



25 JUNE 2013

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 2:16 pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr JD Alexander		North Ward
Cr BM Foster		West Ward
Cr P Gogol		North Ward
Cr KM Murray		North Ward
Cr DC White		South Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr BS de Beer	Shire Planner (from 2:21pm to 2:50pm)
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

Approved leave:

Cr LC Shaw	West Ward
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2.5 Condolences

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr Gogol

Cr Gogol applied for leave of Absence for the August 2013 Meeting.

6. DECLARATIONS OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 28 May 2013

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 28 May 2013 be confirmed.

COUNCIL RESOLUTION

M1/0613

Moved: Cr Gogol

Seconded: Cr Foster

That the Minutes of the Ordinary Council Meeting held Tuesday 28 May 2013 be confirmed.

CARRIED 7/0

7.2 Minutes of the Audit & Administration Committee Meeting held 19 June 2013

1. OPENING

The Chairperson declared the meeting open at 11:20am.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway	President	South Ward
Cr CJ Pepper	Deputy President	West Ward
Cr KM Murray		North Ward
Cr LC Shaw		West Ward

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager Of Works

2.3 Observers And Visitors

Cr Peter Gogol (to 11:30am)

2.4 Apologies and Approved Leave of Absence

Cr David White tendered his apologies.

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Audit and Administration Committee Meeting 25 March 2013

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Administration Committee Meeting held 25 March 2013 be confirmed.

COMMITTEE'S RESOLUTION

MAA01/0613

Moved: Cr Murray

Seconded: Cr Shaw

That the Minutes of the Audit and Administration Committee Meeting held 25 March 2013 be confirmed.

CARRIED 4/0

5. OFFICER REPORTS

5.1 2013/14 Fees and Charges

SUBMISSION TO: Audit & Administration Committee Meeting 25 March 2013
REPORT DATE: 12 June 2013
APPLICANT: N/A
FILE REFERENCE: ADM 0275
AUTHOR: SK Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2013/14 Schedule of Fees and Charges

SUMMARY

The Audit & Administration Committee to review the 2013/14 Fees and Charges and consider recommending that the 2013/14 Fees and Charges be adopted by Council.

BACKGROUND

A Fees and Charges review is conducted annually by comparing 2012/13 Fees and Charges against a CPI increase and/or other selected percentages.

The Fees and Charges review is a statutory requirement, but also reflects good management practice.

COMMENT

A Fees and Charges review has been undertaken by staff as per the requirements of the *Local Government Act 1995*.

The detailed 2013/14 Schedule of Fees and Charges is attached to this report.

The schedule has used the increments of March QTR Perth CPI (2.4 percent), 5 percent, 10 percent, 15 percent and 20 percent to assist the Audit and Administration Committee to determine the most appropriate increases, if any.

Points for the Audit and Administration Committee to consider are:

- the introduction of a Bond for the Recreation Centre, this may be in the form of one large fee or broken into a cleaning bond and a key bond;
- an appropriate fee for self-contained Recreational Vehicles (RV's) in the Caravan Park;
- differentiation between human consumption and other use for the standpipes and the minimum fees charged;
- the minimum fee charged for interment of ashes; and
- changing the asbestos measure to per m³ instead of a per tonne fee;

STATUTORY ENVIRONMENT

Section 6.17 of the *Local Government Act 1995* provides that:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the Audit & Administration Committee recommend to Council that the proposed 2013/14 Fees and Charges Review be adopted at the 25 June 2013 Ordinary Council Meeting.

COMMITTEE'S RESOLUTION

MAA02/0613

Moved: Cr Pepper

Seconded: Cr Shaw

That the Audit & Administration Committee recommend to Council that the proposed 2013/14 Fees and Charges, including amendments, be adopted at the 25 June 2013 Ordinary Council Meeting.

CARRIED 4/0

COMMITTEE'S RECOMMENDATION

That the Minutes of the Audit and Administration Committee Meeting held Wednesday 19 June 2013 be confirmed.

COUNCIL RESOLUTION

M2/0613

Moved: Cr Gogol

Seconded: Cr Pepper

That the Minutes of the Audit and Administration Committee Meeting held Wednesday 19 June 2013 be confirmed.

CARRIED 7/0

Refer to Item 11.3 for the Fees and Charges Item.

The Fees and Charges Schedule is under separate cover.

8. TECHNICAL SERVICES

Nil

2:21pm – Mr Stefan de Beer, Shire Planner joined the meeting.

9. PLANNING SERVICES

9.1 Final Adoption of Local Planning Strategy

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 11 June 2013
APPLICANT: Shire of Beverley
FILE REFERENCE: LUP 004
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Schedule of Submissions, Strategy Plan for Beverley Townsite (Background Reports and Maps – Tabled)

SUMMARY

The Local Planning Strategy and Schedule of Submissions are presented to Council for consideration. The Local Planning Strategy will be recommended for final adoption.

BACKGROUND

In accordance with the *Planning and Development Act, 2005* and the *Town Planning Regulations 1967*, a local authority is required to review its Town Planning Scheme (now called a Local Planning Scheme), every 5 years. To support the preparation of a new Local Planning Scheme, the Town Planning Regulations require the preparation of a **Local Planning Strategy**.

Town Planning Regulation 12A.(3) directs that:

A Local Planning Strategy shall:

- (a) set out the long term planning directions for the local government;*
- (b) apply State and regional planning policies; and*
- (c) provide the rationale for the zones and other provisions of the Scheme.*

To facilitate the new Scheme and Strategy, Council at its 23 December 2008 meeting resolved:

- 1. To initiate Local Planning Scheme No. 3 encompassing all land contained within the Shire boundaries. The proposed Local Planning Scheme No. 3 is to replace the Shire of Beverley's Town Planning Scheme No. 2.*
- 2. The purpose of the proposed scheme is to modernise the statutory planning controls within the Shire of Beverley, reflect current best practice with regard to land use planning and provide guidance for the future development of the Shire.*
- 3. The Shire Planner is to forward appropriate documentation to the Western Australian Planning Commission.*
- 4. The Shire Planner, through the Chief Executive Officer, is granted delegated authority in all matters pertaining to the preparation of a Local Planning Strategy, to be presented to Council in support of the proposed Local Planning Scheme No. 3.*

A Draft **Local Planning Strategy** had subsequently been prepared by an appointed consultant (Steve Thompson - Edge Planning & Property), and was presented to Council on 27 September 2011, where Council resolved as follows:

That Council: -

- 1. Adopt the draft Shires of Brookton and Beverley Local Planning Strategy as attached to this report.*
- 2. Authorise formatting changes and administrative corrections, such as cross-referencing, numbering and notations on strategy maps, with the goal of ensuring the maps and text are consistent, provided that these changes will not alter the planning content of the draft Strategy.*
- 3. Following the receipt of modified documentation to the satisfaction of the Shire's Chief Executive Officer, the Strategy be referred to the Western Australian Planning Commission for certification in accordance with the Town Planning Regulations 1967 to facilitate advertising of the draft Strategy.*
- 4. That should the Western Australian Planning Commission require minor or technical modifications to the Local Planning Strategy, staff may negotiate such changes under delegated authority. Should the Western Australian Planning Commission request substantial changes, those modifications will be presented to Council for consideration prior to formal advertising.*
- 5. Should advertising approval be granted, advertise the draft Shire of Brookton and Beverley Local Planning Strategy in compliance with the requirements of the Town Planning Regulations 1967."*

On the 27th of September 2012 the WAPC certified the Draft Local Planning Strategy to be consistent with regulation 12A(3) of the *Town Planning Regulations 1967*, and that it could therefore be advertised for public inspection for a period not less than 21 days.

The advertising period for the Draft Local Planning Strategy commenced from 26 October 2012 until 31 January 2013, well in excess of the required minimum 21 day period.

A summary of the submissions received during the advertising period, as well as staff's response and suggested alterations to the Draft Local Planning Strategy as a result of the individual submissions, are presented as Attachment C to this report – *Schedule of Submissions*.

It should be noted that prior to this report being presented to Council for consideration, a workshop was convened with Councillors to discuss and address issues identified during the advertising period. At the said workshop the *Schedule of Submissions* had been dealt with in detail, as well as the responses to the submissions, which responses and alterations proposed are included as part of the *Schedule of Submissions*, attached hereto.

As agreed at the abovementioned workshop, changes as a result of the submissions are duly recorded and indicated as such in the **Tabled** Documents – *Background & Context Report*, and *Local Planning Strategy Document (Attachments A & B)*.

COMMENT

The following conventions are used in the **Tabled** Attachments A & B to this Report (*Background & Context Report; Local Planning Strategy*):

- Text highlighted in green: - represents new text;
- Text with ~~double-strikethrough~~: - represents text to be deleted.

The following conventions are used in the Attachment to this Report (*Schedule of Submissions*):

All submissions in the Schedule of Submissions are noted, however the terminology of "Dismiss", "Upheld", or "Partially Upheld" is typically used for recommendations to the WAPC. In the Council's Comments column, if a submission is only "Noted", it means that the Council has considered the submission, however, it does not recommend any modification to the Local Planning Strategy (LPS) documents as a result of the submission. If a submission is "Upheld", it means that Council agrees that the LPS documents should be modified as a result of the submission. If a submission is "Dismissed", it means that no modifications are recommended.

As a result of the subject matter of the submissions received ranging over many issues, all of which are covered by the assessment in the *Schedule of Submissions*, it is not considered appropriate to replicate all of the issues in this report.

To ensure that the topics of greatest concern are highlighted though, these will be briefly discussed, using **only selected extracts** from the *Schedule of Submissions*.

Should Councillors so wish, copies of the original submissions can be made available on request.

Submissions numbered in this report correspond with the numbering used in the attached *Schedule of Submissions*.

Submission 5: Rural Smallholdings:

Submission received:

"Support introducing the Rural Smallholding zone which will encourage responsible economic development. Rural smallholding proposals below 20 hectares should not require extra justification or extra supporting documentation.

"A lesser standard of service provision should be accepted when compared to rural residential or urban development.

"Sealed roads should not be a requirement for rural smallholdings (sealed roads on 4 - 40 hectares lots is unviable)."

Council Comments on Submission 5:

The draft LPS (section 4.7) in part includes the following strategy relating to Rural Smallholdings:

“encourage subdivision of land for rural smallholding purposes within areas designated as Rural Smallholding on the Strategy Plan and where the land has been zoned appropriately, and to comply with the following criteria and design guidelines...depending on land suitability and capability, lot sizes are between 4 and 40 hectares. Achievement of an average lot size below 20 hectares will only be supported where the proposal appropriately addresses land capability and enhances the environmental qualities of the land and/or water, such as re-vegetation of cleared land or eroded areas”.

Recommend modifying the above by deleting *“Achievement of an average lot size below 20 hectares will only be supported where the proposal appropriately addresses land capability and enhances the environmental qualities of the land and/or water, such as re-vegetation of cleared land or eroded areas”* and replacing with:

“Proposals are to appropriately address land capability and enhance the environmental qualities of the land and/or water, such as re-vegetation of cleared land or eroded areas”.

In regards to a *‘lesser standard of service provision compared to rural residential or urban development’*, the following -:

Agree, and this is set out in the draft LPS. Rural smallholding subdivision/development servicing includes on-site water supply (not connected to the reticulated water system) and on-site effluent disposal. An action in section 8.1 of the draft LPS states *“seek the support of the WAPC and service providers to create lots of 4 hectares and above without connection to the electricity grid subject to a notification being placed on the title stating that power supplies are not available and alternative power arrangements need to be made”.*

From the local government’s perspective, the key servicing consideration is the standard of new roads and/or the upgrading of existing roads to service future rural smallholding subdivision. This is considered below.

In regards to the comment that Sealed roads should not be a requirement for rural smallholdings, the following -: The draft LPS (section 4.7) in part includes the following strategy *“all lots are serviced by an appropriately sealed and drained public road”.*

The road construction standard to future rural smallholding lots is an important issue for the Councils. While noting viability considerations and the associated objective of supporting local population growth, there is also a range of other considerations including:

- Dealing with increased community expectations (including expected changing values of future residents seeking a “tree-change” who are used to sealed roads;
- ensuring Council’s financial sustainability is not compromised;

- “user-pay” and equity considerations (e.g. it is suggested the developer should meet the cost rather than the community);
- the Shire only gets one opportunity to set the standard of road upgrading/construction at the subdivision stage. If a lesser standard is accepted, the Council will need to either advise landowners that the road/s will not be sealed or the Council will need to find the funds to pay for the upgrading;
- encouraging a logical expansion of rural livings around the Brookton and Beverley townsites including into rural smallholding areas. Where there is “leap frog” subdivision, proponents should provide appropriately constructed roads to the satisfaction of the Council. Alternatively, land that is more distant from the townsites is likely to develop later;
- identified rural smallholding areas near the Brookton and Beverley townsites generally adjoin or are in close proximity to a sealed road. In terms of servicing a proposed subdivision, options instead of new sealed public roads could include the appropriate use of battleaxe access legs which do not need to be sealed given they are privately owned and managed and are not the on-going responsibility of the Shire;
- many rural smallholding lots are expected to be closer to 4 hectares than 40 hectares. It is suggested that future landowners would expect a similar level of servicing compared to rural residential lots; and
- proponents can always submit justification to the Council seeking a variation to the LPS servicing standard where the Council will consider the request on its merits.

Given the above, it is suggested that the endorsed LPS continue to include the strategy that “*all lots are serviced by an appropriately sealed and drained public road*”. This is especially required for any new road created. Where the subdivision is proposed from an existing unsealed road, a contribution for upgrading (including progressive sealing) should be sought as outlined in submission 18. In time, Council’s developer contributions policy will be reviewed and can consider the implications of the LPS strategy relating to road construction standards for rural smallholding subdivision.

It is noted that *State Planning Policy 2.5 Agricultural and Land Use Planning* (SPP 2.5) does not specify whether roads which service rural smallholding lots should be sealed or unsealed. SPP 2.5 states “road design to allow for safe egress in event of an emergency” in section 5.3.1(ii)(i). Accordingly, the standard of road construction is a decision for local government to determine.

The Council can separately consider whether or not to contribute towards road upgrading to facilitate rural smallholding subdivision based on considerations including its Asset Management Plan.

Council’s Recommendation on Submission 5:

That the submission be partially upheld through -:

- modifying the strategy in section 4.7 of the LPS to clarify the same standards apply to all rural smallholding lots; and

adding to section 4.7 of the LPS, to state the Council's strategy is to *"require subdivider contributions, based on cost sharing principles that do not burden the community, for the subdivision of Rural Smallholding lots accessed from existing unsealed roads to an appropriately sealed standard"* and *"consider whether or not to contribute towards road upgrading to facilitate rural smallholding subdivision."*

Submission 9: Aboriginal Heritage Sites:

Submission received:

"There are 21 registered Aboriginal heritage sites on the Department of Indigenous Affairs (DIA) database within the Shire of Brookton and Shire of Beverley. There are also 15 other Aboriginal heritage places within the area.

"There are 5 Aboriginal native title claims that cover portions of the Shire of Brookton and Shire of Beverley.

"The LPS is commendable. The strategies suggested on page 43 of the LPS are worthy.

"Under the heading 'Actions' (page 43) it is unknown what is meant by 'support the formulation of Aboriginal site cultural corridors.'

"Consider rezoning of areas to protect Aboriginal heritage sites.

"Suggest that reference is made to Cultural Heritage Due Diligence Guidelines."

Council Comments on Submission 9:

The first submission is noted. Section 11.1 of the Background and Context Report to be modified to state there are 5 claims over the district.

In relation to the submission above stating - *'it is unknown what is meant by 'support the formulation of Aboriginal site cultural corridors'*, the following: This action was included to complement the WAPC's draft *Wheatbelt Land Use Planning Strategy* (April 2011) which stated on page 6, as part of future WAPC works program, to *"Undertake an Aboriginal heritage and culture study to provide an analysis of information regarding Aboriginal site locations to inform the establishment of environmental and cultural corridors."* It is suggested modifying the wording of the specific action to:

"support the formulation of environmental and cultural corridors where they have been endorsed by the South West Aboriginal Land and Sea Council and/or the Department of Indigenous Affairs".

The suggested rezoning of areas to protect Aboriginal Heritage Sites is not supported. The above modification should assist to clarify requirements.

Reference to *'Cultural Heritage Due Diligence Guidelines'* is supported – to be reflected in the modification to the Background & Context Report. Proponents are

required to address the Department's *Cultural Heritage Due Diligence Guidelines* and meet the requirements of the *Aboriginal Heritage Act 1972*

Council's Recommendation on Submission 9:

That the submission be partially upheld through modifying -:

- section 11.1 of the Background and Context Report to state there are 5 native title claims over the district;
- section 9.1 of the LPS under "Actions" to now read "support the formulation of environmental and cultural corridors where they have been endorsed by the South West Aboriginal Land and Sea Council and/or the Department of Indigenous Affairs"; and
- the Background and Context Report to include a statement that proponents are required to address the Department's *Cultural Heritage Due Diligence Guidelines* and meet the requirements of the *Aboriginal Heritage Act 1972*.

Submission 10: Industrial Land Designation – Lot 2 Great Southern Highway:

Submission received:

"Strongly oppose and reject the Shire draft 're-zoning' strategy which classifies Lot 2 Great Southern Highway, Beverley as 'Industry' for the following reasons:

- *using this property as industrial land will detract from the appearance of the main southern entry into the Beverley townsite;*
- *additional heavy traffic entering the highway at this point would be a hazard;*
- *it will create ambulance, traffic and environmental impacts; and*
- *have built a substantial home and several sheds and use the property for rural purposes. Accordingly, prefer that the property remain as Rural Smallholding.*

"Not opposed to the industrial development in Beverley to increase population, employment and economic sustainability.

"Consider there are more suitable areas of land for industrial use within the Shire."

Council Comments on Submission 10:

The objection is noted, although it is suggested that Lot 2 Great Southern Highway, Beverley be classified as "Industry" in the endorsed LPS.

Section 9.5 of the draft Background and Context Report in part states the following:

"there is a need to provide additional industrial land near Brookton and Beverley. The Council considers the most appropriate location at Brookton is south of town near the Great Southern Highway, while at Beverley is it also south of town near the Great Southern Highway. The reasons include the sites:

- *build onto the existing industrial area which provides greater certainty for the community as to industrial locations and investment decisions;*
- *provide opportunities for synergies between different industrial uses;*
- *have excellent accessibility via the major road system and the railway;*

- *are in close proximity to existing infrastructure thereby minimising the potential to duplicate services and infrastructure; and*
- *typically are located further from the townsite than existing industrial areas and generally have opportunities for increased buffers.”*

“While noting the above, there are various environmental, servicing/infrastructure, landscape and other planning considerations that need to be suitably addressed to the satisfaction of the Council, the WAPC and possibly the EPA. This includes the provision of appropriate buffers to existing dwellings, addressing landscape impact, progressing transport and servicing considerations and preparing and implementing a water management plan.”

The above is still considered relevant to Lot 2 Great Southern Highway, Beverley. In terms of matters raised by the respondent:

- it is highlighted that the LPS will not change the zoning of the property and is not a “re-zoning strategy”. The LPS provides strategic direction to spatial planning in the district. It is suggested the property may be zoned as General Agriculture in the new Local Planning Scheme to reflect that its long-term future is for Industry and not Rural Smallholding. A General Agricultural zoning would also prevent re-subdivision for rural living purposes making it more difficult to coordinate eventual industrial subdivision/development on the site;
- The respondents can continue to operate their property for rural smallholding purposes in the coming years/decades. They or future owners will be required to justify a proposal through technical investigations and the preparation of a structure plan with associated scheme amendment documentation. Subject to addressing relevant planning, environmental, servicing and landscape considerations, the local government will consider proposals on their merits;
- it is agreed that there is a need to address the visual appearance of future industry on the site and for future industrial developments on other sites adjoining the Great Southern Highway. This will include replanting of trees and shrubs, the location of storage areas, the orientation and design of buildings and the appropriate control of signage;
- any new access point to the Great Southern Highway is to be to the satisfaction of Main Roads Western Australia and the local government. Given Lot 2 is on a bend on the Great Southern Highway, future vehicular access may be required from Hunt Road and/or on Lot 343 to the south; and
- in terms of amenity and environmental impacts, any future industrial development will need to address matters including buffers, effluent disposal and stormwater management. Given the site is cleared and is outside of the floodplain, it suitably addresses two key environmental considerations relating to native vegetation and flood risk.
- The area to the south of Beverley, which includes Lot 2 Great Southern Highway, is considered the most appropriate location for light and general industry. The LPS also supports opportunities for value-adding, downstream processing and diversification of economic activity related to primary production on rural land subject to addressing relevant planning, environmental and social considerations. The LPS proposes that some downstream processing can be conducted on rural land, allocated as General Agriculture on the Strategy Plan, without rezoning.

Council's Recommendation on Submission 10:

That the submission be dismissed.

Submission 14: Public Transport Authority:

Submission received:

"In section 6.12 of the LPS, the expectation is for local government to provide a detailed pathway scheme that channels pedestrians/cyclists to controlled places where they can safely cross the railway via pedestrian mazes.

"In section 8.3 of the LPS, Brookfield Rail do not support the use of existing railway reserves for walking, cycling and horse riding on operational railway corridors. It is acknowledged that this may occur and that it is impossible to police but the local governments should not endorse or support this activity."

Council's Comments on Submission 14:

This matter can be addressed at more detailed planning stages such as at the scheme amendment, structure plan or subdivision stages.

Section 8.3 of the draft LPS includes an action which states *"support the use of existing railway reserves for walking, cycling and horse riding trails"*. It is suggested this action is modified to read *"support walking, cycling and horse riding trails on non-operational railway corridors, but not support walking, cycling and horse riding trails on operational railway corridors"*.

Council's Recommendation on Submission 14:

That the submission be upheld in part through updating section 8.3 of the LPS to clarify the different approach to supporting walking, cycling and horse riding on operational versus non-operational railway corridors.

Submission 18: Rural Residential Land Use Lot 50 Bethany Road - Beverley:

Submission received:

"Owner and occupier of Lot 50 (No. 115) Bethany Road, Beverley which is 2.6 hectares in area. The site is zoned Rural Residential in the Shire of Beverley Town Planning Scheme No. 2 where there is a minimum lot size of 2 hectares.

Support the LPS proposal to:

- retain the Rural Residential land use over the 5 lots at the western end of Bethany Road;*
- extend the Rural Residential land use to the north and west side of Bethany Road;*
- delete the specific individual requirements within the scheme (Schedule 3 of the current scheme) for each separate Rural Residential zone; and provide the opportunity for all Rural Residential land to be considered down to a minimum 1 hectare lot size, with Council discretion to accept that lots below 2 hectares and minimum 1 hectare lot size need not be connected to a reticulated water supply and an alternative water supply may be considered.*

The “Action” dot points for Rural Residential land (page 18) should also include a statement that “the scheme text delete provisions which require a reticulated water supply for rural residential lot sizes below 2 hectare and minimum of 1 hectare and an alternative water supply may be considered at Council discretion.”

Lot 50 (No. 115) Bethany Road, Beverley is currently not connected to the reticulated water supply.

In relation to road construction standards for rural residential subdivision, and in particularly servicing Lot 50 Bethany Road, notes the following:

- *Bethany Road is unsealed;*
- *the draft LPS includes a strategy for rural residential subdivision that “all lots are serviced by an appropriately sealed and drained public road”. Accordingly, it appears that re-subdivision of rural residential lots on Bethany Road will require Bethany Road to be sealed;*
- *while appreciating that full road construction details are addressed later in the planning process, some flexibility should be set out in the LPS;*
- *while noting the advantage of a sealed road, excessive additional traffic is not generated in small scale subdivision and the retention of the unsealed road may be acceptable;*
- *the requirement for a sealed road commonly burdens the “first subdivider”. Should be flexibility for portions of the road to be constructed and other portions of the road constructed only when the abutting landowner chooses to subdivide; and*
- *cost sharing/developer contributions are referenced in the LPS and linked to the WAPC State Planning Policy (SPP) 3.6 provisions and calculations. SPP3.6 provides a very cumbersome formula and process for cost sharing. The Council should be open to consider other cost sharing arrangements.*

“In general, the draft LPS is a comprehensive and well documented report which provides significant forward planning for Beverley.”

Council’s Comments on Submission 18:

As set out in the Council’s Comments in submission No. 6 (kindly refer to the *Schedule of Submissions*), it is considered that smaller rural residential lots (below 2 hectares) should generally be connected to reticulated water. Accordingly, there is no support to add the requested action. The wording in the new Local Planning Schemes for the Shire of Beverley and the Shire of Brookton, which relates to servicing lots with potable water, will be separately considered through the preparation of the Local Planning Schemes.

The current Bethany Road subdivision, which is serviced by an unsealed road and is not connected to reticulated water, is not considered to represent the level of servicing that future rural residential lots should have in the district. While noting this, the land may have future re-subdivision potential subject to addressing relevant planning, environmental and servicing considerations (including whether or not lot sizes to 1 hectare should be serviced with reticulated water or with on-site water

supplies).

Assuming that other planning considerations are suitably addressed, it is suggested that it is not appropriate to require the upgrading of Bethany Road to a sealed standard for the creation of one additional lot. Requiring the sealing of Bethany Road for one additional lot is considered inconsistent with the legal tests of validity for imposing subdivision/development approvals which include they must reasonably relate to the subject matter of the planning approval and the condition must have a “nexus” with the subdivision/development. Instead, in accordance with WAPC and Council policy, a contribution from the subdivider for road upgrading is expected prior to the clearance of the Deposited Plan. The subdivider contribution for road upgrading is expected to be based on:

- existing traffic volumes on the road and projected traffic impacts of other development accessing the road based on the development potential in the LPS;
- determining proposed traffic impacts created as a result of the subdivision/development (volumes and type); and
- the local government’s identified level of service for the road (based on traffic volumes, type of traffic, safety etc.) and associated costs to meet this standard.

Based on the above, there is no support to delete the strategy for rural residential lots which states “all lots are serviced by an appropriately sealed and drained public road”. Most future residential lots in the district (Shires of Beverley and Brookton) will be on “greenfield” sites rather than re-subdivision. A standard of sealed roads to service new rural residential estates is supported and is now considered a community accepted standard.

For the small percentage of existing rural residential lots that are accessed via an unsealed road in the district, a new strategy is supported to be added to section 4.6 of the LPS, relating to Rural Residential, which states the Council’s strategy is to:

“require subdivider contributions, based on cost sharing principles that do not burden the community, for the re-subdivision of existing Rural Residential lots accessed from unsealed roads to an appropriately sealed standard”.

Council’s Recommendation on Submission 18:

That the submission be upheld in part through adding to section 4.6 of the LPS, relating to Rural Residential. The LPS to state the Council’s strategy is to “require subdivider contributions, based on cost sharing principles that do not burden the community, for the re-subdivision of existing Rural Residential lots accessed from existing unsealed roads to an appropriately sealed standard” and “consider whether or not to contribute towards road upgrading to facilitate rural residential subdivision.”

Submission 19: Department of Mines & Petroleum:

Submission received:

“Suggest that section 8.9 of the Background and Context Report be amended.

“Strongly recommend that the Department’s map showing the distribution of mines and mineral deposits be added to the Background and Context Report.

“If the Shire considers that reserves containing gravel or sand warrant special protection, it may examine creating a Special Control Area.

“A geo-heritage site (No. 30) is located in the Shire of Beverley at Dale Bridge Quarry (granite and migmatite relationships). Geoheritage sites are ‘Geological features considered to have unique and of outstanding value within Western Australia and to have significant scientific and educational values for the good of the community’. Geoheritage sites are required to be protected from incompatible activities.

“Recommend the area classified as Conservation/Recreation and Landscape Protection to the east of the Boyagin Nature Reserve in the Shire of Brookton, on Figure 1 Strategy Plan – South, be removed until such time as sufficient exploration has been carried out to evaluate the bauxite potential of this area.”

Council’s Comments on Submission 19:

Support adding a summarised component of the requested information to section 8.9 of the Background and Context Report relating to:

- kaolin, bauxite, sand and clay;
- operating mines and other mines, prospects and deposits;
- mineral tenements; and
- further information being available on the Department’s website.

An indicative Special Control Area for gravel/sand resources is recommended to be shown to the north-east of the Brookton townsite.

Summarised details relating to the geoheritage site to be added to section 8.9 of the Background and Context Report.

The LPS Strategy Plan – North (Figure 3) to include a notation on the geoheritage site.

The Department of Mines and Petroleum should also seek to include the geoheritage site on the State Heritage Register and include it on the Council’s Municipal Heritage Inventory.

The classification of land near the Boyagin Nature Reserve as “*Conservation/Recreation and Landscape Protection*” on Figure 1 of the LPS is supported. The area adjoins important conservation assets and there are opportunities on freehold land for conservation corridors, potentially sensitively located development and potentially the creation of conservation lots where a Structure Plan/Management Plan is prepared for the area to the satisfaction of the WAPC and the local government where relevant planning, servicing, landscape and environmental matters have being appropriately addressed.

While noting the above, a notation is supported to be added to Figure 1 of the LPS that states *“Explore and evaluate bauxite potential with bauxite to be extracted prior to possible non-agricultural development”*.

Council’s Recommendation on Submission 19:

That the submission be partially upheld with modifications to:

- section 8.9 of the Background and Context Report;
- inserting Figure 1 of the Department’s submission into the Background and Context Report;
- adding geoheritage site No. 30 Dale Bridge Quarry to the Background and Context Report;
- adding geoheritage site No. 30 Dale Bridge Quarry to the LPS Strategy Plan;
- adding a notation to the LPS Strategy Plan regarding investigating bauxite resources and extraction prior to development near the Boyagin Nature Reserve; and
adding an indicative Special Control Area for gravel/sand to the north-east of the Brookton townsite.

Submission 21: Department of Agriculture and Food:

Submission received:

“Support statements in section 4.6 and 4.7 of the LPS to ‘Require that buffers to agricultural land for dwellings and other development are accommodated within Rural Residential land and not within General Agricultural land.’ Recommends that minimum setbacks/buffers should be incorporated into the re-zoned areas in accordance with the EPA’s Separation Distances between Industrial Land and Sensitive Land Uses guidelines.

“Department of Health guidelines to be used in conjunction with the EPA guidelines and SPP4.1 (draft version).

“Supports the strategy (section 4.7) that states ‘Require proponents to appropriately justify land suitability and land capability of their proposal and demonstrate how it coordinates with existing and planned/anticipated development.’ DAFWA recommends:

- *the Shire requires the owner (or lessee) of the rural smallholdings application for any rural pursuit is conditional upon compliance with the terms and conditions of an approved Environmental Management Plan;*
- *an appropriate review period is set to ensure the rural pursuit is conducted in accordance of accepted standards; and*
- *approval to carry out proposed rural pursuits should not transfer with ownership to new owners.*

“DAFWA support the development of a Landscape and Revegetation Planning Policy referred to in section 5.1 and welcomes the opportunity to assist in its development.

“DAFWA supports the Council’s aim in section 7.2 to ‘provide for the

community's economic well-being through the provision of appropriate and sufficient industrial land for different classes of industrial activity.'

"DAFWA supports the Council's aim in section 10.1 to 'seek to preserve the productivity of agricultural and natural resources areas to maximise economic advantages to the district and ensure long-term food security.'

'DAFWA supports the Council's strategy in section 10.3 regarding memorials or notifications on title.

"DAFWA supports the Council's strategy for 'boundary adjustments (where no additional lots are created) and property rationalisation to consolidate primary production land into one lot and the creation of smaller balance lots."

Council's Comments on Submission 21:

The LPS references to buffer distances are guided by the standards recommended by the EPA, while the Background and Context Report sets out the *Separation Distances between Industrial Land and Sensitive Land Uses*. To increase certainty, the *Separation Distances between Industrial Land and Sensitive Land Uses* guidelines should also be referred to in section 5.2 of the LPS.

The Department of Health's *Separation of Agricultural and Residential Land Uses* (August 2012) should be added to the Background and Context Report and section 5.2 of the LPS.

Most uses defined as "rural pursuits" are not subject to a planning application to the local government. The intent of the strategy in section 4.7 of the LPS referred to by DAFWA relates to a "strategic" assessment of the land's suitability and capability as part of a scheme amendment request. At the scheme amendment stage, DAFWA will be able to assist local government determine the land capability and appropriateness of land for anticipated rural pursuits.

Various Local Planning Schemes include provisions relating to sustainable stocking rates which may be considered in the preparation of the new Local Planning Schemes.

Council's Recommendation on Submission 21:

That the submission be partially upheld to refer to the:

- EPA's *Separation Distances between Industrial Land and Sensitive Land Uses* in section 5.2 of the LPS; and
- Department of Health's *Separation of Agricultural and Residential Land Uses* (August 2012) in the Background and Context Report and section 5.2 of the LPS.

CONCLUSION

An assessment of the submissions received leads to a conclusion that there are only a small number of issues that have been raised and which can be accommodated in the Local Planning Strategy with some minor adjustments.

It is submitted that the Local Planning Strategy as presented herewith, will fulfil the spirit of *Town Planning Regulation 12A.(3)* which requires that:

“A Local Planning Strategy shall:

- (a) set out the long term planning directions for the local government;
- (b) apply State and regional planning policies; and
- (c) provide the rationale for the zones and other provisions of the Scheme.”

Accordingly it will be recommended that Council, with the suggested modifications as recorded:-

- consider the submissions as recommended in the attached *Schedule of Submissions*;
- resolve to adopt the Local Planning Strategy in accordance with the attached modified LPS Text;
- Seek endorsement from the WAPC for the LPS.

Next Steps

The Local Planning Strategy, if adopted by the Council in accordance with the recommendations of this report, will be referred to the Western Australian Planning Commission for endorsement, pursuant to Section 12B(3)(c) of the *Town Planning Regulations, 1967*.

The WAPC will consider the submission and make a decision on the endorsement of the LPS. Further modifications might be required.

If the Commission endorses the Local Planning Strategy, the Local Government shall publish notice of the Local Planning Strategy and the endorsement of the Commission in a newspaper circulating in the area.

CONSULTATION

Substantial public and stake holder consultation took place during the compilation of the Local Planning Strategy. The Shires sought a ‘front-loaded’ effective and participatory consultation programme for the LPS. The Shires considered this would assist to gain greater community ownership of the proposals and is more likely to result in sustainable development outcomes.

The LPS was advertised as required by the *Town Planning Regulations, 1967*.

During the abovementioned regulated advertising period, the LPS was published on the Shire of Brookton & the Shire of Beverley Websites, and hard & electronic copies were held at the front counters of each Shire.

In addition to the above, all ratepayers were given written notice of the Draft LPS by Mail-outs and invited to make submissions on the LPS.

STATUTORY ENVIRONMENT

The compilation of a Local Planning Strategy is mandated by Regulation 12A of the *Town Planning Regulations, 1967*.

POLICY IMPLICATIONS

The endorsement of the Local Planning Strategy may require modifications to existing Planning Policies, to be identified, and the creation of new Planning Policies over time, as the need arises.

FINANCIAL IMPLICATIONS

The compilation of the Local Planning Strategy by a consultant had been budgeted for by the Shire.

STRATEGIC PLAN IMPLICATIONS

The Local Planning Strategy is a Strategic Land Use Planning Instrument in itself. It is envisaged that the LPS will have a lifespan of between 10 to 15 years.

With the final endorsement of the LPS by the WAPC, the rescission of the then obsolete *District Rural Strategy* will be set in motion (through a Scheme Amendment).

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Consider the submissions by resolving to adopt the recommendations in the Schedule of Submissions that formed the subject of Attachment C to this report;
2. Amend the Proposed Local Planning Strategy in the light of the submissions in accordance with the attached modified documents that formed the subject of Attachments A and B to the report;
3. Adopt the Local Planning Strategy and supporting documentation, i.e. the Background & Context Report, The Local Planning Strategy, as amended;
4. Authorise the Shire Planner to undertake any necessary minor editorial, grammatical and other modifications to the Strategy and other documents that do not change the effect of the Strategy as adopted;
5. Seek the Western Australian Planning Commission's endorsement of the Local Planning Strategy (as modified) and when endorsed, authorise the Chief Executive Officer to publish notice of the Local Planning Strategy (as modified) and the endorsement of the Commission in a local newspaper;

TABLED ATTACHMENTS:

ATTACHMENT A: 10.06.13.01 – Background & Context Report as amended

ATTACHMENT B: 10.06.13.02 – Local Planning Strategy as amended

WITHIN DOCUMENT:

ATTACHMENT C: 10.06.13.03 – Schedule of Submissions as amended

COUNCIL RESOLUTION

M3/0613

Moved: Cr Murray

Seconded: Cr Foster

That Council:

- 1. Consider the submissions by resolving to adopt the recommendations in the Schedule of Submissions that formed the subject of Attachment C to this report;**
- 2. Amend the Proposed Local Planning Strategy in the light of the submissions in accordance with the attached modified documents that formed the subject of Attachments A and B to the report;**
- 3. Adopt the Local Planning Strategy and supporting documentation, i.e. the Background & Context Report, The Local Planning Strategy, as amended;**
- 4. Authorise the Shire Planner to undertake any necessary minor editorial, grammatical and other modifications to the Strategy and other documents that do not change the effect of the Strategy as adopted;**
- 5. Seek the Western Australian Planning Commission's endorsement of the Local Planning Strategy (as modified) and when endorsed, authorise the Chief Executive Officer to publish notice of the Local Planning Strategy (as modified) and the endorsement of the Commission in a local newspaper;**

CARRIED 7/0

Schedule of Submissions (Attachment C) Shires of Brookton and Beverley Local Planning Strategy

Note: All submissions are noted, however the terminology of “Dismiss”, “Upheld”, or “Partially Upheld” is typically used for recommendations to the Western Australian Planning Commission (WAPC). In the Council’s Recommendation column, if a submission is only “Noted”, it does not make it clear to the WAPC whether the Council agrees or does not agree with the submission. If a submission is “Upheld”, it means that Council agrees that the amendment should be modified as a result of the submission. If a submission is “Dismissed”, it means that no modifications are recommended.

No.	Name/Address	Summary of Submission	Council’s Comments	Council’s Recommendation
1	Callum Crofton State Heritage Office PO Box 7479 Cloisters Square PO Perth WA 6850	Encouraging to see a strong consideration of heritage in the Local Planning Strategy (LPS). Are particularly supportive of the consideration given to the conservation and retention of heritage buildings, structures and places and assessing heritage sites.	That the submission be noted.	That the submission be dismissed.
2	Fred Bremner PO Box 20 Beverley WA 6304	The Brookton Borefield: <ul style="list-style-type: none"> • contains a considerable amount of fresh water; • is an important asset which is currently underutilised; and • should be extracted and water piped to supplement water supplies for the Brookton and Beverley townsites (including watering parks and gardens) and to assist in the economic development of the region. Propose that a new pipeline to be constructed to both the Beverley and Brookton townsites from a convenient point adjacent to the South Branch of the Avon River where the overflow from the Brookton bore field could be captured.	The <i>Brookton Happy Valley Water Reserve Drinking Water Source Protection Plan</i> indicates the aquifer (borefield) has capacity for further extraction. It is suggested that subject to Department of Water advice on the extent and quality of the aquifer, that Water Corporation to consider the need for and feasibility of further extraction of the aquifer to support the growth of Brookton and to supplement the Great Southern Town Water Supply (GSTWS). While noting the above, Water Corporation (submission 22) set out that the Happy Valley Borefields is used to supplement Brookton’s water supply during the summer months. “The long term strategy is for Brookton to be solely supplied by the GSTWS” and not from the Happy Valley Borefield or Brookton Dam. Support adding an action to section 6.2 of the LPS	That the submission be partially upheld through adding an action to section 6.2 of the LPS.

		<p>Water harvesting should be undertaken in the Beverley townsite. A concept plan has previously been put forward for Council's consideration.</p>	<p>to state:</p> <p>"request the Department of Water to review the extent and quality of the aquifer north-east of the Brookton townsite. Subject to the results of the Department of Water Investigations, Water Corporation to consider the need for and feasibility of further extraction of the aquifer to support the growth of Brookton and to supplement the Great Southern Town Water Supply".</p> <p>The concept of water harvesting is supported for the Beverley townsite (and other areas) subject to feasibility and addressing relevant technical considerations. The LPS includes various objectives and strategies to support managing water resources.</p> <p>Draft LPS actions (section 8.1) state to "progress with the planning, design and implementation of the next stage of the Brookton Water Harvesting Project" and "investigate water harvesting in Beverley". It is recommended that these actions be retained in the endorsed version of the LPS.</p>	
3	<p>James Mackintosh Department of Water Swan Avon Region 7 Ellam Street Victoria Park WA 6100</p>	<p>Ensure that appropriate consideration for the total water cycle management is given at all stages of the planning process and that Water Sensitive Urban Design and Best Management Practice are implemented within the local government boundaries by both the Council and private industry.</p> <p>There are a number of options in achieving water sensitive urban design and implementing <i>Better Urban Water Management</i> (WAPC 2008):</p> <ul style="list-style-type: none"> • adoption of Institute of Public Works Engineers Australia (IPWEA) <i>Local Government Guidelines for Subdivisional</i> 	<p>Noted. The Shires of Brookton and Beverley are progressively undertaking actions that move towards a more water sensitive and climate resilient approach to urban water management. Water management is an important part of the LPS, with the LPS supporting appropriate initiatives and actions.</p> <p>The Shires have adopted a number of the options in achieving water sensitive urban design and implementing <i>Better Urban Water Management</i>. The LPS supports a range of options, strategies and actions which will be complemented by the new Local Planning Schemes for the Shires.</p>	<p>That the submission be dismissed, but note the supported deletion of the action in section 6.2 requiring the Department of Water to prepare the DWMS.</p>

		<p><i>Development 2009 – Edition 2;</i></p> <ul style="list-style-type: none"> • amendment of Town Planning Scheme to incorporate Better Urban Water Management requirements; • development of a Local Planning Policy relating to water sensitive urban design; • Town Planning Scheme to recognise the presence of Public Drinking Water Source Areas and the need to protect these from contamination due to land use changes; • the Department of Water requires the maintenance and retention of both perennial and ephemeral streams, and notes that land use changes have the capacity to alter the hydrology of waterways; and • produce a District Water Management Strategy (DWMS). 	<p>The LPS introduces Public Drinking Water Source Areas (PDWSA) into the Shire’s planning documents. In time, the PDWSA will receive statutory backing through the new Local Planning Schemes.</p> <p>In accordance with <i>Better Urban Water Management</i>, it is noted that a LPS should be supported by a DWMS. However, it is highlighted that production of water management documents, including a DWMS, can be a burden on smaller, less financial local governments.</p> <p>It is suggested in light of the comprehensive LPS and associated Background and Context Report, which provides sufficient guidance to developers/landowners on Council’s expectations for future development, that the Shires do not prepare a DWMS at this stage. Preparation of a DWMS would add unbudgeted costs. Further, it would add considerable delay in finalising the LPS which is required to increase certainty for the Shires, the community and other stakeholders.</p> <p>It is noted that the Department of Water has for other Local Planning Strategies e.g. Shire of Donnybrook-Balingup, raised no objection to a DWMS not being prepared with the LPS given the LPS’s sound approach to water management. It is suggested that such an approach should be applied to the Shires of Brookton and Beverley</p>	
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			<p>LPS.</p> <p>The draft LPS states the following action in section 6.2:</p> <p>“request the Department of Water to prepare a District Water Management Strategy. This will address wide ranging matters including taking a whole of water cycle approach to development and address water conservation and reuse”.</p> <p>It is recommended to delete the second action in section 6.2 of the LPS regarding the DWMS.</p>	
4	<p>Richard Bloor Department of Education 151 Royal Street East Perth WA 6004</p>	<p>The anticipated increase in student yield from residential development can be accommodated in the existing Beverley and Brookton District High Schools.</p> <p>The Department of Education has no objections to the draft LPS.</p>	<p>That the submission be noted.</p>	<p>That the submission be dismissed.</p>
5	<p>Peter & Miriam Wright 37 Lacey Street East Cannington WA 6107</p>	<p>Support introducing the Rural Smallholding zone which will encourage responsible economic development.</p> <p>Rural smallholding proposals below 20 hectares should not require extra justification or extra supporting documentation.</p>	<p>Noted</p> <p>Agree. The draft LPS (section 4.7) in part includes the following strategy relating to Rural Smallholdings:</p> <p>“encourage subdivision of land for rural smallholding purposes within areas designated as Rural Smallholding on the Strategy Plan and where the land has been zoned appropriately, and to comply with the following criteria and design guidelines...depending on land suitability and capability, lot sizes are between 4 and 40 hectares. Achievement of an</p>	<p>That the submission be partially upheld through:</p> <ul style="list-style-type: none"> • modifying the strategy in section 4.7 of the LPS to clarify the same standards apply to all rural smallholding lots; and • adding to section 4.7 of the LPS, to state the

		<p>A lesser standard of service provision should be accepted when compared to rural residential or urban development.</p> <p>Sealed roads should not be a requirement for</p>	<p>average lot size below 20 hectares will only be supported where the proposal appropriately addresses land capability and enhances the environmental qualities of the land and/or water, such as revegetation of cleared land or eroded areas”.</p> <p>Recommend modifying the above by deleting “Achievement of an average lot size below 20 hectares will only be supported where the proposal appropriately addresses land capability and enhances the environmental qualities of the land and/or water, such as revegetation of cleared land or eroded areas” and replacing with:</p> <p>“Proposals are to appropriately address land capability and enhance the environmental qualities of the land and/or water, such as revegetation of cleared land or eroded areas”.</p> <p>Agree and this is set out in the draft LPS. Rural smallholding subdivision/development servicing includes on-site water supply (not connected to the reticulated water system) and on-site effluent disposal. An action in section 8.1 of the draft LPS states “seek the support of the WAPC and service providers to create lots of 4 hectares and above without connection to the electricity grid subject to a notification being placed on the title stating that power supplies are not available and alternative power arrangements need to be made”.</p> <p>From the local government’s perspective, the key servicing consideration is the standard of new roads and/or the upgrading of existing roads to service future rural smallholding subdivision. This is considered below.</p> <p>The draft LPS (section 4.7) in part includes the</p>	<p>Council’s strategy is to “require subdivider contributions, based on cost sharing principles that do not burden the community, for the subdivision of Rural Smallholding lots accessed from existing unsealed roads to an appropriately sealed standard” and “consider whether or not to contribute towards road upgrading to facilitate rural smallholding subdivision.”</p>
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		<p>rural smallholdings (sealed roads on 4 - 40 hectares lots is unviable).</p>	<p>following strategy "all lots are serviced by an appropriately sealed and drained public road".</p> <p>The road construction standard to future rural smallholding lots is an important issue for the Councils. While noting viability considerations and the associated objective of supporting local population growth, there is also a range of other considerations including:</p> <ul style="list-style-type: none"> • dealing with increased community expectations (including expected changing values of future residents seeking a "tree-change" who are used to sealed roads; • ensuring Council's financial sustainability is not compromised; • "user-pay" and equity considerations (e.g. it is suggested the developer should meet the cost rather than the community); • the Shire only gets one opportunity to set the standard of road upgrading/construction at the subdivision stage. If a lesser standard is accepted, the Council will need to either advise landowners that the road/s will not be sealed or the Council will need to find the funds to pay for the upgrading; • encouraging a logical expansion of rural livings around the Brookton and Beverley townsites including into rural smallholding areas. Where there is "leap frog" subdivision, proponents should provide appropriately constructed roads to the satisfaction of the Council. Alternatively, land that is more distant from the townsites is likely to develop later; • identified rural smallholding areas near the Brookton and Beverley townsites generally adjoin or are in close proximity to a sealed road. In terms of servicing a 	
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			<p>proposed subdivision, options instead of new sealed public roads could include the appropriate use of battleaxe access legs which do not need to be sealed given they are privately owned and managed and are not the on-going responsibility of the Shire;</p> <ul style="list-style-type: none"> • many rural smallholding lots are expected to be closer to 4 hectares than 40 hectares. It is suggested that future landowners would expect a similar level of servicing compared to rural residential lots; and • proponents can always submit justification to the Council seeking a variation to the LPS servicing standard where the Council will consider the request on its merits. <p>Given the above, it is suggested that the endorsed LPS continue to include the strategy that “all lots are serviced by an appropriately sealed and drained public road”. This is especially required for any new road created. Where the subdivision is proposed from an existing unsealed road, a contribution for upgrading (including progressive sealing) should be sought as outlined in submission 18. In time, Council’s developer contributions policy will be reviewed and can consider the implications of the LPS strategy relating to road construction standards for rural smallholding subdivision.</p> <p>It is noted that <i>State Planning Policy 2.5 Agricultural and Land Use Planning (SPP 2.5)</i> does not specify whether roads which service rural smallholding lots should be sealed or unsealed. SPP 2.5 states “road design to allow for safe egress in event of an emergency” in section 5.3.1(ii)(i). Accordingly, the standard of road construction is a decision for local</p>	
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			<p>government to determine.</p> <p>The Council can separately consider whether or not to contribute towards road upgrading to facilitate rural smallholding subdivision based on considerations including its Asset Management Plan.</p>	
6	<p>Kevin & Sonya De Bruin Lot 1941 Corberding Road, Brookton WA 6306</p>	<p>Strong support for the LPS.</p> <p>Support the recommendation that Lot 1941 Corberding Road, Brookton be classified as "Rural Residential".</p> <p>Note that the development requirements for "Rural Residential" generally limits subdivision of lots below 2 hectares without the provision of reticulated water. This may restrict the viability of subdivision in the district, restricting potential yield and the ability to meet market price expectations given the cost of development.</p> <p>Recommends the Council modify the LPS though supporting subdivision of Rural Residential lots to a minimum lot size of 1 hectare through on-site water provision e.g. rainwater tanks, where a reticulated water supply is unavailable and/or unviable.</p>	<p>Noted</p> <p>Noted</p> <p>The draft LPS (section 4.6) in part includes the following strategy:</p> <p>"encourage subdivision of land for rural residential purposes only within areas designated as Rural Residential on the Strategy Plan and where the land has been zoned appropriately. Rural Residential to comply with the following criteria and design guidelines:</p> <ul style="list-style-type: none"> - subdivision shall generally achieve an average lot size of 2 hectares, with a minimum of 1 hectare. Consideration will be given to an average lot size below 2 hectares, on suitably located cleared land where appropriately justified to the satisfaction of the Council. Achievement of the average lot size below 2 hectares will only be supported where the proposal appropriately addresses land capability, the provision of potable water supply and enhances the environmental qualities of the land and/or water, such as through revegetation of cleared land or eroded areas; - all lots have a sustainable water supply for 	<p>That the submission be dismissed.</p> <p>the be</p>

			<p>domestic, fire fighting and land management purposes consistent with WAPC Policy DC3.4. The Council prefers that rural residential lots are connected to the reticulated water supply. However, where this is not available or feasible and this is accepted by the Council, the Council will consider alternative sustainable water supply (groundwater, surface water and roof catchment and rainwater tank) for domestic and fire fighting purposes for lots 2 hectares and above where appropriately justified by the proponent to the satisfaction of the Council. Where proposed lots are not proposed to be connected to reticulated water and where roof collection and a rainwater tank is the sole method of supply, the roof collection calculations are to address a rainwater tank of at least 92,000 litres of potable water with an additional 10,000 litres for fire fighting. The method of calculating the minimum collection area to service a rainwater tank is set out in the Department of Water's <i>Stormwater Management Manual for WA</i>".</p> <p>The above strategies set out in the draft LPS continue to be supported, especially in the absence of an updated SPP 2.5 and the Western Australian Planning Commission's (WAPC) associated policy <i>DC 3.4 Rural Subdivision</i>.</p> <p>Lots below 2 hectares (to 1 hectare) can be considered and will generally be close to the townsites or near reticulated water services. For areas classified or zoned Rural Residential that are further from townsites or further from reticulated water services, lot sizes will generally be 2 hectares and above.</p>	
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		<p>Lot 1941 Corberding Road, Brookton is not connected to the reticulated water system. Preliminary costings indicate that it is feasible to extend a reticulated water service to the site and provide an internal reticulated system subject to an appropriate lot yield being achieved.</p>	<p>It is suggested that servicing essentially large residential lots with reticulated water is a better outcome than only relying on on-site water supplies. The provision of reticulated water assists in “drought proofing”, fire management (e.g. hydrants), less on-going management issues to the Shire through landowners topping up water tanks that have run-dry, and generally improving the amenity of an area. Rainwater tanks are also encouraged to provide a valuable primary or supplementary service.</p> <p>A proponent has the opportunity to justify a proposal through technical investigations and the preparation of a structure plan with associated scheme amendment documentation. Subject to addressing relevant planning, environmental, servicing and landscape considerations, the local government will consider proposals on their merits.</p> <p>Noted. The Council will separately consider planning proposals for Lot 1941 Corberding Road, Brookton through assessment of Scheme Amendment No. 13.</p>	
7	<p>Mick Oliver Shire of Pingelly 17 Queen Street Pingelly WA 6308</p>	<p>Given the intent of the land along the Shire of Pingelly's boundary remains similar, there is no reason to make a submission.</p>	<p>That the submission be noted.</p>	<p>That the submission be dismissed.</p>
8	<p>Mathew Harding Department of Environment and Conservation Wheatbelt Region PO Box 100 Narrogin WA 6312</p>	<p>The Department does not wish to provide any comments.</p> <p>The strategy is unlikely to cause any significant impact to known biodiversity, conservation or environmental assets.</p>	<p>That the submission be noted.</p>	<p>That the submission be dismissed.</p>

<p>9</p>	<p>Aiden Ash Department of Indigenous Affairs PO Box 3153 East Perth WA 6004</p>	<p>There are 21 registered Aboriginal heritage sites on the Department of Indigenous Affairs (DIA) database within the Shire of Brookton and Shire of Beverley. There are also 15 other Aboriginal heritage places within the area.</p> <p>There are 5 Aboriginal native title claims that cover portions of the Shire of Brookton and Shire of Beverley.</p> <p>The LPS is commendable. The strategies suggested on page 43 of the LPS are worthy.</p> <p>Under the heading "Actions" (page 43) it is unknown what is meant by "support the formulation of Aboriginal site cultural corridors."</p> <p>Consider rezoning of areas to protect Aboriginal heritage sites.</p> <p>Suggest that reference is made to <i>Cultural Heritage Due Diligence Guidelines</i>.</p>	<p>Noted</p> <p>Section 11.1 of the Background and Context Report to be modified to state there are 5 claims over the district.</p> <p>Noted</p> <p>This action was included to complement the WAPC's draft <i>Wheatbelt Land Use Planning Strategy</i> (April 2011) which stated on page 6, as part of future WAPC works program, to "Undertake an Aboriginal heritage and culture study to provide an analysis of information regarding Aboriginal site locations to inform the establishment of environmental and cultural corridors." It is suggested modifying the wording of the action to:</p> <p>"support the formulation of environmental and cultural corridors where they have been endorsed by the South West Aboriginal Land and Sea Council and/or the Department of Indigenous Affairs".</p> <p>Not supported. The above modification should assist to clarify requirements.</p> <p>Agree and support a modification to the Background and Context Report. Proponents are required to address the Department's <i>Cultural Heritage Due Diligence Guidelines</i> and meet the requirements of the <i>Aboriginal Heritage Act 1972</i>.</p>	<p>That the submission be partially upheld through modifying:</p> <ul style="list-style-type: none"> • section 11.1 of the Background and Context Report to state there are 5 native title claims over the district; • section 9.1 of the LPS under "Actions" to now read "support the formulation of environmental and cultural corridors where they have been endorsed by the South West Aboriginal Land and Sea Council and/or the Department of Indigenous Affairs"; and • the Background and Context Report to include a statement that proponents are required to address the Department's
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				<i>Cultural Heritage Due Diligence Guidelines and meet the requirements of the Aboriginal Heritage Act 1972.</i>
10	LN & SF Irvine Lot 2 Great Southern Highway, Beverley	Strongly oppose and reject the Shire draft “re-zoning” strategy which classifies Lot 2 Great Southern Highway, Beverley as “Industry” for the following reasons: <ul style="list-style-type: none"> • using this property as industrial land will detract from the appearance of the main southern entry into the Beverley townsite; • additional heavy traffic entering the highway at this point would be a hazard; • it will create ambulance, traffic and environmental impacts; and • have built a substantial home and several sheds and use the property for rural purposes. Accordingly, prefer that the property remain as Rural Smallholding. 	The objection is noted, although it is suggested that Lot 2 Great Southern Highway, Beverley be classified as “Industry” in the endorsed LPS. Section 9.5 of the draft Background and Context Report in part states the following: “there is a need to provide additional industrial land near Brookton and Beverley. The Council considers the most appropriate location at Brookton is south of town near the Great Southern Highway, while at Beverley is it also south of town near the Great Southern Highway. The reasons include the sites: <ul style="list-style-type: none"> • build onto the existing industrial area which provides greater certainty for the community as to industrial locations and investment decisions; • provide opportunities for synergies between different industrial uses; • have excellent accessibility via the major road system and the railway; • are in close proximity to existing infrastructure thereby minimising the potential to duplicate services and infrastructure; and • typically are located further from the townsite than existing industrial areas and generally have opportunities for increased buffers. 	That the submission be dismissed.

			<p>While noting the above, there are various environmental, servicing/infrastructure, landscape and other planning considerations that need to be suitably addressed to the satisfaction of the Council, the WAPC and possibly the EPA. This includes the provision of appropriate buffers to existing dwellings, addressing landscape impact, progressing transport and servicing considerations and preparing and implementing a water management plan.”</p> <p>The above is still considered relevant to Lot 2 Great Southern Highway, Beverley. In terms of matters raised by Mr and Mrs Irving:</p> <ul style="list-style-type: none"> • it is highlighted that the LPS will not change the zoning of the property and is not a “re- zoning strategy”. The LPS provides strategic direction to spatial planning in the district. It is suggested the property may be zoned as General Agriculture in the new Local Planning Scheme to reflect that its long-term future is for Industry and not Rural Smallholding. A General Agricultural zoning would also prevent re-subdivision for rural living purposes making it more difficult to coordinate eventual industrial subdivision/development on the site; • Mr and Mrs Irving can continue to operate their property for rural smallholding purposes in the coming years/decades. They or future owners will be required to justify a proposal through technical investigations and the preparation of a structure plan with associated scheme amendment documentation. Subject to addressing relevant planning, environmental, servicing and landscape considerations, the local government will consider proposals on their merits; • it is agreed that there is a need to address the visual appearance of future industry on the 	
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		<p>Not opposed to the industrial development in Beverley to increase population, employment and economic sustainability.</p> <p>Consider there are more suitable areas of land for industrial use within the Shire.</p>	<p>site and for future industrial developments on other sites adjoining the Great Southern Highway. This will include replanting of trees and shrubs, the location of storage areas, the orientation and design of buildings and the appropriate control of signage;</p> <ul style="list-style-type: none"> any new access point to the Great Southern Highway is to be to the satisfaction of Main Roads Western Australia and the local government. Given Lot 2 is on a bend on the Great Southern Highway, future vehicular access may be required from Hunt Road and/or on Lot 343 to the south; and in terms of amenity and environmental impacts, any future industrial development will need to address matters including buffers, effluent disposal and stormwater management. Given the site is cleared and is outside of the floodplain, it suitably addresses two key environmental considerations relating to native vegetation and flood risk. <p>Noted</p> <p>The area to the south of Beverley, which includes Lot 2 Great Southern Highway, is considered the most appropriate location for light and general industry. The LPS also supports opportunities for value-adding, downstream processing and diversification of economic activity related to primary production on rural land subject to addressing relevant planning, environmental and social considerations. The LPS proposes that some downstream processing can be conducted on rural land, allocated as General Agriculture on the Strategy Plan, without rezoning.</p>	
11	Meg Aldridge	Kilima Pty Ltd owns 123 Council Road, Beverley	Lot 123 Council Road, Beverley is classified as	That the

	<p>Kilima Pty Ltd PO Box 5 Mundaring WA 6073</p>	<p>and has been unable to sell 123 Council Road due to the cost of getting water to the block.</p>	<p>“Town Centre” in the draft LPS. It is also proposed that is also classified as Town Centre in the endorsed LPS. The Town Centre classification enables the site to be used for a wide range of development.</p> <p>Given the LPS provides strategic direction to spatial planning in the district, it does not address the preferred approach to servicing of an individual property. In regards to Lot 123 Council Road, Water Corporation is responsible for considering designs to service the property with reticulated (scheme) water. The local government is not aware of the reasons as to why Water Corporation refused the water connection via adjoining land. Provided adjoining landowners grant agreement for water connection, which is backed by an easement, there appears to be merit in servicing water to Lot 123 Council Road via adjoining properties rather than by running new pipes the length of Council Road.</p> <p>It is suggested that Ms Aldridge again contacts Water Corporation to clarify options for servicing Lot 123 Council Road, Beverley with a reticulated water supply. Provided there are no technical “fatal flaws”, there is merit in the connection being via an adjoining property provided there is associated landowner agreement and the pipeline is protected by an easement.</p>	<p>submission dismissed. be</p>
<p>12</p>	<p>Clem White Calvary Presbyterian Church PO Box 99 Brookton WA 6306</p>	<p>Suggests the following improvements to the Brookton Cemetery:</p> <ul style="list-style-type: none"> • connect drinking water to the cemetery; • construct toilet facilities; • construct a covered shelter; and • provide improved parking areas. 	<p>The matters raised by Mr White have merit and the Shire of Brookton seeks to progressively improve the cemetery. Improvements to the Brookton Cemetery are outlined in the Council’s Strategic Plan 2009 – 2015 where a strategy is to prepare a Cemetery Management Plan. The preparation and progressive implementation of the proposed Cemetery Management Plan will assist to improve the amenity of the cemetery and</p>	<p>That submission dismissed. the be</p>

			<p>preserve the Shire's heritage.</p> <p>Funding to prepare the Cemetery Management Plan will be considered by the Council through the budget process.</p>	
13	Graeme A Fardon Shire of Quairading PO Box 38 Quairading WA 6383	Generally supports the draft LPS given it is based on sound planning principles and will be a valuable strategic planning tool for future decision making and townsite expansion.	That the submission be noted.	That the submission be dismissed.
14	Shelly Brindal Public Transport Authority PO Box 8125 Perth Business Centre WA 6849	<p>In section 6.12 of the LPS, the expectation is for local government to provide a detailed pathway scheme that channels pedestrians/cyclists to controlled places where they can safely cross the railway via pedestrian mazes.</p> <p>In section 8.3 of the LPS, Brookfield Rail do not support the use of existing railway reserves for walking, cycling and horse riding on operational railway corridors. It is acknowledged that this may occur and that it is impossible to police but the local governments should not endorse or support this activity.</p>	<p>Agree. This matter can be addressed at more detailed planning stages such as at the scheme amendment, structure plan or subdivision stages.</p> <p>Section 8.3 of the draft LPS includes an action which states "support the use of existing railway reserves for walking, cycling and horse riding trails". It is suggested this action is modified to read "support walking, cycling and horse riding trails on non-operational railway corridors, but not support walking, cycling and horse riding trails on operational railway corridors".</p>	That the submission be upheld in part through updating section 8.3 of the LPS to clarify the different approach to supporting walking, cycling and horse riding on operational versus non-operational railway corridors.
15	Kimberley McKay Department of Housing 99 Plain Street East Perth WA 6004	<p>The LPS's strategic approach is clearly based upon a long-term vision for the district which embraces sustainable design to provide a broad range of housing choices which enhance the physical environment and heritage character of the townsites.</p> <p>The Department is happy to work in collaboration with the Shires to deliver infill development initiatives, promote increased housing density and affordable housing choices by encouraging a mix of housing types and styles.</p> <p>The Department welcomes the Councils' intentions to review and reprioritise its infill</p>	<p>Noted</p> <p>The Department's offer to work with the Shires is appreciated in providing appropriately located and designed public housing.</p> <p>Noted</p>	That the submission be dismissed.

		<p>sewerage program and upgrade its local power supplies to support a higher housing population.</p> <p>Supports accommodating residential and mixed land uses in the town centre and developing a graduated interface between conflicting land uses.</p> <p>Will give consideration to the redevelopment of landholdings in the vicinity in the future should it be possible.</p>	<p>Noted</p> <p>The Shires look forward to working with the Department in considering relevant matters and the implementation of appropriately located and designed public housing.</p>	
16	Daphne Shaw 106 Roberts Road Kelmscott WA 6111	<p>Outlines various positive features of the Beverley townsite including its heritage, strategic position and climate.</p> <p>There are limited opportunities (attractions) for employment.</p> <p>Increased population will lead to increased traffic including additional heavy vehicle traffic on Brookton Highway.</p> <p>Beverley is ideal for retirement to a quieter rural lifestyle. Supporting retirees to relocate which should be encouraged by both Shires.</p> <p>Need to advertise specifically how the Shires are going to expand/grow such as:</p> <ul style="list-style-type: none"> • rural industry and small business; • specialised shops to cater for residents and tourists; • retirement villas and rural lifestyles; • residences for retirees or workers in the 	<p>Noted</p> <p>The LPS seeks to assist in broadening the district economy.</p> <p>Increased population in Beverley and Brookton is expected to increase heavy haulage vehicle traffic on Brookton Highway. The increase attributable to growth in Beverley and Brookton townsites is expected to be low compared to heavy haulage vehicle traffic from outside of the district and from rural areas of the district. The local governments and Main Roads Western Australia will monitor traffic numbers, including the number of heavy haulage vehicles, on Brookton Highway. This in part may require additional overtaking lanes to be progressively provided and/or to support opportunities for goods to be transported by rail.</p> <p>Noted. While the LPS sets out opportunities for the Beverley and Brookton townsite to grow and to diversify its economy, there will be a correspondingly need to:</p> <ul style="list-style-type: none"> • prepare and implement economic development strategies; • consider and fund marketing campaigns; an 	<p>That the submission be dismissed.</p> <p>the be</p>

		<p>district or townsites;</p> <ul style="list-style-type: none"> • avoid accommodating overflow of unemployed families from Perth; and • the existing commercial centre in Vincent Street, Beverley can be developed further. 	<ul style="list-style-type: none"> • work with a range of stakeholders to promote and implement appropriate development. 	
17	John Rothwell rothwell770@gmail.com	<p>Happy with the way Beverley is developing, including that it is seeking to develop basic infrastructure and it takes an open-minded and flexible approach for prospective industries and small businesses.</p> <p>Happy with the location of the Beverley Airfield given it has been long established and the noise is minimal.</p> <p>Would like to see more permanent sites and long stay sites at the caravan park given there is shortage of rentals in Beverley and a waiting list for Homeswest accommodation. The caravan park could also be extended to retirees willing to locate their own park homes which would boost the population and bring more money into the local businesses.</p>	<p>Noted</p> <p>Noted</p> <p>The Shire managed caravan park in the Beverley town centre will be progressively improved. There are however limitations as to the extent of possible expansion. The old race course offers potential for tourists, visitors and longer term sites. The Background and Context Report (page 44) states:</p> <p>“The old race course is no longer used for racing purposes. It is a large site close to the Beverley townsite and offers the potential for alternative uses. While there is a need for further investigations, it appears the site has tourism potential which may include as a site for accommodating tourists and visitors in motor homes. The site may also have opportunities for equestrian or animal welfare purposes. To progress matters, a concept plan and feasibility plan should be prepared.”</p> <p>The draft LPS (section 4.9) states the following for the Old Race Course -</p> <p>“The Council’s strategy is to:</p>	<p>That the submission be dismissed.</p>

		<p>Would like to see alternative buildings encouraged i.e. straw bale and tyre houses.</p>	<ul style="list-style-type: none"> • support tourism uses and development; • require the preparation of a concept plan (and if required a master plan) to coordinate and guide development on the site; and • zone the land as "Tourist" in the new Local Planning Scheme." <p>Provided buildings comply with the <i>Building Code of Australia</i>, straw bale and tyre houses can be considered through much of the district. Where straw bale houses have a rendered finish, they should be compatible with the building character of the district. A key consideration with tyre houses can be with their external appearance. Where tyres are not visible externally, tyre houses will be considered on their merits in urban and rural living areas. It may be appropriate for tyres to be exposed in rural areas especially where the tyre house is well screened from roads, public places and off-site properties.</p>	
18	<p>Steve Ramm PO Box 192 Beverley WA 6304</p>	<p>Owner and occupier of Lot 50 (No. 115) Bethany Road, Beverley which is 2.6 hectares in area. The site is zoned Rural Residential in the <i>Shire of Beverley Town Planning Scheme No. 2</i> where there is a minimum lot size of 2 hectares.</p> <p>Support the LPS proposal to:</p> <ul style="list-style-type: none"> • retain the Rural Residential land use over the 5 lots at the western end of Bethany Road; • extend the Rural Residential land use to the north and west side of Bethany Road; • delete the specific individual requirements within the scheme (Schedule 3 of the current scheme) for each separate Rural Residential zone; and • provide the opportunity for all Rural Residential land to be considered down to a minimum 1 hectare lot size, with Council 	<p>Noted</p> <p>Noted</p>	<p>That the submission be upheld in part through adding to section 4.6 of the LPS, relating to Rural Residential. The LPS to state the Council's strategy is to "require subdivider contributions, based on cost sharing principles that do not burden the community, for the re-subdivision of existing Rural</p>

		<p>discretion to accept that lots below 2 hectares and minimum 1 hectare lot size need not be connected to a reticulated water supply and an alternative water supply may be considered.</p> <p>The “Action” dot points for Rural Residential land (page 18) should also include a statement that “the scheme text delete provisions which require a reticulated water supply for rural residential lot sizes below 2 hectare and minimum of 1 hectare and an alternative water supply may be considered at Council discretion.”</p> <p>Lot 50 (No. 115) Bethany Road, Beverley is currently not connected to the reticulated water supply.</p> <p>In relation to road construction standards for rural residential subdivision, and in particularly servicing Lot 50 Bethany Road, notes the following:</p> <ul style="list-style-type: none"> • Bethany Road is unsealed; • the draft LPS includes a strategy for rural residential subdivision that “all lots are serviced by an appropriately sealed and drained public road”. Accordingly, it appears that re-subdivision of rural residential lots on Bethany Road will require Bethany Road to be sealed; • while appreciating that full road construction details are addressed later in the planning process, some flexibility should be set out in the LPS; • while noting the advantage of a sealed road, excessive additional traffic is not generated in 	<p>As set out in the Council’s Comments in submission No. 6, it is considered that smaller rural residential lots (below 2 hectares) should generally be connected to reticulated water. Accordingly, there is no support to add the requested action. The wording in the new Local Planning Schemes for the Shire of Beverley and the Shire of Brookton, which relates to servicing lots with potable water, will be separately considered through the preparation of the Local Planning Schemes.</p> <p>Noted</p> <p>The current Bethany Road subdivision, which is serviced by an unsealed road and is not connected to reticulated water, is not considered to represent the level of servicing that future rural residential lots should have in the district. While noting this, the land may have future re- subdivision potential subject to addressing relevant planning, environmental and servicing considerations (including whether or not lot sizes to 1 hectare should be serviced with reticulated water or with on-site water supplies).</p> <p>Assuming that other planning considerations are suitably addressed, it is suggested that it is not appropriate to require the upgrading of Bethany Road to a sealed standard for the creation of one additional lot. Requiring the sealing of Bethany Road for one additional lot is considered inconsistent with the legal tests of validity for</p>	<p>Residential lots accessed from existing unsealed roads to an appropriately sealed standard” and “consider whether or not to contribute towards road upgrading to facilitate rural residential subdivision.”</p>
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		<p>small scale subdivision and the retention of the unsealed road may be acceptable;</p> <ul style="list-style-type: none"> • the requirement for a sealed road commonly burdens the “first subdivider”. Should be flexibility for portions of the road to be constructed and other portions of the road constructed only when the abutting landowner chooses to subdivide; and • cost sharing/developer contributions are referenced in the LPS and linked to the WAPC State Planning Policy (SPP) 3.6 provisions and calculations. SPP3.6 provides a very cumbersome formula and process for cost sharing. The Council should be open to consider other cost sharing arrangements. 	<p>imposing subdivision/development approvals which include they must reasonably relate to the subject matter of the planning approval and the condition must have a “nexus” with the subdivision/development. Instead, in accordance with WAPC and Council policy, a contribution from the subdivider for road upgrading is expected prior to the clearance of the Deposited Plan. The subdivider contribution for road upgrading is expected to be based on:</p> <ul style="list-style-type: none"> • existing traffic volumes on the road and projected traffic impacts of other development accessing the road based on the development potential in the LPS; • determining proposed traffic impacts created as a result of the subdivision/development (volumes and type); and • the local government’s identified level of service for the road (based on traffic volumes, type of traffic, safety etc.) and associated costs to meet this standard. <p>Based on the above, there is no support to delete the strategy for rural residential lots which states “all lots are serviced by an appropriately sealed and drained public road”. Most future residential lots in the district (Shires of Beverley and Brookton) will be on “greenfield” sites rather than re-subdivision. A standard of sealed roads to service new rural residential estates is supported and is now considered a community accepted standard.</p> <p>For the small percentage of existing rural residential lots that are accessed via an unsealed road in the district, a new strategy is supported to be added to section 4.6 of the LPS, relating to Rural Residential, which states the Council’s strategy is to:</p>	
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		In general, the draft LPS is a comprehensive and well documented report which provides significant forward planning for Beverley.	<p>“require subdivider contributions, based on cost sharing principles that do not burden the community, for the re-subdivision of existing Rural Residential lots accessed from unsealed roads to an appropriately sealed standard”.</p> <p>Noted</p>	
19	Elias Peiris Department of Mines and Petroleum Mineral House 100 Plain Street East Perth WA 6004	<p>Suggest that section 8.9 of the Background and Context Report be amended.</p> <p>Strongly recommend that the Department’s map showing the distribution of mines and mineral deposits be added to the Background and Context Report.</p> <p>If the Shire considers that reserves containing gravel or sand warrant special protection, it may examine creating a Special Control Area.</p> <p>A geoheritage site (No. 30) is located in the Shire of Beverley at Dale Bridge Quarry (granite and migmatite relationships). Geoheritage sites are “Geological features considered to have unique and of outstanding value within Western Australia and to have significant scientific and educational values for the good of the community”. Geoheritage sites are required to be protected from incompatible activities.</p>	<p>Support adding a summarised component of the requested information to section 8.9 of the Background and Context Report relating to:</p> <ul style="list-style-type: none"> • kaolin, bauxite, sand and clay; • operating mines and other mines, prospects and deposits; • mineral tenements; and • further information being available on the Department’s website. <p>Agree</p> <p>An indicative Special Control Area for gravel/sand resources is recommended to be shown to the north-east of the Brookton townsite.</p> <p>Summarised details relating to the geoheritage site to be added to section 8.9 of the Background and Context Report.</p> <p>The LPS Strategy Plan – North (Figure 3) to include a notation on the geoheritage site.</p> <p>The Department of Mines and Petroleum should also seek to include the geoheritage site on the State Heritage Register and include it on the Council’s Municipal Heritage Inventory.</p>	<p>That the submission be partially upheld with modifications to:</p> <ul style="list-style-type: none"> • section 8.9 of the Background and Context Report; • inserting Figure 1 of the Department’s submission into the Background and Context Report; • adding geoheritage site No. 30 Dale Bridge Quarry to the Background and Context Report; • adding geoheritage site No. 30 Dale Bridge Quarry to the LPS Strategy Plan; • adding a notation to the

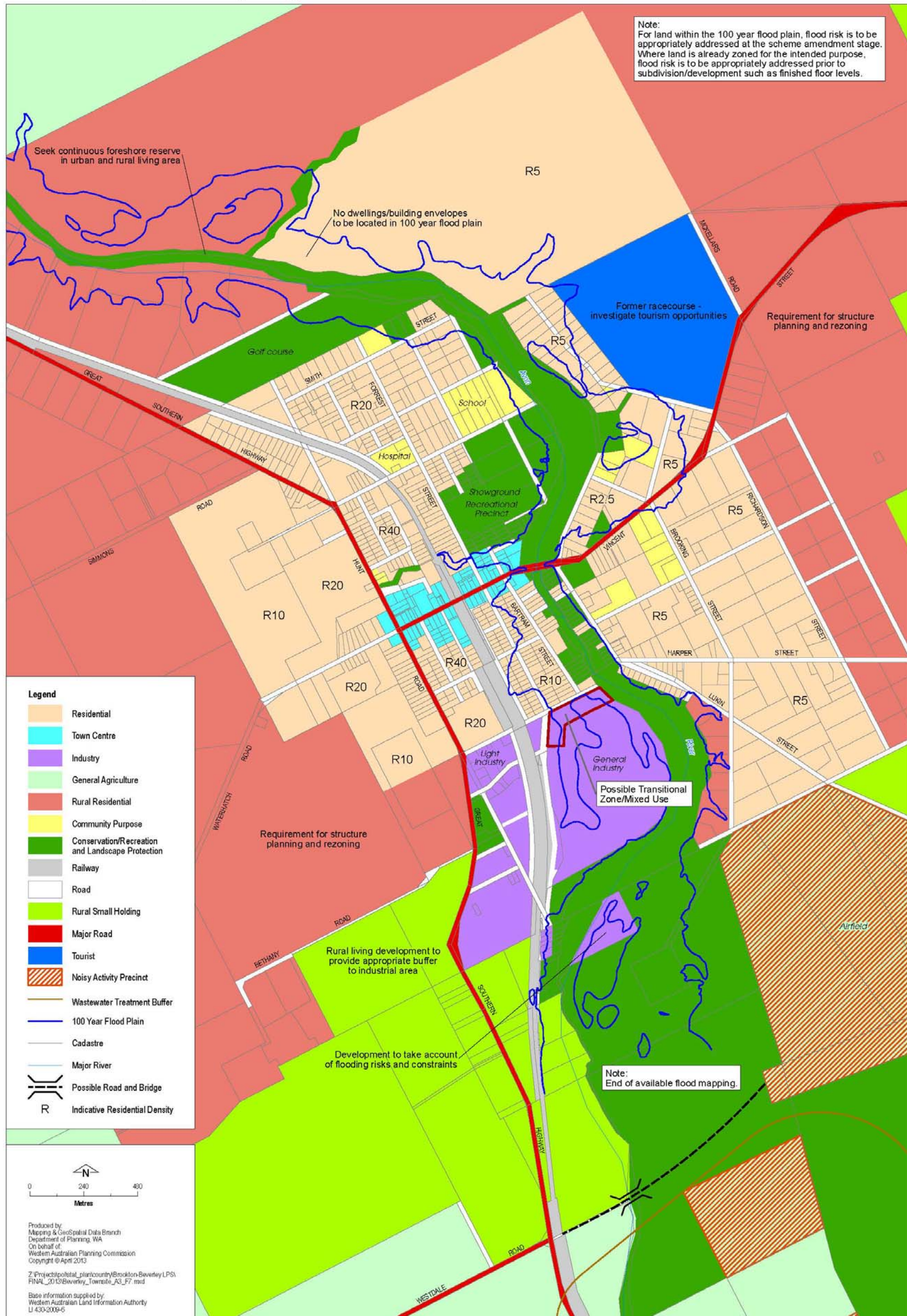
		<p>Recommend the area classified as Conservation/Recreation and Landscape Protection to the east of the Boyagin Nature Reserve in the Shire of Brookton, on Figure 1 Strategy Plan – South, be removed until such time as sufficient exploration has been carried out to evaluate the bauxite potential of this area.</p>	<p>The classification of land near the Boyagin Nature Reserve as “Conservation/Recreation and Landscape Protection” on Figure 1 of the LPS is supported. The area adjoins important conservation assets and there are opportunities on freehold land for conservation corridors, potentially sensitively located development and potentially the creation of conservation lots where a Structure Plan/Management Plan is prepared for the area to the satisfaction of the WAPC and the local government where relevant planning, servicing, landscape and environmental matters have being appropriately addressed.</p> <p>While noting the above, a notation is supported to be added to Figure 1 of the LPS that states “Explore and evaluate bauxite potential with bauxite to be extracted prior to possible non- agricultural development”.</p>	<p>LPS Strategy Plan regarding investigating bauxite resources and extraction prior to development near the Boyagin Nature Reserve; and</p> <ul style="list-style-type: none"> • adding an indicative Special Control Area for gravel/sand to the north-east of the Brookton townsite.
20	<p>Vic Andrich Department of Health Environmental Health PO Box 8172 Perth Business Centre</p>	<p>All developments must comply with the provisions of the <i>draft Country Sewerage Policy</i>.</p> <p>“Public Health” is recommended to be integrated in the LPS under the various appropriate headings. Should include disability access, disaster preparedness, health, social and mental wellbeing of the workforce and visitors. Recommend that the “scoping tool” be integrated into the LPS.</p> <p>Consideration must be given to the need for adequate buffers to protect residents from lifestyle and public health impacts such as from mosquitoes, pesticide spray drift from agricultural activities or dust from other activities etc.</p> <p>Consider incorporating Health Impact Assessment (HIA) and Public Health Assessment (PHA)</p>	<p>Agree</p> <p>A wide number of public health matters are contained in the draft LPS including promoting healthy communities through walking and cycling, provision of foreshore reserves and public open space, ways of reducing risk and associated disaster preparedness.</p> <p>The LPS appropriately considers buffers including from agricultural operations.</p> <p>The local government will consider these principles as appropriate in future decision</p>	<p>That the submission be dismissed.</p>

		principles in decision making process.	making.	
21	Greg Doncon Department of Agriculture and Food 75 York Road Northam WA 6401	<p>Rural land, where soil and water resources can support current and future food production, is a finite resource.</p> <p>In relation to Rural Living – Rural Residential and Rural Smallholding (section 6.8 of the Background and Context Report), DAFWA shares the concerns outlined in the LPS, especially the breakup and loss of productive agricultural land and potential land use conflict with broad acre farms.</p> <p>DAFWA has no evidence that the creation of smaller lots through the subdivision process creates the potential for economically viable agricultural diversity (section 6.8 of the Background and Context Report). Markets, including niche markets, need continuity of supply. This can only be achieved with larger lot sizes. Intensive agriculture in rural living areas has the potential for conflict as noted in <i>Section 12.5 Intensive Agriculture and Rural Uses</i>.</p> <p>Support statements in section 4.6 and 4.7 of the LPS to “Require that buffers to agricultural land for dwellings and other development are accommodated within Rural Residential land and not within General Agricultural land.” Recommends that minimum setbacks/buffers should be incorporated into the re-zoned areas in accordance with the EPA’s <i>Separation Distances between Industrial Land and Sensitive Land Uses</i> guidelines.</p> <p>Department of Health guidelines to be used in conjunction with the EPA guidelines and SPP4.1 (draft version).</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted. The LPS refers to buffer distances are guided by the standards recommended by the EPA, while the Background and Context Report sets out the <i>Separation Distances between Industrial Land and Sensitive Land Uses</i>. To increase certainty, the <i>Separation Distances between Industrial Land and Sensitive Land Uses</i> guidelines should also be referred to in section 5.2 of the LPS.</p> <p>The Department of Health’s <i>Separation of Agricultural and Residential Land Uses</i> (August 2012) should be added to the Background and Context Report and section 5.2 of the LPS.</p>	<p>That the submission be partially upheld to refer to the:</p> <ul style="list-style-type: none"> EPA’s <i>Separation Distances between Industrial Land and Sensitive Land Uses</i> in section 5.2 of the LPS; and Department of Health’s <i>Separation of Agricultural and Residential Land Uses</i> (August 2012) in the Background and Context Report and section 5.2 of the LPS.

		<p>Supports the strategy (section 4.7) that states “Require proponents to appropriately justify land suitability and land capability of their proposal and demonstrate how it coordinates with existing and planned/anticipated development.” DAFWA recommends:</p> <ul style="list-style-type: none"> • the Shire requires the owner (or lessee) of the rural smallholdings application for any rural pursuit is conditional upon compliance with the terms and conditions of an approved Environmental Management Plan; • an appropriate review period is set to ensure the rural pursuit is conducted in accordance of accepted standards; and • approval to carry out proposed rural pursuits should not transfer with ownership to new owners. <p>DAFWA support the development of a Landscape and Revegetation Planning Policy referred to in section 5.1 and welcomes the opportunity to assist in its development.</p> <p>DAFWA supports the Council’s aim in section 7.2 to “provide for the community’s economic well- being through the provision of appropriate and sufficient industrial land for different classes of industrial activity.”</p> <p>DAFWA supports the Council’s aim in section 10.1 to “seek to preserve the productivity of agricultural and natural resources areas to maximise economic advantages to the district and ensure long-term food security.”</p> <p>DAFWA supports the Council’s strategy in section 10.3 regarding memorials or notifications on title.</p> <p>DAFWA supports the Council’s strategy for</p>	<p>Most uses defined as “rural pursuits” are not subject to a planning application to the local government. The intent of the strategy in section 4.7 of the LPS referred to by DAFWA relates to a “strategic” assessment of the land’s suitability and capability as part of a scheme amendment request. At the scheme amendment stage, DAFWA will be able to assist local government determine the land capability and appropriateness of land for anticipated rural pursuits.</p> <p>Various Local Planning Schemes include provisions relating to sustainable stocking rates which may be considered in the preparation of the new Local Planning Schemes.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	
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		<p>"boundary adjustments (where no additional lots are created) and property rationalisation to consolidate primary production land into one lot and the creation of smaller balance lots."</p> <p>Recommends that when a dwelling exists with a lot subject to the boundary adjustment that the buffers around the dwelling are within the lot containing the dwelling and not in the General Agricultural land.</p>	<p>Generally agree, however this will be addressed at the subdivision/amalgamation stage.</p>	
22	<p>Mark Willison Water Corporation PO Box 100 Leederville WA 6902</p>	<p>No objection</p> <p>Outline advice on servicing Beverley with water and wastewater and servicing Brookton with water supplies.</p> <p>Growth rates for townsite growth are optimistic.</p> <p>Provided details relating to unplanned and unprogrammed headworks.</p>	<p>Noted</p> <p>Noted</p> <p>It is agreed the population numbers and growth rates are aspirational. The LPS seeks to provide long-term strategic direction for the district and to clearly set out areas for residential, rural residential, rural smallholding and industrial subdivision/development.</p> <p>Noted</p>	<p>That the submission be dismissed.</p>

Brookton and Beverley Local Planning Strategy



Strategy Plan - Beverley Townsite

Figure 7

9.2 Initial Adoption – Amendment 22 to Town Planning Scheme No.2

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 11 June 2013
APPLICANT: Shire of Beverley
FILE REFERENCE: LUP010 22
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Scheme Amendment Report

SUMMARY

It is proposed to amend Shire of Beverley Town Planning Scheme No. 2 to align it with the new Local Planning Strategy by removing references to the obsolete District Rural Strategy in the Scheme Text. It will be recommended Amendment 22 to the Shire of Beverley's Town Planning Scheme No. 2 be initiated.

BACKGROUND:

The Shire is in the process of adopting a new Local Planning Strategy (LPS) for the area of jurisdiction of the Shire of Beverley. In order to align the present Shire of Beverley Town Planning Scheme No. 2 (TPS 2) with this new LPS, it is required that references to the District Rural Strategy in the present TPS 2 be removed.

COMMENT

References to the District Rural Strategy in the present Town Planning Scheme had the purpose to give direction to developers and the local government in relation to matters concerning, amongst others, the subdivision of rural land.

These issues are dealt with extensively within the new Local Planning Strategy, and it is therefore submitted that the District Rural Strategy has become obsolete. It is proposed to remove references to the District Rural Strategy from the Town Planning Scheme, to eliminate possible ambiguities and duplication between the District Rural Strategy and the new Local Planning Strategy.

CONSULTATION

Provided Council initiate the amendment, there is a statutory requirement to advertise the amendment for 42 days once EPA approval has been obtained.

STATUTORY ENVIRONMENT

Authority for Council to amend Town Planning Schemes is contained in Section 75 of the Planning and Development Act 2005.

POLICY IMPLICATIONS

Conclusion of Amendment 22 will by extension have the effect of rescission of the District Rural Strategy.

FINANCIAL IMPLICATIONS

Shire staff and resources will be required to produce the amendment and the Shire will be required to pay for all advertising.

STRATEGIC PLAN IMPLICATIONS

The new Local Planning Strategy will become the primary strategic land use planning instrument for the Shire.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Initiate Amendment 22 to Town Planning Scheme No. 2 for the purpose of removing references to the District Rural Strategy in the Scheme Text.
2. Direct the Shire Planner to:
 - (a) Forward the documentation to the Environmental Protection Authority for assessment and the WAPC for information.
 - (b) If no objection is received from the Environmental Protection Authority, advertise the amendment in compliance with the Town Planning Regulations 1967 (as amended).
3. Resolve to Rescind the District Rural Strategy on final endorsement of the Local Planning Strategy by the WAPC.

COUNCIL RESOLUTION

M4/0613

Moved: Cr Foster

Seconded: Cr Pepper

That Council:

1. **Initiate Amendment 22 to Town Planning Scheme No. 2 for the purpose of removing references to the District Rural Strategy in the Scheme Text.**
2. **Direct the Shire Planner to:**
 - (a) Forward the documentation to the Environmental Protection Authority for assessment and the WAPC for information.**
 - (b) If no objection is received from the Environmental Protection Authority, advertise the amendment in compliance with the Town Planning Regulations 1967 (as amended).**
3. **Resolve to Rescind the District Rural Strategy on final endorsement of the Local Planning Strategy by the WAPC.**

CARRIED 7/0

(9.2 Attachment)

SHIRE OF BEVERLEY
TOWN PLANNING SCHEME NO.2
AMENDMENT NO.22

(9.2 Attachment)

Planning and Development Act 2005

**RESOLUTION TO AMEND A TOWN PLANNING SCHEME
SHIRE OF BEVERLEY
TOWN PLANNING SCHEME NO.2
AMENDMENT NO.22**

RESOLVED that the local government, in pursuance of section 75 of the *Planning and Development Act 2005*, amend the above Town Planning Scheme by:

1) Deleting the following from the Scheme Text:-

3.4 g) In considering a recommendation with regard to any application for Subdivision and or application for Rezoning or Planning consent within this zone, Council shall in addition to the general provisions of the Scheme pay regard to the appropriate District Rural Strategy Policy Area provisions detailed in clauses 3.5 and 3.6 of the Scheme Text.

2) Deleting the following from the Scheme Text:-

3.5.4 DISTRICT RURAL STRATEGY – POLICY AREA BE1

Policy Area BE1 provides for the future expansion of the Beverley Townsite Area and Environs in the manner illustrated on map 13 of the District Rural Strategy Report.

Within this Policy Area, subdivision and development will be recommended and promoted by Council provided: -

- *Access to the land and servicing of the land is to the satisfaction of Council.*
- *Landform, landscape and landcare issues are addressed to the satisfaction of the Council.*
- *The proposal will not adversely impact on the amenity and character of the Townsite Area and Environs.*
- *The proposal complies with the general provisions of Council's Town Planning Scheme and any Town Planning Policies adopted by Council.*
- *The land is appropriately zoned.*

The Council in supporting a proposal may require the preparation of a landscape/landcare/conservation plan for the particular site, including arrangements for the implementation and ongoing management of the plan.

3) Renumbering 3.5.5 **PROPERTY RATIONALISATION** to

3.5.4 PROPERTY RATIONALISATION

Dated this ...**25**... day of ...**June**... 2013.

.....
S P Gollan
Chief Executive Officer

(9.2 Attachment)

PROPOSAL TO AMEND A TOWN PLANNING SCHEME

- | | |
|---|--|
| 1. LOCAL AUTHORITY: | SHIRE OF BEVERLEY |
| 2. DESCRIPTION OF TOWN PLANNING SCHEME: | SHIRE OF BEVERLEY TOWN PLANNING SCHEME NO.2 |
| 3. TYPE OF SCHEME: | DISTRICT ZONING SCHEME |
| 4. SERIAL NUMBER OF AMENDMENT: | 22 |
| 5. PROPOSAL: | To remove references to the obsolete District Rural Strategy from the Scheme Text in order to align it with the new Local Planning Strategy. |

SCHEME AMENDMENT REPORT

1. INTRODUCTION

The Shire is in the process of adopting a new Local Planning Strategy (LPS) for the area of jurisdiction of the Shire of Beverley. In order to align the present Shire of Beverley Town Planning Scheme No. 2 (TPS 2) with this new LPS, it is required that references to the District Rural Strategy in the present TPS 2 be removed.

2. BACKGROUND

References to the District Rural Strategy in the present Town Planning Scheme had the purpose to give direction to developers and the local government in relation to matters concerning, amongst others, the subdivision of rural land.

These issues are dealt with extensively within the new Local Planning Strategy, and it is therefore submitted that the District Rural Strategy has become obsolete. It is proposed to remove references to the District Rural Strategy from the Town Planning Scheme, to eliminate possible ambiguities and duplication between the District Rural Strategy and the new Local Planning Strategy.

3. PROPOSAL

It is proposed to amend the text of the Shire of Beverley Town Planning Scheme No. 2 as follows:-

1) Deleting the following from the Scheme Text:-

3.4 g) In considering a recommendation with regard to any application for Subdivision and or application for Rezoning or Planning consent within this

(9.2 Attachment)

zone, Council shall in addition to the general provisions of the Scheme pay regard to the appropriate District Rural Strategy Policy Area provisions detailed in clauses 3.5 and 3.6 of the Scheme Text.

2) Deleting the following from the Scheme Text:-

3.5.4 DISTRICT RURAL STRATEGY – POLICY AREA BE1

Policy Area BE1 provides for the future expansion of the Beverley Townsite Area and Environs in the manner illustrated on map 13 of the District Rural Strategy Report.

Within this Policy Area, subdivision and development will be recommended and promoted by Council provided: -

- *Access to the land and servicing of the land is to the satisfaction of Council.*
- *Landform, landscape and landcare issues are addressed to the satisfaction of the Council.*
- *The proposal will not adversely impact on the amenity and character of the Townsite Area and Environs.*
- *The proposal complies with the general provisions of Council's Town Planning Scheme and any Town Planning Policies adopted by Council.*
- *The land is appropriately zoned.*

The Council in supporting a proposal may require the preparation of a landscape/landcare/conservation plan for the particular site, including arrangements for the implementation and ongoing management of the plan.

3) Renumbering 3.5.5 **PROPERTY RATIONALISATION** to

3.5.4 PROPERTY RATIONALISATION

4. CONCLUSION

Finalisation of Amendment 22 will align the Shire of Beverley Town Planning Scheme No 2 with the new Local Planning Strategy and remove possible duplication and ambiguity between the obsolete District Rural Strategy and the LPS.

(9.2 Attachment)

Planning and Development Act 2005

SHIRE OF BEVERLEY

TOWN PLANNING SCHEME NO.2

AMENDMENT NO.22

The Shire of Beverley under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Town Planning Scheme by:-

1) Deleting the following from the Scheme Text:-

3.4 g) In considering a recommendation with regard to any application for Subdivision and or application for Rezoning or Planning consent within this zone, Council shall in addition to the general provisions of the Scheme pay regard to the appropriate District Rural Strategy Policy Area provisions detailed in clauses 3.5 and 3.6 of the Scheme Text.

2) Deleting the following from the Scheme Text:-

3.5.4 DISTRICT RURAL STRATEGY – POLICY AREA BE1

Policy Area BE1 provides for the future expansion of the Beverley Townsite Area and Environs in the manner illustrated on map 13 of the District Rural Strategy Report.

Within this Policy Area, subdivision and development will be recommended and promoted by Council provided: -

- Access to the land and servicing of the land is to the satisfaction of Council.*
- Landform, landscape and landcare issues are addressed to the satisfaction of the Council.*
- The proposal will not adversely impact on the amenity and character of the Townsite Area and Environs.*
- The proposal complies with the general provisions of Council's Town Planning Scheme and any Town Planning Policies adopted by Council.*
- The land is appropriately zoned.*

The Council in supporting a proposal may require the preparation of a landscape/landcare/conservation plan for the particular site, including arrangements for the implementation and ongoing management of the plan.

3) Renumbering 3.5.5 *PROPERTY RATIONALISATION* to

3.5.4 PROPERTY RATIONALISATION

(9.2 Attachment)

ADOPTION

Adopted by resolution of the Council of the Shire of Beverley at the Meeting of the Council held on the **25** day of **June** **2013**.

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

FINAL APPROVAL

Adopted for final approval by resolution of the Shire of Beverley at the Meeting of the Council held on the day of 20 and the Common Seal of the Shire of Beverley was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

.....
DELEGATED UNDER S.16 OF

THE PD ACT 2005

DATE.....

Final Approval Granted

.....
MINISTER FOR PLANNING

DATE.....

9.3 Final Adoption of the Signage Policy

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 12 June 2013
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0219
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Nil

SUMMARY

Council initiated an alteration to the Signage Policy. It will be recommended the policy be granted final adoption

BACKGROUND

At the Council Briefing Forum (CBF) of March 2013, a discussion was had regarding proposed advertising and signage at the Beverley Recreational Precinct Oval. A suggestion was made to alter the Signage Policy to accommodate proposals in this regard, and to provide guidance to future advertisers at the oval.

COMMENT

At the 23 April 2013 Council Meeting Council resolved to initiate the Signage Policy Alteration.

Notification of the proposed alterations to the Signage Policy did not produce any response, and it will therefore be recommended that the altered policy be adopted.

CONSULTATION

Prior to being presented to Council for final adoption, the policy was advertised for public comment for a period of 21 days. No comment was received.

STATUTORY ENVIRONMENT

Town Planning Policies are made under Clause 7.6 of the Shire of Beverley's Town Planning Scheme No. 2.

FINANCIAL IMPLICATIONS

When a policy is granted final adoption, the policy is required to be advertised.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

The policy will be altered to give direction in relation to advertising at the Recreational Precinct, and to align the policy with a recent Supreme Court Judgement relating to advertising for election purposes.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the altered signage policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

COUNCIL RESOLUTION

M5/0613

Moved: Cr Murray

Seconded: Cr Pepper

That Council adopt the altered signage policy and instruct the Shire Planner to advertise the policy in compliance with Clause 7.6.2 c) of the Shire of Beverley Town Planning Scheme No. 2.

CARRIED 7/0

9.4 Subdivision Application – Lots 6407, 6438 and 6093 Jacobs Well Road

SUBMISSION TO: Ordinary Council 25 June 2013
REPORT DATE: 17 June 2013
APPLICANT: Paul Kraft & Associates
FILE REFERENCE: PL 147962
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map and Subdivision Plan

SUMMARY

An application has been received to subdivide lots 6093, 6407 & 6438 Jacobs Well Road, Morbining. The application will be recommended for approval.

BACKGROUND

The properties are zoned 'Farming' and contains agricultural related infrastructure and land uses.

COMMENT

(Kindly consider this section by referring to the attached Locality Map and Subdivision Plan).

The proposal is to rationalize cadastral boundaries by the creation of three new lots from the original three parent lots, as shown on the attached subdivision plan.

The proposal will not affect the land use or present zoning and is deemed to be in pace with the prescriptions of the *Shire of Beverley Town Planning Scheme No. 2* and *WAPC Development Control Policy 3.4 – Subdivision of Rural Land*. The envisaged subdivision will result in a more practical geometric-cadastral layout of the land which will affirm the present *De Facto* situation.

CONSULTATION

No consultation was deemed required for this application.

STATUTORY ENVIRONMENT

Subdivision is determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

VOTING REQUIREMENTS

Simple majority required.

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 147962 for the subdivision of lots 6407, 6438, 6093 Jacobs Well Road, Morbinning, be approved subject to the following advice note:

Advice Note

- 1) The Commission's approval should not be construed as an approval for development on any of the lots proposed.

COUNCIL RESOLUTION

M6/0613

Moved: Cr Murray

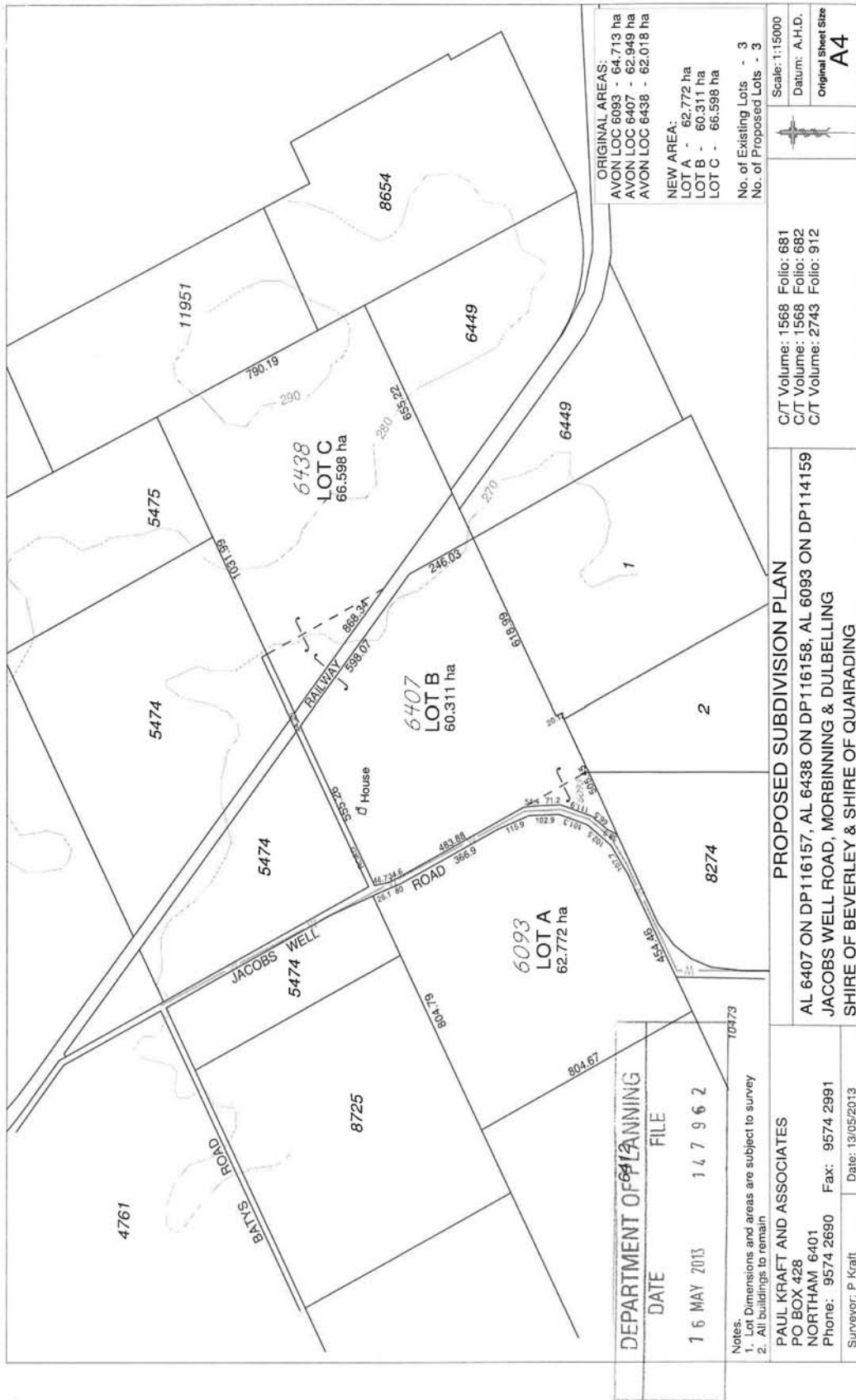
Seconded: Cr Alexander

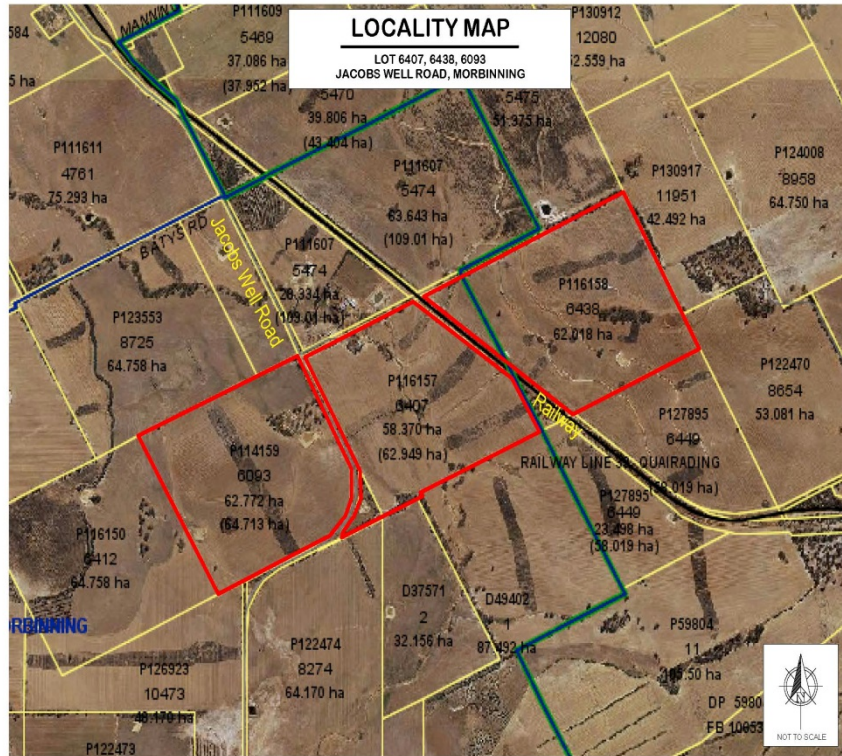
That Council resolve to recommend to the Western Australian Planning Commission that application WAPC No. 147962 for the subdivision of lots 6407, 6438, 6093 Jacobs Well Road, Morbinning, be approved subject to the following advice note:

Advice Note

- 1) **The Commission's approval should not be construed as an approval for development on any of the lots proposed.**

CARRIED 7/0





9.5 Development Application – Glider Hangar – Lot 29705 Bremner Road

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 18 June 2013
APPLICANT: Paul Rose
FILE REFERENCE: BRE 32745
AUTHOR: B S de Beer, Shire Planner
ATTACHMENTS: Locality Map and Development Plans

SUMMARY

An application has been received for the construction of glider hanger at the Beverley Airfield. The application will be recommended for approval.

BACKGROUND

The Shire has received a proposal to construct a glider hanger adjacent to the south western section of the Beverley Airfield. The proposal is an extension to an existing non-conforming use recognised by Council at its 28 October 2008 meeting.

The subject site is zoned Farming, contains buildings associated with the Beverley Soaring Society, a number of on-site caravans and existing glider hangers.

There are a number of existing hangers in the general vicinity of the proposed development. These were granted Planning Approval by Council at its 28 October 2008 meeting.

COMMENT

The proposed development is regarded as a Club Premises and as such is a land use not permitted in a Farming zone. However under Clause 5.2 of the Shire of Beverley's Town Planning Scheme No. 2 (TPS 2) Council may grant Planning Approval for the extension of a recognised non-conforming land use. Council recognised non-conforming rights for the land use Club Premises on the subject site at its 28th October 2008 meeting. Therefore Council may grant Planning Approval for the proposed development.

Comment by the Beverley Rifle Club as a result of the advertising of previous hanger applications indicates that the club is concerned proposed hangers may protrude into its safety zone. Should Council approve the application, it will be recommended the prohibition of hangers protruding into the safety zone, be a condition of approval.

A site inspection has revealed that a number of mature trees are located in the vicinity of the proposed development. To protect the environmental values of the area it will be recommended, should Council approve the application, that no trees be removed prior to obtaining the necessary consent.

In the opinion of staff the visual amenity of the area should be protected through the proposed hangers harmonising with the surrounding landscape. Therefore should Council approve the application it will be recommended the hangers be clad in Colorbond or similar material in a colour that is in harmony with the surrounding area, as a condition of approval.

It is the opinion of staff that the proposal will enhance an activity (gliding) that promotes a positive image of Beverley to the wider community. It will therefore be recommended Council grant Planning Approval for the application.

STATUTORY ENVIRONMENT

The application may be approved under Clause 5.2 of the Shire of Beverley's Town Planning Scheme No. 2

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for the construction of a glider hanger at Lot 29705 Bremner Road / Lukin Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. No glider hanger is to protrude into the Beverley Rifle Club safety zone. (refer to Advice Note 3).
4. No trees are to be removed without the prior approval of the appropriate authorities.
5. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area. Zinalume shall not be used for cladding.

Advice Notes:

1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to Condition 3, the applicant is advised to confirm the location of the safety zone with the Beverley Rifle Club.

COUNCIL RESOLUTION

M7/0613

Moved: Cr Foster

Seconded: Cr Pepper

That Council grant Planning Approval for the construction of a glider hanger at Lot 29705 Bremner Road / Lukin Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

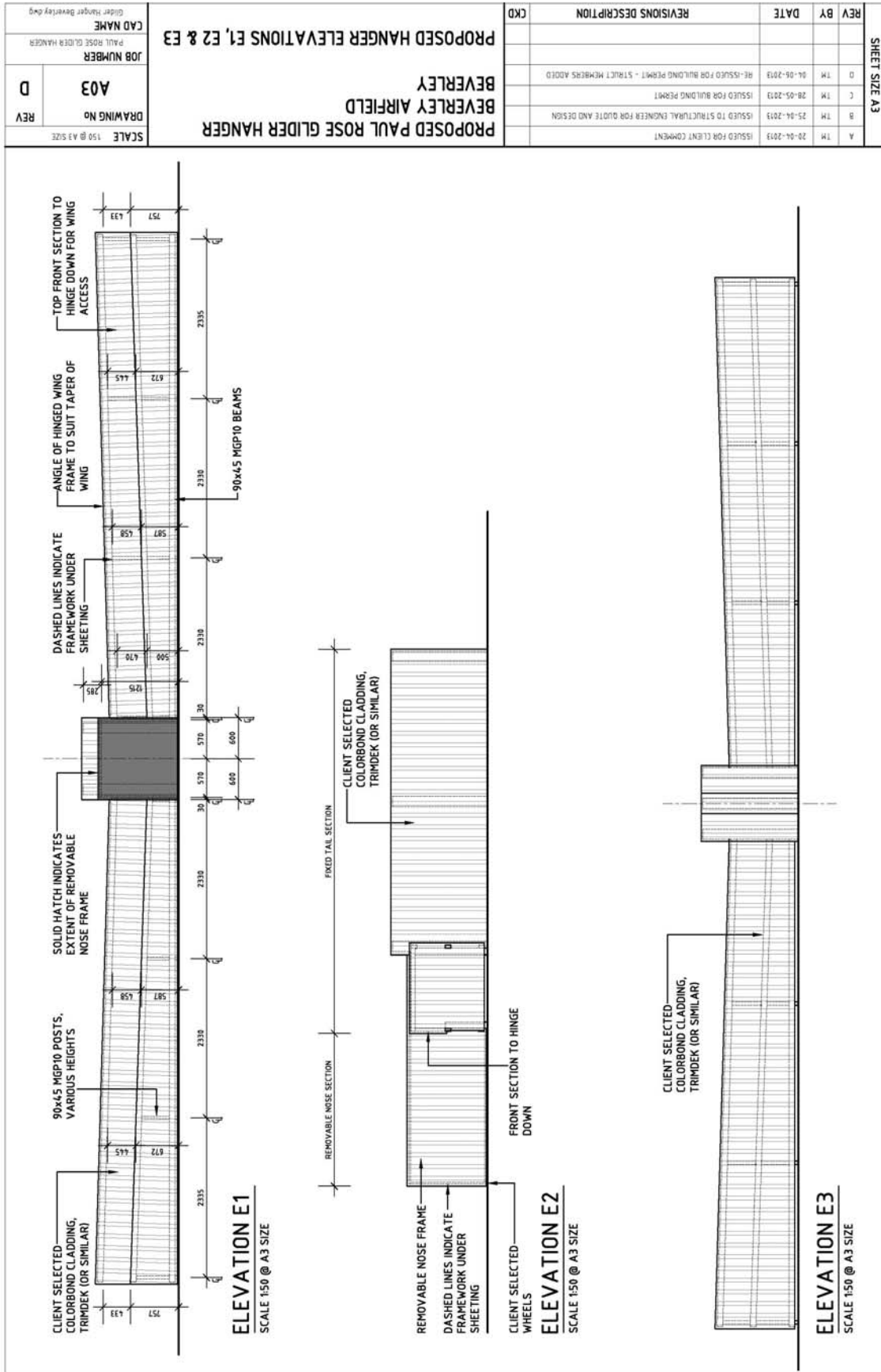
1. If the development, the subject of this approval, is not **SUBSTANTIALLY COMMENCED** within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. No glider hanger is to protrude into the Beverley Rifle Club safety zone. (refer to Advice Note 3).
4. No trees are to be removed without the prior approval of the appropriate authorities.
5. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area. Zincalume shall not be used for cladding.

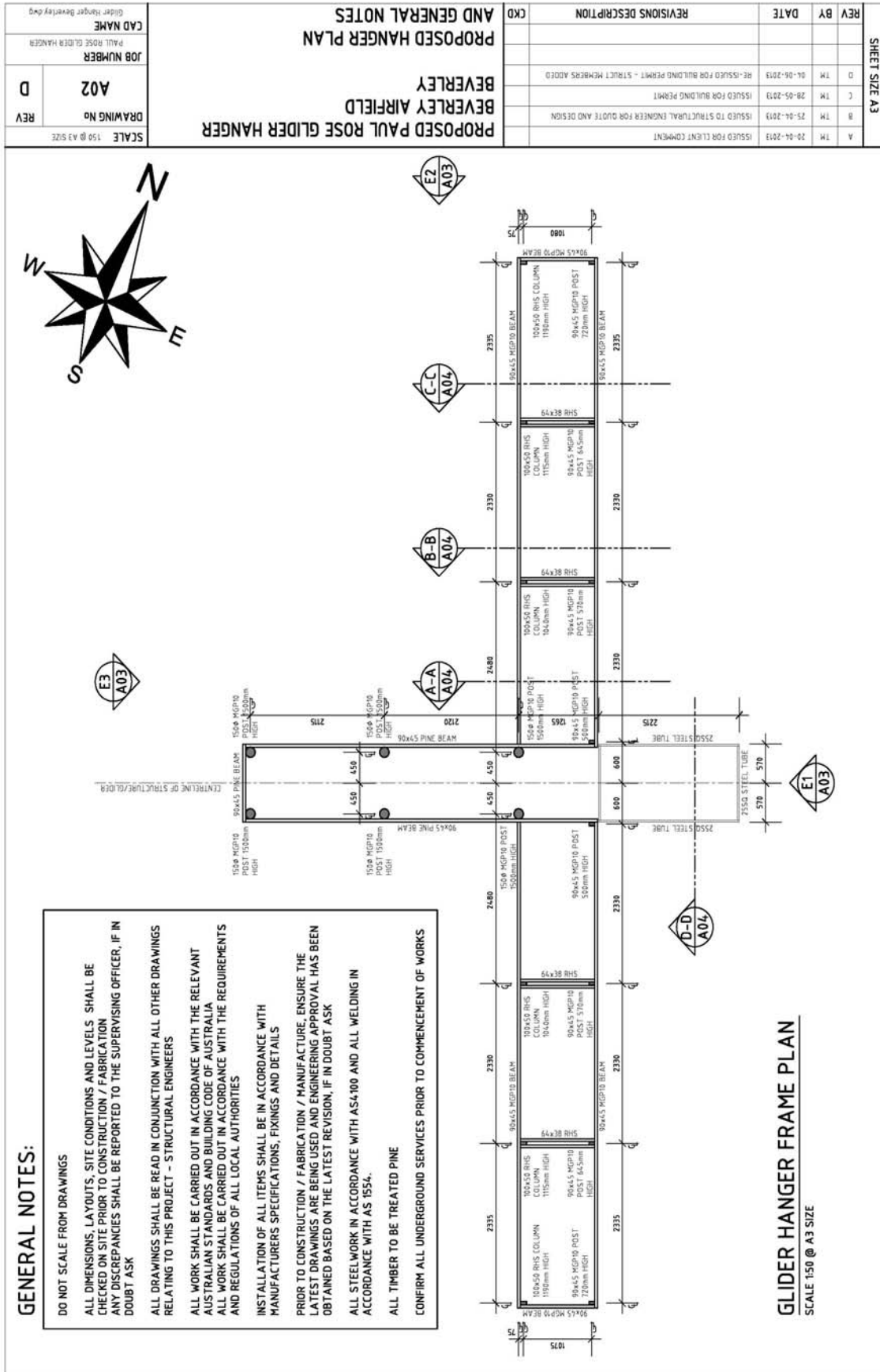
Advice Notes:

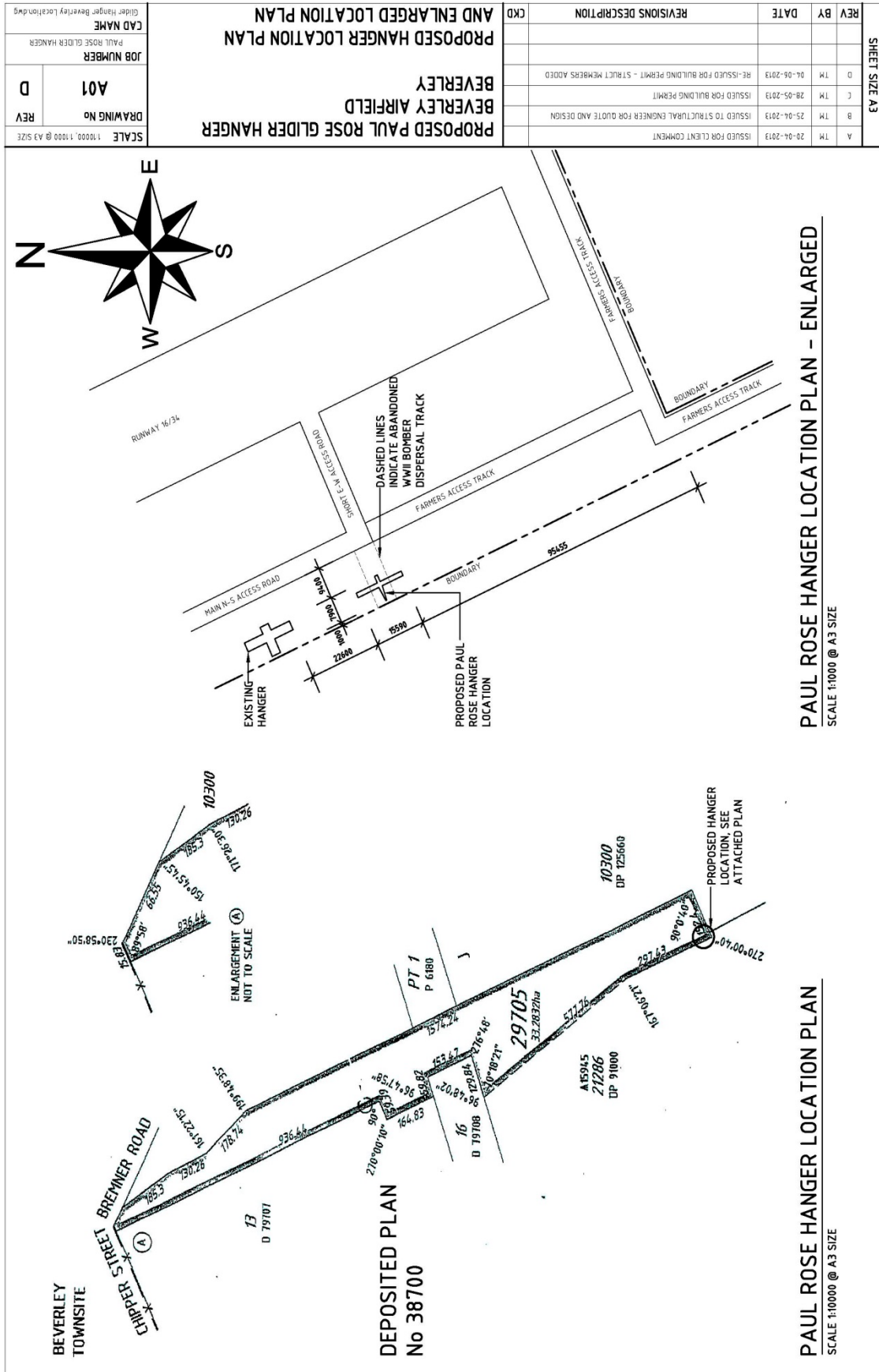
1. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
2. The applicant is advised a building permit is required prior to commencement of any building works.
3. With regard to Condition 3, the applicant is advised to confirm the location of the safety zone with the Beverley Rifle Club.

CARRIED 7/0

2:50pm – Mr Stefan de Beer, Shire Planner left the meeting and did not return.







10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 13 June 2013
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2013 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the periods ending 31 May 2012.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the August 2012 Ordinary Meeting, item 8.4.1.4.

COMMENT

The monthly financial report for the period ending 31 May 2013 has been provided and includes:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2012/13 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Investing Surplus Funds – That the Shire of Beverley only invests any surplus funds with the ANZ bank.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of May 2013 be accepted and material variances be noted.

COUNCIL RESOLUTION

M8/0613

Moved: Cr Alexander

Seconded: Cr Pepper

That the monthly financial report for the month of May 2013 be accepted and material variances be noted.

CARRIED 7/0

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 MAY 2013**

	2012/13 ANNUAL BUDGET	2012/13 MAY BUDGET MONTH	2012/13 MAY ACTUAL MONTH	VARIANCE MONTH	2012/13 JULY- MAY BUDGET YTD	2012/13 JULY-MAY ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
OPERATING REVENUE								
General Purpose Funding	3,366,346	88,369	125,417	37,048	3,278,306	2,773,272	(505,034)	CLGF Individual Grants not yet received \$671,280 , additional General Purpose Grant received \$72,832 and additional interest on investment \$68,912
Governance	29,900	70	831	761	29,711	22,922	(6,789)	
Law, Order Public Safety	149,497	12,780	296	(12,484)	149,457	151,858	2,401	
Health	500	35	0	(35)	280	140	(140)	
Education and Welfare	6,500	280	294	14	4,740	5,400	660	
Housing	81,514	12,793	5,647	(7,146)	75,801	68,748	(7,054)	
Community Amenities	122,425	1,535	1,066	(469)	121,076	119,740	(1,336)	
Recreation and Culture	1,107,833	2,012	1,464	(548)	1,077,084	1,360,071	282,987	CSRFF Grant received earlier then expected \$285,640
Transport	1,497,627	218,338	429,725	211,387	1,474,718	1,426,720	(47,998)	Blackspot Grant not yet received \$62,323 and additional Road Mtce Charge \$14,500
Economic Services	214,400	16,100	6,410	(9,690)	200,799	172,959	(27,840)	Avondale salary reimbursement less then expected \$48,286 and additional caravan park fees \$22,106
Other Property and Services	52,000	11,710	8,103	(3,607)	46,050	85,771	39,721	Additional diesel rebate \$8,488, reimbursements maternity leave \$10,917 and work for the dole \$11,028
	6,628,542	364,021	579,253	215,232	6,458,022	6,187,601	(270,420)	
LESS OPERATING EXPENDITURE								
General Purpose Funding	(45,087)	(2,713)	(13,329)	(10,616)	(28,769)	(49,020)	(20,251)	Over expenditure debt collection fees \$14,394 and valuation fees paid earlier then anticipated \$10,027
Governance	(291,037)	(7,566)	(10,561)	(2,995)	(220,133)	(209,206)	10,927	Member of Council consultants under expenditure \$16,551
Law, Order, Public Safety	(189,946)	(4,089)	(10,902)	(6,813)	(188,408)	(158,601)	29,807	Under expenditure CESM \$16,940 and Fire Control Operations \$12,867
Health	(120,177)	(9,467)	(19,831)	(10,364)	(116,594)	(88,792)	27,802	Savings Health Scheme \$18,040 and Medical Bldg Mtce \$9,170
Education and Welfare	(92,715)	(5,618)	(1,469)	4,149	(58,715)	(47,610)	11,105	Under expenditure youth services \$15,731
Housing	(210,522)	(19,823)	(11,891)	7,932	(207,623)	(204,604)	3,019	
Community Amenities	(535,542)	(52,019)	(30,370)	21,649	(510,267)	(387,064)	123,203	Under expenditure environmental services \$11,956, kerbside collections \$10,350 and town planning \$74,552
Recreation and Culture	(839,118)	(59,983)	(61,639)	(1,656)	(828,667)	(741,306)	87,361	Savings Bldg Mtce to Court House and Railway Station \$18,589,Swimming Pool Operations \$13,241 and Mtce of Recreation Facilities \$44,583
Transport	(1,653,156)	(191,984)	(479,618)	(287,634)	(1,624,593)	(1,667,921)	(43,328)	Under expend road related expenditure \$39,229
Economic Services	(478,943)	(38,649)	(21,550)	17,099	(469,516)	(326,520)	142,996	Under expend Contract Building Surveyor \$36,855 and Avondale Staff Expenses \$64,437
Other Property & Services	(288,413)	(29,581)	(25,968)	3,613	(293,906)	(165,785)	128,120	Over allocation of Plant Operation Costs \$36,430 and Public Works Overheads \$110,871
	(4,744,656)	(421,492)	(687,128)	(265,636)	(4,547,191)	(4,046,431)	500,760	
<i>Increase(Decrease)</i>	1,883,886	(57,471)	(107,875)	(50,404)	1,910,830	2,141,170	230,340	
-								

**SHIRE OF BEVERLEY
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 MAY 2013**

	2012/13 ANNUAL BUDGET	2012/13 MAY BUDGET MONTH	2012/13 MAY ACTUAL MONTH	VARIANCE MONTH	2012/13 JULY- MAY BUDGET YTD	2012/13 JULY-MAY ACTUAL YTD	VARIANCE YTD	MATERIAL VARIANCES YTD
	\$	\$	\$	\$	\$	\$	\$	
ADD								
Principal Repayment Received -Loans	10,590	0	0	0	5,295	0	(5,295)	
Provision for Long Service Leave	0	0	0	0	0	0	0	
Profit/ Loss on the disposal of assets	9,043	(77,428)	0	77,428	15,625	(10,262)	(25,887)	Not all vehicles have been traded in
Depreciation Written Back	1,005,872	80,470	95,714	15,244	1,005,872	1,006,552	680	
Book Value of Assets Sold Written Back	278,957	139,479	0	(139,479)	278,957	156,698	(122,259)	Not all vehicles have been traded in
	1,304,462	142,520	95,714	(46,806)	1,305,749	1,152,988	(152,761)	
<i>Sub Total</i>	3,188,348	85,049	(12,161)	(97,210)	3,216,579	3,294,158	77,579	
-								
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0	0	0	0	
Purchase Land & Buildings	(533,072)	(145,490)	(714)	144,776	(433,452)	(59,190)	374,262	Capital works in line with Budget Estimates, under spent currently
Infrastructure Assets - Roads	(2,497,841)	(349,698)	(44,079)	305,619	(2,447,884)	(1,236,980)	1,210,904	Capital works in line with Budget Estimates, under spent currently
Infrastructure Assets - Recreation Facilities	(3,262,997)	0	(545,746)	(545,746)	(2,239,088)	(3,131,472)	(892,384)	Capital works in line with Budget Estimates, expenditure earlier then anticipated
Infrastructure Assets - Other	(89,414)	(30,000)	0	30,000	(89,414)	(18,337)	71,077	Capital works in line with Budget Estimates, under spent currently
Purchase Plant and Equipment	(634,200)	(459,500)	0	459,500	(630,000)	(335,826)	294,174	Capital works in line with Budget Estimates, under spent currently
Purchase Furniture and Equipment	(96,000)	(19,000)	0	19,000	(66,000)	(74,930)	(8,930)	Capital works in line with Budget Estimates, expenditure earlier then anticipated
Repayment of Debt - Loan Principal	(38,081)	0	0	0	(19,041)	(18,756)	285	
Transfer to Reserves	(55,274)	0	(18,344)	(18,344)	0	(67,029)	(67,029)	Transfer to Reserves earlier then anticipated
	(7,206,879)	(1,003,688)	(608,883)	394,805	(5,924,879)	(4,942,519)	982,359	
ABNORMAL ITEMS								
Prior Years Adjustment	0	0	0	0	0	0	0	
Prior Years Doubtful Debts Provision	0	0	0	0	0	0	0	
Prior Years Trust Receipts Transferred	0	0	0	0	0	0	0	
Bad Debts - Written Off	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	
Rounding						(1)		
	(7,206,879)	(1,003,688)	(608,883)	394,805	(5,924,879)	(4,942,520)	982,359	
<i>Sub Total</i>	(4,018,531)	(918,638)	(621,044)	297,594	(2,708,299)	(1,648,362)	1,059,938	
-								
LESS FUNDING FROM								
Reserves	260,000	0	0	0	0	0	0	
Loans Raised	1,000,000	0	1,000,000	(1,000,000)	0	1,000,000	(1,000,000)	
Closing Funds	2,758,531	0	0	0	2,758,531	2,722,310	36,221	Correction to determination of Surplus brought forward from 2011/12
	4,018,531	0	1,000,000	(1,000,000)	2,758,531	3,722,310	(963,779)	
NET (SURPLUS) DEFICIT	0	(918,638)	378,956	(702,406)	50,232	2,073,948	96,159	

SHIRE OF BEVERLEY SUMMARY OF CURRENT ASSETS AND LIABILITIES FOR THE PERIOD ENDING 31 MAY 2013	
CURRENT ASSET	ACTUAL
Cash at Bank	
- Cash Advance	300.00
- Cash at Bank	368,298.61
- Investments Unrestricted	1,900,000.00
- Investments Reserves	1,639,728.77
Sundry Debtors General	239,375.66
Stock on Hand	8,854.41
Self Supporting Loans	0.00
GST	0.00
Total Current Assets	4,156,557.45
LESS CURRENT LIABILITIES	ACTUAL
Accounts Payable	(363,494.35)
Interest Bearing Loans and Borrowings	(19,324.97)
Provision for Annual and Long Service Leave	(264,283.81)
Total Current Liabilities	(647,103.13)
ADJUSTMENTS	
Less Cash Backed Reserves	(1,639,728.77)
Plus Interest Bearing Loans and Borrowings	19,324.97
Plus Annual Leave Cash Backed Reserve as at 30/06/2012	130,460.00
Plus LSL and Gratuity Cash Backed Reserve as at 30/06/2012	100,000.00
Less Deferred Pensioner Rates Non-Current as at 30/06/2012	(56,202.91)
Plus Reimbursement -Current Asset Portion of S/Supporting Loan 117 2012-13	10,640.51
Total Adjustments	(1,435,506.20)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$ 2,073,948.12

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT 31 MAY 2013**

Note: This section analyses the movements in assets, liabilities and equity between 2011/12 and 2012/13.	Actual 2011/12	Actual 2012/13	Variance
	\$	\$	\$
Current Assets			
Cash and cash equivalents	4,718,543	3,908,327	(810,215)
Trade and other receivables	287,853	239,376	(48,477)
Inventories	13,096	8,854	(4,241)
Other assets	0	0	0
Total Current Assets	5,019,491	4,156,557	(862,934)
Non-Current Assets			
Trade and other receivables	178,178	132,616	(45,562)
Property, plant and equipment	6,761,230	9,199,397	2,438,167
Infrastructure	35,983,802	37,239,119	1,255,317
Total Non-Current Assets	42,923,210	46,571,132	3,647,922
Total Assets	47,942,701	50,727,690	2,784,989
Current Liabilities			
Trade and other payables	690,658	363,494	327,164
Interest-bearing loans and borrowings	38,081	19,325	18,756
Provisions	264,284	264,284	0
Total Current Liabilities	993,023	647,103	345,920
Non-Current Liabilities			
Interest-bearing loans and borrowings	208,251	1,208,251	(1,000,000)
Provisions	30,498	30,498	0
Total Non-Current Liabilities	238,749	1,238,749	(1,000,000)
Total Liabilities	1,231,772	1,885,852	(654,080)
Net Assets	46,710,929	48,841,838	2,130,908
Equity			
Accumulated surplus	41,659,137	41,592,107	(67,030)
Net Result	0	2,130,908	2,130,908
Asset revaluation reserve	3,479,093	3,479,093	0
Other reserves	1,572,699	1,639,729	67,030
Total Equity	46,710,929	48,841,838	2,130,908

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 MAY 2013						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds					
	Long Service Leave	104,762.41				
	Plant	78,879.86				
	Bush Fire Fighters	105,586.77				
	Building	324,351.45				
	Recreation Ground	319,575.76				
	Cropping Committee	289,772.01				
	Avon River Development	21,222.31				
	Annual Leave	136,021.05				
	Community Bus	29,728.99				
	Road Construction	229,828.16	1,639,728.77	28 days	3.35%	28/06/2013
9709-83757	Term Deposit	1,000,000.00	1,000,000.00	28 days	3.50%	28/06/2013
2092-96973	Online Saver	846,840.71	846,840.71	28 days	4.25%	28/06/2013
	Total		3,486,569.48			

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 11 June 2013
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: May 2013 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of March 2012.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2012/13 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment June only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2012/13 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented:

May 2013:

(1) Municipal Fund – Account 016-540 259 838 056		
Cheque vouchers: 1057-1066 incl totalling	\$ 20,099.75	previously paid
EFT vouchers 02 May 13 01-16 incl totalling	\$120,741.25	
EFT vouchers 07 May 13 01-02 incl totalling	\$ 887.50	
EFT vouchers 09 May 13 01-37 incl totalling	\$ 46,481.74	
EFT vouchers 10 May 13 01-13 incl totalling	\$ 15,913.00	
EFT vouchers 17 May 13 01-45 incl totalling	\$110,802.75	
EFT vouchers 23 May 13 01-15 incl totalling	\$ 9,460.21	
EFT vouchers 23 May 13 01-38 incl totalling	\$ 46,861.10	
EFT vouchers 27 May 13 01-02 incl totalling	\$ 5,631.72	
EFT vouchers 29 May 13 01-03 incl totalling	\$575,940.71	
EFT vouchers 30 May 13 01-01 incl totalling	<u>\$ 3,250.00</u>	
Total of EFT vouchers for May 2013 incl	\$935,969.98	previously paid
(2) Trust Fund – Account 016-259 838 125		
Cheque vouchers:		
EFT vouchers incl totalling	\$ nil	
(3) Direct Debit Payments totalling	\$ 65,047.44	previously paid
(4) Credit Card Payments totalling	\$ 518.44	previously paid

be authorised

COUNCIL RESOLUTION

M9/0613

Moved: Cr Pepper

Seconded: Cr Gogol

That the List of Accounts as presented:

May 2013:

(5) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers: 1057-1066 incl totalling \$ 20,099.75 previously paid

EFT vouchers 02 May 13 01-16 incl totalling \$120,741.25

EFT vouchers 07 May 13 01-02 incl totalling \$ 887.50

EFT vouchers 09 May 13 01-37 incl totalling \$ 46,481.74

EFT vouchers 10 May 13 01-13 incl totalling \$ 15,913.00

EFT vouchers 17 May 13 01-45 incl totalling \$110,802.75

EFT vouchers 23 May 13 01-15 incl totalling \$ 9,460.21

EFT vouchers 23 May 13 01-38 incl totalling \$ 46,861.10

EFT vouchers 27 May 13 01-02 incl totalling \$ 5,631.72

EFT vouchers 29 May 13 01-03 incl totalling \$575,940.71

EFT vouchers 30 May 13 01-01 incl totalling \$ 3,250.00

Total of EFT vouchers for May 2013 incl \$935,969.98 previously paid

(6) Trust Fund – Account 016-259 838 125

Cheque vouchers:

EFT vouchers incl totalling \$ nil

(7) Direct Debit Payments totalling

\$ 65,047.44 previously paid

(8) Credit Card Payments totalling

\$ 518.44 previously paid

be authorised

CARRIED 7/0

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Direct Debit	01/05/2013	CBA - MERCHANT BANKING	APR 2013 TRANSACTION FEES	-132.92	-132.92
EFT Pymt	02/05/2013	BEV ELECT SERVICES (SMITH K)	AERO MUSEUM: LED LIGHT TO GARDEN	-765.60	
EFT Pymt	02/05/2013	BEV GAS & PLUMBING	WORK at SMIM POOL, C/PARK, RET VILLAGE	-4,108.72	
EFT Pymt	02/05/2013	BEV NEWS - Barry & Pauline	APR 2013 ACCOUNT	-1,007.20	
EFT Pymt	02/05/2013	BOWDEN Fiona	ASS 50007 - REFUND	-23.84	
EFT Pymt	02/05/2013	COLLINS Carolyn A	ASS 1493 - REFUND	-721.26	
EFT Pymt	02/05/2013	COUNTRY COPIERS NORTHAM	DRS SURGERY: REPAIRS TO COPIER	-389.78	
EFT Pymt	02/05/2013	DPT SPORT & REC	REFUND of O/PYMT of GRANT FUNDING	-103,579.30	
EFT Pymt	02/05/2013	GSA ENGINEERING	NEW SPORTS COMPLEX: MECHANICAL SERVICES	-1,089.00	
EFT Pymt	02/05/2013	HANSON CONSTRUCTION MATERIALS P/L	BSF - YORKS WILLIAMS RD1: WASHED GRANITE	-4,785.26	
EFT Pymt	02/05/2013	JAS Richard	VARIOUS PLANT: PARTS & SERVICES	-1,725.65	
EFT Pymt	02/05/2013	JASOL AUSTRALIA	REPLACEMENT of DAMAGED GOODS	-313.22	
EFT Pymt	02/05/2013	LANDGATE (VGO)	VALUATION FEES: 09 MAR - 12 APR 13	-248.14	
EFT Pymt	02/05/2013	MOULTON Clare	REIMBURSEMENT	-62.75	
EFT Pymt	02/05/2013	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT & EQUIPMENT	-1,140.00	
EFT Pymt	02/05/2013	SLICKER STICKERS	EXCHANGE of STICKERS for REMINDERS TO PAY O/S ACCOUNTS	-13.53	
EFT Pymt	02/05/2013	TUDOR HOUSE	SHIRE FLAGS x 3	-768.00	-120,741.25
EFT Pymt	07/05/2013	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-423.50	
EFT Pymt	07/05/2013	MARSHALL Simon	2 of 2 REIMBURSEMENTS of REMOVALIST INVOICE	-464.00	-887.50
Liability Chq	08/05/2013	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	COLONIAL FIRST STATE-CORRIGAN Justin	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Liability Chq	08/05/2013	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	PRIME SUPER	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	SHIRE OF BEVERLEY	2013-05 MAY SAL DEDUCTIONS (08 MAY): RATES	0.00	0.00
Liability Chq	08/05/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Liability Chq	08/05/2013	WALGSP - SUPER	SUPER CONTRIB: FE 08 MAY 13	0.00	0.00
Direct Debit	08/05/2013	CBA - MERCHANT BANKING	APR 2013 ACCCESS FEE	-39.64	-39.64
EFT Pymt	10/05/2013	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 08 MAY 13	-64.61	
EFT Pymt	10/05/2013	BDH - BEV DOME HIRE	DIESEL: 4,001 L	-5,381.34	
EFT Pymt	10/05/2013	BLIGHT, R E & CO	GRAVEL ROYALTIES FOR 2012/2013 (JAN - JUN 2013)	-2,318.80	
EFT Pymt	10/05/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 08 MAY 13	-158.90	
EFT Pymt	10/05/2013	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 08 MAY 13	-270.03	
EFT Pymt	10/05/2013	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 08 MAY 13	-77.77	
EFT Pymt	10/05/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 08 MAY 13	-109.00	
EFT Pymt	10/05/2013	DAWSONS CONCRETE & REINFORCING	FOOTPATH MAINTENNANCE: MONGER STREET	-1,061.00	
EFT Pymt	10/05/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 08 MAY 13	-93.82	
EFT Pymt	10/05/2013	McLEODS BARRISTERS & SOLICITORS	BEV STN ARTS Inc: CONSIDERATION OF PROPOSED CHANGES TO LEASE	-675.14	
EFT Pymt	10/05/2013	PRIME SUPER	SUPER CONTRIB: FE 08 MAY 13	-54.00	
EFT Pymt	10/05/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 08 MAY 13	-692.32	
EFT Pymt	10/05/2013	WALGSP - SUPER	SUPER CONTRIB: FE 08 MAY13	-4,956.27	-15,913.00

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Direct Debit	16/05/2013	3 MESSAGING	3 MESSAGING: 2013-05 MAY - 349 TXT MSGS	-104.28	
EFT Pymt	17/05/2013	ADC PROJECTS	NEW SPORTING COMPLEX: CONTRACT ADMIN (8th OF 10 PAYMENTS)	-4,730.00	
EFT Pymt	17/05/2013	AIMS	2013-04 APR FUEL TAX CREDITS	-270.05	
EFT Pymt	17/05/2013	AMPAC	2013-03 MAR DEBT RECOVERY	-1,691.20	
EFT Pymt	17/05/2013	ARCHIVEWISE	2013-04 APR STORAGE of ARCHIVES - 68 BOXES	-29.16	
EFT Pymt	17/05/2013	ASB MARKETING PTY LTD	UNIFORMS (CASUAL SHIRTS): STAFF & COUNCILLORS	-2,141.70	
EFT Pymt	17/05/2013	AUST POST	APR 2013 POSTAGE	-367.50	
EFT Pymt	17/05/2013	AVON EXPRESS - STANFIELD Cobb	FREIGHT CHARGES - APR 13	-55.00	
EFT Pymt	17/05/2013	AVON WASTE	1,911 BIN COLLECTION FE 03 MAY 13 INC RECYLING BINS & 1 x RECYCLING COLLECTION	-4,166.08	
EFT Pymt	17/05/2013	AWNINGS WA PTY LTD	REC GRD DEVELOPMENT: SHADE SAILS	-1,890.00	
EFT Pymt	17/05/2013	BEV BAKERY	YOUTH FORUM - 3 MAY 13: LUNCH	-35.00	
EFT Pymt	17/05/2013	BEV COUNTRY KITCHEN	VARIOUS MEETINGS: 30 APR, 07 MAY 2013	-256.00	
EFT Pymt	17/05/2013	BEV CRC (TELECENTRE)	2013-05 MAY: COMPILING FOR PRODUCTION	-825.00	
EFT Pymt	17/05/2013	BEV ELECT SERVICES (SMITH K)	TOWN HALL & REC GROUNDS: ELECTRICAL WORKS	-2,437.60	
EFT Pymt	17/05/2013	BEV FARM SERVICES	NOXIOUS WEEDS - TOWN: CHEMICAL	-211.20	
EFT Pymt	17/05/2013	BEV PHARMACY (MOUSA)	FLU VACCINATIONS: x 13 & 1 x PNEUMOVAX	-263.60	
EFT Pymt	17/05/2013	BEV STEEL FABRICATION	RD BROOM (RBR01): PARTS	-240.55	
EFT Pymt	17/05/2013	BEV STN ARTS INC	12/13 DONATION for RLWY STN ARTS (FORMERLY BAGS)	-6,000.00	
EFT Pymt	17/05/2013	BLECHY'S TYRE & BATTERY	APR 13 - TYRE MAINTENANCE	-7,437.50	
EFT Pymt	17/05/2013	BOC LIMITED	APR 2013: CYLINDER RENTAL	-62.44	
EFT Pymt	17/05/2013	BOULTON Kim	RECORD MANAGEMENT ASSISTANCE	-423.50	
EFT Pymt	17/05/2013	BPA ENGINEERING	NEW NETBALL COURTS: DESIGN & DOCUMENTATION	-5,280.00	

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
EFT Pymt	17/05/2013	BSL - BUILDING COMMISSION	12/13: MAR-APR 13 BUILDING APPLICATIONS x 9	-888.31	
EFT Pymt	17/05/2013	CDA - VENTURE IMPORTS PTY LTD	RESIDENCES: WINTER SHUTDOWN SERVICE	-595.00	
EFT Pymt	17/05/2013	CORNFORTH, C B	NEW SPORTS COMPLEX: SITE INSPECTS, REVIEW & DESIGN & DOC of MODIFICATIONS	-4,519.00	
EFT Pymt	17/05/2013	COUNTRY COPIERS NORTHAM	iR7086 READING: 02 APR - 04 MAY 13	-252.65	
EFT Pymt	17/05/2013	COURIER AUSTRALIA/TOLL IPEC	FREIGHT CHARGES: 16 APR - 09 MAY 13	-277.90	
EFT Pymt	17/05/2013	DAVIES Ryan W A	ASS 51279 - REFUND	-142.66	
EFT Pymt	17/05/2013	EARTHSTYLE CONTRACTING P/L	REC GRD DEVELOP: ASPHALT - FORREST ST ENTRANCE	-8,195.00	
EFT Pymt	17/05/2013	FACEY Phyllis	2013-05 MAY BLARNEY ISSUES	-150.00	
EFT Pymt	17/05/2013	FILTERS PLUS	VARIOUS PLANT: PARTS	-1,062.16	
EFT Pymt	17/05/2013	FLOCON ENGINEERING	BE029 (GRD05): PARTS	-192.50	
EFT Pymt	17/05/2013	LANDGATE (VGO)	VALUATION FEES: 13/14 RURAL UV & REISSUE of VALS for LGS IMPLEMENTATION	-10,924.90	
EFT Pymt	17/05/2013	LnC HYDRAULICS	CHILD HEALTH CLINIC: SITE INSPECT FOR PRELIM PC HAND OVER	-1,375.00	
EFT Pymt	17/05/2013	MAIN ROADS WA (EFT)	BRIDGE (BRG4927): BRIDGE OVER MACKIE RIVER (GREENHILLS STH RD)	-26,400.00	
EFT Pymt	17/05/2013	MSA CONSTRUCTION	2013 FEB- APR: RELIEF "BUILDING INSPECTOR"	-8,646.00	
EFT Pymt	17/05/2013	NATWAY FURNITURE & CONSTRUCTIONS	DEAD FINISH & CHANGEROOMS: REPAIRS	-731.30	
EFT Pymt	17/05/2013	NORDIC FITNESS EQUIP	GYM EQUIPMENT: SERVICE - 23 APR 13	-1,003.00	
EFT Pymt	17/05/2013	OFFICEWORKS	MAY 13: STATIONERY PURCHASES	-100.10	
EFT Pymt	17/05/2013	ORICA/SPECTRUM	2013-04 CHLORINE CYLINDER RENTAL (ORICA)	-51.41	
EFT Pymt	17/05/2013	PCS - PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT: SHIRE & MED PRACTICE	-1,472.50	
EFT Pymt	17/05/2013	RADIOWEST BROADCASTERS P/L	2013-04 APR: INTERVIEW "AROUND THE TOWN" INTERVIEW	-55.00	
EFT Pymt	17/05/2013	SHIRE OF YORK	HEALTH SERVICES: APR 2013 & RANGER SERVICES: 21 MAR - 12 APR 13	-2,181.46	
EFT Pymt	17/05/2013	URBAN YOUTH EFFECT	YOUTH FORUM 03 MAY 13: SPEAKERS - URBAN YOUTH EFFECT	-1,530.00	

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
EFT Pymt	17/05/2013	WA COUNTRY BUILDERS - 1	REFUND of BSL & BCITF LEVIES re WITHDRAWN BLDG APPLIC	-933.29	
EFT Pymt	17/05/2013	WALGA - WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING: "THE WEST" - TPS AMEND 20 (inc DISCOUNT)	-310.53	-110,802.75
EFT Pymt	23/05/2013	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 22 MAY 13	-94.37	
EFT Pymt	23/05/2013	AITS	2012-12 DEC FUEL TAX CREDITS	-192.17	
EFT Pymt	23/05/2013	ASP - ALLOY & STAINLESS PRODUCTS	BE423 (MOW04), BE023 (TRA02), BE008 (TRA03): PARTS	-549.12	
EFT Pymt	23/05/2013	AVON TRADING	APR 13 HARDWARE SUPPLIES	-526.75	
EFT Pymt	23/05/2013	BEV IGA	APR 2013 PURCHASES	-1,229.23	
EFT Pymt	23/05/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 22 MAYR 13	-165.20	
EFT Pymt	23/05/2013	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 22 MAY 13	-270.03	
EFT Pymt	23/05/2013	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 22 MAY 13	-78.76	
EFT Pymt	23/05/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND DOMINION	SUPER CONTRIB: FE 22 MAY 13	-109.00	
EFT Pymt	23/05/2013	SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 22 MAY 13	-88.56	
EFT Pymt	23/05/2013	LGRCEU	2013-05 MAY UNION FEES	-77.60	
EFT Pymt	23/05/2013	PRIME SUPER	SUPER CONTRIB: FE 22 MAY 13	-54.00	
EFT Pymt	23/05/2013	SHIRE OF GOOMALLING	W/BELT CONFERENCE 2013: PRESIDENT & CEO	-330.00	
EFT Pymt	23/05/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 22 MAY 13	-692.32	
EFT Pymt	23/05/2013	WALGSP - SUPER	SUPER CONTRIB: FE 22 MAY13	-5,003.10	-9,460.21
Liability Chq	23/05/2013	ACCOUNTANTS SUPER	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	ATO - AUSTRALIAN TAX OFFICE	2013-05 MAY PAYG TAX	0.00	
Liability Chq	23/05/2013	BT FIN GP-LEONHARDT Scott	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	COLONIAL FIRST STATE- CORRIGAN Justin	SUPER CONTRIB: FE 23 MAY 13	0.00	

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Liability Chq	23/05/2013	COLONIAL FIRST STATE- MOULTON Clare	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	CSRF - CATHOLIC SUPER & RETIREMENT FUND	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	DOMINION SUPERANNUATION MASTER TRUST	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	LGRCEU	2013-05 MAY UNION FEES	0.00	
Liability Chq	23/05/2013	PRIME SUPER	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	SHIRE OF BEVERLEY	2013-05 MAY SAL DEDUCTIONS (23 MAY): RATES	0.00	
Liability Chq	23/05/2013	SUPERWRAP - PERSONAL SUPER PLAN	SUPER CONTRIB: FE 23 MAY 13	0.00	
Liability Chq	23/05/2013	WALGSP - SUPER	SUPER CONTRIB: FE 23 MAY 13	0.00	
EFT Pymt	27/05/2013	BDH - BEV DOME HIRE	4,000 L DIESEL	-5,522.80	
EFT Pymt	27/05/2013	KEHLET Malcolm	REIMBURSEMENT: 5 SHORT ST	-108.92	-5,631.72
EFT Pymt	29/05/2013	BADGE	NEW SPORTS COMPLEX: PROG PYMT 7	-574,607.36	
EFT Pymt	29/05/2013	IRVINE Sheridan	REIMBURSE: DPI LIC TRAINING - S IRVINE: 13-17 MAY 13	-618.35	
EFT Pymt	29/05/2013	STK PAVING	VINCENT ST FOOTPATH: REPAIRS	-715.00	-575,940.71
EFT Pymt	30/05/2013	RECKON (QUICKEN)	2013/14 ACCOUNTS (QB) ENTERPRISE ANNUAL LICENSE	-3,250.00	-3,250.00
Direct Debit	31/05/2013	ANZ- TRANSACTIVE (ONLINE BANKING)	APR 13 ONLINE BANKING	-85.60	-85.60
Direct Debit	31/05/2013	WESTNET PTY LTD	MAY 2013 INTERNET ACCESS	-66.00	-66.00
Direct Debit	31/05/2013	DPI - LICENSING SERVICES	MAY/JUN13 LICENSING PAYMENTS	-64,619.00	-64,619.00
Cheque # 1057	02/05/2013	BCE - BEV COMMUNITY INFORMATION REFERRAL	12/13 DONATION - BAL of BUDGETED \$2000	-500.00	-500.00
Cheque # 1058	14/05/2013	SYNERGY	2013-04 APR ELECTRICITY ACCOUNTS	-12,247.70	-12,247.70
Cheque # 1059	17/05/2013	BEV HOSPITAL BOARD	ASS 827 - REFUND	-89.60	-89.60
Cheque # 1060	17/05/2013	BEV MED PRACTICE - ADEBAYO	PRE-EMPLOYMENT MEDICAL: IRVINE Sheridan	-132.00	-132.00
Cheque # 1061	17/05/2013	CTF (nee BCITF)	12/13 BCITF: MAR-APR13 RTN (8 APPLICATIONS)	-2,199.22	-2,199.22

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Cheque # 1062	17/05/2013	SYNERGY	2013-04 APR ELECTRICITY ACCOUNTS - SELF READS	-1,139.05	-1,139.05
Cheque # 1063	17/05/2013	T-BONE & SON	YOUTH FORUM - 03 MAY 13: LUNCH	-45.00	-45.00
Cheque # 1064	17/05/2013	TELSTRA	2013-05 MAY TELEPHONE ACCOUNTS	-2,821.23	-2,821.23
Cheque # 1065	17/05/2013	WATER CORPORATION	BATYS & BALKULING RD STANDPIPES: 02 JAN - 30 APR 13	-411.15	-411.15
Cheque # 1066	29/05/2013	SYNERGY	L78 WATERHATCH RD, COUNCIL DAM: 08 MAR - 13 MAY 13	-514.80	-514.80
Gen Jnl 2465	13/05/2013		MAR 13 # - CREDIT CARD	-518.44	-518.44
PAYMENTS RAISED IN CURRENT MONTH				-928,292.77	-928,292.77
WAGES & SALARIES					
EFT Pymt	09/05/2013	WAGES & SALARIES	FE - 08 MAY 2013	-46,481.74	
EFT Pymt	23/05/2013	WAGES & SALARIES	FE - 22 MAY 2013	-46,861.10	
WAGES & SALARIES				-93,342.84	-93,342.84
TRANSFERS to TRUST					
Gen Jnl 2470	16/05/2013	SHIRE OF BEVERLEY	BOND for RELOCATED HOUSE re L2912 YORK QUAIRADING RD (WAIRUA) in DEP 15/05/13 - Tfrd to TRUST.	-5,000.00	
Gen Jnl 2474	31/05/2013	SHIRE OF BEVERLEY	UNIDENTIFIED DEPOSIT (NANCY MAY BOYLE) 04 APR 2013	-200.00	
TRANSFERS to TRUST				-5,200.00	-5,200.00
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT				0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
Cheque # 1040	11/03/2013	CRANA ABORIGINAL CORP	ASS 774 - REFUND	-159.35	

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
Cheque # 1051	19/04/2013	BEV MED PRACTICE - ADEBAYO	2013 FLU VACS x 13 STAFF	-572.00	
Cheque # 1053	19/04/2013	RADIOLOGICAL COUNCIL	REG FEES: IRRADIATING APPRARTUS &/OR ELECTRONIC PRODUCTS for 3 YEARS	-277.00	
Cheque # 1054	26/04/2013	DARLING RANGE P/L	ASS 51426 - REFUND	-244.14	
Cheque # 1055	26/04/2013	SYNERGY	STREET LIGHTS: 25 FEB - 24 MAR 13	-2,064.75	
Cheque # 1056	26/04/2013	WATER CORPORATION	2013-04 APR WATER ACCOUNTS	-30,977.35	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS				-34,294.59	-34,294.59
OTHER AMENDMENTS/GENERAL JOURNALS					
OTHER AMENDMENTS/GENERAL JOURNALS				0.00	0.00
INVESTMENTS					
Transfer	14/05/2013	12/13 INVEST 07	TERM DEPOSIT	-1,000,000.00	
Transfer	20/05/2013	12/13 INVEST ONLINE SAVER	12/13 INVEST ONLINE SAVER (016540 209296973)	-500,000.00	
INVESTMENTS				-1,500,000.00	-
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT					2,561,130.20
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					
Bill Pmt - CCard	12/04/2013	ALLEN AIR & REFRIDGERATION	ICE MAKER: PARTS	225.84	
Bill Pmt - CCard	18/04/2013	IRS P/L (INDUST RUBBER)	BE008 (TRA03) & BE (LDR02): PARTS	195.80	
Bill Pmt - CCard	18/04/2013	HOTEL BEV - MAXWELL	AGED CARE MEETING: REFRESHMENTS	96.80	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT				518.44	

TYPE	DATE	PAYEE	DETAILS	AMOUNT PAID	TOTALS
TRUST ACCOUNT DETAILS					
PAYMENTS RAISED IN CURRENT MONTH					
		Cheque #			
			PAYMENTS RAISED IN CURRENT MONTH	0.00	0.00
PAYMENTS UNPRESENTED IN CURRENT BANK #					
		Cheque #			
			PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					
			PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS					
			OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
			TOTAL EXPENDITURE for TRUST ACCOUNT		0.00
TOTAL EXPENDITURE as reconciled to the MAY 2013 BANK STATEMENTS					
			Municipal Account Expenditure	-2,561,130.20	
			Trust Account Expenditure		0.00
			TOTAL EXPENDITURE for MAY 2013	-2,561,130.20	

11.3 2013/14 Budget – Fees and Charges

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 19 June 2013
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Proposed 2013/14 Fees and Charges Under Separate Cover

SUMMARY

Council to consider adopting the Schedule of Fees and Charges for the 2013/14 Financial Year.

BACKGROUND

On 19 June 2013 the Audit & Administration Committee met to review the Shire of Beverley's Schedule of Fees and Charges. The general consensus of the meeting was to continuing to support local community groups by limiting any increases to CPI (2.4% - Perth March Quarter), with a few exceptions where cost increases greater than CPI had been identified.

COMMENT

The proposed Fees and Charges for 2013/14 are included below.

STATUTORY ENVIRONMENT

Section 6.16 of the *Local Government Act* provides that:

- (1) a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- (2) A fee or charge may be imposed for the following
 - a. Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government
 - b. Supplying a service or carrying out work at the request of a person
 - c. Subject to section 5.94, providing information from local government records;
 - d. Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorization or certificate;
 - e. Supplying goods;
 - f. Such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
 - a. Imposed (by absolute majority) during a financial year; and
 - b. Amended (by absolute majority) from time to time during a financial year.

Section 6.17 further provides:

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –
 - a. The cost to the local government of providing the service or goods;
 - b. The importance of the service or goods to the community; and

- c. The price at which the service or goods could be provided by an alternative provider.
- (2) A high fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –
 - a. Under section 5.96;
 - b. Under section 6.16 (2) (d); or
 - c. Prescribed under section 6.16 (2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service
- (4) Regulations may –
 - a. Prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b. Limit the amount of a fee or charge in prescribed circumstances.

Regulation 2 of the *Local Government (Financial Management) Regulations* (2) provides that the CEO is to —

- (a) ensure that the resources of the local government are effectively and efficiently managed;
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

Section 6.19 of the *Local Government Act* provides that if a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Section 41 of the *Health Act* provides that every local government may from time to time, as occasion may require, make and levy as aforesaid and cause to be collected an annual rate for the purpose of providing for the proper performance of all or any of the services mentioned in section 112, and the maintenance of any sewerage works constructed by the local government under Part IV. Such annual rate shall not exceed —

- (a) 12 cents in the dollar on the gross rental value; or
- (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple, provided that the local government may direct that the minimum annual amount payable in respect of any one separate tenement shall not be less than \$1.

Provided also, that where any land in the district is not connected with any sewer, and a septic tank or other sewerage system approved by the local government is installed and used upon such land by the owner or occupier thereof for the collection, removal, and disposal of nightsoil, urine, and liquid wastes upon such land, the local government may by an entry in the rate record exempt such land from assessment of the annual rate made and levied under this section, and, in lieu of such annual rate, may, in respect of such land, make an

annual charge under and in accordance with section 106 for the removal of refuse from such land.

Section 112 of the *Health Act* provides that:

- (1) A local government may, and when the Executive Director, Public Health so requires, shall undertake or contract for the efficient execution of the following works within its district, or any specified part of its district:
 - (a) The removal of house and trade refuse and other rubbish from premises.
 - (b) The supply of disinfectants for the prevention or control of disease, and pesticides for the destruction of pests.
 - (c) The cleansing of sanitary conveniences and drains.
 - (d) The collection and disposal of sewage.
 - (e) The cleaning and watering of streets.
 - (f) The providing, in proper and suitable places, of receptacles for the temporary deposit of refuse and rubbish collected under this section.
 - (g) The providing of suitable places, buildings, and appliances for the disposal of refuse, rubbish and sewage.
 - (ga) The construction and installation of plant for the disposal of refuse, rubbish and sewage.
 - (h) The collection and disposal of the carcasses of dead animals, provided that it shall not be lawful to deposit nightsoil in any place where it will be a nuisance or injurious or dangerous to health.
- (2) Any local government which has undertaken or contracted for the efficient execution of any such work as aforesaid within its district or any part thereof may by local law prohibit any person executing or undertaking the execution of any of the work undertaken or contracted for within the district or within such part thereof as aforesaid, as the case may be, so long as the local government or its contractor executes or continues the execution of the work or is prepared and willing to execute or continue the execution of the work.
- (3) After the end of the year 1934 no nightsoil collected in one district shall be deposited in any other district, except with the consent of the local government of such other district, or of the Executive Director, Public Health.

Section 30 of the *Residential Tenancies Act* provides that:

- (1) Subject to this section, the rent payable under a residential tenancy agreement may be increased by the owner by notice in writing to the tenant specifying the amount of the increased rent and the day as from which the increased rent becomes payable, being a day —
 - (a) not less than 60 days after the day on which the notice is given; and
 - (b) not less than 6 months after the day on which the tenancy commenced, or, if the rent has been increased under this section, the day on which it was last so increased, but otherwise the rent shall not increase or be increased.
- (2) The right of the owner to increase rent in accordance with subsection (1) —
 - (a) is not exercisable in relation to an agreement that creates a tenancy for a fixed term during the currency of that term unless the agreement provides that the rent may increase or be increased; and
 - (b) in any case, may be excluded or limited by agreement between the owner and the tenant.

- (3) A notice of increase of rent that has been given in accordance with this section and that has not been withdrawn by the owner varies the residential tenancy agreement to the effect that the increased rent specified in the notice is payable under the agreement as from the day specified in the notice.

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* (Local government may impose waste collection rate) provides:

- (1) A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.
- (2) The annual rate must not exceed —
- (a) 12 cents in the dollar on the gross rental value; or
 - (b) where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.
- (3) The provisions of the *Local Government Act 1995* relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).

FINANCIAL IMPLICATIONS

2013/14 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the fees and charges for 2013/14 be adopted and included in the draft 2013/14 Budget.

COUNCIL RESOLUTION

M10/0613

Moved: Cr Murray

Seconded: Cr Foster

That the fees and charges for 2013/14 be adopted and included in the draft 2013/14 Budget.

CARRIED 7/0

12. ADMINISTRATION

12.1 2013 WALGA Annual General Meeting – Voting Delegates

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 13 June 2013
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0238
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council is to select one (1) new voting delegate for the WA Local Government Association AGM on Wednesday 7 August 2013

BACKGROUND

The Western Australian Local Government Association (WALGA) have advised that their Annual General Meeting will be held prior to the commencement of the Local Government Convention on Wednesday 7 August 2013 at the Perth Convention and Exhibition Centre, followed by the Trade Exhibition and Convention Welcome Reception that evening.

COMMENT

Council is entitled to be represented by two (2) voting delegates. At the Ordinary May Council Meeting, Council selected Cr Ridgway and Cr Pepper to be the voting delegates. Cr Pepper can no longer attend the AGM, there for Council will need to select a replacement. Cr White has agreed to attend the AGM and Convention. Registration for Voting Delegates must be advised to the Association by Friday 12 July 2013.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Council Leadership – be accountable and make informed decisions within our resource and government structures.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council decide the second voting delegate for the 2013 WALGA Annual General Meeting.

COUNCIL RESOLUTION

M11/0613

Moved: Cr Gogol

Seconded: Cr Alexander

**That Cr White replace Cr Pepper as the second voting delegate for the 2013
WALGA Annual General Meeting.**

CARRIED 7/0

12.2 Constitutional Recognition

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 13 June 2013
APPLICANT: N/A
FILE REFERENCE: ADM 0421
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: David White Response to Constitutional Recognition

SUMMARY

Council to consider their position on Local Government Constitutional Recognition in light of the Prime Minister announcing a referendum will be held at the next Federal Election.

BACKGROUND

Both Australian Local Government Association (ALGA) and the Western Australian Local Government Association (WALGA) have been focusing on the Constitutional Recognition of Local Government.

In August 2011 an Independent Expert Panel was established by the Federal Government to consult with stakeholder groups and the community on the level of support for constitutional recognition of local government and to identify possible forms that recognition could take.

COMMENT

A catalyst for a number of local governments supporting the campaign by ALGA has been due to the circumstances surrounding the High Court decisions in the *Pape Case* (challenge to the economic stimulus package) and more recently the *Williams Case*. The High Court found that the Commonwealth does not have the power to provide direct funding in areas and to organisations outside its constitutional responsibility, in the *Williams Case*, funding of a chaplaincy programme in schools. There is general concern that without reference in the Australian Constitution, the Federal Government would not be able to directly fund local government through schemes such as Roads to Recovery. This was seen to add weight to Local Government's case for constitutional change, particularly in regard to financial recognition.

As a result of the Expert Panel on Constitutional Recognition of Local Government consultation the Final Report indicated the following (summarised) key points for and against that was raised:

Arguments used for and against constitutional recognition

Respondents made a range of arguments for and against constitutional recognition of local government. The arguments were grouped into categories. Figures B.1 and B.2 show the proportion of responses for or against constitutional recognition according to types of argument.

The arguments in favour of constitutional recognition centred on the arguments for financial recognition and reflected the long-term campaign from local government for recognition (see Figure B.1). The arguments against constitutional recognition

were more varied and tended to reflect a negative opinion of both local government and politicians in general (see Figure B.2).

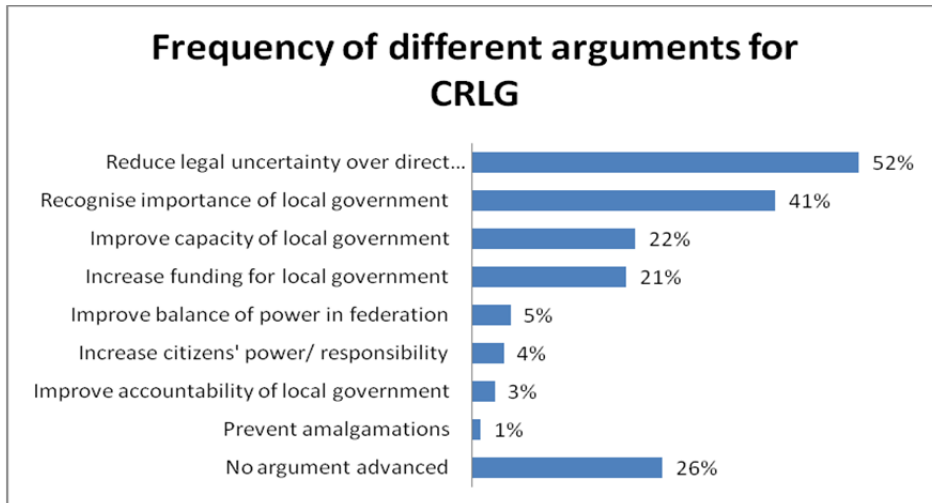


Figure B.1 Frequency of arguments for constitutional recognition of local government

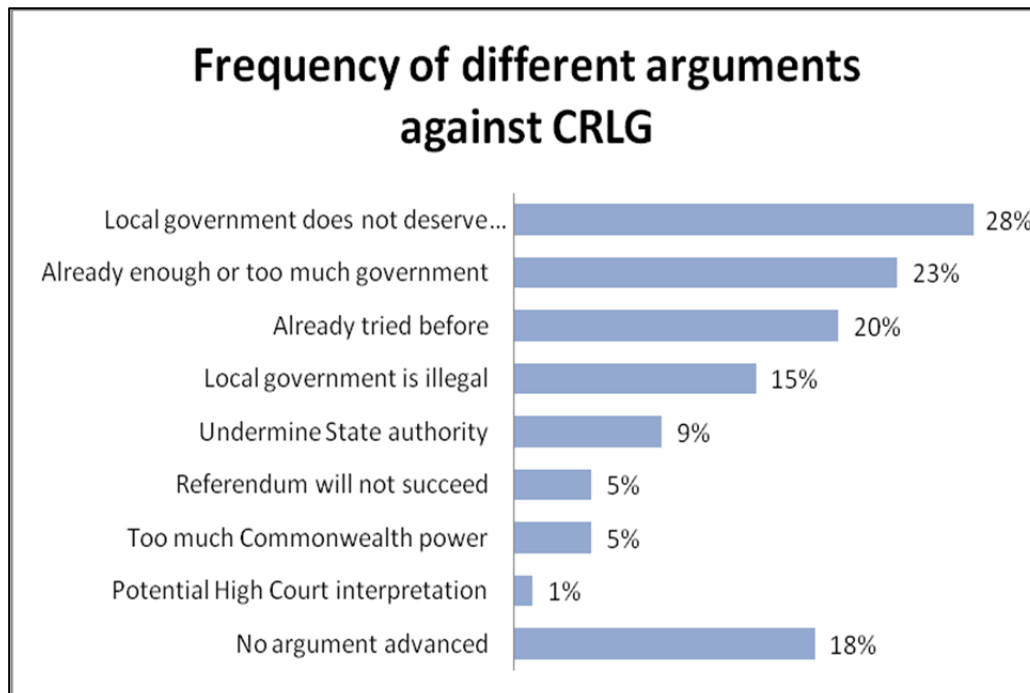


Figure B.2 Frequency of arguments against constitutional recognition of local government

Support for constitutional recognition

Overall, a slight majority of submissions supported recognising local government in the Constitution, with 53% in favour.

Figure B.3 shows the proportion of submissions which were for, against or undecided about recognition of local government in the Constitution. Submissions were evenly split between those in favour and those against.

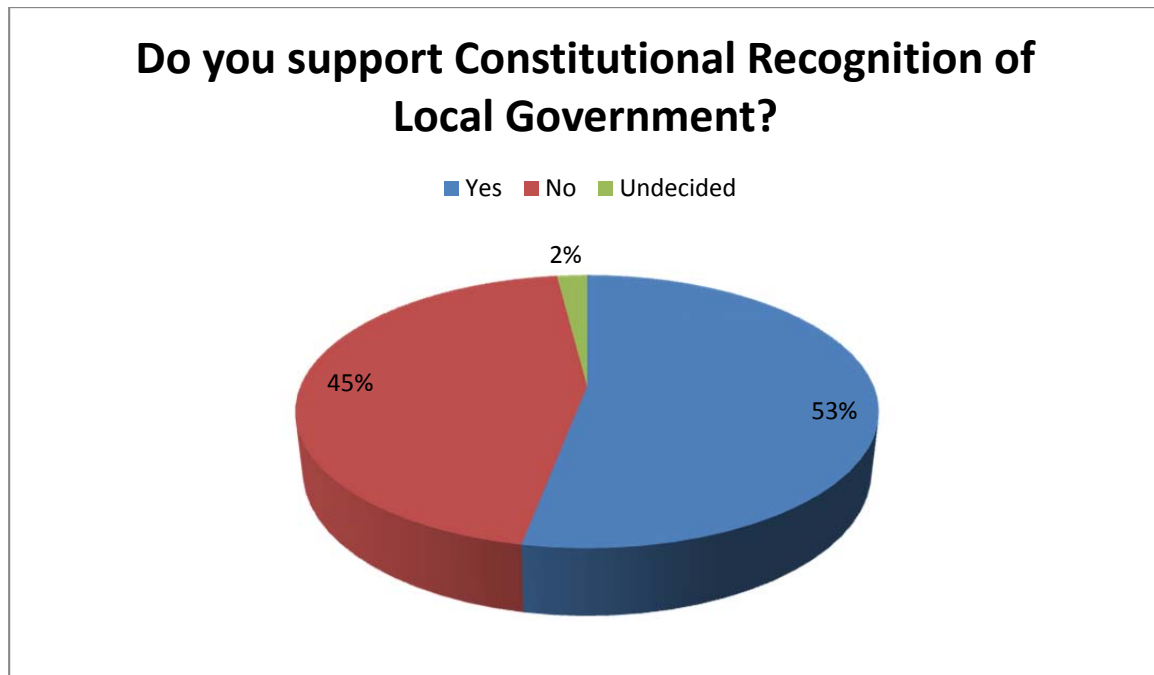


Figure B.3 Proportion of submissions for, against or undecided about Constitutional Recognition of Local Government

(Source: Expert Panel on Constitutional Reform Final Report – Appendix B Summary of Submissions Received)

WALGA has recently released a paper on Essential arguments in relation to the referendum which is shown below.

Information Snapshot - Referendum 2013

Essential arguments

What is local government asking for?

Local Government wants to refine the Constitution to confirm the Federal Government's current practice of direct funding to local governments.

The Commonwealth Government currently provides money directly to WA local governments through the Roads to Recovery program – on average, about \$45M per annum.

Other direct funding has come to WA, for example, through the three years of the Regional Local Community Infrastructure Program, which delivered an additional \$40M per annum to our communities.

- **We are not** asking the Commonwealth to take over responsibility for LG
- **We are not** seeking an exemption from State authority or control.
- **We are not** pursuing symbolic recognition or a mention in any possible preamble to the Constitution.
- **This has nothing to do with** Commonwealth Financial Assistance Grants (FAGs).

Why is this necessary?

There is a technical question mark over the Commonwealth's ability make direct payments to local governments.

This can only be resolved by refining of the wording of the Constitution.

Direct Federal Government payments have been made to local governments under the Roads to Recovery Program since 2001 and these have operated efficiently and effectively during this time without impacting on the stability of the federation. Clarifying the Constitutional basis for these payments will be equally benign.

Who supports this idea?

The leaders of all major federal political parties have indicated their support for the local government case.

The WA State Government is opposed to the referendum proposition.

The latest AFR/Nielsen poll (May 20th, 2013) places national public support for recognition of local government at 65%. This increases to 69% at the WA state level.

The clear indication is that opposition to the referendum is out of step with public opinion.

- **We are not** emphasising the State's opposition – we are stressing public support.

Will this expand the power of the Commonwealth?

Only in a very minimal way. Refining the Constitution will create a slightly broader head of power for the Federal Government. The very definition of the problem – a lack of specific federal power to make direct payments – requires this. However, it's a very specific financial power that is being pursued.

The proposal is to reference local government in S.96 of the Constitution (the grants power) which enables the Federal Government to make payments to the States. This would legitimise the current funding and facilitate future direct grant programs.

- **We are not** asking the Commonwealth to take over responsibility for LG.
- **We are not** asking the State Government to relinquish any powers over LG.

Will this diminish the State's powers?

This will not diminish the current rights, powers and authorities of States. It simply secures what the Federal Government currently does.

- **We do not** want the Commonwealth to take over responsibility for LG.
- **We are not** asking the State Government to relinquish any powers over LG

Referendums have failed twice already

This is not the same as previous referendums.

It is not about changing the status of Local Government – it's about fixing a technical problem in the Constitution to make sure that vital community infrastructure funds – funds that have been paid directly to Local Governments without incident since 2001- continue to flow to Local Governments.

Will the State benefit?

State Treasurer, the Hon. Troy Buswell, has made it abundantly clear that the State is in severely constrained financial circumstances. Any mechanism which seeks to secure current federal funding streams and has the potential to deliver additional funding to WA communities will be of significant benefit to the State.

The importance of direct Commonwealth funding cannot be overstated. Roads to Recovery (R2R) – a Howard Government initiative - has delivered \$616M to WA since its inception and the Regional Local Community Infrastructure Program (RLCIP) brought \$120M to WA during its 3 funding rounds. Future funding of this type is not secure without a refinement to the Australian Constitution and the State does not have the capacity to replace this funding if it is lost for the sake of legality.

Fiscal Reality

The Commonwealth collects 80% of all taxation revenues. The State collects around 17% and Local Governments about 3%. Local Governments are already under enormous pressure to keep rating levels down while the WA State Government is, by its own admission, facing difficult financial circumstances. If more money is to come into the local government system, the only place it is likely to come from is the Commonwealth tax base.

In discussions with the Shire of Dalwallinu who have opposed Constitutional Recognition I have been provided with their reasons behind their decision namely;

- 1 Local Government is already recognised within the Western Australian constitution. Dual recognition will cause jurisdictional uncertainty and a likely further shift in the balance of power and influence from the States to the Commonwealth.*
- 2 The “Yes Case” is misleading and evasive. The intention of the referendum amendment is to provide the Commonwealth Parliament the power to intervene and influence Local Government matters. At the very least the Commonwealth Parliament will maintain its fiscal dominance to achieve its regional governance goals.*
- 3 The “No Case” offers the most appropriate response for the constitutional protection of the Federal System, where power is divided between the States and the Commonwealth, to ensue neither level achieves a monopoly of power. The “Yes Case” will facilitate an expansion of Commonwealth power to the detriment of State Governments.*
- 4 It is reasonable to suggest that some influential proponents of the “Yes Case” have a goal to ensure regionalism becomes a fundamental part of Australia’s governance. A new funding power is likely to drive the*

amalgamation of Local Government, irrespective of whether it is voluntary or compulsory.

- 5 *Australian voters have been vigilant in rejecting Constitutional Recognition of Local Government in previous referendums in 1974 and 1988.*

STATUTORY ENVIRONMENT

The referendum proposes an amendment to the Commonwealth of Australia Constitution Act

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this item.

POLICY IMPLICATIONS

There is no policy implications associated with this item.

VOTING REQUIREMENTS

Simply Majority

OFFICER'S RECOMMENDATION

That Council supports constitutional recognition of Local Government in the Commonwealth of Australia Constitutional Act.

COUNCIL RESOLUTION

M12/0613

Moved: Cr Pepper

Seconded: Cr Gogol

That Council supports constitutional recognition of Local Government in the Commonwealth of Australia Constitutional Act.

LOST 0/7

Cr White read a prepared statement in opposition to Constitutional Recognition, the report was tabled and is attached.

Council opposed Constitutional Recognition namely due to:

Local Government is already recognised within the Western Australian Constitution, dual recognition will cause jurisdictional uncertainty.

There appears to be an undemocratic allocation of funding for the referendum to support a balanced view by which the population of Australia can make a reasoned decision.

Provided the State and Federal Governments work together, funding can continue to be provided to Local Government as it has in the past.

I am totally opposed to this Council supporting the upcoming referendum on Commonwealth Constitutional recognition for Local Government.

I support the points put forward by the Shire of Dalwallinu.

- The argument that the power is needed to enable the Commonwealth to provide funds directly to Local Government is specious at best because it ignores precedent whereby the Commonwealth is enabled to undertake activity by virtue of agreement with all State and Territory Governments
- An example of this is the Corporation Law. While the Constitution provides power to the Commonwealth to legislate for Corporations, it does not cover Companies. The current legislation works only by unanimous agreement with the States and Territories whereby they agreed to 'delegate' their power over companies' law to the Commonwealth.
- The effectiveness and cover of the Constitution is governed by interpretation by the Courts; most notably the High Court of Australia. Depending on the composition of the High Court will determine whether the Court will 'read up' or 'read down' a provision.
- An example of this is the Franklin Dam matter in Tasmania. The Commonwealth was influenced to act to protect this wilderness area notwithstanding the Commonwealth has no power to intervene in such State based matters. The Commonwealth went to the High Court to argue that it did in fact have such authority by virtue of its exclusive External Affairs powers. Given that under these powers the Commonwealth had, over a number of years, signed certain international treaties on protecting environmental areas, it argued therefore, that it had responsibilities under these treaties to intervene in Tasmania in order to uphold its obligations. The High Court found in favour of the Commonwealth and the Franklin Dam did not proceed.
- The conundrum that will become apparent with such recognition will be that Local Government will have two "bosses". Local Government will exist by virtue of State legislation and its activities will be directed and governed through this process. The Commonwealth will increasingly seek to direct Local Government by virtue of conditions placed upon the granting of financial assistance. As in any business, one is always heavily influenced by one's Banker and his conditions. The problem will manifest where such conditions conflict with a Local Government Act. It is at this point that determination will be sort by the parties via the High Court and its determination is final – there is no appeal process. Given the Franklin Dam decision one can see the Commonwealth gaining significant control.
- Should this eventuate, Local Government will then be in an impossible situation of being controlled by two higher government authorities.

- The arguments put forward for recognition can be easily countered by the example of previous areas of co-operation between Commonwealth and State to achieve a desired result. Given the example of Corporations Law, it is more than feasible that such co-operation in this matter will achieve the desired result of enabling the Commonwealth to make direct payments to Local Government.

- For those who oppose rampant amalgamation of Local Government, such influence on the part of the Commonwealth Government could well see financial assistance increasingly being tied to amalgamation, leaving communities isolated in their wish to retain their identities.



David White

Councillor

12.3 Application to Keep Three (3) Dogs

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 18 June 2013
APPLICANT: Shane Morton
FILE REFERENCE: ADM 0134
AUTHOR: M Sharp, Shire Ranger
ATTACHMENTS: Nil

SUMMARY

An application has been received from Mr Shane Morton requesting permission to keep three dogs on his property at 88 Brooking Street Beverley.

BACKGROUND

It is a requirement of the Shire of Beverley's Dog Local Law (1988) that the maximum number of dogs that can be kept on a premise within a townsite is two unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act 1976 (as Amended).

Council has approved similar applications in the past where all adjoining neighbours have agreed to the request and the Shire Ranger or other authorised Council Officer has considered that there are no valid reasons for withholding such approval.

COMMENT

Mr Morton has had no complaints in relation to any dogs on his property. The yard is completely enclosed. It is recommended that Council agree to the granting of an exemption for the keeping of three dogs at 88 Brooking Street Beverley subject to the following conditions:

- That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption, and
- That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.
- That the exemption applies only to the dogs nominated by the applicant.
- Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.

CONSULTATION

The Shire Ranger has liaised with all adjoining property owners to 88 Brooking Street and no objections were raised.

STATUTORY ENVIRONMENT

Dog Act 1976 (As Amended)
Shire of Beverley Dogs Local Law (1988)

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

SITE INSPECTION

The Shire Ranger inspected the property on 18 June 2013 and has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property. The property is adequately fenced to contain the dogs, there are currently 2 dogs in residence at the moment.

SOCIAL IMPLICATIONS

Keeping of dogs in a townsite may impact on the social cohesion of a community if the dogs create a nuisance.

OFFICER'S RECOMMENDATION

That Council approve an exemption for the keeping of three dogs at 88 Brooking Street, Beverley subject to the following conditions:

- 1) That the exemption be reviewed in twelve months' time to ensure that no adverse problems have been experienced as a result of the exemption.
- 2) That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.
- 3) The exemption applies only to the dogs nominated by the applicant.
- 4) Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept at the property.

COUNCIL RESOLUTION

M13/0613

Moved: Cr Foster

Seconded: Cr Gogol

That Council approve an exemption for the keeping of three dogs at 88 Brooking Street, Beverley subject to the following conditions:

- 1) That the exemption be reviewed in twelve months' time to ensure that no adverse problems have been experienced as a result of the exemption.**
- 2) That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.**
- 3) The exemption applies only to the dogs nominated by the applicant.**
- 4) Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept at the property.**

CARRIED 7/0

12.4 Option to Transfer Local Bush Fire Brigades Impact Assessment

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 12 June 2013
APPLICANT: Department of Fire and Emergency Services (DFES)
FILE REFERENCE: ADM 0214
AUTHOR: J Corrigan, CESM
ATTACHMENTS: DFES Letter

SUMMARY

The Department of Fire and Emergency Services is reviewing the Emergency Services Legislation in particular the option to transfer local Bush Fire Brigades and the impact on Councils

BACKGROUND

On 28 May 2013 the Shire of Beverley received correspondence from the Department of Fire and Emergency Services (DFES) titled Emergency Services Review – Option to Transfer Local Bush Fire Brigades Impact Assessment.

The Department of Fire and Emergency Services is currently conducting a review of the Emergency Services Legislation in which the focus is on the administration and operation of bush fire brigades under local government, a legislation project team has identified some key issues with the administration and operation of bush fire brigades with a number of submissions and discussions making reference to recommendation 55, 56 and 58 of the 2006 Community Development and Justice Standing Committee – *Inquiry into Fire and Emergency Services Legislation*.

Recommendation 55

The emergency services legislation is to provide for FESA (now DFES) and local government to enter into an agreement for the purpose of local government transferring the following responsibilities to FESA on a permanent basis:

- Emergency incident control;
- Bushfire Brigade operations and administration;
- The determination and administration of ESL (Emergency Services Levy), in relation to capital and recurring cost associated with Bushfire Brigades.

Recommendation 56

- Such an agreement is only to be entered into if both FESA and local government agree to terms and conditions.

Recommendation 58

- Any additional costs to transfer of Bushfire Brigades from local government to FESA, apart from those normally funded under the Emergency Services Levy, are to be borne by the State.

The project team has asked each local government to provide a response indicating whether they would be likely to retain or transfer the operation and administration of their bush fire brigades.

COMMENT

The Community Emergency Services Manager is of the view that the Shire of Beverley would benefit from transferring the operations and administration control of the bushfire brigades back to the Department of Fire and Emergency Services.

The Department of Fire and Emergency Services would take the responsibilities for the administration of the Emergency Services Levy for the day to day running of each brigade absolving local government from applying and the acquittal of funds each year, there will also be benefits in the continuity of resources and training for each bush fire brigade for emergency operations.

Fire management in an emergency operation would also transfer back to DFES greatly reducing the pressures on shire staff and resources.

STATUTORY ENVIRONMENT

Emergency Services Legislation

FINANCIAL IMPLICATIONS

There are no financial implications in considering this item at this time. Operational and administration expenditures are funded under the Emergency Services Levy.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council advises the Department of Fire and Emergency Services that it would consider the option for the transfer of bush fire brigades operation and administration back to the Department of Fire and Emergency Services following consultation with the local brigades.

COUNCIL RESOLUTION

M14/0613

Moved: Cr Pepper

Seconded: Cr Foster

That Council advises the Department of Fire and Emergency Services that it would consider the option for the transfer of bush fire brigades operation and administration back to the Department of Fire and Emergency Services following consultation with the local brigades.

CARRIED 6/1

Cr Alexander voted against the motion.



Government of Western Australia
Department of Fire & Emergency Services



COPY

SHIRE OF BEVERLEY		
28 MAY 2013		
FILE REF:	PAM 0079	
<input checked="" type="checkbox"/> CEG	<input type="checkbox"/> ISP	<input checked="" type="checkbox"/> C&SM
<input type="checkbox"/> D/CEO	<input type="checkbox"/> BS	<input type="checkbox"/> MO
<input type="checkbox"/> MOW	<input type="checkbox"/> EHO	<input type="checkbox"/>

Our Ref: 16772-04; 13-2040
Your Ref:

Mr Stephen Gollan
Shire of Beverley
PO BOX 20
BEVERLEY WA 6304

Dear Mr Gollan

**EMERGENCY SERVICES REVIEW – OPTION TO TRANSFER LOCAL BUSH FIRE
BRIGADES IMPACT ASSESSMENT**

As previously noted in our letter dated 19 December 2012, the Department of Fire and Emergency Services (DFES) is currently conducting a review of the Emergency Services Legislation. As part of this process, the Legislation Review Project Team is developing a Concept Paper that will facilitate consideration of key issues raised through ongoing consultations and previous reviews.

During the consultation process a key issue that has been identified is the administration and operation of bush fire brigades. More specifically, a number of submissions and discussions made reference to recommendations 55, 56 and 58 of the 2006 Community Development and Justice Standing Committee (CDJSC) – *Inquiry into Fire and Emergency Services Legislation*. These recommendations are as follows:

Recommendation 55

- The emergency services legislation is to provide for FESA (now DFES) and local government to enter into an agreement for the purpose of local government transferring the following responsibilities to FESA on a permanent basis:
 - Emergency incident control;
 - Bushfire Brigade operations and administration;
 - The determination and administration of ESL (Emergency Services Levy), in relation to the capital and recurring costs associated with Bushfire Brigades.

Recommendation 56

- Such an agreement is only to be entered into if both FESA and the local government agree to terms and conditions.

Recommendation 58

- Any additional costs of transfer of Bushfire Brigades from local government to FESA, apart from those normally funded under the Emergency Services Levy, are to be borne by the State.

In 2008, the Regulatory Gatekeeping Unit (RGU) was established by the State Government to give due consideration to business and the community in designing regulatory proposals and to provide an early warning to the Government of any unintentional consequences of its proposed regulatory instruments. Under the Regulatory Impact Assessment (RIA) Guidelines issued by the RGU, viable options considered should detail the costs and benefits of the option, using quantitative information where possible. The RIA Guidelines also outline that feedback on the impact of the various options should be requested from affected parties.

In order to adequately assess the economic impact to the State, it is important for the Project Team to better understand the quantity and physical location of the brigades that may be transferred under the above recommendations. Consistent with the deliberative process required by the RGU, the Project Team is asking each local government to indicate whether they would be likely to retain or transfer the operations and administration of their bush fire brigades.

As recommended in the CDJSC review, we are seeking your response to the following question:

If future legislation provided the option for local governments to transfer the responsibility for bush fire brigade operations and administration to DFES, would your local government be likely to retain or transfer the responsibility?

The position provided with respect to the above question is indicative only and does not obligate the local government in any way. The Project Team is aware that the control and administration of local brigades is an important consideration for many communities and appropriate consultation should take place within those communities before a formal decision is made. As we are requesting this information in-confidence, and as part of a deliberative process, individual responses to this request will not be disclosed. However, the aggregate of the data collected will be used to calculate the potential impact to the State and will be presented in the Consultation RIA.

Please provide your response by 10 June 2013. For your convenience, you are welcome to respond by letter, email at legislation@dfes.wa.gov.au or by phone on (08) 9395 9763. If you require any further clarification, please feel free to contact Jeff Warren or myself on the number above.

Yours sincerely



**Lauren Townsend
PROJECT MANAGER**

23 May 2013

12.5 Avon Tourism Request for Support

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 18 June 2013
APPLICANT: Avon Tourism
FILE REFERENCE: ADM 0072
AUTHOR: Stephen Gollan
ATTACHMENTS: Avon Tourism Letter and Marketing Plan

SUMMARY

Avon Tourism Inc is seeking Council's continued financial support for 2013/2014.

BACKGROUND

Council has been supporting Avon Tourism since 2005. During the current financial year Council's commitment has been \$5,500.00 being made up of \$3,500.00 subscription and \$2,000.00 additional funding due to a budget shortfall.

COMMENT

Avon Tourism Inc has altered the way membership is offered for 2013/2014. They have now introduced a two tier membership system namely a \$5,000.00 level and a \$10,000.00 level.

A summary of the benefits for each level is shown below.

\$5,000.00 Tier

- Avon Valley Holiday Planner – Two (2) pages of text and imagery, one page with map and business directory and 1 page for business advertising.
- Avon Valley Holiday Planner Distribution – via the international airport, local trade shows, state-wide visitor centre and interstate and international distribution via "Experience Perth".
- Avon Valley Website – www.avonvalleywa.com.au
- Experience Perth Holiday Planner.
- Distribution at local trade shows of Shire related information, if supplied.

\$10,000.00 Tier

As above, plus:

- Avon Valley Holiday Planner – Four (4) pages of text and imagery, one page with map and business directory and 1 page for business advertising.
- Print Media Advertising
- Trade Shows and Events – further promotion of Beverley
- Shire related facilities listed under appropriate heading in the Business Directory section of www.avonvalleywa.com.au

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil as an allowance will be made in the 2013/2014 Budget.

STRATEGIC IMPLICATIONS

Economic Development: Maximise Development

Increased Visitors – Develop a regional approach to tourism – facilitate and promote Beverley as a tourist destination.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council place an allocation of \$5,000.00 in the 2013/2014 budget for the continued membership of Avon Tourism Inc. and that Wendy Williams be invited to attend Council's July workshop to discuss outcomes achieved by Avon Tourism.

COUNCIL RESOLUTION

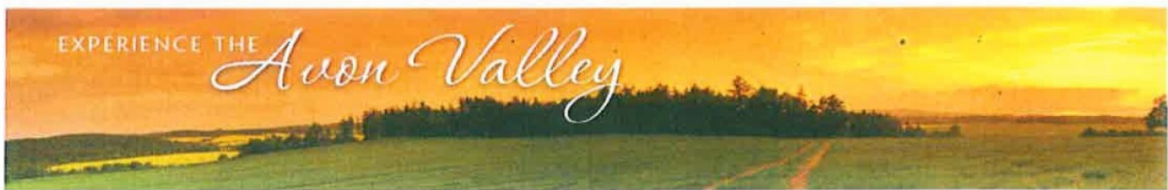
M15/0613

Moved: Cr Pepper

Seconded: Cr Foster

That Council place an allocation of \$5,000.00 in the 2013/2014 budget for the continued membership of Avon Tourism Inc. and that Wendy Williams be invited to attend Council's July workshop to discuss outcomes achieved by Avon Tourism.

CARRIED 7/0



Mr S Gollan
Chief Executive Officer
Shire of Beverley
Post Office Box 20
Beverley WA 6304

Dear Steve

We would like to take this opportunity to thank Council most sincerely for their continuing support of Avon Tourism in the marketing and promotion of Beverley and the Avon Valley Region, and wish to further acknowledge your contribution towards the shortfall in funding for the current financial year for which we are truly grateful, and greatly appreciate your generosity and support.

The Board is pleased to provide an overview of its anticipated marketing activities for 2013/2014 which are again focussed on destination marketing, through working together with the Experience Perth team and industry. This involves leveraging increased exposure for the Avon Valley and its Members, through cooperative participation in strategic print media campaigns and key consumer shows aimed at the intrastate and interstate domestic markets. Further exposure of the Avon Valley Region will be achieved in 2013 at the inaugural The West Live, an event showcasing W A being organised by The West Australian at the Perth Convention & Exhibition Centre, 11-13 October, thanks to the continuing support of Experience Perth

You will appreciate that this is an indicative Marketing Plan, its successful implementation subject to a successful funding outcome. The 2013/2014 Avon Tourism Marketing Plan is enclosed for your information and consideration. We have also attached Charts relating to the growth in Website Traffic, Holiday Planner Distribution, Trade Show attendance figures and the Online Accommodation Booking Facility for your information

Support from Local Government across the whole of the Avon Valley provides increased opportunities for Avon Tourism to partner with Experience Perth in marketing the Valley in the major print media campaigns. It further allows us to continue to develop and grow the Avon Valley Holiday Planner and widen its distribution, at the same time providing the opportunity to increase our presence at Trade Shows.

We are currently working on our Strategic Plan incorporating many of the issues highlighted at the Stakeholders Meeting, a draft of which will be tabled for consideration at the June Board Meeting. Upon completion, the Avon Tourism Strategic Plan will be forwarded for Council's information.

The primary role of Avon Tourism is to continue to develop the Avon Valley Brand, and to maximize and strengthen our image. Further development of the Brand being achievable with the creation of uniformity between Visitor Centres in name and dress code i.e. Avon Valley Information Service Goomalling. We are currently investigating the possibility of obtaining State Government funding for project based activities such as the further development of the Avon Valley Brand through re-branding of the Visitor Centres and Visitor Information Services. We hope Council will give consideration to supporting the further development of the Avon Valley Brand with this initiative; your thoughts would be appreciated.

Responding to discussion at the Stakeholder Meeting, funding support for the 2013/2014 financial year is to be offered on a 2 tiered system, details of which are attached, and trust Council will give due consideration to our request during forthcoming budget deliberations. Should you wish we would be only too happy to address Council to provide further detail and respond to any questions Council may have.



Avon Tourism Incorporated
PO Box 322, Northam WA 6401
Phone: 08 9629 1136 Fax: 08 9629 1072
Email: info@avonvalleywa.com.au
Web: www.avonvalleywa.com.au

Again, we thank the Shire of Beverley for their continued support and are confident that the Local Government contribution for the coming financial year will be a sound investment towards the further development of tourism and economic development within the Avon Valley, and await your response at your earliest convenience.

Yours sincerely



Wendy L Williams
Chair
Avon Tourism Inc.

17 May 2013

AVON TOURISM 2013/2014 MARKETING PLAN

<u>Marketing Collateral</u>	<u>Description</u>	<u>Outcome/Objective</u>	<u>Expenditure</u>
Avon Valley Holiday Planner	Avon Tourisms Major Promotional Tool Promoting Towns, Attractions, Businesses and Access Routes	Promote the Avon Valley's Tourism Assets. Motivate and Encourage Visitors to Travel Throughout the Avon Valley which will lead to an Increase in Visitor Length of Stay and Expenditure	28,000
Brochure Distribution	Distribution outlets	Dissemination through Key Visitor Centres and distribution points. Distribution through Experience Perth.	5,000
Experience Perth Holiday Planner	Flagship Holiday Planner for Perth And the Avon Valley. Distributed throughout the Intrastrate Interstate and International Markets	Motivate Visitation to the Region/Increased Brand/Operator Awareness and Provide a Cost Effective Opportunity for Avon Members to Promote Themselves Through a Cooperative Marketing Approach with Avon Tourism	7,000
Experience Perth Escapes Campaign	Major Print Media Campaign in the West Australian to Promote the Avon Valley	Motivate Local Domestic Market to Undertake Travel to the Avon Valley, and Provide a Cost Effective Opportunity for Avon Members to Promote Themselves through a Cooperative Approach with Avon Tourism	3,500
Web Site Marketing Avon Valley Website	The Avon Valley's Premier Web Site, Promoting Towns, Events, Attractions and Tourism Operators	Create Awareness and Stimulate Visitation to the Region. Avon Valleys key On Line Medium. Annual Marketing and Maintenance of site. Website Administration.	13,500
<u>Promotion</u>			
Perth Holiday and Travel Expo	Major Perth Consumer Show Targeting one of Avon Valleys Key Source Markets	Increase Awareness of the Avon Valley and Promote Avon Valleys Businesses, Attractions and Towns.	4,500
Perth Caravan and Camping Show	Major Perth Consumer Show Targeting one of Avon Valleys Key Source Markets	Increase Awareness of the Avon Valley and Promote Avon Valleys Businesses, Attractions and Towns.	4,500

			\$ 66,000

<u>REVENUE</u>	
Local Government Contribution	35,000
Industry Membership	10,000
Co-Operative Marketing	20,000
Commission On-Line Booking Facility	1,200

	\$66,200

PLEASE NOTE:

Avon Valley Holiday Planner Expenditure has not allowed for an increase in pages

Website Marketing Expenditure does not allow for Design Modification, Tracking of Statistical Information or Editing Functionality an additional \$6,150

Print Media Advertising Expenditure does not allow for other opportunities arising throughout the year i.e. Scoop Traveller, Community Newspapers, other travel related publications in the Sunday Times and The West Australian.

Caravan & Camping Show Expenditure does not allow for an increase from a 3 x 3 to a 6 x 3 Site

12.6 Alteration of October 2013 Council Meeting Date

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 19 June 2014
APPLICANT: N/A
FILE REFERENCE: ADM 0102
AUTHOR: S P Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

To seek Council's permission to alter the October 2013 Council meeting date.

BACKGROUND

Council's elections are scheduled for Saturday 19 October 2013. After the election Council will hold a swearing in ceremony on Monday 21 October and the scheduled Council meeting is Tuesday 22 October 2013. This would leave no time for the incoming Councillors to have read any material prior to the Council meeting.

COMMENT

To allow new Councillors time to find their feet and be able to read the agenda, it would be prudent to consider moving the October Council meeting back a week to Tuesday 29 October 2013.

Should Council agree an advertisement will be placed in the Beverley Blarney advising of the change.

STATUTORY ENVIRONMENT

Local Government Act 1996 – Section 5.25(1)(g)

5.25. Regulations about council and committee meetings and committees

(1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

(g) the giving of public notice of the date and agenda for council or committee meetings

Local Government (Administration) Regulations 1996 – Section 12

12. Meetings, public notice of (Act s. 5.25(1)(g))

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —

(a) the ordinary council meetings; and

(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

(2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council alter the October 2013 Ordinary Council Meeting date to Tuesday 29 October 2013.

COUNCIL RESOLUTION

M16/0613

Moved: Cr Gogol

Seconded: Cr Pepper

That Council alter the October 2013 Ordinary Council Meeting date to Tuesday 29 October 2013.

CARRIED 7/0

12.7 Integrated Planning – Workforce Plan 2013/14 – 2016/17

SUBMISSION TO: Ordinary Council Meeting 25 June 2013
REPORT DATE: 19 June 2013
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S K Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Draft Workforce Plan 2013/14 – 2016/17 Under Separate Cover

SUMMARY

Council to consider adopting the draft Workforce Plan 2013/14 – 2016/17 as part of the Shire of Beverley's Integrated Planning Framework.

BACKGROUND

On 26 August 2011 the *Local Government (Administration) Amendment (No 2) 2011* Regulations were gazetted, requiring all Local Governments to have a Workforce Plan as part of the Integrated Planning and Reporting (IPR) requirements that replace the Plan for the Future regulations.

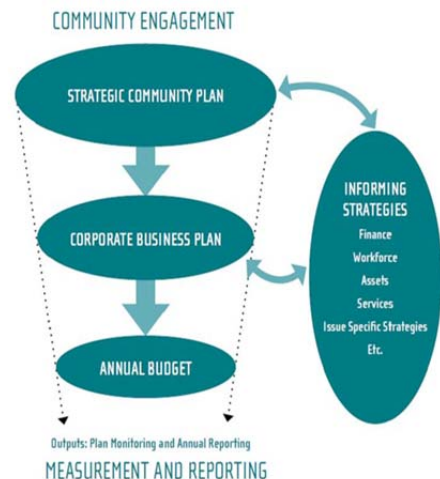
The Workforce Plan 2013/14 – 2016/17 forms part of the Informing Strategies that will feed the Shire of Beverley's Strategic Community Plan and the Corporate Business Plan which will then in turn form the basis of the Annual Budget.

Consultant, Sean Fletcher, from Strategic Teams, was appointed to prepare the Workforce Plan. Sean utilised several information gathering techniques including questionnaires and interviews with Staff to gain an understanding of the Organisation and to formulate the Plan.

COMMENT

As expected, the Shire of Beverley workforce is typical of a small regional Shire, however Beverley's low turnover rate of staff is considered relatively uncommon in the sector.

From the research activities it was found that staff are content and happy with their employment at the Shire. A consistent issue was raised by staff, concerning a lack of communication from management. This issue will be addressed in the next financial year where a number of strategies will be employed to open up the communication channels.



The following outlines the major “future risks” identified in the plan:

Risk	Likelihood	Consequence	Treatment
<p>1. Implement key workforce planning processes:</p> <ul style="list-style-type: none"> • Workforce Planning Policy • Workforce Planning Checklist; • Workforce Forecast Form; • Position Justification Form 	Possible	Moderate	<p>Medium Risk The consequence of failing to include key workforce planning processes would be questioned by the Department of Local Government and would undermine the justification for future levels of resourcing. By including workforce planning processes (forms) in future will reduce the risk to low.</p>
<p>2. The Shire’s Governance within the next two years will be under scrutiny both in its capacity to manage the IPR process and future reforms of local government</p>	Likely	Major	<p>Risk is High Improve staff’s knowledge of integrated planning requirements including the issues around workforce planning.</p> <p>Implement a risk management plan as a key informing strategy.</p> <p>Training for Elected Members and Senior Staff regarding governance is extremely important regarding the Shire’s future. Development of a governance manual will enhance the training process and reduce the risk to medium/low</p>
<p>3. The Shire lacks key HR processes and should also implement data capture such as:</p> <ul style="list-style-type: none"> • Exit review processes; • Changes to workplace relations; • Training and development plan • Dedicated staff resource 	Possible	Moderate	<p>Risk is High Understanding staff satisfaction is important to the success of any organisation. Exit interviews are an important part of this understanding.</p> <p>Key training required includes:</p> <ul style="list-style-type: none"> • Change management; • Effective Communication; • Handling grievances (inc EEO, bullying & harassment); • Customer service; and • Team development & leadership <p>The redesign of one staff position to encapsulate key HR admin functions including the organising of exit interviews and the training and development plan will reduce the risk to medium/low.</p>
<p>4. The lack of succession planning impacts on the long term success of the Shire</p>	Unlikely	Major	<p>Risk is High The likelihood of losing a critical position within the next two years is high i.e. immediate action required to ensure a suitable replacement is recruited from either within or outside the Shire.</p> <p>The implementation of a succession plan as outlined on pages 29 -31 will reduce the risk to medium/low</p>
<p>5. The failure to review position descriptions impacts on the staff’s confidence and perception (i.e. lack of communication)</p>	Possible	Moderate	<p>Medium Risk Credibility of the Shire is at risk here including developing a reputation for not supporting and developing staff. Completion of the position description review will reduce the risk to low.</p>
<p>6. Formalise attraction and retention initiatives</p>	Likely	Moderate	<p>Risk is High Staff attraction and retention is based on the perception of support. Reduces to medium/low</p>

Risk	Likelihood	Consequence	Treatment
7. Key objectives under the SCP falling over through failure to seek additional staff resources	Possible	Moderate	Risk is Medium/High Existing staff are a finite resource and the expectations of the communities are increasing. Additional staff will reduce the risk to medium/low

It is agreed by staff that these identified risks will be substantially addressed in the next twelve to eighteen months.

The complete draft Workforce Plan has been provided under separate cover.

STATUTORY ENVIRONMENT

Section 19DA, Requirements for Corporate Business Plans, of the *Local Government (Administration) 1996* provides that:

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
*Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

The Workforce Plan forms part of the Corporate Business Plan.

FINANCIAL IMPLICATIONS

Draft 2013/14 Budget

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the draft Shire of Beverley Workforce Plan 2013/14 – 2016/17 be adopted.

COUNCIL RESOLUTION

M17/0613

Moved: Cr Foster

Seconded: Cr Alexander

That the draft Shire of Beverley Workforce Plan 2013/14 – 2016/17 be received.

CARRIED 7/0

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

14. CLOSURE

The Chairman declared the meeting closed at 3:50pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: