



21 FEBRUARY 2017

ORDINARY MEETING

MINUTES

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1. OPENING

The Chairperson declared the meeting open at 3:03pm

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

2.1 Members Present

Cr DJ Ridgway President
Cr KM Murray Deputy President
Cr JD Alexander
Cr T Buckland
Cr DW Davis
Cr P Gogol
Cr LC Shaw
Cr DC White

2.2 Staff In Attendance

Mr SP Gollan Chief Executive Officer
Mr SK Marshall Deputy Chief Executive Officer
Mr SP Vincent Manager of Works (from 3:03pm to 4:02pm)
Mrs J Jurmann Shire Planner (from 3:03pm to 3:58pm)
Mrs A Lewis Executive Assistant

2.3 Observers And Visitors

There were 16 people in the public gallery at the commencement of public question time.

2.4 Apologies and Approved Leave of Absence

Cr DL Brown

2.5 Announcements by the Shire President

The Shire President recognised the passing of former Councillor, Marion Alexander and offered her condolences to Cr Alexander and family.

After recent heavy flooding, the President thanked Shire staff and members of the community for their hard work and assistance during the emergency.

The Shire President wished Cr Brown a quick recovery after recent sustained injuries, have him recovering in hospital.

2.6 Condolences

The Shire of Beverley flew the flag at half-mast as a mark of respect to:

MICHAEL	Davina Anne	24 December 2016
BROWN	Allan William	1 January 2017
BEET	Pamela (Pam)	1 January 2017
ALEXANDER	Marion Ruth	7 January 2017
FISHER	Gweneth Mary	18 January 2017
WATTS	Dennis	27 January 2017
ABRAHAMS	Ronald	30 January 2017
DAWS	Rhonda June	4 February 2017

MCLEAN	Florence Emily	6 February 2017
BARRETT-LENNARD	Alexander Dacre	7 February 2017
WHITBURN	Madeleine Francis	9 February 2017

3. DECLARATIONS OF INTEREST

3.1 Cr Murray – Impartiality – Item 9.1 and 11.5

3.2 Cr Shaw – Impartiality – Item 11.5

3.3 Cr White – Impartiality – Item 11.5 and 12.9

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

(Not recorded verbatim. Statements, long preambles and opinions are not recorded in the Minutes)

Mr Jethro Sleer

Question 1 - What do you propose as the indefinite fail safe solution to fix the flooding on Edwards Street?

Response - It is proposed that an over flow be installed to bypass all water past the retention basin directly to the river. This will be connected to the overflow from the school retention basin when installed. Rod Munns who has designed the project for the school has also provided for a further overflow pipe from a sump near the Pre-Primary gate into the school system. Council believes that this will solve any further issues.

Question 2 - Why weren't the concerns of the Beverley Water Harvest Committee, myself (both resident and community project manager) not acted upon earlier? Especially before completion of the project?

Response - The concerns of the Beverley Water Harvest Committee were noted. The Shire was waiting on construction of the schools retention basin in order to implement a bypass, which required approval from the Education Department, in order to connect into the overflow pipe which would in effect be located on school property. The Shire Council was advised that the School Water Harvest project would be undertaken over the Christmas school holidays. It is noted that the community project manager role was inferred rather than an endorsed position.

Question 3 - What is the appropriate mechanism in the shire/council's opinion to have these concerns addressed without being labelled a "Troublemaker" in future, and can we have that mechanism clearly explained for all ratepayers?

Response - A resident is not judged by making requests or complaints to the Shire Council and there is a register for this purpose. Council has adopted a "Communication Policy" that outlines what constitutes written correspondence and how this is dealt with. The Policy Manual can be located on the Shire of Beverley website. Council has 15 minutes at the commencement of Council meetings where members of the public can ask questions.

Question 4 – Will the proposed solution be manual or automatic?

Response – The solution is expected to be manual.

Mrs Morag Whitney

Question 1 – Will the inundation of our property with water from the Edwards Street dam and drains be prevented from happening again?

Response – as explained in the previous questions it is proposed that an over flow be installed to bypass all water past the retention basin directly to the river. This will be connected to the overflow from the school retention basin when installed. Rod Munns who has designed the project for the school has also provided for a further overflow pipe from a sump near the Pre-Primary gate into the school system. Council believes that this will solve any further issues.

Mr John Burnside

Question 1 – In regards to the Age Friendly Housing, has it been decided where the units are to be built?

Response – Yes, the first six units will be built in Dawson Street. The funding from Royalties to Regions is expected in the 2017/18 financial year.

Question 2 – Have the Aged Friendly house plans been decided?

Response – The general layout and material, being 2 x 1 modular homes has been decided, there will be some scope for internal material design.

Question 3 – The units in Dumbleyung are lovely, the independent units in Beverley are a bit of a stuff up, will these new units be better?

Response – The Shire is working closely with the WDC (Wheatbelt Development Commission) and the Shires of Brookton and Pingelly to ensure better success. These units will also be rentable, not lease for life.

Mrs Julie Paul

Question 1 – In regards to Planning Item 9.1, Clause 9.1 of our Residential Contract for Independent Living Unit states “Subject to the Shire’s powers and obligations under, and the resident complying with the terms of this Residence Contract, the Shire must allow the Resident to quietly enjoy use of the villa without interference, for the term.” Please explain how the Shire can even consider the construction of a noisy muscle car repair business diagonally opposite our unit and think it will not impact the quiet enjoyment of our villa?

Response – The Shire takes the application on face value and trust from the information provided by the applicant and is informed and guided by the recommendations of the Shire Planner.

Mr David Paull

Question 1 – In regards to planning item 9.1, the supplied Ordinary Council Meeting Agenda information states: clause 64 (3) (a) with regards to notice to owners and occupiers regarding proposed building from Planning and Development, Local Planning Schemes, Regulations 2015. As per Shire of Beverley website there is no Clause 64 (3) regarding advertising. The Beverley Shire site actually states 6.2.3 (a) Notice of the proposed development to be served on the owners and occupiers of land within an area determined by the Council. As this clause clearly states the Council, not just the Town Planner, have the Council previously met and discussed the advertisement policy for the proposed business and chosen option A being the minimal amount of advertising, and have the Council decided by vote that just the immediate boundary neighbours should be informed? Please provide evidence in writing of this meeting and the decision made.

Response – The Shire Planner has delegated authority to act on behalf of the Council. The delegations are reviewed annually by Council. In regards to planning item 9.1, the Shire Planner had delegated authority to determine and carry out the required advertising. The Shire Planner offered an apology to Mr and Mrs Paull for not receiving the advertising as their residence is listed as being owned by the Shire of Beverley and the Planner was unfortunately unaware of their tenure.

Mrs Ailsa Elston

Question 1 – Is the Shire of Beverley so inadequate that they cannot or will not discuss an alternative location for this noxious proposed motor vehicle repair and caretakers cottage in 46 Dawson Street?

Response – The Shire of Beverley has been trying to secure Industrial Land in Beverley for the last 20 years. Unfortunately the land in Delisle Street is under Native Title and has not yet been resolved. The Shire must assess the application it has received, for the location that is proposed by the applicant, under the planning principles.

Mr Ron Elston

Question 1 - Why can't you encourage noxious businesses into the light industrial area, away from business?

Response – The Shire does not have any light industrial land to offer, as previously explained, the area is still under Native Title negotiations.

Isobel

Question 1 – Have Councillors considered future litigation if they vote for the muscle car complex knowing that Beverley has an aged population? Class action could be bought regarding property values, health and lack of duty of care.

Response – No, the Councillors have not considered future litigation.

Question 2 - Are Councillors familiar with a muscle car sticker that reads "If it is too loud you are too old"?

Response – No, Council is not aware of the bumper sticker.

Mrs Julie Paul

Question 2 – As per Clause 67 of the supplied Ordinary Council Meeting Agenda information it states the policy does not specifically provide guidance for mechanical workshops. Using as a guide similar uses, it does recommend a generic 200 meter buffer be provided between motor body works or service stations and sensitive land uses, such as residential where site specific investigation have not been undertaken. This site is considerably less than 200 metres from residences and therefore further investigations may be required regarding the management of potential emissions, such as noise and odour. As this business is considerably less than 200 metres from a sensitive land use, being independent living units, with more planned units in the future, have Council members attended a meeting whereby they have (not just the Town Planner) decided this serious encroachment into a very sensitive residential area is applicable and if this meeting has taken place, may we see the minutes of this meeting and vote taken?

Response – the Shire Planner has delegated authority to assess planning applications on behalf of Council. The delegations are reviewed annually.

Mrs Ailsa Elston

Question 2 – Do the Councillors of the Shire of Beverley represent the residents of Beverley or their mate?

Response – Council is quite offended by this question and advised that 4 Councillors in the room do not know the applicant. Council represents the whole district and judge planning applications or any other items on their merits.

Question 3 – The proposed business at 46 Dawson Street business hours are extreme 8am to 6pm, 6 days a week, why is it that we residents have to lose our peace and quiet in Beverley?

Response – The Officers recommendation is Hours of operation are restricted to 8.00 am to 6.00 pm Monday to Friday and 8.00 am to 4.00 pm Saturday. No work is permitted on Sundays or public holidays.

Mr Ron Elston

Question 2 – Why has Council ignored EPA recommendations for a 200 metre minimum buffer around this type of business?

Response – The advice note number 6: The Applicant is reminded of the requirements of the *Environmental Protection (Noise) Regulations 1997*. An acoustic assessment prepared by a suitably qualified person may be required as an action resulting from the investigation of any noise complaints, was written with the

words “may be” as there could be other actions and alternatives available to the applicant should complaints be received. The application in Dawson Street is zoned Town Centre, not residential, where it would be expected commercial enterprises can engage in business.

Isobel

Question 3 - Would Councillors consider taking a trip to York to see Mark’s Garage to hear the problem first hand before they vote?

Response – Council can consider this when they discuss Item 9.1

End of Public Question Time – Shire President Ridgway thanked everyone for their questions.

3.45pm - 13 people from the public gallery left the meeting and did not return.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 Minutes Of The Ordinary Council Meeting Held 20 December 2016

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held Tuesday 20 December 2016 be confirmed.

COUNCIL RESOLUTION

M1/0217

Moved Cr Buckland

Seconded Cr Gogol

That the Minutes of the Ordinary Council Meeting held Tuesday 20 December 2016 be confirmed.

CARRIED 8/0

7.2 Minutes Of The Audit and Risk Committee Meeting Held 7 February 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 7 February 2017 be received.

(Under separate cover)

Please refer to items: 11.3, 11.4, 12.1 and 12.2

COUNCIL RESOLUTION

M2/0217

Moved Cr White

Seconded Cr Shaw

That the Minutes of the Audit and Risk Committee Meeting held Tuesday 7 February 2017 be received.

CARRIED 8/0

7.3 Minutes Of The Economic and Community Strategy Meeting Held 7 February 2017

OFFICER'S RECOMMENDATION

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 7 February 2017 be received.

(Under separate cover)

Please refer to item: 12.6

COUNCIL RESOLUTION

M3/0217

Moved Cr Buckland

Seconded Cr Gogol

That the Minutes of the Economic and Community Strategy Committee Meeting held Tuesday 7 February 2017 be received.

CARRIED 8/0

COUNCIL RESOLUTION

M4/0217

Moved Cr Davis

Seconded Cr Alexander

That the order of business change to bring forward planning item 9.1, to allow the public gallery to hear the item and then revert back to the original order of business.

CARRIED 8/0

9. PLANNING SERVICES

3.44pm - Cr Murray declared an interest of impartiality, given the applicant is a very distant family relative.

9.1 Proposed Motor Vehicle Repairs & Caretaker's Cottage – 46 Dawson St, Beverley (DA 2017-001)

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 6 February 2017
APPLICANT: Adrian Smith
FILE REFERENCE: DAW992 / DA2017-001
AUTHOR: J. Jurmann, Shire Planner
ATTACHMENTS: Plans, Applicant's Submissions, Schedule of Submissions, Submissions.

SUMMARY

Council to determine an application for development consent to establish a motor vehicle repairs business, including construction of a shed, caretaker's cottage and associated car parking at Lot 9 (46) Dawson Street, Beverley.

BACKGROUND

The application to obtain development approval for the proposal was received by the Shire on 19 January 2017. The plans and the Applicant's submission describing the development are attached to this Report.

The subject property is located in the Town Centre precinct within walking distance from the Beverley town centre, Shire Office and proposed Cornerstone Community Centre. The site has an area of 860m² and is currently vacant following demolition of an existing dilapidated shed.

It is proposed to construct a shed 37m in length and 16.1m in width, which will contain an office, a large storage/workshop area, an external storage/carparking area, and a caretaker's cottage on the mezzanine level. The external appearance of the shed will be cream in colour and will be constructed of either metal or concrete. The front façade will contain a bullnose verandah and landscaping to improve the appearance of the structure when viewed from the street. The driveway will be located on the northern side of the lot providing rear access to the shed and car parking.

Adjoining the site is the 'old power station' and the Beverley tyre service with the Shire's Independent Living Unit development opposite and residential dwellings being the predominant form south of the site.

The Applicant's submission describes the development as follows:

"The facility would primarily be used for storage of the owner's muscle car collection however the operations would include restoration work on various vehicles by the owner. The owner's son would also operate his business RHE Performance from the premises. This business specialises in high end engine

building, transplantation of late model engines into older cars and the testing and tuning of those cars.”

COMMENT

In total 16 submissions were received objecting and/or raising concerns regarding the proposal, noting 1 submission raising no objections and 1 submission was a form letter that was distributed in the locality. The main issues raised relate to potential noise, odour and environmental emissions, which have been given due regard in the assessment of the application, in accordance with Clause 67 of the Regulations that outline the matters for consideration when determining an application. The Schedule of Submissions attached to this Report provides further details on the submissions and provides responses from the Applicant and Shire Planner.

In response to the issues raised, the Applicant provided additional information in support of the application, including details of construction materials and methods; confirmation that the majority of vehicles will be road registered and that any dyno tuning will be carried out off-site until such time an approved acoustic dyno booth is installed on the premises; and details of the proposed non-toxic degreaser to be used on-site. A copy of the additional information is attached to this Report.

STATUTORY ENVIRONMENT

Beverley Town Planning Scheme No. 2

The subject site is zoned Town Centre under the provisions of TPS2. There are no specific objectives for the zone, however generally Town Centre zones are to provide a central area for commercial activities in the Shire.

The proposed land use is best described as a ‘motor vehicle repair station’, which means: *“land and buildings used for the mechanical repair and overhaul of motor vehicles, including tyre recapping, retreading, panel-beating, spray painting, chassis re-shaping, and motor vehicle wrecking”*. This land use is a SA use, which means Council may, at its discretion, permit the use after notice of the application has been given in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Ancillary to the predominant use of the land is the proposed caretaker’s cottage that is an AA use, which is a discretionary use but does not require advertising.

Clause 4.6 sets out the site requirements for development. In the Town Centre zone, buildings can have a nil setback to the street frontage. All other setbacks are at Council’s discretion. It is proposed to setback the building, 1 metre from the street to enable a bullnose verandah to be constructed on the front façade of the building and for landscaping to be established. On the southern boundary, it is proposed to construct the building on the boundary to provide a 4 metre driveway along the northern boundary. The nil setback on the southern boundary due to the location and use of the old power station building on the neighbouring lot. The owner of the neighbouring lot has made a submission raising concerns regarding potential impacts from the use but has not objected to the location of the building.

Clause 4.7 requires car parking spaces to be provided in accordance with Council policy. Car parking will be provided on site in accordance with the policy, including a disabled space located at the front of the building.

Clause 4.8 applies to the Town Centre Design Control Area and is applicable to the site. The provisions have been assessed as follows:

- Site requirements – complies (as indicated above).
- Not to exceed 2 storeys – complies.
- Colour and texture of external building materials – the building will be constructed from metal or concrete and finished in a cream colour. Consistent with surrounding development.
- Building size, height, bulk, roof pitch – building is consistent with adjoining development. Front bullnose verandah and landscaping will improve the aesthetic appearance of the building.
- Setback and location on lot – setbacks will maximise use of lot. Complies with draft scheme requirements regarding plot ratio and site coverage.
- Architectural style and design details of the building – considered acceptable for the location. Refer to previous comments regarding front façade.
- Function of the building – built for purpose, however could be adapted in the future for other town centre/commercial uses.
- Relationship to surrounding development – building will relate to this section of Dawson Street.

Clause 4.13 sets out provisions relating to the appearance of buildings. Sub-clause 4.13.1 is relevant to the proposal and has been assessed as follows:

- Exterior design to be in harmony with existing buildings – the building will be modern in appearance, however with the addition of the caretaker's cottage, verandahs and landscaping, should be harmonious with its surroundings.

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 of the Regulations contains 'deemed provisions' that apply to all local planning schemes and where there is an inconsistency supersede the scheme provisions.

Clause 64(3) – specifies the ways in which applications for development approval may be advertised. The application was advertised in accordance with sub-clause (a) by giving notice to owners and occupiers of properties in the vicinity of the development who may be affected by the granting of development approval for a minimum period of 14 days. Refer to the comments Section of this Report for discussion regarding the submissions received.

Clause 67 – sets out the matters for consideration. The applicable matters have been considered as follows:

- Aims and provisions of TPS2 – proposal consistent.
- Any proposed local planning scheme or amendment – proposal consistent. Refer to comments in Strategic section of this Report.
- Any approved State policy – nil applicable.
- Any environmental protection policy – EPA's Guidance for the Assessment of Environmental Factors (Separation Distances between Industrial and Sensitive Land Uses). The Policy does not specifically provide guidance for

mechanical workshops. Using as a guide similar uses, it does recommend a generic 200 metre buffer be provided between motor body works or service stations and sensitive land uses, such as residential where site specific investigations have not been undertaken. The site is considerably less than 200 metres from residences and therefore further investigations may be required regarding the management of potential emissions, such as noise and odour.

- Any policy of the Commission – nil applicable.
- Any policy of the State – nil applicable.
- Any local planning policy – the applicable local planning policies have been considered and detail of the assessment has been discussed in the Policy section of this Report.
- Built heritage conservation – the old power station is listed on the Municipal Heritage Inventory and the State Heritage Office's Inherit database, with the latter indicating the condition of the place as poor. The proposal will not affect the significance of the adjoining property.
- Compatibility with its setting – the proposed building is considered compatible with the surrounding development in its design, height, bulk and scale.
- Amenity of the locality –
 - Environmental impacts – potential impacts identified are noise, odour, air and wastes. These issues can be managed through the use of acoustic enclosures, ventilation, hours of operation and waste management practices, including trade and liquid waste services.
 - Character – the locality can be characterised as an area of transition between the commercial centre of town and residential areas south. This portion of Dawson St is zoned Town Centre and the use is discretionary. As described in the Strategic section of this Report, it is intended for the zone to be flexible to provide for a mix of businesses and services.
 - Social impacts – from the submissions received, nearby residents are concerned that the locality will be impacted adversely if the application is approved. As indicated under environmental impacts, the issues identified can be managed through structural measures and therefore any social impacts will be minimised or negated.
- Likely effects on natural environment or water resources – wastes will require management to ensure no impacts occur. Non-toxic water-based degreaser to be used. Any fuels and oils stored will require specialised bunded storage areas.
- Provision made for landscaping – TPS2, and the draft scheme, requires landscaping to be provided. It is proposed to landscape the street frontage to improve the appearance of the building and property.
- Suitability of land – there are no risks, such as flooding or bushfire, which affect the suitability for the proposal. No risks to human health or safety have been identified that are not manageable and prevent the conditional approval of the application.
- Adequacy of egress, access, manoeuvring and parking – access will be provided on the northern boundary of the site. There is sufficient room for

manoeuvring of vehicles and access and egress is available in a forward direction. Disabled parking will also be provided on site.

- Traffic generation and effect on traffic flow and safety – traffic generated from the development is expected to be low due to the nature of the business, and therefore is unlikely to impact on the flow and safety in Dawson St.
- Availability and adequacy of:
 - Public utility services – the site is fully serviced, including reticulated sewerage. A Trade Waste Agreement with the Water Corporation will be required to manage liquid/oily wastes.
 - Storage, management and collection of waste – specialised storage and waste collection services will be required.
- Access by persons with a disability – to be provided in accordance with the Building Code of Australia.
- Potential loss of any community service or benefit – no losses identified due to any potential impacts being manageable.
- Impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals – no adverse impacts identified. The Applicant in his submission states: *“The potential benefits to the town are possibly an influx of cashed up car enthusiasts who may spend a considerable amount of money in local business establishments.”* In the Applicant’s second submission, he also states: *“Another new business for the town which could have economic benefit by way of bring car clubs on their cruises, possibly an apprenticeship for a young local and by the day to day operation of a high end mechanical workshop.”*
- Any submissions received – 14 submissions were received objecting to and raising concerns regarding the proposal. The issues raised have been considered in the assessment of the proposal. Refer to the Comments section and Schedule of Submissions.

Clause 68 – Council may determine the application by granting development approval without conditions; with conditions; or refusing to grant approval. The application is recommended for conditional approval.

Clause 73 – provides for approval to be granted for the entire development; part or an aspect of the development or except a part or aspect of the development. It is recommended that the approval be granted for the entire development, with the exception of the dyno booth that should require Shire approval.

FINANCIAL IMPLICATIONS

Standard financial implications apply should the Applicant be aggrieved with the determination of the application and utilise the appeal rights to the State Administrative Tribunal afforded in part 14 of the *Planning and Development Act 2005*.

STRATEGIC IMPLICATIONS

Shires of Brookton & Beverley Local Planning Strategy

The Strategy’s vision for the district is to: *“Support thriving, strong and sustainable communities and a diversified economy which area in harmony with productive*

agriculture and which value the natural environment, landscapes, heritage and culture.”

A ‘noisy activity precinct’ has been identified in the Strategy at the Beverley airfield to accommodate motorsports and associated development. The preparation of a concept plan and development controls are required to coordinate and guide development in the precinct. Similarly, a new general industrial area is identified south of the Beverley townsite and is currently the subject of planning and other legislative processes.

Relative to this proposal, the Strategy continues to identify the subject site as Town Centre. The aim for the Beverley town centre is to ensure that it remains the principal commercial/ retail centre for the district containing a wide range of appropriate and compatible land uses. Commercial buildings and signage must be of a high quality, which enhance the appearance of the town centre and provide a sense of identity. In developing the new local planning scheme, the range of permitted and discretionary uses should be reviewed to accommodate a wide range of appropriate uses including residential and mixed uses.

Draft Shire of Beverley Local Planning Scheme No. 3

LPS3 has been approved for advertising by the Department of Planning, which will commence in the near future. Although LPS3 is not deemed to be a ‘seriously entertained planning proposal’ and therefore a matter for consideration, the following draft provisions have been considered in the assessment of this application, particularly in the absence of provisions in TPS2:

- *Zoning* – Commercial (new Town Centre zone in Model Scheme Text 2015);
- *Objectives* – promote commercial centre as principal focus for the district for shopping, professional and business activities; maintain compatibility with general streetscape; ensure development is not detrimental to amenity; provide for residential where it is combined with a commercial use.
- *Zoning Table* – Caretaker’s dwelling (D) and Motor Vehicle Repair (A) uses. Both are discretionary uses, with the latter requiring advertising.
- *Site requirements* – nil setbacks permitted; maximum plot ratio of 1.5 with a maximum site coverage of 75% (complies); and 10% landscaping (to be conditioned).
- *Car parking* – closest uses are industry or warehouse, which both requires 1 space per 100m² of gross leasable area (complies); parking dimensions (to be conditioned); disabled car spaces in accordance with BCA (1 space to be provided).
- *Caretaker’s dwellings* – may be permitted in Commercial zone; only one on each lot; maximum of 100m² floor area (complies); open verandahs permitted; not to be occupied prior to primary site activity (to be conditioned); only to be occupied by owner, manager, lessee or employee (to be conditioned).

POLICY IMPLICATIONS

Town Centre Design Control Area

The subject site is located within the Town Centre Design Control Area. The provisions of Clause 4.8 of TPS2 have been considered in the assessment of the

application, and as can be seen from the assessment, the proposal is consistent with the objectives of the control area.

Car Parking Requirements

TPS Policy No. 2 sets out the car parking requirements for development. The plans indicate that the development will comply with the policy, particularly relating to size of spaces, location, manoeuvring within the site and vehicular crossings. Conditions have been recommended in relation to car parking to ensure compliance.

Signage

In the Commercial zone, all advertising must relate to the property and the business operating. It is proposed to display a business identification sign on the front façade of the building, which is consistent with the provisions of the policy. Any future signage will be the subject of a separate development application, and an advice note is recommended to ensure the Applicant is aware of this requirement.

There are no policy implications associated with this proposal.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council grant development approval to use Lot 9 (46) Dawson Street, Beverley for the purposes of motor vehicle repairs and an ancillary caretaker's cottage in accordance with the provisions of the Beverley Town Planning Scheme No. 2, subject to the following conditions and advice notes:

Conditions

1. All development shall accord with the attached approved plan(s) and specification dated 19 January 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Council.
2. The development must be constructed wholly within the boundaries of the premises. No portion of the proposed structure shall encroach onto the adjoining properties. (Refer to Advice Note No. 4.)
3. Provision must be made for access and facilities for use by people with disabilities in accordance with the provisions of the Building Code of Australia and AS 1428.1.
4. Prior to commencement of any works, a schedule of materials and colours shall be submitted to the local government for approval.
5. Prior to occupation, the development hereby permitted shall be connected to an approved trade waste effluent disposal system.
6. Prior to occupation, an area(s) on the subject land shall be set aside for the purpose of waste disposal/collection bins. Such area(s) shall be bunded and fenced so as not to be visible from any public road or thoroughfare.
7. Prior to occupation of the development, the car parking, vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking is to be constructed, drained, and line marked to the satisfaction of the local government.

