



**23 SEPTEMBER 2014**

**ORDINARY MEETING**

**MINUTES**



## **CONTENTS**

<b>1. OPENING .....</b>	<b>1</b>
<b>2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>1</b>
2.1 Members Present.....	1
2.2 Staff In Attendance .....	1
2.3 Observers and Visitors.....	1
2.4 Apologies and Approved Leave of Absence .....	1
2.5 Condolences .....	1
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>1</b>
<b>4. PUBLIC QUESTION TIME .....</b>	<b>1</b>
4.1 Dead Finish Museum .....	1
4.2 Beverley Playgroup .....	2
4.3 Horse Owners/Representatives .....	2
<b>5. APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>6. DECLARATIONS OF INTEREST .....</b>	<b>3</b>
6.1 Cr Buckland .....	3
<b>7. CONFIRMATION OF MINUTES .....</b>	<b>4</b>
7.1 Minutes of the Ordinary Council Meeting Held 26 August 2014 .....	4
7.2 Minutes of the Corporate Strategy Meeting Held 9 September 2014 .....	5
7.3 Minutes of the Fire Control Officers Meeting Held 16 September 2014 .....	7
<b>8. TECHNICAL SERVICES .....</b>	<b>8</b>
8.1 Bitumen Tender .....	8
<b>9. PLANNING SERVICES .....</b>	<b>10</b>
9.1 Final Adoption of Planning Policy – Stocking Rates.....	10
<b>10. BUILDING SERVICES &amp; ENVIRONMENTAL HEALTH SERVICES .....</b>	<b>22</b>
<b>11. FINANCE .....</b>	<b>23</b>
11.1 Monthly Financial Report .....	23
11.2 Accounts Paid by Authority .....	34
<b>12. ADMINISTRATION .....</b>	<b>48</b>
12.1 Returned Services League (RSL) – Request to Erect Two Flagpoles .....	48
12.2 Policy Manual.....	51
12.3 The Role of Beverley Shire in Health .....	53
12.4 Beverley Hospital Auxiliary.....	55
12.5 Water Harvest Planning .....	57
12.6 Community Grants .....	60
12.7 Avondale Farm Project Association (AFPA) - Museum Management Plan....	63
<b>13. NEW BUSINESS ARISING BY ORDER OF THE MEETING .....</b>	<b>65</b>
13.1 IT Vision .....	65
<b>14. CLOSURE .....</b>	<b>65</b>

## **1. OPENING**

The Chairperson declared the meeting open at 2.01pm.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members Present**

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

### **2.2 Staff In Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2.01pm to 3.10pm)

### **2.3 Observers and Visitors**

Mrs Morag Whitney (to 2.07pm)	Ms Cati Forbes (to 2.45pm)
Mr Robert (Bob) Hall (to 2.07pm)	Mr Jeoffery Martin (to 2.45pm)
Ms Emma Davey (to 2.14pm)	Ms Tina Brouwer (to 2.45pm)
Ms Jenette Loud (to 2.14pm)	Mr Tiang Heng Ee (to 2.45pm)
Ms Johannes Roques (to 2.14pm)	Mr Corrie Luk (to 2.45pm)

### **2.4 Apologies and Approved Leave of Absence**

Nil

### **2.5 Condolences**

The Shire of Beverley offers its condolences to the family and friends of:

SWEENEY                      Ralph                      14 September 2014

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

### **4.1 Dead Finish Museum**

Mrs Whitney enquired as to whether the old printing press located at the Dead Finish Museum site may be placed on a concrete pad and covered by a freestanding gable structure at the Dead Finish Museum Committee's expense.

The Chairperson enquired as to whether there would be interpretation signage included with the development.

Mrs Whitney responded that there would be information signage included.

Mr Hall added that Council employee, Daryl Storer, had been approached to complete the project and that he had agreed and that the project could be completed for around \$1,000.

The CEO stated that Mr Storer will be asked to fully cost the project and pass the information on to the Dead Finish Museum Committee for action.

#### **4.2 Beverley Playgroup**

The Chairperson addressed Ms Davey, Ms Loud and Ms Roques who were representing the Beverley Playgroup, advising that Councillors had seen their requests in writing as presented to the CEO and have directed the CEO to progress their relocation through discussions with the Group

Ms Loud provided a brief background of the Beverley Playgroup and raised a number of issues with the relocation, including potential insurance issues due to the playground at the Recreation Ground being accessible to the public, and enquired whether there were any other suitable Council buildings that could be utilised.

The Chairperson responded that a previous applicant had advised that there were no insurance issues with using the playground in that particular case and that there were no other Council buildings currently available.

The Chairperson encouraged the Group to progress the matter through discussion with the CEO.

#### **4.3 Horse Owners/Representatives**

Ms Forbes, Mr Martin, Mr Ee and Mr Luk discussed concerns with the proposed stocking rates policy.

Ms Forbes raised concerns regarding using Dry Sheep Equivalent (DSE) rates for Horses, as they were not an accurate measure and that there were other measures used by other organisations that better reflected the stocking rates of Horses.

Shire Planner, Mr de Beer, responded to Ms Forbes statement by saying the DSE rates had been utilised directly from the Department of Agriculture's Small Holdings Stocking Rates report and under state planning legislation, these rates were required to be used.

Mr Martin informed Council of the confusion caused in Kalgoorlie when their Stocking Rates Policy was introduced.

The Chairperson informed Mr Martin that the introduction of the Stocking Rates Policy was to assist small land holders to continue to run livestock.

Mr Ee stated that Council may find it difficult to enforce the policy and may not hold up in a tribunal hearing.

Mr de Beer responded that the Stocking Rates Policy had been formulated and developed to hold up under a challenge.

Mr Ee enquired as to the use of the non-conforming land use clause in the town planning scheme for purposes of continuing a rural pursuit land use (i.e. keeping of horses) on a property.

Mr de Beer explained that this option was entertained by both the Council and the Western Australian Planning Commission when Scheme Amendment 21 was done, and was found to be lacking in sufficient control for the purpose. To be eligible to be considered a non-conforming land use, the proponent would have to prove to Council that the land use had been continuously in operation since before the Scheme was Gazetted, which is 26 April 1993.

Mr Luk made the statement that under Council's Fire Break Order, land holders were encouraged to plough/rotatory hoe their paddocks to reduce fuel build up. Mr Luk believes this is in contradiction to the Stocking Rates Policy which concerns livestock with the production of dust, similar to what may be produced from ploughing/rotatory hoeing.

Mr de Beer informed those present that the Stocking Rates Policy would be amended to include the statement that - *the Stocking Rates Policy was not intended to be applied rigidly, but each application will be examined on its merits, with the objectives and intent of the policy the key for assessment.* Further, the Planner informed that all reference to a "vegetation buffer" in the Stocking Rates Policy would be removed and replaced by "firebreak".

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6. DECLARATIONS OF INTEREST**

### **6.1 Cr Buckland**

Cr Buckland declared an interest affecting impartiality in item 12.1 Returned Services League (RSL) – Request to Erect Two Flagpoles, the interest being that Cr Buckland is the Treasurer of the Beverley RSL.

2.46pm - Cr Ridgway left the meeting.

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes of the Ordinary Council Meeting Held 26 August 2014**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 26 August 2014 be confirmed.

(provided under separate cover)

#### **COUNCIL RESOLUTION**

**M1/0914**

**Moved Cr Gogol**

**Seconded Cr Murray**

**That the Minutes of the Ordinary Council Meeting held Tuesday 26 August 2014 be confirmed.**

**CARRIED 8/0**

2.50pm - Cr Ridgway rejoined the meeting.

## **7.2 Minutes of the Corporate Strategy Meeting Held 9 September 2014**

### **OFFICER'S RECOMMENDATION**

That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 26 August 2014 be received and the resolutions listed be endorsed.

(provided under separate cover)

#### **COMMITTEE RESOLUTION**

**MCS2/0914**

**Moved Cr Davis**

**Seconded Cr Buckland**

**That the Corporate Strategy Committee recommend to Council that tenders be called from the WALGA Preferred Suppliers panel for the supply of a suitable Grader to replace the John Deere 670D Grader (BE001).**

**CARRIED 7/0**

#### **COMMITTEE RESOLUTION**

**MCS3/0914**

**Moved Cr Davis**

**Seconded Cr Buckland**

**That the Corporate Strategy Committee recommend to Council that an appropriate sum be allocated to a Grader Replacement Reserve in the 2015/16 Budget as an ongoing annual contribution to fund Grader replacement.**

**CARRIED 7/0**

#### **COMMITTEE RESOLUTION**

**MCS7/0914**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That the Corporate Strategy Committee recommend to Council that the Chief Executive Officer use their discretion in investing surplus municipal funds, in term deposits, in line with Council Policy.**

**CARRIED 7/0**

#### **COMMITTEE RESOLUTION**

**MCS8/0914**

**Moved Cr Pepper**

**Seconded Cr Davis**

**That the Corporate Strategy Committee recommend to Council that an appropriate electronic scoreboard from LED Signs with an all-inclusive supply and installation cost to a maximum of \$30,000 ex GST, be purchased and erected at the Recreation Ground.**

**CARRIED 7/0**



**COUNCIL RESOLUTION**

**M2/0914**

**Moved Cr Buckland**

**Seconded Cr Gogol**

**That the Minutes of the Corporate Strategy Committee Meeting held Tuesday 26 August 2014 be received.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M3/0914**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That tenders be called from the WALGA Preferred Suppliers panel for the supply of a suitable Grader to replace the John Deere 670D Grader (BE001).**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M4/0914**

**Moved Cr Pepper**

**Seconded Cr Buckland**

**That an appropriate sum be allocated to a Grader Replacement Reserve in the 2015/16 Budget as an ongoing annual contribution to fund Grader replacement.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M5/0914**

**Moved Cr Davis**

**Seconded Cr Gogol**

**That the Chief Executive Officer use their discretion in investing surplus municipal funds, in term deposits, in line with Council Policy.**

**CARRIED 9/0**

**COUNCIL RESOLUTION**

**M6/0914**

**Moved Cr Gogol**

**Seconded Cr Pepper**

**That an appropriate electronic scoreboard from LED Signs with an all-inclusive supply and installation cost to a maximum of \$30,000 ex GST, be purchased and erected at the Recreation Ground.**

**CARRIED 9/0**

**7.3 Minutes of the Fire Control Officers Meeting Held 16 September 2014**

**OFFICER'S RECOMMENDATION**

That the Minutes of the Fire Control Officers Meeting held Tuesday 16 September 2014 be received.

(provided under separate cover)

**COUNCIL RESOLUTION**

**M7/0914**

**Moved Cr Davis**

**Seconded Cr Pepper**

**That the Minutes of the Fire Control Officers Meeting held Tuesday 16 September 2014 be received.**

**CARRIED 9/0**

## **8. TECHNICAL SERVICES**

### **8.1 Bitumen Tender**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 17 September 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0436  
**AUTHOR:** S P Vincent, Manager of Works  
**ATTACHMENTS:** Nil

---

#### **SUMMARY**

Council to award the Bitumen Tender.

#### **BACKGROUND**

Tenders were called for the supply and delivery of bitumen products and services using WALGA's E-Quotes (preferred supplier) system and closed on 15 September 2014.

#### **COMMENT**

The following tender prices were received, all prices ex GST:

	OVER 25,000 Litres per day Primer Seal	Full Construction Reseals (excluding aggregate)	
	(95/5) \$ per L	contract \$ per m <sup>2</sup>	Spreader truck / hr
BITUTEK	1.06	3.20	120
DOWNER	1.14	3.42	175
FULTON HOGAN	1.13	3.91	120
COLAS(RNR)Late submission	1.10	3.38	125

These prices equate to the following overall estimated costs for this years proposed bitumen works.

	Primer	Reseals	Truck hire	TOTALS
	139 757 litres	57,010 M <sup>2</sup>	118 hours	
BITUTEK	\$148,142	\$182,432	\$14,160	\$344,734
DOWNER	\$159,323	\$194,974	\$20,650	\$374,947
FULTON HOGAN	\$157,925	\$222,909	\$14,160	\$394,995
COLAS (RNR) Late submission	\$153,733	\$192,694	\$14,750	\$361,177

The outcome from the evaluation scorecard has shown Bitutek to come out in front due to their lower rates, they have a new modern fleet of vehicles and experienced staff of which many of them have moved over from the old RNR Contracting.

No quote was received from Boral.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, Shire of Beverley Procurement Policy.

### **FINANCIAL IMPLICATIONS**

Funds for bitumen works have been included in the 2014/15 budget at \$1.20 per litre for primer seals, \$3.55 / m<sup>2</sup> for reseals and \$125 / hour truck hire.

### **STRATEGIC IMPLICATIONS**

Built Environment – Maintain and upgrade our assets and infrastructure.

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Absolute majority.

### **OFFICER'S RECOMMENDATION**

That Council accept the tender from Bitutek for the supply of bitumen products and services as tendered. Primer seal \$ 1.06 per litre, full contract reseals (less aggregate) at \$3.20 per square metre and spreader truck hire \$120 per hour.

### **COUNCIL RESOLUTION**

**M8/0914**

**Moved Cr Pepper**

**Seconded Cr Murray**

**That Council accept the tender from Bitutek for the supply of bitumen products and services as tendered. Primer seal \$ 1.06 per litre, full contract reseals (less aggregate) at \$3.20 per square metre and spreader truck hire \$120 per hour.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## **9. PLANNING SERVICES**

### **9.1 Final Adoption of Planning Policy – Stocking Rates**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 1 September 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0219  
**AUTHOR:** B S de Beer, Shire Planner  
**ATTACHMENTS:** Modified Stocking Rates Policy

---

#### **SUMMARY**

Council initiated a Stocking Rates Policy. It will be recommended the policy be granted final adoption given certain modifications.

