



## **SHIRE OF BEVERLEY NOTICE OF MEETING**

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Wednesday 26 June 2024. If attending the meeting, please arrive at 2:50pm to register your attendance.

### **Program**

3.00pm                                      Ordinary Council Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan  
Chief Executive Officer

21 June 2024

### **DISCLAIMER**

*The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.*

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**26 June 2024**

**ORDINARY MEETING**

**AGENDA**





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## **1. OPENING**

The Presiding Member to declare the meeting open.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members**

|                |                  |
|----------------|------------------|
| Cr DC White    | Shire President  |
| Cr DJ Ridgway  | Deputy President |
| Cr DL Brown    |                  |
| Cr DW Davis    |                  |
| Cr CJ Lawlor   |                  |
| Cr SW Martin   |                  |
| Cr JR Maxwell  |                  |
| Cr AFC Sattler |                  |

### **2.2 Staff**

|                |                                              |
|----------------|----------------------------------------------|
| Mr SP Gollan   | Chief Executive Officer                      |
| Mr SK Marshall | Deputy Chief Executive Officer               |
| Mr SP Vincent  | Manager of Works                             |
| Mr BS de Beer  | Manager of Planning and Development Services |
| Mrs A Lewis    | Executive Assistant                          |

### **2.3 Observers and Visitors**

### **2.4 Apologies and Approved Leave of Absence**

### **2.5 Applications for Leave of Absence**

## **3. DECLARATIONS OF INTEREST**

Councillors to declare any financial, impartial or proximity interests.

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

Limit of three questions per person.

## **6. CONDOLENCES**

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

|             |                 |             |
|-------------|-----------------|-------------|
| PRIEST      | Maurice Anthony | 31 May 2024 |
| SZCZECINSKI | Vincent Albert  | 9 June 2024 |

Vin Szczecinski was a Shire of Beverley Councillor from 1993 to 2007.

## **7. CONFIRMATION OF MINUTES**

### **7.1 Minutes of The Ordinary Council Meeting Held 22 May 2024**

#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held Tuesday 22 May 2024 be confirmed.

## **8. TECHNICAL SERVICES**

### **8.1 RFT 03/2324 AGRN 1061 EPA Reinstatement Project**

---

|                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>   |
| <b>Report Date:</b>               | <b>20 June 2024</b>                            |
| <b>Applicant:</b>                 | <b>Shire of Beverley</b>                       |
| <b>File Reference:</b>            | <b>ADM 0331</b>                                |
| <b>Author and Position:</b>       | <b>Stephen Gollan, Chief Executive Officer</b> |
| <b>Previously Before Council:</b> | <b>No</b>                                      |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                     |
| <b>Attachments:</b>               | <b>Tender Evaluation Report</b>                |

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#### **SUMMARY**

Council to consider awarding a tender for RFT 03/2324 AGRN 1061 EPA Reinstatement Project.

#### **BACKGROUND**

Between 25 and 26 March 2023 the Shire of Beverley received severe rainfall from an intense storm resulting in significant flooding and culvert damage. The damage was widespread throughout the Shire. The damage consisted of: road carriageway and road shoulder scours; areas where unsealed gravel road pavements have been washed away; destroyed or block culverts; total destruction of culvert headwalls; bridge props washed away; and silting of table and cut-off drains.

The Manager of Works documented 130 areas of damage and estimated the damage to be approximately \$3-4 million. The Shire made application through DFES to declare the event a disaster and make emergency funding available. On 28 April 2023, the event was proclaimed an eligible disaster under Disaster Recovery Funding Arrangements, Western Australia (DRFAWA).

On 27 June 2023, Council approved the appointment of HC Construction Services Pty Ltd to manage the Disaster Recovery Funding Arrangements. Since this date HC Construction Services have developed the tender specification with the approval of MainRoads WA and DFES. Due to the stringent requirements of both agencies the process was longer than expected. Final approval to go to tender was given on

RFT 03/2324 AGRN 1061 EPA Reinstatement Project was advertised in the West Australian Newspaper on Saturday 18 May 2024 and on the Shire website from 20 May to 17 June 2024. A site visit was held on Tuesday 4 June 2024 with seven company representatives attending.

#### **COMMENT**

At the close of tenders, 4pm Monday 17 June 2024, four (4) tenders were received from:

Garli Pty Ltd  
MC Civil Contractors  
WCP Civil Pty Ltd  
Egan Civil Pty Ltd T/A Castle Civil

The tender evaluation panel met on Wednesday 19 June 2024 to complete the final evaluation.

The Tender Evaluation Report is attached.

## **STATUTORY ENVIRONMENT**

*Local Government Act 1995:*

### **3.57 Tenders for providing goods or services**

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

*Local Government (Functions and General) Regulations 1996:*

### **11A. Purchasing policies for local governments**

- (1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250 000 or less or worth \$250 000 or less.
- (2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).
- (3) A purchasing policy must make provision in respect of —
  - (a) the form of quotations acceptable; and
  - (ba) the minimum number of oral quotations and written quotations that must be obtained; and
  - (b) the recording and retention of written information, or documents, in respect of —
    - (i) all quotations received; and
    - (ii) all purchases made.

### **11. When tenders have to be publicly invited**

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.

### **15. Minimum time to be allowed for submitting tenders**

- (1) If a notice under regulation 14(1) is given, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is —
  - (a) published on the local government's official website; and
  - (b) published in at least 3 of the ways prescribed in the *Local Government (Administration) Regulations 1996* regulation 3A(2).

- (2) If a notice under regulation 14(2) is given to a person listed as an acceptable tenderer, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is given.

*[Regulation 15 inserted: Gazette 18 Sep 2015 p. 3806-7; amended: SL 2020/213 r. 35.]*

#### 16. Receiving and opening tenders, procedure for

- (1) The CEO is responsible for keeping any tender submitted including a tender submitted by facsimile or other electronic means in safe custody, and for ensuring that it remains confidential.
- (2) Tenders are not to be opened, examined, or assessed until the time after which further tenders cannot be submitted.
- (3) When tenders are opened —
  - (a) there must be present —
    - (i) at least 2 employees of the local government; or
    - (ii) one employee of the local government and at least one person authorised by the CEO to open tenders;
  - and
  - (b) members of the public are entitled to be present; and
  - (c) details of the tenders (other than the consideration sought in the tender) are to be immediately recorded in a register to be known as the tenders register.

*[Regulation 16 amended: Gazette 29 Jun 2001 p. 3131; 31 Mar 2005 p. 1055; 18 Sep 2015 p. 3807.]*

#### 17. Tenders register

- (1) The CEO is responsible for keeping the tenders register and making it available for public inspection.
- (1A) The CEO must publish the tenders register on the local government's official website.
- (2) The tenders register is to include, for each invitation to tender —
  - (a) a brief description of the goods or services required; and
  - [(b) deleted]*
  - (c) particulars of —
    - (i) any notice by which expressions of interests from prospective tenderers was sought; and
    - (ii) any person who submitted an expression of interest; and
    - (iii) any list of acceptable tenderers that was prepared under regulation 23(4);
  - and
  - (d) a copy of the notice of the invitation to tender; and

- (e) the name of each tenderer whose tender has been opened; and
  - (f) the name of any successful tenderer.
- (3) The tenders register is to include for each invitation to tender the amount of the consideration or a summary of the amount of the consideration sought in the tender accepted by the local government.

*[Regulation 17 amended: Gazette 29 Jun 2001 p. 3131; 18 Sep 2015 p. 3807; SL 2020/213 r. 36.]*

#### 18. Rejecting and accepting tenders

- (1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.
- (2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.
- (3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.
- (4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.
- (4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.
- (5) The local government may decline to accept any tender.
- (6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.
- (7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

*[Regulation 18 amended: Gazette 29 Jun 2001 p. 3131-2; 18 Sep 2015 p. 3807.]*



## 19. Tenderers to be notified of outcome

The CEO is to give each tenderer notice in writing containing particulars of the successful tender or advising that no tender was accepted.

### CONSULTATION

DFES

MainRoads WA

HC Construction Services

Manager of Works, Shire of Beverley  
Council

### FINANCIAL IMPLICATIONS

Shire contribution \$225,000.00, balance funded through DRFAWA arrangements.

### STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy

3. Environment

4. Civic Leadership

Strategic Priorities: 1.1 Safe, efficient and connected transport network

1.6 Locals can participate in the workforce

3.1 Well prepared for adverse natural events

4.3 Responsible planning

### POLICY IMPLICATIONS

AF007 Purchasing and Procurement Policy – expenditure equal to or over \$250,000 must be awarded through a tender process.

### RISK IMPLICATIONS

High (12) - There is a high risk that not awarding a tender will lead to reputational damage and further damage to the roads if inclement weather is received.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

### VOTING REQUIREMENTS

Absolute Majority

### OFFICER'S RECOMMENDATION

That Council award the tender to MC Civil Contractors for the completion of RFT 03/2324 AGRN 1061 EPA Reinstatement Project for the tendered amount of \$6,432,859.60.

## 9. PLANNING SERVICES

### 9.1 Proposed Road Closure – Unconstructed Road Reserve off Edison Mill Road, Dale

|                                   |                                              |
|-----------------------------------|----------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b> |
| <b>Report Date:</b>               | <b>12 June 2024</b>                          |
| <b>Applicant:</b>                 | <b>Frank Ripper</b>                          |
| <b>File Reference:</b>            | <b>RO 005</b>                                |
| <b>Author and Position:</b>       | <b>Stefan de Beer, Manager of Planning</b>   |
| <b>Previously Before Council:</b> | <b>27 March 2024, 24 April 2024</b>          |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                   |
| <b>Attachments:</b>               | <b>Locality Map</b>                          |

The proposed road closure is presented to Council for a decision to formally request the Minister of Lands to proceed with road closure.

### **BACKGROUND**

At its 24 April 2024 meeting Council resolved as follows:

*“That Council initiate the closure of a section of unconstructed Road Reserve off Edison Mill Road as depicted in the attached drawing and instruct the Shire Planner to commence with the required advertising for road closure.”*

Further to the above the proposed road closure was advertised for 35 days in compliance with Section 58 of the *Land Administration Act 1997* and is being presented to Council for final consideration.

### **COMMENT**

The proposed road closure was advertised for 35 days and the Shire received the following responses. A summary of the responses and staff comment are detailed below. Copies of the responses can be made available should Councillors so wish.

| <b>Respondent</b>                         | <b>Property</b> | <b>Comments</b>                                                                                                                                                                                                                                                                                       | <b>Planner's Response</b>                                                                                                                                                                                                                                                                         |
|-------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Department of Fire and Emergency Services | -               | No response received.                                                                                                                                                                                                                                                                                 | -                                                                                                                                                                                                                                                                                                 |
| Telstra                                   | -               | No response received.                                                                                                                                                                                                                                                                                 | -                                                                                                                                                                                                                                                                                                 |
| Water Corporation                         | -               | No Objection to the proposal.<br><br>There are no Water Corporation assets in the vicinity.                                                                                                                                                                                                           | Noted.                                                                                                                                                                                                                                                                                            |
| Western Power                             | -               | Unfortunately requests for general comments, feedback and approval for proposals can't be provided for without a formal application and the investigation by Western Power that follows.<br><br>We suggest reviewing your query against the processes referred to in our Strategic Planning web page. | It is not deemed within the Shire's mandate or scope of the Road Closure request to the Minister that the Shire need to submit a formal application to Western Power for this purpose.<br><br>Applicant Frank Ripper confirms no Western Power Infrastructure in close proximity to the proposal. |

| Respondent   | Property                              | Comments                                                                                                                                                                                    | Planner's Response |
|--------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| John Piercey | Lot 8471 on DP124376 Edison Mill Road | No Objection to the proposal.<br><br>Support on the basis of the land being sold to Frank Ripper to enable better fire management, cleaner boundaries and more suitable access of the area. | Noted              |

Since there were no objections to the proposal it will be recommended the road closure be proceeded with.

## CONSULTATION & ADVERTISING

As summarised above.

## STATUTORY ENVIRONMENT

Roads are closed pursuant to Section 58 of the *Land Administration Act 1997* in compliance with *Land Administrative Regulations 1998*.

## FINANCIAL IMPLICATIONS

The road closure process required advertising.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council resolve to accept the officer's comment on the advertising and request the Minister close the section of unconstructed Road Reserve off Edison Mill Road, as indicated on the attached drawing.



Proposed Road Closure

DP215753:28714  
299.8563 ha

D87045:21  
179.7475 ha

Section of  
unconstructed road  
reserve to be  
closed

Shire of  
Beverley

DP124376:8471  
72.6219 ha

974

936

D85496:19  
97.3917 ha

R47883  
46415.1154 ha

DP36442:3060  
45959.7137 ha

Edison

M44

R4



Created: 14 March 2024 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>

## **9.2 Development Application – Outbuilding (Storage Shed) – 415 (Lot 849) Deep Pool Road, Beverley**

---

|                                   |                                                                    |
|-----------------------------------|--------------------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>                       |
| <b>Report Date:</b>               | <b>12 June 2024</b>                                                |
| <b>Applicant:</b>                 | <b>Complete Approvals (Owners: MJ Cartwright &amp; KA Hodgson)</b> |
| <b>File Reference:</b>            | <b>DEE 51395</b>                                                   |
| <b>Author and Position:</b>       | <b>Stefan de Beer, Manager of Planning</b>                         |
| <b>Previously Before Council:</b> | <b>No</b>                                                          |
| <b>Disclosure(s) Of Interest:</b> | <b>None</b>                                                        |
| <b>Attachments:</b>               | <b>Application Letter, Map, Site Plan &amp; Shed Drawings</b>      |

---

### **SUMMARY**

An application has been received to construct a Colourbond Outbuilding (Storage Shed) at 415 (Lot 849) Deep Pool Road. The application will be recommended for approval.

### **BACKGROUND**

The subject site is located at 415 (Lot 849) Deep Pool Road, is 5.7 ha in extent and zoned *Rural* pursuant to the *Shire of Beverley Local Planning Scheme No. 3 (LPS 3)*. It contains a single house and existing Outbuildings.

The proposal is to construct a Colourbond Outbuilding (Storage Shed) with a front/street setback of 11.4 m. Clause 38 *Table 5 – General Site Requirements* in LPS3 requires a minimum front setback of 35 m.

The applicant submitted the following additional justification for the proposed departure from LPS3:

*The property owners believe this is the only valid position for the proposed outbuilding.*

- The “shed” is to be used for general household storage and as a private craft workshop for the property owners, rather than a “rural outbuilding”.*
- Approximately 10 acres of the property is currently being divided and fenced into paddocks for stock. Having this “shed” in a paddock will not work logistically.*
- Should the “shed” be moved to a 35m setback, it would be positioned within the owner’s significant bank of solar panels which have been strategically placed on the property.*
- The “shed” is currently positioned for ease of access from the front gate and the residential dwelling.*
- The current proposed location is on the most stable land of the property, not the soggy ground that can be found elsewhere on this property which would require substantial and costly earthworks.*

## COMMENT

When considering the proposed reduced front setback as requested, Shire planner is of the opinion that the following aspects of the proposed development should be taken into consideration:

The practical siting of the Outbuilding on the property;  
The general character of the immediate area;  
The proposed use of the Outbuilding; and  
The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any adverse impact on any owners or occupiers in the general locality or in the area adjoining the subject site, and is deemed practical under the specific circumstances.

Clause 30 (2) of LPS3 affords the Council the discretion to approve a Development Application contrary to the *Additional Site and Development Requirements* (Clause 38 in LPS3) – in this instance, the reduced setback.

The proposal complies with all aspects of Council's Outbuilding Policy and the proposal will be recommended for approval.

## STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

## FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority



### **OFFICER'S RECOMMENDATION**

That Council grant Planning Approval for an Outbuilding (Storage Shed) at 415 (Lot 849) Deep Pool Road, Beverley, subject to the following conditions and advice notes:

#### **Conditions:**

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

#### **Advice Notes:**

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.



|                               |                               |                                |
|-------------------------------|-------------------------------|--------------------------------|
| SHIRE OF BEVERLEY             |                               |                                |
| 31 MAY 2024                   |                               |                                |
| FILE REF: DEES1395            |                               |                                |
| <input type="checkbox"/> CEO  | <input type="checkbox"/> SP   | <input type="checkbox"/> TO    |
| <input type="checkbox"/> DCEO | <input type="checkbox"/> EHOB | <input type="checkbox"/> PO    |
| <input type="checkbox"/> MOW  | <input type="checkbox"/> CESM | <input type="checkbox"/> ..... |

Shire of BEVERLEY

24<sup>th</sup> May 2024

RE: 415 Deep Pool Road, DALE 6304

To whom it may concern;

Justification for the proposed outbuilding:

We understand that any outbuilding on rural property within the Shire of Beverley requires Development Approval in the first instance.

The proposed shed is to be located in front of the residential dwelling and to be used for storage and a personal workshop.

The shed is proposed in a Shale Grey colour with Basalt trim to complement the existing dwelling.

Should you require any further information, please contact the office on 6245 5505, or by email at [admin@completeapprovals.net.au](mailto:admin@completeapprovals.net.au)

Regards,

A handwritten signature in black ink, appearing to read "KChase".

Kosoula Chase

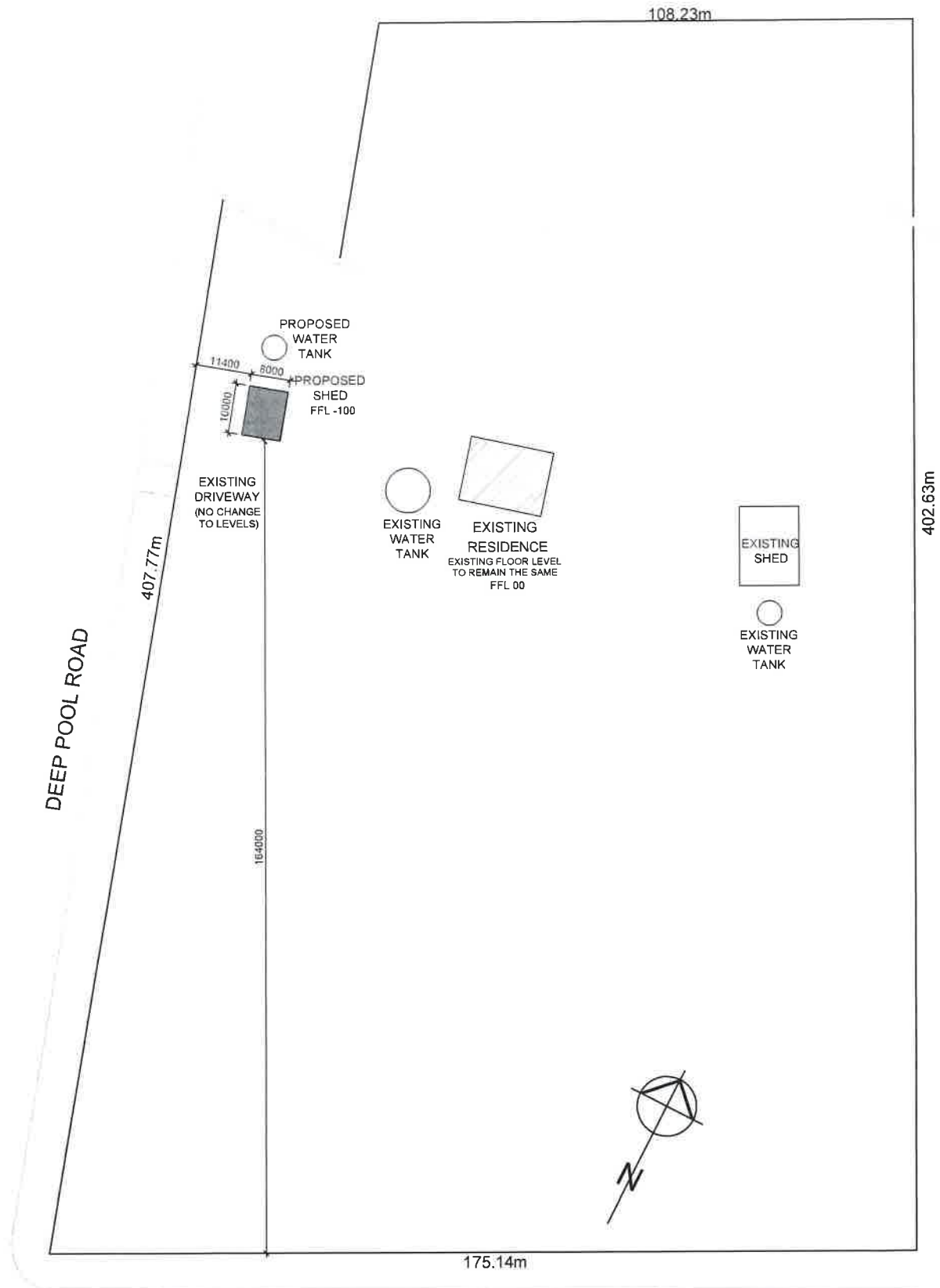


Created: 12 June 2024 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

1:9,028

0 0.07 0.14 0.21 0.28 km



**SITE PLAN**

SCALE 1 : 800

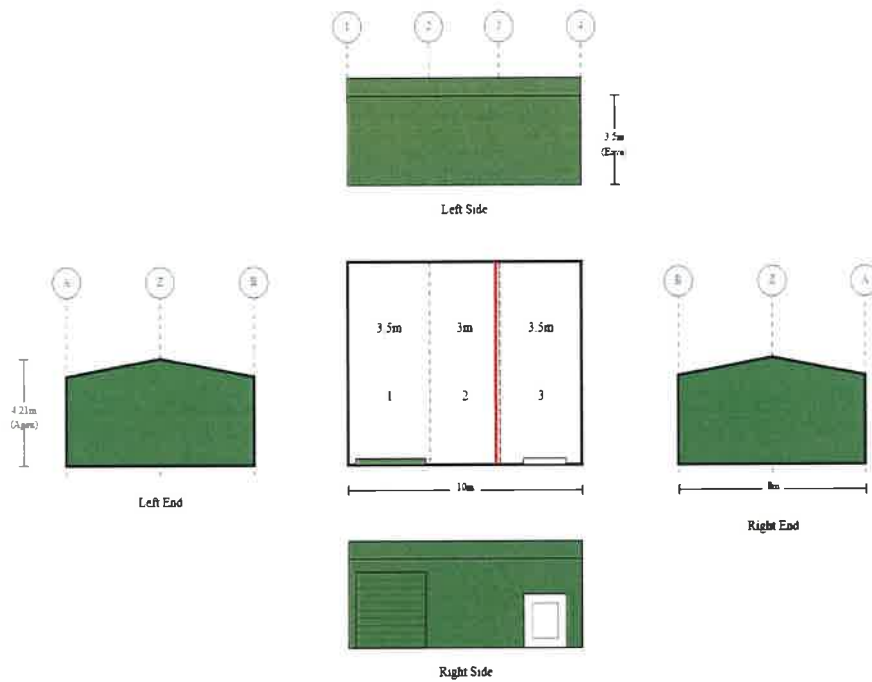
©COPYRIGHT

|                                                                                     |                                                |                                       |                                     |     |             |     |      |
|-------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------|-------------------------------------|-----|-------------|-----|------|
|  | CLIENT:<br><b>MIKE CATWRIGHT</b>               | PROJECT NAME:<br><b>SHED ADDITION</b> | JOB NO:<br><b>7180</b>              | REV | DESCRIPTION | DWN | DATE |
|                                                                                     | ADDRESS:<br><b>415 DEEP POOL ROAD<br/>DALE</b> | DWG TITLE:<br><b>SITE PLAN</b>        | SCALE:<br><b>AS NOTED<br/>AT A3</b> |     |             |     |      |
|                                                                                     |                                                |                                       | DRAWN:<br><b>DM</b>                 |     |             |     |      |
|                                                                                     |                                                |                                       |                                     |     |             |     |      |

NOTE! DO NOT SCALE THIS DRAWING. IT IS THE BUILDER'S EXPRESS RESPONSIBILITY TO CHECK ALL SITE DIMENSIONS PRIOR TO FABRICATION OR COMMENCEMENT OF ANY WORK. ANY FORM OF REPRODUCTION OF THIS DRAWING IN FULL OR IN PART WITHOUT WRITTEN PERMISSION OF THE DESIGNER CONSTITUTES AN INFRINGEMENT OF COPYRIGHT.

NOTE! THE BUILDER/CONTRACTOR IS TO ENSURE THAT THE SUPPORTING ELEMENTS TO WHICH THE PROPOSED STRUCTURE IS ATTACHING ARE STRUCTURALLY ADEQUATE, OR ADEQUATELY REINFORCED, TO WITHSTAND THE ADDITIONAL LOADS IMPOSED.

NOTE! ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL ENGINEER'S DETAILS, ALL RELEVANT AUSTRALIAN STANDARDS & THE BUILDING CODE OF AUSTRALIA.



Purchaser Name: Mike Cartwright

Site Address: 415 Deep Pool Rd Dale VAH6304 Australia

Drawing # 10mm12402040-4

Print Date: 16/04/24

### Layout

Not to Scale  
© Copyright Steels IP Pty Ltd

Seller: THE Shed Company Marketing  
Name: Terry Murray  
Phone: (08) 8394 5020  
Fax: (08) 8395 0725  
Email: [terrymurray@theshedcompany.com.au](mailto:terrymurray@theshedcompany.com.au)

### **9.3 Application for Exploration Licence 70/6639**

---

|                                   |                                              |
|-----------------------------------|----------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b> |
| <b>Report Date:</b>               | <b>13 June 2024</b>                          |
| <b>Applicant:</b>                 | <b>Diversified Asset Holdings Pty Ltd</b>    |
| <b>File Reference:</b>            | <b>ADM 0071</b>                              |
| <b>Author and Position:</b>       | <b>Stefan de Beer, Manager of Planning</b>   |
| <b>Previously Before Council:</b> | <b>No</b>                                    |
| <b>Disclosure(s) Of Interest:</b> | <b>None</b>                                  |
| <b>Attachments:</b>               | <b>Application Letter and Locality Map</b>   |

---

#### **SUMMARY**

A Notification of an application for an Exploration Licence has been received from Diversified Asset Holdings. As instructed previously the application is presented to Council to put on record a formal acknowledgement of the proposal and for public record purposes. General conditions will be presented to Council that will be recommended be imposed for the period of exploration.

#### **BACKGROUND**

In accordance with the *Mining Act, 1978* notification was submitted that an Exploration Licence Application was lodged with the *Department of Mines, Industry Regulation and Safety*.

The applicant will likely explore for gold and copper.

#### **COMMENT**

The proposal for an exploration licence is noted. It will be recommended that Council consider imposing conditions for the orderly operation of exploration activities and rehabilitation post exploration, as presented in the *Officer's Recommendation* section of this report.

#### **STATUTORY ENVIRONMENT**

Mining Act 1978 & Regulations.

#### **FINANCIAL IMPLICATIONS**

There are no Financial Implications relative to this issue.

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar:     3. Environment  
                          4. Civic Leadership  
Strategic Priorities 3.3 Natural Resources are sustainably managed  
                          4.3 Responsible planning

#### **POLICY IMPLICATIONS**

There are no Policy Implications relative to this issue.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council acknowledges the application for an exploration licence 70/6639 from Diversified Asset Holdings Pty Ltd and advise of the following conditions:

1. All service holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe after completion.
2. All costeans and other disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the district mining engineer. Backfilling and rehabilitation being required no later than six months after excavation unless approved by the district mining engineer.
3. Abandoned equipment and temporary buildings being removed from the mining tenement prior to or at the termination of the exploration program.
4. No activities taking place to the detriment of any roads, streets or verges.
5. Minimum disturbances being made to the natural vegetation.
6. Adequate suppression control methods and practices being used.
7. Except with the approval of the Shire of Beverley, all mining excavations or drilling operations being backfilled and the ground reinstated and revegetated to the satisfaction of the Shire of Beverley.
8. All works comply with the Environmental Protection (Noise) Regulations 1997.
9. All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

FORM 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

Department of Mines Industry  
Regulation and Safety

24 MAY 2024  
CN 1502.  
MINERAL TITLES

## APPLICATION FOR MINING TENEMENT

- (a) Type of  
tenement  
(b) Time & Date  
marked out  
(where  
applicable)  
(c) Mineral Field

(a) EXPLORATION LICENCE

No. 70/6639.....

(b) a.m./p.m. 1 1

(c) SOUTH WEST MF

## APPLICANT:

- For each applicant:  
(d) Full name and  
ACN/ABN No.  
(e) Address  
(f) No. of  
shares  
(g) Total No.  
of shares

(d) &amp; (e)

(f) shares

DIVERSIFIED ASSET HOLDINGS PTY LTD

100

ACN 169 563 795

44 KINGS PARK ROAD

WEST PERTH W.A 6005

(g) total

100

DESCRIPTION OF  
GROUND APPLIED  
FOR:

(For Exploration  
Licences see Note 1.  
For other Licences see  
Note 2.  
For all Licences see  
Note 3.)

- (h) Locality  
(i) Datum Peg  
(j) Boundaries

(h) DINGLEY

(i)

(j)

SUB SURFACE RIGHTS FOR ALL PRIVATE  
LAND OWNERS ONLY

- (k) Area (ha or  
km<sup>2</sup>)

(k)

20 BLOCKS PMW.K  
~~10~~ BLOCKS

- (l) Signature of  
applicant or  
agent (if agent,  
state full name  
and address)

(l)

PMW.K

Date 22/5/2024

## OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 28<sup>TH</sup> day of JUNE 2024. (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at

E 70/6639

Lodge Office: PERTH

Application

Lodge Date: 24/05/2024 15:02:00

Rent

Fees: \$1,743.00(A) \$3,220.00(R)

TOTAL

PN: 7103 9603 29

em-t-E 7006639



R/N: 06-188439

## NOTES

## Note 1: EXPLORATION LICENCE

(i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.

(ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

## Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

## Note 3: GROUND AVAILABILITY

(i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.

(ii) The following action should be taken to ascertain ground availability:

(a) public plan search; (b) register search; (c) ground inspection.

## Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

**FORM 21 - ATTACHMENT 1**

EXPLORATION LICENCE NO. 70...../6639

THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS

LOCALITY: DINGLEY INDICATE BLOCKS APPLIED FOR: ☒

BLOCK IDENTIFIER (All three sections must be completed)

| 1:1,000,000<br>PLAN NAME |     | PRIMARY<br>NUMBER | GRATICULE SECTION |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|--------------------------|-----|-------------------|-------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ALBANY                   | 183 | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | X | w | x | y | z |   |
| "                        | 254 | All               | a                 | b | c | X | X | f | g | h | X | X | l | m | n | X | X | q | r | s | X | X | v | X | X | X | X |   |
| "                        | 255 | All               | X                 | a | b | c | d | e | X | g | h | j | k | X | m | n | o | p | X | r | s | t | u | v | w | x | y | z |
| "                        | 326 | All               | a                 | X | X | X | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z |   |
|                          |     | All               | a                 | b | c | d | e | f | g | h | j | k | l | m |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

WESTERN AUSTRALIA  
Mining Act 1978  
Sec. 58; Reg. 64

# FORM 21 - ATTACHMENT 2

## MAP SHOWING BLOCKS APPLIED FOR IN EXPLORATION LICENCE NO. 701.6639

THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS

(i) Indicate 1:1,000,000 Plan Name(s) highlighting sheet boundaries in the areas marked (\*) e.g. Kalgoorlie

(iii) Indicate Graticular Section e.g. ☒

(ii) Indicate Primary Number(s) e.g.

PRIMARY No. 318

(iv) Outline external boundaries of licence applied for

|                            |                 | 1:1,000,000 Plan Name(s) |                 |             |             |             |
|----------------------------|-----------------|--------------------------|-----------------|-------------|-------------|-------------|
|                            |                 | *                        | *               | *           | *           | *           |
|                            |                 | a b c d e                | a b c d e       | a b c d e   | a b c d e   | a b c d e   |
|                            |                 | f g h j k                | f g h j k       | f g h j k   | f g h j k   | f g h j k   |
| 1 : 1,000,000 Plan Name(s) | ALBANY          | PRIMARY No.              | PRIMARY No. 183 | PRIMARY No. | PRIMARY No. | PRIMARY No. |
|                            |                 | l m n o p                | l m n o p       | l m n o p   | l m n o p   | l m n o p   |
|                            |                 | q r s t u                | q r s t u       | q r s t u   | q r s t u   | q r s t u   |
|                            |                 | v w x y z                | v w x y z       | v w x y z   | v w x y z   | v w x y z   |
|                            | ALBANY          | a b c d e                | a b c d e       | a b c d e   | a b c d e   | a b c d e   |
|                            |                 | f g h j k                | f g h j k       | f g h j k   | f g h j k   | f g h j k   |
|                            |                 | PRIMARY No. 254          | PRIMARY No. 255 | PRIMARY No. | PRIMARY No. | PRIMARY No. |
|                            |                 | l m n o p                | l m n o p       | l m n o p   | l m n o p   | l m n o p   |
|                            | ALBANY          | q r s t u                | q r s t u       | q r s t u   | q r s t u   | q r s t u   |
|                            |                 | v w x y z                | v w x y z       | v w x y z   | v w x y z   | v w x y z   |
|                            |                 | a b c d e                | a b c d e       | a b c d e   | a b c d e   | a b c d e   |
|                            |                 | f g h j k                | f g h j k       | f g h j k   | f g h j k   | f g h j k   |
|                            | PRIMARY No. 326 | PRIMARY No.              | PRIMARY No.     | PRIMARY No. | PRIMARY No. |             |
|                            | l m n o p       | l m n o p                | l m n o p       | l m n o p   | l m n o p   |             |
|                            | q r s t u       | q r s t u                | q r s t u       | q r s t u   | q r s t u   |             |
|                            | v w x y z       | v w x y z                | v w x y z       | v w x y z   | v w x y z   |             |
|                            | a b c d e       | a b c d e                | a b c d e       | a b c d e   | a b c d e   |             |
|                            | f g h j k       | f g h j k                | f g h j k       | f g h j k   | f g h j k   |             |
|                            | PRIMARY No.     | PRIMARY No.              | PRIMARY No.     | PRIMARY No. | PRIMARY No. |             |
|                            | l m n o p       | l m n o p                | l m n o p       | l m n o p   | l m n o p   |             |
|                            | q r s t u       | q r s t u                | q r s t u       | q r s t u   | q r s t u   |             |
|                            | v w x y z       | v w x y z                | v w x y z       | v w x y z   | v w x y z   |             |
|                            | a b c d e       | a b c d e                | a b c d e       | a b c d e   | a b c d e   |             |
|                            | f g h j k       | f g h j k                | f g h j k       | f g h j k   | f g h j k   |             |
|                            | PRIMARY No.     | PRIMARY No.              | PRIMARY No.     | PRIMARY No. | PRIMARY No. |             |
|                            | l m n o p       | l m n o p                | l m n o p       | l m n o p   | l m n o p   |             |
|                            | q r s t u       | q r s t u                | q r s t u       | q r s t u   | q r s t u   |             |
|                            | v w x y z       | v w x y z                | v w x y z       | v w x y z   | v w x y z   |             |
|                            | a b c d e       | a b c d e                | a b c d e       | a b c d e   | a b c d e   |             |
|                            | f g h j k       | f g h j k                | f g h j k       | f g h j k   | f g h j k   |             |
|                            | PRIMARY No.     | PRIMARY No.              | PRIMARY No.     | PRIMARY No. | PRIMARY No. |             |
|                            | l m n o p       | l m n o p                | l m n o p       | l m n o p   | l m n o p   |             |
|                            | q r s t u       | q r s t u                | q r s t u       | q r s t u   | q r s t u   |             |
|                            | v w x y z       | v w x y z                | v w x y z       | v w x y z   | v w x y z   |             |

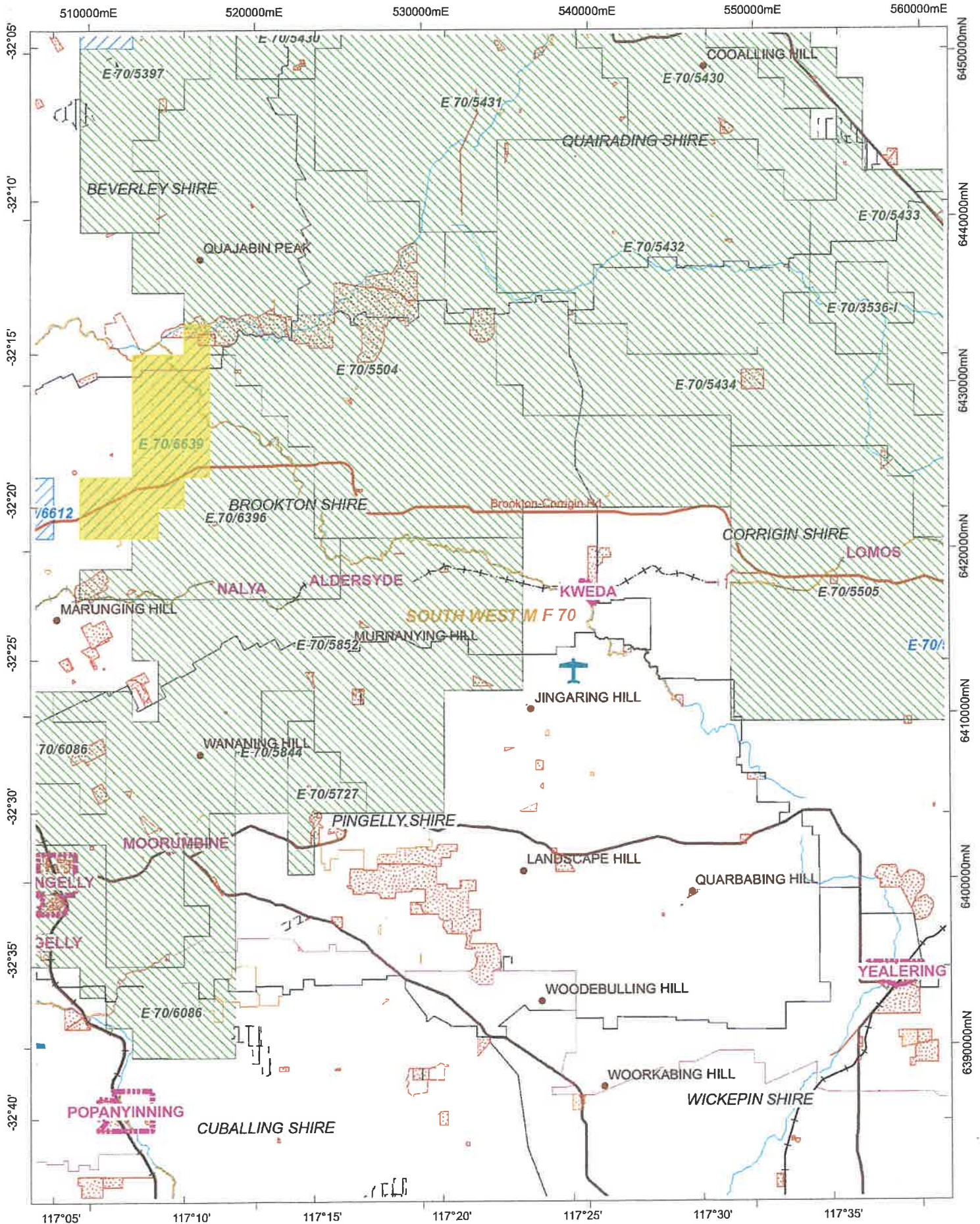
1:1,000,000 Plan Name(s)





E 70/6639 , Quick Appraisal Plan

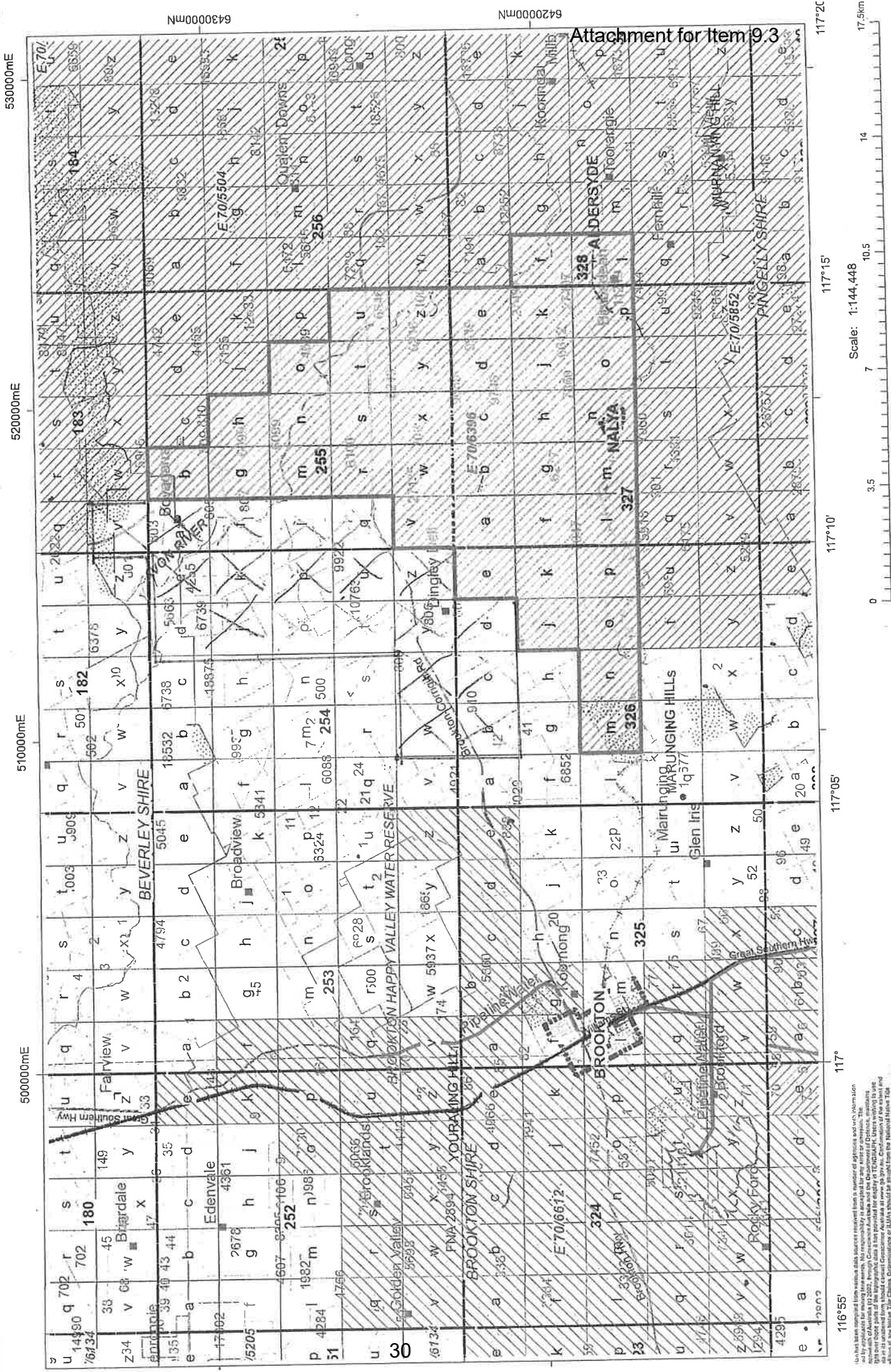
- Pending Application
- Live Tenement
- Application over Live Tenement



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (© 2002), through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at [www.ga.gov.au](http://www.ga.gov.au). Confirmation of the extent and contribution of any Native Title Claims, Determinations or ILJAs should be sought from the Australian Native Title Tribunal (NNTT) specifically: Register of Native Title Claims (RNTC), National Native Title Register (NNTNR) or Register of Indigenous Land Use Agreements (ILJUA). Confirmed Pastoral Lease land and Pastoral mining concessions to Murrumbidgee Water and Ngadawungga ILJA Native Title determination boundary.

Scale: 1:288,895





#### **9.4 Development Application – Proposed Telecommunications Infrastructure Facility – Lot 6488 on DP118699, Potts Road, Beverley**

---

|                                   |                                              |                      |                                   |
|-----------------------------------|----------------------------------------------|----------------------|-----------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b> |                      |                                   |
| <b>Report Date:</b>               | <b>13 June 2024</b>                          |                      |                                   |
| <b>Applicant:</b>                 | <b>CRISP Wireless – Landowner: DB Sims</b>   |                      |                                   |
| <b>File Reference:</b>            | <b>POT 291</b>                               |                      |                                   |
| <b>Author and Position:</b>       | <b>Stefan de Beer, Manager of Planning</b>   |                      |                                   |
| <b>Previously Before Council:</b> | <b>No</b>                                    |                      |                                   |
| <b>Disclosure(s) Of Interest:</b> | <b>None</b>                                  |                      |                                   |
| <b>Attachments:</b>               | <b>Application</b>                           | <b>Documentation</b> | <b>(Commercial in Confidence)</b> |

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#### **SUMMARY**

An application has been received to develop a Telecommunications Infrastructure Facility (a 30m communications tower and ancillary infrastructure) at Lot 6488 on DP118699 Potts Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

##### **The proposal**

CRISP Wireless Pty Ltd proposes to establish a telecommunications facility in order to extend their fixed wireless broadband footprint in the Wheatbelt. The Infrastructure proposed will consist of amongst others a 30m high tower and a sea container housing communications equipment.

Please refer to the attached documentation for a full description of the proposal.

##### **The Subject Land**

The subject land is located within the *Rural Zone* pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS3) is 55.7590 hectares in extent and contains broad acre farming paddocks.

The subject land has access from Potts Road.

#### **COMMENT**

In assessing this application Council should consider, amongst others, the following matters:

##### ***The Shire of Beverley Local Planning Scheme No. 3:***

The subject site is located within the *Rural Zone*. The proposed *Telecommunication Infrastructure* is a 'D' use in this Zone pursuant to LPS3, which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

As submitted by the applicant in the application documentation, Shire Planner concurs that the proposal would not negatively affect the continuation of broad acre farming activities on the subject land.

Given the substantial proposed setbacks it is considered that the facility would not detrimentally impact upon the landscape or character of the rural area.

### ***Shire of Beverley Local Planning Strategy***

The proposal is deemed to be in pace with the directives of the Local Planning Strategy, where Council's actions are to "*work with the State Government, Commonwealth Government and telecommunication providers to improve internet speeds and the mobile telephone service*".

### ***State Planning Policy No. 5.2 (SPP 5.2) – Telecommunications Infrastructure, and Guidelines for the Location, Siting and Design of Telecommunications Infrastructure***

The proposal is deemed to be in pace with the directives of SPP 5.2:

*Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks.*

### **CONCLUSION**

The proposal will be recommended for approval on the grounds of the following:

- The proposal is deemed to be consistent with the relevant State Planning Policies, the Shire of Beverley Local Planning Strategy and the Shire of Beverley Local Planning Scheme No. 3;
- The proposed telecommunication infrastructure facility will benefit the immediate and wider community by the provision of improved telecommunication broadband wireless services.

### **CONSULTATION**

Consultation was not considered required.

### **STATUTORY ENVIRONMENT**

The application may be approved under the Shire of Beverley's Local Planning Scheme No. 3.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 1. Economy

Strategic Priorities: 1.2 Reliable and fast telecommunications

### **POLICY IMPLICATIONS**

There are no policy implications relative to this application.

### **RISK IMPLICATIONS**

It is considered that the proposal has insignificant risks.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council resolve to grant planning approval for a Telecommunications Infrastructure Facility at Lot 6488 on DP118699 Potts Road, Beverley subject to the following conditions and advice notes:

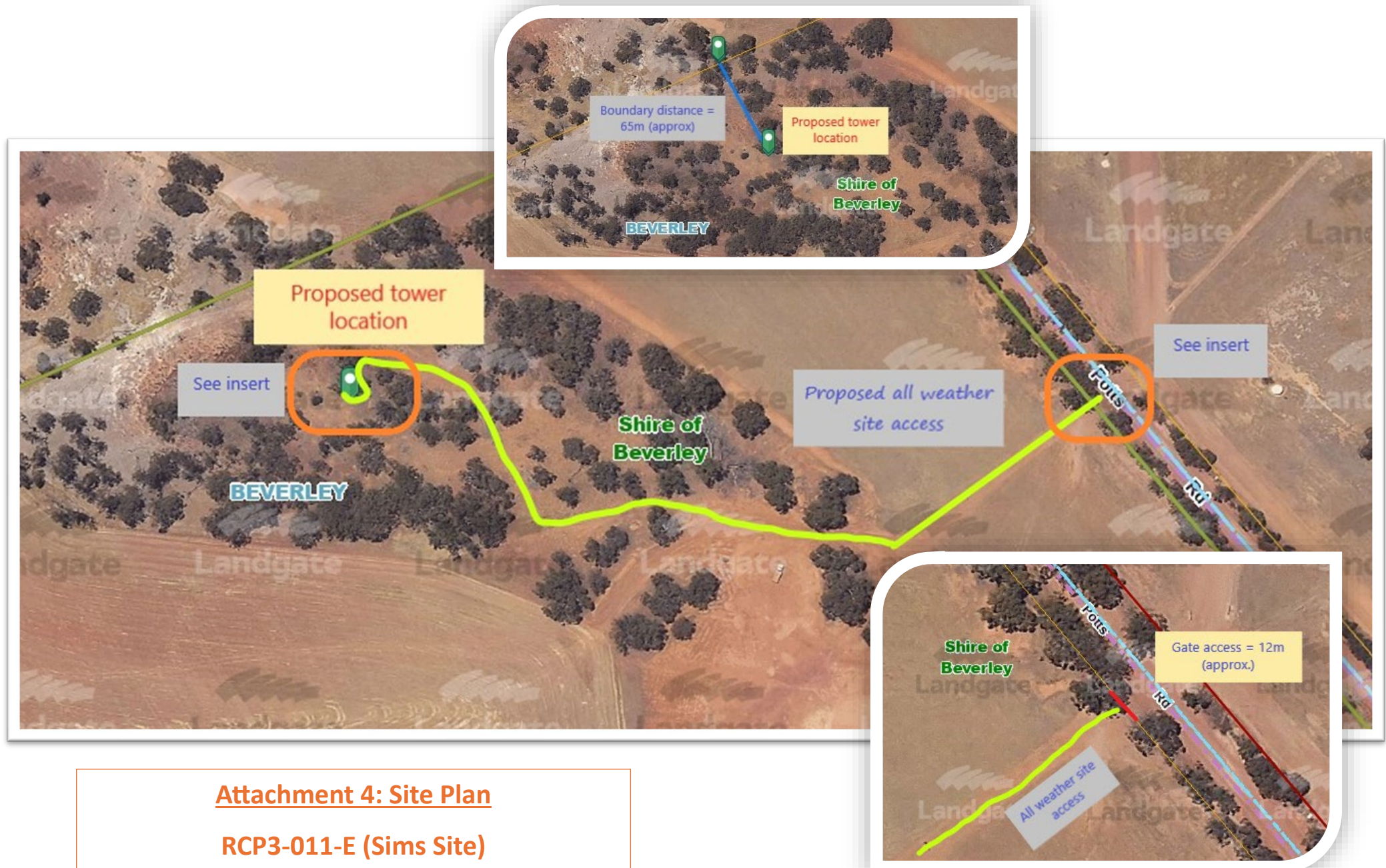
### Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. A low intensity steady red hazard/warning obstacle light shall be fitted at the top of the tower to the satisfaction of the Civil Aviation Safety Authority (CASA) and the Shire of Beverley.

### Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: The applicant is advised to inform *Airservices Australia* of the communications tower installation so the location of the tower can be mapped for the information of pilots.
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.





Attachment 4: Site Plan

RCP3-011-E (Sims Site)

630 (Lot 6488) Potts Road, East Beverley



## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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|                                   |                                                      |
|-----------------------------------|------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>         |
| <b>Report Date:</b>               | <b>13 June 2024</b>                                  |
| <b>Applicant:</b>                 | <b>N/A</b>                                           |
| <b>File Reference:</b>            | <b>N/A</b>                                           |
| <b>Author and Position:</b>       | <b>S.K. Marshall, Deputy Chief Executive Officer</b> |
| <b>Previously Before Council:</b> | <b>N/A</b>                                           |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                           |
| <b>Attachments:</b>               | <b>May 2024 Financial Reports</b>                    |

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#### **SUMMARY**

Council to consider accepting the financial report for the period ending 31 May 2024.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2023 Ordinary Meeting, item 11.4.

#### **COMMENT**

The monthly financial reports for the period ending 31 May 2024 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and

(c) such other information considered relevant by the local government.

## FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2023/24 Budget.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.3 Responsible planning

## POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

## RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

| Consequence<br>Likelihood | Insignificant | Minor  | Moderate | Major  | Catastrophic |
|---------------------------|---------------|--------|----------|--------|--------------|
| Almost Certain            | Medium        | High   | High     | Severe | Severe       |
| Likely                    | Low           | Medium | High     | High   | Severe       |
| Possible                  | Low           | Medium | Medium   | High   | High         |
| Unlikely                  | Low           | Low    | Medium   | Medium | High         |
| Rare                      | Low           | Low    | Low      | Low    | Medium       |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2024 be accepted and material variances be noted.

| <p style="text-align: center;"><b>SHIRE OF BEVERLEY</b><br/> <b>STATEMENT OF FINANCIAL ACTIVITY BY NATURE</b><br/> <b>FOR THE PERIOD ENDING</b><br/> <b>31 May 2024</b></p> |                      |                       |                       |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------|-----------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description                                                                                                                                                                 | Budget<br>2023/24    | YTD Budget<br>2023/24 | YTD Actual<br>2023/24 | YTD Variance          | Notes To Material Variances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Operating Revenue</b>                                                                                                                                                    |                      |                       |                       |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Rates                                                                                                                                                                       | 3,241,771.00         | 3,240,271.00          | 3,261,459.49          | 21,188.49             | Rates Discount expense \$15,965 lower than anticipated.<br>CBH Ex Gratia Rates \$7,206 greater than anticipated.<br>Rates raised (\$1,976) lower than anticipated.                                                                                                                                                                                                                                                                                                                                                           |
| Operating Grants, Subsidies and Contributions                                                                                                                               | 569,235.00           | 356,334.00            | 605,795.61            | 249,461.61            | Workers compensation insurance reimbursement \$125,083 and Financial Assistance and Road Grants \$65,507 higher than anticipated.<br>58 John St, 5 Short St, Op Shop and Depot Crib Room ceiling repair insurance claim \$41,718 offset by repair costs.<br>National Trust contribution to Avondale staff \$9,922 offset by Staff expenses.<br>Library grant Encouraging Promising Practices \$4,950 additional grant funding received offset by program expenditure.<br>MRWA Direct Grant \$2,777 greater than anticipated. |
| Profit On Asset Disposal                                                                                                                                                    | 27,900.00            | 10,900.00             | 8,511.45              | (2,388.55)            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Service Charges                                                                                                                                                             | 0.00                 | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Fees & Charges                                                                                                                                                              | 798,854.00           | 753,276.00            | 910,294.96            | 157,018.96            | Rate enquiries \$11,750, 5 Wright St Rent \$5,200, Swimming Pool Season Fees \$3,544, Planning Fees \$3,116, Caravan Club Oval Hire \$3,115, 2023 BFNC Hire Charges \$4,491, Caravan and Cabin Fees \$80,982 and Standpipe Charges \$58,511 greater than anticipated.<br>2024 Blarney advertising accounts (\$14,502) yet to be raised.                                                                                                                                                                                      |
| Interest Earnings                                                                                                                                                           | 166,267.00           | 136,091.00            | 206,083.93            | 69,992.93             | Interest earned on investments \$55,752 and penalty interest raised on outstanding rates \$17,732 greater than anticipated.                                                                                                                                                                                                                                                                                                                                                                                                  |
| Other Revenue                                                                                                                                                               | 592,112.00           | 332,572.00            | 328,706.89            | (3,865.11)            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Non-Operating Grants, Subsidies and Contributions                                                                                                                           | 6,597,684.00         | 3,833,638.00          | 1,187,092.31          | (2,646,545.69)        | MRWA Emergency Repair Bridge Funding \$34,628 unbudgeted.<br>GHD contribution to Vincent Street remediation \$30,000 unbudgeted.<br>MG Group contribution to Vincent Street remediation \$9,090 unbudgeted.<br>AGRN1061 Storm Damage Funding (\$2,720,701) yet to be received - recovery works carried over to 24/25.                                                                                                                                                                                                        |
| <b>Total Operating Revenue</b>                                                                                                                                              | <b>11,993,823.00</b> | <b>8,663,082.00</b>   | <b>6,507,944.64</b>   | <b>(2,155,137.36)</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Operating Expenditure</b>                                                                                                                                                |                      |                       |                       |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Employee Costs                                                                                                                                                              | (2,448,524.00)       | (2,055,186.00)        | (2,227,673.82)        | (172,487.82)          | Workers Compensation expense (\$159,482) greater than expected offset by insurance reimbursement.<br>Avondale staff expenses (\$14,145) greater than expected offset by National Trust contribution.                                                                                                                                                                                                                                                                                                                         |
| Materials & Contracts                                                                                                                                                       | (2,275,089.00)       | (1,782,480.00)        | (1,649,647.53)        | 132,832.47            | Contribution to replacement Fire Tender \$136,364 to be carried over to 24/25.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Utilities                                                                                                                                                                   | (222,075.00)         | (207,595.00)          | (281,731.44)          | (74,136.44)           | Public standpipe water expense (\$62,460) greater than anticipated offset by user charges.<br>Harvest Ban and Emergency SMS alerts (\$6,019) unbudgeted.<br>58 John St water charges (\$5,532) unbudgeted.                                                                                                                                                                                                                                                                                                                   |
| Depreciation On Non-Current Assets                                                                                                                                          | (2,455,402.00)       | (2,250,710.00)        | (2,478,217.57)        | (227,507.57)          | Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
31 May 2024**

| Description                                | Budget<br>2023/24      | YTD Budget<br>2023/24 | YTD Actual<br>2023/24 | YTD Variance          | Notes To Material Variances                                                                                                                                                                                         |
|--------------------------------------------|------------------------|-----------------------|-----------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Interest Expenses                          | (67,594.00)            | (53,107.00)           | (47,957.66)           | 5,149.34              |                                                                                                                                                                                                                     |
| Insurance Expenses                         | (286,484.00)           | (286,290.00)          | (286,064.79)          | 225.21                |                                                                                                                                                                                                                     |
| Other Expenditure                          | (84,001.00)            | (77,514.00)           | (71,922.09)           | 5,591.91              |                                                                                                                                                                                                                     |
| Loss On Asset Disposal                     | (6,300.00)             | (5,827.00)            | (12,223.41)           | (6,396.41)            |                                                                                                                                                                                                                     |
| Loss on Revaluation of Non-Current Assets  | 0.00                   | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |
| <b>Total Operating Expenditure</b>         | <b>(7,845,469.00)</b>  | <b>(6,718,709.00)</b> | <b>(7,055,438.31)</b> | <b>(336,729.31)</b>   |                                                                                                                                                                                                                     |
|                                            |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| <b>Net Operating</b>                       | <b>4,148,354.00</b>    | <b>1,944,373.00</b>   | <b>(547,493.67)</b>   | <b>(2,491,866.67)</b> |                                                                                                                                                                                                                     |
|                                            |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| <b>Capital Income</b>                      |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| Self Supporting Loan - Principal Repayment | 0.00                   | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |
| Proceeds from Sale of Assets               | 264,400.00             | 190,900.00            | 155,090.90            | (35,809.10)           | Vehicle Trade In values lower than anticipated.                                                                                                                                                                     |
| New Loan Raised                            | 1,000,000.00           | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |
| <b>Total Capital Income</b>                | <b>1,264,400.00</b>    | <b>190,900.00</b>     | <b>155,090.90</b>     | <b>(35,809.10)</b>    |                                                                                                                                                                                                                     |
|                                            |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| <b>Capital Expenditure</b>                 |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| Land and Buildings                         | (3,343,000.00)         | (746,000.00)          | (742,236.99)          | 3,763.01              |                                                                                                                                                                                                                     |
| Plant and Equipment                        | (637,500.00)           | (490,000.00)          | (459,629.33)          | 30,370.67             | Excavator \$14,300, Community Bus \$10,383 and Emergency Response Ute \$5,470 purchase price under budget.                                                                                                          |
| Office Furniture and Equipment             | (33,000.00)            | (33,000.00)           | (26,455.33)           | 6,544.67              |                                                                                                                                                                                                                     |
| Road Construction                          | (5,382,773.00)         | (2,164,282.00)        | (2,042,679.17)        | 121,602.83            | Edison Mill Rd \$42,027, Dale Kokeby Rd \$48,419, and Deep Pool Rd \$48,627 gravel sheeting jobs under budget. Vincent St remediation works (\$14,395) over budget associated with internal labour and plant costs. |
| Other Infrastructure                       | (2,041,855.00)         | (349,026.00)          | (355,329.59)          | (6,303.59)            |                                                                                                                                                                                                                     |
| Land Under Control                         | 0.00                   | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |
| Leases                                     | (6,837.00)             | (6,837.00)            | (6,836.60)            | 0.40                  |                                                                                                                                                                                                                     |
| Loans - Principal Repayments               | (117,135.00)           | (117,135.00)          | (117,135.16)          | (0.16)                |                                                                                                                                                                                                                     |
| <b>Total Capital Expenditure</b>           | <b>(11,562,100.00)</b> | <b>(3,906,280.00)</b> | <b>(3,750,302.17)</b> | <b>155,977.83</b>     |                                                                                                                                                                                                                     |
|                                            |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| <b>Net Capital</b>                         | <b>(10,297,700.00)</b> | <b>(3,715,380.00)</b> | <b>(3,595,211.27)</b> | <b>120,168.73</b>     |                                                                                                                                                                                                                     |
|                                            |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| <b>Adjustments</b>                         |                        |                       |                       |                       |                                                                                                                                                                                                                     |
| Depreciation Written Back                  | 2,455,402.00           | 2,250,710.00          | 2,478,217.57          | 227,507.57            | Depreciation expense higher than anticipated due to 22/23 Infrastructure revaluation.                                                                                                                               |
| Movement in Leave Reserve Cash Balance     | 0.00                   | 0.00                  | 5,274.91              | 5,274.91              |                                                                                                                                                                                                                     |
| Movement in Non-Current Loan Repayments    | 0.00                   | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |
| Movement in Non-Current SSL Income         | 0.00                   | 0.00                  | 0.00                  | 0.00                  |                                                                                                                                                                                                                     |



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
31 May 2024**

| <b>Description</b>                                     | <b>Budget<br/>2023/24</b> | <b>YTD Budget<br/>2023/24</b> | <b>YTD Actual<br/>2023/24</b> | <b>YTD Variance</b>   | <b>Notes To Material Variances</b>         |
|--------------------------------------------------------|---------------------------|-------------------------------|-------------------------------|-----------------------|--------------------------------------------|
| Movement in Non-Current Lease Repayments               | 0.00                      | 0.00                          | 6,836.60                      | 6,836.60              |                                            |
| Movement in Non-Current Investments                    | 0.00                      | 0.00                          | 0.00                          | 0.00                  |                                            |
| Movement in Non-Current LSL Provision                  | 0.00                      | 0.00                          | 0.00                          | 0.00                  |                                            |
| Movement in Non-Current Deferred Pensioner Rates       | 0.00                      | 0.00                          | 0.00                          | 0.00                  |                                            |
| (Profit)/Loss on Disposal of Assets Written Back       | (21,600.00)               | (10,900.00)                   | 3,711.96                      | 14,611.96             | Profit on disposal lower than anticipated. |
| Loss on Revaluation of Non-Current Assets Written Back | 0.00                      | 0.00                          | 0.00                          | 0.00                  |                                            |
| Rounding                                               | 0.00                      | 0.00                          | 0.00                          | 0.00                  |                                            |
| <b>Add Funding From</b>                                |                           |                               |                               |                       |                                            |
| Transfer (To)/From Reserves                            | 1,089,240.00              | 327,043.00                    | 327,222.81                    | 179.81                |                                            |
| Opening Surplus/(Deficit)                              | 2,626,304.00              | 2,626,304.00                  | 2,626,304.21                  | 0.21                  |                                            |
|                                                        |                           |                               |                               |                       |                                            |
| <b>Total Adjustments</b>                               | <b>6,149,346.00</b>       | <b>5,193,157.00</b>           | <b>5,447,568.06</b>           | <b>254,411.06</b>     |                                            |
| <b>CLOSING SURPLUS/(DEFICIT)</b>                       | <b>0.00</b>               | <b>3,422,150.00</b>           | <b>1,304,863.12</b>           | <b>(2,117,286.88)</b> |                                            |

| <b>SHIRE OF BEVERLEY</b><br><b>STATEMENT OF NET CURRENT ASSETS</b><br><b>FOR THE PERIOD ENDING</b><br><b>31 May 2024</b> |                           |                               |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------|
| <b>Description</b>                                                                                                       | <b>Actual<br/>2022/23</b> | <b>YTD Actual<br/>2023/24</b> |
| <b>Current Assets</b>                                                                                                    |                           |                               |
| Cash at Bank                                                                                                             | 1,627,645.56              | 698,734.25                    |
| Cash - Unrestricted Investments                                                                                          | 1,271,666.73              | 568,319.88                    |
| Cash - Restricted Reserves                                                                                               | 2,280,553.31              | 1,953,330.50                  |
| Cash on Hand                                                                                                             | 700.00                    | 700.00                        |
| Accounts Receivable                                                                                                      | 663,428.06                | 681,988.65                    |
| Prepaid Expenses                                                                                                         | 0.00                      | 0.00                          |
| Self Supporting Loan - Current                                                                                           | 0.00                      | 0.00                          |
| Inventory - Fuel                                                                                                         | 9,932.34                  | 6,817.39                      |
|                                                                                                                          |                           |                               |
| <b>Total Current Assets</b>                                                                                              | <b>5,853,926.00</b>       | <b>3,909,890.67</b>           |
|                                                                                                                          |                           |                               |
| <b>Current Liabilities</b>                                                                                               |                           |                               |
| Accounts Payable                                                                                                         | (652,689.79)              | (369,429.87)                  |
| Loan Liability - Current                                                                                                 | (117,135.16)              | 0.00                          |
| Lease Liability - Current                                                                                                | (6,836.60)                | 0.00                          |
| Annual Leave Liability - Current                                                                                         | (234,280.71)              | (234,280.71)                  |
| Long Service Leave Liability - Current                                                                                   | (197,874.12)              | (197,874.12)                  |
| Doubtful Debts                                                                                                           | 0.00                      | 0.00                          |
|                                                                                                                          |                           |                               |
| <b>Total Current Liabilities</b>                                                                                         | <b>(1,208,816.38)</b>     | <b>(801,584.70)</b>           |
|                                                                                                                          |                           |                               |
| <b>Adjustments</b>                                                                                                       |                           |                               |
| Less Restricted Reserves                                                                                                 | (2,280,553.31)            | (1,953,330.50)                |
| Less Self Supporting Loan Income                                                                                         | 0.00                      | 0.00                          |
| Add Leave Reserves - Cash Backed                                                                                         | 144,612.74                | 149,887.65                    |
| Add Loan Principal Expense                                                                                               | 117,135.16                | 0.00                          |
|                                                                                                                          |                           |                               |
| <b>Total Adjustments</b>                                                                                                 | <b>(2,018,805.41)</b>     | <b>(1,803,442.85)</b>         |
|                                                                                                                          |                           |                               |
| <b>NET CURRENT ASSETS</b>                                                                                                | <b>2,626,304.21</b>       | <b>1,304,863.12</b>           |

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**31 May 2024**

| Description                                | Actual<br>2022/23     | YTD Actual<br>2023/24 | Movement              |
|--------------------------------------------|-----------------------|-----------------------|-----------------------|
| <b>Current Assets</b>                      |                       |                       |                       |
| Cash and Cash Equivalents                  | 5,180,565.60          | 3,221,084.63          | (1,959,480.97)        |
| Accounts Receivable                        | 465,875.06            | 511,754.65            | 45,879.59             |
| Contract Asset - Current                   | 197,553.00            | 170,234.00            | (27,319.00)           |
| Prepaid Expenses                           | 0.00                  | 0.00                  | 0.00                  |
| Self Supporting Loan - Current             | 0.00                  | 0.00                  | 0.00                  |
| Inventory                                  | 9,932.34              | 6,817.39              | (3,114.95)            |
| <b>Total Current Assets</b>                | <b>5,853,926.00</b>   | <b>3,909,890.67</b>   | <b>(1,944,035.33)</b> |
| <b>Current Liabilities</b>                 |                       |                       |                       |
| Accounts Payable                           | (527,898.79)          | (244,638.87)          | 283,259.92            |
| Contract Liability - Current               | (124,791.00)          | (124,791.00)          | 0.00                  |
| Loan Liability - Current                   | (117,135.16)          | 0.00                  | 117,135.16            |
| Lease Liability - Current                  | (6,836.60)            | 0.00                  | 6,836.60              |
| Annual Leave Liability - Current           | (234,280.71)          | (234,280.71)          | 0.00                  |
| Long Service Leave Liability - Current     | (197,874.12)          | (197,874.12)          | 0.00                  |
| Doubtful Debts                             | 0.00                  | 0.00                  | 0.00                  |
| <b>Total Current Liabilities</b>           | <b>(1,208,816.38)</b> | <b>(801,584.70)</b>   | <b>407,231.68</b>     |
| <b>Non-Current Assets</b>                  |                       |                       |                       |
| Non-Current Debtors                        | 161,234.90            | 161,234.90            | 0.00                  |
| Non-Current Investments                    | 61,117.14             | 61,117.14             | 0.00                  |
| Land and Buildings                         | 29,149,181.97         | 29,215,239.26         | 66,057.29             |
| Plant and Equipment                        | 2,369,732.12          | 2,420,897.50          | 51,165.38             |
| Furniture and Equipment                    | 98,756.30             | 98,512.85             | (243.45)              |
| Infrastructure                             | 140,931,963.00        | 141,804,293.76        | 872,330.76            |
| Self Supporting Loan - Non Current         | 0.00                  | 0.00                  | 0.00                  |
| <b>Total Non-Current Assets</b>            | <b>172,771,985.43</b> | <b>173,761,295.41</b> | <b>989,309.98</b>     |
| <b>Non-Current Liabilities</b>             |                       |                       |                       |
| Loan Liability - Non Current               | (2,001,137.54)        | (2,001,137.54)        | 0.00                  |
| Lease Liability - Non Current              | 0.00                  | 0.00                  | 0.00                  |
| Annual Leave - Non Current                 | 0.00                  | 0.00                  | 0.00                  |
| Long Service Leave Liability - Non Current | (52,492.51)           | (52,492.51)           | 0.00                  |
| <b>Total Non Current Liabilities</b>       | <b>(2,053,630.05)</b> | <b>(2,053,630.05)</b> | <b>0.00</b>           |
| <b>Net Assets</b>                          | <b>175,363,465.00</b> | <b>174,815,971.33</b> | <b>(547,493.67)</b>   |

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT  
31 May 2024**

| Description            | Actual<br>2022/23       | YTD Actual<br>2023/24   | Movement          |
|------------------------|-------------------------|-------------------------|-------------------|
|                        |                         |                         |                   |
| <b>Equity</b>          |                         |                         |                   |
| Accumulated Surplus    | (47,528,324.75)         | (47,308,053.89)         | 220,270.86        |
| Reserves - Cash Backed | (2,280,553.31)          | (1,953,330.50)          | 327,222.81        |
| Reserve - Revaluations | (125,554,586.94)        | (125,554,586.94)        | 0.00              |
|                        |                         |                         |                   |
| <b>Total Equity</b>    | <b>(175,363,465.00)</b> | <b>(174,815,971.33)</b> | <b>547,493.67</b> |

| SHIRE OF BEVERLEY           |                              |                      |                     |         |               |            |
|-----------------------------|------------------------------|----------------------|---------------------|---------|---------------|------------|
| INVESTMENT OF SURPLUS FUNDS |                              |                      |                     |         |               |            |
| AS AT 31 May 2024           |                              |                      |                     |         |               |            |
| Account #                   | Account Name                 | Amount Invested (\$) |                     | Term    | Interest Rate | Maturation |
| <b>4320546</b>              | <b>Reserve Funds Bendigo</b> |                      |                     |         |               |            |
|                             | Long Service Leave           | 149,887.65           |                     |         |               |            |
|                             | Plant                        | 207,311.38           |                     |         |               |            |
|                             | Emergency Services           | 30,796.38            |                     |         |               |            |
|                             | Building                     | 174,908.03           |                     |         |               |            |
|                             | Recreation Ground            | 672,320.85           |                     |         |               |            |
|                             | Cropping Committee           | 67,845.71            |                     |         |               |            |
|                             | Infrastructure               | 282,187.93           |                     |         |               |            |
|                             | Senior Housing               | 240,133.02           |                     |         |               |            |
|                             | Avondale Mach Museum         | 64,675.47            |                     |         |               |            |
|                             | ITC Renewal Reserve          | 63,264.08            | 1,953,330.50        | 4 mnths | 4.76%         | 24/06/2024 |
| <b>4671053</b>              | <b>Term Deposit Bendigo</b>  | 306,358.24           |                     | 4 mnths | 4.76%         | 24/06/2024 |
| <b>4719893</b>              | <b>Term Deposit Bendigo</b>  | 261,961.64           |                     | 3 mnths | 4.70%         | 8/07/2024  |
|                             |                              |                      | 568,319.88          |         |               |            |
|                             |                              |                      |                     |         |               |            |
|                             | <b>Total</b>                 |                      | <b>2,521,650.38</b> |         |               |            |



## **11.2 Accounts Paid by Authority**

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|                                   |                                                      |
|-----------------------------------|------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>         |
| <b>Report Date:</b>               | <b>19 June 2024</b>                                  |
| <b>Applicant:</b>                 | <b>N/A</b>                                           |
| <b>File Reference:</b>            | <b>N/A</b>                                           |
| <b>Author and Position:</b>       | <b>S.K. Marshall, Deputy Chief Executive Officer</b> |
| <b>Previously Before Council:</b> | <b>N/A</b>                                           |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                           |
| <b>Attachments:</b>               | <b>May 2024 List of Reports</b>                      |

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### **SUMMARY**

Council to consider authorising the payment of accounts.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of May 2024.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2023/24 Budget.

### STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.3 Responsible planning

### POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

### RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

| Consequence    | Insignificant | Minor  | Moderate | Major  | Catastrophic |
|----------------|---------------|--------|----------|--------|--------------|
| Likelihood     |               |        |          |        |              |
| Almost Certain | Medium        | High   | High     | Severe | Severe       |
| Likely         | Low           | Medium | High     | High   | Severe       |
| Possible       | Low           | Medium | Medium   | High   | High         |
| Unlikely       | Low           | Low    | Medium   | Medium | High         |
| Rare           | Low           | Low    | Low      | Low    | Medium       |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

### VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

### May 2024

#### (1) Municipal Fund – Account 016-540 259 838 056

##### Cheque vouchers

01 May 2024 1915-1915 (1) \$ 41,473.65 (authorised by CEO S Gollan and Pres D White)

**Total of cheque vouchers for May 2024 incl \$ 41,473.65 previously paid.**

##### EFT vouchers

03 May 2024 EFT 10287-10302 (16) \$ 39,242.09 (authorised by CEO S Gollan and DCEO S Marshall)

07 May 2024 EFT 1-39 (39) \$ 65,994.24 (authorised by CEO S Gollan and DCEO S Marshall)

10 May 2024 EFT 10304-10322 (19) \$ 70,243.19 (authorised by DCEO S Marshall and Pres D White)

17 May 2024 EFT 10323-10339 (17) \$ 262,180.46 (authorised by CEO S Gollan and DCEO S Marshall)

22 May 2024 EFT 1-38 (38) \$ 67,286.91 (authorised by CEO S Gollan and DCEO S Marshall)

24 May 2024 EFT 10340-10363 (24) \$ 126,817.04 (authorised by CEO S Gollan and DCEO S Marshall)

31 May 2024 EFT 10365-10384 (20) \$ 37,427.72 (authorised by CEO S Gollan and DCEO S Marshall)

**Total of EFT vouchers for May 2024 incl \$ 669,191.65 previously paid**

#### (2) Trust Fund – Account 016-259 838 128

##### Cheque vouchers

Nil vouchers

**Total of cheque vouchers for May 2024 incl \$ 0.00 previously paid.**

##### EFT vouchers

Nil vouchers

**Total of EFT vouchers for May 2024 incl \$ 0.00 previously paid.**

**(3) Direct Debit Payments totalling \$ 91,720.32 previously paid.**

**(4) Credit Card Payments totalling \$ 680.09 previously paid.**

## SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024**

| TYPE     | NUM       | DATE        | PAYEE                                 | DETAILS                                                                               | AMT PAID    | TOTALS      |
|----------|-----------|-------------|---------------------------------------|---------------------------------------------------------------------------------------|-------------|-------------|
| Cheque # | 1915      | 01-May-2024 | Water Corporation                     | 2024-04 Apr Water accounts                                                            | (41,473.65) | (41,473.65) |
| EFT Pymt | EFT 10287 | 03-May-2024 | Avon Trading Pty Ltd                  | 2024-03 Mar Hardware Purchases                                                        | (2,568.17)  |             |
| EFT Pymt | EFT 10288 | 03-May-2024 | Avon Waste                            | 2,082 Bin Collection FE 29 Mar, 05 Apr 24 inc Recycling Bins & 4 x Recycling Collecti | (5,518.85)  |             |
| EFT Pymt | EFT 10289 | 03-May-2024 | Beverley Agricultural Society         | Community Grant Jul 23 - Replacement poultry cages                                    | (2,880.00)  |             |
| EFT Pymt | EFT 10290 | 03-May-2024 | Beverley Bakehouse and Cafe           | Catering for Meet & Greet with Bev Police, 24 Apr 2024                                | (32.00)     |             |
| EFT Pymt | EFT 10291 | 03-May-2024 | Beverley Early Years Network          | Community Grant Jan 2024 - Dev Strategic Community Plan                               | (2,530.00)  |             |
| EFT Pymt | EFT 10292 | 03-May-2024 | Beverley Electrical Services - BES    | Various: Electrical repairs                                                           | (4,412.00)  |             |
| EFT Pymt | EFT 10293 | 03-May-2024 | Focus Networks                        | 2024-04 Apr Computer Support                                                          | (5,292.38)  |             |
| EFT Pymt | EFT 10294 | 03-May-2024 | Funny Farm Flowers                    | Wreath for ANZAC Service                                                              | (100.00)    |             |
| EFT Pymt | EFT 10295 | 03-May-2024 | Midalia Steel Northam                 | Various: Various goods                                                                | (868.05)    |             |
| EFT Pymt | EFT 10296 | 03-May-2024 | Reap What You Sow                     | 2024-04 Apr Gym Inductions x 4                                                        | (100.00)    |             |
| EFT Pymt | EFT 10297 | 03-May-2024 | Shazmac Plumbing                      | Various: Annual testing of back flow meters & repairs                                 | (5,300.00)  |             |
| EFT Pymt | EFT 10298 | 03-May-2024 | St John Ambulance WA Ltd              | Refund of cancelled prepaid cabin bookings May - Dec 2024                             | (1,080.00)  |             |
| EFT Pymt | EFT 10299 | 03-May-2024 | Telstra Limited                       | 2024-04 Apr Telephone accounts                                                        | (2,219.03)  |             |
| EFT Pymt | EFT 10300 | 03-May-2024 | WA Contract Ranger Services Pty Ltd   | Ranger Services: 8 - 18 Apr 2024                                                      | (836.00)    |             |
| EFT Pymt | EFT 10301 | 03-May-2024 | WA Hino                               | Various plant: Parts                                                                  | (308.33)    |             |
| EFT Pymt | EFT 10302 | 03-May-2024 | Woodlands Distributors Pty Ltd        | Various: Terrain seating                                                              | (5,197.28)  | (39,242.09) |
| EFT Pymt | EFT 10304 | 10-May-2024 | Avon Valley Glass - AVG               | 6 Barnsley Street: Window repairs                                                     | (573.80)    |             |
| EFT Pymt | EFT 10305 | 10-May-2024 | Avon Waste                            | 2,082 Bin Collection FE 12, 19 Apr 24 inc Recycling Bins & 4 x Recycling Collections  | (5,518.85)  |             |
| EFT Pymt | EFT 10306 | 10-May-2024 | BSL - DMIRS Dept Mines, Industry Reg  | 2024-04 Apr 24 Collections x 3 (Lics 23/24: 40, 42, BAC-4)                            | (231.60)    |             |
| EFT Pymt | EFT 10307 | 10-May-2024 | Beverley Bakehouse and Cafe           | Catering for Councillor CEO Recruitment Workshop 6 May 2023                           | (124.40)    |             |
| EFT Pymt | EFT 10308 | 10-May-2024 | Beverley Gas and Plumbing Services -  | 58 John St: Repairs to water leak                                                     | (1,758.79)  |             |
| EFT Pymt | EFT 10309 | 10-May-2024 | Beverley Tyre Service - BTS           | 2024-04 Apr Tyre Purchases                                                            | (380.00)    |             |
| EFT Pymt | EFT 10310 | 10-May-2024 | Bluejay Ag Solutions                  | 2024-04 Apr (Ed 475) Blarney: Compilation of the Blarney                              | (1,000.00)  |             |
| EFT Pymt | EFT 10311 | 10-May-2024 | CCS Strategic                         | Regional Precincts & Partnerships Program (rPPP) Stream 1 Applic prep & Dev: 20%      | (15,809.97) |             |
| EFT Pymt | EFT 10312 | 10-May-2024 | Carpentry Link (Brendon Hall)         | Relief Maintenance: 24 Apr - 07 May 2024 (64 hrs)                                     | (3,200.00)  |             |
| EFT Pymt | EFT 10313 | 10-May-2024 | Focus Networks                        | Avondale - Laptop for the Agricultural Museum: 50% Deposit                            | (1,922.34)  |             |
| EFT Pymt | EFT 10314 | 10-May-2024 | Information Services and Technology P | Bev Agriculture Museum: Collections MOSAiC version 12                                 | (2,409.00)  |             |

## SHIRE OF BEVERLEY

## CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024

| TYPE     | NUM       | DATE        | PAYEE                                   | DETAILS                                                                              | AMT PAID     | TOTALS       |
|----------|-----------|-------------|-----------------------------------------|--------------------------------------------------------------------------------------|--------------|--------------|
| EFT Pymt | EFT 10315 | 10-May-2024 | Michael Wilson                          | 2024-05 May (Ed 475) Blarney: Printing & delivery                                    | (250.00)     |              |
| EFT Pymt | EFT 10316 | 10-May-2024 | Northam Autos Pty Ltd                   | BEV0: 2021 Mazda: 50,000km Service                                                   | (472.14)     |              |
| EFT Pymt | EFT 10317 | 10-May-2024 | RA-AN Enterprises                       | RRG2403: Dozer hire for gravel pushing at Aynsleys pit                               | (12,287.00)  |              |
| EFT Pymt | EFT 10318 | 10-May-2024 | Resonline Pty Ltd                       | 2024-04 Apr Room Manager Online Booking System Subscription                          | (242.00)     |              |
| EFT Pymt | EFT 10319 | 10-May-2024 | Roe Tourism Association Inc             | 2023-24 Full Membership                                                              | (6,000.00)   |              |
| EFT Pymt | EFT 10320 | 10-May-2024 | Synergy                                 | Power use - Caravan Park: 19 Mar - 18 Apr 24                                         | (1,274.88)   |              |
| EFT Pymt | EFT 10321 | 10-May-2024 | Timbcraft Furniture Company             | Civic Centre Upgrade: Council Chambers Boardroom Table 40% Deposit                   | (16,258.88)  |              |
| EFT Pymt | EFT 10322 | 10-May-2024 | York Laundromat                         | Onsite Cabins Laundry fees: 23 - 26 Apr 2024                                         | (529.54)     | (70,243.19)  |
| EFT Pymt | EFT 10323 | 17-May-2024 | ATO - Australian Tax Office             | 2024-04 Apr BAS Obligation                                                           | (30,998.00)  |              |
| EFT Pymt | EFT 10324 | 17-May-2024 | Australia Post                          | 2024-04 Apr Postage                                                                  | (226.05)     |              |
| EFT Pymt | EFT 10325 | 17-May-2024 | Avon Valley Toyota                      | Isuzu D-Max 4x4 Space Cab Chassis SX Automatic (minus trade in)                      | (36,433.41)  |              |
| EFT Pymt | EFT 10326 | 17-May-2024 | Avon Waste                              | 2,082 Bin Collection FE 26 Apr, 03 May 24 inc Recycling Bins & 684 x Recycling Colle | (5,628.85)   |              |
| EFT Pymt | EFT 10327 | 17-May-2024 | Beverley Dome Fuel and Hire (BDF)       | 3,999 L Diesel @ \$1.8233/L GST incl                                                 | (7,291.37)   |              |
| EFT Pymt | EFT 10328 | 17-May-2024 | Beverley Supermarket & Liquor (IGA)     | 2024-04 Apr Purchases                                                                | (401.41)     |              |
| EFT Pymt | EFT 10329 | 17-May-2024 | Beverley Transport Service              | Truck hire to shift tree mulcher                                                     | (1,188.00)   |              |
| EFT Pymt | EFT 10330 | 17-May-2024 | C and D Cutri                           | Bridge BM3200 York-Williams Rd, Bridge BM3223 Hobbs Rd                               | (16,500.00)  |              |
| EFT Pymt | EFT 10331 | 17-May-2024 | Focus Networks                          | Additional Support & VMware Critical Security Update                                 | (984.50)     |              |
| EFT Pymt | EFT 10332 | 17-May-2024 | Garage Equipment Pty Ltd - Sharples F   | Minor Plant Purchases: Hand Hydraulic Jacking Beam SD20L                             | (2,000.00)   |              |
| EFT Pymt | EFT 10333 | 17-May-2024 | HC Construction Services Pty Ltd        | LBS2401 - Civic Centre Upgrade & AGRN1061 Storm Damage: Progress pymts               | (133,186.32) |              |
| EFT Pymt | EFT 10334 | 17-May-2024 | RJ Jas - All Mechanical and Electronics | Various plant: Parts & Repairs                                                       | (4,712.30)   |              |
| EFT Pymt | EFT 10335 | 17-May-2024 | Samantha Jayne Mearns                   | Com Bus: Fuel reimburse - 10 May 2024                                                | (133.00)     |              |
| EFT Pymt | EFT 10336 | 17-May-2024 | Sambor Contracting Pty Ltd              | Dale-Kokeby Road Drainage Maintenance                                                | (440.00)     |              |
| EFT Pymt | EFT 10337 | 17-May-2024 | Scanlan Surveys Pty Ltd                 | Various road surveys                                                                 | (21,257.50)  |              |
| EFT Pymt | EFT 10338 | 17-May-2024 | Staff - Stefan de Beer                  | Reimbursements: Apr - May 2024 Landline & Internet costs                             | (68.25)      |              |
| EFT Pymt | EFT 10339 | 17-May-2024 | WA Contract Ranger Services Pty Ltd     | Ranger Services: 24, 30 Apr & 02 May 2024                                            | (731.50)     | (262,180.46) |
| EFT Pymt | EFT 10340 | 24-May-2024 | AITs Specialists Pty Ltd                | 2024-04 Apr Fuel Tax Credits                                                         | (278.08)     |              |
| EFT Pymt | EFT 10341 | 24-May-2024 | ASB Marketing P/L                       | Four Name Badges                                                                     | (144.10)     |              |
| EFT Pymt | EFT 10342 | 24-May-2024 | Afgri Equipment Australia Pty Ltd       | BE036 (PLDR03) & BE003 (PGRD07): Parts                                               | (459.35)     |              |

## SHIRE OF BEVERLEY

## CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024

| TYPE     | NUM       | DATE        | PAYEE                                   | DETAILS                                                                              | AMT PAID    | TOTALS       |
|----------|-----------|-------------|-----------------------------------------|--------------------------------------------------------------------------------------|-------------|--------------|
| EFT Pymt | EFT 10343 | 24-May-2024 | Avon Trading Pty Ltd                    | 2024-04 Apr Hardware Purchases                                                       | (6,118.78)  |              |
| EFT Pymt | EFT 10344 | 24-May-2024 | Beverley Dome Fuel and Hire (BDF)       | 4,000 L Diesel @ \$1.7816/L GST incl                                                 | (7,126.40)  |              |
| EFT Pymt | EFT 10345 | 24-May-2024 | Beverley Electrical Services - BES      | Various: Electrical repairs                                                          | (749.66)    |              |
| EFT Pymt | EFT 10346 | 24-May-2024 | Beverley Post News and Gifts (BPNG)     | 2024-04 Apr Newspaper Subscription & Stationery Purchases                            | (612.83)    |              |
| EFT Pymt | EFT 10347 | 24-May-2024 | CCS Strategic                           | Consultancy: Bev Aquatic Centre rPPP funding application - 60% Final Claim           | (19,130.60) |              |
| EFT Pymt | EFT 10348 | 24-May-2024 | Carpentry Link (Brendon Hall)           | Relief Maintenance: 08 - 21 May 2024 (72 hrs)                                        | (3,600.00)  |              |
| EFT Pymt | EFT 10349 | 24-May-2024 | Corsign WA Pty Ltd                      | Rural Roads Various: Various signage                                                 | (6,430.60)  |              |
| EFT Pymt | EFT 10350 | 24-May-2024 | Country Copiers Northam (DA Gardner)    | DX 8795 & DX C3730 Copier Charges: 02 Apr - 07 May 24                                | (519.33)    |              |
| EFT Pymt | EFT 10351 | 24-May-2024 | Desert Telephone and Power Services     | Cable location around new Civic Centre                                               | (962.50)    |              |
| EFT Pymt | EFT 10352 | 24-May-2024 | Focus Networks                          | Mechanic - HP Elitebook Notebook                                                     | (2,524.21)  |              |
| EFT Pymt | EFT 10353 | 24-May-2024 | Hutton and Northey Sales                | Various: Parts & workshop consumables                                                | (52.73)     |              |
| EFT Pymt | EFT 10354 | 24-May-2024 | Mandurah Tile & Stone Co                | Hunt Rd Unit 3 Refurb: Tiles                                                         | (1,664.00)  |              |
| EFT Pymt | EFT 10355 | 24-May-2024 | Midland Steel Fabrication               | BE029 (PGRD05): Custom made tool boxes - 60% & final bal                             | (1,029.60)  |              |
| EFT Pymt | EFT 10356 | 24-May-2024 | Regional Development Australia Wheat    | 2024-25 Annual subscription Grant Guru portal                                        | (550.00)    |              |
| EFT Pymt | EFT 10357 | 24-May-2024 | Services Australia (Child Support - D J | Payroll deductions: 07 & 21 May 2024                                                 | (790.04)    |              |
| EFT Pymt | EFT 10358 | 24-May-2024 | Synergy                                 | Various: Power use for Mar - May 2024                                                | (2,475.51)  |              |
| EFT Pymt | EFT 10359 | 24-May-2024 | Team Global Express Pty Ltd (nee Toll   | Freight Charges: 10 - 30 Apr 2024                                                    | (539.77)    |              |
| EFT Pymt | EFT 10360 | 24-May-2024 | Twinkarri - Intellife Group Ltd         | Rural Roads: Tree lopping Apr 2024                                                   | (68,200.00) |              |
| EFT Pymt | EFT 10361 | 24-May-2024 | UTF Australia Pty Ltd                   | 1TQ0908 (PTRL12): Parts                                                              | (88.00)     |              |
| EFT Pymt | EFT 10362 | 24-May-2024 | Valley Airconditioning & Refrigeration  | Hunt Rd Unit 3 Refurb: Air con                                                       | (2,650.00)  |              |
| EFT Pymt | EFT 10363 | 24-May-2024 | Zircodata Pty Ltd                       | 2024-04 Apr: Storage of Archives 155 x A1 Storage Boxes                              | (120.95)    | (126,817.04) |
| EFT Pymt | EFT 10365 | 31-May-2024 | 3D Walkabout Pty Ltd                    | Heritage Walk AR App                                                                 | (3,278.00)  |              |
| EFT Pymt | EFT 10366 | 31-May-2024 | ATO - Australian Tax Office             | 2023/24 FBT Final Obligation                                                         | (1,469.97)  |              |
| EFT Pymt | EFT 10367 | 31-May-2024 | Avon Waste                              | 2,082 Bin Collection FE 10, 17 May 24 inc Recycling Bins & 684 x Recycling Collector | (5,518.85)  |              |
| EFT Pymt | EFT 10368 | 31-May-2024 | BOC Limited                             | 2024-04 Apr Cylinder Rental: Medical oxygen C size                                   | (6.69)      |              |
| EFT Pymt | EFT 10369 | 31-May-2024 | Beverley Electrical Services - BES      | Avondale Machinery Museum - Tag & Test                                               | (532.10)    |              |
| EFT Pymt | EFT 10370 | 31-May-2024 | Bunnings Building Supplies P/L          | Various: Hardware purchases                                                          | (490.87)    |              |
| EFT Pymt | EFT 10371 | 31-May-2024 | Department of Planning Lands and Heri   | May 2024: 23/24 Leases M252204 & M355805                                             | (389.57)    |              |



SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024**

| TYPE         | NUM        | DATE        | PAYEE                                   | DETAILS                                                                          | AMT PAID   | TOTALS      |
|--------------|------------|-------------|-----------------------------------------|----------------------------------------------------------------------------------|------------|-------------|
| EFT Pymt     | EFT 10372  | 31-May-2024 | Focus Networks                          | 2024-05 May Computer Support                                                     | (5,299.53) |             |
| EFT Pymt     | EFT 10373  | 31-May-2024 | In Tune Piano Service                   | Town Hall: Piano Tune                                                            | (1,700.00) |             |
| EFT Pymt     | EFT 10374  | 31-May-2024 | Information Services and Technology P   | Avondale: MOSAiC workshop                                                        | (2,621.80) |             |
| EFT Pymt     | EFT 10375  | 31-May-2024 | Isweep Town and Country                 | Town Street Sweeping: Easter 2024                                                | (3,465.00) |             |
| EFT Pymt     | EFT 10376  | 31-May-2024 | Landgate                                | Valuation Fees - Mining Tenements 2024/05                                        | (296.15)   |             |
| EFT Pymt     | EFT 10377  | 31-May-2024 | Node One Pty Ltd                        | 2024-06 June NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 shares) | (89.00)    |             |
| EFT Pymt     | EFT 10378  | 31-May-2024 | Onsite Repairs                          | BE004: Service and safety inspection                                             | (1,359.48) |             |
| EFT Pymt     | EFT 10379  | 31-May-2024 | Sambor Contracting Pty Ltd              | Bridge 3203 - Kokeby East Road: Machinery Hire                                   | (847.00)   |             |
| EFT Pymt     | EFT 10380  | 31-May-2024 | Synergy                                 | 2024-05 May Power accounts                                                       | (6,562.33) |             |
| EFT Pymt     | EFT 10381  | 31-May-2024 | Telstra Limited                         | 2024-05 May Telephone accounts                                                   | (1,945.91) |             |
| EFT Pymt     | EFT 10382  | 31-May-2024 | The Red Vault                           | Catering: Council Meet 24 Apr 2024 & Bartram St Fire 23 May 2024                 | (374.35)   |             |
| EFT Pymt     | EFT 10383  | 31-May-2024 | WA Contract Ranger Services Pty Ltd     | Ranger Services: 09, 16 May 2024                                                 | (653.12)   |             |
| EFT Pymt     | EFT 10384  | 31-May-2024 | York Laundromat                         | Onsite Cabins Laundry fees: 17 - 20 May 2024                                     | (528.00)   | (37,427.72) |
| Direct Debit | DD 4571.01 | 07-May-2024 | Shadforth Portfolio Service - Super     | Superannuation contributions                                                     | (1,489.20) |             |
| Direct Debit | DD 4571.02 | 07-May-2024 | National Mutual Retirement Fund         | Superannuation contributions                                                     | (183.02)   |             |
| Direct Debit | DD 4571.03 | 07-May-2024 | Mercer Super Trust, The Trustee for     | Superannuation contributions                                                     | (513.85)   |             |
| Direct Debit | DD 4571.04 | 07-May-2024 | Australian Super                        | Superannuation contributions                                                     | (1,773.50) |             |
| Direct Debit | DD 4571.05 | 07-May-2024 | Aware Super Pty Ltd                     | Superannuation contributions                                                     | (7,161.11) |             |
| Direct Debit | DD 4571.06 | 07-May-2024 | Australian Retirement Trust (Super func | Superannuation contributions                                                     | (546.60)   |             |
| Direct Debit | DD 4571.07 | 07-May-2024 | MLC MasterKey Personal Super            | Superannuation contributions                                                     | (103.59)   |             |
| Direct Debit | DD 4571.08 | 07-May-2024 | Colonial First State Super (Gibson Dani | Superannuation contributions                                                     | (317.51)   |             |
| Direct Debit | DD 4571.09 | 07-May-2024 | AMP Lifetime Super                      | Superannuation contributions                                                     | (196.18)   |             |
| Direct Debit | DD 4571.10 | 07-May-2024 | UniSuper                                | Superannuation contributions                                                     | (263.20)   |             |
| Direct Debit | DD 4571.11 | 07-May-2024 | Prime Super P/L                         | Superannuation contributions                                                     | (292.01)   | (12,839.77) |
| Direct Debit | DD 4582.01 | 21-May-2024 | Shadforth Portfolio Service - Super     | Superannuation contributions                                                     | (1,169.06) |             |
| Direct Debit | DD 4582.02 | 21-May-2024 | Prime Super P/L                         | Superannuation contributions                                                     | (303.58)   |             |
| Direct Debit | DD 4582.03 | 21-May-2024 | National Mutual Retirement Fund         | Superannuation contributions                                                     | (323.83)   |             |
| Direct Debit | DD 4582.04 | 21-May-2024 | Australian Super                        | Superannuation contributions                                                     | (1,773.50) |             |

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024**

| TYPE         | NUM        | DATE        | PAYEE                                   | DETAILS                              | AMT PAID   | TOTALS      |
|--------------|------------|-------------|-----------------------------------------|--------------------------------------|------------|-------------|
| Direct Debit | DD 4582.05 | 21-May-2024 | Aware Super Pty Ltd                     | Superannuation contributions         | (7,133.33) |             |
| Direct Debit | DD 4582.06 | 21-May-2024 | Australian Retirement Trust (Super func | Superannuation contributions         | (580.52)   |             |
| Direct Debit | DD 4582.07 | 21-May-2024 | MLC MasterKey Personal Super            | Superannuation contributions         | (141.26)   |             |
| Direct Debit | DD 4582.08 | 21-May-2024 | Mercer Super Trust, The Trustee for     | Superannuation contributions         | (705.74)   |             |
| Direct Debit | DD 4582.09 | 21-May-2024 | Colonial First State Super (Gibson Dani | Superannuation contributions         | (317.51)   |             |
| Direct Debit | DD 4582.10 | 21-May-2024 | AMP Lifetime Super                      | Superannuation contributions         | (244.76)   |             |
| Direct Debit | DD 4582.11 | 21-May-2024 | UniSuper                                | Superannuation contributions         | (267.13)   | (12,960.22) |
| Direct Debit | 105        | 03-May-2024 | 7 - CBA Merchant Fee                    | CBA Merchant Fee - Muni              | (511.79)   | (511.79)    |
| Direct Debit | 105        | 03-May-2024 | 7 - CBA Merchant Fee                    | CBA Merchant Fee - Trust             | (20.14)    | (20.14)     |
| Direct Debit | 105        | 06-May-2024 | 12 - ANZ - BPAY                         | ANZ - BPAY                           | (72.60)    | (72.60)     |
| Direct Debit | 105        | 06-May-2024 | 12 - ANZ - BPAY                         | ANZ - BPAY                           | (77.00)    | (77.00)     |
| Direct Debit | 105        | 06-May-2024 | 8 - ANZ Transactive                     | ANZ Transactive                      | (77.00)    | (77.00)     |
| Direct Debit | 105        | 17-May-2024 | 1 - Bank Charges                        | Bank charges - account servicing fee | (22.00)    | (22.00)     |
| Direct Debit | 105        | 01-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (7,454.30) |             |
| Direct Debit | 105        | 02-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (3,303.90) |             |
| Direct Debit | 105        | 03-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,049.55) |             |
| Direct Debit | 105        | 06-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,573.10) |             |
| Direct Debit | 105        | 07-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (6,594.05) |             |
| Direct Debit | 105        | 08-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,409.30) |             |
| Direct Debit | 105        | 09-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (2,681.15) |             |
| Direct Debit | 105        | 10-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (3,823.35) |             |
| Direct Debit | 105        | 13-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,116.85) |             |
| Direct Debit | 105        | 14-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (2,694.80) |             |
| Direct Debit | 105        | 15-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (871.95)   |             |
| Direct Debit | 105        | 16-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,571.60) |             |
| Direct Debit | 105        | 17-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (1,298.50) |             |
| Direct Debit | 105        | 20-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (5,219.65) |             |
| Direct Debit | 105        | 21-May-2024 | 3 - Payment for DoT                     | Payment for DoT                      | (3,475.30) |             |

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024**

| TYPE                                    | NUM       | DATE        | PAYEE                           | DETAILS                           | AMT PAID            | TOTALS              |
|-----------------------------------------|-----------|-------------|---------------------------------|-----------------------------------|---------------------|---------------------|
| Direct Debit                            | 105       | 22-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (7,290.35)          |                     |
| Direct Debit                            | 105       | 23-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (2,907.80)          |                     |
| Direct Debit                            | 105       | 24-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (1,081.10)          |                     |
| Direct Debit                            | 105       | 27-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (2,878.20)          |                     |
| Direct Debit                            | 105       | 28-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (784.15)            |                     |
| Direct Debit                            | 105       | 29-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (1,367.20)          |                     |
| Direct Debit                            | 105       | 30-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (2,362.55)          |                     |
| Direct Debit                            | 105       | 31-May-2024 | 3 - Payment for DoT             | Payment for DoT                   | (2,331.10)          | (65,139.80)         |
| Direct Debit                            | EFT 10364 | 24-May-2024 | Credit Card - Shire of Beverley | 2024-04 Apr Credit Card Purchases | (680.09)            | (680.09)            |
| <b>PAYMENTS RAISED IN CURRENT MONTH</b> |           |             |                                 |                                   | <b>(669,784.56)</b> | <b>(669,784.56)</b> |

**WAGES & SALARIES**

|          |             |                  |                  |             |  |
|----------|-------------|------------------|------------------|-------------|--|
| EFT Pymt | 08-May-2024 | Wages & Salaries | FE - 07 May 2024 | (65,994.24) |  |
| EFT Pymt | 22-May-2024 | Wages & Salaries | FE - 21 May 2024 | (67,286.91) |  |
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**UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT**

|                                                        |             |             |
|--------------------------------------------------------|-------------|-------------|
| <b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b> | <b>0.00</b> | <b>0.00</b> |
|--------------------------------------------------------|-------------|-------------|

**PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS**

|                                                                                    |             |             |
|------------------------------------------------------------------------------------|-------------|-------------|
| <b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b> | <b>0.00</b> | <b>0.00</b> |
|------------------------------------------------------------------------------------|-------------|-------------|

**OTHER AMENDMENTS/GENERAL JOURNALS**

|                                          |             |             |
|------------------------------------------|-------------|-------------|
| <b>OTHER AMENDMENTS/GENERAL JOURNALS</b> | <b>0.00</b> | <b>0.00</b> |
|------------------------------------------|-------------|-------------|

**INVESTMENTS**

|                                                |                     |                     |
|------------------------------------------------|---------------------|---------------------|
| <b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b> | <b>(803,065.71)</b> | <b>(803,065.71)</b> |
|------------------------------------------------|---------------------|---------------------|

SHIRE OF BEVERLEY  
CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024

| TYPE                                                                                                   | NUM                  | DATE        | PAYEE                           | DETAILS                                                                                       | AMT PAID | TOTALS |
|--------------------------------------------------------------------------------------------------------|----------------------|-------------|---------------------------------|-----------------------------------------------------------------------------------------------|----------|--------|
| CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT                                                 |                      |             |                                 |                                                                                               |          |        |
| CEO - STEPHEN GOLLAN                                                                                   |                      |             |                                 |                                                                                               |          |        |
| Credit card                                                                                            | BE1/MAR23.01         | 27-Mar-2024 | DoT                             | BE1 (PSDN17): Change of plate fee (BE1-> 1HWJ792)                                             | 31.10    |        |
| Credit card                                                                                            | BE1/MAR24.02         | 02-Apr-2024 | DoT                             | BE1 (PSDN18): Change of plate fee (1IDL063 -> BE1)                                            | 18.90    |        |
| Credit card                                                                                            | 3242357207           | 11-Apr-2024 | Bosch                           | Sundry Plant - Parts (Switch for Demolition Hammer drill)                                     | 74.59    |        |
| Credit card                                                                                            | SI-00011846          | 15-Apr-2024 | Probuild Tech                   | Vin St Gardens - 50 x replacing fencing caps                                                  | 41.25    |        |
| Credit card                                                                                            | 2737873309           | 15-Apr-2024 | Adobe Systems Software Ireland  | Software for EA A Lewis Adobe Acrobat Pro 12 mth subs exp 14 Apr 2025 oseas txn fee GST       | 347.82   |        |
| Credit card                                                                                            | 1068291              | 21-Apr-2024 | Coles Express                   | BE1 (PSDN17) 30.02L @ 1.979L GST incl                                                         | 59.41    |        |
| Credit card                                                                                            | 8870-9243-2142-86424 | 23-Apr-2024 | Google Play                     | 650-2530000 \$25.00 USD \$1.17AUD International Trans Fee. Order No: PDS.8870-9243-2142-86424 | 40.20    |        |
| Credit card                                                                                            | 4980105124CR         | 16-May-2024 | Repco                           | BE015 (PUTE02): Parts returned - Rotor disc brake & Shock (Excel G Gas)                       | (325.80) | 287.47 |
| DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)                                                        |                      |             |                                 |                                                                                               |          |        |
| Credit card                                                                                            | 19266551             | 01-Apr-2024 | Avondale - Autobarn Armadale    | Parts (LED Worklight 10W 800LM)                                                               | 47.99    |        |
| Credit card                                                                                            | 079349               | 17-Apr-2024 | Avondale - Rare Spares          | Parts (Brake Master Cylinder Kit With Piston 48 FJ)                                           | 162.05   |        |
| Credit card                                                                                            | 02/4694              | 26-Apr-2024 | Avondale - Beverley Supermarket | Sundry supplies (Coffee, milk)                                                                | 22.58    | 232.62 |
| MOW - STEPHEN VINCENT                                                                                  |                      |             |                                 |                                                                                               |          |        |
| Credit card                                                                                            | PTRL13-240124        | 12-Apr-2024 | Telstra Ltd                     | 0461 383 055 - Prepaid data fee for signage trailer                                           | 160.00   | 160.00 |
| April 2024 transactions presented on 24 May 2024 (EFT 10364), Shire of Beverley Municipal Bank account |                      |             |                                 |                                                                                               |          | 680.09 |

TRUST ACCOUNT DETAILS

PAYMENTS RAISED IN CURRENT MONTH

PAYMENTS RAISED IN CURRENT MONTH

0.00 0.00

PAYMENTS UNPRESENTED IN CURRENT BANK #

PAYMENTS UNPRESENTED IN CURRENT BANK #

0.00 0.00

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS

PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS

0.00 0.00

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - MAY 2024

| TYPE                                                            | NUM | DATE | PAYEE | DETAILS | AMT PAID | TOTALS       |
|-----------------------------------------------------------------|-----|------|-------|---------|----------|--------------|
| OTHER AMENDMENTS / GENERAL JOURNALS                             |     |      |       |         |          |              |
| OTHER AMENDMENTS / GENERAL JOURNALS                             |     |      |       |         | 0.00     | 0.00         |
| TOTAL EXPENDITURE for TRUST ACCOUNT                             |     |      |       |         |          | 0.00         |
| TOTAL EXPENDITURE as reconciled to the MAY 2024 BANK STATEMENTS |     |      |       |         |          |              |
| Municipal Account Expenditure                                   |     |      |       |         |          | (803,065.71) |
| Trust Account Expenditure                                       |     |      |       |         |          | 0.00         |
| TOTAL EXPENDITURE for MAY 2024                                  |     |      |       |         |          | (803,065.71) |

### **11.3 Budget 2024/25 – Salaries and Wages Increase**

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|                                   |                                                            |
|-----------------------------------|------------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>               |
| <b>Report Date:</b>               | <b>18 June 2024</b>                                        |
| <b>Applicant:</b>                 | <b>Shire of Beverley</b>                                   |
| <b>File Reference:</b>            | <b>ADM 0092</b>                                            |
| <b>Author and Position:</b>       | <b>Simon Marshall, Deputy Chief Executive Officer</b>      |
| <b>Previously Before Council:</b> | <b>Occurs Annually</b>                                     |
| <b>Disclosure(s) Of Interest:</b> | <b>Shire Employee (Executive Contract Staff)</b>           |
| <b>Attachments:</b>               | <b>Annual Wage Review 2024-25 Announcement of Decision</b> |

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#### **SUMMARY**

Council to consider approving an across the board 3.75% salary and wage increase for all Shire Staff, excluding Executive Contract Staff.

#### **BACKGROUND**

Council is required under the Local Government Industry Award 2020 to pass on minimum wage increases to base salaries as outlined in the Award.

Historically, the minimum wage increase has been applied to all Award employees current wage, including wages over Award.

Executive Staff under contract, including the CEO, DCEO, Manager of Works, Manager of Development Services and CESM are treated in line with their negotiated contracts.

#### **COMMENT**

The decision of the Fair Work Commission (FWC) Expert Panel for annual wage reviews has increased the National Minimum Wage and minimum rates of pay in modern awards by 3.75% for the 2024/25 financial year.

The increase to the minimum rates of pay in the Federal Local Government Industry Award 2020 (Award) will come into effect from the first full pay period on or after 1 July 2024.

This increase will need to be passed on by Local Governments operating in the Federal industrial relations system that:

- pay the minimum wage rates in the Award, and
- have federal enterprise agreements that incorporate increases to modern award wage rates.

The Fair Work Commission Expert Panel advises *“If you apply the Local Government Industry Award 2020 but pay wage rates higher than the minimum Award rates, you will need to review your internal policies and procedures and contracts of employment to determine when and how your Local Government usually provides wage increases.”*.



Note Council is currently transitioning to the State Award system. Currently, the *Local Government Industry Award 2020* is our transitional instrument. **The change in Awards will come into effect in January 2025.**

In 2023/24 Council increased certain positions wage rates to bring them up to the Average SAT4 level as reported in the 23/24 WALGA salary review. The increases passed on in 23/24 are as follows:

| Position         | SAT 4 Matching (%) | Effective Increase<br>(SAT 4 + 5.75%) |
|------------------|--------------------|---------------------------------------|
| Grader Operator  | 3.08               | 8.83                                  |
| Manager of Works | 5.93               | 11.68                                 |
| Mechanic         | 1.50               | 7.25                                  |
| Payroll Officer  | 9.66               | 15.41                                 |
| Plant Operator   | 2.79               | 8.54                                  |
| Project Officer  | 10.33              | 16.08                                 |
| Tourism Officer  | 18.14              | 23.89                                 |
| Town Planner     | 8.36               | 14.11                                 |
| Works Supervisor | 6.04               | 11.79                                 |

Contract rates are reviewed annually in line with the individual Contract agreements, however, where annual increases are not addressed under contract, it is proposed that the 3.75% Award increase also be passed on to these employees.

The superannuation Guarantee fee is also increasing 0.5%, to 11.5% in the 2024/25 financial year.

## STATUTORY ENVIRONMENT

*Fair Work Act 2009* s.285 Annual wage review

## CONSULTATION

Council

## FINANCIAL IMPLICATIONS

2024/25 Budget

## STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy

4. Civic Leadership

Strategic Priorities: 1.6 Locals can participate in the workforce

4.3 Responsible planning

## POLICY IMPLICATIONS

S034 Staff Remuneration

## RISK IMPLICATIONS

Medium - If not applied Staff satisfaction may decrease and the ability to attract suitable new employees may become difficult.

| Consequence<br>Likelihood | Insignificant | Minor  | Moderate | Major  | Catastrophic |
|---------------------------|---------------|--------|----------|--------|--------------|
| Almost Certain            | Medium        | High   | High     | Severe | Severe       |
| Likely                    | Low           | Medium | High     | High   | Severe       |
| Possible                  | Low           | Medium | Medium   | High   | High         |
| Unlikely                  | Low           | Low    | Medium   | Medium | High         |
| Rare                      | Low           | Low    | Low      | Low    | Medium       |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICERS RECOMMENDATION

That a 3.75% salary increase be applied to all Shire Staff wages, excluding Executive Contract Staff, and be included in the 2024/25 Budget.



### **Annual Wage Review 2023–2024 – Announcement of Decision**

[1] We are announcing today the decision we have reached in this year’s Annual Wage Review.

[2] The Annual Wage Review is conducted in accordance with s 285 of the *Fair Work Act 2009* (Cth), which requires the Fair Work Commission to undertake two tasks.

[3] The first task is to review, and make, the National Minimum Wage order. The only function of the National Minimum Wage is to set a minimum rate of pay for employees in the national industrial relations system who are not covered by a modern award or an enterprise agreement. Only a very small number of employees are actually paid the National Minimum Wage and will be affected by this decision.

[4] The second task is to review modern award minimum wages. This is the most important aspect of the Review. There are 121 modern awards which apply to employees in the national industrial relations system in various industries and occupations. There are also a small number of modern enterprise awards which apply to specific business enterprises. Each modern award sets minimum wage rates for employees working in the industries, occupations or enterprises covered by the award. In setting modern award rates of pay, the Commission is required to take into account the amount of the National Minimum Wage.

[5] Approximately 20.7 per cent of the Australian workforce, or about 2.6 million employees, are paid in accordance with minimum wage rates in modern awards. They, and their employers, are directly affected by this decision. In addition, there are some categories of employees who are indirectly affected by way of the Review outcomes being ‘flowed on’ by various means. Our estimate is that this decision will therefore operate upon the wages of about a quarter of all Australian employees.

[6] The characteristics of employees who rely on modern award minimum wage rates and are therefore directly affected by our decision are significantly different to the workforce as a whole. They mostly work part-time hours, are predominantly women, and almost half are casual employees. They are also much more likely to be low paid.

[7] Because of these characteristics, the broader economic effect of Annual Wage Review decisions is limited. The total wages cost of the modern-award-reliant workforce constitutes less than 11 per cent of the national ‘wage bill’.

[8] Furthermore, the effect of the Review decision across the economy is not uniform. About two-thirds of the modern-award-reliant workforce are employed in only four industry sectors. Other industry sectors have negligible numbers of modern-award-reliant employees.

[9] The *Fair Work Act* requires us to take into account specific considerations in conducting the Annual Wage Review. These include relative living standards, the needs of the low paid, workforce participation, the performance and competitiveness of the national economy, and the need to achieve gender equality. We have taken all of these considerations into account.

[10] In conducting the Review, we have received submissions from a range of stakeholders, including the Australian Chamber of Commerce and Industry, the Australian Council of Trade Unions, the Australian Industry Group, the Council of Small Business Organisations, Australia, various other employer and employee organisations, and the Australian Government and State governments. A number of parties have advanced specific proposals for wage adjustments to be made in the Review. These are set out in the appendix to our written decision. However, we make clear that the Annual Wage Review process is not one of adjudication between competing proposals. While we have taken the submissions made into account, our statutory task is to make our own assessment as to what constitutes a safety net of fair minimum wages.

[11] We have decided to increase the National Minimum Wage and all modern award minimum wage rates by 3.75 per cent, effective from 1 July 2024.

[12] In determining this level of increase, a primary consideration has been the cost-of-living pressures that modern-award-reliant employees, particularly those who are low paid and live in low-income households, continue to experience notwithstanding that inflation is considerably lower than it was at the time of last year's Review. Modern award minimum wages remain, in real terms, lower than they were five years ago, notwithstanding last year's increase of 5.75 per cent, and employee households reliant on award wages are undergoing financial stress as a result. This has militated against this Review resulting in any further reduction in real award wage rates. At the same time, we consider that it is not appropriate at this time to increase award wages by any amount significantly above the inflation rate, principally because labour productivity is no higher than it was four years ago and productivity growth has only recently returned to positive territory. We have taken into account that the labour market and business profit growth overall remain strong, but the picture is less positive in some of the industry sectors which contain a large proportion of modern-award-reliant employees. We have also taken into account that modern-award-reliant employees will shortly receive the benefit of the Stage 3 tax cuts and the Budget cost-of-living measures, which are projected to increase real household disposable incomes over the next 12 months. We have treated the forthcoming increase to the Superannuation Guarantee contribution amount as a moderating factor.

[13] The increase of 3.75 per cent which we have determined is broadly in line with forecast wages growth across the economy in 2024 and will make only a modest contribution to the total amount of wages growth in 2024. We consider therefore that this increase is consistent with the forecast return of the inflation rate to below 3 per cent in 2025.

[14] We have also determined to establish a program for the timely resolution of gender undervaluation issues arising in respect of certain modern awards. A gender equity research project which was undertaken as a result of the decision in last year's Review has now been completed, and this has permitted us to identify priority areas for attention. Modern awards and classifications applicable to early childhood education and care workers, disability home care workers and other social and community services workers, dental assistants, medical technicians, psychologists, other health professionals and pharmacists will be the subject of Commission-initiated proceedings to examine and address gender undervaluation. These proceedings will commence shortly after the issue of this decision and we intend that they will be completed by the time of next year's Review, which will then move on to the consideration of other gender undervaluation issues.

[15] We conclude by thanking all parties that participated in the Annual Wage Review process for their contributions. We also thank the staff of the Commission for their assistance.

## **11.4 Budget 2024/25 – Fees and Charges**

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|                                   |                                                                                       |
|-----------------------------------|---------------------------------------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>                                          |
| <b>Report Date:</b>               | <b>18 June 2024</b>                                                                   |
| <b>Applicant:</b>                 | <b>Administration</b>                                                                 |
| <b>File Reference:</b>            | <b>ADM 0099</b>                                                                       |
| <b>Author and Position:</b>       | <b>Simon Marshall, Deputy Chief Executive Officer</b>                                 |
| <b>Previously Before Council:</b> | <b>Occurs Annually</b>                                                                |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                                                            |
| <b>Attachments:</b>               | <b>Draft 2024/25 Schedule of Fees and Charges<br/>2024 March Qtr CPI – All Groups</b> |

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### **SUMMARY**

Council to review the Fees and Charges Schedule for the 2024/25 financial year.

### **BACKGROUND**

The Shire of Beverley's Schedule of Fees and Charges is reviewed annually and forms part of Council's Annual Budget.

### **COMMENT**

The full Schedule of Fees and Charges is attached. Generally, a blanket percentage increase of 3.6% has currently been applied in line with March Quarter CPI. Previously, Council has considered increasing fees and charges at the same percentage rate as any intended Rate increase.

#### Variations to the 2024/25 Schedule include:

- Increase to Caravan Park and Onsite Accommodation Booking charges;
- Increase to Hunt Road Village rental charges;
- Increase to Asbestos Burial fees; and
- Increase to Standpipe water charges in line with Water Corp supply and water rate increases.

#### Fee Schedule

The draft 2024/25 Fees and Charges schedule includes a proposed increase of CPI (3.6% March Quarter All Groups – see attached).

Some fees are increased annually by CPI under agreement, these fees are identified in the notes section of the schedule. These increases have been applied.

Statutory charges (for Dogs/Cats, Health, Building and Planning) may change following advice from the relevant Government departments. If changes do occur, the schedule will be updated accordingly.

## STATUTORY ENVIRONMENT

Section 6.16 of the *Local Government Act* provides that:

- (1) a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- (2) A fee or charge may be imposed for the following
  - a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
  - b. Supplying a service or carrying out work at the request of a person
  - c. Subject to section 5.94, providing information from local government records;
  - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorization or certificate;
  - e. Supplying goods;
  - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
  - a. Imposed (by absolute majority) during a financial year; and
  - b. Amended (by absolute majority) from time to time during a financial year.

Section 6.17 further provides:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
  - a. The cost to the local government of providing the service or goods;
  - b. The importance of the service or goods to the community; and
  - c. The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
  - a. Under section 5.96;
  - b. Under section 6.16 (2) (d); or
  - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
- (4) Regulations may –
  - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
  - b. Limit the amount of a fee or charge in prescribed circumstances.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to –

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget



has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Section 41 of the *Health Act* provides that every local government may from time to time, as occasion may require, make and levy as aforesaid and cause to be collected an annual rate for the purpose of providing for the proper performance of all or any of the services mentioned in section 112, and the maintenance of any sewerage works constructed by the local government under Part IV. Such annual rate shall not exceed —

- (a) 12 cents in the dollar on the gross rental value; or
- (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple, provided that the local government may direct that the minimum annual amount payable in respect of any one separate tenement shall not be less than \$1.

Provided also, that where any land in the district is not connected with any sewer, and a septic tank or other sewerage system approved by the local government is installed and used upon such land by the owner or occupier thereof for the collection, removal, and disposal of nightsoil, urine, and liquid wastes upon such land, the local government may by an entry in the rate record exempt such land from assessment of the annual rate made and levied under this section, and, in lieu of such annual rate, may, in respect of such land, make an annual charge under and in accordance with section 106 for the removal of refuse from such land.

Section 112 of the *Health Act* provides that:

- (1) A local government may, and when the Executive Director, Public Health so requires, shall undertake or contract for the efficient execution of the following works within its district, or any specified part of its district:
  - (a) The removal of house and trade refuse and other rubbish from premises.
  - (b) The supply of disinfectants for the prevention or control of disease, and pesticides for the destruction of pests.
  - (c) The cleansing of sanitary conveniences and drains.
  - (d) The collection and disposal of sewage.
  - (e) The cleaning and watering of streets.
  - (f) The providing, in proper and suitable places, of receptacles for the temporary deposit of refuse and rubbish collected under this section.
  - (g) The providing of suitable places, buildings, and appliances for the disposal of refuse, rubbish and sewage.
  - (ga) The construction and installation of plant for the disposal of refuse, rubbish and sewage.
  - (h) The collection and disposal of the carcasses of dead animals, provided that it shall not be lawful to deposit nightsoil in any place where it will be a nuisance or injurious or dangerous to health.
- (2) Any local government which has undertaken or contracted for the efficient execution of any such work as aforesaid within its district or any part thereof may by local law prohibit any person executing or undertaking the execution of any of the work undertaken or contracted for within the district or within such part thereof as aforesaid, as the case may be, so long as the local government or its

contractor executes or continues the execution of the work or is prepared and willing to execute or continue the execution of the work.

- (3) After the end of the year 1934 no nightsoil collected in one district shall be deposited in any other district, except with the consent of the local government of such other district, or of the Executive Director, Public Health.

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
- (a) not less than 60 days after the day on which the notice is given; and
  - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased, but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
- (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
  - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.
- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* (Local government may impose waste collection rate) provides:

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
- (a) 12 cents in the dollar on the gross rental value; or
  - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

## **CONSULTATION**

Shire Staff

## **FINANCIAL IMPLICATIONS**

2024/25 Budget

## **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus  
4.3 Responsible planning

## POLICY IMPLICATIONS

N/A

## RISK IMPLICATIONS

Low (3) – Fees and Charges form part of the Annual Budget. Preparation of the Annual Budget is done in a staged and planned process and is presented through this report to Council to mitigate the risk of failing to adopt the budget by 31 August.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That the draft 2024/25 Fees and Charges Schedule be adopted and included in the 2024/25 Budget.

**All groups CPI, index numbers and percentage changes**

|                                          | Index number(a) | Percentage change (%)        |                              |
|------------------------------------------|-----------------|------------------------------|------------------------------|
|                                          | Mar Qtr 2024    | Dec Qtr 2023 to Mar Qtr 2024 | Mar Qtr 2023 to Mar Qtr 2024 |
| Sydney                                   | 137.7           | 1.0                          | 3.8                          |
| Melbourne                                | 137.5           | 1.0                          | 3.6                          |
| Brisbane                                 | 139.2           | 1.1                          | 3.4                          |
| Adelaide                                 | 138.1           | 0.7                          | 4.3                          |
| Perth                                    | 134.8           | 0.6                          | 3.4                          |
| Hobart                                   | 138.1           | 1.0                          | 3.1                          |
| Darwin                                   | 132.4           | 0.7                          | 3.3                          |
| Canberra                                 | 135.6           | 1.0                          | 3.3                          |
| Weighted average of eight capital cities | 137.4           | 1.0                          | 3.6                          |

a. Index reference period: 2011-12 = 100.0.

Source: Australian Bureau of Statistics, Consumer Price Index, Australia March Quarter 2024

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency               | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                                                                     |
|                                                                                         |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |
| SPORTING CLUBS/COMMUNITY ORGANISATIONS                                                  |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |
| Football Club                                                                           | 4,049.00          | 4,195.00          | per year                |               | ⬆ 146.00       | 4,195.00                     | 146.00                    | 4,231.00                      | 182.00                     | 4,251.00                    | 202.00                   | Oval, Function Centre and Changerooms                                                                                                      |
| Netball Clubs (Beverley Netball Club & Redbacks Netball Club)                           | 618.00            | 640.00            | per year                |               | ⬆ 22.00        | 640.00                       | 22.00                     | 646.00                        | 28.00                      | 649.00                      | 31.00                    | Courts, Function Centre and Changerooms                                                                                                    |
| Cricket Club                                                                            | 618.00            | 640.00            | per year                |               | ⬆ 22.00        | 640.00                       | 22.00                     | 646.00                        | 28.00                      | 649.00                      | 31.00                    | Oval, Function Centre and Changerooms                                                                                                      |
| Hockey Club                                                                             | 618.00            | 640.00            | per year                |               | ⬆ 22.00        | 640.00                       | 22.00                     | 646.00                        | 28.00                      | 649.00                      | 31.00                    | Oval, Function Centre and Changerooms                                                                                                      |
| Horse and Pony Club (Annual Fee)                                                        | 135.00            | 140.00            | per year                |               | ⬆ 5.00         | 140.00                       | 5.00                      |                               |                            |                             |                          | Annual CPI Mar Quarter Review as per Licence Agreement (#55). Oval <u>NOT</u> included. Club provide own cleaner.                          |
| Horse and Pony Club (Extra Events)                                                      | 208.00            | 215.00            | per event               |               | ⬆ 7.00         | 215.00                       | 7.00                      | 217.00                        | 9.00                       | 218.00                      | 10.00                    | Includes Main Oval - Function Centre hire extra.                                                                                           |
| Tennis Club                                                                             | 681.00            | 706.00            | per year                |               | ⬆ 25.00        | 706.00                       | 25.00                     | 712.00                        | 31.00                      | 715.00                      | 34.00                    | Club provide own cleaner/ Ablutions Only                                                                                                   |
| Ladies Badminton Club                                                                   | 46.00             | 48.00             | per booking (AM/PM/Eve) |               | ⬆ 2.00         | 48.00                        | 2.00                      | 48.00                         | 2.00                       | 48.00                       | 2.00                     | Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)                                                                     |
| Boot Scooting                                                                           | 46.00             | 48.00             | per booking (AM/PM/Eve) |               | ⬆ 2.00         | 48.00                        | 2.00                      | 48.00                         | 2.00                       | 48.00                       | 2.00                     | Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)                                                                     |
| Ballet Group                                                                            | 46.00             | 48.00             | per booking (AM/PM/Eve) |               | ⬆ 2.00         | 48.00                        | 2.00                      | 48.00                         | 2.00                       | 48.00                       | 2.00                     | Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)                                                                     |
| CRC Bingo                                                                               | 46.00             | 48.00             | per booking (AM/PM/Eve) |               | ⬆ 2.00         | 48.00                        | 2.00                      | 48.00                         | 2.00                       | 48.00                       | 2.00                     | Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)                                                                     |
| Soaring Society                                                                         | 4,863.00          | 5,028.00          | per year                |               | ⬆ 165.00       | 5,038.00                     | 175.00                    |                               |                            |                             |                          | Annual CPI Mar Quarter Perth Review and Billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)                                |
| Soaring Society - Hangar Fees                                                           | 100.00            | 100.00            | per glider/year         |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Fixed Fee - billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)                                                            |
| Tractor Pull                                                                            | 294.00            | 294.00            | per event               |               | ⬆ 0.00         | 305.00                       | 11.00                     |                               |                            |                             |                          | Annual CPI Dec Quarter Review as per Licence Agreement. Exp 31 Dec 2026 (Agreement# 9)                                                     |
| Beverley Districts Motor Cycle Club (Ulinga Park)                                       | 1,302.00          | 1,346.00          | per year                |               | ⬆ 44.00        | 1,349.00                     | 47.00                     |                               |                            |                             |                          | Annual CPI Perth Review as per Lease Agreement. Exp 30 Jun 2031 (Agreement# 12)                                                            |
| Ladies Hospital Auxiliary - Op Shop (Lesser Hall)                                       | 12.00             | 12.00             | per week                |               | ⬆ 0.00         | 12.00                        | 0.00                      | 13.00                         | 1.00                       | 13.00                       | 1.00                     | Lesser Hall use.                                                                                                                           |
| Community Markets (Old School Building)                                                 | 10.00             | 10.00             | per event               |               | ⬆ 0.00         | 10.00                        | 0.00                      | 10.00                         | 0.00                       | 11.00                       | 1.00                     | Old School Building use.                                                                                                                   |
| Beverley Station Arts (Licence Fee)                                                     | 120.00            | 124.00            | per year                |               | ⬆ 4.00         | 124.00                       | 4.00                      |                               |                            |                             |                          | Annual CPI Mar Quarter Review as per Licence Agreement. Exp 30 Apr 2028 (Agreement# 24)                                                    |
| Beverley Off Road Motor Sports Association (BORMSA)                                     | 2,000.00          | 2,000.00          | per year                |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Fixed Lease. Exp 31 Dec 2025 (Agreement# 57)                                                                                               |
| Telstra (Mobile Tower Lease)                                                            | 1,000.00          | 1,000.00          | per year                |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Fixed Lease. (Agreement# 3)                                                                                                                |
|                                                                                         |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |
| CORNERSTONE COMMUNITY CENTRE CHARGES                                                    |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |
| Beverley Community Resource Centre Lease                                                | 13,839.00         | 14,310.00         | per year                |               | ⬆ 471.00       | 14,337.00                    | 498.00                    | 14,462.00                     | 623.00                     | 14,531.00                   | 692.00                   | As per Management Agreement reviewed annually by CPI Perth. (Agreement# 75)                                                                |
| Commercial Office 1 Lease                                                               | 100.00            | 100.00            | per week                |               | ⬆ 0.00         | 104.00                       | 4.00                      | 105.00                        | 5.00                       | 105.00                      | 5.00                     | (Agreement# 86)                                                                                                                            |
| Commercial Office 2 Lease                                                               | 158.00            | 161.00            | per week                |               | ⬆ 3.00         | 164.00                       | 6.00                      | 165.00                        | 7.00                       | 166.00                      | 8.00                     | Agreement reviewed at renewal by CPI Perth. (Agreement# 103)                                                                               |
| Commercial Office 3 Lease                                                               | 90.00             | 93.00             | per week                |               | ⬆ 3.00         | 93.00                        | 3.00                      | 94.00                         | 4.00                       | 95.00                       | 5.00                     | Agreement reviewed at renewal by CPI Perth. (Agreement# 112)                                                                               |
| Commercial Office 4 Lease                                                               | 255.00            | 255.00            | per week                |               | ⬆ 0.00         | 264.00                       | 9.00                      | 266.00                        | 11.00                      | 268.00                      | 13.00                    | Agreement reviewed at renewal by CPI Perth. (Agreement# 90)                                                                                |
| Creche Lease                                                                            | 345.00            | 381.00            | per week                |               | ⬆ 36.00        | 357.00                       | 12.00                     | 361.00                        | 16.00                      | 362.00                      | 17.00                    | Agreement reviewed at renewal by CPI Perth. (Agreement# 88)                                                                                |
| Conference/Training Facility - Hourly                                                   | 22.00             | 23.00             | per hour                |               | ⬆ 1.00         | 23.00                        | 1.00                      | 23.00                         | 1.00                       | 23.00                       | 1.00                     | Per Room                                                                                                                                   |
| Conference/Training Facility - Daily                                                    | 157.00            | 163.00            | per day                 |               | ⬆ 6.00         | 163.00                       | 6.00                      | 164.00                        | 7.00                       | 165.00                      | 8.00                     | Per Room - max. 8 hours inc. use of Kitchen facilities.                                                                                    |
| Conference/Training Facility - Hourly - Community Group                                 | 12.00             | 12.00             | per hour                |               | ⬆ 0.00         | 12.00                        | 0.00                      | 13.00                         | 1.00                       | 13.00                       | 1.00                     | Per Room. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities.                                               |
| Conference/Training Facility - Daily - Community Group                                  | 79.00             | 82.00             | per day                 |               | ⬆ 3.00         | 82.00                        | 3.00                      | 83.00                         | 4.00                       | 83.00                       | 4.00                     | Per Room - max. 8 hours inc. use of Kitchen facilities. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities. |
| Electronic Display - Advertising Set Up                                                 | 55.00             | 55.00             | per advert              |               | ⬆ 0.00         | 57.00                        | 2.00                      | 57.00                         | 2.00                       | 58.00                       | 3.00                     | As per Council Policy C015. Community Groups exempt.                                                                                       |
| Electronic Display - Monthly Advertising                                                | 55.00             | 55.00             | per month               |               | ⬆ 0.00         | 57.00                        | 2.00                      | 57.00                         | 2.00                       | 58.00                       | 3.00                     | As per Council Policy C015. Community Groups exempt.                                                                                       |
|                                                                                         |                   |                   |                         |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                            |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                        |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                                                                 |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                        |
| ROAD MAINTENANCE CHARGES                                                                |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                        |
| Austral Brick                                                                           | 5,000.00          | 5,000.00          | per year  |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Road Maintenance Contribution as per Tonnage transported @ 48c per ton - \$5,000 agreed floor price.                                   |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                        |
| HALL                                                                                    |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          | Tables, Chairs, Crockery & Cutlery <u>not</u> to be removed from Hall                                                                  |
| Main Hall - Community Group Functions                                                   | 215.00            | 223.00            | per day   |               | ⬆ 8.00         | 223.00                       | 8.00                      | 225.00                        | 10.00                      | 226.00                      | 11.00                    | Incorporated bodies only. Includes Bar Facilities.                                                                                     |
| Lesser Hall - Community Group Functions                                                 | 171.00            | 177.00            | per day   |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     | Incorporated bodies only. Includes Bar Facilities.                                                                                     |
| Full Complex - Community Group Functions                                                | 270.00            | 280.00            | per day   |               | ⬆ 10.00        | 280.00                       | 10.00                     | 282.00                        | 12.00                      | 284.00                      | 14.00                    | Incorporated bodies only. Includes use of Kitchen and Bar Facilities                                                                   |
| Main Hall - Private Functions                                                           | 373.00            | 386.00            | per day   |               | ⬆ 13.00        | 386.00                       | 13.00                     | 390.00                        | 17.00                      | 392.00                      | 19.00                    | Includes Bar Facilities.                                                                                                               |
| Lesser Hall - Private Functions                                                         | 287.00            | 297.00            | per day   |               | ⬆ 10.00        | 297.00                       | 10.00                     | 300.00                        | 13.00                      | 301.00                      | 14.00                    | Includes Bar Facilities.                                                                                                               |
| Full Complex - Private Functions                                                        | 539.00            | 558.00            | per day   |               | ⬆ 19.00        | 558.00                       | 19.00                     | 563.00                        | 24.00                      | 566.00                      | 27.00                    | Includes use of Kitchen and Bar Facilities                                                                                             |
| Commercial Kitchen Hire                                                                 | 0.00              | 80.00             | per day   |               | ⬆ 80.00        | 0.00                         | 0.00                      | 0.00                          | 0.00                       | 0.00                        | 0.00                     | Limit 8 hours per day. Cannot hire if booked for Private or Community Function.                                                        |
| Full Complex - Special Functions                                                        | 1,000.00          | 1,000.00          | per Event |               | ⬆ 0.00         | 1,036.00                     | 36.00                     | 1,045.00                      | 45.00                      | 1,050.00                    | 50.00                    | Includes Use of Kitchen and Bar Facilities. Access day before and after to set up/pack up. Use of Hall Chairs and Tables and Scaffold. |
| Community Meeting Room                                                                  | FREE              | FREE              |           |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Front room adjacent to Hall Foyer.                                                                                                     |
| Bally Bally Hall                                                                        | 64.00             | 66.00             | per day   |               | ⬆ 2.00         | 66.00                        | 2.00                      | 67.00                         | 3.00                       | 67.00                       | 3.00                     | Cleaning responsibility of Hirer.                                                                                                      |
| Morbinning Hall                                                                         | 64.00             | 66.00             | per day   |               | ⬆ 2.00         | 66.00                        | 2.00                      | 67.00                         | 3.00                       | 67.00                       | 3.00                     | Cleaning responsibility of Hirer.                                                                                                      |
| Key Bond                                                                                | 50.00             | 50.00             | per key   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Clubs pay one Bond per Season.                                                                                                         |
| Function/Cleaning Bond                                                                  | 150.00            | 150.00            | per event | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Function Application required. Clubs pay one Bond per Season.                                                                          |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                                        |



| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                                        |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| EQUIPMENT RENTALS                                                                       |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| Chairs                                                                                  | 1.00              | 1.00              | per chair |               | ⬆ 0.00         | 1.00                         | 0.00                      | 1.00                          | 0.00                       | 1.00                        | 0.00                     | Old Green Amenities Chairs (stored in Exhibition Shed) only.                                                  |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| RECREATION GROUND                                                                       |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| Oval Hire (Day)                                                                         | 214.00            | 222.00            | per day   |               | ⬆ 8.00         | 222.00                       | 8.00                      | 224.00                        | 10.00                      | 225.00                      | 11.00                    | Application Must Be Submitted And Is Subject To Approval                                                      |
| Oval Hire (Night)                                                                       | 301.00            | 312.00            | per night |               | ⬆ 11.00        | 312.00                       | 11.00                     | 315.00                        | 14.00                      | 316.00                      | 15.00                    | Application Must Be Submitted And Is Subject To Approval                                                      |
| Exhibition Shed                                                                         | 87.00             | 90.00             | per day   |               | ⬆ 3.00         | 90.00                        | 3.00                      | 91.00                         | 4.00                       | 91.00                       | 4.00                     | Beverley Agricultural Society Exempt. If leased, private hire not available.                                  |
| Exhibition Shed Commercial Lease                                                        | 500.00            | 500.00            | per year  |               | ⬆ 0.00         | 518.00                       | 18.00                     | 523.00                        | 23.00                      | 525.00                      | 25.00                    | Beverley Agricultural Society to have access for 2 weeks per year.                                            |
| Ram Shed                                                                                | 87.00             | 90.00             | per day   |               | ⬆ 3.00         | 90.00                        | 3.00                      | 91.00                         | 4.00                       | 91.00                       | 4.00                     | Beverley Agricultural Society Exempt.                                                                         |
| Poultry Shed                                                                            | 87.00             | 90.00             | per day   |               | ⬆ 3.00         | 90.00                        | 3.00                      | 91.00                         | 4.00                       | 91.00                       | 4.00                     | Beverley Agricultural Society Exempt.                                                                         |
| Caravan Overflow (Per Van)                                                              | 32.00             | 33.00             | per day   |               | ⬆ 1.00         | 33.00                        | 1.00                      | 33.00                         | 1.00                       | 34.00                       | 2.00                     | Including Power.                                                                                              |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| FUNCTION & RECREATION CENTRE                                                            |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          | Tables, Chairs, Crockery & Cutlery <u>not</u> to be removed from Centre                                       |
| Community Group Functions                                                               | 171.00            | 177.00            | per day   |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     | <u>Local Incorporated Bodies</u> only. Kitchen, Bar and Outside BBQ use included in Function Centre hire fee. |
| Community Group Meetings                                                                | 51.00             | 53.00             | per event |               | ⬆ 2.00         | 53.00                        | 2.00                      | 53.00                         | 2.00                       | 54.00                       | 3.00                     | <u>Local Incorporated Bodies</u> only. Use of meeting room only includes tea and coffee making facilities.    |
| Private Functions                                                                       | 342.00            | 354.00            | per day   |               | ⬆ 12.00        | 354.00                       | 12.00                     | 357.00                        | 15.00                      | 359.00                      | 17.00                    | Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.                                        |
| Private Meetings                                                                        | 103.00            | 107.00            | per event |               | ⬆ 4.00         | 107.00                       | 4.00                      | 108.00                        | 5.00                       | 108.00                      | 5.00                     | Use of meeting room only includes tea and coffee making facilities.                                           |
| Key Bond                                                                                | 50.00             | 50.00             | per key   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Clubs pay one Bond per Season.                                                                                |
| Function/Cleaning Bond                                                                  | 150.00            | 150.00            | per event | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Function Application required. Clubs pay one Bond per Season.                                                 |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |
| COMMUNITY BUS                                                                           |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          | 24 seats inc driver, 50% subsidy for transport of school aged children (Local Children Only)                  |
| Fee Includes Fuel Charges etc. (Minimum \$50)                                           | 1.77              | 1.83              | per km    |               | ⬆ 0.06         | 1.83                         | 0.06                      | 2.00                          | 0.23                       | 2.00                        | 0.23                     | Minimum Hire charge of \$50 applies.                                                                          |
|                                                                                         |                   |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                                               |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|---------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|-----------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency           | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                              |
|                                                                                         |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
| CARAVAN PARK - Power Charges INCLUDED                                                   |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
| Powered - Van/RV Site                                                                   | 32.00             | 33.00             | per day             |               | ⬆ 1.00         | 33.00                        | 1.00                      | 33.00                         | 1.00                       | 34.00                       | 2.00                     | Charge includes use of ablutions for maximum of 2 Persons (Age 5+)                                  |
| Unpowered - Van/RV Site                                                                 | 19.00             | 20.00             | per day             |               | ⬆ 1.00         | 20.00                        | 1.00                      | 20.00                         | 1.00                       | 20.00                       | 1.00                     | Charge includes use of ablutions for maximum of 2 Persons (Age 5+)                                  |
| Powered - Campsite                                                                      | 19.00             | 20.00             | per day             |               | ⬆ 1.00         | 20.00                        | 1.00                      | 20.00                         | 1.00                       | 20.00                       | 1.00                     | Charge includes use of ablutions for maximum of 2 Persons (Age 5+)                                  |
| Unpowered - Campsite                                                                    | 14.00             | 15.00             | per day             |               | ⬆ 1.00         | 15.00                        | 1.00                      | 15.00                         | 1.00                       | 15.00                       | 1.00                     | Charge includes use of ablutions for maximum of 2 Persons (Age 5+)                                  |
| Additional Person/s (Age 5+ Years)                                                      | 5.00              | 5.00              | each per day        |               | ⬆ 0.00         | 5.00                         | 0.00                      | 5.00                          | 0.00                       | 5.00                        | 0.00                     |                                                                                                     |
| Children 5 Years Or Under                                                               | FREE              | FREE              |                     |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                                     |
| Showers                                                                                 | 5.00              | 5.00              | each per shower use |               | ⬆ 0.00         | 5.00                         | 0.00                      | 5.00                          | 0.00                       | 5.00                        | 0.00                     |                                                                                                     |
| Extended Stay Site (First 28 Days)                                                      | 193.00            | 200.00            | per week            |               | ⬆ 7.00         | 200.00                       | 7.00                      | 202.00                        | 9.00                       | 203.00                      | 10.00                    | Maximum of 2 Persons (Age 5+) (1-28 days)                                                           |
| Extended Stay Site (29+ Days)                                                           | 193.00            | 200.00            | per week            | 5% GST        | ⬆ 7.00         | 200.00                       | 7.00                      | 202.00                        | 9.00                       | 203.00                      | 10.00                    | Maximum of 2 Persons (Age 5+) <b>12 Weeks Max - Permission Required</b>                             |
|                                                                                         |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
| CARAVAN PARK - Onsite Accommodation                                                     |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          | <b>All bookings to be made through the Online Portal. Payment via Credit Card.</b>                  |
| One Bedroom Unit                                                                        | 135.00            | 150.00            | per night           |               | ⬆ 15.00        | 140.00                       | 5.00                      | 141.00                        | 6.00                       | 142.00                      | 7.00                     | Accommodation for up to 2 people. 1 x King Size Bed                                                 |
| Two Bedroom Unit                                                                        | 155.00            | 170.00            | per night           |               | ⬆ 15.00        | 161.00                       | 6.00                      | 162.00                        | 7.00                       | 163.00                      | 8.00                     | Accommodation for up to 4 people. 1 x King Size Bed 2 x King Single Beds                            |
| Extra Persons                                                                           | 15.00             | 15.00             | per person          |               | ⬆ 0.00         | 16.00                        | 1.00                      | 16.00                         | 1.00                       | 16.00                       | 1.00                     | Double fold out couch available in each Unit. Limit 2 additional guests per Unit.                   |
| Additional Cleaning Fee                                                                 | 55.00             | 55.00             | per hour            |               | ⬆ 0.00         | 57.00                        | 2.00                      | 57.00                         | 2.00                       | 58.00                       | 3.00                     | Where additional cleaning is required charged at the discretion of the Chief Executive Officer.     |
| Cancellation/No Show Charge                                                             |                   |                   | One Nights Charge   |               | ⬆ 0.00         | 0.00                         | 0.00                      | 0.00                          | 0.00                       | 0.00                        | 0.00                     | Fee equivalent to one nights charge payable for no show or cancellation within 24 hours of booking. |
| One Bedroom Unit - Weekly Rate                                                          | 810.00            | 900.00            | per 7 days          |               | ⬆ 90.00        | 839.00                       | 29.00                     | 846.00                        | 36.00                      | 851.00                      | 41.00                    | Linen changed every 7 days.                                                                         |
| Two Bedroom Unit - Weekly Rate                                                          | 930.00            | 1,020.00          | per 7 days          |               | ⬆ 90.00        | 963.00                       | 33.00                     | 972.00                        | 42.00                      | 977.00                      | 47.00                    | Linen changed every 7 days.                                                                         |
|                                                                                         |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
| GYM MEMBERSHIP                                                                          |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |
| Junior Membership - 16-18 Years                                                         | 75.00             | 75.00             | 6 months            |               | ⬆ 0.00         | 78.00                        | 3.00                      | 78.00                         | 3.00                       | 79.00                       | 4.00                     | Written permission required from Parent/Guardian.                                                   |
| Junior Membership - 16-18 Years                                                         | 125.00            | 125.00            | 12 months           |               | ⬆ 0.00         | 130.00                       | 5.00                      | 131.00                        | 6.00                       | 131.00                      | 6.00                     | Written permission required from Parent/Guardian.                                                   |
| Adult Membership - Over 18 Years                                                        | 120.00            | 120.00            | 6 months            |               | ⬆ 0.00         | 124.00                       | 4.00                      | 125.00                        | 5.00                       | 126.00                      | 6.00                     |                                                                                                     |
| Adult Membership - Over 18 Years                                                        | 200.00            | 200.00            | 12 months           |               | ⬆ 0.00         | 207.00                       | 7.00                      | 209.00                        | 9.00                       | 210.00                      | 10.00                    |                                                                                                     |
| Senior/Pensioner Membership                                                             | 75.00             | 75.00             | 6 months            |               | ⬆ 0.00         | 78.00                        | 3.00                      | 78.00                         | 3.00                       | 79.00                       | 4.00                     |                                                                                                     |
| Senior/Pensioner Membership                                                             | 125.00            | 125.00            | 12 months           |               | ⬆ 0.00         | 130.00                       | 5.00                      | 131.00                        | 6.00                       | 131.00                      | 6.00                     |                                                                                                     |
| Occasional Use                                                                          | 50.00             | 50.00             | 30 Days             |               | ⬆ 0.00         | 52.00                        | 2.00                      | 52.00                         | 2.00                       | 53.00                       | 3.00                     | Must be 18 years old or over. Valid for 30 consecutive days from date of payment.                   |
| Personal Trainer Membership                                                             | 400.00            | 400.00            | 12 months           |               | ⬆ 0.00         | 414.00                       | 14.00                     | 418.00                        | 18.00                      | 420.00                      | 20.00                    | Personal Trainers must provide a copy of Accreditation and CoC of Public Liability cover.           |
| Gym Induction Fee                                                                       | 30.00             | 30.00             |                     |               | ⬆ 0.00         | 31.00                        | 1.00                      | 31.00                         | 1.00                       | 32.00                       | 2.00                     | Compulsory for New Memberships only.                                                                |
| Gym Induction - Personal Trainer Consultation                                           | 30.00             | 30.00             |                     |               | ⬆ 0.00         | 31.00                        | 1.00                      | 31.00                         | 1.00                       | 32.00                       | 2.00                     | Optional for New Memberships only; conducted at same time as compulsory induction.                  |
| Gym Access Card - Replacement                                                           | 20.00             | 20.00             | per Card            |               | ⬆ 0.00         | 20.70                        | 0.70                      | 20.90                         | 0.90                       | 21.00                       | 1.00                     | Applicable to replacement cards only.                                                               |
|                                                                                         |                   |                   |                     |               |                |                              |                           |                               |                            |                             |                          |                                                                                                     |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency  | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                                              |
|                                                                                         |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |
| SWIMMING POOL                                                                           |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |
| Adult                                                                                   | 5.00              | 5.00              | per entry  |               | ⬆ 0.00         | 5.00                         | 0.00                      | 5.00                          | 0.00                       | 5.00                        | 0.00                     |                                                                                                                     |
| Pensioner/Senior                                                                        | 3.00              | 3.00              | per entry  |               | ⬆ 0.00         | 3.00                         | 0.00                      | 3.00                          | 0.00                       | 3.00                        | 0.00                     |                                                                                                                     |
| Child (6-17 Years)                                                                      | 2.00              | 2.00              | per entry  |               | ⬆ 0.00         | 2.00                         | 0.00                      | 2.00                          | 0.00                       | 2.00                        | 0.00                     | Under 6 Years No Charge                                                                                             |
| Spectator                                                                               | 2.00              | 2.00              | per entry  |               | ⬆ 0.00         | 2.00                         | 0.00                      | 2.00                          | 0.00                       | 2.00                        | 0.00                     | Spectators include Parents supervising children who cannot swim and may need to enter the toddler or learner pools. |
| Season Ticket - Adult (18 Years+)                                                       | 50.00             | 50.00             | per season |               | ⬆ 0.00         | 52.00                        | 2.00                      | 52.00                         | 2.00                       | 53.00                       | 3.00                     | Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.         |
| Season Ticket - Pensioner/Senior                                                        | 30.00             | 30.00             | per season |               | ⬆ 0.00         | 31.00                        | 1.00                      | 31.00                         | 1.00                       | 32.00                       | 2.00                     | Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.         |
| Season Ticket - Child (6-17 Years)                                                      | 20.00             | 20.00             | per season |               | ⬆ 0.00         | 21.00                        | 1.00                      | 21.00                         | 1.00                       | 21.00                       | 1.00                     | Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.         |
| Season Ticket - Family - Two Adults + 1 Child                                           | 100.00            | 100.00            | per season |               | ⬆ 0.00         | 104.00                       | 4.00                      | 105.00                        | 5.00                       | 105.00                      | 5.00                     | Complimentary Single Child Season Pass                                                                              |
| Season Ticket - Family - Two Adults + 2 Children                                        | 120.00            | 120.00            | per season |               | ⬆ 0.00         | 124.00                       | 4.00                      | 125.00                        | 5.00                       | 126.00                      | 6.00                     | Complimentary Single Child Season Pass                                                                              |
| Season Ticket - Family - Two Adults + 3 Children                                        | 140.00            | 140.00            | per season |               | ⬆ 0.00         | 145.00                       | 5.00                      | 146.00                        | 6.00                       | 147.00                      | 7.00                     | Complimentary Single Child Season Pass                                                                              |
| Season Ticket - Family - Two Adults + 4 Children (Maximum)                              | 160.00            | 160.00            | per season |               | ⬆ 0.00         | 166.00                       | 6.00                      | 167.00                        | 7.00                       | 168.00                      | 8.00                     | Complimentary Single Child Season Pass                                                                              |
|                                                                                         |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |
| COMMUNITY HEALTHY LIFESTYLE PACKAGE                                                     |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |
| Combined 12 Month Gym Membership and Pool Season Pass (Adult)                           | 225.00            | 225.00            | per year   |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | 10% Saving                                                                                                          |
| Combined 12 Month Gym Membership and Pool Season Pass (Senior)                          | 140.00            | 140.00            | per year   |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | 10% Saving                                                                                                          |
|                                                                                         |                   |                   |            |               |                |                              |                           |                               |                            |                             |                          |                                                                                                                     |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|--------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency         | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions               |
|                                                                                         |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| HUNT ROAD VILLAGE                                                                       |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| Rental Charge                                                                           | 150.00            | 165.00            | per week          | ✓             | ⬆ 15.00        | 155.00                       | 5.00                      | 157.00                        | 7.00                       | 158.00                      | 8.00                     | Rental Agreement                     |
|                                                                                         |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| 30B DAWSON STREET                                                                       |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| Rental Charge                                                                           | 288.00            | 298.00            | per week          | ✓             | ⬆ 10.00        | 298.00                       | 10.00                     | 301.00                        | 13.00                      | 302.00                      | 14.00                    | Rental Agreement - Annual CPI review |
|                                                                                         |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| INDEPENDENT LIVING UNITS                                                                |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| Rental Charge                                                                           | 250.00            | 250.00            | per week per Unit | ✓             | ⬆ 0.00         | 259.00                       | 9.00                      | 261.00                        | 11.00                      | 263.00                      | 13.00                    | Rental Agreement                     |
|                                                                                         |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| BLARNEY ADVERTISING                                                                     |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |
| Full Page 18.5 x 26.8 cm                                                                | 195.00            | 202.00            | per advert        |               | ⬆ 7.00         | 202.00                       | 7.00                      | 204.00                        | 9.00                       | 205.00                      | 10.00                    |                                      |
| Half Page 18.5 x 13.3 cm                                                                | 103.00            | 107.00            | per advert        |               | ⬆ 4.00         | 107.00                       | 4.00                      | 108.00                        | 5.00                       | 108.00                      | 5.00                     |                                      |
| Quarter Page 9.2 x 13.3 cm                                                              | 50.00             | 52.00             | per advert        |               | ⬆ 2.00         | 52.00                        | 2.00                      | 52.00                         | 2.00                       | 53.00                       | 3.00                     |                                      |
| Small 6 x 8.7 cm                                                                        | 31.00             | 32.00             | per advert        |               | ⬆ 1.00         | 32.00                        | 1.00                      | 32.00                         | 1.00                       | 33.00                       | 2.00                     |                                      |
| Trade 6 x 4.5 cm                                                                        | 9.00              | 9.00              | per advert        |               | ⬆ 0.00         | 9.00                         | 0.00                      | 9.00                          | 0.00                       | 9.00                        | 0.00                     |                                      |
| Full Page - 12 Months                                                                   | 1,947.00          | 2,017.00          | per year          |               | ⬆ 70.00        | 2,017.00                     | 70.00                     | 2,035.00                      | 88.00                      | 2,044.00                    | 97.00                    | 12 Editions                          |
| Half Page - 12 Months                                                                   | 1,027.00          | 1,064.00          | per year          |               | ⬆ 37.00        | 1,064.00                     | 37.00                     | 1,073.00                      | 46.00                      | 1,078.00                    | 51.00                    | 12 Editions                          |
| Quarter Page - 12 Months                                                                | 503.00            | 521.00            | per year          |               | ⬆ 18.00        | 521.00                       | 18.00                     | 526.00                        | 23.00                      | 528.00                      | 25.00                    | 12 Editions                          |
| Small - 12 Months                                                                       | 310.00            | 321.00            | per year          |               | ⬆ 11.00        | 321.00                       | 11.00                     | 324.00                        | 14.00                      | 326.00                      | 16.00                    | 12 Editions                          |
| Community Notice                                                                        | 0.00              | 0.00              | per advert        |               | ⬆ 0.00         | 0.00                         | 0.00                      | 0.00                          | 0.00                       | 0.00                        | 0.00                     |                                      |
|                                                                                         |                   |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                      |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|-----------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|----------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency             | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                         |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| LIBRARY                                                                                 |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Library - Replacement Card                                                              | 12.00             | 12.00             | per card              |               | ⬆ 0.00         | 12.00                        | 0.00                      | 13.00                         | 1.00                       | 13.00                       | 1.00                     |                                                                |
| Library - Lost Books - Admin Fee                                                        | 28.00             | 29.00             | per investigation     |               | ⬆ 1.00         | 29.00                        | 1.00                      | 29.00                         | 1.00                       | 29.00                       | 1.00                     | Replacement Books to be charged at Cost.                       |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| FREEDOM OF INFORMATION (FOI)                                                            |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          | Freedom of Information Regulations 1993                        |
| Personal Information About Applicant                                                    | No charge         | No charge         |                       |               |                |                              |                           |                               |                            |                             |                          | Copies as per Beverley CRC copying fees.                       |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| FOI - NON PERSONAL INFORMATION                                                          |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Application Fee                                                                         | 30.00             | 30.00             | per application       | ✓             |                |                              |                           |                               |                            |                             |                          | Disadvantaged applicants/pension card - 25% discount.          |
| Time Dealing With Applicant                                                             | 30.00             | 30.00             | per hour              | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                |
| Access Time                                                                             | 30.00             | 30.00             | per hour              | ✓             |                |                              |                           |                               |                            |                             |                          | Supervised by staff.                                           |
| Duplication Of Information                                                              |                   |                   | Actual cost + GST     |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Delivery, Packing Or Postage                                                            |                   |                   | Actual cost + GST     |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Deposits - Advance Deposit                                                              |                   |                   | 75% of estimated cost |               |                |                              |                           |                               |                            |                             |                          |                                                                |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| ACCOUNT ENQUIRIES                                                                       |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Rate Account Enquiry                                                                    | 250.00            | 250.00            | per enquiry           | ✓             | ⬆ 0.00         | 259.00                       | 9.00                      | 261.00                        | 11.00                      | 263.00                      | 13.00                    |                                                                |
| Rates Credit Balance Refund - Admin Charge                                              | 50.00             | 50.00             | per request           |               | ⬆ 0.00         | 52.00                        | 2.00                      | 52.00                         | 2.00                       | 53.00                       | 3.00                     | First credit balance refund free of charge per financial year. |
| Title Search                                                                            | 68.00             | 68.00             | per enquiry           |               | ⬆ 0.00         | 70.00                        | 2.00                      | 71.00                         | 3.00                       | 71.00                       | 3.00                     |                                                                |
| Rate Book (Printed Or Electronic)                                                       | 250.00            | 250.00            | per copy              |               | ⬆ 0.00         | 259.00                       | 9.00                      | 261.00                        | 11.00                      | 263.00                      | 13.00                    |                                                                |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| RUBBISH/RECYCLING                                                                       |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |
| Refuse Collection                                                                       | 226.00            | 234.00            | per refuse bin/year   | ✓             | ⬆ 8.00         | 234.00                       | 8.00                      | 236.00                        | 10.00                      | 237.00                      | 11.00                    | Annual March Quarter Perth CPI increase as per agreement.      |
| Recycling Collection                                                                    | 102.00            | 105.00            | per recycle bin/year  | ✓             | ⬆ 3.00         | 106.00                       | 4.00                      | 107.00                        | 5.00                       | 107.00                      | 5.00                     | Annual March Quarter Perth CPI increase as per agreement.      |
|                                                                                         |                   |                   |                       |               |                |                              |                           |                               |                            |                             |                          |                                                                |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
|-----------------------------------------------------------------------------------------|-------------------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|-------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24             | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                  |
|                                                                                         |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
| CAT REGISTRATION                                                                        |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          | Cat Act 2011                                                            |
| 1. Annual registration of a cat, unless concessional fees are applicable.               | 20.00                         | 20.00             | per year  | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| 2. Concessional registration fee-                                                       |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
| a) Three Year Registration Period                                                       | 42.50                         | 42.50             |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| b) Three Year Registration Period - Pensioner                                           | 21.25                         | 21.25             |           | ✓             |                |                              |                           |                               |                            |                             |                          | Full Concession Card required                                           |
| c) Lifetime registration period                                                         | 100.00                        | 100.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| c) Lifetime registration period - Pensioner                                             | 50.00                         | 50.00             |           | ✓             |                |                              |                           |                               |                            |                             |                          | Full Concession Card required                                           |
| d) Registration after 31 May in any year, for that registration year.                   | 50% of fee payable otherwise. |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| 3. Annual application for approval or renewal to breed cats (per cat).                  | 100.00                        | 100.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
|                                                                                         |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
| CAT TRAP                                                                                |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
| Cat Trap Hire                                                                           | 16.00                         | 17.00             | per day   |               | ⬆ 1.00         | 17.00                        | 1.00                      | 17.00                         | 1.00                       | 17.00                       | 1.00                     | Hire fees to be paid in advance                                         |
| Cat Trap Bond                                                                           | 50.00                         | 50.00             | per hire  | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Bond returned via Cheque payment                                        |
|                                                                                         |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |
| DOG REGISTRATION                                                                        |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          | Dog Act 1976                                                            |
| Dog - Male Or Female                                                                    | 50.00                         | 50.00             | 1 year    | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                         |
| Dog - Male Or Female                                                                    | 120.00                        | 120.00            | 3 years   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                         |
| Dog - Male Or Female                                                                    | 250.00                        | 250.00            | Lifetime  | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                         |
| Sterilised Dog - Male or Female                                                         | 20.00                         | 20.00             | 1 year    | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Certificate of Sterilisation required                                   |
| Sterilised Dog - Male or Female                                                         | 42.50                         | 42.50             | 3 years   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Certificate of Sterilisation required                                   |
| Sterilised Dog - Male or Female                                                         | 100.00                        | 100.00            | Lifetime  | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Certificate of Sterilisation required                                   |
| Pension Rate: Dog - Male Or Female                                                      | 25.00                         | 25.00             | 1 year    | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Full Concession Card required                                           |
| Pension Rate: Dog - Male Or Female                                                      | 60.00                         | 60.00             | 3 years   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Full Concession Card required                                           |
| Pension Rate: Dog - Male Or Female                                                      | 125.00                        | 125.00            | Lifetime  | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Full Concession & Certificate Of Sterilisation required                 |
| Pension Rate: Sterilised Dog - Male or Female                                           | 10.00                         | 10.00             | 1 year    | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Full Concession & Certificate Of Sterilisation required                 |
| Pension Rate: Sterilised Dog - Male or Female                                           | 21.25                         | 21.25             | 3 years   | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Full Concession & Certificate Of Sterilisation required                 |
| Pension Rate: Sterilised Dog - Male or Female                                           | 50.00                         | 50.00             | Lifetime  | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                         |
| Sheep Dog                                                                               | 25% of fee otherwise payable  |                   | 1 year    | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| Sheep Dog                                                                               | 25% of fee otherwise payable  |                   | 3 years   | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| Sheep Dog                                                                               | 25% of fee otherwise payable  |                   | Lifetime  | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                         |
| Bulk Dog Registration                                                                   | 200.00                        | 200.00            |           | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | For approved kennel establishments only. Fee payable per establishment. |
|                                                                                         |                               |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                         |



| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                  |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|----------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|----------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency      | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions           |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                  |
| DOG IMPOUNDING FEES                                                                     |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                  |
| Impound Fee                                                                             | 69.00             | 69.00             | per impounding |               | ⬆ 0.00         | 71.00                        | 2.00                      | 72.00                         | 3.00                       | 72.00                       | 3.00                     |                                  |
| Sustenance                                                                              | 14.00             | 15.00             | per day        |               | ⬆ 1.00         | 15.00                        | 1.00                      | 15.00                         | 1.00                       | 15.00                       | 1.00                     |                                  |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                  |
| DOG PENALTIES/INFRINGEMENTS                                                             |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          | Dog Act 1976                     |
| 1. Unregistered Dog                                                                     | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 2. Failure to give notice of new owner                                                  | 40.00             | 40.00             |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 3. Keeping more than the prescribed number of dogs                                      | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 4. Breach of kennel establishment licence                                               | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 5. Dog in public place without collar or registration tag                               | 50.00             | 50.00             |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 6. Owners name and address not on collar                                                | 50.00             | 50.00             |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 7. Dog not held by a leash in certain public places                                     | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 8. Failure to control a dog in exercise areas and rural areas                           | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 9. Greyhound not muzzled                                                                | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 10. Dog in place without consent                                                        | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 11. Dangerous dog not muzzled                                                           | 250.00            | 250.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 12. Dangerous dog not on leash in exercise area                                         | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 13. Dangerous dog not under continuous supervision                                      | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 14. Dangerous dog in specifically prohibited area                                       | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 15. Dangerous dog enclosure requirement not complied with                               | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 16. Dangerous dog not wearing specified collar                                          | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 17. Dangerous dog signs not displayed                                                   | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 18. Local Government not advised of dangerous dog attack                                | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 19. Local Government not advised of missing dangerous dog                               | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 20. Local Government not advised of dangerous dog ownership change                      | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 21. Local Government not advised of dangerous dog location change                       | 200.00            | 200.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 22. Failure to take steps against parasites                                             | 50.00             | 50.00             |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 23. Dog causing nuisance                                                                | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          | Double penalty for Dangerous Dog |
| 24. Failure to produce document issued under Dog Act 1976                               | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
| 25. Failure of alleged offender to give name and address.                               | 100.00            | 100.00            |                | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                  |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                  |



| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|----------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|-------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency      | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
| PRIVATE WORKS                                                                           |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
| Back Hoe With Post Hole Digger                                                          | 207.00            | 214.00            | per hour       |               | ⬆ 7.00         | 214.00                       | 7.00                      | 216.00                        | 9.00                       | 217.00                      | 10.00                    | With Shire Operator Only                              |
| Backhoe                                                                                 | 207.00            | 214.00            | per hour       |               | ⬆ 7.00         | 214.00                       | 7.00                      | 216.00                        | 9.00                       | 217.00                      | 10.00                    | With Shire Operator Only                              |
| Bobcat                                                                                  | 154.00            | 160.00            | per hour       |               | ⬆ 6.00         | 160.00                       | 6.00                      | 161.00                        | 7.00                       | 162.00                      | 8.00                     | With Shire Operator Only                              |
| Grader (BE001, BE003)                                                                   | 235.00            | 243.00            | per hour       |               | ⬆ 8.00         | 243.00                       | 8.00                      | 246.00                        | 11.00                      | 247.00                      | 12.00                    | With Shire Operator Only                              |
| Loader (BE004, BE036)                                                                   | 220.00            | 228.00            | per hour       |               | ⬆ 8.00         | 228.00                       | 8.00                      | 230.00                        | 10.00                      | 231.00                      | 11.00                    | With Shire Operator Only                              |
| Roller - Rubber Tyre (BE033)                                                            | 207.00            | 214.00            | per hour       |               | ⬆ 7.00         | 214.00                       | 7.00                      | 216.00                        | 9.00                       | 217.00                      | 10.00                    | With Shire Operator Only                              |
| Roller - Vibrator (BE033)                                                               | 207.00            | 214.00            | per hour       |               | ⬆ 7.00         | 214.00                       | 7.00                      | 216.00                        | 9.00                       | 217.00                      | 10.00                    | With Shire Operator Only                              |
| Slasher (BE008)                                                                         | 193.00            | 200.00            | per hour       |               | ⬆ 7.00         | 200.00                       | 7.00                      | 202.00                        | 9.00                       | 203.00                      | 10.00                    | With Shire Operator Only                              |
| Tractor (BE023)                                                                         | 165.00            | 171.00            | per hour       |               | ⬆ 6.00         | 171.00                       | 6.00                      | 172.00                        | 7.00                       | 173.00                      | 8.00                     | With Shire Operator Only                              |
| Tractor Ford (BE014)                                                                    | 165.00            | 171.00            | per hour       |               | ⬆ 6.00         | 171.00                       | 6.00                      | 172.00                        | 7.00                       | 173.00                      | 8.00                     | With Shire Operator Only                              |
| Truck Light (BE015, BE028)                                                              | 124.00            | 128.00            | per hour       |               | ⬆ 4.00         | 128.00                       | 4.00                      | 130.00                        | 6.00                       | 130.00                      | 6.00                     | With Shire Operator Only                              |
| Truck Tandem (BE010, BE012, BE013)                                                      | 159.00            | 165.00            | per hour       |               | ⬆ 6.00         | 165.00                       | 6.00                      | 166.00                        | 7.00                       | 167.00                      | 8.00                     | With Shire Operator Only                              |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
| LABOUR                                                                                  |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
| Engineering Consultation                                                                | 202.00            | 209.00            | per hour       |               | ⬆ 7.00         | 209.00                       | 7.00                      | 211.00                        | 9.00                       | 212.00                      | 10.00                    | Minimum Charge = One Hour                             |
| Works Staff                                                                             | 93.00             | 96.00             | per hour       |               | ⬆ 3.00         | 96.00                        | 3.00                      | 97.00                         | 4.00                       | 98.00                       | 5.00                     | Minimum Charge = One Hour                             |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |
| BUILDING MATERIALS                                                                      |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          | SUPPLY RESTRICTIONS OF MATERIALS:                     |
| Gravel                                                                                  | 49.00             | 51.00             | per m³         |               | ⬆ 2.00         | 51.00                        | 2.00                      | 51.00                         | 2.00                       | 51.00                       | 2.00                     | PICK UP - MIN. of 1m³ (During Tip Opening Hours Only) |
| Gravel - Truck Load                                                                     | 256.00            | 265.00            | per truck load |               | ⬆ 9.00         | 265.00                       | 9.00                      | 268.00                        | 12.00                      | 269.00                      | 13.00                    | DELIVERED - MIN. of 2m³                               |
| Metal - All Sizes                                                                       | 93.00             | 96.00             | per m³         |               | ⬆ 3.00         | 96.00                        | 3.00                      | 97.00                         | 4.00                       | 98.00                       | 5.00                     | CARTAGE extra                                         |
| Metal - Truck Load                                                                      | 740.00            | 767.00            | per truck load |               | ⬆ 27.00        | 767.00                       | 27.00                     | 773.00                        | 33.00                      | 777.00                      | 37.00                    | Tandem truck carries ~ 8m³ or 12 tonne                |
| Metal Dust                                                                              | 49.00             | 51.00             | per m³         |               | ⬆ 2.00         | 51.00                        | 2.00                      | 51.00                         | 2.00                       | 51.00                       | 2.00                     | Loader Bucket = ~ 2 m³                                |
| Metal Dust - Truck Load                                                                 | 256.00            | 265.00            | per truck load |               | ⬆ 9.00         | 265.00                       | 9.00                      | 268.00                        | 12.00                      | 269.00                      | 13.00                    |                                                       |
| Sand Filling                                                                            | 49.00             | 51.00             | per m³         |               | ⬆ 2.00         | 51.00                        | 2.00                      | 51.00                         | 2.00                       | 51.00                       | 2.00                     |                                                       |
| Sand Filling - Truck Load                                                               | 227.00            | 235.00            | per truck load |               | ⬆ 8.00         | 235.00                       | 8.00                      | 237.00                        | 10.00                      | 238.00                      | 11.00                    |                                                       |
| Sweepings - When Available                                                              | 47.00             | 49.00             | per m³         |               | ⬆ 2.00         | 49.00                        | 2.00                      | 49.00                         | 2.00                       | 49.00                       | 2.00                     |                                                       |
| Sweepings - Truck Load                                                                  | 370.00            | 383.00            | per m³         |               | ⬆ 13.00        | 383.00                       | 13.00                     | 387.00                        | 17.00                      | 389.00                      | 19.00                    |                                                       |
|                                                                                         |                   |                   |                |               |                |                              |                           |                               |                            |                             |                          |                                                       |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
|-----------------------------------------------------------------------------------------|----------------------|-------------------|---------------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24    | Charge<br>2024/25 | Frequency                 | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                       |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| CARTAGE                                                                                 |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| Per Load - Cartage Both Ways                                                            | 3.00                 | 3.00              | per km                    |               | ⬆ 0.00         | 3.00                         | 0.00                      | 3.00                          | 0.00                       | 3.00                        | 0.00                     | E.g.: Client is 20kms out, 40kms cartage is charged                          |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| RURAL ROAD NUMBERS                                                                      |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| Replacement Rural Road Numbers                                                          | 112.00               | 116.00            | per Sign                  |               | ⬆ 4.00         | 116.00                       | 4.00                      | 117.00                        | 5.00                       | 118.00                      | 6.00                     | First Sign - No Charge. Replacement includes Sign, Post and Erection Labour. |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| TELSTRA/WATER CORP REINSTATEMENTS                                                       |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| Bitumen & Concrete                                                                      | 499.00               | 517.00            | per m <sup>2</sup>        |               | ⬆ 18.00        | 517.00                       | 18.00                     | 521.00                        | 22.00                      | 524.00                      | 25.00                    |                                                                              |
| Gravel                                                                                  | 499.00               | 517.00            | per m <sup>2</sup>        |               | ⬆ 18.00        | 517.00                       | 18.00                     | 521.00                        | 22.00                      | 524.00                      | 25.00                    |                                                                              |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| CROSS OVERS (RURAL) - Gravel Only                                                       |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          | Payment to be made in Advance                                                |
| 300mm pipe                                                                              | 2,223.00             | 2,303.00          | per Crossover ( 2x Pipes) |               | ⬆ 80.00        | 2,303.00                     | 80.00                     | 2,323.00                      | 100.00                     | 2,334.00                    | 111.00                   | 50% subsidy for 1st crossover on the property                                |
| 375mm pipe                                                                              | PRICE ON APPLICATION |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| 450mm pipe                                                                              | PRICE ON APPLICATION |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| CROSS OVERS (TOWN SITE) - Concrete                                                      |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          | Payment to be made in Advance                                                |
| Per square metre                                                                        | 75.00                | 78.00             | per m <sup>2</sup>        |               | ⬆ 3.00         | 78.00                        | 3.00                      | 78.00                         | 3.00                       | 79.00                       | 4.00                     | 50% Subsidy for 1st Crossover of the property                                |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| STANDPIPES                                                                              |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |
| Per 1,000L (1kL)                                                                        | 9.35                 | 10.00             | per kL                    | ✓             | ⬆ 0.65         | 9.70                         | 0.35                      | 9.80                          | 0.45                       | 9.80                        | 0.45                     | Charges billed monthly                                                       |
| Administration Charge                                                                   | 5.00                 | 5.00              | per Invoice               |               | ⬆ 0.00         | 5.20                         | 0.20                      | 5.20                          | 0.20                       | 5.30                        | 0.30                     |                                                                              |
| Standpipe Access Card                                                                   | 20.00                | 20.00             | per Card                  |               | ⬆ 0.00         | 20.70                        | 0.70                      | 20.90                         | 0.90                       | 21.00                       | 1.00                     |                                                                              |
| Non-potable water per 1,000L (1kL)                                                      | 4.00                 | 4.00              | per kL                    | ✓             | ⬆ 0.00         | 4.10                         | 0.10                      |                               |                            |                             |                          | Water from Town Dam. Charges billed monthly.                                 |
|                                                                                         |                      |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                                              |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|---------------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency                 | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                     |
|                                                                                         |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| RESERVATIONS OF GRAVE PLOTS / NICHE WALLS                                               |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| Grave Reservation - Initial                                                             | 113.00            | 117.00            | per site                  |               | ⬆ 4.00         | 117.00                       | 4.00                      | 118.00                        | 5.00                       | 119.00                      | 6.00                     | 25 Years validity.                                         |
| Niche Wall Single Reservation - Initial                                                 | 113.00            | 117.00            | per site                  |               | ⬆ 4.00         | 117.00                       | 4.00                      | 118.00                        | 5.00                       | 119.00                      | 6.00                     |                                                            |
| Niche Wall Double Reservation - Initial                                                 | 204.00            | 211.00            | per two sites             |               | ⬆ 7.00         | 211.00                       | 7.00                      | 213.00                        | 9.00                       | 214.00                      | 10.00                    | 25 Years validity.                                         |
| Transfer of Reservation - Grave & Niche Wall                                            | 58.00             | 60.00             | per reservation           |               | ⬆ 2.00         | 60.00                        | 2.00                      | 61.00                         | 3.00                       | 61.00                       | 3.00                     | 25 Years validity from date of transfer.                   |
| Reservation - Renewal Every 5 Years                                                     | 28.00             | 29.00             | per site                  |               | ⬆ 1.00         | 29.00                        | 1.00                      | 29.00                         | 1.00                       | 29.00                       | 1.00                     | APPLICABLE TO BOTH GRAVE PLOT & NICHE WALL RESERVATIONS    |
|                                                                                         |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| CEMETERIES - GRAVE PLOTS, DIGGING & ASSOC CHARGES                                       |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| Grant of Right of Burial Charge                                                         | 1,140.00          | 1,181.00          |                           |               | ⬆ 41.00        | 1,181.00                     | 41.00                     | 1,191.00                      | 51.00                      | 1,197.00                    | 57.00                    | 25 Year Period.                                            |
| Standard Grave - Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)                          | 113.00            | 117.00            | per Grave                 |               | ⬆ 4.00         | 117.00                       | 4.00                      | 118.00                        | 5.00                       | 119.00                      | 6.00                     | On application of Grant of Right of Burial                 |
| Standard Grave - Grave digging to 1.80m                                                 | 1,140.00          | 1,181.00          | per Grave                 |               | ⬆ 41.00        | 1,181.00                     | 41.00                     | 1,191.00                      | 51.00                      | 1,197.00                    | 57.00                    | On application of Grant of Right of Burial                 |
| Standard Grave - Grave Number Plate - Per Standard Plot                                 | 58.00             | 60.00             | per Grave                 |               | ⬆ 2.00         | 60.00                        | 2.00                      | 61.00                         | 3.00                       | 61.00                       | 3.00                     | On application of Grant of Right of Burial                 |
| Standard Grave - Overtime Fee - Weekends/Public Holidays/RDOs                           | 855.00            | 886.00            | per Grave (if applicable) |               | ⬆ 31.00        | 886.00                       | 31.00                     | 893.00                        | 38.00                      | 898.00                      | 43.00                    | On application of Grant of Right of Burial (if applicable) |
| Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)                                           | 113.00            | 117.00            |                           |               | ⬆ 4.00         | 117.00                       | 4.00                      | 118.00                        | 5.00                       | 119.00                      | 6.00                     |                                                            |
| Double Plot - Land 2.44m (L) X 3.05m (W) X 1.80m (D)                                    | 171.00            | 177.00            |                           |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     |                                                            |
| Triple Plot - Land 2.44m (L) X 4.57m (W) X 1.80m (D)                                    | 228.00            | 236.00            |                           |               | ⬆ 8.00         | 236.00                       | 8.00                      | 238.00                        | 10.00                      | 239.00                      | 11.00                    |                                                            |
| Grave - Child (7 & Under) - Grave digging to 1.80m                                      | 570.00            | 591.00            | per Grave                 |               | ⬆ 21.00        | 591.00                       | 21.00                     | 596.00                        | 26.00                      | 599.00                      | 29.00                    |                                                            |
| Excess Depth Of 1.80m - Per Every 300mm                                                 | 225.00            | 233.00            | per each 300mm            |               | ⬆ 8.00         | 233.00                       | 8.00                      | 235.00                        | 10.00                      | 236.00                      | 11.00                    |                                                            |
| Reopening Of Grave - Ordinary                                                           | 1,140.00          | 1,181.00          | per Grave                 |               | ⬆ 41.00        | 1,181.00                     | 41.00                     | 1,191.00                      | 51.00                      | 1,197.00                    | 57.00                    |                                                            |
| Reopening Of Grave - Child (7 & Under)                                                  | 570.00            | 591.00            | per Grave                 |               | ⬆ 21.00        | 591.00                       | 21.00                     | 596.00                        | 26.00                      | 599.00                      | 29.00                    |                                                            |
| Exhumation Fee                                                                          | 2,278.00          | 2,360.00          | per exhumation            |               | ⬆ 82.00        | 2,360.00                     | 82.00                     | 2,381.00                      | 103.00                     | 2,392.00                    | 114.00                   | In addition to grave digging charge.                       |
| Permission to Erect Headstone                                                           | 171.00            | 177.00            | per Headstone             |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     | PERMISSION and/or KERBING                                  |
| Attendance When Required By Grantee                                                     | 171.00            | 177.00            | per attendance            |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     |                                                            |
| Internment Of Ashes In Grave Plot                                                       | 171.00            | 177.00            |                           |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     |                                                            |
| Extra Charge Of Ashes Internment - Overtime Fee - Weekends/Public Holidays/RDOs         | 285.00            | 295.00            |                           |               | ⬆ 10.00        | 295.00                       | 10.00                     | 298.00                        | 13.00                      | 299.00                      | 14.00                    |                                                            |
|                                                                                         |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| NICHE WALLS - PLOTS, INTERNMENT & ASSOC. CHARGES                                        |                   |                   |                           |               |                |                              |                           |                               |                            |                             |                          |                                                            |
| Internment Fee - Niche Wall - Single Compartment                                        | 228.00            | 236.00            |                           |               | ⬆ 8.00         | 236.00                       | 8.00                      | 238.00                        | 10.00                      | 239.00                      | 11.00                    | Not including cost of PLAQUE / TABLET or FITTING           |
| Internment Fee - Niche Wall - Double Compartment - 1st Internment                       | 228.00            | 236.00            |                           |               | ⬆ 8.00         | 236.00                       | 8.00                      | 238.00                        | 10.00                      | 239.00                      | 11.00                    | Not including cost of PLAQUE / TABLET or FITTING           |
| Internment Fee - Niche Wall - Double Compartment - 2nd Internment                       | 113.00            | 117.00            |                           |               | ⬆ 4.00         | 117.00                       | 4.00                      | 118.00                        | 5.00                       | 119.00                      | 6.00                     | Not including cost of PLAQUE / TABLET or FITTING           |
| Plaque Fee                                                                              | AT COST           | AT COST           | per plaque                |               |                |                              |                           |                               |                            |                             |                          | Plaque Cost to be recovered in full.                       |
| Plaque Installation Fee                                                                 | 171.00            | 177.00            | per plaque                |               | ⬆ 6.00         | 177.00                       | 6.00                      | 179.00                        | 8.00                       | 180.00                      | 9.00                     |                                                            |
| Urn Container                                                                           | 28.00             | 29.00             | per container             |               | ⬆ 1.00         | 29.00                        | 1.00                      | 29.00                         | 1.00                       | 29.00                       | 1.00                     |                                                            |
| Vases                                                                                   | 85.00             | 88.00             | per vase                  |               | ⬆ 3.00         | 88.00                        | 3.00                      | 89.00                         | 4.00                       | 89.00                       | 4.00                     | Cost on application                                        |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024 |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          |                                                                                                    |
|-----------------------------------------------------------------------------------------|-------------------|-------------------|--------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|----------------------------------------------------------------------------------------------------|
| Description                                                                             | Charge<br>2023/24 | Charge<br>2024/25 | Frequency          | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                                             |
|                                                                                         |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          |                                                                                                    |
| REFUSE SITE FEES                                                                        |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          |                                                                                                    |
| Asbestos Burial (Beverley District Only)                                                | 140.00            | 151.00            | per m <sup>3</sup> |               | ⬆ 11.00        | 145.00                       | 5.00                      | 146.00                        | 6.00                       | 147.00                      | 7.00                     | By Appointment Only Minimum \$50 charge. <u>MUST BE DOUBLE BLACK PLASTIC WRAPPED AND LABELLED.</u> |
| Asbestos Burial (Beverley District Only)                                                | Large quantities  |                   |                    |               |                |                              |                           |                               |                            |                             |                          | Price based on per m <sup>3</sup> rate plus machine hire.                                          |
| Building Rubble, Concrete, Rock, Gravel, Sand Or Like                                   | 32.00             | 33.00             | per m3             |               | ⬆ 1.00         | 33.00                        | 1.00                      | 33.00                         | 1.00                       | 34.00                       | 2.00                     |                                                                                                    |
| Car & 4WD Tyre Disposal                                                                 | 5.00              | 5.00              | per tyre           |               | ⬆ 0.00         | 5.00                         | 0.00                      | 5.00                          | 0.00                       | 5.00                        | 0.00                     | Other Sized Tyres By Application                                                                   |
| Matresses                                                                               | 25.00             | 25.00             | per mattress       |               | ⬆ 0.00         | 26.00                        | 1.00                      | 26.00                         | 1.00                       | 26.00                       | 1.00                     |                                                                                                    |
| Fridges/Air Conditioners                                                                | 10.00             | 10.00             | per unit           |               | ⬆ 0.00         | 10.00                        | 0.00                      | 10.00                         | 0.00                       | 11.00                       | 1.00                     | No charge if degassed.                                                                             |
| Septic Tank Waste (Local)                                                               | 285.00            | 295.00            | per 2,000L         |               | ⬆ 10.00        | 295.00                       | 10.00                     | 298.00                        | 13.00                      | 299.00                      | 14.00                    | per 2,000L or part thereof.                                                                        |
| Septic Tank Waste (Outside of Beverley District)                                        | 570.00            | 591.00            | per 2,000L         |               | ⬆ 21.00        | 591.00                       | 21.00                     | 596.00                        | 26.00                      | 599.00                      | 29.00                    | per 2,000L or part thereof - Double Rate.                                                          |
|                                                                                         |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          |                                                                                                    |
| HEALTH FEES                                                                             |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          | <i>Health Act 1911</i>                                                                             |
| Public Building Event Approval Registration Fee                                         | 230.00            | 230.00            | per Registration   | ✓             | ⬆ 0.00         | 238.00                       | 8.00                      | 240.00                        | 10.00                      | 242.00                      | 12.00                    |                                                                                                    |
| Food Premises Registration Fee                                                          | 230.00            | 230.00            | per Registration   | ✓             | ⬆ 0.00         | 238.00                       | 8.00                      | 240.00                        | 10.00                      | 242.00                      | 12.00                    |                                                                                                    |
| Food Business Notification Fee                                                          | 75.00             | 75.00             | per Notification   | ✓             | ⬆ 0.00         | 78.00                        | 3.00                      | 78.00                         | 3.00                       | 79.00                       | 4.00                     |                                                                                                    |
| Food Business (Food Stalls) Notification Fee                                            | 75.00             | 75.00             | per Notification   | ✓             | ⬆ 0.00         | 78.00                        | 3.00                      | 78.00                         | 3.00                       | 79.00                       | 4.00                     |                                                                                                    |
| Food Premises Annual Inspection Fee                                                     | 160.00            | 160.00            | per Year           | ✓             | ⬆ 0.00         | 166.00                       | 6.00                      | 167.00                        | 7.00                       | 168.00                      | 8.00                     | Annual Inspection of Food Premises.                                                                |
| Septic Tank/Onsite Waste Water Disposal Application                                     | 236.00            | 236.00            | per Application    | ✓             | ⬆ 0.00         | 244.00                       | 8.00                      | 247.00                        | 11.00                      | 248.00                      | 12.00                    |                                                                                                    |
| Public Event Application - General                                                      | 0.00              | 230.00            | per Application    | ✓             | ⬆ 230.00       | 0.00                         | 0.00                      | 0.00                          | 0.00                       | 0.00                        | 0.00                     |                                                                                                    |
| Public Event Application - Community Group                                              | 0.00              | 50.00             | per Application    | ✓             | ⬆ 50.00        | 0.00                         | 0.00                      | 0.00                          | 0.00                       | 0.00                        | 0.00                     |                                                                                                    |
|                                                                                         |                   |                   |                    |               |                |                              |                           |                               |                            |                             |                          |                                                                                                    |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024                                           |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------|-------------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|----------------------------------|
| Description                                                                                                                       | Charge<br>2023/24                                                      | Charge<br>2024/25 | Frequency         | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions           |
|                                                                                                                                   |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| BUILDING FEES                                                                                                                     |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          | Building Act 2011                |
| Building Permit Fees                                                                                                              |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          | As per Building Regulations 2012 |
| Building Inspection                                                                                                               | 150.00                                                                 | 150.00            | per Inspection    | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Building Certification                                                                                                            | PRICE ON APPLICATION                                                   |                   | per Certification | ✓             |                |                              |                           |                               |                            |                             |                          | Price On Application             |
| BCITF Levy                                                                                                                        | 0.2% of total construction value for all works valued over \$20,000.00 |                   |                   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Building Services Levy (BSL)                                                                                                      |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| Building Permit                                                                                                                   |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | 61.65                                                                  | 61.65             | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | 0.137% of the value of work                                            |                   | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Demolition Permit                                                                                                                 |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | 61.65                                                                  | 61.65             | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | 0.137% of the value of work                                            |                   | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Occupancy Permit or Building Approval Certificate for approved building work under s47, 49, 50 or 52 of the <i>Building Act</i> . |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | 61.65                                                                  | 61.65             | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | 61.65                                                                  | 61.65             | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> .               |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | 91.00                                                                  | 91.00             | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | 0.18% of the value of work                                             |                   | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Occupancy Permit or Building Approval Certificate for <u>unauthorised</u> building work under s51 of the <i>Building Act</i> .    |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | 123.30                                                                 | 123.30            | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | 0.274% of the value of work                                            |                   | per Application   | ✓             |                |                              |                           |                               |                            |                             |                          |                                  |
| Occupancy Permit under s46 of the <i>Building Act</i> .                                                                           |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | No Levy                                                                | No Levy           |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | No Levy                                                                | No Levy           |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| Modification of Occupancy Permit for additional use of building on temporary basis under s48 of the <i>Building Act</i> .         |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - \$45,000 or Less                                                                                                                | No Levy                                                                | No Levy           |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
| - Over \$45,000                                                                                                                   | No Levy                                                                | No Levy           |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |
|                                                                                                                                   |                                                                        |                   |                   |               |                |                              |                           |                               |                            |                             |                          |                                  |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024                                          |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |
|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|-------------------------|
| Description                                                                                                                      | Charge<br>2023/24                                                                                                     | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions  |
|                                                                                                                                  |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |
| Building/Demolition Permits                                                                                                      |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |
| 1. Certified application for building permit-                                                                                    |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |
| a) for building work for a Class 1 or Class 10 building or incidental structure.                                                 | 0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.     |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| b) for building work for a Class 2 to Class 9 building or incidental structure.                                                  | 0.09% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.     |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 2. Uncertified application for a building permit                                                                                 | 0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110. |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 3. Application for a demolition permit -                                                                                         |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |
| a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure.                                     | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| b) for demolition work in respect of a Class 2 to Class 9 building.                                                              | \$110 for each storey of the building.                                                                                |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 4. Application to extend the time which a building or demolition permit has effect.                                              | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 5. Application for an occupancy permit for a completed building.                                                                 | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 6. Application for a temporary occupancy permit for an incomplete building.                                                      | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 7. Application for modification of an occupancy permit for additional use of a building on a temporary basis.                    | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 8. Application for a replacement occupancy permit for permanent change of the building's use/classification.                     | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 9. Application for an occupancy permit or building approval certificate for registration of strata scheme/plan of resubdivision. | 11.60<br>115.00                                                                                                       | 11.60<br>115.00   |           | ✓             |                |                              |                           |                               |                            |                             |                          | per Strata Unit minimum |
| 10. Application for an occupancy permit for a building in respect of which unauthorised work has been done.                      | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 11. Application for a building approval certificate for a building in respect of which unauthorised work has been done.          | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 12. Application to replace an occupancy permit for an existing building.                                                         | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 13. Application for a building approval certificate for an existing building where unauthorised work has not been done.          | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
| 14. Application to extend the time during which an occupancy permit or building approval certificate has effect.                 | 110.00                                                                                                                | 110.00            |           | ✓             |                |                              |                           |                               |                            |                             |                          |                         |
|                                                                                                                                  |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                         |



| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024                               |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                        |
|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|------------------------|
| Description                                                                                                           | Charge<br>2023/24                                                                                                     | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions |
|                                                                                                                       |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                        |
| Building/Demolition Permits (Continued)                                                                               |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                        |
| 15. Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought). | 2,160.15                                                                                                              | 2,160.15          |           | ✓             |                |                              |                           |                               |                            |                             |                          |                        |
| 16. Inspection of pool enclosures.                                                                                    | 58.45                                                                                                                 | 58.45             |           | ✓             |                |                              |                           |                               |                            |                             |                          | Regulation 53.         |
| 17 Local government approval of battery powered smoke alarms                                                          | 179.40                                                                                                                | 179.40            |           | ✓             |                |                              |                           |                               |                            |                             |                          | Regulation 61.         |
| 18. Certificate of Design Compliance                                                                                  | 0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.     |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                        |
| 19. Certificate of Building Compliance                                                                                | 0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110. |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                        |
|                                                                                                                       |                                                                                                                       |                   |           |               |                |                              |                           |                               |                            |                             |                          |                        |



| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024                                                                                                    |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------------------|-----------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|--------------------------------------------------------------------------------------|
| Description                                                                                                                                                                                | Charge<br>2023/24                                          | Charge<br>2024/25 | Frequency | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                               |
|                                                                                                                                                                                            |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| TOWN PLANNING FEES                                                                                                                                                                         |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          | Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges) |
| 1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is- |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (a) not more than \$50,000                                                                                                                                                                 | 147.00                                                     | 147.00            |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| (b) more than \$50,000 but not more than \$500,000                                                                                                                                         | 0.32% of the estimated cost of development                 |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (c) more than \$500,000 but not more than \$2.5 million                                                                                                                                    | \$1,700 + 0.257% for every \$1 in excess of \$500,000      |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (d) more than \$2.5 million but not more than \$5 million                                                                                                                                  | \$7,161 + 0.206% for every \$1 in excess of \$2.5 million  |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (e) more than \$5 million but not more than \$21.5 million                                                                                                                                 | \$12,633 + 0.123% for every \$1 in excess of \$5 million   |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (f) more than \$21.5 million                                                                                                                                                               | 34,196.00                                                  | 34,196.00         |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out                                                   | The fee in item 1 plus, by way of penalty, twice that fee. |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| 3. Determining a development application for an extractive industry where the development has not commenced or been carried out                                                            | 739.00                                                     | 739.00            |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 4. Determining a development application for an extractive industry where the development has commenced or been carried out                                                                | The fee in item 3 plus, by way of penalty, twice that fee  |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| 5. Providing a subdivision clearance for                                                                                                                                                   |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (a) not more than 5 lots                                                                                                                                                                   | 73.00                                                      | 73.00             | per Lot   | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| (b) more than 5 lots but not more than 195 lots                                                                                                                                            | \$73 per lot for the first 5 lots and then \$35 per lot    |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| (c) more than 195 lots                                                                                                                                                                     | 7,393.00                                                   | 7,393.00          |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 6. Determining an initial application for approval of a home occupation where the home occupation has not commenced.                                                                       | 222.00                                                     | 222.00            |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 7. Determining an initial application for approval of a home occupation where the home occupation has commenced.                                                                           | The fee in item 6 plus, by way of penalty, twice that fee  |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| 8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires.                                               | 73.00                                                      | 73.00             |           | ✓             | ↑ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired.                                              | The fee in item 8 plus, by way of penalty, twice that fee  |                   |           | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
|                                                                                                                                                                                            |                                                            |                   |           |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |

| SHIRE OF BEVERLEY<br>2024/25 SCHEDULE OF FEES AND CHARGES<br>EFFECTIVE FROM 1 JULY 2024                                                                                                                                                               |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------|-----------------|---------------|----------------|------------------------------|---------------------------|-------------------------------|----------------------------|-----------------------------|--------------------------|--------------------------------------------------------------------------------------|
| Description                                                                                                                                                                                                                                           | Charge<br>2023/24                                           | Charge<br>2024/25 | Frequency       | GST<br>Exempt | Increase<br>\$ | CPI Increase<br>Total Charge | CPI Increase<br>\$ Change | 4.5% Increase<br>Total Charge | 4.5% Increase<br>\$ Change | 5% Increase<br>Total Charge | 5% Increase<br>\$ Change | Information/Conditions                                                               |
|                                                                                                                                                                                                                                                       |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| TOWN PLANNING FEES (Continued)                                                                                                                                                                                                                        |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          | Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges) |
| 10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out. | 295.00                                                      | 295.00            |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 11. Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out.          | The fee in item 10 plus, by way of penalty, twice that fee. |                   |                 | ✓             |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| 12. Providing a zoning certificate.                                                                                                                                                                                                                   | 73.00                                                       | 73.00             |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 13. Replying to a property settlement questionnaire.                                                                                                                                                                                                  | 73.00                                                       | 73.00             |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 14. Providing written planning advice.                                                                                                                                                                                                                | 73.00                                                       | 73.00             |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 15. Scheme Amendments - initiated outside of Council                                                                                                                                                                                                  |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| Shire Planner                                                                                                                                                                                                                                         | 88.00                                                       | 88.00             | per hour        |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| Administration Officer                                                                                                                                                                                                                                | 30.20                                                       | 30.20             | per hour        |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 16. Structure Plans - initiated outside of Council                                                                                                                                                                                                    |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| Shire Planner                                                                                                                                                                                                                                         | 88.00                                                       | 88.00             | per hour        |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| Administration Officer                                                                                                                                                                                                                                | 30.20                                                       | 30.20             | per hour        |               | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| PLANNING ADVERTISING AND NOTIFICATION COSTS                                                                                                                                                                                                           |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| Applicant to pay                                                                                                                                                                                                                                      | Borne by applicant                                          |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
|                                                                                                                                                                                                                                                       |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| DEVELOPMENT APPLICATIONS                                                                                                                                                                                                                              |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          | Planning and Development (DAP) Amendment Regulations 2013                            |
| 1. A DAP application where the estimated cost of development is-                                                                                                                                                                                      |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| a) not less than \$2 million and less than \$7 million                                                                                                                                                                                                | 5,701.00                                                    | 5,701.00          |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| b) not less than \$7 million and less than \$10 million                                                                                                                                                                                               | 8,801.00                                                    | 8,801.00          |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| c) not less than \$10 million and less than \$12.5 million                                                                                                                                                                                            | 9,576.00                                                    | 9,576.00          |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| d) not less than \$12.5 million and less than \$15 million                                                                                                                                                                                            | 9,849.00                                                    | 9,849.00          |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| e) not less than \$15 million and less than \$17.5 million                                                                                                                                                                                            | 10,122.00                                                   | 10,122.00         |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| f) not less than \$17.5 million and less than \$20 million                                                                                                                                                                                            | 10,397.00                                                   | 10,397.00         |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| g) \$20 million or more                                                                                                                                                                                                                               | 10,670.00                                                   | 10,670.00         |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
| 2. An application under Reg.17                                                                                                                                                                                                                        | 245.00                                                      | 245.00            |                 | ✓             | ⬆ 0.00         |                              |                           |                               |                            |                             |                          |                                                                                      |
|                                                                                                                                                                                                                                                       |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| ROAD CLOSURE PROCESSING FEE                                                                                                                                                                                                                           |                                                             |                   |                 |               |                |                              |                           |                               |                            |                             |                          |                                                                                      |
| Charge                                                                                                                                                                                                                                                | 285.00                                                      | 295.00            | per application |               | ⬆ 10.00        | 295.00                       | 10.00                     | 298.00                        | 13.00                      | 299.00                      | 14.00                    |                                                                                      |

## **11.5 Rates Exemption – Non Rateable Land Review**

|                                   |                                                       |
|-----------------------------------|-------------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>          |
| <b>Report Date:</b>               | <b>19 June 2024</b>                                   |
| <b>Applicant:</b>                 | <b>Administration</b>                                 |
| <b>File Reference:</b>            | <b>ADM 0566</b>                                       |
| <b>Author and Position:</b>       | <b>Natalie Ashworth, Finance Officer</b>              |
| <b>Previously Before Council:</b> | <b>Annual Item</b>                                    |
| <b>Disclosure(s) Of Interest:</b> | <b>Author is a member of the Beverley Tennis Club</b> |
| <b>Attachments:</b>               | <b>Nil</b>                                            |

### **SUMMARY**

Council to review and consider approving the current list of Non-Rateable properties.

### **BACKGROUND**

Council first adopted policy AF012 Rates – Rates Exemption (Non-Rateable Land) in June 2018 at its Ordinary Council meeting. The properties holding rate exemption status from rates are reviewed annually to ensure continued rating exemption.

### **COMMENT**

The following properties currently attract a rates exemption and are due for review:

| <b>Assess No</b> | <b>Lot No.</b> | <b>Street Name</b> | <b>Owners Name</b>                            |
|------------------|----------------|--------------------|-----------------------------------------------|
| A1135            | R51            | JOHN ST            | Beverley Anglican Church                      |
| A2977            | 39             | JOHN ST            | Beverley Anglican Church                      |
| A791             | 97             | JOHN ST            | Beverley District High School                 |
| A37              | Various        | GREAT SOUTHERN HWY | Beverley Golf Club                            |
| A38              | Various        | SMITH ST           | Beverley Golf Club Inc                        |
| A41              | 72             | SMITH ST           | Beverley Golf Club Inc                        |
| A1462            | 504            | FORREST ST         | Beverley Lawn Tennis Club                     |
| A1003            | 50             | HUNT RD            | Beverley Masonic Lodge                        |
| A91              | Various        | FORREST ST         | Beverley Medical Practice                     |
| A1259            | 15             | NICHOLAS ST        | Beverley Rifle Club Inc                       |
| A1140            | 409            | HUNT RD            | Commissioner Of Police                        |
| A1599            |                | FORREST ST         | Co-operative Bulk Handling Ltd                |
| A868             | 531            | VINCENT ST         | Country Women's Association                   |
| A873             | 1              | BROOKTON HWY       | Dale River Tennis Club                        |
| A1141            | 51             | HUNT RD            | Eng (Church Premises)                         |
| A73              | Various        | GREAT SOUTHERN HWY | Indigenous Land & Sea Corporation             |
| A660             | 367            | BARTRAM ST         | National Trust of Australia                   |
| A668             | Various        | FORREST ST         | Returned Services League                      |
| A793             | 68             | LUKIN ST           | Roman Catholic Bishop of Perth                |
| A1262            | 387            | JOHN ST            | St John Ambulance WA - Beverley Sub Centre    |
| A1216            |                | VINCENT ST         | Telstra Corporation                           |
| A1147            | 405            | JOHN ST            | WA Country Health Service - Beverley Hospital |
| A1148            | 345            | FORREST ST         | WA Country Health Service - Lodge             |

| Assess No | Lot No. | Street Name        | Owners Name       |
|-----------|---------|--------------------|-------------------|
| A1298     |         | GREAT SOUTHERN HWY | Water Corporation |
| A51706    | 800     | SIMMONS RD         | Water Corporation |
| A792      |         | TAYLOR ST          | Westrail          |

There has been no change of use to any of the mentioned properties/land and no additions since the last review in June 2023.

## STATUTORY ENVIRONMENT

*Local Government Act 1995 Section 6.26*

### 6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
  - (a) land which is the property of the Crown and —
    - (i) is being used or held for a public purpose; or
    - (ii) is unoccupied, except —
      - (I) where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or
      - (II) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;
  - and
  - (b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and
  - (c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and
  - (d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and
  - (e) land used exclusively by a religious body as a school for the religious instruction of children; and

- (f) land used exclusively as a non-government school within the meaning of the *School Education Act 1999*; and
  - (g) land used exclusively for charitable purposes; and
  - (h) land vested in trustees for agricultural or horticultural show purposes; and
  - (i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the *Financial Management Act 2006*) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and
  - (j) land which is exempt from rates under any other written law; and
  - (k) land which is declared by the Minister to be exempt from rates.
- (3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.
- (4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.
- (5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.
- (6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

## **CONSULTATION**

Council

## **FINANCIAL IMPLICATIONS**

No Rate Revenue from exempt land

## **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus  
4.3 Responsible Planning

## **POLICY IMPLICATIONS**

AF012 Rates Exemption (Non Rateable Land)

## **RISK IMPLICATIONS**

Low (4) - There is a minimal risk implications.

| Consequence<br>Likelihood | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|---------------------------|---------------|------------|------------|-------------|--------------|
| Almost Certain            | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely                    | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible                  | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely                  | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare                      | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council endorse the reviewed rates exemptions on:

| Assess No | Lot No. | Street Name        | Owners Name                                   |
|-----------|---------|--------------------|-----------------------------------------------|
| A1135     | R51     | JOHN ST            | Beverley Anglican Church                      |
| A2977     | 39      | JOHN ST            | Beverley Anglican Church                      |
| A791      | 97      | JOHN ST            | Beverley District High School                 |
| A37       | Various | GREAT SOUTHERN HWY | Beverley Golf Club                            |
| A38       | Various | SMITH ST           | Beverley Golf Club Inc                        |
| A41       | 72      | SMITH ST           | Beverley Golf Club Inc                        |
| A1462     | 504     | FORREST ST         | Beverley Lawn Tennis Club                     |
| A1003     | 50      | HUNT RD            | Beverley Masonic Lodge                        |
| A91       | Various | FORREST ST         | Beverley Medical Practice                     |
| A1259     | 15      | NICHOLAS ST        | Beverley Rifle Club Inc                       |
| A1140     | 409     | HUNT RD            | Commissioner of Police                        |
| A1599     |         | FORREST ST         | Co-operative Bulk Handling Ltd                |
| A868      | 531     | VINCENT ST         | Country Women's Association                   |
| A873      | 1       | BROOKTON HWY       | Dale River Tennis Club                        |
| A1141     | 51      | HUNT RD            | Eng (Church Premises)                         |
| A73       | Various | GREAT SOUTHERN HWY | Indigenous Land and Sea Corporation           |
| A660      | 367     | BARTRAM ST         | National Trust of Australia                   |
| A668      | Various | FORREST ST         | Returned Services League                      |
| A793      | 68      | LUKIN ST           | Roman Catholic Bishop of Perth                |
| A1262     | 387     | JOHN ST            | St John Ambulance WA - Beverley Sub Centre    |
| A1216     |         | VINCENT ST         | Telstra Corporation                           |
| A1147     | 405     | JOHN ST            | WA Country Health Service - Beverley Hospital |
| A1148     | 345     | FORREST ST         | WA Country Health Service - Lodge             |
| A1298     |         | GREAT SOUTHERN HWY | Water Corporation                             |
| A51706    | 800     | SIMMONS RD         | Water Corporation                             |
| A792      |         | TAYLOR ST          | Westrail                                      |

## **12. ADMINISTRATION**

### **12.1 Freedom of Information Statement**

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|                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>   |
| <b>Report Date:</b>               | <b>5 June 2024</b>                             |
| <b>Applicant:</b>                 | <b>Administration</b>                          |
| <b>File Reference:</b>            | <b>ADM 0015</b>                                |
| <b>Author and Position:</b>       | <b>Stephen Gollan, Chief Executive Officer</b> |
| <b>Previously Before Council:</b> | <b>-</b>                                       |
| <b>Disclosure(s) Of Interest:</b> | <b>None</b>                                    |
| <b>Attachments:</b>               | <b>2024 Freedom of Information Statement</b>   |

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#### **SUMMARY**

Council to consider adopting the 2024 Freedom of Information (FOI) Statement.

#### **BACKGROUND**

Local Governments are required to have an information statement made available for inspection or purchase by members of the public.

Information statements are an important part of FOI legislation. They assist members of the public to exercise their rights under the FOI Act, by describing the information and records available, together with a summary of the responsibilities and functions carried out by each agency.

The provisions in the FOI Act concerning information statements require that subsequent republishing of the information statement occurs at intervals of not more than 12 months.

#### **COMMENT**

The Shire of Beverley has reported and advertised its FOI Statement annually in the Annual Report, however a review using WALGA's Public Information Access Guide found that the statement requires further information.

The updated Freedom of Information Statement is attached.

#### **STATUTORY ENVIRONMENT**

*Freedom of Information Act 1992*, section 94 and 96.

#### **CONSULTATION**

Staff and Council.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.1 Community and customer focus  
4.2 Continuous organisational improvement



## POLICY IMPLICATIONS

N/A

## RISK IMPLICATIONS

The Shire of Beverley is required to have a Freedom of Information Statement. Adopting this statement mitigates the non-compliance risk.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council adopts the attached Freedom of Information Statement and publishes it on the Shire of Beverley website.



# **FREEDOM OF INFORMATION STATEMENT**

**2024**

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## **1. Introduction**

This Information Statement is published by the Council in accordance with the requirements of Section 94 and 96 of the Freedom of Information Act 1992 (WA).  
A review of the FOI Statement will take place every 12 months.  
Council welcomes any enquiries.

## **2. Functions of the Agency**

Council's role is to govern the local government's affairs, be responsible for the performance of the local government's functions, oversee the allocation of the local government's finances and resources and determine the local government's policies.

### **2.1 Shire Vision**

A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

#### **We Value:**

- The contributions made by our community towards an inclusive, active, diverse and friendly community.
- Our natural resources and our place in the natural environment.
- Economic diversity and opportunistic growth.
- Forward thinking leadership and good governance.

### **2.2 Council Priorities**

1. Our investments support or facilitate employment and local business growth.
2. Our people, the community and quality of life are important to our success.
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents.

### **2.3 Legislation Administered by Council**

Includes but is not limited to:

- *Local Government Act 1995;*
- *Bush Fires Act 1954;*
- *Dog Act 1976;*
- *Cat Act 2011;*
- *Planning and Development Act 2005;*
- *Building Act 2011;*
- *State Records Act;*
- *Cemeteries Act 1986;*
- *Caravan Parks and Camping Grounds Act;*
- *Health Act 1911;*
- *Disability Services Act 1993;* and
- all other legislation relevant to Local Government functions.

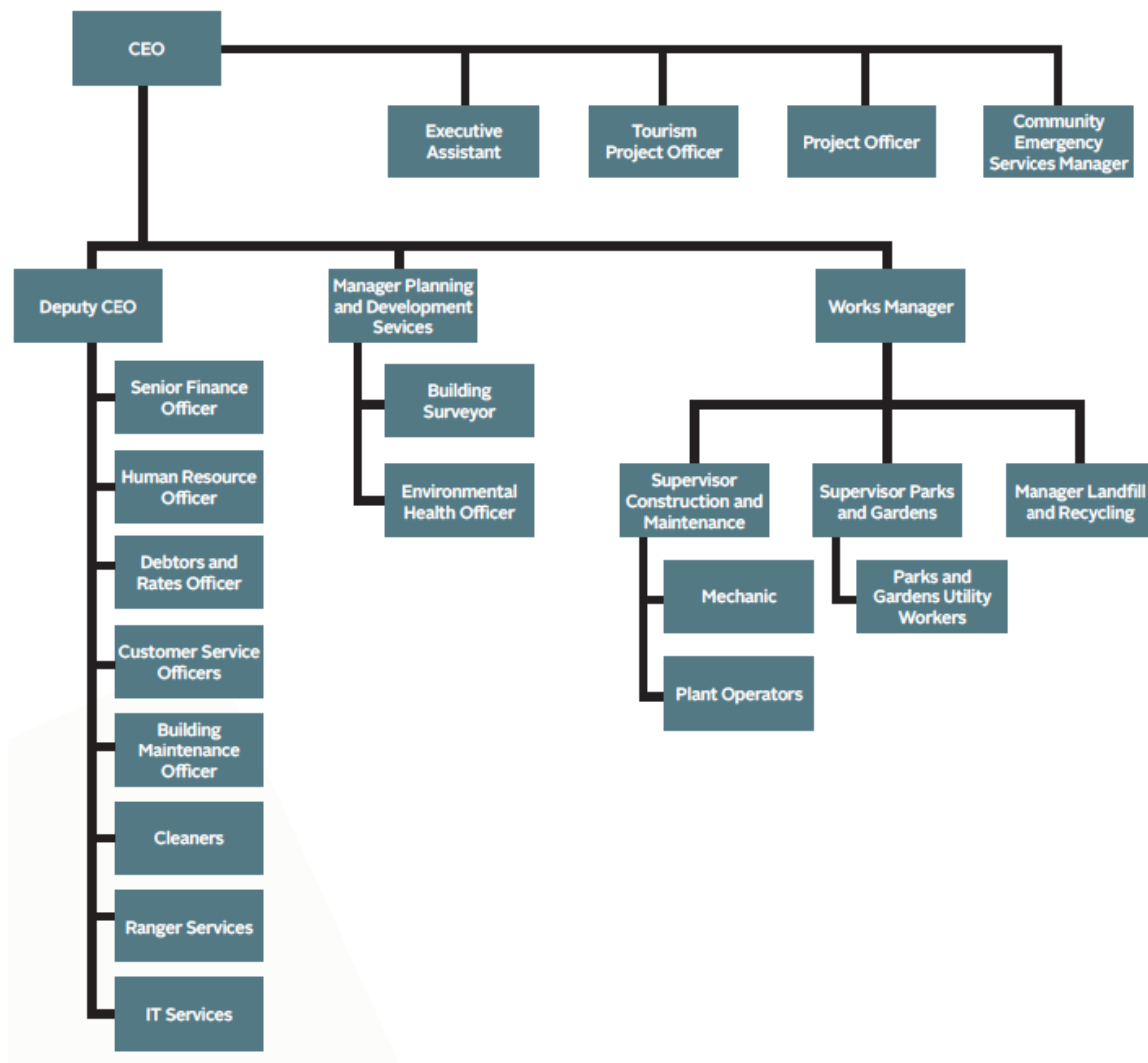
## 2.3 Council Structure

The Shire of Beverley Council is made up of eight (8) Councillors who are democratically elected by the community to represent the Shire as a whole, as there are no longer any wards in Beverley. Local Government Elections are held in October every second year. At the next election (2025) the Council will reduce to seven (7) Councillors.

The President and Deputy President of the Council are elected by the Councillors at a Special Meeting of Council, generally held within a week of the Election.

Council is the decision-making body of all policy matters. Elected members do not have the authority to act or make decisions as individuals. The Chief Executive Officer (CEO) reports to Council and is responsible for implementing Council decisions and policies; advising Council on current matters; and administering the day-to day operations including employment and budgeted works.

Current Shire of Beverley Organisational Structure:



**3. Decision-making Functions that affect the public****3.1 Meetings**

Ordinary Council Meetings (OCM) generally take place on the fourth Wednesday of the month at 3:00pm except for January when there is no meeting held. The meetings are open to the public. Public Question Time has a limit of three questions per person.

The meetings are electronically recorded for the purpose of minute taking, however the recordings will be placed on the website from January 2025. The main purpose of the meeting is to respectfully review, debate, question and generally approve the officer's recommendation being put to them.

The OCM is all Councillors and in 2024 is: Cr David White (President), Cr Dee Ridgway (Deputy President), Cr Darryl Brown, Cr Don Davis, Cr Chris Lawlor, Cr Susan Martin, Cr John Maxwell and Cr Alan Sattler.

Council has appointed a number of Committees to assist with the decision-making process. These Committees are assigned certain areas of responsibility and report to Council with their recommendations.

| Committees of Council                                             | Elected Members                                         |
|-------------------------------------------------------------------|---------------------------------------------------------|
| Audit and Risk Committee                                          | Cr Lawlor, Cr Maxwell, Cr Ridgway & Cr White            |
| Corporate Strategy Committee                                      | All Councillors                                         |
| Works Committee (3-5 Councillors)                                 | Cr Brown, Cr Davis, Cr Lawlor & Cr Sattler,             |
| Cropping Committee (3-5 Councillors)                              | Cr Lawlor, Cr Martin, Cr Maxwell & Cr White             |
| CEO Review Committee                                              | All Councillors                                         |
| Legislative Committees                                            |                                                         |
| WALGA – Central Country Zone (CCZ) (President & Deputy President) | Pres: Cr White, Deputy: Cr Ridgway<br>Proxy: Cr Lawlor  |
| Fire Control Officer's (BFAC) Meeting (President + 1 councillor)  | Pres: Cr White, Deputy: Cr Ridgway + Cr Brown           |
| Local Emergency Management Committee (President + 1 councillor)   | Pres: Cr White + Cr Davis                               |
| WALGA RoadWise (2 Councillors)                                    | Cr Ridgway and Cr White                                 |
| Council Working Groups                                            |                                                         |
| Reconciliation Action Plan Working Group                          | Cr Brown, Cr Ridgway & Cr White                         |
| Long Term Financial Plan Working Group                            | Audit Committee                                         |
| Community (Councillor rep requested)                              |                                                         |
| Early Child Years Network                                         | Cr Martin                                               |
| Avondale Museum Committee (min. 2)                                | Cr Brown, Cr Davis, Cr Maxwell, Cr Ridgway & Cr Sattler |
| Tourism Advisory Group                                            | Cr Maxwell & Cr Ridgway                                 |
| Hotham Dale Sub Group                                             | Pres: Cr White, Proxy: Cr Davis                         |
| Local Health Advisory Group                                       | Cr Brown and Cr Maxwell                                 |
| Alex Miles Frail Aged Lodge Committee                             | Cr Brown                                                |

### **3.2 Policies and Delegations**

The Council adopts policies on a variety of issues to act as a guide for Officers of the Shire and to provide the basis for decision making. All current policies are contained in the Shire of Beverley Policy Manual. Council also has a Delegations Register to assist with efficient administration. Both the Policy Manual and Delegations Register are available to view on the Shire's website.

## **4. Public Participation**

Members of the public have a number of opportunities to put forward their views on particular issues.

### **4.1 Council Meetings**

Members of the public are welcome to attend any open meeting of Council. The meeting date and time is advertised on the Shire website and Beverley Blarney. Members of the public are able to ask up to three questions on any matter affecting the Shire in the time set aside, known as 'Public Question Time'. Public Question Time is scheduled soon after the start of each Council Meeting.

With prior notification, approval and arrangement with Council, a member of the public or community group may address Council on any issue relevant to Council.

Written requests – a member of the public can write to the Council on any policy, activity or service. It will first be dealt with through the Council Briefing and then through an agenda if deemed necessary.

Elected Members - members of the public can contact an Elected member of Council to discuss any issue relevant to Council.

### **4.2 Annual General Meeting of Electors**

Section 5.27 of the *Local Government Act 1995* has a requirement to hold an Annual General Meeting of Electors. Such meetings afford members of the public the opportunity to ask Councillors and staff questions about general Shire matters.

The Annual General Meeting of Electors is held once in every financial year and includes the presentation of the Annual Report and the Auditor's Report. Residents and ratepayers are encouraged to attend this meeting as it is an opportunity to ask questions and raise issues with local representatives.

### **4.3 Complaints and Feedback**

The Shire has a robust complaints register which is monitored daily for the complaint status and time to complete. Complaints are accepted via phone, email, in-person and web form. Due to privacy, the complaints register is not available for public viewing. The Shire does not use Facebook as a method of complaint, it is simply a dissemination of information tool.

Positive feedback is shared to Councillors and Staff alike.

#### 4.4 Community Consultation

The community is often invited via the Beverley Blarney, Shire website and Shire Facebook page to make submission or comment on varying activities such as, but not limited to: Local Law Review, Strategic Planning, Disability Access and Inclusion Planning; Planning applications involving road closures; Re-development of Shire owned Assets; and the establishment of working groups.

#### 5. Documentation

Documents held by the Shire of Beverley are dealt with under the Shire's Record Keeping Plan 2019 – 2025 which complies with Section 28 of the *State Records Act 2000*.

Active files are maintained at the Shire of Beverley Administration Office. Closed files are either archived in suitable storage areas or destroyed as per the *General Retention and Disposal Authority for Local Government*.

Types of documents held:

Correspondence Files

Property Files

Council Minutes and Agendas Files

Rates Files

Building Files

Planning Files

Financial Files

Administration Files – not limited to: events, services, special projects, roads, tenders, parks and gardens, plant and equipment, emergency services and tourism.

Access to information held in the above listed files is subject to the provisions of the *Local Government Act 1995* and *Freedom of Information Act 1992*.

The Shire of Beverley endeavors to place as much information as possible on its website. Alternatively, documents can be made available by attending the Shire of Beverley Administration Office in person (appointment only), phoning 9646 1200 or emailing [admin@beverley.wa.gov.au](mailto:admin@beverley.wa.gov.au)

The following publications are available either free of charge on the website (marked with an 'x'), by inspection and/or occur a fee.

| Document Name                             | Inspection | Fee | Website |
|-------------------------------------------|------------|-----|---------|
| Annual Budgets                            |            |     | x       |
| Annual Reports                            |            |     | x       |
| Asset Management Plans                    | x          |     |         |
| Beverley Blarney Pre 2011                 | x          |     |         |
| Beverley Blarney 2011 onwards             |            |     | x       |
| Building Plans                            | x          | x   |         |
| Business Continuity Plan                  | x          |     |         |
| Cemetery Records                          | x          |     | x       |
| Code of Conduct (Councillors & Employees) |            |     | x       |
| Complaints Register (Minor Breach)        |            |     | x       |



| Document Name                          | Inspection | Fee | Website |
|----------------------------------------|------------|-----|---------|
| Corporate Business Plan                |            |     | X       |
| Council Agendas Pre 2018               | X          |     |         |
| Council Agendas 2018 onwards           |            |     | X       |
| Council Minutes 1907 - 2005            | X          |     |         |
| Council Minutes 2005 onwards           |            |     | X       |
| Councillor Training Report             |            |     | X       |
| Delegations Register                   |            |     | X       |
| Disability Access and Inclusion Plan   |            |     | X       |
| Fees and Charges                       |            |     | X       |
| Fire Break Order                       |            |     | X       |
| Freedom of Information Statement       |            |     | X       |
| Gift and Travel Contributions Register |            |     | X       |
| Long Term Financial Plan               | X          |     |         |
| Policy Manual                          |            |     | X       |
| Rate Book                              | X          | X   |         |
| Record Keeping Plan                    | X          |     |         |
| Register of Annual Returns             |            |     | X       |
| Register of Declarations of Interest   |            |     | X       |
| Strategic Community Plan               |            |     | X       |
| Tender Register                        |            |     | X       |
| Trails Masterplan                      |            |     | X       |
| Town Planning Scheme                   |            |     | X       |

## **6. Access Arrangements**

It is the aim of the Shire to make information available promptly and at the least possible cost and whenever possible will be provided outside the FOI process, this will be by way of:

1. inspection of a document in the Meeting Room in the Administration Building (where the document is not to leave the Shire Building ie. Cemetery Records or Council Minutes)
2. or by way of a USB drive.

## **7. Applying for Documents**

If information is not routinely available, the *Freedom of Information Act* 1992 provides the right to apply for documents held by the Shire and to enable the public to ensure that personal information in the document is accurate, complete, up to date and not misleading.

### **7.1 Applications**

Application must be on writing on the prescribed form (attached).

Postal Address:  
Shire of Beverley  
FOI Officer  
PO Box 20  
BEVERLEY WA 6304

In Person:  
Shire of Beverley Administration Building  
Contact Person: FOI Officer  
136 Vincent Street  
BEVERLEY WA 6304

## 7.2 Charges

A scale of fees and charges is set under the *Freedom of Information Regulations 1993*. Apart from the application fee for non-personal information, all charges are discretionary, meaning that it is left to the Shire's discretion whether a charge will apply or not. Straightforward applications usually incur only the application fee. The charges are as follows:

| Description of Fees                                                                                                                                                                                                                                                                                                                          | Charge                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| Application Fee - Non-Personal Information.                                                                                                                                                                                                                                                                                                  | \$30.00                      |
| Application Fee - Personal Information (personal information about the applicant only).                                                                                                                                                                                                                                                      | No fee                       |
| Charge for time dealing with the application.                                                                                                                                                                                                                                                                                                | \$30.00 per hour or pro rata |
| Access time supervised by staff.                                                                                                                                                                                                                                                                                                             | \$30.00 per hour or pro rata |
| Photocopying – staff time.                                                                                                                                                                                                                                                                                                                   | \$30.00 per hour or pro rata |
| Photocopying - cost per page                                                                                                                                                                                                                                                                                                                 | \$0.20                       |
| Transcribing from tape, film, or computer.                                                                                                                                                                                                                                                                                                   | \$30.00 per hour or pro rata |
| Duplicating a tape, film, or computer information.                                                                                                                                                                                                                                                                                           | Actual costs                 |
| Delivery, packaging, and postage.                                                                                                                                                                                                                                                                                                            | Actual costs                 |
| Deposits                                                                                                                                                                                                                                                                                                                                     |                              |
| <ul style="list-style-type: none"> <li>Advance deposits of the estimated charges may be required.</li> </ul>                                                                                                                                                                                                                                 | \$25%                        |
| <ul style="list-style-type: none"> <li>Further advance deposit may be required to meet the charges for dealing with the application.</li> </ul>                                                                                                                                                                                              | \$75%                        |
| <p>For financially disadvantaged applicants or those issued with prescribed pensioner concession cards, the charge for dealing with the application is reduced by 25%.</p> <p><i>** Note – there is no discount or waiver applicable to the initial \$30.00 application fee unless the application is for Personal Information only.</i></p> |                              |

**7.3 Notice of Decision**

As soon as possible, but in any case within 45 days, the applicant will be provided with a notice of decision which will include details such as:

- the date the decision was made;
- the name and designation of the officer who made the decision;
- if the document is an exempt document the reasons for classifying the matter exempt or the fact that access is given to an edited document;
- information on the right to review and the procedures to be followed to exercise those rights.

If you are not satisfied with the decision made in relation to the request, you can ask for a review of the decision.

**8. Amending Personal Information**

The right to amend personal information held by the Shire ensures information does not unfairly harm the person referred to, misrepresent facts about them or give a misleading impression. An application can be made to the Chief Executive Officer to correct or amend any documents containing an individual's personal information.

The application must be in writing, providing details and if necessary, documentation to support claims that the information the applicant seeks to have amended is inaccurate, incomplete, out of date or misleading.

The Shire will inform the applicant of its decision and its reasons and will advise the applicant of their right of review should they be dissatisfied with the Shire's decision.



Freedom of Information  
Application for Access to Documents  
(Under Freedom of Information Act 1992, S.12)

### Details of Applicant

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

If application is on behalf of an organisation:

Name of Organisation/Business \_\_\_\_\_

### Details of Request

☐ **Personal** (No fee) ☐ **Non-Personal** (\$30.00) *(Please tick appropriate box)*

I am applying for access to document(s) concerning: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Form of Access

*(Please tick appropriate box)*

I wish to inspect the document(s) ☐ **Yes** ☐ **No**

I require a copy of the document(s) ☐ **Yes** ☐ **No**

I require access in another form ☐ **Yes** ☐ **No**

*(specify)*

### Fees and Charges

I understand that before I obtain access to documents, I may be requested to pay additional fees and that the Shire of Beverley will provide an estimate of fees and charges prior to processing. I will be supplied with a statement of charges if appropriate required to pay processing charges.

*In certain cases a reduction in fees and charges may apply - see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.*

I am requesting a reduction in fees and charges ☐ **Yes** ☐ **No** *(Please tick)*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Freedom of Information  
Application for Access to Documents  
*(Under Freedom of Information Act 1992, S.12)*

### FOI Applications

- Please provide sufficient information to enable the correct document(s) to be identified.
- The agency may request proof of your identity.
- If you are seeking access to a document(s) on behalf of another person, the agency will require authorisation, usually in writing.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received.
- The Freedom of Information Act is available on the Office of the Information Commissioner website <http://foi.wa.gov.au/>

### Forms of Access

You can request access to documents by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disk, a transcript of a recorded document or of words recorded in shorthand or encoded form, or a written document in the case of a document from which words can be reproduced in written form.

Where the agency is unable to grant access in the form requested, access may be given in a different form.

### Fees and Charges

Refer to page three.

### Lodgement of Applications

Applications may be lodged -

By post, addressed to:

Shire of Beverley  
FOI Officer  
PO Box 20  
BEVERLEY WA 6304

In person at:

Shire of Beverley  
FOI Officer  
136 Vincent Street  
BEVERLEY WA 6302



## Freedom of Information Fees and Charges

| Description of Fees                                                                                                                                                                                                                                                                                                                          |                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| Application Fee - Non-Personal Information.                                                                                                                                                                                                                                                                                                  | \$30.00                      |
| Application Fee - Personal Information (personal information about the applicant only).                                                                                                                                                                                                                                                      | No fee                       |
| Charge for time dealing with the application.                                                                                                                                                                                                                                                                                                | \$30.00 per hour or pro rata |
| Access time supervised by staff.                                                                                                                                                                                                                                                                                                             | \$30.00 per hour or pro rata |
| Photocopying – staff time.                                                                                                                                                                                                                                                                                                                   | \$30.00 per hour or pro rata |
| Photocopying - cost per page                                                                                                                                                                                                                                                                                                                 | \$0.20                       |
| Transcribing from tape, film, or computer.                                                                                                                                                                                                                                                                                                   | \$30.00 per hour or pro rata |
| Duplicating a tape, film, or computer information.                                                                                                                                                                                                                                                                                           | Actual costs                 |
| Delivery, packaging, and postage.                                                                                                                                                                                                                                                                                                            | Actual costs                 |
| Deposits                                                                                                                                                                                                                                                                                                                                     |                              |
| <ul style="list-style-type: none"> <li>Advance deposits of the estimated charges may be required.</li> </ul>                                                                                                                                                                                                                                 | \$25%                        |
| <ul style="list-style-type: none"> <li>Further advance deposit may be required to meet the charges for dealing with the application.</li> </ul>                                                                                                                                                                                              | \$75%                        |
| <p>For financially disadvantaged applicants or those issued with prescribed pensioner concession cards, the charge for dealing with the application is reduced by 25%.</p> <p><i>** Note – there is no discount or waiver applicable to the initial \$30.00 application fee unless the application is for Personal Information only.</i></p> |                              |

## **12.2 Common Seal**

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|                                   |                                                |
|-----------------------------------|------------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b>   |
| <b>Report Date:</b>               | <b>19 June 2024</b>                            |
| <b>Applicant:</b>                 | <b>Administration</b>                          |
| <b>File Reference:</b>            | <b>ADM 0265</b>                                |
| <b>Author and Position:</b>       | <b>Stephen Gollan, Chief Executive Officer</b> |
| <b>Previously Before Council:</b> | <b>Reported as occurs.</b>                     |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                     |
| <b>Attachments:</b>               | <b>Nil</b>                                     |

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### **SUMMARY**

Council to endorse the use of the Common Seal.

### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

### **COMMENT**

The Common Seal has recently been attached to the following document:

1. Verification of Identity: Transfer of Land: Lot 27 on Deposited Plan 222079: Shire of Beverley to State of WA (52832).

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

## CONSULTATION

Not required

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus

4.2 Continuous organisational improvement

## POLICY IMPLICATIONS

Delegation EO-D010

## RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

| Consequence    | Insignificant | Minor      | Moderate   | Major       | Catastrophic |
|----------------|---------------|------------|------------|-------------|--------------|
| Likelihood     |               |            |            |             |              |
| Almost Certain | Medium (5)    | High (10)  | High (15)  | Severe (20) | Severe (25)  |
| Likely         | Low (4)       | Medium (8) | High (12)  | High (16)   | Severe (20)  |
| Possible       | Low (3)       | Medium (6) | Medium (9) | High (12)   | High (15)    |
| Unlikely       | Low (2)       | Low (4)    | Medium (6) | Medium (8)  | High (10)    |
| Rare           | Low (1)       | Low (2)    | Low (3)    | Low (4)     | Medium (5)   |

| Risk Rating | Action                                                                                       |
|-------------|----------------------------------------------------------------------------------------------|
| Low         | Monitor for ongoing improvement.                                                             |
| Medium      | Comply with risk reduction measures to keep risk as low as reasonably practical.             |
| High        | Review the risk and take additional measures to ensure risk is low as reasonably achievable. |
| Severe      | Unacceptable risk level, reduction measures must be introduced before proceeding.            |

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION

That Council note and endorse the use of the Common Seal having been attached to:

1. Verification of Identity: Transfer of Land: Lot 27 on Deposited Plan 222079: Shire of Beverley to State of WA (52832).



**13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN**

Nil

## **14. CONFIDENTIAL ITEMS BEHIND CLOSED DOORS**

### **14.1 Meeting Closed to the Public**

Council to consider confidential item – Chief Executive Officer Recruitment in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or potential employees.

#### **RECOMMENDATION**

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer Recruitment process.

### **14.2 Chief Executive Officer Recruitment**

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|                                   |                                              |
|-----------------------------------|----------------------------------------------|
| <b>Submission To:</b>             | <b>Ordinary Council Meeting 26 June 2024</b> |
| <b>Report Date:</b>               | <b>18 June 2024</b>                          |
| <b>Applicant:</b>                 | <b>Council</b>                               |
| <b>File Reference:</b>            | <b>Personnel</b>                             |
| <b>Author and Position:</b>       | <b>Cr David White, Shire President</b>       |
| <b>Previously Before Council:</b> | <b>N/A</b>                                   |
| <b>Disclosure(s) Of Interest:</b> | <b>Nil</b>                                   |
| <b>Attachments:</b>               | <b>Confidential Consultant Proposals</b>     |

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### **14.3 Meeting Open to the Public**

#### **RECOMMENDATION**

That the meeting re-open to the public and announce any decisions made.

**15. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

New Business of an urgent matter only arising by order of the meeting.

**16. CLOSURE**

The Chairman to declare the meeting closed.