



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, Civic Centre, 132 Vincent Street Beverley, on Wednesday 23 September 2026. Please arrive at 2:50pm if attending the meeting.

Program

3:00pm – 5:00pm Ordinary Council Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

15 September 2026

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



23 September 2026

ORDINARY COUNCIL MEETING

AGENDA

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1. OPENING

The Presiding Member to declare the meeting open.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

Councillors and the public are advised this meeting is digitally recorded. All reasonable care is taken to maintain visitors privacy, however, as an attendee your presence may be recorded verbally. By staying in the meeting, it is assumed your consent is given to your voice being recorded. No visual recording is permitted.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members

Cr DJ Ridgway	Shire President
Cr AFC Sattler	Deputy President
Cr DL Brown	
Cr CJ Lawlor	
Cr SW Martin	
Cr AC Shaw	

2.2 Staff

Mr SK Marshall	Acting Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

2.3 Observers and Visitors

2.4 Apologies and Approved Leave of Absence

Mr SP Gollan	Chief Executive Officer
Cr JR Maxwell	Approved Leave of Absence

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Tim Law

Summary of Question 1: On behalf of the Beverley River Care Group, we've noticed that the river pool becomes smelly most summers. We understand some of the mechanisms behind these smells, but we'd like to know how engaged councillors are in working with us to address the problem? We challenge the easy assumption that this is simply a matter of farmers putting excess nutrients into the river. For example, Harry Eyres Pool, off Caudle Road just upstream from town, wasn't smelly last summer and even hosted a family of ducks, while the town pool was smelly. We

appreciate that it's clearly a complex system, it's been a very long-standing problem. Our hunch is that human activity in town is likely to be a factor. There are two drains entering the town pool that may be worth looking at - one running from up the hill and through the community gardens, and another near Horley Street where it crosses Bartram Street. We don't know whether they're contributing, but we'd like to find out and address what we can. There may be opportunities for things such as erosion control or nutrient ponds, but these are potentially projects beyond our capacity to complete without help. We've seen that the Avon River Park and Trails Plan are part of Beverley 2035, and we feel that improving water quality in the Avon and the Beverley Town Pool isn't too far removed from those plans. How keen is Council to work with the Beverley River Care Group on understanding the causes of these problems and pursuing funding opportunities to improve water quality in the Town Pool?

Response: Council believe that if your group are working together and providing solutions with evidence-based information, it is expected that Council would be quite supportive, however, Council have not met to formally discuss.

Summary of Question 2: I've noticed spraying contractors around town this week, and I'd like to be reassured that they have enough information about areas where we've been working and planting to not hinder that. We've put quite a bit of effort into this work, along with the high school cadets and Northam based Noongar Land Enterprise Group, and I hope the contractors have been directed to avoid those areas? How can we ensure communication between the Shire, its contractors and groups like ours stays open and constructive, so that we don't inadvertently undo each other's good work? We're very happy to work with the administration in keeping a simple process for keeping everyone informed.

Response: The Chief Executive Officer and some Council members have visited the area and noted the great work the group has been doing. A meeting with the Chief Executive Officer and Manager of Works to map out the requested 'no spray areas', will be the most appropriate way forward giving due consideration to fire mitigation requirements.

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

Peter Charles	WILLIAMS	20 August 2026
Jeffrey Edward	BLECHYNDEN	23 August 2026
Judith Anne	MOULTON	5 September 2026

7. CONFIRMATION OF MINUTES

7.1 Minutes of the Ordinary Council Meeting Held 26 August 2026

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Wednesday 26 August 2026 be confirmed.

7.2 Minutes of the ARIC Committee Meeting Held 9 September 2026

OFFICER'S RECOMMENDATION

That the Minutes of the Audit, Risk and Improvement Committee Meeting held Wednesday 9 September 2026 be received.

Please refer to agenda item 12.1



9 SEPTEMBER 2026

**AUDIT, RISK & IMPROVEMENT
COMMITTEE MEETING**

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:00pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Committee Members in Attendance

Mrs K Crute	Independent Chairperson
Cr DJ Ridgway	Shire President
Cr AFC Sattler	Deputy President

2.2 Staff Members in Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Ms M Day	Administrative Trainee

2.3 Observers and Visitors

Nil.

2.4 Apologies and Approved Leave of Absence

Cr JR Maxwell	Approved Leave
Mrs A Lewis	Executive Assistant

3. DECLARATIONS OF INTEREST

Nil.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Audit and Risk Committee Meeting 23 February 2026

OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

MAR1/0926

Moved Cr Sattler

Seconded Cr Ridgway

That the Minutes of the Audit, Risk and Improvement Committee Meeting held Wednesday 23 February 2026 be confirmed.

CARRIED 3/0

For: Ms Crute, Cr Ridgway & Cr Sattler

Against: Nil

5. OFFICER REPORTS

5.1 2025 Compliance Audit Return

Submission To:	ARIC Meeting 9 September 2026
Report Date:	21 August 2026
Applicant:	N/A
File Reference:	ADM 0237
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	26 February 2025
Disclosure(s) Of Interest:	Nil
Attachments:	Draft 2025 Compliance Audit Return

SUMMARY

The Audit, Risk and Improvement Committee (ARIC) to examine the 2025 Compliance Audit Return (CAR) and consider recommending to Council that it be endorsed and forwarded to the Inspectorate.

BACKGROUND

Following the amendments to the *Local Government Act 1995* and the commencement of the Local Government Inspector (the Inspector) the submission of the 2025 CAR was delayed until September 2026. The Inspector is now responsible for the administration of the CAR including the approval of the form and questions for the CAR.

The compliance audit period is 1 January 2025 to 31 December 2025.

Once the audit is completed the Shire is required to:

1. Present the CAR to ARIC for review and consideration.
2. ARIC to recommend the CAR to Council.
3. Seek Council's adoption of the completed CAR.
4. Return the endorsed and certified CAR, along with a copy of the Council Minutes, to the Inspector by 30 September 2026.

In compiling the CAR, the Chief Executive Officer (CEO) and Deputy Chief Executive Officer (Deputy CEO) have undertaken an audit of the Shire activities, practices and procedures applicable to each section.

COMMENT

Following receipt of the CAR questions and recent portal opening from the Inspector, the CEO and Deputy CEO determined responses to questions in the CAR.

The 2025 CAR questions are detailed in Attachment 5.1 and are in the format provided by the Inspectorate. The 2025 CAR contains 82 questions relating to 96 legislative areas as prescribed in Regulation 13 of the Local Government (Audit) Regulations 1997 (WA), across the seven pieces of legislation

STATUTORY ENVIRONMENT

Regulation 14 of the *Local Government (Audit) Regulations 1996 (WA)* (the Regulations) requires that a compliance audit for the period 1 January to 31

December is completed each year in a form approved by the Inspector. Regulation 14 also requires the Audit Risk and Improvement Committee (ARIC) to review the CAR and present those results to Council. The CAR is then to be adopted by Council and recorded in the minutes.

Regulation 15 of the Regulations requires that after the adoption by Council of the CAR, a certified copy (signed by both the Shire President and Chief Executive Officer) of the return, together with a copy of the minutes of the meeting in which the return was adopted with any additional information is required to be submitted to the Inspector by 30 September 2026.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

RISK IMPLICATIONS

Failure to complete the 2025 Compliance Audit Return would result in non-compliance *Local Government (Audit) Regulations 1996*. Approval of this item will mitigate the consequence.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

MAR2/0926

Moved Cr Sattler

Seconded Cr Ridgway

That the Audit, Risk and Improvement Committee recommend that Council:

- 1. Receive and adopt the 2025 Compliance Audit Return responses as provided;**
- 2. Authorise the Shire President and Chief Executive Officer to complete the Joint Certification of the 2025 Compliance Audit Return; and**
- 3. Direct the Chief Executive Officer to submit the certified 2025 Compliance Audit Return and a copy of the minutes relevant to this report to the Local Government Inspector by 30 September 2026 in accordance with the Local Government (Audit) Regulations 1996 (WA).**

CARRIED BY ABSOLUTE MAJORITY 3/0

For: Ms Crute, Cr Ridgway & Cr Sattler

Against: Nil

Note: Reg24AD (2), (4) and (6) changed from Yes to N/A.

2025 Compliance Audit Return

Local Government Authority: The Shire of Beverley

Local Government Act 1995

s. 2.29

Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?

Response: Yes

s. 3.16

Has the local government reviewed local laws, which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?

Response: Yes

s.3.57

Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?

Response: Yes

s. 3.58(3)

Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?

Response: N/A

s. 3.58(4)

Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?

Response: N/A

s. 3.59(2)(a)

Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?

Response: N/A

s. 3.59(2)(b)

Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?

Response: N/A

s. 3.59(2)(c)

Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?

Response: N/A

s. 3.59(4)

Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2024?

Response: N/A

s. 3.59(5)

During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?

Response: N/A

s. 5.16 (1)

Were all delegations to committees resolved by absolute majority?

Response: N/A

s. 5.16 (2)

Were all delegations to committees in writing?

Response: N/A

s. 5.17

Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?

Response: N/A

s. 5.18

Were all delegations to committees recorded in a register of delegations?

Response: N/A

s. 5.36(4) and s. 5.37(3)

Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?

Response: Yes

s. 5.37(2)

Did the CEO inform council of each proposal to employ or dismiss senior employee?

Response: N/A

Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?

Response: N/A

s. 5.39B

Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?

Response: Yes

s. 5.42

Were all delegations to the CEO resolved by an absolute majority?

Response: Yes

Were all delegations to the CEO in writing?

Response: Yes

s. 5.43

Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?

Response: Yes

s. 5.44(2)

Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?

Response: Yes

s. 5.45(1)(b)

Were all decisions by the Council to amend or revoke a delegation made by absolute majority?

Response: N/A

s. 5.46

Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?

Response: Yes

Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2024/2025 financial year?

Response: Yes

Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?

Response: Yes

s. 5.50

If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on its website outlining the circumstances in relation to payments made to terminated employees?

Response: N/A

If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?

Response: N/A

s. 5.51A

Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government?

Response: Yes

Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?

Response: Yes

s. 5.67

Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?

Response: Yes

s. 5.68(2)

Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.69(5)

Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.70

Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?

Response: Yes

s. 5.71B(5) and (7)

Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?

Response: N/A

Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?

Response: N/A

s. 5.73

Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?

Response: Yes

s. 5.75

Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?

Response: Yes

s. 5.76

Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?

Response: Yes

s. 5.77

On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?

Response: Yes

s. 5.88

Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?

Response: Yes

Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?

Response: Yes

After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?

Response: Yes

Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?

Response: Yes

s. 5.89A

Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?

Response: Yes

Did the CEO publish an up-to-date version of the gift register on the local government's website?

Response: Yes

s. 5.90A

Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Response: Yes

s. 5.94

Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?

Response: Yes

s. 5.96

Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)?

Response: Yes

s. 5.96A

Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Response: Yes

s. 5.104

Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?

Response: Yes

Did the local government adopt additional requirements in addition to the model code of conduct?

Response: No

Comments: The Model Code of Conduct was used - no additional requirements.

Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?

Response: Yes

s. 5.128

Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Response: Yes

s. 7.12A(3), (4) and (5)

Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?

Response: Yes

Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?

Response: N/A

Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?

Response: N/A

Local Government (Administration) Regulations 1996

r. 18F

Were the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?

Response: N/A

r. 19AB

Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?

Response: Yes

r. 19AC

Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?

Response: Yes

r. 19AE

Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?

Response: Yes

r. 19B

Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?

Response: Yes

r. 19C

Has the local government adopted by absolute majority a strategic community plan?

Response: Yes

Adoption date or the date of the most recent review: 28/11/2023

r. 19DA

Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4)?

Response: No

Comments: CBP adopted 24 February 2014, a new plan is required.

Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?

Response: No

Comments: The current plan is out of date.

r. 22

No response required. This is covered by s5.75.

r. 23

No response required. This is covered by s5.76.

r. 28

No response required. This is covered by s5.88(1).

r. 28A

No response required. This is covered by s5.89A(1).

r. 29

No response required. This is covered by s5.94.

r. 29C

Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements?

Response: Yes

r. 35

Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?

Response: Yes

r. 36

Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member:

- has completed an approved course within the specified 5-year period prior to election, or
- completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or
- qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?

Response: Yes

Local Government (Audit) Regulations 1996

r. 10

Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?

Response: Yes

r. 17

Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025?

Response: Yes

Comments: The 2025 Regulation 17 Review was accepted by Council 25 February 2026.

The 2024 Regulation 17 Review was accepted by Council 18 December 2024.

(The date box below does not allow any of these dates).

Date of council's resolution to accept the report: 01/01/2025

Local Government (Constitution) Regulations 1998

r. 11FA

Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary?

Response: Yes

r. 13

Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?

Response: Yes

Local Government (Elections) Regulations 1997

r. 30G

Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?

Response: Yes

Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?

Response: N/A

Comments: No gift disclosures received.

Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?

Response: Yes

Local Government (Financial Management) Regulations 1996

r. 5

Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?

Response: Yes

r. 6

Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?

Response: N/A

Comments: No internal audit functions.

r. 7

Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?

Response: Yes

r. 8

Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?

Response: Yes

r. 9

Did the local government keep separate financial records for each trading undertaking and each major land transaction?

Response: N/A

r. 11

Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?

Response: Yes

r. 12

Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution?

Response: Yes

r. 13

Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes?

- includes the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or
- includes the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval.

Response: Yes

r. 13A

Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?

Response: Yes

r. 19

Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?

Response: Yes

r. 19C

Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?

Response: Yes

Local Government (Functions and General) Regulations 1996

r. 7

No response required. This is covered by s3.59(2).

r. 9

No response required. This is covered by s3.59(2).

r. 10

No response required. This is covered by s3.59(2).

r. 11A

Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?

Response: Yes

r. 11

No response required. This is covered by s3.57.

r. 12

Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?

Response: N/A

r. 14(1), (3) and (5)

If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?

Response: N/A

r. 15

Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?

Response: Yes

r. 16

No response required. This is covered by r. 15.

r. 17

Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?

Response: Yes

r. 18(1) and (4)

Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?

Response: N/A

Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?

Response: Yes

r. 19

Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?

Response: Yes

r. 21

Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?

Response: N/A

r. 22

No response required. This is covered by r. 21.

r. 23

Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?

Response: N/A

Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?

Response: N/A

r. 24

Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?

Response: N/A

r. 24AD(2), (4) and (6)

Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?

Response: N/A

If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?

Response: N/A

r. 24AE

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AF

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AG

Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?

Response: N/A

r. 24AH(1) and (3)

Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?

Response: N/A

Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?

Response: N/A

r. 24AI

Did the CEO send each applicant written notice advising them of the outcome of their application?

Response: N/A

r. 24E

Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?

Response: Yes

r. 24F

No response required. This is covered by r. 24E.

I certify this is a true and accurate copy of the 2025 Compliance Audit Return, as adopted by Council at the meeting of _____ 2026.

CEO

Date

Mayor or President

Date

5.2 2025/26 Interim Management Letter

Submission To:	ARIC Meeting 9 September 2026
Report Date:	25 August 2026
Applicant:	N/A
File Reference:	ADM 0047
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	Annually
Disclosure(s) Of Interest:	Nil
Attachments:	Interim Management Letter

SUMMARY

The Audit, Risk and Improvement Committee to recommend to Council that it receive the Interim Management Letter.

BACKGROUND

The interim audit was conducted by SW Chartered Accountants onsite 20 – 21 May 2026 and remotely until August 2026.

COMMENT

The 2025/26 Interim Management Letter containing one minor finding and two moderate findings is attached for the Committee's reference. Management's comments are provided in [blue](#).

STATUTORY ENVIRONMENT

Section 7.12A of *the Local Government Act 1995* provides the following:

7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
 - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
 - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
 - (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

RISK IMPLICATIONS

Failure to adopt the Code of Conduct would result in non-compliance. Approval of this item will mitigate any potential consequences.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

COMMITTEE RESOLUTION

MAR3/0926

Moved Cr Ridgway

Seconded Cr Sattler

That the Audit, Risk and Improvement Committee receive the draft Interim Management Letter.

CARRIED 3/0

For: Ms Crute, Cr Ridgway & Cr Sattler

Against: Nil

ATTACHMENT

SHIRE OF BEVERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2026

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

Index of findings	Potential impact on audit opinion	Rating	Year first raised
1. Purchasing Exceptions	No	Minor	2025
2. User Access	No	Moderate	2026
3. Procurement Process – Segregation of Duties	No	Moderate	2026

Ratings

The ratings in this management letter reflect our assessment of risks based on the likelihood and potential impact if no action is taken. These outcomes consider both quantitative impact (such as financial loss) and qualitative impact (such as inefficiency, non-compliance, poor service to the public or loss of public confidence).

● **Significant** – Findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

● **Moderate** – Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

● **Minor** – Those findings that are not of primary concern but still warrant action being taken.

SHIRE OF BEVERLEY**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2026****FINDINGS IDENTIFIED DURING THE INTERIM AUDIT****1. Purchasing Exceptions**

Our interim sample testing of purchases in accordance with the Purchasing and Procurement Policy identified multiple instances where the applicable number of quotations was not obtained per the policy. In the prior year, one instance was identified where the appropriate quotation requirement was not met and had been communicated to the Shire.

Rating: Minor (2025: Minor)

Implication

When purchases are made without obtaining the required number of quotations, there is increased risk of perceived supplier favouritism and not obtaining value for money.

Recommendation

Quotes should be obtained for purchases in-line with the Shire's purchasing policy. Where it is impractical to obtain the required number of quotations, the reasons for this should be recorded during the requisition stage, prior to committing to the purchase of goods or services.

Management comment

Purchasing should be undertaken in line with Council's Policy. In some instances where there are a known limited number of suppliers or a preferred local supplier e.g. plumbing services, purchasing policy requirements may not be met.

Staff are aware of their purchasing limits and purchasing policy requirements.

Responsible person: Simon Marshall, DCEO

Completion date: On Going

SHIRE OF BEVERLEY**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2026****FINDINGS IDENTIFIED DURING THE INTERIM AUDIT****2. User Access**

In discussion with management, we noted that there is no formal independent review of user access or periodic access recertification over the financial system.

Rating: **Moderate**

Implication

A lack of user access review gives rise to the risk of unauthorised or inappropriate access to the system not being identified in a timely manner.

Recommendation

We recommend implementing a formal periodic user access review, to ensure that the risk of override of controls is mitigated.

Management comment

Noted – due to our small workforce, it is a necessity for staff to be multi-skilled and able to fulfill varying roles as required e.g. covering periods of leave.

A review of user access permissions will be undertaken and adjusted as appropriate to our on going business needs.

Responsible person: Simon Marshall, DCEO
Completion date: 30 June 2027

SHIRE OF BEVERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2026

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

3. Procurement Process – Segregation of Duties**Finding**

We identified insufficient segregation of duties within the procurement process. Where a purchase falls within an officer's approved delegation limit, the officer can both initiate the procurement and raise a purchase order on behalf of the Council without independent review or approval by another officer.

We note that compensating controls exist after the procurement has occurred. Specifically, invoice approval, invoice processing, and payment authorisation activities require the involvement of two officers.

Rating: Moderate**Implication**

Insufficient segregation of duties increases the risk that unauthorised, inappropriate, or fraudulent procurement transactions may occur and remain undetected in a timely manner.

Recommendation

The Shire should review its procurement processes and delegation arrangements to determine whether greater segregation of duties can be implemented during the procurement and purchase order stages. Where full segregation of duties is not practical, the Shire should implement alternative mitigating controls, such as independent review, supervisory approval, or periodic monitoring of procurement transactions, to reduce the risk of unauthorised or inappropriate activity.

Management comment

Noted – due to our small workforce, we do not have a centralised purchasing function. Senior and delegated officers are empowered to do their job, which includes the purchasing of goods and services. We conduct a robust budgeting process and staff are provided with a detailed budget which has been approved by Council. This initially guides the procurement process.

Purchases are made in respect to Council's Purchasing Policy and the thresholds dictated therein. In any event, all payments for purchases are reviewed and approved by CEO, DCEO or an Elected Member (two to approve) prior to processing.

Responsible person: Simon Marshall, DCEO
Completion date: On Going

SHIRE OF BEVERLEY

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2026

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

6. UPDATES

6.1 Final Audit

Our 25/26 final audit is scheduled for 7-11 September and Auditors will be onsite during the week.

An ARIC meeting will likely be scheduled to coincide with the 28 October Ordinary Council Meeting, however it will depend upon completion and receipt of the OAG Audit Report.

7. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil.

8. CLOSURE

The Chairperson declared the meeting closed at 2:22pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE:

8. TECHNICAL SERVICES

Nil.

9. PLANNING SERVICES

9.1 Development Application: Retirement Village – 18 (Lot 4) Hunt Road, Beverley

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	14 September 2026
Applicant:	Patrick Hubble Architects on behalf of Joydan WA Pty Ltd
File Reference:	HUN 1051
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	28 May 2025
Disclosure(s) Of Interest:	Author – Nil
Attachments:	Master Plan and Site Plan

SUMMARY

An application has been received for an amendment to the Council Approved Retirement Village at 18 (Lot 4) Hunt Road. The application will be recommended for approval.

BACKGROUND

An application to develop a Retirement Village at 18 (Lot 4) Hunt Road, was considered by Council, and at its meeting of 28 May 2025 resolved as follows:

That Council resolve:

- a) that the use is consistent with the objectives of the Residential and Light Industry Zones, pursuant to Clause 18(4)(b) of LPS 3;*
- b) To grant planning approval for a Retirement Village at 18 (Lot 4) Hunt Road, Beverley, subject to the following conditions and advice notes:*

Conditions:

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.*
- 2. A Local Planning Scheme Amendment is to be initiated by the landowner to address the zoning of the subject land within 2 years from the date of this approval.*
- 3. Prior to commencement of construction, a comprehensive whole of site stormwater drainage management plan is to be lodged, to the satisfaction of the Shire.*
- 4. Prior to commencement of construction, the Bushfire Management Plan shall be modified as per the advice received from the Department of Fire and Emergency Services, to the satisfaction of the Shire.*
- 5. Implementation and continued adherence shall be had to the recommendations ('action required') of the submitted Bushfire Management Plan (with required modifications) report number 24-19531 dated 14 March 2025 by Bushfire Smart (and subsequent revisions).*
- 6. The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 29 (refer to Advice Note 5).*
- 7. Prior to commencement of construction, a detailed landscaping plan and landscape management plan (taking the requirements of the Bushfire Management Plan into consideration), shall be submitted, to the satisfaction of the Shire (refer to advice note 12).*

8. *Prior to occupation, the development hereby permitted shall be connected to the reticulated Water Corporation deep sewer system, to the satisfaction of the Shire.*
9. *Prior to occupation, the development hereby permitted shall be connected to the reticulated Water Corporation potable water supply system, to the satisfaction of the Shire.*
10. *Prior to occupation, the development hereby permitted shall be connected to the Western Power grid, to the satisfaction of the Shire.*
11. *Prior to occupation, a memorial in the form approved by the Registrar of Titles containing such information as is prescribed must be lodged with the Registrar of Titles to the satisfaction of the Shire, pursuant to Section 15 of the Retirement Villages Act, 1992.*
12. *Prior to occupation, a notification pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the Certificate of Title/s advising of road and rail transport noise, to the satisfaction of the Shire (refer to Advice Note 13).*
13. *Prior to occupation, vehicle crossovers from the subject site onto Hackett Close and Dawson Street are to be constructed to the satisfaction of the Shire.*
14. *As part of the construction program and prior to occupation, all parking bays, driveways and points of ingress and egress are to be designed and constructed in accordance with the Australian Standard for Offstreet Car Parking (AS/NZS 2890.01 2004). Such areas are to be constructed, drained, line marked and thereafter maintained to the satisfaction of the Shire.*
15. *Landscaping and reticulation are to be established prior to occupation and so maintained, to the satisfaction of the Shire (refer to Advice Note 14).*
16. *All dwelling units shall incorporate design features set out in AS 4299 (Adaptable Housing) to allow for future incorporation of features that are required to serve the needs of aged or dependent persons.*
17. *Prior to occupation, lighting shall be installed along all driveways and pedestrian pathways and in all common service areas, to the satisfaction of the Shire.*
18. *Prior to occupation, a refuse disposal management plan shall be submitted, to the satisfaction of the Shire.*

Advice notes

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.*
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.*
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.*
- Note 5: With regard to Condition 6, Australian Standard AS3959 Sections 3 & 7 apply.*
- Note 6: The applicant is advised that some of the proposed buildings contained within this development are considered to be Class 9b and as such will need to be provided to DFES Built Environment Branch for assessment, as required by Regulation 18B of the Building Regulations 2012 (as amended).*
- Note 7: The applicant is advised to consider compilation of a Bushfire Emergency Plan as referenced in the WAPC Manual for such.*
- Note 8: The applicant is advised that the requirements of the Retirement Villages Act 1992 and Retirement Villages Regulations 1992 apply.*
- Note 9: The applicant is advised that an application is required to be made to the State Government Department of Health for the communal swimming pool.*

- Note 10: The applicant is advised to apply to the Shire's Environmental Health Officer for a licence for the proposed food business in compliance with the Food Act 2008.*
- Note 11: The applicant is advised to consider installing a backup generator for emergency power supply to the facility.*
- Note 12: For the purpose of Condition 7 a detailed landscaping plan should show the following:*
- (i) The location and type of existing vegetation to be retained;*
 - (ii) The location of proposed trees and shrubs and species;*
 - (iii) Any lawns to be established;*
 - (iv) Areas to be reticulated or irrigated.*
- Note 13: For the purpose of Condition 12, the notification is to state as follows: This lot is in the vicinity of a transport corridor and is affected, or may in the future be affected, by road and rail transport noise. Road and rail transport noise levels may rise or fall over time depending on the type and volume of traffic.*
- Note 14: For the purpose of Condition 15 the applicant is advised that the Shire encourages the following Water Sensitive Urban Design Principles:*
- o Installation of flash kerbs around tree wells;*
 - o Laying hard surfaces with a slight gradient (1%-2%) towards vegetated garden beds and tree wells;*
 - o Introducing a variety of measures to slow down storm water run-off;*
 - o Introducing nutrient-stripping planting to swales/drainage sumps;*
 - o Harvesting storm water run-off from roofs and hard surfaces to underground storage for reuse (capacity building);*
 - o Extensive use of local, grown to provenance plants;*
 - o The use of reticulation systems suitable for native plants where applicable.*
- Note 15: The applicant is advised to consider the mitigating measures as described in State Planning Policy 5.4 - Road & Rail Noise.*
- Note 16: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*

The revised application proposes to have 40 single bedroom units and 12 two bedroom units, as opposed to the initial 51 single bedroom units approved during the 28 May 2025 Council Resolution.

The applicants submit that this change is required due to market expectations and demand.

COMMENT

The application at hand is made pursuant to Clause 77 (1)(c) of the *Planning & Development (Local Planning Schemes) Regulations 2015* for the proposed amendment of conditions of planning approval granted at the 28 May 2025 meeting.

Clause 77(1)(c), (2) & (3) reads as follows:

77. Amending or cancelling development approval

- (1) An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all of the following -
- (a) ...;
 - (b) ...;

- (c) *to amend an aspect of the development approved which, if amended, would not substantially change the development approved;*
- (d) ...
- (2) *An application under subclause (1) -*
 - (a) *is to be made in accordance with the requirements in Part 8 and dealt with under this Part as if it were an application for development approval;*
 - (b) ...
- (3) *Despite subclause (2), the local government may waive or vary a requirement in Part 8 or this Part in respect of an application if the local government is satisfied that the application relates to a minor amendment to the development approval.*

The Shire Planner is supportive of the application for amendment as it responds to market demand. The principle of the proposed *Retirement Village Land Use* in this *Residential Zone* was considered and approved by Council at its meeting of 28 May 2025, and it is submitted that this has not changed. Insignificantly increasing the number and configuration of units is considered to not be a material variation from the previously approved application and will thus be recommended for approval.

Likewise, it is the opinion of Shire Planner that this marginal increase in the number of units does not justify a re-advertising (public notification) of the application.

It will be recommended that the previously imposed conditions of planning approval be re-affirmed with this approval.

CONSULTATION

As described above it is submitted that re-advertising is not required for this minor amendment sought.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership
Strategic Priorities: 4.3 Responsible Planning

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has moderate risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve:

- a) that the use is consistent with the objectives of the Residential and Light Industry Zones, pursuant to Clause 18(4)(b) of LPS 3;
- b) to grant planning approval for a Retirement Village at 18 (Lot 4) Hunt Road, Beverley, subject to the following conditions and advice notes:

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. A Local Planning Scheme Amendment is to be initiated by the landowner to address the zoning of the subject land within 2 years from the date of the original approval i.e. 28 May 2025.
3. Prior to commencement of construction, a comprehensive whole of site stormwater drainage management plan is to be lodged, to the satisfaction of the Shire.
4. Prior to commencement of construction, the Bushfire Management Plan shall be modified as per the advice received from the Department of Fire and Emergency Services, to the satisfaction of the Shire.
5. Implementation and continued adherence shall be had to the recommendations ('action required') of the submitted Bushfire Management Plan (with required modifications) report number 24-19531 dated 14 March 2025 by Bushfire Smart (and subsequent revisions).
6. The building construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 29 (refer to Advice Note 5).
7. Prior to commencement of construction, a detailed landscaping plan and landscape management plan (taking the requirements of the Bushfire Management Plan into consideration), shall be submitted, to the satisfaction of the Shire (refer to advice note 12).
8. Prior to occupation, the development hereby permitted shall be connected to the reticulated Water Corporation deep sewer system, to the satisfaction of the Shire.
9. Prior to occupation, the development hereby permitted shall be connected to the reticulated Water Corporation potable water supply system, to the satisfaction of the Shire.
10. Prior to occupation, the development hereby permitted shall be connected to the Western Power grid, to the satisfaction of the Shire.
11. Prior to occupation, a memorial in the form approved by the Registrar of Titles containing such information as is prescribed must be lodged with the Registrar of Titles to the satisfaction of the Shire, pursuant to Section 15 of the Retirement Villages Act, 1992.

12. Prior to occupation, a notification pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the Certificate of Title/s advising of road and rail transport noise, to the satisfaction of the Shire (refer to Advice Note 13).
13. Prior to occupation, vehicle crossovers from the subject site onto Hackett Close and Dawson Street are to be constructed to the satisfaction of the Shire.
14. As part of the construction program and prior to occupation, all parking bays, driveways and points of ingress and egress are to be designed and constructed in accordance with the Australian Standard for Offstreet Car Parking (AS/NZS 2890.01 2004). Such areas are to be constructed, drained, line marked and thereafter maintained to the satisfaction of the Shire.
15. Landscaping and reticulation are to be established prior to occupation and so maintained, to the satisfaction of the Shire (refer to Advice Note 14).
16. All dwelling units shall incorporate design features set out in AS 4299 (Adaptable Housing) to allow for future incorporation of features that are required to serve the needs of aged or dependent persons.
17. Prior to occupation, lighting shall be installed along all driveways and pedestrian pathways and in all common service areas, to the satisfaction of the Shire.
18. Prior to occupation, a refuse disposal management plan shall be submitted, to the satisfaction of the Shire.

Advice notes

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 4: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 5: With regard to Condition 6, Australian Standard AS3959 Sections 3 & 7 apply.
- Note 6: The applicant is advised that some of the proposed buildings contained within this development are considered to be Class 9b and as such will need to be provided to DFES Built Environment Branch for assessment, as required by Regulation 18B of the Building Regulations 2012 (as amended).
- Note 7: The applicant is advised to consider compilation of a Bushfire Emergency Plan as referenced in the WAPC Manual for such.
- Note 8: The applicant is advised that the requirements of the Retirement Villages Act 1992 and Retirement Villages Regulations 1992 apply.
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- Note 10: The applicant is advised to apply to the Shire's Environmental Health Officer for a licence for the proposed food business in compliance with the Food Act 2008.

- Note 11: The applicant is advised to consider installing a backup generator for emergency power supply to the facility.
- Note 12: For the purpose of Condition 7 a detailed landscaping plan should show the following:
- (i) The location and type of existing vegetation to be retained;
 - (ii) The location of proposed trees and shrubs and species;
 - (iii) Any lawns to be established;
 - (iv) Areas to be reticulated or irrigated.
- Note 13: For the purpose of Condition 12, the notification is to state as follows: This lot is in the vicinity of a transport corridor and is affected, or may in the future be affected, by road and rail transport noise. Road and rail transport noise levels may rise or fall over time depending on the type and volume of traffic.
- Note 14: For the purpose of Condition 15 the applicant is advised that the Shire encourages the following Water Sensitive Urban Design Principles:
- o Installation of flash kerbs around tree wells;
 - o Laying hard surfaces with a slight gradient (1%-2%) towards vegetated garden beds and tree wells;
 - o Introducing a variety of measures to slow down storm water run-off;
 - o Introducing nutrient-stripping planting to swales/drainage sumps;
 - o Harvesting storm water run-off from roofs and hard surfaces to underground storage for reuse (capacity building);
 - o Extensive use of local, grown to provenance plants;
 - o The use of reticulation systems suitable for native plants where applicable.
- Note 15: The applicant is advised to consider the mitigating measures as described in State Planning Policy 5.4 - Road & Rail Noise.
- Note 16: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.



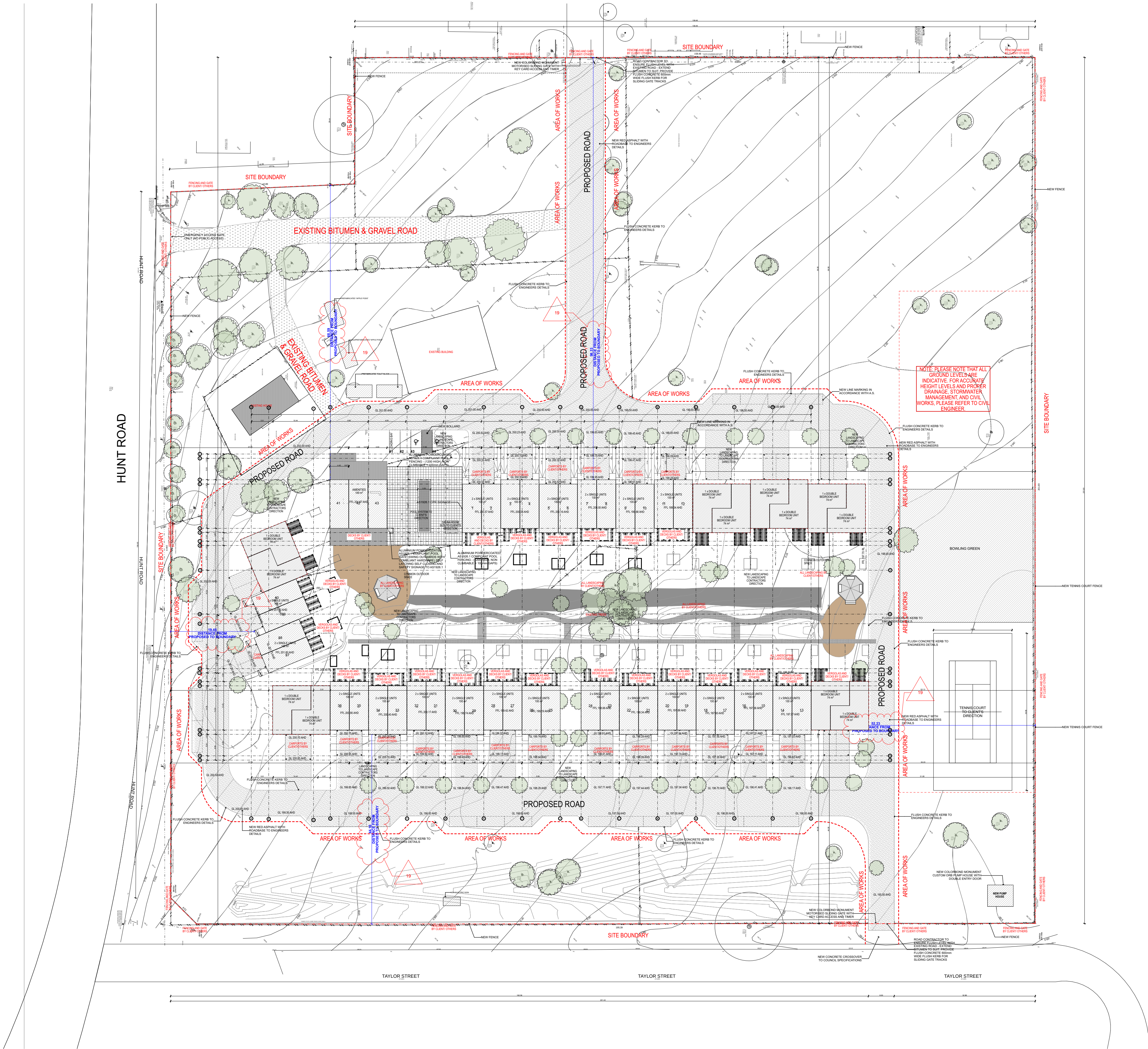
GENERAL NOTES:

- ALL DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL OTHER CONSULTANTS DRAWINGS AND SPECIFICATIONS.
- REFER ANY DISCREPANCIES TO ARCHITECT BEFORE PROCEEDING WITH THE WORK.
- FIGURED DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED MEASUREMENTS. DO NOT SCALE DIMENSIONS FROM DRAWINGS.
- CHECK AND CONFIRM EXISTING LEVELS AND DIMENSIONS ON SITE PRIOR TO THE COMMENCEMENT OF ANY WORK.
- THIS DRAWING IS PROTECTED BY AUSTRALIAN AND INTERNATIONAL COPYRIGHT LAW AND IS TO BE USED ONLY FOR WORK WHEN AUTHORIZED IN WRITING BY PATRICK HUBBLE ARCHITECTS PTY LTD TA HUBBLE DESIGN.
- THIS DRAWING IS ONLY TO BE USED FOR ITS EXPRESSLY INTENDED PURPOSE ONLY.
- DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION PURPOSES UNTIL ISSUED FOR CONSTRUCTION.
- ALL BOUNDARIES AND CONTOURS ARE SUBJECT TO SURVEY DRAWING.
- EXISTING SERVICES POINTS TO BE VERIFIED ON-SITE. LOCATIONS SHOWN ON THESE PLANS ARE INDICATIVE ONLY.
- ALL WORKS TO COMPLY TO N.C.C. & RELEVANT AUSTRALIAN STANDARDS.

ISSUE REV	DESCRIPTION	DATE	DWG REV
W	ISSUE FOR BP - RPI	20/5/2026	20
V	ISSUE FOR BUILDING PERMIT	9/4/2026	19
U	ISSUE FOR BUILDING PERMIT	31/3/2026	18
T	ISSUE FOR CONSULTANTS	9/3/2026	17
S	ISSUE FOR CONSULTANTS	9/3/2026	16
R	ISSUE FOR CONSULTANTS	4/3/2026	15

PROJECT TITLE: RETIREMENT VILLAGE 18 HUNT ROAD BEVERLEY WA - AUSTRALIA	PROJECT NO: 2024-16	SCALE: 1:250 @A1 DRAWN CHKD: I.Z. P.H.	PROJECT STATUS: BUILDING PERMIT	PROJECT NO: 2024-16	DATE: 2024-16
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GENERAL NOTES:

- ALL DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL OTHER CONSULTANTS DRAWINGS AND SPECIFICATIONS.
- REFER ANY DISCREPANCIES TO ARCHITECT BEFORE PROCEEDING WITH THE WORK.
- FIGURED DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED MEASUREMENTS. DO NOT SCALE DIMENSIONS FROM DRAWINGS.
- CHECK AND CONFIRM EXISTING LEVELS AND DIMENSIONS ON SITE PRIOR TO THE COMMENCEMENT OF ANY WORK.
- THIS DRAWING IS PROTECTED BY AUSTRALIAN AND INTERNATIONAL COPYRIGHT LAW AND IS TO BE USED ONLY FOR WORK WHEN AUTHORIZED IN WRITING BY PATRICK HUBBLE ARCHITECTS PTY LTD. IT IS A HUBBLE DESIGN.
- THIS DRAWING IS ONLY TO BE USED FOR ITS EXPRESSLY INTENDED PURPOSE ONLY.
- DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION PURPOSES UNTIL ISSUED FOR CONSTRUCTION.
- ALL BOUNDARIES AND CONTOURS ARE SUBJECT TO SURVEY DRAWING.
- EXISTING SERVICES POINTS TO BE VERIFIED ON SITE. LOCATIONS SHOWN ON THESE PLANS ARE INDICATIVE ONLY.
- ALL WORKS TO COMPLY TO N.C.C. & RELEVANT AUSTRALIAN STANDARDS.

ISSUE REV	DESCRIPTION	DATE	DWG REV	LAYOUT TITLE:
W	ISSUE FOR BP - RTI	20/5/2026	19	SITE PLAN (EXTENDED)
U	ISSUE FOR BUILDING PERMIT	31/3/2026	18	
T	ISSUE FOR CONSULTANTS	9/3/2026	17	
S	ISSUE FOR CONSULTANTS	9/3/2026	16	
R	ISSUE FOR CONSULTANTS	4/3/2026	15	
Q	ISSUE FOR CONSULTANTS	10/2/2026	14	

PROJECT STATUS:

SCALE:
1:500 @A1
DRAWN | CHKD:
I.Z. | P.H.

PROJECT CLIENT:
RETIREMENT VILLAGE
18 HUNT ROAD BEVERLEY WA -
AUSTRALIA

Anuoluwa Esther Oladipo

PROJECT NO:
2024-16

DRAWING NO:
A1-01

TLC
PROJECTS

9.2 Proposed Land Transfer: Dale Community Hall – Lots 100, 101 & 102 on DP300103, Westdale Road

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	10 September 2026
Applicant:	Dale Community Hall Inc.
File Reference:	ADM
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	No
Disclosure(s) Of Interest:	Author – Nil
Attachments:	Letter of Offer, Locality Map, Certificates of Title, Place Number 20 (Local Heritage Survey)

SUMMARY

Council is requested to consider an offer from the *Dale Community Hall Inc.* for the transfer of ownership to the Shire of Beverley of Lots 100, 101 & 102 on DP300103 Westdale Road.

BACKGROUND

A letter of offer was received from the *Dale Community Hall Inc.* for the transfer of ownership to the Shire of Beverley of Lots 100, 101 & 102 on DP300103 Westdale Road.

The 3 properties are located off Westdale Road in Dale and measure as follows:

Lot 100: 506 m²

Lot 101: 1,518 m²

Lot 102: 1,012 m²

All properties are Zone 'Rural' pursuant to the *Shire of Beverley Local Planning Scheme No. 3* (LPS3). Lot 100 contains the Dale Community Hall, which is registered as a Category 2 Place on the Shire's Local Heritage Survey (attached). Lots 101 and 102 are vacant.

COMMENT

In considering the offer it is submitted that Council need to consider the following:

- Acquiring a valuable historical asset for the benefit of the broader Beverley Community, without any cost, apart from the Settlement Agent fees;
- The long-term financial implication of maintenance and upkeep of the Dale Community Hall.

It is the opinion of Shire staff that the acceptance of ownership of the Dale River Hall is appropriate and the only real alternative to preserving an important historical place, as the *Dale Community Hall Inc* winds down.

The property is currently in very good condition and, provided that a proactive maintenance program is maintained, its condition can be preserved and future deterioration, and by extension costs, minimised.

CONSULTATION

No consultation was deemed required.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3, Land Administration Act, 1997.

FINANCIAL IMPLICATIONS

Settlement Fees are calculated at approximately \$2,100.00 rounded (ex GST), plus ongoing annual maintenance (unknown).

The Dale Community Hall Inc has approximately \$11,000.00 in a term deposit that will be forwarded to Council to be used on the building.

STRATEGIC IMPLICATIONS

Strategic Pillar: 2. Community
Strategic Priorities: 2.2 Preservation and protection of local heritage

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

It is considered that the proposal has moderate risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to:

1. accept the offer from the Dale Community Hall Inc. to the transfer of Lots 100, 101 and 102 on DP300103 Westdale Road to the Shire of Beverley;
2. commission a valuation of Lots 100,101 and 102 on DP300103 Westdale Road to allow appropriate financial recognition of the acquired asset; and
3. authorise the Chief Executive Officer to deal with the transaction as required.



Created: 2 September 2026 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

1:564

Author:

58

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Stephen Gollan

Shire Of Beverley.

27th August 2026

Hi Stephen,

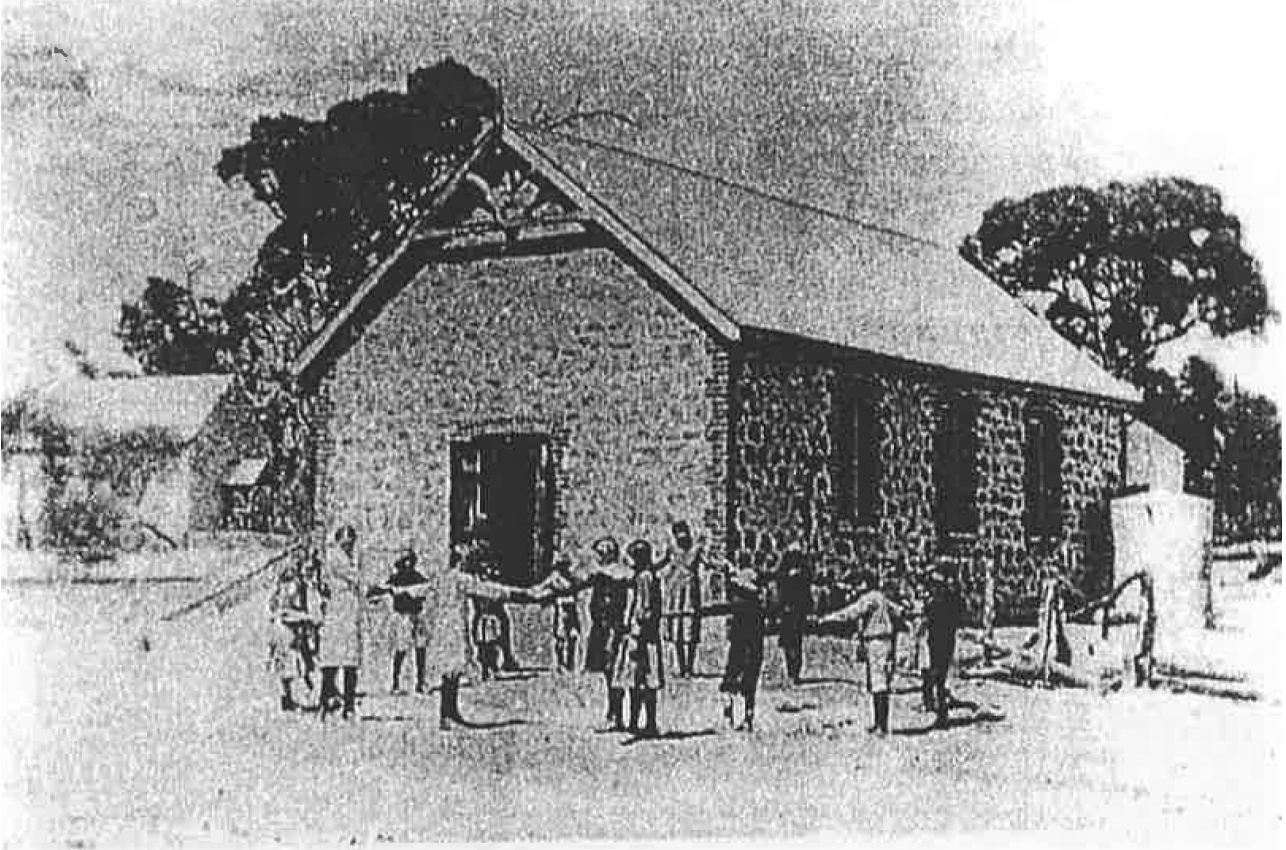
The Dale Community Hall and Group INC has had a meeting concerning about the member numbers has depleted due to age and deaths. We came to an agreement to wind up the Dale Group but before we can do this we would like to transfer the ownership of the Dale Hall Avon Location 3332 over to the Shire of Beverley.

We would like you Stephen put this request to the next shire meeting for their approval. Thankyou.

Regards Yvonne Hobbs

President and Treasurer

Dale Community Hall and Group.



LOCAL HERITAGE SURVEY: PLACE NO. 20

INHERIT: NO. 08673

NAME OF PLACE	DALE COMMUNITY HALL		
Place Type	Individual Building		
Other names			
Address	Lot 100 on DP300103		
Suburb/Town	Beverley		
Reserve No:			
GPS:	Lat: -32.247523 Long: 116.74566		
CONSTRUCTION DATE	Constructed in 1904		
Original Use	Community Hall		
Present Use	Community Hall		
Other Use	Combined School		
CONSTRUCTION MATERIALS			
Walls	Local Stone		
Roof	Corrugated Iron		
Other			
ARCHITECTURAL STYLE	Simple Rural Federation		

WESTERN



AUSTRALIA

TITLE NUMBER

Volume Folio

265

131

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 100 ON DEPOSITED PLAN 300103

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

DALE COMMUNITY HALL INC OF DALE VIA BEVERLEY

(A B459828) REGISTERED 10/1/1978

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 265-131 (100/DP300103)
PREVIOUS TITLE: 176-100
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF BEVERLEY

NOTE 1: L231275 DEPOSITED PLAN 300103 HAS YET TO BE PRODUCED.

SHIRE OF BEVERLEY Attachments for Agenda Item 9.1
LOCAL HERITAGE SURVEY

DESCRIPTION	
The hall is set in a small patch of bush alongside St John in the Wilderness Church. It was erected by original settlers in 1904 of local stone with a corrugated iron roof. It features the original supper room and two small rooms, cloak rooms or card rooms constructed of weatherboard. These were replaced during restoration in 1978 with a <i>Hardiplex</i> and cement floor kitchen (supper room) and storeroom. The hall has no ceiling or lining. It measures approximately 13.7 m x 6.7 m. A new toilet block of brick construction in 1978 replaced the older 'thunder boxes' way out the back. The predominant features of the place include the high pitched metal roof, the timber finial at the gable apex, the face stonework and brick quoining and symmetrical facades. The Simple Rural Federation Era.	
CONDITION: Good	
INTEGRITY: Main Hall Intact	
AUTHENTICITY: New supper room & store room in 1978	
HISTORIC THEME & SUBTHEME	
Social & Civic Activities: Community Services	
STATEMENT OF SIGNIFICANCE	
The place is representative of other simple structures erected in this period in WA.	
MANAGEMENT RECOMMENDATION	
Level of Significance - Category: 2	
HISTORICAL NOTES	
With St John's Church this is one of the earliest buildings on the Dale. Both have been restored to their former glory.	
LISTINGS	
Inherit: No 08673	
SUPPORTING INFORMATION/BIBLIOGRAPHY	DOCUMENT TYPE
St John in the Wilderness and Dale Community Hall Dale Mawson Road West Beverley: heritage assessment and conservation plan.	Conservation Plan

TRANSFER 7397 Vol. 176 , Fol. 100

2284
27



WESTERN AUSTRALIA.

REGISTER BOOK.

Vol. 634

Fol. 113

CT 0634 0113 F



Certificate of Title

under "The Transfer of Land Act, 1893."

(Sch. 5 56 Vict., 14.)

Frederick Rogers, Henry Potts and Andrew Strange all
of *Beverley*, the Trustees of the *Most Beverley Agricultural Hall*.

are now the proprietor of

of an estate in fee simple in possession subject to the easements and encumbrances notified hereunder in ALL

that piece of land delineated and coloured green on the map hereon,

containing one road and twenty perches.

or thereabouts, being portion of *Avon Location 3332*, and being Lot 101 on DP 300103

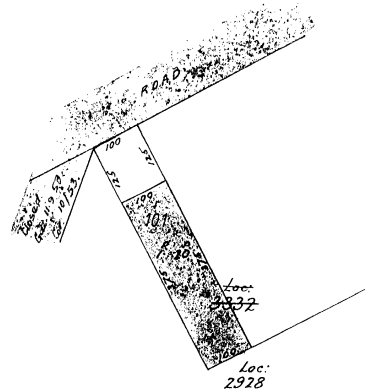
In the 20th day of August 1919 On the 6th day of August 1919 Andrew Strange died and thereupon Frederick Rogers and Henry Potts became the proprietors of the land described in this Certificate of Title by

Transfer 595/1927 Transferred to *Frederick Rogers, David Henry Potts and Richard James Strange* all of *Beverley* Farmers Registered 24th January 1927 at 30c

Application 8458618 Pursuant to the provisions of the Associations Incorporation Act 1895-1953 Section 10 (1) the estate and interest of Frederick Rogers, David Henry Potts and Richard James Strange is vested in *Bate Community Hall Incorporated*.



10th January 1978



Scale 2 Chains to an inch

The Deposited Plan for this Certificate of Title is yet to be produced. The Plan and Lot number have been allocated as an interim measure to enable issue of a Digital Certificate of Title. Please refer to this Title for the sketch of the land.

Land Parcel Identifier amended -
Regulation 6 of Transfer of Land
(Survey) Regulations 1995
Corr. 1775-2000-01
Date: 17/9/2004

Dated the *Twenty-sixth* day of *January*, One thousand nine hundred and *fifty*

Registrar of Titles.

For encumbrances and other matters affecting the land see back.

12714/18

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

946**176**

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 102 ON DEPOSITED PLAN 300103

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

DALE COMMUNITY HALL INC OF DALE VIA BEVERLEY

(A B459828) REGISTERED 10/1/1978

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 946-176 (102/DP300103)
PREVIOUS TITLE: 634-114
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF BEVERLEY

NOTE 1: L751310 DEPOSITED PLAN 300103 HAS YET TO BE PRODUCED.

EASEMENTS AND ENCUMBRANCES REFERRED TO.

CT 0634 0113 B



Registered Vol. Fol.

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil.

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	14 September 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	August 2026 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 August 2026.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2026 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 31 August 2026 will be provided prior to the meeting and will include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;

- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2026/27 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar:
1. Economy
 2. Community
 3. Environment
 4. Civic Leadership
- Strategic Priorities:
- 1.1 Safe, efficient and connected transport network
 - 2.3 Active and Healthy Community
 - 3.3 Natural resources are sustainably managed
 - 4.1 Community and customer focus
 - 4.2 Continuous organisational improvement
 - 4.3 Responsible planning

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of August 2026 be accepted and material variances be noted.

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 August 2026

Description	Budget 2026/27	YTD Budget 2026/27	YTD Actual 2026/27	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Operating Revenue						
Rates	3,793,515.00	3,792,015.00	3,929,203.30	137,188.30	▲	Rates discount expense lower than expected YTD.
Operating Grants, Subsidies and Contributions	732,729.00	293,448.00	298,368.73	4,920.73	▲	
Profit On Asset Disposal	10,000.00	0.00	0.00	0.00	▲	
Fees & Charges	1,030,873.00	383,235.00	379,361.87	(3,873.13)	▼	
Interest Earnings	206,783.00	3,500.00	2,188.37	(1,311.63)	▼	
Other Revenue	329,184.00	13,790.00	11,959.90	(1,830.10)	▼	
Non-Operating Grants, Subsidies and Contributions	9,951,666.00	0.00	0.00	0.00	▲	
Total Operating Revenue	16,054,750.00	4,485,988.00	4,621,082.17	135,094.17		
Operating Expenditure						
Employee Costs	(2,877,151.00)	(451,854.00)	(446,107.55)	5,746.45	▲	
Materials & Contracts	(2,346,362.00)	(329,549.00)	(330,525.21)	(976.21)	▼	
Utilities	(277,776.00)	(38,634.00)	(41,038.84)	(2,404.84)	▼	
Depreciation On Non-Current Assets	(3,058,846.00)	(509,796.00)	(500,126.60)	9,669.40	▲	
Interest Expenses	(131,304.00)	(10,790.00)	(8,188.66)	2,601.34	▲	
Insurance Expenses	(386,999.00)	(193,844.00)	(199,878.15)	(6,034.15)	▼	
Other Expenditure	(90,484.00)	(10,916.00)	(10,743.84)	172.16	▲	
Loss On Asset Disposal	(5,500.00)	0.00	0.00	0.00	▲	
Total Operating Expenditure	(9,174,422.00)	(1,545,383.00)	(1,536,608.85)	8,774.15		
Net Operating	6,880,328.00	2,940,605.00	3,084,473.32	143,868.32		
Capital Income						
Proceeds from Sale of Assets	27,500.00	0.00	0.00	0.00	▲	
New Loan Raised	3,400,000.00	0.00	0.00	0.00	▲	
Total Capital Income	3,427,500.00	0.00	0.00	0.00		
Capital Expenditure						
Land and Buildings	(12,181,958.00)	(128,000.00)	(128,422.73)	(422.73)	▼	
Plant and Equipment	(176,000.00)	0.00	0.00	0.00	▲	
Office Furniture and Equipment	(20,000.00)	(20,000.00)	(15,278.00)	4,722.00	▲	
Road Construction	(2,135,192.00)	0.00	0.00	0.00	▲	
Other Infrastructure	(1,914,622.00)	0.00	0.00	0.00	▲	
Leases	(5,331.00)	0.00	(5,331.02)	(5,331.02)	▼	
Loans - Principal Repayments	(286,280.00)	(53,686.00)	(53,686.50)	(0.50)	▼	
Total Capital Expenditure	(16,719,383.00)	(201,686.00)	(202,718.25)	(1,032.25)		

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
31 August 2026

Description	Budget 2026/27	YTD Budget 2026/27	YTD Actual 2026/27	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
Net Capital	(13,291,883.00)	(201,686.00)	(202,718.25)	(1,032.25)		
Adjustments						
Depreciation Written Back	3,058,846.00	509,796.00	500,126.60	(9,669.40)		
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00		
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00		
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current Investments	0.00	0.00	0.00	0.00		
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00		
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00		
(Profit)/Loss on Disposal of Assets Written Back	(4,500.00)	0.00	0.00	0.00		
Add Funding From						
Transfer (To)/From Reserves	1,735,525.00	0.00	0.00	0.00		
Opening Surplus/(Deficit)	1,621,684.00	1,621,684.00	1,621,684.26	0.26		
Total Adjustments	6,411,555.00	2,131,480.00	2,121,810.86	(9,669.14)		
CLOSING SURPLUS/(DEFICIT)	0.00	4,870,399.00	5,003,565.93	133,166.93		

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 August 2026		
Description	Actual 2025/26	YTD Actual 2026/27
Current Assets		
Cash at Bank	1,671,413.73	(308,737.88)
Cash - Unrestricted Investments	1,839,963.39	3,355,414.51
Cash - Restricted Reserves	2,844,417.87	2,844,417.87
Cash on Hand	700.00	700.00
Accounts Receivable	627,779.13	2,946,383.23
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	7,991.53	7,366.80
Total Current Assets	6,992,265.65	8,845,544.53
Current Liabilities		
Accounts Payable	(2,242,222.28)	(713,619.49)
Loan Liability - Current	(286,279.08)	(232,592.58)
Lease Liability - Current	(5,331.02)	0.00
Annual Leave Liability - Current	(319,018.89)	(319,018.89)
Long Service Leave Liability - Current	(131,672.71)	(131,672.71)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(2,984,523.98)	(1,396,903.67)
Adjustments		
Less Restricted Reserves	(2,844,417.87)	(2,844,417.87)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	166,750.36	166,750.36
Add Lease Principal Expense	5,331.02	0.00
Add Loan Principal Expense	286,279.08	232,592.58
Total Adjustments	(2,386,057.41)	(2,445,074.93)
NET CURRENT ASSETS	1,621,684.26	5,003,565.93

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 August 2026

Description	Actual 2025/26	YTD Actual 2026/27	Movement
Current Assets			
Cash and Cash Equivalents	6,356,494.99	5,891,794.50	(464,700.49)
Accounts Receivable	617,779.13	2,946,383.23	2,328,604.10
Contract Asset - Current	10,000.00	0.00	(10,000.00)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	7,991.53	7,366.80	(624.73)
Total Current Assets	6,992,265.65	8,845,544.53	1,853,278.88
Current Liabilities			
Accounts Payable	(332,450.89)	1,196,151.90	1,528,602.79
Contract Liability - Current	(1,909,771.39)	(1,909,771.39)	0.00
Loan Liability - Current	(286,279.08)	(232,592.58)	53,686.50
Lease Liability - Current	(5,331.02)	0.00	5,331.02
Annual Leave Liability - Current	(319,018.89)	(319,018.89)	0.00
Long Service Leave Liability - Current	(131,672.71)	(131,672.71)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(2,984,523.98)	(1,396,903.67)	1,587,620.31
Non-Current Assets			
Non-Current Debtors	210,867.92	210,867.92	0.00
Non-Current Investments	116,383.44	116,383.44	0.00
Land and Buildings	33,746,185.39	33,702,418.82	(43,766.57)
Plant and Equipment	2,223,748.31	2,177,227.33	(46,520.98)
Furniture and Equipment	181,882.80	193,140.48	11,257.68
Infrastructure	151,805,949.50	151,528,553.50	(277,396.00)
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	188,285,017.36	187,928,591.49	(356,425.87)
Non-Current Liabilities			
Loan Liability - Non Current	(2,765,114.80)	(2,765,114.80)	0.00
Lease Liability - Non Current	(5,331.04)	(5,331.04)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(159,793.32)	(159,793.32)	0.00
Total Non Current Liabilities	(2,930,239.16)	(2,930,239.16)	0.00
Net Assets	189,362,519.87	192,446,993.19	3,084,473.32

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 August 2026**

Description	Actual 2025/26	YTD Actual 2026/27	Movement
Equity			
Accumulated Surplus	(59,461,368.72)	(62,545,842.04)	(3,084,473.32)
Reserves - Cash Backed	(2,844,417.87)	(2,844,417.87)	0.00
Reserve - Revaluations	(127,056,733.28)	(127,056,733.28)	0.00
Total Equity	(189,362,519.87)	(192,446,993.19)	(3,084,473.32)

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 August 2026						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
5303088	Reserve Funds Bendigo					
	Long Service Leave	166,750.36				
	Plant	249,341.10				
	Emergency Services	34,261.05				
	Building	293,398.35				
	Recreation Ground	1,185,682.62				
	Cropping Committee	159,652.48				
	Infrastructure	46,320.39				
	Senior Housing	388,071.12				
	Avondale Mach Museum	71,951.61				
	ITC Renewal Reserve	248,988.79	2,844,417.87	4 mnths	4.95%	23/10/2026
5457507	Term Deposit Bendigo	515,878.49		3 mnths	4.80%	17/09/2026
5469788	Term Deposit Bendigo	272,523.74		3 mnths	4.80%	3/10/2026
5469792	Term Deposit Bendigo	545,619.93		4 mnths	4.90%	2/11/2026
5478642	Term Deposit Bendigo	521,392.35		5 mnths	5.10%	11/12/2026
5510768	Term Deposit Bendigo	500,000.00		5 mnths	5.20%	27/01/2027
5510773	Term Deposit Bendigo	500,000.00		6 mnths	5.30%	25/02/2027
5510775	Term Deposit Bendigo	500,000.00		7 mnths	5.20%	25/03/2027
			3,355,414.51			
	Total		6,199,832.38			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	14 September 2026
Applicant:	N/A
File Reference:	N/A
Author and Position:	Simon Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	August 2026 List of Reports

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of August 2026.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2026/27 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2026/27 Budget.

STRATEGIC IMPLICATIONS

- Strategic Pillar:
- 1. Economy
 - 2. Community
 - 3. Environment
 - 4. Civic Leadership
- Strategic Priorities:
- 1.1 Safe, efficient and connected transport network
 - 2.3 Active and Healthy Community
 - 3.3 Natural resources are sustainably managed
 - 4.1 Community and customer focus
 - 4.2 Continuous organisational improvement
 - 4.3 Responsible planning

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

August 2026

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

05 Aug 2026	1975-1975	(1)	\$	2,065.13	(authorised by DCEO S Marshall and Cr J Maxwell)
17 Aug 2026	1976-1977	(2)	\$	500.53	(authorised by CEO S Gollan and DCEO S Marshall)
17 Aug 2026	1980-1980	(1)	\$	12,272.50	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for Aug 2026 incl				\$ 14,838.16	previously paid.

EFT vouchers

05 Aug 2026	EFT 12623-12648	(26)	\$	127,855.23	(authorised by DCEO S Marshall and Cr J Maxwell)
05 Aug 2026	EFT 12649-12654	(6)	\$	8,398.96	(authorised by DCEO S Marshall and Cr J Maxwell)
12 Aug 2026	EFT 1-35	(35)	\$	74,086.59	(authorised by DCEO S Marshall and Cr S Martin)
17 Aug 2026	EFT 12655-12667	(13)	\$	146,375.09	(authorised by CEO S Gollan and DCEO S Marshall)
17 Aug 2026	EFT 12668-12674	(7)	\$	4,464.47	(authorised by CEO S Gollan and DCEO S Marshall)
25 Aug 2026	EFT 12676-12690	(15)	\$	242,255.80	(authorised by CEO S Gollan and DCEO S Marshall)
25 Aug 2026	EFT 12691-12692	(2)	\$	1,992.72	(authorised by CEO S Gollan and DCEO S Marshall)
26 Aug 2026	EFT 1-35	(35)	\$	74,166.07	(authorised by CEO S Gollan and DCEO S Marshall)
27 Aug 2026	EFT 12693-12693	(1)	\$	1,500,000.00	(authorised by DCEO S Marshall and Cr C Lawlor)
28 Aug 2026	EFT 12695-12704	(10)	\$	79,480.18	(authorised by CEO S Gollan and Cr C Lawlor)
31 Aug 2026	EFT 12705-12710	(6)	\$	34,495.36	(authorised by CEO S Gollan and DCEO S Marshall)
31 Aug 2026	EFT 12711-12713	(3)	\$	3,168.07	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for Aug 2026 incl				\$ 2,296,738.54	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for Aug 2026 incl				\$ 0.00	previously paid.
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EFT vouchers

05 Aug 2026	EFT 12622-12622	(1)	\$	200.00	(authorised by DCEO S Marshall and Cr J Maxwell)
28 Aug 2026	EFT 12694-12694	(1)	\$	200.00	(authorised by CEO S Gollan and Cr C Lawlor)
Total of EFT vouchers for Aug 2026 incl				\$ 400.00	previously paid.

(3) Direct Debit Payments totalling \$ 188,232.07 previously paid.

(4) Credit Card Payments totalling \$ 2,947.60 previously paid.

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
Cheque	1975	05 Aug 2026	Water Corporation	Water use - Balkuling Rd Standpipe: 25 May - 28 Jul 26; 4 x 26/27 Trade Waste	(2,065.13)	(2,065.13)	1
Cheque	1976	17 Aug 2026	ACMA - Australian Communication	Land mobile Appart Lic Renewal Lic 252869/1 Exp: 02 Sep 2027 located at Be	(118.00)		
Cheque	1977	17 Aug 2026	Water Corporation	Water use x 3: 10 Jun - 13 Aug 26	(382.53)	(500.53)	2
Cheque	1980	28 Aug 2026	Water Corporation	2026-08 Aug Water Accounts	(12,272.50)	(12,272.50)	1
EFT Pymt	EFT 12623	05 Aug 2026	Beverley Bakehouse and Cafe	Council Meet - 22 Jul 2026: Catering for morning tea	(13.00)		
EFT Pymt	EFT 12624	05 Aug 2026	Beverley Dome Roadhouse (BC 4,005L Diesel @ \$2.261/L GST excl		(9,960.84)		
EFT Pymt	EFT 12625	05 Aug 2026	Beverley Electrical Services - B Various bldgs: Electrical works		(488.89)		
EFT Pymt	EFT 12626	05 Aug 2026	Bookeasy Australia Pty Ltd	2026-07 Jul Room Manager Online Booking System Subscription	(242.00)		
EFT Pymt	EFT 12627	05 Aug 2026	CES - City Electric Supply	Various bldgs: Light globes	(317.35)		
EFT Pymt	EFT 12628	05 Aug 2026	CM Mead and BM Minchin - Ch	Council Meet - 22 Jul 2026: Catering	(300.00)		
EFT Pymt	EFT 12629	05 Aug 2026	Corsign WA Pty Ltd	Various Rds: Signage	(3,021.70)		
EFT Pymt	EFT 12630	05 Aug 2026	E & MJ Rosher P/L	Various plant: Parts	(1,226.46)		
EFT Pymt	EFT 12631	05 Aug 2026	Focus Networks	2026-07 Jul computer support, Deposit on computer hardware; Additional supp	(12,819.74)		
EFT Pymt	EFT 12632	05 Aug 2026	IT Vision Australia Pty Ltd ta R	2026/27 Annual License Fees - Synergy Soft (10 Users): 14 Modules & Payroll	(38,699.38)		
EFT Pymt	EFT 12633	05 Aug 2026	Industrial Automation Group Pty	2026/27 Remote Access Support	(2,937.22)		
EFT Pymt	EFT 12634	05 Aug 2026	LG Best Practices Pty Ltd	Prof services for EOY payroll obligations	(2,596.00)		
EFT Pymt	EFT 12635	05 Aug 2026	Landgate	Title Search, 25 Jun 2026	(65.20)		
EFT Pymt	EFT 12636	05 Aug 2026	Local Government Professional	2026/27 Corporate Bronze Membership & Membership for CEO & DCEO	(1,780.00)		
EFT Pymt	EFT 12637	05 Aug 2026	Local Health Authorities Analyti	2026/27 Analytical services subscription	(541.76)		
EFT Pymt	EFT 12638	05 Aug 2026	McLeods Lawyers Pty Ltd	Brg 3197 York Williams Rd Land acquisition	(3,106.60)		
EFT Pymt	EFT 12639	05 Aug 2026	Michael Wilson	2026-08 Aug (Ed 502): Blarney: Printing and delivery	(250.00)		
EFT Pymt	EFT 12640	05 Aug 2026	Porter Consulting Engineers	18 Hunt Rd, Retirement Village: Peer Review (Jul 2026)	(8,250.00)		
EFT Pymt	EFT 12641	05 Aug 2026	Robbie Joe Wansbrough - Rea	Apr - Jun 2026 Gym Inductions x 9	(270.00)		
EFT Pymt	EFT 12642	05 Aug 2026	Staff - Stefan de Beer	Reimbursement: PC hardware	(35.00)		
EFT Pymt	EFT 12643	05 Aug 2026	Synergy	2026-07 Jul Power accounts	(12,758.45)		
EFT Pymt	EFT 12644	05 Aug 2026	Talbot Walsh - Larhiber Pty Ltd	Civic Centre: Plaque for framed quilt	(165.00)		
EFT Pymt	EFT 12645	05 Aug 2026	Civitus - Intellife Group Ltd	Westdale & Lupton Rds: Tree lopping & mulching	(24,027.44)		
EFT Pymt	EFT 12646	05 Aug 2026	Valley Airconditioning & Refrige	Cornerstone bldg: Air conditioning	(2,690.70)		

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
EFT Pymt	EFT 12647	05 Aug 2026	WA Contract Ranger Services	Ranger services: 15, 22 Jul 2026	(885.50)		
EFT Pymt	EFT 12648	05 Aug 2026	WALGA Western Australian Local	Councillor Training: Understanding Financial Reports - ELearning; Cr D Brown	(407.00)	(127,855.23)	26
EFT Pymt	EFT 12649	05 Aug 2026	Cannon Hygiene Australia Pty L	2026/27 Annual Hygiene Servicing	(4,737.73)		
EFT Pymt	EFT 12650	05 Aug 2026	Cheong Eng Gan	Refund on overpayment on DR 6318	(385.00)		
EFT Pymt	EFT 12651	05 Aug 2026	Elders Rural Services Aust Ltd	Weed control: Chemical purchase & number stencils	(744.60)		
EFT Pymt	EFT 12652	05 Aug 2026	OneMusic Australia	2026/27 Music for Councils Rural Lic for public perform &/or communication of	(402.37)		
EFT Pymt	EFT 12653	05 Aug 2026	Team Global Express Pty Ltd (r	Freight charges: 01- 07 Jul 2026	(102.67)		
EFT Pymt	EFT 12654	05 Aug 2026	Telstra Limited	2026-07 Jul Telephone accounts	(2,026.59)	(8,398.96)	6
EFT Pymt	EFT 12655	17 Aug 2026	ASB Marketing, Look Brilliant P	Uniforms - Admin Staff: Postage	(27.50)		
EFT Pymt	EFT 12656	17 Aug 2026	ATO - Australian Tax Office	2026-07 Jul BAS Obligation	(33,347.00)		
EFT Pymt	EFT 12657	17 Aug 2026	Appliance Testing Supplies (Ex	Annual Calibration & Testing of Metrel DeltaPAT 3309	(269.50)		
EFT Pymt	EFT 12658	17 Aug 2026	Associated Laundry Services, M	21 Jul - 11 Aug 2026 Onsite Cabins Laundry fees	(1,517.35)		
EFT Pymt	EFT 12659	17 Aug 2026	Avon Waste Stondon Pty Ltd	4,202 Bin Collection FE 07 Aug 26 inc Recycling Bins & 10 x Recycling Collect	(11,356.30)		
EFT Pymt	EFT 12660	17 Aug 2026	BSL - Depart of Local Gov, Ind	2026-07 Jul 26 Collections x 6 (Lics 25/26: 42, 49; 26/27: 01, 02, 03, 04)	(758.85)		
EFT Pymt	EFT 12661	17 Aug 2026	Beverley Post News and Gifts (	2026-07 Jul Stationery & Newspaper subscription	(1,050.94)		
EFT Pymt	EFT 12662	17 Aug 2026	CTF - Construction Training Fui	2026-07 Jul 26 Collections x 1 (Lics 25/26: 49)	(691.75)		
EFT Pymt	EFT 12663	17 Aug 2026	Cemeteries & Crematoria Asso	2026/27 Ordinary Membership Fee	(130.00)		
EFT Pymt	EFT 12664	17 Aug 2026	Green Planet Grass. GTS Deve	Bowling club: Greens replacement - 1st instalment	(90,000.00)		
EFT Pymt	EFT 12665	17 Aug 2026	Origin Energy Retail Ltd	5 Wright St: 2026/27 LP Gas cylinder rental: 1 x 45kg LP cylinder	(42.90)		
EFT Pymt	EFT 12666	17 Aug 2026	Starlight Education and Commu	Bev Air Show, 11 Apr 2026: Show broadcaster, commentary	(4,180.00)		
EFT Pymt	EFT 12667	17 Aug 2026	Thompson Brushes , K and D T	PSP99 Sundry Plant - Road Broom: Parts	(3,003.00)	(146,375.09)	13
EFT Pymt	EFT 12668	17 Aug 2026	Australia Post	2026-07 Jul Postage	(240.11)		
EFT Pymt	EFT 12669	17 Aug 2026	BOC Limited	2026-07 Jul Cylinder Rental: Medical oxygen C size	(7.44)		
EFT Pymt	EFT 12670	17 Aug 2026	Beacon Equipment Bepassey N	Minor Plant Purchases: 4 x cordless batteries	(1,364.00)		
EFT Pymt	EFT 12671	17 Aug 2026	Cuballing Windscreens, Mr Ma	Various Plant: Windscreen repairs	(1,754.61)		
EFT Pymt	EFT 12672	17 Aug 2026	Midalia Steel Northam	Moort Wabiny Park: Materials	(113.91)		
EFT Pymt	EFT 12673	17 Aug 2026	Node One Pty Ltd	2026-08 Aug NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 s	(89.00)		
EFT Pymt	EFT 12674	17 Aug 2026	Supagas Pty Ltd	Rec Ground - 2026/27 Cylinder rental 2.75kL bulk tank	(895.40)	(4,464.47)	7

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
EFT Pymt	EFT 12676	25 Aug 2026	Afgri Equipment Australia Pty L	BE036 (PLDR03): Repairs	(3,432.80)		
EFT Pymt	EFT 12677	25 Aug 2026	Avon Trading Pty Ltd	2026-07 Jul Hardware Purchases	(2,356.71)		
EFT Pymt	EFT 12678	25 Aug 2026	Beverley Agricultural Society	2026 Beverley Agricultural Show Contribution & Sponsorship	(2,350.00)		
EFT Pymt	EFT 12679	25 Aug 2026	Beverley Bakehouse and Cafe	Council Meet workshop - 18 Aug 2026: Catering for lunch	(128.90)		
EFT Pymt	EFT 12680	25 Aug 2026	Brookton Tyre Service, Brookto	BE3579 (PTRL10): Tyre replacement	(1,015.00)		
EFT Pymt	EFT 12681	25 Aug 2026	Corsign WA Pty Ltd	Rec Grnds: Dog exercise signage	(210.10)		
EFT Pymt	EFT 12682	25 Aug 2026	Department of Planning Lands	: 2026-07 Jul & 2026-08 Aug: Lease M355805 - Res L27959 Bethany Rd	(183.32)		
EFT Pymt	EFT 12683	25 Aug 2026	Hutton and Northey Sales	Various plant: Supplies & parts	(133.13)		
EFT Pymt	EFT 12684	25 Aug 2026	JLT Risk Solutions Pty Ltd	2026/27 Salary Continuance & Marine Cargo insurance	(6,976.09)		
EFT Pymt	EFT 12685	25 Aug 2026	Kleen West Distributors	Various bldgs: Cleaning products	(2,333.37)		
EFT Pymt	EFT 12686	25 Aug 2026	LGIS (LGISWA)	2026/27 Insurances: 1 of 2 instalments	(212,071.47)		
EFT Pymt	EFT 12687	25 Aug 2026	Synergy	Street Lights: 25 Jun - 24 Jul 26 & 5 x self read accounts 28 May - 03 Aug 2026	(6,241.73)		
EFT Pymt	EFT 12688	25 Aug 2026	Tina Marie Forrester	Contribution for fencing at 44 Hunt Rd as per motion M6/0726	(3,074.00)		
EFT Pymt	EFT 12689	25 Aug 2026	Tourism Council Western Austr	2026-27 Membership: Tourism Business medium & Nomination Fee	(1,595.00)		
EFT Pymt	EFT 12690	25 Aug 2026	WA Hino	BE037 (PTRK08): Parts	(154.18)	(242,255.80)	15
EFT Pymt	EFT 12691	25 Aug 2026	Beverley Supermarket & Liquor	2026-07 Jul purchases	(522.11)		
EFT Pymt	EFT 12692	25 Aug 2026	Bunnings Building Supplies Pty	Various bldgs: Hardware purchases	(1,470.61)	(1,992.72)	2
EFT Pymt	EFT 12693	27 Aug 2026	Bendigo and Adelaide Bank	2026/27 Municipal investment #05 - invested for 5 months @ 5.20%	(1,500,000.00)	(1,500,000.00)	1
EFT Pymt	EFT 12695	28 Aug 2026	Beverley Dome Roadhouse (BE	4,005L Diesel @ \$2.2309/L GST excl	(9,828.27)		
EFT Pymt	EFT 12696	28 Aug 2026	CM Mead and BM Minchin - Ch	Council Meet - 26 Aug 2026: Catering	(300.00)		
EFT Pymt	EFT 12697	28 Aug 2026	Country Copiers Northam (DA	C A3 & A4 paper supplies	(2,311.50)		
EFT Pymt	EFT 12698	28 Aug 2026	Focus Networks	2026-08 Aug computer support; Additional support	(7,295.46)		
EFT Pymt	EFT 12699	28 Aug 2026	Fulton Hogan Industries Pty Ltd	Various rural roads: Bitumen patching products	(2,864.40)		
EFT Pymt	EFT 12700	28 Aug 2026	Green Planet Grass. GTS Deve	Bowling club: Greens replacement - 2nd instalment	(50,000.00)		
EFT Pymt	EFT 12701	28 Aug 2026	St John Ambulance Western A	Servicing of defibrillators x 4	(863.68)		
EFT Pymt	EFT 12702	28 Aug 2026	Staff - Simon Marshall	Reimbursement: Keys for hand towel dispensers	(28.19)		
EFT Pymt	EFT 12703	28 Aug 2026	Synergy	Power use x 5: 08 Jul - 20 Aug 26	(5,276.43)		
EFT Pymt	EFT 12704	28 Aug 2026	Workhouse Advertising Pty Ltd	2026-27 Rates flyer: Design of	(712.25)	(79,480.18)	10

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
EFT Pymt	EFT 12705	31 Aug 2026	Copyworld Toshiba	2026-07 Jul 26: Copy fees for 'Bert ' & 'Ernie' Estudio 6525 AC	(783.92)		
EFT Pymt	EFT 12706	31 Aug 2026	Kleen West Distributors	Various bldgs: Cleaning products	(419.93)		
EFT Pymt	EFT 12707	31 Aug 2026	Office of Inspector General of A	Refund of cancelled Onsite Cabin booking on rec 49265 - Ms Liz Callaghan, Ms	(320.00)		
EFT Pymt	EFT 12708	31 Aug 2026	Park Body Builders, Aust Manu	BE013 (PTRK10): Installation of flashing lights	(3,080.00)		
EFT Pymt	EFT 12709	31 Aug 2026	WA Contract Ranger Services	Ranger Services: 10, 18 Aug 2026	(759.00)		
EFT Pymt	EFT 12710	31 Aug 2026	WALGA Western Australian Loc	2026-27 Annual Subscriptions, 2026 WALGA Loc Gov Conference 16-18 Sep 2	(29,132.51)	(34,495.36)	6
EFT Pymt	EFT 12711	31 Aug 2026	Elders Rural Services Aust Ltd	Weed control: Chemical purchase	(742.50)		
EFT Pymt	EFT 12712	31 Aug 2026	Team Global Express Pty Ltd (r	Freight charges: 03 - 25 Aug 2026	(325.53)		
EFT Pymt	EFT 12713	31 Aug 2026	Telstra Limited	2026-08 Aug Telephone accounts	(2,100.04)	(3,168.07)	3
Direct debit	DD 5643.01	11 Aug 2026	Shadforth Portfolio Service - Su	Superannuation contributions	(1,342.38)		
Direct debit	DD 5643.02	11 Aug 2026	UniSuper	Superannuation contributions	(383.52)		
Direct debit	DD 5643.03	11 Aug 2026	National Mutual Retirement Fur	Superannuation contributions	(256.71)		
Direct debit	DD 5643.04	11 Aug 2026	Macquarie Superannuation Plar	Superannuation contributions	(366.32)		
Direct debit	DD 5643.05	11 Aug 2026	Commonwealth Superannuatior	Superannuation contributions	(374.76)		
Direct debit	DD 5643.06	11 Aug 2026	Australian Super	Superannuation contributions	(2,049.59)		
Direct debit	DD 5643.07	11 Aug 2026	Aware Super Pty Ltd	Superannuation contributions	(7,651.66)		
Direct debit	DD 5643.08	11 Aug 2026	Australian Retirement Trust (Su	Superannuation contributions	(176.56)		
Direct debit	DD 5643.09	11 Aug 2026	Mercer Super Trust, The Truste	Superannuation contributions	(822.65)		
Direct debit	DD 5643.10	11 Aug 2026	MLC MasterKey Personal Supe	Superannuation contributions	(231.66)		
Direct debit	DD 5643.11	11 Aug 2026	REST	Superannuation contributions	(333.29)		
Direct debit	DD 5643.12	11 Aug 2026	Colonial First State Super (Gib	Superannuation contributions	(430.54)		
Direct debit	DD 5643.13	11 Aug 2026	AMP Lifetime Super	Superannuation contributions	(246.15)	(14,665.79)	
Direct debit	DD 5658.01	25 Aug 2026	Shadforth Portfolio Service - Su	Superannuation contributions	(1,342.38)		
Direct debit	DD 5658.02	25 Aug 2026	UniSuper	Superannuation contributions	(382.08)		
Direct debit	DD 5658.03	25 Aug 2026	National Mutual Retirement Fur	Superannuation contributions	(315.06)		
Direct debit	DD 5658.04	25 Aug 2026	Macquarie Superannuation Plar	Superannuation contributions	(367.18)		
Direct debit	DD 5658.05	25 Aug 2026	Commonwealth Superannuatior	Superannuation contributions	(372.93)		
Direct debit	DD 5658.06	25 Aug 2026	Australian Super	Superannuation contributions	(2,055.68)		

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
Direct debit	DD 5658.07	25 Aug 2026	Aware Super Pty Ltd	Superannuation contributions	(7,738.40)		
Direct debit	DD 5658.08	25 Aug 2026	Australian Retirement Trust (Su	Superannuation contributions	(176.29)		
Direct debit	DD 5658.09	25 Aug 2026	Mercer Super Trust, The Truste	Superannuation contributions	(822.84)		
Direct debit	DD 5658.10	25 Aug 2026	MLC MasterKey Personal Supe	Superannuation contributions	(92.66)		
Direct debit	DD 5658.11	25 Aug 2026	REST	Superannuation contributions	(333.29)		
Direct debit	DD 5658.12	25 Aug 2026	Colonial First State Super (Gib	Superannuation contributions	(437.62)		
Direct debit	DD 5658.13	25 Aug 2026	AMP Lifetime Super	Superannuation contributions	(261.43)	(14,697.84)	
Direct debit	134	03 Aug 2026	7 - CBA Merchant fee	CBA Merchant fees - Municipal acct	(256.30)	(256.30)	
Direct debit	134	03 Aug 2026	7 - CBA Merchant fee	CBA Merchant fees - Trust acct	(20.08)	(20.08)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ Transactive - entered in error	(95.70)	(95.70)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ BPAY - reversal for duplication	95.70	95.70	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ Transactive - entered in error	(108.50)	(108.50)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ Transactive - reversal for duplication	108.50	108.50	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ Transactive - entered in error	(77.00)	(77.00)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ BPAY - reversal for duplication	77.00	77.00	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ Transactive	(108.50)	(108.50)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ BPAY - BPAY usage fees	(95.70)	(95.70)	
Direct debit	134	06 Aug 2026	8 - ANZ Transactive	ANZ BPAY - BPAY monthly fees	(77.00)	(77.00)	
Direct debit	134	17 Aug 2026	1 - Bank Charges	Bank charges: Acct service fee	(22.00)	(22.00)	
Direct debit	134	25 Aug 2026	8 - ANZ Transactive	ANZ Transactive?????	(1,992.72)	(1,992.72)	
Direct debit	134	03 Aug 2026	3 - DoT Payments	DoT Payments	(2,229.80)		
Direct debit	134	04 Aug 2026	3 - DoT Payments	DoT Payments	(1,833.70)		
Direct debit	134	04 Aug 2026	3 - DoT Payments	DoT Payments	(1,833.70)		
Direct debit	134	04 Aug 2026	3 - DoT Payments	DoT Payments - Reversal for duplication	1,833.70		
Direct debit	134	05 Aug 2026	3 - DoT Payments	DoT Payments	(646.70)		
Direct debit	134	06 Aug 2026	3 - DoT Payments	DoT Payments	(6,240.90)		
Direct debit	134	07 Aug 2026	3 - DoT Payments	DoT Payments	(1,705.30)		
Direct debit	134	10 Aug 2026	3 - DoT Payments	DoT Payments	(3,737.55)		

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
Direct debit	134	11 Aug 2026	3 - DoT Payments	DoT Payments	(7,859.35)		
Direct debit	134	12 Aug 2026	3 - DoT Payments	DoT Payments	(716.50)		
Direct debit	134	13 Aug 2026	3 - DoT Payments	DoT Payments	(2,908.95)		
Direct debit	134	14 Aug 2026	3 - DoT Payments	DoT Payments	(2,546.50)		
Direct debit	134	14 Aug 2026	3 - DoT Payments	DoT Payments	(2,546.50)		
Direct debit	134	17 Aug 2026	3 - DoT Payments	DoT Payments	(3,577.05)		
Direct debit	134	18 Aug 2026	3 - DoT Payments	DoT Payments	(2,643.70)		
Direct debit	134	19 Aug 2026	3 - DoT Payments	DoT Payments	(260.80)		
Direct debit	134	20 Aug 2026	3 - DoT Payments	DoT Payments	(749.65)		
Direct debit	134	21 Aug 2026	3 - DoT Payments	DoT Payments	(3,948.40)		
Direct debit	134	24 Aug 2026	3 - DoT Payments	DoT Payments	(16,063.30)		
Direct debit	134	25 Aug 2026	3 - DoT Payments	DoT Payments	(2,212.10)		
Direct debit	134	26 Aug 2026	3 - DoT Payments	DoT Payments	(2,652.15)		
Direct debit	134	27 Aug 2026	3 - DoT Payments	DoT Payments	(2,316.45)		
Direct debit	134	28 Aug 2026	3 - DoT Payments	DoT Payments	(3,048.90)		
Direct debit	134	31 Aug 2026	3 - DoT Payments	DoT Payments	(1,391.70)	(71,835.95)	
Direct debit	EFT 12675	10 Aug 2026	WA Treasury Corporation	Loan 121 (Vincent St Streetscape): Deb 10 of 30 Repayment - Aug 2026	(30,428.14)	(30,428.14)	
Direct debit	EFT 12716	25 Aug 2026	Westone Capital	3 of 4 payments: Rental fees for the 2 x Toshiba E Studio 6525AC machines	(7,312.80)	(7,312.80)	
Direct debit	EFT 12717	28 Aug 2026	WA Treasury Corporation	Loan 122 (Swim Pool Stage 1): Deb 05 of 33 Repayment - Aug 2026	(46,719.25)	(46,719.25)	
Direct debit	EFT 12715	24 Aug 2026	Credit Card - Shire of Beverley	2026-07 Jul Credit Card purchases	(2,947.60)	(2,947.60)	
PAYMENTS RAISED IN CURRENT MONTH					(2,354,503.71)	(2,354,503.71)	

WAGES & SALARIES

EFT Pymt	12 Aug 2026	Wages & Salaries	FE - 11 Aug 2026	(74,086.59)		35
EFT Pymt	26 Aug 2026	Wages & Salaries	FE - 25 Aug 2026	(74,166.07)		35
WAGES & SALARIES				(148,252.66)	(148,252.66)	

UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					0.00	0.00	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00	
OTHER AMENDMENTS/GENERAL JOURNALS							
Direct debit		12 Aug 2026	Trust account	Tfr to Trust for funds incorrectly deposited into the Municipal account	(200.00)		1
Direct debit	134	14 Aug 2026	3 - DoT Payments	Reversal of duplicated entry	2,546.50		
Direct debit	134	25 Aug 2026	8 - ANZ Transactive	Reversal of incorrect receipted entry	1,992.72		
OTHER AMENDMENTS/GENERAL JOURNALS					4,339.22	4,339.22	
INVESTMENTS							
	EFT 12693	27 Aug 2026	Bendigo and Adelaide Bank	2026/27 Muniinvest #05 - invested for 5 mnths @ 5.20%	(1,500,000.00)		
					(1,500,000.00)		
					(2,498,417.15)	(2,498,417.15)	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT							
CEO - STEPHEN GOLLAN							
Credit card	SUB00000428	30 Jun 2026	Gold Region Tourism Org Aust	2026/27 annual subs	195.77	195.77	
Credit card	3521480189	17 Jul 2026	Adobe Systems:	Adobe Pro licenses x 1 (Admin Officer - A Bowman) pro rata to 17 Dec 2026	177.16	372.93	
Credit card	372-264279	02 Jul 2026	Amart Midland	Unit 4 Onsite Cabin - replacement chair	279.20	652.13	
Credit card	4W9GLRL5QP1F	16 Jul 2026	Dropbox Intl Ultd Co	2026/27 Subscription	316.11	968.24	
Credit card	REC 4137903432	16 Jul 2026	GoDaddy.com	MS365 Email Essent with security renewal - admin@beverleyairshow.com.au for 2	340.26	1,308.50	
Credit card	001954	21 Jul 2026	Kolorkode	Filing stationery	275.00	1,583.50	
DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)							
						0.00	
MOW - STEPHEN VINCENT							
Credit card	118606758.01	13 Jul 2026	SPOT	BE020 subscription & activation for 12 months exp 09 Jul 2027	274.08	274.08	
Credit card	118606758.02	27 Jul 2026	SPOT	BE024, BE035, BE037; Admin subscription & activation for 12 months exp 23 Jul 2	1,090.02	1,364.10	
CESM - TROY GRANVILLE							
						0.00	
July 2026 transactions presented on 24 August 2026 (EFT 12715) Shire of Beverley Municipal Bank account					2,947.60	2,947.60	

SHIRE OF BEVERLEY

CHEQUE DETAIL - Municipal and Trust Accounts - AUGUST 2026

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS	#
TRUST ACCOUNT DETAILS							
PAYMENTS RAISED IN CURRENT MONTH							
EFT Pymt	EFT 12622	05 Aug 2026	Neil Kevin Philip Mauger	Refund of Bonds - Lesser Hall Hire, Booking 13 Jul 2026	(200.00)		
EFT Pymt	EFT 12694	28 Aug 2026	Bernadine Pilkington	Refund of Bonds - Hall Hire, Booking: 21 Aug 2026	(200.00)		
PAYMENTS RAISED IN CURRENT MONTH					(400.00)	(400.00)	
PAYMENTS UNPRESENTED IN CURRENT BANK #							
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					0.00	0.00	
OTHER AMENDMENTS / GENERAL JOURNALS							
OTHER AMENDMENTS / GENERAL JOURNALS					0.00	0.00	
TOTAL EXPENDITURE for TRUST ACCOUNT						(400.00)	
TOTAL EXPENDITURE as reconciled to the AUGUST 2026 BANK STATEMENTS							
Municipal Account Expenditure						(2,498,417.15)	
Trust Account Expenditure						(400.00)	
TOTAL EXPENDITURE for AUGUST 2026						(2,498,817.15)	

11.3 Community Grants – 2026/27 Round 1

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	11 September 2026
Applicant:	Various Applicants
File Reference:	ADM 0428
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	Occurs every August & February
Disclosure(s) Of Interest:	Author is the Treasurer of the Beverley Golf Club.
Attachments:	Nil

SUMMARY

Council to consider awarding various grants as presented, in the Shire of Beverley 2026/27 Round 1 Community Grants Program.

BACKGROUND

In July 2013 a Community Grants scheme was set up to assist individuals, Not for Profit and Incorporated local organisations in the development of their respective interests. Council has two rounds of applications each financial year.

COMMENT

This financial year Council increased the Major grant funding from \$5,000 to \$10,000 with 50:50 matching funding required and the Minor grant funding from \$1,000 to \$2,000 with no matching funding required. The first round of Community Grants for 2026/27 financial year was advertised in the August 2026 Beverley Blarney, on the Shire of Beverley website and on the Shire Facebook page. Applications opened on 1 August and closed on 31st August 2026. A total of eight applications were received, three for Major Grants and five for Minor Grants.

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club, correct categorisation and 50:50 matched funds (for grants over \$2,001).

Minor Grants: Applications of \$2,000 and under, must fall within one of the following categories: Early Years (0 to 4yrs); Environment; History and or Heritage; Seniors; Tourism; Volunteer/Upskilling; or Youth (5 to 18yrs)

Major Grants: Applications of over \$2,001 must also fall within one of the following categories: Art and Culture; Disability/Aging; Education & Training; Environment; Event; Minor infrastructure/equipment or development; or Sport and Recreation.

The total major grant funding requested is \$18,365.50; the total minor grant funding requested is \$6,827.12. As it is the start of the new financial year, there is \$20,000.00 available in both the major grant category and minor grants category.

The table below outlines the Grant Applications, the activities groups wish to use the money for, the amount they requested and the amount with reasoning that we are suggesting they receive. All applications met the compliance criteria and are presented for Councils consideration.

Club/Group	Members	Minor Grants – Up to \$2,000 no matching funds required	Amount Requested	Amount Recommended
Beverley Garden & Tree Society	20 members	Minor Category: History and Heritage Total Project Cost: \$704.10 Project Name: Upgrade of the Reticulation and Watering Hose System at the Dead Finish Museum. Project: The existing reticulation is aging and is in need of repair. We plan to upgrade using low pressure, UV stabilised pipe. This pipe reduces breakage/splitting which will result in less water being wasted. We will install low pressure sprays and drippers, thus reducing overwatering, and subsequently less wastage. The garden was recently cleaned out and new plants put in, this project will supply water to those new plants. The new kink free hose system will assist our elderly volunteers who visit the garden during the summer months twice weekly to water the pot plants around the museum. Having a kink free hose means they will not have to battle with an old hose that kinks and becomes a trip hazard. ▪ 1st Application ▪ Application complete and quotes provided ▪ Incorporated	\$704.10	\$704.10 Officer Comment: Application supported. Assists a small group of volunteers who look after the Dead Finish Museum Gardens.
Beverley River Care Group	10 members	Minor Category: Environment Total Project Cost: \$1,344.63 Project Name: Weed Control in Pilot Plot Project: Weed Control in Pilot Plot - We've planted over 500 native bushes and groundcover including Atriplex Semibacatta, creeping saltbush to smother the weeds regrowth and other varieties including rushes along the river foreshore. The task is not complete by any means, and spring regrowth of the seed bank needs to be removed. Spraying with Fusilade is regarded as successful whilst the plant is growing. We have also attacked box thorn and bridal creeper with Glyphosate plus surfactant with some success. This grant will allow the purchase of the correct Glyphosate for	\$1,224.63	\$1,224.63 Officer Comment: Application supported. Assists with fire mitigation. Collaboration with BDHS and NLE Group.

Club/Group	Members	Minor Grants – Up to \$2,000 no matching funds required	Amount Requested	Amount Recommended
		spraying near waterways, Fusilade, a sprayer and a first aid snake bite kit in case of a situation. Benefits - We can see the reduced flammable load as assisting the town fire control. We are using the pilot area to show the potential for natural regrowth back to native species and as such set an example for other to follow for other areas infested with veldt grass. Walkers will appreciate the river because they can see it better and it looks more pleasant than the dead stalks of the veldt grass. ▪ 2nd Application ▪ Application complete and quotes provided ▪ Incorporated		
Beverley Community Resource Centre	65 members	Minor Category: Youth 5-18yrs Total Project Cost: \$2780.00 Project Name: Wheels at Wabiny: Freestyle Now Youth Coaching Session Project: Wheels at Wabiny is a free, two-hour professional skateboarding, scooter and BMX coaching workshop for children, teenagers and young people in Beverley. The session will be delivered by Freestyle Now at Moort Wabiny Park, providing participants with the opportunity to learn new skills, improve their confidence and safely develop their abilities across the skate bowl and pump track. The workshop will cater for a range of abilities, from beginners through to more experienced riders. The project will provide local young people with a structured and positive recreational activity while encouraging them to make greater use of Moort Wabiny Park. It will also provide an opportunity for parents and the wider community to see the facilities being actively used. By offering professional coaching in a regional setting, the project aims to build skills, confidence, physical activity and positive social connections among local young people. The project will also provide an opportunity for young people to meet others	\$1980.00	Officer Comment: Application supported. Excellent application complete with project scope, risk management and CRC Annual report. Supports activation at Moort Wabiny Park and encourages youth participation.

Club/Group	Members	Minor Grants – Up to \$2,000 no matching funds required	Amount Requested	Amount Recommended
		with similar interests, supporting positive social connections, confidence and a stronger sense of community. The mixed-ability format will allow beginners and more experienced riders to participate together and learn at their own level. 5th Minor Application since 2013. - Application complete and quotes provided - Incorporated		
Beverley Historical Society	21 Members	Minor Category: History and Heritage Total Project Cost: \$1918.39 Project Name: Archive Storage Project Project: New shelving in our office archives room to provide storage for boxes of historical information, clothing, linen, hats etc. The new shelving will improve storage conditions and be a much safer and easily accessible retrieval of boxes. 3rd Minor Application - Application complete and quotes provided - Incorporated	\$1918.39	\$1918.39 Officer Comment: Application supported. Assists a small group of volunteers who look after local historical information.
Beverley Day Lodge of the Freemasons	17 Members	Minor Category: Seniors Total Project Cost: \$2000.00 Project Name: Veranda Floor Restoration Project: The veranda floor of the Masonic Hall has been eaten by white ants and damaged by water seeping under the floor. The old floor will be removed and the damaged boards replaced. The total floor area is 9m x 3m but only the damaged areas will be refurbished. By replacing the	\$1000.00	\$1000.00 Officer Comment: Application supported. Assists a small group of seniors to look after their

Club/Group	Members	Minor Grants – Up to \$2,000 no matching funds required	Amount Requested	Amount Recommended
		damaged sections of the floor, safe passage to the kitchen and supper room will be provided. ▪ 2nd Minor Application ▪ Application complete and quote provided ▪ Incorporated		organisations building.

Club/Group	Members	Major Grants – \$2001 to \$10,000 50:50 matching funds	Amount Requested	Amount Recommended
Beverley Bowling & Croquet Club	98 Members	Major Category: Sport and Recreation Total Project Cost: \$7931.00 Club Contribution: \$3965.50 Project Name: Machinery Upgrade Project as described by applicant: Upgrade of ageing lawn mowers that comply with safety standards to enable volunteer green keepers to maintain croquet green and club house surrounds. Benefit: Maintaining a suitable playing surface for our croquet members and visitors, also the general appearance of our club. ▪ 1st Major Application (4 successful minor applications) ▪ Incorporated ▪ Application complete, quotes provided ▪ 50:50 funding met (cash) ▪ Photographs of old equipment provided along with the intended new equipment.	\$3,965.50	\$3,965.50 Officer Comment: Application supported. Membership increasing over the last four years. Assists volunteers to complete physical work less strenuously.
Beverley Golf Club	112 Members	Major Category: Sport and Recreation Total Project Cost: \$12,196.68 Club Contribution: \$6,196.68 Project Name: Replace Exhaust Fan in Kitchen Project as described by applicant: To replace the exhaust fan in the kitchen so that it meets health regulations and to remove stale air, heavy moisture and smells out of the kitchen. This will benefit members plus other users such as darts, Beverley District High School, funeral services and wakes and any other organisation that wishes to use the facilities to hold functions. ▪ 4th Major Application (5 successful minor applications) ▪ Incorporated ▪ Application complete, quote provided ▪ 50:50 funding met (cash)	\$6,000.00	\$6,000.00 Officer Comment: Application supported. Membership increasing over the last four years. Assists volunteers to work in cleaner environment.

Club/Group	Members	Major Grants – \$2001 to \$10,000 50:50 matching funds	Amount Requested	Amount Recommended
Beverley District High School P & C	51 Members	Major Category: Education and Training Total Project Cost: \$23,400.00 Club Contribution: \$15,000.00 Project Name: Shade for Students Project as described by applicant: This project involves the supply and installation of a shade sail over the Secondary Hangout Space at Beverley District High School. This area was developed and installed earlier this year in direct response to long-standing requests from secondary students, who previously had no dedicated place to relax during recess and lunch aside from a small section under the library veranda. In 2024, the school undertook a consultation process with students, designed the hangout space based on their feedback, and installed it at a cost of over \$61,000. The space has quickly become extremely popular with secondary students; however, during summer and on warm autumn and spring days, the area becomes too hot to be used comfortably or safely. UV levels during recess (10:40–11:00am) and lunchtime (12:50–1:30pm) are at their highest, making sun protection essential. Providing adequate shade is critical to ensuring student safety while also supporting their need for outdoor movement, socialisation, and rest during break times. The Beverley DHS P&C has raised over \$15,000 to contribute towards installing a shade structure over the Secondary Hangout Space. The total project cost is \$23,400. We are seeking funding of \$8,400 to help deliver this important project, which will significantly enhance student wellbeing, safety, and access to outdoor spaces. ▪ 5th Major Application (plus 1 successful minor application) ▪ Incorporated ▪ Application complete, quote provided ▪ 50:50 funding met (cash)	\$8,400.00	Officer Comment: Application supported. Whilst the State Government should provide these facilities, the Beverley P & C has fundraised significantly. Supporting the application now may enable the shades to be installed in time for summer.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Program

2026/27 Budget	Opening Balances	Amount requested	Remaining Balance
Minor Grants - \$2,000 or less	\$20,000.00	\$6,827.12	\$13,172.88
Major Grants - \$2,001 - \$10,000	\$20,000.00	\$18,365.50	\$1,634.50
Total	\$40,000.00	\$25,192.62	\$14,807.38

STRATEGIC IMPLICATIONS

Strategic Pillar: 2. Community
4. Civic Leadership
Strategic Priorities: 2.3 Active and Healthy Community
4.1 Community and customer focus
4.3 Responsible planning

RISK IMPLICATIONS

Low (2) – It is considered there is minimal risk to awarding the grants. The grants assist volunteer run associations to make further contributions to the Community and foster participation and inclusiveness.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

POLICY IMPLICATIONS

Community Grant Policy

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. award the following Minor Community Grants under the first round of submissions for the 2026/27 financial year:

Beverley Garden and Tree Society	\$704.10
Beverley River Care Group	\$1,224.63
Beverley Community Resource Centre	\$1,980.00
Beverley Historical Society	\$1,918.39
Beverley Day Lodge of the Freemasons	\$1,000.00

2. award the following Major Community Grants under the first round of submissions for the 2026/27 financial year:

Beverley Bowling Club	\$3,965.50
Beverley Golf Club	\$6,000.00
Beverley DHS P & C	\$8,400.00

3. pool the remaining minor and major balances for round two of 2026/27 Community Grant funding to allow organisations to apply for either category and advise what amount that is, in the next application package.

12. ADMINISTRATION

12.1 2025 Compliance Audit Return

Submission To:	Ordinary Council Meeting 23 September 2026
Report Date:	11 September 2026
Applicant:	Administration
File Reference:	ADM 0237
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	ARIC Meeting 9 September 2026
Disclosure(s) Of Interest:	Nil
Attachments:	2025 Compliance Audit Return

SUMMARY

Council to consider endorsing the 2025 Compliance Audit Return (CAR) as recommended by the Audit, Risk and Improvement Committee (ARIC).

BACKGROUND

Following the amendments to the *Local Government Act 1995* and the commencement of the Local Government Inspector (the Inspector) the submission of the 2025 CAR was delayed until September 2026. The Inspector is now responsible for the administration of the CAR including the approval of the form and questions for the CAR.

The compliance audit period is 1 January 2025 to 31 December 2025.
Once the audit is completed the Shire is required to:

1. Present the CAR to ARIC for review and consideration.
2. ARIC to recommend the CAR to Council.
3. Seek Council's adoption of the completed CAR.
4. Return the endorsed and certified CAR, along with a copy of the Council Minutes, to the Inspector by 30 September 2026.

In compiling the CAR, the Chief Executive Officer (CEO) and Deputy Chief Executive Officer (Deputy CEO) have undertaken an audit of the Shire activities, practices and procedures applicable to each section.

COMMENT

The 2025 CAR questions are detailed in Attachment 12.1 and are in the format provided by the Inspectorate. The 2025 CAR contains 82 questions relating to 96 legislative areas as prescribed in Regulation 13 of the Local Government (Audit) Regulations 1997 (WA), across the seven pieces of legislation.

At the ARIC Meeting held Wednesday 9 September, the committee examined the CAR in detail. One change was made to Ref Reg 24AD (2), (4) and (6) which was incorrectly marked as Yes instead of N/A.

STATUTORY ENVIRONMENT

Regulation 14 of the *Local Government (Audit) Regulations 1996 (WA)* (the Regulations) requires that a compliance audit for the period 1 January to 31

December is completed each year in a form approved by the Inspector. Regulation 14 also requires the Audit Risk and Improvement Committee (ARIC) to review the CAR and present those results to Council. The CAR is then to be adopted by Council and recorded in the minutes.

Regulation 15 of the Regulations requires that after the adoption by Council of the CAR, a certified copy (signed by both the Shire President and Chief Executive Officer) of the return, together with a copy of the minutes of the meeting in which the return was adopted with any additional information is required to be submitted to the Inspector by 30 September 2026.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

RISK IMPLICATIONS

Failure to complete the 2025 Compliance Audit Return would result in non-compliance *Local Government (Audit) Regulations 1996*. Approval of this item will mitigate the consequence.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

AUDIT, RISK & IMPROVEMENT COMMITTEE'S RECOMMENDATION

That Council:

1. Receive and adopt the 2025 Compliance Audit Return responses as provided;
2. Authorise the Shire President and Chief Executive Officer to complete the Joint Certification of the 2025 Compliance Audit Return; and
3. Direct the Chief Executive Officer to submit the certified 2025 Compliance Audit Return and a copy of the minutes relevant to this report to the Local Government Inspector by 30 September 2026 in accordance with the Local Government (Audit) Regulations 1996 (WA).

2025 Compliance Audit Return

Local Government Authority: The Shire of Beverley

Local Government Act 1995

s. 2.29

Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?

Response: Yes

s. 3.16

Has the local government reviewed local laws, which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?

Response: Yes

s.3.57

Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?

Response: Yes

s. 3.58(3)

Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?

Response: N/A

s. 3.58(4)

Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?

Response: N/A

s. 3.59(2)(a)

Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?

Response: N/A

s. 3.59(2)(b)

Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?

Response: N/A

s. 3.59(2)(c)

Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?

Response: N/A

s. 3.59(4)

Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2024?

Response: N/A

s. 3.59(5)

During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?

Response: N/A

s. 5.16 (1)

Were all delegations to committees resolved by absolute majority?

Response: N/A

s. 5.16 (2)

Were all delegations to committees in writing?

Response: N/A

s. 5.17

Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?

Response: N/A

s. 5.18

Were all delegations to committees recorded in a register of delegations?

Response: N/A

s. 5.36(4) and s. 5.37(3)

Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?

Response: Yes

s. 5.37(2)

Did the CEO inform council of each proposal to employ or dismiss senior employee?

Response: N/A

Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?

Response: N/A

s. 5.39B

Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?

Response: Yes

s. 5.42

Were all delegations to the CEO resolved by an absolute majority?

Response: Yes

Were all delegations to the CEO in writing?

Response: Yes

s. 5.43

Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?

Response: Yes

s. 5.44(2)

Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?

Response: Yes

s. 5.45(1)(b)

Were all decisions by the Council to amend or revoke a delegation made by absolute majority?

Response: N/A

s. 5.46

Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?

Response: Yes

Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2024/2025 financial year?

Response: Yes

Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?

Response: Yes

s. 5.50

If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on its website outlining the circumstances in relation to payments made to terminated employees?

Response: N/A

If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?

Response: N/A

s. 5.51A

Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government?

Response: Yes

Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?

Response: Yes

s. 5.67

Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?

Response: Yes

s. 5.68(2)

Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.69(5)

Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.70

Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?

Response: Yes

s. 5.71B(5) and (7)

Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?

Response: N/A

Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?

Response: N/A

s. 5.73

Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?

Response: Yes

s. 5.75

Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?

Response: Yes

s. 5.76

Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?

Response: Yes

s. 5.77

On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?

Response: Yes

s. 5.88

Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?

Response: Yes

Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?

Response: Yes

After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?

Response: Yes

Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?

Response: Yes

s. 5.89A

Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?

Response: Yes

Did the CEO publish an up-to-date version of the gift register on the local government's website?

Response: Yes

s. 5.90A

Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Response: Yes

s. 5.94

Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?

Response: Yes

s. 5.96

Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)?

Response: Yes

s. 5.96A

Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Response: Yes

s. 5.104

Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?

Response: Yes

Did the local government adopt additional requirements in addition to the model code of conduct?

Response: No

Comments: The Model Code of Conduct was used - no additional requirements.

Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?

Response: Yes

s. 5.128

Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Response: Yes

s. 7.12A(3), (4) and (5)

Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?

Response: Yes

Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?

Response: N/A

Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?

Response: N/A

Local Government (Administration) Regulations 1996

r. 18F

Were the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?

Response: N/A

r. 19AB

Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?

Response: Yes

r. 19AC

Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?

Response: Yes

r. 19AE

Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?

Response: Yes

r. 19B

Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?

Response: Yes

r. 19C

Has the local government adopted by absolute majority a strategic community plan?

Response: Yes

Adoption date or the date of the most recent review: 28/11/2023

r. 19DA

Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4)?

Response: No

Comments: CBP adopted 24 February 2014, a new plan is required.

Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?

Response: No

Comments: The current plan is out of date.

r. 22

No response required. This is covered by s5.75.

r. 23

No response required. This is covered by s5.76.

r. 28

No response required. This is covered by s5.88(1).

r. 28A

No response required. This is covered by s5.89A(1).

r. 29

No response required. This is covered by s5.94.

r. 29C

Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements?

Response: Yes

r. 35

Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?

Response: Yes

r. 36

Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member:

- has completed an approved course within the specified 5-year period prior to election, or
- completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or
- qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?

Response: Yes

Local Government (Audit) Regulations 1996

r. 10

Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?

Response: Yes

r. 17

Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025?

Response: Yes

Comments: The 2025 Regulation 17 Review was accepted by Council 25 February 2026.

The 2024 Regulation 17 Review was accepted by Council 18 December 2024.

(The date box below does not allow any of these dates).

Date of council's resolution to accept the report: 01/01/2025

Local Government (Constitution) Regulations 1998

r. 11FA

Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary?

Response: Yes

r. 13

Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?

Response: Yes

Local Government (Elections) Regulations 1997

r. 30G

Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?

Response: Yes

Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?

Response: N/A

Comments: No gift disclosures received.

Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?

Response: Yes

Local Government (Financial Management) Regulations 1996

r. 5

Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?

Response: Yes

r. 6

Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?

Response: N/A

Comments: No internal audit functions.

r. 7

Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?

Response: Yes

r. 8

Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?

Response: Yes

r. 9

Did the local government keep separate financial records for each trading undertaking and each major land transaction?

Response: N/A

r. 11

Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?

Response: Yes

r. 12

Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution?

Response: Yes

r. 13

Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes?

- includes the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or
- includes the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval.

Response: Yes

r. 13A

Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?

Response: Yes

r. 19

Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?

Response: Yes

r. 19C

Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?

Response: Yes

Local Government (Functions and General) Regulations 1996

r. 7

No response required. This is covered by s3.59(2).

r. 9

No response required. This is covered by s3.59(2).

r. 10

No response required. This is covered by s3.59(2).

r. 11A

Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?

Response: Yes

r. 11

No response required. This is covered by s3.57.

r. 12

Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?

Response: N/A

r. 14(1), (3) and (5)

If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?

Response: N/A

r. 15

Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?

Response: Yes

r. 16

No response required. This is covered by r. 15.

r. 17

Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?

Response: Yes

r. 18(1) and (4)

Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?

Response: N/A

Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?

Response: Yes

r. 19

Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?

Response: Yes

r. 21

Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?

Response: N/A

r. 22

No response required. This is covered by r. 21.

r. 23

Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?

Response: N/A

Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?

Response: N/A

r. 24

Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?

Response: N/A

r. 24AD(2), (4) and (6)

Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?

Response: N/A

If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?

Response: N/A

r. 24AE

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AF

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AG

Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?

Response: N/A

r. 24AH(1) and (3)

Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?

Response: N/A

Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?

Response: N/A

r. 24AI

Did the CEO send each applicant written notice advising them of the outcome of their application?

Response: N/A

r. 24E

Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?

Response: Yes

r. 24F

No response required. This is covered by r. 24E.

I certify this is a true and accurate copy of the 2025 Compliance Audit Return, as adopted by Council at the meeting of _____ 2026.

CEO

Date

Mayor or President

Date

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

Nil.

14. CONFIDENTIAL ITEMS

14.1 Meeting Closed to the Public

Council to consider a confidential item, Chief Executive Officer Performance Appraisal in a meeting closed to the public in accordance with Section 5.23(2) of the *Local Government Act 1995*.

This matter is confidential under Section 5.23(2) b (ii) of the *Local Government Act 1995* and the Council is satisfied that discussion of this matter deals with a review of performance under section 5.38.

RECOMMENDATION

That the meeting be closed to the public for Council to discuss the Chief Executive Officer Performance Appraisal.

14.2 Chief Executive Officer Annual Performance Appraisal

Submission To:	Ordinary Council Meeting 2026
Report Date:	11 September 2026
Applicant:	Council
File Reference:	ADM 0101
Author and Position:	Cr Dee Ridgway, Shire President
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil

14.3 Meeting Open to the Public

RECOMMENDATION

That the meeting re-open to the public and announce any decisions made.

15. LATE ITEMS

Late items presented by Shire Officers with approval of the meeting.

16. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New business raised of an urgent matter only arising by order of the meeting.

17. CLOSURE

The Chairperson to declare the meeting closed.