8. Prior to occupation of the development, landscaping is to be completed in accordance with the approved plans or any approved modifications thereto to the satisfaction of the local government.
9. Hours of operation are restricted to 8.00 am to 6.00 pm Monday to Friday and 8.00 am to 4.00 pm Saturday. No work is permitted on Sundays or public holidays.
10. All motor vehicle repairs shall be carried out wholly within the building.
11. No dyno tuning of engines and/or vehicles is permitted on-site without the installation of an approved acoustic enclosure.
12. All fuels and oils shall be kept in a secure bunded area to the satisfaction of the local government and any dangerous goods requirements.
13. All exhaust fumes shall be directed away from neighbouring properties.

Advice Notes

1. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
2. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. Prior to commencement of any works, a Building Permit may be required in accordance with the provisions of the *Building Act 2011*.
4. Prior to commencement of any works, the site should be surveyed to accurately determine the lot boundaries.
5. An application for a crossover or any works on the footpath/verge area will be required prior to carrying out any works. The applicant should liaise with the Shire's Works Manager.
6. The Applicant is reminded of the requirements of the *Environmental Protection (Noise) Regulations 1997*. An acoustic assessment prepared by a suitably qualified person may be required as an action resulting from the investigation of any noise complaints.

MOTION

M5/0217

Moved Cr Buckland

Seconded Cr White

That Council grant development approval to use Lot 9 (46) Dawson Street, Beverley for the purposes of motor vehicle repairs and an ancillary caretaker's cottage in accordance with the provisions of the Beverley Town Planning Scheme No. 2, subject to the following conditions and advice notes:

Conditions

- 1. All development shall accord with the attached approved plan(s) and specification dated 19 January 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Council.**
- 2. The development must be constructed wholly within the boundaries of the premises. No portion of the proposed structure shall encroach onto the adjoining properties. (Refer to Advice Note No. 4.)**
- 3. Provision must be made for access and facilities for use by people with disabilities in accordance with the provisions of the Building Code of Australia and AS 1428.1.**
- 4. Prior to commencement of any works, a schedule of materials and colours shall be submitted to the local government for approval.**
- 5. Prior to occupation, the development hereby permitted shall be connected to an approved trade waste effluent disposal system.**
- 6. Prior to occupation, an area(s) on the subject land shall be set aside for the purpose of waste disposal/collection bins. Such area(s) shall be bunded and fenced so as not to be visible from any public road or thoroughfare.**
- 7. Prior to occupation of the development, the car parking, vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking is to be constructed, drained, and line marked to the satisfaction of the local government.**
- 8. Prior to occupation of the development, landscaping is to be completed in accordance with the approved plans or any approved modifications thereto to the satisfaction of the local government.**
- 9. Hours of operation are restricted to 8.00 am to 6.00 pm Monday to Friday and 8.00 am to 4.00 pm Saturday. No work is permitted on Sundays or public holidays.**
- 10. All motor vehicle repairs shall be carried out wholly within the building.**
- 11. No dyno tuning of engines and/or vehicles is permitted on-site without the installation of an approved acoustic enclosure**

12. All fuels and oils shall be kept in a secure bunded area to the satisfaction of the local government and any dangerous goods requirements.
13. All exhaust fumes shall be directed away from neighbouring properties.

Advice Notes

1. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
2. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
3. Prior to commencement of any works, a Building Permit may be required in accordance with the provisions of the Building Act 2011.
4. Prior to commencement of any works, the site should be surveyed to accurately determine the lot boundaries.
5. An application for a crossover or any works on the footpath/verge area will be required prior to carrying out any works. The applicant should liaise with the Shire's Works Manager.
6. The Applicant is reminded of the requirements of the Environmental Protection (Noise) Regulations 1997. An acoustic assessment prepared by a suitably qualified person may be required as an action resulting from the investigation of any noise complaints.

AMENDMENT TO THE MOTION

M6/0217

Moved Cr Murray

Seconded Cr Gogol

That Council grant development approval to use Lot 9 (46) Dawson Street, Beverley for the purposes of motor vehicle repairs and an ancillary caretaker's cottage in accordance with the provisions of the Beverley Town Planning Scheme No. 2, subject to the following conditions and advice notes:

Conditions

1. All development shall accord with the attached approved plan(s) and specification dated 19 January 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Council.

- 2. The development must be constructed wholly within the boundaries of the premises. No portion of the proposed structure shall encroach onto the adjoining properties. (Refer to Advice Note No. 4.)**
- 3. Provision must be made for access and facilities for use by people with disabilities in accordance with the provisions of the Building Code of Australia and AS 1428.1.**
- 4. Prior to commencement of any works, a schedule of materials and colours shall be submitted to the local government for approval.**
- 5. Prior to occupation, the development hereby permitted shall be connected to an approved trade waste effluent disposal system.**
- 6. Prior to occupation, an area(s) on the subject land shall be set aside for the purpose of waste disposal/collection bins. Such area(s) shall be bunded and fenced so as not to be visible from any public road or thoroughfare.**
- 7. Prior to occupation of the development, the car parking, vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking is to be constructed, drained, and line marked to the satisfaction of the local government.**
- 8. Prior to occupation of the development, landscaping is to be completed in accordance with the approved plans or any approved modifications thereto to the satisfaction of the local government.**
- 9. Hours of operation are restricted to 8.00 am to 6.00 pm Monday to Friday and 8.00 am to 4.00 pm Saturday. No work is permitted on Sundays or public holidays.**
- 10. All motor vehicle repairs shall be carried out wholly within the building.**
- 11. No dyno tuning of engines and/or vehicles is permitted on-site. Dyno tuning can only be conducted on-site when a purposely designed acoustic enclosure has been installed with the prior approval of the local government in consultation with the Department of Environmental Regulation.**
- 12. All fuels and oils shall be kept in a secure bunded area to the satisfaction of the local government and any dangerous goods requirements.**
- 13. All exhaust fumes shall be directed away from neighbouring properties.**

Advice Notes

- 1. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**

2. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
3. Prior to commencement of any works, a Building Permit may be required in accordance with the provisions of the Building Act 2011.
4. Prior to commencement of any works, the site should be surveyed to accurately determine the lot boundaries.
5. An application for a crossover or any works on the footpath/verge area will be required prior to carrying out any works. The applicant should liaise with the Shire's Works Manager.
6. The Applicant is reminded of the requirements of the Environmental Protection (Noise) Regulations 1997. An acoustic assessment prepared by a suitably qualified person may be required as an action resulting from the investigation of any noise complaints.

CARRIED 8/0

M7/0217

Moved Cr Murray

Seconded Cr Gogol

The Amendment became the substantive motion and was carried.

CARRIED 8/0

Note – As requested in public question time, Council did not feel a trip to York to visit Mark's Garage was necessary.

3.58pm – Shire Planner, Jacky Jurmann, left the meeting and did not return.

Attachment 9.1

APPLICATION FOR DEVELOPMENT APPROVAL FOR A MOTOR VEHICLE REPAIR FACILITY TO BE LOCATED AT 46 DAWSON STREET BEVERLEY W.A.

OVERVIEW

This application is to build a Motor Vehicle Repair Facility located at 46 Dawson Street Beverley.

The facility would primarily be used for storage of the owner's muscle car collection however the operations would include restoration work on various vehicles by the owner.

The owner's son James Smith would also operate his business R.H.E. Performance from the premises.

This business specialises in high end engine building, transplanted of late model engines into older cars and the testing and tuning of those cars.

PREMISES

The building will be built of Fire Retardant materials in accordance with applicable building and planning regulations e.g. 90/90.

A final colour has yet to be decided however a cream walled building with a light roof colour is considered most desirable.

A section of the building above the office and disabled car parking area has been set aside for the construction of caretaker's quarters. This is considered necessary due to the high dollar value of the collection and associated tools.

The building will consist of the following modules.

1. Fronting Dawson Street will be the office and disabled car park with the mezzanine caretakers quarters above, office area 70 square metres. Two parking bays will be provided.
2. The next section of the premises consists of vehicle storage of completed vehicles and the area devoted to R.H.E. Performance. It should be noted that the vehicles are for the owner's personal enjoyment and are not being restored as a commercial venture. The floor area involved in this module is 384 square metres.
3. The last section of the building is a lean to under the main roof which has been set aside for vehicle entry into the building and car parking. With a 72 square metre footprint for car parks and the balance of the rear of the property this will provide sufficient area to exceed the specifications set out in the new draft plan soon to be adopted by council.

OPERATIONS

The hours of operations will be 8am to 6pm Monday to Saturday.

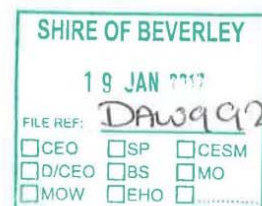
SUMMATION

This project will be of benefit to Dawson Street by virtue of the fact that the projected building will completely shield the building located immediately to the south which is an eyesore.

The potential benefits to the town are possibly an influx of cashed up car enthusiasts who may spend a considerable amount of money in local business establishments.

Submitted for your consideration.

Adrian Smith



Attachment 9.1

1.

6/2/17.

CONSTRUCTION DETAILS FOR 46 DAWSON
ST BEVERLEY.

AS INDICATED IN MY DEVELOPMENT PROPOSAL
THE BUILDING WILL BE COMPOSED OF 3
SECTIONS.

1. OFFICE WITH MEZZANINE ACCOMODATION.
THIS WILL FRONT DAWSON ST AND WILL
COMPRISE A 70 SQ METRE OFFICE, TOILET &
STORE ROOM ON THE GROUND FLOOR WITH
BUILDING ACCESS AND DISABLED PARKING
ADJACENT. CARETAKERS QUARTERS ABOVE.

2. WORKSHOP AREA OF 384 SQ METRES.

THIS AREA IS FOR STORAGE OF COMPLETED
VEHICLES AND RESTORATION OF MY 70S
MUSCLE CAR COLLECTION. THIS IS ALSO THE
AREA WHERE RHE PERFORMANCE WOULD
CARRY OUT ENGINE BUILDING, TUNING AND
REPAIRS TO BOTH CLASSIC & MODERN VEHICLES.
THE MAJORITY OF WHICH WILL BE ROAD REGISTERED.

3. LEAN TO AT THE REAR OF THE BUILDING
FOR UNDERCOVER PARKING. TOTAL AREA 96SQM.

THE BUILDING WILL BE CONSTRUCTED AS FOLLOWS

1. OFFICE/MEZZANINE :- DOUBLE BRICK, LIMESTONE
COLOUR OR CONCRETE BLOCK WITH RENDER.

2. THE REMAINDER OF THE WALLS WILL BE
CONSTRUCTED OF B.G.C. HOLLOWCORE WALL
PANELS. 160MM THICK WITH 6METRE LENGTHS.
THESE PANELS ARE OF 40MPA CONCRETE WITH
TUBULAR AIR GAPS RUNNING THROUGH THEM.

Attachment 9.1

2.

THIS TYPE OF CONSTRUCTION NOT ONLY MEETS THE 90/90 FIRE STANDARDS WHILE OFFERING GOOD SOUND ATTENUATION PROPERTIES, IT ALSO PROVIDES EXCELLENT SECURITY AND CAN, WHEN PAINTED BE AESTHETICALLY PLEASING.

THE ROOF WILL ALSO BE INSULATED TO PROVIDE SOUND REDUCTION & PROVIDE A PLEASANT WORKING ENVIRONMENT.

ANY DYNO TUNING IS CURRENTLY CONDUCTED OFFSITE WHEN THE CHASSIS DYNO IS INSTALLED IT WILL BE LOCATED INSIDE A PURPOSE BUILT DYNO CELL, THE FEATURE OF THESE IS BOTH NOISE REDUCTION & SAFETY.

THIS WILL BE LOCATED TO THE REAR OF THE WORKSHOP.

WITH REGARD TO THE FLYER WHICH HAS BEEN CIRCULATED AROUND TOWN BY A WELL MEANING BUT TOTALLY UNINFORMED PERSON.

NOISE POLLUTION :- THE FIGURE QUOTED ~~FOR~~ OF 130 DECIBELS AND ABOVE IS LUDICROUS.

A STUDY DONE BY PURDUE UNIVERSITY USA.

NOISE SOURCE & THEIR EFFECTS:

IN THIS STUDY IT STATES 130 DB AND I QUOTE MILITARY JET AIRCRAFT TAKEOFF FROM AIRCRAFT CARRIER WITH AFTERBURNER, MEASURED AT 50 FT. 130 DB.

DEGREASER AGAIN THE PERSON MAKING THESE SCANDALOUS ACCUSATIONS IS TOTALLY UNINFORMED.

Q BREAK NON TOXIC DEGREASER, IS JUST ONE OF MANY WATER BASED NON TOXIC DEGREASERS AVAILABLE. SOLD BY BLACKWOODS. IN KEWDALE

Attachment 9.1

3.

: DISTURBANCE TO RESIDENTS.

I WOULD HAVE THOUGHT THAT THE PRESENCE OF BEAUTIFULLY RESTORED ROAD GOING AUTOMOTIVE ART WOULD ONLY ENHANCE THE AMENITY OF THE AREA, WITH MANY RESIDENTS FONDLY REMEMBERING THEIR YOUNGER DAYS SPENT DRIVING AND DOING WHAT YOUNG PEOPLE DID IN THAT ERA.

PLANNING APPROVAL

AGAIN THE OBJECTION IS BASED ON MISINFORMATION! THE PART OF MY PROPOSAL WHERE I STATED: SOON TO BE ADOPTED BY COUNCIL: REFERRED TO THE PARKING REQUIREMENTS OUTLINED IN THE NEW DRAFT PLAN CREATED BY STEFFAN WHICH REQUIRE 1 PARKING BAY PER 100 SQM OF LEASABLE SPACE.

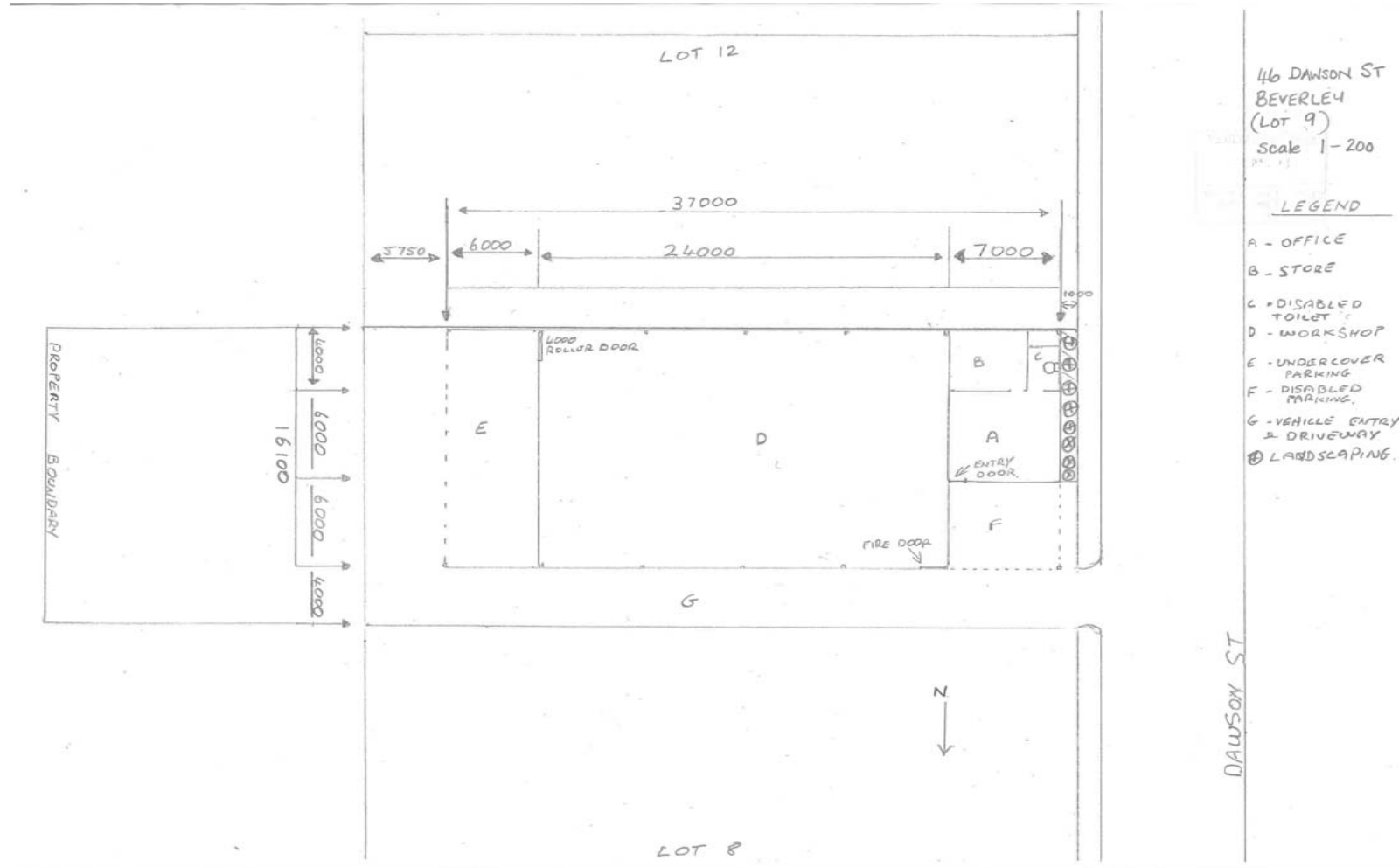
IN CONCLUSION.

I URGE COUNCIL TO SEE THESE OBJECTIONS FOR WHAT THEY ARE, WHICH IS A PERSON WITH A LOT OF TIME ON THEIR HANDS, WITH VERY LITTLE INFORMATION WHO HAS PERSUADED OTHER PEOPLE INTO OBJECTING BASED ON FALSE & MISLEADING INFORMATION AS I HAVE PREVIOUSLY STATED THIS IS ANOTHER NEW BUSINESS FOR THE TOWN WHICH COULD HAVE ECONOMIC BENEFIT BY WAY OF BRINGING CAR CLUBS ON THEIR CRUISES, POSSIBLY AN APPRENTICESHIP FOR A YOUNG LOCAL AND BY THE DAY TODAY OPERATION OF A HIGH END MECHANICAL WORKSHOP.

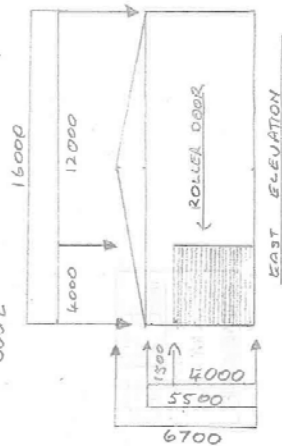
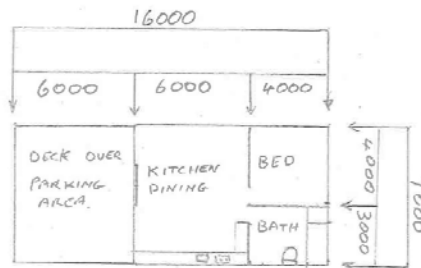
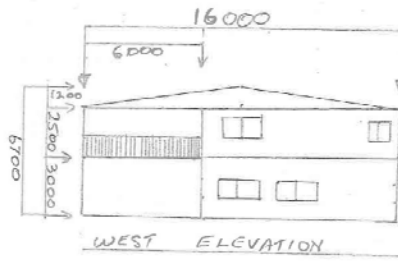
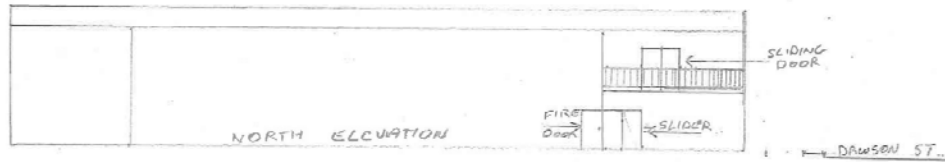
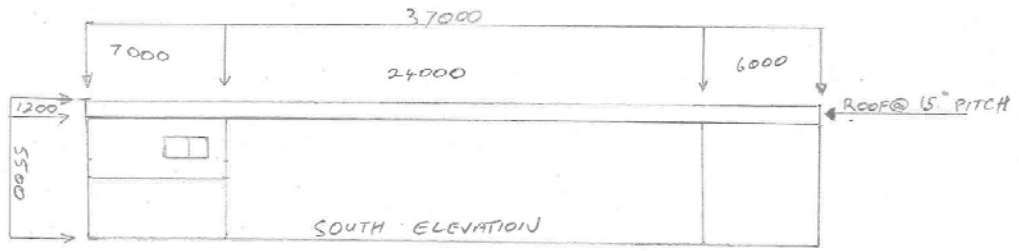
ADRIAN SMITH



Attachment 9.1



Attachment 9.1



Attachment 9.1 SCHEDULE OF SUBMISSIONS – DA 2017-001

No.	Name & Address	Summary of Submission	Applicant's comments	Planner's comments
1.	Julie & David Paull, 45 Dawson St, Beverley	<p>Objects and requests following issues to be considered:</p> <ul style="list-style-type: none"> • Noise pollution – has a Noise Plan been submitted and what decibel level is allowed? Suggests 85dB is appropriate. Concerns muscle cars produce 130dB and above. • Air pollution – concerns from continual use of engine degreasing chemicals. Submitter has severe allergies to these chemicals. • Disposal of waste materials – concerns about disposal of hazardous wastes. Has a chemical disposal plan been submitted? • Shire Independent Living Units – told it would be quiet and peaceful. Wouldn't have purchased if they knew this noisy and polluting business would be established opposite. Concerned about future in Beverley. • Operating hours – proposed hours seem unnecessary for a small town. What guarantees that no testing or tuning would occur on Sundays or after hours? • Cornerstone Community Centre – proposal would not blend well with new community project. 	<p>The figure quote of 130 decibels and above is ludicrous. A study done by Purdue University USA 'Noise Source & Their Effects' – in this study it states 130 dB and I quote military jet aircraft take off from aircraft carrier with afterburner measured at 50ft, 130db.</p> <p>Building will be insulated to provide sound reduction. Majority of vehicles will be road registered. All dyno tuning of vehicles will be done externally until a dyno chassis is installed.</p> <p>Degreaser to be used is Q-Break non-toxic degreaser, which is one of many water-based non-toxic degreasers available.</p>	<p>Application must be assessed as submitted. Suggestions regarding alternative locations for the proposals cannot be considered.</p> <p>Hours of operation will be imposed through conditions, together with restrictions to prevent work on Sundays and public holidays.</p>

		Business would be better located in the industrial area.		
2.	Ailsa Elston, 34 Dawson St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Inappropriate for a residential street. • Tuning of these vehicles is noisy and smelly. • V8 ute already blurts up Dawson St, which is annoying. • Health issue prevents him living in polluted areas. • These businesses should be in the industrial area, including the one in the old power station who already make too much noise and work long hours. • How will the Shire enforce working hours when it is incapable of managing existing businesses? 	Refer to Applicant's comments regarding noise and pollution.	The portion of Dawson St from Vincent St to 42 is zoned Town Centre. Commercial and residential uses are permitted in the zone. Conditions are recommended regarding working hours, which will be monitored by Shire Officers.
3.	Kaye Abrahams, 35 Dawson St, Beverley	Objects as per form letter – noise pollution; air pollution and disturbance of the peace.	<p>Refer to Applicant's comments regarding noise and pollution.</p> <p>Applicant is concerned that the form letter is based on false and misleading information.</p>	Noted.
4.	A Valkhoff, 36 Dawson St, Beverley	Objects as follows: "I know the so-called work on muscle cars better than anyone in Beverley and I don't want it in my street ever."	Refer to Applicant's comments regarding noise and pollution.	Noted.
5.	G McCallum, 37 & 39 Dawson St, Beverley	<p>Objects for the following reasons:</p> <ul style="list-style-type: none"> • Facility should be situated in the 	Refer to Applicant's comments regarding noise	Application must be assessed as submitted. Suggestions regarding

		<p>industrial park.</p> <ul style="list-style-type: none"> Concerns about fire being situated next door to the Beverley Tyre Service from the high octane fuels. Lots of noise and fumes when tuning vehicles. Proposed units in Dawson St will have a very poor outlook. Land values will further decline in Dawson St. Feels that Dawson St from Vincent St through to Queen St should be zoned wholly residential, including medium density housing for people without transport. 	<p>and pollution.</p> <p>Office will be constructed of double brick, limestone colour or concrete block with render. Remainder of walls will be constructed of BGC Hollowcore and painted. Materials meet 90/90 fire standards and provides sound attenuation.</p>	<p>alternative locations for the proposals cannot be considered.</p> <p>Land devaluation is not a planning consideration.</p> <p>Discussions with the Applicant have resulted in the front façade being provided with a bullnose verandah. Landscaping will also be required to improve appearance of the building.</p> <p>Conditions are recommended to manage noise and other emissions to ensure no impacts.</p>
6.	Daryle Burton, 44 Dawson St, Beverley	<p>Objects and requests following conditions to be imposed:</p> <ul style="list-style-type: none"> Hours – 9 am to 4 pm Monday to Friday with noise curfew between 12 pm and 2 pm, Saturday 9 am to 12 pm with noise restrictions after 12 pm. Noise suppressant batts with noise suppressant booth for revving of engines and dyno tuning. Does not believe business will benefit Dawson St. Notice issued if undue and excessive noise is experienced after hours that they may face closure. If customers create excessive noise, anti-social behaviour they will be held 	<p>Refer to Applicant's comments regarding noise above.</p>	<p>Hours of operation detailed in the application are considered appropriate, except Saturdays. Recommended works cease at 4.00 pm on Saturdays. Also condition to restrict work on Sundays and public holidays.</p> <p>Additional information provided by Applicant regarding construction includes noise suppressing materials for walls and roofing. Condition recommended regarding installation of noise booth and restriction of activities.</p> <p>Conditions can be enforced under the provisions of the planning and environmental legislation.</p>

		responsible.		
7.	Rosalind Howell, Owner 44 Hunt St, Beverley (Resides South Maclean, Qld)	<p>Objects as follows:</p> <ul style="list-style-type: none"> Noise – emissions not conducive to the quiet enjoyment the other residents of Dawson St and Hunt Rd currently enjoy. V8 racecars don't try to be noisy, muscle cars do. Does not care to hear muscle cars being revved and tuned from her home. 85dB is the maximum 8 hour exposure for humans, shouldn't have to experience this 6 days per week. Social behaviour – people, mostly males, have muscle cars because they are loud, fast, visually appealing and exciting. Not opposed to their existence but do not want to see them on my street. Will we see the occasional street drag up Dawson St or the highway? Two industries are already in Dawson St, not in keeping with the rest of the street. Should not be used as a precedent. Town should develop in a planned harmonious way. Should be in the industrial area and not be mixed with children, pedestrians, aged residents. Old corrugated iron – disagrees with the Applicant's statement that the power station is an eyesore as a reason to tolerate a potentially noisy 	<p>Refer to Applicant's comments regarding noise above.</p> <p>Applicant feels presence of beautifully restored road going automotive art would enhance the amenity of the area.</p>	<p>Conditions recommended regarding hours of operation, use of dyno tuning and noise. Notes Applicant's advice that majority of vehicles will be road registered.</p> <p>No evidence that the proposal will result in loss of social amenity.</p> <p>Development applications are assessed on their individual merits and provisions of the planning scheme. Precedent has not been used in this assessment, however the mix of uses are considered when determining appropriateness of proposal and describing the existing and future amenity of the locality.</p>

		anti suburban industry at my back door.		
8.	Colleen McAdam, 33 Dawson St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Daily noise pollution from repairs and maintenance in mainly residential area. • Increased traffic. • Disturbance of peace to residents. Incongruous to Shire planning after approving independent living units opposite. • Should be located in industrial area. • New draft plan already adopted or given verbal approval, I hope not. 	<p>Refer to Applicant's comments regarding noise above.</p> <p>Applicant advises reference to new draft plan, is reference to the new car parking requirements in the draft planning scheme.</p>	<p>Recommend conditions to manage potential noise emissions, together with acknowledging Applicant's additional information regarding construction materials.</p> <p>Draft plan refers to new local planning scheme no. 3 that, in the absence of current standards, provides guidance on requirements for car parking and caretaker's dwelling. LPS3 will be advertised in the near future.</p>
9.	Lorraine Sims, Secretary CWA, Beverley Branch	<p>Raises following concerns regarding the proposal:</p> <ul style="list-style-type: none"> • Watched TV report on a super car. Vehicle was extremely noisy, emitted huge exhaust. Not appropriate to a business so central in Beverley. • Very much afraid that a lot of vehicle noise and exhaust fumes could result in loss of groups using CWA rooms. • Great to have another industry but more suited to the industrial area or out-of-town rural property. • Adverse to the quiet nature of Dawson St. 	<p>Majority of cars will be road registered, not super cars.</p> <p>Building construction to include noise attenuation.</p>	<p>Recommend conditions to manage potential noise emissions, together with acknowledging Applicant's additional information regarding construction materials.</p> <p>Application must be assessed as submitted. Suggestions regarding alternative locations for the proposals cannot be considered.</p>
10.	Loretta Adams, 23 Queen St, Beverley	<p>Raises following concerns regarding the proposal:</p> <ul style="list-style-type: none"> • Noise that will occur from such a dwelling. 	<p>Refer to Applicant's comments regarding noise above.</p>	<p>Conditions recommended regarding hours of operation, use of dyno tuning and noise. Notes Applicant's advice that majority of vehicles will</p>

		<ul style="list-style-type: none"> • Potential effects on future retirement villas. • Doubt residents will want their peace continually disturbed by the 'testing and tuning' of engines, which is conducted at 3000 rpm. • Restored/repaired car owners testing their new engine capacities and capabilities on local streets. 		be road registered.
11.	Mandy Evans, 27 Dawson St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Noise emissions will affect her work as an artist conducted at home. • Reading about noise levels are likely from workshop, effects on ambience of town centre and residences. • Implores Council to strive for an ideal for area as an artist cluster, a future tourist attraction. • People driving past will be scared away from an area that reflects red neck muscle cars. • Noise will be overbearing heard at Council offices. 	Refer to Applicant's comments regarding noise above.	<p>Recommend conditions to manage potential noise emissions, together with acknowledging Applicant's additional information regarding construction materials.</p> <p>Local Planning Strategy (2014) continues to identify area for commercial uses.</p>
12.	Marlene Willson, 127 Vincent St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Muscle cars should be in the light industrial area. • Too close to the Cornerstone project. • Business will produce unacceptable levels of noise and toxic substances. • Unacceptable disturbance to the 	Refer to Applicant's comments regarding noise and use of non-toxic degreasers above.	Potential emissions from the proposed use are considered manageable through construction materials, acoustic booths and recommended conditions.

		<p>residents.</p> <ul style="list-style-type: none"> • If next door is an eyesore, then applicant should lobby Shire to keep streets clean and clear of unacceptable activities, including his own. 		
13.	L & A Bezant, 26 Hunt Rd, Beverley	<p>Provides the following comments:</p> <ul style="list-style-type: none"> • Does not think that this type of business should be located in a residential area. • More suited to industrial area on outskirts of town. • Noise and air pollution being the main concern. 	Refer to Applicant's comments regarding noise above.	<p>The portion of Dawson St from Vincent St to 42 is zoned Town Centre. Commercial and residential uses are permitted in the zone.</p> <p>Application must be assessed as submitted. Suggestions regarding alternative locations for the proposals cannot be considered.</p> <p>Recommend conditions to manage potential noise emissions.</p>
14.	Janine Priest, 31 Queen St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Excessive noise. 	Refer to Applicant's comments regarding noise above.	<p>Potential emissions from the proposed use are considered manageable through construction materials, acoustic booths and recommended conditions.</p>
15.	Olive Swan, Owner 45 Queen St, Beverley (resides Nedlands)	No objections.	N/a	Noted.
16.	Isobel, Lot 92 George St, Beverley	<p>Objects as follows:</p> <ul style="list-style-type: none"> • Why the secrecy? Sound travels in all directions. • Citizens using Vincent St will suffer more than those in Dawson St. • Beverley has the oldest population in Australia. 	Refer to Applicant's comments regarding noise and pollution.	<p>Notification of the application was carried out in accordance with the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>Potential emissions from the proposed use are considered manageable through construction</p>

	<ul style="list-style-type: none">• Retirement units, library, crèche all close by.• No mention of excessive noise levels. 85 is human maximum. Tuning could be 120.• Invisible sound torture. Intermittent cell-shattering noise, can't plan to avoid it.• Hours of operation are irrelevant. No one in Beverley controls noise levels. Doesn't apply to hobbies anyway.• Muscle car collection can gently change into a public museum without proper permits.		<p>materials, acoustic booths and recommended conditions.</p> <p>Conditions can be enforced under the provisions of the planning and environmental legislation.</p> <p>Unsure of relevance of museum. No museum proposed. Change of use application would be required.</p>
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At this point business was resumed in the sequence of the agenda.

8. TECHNICAL SERVICES

8.1 Tender: Grader Replacement

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 15 February 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0534
AUTHOR: S.P. Vincent, Manager of Works
ATTACHMENTS: Nil

SUMMARY

Council to consider tenders for the replacement of grader BE029.

BACKGROUND

Tenders via the WALGA E-Quotes closed 10 February 2017 for the replacement of the John Deere Grader (BE029). There is an allocation of \$345,000.00 to purchase a new grader and \$100,000.00 for the trade; this is a changeover of \$245,000.00 (ex GST).

COMMENT

The following prices were received:

Company	Grader Tendered	Price Ex Gst	Trade Ex Gst	Change over Ex Gst
Hitachi	John Deere 670G	\$324,000	\$120,000	\$204,000
Hitachi	John Deere 670GP	\$341,000	\$120,000	\$221,000
Westrac	Caterpillar 120M	\$309,690	\$135,000	\$174,690
Komatsu	Komatsu GD555-5	\$341,600	\$112,500	\$229,100

This grader will be used for our maintenance grading and will be fitted with a 12 foot blade. There is no need for the 2D cross slope control like we purchased with the construction grader, 670 GP. It will however be fitted with a slope meter.

When comparing these graders the Cat 120M will not be suitable as it is a lighter machine and approx. 50HP less than the John Deere 670G.

The Komatsu would be comparable to the John Deere, and would be an extra \$25,100 to change over.

No quote was received from Case.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

The budgeted amount for the changeover of this vehicle is \$245,000 the recommended grader will be \$41,000.00 under budget.

STRATEGIC IMPLICATIONS

3.1 Sustainable Infrastructure: Maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

Policy No AF007: Purchasing and Procurement

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That the tender from Hitachi for the replacement of the Grader (BE 029) as tendered on 10 February 2017, with a John Deere 670G for the changeover price of \$204,000.00 ex GST be accepted.

COUNCIL RESOLUTION

M8/0217

Moved Cr Gogol

Seconded Cr Buckland

That the tender from Hitachi for the replacement of the Grader (BE 029) as tendered on 10 February 2017, with a John Deere 670G for the changeover price of \$204,000.00 ex GST be accepted.

CARRIED BY ABSOLUTE MAJORITY 8/0

4:02pm – Manager of Works, Steve Vincent left the meeting and did not return.

9. PLANNING SERVICES

9.2 Development Assessment Panel Nominations

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 16 January 2017
APPLICANT: Minister for Planning/DAP Secretariat
FILE REFERENCE: ADM 0286
AUTHOR: J. Jurmann, Shire Planner
ATTACHMENTS: DAP Practice Note 11

SUMMARY

Review and nominate the Shire's local Development Assessment Panel members.

BACKGROUND

Council at its Ordinary Meeting held on 23rd February 2016, nominated Councillors Shaw and Murray as their local Development Assessment Panel Members and Councillor Buckland as an Alternate local Development Assessment Panel. At that time Council elected not to nominate a second Alternate member.

Council's nominations were duly appointed by the Minister with the current term expires on 26th April 2017.

Under regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (DAP Regulations), the Minister for Planning has requested Council to again nominate four elected members, comprising two local members and two alternate local members to sit on the Mid-West/Wheatbelt Joint DAP, as required. The local government nominations process is online and must be received by 28 February 2017.

Following receipt of all local government nominations, the Minister will consider and appoint nominees for up to a three-year term (refer to Comments section regarding term), expiring on 26 April 2020. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training.

When selecting nominees, the Council should consider that local government elections may result in a change to DAP membership if current councillors, who are DAP members, are not re-elected. If members are not re-elected, the local government will need to re-nominate for the Minister's consideration.

If no nominations are received from the Shire, regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, enables the Minister to include on the local government register a person who is an eligible voter of the Shire of Beverley and who has relevant knowledge or experience that will enable that person to represent the interest of the local community.

COMMENT

On 13 October 2016, the Minister announced changes to the DAP system, which were gazetted on 16 December 2016 and will take effect on 1 February 2017.

The amendments are predominantly administrative in nature and are aimed at ensuring the DAP system is flexible and responsive, as well as increasing transparency and accountability.

In regards to local government members, regulation 29(2) has been amended to provide that a DAP member can be appointed for a term of up to 3 years, rather than 2 years. This will allow local government DAP members who retain office as local councillors after an election to remain in place as DAP members until they can be formally reappointed.

This amendment was deemed necessary due to situations that have arisen where there is a period of time after an election where no local government councillors have been formally appointed to the DAP. The previous 3 month period for formal appointment was found to be insufficient.

The DAP fees have also been reviewed and a number of increases to DAP sitting fees have been made, including the introduction of new sitting fees for re-training of DAP members. As a consequence, the DAP application fees have been increased by 3% to ensure that the system continues to recover its costs.

It is acknowledged that to date some of the current members are yet to receive training. This situation is not uncommon and generally regional/rural members are provided/offered trained as required, i.e. if and when a DAP application is received (or will be received in the foreseeable future).

STATUTORY ENVIRONMENT

Planning & Development (Development Assessment Panels) Regulations 2011.

Regulation 26 requires the Minister to maintain a register of local government members for each Joint Development Assessment Panel. To compile this register, the Minister will request each local government for which a Joint Development Assessment Panel is established nominate two council members for inclusion on the register.

Under regulation 30(1) a DAP member must attend compulsory training before the member is able to sit at a DAP meeting or perform any other functions as a DAP member. Regulation 32(3)(e) has been introduced in the recent amendments to provide the Minister for Planning with the power to remove a DAP member who does not avail himself or herself of reasonable opportunities to undertake the compulsory training.

FINANCIAL IMPLICATIONS

DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the *Premier's Circular – State Government Boards and Committees Circular (2010/02)*.

STRATEGIC IMPLICATIONS

It is important that Beverley has local representation on the Development Assessment Panel should a development application be submitted that meets the thresholds of the DAP Regulations.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Nominates Councillors _____ and _____ to be the Shire of Beverley Local Members to sit on the local Joint Development Assessment Panel.
2. Nominates Councillors _____ and _____ to be the Shire of Beverley Alternate Local Members to sit on the local Joint Development Assessment Panel.

COUNCIL RESOLUTION

M9/0217

Moved Cr Alexander

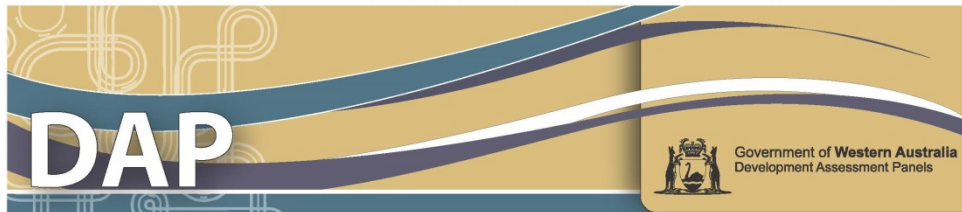
Seconded Cr White

That Council:

- 1. Nominates Councillors Murray and Shaw to be the Shire of Beverley Local Members to sit on the local Joint Development Assessment Panel.**
- 2. Nominates Councillors Buckland and Davis to be the Shire of Beverley Alternate Local Members to sit on the local Joint Development Assessment Panel.**

CARRIED 8/0

Attachment 9.2



PRACTICE NOTE 11

DAP Amendment Regulations 2016

What is this document?

1. This document is a practice note issued by the Director General of the Department of Planning under regulation 40(5) of the *Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations)* which states:

The Director General may issue practice notes about the practice and procedure of DAPs and each DAP must comply with those practice notes.
2. If you need assistance understanding this document please contact the DAP Secretariat, comprising officers of the Department of Planning, at daps@planning.wa.gov.au and (08) 6551 9919. Readers are also encouraged to view the document *Development Assessment Panel – Questions and Answers*, which can be found at: <http://daps.planning.wa.gov.au/5583.asp>.

What are the 2016 DAP Amendment Regulations?

3. The *Planning and Development (Development Assessment Panels) Amendment Regulations 2016 (DAP Amendment Regulations 2016)* were published in the *Government Gazette* on 16 December 2016. These amendments will come into operation on 1 February 2017.

Why were the DAP Regulations amended?

4. On 1 May 2015, amendments to the DAP Regulations took effect. The amendments were the outcome of a review of the operation of the DAP system undertaken by the Department of Planning as part of the State Government's *Planning Makes it Happen: Phase Two* reform agenda. Following review by the Joint Standing Committee on Delegated Legislation (JSCDL) the then Minister for Planning gave an undertaking to Parliament to address issues identified by the JSCDL through further amendments to the DAP Regulations.
5. In October 2014 the Legislative Council Standing Committee on Uniform Legislation and Statutes Review (**Standing Committee on Uniform Legislation**) reviewed the operation and effectiveness of the DAP Regulations.

Attachment 9.2

6. The Standing Committee on Uniform Legislation handed down its findings and recommendations on 8 September 2015 (**Report 93**). The Committee was generally supportive of the Development Assessment Panel (**DAP**) system and suggested a number of amendments to the DAP Regulations, including suggested changes to DAP fees and charges.
7. In response to Report 93 the State Government provided its support to amend certain provisions of the DAP Regulations.
8. Throughout 2016 the Minister for Planning, with the assistance of the Parliamentary Secretary, conducted further significant consultation on the operation of the DAP system with stakeholders, including meetings with all metropolitan local governments. As an outcome of that consultation, and upon receiving further advice from the Department of Planning, additional minor amendments to the DAP Regulations were identified to improve the operation of the DAP system.
9. Accordingly, the DAP Amendment Regulations 2016:
 1. give effect to the undertakings given by the former Minister for Planning in response to issues raised by the JSCDL;
 2. implement the State Government's response to the Standing Committee on Uniform Legislation Report 93; and
 3. provide other improvements to the operational effectiveness of the DAP system in response to feedback from stakeholders.
10. These changes are predominantly administrative in nature and will ensure that the DAP system remains efficient, flexible and responsive, as well as increase transparency and accountability.

What changes have been introduced to break a deadlock between the Applicant and the local government with respect to compliance with a regulation 11A notice?

11. When a local government receives a DAP application, where necessary, the local government may give notice to the Applicant under regulation 11A(b) to provide further information or documents to support the application.
12. Where a local government issues a regulation 11A notice, the timeframe for the assessment of the DAP application effectively 'pauses' until the applicant provides the additional information or documents. Likewise, for the purpose of calculating the timeframe for the responsible authority to submit its responsible authority report (**RAR**) to the DAP, the period between the local government issuing a regulation 11A notice and the Applicant complying with that notice is excluded.
13. If a disagreement arises between the local government and the applicant as to whether the additional information or documents provided by the applicant in response to a regulation 11A notice are adequate, or when the applicant complied with the notice, new regulation 16(2C) has been introduced to allow for the presiding member of the DAP to determine the dispute and the presiding member's decision is final.

Attachment 9.2

What changes have been made to the categorisation of DAP applications for the development of warehouses?

14. From 1 February 2017, applications for the development of warehouses will be considered 'optional DAP applications' if the development has an estimated cost of \$2 million or more.
15. Warehouses are unlikely to have a significant amenity impact, or be of such technical difficulty, that would warrant consideration by the special decision-makers under the DAP system.
16. Accordingly, proponents will have a choice to opt out of the DAP system for the development of warehouses; regardless of whether such applications meet the 'mandatory DAP application' monetary threshold.

What happens to existing DAP applications for development of a warehouse?

17. Any existing DAP application for the development of a warehouse that was submitted prior to 1 February 2017 will continue to be determined by the DAP, unless the applicant withdraws their DAP application and submits the application to the local government for consideration.

What changes have been made to who is able to determine a Form 2 application for amendment or cancellation of a DAP approval?

18. Regulation 17 allows for an owner to apply to the DAP for an amendment to or cancellation of a DAP approval that applies to their land. When the DAP Regulations were first introduced, this ability to amend or cancel a development approval was unique to the DAP system. Therefore, if the development application was determined by the DAP, then the Form 2 application for amendment or cancellation of the approval also needed to be determined by the DAP.
19. However, with the introduction of Schedule 2 clause 77 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations)* in October 2015, local governments now also have the ability to amend or cancel a development approval.
20. Therefore, from 1 February 2017, an owner will be able to choose whether the DAP or the local government determines their Form 2 application under new regulation 17A.
21. If the owner elects for the local government, rather than the DAP, to determine a Form 2 application, then the application is to be made and determined in accordance with Schedule 2 of the LPS Regulations and any additional provisions contained in the local planning scheme as if the original development approval:
 - (a) had not been granted pursuant to a DAP application; and
 - (b) had instead been granted by the responsible authority.
22. It is important for local governments to note that if a development approval granted by a DAP is the subject of review proceedings before the State Administrative Tribunal (**SAT**), the local government should refrain from determining a Form 2 application under r.17A to amend the development approval until the SAT review proceedings have concluded.

Attachment 9.2

What happens to existing Form 2 applications for amendment or cancellation of a DAP approval that have been made to the DAP?

23. Any existing Form 2 DAP application that was submitted prior to 1 February 2017 will continue to be determined by the DAP, unless the applicant withdraws their Form 2 DAP application and submits the application to the local government for consideration.

Is DAP meeting held to determine a Form 2 application for amendment or cancellation of a DAP approval to be open to the public?

24. A DAP meeting to determine a Form 1 development application has always been required to be open to the public under regulation 40(2), whereas regulation 40(4) established a system whereby Form 2 applications for amendment to or cancellation of a DAP approval under regulation 17 were presumed to be held at a closed meeting, unless the presiding member directed that the meeting be open to the public.
25. In practice, almost all Form 2 determinations are held at an open meeting. However, as the prospect of closed meetings has been a cause of concern for some members of the public, regulation 40(2) has been amended to reverse the presumption that Form 2 determinations will be held behind closed doors. Regulation 40(2) now provides that any DAP meeting (whether it be for the determination of a Form 1 or a Form 2 application), is to be open to the public, unless the presiding member of the DAP directs under regulation 40(4) that the determination of a Form 2 application is not to be open to the public.

What change has been made to the timeframe for publishing notice of a DAP meeting?

26. From 1 February 2017 DAP agendas will need to be published on the DAP website and the website of the relevant local government 7 days (as opposed to 5 days) before the meeting. This ensures that members of the public are given sufficient notice of an upcoming DAP meeting.

Has the change to the timeframe for publishing notice of a DAP meeting affected the timeframe for submitting the RAR?

27. Yes.
28. It would be contrary to the State Government's planning reform agenda for the additional 2 day timeframe for publishing notice of a DAP meeting to lengthen the time taken for a DAP application to be determined.
29. Therefore, to cater for the additional 2 day notice period, regulation 12(3) has been amended to reduce the timeframe for the responsible authority to submit its RAR by 2 days.
30. The new timeframes for submitting the RAR are as follows:
- a. If the DAP application is made to the Commission or is not required to be advertised – **48 days after the application is made;**

Attachment 9.2

- b. If the DAP application is required to be advertised and the scheme or interim development order provides that the application is deemed to be refused if it is not determined within a period of 90 days – **12 days before** the day on which the application is deemed to be refused; or
- c. In any other case – **78 days after** the application was made.

Are local governments required to personally notify people who provided a submission with respect to a DAP application of a scheduled meeting?

- 31. Yes.
- 32. Although DAP agendas are published on the DAP secretariat website and the website of the relevant local government, this does not necessarily bring the existence of the scheduled meeting to the attention of interested members of the public.
- 33. Where a DAP application has been advertised, persons who were sufficiently interested to make a formal submission are the persons most likely to be aggrieved if they are not made aware of the DAP meeting, or only become aware at short notice.
- 34. Therefore, in order to address this legitimate concern, regulations 39(1A), (1B), and (1C) have been introduced to require a local government that receives written submissions during any formal advertising period with respect to the DAP application, to give written notice of the scheduled meeting to submitters 7 days before that meeting takes place.
- 35. The local government will not be required to give such notice if:
 - a. the submission was received after the close of the formal advertising period;
 - b. it is not reasonably practicable for the local government to do so (e.g. the submitter did not provide a postal or email address with their submission); or
 - c. the DAP application was not advertised.
- 36. In some instances, there may be limited time between the local government receiving the meeting agenda from the DAP secretariat, and the local government needing to send the notice to submitters under regulation 39(1A). Therefore, local governments are encouraged to ensure that a contact list of submitters is prepared in advance. Also, if this situation arises, local governments are encouraged to send the notice via email rather than post, as permitted by regulation 39(1C).

Are DAPs required to provide reasons for decisions?

- 37. Yes, regulation 44(1A) has been introduced to mandate that the minutes of a DAP meeting must include both a record of the determination and the reasons for the DAP's decision.
- 38. Where the DAP adopts the responsible authority's recommendation contained within the RAR, the minutes of the meeting simply need to provide that the reasons for decision are as per the report.
- 39. If the DAP's decision differs from the recommendation contained within the RAR, the DAPs reasons in the minutes of the meeting should explain the proposal's compliance (or non-compliance in the case of a refusal) with the relevant planning framework including, but not limited to, the relevant planning scheme, state planning policy, and local planning policy. Further guidance on providing reasons for decisions will be provided in the RAR template and the 'Development Assessment Panel: Training Notes.'

Attachment 9.2

What change has been made to the term of appointment for DAP members?

40. As local government elections are held every 2 years for half of the council, if local government DAP member terms also expire after 2 years then situations can arise where there is a period of time in which no local government councillors have been formally appointed to the DAP.
41. A local government DAP member who retains office as local councillor after an election can remain a DAP member for 3 months after their term of appointment expires, under regulations 34(1) and 34(3). However it has been found that the 3 month period for formal reappointment as a DAP member is insufficient.
42. Accordingly, regulation 29(2) has been amended to provide that a DAP member can be appointed for a term of up to 3 years, rather than 2 years. This will allow local government DAP members who retain office as local councillors after an election to remain in place as DAP members until they can be formally reappointed.

Can a DAP member be removed if compulsory training is not undertaken?

43. Under regulation 30(1) a DAP member must attend compulsory training before the member is able to sit at a DAP meeting or perform any other functions as a DAP member.
44. However, the Department is aware of cases where appointed DAP members have remained untrained because they have declined several invitations to attend training. Concern was also raised by the Standing Committee for Uniform Legislation that there had been issues with appointed DAP members not being sufficiently trained.
45. Therefore, regulation 32(3)(e) has been introduced to provide the Minister for Planning with the power to remove a DAP member who does not avail himself or herself of reasonable opportunities to undertake the compulsory training.

What changes are being made to DAP fees?

46. Since the DAP system was introduced on 1 July 2011, the system has developed and grown in volume and complexity. Accordingly, the role played by DAP members, and in particular presiding members has expanded beyond what was originally envisaged. Therefore, a number of increases to DAP sitting fees have been made.
47. New DAP sitting fees have been introduced for:
 - a. 're-training' of DAP members; and
 - b. the presiding member to determine a dispute between an applicant and a local government with respect to compliance with a regulation 11A notice.
48. As a consequence of these changes to the DAP sitting fees, DAP application fees have been increased by 3% to ensure that the system continues to recover its costs.
49. The new fees are as follows:

Attachment 9.2

DAP application fees in Schedule 1

Type of fee	Old fee (\$)	New fee (\$)
1(a). A DAP application where the estimated cost of the development is not less than \$2 million and less than \$7 million	3503	3609
1(b). A DAP application where the estimated cost of the development is not less than \$7 million and less than \$10 million	5409	5572
1(c). A DAP application where the estimated cost of the development is not less than \$10 million and less than \$12.5 million	5885	6062
1(d). A DAP application where the estimated cost of the development is not less than \$12.5 million and less than \$15 million	6053	6235
1(e). A DAP application where the estimated cost of the development is not less than \$15 million and less than \$17.5 million	6221	6408
1(f). A DAP application where the estimated cost of the development is not less than \$17.5 million and less than \$20 million	6390	6582
1(g). A DAP application where the estimated cost of the development is \$20 million or more	6557	6754
2. An application under r.17	150	155

DAP sitting fees in Schedule 2

Type of fee	Old fee (\$)	New fee (\$)
1. Fee for presiding member per meeting to determine development applications	500	700
2. Fee for any other member per meeting to determine development applications	400	425
3. Fee per meeting for presiding member to determine applications to amend or cancel a determination	100	200
4. Fee per meeting for any other member to determine applications to amend or cancel determination	50	100
5. Fee for presiding member attending proceeding in State Administrative Tribunal	500	700
6. Fee for any other member attending proceeding in State Administrative Tribunal	400	425
7. Fee for training for DAP members	400	400
8. Fee for re-training for DAP members	N/A	200
9. Fee for presiding member to determine dispute as to compliance with notice	N/A	200

Gail McGowan
Director General
Department of Planning



10. BUILDING SERVICES & ENVIRONMENTAL HEALTH SERVICES

Nil

4:03pm – two members of the public gallery left the meeting and did not return.

11. FINANCE

11.1 Monthly Financial Report

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 10 February 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2016 and January 2017 Financial Reports

SUMMARY

Council to consider accepting the financial reports for the periods ending 31 December 2016 and 31 January 2017.

BACKGROUND

There is a statutory requirement that the Local Government is to prepare, each month, a statement of financial activity reporting on sources and applications of its funds and to present the statement to Council.

Council adopted a budget variance reporting parameter of 10% on budgeted items of \$10,000 or greater at the July 2016 Ordinary Meeting, item 11.4

COMMENT

The monthly financial reports for the periods ending 31 December 2016 and 31 January 2017 have been provided and include:

- Financial Activity Statement;
- Statement of Net Current Assets;
- Statement of Financial Position; and
- Supplementary information, including;
 - Road Maintenance Report; and
 - Investment of Surplus Funds Report.

STATUTORY ENVIRONMENT

Section 6.4(1) of the *Local Government Act* provides that a local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Regulation 34 of the *Local Government (Financial Management) Regulations* requires a Statement of Financial Activity to be prepared each month which is to contain the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month;
- (c) actual amount of expenditure and revenue;
- (d) material variances between comparable amounts in (b) and (c) above; and
- (e) the net current assets at the end of the month to which the statement relates (i.e. surplus / (deficit) position).

The Statement is to be accompanied by:

- (a) explanation of the composition of net current assets, less committed assets and restricted assets;
- (b) explanation of the material variances; and
- (c) such other information considered relevant by the local government.

FINANCIAL IMPLICATIONS

All revenue and expenditure, unless disclosed in the notes to material variances, are as per the 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That the monthly financial report for the month of December 2016 and January 2017 be accepted and material variances be noted.

COUNCIL RESOLUTION

M10/0217

Moved Cr Shaw

Seconded Cr Gogol

That the monthly financial report for the month of December 2016 and January 2017 be accepted and material variances be noted.

CARRIED 8/0

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 December 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	3,092,457.00	3,108,114.37	15,657.37	Rates Discount (saving) \$6,128, Rates Admin Fee \$4,050, Penalty Interest \$8,268 greater than anticipated. Legal Fees recovered (\$2,672) lower than anticipated YTD.
Governance	18,500.00	1,496.00	4,332.49	2,836.49	
Law, Order & Public Safety	205,704.00	112,672.00	104,223.14	(8,448.86)	
Health	100.00	48.00	209.09	161.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	44,376.55	45,109.95	733.40	
Community Amenities	182,396.00	179,869.29	186,389.88	6,520.59	
Recreation & Culture	3,059,979.00	94,315.68	96,654.69	2,339.01	
Transport	1,902,281.00	760,646.86	754,054.80	(6,592.06)	
Economic Activities	81,500.00	50,345.86	52,174.77	1,828.91	
Other Property & Services	43,100.00	28,408.03	31,842.61	3,434.58	
Total Operating Revenue	9,155,847.00	4,364,635.27	4,383,105.79	18,470.52	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(110,050.00)	(98,412.87)	11,637.13	Valuation and Title search expenses \$6,966 and Admin costs reallocated \$3,872 lower than anticipated YTD.
Governance	(487,089.00)	(228,788.00)	(221,548.10)	7,239.90	
Law, Order & Public Safety	(382,930.00)	(181,488.00)	(176,768.65)	4,719.35	
Health	(108,789.00)	(55,591.00)	(53,391.39)	2,199.61	
Education & Welfare	(77,731.00)	(38,586.00)	(30,595.28)	7,990.72	
Housing	(297,540.00)	(107,164.00)	(100,717.96)	6,446.04	
Community Amenities	(534,255.00)	(228,664.00)	(225,116.62)	3,547.38	
Recreation & Culture	(1,132,189.00)	(496,927.00)	(501,751.56)	(4,824.56)	
Transport	(1,976,599.00)	(1,047,245.00)	(1,037,409.18)	9,835.82	
Economic Activities	(442,901.00)	(141,306.00)	(137,114.84)	4,191.16	
Other Property & Services	(14,837.00)	(13,012.00)	(10,116.64)	2,895.36	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(2,648,821.00)	(2,592,943.09)	55,877.91	
Net Operating	3,488,885.00	1,715,814.27	1,790,162.70	74,348.43	
Capital Income					
Self Supporting Loan - Principal Repayment	13,563.00	6,781.50	6,678.68	(102.82)	
Proceeds from Sale of Assets	262,000.00	85,000.00	85,847.64	847.64	
Total Capital Income	275,563.00	91,781.50	92,526.32	744.82	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 December 2016**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(92,500.00)	(90,812.77)	1,687.23	
Plant and Equipment	(652,000.00)	(170,500.00)	(164,411.24)	6,088.76	
Office Furniture and Equipment	(50,700.00)	(29,666.00)	(30,269.90)	(603.90)	
Road Construction	(1,796,756.00)	(408,103.00)	(372,761.37)	35,341.63	Construction of York Williams Rd (SLK: 23.71-27.90) \$54,584 lower than anticipated. Construction of Westdale Rd (SLK: 0.85-2.45) (\$5,623) greater than anticipated YTD.
Other Infrastructure	(557,364.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(42,693.50)	(42,251.68)	441.82	
Total Capital Expenditure	(7,696,207.00)	(743,462.50)	(700,506.96)	42,955.54	
Net Capital	(7,420,644.00)	(651,681.00)	(607,980.64)	43,700.36	
Adjustments					
Depreciation Written Back	1,505,324.00	762,966.00	823,659.09	60,693.09	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	1,806.43	1,806.43	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	750.00	10,863.23	10,113.23	Vehicle disposals occurred earlier than anticipated.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	(15,000.00)	(14,995.99)	4.01	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	2,118,999.00	2,191,616.25	72,617.25	
CLOSING SURPLUS/(DEFICIT)	0.00	3,183,132.27	3,373,798.31	190,666.04	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 January 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	3,099,479.00	3,118,961.00	19,482.00	Rates Discount (saving) \$6,128, Rates Admin Fee \$4,050, Penalty Interest \$9,047 greater than anticipated.
Governance	18,500.00	1,870.00	4,332.49	2,462.49	
Law, Order & Public Safety	205,704.00	139,688.00	139,803.69	115.69	
Health	100.00	56.00	209.09	153.09	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	50,553.45	54,444.35	3,890.90	
Community Amenities	182,396.00	180,602.29	191,417.33	10,815.04	Grave digging charges \$10,868 higher than anticipated.
Recreation & Culture	3,059,979.00	95,769.00	99,976.84	4,207.84	
Transport	1,902,281.00	762,768.86	758,893.92	(3,874.94)	
Economic Activities	81,500.00	54,851.56	58,101.57	3,250.01	
Other Property & Services	43,100.00	34,188.03	34,232.67	44.64	
Total Operating Revenue	9,155,847.00	4,419,826.19	4,460,372.95	40,546.76	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(110,050.00)	(113,504.78)	(3,454.78)	
Governance	(487,089.00)	(264,032.00)	(254,199.64)	9,832.36	
Law, Order & Public Safety	(382,930.00)	(208,852.00)	(202,233.95)	6,618.05	
Health	(108,789.00)	(64,338.00)	(59,916.35)	4,421.65	
Education & Welfare	(77,731.00)	(38,586.00)	(34,087.12)	4,498.88	
Housing	(297,540.00)	(119,471.00)	(120,769.67)	(1,298.67)	
Community Amenities	(534,255.00)	(267,339.00)	(268,018.86)	(679.86)	
Recreation & Culture	(1,132,189.00)	(584,707.00)	(581,652.56)	3,054.44	
Transport	(1,976,599.00)	(1,165,173.00)	(1,149,151.14)	16,021.86	Footpath Mtce \$3,439, Depot Mtce \$3,107, Road Inventory Control \$3,523, Street Lighting expense \$2,982 lower than anticipated YTD.
Economic Activities	(442,901.00)	(173,857.00)	(166,622.52)	7,234.48	
Other Property & Services	(14,837.00)	(14,821.00)	(36,688.89)	(21,867.89)	PWOH and POC allocations greater than associated expenses YTD.
Total Operating Expenditure	(5,666,962.00)	(3,011,226.00)	(2,986,845.48)	24,380.52	
Net Operating	3,488,885.00	1,408,600.19	1,473,527.47	64,927.28	
Capital Income					
Self Supporting Loan - Principal Repayment	13,563.00	6,781.50	6,678.68	(102.82)	
Proceeds from Sale of Assets	262,000.00	85,000.00	85,847.64	847.64	
Total Capital Income	275,563.00	91,781.50	92,526.32	744.82	

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
31 January 2017**

Description	Budget 2016/17	YTD Budget 2016/17	YTD Actual 2016/17	YTD Variance	Notes To Material Variances
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(152,500.00)	(146,645.00)	5,855.00	
Plant and Equipment	(652,000.00)	(170,500.00)	(164,411.24)	6,088.76	
Office Furniture and Equipment	(50,700.00)	(29,666.00)	(30,269.90)	(603.90)	
Road Construction	(1,796,756.00)	(570,908.00)	(505,418.32)	65,489.68	Construction of York Williams Rd (SLK: 23.71-27.90) \$54,350 and Westdale Rd (SLK: 22.70-24.65) \$21,575 lower than anticipated. Construction of Westdale Rd (SLK: 0.85-2.45) (\$5,623) greater than anticipated.
Other Infrastructure	(557,364.00)	0.00	0.00	0.00	
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(42,693.50)	(42,251.68)	441.82	
Total Capital Expenditure	(7,696,207.00)	(966,267.50)	(888,996.14)	77,271.36	
Net Capital	(7,420,644.00)	(874,486.00)	(796,469.82)	78,016.18	
Adjustments					
Depreciation Written Back	1,505,324.00	891,744.00	961,984.89	70,240.89	Depreciation charged greater than anticipated YTD.
Movement in Leave Reserve Cash Balance	0.00	0.00	1,806.43	1,806.43	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	875.00	10,863.23	9,988.23	Vehicle disposals occurred earlier than anticipated.
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	(15,000.00)	(14,995.99)	4.01	
New Loan Funds	820,000.00	0.00	0.00	0.00	
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.00	1,370,283.49	0.49	
Total Adjustments	3,931,759.00	2,247,902.00	2,329,942.05	82,040.05	
CLOSING SURPLUS/(DEFICIT)	0.00	2,782,016.19	3,006,999.70	224,983.51	

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 December 2016	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	200,608.92
Cash - Unrestricted Investments	2,723,281.86
Cash - Restricted Reserves	2,068,219.22
Cash on Hand	300.00
Accounts Receivable	756,909.63
Self-Supporting Loan - Current	6,884.38
Inventory - Fuel	4,601.61
Total Current Assets	5,760,805.62
Current Liabilities	
Accounts Payable	(221,184.61)
Loan Liability - Current	(43,135.86)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(604,178.49)
Adjustments	
Less Restricted Reserves	(2,068,219.22)
Less Self-Supporting Loan Income	(6,884.38)
Add Leave Reserves - Cash Backed	249,138.92
Add Loan Principal Expense	43,135.86
Total Adjustments	(1,782,828.82)
NET CURRENT ASSETS	3,373,798.31

SHIRE OF BEVERLEY STATEMENT OF NET CURRENT ASSETS FOR THE PERIOD ENDING 31 January 2017	
Description	YTD Actual 2016/17
Current Assets	
Cash at Bank	136,976.63
Cash - Unrestricted Investments	2,576,842.18
Cash - Restricted Reserves	2,068,219.22
Cash on Hand	300.00
Accounts Receivable	691,532.58
Self-Supporting Loan - Current	6,884.38
Inventory - Fuel	10,841.81
Total Current Assets	5,491,596.80
Current Liabilities	
Accounts Payable	(318,774.40)
Loan Liability - Current	(43,135.86)
Annual Leave Liability - Current	(204,209.06)
Long Service Leave Liability - Current	(135,648.96)
Total Current Liabilities	(701,768.28)
Adjustments	
Less Restricted Reserves	(2,068,219.22)
Less Self-Supporting Loan Income	(6,884.38)
Add Leave Reserves - Cash Backed	249,138.92
Add Loan Principal Expense	43,135.86
Total Adjustments	(1,782,828.82)
NET CURRENT ASSETS	3,006,999.70

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 December 2016**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	4,992,410.00	1,559,386.08
Accounts Receivable	440,326.00	756,909.63	316,583.63
Self-Supporting Loan - Current	13,563.06	6,884.38	(6,678.68)
Inventory	7,911.26	4,601.61	(3,309.65)
Total Current Assets	3,894,824.24	5,760,805.62	1,865,981.38
Current Liabilities			
Accounts Payable	(365,228.93)	(221,184.61)	144,044.32
Loan Liability - Current	(85,387.54)	(43,135.86)	42,251.68
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(604,178.49)	186,296.00
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	17,981,509.83	(103,728.62)
Plant and Equipment	2,201,244.10	2,100,633.72	(100,610.38)
Furniture and Equipment	175,385.42	183,936.84	8,551.42
Infrastructure	27,350,427.60	27,284,100.50	(66,327.10)
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	47,736,740.67	(262,114.68)
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	51,792,929.64	1,790,162.70
Equity			
Accumulated Surplus	(37,907,934.03)	(39,683,100.74)	(1,775,166.71)
Reserves - Cash Backed	(2,053,223.23)	(2,068,219.22)	(14,995.99)
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(51,792,929.64)	(1,790,162.70)

**SHIRE OF BEVERLEY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING
31 January 2017**

Description	Actual 2015/16	YTD Actual 2016/17	Movement
Current Assets			
Cash and Cash Equivalents	3,433,023.92	4,782,338.03	1,349,314.11
Accounts Receivable	440,326.00	691,532.58	251,206.58
Self-Supporting Loan - Current	13,563.06	6,884.38	(6,678.68)
Inventory	7,911.26	10,841.81	2,930.55
Total Current Assets	3,894,824.24	5,491,596.80	1,596,772.56
Current Liabilities			
Accounts Payable	(365,228.93)	(318,774.40)	46,454.53
Loan Liability - Current	(85,387.54)	(43,135.86)	42,251.68
Annual Leave Liability - Current	(204,209.06)	(204,209.06)	0.00
Long Service Leave Liability - Current	(135,648.96)	(135,648.96)	0.00
Total Current Liabilities	(790,474.49)	(701,768.28)	88,706.21
Non-Current Assets			
Non-Current Debtors	98,023.43	98,023.43	0.00
Land and Buildings	18,085,238.45	18,004,476.97	(80,761.48)
Plant and Equipment	2,201,244.10	2,072,126.79	(129,117.31)
Furniture and Equipment	175,385.42	180,164.47	4,779.05
Infrastructure	27,350,427.60	27,343,576.04	(6,851.56)
Self-Supporting Loan - Non Current	88,536.35	88,536.35	0.00
Total Non-Current Assets	47,998,855.35	47,786,904.05	(211,951.30)
Non-Current Liabilities			
Loan Liability - Non Current	(1,069,730.58)	(1,069,730.58)	0.00
Annual Leave - Non Current	0.00	0.00	0.00
Long Service Leave Liability - Non Current	(30,707.58)	(30,707.58)	0.00
Total Non-Current Liabilities	(1,100,438.16)	(1,100,438.16)	0.00
Net Assets	50,002,766.94	51,476,294.41	1,473,527.47
Equity			
Accumulated Surplus	(37,907,934.03)	(39,366,465.51)	(1,458,531.48)
Reserves - Cash Backed	(2,053,223.23)	(2,068,219.22)	(14,995.99)
Reserve - Revaluations	(10,041,609.68)	(10,041,609.68)	0.00
Total Equity	(50,002,766.94)	(51,476,294.41)	(1,473,527.47)

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 December 2016**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,033.95
RR002	Athol Rd (RoadID: 26) (Maintenance)	5,434.89
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	2,415.97
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	980.06
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,283.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,047.20
RR008	Barrington Rd (RoadID: 13) (Maintenance)	4,325.29
RR009	Batemans Rd (RoadID: 78) (Maintenance)	886.53
RR010	Batys Rd (RoadID: 60) (Maintenance)	1,102.91
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	499.34
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	4,618.74
RR013	Beringer Rd (RoadID: 29) (Maintenance)	6,285.26
RR014	Bethany Rd (RoadID: 148) (Maintenance)	802.81
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	635.18
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,514.91
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	820.12
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	4,971.66
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	408.53
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	636.27
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	6,698.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	2,812.59
RR028	Cookes Rd (RoadID: 61) (Maintenance)	294.83
RR029	Corberding Rd (RoadID: 43) (Maintenance)	975.13
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	0.00
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	5,399.82
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,782.21
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	13,437.23
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	5,180.02
RR036	Drapers Rd (RoadID: 79) (Maintenance)	647.55
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	134.48
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	25,553.70

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 December 2016**

Job #	Job Description	YTD Actual 2016/17
RR039	Ewert Rd (RoadID: 27) (Maintenance)	7,491.97
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,791.57
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,068.88
RR043	Gors Rd (RoadID: 30) (Maintenance)	2,150.38
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	4,042.79
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,694.14
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	1,925.28
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	605.63
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,045.91
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	762.55
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,864.35
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,884.80
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	861.94
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,623.50
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	7,084.97
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	4,429.45
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,225.54
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	614.09
RR062	Luptons Rd (RoadID: 22) (Maintenance)	6,935.88
RR063	Maitland Rd (RoadID: 39) (Maintenance)	6,763.27
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	137.97
RR065	Manns Rd (RoadID: 59) (Maintenance)	922.03
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	11,162.46
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	173.81
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	1,245.92
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	1,406.67
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	25,326.69
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,137.58
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	3,515.67
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	3,738.20

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 December 2016**

Job #	Job Description	YTD Actual 2016/17
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96
RR080	Petchells Rd (RoadID: 38) (Maintenance)	3,921.30
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	430.99
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,682.94
RR083	Potts Rd (RoadID: 14) (Maintenance)	5,040.89
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	4,862.91
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	2,424.78
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	2,655.86
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	1,353.97
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,618.51
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	626.41
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	775.85
RR096	Sims Rd (RoadID: 155) (Maintenance)	499.43
RR097	Ski Rd (RoadID: 83) (Maintenance)	272.26
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,365.45
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	59.68
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,134.56
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,136.57
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	451.84
RR105	Thomas Rd (RoadID: 31) (Maintenance)	535.39
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	370.99
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	601.92
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	2,846.70
RR109	Walgy Rd (RoadID: 42) (Maintenance)	591.53
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	947.58
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,847.47
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	6,342.19
RR114	Westdale Rd (RoadID: 166) (Maintenance)	9,454.56
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	1,007.24
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	316.31
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 December 2016**

Job #	Job Description	YTD Actual 2016/17
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	13,988.99
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	15,466.96
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	20,000.00
RR888	Tree Lopping - Rural Roads (Maintenance)	30,512.51
RR999	Rural Roads Various (Maintenance)	24,145.70
Sub Total	Rural Road Maintenance	404,254.82
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	172.05
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	809.90
TS009	Courtney St (RoadID: 153) (Maintenance)	1,280.66
TS010	Dawson St (RoadID: 106) (Maintenance)	471.85
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	237.93
TS013	Duffield St (RoadID: 160) (Maintenance)	99.29
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	3,423.80
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	178.48
TS023	Hope St (RoadID: 115) (Maintenance)	6,426.39
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	3,667.49
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	181.94

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 December 2016		
Job #	Job Description	YTD Actual 2016/17
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	1,684.82
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,190.09
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	3,917.44
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	2,445.47
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	1,905.20
TS042	Richardson St (RoadID: 124) (Maintenance)	65.79
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	115.56
TS046	Short St (RoadID: 121) (Maintenance)	1,090.70
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	2,597.66
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	8,171.89
TS999	Town Streets Various (Maintenance)	4,072.15
Sub Total	Town Streets Maintenance	44,206.55
Total	Road Maintenance	448,461.37

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 January 2017**

Job #	Job Description	YTD Actual 2016/17
	Rural Road Maintenance	
RR001	Aikens Rd (RoadID: 51) (Maintenance)	4,033.95
RR002	Athol Rd (RoadID: 26) (Maintenance)	5,434.89
RR003	Avoca Rd (RoadID: 98) (Maintenance)	544.54
RR004	Balkuling Rd (RoadID: 32) (Maintenance)	2,415.97
RR005	Balkuling North Rd (RoadID: 177) (Maintenance)	980.06
RR006	Bally-Bally Countypeak Rd (RoadID: 25) (Maintenance)	5,283.04
RR007	Bally-Bally Rd (RoadID: 9) (Maintenance)	6,047.20
RR008	Barrington Rd (RoadID: 13) (Maintenance)	5,255.30
RR009	Batemans Rd (RoadID: 78) (Maintenance)	886.53
RR010	Batys Rd (RoadID: 60) (Maintenance)	1,102.91
RR011	Bellrock Rd (RoadID: 158) (Maintenance)	499.34
RR012	Bennetts Rd (RoadID: 91) (Maintenance)	4,618.74
RR013	Beringer Rd (RoadID: 29) (Maintenance)	6,285.26
RR014	Bethany Rd (RoadID: 148) (Maintenance)	802.81
RR015	Billabong Rd (RoadID: 179) (Maintenance)	0.00
RR016	Blackburn Rd (RoadID: 46) (Maintenance)	635.18
RR017	Bremner Rd (RoadID: 6) (Maintenance)	5,583.46
RR018	Buckinghams Rd (RoadID: 94) (Maintenance)	820.12
RR019	Bushhill Road (RoadID: 183) (Maintenance)	0.00
RR020	Butchers Rd (RoadID: 20) (Maintenance)	4,971.66
RR021	Cannon Hill Rd (RoadID: 176) (Maintenance)	408.53
RR022	Carrs Rd (RoadID: 47) (Maintenance)	0.00
RR023	Cattle Station Road (RoadID: 181) (Maintenance)	636.27
RR024	Caudle Rd (RoadID: 140) (Maintenance)	0.00
RR025	Chocolate Hills Rd (RoadID: 138) (Maintenance)	0.00
RR026	Clulows Rd (RoadID: 16) (Maintenance)	6,698.98
RR027	Collins Rd (RoadID: 66) (Maintenance)	2,812.59
RR028	Cookes Rd (RoadID: 61) (Maintenance)	294.83
RR029	Corberding Rd (RoadID: 43) (Maintenance)	975.13
RR030	County Peak Rd (RoadID: 96) (Maintenance)	0.00
RR031	Dale Kokeby Rd (RoadID: 10) (Maintenance)	0.00
RR032	Dalebin North Rd (RoadID: 24) (Maintenance)	6,499.27
RR033	Deep Pool Rd (RoadID: 82) (Maintenance)	3,782.21
RR034	Dobaderry Rd (RoadID: 102) (Maintenance)	14,299.17
RR035	Dongadilling Rd (RoadID: 18) (Maintenance)	5,180.02
RR036	Drapers Rd (RoadID: 79) (Maintenance)	784.41
RR037	East Lynne Rd (RoadID: 52) (Maintenance)	134.48
RR038	Edison Mill Rd (RoadID: 5) (Maintenance)	29,272.98

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 January 2017**

Job #	Job Description	YTD Actual 2016/17
RR039	Ewert Rd (RoadID: 27) (Maintenance)	7,491.97
RR040	Fergusons Rd (RoadID: 64) (Maintenance)	0.00
RR041	Fishers Rd (RoadID: 75) (Maintenance)	1,791.57
RR042	Glencoe Rd (RoadID: 33) (Maintenance)	3,068.88
RR043	Gors Rd (RoadID: 30) (Maintenance)	2,218.93
RR044	Greenhills South Rd (RoadID: 36) (Maintenance)	4,226.42
RR045	Heals Rd (RoadID: 95) (Maintenance)	0.00
RR046	Hills Rd (RoadID: 76) (Maintenance)	1,694.14
RR047	Hobbs Rd (RoadID: 40) (Maintenance)	2,062.38
RR048	Jacksons Rd (RoadID: 57) (Maintenance)	605.63
RR049	Jacobs Well Rd (RoadID: 15) (Maintenance)	5,045.91
RR050	Jas Rd (Maintenance)	0.00
RR051	Johnsons Rd (RoadID: 73) (Maintenance)	762.55
RR052	Jones Rd (RoadID: 48) (Maintenance)	1,864.35
RR053	K1 Rd (RoadID: 85) (Maintenance)	3,884.80
RR054	Kennedys Rd (RoadID: 92) (Maintenance)	861.94
RR055	Kevills Rd (RoadID: 69) (Maintenance)	0.00
RR056	Kieara Rd (RoadID: 55) (Maintenance)	0.00
RR057	Kilpatricks Rd (RoadID: 74) (Maintenance)	1,623.50
RR058	Kokeby East Rd (RoadID: 4) (Maintenance)	7,084.97
RR059	Kokendin Rd (RoadID: 11) (Maintenance)	5,547.33
RR060	Lennard Rd (RoadID: 58) (Maintenance)	1,225.54
RR061	Little Hill Rd (RoadID: 180) (Maintenance)	614.09
RR062	Luptons Rd (RoadID: 22) (Maintenance)	6,935.88
RR063	Maitland Rd (RoadID: 39) (Maintenance)	6,763.27
RR064	Mandiakon Rd (RoadID: 87) (Maintenance)	137.97
RR065	Manns Rd (RoadID: 59) (Maintenance)	922.03
RR066	Manuels Rd (RoadID: 37) (Maintenance)	0.00
RR067	Mawson Rd (RoadID: 100) (Maintenance)	11,436.70
RR068	Mawson North Rd (RoadID: 167) (Maintenance)	173.81
RR069	Mcdonalds Rd (RoadID: 54) (Maintenance)	1,245.92
RR070	Mckellars Rd (RoadID: 93) (Maintenance)	0.00
RR071	Mclean Rd (RoadID: 84) (Maintenance)	0.00
RR072	Millers Rd (RoadID: 49) (Maintenance)	1,651.52
RR073	Mills Rd (RoadID: 80) (Maintenance)	1,406.67
RR074	Morbinning Rd (RoadID: 1) (Maintenance)	25,510.32
RR075	Murrays Rd (RoadID: 71) (Maintenance)	1,137.58
RR076	Negus Rd (RoadID: 50) (Maintenance)	1,073.40
RR077	Northbourne Rd (RoadID: 28) (Maintenance)	3,515.67
RR078	Oakdale Rd (RoadID: 17) (Maintenance)	3,738.20

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 January 2017**

Job #	Job Description	YTD Actual 2016/17
RR079	Patten Rd (RoadID: 53) (Maintenance)	1,593.96
RR080	Petchells Rd (RoadID: 38) (Maintenance)	3,921.30
RR081	Piccadilly Rd (RoadID: 70) (Maintenance)	430.99
RR082	Pike Rd (RoadID: 45) (Maintenance)	1,682.94
RR083	Potts Rd (RoadID: 14) (Maintenance)	5,178.01
RR084	Qualandary Rd (RoadID: 19) (Maintenance)	4,862.91
RR085	Rickeys Rd (RoadID: 35) (Maintenance)	2,629.47
RR086	Rickeys Siding Rd (RoadID: 137) (Maintenance)	3,676.51
RR087	Rifle Range Rd (RoadID: 56) (Maintenance)	1,353.97
RR088	Rigoll Rd (RoadID: 157) (Maintenance)	1,618.51
RR089	Rogers Rd (RoadID: 62) (Maintenance)	0.00
RR090	Rossi Rd (RoadID: 156) (Maintenance)	0.00
RR091	Rumble Rd (Maintenance)	0.00
RR092	Schillings Rd (RoadID: 65) (Maintenance)	626.41
RR093	Shaw Rd (RoadID: 184) (Maintenance)	0.00
RR094	Sheahans Rd (RoadID: 90) (Maintenance)	0.00
RR095	Simmons Rd (RoadID: 101) (Maintenance)	775.85
RR096	Sims Rd (RoadID: 155) (Maintenance)	499.43
RR097	Ski Rd (RoadID: 83) (Maintenance)	272.26
RR098	Smith Rd (RoadID: 72) (Maintenance)	1,365.45
RR099	Southern Branch Rd (RoadID: 41) (Maintenance)	2,659.64
RR100	Spavens Rd (RoadID: 44) (Maintenance)	59.68
RR101	Springhill Rd (RoadID: 23) (Maintenance)	3,134.56
RR102	Steve Edwards Drv (RoadID: 173) (Maintenance)	1,053.34
RR103	St Jacks Rd (RoadID: 34) (Maintenance)	1,136.57
RR104	Talbot West Rd (RoadID: 12) (Maintenance)	451.84
RR105	Thomas Rd (RoadID: 31) (Maintenance)	875.72
RR106	Top Beverley York Rd (RoadID: 8) (Maintenance)	486.07
RR107	Turner Gully Rd (RoadID: 169) (Maintenance)	601.92
RR108	Vallentine Rd (RoadID: 21) (Maintenance)	2,846.70
RR109	Walgy Rd (RoadID: 42) (Maintenance)	954.43
RR110	Walkers Rd (RoadID: 86) (Maintenance)	0.00
RR111	Wansbrough Rd (RoadID: 77) (Maintenance)	947.58
RR112	Warradale Rd (RoadID: 67) (Maintenance)	2,847.47
RR113	Waterhatch Rd (RoadID: 2) (Maintenance)	6,665.42
RR114	Westdale Rd (RoadID: 166) (Maintenance)	9,706.76
RR115	Williamsons Rd (RoadID: 63) (Maintenance)	135.09
RR116	Woods Rd (RoadID: 68) (Maintenance)	1,007.24
RR117	Woonderlin Rd (RoadID: 175) (Maintenance)	316.31
RR118	Wyalgima Rd (RoadID: 154) (Maintenance)	0.00

**SHIRE OF BEVERLEY
ROAD MAINTENANCE REPORT
FOR THE PERIOD ENDING
31 January 2017**

Job #	Job Description	YTD Actual 2016/17
RR119	Yenyening Lakes Rd (RoadID: 7) (Maintenance)	13,988.99
RR120	York-Williams Rd (RoadID: 3) (Maintenance)	15,466.96
RR121	Young Rd (RoadID: 81) (Maintenance)	0.00
RR777	Contract Road Side Spraying	20,000.00
RR888	Tree Lopping - Rural Roads (Maintenance)	30,512.51
RR999	Rural Roads Various (Maintenance)	25,469.94
Sub Total	Rural Road Maintenance	417,116.38
	Town Street Maintenance	
TS001	Barnsley St (RoadID: 162) (Maintenance)	0.00
TS002	Bartram St (RoadID: 114) (Maintenance)	0.00
TS003	Brockman St (RoadID: 129) (Maintenance)	0.00
TS004	Brooking St (RoadID: 122) (Maintenance)	172.05
TS005	Broun St (RoadID: 144) (Maintenance)	0.00
TS006	Chestillion Ct (RoadID: 139) (Maintenance)	0.00
TS007	Chipper St (RoadID: 126) (Maintenance)	0.00
TS008	Council Rd (RoadID: 149) (Maintenance)	809.90
TS009	Courtney St (RoadID: 153) (Maintenance)	1,280.66
TS010	Dawson St (RoadID: 106) (Maintenance)	471.85
TS011	Delisle St (RoadID: 120) (Maintenance)	0.00
TS012	Dempster St (RoadID: 111) (Maintenance)	877.59
TS013	Duffield St (RoadID: 160) (Maintenance)	263.45
TS014	Edward St (RoadID: 107) (Maintenance)	0.00
TS015	Elizabeth St (RoadID: 131) (Maintenance)	0.00
TS016	Ernest Drv (RoadID: 135) (Maintenance)	0.00
TS017	Forrest St (RoadID: 103) (Maintenance)	3,779.17
TS018	George St North (RoadID: 161) (Maintenance)	0.00
TS019	George St South (RoadID: 145) (Maintenance)	0.00
TS020	Grigson St (RoadID: 172) (Maintenance)	0.00
TS021	Hamersley St (RoadID: 130) (Maintenance)	0.00
TS022	Harper St (RoadID: 109) (Maintenance)	1,115.52
TS023	Hope St (RoadID: 115) (Maintenance)	6,426.39
TS024	Hopkin St (RoadID: 128) (Maintenance)	0.00
TS025	Horley St (RoadID: 127) (Maintenance)	0.00
TS026	Hunt Rd (Maintenance)	3,667.49
TS027	Husking St (RoadID: 117) (Maintenance)	0.00
TS028	Hutchinson St (RoadID: 168) (Maintenance)	0.00
TS029	John St (RoadID: 105) (Maintenance)	181.94

SHIRE OF BEVERLEY ROAD MAINTENANCE REPORT FOR THE PERIOD ENDING 31 January 2017		
Job #	Job Description	YTD Actual 2016/17
TS030	Langsford St (RoadID: 152) (Maintenance)	0.00
TS031	Lennard St (RoadID: 113) (Maintenance)	1,684.82
TS032	Ludgate St (RoadID: 143) (Maintenance)	0.00
TS033	Lukin St (RoadID: 104) (Maintenance)	1,224.37
TS034	Mcneil St (RoadID: 141) (Maintenance)	0.00
TS035	Monger St (RoadID: 116) (Maintenance)	0.00
TS036	Morrison St (RoadID: 112) (Maintenance)	0.00
TS037	Nicholas St (RoadID: 123) (Maintenance)	3,917.44
TS038	Prior Pl (RoadID: 174) (Maintenance)	0.00
TS039	Queen St (RoadID: 110) (Maintenance)	2,445.47
TS040	Railway Pde (RoadID: 147) (Maintenance)	0.00
TS041	Railway St (RoadID: 146) (Maintenance)	2,521.17
TS042	Richardson St (RoadID: 124) (Maintenance)	65.79
TS043	Seabrook St (RoadID: 118) (Maintenance)	0.00
TS044	Sewell St (RoadID: 119) (Maintenance)	0.00
TS045	Shed St (RoadID: 136) (Maintenance)	115.56
TS046	Short St (RoadID: 121) (Maintenance)	1,090.70
TS047	Smith St (RoadID: 108) (Maintenance)	0.00
TS048	Taylor St (RoadID: 165) (Maintenance)	0.00
TS049	Vincent St (RoadID: 125) (Maintenance)	3,011.97
TS050	Wright St (RoadID: 150) (Maintenance)	0.00
TS051	Great Southern Hwy (Maintenance)	0.00
TS888	Tree Lopping - Town Streets (Maintenance)	8,856.52
TS999	Town Streets Various (Maintenance)	4,164.67
Sub Total	Town Streets Maintenance	48,144.49
Total	Road Maintenance	465,260.87

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 December 2016						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	97,271.10				
	Office Equipment	20,439.55				
	Airfield Emergency Plant	36,544.04				
	Bush Fire Fighters Building	108,371.85				
	Recreation Ground	117,887.87				
	Cropping Committee	362,139.14				
	Avon River Development	377,246.62				
	Annual Leave	340,409.40				
	Community Bus	23,694.75				
	Road Construction	151,867.82				
	Senior Housing	38,614.41				
		358,801.39	2,068,219.22	3 mths	2.70%	27/03/2017
2902-40204	Online Saver ANZ	128.27	128.27	Ongoing		Ongoing
2128505	Term Deposit Bendigo	308,252.32	308,252.32	3 mths	2.05%	8/02/2017
9754-35231	Term Deposit ANZ	610,455.80	610,455.80	3 mths	2.50%	9/02/2017
9762-17623	Term Deposit ANZ	504,445.47	504,445.47	4 mths	2.40%	24/04/2017
9762-87111	Term Deposit ANZ	400,000.00	400,000.00	124 days	2.62%	9/01/2017
9763-47647	Term Deposit ANZ	450,000.00	450,000.00	4 mths	2.69%	20/01/2017
9763-47671	Term Deposit ANZ	450,000.00	450,000.00	4 mths	2.70%	20/02/2017
	Total		4,791,501.08			

SHIRE OF BEVERLEY						
INVESTMENT OF SURPLUS FUNDS						
AS AT 31 January 2017						
Account #	Account Name	Amount Invested (\$)	Total	Term	Interest Rate	Maturation
9701-42341	Reserve Funds ANZ					
	Long Service Leave	97,271.10				
	Office Equipment	20,439.55				
	Airfield Emergency Plant	36,544.04				
	Bush Fire Fighters Building	108,371.85				
	Recreation Ground	117,887.87				
	Cropping Committee	362,139.14				
	Avon River Development	377,246.62				
	Annual Leave	340,409.40				
	Community Bus	23,694.75				
	Road Construction	151,867.82				
	Senior Housing	38,614.41				
		358,801.39	2,068,219.22	3 mths	2.70%	27/03/2017
2902-40204	Online Saver ANZ	128.27	128.27	Ongoing	0.00%	Ongoing
*2128505	Term Deposit Bendigo	308,252.32	308,252.32	3 mths	2.05%	8/02/2017
*9754-35231	Term Deposit ANZ	610,455.80	610,455.80	3 mths	2.50%	9/02/2017
9762-17623	Term Deposit ANZ	504,445.47	504,445.47	122 days	2.40%	24/04/2017
9762-87111	Term Deposit ANZ	403,560.32	403,560.32	91 days	2.40%	10/04/2017
9763-47647	Term Deposit ANZ	300,000.00	300,000.00	4 mths	2.35%	22/05/2017
*9763-47671	Term Deposit ANZ	450,000.00	450,000.00	4 mths	2.70%	20/02/2017
	Total		4,645,061.40			

* These deposits have matured

11.2 Accounts Paid by Authority

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 10 February 2017
APPLICANT: N/A
FILE REFERENCE: N/A
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: December 2016 and January 2017 – List of Accounts

SUMMARY

Council to consider authorising the payment of accounts.

BACKGROUND

The following lists represents accounts paid by authority for the month of December 2016 and January 2017.

COMMENT

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STATUTORY ENVIRONMENT

Regulation 12 of the Local Government (Financial Management) Regulations provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the Local Government (Financial Management) Regulations provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;
- and
- (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 (b) recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Unless otherwise identified, all payments have been made in accordance with Council's 2016/17 Budget.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Authority to Purchase – All acquisitions should be in accordance with budget provisions or to a maximum specified cost.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION

M11/0217

Moved Cr White

Seconded Cr Buckland

That the List of Accounts as presented, be received:

December 2016:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

08 December 2016	1512-1513	(2)	\$ 335.16	(authorised by CEO S Gollan and Cr T Buckland)
15 December 2016	1514-1514	(1)	\$ 20,876.00	(authorised by CEO S Gollan and Cr T Buckland)
19 December 2016	1515-1516	(2)	\$ 5,990.37	(authorised by CEO S Gollan and Cr K Murray)
23 December 2016	1517-1519	(3)	\$ 11,017.02	(authorised by CEO S Gollan and DCEO S Marshall)
Total of cheque vouchers for December 2016 incl			\$ 38,218.55	previously paid

EFT vouchers

01 December 2016	1-39	(39)	\$ 51,172.45	(authorised by CEO S Gollan and Cr K Murray)
01 December 2016	EFT 1708-1710	(3)	\$ 11,970.50	(authorised by CEO S Gollan and Cr D White)
08 December 2016	EFT 1711-1725	(15)	\$ 33,842.49	(authorised by CEO S Gollan and Cr T Buckland)
15 December 2016	1-39	(39)	\$ 49,322.17	(authorised by CEO S Gollan and Cr K Murray)
15 December 2016	EFT 1727-1736	(10)	\$ 76,723.20	(authorised by CEO S Gollan and Cr K Murray)
20 December 2016	EFT 1738-1741	(4)	\$ 36,139.26	(authorised by CEO S Gollan and DCEO S Marshall)
23 December 2016	EFT 1744-1784	(4)	\$ 123,769.79	(authorised by CEO S Gollan and DCEO S Marshall)
29 December 2016	1-40	(40)	\$ 50,048.69	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for December 2016 incl			\$ 432,988.55	previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for December 2016 incl \$ **0.00**
previously paid.

EFT vouchers

20 December 2016	EFT 1485-1485	(1)	\$ 200.00	(authorised by CEO S Gollan and DCEO S Marshall)
23 December 2016	EFT 1486-1486	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
Total of EFT vouchers for December 2016 incl			\$ 250.00	previously paid.

(3) Direct Debit Payments totalling \$ **87,416.06** **previously paid.**

(4) Credit Card Payments totalling \$ **554.47** **previously paid.**

January 2017:

(1) Municipal Fund – Account 016-540 259 838 056

Cheque vouchers

12 January 2017	1520-1520	(1)	\$ 21,521.00	(authorised by CEO S Gollan and DCEO S Marshall)
17 January 2017	1521-1523	(3)	\$ 13,425.09	(authorised by DCEO S Marshall and Cr K Murray)
19 January 2017	1524-1524	(1)	\$ 473.20	(authorised by DCEO S Marshall and Cr K Murray)
30 January 2017	1525-1526	(0)	\$ 0.00	(Cheques voided due to printing error)
30 January 2017	1527-1528	(2)	\$ 2,044.46	(authorised by CEO S Gollan and DCEO S Marshall)

Total of cheque vouchers for January 2017 incl \$ 37,463.75 previously paid

EFT vouchers

12 January 2017	1-40	(40)	\$ 67,933.11	(authorised by CEO S Gollan and DCEO S Marshall)
12 January 2017	EFT 1787-1794	(8)	\$ 17,561.72	(authorised by CEO S Gollan and DCEO S Marshall)
17 January 2017	EFT 1796-1813	(18)	\$ 38,449.09	(authorised by DCEO S Marshall and Cr K Murray)
25 January 2017	1-39	(40)	\$ 54,384.52	(authorised by DCEO S Marshall and Cr K Murray)
27 January 2017	EFT 1820-1822	(3)	\$ 7,213.02	(authorised by CEO S Gollan and Cr D Ridgway)
30 January 2017	EFT 1823-1852	(30)	\$ 112,447.80	(authorised by CEO S Gollan and DCEO S Marshall)

Total of EFT vouchers for January 2017 incl \$ 297,989.26 previously paid.

(2) Trust Fund – Account 016-259 838 128

Cheque vouchers

Nil vouchers

Total of cheque vouchers for January 2017 incl \$ 0.00 previously paid.

EFT vouchers

12 January 2017	EFT 1786-1786	(1)	\$ 50.00	(authorised by CEO S Gollan and DCEO S Marshall)
18 January 2017	EFT 1816-1816	(1)	\$ 200.00	(authorised by DCEO S Marshall and Cr K Murray)
27 January 2017	EFT 1817-1818	(2)	\$ 200.00	(authorised by DCEO S Marshall and Cr K Murray)

Total of EFT vouchers for January 2017 incl \$ 450.00 previously paid.

(3) Direct Debit Payments totalling \$ 78,115.12 previously paid.

(4) Credit Card Payments totalling \$ 2,899.00 previously paid.

CARRIED 8/0

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1708	01-Dec-2016	AssetVal P/L	Valuation of Land, Buildings & Structure - Prog payment 2	(5,412.00)	
EFT Pymt	EFT 1709	01-Dec-2016	Game On Contracting	RRG 1702 (Westdale Road): Cartage of gravel	(6,517.50)	
EFT Pymt	EFT 1710	01-Dec-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	(11,970.50)
EFT Pymt	EFT 1711	08-Dec-2016	AMPAC Debt Recovery	Nov 2016 Rates Debt Recovery	(4,530.35)	
EFT Pymt	EFT 1712	08-Dec-2016	Archivewise	2016-10 Oct: Storage of Archives - 153 boxes	(131.28)	
EFT Pymt	EFT 1713	08-Dec-2016	Arrow Bronze	Niche Wall - Anglican: Double Plaque HG & OP Williamson	(452.04)	
EFT Pymt	EFT 1714	08-Dec-2016	Avon Waste	1,945 Bin Collection FE 25 Nov 16 inc Recycling Bins & 1 x Recycling Collection	(4,550.50)	
EFT Pymt	EFT 1715	08-Dec-2016	BSL - Building Commission	Nov 16 Collections x 6	(664.57)	
EFT Pymt	EFT 1716	08-Dec-2016	Beverley Country Kitchen (BCK)	Council Meet - 22 Nov 2016: Lunch x 13	(375.00)	
EFT Pymt	EFT 1717	08-Dec-2016	Beverley Supermarket & Liquor (IGA)	Nov 2016 Purchases	(2,168.57)	
EFT Pymt	EFT 1718	08-Dec-2016	CAS - Contract Aquatic Services	Various: 2 of 5 install of Contract Man for 16/17 swim year, Chemicals	(14,905.00)	
EFT Pymt	EFT 1719	08-Dec-2016	CTF - Construction Training Fund (BCTIF)	Nov 16 Collections x 2	(637.52)	
EFT Pymt	EFT 1720	08-Dec-2016	Michael Wilson	2016-12 Dec: Photocopying & Delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1721	08-Dec-2016	Northam & Districts Little Athletics Centre	Kidsports Funding: Reimbursement of Vouchers x 3	(490.00)	
EFT Pymt	EFT 1722	08-Dec-2016	R K Lupton Maintenance Services	BE034 (PBFT02): Repairs	(150.00)	
EFT Pymt	EFT 1723	08-Dec-2016	Toll Ipec P/L (Courier Aust)	Freight Charges; 21- 23 Nov 2016	(1,092.82)	
EFT Pymt	EFT 1724	08-Dec-2016	Total Eden P/L	Rec Ground - Water Tank & Retic: Parts	(149.75)	
EFT Pymt	EFT 1725	08-Dec-2016	WA Treasury Corporation	Loan 112 (Frail Aged Lodge): DEB 36 of 39 payments - Dec 16	(3,295.09)	(33,842.49)
EFT Pymt	EFT 1727	15-Dec-2016	Australia Post	Nov 16 Postage	(739.96)	
EFT Pymt	EFT 1728	15-Dec-2016	BDF - Beverley Dome Fuel & Hire	4,000L Diesel @ \$1.1241/L inc	(4,496.40)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1729	15-Dec-2016	Beverley Newsagency	Nov 2016 Purchases	(271.39)	
EFT Pymt	EFT 1730	15-Dec-2016	Country Copiers Northam	Copy Charges - IR8295: 18 Oct - 25 Nov 2016	(505.07)	
EFT Pymt	EFT 1731	15-Dec-2016	Dalene Nicola Davies	2016 Christmas Party (20 Dec 16): Catering for 70	(2,100.00)	
EFT Pymt	EFT 1732	15-Dec-2016	John Hansen	Reimbursements: Mobile phone repairs & Refreshments	(151.21)	
EFT Pymt	EFT 1733	15-Dec-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1734	15-Dec-2016	PCS - Perfect Computer Solutions	Computer Support - Shire: 24 - 30 Nov 2016	(340.00)	
EFT Pymt	EFT 1735	15-Dec-2016	Specialised Tree Service	Tree Lopping: Various Locations	(16,535.69)	
EFT Pymt	EFT 1736	15-Dec-2016	Western Stabilisers Pty Ltd	RRG 1702 (Westdale Rd): Stabilisation & Mobilisation	(51,542.48)	(76,723.20)
EFT Pymt	EFT 1738	20-Dec-2016	Alison Lewis	Reimbursements: Bags for Christmas Hampers	(74.00)	
EFT Pymt	EFT 1739	20-Dec-2016	Beverley Newsagency	Photocopying Paper Order - Dec 16	(2,049.40)	
EFT Pymt	EFT 1740	20-Dec-2016	Colas WA P/L	RRG 1702 (Westdale Rd): Bitumen Sealing Work	(16,749.04)	
EFT Pymt	EFT 1741	20-Dec-2016	WA Treasury Corporation	Loan 117 (Bowling Club Loan) & Loan 119 (S/water Collection Dams): Dec 16	(17,266.82)	(36,139.26)
EFT Pymt	EFT 1744	23-Dec-2016	AITC Specialists P/L	2016-11 Nov Fuel Tax Credits	(232.98)	
EFT Pymt	EFT 1745	23-Dec-2016	AMD Chartered Accountants	Completion of Reg 17 Review	(6,824.75)	
EFT Pymt	EFT 1746	23-Dec-2016	ASB Marketing P/L	Admin Uniforms	(194.54)	
EFT Pymt	EFT 1747	23-Dec-2016	Abco Products P/L	Various bldgs: Cleaning products	(207.47)	
EFT Pymt	EFT 1748	23-Dec-2016	Allstamps	Caravan Park: Stamp for Receipt Book	(40.10)	
EFT Pymt	EFT 1749	23-Dec-2016	Arrow Bronze	Niche Wall - Anglican: Single Plaque A J Sewell	(300.24)	
EFT Pymt	EFT 1750	23-Dec-2016	Asset Infrastructure Management P/L	Asset Management Managed Services: 29 hours	(3,987.50)	
EFT Pymt	EFT 1751	23-Dec-2016	Aussie IT	4 x Toners	(638.00)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1752	23-Dec-2016	Avon Express	Freight Charges: Nov 2016	(247.50)	
EFT Pymt	EFT 1753	23-Dec-2016	Avon Trading Co	Nov 2016 Hardware Purchases	(1,883.63)	
EFT Pymt	EFT 1754	23-Dec-2016	Avon Waste	1,948 Bin Collection FE 09 Dec 16 inc Recycling Bins & 1 x Recycling Collection	(4,557.28)	
EFT Pymt	EFT 1755	23-Dec-2016	BOC Limited	2016-11 Nov: Cylinder Rental	(29.10)	
EFT Pymt	EFT 1756	23-Dec-2016	Beverley CRC (Community Resource Centre)	2016-12 Dec: Blarney Compilation for Production	(891.80)	
EFT Pymt	EFT 1757	23-Dec-2016	Beverley Country Kitchen (BCK)	Council Meet - 20 Dec 2016: Lunch x 14	(531.00)	
EFT Pymt	EFT 1758	23-Dec-2016	Beverley Tyre Service	2016-11 Nov Tyre Purchases	(2,687.00)	
EFT Pymt	EFT 1759	23-Dec-2016	Commarine	BE000 (PUTE): Hands free car kit	(1,027.00)	
EFT Pymt	EFT 1760	23-Dec-2016	DORMA Australia P/L	Bi Annual Service of Automatic Front Doors (Silver Mtce Agreement)	(132.00)	
EFT Pymt	EFT 1761	23-Dec-2016	Dept of Fire & Emergency Services (DFES)	16/17 ESL (Option B) - 2nd Quarterly Pymt	(30,506.47)	
EFT Pymt	EFT 1762	23-Dec-2016	Eastern Hills Saws & Mowers	Sundry Plant (PSP99): Parts	(239.20)	
EFT Pymt	EFT 1763	23-Dec-2016	Elders Rural Services Aust Ltd	Various: Pest control	(58.20)	
EFT Pymt	EFT 1764	23-Dec-2016	Fire Risk Analysis and Prevention	Beverley Cornerstone Project: Testing of street hydrant	(1,210.00)	
EFT Pymt	EFT 1765	23-Dec-2016	Glyde Gallery Conservation	Avondale Machinery Collection: Museum Honorary Allowance (Jun - Dec16)	(2,600.00)	
EFT Pymt	EFT 1766	23-Dec-2016	Hempfield Small Engine Services	Sundry Plant (PSP99): Parts	(14.25)	
EFT Pymt	EFT 1767	23-Dec-2016	Isweep Town & Country	Town Street Sweeping: Dec 2016	(594.00)	
EFT Pymt	EFT 1768	23-Dec-2016	JSF Brushes	Road Broom (PSP03): Bobbins	(1,254.00)	
EFT Pymt	EFT 1769	23-Dec-2016	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1770	23-Dec-2016	Landgate	Valuation Fees (UV Chargeable): 23 Jul - 28 Oct 16	(159.80)	
EFT Pymt	EFT 1771	23-Dec-2016	Marketforce Pty Ltd	Death Notice for the Late Margaret Alexander	(65.41)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1772	23-Dec-2016	McLeods Barristers and Solicitors	Recreation Grounds: Issuance of Titles - Professional Fees	(495.35)	
EFT Pymt	EFT 1773	23-Dec-2016	PCS - Perfect Computer Solutions	Computer Support - Shire & Medical: 07 - 12 Dec 2016	(425.00)	
EFT Pymt	EFT 1774	23-Dec-2016	RA-AN Enterprises	Various jobs: Dozer hire	(16,786.00)	
EFT Pymt	EFT 1775	23-Dec-2016	RJ Jas - All Mechanical & Electronics (Richard Jas)	Various plant: Parts	(1,121.16)	
EFT Pymt	EFT 1776	23-Dec-2016	Skipper Truck Parts	BEV1 (PCB01): Parts	(89.56)	
EFT Pymt	EFT 1777	23-Dec-2016	Snap Osborne Park	Printing: Envelopes - Window & Plain Face	(1,351.13)	
EFT Pymt	EFT 1778	23-Dec-2016	St John Ambulance WA Ltd - Beverley Sub Centre	Swim Pool: First Aid Kit Restock	(220.22)	
EFT Pymt	EFT 1779	23-Dec-2016	T-Bone Beverley	Christmas 2016: Meat Vouchers x 36	(1,080.00)	
EFT Pymt	EFT 1780	23-Dec-2016	The International on the Water Hotel	DFES Forum, 7-9 Dec 2016: Accommodation - J Hansen	(342.00)	
EFT Pymt	EFT 1781	23-Dec-2016	Toll Ipec P/L (Courier Aust)	Freight charges: 06 Dec - 08 Dec 16	(38.19)	
EFT Pymt	EFT 1782	23-Dec-2016	Unique State Art & Design	Farewell Gift - S de Beer	(430.00)	
EFT Pymt	EFT 1783	23-Dec-2016	WA Contract Ranger Services	Ranger Services: 02 - 09 Dec 2016	(607.75)	
EFT Pymt	EFT 1784	23-Dec-2016	WA Treasury Corporation	Loan 118 (Function & Rec Centre): DEB 07 of 33 payments - Dec 16	(39,629.21)	(123,769.79)
Cheque #	1512	08-Dec-2016	Shire of Beverley	BE020 (PUTE07): Registration to 30 Jun 2017	(189.65)	
Cheque #	1513	08-Dec-2016	Water Corporation	Water use - Balkuling Rd Standpipe: 21 Sep - 18 Nov 16	(145.51)	
Cheque #	1514	15-Dec-2016	ATO - Australian Tax Office	Nov 2016 BAS Obligation	(20,876.00)	
Cheque #	1515	19-Dec-2016	Synergy	Street Lights: 25 Oct - 24 Nov 16 & Swim Pool to 05 Dec 16	(4,049.35)	
Cheque #	1516	19-Dec-2016	Telstra	2016-12 Dec Telephone Accounts	(1,941.02)	
Cheque #	1517	23-Dec-2016	Beverley Medical Practice	Pre-Employment Medical: Mary Jones	(120.00)	
Cheque #	1518	23-Dec-2016	Synergy	Sports Complex (L36 Forrest St): 09 Nov - 13 Dec 16	(457.10)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
Cheque #	1519	23-Dec-2016	Water Corporation	Water use - Aero Museum: 01 Nov - 31 Dec 16	(10,439.92)	(38,218.55)
Direct Debit	DD 853.1	13-Dec-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 853.2	13-Dec-2016	WA Super	Payroll deductions	(7,463.15)	
Direct Debit	DD 853.3	13-Dec-2016	Kinetic Super	Superannuation contributions	(144.85)	
Direct Debit	DD 853.4	13-Dec-2016	BT Super For Life	Superannuation contributions	(293.57)	
Direct Debit	DD 853.5	13-Dec-2016	Australian Super	Superannuation contributions	(182.47)	(8,857.83)
Direct Debit	DD 870.1	27-Dec-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 870.2	27-Dec-2016	WA Super	Payroll deductions	(7,320.82)	
Direct Debit	DD 870.3	27-Dec-2016	Kinetic Super	Superannuation contributions	(145.09)	
Direct Debit	DD 870.4	27-Dec-2016	Colonial First State Super (Moulton Clare)	Superannuation contributions	(75.08)	
Direct Debit	DD 870.5	27-Dec-2016	BT Super For Life	Superannuation contributions	(293.57)	
Direct Debit	DD 870.6	27-Dec-2016	Australian Super	Superannuation contributions	(181.38)	(8,789.73)
Direct Debit	16	07-Dec-2016	3 - Payments for DOT	Payments for DOT	(4,707.10)	
Direct Debit	16	08-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,412.95)	
Direct Debit	16	09-Dec-2016	3 - Payments for DOT	Payments for DOT	(4,112.55)	
Direct Debit	16	12-Dec-2016	3 - Payments for DOT	Payments for DOT	(2,039.60)	
Direct Debit	16	13-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,028.05)	
Direct Debit	16	14-Dec-2016	3 - Payments for DOT	Payments for DOT	(4,018.15)	
Direct Debit	16	15-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,793.25)	
Direct Debit	16	16-Dec-2016	3 - Payments for DOT	Payments for DOT	(4,204.95)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
Direct Debit	16	01-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,038.65)	
Direct Debit	16	20-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,625.60)	
Direct Debit	16	19-Dec-2016	3 - Payments for DOT	Payments for DOT	(2,251.00)	
Direct Debit	16	21-Dec-2016	3 - Payments for DOT	Payments for DOT	(5,551.00)	
Direct Debit	16	22-Dec-2016	3 - Payments for DOT	Payments for DOT	(1,051.15)	
Direct Debit	16	23-Dec-2016	3 - Payments for DOT	Payments for DOT	(5,290.40)	
Direct Debit	16	28-Dec-2016	3 - Payments for DOT	Payments for DOT	(2,226.50)	
Direct Debit	16	29-Dec-2016	3 - Payments for DOT	Payments for DOT	(6,445.75)	
Direct Debit	16	02-Dec-2016	3 - Payments for DOT	Payments for DOT	(1,131.05)	
Direct Debit	16	05-Dec-2016	3 - Payments for DOT	Payments for DOT	(2,144.50)	
Direct Debit	16	06-Dec-2016	3 - Payments for DOT	Payments for DOT	(3,880.75)	(65,952.95)
Direct Debit	16	01-Dec-2016	6 - Westnet Payments	Westnet Payments	(66.00)	
Direct Debit	16	01-Dec-2016	7 - CBA Merchant Fee	CBA Merchant Fee	(147.62)	
Direct Debit	16	05-Dec-2016	7 - CBA Merchant Fee	CBA Merchant Fee - POS Fee	(32.93)	
Direct Debit	16	12-Dec-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	(91.10)	
Direct Debit	16	12-Dec-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	91.10	
Direct Debit	16	12-Dec-2016	8 - ANZ Transactive Fee	ANZ Transactive Fee	(91.10)	
Direct Debit	16	28-Dec-2016	9 - Vodafone Messaging	Vodafone Messaging	(661.76)	
Direct Debit	16	02-Dec-2016	9 - Vodafone Messaging	Vodafone Messaging	(513.70)	(1,513.11)
Direct Debit	EFT 1726	13-Dec-2016	Credit Card - Shire of Beverley	November 2016 Purchases	(554.47)	(554.47)

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 1742	21-Dec-2016	Toyota Finance	BRMP Vehicle Loan - 03 of 12 payments	(1,366.38)	(1,366.38)
Direct Debit	EFT 1785	30-Dec-2016	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2016-11 Nov: 2 x Chlorine gas cylinders 70kg	(936.06)	(936.06)
PAYMENTS RAISED IN CURRENT MONTH					(408,634.32)	(408,634.32)
WAGES & SALARIES						
EFT Pymt		01-Dec-2016	Wages & Salaries	FE - 29 Nov 2016	(51,172.45)	
EFT Pymt		15-Dec-2016	Wages & Salaries	FE - 13 Dec 2016	(49,322.17)	
EFT Pymt		29-Dec-2016	Wages & Salaries	FE - 27 Dec 2016	(50,048.69)	
WAGES & SALARIES					(150,543.31)	(150,543.31)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1517	23-Dec-2016	Beverley Medical Practice	Pre-Employment Medical: Mary Jones	120.00	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					120.00	120.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1488	30-Sep-2016	Beverley Medical Practice	Pre-Employment Medical: Troy Granville	(100.00)	
Cheque #	1508	28-Nov-2016	ACMA - Australian Comm & Media Authority	Bev North East Brigade: Land Mobile Appart Lic 252879/1, exp 10 Dec 2017	(931.00)	
Cheque #	1509	28-Nov-2016	Beverley Medical Practice	Pre-Employment Medical: Joshua-Jacob Barker	(120.00)	
Direct Debit	DD 838.1	29-Nov-2016	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 838.2	29-Nov-2016	WA Super	Payroll deductions	(7,327.97)	
Direct Debit	DD 838.3	29-Nov-2016	Kinetic Super	Superannuation contributions	(144.85)	
Direct	DD 838.4	29-Nov-2016	Colonial First State Super (Moulton)	Superannuation contributions	(36.44)	

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS	
Debit			Clare)				
Direct Debit	DD 838.5	29-Nov-2016	BT Super For Life	Superannuation contributions	(293.57)		
Direct Debit	DD 838.6	29-Nov-2016	Australian Super	Superannuation contributions	(184.35)		
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(9,911.97)	(9,911.97)	
TRANSFERS to TRUST							
					TRANSFERS to TRUST	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
INVESTMENTS							
					INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(568,969.60)	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT							
Credit Card	S0226076	16-Nov-2016	Komatsu	BE004 (PLDR02) - Parts	379.32		
Credit Card	DRONE2	28-Nov-2016	Indiegogo	BRMPC: Onagofly ProKit Drone - Refund partial	(327.04)		
Credit Card	52/OCT16	27-Oct-2016	Floral Posies	Flowers for CEO's wife - S Gollan re hospital stay	75.00		
Credit Card	1TQO908/ NOV16	23-Nov-2016	DoT	1TQO908 (PTRL12) - Registration to 30 Jun 2017	23.05		
Credit Card	05046770	03-Nov-2016	Surepak	1,000 x 240L black rubbish bin liners	404.14		
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					554.47		

TYPE	NUM	DATE	PAYEE	DECEMBER DETAILS	AMT PAID	TOTALS	
TRUST ACCOUNT DETAILS							
PAYMENTS RAISED IN CURRENT MONTH							
EFT Pymt	1485	20-Dec-2016	Sharon Ugle	Refund of Cleaning Bond - Hall Hire, Booking 16 Dec 2016 (Rec 8717)	(200.00)		
EFT Pymt	1486	23-Dec-2016	Maria Smith	Refund of Gym Key Bond (Rec 7836)	(50.00)		
					PAYMENTS RAISED IN CURRENT MONTH	(250.00)	(250.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #							
					PAYMENTS UNPRESENTED IN CURRENT BANK #	0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS							
					PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS	0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS							
					OTHER AMENDMENTS/GENERAL JOURNALS	0.00	0.00
					TOTAL EXPENDITURE for TRUST ACCOUNT		(250.00)
					TOTAL EXPENDITURE as reconciled to the DECEMBER 2016 BANK STATEMENTS		
					Municipal Account Expenditure		(568,969.60)
					Trust Account Expenditure		(250.00)
					TOTAL EXPENDITURE for DECEMBER 2016		(569,219.60)

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1787	12-Jan-2017	BSL - Building Commission	Dec 16 Collections x 9	(863.26)	
EFT Pymt	EFT 1788	12-Jan-2017	CTF - Construction Training Fund (BCTIF)	Dec 16 Collections x 5	(814.75)	
EFT Pymt	EFT 1789	12-Jan-2017	EA Strange & Co	Gravel Royalties: Jul - Dec 2016	(4,114.00)	
EFT Pymt	EFT 1790	12-Jan-2017	Kimberley Leonard Boulton	Record Archiving. Onsite working - 3 to 5 Jan 2017: 3 days	(1,980.00)	
EFT Pymt	EFT 1791	12-Jan-2017	Michael Wilson	2017 - 01 Jan: Photocopying and delivery of the Blarney	(250.00)	
EFT Pymt	EFT 1792	12-Jan-2017	Shire of Brookton	2016-11 Nov Town Planning Scheme - Stefan de Beer	(5,022.73)	
EFT Pymt	EFT 1793	12-Jan-2017	WA Contract Ranger Services	Ranger Services: 15 - 20 Dec 2016	(607.75)	
EFT Pymt	EFT 1794	12-Jan-2017	WA Treasury Corporation	Guarantee Fee on Loans 112, 117, 118, 119 to 31 Dec 2016	(3,909.23)	(17,561.72)
EFT Pymt	EFT 1796	17-Jan-2017	Avon Express	Freight Charges Dec 16	(159.50)	
EFT Pymt	EFT 1797	17-Jan-2017	Avon Valley Tyre Service	22-12 Dec: BE 029 Grader: Parts	(141.80)	
EFT Pymt	EFT 1798	17-Jan-2017	Avon Waste	1,948 Bin Collection FE 23 Dec 16 inc 1 x Recycling Collection	(4,250.96)	
EFT Pymt	EFT 1799	17-Jan-2017	BDF - Beverley Dome Fuel & Hire	10,000L Diesel @ \$1.2101	(12,101.00)	
EFT Pymt	EFT 1800	17-Jan-2017	Beverley Amateur Swimming Club	Kidsport Funding	(195.00)	
EFT Pymt	EFT 1801	17-Jan-2017	Beverley Gas & Plumbing	Balkuling Standpipe: Repairs	(471.63)	
EFT Pymt	EFT 1802	17-Jan-2017	Beverley Newsagency	Dec 2016 Purchases	(111.99)	
EFT Pymt	EFT 1803	17-Jan-2017	Beverley Supermarket & Liquor (IGA)	Dec 2016 Purchases	(1,697.99)	
EFT Pymt	EFT 1804	17-Jan-2017	Chemdry Betta Finish	Admin Building: Cleaning carpets and office chairs	(1,738.00)	
EFT Pymt	EFT 1805	17-Jan-2017	Creative ADM	Research for branding & communication strategy for Shire of Beverley	(6,871.04)	
EFT Pymt	EFT 1806	17-Jan-2017	Filters Plus	Various Plant: Parts	(244.04)	
EFT Pymt	EFT 1807	17-Jan-2017	Gerrard Hydraulics	BE 036: Parts	(410.01)	

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1808	17-Jan-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1809	17-Jan-2017	Pamela Stockley	Consultancy Services for Age Friendly Community Project - Jun to Nov 16	(9,000.00)	
EFT Pymt	EFT 1810	17-Jan-2017	Stewart & Heaton Clothing Co P/L	CESM Officer: Uniform	(295.90)	
EFT Pymt	EFT 1811	17-Jan-2017	T-Bone Beverley	Christmas Lights Comp 2016: Shires Bus Choice - Avon Trading (Meat voucher)	(100.00)	
EFT Pymt	EFT 1812	17-Jan-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 12 Dec - 15 Dec 16	(101.23)	
EFT Pymt	EFT 1813	17-Jan-2017	Tudor House	2 x Shire of Beverley Flags	(518.00)	(38,449.09)
EFT Pymt	EFT 1820	27-Jan-2017	BDF - Beverley Dome Fuel & Hire	4,007L Diesel @ \$1.1893	(4,765.52)	
EFT Pymt	EFT 1821	27-Jan-2017	Kimberley Leonard Boulton	Record Archiving: Onsite Working - 9 to 11 Jan 2017: 3 days	(1,980.00)	
EFT Pymt	EFT 1822	27-Jan-2017	WA Contract Ranger Services	Ranger Services: 03 - 10 Jan 17	(467.50)	(7,213.02)
EFT Pymt	EFT 1823	30-Jan-2017	AAA Asphalt Surfaces	Various Rds: Coldmix for patching	(357.50)	
EFT Pymt	EFT 1824	30-Jan-2017	AITIS Specialists P/L	2016-12 Dec Fuel Tax Credits	(235.07)	
EFT Pymt	EFT 1825	30-Jan-2017	AMPAC Debt Recovery	Dec 2016 Rates Debt Recovery	(7,061.45)	
EFT Pymt	EFT 1826	30-Jan-2017	Archivewise	2016-12 Dec: Storage of Archives - 153 boxes	(65.64)	
EFT Pymt	EFT 1827	30-Jan-2017	Asset Infrastructure Management P/L	Asset Management Mentoring Services: 29 hours	(4,184.97)	
EFT Pymt	EFT 1828	30-Jan-2017	Avon Trading Co	Dec 2016 Hardware Purchases	(3,928.42)	
EFT Pymt	EFT 1829	30-Jan-2017	Avon Waste	1,948 Bin Collection FE 6 Jan 17 1 x Recycling Collection	(4,250.96)	
EFT Pymt	EFT 1830	30-Jan-2017	Beverley Country Kitchen (BCK)	Cornerstone Meeting - 12 Jan 2017: Lunch x 8	(100.00)	
EFT Pymt	EFT 1831	30-Jan-2017	Beverley Gas & Plumbing	Beverley Oval: relocate reinstall drink fountain	(1,100.28)	
EFT Pymt	EFT 1832	30-Jan-2017	Beverley Tyre Service	Dec Tyre Purchases	(6,787.00)	
EFT Pymt	EFT 1833	30-Jan-2017	CAI Fences	Refuse Site - Gate Repair re BE031	(1,155.00)	

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
EFT Pymt	EFT 1834	30-Jan-2017	CAS - Contract Aquatic Services	3 of 5 install of Contract Management for 16/17 swim year	(13,530.00)	
EFT Pymt	EFT 1835	30-Jan-2017	Colas WA P/L	RTR 1701 (York Williams Rd): Bitumen Sealing Work	(49,533.55)	
EFT Pymt	EFT 1836	30-Jan-2017	Country Copiers Northam	Copy Charges - IRA8295: 25 Nov 16 - 19 Jan 17	(694.15)	
EFT Pymt	EFT 1837	30-Jan-2017	Cr Denise Jo Ridgway	Travel Claim Oct - Dec 2016	(603.20)	
EFT Pymt	EFT 1838	30-Jan-2017	Dpt of Lands	Res Avon Loc 27959: Lease M355805 to 30 June 17	(4,955.27)	
EFT Pymt	EFT 1839	30-Jan-2017	Farm Information Services Pty Ltd	Tuition Fee Cert II in Horticulture - Ben Treasure	(415.00)	
EFT Pymt	EFT 1840	30-Jan-2017	Fire Mitigation Services Pty Ltd	Firebreak alignment along Avon River & Dempster St	(450.00)	
EFT Pymt	EFT 1841	30-Jan-2017	Hosemasters International	BE013 (PTRK04): Parts	(144.88)	
EFT Pymt	EFT 1842	30-Jan-2017	Keith the Maintenance Man P/L	Bev Cornerstone Project: Asbestos removal	(2,689.50)	
EFT Pymt	EFT 1843	30-Jan-2017	LGRCEU - Loc Gov Racing & Cem Emp Union	Payroll deductions	(41.00)	
EFT Pymt	EFT 1844	30-Jan-2017	Landgate	Valuation Fees (UV chargeable): 29 Oct - 11 Nov 16	(89.55)	
EFT Pymt	EFT 1845	30-Jan-2017	Marketforce Pty Ltd	Advertising: Form 5 re Sale of Land x 9 assessments	(3,183.79)	
EFT Pymt	EFT 1846	30-Jan-2017	McLeods Barristers and Solicitors	Recreation Grounds: Issuance of titles - Professional Fees	(155.67)	
EFT Pymt	EFT 1847	30-Jan-2017	PCS - Perfect Computer Solutions	Computer Support - 19 Jan 2017	(297.50)	
EFT Pymt	EFT 1848	30-Jan-2017	QCA - Quick Corporate Australia	Dec 2016 - Stationery Items	(687.44)	
EFT Pymt	EFT 1849	30-Jan-2017	RA-AN Enterprises	Various jobs: Excavator hire	(4,884.00)	
EFT Pymt	EFT 1850	30-Jan-2017	Stewart & Heaton Clothing Co P/L	FCO Turnout Uniforms	(330.50)	
EFT Pymt	EFT 1851	30-Jan-2017	Toll Ipec P/L (Courier Aust)	Freight Charges: 09 - 11 Jan 17	(21.71)	
EFT Pymt	EFT 1852	30-Jan-2017	Waterman Irrigation	Standpipes - Remote Access Support: Jan to June 17	(514.80)	(112,447.80)
Cheque #	1520	12-Jan-2017	ATO - Australian Tax Office	Dec 2016 BAS Obligation	(21,521.00)	(21,521.00)

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
Cheque #	1521	17-Jan-2017	Synergy	2017-01 Jan Electricity Accounts	(9,921.60)	
Cheque #	1522	17-Jan-2017	Telstra	2017-01 Jan Telephone Accounts	(3,465.31)	
Cheque #	1523	17-Jan-2017	Water Corporation	Water use - Mens Shed (Vincent St) - Service Fees: Jan - Feb 17	(38.18)	(13,425.09)
Cheque #	1524	19-Jan-2017	Australia Post	Dec 16 Postage	(473.20)	(473.20)
Cheque #	1527	30-Jan-2017	Synergy	Town Hall: 29 Oct 16 - 11 Jan 17	(1,837.25)	
Cheque #	1528	30-Jan-2017	Water Corporation	Water use - Balkuling Rd Standpipe: 18 Nov 16 - 19 Jan 17	(207.21)	(2,044.46)
Direct Debit	DD 887.1	10-Jan-2017	Superwrap - Personal Super Plan	Superannuation contributions	(4,642.72)	
Direct Debit	DD 887.2	10-Jan-2017	WA Super	Payroll deductions	(7,595.06)	
Direct Debit	DD 887.3	10-Jan-2017	Kinetic Super	Superannuation contributions	(145.09)	
Direct Debit	DD 887.4	10-Jan-2017	BT Super For Life	Superannuation contributions	(293.57)	
Direct Debit	DD 887.5	10-Jan-2017	Australian Super	Superannuation contributions	(179.81)	(12,856.25)
Direct Debit	DD 911.1	24-Jan-2017	Superwrap - Personal Super Plan	Superannuation contributions	(773.79)	
Direct Debit	DD 911.2	24-Jan-2017	WA Super	Payroll deductions	(7,961.52)	
Direct Debit	DD 911.3	24-Jan-2017	Kinetic Super	Superannuation contributions	(145.09)	
Direct Debit	DD 911.4	24-Jan-2017	Colonial First State Super (Moulton Clare)	Superannuation contributions	(73.28)	
Direct Debit	DD 911.5	24-Jan-2017	BT Super For Life	Superannuation contributions	(293.57)	
Direct Debit	DD 911.6	24-Jan-2017	Australian Super	Superannuation contributions	(182.99)	(9,430.24)
Direct Debit	17	05-Jan-2017	3 - Payments for DOT	Payments for DOT	(2,244.20)	
Direct Debit	17	06-Jan-2017	3 - Payments for DOT	Payments for DOT	(1,560.20)	
Direct Debit	17	09-Jan-2017	3 - Payments for DOT	Payments for DOT	(3,238.20)	

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
Direct Debit	17	10-Jan-2017	3 - Payments for DOT	Payments for DOT	(1,469.10)	
Direct Debit	17	11-Jan-2017	3 - Payments for DOT	Payments for DOT	(152.20)	
Direct Debit	17	12-Jan-2017	3 - Payments for DOT	Payments for DOT	(1,318.25)	
Direct Debit	17	13-Jan-2017	3 - Payments for DOT	Payments for DOT	(2,111.50)	
Direct Debit	17	16-Jan-2017	3 - Payments for DOT	Payments for DOT	(2,032.95)	
Direct Debit	17	17-Jan-2017	3 - Payments for DOT	Payments for DOT	(3,190.30)	
Direct Debit	17	18-Jan-2017	3 - Payments for DOT	Payments for DOT	(4,075.05)	
Direct Debit	17	19-Jan-2017	3 - Payments for DOT	Payments for DOT	(3,261.15)	
Direct Debit	17	20-Jan-2017	3 - Payments for DOT	Payments for DOT	(2,347.45)	
Direct Debit	17	23-Jan-2017	3 - Payments for DOT	Payments for DOT	(8,511.20)	
Direct Debit	17	24-Jan-2017	3 - Payments for DOT	Payments for DOT	(1,653.90)	
Direct Debit	17	25-Jan-2017	3 - Payments for DOT	Payments for DOT	(831.15)	
Direct Debit	17	27-Jan-2017	3 - Payments for DOT	Payments for DOT	(2,160.00)	
Direct Debit	17	30-Jan-2017	3 - Payments for DOT	Payments for DOT	(5,872.20)	
Direct Debit	17	31-Jan-2017	3 - Payments for DOT	Payments for DOT	(7,012.10)	(53,041.10)
Direct Debit	17	03-Jan-2017	7 - CBA Merchant fee	CBA Merchant fee	(27.38)	
Direct Debit	17	04-Jan-2017	7 - CBA Merchant fee	CBA Merchant fee	(110.84)	
Direct Debit	17	03-Jan-2017	6 - Westnet payments	Westnet payments	(66.00)	
Direct Debit	17	05-Jan-2017	8 - ANZ Transactive fee	ANZ Transactive fee	(85.60)	
Direct Debit	17	30-Jan-2017	9 - Vodafone messaging	Vodafone messaging	(1,046.76)	(1,336.58)

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
Direct Debit	EFT 1795	12-Jan-2017	Credit Card - Shire of Beverley	December 2016 Purchases	(2,899.00)	(2,899.00)
Direct Debit	EFT 1819	23-Jan-2017	Toyota Finance	BRMP Vehicle Loan - 04 of 12 payments	(1,366.38)	(1,366.38)
Direct Debit	EFT 1854	31-Jan-2017	Ixom Operations P/L [Chemicals Aust Operations P/L (nee Orica)]	2016-12 Dec - Chlorine cylinder 70kg rental	(84.57)	(84.57)
PAYMENTS RAISED IN CURRENT MONTH					(294,149.50)	(294,149.50)
WAGES & SALARIES						
EFT Pymt		12-Jan-2017	Wages & Salaries	FE - 10 Jan 2017	(67,933.11)	
EFT Pymt		25-Jan-2017	Wages & Salaries	FE - 23 Jan 2017	(54,384.52)	
WAGES & SALARIES					(122,317.63)	(122,317.63)
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT						
Cheque #	1527	30-Jan-2017	Synergy	Town Hall: 29 Oct 16 - 11 Jan 17	1,837.25	
Cheque #	1528	30-Jan-2017	Water Corporation	Water use - Balkuling Rd Standpipe: 18 Nov 16 - 19 Jan 17	207.21	
UNPRESENTED PAYMENTS for CURRENT BANK STATEMENT					2,044.46	2,044.46
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
Cheque #	1517	23-Dec-2016	Beverley Medical Practice	Pre-Employment Medical: Mary Jones	(120.00)	
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS					(120.00)	(120.00)
TRANSFERS to TRUST						
TRANSFERS to TRUST					0.00	0.00
OTHER AMENDMENTS/GENERAL JOURNALS						
OTHER AMENDMENTS/GENERAL JOURNALS					0.00	0.00

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
INVESTMENTS						
				INVESTMENTS	0.00	0.00
TOTAL EXPENDITURE for MUNICIPAL ACCOUNT						(414,542.67)
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT						
Credit card	63006	07-Dec-2016	West Coast Poly	Vincent St Retic System - 5,100 gallon tank	2,849.00	
Credit card	MUN1703-DEC16	09-Dec-2016	Dept Environ Reg	Clearing Permit - Nicholas St -32.130550o 116.941676o (0.12ha /1,200m2)	50.00	
CREDIT CARD PAYMENT SUMMARY for CURRENT BANK STATEMENT					2,899.00	
TRUST ACCOUNT DETAILS						
PAYMENTS RAISED IN CURRENT MONTH						
<i>EFT Pymt</i>	<i>EFT 1786</i>	<i>11-Jan-2017</i>	<i>Basil Madathumpara</i>	<i>Refund of Gym Key Bond (Rec 5444)</i>	<i>(50.00)</i>	
<i>EFT Pymt</i>	<i>EFT 1816</i>	<i>18-Jan-2017</i>	<i>Jenelle Alexander</i>	<i>Refund of Cleaning Bond - Rec Centre, Booking 17 Jan 17 (Rec 9036)</i>	<i>(200.00)</i>	
<i>EFT Pymt</i>	<i>EFT 1817</i>	<i>25-Jan-2017</i>	<i>Gillian Hill</i>	<i>Refund of Cleaning Bond - Rec Centre Hire 20 Jan 2017 (Rec 9144): Hire Fee</i>	<i>(134.00)</i>	
<i>EFT Pymt</i>	<i>EFT 1818</i>	<i>25-Jan-2017</i>	<i>Gillian Hill</i>	<i>Refund of Key Bond - Rec Centre Hire, 20 Jan 2017 (Rec 9144)</i>	<i>(66.00)</i>	
PAYMENTS RAISED IN CURRENT MONTH					(450.00)	(450.00)
PAYMENTS UNPRESENTED IN CURRENT BANK #						
PAYMENTS UNPRESENTED IN CURRENT BANK #					0.00	0.00
PAYMENTS PRESENTED IN CURRENT BANK # RELATING to PRIOR MONTHS' TRANSACTIONS						
PAYMENTS PRESENTED IN CURRENT BANK #					0.00	0.00

TYPE	NUM	DATE	PAYEE	JANUARY DETAILS	AMT PAID	TOTALS
<i>RELATING to PRIOR MONTHS' TRANSACTIONS</i>						
<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>						
				<i>OTHER AMENDMENTS/GENERAL JOURNALS</i>	<i>0.00</i>	<i>0.00</i>
				<i>TOTAL EXPENDITURE for TRUST ACCOUNT</i>		<i>(450.00)</i>
				TOTAL EXPENDITURE as reconciled to the JANUARY 2017 BANK STATEMENTS		
				Municipal Account Expenditure		(414,542.67)
				Trust Account Expenditure		(450.00)
				TOTAL EXPENDITURE for JANUARY 2017		(414,992.67)

11.3 2016/17 Financial Management System Review

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 8 February 2017
APPLICANT: Audit and Risk Committee
FILE REFERENCE: ADM 0291
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: 2016/17 Financial Management System Review
(Under Separate Cover)

SUMMARY

Council to review and receive the 2016/17 Financial Management System Review as prepared by AMD Chartered Accountants.

BACKGROUND

The Chief Executive Officer is required to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government not less than every four financial years and report to Council the results of those reviews. The last review was undertaken by AMD Chartered Accountants in June 2013.

At its 7 February 2017 meeting the Audit and Risk Committee reviewed the Financial Management System review and recommended that it be received by Council.

COMMENT

To comply with the requirements of the Regulations, AMD Chartered Accountants was commissioned to undertake the review again and report on Council's financial management systems and procedures in October 2016.

The financial management review provides the Chief Executive Officer and the Council with an independent assessment of the appropriateness and effectiveness of the Shire's financial management systems.

The review procedures undertaken included documentation, analysis and testing of financial internal controls. The Shire's financial records were examined to ascertain the level of effectiveness of the financial systems including the following: -

- Collection of money;
- Custody and security of money;
- Maintenance and security of financial records;
- Accounting for municipal or trust transactions;
- Authorisation for incurring liabilities and making payments;
- Maintenance of payroll, stock control and costing records; and
- Preparation of budgets, budget reviews, accounts and reports required by the Act or the regulations.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.10, Financial Management Regulations

Regulations may provide for —

- (a) The security and banking of money received by a local government; and
- (b) The keeping of financial records by a local government; and
- (c) The management by a local government of its assets, liabilities and revenue; and
- (d) The general management of, and the authorisation of payments out of —
 - (i) The municipal fund; and
 - (ii) The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996
Section 5 CEO's duties as to financial management

- (1) Efficient systems and procedures are to be established by the CEO of a local government —
 - (a) For the proper collection of all money owing to the local government; and
 - (b) For the safe custody and security of all money collected or held by the local government; and
 - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and
 - (d) To ensure proper accounting for municipal or trust —
 - (i) Revenue received or receivable; and
 - (ii) Expenses paid or payable; and
 - (iii) Assets and liabilities; and
 - (e) To ensure proper authorisation for the incurring of liabilities and the making of payments; and
 - (f) For the maintenance of payroll, stock control and costing records; and
 - (g) To assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

- (2) The CEO is to —
 - (a) Ensure that the resources of the local government are effectively and efficiently managed; and
 - (b) Assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
 - (c) Undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Sustainable Governance – Manage Resources Effectively – Ensure governance and legislative requirements are met.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council receive the 2016/17 Financial Management Systems and Procedures Review completed by AMD Chartered Accountants.

COUNCIL RESOLUTION

M12/0217

Moved Cr Shaw

Seconded Cr Murray

That Council receive the 2016/17 Financial Management Systems and Procedures Review completed by AMD Chartered Accountants.

CARRIED 8/0

11.4 2016/17 Budget Review

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 8 February 2017
APPLICANT: Audit and Risk Committee
FILE REFERENCE: ADM 0092
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 2016/17 Budget Review Statement of Financial Activity
2016/17 Budget Review Year to Date Details (under
separate cover)

SUMMARY

Council to receive the 2016/17 Budget Review.

BACKGROUND

A Budget Review is conducted annually by comparing actual revenue and expenditure as at 31 December to budget estimates and forecasting predicted revenue and expenditure to 30 June.

The budget review process is a statutory requirement, but also reflects good management practice.

COMMENT

A budget review has been undertaken by staff as per the requirements of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Any savings realised or over expenditure incurred as at 31 December 2016 has been included in forward projections.

The detailed Budget Review is attached to this report.

In summary, it is forecast that a budget surplus of \$290,185 may be realised as at 30 June 2017.

See Budget Review financial report attached to this report for Surplus components.

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides that:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

- (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That the 2016/17 Budget Review be received and forwarded to the Department of Local Government.

COUNCIL RESOLUTION

M13/0217

Moved Cr White

Seconded Cr Buckland

That the 2016/17 Budget Review be received and forwarded to the Department of Local Government.

CARRIED 8/0

**SHIRE OF BEVERLEY
FORECAST STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2017**

Description	Budget 2016/17	YTD Actual 31/12/2016	Forecast Actual 30/06/2017	Forecast Var. \$	Notes To Forecast Variances
Operating Revenue					
General Purpose Funding	3,562,053.00	3,108,114.37	3,587,272.00	25,219.00	Penalty interest raised \$12,300 and legal fees recovered \$12,500 expected to be greater than anticipated to 30 June 2017.
Governance	18,500.00	4,332.49	19,000.00	500.00	
Law, Order & Public Safety	205,704.00	104,223.14	205,611.00	(93.00)	
Health	100.00	209.09	250.00	150.00	
Education & Welfare	0.00	0.00	0.00	0.00	
Housing	100,234.00	45,109.95	91,472.00	(8,762.00)	Hunt Road Village rental income (\$7,410) will be lower than expected due to housing vacancy.
Community Amenities	182,396.00	186,389.88	203,413.00	21,017.00	Cemetery charges \$17,535 expected to be greater than anticipated to 30 June 2017.
Recreation & Culture	3,059,979.00	96,654.69	140,854.00	(2,919,125.00)	Cornerstone project grant funding (\$2,920,000) not expected to be received by 30 June 2017.
Transport	1,902,281.00	754,054.80	1,878,382.00	(23,899.00)	Walk Trails grant (\$25,000) not expected to be received by 30 June 2017.
Economic Activities	81,500.00	52,174.77	106,434.00	24,934.00	Vampire Jet Interpretive grant funding \$27,834 received.
Other Property & Services	43,100.00	31,842.61	55,076.00	11,976.00	Workers Comp expense reimbursement \$11,000 expected to be greater than anticipated by 30 June 2017.
Total Operating Revenue	9,155,847.00	4,383,105.79	6,287,764.00	(2,868,083.00)	
Operating Expenditure					
General Purpose Funding	(212,102.00)	(98,412.87)	(216,865.00)	(4,763.00)	
Governance	(487,089.00)	(221,548.10)	(450,745.00)	36,344.00	Consultancy Services \$56,700 expected to be lower than anticipated to 30 June 2017.
Law, Order & Public Safety	(382,930.00)	(176,768.65)	(371,402.00)	11,528.00	Staff Fire Fighting expense \$6,941 and Dog Pound maintenance \$1,078 expected to be lower than anticipated to 30 June 2017.
Health	(108,789.00)	(53,391.39)	(114,081.00)	(5,292.00)	
Education & Welfare	(77,731.00)	(30,595.28)	(71,972.00)	5,759.00	
Housing	(297,540.00)	(100,717.96)	(287,991.00)	9,549.00	
Community Amenities	(534,255.00)	(225,116.62)	(523,195.00)	11,060.00	Environmental Services expenses \$15,500 expected to be lower than anticipated to 30 June 2017.
Recreation & Culture	(1,132,189.00)	(501,751.56)	(1,122,020.00)	10,169.00	Admin costs reallocated \$9,169 expected to be lower due to lower Admin costs to 30 June 2017.
Transport	(1,976,599.00)	(1,037,409.18)	(1,927,720.00)	48,879.00	Road Maintenance expenditure \$40,899 expected to be lower due to staff and plant time allocated to Cemetery maintenance and staff and plant on-costs expected to be lower to 30 June 2017.
Economic Activities	(442,901.00)	(137,114.84)	(365,220.00)	77,681.00	Avondale maintenance \$27,000, Tourism Officer wages \$18,328 and Public Standpipe expenses \$23,303 expected to be lower than anticipated to 30 June 2017.
Other Property & Services	(14,837.00)	(10,116.64)	(37,600.00)	(22,763.00)	Community Bus maintenance (\$9,172) and Workers Compensation expense (\$11,000) expected to be greater than anticipated to 30 June 2017.
Total Operating Expenditure	(5,666,962.00)	(2,592,943.09)	(5,488,811.00)	178,151.00	
Net Operating	3,488,885.00	1,790,162.70	798,953.00	(2,689,932.00)	

**SHIRE OF BEVERLEY
FORECAST STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING
30 June 2017**

Description	Budget 2016/17	YTD Actual 31/12/2016	Forecast Actual 30/06/2017	Forecast Var. \$	Notes To Forecast Variances
Capital Income					
Self-Supporting Loan - Principal Repayment	13,563.00	6,678.68	13,563.00	0.00	
Proceeds from Sale of Assets	262,000.00	85,847.64	258,777.00	(3,223.00)	
Total Capital Income	275,563.00	92,526.32	272,340.00	(3,223.00)	
Capital Expenditure					
Land and Buildings	(4,554,000.00)	(90,812.77)	(678,390.00)	3,875,610.00	Cornerstone project \$3,750,000, Town Hall Kitchen Refurbishment \$50,000, 50 Dawson St Shed & Entrance \$10,000, Old School Building Tank and Pump Relocation \$25,000 and Land Purchase \$50,000 savings expected to be realised by 30 June 2017.
Plant and Equipment	(652,000.00)	(164,411.24)	(642,433.00)	9,567.00	
Office Furniture and Equipment	(50,700.00)	(30,269.90)	(43,320.00)	7,380.00	
Road Construction	(1,796,756.00)	(372,761.37)	(1,613,753.00)	183,003.00	Savings on reseal works due to lower bitumen prices expected to be realised by 30 June 2017.
Other Infrastructure	(557,364.00)	0.00	(532,364.00)	25,000.00	Walks trail project \$25,000 not expected to progress due to no grant funding.
Land Under Control	0.00	0.00	0.00	0.00	
Loans - Principal Repayments	(85,387.00)	(42,251.68)	(85,387.00)	0.00	
Total Capital Expenditure	(7,696,207.00)	(700,506.96)	(3,595,647.00)	4,100,560.00	
Net Capital	(7,420,644.00)	(607,980.64)	(3,323,307.00)	4,097,337.00	
Adjustments					
Depreciation Written Back	1,505,324.00	823,659.09	1,505,324.00	0.00	
Movement in Leave Reserve Cash Balance	0.00	1,806.43	5,936.00	5,936.00	
Movement in Non-Current Loan Repayments	0.00	0.00	0.00	0.00	
Movement in Non-Current SSL Income	0.00	0.00	0.00	0.00	
Movement in Non-Current LSL Provision	0.00	0.00	0.00	0.00	
Movement in Non-Current Deferred Pensioner Rates	0.00	0.00	0.00	0.00	
(Profit)/Loss on Disposal of Assets Written Back	42,000.00	10,863.23	45,934.00	3,934.00	
Loss on Revaluation of Non-Current Assets Written Back	0.00	0.00	0.00	0.00	
Rounding	0.00	0.00	0.00	0.00	
Add Funding From					
Transfer (To)/From Reserves	194,152.00	(14,995.99)	(112,938.00)	(307,090.00)	Cornerstone project (\$260,000) and Town Hall Kitchen Refurbishment (\$50,000) reserve fund contribution not expected to be drawn by 30 June 2017.
New Loan Funds	820,000.00	0.00	0.00	(820,000.00)	Loan for Cornerstone Project not expected to be raised by 30 June 2017.
Opening Surplus/(Deficit)	1,370,283.00	1,370,283.49	1,370,283.00	0.00	
Total Adjustments	3,931,759.00	2,191,616.25	2,814,539.00	(1,117,220.00)	
CLOSING SURPLUS/(DEFICIT)	0.00	3,373,798.31	290,185.00	290,185.00	

4:12pm – Cr White and Cr Shaw declared an interest of impartiality given they are members of the Beverley CRC and Alex Miles Lodge committee's respectively.

11.5 Community Grants

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 16 February 2017
APPLICANT: Various Community Groups
FILE REFERENCE: ADM 0428
AUTHOR: K. McLean, Community Development Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider awarding grant funding for various Community Groups.

BACKGROUND

At the July 2013 Council meeting, it was agreed to set up a Community Grants scheme to assist Not for Profit and Incorporated local organisations in the development of their respective interests.

COMMENT

The second round of Community Grants for 2016/2017 financial year was advertised in the December 2016 and January 2017 Beverley Blarney and on the Shire of Beverley website. Applications opened on 3rd January and closed on 3rd February 2017. A total of 3 applications were received, however the Yenyenning Lakes Management Committee Inc withdrew their application.

Clubs had to pass the compliance criteria to be considered eligible. The compliance criteria consisted of: Incorporation, Beverley Based Group/Club, 50:50 matched funds (for grants over \$1000).

Applications for under \$1,000 have to fall within one of the following categories:

- Early Years (0 to 4yrs)
- Environment
- History and or Heritage
- Seniors
- Tourism
- Volunteer/Upskilling
- Youth (5 to 18yrs)

Applications for over \$5,000 have to fall within one of the following categories:

- Art and Culture
- Disability/Aging
- Education & Training
- Environment
- Event
- Minor infrastructure/equipment or development,
- Sport and Recreation.

Each application met the compliance criteria.

The criteria for assessment consisted of: membership base, benefit to community, area of interest and the quality of the application.

The applications were considered by Stephen Gollan (CEO) and the officer.

The table below outlines the Grant Applications, the activities groups wish to use the money for, the amount they requested and the amount with reasoning that we are suggesting they receive.

Club/Group	Members	Inc.	Activity	Amount Requested	Amount Suggested	Reasoning
Alex Miles Lodge Committee	n/a	Yes	Category: Disability/Aging Shed for mobility devices for residents at lodge with power for recharging batteries	\$5,000	\$5,000	Over 50% contribution from group. Approvals for planning and building submitted with Shire. Ease of access between Lodge and Shed. Security of residents' property.
Beverley Community Resource Centre	52	Yes	Category: Event Triathlon	\$2,000	\$2,000	Growing membership base Application contribution greater than 50% Tourism, community engagement, healthy lifestyles, all ages, regional exposure, volunteerism

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Community Grant Program

2016-2017 Round one distribution \$9,000.00

2016-2017 Balance available for distribution \$11,000.00

STRATEGIC IMPLICATIONS

Sustainable Community – Foster Community Participation – Support community needs.

POLICY IMPLICATIONS

Community Grant Policy

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council award the following Community Grants under the second round of submissions for the 2016/2017 financial year:

1. Alex Miles Lodge Committee Inc (\$5,000) subject to planning and building approval.
2. Beverley Community Resource Centre Inc (\$2,000)

COUNCIL RESOLUTION

M14/0217

Moved Cr Davis

Seconded Cr Shaw

That Council award the following Community Grants under the second round of submissions for the 2016/2017 financial year:

- 1. Alex Miles Lodge Committee Inc (\$5,000) subject to planning and building approval.**
- 2. Beverley Community Resource Centre Inc (\$2,000)**

CARRIED BY ABSOLUTE MAJORITY 8/0

12. ADMINISTRATION

12.1 Regulation 17 Review

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 8 February 2017
APPLICANT: Audit & Risk Committee
FILE REFERENCE: ADM 0163
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: Risk Dashboard Report (December 2016)
Risk Assessment Worksheets (Under Separate Cover)

SUMMARY

Council to receive the Risk Management review conducted by the Chief Executive Officer.

BACKGROUND

Under regulation 17 of the *Local Government (Audit) Amendment Regulations 2013*, the Chief Executive Officer is to review the appropriateness and effectiveness of the Shire of Beverley's systems and procedures in relation to risk management, internal control and legislative compliance.

At its 7 February 2017 meeting, the Audit and Risk Committee recommended that the Risk Management Review be received.

COMMENT

The Chief Executive Officer and Deputy Chief Executive Officer have conducted a review using the Risk Management template provided by Council's Insurers, LGIS.

Attached is the summary of control results covering identified risk areas including:

- Misconduct;
- Business and Community disruption;
- Environmental management;
- Errors, omissions and delays;
- External theft and fraud;
- IT and Communication systems;
- Statutory compliance;
- Safety and security;
- Providing advice and information;
- Employment practices;
- Records management;
- Project/Change management;
- Engagement practices;
- Supplier management;
- Asset sustainability practices; and
- Facility management.

Each identified risk was considered individually with risk ratings being applied based on the following risk matrix:

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Following the risk determination, improvement initiatives were formulated and enacting timeframes set with the aim of improving overall future risk ratings.

Risk assessment worksheets for each risk category have been provided under separate cover.

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (Audit) Amendment Regulations 2013* requires that:

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.
- (3) The CEO is to report to the audit committee the results of that review.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

N/A

POLICY IMPLICATIONS

2.3 Risk Management

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council receive the Regulation 17 review conducted by the Chief Executive Officer.

COUNCIL RESOLUTION

M15/0207

Moved Cr Davis

Seconded Cr Gogol

That Council receive the Regulation 17 review conducted by the Chief Executive Officer.

CARRIED 8/0

Shire of Beverley Risk Dashboard Report December 2016

Executive Summary

Being the Shire's third report under the introduced risk management framework, focus is on embedding and driving continual improvement. Future reports will continue to provide relevant insight and recommendations to assist governance activities for the Senior Management Team. It is supported by the attached documents that were produced through a workshop on the 20th December 2016.

1. Risk Profiles for the 16 themes discussed.
2. Risk Management Policy amendments and Procedures.

Recommendations

Embedding

1. Arrange for the attached Policy amendments and Procedures to be endorsed and adopted.

Risk Profiles

1. Discuss and review the attached Risk Profiles Review and approve all Risk Profiles (from a Risk & Control perspective).
2. Confirm Current Issues / Actions / Treatments (Responsibility & Due Date)

<u>Misconduct</u>		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Review Code of Conduct and Induction process	Jun-17	HR	
Implement a structured Performance Review process	Jun-17	CEO/MOW/DCEO	

<u>Business & community disruption</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Develop a Bushfire risk management plan	Jun-17	CESM/BRMC	
Develop a Business Continuity Plan	Jun-17	DCEO	
Review LEMA and Recovery Plans	Jun-17	CESM	

<u>Inadequate environmental management</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Install security cameras at Refuse Site.	Jun-17	CEO	

<u>Errors, omissions & delays</u>		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Review and expand documented procedures for main activities	Jun-17	DCEO	

<u>External theft & fraud (inc. Cyber Crime)</u>		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Raise awareness of IT Security (eg. Opening emails)	Ongoing	DCEO	
Investigate installation of cameras around Office, Depot, Rec Ground and Public Toilets.	Jun-17	DCEO	
Review entry security of Depot	Jun-17	DCEO/MOW	

<u>Failure of IT &/or communication systems and infrastructure</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Review IT Disaster Recovery Plan	Jun-17	DCEO	

Shire of Beverley Risk Dashboard Report December 2016

<u>Failure to fulfil statutory, regulatory or compliance requirements</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review Strategic Community, Corporate Business and Long Term Financial Plans.</i>	Jun-17	CEO	

<u>Inadequate safety and security practices</u>		Risk	Control
		Moderate	Inadequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Complete 4801 Audit and set benchmark objectives for improvements</i>	Jun-17	HR	
<i>Prepare training register and training plans</i>	Jun-17	HR	
<i>Implement Quarterly Workplace Safety Inspections</i>	Jun-17	HR	

<u>Providing inaccurate advice / information</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Implement a 'performance review' process for Executive Staff</i>	Jun-17	CEO	
<i>Implement a 'performance review' process for Works and Garden Staff.</i>	Jun-17	MOW	

<u>Ineffective employment practices</u>		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review Performance Review Process</i>	Jun-17	CEO / DCEO / MOW	
<i>Review Workforce Plan (Risks & Action Plans) for inclusion where relevant</i>	Jun-17	DCEO	
<i>Review Internal Communication Procedures</i>	Jun-17	DCEO	

<u>Inadequate document management processes</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review process for electronic data management</i>	Jun-17	DCEO	
<i>Review Record Management Policy and Procedures</i>	Dec-17	DCEO	

<u>Inadequate project / change management</u>		Risk	Control
		Not Material	0
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>No actions required at this stage</i>			

<u>Inadequate engagement practices</u>		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review Strategic Community Plan</i>	Jun-17	CEO	

<u>Inadequate supplier / contract management</u>		Risk	Control
		Not Material	0
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>No actions required at this stage</i>			

<u>Inadequate asset sustainability practices</u>		Risk	Control
		High	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review Asset Management Plans</i>	Jun-17	DCEO	
<i>Collect Road Condition data and update ROMAN II</i>	Jun-18	MOW	
<i>Collect Bridge and Open Public Spaces Condition data</i>	Jun-18	MOW	

<u>Ineffective management of facilities / venues / events</u>		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
<i>Review event management procedures (event corp - event risk management)</i>	Jun-17	CDO	

12.2 2016 Compliance Audit Return

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 8 February 2017
APPLICANT: Audit and Risk Committee
FILE REFERENCE: ADM 0237
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: 2016 Compliance Audit Return

SUMMARY

The *Local Government Act 1995* requires all Western Australian Local Authorities to complete a Compliance Audit Return (CAR), distributed by the Department of Local Government, in relation to activities undertaken by the local authority in the preceding calendar year.

BACKGROUND

In 2006, participation in the program was made compulsory for all local authorities. In 2007, the return for 2006 was required to be completed online. Changes were made in 2009 to the structure of some of the questions to provide more clarity. The CAR is restricted to those areas considered high risk.

COMMENT

Attached is a certified copy of the CAR for Council's consideration. The Audit and Risk Committee have reviewed the document and at its 7 February 2017 meeting recommended that Council adopt the audit and forward it to the Department of Local Government.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Regulation 13 of the *Local Government Audit Regulations*, Clauses 14 and 15

14. Compliance audit return to be prepared

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3) A compliance audit return is to be
 - (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Completion of compliance audit

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with:

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c) and
- (b) any additional information explaining or qualifying the compliance audit

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation:

Certified in relation to compliance audit return means signed by:

- (a) the mayor or president; and
- (b) The CEO

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. adopt the Compliance Audit Return 2016; and
2. authorise the Chief Executive Officer and Shire President to sign and forward the 2016 Compliance Audit Return to the Minister for Local Government.

COUNCIL RESOLUTION

M16/0217

Moved Cr White

Seconded Cr Davis

That Council:

- 1. adopt the Compliance Audit Return 2016; and**
- 2. authorise the Chief Executive Officer and Shire President to sign and forward the 2016 Compliance Audit Return to the Minister for Local Government.**

CARRIED 8/0

Attachment 12.2

Beverley - Compliance Audit Return 2016

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments						
No	Reference	Question	Response	Comments	Respondent	
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Stephen Gollan	P
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Stephen Gollan	P
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Stephen Gollan	P
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Stephen Gollan	P
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Stephen Gollan	P

Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Stephen Gollan	P
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Stephen Gollan	P
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Stephen Gollan	P
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Stephen Gollan	P
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	Yes		Stephen Gollan	P
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Stephen Gollan	P
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Stephen Gollan	P
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Stephen Gollan	P
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Stephen Gollan	P
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Stephen Gollan	P
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Stephen Gollan	P
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Stephen Gollan	P
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Stephen Gollan	P

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Stephen Gollan	P
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Stephen Gollan	P
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	N/A		Stephen Gollan	P
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Stephen Gollan	P
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Stephen Gollan	P
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Stephen Gollan	P
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Stephen Gollan	P
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Stephen Gollan	P
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Stephen Gollan	P
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	N/A		Stephen Gollan	P
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a	Yes		Stephen Gollan	P

		person required to lodge a return under section 5.75 or 5.76.			
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Stephen Gollan P
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Stephen Gollan P
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A		Stephen Gollan P
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Stephen Gollan P
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Stephen Gollan P

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Stephen Gollan P
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Stephen Gollan P

Elections						
No	Reference	Question	Response	Comments	Respondent	
1	Elect Reg (1)	30G Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A		Stephen Gollan	P

Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Stephen Gollan	P
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Stephen Gollan	P
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Stephen Gollan	P
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Stephen Gollan	P
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Stephen Gollan	P
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	Yes		Stephen Gollan	P
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Stephen Gollan	P
8	S7.12A (4)	Where the local government	N/A		Stephen	P

		determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.		Gollan	
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	Stephen Gollan	P
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Stephen Gollan	P
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Stephen Gollan	P
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Stephen Gollan	P
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Stephen Gollan	P
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Stephen Gollan	P

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Stephen Gollan P
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with	N/A		Stephen Gollan P

		s.5.36(4), 5.37(3) and Admin Reg 18A.			
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A	Stephen Gollan	P
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A	Stephen Gollan	P
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A	Stephen Gollan	P

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Stephen Gollan P
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Stephen Gollan P
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Stephen Gollan P
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Stephen Gollan P
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Stephen Gollan P
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Stephen Gollan P

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Stephen Gollan	P
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Stephen Gollan	P
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Stephen Gollan	P
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Stephen Gollan	P
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Stephen Gollan	P
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Stephen Gollan	P
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Stephen Gollan	P
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Stephen Gollan	P
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg	Yes		Stephen Gollan	P

		17.			
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes	Stephen Gollan	P
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	Stephen Gollan	P
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	Stephen Gollan	P
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	Stephen Gollan	P
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	Stephen Gollan	P
15	F&G 24AD(2)	Reg Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A	Stephen Gollan	P
16	F&G 24AD(4) & 24AE	Reg Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A	Stephen Gollan	P
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A	Stephen Gollan	P
18	F&G 24AD(6)	Reg If the local government to sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A	Stephen Gollan	P
19	F&G 24AH(1)	Reg Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the	N/A	Stephen Gollan	P

invitation for applications.					
20	F&G 24AH(3)	Reg	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A	Stephen Gollan P
21	F&G Reg 24AG		Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A	Stephen Gollan P
22	F&G Reg 24AI		Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A	Stephen Gollan P
23	F&G Reg 24E		Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	Stephen Gollan P
24	F&G Reg 24F		Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A	Stephen Gollan P
25	F&G Reg 11A		Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes	Stephen Gollan P

I certify this Compliance Audit return has been adopted by Council at its _____ meeting on _____

Signed Mayor / President, Beverley

Signed CEO, Beverley

12.3 Amendment of Policy AF010 - Asset Capitalisation

SUBMISSION TO: Audit and Risk Committee Meeting 7 February 2017
REPORT DATE: 19 January 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0468
AUTHOR: R. Lucas, Technical Officer
ATTACHMENTS: Asset Capitalisation Policy

SUMMARY

Council to consider amending Policy AF010 to provide better guidance to management for Asset Capitalisation Thresholds.

BACKGROUND

Council adopted the original policy with a capitalisation threshold of \$1,000.00 in March 2015. Since then, there has been on-going review of the Shire's Asset Management Plan and Strategy, and more realistic Capitalisation Thresholds have been discussed.

At the Ordinary 25 October 2016 Council Meeting, the Shire of Beverley Policy Manual was reviewed and it was commented by Council that Policy AF010 be reviewed in early 2017.

COMMENT

On further review of Council's Asset Register, it was found that previously many small items of relatively low value had been capitalised and recorded in the Asset Ledger.

With the implementation of Fair Value accounting, having to review each small item and assign a market value has become a tedious process for very little gain.

A capitalisation threshold of \$2,000.00 is deemed adequate and material by management in respect to the operations of Council.

The suggested amended Asset Capitalisation Policy is attached.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Sustainable Governance – Manage resources effectively.

POLICY IMPLICATIONS

Amendment of Policy AF010

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the amended Asset Capitalisation Policy AF010 and it be integrated into Council's current working documents.

COUNCIL RESOLUTION

M17/0217

Moved Cr Shaw

Seconded Cr Gogol

That Council adopt the amended Asset Capitalisation Policy AF010 and it be integrated into Council's current working documents.

CARRIED BY ABSOLUTE MAJORITY 8/0

Attachment 12.3

1.10 Asset Capitalisation

Policy Type:	Accounting and Finance
Date Adopted:	24 March 2015

Policy No:	AF010
Date Last Reviewed:	February 2017

Legal (Parent):
1. Local Government Act 1995

Legal (Subsidiary):
1.

ADOPTED POLICY	
Title:	ASSET CAPITALISATION
Objective:	To establish the method to record Assets

Policy

Assets are required to be capitalised and recorded on Council's Asset Register

1. Fixed assets less than \$2,000.00 in value (individual or grouped), are to be fully expensed at the time of purchase.
2. Where appropriate, fixed assets of a value less than \$2,000.00 (individual or grouped), are to be recorded in the Asset Register with a "Nil" value.
3. Fixed assets over \$2,000.00 in value (individual or grouped), are to be classified, recorded in the Asset Register, and depreciated as set out in the Depreciation Policy (AF001).

12.4 Asset Management Strategy

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 19 January 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0251
AUTHOR: R. Lucas, Technical Officer
ATTACHMENTS: Shire of Beverley Asset Management Strategy
(Under Separate Cover)

SUMMARY

Council to consider adopting an Asset Management Strategy.

BACKGROUND

Following the adoption of the Asset Management Policy in September 2016, an Asset Management Strategy (AMS) has been developed to define Council's asset management approach.

The Strategy details the Shire's current asset management practices and performance. It also defines a vision for future practices and associated improvement actions. The Strategy is a crucial part of the Shire of Beverley's Integrated Planning and Reporting Framework.

COMMENT

The AMS establishes Council's approach to Asset Management and in turn acts as a guide in developing Council's various Asset Management Plans (AMPs), Practices and Processes. Elements such as the AMPs then form part of Council's Integrated Planning and Reporting Framework, which is required by the State Government. Consultant, Ben Symmons, from AIM Consultants, has assisted in preparing the AMS, and has been appointed to guide Staff through the refinement of the organisation's asset management processes.

The AMS, if adopted, will form part of Council's Policy Manual as an attachment to Council's Asset Management Policy.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Asset Management Consultancy Fees as provided in the 2016/17 Budget.

STRATEGIC IMPLICATIONS

The AMS serves as a key part of the Shire's Integrated Asset Management Framework.

POLICY IMPLICATIONS

Attachment to Policy A007 – Asset Management.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Shire of Beverley Asset Management Strategy.

COUNCIL RESOLUTION

M18/0217

Moved Cr Buckland

Seconded Cr Gogol

That Council adopt the Shire of Beverley Asset Management Strategy.

CARRIED 8/0

12.5 Avon Waste – Replacement Bins

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 14 February 2017
APPLICANT: Avon Waste
FILE REFERENCE: ADM 0033
AUTHOR: S.K. Marshall, Deputy Chief Executive Officer
ATTACHMENTS: 140ltr bin information

SUMMARY

Council to consider replacement bin's by Avon Waste.

BACKGROUND

Avon Waste were awarded the Refuse and Recycling Contract in December 2016 for a period of three years, 1 January 2017 - 31 December 2019. As part of the new contract, Avon Waste are prepared to replace all general waste bins (dark green bins) in the Shire with new bins. This would be on a one for one basis with Ratepayers being informed of the swap out. There will be no additional cost to the Shire of Beverley.

COMMENT

Avon Waste have provided two options:

1. Replace all existing 240ltr bins with new 240ltr bins; or
2. Replace all existing 240ltr bins with 140ltr bins.

In relation to the 140ltr bins, Avon Waste have advised: *'this is something many Shires in the Wheatbelt have done with the goal of increasing recycling rates. It is certainly an effective way to achieve this and all Shires that have made the decision have stood by the bin size and enjoyed a larger volume of recycling material diverted from landfill.*

Some Shires have kept the Commercial premises with 240ltr bins and swapped out the residential bins only. Others have swapped all bins over to the 140ltr bins'.

Attached is information on the 140ltr bins for Council's consideration.

It is expected the rollout of the new bins would occur 4-5 weeks after Council's decision (to allow for delivery time).

If Council wishes to change to the smaller 140ltr bins, management recommends they be considered for the next contract as public notice of at least 3-6 months should be given to the community.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

2. Environment: Preserving and Sustaining our Natural Environment.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council instruct Avon Waste to replace all existing 240ltr bins with like 240ltr bins within the Shire of Beverley.

COUNCIL RESOLUTION

M19/0217

Moved Cr Davis

Seconded Cr Gogol

That Council instruct Avon Waste to replace all existing 240ltr bins with like 240ltr bins within the Shire of Beverley.

CARRIED 8/0

Attachment 12.5

2-WHEELED CONTAINER SYSTEMS



**140 LITRE KOMPAKT CONTAINER:
SIMPLY A BETTER BIN**



EASY HANDLING
VERSATILE
STABLE DESIGN

Designed for local market

- Stable on uneven surfaces and against wind
- Larger footprint increases stability
- Lower centre of gravity



Multiple applications

- Part of a multi-bin system
- Assists with waste reduction goals but with the look of a larger container
- Ideal for homes, units, multi-occupancy dwellings and offices



Improved design features

- Larger opening and body
- Non-impact lid that reduces noise
- Internal concave floor assists emptying



Attachment 12.5

140 Litre Container

Material

- **Polymer components:**
 - Injection moulded from specially designed HDPE
 - Resistant to decay, frost, heat and chemicals
 - Special UV-stabilisation provides excellent ageing characteristics
- **Corrosion resistant metal components:**
 - Solid, galvanised steel axle
- **Noise reduction:**
 - Quiet-running solid rubber tyres
 - Tight-fitting axle
- **Long service life:**
 - High quality materials
 - Most advanced manufacturing processes
 - Withstands exposure to high mechanical stress levels
- **Recycling:**
 - All container parts are recyclable

Advantages

- Easy to manoeuvre
- Versatile, with a comprehensive accessories range
- Complies fully with EN or RAL quality requirements
- Open wheel case prevents accumulation of dirt
- Particularly stable due to external position of wheels
- Safe and easy to handle
- Suitable for all DIN lifting equipment
- Double angle rail for greater safety when emptying
- Compatible with identification and weighing systems
- Special ribs prevent containers from becoming jammed when stacked

Imprints and markings

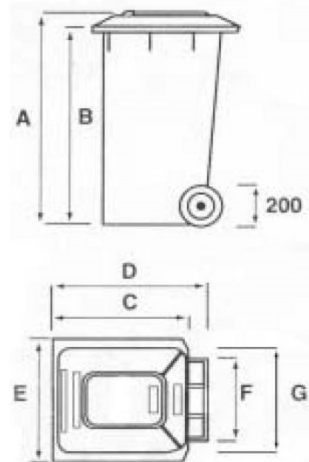
- Manufacturer, year of manufacture, material
- Nominal volume, max permitted total weight
- EN 840, RAL markings
- Individual markings with imprints, screen printing, hot-foil printing or adhesive labels
- Customer specific serial numbers if required

Accessories

- For accessories and special design variations such as lid apertures, locks etc, please refer to the separate accessories sheet for 2-wheeled containers

Dimensions - Weights - Standards

- Nominal volume: 140 litres
 - Net weight: approx 10.4 kg
 - Max load: 56 kg
 - Permitted total weight: 70 kg
- | | | | | | |
|-----|--------|-----|--------|-----|--------|
| ■ A | 925 mm | ■ D | 615 mm | ■ G | 505 mm |
| ■ B | 870 mm | ■ E | 535 mm | | |
| ■ C | 550 mm | ■ F | 395 mm | | |
- Measurements to be used as a guide only – variations will occur



According to EN 840-5, 6

Colours

- Standard colours: nature green, dark green, grey
- Special colours are available on request – common colours include blue, yellow, red, brown, orange



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12.6 Beverley Aeronautical Museum Contents

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 8 February 2017
APPLICANT: Economic & Community Strategy Committee
FILE REFERENCE: ADM 0158
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: Nil

SUMMARY

Council to consider an offer by the Aviation Heritage Museum (Bullcreek) to transport, store and contact original donors of the Aeronautical Museum artefacts on the Shires behalf. Any items required by the Shire of Beverley for its future Local Aviation History display will be returned to the Shire at that time.

BACKGROUND

The preferred site for the Cornerstone Building was established as the corner of Vincent and Dawson Streets requiring demolition of the Aeronautical Museum.

The vampire jet located outside the Museum will be relocated into the custody of the Beverley Soaring Society at the Beverley Airfield.

John Park the Manager of the Aviation Heritage Museum located in Bullcreek met with the Community Development Officer on Saturday 22nd January and has since offered to transport and store all the artefacts, with the Heritage Museum's accessioning Department contacting the donors on the Shire's behalf, and returning any items the Shire chooses to retain in its display of local aviation history planned for the Museum/Tourism space located in the Cornerstone.

COMMENT

At its 7 February 2017 meeting, the Economic and Community Strategy Committee recommended that Council accept the Aviation Heritage Museum's offer to transport, store and contact original donors of the Aeronautical Museum artefacts on the Shires behalf. Any items required by the Shire of Beverley for its future Local Aviation History display will be returned to the Shire at that time.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

3. Built Environment - Planned Development: preserve our history.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE'S RECOMMENDATION

That Council accept the Aviation Heritage Museum's offer to transport, store and contact original donors of the Aeronautical Museum artefacts on the Shires behalf. Any items required by the Shire of Beverley for its future Local Aviation History display will be returned to the Shire at that time.

COUNCIL RESOLUTION

M20/0217

Moved Cr Davis

Seconded Cr Gogol

That Council accept the Aviation Heritage Museum's offer to transport, store and contact original donors of the Aeronautical Museum artefacts on the Shires behalf. Any items required by the Shire of Beverley for its future Local Aviation History display will be returned to the Shire at that time.

CARRIED 8/0

12.7 Beverley Cornerstone – External Funding

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 15 February 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0532
AUTHOR: K. McLean, Community Development Officer
ATTACHMENTS: Funding Scenario

SUMMARY

Council is to consider the Beverley Cornerstone project (formerly named Beverley Multipurpose Community Centre) - its inherent civic purpose in the community, a recommendation to include the capital cost of the project in future budgets and future funding applications to support this development.

BACKGROUND

The Beverley Cornerstone project is included in the 2016/2017 budget at a cost of \$4m with grant funding already committed from:

- Lotterywest	\$ 745,000
- Beverley Community Resource Centre Inc	\$ 25,000
- Dept of Regional Development WA: CRC Network Building and Infrastructure Fund	\$ 250,000
- Dept of Regional Development WA: Royalties for Regions Wheatbelt Regional Grants Scheme	<u>\$ 195,000</u>
	<u>\$1,215,000</u>

COMMENT

The Beverley Cornerstone project has been developed in response to changing needs for a facility that accommodates the requirements of the Beverley CRC and supports business development, tourism and not for profit sectors while addressing the social needs of the wider community. In addition, this construction supports recent changes to the Shire of Beverley Workforce Plan and a physical work environment that enables more efficient and effective service delivery.

Round 1 of the Building Better Regions Fund is available for submissions for grant funding to support completion of this development. Based on the assessment process for the BBRF, a new timeline for construction of the Beverley Cornerstone indicates that the project will be developed over two financial years, impacting on the 2017/18 and 2018/19 budgets. The outcome of the BBRF application is expected to be known in July 2017, therefore the tender will be awarded August or September 2017.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

2017/18 and 2018/19 Budget

Income

Grant Income (confirmed)	1,215,000
Shire of Beverley	1,465,000
Unconfirmed income	<u>1,320,000</u>
	\$4,000,000

Capital Expenditure

Beverley Cornerstone	(\$4,000,000)
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STRATEGIC IMPLICATIONS

Sustainable community – foster community participation – ensure access to services and facilities as needs change within the community – support the aging population to maximise opportunities for sustainable independent living – advocacy of local access to support services – support & facilitate the increase in economic growth – maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. resolve to include an allocation of \$4,000,000 (fully funded) in the 2017/2018 Budget for the Beverley Cornerstone project.
2. endorse an application to Round 1 of the Building Better Regions Fund with a financial contribution from Council of \$1,465,000.

COUNCIL RESOLUTION

M21/0217

Moved Cr White

Seconded Cr Buckland

That Council:

1. resolve to include an allocation of \$4,000,000 (fully funded) in the 2017/2018 Budget for the Beverley Cornerstone project.
2. endorse an application to Round 1 of the Building Better Regions Fund with a financial contribution from Council of \$1,465,000.

CARRIED BY ABSOLUTE MAJORITY 8/0

Attachment 12.7

SHIRE OF BEVERLEY CORNERSTONE PROJECT FUNDING SCENARIOS	
<u>Preferred BBRF Contribution</u>	Grant Application
Project Cost	\$ 4,000,000
Funding Sources	
External Funding	\$ 1,215,000
Shire Funding - Loan	\$ 800,000
Shire Funding - Reserves	\$ 665,000
Shire Funding - Consolidated Revenue	\$ -
BBRF	\$ 1,320,000
	\$ 4,000,000
BBRF Funding %	33.00%

12.8 Beverley Cornerstone – Funding Commitment

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 15 February 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0532
AUTHOR: K McLean, Community Development Officer
ATTACHMENTS: Nil

SUMMARY

Council is to consider the Beverley Cornerstone project in future budgets if future external funding applications are unsuccessful.

BACKGROUND

The Beverley Cornerstone project is included in the 2016/2017 budget at a cost of \$4m with grant funding already committed from:

- Lotterywest	\$ 745,000
- Beverley Community Resource Centre Inc	\$ 25,000
- Dept of Regional Development WA: CRC Network Building and Infrastructure Fund	\$ 250,000
- Dept of Regional Development WA: Royalties for Regions Wheatbelt Regional Grants Scheme	<u>\$ 195,000</u>
	<u>\$1,215,000</u>

COMMENT

The Beverley Cornerstone project has been developed in response to changing needs for a facility that accommodates the requirements of the Beverley CRC and supports business development, tourism and not for profit sectors while addressing the social needs of the wider community. In addition, this construction supports recent changes to the Shire of Beverley Workforce Plan and a physical work environment that enables more efficient and effective service delivery.

Round 1 of the Building Better Regions Fund is available and management have suggested an application for \$1,320,000.00 be submitted to support completion of this development.

Council must make consideration for a contingency plan if the grant funding is not received.

Management have developed the best scenario out of discussions from the Economic & Community Strategy Committee meeting on 7 February 2017.

Management propose that Council agree to a financial commitment, should external funding be unavailable, of a loan, part reserves and part consolidated revenue to complete the project and award the tender in August/September 2017.

Below is a table that outlines Council's recommended financial commitment.

Beverley Cornerstone

Project Cost	3,400,000		
Secured External Funding	(1,215,000)		
Shire Funds - Loan	(1,000,000)	4%	Interest Rate over 20 Years
Shire Funds - Reserves	(700,000)	(2,000,000)	Reserve Funds Available
Shire Funds - Consolidated Revenue	(485,000)	(500,000)	Maximum Funding through Budget
Total Funding	(3,400,000)		
Annual Servicing Cost Of Loan	73,581.75		

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

2017/18 and 2018/19 Budget

\$1,000,000.00 Loan

\$ 700,000.00 Reserves

\$ 485,000.00 Consolidated Revenue

STRATEGIC IMPLICATIONS

Sustainable community – foster community participation – ensure access to services and facilities as needs change within the community – support the aging population to maximise opportunities for sustainable independent living – advocacy of local access to support services – support & facilitate the increase in economic growth – maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council commit to the completion of the Beverley Cornerstone Project, should external funding be unavailable, by way of:

\$1,000,000.00 Loan

\$ 700,000.00 Reserves

\$ 485,000.00 Consolidated Revenue

\$1,215,000.00 External Funding

COUNCIL RESOLUTION

M22/0217

Moved Cr White

Seconded Cr Gogol

That Council commit to the completion of the Beverley Cornerstone Project, should external funding be unavailable, by way of:

\$1,000,000.00 Loan

\$ 700,000.00 Reserves

\$ 485,000.00 Consolidated Revenue

\$1,215,000.00 External Funding

CARRIED BY ABSOLUTE MAJORITY 6/2

4.37pm – Cr White declared an interest of impartiality given he is a board member of the Beverley Community Resource Member, and chose to leave the meeting.

12.9 Beverley Cornerstone Management Agreement

SUBMISSION TO: Ordinary Council Meeting 21 February 2017
REPORT DATE: 15 February 2017
APPLICANT: Shire of Beverley
FILE REFERENCE: ADM 0532
AUTHOR: S.P. Gollan, Chief Executive Officer
ATTACHMENTS: DRAFT Lease Agreement (under separate cover)

SUMMARY

Council to consider a draft Management Agreement between the Shire of Beverley and the Beverley Community Resource Centre (CRC) for the proposed Beverley Cornerstone building.

BACKGROUND

The Beverley Cornerstone has received funding from Lotterywest; Dept of Regional Development WA: CRC Network Building and Infrastructure Fund; and Dept of Regional Development WA: Royalties for Regions Wheatbelt Regional Grants Scheme. It is a requirement from these funding partners that a signed agreement be entered into to retain the funding.

COMMENT

At the 7 February 2017 Economic and Community Strategy meeting, the Committee discussed the requirements of the building management for senior staff to build upon.

The proposed draft agreement is attached under separate cover for Councils reference.

STATUTORY ENVIRONMENT

N/A

FINANCIAL IMPLICATIONS

As per the attached agreement.

STRATEGIC IMPLICATIONS

Sustainable community – foster community participation –ensure access to services and facilities as needs change within the community– support the aging population to maximise opportunities for sustainable independent living – advocacy of local access to support services – support & facilitate the increase in economic growth – maintain and upgrade our assets and infrastructure.

POLICY IMPLICATIONS

N/A

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Management Agreement between the Shire of Beverley and Beverley Community Resource Centre for the management and operation of the Cornerstone Building.

COUNCIL RESOLUTION

M23/0217

Moved Cr Gogol

Seconded Cr Buckland

That Council adopt the Management Agreement between the Shire of Beverley and Beverley Community Resource Centre for the management and operation of the Cornerstone Building.

CARRIED 7/0

4.39pm – Cr White rejoined the meeting.

13. NEW BUSINESS ARISING BY ORDER OF THE MEETING

Nil

14. CLOSURE

The Chairman declared the meeting closed at 4:40pm

I hereby certify these Minutes as being confirmed in accordance with Section 5.22 of the Local Government Act 1995.

PRESIDING MEMBER:

DATE: