



**23 July 2025**

**ORDINARY MEETING**

**UNCONFIRMED MINUTES**



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## **1. OPENING**

Meeting held in Council Chambers, Civic Centre, 132 Vincent Street, Beverley.

The Presiding Member declared the meeting open at 3:00pm.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

Councillors and the public are advised this meeting will be digitally recorded. All reasonable care is taken to maintain visitors privacy, however, as an attendee your presence may be recorded verbally. If you stay in the meeting, it will be assumed your consent is given to your voice being recorded. No visual recording is permitted.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members in Attendance**

Cr DC White	Shire President
Cr DJ Ridgway	Deputy President
Cr DW Davis	
Cr CJ Lawlor	
Cr SW Martin	
Cr JR Maxwell	
Cr AFC Sattler	

### **2.2 Staff in Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

### **2.3 Observers and Visitors**

Ms Cheye Gameren (until 3:07pm)  
Mr Kyle Woodward (until 3:07pm)  
Mr Tim Law

### **2.4 Apologies and Approved Leave of Absence**

Mr SP Vincent	Manager of Works	Approved Leave of Absence
Cr DL Brown	Apologies	

### **2.5 Applications for Leave of Absence**

Nil.

## **3. DECLARATIONS OF INTEREST**

Nil.

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**5. PUBLIC QUESTION TIME**

Nil.

**6. CONDOLENCES**

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

TYLOR

Valerie Jean

6 July 2025

A minute silence was observed.

**7. CONFIRMATION OF MINUTES**

**7.1 Minutes of the Ordinary Council Meeting Held 25 June 2025**

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M1/0725**

**Moved Cr Martin**

**Seconded Cr Sattler**

**That the Minutes of the Ordinary Council Meeting held Wednesday 25 June 2025 be confirmed.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

**7.2 Minutes of the Corporate Strategy Committee Meeting Held 16 July 2025**

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M2/0725**

**Moved Cr Ridgway**

**Seconded Cr Lawlor**

**That the Minutes of the Corporate Strategy Committee Meeting held Wednesday  
16 July 2025 be received.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

Please refer to items 11.3, 11.4, 11.5 and 14.2



**16 JULY 2025**

**CORPORATE STRATEGY  
COMMITTEE MEETING**

**MINUTES**



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## **1. OPENING**

Meeting held in Council Chambers, Civic Centre, 132 Vincent Street, Beverley.

The President declared the meeting open at 9:30am.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Members in Attendance**

Cr DC White	Shire President/Chairperson
Cr DJ Ridgway	Deputy President
Cr DL Brown	
Cr DW Davis	
Cr CJ Lawlor	
Cr SW Martin	
Cr JR Maxwell	
Cr AFC Sattler	(via video conference)

### **2.2 Staff in Attendance**

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer (until 11:27am)
Ms A Lewis	Executive Assistant

### **2.3 Observers and Visitors**

Nil

### **2.4 Apologies and Approved Leave of Absence**

Mr SP Vincent	Manager of Works
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## **3. DECLARATIONS OF INTEREST**

Nil

#### **4. CONFIRMATION OF MINUTES**

##### **4.1 Minutes of the Corporate Strategy Committee Meeting 18 July 2024**

###### **OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION**

**MCS1/0725**

**Moved Cr Martin**

**Seconded Cr Maxwell**

**That the Minutes of the Corporate Strategy Committee Meeting held on Wednesday 18 July 2024 be confirmed.**

**CARRIED 8/0**

***For: Cr White, Cr Ridgway, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil***

(Provided under separate cover)

## **5. OFFICER REPORTS**

### **5.1 2025/26 Material Variances**

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<b>Submission To:</b>	<b>Corporate Strategy Meeting 16 July 2025</b>
<b>Report Date:</b>	<b>9 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Annually</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

That the Corporate Strategy Committee consider recommending to Council the material variance reporting parameters for 2025/26.

#### **BACKGROUND**

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Previously, Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2024/25 financial year at the July 2024 Ordinary Meeting.

#### **COMMENT**

It is believed that the Committee is satisfied with the current level of reporting and there is no reason to recommend that Council change the reporting parameters for the 2025/26 financial year.

#### **STATUTORY ENVIRONMENT**

Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996* provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **CONSULTATION**

N/A

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.2 Continuous organisational improvement  
4.3 Responsible planning

#### **POLICY IMPLICATIONS**

Nil

### RISK IMPLICATIONS

It is a requirement under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority

#### OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

**MCS2/0725**

**Moved Cr Lawlor**

**Seconded Cr Ridgway**

**That the Corporate Strategy Committee recommend to Council that a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2025/26 financial year be adopted.**

**CARRIED 8/0**

*For: Cr White, Cr Ridgway, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

## **5.2 2025/26 Budget – Rates**

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<b>Submission To:</b>	<b>Corporate Strategy Meeting 16 July 2025</b>
<b>Report Date:</b>	<b>9 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>CPI March Qtr (Rates Models in Council Workshop Docs)</b>

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### **SUMMARY**

That the Corporate Strategy Committee consider recommending to Council that rate revenue be raised by 5.0% for the 2025/26 financial year.

### **BACKGROUND**

Rate revenue has increased on average by 4.0% per year over the last five financial years 2020/21 (0.0%), 2021/22 (5.0%), 2022/23 (5.0%), 2023/24 (5.0%) and 2024/25 (5.0%).

An increase of 5.0% in 2025/26 will increase this average to 5.0%.

### **COMMENT**

The proposed 5.0% increase in Rate Revenue translates to an increase in Rate funding of \$170,006 (net of expected discount expense) in the 2025/26 financial year.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community into the future.

2025/26 Operational considerations taken into account in recommending this rate increase include the March Quarter CPI (Perth) increase of 2.8%, an increase in staff costs of 4.25% in line with the WAIRC minimum wage (3.75%) and superannuation (0.5%) increase, OAG audit fees increasing 6.75% and overall insurance premium expense increase of 7.5%.

When setting the Rate increase for 2025/26, consideration has been given to Rate payers' general ability to pay. Broadacre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices, although recent years have been fruitful. A 5.0% Rate increase takes these factors into account.

Cost of living pressures and other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. These factors have also been considered when setting the increase.

The discount for payments received within 21 days of issue date is proposed to remain at 10%.

UV land valuations, as set by the Valuer General (State Government), have increased by an average overall of 18.14% across the district reflecting the increased value of land following recent sales.

The proposed Rate in the Dollar values and minimums (with a comparison to 2024/25 rates) are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Gross Rental Value	\$0.121475	\$0.127549
Gross Rental Value Minimum	\$1,037	\$1,089
Unimproved Value	\$0.005297	\$0.004706
Unimproved Value Minimum	\$1,037	\$1,089

The average rate charges per property as per the rate in the dollar proposal above are as follows:

GRV	\$1,502
UV	\$3,948
UV Mining	\$1,089

### **STATUTORY ENVIRONMENT**

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
  - (a) 4 equal or nearly equal instalments; or
  - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
  - (a) by a single payment; or
  - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
  - (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and

- (b) prescribe circumstances in which payments may or may not be made by instalments; and
- (c) prohibit or regulate any matters relating to payments by instalments; and
- (d) provide for the time when, and manner in which, instalments are to be paid; and
- (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
- (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

\* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

#### 6.50. Rates or service charges due and payable

- (1) Subject to —
  - (a) subsections (2) and (3); and
  - (b) any concession granted under section 6.47; and
  - (c) the *Rates and Charges (Rebates and Deferments) Act 1992*,a rate or service charge becomes due and payable on such date as is determined by the local government.
- (2) The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.
- (3) Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on —
  - (a) a rate or service charge (or any instalment of a rate or service charge); and
  - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

\* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

## CONSULTATION

Council

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

4.3 Responsible planning

## RISK IMPLICATIONS

Rate setting is part of 2025/26 budget requirements.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## POLICY IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

MCS3/0725

Moved Cr Ridgway

Seconded Cr Lawlor

That the Corporate Strategy Committee recommends to Council:

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2026 be as follows:

Gross Rental Value                    \$0.127549

Gross Rental Value Minimum        \$1,089

Unimproved Value                    \$0.004706

Unimproved Value Minimum        \$1,089

2. The service of rates notice date be 13 August 2025.
3. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within twenty one (21) days of the service of rates notice being applicable up to close of business on 3 September 2025.
4. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
5. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
6. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;  
1<sup>st</sup> Instalment                    17 September 2025  
2<sup>nd</sup> Instalment                    19 November 2025  
3<sup>rd</sup> Instalment                    21 January 2026  
4<sup>th</sup> Instalment                    25 March 2026

CARRIED 8/0

*For: Cr White, Cr Ridgway, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

**All groups CPI, index numbers and percentage changes**

	Index number(a)	Percentage change (%)	
	Mar Qtr 2025	Dec Qtr 2024 to Mar Qtr 2025	Mar Qtr 2024 to Mar Qtr 2025
Sydney	140.9	0.9	2.3
Melbourne	140.7	0.9	2.3
Brisbane	142.9	1.9	2.7
Adelaide	141.2	0.5	2.2
<b>Perth</b>	<b>138.6</b>	<b>0.5</b>	<b>2.8</b>
Hobart	140.0	0.8	1.4
Darwin	134.6	0.7	1.7
Canberra	138.6	0.9	2.2
<b>Weighted average of eight capital cities</b>	<b>140.7</b>	<b>0.9</b>	<b>2.4</b>

a. Index reference period: 2011-12 = 100.0.

Source: Australian Bureau of Statistics, Consumer Price Index, Australia March Quarter 2025

### **5.3 Draft 2025/26 Budget**

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<b>Submission To:</b>	<b>Corporate Strategy Meeting 16 July 2025</b>
<b>Report Date:</b>	<b>9 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft 2025/26 Budget Documentation (Council Only)</b>

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#### **SUMMARY**

The Corporate Strategy Committee to consider recommending to Council that the draft 2025/26 Budget be adopted.

#### **BACKGROUND**

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2025/26 Budget preparation has been underway since March 2025, with review of the 10 Year Road Program, 10 Year Plant Replacement Program, proposed Capital Program and proposed 2025/26 Fees and Charges items presented to Council for consideration.

#### **COMMENT**

The draft 2025/26 Budget, as presented, shows the detailed workings of Council's Operational and Capital programmes incorporating a rate increase of 5.0%.

The documents presented include:

- Cut List;
- Budget Detailed Line Item Breakdown;
- Capital Program;
- Property Maintenance Schedule;
- Reserve Fund Summary
- Loan Maintenance Summary; and
- Rate Models;

As presented the draft 2025/26 Budget is in deficit by \$456,726.00.

Please note that 2024/25 Carried Forward balances may change as a result of End of Financial Year processing and Final Audit which may impact on the 2025/26 budgeted closing position.

Consequently, to balance the bottom line an increase in revenue (through further Reserve fund transfer, increased loan funding or further Rate increase) or a decrease in expenditure (cut to discretionary spending) or a mixture of both is required.

A “*Cut List*” outlining cash items that are deemed low priority or can be carried over to subsequent years, is provided to simplify this process.

### **STATUTORY ENVIRONMENT**

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
  - a. the expenditure by the local government;
  - b. the revenue and income, independent of general rates, of the local government; and
  - c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
  - a. Particulars of the estimated expenditure proposed to be incurred by the local government
  - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
    - i. the amount it is estimated will be yielded by the general rate; and
    - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - c. the fees and charges proposed to be imposed by the local government;
  - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - g. such other matters as are prescribed.
- (5) Regulations may provide for –
  - a. The form of the annual budget;
  - b. The contents of the annual budget; and
  - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
  - (a) changes the purpose of a reserve account; or
  - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;

- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

## **CONSULTATION**

N/A

## **FINANCIAL IMPLICATIONS**

2025/26 Budget

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.2 Continuous organisational improvement  
4.3 Responsible planning

## RISK IMPLICATIONS

It is a requirement under the *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## POLICY IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

**MCS3/0725**

**Moved Cr Brown**

**Seconded Cr Martin**

**That the Corporate Strategy Committee recommend to Council that the balanced draft 2025/26 Budget be adopted.**

**CARRIED 8/0**

*For: Cr White, Cr Ridgway, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

## **6. CONFIDENTIAL ITEMS**

11:27am – Deputy Chief Executive Officer, Simon Marshall, left the meeting and did not return.

### **6.1 Chief Executive Officer Contract**

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<b>Submission To:</b>	<b>Corporate Strategy Meeting 16 July 2025</b>
<b>Report Date:</b>	<b>8 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>Personnel</b>
<b>Author and Position:</b>	<b>Cr David White, Shire President</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Confidential Draft Contract</b>

---

#### **SUMMARY**

The Corporate Strategy Committee to consider recommending to Council that the reviewed Chief Executive Officer Contract 2026 – 2031 be endorsed.

#### **BACKGROUND**

At the 25 May 2025 Ordinary Council Meeting, the following resolution was carried:

*That the CEO Recruitment Panel of the Shire of Beverley, having conducted the recruitment process of a Chief Executive Officer (CEO), hereby recommends to the full Council that Mr. Stephen Gollan be reappointed as CEO of the Shire of Beverley effective from 24<sup>th</sup> January 2026 for an employment contract and the period to be negotiated by the Council.*

In preparation for the Corporate Strategy Committee meeting scheduled for 16 July 2025, I met with the Chief Executive Officer on 8 July 2025 to initiate preliminary discussions aimed at drafting the contract.

#### **COMMENT**

The confidential draft contract is attached for the Committee's review and negotiation, in conjunction with the Chief Executive Officer.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995;*  
*Local Government (Administration) Regulations 1995;* and  
*Salaries and Allowances Tribunal*

#### **5.39. Contracts for CEO and senior employees**

(1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.

(1a) Despite subsection (1) —

- (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which the employee is acting; and
  - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
- (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
  - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
- (a) the expiry date is specified in the contract; and
  - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
  - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO.

## **FINANCIAL IMPLICATIONS**

Confidential

## **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

## **POLICY IMPLICATIONS**

S029 – Chief Executive Officer Recruitment, Performance and Termination.

## **VOTING REQUIREMENTS**

Absolute Majority

**RECOMMENDATION & COMMITTEE RESOLUTION**

**MCS5/0725**

**Moved Cr Davis**

**Seconded Cr Maxwell**

**That the Corporate Strategy Committee recommend to Council that the reviewed Chief Executive Officer Contract 2026 - 2031 be endorsed.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

*For: Cr White, Cr Ridgway, Cr Brown, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

**7. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Nil

**8. CLOSURE**

The Chairman declared the meeting closed at 11:40am.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE:

## **8. TECHNICAL SERVICES**

Nil.

## **9. PLANNING SERVICES**

### **9.1 Proposed Relocated Second-Hand Dwelling - Lot 5 on DP83295 Bellrock Road, Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>4 July 2025</b>
<b>Applicant:</b>	<b>Angus Nichols</b>
<b>File Reference:</b>	<b>BEL 1246</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Locality Maps, Site Plan, Floor Plan, Elevations and Building Surveyors Report</b>

---

#### **SUMMARY**

An application has been received to develop a Relocated Second-Hand Dwelling at Lot 5 on DP83295 Bellrock Road, Beverley. It will be recommended the application be approved.

#### **BACKGROUND**

The applicant is proposing to obtain planning approval to relocate and develop a Second-Hand Dwelling at Lot 5 on DP83295 Bellrock Road.

The subject property is zoned '*Rural*' in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3), is 79.4796 ha in extent, and contains an outbuilding.

The siting of the proposed development is not affected by Bushfire Prone Vegetation.

#### **COMMENT**

*(Kindly consider this section by referring to the attached Locality Map, and other documentation).*

A Relocated *Second-Hand Dwelling* is a '*D*' use in Zoning Table 3 of LPS 3 in the *Rural Zone*, which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

Development of Relocated Second-Hand Dwellings is guided by Council's Local Planning Policy - *Relocated Second-Hand Dwellings & Repurposed Dwellings* (Council's Policy). The objective of the Policy is to ensure that the development of a relocated second-hand dwelling is undertaken to an approved standard which pays regard to local amenity and aesthetics.

To ensure the dwelling is finished within an acceptable timeframe, and connected to services prior to occupation, it will be recommended a bond, in compliance with Council's Policy, is also imposed as a condition of approval.

Council's Policy requires an inspection by the Shire's Building Surveyor of the dwelling prior to relocation into the Shire. The dwelling was inspected *In Situ* and a favourable report has been received and is included as an attachment to this report, accompanied by photographs of the transportable dwelling.

The proposal complies with the siting and other requirements of LPS 3.

The recommended conditions of planning approval are consistent with Council's Policy and are anticipated to address any matters of concern. It will be recommended the application be approved.

## CONSULTATION

No consultation was deemed required.

## STATUTORY ENVIRONMENT

The proposal is to be considered in terms of the Shire of Beverley's *Local Planning Scheme No. 3*.

## FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.3 Responsible planning

## POLICY IMPLICATIONS

The application complies with Council's Policy on *Relocated Second-Hand Dwellings & Repurposed Dwellings*.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M3/0725**

**Moved Cr Sattler**

**Seconded Cr Ridgway**

**That Council grant Planning Approval for a Relocated Second-Hand Dwelling at Lot 5 on DP83295 Bellrock Road, Beverley subject to the following conditions and advice notes:**

**Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.**
- 2. Prior to the issue of a Building Permit, a bond of \$5,000 is to be lodged with the Shire of Beverley to ensure all works, including clearing the site of debris, and connecting plumbing and water, are completed to the satisfaction of the Shire Building Surveyor and comply with the relevant provisions of the Building Codes of Australia (refer to Advice Note 4).**
- 3. Prior to occupation, the dwelling shall be connected to an approved sewerage treatment/disposal system.**
- 4. Suitable arrangements are to be made for connection to a potable water supply for domestic use.**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: With regard to Condition 2, in compliance with Council's Relocated Second-Hand Dwellings Policy, the \$5,000 bond is to be lodged with the Shire. Bank or other guarantees are not acceptable.**

**Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

**CARRIED 7/0**

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil***





LOT 5

BELLROCK RD

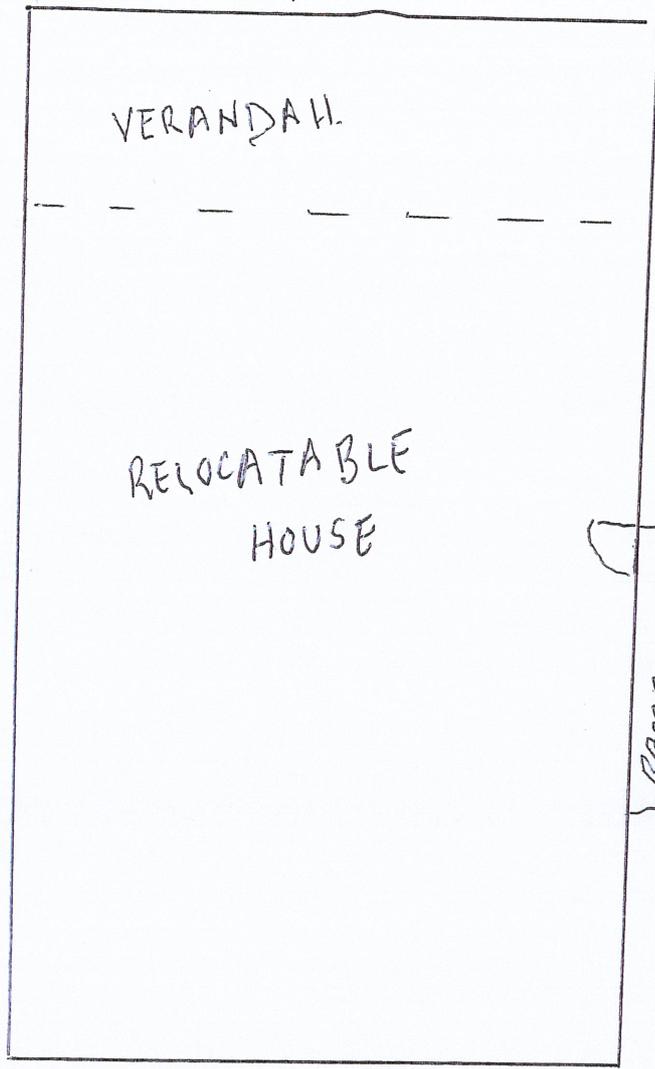
N.E. CORNER

SHOWING HOUSE SITE.



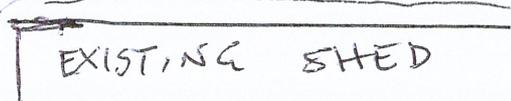
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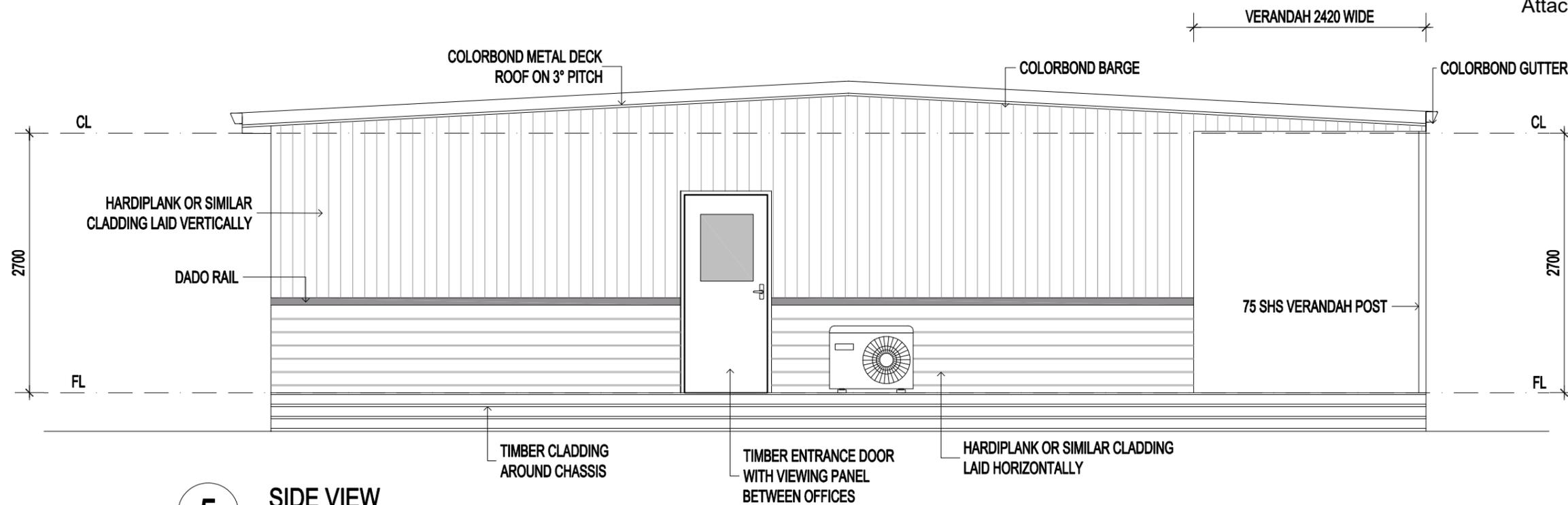
SE BACK TO  
BOUNDARY 100m approx.



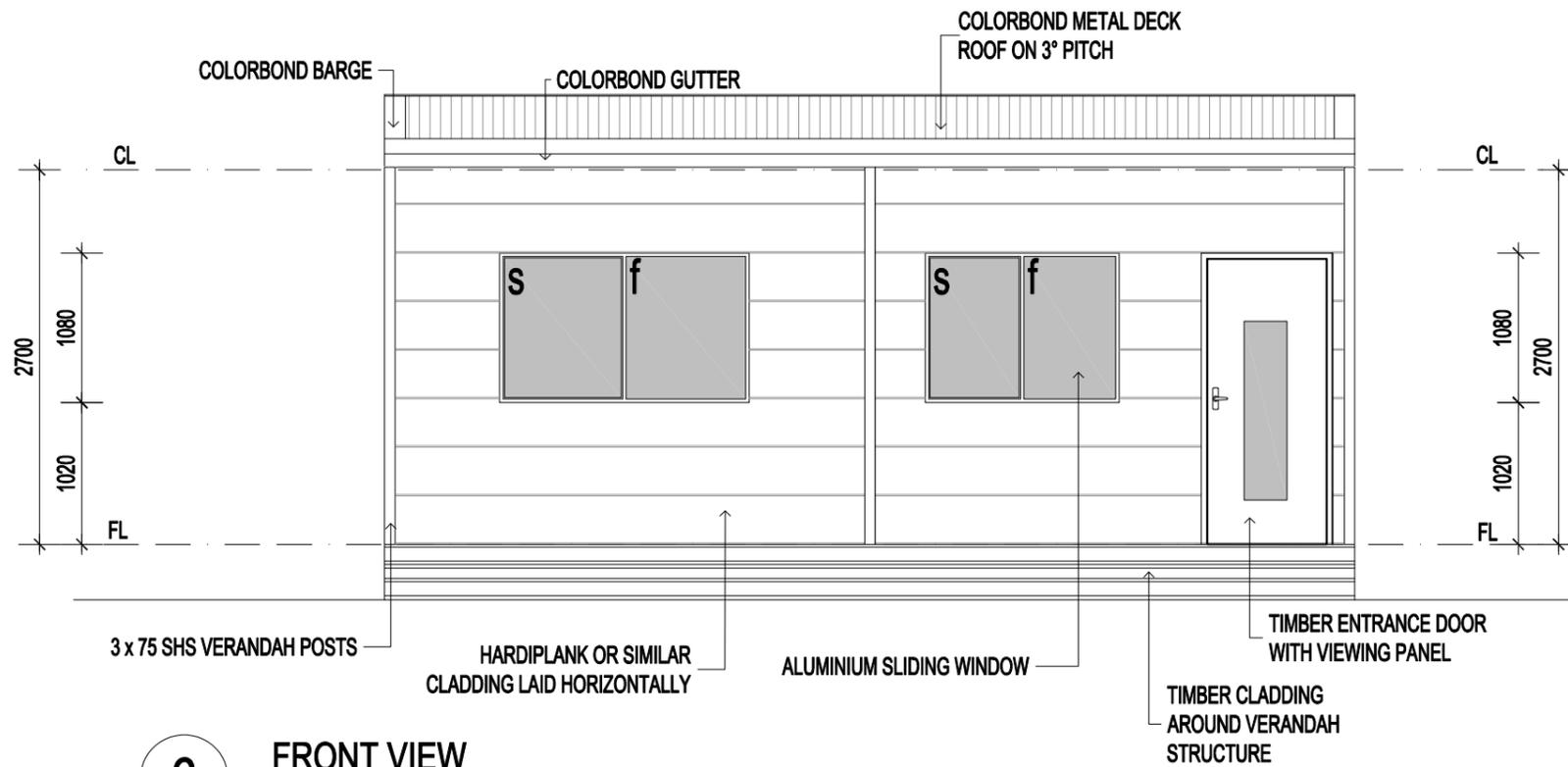
SE BACK TO  
EXISTING  
SHED  
15m  
APPROX.

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1:100





**5** SIDE VIEW  
Scale: 1:50



**6** FRONT VIEW  
Scale: 1:50

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PROJECT/CLIENT  
NYLUND HOUSE TRANSPORTERS  
SITE ADDRESS  
EX YARD NAVAL BASE  
DESCRIPTION  
OFFICE-2 ELEVATIONS-1

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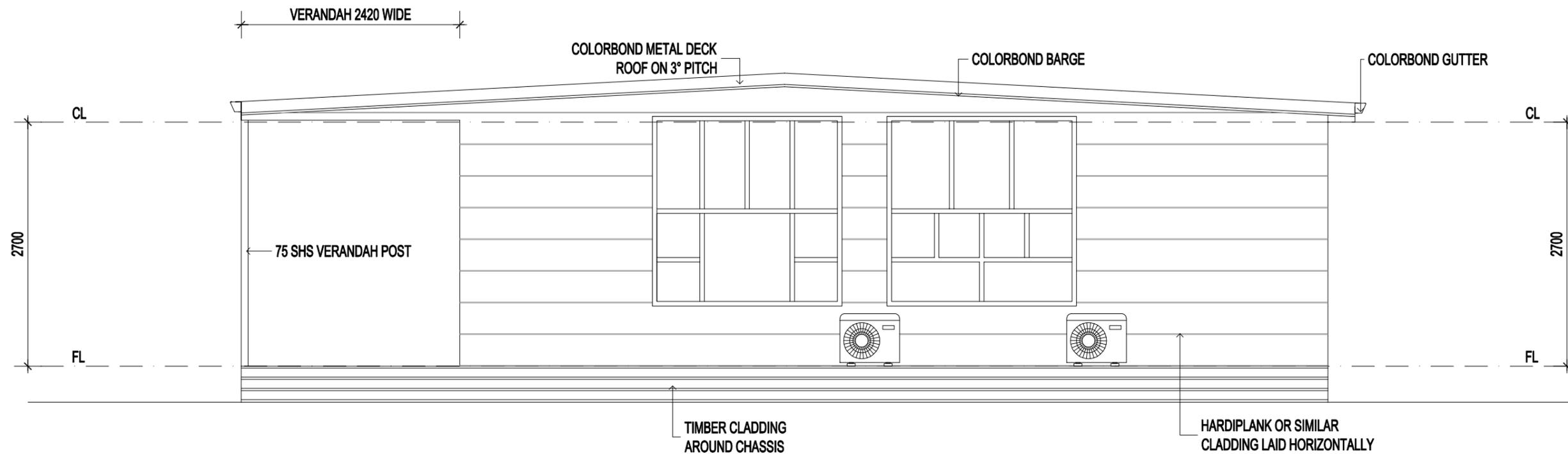
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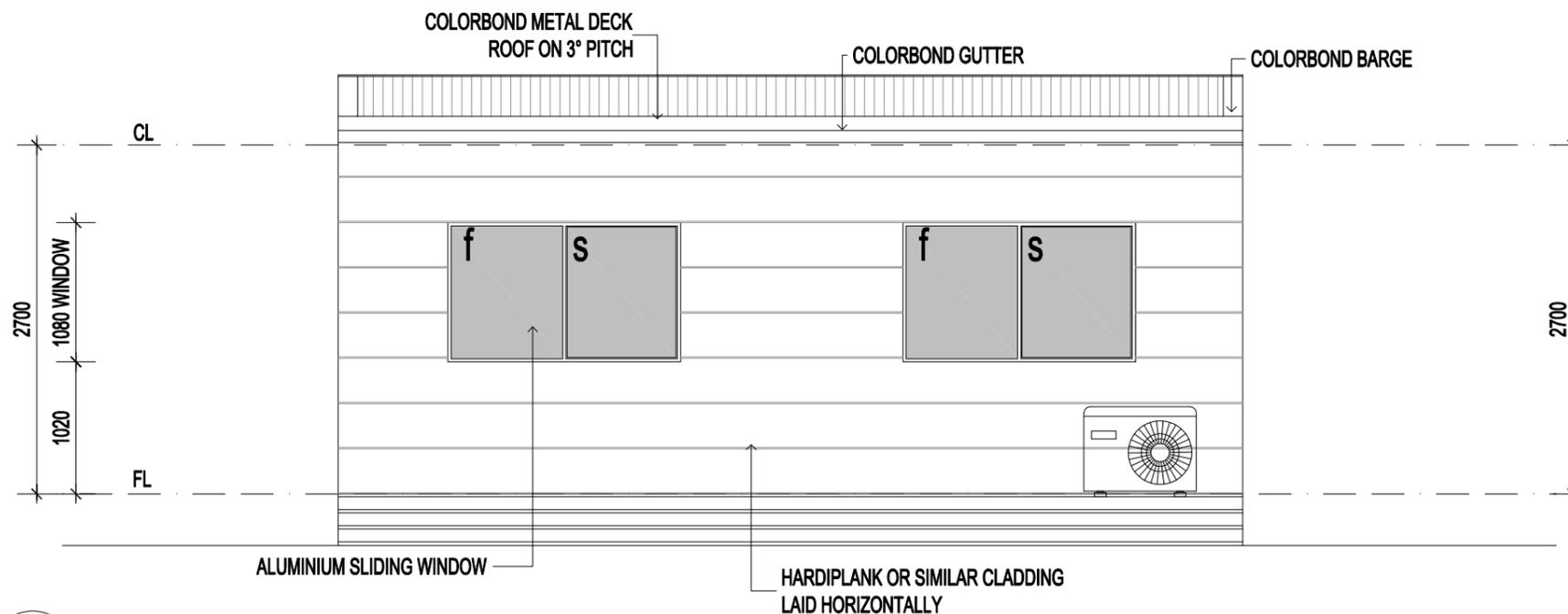
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REV.

REV	DESCRIPTION	INIT	DATE



**7** SIDE VIEW  
Scale: 1:50



**8** REAR VIEW  
Scale: 1:50

REV	DESCRIPTION	INIT	DATE

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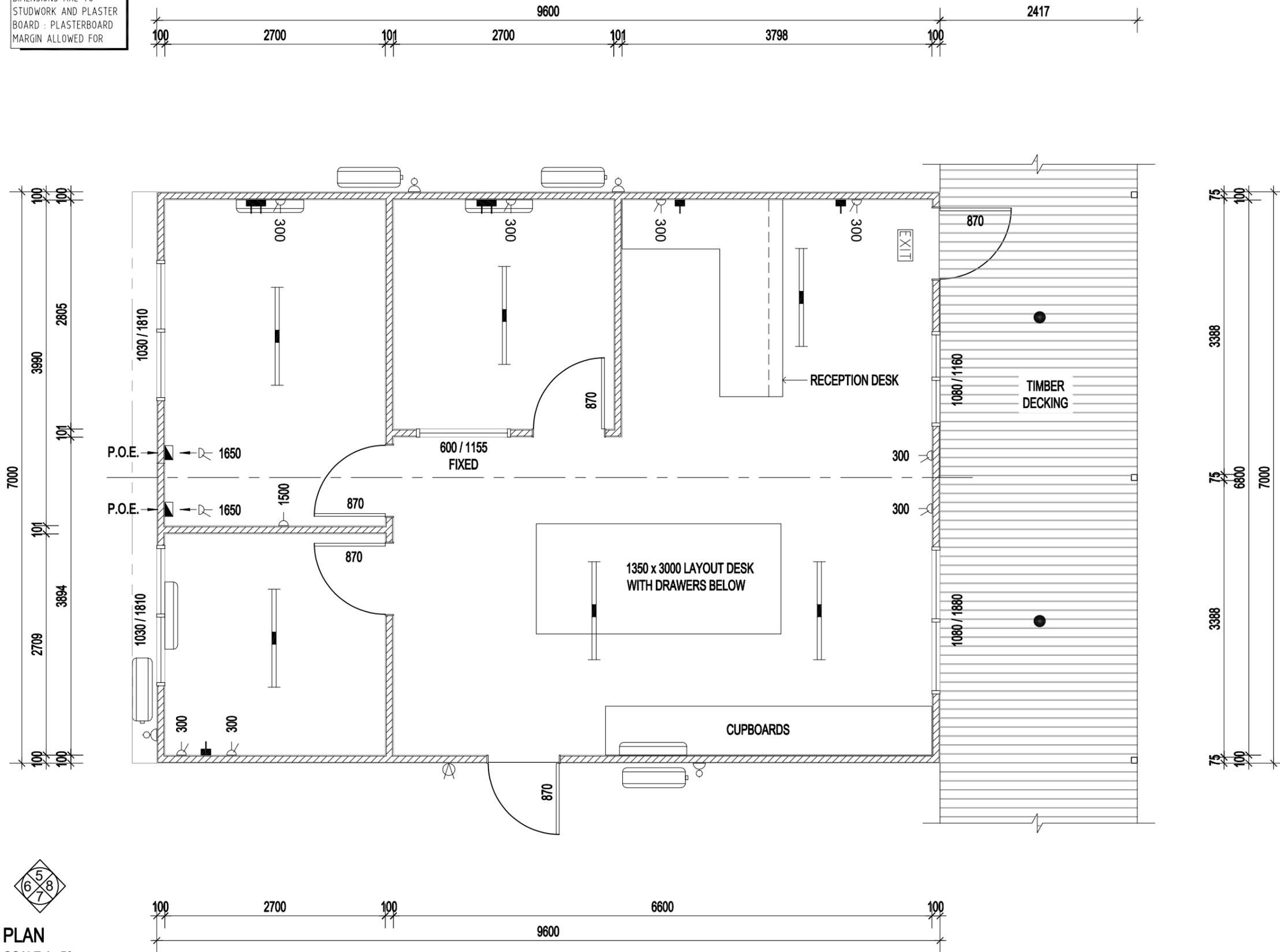
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NYLUND HOUSE TRANSPORTERS  
SITE ADDRESS  
EX YARD NAVAL BASE  
DESCRIPTION  
OFFICE-2 ELEVATIONS-2

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DIMENSIONS ARE TO  
STUDWORK AND PLASTER  
BOARD - PLASTERBOARD  
MARGIN ALLOWED FOR

Attachments for Item 9.1  
ELECTRICAL LEGEND

SYMBOL	DESCRIPTION
	SWITCH : LIGHT : SINGLE
	SWITCH : LIGHT : DOUBLE
	SWITCH : LIGHT : TWO WAY
	LIGHT - INTERNAL DOWN LIGHT
	LIGHT - EXTERNAL WEATHERPROOF
	GPO : 10 AMP SINGLE : HEIGHT SHOWN
	GPO : 10 AMP DOUBLE : HEIGHT SHOWN
	HARD WIRED SMOKE DETECTOR
	PHONE POINT



PLAN  
SCALE 1 : 50  
0 500 1000

REV	DESCRIPTION	INIT	DATE

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PROJECT/CLIENT  
NYLUND HOUSE TRANSPORTERS

SITE ADDRESS  
EX YARD NAVAL BASE

DESCRIPTION  
OFFICE - 2 PLAN

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# Building Condition Report

## For Relocation of Dwelling



Lot 5, Diagram 83295, Bellrock Rd,  
Kokeby

(Existing Location: 3083 Quellington Rd, Meckering)

Shire of Beverley

Tim Jurmann

Senior Building Surveyor

Level 1

## **Contents**

1.0 Introduction

2.0 Building Description & Classification

3.0 Building Condition

4.0 Proposed Uses

5.0 Conclusion

## **1.0 Introduction**

An inspection of the transportable dwelling, located at 3083 Quellington Rd, Meckering to be relocated and installed as a Class 1a Dwelling on Lot 5, Diagram 83295, Bellrock Rd, Kokeby was carried out on the 3<sup>rd</sup> of June, 2025.

The purpose of the inspection was to review outward structural and aesthetic condition of the building, to ascertain the suitability of the building to be relocated to its new location.

This information is provided solely for the information for Shire of Beverley as a general condition assessment for Development Assessment purposes.

This report is not intended to be relied upon for the purchaser or applicant for any consideration in purchasing the building with respect to the buildings condition or structural sufficiency.

## **2.0 Building Description & Classification**

The building is currently defined as a transportable dwelling and appears to meet class 1a dwelling requirements.

Prior submission of a BA1- Certified Building Permit Application the building will need to be certified by a Private Building Certifier.

This is done by the issue of a BA3-Certificate of Design Compliance, to ensure the building meets the applicable building standards and requirements for this type of structure as a Class 1a Dwelling.

An Engineer will also need to certify the building is structurally sufficient, classify the site design criteria of the new location and specify the footing and tie-down details for the installation of the building on site.

The building will be used as a class 1a Dwelling and was generally found to be suitable for this purpose, subject to the above certification stating the building is structurally sufficient to be used as a dwelling and recommendations in this report.

### 3.0 Building Condition

#### INSPECTION REPORT

**Applicant:** Angus Nichols

**Current Address of Buildings:** located at 3083 Quellington Rd, Meckering

**Inspection Date:** 3<sup>rd</sup> of June, 2025

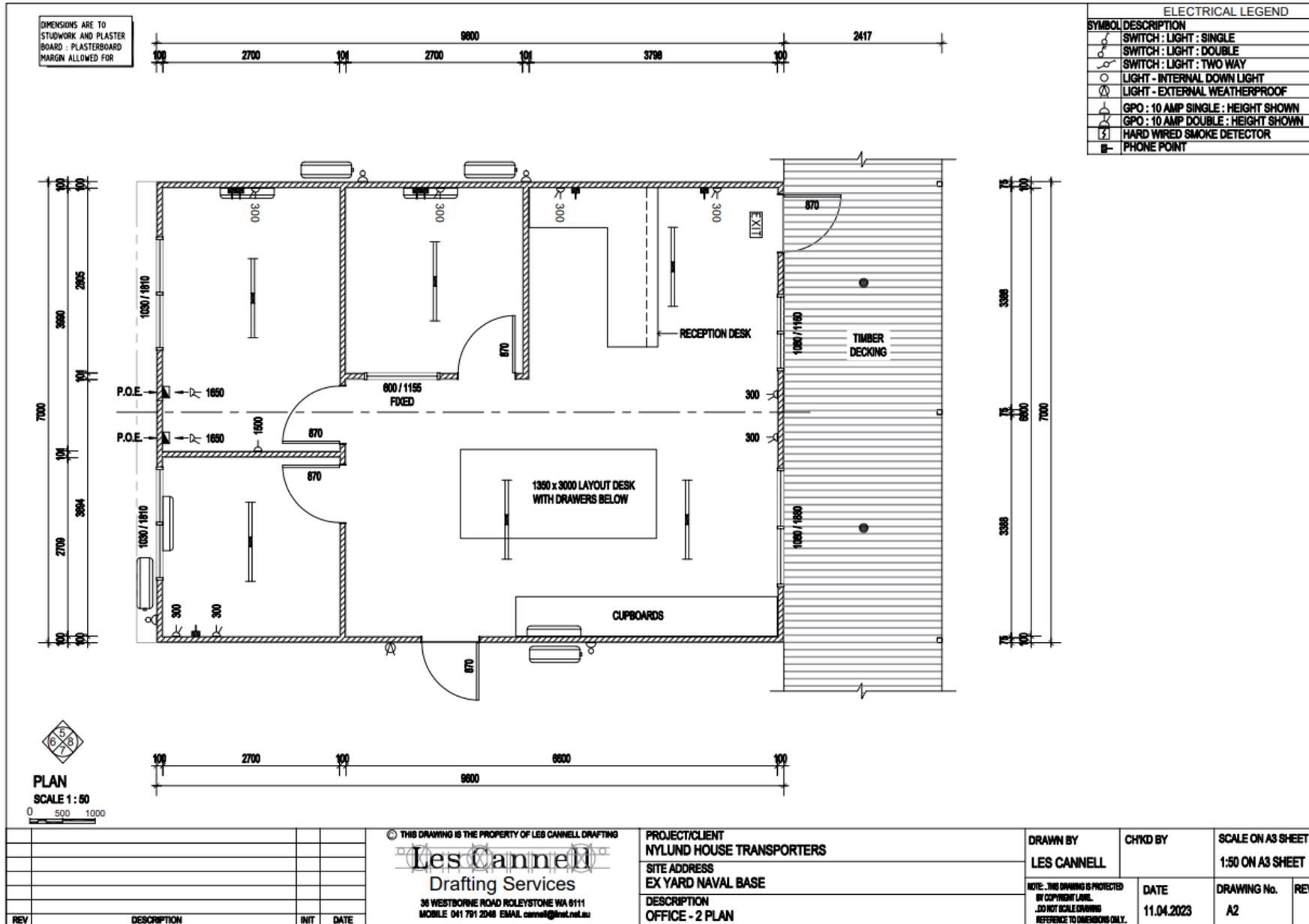
**Summary of Proposal:** It is proposed to relocate one, (1), transportable dwelling to convert to Lot 5, diagram 83265, Bellrock Road, Kokeby.

**Description of Building:** The building is as good quality two, (2), bedroom transportable dwelling, with a bathroom, living room and kitchen.

There is veranda on the north side of the building in its current location and a portico over the front door.

**Estimated Age of Building:** 2023 date of build, (estimated).

(See the following floor plan layout)



**External Walls**

Type: Metal and Fibre Cement Weatherboard

Condition: Good/fair. The veranda ceiling lining is marked/stained, however the marks may be due to unfinished paintwork and fill material absorbing moisture.

Rectification Required: some slight cracking to be repaired, repainting is recommended and sealing of the missing eaves/soffit sheeting joint.

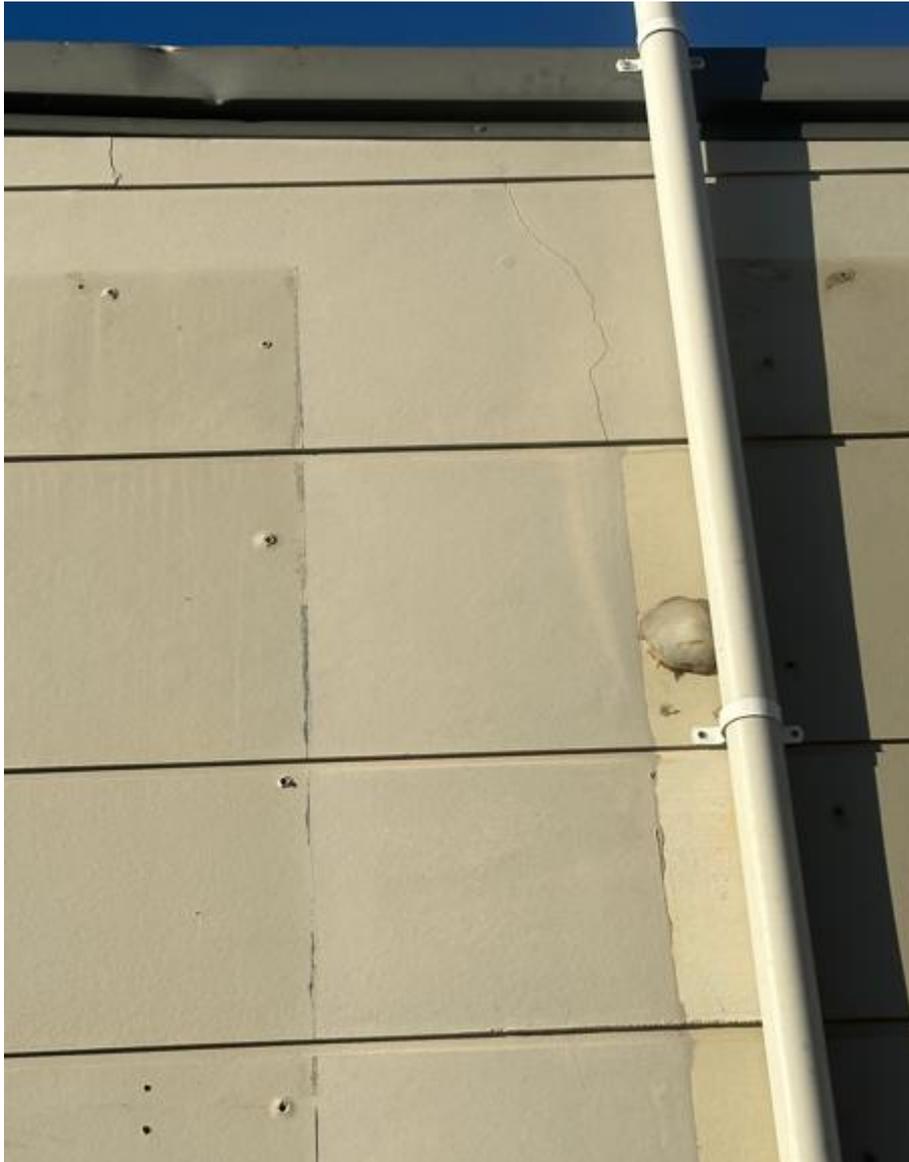
The cause of the veranda ceiling lining stains, needs to be determined and rectified.

Roof sealing above the veranda should be checked for leaks and sealed if required, or possible condensation caused by ventilation fans vented to the ceiling space.

Roof structural members should be checked for damage and repaired if necessary.















Veranda ceiling lining

**Roof**

Type: Metal roofing with insulation

Condition: Good

Rectification Required: Nil



**Floor**

Type: Tile/Vinyl boards

Condition: Good

Rectification Required: Nil



(Living Room)



(Living Room)



(Bathroom)



(Bathroom)



(Veranda)

**Interior walls, ceilings and Services (Any Relevant Comment)**

Appearance: Good, interior and services all appear in good order and satisfactory.

Rectification Required: Nil



(Ceiling)





(Bathroom)



(Shower Recess)



(Bedroom 1)



(Dining/Kitchen)



(Bedroom 2)



(Bathroom)



(Bathroom Ceiling)



(Living Room)



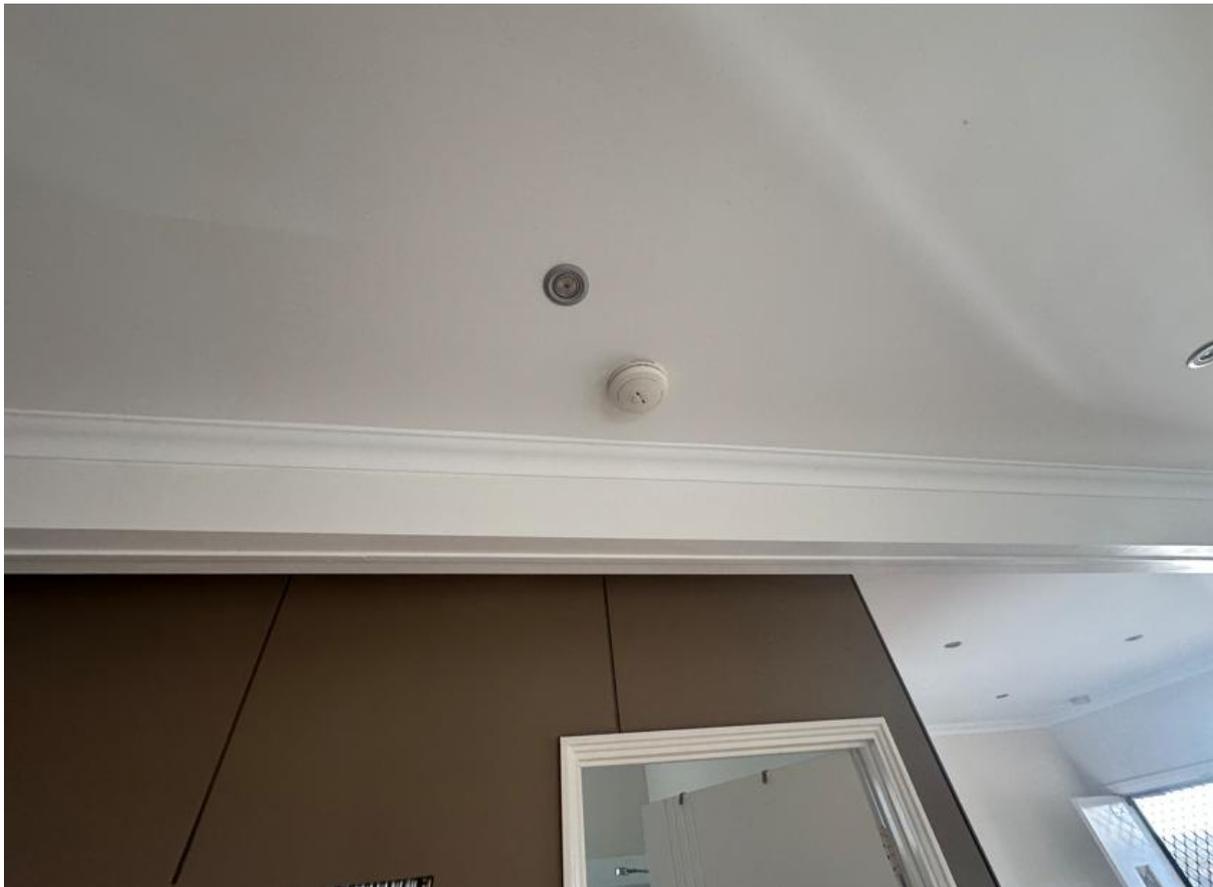
(Living Room)

**Electrical/Smoke Alarms**

Type: Ceiling mounted smoke alarms, RCDs mounted remotely from the building/

Condition: Good

Rectification Required: RCDs will need to be installed once transferred to the new location.









External RCD

**Structure – Sub-Floor**

Type: Steel bearers/joists/beams

Condition: Good/Fair

Rectification Required: Main steel beams require corrosion treatment and painting with alkyd primer or similar, to prevent future corrosion. The beams should be reviewed by the Structural Engineer on structural inspection to determine if any structural rectification is required.





**General Remarks**

Building internally was in good condition and appears structurally sound.

External cladding is intact, subject to minor repairs and windows and doors are in good working order.

Treatment of any corrosion to the sub-floor steel beams will be required.

**4.0 Proposed Uses**

It is proposed to use the building as a Class 1a dwelling.

The building is in good condition and will be suitable for use as a Class 1a dwelling at Lot 5, Diagram 83295, Bellrock Rd, Kokeby , subject to issue of a Structural Engineer's Certificate for Structural Sufficiency, future footings and a Certificate of Design Compliance by the Private Building Certifier.

The building will need to be checked for any minor wall lining or floor covering cracking incurred during the building relocation.

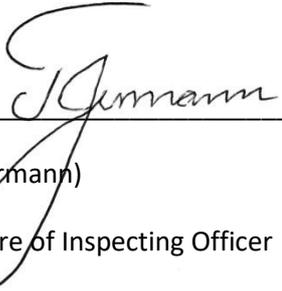
The owner has advised any minor cosmetic repairs will be attended to during the installation at the proposed site.

## 5.0 Conclusion

### Recommendation

That the Transportable Dwelling that is the subject of this inspection report is in good to excellent condition being suitable for relocation to the proposed site at Lot 5, Diagram 83295, Bellrock Rd, Kokeby and can be approved for relocation subject to the following:

1. A Building Permit application being submitted and approved prior to the relocation of any buildings.
2. A Structural Engineer's Certification for the building being submitted with the application for a Building Permit for the building, proposed footings and tie-down.
3. A Certificate of Design Compliance being issued by the Private Certifier.
4. Installation of any Bushfire requirements, if applicable, prior to occupation of the building.
5. Treatment of any corrosion to the sub-floor steel beams. The beams should be reviewed by the Structural Engineer on structural inspection to determine if any structural rectification is required.
6. The cause of the veranda ceiling staining determined and rectified. Roof structural members should be checked for damage and repaired if necessary. Roof sealing above the veranda should be checked for leaks and sealed if required, or possible condensation caused by ventilation fans vented to the ceiling space.
7. Installation of Residual Current Devices at the new location.

  
 \_\_\_\_\_  
 (Tim Jurmann)  
 Signature of Inspecting Officer  
 Shire of Beverley

14/6/2025

\_\_\_\_\_  
 Date

## **9.2 Development Application - Proposed Kitchen Extension – Red Vault Restaurant – 115 (Lot 3) Vincent Street, Beverley**

---

<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>7 July 2025</b>
<b>Applicant:</b>	<b>WA Commercial Kitchens (Owner: CE Gan)</b>
<b>File Reference:</b>	<b>VIN 774</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Kitchen Extension Layout</b>

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### **SUMMARY**

An application was received to extend the existing Red Vault Restaurant's kitchen at 115 (Lot 3) Vincent Street. It will be recommended the application be approved.

### **BACKGROUND**

The subject property is located at 115 (Lot 3) Vincent Street, is Zoned 'Rural Townsite' in terms of the *Shire of Beverley Local Planning Scheme No. 3 (LPS 3)* and contains the existing Red Vault Restaurant.

The proposal is to extend the existing kitchen with an area of 4.4m x 5.5m (total 24.4m<sup>2</sup>) to allow for more workspace and improving the setup.

### **COMMENT**

The proposal is supported as it will benefit the exiting venture that is providing a valuable business to the community of Beverley.

### **CONSULTATION**

Consultation was had with the Shire's Environmental Health Officer and Building Surveyor whom provided the following advice:

*The plans appear to be satisfactory subject to:*

- 1. A Certified Building Permit Application being submitted.*
- 2. Compliance with the Building Act 2011 and the National Construction Code, (Note, Performance assessment may be required for compliance).*
- 3. Compliance with the Food Act 2008 and the Food Standards Code.*
- 4. Any required Water Corporation Approvals being obtained.*
- 5. The fit-out of the kitchen is to be approved by the Shire of Beverley, prior to any works commencing, and shall comply with AS 4674—2004 Australian Standard Design, construction and fit-out of food premises.*

The above is included within the proposed Conditions of Planning Approval and Advice Notes.

### **STATUTORY ENVIRONMENT**

The application may be considered under the Shire of Beverley's Local Planning Scheme No. 3.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy  
 Strategic Priorities: 1.5 Local Business Growth  
 Strategic Pillar: 4. Civic Leadership  
 Strategic Priorities: 4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M4/0725**

**Moved Cr Martin**

**Seconded Cr Lawlor**

**That Council resolve to grant planning approval for an extension to the Restaurant kitchen at 115 (Lot 3) Vincent Street, subject to the following conditions and advice notes:**

**Conditions:**

- 1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by the Manager: Planning & Development Services.**
- 2. The fit-out of the kitchen is to be approved by the Shire of Beverley, prior to any works commencing, and shall comply with AS 4674—2004 Australian Standard Design, construction and fit-out of food premises.**

**Advice Notes:**

**Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**

**Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

**Note 3: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**

**Note 4: The applicant is advised a building permit is required prior to any building work commencing. A Certified Building Permit application is to be submitted.**

**Note 5: The applicant is advised that food provision and kitchen/food service areas will need to comply with the *Food Act 2008*.**

**Note 6: The applicant is advised that Watercorp should be contacted for any Grease Trap or Trade Waste requirements, where applicable.**

**Note 7: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**

**CARRIED 7/0**

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil***

**NOTE:** DEVELOPMENT COMPLIANCE

ELECTRICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1670, AS/NZS 1680, AS 2293.1, AS/NZS 3000, AS 3786 AND PART J6)

**NOTE:** DEVELOPMENT COMPLIANCE

MECHANICAL SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1 AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO AS 1668, AS/NZS 3666.1 AND PART J5)

**NOTE:** DEVELOPMENT COMPLIANCE

KITCHEN EXHAUST HOOD TO BE PROVIDED IN ACCORDANCE WITH F4.12 AND AS/NZS1668.1 AND 1668.2.

**NOTE:** DEVELOPMENT COMPLIANCE

EMERGENCY LIGHTING AND EXIT SIGNS IN ACCORDANCE WITH AS 2293

**NOTE:** DEVELOPMENT COMPLIANCE

SMOKE DETECTION AND ALARM SYSTEM IN ACCORDANCE WITH AS 1670.1

**NOTE:** DEVELOPMENT COMPLIANCE

ARTIFICIAL LIGHTING TO COMPLY WITH PART AS 1680.1 AND A/NZS 1680.2.4

**NOTE:** DEVELOPMENT COMPLIANCE

CERAMIC FLOOR AND WALL TILES TO BE EPOXY GROUDED AND BE LAID TO COMPLY WITH AS 3958.1

**NOTE:** DEVELOPMENT COMPLIANCE

FLOOR DRAINS AND WASTE TO BE EVENLY GRADED (MIN 1:100 FALLS TO WASTE POINTS)

**NOTE:** DEVELOPMENT COMPLIANCE

GLAZING SHALL BE IN ACCORDANCE WITH AS 1288-2006 AND HAVE MANIFESTATION WHERE REQUIRED IN ACCORDANCE WITH AS 1428.1 - 2009 CLAUSE 6

**NOTE:** DEVELOPMENT COMPLIANCE

BEER AND POST MIX GAS STORAGE AND EQUIPMENT INSTALATION TO COMPLY WITH AS5034-2005

**NOTE:** DEVELOPMENT COMPLIANCE

FIRE EXTINGUISHER, FIRE BLANKET SELECTION, LOCATION AND ACCESS TO BE INSTALLED IN ACCORDANCE WITH NCC CLAUSE E1.6 & AS2444

**NOTE:** DEVELOPMENT COMPLIANCE

OPERATION, CONSTRUCTION AND FIT OUT OF FOOD PREMISES TO COMPLY WITH AUSTRALIA NEW ZEALAND FOOD STANDARDS CODE 3.2.3

**NOTE:** DEVELOPMENT COMPLIANCE

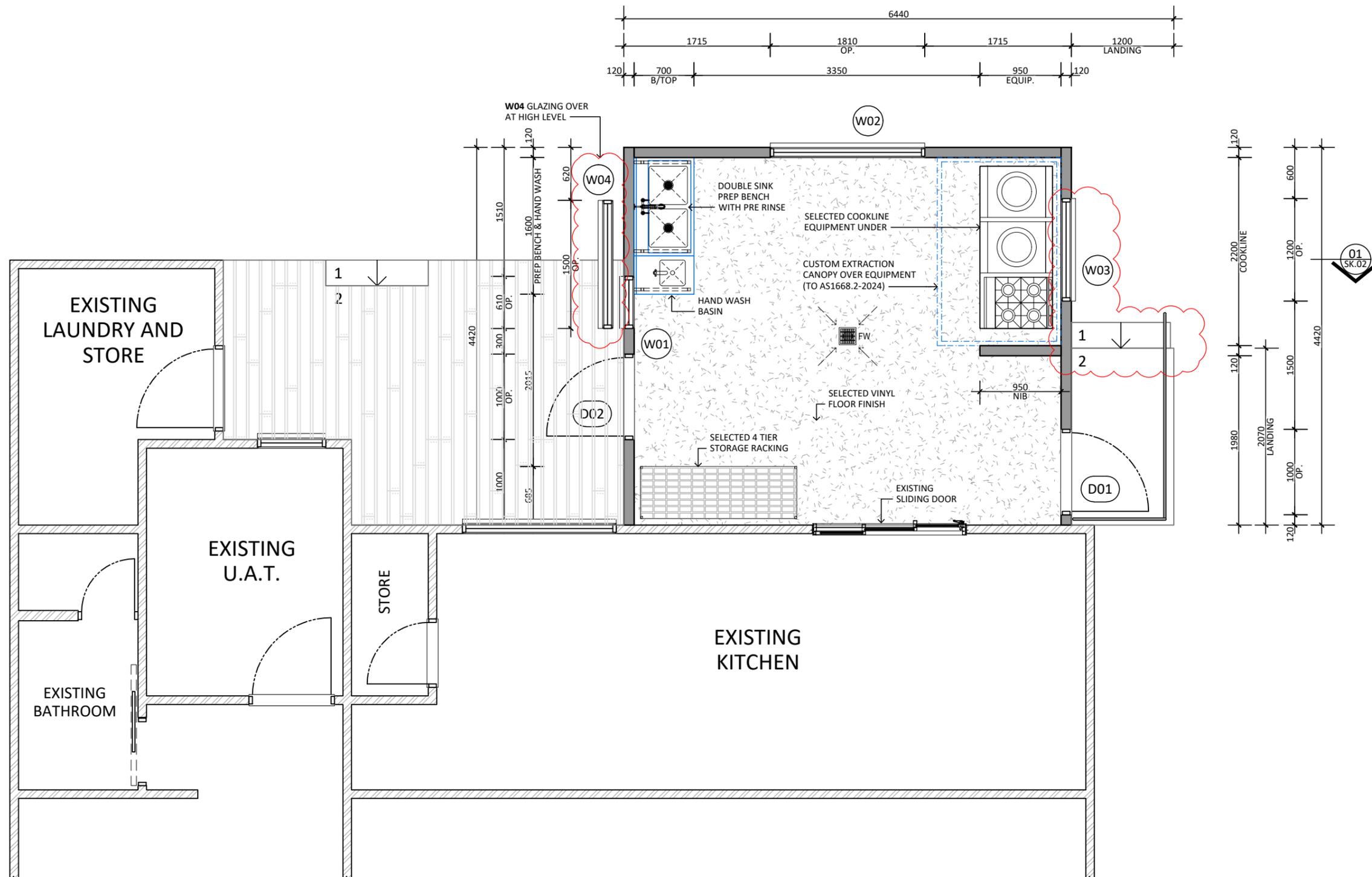
ALL FLOOR/WALL/CEILING LININGS WILL ACHIEVE COMPLIANCE WITH C1.10 OF THE NCC 2019 - AMENDMENT 1

**NOTE:** DEVELOPMENT COMPLIANCE

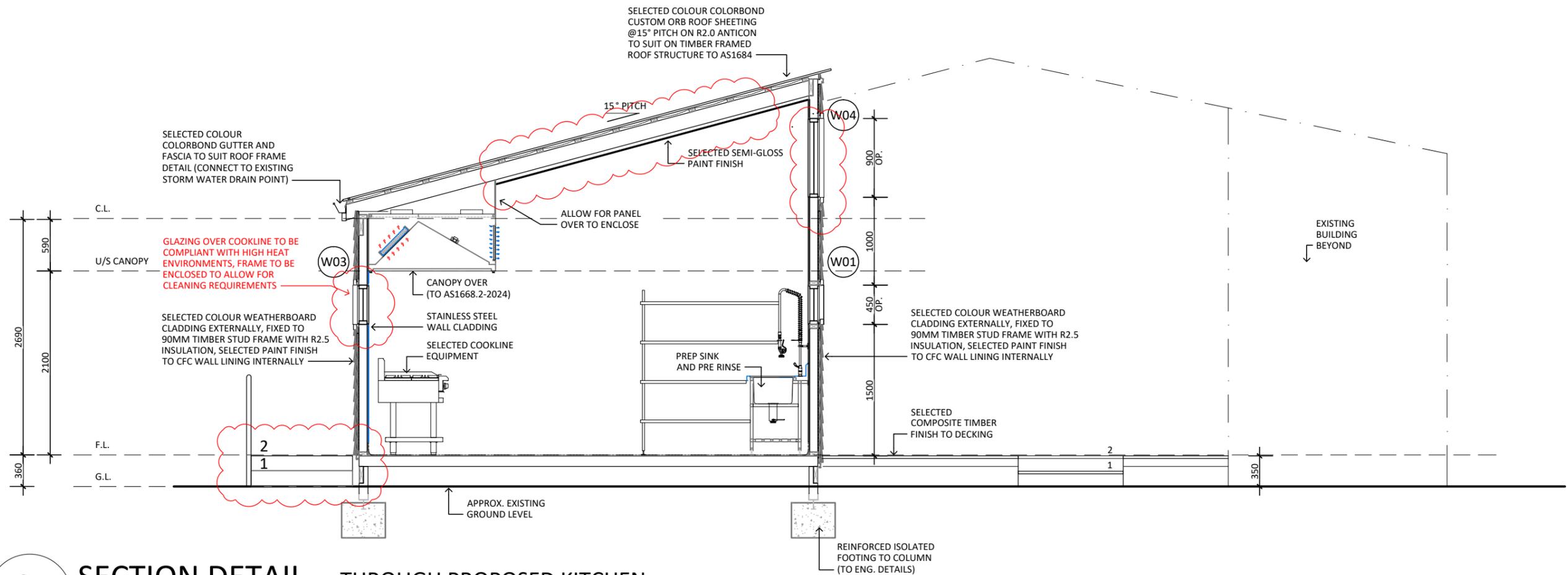
HYDRAULIC SERVICES TO BE PROVIDED IN ACCORDANCE WITH NCC 2019 - AMENDMENT 1, COUNCIL REQUIREMENTS AND RELEVANT AUSTRALIAN STANDARDS (INCLUDING, BUT NOT LIMITED TO, AS/NZS 3500.3 AND PART J7.2)

**NOTE:** DEVELOPMENT COMPLIANCE

ANY PENETRATION OF A FIRE RATED ELEMENT TO BE PROTECTED IN ACCORDANCE WITH C3.15 OF THE NCC, AS4072.1 AND AS1530.4. A PENETRATION REGISTER WILL NEED TO BE PROVIDED AT COMPLETION OF WORKS



 <p>food service and venue design</p>	PROJECT TITLE / CLIENT			CAD REF:	VL25.004
	RED VAULT KITCHEN ADDITION			SCALE	SHEET SIZE
	T.B.C.			1:50	A3
	DRAWING TITLE			DRAWING No.	REVISION
	PROPOSED LAYOUT PLAN			SK - 01	C
	REV.	BY	REVISION DESCRIPTION	ISSUE DATE	29.04.2025



01 SECTION DETAIL THROUGH PROPOSED KITCHEN  
 SK.01 SCALE 1:50

	PROJECT TITLE / CLIENT	-- -- --	CAD REF:	VL25.004
	RED VAULT KITCHEN ADDITION	-- -- --	SCALE	SHEET SIZE
	T.B.C.	-- -- --	1:50	A3
	DRAWING TITLE	-- -- --	DRAWING No.	REVISION
	SECTION DETAIL	C DO UPDATED TO CLIENT REVIEW	SK - 02	C
		B DO UPDATED TO REVIEW	ISSUE DATE	29.04.2025
	A DO ISSUED FOR COMMENTS AND REVIEW			
	REV. BY REVISION DESCRIPTION			

## **9.4 Special Event: Lot 6746 on DP118236 Mawson Road, East Beverley**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>16 July 2025</b>
<b>Applicant:</b>	<b>Superpower Productions Pty Ltd</b>
<b>File Reference:</b>	<b>MAW 1356</b>
<b>Author and Position:</b>	<b>Stefan de Beer, Manager of Planning</b>
<b>Previously Before Council:</b>	<b>No</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Locality Map, Site Plan and Event Management Plan</b>

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### **SUMMARY**

An application for a special event on Lot 6746 on DP118236 Mawson Road, East Beverley – (the ‘*Odd Vim Do*’ music and arts gathering), had been received. The application is recommended for approval.

### **BACKGROUND**

A comprehensive application has been submitted by *Superpower Productions Pty Ltd*, to hold a Music and Arts event, including camping, on 19<sup>th</sup> to 21<sup>st</sup> September 2025 on the abovementioned property. In support of the application the following documentation has been submitted:

- Site Plan;
- Event Management Plan;
- Traffic Management Plan;
- Risk Management Plan;
- Emergency Management Plan;
- Noise Management Plan;
- Fire Safety & Firefighting Plan;
- Bushfire Management Plan;
- Security Management Plan.

The Event Management Plan and Site Plan are attached to this report. A copy of the full application documentation can be made available should Councilors so wish.

The subject property is located at Lot 6746 on DP118236 Mawson Road, East Beverley (see attached locality map), is 34.4969 ha in size, and zoned *Rural* pursuant to the *Shire of Beverley Local Planning Scheme No. 3 (LPS 3)*.

The applicant describes the event as follows:

*Odd Vim Do is a boutique, community-focused music and arts gathering taking place in the Wheatbelt region of Western Australia. Capped at 350–500 attendees, the event spans three days and two nights, offering a curated program of live and electronic music, visual art installations, and a low-profile, low-impact site design that respects the surrounding environment and encourages fostering connection to the natural environment.*

*The team behind the event has built a reputation for hosting music and arts events that prioritise community wellbeing, inclusive culture, and careful attention to detail. Our programming leans toward positive, dance-oriented house and down-tempo styles (not associated with high-risk crowd behaviour), and we have developed a strong safety culture across previous projects. This pilot event is the result of years of collective*

*knowledge, experience and a shared vision to create something grounded, meaningful, and uniquely Western Australian.*

*We are treating this year's edition as a prototype, and have intentionally chosen a small scale to allow us to work closely with local authorities and test our systems. Provided the first edition is received well, we would like to develop a lasting relationship with the Shire of Beverley and local stakeholders and work in genuine partnership with the Beverley community and explore the potential for future editions.*

*For the Shire of Beverley, it is an opportunity to host a gentle influx of new visitors who are curious, respectful, and eager to experience the Wheatbelt through a cultural lens. Many attendees will be visiting Beverley for the first time and we hope their time here builds a sense of appreciation, pride, and connection with the region as it has for us.*

### The proposed program:

The event site opens at 10am on 19<sup>th</sup> September 2025, and the event site closes at 7pm on 21<sup>st</sup> September 2025

#### **Friday 19 September**

12:00pm: Program Start

12:00pm - 5pm: Main PA (*reduced volume*)

12:00pm: Main PA

#### **Saturday 20 September**

12:00am – 4:00am: Main PA

4:00am – 10:00am: Break in programming

10:00am – 5pm: Main PA (*reduced volume*)

5pm -12:00am: Main PA

#### **Sunday 21 September**

12:00am – 4:00am: Main PA

4:00am – 12:00pm: Low Impact Morning Program (*using a second, smaller PA at the same stage*)

12pm: Program End

As submitted by the applicant, Temporary Structures associated with the event include:

**Stage:** A shipping container or scaffold-built frame constructed under 3m in height, with a low-profile viewing area. This would be assembled by a licensed scaffolder and will be structurally assessed prior to the event. All rigging for production equipment (lighting, sound) will be restricted to authorised staff only and clearly marked as no-access areas.

- **Communal Furniture:** Simple seating areas, lounges, and low platforms made from pallets, scaffold, or salvaged materials. These will not exceed 1m in height and are not designed for climbing.

- **Check-in tent:** A small tent or wooden hut may be constructed for ticket scanning, wristbanding, and bag checks at the event entry point.

- **Signage Structures:** signage towers or posts for wayfinding and safety messaging.

- **Shower Block:** A temporary structure built from scaffolding to support basic shower facilities, installed by a licensed scaffolder and positioned away from electrical or flammable hazards.

- **Food Vendor Marquees:** 2–3 commercial-grade marquees will be set up for vendors to provide food services unless they are operating out of their own food trucks. These will meet food safety and structural standards.
- **Lighting Installations:**
  - Production and area lighting will be installed and operated under the supervision of a professional lighting technician. Safety lighting will be deployed in all hazardous and high-traffic areas.
  - We are designing an atmospheric lighting installation leading to a bush clearing as part of the site experience. This will be carefully designed and installed under the guidance of a professional lighting technician, using low-impact, low-voltage fixtures. The path will be clearly illuminated and assessed for trip hazards.

## COMMENT

Pursuant to the Shire of Beverley's Local Planning Scheme No. 3 (LPS 3) the proposed event is considered a *use not listed*. Clause 18 of LPS 3 states as follows:

- (4) *The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -*
- (a) *determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
  - (b) *determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
  - (c) *determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

The application to conduct the Odd Vim Do event is supported due to:

1. Diversification of economic activity;
2. Economic benefit to the local economy.

Given that the proposed use will not preclude agricultural use (grazing/cropping) of the property for the remainder of the year and provides entertainment options not normally available in Beverley, it will be recommended Council determine that the proposed use is consistent with the objectives and purpose of the Rural Zone.

It will be recommended that adherence to the submitted plans be made a condition of planning approval.

## CONSULTATION

Below is an extract from internal consultation that was had with the Shire's *Building Surveyor & Environmental Health Officer*. The comments received are quoted below:

1. *Any Public Event that charges an entry fee is required to have a "Public Building", (Public Event) Approval under the Public Health Act 2016.*

2. *Any Public Event applications are to be lodge three, (3), months prior to the event commencing, to allow sufficient time for assessment and approval.*
3. *Any application for a Public Event shall address, where applicable, each requirement under the Department of Public Health, "Concerts and Mass Gatherings Guidelines".*
4. *Any associated, event or live entertainment, is to address any additional, relevant requirements listed in the "Concerts and Mass Gatherings Guidelines".*
5. *Any required Liquor Licensing is to be addressed and approved where applicable.*
6. *Any requirements of Police or Emergency Services are to be addressed and complied with, where applicable.*
7. *Fire and Bushfire risks including requirements for emergency evacuation are to be addressed in the application. Particular attention should be given to minimising fire risk from surrounding grass and vegetation and having appropriate fire-fighting facilities to extinguish fire from these risks/sources.*
8. *A site plan indicating all facilities, attractions, medical and first aid provision, emergency points, fire-fighting equipment, drinking water provision, toilet facilities, shower facilities, camping facilities, parking and other relevant information is to be submitted with the application.*
9. *Temporary structures and stages information is to be provided in detail, including engineer's certification, erection manuals, certificates of insurance and certificates of installation by a competent person once installed.*
10. *Temporary electrical installations are to be certified by a licensed electrician prior to use.*
11. *Any food sold, must be by a business or group who is registered with a Local Government as a Food Business under the Food Act 2008, or if not currently registered must be registered with the Shire of Beverley at least one, (1), month prior to the event and have approved food preparation premises or facilities.*

Should Council resolve to approve this application, it will be recommended that the above comments be taken into consideration when imposing conditions of planning approval and advice notes.

**Public Notification:**

The application was advertised for a minimum period of 14 days to surrounding neighbours considered to be potentially affected by the proposed event. A summary of the submissions received and Shire Planner's response are detailed in the table below.

The applicant was sent copies of the submissions and was afforded the opportunity to respond thereto, as reflected in the table.

	<b>Respondent</b>	<b>Comment</b>	<b>Applicant's Response</b>	<b>Shire Planner's Response</b>
<b>1</b>	H Rayner	<p>No Objection to the proposal.</p> <p>As it is expected that there will be a considerable number of set-up and patrons' vehicles using an easement road through my property. I would request that this road access be graded to a suitable standard at completion of the event.</p>	<p>We're more than happy to arrange this with Hayden and will assess the condition of the driveway before and after the event and arrange for any appropriate grading or remediation.</p> <p>We're committed to ensuring the driveway is left in a condition all parties are satisfied with and appreciate his support.</p>	<p>The subject property is afforded a benefit on title for an access easement. Likewise, the adjacent property (Mr Rayner's land), is burdened on title by the access easement in favour of the subject land.</p> <p>It would seem that this access easement is also used as a shared driveway by Mr Rayner, the probable reason for the request.</p> <p>It is respectfully submitted and it stands to reason that the prerogative to maintain the access easement is that of the proponent alone.</p> <p>Nevertheless, for the sake of good neighbourliness and goodwill, it is recommended an advice note be added to address this matter, should Council resolve to approve the application.</p>
<b>2</b>	E Crane	Verbally confirmed no objection to proposal.	Noted.	Noted.

## STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

## FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

## STRATEGIC IMPLICATIONS

Strategic Pillar: 1. Economy

4. Civic Leadership

Strategic Priorities: 1.3 Beverley attractions and experiences are promoted

4.3 Responsible Planning

## POLICY IMPLICATIONS

There are no policy implications relative to this application.

## RISK IMPLICATIONS

It is considered that the proposal has moderate risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M5/0725**

**Moved Cr Ridgway**

**Seconded Cr Martin**

**That Council resolve:**

- a) that the use is consistent with the objectives of the Rural Zone, pursuant to Clause 18(4)(a) of LPS 3;
- b) To grant planning approval for the Odd Vim Do Music and Art Event at Lot 6746 on DP118236 Mawson Road, East Beverley, subject to the following conditions and advice notes:

**Conditions:**

1. Planning approval for the event is valid for the 19 to 21 September 2025 only, for maximum 500 attendees, with bump-in dates 12-19 September 2025, and bump-out dates 22-26 September 2025.
2. The event shall be conducted in strict compliance with the times scheduled under 9.2.2 of the submitted Event Management Plan.
3. The applicant shall submit written proof to the Shire of sufficient Public Liability Insurance for the event, one week prior to the event occurring.
4. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
5. The submitted Event Management Plan, Traffic Management Plan, Risk Management Plan, Emergency Management Plan, Noise Management Plan, Fire Safety & Firefighting Plan, Bushfire Management Plan and Security Management Plan are to be complied with at all times, for the entire period of this approval.
6. Suitable security and first aid services shall be available on-site for the entire duration of the event.

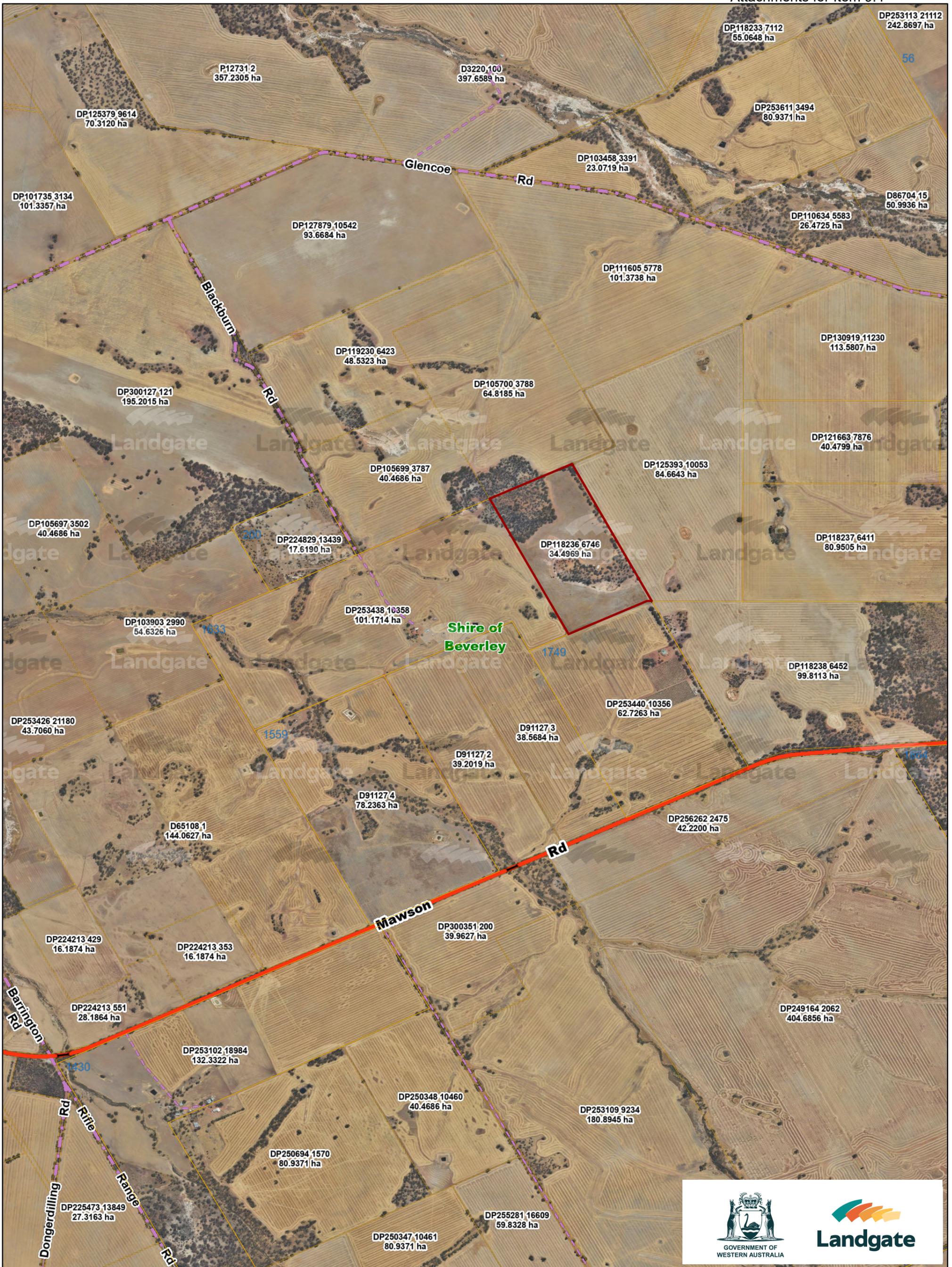
**Advice Notes:**

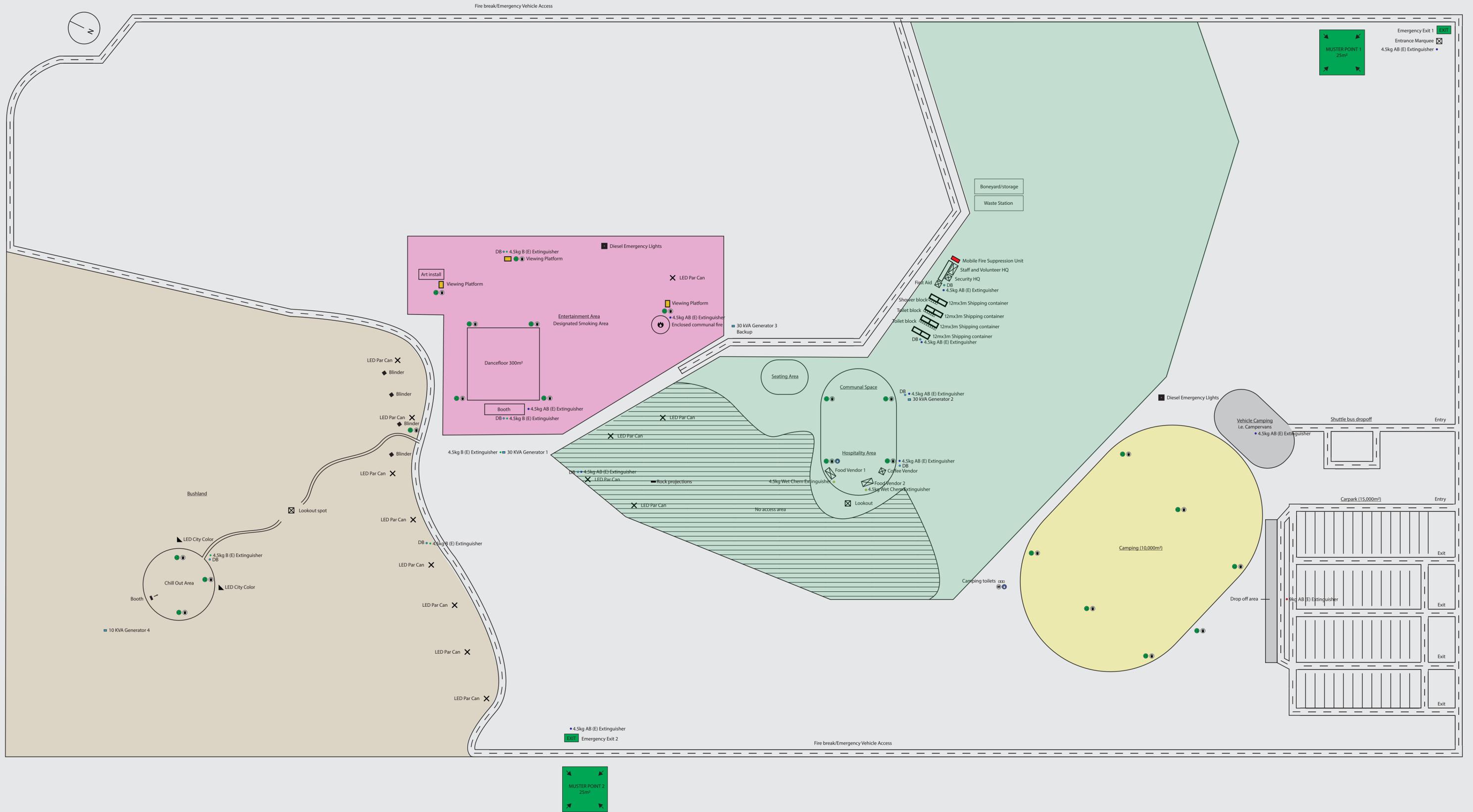
- Note 1:** Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 2:** The applicant is advised a building permit is required for all structures on the property and prior to commencement of any building works, where applicable.
- Note 3:** The applicant is advised that any Public Event that charges an entry fee is required to have a "Public Building", (Public Event) Approval under the Public Health Act 2016.
- Note 4:** The applicant is advised that any Public Event applications are to be lodge three (3) months prior to the event commencing, to allow sufficient time for assessment and approval.
- Note 5:** The applicant is advised that any required Liquor Licensing is to be addressed and approved where applicable.

- Note 6:** The applicant is advised that any temporary structures and stages information is to be provided in detail, including engineer's certification, erection manuals, certificates of insurance and certificates of installation by a competent person once installed.
- Note 7:** The applicant is advised that temporary electrical installations are to be certified by a licensed electrician prior to use.
- Note 8:** The applicant is advised that any food sold, must be by a business or group who is registered with a Local Government as a Food Business under the Food Act 2008, or if not currently registered must be registered with the Shire of Beverley at least one (1) month prior to the event and have approved food preparation premises or facilities.
- Note 9:** The applicant is advised that emitted noise must comply with *Environmental Protection (Noise) Regulations 1997* at all times, where reasonably practicable and applicable.
- Note 10:** The applicant is advised to consider grading the access easement road on conclusion of the event.
- Note 11:** If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*





# Event Management Plan

## Odd Vim Do: 19-21 September 2025

Prepared by Cheye Gameraen (Event Manager)  
on behalf of Superpower Productions Pty Ltd

Version 1.0, June 2025

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## 1. Event Overview

Odd Vim Do is a boutique, community-focused music and arts gathering taking place in the Wheatbelt region of Western Australia. Capped at 350–500 attendees, the event spans three days and two nights, offering a curated program of live and electronic music, visual art installations, and a low-profile, low-impact site design that respects the surrounding environment and encourages fostering connection to the natural environment.

The event is presented by Perth-based Superpower Productions, consisting of a core team of 4 experienced event producers passionate about their community and music culture. The team have extensive experience delivering safe, creative, and well-managed events in Perth with a commitment to engaging closely with local authorities and stakeholders throughout the planning process.

The team behind the event has built a reputation for hosting music and arts events that prioritise community wellbeing, inclusive culture, and careful attention to detail. Programming leans toward positive, dance-oriented house and down-tempo styles (not associated with high-risk crowd behaviour), and we have developed a strong safety culture across previous projects. This pilot event is the result of years of collective knowledge, experience and a shared vision to create something grounded, meaningful, and uniquely Western Australian.

We are treating this year's edition as a prototype, and have intentionally chosen a small scale to allow us to work closely with local authorities and test our systems. Provided the first edition is received well, our long-term goal is to develop a lasting relationship with the Shire of Beverley and bring creative, positive activity to the region. We want to build strong relationships with local stakeholders and work in genuine partnership with the Beverley community and contribute positively to the existing cultural landscape.

## 2. Venue Suitability

The selected venue for the event is a private rural property located within the Shire of Beverley. The land is predominantly open, with small areas of bushland and free from permanent infrastructure. The property is bordered by established firebreaks and accessible via a long internal entry driveway with no direct impact on public traffic.

In alignment with the Event Health Guidelines, we have assessed the site for suitability in terms of terrain, access, vehicle circulation, separation of activities, and emergency egress. Temporary infrastructure such as staging, toilets, water supply, and lighting will be installed to ensure adequate facilities for all patrons, crew, and volunteers. Camping and

parking areas will be clearly delineated, and emergency access routes will be kept clear at all times.

Given the event's scale (capped at no more 500 patrons), rural location, lack of high-risk features (such as bodies of water or complex staging structures), and the nature of the programming (low-profile, non-commercial live and electronic music) with a known, peaceful audience, we believe the overall risk classification sits toward the lower end of the medium risk category. We are taking a proactive and conservative approach to safety, health, and emergency planning and welcome the opportunity to discuss the contents of our plans with relevant stakeholders.

### 3. Key Event Details

Item	Details
Event Name	Odd Vim Do
Location	1749B Mawson Road, East Beverley
Dates	Friday 19 September - Sunday 21 September 2025
Operating Hours	Event site opens at 10am on 19 September 2025 Event site closes at 7pm on 21 September 2025
Attendance	350 - 500 patrons
Event Type	Outdoor music and arts event with overnight camping
Camping	General tent camping and designated vehicle camping zones
Alcohol	BYO only. No alcohol sold or supplies on site
Age restriction	18+
Permit Authority	Shire of Beverley

### 4. Key Contacts and Personnel

Name	Company / Organisation	Contact details
<b>Directors/ Event Promoters</b>		
Alexander Coles	Superpower Productions	0474 834 310

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Rett Millman	Superpower Productions Pty Ltd	0497 233 474 rettmillman@gmail.com
<b>Event Management</b>		
Cheye Gameren <i>Event Manager</i>	Superpower Productions Pty Ltd	0433 567 242 c.a.gameren@gmail.com
Kyle Woodward <i>Site Manager &amp; Production Manager</i>	Superpower Productions Pty Ltd	0430 195 203 k.ross.woodward@gmail.com
Alex Coles <i>Site Build Lead</i>	Superpower Productions Pty Ltd	0474 834 310 alexwcoles@gmail.com
Rett Millman <i>Crew &amp; Volunteer Coordinator</i>	Superpower Productions Pty Ltd	0497 233 474 rettmillman@gmail.com
<b>Operations</b>		
Ben Taaffe <i>Event Consultant</i>	Move Party People Pty Ltd	0412 017 147 benjamintaaffe@gmail.com
Will Fountain <i>First Aid Provider</i>	Event Health Management	0434 425 421 will.f@eventhealthmanagement.com.au
Jayden Ellenberg <i>Security Contractor</i>	Integrated Security Group	0404 060 075 jayden@isgsec.com.au
Jayden Masters <i>Shuttle Transport Co-ordinator</i>	Perth Bus and Coach Charter	08 6185 2661 jaydenm@perthbusandcoachcharter.com.au
Dmytro Kasko <i>Lighting &amp; Tech</i>		TBC
Electrical Contractor	TBC	

Mark Palumbo Waste Services	Avon Waste	(08) 9641 1318
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## 5. Local Impact and Community Benefit

Odd Vim Do is an opportunity to gather differently.

For our extended community of artists, volunteers and participants, events like this offer something increasingly rare: time away from the city, immersed in music, nature, and shared creative expression. It's a space to reconnect with each other, with the land, and with the deeper needs that often get drowned out in everyday life. In a world that feels increasingly fast and fragmented, the importance of spaces like this cannot be overstated.

This event offers a unique kind of experience that doesn't currently exist at this scale in WA. Many of our audience travel long distances to attend similar events in the eastern states or overseas. We want to bring some of that energy home but reimagined in a way that speaks to the textures and sensibilities of our surroundings in WA.

For the Shire of Beverley, it is an opportunity to host a gentle influx of new visitors who are curious, respectful, and eager to experience the Wheatbelt through a cultural lens. Most attendees will be visiting Beverley for the first time and we hope their time here builds a sense of appreciation, pride, and connection with the region.

Odd Vim Do also brings direct and tangible benefits to the local area:

- Engagement of local contractors and services, including waste management, toilets, electrical services and equipment hire where practicable.
- Opportunities for local vendors and producers, including food, beverages, and hand-made goods. Our scope for accommodating market stalls in the first edition is limited, but we would hope to grow this aspect in future editions.
- We are brainstorming creative ways to ensure that our patrons stop through the town of Beverley on their way to the event. For example, we would like to explore the idea of a "Golden Ticket" initiative with local businesses, where a selected store could be given "Golden Tickets" to distribute - tucked at random into everyday purchases like a coffee, pie, or product. A ticket might offer a reward linked to the town of Beverley or to the event itself, designed to encourage patrons to stop in Beverley and thereby increase visibility and sales, as well as strengthen a sense of connection between our audience and the local township.

- Showcasing the Wheatbelt as an interesting and beautiful destination and encouraging return visitors and tourism by word-of-mouth promotion.
- Strengthening regional identity, by demonstrating that ambitious, beautiful, and low-impact events can happen here too.

We are approaching this as a pilot edition, as a way to lay foundations and build trust with the local community, the Shire, and key stakeholders.

## 6. Site Plan

A detailed site plan is included as Appendix 1. It outlines key infrastructure, site boundaries, emergency exits, amenities, designated camping areas, first aid, fire safety points, waste facilities, muster points, the stage and communal areas. A separate map showing traffic routes is attached to the Traffic Management Plan at Appendix 2.

Key considerations in the site layout:

- All infrastructure has been arranged to maintain clear emergency vehicle access throughout the site.
- Pedestrian and vehicle zones are clearly delineated, with traffic lanes operating in a one-way system during peak arrival/departure periods.
- The communal fire area is clearly marked, set back from tents and structures, and situated on a gravel base.
- Emergency muster points are located in open, accessible areas and signposted.

## 7. Accessibility and Inclusion

We are committed to making our event as inclusive and welcoming as possible, recognising that accessibility is a key factor in ensuring community-wide participation and enjoyment.

The site presents some inherent challenges due to its natural, undeveloped terrain. This includes uneven ground and unsealed surfaces. We will be clearly communicating site conditions in pre-event information, so attendees can make informed decisions and prepare accordingly.

We will strongly encourage attendees with accessibility needs to contact us in advance. We are committed to working closely with individuals to identify personalised support options where possible.

Our measures include:

- Clearly marked and well-lit paths across the site to improve safe access.  
Two accessible toilet units
- A dedicated low-stimulation zone for patrons seeking a quieter or more regulated environment.
- Camping area located as far from stage noise as possible.
- A mobile wellbeing and volunteer team who will maintain an active presence throughout the event, providing assistance and responding to accessibility concerns or support requests.
- A pre-arrival “House Rules” briefing for vehicles and attendees to promote respectful and inclusive conduct from the outset.
- Diverse and thoughtful artist programming to support a socially inclusive atmosphere and reflect a range of backgrounds, styles, and identities.

Our approach to accessibility goes beyond physical access and also encompasses social inclusion. We acknowledge that for many people, events of this nature can typically be overwhelming or overstimulating. Through thoughtful design, peer-support presence and spaces offering rest together with support services, we aim to make Odd Vim Do a space where all attendees feel respected, safe, and welcome.

## 8. Structures & Temporary Installations

The event site will feature a simple, low-profile build. The site is being designed around a single stage, a low-key chill-out area, a communal space for food and gathering, and clearly defined camping zones. This approach reduces complexity, promotes safe circulation, and supports a relaxed, inclusive atmosphere. The structures and zones will be kept modest and unobtrusive to align with the natural qualities of the site and reduce infrastructure demands. Plans for our temporary structures are still in development, and further details - including specifications, layout diagrams can be provided as the project progresses.

All structures will be installed by experienced site crew individuals under the supervision of our Site Builds Lead and Site Manager, with reference to the WA Department of Health Guidelines and the Temporary Structures Checklist to ensure any structures comply with safety requirements, including wind loadings, clearances, fire safety, and crowd interaction considerations. We do not intend to erect any structures over 3m but should this become part of our design, any structures over 3m will be structurally certified by a licensed contractor.

Temporary structures include:

- **Stage:** A shipping container or scaffold-built frame constructed under 3m in height, with a low-profile viewing area. This would be assembled by a licensed scaffolder and will be structurally assessed prior to the event. All rigging for production equipment (lighting, sound) will be restricted to authorised staff only and clearly marked as no-access areas.
- **Communal Furniture:** Simple seating areas, lounges, and low platforms made from pallets, scaffold, or salvaged materials. These will not exceed 1m in height and are not designed for climbing.
- **Check-in tent:** A small tent or wooden hut may be constructed for ticket scanning, wristbanding, and bag checks at the event entry point.
- **Signage Structures:** signage towers or posts for wayfinding and safety messaging.
- **Shower Block:** A temporary structure built from scaffolding to support basic shower facilities, installed by a licensed scaffolder and positioned away from electrical or flammable hazards.
- **Food Vendor Marquees:** 2–3 commercial-grade marquees will be set up for vendors to provide food services unless they are operating out of their own food trucks. These will meet food safety and structural standards.
- **Lighting Installations:**
  - Production and area lighting will be installed and operated under the supervision of a professional lighting technician. Safety lighting will be deployed in all hazardous and high-traffic areas.
  - We are designing an atmospheric lighting installation leading to a bush clearing as part of the site experience. This will be carefully designed and installed under the guidance of a professional lighting technician, using low-impact, low-voltage fixtures. The path will be clearly illuminated and assessed for trip hazards.

**Safety Measures:**

- “No climbing” signage will be posted on all elevated or load-bearing structures.
- Restricted areas will be delineated using rope barriers, fencing, or mesh.
- Roaming safety crew and security personnel will monitor structures for unauthorised access.
- Structures will be spaced to allow clear pedestrian flow and emergency access.

- All temporary structures will be checked daily for stability and integrity as part of ongoing safety checks by the site manager and production team.

## 9. Program & Run Times

### 9.1. Program

Odd Vim Do presents a curated mix of live and electronic music, visual art, and custom stage design, with plans for other community-led workshops and experiences in future editions. The music program spans live and electronic dance-oriented & downtempo genres. designed to evolve over the weekend. Programming avoids high peaks of commercial EDM music typical of mainstream dance festivals, instead creating an ebb and flow of activity across day and night.

There are no headliners or advertised performance slots - music is framed as a shared experience, not a spectacle. Alongside music, attendees can expect visual and scenographic installations and spaces for reflection, conversation, and rest. The aesthetic leans toward understated design using repurposed materials, and grounded in the textures of the Wheatbelt landscape.

Our aim for this year is to provide a platform for local artists rather than taking on interstate or overseas bookings. Programming decisions are made with care: prioritising quality of experience over quantity of acts and giving time and space for artists to explore longer-form journeys.

### 9.2. Run Times

#### 9.2.1. Overview

The event is designed as a multi-day experience allowing patrons to control their own schedule and encouraging engagement with music and environment in a way that isn't offered in the city. The structure of our programming reflects this ethos- rather than compressing activity into narrow windows, we stretch the program across a broad timespan, taking into account no-volume and low volume periods. This allows attendees to engage at their own pace, avoid overstimulation, and rest when needed. It also enables us to spread energy more evenly across the event. All programming is taking place on one stage..

No-volume and low-volume periods are built into the schedule to support the site's surrounding environment and neighbours, including an extended combined no-volume/reduced volume period on Saturday. As part of our efforts to reduce sound

impact while preserving the creative integrity of the event, we are also proposing a low impact morning program to operate between 4:00am and 12:00pm on Sunday morning. The same stage will use a sound system significantly smaller than the main PA (approximately half the size and power output). Both PA's will be positioned in a way that minimises disturbance to neighbouring properties.

While we have requested an updated sound model to reflect the positioning of the second PA system, the existing noise model, which was prepared for a nearby section of the site, already indicates minimal offsite impact at those hours (the updated noise model, once received, will be submitted to the Shire for review.). This provides a reasonable reference point for the expected acoustic footprint, and supports the intent behind the approach: to allow an extended, lower-volume program without the high noise levels typically associated with multi-day music events and have a negligible impact on neighbours.

This modelled approach reflects a creative and proactive response to one of the most common community concerns with events of this nature- prolonged exposure to high-volume sound systems. By shifting to a reduced sound system in the later hours, we aim to strike a balance between artistic freedom and neighbourly consideration.

Extended run times are not designed to push people to their limits, but to offer flexibility and freedom - space to rest, reset, and re-enter as you wish to. This sense of agency over one's time is difficult to find in the city, and one of the key points of difference in what we're offering and an integral part of our creative concept.

### 9.2.2. Schedule

Soundchecks will occur between 4:00pm and 6:00pm on Thursday 18 September, limited to a maximum of 2 hours total. Absolute maximum volumes for these periods are included in our Noise Management Plan.

#### **Friday 19 September**

12:00pm: Program Start  
 12:00pm - 5pm: Main PA (*reduced volume*)  
 12:00pm: Main PA

#### **Saturday 20 September**

12:00am – 4:00am: Main PA  
 4:00am – 10:00am: Break in programming  
 10:00am – 5pm: Main PA (*reduced volume*)  
 5pm -12:00am: Main PA

**Sunday 21 September**

12:00am – 4:00am: Main PA

4:00am – 12:00pm: Low Impact Morning Program (*using a second, smaller PA at the same stage*)

12pm: Program End

## 10. Crowd Management

Odd Vim Do is a small-scale, ticketed event with a maximum capacity of 500 attendees, held on a spacious rural property with ample open space and very low risk of crowding. The site layout, detailed in the Site Map (Appendix 1), allows natural crowd dispersal, and separation between key areas such as the stage, camping, amenities, and food vendors. The event does not feature large headline acts or tightly programmed stage times, reducing the likelihood of surges or concentrated movement.

Crowd behaviour will be monitored by a licensed security contractor who will be stationed in high-traffic areas and will conduct roaming patrols and will assist with overseeing movement during peak arrival and departure times.

Given the demographic and scale, we do not anticipate crowd control issues but will remain vigilant and responsive to any concerns that arise across the weekend.

## 11. Traffic Management

Most patrons are expected to arrive by car, with strong encouragement to carpool to reduce traffic volume and environmental impact. We are also exploring the option of offering a shuttle bus service between Perth and the event site for attendees without access to private transport. This would operate on a pre-booked basis and help reduce individual vehicle use while improving accessibility.

A site-specific traffic map and supporting information is included in our Traffic Management Plan (Appendix 2). This document serves as an internal traffic flow and safety plan for Odd Vim Do, providing a clear framework for vehicle and pedestrian movement within the event site. Given that the event is held entirely on private property, with access via a 1km long internal driveway, there are no direct impacts on public roads and minimal interference with public traffic. As such, a formal Traffic Management Plan (TMP) prepared under the Traffic Management for Events Code of Practice (WA) is not required.

Nevertheless, this plan demonstrates our commitment to:

- Ensuring safe and orderly vehicle movement within the site
- Minimising interaction between vehicles and pedestrians
- Maintaining clear emergency access at all times
- Meeting the expectations of local authorities and our insurance providers

Key features of the plan include:

- Clearly signed and enforced one-way internal road system, guiding all traffic from the entry point through drop-off, camping, and parking areas.
- A dedicated drop-off zone adjacent to the pedestrian-only camping area, allowing patrons to unload before proceeding to car parking areas.
- Segregated zones for camping vehicles (e.g. campervans) and general tent camping, reducing the risk of vehicle–pedestrian interaction.
- No vehicle movement permitted after parking.
- Strictly enforced speed limits and directional signage.
- Traffic wardens stationed at key points, under the supervision of a dedicated traffic supervisor who liaises directly with site management.
- Emergency access routes will remain unobstructed at all times, aligned with pre-cleared firebreaks and marked on the site plan.

## 12. Risk Management

### 12.1. Risk Management Plan

Odd Vim Do is committed to delivering a safe, well-managed event through a proactive and collaborative approach to risk identification, mitigation, and response. Our Risk Management Plan (Appendix 3) has been developed in line with:

- Department of Health’s Guidelines for Concerts, Events and Organised Gatherings
- AS/NZS ISO 31000:2018 Risk Management – Guidelines
- Our team’s collective experience in delivering safe, low-impact events

### 12.2. Overview of Risk Approach

Key components of our risk management strategy include:

- A comprehensive risk register that identifies potential hazards, assesses likelihood and consequences, and outlines mitigation strategies and residual risk levels.

- Regular risk reviews during the planning period and updates as site-specific details evolve.
- Commitment to incorporating feedback from the Shire and local stakeholders as event planning continues.
- Integration of risk controls into all areas of planning - including traffic, emergency management, first aid, fire safety, security, and infrastructure.

### 12.3. Risk Oversight

- The Site Manager will oversee ongoing safety across the site, including regular checks for hazards and infrastructure integrity.
- The Event Manager will ensure implementation of the overall Risk Management Plan and coordination across roles.
- A Chief Warden will be appointed to oversee emergency procedures, including evacuation if required, in accordance with the Emergency Management Plan (Appendix 4).
- A Chief Fire Warden will be designated to coordinate fire safety measures, supervise the fire safety volunteers, and manage response to any fire-related incidents or escalations on site.
- All crew and volunteers will receive risk and safety briefings prior to the event, including emergency response roles, communication protocols, and hazard awareness.

### 12.4. Continuous Improvement

This edition of Odd Vim Do serves as a pilot. We will be actively documenting lessons learned and gather feedback from crew, stakeholders, and participants to improve our approach to risk management and site safety for future editions.

## 13. Emergency Management

An Emergency Management Plan (EMP) has been developed to coordinate preparedness and response measures in the event of an emergency (Appendix 4). This plan is informed by AS 3745:2010 and ISO 31000:2018, and has been adapted to suit the scale and nature of the event. The plan outlines roles and responsibilities for emergency personnel, procedures for evacuation, communication strategies, and access for emergency services. A Chief Warden will lead the Emergency Control Organisation (ECO), supported by the Communications Officer, Deputy Warden and Area Wardens, all of whom will be briefed prior to the event. Muster points and evacuation routes have been clearly marked and will be included in the event map distributed to attendees. The EMP includes contingency measures such as a secondary exit in the event of a blocked main egress. Emergency

services, will be notified of the event and provided with maps and contact information. All staff, crew, and volunteers will be briefed on emergency procedures during pre-event inductions.

## 14. Noise Management

While we do not anticipate significant offsite noise impacts due to the remoteness of the property, we have implemented a comprehensive noise management strategy to comply with local regulations and maintain community goodwill.

A formal Noise Management Plan has been developed (see Appendix 5) in consultation with acoustic consultants Lloyd George Acoustics, and considers worst-case meteorological conditions and environmental noise regulations.

Key measures include:

- **Noise Modelling:** Noise emissions from the main stage have been modelled to predict sound levels at nearby noise-sensitive receivers. These results have informed our stage placement, speaker orientation, and operational sound limits.
- **Sound System Design:** The main PA system is a Danley horn-loaded system with tightly controlled dispersion, positioned to direct sound away from residences. Digital limiters will cap output at 85 dB(A) at 30m from the stage.
- **Regulation 18:** Based on the predicted levels and event nature, a Regulation 18 exemption application will be submitted, allowing reasonable exceedance for cultural activity under WA Environmental Protection (Noise) Regulations 1997.
- **Operating Hours:** Music programming will occur during the following hours across (soundcheck plus Friday 19 September, Saturday 20 September and Sunday 21 September. Run times and associated dB limits are shown in the Noise Management Plan.
- **Onsite Monitoring:** The production manager and sound team will continuously monitor sound levels using hand-held SPL meters and consult noise modelling data to stay within prescribed limits.
- **Stage & Speaker Placement:** Stage orientation and speaker direction have been selected to minimise impact on closest neighbours. Bass energy and volume will be actively controlled and monitored.
- **Community Notification:** Closest neighbours have already been consulted with. A letterbox drop will be conducted to residences likely to experience elevated noise levels. This letter will include event dates and a dedicated complaint contact number. The site's two closest neighbours have been consulted with already and have confirmed they understand and are supportive of the event.

- Complaints Protocol: A contact phone line will be monitored throughout the event. Any complaints will be logged, investigated, and if required, sound levels will be adjusted immediately.

## 15. Amenities & Waste

### 15.1. Food

Odd Vim Do will provide a small but high-quality food offering to attendees and crew/volunteers throughout the event. Campers will also be encouraged to bring their own snacks and non-perishable foods.

#### 15.1.1. Temporary Food Stalls

We are seeking to engage one coffee vendor and 2 external food vendors to service the general public during the event. Vendors will be selected with consideration for their ability to cater to a wide range of dietary requirements, including vegetarian and gluten-free options, which will be communicated to patrons in pre-event information.

The selected vendors will be required to:

- be registered food businesses under the Food Act 2008 (WA);
- hold a valid Certificate of Registration with their local government authority;
- comply with the Food Standards Code and relevant sections of the Food Act 2008 (WA);
- provide their own fully-equipped food service setup, including food-safe storage practices; and
- submit a Temporary Food Business Notification to the Shire of Beverley for approval.

All vendor documentation and approvals will be coordinated and submitted to the Shire prior to the event.

#### 15.1.2. Crew and Volunteer Catering

A separate, internal food operation will be provided for crew and volunteers. Meals will be prepared and served using a simple camp-style kitchen setup, supported by experienced site personnel and volunteers.

This will include:

- Light breakfasts (e.g. muesli, fruit, bread with spreads)

- Basic lunches and dinners (e.g. barbecued meats and vegetables, salads, sandwiches, pasta)
- All food prepared on site will be served immediately after cooking to reduce risk associated with storage. Due to the lack of refrigeration on site, perishables will be purchased in small quantities and stored in iceboxes as needed, with regular restocking and ice replacement to ensure safety.

## 15.2. Water

### 15.2.1. Potable Water

**Quantity:** Rather than a mix of potable and non-potable water, we have made the decision to procure exclusively potable water for the event, which will more than satisfy all of the event's water requirements. In excess of 30,000L of potable water will be carted to the site for the purpose of hydration, hygiene, and any specific food vendor requirements. This figure has been determined through a number of calculations informed by the DOH Guidelines, advice from suppliers, research, and previous experience.

Noting that the DOH Guidelines specify a minimum of 2L of drinking water per person per day (PPPD) for overnight events, we have factored in 3L PPPD for the purpose of redundancy. The DOH Guidelines additionally specify 10L of non-potable water PPPD for overnight events which we have decided to observe exactly. In total, the DOH requests 6000L of total water per day for a 500 person overnight event, equating to a total of 18000L over three days. We have also completed our own internal calculations based on estimated consumption and use, arriving at a conservative estimate of 28,000L including wastage. As such our plans include catering for 30,500L in total..

**Storage:** Water will be stored primarily at three fixed points on site. Two locations will simultaneously serve as water distribution points for the public. Stored water designated for drinking will be stored in two hired 9000L tanks totaling a combined capacity of 18000L. Both tanks are fitted with filters and are UV sterilised to ensure water quality is maintained. The specific locations of these tanks are marked with a water droplet symbol on the map within the communal space (in green) and by the camping area (In yellow).

Water designated for hygiene purposes (handwashing/showering/kitchen mess) will be stored in five permanently installed 2800L tanks totalling a combined capacity of 14000L. Three of these tanks are situated between the proposed boneyard/waste station and the staff and volunteer HQ, while the remaining two will be positioned by either potable tank.

**Refill system:** Prior to the commencement of the event, all required water will be carted to site and distributed among the site's hired and permanent water tanks. No mid-event refill is anticipated to be required. We have confirmed with the Shire that a nearby standpipe can be utilised in the event additional water is required over the course of the weekend for general hygiene purposes.

**Source:** An industry leader in water cartage, *Waterforce*, has been engaged for the provision of the majority of the event's water requirements. *Waterforce* will provide the bulk of the site's water, with supplementary sources (EG: Bottled water) utilised as necessary in emergency scenarios or in the event of a failure to distribute the event's water as planned. *Waterforce's* potable water is tested.

**Distribution:** The two primary potable water storage locations (Marked as water droplet symbols on the map) also serve as distribution points for the public. These distribution points take the form of basins where attendees can fill their water bottles and cups.

The water droplet symbol in the entertainment area represents a smaller distribution area utilising 15L jugs of water, which will be monitored and filled periodically throughout the event.

**Signage:** Clear, recognisable, and well lit signage will mark the locations of the two drinking water distribution points. In addition to this, a map given to attendees will clearly note these locations. Similarly produced signage will clearly identify water that is only used for hygiene.

### 15.2.2. General hygiene

As stated above, we have made the decision to procure exclusively potable water for the event, which will serve all of the event's water requirements. However, some of this potable water will be stored in separate, clearly identified tanks unfit for storing drinking water.

These tanks will serve strictly a hygiene function, providing water for toilets, handwashing, and showers. The tanks will run directly to the showers and handwashing stations and the only extraction of the water otherwise will be by the company coordinating the mid-event pump and refresh of the portaloos.

### 15.3. Toilets & Sanitation

There are no permanent toilets on site. To ensure adequate sanitation facilities for patrons, crew, and volunteers, the event will provide:

- 18 unisex portable toilets for general patron use
- 2 accessible toilets for use by patrons with limited mobility
- 1 urinal unit to assist with overall capacity and reduce pressure on cubicles
- 2 dedicated crew toilets in a separate staff area
- 2 handwashing stations placed near toilet blocks

These facilities exceed the minimum requirements set out in the Department of Health's Event Guidelines (2022), which recommend:

- For events with up to 1,000 patrons, the minimum provision is 10 toilets for events longer than 8 hours, with ratios adjusted based on gender mix, duration, and the presence of alcohol.
- Additional facilities are recommended when alcohol is served or BYO is permitted, as is the case for this event.
- Accessible toilets are required at a ratio of at least 1 per 10 standard toilets, depending on expected patron demographics.

Toilet blocks will be located near the communal area, at the camping area and crew toilets will be located near HQ/Services (locations are shown on the Site Map).

#### **Toilet Maintenance & Hygiene**

Toilets will be:

- Supplied by Instant Toilets, a reputable hire company
- Pumped out by D & A Plumbing, scheduled to occur once on Saturday afternoon and at the end of the event. The contractor has agreed to be on standby if required for an additional pump out.
- Monitored and maintained regularly by our crew and volunteer team, under supervision of the Site Manager
- A volunteer cleaning crew, supervised by the Site Manager, will monitor and clean toilet areas at minimum three times daily; morning, mid-afternoon, and evening, and on an as-needed basis.
- Toilet paper and handwashing supplies will be restocked during each clean.

#### **Handwashing & Hygiene Facilities**

Two handwashing stations will be located in central areas near toilet banks, with soap and running water. Additional hand sanitiser stations will be placed around high-traffic areas such as food vendors.

Seven showers will be available onsite for attendee use, using gravity-fed or camp shower systems and supplied with potable water from our onsite tanks. While simple in design, they will be maintained daily to ensure cleanliness and functionality..

#### 15.4. Waste & Rubbish Removal

Waste at the event will be managed by the Site Manager and volunteers who will receive a pre-event briefing and schedule.

Waste volume estimates were calculated using the City of Perth bin calculator, which indicated a minimum requirement of 56 x 240L bins (approximately 13,440L total), including 38 recycling and 19 landfill bins. To ensure adequate capacity and simplify disposal logistics, a 10m<sup>3</sup> (10,000L) skip bin will be hired from Avon Waste for general waste, significantly exceeding the minimum requirement for landfill waste.

Recycling will be supported through the provision of Containers for Change collection points for eligible beverage containers, as well as separate cardboard collection, which will be delivered directly to Avon Waste for bundling and recycling. No organic food waste or hazardous materials are anticipated on site.

Waste stations, equipped with clearly marked bins and signage, will be placed throughout key areas of the site, including the campground, food zone, and central event space. Volunteers will monitor these stations, empty bins regularly, and transport waste to the central skip and recycling points.

Attendees will be encouraged to manage their own waste responsibly via pre-event communications and on-site signage promoting a leave-no-trace ethos. All waste will be removed from site following the event.

## 16. Medical & First Aid

Odd Vim Do has engaged Event Health Management (EHM), a professional and experienced first aid provider, to oversee on-site medical support for the duration of the event. EHM has recommended that one first aid officer be present at all times; however, we have opted to engage two qualified staff members to ensure continuous coverage, teamwork, and support, particularly during breaks or concurrent incidents.

A formal Medical Plan is being prepared by EHM and will be submitted as Appendix 6 upon completion.

The two appointed first aid officers will be stationed on site for the entire event period, with a minimum of one officer on duty at all times. The second officer will be on-call and remain on-site while off duty, enabling flexible response capacity if required.

The closest hospital is located in the town of Beverley, approximately 20km from the site, with transport access via cleared emergency vehicle routes as shown in the Emergency Management Plan at Appendix 4.

## 17. Lighting & Power

Lighting and power systems at Odd Vim Do 2025 are being carefully designed to meet the needs of a rural site while ensuring safety, functionality, and compliance with relevant standards.

### 17.1. Lighting

A tailored lighting plan is being developed by our Production Manager in collaboration with an experienced lighting technician to ensure comprehensive coverage across the site.

Lighting fixtures will be sourced through reputable AV and hire providers, including Entour Productions, Advanced Production Engineering, and Kennards Hire.

#### 17.1.1. General Site Lighting

Our approach separates production lighting from essential safety and amenity lighting. General site lighting includes:

- Amenity and safety lighting for high-traffic areas such as camping zones, pedestrian paths, accessways, communal areas, and the car park. These zones will be lit in accordance with the WA Department of Health Guidelines for Events (2022).
- City Colour floodlights will be used to illuminate larger general-purpose areas.

#### 17.1.2. Emergency & safety lighting

Emergency lighting separate from production lighting will be in place and operational in the event of an emergency. Two diesel-powered emergency lighting units will be positioned:

- One between the camping area and communal zone

- One near the stage

Each unit provides full 360-degree illumination to assist with emergency response and crowd movement.

Hazardous areas, such as zones where uneven terrain or temporary structures pose an increased risk of trips or falls, will be specifically highlighted with designated safety lighting and appropriate barriers.

### 17.1.3. Stage & Scenography

Our stage and scenographic lighting is being designed with intention and care to complement the immersive atmosphere of the event while maintaining safety and functionality. All creative and production lighting will be installed and operated by an experienced lighting technician and the assistance of our Production Manager, ensuring appropriate rigging, electrical safety, and effective coverage throughout the stage area.

## 17.2. Power Supply

Power infrastructure for the event will be based on the deployment of three 30kVA generators, with one allocated as a full-capacity backup unit. Generator locations are marked on the Site Map.

Power distribution will be handled through a series of strategically placed distribution boards, ensuring efficient and safe routing of electricity to essential areas including the stage, food vendors, production zones, and crew areas.

Our power plan is being developed with input from a qualified electrician who is familiar with the site and event context. The power runs and distribution will be installed and managed by our Production Manager, and a licensed electrical contractor will be engaged at the conclusion of the setup to inspect the installation and provide final certification (Form 5) in accordance with WA electrical safety regulations. A more detailed plan showing power runs can be provided upon completion.

## 18. Fire Safety

Fire safety is a critical component of our overall risk management strategy and mitigation strategies have been listed in the Risk Management Plan (Appendix 3). Odd Vim Do 2025 is being held in East Beverley during September, outside of the restricted burning period and when there is a low risk of bushfire. A proactive and precautionary approach to fire safety has been taken in planning the site and a Fire Safety/ Firefighting Plan and basic Bushfire Management Plan can be found at Appendix 7 and Appendix 8. These measures

are designed to minimise fire risk, ensure rapid response capability, and comply with the expectations of both the Shire of Beverley and safety guidelines tailored to a temporary event in a rural setting.

We have incorporated guidance provided informally by the Beverley Volunteer Fire & Rescue Service, who advised that full requirements (for restricted burning season) are not expected to be triggered for this event, but strongly encouraged proactive management measures. These recommendations have been incorporated into our planning.

### 18.1. Firefighting Equipment

The following firefighting equipment will be available across the site, in accordance with the Department of Health (WA) Guidelines and site-specific considerations:

- 8 x 4.5 kg ABE dry powder fire extinguishers distributed across key areas including Entrance/Exits, stage, generators and distribution boards
- 2 x 4.5 kg wet chemical extinguishers located in the food vendor area for kitchen-related fire risks
- 1 x 9 kg ABE extinguisher positioned in the vehicle parking area
- A 1000L mobile water suppression unit will be present on site ready to mobilise in the event of a fire emergency to be carried out by the Chief Fire Warden who has previously been instructed on the use of mobile water suppression units.

### 18.2. Vegetation and Fire Risk Management

- All firebreaks on the property are maintained year-round, providing perimeter access and containment capability.
- Grassy vegetation across key areas of the site, including the camping and car park areas, and stage will be mowed short prior to the event.
- All grass and vegetation in the carpark area will be mowed short to ensure sufficient clearance between vehicle exhaust systems and dry grass. Any sticks, leaf litter, and other fine fuels in and around the parking area will be removed prior to patron arrival.
- A description of site vegetation and bushfire management can be found in the Bushfire Management Plan at Appendix 8.

### 18.3. Communal Fire

A single, designated communal fire will be permitted during the event under strict controls:

- Located well away from tents and structures, surrounded by gravel ( shown on site map at Appendix 1).
- Contained within a metal drum or similar
- Monitored by Fire Warden volunteers under the supervision of the Chief Fire Warden while in use, and extinguished fully with water and sand before being left unattended.
- Signage and event communication will reinforce that only the designated Fire Wardens may light or tend the fire
- No other open or personal fires are permitted on site (we would like to allow the use of personal gas stoves for cooking).

#### 18.4. Smoking

Smoking is only prohibited within the designated area shown on the site map. This will be enforced by our volunteer team and our Security contractor. Smoking is strictly prohibited in proximity to any classified vegetation ie woodlands.

Sand buckets for butt disposal will be located in the smoking area away from any flammable structures.

#### 18.5. Large Emergency Water Source

In addition to the mobile water suppression source, we have received permission from an adjacent landholder to access a large dam in the event of a fire emergency (as shown in Appendix E of the Bushfire Management Plan).

#### 18.6. Chief Fire Warden

A member of the core site team, will complete accredited fire warden training and act as the Chief Fire Warden for the event.

The Chief Fire Warden will oversee fire preparedness, prevention, and any emergency fire response during the event, working closely with the Chief Warden and briefed area wardens in accordance with our Fire Safety and Emergency Management Plans.

#### 18.7. Communication & Response

The Chief Fire Warden, Security, First aid, designated emergency personnel and Site Management will be equipped with UHF radios to coordinate any fire safety response.

- Fire risk awareness and fire protocols will be communicated to all site crew and volunteers during pre-event briefings
- The Emergency Management Plan includes procedures for fire response, including evacuation and communication protocols

## 19. Camping

Camping is an integral part of the event experience and will be offered to all attendees across the three-day duration. Campers will arrive with their own tents and equipment, with sites allocated on a first-come, first-served basis within clearly demarcated camping zones. A large camping zone is located on a level area which allows appropriate spacing between tents to reduce fire risk and crowding and ensure ease of access.

Camping is unpowered. Potable water will be available at central refill points, and adequate toilet and hygiene facilities will be provided in accordance with the *Department of Health Guidelines for Events Involving Camping*. Camping area will be monitored by security throughout the event to enforce safety protocols. Traffic wardens and clear signage will assist with wayfinding on arrival and departure.

Camping vehicles (such as campervans) will be separated into a designated vehicle camping zone, physically separated from pedestrian camping areas as shown on the sitemap.

All vehicles will be parked in a separate designated car park to reduce risk and preserve the amenity of the camping areas. A designated drop-off zone, as outlined in the Traffic Management Plan, will be used to facilitate the safe unloading of camping gear before vehicles are directed to parking.

## 20. Security & Safety Personnel

Security for the event will be managed by a licensed provider with whom we have a strong working relationship. They have serviced previous events run by our team and bring an understanding of our audience and event ethos. A Security Management Plan has been prepared by the provider and is included as Appendix 9.

Following consultation with our licensed security provider who are familiar with our audience and events, we will have four qualified crowd controllers onsite throughout the

event. This number has been recommended based on the event's expected attendance of up to 500 patrons, the overall layout and scale of the venue, and the nature of our demographic. We believe that a ratio of 1:250 crowd controllers to patrons is appropriate for maintaining a safe and secure environment, particularly given the low-risk profile of our audience and the well-managed nature of the site.

The security team will be responsible for:

- Bag and vehicle checks on arrival, with a focus on identifying prohibited items such as glass and illicit substances.
- Monitoring behaviour across the event to prevent overconsumption of alcohol and uphold safety.
- Assisting with emergency response and communication where required.
- Supporting the wellbeing and medical teams in addressing any security-related incidents.

Security will be present at all hours, with increased visibility during key programming times. Roaming security will work alongside our volunteer support team to ensure all attendees feel safe and supported.

## 21. Alcohol & Drugs

### 21.1. Alcohol

Odd Vim Do will operate as a BYO event. No alcohol will be sold or supplied on site. Our approach to alcohol and drug-related risks is grounded in harm reduction, personal responsibility, and the creation of a safe and supportive environment.

#### 21.1.1. Alcohol Management Measures:

**Entry Checks:** All patrons will be subject to bag and vehicle checks by a licensed security provider on arrival. Excessive alcohol and glass containers will be confiscated to limit overconsumption and injury risk.

**Onsite Security:** Our security team will monitor behaviour and visible intoxication levels across the event, responding to any concerns or safety risks.

**Clear Communication:** Attendees will be informed of the BYO guidelines, including safe quantities and expected behaviour, via pre- event communications, signage and check-in staff.

### 21.1.2. Drug Policy:

We maintain a strict no-illegal-drugs policy. Security will monitor the site for illicit substances and prohibited items in accordance with the Security Management Plan at Appendix 9, and our harm reduction messaging will clearly communicate this policy in advance.

All attendees will be encouraged to care for themselves and others, with a strong emphasis on rest, hydration, and informed decision-making.

### 21.1.3. Harm Reduction & Support Services:

**Peer support:** Pre-event communications will encourage attendees to look out for one another and we typically see strong evidence of this across our events. A dedicated team of peer-support volunteers will be on site and easily identifiable. They will serve as a non-judgemental point of contact for patrons in distress, or for anyone who feels unwell, overwhelmed or unsafe and will be briefed to liaise with our Security and First Aid teams.

**Designated Drivers:** Information on planning safe departures will be provided in advance, including recommendations for designated drivers and safe rest.

**Rest Before Driving:** We will promote the importance of proper sleep before driving home, especially after extended event hours.

**Bus Transport:** A chartered bus option will be available to/from Perth, allowing patrons to travel without needing to drive.

These layered approaches aim to minimise risks associated with alcohol and drug use while promoting care, responsibility, and a culture of safety at Odd Vim Do.

### 21.1.4. Managing Alcohol-Induced Antisocial Behaviour

Odd Vim Do is a small-scale, community-focused gathering with a capped attendance of 500 patrons. Our audience is notably distinct from typical commercial festival crowds, made up of people who understand our events and are generally thoughtful, respectful, and well socially conscious. This cultural context, along with our strong community values and intentional messaging, plays a key role in reducing the risk of alcohol-related antisocial behaviour.

We will implement a clear and proactive strategy to prevent and manage any alcohol-related incidents:

### Preventative Measures

- **Pre-Event Communication:** Clear behavioural expectations and will be communicated before the event. This includes expectations around respectful conduct, noise management, personal and environmental responsibility.
- **Messaging on BYO Etiquette:** Our communications will discourage excessive alcohol consumption, warn patrons that excessive alcohol quantities will be confiscated and highlight our zero-tolerance approach to antisocial behaviour.
- **Security Presence:** A licensed security provider who is familiar with our events and crowd will be stationed at key locations throughout the site to ensure visibility, manage any emerging issues, and reinforce the safe and welcoming atmosphere we expect.
- **Peer-support:** A friendly volunteer team will roam the site offering support and assistance where needed, especially in situations where someone appears distressed. They will be briefed to liaise with First Aid staff or Security where necessary.

### Responsive Strategies

- **Verbal Warnings:** Security personnel will be instructed to engage patrons showing signs of intoxication or antisocial behaviour in a de-escalatory conversation. This approach will aim to correct behaviour through reminder and rapport.
- **Ejection:** If a patron fails to comply with expectations or presents a continued risk to themselves or others, Security will oversee their ejection from the site in a timely but safe manner tailored to the event's remote location and in accordance with the Security Management Plan.
- **WAPOL Notification:** While we do not intend to have a formal WA Police presence on site, we are prepared to contact local police for support in the rare instance that antisocial behaviour escalates beyond our internal capacity.
- **Quiet Zones & Rest Areas:** Providing spaces for patrons to rest, retreat and regulate will further support a calm and respectful environment throughout the event.

By combining community accountability, visible but non-intrusive security, and a culture of care, we believe these strategies provide a robust framework for preventing and managing antisocial behaviour at Odd Vim Do.

## 22. Communication

### 22.1. On-site

The site has existing 4G mobile network coverage, which will support general communication among attendees.

To ensure consistent and reliable internal communication, UHF radios will be used by core crew, including production, safety, site operations, and the Emergency Control Organisation (ECO). Key team members will be assigned specific channels and provided with pre-event radio protocol briefings.

In addition, we will be hiring a Starlink satellite internet unit to provide high-speed internet access in the production and crew hub. This will support critical functions such as contact with external services, backup communications, and onsite coordination tools. Volunteers will also have access to this network for operational tasks as required.

### 22.2. Pre-event

Our pre-event communications will include social media messaging and official pre-event information via email to ticketholders which will include:

- Arrival to and from the event
- Transport
- Camping area
- Parking
- What to bring
- Nature of the site - rural, temporary/basic facilities
- Pedestrians Maps
- Schedules/Set times
- Health and safety
- \*\* Do's and Don'ts
- On the day information
- Contact and enquiry details
- Important 'Do's and Don'ts' of the event
- Resident Hotline numbers
- FAQ's

## 23. Appendices

**Appendix 1** – Site Plan

[see attached]

**Appendix 2** – Traffic Management Plan

[see attached]

**Appendix 3** – Risk Management Plan

[see attached]

**Appendix 4** – Emergency Management Plan

[see attached]

**Appendix 5** – Noise Management Plan

[see attached]

**Appendix 6** – Medical Plan

[in production, to be provided upon completion]

**Appendix 7** – Fire Safety & Firefighting Plan

[see attached]

**Appendix 8** – Bushfire Management Plan

[see attached]

**Appendix 9** – Security Management Plan

[see attached]

**Appendix 10** – Public Liability Insurance Certificate

[to be provided prior to event start date]

3:07pm – The Shire President advised they were moving in Camera to consider a planning application. The item was originally labelled Planning Item 9.3

**COUNCIL RESOLUTION**

**M6/0725**

**Moved Cr Ridgway**

**Seconded Cr Sattler**

**That Council move into camera to consider Planning Item 9.3.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

3:07pm - Mr Tim Law left the meeting.

3:07pm - Ms Cheye Gameraen & Mr Kyle Woodward left the meeting and did not return.

### **9.3 Confidential Item: Application to Camp on Private Land**

#### **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M7/0725**

**Moved Cr Sattler**

**Seconded Cr Martin**

**That Council resolve to refuse the application to camp on private land *address withheld* for more than 5 nights in any period of 28 consecutive days, for the following reason:**

- Lack of sufficient access to services on site.**

**CARRIED 7/0**

***For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil***

3:10pm – On conclusion of the item, Mr Stephen Gollan, CEO, left the meeting to advise the public gallery they could return to the meeting.

3:10pm – Mr Stephen Gollan, CEO and Mr Tim Law, member of the public, rejoined the meeting.

**COUNCIL RESOLUTION**

**M8/0725**

**Moved Cr Sattler**

**Seconded Cr Maxwell**

**That the meeting re-open to the public.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

## **10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES**

Nil.

## **11. FINANCE**

### **11.1 Monthly Financial Report**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>17 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Interim June 2025 Financial Reports</b>

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#### **SUMMARY**

Council to consider accepting the interim financial reports for the period ending 30 June 2025.

#### **BACKGROUND**

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2024 Ordinary Meeting, item 11.3.

#### **COMMENT**

The monthly financial reports (interim) for the period ending 30 June 2025 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

#### **STATUTORY ENVIRONMENT**

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;



**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2025**

Description	Budget 2024/25	YTD Budget 2024/25	YTD Actual 2024/25	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
<b>Operating Revenue</b>						
Rates	3,410,624.00	3,410,624.00	3,400,469.31	(10,154.69)	▼	Rates discount expense (\$7,633) greater than anticipated due to rate notice date error and Rates raised (\$2,522) lower than anticipated.
Operating Grants, Subsidies and Contributions	593,892.00	593,892.00	1,285,351.87	691,459.87	▲	Financial Assistance & Roads Grant 25/26 advanced payment received \$743,159 greater than anticipated. Workers Comp reimbursements \$26,003 and Transport reimbursements \$4,634 greater than anticipated YTD. CESM position contribution from DFES & Shire of York (\$12,291) lower than anticipated due to lower CESM cost. Cornerstone charges (\$72,753) budget misallocation, should have been allocated to Fees and Charges - see Fees and Charges variance note.
Profit On Asset Disposal	5,050.00	5,050.00	6,414.97	1,364.97	▲	
Fees & Charges	1,124,912.00	1,124,912.00	1,716,061.01	591,149.01	▲	Storm damage material, water and dumping charges \$382,290, Caravan Park charges \$35,908, Standpipe charges \$21,981, Town planning service fees \$20,967, Refuse site dumping charges \$11,160, Property Rate enquiry charges \$11,529, Sullage Dumping \$9,791, State library funding for CRC programs \$9,400, Building permit fees \$8,718, Grave Digging charges \$7,711, Gym Membership fees \$6,832, Swimming Pool entry fees \$6,528 greater than anticipated YTD. Cornerstone charges \$68,421 revenue, budget of \$72,753 allocated to Operating Grants, Subsidies and Contributions. Legal fees recovered (\$10,000) lower than anticipated.
Interest Earnings	147,836.00	147,836.00	365,710.38	217,874.38	▲	Interest earned on investments \$185,786, Penalty interest \$26,568 and Pensioner deferred interest \$5,973 raised on Rates greater than anticipated.
Other Revenue	373,770.00	373,770.00	297,070.72	(76,699.28)	▼	Admin cost reallocated (\$112,401) lower than anticipated. PWOH \$25,176 and POC \$3,419 allocated greater than anticipated. Fuel Rebate \$6,072 greater than anticipated.
Non-Operating Grants, Subsidies and Contributions	23,616,776.00	23,616,776.00	9,562,182.76	(14,054,593.24)	▼	York Williams Rd Bridge 3197 funding (\$7,930,673) funded directly to MRWA. AGRN 1061 Storm Damage funding (\$3,382,596) lower than anticipated YTD; Tender awarded/approved funding lower than anticipated. Waterhatch Rd Bridge 3195A R2R funding (\$1,486,000) transferred to contract liability and MRWA funding (\$743,000) not to be received; works to progress by MRWA next FY. CSRFF Swimming Pool funding (\$500,384) to be carried over to 25/26.
<b>Total Operating Revenue</b>	<b>29,272,860.00</b>	<b>29,272,860.00</b>	<b>16,633,261.02</b>	<b>(12,639,598.98)</b>		

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2025**

Description	Budget 2024/25	YTD Budget 2024/25	YTD Actual 2024/25	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
<b>Operating Expenditure</b>						
Employee Costs	(2,678,612.00)	(2,678,612.00)	(2,586,662.03)	91,949.97	▲	Employee wages and super \$60,586 and Training, PPE and OSH expenses \$41,919 lower than expected. FBT expense (\$14,082) greater than expected.
Materials & Contracts	(2,430,226.00)	(2,430,226.00)	(1,895,327.54)	534,898.46	▲	Road Mtce \$109,347, Consultancy services \$104,729, Private Works expenses \$73,494, Fuel expense \$34,164, Halls Mtce \$21,339, Legal Fees \$20,000, Staff Housing Mtce \$19,882, Training & Conference fees \$16,121, Rec Ground Mtce \$14,702, Sundry expenses (minute book binding, advertising, gifts and publications) \$14,389, Community initiatives \$12,736, Donations \$11,271 lower than expected. Bridge maintenance expense (\$13,476) greater than anticipated; 2/3 repair funding to be claimed from MRWA.
Utilities	(319,668.00)	(319,668.00)	(253,330.55)	66,337.45	▲	Standpipe water \$45,421 and other facilities utilities \$20,916 lower than anticipated YTD.
Depreciation On Non-Current Assets	(2,478,107.00)	(2,478,107.00)	(2,751,028.66)	(272,921.66)	▼	Depreciation expense higher than anticipated.
Interest Expenses	(87,741.00)	(87,741.00)	(66,730.01)	21,010.99	▲	Interest paid on Loan 118-Recreation Centre lower than anticipated.
Insurance Expenses	(326,297.00)	(326,297.00)	(333,618.69)	(7,321.69)	▼	
Other Expenditure	(88,581.00)	(88,581.00)	(93,937.67)	(5,356.67)	▼	
Loss On Asset Disposal	(10,284.00)	(10,284.00)	(16,665.60)	(6,381.60)	▼	
<b>Total Operating Expenditure</b>	<b>(8,419,516.00)</b>	<b>(8,419,516.00)</b>	<b>(7,997,300.75)</b>	<b>422,215.25</b>		
<b>Net Operating</b>	<b>20,853,344.00</b>	<b>20,853,344.00</b>	<b>8,635,960.27</b>	<b>(12,217,383.73)</b>		
<b>Capital Income</b>						
Proceeds from Sale of Assets	77,880.00	77,880.00	72,830.04	(5,049.96)	▼	
New Loan Raised	4,500,000.00	4,500,000.00	1,500,000.00	(3,000,000.00)		Chestillion Crt housing and Cabin expansion developments to be carried over to 25/26.
<b>Total Capital Income</b>	<b>4,577,880.00</b>	<b>4,577,880.00</b>	<b>1,572,830.04</b>	<b>(3,005,049.96)</b>		

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2025**

Description	Budget 2024/25	YTD Budget 2024/25	YTD Actual 2024/25	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
<b>Capital Expenditure</b>						
Land and Buildings	(6,415,000.00)	(6,415,000.00)	(854,503.28)	5,560,496.72	▲	Civic Centre and Town Square (\$14,411), 59 Smith Street retaining wall works (\$7,106) and Hunt Rd Unit Refurbishment (\$7,206) greater than anticipated. <b>Note:</b> These variances primarily relate the internal staff labour expenses. Budgeted funds are generally based on cash expenses for materials and contractors. Swimming Pool project \$2,521,094 to be carried over to 2025/26. WACHS 8 Unit development project \$2,000,000 will be modified and scaled down to 4 Units for 2025/26. 6 Unit Cabin development \$1,000,000 will be carried over to 2025/26 and grant funding sought. Admin Office Office expansion \$50,000 to be carried over to 25/26.
Plant and Equipment	(188,000.00)	(188,000.00)	(176,919.13)	11,080.87	▲	New vehicle and plant costs lower than anticipated.
Office Furniture and Equipment	(78,000.00)	(78,000.00)	(80,328.82)	(2,328.82)	▼	
Road Construction	(11,761,272.00)	(11,761,272.00)	(8,470,930.51)	3,290,341.49	▲	Mawson Rd widen and seal contract works (\$40,088), Waterhatch Rd reconstruct and widen contract works (\$38,652), Dave Woodward Drv construct and seal contract works (\$7,965), Kokeby East Rd prep shoulders (\$8,544) over budget. Clulows Rd damaged culvert replacement boxes (\$15,928) unbudgeted, install works to be allowed in 25/26 Budget.  Waterhatch, Mawson and Morbinning Rd 2nd sealing jobs \$146,695, Waterhatch Rd Prep Shoulders \$91,040, Mawson Rd Prep Shoulders \$65,404, Edison Mill Rd Gravel Sheet \$54,588, Westdale Rd Hotmix Intersection \$42,128, Maitland Rd Gravel Sheet \$35,358 and Bartram St construct and seal \$3,394 under budget. <b>Note:</b> These under expenditure variances primarily relate the internal staff labour and plant expenses which have been allocated to other operational areas.  AGRN1061 Storm Damage works \$2,962,912 lower than anticipated. See Non Operating Grants, Subsidies and Contributions note above.
Other Infrastructure	(12,166,077.00)	(12,166,077.00)	(1,733,687.69)	10,432,389.31	▲	York Williams Rd Bridge 3197 \$8,227,993 and Waterhatch Rd Bridge 3195A \$2,229,000 project expenses to be borne by MRWA. See Non Operating Grants, Subsidies and Contributions note above.
Leases	(6,648.00)	(6,648.00)	(5,331.02)	1,316.98	▲	
Loans - Principal Repayments	(148,300.00)	(148,300.00)	(148,300.38)	(0.38)	▼	
<b>Total Capital Expenditure</b>	<b>(30,763,297.00)</b>	<b>(30,763,297.00)</b>	<b>(11,470,000.83)</b>	<b>19,293,296.17</b>		

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE  
FOR THE PERIOD ENDING  
30 June 2025**

Description	Budget 2024/25	YTD Budget 2024/25	YTD Actual 2024/25	YTD Variance	Favourable ▲ Unfavourable ▼	Notes To Material Variances
<b>Net Capital</b>	<b>(26,185,417.00)</b>	<b>(26,185,417.00)</b>	<b>(9,897,170.79)</b>	<b>16,288,246.21</b>		
<b>Adjustments</b>						
Depreciation Written Back	2,478,107.00	2,478,107.00	2,751,028.66	272,921.66		
Movement in Leave Reserve Cash Balance	0.00	0.00	7,593.30	7,593.30		
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00		
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00		
Movement in Non-Current Investments	0.00	0.00	2,663.50	2,663.50		
Movement in Non-Current LSL Provision	0.00	0.00	23,385.32	23,385.32		
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	(19,493.86)	(19,493.86)		
(Profit)/Loss on Disposal of Assets Written Back	5,234.00	5,234.00	10,250.63	5,016.63		
<b>Add Funding From</b>						
Transfer (To)/From Reserves	683,444.00	683,444.00	(819,227.38)	(1,502,671.38)		(\$762,071) additional funds transferred to Reserves due to greater than expected return on investments and private work undertakings. (\$740,600) less funds transferred from Reserve primarily related to the Swimming Pool project and Admin Office works which have been carried over to 25/26.
Opening Surplus/(Deficit)	2,165,288.00	2,165,288.00	2,165,287.77	(0.23)		
<b>Total Adjustments</b>	<b>5,332,073.00</b>	<b>5,332,073.00</b>	<b>4,121,487.94</b>	<b>(1,210,585.06)</b>		
<b>CLOSING SURPLUS/(DEFICIT)</b>	<b>0.00</b>	<b>0.00</b>	<b>2,860,277.42</b>	<b>2,860,277.42</b>		

<b>SHIRE OF BEVERLEY</b> <b>STATEMENT OF NET CURRENT ASSETS</b> <b>FOR THE PERIOD ENDING</b> <b>30 June 2025</b>		
Description	Actual 2023/24	YTD Actual 2024/25
<b>Current Assets</b>		
Cash at Bank	3,363,019.27	2,955,806.84
Cash - Unrestricted Investments	573,194.08	1,834,335.58
Cash - Restricted Reserves	1,893,962.99	2,713,190.37
Cash on Hand	700.00	700.00
Accounts Receivable	1,201,326.09	633,717.66
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	0.00	0.00
Inventory - Fuel	12,511.51	12,511.85
<b>Total Current Assets</b>	<b>7,044,713.94</b>	<b>8,150,262.30</b>
<b>Current Liabilities</b>		
Accounts Payable	(2,641,289.55)	(2,250,211.90)
Loan Liability - Current	(148,300.38)	(275,310.19)
Lease Liability - Current	0.00	(5,331.02)
Annual Leave Liability - Current	(294,386.93)	(305,947.15)
Long Service Leave Liability - Current	(202,078.63)	(180,520.69)
Doubtful Debts	0.00	0.00
<b>Total Current Liabilities</b>	<b>(3,286,055.49)</b>	<b>(3,017,320.95)</b>
<b>Adjustments</b>		
Less Restricted Reserves	(1,893,962.99)	(2,713,190.37)
Less Self Supporting Loan Income	0.00	0.00
Add Leave Reserves - Cash Backed	152,291.93	159,885.23
Add Lease Principal Expense	0.00	5,331.02
Add Loan Principal Expense	148,300.38	275,310.19
<b>Total Adjustments</b>	<b>(1,593,370.68)</b>	<b>(2,272,663.93)</b>
<b>NET CURRENT ASSETS</b>	<b>2,165,287.77</b>	<b>2,860,277.42</b>

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**30 June 2025**

Description	Actual 2023/24	YTD Actual 2024/25	Movement
<b>Current Assets</b>			
Cash and Cash Equivalents	5,830,876.34	7,504,032.79	1,673,156.45
Accounts Receivable	925,082.09	633,717.66	(291,364.43)
Contract Asset - Current	276,244.00	0.00	(276,244.00)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	0.00	0.00	0.00
Inventory	12,511.51	12,511.85	0.34
<b>Total Current Assets</b>	<b>7,044,713.94</b>	<b>8,150,262.30</b>	<b>1,105,548.36</b>
<b>Current Liabilities</b>			
Accounts Payable	(984,885.55)	(699,326.40)	285,559.15
Contract Liability - Current	(1,656,404.00)	(1,550,885.50)	105,518.50
Loan Liability - Current	(148,300.38)	(275,310.19)	(127,009.81)
Lease Liability - Current	0.00	(5,331.02)	(5,331.02)
Annual Leave Liability - Current	(294,386.93)	(305,947.15)	(11,560.22)
Long Service Leave Liability - Current	(202,078.63)	(180,520.69)	21,557.94
Doubtful Debts	0.00	0.00	0.00
<b>Total Current Liabilities</b>	<b>(3,286,055.49)</b>	<b>(3,017,320.95)</b>	<b>268,734.54</b>
<b>Non-Current Assets</b>			
Non-Current Debtors	170,910.09	190,403.95	19,493.86
Non-Current Investments	62,378.13	59,714.63	(2,663.50)
Land and Buildings	29,585,060.75	29,678,558.16	93,497.41
Plant and Equipment	2,397,779.42	2,198,870.60	(198,908.82)
Furniture and Equipment	111,155.00	179,915.41	68,760.41
Infrastructure	141,937,083.50	150,477,318.70	8,540,235.20
Self Supporting Loan - Non Current	0.00	0.00	0.00
<b>Total Non-Current Assets</b>	<b>174,264,366.89</b>	<b>182,784,781.45</b>	<b>8,520,414.56</b>
<b>Non-Current Liabilities</b>			
Loan Liability - Non Current	(1,826,703.64)	(3,051,393.45)	(1,224,689.81)
Lease Liability - Non Current	0.00	(10,662.06)	(10,662.06)
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(77,174.30)	(100,559.62)	(23,385.32)
<b>Total Non Current Liabilities</b>	<b>(1,903,877.94)</b>	<b>(3,162,615.13)</b>	<b>(1,258,737.19)</b>
<b>Net Assets</b>	<b>176,119,147.40</b>	<b>184,755,107.67</b>	<b>8,635,960.27</b>

**SHIRE OF BEVERLEY  
STATEMENT OF FINANCIAL POSITION  
AS AT  
30 June 2025**

Description	Actual 2023/24	YTD Actual 2024/25	Movement
<b>Equity</b>			
Accumulated Surplus	(48,670,597.47)	(56,487,330.36)	(7,816,732.89)
Reserves - Cash Backed	(1,893,962.99)	(2,713,190.37)	(819,227.38)
Reserve - Revaluations	(125,554,586.94)	(125,554,586.94)	0.00
<b>Total Equity</b>	<b>(176,119,147.40)</b>	<b>(184,755,107.67)</b>	<b>(8,635,960.27)</b>

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 30 June 2025						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
<b>4320546</b>	<b>Reserve Funds Bendigo</b>					
	Long Service Leave	159,885.23				
	Plant	318,570.46				
	Emergency Services	32,850.52				
	Building	308,646.49				
	Recreation Ground	987,290.39				
	Cropping Committee	114,246.95				
	Infrastructure	234,120.82				
	Senior Housing	319,852.28				
	Avondale Mach Museum	68,989.35				
	ITC Renewal Reserve	168,737.88	<b>2,713,190.37</b>	5 mnths	4.25%	24/11/2025
<b>5119665</b>	<b>Term Deposit Bendigo</b>	259,360.84		3 mnths	4.40%	29/07/2025
<b>5147182</b>	<b>Term Deposit Bendigo</b>	521,329.58		2 mnths	4.17%	29/07/2025
<b>5169559</b>	<b>Term Deposit Bendigo</b>	530,913.44		3 mnths	4.20%	24/09/2025
<b>5173900</b>	<b>Term Deposit Bendigo</b>	522,731.72		3 mnths	4.10%	26/09/2025
			<b>1,834,335.58</b>			
	<b>Total</b>		<b>4,547,525.95</b>			

## **11.2 Accounts Paid by Authority**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>16 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>N/A</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>June 2025 List of Reports</b>

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### **SUMMARY**

Council to consider authorising the payment of accounts for the month of June 2025.

### **BACKGROUND**

The following list represents accounts paid by authority for the month of June 2025.

### **COMMENT**

Unless otherwise identified, all payments have been made in accordance with Council's 2024/25 Budget.

### **STATUTORY ENVIRONMENT**

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**FINANCIAL IMPLICATIONS**

Unless otherwise identified, all payments have been made in accordance with Council's 2024/25 Budget.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

**RISK IMPLICATIONS**

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

**VOTING REQUIREMENTS**

Simple Majority



## SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Cheque #	1946	13 Jun 2025	Water Corporation	Water use - Balkuling Rd Standpipe: 25 Mar - 21 May 25	(2,698.22)	(2,698.22)
Cheque #	1947	27 Jun 2025	Shire of Beverley	Various plant: Vehicle regos up to 30 Jun 2026	(9,289.20)	
Cheque #	1948	27 Jun 2025	Water Corporation	2025-06 Jun Water accounts	(21,149.59)	(30,438.79)
EFT Pymt	EFT 11415	05 Jun 2025	Allied Forklifts Pty Ltd	Asset 29011 2025 Heli 2,500kg forklift, diesel powered	(23,595.00)	
EFT Pymt	EFT 11416	05 Jun 2025	Beverley Dome Roadhouse (BDR)	3,997 L Diesel @ \$1.4800/L GST excl	(6,507.12)	
EFT Pymt	EFT 11417	05 Jun 2025	Dawsons Concrete and Reinforcing	Footpath construction: Sewell & Barnsley Streets	(54,912.00)	
EFT Pymt	EFT 11418	05 Jun 2025	Reward Supply Co Pty Ltd	Onsite Cabins: Replacement linen	(221.85)	
EFT Pymt	EFT 11419	05 Jun 2025	Services Australia (Child Support - D J	Payroll deductions	(603.06)	(85,839.03)
EFT Pymt	EFT 11420	13 Jun 2025	Afgri Equipment Australia Pty Ltd	Various plant: Parts	(1,800.19)	
EFT Pymt	EFT 11421	13 Jun 2025	Avon Trading Pty Ltd	2025-05 May Hardware Purchases	(1,472.96)	
EFT Pymt	EFT 11422	13 Jun 2025	Avon Valley Windscreens	Various plant: Windscreen replacements	(2,347.40)	
EFT Pymt	EFT 11423	13 Jun 2025	BSL - DMIRS Dept Mines, Industry Reg	2025-05 May 25 Collections x 1 (Lics 24/25: 37)	(4,131.00)	
EFT Pymt	EFT 11424	13 Jun 2025	Beverley Electrical Services - BES	Bev Medical Centre: Electrical works	(2,142.31)	
EFT Pymt	EFT 11425	13 Jun 2025	Beverley Tyre Service - BTS	BEV0 (PSDN19): Tyre rotation	(40.00)	
EFT Pymt	EFT 11426	13 Jun 2025	Bookeasy Australia Pty Ltd	2025-05 May Room Manager Online Booking System Subscription	(242.00)	
EFT Pymt	EFT 11427	13 Jun 2025	Brett Donald Howell	Rates refund (Sale of property) for Ass 289 - 25 Edwards Street, Beverley 6304	(4,989.77)	
EFT Pymt	EFT 11428	13 Jun 2025	CTF - Construction Training Fund (BCI	2025-05 May 25 Collections x 1 (Lics 24/25: 37)	(6,029.70)	
EFT Pymt	EFT 11429	13 Jun 2025	Copyworld Toshiba	2025-05 May 25: Copy fees for 'Bert' & 'Ernie' Estudio 6525 AC	(401.60)	
EFT Pymt	EFT 11430	13 Jun 2025	HC Construction Services Pty Ltd	AGRN1061 Storm & assoc flooding (25-26 Mar 2023): Claim 10 - May 2025	(119,262.00)	
EFT Pymt	EFT 11431	13 Jun 2025	Landgate	Valuation Fees & Title search	(81.91)	
EFT Pymt	EFT 11432	13 Jun 2025	MC Civil Contractors (MCC) Down Sou	AGRN1061 Storm & assoc flooding (25-26 Mar 2023): Claim 10	(261,467.33)	
EFT Pymt	EFT 11433	13 Jun 2025	Node One Pty Ltd	2025-06 Jun NBN Fixed wireless Business FW Plus 75/10 mbps unlimited (5 share	(89.00)	
EFT Pymt	EFT 11434	13 Jun 2025	Staff - Emily Crane	Reimbursement: Police clearance	(63.80)	
EFT Pymt	EFT 11435	13 Jun 2025	Staff - Jenelle Reynolds	Reimbursement: Police clearance	(63.80)	
EFT Pymt	EFT 11436	13 Jun 2025	York Laundromat	27 May - 06 Jun 2025 Onsite Cabins Laundry fees	(515.58)	(405,140.35)

## SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 11437	13 Jun 2025	Australia Post	2025-05 May Postage	(200.85)	
EFT Pymt	EFT 11438	13 Jun 2025	Avon Computech	Visitors Centre: Computer hardware & support	(3,207.97)	
EFT Pymt	EFT 11439	13 Jun 2025	BOC Limited	2025-05 May Cylinder Rental: Medical oxygen C size	(7.13)	
EFT Pymt	EFT 11440	13 Jun 2025	Beverley Supermarket & Liquor (IGA)	2025-05 May purchases	(413.73)	
EFT Pymt	EFT 11441	13 Jun 2025	Dormakaba Australia Pty Ltd	Admin bldg, Hall complex, Cstone: 2024/25 Silver Maintenance Agreement of automatic doors	(924.00)	(4,753.68)
EFT Pymt	EFT 11443	20 Jun 2025	AITIS Specialists Pty Ltd	2025-05 May Fuel Tax Credits	(300.96)	
EFT Pymt	EFT 11444	20 Jun 2025	ATO - Australian Tax Office	20245-05 May BAS & 24/25 FBT Final payment	(5,047.25)	
EFT Pymt	EFT 11445	20 Jun 2025	Asset Infrastructure Management Pty L	Asset Management Plans revision including graphic design	(15,741.00)	
EFT Pymt	EFT 11446	20 Jun 2025	Dept of Fire & Emergency Services (DF	2024/25 ESL (Option B) 4 of 4 quarterly payments	(14,649.10)	
EFT Pymt	EFT 11447	20 Jun 2025	Focus Networks	Huntress Endpoint and Comprehensive Threat protection upgrade	(2,264.90)	
EFT Pymt	EFT 11448	20 Jun 2025	Vicki Philipoff Settlements Trust Accour	Rates refund (o/pymt of settlement) for A51840 - 45 Forrest St Beverley 6304	(863.96)	(38,867.17)
EFT Pymt	EFT 11449	23 Jun 2025	Bendigo and Adelaide Bank	2024/25 Reserve #01 - additional funds (total investment invested for 5 months @ 4.25%)	(765,600.00)	
EFT Pymt	EFT 11450	23 Jun 2025	Marketforce Pty Ltd - Omnicom Media C	Advertising Employment: Local Government Vacancies - CEO position	(928.02)	
EFT Pymt	EFT 11451	23 Jun 2025	Synergy	Power accts x 11 (01 Apr -19 Jun) & May 25 Street Lights	(7,063.71)	
EFT Pymt	EFT 11452	23 Jun 2025	Wheatbelt Arborist Service Professiona	Various Streets: Tree lopping under power lines	(2,475.00)	(776,066.73)
EFT Pymt	EFT 11454	25 Jun 2025	Beverley Dome Roadhouse (BDR)	3,999 L Diesel @ \$1.5391/L GST excl	(6,770.31)	
EFT Pymt	EFT 11455	25 Jun 2025	Shire of Beverley	Tfr of overpayment to DoT re W Lightbody	(19.80)	(6,790.11)
EFT Pymt	EFT 11456	25 Jun 2025	Shire of Beverley	Tfr of monies overpaid by Roof & Wall Doctor re Lic 33-24/25	(69.74)	(69.74)
EFT Pymt	EFT 11457	27 Jun 2025	Afgri Equipment Australia Pty Ltd	BE029 (PGRD05): Parts	(577.87)	
EFT Pymt	EFT 11458	27 Jun 2025	Avon Waste	4,172 Bin Collections ME 06, 13 Jun 25 inc Recycling Bins & 8 x Recycling Collec	(11,432.34)	
EFT Pymt	EFT 11459	27 Jun 2025	Beverley Community Resource Centre	Apr - Jun 2025 Quarterly Management fees	(15,988.21)	
EFT Pymt	EFT 11460	27 Jun 2025	Beverley Post News and Gifts (BPNG)	2025-05 May Newspaper Subscription & Stationery Purchases	(90.99)	
EFT Pymt	EFT 11461	27 Jun 2025	Fulton Hogan Industries Pty Ltd	Various rural roads: Ezstreet 20kg bags	(1,795.20)	
EFT Pymt	EFT 11462	27 Jun 2025	HC Construction Services Pty Ltd	AGRN1061 Storm & assoc flooding (25-26 Mar 2023): Claim 11 - Jun 2025	(54,472.00)	
EFT Pymt	EFT11463	27 Jun 2025	IT Vision Australia Pty Ltd ta Ready Tec	2025/26 Annual License Fees - Synergy Soft (10 Users): 14 Modules	(34,587.91)	

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 11464	27 Jun 2025	McLeods Lawyers Pty Ltd	Bev Air Show 11 Apr 2026: Preparation of Agreement	(804.77)	
EFT Pymt	EFT 11465	27 Jun 2025	Twinkarri - Intellife Group Ltd	Various Roads: Tree lopping	(38,346.00)	
EFT Pymt	EFT 11466	27 Jun 2025	WA Contract Ranger Services Pty Ltd	Ranger Services: 14 - 18 Jun 2025	(2,425.50)	
EFT Pymt	EFT 11467	27 Jun 2025	Zircodata Pty Ltd	2025-05 May: Storage of Archives 124 x A1 Storage Boxes (Std Ctn)	(31.98)	(160,552.77)
EFT Pymt	EFT 11468	27 Jun 2025	Team Global Express Pty Ltd (nee Toll	Freight charges: 15 - 29 May 2025	(296.50)	(296.50)
Direct Debit	DD 5040.01	03 Jun 2025	Shadforth Portfolio Service - Super	Superannuation contributions	(1,642.49)	
Direct Debit	DD 5040.02	03 Jun 2025	UniSuper	Superannuation contributions	(301.04)	
Direct Debit	DD 5040.03	03 Jun 2025	National Mutual Retirement Fund	Superannuation contributions	(216.95)	
Direct Debit	DD 5040.04	03 Jun 2025	Mercer Super Trust, The Trustee for	Superannuation contributions	(627.37)	
Direct Debit	DD 5040.05	03 Jun 2025	Macquarie Superannuation Plan	Superannuation contributions	(335.04)	
Direct Debit	DD 5040.06	03 Jun 2025	HostPlus	Superannuation contributions	(194.36)	
Direct Debit	DD 5040.07	03 Jun 2025	Australian Super	Superannuation contributions	(1,636.00)	
Direct Debit	DD 5040.08	03 Jun 2025	Aware Super Pty Ltd	Superannuation contributions	(7,579.45)	
Direct Debit	DD 5040.09	03 Jun 2025	MLC MasterKey Personal Super	Superannuation contributions	(137.90)	
Direct Debit	DD 5040.10	03 Jun 2025	Australian Retirement Trust (Super func	Superannuation contributions	(13.65)	
Direct Debit	DD 5040.11	03 Jun 2025	REST	Superannuation contributions	(262.09)	
Direct Debit	DD 5040.12	03 Jun 2025	Prime Super P/L	Superannuation contributions	(113.39)	
Direct Debit	DD 5040.13	03 Jun 2025	Colonial First State Super (Gibson Dani	Superannuation contributions	(385.91)	
Direct Debit	DD 5040.14	03 Jun 2025	AMP Lifetime Super	Superannuation contributions	(206.13)	(13,651.77)
Direct Debit	DD 5055.01	17 Jun 2025	Shadforth Portfolio Service - Super	Superannuation contributions	(1,200.65)	
Direct Debit	DD 5055.02	17 Jun 2025	UniSuper	Superannuation contributions	(143.84)	
Direct Debit	DD 5055.03	17 Jun 2025	National Mutual Retirement Fund	Superannuation contributions	(365.91)	
Direct Debit	DD 5055.04	17 Jun 2025	Mercer Super Trust, The Trustee for	Superannuation contributions	(592.62)	
Direct Debit	DD 5055.05	17 Jun 2025	Macquarie Superannuation Plan	Superannuation contributions	(323.38)	
Direct Debit	DD 5055.06	17 Jun 2025	HostPlus	Superannuation contributions	(308.70)	

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	DD 5055.07	17 Jun 2025	Australian Super	Superannuation contributions	(1,636.00)	
Direct Debit	DD 5055.08	17 Jun 2025	Aware Super Pty Ltd	Superannuation contributions	(9,356.14)	
Direct Debit	DD 5055.09	17 Jun 2025	MLC MasterKey Personal Super	Superannuation contributions	(199.19)	
Direct Debit	DD 5055.10	17 Jun 2025	Australian Retirement Trust (Super func	Superannuation contributions	(36.40)	
Direct Debit	DD 5055.11	17 Jun 2025	REST	Superannuation contributions	(271.38)	
Direct Debit	DD 5055.12	17 Jun 2025	Prime Super P/L	Superannuation contributions	(146.63)	
Direct Debit	DD 5055.13	17 Jun 2025	Colonial First State Super (Gibson Dani	Superannuation contributions	(399.27)	
Direct Debit	DD 5055.14	17 Jun 2025	AMP Lifetime Super	Superannuation contributions	(207.26)	<b>(15,187.37)</b>
Direct Debit	118	03 Jun 2025	7 - CBA Merchant Fee	CBA Merchant Fee - Muni	(297.35)	<b>(297.35)</b>
Direct Debit	118	03 Jun 2025	7 - CBA Merchant Fee	CBA Merchant Fee - Trust	(20.24)	<b>(20.24)</b>
Direct Debit	118	06 Jun 2025	8 - ANZ Transactive	ANZ Transactive	(108.50)	<b>(108.50)</b>
Direct Debit	118	06 Jun 2025	12 - ANZ - BPAY	ANZ - BPAY	(77.00)	<b>(77.00)</b>
Direct Debit	118	06 Jun 2025	12 - ANZ - BPAY	ANZ - BPAY	(66.83)	<b>(66.83)</b>
Direct Debit	118	17 Jun 2025	1 - Bank Charges	Bank Charges - Account servicing fee	(22.00)	<b>(22.00)</b>
Direct Debit	118	03 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,365.55)	
Direct Debit	118	04 Jun 2025	3 - Payment for DoT	Payment for DoT	(5,298.60)	
Direct Debit	118	04 Jun 2025	3 - Payment for DoT	Payment for DoT	(5,298.60)	
Direct Debit	118	04 Jun 2025	3 - Payment for DoT	Payment for DoT	5,298.60	
Direct Debit	119	05 Jun 2025	3 - Payment for DoT	Payment for DoT	(4,367.75)	
Direct Debit	118	06 Jun 2025	3 - Payment for DoT	Payment for DoT	(5,242.65)	
Direct Debit	118	09 Jun 2025	3 - Payment for DoT	Payment for DoT	(6,128.55)	
Direct Debit	118	10 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,689.55)	
Direct Debit	118	11 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,390.90)	
Direct Debit	118	12 Jun 2025	3 - Payment for DoT	Payment for DoT	(1,692.55)	
Direct Debit	118	13 Jun 2025	3 - Payment for DoT	Payment for DoT	(7,001.85)	

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
Direct Debit	118	16 Jun 2025	3 - Payment for DoT	Payment for DoT	(864.65)	
Direct Debit	118	17 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,279.10)	
Direct Debit	118	18 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,459.45)	
Direct Debit	118	19 Jun 2025	3 - Payment for DoT	Payment for DoT	(4,717.35)	
Direct Debit	118	20 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,393.00)	
Direct Debit	118	25 Jun 2025	3 - Payment for DoT	Payment for DoT	(1,524.75)	
Direct Debit	118	26 Jun 2025	3 - Payment for DoT	Payment for DoT	(2,503.80)	
Direct Debit	118	27 Jun 2025	3 - Payment for DoT	Payment for DoT	(8,565.55)	
Direct Debit	118	30 Jun 2025	3 - Payment for DoT	Payment for DoT	(1,678.20)	<b>(64,163.80)</b>
Direct Debit	EFT 11469	30 Jun 2025	WA Treasury Corporation	Loan 118 (New Sports Complex): Deb 24 of 33 Repayment - Jun 2025	(39,629.21)	<b>(39,629.21)</b>
Direct Debit	EFT 11453	23 Jun 2025	Credit Card - Shire of Beverley	2025-05 May Credit Card purchases	(2,595.45)	<b>(2,595.45)</b>
<b>PAYMENTS RAISED IN CURRENT MONTH</b>					<b>(1,647,332.61)</b>	<b>(1,647,332.61)</b>

**WAGES & SALARIES**

EFT Pymt		04 Jun 2025	Wages & Salaries	FE - 03 Jun 2025	(70,558.43)	
EFT Pymt		18 Jun 2025	Wages & Salaries	FE - 17 Jun 2025	(80,019.12)	
<b>WAGES &amp; SALARIES</b>					<b>(150,577.55)</b>	<b>(150,577.55)</b>

**UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT**

EFT Pymt	1947	27 Jun 2025	Shire of Beverley	Various plant: Vehicle regos up to 30 Jun 2026	9,289.20	
EFT Pymt	1948	27 Jun 2025	Water Corporation	2025-06 Jun Water accounts	21,149.59	
EFT Pymt	EFT11463	27 Jun 2025	IT Vision Australia Pty Ltd ta Ready Tec	Payment removed and reentered in the 2025/2026 financial year 2025/26 Annual License Fees - Synergy Soft (10 Users): 14 Modules	34,587.91	
<b>UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT</b>					<b>65,026.70</b>	<b>65,026.70</b>

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>						
EFT Pymt	EFT 11411	30 May 2025	Bunnings Building Supplies P/L	Various bldgs: Hardware purchases	(462.44)	
EFT Pymt	EFT 11412	30 May 2025	Elders Rural Services Aust Ltd	Various rural roads: Fencing equipment	(231.00)	
EFT Pymt	EFT 11413	30 May 2025	Hungry Sky Pty Ltd	Bev Visitor Centre IT Handover	(1,364.00)	
EFT Pymt	EFT 11414	30 May 2025	York Landscape Supplies	Admin Bldg Carpark: Gravel supplies	(132.00)	
<b>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</b>					<b>(2,189.44)</b>	<b>(2,189.44)</b>
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>						
Direct Debit	DD 5040	03 Jun 2025	Superchoice	Superannuation contributions under reported in Synergy to bank deduction	(1,156.57)	
<b>OTHER AMENDMENTS/GENERAL JOURNALS</b>					<b>(1,156.57)</b>	<b>(1,156.57)</b>
<b>INVESTMENTS</b>						
EFT Pymt	EFT 11449	23 Jun 2025	Bendigo and Adelaide Bank	2024/25 Reserve #01 - additional funds (total investment invested for 5 months @ 4.25%)	(765,600.00)	
					<u>(765,600.00)</u>	
<b>TOTAL EXPENDITURE for MUNICIPAL ACCOUNT</b>					<b>(1,736,229.47)</b>	<b>(1,736,229.47)</b>
<b>CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT</b>						
<b>CEO - STEPHEN GOLLAN</b>						
Credit card	SOF12498-3	02 May 2025	Bosch Timber Floors	Town Hall - Buffer pads	54.45	54.45
Credit card	0100316617	21 May 2025	Segals Outdoor Furniture	Admin bldg - 10 seat outdoor setting	2,099.00	2,153.45
Credit card	S0540945057	26 May 2025	The Good Guys Midland	Civic Centre - Catering: Whitegoods	442.00	<b>2,595.45</b>
<b>DCEO - SIMON MARSHALL (AVONDALE MACHINERY SHED)</b>						
					0.00	<b>0.00</b>
<b>MOW - STEPHEN VINCENT</b>						
					0.00	<b>0.00</b>
					<u>0.00</u>	<u>2,595.45</u>
					<b>0.00</b>	<b>2,595.45</b>

*May 2025 transactions presented on 23 June 2025 (EFT 11453) Shire of Beverley Municipal Bank account*

SHIRE OF BEVERLEY

**CHEQUE DETAIL - Municipal and Trust Accounts - JUNE 2025**

TYPE	NUM	DATE	PAYEE	DETAILS	AMT PAID	TOTALS
<b><i>TRUST ACCOUNT DETAILS</i></b>						
<b><i>PAYMENTS RAISED IN CURRENT MONTH</i></b>						
EFT Pymt	EFT 11442	20 Jun 2025	Shire of Beverley	Transfer of 6 mths gym membership, incorrectly banked to the Trust acct	(150.00)	
<b><i>PAYMENTS RAISED IN CURRENT MONTH</i></b>					<b><i>(150.00)</i></b>	<b><i>(150.00)</i></b>
<b><i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i></b>						
<b><i>PAYMENTS UNPRESENTED IN CURRENT BANK #</i></b>					<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i></b>						
<b><i>PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS</i></b>					<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>OTHER AMENDMENTS / GENERAL JOURNALS</i></b>						
<b><i>OTHER AMENDMENTS / GENERAL JOURNALS</i></b>					<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>TOTAL EXPENDITURE for TRUST ACCOUNT</i></b>						<b><i>(150.00)</i></b>
<b>TOTAL EXPENDITURE as reconciled to the JUNE 2025 BANK STATEMENTS</b>						
Municipal Account Expenditure					(1,736,229.47)	
Trust Account Expenditure					(150.00)	
<b>TOTAL EXPENDITURE for JUNE 2025</b>					<b>(1,736,379.47)</b>	

### **11.3 2025/26 Budget – Material Variances**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>17 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Occurs Annually</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

That Council set the material variance reporting parameters for 2025/26 as recommended by the Corporate Strategy Committee.

#### **BACKGROUND**

Council is required under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year.

Previously, Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2024/25 financial year at the July 2024 Ordinary Meeting.

#### **COMMENT**

The Corporate Strategy Committee reviewed the current level of reporting at its 16 July 2025 meeting and found there is no reason to change the reporting parameters for the 2025/26 financial year.

#### **STATUTORY ENVIRONMENT**

Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996* provides that each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **CONSULTATION**

Corporate Strategy Committee

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership  
Strategic Priorities: 4.2 Continuous organisational improvement  
4.3 Responsible planning

#### **POLICY IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

It is a requirement under the *Local Government (Financial Management) Regulations 1996* to set material variance (Budget versus Actual) reporting parameters for the forthcoming financial year. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

**VOTING REQUIREMENTS**

Simple Majority

<p><b>CORPORATE STRATEGY COMMITTEE'S RECOMMENDATION &amp; COUNCIL RESOLUTION</b>  <b>M11/0725</b>  <b>Moved Cr Ridgway</b> <span style="float: right;"><b>Seconded Cr Lawlor</b></span>  <b>That a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater for the 2025/26 financial year be adopted.</b></p> <p style="text-align: right;"><b>CARRIED 7/0</b></p> <p style="text-align: center;"><i>For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell &amp; Cr Sattler</i>  <i>Against: Nil</i></p>
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## **11.4 2025/26 Budget – Rates**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>17 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>N/A (16 July 2025 Corporate Strategy meeting)</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>CPI March Quarter</b>

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### **SUMMARY**

That rate revenue be raised by 5.0% for the 2025/26 financial year as reviewed and recommended by the Corporate Strategy Committee.

### **BACKGROUND**

Rate revenue has increased on average by 4.0% per year over the last five financial years 2020/21 (0.0%), 2021/22 (5.0%), 2022/23 (5.0%), 2023/24 (5.0%) and 2024/25 (5.0%).

An increase of 5.0% in 2025/26 will increase this average to 5.0%.

### **COMMENT**

The proposed 5.0% increase in Rate Revenue translates to an increase in Rate funding of \$170,006 (net of expected discount expense) in the 2025/26 financial year.

With Local Government sustainability being a continued focus, a strong Rate revenue base will enhance Council's ability to continue providing quality services to the Beverley community into the future.

2025/26 Operational considerations taken into account in recommending this rate increase include the March Quarter CPI (Perth) increase of 2.8%, an increase in staff costs of 4.25% in line with the WAIRC minimum wage (3.75%) and superannuation (0.5%) increase, OAG audit fees increasing 6.75% and overall insurance premium expense increase of 7.5%.

When setting the Rate increase for 2025/26, consideration has been given to Rate payers' general ability to pay. Broadacre farming enterprises make up the largest pool of Rate payers' in the Shire of Beverley; this industry remains volatile with many external factors affecting commodity yields and prices, although recent years have been fruitful. A 5.0% Rate increase takes these factors into account.

Cost of living pressures and other Federal and State budgetary measures may also put some added pressure on general household budgets and their ability to pay Rates. These factors have also been considered when setting the increase.

The discount for payments received within 21 days of issue date is proposed to remain at 10%.

UV land valuations, as set by the Valuer General (State Government), have increased by an average overall of 18.14% across the district reflecting the increased value of land following recent sales.

The proposed Rate in the Dollar values and minimums (with a comparison to 2024/25 rates) are as follows:

	<u>2024/25</u>	<u>2025/26</u>
Gross Rental Value	\$0.121475	\$0.127549
Gross Rental Value Minimum	\$1,037	\$1,089
Unimproved Value	\$0.005297	\$0.004706
Unimproved Value Minimum	\$1,037	\$1,089

The average rate charges per property as per the rate in the dollar proposal above are as follows:

GRV	\$1,502
UV	\$3,948
UV Mining	\$1,089

Various rate models were considered and discussed by the Corporate Strategy Committee at its 16 July 2025 meeting and the above 2025/26 proposed Rate in the Dollar values and minimums were agreed upon and are recommended for adoption by Council.

## **STATUTORY ENVIRONMENT**

Section 6.32 of the *Local Government Act 1995*, in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

Section 6.45 of the Act provides options for payment of rates or service charges (instalments) as follows:

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
  - (a) 4 equal or nearly equal instalments; or
  - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
  - (a) by a single payment; or
  - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

- (4) Regulations may —
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
  - (b) prescribe circumstances in which payments may or may not be made by instalments; and
  - (c) prohibit or regulate any matters relating to payments by instalments; and
  - (d) provide for the time when, and manner in which, instalments are to be paid; and
  - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
  - (f) provide for any other matter relating to the payment of rates or service charges.

Section 6.46 of the Act allows for the discounting of rates providing, subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.

\* *Absolute majority required.*

Section 6.47 of the Act provides that subject to the *Rates and Charges (Rebates and Deferments) Act*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

#### 6.50. Rates or service charges due and payable

- (1) Subject to —
- (a) subsections (2) and (3); and
  - (b) any concession granted under section 6.47; and
  - (c) the *Rates and Charges (Rebates and Deferments) Act 1992*,
- a rate or service charge becomes due and payable on such date as is determined by the local government.
- (2) The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.
- (3) Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

Section 6.51 of the Act provides that interest on overdue rates or service charges may be applied to rates as follows;

- (1) A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on —
- (a) a rate or service charge (or any instalment of a rate or service charge); and
  - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

\* *Absolute majority required.*

Regulation 19A of the Local Government (Financial Management) Regulations 1996 prescribes that the maximum rate of interest to be imposed under section 6.13(1) is 11%.

## CONSULTATION

Council

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

4.3 Responsible planning

## RISK IMPLICATIONS

Rate setting is part of 2025/26 budget requirements.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## POLICY IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Absolute Majority

**CORPORATE STRATEGY COMMITTEE'S RECOMMENDATION & COUNCIL RESOLUTION**

**M12/0725**

**Moved Cr Sattler**

**Seconded Cr Lawlor**

**That:**

1. In accordance with s6.32 of the *Local Government Act 1995* the rates and minimums to be levied on all rateable property within the Shire of Beverley for the financial year ending 30 June 2026 be as follows:

Gross Rental Value	\$0.127549
Gross Rental Value Minimum	\$1,089
Unimproved Value	\$0.004706
Unimproved Value Minimum	\$1,089

2. The service of rates notice date be 13 August 2025.
3. In accordance with s6.46 of the *Local Government Act 1995*, a 10% rate discount be allowed for rates paid in full within twenty one (21) days of the service of rates notice being applicable up to close of business on 3 September 2025.
4. In accordance with s6.51 of the *Local Government Act 1995*, an 11% interest charge be levied on all overdue rate instalments and on rates outstanding whether subject to either a formal or informal instalment program or not, excluding deferred pensioner rates.
5. In accordance with s6.45 of the *Local Government Act 1995*, an administration charge of \$10 and an interest component of 5.50% per annum calculated daily, for the second and each of the subsequent rates instalments be levied in connection with each formal rate instalment program.
6. That in accordance with s6.50 of the *Local Government Act 1995*, the due dates of instalments under the formal rate instalment program be;

1 <sup>st</sup> Instalment	17 September 2025
2 <sup>nd</sup> Instalment	19 November 2025
3 <sup>rd</sup> Instalment	21 January 2026
4 <sup>th</sup> Instalment	25 March 2026

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler*  
*Against: Nil*

All groups CPI, index numbers and percentage changes

	Index number(a)	Percentage change (%)	
	Mar Qtr 2025	Dec Qtr 2024 to Mar Qtr 2025	Mar Qtr 2024 to Mar Qtr 2025
Sydney	140.9	0.9	2.3
Melbourne	140.7	0.9	2.3
Brisbane	142.9	1.9	2.7
Adelaide	141.2	0.5	2.2
<b>Perth</b>	<b>138.6</b>	<b>0.5</b>	<b>2.8</b>
Hobart	140.0	0.8	1.4
Darwin	134.6	0.7	1.7
Canberra	138.6	0.9	2.2
<b>Weighted average of eight capital cities</b>	<b>140.7</b>	<b>0.9</b>	<b>2.4</b>

a. Index reference period: 2011-12 = 100.0.

Source: Australian Bureau of Statistics, Consumer Price Index, Australia March Quarter 2025

## **11.5 2025/26 Budget – Adoption of Budget**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>17 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>ADM 0092</b>
<b>Author and Position:</b>	<b>Simon Marshall, Deputy Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Occurs Annually (16 July 2025 – Corporate Strategy Committee Meeting)</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>2025/26 Statutory Budget</b>

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### **SUMMARY**

That the balanced draft 2025/26 Budget be adopted.

### **BACKGROUND**

The *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

2025/26 Budget preparation has been underway since March 2025, with review of the 10 Year Road Program, 10 Year Plant Replacement Program and proposed Capital Program. The Workforce Plan 2025-2029 and proposed 2025/26 Fees and Charges items were presented to Council for consideration and also formed part of the budget process.

### **COMMENT**

The 2025/26 Statutory Budget as presented, reflects Council's Operational and Capital programmes incorporating a rate increase of 5.0%.

The Corporate Strategy Committee at its meeting on 16 July 2025, balanced the budget through a reduction in discretionary expenditure by \$456,726.00.

It should be noted that 2025/26 Carried Forward balances may change as a result of End of Financial Year processing and Final Audit which may impact on the 2025/26 budgeted closing position.

### **STATUTORY ENVIRONMENT**

Section 6.2 of the *Local Government Act* provides that:

- (1) Not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for principal activities accepted by a local government under section 5.58 and to prepare a detailed estimate for the current year of –
  - a. the expenditure by the local government;
  - b. the revenue and income, independent of general rates, of the local government; and

- c. the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate –
  - a. Particulars of the estimated expenditure proposed to be incurred by the local government
  - b. Detailed information relating to the rates and service charges which will apply to land within the district including –
    - i. the amount it is estimated will be yielded by the general rate; and
    - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - c. the fees and charges proposed to be imposed by the local government;
  - d. the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - e. details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - f. particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - g. such other matters as are prescribed.
- (5) Regulations may provide for –
  - a. The form of the annual budget;
  - b. The contents of the annual budget; and
  - c. The information to be contained in or to accompany the annual budget.

Section 6.11 of the Act provides:

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
  - (a) changes the purpose of a reserve account; or
  - (b) uses the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.
- (3) A local government is not required to give local public notice under subsection (2) —
  - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
  - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Section 6.32. of the Act in reference to Rates and service charges, provides that:

- (1) When adopting the annual budget, a local government —
  - (a) in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —
    - (i) uniformly; or
    - (ii) differentially; and
  - (b) may impose\* on rateable land within its district —
    - (i) a specified area rate; or
    - (ii) a minimum payment; and
  - (c) may impose\* a service charge on land within its district.

\* *Absolute majority required.*

- (2) Where a local government resolves to impose a rate it is required to —
  - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
  - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

Section 6.34 of the Act provides that unless the Minister otherwise approves, the amount shown in the annual budget as being the amount it is estimated will be yielded by the general rate is not to —

- (a) be more than 110% of the amount of the budget deficiency; or
- (b) be less than 90% of the amount of the budget deficiency.

Regulation 32 of the *Local Government (Financial Management) Regulations* provides that a local government may exclude from the calculation of the budget deficiency (6.2(3)) —

- (a) money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year;
- (b) reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year;
- (c) in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year;
- (d) any proposed amounts of depreciation of non-current assets;
- (e) assets from grants or gifts or non-cash revenue or expenditure;
- (f) current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and
- (g) any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.

Section 6.35 of the Act provides:

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
  - (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
  - (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
  - (a) to land rated on gross rental value;
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

## CONSULTATION

N/A

## FINANCIAL IMPLICATIONS

2025/26 Budget

## STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership  
 Strategic Priorities: 4.2 Continuous organisational improvement  
 4.3 Responsible planning

## RISK IMPLICATIONS

It is a requirement under the *Local Government Act 1995*, provides that a local government must, not later than 31 August in each financial year, or such extended time as the Minister allows, prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June. This report and adoption mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

<b>Risk Rating</b>	<b>Action</b>
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Absolute Majority

## **CORPORATE STRATEGY COMMITTEE'S RECOMMENDATION & COUNCIL RESOLUTION**

**M13/0725**

**Moved Cr Ridgway**

**Seconded Cr Maxwell**

**That the balanced 2025/26 Budget be adopted.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

# 2025/26 BUDGET



**Progress by Participation**

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## President's Introduction

I am pleased to present the 2025/26 Annual Budget to our ratepayers and residents.

The 2025/26 Budget was adopted by Council on 23rd July 2025.

Naturally, most people will be concerned about any proposed increase to rates but unfortunately this is an inevitability of life. Such increases are not made without consideration of their impact on those who must bear them. These increases result from increased costs to the Shire to enable it to carry out all the work necessary to maintain the services and infrastructure the community has come to expect.

As background to this, are the various factors which impact on Shire costs. The CPI increase in WA for 2025 March Quarter was 2.8%. Staffing costs have increased by 4.25% in line with the Western Australian Industrial Relations Commission minimum wage of 3.75% and Superannuation Guarantee Levy increase of 0.5% to 12%. Audit Fees have increased by 6.75%, and Insurance Premiums by 7.5%.

Unimproved land valuations as set by the Valuer General have also increased by an average of 18.14% across the District mainly reflecting the increased value of land flowing from recent land sales.

Road and Bridge works remain a priority for the Shire. It is becoming more apparent that the state of several Bridges within the Shire is unacceptable where Road Trains and heavier farm machinery now replace the horse and cart for which the bridges were designed in the nineteenth century. It is very pleasing to note that we have had some success with Main Roads with the rebuilding of the bridges on Bremner Road and the York Williams Road.

Over the coming years, the concept plan titled 'Beverley 2035' will provide future Councils with identified needs which will continue to develop the Beverley town and district as a place where people will want to live. It is envisioned that the population will increase to about 2,500 residents.

For the immediate year, the first stage of the swimming pool redevelopment will be concluded with the second stage heavily dependent upon grant funding. Netball courts will be resurfaced due to the deterioration of the current surface. Under an agreement with the Western Australian Country Health Service (WACHS), the Shire is working to build four houses for their staff. These will be leased to WACHS over an initial 10-15 year period.

These and other projects will necessitate the Shire taking out new loans of up to \$3 million. While borrowing is never undertaken without due regard to the benefit the funds will deliver, it is the only means by which a small Local Government can develop the infrastructure to improve the amenity of the Shire. The present Council are very conscious of managing borrowings so as not to risk overburdening the Shire's financial position.

The biggest event however, is going to be the Air Show in April 2026. The considerable amount of work and planning going into this event is to ensure it is, at worst, cost neutral to the Shire. At best, there should be a modest financial benefit. It is imperative this Show is successful so that it may become a Bi-annual event marking Beverley as a place to visit.

I want to acknowledge the work of Management in the detailed preparation that goes into the budget and Council's review to ensure we maintain our strict financial discipline.

Finally, Council is pleased to have completed the CEO recruitment process and congratulate Mr. Stephen Gollan on being reappointed to the position for a further 5 years until 2031.

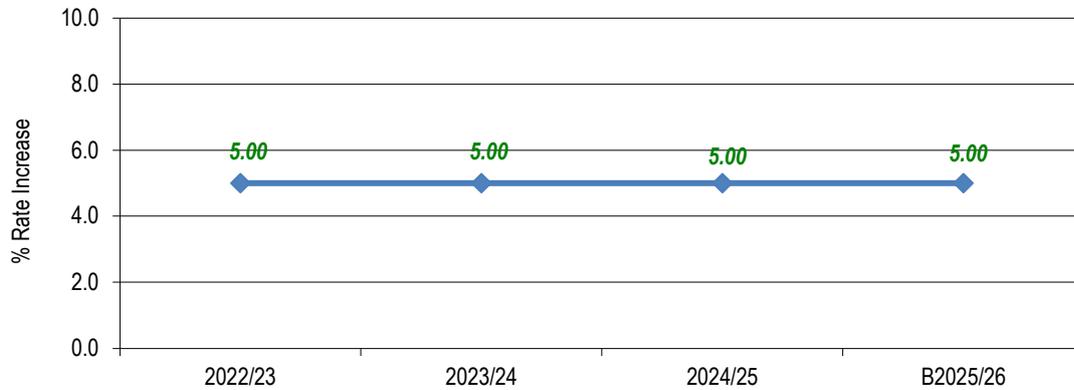


**Cr David White**  
**Shire President**

## Chief Executive Officer's Summary

The Annual Budget for the 2025/26 financial year seeks to balance the demand for services and infrastructure with the community's capacity to pay. The key budget information provided below is about the rates, operating result, service levels, cash and investments, capital works, financial position and key strategic activities of the Council.

### 1. Rates



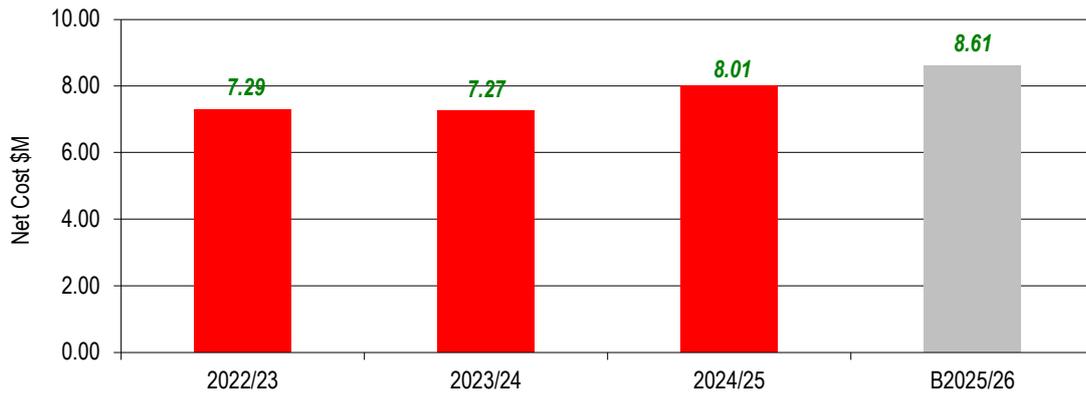
Council have resolved to increase Rates income by 5.0% for the 2025/26 financial year. Total Rates income increases to \$3.88 million. In addition the 10% discount incentive has been maintained at an estimated cost of \$310,359.

### 2. Operating Result



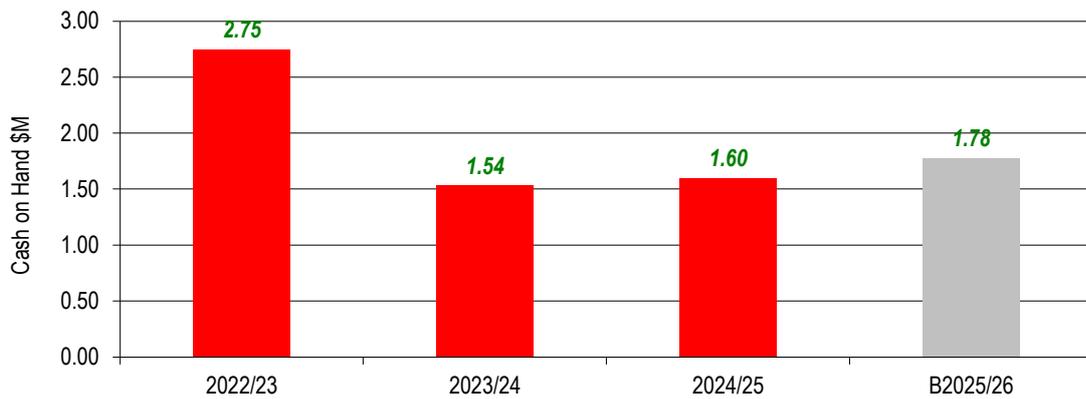
The expected operating result (including depreciation) for the 2025/26 year is a deficit of \$2.44 Million, which is a decrease of \$110,000 over 2024/25 Operating Budget attributable to effective cost management and increased revenue generated from Council operations. This operating deficit may appear high, however Council maintains a non-revenue producing depreciable infrastructure asset network valued at ~\$140 million, it is unlikely Council will ever produce a operating surplus position based simply on a high depreciation expense and low rate revenue base in comparison.

### 3. Services



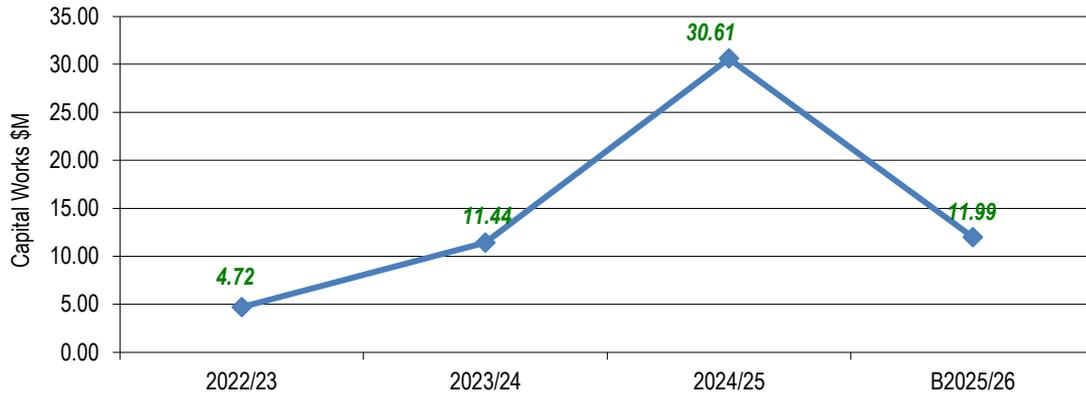
The cost of services (including depreciation) to be delivered to the community for the 2025/26 year is expected to be \$8.609 million which is \$600,000 more when compared to the 2024/25 Budget. There are several factors contributing to increases in our operating costs being employee wage and super increases, costs associated with audit, insurance premiums, local laws review and grant applications and a shift to more hours spent on road maintenance due to an increase in contracted road construction works.

### 4. Cash and Investments



Cash and investment levels are expected to increase by \$180,000 during the year to 30 June 2026.

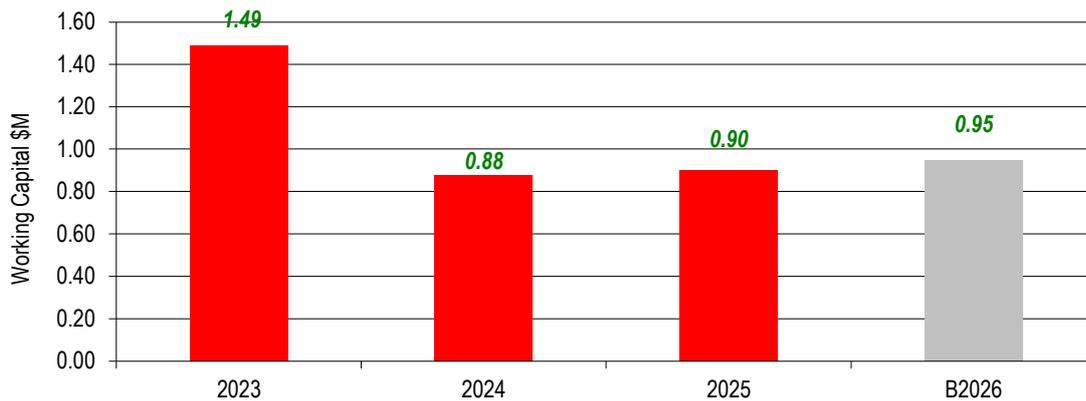
## 5. Capital Works



The capital works program for the 2025/26 year is expected to be \$11.99 million; a return to more normal levels of capital investment following a significant program in 2024/25.

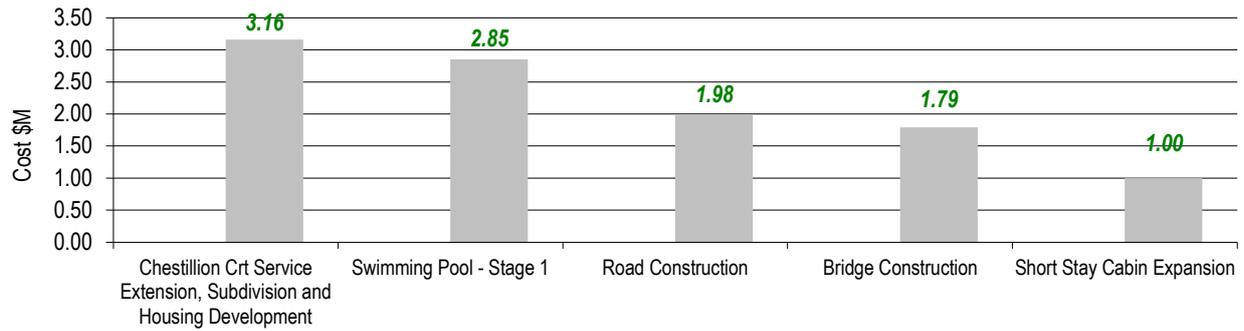
Of the capital funding required, \$1.75 million will come from Council operations, \$5.38 million from external grants, \$1.69 million from Reserves, \$3.00 million in loan funds and the balance of \$165,000 from disposal of plant and vehicles. The capital expenditure program has been set and prioritised based on the community needs for each project.

## 6. Financial Position



The budgeted net current asset position is expected to increase slightly to \$950,000.

## 7. Major Projects



The Annual Budget includes a range of activities and initiatives that will contribute to achieving the strategic objectives specified in the Strategic Community Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Plan.

The Annual Budget has been developed so that it is financially responsible. More detailed budget information is available throughout this document.



**S.P. Gollan**  
Chief Executive Officer

## Budget Processes

This section lists the budget processes to be undertaken in order to adopt the Annual Budget in accordance with the *Local Government Act 1995* and its Regulations.

The preparation of the Budget begins with Officers preparing the operating and capital components. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings. A 'proposed' Budget is prepared in accordance with the Act and submitted to Council for approval.

The Budget is required to be adopted by 31 August in each year. However, Council strive to have the Budget adopted by 31 July annually to allow Staff to progress approved projects in a timely manner.

The key dates for the Budget process are summarised below:

<b>Budget Process</b>	<b>Timing</b>
1. Officers prepare operating and capital estimates for inclusion in the Budget.	Feb - May 2025
2. Council considers draft Budget at Committee.	June & July 2025
3. Proposed Budget is submitted to Council for adoption.	July 2025
4. Copy of adopted Budget submitted to the Department.	August 2025

## 1. Link to the Council Plan

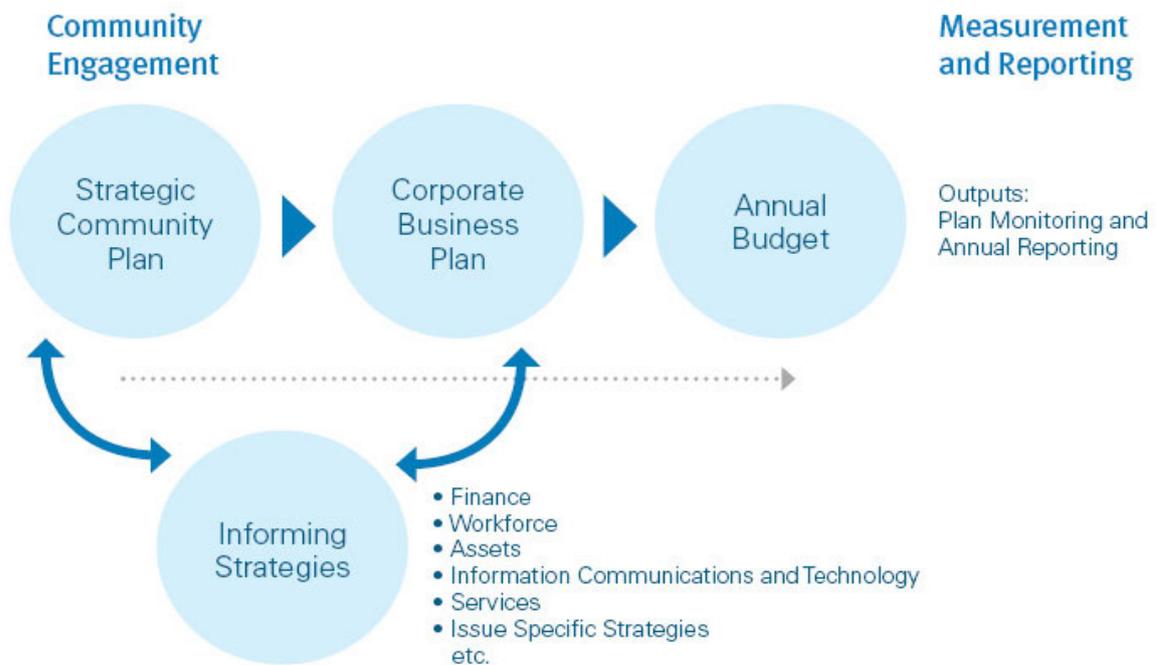
This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Strategic Community Plan), medium term (Corporate Business Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

### 1.1 Integrated Planning Framework

A Strategic Community Plan (SCP) was prepared and adopted by Council in 2023. The SCP outlines the overarching objectives and strategies that guide Council's decision making process.

The Corporate Business Plan (CBP) was prepared and adopted by Council in 2013 and summarises the financial and non-financial impacts of the objectives and strategies presented in the SCP and determines the sustainability of these objectives and strategies. The Annual Budget is then framed, taking into account the activities and initiatives included in the plans which contribute to achieving the strategic objectives specified.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The planning will guide the preparation of the CBP and Annual Budget.



## Elements of Integrated Planning and Reporting Framework

Reproduced from the Department of Local Government, Sport and Cultural Industries website.

## **1.2 Our purpose**

### **Our Vision**

A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

### **We Value**

- The contributions made by our community towards an inclusive, active, diverse and friendly community.
- Our natural resources and our place in the natural environment.
- Economic diversity and opportunistic growth.
- Forward thinking leadership and good governance.

### **Council Priorities:**

1. Our investments support or facilitate employment and local business growth.
2. Our people, the community and quality of life are important to our success.
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents.

## 2. Activities and Initiatives

This section provides a description of the activities to be funded in the Budget for the 2025/26 year and how these will contribute to achieving the strategic objectives specified in the Strategic Community Plan.

### Activities

Activity	Description	Revenue (Expenditure) Net Cost \$
<b>General Purpose Funding</b>	Details rates levied, interest on late payment of rates, general purpose grants and interest received on investments.	4,078,961 <u>(209,299)</u> <b>3,869,662</b>
<b>Governance</b>	This service provides assistance to elected members and ratepayers on matters which do not concern specific council services.	7,600 <u>(351,989)</u> <b>(344,389)</b>
<b>Law Order, Public Safety</b>	This service provides for the supervision of local laws, fire prevention and animal control.	178,394 <u>(457,497)</u> <b>(279,103)</b>
<b>Health</b>	This service provides for food quality and pest control, medical service and environmental health.	300 <u>(181,538)</u> <b>(181,238)</b>
<b>Education and Welfare</b>	This service provides for maintenance of, and funding for, community activities and initiatives.	0 <u>(96,770)</u> <b>(96,770)</b>
<b>Housing</b>	This service provides for the maintenance of staff housing and the Hunt Road Village.	1,313,875 <u>(301,690)</u> <b>1,012,185</b>
<b>Community Amenities</b>	This service provides the collection of rubbish, operations of the waste disposal sites, town planning, maintenance of cemeteries, maintenance of the water harvesting dams and protection of the environment.	258,353 <u>(791,452)</u> <b>(533,099)</b>
<b>Recreation and Culture</b>	This service provides for the maintenance of halls, swimming pool, recreation grounds and various reserves, the operations of the library and art gallery and maintenance of courthouse and Dead Finish museum.	706,357 <u>(1,941,684)</u> <b>(1,235,327)</b>
<b>Transport</b>	This service provides for the maintenance of roads, bridges, footpaths, cleaning and lighting of streets, street trees, depot maintenance and aerodrome maintenance.	3,777,739 <u>(3,200,069)</u> <b>577,670</b>
<b>Economic Services</b>	This service provides for weed control, tourism and area promotion, implementation of building controls, swimming pool inspections and promotion of economic development initiatives.	666,728 <u>(1,057,038)</u> <b>(390,310)</b>
<b>Other Property and Services</b>	This service provides for the undertaking of private works, allocations of on costs and plant operation costs, recording of material and stock, salaries and wages paid and allocated to works.	51,312 <u>(20,183)</u> <b>31,129</b>
<b>Net Operating Surplus/(Deficit)</b>		<b>2,430,410</b>

### 3. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

#### 3.1 Snapshot of Beverley Shire Council

For thousands of years the Ballardong Noongar have lived along the Avon (Colguler) River and knew the area as Wergijan, rich in bush food and native animals, the Ballardong people continue to have a deep attachment to their country.

Located on the banks of the Avon River in the western central Wheatbelt region of WA, the town of Beverley was founded in 1838 by Europeans. Today, Beverley is a vibrant and diverse rural community with a population of approximately 1,700. The Shire is home to a highly productive broad acre farming industry with a smaller diversified agricultural base, such as perennial horticulture.

The town of Beverley is an attractive place to visit and live in. All services and facilities expected of a progressive community are available, including high quality educational and medical establishments.

#### 3.2 External Influences

In preparing the 2025/26 Annual Budget, a number of external influences have been taken into consideration, because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Sustained inflationary pressures on the procurement cost of materials, goods and services
- Reduced funding from State and Federal governments;
- Compliance costs related to Local Government Act, Work Health and Safety, State Award and E-Waste reforms;
- Increased Labour costs including increases to the Superannuation guarantee rate; and
- Increased Utility costs.

#### 3.3 Internal Influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2025/26 Annual Budget. These matters have arisen from events occurring in the 2024/25 year resulting in variances between the interim actual and budgeted results for that year and matters expected to arise in the 2025/26 year. These matters and their financial impact are set out below:

- Budget surplus for the 2024/25 financial year ended 30 June 2025; and
- Minimal staff turnover.

#### 3.4 Budget Principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased in line with CPI;
- Grants to be based on confirmed funding levels;
- New revenue sources to be identified where possible;
- Service levels to be maintained at 2024/25 levels;
- Salaries and wages to be increased in line with the WA Industrial Relation Commission minimum wage increase;
- New initiatives which are not cost neutral to be justified through a business case;
- Real savings in expenditure and increases in revenue identified in 2024/25 to be preserved; and
- Operating revenues and expenses arising from completed 2024/25 capital projects to be included.

### **3.5 Legislative Requirements**

Under the Local Government Act 1995 (“the Act”), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Financial Management) Regulations 1996 (“the Regulations”) which support the Act.

The 2025/26 Annual Budget, which is included in this report, is for the year 1 July 2025 to 30 June 2026 and is prepared in accordance with the Act and Regulations. The Budget includes statutory statements being a budget statement of comprehensive income (Net operations), budget statement of financial activity and notes forming part of the annual budget. These statements have been prepared for the year ended 30 June 2026 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the Budget.

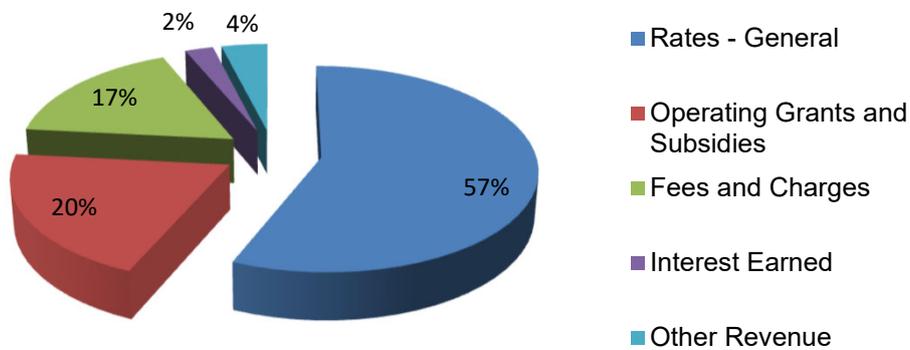
The Budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Rating Strategy and Other Long Term Strategies including borrowings, Asset Management Plans and the Workforce Plan.

## 4. Analysis of the Operating Budget

This section analyses the expected revenues and expenses of the Council for the 2025/26 year.

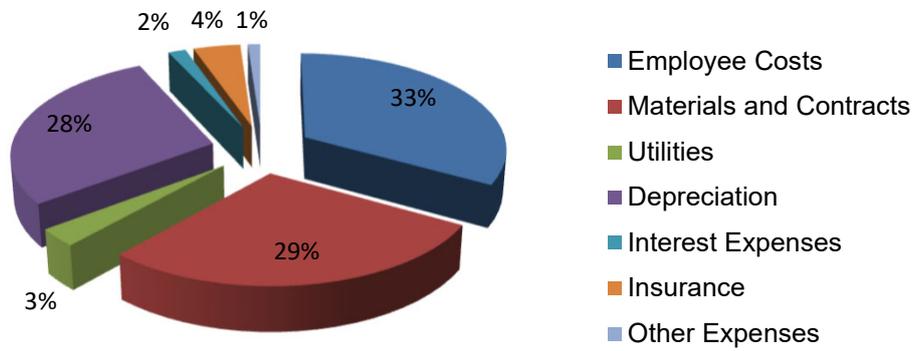
### 4.1 Operating Revenue

Revenue Types	Budget 2024/25 \$'000	Budget 2025/26 \$'000	Variance \$'000
Rates - General	3,242	3,581	339
Operating Grants and Subsidies	569	1,283	714
Fees and Charges	799	1,082	283
Interest Earned	166	153	(13)
Other Revenue	592	248	(344)
<b>Total Operating Revenue</b>	<b>5,368</b>	<b>6,347</b>	<b>979</b>
Net gain on sale of assets	28	7	(21)
Non-Operating Grants	6,598	4,885	(1,713)



## 4.2 Operating Expenditure

Expenditure Types	Budget	Budget	Variance
	2024/25 \$'000	2025/26 \$'000	\$'000
Employee Costs	2,449	2,910	461
Materials and Contracts	2,275	2,510	235
Utilities	222	265	43
Depreciation	2,455	2,490	35
Interest Expenses	68	140	72
Insurance	286	373	87
Other Expenses	84	98	14
<b>Total Operating Expenditure</b>	<b>7,839</b>	<b>8,786</b>	<b>947</b>
Net loss on sale of assets	6	23	17



## 5. Analysis of the Budgeted Cash Position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2025/26 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations.

These activities also include repayment of the principal component of loan repayments for the year.

### 5.1 Budgeted Cash Flow Statement - Summarised

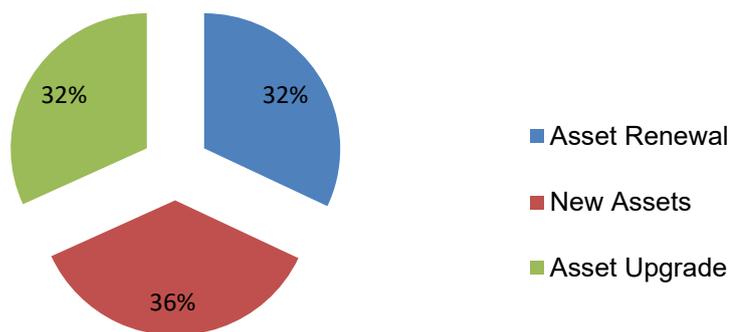
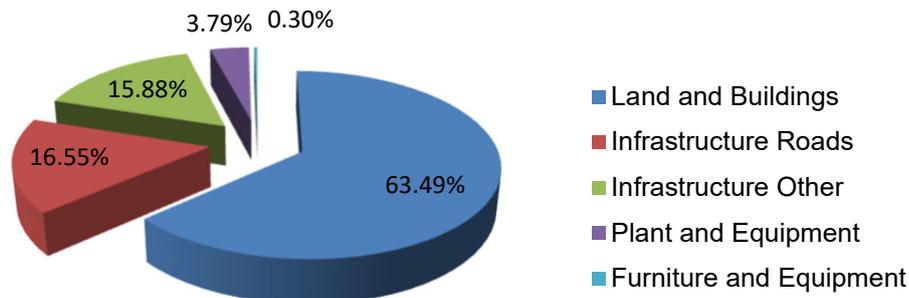
Cash Flow Types	Budget 2024/25 \$'000	Budget 2025/26 \$'000	Variance \$'000
Net cash provided by/(used) in Operating activities	(280)	51	331
Net cash provided by/(used) in Investing activities	(8,294)	(8,493)	(199)
Net cash provided by/(used) in Financing activities	4,345	2,718	(1,627)
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(4,229)</b>	<b>(5,724)</b>	<b>(1,495)</b>
Cash and cash equivalents at the start of the year	5,831	7,504	1,673
<b>Cash and cash equivalents at the end of the year</b>	<b>1,602</b>	<b>1,780</b>	178

## 6. Analysis of the Capital Budget

This section analyses the planned capital expenditure budget for the 2025/26 year and the sources of funding for the capital budget.

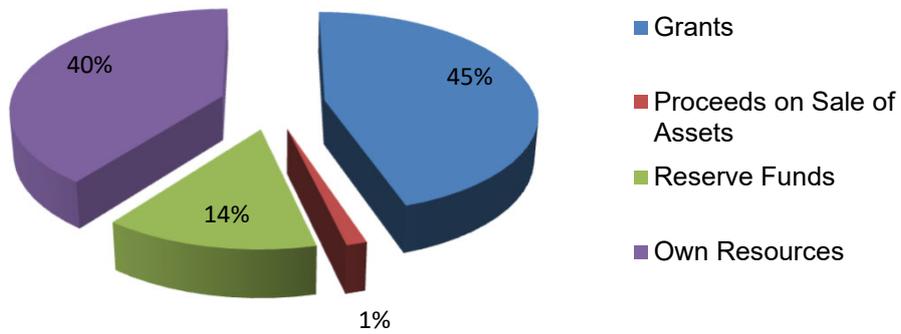
### 6.1 Capital Works

Capital Works Areas	Budget 2024/25 \$'000	Budget 2025/26 \$'000	Variance \$'000
Land and Buildings	787	7,614	6,827
Infrastructure Roads	2,005	1,985	(20)
Infrastructure Other	1,201	1,904	703
Plant and Equipment	682	454	(228)
Furniture and Equipment	40	36	(4)
<b>Total capital works</b>	<b>4,715</b>	<b>11,993</b>	<b>7,278</b>
<b>Represented by:</b>			
Asset Renewal	3,826	3,843	17
New Assets	315	4,334	4,019
Asset Upgrade	574	3,816	3,242
<b>Total capital works</b>	<b>4,715</b>	<b>11,993</b>	<b>7,278</b>



## 6.2 Funding Sources

Sources of Funding	Budget 2024/25 \$'000	Budget 2025/26 \$'000	Variance \$'000
<b>External</b>			
Grants - Capital	2,031	5,385	3,354
Proceeds on sale of assets	194	165	(29)
	<b>2,225</b>	<b>5,550</b>	<b>3,325</b>
<b>Internal</b>			
Reserve Funds	967	1,690	723
Own Resources (Incl. Loans)	1,523	4,752	3,229
	<b>2,490</b>	<b>6,443</b>	<b>3,953</b>
<b>Total funding sources</b>	<b>4,715</b>	<b>11,993</b>	<b>7,278</b>



## 7. Rating Strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

### 7.1 Strategy Development

In developing the Annual Budget, rates and charges were identified as an important source of revenue, accounting for 57% of total operating revenue. Planning for future rate increases has therefore been an important component of the planning process.

However, it has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases. The following table shows rate increases over the last five years.

Year	Rate Increases
2020/21	0.00%
2021/22	5.00%
2022/23	5.00%
2023/24	5.00%
2024/25	5.00%
<b>Average increase</b>	<b>4.00%</b>

### 7.2 Current Year Rate Increase

In order to maintain service levels and a strong capital expenditure program, general rates will increase by 5.0% in 2025/26 raising a total of \$3.569 million (net of discount).

Year	Rate Increase %	Total Rates Raised \$'000*
2021/22	5.00%	2,936
2022/23	5.00%	3,083
2023/24	5.00%	3,237
2024/25	5.00%	3,399
2025/26	5.00%	3,569

\*Net of discount

A payment incentive discount of 10% for rates paid within 21 days of the issue date has been allowed for. The discount cost to the budget is \$310,359. This is the most generous discount offered in the State and reflects Councils ongoing support of its loyal rate payer base.

### 7.3 Rating Structure

Council has established a rating structure which is comprised of the following elements. These are:

- ▶ Gross Rental Values
- ▶ Unimproved Values
- ▶ Minimum Rate

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

## 8. Other Strategies

This section sets out the strategies that have been taken into account when the Council formulates its plan for the future and Annual Budget.

### 8.1 Borrowings

For the 2025/26 year, Council intends to raise \$3,000,000 loan funds to build four essential worker accommodation units and a further six short stay cabins at the Caravan Park.

The table below details loan borrowings outstanding over a five year period:

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2021/22	1,000	113	85	2,257
2022/23	0	138	93	2,118
2023/24	0	143	86	1,975
2024/25	1,500	148	60	3,327
2025/26	3,000	275	140	6,052

### 8.2 Asset Management

Council has prepared Asset Management Plans, which sets out the capital expenditure requirements for the future by class of asset and will be a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations.

### 8.3 Long Term Financial Plans

The Long Term Financial Plan was reviewed in March 2021 and forms an important part of Council's integrated planning process. The LTFP has been aligned with Council's Strategic Community Plan and Corporate Business Plan and forms the basis for the preparation of the Annual Budget.

The LTFP covers a 10 year planning period from 2019-20 to 2029-30 and will cost the community's aspirations against the financial realities.

**SHIRE OF BEVERLEY**  
**BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

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**SHIRE OF BEVERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	NOTE	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>REVENUE</b>				
Rates	8	3,580,630	3,400,469	3,410,624
Grants, Subsidies and Contributions		1,282,541	1,285,352	593,892
Fees and Charges	13	1,081,720	1,716,061	1,124,912
Interest Earnings	2(a)	153,417	365,710	147,836
Other Revenue		248,486	297,071	373,771
		<u>6,346,794</u>	<u>7,064,663</u>	<u>5,651,035</u>
<b>EXPENSES</b>				
Employee Costs		(2,910,175)	(2,586,662)	(2,678,612)
Materials and Contracts		(2,510,263)	(1,894,829)	(2,430,226)
Utility Charges		(265,210)	(253,830)	(319,668)
Depreciation	2(a)	(2,490,098)	(2,751,027)	(2,478,108)
Finance costs	2(a)	(139,792)	(66,730)	(87,741)
Insurance		(372,618)	(333,619)	(326,297)
Other Expenditure		(98,101)	(93,938)	(88,581)
		<u>(8,786,257)</u>	<u>(7,980,635)</u>	<u>(8,409,233)</u>
<b>SUB TOTAL</b>		<u>(2,439,463)</u>	<u>(915,972)</u>	<u>(2,758,198)</u>
Capital Grants, Subsidies and Contributions		4,885,373	9,562,183	23,616,776
Profit on Asset Disposals	4	7,000	6,415	5,050
Loss on Asset Disposals	4	(22,500)	(16,666)	(10,284)
Loss on Asset Revaluations		-	-	-
<b>NET RESULT</b>		<u>2,430,410</u>	<u>8,635,960</u>	<u>20,853,344</u>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of non-current assets		-	-	-
<b>Total Other Comprehensive Income</b>		<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>2,430,410</u>	<u>8,635,960</u>	<u>20,853,344</u>

**Notes:**

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

Fair value adjustments will be assessed at the time they occur with compensating budget amendments made as necessary.

This statement is to be read in conjunction with the accompanying notes.

The represented 2024/25 Actual figures are unaudited.

**SHIRE OF BEVERLEY**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	NOTE	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>REVENUE (Refer Notes 1,2,8 to 13)</b>				
General Purpose Funding		4,078,961	4,211,794	3,640,460
Governance		7,600	14,577	2,600
Law, Order, Public Safety		178,394	169,499	185,793
Health		300	1,061	300
Education and Welfare		-	-	-
Housing		1,313,875	148,824	146,451
Community Amenities		258,353	299,183	249,171
Recreation and Culture		706,357	174,755	880,051
Transport		2,552,540	697,516	12,138,603
Economic Services		666,728	458,837	388,833
Other Property and Services		67,312	676,185	175,308
		<u>9,830,420</u>	<u>6,852,233</u>	<u>17,807,570</u>
<b>EXPENSES EXCLUDING</b>				
<b>FINANCE COSTS (Refer Notes 1,2 &amp; 14)</b>				
General Purpose Funding		(209,299)	(171,641)	(194,157)
Governance		(345,489)	(274,904)	(322,005)
Law, Order, Public Safety		(457,497)	(545,034)	(577,371)
Health		(181,538)	(147,012)	(175,058)
Education and Welfare		(96,770)	(72,830)	(92,688)
Housing		(301,690)	(205,162)	(276,620)
Community Amenities		(791,452)	(773,036)	(761,432)
Recreation & Culture		(1,895,834)	(1,599,061)	(1,667,421)
Transport		(3,177,399)	(3,200,984)	(3,055,649)
Economic Services		(1,057,038)	(657,404)	(778,540)
Other Property and Services		(20,183)	(54,406)	(20,144)
		<u>(8,534,189)</u>	<u>(7,701,474)</u>	<u>(7,921,085)</u>
<b>FINANCE COSTS (Refer Notes 2 &amp; 5)</b>				
Recreation & Culture		(45,850)	(43,219)	(64,052)
Transport		(22,670)	(23,511)	(23,689)
		<u>(68,520)</u>	<u>(66,730)</u>	<u>(87,741)</u>
<b>NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>				
Recreation & Culture		-	220,541	-
Transport		1,225,199	9,341,642	11,059,834
		<u>1,225,199</u>	<u>9,562,183</u>	<u>11,059,834</u>
<b>PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)</b>				
Governance		(6,500)	(9,031)	(1,500)
Law, Order, Public Safety		-	-	-
Health		-	-	-
Other Property and Services		(16,000)	(1,220)	(3,734)
		<u>(22,500)</u>	<u>(10,251)</u>	<u>(5,234)</u>
<b>NET RESULT</b>		<b>2,430,410</b>	<b>8,635,960</b>	<b>20,853,344</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of non-current assets		-	-	-
<b>Total Other Comprehensive Income</b>		<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>2,430,410</u></b>	<b><u>8,635,960</u></b>	<b><u>20,853,344</u></b>

**Notes:**

Information relating to Fair Values is as per the Statement of Comprehensive Income by Nature or Type.

This statement is to be read in conjunction with the accompanying notes.

The represented 2024/25 Actual figures are unaudited.

**SHIRE OF BEVERLEY**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	NOTE	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>REVENUES</b>				
Rates	8	3,580,630	3,400,469	3,410,624
Grants, Subsidies and Contributions		1,282,541	1,285,352	593,892
Fees and Charges	13	1,081,720	1,716,061	1,124,912
Service Charges	10	-	-	-
Interest Earnings	2(a)	153,417	365,710	147,836
Other Revenue		248,485	297,072	373,770
Profit On Asset Disposal		7,000	6,415	5,050
		<u>6,353,793</u>	<u>7,071,082</u>	<u>5,656,084</u>
<b>EXPENSES</b>				
Employee Costs		(2,910,175)	(2,586,662)	(2,678,612)
Materials and Contracts		(2,510,263)	(1,894,829)	(2,430,226)
Utility Charges		(265,210)	(253,830)	(319,668)
Depreciation	2(a)	(2,490,097)	(2,751,029)	(2,478,107)
Finance costs	2(a)	(139,792)	(66,730)	(87,741)
Insurance		(372,618)	(333,619)	(326,297)
Other Expenditure		(98,101)	(93,938)	(88,581)
Loss On Asset Disposal		(22,500)	(16,666)	(10,284)
Loss on Revaluation of Non-Current Assets		-	-	-
		<u>(8,808,756)</u>	<u>(7,997,301)</u>	<u>(8,419,516)</u>
<b>Net Operating Result</b>		<u>(2,454,963)</u>	<u>(926,218)</u>	<u>(2,763,432)</u>
<b>Adjustments for Cash Budget Requirements:</b>				
<b>Non-Cash Expenditure and Revenue</b>				
Movements in Non-Current to Current Items		-	14,148	-
(Profit)/Loss on Asset Disposals	4	15,500	10,251	5,234
Loss on Revaluation of Non Current Assets		-	-	-
Depreciation on Assets	2(a)	2,490,097	2,751,027	2,478,108
<b>Capital Expenditure and Revenue</b>				
Purchase Land Held for Resale	3	-	-	-
Purchase Land and Buildings	3	(7,613,658)	(854,503)	(6,415,000)
Purchase Plant and Equipment	3	(454,000)	(176,919)	(188,000)
Purchase Furniture and Equipment	3	(35,600)	(80,329)	(78,000)
Purchase Infrastructure Assets - Roads	3	(1,984,522)	(8,470,931)	(11,761,272)
Purchase Infrastructure Assets - Bridges	3	(1,786,000)	(1,675,895)	(12,116,077)
Purchase Infrastructure Assets - Drainage	3	(10,821)	-	(1)
Purchase Infrastructure Assets - Footpaths	3	(107,428)	(57,793)	(50,000)
Purchase Infrastructure Assets - Parks	3	-	-	-
Capital Grants, Subsidies and Contributions		4,885,373	9,562,183	23,616,776
Proceeds from Disposal of Assets	4	165,000	72,830	77,880
Lease Payments	5	(5,331)	(5,331)	(6,648)
Repayment of Debentures	5	(275,310)	(148,300)	(148,300)
Proceeds from New Debentures	5	3,000,000	1,500,000	4,500,000
Self-Supporting Loan Principal Income		-	-	-
Transfers to Reserves (Restricted Assets)	6	(428,814)	(1,050,627)	(288,556)
Transfers from Reserves (Restricted Assets)	6	1,740,200	231,400	972,000
Surplus/(Deficit) July 1 B/Fwd	7	2,860,277	2,165,288	2,165,288
<b>Estimated Surplus/(Deficit) June 30 C/Fwd</b>	<b>7</b>	<b>-</b>	<b>2,860,277</b>	<b>-</b>

This statement is to be read in conjunction with the accompanying notes.

The represented 2024/25 Actual figures are unaudited.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget document.

**(c) 2024/25 Actual Balances**

Balances shown in this budget as 2024/25 Actual, at the time of budget preparation, remain subject to final audit and adjustments.

**(d) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(e) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(f) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the ATO, are presented as operating cash flows.

**(g) Superannuation**

The Council contributes to a number of superannuation funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

**(i) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(j) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in the statement of comprehensive income at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets**

Each class of fixed assets is carried at fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

***Mandatory Requirement to Revalue Non-Current Assets***

Council has adopted Fair Value in accordance with the Local Government (Financial Management) Regulations 1996.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY**

***Land under control prior to 1 July 2019***

In accordance with the then *Local Government (Financial Management) Regulation 16 (a)*, the Shire was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets (Continued)**

**AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY (Continued)**

***Land under roads prior to 1 July 2019***

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in

Australian Accounting Standard AASB1051 *Land Under Roads* and the then *Local Government (Financial Management) Regulation 16(a)(i)* which arbitrarily prohibited local governments from recognising such land as an asset. This regulation has now been deleted.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	3 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
- formation	not depreciated
- pavement	40 years
- bituminous seals	15 years
Gravel roads	
- formation	not depreciated
- pavement	40 years
- gravel sheet	20 years
Formed roads (unsealed)	
- formation	not depreciated
- pavement	40 years
Bridges	100 years
Footpaths	20 years
Water supply piping & drainage systems	54 years
Parks and Ovals	25 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fixed Assets (Continued)**

**Depreciation of Non-Current Assets (Continued)**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(l) Fair Value of Assets and Liabilities**

When performing a revaluation, Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Fair Value of Assets and Liabilities (Continued)**

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by Council are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current. They are subsequently measured at fair value with changes to carrying amount being included in profit or loss.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments (Continued)**

**Classification and Subsequent Measurement (Continued)**

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets, are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to the asset previously recognised in other comprehensive income, is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

The Shire of Beverley does not hold any available-for-sale financial assets.

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Financial Instruments (Continued)**

**Classification and Subsequent Measurement (Continued)**

***Impairment***

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired.

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial instruments, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

***Derecognition***

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Council no longer has any significant continued involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(n) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116).

Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(p) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(q) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) Provisions**

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(s) Leases**

At inception of a contract, an entity shall assess whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a lessee shall recognise a right-of-use asset and a lease liability.

At the commencement date, a lessee shall measure the right-of-use asset at cost.

At the commencement date, a lessee shall measure the lease liability at the present value of the lease payments that are not paid at that date. The lease payments shall be discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the lessee shall use the lessee's incremental borrowing rate.

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(v) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(w) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**(x) Change In Accounting Policies**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities.

**AASB 15 Revenue From Contracts With Customers**

The Shire of Beverley adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire of Beverley has adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019.

No adjustment has been made to the retained surplus as at 1 July 2019 when applying AASB 15. Any applicable transactions have been appropriately accounted for in the preceding financial year.

Currently the Shire of Beverley does not expect to have any Contract Assets or Contract Liabilities at the balance date.

**AASB 16 Leases**

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Shire of Beverley is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

**AASB 1058 Income For Not-For-Profit Entities**

The Shire of Beverley has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire of Beverley has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

No adjustment has been made to the retained surplus as at 1 July 2019 when applying AASB 1058. Any applicable transactions have been appropriately accounted for in the preceding financial year.

Currently the Shire of Beverley does not expect to have any transactions applicable to the adoption of AASB 1058 at the balance date.

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the Shire of Beverley. When the taxable event occurs the financial liability is extinguished and the Shire of Beverley recognises income for the prepaid rates that have not been refunded.

The Shire of Beverley was not provided with any Volunteer Services during the year.

Any applicable transactions have been appropriately accounted for in the preceding financial year.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
<b>(a) Net Result from Ordinary Activities was arrived at after:</b>			
(i) Charging as Expenses:			
<b>Auditors Remuneration</b>			
Audit Services	38,000	35,200	35,200
Other Services	12,500	5,930	4,080
<b>Depreciation</b>			
<b><u>By Program</u></b>			
Governance	63,442	57,488	65,562
Law, Order, Public Safety	10,694	6,326	10,694
Health	14,834	13,900	14,834
Education and Welfare	-	-	-
Housing	158,147	84,046	147,160
Community Amenities	56,424	117,514	56,424
Recreation and Culture	647,748	704,183	647,748
Transport	1,259,237	1,456,104	1,259,237
Economic Services	26,542	43,391	29,042
Other Property and Services	253,029	268,075	247,406
	<u>2,490,097</u>	<u>2,751,027</u>	<u>2,478,107</u>
<b><u>By Class</u></b>			
Land and Buildings	791,926	761,006	780,939
Furniture and Equipment	33,263	32,893	35,383
Plant and Equipment	295,190	292,747	292,067
Roads	822,389	1,043,713	822,389
Bridges	385,142	353,981	385,142
Footpaths	37,944	34,434	37,944
Drainage	49,658	111,988	49,658
Parks and Ovals	74,585	120,266	74,585
	<u>2,490,097</u>	<u>2,751,028</u>	<u>2,478,107</u>
<b>Interest Expenses (Finance Costs)</b>			
- Debentures (refer note 5(a))	139,792	60,529	87,741
	<u>139,792</u>	<u>60,529</u>	<u>87,741</u>
(ii) Crediting as Revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve Funds	95,417	96,257	82,336
- Other Funds	37,500	216,864	45,000
Other Interest Revenue (refer note 12)	20,500	52,589	20,500
	<u>153,417</u>	<u>365,710</u>	<u>147,836</u>

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

**GOVERNANCE**

Member of Council Allowances and Reimbursements, Civic Functions, Election Expenses and Administration Expenses.

**GENERAL PURPOSE FUNDING**

Rates Levied, Interest on Late Payment of Rates, General Purpose Grants and Interest Received on Investments.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various Local Laws, Fire Prevention and Animal Control.

**HEALTH**

Subsidisation of the Beverley Medical Practice, Environmental Health, Food Control and Pest Control.

**EDUCATION AND WELFARE**

Pre-Schools and other Education. Care of Families and Children.

**HOUSING**

Aged Persons Residence and Staff Housing.

**COMMUNITY AMENITIES**

Refuse Collection Services, Landfill Site Operations, Protection of the Environment, Administration of the Town Planning Scheme and Urban Stormwater and Drainage Works.

**RECREATION AND CULTURE**

Maintenance of Halls, Swimming Pool, Recreation Ground, Reserves, Libraries and Other Culture.

**TRANSPORT**

Maintenance of Roads, Drainage Works, Footpaths, Street Lighting, Crossovers, Verge Maintenance and Street Sweeping.

**ECONOMIC SERVICES**

Weed Control, Area Promotion, Implementation of Building Controls and Swimming Pool Inspections.

**OTHER PROPERTY & SERVICES**

Private Works, Public Works Overheads, Plant Operations, Materials, Salaries and Wages Controls and Other Unclassified Activities.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

<b>3. ACQUISITION OF ASSETS</b>	<b>2025/26 Budget \$</b>
The following assets are budgeted to be acquired during the year:	
<b><u>By Program</u></b>	
<b>Governance</b>	
Administration Office - Staff Room and Office Space	88,200
CEO Vehicle	70,000
On Premise Server Replacement	30,000
<b>Housing</b>	
Chestillion Crt - Four Unit Development	2,000,000
Chestillion Crt - Utility Headworks	1,157,958
Vacant Land Purchase	100,000
Hunt Road Village - Unit Refurbishment	20,000
59 Smith St - Reverse Cycle Ducted AC	20,000
30A Dawson St - Car Port	10,000
<b>Community Amenities</b>	
Planner Vehicle	45,000
<b>Recreation and Culture</b>	
Swimming Pool Redevelopment - Stage 1	2,850,000
Rec Ground - Netball Court Resurfacing	215,000
Rec Ground - Climbing Web and Softfall Renewal	60,000
Turf Tractor	60,000
Rec Ground - Oval Lighting Globe Replacement	30,000
Rec Ground - LED Scoreboard Upgrade	40,000
Old Court House (Gym) - Electrical Rewire	12,500
Rec Ground - Fenced Dog Exercise Area	10,000
Gym - Elliptical Cross Trainer	5,600
<b>Transport</b>	
Bridge Construction	1,786,000
Road Construction	1,984,522
Footpath Construction	107,428
Drainage Construction	10,821
<b>Economic Services</b>	
Caravan Park - Six Cabin Development	1,000,000
<b>Other Property and Services</b>	
Tandem Tip Truck BE013	212,000
MOW Vehicle BE020	67,000
	<b><u>11,992,029</u></b>
<b><u>By Class</u></b>	
Land and Buildings	7,613,658
Plant and Equipment	454,000
Furniture and Equipment	35,600
<b>Total Property, Plant &amp; Equipment Acquisitions</b>	<b><u>8,103,258</u></b>
Infrastructure Assets - Roads	1,984,522
Infrastructure Assets - Bridges	1,786,000
Infrastructure Assets - Drainage	10,821
Infrastructure Assets - Footpaths	107,428
<b>Total Infrastructure Acquisitions</b>	<b><u>3,888,771</u></b>
<b>Total Acquisition of Assets</b>	<b><u>11,992,029</u></b>

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**4. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<b><u>By Program</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	2025/26 BUDGET \$	2025/26 BUDGET \$	2025/26 BUDGET \$
Governance	(58,500)	52,000	(6,500)
Other Property and Services	(122,000)	113,000	(9,000)
	(180,500)	165,000	(15,500)

<b><u>By Class</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	2025/26 BUDGET \$	2025/26 BUDGET \$	2025/26 BUDGET \$
Plant and Equipment	(180,500)	165,000	(15,500)
	(180,500)	165,000	(15,500)

**Summary**

	<b>2025/26 BUDGET \$</b>
Profit on Asset Disposals	7,000
Loss on Asset Disposals	(22,500)
	<u>(15,500)</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

**5. INFORMATION ON BORROWINGS**

## (a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2025/26 Budget \$	2024/25 Actual \$	2025/26 Budget \$	2024/25 Actual \$	2025/26 Budget \$	2024/25 Actual \$
<b>Recreation</b>								
Loan 118 - Recreation Centre	496,489		56,678	54,116	439,811	496,489	26,225	15,618
<b>Recreation</b>								
Loan 120 - Community Centre	477,895		52,739	50,940	425,156	477,895	19,625	21,400
<b>Governance</b>								
Loan 121 - Vincent Street Streetscape	852,320		44,109	43,244	808,211	852,319	22,670	23,511
<b>Recreation</b>								
Loan 122 - Swimming Pool Upgrade - Stage 1	1,500,000		121,784	-	1,378,216	1,500,000	71,272	-
<b>Housing</b>								
New Loan - Chestillion Crt Four Unit Development	-	2,000,000	-	-	2,000,000	-	-	-
<b>Economic Services</b>								
New Loan - Caravan Park Six Cabin Development	-	1,000,000	-	-	1,000,000	-	-	-
	<b>3,326,704</b>	<b>3,000,000</b>	<b>275,310</b>	<b>148,300</b>	<b>6,051,394</b>	<b>3,326,703</b>	<b>139,792</b>	<b>60,529</b>

All debenture repayments are to be financed by general purpose revenue.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**5. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures

Council intends to raise \$3,000,000 in loan funds during the 2025/26 financial year to fund a four unit housing development and a six unit expansion of the Caravan Park Cabins..

(c) Unspent Debentures

Council had \$1,500,000 in unspent debenture funds as at 30th June 2025 related to funding for the Swimming Pool Upgrade project. It is not expected to have unspent debenture funds as at 30th June 2026.

(d) Overdraft

Council has not utilised an overdraft facility during the 2024/25 financial year nor intends to utilise a facility during 2025/26.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>6. RESERVES</b>			
<b>(a) Building Reserve</b>			
<i>Purpose - to be used to fund the construction of new and renovation of existing Council buildings.</i>			
Opening Balance	308,647	317,714	317,714
Amount Set Aside / Transfer to Reserve	10,854	167,933	13,812
Amount Used / Transfer from Reserve	<u>(248,200)</u>	<u>(177,000)</u>	<u>(227,000)</u>
	<u>71,301</u>	<u>308,647</u>	<u>104,526</u>
<b>(b) Community Bus Reserve</b>			
<i>Reserve fund closed.</i>			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(c) Cropping Committee Reserve</b>			
<i>Purpose - to be used to fund Community Based projects and assist Community Groups.</i>			
Opening Balance	114,247	99,934	99,934
Amount Set Aside / Transfer to Reserve	52,737	48,713	55,563
Amount Used / Transfer from Reserve	<u>(100,000)</u>	<u>(34,400)</u>	<u>(40,000)</u>
	<u>66,984</u>	<u>114,247</u>	<u>115,497</u>
<b>(d) Emergency Services Reserve</b>			
<i>Purpose - to be used to acquire Emergency Service support equipment.</i>			
Opening Balance	32,849	31,289	31,290
Amount Set Aside / Transfer to Reserve	1,155	1,560	1,360
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>	<u>-</u>
	<u>34,004</u>	<u>32,849</u>	<u>32,650</u>
<b>(e) LSL and Gratuity Reserve</b>			
<i>Purpose - to be used to fund Long Service Leave and Gratuity payment obligations.</i>			
Opening Balance	159,885	152,292	152,292
Amount Set Aside / Transfer to Reserve	5,623	7,593	6,621
Amount Used / Transfer from Reserve	<u>-</u>	<u>-</u>	<u>-</u>
	<u>165,508</u>	<u>159,885</u>	<u>158,913</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

	2025/26 Budget \$	2024/25 Actual \$	2024/25 Budget \$
<b>6. RESERVES (Continued)</b>			
<b>(f) ITC Renewal Reserve</b>			
<i>Purpose - to be used for the replacement or upgrade of IT and communication infrastructure and software.</i>			
Opening Balance	168,738	64,279	64,278
Amount Set Aside / Transfer to Reserve	105,934	104,459	52,794
Amount Used / Transfer from Reserve	(30,000)	-	-
	<u>244,672</u>	<u>168,738</u>	<u>117,072</u>
<b>(g) Plant Replacement Reserve</b>			
<i>Purpose - to be used for the purchase of major plant.</i>			
Opening Balance	318,572	145,937	145,938
Amount Set Aside / Transfer to Reserve	81,203	172,635	56,344
Amount Used / Transfer from Reserve	(152,000)	-	-
	<u>247,775</u>	<u>318,572</u>	<u>202,282</u>
<b>(h) Recreation Development Reserve</b>			
<i>Purpose - to be used to fund capital projects to enhance recreational pursuits.</i>			
Opening Balance	987,290	683,105	683,105
Amount Set Aside / Transfer to Reserve	34,721	304,185	34,697
Amount Used / Transfer from Reserve	(940,000)	-	(685,000)
	<u>82,011</u>	<u>987,290</u>	<u>32,802</u>
<b>(i) Infrastructure Reserve</b>			
<i>Purpose - to be used to fund infrastructure construction and maintenance projects including Roads, Bridges, Footpaths &amp; Drainage.</i>			
Opening Balance	234,120	61,714	61,715
Amount Set Aside / Transfer to Reserve	58,234	172,406	52,683
Amount Used / Transfer from Reserve	(250,000)	-	-
	<u>42,354</u>	<u>234,120</u>	<u>114,398</u>
<b>(j) Airfield Emergency Lighting Reserve</b>			
<i>Purpose - to be used for the upgrade and maintenance of the Airfield runway lighting.</i>			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(k) Senior's Housing Reserve</b>			
<i>Purpose - to be used for the future development and current maintenance of Senior's Housing.</i>			
Opening Balance	319,852	271,985	271,985
Amount Set Aside / Transfer to Reserve	75,926	67,867	11,824
Amount Used / Transfer from Reserve	(20,000)	(20,000)	(20,000)
	<u>375,778</u>	<u>319,852</u>	<u>263,809</u>
<b>(l) Avondale Machinery Museum Reserve</b>			
<i>Purpose - to be used to fund Avondale Machinery Museum upgrades and special projects.</i>			
Opening Balance	68,989	65,713	65,713
Amount Set Aside / Transfer to Reserve	2,426	3,276	2,857
Amount Used / Transfer from Reserve	-	-	-
	<u>71,415</u>	<u>68,989</u>	<u>68,570</u>

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

	<b>2025/26 Budget \$</b>	<b>2024/25 Actual \$</b>	<b>2024/25 Budget \$</b>
<b>6. RESERVES (Continued)</b>			
<b>(m) Summary</b>			
Opening Balance	2,713,189	1,893,962	1,893,964
Amount Set Aside / Transfer to Reserve	428,813	1,050,627	288,555
Amount Used / Transfer from Reserve	<u>(1,740,200)</u>	<u>(231,400)</u>	<u>(972,000)</u>
<b>Total Reserves</b>	<u><u>1,401,802</u></u>	<u><u>2,713,189</u></u>	<u><u>1,210,519</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

<b>6. RESERVES (Continued)</b>	<b>2025/26 Budget \$</b>	<b>2024/25 Actual \$</b>	<b>2024/25 Budget \$</b>
<b>Summary of Transfers To Cash Backed Reserves</b>			
<b>Transfers to Reserves</b>			
Building Reserve	10,854	167,933	13,812
Cropping Committee Reserve	52,737	48,713	55,563
Emergency Services Reserve	1,155	1,560	1,360
LSL and Gratuity Reserve	5,623	7,593	6,621
ITC Renewal Reserve	105,934	104,459	52,794
Plant Replacement Reserve	81,203	172,635	56,344
Recreation Development Reserve	34,721	304,185	34,697
Infrastructure Reserve	58,234	172,406	52,683
Airfield Emergency Lighting Reserve	-	-	-
Senior's Housing Reserve	75,926	67,867	11,824
Avondale Machinery Museum Reserve	2,426	3,276	2,857
	<u>428,813</u>	<u>1,050,627</u>	<u>288,555</u>
<b>Transfers from Reserves</b>			
Building Reserve	(248,200)	(177,000)	(227,000)
Community Bus Reserve	-	-	-
Cropping Committee Reserve	(100,000)	(34,400)	(40,000)
Plant Replacement Reserve	(152,000)	-	-
Recreation Development Reserve	(940,000)	-	(685,000)
Infrastructure Reserve	(250,000)	-	-
Airfield Emergency Lighting Reserve	-	-	-
Senior's Housing Reserve	(20,000)	(20,000)	(20,000)
	<u>(1,740,200)</u>	<u>(231,400)</u>	<u>(972,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(1,311,387)</u>	<u>819,227</u>	<u>(683,445)</u>

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

	Note	2025/26 Budget \$	2024/25 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	15(a)	379,684	4,790,842
Cash - Restricted Reserves	15(a)	1,401,802	2,713,190
Receivables		633,720	633,718
Inventories		12,512	12,512
		<u>2,427,718</u>	<u>8,150,262</u>
<b>LESS: CURRENT LIABILITIES</b>			
Payables and Provisions		<u>(1,477,408)</u>	<u>(3,017,321)</u>
NET CURRENT ASSET POSITION		950,310	5,132,941
Less Cash - Restricted Reserves	15(a)	(1,401,802)	(2,713,190)
Add Leave Reserves - Cash Backed		159,885	159,885
Add Lease Payable		5,331	5,331
Add Loan Principal Payable		<u>286,276</u>	<u>275,310</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u><u>-</u></u>	<u><u>2,860,277</u></u>

The estimated surplus/(deficiency) c/fwd in the 2024/25 actual column represents the surplus (deficit) brought forward as at 1 July 2025.

The estimated surplus/(deficiency) c/fwd in the 2025/26 budget column represents the surplus (deficit) carried forward as at 30 June 2026.

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2025/26 Budgeted Total Revenue \$</b>	<b>2024/25 Actual \$</b>
GRV	0.127549	487	6,312,881	805,202	764,253
UV	0.004706	399	533,401,000	2,510,185	2,397,926
UV - Mining	0.004706	-	-	-	-
<b>Sub-Totals</b>		886	539,713,881	3,315,387	3,162,179
<b>Minimum Rates</b>	<b>Minimum \$</b>				
GRV	1,089	178	859,958	193,842	186,660
UV	1,089	327	56,271,900	356,103	329,766
UV - Mining	1,089	13	150,792	14,157	15,555
<b>Sub-Totals</b>		518	57,282,650	564,102	531,981
Discounts (Note 11)				(310,359)	(303,209)
<b>Total Amount of General Rates</b>				3,569,130	3,390,951
Interim Rates - GRV				1,000	(660)
Interim Rates - UV				1,000	99
Ex-Gratia Rates				10,000	10,206
Rates Written Off				(500)	(127)
<b>Total Rates</b>				3,580,630	3,400,469

All land except exempt land in the Shire of Beverley is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

**9. SPECIFIED AREA RATE**

No specified area rates will be levied during the 2025/26 year.

**10. SERVICE CHARGES**

No service charge will be levied during the 2025/26 year.

**11. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS**

The following discount on rates is offered to those who pay their rates in full within 21 days of the date of service appearing on the rate notice.

<b>GENERAL RATES DISCOUNT FOR EARLY PAYMENT OF RATES: 10%      VALUE:      \$310,359</b>
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**12. INTEREST CHARGES AND INSTALMENTS**

Pursuant to Section 6.51 of the *Local Government Act 1995* and Financial Management Regulation 27(a) the Shire of Beverley has imposed the following rate of interest applicable for the late payment of rates and rubbish charges as follows:

(a) Where no election has been made to pay the rate and rubbish charge by instalments due;

(i) after it becomes due and payable; or

(ii) 35 days after the date of issue of the rate notice.

whichever is the later.

(b) Where an election has been made to pay the rate & rubbish charge by instalments and an instalment remains unpaid after its due and payable.

The rate of interest to apply is 11% and the estimated revenue from the imposition of the charge amounts to \$14,500 for the 2025/26 financial year.

Pursuant to Section 6.45 of the *Local Government Act 1995* and Financial Management Regulation 27(c) the due date of each instalment is as follows:

1st Instalment	Wednesday 17th September 2025
2nd Instalment	Wednesday 19th November 2025
3rd Instalment	Wednesday 21st January 2026
4th Instalment	Wednesday 25th March 2026

Charges on instalment Plan is \$10.00 Administration Charge and rate of interest of 5.5%, the estimated revenue from the imposition amounts to \$8,000 for the 2025/26 financial year.

No interest is charged under Section 6.13 of the *Local Government Act 1995* for the late payment of money other than rates.

**SHIRE OF BEVERLEY  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2026**

<b>13. FEES &amp; CHARGES REVENUE</b>	<b>2025/26 Budget \$</b>	<b>2024/25 Actual \$</b>
General Purpose Funding	22,000	22,859
Governance	1,000	(1,812)
Law, Order, Public Safety	7,200	8,833
Health	300	836
Education and Welfare	-	-
Housing	148,917	138,387
Community Amenities	255,336	299,049
Recreation & Culture	85,166	174,755
Transport	9,099	9,444
Economic Services	526,428	452,876
Other Property & Services	26,274	610,833
	<u>1,081,720</u>	<u>1,716,061</u>
<b>14. ELECTED MEMBERS REMUNERATION</b>	<b>2025/26 Budget \$</b>	<b>2024/25 Actual \$</b>
The following fees, expenses and allowances were paid to council members and/or the president.		
Meeting Fees	39,933	42,680
President's Allowance	6,300	6,300
Deputy President's Allowance	1,575	1,575
Travelling Expenses	5,000	127.00
Telecommunications Allowance	17,955	20,518
	<u>70,763</u>	<u>71,200</u>

**SHIRE OF BEVERLEY**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30TH JUNE 2026**

**15. TRUST FUNDS**

Funds held at balance date over which Council has no control and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Balance 1-Jul-25</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>Balance 30-Jun-26</b>
	<b>\$</b>	<b>\$</b>	<b>(\$)</b>	<b>\$</b>
Unclaimed Monies	408	-	(408)	-
Nomination Deposits	-	400	(400)	-
Second Hand Housing Deposits	15,000	-	(15,000)	-
Hunt Road Village Bonds	6,538	-	-	6,538
Key Bonds	1,710	400	(1,660)	450
Cleaning Bonds	3,000	1,500	(3,750)	750
Housing Rental Bonds	2,250	-	-	2,250
Cat Trap Bonds	50	100	(150)	-
Project Retention Fees	28,881	108,343	(68,612)	68,612
Cornerstone Commercial Tenancy Bonds	5,430	-	-	5,430
	<u>63,267</u>	<u>110,743</u>	<u>(89,980)</u>	<u>84,030</u>

**16. INTEREST IN JOINT ARRANGEMENTS**

Council has no interest in any Joint Ventures or similar arrangements.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>SPORTING CLUBS/COMMUNITY ORGANISATIONS</b>						
Football Club	4,195.00	4,296.00	per year		↑ 101.00	Oval, Function Centre and Changerooms
Netball Clubs (Beverley Netball Club & Redbacks Netball Club)	640.00	655.00	per year		↑ 15.00	Courts, Function Centre and Changerooms
Cricket Club	640.00	655.00	per year		↑ 15.00	Oval, Function Centre and Changerooms
Hockey Club	640.00	655.00	per year		↑ 15.00	Oval, Function Centre and Changerooms
Horse and Pony Club (Annual Fee)	140.00	143.00	per year		↑ 3.00	Annual CPI Mar Quarter Review as per Licence Agreement (#55). Oval <u>NOT</u> included. Club provide own cleaner.
Horse and Pony Club (Extra Events)	215.00	220.00	per event		↑ 5.00	Includes Main Oval - Function Centre hire extra.
Tennis Club	706.00	723.00	per year		↑ 17.00	Club provide own cleaner/ Ablutions Only
Ladies Badminton Club	48.00	49.00	per booking (AM/PM/Eve)		↑ 1.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Boot Scooting	48.00	49.00	per booking (AM/PM/Eve)		↑ 1.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Ballet Group	48.00	49.00	per booking (AM/PM/Eve)		↑ 1.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
CRC Bingo	48.00	49.00	per booking (AM/PM/Eve)		↑ 1.00	Times must be allocated AM (Morning) PM (Afternoon) or Evening (Night)
Soaring Society	5,028.00	5,169.00	per year		↑ 141.00	Annual CPI Mar Quarter Perth Review and Billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Soaring Society - Hangar Fees	100.00	100.00	per glider/year		↑ 0.00	Fixed Fee - billed July as per Lease Agreement. Exp 30 Jun 2032 (Agreement# 33)
Tractor Pull	294.00	301.00	per event		↑ 7.00	Annual CPI Dec Quarter Review as per Licence Agreement. Exp 31 Dec 2026 (Agreement# 9)
Beverley Districts Motor Cycle Club (Ulinga Park)	1,346.00	1,384.00	per year		↑ 38.00	Annual CPI Perth Review as per Lease Agreement. Exp 30 Jun 2031 (Agreement# 12)
Ladies Hospital Auxiliary - Op Shop (Lesser Hall)	12.00	12.00	per week		↑ 0.00	Lesser Hall use.
Community Markets	10.00	10.00	per event		↑ 0.00	
Beverley Station Arts (Licence Fee)	124.00	127.00	per year		↑ 3.00	Annual CPI Mar Quarter Review as per Licence Agreement. Exp 30 Apr 2028 (Agreement# 24)
Beverley Off Road Motor Sports Association (BORMSA)	2,000.00	2,000.00	per year		↑ 0.00	Fixed Lease. Exp 31 Dec 2025 (Agreement# 57)
Telstra (Mobile Tower Lease)	1,000.00	1,000.00	per year		↑ 0.00	Fixed Lease. (Agreement# 3)
<b>CORNERSTONE COMMUNITY CENTRE CHARGES</b>						
Beverley Community Resource Centre Lease	14,459.00	16,510.00	per year		↑ 2,051.00	As per Management Agreement reviewed annually by December Qtr CPI Perth. (Agreement# 75)
Commercial Office 1 Lease	100.00	103.00	per week		↑ 3.00	(Agreement# 86)
Commercial Office 2 Lease	161.00	170.00	per week		↑ 9.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 103)
Commercial Office 3 Lease	93.00	93.00	per week		↑ 0.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 112)
Commercial Office 4 Lease	255.00	262.00	per week		↑ 7.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 90)
Creche Lease	381.00	392.00	per week		↑ 11.00	Agreement reviewed at renewal by CPI Perth. (Agreement# 88)
Conference/Training Facility - Hourly	23.00	25.00	per hour		↑ 2.00	Per Room
Conference/Training Facility - Daily	163.00	125.00	per day		↓ (38.00)	Per Room - max. 8 hours inc. use of Kitchen facilities.
Conference/Training Facility - Hourly - Community Group	12.00	11.00	per hour		↓ (1.00)	Per Room. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities.
Conference/Training Facility - Daily - Community Group	82.00	55.00	per day		↓ (27.00)	Per Room - max. 8 hours inc. use of Kitchen facilities. <b>Incorporated bodies</b> only. Includes use of tea and coffee making facilities.
Electronic Display - Advertising Set Up	55.00	55.00	per advert		↑ 0.00	As per Council Policy C015. Community Groups exempt.
Electronic Display - Monthly Advertising	55.00	55.00	per month		↑ 0.00	As per Council Policy C015. Community Groups exempt.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>ROAD MAINTENANCE CHARGES</b>						
Austral Brick	5,000.00	5,000.00	per year		↑ 0.00	Road Maintenance Contribution as per Tonnage transported @ 48c per ton - \$5,000 agreed floor price.
<b>HALL</b>						
						<b>Tables, Chairs, Crockery &amp; Cutlery <u>not</u> to be removed from Hall</b>
Main Hall - Community Group Functions	223.00	228.00	per day		↑ 5.00	<b>Incorporated bodies</b> only. Includes Bar Facilities.
Lesser Hall - Community Group Functions	177.00	181.00	per day		↑ 4.00	<b>Incorporated bodies</b> only. Includes Bar Facilities.
Full Complex - Community Group Functions	280.00	287.00	per day		↑ 7.00	<b>Incorporated bodies</b> only. Includes use of Kitchen and Bar Facilities
Main Hall - Private Functions	386.00	395.00	per day		↑ 9.00	Includes Bar Facilities.
Lesser Hall - Private Functions	297.00	304.00	per day		↑ 7.00	Includes Bar Facilities.
Full Complex - Private Functions	558.00	571.00	per day		↑ 13.00	Includes use of Kitchen and Bar Facilities
Commercial Kitchen Hire	80.00	80.00	per day		↑ 0.00	Limit 8 hours per day. Cannot hire if booked for Private or Community Function.
Full Complex - Special Functions	1,000.00	1,000.00	per Event		↑ 0.00	Includes Use of Kitchen and Bar Facilities. Access day before and after to set up/pack up. Use of Hall Chairs and Tables and Scaffold.
Community Meeting Room	FREE	FREE			↑ 0.00	Front room adjacent to Hall Foyer.
Bally Bally Hall	66.00	68.00	per day		↑ 2.00	Cleaning responsibility of Hirer.
Morbinning Hall	66.00	68.00	per day		↑ 2.00	Cleaning responsibility of Hirer.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>EQUIPMENT RENTALS</b>						
Chairs	1.00	1.00	per chair		↑ 0.00	Old Green Amenities Chairs (stored in Exhibition Shed) only.
<b>RECREATION GROUND</b>						
Oval Hire (Day)	222.00	227.00	per day		↑ 5.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Oval Hire (Night)	312.00	319.00	per night		↑ 7.00	APPLICATION MUST BE SUBMITTED and is SUBJECT TO APPROVAL
Exhibition Shed	90.00	92.00	per day		↑ 2.00	Beverley Agricultural Society Exempt. If leased, private hire not available.
Exhibition Shed Commercial Lease	500.00	500.00	per year		↑ 0.00	Beverley Agricultural Society to have access for 2 weeks per year.
Ram Shed	90.00	92.00	per day		↑ 2.00	Beverley Agricultural Society Exempt.
Poultry Shed	90.00	92.00	per day		↑ 2.00	Beverley Agricultural Society Exempt.
Caravan Overflow (Per Van)	33.00	34.00	per day		↑ 1.00	Including Power.
<b>FUNCTION &amp; RECREATION CENTRE</b>						
						<b>Tables, Chairs, Crockery &amp; Cutlery <u>not</u> to be removed from Centre</b>
Community Group Functions	177.00	181.00	per day		↑ 4.00	<b>Local Incorporated Bodies</b> only. Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Community Group Meetings	53.00	54.00	per event		↑ 1.00	<b>Local Incorporated Bodies</b> only. Use of meeting room only includes tea and coffee making facilities.
Private Functions	354.00	362.00	per day		↑ 8.00	Kitchen, Bar and Outside BBQ use included in Function Centre hire fee.
Private Meetings	107.00	110.00	per event		↑ 3.00	Use of meeting room only includes tea and coffee making facilities.
Key Bond	50.00	50.00	per key	✓	↑ 0.00	Clubs pay one Bond per Season.
Function/Cleaning Bond	150.00	150.00	per event	✓	↑ 0.00	Function Application required. Clubs pay one Bond per Season.
<b>COMMUNITY BUS</b>						
						<b>24 seats inc driver, 50% subsidy for transport of school aged children (Local Children Only)</b>
Fee Includes Fuel Charges etc. (Minimum \$50)	1.83	1.87	per km		↑ 0.04	Minimum Hire charge of \$50 applies.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CARAVAN PARK - Power Charges INCLUDED</b>						
Powered - Van/RV Site	33.00	34.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Van/RV Site	20.00	21.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Powered - Campsite	20.00	21.00	per day		↑ 1.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Unpowered - Campsite	15.00	15.00	per day		↑ 0.00	Charge includes use of ablutions for maximum of 2 Persons (Age 5+)
Additional Person/s (Age 5+ Years)	5.00	5.00	each per day		↑ 0.00	
Children 5 Years Or Under	FREE	FREE			↑ 0.00	
Showers	5.00	5.00	each per shower use		↑ 0.00	
Extended Stay Site (First 28 Days)	200.00	206.00	per week		↑ 6.00	Maximum of 2 Persons (Age 5+) (1-28 days) [140.91 + 14.09 GST]
Extended Stay Site (29+ Days)	200.00	206.00	per week	5% GST	↑ 6.00	Maximum of 2 Persons (Age 5+) <b>12 Weeks Max - Permission Required</b> [146.92+8.08 GST]
<b>CARAVAN PARK - Onsite Accommodation</b>						
<i>All bookings to be made through the Online Portal. Payment via Credit Card.</i>						
One Bedroom Unit	150.00	160.00	per night		↑ 10.00	Accommodation for up to 2 people. 1 x King Size Bed. \$10 discount per night for two or more night stay.
Two Bedroom Unit	170.00	180.00	per night		↑ 10.00	Accommodation for up to 4 people. 1 x King Size Bed 2 x King Single Beds. \$10 discount per night for two or more night stay.
Extra Persons	15.00	15.00	per person		↑ 0.00	Double fold out couch available in each Unit. Limit 2 additional guests per Unit.
Additional Cleaning Fee	55.00	55.00	per hour		↑ 0.00	Where additional cleaning is required charged at the discretion of the Chief Executive Officer.
Cancellation/No Show Charge			One Nights Charge		↑ 0.00	Fee equivalent to one nights charge payable for no show or cancellation within 24 hours of booking.
One Bedroom Unit - Weekly Rate	900.00	960.00	per 7 days		↑ 60.00	Linen changed every 7 days.
Two Bedroom Unit - Weekly Rate	1,020.00	1,080.00	per 7 days		↑ 60.00	Linen changed every 7 days.
<b>GYM MEMBERSHIP</b>						
Junior Membership - 16-18 Years	75.00	75.00	6 months		↑ 0.00	Written permission required from Parent/Guardian.
Junior Membership - 16-18 Years	125.00	125.00	12 months		↑ 0.00	Written permission required from Parent/Guardian.
Adult Membership - Over 18 Years	120.00	120.00	6 months		↑ 0.00	
Adult Membership - Over 18 Years	200.00	200.00	12 months		↑ 0.00	
Senior/Pensioner Membership	75.00	75.00	6 months		↑ 0.00	
Senior/Pensioner Membership	125.00	125.00	12 months		↑ 0.00	
Occasional Use	50.00	50.00	30 Days		↑ 0.00	Must be 18 years old or over. Valid for 30 consecutive days from date of payment.
Personal Trainer Membership	400.00	400.00	12 months		↑ 0.00	Personal Trainers must provide a copy of Accreditation and CoC of Public Liability cover.
Gym Induction Fee	30.00	33.00			↑ 3.00	Compulsory for New Memberships only.
Gym Induction - Personal Trainer Consultation	30.00	33.00			↑ 3.00	Optional for New Memberships only; conducted at same time as compulsory induction.
Gym Access Card - Replacement	20.00	25.00	per Card		↑ 5.00	Applicable to replacement cards only.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>SWIMMING POOL</b>						
Adult	5.00	5.00	per entry		↑ 0.00	
Pensioner/Senior	3.00	3.00	per entry		↑ 0.00	
Child (6-17 Years)	2.00	2.00	per entry		↑ 0.00	Under 6 Years No Charge
Spectator	2.00	2.00	per entry		↑ 0.00	Spectators include Parents supervising children who cannot swim and may need to enter the toddler or learner pools.
Season Ticket - Adult (18 Years+)	50.00	50.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Pensioner/Senior	30.00	30.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Child (6-17 Years)	20.00	20.00	per season		↑ 0.00	Equivalent to 10 Entries. Shire of Beverley Residents/Ratepayers Only - Residential address proof required.
Season Ticket - Family - Two Adults + 1 Child	100.00	100.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 2 Children	120.00	120.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 3 Children	140.00	140.00	per season		↑ 0.00	Complimentary Single Child Season Pass
Season Ticket - Family - Two Adults + 4 Children (Maximum)	160.00	160.00	per season		↑ 0.00	Complimentary Single Child Season Pass
<b>COMMUNITY HEALTHY LIFESTYLE PACKAGE</b>						
Combined 12 Month Gym Membership and Pool Season Pass (Adult)	225.00	225.00	per year		↑ 0.00	10% Saving
Combined 12 Month Gym Membership and Pool Season Pass (Senior)	140.00	140.00	per year		↑ 0.00	10% Saving

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>HUNT ROAD VILLAGE</b>						
Rental Charge	165.00	170.00	per week	✓	↑ 5.00	Rental Agreement
<b>30B DAWSON STREET</b>						
Rental Charge	298.00	305.00	per week	✓	↑ 7.00	Rental Agreement - Annual CPI review
<b>INDEPENDENT LIVING UNITS</b>						
Rental Charge	250.00	255.00	per week per Unit	✓	↑ 5.00	Rental Agreement
<b>BLARNEY ADVERTISING</b>						
Full Page 18.5 x 26.8 cm	202.00	210.00	per advert		↑ 8.00	
Half Page 18.5 x 13.3 cm	107.00	110.00	per advert		↑ 3.00	
Quarter Page 9.2 x 13.3 cm	52.00	55.00	per advert		↑ 3.00	
Small 6 x 8.7 cm	32.00	35.00	per advert		↑ 3.00	
Trade 6 x 4.5 cm	9.00	10.00	per advert		↑ 1.00	
Annual Ad Space - 9.10 x 6.25cm	0.00	550.00	per year		↑ 550.00	12 Editions
Community Notice	0.00	0.00	per advert		↑ 0.00	

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>LIBRARY</b>						
Library - Replacement Card	12.00	12.00	per card		↑ 0.00	
Library - Lost Books - Admin Fee	29.00	30.00	per investigation		↑ 1.00	Replacement Books to be charged at Cost.
<b>FREEDOM OF INFORMATION (FOI)</b>						
<i>Freedom of Information Regulations 1993</i>						
Personal Information About Applicant	No charge	No charge				Copies as per Beverley CRC copying fees.
<b>FOI - NON PERSONAL INFORMATION</b>						
Application Fee	30.00	30.00	per application	✓		Disadvantaged applicants/pension card - 25% discount.
Time Dealing With Applicant	30.00	30.00	per hour	✓		
Access Time	30.00	30.00	per hour	✓		Supervised by staff.
Duplication Of Information			Actual cost + GST			
Delivery, Packing Or Postage			Actual cost + GST			
Deposits - Advance Deposit			75% of estimated cost			
<b>ACCOUNT ENQUIRIES</b>						
Rate Account Enquiry	250.00	250.00	per enquiry	✓	↑ 0.00	
Rates Credit Balance Refund - Admin Charge	50.00	50.00	per request		↑ 0.00	First credit balance refund free of charge per financial year.
Title Search	68.00	68.00	per enquiry		↑ 0.00	
Rate Book (Printed Or Electronic)	250.00	250.00	per copy		↑ 0.00	
<b>RUBBISH/RECYCLING</b>						
Refuse Collection	234.00	241.00	per refuse bin/year	✓	↑ 7.00	Annual March Quarter Perth CPI increase as per agreement.
Recycling Collection	105.00	108.00	per recycle bin/year	✓	↑ 3.00	Annual March Quarter Perth CPI increase as per agreement.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CAT REGISTRATION - Statutory subject to change</b>						<b>Cat Act 2011</b>
1. Annual registration of a cat, unless concessional fees are applicable.	20.00	20.00	per year	✓		
2. Concessional registration fee-						
a) Three Year Registration Period	42.50	42.50		✓		
b) Three Year Registration Period - Pensioner	21.25	21.25		✓		Full Concession Card required
c) Lifetime registration period	100.00	100.00		✓		
c) Lifetime registration period - Pensioner	50.00	50.00		✓		Full Concession Card required
d) Registration after 31 May in any year, for that registration year.	50% of fee payable otherwise.			✓		
3. Annual application for approval or renewal to breed cats (per cat).	100.00	100.00		✓		
<b>CAT TRAP</b>						
Cat Trap Hire	17.00	17.00	per day		↑ 0.00	Hire fees to be paid in advance
Cat Trap Bond	50.00	50.00	per hire	✓	↑ 0.00	Bond returned via Cheque payment
<b>DOG REGISTRATION - Statutory subject to change</b>						<b>Dog Act 1976</b>
Dog - Male Or Female	50.00	50.00	1 year	✓	↑ 0.00	
Dog - Male Or Female	120.00	120.00	3 years	✓	↑ 0.00	
Dog - Male Or Female	250.00	250.00	Lifetime	✓	↑ 0.00	
Sterilised Dog - Male or Female	20.00	20.00	1 year	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	42.50	42.50	3 years	✓	↑ 0.00	Certificate of Sterilisation required
Sterilised Dog - Male or Female	100.00	100.00	Lifetime	✓	↑ 0.00	Certificate of Sterilisation required
Pension Rate: Dog - Male Or Female	25.00	25.00	1 year	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	60.00	60.00	3 years	✓	↑ 0.00	Full Concession Card required
Pension Rate: Dog - Male Or Female	125.00	125.00	Lifetime	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	10.00	10.00	1 year	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	21.25	21.25	3 years	✓	↑ 0.00	Full Concession & Certificate Of Sterilisation required
Pension Rate: Sterilised Dog - Male or Female	50.00	50.00	Lifetime	✓	↑ 0.00	
Sheep Dog	25% of fee otherwise payable		1 year	✓		
Sheep Dog	25% of fee otherwise payable		3 years	✓		
Sheep Dog	25% of fee otherwise payable		Lifetime	✓		
Bulk Dog Registration	200.00	200.00		✓	↑ 0.00	For approved kennel establishments only. Fee payable per establishment.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>DOG IMPOUNDING FEES</b>						
Impound Fee	69.00	69.00	per impounding		↑ 0.00	
Sustenance	15.00	15.00	per day		↑ 0.00	
<b>DOG PENALTIES/INFRINGEMENTS</b>						
						<i>Dog Act 1976</i>
1. Unregistered Dog	100.00	100.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
2. Failure to give notice of new owner	40.00	40.00		✓	↑ 0.00	
3. Keeping more than the prescribed number of dogs	100.00	100.00		✓	↑ 0.00	
4. Breach of kennel establishment licence	200.00	200.00		✓	↑ 0.00	
5. Dog in public place without collar or registration tag	50.00	50.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
6. Owners name and address not on collar	50.00	50.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
7. Dog not held by a leash in certain public places	100.00	100.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
8. Failure to control a dog in exercise areas and rural areas	100.00	100.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
9. Greyhound not muzzled	200.00	200.00		✓	↑ 0.00	
10. Dog in place without consent	100.00	100.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
11. Dangerous dog not muzzled	250.00	250.00		✓	↑ 0.00	
12. Dangerous dog not on leash in exercise area	200.00	200.00		✓	↑ 0.00	
13. Dangerous dog not under continuous supervision	200.00	200.00		✓	↑ 0.00	
14. Dangerous dog in specifically prohibited area	200.00	200.00		✓	↑ 0.00	
15. Dangerous dog enclosure requirement not complied with	200.00	200.00		✓	↑ 0.00	
16. Dangerous dog not wearing specified collar	200.00	200.00		✓	↑ 0.00	
17. Dangerous dog signs not displayed	200.00	200.00		✓	↑ 0.00	
18. Local Government not advised of dangerous dog attack	200.00	200.00		✓	↑ 0.00	
19. Local Government not advised of missing dangerous dog	200.00	200.00		✓	↑ 0.00	
20. Local Government not advised of dangerous dog ownership change	200.00	200.00		✓	↑ 0.00	
21. Local Government not advised of dangerous dog location change	200.00	200.00		✓	↑ 0.00	
22. Failure to take steps against parasites	50.00	50.00		✓	↑ 0.00	
23. Dog causing nuisance	100.00	100.00		✓	↑ 0.00	<b>Double penalty for Dangerous Dog</b>
24. Failure to produce document issued under Dog Act 1976	100.00	100.00		✓	↑ 0.00	
25. Failure of alleged offender to give name and address.	100.00	100.00		✓	↑ 0.00	

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>PRIVATE WORKS</b>						
Excavator	214.00	219.00	per hour		↑ 5.00	With Shire Operator Only
Bobcat	160.00	164.00	per hour		↑ 4.00	With Shire Operator Only
Grader (BE001, BE003)	243.00	249.00	per hour		↑ 6.00	With Shire Operator Only
Loader (BE004, BE036)	228.00	233.00	per hour		↑ 5.00	With Shire Operator Only
Roller - Rubber Tyre (BE033)	214.00	219.00	per hour		↑ 5.00	With Shire Operator Only
Roller - Vibrator (BE033)	214.00	219.00	per hour		↑ 5.00	With Shire Operator Only
Slasher (BE008)	200.00	205.00	per hour		↑ 5.00	With Shire Operator Only
Tractor (BE023)	171.00	175.00	per hour		↑ 4.00	With Shire Operator Only
Tractor Ford (BE014)	171.00	175.00	per hour		↑ 4.00	With Shire Operator Only
Truck Light (BE015, BE028)	128.00	131.00	per hour		↑ 3.00	With Shire Operator Only
Truck Tandem (BE010, BE012, BE013)	165.00	169.00	per hour		↑ 4.00	With Shire Operator Only
<b>LABOUR</b>						
Engineering Consultation	209.00	214.00	per hour		↑ 5.00	Minimum Charge = One Hour
Works Staff	96.00	98.00	per hour		↑ 2.00	Minimum Charge = One Hour
<b>BUILDING MATERIALS</b>						
						<b>SUPPLY RESTRICTIONS OF MATERIALS:</b>
Gravel	51.00	52.00	per m <sup>3</sup>		↑ 1.00	<b>PICK UP - MIN. of 1m<sup>3</sup> (During Tip Opening Hours Only)</b>
Gravel - Truck Load	265.00	271.00	per truck load		↑ 6.00	<b>DELIVERED - MIN. of 2m<sup>3</sup></b>
Metal - All Sizes	96.00	98.00	per m <sup>3</sup>		↑ 2.00	<b>CARTAGE extra</b>
Metal - Truck Load	767.00	785.00	per truck load		↑ 18.00	Tandem truck carries ~ 8m <sup>3</sup> or 12 tonne
Metal Dust	51.00	52.00	per m <sup>3</sup>		↑ 1.00	Loader Bucket = ~ 2 m <sup>3</sup>
Metal Dust - Truck Load	265.00	271.00	per truck load		↑ 6.00	
Sand Filling	51.00	52.00	per m <sup>3</sup>		↑ 1.00	
Sand Filling - Truck Load	235.00	241.00	per truck load		↑ 6.00	
Sweepings - When Available	49.00	50.00	per m <sup>3</sup>		↑ 1.00	
Sweepings - Truck Load	383.00	392.00	per m <sup>3</sup>		↑ 9.00	

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>CARTAGE</b>						
Per Load - Cartage Both Ways	3.00	3.00	per km		↑ 0.00	E.g.: Client is 20kms out, 40kms cartage is charged
<b>RURAL ROAD NUMBERS</b>						
Replacement Rural Road Numbers	116.00	119.00	per Sign		↑ 3.00	First Sign - No Charge. Replacement includes Sign, Post and Erection Labour.
<b>TELSTRA/WATER CORP REINSTATEMENTS</b>						
Bitumen & Concrete	517.00	529.00	per m <sup>2</sup>		↑ 12.00	
Gravel	517.00	529.00	per m <sup>2</sup>		↑ 12.00	
<b>CROSS OVERS (RURAL) - Gravel Only</b>						
300mm pipe	2,303.00	2,358.00	per Crossover ( 2x Pipes)		↑ 55.00	<i>Payment to be made in Advance</i>
375mm pipe	PRICE ON APPLICATION					50% subsidy for 1st crossover on the property
450mm pipe	PRICE ON APPLICATION					
<b>CROSS OVERS (TOWN SITE) - Concrete</b>						
Per square metre	78.00	80.00	per m <sup>2</sup>		↑ 2.00	50% Subsidy for 1st Crossover of the property
<b>STANDPIPES</b>						
Per 1,000L (1kL)	10.00	10.00	per kL	✓	↑ 0.00	Charges billed monthly
Administration Charge	5.00	5.00	per Invoice		↑ 0.00	
Standpipe Access Card	20.00	25.00	per Card		↑ 5.00	
Non-potable water per 1,000L (1kL)	4.00	4.50	per kL	✓	↑ 0.50	Water from Town Dam. Charges billed monthly.

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>RESERVATIONS OF GRAVE PLOTS / NICHE WALLS</b>						
Grave Reservation - Initial	117.00	120.00	per site		↑ 3.00	25 Years validity.
Niche Wall Single Reservation - Initial	117.00	120.00	per site		↑ 3.00	
Niche Wall Double Reservation - Initial	211.00	216.00	per two sites		↑ 5.00	25 Years validity.
Transfer of Reservation - Grave & Niche Wall	60.00	61.00	per reservation		↑ 1.00	25 Years validity from date of transfer.
Reservation - Renewal Every 5 Years	29.00	30.00	per site		↑ 1.00	APPLICABLE TO BOTH GRAVE PLOT & NICHE WALL RESERVATIONS
<b>CEMETERIES - GRAVE PLOTS, DIGGING &amp; ASSOC CHARGES</b>						
Grant of Right of Burial Charge	1,181.00	1,209.00		✓	↑ 28.00	25 Year Period.
Standard Grave - Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	117.00	120.00	per Grave		↑ 3.00	On application of Grant of Right of Burial
Standard Grave - Grave digging to 1.80m	1,181.00	1,209.00	per Grave		↑ 28.00	On application of Grant of Right of Burial
Standard Grave - Grave Number Plate - Per Standard Plot	60.00	61.00	per Grave		↑ 1.00	On application of Grant of Right of Burial
Standard Grave - Overtime Fee - Weekends/Public Holidays/RDOs	886.00	907.00	per Grave (if applicable)		↑ 21.00	On application of Grant of Right of Burial (if applicable)
Plot - Land 2.44m (L) X 1.52m (W) X 1.80m (D)	117.00	120.00			↑ 3.00	
Double Plot - Land 2.44m (L) X 3.05m (W) X 1.80m (D)	177.00	216.00			↑ 39.00	10% Discount on multiple plots. Plots must be adjacent.
Triple Plot - Land 2.44m (L) X 4.57m (W) X 1.80m (D)	236.00	324.00			↑ 88.00	10% Discount on multiple plots. Plots must be adjacent.
Grave - Child (7 & Under) - Grave digging to 1.80m	591.00	605.00	per Grave		↑ 14.00	
Excess Depth Of 1.80m - Per Every 300mm	233.00	239.00	per each 300mm		↑ 6.00	
Reopening Of Grave - Ordinary	1,181.00	1,209.00	per Grave		↑ 28.00	
Reopening Of Grave - Child (7 & Under)	591.00	605.00	per Grave		↑ 14.00	
Exhumation Fee	2,360.00	2,417.00	per exhumation		↑ 57.00	In addition to grave digging charge.
Permission to Erect Headstone	177.00	181.00	per Headstone		↑ 4.00	PERMISSION and/or KERBING
Attendance When Required By Grantee	177.00	181.00	per attendance		↑ 4.00	
Internment Of Ashes In Grave Plot	177.00	181.00			↑ 4.00	
Extra Charge Of Ashes Internment - Overtime Fee - Weekends/Public Holidays/RDOs	295.00	302.00			↑ 7.00	
<b>NICHE WALLS - PLOTS, INTERNMENT &amp; ASSOC. CHARGES</b>						
Internment Fee - Niche Wall - Single Compartment	236.00	242.00			↑ 6.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 1st Internment	236.00	242.00			↑ 6.00	Not including cost of PLAQUE / TABLET or FITTING
Internment Fee - Niche Wall - Double Compartment - 2nd Internment	117.00	120.00			↑ 3.00	Not including cost of PLAQUE / TABLET or FITTING
Plaque Fee	AT COST	AT COST	per plaque			Plaque Cost to be recovered in full.
Plaque Installation Fee	177.00	181.00	per plaque		↑ 4.00	
Urn Container	29.00	30.00	per container		↑ 1.00	
Vases	88.00	90.00	per vase		↑ 2.00	Cost on application

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>REFUSE SITE FEES</b>						
Asbestos Burial (Beverley District Only)	151.00	161.00	per m <sup>3</sup>		↑ 10.00	By Appointment Only Minimum \$50 charge. <b>MUST BE DOUBLE BLACK PLASTIC WRAPPED AND LABELLED.</b>
Asbestos Burial (Beverley District Only)			Large quantities			Price based on per m <sup>3</sup> rate plus machine hire.
Building Rubble, Concrete, Rock, Gravel, Sand Or Like	33.00	34.00	per m3		↑ 1.00	
Car & 4WD Tyre Disposal	5.00	5.00	per tyre		↑ 0.00	Based on cost recovery - Fee subject to change. Other Sized Tyres By Application
Mattresses	25.00	25.00	per mattress		↑ 0.00	Based on cost recovery - Fee subject to change.
Fridges/Air Conditioners	10.00	10.00	per unit		↑ 0.00	Based on cost recovery - Fee subject to change. No charge if degassed.
Septic Tank Waste (Local)	295.00	302.00	per 2,000L		↑ 7.00	per 2,000L or part thereof.
Septic Tank Waste (Outside of Beverley District)	591.00	605.00	per 2,000L		↑ 14.00	per 2,000L or part thereof - Double Rate.
<b>HEALTH FEES</b>						
<i>Health Act 1911</i>						
Public Building Event Approval Registration Fee	230.00	230.00	per Registration	✓	↑ 0.00	
Food Premises Registration Fee	230.00	230.00	per Registration	✓	↑ 0.00	
Food Business Notification Fee	75.00	75.00	per Notification	✓	↑ 0.00	
Food Business (Food Stalls) Notification Fee	75.00	75.00	per Notification	✓	↑ 0.00	
Food Premises Annual Inspection Fee	160.00	160.00	per Year	✓	↑ 0.00	Annual Inspection of Food Premises.
Septic Tank/Onsite Waste Water Disposal Application	236.00	236.00	per Application	✓	↑ 0.00	
Public Event Application - General	230.00	230.00	per Application	✓	↑ 0.00	
Public Event Application - Community Group	50.00	50.00	per Application	✓	↑ 0.00	

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>BUILDING FEES - Statutory subject to change</b>						<i>Building Act 2011</i>
<b>Building Permit Fees</b>						<i>As per Building Regulations 2012</i>
Building Inspection	150.00	150.00	per Inspection	✓		
Building Certification	PRICE ON APPLICATION		per Certification	✓		<b>Price On Application</b>
BCITF Levy	0.2% of total construction value for all works valued over \$20,000.00			✓		
<b>Building Services Levy (BSL)</b>						
Building Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Demolition Permit						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	0.137% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49, 50 or 52 of the <i>Building Act</i> .						
- \$45,000 or Less	61.65	61.65	per Application	✓		
- Over \$45,000	61.65	61.65	per Application	✓		
Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	91.00	91.00	per Application	✓		
- Over \$45,000	0.18% of the value of work		per Application	✓		
Occupancy Permit or Building Approval Certificate for <u>unauthorised</u> building work under s51 of the <i>Building Act</i> .						
- \$45,000 or Less	123.30	123.30	per Application	✓		
- Over \$45,000	0.274% of the value of work		per Application	✓		
Occupancy Permit under s46 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				
Modification of Occupancy Permit for additional use of building on temporary basis under s48 of the <i>Building Act</i> .						
- \$45,000 or Less	No Levy	No Levy				
- Over \$45,000	No Levy	No Levy				

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>Building/Demolition Permits</b>						
1. Certified application for building permit-						
a) for building work for a Class 1 or Class 10 building or incidental structure.	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
b) for building work for a Class 2 to Class 9 building or incidental structure.	0.09% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
2. Uncertified application for a building permit	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		
3. Application for a demolition permit -						
a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure.	110.00	110.00		✓		
b) for demolition work in respect of a Class 2 to Class 9 building.	\$110 for each storey of the building.			✓		
4. Application to extend the time which a building or demolition permit has effect.	110.00	110.00		✓		
5. Application for an occupancy permit for a completed building.	110.00	110.00		✓		
6. Application for a temporary occupancy permit for an incomplete building.	110.00	110.00		✓		
7. Application for modification of an occupancy permit for additional use of a building on a temporary basis.	110.00	110.00		✓		
8. Application for a replacement occupancy permit for permanent change of the building's use/classification.	110.00	110.00		✓		
9. Application for an occupancy permit or building approval certificate for registration of strata scheme/plan of resubdivision.	11.60 115.00	11.60 115.00		✓		per Strata Unit minimum
10. Application for an occupancy permit for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
11. Application for a building approval certificate for a building in respect of which unauthorised work has been done.	110.00	110.00		✓		
12. Application to replace an occupancy permit for an existing building.	110.00	110.00		✓		
13. Application for a building approval certificate for an existing building where unauthorised work has not been done.	110.00	110.00		✓		
14. Application to extend the time during which an occupancy permit or building approval certificate has effect.	110.00	110.00		✓		

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>Building/Demolition Permits (Continued)</b>						
15. Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought).	2,160.15	2,160.15		✓		
16. Inspection of pool enclosures.	58.45	58.45		✓		Regulation 53.
17. Local government approval of battery powered smoke alarms	179.40	179.40		✓		Regulation 61.
18. Certificate of Design Compliance	0.19% of the estimated value of building as determined by the relevant permit authority, but not less than \$110.			✓		
19. Certificate of Building Compliance	0.32% of the estimated value of the building as determined by the relevant permit authority, but not less than \$110.			✓		

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>TOWN PLANNING FEES- Statutory subject to change</b>						
<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>						
1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is-						
(a) not more than \$50,000	147.00	147.00		✓	↑ 0.00	
(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			✓		
(c) more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000			✓		
(d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million			✓		
(e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million			✓		
(f) more than \$21.5 million	34,196.00	34,196.00		✓	↑ 0.00	
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.			✓		
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	739.00	739.00		✓	↑ 0.00	
4. Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee			✓		
5. Providing a subdivision clearance for						
(a) not more than 5 lots	73.00	73.00	per Lot	✓	↑ 0.00	
(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot			✓		
(c) more than 195 lots	7,393.00	7,393.00		✓	↑ 0.00	
6. Determining an initial application for approval of a home occupation where the home occupation has not commenced.	222.00	222.00		✓	↑ 0.00	
7. Determining an initial application for approval of a home occupation where the home occupation has commenced.	The fee in item 6 plus, by way of penalty, twice that fee			✓		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires.	73.00	73.00		✓	↑ 0.00	
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired.	The fee in item 8 plus, by way of penalty, twice that fee			✓		

**SHIRE OF BEVERLEY**  
**2025/26 SCHEDULE OF FEES AND CHARGES**  
**EFFECTIVE FROM 1 JULY 2025**

Description	Charge 2024/25	Charge 2025/26	Frequency	GST Exempt	Increase \$	Information/Conditions
<b>TOWN PLANNING FEES (Continued)</b>						
<i>Planning and Development Regulations 2009 (Part 7 Local Government Planning Charges)</i>						
10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out.	295.00	295.00		✓	↑ 0.00	
11. Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out.	The fee in item 10 plus, by way of penalty, twice that fee.			✓		
12. Providing a zoning certificate.	73.00	73.00		✓	↑ 0.00	
13. Replying to a property settlement questionnaire.	73.00	73.00		✓	↑ 0.00	
14. Providing written planning advice.	73.00	73.00		✓	↑ 0.00	
15. Scheme Amendments - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
16. Structure Plans - initiated outside of Council						
Shire Planner	88.00	88.00	per hour		↑ 0.00	
Administration Officer	30.20	30.20	per hour		↑ 0.00	
17. Trading in Public Place Application	50.00	50.00	per Applicant	✓	↑ 0.00	Initial application fee per Vendor allows trade for 12 months.
18. Trading in Public Place Annual Renewal	200.00	200.00	per Year	✓	↑ 0.00	Renewal fee applicable after initial 12 month period.
<b>PLANNING ADVERTISING AND NOTIFICATION COSTS</b>						
Applicant to pay	Borne by applicant					
<b>DEVELOPMENT APPLICATIONS</b>						
<i>Planning and Development (DAP) Amendment Regulations 2013</i>						
1. A DAP application where the estimated cost of development is-						
a) less than \$2 million		5,475.00		✓	↑ 5,475.00	
b) not less than \$2 million and less than \$7 million	5,701.00	6,322.00		✓	↑ 621.00	
c) not less than \$7 million and less than \$10 million	8,801.00	9,760.00		✓	↑ 959.00	
d) not less than \$10 million and less than \$12.5 million	9,576.00	10,620.00		✓	↑ 1,044.00	
e) not less than \$12.5 million and less than \$15 million	9,849.00	10,922.00		✓	↑ 1,073.00	
f) not less than \$15 million and less than \$17.5 million	10,122.00	11,226.00		✓	↑ 1,104.00	
g) not less than \$17.5 million and less than \$20 million	10,397.00	11,530.00		✓	↑ 1,133.00	
h) not less than \$20 million and less than \$50 million	10,670.00	11,833.00		✓	↑ 1,163.00	
i) Not less than \$50 million		17,097.00		✓	↑ 17,097.00	
2. An application under Reg.17	245.00	271.00		✓	↑ 26.00	
<b>ROAD CLOSURE PROCESSING FEE</b>						
Charge	295.00	302.00	per application		↑ 7.00	

## **12. ADMINISTRATION**

### **12.1 Use of the Common Seal**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>16 July 2025</b>
<b>Applicant:</b>	<b>Administration</b>
<b>File Reference:</b>	<b>ADM 0265</b>
<b>Author and Position:</b>	<b>Stephen Gollan, Chief Executive Officer</b>
<b>Previously Before Council:</b>	<b>Reported as occurs</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>

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#### **SUMMARY**

Council to endorse the use of the Common Seal.

#### **BACKGROUND**

Allocation of the Common Seal requires accompanying signatures of both the Shire President (or Deputy) and Chief Executive Officer (or person acting in that position).

#### **COMMENT**

The Common Seal has recently been attached to the following documents:

1. Financial Assistance Agreement, between The State of Western Australia, Acting through The Department of Planning, Lands and Heritage and the Shire of Beverley.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, Part 9, Division 3, Execution of documents states:

- (1) A document is duly executed by a local government if -
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of –
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer,  
each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on

behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.

- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

### CONSULTATION

Not required

### FINANCIAL IMPLICATIONS

Nil

### STRATEGIC IMPLICATIONS

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.1 Community and customer focus

4.2 Continuous organisational improvement

### POLICY IMPLICATIONS

Delegation EO-D010

### RISK IMPLICATIONS

Low (1) – this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
<b>Likelihood</b>					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

### VOTING REQUIREMENTS

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M14/0725**

**Moved Cr Ridgway**

**Seconded Cr Lawlor**

**That Council note and endorse the use of the Common Seal having been attached to:**

- 1. Financial Assistance Agreement, between The State of Western Australia, Acting through The Department of Planning, Lands and Heritage and the Shire of Beverley.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

**13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN**

Nil.

## **14. CONFIDENTIAL ITEMS**

### **14.1 Meeting Closed to the Public**

Council to consider a confidential item, Chief Executive Officer Contract 2026 - 2031 in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

#### **OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M15/0725**

**Moved Cr Sattler**

**Seconded Cr Davis**

**That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer Contract.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

3:16pm – Mr Tim Law, member of the public; Mr Simon Marshall, Deputy CEO and, Mr Stefan de Beer, Manager of Planning, all left the meeting.

## **14.2 Chief Executive Officer Contract 2026 - 2031**

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<b>Submission To:</b>	<b>Ordinary Council Meeting 23 July 2025</b>
<b>Report Date:</b>	<b>17 July 2025</b>
<b>Applicant:</b>	<b>N/A</b>
<b>File Reference:</b>	<b>Personnel</b>
<b>Author and Position:</b>	<b>Cr David White, Shire President</b>
<b>Previously Before Council:</b>	<b>No,</b>
<b>Disclosure(s) Of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Confidential Contract 2026 - 2031</b>

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### **SUMMARY**

Council to endorse the Chief Executive Officer Contract 2026 – 2031 as recommended by the Corporate Strategy Committee.

### **BACKGROUND**

At the 25 May 2025 Ordinary Council Meeting, the following resolution was carried:

*That the CEO Recruitment Panel of the Shire of Beverley, having conducted the recruitment process of a Chief Executive Officer (CEO), hereby recommends to the full Council that Mr. Stephen Gollan be reappointed as CEO of the Shire of Beverley effective from 24<sup>th</sup> January 2026 for an employment contract and the period to be negotiated by the Council.*

### **COMMENT**

On 8 July 2025 preliminary discussions were held between the Shire President and CEO to enable Council to draft the contract.

A confidential draft contract was reviewed and negotiated by the Corporate Strategy Committee and the Chief Executive Officer at the 16 July 2025 committee meeting. The final confidential version is attached under separate cover for Councils reference.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995;*

*Local Government (Administration) Regulations 1995; and*

*Salaries and Allowances Tribunal*

#### **5.39. Contracts for CEO and senior employees**

(1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.

(1a) Despite subsection (1) —

(a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which the employee is acting; and

(b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.

- (2) A contract under this section —
  - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
  - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
  - (a) the expiry date is specified in the contract; and
  - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
  - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO.

#### **FINANCIAL IMPLICATIONS**

Confidential

#### **STRATEGIC IMPLICATIONS**

Strategic Pillar: 4. Civic Leadership

Strategic Priorities: 4.2 Continuous organisational improvement

#### **POLICY IMPLICATIONS**

S029 – Chief Executive Officer Recruitment, Performance and Termination.

#### **VOTING REQUIREMENTS**

Absolute Majority

**CORPORATE STRATEGY COMMITTEE RECOMMENDATION & COUNCIL  
RESOLUTION**

**M16/0725**

**Moved Cr Martin**

**Seconded Cr Davis**

**That Council;**

- 1. endorse the Chief Executive Officer Contract 2026 – 2031; and**
- 2. authorise the Shire President and Deputy Shire Present to sign the Chief Executive Officer Contract 2026 – 2031.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

### **14.3 Meeting Open to the Public**

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION**

**M17/0725**

**Moved Cr Davis**

**Seconded Cr Sattler**

**That the meeting re-open to the public.**

**CARRIED 7/0**

*For: Cr White, Cr Ridgway, Cr Davis, Cr Lawlor, Cr Martin, Cr Maxwell & Cr Sattler  
Against: Nil*

3:19pm – Cr Lawlor left the meeting to advise those waiting outside, that they could return to the meeting.

3:19pm – Cr Lawlor, Mr Tim Law, member of the public; Mr Simon Marshall, Deputy CEO and, Mr Stefan de Beer, Manager of Planning all rejoined the meeting.

**15. NEW BUSINESS ARISING BY ORDER OF THE MEETING**

Nil.

**16. CLOSURE**

The Chairman declared the meeting closed at 3:20pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: