



26 AUGUST 2014

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:12pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr T Buckland		South Ward
Cr DW Davis		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2:16pm to 2:25pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

Nil

2.4 Apologies and Approved Leave of Absence

Nil

2.5 Condolences

The Shire of Beverley offers its condolences to the family and friends of:

HUTCHINSON	Beth	25 July 2014
STRANGE	Dorothy	10 August 2014
SMITH	Leon	12 August 2014
JAMES	Tony	15 August 2014

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DECLARATIONS OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 22 July 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 22 July 2014 be confirmed.

COUNCIL RESOLUTION

M1/0814

Moved Cr Murray

Seconded Cr Buckland

That the Minutes of the Ordinary Council Meeting held Tuesday 22 July 2014 be confirmed.

CARRIED 9/0

7.2 Minutes Of The Economic & Community Strategy Meeting 12 Aug 2014

OFFICER'S RECOMMENDATION

That the Minutes of the Economic & Community Strategy Committee Meeting held Tuesday 12 August 2014 be confirmed and the recommendations as listed be endorsed.

(Minutes provided under separate cover)

COUNCIL RESOLUTION

M2/0814

Moved Cr White

Seconded Cr Shaw

That the Minutes of the Economic & Community Strategy Committee Meeting held Tuesday 12 August 2014 be received and the recommendations as listed be endorsed.

CARRIED 9/0

COMMITTEE RESOLUTION

MEC2/0814

Moved Cr Alexander

Seconded Cr Shaw

That the Committee recommend to Council to nominate the late Dr Edgar Dick Cullen for nomination to be recognised as a past GP who made a significant contribution to the Shire of Beverley.

CARRIED 7/0

COUNCIL RESOLUTION

M3/0814

Moved Cr White

Seconded Cr Shaw

That Council nominate the late Dr Edgar Dick Cullen for nomination to be recognised as a past GP who made a significant contribution to the Shire of Beverley.

CARRIED 9/0

COMMITTEE RESOLUTION

MEC3/0814

Moved Cr Alexander

Seconded Cr White

That the Committee recommend to Council to make a submission to the Financial System Inquiry.

CARRIED 6/1

COUNCIL RESOLUTION

M4/0814

Moved Cr White

Seconded Cr Shaw

That Council make a submission to the Financial System Inquiry.

CARRIED 9/0

8. TECHNICAL SERVICES

Nil

2:16pm – Stefan de Beer, Shire Planner joined the meeting.

9. PLANNING SERVICES

9.1 Development Application – Motorcycle Event L7157 Southern Branch Rd

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 19 August 2014
APPLICANT: Willie Thomson – Dirt High Promotions
FILE REFERENCE: SOU573
AUTHOR: B.S. de Beer, Shire Planner
ATTACHMENTS: Application Letter, Locality Map, Contextual Locality Map

SUMMARY

An application has been received to conduct a non-commercial Motorcycle Event at Lot 7157 and others, Southern Branch Road, Beverley. It will be recommended the application is approved.

BACKGROUND

It is proposed to hold a non-commercial Motorcycle Event at Lot 7157 and others, Southern Branch Road, Beverley. The event is proposed to occur on the 6th & 7th September 2014, and would be similar to events that were previously held on the same subject properties.

The subject properties are zoned Farming, partly cleared and vacant. Access is via Smart Road. The event will be held on properties located in both the Shire of Beverley as well as the Shire of Brookton (please refer to the Contextual Locality Map, attached hereto). For this reason, a similar report served before the Brookton Shire Council for consideration.

The proposal entails a 'Juniors Motorcycle Event' to be held on Saturday 6th September 2014, from 9am to 4pm, and a 'Seniors Motorcycle Event' scheduled for Sunday 7th September 2014, from 9am to 4pm.

The event will be run under permit from *Motorcycling Australia* and run in accordance with the Australian Rules of Competition, with Public Liability Cover of \$50,000,000.

A copy of the application letter and other documentation are enclosed for ease of reference.

COMMENT

Under the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) the proposed event is a *use not listed*. Clause 3.2.5 of TPS 2 states that where a land use is not listed Council may:

- a) *Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- b) *Determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of*

Clause 6.2 in considering an application for planning consent, following which Council may, at its discretion, permit the use.

Given that the proposed use will not preclude agricultural use of the property for the remainder of the year and provides entertainment options not normally available in Beverley, it will be recommended Council determine that the proposed use may be consistent with the objectives and purpose of the Farming zone.

Advertising

In compliance with Clause 6.2 of TPS 2 the application was advertised for a period of 21 days. A total of 4 submissions were received comprising of no objections. A summary of the submissions received and officer's responses are detailed in the table below:

	Respondent	Property	Comment	Planner's Response
1	Ron Ridgway PO Box 169 Beverley WA 6304	Avon Loc 4849	No Objection to proposal.	Noted.
2	Tony Dobson 22 Lewis Road Kalamunda	Lot 6910 Smart Road	No Objection to proposal.	Noted
3	Malcolm Fleay PO Box 176 Beverley WA 6304	Lot 5960	No Objection to proposal.	Noted
4	Robert Barnes 212 Beechboro Road Bayswater WA 6053	Lot 2	No Objection to proposal.	Noted

Planning intent for the zone

It is the opinion of staff that the land use is consistent with the objectives and purposes of the zone. The proposal is located in a Farming zone and is remote from any sensitive land uses. Given the temporary nature of the proposal it is unlikely there will be any substantial negative impact on rural character, amenity or agricultural production in the surrounding area. Therefore it will be recommended the proposal be determined to be consistent with the objectives and purposes of the zone.

Character and Amenity

Given the temporary nature of the proposed activity and remote location it is unlikely there will be any substantial disturbance to the character or amenity of the area.

The main potential disturbance to amenity would be from noise and traffic. To ensure such amenity disturbance is minimised, should Council approve the application, hours of operation could be restricted as a condition of approval.

Emergency and Risk Management

The applicant has submitted an Emergency and Risk Management Plan (ERMP) for the event addressing possible identified risks and proposed mitigation measures. These include, amongst others:

- Emergency Evacuation;
- Fire Management;
- First Aid and Ambulance Services;
- Toilet Facilities, etc.

Should Council approve the application, adherence to the ERMP will be recommended to be made a condition of Planning Approval. Should Councillors so wish, a copy of the ERMP can be made available on request.

Conclusion

The application to conduct a motorcycle event is supported because:

- Any negative external impact will be limited;
- Previous events similar in nature has been conducted without incident; and
- Recommended conditions of approval are anticipated to address matters of concern.

Therefore it will be recommended the application be approved.

STATUTORY ENVIRONMENT

Subject to Council determination by absolute majority, as discussed above, the application may be considered consistent with the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council resolve:

- a) By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.
- b) To grant planning approval for a Motorcycle Event at lot 7157 and others, Southern Branch Road, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
2. This approval is for activities occurring between and including 5th and 8th September 2014, as described in the application documentation.
3. Ablution facilities that comply with the Shire of Beverley's Environmental Health requirements shall be available on site at all times during the event.

4. Motorcycle activity shall only occur between the hours of 9.00am and 4.00pm on the 6th and 7th of September 2014.
5. The risk mitigation, control and responsibilities as prescribed in the Emergency and Risk Management Plan (ERMP) shall be complied with at all times during the event.
6. A person appropriately qualified in first aid shall be on site at all times during the event.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant statutory requirements of the Shire of Beverley Town Planning Scheme.

2.20pm – Cr Lew Shaw, left the Council Chambers.

2.22pm – Cr Lew Shaw, re-joined the meeting.

COUNCIL RESOLUTION

M5/0814

Moved Cr Murray

Seconded Cr Gogol

That Council resolve:

- a) **By absolute majority that the proposed use is consistent with the planning objectives and purpose of the Farming zone.**
- b) **To grant planning approval for a Motorcycle Event at lot 7157 and others, Southern Branch Road, subject to the following conditions and advice notes:**

Conditions:

1. **Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
2. **This approval is for activities occurring between and including 5th and 8th September 2014, as described in the application documentation.**
3. **Ablution facilities that comply with the Shire of Beverley's Environmental Health requirements shall be available on site at all times during the event.**
4. **Motorcycle activity shall only occur between the hours of 9.00am and 4.00pm on the 6th and 7th of September 2014.**
5. **The risk mitigation, control and responsibilities as prescribed in the Emergency and Risk Management Plan (ERMP) shall be complied with at all times during the event.**
6. **A person appropriately qualified in first aid shall be on site at all times during the event.**

Advice Notes:

1. **Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
2. **The applicant is advised to submit similar applications to the Shire at least 3 months before the scheduled event, in order for the Shire to adhere to the relevant statutory requirements of the Shire of Beverley Town Planning Scheme.**

CARRIED 9/0

Attachment 9.1



1/17 Canvale Road
CANNING VALE 6155
Tel: 08 9455 2359
Mob: 0438 360 570

willie@williethomson.com
www.williethomson.com

ABN 90 063 103 560

23 June 2013

Shire of Brookton
PO Box 42
BROOKTON WA 6306

Att: Mr Stefan De Beer
Shire Planner

**Re: Proposed Non Commercial Motorcycle Activity
Across 211 Johnson Road Bally Bally and 505 Smart Road Brookton
06th & 07th September 2014
Property Owned by Vic and Diane Jirirtano and Steve Smart**

Hi Stefan,

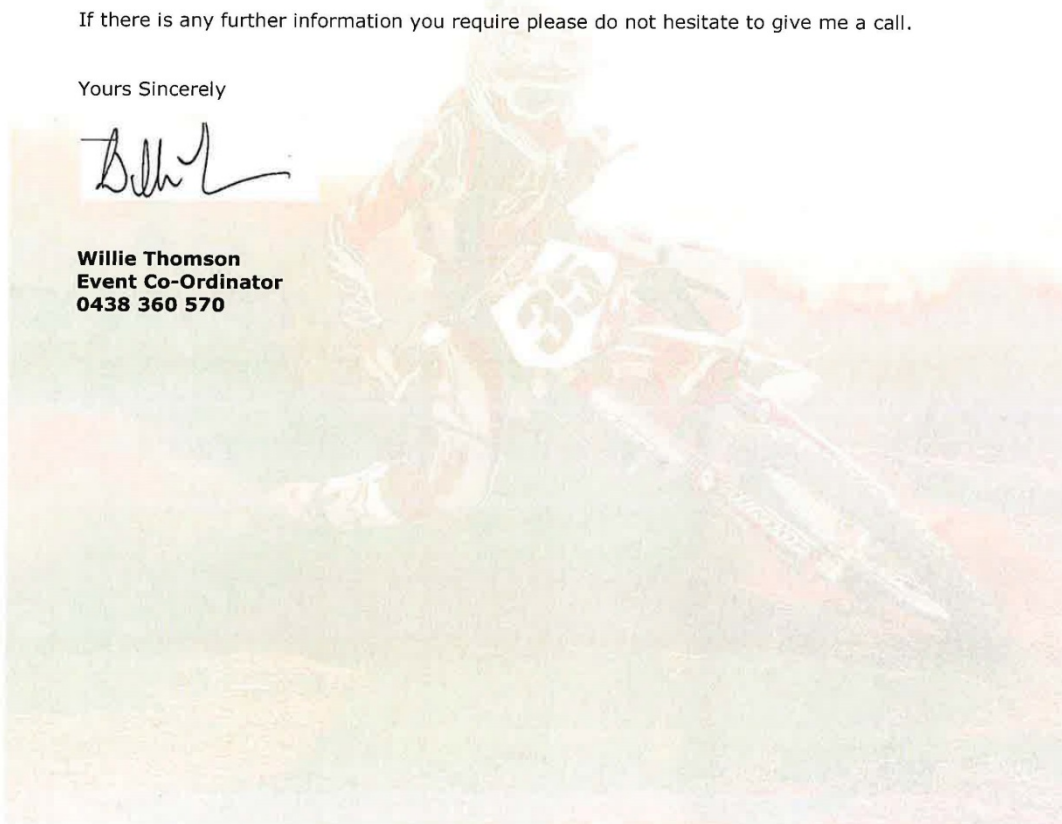
We are running looking at running a Motorbike event in September in your locality.

I have enclosed some general information on how the event works.

If there is any further information you require please do not hesitate to give me a call.

Yours Sincerely

**Willie Thomson
Event Co-Ordinator
0438 360 570**



Attachment 9.1

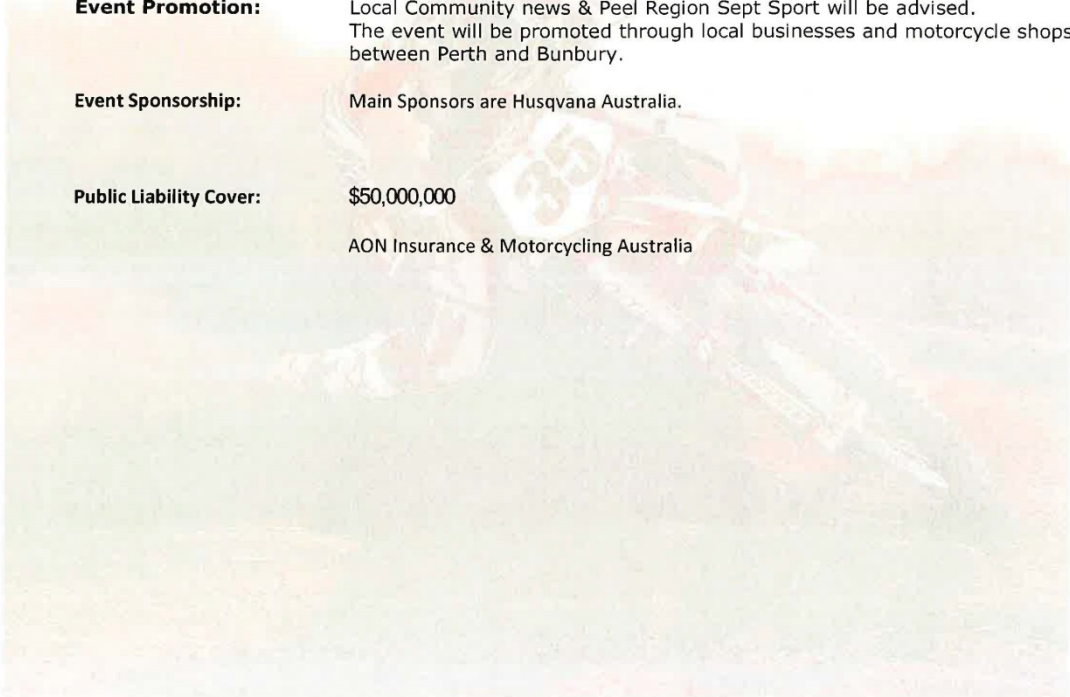


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ABN 90 063 103 560

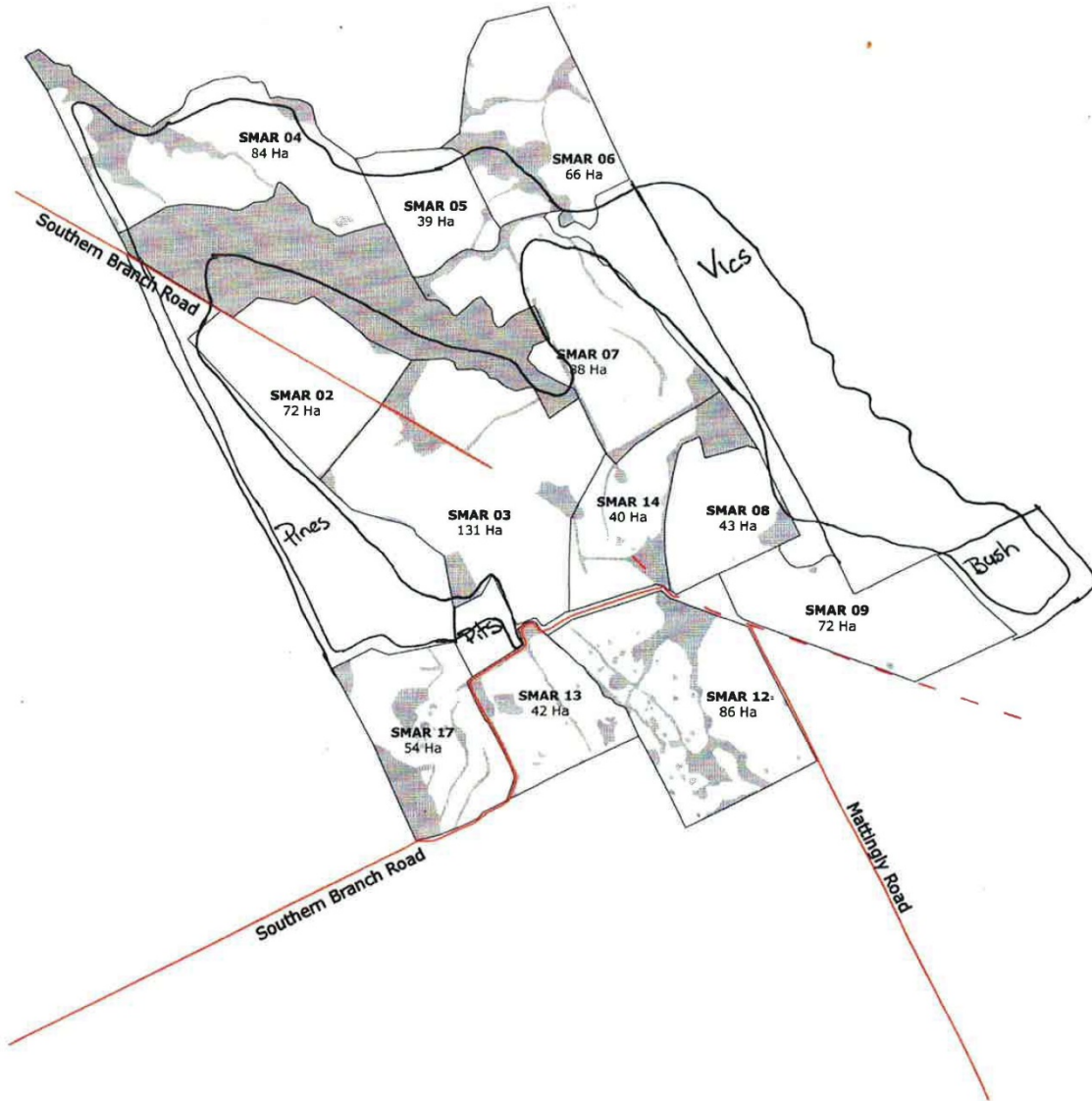
Type of event:	Pony Express Motorcycle Event
Date of event:	06th & 07th September 2014 Juniors, Saturday, 9am-4pm Seniors, Sunday, 9am-4pm
Area Required:	Section of paddock on 505 Smart Road Brookton crossing onto 211 Johnson Road Bally Bally
Access Required:	Friday 5 th (10-20 people) to mark out track and set up area. Monday, Finish tidying up and Inspection by owner of farm.
Parking:	All parking will be within the property and controlled by voluntary marshalls.
Toilets:	A minimum of 6 portable toilets will be provided.
Animals:	No dogs or pets will be allowed.
Alcohol:	No sale of Alcohol
Food Catering:	A mobile Coffee Van (Café 2 U) will be invited to attend. (he must provide a current Health Certificate) Local Football club has indicated they will run a sausage sizzle.
Event Guidelines:	The event will be run under permit from Motorcycling Australia and run in accordance with the Australian Rules of Competition.
Event Promotion:	Local Community news & Peel Region Sept Sport will be advised. The event will be promoted through local businesses and motorcycle shops between Perth and Bunbury.
Event Sponsorship:	Main Sponsors are Husqvana Australia.
Public Liability Cover:	\$50,000,000 AON Insurance & Motorcycling Australia



Attachment 9.1

SP Hay Pty Ltd

Smarts



Total Area: 1083 Ha
Arable: 815 Ha
Unarable: 268 Ha

Processed April 2012



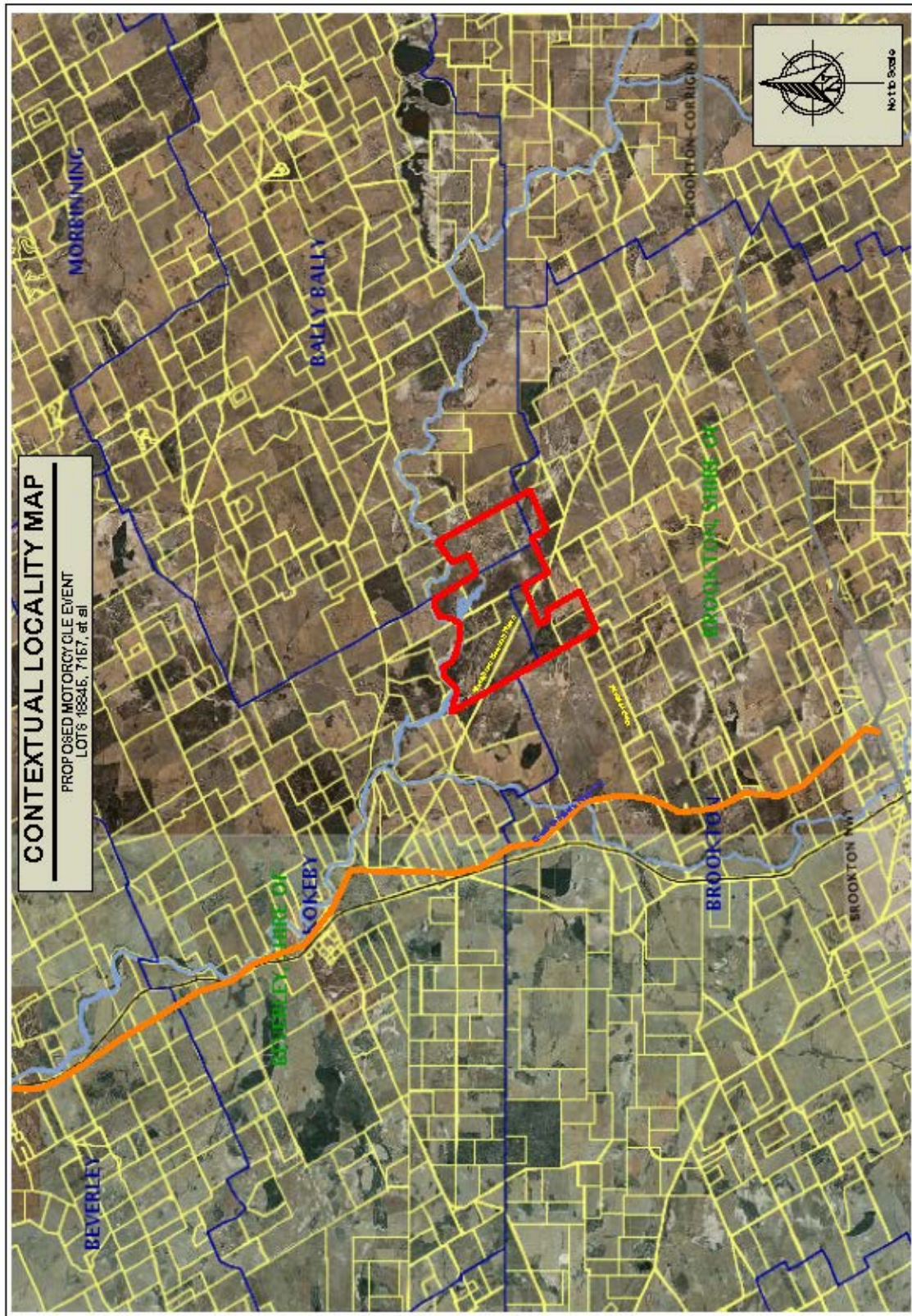
SKY+PLAN



0 0.5 1 Kilometres

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Attachment 9.1



9.2 Subdivision Application – Lot 27044 & Lot 81 Kokendin Rd, Talbot West

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 19 August 2014
APPLICANT: Brook & Marsh Pty Ltd
FILE REFERENCE: PL150363
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map and Subdivision Plan

SUMMARY

An application has been received to subdivide Lot 27044 and Lot 81 on Kokendin Road, Talbot West. The application will be recommended for approval.

BACKGROUND

The properties are zoned 'Farming' and contains agricultural related infrastructure and land uses.

COMMENT

(Kindly consider this section by referring to the attachments).

The submission received indicates that the intention is to create 2 Lots through farm boundary rationalization from the original 2 parent Lots.

The application was considered against the prescriptions of the Shire of Beverley Town Planning Scheme No. 2 (TPS No. 2), and the Western Australian Planning Commission (WAPC) Development Control Policy 3.4 (DC 3.4) – Subdivision of Rural Land.

TPS No. 2 states that:

Farming Zone:

3.5.1 Objectives

- a) To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural areas;*
- b) To provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality;*
- c) To retain farming land in large landholdings, to support primary production and prevent the creation of additional lots;*

...

3.5.5 Property Rationalization

Council may support proposals for boundary redistribution to consolidate primary production land into one lot and the creation of smaller balance lots if:

- a) No additional lots are created;*
- b) The new lot boundaries reflect good environmental and land management practice and are appropriate for the intended land use.*

...

TPS No. 2 emulates WAPC Development Control Policy 3.4 – Subdivision of Agricultural Land, which states as follows:

4.1 Retention of rural character and agricultural land holdings

The following forms of subdivision are not fragmentation, do not result in loss of rural character and may be permitted:

a) To realign lot boundaries for farming purposes...with no increase in the number of lots.

4.6 Farm Rationalization

Multiple lots in one ownership may be rationalized through boundary realignments to improve farm management and/or to provide access to landlocked lots provided that;

- (a) The new lot pattern is consistent with the objectives of the policy;*
- (b) No additional lots are created;*
- (c) The new boundaries reflect good environmental and land management practice and are appropriate for the intended land uses;*

In the opinion of staff the proposal is consistent with the aims of the abovementioned land use planning instruments. It will be recommended that the application be approved.

CONSULTATION

No consultation was deemed required for this application.

STATUTORY ENVIRONMENT

Subdivision is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 150363 for the subdivision of Lot 27044 & Lot 81 Kokendin Road, Talbot West, be approved subject to the following advice note:

Advice Note

The Commission's approval should not be construed as an approval for development on any of the lots proposed.

COUNCIL RESOLUTION

M6/0814

Moved Cr Gogol

Seconded Cr Shaw

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 150363 for the subdivision of Lot 27044 & Lot 81 Kokendin Road, Talbot West, be approved subject to the following advice note:

Advice Note

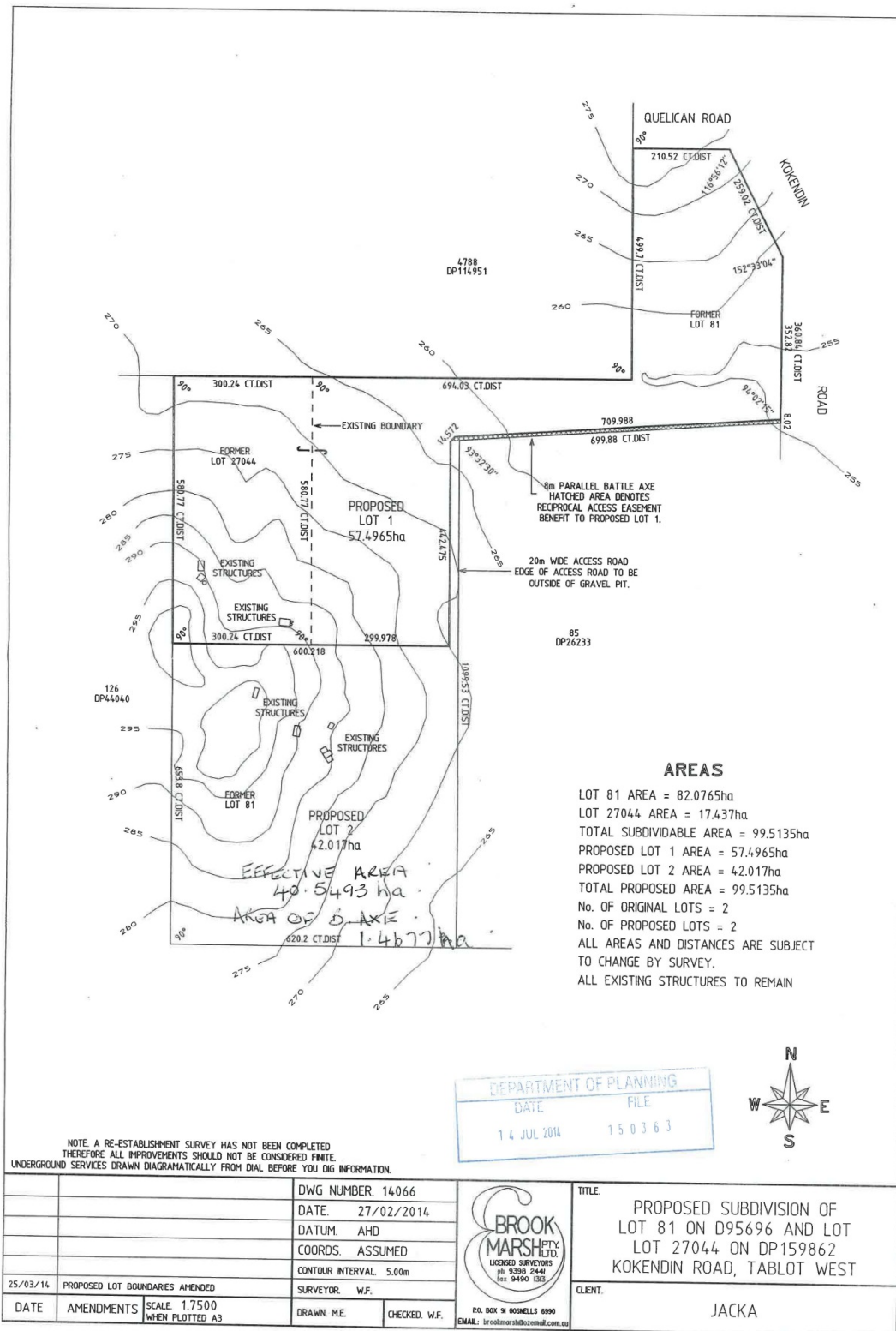
The Commission's approval should not be construed as an approval for development on any of the lots proposed.

CARRIED 9/0

Attachment 9.2



Attachment 9.2



9.3 Final Adoption – Outbuilding Policy

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 19 August 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Altered Outbuilding Policy

SUMMARY

Council initiated an alteration to the Outbuilding Policy. It will be recommended the policy be granted final adoption.

BACKGROUND

The Shire Planner proposed an alteration to the Outbuilding Policy of Council to permit the construction of a shed on Farming zoned land without the requirement of the applicant to own a dwelling within the Shire, or having commenced construction of a dwelling in the Shire. Other minor formatting & text alterations are also proposed, as detailed in the Attachment.

The Beverley Shire Council at its meeting on 22 July 2014 decided to lay the item on the table for further investigation by the Shire Planner.

The Outbuilding Policy has been amended accordingly.

COMMENT

At the 24 June 2014 Council Meeting Council resolved to initiate the Outbuilding Policy Alteration.

Notification of the proposed alterations to the Outbuilding Policy did not produce any response, and it will therefore be recommended that the altered policy be adopted.

At the Council meeting of 22 July 2014 the use of non-standard roof cladding material (e.g. non-standard Colorbond imports) had been raised as a possible health issue when the cladding is to form part of a structure that will collect rainwater for drinking purposes.

The Shire planner suggests that the following safeguard can be included in the Outbuilding Policy to address this issue.

The Outbuilding Policy has subsequently been altered to include the following statement:

“General Notes

7.8 If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).”

It is also proposed to, in future, include this as an advice note to all approvals for Outbuildings in the Shire.

CONSULTATION

Prior to being presented to Council for final adoption, the policy was advertised for public comment for a period of 21 days. No comments were received.

STATUTORY ENVIRONMENT

Town Planning Policies are made under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

When a policy is granted final adoption, the policy is required to be advertised.

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

The policy was altered to permit the construction of a shed on Farming zoned land without the requirement of the applicant to own a dwelling within the Shire, or having commenced construction of a dwelling in the Shire.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to grant final adoption for the altered Outbuilding Policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

COUNCIL RESOLUTION

M7/0814

Moved Cr Murray

Seconded Cr Gogol

That Council resolve to grant final adoption for the altered Outbuilding Policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

CARRIED 9/0

2:25pm – Stefan de Beer, Shire Planner left the meeting and did not return.

Attachment 9.3

SHIRE OF BEVERLEY OUTBUILDINGS POLICY

1. AUTHORITY TO PREPARE AND ADOPT A PLANNING POLICY

The Shire of Beverley, pursuant to Clause 7.6 of the Shire of Beverley Town Planning Scheme No.2, hereby makes this Town Planning Scheme Policy regarding Outbuildings throughout the Shire of Beverley.

This policy supersedes Council's previous Outbuildings Policy, which is hereby rescinded.

2. BACKGROUND

Under the Shire of Beverley's Town Planning Scheme No. 2 except where specifically exempt, Planning Approval is required for a shed (outbuilding) in all zones.

The Shire's Town Planning Scheme has no criteria under which an application for an outbuilding is to be determined. As such, this policy is required to give certainty as to what the Council may approve.

3. OBJECTIVES OF THE POLICY

The primary objectives are to:

- Provide certainty for landowners of the building requirements within the Shire by ensuring that all development issues are considered when applying for Planning Approval and that the Rural Nature of the Shire is maintained;
- To limit the impact of outbuildings by specifying such things as maximum areas and height, location, material colour, landscaping and the like;
- To adequately screen large buildings so as to not destroy the rural ambience and setting, to achieve and maintain a high level of rural amenity;
- To allow sufficient scope for the siting of buildings sympathetic with landscape features, distant from neighbouring properties and important roads;
- To ensure outbuildings are not used as de-facto dwellings; and
- To manage the siting and appearance of Sea Containers as Outbuildings in order to protect the amenity and character of the locality.

4. APPLICATION OF THE POLICY

This policy applies to all land situated within the following zones as designated under the Town Planning Scheme:

- Residential;
- Rural Residential;
- **Rural Smallholding;**
- Rural Townsite; and
- Farming.

Attachment 9.3

This policy does not relate to land zoned 'Town Centre', 'Industrial' or 'Light Industry', where all applications for structures incidental to a commercial or industrial use will be considered at an Ordinary Meeting of Council.

5. DETERMINATION

Council's Town Planning Scheme No.2 requires Council give its discretionary consent to sheds on all zoned land within the Shire. All applications for the construction of sheds and other outbuildings will be assessed against this policy prior to a decision being made under the provisions of the Scheme.

In determining the application, Council may:

- Approve the application with or without conditions; or
- Refuse the application.

Information to be supplied with application for planning approval

Application for the construction of an outbuilding under this policy is to be made by completion of an Application for Planning Approval form, signed by the owner(s) of the land. To enable timely determination of the application, the following information shall be provided:

- Purpose of the outbuilding, such as private workshop, storage shed, etc.
- Area of outbuilding in square metres;
- Height of outbuilding from natural ground level to the top of the wall, or bottom of eave, as appropriate;
- Height of roof ridge (or highest point of the roof) from natural ground level;
- Details on the cladding material to be used for roof and walls, including a uniform colour scheme;
- A scaled site plan of the property showing distance of the proposed outbuilding from property boundaries, existing structures and effluent disposal systems;
- An Elevation sketch of the front and sides of the outbuilding, showing height of the wall and roof ridge from natural ground level;
- Details of any trees to be removed to allow construction of the outbuilding; and
- Any other information Council may reasonably require to enable the Application for Planning Approval to be determined.

6. SEA CONTAINERS

The use of Sea Containers as Outbuildings within the Shire is regarded as development and will require Planning Approval.

Pending Planning Approval, Sea Containers may be used as Outbuildings subject to the following requirements:

Attachment 9.3

- The container shall be located to the rear of the lot and shall be screened from the street/road;
- The container shall be located within normal building setbacks;
- The container shall be painted to match the colour of the buildings on the lot;
- The container may only be used as an outbuilding and not for ancillary accommodation;
- The container shall not be located over septic tanks, leach drains or other utilities;
- The container shall be landscaped to screen it from neighbours; and
- If the container falls into disrepair or become unsightly the Shire shall require its removal.

Temporary use of a Sea Container on building sites as an office or storage unit is permissible, subject to application to and approval of Council. Council delegate authority to the CEO to approve temporary use on building sites. Approval extends for the period of construction of the building period only, and the sea container shall be removed within 14 days of completion of the building.

7. GENERAL NOTES

- 7.1 Outbuildings that comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy may be approved subject to compliance with other relevant clauses of this Policy, as set out below.
- 7.2 Outbuildings that do not comply with all of the criteria corresponding to the relevant zone in Table 1 of this Policy will be referred to Council.
- 7.3 Ablution facilities within outbuildings shall not be approved unless the outbuilding is associated with an existing or substantially commenced dwelling to reduce any occurrence of the outbuilding becoming a de-facto house. If the outbuilding is used in association with a commercial business, ablution facilities may be permitted.
- 7.4 Setbacks to lot boundaries shall be in accordance with the Shire of Beverley Town Planning Scheme No.2 and the Residential Design Codes, where applicable.
- 7.5 Under this policy "Sheds" are defined as outbuildings with a floor area greater than 15m². Outbuildings with a floor area of 15m² or less do not require Planning Approval.
- 7.6 Planning Approval is required for all outbuildings located within 75 metres of a road boundary on Farming zoned lots.
- 7.7 The construction of an outbuilding on vacant land within the Residential, Rural Residential, Rural Smallholding and Rural Townsite Zones will not be permitted without an application for the construction of a residence having been approved and construction having commenced.
- 7.8 If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- ~~8. In the Farming zone Planning Approval is required, where the applicant does not own, or is in the process of constructing, a dwelling within the Shire of Beverley.~~
- ~~9. No Planning Approval is required for outbuildings on a Farming zoned lot above 10 hectares in area, provided the only variation to the provisions of this policy and the Shire's Town Planning Scheme, is the provision of ablution facilities in the proposed outbuilding and the applicant owns a dwelling within the Shire of Beverley.~~

Attachment 9.3

TABLE 1

Zone	Criteria				Design / Location
	Maximum Total area of all outbuildings on the lot (m ²)	Maximum individual area of proposed outbuilding (m ²)	Maximum Wall height (m)	Maximum Roof height (m)	
Residential R10 and above	75	75	3.0	4.0	Where the outbuilding: (a) <i>Is not closer to the primary street alignment than 50% of the required setback for the relevant density coding specified in Table 1 of the R-Codes;</i> (b) <i>Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and</i> (c) <i>Is not constructed prior to the commencement of construction of a residence.</i>
Residential below R10	100	75	3.0	4.0	
Rural Residential; Rural Smallholdings & Rural Townsite	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) <i>Is not constructed prior to the commencement of construction of a residence</i>
Farming below 1 hectare	100	75	3.0	4.0	Where: (a) <i>Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and</i> (b) <i>Is not constructed prior to the commencement of construction of a residence.</i>
Farming between 1 – 10 hectares	200	150	3.0	4.0	Where: (a) Walls and roofs are constructed of Colorbond, masonry or the like (excludes zincalume); and (b) <i>Is not constructed prior to the commencement of construction of a residence</i>
Farming above 10 hectares	NA	1,000	8	9	Outbuildings within 75 metres of a road boundary are to be constructed of Colorbond, masonry or similar approved material (excludes zincalume)

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 19 August 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2014 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 31 July 2014.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2014 Ordinary Meeting, item 11.3

COMMENT

The monthly financial report for the period ending 31 July 2014 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2013/14 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of July 2014 be accepted and material variances be noted.

COUNCIL RESOLUTION

M8/0814

Moved Cr Pepper

Seconded Cr Buckland

That the monthly financial report for the month of July 2014 be accepted and material variances be noted.

CARRIED 9/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JULY 2014**

	2014/15 ANNUAL BUDGET	2014/15 JULY BUDGET MONTH	2014/15 JULY ACTUAL MONTH	VARIANCE MONTH	2014/15 BUDGET YTD	2014/15 ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,848,089	4,396	2,633,091	2,628,695	4,396	2,633,091	2,628,695	Rates levied earlier than anticipated
Governance	6,000	240	54,188	53,948	240	54,188	53,948	Additional grant funding for workforce plan \$25,000 and Lotterywest contribution \$23,447 for master trail plan, insurance claim reimbursement \$5,741
Law, Order Public Safety	471,006	18,840	23,511	4,671	18,840	23,511	4,671	
Health	100	4	0	(4)	4	0	(4)	
Education and Welfare	2,500	0	441	441	0	441	441	
Housing	68,500	2,740	6,035	3,295	2,740	6,035	3,295	
Community Amenities	174,769	6,991	160,353	153,362	6,991	160,353	153,362	Refuse and recycling charges levied earlier than anticipated
Recreation and Culture	201,698	3,078	42,293	39,215	3,078	42,293	39,215	Prepayment of 75% CSRFF grant \$41,250 for lighting towers
Transport	786,835	4,527	102,297	97,770	4,527	102,297	97,769	MRWA direct grant \$91,300 received earlier than anticipated
Economic Services	73,500	2,940	6,335	3,395	2,940	6,335	3,395	
Other Property and Services	57,500	2,300	5,358	3,058	2,300	5,358	3,058	
	5,690,497	46,057	3,033,902	2,987,845	46,057	3,033,902	2,987,845	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(72,458)	(725)	(6,361)	(5,636)	(725)	(6,361)	(5,636)	
Governance	(247,438)	(300)	(20,310)	(20,010)	(300)	(20,310)	(20,010)	Insurance expenses incurred earlier than anticipated
Law, Order, Public Safety	(215,426)	(15,080)	(31,295)	(16,215)	(15,080)	(31,295)	(16,215)	Insurance expenses incurred earlier than anticipated
Health	(178,176)	(12,472)	(12,307)	165	(12,472)	(12,307)	166	
Education and Welfare	(91,965)	(6,438)	(9,572)	(3,134)	(6,438)	(9,572)	(3,134)	
Housing	(300,567)	(21,040)	(22,843)	(1,803)	(21,040)	(22,843)	(1,804)	
Community Amenities	(583,770)	(40,864)	(49,572)	(8,708)	(40,864)	(49,572)	(8,708)	
Recreation and Culture	(1,079,967)	(75,598)	(122,902)	(47,304)	(75,598)	(122,902)	(47,305)	Insurance expenses incurred earlier than anticipated
Transport	(1,701,278)	(119,089)	(194,123)	(75,034)	(119,089)	(194,123)	(75,034)	Insurance expenses incurred earlier than anticipated
Economic Services	(408,265)	(28,579)	(35,372)	(6,793)	(28,579)	(35,372)	(6,794)	
Other Property & Services	(34,177)	(2,392)	36,616	39,008	(2,392)	36,616	39,009	Public works overheads and plant operation costs over allocated
	(4,913,488)	(322,576)	(468,041)	(145,465)	(322,576)	(468,041)	(145,465)	
<i>Increase(Decrease)</i>	777,009	(276,519)	2,565,861	2,842,380	(276,519)	2,565,861	2,842,380	

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 JULY 2014**

	2014/15 ANNUAL BUDGET	2014/15 JULY BUDGET MONTH	2014/15 JULY ACTUAL MONTH	VARIANCE MONTH	2014/15 BUDGET YTD	2014/15 ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	12,013	0	0	0	0	0	0	
Adjustment to Accounts Receivable From Current to Non - Current assets	0	0	0	0	0	0	0	
Movement in Cash Backed Reserves for Employee Entitlements	0	0	0	0	0	0	0	
Adjustment Non-Current Long service Leave Liability	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	37,000	0	0	0	0	0	0	
Depreciation Written Back	1,162,810	81,397	96,840	15,443	81,397	96,840	15,443	Additional depreciation expensed
Book Value of Assets Sold Written Back	269,000	0		0	0	0	0	
	1,480,823	81,397	96,840	15,443	81,397	96,840	15,443	
<i>Sub Total</i>	2,257,832	(195,123)	2,662,701	2,857,824	(195,123)	2,662,701	2,857,823	
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(861,712)	0	(148,801)	(148,801)	0	(148,801)	(148,801)	Recreation ground lighting towers commenced earlier than anticipated
Infrastructure Assets - Roads	(1,705,451)	(153,491)	(23,512)	129,979	(153,491)	(23,512)	129,979	Projects yet to be commenced
Infrastructure Assets - Recreation Facilities	0	0	0	0	0	0	0	
Infrastructure Assets - Other	0	0	0	0	0	0	0	
Purchase Plant and Equipment	(1,160,470)	0	0	0	0	0	0	
Purchase Furniture and Equipment	(78,000)	0	(7,466)	(7,466)	0	(7,466)	(7,466)	Purchases earlier than anticipated
Repayment of Debt - Loan Principal	(69,984)	0	0	0	0	0	0	
Transfer to Reserves	(163,392)	0	0	0	0	0	0	
	(4,039,009)	(153,491)	(179,779)	(26,288)	(153,491)	(179,779)	(26,288)	
ABNORMAL ITEMS								
Plus Rounding	0	0	(1)	0	0	(1)	(1)	
	(4,039,009)	(153,491)	(179,780)	(26,288)	(153,491)	(179,780)	(26,289)	
<i>Sub Total</i>	(1,781,177)	(348,613)	2,482,921	2,831,535	(348,613)	2,482,921	2,831,534	
LESS FUNDING FROM								
Reserves	640,000	0	0	0	0	0	0	
Loans Raised	0	0	0	0	0	0	0	
Opening Funds	1,141,177	1,141,178	1,141,178	0	1,141,178	1,141,178	0	
	1,781,177	1,141,178	1,141,178	0	1,141,178	1,141,178	0	
NET (SURPLUS) DEFICIT	(0)	792,565	3,624,099	2,831,535	792,565	3,624,099	2,831,534	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 JULY 2014	
CURRENT ASSET	
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	201,860.22
- Investments Unrestricted	591,791.27
- Investments Reserves	1,663,301.65
Sundry Debtors General	3,226,584.33
Stock on Hand	12,524.28
Self-Supporting Loans	
GST	
Total Current Assets	5,696,361.75
LESS CURRENT LIABILITIES	
Sundry Creditors	297,825.57
Interest Bearing Loans and Borrowings	69,984.51
Provisions for Annual and Long Service Leave	361,929.25
Total Current Liabilities	729,739.33
Adjustments	
Less Cash Backed Reserves	(1,663,301.65)
Plus Interest Bearing Loans and Borrowings	69,984.51
Plus Annual Leave Cash Backed Reserves as at 30/06/2014	141,675.56
Plus LSL and Gratuity Cash Backed Reserves as at 30/06/2014	109,117.49
Less Deferred Pensioner Rates Non-Current as at 30/06/2013	-
Less Current Asset Portion of S/Supporting loan 117 2014-15	-
Total Adjustments	(1,342,524.09)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$3,624,098.33

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 JULY 2014**

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15.	Actual 2013/14 \$	Actual 2013/14 \$	Variance \$
Current assets			
Cash and cash equivalents	2,966,303	2,457,253	(509,050)
Trade and other receivables	252,563	3,226,584	2,974,021
Inventories	12050	12,524	474
Other assets	0	0	0
Total current assets	3,230,916	5,696,362	2,465,446
Non-current assets			
Trade and other receivables	182,675	182,675	0
Property, plant and equipment	18,459,408	18,568,100	108,692
Infrastructure	44,827,174	44,801,422	(25,752)
Total non-current assets	63,469,258	63,552,197	82,939
Total assets	66,700,174	69,248,559	2,548,385
Current liabilities			
Trade and other payables	315,301	297,826	17,476
Interest-bearing loans and borrowings	69,985	69,985	0
Provisions	361,929	361,929	0
Total current liabilities	747,215	729,739	17,476
Non-current liabilities			
Interest-bearing loans and borrowings	1,071,750	1,071,750	0
Provisions	29,047	29,047	0
Total non-current liabilities	1,100,796	1,100,796	0
Total liabilities	1,848,012	1,830,536	17,476
Net assets	64,852,162	67,418,023	2,565,861
Equity			
Accumulated surplus	44,590,890	45,062,920	472,030
Change in net assets resulting from operations	472,029	2,565,860	2,093,831
Asset revaluation reserve	18,125,942	18,125,942	0
Other reserves	1,663,302	1,663,302	0
Total equity	64,852,162	67,418,023	2,565,861

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 JULY 2014						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds					
	Long Service Leave	109,117.49				
	Plant	82,158.98				
	Bush Fire Fighters	109,976.10				
	Building	337,835.03				
	Recreation Ground	332,860.81				
	Cropping Committee	255,069.19				
	Avon River Development	22,104.53				
	Annual Leave	141,675.56				
	Community Bus	33,121.66				
	Road Construction	239,382.30	1,663,301.65	91 days	3.55%	30/09/2014
2092-96973	Online Saver	78,349.75	78,349.75	Ongoing	2.25%	
9717-90965	Term Deposit	513,441.52	513,441.52	91 days	3.55%	5/08/2014
	Total		2,255,092.92			

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JULY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
MISC						
MS7-Private Works - Stockpile Gravel	0.00	147.00	57.85	68.06	272.91	272.91
Total MISC	0.00	147.00	57.85	68.06	272.91	272.91
0001 MORBINING RD	0.00	1,554.00	413.59	488.13	2,455.72	2,455.72
0002 WATERHATCH RD	0.00	116.00	85.97	101.15	303.12	303.12
0003 YORK-WILLIAMS RD	0.00	1,440.00	553.47	661.13	2,654.60	2,654.60
0005 EDISON MILL RD	0.00	12.25	21.43	25.21	58.89	58.89
0006 BREMNER RD	0.00	98.00	66.25	77.95	242.20	242.20
0007 YENYENING LAKES RD	0.00	1,563.00	1,096.04	1,295.86	3,954.90	3,954.90
0009 BALLY-BALLY RD	0.00	4,753.50	1,522.89	1,797.73	8,074.12	8,074.12
0010 DALE KOKEBY RD	0.00	432.00	226.45	286.42	944.87	944.87
0012 TALBOT WEST RD	1,650.00	0.00	0.00	0.00	0.00	1,650.00
0013 BARRINGTON RD	0.00	1,461.50	399.81	472.10	2,333.41	2,333.41
0015 JACOBS WELL RD	0.00	4,676.00	1,200.91	1,419.33	7,296.24	7,296.24
0016 CLULOWS RD	0.00	3,972.50	1,068.88	1,263.61	6,304.99	6,304.99
0017 OAKDALE RD	0.00	801.50	183.39	216.64	1,201.53	1,201.53
0018 DONGADILLING RD	0.00	549.50	162.87	192.35	904.72	904.72
0020 BUTCHERS RD	0.00	45.00	86.96	102.31	234.27	234.27
0021 VALLENTINES RD	0.00	171.50	45.40	53.41	270.31	270.31
0023 SPRINGHILL RD	0.00	1,244.50	359.17	422.55	2,026.22	2,026.22
0025 BALLY-BALLY COUNTYPEAK RD	0.00	574.00	130.98	154.66	859.64	859.64
0026 ATHOL RD	0.00	2,667.50	720.64	851.46	4,239.60	4,239.60
0027 EWERTS RD	0.00	4,340.00	1,798.48	2,146.80	8,285.28	8,285.28

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JULY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0028 NORTHBOURNE RD	0.00	455.00	131.34	155.50	741.84	741.84
0029 BERINGER RD	0.00	2,965.50	1,070.59	1,263.30	5,299.39	5,299.39
0030 GORS RD	0.00	1,054.00	315.62	372.48	1,742.10	1,742.10
0032 BALKULING RD	0.00	1,622.50	432.05	510.78	2,565.33	2,565.33
0033 GLENCOE RD	0.00	1,337.00	373.81	440.93	2,151.74	2,151.74
0034 ST JACKS RD	0.00	301.00	77.27	90.91	469.18	469.18
0035 RICKEYS RD	0.00	822.50	202.90	238.72	1,264.12	1,264.12
0036 GREENHILLS SOUTH RD	0.00	73.50	37.86	44.54	155.90	155.90
0038 PETCHELLS RD	0.00	1,424.50	346.34	409.13	2,179.97	2,179.97
0039 MAITLAND RD	0.00	199.50	212.88	250.45	662.83	662.83
0040 HOBBS RD	0.00	161.00	79.89	101.49	342.38	342.38
0046 BLACKBURN RD	0.00	768.50	270.37	318.10	1,356.97	1,356.97
0051 AIKENS RD	0.00	210.00	66.25	77.95	354.20	354.20
0054 McDONALDS RD	0.00	773.50	197.53	233.69	1,204.72	1,204.72
0058 LENNARD RD	0.00	25.00	37.04	51.08	113.12	113.12
0060 BATYS RD	0.00	787.50	203.09	239.66	1,230.25	1,230.25
0061 COOKES RD	0.00	425.50	155.08	182.45	763.03	763.03
0071 MURRAYS RD	0.00	689.50	230.17	270.79	1,190.46	1,190.46
0073 JOHNSONS RD	0.00	140.00	47.32	55.68	243.00	243.00
0075 FISHERS RD	0.00	200.00	211.39	248.70	660.09	660.09
0077 WANSBROUGH RD	0.00	1,263.50	290.29	342.36	1,896.15	1,896.15
0078 BATEMANS RD	0.00	364.00	86.41	102.96	553.37	553.37
0079 DRAPERS RD	0.00	451.50	149.55	175.94	776.99	776.99

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING 31 JULY 2014**

	M & C (Exp)	POC (Alloc)	PWOH (Alloc)	Wages (Alloc)	Total Alloc (Exp)	Total Exp
0082 DEEP POOL RD	0.00	483.00	229.06	276.98	989.04	989.04
0084 McLEAN RD	0.00	287.00	75.05	88.30	450.35	450.35
0085 KI RD	0.00	49.00	37.04	51.08	137.12	137.12
0087 MANDIAKIN RD	0.00	469.00	157.62	185.45	812.07	812.07
0096 COUNTY PEAK RD	0.00	1,249.50	698.11	851.29	2,798.90	2,798.90
0098 AVOCA RD	0.00	469.00	112.34	132.73	714.07	714.07
0101 SIMMONS RD	0.00	0.00	18.93	22.27	41.20	41.20
0103 FORREST ST	0.00	1,113.00	478.82	563.33	2,155.15	2,155.15
0107 EDWARD ST	0.00	98.00	56.79	66.81	221.60	221.60
0109 HARPER ST	0.00	24.50	57.60	67.77	149.87	149.87
0110 QUEEN ST	0.00	136.50	143.06	168.31	447.87	447.87
0120 DELISLE ST	0.00	607.00	214.27	252.08	1,073.35	1,073.35
0125 VINCENT ST	0.00	632.00	710.46	835.83	2,178.29	2,178.29
0135 ERNEST DR	0.00	49.00	86.41	101.66	237.07	237.07
0137 RICKEYS SIDING RD	0.00	1,486.00	401.04	474.28	2,361.32	2,361.32
0146 RAILWAY ST	0.00	28.00	9.32	10.97	48.29	48.29
0148 BETHANY RD	0.00	12.50	19.45	22.88	54.83	54.83
0166 WESTDALE RD	0.00	1,012.50	1,276.77	1,502.08	3,791.35	3,791.35
0167 MAWSON RD	0.00	245.00	151.44	178.16	574.60	574.60
5001 HUNT RD	0.00	12.50	38.65	45.47	96.62	96.62
9999 ROADS VARIOUS	1,552.60	1,732.00	2,869.54	3,375.95	7,977.49	9,530.09
Total ROAD	3,202.60	57,181.75	23,210.39	27,480.07	107,872.21	111,074.81
TOTAL	3,202.60	57,328.75	23,268.24	27,548.13	108,145.12	111,347.72

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 13 August 2014
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: July 2014 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of July 2014.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.
 - (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2014/15 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

July 2014:

- (1) **Municipal Fund** – Account 016-540 259 838 056
 - Cheque vouchers: 1208 - 1221 incl totalling \$ 15,203.90 previously paid
 - EFT vouchers 03 July 14 01-37 incl totalling \$ 46,519.91
 - EFT vouchers 04 July 14 01-46 incl totalling \$ 96,865.03
 - EFT vouchers 17 July 14 01-39 incl totalling \$ 52,211.88
 - EFT vouchers 17 July 14 01-32 incl totalling \$ 94,094.10
 - EFT vouchers 29 July 14 01-03 incl totalling \$ 16,867.10
 - EFT vouchers 30 July 14 01-38 incl totalling \$ 300,186.12
 - EFT vouchers 31 July 14 01-37 incl totalling \$ 46,242.16
 - Total of EFT vouchers for July 2014 incl \$ 652,986.30 previously paid.

- (2) **Trust Fund** – Account 016-259 838 128
 - Cheque vouchers: 1456-1456 incl totalling \$ 30.00 previously paid.
 - EFT vouchers 30 July 14 01-02 incl totalling \$ 60.00
 - Total of EFT vouchers for July 2014 incl \$ 60.00 previously paid.

- (3) **Direct Debit** Payments totalling \$ 62,001.22 previously paid.

- (4) **Credit Card** Payments totalling \$ 789.10 previously paid.

be received.

COUNCIL RESOLUTION

M9/0814

Moved Cr Pepper

Seconded Cr Shaw

That the List of Accounts as presented:

July 2014:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers: 1208 - 1221 incl totalling \$ 15,203.90 previously paid

EFT vouchers 03 July 14 01-37 incl totalling \$ 46,519.91

EFT vouchers 04 July 14 01-46 incl totalling \$ 96,865.03

EFT vouchers 17 July 14 01-39 incl totalling \$ 52,211.88

EFT vouchers 17 July 14 01-32 incl totalling \$ 94,094.10

EFT vouchers 29 July 14 01-03 incl totalling \$ 16,867.10

EFT vouchers 30 July 14 01-38 incl totalling \$ 300,186.12

EFT vouchers 31 July 14 01-37 incl totalling \$ 46,242.16

Total of EFT vouchers for July 2014 incl \$ 652,986.30 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers: 1456-1456 incl totalling \$ 30.00 previously paid.

EFT vouchers 30 July 14 01-02 incl totalling \$ 60.00

Total of EFT vouchers for July 2014 incl \$ 60.00 previously paid.

(3) Direct Debit Payments totalling \$ 62,001.22 previously paid.

(4) Credit Card Payments totalling \$ 789.10 previously paid.

be received.

CARRIED 9/0

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	3/07/2014	AUST SUPER	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	CBUS	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	SHIRE OF BEVERLEY	2014-07 JUL SAL DEDUCTIONS (01 JUL): RATES	0.00	
Liability Chq	3/07/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 01 JUL 14	0.00	
Liability Chq	3/07/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 01 JUL 14	0.00	0.00
EFT Pymt	4/07/2014	AITS	2014-05 MAY: FUEL TAX CREDITS	(239.47)	
EFT Pymt	4/07/2014	ARCHIVEWISE	2014-06 JUN: STORAGE of ARCHIVES - 149 BOXES	(63.91)	
EFT Pymt	4/07/2014	ASIC - AUST SECURITIS & INVEST COMMISSION	AVONALE DISCOVERY FARM: NAME REGISTRATION - EXP: JUL 2015	(33.00)	
EFT Pymt	4/07/2014	AVON TRADING	MAY 2014 HARDWARE SUPPLIES	(1,263.63)	
EFT Pymt	4/07/2014	AVON WASTE	3,813 BIN COLLECTION ME 13 JUN 14 INC RECYLING BINS & RECYCLING COLLECTION	(8,510.57)	
EFT Pymt	4/07/2014	BDH - BEV DOME HIRE	DIESEL: 4,001 L	(5,908.68)	
EFT Pymt	4/07/2014	BEV COUNTRY KITCHEN	COUNCIL MEET: 24 JUN 14	(264.00)	
EFT Pymt	4/07/2014	BEV IGA	MAY 2014 PURCHASES	(229.01)	
EFT Pymt	4/07/2014	BEV NEWS - Barry & Pauline	JUN 2014 ACCOUNT	(136.70)	
EFT Pymt	4/07/2014	BLACKWOODS	CLEANING SUPPLIES	(97.23)	
EFT Pymt	4/07/2014	BT EQUIPMENT/TUTT BYRANT	BE026 (ROL05): PARTS	(304.89)	
EFT Pymt	4/07/2014	BUNNINGS BUILDING SUPPLIES P/L	ASSET 8715 - BE037 (TRK15): TOOL BOX	(793.25)	
EFT Pymt	4/07/2014	BURTONS WELDING & REPAIR	RESTORE RESERVE POOL - FENCE: SUPPLIES	(957.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	4/07/2014	CANON FINANCE AUSTRALIA LIMITED	ANNUAL LEASE PAYMENT: 1st of 3 INSTALMENTS	(7,645.00)	
EFT Pymt	4/07/2014	CANWA - COMMUNITY ARTS NETWORK WA	REFUND of UNEXPENDED CNF FUNDS: J BROUN	(531.11)	
EFT Pymt	4/07/2014	CAS - CONTRACT AQUATIC SERVICES	CHEMICALS, EARLY MORN SWIMING, EXTRA SWIMMING DAYS, EQUIP SERVICE	(11,742.50)	
EFT Pymt	4/07/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 01 JUL 14	(263.46)	
EFT Pymt	4/07/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 01 JUL 14	(84.57)	
EFT Pymt	4/07/2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 19 -20 JUN 14	(24.22)	
EFT Pymt	4/07/2014	COVS PARTS	EXPENDABLE TOOLS	(574.20)	
EFT Pymt	4/07/2014	CROMMELINS MACHINERY	LIGHTING TOWERS: PARTS	(816.20)	
EFT Pymt	4/07/2014	DIGRITE HIRE	OVAL LIGHTING: AUGER BIT HIRE	(660.00)	
EFT Pymt	4/07/2014	FILTERS PLUS	BE003 (TRA03) & BE016 (TRK10): PARTS	(199.16)	
EFT Pymt	4/07/2014	FIRE & SAFETY WA	FIRE FIGHTING EQUIPMENT	(1,327.99)	
EFT Pymt	4/07/2014	HAINES NORTON	TRAINING: FEES & CHARGES WEBINAR - 26 JUN 2014	(220.00)	
EFT Pymt	4/07/2014	HEMPFIELD SMALL ENGINE	CHAINSAWS (SPL01) & SUNDRY PLANT (SPL03): PARTS	(380.41)	
EFT Pymt	4/07/2014	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	VARIOUS VEHICLES: PARTS & SERVICES	(4,548.39)	
EFT Pymt	4/07/2014	HOTEL BEV - MAXWELL	AVONDALE FARM PROJECT ASSOC MEET - 30 JUN 14	(129.00)	
EFT Pymt	4/07/2014	IFAP	14/15 FIN YR - 6 MONTHS CORPORATE MEMBERSHIP	(203.50)	
EFT Pymt	4/07/2014	JASON SIGNMAKERS	VARIOUS STREET SIGNS & VENUE SIGNS	(3,278.00)	
EFT Pymt	4/07/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 01 JUL 14	(114.96)	
EFT Pymt	4/07/2014	MORRIS PEST & WEED	BRIDGE INSPECTIONS & TREATMENTS	(3,920.40)	
EFT Pymt	4/07/2014	MSA CONSTRUCTION	2014-03, 04, 05 MAR, APR & MAY RELIEF "BUILDING INSPECTOR"	(7,474.50)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	4/07/2014	PACIFIC BRANDS - WORKWEAR GP	UNIFORMS: ADMIN STAFF	(748.05)	
EFT Pymt	4/07/2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT - SHIRE & MEDICAL CENTRE: 14 MAY - 27 JUN 14	(4,369.50)	
EFT Pymt	4/07/2014	ROUS ED & MJ	WATERHATCH RD DAM: REPAIRS TO BORE PUMP	(825.00)	
EFT Pymt	4/07/2014	SHIRE OF BROOKTON	2014-04 MAY TOWN PLANNING SCHEME	(6,159.17)	
EFT Pymt	4/07/2014	SHIRE OF YORK	HEALTH SERVICES: MAY 14 & RANGERS SERVICES: 23 MAY 14	(232.68)	
EFT Pymt	4/07/2014	ST JOHN AMBUL WA LTD - NTHM DEPOT	FIRST AID TRAINING: BASIC EMERGENCY LIFE SUPPORT - 7 & 8 MAY 14	(4,125.00)	
EFT Pymt	4/07/2014	STANLEE WA	SPORTS CENTRE: CROCKERY, CULTERY & TABLECLOTHS	(1,601.91)	
EFT Pymt	4/07/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 01 JUL 14	(744.01)	
EFT Pymt	4/07/2014	SWP AUST P/L	HARPER ST DRAINAGE: SUPPLIES	(3,825.25)	
EFT Pymt	4/07/2014	TRACKSPARES	BE001 (GRD04) & BE029 (GRD05): PARTS	(5,566.00)	
EFT Pymt	4/07/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 01 JUL 14	(5,169.55)	
EFT Pymt	4/07/2014	WILSON Michael	2014-07 JUL BLARNEY ISSUE	(250.00)	
EFT Pymt	4/07/2014	WORK PLAN FOUNDATION INC	WORK SMART/LIVE SMART SEMINAR - 8 JUL 14: S MARSHALL D/CEO, GOOMALLING SHIRE	(310.00)	(96,865.03)
Liability Chq	17/07/2014	AUST SUPER	SUPER CONTRIB: FE 15 JUL 14	0.00	
Liability Chq	17/07/2014	CBUS	SUPER CONTRIB: FE 15 JUL 14	0.00	
Liability Chq	17/07/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 15 JUL 14	0.00	
Liability Chq	17/07/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 15 JUL 14	0.00	
Liability Chq	17/07/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 15 JUL 14	0.00	
Liability Chq	17/07/2014	SHIRE OF BEVERLEY	2014-07 JUL SAL DEDUCTIONS (15 JUL): RATES	0.00	
Liability Chq	17/07/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 15 JUL 14	0.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	17/07/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 15 JUL 14	0.00	0.00
EFT Pymt	17/07/2014	ADC PROJECTS	COURTHOUSE & RAILWAY STN:BLDG INSPECTIONS	(1,512.50)	
EFT Pymt	17/07/2014	AITS	2014-06 JUN: FUEL TAX CREDITS	(243.32)	
EFT Pymt	17/07/2014	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES: JUN 2014	(242.00)	
EFT Pymt	17/07/2014	AVON WASTE	1,908 BIN COLLECTION FE 13 JUN 14 INC RECYCLING BINS & 1 x RECYCLING COLLECTION	(4,258.52)	
EFT Pymt	17/07/2014	BEV CRC (TELECENTRE)	2014-07 JUL: BLARNEY COMPILATION for PRODUCTION	(825.00)	
EFT Pymt	17/07/2014	BEV ELECT SERVICES (SMITH K)	VARIOUS BLDGS - ELECTRICAL WORK	(3,932.59)	
EFT Pymt	17/07/2014	BEV FARM SERVICES	VARIOUS PURCHASES	(6,900.58)	
EFT Pymt	17/07/2014	BEV TYRE SERVICE	2014-06 JUN TYRE REPAIRS	(896.00)	
EFT Pymt	17/07/2014	BOC LIMITED	JUN 2014: CYLINDER RENTAL	(63.44)	
EFT Pymt	17/07/2014	CLARKSON Ben	GRAVEL ROYALTIES: JAN-JUN14	(5,151.00)	
EFT Pymt	17/07/2014	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 15 JUL 14	(293.57)	
EFT Pymt	17/07/2014	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 15 JUL 14	(87.08)	
EFT Pymt	17/07/2014	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 18 JUN - 04 JUL 14	(147.87)	
EFT Pymt	17/07/2014	FERGUSON Alec	REFUND of PRIVATE WORKS (CANCELLED)	(900.00)	
EFT Pymt	17/07/2014	GIBBONS HOLDEN	PURCHASE of ASSETS 8727 & 8728	(29,282.60)	
EFT Pymt	17/07/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 15 JUL 14	(137.76)	
EFT Pymt	17/07/2014	KLEENHEAT GAS (WESFARMERS KLEENHEAT GAS P	SPORTS COMPLEX: 2.56kL LPG BULK	(319.22)	
EFT Pymt	17/07/2014	LANDGATE (DOLA)	TITLE SEARCHES	(24.00)	
EFT Pymt	17/07/2014	LANDGATE (VGO)	VALUATION FEES: 17 MAY - 30 MAY 14	(60.85)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	17/07/2014	MATHER Gaye	REIMBURSEMENTS: STATIONERY for CEO	(35.00)	
EFT Pymt	17/07/2014	MINCHIN BM & SONS	GRAVEL ROYALTIES: JAN - JUN 14	(617.10)	
EFT Pymt	17/07/2014	MINDAX ENERGY P/L	ASS 51421 - REFUND	(929.96)	
EFT Pymt	17/07/2014	PCS - PERFECT COMPUTER SOLUTIONS	NEW PC for CEO	(1,150.00)	
EFT Pymt	17/07/2014	RADIOWEST BROADCASTERS P/L	2014-06 JUN: INTERVIEW "AROUND THE TOWN" INTERVIEW	(77.00)	
EFT Pymt	17/07/2014	SAMANTHA PRICE -REES	PLAYGROUND at REC CENTRE: REPAIRS TO RUBBER SURFACE	(1,820.00)	
EFT Pymt	17/07/2014	SHIRE OF YORK	2014-06 JUN: HEALTH SERVICES	(872.55)	
EFT Pymt	17/07/2014	STRANGE EA & CO (IAN)	GRAVEL ROYALTIES: JAN - JUN 2014	(16,456.00)	
EFT Pymt	17/07/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 15 JUL 14	(744.02)	
EFT Pymt	17/07/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 28 JUN & 01 JUL 2014	(561.00)	
EFT Pymt	17/07/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 15 JUL 14	(5,571.30)	
EFT Pymt	17/07/2014	WESTDALE HYDRAULICS	VARIOUS VEHICLES: PARTS	(545.60)	
EFT Pymt	17/07/2014	WESTRAC	BE021 (LDR05): REPAIRS & SERVICE	(9,436.67)	(94,094.10)
EFT Pymt	29/07/2014	BDH - BEV DOME HIRE	DIESEL: 8000 L	(11,581.60)	
EFT Pymt	29/07/2014	DPT of LANDS	RES LEASES: AVON LOC 28804 & L3001: to 31 DEC 14	(4,537.50)	
EFT Pymt	29/07/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES: 08 & 15 JUL 2014	(748.00)	(16,867.10)
EFT Pymt	30/07/2014	AMPAC	2014-06 JUN RATES DEBT RECOVERY	(1,046.32)	
EFT Pymt	30/07/2014	AUSSIE IT	TONER & BATTERIES	(342.19)	
EFT Pymt	30/07/2014	AUST POST	2014-06 JUN POSTAGE	(422.33)	
EFT Pymt	30/07/2014	AUST SLIMLINE TRESTLES PTY LTD	SPORTS COMPLEX & TOWN HALL: CHAIRS	(8,524.00)	
EFT Pymt	30/07/2014	AVON TRADING	JUN 2014 HARDWARE SUPPLIES	(852.07)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30/07/2014	AVON WASTE	1,908 BIN COLLECTION FE 11 JUL 14 INC RECYLING BINS & 1 x RECYCLING COLLECTION	(4,383.82)	
EFT Pymt	30/07/2014	BEV AG SOCIETY	2014 BEV AGRICULTURAL SHOW & TROPHY SPONSORSHIP	(1,650.00)	
EFT Pymt	30/07/2014	BEV ELECT SERVICES (SMITH K)	REC GROUND: LIGHTING TOWERS & RETIC PUMP	(5,101.91)	
EFT Pymt	30/07/2014	BEV GAS & PLUMBING	U9 HUNT RD VILLAGE & ADMIN BLG	(1,577.40)	
EFT Pymt	30/07/2014	BEV IGA	JUN 2014 PURCHASES	(636.52)	
EFT Pymt	30/07/2014	BEV NEWS - Barry & Pauline	JUL 2014 ACCOUNT	(70.90)	
EFT Pymt	30/07/2014	BOC LIMITED	OXYGEN INDUST G SIZE	(44.10)	
EFT Pymt	30/07/2014	CANNON HYGIENE	2014/15 SANITARY BIN SERVICE FEE	(2,847.52)	
EFT Pymt	30/07/2014	CDA AIR & SOLAR (VENTURE IMPORTS PTY LTD)	CHAMBERS: AIR CONDITIONER	(7,910.00)	
EFT Pymt	30/07/2014	CENTRAL COUNTRY ZONE WALGA	2014/15 ANNUAL SUBSCRIPTION	(3,850.00)	
EFT Pymt	30/07/2014	COUNTRY COPIERS NORTHAM	COPY CHARGES: iRA-8295: 17 JUN - 02 JUL 14	(364.65)	
EFT Pymt	30/07/2014	COVS PARTS	VARIOUS VEHICLES: PARTS	(319.33)	
EFT Pymt	30/07/2014	DCA - DOMINIC CARBONE & ASSOC	MAR - MAY 14 FINANCIALS & 14/15 BUDGET	(3,663.00)	
EFT Pymt	30/07/2014	FILTERS PLUS	BE (TRK11): PARTS	(24.31)	
EFT Pymt	30/07/2014	FLEET COMMERCIAL GYMNASIUMS	GYM: MATRIX ADJUST INCLINE BENCH	(878.90)	
EFT Pymt	30/07/2014	FULTON HOGAN INDUSTRIES	ROAD MTCE: 2 TN EZ STREET	(1,408.00)	
EFT Pymt	30/07/2014	GOSNELLS HARDWARE	HARDWARE SUPPLIES	(263.25)	
EFT Pymt	30/07/2014	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	BE036 (LDR 04): PARTS	(920.22)	
EFT Pymt	30/07/2014	HUMES WEMBLEY CEMENT	LIGHTING TOWERS: 13.6m3 N32 20mm GP CONCRETE	(4,393.22)	
EFT Pymt	30/07/2014	IN2BALANCE	2014/15 ANNUAL LICENCE MAINTENANCE & SUPPORT	(23,870.00)	
EFT Pymt	30/07/2014	JAS Richard	VARIOUS VEHICLES: PARTS & SERVICES	(5,009.06)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30/07/2014	LGIS	14/15 INSURANCES (1 of 2 INSTALS)	(102,828.34)	
EFT Pymt	30/07/2014	LGIS INSURANCE BROKING	14/15 INSURANCES	(40,933.86)	
EFT Pymt	30/07/2014	NORM REYNOLDS ELECT (RETRAVISION)	BUSH FIRE BRIGADES: 2 x REFRIGERATORS	(2,498.00)	
EFT Pymt	30/07/2014	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: MEDICAL PRACTICE & SHIRE - 01 JUL to 15 JUL 14	(2,650.00)	
EFT Pymt	30/07/2014	RIDGWAY Dee	14/15 YR TRAVEL CLAIM (APR - JUN 14)	(687.20)	
EFT Pymt	30/07/2014	RSA WORKS	COMPLETE ROAD SAFETY AUDIT	(1,815.00)	
EFT Pymt	30/07/2014	SNAP OSBORNE PARK	14/15 RATE NOTICES & TIP PASSES	(1,134.00)	
EFT Pymt	30/07/2014	STATE LAW PUBLISHER	ADVERTISING: 15 JUL 14 - BUSHFIRE ACT; CAT & DOG ACT; AUTHORISED OFFICER	(403.10)	
EFT Pymt	30/07/2014	THE RED VAULT	COUNCIL MEET: 22 JUL 14	(224.00)	
EFT Pymt	30/07/2014	TWINKARRI TREE PRUNING SERVICES	VARIOUS ROADS: TREE PRUNING	(66,000.00)	
EFT Pymt	30/07/2014	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: "THE WEST": OUTBUILDING POLICY FINAL ADOPTION	(389.59)	
EFT Pymt	30/07/2014	WURTH AUST P/L	BE012 (TRK16) & BE013 (TRK14): PARTS	(250.01)	(300,186.12)
Liability Chq	31/07/2014	ATO - AUSTRALIAN TAX OFFICE	2014-07 JUL PAYG TAX	0.00	
Liability Chq	31/07/2014	AUST SUPER	SUPER CONTRIB: FE 29 JUL	0.00	
Liability Chq	31/07/2014	CBUS	SUPER CONTRIB: FE 29 JUL 14	0.00	
Liability Chq	31/07/2014	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 29 JUL 14	0.00	
Liability Chq	31/07/2014	COLONIAL FIRST STATE-MOULTON Clare	SUPER CONTRIB: FE 29 JUL 14	0.00	
Liability Chq	31/07/2014	KINETIC SUPER (ACCTS SUPER)	SUPER CONTRIB: FE 29 JUL 14	0.00	
Liability Chq	31/07/2014	LGRCEU	2014-07 JUL UNION FEES	0.00	
Liability Chq	31/07/2014	SHIRE OF BEVERLEY	2014-07 JUL SAL DEDUCTIONS (29 JUL): RATES	0.00	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Liability Chq	31/07/2014	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 29 JUL 14	0.00	
Liability Chq	31/07/2014	WA SUPER (nee WALGSP)	SUPER CONTRIB: FE 29 JUL 14	0.00	0.00
Direct Debit	1/07/2014	CBA - MERCHANT BANKING	2014-06 JUN TRANSACTION FEES	(102.15)	
Direct Debit	3/07/2014	ANZ- TRANSACTIVE (ONLINE BANKING)	2014-06 JUN ONLINE BANKING	(76.80)	
Direct Debit	3/07/2014	CBA - MERCHANT BANKING	2014-06 JUN ACCCESS FEE	(40.42)	
Direct Debit	4/07/2014	WESTNET PTY LTD	2014-07 JUL INTERNET ACCESS	(66.00)	
Direct Debit	24/07/2014	3 MESSAGING	3 MESSAGING: 2014-06 JUN 14: 0 TXT MSGS	(82.50)	
Direct Debit	31/07/2014	DPI - LICENSING SERVICES	JUN/JUL 14 LICENSING PAYMENTS	(61,633.35)	(62,001.22)
Cheque # 1208	4/07/2014	ACMA - AUST COMM & MEDIA AUTH	LAND MOBILE APPART LIC - AMBULATORY SYS - VL6FI	(103.00)	
Cheque # 1209	4/07/2014	AUST SUPER	SUPER CONTRIB: FE 01 JUL 14	(150.37)	
Cheque # 1210	4/07/2014	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICAL: STORER Leslee	(132.00)	
Cheque # 1211	4/07/2014	CBUS	SUPER CONTRIB: FE 01 JUL 14	(71.25)	
Cheque # 1212	4/07/2014	PETTY CASH, SHIRE OF BEVERLEY	30 JUN 14 PETTY CASH RECOUP	(55.60)	
Cheque # 1213	16/07/2014	SHIRE OF BEVERLEY	VARIOUS VEHICLES: CHANGE OF PLATE	(33.20)	
Cheque # 1214	16/07/2014	SYNERGY	2014-06 JUN ELECTRICITY ACCOUNTS inc JUN 14 STREET LIGHTS	(11,687.95)	
Cheque # 1215	17/07/2014	AUST SUPER	SUPER CONTRIB: FE 15 JUL 14	(183.22)	
Cheque # 1216	17/07/2014	CBUS	SUPER CONTRIB: FE 15 JUL 14	(53.44)	
Cheque # 1217	17/07/2014	TELSTRA	2014-07 JUL TELEPHONE ACCOUNTS	(2,016.29)	
Cheque # 1218	17/07/2014	WATER CORPORATION	FIRE STATION: SERVICE CHARGES - 01 MAY to 30 JUN 14	(37.04)	
Cheque # 1219	29/07/2014	WATER CORPORATION	14/15 INDUSTRIAL WASTE PERMITS & STANDPIPES	(658.54)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque # 1221	30/07/2014	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 23 MAY - 14 JUL 14	(22.00)	(15,203.90)
Gen Jnl 2925	14/07/2014		JUN 14 # - CREDIT CARD	(789.10)	(789.10)
Gen Jnl 2931	24/07/2014		PARTNERS IN GRAIN: AMENITIES HIRE - 25 JUL 14: BONDS	(200.00)	(200.00)
PAYMENTS RAISED IN CURRENT MONTH				(586,206.57)	(586,206.57)
WAGES & SALARIES					
EFT Pymt	3/07/2014	WAGES & SALARIES	FE - 01 JUL 2014	(46,519.91)	
EFT Pymt	17/07/2014	WAGES & SALARIES	FE - 15 JUL 2014	(52,211.88)	
EFT Pymt	31/07/2014	WAGES & SALARIES	FE - 29 JUL 2014	(46,242.16)	
WAGES & SALARIES				(144,973.95)	(144,973.95)
TRANSFERS to TRUST					
TRANSFERS to TRUST				0.00	0.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					
Cheque # 1210	4/07/2014	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICAL: STORER Leslee	132.00	
Cheque # 1221	30/07/2014	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 23 MAY - 14 JUL 14	22.00	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				154.00	154.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS					

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
INVESTMENTS					
				INVESTMENTS	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					(731,026.52)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					
Credit Card	30/05/2014	TARGET CAROUSEL	58 JOHN ST: CULTERY, CROCKERY, SAUCEPAN SET	126.00	
Credit Card	30/05/2014	BP THE LAKES	BE1 (SDN28): 38.0L ULP	60.00	
Credit Card	03/06/2014	KMART MIDLAND	58 JOHN ST: BED LINEN	268.00	
Credit Card	04/06/2014	SHIRE OF BEVERLEY	BE020: RETAINED PLATES & REMAKE OF PLATES	51.00	
Credit Card	09/06/2014	SHIRE OF BEVERLEY	BE012 (TRK08): RETAINED PLATES & BE031 (UTE15): REMAKE OF PLATES	51.00	
Credit Card	12/06/2014	SHIRE OF BEVERLEY	BE012 (TRK16): REGO to 30 JUN 2014	46.80	
Credit Card	16/06/2014	SASSELLAS TAVERN	PLANNING for BUSHFIRE RISK MANAGEMENT WORKSHOP: 16 JUN 14	77.80	
Credit Card	16/06/2014	THE COFFEE CLUB	PLANNING for BUSHFIRE RISK MANAGEMENT WORKSHOP: 16 JUN 14	14.20	
Credit Card	25/06/2014	SHIRE OF BEVERLEY	BE022 (UTE16) & BE031 (UTE15): RETAINED PLATES for TRADE IN	48.00	
Credit Card	26/06/2014	DOMES MIDLAND	MEETING with HON MIA DAVIES MLA - 26 JUN 14	46.30	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				789.10	
TRUST ACCOUNT DETAILS					
PAYMENTS RAISED IN CURRENT MONTH					
EFT Pymt	30/07/2014	BELL Jodie	REFUND of GYM KEY BOND	(30.00)	

TYPE	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	30/07/2014	SHIRE OF BEVERLEY / KEIRNAN Jade	FORFEIT of GYM KEY BOND	(30.00)	
CHQ 1456	30/07/2014	NEALE Barry	REFUND of GYM KEY BOND	(30.00)	
PAYMENTS RAISED IN CURRENT MONTH				(90.00)	(90.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #					
CHQ 1456	30/07/2014	NEALE Barry	REFUND of GYM KEY BOND	30.00	
PAYMENTS UNPRESENTED IN CURRENT BANK #				30.00	30.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS					
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
EMERGENCY LIGHTING at AIRFIELD FUNDING					
TRANSFER	15/07/2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(1,000.00)	
TRANSFER	16/07/2014	ONLINE SAVER ACCT 016-540 288 737 844	TFR of FUNDS from TRUST to ONLINE SAVER	(299.40)	
OTHER AMENDMENTS/GENERAL JOURNALS				(1,299.40)	(1,299.40)
TOTAL EXPENDITURE for TRUST ACCOUNT					(1,359.40)
TOTAL EXPENDITURE as reconciled to the JULY 2014 BANK STATEMENTS					
				Municipal Account Expenditure	(731,026.52)
				Trust Account Expenditure	(1,359.40)
TOTAL EXPENDITURE for JULY 2014					(732,385.92)

11.3 Swimming Pool Management Contract

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 19 August 2014
APPLICANT: Contract Aquatic Services
FILE REFERENCE: ADM 0046
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Management Contract (under separate cover)

SUMMARY

Council to consider entering into a new Swimming Pool Management Contract with Contract Aquatic Services.

BACKGROUND

The expiring contract to manage the Swimming Pool between the Shire of Beverley and Contract Aquatic Services was entered into in 2008 for a three year term with the option of a three year extension, which was initiated. The extended contract ended at the close of the 2013/14 pool season (30 March 2014).

COMMENT

A strong working relationship exists between the Council and Contract Aquatic Services. The company provides a suitably qualified manager (Brad Miller) who oversees the operation of the pool including managing visitors, maintaining water quality and maintaining swimming pool plant, buildings and grounds.

The Swimming Pool is a vital piece of community infrastructure providing an essential social and recreational service to the people of Beverley.

There being a lack of any other suitable businesses offering the service in the Wheatbelt region, the ability to source additional quotes for the supply of service was not possible.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

\$60,000 per annum management expense, reviewed annually at CPI, with additional hours (early morning swimming) charged in addition to contract.

Rental charge of \$75 per week, payable to the Shire of Beverley, while Shire property is tenanted by Contract Aquatic Services Staff.

All utilities, except water (to encourage maintenance of garden and surrounds), to be paid by Contract Aquatic Services while Shire property is tenanted by Contract Aquatic Services Staff

Contract expenses within 2014/15 Budget parameters.

Rent revenue and utility reimbursement will be above 2014/15 Budget expectations.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Contract Aquatic Services be recontracted to manage the Shire of Beverley's Swimming Pool for a period of three years (1 November 2014 to 30 March 2017) with the option of a three year extension, at a contract rate of \$60,000 per annum reviewed annually at CPI.

COUNCIL RESOLUTION

M10/0814

Moved Cr Pepper

Seconded Cr Murray

That Contract Aquatic Services be recontracted to manage the Shire of Beverley's Swimming Pool for a period of three years (1 November 2014 to 30 March 2017) with the option of a three year extension, at a contract rate of \$60,000 per annum reviewed annually at CPI.

CARRIED 9/0

11.4 Beverley CRC – Wild Women of the West 2014 Sponsorship

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 20 August 2014
APPLICANT: Beverley Community Resource Centre
FILE REFERENCE: ADM0006 & ADM 0428
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider sponsoring \$1,000.00 for the 4th annual Wild Women of the West Seminar 2014, hosted by the Beverley Community Resource Centre.

BACKGROUND

The Beverley CRC has hosted the Wild Women of the West Seminar (WWW) in the Beverley Town Hall since 2011. The event attracts approximately 200 women from local and surrounding areas and is aimed at promoting women's issues within the rural district. The event is not for profit and predominately funded by 1ife (One Life) WA Suicide Prevention Strategy.

COMMENT

The WWW Seminar is a well-known and well-supported event, which Council will have its logo and banners displayed at if the sponsorship is supported. Unfortunately it was not conveyed to the Beverley CRC that this event should be applied for from the Community Grants Program which closed in August. However they have now been formally advised and know to apply for any future funding through the Community Grants Program.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

\$1,000.00 to be taken from the Community Grant Fund.

STRATEGIC IMPLICATIONS

Foster community participation and collaboration.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council agree to sponsor \$1,000.00 for the Wild Women of the West Seminar 2014, with all future applications to come through the Community Grants Program.

COUNCIL RESOLUTION

M11/0814

Moved Cr Shaw

Seconded Cr Pepper

That Council agree to sponsor \$1,000.00 for the Wild Women of the West Seminar 2014, with all future applications to come through the Community Grants Program.

CARRIED 9/0

12. ADMINISTRATION

12.1 Brookfield Rail Interface Agreement

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 5 August 2014
APPLICANT: Brookfield Rail
FILE REFERENCE: ADM 0261
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Brookfield Rail Interface Agreement

SUMMARY

Council to consider endorsing the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces.

BACKGROUND

Brookfield Rail first provided all Local Governments with an interface agreement in March 2014. After concerns were raised by several Local Governments, a meeting was held in Wickiepin on 11 April and it was agreed to revise the interface agreement.

Brookfield Rail has now provided version 2.1 of the Interface Agreement.

At the 22 July Ordinary Council Meeting, Council decided to lay the item on the table in order to gather more information from the Regional Road Group (RRG) Meeting that was to take place on 29 July 2014.

COMMENT

The new interface agreement clearly outlines Council's responsibilities in relation to any works required in and around railway lines and road crossovers.

The main outcome from the agreement is that Council will be responsible for the cost of all maintenance on its managed roads that intersect with rail crossings.

The area of 3 metres either side of the railway track is still the responsibility of Local Government but the work must be undertaken by Brookfield rail employees or a person with the appropriate track access licence.

The essential part for Council, is that works cannot be carried out on the interface areas until an agreement on the cost of the works is approved by all parties concerned.

At the RRG meeting, Greg Hadlow advised the delegates that he felt the agreement should be signed on the condition that a purchase order is completed before the undertaking of any works to ensure that both parties agree on the costings. His recommendation is to amend the wording page 10 of 17 (2nd paragraph after the words Appendix B) to read "Accordingly the following activities are carried out by the Rail Infrastructure Manager at the cost of the Local Government, following the issue of a works order from the Local Government, or MRWA."

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Future budgets, should work be required.

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces when the clause regarding both parties agreeing to a purchase/works order is added.

COUNCIL RESOLUTION

M12/0814

Moved Cr Gogol

Seconded Cr Pepper

That Council authorise the Chief Executive Officer to sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade Interfaces when the clause regarding both parties agreeing to a purchase/works order is added.

CARRIED 9/0

Attachment 12.1

Interface Agreement *Rail Safety Act 2010 (WA)*

Public Road and Rail Crossing At Grade Interfaces

BETWEEN

Brookfield Rail Pty Ltd

AND

The Shire of Beverley

AND

The Commissioner of Main Roads/

Main Roads Western Australia

20/06/2014

Attachment 12.1

DOCUMENT CONTROL

Version	Date	Amended By	Details of Amendment
1.0	15/01/2013	Not Applicable	Original Issue
2.0	20/01/2014	Brookfield Rail	General revision. Responsibilities clarified. Background information added. Demarcation diagram revised. Reformatted.
2.1	20/06/2014	Brookfield Rail	Insertion of definition for Non-Operational Line. Amendment to the clauses 1.4, 5.2 & 13.5. Insertion of additional clause as 9.4 and consequential numbering amendments.

Attachment 12.1

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Attachment 12.1

INTERFACE AGREEMENT

Between the parties

BR	Brookfield Rail Pty Ltd ABN 42 094 721 301 of 2-10 Adams Drive, Welshpool, Western Australia 6106
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Shire	Shire of Beverley ABN 33 895 807 275 of 136 Vincent Street, Beverley Western Australia 6304
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MRWA	Commissioner of Main Roads/Main Roads Western Australia ABN 50 860 676 021 of Waterloo Crescent, East Perth, Western Australia 6004
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Background	<ol style="list-style-type: none">1. Brookfield Rail Pty Ltd (BR) is the Rail Infrastructure Manager for the freight rail network in the southern part of Western Australia and is accredited for this purpose pursuant to Part 4 of the <i>Rail Safety Act 2010</i>.2. The Shire of Beverley is the local government body having charge of the roads and streets in its district and as such is the Road Manager of the local Public Roads (defined as secondary roads for the purposes of the <i>Main Roads Act 1930</i>) within its district.3. The Commissioner of Main Roads has charge of main roads and highways (as defined in the <i>Main Roads Act 1930</i>) in Western Australia and as such is the Road Manager of main roads and highways. The Commissioner of Main Roads also has certain powers under the <i>Road Traffic Code 2000</i> with respect to the erection of traffic control signals and road signs (includes road markings), and additionally has agreements in place with local governments for certain maintenance aspects referred to in this Agreement.4. Sections 64 and 66 of the <i>Rail Safety Act 2010</i> require the Road Managers of Public Roads and Rail Infrastructure Managers to identify and assess risks to safety associated with road and rail interfaces and to seek to enter into an Interface Agreement for the purpose of managing those risks.5. This Agreement comprises the Interface Agreement between the parties.
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The parties agree as follows:

Attachment 12.1

1. PURPOSE

- 1.1 Public Road Managers and Rail Infrastructure Managers are required under sections 64 and 66 of the *Rail Safety Act 2010* to identify and assess risks to safety associated with road and rail interfaces and to seek to enter into an Interface Agreement for the purpose of managing those risks.
- 1.2 The parties to this Interface Agreement recognise the need for an open and collaborative approach to identify, assess and manage risks to safety associated with road and rail interfaces, and commit to fully co-operate in all aspects of that need.
- 1.3 This Agreement:
 - (a) Provides a framework within which the parties commit to co-operatively manage the identified safety risks;
 - (b) Sets out and describes the responsibilities of the respective parties to this Agreement relating to the Interfaces specified in Schedule 1; and
 - (c) Provides the mechanism to jointly manage risks for the safe operation of rail and road movements at the Interfaces specified in Schedule 1.
- 1.4 This Agreement primarily relates to the responsibilities of each party in managing the safety risks at the Interfaces identified in Schedule 1 of this Agreement as amended from time to time. It is not intended to address cost, or cost distribution of compliance. To the extent that any cost is referred to in this Agreement, it is for general guidance only. Existing agreements relating to liability for cost remain unchanged.
- 1.5 This Agreement relates to At Grade Crossing Interfaces only. Where a grade separated Interface exists (i.e. where a Road or Footpath crosses over or passes under any railway by means of a bridge, overpass, tunnel or subway), this will be dealt with by a separate Interface Agreement.
- 1.6 This Agreement relates to Public Roads only. Where an Interface exists with a road other than a Public Road, a separate Interface Agreement may be entered into with the Road Manager of that private road under section 65 of the *Rail Safety Act 2010*.

2. DEFINITIONS

The meanings of the terms used in this Agreement are set out below:

Term	Meaning
Agreement	This document including any schedules or annexures.
ALCAM	Australian Level Crossing Assessment Model – a tool used in the risk assessment of a Level Crossing.
At Grade Crossing	Where a Road or Footpath crosses a rail line at the same level.

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Carriageway	The trafficable surface of a Road, ordinarily used for vehicular traffic.
Corrective Action Report	A report that details specific actions designed to reinstate or maintain safety at a crossing and which identifies the entity responsible for the actions.
Danger Zone	The area encompassing the rail lines and extending 3 metres horizontally either side from the outer rails, including any distance above or below this area.
Footpath	An area that is open to the public that is designated for, or has as one of its main uses, use by pedestrians. This includes, but is not limited to, a shared path, dual use path and bicycle path.
Incident	An occurrence at or affecting an Interface, which has the potential to adversely impact or has resulted in an adverse impact to the safety of persons or infrastructure or Road or train operations.
Interface	The location where a rail line intersects or interacts with a Road or Footpath. For the purposes of this Agreement, this includes Level Crossings, Pedestrian Crossings and Mid-block Crossings.
Interface Agreement	<p>An agreement in writing about managing risks to safety identified and assessed under Part 4 Division 4 of the <i>Rail Safety Act 2010</i> that includes provisions for –</p> <ul style="list-style-type: none">(a) implementing and maintaining measures to manage those risks; and(b) the evaluation, testing and, where appropriate, revision of those measures; and(c) the respective roles and responsibilities of each party to the agreement in relation to those measures; and(d) procedures by which each party to the agreement will monitor compliance with the obligations under the agreement; and(e) a process for keeping the agreement under review and its revision.
Level Crossing	An area where a Road and a railway meet at substantially the same level, whether or not there is a "level crossing" sign on the road at all or any of the entrances to the area.
Mid-block Crossing	An area where a Footpath crosses a railway not adjacent to a Level Crossing that includes a Carriageway.
Non-Operational Line	A railway line which under current network operations does not carry routine train services but which carries machines, vehicles and equipment for railway maintenance.

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Pedestrian Crossing	An area where a Footpath crosses a railway adjacent to a Level Crossing that includes a Carriageway.
Public Road	A Road as defined below.
Rail Infrastructure	The facilities that are necessary to enable a railway to operate safely and includes, but is not limited to – (a) railway tracks, and associated track structures; or (b) service roads, signalling systems, communication systems, rolling stock control systems and data management systems; or (c) notices and signs; or (d) electrical power supply and electric traction systems; or (e) associated buildings, workshops, depots and yards.
Rail Infrastructure Manager	In relation to rail infrastructure of a railway, means the person who has effective management and control of the rail infrastructure, whether or not the person – (a) owns the rail infrastructure; or (b) has a statutory or contractual right to use the rail infrastructure or to control, or provide, access to it.
Road	Any highway, road or street open to, or used by, the public and includes every carriageway, footway, reservation, median strip and traffic island thereon.
Road Infrastructure	(a) the infrastructure which forms part of a road, footpath or shoulder, including – (i) structures forming part of the road, footpath or shoulder; or (ii) materials from which a road, footpath or shoulder is made. (b) the road-related infrastructure including infrastructure which is installed or constructed to – (i) facilitate the operation or use of the road or footpath; or (ii) support or protect the road or footpath; (c) all bridges, viaducts, tunnels, culverts, grids, approaches and other things appurtenant to the road or footpath or used in connection with the road or footpath.
Road Manager	In relation to a Public Road means a Local Government or the Commissioner of Main Roads. For the purposes of this Agreement, the Road Manager means that party identified as the Road Manager of each Interface set out in Schedule 1.

Attachment 12.1

3. SCOPE OF THE AGREEMENT

- 3.1 This Agreement applies to the management of risks at the Interfaces specified in Schedule 1 and includes provision for the requirements of sections 64 and 66 of the *Rail Safety Act 2010*.

4. TERM OF INTERFACE AGREEMENT

- 4.1 This Agreement will commence on the date of execution by the last party.
- 4.2 This Agreement will be reviewed by the parties upon the earlier of:
- (a) a change in circumstance occurring in relation to any of the Interfaces specified in Schedule 1; or
 - (b) the 5 year anniversary of the date of commencement of this Agreement,
- and in any event will be subject to ongoing review at least once every 5 years.

5. RESPONSIBILITIES OF PARTIES

5.1 Primary sources of responsibility

In addition to the *Rail Safety Act 2010 (WA)*, the parties to this Agreement have responsibilities for Interfaces which are derived from various sources and which include:

Railway Crossing Protection in Western Australia – Policy and Guidelines

This document (prepared by Main Roads WA) outlines the level of control required at all railway Level Crossings in Western Australia.

Public Works Act 1902 (WA) **Maintenance of public roads at railway crossings and near railway stations**

Section 103(1) of the *Public Works Act 1902* provides that where a road or street crosses a railway on the level, the local authority having charge of the roads or streets in the district shall maintain the road and crossing on the railway, and for a distance on each side of 10 metres outside the railway.

Road Traffic Code 2000 (WA) **Power to erect traffic-control signals and road signs**

Regulation 297(1) of the *Road Traffic Code 2000 (WA)* empowers the Commissioner of Main Roads to *erect, establish or display, and alter or take down any road sign, road marking or traffic control signal* on a Public Road.

Attachment 12.1

In the context of a Level Crossing, this includes approval for the level of control of:

- the regulatory GIVE WAY and STOP signs at passive crossings;
- regulatory traffic control signals including flashlights or boom barriers at active crossings;
- all warning signs including static and active advance warning signs;
- all road markings including holding lines, barrier centre lines and yellow box markings; and
- other complimentary signage such as speed zones, adjacent regulatory signs or traffic signals on roads.

Rail Safety Act 2010 (WA) **Safety management system**

In accordance with section 59 of the *Rail Safety Act 2010 (WA)*, BR, as an accredited Railway Infrastructure Manager has in place a safety management system in respect of its railway operations. As part of this safety management system it is a requirement that all persons accessing and/or working within the rail corridor must hold a Track Access Permit.

5.2 Allocation of specific actions and activities

Where not otherwise subject to separate agreement, the parties agree that each party to this Agreement will undertake the following actions/activities in respect of the Interfaces specified in Schedule 1:

Main Roads Western Australia/Commissioner of Main Roads (MRWA)

- Install and maintain the appropriate regulatory signs, warning signs, road markings and advance flashing warning panels on Public Road approaches to Level Crossings – excludes signage affixed to railway hardware.

Road Manager – Local Government

- Maintain the Road approaches up to three metres (3m) either side from the outside running rail.
- Arrange, undertake and maintain any vegetation clearing and/or removal of other physical obstructions on Roads to provide requisite driver visibility sightlines on the approaches to Level Crossings (including any approach made to, or negotiation required with, private property owners).
- Notify the Rail Infrastructure Manager of any road works planned, either of a temporary or permanent nature, in the vicinity of a crossing. (See section 9 of this Agreement)
- Notify the Rail Infrastructure Manager of any change in land use adjacent to an Interface or any change in Level Crossing use.
- Report to MRWA any damaged and unserviceable line marking and signage associated with a Level Crossing identified during inspection in accordance with normal maintenance regimes.

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Rail Infrastructure Manager

- Arrange and coordinate installation of flashing lights, boom barriers, warning bells and advance warning sign control devices (in accordance with MRWA's renewal and upgrade programme).
- Maintenance of above equipment and devices in conjunction with MRWA.
- Undertake and maintain any vegetation clearing and/or removal of other physical obstructions within the rail corridor to provide adequate visibility on the approaches to Level Crossings.

Only accredited personnel holding a Track Access Permit are permitted to work within the rail corridor or within the Danger Zone (see diagram annexed as Appendix B). Accordingly, unless otherwise agreed and subject to prior agreement between the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below¹:

- Level Crossings - Maintain the roadway within three metres (3m) of the outside running rails. (Local Government)
- Pedestrian Crossings - Install and maintain flashing lights, warning bells, pedestrian mazes, gates and crossing paths (not approach paths) as applicable, including any signage affixed to these devices. (MRWA in accordance with renewal and upgrade programme).²
- Mid-block Crossings - Install and maintain flashing lights, warning bells, pedestrian mazes, gates and crossing paths (not approach paths) as applicable, including any signage affixed to these devices. (Local Government).²

Reciprocal action for all parties

- Notify each other party of material changes to usage of an Interface of which a party is aware. These changes may arise from things such as higher speed rail or road traffic, increased volume of rail or road traffic (for example arising from a changes in land usage or development) or change of road vehicle types or change to road designation (for example to an oversize vehicle route). If the parties identify a new risk (or increased level of an existing risk), the parties must, as appropriate reassess and manage these risks so far as is reasonably practicable.

¹ The indication of party responsible for cost should be used as a general guide only. All works are site and case specific.

² There may be instances where the distinction between Pedestrian and Midblock Crossings is unclear, in such cases works required and division of cost must be negotiated and agreed between the Local Government and MRWA prior to the works being undertaken.

Attachment 12.1

6. AGREEMENT OF PARTIES

6.1 Each party agrees to:

- (a) Commit to the highest standards of safety in performing its functions or conducting its business so far as is reasonably practicable;
- (b) Work co-operatively with the other parties, and with third party entities whose activities may give rise to risks at or near an Interface, to identify and assess risks at Interfaces and develop, implement and monitor measures to manage the risks;
- (c) Carry out the identification, assessment, allocation and management of risk in accordance with accepted risk management practice;
- (d) Commit to continued management of the Interface; and
- (e) Conform to the appropriate standards, policies and guidelines relevant to their respective operations.

7. IDENTIFICATION, ASSESSMENT AND MANAGEMENT OF RISK

7.1 The Rail Infrastructure Manager and Road Manager have an ongoing obligation to identify and assess, so far as is reasonably practicable, risks to safety that may arise in relation to the Interfaces the subject of this Agreement.

7.2 Section 67 of the *Rail Safety Act 2010* (WA) provides that for the purpose of identifying and assessing the risks to safety at an Interface, a party may:

- (a) by itself identify and assess those risks; or
- (b) identify and assess those risks jointly with another party; or
- (c) adopt the identification and assessment of those risks carried out by another party to this Agreement.

7.3 As a minimum, the following must be carried out in respect of each Interface:

- Identify the type of Interface;
- Identify the location of the Interface;
- Identify the risks to safety at each Interface;
- Determine measures to manage, so far as is reasonable practicable, those risks; and
- Assign responsibility for the management measures determined to the appropriate party.

7.4 ALCAM has been designed for and is used as a tool for risk assessment of Level Crossings. Each crossing is assessed uniformly using a standardised procedure to gather crossing data. The model then provides a risk score for each Level Crossing which enables the comparison of relative risk across all crossings within a given group (locality/line etc.). This model has been or will be used to assess risks at Interfaces the subject of this Agreement.

Attachment 12.1

- 7.5 Where there has been a material change in relation to an Interface and such change is likely to affect the ALCAM assessment obtained in respect of an Interface, then the parties must arrange for the Interface to be re-assessed.
- 7.6 Either party may, by notice in writing to the other, instigate a re-assessment where it is deemed necessary.
- 7.7 Following an ALCAM assessment, if any corrective action is required in respect of an Interface, a Corrective Action Report (or similar) may be prepared. This will outline the action required for mitigation or elimination of unacceptable risks identified and the party responsible for carrying out the action.

8. INCIDENT MANAGEMENT

- 8.1 Rail Infrastructure Managers and Road Managers shall manage incidents wholly within their area of responsibility in accordance with each party's incident management plan.
- 8.2 Incidents affecting both Rail Infrastructure and Road Infrastructure across an Interface should be managed jointly and cooperatively by the parties.
- 8.3 The established information sharing protocols shall be followed during an emergency incident.
- 8.4 Unless required by law or to ensure safety, the parties shall not engage in any conduct that is likely to prejudice an investigation into an Incident and reserve the right to undertake timely inspection of any Rail or Road Infrastructure, rolling stock or other property of the respective parties damaged as a result of an Incident.
- 8.5 The Rail Infrastructure Manager shall report rail safety Incidents to the Office of Rail Safety under the terms of its accreditation.
- 8.6 In the case of major Incidents involving serious injury or death, the activities of the parties may come under the control of emergency services organisation as detailed in BR's Westplan.
- 8.7 Copies of BR's Westplan (State Emergency Management Plan for BR Emergencies) - are available on BR's Website: www.brookfieldrail.com and at the State Emergency Management Committee Website: www.semc.wa.gov.au

9. WORKS

- 9.1 The parties acknowledge that any road or other works conducted in the vicinity of Interfaces can adversely affect the level of safety at that Interface.
- 9.2 In any case where any road or other works are likely to impact on the safety of rail operations, the Road Manager shall notify the Rail Infrastructure

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Manager of works planned, either of a temporary or permanent nature, in the vicinity of an Interface.

- 9.3 The need for such notification will depend on the level of risk of the work to be undertaken and the proximity of the work activity to the Interface. As a general guide, the table below shows the minimum distances from the railway within which any road or other works should not proceed without prior notification to the Rail Infrastructure Manager. Contact details are provided in the Rail Infrastructure Manager Details section of this Agreement.

Speed Limit Km/h	Distance from railway (m)
<70	150
70 to 90	200
>90	300

- 9.4 In any case where rail works are likely to impact on the safety of road operations, the Rail Infrastructure Manager shall notify the Road Manager of works planned, either of a temporary or permanent nature, in the vicinity of an Interface.
- 9.5 Emergency maintenance works

The parties will work cooperatively to minimise response times where emergency maintenance works are required to be undertaken at an Interface. Contact details of the applicable emergency contact personnel for each party is to be maintained by the respective parties in Appendix A.

10. PERSONNEL MANAGEMENT

10.1 Competency

Each party shall ensure that its workers carrying out activities in or about the Interface comply with the relevant safe working procedures, rules and policies developed by the party or as detailed in their organisation specific conditions. Such procedures, rules and policies must be consistent with the party's obligations under all applicable Law.

10.2 Safe Access by other parties

Each party may make use of third parties under contract or otherwise to deliver any aspect of its operational or infrastructure obligations at or affecting the Interface.

The party engaging the service of a third party shall ensure that any personnel working in or about an interface is fully informed as to the requirements of working in such a locality including any required accreditation, documentation, training, site induction or similar provisions.

The parties will ensure that their respective contractors and subcontractors will comply with this Agreement when engaged in works to which this Agreement relates. In particular third parties must be made aware of the

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requirements relating to working in the "Danger Zone" as shown in Appendix B.

11. AMENDMENT

- 11.1 The parties may without formal amendment to this Agreement, amend Schedule 1 from time to time by written agreement to allow for Interfaces to be added or removed as required. An updated Schedule becomes effective when it is dated and signed by all parties.
- 11.2 The parties may without formal amendment to this Agreement, amend Appendix A as per Clause 14.3.

12. CHANGE OF OWNERSHIP

- 12.1 A party to this Agreement undergoing a change in ownership shall notify the other parties as soon as practicable. Contact details for each party are as specified in this Agreement.
- 12.2 The change of ownership of either a Rail Infrastructure Manager or Road Manager shall require the re-negotiation of this Agreement to identify the new owners and inform them of their responsibilities.
- 12.3 Rail Infrastructure Managers are obliged to meet all regulatory requirements for transfer or assignment of accreditation, including sections 56 and 57 of the *Rail Safety Act 2010* (WA)

13. AUDITING AND COMPLIANCE

13.1 Maintaining and Monitoring Compliance

- (a) The parties shall be jointly responsible through their nominated representatives for maintaining and monitoring compliance with this Agreement.
- (b) In the event of an emergency, and it is not possible to comply with this Agreement, every effort shall be made by the non-complying party to consult with other parties to the Agreement to determine the best course of action to ensure the safest conduct of activities at the Interface.

13.2 Register of Interface Agreements

In accordance with section 70 of the *Rail Safety Act 2010*, each party shall maintain a register of the Interface Agreements to which they are a party using their existing internal information and/or document management systems.

13.3 Record of Corrective Action Reports

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The parties shall keep a record of all Corrective Action Reports.

13.4 Reporting Instances of Non-Compliance

Instances of non-compliance shall be brought to the attention of relevant compliance officers of each party to be dealt with in accordance with their internal procedures.

13.5 Safety Auditing Compliance

- (a) The Rail Infrastructure Manager shall conduct regular safety audits.
- (b) The Road Manager shall conduct regular safety audits to ensure the safety performance of the approach roads to an Interface are assessed as part of maintenance responsibilities in the context of the Local Government's road network.
- (c) The parties shall jointly reassess the risk to safety of an Interface after a major Incident.
- (d) Should a party discover a defect in another party's infrastructure, the party making the discovery will use best endeavours to share the relevant details with the other party as soon as is reasonably practicable.

13.6 Reciprocal Inspections and Audits

In the event the parties agree there is an issue adversely affecting Interface safety, the parties shall allow the conduct of relevant reciprocal inspections or audits to facilitate remedial action.

14. COMMUNICATIONS

- 14.1 The parties shall promptly notify each other of any occurrence or Incident which affects the responsibilities of any of the other parties to this Agreement in respect of an Interface.
- 14.2 Contact details for each party as identified in Appendix A are to be used in emergency situations or during normal course of business as appropriate.
- 14.3 All parties agree to regularly update Appendix A as changes occur. Updating of Appendix A can be carried out at any time by any Party for its own organisation without requiring approval from the other parties. The party amending its contact details shall forward to the other parties updated copies of Appendix A ensuring the Appendix A - Document Control table is appropriately updated prior to forwarding.

15. DISPUTE RESOLUTION

- 15.1 The parties agree to resolve all disputes in good faith.
- 15.2 Should a dispute arise between the parties in connection to this Agreement, a party may issue a written notice of dispute to the other party or parties.

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- 15.3 Within a reasonable period of receipt of a dispute notice, senior officers of each party shall meet or communicate to resolve the dispute.
- 15.4 If the senior officers are unable to resolve the dispute, Chief Executive Officers of the parties shall meet or communicate as soon as is practicable to attempt to resolve the dispute.
- 15.5 If the dispute is not resolved, then either party may refer the dispute to mediation by a single mediator by giving notice in writing to the other party or parties. If the parties are unable to agree upon the mediator and the mediator's remuneration, the mediator will be the person appointed by and the remuneration of the mediator is the amount determined by, the President of the Institute of Arbitrators & Mediators Australia (WA Chapter). Each party will bear its own costs relating to preparation and attendance at mediation, with the costs of the mediator being borne equally by the parties.
- 15.6 Failing resolution of the dispute at mediation, it will be open to any party to the dispute to commence legal proceedings.

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EXECUTION PAGE

This Interface Agreement is signed and witnessed on behalf of Brookfield Rail Pty Ltd by the following authorised representative:

SIGNED: _____	WITNESSED: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

This Interface Agreement is signed and witnessed on behalf of the Shire of Beverley by the following authorised representative:

SIGNED: _____	WITNESSED: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

This Interface Agreement is signed and witnessed on behalf of Main Roads Western Australia by the following authorised representative:

SIGNED: _____	WITNESSED: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

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SCHEDULE 1 - LIST OF RAIL AND ROAD INTERFACES

No	Road Name	Type of Interface	Road Number	Rail Line and kms from datum of the Level Crossing	Description of Crossing	Rail Infrastructure Manager responsible	Road Manager responsible
1	York-Williams Road	Road/rail crossing	401 0003	Line 31 – 63.546km	Stop Signs	Brookfield Rail	Shire of Beverley
2	Spavens Road	Road/rail crossing	401 0044	Line 31 – 70.288km	Stop Signs	Brookfield Rail	Shire of Beverley
3	PED adjacent to John Street	PED/rail crossing	401 0105	Line 31 – 73.363km	Path	Brookfield Rail	Shire of Beverley
4	John Street	Road/rail crossing	401 0105	Line 31 – 73.372km	Flashlights	Brookfield Rail	Shire of Beverley
5	PED adjacent to John Street	PED/rail crossing	401 0105	Line 31 – 73.381km	Path	Brookfield Rail	Shire of Beverley
6	PED adjacent to Vincent Street	PED/rail crossing	401 0105	Line 31 – 73.990km	Path	Brookfield Rail	Shire of Beverley
7	Vincent Street	Road/rail crossing	401 0125	Line 31 – 74.002km	Flashlights	Brookfield Rail	Shire of Beverley
8	PED adjacent to Vincent Street	PED/rail crossing	401 0125	Line 31 – 74.021km	Path	Brookfield Rail	Shire of Beverley
9	Delisle Street	Road/rail crossing	401 0120	Line 31 – 74.768km	Stop Signs	Brookfield Rail	Shire of Beverley
10	McNeil Street	Road/rail crossing	401 0141	Line 31 – 75.427km	Stop Signs	Brookfield Rail	Shire of Beverley
11	Caudle Road	Road/rail crossing	401 0140	Line 31 – 79.477km	Stop Signs	Brookfield Rail	Shire of Beverley
12	Ludgate Street	Road/rail crossing	401 0143	Line 31 – 86.321km	Stop Signs	Brookfield Rail	Shire of Beverley
13	Dale Kokeby Road	Road/rail crossing	401 0010	Line 31 – 86.934km	Stop Signs	Brookfield Rail	Shire of Beverley
14	Rickley's Siding Road	Road/rail crossing	401 0137	Line 33 – 33.678km	Stop Signs	Brookfield Rail	Shire of Beverley
15	St Jack's Road	Road/rail crossing	401 0034	Line 33 – 34.521km	Stop Signs	Brookfield Rail	Shire of Beverley
16	Mawson Road	Road/rail crossing	401 0100	Line 33 – 46.725km	Stop Signs	Brookfield Rail	Shire of Beverley

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APPENDIX A – CONTACT DETAILS

RAIL INFRASTRUCTURE MANAGER DETAILS

Brookfield Rail Pty Ltd
2-10 Adams Drive
WELSHPOOL WA 6106
General: 08 9212 2800
Emergency: 1300 087 246 (BR Train Control)
OHS: (08) 9212 2933 (Safety & Environment Co-Ordinator)

ROAD MANAGER DETAILS

The Shire of Beverley
136 Vincent Street
BEVERLEY WA 6304
General: 08 9646 1200

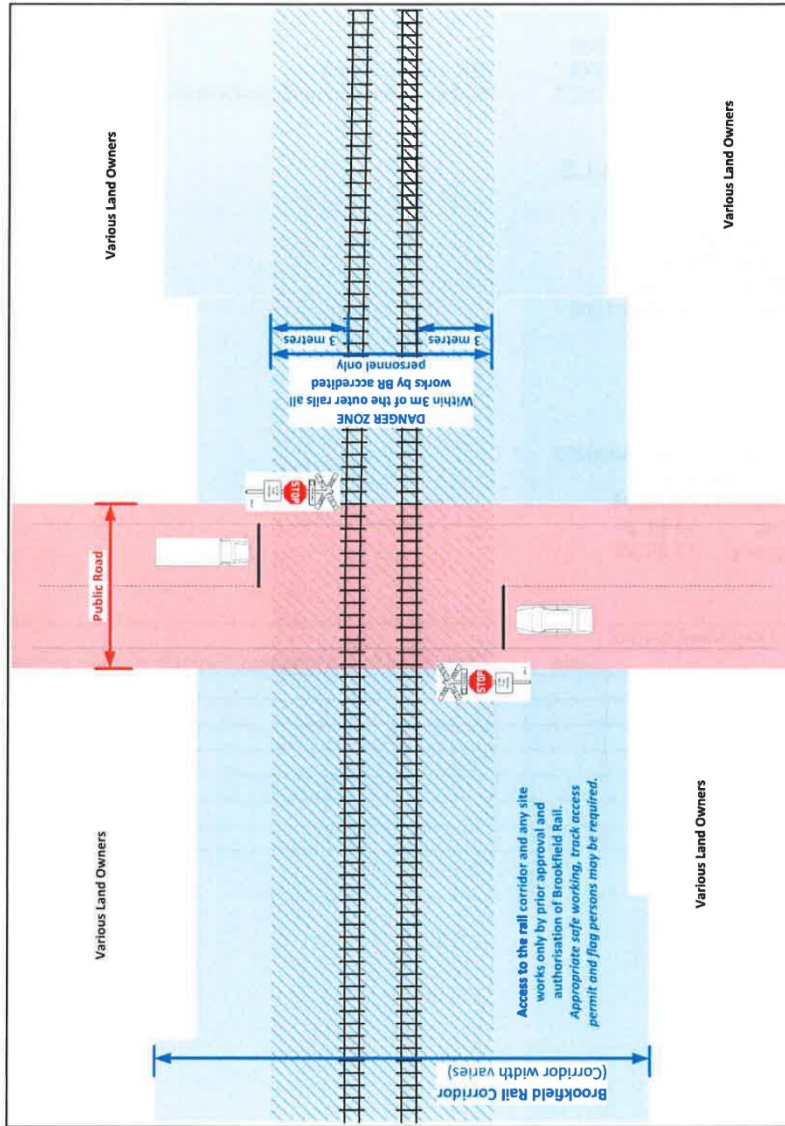
MRWA DETAILS

Main Roads Western Australia
Waterloo Crescent
EAST PERTH WA 6004
General: 13 81 38
Emergency: 13 81 38

Appendix A – Document control		
Amended by	Date	Distributed to the following contacts of other parties

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APPENDIX B - AREAS OF DEMARCATION



At a typical Level Crossing

The road reserve (area shown red) is continuous through the crossing.

The rail corridor (area shown blue) starts either side of the road reserve.

Within 3 metres of the outer rail even within the road reserve all work must be carried out by Brookfield Rail accredited personnel. (area shown hatched in blue, the "Danger Zone").

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APPENDIX C - REFERENCE DOCUMENTS

Reference documents include:

Rail Safety Act 2010
Rail Safety Regulations 2011
AS 1742.7: 2007 – Manual of Uniform Traffic Control Devices - Railway Crossings
AS 1742.3: 2009 – Manual of Uniform Traffic Control Devices – Traffic control for works on roads
AS 4292.2: 2006 – Railway Safety Management – track, civil and electrical infrastructure
Main Roads WA – Railway Crossing Protection in WA – Policy and Guidelines
Road Traffic Code 2000
Road Traffic Act 1974
Main Roads Act 1930
Public Works Act 1902
AS/NZS ISO 31000: 2009 – Risk Management – Principles and guidelines
AS/NZISO 4801:2001 - OSH
Main Roads WA – Traffic Management for Works on Roads – Code of Practice
Rail Infrastructure Manager Operating Rules
Westplan: State Emergency Management Plan for Brookfield Rail Emergencies – Version September 2011, Review date December 2013

Copies of most documents are available from the State Law Publisher website or from the Road Safety Branch, MRWA – phone 9323 4111.

12.2 Ward and Boundary Review

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 21 August 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0101
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to review Wards and Representation within the Shire of Beverley.

BACKGROUND

In accordance with Section 6 of Schedule 2.2 of the Local Government Act 1995, a local government, the district of which is divided into wards, is to carry out reviews of:

- a) its ward boundaries, and
- b) the number of offices of Councillors for each ward

from time to time so that not more than eight years has elapsed between successive reviews.

The last review was undertaken in 2010/11, and at the 22 March 2011 Ordinary council meeting, Council agreed for the current ward boundaries to remain unchanged and the number of elected representatives be retained at nine, three Councillors representing each ward.

At the October 2013 Ordinary Meeting, Council agreed to undertake a review of its ward boundaries and representation and that it be advertised to invite public participation in the process by way an information paper and written submissions.

COMMENT

An information paper was prepared and made available during a 42 day advertising period. At the close of submissions on Friday 30 May 2014, no submissions had been received.

Council must now assess its options and be clear to why an option has been chosen as the best for the district.

When considering any of the following:-

- a) creating new wards within the district;
- b) changing the boundaries of a ward;
- c) abolishing any or all of the wards; or
- d) changing the numbers of offices of Councillors for a ward,

Council is to have regard to, where applicable:-

- a) community of interest;
- b) physical and topographical features;
- c) demographic trends;
- d) economic factors; and
- e) the ratio of Councillors to electors in the various wards (ratios should be within a 10% tolerance of each other).

If Council decides to make a change, then absolute majority is required.

Once Council has completed its review it must provide a written report about the review to the Local Government Advisory Board. This report must outline the process and the outcome of the review and include any recommendations for change.

The current situation in the Shire of Beverley is:

Ward	Number of Electors	Number of Councillors	Councillor/Elector Ratio
West	458	3	1:152
North	407	3	1:135
South	464	3	1:154
TOTAL	1329	9	1:147

The Information paper provided to the community highlighted two options, while allowing for other suggestions to be made. They were:

Options to consider

The Council will consider the following options and members of the community may suggest other:

- Option 1** *Maintain the current ward system*
Option 2 *No wards*

Also under consideration will be the number of councillors for each ward and the district. The names of the wards will also be considered. For example, rather than west, north and south, it may be preferable to use the name of localities, or the names of pioneering families in the district

The recommendation to Council will be to discontinue the ward system and retain the current number of Councillors, being nine (9).

In relation to ward boundaries, it is the view of the officer that a no ward structure is the most appropriate option on the following basis:

1. In accordance with the Local Government Act, Councillors are elected to 'represent the interests of electors, ratepayers and residents of the district' not individual wards.
2. The officers' experience with wards and no wards indicates that there tends to be little to no difference in the composition of Council.
3. The names of West Ward, North Ward and South Ward appear to have little meaning to the general public and are not relevant to identifying areas or localities within our community.

In relation to the number of Councillors, it is the view of the officer that maintaining nine councillors be made on the following basis:

1. To ensure the availability of adequate numbers in light of work, travel and other commitments.
2. To ensure that Council meetings can retain a quorum and adequate numbers for effective decision making if Councillors are absent or have to leave chambers due to a conflict of interest.
3. Nine Councillors will allow for a broad and diverse representation of our community.
4. Important decisions should be made by a greater number of Councillors representing the Community.

STATUTORY ENVIRONMENT

The Local Government Act 1995

Section 2.2 – districts may be divided into wards

Section 2.3 – names of districts and wards

Section 2.18 – fixing and changing the number of councillors

Schedule 2.2 – provisions about names, wards and representations

FINANCIAL IMPLICATIONS

Any financial implications are minimal and will be realised in the 2015/16 Budget.

STRATEGIC IMPLICATIONS

Sustainable Governance – manage resources effectively – ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council by Absolute Majority resolves to:

1. Propose to the Local Government Advisory Board the making of an order discontinuing the ward system for the Shire of Beverley; and
2. Propose to the Local Government Advisory Board that the number of Councillors for the Shire of Beverley remain unchanged.

COUNCIL RESOLUTION

M13/0814

Moved Cr Pepper

Seconded Cr Gogol

That Council:

- 1. Propose to the Local Government Advisory Board the making of an order discontinuing the ward system for the Shire of Beverley; and**
- 2. Propose to the Local Government Advisory Board that the number of Councillors for the Shire of Beverley remain unchanged.**

CARRIED BY ABSOLUTE MAJORITY 7/2

Cr Alexander voted against the motion.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

13.1 Late Item – Seniors Luncheon Change to Morning Tea

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 26 August 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0316
AUTHOR: K. McLean, Community Development Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider changing the bi-annual Seniors Luncheon to a Morning Tea.

BACKGROUND

The Shire holds a Seniors lunch every two years to recognize the Senior Community and their achievements throughout the years in Beverley.

COMMENT

This year to spark new interest and bring life to the party, it has been suggested to hold a morning tea in the form of "High Tea". A high tea will also be more cost effective than a luncheon.

The idea was discussed at the Council Forum on Tuesday 22 July and agreed to formalise at the August Council Meeting.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Unbudgeted expenditure of \$1000.00

STRATEGIC IMPLICATIONS

Building a Sense of Community – We will care for each other through networking and events, reflecting a great community spirit.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority is required to endorse unbudgeted expenditure.

OFFICER RECOMMENDATION

That Council support a Seniors Morning "High Tea" to be held in 2014 to a maximum of \$1000.00

COUNCIL RESOLUTION

M14/0814

Moved Cr Pepper

Seconded Cr Alexander

That Council support a Seniors Morning “High Tea” to be held in 2014 to a maximum of \$1000.00

CARRIED BY ABSOLUTE MAJORITY 9/0

13.2 Late Item – Request for Use of Shire Workshop for Vehicle Inspections

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 26 August 2014
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0325
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider the use of a private business using the Depot and Workshop for vehicle inspections.

BACKGROUND

Mr Bob Shannon visited me on 1 August 2014 enquiring if Council would allow him use of the Depot and Workshop to inspect motor vehicles as he is interested in becoming a Vehicle Inspector and part of the requirements needed is an area which is safe to inspect the underneath of vehicles. I requested that Mr Shannon writes to council.

COMMENT

Mr Shannon has written via email and a copy of his correspondence is below;

“RE: USE OF WORKSHOP TO INSPECT FOR DEPT. OF TRANSPORT LICENSING

I would like to use the Shire Workshop area as the area I have will not allow safe entry and exit requirements needed by the Department. To gain accreditation for this to happen and to give Beverley back this facility, it is quite exhausting and expensive to say the least. Use will be determined by the Shire Workshop being available. A truck usually takes about an hour or sooner. I realize that insurance may be a problem so I will touch base with my insurer and ask some questions.”

I have discussed this matter with both the Manager of Works and the Deputy CEO and all agree that the workshop area cannot be used by external parties as this would be detrimental to Council operations, security would be a major concern, along with any other liability issues that may arise with the Depot being open to the public without staff being present.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Mr Shannon's request to utilise the Council Workshop and Depot to conduct vehicle inspections be declined.

COUNCIL RESOLUTION

M14/0814

Moved Cr Gogol

Seconded Cr Davis

That Mr Shannon's request to utilise the Council Workshop and Depot to conduct vehicle inspections be declined.

CARRIED 9/0

13.3 Late Item – Beverley FC Request to Provide Seating at Netball Courts

SUBMISSION TO: Ordinary Council Meeting 26 August 2014
REPORT DATE: 26 August 2014
APPLICANT: Beverley Redbacks Football Club
FILE REFERENCE: ADM 0325
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

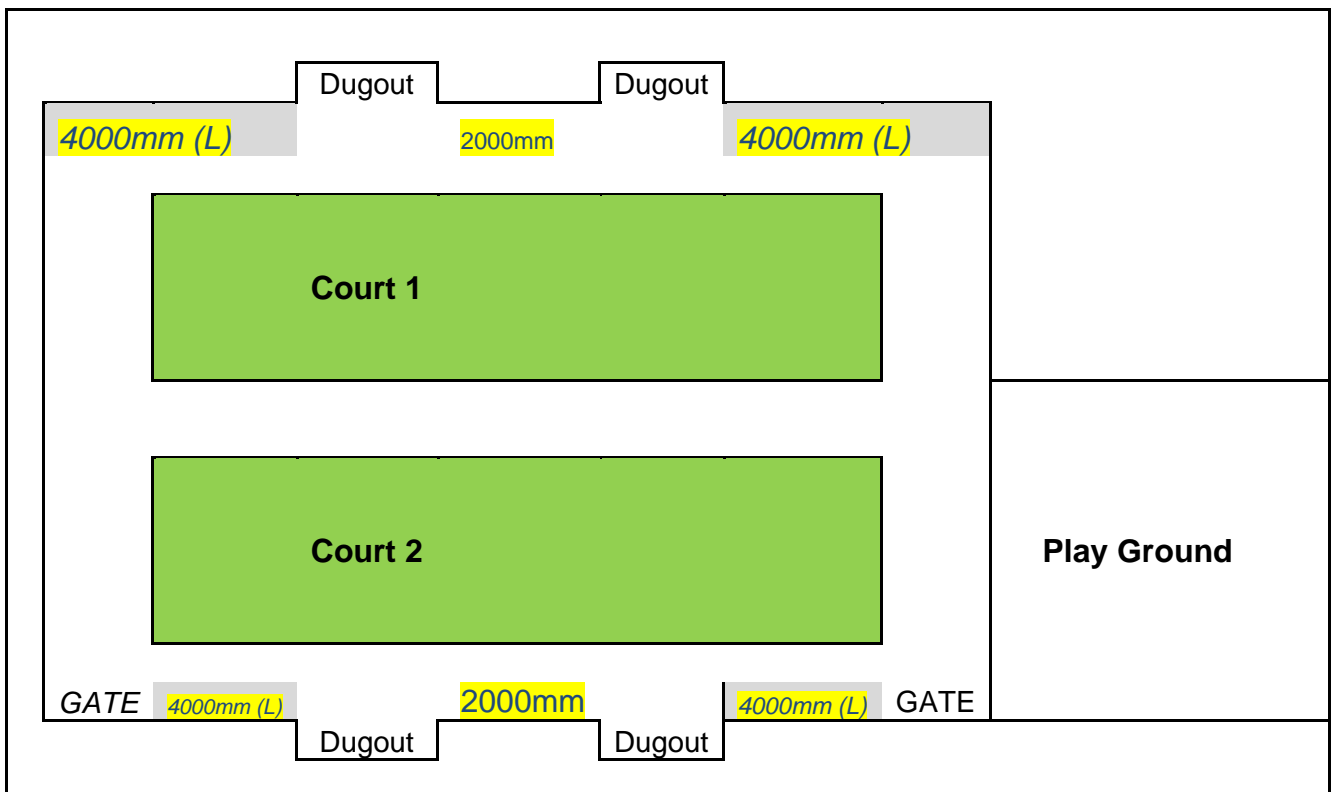
Council to consider a request from the Beverley Redbacks Football Club to provide seating at the new netball courts.

BACKGROUND

A letter was received from the Redbacks Football Club asking permission to purchase seating which can be permanently installed at the netball courts for the whole community to use. The Club planned to use fundraising from a recent event to pay for the seats.

COMMENT

The Club have sent through the following diagram showing where the seats are to be placed and have asked for the Shire to install them.



The products the club plan to use meet Australian Standards and match seating already placed around the oval.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

M15/0814

Moved Cr Buckland

Seconded Cr Shaw

That the Beverley Redbacks Football Club be permitted to install spectator seating at the netball courts, with installation to be supervised by the Maintenance Officer.

CARRIED 9/0

14. CLOSURE

The Chairman declared the meeting closed at 3:21pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: