounts as presented:

January 2015:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

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Total of EFT vouchers for January 2015 incl				\$ 400.00 previously paid.

(3) Direct Debit Payments totalling \$ 51,338.95 previously paid.

(4) Credit Card Payments totalling \$ 1,788.89 previously paid.

be received.

CARRIED 9/0

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	09-Jan-2015	BEV IGA	DEC 2014 PURCHASES	(893.27)	
EFT Pymt	09-Jan-2015	MANN Bruce	2014 SENIORS MORNING TEA: FLOWERS	(44.22)	
EFT Pymt	09-Jan-2015	WILSON Michael	2015-01 JAN BLARNEY ISSUE	(250.00)	(1,187.49)
Liability Chq	15-Jan-2015	AUST SUPER	SUPER CONTRIB: FE 13 JAN 15	0.00	
Liability Chq	15-Jan-2015	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 13 JAN 15	0.00	
Liability Chq	15-Jan-2015	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 13 JAN 15	0.00	
Liability Chq	15-Jan-2015	SHIRE OF BEVERLEY	2015-01 JAN SAL DEDUCTIONS (13 JAN): RATES	0.00	
Liability Chq	15-Jan-2015	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 13 JAN 15	0.00	
Liability Chq	15-Jan-2015	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 13 JAN 15	0.00	0.00
EFT Pymt	16-Jan-2015	ALLIRA HILL	GRAVEL ROYALTIES: JUL to DEC 14	(9,574.40)	
EFT Pymt	16-Jan-2015	ARCHIVEWISE	2014-12 DEC: STORAGE of ARCHIVES - 149 BOXES	(63.91)	
EFT Pymt	16-Jan-2015	ARROW BRONZE	PLAQUE for the late L L STEELE	(190.68)	
EFT Pymt	16-Jan-2015	AUST POST	2014-12 DEC POSTAGE	(359.19)	
EFT Pymt	16-Jan-2015	AVON WASTE	1,917 BIN COLLECTION FE 26 DEC 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	(4,410.00)	
EFT Pymt	16-Jan-2015	BDH - BEV DOME HIRE	DIESEL: 7,200 L	(8,498.88)	
EFT Pymt	16-Jan-2015	BEV COUNTRY KITCHEN	REFRESHMENTS: COUCIL MEET 16 DEC 14 & FIRE 29 DEC 14	(650.50)	
EFT Pymt	16-Jan-2015	BEV GAS & PLUMBING	TOWN HALL: REAR PUBLIC TOILETS	(354.20)	
EFT Pymt	16-Jan-2015	BEV NEWS - Barry & Pauline	DEC 2014 ACCOUNT	(58.25)	
EFT Pymt	16-Jan-2015	BOC LIMITED	2014-12 DEC: CYLINDER RENTAL	(37.91)	
EFT Pymt	16-Jan-2015	BT EQUIPMENT/TUTT BYRANT	BE004 (LDR07): PARTS	(195.36)	
EFT Pymt	16-Jan-2015	BUNNINGS BUILDING SUPPLIES P/L	HARDWARE SUPPLIES	(185.14)	
EFT Pymt	16-Jan-2015	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 13 JAN 15	(293.57)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	16-Jan-2015	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES:16 DEC 14	(13.19)	
EFT Pymt	16-Jan-2015	COVS PARTS	DEPOT: SUPPLIES	(162.47)	
EFT Pymt	16-Jan-2015	ELDERS RURAL SERVICES BEVERLEY	WESTDALE RD WIDENING1SUPPLIES	(470.30)	
EFT Pymt	16-Jan-2015	GRIFFIN VALUATION ADVISORY ex AVP VALUERS	2014/15 VALUES for FIXED ASSETS & IMPROVEMENTS - 80% of AGREED FEE	(17,222.22)	
EFT Pymt	16-Jan-2015	INSTANT TRANSPORTABLE OFFICES	REC GRND PLAYGROUND: DISABLED ACCESS TOILET - PROGRESS PYMT	(2,740.23)	
EFT Pymt	16-Jan-2015	JAS Richard	VARIOUS VEHICLES: SERVICES & PARTS	(2,016.35)	
EFT Pymt	16-Jan-2015	JASON SIGNMAKERS	FIRE RESTRICTION SIGNS & CESM UTE	(3,119.60)	
EFT Pymt	16-Jan-2015	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 13 JAN 15	(138.06)	
EFT Pymt	16-Jan-2015	KLEENHEAT GAS (WESFARMERS KLEENHEAT GAS P	2014/15 GAS CYLINDER RENTAL	(136.40)	
EFT Pymt	16-Jan-2015	MAJOR MOTORS PTY LTD	BE012 (TRK16): PARTS	(50.26)	
EFT Pymt	16-Jan-2015	McINTOSH & SON	BE038 (LDR06): PARTS	(213.95)	
EFT Pymt	16-Jan-2015	McLEODS BARRISTERS & SOLICITORS	INDEPENDENT LIVING UNITS: PROF SERVICES	(198.13)	
EFT Pymt	16-Jan-2015	OFFICEWORKS	DEC 14 STATIONERY	(39.67)	
EFT Pymt	16-Jan-2015	ORICA/SPECTRUM	2014-12 DEC CHLORINE CYLINDER RENTAL (ORICA)	(84.57)	
EFT Pymt	16-Jan-2015	RADIOWEST BROADCASTERS P/L	2014-12 DEC: INTERVIEW "AROUND THE TOWN" INTERVIEW	(77.00)	
EFT Pymt	16-Jan-2015	STRANGE EA & CO (IAN)	GRAVEL ROYALTIES: JUL to DEC 14	(6,806.80)	
EFT Pymt	16-Jan-2015	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 13 JAN 15	(744.02)	
EFT Pymt	16-Jan-2015	T-QUIP	SUNDRY PLANT (SPL03): PARTS	(22.25)	
EFT Pymt	16-Jan-2015	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 13 JAN 15	(6,004.42)	
EFT Pymt	16-Jan-2015	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: MULTI PURPOSE COMMUNITY CENTRE & TPS FINAL ADOPTION	(647.98)	(65,779.86)
EFT Pymt	21-Jan-2015	ARMADA TRANSPORTABLES	PYMT of RETENTION FEE & TRANSPORT of BLOCKS	(2,622.85)	
EFT Pymt	21-Jan-2015	LED SIGNS	REC GROUNDS: ELECTRONIC SCOREBOARD - 50% DEPOSIT	(14,459.50)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	21-Jan-2015	VINCENT Stephen	REIMBURSE: 2 x BATTERIES for UPS UNITS	(96.00)	(17,178.35)
Liability Chq	29-Jan-2015	AUST SUPER	SUPER CONTRIB: FE 27 JAN 15	0.00	
Liability Chq	29-Jan-2015	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 27 JAN 15	0.00	
Liability Chq	29-Jan-2015	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 27 JAN 15	0.00	
Liability Chq	29-Jan-2015	LGRCEU	2015-01 JAN UNION FEES	0.00	
Liability Chq	29-Jan-2015	SHIRE OF BEVERLEY	2015-01 JAN SAL DEDUCTIONS (27 JAN): RATES	0.00	
Liability Chq	29-Jan-2015	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 27 JAN 15	0.00	
Liability Chq	29-Jan-2015	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 27 JAN 15	0.00	0.00
EFT Pymt	30-Jan-2015	AIT5	2014-12 DEC: FUEL TAX CREDITS	(182.93)	
EFT Pymt	30-Jan-2015	AVON TRADING	DEC 2014 HARDWARE SUPPLIES	(974.91)	
EFT Pymt	30-Jan-2015	AVON WASTE	1,917 BIN COLLECTION FE 09 JAN 15 INC RECYLING BINS & 1 x RECYCLING COLLECTION	(4,410.00)	
EFT Pymt	30-Jan-2015	BDH - BEV DOME HIRE	DIESEL: 4,003 L	(4,413.30)	
EFT Pymt	30-Jan-2015	BEV CRC (TELECENTRE)	ADVERTISING: 2015 BEV COMMUNITY DIRECTORY	(225.00)	
EFT Pymt	30-Jan-2015	BEV ELECT SERVICES (SMITH K)	VARIOUS BLDGS: ELECTRICAL WORK	(3,832.84)	
EFT Pymt	30-Jan-2015	BEV MED PRACTICE - ADEBAYO DR	SURGERY: MEDICAL EQUIPMENT	(1,479.50)	
EFT Pymt	30-Jan-2015	BEV TYRE SERVICE	2014-12 DEC TYRE REPAIRS	(66.00)	
EFT Pymt	30-Jan-2015	BITUTEK P/L	H8 - YORK WILLIAMS RD SEAL CONSTRUCT	(57,753.58)	
EFT Pymt	30-Jan-2015	BSL - BUILDING COMMISSION	14/15 YR: DEC 14 BUILDING APPLICATIONS x 5	(316.97)	
EFT Pymt	30-Jan-2015	BURTON Daryle	REIMBURSEMNTS: VARIOUS	(38.56)	
EFT Pymt	30-Jan-2015	CHEMDRY BETTA FINISH	ADMIN BLDG: CLEAN ALL CARPETS, HIGH BACK CHAIRS	(1,060.00)	
EFT Pymt	30-Jan-2015	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 27 JAN 15	(293.57)	
EFT Pymt	30-Jan-2015	COMMARINE	CESM UTE - BE000 (UTE27): HAZARD WARNING SYSTEMS	(3,104.29)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30-Jan-2015	COUNTRY COPIERS NORTHAM	SERVICING LIBRARY & IR8295 COPIERS, SADDLEBACK STAPLES	(820.46)	
EFT Pymt	30-Jan-2015	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 07 - 15 JAN 15	(329.26)	
EFT Pymt	30-Jan-2015	COVS PARTS	BE004 (LDR07): PARTS	(90.76)	
EFT Pymt	30-Jan-2015	DCA - DOMINIC CARBONE & ASSOC	EOM FINANCIALS (OCT & NOV 14), BUS PLAN for BEV CRC	(3,960.00)	
EFT Pymt	30-Jan-2015	DPT of LANDS	RES LEASES: AVON LOC 28804, 27959 & L3001: to 30 JUN 15	(6,677.68)	
EFT Pymt	30-Jan-2015	FIRE & SAFETY WA	FIRE BRIGADES: EQUIPMENT	(1,125.19)	
EFT Pymt	30-Jan-2015	GOLLAN Stephen	REIMBURSE: 50.31L ULP	(57.31)	
EFT Pymt	30-Jan-2015	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE036 (LDR04): SERVICE	(3,838.10)	
EFT Pymt	30-Jan-2015	JASON SIGNMAKERS	VARIOUS SIGNS: ROAD WARNING, STREET SIGNS	(2,634.50)	
EFT Pymt	30-Jan-2015	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 27 JAN 15	(138.06)	
EFT Pymt	30-Jan-2015	LANDGATE (VGO)	VALUATION FEES: 15 NOV - 28 DEC 14	(152.05)	
EFT Pymt	30-Jan-2015	LGMA AUST (WA)	CONFERENCE: FINANCE DEV DAY - 6 FEB 15 (D/CEO)	(85.00)	
EFT Pymt	30-Jan-2015	LGRCEU	2015-01 JAN UNION FEES	(77.60)	
EFT Pymt	30-Jan-2015	ORICA/SPECTRUM	SWIM POOL: 2 x CHLORINE GAS	(811.80)	
EFT Pymt	30-Jan-2015	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT - MEDICAL PRACTICE 05 JAN 15	(340.00)	
EFT Pymt	30-Jan-2015	SHIRE OF BROOKTON	2014-12 DEC TOWN PLANNING SCHEME	(4,643.83)	
EFT Pymt	30-Jan-2015	STEWART & HEATON CLOTHING CO PTY LTD	DFES UNIFORM: CORRIGAN J	(147.40)	
EFT Pymt	30-Jan-2015	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 27 JAN 15	(744.02)	
EFT Pymt	30-Jan-2015	TRUCKLINE	BE3579 (TRL09): PARTS	(344.91)	
EFT Pymt	30-Jan-2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 07 & 15 JAN 15	(654.50)	
EFT Pymt	30-Jan-2015	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 27 JAN 15	(8,189.66)	
EFT Pymt	30-Jan-2015	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ROMANS II TRAINING: 22 MAY 14 - R LUCAS	(440.00)	(114,453.54)

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1287	09-Jan-2015	SYNERGY	2014-12 DEC ELECTRICITY ACCTS	(15,828.35)	
Cheque # 1288	16-Jan-2015	AUST SUPER	SUPER CONTRIB: FE 13 JAN 15	(175.97)	
Cheque # 1289	16-Jan-2015	DPT ENVIRON REG - CLEARING PERMITS	CLEARING PERMIT: WATER HARVESTING on JOHN & EDWARDS STREETS	(50.00)	
Cheque # 1290	16-Jan-2015	WATER CORPORATION	FIRE STATION: SERVICE CHARGES - JAN to FEB 15	(34.83)	
Cheque # 1291	16-Jan-2015	BYRNE Marian	REFUND of TOWN PLAN FEE PAID THAT IS NOT APPLICABLE	(147.00)	
Cheque # 1292	21-Jan-2015	ATO - AUSTRALIAN TAX OFFICE	2014-12 DEC NOV BAS RETURN	(13,299.00)	
Cheque # 1293	21-Jan-2015	TELSTRA	2015-01 JAN TELEPHONE ACCOUNTS	(1,962.98)	
Cheque # 1294	30-Jan-2015	AUST SUPER	SUPER CONTRIB: FE 27 JAN 15	(173.38)	
Cheque # 1295	30-Jan-2015	CTF (nee BCITF)	14/15 BCITF - DEC 14 RTN (2 APPLICATIONS)	(476.80)	
Cheque # 1296	30-Jan-2015	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM & L36 FORREST ST: 11 NOV 14 - 22 JAN 15	(1,139.25)	
Cheque # 1297	30-Jan-2015	T-BONE BEVERLEY	SWIM POOL 2015 AUST DAY CELEBRATIONS: 100 x SAUSAGES	(70.00)	
Cheque # 1298	30-Jan-2015	WATER CORPORATION	BATYS & BALKULING RD STANDPIPE: 10 NOV 14 - 12 JAN 15	(322.39)	(33,679.95)
Direct Debit	02-Jan-2015	CBA - MERCHANT BANKING	2014-12 DEC TRANSACTION FEES	(76.91)	
Direct Debit	02-Jan-2015	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-12 DEC ONLINE BANKING	(89.60)	
Direct Debit	05-Jan-2015	CBA - MERCHANT BANKING	2014-12 DEC ACCESS FEE	(18.98)	
Direct Debit	05-Jan-2015	WESTNET PTY LTD	2015-01 JAN INTERNET ACCESS	(185.00)	
Direct Debit	16-Jan-2015	3 MESSAGING	3 MESSAGING: 2014-12 DEC 14: 2,438 TXT MSGS	(563.86)	
Direct Debit	31-Jan-2015	DPI - LICENSING SERVICES	JAN 15 LICENSING PAYMENTS	(50,404.60)	(51,338.95)
Gen Jrnl 3111	01-Dec-2015		DEC 14 # - CREDIT CARD	(1,788.89)	(1,788.89)
PAYMENTS RAISED IN CURRENT MONTH				(285,407.03)	(285,407.03)

WAGES & SALARIES

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	15-Jan-2015	WAGES & SALARIES	FE - 13 JAN 2015	(47,312.00)	
EFT Pymt	15-Jan-2015	WAGES & SALARIES	FE - 13 JAN 2015	(103.40)	
EFT Pymt	28-Jan-2015	WAGES & SALARIES	FE - 27 JAN 2015 (ETP)	(19,499.12)	
EFT Pymt	29-Jan-2015	WAGES & SALARIES	FE - 27 JAN 2015	(54,257.40)	
WAGES & SALARIES				(121,171.92)	(121,171.92)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					
Cheque # 1294	30-Jan-2015	AUST SUPER	SUPER CONTRIB: FE 27 JAN 15	173.38	
Cheque # 1295	30-Jan-2015	CTF (nee BCITF)	14/15 BCITF - DEC 14 RTN (2 APPLICATIONS)	476.80	
Cheque # 1296	30-Jan-2015	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM & L36 FORREST ST: 11 NOV 14 - 22 JAN 15	1,139.25	
Cheque # 1297	30-Jan-2015	T-BONE BEVERLEY	SWIM POOL 2015 AUST DAY CELEBRATIONS: 100 x SAUSAGES	70.00	
Cheque # 1298	30-Jan-2015	WATER CORPORATION	BATYS & BALKULING RD STANDPIPE: 10 NOV 14 - 12 JAN 15	322.39	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				2,181.82	2,181.82
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
Cheque # 1260	07-Nov-2014	AUST SUPER	SUPER CONTRIB: FE 04 NOV 14	-175.97	
Cheque # 1277	12-Dec-2014	CTF (nee BCITF)	14/15 BCITF - NOV 14 RTN (4 APPLICATIONS)	-1,247.25	
Cheque # 1283	24-Dec-2014	PEPPER Chris	REIMBURSE: 2012 WHITE COCKATOO CONTROL	(305.00)	
Cheque # 1284	24-Dec-2014	T-BONE BEVERLEY	32 x 2014 CHRISTMAS HAMPER VOUCHERS	(960.00)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				(2,688.22)	(2,688.22)
TRANSFERS to TRUST					

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS					
			OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS					
			INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(407,085.35)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					
Credit Card	10-Dec-2014	SHIRE OF BEVERLEY	CHANGE OF PLATE RE TRADE INS: BE020, BE541	48.00	
Credit Card	17-Dec-2014	COLES STORES	2014 CHRISTMAS HAMPERS	1,646.89	
Credit Card	18-Dec-2014	COLES STORES	2014 CHRISTMAS HAMPERS	49.00	
Credit Card	18-Dec-2014	COLES STORES	2014 CHRISTMAS PARTY: REFRESHMENTS	45.00	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				1,788.89	
TRUST ACCOUNT DETAILS					
PAYMENTS RAISED IN CURRENT MONTH					
EFT Pymt	21-Jan-2015	DAVIS Annette L	REFUND of HALL HIRE BOND	(400.00)	
Cheque # 1467	09-Jan-2015	WANSBROUGH Dale	REFUND of GYM KEY BOND	(30.00)	
PAYMENTS RAISED IN CURRENT MONTH				(430.00)	(430.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #					
Cheque # 14 67	09-Jan- 2015	WANSBROUGH Dale	REFUND of GYM KEY BOND	30.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
			<i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i>	<i>30.00</i>	<i>30.00</i>
<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>					
			<i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i>	<i>0.00</i>	<i>0.00</i>
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>					
			<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
<i>EMERGENCY LIGHTING at AIRFIELD FUNDING</i>					
			<i>EMERGENCY LIGHTING at AIRFIELD FUNDING</i>	<i>0.00</i>	<i>0.00</i>
			<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>		<i>(400.00)</i>
TOTAL EXPENDITURE as reconciled to the JANUARY 2015 BANK STATEMENTS					
			Municipal Account Expenditure		(407,085.35)
			Trust Account Expenditure		(400.00)
			TOTAL EXPENDITURE for JANUARY 2015		(407,485.35)

11.5 2014/15 Budget Review

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 16 February 2015
APPLICANT: N/A
FILE REFERENCE: ADM 0092
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2014-15 Budget Review

SUMMARY

Council to review and receive the 2014/15 Budget Review.

BACKGROUND

A Budget Review is conducted annually by comparing actual revenue and expenditure as at 31 December to budget estimates and forecasting predicted revenue and expenditure to 30 June.

The budget review process is a statutory requirement, but also reflects good management practice.

COMMENT

A budget review has been undertaken by staff as per the requirements of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Any savings realised or over expenditure incurred as at 31 December 2014 has been included in forward projections.

The detailed Budget Review is attached to this report.

In summary, it is forecast that a budget surplus of \$356,429 may be realised as at 30 June 2015.

The Budget Review was presented at the 10 February 2015 Audit and Risk Committee Meeting, where it was resolved to: '*recommend to Council that the 2014/15 Budget Review be received and forwarded to the Department of Local Government.*'

See Budget Review financial report below for Surplus components.

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides that:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
**Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

That the 2014/15 Budget Review be received and forwarded to the Department of Local Government.

COUNCIL RESOLUTION

M10/0215

Moved Cr Pepper

Seconded Cr Gogol

That the 2014/15 Budget Review be received and forwarded to the Department of Local Government.

CARRIED BY ABSOLUTE MAJORITY 9/0

**SHIRE OF BEVERLEY
BUDGET REVIEW
AS AT 31 DECEMBER 2014**

	2014/15 JULY -DEC BUDGET YTD \$	2014/15 JULY - DEC ACTUAL YTD \$	2014/15 ANNUAL BUDGET \$	2014/15 REVISED BUDGET \$	2014/15 VARIANCE \$	2014/15 VARIANCE %	COMMENTS
OPERATING REVENUE							
General Purpose Funding	3,001,681	3,134,441	3,848,089	3,821,145	(26,944)	-0.70%	Investment revenue expected to be lower than anticipated.
Governance	3,360	42,328	6,000	47,500	41,500	691.67%	Additional Grant funding received.
Law, Order Public Safety	263,763	64,091	471,006	453,829	(17,177)	-3.65%	CCTV grant not received - linked Capital Expenditure suspended.
Health	56	140	100	140	40	40.00%	
Education and Welfare	2,500	1,304	2,500	2,500	0	0.00%	
Housing	38,360	39,372	68,500	73,500	5,000	7.30%	
Community Amenities	97,871	169,961	174,769	178,797	4,028	2.30%	
Recreation and Culture	78,146	189,824	201,698	199,686	(2,012)	-1.00%	
Transport	334,887	397,049	786,835	814,023	27,188	3.46%	Community contribution to runway lighting project expected to be greater than anticipated.
Economic Services	41,160	47,053	73,500	84,200	10,700	14.56%	Caravan Park and Building Permit income expected to be greater than anticipated.
Other Property and Services	32,200	33,936	57,500	74,891	17,391	30.25%	Reimbursements greater than anticipated offset by equal expenditure.
	3,893,984	4,119,498	5,690,497	5,750,211	59,714		
LESS OPERATING EXPENDITURE							
General Purpose Funding	(9,419)	(25,505)	(72,458)	(70,748)	1,710	-2.36%	
Governance	(131,942)	(142,810)	(247,438)	(231,975)	15,463	-6.25%	Consultant expenditure expected to be lower than anticipated.
Law, Order, Public Safety	(101,250)	(120,525)	(215,426)	(218,892)	(3,466)	1.61%	
Health	(83,743)	(59,690)	(178,176)	(151,658)	26,518	-14.88%	Infant Health Building demolition cost expected to be lower than anticipated.
Education and Welfare	(43,224)	(41,948)	(91,965)	(88,882)	3,083	-3.35%	
Housing	(141,267)	(138,550)	(300,567)	(284,773)	15,794	-5.25%	Housing maintenance expenses expected to be lower than anticipated.
Community Amenities	(274,372)	(282,304)	(583,770)	(584,223)	(453)	0.08%	
Recreation and Culture	(507,584)	(583,211)	(1,079,967)	(1,059,436)	20,531	-1.90%	Platform Theatre tree removal expense lower than anticipated.
Transport	(799,601)	(767,012)	(1,701,278)	(1,691,466)	9,812	-0.58%	
Economic Services	(191,885)	(175,631)	(408,265)	(356,866)	51,399	-12.59%	Information bay upgrade and Avondale expenditure expected to be lower than anticipated.
Other Property & Services	(16,063)	44,437	(34,177)	(45,295)	(11,118)	32.53%	Max Employment charges greater than anticipated offset by equal revenue.
	(2,300,350)	(2,292,749)	(4,913,488)	(4,784,214)	129,274		
<i>Increase(Decrease)</i>	1,593,634	1,826,750	777,009	965,997	188,988		
ADD							
Principal Repayment Received - Loans	6,007	5,915	12,013	12,013	0	0.00%	
Profit/ Loss on the disposal of assets	0	(14,588)	37,000	22,713	(14,287)	-38.61%	As per predicted disposal of assets.
Depreciation Written Back	546,521	590,387	1,162,810	1,162,810	0	0.00%	
Book Value of Assets Sold Written Back	0	134,463	269,000	284,178	15,178	5.64%	As per predicted disposal of assets.
	552,527	716,177	1,480,823	1,481,714	891		
<i>Sub Total</i>	2,146,162	2,542,926	2,257,832	2,447,711	189,879		

**SHIRE OF BEVERLEY
BUDGET REVIEW
AS AT 31 DECEMBER 2014**

	2014/15 JULY -DEC BUDGET YTD \$	2014/15 JULY - DEC ACTUAL YTD \$	2014/15 ANNUAL BUDGET \$	2014/15 REVISED BUDGET \$	2014/15 VARIANCE \$	2014/15 VARIANCE %	COMMENTS
LESS CAPITAL PROGRAMME							
Purchase Tools	0	0	0	0	0		
Purchase Land & Buildings	0	(371,290)	(861,712)	(791,224)	70,488	-8.18%	Transportable library project suspended and predicted savings from CRC stabilisation works.
Infrastructure Assets - Roads	(818,616)	(521,110)	(1,705,451)	(1,688,601)	16,850	-0.99%	Savings realised from Harper Street Drainage Stage 2 works.
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0.00%	
Infrastructure Assets - Other	0	0	0	0	0	0.00%	
Purchase Plant and Equipment	0	(217,937)	(1,160,470)	(1,099,517)	60,953	-5.25%	CCTV project suspended due to lack of funding and predicted savings on Dual Cab Truck downgrade.
Purchase Furniture and Equipment	0	(20,141)	(78,000)	(53,508)	24,492	-31.40%	Predicted savings from phone system upgrade and medical supply expenses.
Repayment of Debt - Loan Principal	(34,992)	(30,596)	(69,984)	(69,984)	0	0.00%	
Transfer to Reserves	0	(14,883)	(163,392)	(141,493)	21,899	-13.40%	Investment revenue expected to be lower than anticipated.
	(853,608)	(1,175,957)	(4,039,009)	(3,844,327)	194,682		
ABNORMAL ITEMS							
Plus Rounding	0	1	0				
	(853,608)	(1,175,956)	(4,039,009)	(3,844,327)	194,682		
<i>Sub Total</i>	1,292,553	1,366,970	(1,781,177)	(1,396,616)	384,561		
LESS FUNDING FROM							
Reserves	0	0	640,000	640,000	0	0.00%	
Loans Raised	0	0	0	0	0	0.00%	
Opening Funds	1,141,178	1,113,045	1,141,177	1,113,045	(28,132)	-2.47%	Movement of current to non-current debtors following 2013/14 Audit.
	1,141,178	1,113,045	1,781,177	1,753,045	(28,132)		
NET (SURPLUS) DEFICIT	2,433,731	2,480,015	0	356,429	356,429		

SHIRE OF BEVERLEY SURPLUS/(DEFICIT) BY PROGRAM			
	2014-15 ADOPTED BUDGET \$	2014-15 REVISED BUDGET \$	2014-15 YTD ACTUAL \$
Net Operating Less Rates Raised	(1,191,229)	(1,151,526)	(653,175)
Net Capital	(3,805,633)	(3,477,850)	(1,130,478)
Total Operating and Capital	(4,996,862)	(4,629,376)	(1,783,653)
ADD			
Depreciation Written Back	1,162,810	1,162,810	590,387
ADD			
Book Value Of Assets Sold	269,000	284,177	134,463
ADD			
Surplus Brought Forward	1,141,177	1,113,045	1,113,045
LESS			
Surplus Carried Forward	-	(356,429)	(2,480,015)
RATES LEVIED	(2,423,875)	(2,425,773)	(2,425,773)

SHIRE OF BEVERLEY CLOSING FUNDS BY PROGRAM			
	2014-15 ADOPTED BUDGET	2014-15 REVISED BUDGET	2014-15 YTD ACTUAL
	\$	\$	\$
CURRENT ASSETS			
Cash at Bank			
- Cash on Hand	300	300	300
- Cash at Bank	1,584,581	1,941,013	3,931,466
Trade and Other Receivables	150,000	150,000	560,376
Stock on Hand	12,950	12,950	10,071
Total Current Assets	1,747,831	2,104,263	4,502,213
LESS CURRENT LIABILITIES			
Trade and Other Payables	(450,000)	(450,000)	(160,872)
Interest Bearing Loans and Borrowings	(69,985)	(69,985)	(39,388)
Provisions for Annual and Long Service Leave	(269,453)	(269,453)	(361,929)
Total Current Liabilities	(789,438)	(789,438)	(562,189)
NET CURRENT ASSETS	958,393	1,314,825	3,940,024
Adjustments			
Less Cash Backed Reserves	(1,186,694)	(1,186,697)	(1,678,184)
Plus Interest Bearing Loans and Borrowings	69,985	69,985	39,388
Plus Annual Leave Cash Backed Reserves	145,926	145,926	141,676
Plus LSL and Gratuity Cash Backed Reserves	12,390	12,390	109,117
Less Deferred Pensioner Rates Non- Current	-	-	(72,006)
SURPLUS OF CURRENT ASSETS OVER LIABILITIES	\$0	\$356,429	\$2,480,015

11.6 2015/16 Budget – 4 Year Capital Program

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 16 February 2015
APPLICANT: N/A
FILE REFERENCE: ADM 0310
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Proposed 4 Year Capital Program

SUMMARY

Council to consider adopting the Capital program for the draft 2015/16 Budget.

BACKGROUND

Council has formulated a Long Term Financial Plan and as part of the budget process, Council is to review the Capital program each year.

COMMENT

The 4 year Capital Program was presented to the 10 February 2015 Corporate Strategy Committee Meeting, where alterations were completed. It was then resolved:

'That:

- 1. the Corporate Strategy Committee recommend to Council that the 2015/16 Capital program be incorporated into the draft 2015/16 Budget.*
- 2. the Corporate Strategy Committee recommend to Council that the 2015/16 – 2018/19 Capital program be incorporated into the 10 year Long Term Financial Plan and 4 year Corporate Business Plan as part of the review process.'*

Proposed Capital expenditure projects for the 2015/16 – 2018/19 financial years are included below.

The draft building program is as per the 4 year Corporate Business Plan and 10 year Long Term Financial Plan (for 2018/19 year) with some minor adjustments to include carry over projects from previous years.

The draft furniture and equipment program is as per the 4 year Corporate Business Plan and 10 year Long Term Financial Plan (for 2018/19 year) with some minor adjustments to include carry over projects from previous years.

Proposed New Projects have been identified by Staff from previous discussions at Council level, during the 6 months to 31 December 2015.

Infrastructure projects and plant replacement will be considered in items 11.6 and 11.7 of this meeting.

Project costings are purely estimations only; Council is requested to **focus on the projects** they wish to undertake in the 2015/16 – 2018/19 financial years.

Firm costings for 2015/16 projects will be determined following finalisation of the 2015/16 Capital program (blue cells), with all proposed projects subject to final Budget consideration.

All cost estimates are exclusive of GST.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Draft 2015/16 Budget and future Budgets.

STRATEGIC IMPLICATIONS

Long Term Financial Plan and Corporate Business Plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That:

1. The 2015/16 Capital program be incorporated into the draft 2015/16 Budget.
2. The 2015/16 – 2018/19 Capital program be incorporated into the 10 year Long Term Financial Plan and 4 year Corporate Business Plan as part of the review process.

COUNCIL RESOLUTION

M11/0215

Moved Cr Davis

Seconded Cr White

That:

1. **The 2015/16 Capital program be incorporated into the draft 2015/16 Budget.**
2. **The 2015/16 – 2018/19 Capital program be incorporated into the 10 year Long Term Financial Plan and 4 year Corporate Business Plan as part of the review process.**

CARRIED 9/0

FUNCTION/SERVICE	2013/14	Status	2014/15	Status	2015/16	2016/17	2017/18	2018/19	FUNDING
Office Furniture & Equipment									
Computer Replacements (PCs & Server- 5 years)	(5,500)	Continue	(5,500)	Continue - Annually	(5,000)	(25,000)	(5,000)	(5,000)	Council
Computer Software Upgrades	(4,000)	Maintenance							Council
New Projector	(2,000)	Suspended							N/A
Telephone System Upgrade	(14,000)	Carry Over >	(25,000)	Complete					Council - replacement due 2024
Chambers Air-Conditioning Replacement	(10,000)	Carry Over >	(8,500)	Complete					Council
Councillor Tablets	(12,000)	Carry Over >	(6,500)	Complete					Council
Paper Shredder	0		(2,500)	Complete					Council
Christmas Decorations	0		(10,000)	Continue - Annually	(10,000)	(10,000)	(10,000)	(10,000)	Council
Medical Equipment	(10,000)	Continue	(10,000)	Continue - Annually	(10,000)	(10,000)	(10,000)	(10,000)	Council
Medical Office Hardware	(10,000)	Continue	(10,000)	Continue - Annually	(10,000)	(10,000)	(10,000)	(10,000)	Council
Gymnasium - New Treadmills & Smith Machine	(13,000)	Complete							Council
Function Centre – 2 x Televisions	(5,000)	Complete							2011/12 CLGF - Partial
Function Centre – Crockery & Cutlery	(2,500)	Complete							2011/12 CLGF - Partial
Function Centre – 20 x Tables	(4,000)	Complete							2011/12 CLGF - Partial
Function Centre – 120 x Chairs	(6,000)	Complete							2011/12 CLGF - Partial
Town Hall – 50 x Chairs	(7,000)	Complete							Council
Plant									
CEO Vehicle Replacement	(92,000)	Complete	(92,000)	Continue - Annually	(100,000)	(100,000)	(100,000)	(100,000)	Trade - Partial
Deputy CEO Vehicle Replacement	0	Complete	(33,000)	Continue - Annually	(36,500)	(36,500)	(36,500)	(36,500)	Trade - Partial
CESM Utility Replacement	0		(40,000)	Continue - 3 Yearly	0	0	(40,000)	0	DFES 70% - SOY 15%
West Dale 4.4 Broad-Acre Unit	(318,470)	Carry Over >	(318,470)	Complete					DFES - Fully
Doctors Vehicle Replacement	0		(32,000)	Complete	0	(33,000)	0	(33,000)	Trade - Partial
Install CCTV Network	(80,000)	Carry Over >	(20,000)	Suspended					Crime Prevention - Partial
Standpipe Swipe Card Systems x 2	(30,000)	Complete							Council
Buildings									
Library Transportable	0		(20,000)	Postponed	0	0	0	0	Council
Administration – Alternative Power Supply	(10,000)	Complete							Council
New Projects (CLGF)	(785,640)	Suspended							N/A
Infant Health Clinic Structural Repairs	(30,000)	Carry Over >	0	?	0	0	0	0	Council
50 Dawson St – Replace Fence	(12,000)	Carry Over >	0	Postponed	0	0	0	0	Council
Retirement Village – Refurbish Units	(30,000)	Continued	(15,000)	Continue - Annually	(15,000)	(15,000)	(15,000)	(15,000)	Council
Town Hall – Engineer inspection of floor	0		0	Carry Over>	0	0	0	0	Council
Town Hall – Replace Curtains	0		0		(25,000)	0	0	0	Council
Town Hall – Replace Roof	0		(150,000)	Complete					Council
Town Hall – Alternative Power Supply	0		(6,500)	Complete					Council
Lesser Hall – Ceiling & Air Conditioning	(100,000)	Complete							2011/12 CLGF - Fully
Court House Refurbishment	0		(4,000)	Complete	0	0	0	0	Council
Railway Station Carriage Refurbishment	(10,000)	Suspended							
Recreation Ground Development	0		0	Suspended	0	0	0	0	Council
Relocation of Netball Courts & Lighting	(54,000)	Complete							2011/12 CLGF/CSRFF - Partial
Walk Trails Construction	(50,000)	Carry Over >	(25,000)	Carry Over>	(25,000)	0	0	0	Council
Recreation Ground – Install New Playground	(150,000)	Complete							Lottery West/CLGF - Fully
Recreation Ground – Install Oval Lighting	(215,000)	Carry Over >	(185,000)	Complete					2012/13 CLGF - Fully
Recreation Ground – Electronic Scoreboard	(30,000)	Carry Over >	(30,000)	Complete					2012/13 CLGF - Fully

FUNCTION/SERVICE	2013/14	Status	2014/15	Status	2015/16	2016/17	2017/18	2018/19	FUNDING
Recreation Ground – Picnic Area & Shade Sails	(45,000)	Carry Over >	(75,640)	Complete					2012/13 CLGF - Fully
Railway Station – Construct New Toilet Block	0		(50,000)	Complete					2012/13 CLGF - Fully
Swimming Pool Shade Sail Replacement	0		(20,000)	Complete					Insurance - Partial
Lukin Reserve – Replace Play Equipment	0		0		0	0	(17,000)	0	Council
Lukin Reserve – Replace Picnic Tables	0		0		0	0	(7,000)	0	Council
Lukin Reserve – Replace BBQ & Pergola	0		0		0	0	(17,000)	0	Council
Lukin Reserve – Replace Shelters	0		0		0	0	(4,000)	0	Council
Caravan Park – RV Site Development	(45,000)	Suspended							Council
Caravan Park – Develop On-Site Chalets	(85,000)	Postponed	0		(200,000)	0	0	0	Council
Community Resource Centre Building Stabilisation	(150,000)	Carry Over >	(170,000)	Complete					Council
Industrial Land Development – Headworks Costs	(70,000)	Postponed	0		0	0	0	0	Council
Entry Statement Construction	(20,000)	Carry Over >	(20,000)	Carry Over>	(20,000)	0	0	0	Council
Community Bus Garage Renewal	0		0	Suspended					Council
Airstrip Runway Lighting	0		(90,572)	Complete					Community Cont. - Fully
Federation Square Playground	0		0		0	0	0	(100,000)	Council
Cemetery Redevelopment	0		0		0	0	0	(60,000)	Council
Infrastructure - Bridges									
Corberding Road Bridge Upgrade	(374,000)	Complete							Special Grant - MRWA
Westdale Road Bridge Upgrade	(146,000)	Complete							Special Grant - MRWA
Mawson Road Bridge Upgrade	(64,000)	Complete							Special Grant - MRWA
Vincent Street Bridge - Design (Special Grant)	(88,000)	Carry Over >	(88,000)	Complete?	0	0	0	0	Special Grant - MRWA
Special Bridge Project (MRWA)	0		(60,000)	Complete?	0	0	0	0	Special Grant - MRWA
Infrastructure - Footpaths									
Forrest Street Footpath East Side	(65,386)	Complete							Council
Harper Street Footpath	0		0		0	0	0	0	Council
Various Footpath Construction	0		0	Postponed	0	0	0	0	Council
New Projects									
Storm Water Harvesting Project					(350,000)				CWSP Grant - Partial
Community Centre (Buildings)					(4,000,000)				Various Grants/Loan - Fully
Railway Station Stabilisation (Buildings)					?				Council
Court House Stabilisation/Refurbishment (Buildings)					?				Council
Nicholas St (Tip Road) - Realignment and Seal (Roads)					?				Council
Diesel Generator (Alternative Emergency Power Source)					(15,000)				Council
Office Furniture Replacement	0		0		(4,000)				Council
TOTAL	(5,313,122)		(3,805,631)		(6,608,324)	(1,999,972)	(1,950,669)	(2,016,538)	
Planning									
Vincent Street Development Plan	0		(50,000)	Carry Over>	(30,000)	0	0	0	Council
Lukin Reserve - Development Plan	0		0	Postponed					Council
Swimming Pool Concept & Development Plan	0		0		(40,000)				Council
Function & Recreation Centre Development - Phase 2	0		0						Council
Footpath Development Plan	0		0						Council
TOTAL	0		(50,000)		(70,000)	0	0	0	

11.7 Four Year Road Construction Program

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 16 February 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0309
AUTHOR: SP Vincent, Manager of Works
ATTACHMENTS: Proposed 2015/16 – 2018/19 Road Program

SUMMARY

Council to adopt the Four Year (2015/16 – 2018/19) Road Construction Program.

BACKGROUND

A road inspection is conducted annually to determine where future works are to proceed.

Consequently, each financial year the program requires reviewing and updating to ensure previously identified projects are still relevant and to include any new urgent or priority projects should the necessity arise.

COMMENT

The Four Year Road Construction Program was presented to the Corporate Strategy Committee Meeting on 10 February where it was resolved:
'That the Corporate Strategy Committee recommend to Council that the Four Year (2015/16 – 2018/19) Road Construction Program be confirmed.'

Attached are the proposed Road Construction projects for the four years 2015/16 to 2018/19.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Future Budgets.

STRATEGIC IMPLICATIONS

Long Term Financial Plan and Corporate Business Plan.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the Four Year (2015/16 – 2018/19) Road Construction Program be confirmed.

COUNCIL RESOLUTION

M12/0215

Moved Cr Davis

Seconded Cr Pepper

That the Four Year (2015/16 – 2018/19) Road Construction Program be confirmed.

CARRIED 9/0

1,569,272 Proposed 2015 / 2016 Road Program	
468,545	Westdale Road
	Widen, cement stabilise and seal to 7m, from SLK 39.00 to 41.65 and from SLK 6.60 to 8.25, Second coat seal from SLK 36.65 to 39.00 and SLK 2.45 to 4.20
425,389	York Williams Road
	Construct and seal to 7 metres from SLK 15.50 to 21.94., second coat seal SLK 12.10 to 15.50, gravel sheet from SLK 21.94 to 25.15
91,467	Morbining Road
	Reconstruct shoulders from SLK 6.60 to 9.00 , cement stabilise 100m section at SLK 7.30, Final seal 5.33 to 6.60
39,008	Yenyening Lakes Road
	Gravel sheet from SLK 14.90 to 16.50
50,400	Edison Mill Road
	Second coat seal 1.8 km
56,000	Dale Kokeby
	Second coat seal 2km
16,800	Aiken Road
	Second coat seal
47,176	Lennard Road
	Gravel sheet from SLK 2.00 to the end of the formed road to include the section to the grid.
42,653	Railway Street
	From SLK .29 to .61. Clear, form, install drainage and gravel sheet ready for bitumen next year
50,818	Deep Pool Rd
	Gravel Sheet 2 km and install culverts

1,569,272 Proposed 2015 / 2016 Road Program	
57,000	Dongadilling Road
	Bridge 4904 replace with two barrels Ø 1200 12 metres wide. (If funded by Main Roads)
171,198	York Williams Bridge 3201
	Replace Bridge 3201
45,189	Nicholas Street
	Gravel Sheet
7,630	Grigson Street
	Clear trees gravel sheet in preparation for bitumen in 16/17
0	Vincent Street
	????????????????????????????
1,569,272	

1,549,556 Proposed 2016 / 2017 Road Program	
410,129	Westdale Road
	SLK 22.70 to 24.65 and SLK 0.85 to 2.45 widen both sides, widen culverts, cement stabilise, remove trees near York Williams Road. Seal last year's primer seal from SLK 6.60 to 8.25 & SLK 39.00 to 41.65
215,971	York Williams Road
	Second coat seal SLK 15.50 to 19.67 & 20.15 to 22.15, gravel sheet from SLK 25.15 to 27.90.
85,801	Morbining Road
	Reseal from 6.6 to 9.00 , reconstruct shoulders from SLK 9.00 to 11.50
43,320	Mandiakon (may move to 2015/16)
	Gravel sheet 1.75km
300,000	Talbot Road
	Replace Bridge 3210 (requires bridge not culvert waiting for funding)
81,157	Barrington Road
	Gravel sheet SLK 6.36 to 7.76 (Greenhills South to Gors's driveway) and SLK 0.00 to 2.85 (Mawson Road to Batmen Rd)
14,844	Grigson Street
	Construct and seal
50,081	Nicholas Street
	Construct and seal the gravel section to the tip
51,426	Railway Street
	Construct and seal from SLK.29 to .61 to include kerbing on the east side
200,000	Vincent Street
	Main Street upgrade

1,549,556	Proposed 2016 / 2017 Road Program
50,818	Deep Pool
	Gravel sheet 2 km
46,010	Top Beverley Rd
	Widen culverts and clearing

1,502,291 Proposed 2017 / 2018 Road Program	
275,049	Westdale Road
	Reconstruct and seal from SLK 24.65 to 26.30. Seal last year's primer seal from SLK 22.70 to 24.65 and SLK 0.85 to 2.45
215,971	York Williams Road
	Construct and seal to 7 metres from SLK 21.94 to 27.90
157,748	Waterhatch Road
	Reconstruct and widen to 7m from SLK 0.00 to 1.87
127,451	Top Beverley Road
	Widen to 7m and cement stabilise from SLK 0.00 to 2.00
97,936	Morbining Road
	Construct and seal to 7m from SLK 23.39 to 25.30
94,848	Maitland Road
	Gravel Sheet from SLK 3.60 to 8.80
112,000	Mawson Rd
	reseal from SLK 20.00 to 24.00
9,240	Railway Street
	Second seal
81,504	Jonson Road
	Culvert replacement, replace 2 barrel x 450 with 5 barrel x 750 reinforced concrete box culvert. Stabilise gravel
75,520	Mawson Road culvert
	Culvert replacement, replace 3 barrel Ø 750mm culvert, extend existing and widen the shoulder.

1,502,291 Proposed 2017 / 2018 Road Program	
200,000	Vincent Street
	Main street upgrade
8,400	Grigson Street
	Second coat seal
46,624	Nicholas Street
	Second coat seal

1,502,138 Proposed 2018 / 2019 Road Program	
40,635	Westdale Road
	Seal last year's primer seal SLK 24.65 to 26.20
168,560	York Williams Road
	Second coat seal SLK 22.15 to 27.75
249,864	Waterhatch Road
	Widen to 7m and stabilise from SLK 1.87 to 3.74. Second seal from SLK 0.00 to 1.87.
221,311	Top Beverley Road
	Widen to 7m and cement stabilise from SLK 2.00 to 4.00, second seal from SLK 0.00 to 2.00
166,102	Morbining Road
	Construct and seal from 25.30 to 27.13 second coat seal from 23.39 to 25.30
62,598	Kokendin Road
	Gravel sheet from SLK 4.10 to 6.14
411,712	Mawson Road
	Reconstruct, widen cement stabilise and seal to 7m from SLK 0.00 to 2.60. Reseal from SLK 16.79 to 20.37
60,955	Yenyening Lakes Rd
	Gravel sheet from SLK 0 to 2.40
120,400	Reseals
	Roads to be advised approximately 4 km

11.8 10 Year Plant Replacement Program

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 16 February 2015
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: SP Vincent, Manager of Works
ATTACHMENTS: Proposed 10 Year Plant Replacement Program

SUMMARY

Council to review the 10 Year Plant Replacement Program.

BACKGROUND

A review of the 10 Year Plant Replacement is conducted annually to determine which plant should be replaced or deferred.

Consequently, each financial year the program requires reviewing and updating to ensure previously identified machinery are still required and operating to our satisfaction.

COMMENT

The 10 Year Plant Replacement Program was presented to the Corporate Strategy Committee Meeting, where it was resolved:

'That the Corporate Strategy Committee recommend to Council the reviewed 10 Year Plant Program be endorsed.'

The 10 Year Plant Replacement Program is attached.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the 10 Year Plant Replacement Program be confirmed.

COUNCIL RESOLUTION

M13/0215

Moved Cr Pepper

Seconded Cr Davis

That the 10 Year Plant Replacement Program be confirmed.

CARRIED 9/0

SHIRE OF BEVERLEY - 10 YEAR PLANT REPLACEMENT PROGRAMME

307,000 328,000 412,000 243,000 182,000 382,000 222,000 343,000 343,000												
<u>PLANT ITEM</u>	<u>AGE</u>	<u>2015</u>	<u>REG NO</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>
Sedans & Utilities		2015										
CEO's Vehicle (Holden Statesman Sedan)	2012	3	BE - 1	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Deputy CEO's Vehicle (Holden commodore wagon)	2012	3	BEV - 0	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
W/Super Vehicle (Holden Rodeo 4X4 Dual Cab)	2014	1	BE- 020	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Mechanic (Holden Rodeo 4X4 Tray top)	2010	5	BE- 024									
Rodeo 4 x 2 Manual Diesel Utility	2012	3	BE- 035			9,000				9,000		
Gardeners (Rodeo 4 x 2 Manual Diesel Utility)	2010	5	BE-015									
Builders (Holden Rodeo 4X2 Tray top)	2014	1	BE-022	9,000					9,000			
Gardeners (Rodeo 4 x 2 Manual Diesel Utility)	2014	1	BE-031					9,000				
Trucks												
Isuzu NPR300 Crew Cab Truck	2008	7	BE-016	50,000						70,000		
Isuzu Giga Tandem Tip Truck	2013	2	BE-013						130,000			
Isuzu Tip Truck	2011	4	BE-028							70,000		
Hino Tandem Tip Truck	2014	1	BE-012								130,000	
Isuzu FVZ1400 Tip Truck	2012	3	BE-010					90,000				
Fuso Maintenance Truck	2014	1	BE-037								70,000	
Side tipping trailer	2006	9					50,000					
Side tipping trailer	2008	7						50,000				

SHIRE OF BEVERLEY - 10 YEAR PLANT REPLACEMENT PROGRAMME

				307,000	328,000	412,000	243,000	182,000	382,000	222,000	343,000	343,000
<u>PLANT ITEM</u>	<u>AGE</u>	<u>2015</u>	<u>REG NO</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>
Tractors												
New Holland 4055 Tractor	2011	4	BE-008							40,000		
Kubota 4x2 Turf Tractor	2004	11	BE-023	0 →	40,000							
Loaders, Graders & Backhoes												
John Deere 315SG Backhoe	2007	8	BE-030		110,000							100,000
John Deere 670G Grader	2011	4	BE-029			250,000						210,000
John Deere 670B Grader	1992	23	BE-003									
John Deere 544K Loader	2009	6	BE-036				160,000					
Caterpillar 926E Loader	1988	27	BE-004									
John Deere 670D Grader	2007	8	BE-001	215,000					210,000			
Case 410 skid steer loader	2010	5	BE-038									
Rollers & Compactors												
Bomag Tyred Roller	2012	3	BE-026								110,000	
Bomag BW211D Vibrating Roller	2007	8	BE-033		120,000							
Other Plant												
Kubota Ride on Mower	2009	6	BE-423	0 →	25,000							
Mitsubishi Rosa Bus	2000	15	BEV 0			120,000						
Afron PA500 Cherry Picker	1998	17	BE-027									

<u>SHIRE OF BEVERLEY - 10 YEAR PLANT REPLACEMENT PROGRAMME</u>												
				307,000	328,000	412,000	243,000	182,000	382,000	222,000	343,000	343,000
<u>PLANT ITEM</u>	AGE	2015	REG NO	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>
Cement Mixer												
Iingersol Rand Compressor			BE-1727									
Minor Plant												
Chainsaws, Mowers, Trimmers, pumps etc				8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
TOTAL PLANT CHANGEOVER				307,000	328,000	412,000	243,000	182,000	382,000	222,000	343,000	343,000

11.9 Avon Tourism Support

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 17 February 2015
APPLICANT: Avon Tourism
FILE REFERENCE: ADM 0072
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Letter and Meeting Dates

SUMMARY

Council to consider continuing financial support to Avon Tourism Incorporated.

BACKGROUND

Council has previously committed funds to Avon Tourism Inc. the chief body for tourism in the Avon Valley. Avon Tourism is responsible for the production of the Avon Valley Holiday Planner and has interactive Facebook, Twitter and Pinterest pages. Further information is attached.

COMMENT

Avon Valley Inc. has asked for a contribution of \$5,000.00 for the 2015/16 financial year.

Council has allocated \$5,000.00 in 2014/15 towards the group.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

\$5,000.00 - 2015/16 Budget

STRATEGIC IMPLICATIONS

Economic Development outcome is Increased Visitors – Develop a regional approach to tourism – Facilitate and promote Beverley as a tourist destination.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council continue to support Avon Tourism Incorporated by allocating \$5,000.00 for the 2015/16 financial year.

COUNCIL RESOLUTION

M14/0215

Moved Cr Davis

Seconded Cr Pepper

That Council continue to support Avon Tourism Incorporated by allocating \$5,000.00 for the 2015/16 financial year.

CARRIED 9/0

Attachment 11.9



Mr S Gollan
Chief Executive Officer
Shire of Beverley
Post Office Box 20
Beverley WA 6304

Dear Stephen

Avon Tourism are welcoming 2015 in anticipation of an exciting year for the Avon Valley region, and would like to take this opportunity to thank Council for their support to date.

With mid-year reviews currently being undertaken we write to request Council kindly provide a commitment to continue your current level of support to Avon Tourism for the 2015/2016 financial year.

Early confirmation of support is essential for us to commit to continuing the following:

- Our contract with our SEO provider Bonfire, due for renewal early August. This increases web traffic and clicks which are currently converting to sales at 15%. Six of our currently selected 20 keywords are ranking number one and overall we have moved up 584 Google positions.
- Undertake co-operative marketing with industry and Experience Perth. This includes distribution of the Holiday Planner Internationally, Interstate, Sunday Times Features and more.
- The continuing employment of a contractor to manage our website, social media, funding applications and more.
- Planning for the early commencement of the 2016 Avon Valley Holiday Planner.
- Commitment to continuing improvements on the website i.e. the inclusion of “packages” software whereby we can market compound products increasing length of stay.
- Distribution of the new Avon Valley holiday Planner available now to Visitor centres, The Perth International Airport and various trade shows such as the upcoming Caravan and Camping Show (40+K visitors)



Avon Tourism Incorporated
PO Box 322, Northam WA 6401
Phone: 08 9629 1136 Fax: 08 9629 1072
Email: info@avonvalleywa.com.au
Web: www.avonvalleywa.com.au

Attachment 11.9



2014 was a busy year for our organisation and we are pleased to advise the following:

- The Avon Tourism Strategic Plan is nearing completion, and it is anticipated that a meeting of Local Governments will be arranged, at which time the document will be presented.
- We are also in the process of amending our Constitution to align with strategies contained within the Strategic Plan.
- Board members are now working on their own portfolios for insertion in the Strategic Plan
- Prepared and submitted a funding application (pending) under Wheatbelt Regional Grants Scheme (WDC) for assistance with a regional marketing campaign
- Developed a partnership with our local member Mia Davies MLA, who has generously provided us the opportunity to have the experience and guidance of her Electorate Officer Theresa Middas to assist us at a Board level.
- Developed interactive Facebook, Twitter and Pinterest pages

We are continuing our practice of holding meeting across the region and have taken the liberty of enclosing a copy of the 2015 Avon Tourism Meeting Roster for your information and advice as to when we will be visiting Beverley.

Again, we thank the Shire of Beverley for their continued support and trust you may be in a position to confirm your support of \$5,000 for the 2015/2016 financial year at this time.

Yours sincerely

Wendy L Williams

Chair

Avon Tourism Inc.

30 January 2015



Avon Tourism Incorporated
PO Box 322, Northam WA 6401
Phone: 08 9629 1136 Fax: 08 9629 1072
Email: info@avonvalleywa.com.au
Web: www.avonvalleywa.com.au

12. ADMINISTRATION

12.1 Development Assessment Panels: Local Government Nominations

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 January 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0286
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: Development Assessment Panel Nomination Form

SUMMARY

Council to nominate four members to the Local Government Development Assessment Panels (two members, and two alternate members).

BACKGROUND

On 1 July 2011 fifteen Development Assessment Panels (DAP) came into operation in order to determine development applications that meet a certain threshold value. The current appointments of all local government DAP members expire on 26 April 2015. New nominations are required by Friday 27 February 2015.

COMMENT

Following receipt of the nominations, the Minister for Planning will consider and appoint all nominees for up to a two year term expiring on 26 April 2017. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations that all DAP members attend training before they can sit on a DAP and determine applications. Representatives who have previously been appointed to a DAP and have received training are not required to attend further training. Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings unless they fall within a class of persons excluded from payment.

If no nominations are received, the Director General is entitled to register a person who is an eligible voter with the Shire of Beverley and who has relevant knowledge or experience that will enable that person to represent the interest of the local community.

Local Government elections in October may result in a change to local DAP membership if councillors, who are DAP members are not re-elected. In this instance, the alternate (deputy) local DAP members will take the place of the former local DAP members. If both local and alternate (deputy) members are not re-elected, the local government will need to re-nominate for the Ministers consideration of appointment.

Those wishing to nominate must provide a curriculum vitae to the Executive Assistant by Thursday 26 February 2015.

Beverley's current members on the panel are Cr Ridgway & Cr Pepper (Local Members) and Cr Shaw & Cr Murray (Alternate Local Members).

STATUTORY ENVIRONMENT

Under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011, Council is requested to nominate four elected members of the Council.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Governance: Strengthen Shire Leadership

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

Council to make nominations.

COUNCIL RESOLUTION

M15/0215

Moved Cr Gogol

Seconded Cr White

- 1. That Council nominate Cr Shaw and Cr Murray as Local Members.**
- 2. That Council nominate Cr Buckland and Cr Pepper as Alternate Members.**

CARRIED 9/0

Attachment 12.1

DEVELOPMENT ASSESSMENT PANEL NOMINATION FORM

Local Government:	DAP Name:
Nominated Local DAP Member 1	Nominated Alternate Local Member 1
Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):
Nominated Local DAP Member 2	Nominated Alternate Local Member 2
Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):

Note: Employer name and position details are required for Cabinet submission and to determine if the nominee is entitled to be paid fees in accordance with the Premiers Circular 2010/02.

Name and contact details of local government minute taker and/or DAP meeting contact (if known):

Name: _____ Phone: _____ Email: _____

DAP Secretariat Use

Date received: _____ Officer Name: _____ Date Registered: _____

12.2 Future Direction – Child Health Building 141 Vincent Street Beverley

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 January 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: VIN 1138
AUTHOR: SP Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the removal or retention of the former Child Health Clinic Building located at 141 Vincent Street, Beverley.

BACKGROUND

At the September 2013 Ordinary Council Meeting, it was resolved not to repair the Child Health Clinic. Subsequently the Beverley Hospital Auxiliary was asked to vacate the premises and did so in March 2014. The building has remained standing and empty. A budget allocation of \$30,000.00 was placed in the 2014/15 budget for the demolition of the building.

In the December issue of the Beverley Blarney, a community notice was placed advising the public of the intended removal of the building and called for submissions (not Tenders) to quote on the demolition and removal of the building.

At the December Ordinary Council Meeting, Cr Shaw called for further discussion by Council and it was resolved to postpone the demolition, so Council could consider at length costs, aesthetics and liability.

COMMENT

At the close of the submission period, two quotes were received from local Beverley based businesses, one quote for \$14,000.00 including the removal of asbestos and the other \$15,590.00. Both quotes are GST inclusive.

It was understood by both Contractors that the block would be completely level and all trees to be kept. Both contractors have been advised of the postponement.

It is noted that no written objections were received from members of the Community from the Blarney notice.

Council also requested information from LGIS. If the building was to be retained what level of security and safety would be required, given the building is structurally unsound for habitation?

The response from LGIS is that the building could remain as is, without fencing, if correct signage is affixed to the building. LGIS has forwarded us examples of what signage is required.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Removal: \$30,000.00 Allocated - Budget 2014/15

Retention: Ongoing minor maintenance and gardening.

STRATEGIC IMPLICATIONS

Removal: provide commercial land use to build employment opportunities

Retention: preserve our heritage.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

Council to decide on the retention or removal of the building from 141 Vincent Street, Beverley.

COUNCIL RESOLUTION

M16/0215

Moved Cr Gogol

Seconded Cr White

That Council proceed with the demolition of the Child Health Building located at 141 Vincent Street, Beverley.

LOST 4/5

12.3 2014 Compliance Audit Return

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 18 February 2015
APPLICANT: N/A
FILE REFERENCE: ADM 0237
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: 2014 Compliance Audit Return

SUMMARY

The *Local Government Act 1995* requires all Western Australian Local Authorities to complete a Compliance Audit Return (CAR), distributed by the Department of Local Government, in relation to activities undertaken by the local authority in the preceding calendar year.

BACKGROUND

In 2006, participation in the program was made compulsory for all local authorities. In 2007, the return for 2006 was required to be completed online. Changes were made in 2009 to the structure of some of the questions to provide more clarity. The CAR is restricted to those areas considered high risk.

COMMENT

At the 10 February 2015 Audit and Risk Committee Meeting, the Committee recommended that Council adopt the attached certified CAR. Council must complete, adopt and forward to the Minister for Local Government a copy of the CAR no later than the 31st March each year.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Regulation 13 of the *Local Government Audit Regulations*, Clauses 14 and 15

14. Compliance audit return to be prepared

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3) A compliance audit return is to be
 - (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Completion of compliance audit

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with:

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c) and
- (b) any additional information explaining or qualifying the compliance audit

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation:

Certified in relation to compliance audit return means signed by:

- (a) the mayor or president; and
- (b) The CEO

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE'S RECOMMENDATION

The Audit and Risk Committee recommends to Council that:

1. the 2014 Compliance Audit Return be adopted; and
2. the Chief Executive Officer and Shire President be authorised to sign and forward the 2014 Compliance Audit Return to the Minister for Local Government.

COUNCIL RESOLUTION

M18/0215

Moved Cr White

Seconded Cr Gogol

That Council:

1. **adopt the 2014 Compliance Audit Return; and**
2. **authorise the Chief Executive Officer and Shire President to sign and forward the 2014 Compliance Audit Return to the Minister for Local Government.**

CARRIED BY ABSOLUTE MAJORITY 9/0

Beverley - Compliance Audit Return 2014

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments						
No	Reference	Question	Response	Comments	Respondent	
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	Yes		Stephen Gollan	Paul
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A		Stephen Gollan	Paul
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A		Stephen Gollan	Paul
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	Yes		Stephen Gollan	Paul
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	Yes		Stephen Gollan	Paul

Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Stephen Gollan	Paul
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Stephen Gollan	Paul
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Stephen Gollan	Paul
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Stephen Gollan	Paul
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	N/A		Stephen Gollan	Paul
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Stephen Gollan	Paul
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Stephen Gollan	Paul
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Stephen Gollan	Paul
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Stephen Gollan	Paul
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Stephen Gollan	Paul
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Stephen Gollan	Paul
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes		Stephen Gollan	Paul
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Stephen Gollan	Paul

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Stephen Gollan	Paul
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Stephen Gollan	Paul
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Stephen Gollan	Paul
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Stephen Gollan	Paul
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		Stephen Gollan	Paul
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes		Stephen Gollan	Paul
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Stephen Gollan	Paul
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Stephen Gollan	Paul
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Stephen Gollan	Paul
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Stephen Gollan	Paul

11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Stephen Gollan	Paul
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Stephen Gollan	Paul
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Stephen Gollan	Paul
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A		Stephen Gollan	Paul
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Stephen Gollan	Paul
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Stephen Gollan	Paul

Disposal of Property

No	Reference	Question	Response	Comments	Respondent	
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Stephen Gollan	Paul
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Stephen Gollan	Paul

Elections						
No	Reference	Question	Response	Comments	Respondent	
1	Elect Reg (1)	30G Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A		Stephen Gollan	Paul

Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Stephen Gollan	Paul
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Stephen Gollan	Paul
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Stephen Gollan	Paul
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Stephen Gollan	Paul
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Stephen Gollan	Paul
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes		Stephen Gollan	Paul
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes		Stephen Gollan	Paul

8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	Yes	Stephen Gollan	Paul
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	Yes	Stephen Gollan	Paul
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	Stephen Gollan	Paul
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Stephen Gollan	Paul
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Stephen Gollan	Paul
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Stephen Gollan	Paul
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Stephen Gollan	Paul
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Stephen Gollan	Paul

Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Stephen Gollan	Paul
2	s5.36(4), s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Stephen Gollan	Paul
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Stephen Gollan	Paul
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Stephen Gollan	Paul
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Stephen Gollan	Paul

Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Stephen Gollan	Paul
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Stephen Gollan	Paul
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Stephen Gollan	Paul
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Stephen Gollan	Paul

5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Stephen Gollan	Paul
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Stephen Gollan	Paul

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Stephen Gollan	Paul
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Stephen Gollan	Paul
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Stephen Gollan	Paul
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Stephen Gollan	Paul
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Stephen Gollan	Paul
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Stephen Gollan	Paul

7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes	Stephen Gollan	Paul
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes	Stephen Gollan	Paul
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes	Stephen Gollan	Paul
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	Stephen Gollan	Paul
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	Stephen Gollan	Paul
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	Stephen Gollan	Paul
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	Stephen Gollan	Paul
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	Stephen Gollan	Paul
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes	Stephen Gollan	Paul

I certify this Compliance Audit return has been adopted by Council at its _____
meeting on

Signed Mayor / President, Beverley

Signed CEO, Beverley

12.4 Beverley Triathlon 2015

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 13 February 2015
APPLICANT: Beverley Community Resource Centre
FILE REFERENCE: ADM 0325
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Letter of Application and Maps

SUMMARY

Council to consider endorsing a request from the Beverley Community Resource Centre to hold a Triathlon on Saturday 21 March 2015.

BACKGROUND

The Beverley CRC has written seeking permission to book the use of the Swimming Pool, Oval and local roads free of charge on Saturday 21 March 2015 to hold a Triathlon.

COMMENT

The Beverley CRC met with the Chief Executive Officer, Manager of Works and Executive Assistant to go through in detail their plans to hold the Triathlon. The CRC is working with Contract Aquatic Services and a Committee of like-minded volunteers.

The CRC have put together a Risk Management Plan and a Medical Emergency Plan. They have liaised with the Beverley Police who approve of the event. The event will start at 8:00am and carry through to lunch time. The CRC chose a Saturday rather than a Sunday to allow local businesses to gain from extra movement in the town.

The proposed Triathlon will have 4 groups, Adults – Short; Adults – Long; Juniors and Nippers. The event will start at the pool with swimming, then move to the cycle utilising roads to the North and incorporating Forrest Street, finally ending with a run around the oval and Bartram and George Streets. The groups will run separately to ensure competitor safety.

The Triathlon Committee have asked the Shire to provide traffic management equipment, such as “Event Ahead” and “Detour” signs along with witches hats. The Manager of Works is happy to provide these items.

The triathlon promotes healthy living for all ages and may bring new visitors to Beverley. The Triathlon Committee have worked hard to ensure their first triathlon will be successful if given the go ahead. The Committee will also give the public, private business and the Shire to make comment after the event to gauge it's success, effectiveness and if the event will run again in following years.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Our Vision: We will care for each other through networking and events, reflecting a great community spirit.

Outcome: Sustainable Community – Objective: Foster Community Participation

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Approve the Beverley Community Resource Centre's application to book the Swimming Pool, Oval and local streets for a Triathlon free of charge.
2. Provide road management equipment free of charge.
3. Promote the event on the Shire of Beverley website.

COUNCIL RESOLUTION

M18/0215

Moved Cr Murray

Seconded Cr Shaw

That Council:

1. **Approve the Beverley Community Resource Centre's application to book the Swimming Pool, Oval and local streets for a Triathlon free of charge.**
2. **Provide road management equipment free of charge.**
3. **Promote the event on the Shire of Beverley website.**

CARRIED 9/0

Attachment 12.4



Beverley Community Resource Centre
P.O. Box 310 Beverley WA 6304
P: 08 9646 1600 F: 08 9646 1295
W: www.beverley.crc.net.au
E: beverley@crc.net.au
ABN: 83 320 522 911

12 February 2015

Mr Steve Gollan
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Dear Steve

REFERENCE: Beverley Triathlon 2015

I am writing to the Shire of Beverley in regards to booking the pool, and using local streets and gravel tracks for the Beverley Triathlon which is to be held on Saturday 21 March 2015. The Beverley CRC is also enquiring as to whether the Shire is able to assist in supplying road management signs, ie. Detour signs and witches hats. The local Beverley police will be assisting in traffic management at the corner of Forrest and Vincent Streets and I have also attached a copy of each proposed race loop for your information.

The event will be started at 7.00am, first race starts at 8.00am and we anticipate competitors to be finished by 1.00pm. I am able to advise the number of participants closer to the event date, if requested, though we anticipate around 250 people will be involved - 150 competitors, 50 volunteers and 50 spectators.

We have a medical emergency plan, risk management plan and an assigned volunteer as the Emergency Coordinator, so please let me know if you require any of this information prior to the event. The Beverley CRC has arranged a 'One Day Event – Leisure Broadform Liability' insurance policy to cover running this event, which I can provide a copy if requested.

Please do not hesitate to contact me if you require further information on this event otherwise I look forward to your favourable consideration.

Yours sincerely

Samantha Fricker
Administration Officer

Proudly supported by



Government of Western Australia
Department of Regional Development



ROYALTIES
FOR REGIONS

Attachment 12.4



Hostsure Underwriting Agency Pty Ltd
Level 5, 97-99 Bathurst Street, Sydney NSW 2000
PO Box A2016, Sydney South NSW 1235
Phone: (02) 9307 6600 Fax: (02) 9307 6699
ABN: 44 108 154 829 AFSL No: 268726

Broadform Liability Insurance Quotation

Quotation Date 05-Feb-15

It is a Precondition of this Quotation that a written request for cover to be bound must be received by Us prior to the agreed date of inception of this Insurance.

It is a Precondition of this Quotation that a satisfactorily completed and signed Proposal must be received by Us prior to cover being bound.

The premium shown below represents the period:

20-Mar-15 to 21-Mar-15 at 4.00 pm local standard time. (1 days)

Insured: Beverley Community Resource Centre Inc.

Interested Parties: Nil Advised

Business: Principally One day event - Beverley Triathlon at Beverley Swimming Pool and surrounding roads on 21/3/2015

Interest Insured: All sums which You shall become legally liable to pay for compensation in respect of Personal Injury or Damage to Property, which happens during the Period of Insurance, and is caused by an Occurrence in connection with the Business.

Territorial Limits: Worldwide excluding United States of America or Canada, their territories or protectorates.

Limits of Liability:
Public Liability - Any one Occurrence AUD \$ 10,000,000
Products Liability - In the Aggregate AUD \$ 10,000,000
(any one Period of Insurance)
Property in Your physical or legal contrcAUD \$ 100,000

Excess: AUD \$ 1,000 Each and Every Occurrence and inclusive of Costs

Personal Injury to Contracted Employees or Workers Excess: AUD \$ 25,000 Each and Every Occurrence and inclusive of Costs

Policy Wording: SHLLIAB0313 (please refer to www.hostsure.com.au for a copy) plus Endorsements and Optional Benefits described in this Schedule

Optional Benefits: Optional Benefit - Workcover Defence Costs Not Insured

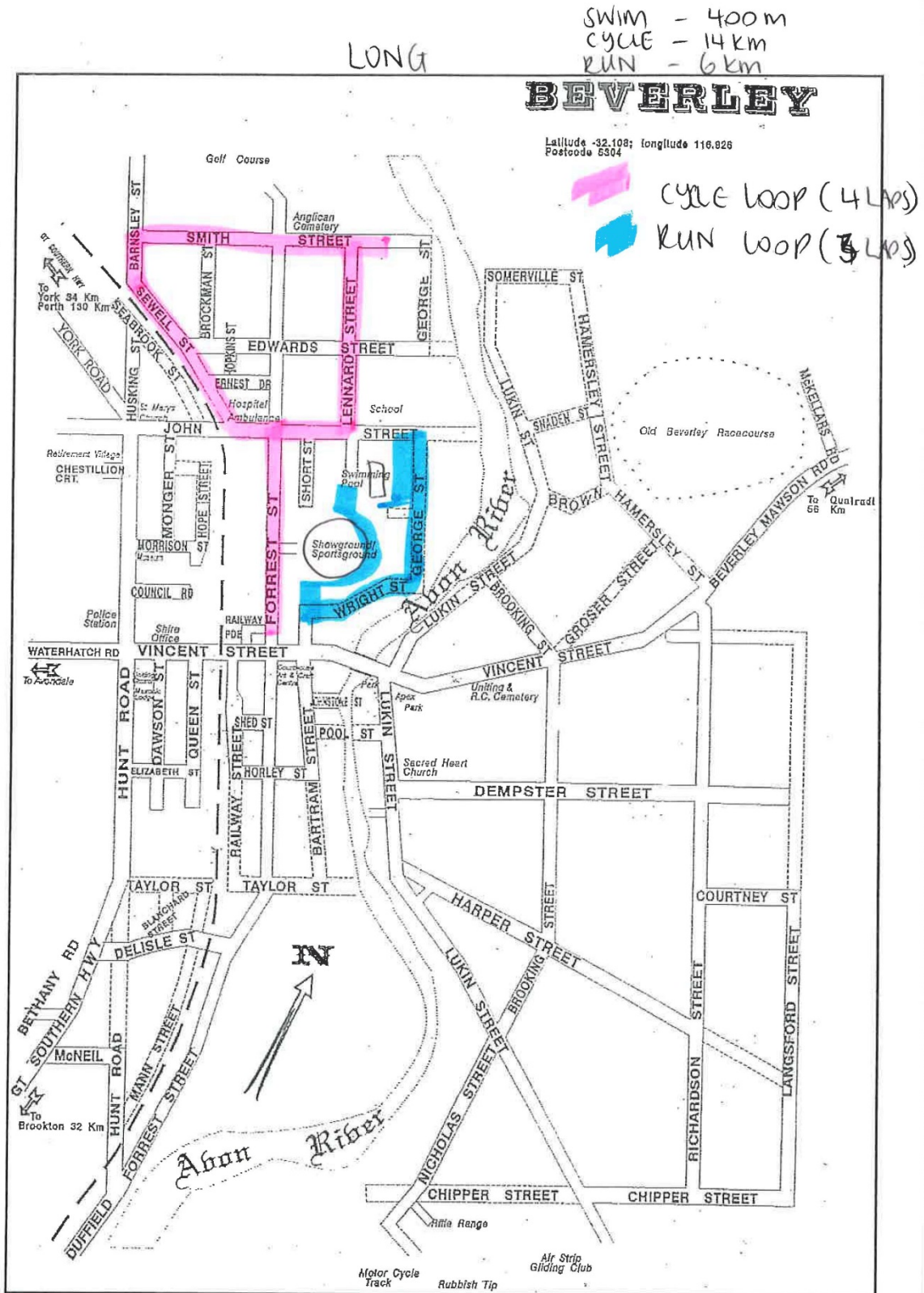
Optional Benefit - Criminal Defence Costs Not Insured

Insurer: Certain Underwriters at Lloyd's (77.5%) and W.R. Berkley Insurance (Europe), Limited (22.5%)

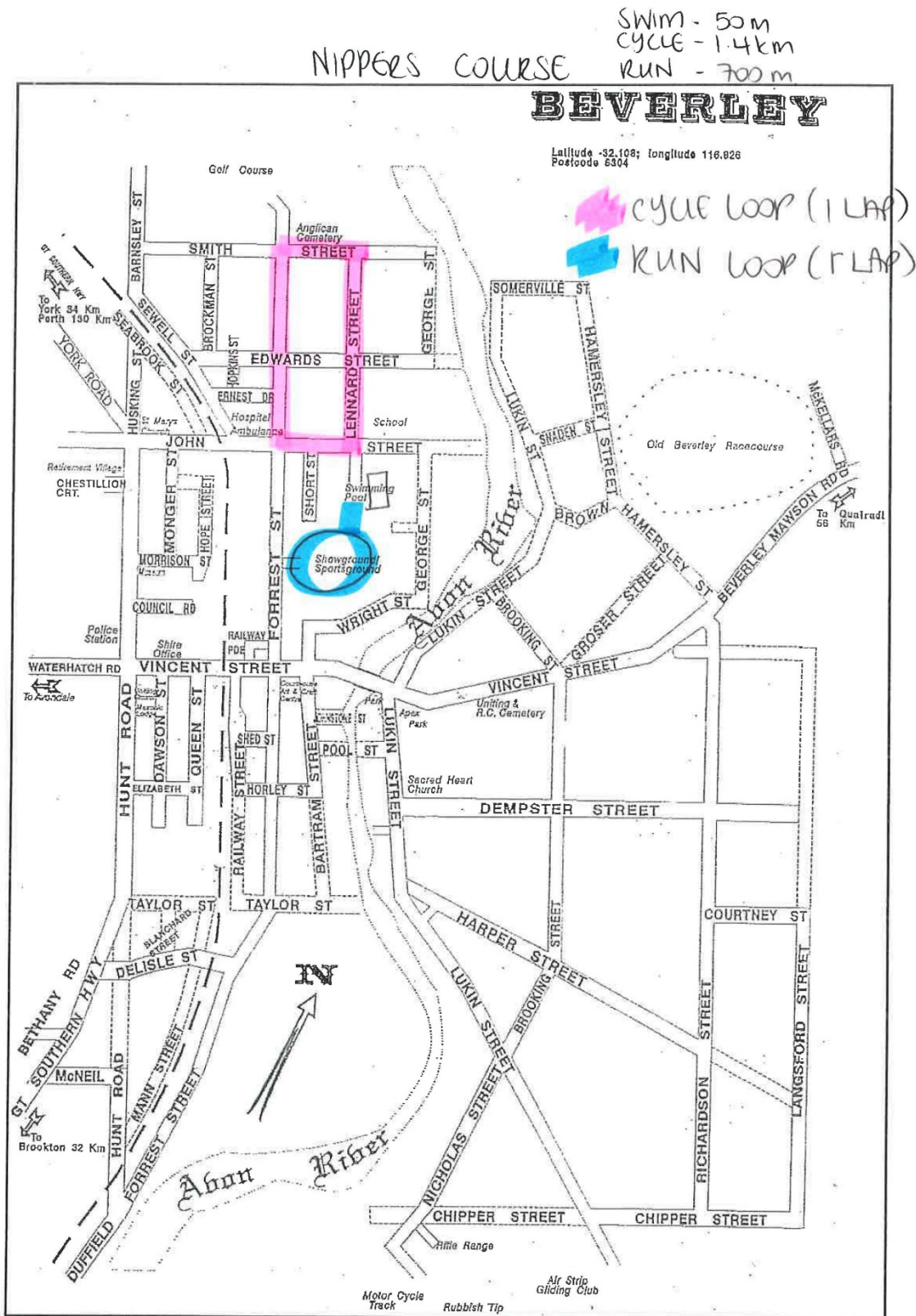
Premium:
AUD \$ 790.00 Base Premium
AUD \$ 79.00 Base Premium GST
AUD \$ 86.90 Stamp Duty
AUD \$ 100.00 Agency Fee
AUD \$ 10.00 Agency Fee GST
AUD \$ 1,065.90 Amount Due

Endorsements:

Attachment 12.4



Attachment 12.4



12.5 Community Grants

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 18 February 2015
APPLICANT: Various Community Groups
FILE REFERENCE: ADM 0428
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Grant Applications

SUMMARY

Council to consider awarding grant funding for various Community Groups.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

COMMENT

The third round of Community Grants was advertised in December 2014 and January 2015 in the Beverley Blarney. Applications opened on 5th January and closed on 30th January 2015. A total of five (5) applications were received.

Applications, with the amount requested were received from Beverley Community Resource Centre Inc (\$5,000), Beverley Golf Club Inc (\$1,000), Beverley Lawn Tennis Club Inc (\$5,000), Beverley Station Arts Inc (\$3,500) and WA Wyandotte Fanciers' Association Inc (\$994). The grant applications were subscribed to a total of \$15,494 with \$6,900 being the balance available for this the second round of applications for 2014/2015.

The applications were considered by Stephen Gollan (CEO) and myself.

NB: CEO Stephen Gollan is a committee member of Beverley Golf Club Inc
CDO Kathryn McLean is a committee member of Beverley Station Arts Inc

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club, 50:50 matched funds (for grants over \$1,000). All five applications met the compliance criteria.

The criteria for assessment consisted of: membership base, benefit to community, other Shire support to the organisation and the quality of the application.

If clubs take up the proposed grant offers, they will be required to expend the money by 30 June 2015 and complete the supplied acquittal forms.

The table below outlines the Grant Applications, the activities they wish you to use the grant money for, the amount they requested and the amount with reasoning that we are suggesting they receive.

Club/Group	Members	Inc.	Activity	Amount Requested	Amount Suggested	Reasoning
Beverley Community Resource Centre Inc	45	Yes	Beverley Triathlon 2015	\$5,000	\$1,853	Promote Beverley at Regional level. Promote positive & proactive lifestyle. Looking to becoming annual event. Only quoted on one aspect of project. Grant guidelines do not fund consumables. Funding confirmed from Healthways & CBH.
Beverley Golf Club Inc	60	Yes	Upgrade of mower cutting system	\$1,000	\$1,000	Club cash contribution. Capital upgrade rather than replacement. Season of events promotes Beverley to wider community including metro.
Beverley Lawn Tennis Club Inc	120	Yes	Clubhouse kitchen & bar redevelopment	\$5,000	\$3,053	Safe & efficient food preparation and service. Important to continued operation of Easter Tournament (250 entrants). Subject to Building Application Approval. Organisation considering their financial commitment to capital works over the long term. Club cash and in kind contribution. Only quoted on one aspect of the project. Funding also being sought from Holden Home Ground Advantage Fund
Beverley Station Arts Inc	84	Yes	Comedy Night at Platform Theatre	\$3,500	\$ -	Substantial allocation to this organisation through Annual Shire of Beverley Budget.
WA Wyandotte Fanciers Association Inc	12 single 8 family	Yes	Equipment for poultry shed	\$994	\$ 994	Currently no equipment to cater for comfort or interaction of visitors, nor for event requirements. Promotes Beverley to Wheatbelt towns.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Funding Pool

STRATEGIC IMPLICATIONS

Sustainable Community – Foster Community Participation – Support community needs.

POLICY IMPLICATIONS

Community Grant Policy

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council award the following Community Grants:

1. Beverley Community Resource Centre Inc (\$1,853)
2. Beverley Golf Club Inc (\$1,000)
3. Beverley Lawn Tennis Club Inc (\$3,053)
4. WA Wyandotte Fanciers' Association Inc (\$ 994)

COUNCIL RESOLUTION

M19/0215

Moved Cr Shaw

Seconded Cr Murray

That Council award the following Community Grants:

1. **Beverley Community Resource Centre Inc (\$1,853)**
2. **Beverley Golf Club Inc (\$1,000)**
3. **Beverley Lawn Tennis Club Inc (\$3,053)**
4. **WA Wyandotte Fanciers' Association Inc (\$ 994)**

CARRIED 9/0



APPLICATION FOR FINANCIAL ASSISTANCE COMMUNITY GRANT

SHIRE OF BEVERLEY		
28 JAN 2015		
FILE REF:		
<input type="checkbox"/> CEO	<input type="checkbox"/> SP	<input type="checkbox"/> UESM
<input type="checkbox"/> D/CEO	<input type="checkbox"/> BS	<input type="checkbox"/> MO
<input type="checkbox"/> MOW	<input type="checkbox"/> EHO	<input type="checkbox"/>

SECTION A – APPLICANT INFORMATION: (To be completed by ALL applicants)

Name/Organisation: Beverley Community Resource Centre Inc
Contact Person: Samantha Fricker
Postal Address: PO Box 310 Beverley WA 6304
Telephone: 08 9646 1600
Email: accountsbcrc@westnet.com.au

SECTION B – INFORMATION ABOUT YOUR ORGANISATION

1. What are the main services and/or activities of your organisation?

With over 16 years of service, the Beverley CRC has a deep and identifiable culture within our community. It is based on friendliness, honesty, openness, and efficiency and in the knowledge of excellent results in what we have done and in what we continue to do for our stakeholders and customers. The committee and staff strive to bring innovative ideas to develop and promote the town and Beverley shire. High on the agenda is to improve the social wellbeing of the community.

Our main services: Government Referral and Support Services, Business Referral and Support Services, Social Referral and Support Services and Community Events.

2. What are/were your membership numbers?

2014 - 45
2013 - 15
2012 - 10
2011 - 10

3. Have you applied to any other funding body for this project?

Yes

If Yes:	Which organisation?	Healthways / CBH
	What year?	2015 / 2014
	Was it Successful?	Pending / Yes
	Grant Approved \$\$	\$5,000 / \$1,000

4. Is your Certificate of Incorporation attached? Yes

SECTION C – PROJECT DETAILS

1. Project name:

Beverley Triathlon 2015

2. What category does your application relate to: (please tick)

Sport and Recreation

3. Project location:

Beverley Pool and surrounding roads and bushland

4. Expected start and finish dates (Project must be completed by 31st August):

Start date Saturday 21 March 2015

Finish date Saturday 21 March 2015

5. Project description: (please summarise your activity, development or project, who it will cater for, what services it will offer or improve and how it will be managed).

The Beverley Triathlon will be hosted at the Beverley Swimming Pool and the surrounding township on 21 March 2015. Our triathlon will have 3 main categories - Open, Novice and Junior and all categories will include men, women and junior individuals and mixed teams. Our event will cater to professional and amateur triathletes, novice competitors, family and friends, groups and juniors.

The triathlon will be organised by a subcommittee and with the assistance of volunteers on the day. Our subcommittee has a diverse skill set and experience in competing and arranging sporting and social events. All our committee members are allocated specific areas to manage and tasks to perform, ensuring all aspects of this event is managed in a fair and professional manner.

As our event will be targeting local families and individuals within our community and surrounding districts, our marketing campaign will be predominately within the Wheatbelt areas. Our printed marketing program will commence within 8 week period of the event date; and audio advertising with RadioWest will commence within a 6 week period of the event date. Printed advertisements for this event will appear in - Blarney, Bulletin Board, CRC website, CRC social media outlets, selected Perth newspapers, surrounding triathlon club noticeboards and membership mail outs, and surrounding districts newsletters.

Also to infuse Heathways and CBH's message within our youth culture, we will be working with students and their teachers at our local district high school and encouraging them to research and create a safe, healthy training plan for budding junior triathletes and this will also be an opportunity for our youth to build their leadership skills. The secondary benefit of this message will be that parents are inspired or encouraged to join their child/ren in training and in turn live a more healthy and active lifestyle.

6. What are the objectives and expected benefits of your project?

Our centre's project objectives for the Beverley Triathlon are:

- Provide an opportunity for our centre to work towards increasing tourism within our region and highlighting a positive and proactive lifestyle within our community.
- Provide our Wheatbelt region residents the opportunity to participate or be involved in an event usually held in the metropolitan areas in Perth.
- Provide an event for our community to promote social inclusion, opportunity for the youth to build their leadership skills and being able to validate and value our local volunteers.
- Encourage and maintain community involvement in our events so businesses, groups and individuals feel that they are part of this new concept in Beverley.
- Promote a healthy and active lifestyle by providing an event which requires a positive change in exercise and eating habits.

7. Please include any other details, or supporting information?

The success of our triathlon will be dependent on a strong partnership with our sponsors, volunteers and the dedication of our professional committee and staff of the Beverley CRC. This is an exciting new initiative the Beverley CRC is launching and our long term outcome is to work towards building an annual triathlon event.

Attached documents:

1. Risk Management
2. Medical Emergency Response Plan

SECTION D – BUDGET

(If insufficient space, please attach additional pages)

INCOME	NET INCOME
Council Contribution (grant funds requested in this application)	\$5,000
Council Contribution (other – e.g. site works)	\$
Total Council Contribution Requested	\$5,000
Other Grant Funding (please specify)	\$
Healthways	\$5,000
CBH	\$1,000
Participant Entry Fees	\$2,000
Donations (external contributions)	\$1,000
Organisation Cash Contribution	\$
Organisation In Kind Contribution (max 1/3 of total cost)	\$2,000
Total Organisation Contribution	\$2,000
TOTAL INCOME	\$16,000

EXPENDITURE – Please detail each item	In Kind	Cash	Total
Wages	2,000		2,000
Advertising & Promotions		3,600	3,600
Timing Equipment, Bunting & PA Hire		4,600	4,600
Prizes, Medallions, Caps		3,000	3,000
Stationery		500	500
Volunteer Expenses		400	400
Water & Sunscreen		300	300
St John Ambulance Onsite Fee		250	250
Insurances		1,350	1,350
TOTAL EXPENDITURE	\$2,000	\$14,000	\$16,000

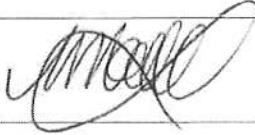
SECTION E – UNDERTAKINGS AND CONDITIONS

If a grant is provided the individual agrees to the following conditions:

1. The grant will be used for the purpose which it was given and will be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Beverley.
2. If successful in your application, your group/organisation is required to provide the Shire of Beverley with a tax invoice before the 20th June for the amount of allocated funds.
3. The acquittal must be returned to the Shire of Beverley within one month of completion of your project or by 30th September. Copies of project receipts, certified by Shire Staff as true copies of originals, must be attached
4. The Shire of Beverley will issue an invoice to the organisation or group for an amount equal to any unexpended funds.
5. If there is to be any delay in the expenditure of the grant, a written request will be made to the Shire of Beverley seeking approval for the extension of time.
6. A grant will not be approved for a project that has commenced or been completed.
7. Any special conditions that are attached to the grant will be met.
8. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
9. The Shire of Beverley will be acknowledged in any publications or media coverage for its support.
10. Your project should be discussed with the Shire of Beverley Chief Executive Officer prior to applying.
11. Keep a copy of your application for your own record.
 - The Shire's Community Development Officer will contact you if more information is required.
 - All applicants are advised in writing of the outcome.
 - Applications are processed in the order in which they are received.
 - Assessment will take a minimum of one month.

SECTION E – DECLARATION

I, the undersigned, certify that I have been authorised to submit this application, accept the undertakings and conditions of the application and that the information contained herein and attached is to the best of my knowledge true and correct.

Name/Organisation	Beverley Community Resource Centre Inc
Contact person	Amor Moulton
Position	Coordinator
Signature	
Date	28 January 2015

Attachments Checklist

Please check that all relevant documents are included with the completed application. This may include, but is not limited to:

- Certificate of Incorporation *(see question 4)*
- Quotes or estimates for expenditure *(see Section D Budget)*
- Any approvals required for the project
- Evidence of other funding *(see question 3 and Section D Budget)*
Eg letter advising successful grant application or receipt of funding application pending,
letter advising of donation to your group

Please return to:

Community Development Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
T: 08 9646 1200
E: cdo@beverley.wa.gov.au



Western Australian
Swimming Association (Inc.)
ABN 19 984 160 812

Beatty Park, Vincent Street
North Perth WA 6006

PO Box 205
Leederville WA 6903

Telephone 08 9328 4599
Facsimile 08 9227 6089
Country Code 61

waswim@wa.swimming.org.au
www.wa.swimming.org.au

Open Water Equipment Hire Agreement

Open Water Equipment includes

- 6 x Inflatable Buoys (Large orange) w/ rope and anchor setups
- 1 x Inflatable Buoy (Small yellow) w/ rope and anchor setup
- Mipro PA System – 2 x Horn speaker w/ stands and roaming microphone.
- TOA PA System – 2 x Triple horn speaker w/ stands, wireless headset microphones and auxiliary attachments for an iPod/other portable music device.
- IPICO Sports Timing System

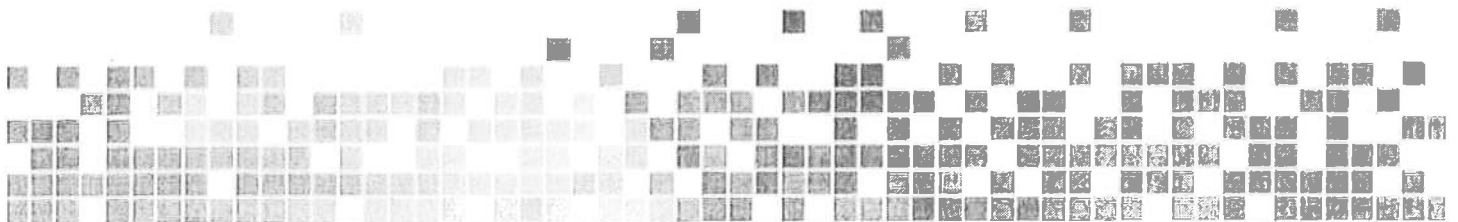
Other equipment that Swimming WA uses at our Open Water Swim Series events can be requested with costs to be negotiated.

Rates of Hire

Item	Hire Cost – SWA/Masters Clubs	Non Members	Deposit
IPICO Sports Timing System w/ 1 x SWA Operator	\$1,500/day*	\$2,000/day*	Credit card number hold
Course Buoys	\$300/day	\$400/day	
Mipro PA System	\$150/day	\$200/day	
TOA PA System	\$200/day	\$250/day	
Event Pack - Buoys, TOA PA System & IPICO Timing System w/ Operator	\$1,800/day*	\$2,400/day*	

*Limited to events of 500 participants or less

For more information, contact Hayden Williams at Swimming WA on hayden@wa.swimming.org.au





APPLICATION FOR FINANCIAL ASSISTANCE COMMUNITY GRANT

SECTION A – APPLICANT INFORMATION: (To be completed by ALL applicants)

Name/Organisation:	Beverley Golf Club Inc
Contact Person:	Gravin Sazanov
Postal Address:	PO Box 133 Beverley WA 6304.
Telephone:	08 9646 1090
Email:	bevgo1f@wn.com.au

SECTION B – INFORMATION ABOUT YOUR ORGANISATION

1. What are the main services and/or activities of your organisation?

Community Golf Club

2. What are/were your membership numbers?

2014 60
 2013 60
 2012 63
 2011 65

3. Have you applied to any other funding body for this project?

Yes

No

If Yes: Which organisation? _____
 What year? _____
 Was it Successful? _____
 Grant Approved \$\$ _____

If No, are you planning to apply to other funding bodies (provide details)

No

4. Is your Certificate of Incorporation attached? NO CAN Supply IF Needed

SECTION C – PROJECT DETAILS

1. Project name:-

Fairway Mower

2. What category does your application relate to: (please tick)

- Culture, Arts and Events
- Youth Development
- Minor Development/Representations
- Sport and Recreation

3. Project location:

Forrest St Beverley

4. Expected start and finish dates (Project must be completed by 31st August:

Start date 1st March 2015
Finish date 1st April 2015

5. Project description: (please summarise your activity, development or project, who it will cater for, what services it will offer or improve and how it will be managed).

Upgrades to fairway mower - for continuing of mowing services for Beverley Golf Club & community. The project will be managed by the golf club committee.

6. What are the objectives and expected benefits of your project?

To maintain and ensure continuing life of fairway mower.
UP GRADE PARTS Package Replaces ~~EXISTING~~ EXISTING PARTS For New and Improved Cutting System.
Cutting down on Mowing time + BREAKDOWNS.
LESS VOLUNTEER MAN HOURS.

7. Please include any other details, or supporting information?

Grant will be put to purchasing parts for mower. UP GRADE Package.

SECTION D – BUDGET

(If insufficient space, please attach additional pages)

INCOME	NET INCOME
Council Contribution (grant funds requested in this application)	\$ 1,000-00
Council Contribution (other – e.g. site works)	\$ -
Total Council Contribution Requested	\$ 1,000-00
Other Grant Funding (please specify)	\$ -
Donations (external contributions)	\$ -
Organisation Cash Contribution	\$
Organisation In Kind Contribution (max 1/3 of total cost)	\$
Total Organisation Contribution	\$
TOTAL INCOME	\$ 1,000-00

EXPENDITURE – Please detail each item	In Kind	Cash	Total
1x Cutting Reel			\$680-00
1x Bearing Kit			\$90-00
1x Roller Kit			\$180-00
1x Sissor Blade			\$85-00
TOTAL EXPENDITURE	\$	\$	\$1,035-00

SECTION E – UNDERTAKINGS AND CONDITIONS

If a grant is provided the individual agrees to the following conditions:

1. The grant will be used for the purpose which it was given and will be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Beverley.
2. If successful in your application, your group/organisation is required to provide the Shire of Beverley with a tax invoice before the 20th June for the amount of allocated funds.
3. The acquittal must be returned to the Shire of Beverley within one month of completion of your project or by 30th September. Copies of project receipts, certified by Shire Staff as true copies of originals, must be attached
4. The Shire of Beverley will issue an invoice to the organisation or group for an amount equal to any unexpended funds.
5. If there is to be any delay in the expenditure of the grant, a written request will be made to the Shire of Beverley seeking approval for the extension of time.
6. A grant will not be approved for a project that has commenced or been completed.
7. Any special conditions that are attached to the grant will be met.
8. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
9. The Shire of Beverley will be acknowledged in any publications or media coverage for its support.
10. Your project should be discussed with the Shire of Beverley Chief Executive Officer prior to applying.
11. Keep a copy of your application for your own record.
 - The Shire's Community Development Officer will contact you if more information is required.
 - All applicants are advised in writing of the outcome.
 - Applications are processed in the order in which they are received.
 - Assessment will take a minimum of one month.

SECTION E – DECLARATION

I, the undersigned, certify that I have been authorised to submit this application, accept the undertakings and conditions of the application and that the information contained herein and attached is to the best of my knowledge true and correct.

Name/Organisation	Beverley Golf Club Inc
Contact person	Garvin Sazanov
Position	Course Manager
Signature	
Date	6 th January 2015

Attachments Checklist

Please check that all relevant documents are included with the completed application. This may include, but is not limited to:

- Certificate of Incorporation *(see question 4)*
- Quotes or estimates for expenditure *(see Section D Budget)*
- Any approvals required for the project
- Evidence of other funding *(see question 3 and Section D Budget)*
Eg letter advising successful grant application or receipt of funding application pending,
letter advising of donation to your group

Please return to:

Community Development Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
T: 08 9646 1200
E: cdo@beverley.wa.gov.au

MACHINERY DEALERS

McINTOSH HOLDINGS PTY LTD (ABN 28 008 875 876 ACN 008 875 876) T/AS McINTOSH & SON WA

 547 Great Eastern Highway REDCLIFFE, Perth Western Australia 6104
 Phone: (08) 9475 1600 Fax: (08) 9479 1475
 perth@mcintoshandson.com.au www.mcintoshandson.com.au

PARTS QUOTATION

CUSTOMER NO: 40094
BEVERLEY GOLF CLUB
133 FORREST STREET
BEVERLEY WA 6304

Quotation No.: 228912
Date: 6/02/2015
Cust. Order No.: Gavin
Tax Exempt No.:
Phone: 08 9646 1090
Fax:
Mobile:
Salesperson: Aaron MacDougall
Page: 1 of 1

Fr	Part Number	Part Description	Bin Loc	Requested Quantity	Retail Price	Unit Nett	Total
TX	MBF0565A	"CYLINDER, 10"" 6K (DIRECT DRIVE)"		1.00	\$1,250.90	\$1,250.90	\$1,250.90

Delivery Note:
 Quote to show price per unit

QUOTE ACCEPTED _____ / /

PAYMENT TERMS _____

TERMS AND CONDITIONS:

1. Normal trading terms to apply.
2. Quote valid for 30 days.
3. Unless otherwise agreed in writing the price quoted excludes freight charges.
4. Goods will only be considered for credit if they are returned complete and in good condition. Credit may apply:
 - a) If returned within 7 days from date of invoice - full credit.
 - b) If returned within 7-30 days - invoice amount less 15%
 - c) If returned after 30 days - no credit.
5. Specially ordered parts are not returnable for credit.
6. Goods presented for repair may be replaced by refurbished goods of the same type rather than being repaired. Refurbished parts may be used to repair the goods.
7. The repair of your goods may result in the loss of any user-generated data. Please ensure that you have made a copy of any data saved on your goods.

Sub Total:	\$1,250.90
Freight:	\$0.00
GST:	\$125.09
Total (Inc GST):	\$1,375.99



APPLICATION FOR FINANCIAL ASSISTANCE COMMUNITY GRANT

SECTION A – APPLICANT INFORMATION: (To be completed by ALL applicants)

Name/Organisation:	Beverley Station Arts
Contact Person:	Jenny Broun
Postal Address:	PO Box 60 Beverley
Telephone:	96461500
Email:	brounj@westnet.com.au

SECTION B – INFORMATION ABOUT YOUR ORGANISATION

1. What are the main services and/or activities of your organisation?

Beverley Station Arts is a non profit organisation that provides arts and cultural events to Beverley and surrounding communities.

2. What are/were your membership numbers?

2013 84
2012 81
2011 74
2010 68

3. Have you applied to any other funding body for this development/representation?

Yes

No

If Yes: Which organisation? _____
What year? _____
Was it Successful? _____
Grant Approved \$\$ _____

If No, are you planning to apply to other funding bodies No

4. Is your Certificate of Incorporation attached? Yes

SECTION C – DEVELOPMENT/REPRESENTATION DETAILS

1. Development/Representation name:-

Beverley Station Arts

2. What category does your application relate to: (please tick)

- Culture, Arts and Events
- Youth Development
- Minor Development/Representations
- Sport and Recreation

3. Development/activity/representation location:

Beverley Platform Theatre : 120 Vincent St Beverley 6304

4. Expected start and finish dates:

14th March 2015

5. Development/activity/representation description: (please summarise your activity, development or representation, who it will cater for, what services it will offer or improve and how it will be managed).

The event planned is a stand up comedy night presented at the Beverley Platform Theatre for the local and surrounding communities. The show is for adults offering entertainment in a different genre to what has been previously offered in our annual season of events. This event has been chosen to follow on from the Perth Fringe World Festival. If successful we will be invited to be included in the 2016 Festival as part of their tour.

6. What are the objectives and expected benefits of your development/activity/representation?

The main objective of presenting this event is to attract a different demographic audience to previous shows, therefore offering variety and maintaining interest in our program of events.

7. Any other details, or supporting information?

The event will consist of a stand up comedy night presenting headline acts Chris Franklin and Janelle Koenig plus others. It will run in the evening at the Beverley open air Platform Theatre for an adult audience lasting approximately three hours. Prior to the commencement of the show food and drink will be available, adding to the overall enjoyment for local and visiting patrons.

Our season of summer events, presented at the Station, is gaining a reputation for quality entertainment in a unique setting with the added benefit of offering arts and culture for rural communities at an accessible price.

SECTION D – BUDGET

(If insufficient space please attach additional pages)

INCOME	NET INCOME
Council Contribution (grant funds requested in this application)	\$ 3500
Council Contribution (other – e.g. site works)	\$ 0
Total Council Contribution Requested	\$ 3500
Other Grant Funding (please specify)	\$ 0
Donations (external contributions)	\$ 0
Organisation Cash Contribution	\$ 1800
Organisation In Kind Contribution (max 1/3 of total cost)	\$1700
Total Organisation Contribution	\$ 3500
TOTAL INCOME	\$ 7000

EXPENDITURE – Please detail each Item	In Kind	Cash	Total
Presenting Artists		4500	
Advertising		700	
Cleaning		100	
Labour in Kind		1700	
TOTAL EXPENDITURE	\$	\$ 7000	\$


SECTION E – UNDERTAKINGS AND CONDITIONS

If a grant is provided the Individual agrees to the following conditions:

1. The grant will be used for the purpose which it was given and will be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Beverley.
2. If successful in your application, your group/organisation is required to provide the Shire of Beverley with a tax invoice for the amount of allocated funds.
3. The acquittal must be returned to the Shire of Beverley within one month of completion of your project. Copies of project receipts, certified by Shire Staff as true copies of originals, must be attached.
4. Any unexpended funds will be returned to the Shire of Beverley within 3 months of payment of the grant, unless otherwise agreed in writing by the Shire of Beverley.
5. If there is to be any delay in the expenditure of the grant, a written request will be made to the Shire of Beverley seeking approval for the extension of time.
6. A grant will not be approved for a development/representation that has commenced or been completed.
7. Any special conditions that are attached to the grant will be met.
8. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
9. The Shire of Beverley will be acknowledged in any publications or media coverage for its support.
10. Your development/activity/representation should be discussed with the Shire of Beverley Chief Executive Officer prior to applying.
11. Keep a copy of your application for your own record.
 - The Shire's Community Development Officer will contact you if more information is required.
 - All applicants are advised in writing of the outcome.
 - Applications are processed in the order in which they are received.
 - Assessment will take a minimum of one month.

SECTION E – DECLARATION

I, the undersigned, certify that I have been authorised to submit this application, accept the undertakings and conditions of the application and that the information contained herein and attached is to the best of my knowledge true and correct.

Name/Organisation	Beverley Station Arts
Contact person	Jenny Broun
Position	President/Events Coordinator
Signature	
Date	31.01.2015

Attachments Checklist

Please check that all relevant documents are included with the completed application. This may include, but is not limited to:

- Certificate of Incorporation (*see question 4*)
- Quotes or estimates for expenditure (*see Section D Budget*)
- Any approvals required for the project
- Evidence of other funding (*see question 3 and Section D Budget*)
Eg letter advising successful grant application or receipt of funding application pending,
letter advising of donation to your group

Please return to:

Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
T: 08 9646 1200



APPLICATION FOR FINANCIAL ASSISTANCE COMMUNITY GRANT

SHIRE OF BEVERLEY		
23 JAN 2015		
FILE REF:	ADM0428	
<input checked="" type="checkbox"/> CFO	<input type="checkbox"/> SP	<input type="checkbox"/> CRESM
<input type="checkbox"/> DK/EO	<input type="checkbox"/> BS	<input type="checkbox"/> MO
<input type="checkbox"/> ADW	<input type="checkbox"/> BHO	<input type="checkbox"/>

SECTION A – APPLICANT INFORMATION: (To be completed by ALL applicants)

Name/Organisation:	Western Australian Wyandotte Fanciers' Association (Inc)
Contact Person:	Gaenor Carter - President - Show Coordinator.
Postal Address:	50 Edwards Street, Beverley. 6304 wa.
Telephone:	(08) 96461003
Email:	"DON'T HAVE"

SECTION B – INFORMATION ABOUT YOUR ORGANISATION

1. What are the main services and/or activities of your organisation?

Promote Pure Breed Heavy Breed Wyandotte Poultry
Bring breeders and people interested together to share/w achieve

2. What are/were your membership numbers?

2014 12 single and 8 family
2013 11 single and 7 family
2012 10 single and 4 family
2011 7 single and 5 family

3. Have you applied to any other funding body for this project?

Yes

No

If Yes: Which organisation? _____
 What year? _____
 Was it Successful? _____
 Grant Approved \$\$ _____

If No, are you planning to apply to other funding bodies (provide details)

4. Is your Certificate of Incorporation attached? A1006765K

SECTION C – PROJECT DETAILS

1. Project name:-

Equipment for Beverley Shire Poultry Shed by request from Western Australia Wyandotte Fanciers Association (Inc)

2. What category does your application relate to: (please tick)

- Culture, Arts and Events
- Youth Development
- Minor Development/Representations
- Sport and Recreation

3. Project location:

Beverley Shire Showgrounds Poultry Shed,
Forrest Street, Beverley WA 6307

4. Expected start and finish dates (Project must be completed by 31st August:

Start date

Finish date

availability when grant available
soon as possible

5. Project description: (please summarise your activity, development or project, who it will cater for, what services it will offer or improve and how it will be managed).

Cater for Western Australian Wyandotte Fanciers Association (Inc)
Any other Club and Agricultural Shows, Poultry Show at Beverley
Occasional special events - Auction / meetings / and
opportunity to exhibit and promote rare variety of
Heavy breed Wyandottes.
A area for exhibitors and visitors to sit and interact while
while waiting judging to take place and finished so they
then attend to feed and water their birds.
The equipment will be managed by the President / Show Coordinator
Gaelen Carter and Chief Steward Bever Carter of Beverley
or whoever hire Poultry Shed from Beverley Shire.

6. What are the objectives and expected benefits of your project?

To encourage and interact more friendly and share meet talk on our hobby instead of exhibitors returning to sit in their cars. Having table and chairs help to bring exhibitors and friends together to talk exchange knowledge and learn more about our rare variety of Wyandotte Poultry and exhibiting; also for Stewards to sit and write up prize cards. Fold up tables easy to store & chairs to stack away in corner. Metal shelf cabinet to help keep our items clean and free of rodents. Ice box easy to keep water, soft drinks cool plus food.

7. Please include any other details, or supporting information?

Provide more comfort - Benefit to the community - Family good healthy hobby for elder and young & to keep fit and active - meeting new friends - Open to all community to exhibit Wyandottes and free viewing to the public to enjoy. Bring visitors to our friendly town and Avon Valley area.

Tables to display ~~the~~ perpetual Trophies - special awards, Rosettes and Ribbons - get ready for presentation of awards. To promote Beverley and give Beverley Poultry Shed a more tidy and professional look. To promote Beverley and Beverley as shop windows for a place to belong - act - commit and great tourist town.

SECTION D – BUDGET

(If insufficient space, please attach additional pages)

INCOME	NET INCOME
Council Contribution (grant funds requested in this application)	\$ 994.00
Council Contribution (other – e.g. site works)	\$
Total Council Contribution Requested	\$ 994.00
Other Grant Funding (please specify)	\$ -
Donations (external contributions)	\$ -
Organisation Cash Contribution	\$ -
Organisation In Kind Contribution (max 1/3 of total cost)	\$ -
Total Organisation Contribution	\$ -
TOTAL INCOME	\$ 994.00

EXPENDITURE – Please detail each item	In Kind	Cash	Total
CABINET			139
70L COOLER			195
20 x CHAIRS			490
61 FOLD TABLE			100
1.2m TABLE			70
TOTAL EXPENDITURE	\$	\$	\$ 994.00

SECTION E – UNDERTAKINGS AND CONDITIONS

If a grant is provided the individual agrees to the following conditions:

1. The grant will be used for the purpose which it was given and will be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Beverley.
2. If successful in your application, your group/organisation is required to provide the Shire of Beverley with a tax invoice before the 20th June for the amount of allocated funds.
3. The acquittal must be returned to the Shire of Beverley within one month of completion of your project or by 30th September. Copies of project receipts, certified by Shire Staff as true copies of originals, must be attached
4. The Shire of Beverley will issue an invoice to the organisation or group for an amount equal to any unexpended funds.
5. If there is to be any delay in the expenditure of the grant, a written request will be made to the Shire of Beverley seeking approval for the extension of time.
6. A grant will not be approved for a project that has commenced or been completed.
7. Any special conditions that are attached to the grant will be met.
8. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
9. The Shire of Beverley will be acknowledged in any publications or media coverage for its support.
10. Your project should be discussed with the Shire of Beverley Chief Executive Officer prior to applying.
11. Keep a copy of your application for your own record.
 - The Shire's Community Development Officer will contact you if more information is required.
 - All applicants are advised in writing of the outcome.
 - Applications are processed in the order in which they are received.
 - Assessment will take a minimum of one month.

SECTION E – DECLARATION

I, the undersigned, certify that I have been authorised to submit this application, accept the undertakings and conditions of the application and that the information contained herein and attached is to the best of my knowledge true and correct.

Name/Organisation	Western Australian Wyandotte Fanciers ASSOCIATION (Inc)
Contact person	Gaenor Carter, 50 Edwards St, Beverley.
Position	President / Show Coordinator.
Signature	Gaenor A Carter.
Date	23 rd January 2015.

Attachments Checklist

Please check that all relevant documents are included with the completed application. This may include, but is not limited to:

- Certificate of Incorporation (see question 4)
- Quotes or estimates for expenditure (see Section D Budget)
- Any approvals required for the project
- Evidence of other funding (see question 3 and Section D Budget)
Eg letter advising successful grant application or receipt of funding application pending,
letter advising of donation to your group

Please return to:

Community Development Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
T: 08 9646 1200
E: cdo@beverley.wa.gov.au

Avon Trading PTY LTD
QUOTE

12/01/2015 13:58:40 Page: 1

Revision: 1



Deliver To

cash sales Western Australian *DAYBOOK* *Wyandlotie*
 Fanciers Ass. Inc.
 Gaenor Carter.
 Phone: 96461003 Fax:

Avon Trading PTY LTD
 103 Vincent Street
 Beverley
 WA 6304
 Phone: (08) 9646 1006
 Fax: (08) 9646 1006
 A.C.N. A.B.N. 82 119 721 363

Quote No: 175 Operator: Peter Order No: Gaenor Expiry Date: 02/03/2015 Processed: 12/01/2015

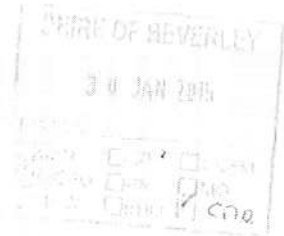
Code	Description	Qty	Unit	Price	Discount	Amount
9325602014172	Cabinet 1 Door Metal Grey	1.00	EA	\$139.00		\$139.00
9414061095614	Cooler Marine Blue 70L	1.00	EA	\$195.00		\$195.00
9340686000255	Chair Resin Waratah High Bk White	20.00	EA	\$24.50		\$490.00
8411010000663	Blow Mould Bi-Fold Table 1.8M	2.00	EA	\$50.00		\$100.00
8411010000617	Blow Mould Table 1.2M	2.00	EA	\$35.00		\$70.00

Comments:

Total: **\$994.00**
 INC GST \$90.36



APPLICATION FOR FINANCIAL ASSISTANCE COMMUNITY GRANT



SECTION A – APPLICANT INFORMATION: (To be completed by ALL applicants)

Name/Organisation:	Beverley Lawn Tennis Club
Contact Person:	Brett Shaw
Postal Address:	P.O. Box 110 Beverley WA 6304.
Telephone:	0427481028
Email:	secretary@beverleytennisclub.com

SECTION B – INFORMATION ABOUT YOUR ORGANISATION

1. What are the main services and/or activities of your organisation?

Promote + encourage engagement in the sport of tennis in the Beverley community.

2. What are/were your membership numbers?

2014 120
 2013 98
 2012 90
 2011 85

3. Have you applied to any other funding body for this project?

Yes

No

If Yes: Which organisation? _____
 What year? _____
 Was it Successful? _____
 Grant Approved \$\$ _____

If No, are you planning to apply to other funding bodies (provide details)

We are considering application for funding through Holden Home Ground Advantage Funding

4. Is your Certificate of Incorporation attached? Yes

SECTION C – PROJECT DETAILS

1. Project name:-

BLTC Kitchen / Bar Redevelopment.

2. What category does your application relate to: (please tick)

- Culture, Arts and Events
 Youth Development
 Minor Development/Representations
 Sport and Recreation

3. Project location:

Beverley Lawn Tennis Club, Forrest St, Beverley.

4. Expected start and finish dates (Project must be completed by 31st August:

Start date 1-9-15
Finish date 31-8-15

5. Project description: (please summarise your activity, development or project, who it will cater for, what services it will offer or improve and how it will be managed).

This project involves a renovation of the kitchen / bar area of the club to allow us to easily provide service to this alfresco area, and allow for safe + efficient food preparation. This caters for all members + visitors to the club. Meals for club members are during the season are offered on an ad hoc basis during the season, however frequency is likely to increase with improved facilities.

It is critically important for the continued operation + success of our Annual Easter Tournament, which currently attracts 250 competitors (+ families) + is an important major fundraiser for our club + importantly, competitors support other activities in town over the long weekend.

6. What are the objectives and expected benefits of your project?

Improved food safety.
Increased ease of food preparation
Opportunity for increased social activities at tennis club venue where food service is required.
Increased ease of catering, particularly for Annual Easter Tournament (currently in its 82nd year).

7. Please include any other details, or supporting information?

To date, we have fundraised \$750 for this project through catering for morning tea for WWN function.
Quote is attached (however some minor changes have been made to the plan).
Since this quote was obtained [DT Workx -
Carpentry Component).

SECTION D – BUDGET

(If Insufficient space, please attach additional pages)

INCOME	NET INCOME
Council Contribution (grant funds requested in this application)	\$ 5000
Council Contribution (other – e.g. site works)	\$ 0
Total Council Contribution Requested	\$ 5000
Other Grant Funding (please specify)	\$
Donations (external contributions)	\$ 0
Organisation Cash Contribution	\$ 19500
Organisation In Kind Contribution (max 1/3 of total cost)	\$ 2000
Total Organisation Contribution	\$ 21500
TOTAL INCOME	\$ 26500

EXPENDITURE – Please detail each item	In Kind	Cash	Total
Carpenter		7000	
Flooring		2000	
Cabinets		10000	
Electrical Works		1500	
Appliances		3000	
Paint		1000	
Labour	2000		
TOTAL EXPENDITURE	\$ 2000	\$ 24500	\$ 26500


SECTION E – UNDERTAKINGS AND CONDITIONS

If a grant is provided the individual agrees to the following conditions:

1. The grant will be used for the purpose which it was given and will be expended within the financial year granted, unless otherwise agreed in writing by the Shire of Beverley.
2. If successful in your application, your group/organisation is required to provide the Shire of Beverley with a tax invoice before the 20th June for the amount of allocated funds.
3. The acquittal must be returned to the Shire of Beverley within one month of completion of your project or by 30th September. Copies of project receipts, certified by Shire Staff as true copies of originals, must be attached
4. The Shire of Beverley will issue an invoice to the organisation or group for an amount equal to any unexpended funds.
5. If there is to be any delay in the expenditure of the grant, a written request will be made to the Shire of Beverley seeking approval for the extension of time.
6. A grant will not be approved for a project that has commenced or been completed.
7. Any special conditions that are attached to the grant will be met.
8. All relevant records will be kept for a period of 7 years and will be made available for audit at any time.
9. The Shire of Beverley will be acknowledged in any publications or media coverage for its support.
10. Your project should be discussed with the Shire of Beverley Chief Executive Officer prior to applying.
11. Keep a copy of your application for your own record.
 - The Shire's Community Development Officer will contact you if more information is required.
 - All applicants are advised in writing of the outcome.
 - Applications are processed in the order in which they are received.
 - Assessment will take a minimum of one month.

SECTION E – DECLARATION

I, the undersigned, certify that I have been authorised to submit this application, accept the undertakings and conditions of the application and that the information contained herein and attached is to the best of my knowledge true and correct.

Name/Organisation	Beverley Lawn Tennis Club Inc .
Contact person	Brett Shaw .
Position	President .
Signature	
Date	29/1/2015 .

Attachments Checklist

Please check that all relevant documents are included with the completed application. This may include, but is not limited to:

- Certificate of Incorporation *(see question 4)*
- Quotes or estimates for expenditure *(see Section D Budget)*
- Any approvals required for the project
- Evidence of other funding *(see question 3 and Section D Budget)*
Eg letter advising successful grant application or receipt of funding application pending,
letter advising of donation to your group

Please return to:

Community Development Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304
T: 08 9646 1200
E: cdo@beverley.wa.gov.au



dale timber worx
PO Box 450 BEVERLEY 6304
Ph: 0422 300 338
Fax: 9647 2010
Email: dtworx@westnet.com.au
Safety Awareness Reg 032364

ABN 65 911 510 192

Quote No:

Quotation

Date: 12 October 2014

Customer: Beverley Tennis Club

Location of works: BEVERLEY

Description of Goods:

Quote for the following only.		
Stage 1.	Removal of window to provide load bearing frame for roller door & patch fill existing opening to open room	\$ 1850.00
Stage 2.	Removal of non load bearing walls	\$ 1650.00
Stage 3.	Extend kitchen	\$ 3250.00
	Sub Total	\$ 6750.00
	GST	\$ 675.00
	TOTAL	\$ 7425.00

Thank you for the opportunity to quote, if there are any queries please do not hesitate to call 0422 300 338.

12.6 Equal Employment Opportunity Management Plan

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 12 January 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0254
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Equal Employment Opportunity Management Plan

SUMMARY

Council to adopt the Equal Employment Opportunity Management Plan (EEOMP) for the period 2015 to 2017 as attached.

BACKGROUND

The Shire of Beverley's current EEOMP expired on 31 December 2014, and Council are required to adopt a new plan to remain compliant with Part IX of the Equal Opportunity Act 1984.

COMMENT

A plan has been prepared based on the template supplied by the Public Sector Commission.

The purpose of the EEOMP is to provide an organisation with a strategic focus to maximise human resource potential and enhance productivity to meet core business goals. If effective the plan will provide a framework to help deliver better policy and services to government and community.

STATUTORY ENVIRONMENT

Equal Opportunity Act 1984, Part IX, Division 3 – Equal Employment Opportunity Management Plans –

145. Preparation and implementation of management plans

- (1) Each authority shall prepare and implement an equal opportunity management plan in order to achieve the objects of this Part.
- (2) The management plan of an authority shall include provisions relating to —
 - (a) the devising of policies and programmes by which the objects of this Part are to be achieved; and
 - (b) the communication of those policies and programmes to persons within the authority; and
 - (c) the collection and recording of appropriate information; and
 - (d) the review of personnel practices within the authority (including recruitment techniques, selection criteria, training and staff development programmes, promotion and transfer policies and patterns, and conditions of service) with a view to the identification of any discriminatory practices; and
 - (e) the setting of goals or targets, where these may reasonably be determined, against which the success of the management plan in achieving the objects of this Part may be assessed; and

- (f) the means, other than those referred to in paragraph (e), of evaluating the policies and programmes referred to in paragraph (a); and
 - (g) the revision and amendment of the management plan; and
 - (h) the appointment of persons within the authority to implement the provisions referred to in paragraphs (a) to (g).
- (3) The management plan of an authority may include provisions, other than those referred to in subsection (2), which are not inconsistent with the objects of this Part.
- (4) The preparation of a management plan shall take place and the implementation of the management plan shall commence without delay and —
- (a) in the case of an authority referred to in section 139(1)(a), (b), (c) or (d), other than an authority which is an institution of tertiary education, on or before such day as is specified in the regulations in respect of that authority and if no day is so specified in respect of an authority on or before the day that is 3 years after the day when this Part comes into operation; and
 - (b) in the case of an institution of tertiary education or an authority the subject of regulations under section 139(1)(e), on or before such day as is specified in the regulations.
- (5) An authority may, from time to time, amend its management plan.
- (6) Each authority shall send a copy of its management plan, and any amendment of the plan, to the Director as soon as practicable after the management plan or the amendment, as the case may be, has been prepared.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the 2015 – 2017 Equal Employment Opportunity Management Plan.

COUNCIL RESOLUTION

M20/0215

Moved Cr Murray

Seconded Cr Gogol

That Council adopt the 2015 – 2017 Equal Employment Opportunity Management Plan.

CARRIED 9/0

Attachment 12.6



Local Government
Equal Employment Opportunity Management Plan
Creating a workplace that is equitable and diverse

Agency Name: Shire of Beverley

Plan Life: 2015 to 2017

EEO Outcomes to be achieved during the period of the plan			
Existing	To be Reviewed	Proposed	Tick box indicates my authority has:
			<ul style="list-style-type: none"> • <u>existing</u> initiatives in place • initiatives in place that need <u>to be reviewed</u> • proposed initiatives that are <u>yet to be developed</u>.
Outcome 1: The organisation values EEO and diversity and the work environment is free from sexual and racial harassment			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equal Employment Opportunity (EEO) and Diversity values are incorporated into corporate values, business planning processes and human resource workforce plans.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A positive, inclusive and harassment-free workplace culture is communicated and promoted within the organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Performance management criteria for managers includes an ability to recruit a diverse workforce and promote an inclusive work culture.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Implementation of strategies within this EEO Management Plan occurs throughout the organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is an effective grievance resolution process where staff are able to raise concerns and issues.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Workplace culture is monitored and assessed to determine that it is inclusive and free from harassment and unlawful discrimination.
Outcome 2: Workplaces are free from employment practices that are biased or discriminate unlawfully against employees or potential employees			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Organisational structure and job design provide career paths for all diversity groups.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recruitment and selection practices provide appropriate flexibility for all diversity groups.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mechanisms are in place to identify the needs of diversity groups to operate effectively in the workplace. (e.g. diversity surveys, review of exit interview feedback).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retention practices are in place to identify, develop and retain staff from all diversity groups (e.g. induction processes, training and development opportunities, working hours and conditions, flexible work options and performance management).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The organisation monitors and assesses employment practices to ensure they contribute positively to attracting and retaining a diverse workforce.

Attachment 12.6

Outcome 3: Employment programs and practices recognise and include strategies for EEO groups to achieve workforce diversity									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Demographic data is systematically collected to monitor and report on progress of all diversity groups.						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diversity objectives are identified to reflect the agency's business needs.						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Strategies have been developed to improve employment outcomes for the following diversity groups:</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Women in Management</td> <td><input checked="" type="checkbox"/> People from Culturally Diverse Backgrounds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Indigenous Australians</td> <td><input checked="" type="checkbox"/> Youth</td> </tr> <tr> <td><input checked="" type="checkbox"/> People with a Disability</td> <td><input type="checkbox"/> Other (please specify):</td> </tr> </table> <p>(Different organisations have different priorities according to their existing diversity profile and service delivery. The priorities for the organisation may not necessarily cover all diversity groups).</p>	<input checked="" type="checkbox"/> Women in Management	<input checked="" type="checkbox"/> People from Culturally Diverse Backgrounds	<input checked="" type="checkbox"/> Indigenous Australians	<input checked="" type="checkbox"/> Youth	<input checked="" type="checkbox"/> People with a Disability	<input type="checkbox"/> Other (please specify):
<input checked="" type="checkbox"/> Women in Management	<input checked="" type="checkbox"/> People from Culturally Diverse Backgrounds								
<input checked="" type="checkbox"/> Indigenous Australians	<input checked="" type="checkbox"/> Youth								
<input checked="" type="checkbox"/> People with a Disability	<input type="checkbox"/> Other (please specify):								
Outcome 4: Maintain a relevant and achievable EEO Management Plan through communication, review/amendment and evaluation.									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Plan and its policies and programs are communicated to all staff.						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each initiative/strategy/task is linked to a measure of success and a timeframe for completion.						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Plan is monitored, reviewed and amended to ensure strategies remain relevant to the operations of the organisation.						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Plan and its policies and programs are evaluated to determine the effectiveness of the Plan.						
CEO LEADERSHIP STATEMENT									
<p>It is with pleasure I present to you the Shire of Beverley EEO Management Plan for 2015 - 2017.</p> <p>This EEO Management Plan has been developed in accordance with Part IX of the <i>Equal Opportunity Act 1984</i> and is aligned with the Director of Equal Opportunity in Public Employment's EEO and Diversity Outcome Standards Framework.</p> <p>Workforce diversity is a business imperative and is part of good human resource management practice. An inclusive and accepting workplace has benefits for all employees. A diverse workforce will attract and retain quality employees, which translates into effective business decisions and effective service delivery.</p> <p>Our EEO Management Plan is the foundation for a working environment free from harassment and discrimination. Through the implementation of this Plan we will strive to build a workforce and supporting organisational culture that reflects the diversity of the greater community. Our Plan is a live document that we will continue to develop and build on for our future success.</p> <p>I encourage all staff to embrace equity and diversity within the organisation. We value EEO/diversity and aim to ensure that the work environment is free from racial and sexual harassment and that employment practices are not biased or discriminate unlawfully against employees or potential employees. Our employment programs and practices recognise and include strategies for EEO groups to achieve workforce diversity.</p> <p>I look forward to ongoing commitment and involvement from all staff in implementing this EEO Management Plan.</p>									
CEO Name:	Stephen Gollan	CEO Signature:							
		Date:	23 December 2014						

3:40pm Cr Buckland left the meeting.

12.7 Policy Manual – Rates – Pay by Special Agreement

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 13 February 2015
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0281
AUTHOR: N J Ashworth, Rates Officer
ATTACHMENTS: Rates – Special Payment Agreements

SUMMARY

Council to consider adopting a Rates – Special Payment Agreements Policy.

BACKGROUND

Council has not previously adopted a Rates – Special Payment Agreements Policy. At the 25 November 2014 Audit and Risk Committee Meeting, it was requested that management prepare a policy for Council's consideration.

COMMENT

Attached is a proposed Rates – Special Payment Agreements Policy for Council's consideration.

If agreeable, the proposed policy is to be placed in the Shire of Beverley Policy Manual and be distributed to all staff.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Sustainable Governance – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

No current policy

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Rates – Special Payment Agreements Policy.

COUNCIL RESOLUTION

M21/0215

Moved Cr Pepper

Seconded Cr Murray

That Council adopt the Rates – Special Payment Agreements Policy.

CARRIED 8/0

Attachment 12.7

1.9 Rates – Special Payment Agreements

Policy Type:	Accounting and Finance
Date Adopted:	February 2015

Policy No:	AF009
Date Last Reviewed:	February 2015

Legal (Parent):
1.

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	SPECIAL PAYMENT AGREEMENTS
Objective:	To Achieve Timely Payment of Rates

Policy

Where a ratepayer cannot pay their Rates account in full and, for whatever reason, is not able to pay by instalments, they may request to pay by a Special Payment Agreement.

Any Special Payment Agreement is to be authorised by the Chief Executive Officer, who may use their discretion when determining payment amounts and frequency.

However, all payments under a Special Payment Agreement are to be finalised by 30 June in the same rating year.

Any variance to the agreed Special Payment Agreement may lead to the agreement being void.

The Chief Executive Officer may use their discretion in voiding Special Payment Agreements.

Only Current year rates are to be paid by Special Payment Agreement.

Special Payment Agreement payments are to be by direct debit only.

All Rates in arrears are to be cleared before a Special Payment Agreement can be entered into.

Penalty interest at the current interest rate will still be applied to any outstanding amounts.

An Administration Fee of \$30 is to be applied to each Special Payment Agreement.

Attachment 12.7



Rates – Payment by Special Agreement

(RETURN COMPLETED FORM TO THE SHIRE OFFICE ASAP)

The Chief Executive Officer
Shire of Beverley
PO Box 20
BEVERLEY WA 6304

Dear Sir

Outstanding Rates - Assessment # _____

Property Address - _____

Applicant Name - _____

Contact Phone Number - _____

I am currently unable to pay my outstanding rates in full, and wish to apply to pay by special agreement, with details as follows:

Regular instalments of \$.....Per week/fortnight/month/other _____
commencing

Method of payment: Direct Debit

(NB: Outstanding balances are required to be cleared by 30 June)

Attachment 12.7

Conditions – PLEASE READ CAREFULLY

- I agree to make payment of the amounts as shown above.
- I am aware that penalty interest, at the rate of 11% p.a., will continue to accrue on my outstanding account until the account is fully paid.
- No further notices will be issued.
- I agree to the administration charge of \$30 being levied on my account.
- I acknowledge that any default in the above agreement may result in further legal action being taken without further notice of such to myself.
- All overdue and payable Rates and Charges shall be paid in full by **30 June YYYY.**

Property Owner (to sign) _____ Date _____
Agreement Accepted

12.8 Long Service Leave – Stephen Gollan

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 18 February 2015
APPLICANT: Stephen Gollan
FILE REFERENCE: ADM 0402
AUTHOR: D J Ridgway, President
ATTACHMENTS: Nil

SUMMARY

Council to consider the payout of Long Service Leave entitlements to the Chief Executive Officer.

BACKGROUND

The Chief Executive Officer has advised that he has Long Service Leave due and has requested that Council allow this to be paid out in two instalments (February 2015 and July 2015).

COMMENT

Council's Auditors have raised the matter of accrued leave during their last audit.

Council's Human Resources (HR) Officer has written to staff that have accrued leave seeking information on when the leave will be taken.

The Western Australian Local Government Association (WALGA) has provided a "Deed of Compromise" to Council's HR Officer in relation to the payout of Long Service Leave.

The Deed is designed so that the employee can make no further claim against the employer for Long Service Leave that was accrued at the anniversary date.

STATUTORY ENVIRONMENT

Long Service Leave Act 1958
Local Government (Long Service Leave) Regulations

FINANCIAL IMPLICATIONS

Nil. Funds for accrued leave are held in the Long Service Leave and Gratuity Reserve and can be used to offset the payments.

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council agree to:

1. Pay out the Chief Executive Officers Long Service Leave in 2 instalments (February 2015 and July 2015)
2. Sign a Deed of Compromise with the Chief Executive Officer in relation to the payment.

COUNCIL RESOLUTION

M22/0215

Moved Cr Alexander

Seconded Cr Gogol

That Council agree to:

1. **Pay out the Chief Executive Officers Long Service Leave in 2 instalments (February 2015 and July 2015)**
2. **Sign a Deed of Compromise with the Chief Executive Officer in relation to the payment.**

CARRIED BY ABSOLUTE MAJORITY 8/0

3:42pm Cr Buckland returned to the meeting.

12.9 Proposed Multi-purpose Community Centre – Public Submissions

SUBMISSION TO: Ordinary Council Meeting 24 February 2015
REPORT DATE: 20 February 2015
APPLICANT: Various
FILE REFERENCE: ADM 0464
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Public Submissions

SUMMARY

Council to receive the public submissions in relation to the Business Plan for the proposed Beverley Multi-purpose Community Centre and decide to proceed with the project.

BACKGROUND

Council in November 2014 resolved to:

- '1. Receive the Business Case for the Multi-Purpose Community Centre and advertise the plan for a period of six weeks as per Section 3.59 of the Local Government Act 1995.'*
- 2. Proceed with a funding application being submitted under the Federal Governments, National Stronger Regions Fund.'*

The Business Plan was advertised as a "Proposal to Commence a Major Trading Undertaking" (as per section 3.59 of the *Local Government Act 1995*) in the December Edition of the Beverley Blarney and in The West Newspaper on Monday 1 December 2014.

COMMENT

A total of three submissions were received; one from the Beverley Community Resource Centre in regard to the layout of the building; one from Mr Barrie Burns, mainly in regards to the Aeronautical Museum; and one from Mr Heng EE who addressed multiple topics.

The table below outlines the submissions made:

Respondent	Comment	Officer's Response
1. Beverley CRC	The Beverley CRC submitted an idea for a different layout internally, requesting: 1. Clear Reception Area 2. ITC room too big and different location 3. Larger lunch room 4. Administration Area could be bigger 5. Boardroom needs access to toilets 6. An area is required for Centrelink Customers	The submission from the Beverley CRC does not oppose the Business Case Plan. The layout request is noted as the design is still a concept plan and not final.
2. Mr Barrie Burns	1. Agrees with the concept of the Business Plan, providing the Aeronautical Museum is incorporated into the new complex. 2. Suggests that the new building will have better facilities for volunteers, but would like twice the space for the museum. 3. May attract more tourists and bus companies to town if the museum is	The submission is generally in favour of the business plan providing the museum is incorporated into the new building.

	Respondent	Comment	Officer's Response
		<p>incorporated in building.</p> <p>4. Recommends the existing DeHavilland Vampire Jet remain in its existing location.</p> <p>5. Supports the work of the Shire of Beverley in helping to maintain and conserve the collection of historical artefacts relevant to the heritage culture of the town.</p>	<p>Design and layout requests are duly noted as the design is still a concept plan and not final.</p>
3.	Mr Heng EE	<p>1. Beverley as a unique Heritage Town – Vision for the future. Items 1.1 – 1.6 see attachment.</p> <p>2. Proposed Development of the Beverley Multipurpose Community Centre 2.1 Agree and commend the Shire on the initiative for the development. 2.2 No objections to the concept and layout.</p> <p>3.1 Pleased that the existing tourist bureau will be demolished as an eyesore.</p> <p>4. Façade of the proposed Beverley Multipurpose Community Centre. 4.1 Environmental Heritage and Cultural Issues, cannot find in plan.</p> <p>4.2 Planners have failed or neglected to consider the provisions of Clause 5 of the Beverley Town Planning Scheme No2 and the Burra Charter which requires design of buildings to take into account of heritage areas. Suggests: façade is unimaginative and looks no better than a large suburban dwelling; façade should be redesigned to have an iconic or unique building for prosperity; and the Burra Charter does not necessarily require the new building to be of Art Deco design like the Town Hall but may be of such striking or unique design which stands out in the streetscape e.g. a façade of glass panels may give a stunning or interesting reflection of the Art Deco Town Hall opposite. Conclusion: Council should reconsider and revise the proposed design of the façade of the Beverley Multipurpose Community Centre to enhance the streetscape of Vincent Street and the Town Hall precinct and which the residents and visitors to Beverley and future generations can be proud of.</p>	<p>Items 1.1 – 1.6 do not refer or reference directly the Business Case Plan. However the comments are duly noted.</p> <p>2.1 – 2.2 Comments in favour of the Multipurpose Community Centre.</p> <p>3.1 Comments noted</p> <p>4.1 Page 21 clearly states comments in 5.5.1 and 5.5.2 in regards to Environmental Heritage and Cultural Issues.</p> <p>4.2 Comments duly noted. The design of the building is only a concept plan and has not yet been given Planning Approval. The Town Planning Scheme will be considered when an application for Planning Approval is made. Final design and layout plans will be tabled to the public.</p>

The full submissions are attached for Council's consideration.

The three submissions do not oppose the Business Case Plan and therefore it will be recommended that Council continue with Grant Applications through the Federal Government and Lotterywest.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 3 Functions of Local Governments

Division 3 Executive Functions of Local Governments

Section 3.59. Commercial Enterprises by Local Governments

(5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.

* Absolute majority required.

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

Social: Building a Sense of Community – Ensure access to services and facilities as need change within the community.

Built Environment: Enhanced Lifestyle Choices – Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. Thank those for their submissions.
2. Take on board the comments made in the submissions, when finalising the final design plans.
3. Adopt the Business Plan without modification.
4. Note that the project will only be progressed by the Shire subject to successful Federal and State Funding.

COUNCIL RESOLUTION

M23/0215

Moved Cr Pepper

Seconded Cr Gogol

That Council:

- 1. Thank those for their submissions.**
- 2. Take on board the comments made in the submissions, when finalising the final design plans.**
- 3. Adopt the Business Plan without modification.**
- 4. Note that the project will only be progressed by the Shire subject to successful funding.**

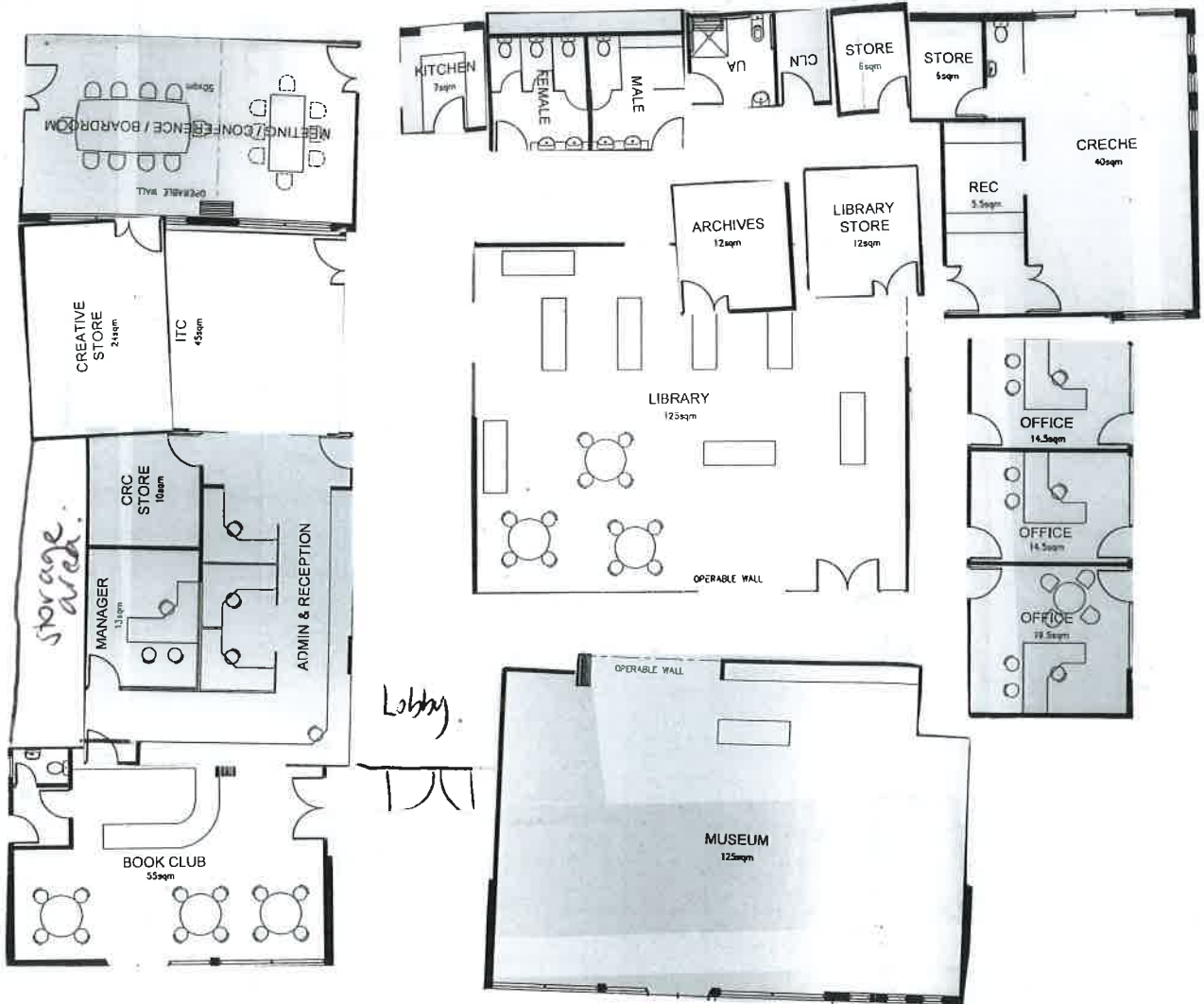
CARRIED 9/0

Multi-Purpose Building design comments

- Not a clear reception area – should be visible at the entry or front of the building.
- ITC room too big and in the wrong spot – needs to be near the administration area.
- Lunch room could be bigger to accommodate sitting area for staff to have lunch.
- Administration area could be bigger ie extra storage area.
- Original plans – Meeting/boardroom has no access to toilets if hired after hours otherwise they have full access to the building.
- Need an area for Centrelink customers.

FROM CRC
 SHIRE OF BEVERLEY
 17 DEC 2011 (BY HAND)
 FILE REF: ADM 0064
 CEO SP CESM
 DICEO BS MO
 MCW EHO CDD
 VEA

Just a suggestion.



SHIRE OF BEVERLEY		
15 JAN 2015		
FILE REF:	ADM 0464	
<input type="checkbox"/> CEO	<input type="checkbox"/> SP	<input type="checkbox"/> CESM
<input type="checkbox"/> D/CEO	<input type="checkbox"/> BS	<input type="checkbox"/> MO
<input type="checkbox"/> MOW	<input type="checkbox"/> EHO	<input type="checkbox"/>

Attention Kathryn McLean
CDO Beverley Shire WA

Future of the Beverley Aeronautical Museum

Dear Kathryn,

I have read the proposed **Business Plan** for a **Multifunction Complex Building** on the existing site of the Old Health Building and the Aeronautical Museum.

I agree with the concept of the plan providing the Aeronautical Museum is incorporated into the new complex. This will provide better facilities for Volunteers and Tourists over the existing building where there is no running water or toilet facilities for both volunteers and visitors to use.

I recommend that twice the existing space be planned to house the existing exhibits and photos of aircraft and information on them, some exhibits and information are stored at the moment because of lack of space.

I feel that if the Aeronautical Museum is incorporated into the new complex, the community and Business houses would be in favour of the Multifunction Complex as it will attract more tourists into Beverley benefiting the town in general.

With a good size museum with proper facilities, incentives will be given to the Tourist Bureau section to advertise for Tourist Bus companies to arrange tours to Beverley to look at other Museums and areas of interest.

Revenue generated by the Aeronautical Museum from tourists can offset expenses incurred running the Complex

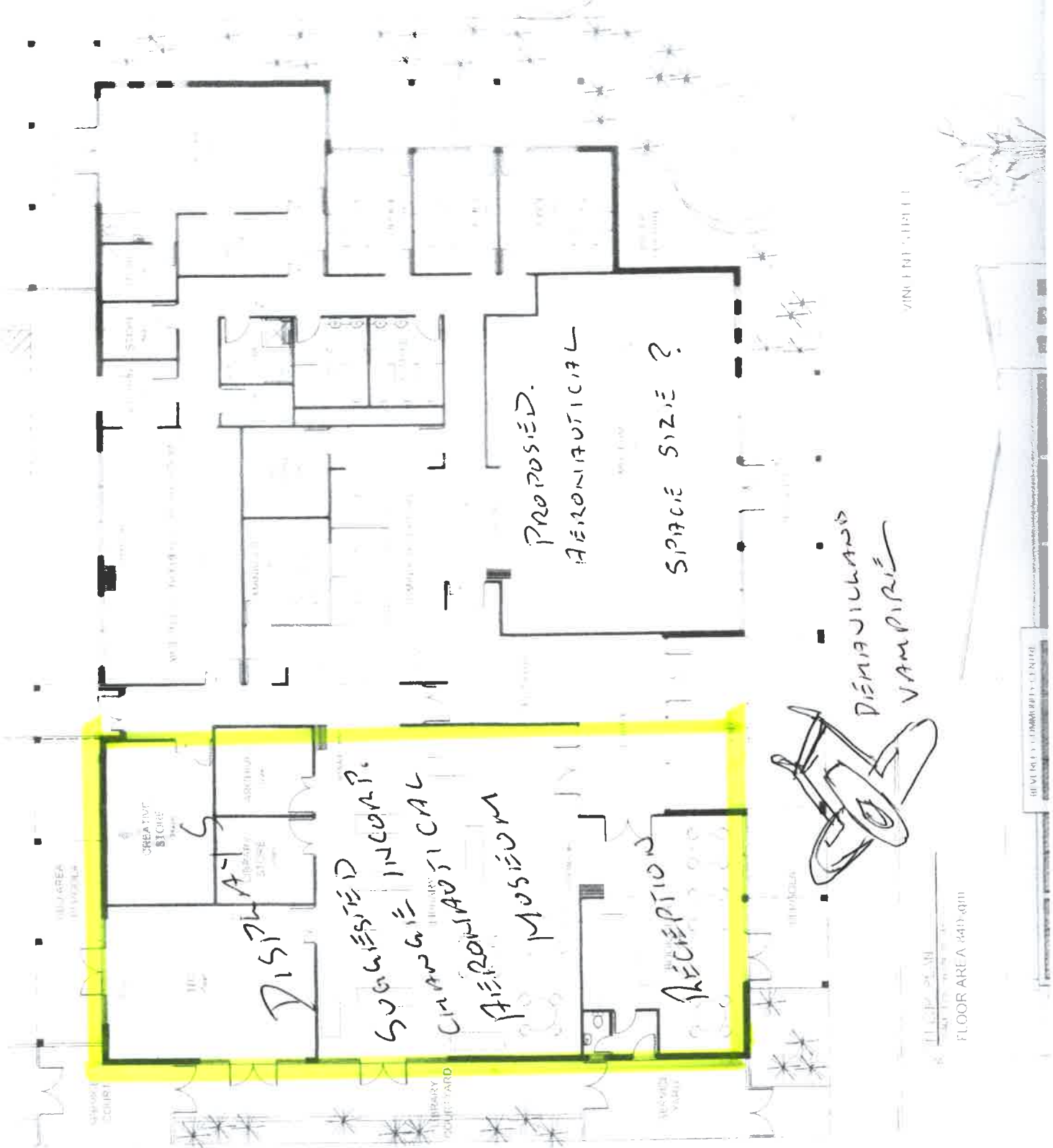
I recommend that the existing DeHavilland Vampire Jet aircraft is retained in its present location as this is a good advertising and photographic symbol for Beverley.

As a long time volunteer and past President of the Tourist Bureau and Museum, I support the work of the Shire of Beverley in helping to maintain and conserve the collection of historical artifacts relevant to the "Heritage" culture of the town.

Barrie J. Burns



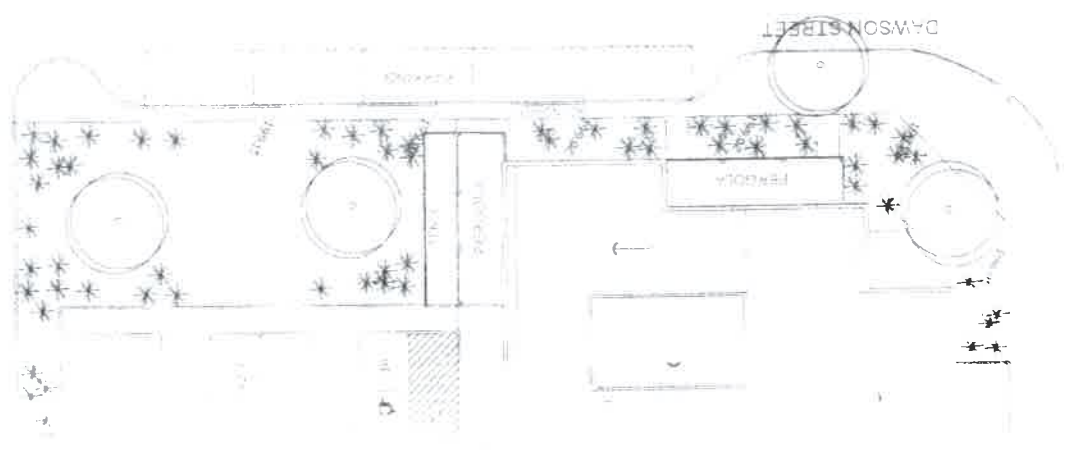
Volunteer of the Beverley Aeronautical Museum
14/01/2015



DIEMAVILLARD
VAMPIRE

VINEY STREET

FLOOR AREA 849 qm



APPOINT STREET

EE YEW LIN & SON

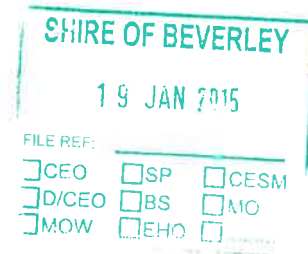
Solicitors & Legal Consultants

Principal Solicitor: Tiang Heng Ee , Barrister at Law Inner Temple , London

P.O.Box 331
Lot 453 Vincent Street, Beverley, WA 630
Tel: (08)96461939 Mobile: 0402229392
E Mail : ET19@bigpond.com

14 January 2015

The Chief Executive Officer
Shire of Beverley
Vincent Street
Beverley
WA 6304



Dear Sir

RE: PROPOSED DEVELOPMENT OF THE BEVERLEY MULTIPURPOSE COMMUNITY CENTRE

I append below my submission on the above:

1. Beverley as a unique Heritage Town – Vision for the future

1.1 Beverley Town being an hour and a half and half hour from historic York by road is in a strategic position and has great potential as a tourist town or as a destination for weekend drives. This heritage town with a luster of Art Deco and colonial buildings has occasionally attracted bikers on the country runs and motorists like the Porche owners club which were there last weekend.

1.2 In my view Beverley residents and the Shire Councillors have not realised or taken for granted this potential and have left the town centre streetscape to be neglected making the town to look tired and like a ghost town.

1.3 Recently the students and Professor University of Western Australia's Department of Architecture and Planning produced some innovative designs and suggestions for the improvement of the streetscape to improve the ambience of the town centre along Vincent Street. I must commend the Professor and students for their enthusiasm and concepts for a more beautiful Beverley.

1.4 I would urge the Shire Councillors of Beverley Shire to consider and act promptly on the proposals of the University students and incorporate the innovative ideas in the Shire's Planning Strategy.

1.5 Beverley could well be the best kept secret in Western Australia as the prettiest and friendliest country town in the Wheatbelt. We all should be proud that we are living in one of the nicest places in the Wheatbelt and do our bit to make this lovely town a better place than it is now. I believe that with initiative and commitment we will be able to achieve it for ourselves and future generations.

1.6 In my view there will be benefits to Beverley if this town is conserved and developed properly:

- (a) Increased numbers of visitors and tourists will enhance the existing businesses in town
- (b) More businesses like restaurants, cafes and curio and antique shops may be established

(c) The two rather run down tavern may have more patrons and hopefully will be able to afford to upgrade themselves into more conducive taverns with better accommodation for weekend visitors

(d)The increase in businesses and visitors to our town will provide more employment for the young people of our town.

2.Proposed Development of the Beverley Multipurpose Community Centre

2.1 I agree with and commend the Shire of Beverley on its initiative for the development of the Beverley Multipurpose Community Centre.

2.2 I have no objections to the Concept and layout plans as they appear to be functional and appropriate for such multipurpose Community Centre.The large verandah of the front entrance and foyer leading to the library is an excellent idea as it will add to the grandeur of the building. I can foresee that the public will be able to enjoy the facilities and amenities to be provided.

3. Tourist Bureau building

13.1 am pleased that the existing Tourist Bureau building will be demolished as it is an eyesore in design and materials used . In my view the construction of the existing Tourist Bureau is in contravention with Clause 5 of the Town Planning Scheme 2 as its design is not consistent with the design of the buildings around the Town Hall and the external walls are not of brick material.

4 Facade of the proposed Beverley Multipurpose Community Centre

4.1 Item5.5 of the Contents states “ 5.5 Environmental Heritage and Cultural IssuesPage21”. However, I am unable to find any comments on Environmental Heritage and Cultural Issues anywhere in the Business Plan. Page 21 deals with “ Comparative Analysis with other CRCs.

14.2 I SUBMIT THAT YOUR PLANNERS HAVE FAILED OR NEGLECTED TO CONSIDER THE PROVISIONS OF CLAUSE 5 OF YOUR BEVERLEY TOWN PLANNING SCHEME NO 2 AND THE BURRA CHARTER WHICH REQUIRES DESIGN OF BUILDINGS TO TAKE INTO ACCOUNT OF HERITAGE AREAS:

(A) THE FACADE OF THE PROPOSED BEVERLEY MULTIPURPOSE COMMUNITY CENTRE IS SO COMMON UNIMAGINATIVE AND LOOKS NO BETTER THAN A LARGE SURBURBAN DWELLING HOUSE.

(B) I SUGGEST THAT THE FACADE DESIGN SHOULD BE REDESIGNED FOR BEVERLEY TO HAVE AN ICONIC OR UNIQUE BUILDING FOR PROSTERITY AND AS A NEW FEATURE OF THE TOWN.

(C) THE BURRA CHARTER DOES NOT NECESSARILY REQUIRE THE NEW BUILDING TO BE OF ART DECO DESIGN LIKE THE TOWN HALL BUT MAY BE OF SUCH STRIKING OR UNIQUE DESIGN WHICH STANDS OUT IN THE STREETSCAPE e.g. A FACADE OF GLASS PANELS MAY GIVE A STUNNING OR INTERSTING REFLECTION THE ART DECO TOWN HALL OPPOSITE.

(c) The two rather run down tavern may have more patrons and hopefully will be able to afford to upgrade themselves into more conducive taverns with better accommodation for weekend visitors

(d)The increase in businesses and visitors to our town will provide more employment for the young people of our town.

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5. Conclusion

5.1 I therefore respectfully submit that the Beverley Shire Council should reconsider and revise the proposed design of the facade of the Beverley Multipurpose Community Centre to enhance the streetscape of Vincent Street and the Town Hall precinct and which the residents and visitors to Beverley and future generations can be proud of.

Yours faithfully

Tiang Heng Ee
Barrister at Law , Inner Temple London



Conservation Principles

Guide to Conservation &
Maintenance

Burra Charter

Conservation Management
Documents

Renewable Energy

Maintenance & Repair

inContact - Heritage Specialists'
Directory

Interpretation

Grants & Incentives

Development Referrals

The Burra Charter

The Burra Charter defines the basic principles and procedures to be followed when heritage places are undergoing conservation.

These principles and procedures can be applied to a monument, a courthouse, a garden, a shell midden, a rock art site, a cottage, a road, a mining or archaeological site, a whole district or region.

Although the Burra Charter was first written to guide practitioners such as archaeologists, architects, engineers and historians, it is also a useful document for others.

Anyone involved in the care of important places will make better, more informed decisions if they understand the Burra Charter.

People who use The Burra Charter include:

- property owners and managers
- professionals involved with the care of heritage places
- administrators assessing applications for heritage approvals and grants, eg. In local government
- National Trusts and other community organisations

The Burra Charter Principles

The principles inherent in the Charter are:

- There are places worth keeping because they enrich our lives - by helping us understand the past; by contributing to the richness of the present environment; and because we expect them to be of value to future generations.
- The cultural significance of a place is embodied in its physical material (fabric), its setting and its contents; in its use; in the associated documents; and in its meaning to people through their use and associations with the place.
- The cultural significance of a place, and other issues affecting its future, are best understood by a process of collecting and analysing information before making decisions.
- Keeping accurate records about decisions and changes to the place helps in its care, management and interpretation.

The aims of The Burra Charter are to ensure that people involved in the conservation of heritage places:

- Understand the place and its cultural significance, including its meaning to people, before making decisions about its future;
- Involve the communities associated with the place;
- Care for the culturally significant fabric and other significant attributes, taking into account of all aspects of significance;
- Care for the place's setting;
- Provide an appropriate use;
- Provide security for the place;
- Use available expertise;
- Make records of the place and changes to it, and the reasons for decisions and actions; and
- Interpret and present the place in a manner appropriate for its significance.

Copies of the Burra Charter are available to download at ICOMOS.

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Government Heritage Property
Disposal Process Brochure
Guide to Developing Heritage
Places
Heritage In Action- Adaptive Reuse
Heritage in Action- Residential
Heritage Matters 2014
Overview Brochure
State Register Brochure
Strategic Plan
Heritage Works
Heritage Matters eNewsletter

SPOTLIGHT ON HERITAGE

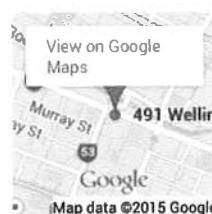
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Friday 9:00 am to 5:00 pm.



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*Heritage is integral to the vibrant life and
prosperity of Western Australia.*

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OUR HERITAGE WHAT MAKES US WESTERN AUSTRALIAN

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13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman declared the meeting closed at 3:45pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: