



23 May 2023

ORDINARY MEETING

AGENDA

CONTENTS

1. OPENING	4
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	4
2.1 Members	4
2.2 Staff.....	4
2.3 Observers And Visitors	4
2.4 Apologies and Approved Leave of Absence	4
2.5 Applications for Leave of Absence	4
3. DECLARATIONS OF INTEREST	4
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
5. PUBLIC QUESTION TIME	4
6. CONDOLENCES	4
7. CONFIRMATION OF MINUTES	5
7.1 Minutes Of The Ordinary Council Meeting Held 26 April 2023	5
8. TECHNICAL SERVICES	6
9. PLANNING SERVICES	7
9.1 Strata Lot Subdivision Application: 57 (Lot2) & 59 (Lot 3) John Street, Beverley	7
9.2 Shire of Beverley – Local Heritage Survey (Including the Heritage List)	11
10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES	44
11. FINANCE	45
11.1 Monthly Financial Report	45
11.2 Accounts Paid by Authority	53
12. ADMINISTRATION	56
12.1 Amendment to the Shire of Beverley Firebreak Order	56
13. ELECTED MEMBERS’ MOTIONS WHERE NOTICE HAS BEEN GIVEN	65
14. NEW BUSINESS ARISING BY ORDER OF THE MEETING	65
15. CLOSURE	65

1. OPENING

The Presiding Member to declare the meeting open.

The Shire of Beverley acknowledge the Traditional Owners of the land on which we meet, the Ballardong People. We pay our respects to Elders past and present.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members

Cr DC White	Shire President
Cr CJ Lawlor	Deputy President
Cr DW Davis	
Cr PJ Gogol	
Cr SW Martin	
Cr JR Maxwell	
Cr MH Norman	
Cr AFC Sattler	
Cr TWT Seed	

2.2 Staff

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

BOYLE	Maxwell (Mick)	26 April 2023
UGLE	Gail Lynette	16 May 2023
OXWELL (nee Blechynden)	Jan	17 May 2023

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 26 April 2023

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Wednesday 26 April 2023 be confirmed.

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Strata Lot Subdivision Application: 57 (Lot2) & 59 (Lot 3) John Street, Beverley

Submission To:	Ordinary Council Meeting 23 May 2023
Report Date:	4 May 2023
Applicant:	RM (Owners: T McDonald & S Rigney)
File Reference:	PL257-23
Author and Position:	BR de Beer – Manger of Planning and Development
Previously Before Council:	N/A
Disclosure(s) Of Interest:	None
Attachments:	Locality Map, Site Subdivision Plan

SUMMARY

An application had been referred for comment to the Shire by the Western Australian Planning Commission (submitted by RM Surveys) for the strata subdivision of 57 (Lot 2) & 59 (Lot 3) John Street, Beverley. The application will be recommended for approval.

BACKGROUND

An application has been received from the Western Australian Planning Commission (WAPC) to subdivide 2 lots to create 5 resultant lots, as per the attached sketch plan. The subject lots are Zoned '*Residential R40*' and are vacant, with extent as follows:
57 (Lot 2) John Street - 827 m²
59 (Lot 3) John Street - 827 m²

The Shire Planner, under delegation from Council, approved a Grouped Dwelling development proposal on 57 (Lot 2) John Street on 10 March 2022.

COMMENT

The subdivision proposal accords with the aims of the Shire of Beverley Local Planning Strategy, the Shire of Beverley Local Planning Scheme No. 3 as well as the Residential Design Codes for a density of R40.

In terms of the Residential Design Codes the minimum lot size is required to be no less than 180 m² and the average lot size to be 220m². The subdivision proposal complies with these parameters. It is also compliant with the Development Approval referenced above for a Grouped Dwelling which approval was issued in 2022.

Deep sewer and reticulated water services are available, and it will be a condition that connection to these services is required.

STATUTORY ENVIRONMENT

Subdivision Applications are determined by the Western Australian Planning Commission in compliance with state policies and the Shire of Beverley's planning framework. Council's recommendation is considered when determining the application.

CONSULTATION

BS de Beer – Manager of Planning and Development Services

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

Low (1) – It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple or Absolute Majority

OFFICER'S RECOMMENDATION

That Council resolve to recommend to the Western Australian Planning Commission that application No. 257-23 for the subdivision of 57 (Lot 2) and 59 (Lot 3) John Street, Beverley, be approved subject to the following conditions:

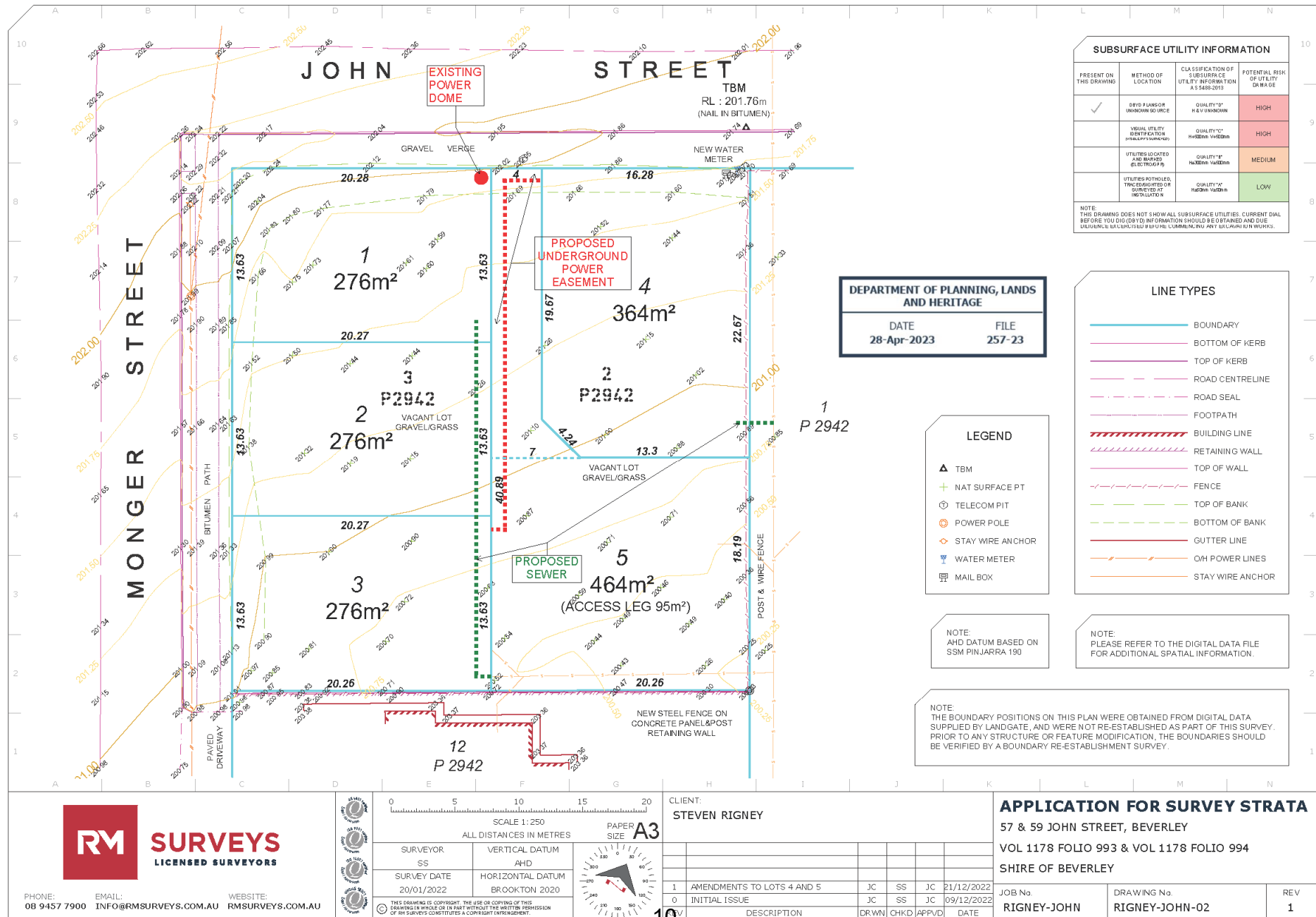
Conditions:

- 1) The land being filled, stabilised, drained and/or graded as required to ensure that:
 - a) lots can accommodate their intended development; and
 - b) finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting; and
 - c) stormwater is contained on-site, or appropriately treated and connected to the local drainage system.
- 2) Suitable arrangements being made with the local government for the provision and/or upgrading of vehicular crossovers to service the lots shown on the approved plan of subdivision.
- 3) Arrangements being made with Water Corporation for the provision of a suitable water supply service to each lot shown on the approved plan of subdivision.
- 4) Arrangements being made with the Water Corporation for the provision of a sewerage service to each lot shown on the approved plan of subdivision.

57 (Lot 2) & 59 (Lot 3) John Street



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9.2 Shire of Beverley – Local Heritage Survey (Including the Heritage List)

Submission To:	Ordinary Council Meeting 23 May 2023
Report Date:	12 May 2023
Applicant:	Shire of Beverley
File Reference:	ADM 178
Author and Position:	BS de Beer, Manager of Planning and Development
Previously Before Council:	22 November 22
Disclosure(s) Of Interest:	None
Attachments:	Shire of Beverley Local Heritage Survey (Inc Heritage List)

SUMMARY

The reviewed Shire of Beverley Local Heritage Survey including the Heritage List is presented to Council for consideration and adoption.

BACKGROUND

Council, at its meeting of 22 November 2022 resolved as follows:

That Council receive the Draft Shire of Beverley Local Heritage Survey and instruct the Shire Planner to commence with Public Consultation pursuant to Clause 8 in Schedule 2, Part 3 of the Planning and Development (Local Planning Schemes) Regulations 2015

The present Shire of Beverley Municipal Heritage Inventory (MHI) is dated July 1995. The MHI was compiled at the time in terms of the Heritage of Western Australia Act, 1990.

A comprehensive review of the MHI commenced in 2017 with the establishment of a Working Group consisting mainly of representatives from the Beverley Historical Society and Beverley Shire Planner.

The new ***Heritage Act 2018***, Part 8, is quoted below:

103. Local Heritage Survey

- (1) A local government must prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance.*
- (2) In preparing, or reviewing and updating, a local heritage survey, a local government must have regard to –*
 - (a) The purpose set out in section 104; and*
 - (b) ...*

104. Purposes of local heritage survey

The purposes of a local heritage survey by a local government include-

- (a) Identifying and recording places that are, or may become, of cultural heritage significance in its district; and*
- (b) Assisting the local government in making and implementing decisions that are in harmony with cultural heritage values; and*
- (c) Providing a cultural and historical record of its district; and*
- (d) Providing an accessible public record of places of cultural heritage significance to its district; and*

- (e) *Assisting the local government in preparing a heritage list or list of heritage areas under a local planning scheme.*

Transitional arrangements in Clause 181 of the *Heritage Act 2018* mentions the following:

181. Local Heritage Survey

An inventory compiled and maintained under the 1990 Act Section 45 is, on and from commencement day, taken for the purposes of Part 8 to be a survey prepared under section 103(1)

Further to the above, Clause 8 in Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015* determines as follows:

Heritage List

- (1) *The Local Government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation...*
- (3) *The Local government must not enter a place in, or remove a place in the heritage list or modify the entry of a place in the heritage list unless the local government –*
- (a) Notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and*
 - (b) Invites each owner and occupier to make submissions on the proposal within a period specified in the notice; and*
 - (c) Carries out any other consultation the local government considers appropriate; and*
 - (d) Following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.*
- (4) *If the local government enters a place in the heritage list or modifies an entry of a place in the heritage list the local government must give notice of the entry or modification to –*
- (a) The Heritage Council of Western Australia; and*
 - (b) Each owner and occupier of the place.*

In anticipation of the above reviewed outcome, a Local Planning Policy (*Local Heritage Survey & Heritage List*) was adopted by Council, with the following purpose:

To provide a guide for the compilation, operation and administration of the Shire's Local Heritage Survey and Statutory Heritage List.

The following extract of the relevant Planning Policy is flagged for it's importance in this review process:

DIFFERENCE BETWEEN THE LOCAL HERITAGE SURVEY & HERITAGE LIST

It is important to note that there is a distinction between the Local Heritage Survey and the Heritage List.

*The Local Heritage Survey is the Shire's broader heritage resource document and represents a complete list of all places within the Shire's jurisdiction that has cultural heritage significance in the opinion of the Shire and **includes the Heritage List**.*

***The Heritage List** is the statutory sub-section of the Local Heritage Survey where planning controls apply in terms of the Deemed Provisions to places within the Heritage List, i.e. where a Planning Application is required for proposed development.*

All places within the Local Heritage Survey designated as Category 2 forms the statutory Heritage List.

All places designated as Category 3 within the Local Heritage Survey does not form part of the statutory Heritage List, and no planning controls apply to these places. Places with a Category 3 designation are included in the broader resource Local Heritage Survey document to only acknowledge the level of cultural heritage significance that they are considered to have.

COMMENT

The assessment criteria detailed in the State Heritage Office's guidelines entitled *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*, and *Guidelines for Establishing a Heritage List* have been the primary guiding documents for the Heritage Inventory review for the Shire of Beverley.

The review references the thematic framework developed for the original Municipal Heritage Inventory to provide a relevant check for a broad ranging inclusion of relevant places of heritage significance.

Community consultation is an essential element of the review process and interested members of the Beverley Historical Society have been actively engaged in the process with several places put forward for consideration.

The 1995 Municipal Heritage Inventory recognised and listed 51 places and 18 sites. The reviewed *Draft Shire of Beverley Local Heritage Survey* proposes 90 places. They were assessed against the criteria mentioned above and have been included in the reviewed *Draft Shire of Beverley Local Heritage Survey*.

Together with the additional listings in the context of the entirety of the Shire of Beverley, gradings (management categories) have been introduced. Gradings are critical to providing some guidance to the owners, managers and the Shire of Beverley, to respond appropriately to each heritage place. Based on the assessed values, gradings have been determined, consistent with the assessed level of significance for each place.

Importantly, 'Category 2' graded places are recommended to form the '**Heritage List**' to be provided for through formal recognition in the Shire of Beverley Local Planning Scheme, whilst 'Category 3' graded places have no statutory protection or management control, and Sites, that have cultural significance but no significant built features, similarly have no statutory protection or management control, but are recommended for interpretation.

'Category 1' graded places (State Heritage Listed) are automatically afforded protection as a '*heritage-protected place*' pursuant to Clause 1A of Schedule 2 Part 1 of *Planning and Development (Local Planning Schemes) Regulations 2015*.

New places (including their place numbers) on the reviewed *Shire of Beverley Local Heritage Survey (including Heritage List)* include, amongst others, the following:

New Category 2 Places:

Norwich Downs Homestead – No. 17
Old Power House – No. 55
Sacred Heart Catholic Church (Queen Street) – No. 56
Richard Bowyer Smith Residence – No. 57
Pharmacy (fmr) – No. 58
Avon Buildings – No. 59
ANZ Bank (fmr) – No. 60
Beverley Farmers Co-op (IGA) – No. 61
Central Buildings – No. 62
Fairhead Stone Cottage – No. 63
Freemasons Tavern – No. 64
Forbes Building – No. 65
Powell's Building – No. 66
Road Board Office (fmr) – No. 68
School Principles Residence – No. 70

New Category 3 Places (mostly sites – not part of statutory Heritage List):

Site of Beverley Picture Gardens – No. 88
Site of Beverley Aeronautical Museum – No. 89
Site of Beverley Infant Health Centre – No. 90
Silver Centenary Biplane (Artifact – refer to Schedule of Submissions)
Convict Road (refer to Schedule of Submissions)

It is submitted that the reviewed *Shire of Beverley Local Heritage Survey* (including the Heritage List) aims to be more user-friendly by the inclusion of amongst others, clear photos, street and lot addresses and GPS Coordinates which the previous inventory did not have.

Some minor selective modifications to the draft *Local Heritage Survey* and *Heritage List* are foreseen (updated text, imagery, categorisation and place numbering) post Council decision, and the recommendation to Council has been worded as such.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3;
Clause 8 in Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
Heritage Act 2018

CONSULTATION

Consultation was done with all owners and occupants of all Category 2 proposed places only which places represent the Heritage List, as per Clause 8(3) in Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations*

2015. Below is a *Schedule of Submissions* (SoS), for consideration by Council. The SoS includes properties in the ownership of the Shire proposed for entry in the Heritage List.

Where owners of subject properties did not reply/respond to the request for comments on the proposal for inclusion in the Heritage List, this is indicated as such in the *Schedule of Submissions*.

Note: All submissions are noted, however the terminology of “Dismiss”, “Upheld”, or “Partially Upheld” is a typical convention for recommendations to decision making bodies. If a submission is “Upheld”, it means that Council agrees that the Local Heritage Survey and Heritage List should be modified as a result of the submission. If a submission is “Dismissed”, it means that no modifications are recommended.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this application.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this application.

POLICY IMPLICATIONS

There are no policy implications relative to this application.

RISK IMPLICATIONS

Low (1) - It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

- 1) Endorse the comments & recommendations in the Schedule of Submissions;
- 2) Following the consultation and consideration of the submissions made on the proposal, resolves that the Category 2 places as listed in the attachment to this report (the Heritage List) be entered in the heritage list, with modifications;
- 3) Acknowledge the places in the ownership and proprietorship of the Shire of Beverley as listed in the attachment to this report (the Heritage List) be entered in the heritage list, with modifications;

- 4) Adopts the broader *Shire of Beverley Local Heritage Survey* document, with modifications;
- 5) Instruct the Shire Planner to inform the Heritage Council of Western Australia of places entered in the Heritage List as such pursuant to Clause 8(4)(a) in Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- 6) Instruct the Shire Planner to inform all owners and occupiers of places entered in the Heritage List as such pursuant to Clause 8(4)(b) in Schedule 2, Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Attachment for Agenda Item 9.2 – Schedule of Submissions Consultation Responses Local Heritage Survey

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
1	Troy Ashley Ellis	#17 Norwich Downs Homestead	No response received.	Noted.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
2	Rod Edwards	#18 Silver Centenary Biplane	No response received.	Noted. This artifact was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> . Being an artifact (and not a physical place over which Local Planning Scheme Controls can reasonably be enforced), it is recommended that the artifact be referenced in the Local Heritage Survey as a management Category 3 only.	That the 'no response' be <u>noted</u> . That the artifact <u>not be entered</u> in the Heritage List, but referenced in the broader Local Heritage Survey only as a Category 3 entity.
3	Beverley Historical Society/Shire of Beverley	#19 Dead Finish Museum	No response received from Beverley Historical Society.	Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
4	Nicolette Whittington	#20 St John in the Wilderness Church	No Objection to proposal. Our Parish Council has unanimously expressed <i>No Objection</i> to the proposal.	Noted. Relevant modifications will be made to the place entry.	That the submission be <u>upheld</u> .

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			We would like to draw the attention of the Shire, that the name GROSSER as found in the historical notes in the local heritage survey, should be spelt with on 's' – therefore changed to GROSER.	This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List, with modifications.
5	Anne Fisher	#21 Dale Community Hall	<p>No Objection to proposal.</p> <p>Statement of significance: THE DALE COMMUNITY HALL AND SAINT JOHN IN THE WILDERNESS underwent another significant restoration between late 1995 and late 1999. This involved major drainage around both buildings with a membrane attached to the walls and into the drains. It had been discovered that there was a stream running under the Hall and it was very wet under both buildings. The foundations of both buildings were about 6 inches in the ground. This drainage work is proving successful. Major cracks were attended to and both buildings painted.</p> <p>The CENTENARY OF THE HALL was celebrated in October 2004 with a BACK TO THE DALE LUNCHEON, attended by locals and many former residents.</p> <p>Other occasions have been held with two Book Launches. TRACKING THE DALE, Compiled by Thelma Broun in 1995. ON THE DALE Compiled by Anne Fisher in 2010.</p> <p>Interest in both have been great as has interest in THE DALE, HOW IT BEGAN, Compiled by Joan Hick, published sometime earlier.</p>	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the submission be noted.</p> <p>That the place be entered in the Heritage List.</p>
6	Shire of Beverley	#22 Kindergarten Pre-School	Shire of Beverley is the proprietor of the property.	<p>Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List.</p> <p>This Place was initially also included in the <i>Shire of Beverley</i></p>	That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				<i>Municipal Heritage Inventory 1995.</i>	
7	Patricia Langdon CEO CWA	#23 CWA Hall	No Objection to proposal. The CWA Branch at Beverley is intending to undertake an upgrade of the kitchen to bring it to commercial standard. This will further enhance the cultural significance of the building as a community asset.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
8	Beverley Vivian	#24 Former Union Bank	Comment on the proposal. Whilst I understand the 'Community Value' of having 'Bank House' included in the Heritage List, I would need to peruse documentation involved for the owner – now and future.	Noted. The applicant was forwarded the following email: <i>For your information I attach our Local Planning Policy on Heritage that would hopefully provide more clarity on Category 2 Places. In essence any proposed redevelopment or proposed demolition would require a planning application to be submitted to the Shire for consideration. It is important to note that the Bank House had already been on the previous municipal heritage inventory (dated 1995), and from that perspective nothing will change.</i> At the time of this report being written, no response has been received.	That the submission be <u>noted</u> . That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
9	Joseph Thambi Kakumanu	#25 Sacred Heart Catholic Church	No Objection to proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
10	Shire of Beverley	#26 Commonage Stone Walls	Shire of Beverley is the proprietor of the property.	Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List.
11	Matt Turnbull, Department of Education	#27 Beverley District High School	Thank you for your letter dated 27 February 2023 advising of the proposed inclusion of Beverley District High School in the Shire of Beverley's new Heritage List. The building is being assessed as having a 'Considerable' level of significance and a 'Category 2' management category. The Department is committed to conserving the heritage significance of the building while balancing the requirement for maintaining the building to provide a modern learning environment. In view of the above, the Department of Education has no in principle objections to the proposal. It would be appreciated if the Shire of Beverley could continue to advise the Department of Education of any further changes to the heritage significance of any Department assets within the Shire.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
12	Brian Leslie Vernon	#28 Presentation Catholic Convent	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley</i>	That the 'no response' be <u>noted</u> .

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				<i>Municipal Heritage Inventory 1995.</i>	That the place be entered in the Heritage List.
13A	CJ & JP Pepper	#29 C. Edwards Store	<p>Object to and comment on the proposal.</p> <p>Received your survey with the suggestion that the building be listed as category 2.</p> <p>We object to any listing with a heritage theme as it is long past being a heritage site.</p> <ol style="list-style-type: none"> 1) This building no longer looks anything like its original photos in fact they demonstrate the considerable amount of alterations from its original construction. 2) Removal of the veranda from the front and side. 3) There were shops on the western side and when removed the existing central wall was replaced with corrugated iron. 4) Comment was made to some internal fittings which we believe are not applicable to this category. <p>Comment on the proposal</p> <ol style="list-style-type: none"> 1) Any listing creates the perception that, in the future, conditions could be imposed on the property and leaves us in a untenable position making its' sale unattractive if not virtually impossible. 2) This has already been demonstrated after potential buyers have made further inquiry then have lost interest. 3) There is little chance of return on capital for any kind of restoration in small country towns. <p>Your positive actions to our request will be appreciated.</p>	<p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995.</i></p> <p>It is not believed that the passage of time since 1995 had diminished any cultural heritage significance that had been ascribed to the place by the authors of the 1995 <i>Municipal Heritage Inventory</i>, and for this reason it is proposed to be retained as a Category 2 listing on the new Heritage List.</p> <p>Being on the Heritage List does not preclude development, redevelopment or other proposals to the site.</p> <p>It requires property owners to consult with the Shire through application for planning approval so as to afford the Local Government to also consider the heritage values of a place against the development proposed – including potential proposals for refurbishment and/or demolition.</p> <p>It is respectfully submitted that any economic considerations need to be viewed in the context of</p>	<p>That the submission be <u>dismissed</u>.</p> <p>That the place be entered in the Heritage List.</p>

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				<p>protection of places considered to have cultural heritage significance.</p> <p>Changes can be made to the recorded description of the place to address any inconsistencies in relation to internal fittings, as mentioned by the respondent.</p>	
13B	Susanne C. Collins (Tenant)	#29 C. Edwards Store	<p>Object to and comment on the proposal.</p> <p>As the rental tenant of 106 Vincent Street Beverley I make the following observations in regard to the Heritage Survey provided herein:</p> <ul style="list-style-type: none"> - Photo of presumably current building is outdated; - Windows partly painted – has tin roof over footpath; - Skylights have been blotted out; - Minor ornate wood; - No ripple tin lining – has hession ceiling through which roof can be seen; - Internal walls are greatly deteriorated; - Outside walls are also deteriorating; - Has minor ripple tin in some areas exposed. 	<p>The submission is noted, however it is respectfully submitted that the content is not considered sufficient justification to recommend reconsideration to enter the subject place on the Heritage List.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the submission be dismissed.</p> <p>That the place be entered in the Heritage List.</p>
14	Gan Cheong Eng	#30 Beverley Uniting Church	<p>Comment on the proposal.</p> <p>The sanctuary is small to sit less than 50 and therefore could not sit 150 to 180 people.</p> <p>Externally the building seems fine, except that at 116 years old, it has far exceeded the normal building life, with</p>	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the submission be noted.</p> <p>That the place be entered in the Heritage List.</p>

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<p>the internal wall plaster and ceiling board showing deteriorations.</p> <p>The current worship service to continue, with attendance around 10. Ad hoc events bring marginally more.</p> <p>There is no net income as the insurance of a commercial property for fire and public liability is already a hefty amount, and cannot be borne by the church.</p> <p>It is unlikely that the tiny congregation or owner as an individual is able to shoulder any significant renovation cost when required.</p> <p>Does being included in the Heritage List opens up financial assistance for renovations from the Shire? Will the Heritage regulations impose greater renovation costs in order to comply?</p>	<p>Shire Planner responded in an email to the respondent as follows:</p> <ol style="list-style-type: none"> 1) The previous <i>Heritage Act (1990)</i> required local governments to compile '<i>Municipal Heritage Inventories (MHI)</i>' to acknowledge places within its jurisdiction which the Shire considers to have cultural heritage significance to the community and are worthy of protection through town planning controls. Our MHI is dated 1995 and is outdated. This MHI was supported by our Town Planning Scheme at the time which required Planning Applications for development proposals listed on the MHI. The Church had been included in the 1995 MHI. 2) The new <i>Heritage Act (2018)</i> requires local governments to compile and update '<i>Local Heritage Surveys (LHS)</i>' to acknowledge places within its jurisdiction which the Shire considers to have cultural heritage significance to the community. 3) The old MHI automatically became the LHS pursuant to Clause 181 of the <i>Heritage Act 2018</i>. 	

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				<p>4) Our new Town Planning Scheme (<i>Shire of Beverley Local Planning Scheme No. 3</i>) was Gazetted in 2019, and through the <i>Deemed Provisions</i> of the <i>Planning and Development (Local Planning Schemes) Regulations, 2015</i>, we are now required to advertise to owners of all places proposed to be included in the new <i>Heritage List</i> (<i>a new sub-component of the LHS</i>). These places will have planning controls pertaining to redevelopment – the same as they had under the previous <i>MHI</i> and previous <i>Town Planning Scheme</i>. So even though the Church had been on the previous <i>MHI</i> (now the <i>LHS</i>), we are legally obliged to consult with owners and tenants regarding the proposal to include it in the new <i>Heritage List</i>.</p> <p>I need to reiterate that this is not the <i>State Heritage List</i> – it is only a local municipal one. Essentially the implication of having the Church on the new <i>Heritage List</i> is that you will require a Planning Application for any redevelopment or other development proposals – this gives the Shire an opportunity to assess</p>	

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				the proposal against the heritage values of the place – it does not limit you in what any future development might be.	
15	Maureen Ruth Cole	#31 Mrs Cole's House	No Objection to proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
16	Mescal Elizabeth Stephens	#32 Langsfords Home	<p>Comment on the proposal.</p> <p>I don't object to being on the list but to the level of 'management recommendation' as too high.</p> <p>Re; Inclusion of 51 John Street (DP 222079.12/Lot12) on the Beverley Heritage List and possible development</p> <p>Thank you for discussing the Heritage Listing of this house with me on March 17. I am writing to confirm my understanding of Shire policy on any future development and have consulted 'Local Planning Policy No. 15: The Heritage List'.</p> <p>I understand from you that the heritage listing as now proposed — 'Management Recommendation; Level of Significance, Category 2'—will not necessarily impede any development proposal. You instanced two locations in the 1994 inventory, namely the Infant Health Centre and the Aeronautical Museum which the Shire demolished in order to replace them with the current building.</p> <p>A planning application would be required and the heritage aspects would be considered with it. In the event that</p>	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>. The inclusion in the Heritage List as a Category 2 is therefore considered appropriate.</p>	<p>That the submission be <u>noted</u>.</p> <p>That the place be entered in the Heritage List.</p>

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<p>demolition was proposed and accepted, the proponent would be required to provide a photographic inventory of the building(s).</p> <p>We also discussed the size of the curtilage required when I raised the very large size of Lot 12. You replied 'a little bit' which I would interpret as sufficient that the house is not visually compromise from the street. Perhaps something along the lines of 49 John Street's back yard.</p> <p>Thank you for your consideration.</p>		
17	Jeffrey Hoey	#33 Beverley Masonic Lodge	No Objection to proposal.	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the submission be <u>noted</u>.</p> <p>That the place be entered in the Heritage List.</p>
18	Elaine & James Vernon Hutchinson	#34 Council Chambers	No response received.	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the '<i>no response</i>' be <u>noted</u>.</p> <p>That the place be entered in the Heritage List.</p>
19	Shire of Beverley	#35 Amenities Building	Shire of Beverley is the proprietor of the property.	<p>Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
20	Gavin John & Leanne Helen Sazanov	#36 Charlie's Well	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
21	Annandale Pty Ltd – John Barrett-Lennard	#37 Convict Road	Object to the proposal. As a working farm I object to the proposal as the mentioned road is part of a paddock we require to manage and work as part of our business. The road is on freehold land and I do not wish to compromise the title or management of my property.	Noted. Even though the place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> , it is doubtful if any cultural heritage value will benefit from inclusion in the heritage list as a result of the reasons mentioned by the respondent. It is submitted that the place will be better represented as a Category 3 place in the broader Local Heritage Survey which category does not require any planning controls through the Local Planning Scheme.	That the submission be <u>upheld</u> . Recommend that the place not be entered into the Heritage List but only recorded in the Local Heritage Survey as a Category 3 place.
22	Oliver Peter & Vicky Annette Jenkin	#38 Beverley Drapery	Object to the proposal. Insufficient info on what the list is to be used for.	A meeting was held with the respondent where the background and intent of the Heritage List were discussed. Further to this meeting a copy of the Council's Local Heritage Policy was delivered to the respondent.	That the submission be <u>dismissed</u> . That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	
23	Shire of Beverley	#39 Morbinning Hall	Shire of Beverley is the proprietor of the property.	Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List.
24	Returned Services League	#40 Tattersalls White Hart Hotel	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
25	Brian Groves	#41 Barnsley Motors	No Objection to proposal. Would this affect my business or any future maintenance: what would be any restrictions to any structural changes eg. Putting a canopy over the bowsters?	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> . Respondent was telephonically informed that a Planning Application would be required for any development proposed at the subject property.	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
26	Main Roads WA	#42 Salmon Gum Tree	No Objection to proposal. Main Roads WA has considered the information provided by the Shire and understands the following:	Noted. This Place was initially also included in the <i>Shire of Beverley</i>	That the submission be <u>noted</u> .

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<ul style="list-style-type: none"> • The tree is located on Northam Cranbrook Rd at SLK 58.27 on the left hand side (GPS: Lat -32,084201 Long 116.845413). • The tree is described as an original salmon gum approximately 15.0m high with a significant umbrella canopy, growing within the Northam Cranbrook Rd road reserve. • The condition of the tree is described as "good" at this present time. • The heritage significance relates to the historical protection of the tree by a community member from removal to make way for construction of a road in the 1950's. This resulted in a redesign of the road to protect the tree. <p>Please be advised that Main Roads WA has no objections to the inclusion of the tree on the Local Heritage Survey and Heritage List subject to the following conditions:</p> <ul style="list-style-type: none"> • A durable, weather-proof and vandal-proof plaque be placed within the vicinity of the tree. • The plaque is to include the following: MAIN ROADS WA REF: 23/3310 TEL: 138 138 TEL: 08 9622 4777 • It is the responsibility of the Shire of Beverley to ensure that the plaque is installed, maintained and/or replaced as required. <p>Please note that while Main Roads WA Wheatbelt Region will include relevant information in File 23/3310 relating to this matter for future reference, if the plaque is not installed, maintained and/or replaced, there may be no</p>	<p><i>Municipal Heritage Inventory 1995.</i></p>	<p>That the place be entered in the Heritage List.</p> <p>That a Plaque be installed on the tree with appropriate historical information and wording as per Main Roads WA request.</p>

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<p>other mechanism for Main Roads officers and/or contractors to be aware that this tree is of heritage significance.</p> <p>Main Roads WA will ensure that any information received as part of this matter will be registered in our record keeping system in File 23/3310.</p>		
27	State of WA	#43 Beverley War Memorial	No response received.	<p>Noted.</p> <p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p>	<p>That the 'no response' be <u>noted</u>.</p> <p>That the place be entered in the Heritage List.</p>
28	Christine Barnett	#44 Avondale Park Homestead	<p>Object to the proposal.</p> <p>At this point in time, we do not wish to have our property included on the local heritage list. We have now owned it for two years, and we are still researching its history and significance ourselves. We have plans to develop and renovate buildings and land on the property and would currently understand that limitations may apply if the property was to heritage listed.</p> <p>Ps. You may wish to update your records and note that the property is no longer operating as a Bed & Breakfast.</p>	<p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p> <p>The submission is noted, however it is respectfully submitted that the content is not considered sufficient justification to recommend reconsideration to enter the subject place on the Heritage List.</p> <p>Amendments will be made to the revised entry as noted by submitter.</p>	<p>That the submission be <u>dismissed</u>.</p> <p>That the place be entered in the Heritage List, with modifications.</p>
29A	Oliver Peter & Vicky Annette Jenkin	#45A Sewell's Shop (Avon Trading)	<p>Object to the proposal.</p> <p>Due to not enough info on what this list involves.</p>	A meeting was held with the respondent where the background	That the submission be <u>dismissed</u> .

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				and intent of the Heritage List were discussed. Further to this meeting a copy of the Council's Local Heritage Policy was delivered to the respondent. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List.
29B	Peter Tyrer	#45B Sewell's Shop (Butcher)	No objection to the proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
30	Chris & Ellen Cunningham Catarino	#46 The Pines – Nicholls Residence	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
31	Aboriginal Lands Trust	#47 Lonely Grave (Francis Joseph Wansbrough)	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
32	Gerard Brennan	#48 Durham House	No objection and comment on the proposal. Being the owner of a Category 2 Heritage Listed Building, which happens to be my home, can/may throw out to the owner some challenges. But I like to try to reflect back to	Noted. This Place was initially also included in the <i>Shire of Beverley</i>	That the submission be <u>noted</u> .


	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			what benefit my humble home would have offered to the fledgling community of Beverley, mostly happy, but, also very possibly, very sad and difficult. I like to try to appreciate the endeavours and struggles in the building of my home and the settlement at time of construction, with no running water, no modern reticulated energy, no modern transport, and no temperature controlled homes to rest up in. My home has, and still is, standing the tests of time, aging more gracefully than the owner.	<i>Municipal Heritage Inventory 1995.</i>	That the place be entered in the Heritage List.
33	Carmel Bateman	#49 Lonely Grave (Jack Natup)	No objection to proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995.</i>	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
34	Verna McKelvie	#50 Aboriginal School	No objection to proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995.</i>	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
35	DPLH	#51 Railway Fettlers' Camp	No response received.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995.</i>	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
36	Glenorchy Holdings Pty Ltd	#52 Speldhurst Farmhouse	No response received.	Noted.	That the 'no response' be <u>noted</u> .

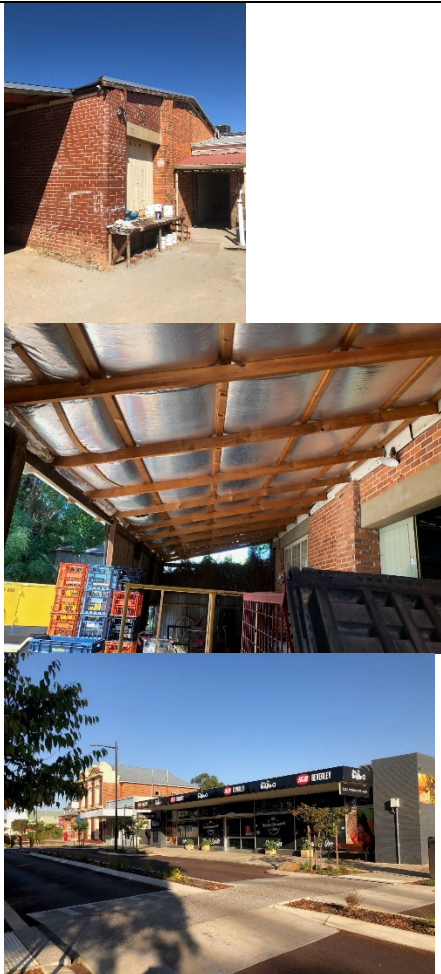
	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List.
37	Teresa Hawke	#53 Hill Head Homestead	No objection to proposal.	Noted. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
38	Shire of Beverley/Beverley Soaring Society	#54 Beverley Air Strip	No objection to proposal (Beverley Soaring Society).	Noted. Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
39	Mark Stuart Smith	#55 Old Beverley Powerhouse	No response received.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
40	Eric Ellis	#56 Sacred Heart Catholic Church (fmr)	Object to the proposal. I don't mind it as a place of interest but I don't want it on the Heritage Register.	This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the	That the submission be <u>dismissed</u> .


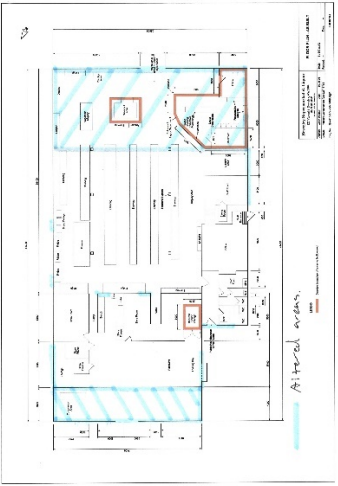
	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				threshold for inclusion in the Heritage List as a Category 2 place. It is respectfully submitted that insufficient justification is presented to recommend reconsideration to enter the subject place on the Heritage List.	That the place be entered in the Heritage List.
41	MJ & JA Eloury	#57 Richard Bowyer Smith Residence	No response received. The owner of the property initially contacted the Shire with information to support inclusion of the place in the Heritage List with a request to this effect.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
42	T Martino	#58 Pharmacy (fmr)	No response received.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
43	Joydan (WA) Pty Ltd	#59 Avon Buildings	No Objection to proposal.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the	That the submission be <u>noted</u> . That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				Heritage List as a Category 2 place.	
44	Tracy Martino	#60 ANZ Bank (fmr)	No response received.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
45	Milmint Pty Ltd (Jason Pepper & Karen Smallwood)	#61 Beverley Farmer's Co-operative (IGA)	Object to proposal. We the owners of both the business operating at, and the premises of 122 Vincent Street strongly object to any inclusion as a place in the heritage list. We do so for the following reasons: <ul style="list-style-type: none"> • Firstly the building retains no semblance of the original construction of the early 1900's (as shown in the image presented in the local heritage survey Place No. 61). <p>This is because the entire original building (which later became the façade for the main store area) was demolished and replaced with nondescript brick walled and aluminum framed glass frontage in the late 1960's or early 1970's.</p> <p>This major alteration accounts for 25% of the total shop area and removed any uniform architectural style (hence none is given in the heritage survey provided). In addition to the store front replacement nearly every other wall has major modification from bricked up windows/ doors to major repairs. We estimate less than 60% of the structure to be unaltered which is at odds with the authenticity level of some modifications.</p>	Noted. Even though the place was initially considered to have sufficient Cultural Heritage Significance to achieve the threshold for inclusion as a Category 2 place in the Heritage List, the concerns raised by the respondents are deemed to be valid and sufficient justification to reconsider the proposal for inclusion. Little of the original fabric of especially the building façade remains, for example. The place is already referenced in the <i>Vincent Street Heritage Walk</i> through a strategically positioned plaque on the front of the building, which is deemed sufficient to acknowledge its limited Cultural Heritage Significance. This place was also not recognised as having sufficient	That the submission be <u>upheld</u> . Recommend that the place <u>not be entered</u> in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<ul style="list-style-type: none"> • It is fair to assume that the replacement of the shop front area was undertaken by the Farmers Cooperative to keep in line with customer expectations of a supermarket. As current owners we require the ability to make such changes also. It that means removing/replacing older construction so be it, so long as proper building permits are obtained. • The site is a functioning business not a museum, the building will need to be modernized if Beverley wishes to continue to have a local supermarket. <p>It is important to differentiate between a business that can benefit from the character of it's premises and one that does not. A hotel or restaurant are examples of business that do not lose functionality and can benefit from retaining old world character. Supermarkets and hardware stores do not. It all comes down to being fit for purpose and customer expectations. Eg Coles/Aldi/ Woolworths/Bunnings.</p> <ul style="list-style-type: none"> • We urge you to think ahead. As the current owners we try to use the existing structure to imitate the 'big box' style of a modern supermarket but we currently lack the capital to properly upgrade the building to modern supermarket standards. However, if you wish to see future investment in the town do not heritage list this building. <p>We can assure you that no potential buyers (in the supermarket field) will consider purchasing a heritage listed building and with no prospect of being able to sell at a fair price there will be no incentive for us to invest either.</p>	<p>Cultural Heritage significance to be included in the <i>1995 Shire of Beverley Municipal Heritage Inventory</i>.</p>	

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<p>We think the significance of the building has been confused with the significance of the grocery retail business which takes place at the location. 122 Vincent Street is, and will likely remain, an ideal location for a supermarket/grocery store. If you wish to continue to have a grocery store here, in an increasingly competitive environment, do not put added hurdles in the way such as a heritage listing.</p> <p>Attached is a plan and some images showing some of the obvious alterations from the original building. It does not include that that original wood floor was replaced with concrete. High roofing structure was added at some point and was replaced again following a storm in the early 2000's using structural CCA pine where necessary and zinc alum orb. The basement has been mainly backfilled with cement due to flooding. In summary the building has been modified and evolved over the years to remain a functional place of business. There are many more modifications still required to allow for access functionality and security.</p> 		

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
					

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			<p>SHIRE OF BEVERLEY LOCAL HERITAGE SURVEY</p>  <p>State Library of Western Australia</p> <p>LOCAL HERITAGE SURVEY: PLACE NO. 61</p> 		
46	Van Dai & Anh Tuan Nguyen	#62 Central Buildings	No response received.	<p>Noted.</p> <p>This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is</p>	That the 'no response' be noted .

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
				considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the place be entered in the Heritage List.
47	GM & DM Ray	#63 Fairhead Stone Cottage	No Objection to proposal. We would hope that the property/building is never demolished.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the submission be <u>noted</u> . That the place be entered in the Heritage List.
48	Two Story Developments Pty Ltd	#64 Freemasons Tavern	No response received.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
49	ML & CLA Sofoulis	#65 Forbes Building	No objection to proposal. Having spoken to Mister Stefan de Beer, we have no objections to the inclusion of the Forbes Building into the local heritage survey review. We also ask that the very large Ficus Trees in the War Memorial area to the north of the public toilets be added to the Beverley Local Heritage Survey Review.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place. Information will be gathered on the Ficus trees and will be included in the Local Heritage Survey as a Category 3.	That the submission be <u>noted</u> . That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
50	Estate of Rufus Cole	#66 Powell's Building	No response received.	Noted. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the 'no response' be <u>noted</u> . That the place be entered in the Heritage List.
51	Shire of Beverley	#67 Billy Noongale Grave	Shire of Beverley is the proprietor of the property.	Shire of Beverley is the proprietor of the property. Proposed to be entered into Heritage List. This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i> .	That the place be entered in the Heritage List.
52	RE Brennan	#68 Roads Board Office (fmr)	No objection to proposal. Tenant has no objections to the proposal either. I think it is a good idea but am concerned as to the implications.	Noted. Shire Planner informed respondent telephonically of the implications of a place being included in the Heritage List, amongst others that a planning application will be required for proposed future development, redevelopment and demolition. This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.	That the submission be <u>noted</u> . That the place be entered in the Heritage List.

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
53	National Trust	#69 Avondale Machinery Museum	No response received.	<p>This Place was initially also included in the <i>Shire of Beverley Municipal Heritage Inventory 1995</i>.</p> <p>This place is already on the State Register of Heritage Places (Register Number 05566), and is therefore afforded protection pursuant to the Deemed Provision, and inclusion in the Heritage List is therefore obsolete and not required.</p>	<p>That the 'no response' be <u>noted</u>.</p> <p>That the place <u>not be entered</u> in the Heritage List.</p>
54A	Gavin Godfrey, Department of Communities (Owner)	#70 School Principal's Residence	<p>Comment on the proposal.</p> <p>We note the property was constructed around 1910 and has been operating as the headmasters residence since the 1960s. From its appearance and condition its contribution to the amenity of the street and the wider locality is acknowledged. Retention of the original dwelling has obvious merit and benefits from a Town Planning and local amenity perspective.</p> <p>However, from an asset management perspective the proposed heritage listing is likely to reduce the development potential available to the property. The property currently operates as Government Regional Officer Housing (GROH) and there is concern that the heritage listing will reduce development potential and result in increased maintenance costs to Communities.</p> <p>The preference from our GROH Team would be to explore a potential sale and lease-back arrangement with the Shire, to enable the site to continue its current use of the property. If you would like to discuss this option</p>	<p>Noted.</p> <p>This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.</p>	<p>That the submission be <u>dismissed</u>.</p> <p>That the place be entered in the Heritage List.</p>

	Respondent	Subject Place	Submission	Planner's comment	Recommendation to Council
			further please do not hesitate to contact our GROH Asset Manager Melissa Spear		
54B	Wendy Moore (Tenant)	#70 School Principal's Residence	<p>No objection to proposal.</p> <p>I fully support the inclusion of this beautiful house on the Heritage List. Note that modifications and upgrade to the kitchen have been made, with the previous back verandah now enclosed. There is some cracking of internal walls – these have been periodically repaired with re-plastery/painting. Fireplaces have been de-commissioned, but one is intact.</p> <p>I trust that inclusion on the register will assist with preservation of the building into the future.</p>	<p>Noted.</p> <p>This Place will be a new entry in the new Heritage List. Its level of Cultural Heritage significance is considered to have achieved the threshold for inclusion in the Heritage List as a Category 2 place.</p>	<p>That the submission be <u>noted</u>.</p> <p>That the place be entered in the Heritage List.</p>

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

NIL

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 23 May 2023
Report Date:	15 May 2023
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	April 2023 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the period ending 30 April 2023.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2022 Ordinary Meeting, item 11.3.

COMMENT

The monthly financial reports for the period ending 30 April 2023 have been provided and include:

- Financial Activity Statement by Nature;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and

(c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2022/23 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of April 2023 be accepted and material variances be noted.

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
30 April 2023

Description	Budget 2022/23	YTD Budget 2022/23	YTD Actual 2022/23	YTD Variance	Notes To Material Variances
Operating Revenue					
Rates	3,087,781.00	3,086,281.00	3,091,459.79	5,178.79	
Operating Grants, Subsidies and Contributions	715,395.00	401,046.00	596,545.95	195,499.95	LGGC Financial Assistance and Road Grants \$153,675, Workers Comp reimbursements \$14,887, ESL operating funds \$7,118, Aco Drain reimbursement \$8,502 and Doctor Hire Vehicle insurance reimbursement \$5,000 higher than anticipated.
Profit On Asset Disposal	62,000.00	0.00	0.00	0.00	
Service Charges	0.00	0.00	0.00	0.00	
Fees & Charges	714,764.00	665,739.00	732,975.72	67,236.72	Caravan Park and Cabin charges \$26,673, Cropping land lease income \$13,500, Rates enquiries \$8,500, Town Planning Service fees \$5,247, Building permit fees \$4,104, Refuse Site charges \$2,961, Abi Robinson maternity leave reimbursement timing \$2,113 and Swimming Pool Season Passes \$2,735 greater than anticipated YTD. ILU Lease for Life drawdown (\$3,100) lower than anticipated due to scheme ending.
Interest Earnings	74,687.00	56,923.00	100,237.37	43,314.37	Interest earnings on investments \$43,151 greater than anticipated.
Other Revenue	424,882.00	360,915.00	258,050.19	(102,864.81)	Admin Cost, PWOH & POC allocation timing versus expenditure.
Non-Operating Grants, Subsidies and Contributions	2,030,994.00	1,517,838.00	1,191,725.91	(326,112.09)	Roads to Recovery funding to be carried over to next FY \$331,280.
Total Operating Revenue	7,110,503.00	6,088,742.00	5,970,994.93	(117,747.07)	
Operating Expenditure					
Employee Costs	(2,387,077.00)	(1,882,214.00)	(1,878,716.37)	3,497.63	
Materials & Contracts	(2,297,228.00)	(1,150,016.00)	(1,108,897.10)	41,118.90	Timing variance between budgeted and actual expenditure.
Utilities	(198,572.00)	(180,809.00)	(182,751.33)	(1,942.33)	
Depreciation On Non-Current Assets	(2,400,096.00)	(2,000,000.00)	(1,974,896.75)	25,103.25	Depreciation expense lower than anticipated YTD.
Interest Expenses	(86,323.00)	(58,971.00)	(59,327.36)	(356.36)	
Insurance Expenses	(236,285.00)	(236,273.00)	(235,956.41)	316.59	
Other Expenditure	(83,975.00)	(53,110.00)	(123,490.11)	(70,380.11)	Budget allocation of Other Expenditure nature lower than required, offset by allocation to Materials & Contracts.
Loss On Asset Disposal	(31,000.00)	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets	0.00	0.00	0.00	0.00	
Total Operating Expenditure	(7,720,556.00)	(5,561,393.00)	(5,564,035.43)	(2,642.43)	
Net Operating	(610,053.00)	527,349.00	406,959.50	(120,389.50)	
Capital Income					
Self Supporting Loan - Principal Repayment	10,968.00	5,400.00	5,400.94	0.94	
Proceeds from Sale of Assets	194,000.00	0.00	0.00	0.00	

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING
30 April 2023

Description	Budget 2022/23	YTD Budget 2022/23	YTD Actual 2022/23	YTD Variance	Notes To Material Variances
New Loan Raised	0.00	0.00	0.00	0.00	
Total Capital Income	204,968.00	5,400.00	5,400.94	0.94	
Capital Expenditure					
Land and Buildings	(787,000.00)	(486,000.00)	(154,067.41)	331,932.59	Cornerstone CCTV replacement (\$24,918) unbudgeted.
Plant and Equipment	(681,500.00)	0.00	0.00	0.00	
Office Furniture and Equipment	(40,000.00)	(40,000.00)	(39,670.00)	330.00	
Road Construction	(2,004,829.00)	(1,716,288.00)	(1,484,827.54)	231,460.46	Vincent Street project road portion expense \$229,792 lower than anticipated.
Other Infrastructure	(1,200,858.00)	(927,217.00)	(939,428.65)	(12,211.65)	Vincent Street project footpath portion expense (\$20,780) and Heritage Trail (\$1,888) higher than anticipated. Vincent Street project drainage portion expense \$10,000 lower than anticipated.
Land Under Control	0.00	0.00	0.00	0.00	
Leases	(6,837.00)	0.00	0.00	0.00	
Loans - Principal Repayments	(138,424.00)	(113,472.00)	(113,471.35)	0.65	
Total Capital Expenditure	(4,859,448.00)	(3,282,977.00)	(2,731,464.95)	551,512.05	
Net Capital	(4,654,480.00)	(3,277,577.00)	(2,726,064.01)	551,512.99	
Adjustments					
Depreciation Written Back	2,400,096.00	2,000,000.00	1,974,896.75	(25,103.25)	Depreciation expense lower than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	3,123.37	3,123.37	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	(2,764.39)	(2,764.39)	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(31,000.00)	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	477,322.00	224,303.00	219,331.24	(4,971.76)	
Opening Surplus/(Deficit)	2,418,115.00	2,418,115.00	2,418,115.24	0.24	
Total Adjustments	5,264,533.00	4,642,418.00	4,612,702.21	(29,715.79)	
CLOSING SURPLUS/(DEFICIT)	0.00	1,892,190.00	2,293,597.70	401,407.70	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 30 April 2023		
Description	Actual 2021/22	YTD Actual 2022/23
Current Assets		
Cash at Bank	3,209,654.53	357,444.83
Cash - Unrestricted Investments	0.00	2,022,246.26
Cash - Restricted Reserves	2,229,365.68	2,010,034.44
Cash on Hand	700.00	700.00
Accounts Receivable	919,384.48	595,033.68
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	10,968.23	5,567.29
Inventory - Fuel	19,124.29	17,484.42
Total Current Assets	6,389,197.21	5,008,510.92
Current Liabilities		
Accounts Payable	(1,466,207.41)	(444,730.91)
Loan Liability - Current	(138,423.45)	(24,952.10)
Lease Liability - Current	(6,836.70)	0.00
Annual Leave Liability - Current	(254,683.62)	(254,683.62)
Long Service Leave Liability - Current	(143,208.57)	(143,208.57)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(2,009,359.75)	(867,575.20)
Adjustments		
Less Restricted Reserves	(2,229,365.68)	(2,010,034.44)
Less Self Supporting Loan Income	(10,968.23)	(5,567.29)
Add Leave Reserves - Cash Backed	140,188.24	143,311.61
Add Loan Principal Expense	138,423.45	24,952.10
Total Adjustments	(1,961,722.22)	(1,847,338.02)
NET CURRENT ASSETS	2,418,115.24	2,293,597.70

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
30 April 2023

Description	Actual 2021/22	YTD Actual 2022/23	Movement
Current Assets			
Cash and Cash Equivalents	5,439,720.21	4,390,425.53	(1,049,294.68)
Accounts Receivable	379,002.48	595,033.68	216,031.20
Contract Asset - Current	540,382.00	0.00	(540,382.00)
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	10,968.23	5,567.29	(5,400.94)
Inventory	19,124.29	17,484.42	(1,639.87)
Total Current Assets	6,389,197.21	5,008,510.92	(1,380,686.29)
Current Liabilities			
Accounts Payable	(1,132,647.41)	(261,170.91)	871,476.50
Contract Liability - Current	(333,560.00)	(183,560.00)	150,000.00
Loan Liability - Current	(138,423.45)	(24,952.10)	113,471.35
Lease Liability - Current	(6,836.70)	0.00	6,836.70
Annual Leave Liability - Current	(254,683.62)	(254,683.62)	0.00
Long Service Leave Liability - Current	(143,208.57)	(143,208.57)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(2,009,359.75)	(867,575.20)	1,141,784.55
Non-Current Assets			
Non-Current Debtors	148,045.45	148,045.45	0.00
Non-Current Investments	58,352.75	61,117.14	2,764.39
Land and Buildings	29,725,078.17	29,270,831.02	(454,247.15)
Plant and Equipment	2,178,632.13	1,981,330.52	(197,301.61)
Furniture and Equipment	92,874.24	104,683.66	11,809.42
Infrastructure	64,135,530.18	65,418,366.37	1,282,836.19
Self Supporting Loan - Non Current	0.00	0.00	0.00
Total Non-Current Assets	96,338,512.92	96,984,374.16	645,861.24
Non-Current Liabilities			
Loan Liability - Non Current	(2,118,272.70)	(2,118,272.70)	0.00
Lease Liability - Non Current	(6,836.60)	(6,836.60)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(76,311.20)	(76,311.20)	0.00

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
30 April 2023**

Description	Actual 2021/22	YTD Actual 2022/23	Movement
Total Non Current Liabilities	(2,201,420.50)	(2,201,420.50)	0.00
Net Assets	98,516,929.88	98,923,889.38	406,959.50
Equity			
Accumulated Surplus	(47,991,692.08)	(48,617,982.82)	(626,290.74)
Reserves - Cash Backed	(2,229,365.68)	(2,010,034.44)	219,331.24
Reserve - Revaluations	(48,295,872.12)	(48,295,872.12)	0.00
Total Equity	(98,516,929.88)	(98,923,889.38)	(406,959.50)

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 30 APRIL 2023						
Account #	Account Name	Amount Invested (\$)		Term	Interest Rate	Maturation
4146657	Reserve Funds Bendigo					
	Long Service Leave	143,311.61				
	Airfield Emergency	41,171.09				
	Plant	100,323.82				
	Emergency Services	29,445.25				
	Building	493,381.39				
	Recreation Ground	540,222.88				
	Cropping Committee	114,434.92				
	Avon River Development	0.00				
	Annual Leave	0.00				
	Community Bus	40,536.42				
	Infrastructure	220,861.41				
	Senior Housing	183,597.64				
	Mainstreet Development	0.00				
	Avondale Mach Museum	61,837.95				
	ITC Renewal Reserve	40,910.06	2,010,034.44	3 mnths	4.05%	23/06/2023
4218246	Term Deposit Bendigo	504,767.12		5 mnths	4.00%	8/05/2022
4345492	Term Deposit Bendigo	260,306.54		1 mth	3.75%	17/05/2023
4281844	Term Deposit Bendigo	507,172.60		5 mnths	4.15%	13/06/2023
4200118	Term Deposit Bendigo	250,000.00		6 mnths	4.05%	22/05/2023
4321867	Term Deposit Bendigo	500,000.00	2,022,246.26	3 mnths	4.30%	26/06/2023
	Total		4,032,280.70			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 23 May 2023
Report Date:	17 May2023
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	April 2023 List of Reports

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of April 2023.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2022/23 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2022/23 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

April 2023

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

06 April 2023 1887-1887 (1) \$ 1,688.78 (authorised by CEO S Gollan and DCEO S Marshall)
06 April 2023 1888-1888 (1) \$ 13,025.93 (authorised by CEO S Gollan and Pres D White)

Total of cheque vouchers for April 2023 incl \$ 14,714.71 previously paid.

EFT vouchers

06 April 2023 EFT 9200-9230 (31) \$ 99,927.98 (authorised by CEO S Gollan and DCEO S Marshall)
12 April 2023 EFT 1-37 (37) \$ 58,408.40 (authorised by CEO S Gollan and Cr D Davis)
13 April 2023 EFT 9231-9240 (10) \$ 6,770.51 (authorised by CEO S Gollan and Pres D White)
18 April 2023 EFT 9242-9249 (8) \$ 468,056.56 (authorised by CEO S Gollan and DCEO S Marshall)
26 April 2023 EFT 9250-9279 (30) \$ 85,617.80 (authorised by CEO S Gollan and Cr D Davis)
26 April 2023 EFT 1-36 (36) \$ 58,000.65 (authorised by CEO S Gollan and Cr D Davis)

Total of EFT vouchers for April 2023 incl \$ 776,781.90 previously paid

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for April 2023 incl \$ 0.00 previously paid.

EFT vouchers

18 April 2023 EFT 9241-9241 (1) \$ 200.00 (authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for April 2023 incl \$ 200.00 previously paid.

(3) Direct Debit Payments totalling \$ 63,861.34 previously paid.

(4) Credit Card Payments totalling \$ 2,097.09 previously paid.

12. ADMINISTRATION

12.1 Amendment to the Shire of Beverley Firebreak Order

Submission To:	Ordinary Council Meeting 23 May 2023
Report Date:	17 May 23
Applicant:	Shire of Beverley
File Reference:	ADM 0077
Author and Position:	T Granville, CESM
Previously Before Council:	Date if it has been before Council or Committee
Disclosure(s) Of Interest:	None
Attachments:	Fire Break Order and Minutes from BFAC Meeting

SUMMARY

Council to consider changes to the Fire Break Orders as per motion moved at the Fire Control Officers Meeting held on 12th April 2023.

BACKGROUND

Fire Control Officers regularly review the Fire Break Order to make sure it suits the needs of the community, meets statutory requirements and is the best practice for Officers and Volunteers.

As per the resolution passed at the FCO meeting the following amendment is recommended.

That the Easter Burning Restrictions be removed from the Shire of Beverley's annual Fire Break Order for the 2023-24 season and henceforth be dealt with via Section 46 Declaration pursuant with the Bush Fires Act 1954 with time periods being decided on an annual needs basis.

The last amendments to the Fire Break Order were adopted in June 2019.

COMMENT

The current Fire Break Order is attached below with suggested changes highlighted for Council's reference.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Local Government Act 1995

CONSULTATION

T Granville, Community Emergency Services Manger
Beverley Bush Fire Advisory Committee

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Goal 11 – We aim to protect and preserve our natural environment.

Strategy 11.6 - Apply appropriate bushfire protection.

POLICY IMPLICATIONS

NIL

RISK IMPLICATIONS

Low (4) - It is considered that the proposal has minor risks associated with it.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the removal of “*During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland, commencing midnight Wednesday prior to Good Friday*” from the Fire Break Order as recommended by the Bush Fire Advisory Committee on 12 April 2023.



FIRE-BREAK ORDER

BUSH FIRES ACT 1954

All owners and occupiers of land are required on or before 1 November each year to provide and thereafter maintain fire breaks free of all inflammable material or fuel load reduction works until 15 April of the following year as stipulated in the manner described in the following schedule.

SCHEDULE

RURAL LAND

- **Rural Holdings:** ALL rural properties are required to provide on the property, an operational independent mobile water filled firefighting unit with the water capacity of not less than 600 litres to be at the ready throughout the Prohibited and Restricted burning period.
- **Small Rural Holdings:** All rural properties equal to or less than 100 hectares in size are required to have constructed and maintained a 2.2 metre firebreak clear of all flammable material along all external boundaries along an operational independent mobile water filled firefighting unit with the water capacity of not less than 600 litres to be at the ready throughout the Prohibited and Restricted burning period.

Note: An exemption applies when the small landholding is managed by neighbouring/adjoining landholder for agricultural purposes and this information is to be provided to the Shire in writing by the landowner.

- **Buildings and Haystacks:** A fire break of at least 4 metres wide and not more than 60 metres from the perimeter of all buildings (including temporary dwelling e.g. caravans) and/or haystacks or groups of buildings and/or haystacks so as to completely surround the building, haystacks and/or fuel dumps.
- **Bulldozed Bush:** A fire break 20 metres wide shall be maintained immediately inside the external boundaries of all land which has been bulldozed, chained or prepared in any similar manner for clearing by burning (whether it is intended to burn the bush or not).
- **Stationary Pumps/Motors:** A fire-break 4 metres wide shall be cleared and maintained around all stationary pumps and motors.
- **Plantations:** All plantation firebreaks must be maintained. All new plantations and extensions to current plantations must have a minimum 6 metre firebreak installed on all boundaries of the plantation.
- **Harvesting, Hay and Straw Baling Operations:** During the period when harvesting and hay / straw baling operations are being conducted, there shall be provided in the same paddock or within 400 metres of that paddock, an operational independent mobile firefighting unit having a water capacity of not less than 600 litres. The tank of the unit shall be kept full of water at all times during the harvest and hay/straw baling operations.
- **Operation Of Plant and Machinery:** During the restricted and prohibited burning times, **ALL**

MACHINERY AND TRUCKS shall not be operated on rural land unless fitted with a fire extinguisher.

On days of **HARVEST BANS** there shall be no movement of any vehicles within paddocks. Please note that this does not apply to a TOTAL FIRE BAN which has separate restrictions (see DFES website)

There is a ban on the use of metal blade slashers or mowers on any dry vegetation during the PROHIBITED BURNING PERIOD.

- **Paddock Burns:** At any time throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent the escape of fire:

1. A fire-break 2.2 metres wide clear of all inflammable material completely surrounding the area to be burnt.
2. An operational fire-fighting unit having a capacity of not less than 600 litres.
3. Permits to burn may be required. Refer to the Shire of Beverley website for Permit Application requirements.

TOWNSITE LAND

- All lots with an area of 2.012ha (5 acres) or less, shall be clear of all flammable material or have grass mown to a height no greater than 15cm.
- All lots or combination of lots that comprise of one holding and having an area greater than 2.012ha (5 acres) shall be either clear of all flammable material or have a firebreak 2.2 metres wide free of all flammable material inside and along all external boundaries.

GENERAL INFORMATION

- **Fuel Dumps:** You shall remove all flammable materials or material likely to become flammable during summer from land occupied by bulk storage tanks and/or drums used for storage of liquid fuel whether the bulk storage tanks and/or drums contain fuel or not. This includes the land on which the ramps for holding the drums are constructed. The flammable free ground must be maintained to a distance of 4 metres outside the perimeter of any drum, stack of drums or drum ramp or bulk storage tank.
- **Variations to Requirements:** For permission to provide fire-breaks in alternative positions or by an alternative date or to take alternative action to abate fire hazards on the land, an application must be made no later than 14 days prior to the date that fire-breaks are required. If permission is not granted by the Shire or its duly authorised officer, you shall comply with the requirements of this notice.
- **Penalty for Failure to Comply:** The penalty for failing to comply with this notice is a fine of up to \$1000. If the owner or occupier fails to carry out the works required by this Fire-break Order the Shire of Beverley may enter the land and prepare the fire-breaks at the cost of the owner or occupier.
- **Burning:** If the requirements of this notice are carried out for burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act 1954.

During the Easter Holiday Period no person shall conduct paddock burns or burning of bushland, commencing midnight Wednesday prior to Good Friday.

Commented [AF1]: Remove from Fire Break Order as per FCO Minutes

- **Angle Grinders and Welders:** The use of Angle Grinders, Welders or similar equipment should be undertaken with extreme caution and there shall be in attendance an operational fire fighting appliance. **(The use of this equipment is not permitted on days of which a fire ban has been declared.)**
- **Access:** All access driveways to and from buildings must be kept clear of obstructions 3.0m wide and 4.0m high

PERMIT TO BURN APPLICATION

See Shire of Beverley website for Permit Applications

- Before you apply for a Permit, ensure you have the following information...
- What firefighting equipment and resources will you have available and is it in good working order?
- What is the address of the property where you intend to light a fire?
- What is the size of the burn to take place?
- What is it that you intend to burn?
- Are the fire breaks installed and can a fire unit get access to the area?
- Ensure you notify your neighbours prior to burning?

FIRE CONTROL OFFICERS (FCO)

Chief BFCO	Bill Cleland	9647 2054	0428 472 054
Deputy Chief BFCO	Deane Aynsley	9646 6246	0428 466 246
Central Brigade FCO	Travis Boyle		0429 883 842
North East Brigade FCO	Adam Smith		0429 182 231
South East Brigade FCO	Brett Shaw		0427 481 028
Avondale Brigade FCO	Andrew Shaw	9648 1022	0428 481 022
Avondale Brigade FCO	Justin Mann		0488 979 234
Dale - Kokeby Brigade FCO	Jack Barrett-Lennard		0412 310 340
Dale West Brigade FCO	Paul Schilling	9647 1008	0427 158 908
CESM Beverley/York	Troy Granville	9646 1200	0427 057 719

Prohibited Burning

1 November —14 February

(unless otherwise notified)

No Fires Allowed

See Schedule for slashing/mowing restrictions

Restricted Burning

3 October—31 October

(unless otherwise notified)

15 February—31 March

Burning Permits Required

**MINUTES OF A MEETING OF THE SHIRE OF BEVERLEY BUSH FIRE
ADVISORY COMMITTEE (BFAC) HELD IN THE BEVERLEY COUNCIL
CHAMBERS 7PM WEDNESDAY 12TH APRIL 2023.**

Bill Cleland	Chief Bush Fire Control Officer (CBFCO)
Andrew Shaw	BFCO Avondale BFB
Brett Shaw	BFCO Beverley South East
Rob Fisher	BFCO Dale / Kokeby Brigade
Adam Smith	BFCO North East
Travis Boyle	BFCO Beverley Central
Justin Mann	BFCO Avondale BFB
Jack Barret Lennard	BFCO Dale Kokeby
Troy Granville	BFCO Community Emergency Service Manager
Stephen Gollan	CEO Shire of Beverley

APOLOGIES:

Deane Aynsley	Deputy CBFCO
Paul Schilling	BFCO Dale West BFB
David White	President Shire of Beverley
Justin Corrigan	AO Lower Wheatbelt

CONFIRMATION OF PREVIOUS MINUTES:

Moved: Travis Boyle

Seconded: Jack Barrett-Lennard

That the Minutes of the Fire Control Officers meeting held on the 11th October 2022 be confirmed.
CARRIED

9/0

MATTERS ARISING FROM MINUTES:

Permit to Burn application system improvements have worked sufficiently well this season.

BRIGADE REPORTS:

Avondale: Reasonably quiet season

Beverley Central: Relatively quiet season.

Beverley North East: Similar to South East.

Beverley South East: Ewerts rd fire during Harvest was a concern regarding the actions of the property owner.

Dale Kokeby: Dale Kokeby Rd fire in January

Dale West: Nil

NOMINATION OF BUSH FIRE CONTROL OFFICERS (BFCO)

All previously nominated BFCO's were renominated with the exception of Rob Fisher who has decided to step back after many years of FCO service. The Chief along with all other meeting attendees thanked Rob for his many years in the role.

Deane Aynsley was absent from the meeting and his acceptance of his renomination for DCBFCO will be confirmed after the meeting.

BUSINESS OF THE MEETING:

Issues relating to Fire Danger Ratings accuracies arising from the implementation of the Australian Fire Danger Rating System (AFDRS) this season were discussed. It was resolved that the CESM will produce a form letter that FCO's and any other concerned party are encouraged to submit to the AFDRS program via AFDRS@dfes.wa.gov.au in order to elicit some minor improvements for next season.

A discussion was held regarding the need to bring the FCO's qualifications up to the minimum accepted standards prior to the start of the 2023-24 fire season. It was resolved that the CESM will offer some Fire Fighting Skills course dates in the coming weeks and from the last weeks in July into August to complete the Advanced Bush Fire Fighting, Sector Commander and Fire Control Officer courses. The Level 1 Incident Controller course can then be completed in the following year.

An On Road Driving Course will also need to be completed by any drivers of Shire Fire Appliances in order for them to drive under operational conditions using lights and sirens prior to the next season.

Easter Burning Restrictions within the Shire were discussed including the time period of the Restrictions and whether the restrictions should be removed from the Shires's annual Fire Break Order.

Moved: Bill Cleland

Seconded: Andrew Shaw

That the Easter Burning Restrictions be removed from the Shire of Beverley's annual Fire Break Order for the 2023-24 season and henceforth be dealt with via a Section 46 Declaration pursuant with the Bush Fires Act 1954 with time periods being decided on an annual needs basis.

CARRIED 9/0

GENERAL BUSINESS:

A WAERN radio installation is required for Jack Barrett Lennard along with a radio relocation for Brett Shaw and an antenna replacement for Adam Smith

Rob Fisher will continue to retain his WAERN radio in his ute until such time that it is required for a new incoming FCO.

NEXT MEETING:

The next meeting is proposed to be set for September 2023.

CLOSURE:

There being no further business the meeting closed at 8.15pm.

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

Presiding Member

Date

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

14. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

15. CLOSURE

The Chairman to declare the meeting closed.