



SHIRE OF BEVERLEY NOTICE OF MEETING

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, 136 Vincent Street Beverley, on Tuesday 24 August 2021. If attending the meeting, please arrive by 2:55pm to register your attendance.

Program

3.00pm – 5.00pm Ordinary Meeting

A handwritten signature in black ink, appearing to read "S. Gollan", written over a horizontal line.

Stephen Gollan
Chief Executive Officer

19 August 2021

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Beverley warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Beverley for any act, omission or statement or intimation occurring during a Council meeting.



24 August 2021

ORDINARY MEETING

AGENDA

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1. OPENING

The Chairperson to declare the meeting open.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DW Davis	Shire President
Cr CJ Pepper	Deputy President
Cr P Gogol	
Cr CJ Lawlor	
Cr SW Martin	
Cr TF McLaughlin	
Cr TWT Seed	
Cr DC White	

2.2 Staff In Attendance

Mr SP Gollan	Chief Executive Officer
Mr SK Marshall	Deputy Chief Executive Officer
Mr SP Vincent	Manager of Works
Mr BS de Beer	Manager of Planning and Development Services
Mrs A Lewis	Executive Assistant

2.3 Observers And Visitors

2.4 Apologies and Approved Leave of Absence

2.5 Applications for Leave of Absence

3. DECLARATIONS OF INTEREST

CEO Stephen Gollan – Item 11.3, non-voting.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. CONDOLENCES

The Shire of Beverley flew the flag at half-mast, as a mark of respect to:

BARRETT-LENNARD	Lesley Vernon	7 August 2021
GRIMSHAW	John Albert	17 August 2021

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 27 July 2021

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 27 July 2021 be confirmed.

8. TECHNICAL SERVICES

Nil

9. PLANNING SERVICES

9.1 Development Application – Glider Maintenance Workshop - Reserve 32745 (Lot 29705), Bremner Road, Beverley Airfield

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	Geoff Overhue – Beverley Soaring Society
File Reference:	BRE 32745
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Site Plan, Workshop Drawings

SUMMARY

An application has been received for the construction of a Glider Maintenance Workshop at the Beverley Airfield. The application will be recommended for approval.

BACKGROUND

The Shire has received a proposal to construct a Glider Maintenance Workshop (in extent 18m x 16m = 288m²) at the Beverley Airfield, within the agreed *Beverley Soaring Society* lease area. In terms of the previous *Shire of Beverley Town Planning Scheme No. 2*, *Club Premises* Land Use is an extension to an existing non-conforming use recognised by Council at its 28 October 2008 meeting.

In terms of the present *Shire of Beverley Local Planning Scheme No. 3 (LPS3)*, the use of *Club Premises* is an 'A' use in the *Rural* zone, which requires advertising pursuant to Clause 64 of the deemed provisions. The *Department of Planning Lands and Heritage* however advised that exemption for advertising is appropriate pursuant to Clause 64(2).

The subject site is zoned '*Rural*', contains buildings associated with the *Beverley Soaring Society*, a number of on-site caravans, caravan shelters and existing glider hangers.

COMMENT

The application is for planning approval for the construction of a Glider Maintenance Workshop associated with *Beverley Soaring Society* activities. The applicant submitted the attached justification letter in support of the application.

The workshop is proposed to be clad with green Colorbond with a Zincalume roof.

Pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Part 10A, Clause 78A*, the proposed development is regarded as a habitable building. For this reason a Bushfire Attack Level (BAL) Assessment was commissioned for the proposal. The BAL rating was calculated to be 19. A copy of the BAL report can be provided should Councillors so wish.

The proposal is regarded as conforming with the intent of the broader established land use and it is considered to add considerable value to the club activities.

It is the opinion of planner that the proposal will enhance an activity (gliding) that promotes a positive image of Beverley to the wider community. It will therefore be recommended Council grant conditional Planning Approval for the application.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for the construction of a Glider Maintenance Workshop on Reserve 32745 (Lot 29705), Bremner Road, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. If the development, the subject of this approval, is not SUBSTANTIALLY COMMENCED within a period of 2 years from the date of this approval being granted, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
3. The Workshop shall not be used for human habitation.
4. No trees are to be removed without the prior approval of the appropriate authorities.
5. Cladding for the proposed development is to be Colorbond or similar approved material, in a colour which is in harmony with the area.
6. The Glider Maintenance Workshop construction standard shall adhere to Australian Standard AS3959 for a determined Bushfire Attack Level of 19 (refer to Advice Notes 4).

Advice Notes:

- Note 1: Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- Note 2: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 3: The applicant is advised to consider the location of the safety zone of the Beverley Rifle Club.
- Note 4: Australian Standard AS3959 Sections 3 & 6 apply.
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.1

Beverley Soaring Society Inc

Glider Maintenance Workshop - Justification for development

This justification is in support of our Planning Approval Application for a new maintenance workshop on the airfield area leased from the Shire by BSS.

The number of gliders owned by BSS and its members has steadily grown over the years with about 40 now being housed on the airfield.

As a result, we find ourselves struggling to complete the required inspections, maintenance and repairs during the winter period.

In addition, WA has a shortage of people qualified (and willing) to do major repairs and we would like the option of having a professional repairer on the airfield (at least part-time) to improve the situation.

The proposed maintenance workshop will allow us to do much more maintenance work in Beverley and provide space for specialized maintenance equipment and glider documentation. It will also make it easier to train our members to become qualified for glider maintenance.

The proposed building details are:

- 16m x 18m single story
- Steel framed, metal clad (green colorbond walls and zincalume roof) with a concrete floor
- Large roller-door for glider access
- Personnel access doors
- A concrete paved area outside the roller door.

Access will be via Bremner Road and the airfield access road, similar to the existing hangars.

Disabled toilets are already provided within the existing BSS facilities. The workshop will not be used for accommodation.

There are two trees which will overhang the new workshop and provide a "falling branch" hazard so we would like to remove them. We will negotiate with the relevant authorities in regard to the removal and replacement of these trees.

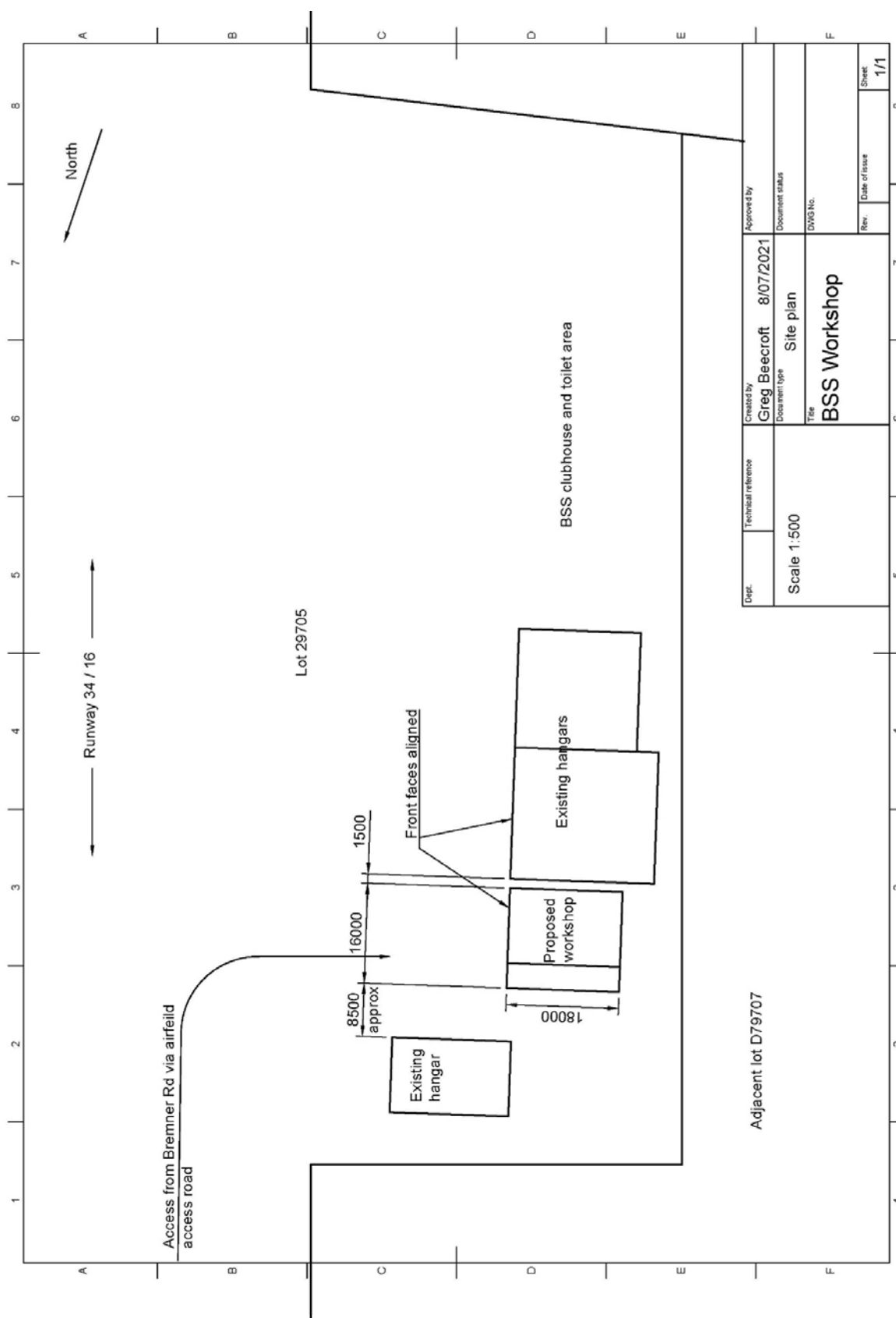
Geoff Overheu

President of Beverley Soaring Society

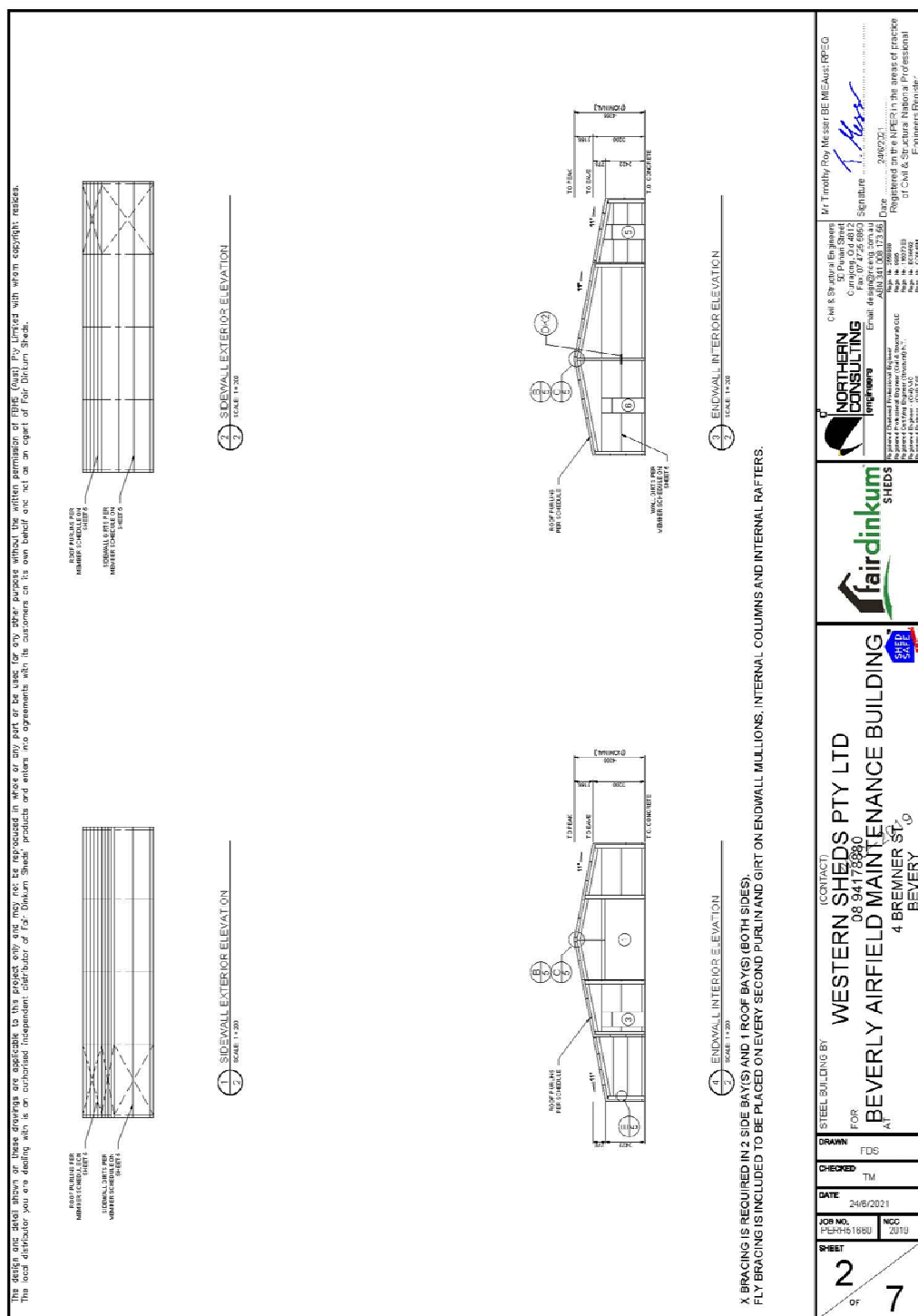
Attachment 9.1



Attachment 9.1



Attachment 9.1



9.2 Development Application – Outbuilding (Storage Shed) – 6 Prior Place

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	Marcus Aaron
File Reference:	PRI 1577
Author and Position:	Stefan de beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Locality Map, Site Plan and Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 6 (Lot 111) Prior Place. The application will be recommended for approval.

BACKGROUND

The subject site is located at 6 (Lot 111) Prior Place, is 1,185 m² in extent and zoned Residential R10/25 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house.

The proposal is to construct an Outbuilding (Storage Shed) in extent 10.4 m x 5.8 m = 60.32 m²) located within the front setback area.

COMMENT

The application requires Council to consider the requirements of the *Residential Design Codes* (R-Codes) which requires Outbuildings, under the *Deemed-to-Comply* Provisions, to not be located within the front setback area. The front setback for this Zone is 7.5m whereas the request is to have the Outbuilding positioned 4.5 m from the front lot boundary.

The *Design Principles* in the R-Codes affords Council discretion to deviate from this prescript if the proposed Outbuilding does '*not detract from the streetscape or the visual amenity of residents or neighbouring properties*'.

Shire Planner submits that the proposal is considered acceptable for the following reasons:

- The proposed reduced setback is not considered to detract from the established streetscape – the Outbuilding is proposed to be flush with the existing single dwelling which is located at a setback of 4.5 m;
- There is not considered to be any negative visual impact to neighbouring properties.

The proposed Outbuilding complies with all other aspects of Council's Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for an Outbuilding (Storage Shed) at 6 (Lot 111) Prior Place, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

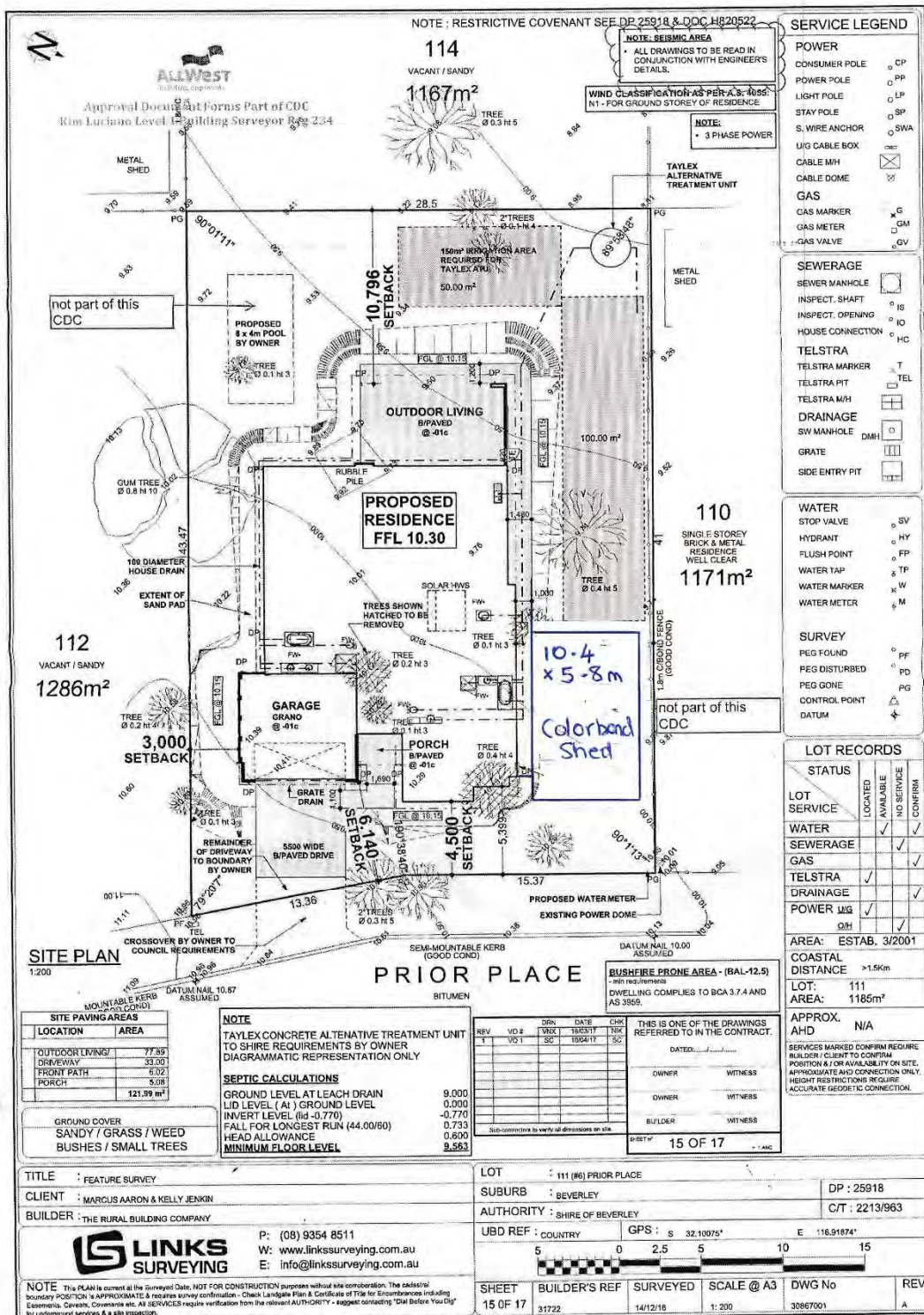
Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

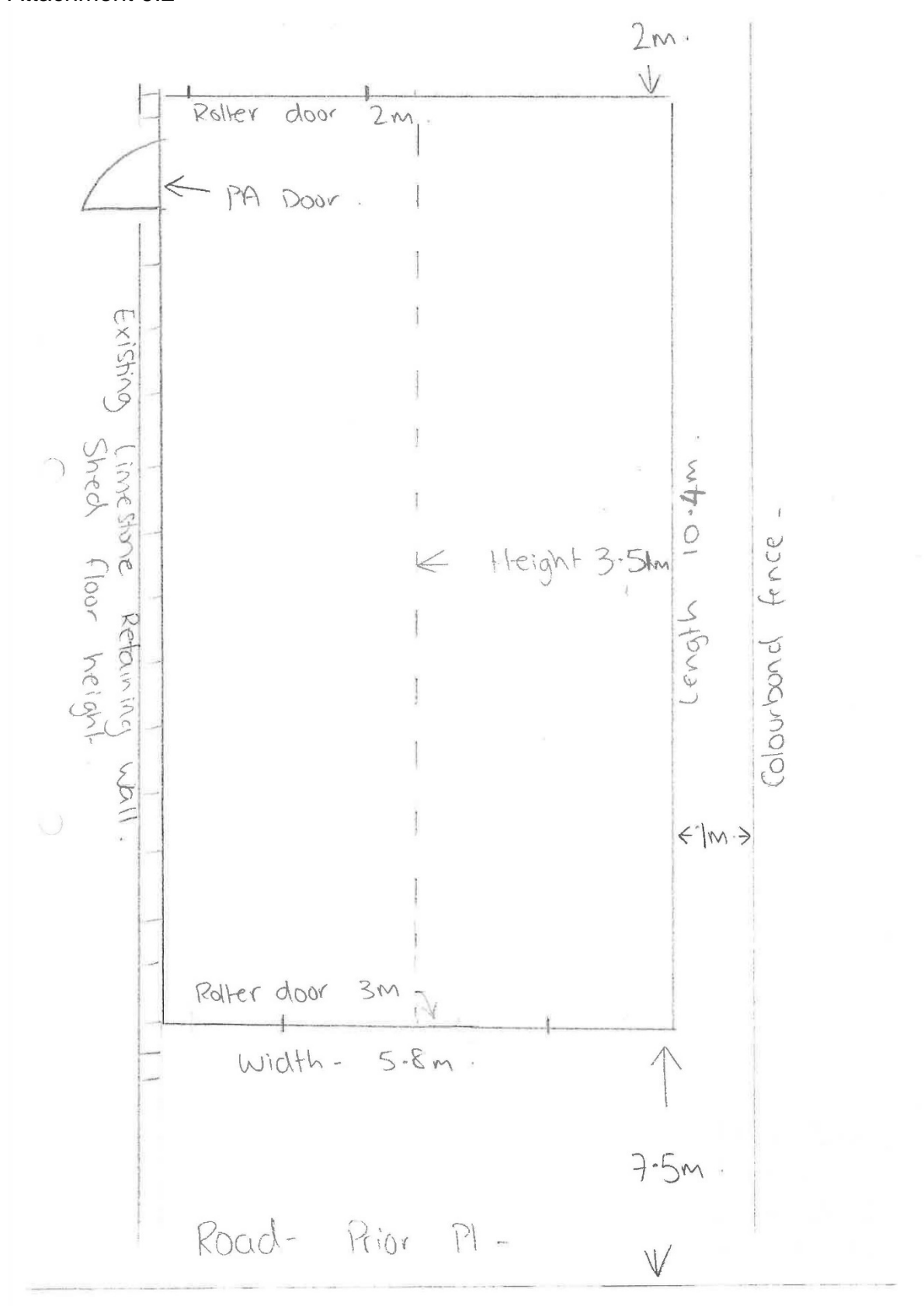
Attachment 9.2



Attachment 9.2

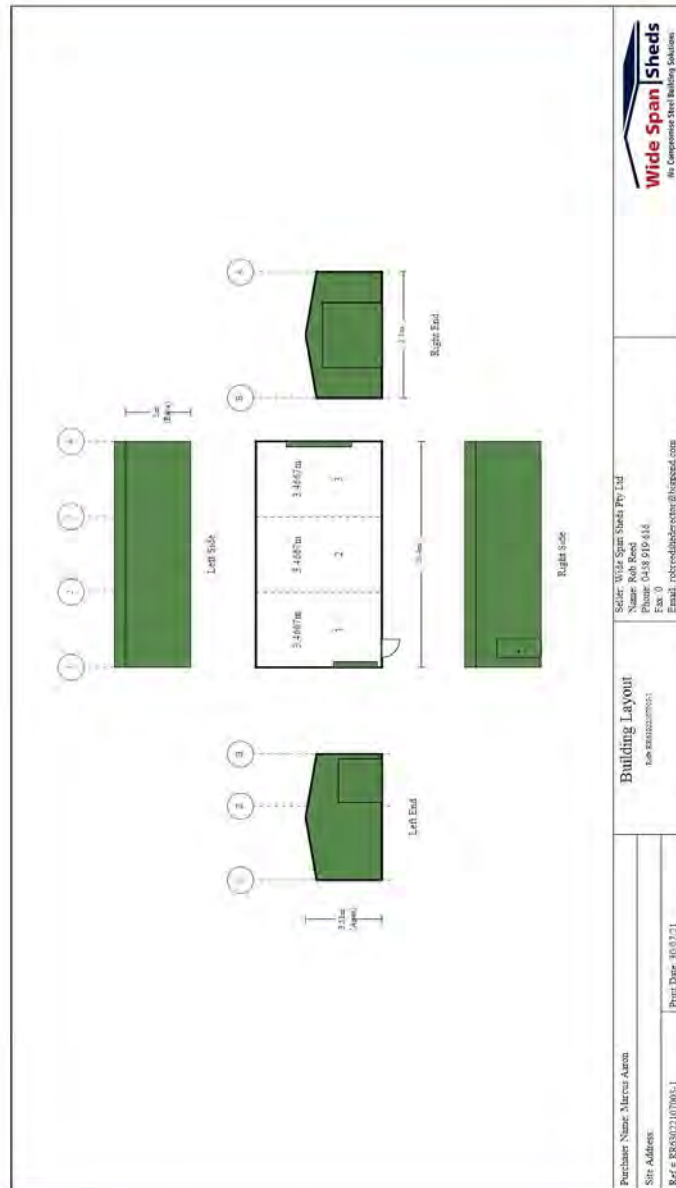


Attachment 9.2



Attachment 9.2

Building Layout



THE BIGGEST PRICE RISE YET
Order by August 25th before prices rise further

www.sheds.com.au

9.3 Development Application – Outbuilding and Lean-to – 1 Lukin Street

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	12 August 2021
Applicant:	M. Orriss – Shed Approvals, on behalf of PG Busher
File Reference:	LUK 643
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Locality Map, Site Plan and Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 1 (Lot 221) Lukin Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 1 (Lot 221) Lukin Street, is 1,9223 ha in extent and zoned Residential R5 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house.

The proposal is to construct a Colorbond Outbuilding (Storage Shed) in extent 9 m x 12 m = 108 m² and an associated Lean-to in extent 6 m x 12 m = 72 m².

The proposal for the storage shed requires departure from the Shire's Outbuilding Policy on the following matters:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum wall height of any outbuilding on a property in this zone is to be 3.0 m, whereas the wall height of the new shed is proposed to be 3.4 m;
- The maximum roof height required by the Policy is 4 m. As a result of the proposed increased wall height the proposed roof height is 4.61 m;
- In terms of the Outbuilding Policy, the maximum individual area of an Outbuilding is 75 m² (with a total for all Outbuildings on a property to be max 100 m²) in the Outbuilding Policy, whereas the proposed Outbuilding is approx. 108 m² with Lean-to component of 72 m² in size;

The applicant made the following submission with the application:

Colour is Pale Eucalyptus for the walls Surfmist for the roof.

The shed needs to be that size so I can carry out my annual inspection on my Glider in it, the wings are 10mts long, the lean to is for my ute, tractor and slide on camper.

The wall heights need to be that high so I have enough clearance under the end of the lean to, the ridge needs to be that high so it do not look like a pancake compared to the house.

COMMENT

When considering the proposed departure beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The specific siting of the Outbuilding on the property;

The general character of the immediate area;

The proposed use of the Outbuilding;

The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. The existing landscaping will effectively screen the development so as to mitigate any perceived negative impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

The Outbuilding will be used for the annual inspection and maintenance of a Glider, hence the shed dimensions required.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the visual amenity of an area.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for an Outbuilding (Storage Shed) and Lean-to at 1 (Lot 221) Lukin Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.3

1 (Lot 221) Lukin Street



Attachment 9.3

11-08-2021

Shire of Beverley
136 Vincent Street
Beverley WA 6304

Attn: Stefan De Beer, manager of Planning and Development Services

Re: 1 Lukin St, Beverley- Shed size justification

Further to your email dated 02-08-2021 to Shed Approvals, please find below justification for the increase in floor area and eaves height.

The currently outbuilding is compliant to all requirements except 2, of the R-codes and Shire of Beverley Local Planning Scheme.

This includes setbacks, location, not negatively affecting the rural ambience and setting, achieving a high level of rural amenity.

The outbuilding is located so there will not be any removal of existing native vegetation and planting.

The outbuilding has no impact on the neighbouring properties and roads and is located to protect the amenity and character of the locality.

The outbuilding is not to be used as a de-facto dwelling.

The property is zoned R5 and under the Shire of Beverley Local Planning Scheme this allows for a 75m² floor area, 3.0m high maximum wall height and 4.0m high maximum ridge height.

- We are proposing an outbuilding with 108m² floor area (33m² increase), 3.4m high eaves (increase in 0.4m) and 4.61m ridge height (increase 0.61m).
- Please note: 72m² of the proposal is a lean-to + 108m² outbuilding.
- The requirement for the additional 33m² is due to the owners Glider.
The 108m² floor area is required to fit the glider internally to undertake maintenance and annual inspection.
The wings on the glider are 10m long each.
- The additional eaves height of 0.4m is required for the minimum required clearance under the lean-to of 2.88m.
The lean-to is for the owners ute, tractor and camper.
- Based on the minimal extra eaves height, this increases the ridge height of the outbuilding 0.61m.
The owners want to match the gabled roof of the outbuilding to the gabled roof of the existing dwelling. By doing this they achieve continuity of buildings within the property.
- From the 57.574m – 79.752 front setback the minimal increase in floor area and building height will be negligible

Immediately across the road, the property on the corner of Lukin St and Chipper St is an existing outbuilding with a floor area of 440m² (20m x 22m), an eaves height of 5.0m and a ridge height of 7.0m. This property is also smaller in size.

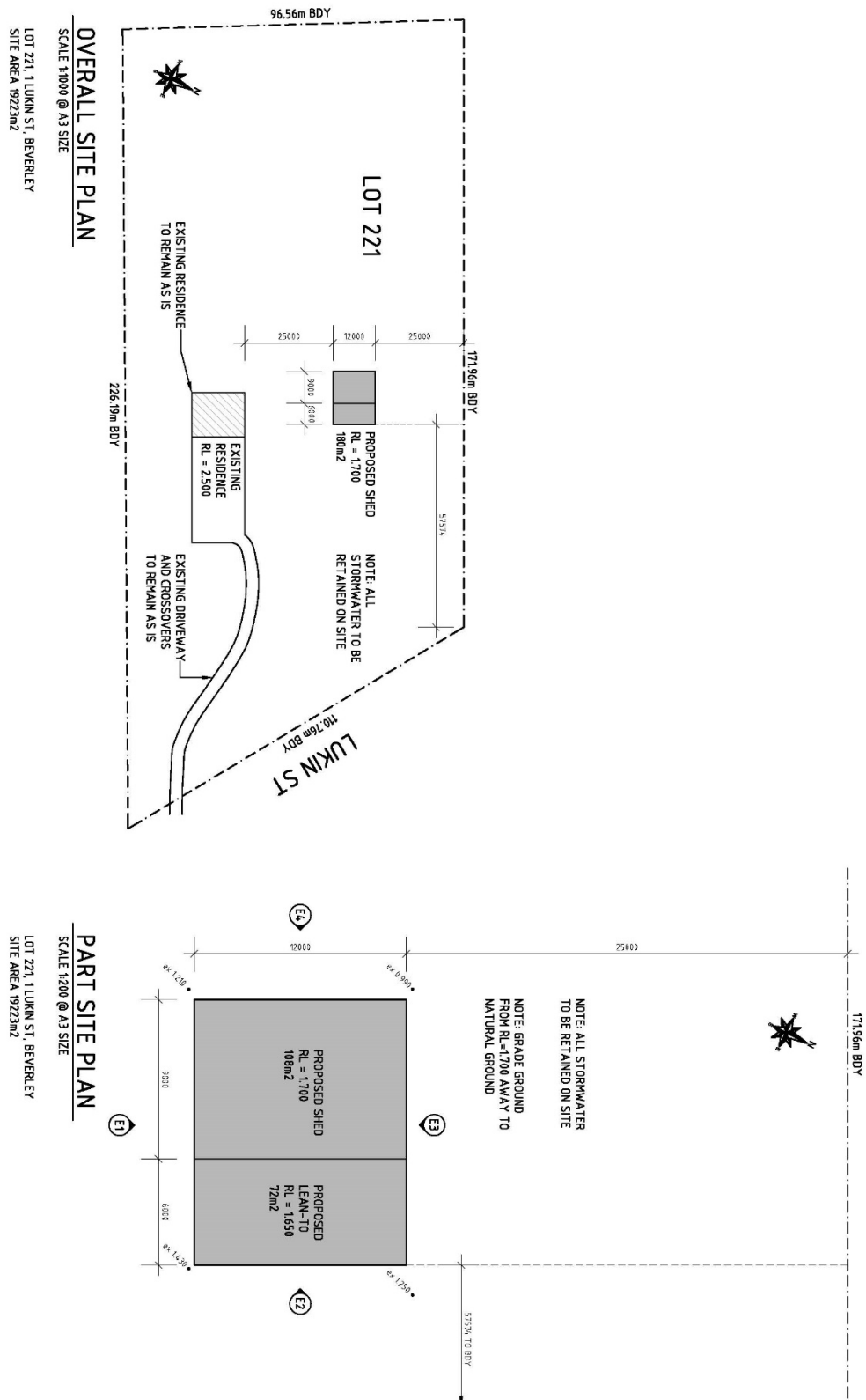
What we are proposing is considerably smaller in footprint than an existing outbuilding already constructed.

We feel this has created an outbuilding precedence.

Kind regards

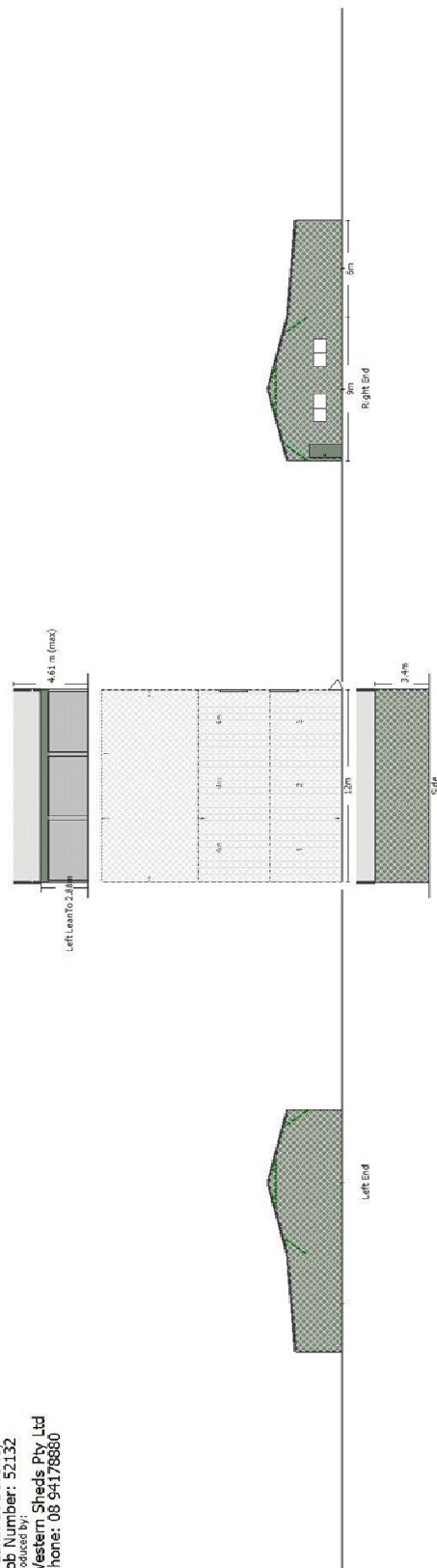
Tracy Marshall

Attachment 9.3



Attachment 9.3

Building For:
Peter Busher
1 Lukin St Beverley
Job Number: 52132
Produced by:
Western Sheds Pty Ltd
Phone: 08 94178880



9.4 Development Application – Outbuilding, Shed – 63 Dempster Street

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	13 August 2021
Applicant:	Spinifix Sheds on behalf of C & E Hunt
File Reference:	DEM 51162
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Application Letter, Map, Site Plan, Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Storage Shed) at 63 (Lot 81) Dempster Street. The application will be recommended for approval.

BACKGROUND

The subject site is located at 63 (Lot 81) Dempster Street, is 9,647 m² in extent and zoned Residential R5 in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house and two Outbuildings (existing Outbuildings in extent 75 m² and 16 m² respectively).

The proposal is to construct a Colorbond Outbuilding (Storage Shed) in extent 9.01 m x 8.06 m = 72.6 m² and an associated Lean-to in extent 9.01 m x 3.04 m = 27.4 m².

The proposal for the storage shed requires departure from the Shire's Outbuilding Policy on the following matters:

- In terms of the Shire's Outbuilding Policy (Policy), the maximum wall height of any outbuilding on a property in this zone is to be 3.0 m, whereas the wall height of the new shed is proposed to be 3.7 m;
- The maximum roof height required by the Policy is 4 m. As a result of the proposed increased wall height the proposed roof height is 4.78 m;
- In terms of the Outbuilding Policy, the maximum individual area of an Outbuilding is 75 m² (with a total for all Outbuildings on a property to be max 100 m²) in the Outbuilding Policy, whereas the proposed Outbuilding is approx. 72.6 m² with Lean-to component of 27.4 m² in size;
- The maximum total area of all outbuildings in this zone is 100 m² as per the Policy. The combined total of the existing Outbuildings and the proposed Outbuilding including the Lean-to will be 191 m².

The applicant made the following submission with the application – see attached:

Client requires an extension to existing shed 11.1 x 9.01m (100 sqm with 72 enclosed and 28 roof only). Shed has also been designed with 3.7m walls with an apex height of 4.78.

The height has been chosen to allow enough clearance to park a caravan under the awning as well as allowing enough clearance space through the roller doors.

The size is required for the storage of items, as well as allow enough space for DIY projects as well as parking of the caravan. Given the location of the proposal, it will

have no impact on the neighbouring properties, nor will it have any impact on the streetscape.

Walls will be clad with colourbond steel cladding, current selected as shale grey. All stormwater will be retained onsite.

COMMENT

When considering the proposed departure beyond the parameters as set by the Outbuilding Policy, Shire planner is of the opinion that the following aspects of the development should be taken into consideration:

The specific siting of the Outbuilding on the property;

The general character of the immediate area;

The proposed use of the Outbuilding;

The size of the subject property.

It is the opinion that the proposed siting of the Outbuilding at the subject property is such that it will not have any negative visual impact on the surrounding area. The existing landscaping and position of the existing outbuilding and single house will effectively screen the development from the street so as to mitigate any perceived negative visual impact that the proposed development might have. It is considered that the proposed development will be in pace with the character of the area.

The Outbuilding will be used for amongst others the storage of a caravan, hence the shed dimensions required.

It is also considered a better planning outcome to have sufficient under-roof storage available on a property as opposed to storage of items outside which could potentially negatively affect the visual amenity of an area.

No overshadowing from the Shed Building Bulk is anticipated onto neighbouring Residential Zoned properties.

Given the above site specific considerations and the size of the property it is not anticipated that the granting of Planning Approval for this application will create an undesirable precedent.

The proposal complies with other aspects of the Outbuilding Policy.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for an Outbuilding (Storage Shed) and Lean-to at 63 (Lot 81) Dempster Street, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.4



PO Box 1160
Kelmescott DC, WA 6997
(08) 9390 4662
simon@spinifexsheds.com.au

5 August 2021

Shire of Beverley

Attn: Planning Department

To whom it may concern,

Please find attached development application and supporting documents for proposed outbuilding – shed at 63 Dempster St, Beverley WA

Client requires an extension to existing shed 11.1 x 9.01m (100 sqm with 72 enclosed and 28 roof only). Shed has also been designed with 3.7m walls with an apex height of 4.78.

The height has been chosen to allow enough clearance to park a caravan under the awning as well as allowing enough clearance space through the roller doors.

The size is required for the storage of items, as well as allow enough space for DIY projects as well as parking of the caravan.

Given the location of the proposal, it will have no impact on the neighbouring properties, nor will it have any impact on the streetscape.

Walls will be clad with colourbond steel cladding, current selected as shale grey. All stormwater will be retained onsite.

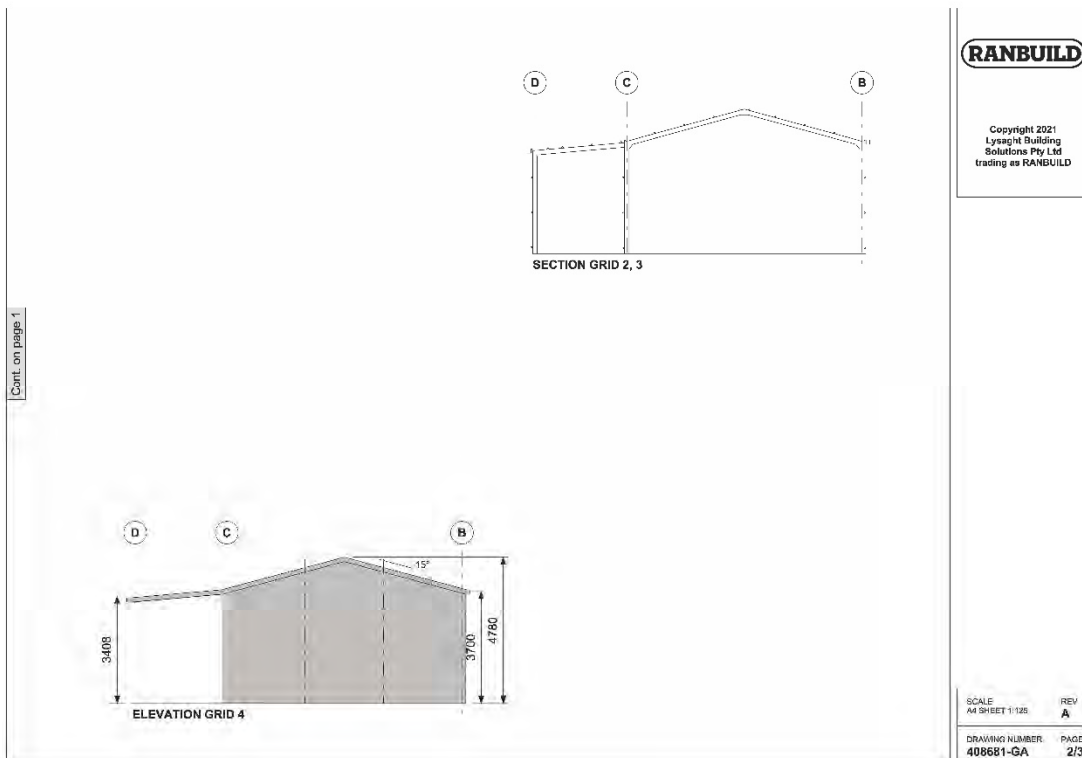
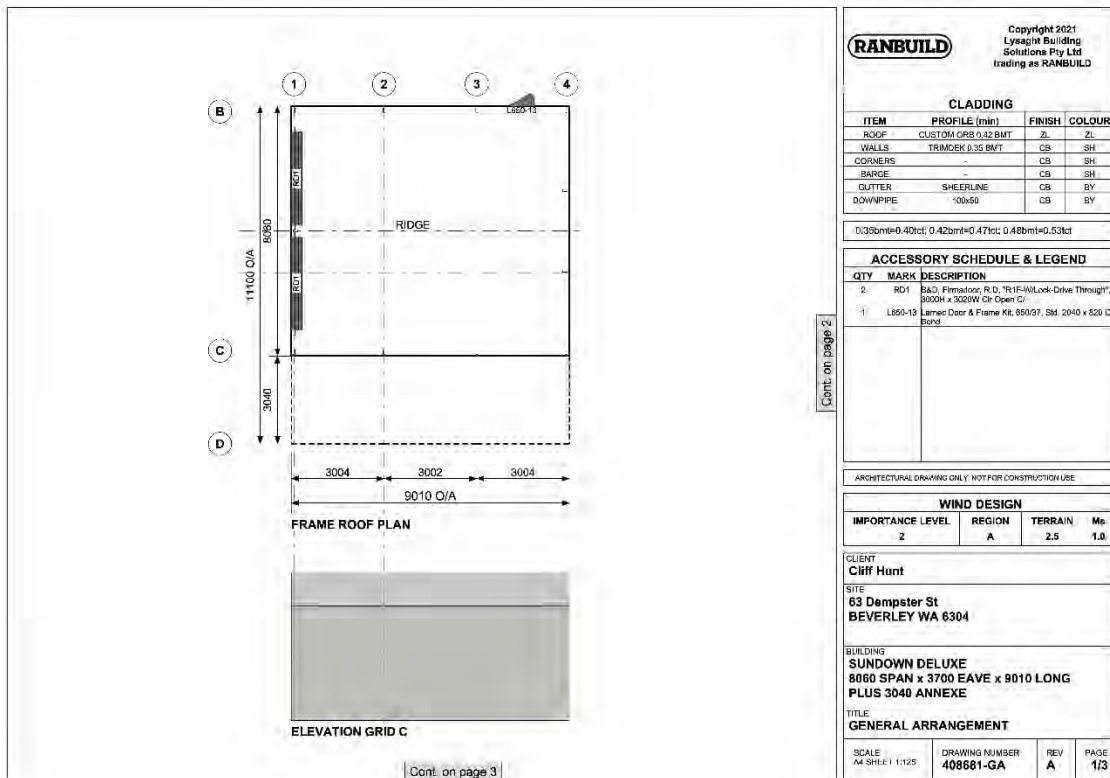
If there are any issues, or you require further information, please contact us either by phone or via email.

Kind Regards,

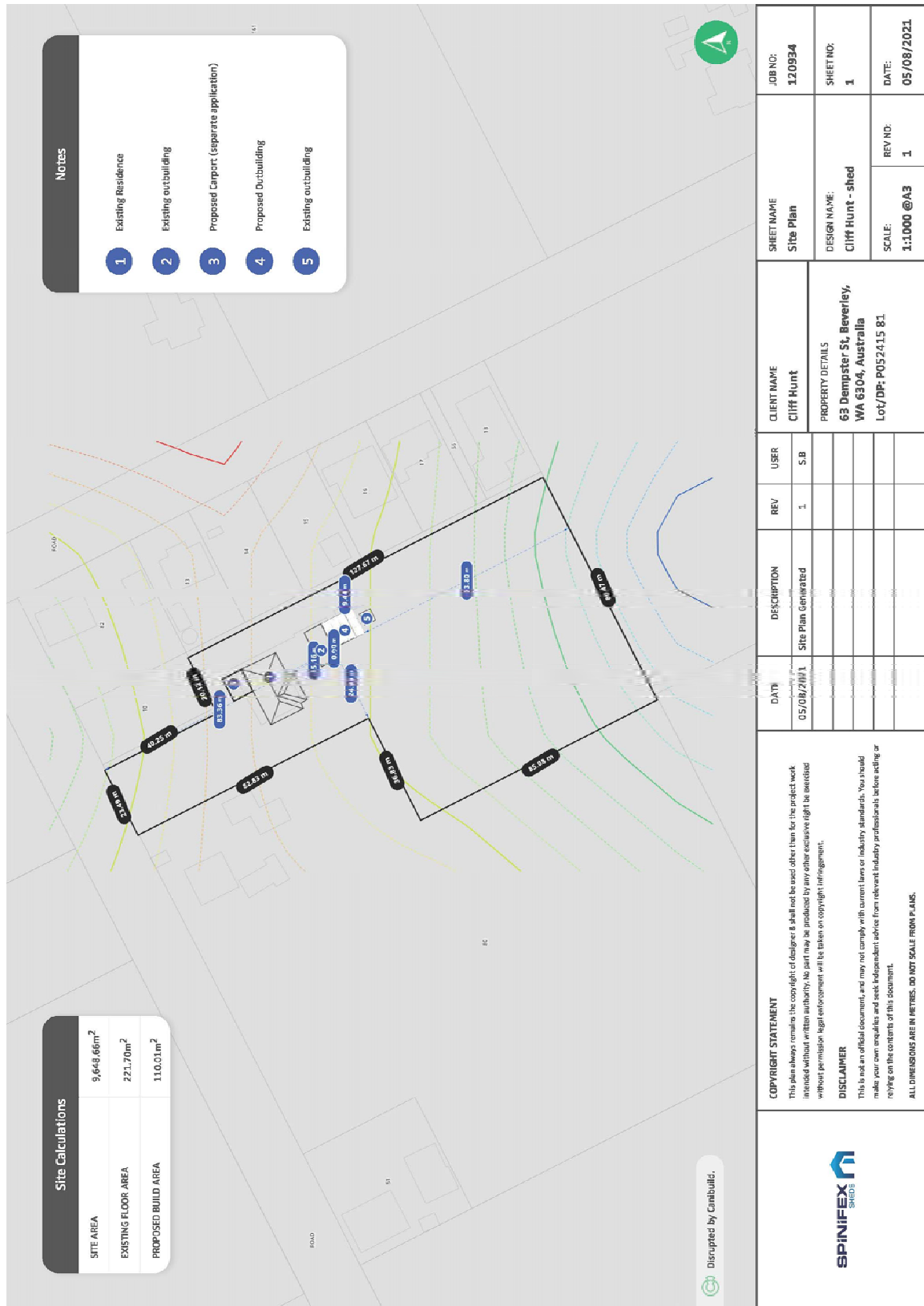
A handwritten signature in black ink, appearing to read "Simon Busby", written over a light blue horizontal line.

Simon Busby
Manager

Attachment 9.4



Attachment 9.4



9.5 Development Application – Outbuilding (Garage/Storage Shed) – Lot 28 on D28473 Council Road, Beverley

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	13 August 2021
Applicant:	James Rodoreda
File Reference:	COU 51197
Author and Position:	Stefan de Beer, Manager of Planning
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Site Plans & Shed Drawings

SUMMARY

An application has been received to construct a Colorbond Outbuilding (Garage/Storage Shed) at Lot 28 on Diagram 28473 Council Road. The application will be recommended for approval.

BACKGROUND

The subject site is located at Lot 28 on Diagram 28473 (no street address) Council Road, is 1,841 m² in extent and zoned *Rural Townsite* in terms of the Shire of Beverley Local Planning Scheme No. 3 (LPS 3). It contains a single house and two Outbuildings.

The proposal is to construct a Colorbond Outbuilding (Garage/Storage Shed) in extent 6 m x 6.5 m = 39 m².

Council's Outbuilding Policy is not applicable in the *Rural Townsite* Zone and the Policy determines that each application for an Outbuilding in this Zone is to be determined on its own merits.

COMMENT

The proposed location of the Outbuilding adjacent to the house at an increased setback from Council Road is regarded as being acceptable. There is not anticipated to be any negative impact on streetscape, or otherwise, and the proposal is supported.

STATUTORY ENVIRONMENT

Shire of Beverley Local Planning Scheme No. 3.

FINANCIAL IMPLICATIONS

There are no Financial Implications relative to this issue.

STRATEGIC IMPLICATIONS

There are no Strategic Plan Implications relative to this issue.

POLICY IMPLICATIONS

There are no Policy Implications relative to this issue.

RISK IMPLICATIONS

It is considered that the proposal has insignificant risks.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant Planning Approval for an Outbuilding (Garage/Storage Shed) on Lot 28 on Diagram 28473 Council Road, Beverley, subject to the following conditions and advice notes: -

Conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan, prepared by the applicant and endorsed by Council's Shire Planner.
2. The outbuilding shall not be used for human habitation, commercial or industrial purposes.

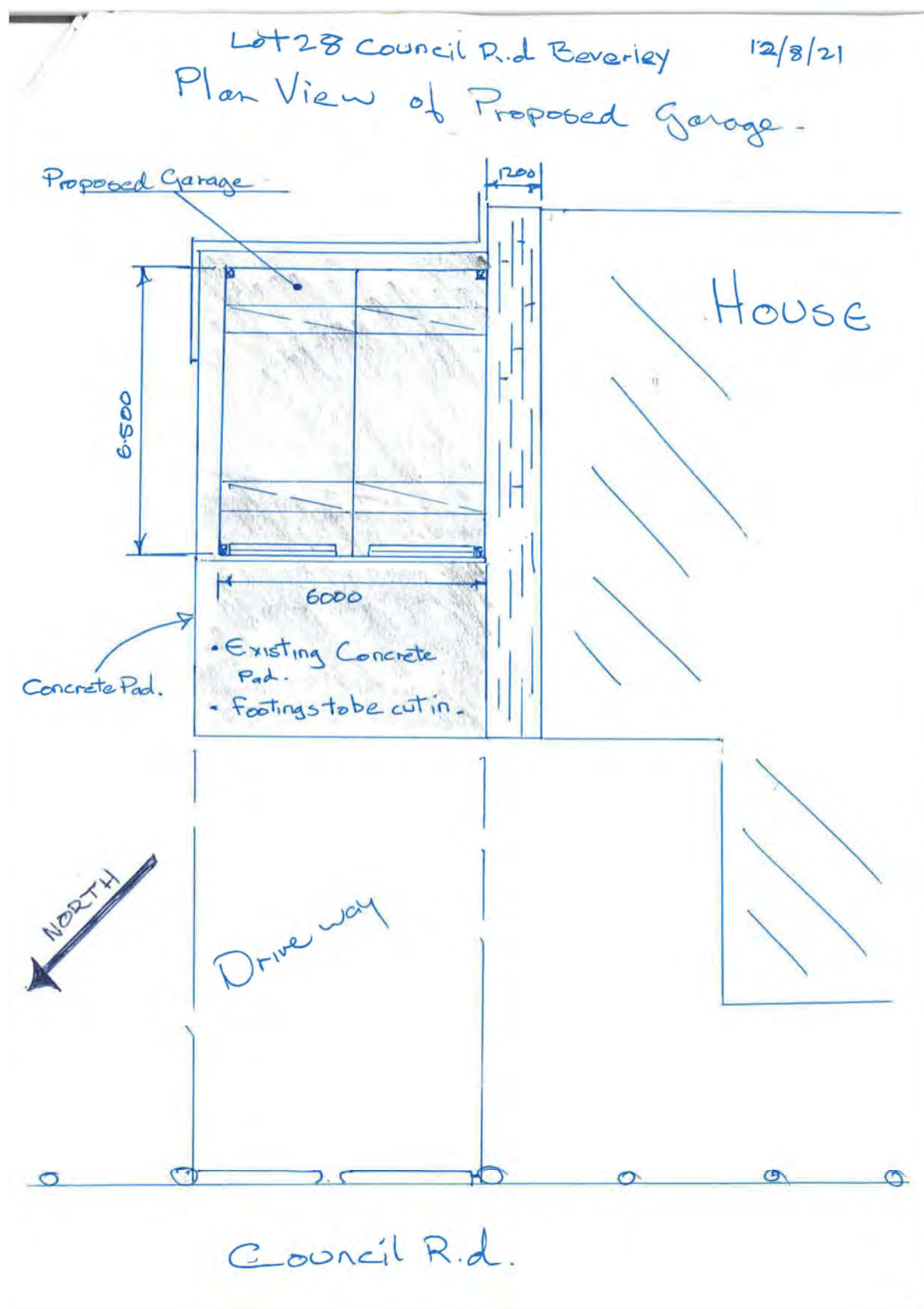
Advice Notes:

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: The applicant is advised a building permit is required prior to commencement of any building works.
- Note 4: If the Outbuilding is to be used for the collection of rainwater for human consumption, all cladding and other material associated with water collection shall comply with Australian Standard 4020 (Products for use in contact with drinking water).
- Note 5: If an applicant is aggrieved by this decision there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Attachment 9.5



Attachment 9.5



Attachment 9.5

Lot 28 Council R.d. Beverley

- Proposed Garage for Car and Trailer.

- Specifications-

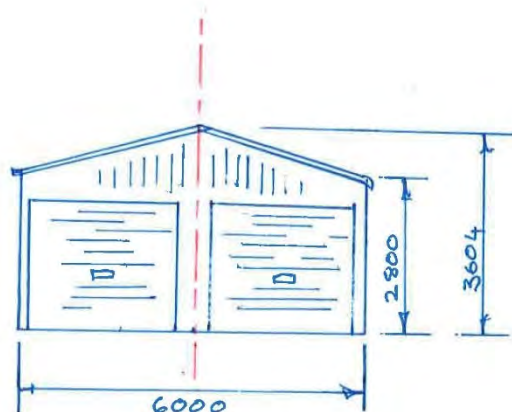
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Height - 2800

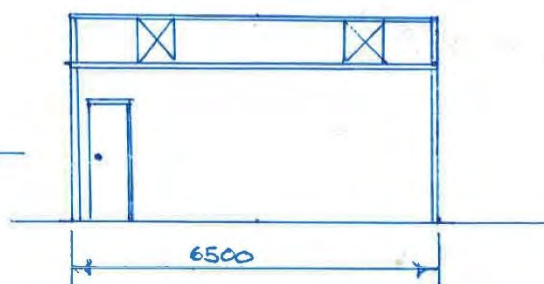
Roof Pitch - 15°

Length - 6500

Front View



Side View



SCALE 1:100

10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

11. FINANCE

11.1 Monthly Financial Report

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	July 2021 Financial Reports

SUMMARY

Council to consider accepting the financial report for the period ending 31 July 2021.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2021 Ordinary Meeting, item 11.4.

COMMENT

The monthly financial reports for the period ending 31 July 2021 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Operating Statement by Nature and Type;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2021/22 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

AF004 – Investing Surplus Funds

RISK IMPLICATIONS

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that a Statement of Financial Activity is prepared within two months of the end of the reporting period. This report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of July 2021 be accepted and material variances be noted.

<p style="text-align: center;">SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 July 2021</p>					
Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,388,968.00	2,748.00	1,458.06	(1,289.94)	
Governance	2,100.00	0.00	0.22	0.22	
Law, Order & Public Safety	242,100.00	0.00	100.00	100.00	
Health	300.00	16.00	0.00	(16.00)	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	129,692.00	11,922.00	11,774.60	(147.40)	
Community Amenities	211,385.00	4,528.00	5,481.73	953.73	
Recreation & Culture	218,434.00	4,856.00	5,507.18	651.18	
Transport	3,950,230.00	276,926.00	277,357.61	431.61	
Economic Activities	197,344.00	8,195.00	8,938.89	743.89	
Other Property & Services	43,100.00	2,965.00	3,170.43	205.43	
Total Operating Revenue	8,383,653.00	312,156.00	313,788.72	1,632.72	
Operating Expenditure					
General Purpose Funding	(162,227.00)	(11,176.00)	(9,174.84)	2,001.16	
Governance	(306,541.00)	(37,216.00)	(34,589.84)	2,626.16	
Law, Order & Public Safety	(432,526.00)	(23,509.00)	(18,562.63)	4,946.37	
Health	(154,777.00)	(10,933.00)	(7,746.06)	3,186.94	
Education & Welfare	(111,017.00)	(8,734.00)	(8,165.82)	568.18	
Housing	(205,724.00)	(13,651.00)	(14,623.15)	(972.15)	
Community Amenities	(666,749.00)	(45,128.00)	(41,856.75)	3,271.25	
Recreation & Culture	(1,592,700.00)	(99,803.00)	(90,965.92)	8,837.08	
Transport	(2,519,187.00)	(180,931.00)	(177,456.59)	3,474.41	
Economic Activities	(593,888.00)	(36,610.00)	(32,015.49)	4,594.51	
Other Property & Services	(15,050.00)	(711.00)	(17,991.59)	(17,280.59)	PWOH & POC allocation timing versus expenditure.
Total Operating Expenditure	(6,760,386.00)	(468,402.00)	(453,148.68)	15,253.32	
Net Operating	1,623,267.00	(156,246.00)	(139,359.96)	16,886.04	
Capital Income					
Self Supporting Loan - Principal Repayment	14,285.00	0.00	0.00	0.00	
Proceeds from Sale of Assets	359,000.00	0.00	0.00	0.00	
New Loan Raised	1,000,000.00	0.00	0.00	0.00	
Total Capital Income	1,373,285.00	0.00	0.00	0.00	

<p style="text-align: center;">SHIRE OF BEVERLEY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 July 2021</p>					
Description	Budget 2021/22	YTD Budget 2021/22	YTD Actual 2021/22	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(329,893.00)	(105,600.00)	(106,983.48)	(1,383.48)	
Plant and Equipment	(946,980.00)	0.00	0.00	0.00	
Office Furniture and Equipment	0.00	0.00	0.00	0.00	
Road Construction	(5,309,327.00)	(1,000.00)	(1,000.00)	0.00	
Other Infrastructure	(1,492,771.00)	(570,000.00)	(566,920.73)	3,079.27	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(102,053.00)	0.00	0.00	0.00	
Total Capital Expenditure	(8,181,024.00)	(676,600.00)	(674,904.21)	1,695.79	
Net Capital	(6,807,739.00)	(676,600.00)	(674,904.21)	1,695.79	
Adjustments					
Depreciation Written Back	2,405,056.00	196,813.00	197,014.23	201.23	
Movement in Leave Reserve Cash Balance	0.00	0.00	0.00	0.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current Lease Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current Investments	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	(35,100.00)	0.00	0.00	0.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	1,160,706.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,653,810.00	1,653,810.00	1,653,809.54	(0.46)	
Total Adjustments	5,184,472.00	1,850,623.00	1,850,823.77	200.77	
CLOSING SURPLUS/(DEFICIT)	0.00	1,017,777.00	1,036,559.60	18,782.60	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 July 2021		
Description	YTD Actual 2020/21	YTD Actual 2021/22
Current Assets		
Cash at Bank	2,311,028.21	2,042,990.61
Cash - Unrestricted Investments	0.00	0.00
Cash - Restricted Reserves	2,830,708.90	2,830,708.90
Cash on Hand	300.00	300.00
Accounts Receivable	460,327.66	580,907.42
Prepaid Expenses	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95
Inventory - Fuel	10,281.78	14,476.50
Total Current Assets	5,626,931.50	5,483,668.38
Current Liabilities		
Accounts Payable	(908,299.23)	(1,382,286.05)
Loan Liability - Current	(102,053.23)	(102,053.23)
Annual Leave Liability - Current	(252,079.13)	(252,079.13)
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)
Doubtful Debts	0.00	0.00
Total Current Liabilities	(1,369,870.52)	(1,843,857.34)
Adjustments		
Less Restricted Reserves	(2,830,708.90)	(2,830,708.90)
Less Self Supporting Loan Income	(14,284.95)	(14,284.95)
Add Leave Reserves - Cash Backed	139,689.18	139,689.18
Add Loan Principal Expense	102,053.23	102,053.23
Total Adjustments	(2,603,251.44)	(2,603,251.44)
NET CURRENT ASSETS	1,653,809.54	1,036,559.60

SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 July 2021

Description	Actual 2020/21	YTD Actual 2021/22	Movement
Current Assets			
Cash and Cash Equivalents	5,142,037.11	4,873,999.51	(268,037.60)
Accounts Receivable	360,327.66	480,907.42	120,579.76
Contract Asset - Current	100,000.00	100,000.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Self Supporting Loan - Current	14,284.95	14,284.95	0.00
Inventory	10,281.78	14,476.50	4,194.72
Total Current Assets	5,626,931.50	5,483,668.38	(143,263.12)
Current Liabilities			
Accounts Payable	(438,600.91)	(919,424.43)	(480,823.52)
Contract Liability - Current	(462,861.62)	(462,861.62)	0.00
Loan Liability - Current	(102,053.23)	(102,053.23)	0.00
Lease Liability - Current	(6,836.70)	0.00	6,836.70
Annual Leave Liability - Current	(252,079.13)	(252,079.13)	0.00
Long Service Leave Liability - Current	(107,438.93)	(107,438.93)	0.00
Doubtful Debts	0.00	0.00	0.00
Total Current Liabilities	(1,369,870.52)	(1,843,857.34)	(473,986.82)
Non-Current Assets			
Non-Current Debtors	134,837.98	134,837.98	0.00
Non-Current Investments	55,355.13	55,355.13	0.00
Land and Buildings	30,374,265.91	30,422,013.72	47,747.81
Plant and Equipment	1,902,265.11	1,881,302.24	(20,962.87)
Furniture and Equipment	124,354.85	121,681.16	(2,673.69)
Infrastructure	60,266,728.95	60,720,507.68	453,778.73
Self Supporting Loan - Non Current	10,968.23	10,968.23	0.00
Total Non-Current Assets	92,868,776.16	93,346,666.14	477,889.98
Non-Current Liabilities			
Loan Liability - Non Current	(1,277,171.79)	(1,277,171.79)	0.00
Lease Liability - Non Current	(13,673.30)	(13,673.30)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(98,416.32)	(98,416.32)	0.00
Total Non Current Liabilities	(1,389,261.41)	(1,389,261.41)	0.00
Net Assets	95,736,575.73	95,597,215.77	(139,359.96)

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
AS AT
31 July 2021**

Description	Actual 2020/21	YTD Actual 2021/22	Movement
Equity			
Accumulated Surplus	(44,609,994.71)	(44,470,634.75)	139,359.96
Reserves - Cash Backed	(2,830,708.90)	(2,830,708.90)	0.00
Reserve - Revaluations	(48,295,872.12)	(48,295,872.12)	0.00
Total Equity	(95,736,575.73)	(95,597,215.77)	139,359.96

SHIRE OF BEVERLEY OPERATING STATEMENT BY NATURE & TYPE FOR THE PERIOD ENDING 31 July 2021		
Description	Budget 2021/22	YTD Actual 2021/22
Income		
Rates	2,940,151.00	0.00
Operating Grants, Subsidies and Contributions	1,063,533.00	128,373.73
Profit On Asset Disposal	72,600.00	0.00
Service Charges	0.00	0.00
Fees & Charges	648,180.00	37,100.74
Interest Earnings	25,831.00	646.06
Other Revenue	60,500.00	5,565.64
Non-Operating Grants, Subsidies and Contributions	3,659,796.00	143,001.00
Total Income by Nature & Type	8,470,591.00	314,687.17
Expenditure		
Employee Costs	(2,245,286.00)	(112,100.38)
Materials & Contracts	(2,000,424.00)	(119,338.70)
Utilities	(199,182.00)	(18,817.98)
Depreciation On Non-Current Assets	(2,405,056.00)	(197,014.23)
Interest Expenses	(65,273.00)	285.45
Insurance Expenses	(227,251.00)	0.00
Other Expenditure	(107,725.00)	(8,172.80)
Loss On Asset Disposal	(37,500.00)	0.00
Loss on Revaluation of Non-Current Assets	0.00	0.00
Total Expenditure by Nature & Type	(7,287,697.00)	(455,158.64)
Allocations		
Reallocation Codes Expenditure	440,373.00	1,111.51
Reallocation Codes Income	0.00	0.00
Total Allocations	440,373.00	1,111.51
Net Operating by Nature & Type	1,623,267.00	(139,359.96)

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2021		
Job #	Job Description	YTD Actual 2021/22
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	0.00
RR002	Athol Rd (RoadID: 26) (Maintenance)	0.00
RR003	Avoca Rd (RoadID: 98) (Maintenance)	0.00
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	102.92
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	0.00
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	64.89
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	0.00
RR008	Barrington Rd (RoadID: 13) (Maintenance)	0.00
RR009	Batemans Rd (RoadID: 78) (Maintenance)	0.00
RR010	Batys Rd (RoadID: 60) (Maintenance)	0.00
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	0.00
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	0.00
RR013	Beringer Rd (RoadID: 29) (Maintenance)	0.00
RR014	Bethany Rd (RoadID: 148) (Maintenance)	372.82
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	0.00
RR017	Bremner Rd (RoadID: 6) (Maintenance)	102.92
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	0.00
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	0.00
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	0.00
RR022	Carrs Rd (RoadID: 47) (Maintenance)	1,612.97
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	0.00
RR024	Caudle Rd (RoadID: 140) (Maintenance)	868.41
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	0.00
RR027	Collins Rd (RoadID: 66) (Maintenance)	0.00
RR028	Cookes Rd (RoadID: 61) (Maintenance)	0.00
RR029	Corberding Rd (RoadID: 43) (Maintenance)	93.25
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	2,568.67
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	0.00
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	0.00
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	0.00
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	402.95
RR036	Drapers Rd (RoadID: 79) (Maintenance)	0.00

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Job #	Job Description	YTD Actual
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	0.00
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	1,439.67
RR039	Ewert Rd (RoadID: 27) (Maintenance)	0.00
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	0.00
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	93.25
RR043	Gors Rd (RoadID: 30) (Maintenance)	0.00
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	414.20
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	0.00
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	139.90
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	0.00
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	0.00
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	1,089.50
RR052	Jones Rd (RoadID: 48) (Maintenance)	0.00
RR053	K1 Rd (RoadID: 85) (Maintenance)	0.00
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	0.00
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	0.00
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	0.00
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	0.00
RR060	Lennard Rd (RoadID: 58) (Maintenance)	2,185.20
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	0.00
RR062	Luptons Rd (RoadID: 22) (Maintenance)	93.25
RR063	Maitland Rd (RoadID: 39) (Maintenance)	0.00
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	0.00
RR065	Manns Rd (RoadID: 59) (Maintenance)	0.00
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	268.05
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	0.00
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	0.00
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	0.00
RR073	Mills Rd (RoadID: 80) (Maintenance)	0.00
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	1,616.00
RR075	Murrays Rd (RoadID: 71) (Maintenance)	67.57
RR076	Negus Rd (RoadID: 50) (Maintenance)	0.00

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Job #	Job Description	YTD Actual
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	1,128.42
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	0.00
RR079	Patten Rd (RoadID: 53) (Maintenance)	0.00
RR080	Petchells Rd (RoadID: 38) (Maintenance)	0.00
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	0.00
RR082	Pike Rd (RoadID: 45) (Maintenance)	0.00
RR083	Potts Rd (RoadID: 14) (Maintenance)	3,927.12
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	0.00
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	0.00
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	0.00
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	0.00
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	0.00
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	0.00
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	0.00
RR096	Sims Rd (RoadID: 155) (Maintenance)	0.00
RR097	Ski Rd (RoadID: 83) (Maintenance)	0.00
RR098	Smith Rd (RoadID: 72) (Maintenance)	0.00
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	1,919.81
RR100	Spavens Rd (RoadID: 44) (Maintenance)	0.00
RR101	Springhill Rd (RoadID: 23) (Maintenance)	0.00
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	0.00
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	0.00
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	0.00
RR105	Thomas Rd (RoadID: 31) (Maintenance)	0.00
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	211.77
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	0.00
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	0.00
RR109	Walgy Rd (RoadID: 42) (Maintenance)	1,561.34
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	0.00
RR112	Warradale Rd (RoadID: 67) (Maintenance)	0.00
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	7,726.21
RR114	Westdale Rd (RoadID: 166) (Maintenance)	857.73
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	0.00
RR116	Woods Rd (RoadID: 68) (Maintenance)	992.32

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 July 2021		
Job #	Job Description	YTD Actual
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	0.00
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	237.15
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	93.25
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	428.73
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	0.00
RR888	Tree Lopping - Rural Roads (Maintenance)	0.00
RR999	Rural Roads Various (Maintenance)	9,098.42
WANDRRA	Disaster Recovery Works	0.00
Sub Total	Rural Road Maintenance	41,778.66
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	0.00
TS005	Broun St (RoadID: 144) (Maintenance)	329.40
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	173.32
TS009	Courtney St (RoadID: 153) (Maintenance)	0.00
TS010	Dawson St (RoadID: 106) (Maintenance)	0.00
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	0.00
TS013	Duffield St (RoadID: 160) (Maintenance)	139.90
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	139.90
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	49.52
TS023	Hope St (RoadID: 115) (Maintenance)	0.00
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00

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Job #	Job Description	YTD Actual
TS026	Hunt Rd (Maintenance)	619.87
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	299.03
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	0.00
TS032	Ludgate St (RoadID: 143) (Maintenance)	296.84
TS033	Lukin St (RoadID: 104) (Maintenance)	332.37
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	0.00
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	0.00
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	0.00
TS042	Richardson St (RoadID: 124) (Maintenance)	0.00
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	0.00
TS046	Short St (RoadID: 121) (Maintenance)	0.00
TS047	Smith St (RoadID: 108) (Maintenance)	75.65
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	78.60
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS555	Road Sign Updates	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	0.00
TS999	Town Streets Various (Maintenance)	102.92
Sub Total	Town Streets Maintenance	2,637.32
Total	Road Maintenance	44,415.98

SHIRE OF BEVERLEY INVESTMENT OF SURPLUS FUNDS AS AT 31 July 2021						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
3630922	Reserve Funds Bendigo					
	Long Service Leave	0.00				
	Airfield Emergency	40,130.42				
	Plant	418,968.30				
	Emergency Services	28,700.97				
	Building	290,321.05				
	Recreation Ground	577,460.85				
	Cropping Committee	190,702.55				
	Avon River Development	25,958.89				
	Annual Leave	139,689.18				
	Community Bus	38,015.77				
	Infrastructure	551,029.96				
	Senior Housing	162,054.17				
	Mainstreet Development	307,401.91				
	Avondale Mach Museum	60,274.88	2,830,708.90	3 mnths	0.20%	22/09/2021
	Total		2,830,708.90			

11.2 Accounts Paid by Authority

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	18 August 2021
Applicant:	N/A
File Reference:	N/A
Author and Position:	S.K. Marshall, Deputy Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	July 2021 List of Reports (Contact Shire)

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following list represents accounts paid by authority for the month of July 2021.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2021/22 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2021/22 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

RISK IMPLICATIONS

Failure to present a detailed listing in the prescribed form would result in non-compliance *Local Government (Financial Management) Regulations 1996*, this report mitigates the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the List of Accounts as presented, be received:

July 2021:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

02 July 2021	1830-1830	(1)	\$	11,316.99	(authorised by CEO S Gollan and DCEO S Marshall)
12 July 2021	1831-1831	(1)	\$	3.59	(authorised by CEO S Gollan and DCEO S Marshall)
15 July 2021	1832-1832	(1)	\$	2,377.84	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	1833-1833	(1)	\$	114.00	(authorised by CEO S Gollan and Cr D White)
Total of cheque vouchers for July 2021 incl				\$ 13,812.42 previously paid.	

EFT vouchers

02 July 2021	EFT 7142-7143	(2)	\$	1,931.92	(authorised by CEO S Gollan and DCEO S Marshall)
07 July 2021	EFT 1-37	(37)	\$	54,521.57	(authorised by CEO S Gollan and DCEO S Marshall)
07 July 2021	EFT 7147-7159	(13)	\$	95,208.27	(authorised by CEO S Gollan and DCEO S Marshall)
12 July 2021	EFT 7160-7196	(36)	\$	80,307.38	(authorised by DCEO S Marshall and Pres D Davis)
15 July 2021	EFT 7197-7204	(8)	\$	36,018.50	(authorised by CEO S Gollan and DCEO S Marshall)
19 July 2021	EFT 7205-7209	(5)	\$	1,352.67	(authorised by CEO S Gollan and Pres D Davis)
21 July 2021	EFT 1-37	(37)	\$	53,206.76	(authorised by CEO S Gollan and DCEO S Marshall)
21 July 2021	EFT 7212-7214	(3)	\$	11,431.19	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	EFT 7216-7220	(5)	\$	63,707.88	(authorised by CEO S Gollan and Cr D White)
30 July 2021	EFT 7222-7229	(8)	\$	39,717.62	(authorised by CEO S Gollan and Pres D Davis)
Total of EFT vouchers for July 2021 incl				\$ 437,403.76 previously paid.	

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for July 2021 incl \$ 0.00 previously paid.

EFT vouchers

02 July 2021	EFT 7144-7144	(1)	\$	30.00	(authorised by CEO S Gollan and DCEO S Marshall)
27 July 2021	EFT 7215-7215	(1)	\$	1,200.00	(authorised by CEO S Gollan and Cr D White)
30 July 2021	EFT 7221-7221	(1)	\$	1,980.00	(authorised by CEO S Gollan and Pres D Davis)
Total of EFT vouchers for July 2021 incl				\$ 3,210.00 previously paid.	

(3) Direct Debit Payments totalling \$ 95,996.62 previously paid.

(4) Credit Card Payments totalling \$ 11,316.99 previously paid.

11.3 Community Grants

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Various Applicants
File Reference:	ADM 0428
Author and Position:	Ashleigh Waight, Projects Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Tables within document.

SUMMARY

Council to consider awarding various grants as recommended by the Community Grants Working Group.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist individuals, Not for Profit and Incorporated local organisations in the development of their respective interests. Council have two rounds of applications being July and January each financial year. Personal Development Grants for individuals are open all year round.

At the February 2020 Audit and Risk Committee Meeting it was established that a grant working group would review and make recommendations on applications received. This committee comprised on the Chief Executive Officer, Shire President, Chairman of the Audit & Risk Committee and Council's Project Officer.

As the CEO declared an interest as the Beverley Golf Club Treasurer, he did not take any part in the working group deliberations.

COMMENT

The first round of Community Grants for 2021/22 financial year was advertised in the Beverley Blarney and on the Shire of Beverley Website. Applications opened on the 1st July and closed on the 31st July 2021. A total of 4 applications were received, 2 being for Minor grants and 2 for the Major grants.

The Major Grant applications for this round came to a total of \$10,000 being requested with a budget of only \$10,000 for the two rounds. The Minor Grant applications received came to a total of \$1,956.95 for round one.

The table presented on the following page outlines the grant applications, the activities groups wish to use the money for, the amount they requested, and the amount recommended with reasoning's by the working group.

2021/2022 Budget \$20,000.00	Remaining Balances	Amount Requested this round
Minor Grants - \$1,000 or less	\$10,000.00	\$1,956.95
Major Grants - \$1,001 - \$5,000	\$10,000.00	\$10,000.00
Total (if combined)	\$20,000.00	\$11,959.95
Personal Development 2021/22 Budget \$2,000.00	\$2,000.00	Nil

Club/Group	Members	Activity	Amount Requested	Amount Recommended	Reasoning
MINOR FUNDING (No matching funding required)					
Beverley Frail Aged Lodge Inc	Committee of 10 – Representing the Beverley Community	Minor Category: Seniors Total Project Cost: \$975.00 Project as described by applicant: Beverley Frail Aged Lodge Planning Framework 2021-2026. Committee will engage Caroline Robinson from 150 Square to develop a strategic planning framework to guide them in current & future initiatives to progress, support and secure the long-term future of the Alex Miles Lodge facility in Beverley. <ul style="list-style-type: none"> 3rd Application – (2017 & 2018) Incorporated Application complete, quotes provided. Project will give the group direction the future of the Frail Aged Lodge – Key service to the Beverley ability for people to age in community. 	\$975.00	\$975.00	Recommendation to support the full amount. This is an important service in our community and the future direction of the lodge is imperative for our current & future aged population.
Beverley Station Arts Inc	50 members	Minor Category: Event Management/ Tourism Total Project Cost: \$981.95 Project as described by applicant: Upgrade to the amenities in the green room at the station arts facility including new appliances. Space is used for performers before during and after shows to prepare, relax and eat. The space is also used for community groups including the Beverley Amateur Dramatic Arts group and station singers. It is envisaged that the space will be used for future business and committee meetings <ul style="list-style-type: none"> 2nd Application (\$4,000 in 2016) Incorporated Application complete, quotes provided. 	\$981.95	\$981.95	Recommendation to support organisation, they generate tourism, visitors and have economic impact on the community.

MAJOR FUNDING						
Beverley Golf Club Inc	105 Members	Minor Category: Sport & Recreation Total Project Cost: \$5,000.00 Project as described by applicant: Purchase a replacement ride on mower to enable the golf course fairways and rough to be mowed. New purchase to replace previous ride on mower/slasher that is now no longer usable. <ul style="list-style-type: none">▪ 7th approved application – club received \$4,115.30 over the last two rounds of 2020/21 financial year.▪ Incorporated▪ Application complete, quotes provided for the purchase of the mower.	\$5,000.00	\$5,000.00	Recommendation for full support. Club generates a lot of support to the community bringing visitors to town. Club enables participation for all members of the community.	
Beverley Playgroup Inc	15 Members <i>Membership numbers have been affected due to closures through COVID lockdowns also due to the restructure in the Kindy/pre-primary. However, numbers have begun to pick up as restructures have once again occurred.</i>	Minor Category: Equipment/Development Total Project Cost: \$5,000.00 Project as described by applicant: Playgroup wish to install an environmentally conscious outdoor play space. Playgroup currently have no outdoor play equipment. <ul style="list-style-type: none">• 4th application – received 3 minor grants (2014,2018,2020)• Incorporated• Application complete, including letters of support, quotes & design. Extensively written application.• Project will support local businesses and early years.	\$5,000.00	\$5,000.00	Group are willing to support the full amount for the future of the community. Application was well written with letters of support from Mia Davies, School & Early Years group.	

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Program

2021/2022 Total Minor Grants \$10,000 – Available funds balance: \$10,000

2021/2022 Total Major Grants \$10,000 – Available funds balance: \$10,000

2021/2022 Total Personal Development Grants \$1,200 – Available funds balance \$1,200

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 7 – Increase all forms of club participation

Goal 8 – Beverley continues to be an inclusive, friendly and caring community

Goal 9 – We have a safe and health community

Goal 12 – Council leads the organisation and engages with community in an accountable and professional manner.

POLICY IMPLICATIONS

Community Grant Policy

RISK IMPLICATIONS

Low (2) – It is considered there is minimal risk to awarding the grants. The grants assist volunteer run associations to make further contributions to the Community and foster participation and inclusiveness.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council award the following Community Grants under the first round of submissions for the 2021/2022 financial year.

1. Beverley Golf Club \$5,000.00
2. Beverley Playgroup Inc \$5,000.00
3. Beverley Station Arts Inc \$981.95
4. Beverley Frail Aged Lodge \$975.00

12. ADMINISTRATION

12.1 Strategic Community Plan

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0449
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	22 June 2021
Disclosure(s) Of Interest:	Nil
Attachments:	Updated Draft Strategic Community Plan (under separate cover)

SUMMARY

Council to consider adopting the reviewed Strategic Community Plan 2017 – 2027. for public comment after it completed a minor review.

BACKGROUND

The 2017 – 2027 Strategic Community Plan was adopted by Council in May 2018. It was due for a minor review in May 2020 but due to COVID-19 was deferred until 2021. Council and Staff completed a page by page desktop review at a workshop held 8 June 2021.

The reviewed SCP was advertised for public comment in the July and August issues of the Beverley Blarney and on the Shire website. No comments or submissions were received.

COMMENT

The reviewed Strategic Community Plan is again attached with minor changes made to profile statistics, updated achieved list, updated risks, updated strengths and opportunities.

Council also made minor changes to the goals to include Shire Staff, Disability Access and Inclusion Plan, Telecommunications, retention of local business, reduction of environmental footprint and capture of indigenous history.

Facilitation of club co-location was removed.

The Shires maintenance costs of its 34 bridges was identified as a new priority.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

CONSULTATION

Minor Review - Shire of Beverley Councillors and Shire of Beverley Staff.
Public Comment advertising period of 6 weeks.

FINANCIAL IMPLICATIONS

Future Budgets

STRATEGIC IMPLICATIONS

The Strategic Community Plan serves as a key strategic planning tool and forms part of the Integrated Planning Framework.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (2) – the completed review and adoption of the SCP will mitigate the risk of non-compliance.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the reviewed 2017 - 2027 Strategic Community Plan and publish it on the Shire website page as required.

12.2 WALGA AGM Executive and Member Motions

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	17 August 2021
Applicant:	Shire of Beverley
File Reference:	ADM 0238
Author and Position:	Stephen Gollan, Chief Executive Officer
Previously Before Council:	N/A
Disclosure(s) Of Interest:	Nil
Attachments:	Executive and Member Motions (under separate cover)

SUMMARY

Council to provide direction to the voting delegates on motions that are being addressed at the WA Local Government Association's AGM on Monday 20 September 2021.

BACKGROUND

Council have nominated Cr Davis and Cr Pepper as the Shire of Beverley voting delegates (and Cr Martin and Cr Gogol as proxy) at the 2021 WALGA Annual General Meeting. Cr Pepper can no longer attend the AGM and his voting delegate position should be updated.

COMMENT

Provided under separate cover for Council are five Executive and Member motions:

- 3.1 Amendment to WALGA'S Constitution
- 3.2 Cost of Regional Development
- 3.3 CSRFF Funding Pool and Contribution Rates
- 3.4 Regional Telecommunications Project
- 3.5 Review of the Environmental Regulations for Mining

Staff have reviewed the motions and are in support of all five. The Shire of Beverley has had its own issues with cost of development, grant funding and telecommunications and may benefit if WALGA advocates on behalf of Local Government. However Council may choose to collectively provide feedback to guide the two voting delegates to either support, vote down or allow own discretion for the motions.

In 2016 and 2017 Council resolved to allow the voting delegates discretion for all motions. In 2018, Council were in favour of all four motions and instructed delegates to vote in support accordingly. In 2019, voting delegate discretion was moved.

STATUTORY ENVIRONMENT

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates.

CONSULTATION

Council

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Low (1) - There is minimal risk by not voting, however Council stands to benefit from future advocacy by WALGA.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION 1

That Council instruct its voting delegates to support all five motions.

OFFICER'S RECOMMENDATION 2

That Council nominate Cr _____ as the second voting delegate for the WA Local Government Association Annual General Meeting.

13. ELECTED MEMBERS' MOTIONS WHERE NOTICE HAS BEEN GIVEN

13.1 Beverley Community Resource Centre – Internet Connectivity

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	30 July 2021
Applicant:	Beverley Community Resource Centre
File Reference:	ADM 0008
Author and Position:	Cr Susan Martin, Councillor
Previously Before Council:	22 June 2021 – Briefing Forum, 27 July 2021
Disclosure(s) Of Interest:	Nil
Attachments:	Beverley CRC Letter

SUMMARY

Council to reconsider a request by the Beverley Community Resource Centre (CRC) for financial compensation in respect to mobile connectivity as a measure of goodwill from Council.

BACKGROUND

The Beverley CRC wrote to Council outlining their complaint and request for compensation. The letter is again attached for reference. At the Ordinary Meeting 27 July 2021 Council voted not to contribute towards any costs.

COMMENT

The previous agenda item noted that the Building Agreement (the agreement) for the use of the Cornerstone by the Beverley Community Resource Centre (CRC) has no reference in the agreement regarding the responsibility of who is to pay for internet charges and no reference to boosting mobile signal in the building.

It was also noted that the CRC pays for their own phone connection as part of their operating costs and that the internet issues are caused by inadequate infrastructure that the National Broadband Network company (NBN) have installed to service Beverley.

While the poor internet performance is not the fault of the Shire of Beverley and Council cannot take responsibility for this, I believe there may have been a miscommunication between Council and the Beverley CRC. As a matter of goodwill, Council should reconsider contributing half of their mobile phone booster charges as per the original verbal agreement mentioned in the attached letter.

The CRC and Shire have successfully worked together over the years with both contributing to the Visitor Centre, Library services, Beverley Blarney and Triathlon. A good working relationship is essential to continue to provide a benefit to our community.

A recommendation to contribute 50% of their costs, being \$1,025.00 towards the Beverley CRC's mobile booster is put forward for Council to consider.

STATUTORY ENVIRONMENT

N/A

CONSULTATION

Council

FINANCIAL IMPLICATIONS

\$1,025.00 unbudgeted expense

STRATEGIC IMPLICATIONS

Goal 5 - Existing businesses can grow in Beverley and new businesses are attracted through strategy 5.2 - Together with the Community Resource Centre we engage with businesses across the Shire to achieve common strategic goals.

Goal 12 - Council leads the organisation and engages with the community in an accountable and professional manner.

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Medium (6) - There is a risk to the working relationship between the Beverley CRC and Shire of Beverley.

Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	Medium (5)	High (10)	High (15)	Severe (20)	Severe (25)
Likely	Low (4)	Medium (8)	High (12)	High (16)	Severe (20)
Possible	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating	Action
Low	Monitor for ongoing improvement.
Medium	Comply with risk reduction measures to keep risk as low as reasonably practical.
High	Review the risk and take additional measures to ensure risk is low as reasonably achievable.
Severe	Unacceptable risk level, reduction measures must be introduced before proceeding.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council contribute \$1,025.00 towards the cost of the mobile booster as a matter of goodwill from the Shire of Beverley.

Attachment 13.1

16 June 2021

Shire of Beverley
PO Box 20
BEVERLEY WA 6304



Dear Steve

I am writing to you on behalf of the Beverley CRC committee regarding financial compensation for the mobile connectivity and internet charges.

After an informal discussion with David White and yourself, it appeared there was confusion regarding the explanation of the booster being for mobile and not internet coverage. As part of the Shire's verbal agreement to cover 50% of the booster the CRC had to ensure all customers, visitors, tenants would have adequate reception which meant we had to pay for an extra amp, which was done. All tenants and visitors now enjoy 4 to 5 bars of reception throughout the building.

After it was learnt it was a mobile phone booster and not an internet booster, the Shire reneged on the contribution which left the CRC with the full cost of installation and equipment. I would like the Shire to reconsider contributing to this as this has benefitted your tenants in the building and also given hirers of the Conference Room reception as well were there was none.

As you are also aware the Cornerstone has had connectivity issues with internet coverage and speed since the opening. After many discussions with Focus IT and the Shire, Simon at the Shire stated your position regarding the internet which was 'if we didn't like the coverage and speed we need to sort out independent plan ourselves'. As you could appreciate the CRC requires access to the internet and at adequate speeds, which left us with no option than to source an independent contract to supply internet due to loss income not being able to service our customers.

The Beverley CRC has been paying a monthly contract for internet coverage for \$90 per month and \$148.50 for Focus IT to manage the firewall, so when we learnt that only after a couple of months the Shire was ceasing piggybacking their internet service and opting in for an independent internet coverage plan this left us very disappointed as per the lease prospectus, as with all tenants, internet was part of the service provided by the Shire, and we are the only tenants now who have to pay for internet services.

The CRC has incurred a cost of \$2,050 for the mobile booster and an annual fee of \$2,862 for internet service and management, so we have invested \$4,912 to improve the connectivity within the building.

We would like this brought to the councillors attention as we would like to be compensated for the unnecessary internet fees when the Shire went and rectified the problem. We are in a contract with Nodeone for 12 months and it wouldn't be until December that we can cancel the contract and hop back onto the Shire's internet plan.

Kind regards

A handwritten signature in black ink, appearing to read 'Glenys Lane'.

Glenys Lane
Chairperson

Beverley Community Resource Centre
PO Box 310 Beverley WA 6304 P: 08 9646 1600 W: beverleycrc.net
E: beverley@crc.net.au ABN: 83 320 522 911

14. CONFIDENTIAL ITEMS

14.1 Meeting Closed to the Public

Council to consider the confidential item – Chief Executive Officer Performance Review and Appraisal in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995.

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

RECOMMENDATION

That the meeting be closed to the public and staff for Council to discuss the Chief Executive Officer Performance Review and Appraisal which commenced in July 2021.

14.2 Chief Executive Officer Performance Review and Appraisal

Submission To:	Ordinary Council Meeting 24 August 2021
Report Date:	19 August 2021
Applicant:	N/A
File Reference:	Personnel
Author and Position:	CEO Performance Review Committee
Previously Before Council:	Annually
Disclosure(s) Of Interest:	Nil
Attachments:	To be provided

14.3 Meeting Open to the Public

OFFICER RECOMMENDATION

That the meeting re-open the to the public and announce any decisions made.

15. NEW BUSINESS ARISING BY ORDER OF THE MEETING

New Business of an urgent matter only arising by order of the meeting.

16. CLOSURE

The Chairman to declare the meeting closed.

Shire of Beverley
Strategic Community Plan
2017 - 2027

WELCOME

The Shire of Beverley Strategic Community Plan maps out our vision and represents a clear direction for Council.

It serves as the key strategic planning tool, and it contains the primary aims, strategies and priorities to ensure Beverley remains the place to BE.

The Shire has recognised the importance in identifying progress made since its first strategic community plan in 2013, to provide a point of measurement for Council and to review growth and challenges encountered which can be learnings for the future.

Since this Strategic Plan was adopted in 2018, the Shire has achieved:

<p><u>Community</u> Construction of Moort Wabiny Park Town Hall upgrades to the kitchen, flooring and entries Construction of Lesser Hall Courtyard Upgrades to Hunt Road Village Units Completion of Beverley Swimming Pool Feasibility and Design Upgrades</p>	<p><u>Environment</u> Brooking Street Walk Trail County Peak Trail Plan</p>
<p><u>Economy</u> Continued road upgrades including bitumising of town site roads and widening of gravel roads Construction of Onsite Cabins at the Beverley Caravan Park Employment of a Projects Officer New Business at the Industrial Area New Businesses in the Cornerstone Building Vincent Street Redevelopment Funding Avondale Feasibility Study</p>	<p><u>Governance</u> Completion and continuation of 5 year Recordkeeping Plan Completion and continuation of Statutory Requirements - examples: Annual Reports, Disability Access and Inclusion Plans, Budget Reports, Long Term Financial Plan.</p>

The original Strategic Community Plan developed throughout 2017 was based on community and council input. The minor review completed in 2021 has been completed by Council and Shire Staff. The next review in 2023 will be a major review and again feature community consultation.

Whilst it is recognised that not all outcomes can be delivered immediately, the Plan will continue to guide our decisions through until 2027.

Cr Don Davis
SHIRE PRESIDENT

ROLE OF COUNCIL

Council's role is to govern the local government's affairs, be responsible for the performance of the local government's functions, oversee the allocation of the local government's finances and resources and determine the local government's policies.

Leader / Planner

Leading the community, setting an example, setting direction and planning for the future.

Owner/Custodian

Fulfilling Council's obligations to manage the community's assets - economic, social, physical and green infrastructure.

Regulator

Undertaking a particular role in response to legislation

Information Provider

Distributing of or displaying community information, developing resources to promote community understanding and to inform decision making.

Advocate

Making representations on behalf of the community.

Facilitator/Initiator/Partner

Bringing together or partnering with stakeholders to collectively pursue a shared interest or service to resolve an issue.

Direct Service Provider or Part Funder

Fully funding or contributing funds / resources to provide a service or project.

STRATEGIC PLAN PURPOSE

Our Strategic Community Plan is a Council visionary document for the next ten years, based on community feedback, our current position and desired position. This plan will guide our decision making. It has a key place in the Shire's delivery and management of services and infrastructure, and it is important to our community because it:

- Provides short term and medium term strategies with a long term vision in mind
- Includes core drivers to use as a decision making criteria in the future - developed by Council
- Identifies our strengths, the risks and opportunities for Council
- Identifies who the plan is for (community - electors, ratepayers, permanent residents and temporary visitors)
- Provides points of measurement which can be linked to Council and staff key performance indicators

Under the Local Government (Administration) Regulations 1996, state government legislated an integrated framework for corporate planning and reporting. This framework requires all local governments in Western Australia to have two key documents: a Strategic Community Plan and a Corporate Plan, which are supported by informing strategies including the Workforce Plan, Asset Management Plan and Long Term Financial Plan.

The Strategic Plan identifies what the Shire is seeking to achieve and the Corporate Plan outlines how it will achieve this.

COMMUNITY PROFILE

Shire of Beverley Profile

- Average Residential Rates 2017/18 \$1,491 2018/19: \$1,534 2019/20: \$1,567 2020/21: \$1,567
- Sealed roads 270km, unsealed roads 497km
- Rates levied \$3m, revenue \$6m
- Number of full-time and part-time employees: 33

Statistical Profile of the Community

- Consolidated Roll (Oct 2019) - 1363 people (Sep 2016 - 1319)
- Population: 1745 (Census 2016), increased from 1562 in 2006
- Median age: 53yrs (Census 2016), increased from 49yrs in 2006
- Indigenous proportion of the population: 4.4% (77 persons in 2016), increased from 76 in 2006
- Top Ancestries were English, Australian, Scottish, Irish and German
- Median weekly income: \$991 (Census 2016), increased from \$639 in 2006

Location:

The Shire covers an area of 2,310km². The township of Beverley is located 138km southeast of Perth on the Great Southern Highway, the town is within an easy one and a half hours' drive of Perth. The Shire is known for its quiet, safe and peaceful lifestyle.

Our People

The area provides an attractive place and lifestyle choice for long term agriculture, small hobby farms, retirees, 'tree changes' and families. The population is steadily growing and there is a relatively large number of 'newcomers' to the town site and rural areas, with a large number of drive in and drive out workers.

Economy

The predominant industry is broad acre agriculture, particularly livestock and cropping. Other supporting industries, such as farm suppliers, steel fabricators, financial services and general retail are found in the main town of Beverley.

Services and Facilities

The town of Beverley provides a range of commercial, recreational and social services for residents and visitors alike. The main street of Beverley provides all the goods and services that are vital to a country town. The town has an independent District High School catering for students from pre-primary to Year 10. Other educational opportunities are available via the Beverley Community Resource Centre.

The town is proud of its top class health facilities boasting a district hospital, medical centres with several doctors, a frail aged lodge and a retirement village.

Beverley has football, cricket, netball, tennis, swimming, bowls, gliding club and golf clubs amongst others. There are a number of arts, theatre and culture clubs and organisations.

CONSIDERED RISKS

Throughout the Strategic Planning review a number of internal and external risks have been discussed and presented to Council for consideration. The risks identified and being considered in the development of this Strategic Plan include:

INTERNAL RISKS	EXTERNAL RISKS
<ul style="list-style-type: none"> - Ageing workforce - Increase in workforce turnover - Rate increases - Pressure on financial position in light of rising business costs and less government funding - Increasing legislative compliance burden on local governments - Asset management and preservation necessities - Reliance on external government funding - Keeping up with technology - Robust project cost benefit analysis and appropriate planning - Lack of diverse Council - High number of bridges requiring ongoing maintenance 	<ul style="list-style-type: none"> - Our local economic capacity - Pandemics - Environmental disasters - Internet and telecommunication service - Increasing competitive nature of government funding - Reliance on rate payers to match funding - Our role in regional groupings, and not formally part of a ROC - Support for local businesses - Investment in tourism/visitor growth and our community being open "days". - Preservation of the environment - Access over river - Volunteer burnout - Future funding of the Community Resource Centre - Lack of available land for development - High cost of headworks - Supporting development whilst retaining our heritage - Engaging places of interest for visitors

In moving forward we will managing these internal and external risks by:

- Robust and constructive discussion at Council level
- Council review of our strategic plan including our strengths, weaknesses, opportunities and threats
- Councillors promoting the role of Council and identifying future potential candidates
- Advocating for better NBN and telecommunication services
- Developing an annual budget and long term financial plan
- Thorough cost benefit analysis prior to undertaking significant projects
- Using the asset management plan as a guide for Council
- Annual audit and implementing recommendations following discussion with Council
- Workforce forward planning
- Working with stakeholders and partners to achieve strategic outcomes
- Advocating for our community's needs at a regional, state and national level

- Continual update of Local Emergency Management Plan, Business Continuity Response Plan and Adverse Events Plan

OUR STRENGTHS	OUR OPPORTUNITIES
<p>INTERNAL</p> <ul style="list-style-type: none"> - Positive relationship between council and management - Council leadership, fostering a team approach - Flexible work arrangements - Positive financial position - Our attitude - Quality of facilities and services - Adaptability of staff in crisis <p>EXTERNAL</p> <ul style="list-style-type: none"> - Improving telecommunications across the Shire - Proximity to Perth - Key services available including GP services, Hospital, District High School 	<p>INTERNAL</p> <ul style="list-style-type: none"> - Our people - Our lifestyle - Embracing technology to improve efficiency <p>EXTERNAL</p> <ul style="list-style-type: none"> - Proximity to Perth - Good hospital and medical centre - Potential to attract a dentist - Promoting our High School - Ageing population - Employment growth - Arts and heritage - Tourism - aviation, day trips, river, sports tourism (water skiing, triathlon, cycling) - RV friendly centre and facilities - Avondale - Gliding Society - Eco Tourism

CONDUCTING A MINOR REVIEW OF OUR STRATEGIC COMMUNITY PLAN

REVIEW Community Profile SWOT Analysis Funding Council 12 goals	CONSULT Councillors conduct general one on one conversations with business owners, ratepayers and residents One on one conversations with key service organisations in the Shire e.g. Police, Hospital, CRC etc
INVOLVE Councillor workshops	COLLABORATE Review of other strategic and integrated plans within in the Shire

The key priorities that Council identified during the process included:

HIGH PRIORITY

- Maintenance and improvement of road and bridge infrastructure
- Main street improvements
- Support in early years and young people
- Continuing to support agriculture and local business
- Telecommunications
- Meeting all legislative requirements

MEDIUM PRIORITY

- Investment into the tourism experience and tourism servicing
- Supporting volunteers and reducing burnout
- Capitalising on our unique facilities such as the Platform Theatre, Avondale, art deco buildings, river etc
- Aged care services (facilitating this) and facilities

These priorities have all been reflected in the goals and strategies of our plan.

GOALS AND STRATEGIES TO ACHIEVE OUR OUTCOMES

Our Vision: A vibrant and progressive community which values its history in a welcoming and friendly place to live, work and visit. Beverley is the place to BE!

We Value:

- The contributions made by our community towards an inclusive, active, diverse and friendly community
- Our natural resources and our place in the natural environment
- Economic diversity and opportunistic growth
- Forward thinking leadership and good governance

COUNCIL PRIORITIES

1. Our investments support or facilitate employment and local business growth
2. Our people, the community and quality of life are important to our success
3. Our relationships bring financial, social, health and environmental benefits to the organisation and residents

How to read the Strategic Plan:

Each goal includes the following elements:

The strategy - how we plan to achieve a defined outcome within specific time periods

Outcome - what we want the end result to be in 10yrs time

The community will see... tangible results

Measures... to keep track of our success

INFRASTRUCTURE

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
1. Shire infrastructure is prepared for economic gains and an increase in our population	<p>1.1 Performance and structure of roads and bridges are included in our road management plan, communicated to Council and the community</p> <p>1.2 Shire assets are prepared for commercial and population increases</p> <p>1.3 The Community Resource Centre is recognised as a key service provider in the Cornerstone building, as well as visitor, library and community services across the Shire</p> <p>1.4 Investigate and advocate for extended deep sewerage</p> <p>1.5 A partnership approach to maintaining and enhancing Community Arts infrastructure</p> <p>1.6 Shire Staff are retained and receive ongoing training</p> <p>1.7 Investigate and advocate for improved internet throughout the Shire</p>	<ul style="list-style-type: none"> - Roads and bridges maintained and improved to a trafficable standard. - Roads supporting and improving efficiency for key industries - Shire owned assets are maintained to the Asset Management Plan - Community Resource Centre and Shire continue to have a mutually beneficial relationship - Improved patronage in Community Arts infrastructure and wider regional significance - Minimal staff turnover, training and promotion - Improved internet connection 	<ul style="list-style-type: none"> - Asset management plan developed and guides Council decision making - Clear road service standards are to be developed that focus on Asset Preservation and will include km's of winter grades achieved, gravel re-sheeting and reseals. When data has been collected benchmarks will be set - Plant Inventory life is recorded and benchmarks set on minimum machinery operating hours - Community Resource Centre is retained - Increase in population by 1% annually - Increased participation in the Arts is recorded at local events - Actual staff turnover volume, performance reviews - Internet bandwidth and speed increase 	<p>Current road infrastructure is maintained and continually improved upon to meet community and business needs</p> <p>Shire assets are ready for opportunities</p> <p>Our population and visitor numbers increase</p> <p>An increase in the ability of the Station Gallery and Platform Theatre to provide economic growth to the local economy</p> <p>Stability within Shire Staff</p> <p>Internet infrastructure is continually improved to meet business, personal and tourism needs.</p>

2. Community infrastructure of significance, economic value and history adds value to our identity	2.1 Retain, capture and provide local historically significant stories, indigenous history, sites, facilities, events and items	<ul style="list-style-type: none"> - With external assistance we will capture, share, present and access our local history - Digital access to Beverley's historical records including archives and photos - Local indigenous oral history recorded. 	<ul style="list-style-type: none"> - Number of local, state and national partnerships that benefit the preservation of history - Degree of history included in our tourism product - Amount of external funding attracted - External funding to facilitate a curator and digitised program 	<ul style="list-style-type: none"> - Our history is captured and is part of our identity - Digital and physical access by researchers and visitors to Beverley's History increase
	2.2 External funding is attracted to Avondale 2.3 Assist in facilitating working relationships between the stakeholders of Avondale and progress towards a model that generates value to the local economy 2.4 Avondale Machinery Museum future is identified through community consultation	<ul style="list-style-type: none"> - Avondale is a viable working asset - The community are proud of Avondale - Increased visitation - Employment opportunities through the Farm - Machinery Museum activation or closure 	<ul style="list-style-type: none"> - Attendance / visitation records increase - Regular events are held at Avondale - Amount of external funding for Avondale - Avondale available for public and community access. 	<ul style="list-style-type: none"> - Avondale is well patronaged and plays a contributing role to our local economy
	2.5 Community lead arts programs are delivered at the Station Gallery and Platform Theatre	<ul style="list-style-type: none"> - A developing community feeling of pride and sense of ownership and belonging to the Station Gallery and Platform Theatre - Arts' participants spending money locally 	<ul style="list-style-type: none"> - Increased visitation to Station Gallery, gardens and increased attendance at Platform Theatre events 	<ul style="list-style-type: none"> - An increase in the ability of the Station Gallery and Platform Theatre to provide economic growth to the local economy and add value to unique Beverley identity

ECONOMIC DEVELOPMENT

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
3. To have land available for domestic and commercial growth	3.1 Work with the State Government to release and service appropriate land 3.2 Shire facilitate the development of land that has strategic value 3.3 Rationalise Shire owned assets 3.4 Provision of water and electrical supply to developed land in partnership with State Agencies	<ul style="list-style-type: none"> - Land is developed and attracts new businesses and families, as well as encouraging existing businesses to expand - Services are upgraded 	<ul style="list-style-type: none"> - Release of industrial land every 10 years - Release residential land - Degree of consolidation of current housing stock - Number of new housing stock - Adoption of an Urban Development Strategy 	<ul style="list-style-type: none"> - Industrial land encourages employment growth - Residential land development increases residential population - Upgrades to water and electricity services improve the quality of life
4. Vincent Street is activated and aesthetically improved	4.1 Following consultation and planning with businesses, key stakeholders and the community develop a main street activation plan 4.2 Retain and enhance our art deco and historically significant buildings	<ul style="list-style-type: none"> - Vincent street upgraded (from Hunt Rd to Lukin St) with underground power, semi mountable kerbing, level footpaths and place activation 	<ul style="list-style-type: none"> - Upgrades minimum 50% funded from external sources - Construction to begin by 2021 - Increase main street activity - Reduction in complaints regarding the main street 	<ul style="list-style-type: none"> - Main street of Beverley adds value to our local economy and value to businesses
5. Existing businesses can grow in Beverley and new businesses are attracted	5.1 Key assets such as roads, telecommunications, power etc support the growth of agriculture and	<ul style="list-style-type: none"> - Maintenance of assets and advocating for state / federal owned assets that are enablers of economic 	<ul style="list-style-type: none"> - Asset management plan developed and guides Council - Thorough business cases 	<ul style="list-style-type: none"> - Local businesses are supported by the community

	<p>other key industries in the Shire</p> <p>5.2 Together with the Community Resource Centre we engage with businesses across the Shire to achieve common strategic goals</p> <p>5.3 Key private business (e.g banking, supermarkets, chemist) is encouraged to remain in Beverley</p>	<p>and business development</p> <ul style="list-style-type: none"> - Businesses in Beverley working cooperatively for common goals - Advocate for business to stay open or be retained with new owners/brand. 	<p>developed on new infrastructure development for industry</p> <ul style="list-style-type: none"> - Refresh our procurement policy - Number of our strategic goals achieved with the input of local businesses - Key private business is retained. 	
<p>6. Beverley has a unique identity in the region and is well visited</p>	<p>6.1 Help coordinate tourism products and experiences with local stakeholders</p> <p>6.2 Review and action the Tourism Plan</p> <p>6.3 Support aviation tourism</p> <p>6.4 Review the Trails Master Plan</p> <p>6.5 Continue to review and action the Beverley Communications Plan (BE very Brand)</p> <p>6.6 Support the expression of local identity through art and culture</p>	<ul style="list-style-type: none"> - Increase in tourists and visitors across the Shire - Coordinated and seamless tourism experience - Beverley is recognised as an ideal aviation site - Trail development - BEverley brand is recognised in the Shire and region - Artworks and performances that express the identity of Beverley 	<ul style="list-style-type: none"> - Majority of strategies in the Tourism Plan are achieved - Formalisation of aviation activities - BE Brand is visible in a majority of local businesses and throughout tourism promotions and activities - Trails Master Plan is initiated after review with the support of external funding. - The Arts programme is visible and recognisable when visiting Beverley 	<ul style="list-style-type: none"> - Visitors and tourists contribute to our local economy - Beverley improves its profile as a day and overnight destination - Visitors and tourists identify Beverley as being a unique Arts place in the region

OUR PEOPLE

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
7. Increase all forms of club participation	7.1 Support the forward planning process by clubs in our Shire 7.2 Facilitate governance training for clubs to address increasing compliance and encourage participation 7.3 Undertake a cost benefit analysis of all future sport and recreation investment (assets)	<ul style="list-style-type: none"> - Healthy club operations - Less volunteer burnout - Streamlined club governance - Co-located club facilities 	<ul style="list-style-type: none"> - Positive relationships between the Shire and local clubs - Level of participation in local clubs (anecdotal and numbers) - Number of club collaborations - Number of Community Grant Applications 	<ul style="list-style-type: none"> - The diversity and number of clubs in our Shire add to our quality of life
8. Beverley continues to be an inclusive, friendly and caring community	8.1 Continue our role in the Early Years Network. 8.2 Facilitate child care services which provide local families with respite and the opportunity to gain employment 8.3 Develop and implement a youth activity plan with key stakeholders and local young people 8.4 Increase the opportunity to belong,	<ul style="list-style-type: none"> - Our young children are school ready - Council has an informed position on childcare - Improved social, recreation, education and employment opportunities for our local young people - Delivery of a diverse program of intergenerational Arts activities across the community 	<ul style="list-style-type: none"> - Feedback from early years teachers at the High School - Number of new and existing youth activities delivered annually - Level of anti-social behaviour - Clear education pathways for all life stages - Number of youth engaging in activities - Community and visitor engagement in the Arts 	<ul style="list-style-type: none"> - Resident children are supported through the Early Years Network - Our young people are actively engaged - Arts and culture participation embedded within the community

	socialise, and empathise through arts and culture activity			
9. We have a healthy and safe community	9.1 Encourage the provision of quality health services, facilities and programs in the Shire 9.2 Encourage ageing in place 9.3 Continue to improve our facilities and assets for inclusive access through the review and implementation of the Disability Access & Inclusion Plan	<ul style="list-style-type: none"> - Inclusive access to health services, facilities and programs - Our seniors can age safely and confidently in our community - Our facilities and services can be accessed by everyone - DAIP initiatives actively investigated 	<ul style="list-style-type: none"> - Number of positive relationships between the Shire and health providers (public, private and community based) - Hospital and Beverley Frail Aged Lodged are retained - Health service feedback is positive from the community - Swimming Pool Development and Feasibility Study - Completion, either successful or unsuccessful of DAIP progress reporting. 	<ul style="list-style-type: none"> - Our community feels safe and inclusive - Our community is healthy
	9.4 We facilitate and support emergency services planning	<ul style="list-style-type: none"> - Emergency services are well resourced and prepared 	<ul style="list-style-type: none"> - LEMC meets at least once a year - Key services such as St Johns Ambulance, Police and Hospital are retained 	<ul style="list-style-type: none"> - We can respond to emergencies in a coordinated and resourced approach
	9.5 Support access to arts opportunities to encourage improvement in mental health	<ul style="list-style-type: none"> - Improved mental health outcomes 	<ul style="list-style-type: none"> - Positive mental health outcomes 	<ul style="list-style-type: none"> - A community which is physically and mentally healthy

OUR LOCATION

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
10. Rivers, lakes and reserves are an attraction for locals and visitors	10.1 Continue to participate in assisting the management of the river 10.2 Investigate options for improving water movement in the river system 10.3 Maintain and enhance the aesthetics and visibility of the river foreshore	<ul style="list-style-type: none"> - Visual aesthetics of the river foreshore are improved - The river and foreshore is activated 	<ul style="list-style-type: none"> - Positive comments by residents and visitors regarding the river and river foreshore - Number of meetings attended regarding regional management of the river - External funding attracted for infrastructure at the foreshore - Avon River Park Redevelopment by 2025 	<ul style="list-style-type: none"> - A healthy natural environment adds to the quality of life
	10.4 Continue to engage with key stakeholders regarding access to and management of the Lakes 10.5 Support the development of sports tourism at the Lakes	<ul style="list-style-type: none"> - Boating and water activities grow at the Lakes 	<ul style="list-style-type: none"> - Shire representation on the Lakes Management Group - Access to the Lakes is retained - Number of seasonal water activities held annually 	

<p>11. We aim to protect and preserve our natural environment</p>	<p>11.1 Maintain our open spaces and reserves 11.2 Appropriately manage crown land sub leases 11.3 Encourage and educate our community about recycling 11.4 Reduce our environmental footprint 11.5 We investigate local and sub regional waste strategies that reduce costs on our community and environment 11.6 Apply appropriate bushfire protection</p>	<ul style="list-style-type: none"> - Protection and preservation of spaces, reserves and crown land - Reduction in waste generation - Improved recycling habits of residents - Management of weeds and pests - Reduction in risk areas - Increase use of solar energy - Investigation of electric car charging stations 	<ul style="list-style-type: none"> - Level of preservation of existing spaces, reserves and crown land - Increase in tonnes of recycling collected in kerbside pick up - Reduction in tonnes of general household waste collected in kerbside pick up - Implement Bushfire Risk Management Plan, thereby reducing the risk levels across the Shire - Using external funding, target all assets identified as high, very high and extreme and coordinate treatment objectives - Shire Assets using and producing solar energy 	<ul style="list-style-type: none"> - We reduce our impact on the environment
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GOVERNANCE

GOAL	STRATEGY	THE COMMUNITY WILL SEE....	POINT OF MEASUREMENT	10 YR OUTCOME
12. Council leads the organisation and engages with the community in an accountable and professional manner	12.1 Develop and maintain our strategic plan, corporate business plan, asset management plan, workforce plan and long term financial plan 12.2 Service level plans detail operational roles, responsibilities and resources 12.3 Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships	<ul style="list-style-type: none"> - Responsive and accountable Council and organisation - Transparent communication from Council 	<ul style="list-style-type: none"> - Annual audit results - We meet the integrated planning standards - Number of partners engaged that deliver external funding for significant infrastructure projects 	<ul style="list-style-type: none"> - Council makes informed decisions in regards to resource allocation and communicates this to the community

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Beverley

Shire Service	Strategic Community Plan
Airfield	1.2, 6.3
Arts	1.5, 2.4, 6.6, 8.4, 9.5
Caravan Park and Cabin accommodation	1.2, 6.3
Cemetery	1.2
Community development	2.1, 7.1, 7.2, 8.1, 8.2, 8.3,
Community facilities (halls, recreation etc.)	1.2, 7.3, 9.2, 9.3, 10.1, 10.4
Council leadership	12.1, 12.2, 12.3
Early years support	8.1, 8.2
Economic development	1.2, 1.3, 2.2, 2.3, 4.1, 4.2, 5.1, 5.2, 5.3, 6.1, 6.2, 6.5, 8.2
Emergency Services	9.4
Environmental Health	11.3, 11.4
Library and services	1.3
Health services	9.1
Human Resource Management	1.6
Natural Resource Management	10.2, 10.3, 10.5, 10.6, 11.1, 11.2, 11.6
Ranger services	11.1, 11.2
Recreation and leisure	1.2, 6.4, 7.1, 7.3, 9.3, 10.6
Regional participation	12.3
Road construction, maintenance and preservation	1.1, 5.1
Seniors support and aged accommodation	9.2
Town beautification, parks, gardens and reserves	4.1, 4.2
Town planning / land development	3.1, 3.2, 3.3, 3.4, 4.1, 4.2
Waste Management and Environmental Impact	1.4, 11.3, 11.4, 11.5

MONITORING, REPORTING AND TIMEFRAME

The Shire of Beverley will conduct a Strategic Review every two years, alternating between a Minor Strategic Review and a Major Strategic Review.

Minor Review completed June 2021

Major Review scheduled June 2023

Minor Review scheduled June 2025

New 10 year Strategic Community Plan scheduled June 2027

PUBLIC COMMENT

Do you agree with Council’s identified key High and Medium Priorities? (Page 8) YES / NO

Other/Comments:

Do you have any comments regarding Councils 12 Goals:

Other comments:

Your name: _____

Best contact: _____



Annual General Meeting

Agenda

Monday, 20 September 2021

Crown Perth, Grand Ballroom



3. Consideration of Executive and Member Motions

3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)

Executive Member to move:

SPECIAL MAJORITY REQUIRED

MOTION

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “*Present*” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
7. Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”
8. DELETE Clause 11 (3)
9. Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”
10. DELETE Clause 12 (2)
11. Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”
12. Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”
13. Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the *Local Government Act 1995* as amended (2) For the purposes of the election referred to in sub-section (1)” with “as follows”.
14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
 - (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;

IN BRIEF

- A number of amendments are proposed to the WALGA Constitution.
- The proposed amendments were endorsed by a special majority of State Council at the meeting on 7 July 2021.



- (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
- (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
- 16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
- 17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
- 18. Clause 22 (3) – DELETE “in person”
- 19. DELETE Clause 22 (4) (b).
- 20. Clause 23 (3) – DELETE “in person”
- 21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
- 22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”
- 23. Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”
- 24. Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”
- 25. Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”
- 26. Clause 31 (4) (c) – DELETE “and Regional Development”.

Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
 - To remove requirements for delegates to attend annual and special general meetings in person; and,
 - As a result of WALGA's change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
 - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
 - Clarify the application process for Ordinary and Associate Members;
 - Simplify the process for providing notice of State Council meetings;
 - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
 - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

Attachment

- [WALGA Constitution – Proposed Amendments Mark-Up](#)

Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.



In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA's financial year now aligns with Local Governments' year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

Comment

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting



3.2. Cost of Regional Development

Shire of Gnowangerup Delegate to move:

MOTION

That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.

IN BRIEF

- The shortage of long-term and short-term accommodation for workers in regional areas, combined with the high cost of developing land, has become an urgent issue.
- Government intervention is needed.

MEMBER COMMENT

At the most recent Great Southern Zone meeting, a number of Shires raised the urgent issue of a shortage of long-term and short-term accommodation for workers and the high cost of developing land. DevelopmentWA has been approached for a solution and has provided the following response:

"The costs associated with the development of land across regional Western Australia are dramatically inflated by the servicing standards (including statutory charges) that are imposed upon the developer by the servicing agencies. There is no latent capacity in the Western Power electrical distribution network across the Wheatbelt and Great Southern, allowing Western Power to impose any upgrading costs upon a land developer under its "user pay" principles.

It is our experience that the development costs to create a conventional residential allotment on the edge of a town ranges from \$100,000 to \$160,000 per lot and it is not uncommon for us to be confronted with development costs between \$200,000 and \$400,000 per lot for industrial sites. As you would appreciate, if lots are created and then released into the market, regional based buyers would not entertain paying a price which will allow the developer to recover those costs, let alone make a profit.

This situation produces a failure in the market and DevelopmentWA receives a modest annual subsidy from the State Government to undertake land developments on behalf of Local Governments where a demand for new land exists and the private sector is not responding."

There is considerable pressure on the Regional Development Assistance Program, and the high cost of headworks particularly for water and electricity are a major disincentive to development by the private sector and Local Government. Urgent government intervention is needed to ensure that housing for workers for vacancies in industry in rural areas is delivered at a reasonable cost.

SECRETARIAT COMMENT

Market failure in the provision of residential and industrial land occurs across most of regional Western Australia. State Government intervention was previously provided through the Regional Headworks Program, funded by Royalties for Regions, and through commitments from the utility providers to spread the costs of upgrading and extending infrastructure to service additional land across their customer base, rather than pass these costs to the developer. These arrangements no longer exist.

Strong growth in the demand for housing in regional WA has again highlighted this market failure and the consequent impacts on employment and economic development. The Regional Development Assistance Program delivered by DevelopmentWA is the only State Government support for industrial and residential land development in regional towns. The experience of Local Governments in accessing the Regional Development Assistance Program and the demand on the modest budget allocation will be important information to underpin advocacy for an achievable path to housing growth in regional towns.



3.3. CSRFF Funding Pool and Contribution Ratios

Shire of Dardanup Delegate to move:

MOTION

That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.

MEMBER COMMENT

There is currently \$12.5 million available in the 2021 Community Sporting and Recreation Facilities Fund (CSRFF). \$1 million of this funding per year, for the next four years, has been specifically set aside for projects that increase female participation in sport and recreation, such as unisex change rooms. An additional \$2.5 million per annum for the next four years is also available in a new sub program called the Club Night Lights Program (CNLP). Therefore the total amount of funding available under the CSRFF program is \$15 million per annum for the next 4 years.

The current CSRFF funding model requires 1/3 contribution from local governments, 1/3 contribution from the clubs and 1/3 could be funded through CSRFF. Some CSRFF applications are eligible for up to one half of the project cost. The eligibility is measured against key development principles with applicants proving eligibility through completion of additional forms and process.

Over the last four CSRFF funding rounds, the WA State Government has contributed an average grant amount of \$424,270 to 91 projects. To put that figure into the terms of a sporting club's contribution, it would take 424 Bunnings sausage sizzles to raise enough money to fund 1/3 of the average State assisted project. Even if a club contributes a portion of this through volunteer labour and in-kind donations, the staggering figure is simply unattainable - which leaves local government to pick up the tab on over 66% of the bill.

Other Australian states use different structures to fund sporting infrastructure, for example, in Queensland the Active Community Infrastructure program allows \$40 million over three years. Unobstructed by percentage contribution rules, the Queensland State Government will invest up to \$1 million per project. Each EOI submission is evaluated on a case by case basis. In round one, the Queensland Government will deliver \$16 million in funding for sport and recreation infrastructure projects to 21 organisations. The average size of these grants is \$741,826, a figure that is almost double that of Western Australia's average contribution and close to 50% of the average cost of building a small pavilion with change rooms.

It is recommended that WALGA lobby the State Government to increase the funding available to \$25 million per annum and to increase the ratio to 50%. In this way, the total number of projects could still be maintained and the impost on local clubs and Local Government ratepayers could be reduced.

IN BRIEF

- Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework;
- This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers;
- Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.



SECRETARIAT COMMENT

WALGA has advocated for funding for the Community Sporting and Recreation Facilities Fund (CSRFF) to be increased to \$25 million per annum for a number of years, most recently as part the Association's 2020 [State Election campaign](#) and [WALGA's 2020-21 State Budget Submission](#).

Funding for the CSRFF will increase from \$12 million in 2021-22 to \$12.5 million in 2022-23. \$10 million over four years has also been allocated for sports floodlighting infrastructure under the Club Night Lights Program.

WALGA's Advocacy Position 3.7.1 Community Infrastructure states:

"The Association supports Local Government initiatives and infrastructure that contribute to the health and wellbeing of the community."



3.4. Regional Telecommunications Project

Shire of Esperance Delegate to move:

MOTION

That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.

MEMBER COMMENT

The regions are the powerhouse of the Western Australian economy and the sustainability of their futures relies on enhanced connectivity. Co-investment by state and federal governments along with Telcos is critical to increase coverage in areas that would otherwise be difficult to justify on economic grounds as it is an expensive and complex exercise.

Under the Barnett Government, there was \$60 million in the bucket of funding for regional telecommunications and partnering with the Commonwealth, there were 89 towers delivered within the federal electorate of O'Connor alone.

After the Labor Government took office, this bucket of State funding has decreased to only \$5 million for the entire state and the installation of towers has dried up significantly. On the contrary, the Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million since the initial Round 1. Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The State Government's forward estimates show no commitments to the program, demonstrating a lack of long term commitments by the State Government to the Regional Telecommunications Project. Service providers such as Telstra are reluctant to install regional mobile telecommunications infrastructure without third party funding.

Solving the coverage and capacity gaps in regional WA is critical for the success of our regions and a matter of equity for country constituents.

SECRETARIAT COMMENT

As identified, the Commonwealth Government committed \$380 million over six rounds to the Mobile Black Spot Program (the Program). In April 2020 the Round 5 results were announced, with a further 182 base stations to be funded in regional and remote Australia.

The Commonwealth Government has committed \$80 million for Round 6 of the Program and is expected to commence after the Round 5A process is complete.

Since 2012, State Governments have committed to improving mobile connectivity in regional Western Australia, currently through its Regional Telecommunications Project (RTP) and previously via the Regional Mobile Communications Project (RMCP).

IN BRIEF

- State funding has decreased to only \$5 million for the entire state and the installation of towers have dried up significantly.
- The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million.
- Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.



The RTP initial allocation was \$45 million from 2014-15 with a further \$20 million allocated from 2016-17.

The total RTP allocation under the last Coalition Government was \$65 million, which was mainly used for State co-contributions under the Commonwealth Mobile Black Spot Program Rounds 1 and 2. Information on the various MBSP Rounds is here: <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program>

The Mobile Black Spot Program Round 4 announced on 22 March 2019 stated *"The Federal and State governments will contribute \$4.3 million each to the Mobile Black Spot Round 4 program in WA, with a further \$6 million from telecommunications companies"*.

The Regional Telecommunications Project Continuation (RTPC) Funding (announced 21 May 2019) provided a further \$20 million allocation from 2019-20 by the Labor Government, bringing total RTP funding to \$85 million.¹

On 21 April 2020 a joint Commonwealth/State media statement announcing the Mobile Black Spot Program Round 5 outlined *"under Round 5, \$29.7 million will be invested in mobile infrastructure in Western Australia. This includes \$12.8 million funding from the Commonwealth and \$5.5 million from the Western Australian Government"*.

The outcomes of Round 1 of the Regional Connectivity Program were announced on 28 April 2021 advising that *"the McGowan Government will contribute \$5.88 million to projects under the Commonwealth's Regional Connectivity Program to help bring mobile and broadband infrastructure to some of Western Australia's most under-served areas"* and *"the State's investment has attracted co-funding of \$17.1 million from the Commonwealth and additional funding from project applicants and third party contributors"*.²

Along with the Digital Farm Grants Program Round 3 announced in January 2021 of a *"\$6.3 million investment by the State delivering high-speed broadband to 600 farmers and residents across WA's grain growing regions under Round 3 of the Digital Farm program"* there continues to be considerable investment in Telecommunications in WA.³

Notwithstanding, the need is still significant, with the Shire of Esperance motion to increase State funding by way of co-contribution to leverage Federal programs to regional areas that have limited or no access is supported.

¹ <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/20-million-dollars-on-the-table-for-regional-mobile-black-spots.aspx>

² <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/04/23-million-dollar-boost-for-regional-connectivity.aspx>

³ <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/01/6-point-3-million-dollar-funding-injection-to-bring-high-speed-broadband-to-the-grainbelt.aspx>



3.5. Review of the Environmental Regulations for Mining

Shire of Dundas Delegate to move:

MOTION

Regarding a review of the *Mining Act 1978*.

1. **To call on Minister Bill Johnston, Minister for Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old *Mining Act* to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.**
2. **That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.**

IN BRIEF

The Australian and State Governments has several initiatives and studies completed regarding mining environmental regulating and the Mining Rehabilitation Fund.

Our plan is focused on existing information and plans:

- Industry Australia has done extensive studies in this field: [Mine Rehabilitation \(industry.gov.au\)](http://industry.gov.au).
- There is already an established fund for this possible initiative: [Mining Rehabilitation Fund Yearly Report 2018-19 \(dmp.wa.gov.au\)](http://dmp.wa.gov.au).

We hope to get support for this initiative to get Local Governments across Western Australia involved by receiving some of these funds to actively participate in these rehabilitation works with mining partnerships and Local Government. This opportunity will fund diversification and implement a plan for after mine life, reducing the impacts of the mining boom bust cycle. (WA currently has approx. \$182 million in the mining rehab fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects).

MEMBER COMMENT

The mining industry currently enjoys concessions in relation to both environmental and planning legislation that are not available to other industries, nor to Local Governments. For example, a mining company can lodge a mine plan which includes a facility to 'bury' tyres. No other industry or Local Government is permitted to put tyres in landfill or otherwise bury or cover up tyres. There is a cost involved with the disposal of old tyres, which under current legislation, the mining industry is exempt from as they are permitted to bury their old tyres. This flies in the face of all the environmental legislation in relation to the disposal of tyres.

In the planning space, a mining company can object to any development on land over which they hold a current mining tenement, whether that ground is currently being actively mined or the ground has been 'tied up' in a project group of tenements and no work has ever been commenced or completed on the subject ground. This can have very detrimental effects on Local Government planning for the future as the mining company can call to a halt any attempt to develop land for any project. For example, in the Shire of Dundas, we have a very real need to have land released for industrial zoning, however, the one area readily available has an existing mining tenement over it and the mining company has lodged an objection to the Shire being able to purchase that land as a freehold title. The mining tenement has been in existence since 1983 and has never been worked. Similarly, the existence of a mining tenement can hamper any proposed land release for development by a Local Government because it 'may' be explored at some future time. The mining sector appears to enjoy these concessions on the fact that it employs a large number of people and, more importantly, generates royalty revenue for the State Government. Figures from 2019 indicate that the Mining industry in Australia employs approx. 245,000 people while agricultural industries (including forestry and fishing) employ approx. 333,000.



There is a massive, world-wide push to encourage more sustainable and environmentally friendly practices in all industry. Climate change is the hottest topic around the world and reducing greenhouse gases and implementing the best environmental practices is high on everyone's agenda.

There appears to be a large disconnect between the acceptable practices of the mining industry and the rest of industry and Local Government. Mining, by its very nature, is a finite industry but, current mining techniques cause wholesale destruction on an often-massive scale, most of which can never be recovered to its former state. The agricultural sector, on the other hand, is a sustainable industry whose entire focus is the production of food to keep us alive. Despite this, whilst it is considered appropriate for hundreds of hectares of land to be cleared to accommodate a mine site and all its attendant infrastructure, with scant regard for habitat and/or fauna and flora, a farmer can be fined thousands of dollars and/or face a term of imprisonment for clearing even a tiny portion of native vegetation on his freehold land.

In the planning arena, Section 120 of the *Mining Act 1978* makes provision that whilst any planning scheme made under the *Planning & Development Act 2005*, will be '*taken into account*', it will not prohibit or affect the grant of a mining tenement.

It appears to be illogical that every other sector is to be bound by legislation that does not apply to the mining industry. The *Mining Act* is 43 years old and, given the current review of the 26-year-old *Local Government Act*, is well and truly due for some review itself.

We are not opposed to the mining industry, in fact, our whole Shire was born out of the mining industry. However, the current provisions of the *Mining Act 1978* doom us to be forever beholden to the '*boom and bust*' nature of mining as it is nearly impossible to create a diverse and sustainable community when the *Mining Act* overrides other legislation. For example, any areas that we may earmark as having huge tourism potential can be wiped out in an instant by the application for a mining tenement over that ground. The loss of tourism potential is not something that can be recovered under a rehabilitation scheme. Rehabilitation should be a route of last resort not the accepted norm. Mining companies need to acknowledge that things such as proper disposal of tyres is a normal cost of conducting their business and act accordingly. There must be some mechanism for preserving unique landscapes that cannot be returned to their former state no matter how good the rehabilitation plan is. The mining industry employs some clever and innovative people and rather than tie up money in rehabilitation schemes (WA currently has approx. \$182 million in the mining rehabilitation fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects), money should be directed into research and development of alternate and less destructive mining methods that leave our stunning natural environment and fauna more intact and available when mining ceases.

There are many papers available relating to mining impacts and legislation that mining is seemingly exempt from abiding by, some of which are referenced below:

- EPA report 1699, 1 February 2021 [EPA Report 1699 - Lake Way Sulphate of Potash Project.pdf](#)
- Regulations affecting landfill management for local governments. Major relevant legislation is contained within:
 - [The Waste Avoidance and Resource Recovery Act 2007](#)
 - [The Waste Avoidance and Resource Recovery Levy Act 2007](#)
 - [The Waste Avoidance and Resource Recovery Regulations 2008](#)
 - [The Waste Avoidance and Resource Recovery Levy Regulations 2008](#)
- [Guide to drafting waste local laws](#) – the Guide to drafting waste local laws is intended to provide general guidance to local government. It is for use by local governments and the Western Australian Local Government Association.
- [Factsheet: Assessing whether material is waste](#) – this Factsheet provides information to industry on matters relevant to determining whether material is waste under the *Environmental Protection*

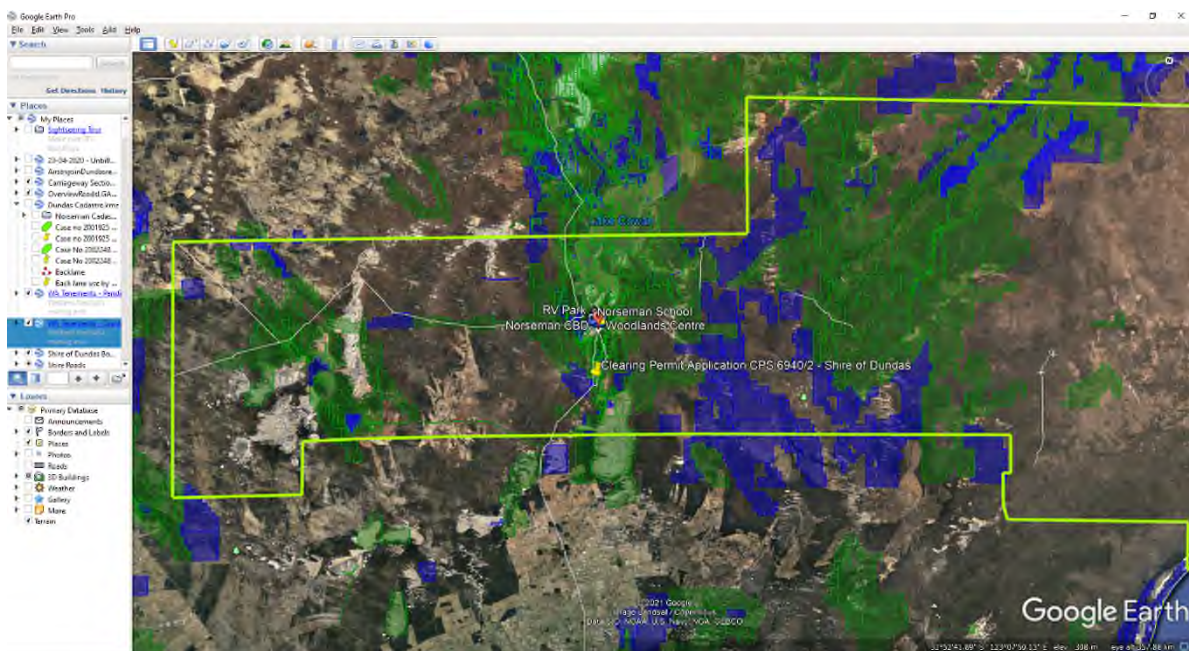


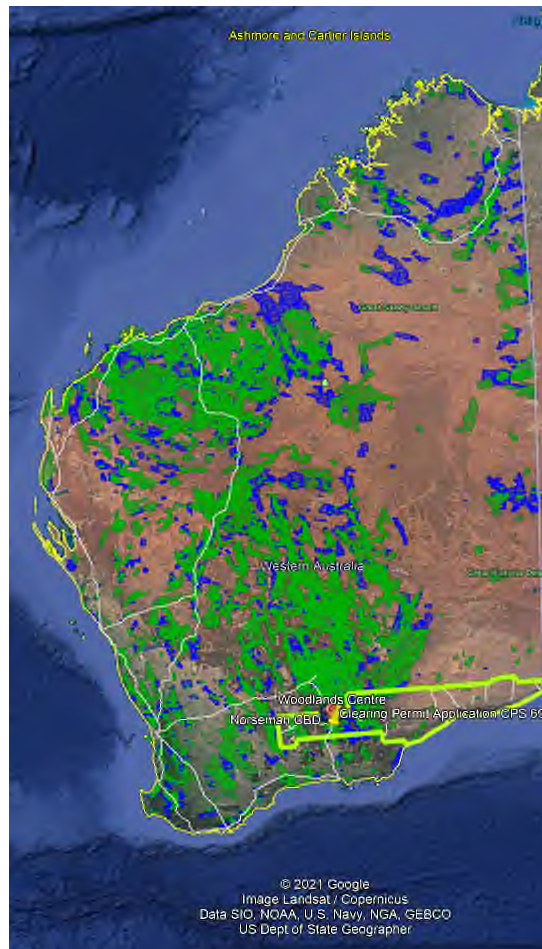
Act 1986 and the Waste Avoidance Resource Recovery Act 2007 and their associated regulations.

- [Factsheet: - amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill](#) – this Factsheet provides information on clean fill and uncontaminated fill in accordance with the amended *Environmental Protection Regulations 1987* and the revised *Landfill Waste Classification and Waste Definitions 1996 (amended 2019)*.
- [NBN News | WHITEHAVEN COAL APPROVED TO BURY HUNDREDS OF TYRES](#)
- [Tyre Product Stewardship Scheme | Department of Agriculture, Water and the Environment](#)
- [Mining report finds 60,000 abandoned sites, lack of rehabilitation and unreliable data - ABC News](#)

Mines closed, rehabilitated, and relinquished	
Queensland	0
Western Australia	Unknown
New South Wales	1
South Australia	18
Northern Territory	0
Victoria	1
Tasmania	1

Status in 2018





Green area is approved mining leases blue is pending leases

The Mining Rehabilitation Fund has a substantial amount of funds available and these funds could be put to much better use by funding research into more sustainable practices in the mining industry. Every other industry is required to count legislative compliance as a normal cost of conducting their business. The mining industry must be compelled to do the same.

Mine rehabilitation is all very well and good but, tackles the issue after the '*horse has bolted*'. We could achieve far better outcomes if mining companies worked to adopt sustainable, environmentally friendly, mining techniques that do not need these rehabilitation projects. The burying of tyres is only one part of the problem, and it contributes to the wholesale destruction that goes with mining to the detriment of everything else. There is no tourism value in a rehabilitated mine site. You cannot replace unique granite outcrops and the stunning woodlands once they have been decimated by mining practices. Climate change is happening, and we are currently content to let it be accelerated by actively encouraging poor practice by mining companies.

ATTACHMENTS

- [Photographs](#)
- [Department of Mines, Industry Regulation and Safety – Mining Rehabilitation Fund Yearly Report 2019-20](#)



SECRETARIAT COMMENT

With respect to the Part 1 of the Motion:

Mining companies are required to comply with relevant environmental regulations and conditions of approval, which includes developing and implementing rehabilitation plans.

The Department of Mines, Industry Regulation and Safety (DMIRS) assesses environmental proposals for prospecting, mining exploration and development activities in accordance with the *Mining Act 1978*. Native vegetation clearing permits are assessed under delegation in accordance with the provisions of the *Environmental Protection Act 1986* and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. Unconditional Performance Bonds (UPB) may be imposed as mining securities for compliance with environmental conditions imposed under the *Mining Act* in some cases.

Mining, petroleum and geothermal activity proposals that may have a significant impact on the environment are assessed by the Environmental Protection Authority (EPA). In addition, proposals likely to have significant impact to matters of national environmental significance require approval under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

In relation to tyre disposal, the Association acknowledges the significant challenge this poses for Local Governments, particularly those in the non-metropolitan area in regard to end of life tyre management. The Shire of Dundas is to be commended for its commitment to ensuring that tyres generated in the Shire are recycled; this is a significant achievement.

It is a significant barrier that there is not an effective Product Stewardship Scheme for tyres, which covers the full costs, including transport, of recycling tyres. The current situation means that frequently organisations choose the cheapest option for disposal or material, rather than the best environmental and social outcome.

As part of the funding to address the Export Bans for recyclable materials, including tyres, the State and Federal Government is investing over \$18 million in tyre recycling infrastructure for WA. WALGA is investigating how this funding will assist Local Governments across WA to develop sustainable tyre recycling solutions, which focus on resource recovery and minimise landfilling of these products.

In relation to Part 2 of the Motion:

The *Mining Rehabilitation Fund Act 2012* and the *Mining Rehabilitation Fund Regulations 2013* provide the legislative framework for declaring abandoned mine sites and enables the Mining Rehabilitation Fund (MRF) to receive levy contributions made by WA mining operators for the purpose of rehabilitation of abandoned mines and other land affected by mining operations carried out, in, on or under those sites.

Income for the MRF comes from a levy on existing mines based on the size of the operating mine and the expenditure comes from the interest earned by the fund. The MRF is aimed at addressing legacy mines pits that were not subject to the current legislative process and requirements, and where no company or individual can be identified and made responsible for the rehabilitation of the mine.

The Mining Rehabilitation Advisory Panel is an independent body that provides advice to the Director General of the DMIRS on matters related to the MRF, including which abandoned mines should receive funds for remedial action.

The Abandoned Mines Policy provides guidance on how the priorities for the use of the funds and which abandoned mines will be managed. The key principle used in decision making is the level of risk an abandoned mine represents. The policy encourages the use of partnerships with Local Governments, community groups and business in the management and rehabilitation of the selected abandoned mine sites.



Attachment 1: AGM Association Standing Orders

1. **INTERPRETATIONS**
For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:
 - 1.1 **"Absolute Majority"** means:
a majority of delegates of the Association whether present and voting or not.
 - 1.2 **"Association"** means:
all or any part of the Western Australian Local Government Association.
 - 1.3 **"Delegate or Deputy Delegate"** means:
those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.
 - 1.4 **"Deputy President"** means:
the Deputy President for the time being of the Association.
 - 1.5 **"Meeting"** means:
an Annual or Special General Meeting of the Association.
 - 1.6 **"Member Local Government"** means:
a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.
 - 1.7 **"President"** means:
the President for the time being of the Association.
 - 1.8 **"Simple Majority"** means:
a majority of the delegates from the Association that are present and voting.
2. **CONDUCT OF MEETINGS**
The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.
3. **NOTICE OF MEETING**
 - 3.1 **Annual General Meeting**
The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.
 - 3.2 **Special General Meeting**
A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.
 - 3.3 Notice shall be given at the destinations appearing in the records of the Association.

Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.
4. **QUORUM**
 - 4.1 The Association shall not conduct business at a meeting unless a quorum is present.
 - 4.2 At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
 - 4.3 The Association is not to transact business at a meeting unless a quorum is present.
 - 4.4 If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
 - (a) by the President or if the President is not present at the meeting, by the Deputy President;
 - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
 - (c) if only one delegate is present, by that delegate; or
 - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.
 - 4.5 If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.
 - 4.6 Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.
5. **MEETINGS OPEN TO THE PUBLIC**
The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.
6. **ORDER OF BUSINESS**
Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:
 - (a) Record of attendance and apologies;
 - (b) Announcements;
 - (c) Confirmation of minutes of previous meetings;
 - (d) President's report;



- (e) Financial report for the financial year; and
(f) Consideration of Executive and Member Motions.
- 7. VOTING ENTITLEMENTS**
- 7.1** Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- 7.2** Only eligible and registered delegates may vote.
- 7.3** A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4** A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5** A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.
- 8. SPECIAL URGENT BUSINESS**
At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.
- In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.
- 9. PRESIDENT**
In the construction of these Standing Orders unless the context requires otherwise, the word "*President*" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.
- 10. DELEGATE AND DEPUTY DELEGATE**
- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.
- 11. PRESIDENT TO PRESIDE**
- 11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.
- 11.2** In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.
- 12. SPEAKING PROTOCOL**
- 12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- 12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- 12.3** Speakers are to use the microphones supplied.
- 12.4** When addressing a meeting, speakers are to:
- (a) rise and remain standing unless unable to do so by reason of sickness or disability;
 - (b) address the meeting through the person presiding;
 - (c) state their name and Local Government before otherwise speaking;
 - (d) refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
 - (e) refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.
- 12.5** Mobile phones shall not be switched on while the meeting is in session.
- 13. DEBATE PROCEDURES**
- 13.1** A delegate moving a substantive motion may speak for –
- (a) 5 minutes in his or her opening address; and
 - (b) 3 minutes in exercising the right of reply.
- 13.2** Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed



- of before any further amendment can be received. Any number of amendments may be proposed.
- 13.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.
- 13.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.
- 13.8** No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.
- 13.9** Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.
- Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.
- 13.10** At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.
- 14. QUESTIONS**
Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.
- 15. POINT OF ORDER**
A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.
- 16. MOTION - SUBSTANCE TO BE STATED**
A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.
- 17. PRIORITY OF SPEAKERS**
If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.
- 18. PRESIDENT TO BE HEARD**
Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.
- 19. WITHDRAWAL OF MOTION**
A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused.
- 20. PRESIDENT MAY CALL TO ORDER**
The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.
- 21. RULING BY PRESIDENT**
The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.
- 22. RESOLUTIONS**
- 22.1** Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.
- 22.2** Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.
- 23. NO DISCUSSION**
Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.
- 24. PERMISSIBLE MOTIONS DURING DEBATE**
- 24.1** When a motion is under debate, no further motion shall be moved except the following:
- (a) that the motion be amended;
 - (b) that the meeting be adjourned;
 - (c) that the debate be adjourned;
 - (d) that the question be now put;
 - (e) that the meeting proceed with the next item of business; or
 - (f) that the meeting sits behind closed doors.



- 24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.
- 24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).
- 25. RESCISSION OF RESOLUTION**
- 25.1 At the same meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.
- 25.2 At a Future Meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:
- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
 - (b) by absolute majority, in any other case.
- 26. METHOD OF TAKING VOTES**
The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.
- 27. DIVISION**
The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.
- 28. ALL DELEGATES TO VOTE**
- 28.1** At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- 28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.
- 29. PRESIDENT'S RIGHT TO VOTE**
The President shall have a casting vote only.
- 30. SUSPENSION OF STANDING ORDERS**
- 30.1** In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.
- 30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.
- 31. NO ADVERSE REFLECTION ON ASSOCIATION**
A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.
- 32. NO ADVERSE REFLECTION ON DELEGATE**
A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.
- 33. MINUTES**
- 33.1** The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2** The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3** Copies of the minutes will be supplied to all delegates prior to the meeting.