#### **BACKGROUND**

The recently approved and Gazetted Amendment 21 to Shire of Beverley Town Planning Scheme No 2 (TPS 2), reads as follows:

*‘4.16 RURAL PURSUIT*

- 4.16.1 Notwithstanding anything contained in the Zoning Table, the Council may grant consent for a Rural Pursuit use within areas coded R2, R2.5 and R5 of the Residential zone.*
- 4.16.2 In considering any application for planning approval for a Rural Pursuit, the Council shall have regard to any relevant livestock stocking rate guidance of the State department responsible for agriculture and any livestock stocking rate policy adopted by the Shire in order to preserve vegetation and amenity of the site and locality.*
- 4.16.3 In considering any application for planning approval for a Rural Pursuit, the Council shall have regard to any relevant separation distance guidance of the State departments responsible for health and for environment in order to preserve the amenity of the locality.’*

Council at its 22 July 2014 meeting resolved to initially adopt a Draft Stocking Rates Policy and gave instruction to the Shire Planner to proceed to advertising pursuant to Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No 2.

The Draft Stocking Rates Policy was subsequently advertised. This report aims to give feedback as to the outcome of this advertising and submissions received. On the grounds of these submissions, certain modifications to the policy are proposed before final adoption of the Draft Stocking Rates Policy is recommended.

#### **COMMENT**

To give effect towards the implementation of Amendment 21 as quoted above, the Draft Stocking Rates Policy was compiled.

Comprehensive consultation with the WA Department of Agriculture and Food (AGWA) was had regarding the general approach and scientific validity of the Draft Stocking Rates Policy, and its applicability to the Beverley subject area.

The basis for the policy is taken from the *Stocking Rates Guidelines for Rural Small Holdings* (WA Department of Agriculture and Food, 2000). The Draft Policy

introduces *Base Stocking Rates* and *Animal Equivalents* as quoted in Clause 5.2 of the Draft Policy.

Stocking Rates are defined as the number of stock, e.g. sheep, cattle, horses, etc. that can consistently be kept on a piece of pasture all year round with minor additional feed and without causing environmental degradation. Stocking rates are shown as Dry Sheep Equivalents (DSE) which are the number of adult sheep (wethers) that can be sustained on each hectare all year round.

In consultation with AGWA the Base Stocking Rate for the Beverley area, taking into consideration annual average rainfall and length of the growing season, was determined to be 5 DSE.

In table 1 in the Draft Policy a list is given of Animal Equivalents for the purposes of calculating the Stocking Rate.

Clause 5.3 and figure 1 proposes a method to calculate the maximum DSE for a sample property.

The Draft Policy makes provision for a Property Management Plan to be submitted as part of an Application for Planning Approval, should the Base Stocking Rate for any property be exceeded by a development proposal.

In order for the Shire to be accommodative towards the broader community when considering existing *'Rural Pursuit'* land uses in the subject zones, it will be recommended the Planning Application fee be waived in these instances.

## **CONSULTATION**

In compliance with Clause 7.6.2 of the Shire of Beverley Town Planning Scheme No. 2 the draft Stocking Rates Policy was advertised in the West Australian for two consecutive weeks. A further notice was placed in the Beverley Blarney as well as on the Council's Website. A period of 21 days was permitted to submit responses.

A total of 5 submissions were received. The submissions and Shire Planner's responses are presented in the table below for Council's consideration. Should Councillors so wish, copies of the submissions can be made available on request.

The following conventions are used in the table:

*All submissions are 'noted' however the terminology of 'Dismiss', 'Upheld' or 'Partially Upheld' is standardized. If a submission is only 'noted' it does not make it clear whether Council agrees or does not agree with the submission. If a submission is 'upheld' it means that Council agrees that the policy should be modified as a result of the submission. If a submission is 'dismissed' it means that no modifications are recommended.*

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
1	T. Heng Ee EE Yew Lin & Son Solicitors & Legal Consultants	PO Box 331 Beverley	<p><b>Stocking Rates Policy</b></p> <p>The objectives of the policy are commendable for landowners and residents of Beverley to carry on their rural pursuits and lifestyle in this lovely and tranquil town. Respondent is pleased to note that the Shire has recognized that the majority of landowners managed their properties in a sustainable manner. However Clause 4.16 appears to be generally adequate for a Rural Pursuit use within areas coded R2, R2.5, and R5 of the Residential Zone.</p> <p>Clause 4.16.2 does not explicitly or expressly state that the Shire had formally adopted a relevant livestock stocking rate guidance of the State Department responsible for agriculture and any Stocking Rates policy. Thus the Shire is in order in taking appropriate steps to amend the Stocking Rates Policy to clarify 4.16 of Town Planning Scheme No. 2.</p> <p><b>Non-conforming use</b></p> <p>Several land owners and residents of Vincent and Hamersley Streets approached respondent expressing concern and fear that the amendments to Stocking Rates Policy and Guidelines may prevent them from keeping their existing livestock on their lands.</p> <p>In respondent's view the Non-Conforming uses provisions in Part 5 of the Beverley TPS may allay any concerns and fears of landowners who have livestock on their lands</p>	<p>The submission is noted.</p> <p>The purpose of the Stocking Rates Policy is to provide guidance to Council when considering applications for Planning Approval for Rural Pursuit land uses. Clause 4.16 in Shire of Beverley Town Planning Scheme No. 2 (TPS 2), specifically refers to '<i>any relevant livestock stocking rate guidance of the State department responsible for agriculture and any livestock stocking rate policy adopted by the Shire in order to preserve vegetation and amenity of the site and locality.</i>'</p> <p>The whole purpose of this report as part of the broader process is to recommend to Council <b>adoption of the Stocking Rates Policy</b> as presented herewith, to give effect to the Scheme Amendment 21 and the implementation of Clause 4.16.2.</p> <p>The question of whether the provisions of Part 5 of the Scheme (Non-conforming use) are applicable in a specific circumstance may be considered by Council if the owners of properties can prove '<i>the continued use of any land or building for the purpose for which it was being lawfully used at the gazettal date.</i>', i.e. 26 April 1993. Even though this may be possible, it can be challenging to prove such,</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>zoned R2, R2.5 and R5, Rural Residential and Rural Smallholding.</p> <p>Respondent claims inconsistency or conflicting statements in Paragraphs 1 and 4 of the advertising notice of the policy: Paragraph 1 at page 1 of the draft Stocking Rates Policy states: "1. Purpose The purpose of this policy is to provide a guide for the assessment and determination of applications for Planning Approval involving the keeping of livestock on properties within the Shire of Beverley."</p> <p>Paragraph 4 at page 2 of the Draft Stocking Rates Policy States:</p>	<p>as a result of numerous factors, amongst others, the time that has lapsed since the gazettal of the Scheme, and changes in ownership of the property over this period. This issue was also given consideration by Council and the WAPC when the Scheme Amendment 21 was considered, and found to be lacking the necessary control on its own, when dealing with Rural Pursuit land uses in the relevant Zones. It is important to note that Scheme Amendment 21, and this Draft Stocking Rates Policy will allow for the consideration and assessment of existing, and new, Rural Pursuit land uses, previously being unlawful in terms of TPS 2 before the adoption of Amendment 21.</p> <p>Although no evidence is presented to the contrary, Shire Planner is of the opinion that there is a significant probability that 'Rural Pursuit' land uses were unlawful in a Residential Zone, even before the Scheme was gazetted in 1993, henceforth making the use of Part 5 of the Scheme irrelevant for this purpose presently, as it does not meet the definition of a non-conforming use.</p> <p>Shire planner respectfully submits that the purpose of the Draft Stocking Rates policy is clear in its intent, i.e. <i>'to provide guidance for the assessment and determination of applications for Planning Approval involving the keeping of livestock on properties within the Shire of Beverley.'</i></p> <p>Shire Planner can find no inconsistencies and conflicting statements in the draft policy.</p>	<p>That the submission be dismissed.</p>



No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p><i>"4. Application of Policy</i> <i>The policy is applicable to all land zoned R2, R2.5, R5 Rural Residential and Rural Smallholding within the Shire of Beverley where Council's discretion is required for a 'Rural Pursuit' land use (the keeping of livestock) in terms of the Shire of Beverley Town Planning Scheme No. 2 or it's successors in title."</i></p> <p>Thus the landowners are confused or have doubts whether the policy would apply to them notwithstanding the above non-conforming use provisions and that the policy only applies for the assessment and determination of new applications for Planning Approval.</p>		
2	Tina Brouwer	15 Hamersley Street, Beverley	<p>The respondent welcomes the possibility of assessment and determination of Rural Pursuit land uses in the Shire of Beverley.</p> <p>Respondent is supportive of creating a detailed document for those wishing to apply for the support to create their lifestyle pursuits when investing in a Town Rural Zone.</p> <p>Respondent is concerned that a lot of affected parties are now subjected to possible conditions placed upon them 'after the fact'. Most people keeping horses are well versed in the management of stabling, yard control and fencing. Horses are kept on the respondent's property for the welfare of their children.</p>	<p>The submission is noted.</p> <p>It is submitted that the Stocking Rates Policy document is presented in itself as a guideline document to assist prospective applicants with the necessary guidance when preparing applications for planning approvals for Rural Pursuit land uses. Any endeavour to produce such a document will result in unnecessary duplication of the Policy Document.</p> <p>It needs to be pointed out, once again, that a 'Rural Pursuit' land use on a Residential Zoned property had been <b>unlawful</b> in terms of TPS 2, until Council acknowledged the shortcomings and amended the TPS with Amendment 21, to enable 'Rural Pursuit' land uses to be considered on Residential Zoned land (of a specific R-coding). It is not a question of '<i>after the fact</i>', but rather an undertaking from the Shire to be as accommodative as possible. If the Shire had decided not to proceed with</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>Respondents issue is that the Shire is now activating a policy that will make their vision of keeping the stock complex and adding to substantial extra costs and that this is being forced onto rate payers who have in good faith purchased land.</p> <p>In the respondents case, they have horses that comply with the DSE requirements; however, they would like to challenge the requirements of a 15 meter vegetation buffer due to the following issues for reconsideration:</p> <ol style="list-style-type: none"> <li>1. Respondent is restricted to financial constraints to erect 'another fence' 15 meters from our boundary fence;</li> <li>2. This new vegetation strip will need to be maintained and serviced so as to not create a fire hazard. In view of this respondent would either have to chemically</li> </ol>	<p>Amendment 21 (forth-flowing into this Stocking Rates Policy), all 'Rural Pursuit' land uses would have remained unlawful, requiring possible enforcement and litigation from Shire's perspective.</p> <p>With the adoption of Scheme Amendment 21, which now permits 'Rural Pursuit' land uses, with Council's consideration on Residential Zoned land, the 'Rural Pursuit' land use needs to be measured as such, in order to protect health and amenity, amongst other things, and this is where the Stocking Rates Policy features. Without the Stocking Rates Policy, Council will have no means to quantify what is regarded as an acceptable stocking rate or not. It is by no means the intention of Council to make it more complex for people to keep animals, but rather to permit them to keep livestock, where appropriate, and to provide guidelines for the keeping of livestock as per best practice. Furthermore, the Shire will have due cognisance of all factors that come into play when an application for planning approval is considered, including, amongst others, the existing 'Rural Pursuit' land use and management practices already in place on a property.</p> <p>It is acknowledged that the necessity to have a 15 meter vegetation buffer might be excessive in certain circumstances, and although this number is based on the <i>Stocking Rates Guidelines for Rural Smallholdings</i>, 2000 Document from the Agricultural Department, Shire Planner concedes that it should be less. The Example Site Plan in Figure 1 of the Policy will be modified to show this. It should be re-emphasised that the purpose of the policy is to</p>	<p>That the submission be dismissed.</p> <p>That the submission be partially upheld.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>treat the vegetation or be subjected to mowing the strips with contractors at an additional cost.</p> <p>Respondent is requesting the possibility to revisit existing properties with rural pursuits and provide a time schedule for compliance.</p> <p>Council and Shire Planner need to be aware that this issue has caused many ratepayers to be subjected to extreme trauma and anxiety as they have developed their lifestyle on good faith and now due to possible misunderstanding have created severe issues that seem unsolvable.</p> <p>Public meeting proposed to find a solution to the issues.</p>	<p>give general direction as to best practice, and deviations from the prescriptions of the policy can be entertained by Council if justified. It is unclear as to why the respondent is under the impression that 'another fence' is required.</p> <p>The submission is noted.</p> <p>Shire Planner is of the opinion that a lot of the supposed 'extreme trauma and anxiety' stems from uncertainty as to the origin of this policy and why it needs to be put in place, as described above.</p> <p>Shire planner is of the opinion that the issues can be resolved without the requirement for further public consultation.</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>
3	C.J. & K.Y. Luk	43 Vincent Street, Beverley	<p>Respondent asks if there is a need for the changes, can they be resolved in a different way to what has been proposed?</p> <p>If the situation stays as is – will Council staff be overwhelmed by requests for help to sort out problems?</p> <p>Would Council consider leaving the situation as it is – but advise newcomers to Beverley of the changes to the regulations?</p>	<p>As mentioned above, it needs to be pointed out that a 'Rural Pursuit' land use on a Residential Zoned property had been <b>unlawful</b> in terms of TPS 2, until Council acknowledged the shortcomings and amended the TPS with Amendment 21, to enable 'Rural Pursuit' land uses to be considered on Residential Zoned land (of a specific R-coding). There simply is no other way around this issue, other than ignoring it completely.</p> <p>The implementation and enforcement of the Stocking Rates Policy is an operational matter to be considered by Shire personnel.</p> <p>By 'leaving the situation as it is', Council would be ignoring its statutory obligations in terms of the Shire of Beverley Town Planning Scheme, No2.</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>Under the new proposals respondents may be able to have half a horse.</p> <p>Regarding the proposal to bring in the stocking formula, it may drastically affect the value of respondent's property, as they have spent a large amount of money on horse fencing, gates, etc.</p> <p>With reference to horses causing dust – this can be quite right – but other landowners can rotary hoe their properties also causing dust.</p> <p>Regarding coverage of pasture – respondent spray most of their property with Roundup to keep control of Cape Tulip so they finish up with no natural pasture during the summer months. The alternative is not to spray in order to have pasture in summer months, then they will have Cape Tulip which will totally destroy the ground.</p>	<p>As per Clause 8 of the Draft Stocking Rates Policy, exceedance of the base Stocking Rate may be entertained if a suitably justified Property Management Plan is submitted as part of the application for planning approval.</p> <p>Apart from this not being a planning concern, there is no evidence to support this submission.</p> <p>The submission is noted.</p> <p>The Draft Stocking Rates Policy was compiled with the assistance from officers at the WA Department of Agriculture. Recommendation forthcoming from them in terms of the requirement to have a certain percentage ground cover therefore needs to be adhered to. Shire planner submits that other methods exist that might be able to be explored by the respondent to achieve the same desired outcome as proposed in the Draft Stocking Rates Policy.</p> <p>Furthermore, the Shire will have due cognisance of all factors that come into play when an application for planning approval is considered, including, amongst others, the existing 'Rural Pursuit' land use and management practices already in place on a property.</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
4	Cati Forbes	No address provided	<p>Respondent have a major objection to a DSE rating applied to horses under management on a small property.</p> <p>Modern pasture grasses have a high digestibility and high sugar content. They have been bred for fast growth in livestock.</p> <p>Horses cannot cope on a diet of these rich grasses and there has been a massive increase in debilitating and sometimes fatal conditions like laminitis and Equine Metabolic Syndrome.</p> <p>These conditions can affect any horse but ponies are more sensitive.</p> <p>These conditions &amp; prevention of the required restricted or zero access to pasture, free exercise in bare or sprayed out areas or yards or muzzles being worn – all this must be managed on site near where the owner lives.</p> <p>These horses cannot just be turned out onto pasture as would sheep – hence the inappropriateness of a DSE rating.</p> <p>The best pasture for horses is native grassed and most of the seed for these cannot be imported from the Eastern States. Also they are slow growing &amp; must have animals kept off it longer.</p>	<p>The Draft Stocking Rates Policy was compiled with the assistance from officers at the WA Department of Agriculture and is based on the <i>Stocking Rates Guidelines for Rural Smallholdings, 2000</i> which includes DSE units for horses.</p> <p>The submissions are noted but seem to reflect more on animal welfare issues than amenity issues, and is henceforth beyond the scope of this policy.</p>	<p>That the submission be dismissed.</p> <p>That the submission be dismissed.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
5	Peter Wright	No address provided	<p>I have reviewed the policy and generally there is very little I would change. As a general comment you may want to place a bit more emphasis on the impact on health and amenity of adjoining landowners. If there was no impact there would be no need for a policy since animal welfare is covered under other legislation. Specific suggestions are:</p> <ul style="list-style-type: none"> <li>• The title could be "Stocking Rates Policy – Residential and Rural Living zoned Land" or similar. This will alleviate some of the community concern and provide a more accurate description of the policy.</li> <li>• In "1 Purpose" identifying the specific zones the policy applies to is recommended.</li> <li>• In "2 Objectives" I recommend changing the third dot (dash) point to read "Ensure that the keeping of livestock does not impact detrimentally on the <b>health and/or</b> amenity of adjoining landowners." Keeping of livestock can have an impact on the health of neighbours (dust, flies, manure etc.).</li> <li>• In "3 Background" in the first paragraph I recommend replacing the words "certain precincts" with "specific zones" to more accurately reflect the intent of the policy. In the second paragraph I recommend replacing "the typical" with "these types of" for clarity and replacing "could be described as befitting" with "meet" since the policy specifically reflects requirements which relate to a rural pursuit application. In the third paragraph I recommend replacing "subject precincts" with "specific zones" for accuracy. It may be worth including a section in the background stating that previously a rural pursuit could not be approved in the relevant zones.</li> <li>• In "5.1 Stocking Rates" I recommend including a paragraph on the impact on neighbouring properties.</li> <li>• In "7 Managing Wind Erosion Risk" I recommend removing the words "plenty of hay" in the third</li> </ul>	<p>The submissions are noted and it is proposed that they be incorporated into the policy document. The Draft document has been modified to reflect the submissions.</p>	<p>That the submissions be upheld.</p>

No.	Name	Respondent Address	Summary of Submission	Council's Comment	Council's Recommendation
			<p>last line. Hay may not be appropriate for some forms of livestock.</p> <p>The illustrations and table are a good idea. You may want to put a catch-all statement at the end of Table 1 stating that where a particular livestock is not mentioned Council will determine the relevant DSE.</p> <p>In relation to the responses to the advertising some of the concerns raised may be addressed by modifying the title and including the suggested references to zones. The responses seemed to reflect self-interest rather than planning concerns. Also, in your report I would emphasise that currently these activities are a breach of the scheme.</p>		

The following conventions are used in the attached altered policy:

- Text highlighted in green: - represents new text;
- Text with ~~double strikethrough~~: - represents text to be deleted.

### **STATUTORY ENVIRONMENT**

Council has the power to make Town Planning Scheme policies under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

### **FINANCIAL IMPLICATIONS**

Council will be required to pay the required advertising costs.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications relative to this application.

### **POLICY IMPLICATIONS**

The outcome of this exercise will result in a new Stocking Rates Policy.

### **VOTING REQUIREMENTS**

Simple majority required.

### **OFFICER'S RECOMMENDATION**

That Council resolve to:

1. Perform the necessary modifications as recommended in this report, grant final adoption to the modified Stocking Rates Policy, and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.
2. Waive the Planning Application fee for all existing Rural Pursuit land uses in the subject zones, seeking Planning Approval.

### **COUNCIL RESOLUTION**

**M9/0914**

**Moved Cr Buckland**

**Seconded Cr Gogol**

**That Council resolve to perform the necessary modifications as recommended in this report, grant final adoption to the modified Stocking Rates Policy, and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.**

**CARRIED 9/0**

### **COUNCIL RESOLUTION**

**M10/0914**

**Moved Cr Buckland**

**Seconded Cr Gogol**

**That Council resolve to waive the Planning Application fee for all existing Rural Pursuit land uses in the subject zones, seeking Planning Approval.**

**CARRIED 9/0**



3.10pm - Mr de Beer left the meeting and did not return.

**10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:**  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** August 2014 Financial Report

---

#### **SUMMARY**

Council to consider accepting the financial reports for the period ending 31 August 2014.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting, item 11.3.

#### **COMMENT**

The monthly financial report for the period ending 31 August 2014 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
  - Road Maintenance Report;
  - Investment of Surplus Funds Report; and
  - Finance Dashboard (trial).

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

**FINANCIAL IMPLICATIONS**

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

**VOTING REQUIREMENTS**

Simple majority

**OFFICER'S RECOMMENDATION**

That the monthly financial report for the month of August 2014 be accepted and material variances be noted.

**COUNCIL RESOLUTION**

**M11/0914**

**Moved Cr Shaw**

**Seconded Cr Pepper**

**That the monthly financial report for the month of August 2014 be accepted and material variances be noted.**

**CARRIED 9/0**

**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 31 AUGUST 2014**

	2014/15 ANNUAL BUDGET	2014/15 AUGUST BUDGET MONTH	2014/15 AUGUST ACTUAL MONTH	VARIANCE MONTH	2014/15 JULY - AUG BUDGET YTD	2014/15 JULY - AUG ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING REVENUE</b>								
General Purpose Funding	3,848,089	2,880,337	132,122	(2,748,215)	2,884,733	2,879,225	(5,508)	
Governance	6,000	960	0	(960)	1,200	54,188	52,988	Additional grant funding for workforce plan \$25,000 and Lotterywest contribution \$23,447 for master trail plan, insurance claim reimbursement \$5,741.
Law, Order Public Safety	471,006	75,361	346	(75,015)	94,201	23,857	(70,344)	FESA Grant for Fire Tender yet to be received (\$63,694).
Health	100	16	0	(16)	20	0	(20)	
Education and Welfare	2,500	0	0	0	0	441	441	
Housing	68,500	10,960	7,522	(3,438)	13,700	13,557	(143)	
Community Amenities	174,769	27,963	2,758	(25,205)	34,954	163,111	128,157	Refuse and recycling charges levied earlier than anticipated \$126,348.
Recreation and Culture	201,698	12,313	1,663	(10,650)	15,391	43,956	28,564	Progress claim of 75% CSRFF grant \$41,250 for lighting towers.
Transport	786,835	18,109	252,377	234,268	22,637	240,661	218,025	MRWA direct grant \$91,300 and RRG grant \$120,205 received earlier than anticipated.
Economic Services	73,500	11,760	6,736	(5,024)	14,700	13,071	(1,629)	
Other Property and Services	57,500	9,200	6,317	(2,883)	11,500	11,675	175	
	<b>5,690,497</b>	<b>3,046,980</b>	<b>409,841</b>	<b>(2,637,139)</b>	<b>3,093,036</b>	<b>3,443,742</b>	<b>350,706</b>	
<b>LESS OPERATING EXPENDITURE</b>								
General Purpose Funding	(72,458)	0	(6,947)	(6,947)	(725)	(13,308)	(12,583)	Printing expenses greater than anticipated YTD (\$4,552) and Admin Allocation (book entry) greater than anticipated YTD (\$7,135)..
Governance	(247,438)	(9,123)	(38,818)	(29,695)	(9,423)	(59,128)	(49,705)	Subscriptions (\$27,492), Conference expenses (\$7,255), Insurance (\$6,270) and Admin Allocation (book entry) (\$12,056) greater than anticipated YTD.
Law, Order, Public Safety	(215,426)	(15,080)	(13,755)	1,325	(30,160)	(45,050)	(14,890)	Insurance expense (\$13,182) incurred earlier than anticipated.
Health	(178,176)	(12,472)	(11,674)	798	(24,945)	(23,980)	964	
Education and Welfare	(91,965)	(6,438)	(6,336)	102	(12,875)	(15,907)	(3,032)	
Housing	(300,567)	(21,040)	(18,105)	2,935	(42,079)	(40,948)	1,131	
Community Amenities	(583,770)	(40,864)	(61,247)	(20,383)	(81,728)	(110,819)	(29,091)	Refuse Site Maintenance (\$12,644), E-Waste Collection (\$6,880) and Planning Scheme (\$5,117) expenses greater than anticipated YTD.
Recreation and Culture	(1,079,967)	(75,598)	(69,619)	5,979	(151,195)	(192,521)	(41,326)	Rec Ground Maintenance (\$8,009), Function Centre Maintenance (\$4,164) and Depreciation (book entry) (\$26,040) expensed earlier than anticipated.
Transport	(1,701,278)	(119,089)	(126,862)	(7,773)	(238,179)	(320,986)	(82,807)	Road Maintenance expenditure (\$75,725) and Admin Allocation (book entry) (\$8,266) greater than anticipated YTD.
Economic Services	(408,265)	(28,579)	(23,219)	5,360	(57,157)	(58,591)	(1,434)	
Other Property & Services	(34,177)	(2,392)	(24,708)	(22,316)	(4,785)	18,900	23,684	Public Works Overheads and Plant Operation Costs over allocated.
	<b>(4,913,488)</b>	<b>(330,675)</b>	<b>(401,290)</b>	<b>(70,615)</b>	<b>(653,251)</b>	<b>(862,339)</b>	<b>(209,088)</b>	
<i>Increase(Decrease)</i>	<b>777,009</b>	<b>2,716,305</b>	<b>8,551</b>	<b>(2,707,754)</b>	<b>2,439,786</b>	<b>2,581,403</b>	<b>141,618</b>	

**SHIRE OF BEVERLEY  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDED 31 AUGUST 2014**

	2014/15 ANNUAL BUDGET	2014/15 AUGUST BUDGET MONTH	2014/15 AUGUST ACTUAL MONTH	VARIANCE MONTH	2014/15 JULY - AUG BUDGET YTD	2014/15 JULY - AUG ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
<b>ADD</b>								
Principal Repayment Received - Loans	12,013	0	0	0	0	0	0	
Adjustment to Accounts Receivable From Current to Non - Current assets	0	0	0	0	0	0	0	
Movement in Cash Backed Reserves for Employee Entitlements	0	0	0	0	0	0	0	
Adjustment Non-Current Long service Leave Liability	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	37,000	0	(6,991)	(6,991)	0	(6,991)	(6,991)	Vehicles traded-in earlier then anticipated.
Depreciation Written Back	1,162,810	81,397	99,345	17,948	162,793	196,185	33,392	Additional depreciation expensed.
Book Value of Assets Sold Written Back	269,000	0	38,613	(38,613)	0	38,613	38,613	Vehicles traded-in earlier then anticipated.
	<b>1,480,823</b>	<b>81,397</b>	<b>130,967</b>	<b>(27,656)</b>	<b>162,793</b>	<b>227,807</b>	<b>65,013</b>	
<i>Sub Total</i>	<b>2,257,832</b>	<b>2,797,702</b>	<b>139,518</b>	<b>(2,735,410)</b>	<b>2,602,579</b>	<b>2,809,210</b>	<b>206,631</b>	
<b>LESS CAPITAL PROGRAMME</b>								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(861,712)	0	(564)	(564)	0	(149,365)	(149,365)	Projects commenced earlier then anticipated
Infrastructure Assets - Roads	(1,705,451)	(119,382)	(6,020)	113,362	(272,872)	(29,532)	243,341	Projects yet to be commenced
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0	0	
Infrastructure Assets - Other	0	0	0	0	0	0	0	
Purchase Plant and Equipment	(1,160,470)	0	(61,876)	(61,876)	0	(61,876)	(61,876)	Purchases earlier then anticipated
Purchase Furniture and Equipment	(78,000)	0	(2,092)	(2,092)	0	(9,558)	(9,558)	Purchases earlier then anticipated
Repayment of Debt - Loan Principal	(69,984)	0	0	0	0	0	0	
Transfer to Reserves	(163,392)	0	0	0	0	0	0	
	<b>(4,039,009)</b>	<b>(119,382)</b>	<b>(70,552)</b>	<b>48,830</b>	<b>(272,872)</b>	<b>(250,330)</b>	<b>22,542</b>	
<b>ABNORMAL ITEMS</b>								
Plus Rounding	0	0	(1)	0	0	(1)	(1)	
	<b>(4,039,009)</b>	<b>(119,382)</b>	<b>(70,553)</b>	<b>48,830</b>	<b>(272,872)</b>	<b>(250,331)</b>	<b>22,541</b>	
<i>Sub Total</i>	<b>(1,781,177)</b>	<b>2,678,320</b>	<b>68,965</b>	<b>(2,686,580)</b>	<b>2,329,707</b>	<b>2,558,879</b>	<b>229,172</b>	
<b>LESS FUNDING FROM</b>								
Reserves	640,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Opening Funds	1,141,177	0	0	0	1,141,178	1,141,178	0	
	<b>1,781,177</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,141,178</b>	<b>1,141,178</b>	<b>0</b>	
<b>NET (SURPLUS) DEFICIT</b>	<b>(0)</b>	<b>2,678,320</b>	<b>68,965</b>	<b>(2,686,580)</b>	<b>3,470,885</b>	<b>3,700,057</b>	<b>229,172</b>	

<b>SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 AUGUST 2014</b>	
<b>CURRENT ASSET</b>	<b>ACTUAL</b>
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	381,514.06
- Investments Unrestricted	1,296,525.58
- Investments Reserves	1,663,301.65
Sundry Debtors General	2,285,480.61
Stock on Hand	14,150.10
Self Supporting Loans	0.00
GST	0.00
<b>Total Current Assets</b>	<b>5,641,272.00</b>
<b>LESS CURRENT LIABILITIES</b>	
Sundry Creditors	(166,776.43)
Interest Bearing Loans and Borrowings	(69,984.51)
Provisions for Annual and Long Service Leave	(361,929.25)
<b>Total Current Liabilities</b>	<b>(598,690.19)</b>
<b>ADJUSTMENTS</b>	
Less Cash Backed Reserves	(1,663,301.65)
Plus Interest Bearing Loans and Borrowings	69,984.51
Plus Annual Leave Cash Backed Reserves as at 30/06/2014	141,675.56
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2014	109,117.49
<b>Total Adjustments</b>	<b>(1,342,524.09)</b>
<b>SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES</b>	<b>\$3,700,057.72</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 AUGUST 2014**

<b>This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15.</b>	<b>Actual 2013/14 \$</b>	<b>Actual 2013/14 \$</b>	<b>Variance \$</b>
<b>Current assets</b>			
Cash and cash equivalents	2,966,303	3,341,641	375,338
Trade and other receivables	252,563	2,285,481	2,032,918
Inventories	12050	14,150	2,100
Other assets	0	0	0
<b>Total current assets</b>	<b>3,230,916</b>	<b>5,641,272</b>	<b>2,410,356</b>
<b>Non-current assets</b>			
Trade and other receivables	182,675	182,675	0
Property, plant and equipment	21,025,291	21,109,819	84,528
Infrastructure	44,827,174	44,758,178	(68,996)
<b>Total non-current assets</b>	<b>66,035,140</b>	<b>66,050,672</b>	<b>15,532</b>
<b>Total assets</b>	<b>69,266,056</b>	<b>71,691,944</b>	<b>2,425,888</b>
<b>Current liabilities</b>			
Trade and other payables	315,301	166,776	148,525
Interest-bearing loans and borrowings	69,985	69,985	0
Provisions	361,929	361,929	0
<b>Total current liabilities</b>	<b>747,215</b>	<b>598,690</b>	<b>148,525</b>
<b>Non-current liabilities</b>			
Interest-bearing loans and borrowings	1,071,750	1,071,750	0
Provisions	29,045	29,047	(2)
<b>Total non-current liabilities</b>	<b>1,100,795</b>	<b>1,100,796</b>	<b>(2)</b>
<b>Total liabilities</b>	<b>1,848,010</b>	<b>1,699,487</b>	<b>148,523</b>
<b>Net assets</b>	<b>67,418,046</b>	<b>69,992,457</b>	<b>2,574,411</b>
<b>Equity</b>			
Accumulated surplus	44,590,889	44,990,312	399,423
Change in net assets resulting from operations	399,422	2,574,411	2,174,989
Asset revaluation reserve	20,764,433	20,764,433	(0)
Other reserves	1,663,302	1,663,302	0
<b>Total equity</b>	<b>67,418,046</b>	<b>69,992,457</b>	<b>2,574,412</b>

**SHIRE OF BEVERLEY  
ROAD MAINTENANCE REPORT  
FOR THE PERIOD ENDING 31 AUGUST 2014**

	<b>M &amp; C (Exp)</b>	<b>POC (Alloc)</b>	<b>PWOH (Alloc)</b>	<b>Wages (Alloc)</b>	<b>Total Alloc (Exp)</b>	<b>Total Exp</b>
<b>MISC</b>						
MS7-Private Works - Stockpile Gravel	0.00	829.50	338.24	397.94	1,565.68	1,565.68
RN01-Rural Numbering	46.00	0.00	0.00	0.00	0.00	46.00
<b>Total MISC</b>	<b>46.00</b>	<b>829.50</b>	<b>338.24</b>	<b>397.94</b>	<b>1,565.68</b>	<b>1,611.68</b>
<b>ROAD</b>						
0001 MORBINING RD	0.00	1,974.00	718.64	847.01	3,539.65	3,539.65
0002 WATERHATCH RD	0.00	141.00	143.16	168.45	452.61	452.61
0003 YORK-WILLIAMS RD	0.00	2,101.50	814.10	967.77	3,883.37	3,883.37
0005 EDISON MILL RD	0.00	12.25	21.43	25.21	58.89	58.89
0006 BREMNER RD	0.00	148.00	144.04	169.47	461.51	461.51
0007 YENYENING LAKES RD	0.00	1,843.00	1,192.05	1,408.81	4,443.86	4,443.86
0008 TOP BEVERLEY YORK RD	0.00	49.00	28.39	33.41	110.80	110.80
0009 BALLY-BALLY RD	0.00	4,753.50	1,522.89	1,797.73	8,074.12	8,074.12
0010 DALE KOKEBY RD	0.00	6,487.00	2,041.61	2,424.37	10,952.98	10,952.98
0012 TALBOT WEST RD	1,650.00	0.00	0.00	0.00	0.00	1,650.00
0013 BARRINGTON RD	0.00	1,514.00	418.74	494.37	2,427.11	2,427.11
0014 POTTS RD	0.00	2,161.50	609.19	719.01	3,489.70	3,489.70
0015 JACOBS WELL RD	0.00	4,676.00	1,200.91	1,419.33	7,296.24	7,296.24
0016 CLULOWS RD	0.00	3,972.50	1,068.88	1,263.61	6,304.99	6,304.99
0017 OAKDALE RD	0.00	801.50	183.39	216.64	1,201.53	1,201.53
0018 DONGADILLING RD	0.00	549.50	162.87	192.35	904.72	904.72
0020 BUTCHERS RD	0.00	45.00	86.96	102.31	234.27	234.27
0021 VALLENTINES RD	0.00	171.50	45.40	53.41	270.31	270.31
0023 SPRINGHILL RD	0.00	1,244.50	359.17	422.55	2,026.22	2,026.22
0025 BALLY-BALLY COUNTYPEAK RD	0.00	574.00	130.98	154.66	859.64	859.64
0026 ATHOL RD	0.00	2,667.50	720.64	851.46	4,239.60	4,239.60
0027 EWERTS RD	0.00	4,340.00	1,798.48	2,146.80	8,285.28	8,285.28
0028 NORTHBOURNE RD	0.00	2,417.00	698.95	823.27	3,939.22	3,939.22
0029 BERINGER RD	0.00	2,965.50	1,070.59	1,263.30	5,299.39	5,299.39
0030 GORS RD	0.00	1,106.50	334.55	394.75	1,835.80	1,835.80
0032 BALKULING RD	0.00	1,622.50	432.05	510.78	2,565.33	2,565.33
0033 GLENCOE RD	0.00	1,337.00	373.81	440.93	2,151.74	2,151.74
0034 ST JACKS RD	0.00	301.00	77.27	90.91	469.18	469.18
0035 RICKEYS RD	0.00	822.50	202.90	238.72	1,264.12	1,264.12
0036 GREENHILLS SOUTH RD	0.00	73.50	37.86	44.54	155.90	155.90
0038 PETCHELLS RD	0.00	1,424.50	346.34	409.13	2,179.97	2,179.97
0039 MAITLAND RD	0.00	2,516.50	889.48	1,046.46	4,452.44	4,452.44
0040 HOBBS RD	0.00	161.00	79.89	101.49	342.38	342.38
0046 BLACKBURN RD	0.00	768.50	270.37	318.10	1,356.97	1,356.97
0047 CARRS RD	0.00	1,398.50	368.03	432.98	2,199.51	2,199.51
0051 AIKENS RD	0.00	210.00	66.25	77.95	354.20	354.20



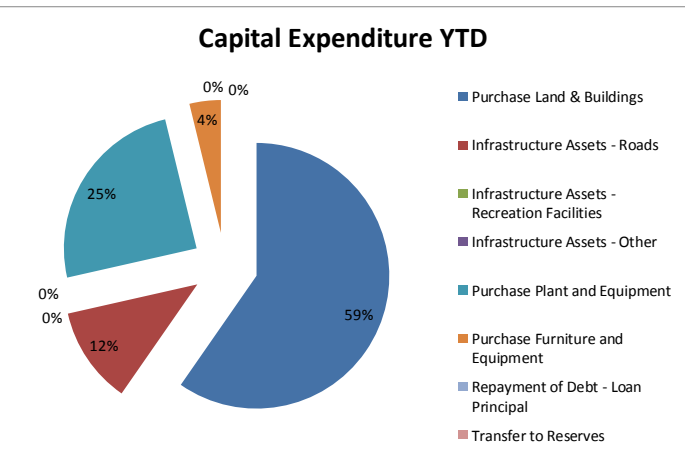
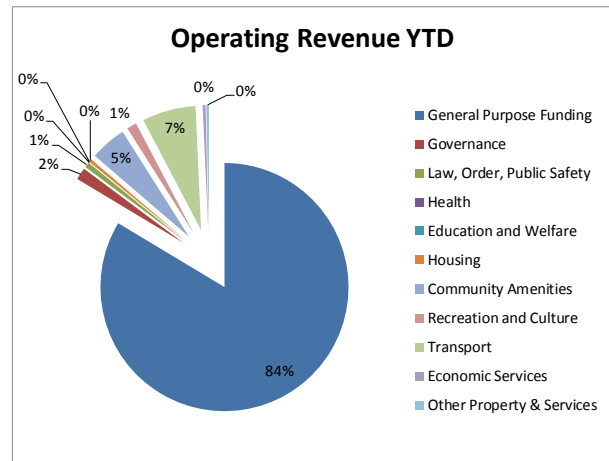
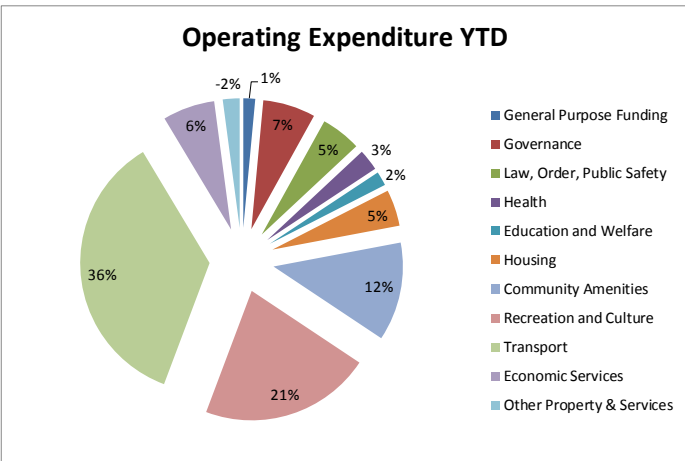
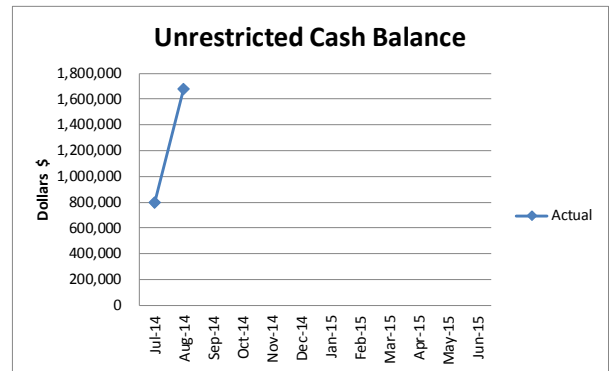
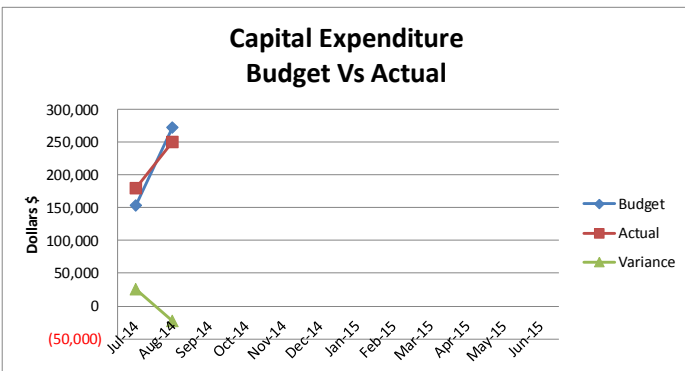
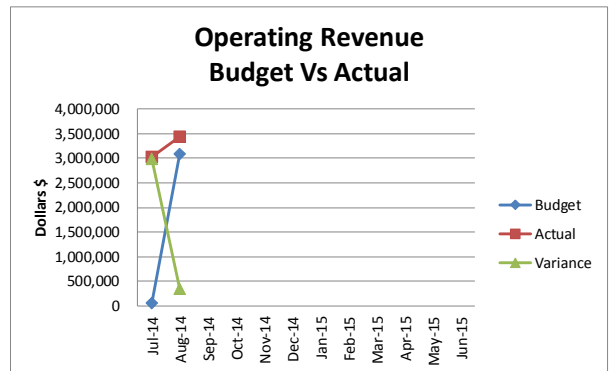
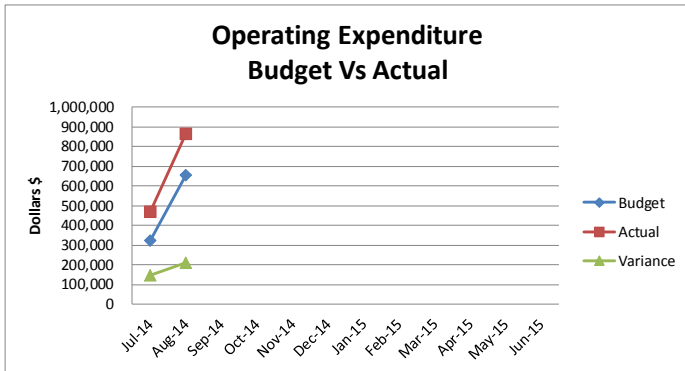
<b>0054 McDONALDS RD</b>	0.00	773.50	197.53	233.69	1,204.72	1,204.72
<b>0058 LENNARD RD</b>	0.00	25.00	37.04	51.08	113.12	113.12
<b>0060 BATYS RD</b>	0.00	787.50	203.09	239.66	1,230.25	1,230.25
<b>0061 COOKES RD</b>	0.00	425.50	155.08	182.45	763.03	763.03
<b>0068 WOODS RD</b>	0.00	318.50	88.29	103.86	510.65	510.65
<b>0070 PICCADILLY RD</b>	0.00	756.00	214.41	252.25	1,222.66	1,222.66
<b>0071 MURRAYS RD</b>	0.00	689.50	230.17	270.79	1,190.46	1,190.46
<b>0072 SMITH RD</b>	0.00	434.00	106.96	125.84	666.80	666.80
<b>0073 JOHNSONS RD</b>	0.00	140.00	47.32	55.68	243.00	243.00
<b>0075 FISHERS RD</b>	0.00	200.00	211.39	248.70	660.09	660.09
<b>0076 HILLS RD</b>	0.00	322.00	87.52	102.96	512.48	512.48
<b>0077 WANSBROUGH RD</b>	0.00	1,263.50	290.29	342.36	1,896.15	1,896.15
<b>0078 BATEMANS RD</b>	0.00	364.00	86.41	102.96	553.37	553.37
<b>0079 DRAPERS RD</b>	0.00	451.50	149.55	175.94	776.99	776.99
<b>0080 MILLS RD</b>	0.00	917.00	248.39	294.70	1,460.09	1,460.09
<b>0082 DEEP POOL RD</b>	0.00	4,048.50	1,478.22	1,812.90	7,339.62	7,339.62
<b>0084 McLEAN RD</b>	0.00	287.00	75.05	88.30	450.35	450.35
<b>0085 KI RD</b>	0.00	49.00	37.04	51.08	137.12	137.12
<b>0087 MANDIAKIN RD</b>	0.00	469.00	157.62	185.45	812.07	812.07
<b>0090 SHEAHANS RD</b>	0.00	1,069.50	289.62	343.20	1,702.32	1,702.32
<b>0091 BENNETTS RD</b>	0.00	1,137.50	287.11	338.93	1,763.54	1,763.54
<b>0092 KENNEDYS RD</b>	0.00	388.50	95.74	113.79	598.03	598.03
<b>0093 McKELLARS RD</b>	0.00	287.00	78.19	91.99	457.18	457.18
<b>0096 COUNTY PEAK RD</b>	0.00	1,249.50	698.11	851.29	2,798.90	2,798.90
<b>0098 AVOCA RD</b>	0.00	469.00	112.34	132.73	714.07	714.07
<b>0101 SIMMONS RD</b>	0.00	0.00	18.93	22.27	41.20	41.20
<b>0103 FORREST ST</b>	0.00	1,295.00	517.72	609.09	2,421.81	2,421.81
<b>0105 JOHN ST</b>	0.00	12.50	57.60	67.77	137.87	137.87
<b>0107 EDWARD ST</b>	0.00	98.00	56.79	66.81	221.60	221.60
<b>0108 SMITH ST</b>	0.00	12.50	56.78	66.82	136.10	136.10
<b>0109 HARPER ST</b>	0.00	24.50	57.60	67.77	149.87	149.87
<b>0110 QUEEN ST</b>	0.00	136.50	143.06	168.31	447.87	447.87
<b>0120 DELISLE ST</b>	0.00	607.00	214.27	252.08	1,073.35	1,073.35
<b>0123 NICHOLAS ST</b>	0.00	430.50	131.93	155.21	717.64	717.64
<b>0125 VINCENT ST</b>	32.73	632.00	710.46	835.83	2,178.29	2,211.02
<b>0135 ERNEST DR</b>	0.00	49.00	86.41	101.66	237.07	237.07
<b>0137 RICKEYS SIDING RD</b>	0.00	1,486.00	401.04	474.28	2,361.32	2,361.32
<b>0146 RAILWAY ST</b>	0.00	28.00	9.32	10.97	48.29	48.29
<b>0148 BETHANY RD</b>	0.00	310.00	96.87	113.97	520.84	520.84
<b>0154 WYALGIMA RD</b>	0.00	234.50	66.93	79.47	380.90	380.90
<b>0155 SIMS RD</b>	0.00	425.50	137.99	162.93	726.42	726.42
<b>0158 BELLROCK RD</b>	0.00	308.00	68.06	80.08	456.14	456.14
<b>0160 DUFFIELD ST</b>	0.00	91.00	19.45	22.88	133.33	133.33
<b>0166 WESTDALE RD</b>	0.00	1,525.00	1,723.36	2,027.49	5,275.85	5,275.85
<b>0167 MAWSON RD</b>	0.00	294.00	179.83	211.57	685.40	685.40
<b>5001 HUNT RD</b>	0.00	12.50	38.65	45.47	96.62	96.62
<b>9999 ROADS VARIOUS</b>	2,929.30	1,732.00	2,869.54	3,375.95	7,977.49	10,906.79

<b>Total ROAD</b>	<b>4,612.03</b>	<b>84,417.25</b>	<b>31,985.33</b>	<b>37,883.30</b>	<b>154,285.88</b>	<b>158,897.91</b>
<b>TOTAL</b>	<b>4,658.03</b>	<b>85,246.75</b>	<b>32,323.57</b>	<b>38,281.24</b>	<b>155,851.56</b>	<b>160,509.59</b>

**SHIRE OF BEVERLEY  
INVESTMENT OF SURPLUS FUNDS  
AS AT 31 AUGUST 2014**

<b>Account #</b>	<b>Account Name</b>	<b>Amount Invested (\$)</b>	<b>Total</b>	<b>Term</b>	<b>Interest Rate</b>	<b>Maturation</b>
<b>9701-42341</b>	<b>Reserve Funds</b>					
	Long Service Leave	109,117.49				
	Plant	82,158.98				
	Bush Fire Fighters	109,976.10				
	Building	337,835.03				
	Recreation Ground	332,860.81				
	Cropping Committee	255,069.19				
	Avon River					
	Development	22,104.53				
	Annual Leave	141,675.56				
	Community Bus	33,121.66				
	Road Construction	239,382.30	1,663,301.65	91 days	3.55%	30/09/2014
<b>2092-96973</b>	<b>Online Saver</b>	778,489.82	778,489.82	Ongoing	2.25%	
<b>9717-90965</b>	<b>Term Deposit</b>	518,035.76	518,035.76	91 days	3.45%	5/11/2014
	<b>Total</b>		<b>2,959,827.23</b>			

## SHIRE OF BEVERLEY FINANCE DASHBOARD FOR THE PERIOD ENDING 31 August 2014



- Capital Projects Underway:**
- Entry Statements
  - Airstrip Lighting
  - Station Arts Toilet Block
  - Town Hall Alternative Power Supply
  - Rec Ground Picnic Area Upgrade
  - Rec Ground Electronic Scoreboard
- Capital Projects Completed:**
- ✓ Swimming Pool Shade Sail Replacement
  - ✓ Rec Ground Lighting Towers
  - ✓ Changeover DCEO & Doctor Vehicles

## **11.2 Accounts Paid by Authority**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 17 September 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** August 2014 – List of Accounts

---

### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of August 2014.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
    - (a) the payee's name;
    - (b) the amount of the payment;
    - (c) the date of the payment; and
    - (d) sufficient information to identify the transaction.
  - (2) A list of accounts for approval to be paid is to be prepared each month showing —
    - (a) for each account which requires council authorisation in that month —
      - (i) the payee's name;
      - (ii) the amount of the payment; and
      - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**FINANCIAL IMPLICATIONS**

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

**VOTING REQUIREMENTS**

Simple majority

## OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

### August 2014:

(1) **Municipal Fund** – Account 016-540 259 838 056

Cheque vouchers

01 August 14	1222-1224	\$	627.70	(authorised by DCEO S Marshall and Cr K Murray)
13 August 14	1225-1225	\$	16.60	(authorised by DCEO S Marshall and Cr K Murray)
15 August 14	1226-1232	\$	15,245.94	(authorised by DCEO S Marshall and Cr K Murray)
22 August 14	1233-1233	\$	5,770.54	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	1234-1237	\$	1,009.28	(authorised by DCEO S Marshall and Cr K Murray)
Total of cheque vouchers for August 2014 incl				\$ 22,670.06 previously paid.

EFT vouchers

01 August 14	01-08	\$	7,394.35	(authorised by DCEO S Marshall and Cr K Murray)
11 August 14	01-02	\$	6,374.41	(authorised by DCEO S Marshall and Cr D White)
13 August 14	01-01	\$	17,148.70	(authorised by DCEO S Marshall and Cr K Murray)
14 August 14	01-37	\$	46,698.88	(authorised by DCEO S Marshall and Cr K Murray)
15 August 14	01-40	\$	77,823.63	(authorised by DCEO S Marshall and Cr K Murray)
22 August 14	01-37	\$	12,842.66	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-37	\$	46,256.02	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-37	\$	241,831.69	(authorised by DCEO S Marshall and Cr K Murray)
Total of EFT vouchers for August 2014 incl				\$ 456,373.54 previously paid.

(2) **Trust Fund** – Account 016-259 838 128

Cheque vouchers

28 August 14	1457-1457	\$	50.00	(authorised by DCEO S Marshall and Cr K Murray)
Total of cheque vouchers for August 2014 incl				\$ 50.00 previously paid.

EFT vouchers

15 August 14	01-01	\$	100.00	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-01	\$	5,000.00	(authorised by DCEO S Marshall and Cr K Murray)
Total of EFT vouchers for August 2014 incl				\$ 5,100.00 previously paid.

(3) **Direct Debit** Payments totalling \$ 60,248.58 previously paid.

(4) **Credit Card** Payments totalling \$ 451.90 previously paid.

be approved.

**COUNCIL RESOLUTION**

**M12/0914**

**Moved Cr Pepper**

**Seconded Cr Buckland**

**That the List of Accounts as presented:**

**August 2014:**

**(1) Municipal Fund – Account 016-540 259 838 056**

**Cheque vouchers**

01 August 14	1222-1224	\$	627.70	(authorised by DCEO S Marshall and Cr K Murray)
13 August 14	1225-1225	\$	16.60	(authorised by DCEO S Marshall and Cr K Murray)
15 August 14	1226-1232	\$	15,245.94	(authorised by DCEO S Marshall and Cr K Murray)
22 August 14	1233-1233	\$	5,770.54	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	1234-1237	\$	1,009.28	(authorised by DCEO S Marshall and Cr K Murray)
<b>Total of cheque vouchers for August 2014 incl \$</b>				<b>22,670.06 previously paid.</b>

**EFT vouchers**

01 August 14	01-08	\$	7,394.35	(authorised by DCEO S Marshall and Cr K Murray)
11 August 14	01-02	\$	6,374.41	(authorised by DCEO S Marshall and Cr D White)
13 August 14	01-01	\$	17,148.70	(authorised by DCEO S Marshall and Cr K Murray)
14 August 14	01-37	\$	46,698.88	(authorised by DCEO S Marshall and Cr K Murray)
15 August 14	01-40	\$	77,823.63	(authorised by DCEO S Marshall and Cr K Murray)
22 August 14	01-37	\$	12,842.66	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-37	\$	46,256.02	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-37	\$	241,831.69	(authorised by DCEO S Marshall and Cr K Murray)
<b>Total of EFT vouchers for August 2014 incl \$</b>				<b>456,373.54 previously paid.</b>

**(2) Trust Fund – Account 016-259 838 128**

**Cheque vouchers**

28 August 14	1457-1457	\$	50.00	(authorised by DCEO S Marshall and Cr K Murray)
<b>Total of cheque vouchers for August 2014 incl \$</b>				<b>50.00 previously paid.</b>

**EFT vouchers**

15 August 14	01-01	\$	100.00	(authorised by DCEO S Marshall and Cr K Murray)
28 August 14	01-01	\$	5,000.00	(authorised by DCEO S Marshall and Cr K Murray)
<b>Total of EFT vouchers for August 2014 incl \$</b>				<b>5,100.00 previously paid.</b>

**(3) Direct Debit Payments totalling \$ 60,248.58 previously paid.**

**(4) Credit Card Payments totalling \$ 451.90 previously paid.**

**be approved.**

**CARRIED 9/0**



TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt		01-Aug-2014	BSL - BUILDING COMMISSION	13/14 YR: JUN 14 - BUILDING APPLICATIONS x 6	(412.53)	
EFT Pymt		01-Aug-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 29 JUL 14	(293.57)	
EFT Pymt		01-Aug-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 29 JUL 14	(87.08)	
EFT Pymt		01-Aug-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 21 - 23 JUL 14	(41.58)	
EFT Pymt		01-Aug-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 29 JUL 14	(137.76)	
EFT Pymt		01-Aug-2014	LGRCEU	2014-07 JUL UNION FEES	(116.40)	
EFT Pymt		01-Aug-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 29 JUL 14	(744.02)	
EFT Pymt		01-Aug-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 29 JUL 14	(5,561.41)	(7,394.35)
EFT Pymt		11-Aug-2014	BDH - BEV DOME HIRE	DIESEL: 4,004 L	(5,813.41)	
EFT Pymt		11-Aug-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 24 & 30 JUL 2014	(561.00)	(6,374.41)
EFT Pymt		13-Aug-2014	NORTHAM HOLDEN	ASSET 8734 BE464 (TRADE IN of ASSET 8692/SDN25)	(17,148.70)	(17,148.70)
Liability Chq		14-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	CBUS	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	SHIRE OF BEVERLEY	2014-08 AUG SAL DEDUCTIONS (12 AUG): RATES	0.00	
Liability Chq		14-Aug-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 12 AUG 14	0.00	
Liability Chq		14-Aug-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 12 AUG 14	0.00	0.00
EFT Pymt		15-Aug-2014	ALLIANCE FIRE PROTECTION	AUG 2014 BI ANNUAL FIRE EXTINGUISHER MAINTENANCE	(2,316.60)	
EFT Pymt		15-Aug-2014	AMPAC	2014-07 JUL RATES DEBT RECOVERY	(40.15)	

EFT Pymt	15-Aug-2014	ARCHIVEWISE	2014-07 JUL: STORAGE of ARCHIVES - 149 BOXES	(63.91)
EFT Pymt	15-Aug-2014	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: JUL 2014	(110.00)
EFT Pymt	15-Aug-2014	AVON TOURISM INC	2014/15 SUBSCRIPTION	(5,500.00)
EFT Pymt	15-Aug-2014	AVON WASTE	1,908 BIN COLLECTION FE 25 JUL 14 INC RECYLING BINS & 1 x RECYCLING COLLECTION	(4,383.82)
EFT Pymt	15-Aug-2014	AVONDALE FARM PROJECT ASSOCIATION	13/14 COMMUNITY GRANT: BEV CLYDESDALE & VINTAGE DAY	(3,000.00)
EFT Pymt	15-Aug-2014	BEV CRC (TELECENTRE)	2014-08 AUG: BLARNEY COMPILATION for PRODUCTION	(825.00)
EFT Pymt	15-Aug-2014	BEV STEEL FABRICATION (BEAULENE P/L)	BE036 (LDR04): PARTS	(10.00)
EFT Pymt	15-Aug-2014	BEV SWIM CLUB	CATERING: OPENING OF SPORTS COMPLEX - 28 MAR 14	(750.00)
EFT Pymt	15-Aug-2014	BEV TYRE SERVICE	2014-07 JUL TYRE REPAIRS	(1,383.00)
EFT Pymt	15-Aug-2014	BOC LIMITED	JUL 2014: CYLINDER RENTAL	(39.09)
EFT Pymt	15-Aug-2014	CLAW ENVIRONMENTAL	DRUMMUSTER: 11 MAR 11 - 15 MAR 14	(1,131.02)
EFT Pymt	15-Aug-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 12 AUG 14	(293.57)
EFT Pymt	15-Aug-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 12 AUG 14	(87.08)
EFT Pymt	15-Aug-2014	COUNTRY COPIERS NORTHAM	COPY CHARGES: iR8295 COPIER & iRC2030 COPIER (06 MAR - 08 AUG 14)	(2,401.32)
EFT Pymt	15-Aug-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 29 JUL 14	(21.71)
EFT Pymt	15-Aug-2014	COVS PARTS	BE000 (UTE21): PARTS	(9.82)
EFT Pymt	15-Aug-2014	DAWSONS CONCRETE & REINFORCING	REFUSE SITE: WASTE OIL BUND	(4,785.00)
EFT Pymt	15-Aug-2014	de BEER Stefan	REIMBURSEMENTS: PARKING	(23.40)
EFT Pymt	15-Aug-2014	EDWARDS MOTORS	ASSET 8735 BEV0 (TRADE IN of ASST 8693/SDN26)	(16,066.00)
EFT Pymt	15-Aug-2014	EZY-FIT ENGINEERING P/L	BE3579 (TRL09): PARTS	(60.50)
EFT Pymt	15-Aug-2014	HOTEL BEV - MAXWELL	COUNCIL MEET: DINNER re TIM SHACKLETON - 22 JUL 14	(351.80)
EFT Pymt	15-Aug-2014	J & K HOPKINS	FELLOWES AUTO SHREDDER	(1,999.00)

EFT Pymt	15-Aug-2014	JASON SIGNMAKERS	VARIOUS SIGNS	(1,100.00)	
EFT Pymt	15-Aug-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 12 AUG 14	(137.76)	
EFT Pymt	15-Aug-2014	KLEENHEAT GAS (WESFARMERS KLEENHEAT GAS P	SPORTS COMPLEX: 14/15 ANNUAL FACILITY FEES for 2.56kL LPG BULK	(716.65)	
EFT Pymt	15-Aug-2014	LANDGATE (VGO)	VALUATION FEES: 19 JUN - 11 JUL 14	(229.05)	
EFT Pymt	15-Aug-2014	LYON Francis Robert	ASS 955 - REFUND	(800.00)	
EFT Pymt	15-Aug-2014	MOBILE MOUSE	STAFF TRAINING - MICROSOFT EXCEL: 11 AUG 2014	(490.00)	
EFT Pymt	15-Aug-2014	PARMELIA HILTON PERTH	LOCAL GOV WEEK 06 - 08 AUG 14: SG, DR, CP, DD	(3,930.20)	
EFT Pymt	15-Aug-2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: 04 - 23 JUL 14	(297.50)	
EFT Pymt	15-Aug-2014	QUICK CORP AUST	JUL 14 STATIONERY ORDER	(1,047.06)	
EFT Pymt	15-Aug-2014	RA-AN ENTERPRISES	YENYENNING LAKES RD - GRAVE: HIRE OF MACHINERY	(6,622.00)	
EFT Pymt	15-Aug-2014	RADIOWEST BROADCASTERS P/L	2014-07 JUL: INTERVIEW "AROUND THE TOWN" INTERVIEW	(77.00)	
EFT Pymt	15-Aug-2014	SCOTT John Leslie & Julie Anne	ASS 1074 & 1574 - REFUNDS	(1,449.39)	
EFT Pymt	15-Aug-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 12 AUG 14	(744.01)	
EFT Pymt	15-Aug-2014	TUDDENHAM GJ & PA	E WASTE PROCESSING: JUL 14 (2 CONTAINERS)	(8,800.00)	
EFT Pymt	15-Aug-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 12 AUG 14	(5,481.22)	
EFT Pymt	15-Aug-2014	WILSON Michael	2014-08 AUG BLARNEY ISSUE	(250.00)	(77,823.63)
EFT Pymt	22-Aug-2014	AVON TRADING	JUL 2014 HARDWARE SUPPLIES	(1,849.59)	
EFT Pymt	22-Aug-2014	BDH - BEV DOME HIRE	DIESEL: 4,001 L & ULP 2,000L	(8,549.00)	
EFT Pymt	22-Aug-2014	BEV IGA	JUL 2014 PURCHASES	(384.84)	
EFT Pymt	22-Aug-2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 15 AUG 14	(17.62)	
EFT Pymt	22-Aug-2014	HUNTINGFIELD P/L	ASS 995, 1573 & 51242 - REFUND	(1,995.91)	
EFT Pymt	22-Aug-2014	KJELLGREN Glenda	REFUND of CARAVAN PARK RENTAL, PERIOD OF STAY REDUCED	(45.70)	(12,842.66)

Liability Chq	28-Aug-2014	ATO - AUSTRALIAN TAX OFFICE	2014-08 AUG PAYG TAX	0.00	
Liability Chq	28-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	CBUS	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	LGRCEU	2014-08 AUG UNION FEES	0.00	
Liability Chq	28-Aug-2014	SHIRE OF BEVERLEY	2014-08 AUG SAL DEDUCTIONS (26 AUG): RATES	0.00	
Liability Chq	28-Aug-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 26 AUG 14	0.00	
Liability Chq	28-Aug-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 26 AUG 14	0.00	0.00
EFT Pymt	28-Aug-2014	AIMS	2014-06 JUN: FUEL TAX CREDITS	(314.60)	
EFT Pymt	28-Aug-2014	AMD	ACQUITTAL AUDIT for 12/13 COUNTRY LOCAL GOVT FUNDS	(616.00)	
EFT Pymt	28-Aug-2014	ASB MARKETING PTY LTD	15 x IPAD FOLIOS (WITH LOGO)	(906.68)	
EFT Pymt	28-Aug-2014	ATM - AUST TRAINING MANAGEMENT	12 x CHAINSAW TRAINING: 05 - 06 AUG 14 (BEVERLEY)	(3,600.00)	
EFT Pymt	28-Aug-2014	AUST POST	2014-07 JUL POSTAGE	(981.75)	
EFT Pymt	28-Aug-2014	AVON WASTE	1,908 BIN COLLECTION FE 08 AUG 14 INC RECYLING BINS & 1 x RECYCLING COLLECTION	(4,383.82)	
EFT Pymt	28-Aug-2014	BEV COUNTRY KITCHEN	CHAINSAW TRAINING: LUNCH 05 - 06 AUG 14	(256.00)	
EFT Pymt	28-Aug-2014	BEV NEWS - Barry & Pauline	WHITE COPYING PAPER A3 & A4	(1,999.00)	
EFT Pymt	28-Aug-2014	CAS - CONTRACT AQUATIC SERVICES	OFF SEASON TURNOVER (MAY - SEP 14) & CHEMICAL SUPPLIES	(4,004.00)	
EFT Pymt	28-Aug-2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 26 AUG 14	(293.57)	
EFT Pymt	28-Aug-2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 26 AUG 14	(87.08)	
EFT Pymt	28-Aug-2014	DAIMLER TRUCKS PERTH	BE 037 (TRK 15) - SERVICE	(350.80)	

EFT Pymt	28-Aug-2014	DCA - DOMINIC CARBONE & ASSOC	13/14 ACTUALS & 14/15 BUDGET	(3,267.00)
EFT Pymt	28-Aug-2014	EASTERN HILLS SAWS & MOWERS	SPL01 PARTS	(614.00)
EFT Pymt	28-Aug-2014	EVERETT SMITH & CO P/L	REC GRND LIGHTING TOWERS: SUPPLY & INSTALL LIGHTING	(148,366.24)
EFT Pymt	28-Aug-2014	FIRE & SAFETY WA	FIRE FIGHTING EQUIPMENT	(2,096.52)
EFT Pymt	28-Aug-2014	GOSNELLS HARDWARE	HARDWARE SUPPLIES	(425.67)
EFT Pymt	28-Aug-2014	JAS Richard	VARIOUS VEHICLES: SERVICES & PARTS	(741.40)
EFT Pymt	28-Aug-2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 26 AUG 14	(137.76)
EFT Pymt	28-Aug-2014	KOSMIC ELECTRONIC INDUSTRIES	TOWN HALL - PA SYSTEM: PARTS	(650.00)
EFT Pymt	28-Aug-2014	LEWIS Alison	REIMBURSEMENT: POLICY & PROC TRAINING, 18-19 AUG 14	(237.50)
EFT Pymt	28-Aug-2014	LGRCEU	2014-08 AUG UNION FEES	(77.60)
EFT Pymt	28-Aug-2014	LGSA - LOC GOV SUPERS ASSOC	WORK SUPS ANNUAL CONFER: 14 - 15 AUG 14 & 14/15 MEMBERSHIP	(883.50)
EFT Pymt	28-Aug-2014	LHAAC - LOC HLTH AUTH ANALYTICAL COM	2014/15 ANALYTICAL SERVICES	(540.55)
EFT Pymt	28-Aug-2014	McLEODS BARRISTERS & SOLICITORS	LICENCE: PORTION OF RECREATION GROUNDS : BEVERLEY HORSE AND PONY CLUB	(138.30)
EFT Pymt	28-Aug-2014	McNAUGHTANS P/L	PARTS : TRK 15	(59.14)
EFT Pymt	28-Aug-2014	MORBINNING CATCHMENT GROUP	MORBINNING FIRE BRIGADE - POWER REIMBURSE: 28 MAY - 24 JUL 14	(48.05)
EFT Pymt	28-Aug-2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: MEDICAL PRACTICE & SHIRE - 24 JUL, 01 & 04 AUG 14	(255.00)
EFT Pymt	28-Aug-2014	SHIRE OF BROOKTON	2014-06 JUN & 2014-07 JUL TOWN PLAN SCHEME, LG WEEK REFRESHMENTS	(17,169.64)
EFT Pymt	28-Aug-2014	SHIRE OF YORK	2014-07 JUL: HEALTH SERVICES	(1,092.38)
EFT Pymt	28-Aug-2014	SNAP OSBORNE PARK	14/15 INFORMATION BOOKLETS	(3,108.00)
EFT Pymt	28-Aug-2014	SPECIALISED TREE SERVICE	BEV PLATFORM THEATRE: TREE LOPPING	(1,500.00)
EFT Pymt	28-Aug-2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 26 AUG 14	(744.02)

EFT Pymt		28-Aug-2014	TRUCKLINE	SPL 03 : PARTS	(43.16)	
EFT Pymt		28-Aug-2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 07 & 13 AUG 2014	(561.00)	
EFT Pymt		28-Aug-2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 26 AUG 14	(5,509.49)	
EFT Pymt		28-Aug-2014	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	14/15 MEMBERSHIPS, CR & STAFF TRAINING	(35,772.47)	(241,831.69)
Direct Debit		02-Aug-2014	CBA - MERCHANT BANKING	2014-07 JUL TRANSACTION FEES	(105.34)	
Direct Debit		02-Aug-2014	CBA - MERCHANT BANKING	2014-07 JUL ACCESS FEE	(21.84)	
Direct Debit		02-Aug-2014	WESTNET PTY LTD	2014-08 AUG INTERNET ACCESS	(66.00)	
Direct Debit		02-Aug-2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-07 JUL ONLINE BANKING	(93.20)	
Direct Debit		18-Aug-2014	3 MESSAGING	3 MESSAGING: 2014-07 JUL 14: 0 TXT MSGS	(82.50)	
Direct Debit		31-Aug-2014	DPI - LICENSING SERVICES	JUL/AUG 14 LICENSING PAYMENTS	(59,879.70)	(60,248.58)
Cheque #	1222	01-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 29 JUL 14	(142.09)	
Cheque #	1223	01-Aug-2014	CBUS	SUPER CONTRIB: FE 29 JUL 14	(17.81)	
Cheque #	1224	01-Aug-2014	CTF (nee BCITF)	13/14 BCITF - JUN 14 RTN (2 APPLICATIONS)	(467.80)	
Cheque #	1225	13-Aug-2014	SHIRE OF BEVERLEY	BE464 (SDN29): CHANGE of PLATE	(16.60)	
Cheque #	1226	15-Aug-2014	SHIRE OF BEVERLEY	REGO of BEV0 to 13 AUG 2015	(688.30)	
Cheque #	1227	15-Aug-2014	ATO - AUSTRALIAN TAX OFFICE	2014-07 JUL BAS RETURN	(10,014.00)	
Cheque #	1228	15-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 12 AUG 14	(176.05)	
Cheque #	1229	15-Aug-2014	CBUS	SUPER CONTRIB: FE 12 AUG 14	(71.25)	
Cheque #	1230	15-Aug-2014	ORIGIN ENERGY	5 WRIGHT ST: 14/15 GAS CYLINDER RENTAL	(29.00)	
Cheque #	1231	15-Aug-2014	SYNERGY	STREET LIGHTS: 25 JUN - 24 JUL 14	(2,314.80)	
Cheque #	1232	15-Aug-2014	TELSTRA	2014-08 AUG TELEPHONE ACCOUNTS	(1,952.54)	
Cheque #	1233	22-Aug-2014	WATER CORPORATION	2014-08 AUG WATER & SERVICE ACCTS	(5,770.54)	

Cheque #	1234	28-Aug-2014	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPART LIC - BEAMING HILL, SHEAHANS ROAD	(103.00)	
Cheque #	1235	28-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 26 AUG 14	(203.83)	
Cheque #	1236	28-Aug-2014	CBUS	SUPER CONTRIB: FE 26 AUG 14	(71.25)	
Cheque #	1237	28-Aug-2014	SYNERGY	L36 FORREST ST: 09 JUL - 12 AUG14	(631.20)	(22,670.06)
Gen Jrnl	2957	12-Aug-2014		JUL 14 # - CREDIT CARD	(451.90)	(451.90)
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(446,785.98)</b>	<b>(446,785.98)</b>

**WAGES & SALARIES**

EFT Pymt		14-Aug-2014	WAGES & SALARIES	FE - 12 AUG 2014	(46,698.88)	
EFT Pymt		28-Aug-2014	WAGES & SALARIES	FE - 26 AUG 2014	(46,256.02)	
<b>WAGES &amp; SALARIES</b>					<b>(92,954.90)</b>	<b>(92,954.90)</b>

**UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT**

Cheque #	1234	28-Aug-2014	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPART LIC - BEAMING HILL, SHEAHANS ROAD	103.00	
Cheque #	1235	28-Aug-2014	AUST SUPER	SUPER CONTRIB: FE 26 AUG 14	203.83	
Cheque #	1236	28-Aug-2014	CBUS	SUPER CONTRIB: FE 26 AUG 14	71.25	
Cheque #	1237	28-Aug-2014	SYNERGY	L36 FORREST ST: 09 JUL - 12 AUG14	631.20	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					<b>1,009.28</b>	<b>1,009.28</b>

**PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS**

Cheque #	1210	04-Jul-2014	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICAL: STORER Leslee	(132.00)		
Cheque #	1221	30/07/2014	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 23 MAY - 14 JUL 14	(22.00)		
					<hr/>		
					<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>	<b>(154.00)</b>	<b>(154.00)</b>

**OTHER AMENDMENTS/GENERAL JOURNALS**

<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>	<b>0.00</b>	<b>0.00</b>
--	-------------	-------------

**INVESTMENTS**

Transfer	15-Aug-2014	ONLINE SAVER	FUNDS TFR for INVESTMENT	(200,000.00)			
Transfer	19-Aug-2014	ONLINE SAVER	FUNDS TFR for INVESTMENT	(500,000.00)			
					<hr/>		
					<b>INVESTMENTS</b>	<b>(700,000.00)</b>	<b>(700,000.00)</b>

<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>	<b>(1,238,885.60)</b>
--	-----------------------

**CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT**

Credit Card	10-Jul-2014	SLICKER STICKERS	DEBTORS: PAYMENT REMINDER STICKERS for O/S ACCOUNTS	40.04	
Credit Card	21-Jul-2014	FORMS EXPRESS	MUNICIPAL ACCT - PRINTABLE CHEQUES (5000)	411.86	
				<hr/>	
				<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>	<b>451.90</b>



## **TRUST ACCOUNT DETAILS**

### **PAYMENTS RAISED IN CURRENT MONTH**

EFT Pymt	15-Aug-2014		
EFT Pymt	28-Aug-2014	M D HOLDINGS AUST P/L	
CHQ	1457	28-Aug-2014	GARNETT Colleen

REFUND of CAT TRAP BONDS x 2	(100.00)	
FORFEIT of RELOCATED HOUSE BOND	(5,000.00)	
REFUND of CAT TRAP BOND	(50.00)	

<b>PAYMENTS RAISED IN CURRENT MONTH</b>	<b>(5,150.00)</b>	<b>(5,150.00)</b>
---	-------------------	-------------------

### **PAYMENTS UNPRESENTED IN CURRENT BANK #**

CHQ	1457	28-Aug-2014	GARNETT Colleen
-----	------	-------------	-----------------

REFUND of CAT TRAP BOND	50.00	
-------------------------	-------	--

<b>PAYMENTS UNPRESENTED IN CURRENT BANK #</b>	<b>50.00</b>	<b>50.00</b>
---	--------------	--------------

### **OTHER AMENDMENTS/GENERAL JOURNALS**

CHQ	1456	30/07/2014	NEALE Barry
-----	------	------------	-------------

REFUND of GYM KEY BOND	(30.00)	
------------------------	---------	--

<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>	<b>(30.00)</b>	<b>(30.00)</b>
--	----------------	----------------

### **EMERGENCY LIGHTING at AIRFIELD FUNDING**

TRANSFER	27-Aug-2014	ONLINE SAVER ACCT 016-540 288 737 844
TRANSFER	28-Aug-2014	ONLINE SAVER ACCT 016-540 288 737 844

TFR of FUNDS from TRUST to ONLINE SAVER	(500.00)	
TFR of FUNDS from TRUST to ONLINE SAVER	(225.30)	

<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>	<b>(725.30)</b>	<b>(725.30)</b>
--	-----------------	-----------------

<b>TOTAL EXPENDITURE for TRUST ACCOUNT</b>		<b>(5,855.30)</b>
--	--	-------------------

**TOTAL EXPENDITURE as reconciled to  
the AUGUST 2014 BANK STATEMENTS**

Municipal Account Expenditure	(1,238,885.60)
Trust Account Expenditure	(5,855.30)
<b>TOTAL EXPENDITURE for AUGUST 2014</b>	<b>(1,244,740.90)</b>

## **12. ADMINISTRATION**

Cr Buckland declared an interest affecting impartiality.

Cr Buckland left the meeting at 3.17pm.

### **12.1 Returned Services League (RSL) – Request to Erect Two Flagpoles**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 2 September 2014  
**APPLICANT:** Beverley RSL Sub Branch  
**FILE REFERENCE:** ADM 0325  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Letter of Request

---

#### **SUMMARY**

Council to consider granting permission to the Beverley RSL to erect an additional two flagpoles.

#### **BACKGROUND**

A letter was received from the Beverley RSL seeking permission to erect an additional two flagpoles at the cenotaph area, on the corner of Vincent Street and Railway Parade.

The Beverley RSL in their letter advise that they have been asked to pay particular attention to indigenous veterans, and that one pole is intended to be used to fly the Aboriginal Flag. The second flag pole is to recognise their New Zealand compatriots.

#### **COMMENT**

The officer agrees with the comments made in the letter that the additional two flags will reflect well upon Beverley embracing all cultures who have fought for Australia.

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Social – Maintain and nurture the sense of community

#### **POLICY IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council grant permission to the Beverley RSL Sub Branch to erect an additional two flagpoles at the cenotaph area on the corner of Vincent Street and Railway Parade.

**COUNCIL RESOLUTION**

**M13/0914**

**Moved Cr Shaw**

**Seconded Cr Gogol**

**That Council grant permission to the Beverley RSL Sub Branch to erect an additional two flagpoles at the cenotaph area on the corner of Vincent Street and Railway Parade.**

**CARRIED 8/0**

## Attachment – Item 12.1



**Beverley Returned Services League Sub Branch**  
50 Forrest Street  
BEVERLEY WA 6304

Date 26 August 2014



To: Mr S. Gollan  
CEO  
Shire of Beverley  
Vincent Street  
BEVERLEY WA 6304

Dear Steve

I am writing on behalf of the Beverley Sub-Branch of the R.S.L. seeking permission to erect an additional two flag poles at the cenotaph area surrounded by Vincent Street and Railway Parade.

As you may be aware, the RSL is asking that this year particular attention is paid to remembering our indigenous veterans, and one of the flag poles is intended to be used to fly the Aboriginal flag. The second flag pole is intended for use by our New Zealand compatriots who have been joining in our commemorations for the past few years.

It is felt that the addition of these two extra flags will demonstrate our truly all-embracing commemorative service in Beverley as a reflection of our multi-cultural population.

If you have any questions regarding this request, please do not hesitate to contact me by phone on 0439923501.

Yours faithfully

Irene Oram

President

**Beverley RSL Sub Branch Committee**

3.18pm - Cr Buckland rejoined the meeting.

## **12.2 Policy Manual**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 10 September 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** N/A  
**AUTHOR:** S K Marshall, Deputy Chief Executive Officer  
**ATTACHMENTS:** Draft Policy Manual (under separate cover)

---

### **SUMMARY**

Council to consider rescinding all previous council policies and adopting the 2014 Policy Manual.

### **BACKGROUND**

Council policies have previously been recorded in an ad hoc fashion, generally through the Council Meeting Minute books. This makes identifying policies and applying them to operations extremely difficult.

Consequently, a Policy Manual, appropriately formatted, has been developed to record all policies in one place to improve the efficiency in finding, reviewing and updating them.

### **COMMENT**

The detailed draft Policy Manual has been included under separate cover.

At the Corporate Strategy Committee meeting held on 9 September 2014, the committee resolved:

*“That the Corporate Strategy Committee recommend to Council that all previous policies of Council be rescinded; and  
That the Corporate Strategy Committee recommends to Council that the draft Policy Manual be adopted and reviewed annually.”*

### **STATUTORY ENVIRONMENT**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

2014 Policy Manual

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER'S RECOMMENDATION**

That:

1. all previous policies of Council be rescinded; and
2. the draft Policy Manual be adopted and reviewed annually.

### **COUNCIL RESOLUTION**

**M14/0914**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That all previous policies of Council be rescinded.**

**CARRIED 9/0**

### **COUNCIL RESOLUTION**

**M15/0914**

**Moved Cr Pepper**

**Seconded Cr Gogol**

**That the draft Policy Manual be adopted and reviewed annually.**

**CARRIED 9/0**

### **12.3 The Role of Beverley Shire in Health**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 15 September 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:**  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** The Role of Beverley Shire in Health – Final Report

---

#### **SUMMARY**

Council to endorse the report “The Role of Beverley Shire in Health” as prepared by Virtual Health.

#### **BACKGROUND**

In October 2013 a proposal was presented to Council in relation to “Clarifying the future role of the Beverley Shire Council in Health”. The proposal was prepared by Tim Shackleton, Director of Virtual Health and was presented to Council who agreed not to proceed unless external funding could be sourced.

#### **COMMENT**

Councillor Ridgway and I held a meeting with Fiona Hughes from Medicare Local in January and discussed the proposal provided by Virtual Health. From this meeting we received advice that Medicare Local was prepared to fund the Health Audit.

Virtual Health was engaged to undertake the report. The project objectives were;

- Clarify the Shire of Beverley’s overall role in Health and Aged Care; and
- Clarify the Council’s position on a range of current Health and Aged Care issues along with opportunities within the Shire of Beverley.

A number of “one on one” meetings between the consultant, Councillors and other stakeholders namely Dr Remi Adebayo, Michelle Bauer and Beverley Hamerton were undertaken to determine how each stakeholder viewed Health and Aged Care in Beverley.

The report has provided Council with a proposed Role Statement along with future approaches to Specific Health Service Issues and Opportunities, namely;

- Relationship between Beverley Shire and the Beverley Hospital
- Relationship between Beverley Shire and the Beverley General Practice
- Beverley Shire’s approach to Private Allied Health providers
- Beverley Shire’s role in Aged Care
- Primary Health Care Demonstration Site

#### **STATUTORY ENVIRONMENT**

N/A

#### **FINANCIAL IMPLICATIONS**

Nil - Funds allocated in the 2014/15 Budget.



### **STRATEGIC IMPLICATIONS**

Social – Community needs for Services and Facilities are met  
Governance – Council Leadership

### **POLICY IMPLICATIONS**

N/A

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council:

1. Endorse the Final Report on “The Role of Beverley Shire in Health” as prepared by Virtual Health;
2. Forward a copy of the report to Medical Local South West.

### **COUNCIL RESOLUTION**

**M16/0914**

**Moved Cr Pepper**

**Seconded Cr Davis**

**That Council endorse the Final Report on “The Role of Beverley Shire in Health” as prepared by Virtual Health.**

**CARRIED 9/0**

### **COUNCIL RESOLUTION**

**M17/0914**

**Moved Cr Pepper**

**Seconded Cr Davis**

**That Council forward a copy of the report to Medical Local South West.**

**CARRIED 9/0**

## **12.4 Beverley Hospital Auxiliary**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 16 September 2014  
**APPLICANT:** Beverley Hospital Auxiliary Inc.  
**FILE REFERENCE:** ADM0153  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Beverley Hospital Auxiliary - Letter

---

### **SUMMARY**

Council to consider reducing the \$50.00 per week rent charge for use of the Old Dental Surgery and Naturalist Club in the Town Hall.

### **BACKGROUND**

The Chief Executive Officer met with members of the Beverley Hospital Auxiliary on Monday 4 August 2014 and showed the group the Old Dentist Surgery and Naturalist Club areas in the Town Hall, during this gathering a \$50.00 per week rent amount was raised as a possible charge.

Council further discussed a weekly rental charge at the Economic and Community Strategy meeting held on 12 August 2014 and agreed to a charge of \$50.00 per week and was reconfirmed at the August Council meeting.

### **COMMENT**

The Beverley Hospital Auxiliary has written thanking Council for offering them use of the Old Dental Surgery and Naturalist Club in the Town Hall.

The Hospital Auxiliary have agreed to accept council's offer, but they have advised that there is disappointment at the charge of \$50.00 per week and have asked if Council would consider reducing the amount.

During discussions on whether a rental fee would apply, the cost of power and maintenance to these areas was raised and it was agreed that the rent would assist in offsetting these costs.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Nil. Funds allocated in the 2014/15 for these areas.

### **STRATEGIC IMPLICATIONS**

Economic – Manage assets sustainably.

### **POLICY IMPLICATIONS**

N/A

### **VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council advise the Beverley Hospital Auxiliary Inc. that the rental fee for the use of the Old Dental Surgery and Naturalist Club will be set at \$50.00 per week.

**COUNCIL RESOLUTION**

**M18/0914**

**Moved Cr White**

**Seconded Cr Gogol**

**That Council advise the Beverley Hospital Auxiliary Inc. that the rental fee for the use of the Old Dental Surgery and Naturalist Club will be set at \$50.00 per week.**

**CARRIED BY ABSOLUTE MAJORITY 5/4**

Cr Alexander and Cr Murray voted against the motion.

## **12.5 Water Harvest Planning**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 17 September 2014  
**APPLICANT:** Shire of Beverley  
**FILE REFERENCE:** ADM 0087  
**AUTHOR:** K McLean, Community Development Officer  
**ATTACHMENTS:** Rod Munns' Water Harvesting & Ground Water Project Record Sheet

---

### **SUMMARY**

An opportunity to apply for a grant from the Department of Water, Community Water Supply Program 2013-2015 has been the impetus for developing a plan for the first stages of Water Harvesting within the Beverley townsite.

### **BACKGROUND**

As reported in the Information Bulletin, dated 26<sup>th</sup> August 2014, a community committee with shire representation, in Councillor Davis, are investigating the opportunity for water harvesting with a view to achieving a more sustainable and affordable water supply for town facilities. Planning work undertaken by various committee members over several years is being reviewed and drilling for the purposes of soil sampling is taking place in the preferred locations for water catchment within the town site. These sites are located at the eastern end of Edwards Street, and the area bounded by John, Wright and George Streets, adjacent to the school.

### **COMMENT**

In order to be eligible for grant funding of up to \$100,000 with a minimum financial commitment of 30% of the total project cost from the applicant, a Project Planning Report must be submitted with the application for the grant. This report needs to detail project management, budget estimates, and the results of site investigations, preliminary design specifications, payment schedule and long term management arrangements for infrastructure. The report will need to be presented and endorsed by Council no later than the November council meeting as the grant application is due on the 31<sup>st</sup> December 2014.

Based on a recommendation from the Department of Water, Consultant Engineer, Rod Munns of RMECS (R Munns Engineering Consulting Services), attended a site visit on the 4<sup>th</sup> September 2014. Rod was able to advise on the proposed sites and process for soil sampling which are being conducted at the sites listed above in the week ending 19<sup>th</sup> September.

A cost estimate has been provided by RMECS: approximately \$1800-2400 + GST for initial costs to develop a work plan and budget for funding application, and this would include my time spent thus far, and travelling for another visit to site, and spending most of a day at Beverley - probably when additional drilling is to be done, and additional time offsite doing calculations and drawing up plans on Arcview, obtaining quotations for works, etc.

Further information regarding Rod Munns' credentials is attached.

**STATUTORY ENVIRONMENT**

N/A

**FINANCIAL IMPLICATIONS**

Budgeted expenditure of \$20,000

**STRATEGIC IMPLICATIONS**

To develop sustainable resources for the management of water.

**POLICY IMPLICATIONS**

N/A

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council support the engagement of RMECS to complete a Project Planning Report for the first stage of Water Harvesting within the Beverley townsite.

**COUNCIL RESOLUTION**

**M19/0914**

**Moved Cr White**

**Seconded Cr Pepper**

**That Council support the engagement of RMECS to complete a Project Planning Report for the first stage of Water Harvesting within the Beverley townsite.**

**CARRIED 9/0**

**Attachment – Item 12.5**

**Rod Munns – Water Harvesting and Ground Water Project Record  
– 2001 to 2012 at the Shire of Mt Marshall –**

<b>Client</b>	<b>Time Period</b>	<b>Project Description</b>	<b>Project Cost</b>
Shire of Mt Marshall	April 2003 to May 2007	<b>Dept of Water – Engineering Evaluation and Initiative Project in Beacon River Catchment –</b> Assist writing Funding Application on behalf of Beacon River Reference Group (successful for \$250,000), provide technical advice, prepare budgets and tender documentation, provide Project Management and Ongoing Project Operation Maintenance support (mainly for lift pumps) – to construct 22km of deep drainage, 2 x evaporation basin totalling 28 Ha, and install an electric and diesel powered lift pump to lift collected saline and acidic groundwater from drain into the evaporation basins in the Beacon River sub-catchment – to pilot the effectiveness of basic evaporation basins and deep drainage in lowering the ground water table and reduce the spread of salinity. See photos below.	\$ 420,000
Shire of Mt Marshall	April 2006 to May 2007	<b>Bencubbin Water Reserve Railway Dam Interconnection Project - CWSP Funded project to link gifted 30 MegaL former Watercorporation Railway Dam in Bencubbin to the Main Shire Town Dam via a 248 kL Storage Tank on top of hill above town, and reticulate water to green areas in Railway Reserve, Shire Nursery and Town Oval –</b> Write Funding Application (successful for \$45,000), design water reticulation system and Project Manage construction of.	\$99,000
Shire of Mt Marshall	March 2008 to October 2008	<b>Bencubbin Sports Complex Stormwater Collection Project - CWSP Funded project to collect stormwater from rooftops of Sports Complex and 5 surrounding sheds via a PVC manifold piping system and feed directly to Main Town Dam nearby and downstream –</b> Write Funding Application (successful for \$45,000), design water collection piping system and Project Manage construction of.	\$ 45,000

## **12.6 Community Grants**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 17 September 2014  
**APPLICANT:** Various Community Groups  
**FILE REFERENCE:** ADM 0428  
**AUTHOR:** K McLean, Community Development Officer  
**ATTACHMENTS:** Grant Applications (provided under separate cover)

---

### **SUMMARY**

Council to consider awarding grant funding for various Community Groups.

### **BACKGROUND**

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

### **COMMENT**

The second round of Community Grants was advertised in July 2014 in the Beverley Blarney. Applications opened on 7 July and closed on 11 August 2014. A total of three (3) applications were received.

Applications, with the amount requested were received from Beverley Horse and Pony Club \$1,100.00, Beverley Playgroup \$1,000.00 and Beverley Bowling Club \$1,000.00. The grant applications were subscribed to a total of \$3,100 with \$10,000 being available for 2014/2015 with two rounds scheduled for each financial year (July and January).

The applications were considered by Stephen Gollan (CEO) and myself. Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club, 50:50 matched funds (for grants over \$1000). All three applications met the compliance criteria.

Qualitative criteria was the base used for assessment and consisted of: membership base, benefit to community and the quality of the application.

If clubs take up the proposed grant offers, they will have to expend the money by 30 June 2015 and complete the supplied acquittal forms.

The table below outlines the Grant Applications, the activities they wish you to use the grant money for, the amount they requested and the amount with reasoning that we are suggesting they receive.

Club/Group	Members	Inc.	Activity	Amount Requested	Amount Suggested	Reasoning
Beverley Horse & Pony Club	2013 – 37 2012 – 46 2011 – 49 2010 – 35	Yes	Replace boundary fence, repair and extend fence of beginners yard within Pony Club grounds	\$1,100.00	\$1,100.00	More than equal cash contribution from club plus in kind work. Secure the area to meet Pony Club Assoc Policy. Improved safety for members within yard and public using open space outside yard.
Beverley Playgroup	2014 – 21 families	Yes	Age specific 0–4 years First Aid Course for parents and carers	\$1,000.00	\$1,000.00	Knowledge & support to parents & carers of small children. Better able to manage risks and emergency situations. Participants contributing to the cost of the First Aid Course.
Beverley Bowling Club	2013 – 66 2012 – 75 2011 – 70 2010 – 65	Yes	Replace damaged asbestos fence.	\$1,000.00	\$1,000.00	Safety of members and visitors. Improve aesthetics and security. Work in kind by group.

### STATUTORY ENVIRONMENT

N/A

### FINANCIAL IMPLICATIONS

Community Grant Funding Pool

### STRATEGIC IMPLICATIONS

Sustainable Community – Foster Community Participation – Support sporting and community needs.

### POLICY IMPLICATIONS

Community Grant Policy

### VOTING REQUIREMENTS

Absolute Majority

### OFFICER'S RECOMMENDATION

That Council award the following Community Grants:

- |                               |            |
|-------------------------------|------------|
| 1. Beverley Horse & Pony Club | \$1,100.00 |
| 2. Beverley Playgroup         | \$1,000.00 |
| 3. Beverley Bowling Club      | \$1,000.00 |



**COUNCIL RESOLUTION**

**M20/0914**

**Moved Cr Pepper**

**Seconded Cr White**

**That Council award the following Community Grants:**

- |  |                   |
|--|-------------------|
| <b>1. Beverley Horse &amp; Pony Club</b> | <b>\$1,100.00</b> |
| <b>2. Beverley Playgroup</b>             | <b>\$1,000.00</b> |
| <b>3. Beverley Bowling Club</b>          | <b>\$1,000.00</b> |

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## **12.7 Avondale Farm Project Association (AFPA) - Museum Management Plan**

---

**SUBMISSION TO:** Ordinary Council Meeting 23 September 2014  
**REPORT DATE:** 17 September 2014  
**APPLICANT:** N/A  
**FILE REFERENCE:** ADM 0156  
**AUTHOR:** S P Gollan, Chief Executive Officer  
**ATTACHMENTS:** Draft 1.3 of AFPA Museum Management Plan

---

### **SUMMARY**

Council to receive the AFPA Museum Management Plan

### **BACKGROUND**

Councillor Ridgway provided Council with a report on the development of a Museum Management Plan to improve Interpretation and Significance of the Avondale Collection undertaken by AFPA.

### **COMMENT**

From discussion last month, Council wishes to continue supporting community expectations to retain the collection at Avondale and agreed that a Museum Management Plan will be needed to assist in this process.

Council was agreeable to see the development of a plan and would like to confirm Council's role as custodian of this collection. However, would see AFPA take a lead in the development of the plan with support from Council.

I believe external assistance will need to be engaged, as the task is too significant for volunteers however it is hoped that grants will be obtained and AFPA currently has a museum consultant on their committee who can assist with this project.

### **STATUTORY ENVIRONMENT**

N/A

### **FINANCIAL IMPLICATIONS**

Budget allocation has been made in the 2014/15 budget for Avondale planning.

### **STRATEGIC IMPLICATIONS**

Planned Development – Preserve our Heritage – Maintain and protect our Heritage buildings and areas of significance.

### **POLICY IMPLICATIONS**

N/A

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council receive the Avondale Farm Project Association Museum Management Plan.

**COUNCIL RESOLUTION**

**M21/0914**

**Moved Cr Gogol**

**Seconded Cr Pepper**

**That Council receive the Avondale Farm Project Association Museum Management Plan.**

**CARRIED 9/0**

### **13. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

#### **13.1 IT Vision**

Councillors discussed the presentation made by Angelo Nardi and Mark Burbridge from IT Vision prior to the meeting.

Councillors agreed in principle to progress discussions with IT Vision.

### **14. CLOSURE**

The Chairman declared the meeting closed at 3.44pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

**PRESIDING MEMBER:**

**DATE:**