



**SHIRE OF BEVERLEY**  
**TOWN PLANNING SCHEME No 2**  
**APPLICATION FOR DEVELOPMENT APPROVAL**

<b>OWNER DETAILS</b>		
Name: _____		
ABN: (if applicable) _____		
Address: _____ _____ Postcode _____		
Phone: Work: _____ Home: _____ Mobile: _____	Fax: _____	Email: _____ _____ _____
Contact person for correspondence: _____		
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2.</i>		
Signature: _____	Date: _____	
Signature: _____	Date: _____	
<b>APPLICANT DETAILS (if different from owner)</b>		
Name: _____		
Address: _____ _____ Postcode: _____		
Phone: Work: _____ Home: _____ Mobile: _____	Fax: _____	Email: _____ _____ _____
Contact person for correspondence: _____		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: _____	Date: _____	
<b>PROPERTY DETAILS</b>		
Lot No: _____	House/Street No: _____	Location No: _____
Diagram or Plan No: _____	Certificate of Title Vol. No: _____	Folio: _____
Title encumbrances (e.g. easements, restrictive covenants): _____ _____		

Street name:	Suburb:
Nearest street intersection:	

**PROPOSED DEVELOPMENT**

Nature of development:  Use;  
 Works;  
 Works and use

Is an exemption from development claimed for part of the development?  Yes  No  
If yes, is the exemption for:  Use;  
 Works

Description of proposed works and/or land use: \_\_\_\_\_  
\_\_\_\_\_

Description of exemption claimed (if relevant): \_\_\_\_\_  
\_\_\_\_\_

Nature of any existing buildings and/or land use:

Approximate cost of proposed development:

Estimated time of completion:

**OFFICE USE ONLY**

Lodgment Date: \_\_\_\_\_ Property Assessment No.: \_\_\_\_\_

Fee Payable: \_\_\_\_\_ Payment Date: \_\_\_\_\_ Receipt No: \_\_\_\_\_

**CHECK LIST FOR SUPPORTING DOCUMENTS**

**SITE PLANS**

- Three (3) copies of the site plan with the proposed development at a scale of not less than 1:500.
- Scale to be notated.
- North point.
- Street Name – Lot number and if appropriate house number.
- Location of existing and proposed buildings on site.
- Means of access (crossover, driveway, etc.)

**PLANS of BUILDINGS (IF REQUIRED)**

- Three (3) copies of Floor **and** Elevation plans at a scale of not less than 1:200.
- Scale to be notated.

**HOME OCCUPATIONS, COTTAGE INDUSTRIES or LAND USE APPLICATIONS**

- Details of the proposal.
- Hours of operation (including operating times during the day and days of operation during the week).
- Location of the proposal on site (see Site Plans).
- Details of access and parking (see Site Plans).

**Should an Application for Development Approval not contain all the requirements, as detailed above, it will be considered incomplete and will not be accepted by the Shire of Beverley.**